

Montgomery County Board

EMA/Ambulance Committee Meeting Minutes

Date: Tuesday, May 6th, 2014

Time: 3:30 PM – EMA Office

Members Present: Chairman Glenn Savage, Joe Gasparich, Sharon Kuchar, Mike Webb and County Board Chairman Roy Hertel

Members Absent: Chuck Graden

Others Present: Chief Sumpter and Under Sheriff Rick Robbins

Ambulance Call Reports:

Collections: Total \$144,325.22, New System \$144,285.22, Old System \$40.00

AMBULANCE REPORT:

1. **Update/Approval Coding Conference:** Holmes reported that the Ambulance Billing personnel will be attending Coding conference on May 20th and 21st in St. Louis.
2. **Update/Approval Ambulance Contracts:** Director Holmes reported that she has Nokomis/Witt, Farmersville/Waggoner signed contracts with their Insurance information. She has Hillsboro's signed contract and no insurance information. Litchfield sent theirs to Sandy Leitheiser after their March meeting and she will need a copy for the file.
3. **Update/Approval Budget Letter:** Holmes sent out a Budget letter on April 22nd with a request of completion on or before June 3rd and to be sent back for review at the EMA meeting on June 3rd. The ambulance district levies are needed no later than June 1st.

EMA:

1. **Update/Approval April 16th Class:** Holmes reported that there were 31 people in attendance at the class that was presented by Sandy Ellis at the KC Hall.
2. **Update/Approval Panic Alarm Checks May 1st with Wareham's:** Holmes reported that Wendy Keller from Wareham's Security showed her where all the panic alarms are at in the Historic Courthouse. The tests will be done the first Tuesday of each month at the two buildings. Holmes stated that she will have animal control and recycling test their own panic systems and report back to the committee.
3. **Update/Approval MABAS Town Hall Meeting May 1st in Litchfield:** Chairman Savage reported that there was a presentation held in Litchfield City Hall regarding the Mutual Aide Box Alarm System and that they will then plan to do the same presentation at the Hillsboro City County meeting possibly in June.
4. **Update/Approval Regional Meeting:** Holmes reported that she will attend the Regional Meeting.
5. **Update/Approval MABAS Triple "R" Exercise June 7th:** Holmes stated that MABAS is requesting that all equipment go down to Wood River to be checked out. HAZMAT and MABAS volunteers will be taking the equipment there to be checked out.
6. **Update/Approval School Planning:** Gasparich stated that they need to meet with Marchelle Kassebaum to get a school emergency planning program started this August before school starts. Savage reported that IEMA had a press release regarding 448 schools that received grants to enhance security in public elementary.
7. **Update/Approval 12" Water line between Hillsboro and Litchfield:** Holmes reported that the 12" line should be put on the County Natural Hazardous Plan. This will be added under the County section so there is money there to help with this. Holmes stated that Greg Maushaud will help with this update.

8. **Update/Approval Sprinkler Test:** Bill Purcell stated that Wendy Keller from Wareham's Security was here on May 1st to inspect the fire alarm and sprinkler systems. Some sprinkler heads in this building need addressed. Gauges and valves were checked and inspected and we need to install missing signs. Three back flow valves to the city need inspected once a year. Dan Heise in Litchfield can inspect the three for \$325.00. Repairs need for the five year test is \$695.00. Purcell also stated that he will get a chain and a lock control system.
9. **Update/Approval Insurance information from Vendors:** Information is being compiled by the County Board Office.
10. **Update/Approval ILEAS Agreement:** Under Sheriff Rick Robbins presented a new ILEAS Agreement for the County Board to approve. Robbins stated that there are SWAT teams available to us along with riot control teams around the state could help. Annual dues are about \$300.00 per year. Assistant States Attorney Betsy Wilson has reviewed and approved the document. **Motion by Joe Gasparich and second by Mike Webb to re-enter in the agreement with ILEAS for Montgomery County Law enforcement. All in favor, motion carried.**

Week of	Hillsboro	Litchfield	Nokomis /Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total
4/7/2014	33	11	5	1	2	52
4/14/2014	33	31	7	0	0	71
4/21/2014	22	24	8	6	5	65
4/28/2014	86	12	15	2	0	115
	174	78	35	9	7	
						303

Processed Reports

Pay the Bills: Motion by Gasparich, second by Sharon Kuchar to approve the bills. All in favor, motion carried.

Adjourn: Motion by Mike Webb, second by Sharon Kuchar. All in favor, motion carried.

Time: 4:20 pm

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.