

# Montgomery County Board

## Coordinating Committee Meeting Minutes

**Date:** Tuesday, November 20<sup>th</sup>, 2013

**Time:** 6:00 PM – Historic Courthouse Conference Room

**Members Present:** County Board Chairman **Roy Hertel**, Vice Chairman/ Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Finance Vice Chairman **Mike Plunkett**, Economic Development Chairman **Heather Hampton+Knodle**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, Building & Grounds Chairman **Bob Sneed**

**Members Absent:** Finance Chairman **Joe Gasparich**

**Others Present:** Bill Schroeder and Sandy Leitheiser

The committee met today to discuss the following:

**Coordinating:** Roy Hertel, Board Chairman

1. **Update/Approval CEFS Central Illinois Public Transit Progress Report:** Representative will come to Full Board meeting.
2. **Update/Approval Next Regular Coordinating Committee:** Thursday, December 19<sup>th</sup> at 6:00 p.m.
3. **Update/Approval County Priority List / Coal Funds:** Committee reviewed the lists.
4. **Update/Approval Other Business:** Chairman Hertel stated that he has been working with this issue for the past couple of days regarding the State Board of Education proposing to eliminate the Christian & Montgomery County ROE office and combine it with other surrounding Counties. They are voting on this on Friday and Chairman Hertel is considering attending the meeting.

**Building & Grounds:** Bob Sneed, Chairman

1. **Update/Approval HVAC at Courts Complex:** Pre-construction meeting will be December 3<sup>rd</sup>, 2013
2. **Update/Approval Maintenance Issues and Report:** Committee will discuss.
3. **Update/Approval Replace Windows at State's Attorney Office:** per Lloyd -\$460 per sash with \$10 delivery charge. May need two. They will be replaced.
4. **Update/Approval Board Room Acoustics:** Committee will discuss
5. **Update/Approval Schindler Elevator Service issues:** Committee will discuss.
6. **Update/Approval Cleaning Service for the Courts Complex Building:** Committee will discuss.
7. **Update/Approval Annex Building:** Not update at this time
8. **Update/Approval Other Business:** None at this time.

**Economic Development:** Heather Hampton+Knodle, Chairman

1. **Update/Approval MCEDC:** Committee will discuss.
2. **Update/Approval Revolving Loan Fund Report:** Committee will be reviewing the policy and make some recommendations. Hampton+Knodle stated that they will also look at setting up another fund to help restaurants that can't comply with health department inspections and revised ordinance.
3. **Update/Approval Mineral Trust Fund:** Committee will discuss.
4. **Update/Approval Central Illinois Economic Development Authority:** No update at this time.
5. **Update/Approval Planning Commission:** Next meeting is Thursday, November 21<sup>th</sup> at 5:30 p.m. at the Annex.
6. **Update/Approval Economic Development Committee Meeting Dates:** Committee will discuss.
7. **Update/Approval Other Business:** None at this time.

**E.M.A./Ambulance:** Glenn Savage, Chairman

1. **Update/Approval of the Ambulance Call Report for October 2013:** Committee will review reports.
2. **Update/Approval Collections:** Committee will review reports.

3. **Update/Approval Code Red Call System:** The notification system is almost operational and information will be sent to the media soon to alert the citizens on the system.
4. **Update/Approval AED/CPR Training:** Committee discussed training in February. Board members and employees will be notified once the date is scheduled.
5. **Update/Approval Mitigation Plan Meeting:** February 18<sup>th</sup>, 2014 – 7:00 p.m. at Health Dept.
6. **Update/Approval New ESDA Ordinances for Municipalities:** Committee will discuss at their next meeting.
7. **Update/Approval Other Business:** Savage would like to have board members volunteer for emergencies and be trained.

**Finance:** Mike Plunkett, Vice Chairman

1. **Update/Approval SOA Report:** Ray Durston will report.
2. **Update/Approval GIS Report:** Mary Purcell will report.
3. **Update/Approval GIS Work Group Report:** Megan Beeler is working on getting prices for a flyover.
4. **Update/Approval County Data Offsite:** Bill Purcell is looking for vendors as a backup to store our data.
5. **Update/Approval Sherman Building Parcel #16-02-494-016:** We need the trustee deed. It has not been recorded. Chairman Hertel has not signed the Resolution until we receive the trustee deed.
6. **Update/Approval Parcel #16-01-251-010 at 618 Parkside, Hillsboro, IL:** Paperwork was signed today and in the County Clerk's office for recording.
7. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:** Last month revenue is \$302,000.
8. **Update/Approval Automated Tax Sale Cost:** Committee reviewed the report from Trustee Joe Meyer
9. **Update/Approval County Trustee Activity Report:** Committee will review the report when it is sent.
10. **Update/Approval Special Joint Meeting:** Finance & Personnel- Thursday, November 21<sup>st</sup> at 4:00 p.m. to discuss the Affordable Care Act.
11. **Update/Approval Other Business:** None at this time.
12. **Update/Approval Closed Session to Discuss Personnel in Circuit Clerk's Office:** Committee will discuss at their meeting.

**HWE:** Connie Beck, Chairman

1. **Update/Approval Elections:** County Clerk Leitheiser reported that the filing period starts next week.
2. **Update/Approval Recycling Program and Events:** Dawn Lutz will report.
3. **Update/Approval EPA Report:** Bill Gonet will report.
4. **Update/Approval Animal Control Facility and Program:** Nancy Richardson will report.
5. **Update/Approval Other Business:** None at this time.

**Personnel:** Mary Bathurst, Chairman

1. **Update/Approval Special Joint Meeting:** Finance & Personnel- Thursday, November 21<sup>st</sup> at 4:00 p.m. to discuss Affordable Care Act.
2. **Update/Approval FOP Union Negotiations:** Regular Personnel Committee on Thursday, November 21<sup>st</sup>, 2013 at 5:00 pm.
3. **Update/Approval Customer Service Training:** Chris Casey will report.
4. **Update/Approval Circuit Clerk's - Union Local #148:** A meeting needs to be re-scheduled with Dan Sweet to discuss a grievance.
5. **Update/Approval Personnel Manual:** Committee still working on and will discuss. Gene Miles stated that at the last UCCI meeting he attended, they were told that Personnel Employee Manuals will need to address the same sex marriages under the benefits section.
6. **Update/Approval Workplace Wellness Program:** Committee will discuss.
7. **Update/Approval Other Business:** None at this time.

**Road & Bridge:** Gene Miles, Chairman

1. **Update/Approval Red Ball Trail:** Letter was sent and committee will discuss.
2. **Update/Approval Irving North Bridge:** Bridge should be complete by the committee meeting.

3. **Update/Approval Road Damages Policy:** Engineer Smith is working on a policy.
4. **Update/Approval Other Business:** None at this time.

Motion by Mary Bathurst, second by Gene Miles to adjourn the meeting. All in favor, motion carried.  
Meeting adjourned at 7:20 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.