

Montgomery County Board

Personnel Committee Meeting Minutes

Date: Tuesday, March 18th, 2014

Time: 8:30 AM – County Board Room

Members Present: Chairman Mary Bathurst, Joe Gasparich, Jay Martin, Jim Moore, Mike Plunkett, and Board Chairman Roy Hertel

Members Absent: David Ronen

Others Present: Mary Purcell

The committee met to discuss the following:

1. **Update/Approval Workplace Wellness Program:** Mary Bathurst reported that the first employee information meeting took place this morning with representatives from Fusion Fitness Center. There will be a total of four informational meetings for employees this week. Three have been scheduled in the County Board room and one will be held at 2:30 PM on Friday at the Health Department. The plan is to start the wellness program for employees to start their fitness programs on April 1st 2014. Employees are reviewing their options and completing a signed form for payroll deductions.
2. **Update/Approval Personnel Manual:** Board Members will start reviewing up to section 2.6 of the Personnel Manual Template that was provided by Julie Bruch's Office.
3. **Update/Approval Local 773 Pension:** The Committee has not received any communication from Local 773 regarding their pension.
4. **Update/Approval Employee Training with Julie Bruch:** Mary Bathurst reported that Julie Bruch our Attorney through ICRMT will conduct four trainings for employees and county board members on Tuesday, May 20th, 2014. The training sessions will take place at 9:00 AM, 10:30 AM, 1:00 PM and 2:30 PM. This training will be mandatory for all board members and employees.
5. **Update/Approval Other Business:** None at this time.

Motion by Joe Gasparich, second by Jim Moore to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 11:05 AM.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.