

Montgomery County Board

EMA/Ambulance Committee Meeting Agenda

Date: April 1st 2014

Time: 3:30 PM – EMA Office

Members Present: Chairman Glenn Savage, Joe Gasparich, Chuck Graden, Sharon Kuchar, Mike Webb and County Board Vice Chairman Mary Bathurst.

Others Present: Fire Chief Sumpter

Ambulance Call Reports:

Collections: Number of calls for February were 295. There was \$161,211.30 billed in the month of February and \$106,492.50 was collected.

AMBULANCE REPORT:

1. **Update/Approval Meeting with Litchfield:** Chairman Hertel, Director Holmes and Tonya Flannery met with the City of Litchfield regarding questions they had about the ambulance billing.
2. **Update/Approval Ambulance Contracts, Insurance, and Budgets:** Holmes reported that a letter was sent out in February to the five ambulance districts requesting their updated contracts and insurance. Holmes stated that she has received contracts for Hillsboro and Nokomis. Nokomis has sent their certificate of insurance and Hillsboro needs to send in their certificate. Holmes will continue to gather all the contracts and insurance certifications until all five are submitted.

EMA:

1. **Update/Approval Regional Meeting April 11th, 2014:** Director Holmes reported that there will be a regional meeting on April 11th, 2014.
2. **Update/Approval Testing of Panic Alarms:** Director Holmes reported that Wendy Keller will come and show her where all the panic alarms are located so she can test them each month. Gasparich stated that Warehams needs to let us know where all the alarms are sent and activated. Holmes stated that Warehams has installed a digital system which will help when testing our panic alarms. Bill Purcell reported that he received two bids for the alarm systems. The price will be \$250.00 per building per test. Wendy Keller offered to take Holmes around to all the buildings showing where all the things are to test. Motion by Graden and second by Kuchar to recommend the approval of the Wareham's proposal in the amount of \$4082 for the Fire and panic alarm systems to the Building and Grounds Committee. All in favor, motion carried. Macs Fire and Safety = 3725
3. **Update/Approval Bid for alarm systems:** Bids will be reviewed and awarded at the Building and Grounds Committee meeting on Friday.
4. **Update/Approval Communications plan for I-55 emergencies:** Holmes needs to add this section to the emergency operating plan.
5. **Update/Approval National Weather Service/ Public Service for Nokomis Homecoming, Old Settlers Days, Witt Labor Day:** Holmes reported that the National Weather Service will notify public officials and event organizers if severe weather is coming while there is a festival or

homecoming event. Savage stated that Holmes should contact each municipality to let them know about this program and to sign up for it if they want.

6. **Update/Approval MABAS town hall meetings:** Meetings have already been conducted in Waggoner and Nokomis. Glenn Savage is trying to schedule a meeting in Litchfield so they can present the mutual aid information and agreements. Holmes stated that she has received resolution examples from Mclean, Bond and Madison counties to see which one would work. Need to get mutual aid agreements for each municipality so that if there is a disaster we can apply for aid from FEMA.
7. **Update/ Approval Fire Alarm Historic Courthouse March 26th:** The committee discussed the Fire Alarm at the Historic Courthouse on March 26th, 2014. Employees exited the building until Purcell and Meyer shut off the alarm.
8. **Update/ Approval IPWMAN:** Holmes reported that the IPWMAN paperwork and check is ready to be sent in.

Week of	Hillsboro	Litchfield	Nokomis/ Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total

Processed Reports

Pay the Bills: Motion by Joe Gasparich and second by Chuck Graden to approve the bills. All in favor, motion carried.

Adjourn: Motion by Joe Gasparich and second by Chuck Graden. All in favor, motion carried.
Time: 4:25 PM

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.