

Montgomery County Board

Coordinating Committee Meeting Minutes

Date: Tuesday, May 28th, 2013

Time: 6:00 PM – Historic Courthouse Conference Room

Members Present: County Board Chairman **Roy Hertel**, HWE Chairman **Connie Beck**, Finance Chairman **Joe Gasparich**, Economic Development Chairman **Heather Hampton+Knodle**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, Building & Grounds Chairman **Bob Sneed**

Members Absent: Mary Bathurst

Others Present: Sandy Leitheiser

The committee met today to discuss the following:

Coordinating: Roy Hertel, Board Chairman

1. **Update/Approval CEFS Central Illinois Public Transit Monthly Progress Report:** Will be available in the monthly packet.

Building & Grounds: Bob Sneed, Chairman

1. **Update/Approval HVAC at Courts Complex:** Committee will continue to explore options for grants. Chairman Hertel stated that we could look into a lease program for the new HVAC system. Committee will discuss with the Finance Committee at the budget hearings in July.
2. **Update/Approval Historic Courthouse Elevator:** Kristen Chelucci of Schindler Elevator was asked to come to the next B & G committee meeting. Copies of paperwork have been sent to Assistant States Attorney Betsy Wilson.
3. **Update/Approval Maintenance Issues and Report:** Committee will review Lloyd Meyer's report.
4. **Update/Approval Hand Railing at Historic Courthouse:** Bob Sneed reported that Salvaggio came and measured a week ago. Someone will come and pour concrete to make the landing wider.
5. **Update/Approval Fire Alarm System at Recycling:** Bob Sneed reported that he has waited about 40 days for a proposal on the recycling facility.
6. **Update/Approval Building Safety Issues at Courts Complex:**
7. **Update/Approval Video Cameras:** Circuit Clerk Holly Lemons will come to the building and grounds committee to discuss the video cameras at the New Courthouse.
8. **Update/Approval Annex Building:** Young's Roofing sent a letter stating that the west side of the building has visible cracks along the masonry and window area. These areas require attention in the near future.
9. **Update/Approval Other Business:** None at this time.

Economic Development: Heather Hampton+Knodle, Chairman

1. **Update/Approval County Website:** Heather reported that she has been working with Bill Purcell.
2. **Update/Approval MCEDC:** Heather reported that she brought in a laptop for Erika Kennett to use for GIS data. The GIS information will be put on the laptop by Bill Purcell. The next MCEDC meeting is Thursday, July 11 at 4:15 p.m.
3. **Update/Approval County Employee Survey to ask How to Cut Expenses and or Increase Revenues:**
4. **Update/Approval Planning Commission Update:** We are waiting on a response from Erika Kennett to schedule the next Comprehensive Planning meeting.
5. **Update/Approval Clean Line Energy:** Heather reported that she and Roy met with two representatives from Clean Line Energy and has drafted a letter that will go out to the area businesses. Betsy Wilson has a copy of agreement to review.
6. **Update/Approval Workforce Investment Board:**

7. **Update/Approval Enterprise Zone:** Meeting with EZ Mayors is Wednesday, July 3 at 6:00 p.m. We have asked Mary Purcell to provide updated EZ maps for the municipalities.
8. **Update/Approval Mayors Welcome Packet:** Committee will discuss.
9. **Update/Approval FY 2014 Budget:** Heather will review the budget for the Revolving Loan Fund and Economic Development.
10. **Update/Approval T.I.F.:** – Committee will review TIF reports by taxing bodies and the TIF frequently asked questions to see how much revenue is lost for the taxing bodies.
11. **Update/Approval Other Business:**
12. **July Agenda Items:** FY 2014 budget

E.M.A./Ambulance: Glenn Savage, Chairman

1. **Update/Approval of the Ambulance Call Report for May 2013:** Committee will review.
2. **Update/Approval of E.M.A./Ambulance Report:** Met on May 23rd with four of the Ambulance Districts to learn how they are appointed and to get copies of their by-laws. Nokomis/Witt Ambulance district has mailed their information to the EMA Office. The Ambulance Districts will also send updated certificates of insurance.
3. **Update/Approval Communication Options – system to alert employees/residents:** Committee will review information that is being researched by the Sheriff's Department. .
4. **Update/Approval Emergency Security Improvements for the Courts Complex:**
5. **Update/Approval Other Business:**

Finance: Joe Gasparich, Chairman

1. **Update/Approval County's Delinquent Tax Liquidation Program:** Rick Scheibal from Joe Meyer and Associates is scheduled to come to the meeting.
2. **Update/Approval Copy Machines Survey:** Dale Smith from Tom Day Business Machines has been invited to the meeting.
3. **Update/Approval SOA Report:** Report will be submitted.
4. **Update/Approval GIS Report:** Report will be submitted.
5. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:** Will be submitted.
6. **Update/Approval FY2014 Budget Information & Schedule:** Budget Hearings are scheduled for Monday, Tuesday, and Wednesday, July 15, 16, 17, 2013. Letter went out to Office Holders
7. **Update/Approval Cell Phones Survey:**
8. **Update/Approval Central Purchasing Program:** Committees will review at the budget hearings.
9. **Update/Approval Other Business:**

HWE: Connie Beck, Chairman

1. **Update/Approval Elections:** Clerk Leitheiser will give an update to the committee.
2. **Update/Approval Recycling Program and Events:** Bulb Eater Presentation
3. **Update/Approval EPA Report:** Gonet will be present to give an update.
4. **Update/Approval Animal Control Facility and Program:** Beck reported that Betsy Wilson has approved the Animal Control Volunteer Manual. Beck talked to Satterlee a month ago to get them new ID Badges, and they were supposed to be put in their paychecks and weren't. Beck will follow up with High Satterlee.
5. **Update/Approval Tours of Recycling Center and Animal Control Facility:** After Full Board meeting on June 11th at Recycling and July 9th at Animal Control
6. **Update/Approval Other Business:**

Personnel: Mary Bathurst, Chairman

1. **Update/Approval Worker Wellness Program:** Jessica Chappelear from Fusion Fitness Program came and talked to the committee about a wellness program at Hillsboro Hospital.
2. **Update/Approval Montgomery County Electronic Security Policy:** Revised by Mary Bathurst

3. **Update/Approval Internet, Email and Social Media Policy:** Committee has recommended the approval
4. **Update/Approval Ordinance Establishing Prevailing Wage Rates:** Committee has recommended the approval.
5. **Update/Approval SOA/EMA/State's Attorney - Union Local #397:** Waiting on a response for mediation meeting.
6. **Update/Approval Circuit Clerk's - Union Local #148:** Next meeting is scheduled for Tuesday, June 4th, at 5:00 pm.
7. **Update/Approval Highway Department - Union Local #1084:** Next meeting is scheduled for Thursday, June 6th, at 5:00 pm
8. **Update/Approval Drug and Alcohol Abuse Policy:** Committee reviewed a new policy drafted by Betsy and has a few questions. Question on the section with suspicion or reasonable justification.
9. **Update/Approval Job Salary Study:** Ron Duncan wants to come to the next committee meeting
10. **Update/Approval Personnel Issues: Executive Session**
Motion by Joe Gasparich second by Glenn Savage to go into closed session for the purpose of discussing Personnel Issues. All in Favor, motion carried. Time: 7:24 pm
Motion by Gene Miles second by Glenn Savage to come out of closed session. All in favor, motion carried.
Time: 7: 58 pm.
No Action was taken after Executive Session.
11. **Update/Approval Other Business:**

Road & Bridge: Gene Miles, Chairman

1. **Update/Approval Old Tractors Bids:** New tractors are ready to go. The old ones haven't been cleaned up yet and put out for bid.
2. **Update/Approval on the Irving Bridge:** Committee will discuss.
3. **Update/Approval Other Business:** None at this time.
4. **Update/Approval More Problems found on the Red Ball Trail.** Committee will discuss.

Public Comments: Bill Schroeder. For as long as I've been coming to these meetings, there has been a problem with the HVAC at the New Courthouse. For as much money that has been spent on this, we need to deal with someone that will get this problem fixed.

Bill Schroeder also had a question on the Coal company in the EZ and how the sales tax works and if they need to purchase locally.

Motion by Heather Hampton Knodle, second by Bob Sneed to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 8:05 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.