

Montgomery County Board Buildings & Grounds Meeting Minutes

Date: Friday, January 4th, 2013

Time: 8:30 AM – Historic Courthouse Conference Room

Members Present: Chairman Bob Sneed, Nikki Bishop, Ron Deabenderfer, Gene Miles, Jim Moore,
Richard Wendel and Board Chairman Roy Hertel

Others Present: Lloyd Meyer, Brent Lance

The committee met today to discuss the following:

1. **Update/Approval Maintenance Issues and Report:** Given by Lloyd Meyer.
 - **Historic Courthouse 3rd Floor Bathroom:** Chairman Sneed reported that Mary Purcell asked about repairs to the 3rd floor restroom. Lloyd Meyer stated that there was a leak at one time that damaged the floor so the water was shut off. Purcell asked to make it functional again. Brent Lance of Hurst-Rosche stated if the line is capped there is the potential to contaminate the domestic line. The committee decided to have Lloyd fix the floor and stool.
 - **Advertise for Business Vendor List:** Committee reviewed the advertisement for the newspapers to get businesses that wish to be included on a vendor list. Coordinated Daniels will have Assistant States Attorney Betsy Wilson check the ad and then send to the newspapers to publish next week.
 - **Boiler at Historic Courthouse:** The switch for the return motor that pumps water into the boiler is going bad. Lloyd Meyer has ordered a new one and will replace it.
 - **Outside Vendors:** Committee discussed having Lloyd notify Bob Sneed before calling any outside vendors for repairs.
 - **Annex Roof:** Young's Roofing will be contacted about a start date for the coping replacement.
 - **Smoking Outside Behind New Courthouse:** Lloyd Meyer reported that a couple of offices at the New Courthouse complained about employees smoking by the exhaust fan behind the New Courthouse. In the winter they stand there by the vent because warm air comes out. A No Smoking sign will be put up by the exhaust fans.
2. **Update/Approval Outside Lighting Grant:** Lloyd Meyer reported that Dave Ronen called him yesterday regarding a grant available through February to replace the outside lights shining on the buildings and exterior lights over the doorways. The committee discussed checking with the State's Attorney office to see if there are any conflicts with his business. The committee may need to ask for bids.
3. **Update/Approval Historic Courthouse Basement Office:** The committee discussed the short time frame to renovate the basement office before mid-February when early voting starts. The April 9th Consolidated Election will have a lighter turnout so early voting can still be handled in the County Clerk's office. The committee decided to wait on the renovations until later this year.
4. **Update/Approval Tour of Jail and New Courthouse:** The County Board will go to the Jail and New Courthouse for a tour at the February Full Board meeting. When weather permits, the Board members will also tour the Highway Department, Recycling and Animal Control Facility.
5. **Update/Approval February Building & Grounds Committee Meeting at 1:00 p.m.:**

Motion by Richard Wendel, second by Nikki Bishop to pay the bills. Motion carried.

Motion by Jim Moore, second by Gene Miles to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:40 a.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

DRAFT