

# Montgomery County Board

## HWE Committee Meeting Minutes

**Date:** Wednesday, June 26<sup>th</sup>, 2013

**Time:** 8:30 AM – Historic Courthouse Conference Room

**Members Present:** Chairman Connie Beck, Chuck Graden, Earlene Robinson, Richard Wendel,  
and Board Chairman Roy Hertel

**Members Absent:** Mike Webb

**Others Present:** Sandy Leitheiser, Betsy Wilson, Nancy Richardson, and Dawn Lutz.

The committee met today to discuss the following:

1. **Update/Approval Elections:** County Clerk Sandy Leitheiser reported that 18,511 voter ID cards were printed in house and will be mailed using the bulk permit rate for postage and will result in a \$900 savings.
2. **Update/Approval Recycling Program and Events:** Dawn Lutz reported that she received information regarding a Bulb Eater. This machine will sit on top of a 55 gallon drum and safely dispose of mercury based fluorescent lamps or bulbs. There is no certification needed for the collection, disposal, holding or shipping of this material. This material is considered Universal Waste and would be collected as such. Depending on the size of the bulb, you could process anywhere from 1,300 tubes to 3,000 bulbs. Once a drum is full the Bulb Eater is sealed and taken to a holding area for shipping. A pallet will hold four drums universal waste because people will be bringing in the bulbs intact. The cost of the equipment and the cost of disposal is in the presentation attached to these minutes. Lutz will obtain more information regarding grant funding and check with other companies that use this machine. Committee discussed that the government may at some point mandate that private citizens will not be able to dispose of these bulbs in the landfill. The recycling center would set up certain hours of the week for people to come and dispose of the bulbs.
3. **Update/Approval EPA Report:** No report this month.
4. **Update/Approval Animal Control Facility and Program:** Nancy Richardson
  - Animal Control Intake Summary: Committee reviewed monthly intake of animals.
  - Update on Revenues & Expenses: Not all the bills are in so expenses will be updated next month.
  - Animal Control Volunteer Manual and Volunteer Release forms: were given to board members last month to review. Approval is needed this month.
  - Volunteer hours have increased this month. Julie Kiefer has been entering rabies certificates. Committee and Betsy Wilson stated it would be OK for Julie Kiefer to take the rabies tags home to enter. Richardson will check with Bill Purcell to see if he can get something set up for her. Volunteer Gaye Shuling is willing to search for grants for animal controls. Richardson stated that PetCo has a few smaller grants that may be available for animal controls to help senior citizens adopt for free.
  - Free Roaming cat room: most supplies have been purchased. Hillsboro Electric has donated the light for the room. Started giving the cats vaccinations for distemper and upper respiratory infections. The cost of the shot is less than \$5.00.
  - Ordinance Changes: Committee will start to review next month.
  - Friends of MCAC New Volunteer Group is forming with sole purpose to help rescue & adopt animals at animal control and to help fundraise for the facility since MCAC can't. They also

want to create and maintain a Facebook page to promote adoptions, rescues and to post lost and found animals to re-unite with their owners.

- Part time employee resigned. Employee was great with the animals and will continue to volunteer. Richardson also stated that it has been very busy and they need to get someone hired soon.
- Richardson talked with Rick Kruse at Wright Automotive to work on some specs for a new animal control vehicle. Chairman Hertel stated that the old animal control vehicle would be saved to use for transporting animals to rescues and spay / neuter clinics. The County Insurance will cover these drivers and they will be drug tested. The new volunteer group will hold some fundraisers for fuel costs.
- Hertel stated that Customer Service training will be offered for employees. Checking with the U of I Extension to see if they offer these classes. It will be mandated for appointed offices.
- Bite Cases – When owners are bitten by their own dog accidentally. Richardson will be faxing bite case reports to the States Attorney's Office for a determination on whether the owner will receive the \$25.00 animal biting fine. The other steps of quarantining the animal if it isn't current on rabies tags will be still be done.

5. **Update/Approval Tour of Animal Control Facility:** Has been changed to tour the facility after the Full Board meeting on Tuesday, August 13<sup>th</sup>, 2013. August will mark the 4<sup>th</sup> anniversary of the opening of the facility and an open house will be planned.

6. **Update/Approval Other Business:** None to report.

Motion by Wendel, second by Robinson to pay the Bills. All in favor, motion carried.

Motion by Graden, second by Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:55 a.m.