

# Montgomery County Board

## EMA/Ambulance Committee Meeting Minutes

**Date:** August 6<sup>th</sup> 2013

**Time:** 3:30 PM – EMA Office

**Members Present:** Chairman Glenn Savage, Joe Gasparich, Chuck Graden, Sharon Kuchar, Mike Webb and County Board Chairman Roy Hertel.

**Others Present:** Diana Holmes, Rick Robbins and Dave Sumpter

**Ambulance Call Reports:**

Collections: New System: \$121,354.31, Old System \$299.04. Total: \$121,583.35

**Update/Approval: Ambulance Report** – None at this time

EMA:

1. **Update/Approval – Regional Meeting August 15<sup>th</sup>, 2013.** Diana Holmes and Cathy Ulrici will attend the Regional meeting in Fairview Heights. Holmes stated they will be working on damage assessments.
2. **Update/Approval – IEMA Conference Sept 3<sup>rd</sup> – September 6<sup>th</sup>, 2013** Holmes stated that she will be using the County Truck to go to the IEMA Conference at that the September committee meeting would need to be re-scheduled. The meeting will be re-scheduled for Tuesday, August 27<sup>th</sup>, 2013 at 8:30 am.
3. **Update/Approval – Safety Meeting for Courts Complex.** Undersheriff Robbins stated that they had a meeting with the offices at the New Courthouse and presented a report that showed suggestions for the security improvements. This report also includes recommendations and costs to address with the Finance Committee for budget purposes. Circuit Clerk Holly Lemons did have some work done in her office.
  - No Cell phones in building except for Employees, Judges, Law Enforcement, Attorneys and Jurors.
  - Doors to “secured” hallway or locked employee doors should have keyless entry.
  - Judges bench doors locks are backwards. Need to replace door locks.
  - “Push” lock on front door of State's Attorney Office. Replace door lock.
  - Move “Panic” button in States Attorney’s Office, install additional buttons; buttons in hallways of offices; Install panic buttons in front lobby; possible wireless panic buttons.
  - Install window ladders.
  - Library door access, utilize stairwell as an emergency exit only, lock doors. Lock entrance to library/stairwell door.
  - All outside doors should have automatic lockdown capability.
  - Emergency shut off for the elevator to stop in basement. Can wait on this item.Committee would like to have Robbins prioritize the list and get prices for the security improvements completed and present to the Finance Committee at their special meeting on Monday.
4. **Update/Approval – LEPC** Local Emergency Planning Committee will be working with Brian Guinn the president for county LEPC. They will meet sometime in September.
5. **Update/ Approval– Mitigation Planning:** Holmes reported that there is a meeting set for Tuesday October 1<sup>st</sup> at 7:00 pm. The Montgomery County Health Department will host the meeting and Greg Machaud and Andrea Bostwick will be invited to attend the meeting.
6. **Update/ Approval – The County EOP:** Holmes reported that the County Emergency Operating Plan has been revised and finally approved. IEMA wanted more information in some areas.
7. **Update/Approval HAZMAT/MABAS funds:** Holmes stated that there was a small amount of County funds set up in 2006 to help the HAZMAT Team. The funds were setup so that if needed HAZMAT would have an emergency fund to replace equipment like level A suits that cost about \$800 or something the “Spiller

Pays Law” didn’t cover. Since that time the HAZMAT Team has established their own bank account and worked toward raising money so they didn’t have to depend on the County for funding. In 2011 we added County MABAS (56) to the HAZMAT funds. At that time County MABAS did not have their own money. In 2012 we also added to those funds MABAS 56 Dive Team in Litchfield. MABAS 56 now has a bank account with money collected from MABAS Dues.

**8. Update/Approval - Emergency Notification System.** Undersheriff Robbins reported that some of the Mayors have been responding to Chairman Hertel's letter inviting them to participate in the County-wide Emergency Notification System. Hillsboro is very interested in sharing in the program if more items were added. Robbins contacted the City of Litchfield to see if the notification system they have would work. Litchfield uses the Blackboard System and we are looking to see if this would work County-wide. Robbins is still looking into the pricing issues with the different capabilities added to the notification program. Chairman Hertel asked if we could tag onto Litchfield's notification program as a basic program and see if Crime Stoppers would pay for the first year so that the County and Municipalities could try it for a year. Everyone would then be able to understand better how the system works. Hertel suggested that Crime Stoppers come to the next Finance Committee meeting.

**9. Update/Approval County Truck:** The committee gave Holmes permission to use the County Truck if needed while her vehicle is being serviced. The committee discussed and approved letting Holmes use the county vehicle at \$3.00 per day.

Week of	Hillsboro	Litchfield	Nokomis/ Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total
7/1/13	0	33	15	10	1	59
7/8/13	73	7	5	2	2	89
7/15/13	45	22	15	0	8	90
7/22/13	31	36	10	6	4	87
7/29/13	38	24	9	2	4	77
	<b>187</b>	<b>122</b>	<b>54</b>	<b>20</b>	<b>19</b>	<b>402</b>

#### Processed Reports

**Pay the Bills:** Motion by Chuck Graden and second by Sharon Kuchar to approve the bills. All in favor, motion carried.

**Adjourn:** Motion by Joe Gasparich and second by Mike Weber. All in favor, motion carried.

Time: 4:25 pm

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.