

Montgomery County Board

Finance Committee Meeting Minutes

Date: Monday, July 1st, 2013

Time: 8:00 AM – County Board Room

Members Present: Chairman Joe Gasparich, Mike Plunkett, Mary Bathurst, Connie Beck, Megan Beeler, Bonnie Branum and Board Chairman Roy Hertel

Members Absent: Mike Plunkett

Others Present: Heather Hampton+Knodle, Leo Beasley, Sandy Leitheiser, Ray Durston, Bill Purcell, Colin Russell, Betsy Wilson, Holly Lemons

The committee met today to discuss the following:

- 1. Update/Approval SOA Report:** Ray Durston submitted his report. Durston reported that the Board of Review was here on July 27th. Discussion took place with Gene Stuard of the Forrester Group regarding a complaint that was filed by the former Heritage Manor Nursing Home in Litchfield. They have sold that property to Latter Rain Ministries. Stuard suggested making an offer to get more out of the former owner. Durston reported that an offer was made and he has not heard from them yet. The Latter Rain Ministries has filed and received tax exempt status on the property.
- 2. Update/Approval GIS Report:** Mary Purcell submitted her monthly report.
- 3. Update/Approval Bruce Harris & Associates Presentation for new Flyover:** The Committee watched a power point presentation given by Colin of Bruce Harris and Associates regarding the options for a new flyover and web based software for GIS. Joe Gasparich stated that this information needs to be researched further and suggested forming a GIS work group sub-committee. Members of the committee will consist of Mary Purcell, Heather Hampton+Knodle, Megan Beeler, Leo Beasley, Sandy Leitheiser, Ray Durston, Brandy Lentz, Bill Purcell and Greg Nimmo. Megan Beeler will Chair the GIS work group sub-committee. **Motion by Connie Beck, second by Mary Bathurst to approve the GIS work group sub-committee with the above mentioned names. All in favor, motion carried.**
- 4. Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:** The committee reviewed the monthly coal revenue report and the General Fund revenue and expense with cash in the bank report. Treasurer Jenkins reported that about \$1 million dollars have come in for real estate taxes so far.
- 5. Update/Approval Discuss Truth in Taxation:** Treasurer Jenkins reported that there is a time frame for posting and advertising for a truth and taxation hearing if we go over the 105%. The County Board would have to decide by the September meeting. If taxes are not raised, then we would have to keep borrowing money from the coal money. Some of the special funds we collect like IMRF, Social Security and Property Casualty Loss, are going up. Gasparich stated that the general public would not understand that we have to raise taxes for these funds when we are getting coal money. Treasurer Jenkins suggested loaning coal revenue to pay these special funds for this year. The committee will review this again after the budget hearings.
- 6. Update/Approval FY2014 Budget Hearings:** The budget hearings were scheduled for July 15, 16, and 17. Chairman Gasparich has a conflict and cannot be at the July 17th meeting date. The committee discussed changing the date to Thursday, July 18th. **Motion by Bonnie Branum and second by Megan Beeler to change the meeting date from July 17th, to July 18th 2013.** All in favor, motion carried. Treasurer Jenkins will call the Department Heads that are scheduled for Wednesday, July 17th

and ask them to either reschedule for Thursday, July 18th or they can come at the end of the meetings schedule on the 15th, and 16th, or they can come to the August Finance Committee meeting.

7. **Update/Approval Copy Machines Survey:** The committee has not received a revised proposal from Tom Day Business Machines for each of the offices. Daniels will call and follow up.
8. **Update/Approval Cell Phone Billing:** Beeler reported that she is still dealing with AT & T regarding the group purchasing agreement for the State of Illinois. Beeler has left several messages and has had no response. A T & T stated they will advise when all the billing is combined. Beeler will try working with the AT & T government billing agent again and if we do not get a response, we will have Assistant States Attorney Betsy Wilson send a letter.
9. **Update/Approval Central Purchasing Program:** Beeler reported that she contacted Gabe Springer to check on their central purchasing program and was told that Macoupin County does not have a central purchasing program. Beeler has been contacting other counties to see if they have this program and they do not. She has contacted Staples Advantage who is owned by Quill to see if there was a program that we could use for ordering office supplies. In order for the elected offices to be in the central purchasing program, we would need intergovernmental agreements. Offices would need to submit their list of office supplies they usually order. The supplies would be ordered and delivered to each office. Better prices would be given to the County as a whole. Will have Betsy Wilson look to see if we can legally set up this type of office supply ordering system.
10. **Executive Session:** Motion by Mary Bathurst, Second by Bonnie Branum to enter into Executive Session for the purpose of discussing Salary and Personnel Issues. All in favor, motion carried.
Time: 9:59 am

Motion by Bonnie Branum and second by Mary Bathurst to come out of Executive Session. All in Favor, motion carried. Time: 10:55 am.

Motion by Beeler and second by Beck to present the information to provide an early retirement proposal to employees that are age 55 and above and have 20 years or more of service. All in favor, motion carried.

Motion by Connie Beck and second by Bonnie Branum to approve FY 2014 salary increase to \$613 per year for non-union, non supervisory employees and \$984 for supervisory employees. All in Favor, Motion carried.

11. **Update/Approval Other Business:** None to report.

Motion by Mary Bathurst, second by Connie Beck to pay bills and payroll. All in favor, motion carried.

Motion by Mary Bathurst, second by Bonnie Branum to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 11.23 a.m. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

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