

**Office of The  
Supervisor of Assessments  
Montgomery County  
1 Courthouse Square  
Hillsboro, IL. 62049**

**Ray Durston, CIAO-I  
Chief County Assessment Officer**

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**July 2014 Report**

**2014 BOARD OF REVIEW**

BOR has received 13 complaints at this time. We have processed 187 Certificate of Errors for the 2013 tax bill. Received Property Tax Appeal Board Decision on 2011 appeal on parcel 10-32-302-012 (Mid Illinois Management/Heritage, former nursing home on Route 16, July 21-2014.

**2014 Assessment**

We should complete entry of Assessor changes soon and will begin entry of the Supervisor level changes when that is completed. Department of Revenue should have the 2013 Sales Ratio Study completed as soon as next week.

**Exemptions**

We mailed 300 reminders for exemption renewals and have had a good response.

**Structural Improvement Notification**

Thanks to Mike Plunket for the press release for the Structural Improvement Notice that was sent to the newspapers.

**Miscellaneous**

Mary and I met with Pictometry reps and they set us up with Pictometry online which allows staff to use the new flyover and pictures. This looks like it will be a valuable tool! We continue to receive positive feedback from the website.



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Ray Durston  
August 1, 2014

## 7-3-14 STRUCTURAL IMPROVEMENT PRESS RELEASE

The Montgomery County "Structural Improvement Notification" is now accessible online through the county's website, [www.montgomeryco.com](http://www.montgomeryco.com), according to Supervisor of Assessments Ray Durston.

To download a blank form, go to the county website and click on "Supervisor of Assessments" then "Structural Improvement Permit." The form is a simple, one-page document that can be completed in minutes. The form must be returned or mailed to the Supervisor of Assessments, 1 Courthouse Square, Hillsboro, IL 62049. There is no fee.

The Structural Improvement Notification was established by the Montgomery County Board in 1996 to notify tax assessors of "construction of a new structure, manufactured homes, mobile homes and in-ground swimming pools or additional square footage to all homes, garages, out buildings, barns, sheds, storage units of any kind, commercial buildings, and industrial buildings," according to the ordinance. Structural improvements costing less than \$1,000 are exempt, and failure to file a notice is punishable by fine up to \$500.

Although it was originally intended for tax assessment purposes, the Structural Improvement Notification is now used by county services for everything from public health to emergency responders. Information on the form is used by the County Engineer to determine flood plain and subdivision compliance, by the Montgomery County Health Department to verify if a private sewage permit is applicable, and to the 911 office to assign an address if needed or verify an existing address to confirm the proper emergency response agencies will be dispatched if required.

A completed notification is filed in the Supervisor of Assessments office and sent to the appropriate township assessor.

To begin the process, either download the form from the county website or contact the Supervisor of Assessments office on the second floor of the Historic Courthouse in Hillsboro at 217-532-9595.