

*Draft of  
Committee  
Minutes*

**Montgomery County Board  
Coordinating Committee Meeting Minutes**

**Date:** Tuesday, March 31<sup>st</sup>, 2015

**Time:** 5:30 PM – County Board Room

**Members Present:** County Board Chairman Roy Hertel, Personnel Chairman Mary Bathurst, HWE Chairman Connie Beck, Finance Chairman Megan Beeler, Economic Development Chairman Heather Hampton+Knodle, Road & Bridge Chairman Gene Miles, EMA/Ambulance Chairman Glenn Savage, and Building & Grounds Chairman Bob Sneed

**Others Present:** Sandy Leitheiser, Joe Gasparich, Bill Schroeder, Rick Broaddus, Ranger Rick Robbins and Robert Buda.

The committee met today to discuss the following:

**Coordinating:** Roy Hertel, Board Chairman

1. **Water Line Connection Update/Approval:** Chairman Hertel stated that he has been working on this issue and will share information at the next meeting.
2. **Jury Costs – SB 59 Update/Approval:** Committee reviewed the pending legislation to help juror costs for counties with a smaller population.
3. **State Income Tax – HB 365 Update/Approval:** Chairman Hertel stated he has written a letter to legislators and has spoken by phone to a couple of them to support HB 365 so that local governments can get back to the 10% level for State Income Taxes owed to the counties.
4. **Indigent Funeral Expenses Update/Approval:** Coroner Broaddus was present and updated the committee regarding the indigent Funeral Expenses. There is a current invoice at Miller Funeral home for an indigent person that they are looking for the County to pay because the State is not paying due to budget cuts. There is a state statute that says the County is responsible for these types of burials. The committee discussed the options of cremation or giving the body to science. Broaddus stated that we need to make sure the deceased does not have a trust fund or family member that can pay the funeral expenses. Broaddus has checked into cremation costs in the range of \$700 and the container can be put in the vault at the mausoleum at Oak Grove Cemetery. Clerk Leitheiser stated that she has been researching this with other County Clerks and shared a handout with committee members. Chairman Hertel asked Coroner Broaddus to contact Miller Funeral home and let them know that the County will not pay this invoice of \$1,655. Broaddus thinks the States Attorney's Office should get involved to let us know what we can and can't pay for so we don't open up a can of worms. Chairman Hertel stated that he gave a copy of all the information to Assistant States Attorney Matoush. Leitheiser stated that in 2013 we had 19 cases and in 2014 we had 20 cases and so far for 2015 we have 14 cases.
5. **Coordinating Committee Time Change Update/Approval:** The committee discussed changing the meeting time from 5:30 pm to 8:30 am. Motion by Savage and second by Beck to approve changing the Coordinating Committee time to 8:30 am. All in favor, motion carried.
6. **Executive Session for Personnel Issues Update/Approval:** Motion by Bathurst and second by Savage to go into Executive Session. All in favor, motion carried. Time: 7:40 pm Motion by Beck and second by Sneed to come out of Executive Session. All in favor, motion carried. Time: 8:20 pm
7. **Other Business Update/Approval:** Mr. Schroeder handed out information about the severance tax on coal. This is a big untapped source of money the State could get. The speakers he heard would be willing to come and talk to the committee if they want. Chairman Hertel stated that if the coal was shipped out of state, they should get 6.25% tax. Some states like Tennessee charges this tax and uses some of the revenue for roads etc.

**Building & Grounds:** Bob Sneed, Chairman *Friday, April 10th at 8:30 a.m.*

1. **Maintenance Issues and Report Update/Approval:**
  - New Courthouse HVAC had some problems. Lloyd Meyer had to replace a motor and there were holes in a coil that was still under warranty.
2. **Waggoner Depot Update/Approval:** Ray Durston is working on the Parcel Split.
3. **Tuck-pointing Historic Courthouse Update/Approval:** Sneed reported that he has received a punch list of the current project with Western Waterproofing. From the stone band down to the sidewalk has the most wear. They are looking for correct product to fix the stone work.
4. **Communications Tower Update/Approval:** There were problems with Title Search and Betsy Wilson is reviewing the taxes due on the estate and some issues with some easements on the property. Chairman Hertel told Betsy to make sure there are no taxes due before we make payment.
5. **County Building Signage Update/Approval:** Committee will discuss.
6. **Black Railing for North Stair Case Update/Approval:** Committee will discuss.

7. **Other Business Update/Approval:** None at this time.

**Economic Development:** Heather Hampton+Knodle, Chairman *Wednesday, April 1st at 5:30 p.m.*

1. **MCEDC Update/Approval:** Annual meeting on April 16<sup>th</sup> at the Moose at 6:00 pm. It is the 10<sup>th</sup> anniversary.
2. **Revolving Loan Fund Report Update/Approval:** Committee will review the report.
3. **Planning Commission Update/Approval:** Will meet again in April on Wednesday, April 15<sup>th</sup> at 5:30 pm..
4. **Utilities - Dakota Access, Grainbelt, other Update/Approval:** Hampton+Knodle stated that the Dakota Access project has supplied a new map and her Committee will discuss. Grainbelt has held their meetings on the final route. Hampton+Knodle doesn't know what was sent to the ICC. The opposition group has also been working on the issue.
5. **Business Sites – Eagle Zinc Update/Approval:** Hampton+Knodle stated that the buildings are coming down. Chairman Hertel stated that he spoke with Congressmen Davis regarding the funding for Phase II and it sounds like there will be funding. Mr. Schroeder stated that the Operators Union sent about 10 people to training for Hazardous Waste and none were sent to work at the site on the project.
6. **Incentives – EZ, abatements Update/Approval:** Mayors will meet on 4/1/15.
7. **Planning – Planning Commission, Comprehensive Economic Development Strategy Update/Approval:**
  - CEO Program: 22 applicants from the four school districts. Hampton+Knodle is on the five member selection committee. They have picked a facilitator – Brian Foller who needs to get certified. There are 45 investors and other supporting businesses.
  - Workforce Round Table: Still has not convened this yet. Spoke with Mike Schere.
  - Infrastructure: Committee will discuss.
8. **Population Recruitment Update/Approval:** Committee will discuss.
9. **CIPT – CEFS Update/Approval:** Would like to have another meeting in the next month about the transportation program. Hampton+Knodle asked the other committee chairman for input for this meeting. Chairman Hertel stated that the Highway Engineer should also be involved. Rail service issue and other opportunities.
10. **Other Business Update/Approval:** None at this time.

**E.M.A./Ambulance:** Glenn Savage, Chairman *Monday, April 6th at 8:30 a.m.*

1. **Collections Update/Approval:** Collections continue in routing fashion.
2. **Ambulance Report Update/Approval:** Committee will discuss.
3. **Panic Alarm Testing Update/Approval:** Holmes will complete the testing next week.
4. **County IMT Meeting Update/Approval:** Next Meeting 4/16/15 at 6:30 pm at the Health Dept.
5. **Hazard Mitigation Meeting Update/Approval:** Next meeting will be held first part of May or June at 6:30 pm at the Health Department.
6. **Hazard Mitigation Meeting Letter Of Intent to Townships for Participation Update/Approval:** Savage reported that he and his wife watched and tallied semi-trucks on I-55. Usually gasoline trucks are on I-55.
7. **Contracts for the Five Area Ambulance Districts Update/Approval:** Holmes is gathering the information for committee approval.
8. **Memorandum of Understanding for Mutual Aid Agreements Update/Approval:** Committee will discuss.
9. **Other Business Update/Approval:** Savage reported that there is a huge problem in South Litchfield Township where a resident is letting his animals go on the road and that Animal Control and the Department of Agriculture have been there. Savage introduce South Litchfield resident Robert Buda to speak on the problems of trash and pollution on the roadways. Mr. Buda explained that the level of roadway trash in South Litchfield area is unbelievable. There is Trash on the roadways in the rural areas out of town and he has discussed the problem with South Litchfield Township and to the City of Litchfield. They have also asked for resources from Undersheriff Robbins to help identify who is putting the trash there. Sneed stated there is a problem also in North Litchfield Township and the Road Commissioner uses a four wheeler with containers and picks it up. Ranger Rick stated that they need to know where these people are coming from and get the media and public involved to assist the Sheriff's Department to pin point the problems. Bob Buda suggested starting with a media blitz to inform residents and get a representative from Law enforcement. Committee also discussed engaging some volunteer groups for earth day on April 22<sup>nd</sup>, 2015 to help clean up the trash.

**Finance:** Megan Beeler, Chairman *Thursday, April 9th at 8:30 a.m. -*

1. **SOA Report Update/Approval:** Committee will discuss.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Committee will review the report.
3. **FY 2016 Budget Hearing Dates Update/Approval:** Monday, 7-20-15 - Tuesday, 7-21-15, and Thursday, 7-23-15
4. **County FY 2014 Audit Presentation by Patton & Associates Update/Approval:** Patton will present the audit.
5. **Contract with City of Litchfield for Dispatching Services:** Rick Robbins presented a draft of the proposed contract with the City of Litchfield for Dispatching Services. The contract is about 6 months behind and will last until May 30<sup>th</sup> of this year. An increase of 2% will take place on December 1<sup>st</sup> of this year. Chairman Hertel thinks it will be OK that they will pay the increase a year behind. The City of Litchfield is currently paying what they owe. Robbins explained that the

Sheriff's Department will try to do a little more telephone service during the week day shift and they took out the language regarding the additional calls. Hampton+Knodle stated that this is a fixed price and we are doing more work and doesn't want to see any major staff changes with taking on more calls during the day for Litchfield. Robbins explained that Chief Jarmen doesn't have any admin type employee and if our Sheriff's department can assist during the week with some of their calls, they can with current staff. **Motion by Bathurst and Second by Beck to recommend the approval of this agreement to the full board if the City of Litchfield approves the agreement at their next council meeting. All in favor, motion carried.** This draft contract date will be changed to November 30<sup>th</sup>, 2015. Betsy Wilson has reviewed and there are no issues.

6. **Structural Permitting & Collection Process Update/Approval:** The committee will discuss.
7. **Zobrio Accounting Software Implementation Update/Approval:** Committee will discuss.
8. **Collection of all County Contracts/Agreements Update/Approval:** The contracts are being reviewed by Betsy Wilson.
9. **Pictometry Flyover Completion Date Update/Approval – Training:** Should have a report from Ray Durston at the Finance Committee meeting.
10. **Real Estate Tax Bills Update/Approval:** Committee will discuss the timing of the tax bills.
11. **Discuss on committee for a fee review:** Beeler asked for this as a future agenda item.
12. **Utility review:** Beeler asked for this as a future agenda item.
13. **Other Business Update/Approval:**

**HWE:** Connie Beck, Chairman *Tuesday, April 7 at 8:30 a.m.*

1. **Elections Update/Approval:** Leitheiser stated everything is OK
2. **EPA Report Update/Approval:** Gonet will report.
3. **Recycling Program and Events Update/Approval:** Bishop will report.
4. **Schedule an Electronics Recycling Drive:** Is scheduled for Saturday, April 25<sup>th</sup>, 2015
5. **Animal Control Facility Program Update/Approval:** Animal Control is working on some investigations with the Department of AG and the States Attorney's Office.
6. **Other Business Update/Approval:** None at this time.

**Road & Bridge:** Gene Miles, Chairman *Wednesday, April 8th at 8:30 a.m.*

1. **2015 MFT Oil Letting Update/Approval:** Wednesday April 29<sup>th</sup>, 2015 at 9:30 am
2. **Above Ground Fuel Tanks Update/Approval:** Engineer Smith has been getting prices.
3. **Other Business Update/Approval:** Miles stated that Smith has contacted him about renting a track hoe to make their job easier and the expense is over \$5,000 so the full board needs to approve. Hampton+Knodle wanted to know if we could get a machine to chew up road material. They got the equipment running last month.

**Personnel:** Mary Bathurst, Chairman *Thursday, March 26th at 8:30 am*

1. **Comparisons for a Fully Funded Employee Health Insurance Update/Approval:** Special Meeting Fri. April 3<sup>rd</sup>, 2015 at 8:30 am. Bathurst stated that the committee will look at everything on the employee health insurance. Hampton+Knodle asked if they can get a graph of the employee health insurance costs over the past ten years. Bathurst stated that she has seen a report like that.
2. **Employee Personnel Manual – Amend Jury Duty and Part Time Employee definition regarding no benefits. Motion by Mary Bathurst and second by Gene Miles that the wording will be changed that Jury Duty be only for full time employees. All in favor, motion carried.**
3. **Zobrio Human Resources and Time Keeping Modules Update/Approval:** Coming to April Meeting.
4. **Local 773 in the Sheriff's Department Update/Approval:**
  - **Jailers:** Done – Received updated contract from Mr. Troutt for signatures.
  - **Dispatchers:** Waiting on a response from Judy Simpson
5. **Job Study – email from Ron Duncan Update/Approval:** Committee discussed the recent email from Ron Duncan and this will be discussed with Betsy next week.
6. **Other Business Update/Approval:** None at this time.

Motion by Beck, second by Beeler to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 7:35 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Friday, April 10th, 2015

**Time:** 8:30 AM – County Board Room

**Members Present:** Chairman Bob Sneed, Nikki Bishop, Gene Miles, Jim Moore, Richard Wendel and Board Chairman Roy Hertel

**Members Absent:** Chuck Graden

**Others Present:** Lloyd Meyer

- Maintenance Issues and Report Update/Approval:** Lloyd Meyer reported that they are looking at handicap accessibility in the big court room. Bob Sneed will check with the judge to see what can be worked out.
  - New Courthouse Priority List – Meyer reported that he still needs to work on the ceiling tiles and the vents will be cleaned. The law library wall paper removal is complete and the room painted. Meyer also reported that they will work on the removal of the wall paper in the secure hall and spare judge's office next week. The tile got fixed in front of the elevator.
  - Meyer reported that Johnston Control will replace a coil on the new HVAC when it ships on April 14<sup>th</sup>, and compressor #1 is doing OK. The coil is under warranty. The full one year warranty on the new HVAC system will be up this month.
  - Meyer reported that they have started mowing and they fixed a leaking hydrant at recycling.
  - Meyer will contact the painters on the vendor list to get a price on painting both the north and south doors of the Historic Courthouse.
- Waggoner Depot Update/Approval:** Ray Durston and Betsy Wilson are working on the Parcel Split.
- Tuck-pointing Historic Courthouse Update/Approval:** Bob Sneed stated that he has been discussing what product could be used on the stone work and they have decided on what type of coating to use. As soon as the weather permits, the new application will be put on a sample area for the committee members to review and approve.
- Communications Tower Update/Approval:** Chairman Hertel explained that he has reviewed the concerns with the title search regarding the Cervi property and he stated that he wants to make sure there are no financial liability issues against the estate before we pay the money for the property. Chairman Hertel will contact Betsy Wilson on what progress has taken place with Attorney Mike Glenn.
- Signage Around Courthouse Update/Approval:** Nikki Bishop stated that she has had a few people tell her that it would be easier to know what offices were in what building if there was a marquee on the outside perhaps in the parking area. Employees in the Historic Courthouse do an excellent of referring people to the New Courthouse when necessary. After some discussion, the committee feels there are enough signs at this time.
- Other Business Update/Approval:** None at this time.

Motion by Gene Miles and second by Richard Wendel to pay the bills. Motion carried.

Motion by Jim Moore and second by Nikki Bishop to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:30 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## Economic Development Committee Meeting Minutes

**Date:** Wednesday, April 1<sup>st</sup> 2015

**Time:** 5:30 PM – County Board Room

**Members Present:** Chairman Heather Hampton+Knodle, Megan Beeler, Ron Deabenderfer, Tim Hopper, Jay Martin and County Board Chairman Roy Hertel

**Members Absent:** Nikki Bishop

**Others Present:** EZ Mayors

The Committee met today to discuss the following:

1. **Incentives – EZ, abatements Update/Approval:** The Enterprise Zone Mayors were invited to meet in order to discuss what will need to be done to work on the new Enterprise Zone Application. Territory will need to be identified and we will have updated maps at the next mayor's meeting planned for Wednesday, April 15<sup>th</sup>. The Enterprise Zone committee will also need to decide if there will be more municipalities added to the zone and what incentives will be offered.
  - Hampton+Knodle stated that there is a need for criteria to be established for a General Abatement. After discussion there was a **motion by Jay Martin and second by Tim Hopper to offer a special three-year tax abatement for a business that makes a \$4 million investment and creates 2 full time positions. All in favor, motion carried.**
2. **MCEDC Update/Approval:** Hampton+Knodle reported that the MCEDC Director position has been posted and seven applications were received. Interviews will be conducted before the MCEDC annual meeting that is scheduled for Thursday, April 16<sup>th</sup> at the Moose Lodge in Hillsboro.
3. **Revolving Loan Fund Report Update/Approval:** Hampton+Knodle stated that she has spoken with the banker and payments on the RLF are being made.
4. **Planning Commission Update/Approval:** Hampton+Knodle stated that a vacancy on the board was created when Tobin Ott moved to Florida, so they are looking for someone with a planning background. Megan Beeler is the County board liaison and is a non-voting member and Rueben Boehler is now the acting chairman. Kris Reynolds, Bill Schroeder, Toni McDonough and Joe Goeke are also on the Planning Commission.
5. **Utilities - Dakota Access, Grainbelt, other Update/Approval:** Hampton+Knodle stated that Dakota Access is negotiating some easements on the southwest side of the county and that they changed their map going south of Walshville to avoid the coal rights. Hampton+Knodle also reported that the Grainbelt project held their final meeting in March and announced a final route which included the Panhandle part of our county. Megan Beeler stated that the opposition group is very active in Christian County and that the Christian County Board voted it down. Beeler also noted that we need to be aware that the alternate route may take place because Christian County is not on board with that project.
6. **Business Sites – Eagle Zinc Update/Approval:** Hampton+Knodle stated that the tear down of buildings on the Eagle Zinc site is still taking place and that we continue to communicate with legislators for the phase II funding for the cleanup. Chairman Hertel stated that he had checked

the deed records for the property and noted that the original owner is still in possession of the property and is paying the taxes. The property does not belong to the City of Hillsboro or the County of Montgomery. Chairman Hertel had spoken with Congressman Davis about helping to receive the additional funding to finish the cleanup and Congressman Davis will be working on this.

7. **Planning – Planning Commission, Comprehensive Economic Development Strategy Update/Approval** – Hampton+Knodle asked if anyone had anything to add to the priority list and that she will also ask for input from other community leaders so everything can be compiled and sent in for the CEDS plan update.
  - CEO Program: Hampton+Knodle stated that the CEO program is off to a good start with 18 selected from the 22 that applied. Businesses have been asking how this sort of programing can reach more than the student selected for the class. The CEO board will be discussing ideas in coming months.
  - Workforce Round Table: Committee will continue to work on this issue.
  - Infrastructure: Committee will address when the priority list is compiled.
8. **Population Recruitment Update/Approval**: Committee continues to work on this issue and will get more information.
9. **CIPT – CEFS Update/Approval**: Hampton+Knodle stated that she would like to meet with IDOT, County Engineer Kevin Smith and Gene Miles to discuss the criteria for CIPT funding.
10. **Committee Meeting Date/Time Change**: Hampton+Knodle asked committee members if they would be open to changing the meeting times to 8:30 am on the last Wednesday of the month, but Mr. Deabenderfer teaches classes on Wednesday and Friday mornings. The committee then discussed meeting at 1:00 pm on the last Wednesday and discussed the possibility of asking the Personnel Committee to change meeting days with them so they could meet at 8:30 on Thursday mornings and Personnel would switch to the last Wednesday morning at 8:30 am. **Motion by Beeler and second by Hopper to check out both options so the meetings can be changed to a morning meeting. All in favor, motion carried.**
11. **Other Business Update/Approval**: Hampton+Knodle stated that she received information regarding a Notice of Termination of Bond for a rural business which relates to a County resolution passed in 1991 to regulate the sale of retail of alcoholic liquor in the Territory of Montgomery County. Hampton+Knodle will check with Assistant States Attorney Betsy Wilson regarding this issue.

There are no bills to pay at this time.

Motion by Tim Hopper and second by Ron Deabenderfer to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 8:35 PM. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## EMA/Ambulance Committee Meeting Minutes

Date: Monday, April 6<sup>th</sup> 2015

Monday Time 8:30 am – EMA Office

**Members Present:** Chairman Glenn Savage, Chuck Graden, Bill Bergen, Ron Deabenderfer, Joe Gasparich, and County Board Chairman Roy Hertel

**Members Absent:** Tim Hopper

**Others Present:** Dianna Holmes and Conner Gasparich

### Ambulance Call Reports:

**Collections:** \$107,910.27 New System \$107,875.27 Old System \$35.00

### AMBULANCE REPORT:

1. **Ambulance Contracts Update/Approval:** Holmes reported that all five contracts have been submitted and that Litchfield and Hillsboro insurance certificates are here. Holmes is waiting for the other three ambulance certificates. Chairman Hertel stated that should be here because they are due. Gasparich stated that he just emailed Jolletta Hill to have Nokomis get their insurance certificate turned in. The committee had a lengthy discussion regarding the timing of the contracts going out to the ambulance districts each year. **Motion by Gasparich and second by Bergen to send a letter to the five ambulance districts stating that the ambulance contracts are to be signed and returned along with the proof of insurance to the EMA office by January 1<sup>st</sup> each year. The reimbursement will be paid when the contracts and proof of insurance are received by the EMA office. All in favor, motion carried.** Cathy Ulrici was called into the meeting to ask about the monthly reimbursement and if it can be held until the signed contracts are received and she stated that she can hold the check until then. Director Holmes will let Ulrici know when she can mail out the reimbursement checks.

### EMA:

1. **Next Mitigation Planning Meeting Update/Approval:** Holmes stated that the Committee needs to decide on a date for the next Mitigation Planning Meeting. The committee scheduled the next meeting for Thursday, May 14<sup>th</sup>, 2015 at 6:30 pm at the Health Department. Chairman Hertel stated that he has instructed Director Holmes to send a letter of Intent to participate in the Hazard Mitigation Plan to all the Townships. Harvel, Audubon, Witt, and Hillsboro Townships have signed the letter and returned them to the EMA office. It is expected that all Townships be contacted and the forms returned.
2. **Class for Senior Officials Workshop May 12, 2015 Fairview Heights Fire Department Update/Approval** Holmes stated that anyone wishing to participate in this class must be registered by April 12<sup>th</sup>. The workshop is scheduled on the same day as the May full board meeting.
3. **EMnet Update/Approval:** Holmes stated that the EMnet costs \$590 per year and we get info like weather and amber alerts. The State of Illinois has not paid for this system since June. Holmes explained that principle dispatching sights and EMA offices in the County received one of these systems from the State. Gasparich stated that this is the most real time and most reliable form of communication in the state. **Motion by Chuck Graden and second by Ron Deabenderfer to continue the EMnet Service. All in favor, motion carried.**
4. **Panic Alarm Testing Update/Approval:** Holmes stated that she is conducting the panic alarm testing and that all are working at this time.
5. **Deer Run Mine Dam # 2 Emergency Plans Update/Approval:** Holmes stated that the coal mine is doing a second cell and she has not received any information on Dam #2. Gasparich stated that they have to have the plan on file at IDNR before they complete the cell. Holmes stated that IDNR does not have anything on file.

6. **One day of training “Disaster Assistance” Update/Approval:** Holmes stated that she went to the training and received paperwork on how to apply for disaster assistance.
7. **Mutual Aid Agreement Update/Approval:** Holmes stated that she has talked to Madison County and the director stated that they don’t worry about agreements with all the taxing bodies. Holmes also sent a note to Christian County to see what agreements they have will all the taxing bodies. Holmes stated that she needs some guidance to do this. Gasparich stated that he will send out an email to his contacts to see if they have information because these agreements will assist us and other jurisdictions in order to get reimbursement for mutual aid. This is required by FEMA.
8. **LEPC Meeting August 10<sup>th</sup> at HD Update/Approval:** Holmes stated that she has talked with Christian County. Their idea is to plan for a train derailment, fire plan etc. Holmes will take care of notifying every one of the proceeding regarding chemical spills. Chairman Hertel stated that the chemical companies need to be there. Gasparich stated that Nokomis has a chemical plan in their EOP. Holmes stated that right now what we are using in the LEPC is an annex in the EOP.
9. **Mitigation Grant \$39,873.90 Update/Approval:** Holmes reported that we have received the approved signed grant and should receive the check soon for the consultation fee. Savage stated that the task of county trucks has begun. The number of trucks and what they haul at various times of the day are being counted. This information is required to complete the Hazard Mitigation Grant. Chairman Hertel stated that it has to be volunteers and not an employee to count the trucks per consultant Greg Machaud.
10. **MABAS/LEAS support Update/Approval:** Gasparich stated that he sent information to Representative Avery Bourne to ask her to approve legislation HB 2423 and SB 99 that would add \$2 or \$3 to the license plates fees to help fund hazmat equipment. Gasparich explained that we have about \$600,000 worth of hazmat equipment that needs updated each year. The cost to update and maintain this equipment is about \$10,000 each year. Chairman Hertel stated that he will also talk to Senator Manar about supporting these bills. Holmes stated that the light trailer gets used quite often.
11. **Job Descriptions Update/Approval:** Savage stated that Holmes has submitted job descriptions for the positions in the EMA office that were updated in 2012.
12. **In August the Hazmat team will do a train derailment in Litchfield and invite the IMT over.** Gasparich stated that the Hazmat team will be conducting a train derailment in Litchfield this August and that the Incident Management Team will prepare the Incident Action Plan and that it would be a good idea to take this to the LEPC to show that we are doing this. Is scheduled for Thursday, August 27<sup>th</sup>, 2015.

Report information will be sent before Full Board meeting

Week of	Hillsboro	Litchfield	Nokomis /Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total
3/2/2015	49	51	10	2	0	112
3/9/2015	24	13	8	2	2	49
3/16/2015	81	43	8	2	1	135
3/23/2015	42	23	21	6	0	92
3/30/2015	16	22	19	4	0	61
	<b>212</b>	<b>152</b>	<b>66</b>	<b>16</b>	<b>3</b>	<b>449</b>

### Processed Reports

Pay the Bills: Motion by Chuck Graden and second by Bill Bergen. All in favor, motion carried.

Adjourn: Motion by Ron Deabenderfer and second by Glenn Savage. Time: 9:40 am.

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## HWE Committee Meeting Minutes

**Date:** Tuesday, April 7th, 2015

**Time:** 8:30 AM – County Board Room

**Members Present:** Chairman Connie Beck, Chuck Graden, Joe Gasparich, Earlene Robinson, Mike Webb, Richard Wendel and Chairman Roy Hertel

**Members Absent:**

**Others Present:** Ben Bishop, Amanda Daniels, Bill Gonet and Representative Avery Bourne

The committee met today to discuss the following:

1. **Elections Update/Approval:** Clerk Leitheiser is busy with the Consolidated Election that is taking place today so there is no report.
2. **EPA Report Update/Approval:** Gonet reported he has received information from the State EPA that our grant has been approved. Gonet also shared the Litchfield-Hillsboro Landfill capacity report that was certified as of January 1<sup>st</sup>, 2015. The committee also reviewed the quarterly open dump and landfill inspection report.
3. **Trash on Road Ways Update/Approval:** Connie Beck reported that a South Litchfield constituent came to the Coordinating meeting to address the problem of trash on the road ways and asked for help. Beck will contact the U of I Extension office and other organizations to see if they can help clean up the township roads. Chairman Hertel stated that he doesn't want young volunteers out on the County roads because there is too much traffic. Committee also discussed passing a resolution for Earth Day on April 22<sup>nd</sup> to help make awareness for this problem.
4. **Recycling Program and Events Update/Approval:** Ben Bishop reported that the concrete floor has been painted in the office and it will help keep the dust down.
  - Committee reviewed the year to date revenue report showing the amount of \$31,904.
  - Bishop stated that one of his part time employees was called for Jury Duty again.
5. **Schedule an Electronics Recycling Drive:** Bishop stated that the Electronics Drive is scheduled for Saturday, April 25<sup>th</sup>, 2015 and that we received a \$2,000 for advertising the Recycling Drive. Bishop explained to Representative Bourne the problem with electronics recycling because of the legislation regarding monitors and TV's that can't go to the landfill anymore. The committee discussed the financial problems for everyone and felt that the state needs to charge the consumer a surcharge so the store will take the old televisions.
6. **Animal Control Facility Program Update/Approval:** Amanda Daniels reported that they held a rabies and microchip clinic at the facility last Saturday and that she will check with Dr. Probst to see if we can conduct a few more in other areas of the county. Daniels also stated that the City of Hillsboro has requested help with trapping stray cats in a couple of neighborhoods. Daniels stated that they do not have room at the facility and if these are feral cats there is no much that can be done with them as far as rescue. Daniels will help them check into a catch, fix and release program. Daniels also shared the year to date revenue in the amount of \$24,035 and expenses of \$32,209. There is about \$3,000 accounts receivable. Since January 1<sup>st</sup>, there have been 90 animals that came into the facility. There have been 8 adopted, 32 that went to rescue and 31 that were claimed. Zero were euthanized. Daniels shared a "draft" of the revised Animal Control Ordinance. She outlined some of the changes with the committee and stated that she will work with Assistant States Attorney Betsy Wilson for a final draft to present to the committee next month.
7. **Other Business Update/Approval:** With the presence of Representative Bourne, committee members and Chairman Hertel shared other concerns and issues that they would like for her assistance and support. Chairman Hertel talked about supporting SB 59 that would allow counties that cannot pay the \$25 and \$50 Juror Fees to pay an amount according to their population class. Chairman Hertel also asked Representative Bourne to support HB 365 that pertains to the State Income Tax and the 10% reimbursement to local government agencies. Joe Gasparich asked her to support HB 2423 and SB 99 which would allow a \$2 or \$3 fee tacked onto license plates in order to help fund MABAS to help maintain the hundreds of thousands of dollars of hazmat equipment. During the recycling report, Ben Bishop also explained the problems with recycling televisions and the costs associated with it.

Motion by Joe Gasparich and second by Chuck Graden to pay the Bills. All in favor, motion carried.

Motion by Earlene Robinson and second by Mike Webb to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 10:10 a.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## Finance & Personnel Committee Minutes

**Date:** Thursday, April 9th, 2015

**Time:** 8:30 AM – County Board Room

**Members Present:** Chairman Megan Beeler, Mary Bathurst, Connie Beck, Joe Gasparich, Heather Hampton+Knodle, Mike Plunkett and Board Chairman Roy Hertel.  
Personnel Committee members: Bill Bergen, Jay Martin, Jim Moore and Evan Young.

**Members Absent:** Board Chairman Roy Hertel

**Others Present:** Whitey Patton, Kyle Putnam, Hugh Satterlee, Liz Holcomb, Ray Durston, Ron Jenkins, Sandy Leitheiser, Jolletta Hill and Shannon Hall.

The committee met today to discuss the following:

- 1. County FY 2014 Audit Presentation by Patton & Associates Update/Approval:** Whitey Patton and Associates gave a summary of the FY 2014 Audit and will present it to the full board on Tuesday. Patton stated that we spent about \$700,000 for capital outlay items to help us provide better services. The assessed value in the county has been keeping steady. If it wasn't for the coal revenue we would be in dire straits. Sales tax revenue has been about the same. Whitey Patton stated that we will see our revenue a little stagnate and the State wants to get in our pocket book a little more. Patton reviewed the Summary of the Financial Report page by page with committee members. Patton stated that there have been some positives in the County with the coal revenue, have been able to maintain a reserve and maintain services with trying to keep costs down. The county has tried to control the property taxes and we are seeing more citizens becoming involved in more projects. Patton wondered if the board wanted to consider looking at the fee structure. Look at recycling to see if more can be recycled. We may need to look at changing our philosophy to try and get technology businesses here instead of industry. Patton stated that the county roads have taken a beating due to the weather. County needs to plan for if the coal mine has a bump in the road or in the future when the natural resource is no longer here. Patton stated that we need to work on a plan to create jobs in our county for when the coal mine is not here. Kyle Putnum stated that she wants to stress the importance of tracking the grants and they need to know how the money is spent and if they are state or federal grants. The Health Department does a good job of providing and tracking the information. Putnum asked if the grants could be tracked by one office as their job so that the information is provided to them better. Hampton+Knodle asked if we could get the information on how the Health Department tracks their grants. Beeler asked if Patton if he has a recommendation regarding the Capital Outlay money and he replied that road and bridges will need some major work and the longer you postpone the maintenance, the more costly it will be to fix things. Plunkett asked if there should be a ceiling on what we should keep in reserves. Patton stated that the answer would be what do you want to have set aside for the future generations. You want to have a bigger reserve if you are going to set aside for the future. Patton concluded by saying the County is in good shape.
- 2. Comparisons for a Fully Funded Employee Health Insurance Plan Update/Approval:** Mary Bathurst gave a summary of what has taken place so far regarding the comparisons we received for a fully funded employee health insurance program. We had initially asked for fully funded, but during the process the concept of an HRA (Health Reimbursement Arrangement) was presented. An HRA would raise the deductible to \$5,000 to keep the insurance premiums lower and the County would help pay the gap between the current employee deductible of \$1150 and the new higher \$5000 deductible (\$3800/employee). Three-year historical data shows there would be an average of 43 employees hit \$5000 per year so the county liability would be \$165,550 for those individuals. Also, roughly 30 individuals hit \$1150-\$4500 per year which would result in another \$84,750 liability to the County. Important to note is that these figures are for individual policy employees and does not take into account the family policy participants which would have a \$15,000 deductible with the county portion being \$10,500.

The Committee also discussed that Blue Cross Blue Shield is available nationwide and that Health Alliance is regional. Beeler stated that if the County goes fully funded this year, there would always be the option to go HRA next year. Bathurst stated that she called office holders regarding polling their employees to see which network their current providers were in and the results showed no preference, from the provider perspective, on Blue Cross or Health Alliance.

Bathurst also reported that she spoke with Travis Schmidt from Consociates yesterday and he said they understand the county has to do what they need to do. Consociates never offered to provide new pricing for us to keep them, nor did they ever offer to bring in an alternative fully-funded plan to consider.

Bathurst also asked Scheller Insurance and CIBC to present an 18-month contract to align with the County's fiscal year. Neither Blue Cross or Health Alliance were willing to provide an 18-month contract but they would consider doing a short-term 6-month contract and then go to an annual contract beginning December 1. It was decided after discussion it would be better to proceed with a 12-month plan at this time and perhaps renegotiate the time-period next year after the County has accumulated claims history with the provider chosen. **Motion by Jay Martin and second by Plunkett to go with CIBC and Health Alliance with the \$5,000 HRA for a 12-month period.** Discussion: Beeler stated that she is looking at the \$165,550 possible expense with the HRA. Bathurst and Moore stated they felt we should not take on the risk of an HRA and go with a fully-funded program as it can always be changed next year. Bergen stated that the city of Litchfield had problems with Health Alliance and went back to BCBS. **Roll call vote. Voting No = Megan Beeler, Connie Beck, Hampton+Knodle, Jim Moore and Evan Young. Voting Yes = Joe Gasparich, Mike Plunkett and Jay Martin, Voting to abstain = Mary Bathurst and Bill Bergen. Motion failed.**

Treasurer Jenkins stated that he has worked with Consociates for eleven years, has had no problems with them and he feels they have taken a brow beating the last couple of weeks. Bathurst agreed that they did do a good job but we needed to take an opportunity to save some money. Bathurst stated that she talked with Travis from Consociate yesterday that told him we have no issues with them and we have enjoyed the relationship; however, this is just about saving some money on employee insurance costs. Plunkett stated that over the years with partially funded programs, we did have some good years.

The Committee also discussed the issue of medical bills coming in against the County's current policy which need to be paid after May 31<sup>st</sup>. The County is responsible for all these expenses once the Consociate policy is cancelled as that is how the policy has always been set up. Consociate provided the Committee a survey of these late expenses from last year and the total was \$234,000. These were always paid as the County always renewed with the same insurance company. Going forward, the new insurance provider will begin immediately advocating on behalf of the County to get as many bills as possible expedited for payment before May 31. Hugh Satterlee asked what happens with individuals who have met their deductibles this year. Hall replied that with Blue Cross, the deductibles are carried over to the new policy. Satterlee stated that he had to budget \$490,000 for insurance at the Health Department and hates to see the additional risk. **Motion by Jim Moore and second by Connie Beck to go with Blue Cross Blue Shield fully funded plan for one year. Roll call vote. Voting Yes = Megan Beeler, Connie Beck, Jim Moore and Evan Young. Voting No = Joe Gasparich, Hampton+Knodle, Plunkett and Martin. Voting to Abstain= Bathurst and Bergen. Vote results in a tie and therefore fails.**

Discussion will need to take place regarding the Vision and Dental insurance. The Committee is considering continuing to offer both to employees, but they will pay the additional premium for the additional coverage they want for these services.

Bathurst stated that she has gone through all the union contracts and none have any restrictions regarding the County switching carriers. Most, if not all, require a 2-week notice and the County will need to meet the union members. Hampton+Knodle stated that it is important to let the employees have some say in what insurance is chosen and agrees with Jim Moore on letting someone else take the risk. Bathurst

stated that we are running out of time before the deadline of May 31<sup>st</sup> and we need to decide at the April full board meeting. Bathurst stated that she talked with Chairman Hertel regarding meeting with employees to advise them of the new insurance. Leitheiser stated that it would be important to inform the employees about the potential insurance company changes as soon as possible. **Motion by Joe Gasparich and second by Mike Plunkett to go with the Health Alliance HRA Plan. Roll call vote. Voting No = Megan Beeler, Connie Beck, Hampton+Knodle, Jim Moore and Evan Young. Voting Yes = Joe Gasparich, Mike Plunkett and Jay Martin, Voting to abstain = Mary Bathurst and Bill Bergen. Motion failed.**

Finally, both the Finance and Personnel Committees felt it was best to take this issue to the full board since no agreement on a recommendation could be reached at this meeting. **Motion by Bill Bergen and second by Connie Beck to take the two BCBS plans plus Health Alliance HRA plan to the full board next week. Motion carried.**

3. **SOA Report Update/Approval:** Durston reported that Clerk Leitheiser took the abstract to the Department of Revenue on March 20<sup>th</sup>, 2015 and they are in the process of reviewing it. Durston stated that this could be a 3 week process and we should hear something this week. The Assessor books are due back on the 15<sup>th</sup>. Durston will attend a Conference in Springfield. Durston also reported that Cassidy will get with Chris Daniels sometime this week for revisions on the EZ maps. Durston is working with Leitheiser on a bigger scanner for getting plats scanned in from 2003 to current. Pictometry almost complete with the flyover and will deliver the information soon and additional training will be scheduled.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** The committee reviewed the coal revenue and expense reports. Plunkett questioned the additional \$300,000 revenue from last year and Jenkins stated that it is probably a flux of coal revenue.
5. **FY 2016 Budget Hearing Dates Update/Approval:** FY 2016 budget hearings are scheduled for Monday, 7-20-15 - Tuesday, 7-21-15, and Thursday, 7-23-15
6. **Zobrio Accounting Software Implementation Update/Approval:** Zobrio will be here for a couple of days later this week for training on the new accounting software.
7. **Collection of all County Contracts/Agreements Update/Approval:** Daniels explained that the contracts are being reviewed by Assistant States Attorney Betsy Wilson.
8. **Intergovernmental Agreement/Contract with City of Litchfield for Dispatching Services Update/Approval:** The City of Litchfield has approved the revised Intergovernmental Agreement for Dispatching Services at the Council meeting this past Tuesday. The Coordinating Committee approved pending the acceptance by the Litchfield City Council. **Motion by Bathurst and Hampton+Knodle to accept the Intergovernmental Agreement Contract with the City of Litchfield for Dispatching Services. AG All in favor, motion carried.**
9. **Real Estate Tax Bill Mailing Dates Update/Approval:** Committee will discuss at their next meeting.
10. **Nokomis/Witt Ambulance Levy Increase Proposal Update/Approval:** Nokomis Witt Ambulance District Director Jolletta Hill reported that they would like to increase their tax levy from .30 to .45 and they would raise it in increments. Ms. Hill explained that they have \$110,000 in loans to keep the service going and they serve about 5,000 people in Nokomis, Witt, Wenonah, and Audubon Township. They also serve some areas of Christian, Fayette and Shelby Counties. Hill also reported that they have hired an attorney to help them with the process to increase the tax levy and thinks they will get closer to meeting their expenses with the increase. Their vehicles have 70,000 miles and 150,000. Treasurer Jenkins stated that back in 1987 the States Attorney made an intergovernmental agreement with the ambulance districts in order for them to borrow money from the County interest free and we would get money back from the first distribution of real estate

taxes. This year they will hit their cap of \$150,000 and last year they got \$141,000. Plunkett stated that by raising the ambulance levies it cause us to decrease other taxes so that we can keep under the 5% so we don't have to have a truth and taxation hearing and that we have always absorbed these increases through the general fund. This will not be able to take place this year. The Nokomis Witt Ambulance currently has 5 full time employees and 20 part time that are paid on an on call basis. Leitheiser stated that a Resolution would need to be passed, a public hearing held that her office would have to send out post cards to the registered voters before the public hearing. Attorney Benning would need to prepare the resolution. Leitheiser sent all the Raymond/ Harvel documentation to attorney Benning so he can process the paperwork for Nokomis/Witt ambulance district.

11. **Structural Permitting & Collection Process Update/Approval:** Beeler stated that the ordinance is vague and they have sent issues over Betsy Wilson.
12. **Other Business Update/Approval:** Next month we will need to approve electricity bids at 8:00 am before the full board meeting.

Motion by Joe Gasparich and second by Heather Hampton+Knodle to pay bills. All in favor, motion carried.  
Motion by Mary Bathurst and second by Connie Beck to adjourn the meeting. All in favor, motion carried.  
Meeting adjourned at 12:25 pm  
The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board Personnel Committee Meeting Minutes

**Date:** Thursday, March 26<sup>th</sup>, 2015

**Time:** 8:30 am - County Board Room

**Members Present:** Chairman Mary Bathurst, Vice Chairman, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Board Chairman Roy Hertel

**Others Present:** Megan Beeler, Hugh Satterlee, Shannon Hall, Liz Holcomb, Ron Jenkins, Jack Tosetti, Bill Johnson and Jared Blaudow from CIBC Insurance. Travis Schmidt, Steve Spinner, Angela and Jollee Burris from Consociates.

The committee met to discuss the following:

1. **Comparisons for a Fully Funded Employee Health Insurance Update/Approval:** Committee Chairman Mary Bathurst gave a brief explanation of how we got to this point. Both insurance companies were to give their comparisons by today. Both CIBC Insurance and Scheller Insurance were asked to present their material in about 15 minutes. Scheller Insurance agent Shannon Hall went first and stated her qualifications and that she did a comparison of a fully funded insurance plan compared to our partially funded program. Shannon Hall stated that she also looked at United Health Care but the numbers weren't as good as Blue Cross Blue Shield. These numbers are health, dental and vision comparable to the benefits that are provided by our current insurance. Shannon stated that she took Treasurer Jenkins' numbers, compared the timeframe and showed the expenses that the County would no longer have with a fully-funded program. BCBS also has a fitness program that which is \$25.00/month per person and employees would have access to thousands of fitness centers nationwide, including both Fusion Fitness and Snap Fitness. Mike Plunkett asked about the wellness benefit of \$1,000 and fitness benefit coming out of that. Shannon stated that wellness medical visits are covered 100% by the insurance company as per the Affordable Care Act.

Jack Tosetti was introduced and stated that he has been doing this since 1973 and that CIBC is a professional insurance company with whom he has been doing work. Bill Johnson of CIBC stated that he is Chairman and CEO and that they specialize in working with the Affordable Health Care Act. Jared Blaudow of CIBC presented Health Alliance data for consideration by the Committee. The Health Alliance quote was as of today and additional numbers will be provided as they come in. He also presented information regarding a HRA (Health Reimbursement Arrangement). Although CIBC considers an HRA a fully funded insurance plan, the deductible is bumped up to \$5,000 and the employer/County assumes the risk between the current individual employee deductible of \$1150 and the \$5000, thus the County is, to a small degree, self-funding the higher deductible and assuming the additional risk to keep the total premiums lower. CIBC presented that looking at the risk and at how many people will hit that \$5,000 mark, money could be saved by going to the higher deductible. Health Alliance has their own network and has added a lot of small town hospitals. Both insurance agents were asked about the provider networks. Bathurst stated that since CIBC had presented a "mini" partially self-funded program in terms of the HRA, even though only true fully-funded programs were requested by the initial public request, that Shannon Hall with Scheller Insurance should be given the opportunity to provide a comparable HRA program with Blue Cross. The Committee agreed and also felt that they should hear all the information available from both agents. Thus, it was agreed that there would be a special Personnel Committee meeting on April 3, 2015 and both agents could present all their information.

2. **Wellness Program Update/Approval:** Bathurst stated that the employees received a new copy of the “Wellness Program” rules in their pay checks. There will now be a \$50.00 cancellation fee if an employee quits their membership and it will be taken out of two pay checks.
3. **Employee Manual Sign Off Sheets Update/Approval:** Bathurst explained that the sign off sheet has been updated for Union Employees to sign off on and that she has explained this to a some of the union business agents that have called concerning this issue.
4. **Local 773 in the Sheriff’s Department Update/Approval:**
  - **Jailers:** Mr. Troutt got back to us with a revised contract.
  - **Dispatchers:** We haven’t heard from Judy Simpson yet.
5. **Employee Time Off Quarterly Reports Update/Approval:** Committee reviewed the quarterly time off reports.
6. **Consociates Dansig Employee Health Insurance Update/Approval:** Travis Schmidt shared some information on the insurance. Megan Beeler asked to see where the Consociates discount landed each year like the same analysis that was provided today, only five times. Travis showed the aggregate number for five years. Travis stated that Consociates will work with the area hospitals to get more discounts. Travis then presented the different price quotes for the insurance renewal. Fixed costs last year were \$240,000 and now they are \$241,000. The aggregate will increase this year. Travis stated that he doesn’t think we need to go up to \$75,000 or \$80,000 on the specific stop loss aggregate. Our current specific stop loss is at \$70,000 per employee. Megan Beeler asked about the laser and Travis replied that we already moved into that option last year and we are now covered each year. We are still in the “grandfather status” for drug co-pays and we did not exceed the governments max allowable. Travis discussed clinical trials and other issues related to “grandfather status” with respect to the Affordable Care Act, and whether or not the grandfather status is still a concern as the ACA has come into practice. Travis introduced Angela with Akeso Care Management, a “concierge” medical management company to replace the current Heinz & Associates the County currently has with respect to proactive management of the County’s health insurance costs. The cost of Akeso’s services would be \$7.75 per employee per month for everything versus \$4.50 per employee per month for just the concierge, disease management, etc. Travis will prepare another spreadsheet with the change of costs for Medical Management. Megan Beeler stated that she would like to see more options.
7. **Other Business Update/Approval:** None at this time.

Motion by Jay Martin and second by Bill Bergen to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 11:30 am.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board Personnel Committee Meeting Minutes

**Date:** Friday, April 3, 2015

**Time:** 8:30 am - County Board Room

**Members Present:** Chairman Mary Bathurst, Vice Chairman, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Board Chairman Roy Hertel

**Others Present:** Megan Beeler, Hugh Satterlee, Shannon Hall, Ron Jenkins, Sandy Leitheiser, Jack Tosetti, Jared Blaudow and Tony Johnston from CIBC

The committee met to discuss the following:

1. **Comparisons for a Fully Funded Employee Health Insurance Update/Approval:** Shannon Hall with Scheller Insurance presented the fully funded comparison for Blue Cross Blue Shield with different options including an HRA. She stated all options are 100% flexible. Hall also stated that next year BCBS is rolling out new programs with employers with less than 150 employees enrolled. We currently have 121 employees enrolled. Jared Blaudow with CIBC presented varied Health Alliance plans and stated the goal of all their plans was to keep the employees costs about the same as they are currently. He stated he is still waiting to get some figures. He also explained the 24/12 contract currently in place with the County's Consociate self-funded program and that if the County moves to a new product, there will be bills either not submitted by May 31<sup>st</sup> or not paid by that date and the County will be fully liable for those charges. He stated that if chosen as the new carrier, they would begin to advocate immediately to get all bills submitted and paid prior to May 31. He also stated Health Alliance is the best network in this area so if we stay self-funded we would want to go with them and that the "grandfather" status really isn't such a savings. It is a good thing to mitigate risk as much as you can. In a no laser contract, you pay 10% to 15 % extra to pay for that. Jared typically doesn't do this because the stop market carriers are beating each other up for business so if we get a laser, they would just put it out for bid. Jared stated that Health Alliance does not do dental and vision so it is not included in the numbers presented. Shannon stated that there are network issues for Health Alliance and stated that she thinks they are a good company, but unless you live here you don't know about the problems and have to change doctors. Treasurer Jenkins stated that our current contract is up in two months, June 1<sup>st</sup>. FSA is based on a calendar year. Chairman Hertel stated that the General Fund has a \$1.2 million deficient and it is mostly health insurance costs. Hugh Satterlee stated that he has 40 people on the insurance at the Health Department and it is very costly. After the new presentations, Bathurst thanked both groups for coming back to provide the additional information.

After the agents left, the Committee began to discuss the differences between the Blue Cross and Health Alliance programs. All agreed that they were not prepared to make a recommendation of either program at the present time but would like to meet again and also ask both agents to provide a proposal possibly for an 18-month alternative plan which would align the policy to the County's fiscal year going forward. Bathurst agreed to call both agents and ask them to provide the information. The Committee decided to meet jointly with the Finance Committee again on April 9, 2015. Bathurst will have the 18-month proposals provided by that meeting. The committee discussed asking the two businesses to supply lists of all their providers in a 100 miles radius and Bathurst will also make that request when calling about the 18-month proposal.

2. **Employee Personnel Manual** – Amend Jury Duty and Part Time Employee definition regarding no benefits. **Motion by Evan Young and second by Jay Martin to amend the employee manual to change Jury Duty language to state All full time employees will get jury duty. Motion carried.**

3. **Zobrio Human Resources and Time Keeping Modules Update/Approval:** Zobrio will present at the April Meeting.
4. **Local 773 in the Sheriff's Department Update/Approval:**
  - **Jailers:** Done – Received updated contract from Mr. Troutt for signatures
  - **Dispatchers:** Waiting on a response from Judy Simpson
5. **Job Study – email from Ron Duncan Update/Approval:** The committee reviewed an email from Ron Duncan regarding the Job Study and will get more information for their next meeting.
6. **Other New Business Update/Approval: Meeting date change.** The Economic Development Committee asked if they could change meeting dates with the Personnel Committee. **Motion by Jay Martin and second by Jim Moore to change the meeting dates to the last Wednesday of the month at 8:30 am starting in May. All in favor, motion carried.**

Motion by Jim Moore and second by Jay Martin to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 11:35 am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Wednesday, April 8<sup>th</sup>, 2015

**Time:** 8:30 AM – Highway Department

**Members Present:** Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Evan Young and County Board Chairman Roy Hertel

**Other Present:** County Engineer Kevin Smith

The Committee met today to discuss the following:

- 1. Update/Approval Above Ground Fuel Tanks Request for Proposals Update/Approval:** Engineer Smith reported that one bid was received from M & M Service for two above ground fuel storage tanks in the amount of \$12,574.56. Smith stated that we need to take \$875 off of this total for the WiFi kit because we only need one kit. The highway department will pour their own concrete pad and they will have to get a price to install electricity to the new pumps. Total will be \$11,699.56. The tanks will be installed east of the building by the culvert bins because they have to be at least 30 feet from a building. All fuel users will get a four digit pin number to pump fuel. **Motion by Bob Sneed and second by Mike Webb to approve the purchase of the two fuel storage tanks for \$11,699.56 from M & M Service. All in favor, motion carried.**
- 2. Pine Street Rock Letting Update/Approval:** Engineer Smith stated that this bid is for the rock that will be used on the Pine Street Project in Irving. One bid was received from Hanson Material Service in Urbana. The unit price for CA6 is \$7.25 per ton for a total of \$32,625. The highway department plans to let the rock material set for one winter so it can freeze thaw before they put the oil and chip on it next spring. **Motion by Mike Webb and second by Evan Young to approve the purchase of the rock for \$32,625 from Hanson Material Service for the Pine Street Project. All in favor, motion carried.**
- 3. Rovey Acres Subdivision Update/Approval:** Carl Nail was present to address the committee and shared copies of a survey to split some land less than 5 acres according to the Subdivision Ordinance. Carl Nail prepared the four acre split into two parcels and stated that 911 has assigned street addresses and the GIS Department has assigned the parcel numbers in order to comply with the sub-division ordinance. Engineer Smith stated that he gave copies of this to the soil and water department, the health department and to Ray Durston's office for plat act officer approval. Smith recommends county board approval. **Motion by Mike Webb and second by Evan Young to approve the Rovey Acres Subdivision. All in approval, motion carried.**
- 4. Nokomis Quarry Culvert Update/Approval:** Engineer Smith reported that he was approached by the Nokomis Quarry to install a culvert pipe under our road so they can put in a belt and crusher on the other side of the road. Smith asked for a procedure to show the board on how this would be done and showed the committee pictures of a similar project. Smith told him it would have to be long and deep enough so it doesn't affect our right of ways or drainage. Smith stated the pipe should be installed at least four to five feet deeper than the ditches. Engineer Smith will report on the project to the full board.
- 5. Excavator Rental Update/Approval:** Engineer Smith stated that there is a significant amount of work they need to do on approximately four miles on the Black Diamond Road that has similar deterioration problems like the Niemanville Road. They want to rent an excavator on wheels in order to get more work done in a shorter amount of time. The new backhoe came in

the other day, but they can speed up about 2.5 times the productivity as a backhoe by renting this excavator machine. The rental cost is \$6,200 for one month and it seems high but the productivity outweighs the high cost of rental. This equipment will be used just on the road and not in the ditches. The equipment is coming from Alsip, IL and it cost about \$800 to truck it down here. Engineer Smith stated that there will be savings in the amount of time versus using a back hoe for this road project. **Motion by Mike Webb and second by Bob Sneed to approve the rental of the excavator for one month in the amount of \$6,200. All in favor, motion carried.**

6. **2015 MFT Oil Letting Reminder Update/Approval:** Will be held on Wednesday April 29<sup>th</sup>, 2015 at 9:30 am at the Highway Department.
7. **Other Business Update/Approval:** Gene Miles stated that he has received some complaints about the Oconee Road and he went and drove the road. Evan Young stated that a concrete culvert is broke on the County road coming out of Harvel. Young stated that he also got approached about putting a center line down the North Road. Engineer Smith stated that his test spot of striping over by Irving is holding up good, but the ones by Nokomis are fading. Chairman Hertel stated that the committee had many discussions over a year's time regarding the striping issue and a few test areas were done. Chairman Hertel asked what it would cost if we fix the Irving Road all the way to the Coffeen Road. Smith stated that it would cost about \$100,000 per mile for material for the six mile stretch for about \$600,000. This would consist of removing the top bad 12 inches and putting fresh CA 6 down and then oil and chip the following year. Engineer Smith stated that the Black Diamond Road is the worst, then the Irving Road and then the Coffeen Road. Chairman Hertel brought up the idea of issuing bonds and borrowing the money to fix projects like the Nokomis / Fillmore Road which is about 15 miles and would cost about \$1.5 million dollars. Engineer Smith stated that the project would cost more when adding labor and engineering costs. Chairman Hertel stated that he wants to lock in a date of starting the Pine Street Project. Chairman Hertel also talked about borrowing mechanic Carl if we have problems with a county vehicle and we don't like what we are being told. Hertel stated that he is not saying he has to fix the vehicle, but if he could look at it and give an idea of what the problem is it would help because he saved us over \$5,000 when he looked at the Recycling white box truck last month.

**Road and Bridge Report:** Montgomery County Forces have been checking and replacing signs, patching roads, and replacing culverts.

Motion by Mike Webb and second by Glenn Savage to Pay Bills. All in favor, motion carried.  
Motion by Glenn Savage second by Evan Young to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:40 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.