

Montgomery County Board

Minutes

For Tuesday, February 11th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 11th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Vice Chairperson Mary Bathurst at 8:30 AM. Roll call was taken - 19 members present, 2 members absent. Member Heather Hampton+Knodle came after roll call, so roll was changed to 20 members present, 1 absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: Roy Hertel

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval: Motion by Bishop, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Beck, second by Bishop to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 14th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – was submitted.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – was submitted.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – Bane Ulrici was present for questions.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Robinson, second by Kuchar to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** - Webb reported that they met last month and elected a chairman.
- **CEFS Board** – Robinson reported that CIPT Representatives were unable to be here today, and there is a hold on the purchase of the new bus for the B-Line in Litchfield. Robinson also stated that there is a vacancy on the CEFS Board and CIPT would like an attorney to fill that vacancy. Robinson asked that if anyone had any suggestions to let her know.

- **CIEDA** – Hampton+Knodle reported there is no movement on the Housing Bond Project in Sangamon County.
- **Health Dept.** – Martin had nothing to report at this time.
- **IL Assoc. of Co. Officials** – Plunkett and Kuchar reported that a meeting date has not been set.
- **MCEDC** – Ronen reported that MCEDC reps attended the downtown revitalization workshop, the U of I Extension Luncheon and a Grant writing class. He stated that the current Weatherization class is full and another one will start on March 27th. Ronen also reported that the MCEDC annual meeting will be held on Thursday, March 13th, 2014 at the Church Street Pub and invitations will be sent out soon.
- **MCWC** – Branum reported that the water company is continuing to get right-of-way easements for the project to start in the spring.
- **Planning Commission** – Beeler reported that the next meeting is Thursday, February 20th at 5:30 p.m. at the Courthouse Annex Building in Hillsboro.
- **Senior Citizens Board** – Bishop reported that there was no meeting this month.
- **UCCI** – Miles reported on a seminar regarding maintaining local 911 services with diminishing revenues.
- **U of I** – Graden reported that they met on January 29th and the U of I Annual Report is provided to members in their packets today.
- **VAC** – Sneed had nothing to report at this time.
- **WCDC** – Wendel reported that they will meet on February 20th.

Vice Chairman Mary Bathurst announced that HWE and EMA Committees did not meet this month due to inclement weather but their bills were reviewed and will be approved at the end of today's meeting.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Vice Chairman Mary Bathurst as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Bathurst stated that the CIPT Report was included in Board packets.
2. **Executive Session:** An Executive Session did not occur.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported Henson Robinson continues to work on installing the new HVAC and they are waiting for the ice to melt to remove the old unit and set up the new equipment.
2. **Maintenance Issues and Report -Update:**
 - Sneed reported the Committee reviewed photos of the dead tree on the north side of the Historic Courthouse, and the City of Hillsboro will cut it down soon.
3. **Part Time Employee-Cleaning at Courts Complex -Update:** Sneed reported that the committee reviewed the applications for the part time cleaning job at the Courts Complex building and will set up interviews later this month.
4. **Sound System for County Board Room -Update:** Sneed reported that if there are any further problems with hearing in the County Board Room, the committee will look into getting a wireless microphone for the board members to pass around especially if the equipment keeps humming as it is currently.

5. **Johnson Controls Service Renewal - Approval:** Sneed reported that the committee reviewed the annual maintenance invoice from Johnson Controls in the amount of \$6,333 which is a three percent increase. Sneed stated that the committee also reviewed a history report that showed all the annual increases so he called Johnson Controls with some questions. They have not gotten back yet so Sneed stated that he will make a motion to accept the contract for an amount not exceed \$6,333. **Motion by Sneed, second by Bishop to approve paying the invoice for the annual maintenance agreement to Johnson Controls for an amount not to exceed \$6,333, pending the outcome of Bob Sneed's conversation with Johnson Controls. All in favor, motion carried.**
6. **List for Vendor Insurance Certificates & Vendor Waivers -Update:** Sneed reported that the committee discussed the policy and procedure for collecting insurance and signed waivers from vendors that will do business with the County. Sneed stated that communications are taking place with Insurance Agent Tom Franzen on risk management and they will continue to discuss this topic in the coming months.
7. **Open bids for Animal Control Generator -Update:** Sneed reported that he was in communication with the lowest bidder and that the bid will not be awarded until next month so that he and his committee have the chance to get all their questions answered and are satisfied. Sneed stated that there is about 15 inches of frost so they cannot install the generator at this time anyway.
8. **SEDAC Energy Assessment Report -Update:** Sneed reported the committee discussed the free energy assessment report submitted from SEDAC for all the energy efficiency of all the County Buildings. The committee reviewed their recommendations for the County Buildings and an update of which work has been completed will be sent back to SEDAC. Sneed stated that he will talk with other committees regarding this lengthy energy report so that it can help in applying for other grants.
9. **Other Business -Update:** None.

County Clerk Leitheiser thanked Sneed and the Committee for the availability of the new Early Voting Room in the Historic Courthouse basement. She stated that early voting has begun and encouraged board members to tour the room and give their input.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle reported that the MCEDC annual meeting will be held on Thursday, March 13th, 2014. MCEDC Executive Director Wagahoff has sent informational packets to EPA with letters from officials advocating the cleanup of the Eagle Zinc site. She stated that MCEDC has done some grant training with Amanda Cole, the Weatherization class is full for this term and the next class will start on March 27th, 2014. Hampton+Knodle also stated that Wagahoff met with the new manager of the Dynegey Power Plant and a tour will be set up in the future for County Board members to better understand their technology.
2. **Central Illinois Economic Development Authority -Update:** Heather Hampton+Knodle stated that there has been no movement on the Sangamon County project, and that there has been an interest for a couple of businesses in our county.

3. **Planning Commission -Update:** Hampton+Knodle reported that the next Planning Commission meeting will be held on February 20th, 2014 at 5:30 PM and that the committee discussed having a county board liaison for the Housing Authority Board which is critical to economic development. She asked member Plunkett if the county board has had a member liaison in the past, and he stated that the County Board approves appointments for the Housing Authority and Ken Durbin is the current Chairman. Hampton+Knodle reported that the Planning Commission also continues to work on the dangerous county intersections and roads that were identified and put on maps by the Sheriff's Department. Beeler has five copies of these maps and will provide one to the Highway Department.
4. **Community Priorities for CEDS - West Central Annual Report -Update:** Hampton+Knodle reported that we are waiting on an updated version of the CEDS report for about 1 year and that recently we received a 2011 version of the report on a disk. Hampton+Knodle also stated that we just learned that the report will be re-done and that Lindsay Wagahoff will be working with newly contractual West Central Development representative Jeremy Jones to supply information for the new report format. Hampton+Knodle thanked Wagahoff for allocating her time to this.
5. **Farm Bureau Meeting regarding Transmission Line Easements -Update:** Hampton+Knodle reported that the Farm Bureau is hosting another meeting for Farm Bureau members with attorney Jeff Mollet on Tuesday, February 18th at 6:30 p.m. This meeting is primarily for land owners who have been contacted by Ameren for easements to be able to meet with the attorney as a group in order to pool resources for a collective negotiating strategy.
6. **Utility Projects -Update:** Heather Hampton+Knodle stated that Assistant State's Attorney Wilson has reviewed the memorandum of understanding for the Grain Belt Transmission project, and the committee will now review this memorandum for the next month.
7. **Structural Improvement Notification Permit Process -Update:** Hampton+Knodle reported that the Economic Development Committee will be making a formal recommendation to the Finance Committee asking that the Supervisor of Assessments office provide education and public awareness regarding the Structural Improvement Notification Permitting Process. Hampton+Knodle stated that the Planning Commission report suggests the SOA Office notify active contractors in the County about the Structural Improvement Notification Permitting Process.
8. **Revolving Loan Fund Report & Policy & Procedure Manual Changes -Update:** Hampton+Knodle reported that two active revolving loan clients are up to date on their payments. There have been some questions regarding the RLF program and an interested business is currently completing a RLF application.
 - **RLF Policy and Procedure Manual Changes:** Hampton+Knodle reported Wagahoff presented the changes to the manual as recommended by the RLF Board. Committee reviewed and will suggest a couple of language changes and will have Assistant States Attorney Betsy Wilson review for further language clarification. Full Board approval will be available in March.
9. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle stated that she has not completed work on the legislative priority list and welcomed input or priorities from board members so that a list can be compiled for committee discussion. There are some legislative issues that are on the Federal level.

- 10. Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund - Update:** Hampton+Knodle reported the Committee has had thoughtful discussion on the Long-Term County Improvement Fund Guidelines and has a target date of December 1st, 2014 to have the applications up and running. Hampton+Knodle stated that first step will be to ask board members for input regarding the needs and opportunities for improvement for the pillars of development in order to prepare the committee for public sessions that are planned for the end of March. Vice Chairman Bathurst clarified that these guidelines will pertain to the expenditure of coal revenues. Hampton+Knodle affirmed that these guidelines pertain to the long term fund that the Board voted on last month where 33% of coal funds are to be set aside.
- 11. Quarterly Mayors Meeting -Update:** Hampton+Knodle reported that the Mayors Meeting was cancelled on February 5th due to weather and will be re-scheduled for the April Economic Development meeting.
- 12. Other Business -Update:** Hampton+Knodle reported that a consultant for the Deer Run Mine is looking to see if Coal mining was addressed in the Comprehensive Plan. IDNR asked if the coal mine ran this new permit through the County to see if it is OK with the Comprehensive Plan, and this topic will be on the agenda at the next Planning Commission meeting.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

Gasparich recognized the recent passing of Montgomery County community leader Ralph Niehaus, who he stated will be greatly missed.

- 1. GIS Work Group Report -Update:** Gasparich reported that Beacon-Schneider representative Kevin Greene was at the committee meeting to thank the board for their business and for approving their contract at last month's meeting. Beeler reported the flyover will be delivered in June and Schneider will have online information for us to review next month, with the website running soon after.
- 2. Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich reported that \$750,000 was borrowed from the coal fund to conduct County business, and we continue to pay back these funds each year when real estate taxes come in.
- 3. Coal Fund Reserves -Update:** Gasparich stated that the coal fund reports are in the Board Member packets for their review.
- 4. Annual Circuit Clerk Audit Report -Update:** Circuit Clerk Holly Lemons presented the annual Independent Audit for her office prepared by Patton & Company P.C. Lemons reported that this report reflects all the funds they distribute and a separate audit is done to make sure everything is being assessed correctly. Gasparich stated that the audit shows they did a good job and that there are a few exceptions, but nothing to be concerned about. Board members will review the audit report for one month and will be asked to approve it next month.
- 5. Tax Sale Certificate of Purchase request from County Tax Agent -Approval:** Gasparich reported that Assistant State's Attorney Wilson is reviewing the Tax Sale Certificate document from County Trustee Joe Meyer where a private tax buyer wants to have the parcel assigned to him. **Motion by Gasparich, second by Plunkett to approve the assignment of the Tax Sale Certificate for Parcel #07-36-400-005 in Rountree Township pending approval from the States Attorney's Office. All in favor, motion carried.**

6. **Intergovernmental Agreement in place with City of Litchfield for Police Radio & Telephone Services –Approval for City of Nokomis:** Gasparich reported that the Cities of Litchfield and Nokomis have given up their dispatching services and contracted with the County for the Sheriff's office to do these services. Gasparich explained that the county provides these services to the other municipalities at no cost. He stated that prior County Board Chairman Plunkett and current County Board Chairman Hertel talked to the city officials in Litchfield a few years ago and negotiated the fees to do dispatching services for \$125,000. Per the written agreement, the first increase was 4% and the second increase of 1% should take place for this year. Gasparich explained that talks also took place with the City of Nokomis and they verbally agreed to pay the County \$20,000 per year for dispatching services and payments have been made. Gasparich stated that no written agreement was made and therefore the County would like to now propose an agreement with City of Nokomis. Gasparich further added that we do provide these services for free to the other towns and we need to take a look at what some of these fees would be to provide these services in the future. Bathurst stated that historically these two municipalities had their own dispatching services in the past and the County has been performing the dispatching services for the other towns, and the reason that negotiations took place with these two entities is because the County's 911 department took on additional duties to provide these dispatching services. Bathurst explained that the increases were negotiated to coincide with what County Dispatchers received as an annual salary increase per their union contract. She said that the additional assessments were never given to Nokomis because it has always been a "gentleman's agreement" and nothing was in writing, and the County is trying to bring Nokomis up to date with the increase as Litchfield was. Gasparich stated that he was not going to make a motion in this matter because he is going to abstain from the vote since he is the Fire Chief for the Nokomis Area Fire Protection District. Graden asked about the additional funds that Nokomis would need to pay and Bathurst replied it would be an additional \$1,800 per year. Gasparich stated that his concern is that we do this service for other municipalities and he doesn't think it is fair that they don't have a charge. **Motion by Graden, second by Wendel to come up with an agreement for the dispatching services with the City of Nokomis. Abstain – 1 (Gasparich). Motion carried.**
7. **Budget Hearing Dates -Update:** Gasparich reported the Committee discussed potential dates to conduct the FY 2015 budget hearings. They are tentatively scheduled for Monday July 21st, Tuesday July 22nd, and Wednesday July 23rd, 2014. Gasparich asked members to please attend budget hearings and stated that last year office holders and officials cut their budget substantially.
8. **Other Business -Update:**
- **Local 773 Pension Fund:** Gasparich asked that Vice Chairperson Mary Bathurst give the report since she attended the meeting regarding the Local 773 Pension fund. Bathurst stated that she and Chairman Hertel attended an informational meeting convened by the Jailers and Dispatchers Union members regarding their supplemental Pension Fund with their Local 773 Union in 1998. Bathurst stated that members informed them they have an unfunded Pension issue that may be a financial problem for the County. Assistant State's Attorney Wilson has requested financial information from that Pension Fund. Bathurst explained that four years ago, the Union came up with a remedy for the unfunded amount by assessing a certain amount from the employees' paychecks and sending it to the Pension Fund. Bathurst stated that a 2006 amendment to the current contract states that if

the Local Union pulls out of the Pension, the employer is responsible for covering the unfunded Pension, therefore, making the County liable. The employees have not made a decision to pull out of the Pension fund yet and they are considering their options, but wanted to inform the County Board of this situation. Bathurst stated that if they pull out of the pension fund, it will be a financial impact for the County. Deabenderfer asked if this is pulling out of the Local Union or State or Federal and Bathurst replied this is the Local Union pulling out of the Supplemental Pension only. Gasparich stated this is situation pertains only to those employees who are vested. Bathurst reported that she asked the Union if we could start Union negotiations right now instead of starting November 30th, 2014 when their contract is up. Deabenderfer stated we are obligated and can only give advice and asked how do we deal with this in the future? Gasparich stated Federal legislation mandates that the Employer pays for unfunded liability in Pensions. Plunkett stated that he refers to this as the Enron legislation where the Federal government said that someone is going to be responsible should Pension funds fail, which is the Employer. Bathurst stated that the Employees are very sensitive on the impact it will have on the County. Graden asked what the liability amount is, and Gasparich replied we don't know. Bathurst stated that the Personnel Committee will keep board members informed on this issue.

- **Health Department Building:** Gasparich reported that Health Department Director Hugh Satterlee came to the committee to inform them that they would like to get rid of the School Street facility due to the numerous repairs that are needed and that they are planning to put another smaller building on the back of their building on Rt. 185 in Hillsboro. Satterlee approached the committee to see if the County would loan the Health Department the money to build it and they would then pay the County back. Satterlee spoke with Assistant State's Attorney Wilson concerning this request and stated they will put the new building out for bid. Gasparich stated the Health Department asked to borrow money for their new roof in the past and as it turned out they didn't need to borrow the money, which shows good fiscal management. Gasparich also stated that the new building will be more efficient and the old building on School Street will be sold to recoup costs.

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich:

1. **Workplace Wellness Program -Approval:** Gasparich deferred to Vice Chairperson Bathurst who reported that the Wellness Program is not defined yet and the committee is asking the board for approval to move forward to establish a workplace wellness program. Bathurst also explained that the Committee discussed coming up with criteria for the program and said that the employees who have the County health insurance already have a \$1,000 wellness benefit and some of these funds could then be used towards a membership with a fitness center. Moore asked if any additional county funds are spent other than the \$1,000. Bathurst stated that for those county employees who are on the health insurance plan, this \$1,000 wellness benefit is currently being underutilized and that it is currently built into the premiums we already pay. She stated that if the Wellness Program is established with employees, this would come up in renegotiations with the insurance company. Hampton+Knodle asked if this is a wellness benefit that would be offered to all County employees including those without health insurance, because the County would have to pay additional funds for those employees. Bathurst replied the tentative plan would offer the same wellness benefit to the employees not on the Health

Insurance, which would mean additional county funding. Hampton+Knodle asked how many employees we would potentially cover and Bathurst replied that approximately 30 employees insurance would be offered the same incentive. Hampton+Knodle also asked if the results will be monitored for this program and Gasparich replied that Hillsboro Area Hospital does monitor the results of their employees and believes this program has helped them derive health benefits. Gasparich also stated that we are looking for positive changes in employees' lives to help save health care costs in the future and that employees will participate in some basic wellness screening procedures. Bathurst reported the committee is not interested in Hillsboro Hospital keeping track of the employee wellness program except for tracking the number of times a person visits the fitness center. At Fusion, members are given a card and must swipe the card prior to entering the facility, and this information could be given to the County to show their participation. Moore asked if the vote approval today is just to come up with a plan and Bathurst replied affirmatively. If the board approves to move forward, then a meeting will be scheduled with the Employee Wellness Committee. **Motion by Gasparich, second by Martin to move forward to establish a workplace wellness program based on information received from Fusion and Hillsboro Area Hospital and defined at a later date. All in favor, motion carried.**

2. **Customer Service Training Report -Update:** Gasparich reported that U of I Extension Educator Chris Casey shared a report regarding the Customer Service training presented in October. Casey was present and informed members that there were two half day sessions with 34 employees participating which covered 6 of the 10 modules of the U of I program. Casey also offered to return with follow up trainings, and stated that there were good discussions with employees. He reported that one exercise from the session was to write a mission statement for the County, and a popular example was "We're the County seat; Pull Up a Chair."
3. **Personnel Manual -Update:** Gasparich reported the Committee is trying to bring the Personnel Manual up to date. Once union negotiations were completed, the committee decided to see if there were other Personnel Manual templates available from our liability insurance carrier. Bathurst stated when the template is complete we will come back to the committee with the criteria so updates can occur.
4. **Review Annual Time off Reports -Update:** Gasparich reported the Committee reviewed the fiscal year end time off reports that were prepared for the County Audit. It was noted that the offices under the General Fund had very little vacation time carried over and that the committee was happy that they are all using their vacation and personal time by the end of November.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Rock Letting Bids -Approval:** Bids were read and opened on Wednesday, January 22 at 9:00 a.m. Graden asked about specific amounts charged for the rock letting, and Miles referred him to the Road & Bridge minutes included in Board packet where total amounts are included. **Motion by Miles, second by Branum to accept the low bid if figures are all acceptable for 2014 Various Road Districts MFT Rock for Section 14-XX000-00-GM. All in favor, motion carried.** (All Road Districts except for County). **Motion by Miles, second by Sneed to accept the low bid if figures are all acceptable for 2014 County MFT Rock for Section 14-00000-00-GM. All in favor, motion carried.** (County)

2. **Red Ball Trail -Update:** Miles reported that Assistant State's Attorney Wilson is working on the issue.
3. **2014 Oil Letting Date -Update:** Miles reported the 2014 Oil Letting Date will be scheduled for Thursday, March 27th at 9:30 AM at the Highway Department.
4. **Union Safety Meetings -Update:** Miles reported that there was a Safety meeting held at the Highway Department. The safety committee consists of the union steward, another employee, Engineer Smith and Committee Chairman Gene Miles. Miles reported he missed the last meeting, but they will have another one next week.
5. **New Rotary Mower Purchases -Approval:** Miles reported the Highway Department Engineer, employees and mechanic believe that our 2 eight year old mowers are in need of repairs and should be replaced. **Motion by Miles, second by Robinson to advertise for bids on two mowers. All in favor, motion carried.**
6. **Pick-up Truck Letting -Approval:** Miles reported the committee received one bid for the four wheel drive pickup truck from Wright Automotive. Miles stated that Wright Automotive submitted a bid for a 2015 Heavy Duty ¾ ton 4-door pickup truck in the amount of \$30,050 and it meets all the specifications. The 2015 model will not be received until about June. Hampton+Knodle asked if an old truck was being sold and Miles replied affirmatively. Hampton+Knodle asked if we could have gotten a 2014 model cheaper due to depreciation and Miles stated that the 2015 was a better bid. Branum replied the 2015 needed customization so the criteria was not met for a state bid. **Motion by Miles, second by Branum to approve the purchase of the 2015 four wheel drive F250 pickup truck from Wright Automotive for \$30,050. All in favor, motion carried.**
7. **Other Business -Update:** Miles reported that there was a problem with the County highway trucks using Mechanic Street and that they are trying to resolve the issue.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Robinson, second by Ronen to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Vice Chairperson Bathurst announced the following:

1. **County Board members need to verify their phone/address/e-mails with Coordinator Daniels.**
2. **The second County Town Hall Meeting for Local Emergency Management Awareness is Saturday, March 1st, 2014 at 8:00 a.m. at the Nokomis Park House.**
3. **Full Board is invited to Farm Bureau on March 11th for breakfast at 7:00 am.**
4. **Coal Mine tour will be after Full Board meeting on March 11th.**
5. **Reception for Summer Robbins:** Montgomery County Fair Board will be hosting a reception for 2014 Miss Illinois County Fair Queen, Summer Robbins, on Sunday, March 9th at 1-4 p.m. at the Butler Community Center, with a short program at 2:30 p.m. Everyone will be mailed an invitation. If there will be anyone wanting to speak or with a presentation, please let Missy Dean know by email at missydean@hotmail.com.

SCHEDULE CHANGES: None

APPOINTMENTS:

1. Motion by Branum, second by Hampton+Knodle to Appoint Wayne Marshall as Trustee to the Fillmore Community Fire Protection District due to the retirement of Bob Morell for a three year term beginning immediately and expiring February 10th, 2017. All in favor, motion carried.

PUBLIC COMMENTS: None

County Clerk Leitheiser announced Mileage and Per Diem charges from Heather Hampton+Knodle who came in late to the meeting. Motion by Webb, second by Miles to Approve Mileage and Per Diem. All in favor, motion carried.

PAY BILLS:

1. Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply: Motion by Plunkett, second by Martin to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore) (Ronen). Motion carried.
2. Motion by Bishop, second by Gasparich to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.

ADJOURN: Until the Full Board Meeting on Tuesday, March 11th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:45 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.