

Montgomery County Board

Coordinating Committee Meeting Agenda

Date: Thursday, December 19th, 2013

Time: 5:00 PM – County Board Room

Members Present: County Board Chairman **Roy Hertel**, Vice Chairman/ Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Finance Chairman **Joe Gasparich**, Economic Development Chairman **Heather Hampton+Knodle**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, Building & Grounds Chairman **Bob Sneed**

Others Present: Sandy Leitheiser

The committee met today to discuss the following:

Coordinating: Roy Hertel, Board Chairman

1. **Update/Approval CEFS Central Illinois Public Transit Progress Report:** Representatives were invited to the January Full Board Meeting.
2. **Update/Approval Code Red Notification System:** Chairman Hertel stated that we need to advertise more
 - Undersheriff Rick Robbins will get with WSMI for media outreach.
 - Daniels and Robbins prepared notices to go out to the municipalities to put a note on their counter for when people come in to pay their water bills
3. **Update/Approval ROE Consolidation:** Chairman Hertel gave the committee an update on the hearing results in Chicago and that our ROE will consolidate with Effingham, Bond and Fayette.

Building & Grounds: Bob Sneed, Chairman

1. **Update/Approval HVAC at Courts Complex:** The Contractor is working on the project.
2. **Update/Approval Maintenance Issues and Report:** Lloyd will report. Generator part will be installed.
3. **Update/Approval Snow Removal:** Sheriff will get bids for snow removal.
4. **Update/Approval Parking Lot Across from Courts Complex:** Will be discussed with Road & Bridge.
5. **Update/Approval Cleaning Service for the Courts Complex Building:** A letter will be sent to Paula Kuhl.
6. **Update/Approval Surplus Auction:** Was held today. Things should be picked up by next Tuesday. A few remaining items can be bid on in one lot.
7. **Update/Approval Annex Building:** Committee will discuss.
8. **Update/Approval Audio in Board Room:** File is at 10 gig - \$1 per gig per month for offsite storage
9. **Update/Approval Other Business:** None at this time.

Economic Development: Heather Hampton+Knodle, Chairman

1. **Update/Approval MCEDC:** Lindsay Wagahoff has been involved in many discussions and will report to the committee.
2. **Update/Approval Revolving Loan Fund Report:** Hampton+Knodle will work with Wagahoff to prepare a document to send to the RLF Board regarding their questions.
3. **Update/Approval Mineral Trust Fund:** Hampton+Knodle will share her “Thought” paper with the Finance Committee and will attend their next meeting.
4. **Update/Approval Central Illinois Economic Development Authority:** Hampton+Knodle is doubtful the project will go through.
5. **Update/Approval Planning Commission:** Beeler stated that they will be looking at some recommendations for the Structural Notification permit.
6. **Update/Approval Other Business:** Hampton+Knodle stated that the Clean Line Energy Grain Belt Transmission contacted her and she sent a message to Betsy Wilson to review an agreement.

Hampton+Knodle also reported that she called the State Journal Register and responded to an article they are doing regarding the population decrease in rural areas.

7. **Update/Approval EZ Quarterly Mayors Meeting:** Need to schedule for January.
8. **Update/Approval West Central Annual Report:** Hampton+Knodle asked if the West Central Planning Committee Document has been revised and sent to us yet. No one has seen it.

E.M.A./Ambulance: Glenn Savage, Chairman *Next meeting Thursday, January 2nd

1. **Update/Approval of the Ambulance Call Report for November 2013:** Committee will review.
2. **Update/Approval Collections:** Committee will review the report.
3. **Update/Approval CPR/AED Training:** Is scheduled for Thursday, February 13th, 2014
4. **Update/Approval Fire Extinguishers & Material Safety Data Sheets:** Holmes is getting information from Tom Franzen.
5. **Update/Approval Annual State Wide Tornado Training Exercise:** Will be held on March 4th, 2014
6. **Update/Approval Weather Spotter Class:** Has been scheduled for February 6th at the Hillsboro Moose Lodge from 6:00 PM to 9:30 PM with food at 6:00 PM.
7. **Update/Approval Mitigation Planning Meeting:** The next mitigation planning meeting will be February 18th, 2013 at 7:00 pm and will be held at the Health Department. Gasparich thinks someone from the Planning Commission should attend.
8. **Update/Approval Montgomery Medical Reserve Corporation:** Board Members are asked to volunteer.
9. **Update/Approval Other Business:** Illinois Public Mutual Aide Organization: \$250 per year membership. Glenn Savage has researched and stated this is a good organization to join.

Finance: Joe Gasparich, Chairman

1. Gasparich suggested on 9/30/13 that County Trustee Joe Meyer come to give an update to the Finance Committee at their January meeting.
2. **Update/Approval SOA Report:** Committee will review.
3. **Update/Approval GIS Report:** Committee will review.
4. **Update/Approval GIS Work Group Report:** Beeler presented information to the Information Steering Committee in the County Board Room.
5. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:**
6. **Update/Approval Coal Fund Reserves:** Committee will discuss and Hampton+Knodle will attend.
7. **Update/Approval Resolution Opposing the Adoption of House Bill 924 Amending the Prevailing Wage Act:** Recommendation from UCCI. Committee will discuss.
8. **Update/Approval 2014 Business Mileage Allowance:** Committee will discuss the current IRS rate of \$.56 for mileage reimbursement.
9. **Update/Approval Other Business:** None at this time.

HWE: Connie Beck, Chairman

1. **Update/Approval Elections:** County Clerk Leitheiser will report.
2. **Update/Approval Recycling Program and Events:** Dawn Lutz will report. Beck stated that there were a couple of mechanical problems with the Baler and heater this week.
3. **Update/Approval EPA Report:** Bill Gonet will report.
4. **Update/Approval Animal Control Facility and Program:** Nancy Richardson will report.
5. **Update/Approval Animal Control Ordinance:** Beck reported that Richardson is getting some more info regarding kennel licenses for other counties. Animal Control revisions should be ready for the full board to review in January.
6. **Update/Approval Other Business:** None at this time.

Personnel: Mary Bathurst, Chairman

1. **Update/Approval Customer Service Training Update:** Chris Casey will give an update.
2. **Update/Approval Workplace Wellness Program:** Bathurst would like for Jessica Chapple and Rex Brown to attend the January Full Board meeting.
3. **Update/Approval Personnel Manual:** Committee will start reviewing for further revisions. The definition of Exempt salary personnel section is being reviewed by the full board for one month.
4. **Update/Approval Other Business:** None at this time.

Road & Bridge: Gene Miles, Chairman

1. **Update/Approval Red Ball Trail:** No word yet on the 10 day notification letter.
2. **Update/Approval 2014 Fuel Letting Date:** Will be held at next regular monthly meeting.
3. **Update/Approval 2014 Rock Letting Date:** Wednesday, January 22nd at the Highway Department at 9:00 am.
4. **Update/Approval New Equipment Purchase:** Committee will discuss the purchase of the tandem truck on the State bid.
5. **Update/Approval Courthouse Parking Lot:** Committee will work with the Building and Grounds Committee to expand the parking lot across from the Courts Complex.
6. **Update/Approval Other Business:** None at this time.

Motion by Mary Bathurst, second by Bob Sneed to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 6:30 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.