

# Montgomery County Board

## Finance Committee Meeting Minutes

**Date:** Monday, March 31<sup>st</sup>, 2014

**Time:** 1:00 PM – County Board Room

**Members Present:** Chairman Joe Gasparich, Mike Plunkett, Mary Bathurst, Connie Beck, Megan Beeler, Bonnie Branum and Board Chairman Roy Hertel

**Others Present:** Whitey Patton, Kyle Putnum, Ron Jenkins, Sandy Leitheiser, Ray Durston, Betsy Wilson, Bill Purcell, Mary Purcell, Holly Lemons, Jodi Perkins and Hugh Satterlee.

The committee met today to discuss the following:

- 1. Update/Approval FY2013 County Audit Presentation:** Patton & Company PC Whitey Patton reported on the FY 2013 County Audit. Whitey Patton asked the committee how much of coal royalties do we want to use and what is the adequate number to have in reserve. We have a fund balance of half million dollars. Whitey Patton recommends a balance of \$3.5 million and stated that the County would need a backup plan if the coal revenues stopped for a short time. Patton also stated that the board needs to consider an amount that should be in the coal royalty fund before you look at spending it on other purposes and that the revenue is put in another account so we can keep track of the funds. The committee also discussed the 911 fund shortage of \$150,000 so the auditors wrote it off because the revenue is just not there. In other revenue discussed, the committee discussed the video poker revenue and that it can only be received for machines in the unincorporated areas of the County. Patton stated that the board needs to look at increasing revenues or decreasing expenses in the Recycling program. Health insurance costs and Property casualty costs will continue to go up. Chairman Hertel stated that we need to set aside some money in capital improvements to fix up the county infrastructure so it will last. The rainy day fund is the \$3.2 million that is in the bank. The committee needs to look at this in July at the budget hearings. Chairman Hertel also stated that we need to have a plan on what to do and that we don't want to cut services or lay off employees. Whitey Patton reported that fines and fees in the court system has decreased over the past four to five years. The committee discussed the grant reporting to the auditors. The Health department is good on reporting information on the grants and the EMA annual grant is not reported as well. The Committee discussed telling all office holders at the budget hearings that they must keep track of their grant funding for auditing purposes. Gasparich asked Whitey about investing in a way to get more interest revenue. Treasurer Jenkins currently invests in local bank institutions where the rates are low and there are other ways to invest if the County wanted to. Whitey Patton will present the audit to the full board on Tuesday April 8<sup>th</sup> and the board will have one month to review so that approval can take place at the May board meeting.
- 2. Update/Approval Discuss Funding of New PSR Building:** Jodi Perkins presented the proposal for the new building in the amount of \$138,869.03 and stated that Hugh Satterlee wants to go the Health Department again when they meet on April 15<sup>th</sup>, 2014 and then will come back to the Finance committee if they still need to borrow money.
- 3. Update/Approval Computer Home Use:** Bill Purcell stated that he wants to check with the committee regarding employees having access to the County site from their home. Purcell stated that he is seeking direction on if this from the committee to allow an employee to work from home and have temporary access to the County network. This could be done on a case by case basis and decided by the Personnel Committee. The County would own the lap top and the data for the employee to use. Bill Purcell was given a template for Internet Julie Bruch to review. Gasparich stated that we could allow the acquisition and data to be given for the Treasurer's employee to use on a temporary basis and that Bill Purcell should put in his budget for a couple of spare lap tops for this purpose. Committee doesn't want to start a precedence of county employees wanting to work from home. The elected official will decide

if their employee can work from home if they are off on medical leave. Purcell will not make the decisions on who will work from home; it will be the Personnel committee. Purcell will give the Treasurer's employee the ability to access her work computer from home.

4. **Update/Approval Structural Improvement Notification Permit Process:** Ray Durston reported that the Structural Improvement Notification Permit form will be put on the County website. Ray is coming to the Mayor's meeting on Wednesday to inform them of this process. Plunkett stated that he will work with Durston to get a press release to notify people about the process, that it is online and that it is still free to complete the form.
5. **Update/Approval SOA Report:** Ray Durston reported that they will role the Real Estate Tax information over to County Clerk Leitheiser sometime later this week.
6. **Update/approval GIS Report:** Mary Purcell stated that everything is the same. They are working on getting the GIS web based system up. They are looking for a few changes and will get back with Beacon on Wednesday. There should be some info on the web site in the next two to three weeks. Mary Purcell stated that she is working on a plat map for the farm bureau and is cleaning up the discrepancies on the City of Litchfield's corporate boundaries. Litchfield is still working on the fire hydrant points for the GIS system.
7. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:** Committee reviewed the reports that were prepared by Treasurer Jenkins.
8. **Update/Approval Annual Health Insurance Renewal:** Committee reviewed the revised reinsurance proposal from Consociates Dansig and discussed the specific deductibles of \$60,000, \$65,000 or \$70,000. **Motion by Mike Plunkett and second by Megan Beeler to go with the Option 3 on the proposal with the \$70,000 specific deductible with the No Laser option. Beck, Plunkett, Beeler, Bathurst and Branum voted Yes. Gasprich = No. Motion carried.** We have gone up with the specific deductibles in the past to keep the insurance premiums down. Per Ron Jenkins there are 123 employees currently on the County health insurance.
9. **Update/Approval FY 2015 Budget Hearings – Information and setting salaries:** The committee discussed a report that showed the consumer price index for this year and listed prospective salary increases. The last 3 years consumer price index was averaged at 2.2% which was then applied to report listing non-union, non-supervisory employees. The 2.2% was applied to the mean salary of \$29,185 for a total of \$635.00. The 2.2% was also applied to the list of appointed salary/exempt positions that had a mean salary of \$53,165 for a total of \$1,150. In order to round things up, committee chairman Gasparich recommends giving salary increases of \$650 for the non-union, non-supervisory employees and \$1,200 for the exempt employees. **Motion by Bonnie Branum and second by Mike Plunkett that the non-union and non-supervisory salaries for FY 2015 be set at \$650 and at \$1200 for the exempt employees. Yes = Gasparich, Plunkett, Beck and Branum. No = Bathurst and Beeler. Motion carried.**
10. **Update/Approval Setting Salaries for Elected Officials – April Recommendation:** Committee reviewed a report listing out the current salaries for elected officials from several counties. Chairman Hertel stated that he compared the elected officials from Logan County and they are paid about \$2,000 more per year than our elected officials right now. Chairman Hertel also stated that the committee could consider a policy that if a newly elected official came into an office, the salary for the new person could start at 10% less. The current elected official has a lot of years of service and therefore a higher salary. When it comes time to set the salaries again, the board could decide to increase the salary to coincide with the other elected officials. Chairman Hertel stated that he checked with Assistant States Attorney Betsy Wilson and that the law would provide for this. Plunkett stated that he doesn't like this idea because if the opposite party wins, then it seems like we are punishing the other party by paying them less. The salary drop would only take effect if fresh people ran for the office. Gasparich stated that if you do the reduction it is as a result of an appointment for the elected office. **Motion by Mary Bathurst and second by Connie Beck to recommend the Elected Official's FY 2015 salary increase**

of 3.1% for each of the 4 years starting December 1<sup>st</sup>, 2014. Yes = Gasparich, Bathurst, Plunkett, Beck and Branum. Beeler vote = NO. Motion carried. Beeler shared her concerns that the salary increases are too high and that we should be watching the budget.

11. **Update/Approval Priorities for Long-Term Improvement Fund:** Committee will discuss next month.
12. **Update/Approval Resolution for Review of Current 911 Statutory Provisions:** The committee reviewed a Resolution that was approved by Assistant State's Attorney Betsy Wilson. **Motion by Megan Beeler and second by Mary Bathurst to approve the recommendation of the Resolution for Review of Current 911 Statutory Provisions. All in favor, motion carried.**
13. **Update/Approval Basic Blood Work Screening at the Health Fair:** Bathurst stated that Fusion will schedule the basic blood work screenings at the Courthouse. If an employee is participating in the health insurance program, then this fee would come off of their wellness benefit. Bathurst asked if this should be opened up to the rest of the employees signing up for Fusion or Snap that the county would then pay for the basic blood work so that we don't run into anything or loosing grandfather status with the Affordable Care Act. **Motion by Bathurst to recommend that the basic blood screening be offered to all county employees and not just the employees on the county health insurance. There was not second to the motion. Motion fails.**
14. **Update/Approval Raymond Fire District – Trustee Building in Harvel:** Ron Jenkins informed Committee members that the Raymond Fire District is interested in a building that is owned by the County Trustee in Harvel and they will advise soon if they will accept the parcel. If the Raymond Fire District will accept the parcel, the committee discussed approving to convey the property to them.
15. **Update/Approval Authorize the Cancellation of the Nine Tax Sale Certificates for the Corner Block Building Parcel ID# 16-02-494-016 in the City of Hillsboro:** Committee will review and approve the documents proving that all taxing bodies have resolutions to absolve the taxes for the Sherman / Corner Block Building parcel ID # 16-02-494-016 in the City of Hillsboro. **Motion by Megan Beeler and second by Mike Plunkett to cancel the tax sale certificate for parcel ID #16-02-494-016, the Corner Block Building in the city of Hillsboro. All in favor, motion carried.**
16. **Update/Approval CEFS Ordinance and Intergovernmental Agreement to Provide Public Transportation:** Committee reviewed and recommends the approval to the full board. **Motion by Connie Beck and second by Mike Plunkett to approve and recommend the resolution to the full board. All in favor, motion carried.**
17. **Update/Approval Amend Pre-Paid Vendor List to Add Snap Fitness & Homefield Energy:** Committee reviewed and recommends the approval to the full board. **Motion by Connie Beck and second by Megan Beeler to approve the changes to the pre-paid vendor list. All in favor, motion carried.**
  - Wellness Program – Snap Payment: Ron Jenkins asked if the money will come from the insurance fund and the committee agrees.
18. **Update/Approval Intergovernmental Agreement City of Litchfield For Police Radio & Telephone Services:** Committee will discuss next month.
19. **Update/Approval Water & Sewer Line Easement for IDOT on County Owned Property in North Litchfield Township:** There have not been any updates from IDOT or McDonough Whitlow.
20. **Update/Approval Other Business:** Research Video Gaming Revenues in the County.

Motion by Mary Bathurst, second by Connie Beck to pay bills and approve payroll. All in favor, motion carried. Plunkett left meeting at 3:00 and did not vote on the bills.

Motion by Bonnie Branum, second by Mary Bathurst to adjourn the meeting. All in favor, motion carried.

*Meeting adjourned at 3:20 PM. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.*