

## Montgomery County Board

### Minutes

For Tuesday, April 8<sup>th</sup>, 2014 – 8:30 AM

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 8<sup>th</sup>, 2014 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Vice Chairman Mary Bathurst at 8:30 AM.**

Vice Chairman Mary Bathurst announced she was leading the meeting today instead of Chairman Hertel due to his recent serious cancer diagnosis. Bathurst stated he is undergoing diagnostic testing today and our thoughts and prayers are with him.

**Roll call was taken - 18 members present, 3 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel

**Members Absent:** Roy Hertel, David Ronen, Mike Webb

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:** Motion by Beck, second by Graden to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Sneed, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday March 11<sup>th</sup>, 2014. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions and reported that County Clerk Leitheiser has delivered the final abstract to the Department of Revenue on Friday and now the county is waiting to receive the final multiplier from them. Durston also reported that his office is working on ways to inform people of the Structural Improvement Notification permit.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – Sheriff Vazzi was present for questions.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions and reported that the Illinois Association of County Officials conference is at the end of the month along with the upcoming VAC Legislative conference. Strowmatt stated that VAC supports veterans' benefits and at the conference members will be discussing their opposition to HB3898, which is an Illinois House bill that would eliminate the 13<sup>th</sup> annual payment that retirees of the Illinois Municipal Retirement Fund currently receive. He stated that HB3898 has gone to the House Rules Committee.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:** Motion by Beeler, second by Martin to approve the 11 items on the Consent Agenda. All in favor, motion carried.

## **LIAISON REPORTS:**

- **911 Board** - Webb was absent.
- **CEFS Board** – Robinson had nothing to report. CIPT Program Director Dennis Shiley was not present at Full Board.
- **CIEDA** – Hampton+Knodle reported on approval of a \$7.5 Million Housing Bond in Sangamon County.
- **Health Dept.** – Martin had nothing to report at this time.
- **IL Assoc. of Co. Officials** – Plunkett stated Dave Strowmatt reported on the IACO conference and he and the other county board liaison Sharon Kuchar are planning to attend it as well.
- **MCEDC** – Ronen was absent.
- **MCWC** – Branum had nothing to report at this time.
- **Planning Commission** – Beeler reported the next meeting is tentatively set for April 24<sup>th</sup>.
- **Senior Citizens Board** – Bishop had nothing to report at this time.
- **UCCI** – Miles reported that the UCCI meeting held March 19<sup>th</sup> regarding County employee health insurance topics was cut short due to the legislative meeting also held that evening.
- **U of I** – Graden reported the meeting in Taylorville went fine and the next meeting will be in Jerseyville.
- **VAC** – Sneed reported Dave Strowmatt received \$60,000 worth of benefits for veterans in our County and next month it will be an even higher amount. He stated Strowmatt is doing a good job for Montgomery County.
- **WCDC** – Richard Wendel reported the next meeting will be held on April 17<sup>th</sup>.

Vice Chairman Mary Bathurst announced that Stacie Barton Hackler from U.S. Senator Dick Durbin's office was in attendance and she will also attend the tour of the Deer Run Coal Mine to be conducted immediately after the meeting today.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE REPORT: Given by Vice Chairman Mary Bathurst as follows:**

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Vice Chairman Bathurst reported the CIPT Report was included in Board packets.
2. Vice Chairman Bathurst announced Dave Ronen is not in attendance today because he is at the State Capitol testifying at a hearing about economic development per the request of Representative Wayne Rosenthal.

### **BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **HVAC at Courts Complex -Update:** Bob Sneed reported that the project is almost complete, and the new HVAC unit will be tested within a week or so.
2. **Maintenance Issues and Report -Update:** Sneed reported that the 3<sup>rd</sup> Party Annual State Inspection of Elevators checked out okay.
3. **List for Vendor Insurance Certificates & Vendor Waivers -Approval:** Sneed reported that County Insurance representative Tom Franzen shared a report of the vendor liability manage risk transfer and stated that we should make sure that third-party vendors/providers are financially responsible for any liability that may be imposed during their work for the County. Sneed stated that the committee reviewed the hold-harmless/indemnity agreement with Tiers 1, 2 and 3, and the vendor insurance certificate and indemnity agreement should be in our files before these vendors do any work for the County. He said that Assistant State's Attorney Betsy Wilson has reviewed all the information as

presented, and vendors will be required to supply a certificate of insurance and sign a lien waiver, and if they have employees they must show workers comp insurance proof. Sneed also stated that each committee that is requesting any work needs to get their information to the B & G committee so a tier can be assigned and proper paperwork and documentation requested. He said that no county vendor should start work before the properly signed waiver agreement is on file. Beeler asked about the individual who is paid to mow at the Waggoner Bike Trail and about county data service providers such as Devnet, Schneider and Beacon. Gasparich also asked if we need to get waivers for those who bring copy machine paper, distilled water and auditing services, and those servicing Sheriff's Department vehicles. Sneed stated that all vendors County Insurance representatives deem eligible must meet compliance. Assistant State's Attorney Wilson stated most vendors already have waivers built into their contract. Bathurst suggested that committees take an inventory of their vendors and bring them forward for this process. **Motion by Sneed, second by Wendel to approve the policy of securing the vendor insurance certificates and vendor waivers pending review by the State's Attorney office. All in favor, motion carried.**

4. **Award Bid for Panic & Fire System Testing & Monitoring -Approval:** Sneed reported the committee reviewed and discussed two bids for the monitoring and testing of the Panic & Fire Systems for all county buildings except the Litchfield recycling facility. Sneed has reviewed the bids over the weekend, and stated the project is ready to move forward with the low bidder of Wareham's Security at \$4,900. **Motion by Sneed, second by Savage to approve the bid from Wareham's Security for the Monitoring and testing of the fire and panic alarms in the county buildings. All in favor, motion carried.**
5. **Exterior Lighting bids -Approval:** Sneed reported that the Committee received two proposals for the Exterior Lighting and approved the lowest bidder. **Motion by Sneed, second by Miles to approve the low bid from Hillsboro Electric for \$3,009.95 with a rebate of \$2,165.20. All in favor, motion carried.**
6. **Building Projects Summary Reports -Update:** Sneed reported that the Committee reviewed a summary report for all the building and grounds projects from 1998 to 2014. Sneed also stated we will continue to keep track of what we spend and this report will help with creating a priority list for budgeting purposes.
7. **Maintenance Agreement for Animal Control Generator -Approval:** Sneed reported that Hiller's Sheet Metal submitted a proposal to maintenance to the new generator at the Animal Control facility for \$300 per year, which was approved by the committee. **Motion by Sneed, second by Deabenderfer to approve the contract with Hiller's Sheet Metal for \$300.00 per year to maintain the generator at the Animal Control facility. All in favor, motion carried.**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

1. **Quarterly Mayors Meeting -Update:** Hampton+Knodle reported there was good attendance at the quarterly mayors meeting with eleven communities represented. She noted there was an emphasis on water projects within the discussion at the meeting.
2. **MCEDC -Update:** Hampton+Knodle reemphasized that board member David Ronen was in Springfield today testifying on Economic Development needs. She stated that there is a workshop scheduled to be held on May 6<sup>th</sup> in Litchfield regarding starting a business and that a Legislative Breakfast is planned for May 12<sup>th</sup>, 2014 at the Lincoln Land Community College auditorium in Litchfield. Hampton+Knodle stated that RSVP's for this event can be made with the City of Litchfield or MCEDC, and also said that we are working with West Central Development on the priorities and needs of Montgomery County.

3. **Central Illinois Economic Development Authority -Update:** Hampton+Knodle stated the \$7.5 million dollar bond to fund a housing project in Sangamon County is good news and hopefully will open doors for other projects.
4. **Planning Commission -Update:** Hampton+Knodle reported that the committee discussed the need to have a county board member serve as a liaison to the Housing Authority Board. She stated that Montgomery County Housing Authority Director Kelly Moroney has advised her that she will plan to attend the Planning Commission meetings and the next date has been tentatively set for April 24, 2014.
5. **Planning Commission New Appointment -Update:** Hampton+Knodle reported that there is vacancy on the Planning Commission due to the resignation of Andy Ritchie and they are seeking to appoint another resident with an engineering background. McDonough-Whitlow owner and engineer Toni McDonough has been asked if she is interested in serving and she will advise by the end of April if she can serve.
6. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that the Committee reviewed the reports and payments for the two RLF clients, and there are no new applications pending.
7. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle stated that she is working with Assistant State's Attorney Wilson on a few language changes for the revolving loan fund policy and procedure manual and will present the revised policy at the May committee meeting.
8. **Adoption of 2014 Legislative Priorities and Input -Approval:** Hampton+Knodle read the revised list of State and Federal Legislative Priorities affecting the County. As Strowmatt discussed earlier, an addition to the list is the opposition to HB3898 which proposes to eliminate the IMRF 13<sup>th</sup> payment. Hampton+Knodle also stated that the County should oppose SB68 which would increase the Minimum Wage because this would also increase the cost of living. **Motion by Beeler, second by Martin for the approval of sending support letters for the 2014 Legislative and Regulatory Priorities list. All in favor, motion carried. (See Resolution Book 14, page 1.)**
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund - Update:** Hampton+Knodle asked Board members to turn in their green survey sheets if they haven't done so yet as she would like to get comments by the end of the day. Hampton+Knodle compiled the responses that she had received into a spreadsheet for board members to review. Hampton+Knodle asked Treasurer Jenkins where the long term coal fund money is tracked and Jenkins stated he was not given any direction on which fund to use to set it up. Hampton+Knodle stated that the Board voted to set aside 33 cents of every dollar from coal royalties since January and identified the money and there should be an account with a balance. Hampton+Knodle stated there are no specific guidelines yet on how it is to be spent. Hampton+Knodle requested a separate line item for coal funds be placed in the monthly Treasurer's reports and Jenkins agreed to provide it. **(For a copy of the Long-Term Improvement Fund County Board member responses as compiled by Hampton+Knodle, see Resolution Book 14, pages 2-6).**
10. **Memo of Understanding for Grain Belt Transmission -Update:** Hampton+Knodle asked committee members to review the Memo of Understanding for the Grain Belt Transmission line so it can be discussed at the next meeting.
11. **Marketing County Property for Potential Development -Update:** Hampton+Knodle stated that she will be discussing the potential of marketing county owned property for site development purposes with Assistant State's Attorney Wilson. The committee will review GIS maps of county owned property at an upcoming meeting.

12. **Other Business -Update:** Hampton+Knodle reported the Committee also discussed the possibility of running a 12" water line down Route 16 between Litchfield and Hillsboro along with fiber optics.
13. **Handout from American Society of Civil Engineers (ASCE) 2014 Report Card of Illinois Infrastructure:** Hampton+Knodle stated that Illinois scored a C- on the ASCE 2014 report card and that we need to be more competitive with other states. Investments need to be made to improve our state as Illinois is a hub of transportation. **(For copies, see Resolution Book 14, pages 7 and 8).**
14. **Handout regarding Hydraulic Fracturing Presentation meeting:** Board members received a copy of the Hydraulic Fracturing Presentation. Deabenderfer reported there is a meeting scheduled for May 14<sup>th</sup>, 2014 at the Holiday Inn in Mt. Vernon, Illinois regarding this topic. He also stated there is more seismic activity where fracturing is going on.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Ambulance Call Reports:** A summary of monthly operations for March 2014 is as follows:

**Total calls: 326 Total amount billed: \$199,408.20 Amount collected: \$100,018.14**

**AMBULANCE REPORT:**

1. **Ambulance Contracts, Insurance, and Budgets -Update:** Savage reported that a letter was sent out in February to the five ambulance districts requesting their updated contracts and insurance documentation. He stated that Holmes will continue to gather all the contracts and insurance certifications until all five are submitted.

**EMA:**

1. **National Weather Service/ Public Service for Large Events and Homecoming -Update:** Savage gave Board members a handout pertaining to the National Weather Service's notification program for public officials and event organizers if severe weather is approaching during a festival or homecoming event. Director Holmes will contact each municipality to let them know about this program and request them to sign up for it if they want. Savage asked Board members to make contacts to those officials within their respective districts and urge their participation and for them to get back with Holmes.
2. **MABAS town hall meetings -Update:** Savage stated that meetings have already been conducted in Waggoner and Nokomis, and reported that the next meeting is Thursday, May 1<sup>st</sup> with the City of Litchfield.
3. **IPWMAN -Update:** Savage reported that the Illinois Public Works Mutual Aid Network (IPWMAN) paperwork and check is ready to be sent in, and he stated the County has joined the organization to get funds should there be a disaster.

**FINANCE COMMITTEE REPORT:** Given by Chairman Joe Gasparich as follows:

1. **FY2013 County Audit Presentation -Update:** Patton & Company PC representative Whitey Patton presented the FY2013 County audit to the full board and talked about the positives and challenges. He stated the county has been blessed with the sale of coal rights as well as sales tax on refined coal and coal royalties, and the county has spent all of the \$7 Million received for coal rights with half being spent on county improvements. Patton stated that the 2012 Revenue was \$5,983,000 and 2013 Revenue was \$5,849,000. 2012 Expenses were \$8,502,000 and 2013 Expenses were \$6,843,000. Revenues (including Fines and Fees) were down in 2013 by \$150,000, but expenditures were also down by over \$700,000. He praised county board members and office holders for reducing their budget last year, but said he doubts if we will be able to reduce it again by \$700,000 next year. Patton stated the challenge is to find a way to increase revenue for the

County. Patton also stated that the county Recycling center needs to increase revenue and reduce expenses. He said that the problem is revenues are going to be flat and expenses will be going up and we can't control health insurance costs. The County Board may have to look at larger deductibles and cost sharing with employees. Patton stated that the County Board can't count on getting more revenue if the State income tax goes from 3% to 5% and that other major challenges are retirement funding, gas products increases, and roads and bridges maintenance. He said the County's biggest expense is salaries and combining duties or eliminating a position when a retirement occurs should be considered. Patton also suggested that the Board have a plan in place if the coal royalties' decrease and consideration should be made to evaluate what is an adequate reserve. Patton recommended at least six months of expenses or \$3.5 Million as a reserve before using any coal reserves, and stated that in November the coal balance was \$2.9 Million. Patton also said that the County Board needs to provide services and to figure out how to best benefit from the windfall of the coal money. Deabenderfer asked Patton what are we looking at in the short term with IMRF funding, and Patton replied the county can raise taxes to pay for IMRF but we may not want to do this to the public because of the County receiving coal revenues. If there was a major hit to the IMRF account with a retirement, the county could look at an option to borrow those funds over a 10 year period. Gasparich stated that the county officials came into budget hearings last year and reduced budgets by \$700,000 and perhaps the board should look an early retirement incentive again in the future to try and reduce staff and expenses. Gasparich reported about \$500,000 in sales tax revenue was generated from refined coal last year and that helped us not to have to borrow more money from coal revenues. Graden asked if the refined coal revenues will continue and Gasparich replied the he is not sure with sale of the Ameren power plant to Dynegy. Savage asked if we can look at combining positions within county offices. Gasparich stated that government is about providing services, and those services require staffing. He said the board will have one month to review the FY2013 Audit report with approval to take place at the May, 2014 board meeting. **(See Resolution Book 14, pages 9-13).**

2. **Discuss Funding of New PSR Building -Update:** Gasparich reported that Hugh Satterlee discussed the proposed cost of the new PSR building at the Health Department. Satterlee will come back to the Finance committee if they still need to borrow money from the county for this expansion. Savage stated that anytime the Health Department has borrowed money in the past, it was paid back ahead of time.
3. **Computer Home Use -Update:** Gasparich reported IS Manager Bill Purcell sought direction from the committee to allow an employee to work from home while on sick leave and to have temporary access to the County network. The Personnel Committee will take a look at a policy for these situations and make a decision on a case by case basis. The committee did allow for this situation for the employee to work at home.
4. **Structural Improvement Notification Permit Process -Update:** Gasparich reported that the Structural Improvement Notification Permit form will be put on the County website and no revenue will be generated. Supervisor of Assessments Ray Durston is still looking at options and will work to get a press release to notify people about the process.
5. **GIS Report -Update:** Gasparich deferred to Beeler, who reported the committee has reviewed the preliminary Beacon GIS site. She reported that the GIS web based system is progressing nicely and the vendor is working on our requests to updates and changes. Beeler reported that the Flyover was to be in late March or early April for a "leaf-off" aerial photography. She stated that IS Manager Purcell has put in a lot of work to get our county data to the vendors and has done a phenomenal job.
6. **Annual Health Insurance Renewal -Approval:** Gasparich reported that the Committee reviewed the revised reinsurance proposal from Consociates Dansig and discussed the specific deductibles of

\$60,000, \$65,000 or \$70,000 with the No Laser option. Gasparich reported the committee recommends going from \$60,000 deductible (last year's total) to \$70,000. With the No Laser option, if an employee would be hit with a catastrophic illness, the insurance carrier can't come back to us next year and exclude that employee. Vice Chairman Bathurst stated the county is paying for up to \$70,000 per employee and that it is a rare year if three employees reach that maximum amount. Member Plunkett gave an explanation on the self-insurance process and stated that if no one gets sick, it will only cost the County the \$244,000 premium annually. With a Laser, if someone who has a serious illness with a six figure bill would get kicked out by the insurance company and the County will be responsible for their costs, so the No Laser option is preferred. Graden stated in other words that the insurance will start paying over the \$70,000 per employee. Beeler stated we would have to pay for 3.29 people before paying more money. Kuchar asked when this health insurance service comes up for bid next and Gasparich replied he was not sure, but he trusts Consociates as they look to find us the best pricing for county employee health care costs. Plunkett stated that Consociates as a third party administrator, the county is self-insured, and that is why we haven't bid health insurance out. He stated that Consociates bids out the insurance every year on the county's behalf, and then reports those premiums to the Personnel Committee. **Motion by Gasparich, second by Plunkett to accept Consociate's proposal with the \$70,000 specific deductible for Health Insurance with the No Laser option at the annual premium of \$244,166.00. ROLL CALL VOTE: Ayes: 18, Nays: 0 Absent: 3 (Hertel, Ronen, Webb). Motion carried. (For copy of Insurance Renewal, See Resolution Book 14, page 14).**

7. **FY 2015 Budget Hearings – Information and setting salaries for non-union and supervisory employees–Motion Failed**: Gasparich stated that the committee reviewed some reports so that salary increases could be set for non-union and supervisory employees and that information placed in his instruction letter to department heads so they may prepare the FY 2015 budgets. The last three years of consumer price indexes were averaged at 2.2% which was then applied to report listing non-union, non-supervisory employees which calculated to an annual increase of \$635. The 2.2% was also applied to the list of appointed salary/exempt positions and calculated to an annual increase of \$1,150. In order to round things up, committee chairman Gasparich recommended giving salary increases of \$650 for the non-union, non-supervisory employees and \$1,200 for the exempt employees. Hampton+Knodle asked what the budget impact will be for these increases and Plunkett replied it is about a \$30,000 increase. Deabenderfer asks about the starting salary and Gasparich responded that there are several starting salaries in the Job Salary Study. Beeler stated she is a Finance Committee member and she voted against the recommended salary increase amount at the committee level. She said her negative vote was not because we don't have quality employees, but due to the consumer price index being down last year to 1.4%. Beeler stated that she has a concern that with our revenues going down and county constituents looking at lower incomes themselves that averaging the consumer price index over a three year period is not a sustainable policy. Gasparich stated another factor to consider is that we may be asking employees to pay more on their Health insurance costs. **Motion by Gasparich, second by Beck to approve the non-union and non-supervisory salary increases for FY 2015 to be set at \$650 and at \$1,200 for the exempt employees. ROLL CALL VOTE: Ayes: 9, Nays: 9, Absent: 3. Those voting Aye: Beck, Bishop, Branum, Gasparich, Plunkett, Robinson, Savage, Sneed, Wendel. Those voting Nay: Bathurst, Beeler, Deabenderfer, Graden, Hampton+Knodle, Kuchar, Martin, Miles, Moore. Those Absent: Hertel, Ronen, Webb. Tie vote- Motion failed.**
8. **Setting Salaries for Elected Officials – April Recommendation –Tabled Motion**: Bathurst stated that the committee reviewed a survey report of salaries for elected officials in neighboring

counties to consider salary increases for the Elected Official positions of Treasurer, Sheriff, County Clerk/Recorder and Circuit Clerk. Bathurst stated some county employees are making more money than elected officials and the committee is recommending a 3.1% per year salary increase for the next four years for these four elected positions. She also explained that Chairman Hertel is proposing that the committee could consider a policy that if a newly Elected Official came into one of these offices, the salary for the new Elected Official could start at 10% less. **Motion by Gasparich, second by Branum to increase the elected official's salaries by 3.1% for each of the 4 years starting December 1<sup>st</sup>, 2014.** Deabenderfer stated he was afraid we would set a precedent like four years ago when the board approved a 4% increase for elected officials for each of the four years and it was given up front and he said precedence was also set with unions at 4%. Gasparich stated that the committee is not recommending the raises be given up front again this time. Bathurst stated comparisons were made to Elected Officials' salaries in similar counties and in the spirit of the Job Study; their pay level was set to be comparable to their elected peers. Deabenderfer asked about the status of the Job Study results. Gasparich stated some changes are being made and Chris Daniels is working with Job Study presenter Ron Duncan to get the final report. Bathurst stated the preliminary Job Study results assisted the County during the union negotiations. Coordinator Daniels stated we still owe Mr. Duncan a balance of \$8,000, which won't be paid until Mr. Duncan delivers the changes and information scheduled to be provided by the next Personnel meeting. Deabenderfer asked if these salaries need to be voted on today. Assistant State's Attorney Wilson stated under Illinois law, these Elected Officials' salaries need to be set at least 180 days before officials take office on December 1<sup>st</sup>, 2014. Plunkett stated there is a tradition of setting the four Elected Officials' salaries at the same time – Sheriff, County Clerk, Circuit Clerk, and Treasurer. He stated that the Coroner's salary is set at a different time frame and others are set during the time the county levy is passed. Kuchar stated that we have some elected officials who are paid more than other counties which should be considered. Beeler stated we shouldn't base our Elected Officials' salaries strictly on other counties' officials' salaries; they should be based on what we are doing here instead. Bathurst stated maybe we ought to fine tune the proposal. Plunkett stated there is an option of tabling the motion till next month's meeting. Hampton+Knodle asked if the committee would consider the raise based on last year's 1.4% CPI. Beeler asked if we could give officials 1% higher than employees. Graden stated we shouldn't give officials that much of a raise and not give the employees as much of a raise. Motion was not brought for vote. **Motion by Hampton+Knodle, second by Graden to Table the motion until next month. Voice vote: 17 members in favor, 1 not in favor – Gasparich. Motion carried.**

9. **Resolution for Review of Current 911 Statutory Provisions -Approval:** Gasparich reported the committee reviewed the Resolution that was approved by Assistant State's Attorney Wilson. **Motion by Gasparich, second by Plunkett to approve the Resolution for Review of Current 911 Statutory Provisions. All in favor, motion carried. (See Resolution Book 14, page 15).**
10. **Basic Blood Work Screening at the Health Fair -Update:** Gasparich reported that Fusion will schedule the basic blood work screenings at the County buildings, and if an employee is participating in the health insurance program, then the basic blood work fee would be deducted from their wellness benefit. Bathurst stated we will also offer the blood work screening to all employees and those that are not on the employee insurance will pay for their own screening.
11. **Raymond Fire District – Trustee Building in Harvel -Update:** Gasparich reported that the Raymond Fire District is interested in a building located in the Village of Harvel and is owned by the County Trustee. The County will convey the parcel to the Raymond Fire District if they choose to accept it.
12. **Authorize the Cancellation of the Tax Sale Certificate for the Corner Block Building Parcel ID# 16-02-494-016 in the City of Hillsboro -Approval:** Gasparich reported the Committee

reviewed and approved the documents proving that all taxing bodies have approved resolutions to void the prior year taxes owed for the Sherman / Corner Block Building parcel ID # 16-02-494-016 in the City of Hillsboro. **Motion by Gasparich, second by Moore to authorize the cancellation of the tax sale certificate for parcel ID #16-02-494-016, the Corner Block Building in the city of Hillsboro. All in favor, motion carried.**

**13. CEFS Ordinance and Intergovernmental Agreement to Provide Public Transportation - Approval:** Gasparich reported the Committee reviewed and recommends the approval to the full board. **Motion by Gasparich, second by Miles to approve the CEFS Ordinance and Intergovernmental Agreement to Provide Public Transportation for Montgomery County. All in favor, motion carried. (See Resolution Book 14, pages 16-18).**

**14. Amend Pre-Paid Vendor List to Add Snap Fitness & Homefield Energy -Approval:** Gasparich reported that the Committee approved adding Snap Fitness and Homefield Energy to the Pre-Paid vendor list. **Motion by Gasparich, second by Beeler to approve adding Snap Fitness & Homefield Energy to the pre-paid vendor list. All in favor, motion carried. (See Resolution Book 14, pages 19-20).**

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that the Official Canvass of the March 18<sup>th</sup>, 2014 General Primary Election was completed on April 2<sup>nd</sup>, 2014.
2. **Recycling Program and Events -Update:**
  - **Electronics Recycling:** Beck reported that the next Electronic Recycling Drive dates are May 1<sup>st</sup> and 2<sup>nd</sup> and Beck stated we will be receiving the \$.02 per pound this year, but not in 2015. Times the Drive will be conducted are 12:00pm – 5:00pm on May 1<sup>st</sup> and 8:00am – 3:00pm on May 2<sup>nd</sup>.
3. **EPA Report -Update:** Beck reported that the grant is being reviewed by the state for the next fiscal year and the State is still paying their quarterly payments. The state said as long as we have a landfill they will still continue to fund our program. Gonet gave the committee members his quarterly inspection report to review.
4. **Animal Control Facility and Program -Update:** Beck reported that Animal Control will be having an open house on Saturday, April 12<sup>th</sup>, 2014 and that Chairman Hertel had informed her that the city of Litchfield wants to see if County Animal Control can provide Animal Control services for their municipality. The committee also discussed a mileage reimbursement for going to other municipalities. The state is requesting a new protocol regarding the documentation used to deliver the animals to rescues. Beck stated this protocol will better track where animals will go as they leave the facility.
5. Hampton+Knodle spoke about a House Bill that would require a criminal background check to adopt an animal.

**PERSONNEL COMMITTEE REPORT:** Given by Vice Chairman Joe Gasparich:

1. **Workplace Wellness Program -Update:** Gasparich deferred to Bathurst, who reported that 60 employees have signed up to join Fusion and 9 employees have signed up to join Snap Fitness. A Health Fair at Hillsboro Hospital is planned for the first week of May and a few blood screening sessions will be scheduled for the employees at the Historic Courthouse and at the Health Department. Bathurst announced that 14 county employees who signed up for Fusion Fitness are not on County insurance, which shows the value of this program. Beeler stated some employees may also be part-time and she knows of one Board member who signed up also.
2. **Personnel Manual -Update:** Gasparich reported that committee members will start reviewing the Personnel Manual Template provided by ICRMT, our insurance carrier.

- 3. Employee and Board Member Annual Sexual Harassment/Sensitivity Training -Update:** Gasparich reported that our insurance provider ICRMT will conduct four trainings for employees and county board members on Tuesday, May 20<sup>th</sup>, 2014. The training sessions will take place at 9:00 AM, 10:30 AM, 1:00 PM and 2:30 PM. This training will be mandatory for all board members and employees.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

- 1. Washboard Trail TBP Letting -Approval:** Miles reported the committee received five bids for the Washboard Trail TBP letting: Kinney Contractors bid is \$331,993.80 - Plocher Construction bid is \$352,062.00 -- RCS Construction bid is \$445,015.50 -- Perry County Construction bid is \$308,173.00 - Yamnitz and Associates bid is \$247,831.75. **Motion by Miles, second by Branum to approve the low bid from Yamnitz and Associates in the amount of \$247,831.75 for the Washboard Trail Bridge in Hillsboro Township. ROLL CALL VOTE: Ayes: 17, Nays: 0 Absent: 4 (Gasparich left meeting, Hertel, Ronen, Webb absent). Motion carried.** Construction will start the Monday after school is out on June 6<sup>th</sup>, 2014.
- 2. 2014 Oil Letting Date 2014 Letting Date -Update:** Miles reported that the oil letting was cancelled for March 27<sup>th</sup>, 2014. Engineer Smith reported that the new IDOT law requires companies to submit a performance bond if they bid on something over \$50,000. The committee has rescheduled the oil letting for Friday, April 25<sup>th</sup>, 2014 at 9:30 am at the Highway Department.
- 3. Red Ball Trail -Approval:** Miles reported that an Executive Session pertaining to the Red Ball Trail will be at the end of meeting.

**ANNOUNCEMENTS:** Vice Chairman Bathurst announced the following:

- 1. Bathurst referenced two letters of correspondence from Farm Bureau President Jay Niemann-one thanking the board for the Deer Run Mine tour after last month's board meeting and the other inquiring about Farm Bureau's "Adopt a County Board member" program.**
- 2. Bathurst read a letter from Ron Deabenderfer regarding his resignation from the Public Building Commission.**
- 3. Bathurst informed members about the UCCI Education Seminar to be held on Saturday, April 26<sup>th</sup>, 2014 at the Lincoln Library in Springfield, and members need to make reservations today. She requested that those interested should see Coordinator Daniels after the meeting.**
- 4. Bathurst stated that the Animal Control Facility is having an Open House this Saturday April 12<sup>th</sup>, 2014 from noon until 2:00 PM.**
- 5. Bathurst stated that a tour of the Dynergy Power Plant in Coffeen is tentatively set for May 13<sup>th</sup> after Full Board meeting.**
- 6. Bathurst stated that a tour of the county Highway Department will be June 10<sup>th</sup> after the Full Board meeting.**
- 7. Bathurst stated that a tour of the Deer Run Coal Mine will be held today after the meeting.**

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

- 1. Motion by Miles, second by Martin to re-appoint Heather Hampton+Knodle to the Central Illinois Economic Development Authority (CIEDA) for a 6-year term retroactive to the Third Monday of 2014 until the Third Monday of 2020. All in favor, motion carried.**
- 2. Motion by Beeler, second by Bishop to re-appoint Joseph Martin as trustee to the Raymond Community Fire Protection District for a three-year term expiring the first Monday in May 2017. All in favor, motion carried.**

3. Motion by Beeler, second by Robinson to re-appoint John L. Walsh to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2015. All in favor, motion carried.
4. Motion by Beeler, second by Kuchar to re-appoint Leonard Rovey to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2016. All in favor, motion carried.
5. Motion by Bishop, second by Moore to re-appoint Jeff Brown to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2017. All in favor, motion carried.

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Plunkett, second by Martin to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 17, Against – 0, Absent – 3, Abstain -1 (Moore). Motion carried.
2. **Approval to Pay all other Bills:** Motion by Wendel, second by Beck to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

**Executive Session to Discuss Pending Litigation regarding the Red Ball Trail:**

- Motion by Miles, second by Hampton+Knodle to Enter Into Executive Session. All in favor, motion carried. Time: 10:57 AM
- Motion by Miles, second by Robinson to Come Out of Executive Session. Time: 11:14 AM

**ADJOURN:** Until the Full Board Meeting on Tuesday, May 13<sup>th</sup>, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:15 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.