

Montgomery County Board Buildings & Grounds Meeting Minutes

Date: Friday, March 8th, 2013

Time: 1:00 p.m. – County Board Room

Members Present: Chairman Bob Sneed, Nikki Bishop, Ron Deabenderfer, Gene Miles, Jim Moore, Richard Wendel, Board Vice Chairman Mary Bathurst

Members Absent: Board Chairman Roy Hertel

Others Present: Bill Purcell

The committee met today to discuss the following:

1. **Update/Approval Maintenance Issues and Report:** Reported by Lloyd Meyer
 - Jail Generator – Lloyd Meyer reported that he called CK Powers to look at why the Generator at the Jail is having problems starting.
 - Tempering Valve at the ROE office faucet will be replaced.
 - Maintenance staff is cleaning and replacing filter and cleaning bugs out of lights.
 - Work orders go to the jail and Lloyd gets them first thing every morning.
2. **Update/Approval Historic Courthouse Elevator:** Schindler reprogrammed elevator about one week ago due to problems of the elevator sticking on the 3rd floor a few weeks ago. IL State Fire Marshal office was called today and the red identification tag for elevator will be here next week. Third party annual inspection will be held April 11th. The elevator got stuck one time yesterday and Lloyd rode the elevator for several minutes and nothing happened.
3. **Update/Approval HVAC at Courts Complex:**
 - **Seeking numbers for a grant to HVAC System:** Bob Sneed reported that he will be checking into some leads for grant money that may be available for a new HVAC System at the Courts Complex. Sneed stated that he is communicating with Johnson Controls to see what can be done about regulating the controls for the heating and cooling issues at different offices at the Courts Complex.
4. **Update/Approval Fire Alarms and Panic Systems:** Bill Purcell reported that he, Roy Hertel and Bob Sneed went through the Courts Complex. Wendy Keller from Wareham's Security came and did a walk through to look at what would be needed to upgrade the fire alarm system in various areas of the Courts Complex. Russ Campbell of Mac's Fire & Safety did not do a walkthrough. Bill Purcell has tallied up the total number of heat and smoke detectors and horn strobes that would be needed for the upgrade. Bill Purcell will draft the bid specs and send out to Mac's Fire & Safety and Wareham's Security. Purcell explained that Heat of Rise Detector picks up changes of temperature and reported that we will need 15 Heat of Rise Detectors versus 8 Regular Detectors at the Hillsboro Recycling Facility, and that 10 Heat of Rise Detectors versus 3 Regular Detectors will be needed for the Litchfield Recycling Facility. Litchfield Recycling needs a dialer and a heated area for an alarm system. Committee discussed the additional cost to get fire alarm systems at the Litchfield and Hillsboro facilities. Animal Control already has burglar/panic alarm so the fire alarm system will be easier to install. The committee discussed not pursuing the alarm systems at the Recycling centers at this time until additional information is received. **Motion by Jim Moore, second by Gene Miles to Approve Getting Two Separate Bids for Fire Alarm Systems at the Courts Complex and Animal Control. All in favor, motion carried.**
5. **Update/Approval Safety Issues at New Courthouse:** Meeting has not occurred.
6. **Update/Approval Safety Issues at Historic Courthouse:** The committee discussed the problem of so many keys that are outstanding over the 20 plus years since the locks were changed at the Historic Courthouse. Lloyd Meyer will obtain prices to re-key the building locks of the Historic Courthouse.
7. **Update/Approval Payment to Korte-Luitjohan:** The committee discussed that a check has been in the vault for two months. Roy Hertel contacted Brent Lance from Hurst-Rosche last week and was told not to release the check because the final lien waivers have not been sent to Hurst-Rosche from Korte-Luitjohan.
8. **Other Business:** Deabenderfer told the committee that he was asked to teach at LLCC again for the fall season starting in September. The class is on Friday mornings, so he asked if the committee would consider meeting again at 1:00 pm for 4 months starting in September. The committee will discuss at next month's meeting.

Motion by Gene Miles, second by Richard Wendel to pay the bills. Motion carried.

Motion by Jim Moore, second by Nikki Bishop to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 2:10 p.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.