

Montgomery County Board

Economic Development Committee Meeting Minutes

Date: Wednesday, July 3rd, 2013 **Time: 7:00 PM – Historic Courthouse Conference Room**

Members Present: Chairman Heather Hampton+Knodle, Megan Beeler, Nikki Bishop, Ron Deabenderfer, Jay Martin, Dave Ronen and County Board Chairman Roy Hertel

Members Absent: Ron Deabenderfer

Others Present: Sandy Leitheiser

The Committee met today to discuss the following:

1. **Update/Approval MCEDC:** The MCEDC is in the process of advertising for the Executive Director Position. A new job description has been released and the MCEDC board will meet on July 22nd to review the application. Interviews will be scheduled as soon as the applications are reviewed.
2. **Update/Approval County Employee Survey to ask How to Cut Expenses and or Increase Revenues:** The committee reviewed the Executive Summary, highlights and recommendations for the Employee survey that was compiled by the Robert Morris College Students. The committee also reviewed and discussed the report detailing the employee responses given for all the questions.
3. **Update/Approval Planning Commission Update:** Need to set a meeting date.
4. **Update/Approval Mayors Welcome Packet:** The committee reviewed and discussed the information that was submitted by County Offices for the Mayor's Welcome Packet. There was a lot of information. The committee would like to see if some of this information could be put on the web site so there would be less paper to send out.
5. **Update/Approval FY 2014 Budget:** Heather Hampton+Knodle reported that she suggested to the Finance Committee that \$5,000 be taken out of the Revolving Loan fund and added to the \$30,000 already allocated in the MCEDC line. This would be for a three year commitment and the program's performance would be reviewed after that time. The committee had a discussion regarding the balance of the Revolving Loan Fund. Chairman Hertel is going to check if the \$180,000 balance is available in the RLF. Motion by Beeler, and second by Martin to take \$5,000 from the Revolving Loan fund and transfer to the MCEDC line item. All in favor, motion carried.
6. **Update/Approval Other Business:** None to report

Motion by Dave Ronen, second by Nikki Bishop to pay the bills. All in favor, motion carried.

Meeting was declared adjourned by Committee Chairman Heather Hampton+Knodle.

Meeting was adjourned at 8:25 PM. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.