

Montgomery County Board

Coordinating Committee Meeting Minutes

Date: Tuesday, September 24th, 2013

Time: 6:00 PM – Historic Courthouse Conference Room

Members Present: County Board Chairman **Roy Hertel**, Vice Chairman/ Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Finance Chairman **Joe Gasparich**, Economic Development Chairman **Heather Hampton+Knodle**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, Building & Grounds Chairman **Bob Sneed**

Others Present: Sandy Leitheiser and Bill Schroeder

The committee met today to discuss the following:

Coordinating: Roy Hertel, Board Chairman

1. **Update/Approval CEFS Central Illinois Public Transit Progress Report:**
2. **Update/Approval Paul Hamrock Memorial:** The committee discussed sending a \$100.00 donation to the Witt Lions Club.
3. **Update/Approval Set up a Trust Fund for Coal Money:** Chairman Hertel stated that he spoke with Treasurer Jenkins and Assistant States Attorney Betsy Wilson to set up a fund for future use of the Coal Money. Betsy will research this issue and report back to the County Board. Savage asked if real estate taxes could be reduced. Hertel stated that only about \$800,000 will be cut for the County's portion of the real estate taxes and wouldn't be much for the tax payers. Mr. Schroeder reminded board members that when this first came up several years ago, the previous board sold the public on the coal mine by stating that taxes would be lowered. Mr. Schroeder also asked about the Wellness benefits and costs to belong to a fitness program. Would it decrease insurance premiums for the County. Committee discussed having a health fair for wellness at the hospital.
4. **Update/Approval UCCI Seminar:** Dinner & Reception is Friday, October 18th at 6:30 p.m. at the Presidential Museum in Springfield. Seminar is Saturday, October 19th at 8:00 a.m. at the Presidential Library. RSVP by October 8th.
5. **Update/Approval Clean Water Initiative Seminar:** Free Seminar at LLCC in Litchfield on Thursday, September 26th at 9-11:00 a.m. RSVP to Tim Dudley 217-720-1798.

Building & Grounds: Bob Sneed, Chairman

1. **Update/Approval Striping of New Courthouse Parking Lot – ADA issues per Holly:** Committee will discuss.
2. **Update/Approval HVAC at Courts Complex:** Pre-bid meeting with Hurst-Rosche was at 10 a.m. today. There was a good turn out with about 8 contractors interested in bidding. Sneed stated that the estimate will probably come in over the \$140,000 original estimate
3. **Update/Approval Maintenance Issues and Report:** Committee will review Lloyd Meyer's report.
4. **Update/Approval Remodel Basement Office for Early Voting:** New walls are installed. Doors will be installed next week.
5. **Update/Approval Annex Building:** Sneed will report.
6. **Update/Approval Building & Grounds Committee Priority List:**
7. **Update/Approval Trash Hauling:** Committee will review a report that shows their billing, size of containers and the pickup frequencies.
8. **Update/Approval Surplus Property:** A list has been compiled and pictures taken to offer out to the County Offices.
9. **Update/Approval Other Business:** None at this time.

Economic Development: Heather Hampton+Knodle, Chairman

1. **Update/Approval MCEDC:** Next meeting is Tuesday, November 19th at 4:30 p.m. in the Conference Room.
2. **Update/Approval EZ Mayors Meeting:** Wednesday, October 2nd at 6:00 p.m. in the County Board room. Letters were sent September 16th. Panama and Donnellson have responded.
3. **Update/Approval Mineral Trust Fund:** HHK stated that there was a compromise made by the State of Illinois regarding the fracturing issue.
4. **Update/Approval Incentive Package Development:** HHK stated that Savage recommended that we come up with a formula to give businesses in an incentive package. HHK working with MCEDC to put together a package to present to the Full Board.
5. **Update/Approval Central Illinois Economic Development Authority:** Will discuss at the committee meeting.
6. **Update/Approval Workforce Investment Board:** HHK met with Mike Sherer and WIB Board person Jeff Howell. Hertel will attend the WIB board policy board meeting this Thursday at 5:00 pm.
7. **Update/Approval Planning Commission Recommendations/Update:** Next meeting is Thursday, November 14th at 5:30 p.m. at the Annex. There are some written recommendations to keep the Plan current every year. Engineer Smith was unable to be at the October meeting, and will attend the November meeting.
8. **Update/Approval Enterprise Zone Update:** Will be discussed at the October 2nd, meeting.
9. **Update/Approval Mayors' Welcome Packet:** Are complete and waiting for the meeting.
10. **Update/Approval Economic Development Committee Priority List:** List has been submitted.
11. **Update/Approval Reschedule Regular Economic Development Committee for November:** Reschedule from November 6th to Wednesday, October 30th.
12. **Update/Approval Other Business:** None at this time.

E.M.A./Ambulance: Glenn Savage, Chairman

1. **Update/Approval of the Ambulance Call Report for September 2013:** Committee will discuss.
2. **Update/Approval Collections:** Committee will review the report.
3. **Update/Approval Hazardous Mitigation Meeting:** Is scheduled for Tuesday, October 1st at 7:00 p.m.
4. **Update/Approval Emergency Notification System:** Committee will discuss. People will be able to go on-line to add their cell phone.
5. **Update/Approval EMA/Ambulance Committee Priority List:** Committee will discuss.
6. **Update/Approval Other Business:**

Finance: Joe Gasparich, Chairman

1. **Update/Approval SOA Report:** Ray Durston will report.
2. **Update/Approval GIS Report:** Mary Purcell will report.
3. **Update/Approval GIS Work Group Report:** Group has not met yet.
4. **Update/Approval Convey Deed of Private Property of Parcel #16-01-251-010 in the City of Hillsboro:** The City of Coffeen will take the parcel in their jurisdiction. Sandy received information today that the City of Hillsboro inquired about the property could be used for a High School building trades project. The parcel is not in the City limits of Hillsboro. If we deed to the High School, we could deed the property to them. The MCEDC is not interested in the property. We will have to ask Betsy if the property can be deeded right to the School District. Gonet did not see any environmental issues. Hertel will talk with Betsy and Mr. Powell.
5. **Update/Approval Estimate Tax Levy:** Betsy has researched and it is not illegal, but probably better that we
6. **Update/Approval Adopt Aggregate Levy:**
7. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:** Committee will review.
8. **Update/Approval FY2014 Budget:** Committee will discuss.
9. **Update/Approval County Trustee Activity Report:** for Finance & Board
10. **Update/Approval U of I Job Study:** Personnel will address.
11. **Update/Approval Finance Committee Priority List:** Committee will discuss.
12. **Update/Approval Other Business:**

HWE: Connie Beck, Chairman

1. **Update/Approval Elections:** County Clerk Leitheiser reported that voting room is under construction. Electric aggregation will be on the ballots for several communities.
2. **Update/Approval Recycling Program and Events:** Dawn Lutz will report. Electronics recycling drive will be on October 10th, and 11th.
3. **Update/Approval Solar Panels at Recycling:** Dave Ronen will present grant information.
4. **Update/Approval EPA Report:** Bill Gonet
5. **Update/Approval Animal Control Facility and Program:** Nancy Richardson will report. **Update/Approval Animal Control Vehicle Out for Bid:** \$55,000 has been given to the County for another animal control vehicle. Can amend to budget for the purchase, or get the vehicle this year out of the coal money and reimburse the general fund in the next fiscal year. Hertel checked with Betsy Wilson and this is legal to do.
6. **Update/Approval HWE Committee Priority Lists:** Will be submitted.
7. **Update/Approval Other Business:** None at this time.
8. **Update/Approval ICRMT Agent:** With the death of Mr. Hamrock, we need to appoint another agent for the rest of this year for no pay. As of December 1st, 2013, the board will need to hire an insurance agent to be the ICRMT Broker/Agent. Hertel met with Treasurer Jenkins and Betsy Wilson regarding this issue. Mr. Franzen will review our policy and see if anything needs to be updated. ICRMT stated that Mr. Franzen would be a good candidate will recommends him. Beck will contact Mr. Franzen and invite him to the next committee meeting.

Personnel: Mary Bathurst, Chairman

1. **Update/Approval U of I Job Study:** Ron Duncan will have the Job Description ready to review and wants to get sign off on the Salary Study.
2. **Update/Approval Worker Wellness Program Committee:** Need to call Rex Brown and Jessica Chappellear to see if they can attend the Personnel Committee. The committee needs to see if there will be money in the budget to help employees join the fitness programs and live healthier life styles. Rick Robbins reported to Mary that he polled the employees and 29 are interested in the Family plan and 18 are interested in the single plan from Fusion. There is a \$1,000 wellness benefit for employees on the County Health Insurance. Mary's letter to the employees asked for Department heads to poll their employees to see if they were interested in joining the fitness center at a corporate rate to be negotiated with Fusion. The principal is to cut down on Insurance costs by having healthier employees. This will have to be offered to everyone. HHK asked if this is factored in with any union negotiations.
3. **Update/Approval Customer Service Training:** 12 signed up for 10/22/13 and 11 signed up for 10/30/13.
4. **Update/Approval SOA / EMA / State's Attorney - Union Local #397:** Final wage offered was accepted. Need to have full board approval at the next meeting. Unfair Labor Practice was dismissed.
5. **Update/Approval Circuit Clerk's - Union Local #148:** Tentative agreement from Mediation. Union is meeting tonight.
6. **Update/Approval FOP Union Negotiations:** Scheduled for Monday, October 7th at 5:30 p.m. with committee and 6:00 p.m. with union. Proposals have been exchanged.
7. **Update/Approval Union Negotiations with Recycling Local 773:** Will trade proposals by the end of this week.
8. **Update/Approval Personnel Committee Priority List:** Committee will discuss.
9. **Update/Approval Quarterly Time-off:** Reports and Bill Purcell will attend. System was implemented because there was no good record keeping.
10. **Update/Approval Other Business:** None at this time.
11. **Update/Approval Closed Session for Union Contracts:**

Road & Bridge: Gene Miles, Chairman

1. **Update/Approval Red Ball Trail:** Committee will discuss.
2. **Update/Approval Irving North Bridge:** Will have a special meeting on Monday, October 7th, 2013 to open the bids.
3. **Update/Approval Guardrail West of Farmersville:** Committee will discuss.
4. **Update/Approval Striping Seal Coated Roads:** Committee will discuss.
5. **Update/Approval Road & Bridge Committee Priority List:** Committee will discuss.
6. **Update/Approval Road & Bridge Committee Tour:** Committee will discuss.
7. **Update/Approval Other Business:** None at this time.
8. **Update/Approval Road and Bridge Report:** Will be given.

Motion by Heather Hampton+Knodle, second by Connie Beck to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 7:40 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

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