

# Montgomery County Board Buildings & Grounds Meeting Minutes

**Date:** Friday, January 10<sup>th</sup>, 2014

**Time:** 1:00 p.m. – County Board Room

**Members Present:** Chairman Bob Sneed, Nikki Bishop, Ron Deabenderfer, Gene Miles, Jim Moore, Richard Wendel, and Board Chairman Roy Hertel

**Others Present:** Sheriff Vazzi, Hugh Satterlee and Lloyd Meyer

The committee met today to discuss the following:

1. **Update/Approval HVAC at Courts Complex:** The Contractor is working on the project. Lloyd Meyer reported that the pipes outside the chiller unit are welded together. The new coils and new motors have been installed. The motors are larger than the older ones and have variable speeds.
2. **Update/Approval Maintenance Issues and Report:** Lloyd Meyer reported that the new generator tank was installed. The Highway Department brought their front end loader to help lift the equipment, so we didn't need to rent a small crane for \$1,500. Lloyd will check for any leaking in the Annex building.
3. **Update/Approval Sheriff's Vehicle Accident/Replacement:** Sheriff Vazzi reported that one of the new Vehicles was totaled in an accident and needs to be replaced as soon as possible. The Sheriff stated that he received a quote from Roger Jennings in the amount of \$30,860.60 and our insurance will pay \$28,213. The other driver's insurance will pay \$2,500 and it will cost about \$1,000 to move the radios and equipment. Sheriff Vazzi also reported that they made in excess of \$23,000 in the vehicle surplus sale. **Motion by Gene Miles and second by Nikki Bishop to purchase a new 2014 Chevy Tahoe PPV Police Interceptor for \$30,870.60 from Roger Jennings. All in favor, motion carried.**
4. **Update/Approval Snow Removal:** The Sheriff looked for snow removal vendors and hired Shane Beck to clean the parking lots. The sidewalks and parking lots were all cleaned off after the winter blizzard this past Monday.
5. **Update/Approval Parking Lot Across from Courts Complex:** Gene Miles reported that the Road and Bridge Committee discussed and approved that the Highway Department just charging for materials when they work on County owned parking lots and property. For years they would invoice for materials, labor and equipment. Engineer Smith was just adjusting the quote for the work on the new parking lot that was prepared some years ago **Motion by Nikki Bishop and second by Richard Wendel to approve the recommendation to proceed with the work on the Parking Lot across from the New Courthouse. All in favor, motion carried.**
6. **Update/Approval Advertise for Part Time Employee-Cleaning at Courts Complex:** Committee reviewed and approved the advertisement and the job description for the part time custodian position and it will be put in the newspapers. Position will start on March 1<sup>st</sup>, 2014.
7. **Update/Approval Annex Building:** Have not heard of any leaking issues with the snow storm.
8. **Update/Approval Sound System for County Board Room:** The committee reviewed a quote with two options that Bill Purcell got from Output Unlimited. The committee discussed other options of getting better sound in the board room other than purchasing a sound system. Committee chairman giving their reports could speak loader into the microphone and other board members could stand when speaking.

**Motion by Ron Deabenderfer and second by Gene Miles to table this issue until the next meeting and recommend that board members stand when they speak to board. All in favor, motion carried.**

**9. Update/Approval Generator for Animal Control:** The committee discussed and approved that the generator for animal control be advertised for bids. **Motion by Gene Miles and second by Richard Wendel to advertise for bids for the generator at Animal Control.** All in favor, motion carried.

**10. Update/Approval Other Business:** Hugh Satterlee reported that their building on School Street is in need of some repairs like a new roof, furnace and basement walls. Satterlee would like to see what the County Board thought about the School Street building and adding on at the facility on Route 185. They are looking at a building that would be about 40' long by 30" wide with a restroom, utility room, and small kitchen area. The committee didn't show any interest in the property on School Street and thought it could be sold to help pay for the new building addition at the Health Department.

Motion by Nikki Biship, second by Gene Miles to pay the bills. Motion carried.

Motion by Jim Moore, second by Richard Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 2:22 p.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.