

Montgomery County Board Finance Committee Meeting Minutes

Date: Monday, December 31st, 2012

Time: 8:30 AM – County Board Room

Members Present: Chairman Joe Gasparich, Mike Plunkett, Mary Bathurst, Connie Beck,
Megan Beeler, Bonnie Branum and Board Chairman Roy Hertel

Others Present: Sandy Leitheiser, Ron Jenkins, Ray Durston

The committee met today to discuss the following:

1. **Update/Approval SOA Report:** Ray Durston reported that his office is working on the same schedule as last year for assessments. The 2013 Assessor's meeting was held last Friday, December 28th and five people showed up. Durston reported that there are a couple assessors that will seek another term at the Consolidated Elections on April 9th, 2013. Durston explained that East Fork, Walshville and Grisham Townships will need to be done by the County for 2013. The townships reimbursed the County about \$2,500 in expenses. Durston stated that there are currently about 148 complaints at Board of Review and they will start the hearings in mid-February. The Board of Review meetings will be held in the Conference room on the second floor of the Historic Courthouse. Durston also reported that the part time Board of Review secretary position will not be replaced and the work will be completed by Assistant Supervisor of Assessments Cindy Laurent. Chairman Hertel inquired about the salary that a township assessor is paid by the township. Hertel thinks we need to tell the townships that the County needs to be reimbursed to do their assessment work. County Clerk Leitheiser can look up township budgets to get the amount they budget to pay for an assessor. The residential and farmland assessments are computerized.
2. **Update/Approval GIS Report:** Mary Purcell submitted her report for the committee to review.
3. **Update/Approval Revolving Loan Fund:** Will be submitted for Tuesday's Full Board meeting.
4. **Update/Approval Invite Elected and Appointed Officials to Discuss FY 2013 Budget and General Fund Balance:** An email was sent to all department heads inviting them to the February 4th, Finance Committee meeting to discuss the FY 2013 budget and to review expenses. The committee will ask to see if there are things we could combine to save on expenses and to look at service contracts.
5. **Update/Approval Monthly Coal Revenue Report and General Fund Revenue & Expense Bar Graph Report from Treasurer Jenkins:** The committee reviewed financial graph reports that were prepared by Treasurer Jenkins regarding the General Fund. A Coal Royalty payment of \$182,968.15 was reported for December 2012 and the account balance to date is \$871,138.79. Committee discussed the possibility of selling the County farm ground however, and then decided keeping it for future economic development purposes. The County does receive revenue for farming the ground. The committee discussed the Revenue & Expense Bar graphs that were submitted by Treasurer Jenkins. Plunkett asked about the special sales tax from Ameren (GSRC) and if it will continue to be collected in the special Revenue account or put in the regular sales tax line item. Chairman Hertel thinks we should keep it separate in case the sales tax revenue should go away at some time. The committee discussed keeping an eye on our cash on hand. The committee discussed having Treasurer Jenkins develop a

financial report to pass out to board members. Megan Beeler will get with Treasurer Jenkins to work on the report.

6. **Update/Approval Extra Sales Tax Generated from State:** Joe Gasparich explained that the Sales tax that we have been receiving is legitimate. Ameren has been purchasing coal from another State and pays Freight on Board (FOB) of 1.25% in Sales tax.
7. **Update/Approval List of County Bills:** Heather Hampton+Knodle had a request to see the list of bills for each committee that are paid each month and the committee discussed. Bathurst stated we should trust other committees to review their own bills and approve. Beeler asked if this committee should know all the other expenses and be fully informed. Plunkett responded there can't be an expense approved by a committee unless they are approved by the Finance Committee at Budget Hearings. Branum stated that each committee looks at each voucher and each committee chair signs each voucher.
8. **Update/Approval Salary Increases for Appointed/Supervisors:** Committee discussed a couple of supervisory positions that possibly received an additional \$600.00 per year salary increase. The Finance committee will review and check salary increases after the first payroll of each new Fiscal Year.
Motion by Mary Bathurst, second by Connie Beck to Correct the Raises to \$1,000 for the two positions as a Non-retroactive Correction Effective the 2nd Payroll in January 2013. Voice Vote: In favor – 3 (Mike Plunkett, Mary Bathurst, Connie Beck) Against – 3 (Megan Beeler, Bonnie Branum, Joe Gasparich). Motion fails due to tie vote.

Motion by Mary Bathurst, second by Connie Beck to pay bills. All in favor, motion carried.

Motion by Mike Plunkett, second by Mary Bathurst to approve payroll. All in favor, motion carried.

Motion by Bonnie Branum, second by Megan Beeler to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.