

# Montgomery County Board EMA/Ambulance Committee Meeting Minutes

**Date:** Tuesday, July 2<sup>nd</sup>, 2013

**Time:** 3:30 PM – EMA Office

**Members Present:** Chairman Glenn Savage, Joe Gasparich, Chuck Graden, Sharon Kuchar,  
and County Board Chairman Roy Hertel

**Members Absent:** Mike Webb

**Others Present:** Jolletta Hill, Dave Sumpter

## **Ambulance Call Reports:**

A summary of monthly operations for **June 2013** is as follows:

**Total calls:**            **Total amount billed:**            **Amount collected:**

## **AMBULANCE REPORT:**

1. **Update/Approval Collections:** \$84,655.35 (old system \$163.84, new system \$84,491.51)

## **EMA:**

1. **Update/Approval Plans for October 21<sup>st</sup> Table Top ongoing with MCHD:**  
Holmes reported that plans for the annual required emergency exercise is taking place with the Montgomery County Health Department. The Table Top exercise will take place in October and will be focused on the Emergency Distribution of Medicine. Holmes reported that Hugh Satterlee is working on the details for the exercise.
2. **Update/Approval Topper for Truck:** Holmes reported that the new Topper for the EMA truck will be installed Friday.
3. **Update/Approval County Communications:** Roy Hertel reported that Undersheriff Robbins has been researching for a County wide Notification System. Hertel stated that a letter will go out to all the County Mayors explaining the emergency notification system. The municipalities will be asked if they would like to participate for approximately \$.55 per household to offset the purchase price of the communication system and yearly maintenance. Under Sheriff Robbins is looking at the Code Red Alert System which is web based. Fire Chief Dave Sumpter of Litchfield stated that Litchfield currently has a notification system. Hertel also stated that the first year may be paid for by a Crime Stoppers Grant.
4. **Update/Approval Court Security:** Roy Hertel stated that Judge Long has set the date of July 22<sup>nd</sup>, 2013 to have the meeting for the Security issues at the Courthouse Complex Building.
5. **Update/Approval County Warning Sirens:** Gasparich stated that we need to work on the warning sirens with the emergency communication system. Local protocol should take place over NOAA weather alerts.
6. **Update/Approval HazMat Exercise with Taylorville Fire/Christian County:** A training exercise was held on June 20<sup>th</sup> with Monsanto and Taylorville Fire/Hazmat teams. Joe Gasparich and five other HazMat members attended.
7. **Update/Approval Email Account:** Director Holmes is working with Bill Purcell to set up a Montgomeryco.com email address for the EMA Office. Holmes had her Yahoo email account hacked so she will set up a different one for work use.
8. **Update/Approval MOU with Madison County:** Gasparich stated that he is working with Madison County on the Memorandum of Understanding for mutual assistance should there be a disaster.

**9. Update/Approval Other Business:**

- Gasparich stated that he was called about being more proactive for fertilizers plants due to the disaster in Texas. Should look to resurrecting the Local Emergency Planning Commission. A committee should be meeting once a year to go over this stuff. Holmes reported that there was a meeting a couple of years ago and only a few people showed up and they weren't really involved with chemicals. Gasparich stated that we should keep the LEPC active so that he can sign off on their stuff. Savage asked that Holmes set up this meeting and she stated that she will set something up in September. Local Emergency Planning Commission.
- **Hazardous Mitigation Plan:** Holmes talked with Greg Mashaud about setting up a meeting for the County Mitigation Plan. Holmes explained that Mashaud told her that she is not supposed to write the grants for the municipalities. Gasparich stated that a summary of the Mitigation Plan should be put in the Mayor's Welcome Packet. No annual meeting has been set up for a couple of years. Savage told Holmes to plan the meeting and invite all the Mayors to attend the mitigation planning meeting. In the beginning planning stages each municipality participated. Savage asked Holmes to get the Mitigation Plan updated annually.

Motion by Graden, second by Kuchar to pay the bills. All in favor motion carried.

Motion by Kuchar, second by Graden to adjourn the meeting. All in favor motion carried.

*Meeting adjourned at 4:00 p.m. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.*

<b>Week of</b>	<b>Hillsboro</b>	<b>Litchfield</b>	<b>Nokomis /Witt</b>	<b>Farmersville/ Waggoner</b>	<b>Raymond/ Harvel</b>	<b>Total</b>
6/03/13	48	48	12	11	4	123
6/10/13	29	10	13	0	0	52
6/17/13	26	25	0	4	0	55
6/24/13	56	21	14	1	8	100
	<b>159</b>	<b>104</b>	<b>39</b>	<b>16</b>	<b>12</b>	<b>330</b>

**Processed Reports**