

# Montgomery County Board Minutes

**For Tuesday, August 12<sup>th</sup>, 2014 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 12<sup>th</sup>, 2014 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

**Members Absent:** None

**Pledge of Allegiance to the flag** was led by 2014 Montgomery County Fair Queen Shayla Grosenheider.

**Mileage and Per Diem Approval:** Motion by Webb second by Wendel to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Bathurst, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 8<sup>th</sup>, 2014. All in favor, motion carried.

## **CONSENT AGENDA:**

- 1. Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
- 2. Circuit Clerk's Report** ---- was submitted.
- 3. County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
- 4. County Treasurer's Report** ---- Ron Jenkins was present for questions.
- 5. G.I.S. Coordinator's Report** ---- Mary Purcell was present, and Chairman Hertel asked for the status of the new flyover, and Purcell stated that the flyover layer for municipalities should be received this week to be added to the Beacon website.
- 6. Health Department Report** ---- Hugh Satterlee was present for questions.
- 7. Probation Office Report** ---- was submitted.
- 8. Public Defender's Report** ---- was submitted.
- 9. Sheriff's Report** ---- Undersheriff Rick Robbins was present for questions.
- 10. T.B. Department Report –2 reports—**were submitted.
- 11. V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:** Motion by Bishop, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

Christian/Montgomery Regional Office of Education Superintendent Marchelle Kassebaum introduced Bond/Effingham/Fayette Regional Office of Education Superintendent Julie Wollerman, who addressed the board. Wollerman stated that due to consolidation, she will become the Bond/Christian/Effingham/Fayette/Montgomery ROE Superintendent on July 1<sup>st</sup>, 2015. She said that Kassebaum will be her Assistant ROE Superintendent, and they are working together to make the transition as seamless as possible for the school districts and community leaders. Chairman Hertel stated that Wollerman spoke on behalf of keeping the two regional offices separate at the Chicago meeting where the consolidation was decided, which would have been the best scenario, and he said that he appreciates Wollerman's Montgomery County family ties. Hampton+Knodle asked Wollerman if she has had

experience with the CEO program in Effingham and Wollerman replied that she did, and hopes to expand it to other counties in the district.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that the meeting was cancelled.
- **CEFS Board** - Robinson stated that there was an annual board of directors meeting last week where some County residents were recognized. Virginia Kenny of Donnellson and Judy Tucker of Hillsboro were recognized for their work with the Montgomery County Outreach Office Food Pantry, Harold Reents of Litchfield was recognized for his work with the Golden Circle Nutrition Program, the Montgomery County Farm Bureau Young Leaders received the Community Service Excellence Award for developing the “Grain for Groceries” Program, Wright Automotive received the Community Service Excellence Award for supporting the mission and goals of CEFS Housing by providing timely and dependable service on their vehicles. Robinson reported that two scholarship awards went to Tammy Davis and Jamie Milanos. She also stated that the City of Litchfield recently approved temporary signs for the B-line bus route.
- **CIEDA** – Hampton+Knodle stated that they will meet next Tuesday to review two more projects.
- **Health Dept.** – Martin reported that they did not have a meeting.
- **IL Association of County Officials** – Kuchar stated they did not meet.
- **MCEDC** – Ronen reported the following:
  - **Eagle Zinc:** The prime contractor should be accepting bids from sub-contractors at the end of August/early September. The prime contractor requires that all sub-contractors are 40 hour-work-week HAZWOPER trained/certified. Also, sub-contractors must be specially trained in asbestos removal.
  - **It’s Always Sunny in Montgomery County:** The second video of “It’s Always Sunny in Montgomery County” has been filmed and released. During this episode, we went to Ice Cream Man in Litchfield, IL and featured the Headache challenge.
  - **EDGE Visits:** For this year, 9 EDGE Visits have been completed.
  - **CEDS Priorities:** West Central Development Council recently informed us the actual submission for the Comprehensive Economic Development Strategy will not be done until October 2015. We will continue to work with communities on their priorities so we will be ready for the submission in October, 2015.
  - **New Member:** We welcomed a new Member, First Financial Bank of Hillsboro.
  - **Newsletter:** Our latest newsletter went out at the end of July.
  - **Montgomery County Summit:** We will be hosting the Montgomery County Summit on October 23<sup>rd</sup>, 2014 at Lincoln Land Community College in Litchfield. The theme for the event this year is “Building Blocks to the Future.” There will be two speakers who will discuss how working together and having a vision can lead to development within the community.
  - **Pioneer Tour:** The County Board will be touring the Pioneer facility after the September board meeting.
  - **Starting Your Business in Illinois Workshop:** We will be hosting another Starting Your Business in IL Workshop on Tuesday, September 9th, 2014 at 6:00 pm at Lincoln Land Community College in Litchfield.
  - **Weatherization Program:** Lincoln Land Community College is still working to get the grant renewed for the 2014-2015 fiscal year. Montgomery County had the highest graduation rate in the State of Illinois.
  - **Workforce Development:** We are in the process of scheduling a Workforce Development roundtable. We have heard from willing participants on their availability, we are just trying to find a

time for everyone to meet. We are also working with the City of Litchfield to share ideas on this topic.

- **MCWC** – Branum reported that they did not meet.
- **Planning Commission** – Beeler stated that they are meeting next Wednesday, August 27<sup>th</sup> from 5:30 PM to 8:00 PM.
- **Senior Citizens Board** – Bishop stated there is nothing to report at this time.
- **UCCI** – Miles reported that he went to a meeting in Galena, IL recently where sessions were held on County Budgeting, FOIA and the Open Meetings Act.
- **U of I** – Graden stated that there is nothing to report at this time.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – Wendel reported that they will have a meeting Aug. 21<sup>st</sup>, 2014.
- **Wellness Committee** – Bathurst stated there is nothing to report at this time.

#### **COMMITTEE REPORTS:**

##### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel referred members to their monthly progress report in their packets, and reported that CEFS is looking for a client sector board member for the CEFS Board, and members with potential appointees should contact him for more information.

##### **BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed as follows:**

1. **Budgeting for B & G / Capital Improvement Projects -Approval:** Sneed reported that he met with Western Waterproofing regarding different options to tuck point and seal the Historic Courthouse. The committee discussed the options and proposal from Western Waterproofing to tuck point and seal the Historic Courthouse in different stages and thought that we could start by doing the bottom portion of the building. Sneed stated that because the committee wanted to get started on this project he received a quote to do the first six foot on the bottom portion of the Historic Courthouse. He reported that a lot of brick is missing in this section due to water getting behind it. Beeler asked if this expense requires a budget amendment and Sneed stated that we do not need a budget amendment because there is some money left in this year's budget. Bathurst asked if it was bid out and Sneed stated that it was not and that Western Waterproofing has been doing this type of work on this building for many years. Hampton+Knodle asked if grants were available for this work. Ronen stated that DCEO has a max of \$450,000 for public infrastructure funds; however we could contact them and ask about grant funds. Chairman Hertel asked if the MCEDC grant writer could look at this grant opportunity. Plunkett asked if this amount falls under the threshold of the \$20,000 or \$30,000 limit before having to bid this out. Chairman Hertel responded that the limit is \$30,000 before bidding needs to be done. Gasparich asked if we could wait a month so that we could check with some local companies to see if they are interested in doing this tuck pointing work. Hampton+Knodle and Bathurst both stated that they know a few brick laying businesses in the County. Miles stated that the committee walked around the base of the building and it looks like it needs to be done now before winter because we have a lot of brick missing. He said we would have had to hire an architect to do the whole building. Sneed stated that the committee did look at bidding out the rest of the tuck pointing and sealing work. Beeler stated that a grant may not be able to be obtained if services have already begun, since grant criteria may require application before the work is started. Graden called for the question. **Motion by Sneed second by Miles to accept the proposal of \$22,450 by Western Waterproofing to provide tuck pointing services to the bottom portion of the Historic Courthouse.**  
**ROLL CALL VOTE: Ayes: 18, Nays: 3, Those voting Aye: Bathurst, Beck, Bishop, Branum, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Webb, Wendel. Those voting Nay: Beeler, Kuchar, Ronen. Motion carried.**

2. **HVAC at Courts Complex -Update:** Sneed reported that the new HVAC unit in the Courts Complex is running OK and no issues have been reported.
3. **Communications Tower -Approval:** Sneed stated that Sheriff's Department representative Greg Nimmo came to the committee meeting and explained that there is a safety hazard on the current tower by the jail building due to the potential of high winds and also stated that the tower is full of communication devices and has no further capacity. Sneed reported that the committee couldn't get anyone to tell us if the Cervi Tower would solve our communication problems and asked Under Sheriff Rick Robbins to speak to the full board. Robbins stated that the Sheriff's Department has been working on the tower project for the last few years because the current tower by the jail is full and poses a safety hazard in high winds. Robbins explained that a recent tower inspector was surprised that the tower was still standing because of all weight of the antennas and that this tower is not rated for the high winds our county receives. He stated there was a vacant tower on the Cervi Property in the Butler area and negotiations have taken place with the Cervi family. Robbins stated that this tower would lighten the load of the current tower as most of the antennas will be moved to the Cervi tower, which is 60' higher than our current tower, which will offer better coverage in the outlying areas of the County. He said we can't guarantee that this will work, but it will help if we get something taller and more substantial. Robbins stated the other option would be to put up a new tower, which would cost about \$180,000 to \$200,000 which does not include the purchase price of the property, since a new larger tower would not fit on the current lot by the jail. Chairman Hertel stated that if the Cervi tower is obtained, we could also move the Highway department antennae out to the new area as well. Bathurst asked if the tower has been inspected and Robbins replied that it has and that it needs some updates as outlined in the inspection report. He said that some guide wires need to be replaced and it needs to be painted. Hampton+Knodle asked if the Highway Department has some money to help with the transfer of the antennas. Chairman Hertel stated that years ago the Highway department used to charge the General fund for labor and for the use of their equipment which they do not charge now. He said that the coal money would pay for the new tower, and the Highway department works for the County and we should work with them to get them better communication. Ronen stated that there will need to be some road work done at the new tower location and they should not bill the General fund. Beeler stated that she learned from the Planning Commission that there is a tower at Honey Bend that will be abandoned which could be another option. Moore stated that he wondered how much was spent five years ago to help the communications in the northern part of the County. Robbins stated \$55,000 was spent, and while what was done improved communications, it doesn't help the Coffeen or Donnellson areas and that it is also difficult to communicate with Deputies in the Panama and Fillmore areas. Hampton+Knodle questioned the longevity of this tower, and Robbins stated that we can't go to digital communication with the current tower and that the Private sector is digital at the present time. He referred to Communications Vendor Chris Endris who was present, and Endris stated that proper maintenance of the tower is the key to its longevity. He stated that as long as proper maintenance is kept up, the site should be okay, but if it is neglected it will fall into disrepair. He stated it is a suitable structure at the present time. Beeler asked if we could go digital in the future on the Cervi tower and Robbins replied affirmatively. Beeler asked why there was not a motion to approve this purchase from the committee. Sneed responded that they didn't have enough information at the committee level and wanted the full board to make the decision. Deabenderfer explained that he requested to committee members to bring the issue to the full board to decide because he wanted everyone to discuss it in full and vote their conscience. **Motion by Ron Deabenderfer second by Savage to negotiate and purchase this tower.** Beeler asked how much was budgeted for the tower purchase. Chairman Hertel replied that \$150,000 was budgeted this year. Hampton+Knodle asked if there is a purchase price number, and Sneed responded that when the negotiated amount is reached it will come back to the full board for their approval. Treasurer Jenkins stated that he understands that the Cervi tower site is the second or third highest geographic point in the county, which makes it an excellent location for this use. **ROLL CALL VOTE: Ayes: 17, Nays: 4, Those voting Aye:**

Bathurst, Beck, Beeler, Bishop, Branum, Deabenderfer, Graden, Hampton+Knodle, Hertel, Martin, Miles, Robinson, Ronen, Savage, Sneed, Webb, Wendel. Those voting Nay: Gasparich, Kuchar, Moore, and Plunkett. Motion carried.

- 4. Open Bids to Demolish and Remove Debris for Two Buildings -Approval:** Sneed stated that five bids were received for the demolition of the two properties, one in Butler, the other in Ohlman. The low bids were from Midwest Crane to demolish the house in Butler for \$6,500 and Nokomis Excavating to demolish the building in Ohlman for \$7,800. **Motion by Sneed and second by Hampton+Knodle to approve the low bid from Midwest Crane in the amount of \$6,500 for the demolition and removal of the house in Butler and the low bid from Nokomis Excavating in the amount of \$7,800 for the building in Ohlman. All in favor, motion carried.**

Ronen stated that he has some savings information for DCEO grants for the Building and Grounds Committee.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

- 1. Coal Dust Issues -Approval:** Hampton+Knodle stated that the committee approved a request that a letter to be sent by the County Board Chairman to EPA regarding the air monitoring issues and that there is a need for further discussions with the coal mine to see how they are progressing on the coal dust issues. Hampton+Knodle stated that she continues to be in contact with residents of Schram City regarding this issue and that the committee is recommending to the full board to write a letter to IL EPA. Gasparich stated that this is just an advisory letter as the County Board does not have any control over the EPA. **Motion by Hampton+Knodle and second by Martin to send a letter to EPA requesting air monitors at all four compass points within a mile of the Deer Run Mine. All in favor, motion carried.**
- 2. Planning Commission -Update:** Hampton+Knodle stated this was discussed in liaison reports.
- 3. Green Diamond Bike Trail -Update:** Hampton+Knodle stated that she and her children visited the Green Diamond Bike Trail recently to check its condition after she received a report stating that the trail needed to be oiled and chipped again. She reported that Under Sheriff Rick Robbins and Engineer Smith also went to evaluate the condition of the trail. Smith and Robbins suggested that applying some cold pack type material could work just on the Farmersville end of the trail, and this would cost about \$650 in materials and some labor versus \$10,000 to oil and chip the entire trail. Miles asked if we need to get the ATV's off of the trail and Hampton+Knodle responded affirmatively and said she has had some discussion with residents about the problem. Graden asked about installing "No ATV" signage. Hampton+Knodle stated signs are posted, but ignored.
- 4. Revolving Loan Fund Report -Update:** Hampton+Knodle stated that payments are being made.
- 5. Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle stated that changes have been made to the RLF Policy & Procedure Manual and it is ready for the RLF Board to review and approve at their next board meeting scheduled for August 19<sup>th</sup> at 7:00 am. The full board will then review the changes to the policy and procedure manual and approve at their October meeting.
- 6. 2014 Legislative Priorities and Input -Approval:** Hampton+Knodle reported that she will draft a letter this month for the committee to review that would be addressed to our Congressmen, Senators and the Governor requesting funding for part two of the Eagle Zinc project. **Motion by Heather Hampton+Knodle, second by Beeler to send a letter to our Congressmen, Senators and the Governor to request that funding to be allocated for the Eagle Zinc phase II clean up. All in favor, motion carried.** Hampton+Knodle also stated the need for a letter US EPA objecting to their regulations on coal fired power plants and emissions. **Motion by Hampton+Knodle, second by Beeler to send a letter to US**

**EPA objecting to their proposed stamp on regulations for coal fired power plants and emissions. All in favor, motion carried.**

7. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle reported that she received and compiled 19 responses from 61 business representatives and mayors to the survey on how to spend the coal money, which is about a 30 percent response. Hampton+Knodle stated that after averaging the numbers, 28 percent felt that the coal royalty funds should go to a long term improvement fund, 35 percent should be put in the capital projects and infrastructure fund and four percent to the County's operating expenses. (For copy of survey responses, see Resolution Book 14, pages 74-76).
8. **Other Business -Update:** Hampton+Knodle shared an article regarding Illinois receiving one of the worst grades for small business friendliness. (See Resolution Book 14, pages 77-78). She also informed members of a lengthy application she and her husband had to complete to meet Affordable Care Act requirements for their family farm, which she stated has a negative impact to small business.

**EXECUTIVE SESSION:** To discuss Legal Matters and Potential Litigation:

- **Motion to go into Executive Session by Bathurst, second by Ronen. All in favor, motion carried. Time: 9:44 a.m.**
- **Motion to come out of Executive Session by Bishop, second by Robinson. All in favor, motion carried. Time: 9:51 a.m.**  
**No Action was taken.**

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Collections:** Savage reported Total Collections of \$127,534.17.

Chairman Hertel stated that Joe Gasparich has been helping out with some of Director Holmes' duties since she has been in the hospital.

**EMA:**

1. **Panic Buttons -Update:** Savage reported panic buttons were installed in the Judge's offices and testing will continue on a monthly basis.
2. **Emergency Planning for Schools -Update:** Savage reported that the Texas A & M School has offered a free class for the Regional Office of Education on November 18<sup>th</sup> and 19<sup>th</sup>, 2014 in regards to the FEMA Multi-Hazard Emergency Planning for Schools.
3. **Montgomery County Mitigation Sub-Grant -Update:** Savage reported that IEMA has approved the mitigation sub-grant for the county.
4. **National Weather Service -Update:** Savage reported that the National Weather Service will work with the local officials during the upcoming Old Settlers activities.
5. **September EMA Committee Meeting date change -Update:** Savage reported that the September Meeting will be changed to Wednesday, August 27<sup>th</sup>, 2014 at 3:30 pm due to Holmes attending an IEMA Conference.

**FINANCE COMMITTEE REPORT:** Given by Chairman Joe Gasparich as follows:

1. **SOA Report -Update:** Gasparich stated that Ray Durston submitted his report.
2. **GIS Report -Update:** Gasparich stated that Mary Purcell gave her report.
3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that at the present time we don't know what revenue will be received from the coal mine this month due to the recent fire issues there.

4. **FY 2015 Budget -Update:** Gasparich thanked everyone for participating in the FY 2015 budget hearings held in July and stated that the Committee discussed budgeting \$500,000 in the Capital Improvement fund for next year and leaving the \$100,000 per month budgeted for the day to day operations. Beeler stated that her notes from the committee meeting reflect that \$1.2 million would be put in the Capital Improvement plan and Chairman Hertel responded to both that the committee meeting audio tape will be reviewed to clarify this information.
5. **Health Insurance for Budget Year 2015/2016 -Update:** Gasparich stated that the committee discussed and approved the recommendation to increase the employee health insurance premiums which will take effect January 1<sup>st</sup>, 2015. He said that we don't like to increase premiums, but we will try this increase for one year and see what happens for next year. **Motion by Gasparich and second by Ronen to increase the premiums to the employees on a single plan by \$8.00 per month, \$33 per month for the employee/child plan, \$37 for the employee/spouse plan and \$66 per month for the Family plan, effective January 1st, 2015. All in favor, motion carried.** Gasparich stated that the county takes the first \$70,000 risk for each employee. Hampton+Knodle noted that the health insurance is costing the county about \$800,000 which is close to the amount we collect in real estate taxes for the Corporate General fund. Chairman Hertel stated that the total cost for employee health insurance is about \$1.2 million and that we could have charged \$17.00 to the single employee but we cut it in half, so it could have been a larger increase to the employees. He said that we have checked on the legal issues to increase the premiums and that it is legal the way we are doing it and the increase will generate about \$30,000 more per year.
6. **Designation of Depositories -Approval:** Gasparich stated that the committee reviewed a list of financial institutions from Treasurer Jenkins that designates one or more banks or savings and loan associations in which the funds and other public moneys in the custody of the County Treasurer may be kept pursuant to State Statute. Gasparich reported that Treasurer Jenkins feels that these are all trusted financial institutions. **Motion by Gasparich and second by Martin to approve the list of financial institutions submitted by Treasurer Jenkins. All in favor, motion carried. (For list, see Resolution Book 14, page 79).**
7. **EPA Truck -Update:** Gasparich reported that the Committee discussed and approved to bid out the new truck for EPA as specified by the HWE committee.

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck stated that County Clerk Leitheiser updated members about the potential State-level Public Questions to be placed on the ballot at the November 2014 Election, and she also informed them that she will be providing information regarding the state law change that now requires school board candidates to file their petitions at the County Clerk's office instead of at their school's Unit Office as of the April, 2015 Consolidated Election to County School Superintendents at a meeting to be held and hosted by ROE Superintendent Marchelle Kassebaum at the ROE's Hillsboro office.
2. **Recycling Program and Events -Update:** Beck reported that the gas tank on the big box truck had to be replaced.
3. **EPA Report -Update:** Beck reported that the committee will advertise for a new truck on a State Bid and open them at a special meeting scheduled for Thursday, August 14<sup>th</sup>, 2014 at 5:30 pm.
4. **ICRMT Property Casualty Insurance -Update:** Beck reported that Tom Franzen addressed the committee and announced that they have hired a new loss control agent who will be visiting Recycling, Animal Control, Sheriff's Department and other offices to do work assessments at no charge to the County.
5. **Animal Control Facility and Program -Update:** Beck reported that the animal control facility had a live birth of eight puppies and that the mother and puppies were all taken to the Animal Protective League in Springfield. She said the committee reviewed the intake, revenue and expense summaries.

Beck provided an orientation on Monday, August 11<sup>th</sup>, 2014 for the Animal Control Facility Manager/Officer Position, and interviews will be held on Thursday, August 14<sup>th</sup>, at 5:30 PM.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Rocky Hollow Bridge Right-of-way Purchase -Update:** Miles reported that the two property owners accepted the \$8,000 per acre for the right-of-way purchase for the Rocky Hollow Bridge project.
2. **Red Ball Trail -Update:** Miles reported that Assistant State's Attorney Wilson was contacted by the Surety Bond Company regarding the Red Ball Trail.
3. **Update/Approval Witt Labor Day Weekend Race -Update:** Miles reported that the committee approved the closure of the Witt Road for about 1 hour on the Sunday of the Witt Labor Day Weekend for a Race.
4. **2014 NBIS Bridge Audit -Update:** Miles reported that the Federal and State Bridge Auditors came and spent the entire morning at the highway department to randomly check on ten county bridges. The Federal Inspectors didn't find any issues with the paperwork or the highway department's inspection of the bridges. Miles also stated that we are able to do this inspection work in house and the inspectors were happy with the results. Chairman Hertel added that by training the two workers to do the inspections saved the County about \$30,000 and that the Federal and State auditors are happy with the inspections.
5. **Other Business -Update:** Miles reported that Engineer Smith informed the committee that he and Highway department maintainers and other staff were certified at a Flagger Training Course held recently in Springfield and their certification will last for 2 years.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Personnel Manual -Update:** Bathurst reported that the committee continues to work on the revisions to the Personnel Manual and will work on the final section for next month. Deabenderfer has agreed to review the sections before it is presented to the full board.
2. **Local 773 Union Negotiations in the Sheriff's Department -Update:** Bathurst reported that the committee has met with the Local 773 business agent Bill Troutt to exchange proposals for the Jailers in the Sheriff's Department. She stated that a meeting will be set up in September, 2014 with the union representative for the Dispatchers and that Mr. Troutt will come to the next Personnel Committee meeting on August 28<sup>th</sup> for further union negotiations. The meeting time has been changed to 4:00 p.m. and 5:30 p.m. with the Union.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Bishop to approve the 8 Committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS: Chairman Hertel announced the following:**

1. Shelby County invited members to the first Grantee Advisory Council meeting to be held on Tuesday, August 26<sup>th</sup> at 10:00 a.m. regarding public transportation.
2. County Board Members will tour Pioneer Seed Company after the September Full Board meeting.

**SCHEDULE CHANGES: Chairman Hertel announced the following:**

1. The next regular Finance Committee meeting is Monday, September 8<sup>th</sup> at 8:15 a.m. due to County offices closed on September 1st.
2. A special HWE Committee meeting is Thursday, August 14<sup>th</sup> at 5:30 p.m. to open EPA truck bids and interview Animal Control position.
3. Personnel Committee meeting on Thursday, August 28<sup>th</sup> is changed to 4:00 p.m. and 5:30 with Union.
4. EMA Committee meeting is changed to Wednesday, August 27<sup>th</sup> at 3:30 pm.

**APPOINTMENTS:**

1. **Motion by Beeler and second by Webb to re-appoint John Richard Lyons to Drainage District #43 – Harvel #1 and Drainage District #42 – Harvel #2 for a 3 year term beginning January 1<sup>st</sup>, 2015 and ending December 31<sup>st</sup>, 2017. All in favor, motion carried.**

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Plunkett, second by Wendel to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Webb, second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

Hampton+Knodle asked Chairman Hertel if the full board will be reviewing the information on the budget at the next meeting, and stated she is concerned about the reduction of fines and fees the county receives as revenues. Hertel affirmed that the full board will be reviewing the budget at their next meeting, and he attributed the reduction of fines and fee revenue to the limited Illinois State Police presence on I-55 due to their budget cuts and the increased use of ordinance fines by municipalities which eliminates revenue from the county.

**ADJOURN: Until the Full Board Meeting on Tuesday, September 9<sup>th</sup>, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 10:20 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.