

# Montgomery County Board EMA/Ambulance Committee Meeting Minutes

Date: March 4<sup>th</sup> 2014

Time: 3:30 PM – EMA Office

**ATTENDANCE:** Chairman Glenn Savage, Joe Gasparich, Chuck Graden, Sharon Kuchar, Mike Webb and County Board Chairman Roy Hertel.

**Others Present:** Diana Holmes, Bill Purcell and Chief Sumpter from Litchfield

## Ambulance Call Reports:

Collections: **Total \$106,492.50** Old System \$151.85, New System \$106,340.65

## AMBULANCE REPORT:

1. **Update/Approval System for Awards Management:** Chairman Savage reported that the IEMA requirement for a (SAM number) has been completed.

EMA:

1. **Update/Approval Alarm System Testing / Wareham's:** The committee discussed the need to set up a schedule to test the various panic, fire and sprinkler systems in the County Buildings and to recommend that the Building and Grounds Committee advertise for bids for the fire alarm and sprinkler testing. The committee also discussed assigning the testing procedures to Director Holmes. **Motion by Gasparich and second by Graden to recommend to the Building and Grounds Committee that they obtain bids for the testing of the fire alarm and sprinkler systems. All in favor, motion carried. Motion by Chuck Graden and second by Mike Webb to direct Holmes to test the panic systems monthly and report to the EMA committee each month. All in favor, motion carried.**
2. **Update/Approval Town Hall Meeting Nokomis:** Holmes reported that there were four people that attended the Nokomis Town Hall meeting to hear about the mutual aid programs. Gasparich explained that we need the communities to be aware about the mutual aid process in order to qualify for grant reimbursement if there was some type of disaster. Gasparich stated that the next town hall meeting will be planned at a City of Hillsboro Council meeting so they can get everyone in attendance. Mike Webb stated that something needs to be done on the mutual aid intergovernmental agreements with all the county municipalities so that there could be one agreement that would apply to all the municipalities that want to participate. We need this mutual aid documents so that FEMA grant money could be applied to reimburse municipalities for any assistance they provide with any emergencies/disasters. Gasparich and Webb are working with Assistant States Attorney Betsy Wilson to work on this agreement. Holmes will call Logan County to see if they have a similar document that they could share with us. The committee also discussed joining the Illinois Public Works Mutual Aid Network for a \$250.00 annual membership fee. **Motion by Mike Webb and second by Sharon Kuchar to approve joining IPWMAN for the annual fee of \$250.00. All in favor, motion carried.**
3. **Update/Approval Tornado Drill State Wide:** Holmes reported that the tornado drill took place today.

4. **Update/Approval Mitigation Planning:** Holmes reported that there was a Hazardous Mitigation Planning Meeting at the Health Department on February 18<sup>th</sup>, 2014. Coffeen Mayor Sheila White attended along with a hand full of County Officials. Holmes stated that she will re-schedule the Mitigation Meeting again in June to see if they can get more people to attend.
5. **Update/ Approval Infrastructure Class:** Holmes reported that she is planning to have a seminar at the KC Hall on April 16<sup>th</sup>, 2014 from 8:00 to 5:00 PM. The purpose of this one day course is to review power resources, communication, bridges, roads, supply routes, infrastructure, shelters, hospitals etc. in the wake of a major disaster. Holmes further explained that this seminar will get people together to start to think about and plan for a future possible earthquake. Holmes will invite the Sheriff's Department, municipalities, department heads, county board members and other municipal officials.
6. **Update/ Approval Donnellson City meeting:** Holmes stated that she attended the Village of Donnellson council meeting on February 10<sup>th</sup> and was asked for a generator, cots and blankets for a future shelter at their village hall building. Holmes stated that she will order the supplies.
7. **Update/Approval Priorities for Long-Term Improvement Fund:** Gasparich stated that the Finance and Economic Development committees has discussed priorities for the Long-Term Improvement Fund and will asked that all the committees come back next month with some ideas to add to the priority list. The County Board will then come up with a comprehensive priority list for how this money could be spent and then ask for public comment.
8. **RSVP for Farm Bureau Breakfast and Coal Mine Tour:** The Farm Bureau is hosting a Breakfast meeting on Tuesday March 11<sup>th</sup> at 7AM at the Farm Bureau. The Coal Mine tour for County Board members will take place after the April Full Board meeting.
9. **Update/Approval Site visit National Weather Service:** Holmes reported that there was a site visit from the National Weather Service on February 24<sup>th</sup>. For events that are larger than 2,000 people, the National Weather Service will notify certain officials that have a smart phone of any severe weather.
10. **Update/Approval Weather Spotter Class:** Holmes reported that there were 30 participants at the weather spotters class that was at the Moose.

Week of	Hillsboro	Litchfield	Nokomis/ Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total
2/2/2014	22	39	13	1	5	80
2/10/2014	24	16	7	1	0	48
2/17/2014	53	10	12	7	0	82
2/24/2014	46	26	0	2	10	84
	<b>145</b>	<b>91</b>	<b>32</b>	<b>11</b>	<b>15</b>	<b>294</b>

**Processed Reports**

Pay the Bills: Motion by Chuck Graden and second by Sharon Kuchar to approve the bills. All in favor, motion carried.

Adjourn: Motion by Sharon Kuchar and second by Chuck Graden. All in favor, motion carried.

Time: 4:50 PM

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

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