

## Montgomery County Board HWE Committee Meeting Minutes

**Date:** Thursday, June 6<sup>th</sup>, 2013

**Time:** 8:30 AM – Historic Courthouse Conference Room

**Members Present:** Chairman Connie Beck, Chuck Graden, Earlene Robinson, Mike Webb, Richard Wendel, and Board Chairman Roy Hertel

**Others Present:** Sandy Leitheiser, Dawn Lutz, Betsy Wilson, Bill Gonet, and Nancy Richardson

The committee met today to discuss the following:

1. **Update/Approval Elections:** County Clerk Sandy Leitheiser reported her office is gearing up for mailing out voter registration cards soon, and these new voter cards will reflect the changes in Federal and State districts due to the US Census redistricting and allow the office to purge the voter rolls if a voter is deceased or moved out of the county. The county bulk mailing permit will be used, which will save the county \$900. Leitheiser gave an overview of HB 2418, an Elections omnibus bill that passed in the recent legislative session and relates to the implementation of on-line voter registration and a requirement for the county electoral board to hear school district petition objections, as well as HB0226, which allows anyone who is 17 years old on the date of a Primary Election to vote at the Primary if that person will be 18 years old and otherwise qualified to vote on the date of the next Election.
2. **Update/Approval Recycling Program and Events:** Dawn Lutz shared a report with the weights and average pricing of materials. Report is attached with these minutes. Lutz reported that some material weights went down due to the fire at the Litchfield drop shed last year. That recycled material had to be co-mingled so the tonnage is down from that time period. Lutz stated the Prison has been taking their steel somewhere else but they are still getting their cardboard. Office paper is going down and Lutz would like to look at getting a shredder in order to get paper from business that shred due to the Hippa laws. The highest price is for the aluminum and they don't get that much because people collect and sell their own. Their biggest commodity is cardboard and newspaper. Office paper and magazine collections fluctuate. Lutz reported that prices are down because China is not buying much right now. Lutz stated that she found a buyer for plastics that will pay a little more. The material pricing sheets come out each month from the brokers. Lutz stated that they are trying to figure things out and might not put on any new programs. The bulb eater presentation will be given at the next meeting on June 26<sup>th</sup>, 2013. Lutz reported that she has received pricing for the bulb processing equipment.
3. **Update/Approval EPA Report:** Bill Gonet stated that he doesn't have any additional information on the Household Hazardous Waste Collection. Chairman Hertel reported that he, Connie Beck and Bill Gonet met during the month and had a good meeting. Hertel stated that they talked about Gonet assisting with clean ups in the small towns. If Gonet goes there under the EPA ordinance, there are things he could do to help them clean up the property and it would help the towns. The first time he goes out could be a warning. If Gonet goes out a second or third time and no improvements have been made or old vehicles are there it could be a \$1,500 violation citation per incident. Any town can call Bill Gonet. Hertel wants towns to know they can call on Bill to help them get things cleaned up. Gonet stated the main part of his job is just not open dumping. He has other things going on and also does permitting so that he doesn't have a lot of time for the cleanup issues in the towns. Hertel stated that he asked Gonet to do some research on the Brownfield Eagle Zinc in Hillsboro. This site is one of 45 on the Federal cleanup list. Currently there are no funds in the Federal budget for these clean ups.
  - **Update/Approval Animal Control Facility and Program:** Nancy Richardson (Additional report attached from Richardson)

- Animal Control Intake Summary: Richardson reported there were 45 animals that came in this month. This is up 15 animals from last year at this time. There were 33 animals that went out and 2 were euthanized. One was a bite case and one injured cat. Richardson reported that 13 of the 16 animals that went to rescues were arranged and transported by the staff. Daily hours are up and the facility is almost full so they are trying real hard to get some out. Hertel asked about the volunteer hours and Richardson responded that they are way down. Donations have increased due to the memorial money from Tom Huber family.
- Update on Revenues & Expenses: Doing well on receivables and expenses should be OK. Vet expenses are a little higher because PAWS was donating. Still getting some aluminum cans for donations for the cat room.
- Committee reviewed the Call with No Intake Report. These are calls that animal control responds to but don't have an animal come in. These require follow up letters etc. Some owners get citations and some get warnings.
- Richardson reported that Julie Kiefer has been volunteering with data entry and may help in the future with rescue.
- Richardson stated that when she gets back there may be some employee and hour changes in order to get the necessary paperwork done. Someone could be there every day like she is to better comprehend the paperwork and policies. Hertel stated that they need to train more and get policies worked out with the employees. Richardson stated that she is writing policies for all the work to be done down there while she is off. Richardson stated that a stray dog should have gone to the facility; however it ended up out of the County because of some confusion regarding the policy from a part time employee. Committee Chairman Connie Beck stated that we may have to look at the policy of not picking up stays after hours and on weekends.
- **The Volunteer Manual** copies went to committee members. Copies will go to the full board to review for one month and vote to adopt in July. PAWS CARE will receive a copy this month.
- **Animal Control Ordinance** will be reviewed for one month and will look at changes for the month of July.

4. **Update/Approval Tours of Recycling Center and Animal Control Facility:** Full board will tour Recycling after the meeting on Tuesday, June 11<sup>th</sup> and will tour Animal Control on July 9<sup>th</sup>.
5. **Update/Approval Next HWE Committee Meeting:** Wednesday, June 26<sup>th</sup> at 8:30 a.m. due to 4<sup>th</sup> of July Holiday.
6. **Update/Approval Other Business:** None at this time.

Motion by Mike Web, second by Earlene Robinson to pay the Bills. All in favor, motion carried.

Motion by Chuck Graden , second by Mike Webb to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:50 am.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# 2013 - 2009 Average Pricing Per Ton and Weights Shipped

December - April 2013			
	Weight	Avg. Price	Revenue
Aluminum	0	\$1,280.00	\$0.00
Cardboard	426,960	\$112.99	\$24,121.11
Magazines	86,660	\$85.48	\$3,703.85
Newspaper	209,145	\$80.46	\$8,413.90
Office Paper	86,080	\$199.93	\$8,604.99
Plastic	66,040	\$192.14	\$6,344.46
Steel Cans	19,447	\$230.00	\$2,236.41
Electronics	74,467	\$40.00	\$1,489.34
	968,799		

Aluminum  
Cardboard  
Magazines  
Newspaper  
Office Paper  
Plastic  
Steel Cans  
Electronics

2012			
	Weight	Avg. Price	Revenue
Aluminum	1,706	\$2,980.61	\$2,542.46
Cardboard	801,385	\$122.10	\$48,924.55
Magazines	173,639	\$135.10	\$11,729.31
Newspaper	465,362	\$122.02	\$28,391.74
Office Paper	126,971	\$141.79	\$9,001.61
Plastic	141,320	\$238.34	\$16,841.10
Steel Cans	18,854	\$659.22	\$6,214.47
Electronics	156,993	\$40.00	\$3,139.86
	1,886,230		

Aluminum  
Cardboard  
Magazines  
Newspaper  
Office Paper  
Plastic  
Steel Cans  
Electronics

2011			
	Weight	Avg. Price	Revenue
Aluminum	7,391	\$1,227.62	\$4,536.67
Cardboard	1,016,280	\$152.35	\$77,415.13
Magazines	253,900	\$129.03	\$16,380.36
Newspaper	615,979	\$155.00	\$47,738.37
Office Paper	165,603	\$297.01	\$24,592.87
Plastic	124,320	\$293.10	\$18,219.10
Steel Cans	93,049	\$260.08	\$12,100.09
Electronics	78,264	\$0.00	\$0.00

Aluminum  
Cardboard  
Magazines  
Newspaper  
Office Paper  
Plastic  
Steel Cans  
Electronics

2010			
	Weight	Avg. Price	Revenue
Aluminum	5,340	\$1,348.91	\$3,601.59
Cardboard	935,740	\$123.18	\$57,632.23
Magazines	215,160	\$104.01	\$11,189.40
Newspaper	601,950	\$79.19	\$23,834.21
Office Paper	207,620	\$169.13	\$17,557.39
Plastic	139,380	\$148.41	\$10,342.69
Steel Cans	86,060	\$187.67	\$8,075.44
Electronics	79,740	\$0.00	\$0.00
	2,270,990		

Aluminum  
Cardboard  
Magazines  
Newspaper  
Office Paper  
Plastic  
Steel Cans  
Electronics

2009			
	Weight	Avg. Price	Revenue
Aluminum	6,090	\$800.00	\$2,436.00
Cardboard	899,020	\$48.00	\$21,576.48
Magazines	251,560	\$50.00	\$6,289.00
Newspaper	548,664	\$46.00	\$12,619.27
Office Paper	209,305	\$109.00	\$11,407.12
Plastic	114,200	\$136.00	\$7,765.60
Steel Cans	100,470	\$52.00	\$2,612.22
Electronics	93,555	\$0.00	\$0.00
	2,222,864		

Aluminum  
Cardboard  
Magazines  
Newspaper  
Office Paper  
Plastic  
Steel Cans  
Electronics

- I will be out of the office today through at least next Thursday, June 13. I hope to be back in the office at least part time beginning Friday, June 14, but will not be on full duty and able to drive until probably June 28 (unless the surgeon releases me earlier). Next month's expense report will reflect an increase in hours for the part time people to cover my absence(s). Chris has agreed to check in several times while I'm gone.
- Contacted a floor cleaning company for an estimate on stripping, sealing and waxing the tile floors in the office and bathroom at AC. The tiles were never sealed when they were put down in 2009 and the floor looks terrible. If this is something county maintenance can do, it needs done ASAP.
- Budget – only reflects a 1.4% increase which comes from using the funds in the PPC fund instead of rolling them over. This is before any pay increases are figured. With the increase in the rabies registration fees, projected budget (again, before pay increases) is only \$14,226 short as opposed to 2012 projected \$26,896 difference.
- Cat room – door is ordered and in stock at RP along with the other materials needed. Window should be arriving anytime. Light fixture received from Hillsboro Electric (Russ is donating the light and any electrical materials). Plan to start construction within a few weeks but hoping to get floors done first. Currently have \$2,382 in donations.
- Court costs – we are losing money on our violations going to court because the court costs have increased but we haven't increased ours. We need to increase our amount from \$85 to \$90 to cover the additional \$5 going to the ISP on each OV. Betsy said we need to amend the ordinance to reflect the increase but the court costs are not addressed in the ordinance.
- Have several large purchases we need to look at when the bequest money arrives including a new vehicle and a generator for the facility. Would also like to use part of the money to possibly erect a flagpole with some minor landscaping and place a plaque honoring Mrs. Vnak. Would require lighting. Also, would it be possible to offer a scholarship each year in her memory from AC for a student pursuing a career in some line of animal care (vet tech, veterinarian, groomer, etc.)? Suggesting two \$500 or one \$1000. Applicants would have to volunteer at AC for at least 20 hours as part of requirements.
- May need to make some employee changes in the future and look at changing hours.



