

Montgomery County Board

Coordinating Committee Meeting Minutes

Date: Tuesday, June 24th, 2014

Time: 6:00 PM – County Board Room

Members Present: County Board Chairman **Roy Hertel**, Vice Chairman/ Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Finance Chairman **Joe Gasparich**, Economic Development Chairman **Heather Hampton+Knodle**, EMA/Ambulance Chairman **Glenn Savage**, Building & Grounds Chairman **Bob Sneed**

Members Absent: Gene Miles

Others Present: Bill Schroeder

The committee met today to discuss the following:

Coordinating: Roy Hertel, Board Chairman

1. **Update/Approval CEFS Central Illinois Public Transit Monthly Progress Report:** Litchfield B-line update letter. Daniels will follow up with Dennis Shiley.
2. **Update/Approval U of I Extension County Board Shadowing Program:** Chris Casey has scheduled July 8th Full Board meeting to bring 10 – 20 County students to observe the County Board meeting, do a project and have lunch.
3. **Update/Approval Adopt a Board Member Program –Farm Bureau:**
4. **Update/Approval County Board Rules of Order:** Full Board approval
5. **Update/Approval Frontage Road from Waggoner to Route 48:** Letter from IDOT
6. **Update/Approval Montgomery County, IL History & Families Book:**

Building & Grounds: Bob Sneed, Chairman *Meeting date – this Friday, June 27th at 1:00 pm*

1. **Update/Approval – Capital Improvement Projects ??? B & G budget or Capital Improvement budget:** Sneed stated that he will discuss with his committee to see what capital improvement projects should be put in the budget for this year and next year. Sneed will check with Brent Lance to see if there is any grant money for restoration to get funds to tuck point the Historic Courthouse.
2. **Update/Approval HVAC at Courts Complex:** Sneed reported that there have not been any complaints the past couple of weeks. Have not made the final payment made.
3. **Update/Approval Communications Tower:** The Sheriff is working on leasing some space. We can't get any grant money for this project. It is up to the board to decide to proceed with the purchase or not. Hertel stated that it makes sense to proceed with the purchase due to weather related emergencies and for better communication. Gasparich wants to have one more meeting with all the people involved and vendors to discuss the communication issues. Gasparich will need to set up a night meeting with the Finance Committee and all the communication people to discuss the Sheriff's Department communication. Gasparich would like to invite the State Police, Sheriff Department Vendors and a third party vendor that does this work for the State.
4. **Update/Approval Maintenance Issues and Report:**
 - Exterior Lighting installation for the Historic Courthouse will be started soon.
 - Update/Approval Door Access Panels in the New Courthouse: Lloyd will report.
5. **Update/Approval List of Vendors to implement Tiers:** Committee will discuss.
6. **Update/Approval Other Business:**

Economic Development: Heather Hampton+Knodle, Chairman *Meeting date – July 2nd at 5:30 p.m.*

1. **Update/Approval Potential Business:** HHK and Business Person will attend. Lindsay worked 200 on this business, nothing is firmed up yet.
1. **Update/Approval Mechochko Home:** Motion tabled on notifying about air monitoring device. Chairman Hertel will follow up with the coal mine folks within 30 days of his last conversation. The coal mine will construct their own wind fences and they have been spreading water on the coal piles to help keep the coal dust down. Hertel will

ask after 30 days and then someone from Economic Development needs to follow up with the Mehochkos. HHK asked about following up with IL EPA about the air monitoring devices. Hertel stated that the coal mine talked about putting up an air monitoring device by the tree line to the north east part of the coal mine. Mr. Schneider stated that is only one air monitoring device in Nutwood, IL. Hertel told HHK that EPA should be asked why they don't put the air monitoring devices by the coal mine. Bathurst stated that if the coal mine were to install the devices, then someone like Bill Gonet could collect the data and send it off.

2. **Update/Approval Planning Commission:**
3. **Update/Approval Planning Commission New Appointment:** Joe Goeke of Litchfield agreed to serve.
4. **Update/Approval Green Diamond Bike Trail:** Tony Kraeger called – Bike trail needs sealed with layer of oil again due to the bad winter. Doesn't need rock.
5. **Update/Approval Revolving Loan Fund Report:** Payments are being made.
6. **Update/Approval Revolving Loan Fund Policy & Procedure Manual Changes:** Hampton+Knodle is working with Betsy Wilson to get the wording on one sentence and then it can be presented to the committee.
7. **Update/Approval 2014 Legislative Priorities and Input:** Committee will discuss.
8. **Update/Approval Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund:** Hampton+Knodle will write a letter and get a survey out to all the business people. She will get a list of these folks for the County Board Admin office.
9. **Update/Approval Economic Development Incentives:** Committee will discuss.
10. **Update/Approval Marketing County Property for Potential Development:** Committee will discuss.
11. **Update/Approval 12" Water Main Between Litchfield and Hillsboro:** Committee will discuss.
12. **Update/Approval EZ Update and Quarterly Meeting for July:** There is a Mayor's Meeting scheduled before the July 2nd Economic Development Meeting at 5:30 p.m.
13. **Update/Approval Other Business:**
 - medical marijuana cultivation businesses have been contacting the MCEDC.

E.M.A./Ambulance: Glenn Savage, Chairman *Meeting date – July 1st at 3:30 p.m.*

1. **Update/Approval Ambulance Call Report for June 2014:**
2. **Update/Approval Collections:** Committee will discuss.
3. **Update/Approval Internal Audit:** Committee will discuss.
4. **Update/Approval Triple "R" Exercise on June 7th:** Joe Gasparich stated that several communities participated in the exercise. They met in Raymond. There will be a direct reimbursement to the ambulance districts from MABAS for participating in the exercise.
5. **Update/Approval Mitigation Plan:** Hazard Mitigation Plan meeting was Tuesday, June 17th at the Health Department. There were 27 people in attendance. Chairman Hertel stated he attended a Montgomery County Water board meeting last night and introduced the County's plan to try and apply for an engineering agreement to look at the feasibility to get all the water lines hooked together for emergency purposes.
6. **Update/Approval Mutual Aid Agreements:** Holmes should have mutual aid agreements to look at.
7. **Update/Approval School Emergency Planning Class:** Tentatively set with R.O.E. Superintendent Marchelle Kassebaum on November 18th and 19th to have a school emergency planning class. Free class is also available for emergency responders.
8. **Update/Approval Panic Alarms:** Holmes will give the report.
9. **Update/Approval Other Business:** None at this time.

Finance: Joe Gasparich, Chairman *Meeting date – June 30th at 8:15 a.m.*

1. **Update/Approval CEFS Budget Request:** Gasparich received a letter from Dennis Shiley regarding a budget request for the Senior citizens group.
2. **Update/Approval SOA Report:** Ray Durston will report.
3. **Update/Approval GIS Report:** Mary Purcell will report.
4. **Update/Approval County Trustee parcels- Policy/Procedure:** Hertel, Betsy Wilson, Treasurer Jenkins and the attorney from the County Trustee Meyer and Associates met last week to discuss this issue. Betsy will need to work out the details and report to the Finance Committee. The County go to person will be Treasurer Jenkins.
5. **Update/Approval Tear Down of House in Butler:** Chris Daniels will get bid specs ready and the Building and Grounds Committee will bid it out.

6. **Update/Approval Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report:**
7. **Update/Approval FY 2015 Budget Hearings:** Are scheduled for July 21st, 22nd and 23rd at 8:15 a.m. with Committee and 8:30 a.m. with Office Holders.
8. **Update/Approval Annual University of Illinois Extension Agreement:** Amanda Cole the Director of the U of I Extension Office requesting the Agreement with Montgomery County in the amount of \$154,910 for the 12 month period beginning with July 1st, 2014 and ending June 30th, 2015
9. **Update/Approval Other Business:** None at this time.

HWE: Connie Beck, Chairman *Meeting date – July 3rd at 8:30 a.m.*

1. **Update/Approval Elections:** Sandy Leitheiser will report.
2. **Update/Approval Election Judge Commission Approval:** Sandy Leitheiser will report.
3. **Update/Approval Recycling Program and Events:** Ben Bishop will start the Supervisor Position.
4. **Update/Approval EPA Report:** Gonet has gotten a state bid for a new pick up truck
5. **Update/Approval Animal Control Facility and Program:** Working on the county ordinance to include people selling domestic cats and dogs.
6. **Update/Approval Other Business:** None at this time.

Personnel: Mary Bathurst, Chairman *Meeting date – June 26th at 8:00 a.m.*

1. **Update/Approval Personnel Manual:** Bathurst stated that the committee will work on this with Betsy Wilson.
2. **Update/Approval Local 773 in the Sheriff's Department:** A meeting to start union negotiations will be set up after the July board meeting.
3. **Update/Approval Other Business:** None at this time.

Road & Bridge: Gene Miles, Chairman *Meeting date – July 2nd at 8:30 a.m.*

1. **Update/Approval Red Ball Trail:** Committee will discuss the meeting that took place with the attorneys.
2. **Update/Approval Rocky Hollow Bridge Right-of-way Purchase:** Committee will discuss the offer for the land.
3. **Update/Approval Sale of Used Equipment:** Committee will discuss the items that were listed in the paper.
4. **Update/Approval Other Business:** None at this time.

Motion by Savage, second by Bathurst to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 7:40 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.