

# MONTGOMERY COUNTY, ILLINOIS PREDICTABLE RECORDING FEES

**EFFECTIVE January 1<sup>st</sup>, 2019**

Statutory Reference: 55 ILCS 5/3-5018

**Sandy Leitheiser**

**Montgomery County Clerk & Recorder**

#1 Courthouse Square, PO Box 595

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Office Hours: Monday-Friday (8:00 am – 4:00 pm)

[www.montgomeryco.com](http://www.montgomeryco.com)

[recorder@montgomeryco.com](mailto:recorder@montgomeryco.com)

<u>Fee Breakdown</u>			
<u>STANDARD DOCUMENTS</u>		<u>NON-STANDARD DOCUMENTS</u>	
Base Recording Fee	\$10.50	Base Recording Fee	\$21.50
Recorder's Record Storage Fund	\$39.50	Recorder's Record Storage Fund	\$39.50
G.I.S. Fund	\$20.00	G.I.S. Fund	\$20.00
State Rental Housing Surcharge	<u>\$9.00</u>	State Rental Housing Surcharge	<u>\$9.00</u>
<b>Total</b>	<b>\$79.00</b>	<b>Total</b>	<b>\$90.00</b>

**STANDARD DOCUMENT FEE:.....\$79 each (\*see Exceptions)**

\*Exceptions: Memorandum of Judgment, Power of Attorney,  
 Notice of Probate, Will, Birth/Death/Marriage Certificate  
 Easement from Public Utility, State Agency,  
 Local Government, School District, Federal Government .....\$70 each

**NON STANDARD DOCUMENT FEE:.....\$90 each**

Non Standard Documents are:

Documents referencing 6 or more tax Parcel Identification Numbers **or**

Documents referencing 6 or more recorded document numbers or Book/Page Numbers **or**

Documents not conforming as in 55 ILCS 5/3-5018.1, paragraphs 1 through 5 below:

1. The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound and not a continuous form. Graphic displays accompanying a document to be recorded that measure up to 11 inches by 17 inches shall be recorded without charging an additional fee.
2. The document shall be legibly printed in black ink, by hand, type or computer. Signatures and dates may be in contrasting colors if they will reproduce clearly.
3. The document shall be on white paper of not less than 20 pound weight and shall have a clean margin of at least one-half inch on the top, the bottom and each side. Margins may be used for non-essential notations that will not affect the quality of the document, including but not limited to form number, page numbers and customer notations.
4. The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right hand corner.
5. The document shall not have an attachment stapled or otherwise affixed to any page, however, pages may be stapled together.

**Subdivision/Condominium Plats (need original & 1 signed copy).....\$106 each**

**Surveys/Plats over 8 ½ x 14.....\$106 each**

**Uniform Commercial Code (UCC).....\$79 each**

**Military Discharge (DD214).....FREE**

**Certified Copies.....FREE**

**Certified Copies of Recorded Documents.....Fee same as Recording fee on Document**