

Montgomery County Board Coordinating Committee Meeting Minutes

Draft

Date: Tuesday, September 29th, 2015

Time: 8:30 am – County Board Room

Members Present: County Board Chairman **Roy Hertel**, Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, and Building & Grounds Chairman **Bob Sneed**

Members Absent: Megan Beeler and Heather Hampton+Knodle

Others Present: Sandy Leitheiser and Bill Schroeder

The committee met today to discuss the following:

Coordinating Committee: Roy Hertel, Board Chairman

1. **IPMG Claims and Loss Control Presentation Update/Approval:** Kyle Shell did not attend.
2. Dave Fellows from ILEAS to Present Sheriff Vazzi with appreciation award at Oct. board meeting.
3. Coal Mine Update/Approval: Chairman Hertel stated that he has been communicating with Congressman and Senators regarding the MSHA standards for the carbon monoxide levels.
4. Other Business Update/Approval:

Building & Grounds Committee: Bob Sneed, Chairman Friday, October 9th at 8:30 a.m.

1. **Maintenance Issues and Report Update/Approval:** Committee will discuss.
2. **Proposal for Engineering Services to Review the Annex Building Issues Update/Approval:** Sneed reported that he is working with Ken McDonough to prepare bid specs for the work to be done at the Annex Building and to repair the east chimney on the Historic Courthouse. Final plans will be submitted at the committee meeting.
3. **Communication Tower Renovations Update/Approval:** Chairman Hertel stated that the communication tower has been painted.
4. **Curbs, Gutter and Sidewalks around Courts Complex Update/Approval:** Committee will address this spring.
5. **Other Business Update/Approval:** Sneed reported that he went out to the Recycling Center to see about expanding the Hillsboro drop shed. They will seek estimates.

Economic Development Committee: Heather Hampton+Knodle, Chairman Thursday, Oct. 1 at 8:30 a.m.

1. **MCEDC Update/Approval:** Chairman Hertel reported that
 - Population Recruitment Update/approval: MCEDC is working on.
2. **Revolving Loan Fund Report Update/Approval:** Report was given and payments are being made.
3. **Utilities Update/Approval**
 - Dakota Access: There has not been a final route announced yet.
 - Grain Belt and other: Connie Beck attended a meeting in Raymond last week regarding this project.
4. **Business Sites and Development Update/Approval:**
 - a. Eagle Zinc Operable Unit 2: We will write a letter requesting that we don't use this same contractor because they are not paying their bills.
 - b. Electronics Recycling Pitch: MCEDC contacted BLH.
 - c. CEO Program: Chairman Hertel stated that they are looking for Mentors for the students.
5. **Tourism Update/Approval:**
 - a. Tourism South – Letter sent Update/Approval: Chairman Hertel stated that we can join now and that he went to the U of I Extension office yesterday to work with MCEDC Shalter to
6. **Planning Update/Approval:**
 - a. Planning Commission Update: They have scheduled a meeting.
 - b. West Central: Committee will discuss.
7. **Infrastructure Update/Approval:**

- a. Broadband Opportunity: Chairman Hertel stated that the MCEDC is researching options of broadband opportunities. They have visited private businesses in Highland and Taylorville.
- b. Central Illinois Public Transit- CEFS Update/Approval: Chairman Hertel stated that they have hired Kim Adair as the new transit director for CIPT.
- c. Waterline Update/Approval: Chairman Hertel stated that there is no new information until the coal mine is operational.
- d. Farm Bike Trail Sign & Intergovernmental Agreement Update/Approval: Chairman Hertel stated that Ron Deabenderfer is checking with Jorn Signs to make a couple of signs for the bike trail.
8. **IACBM Memo regarding Lt. Governor's Unfunded Mandates Survey Update/Approval:** Chairman Hertel stated that the committee discussed compiling a list with information received from various offices and Hampton+Knodle regarding the unfunded mandates.
9. **Incentives – EZ, abatements Update/Approval:**
 - d. Enterprise Zone Legal Description: Tony Hard has delivered the final legal description for the new EZ.
 - e. Enterprise Zone New Application : Chairman Hertel stated that there have been some changes in regards to the State allowing Enterprise Zones applying early. We can apply in 2018.

10. **CIPT – CEFS Update/Approval:**

12. **Other Business Update/Approval:**

E.M.A./Ambulance Committee: Glenn Savage, Chairman *Mon. Oct. 5th at 8:30 a.m.*

1. **Ambulance Calls Update/Approval:** The committee will discuss.
2. **Hazard Mitigation Plan Meetings Update/Approval:** The committee will discuss.
3. **Fire Extinguisher Training Update/Approval:** Director Holmes has scheduled mandatory training for all county offices on fire extinguisher training on Wednesday, November 18th.
4. **MOU's Update/Approval:** Letter were sent out to all taxing authorities.
5. **Other Business Update/Approval:**

Finance Committee: Megan Beeler, Chairman *Thursday, Oct.8th, 2015.*

1. **SOA Report Update/Approval:** Chairman Hertel stated that he would like to send a memo to all department heads and elected officials to invite them to the Beacon Website Training that is being scheduled by the Ray Durston.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** The committee will review and discuss.
3. **New Wave Phone and Internet Contract Update/Approval:** States Attorney Betsy Wilson, we have a 90 day escape clause if they don't comply with a list of causes. Contract will be for 36 months. The Finance Committee will review and discuss.
4. **Inmate Health Care Contract Renewal with CHC Correctional Healthcare Companies, Inc. Update/Approval:** Chairman Hertel reported that a letter was sent to terminate the renewal and then found out that the Sheriff was in negotiations with this company. The company has sent a new contract with a lower cost.
5. **Zobrio Accounting Software Implementation & Access for Supervisors Update/Approval:** The access has been given to some department heads to try out. Trisha Maulding worked with Chris Daniels and there are a few reports needed so Trisha will work with Bill Purcell to see about the report access.
6. **Payroll Function Update/Approval:** The committee reviewed and discussed the proposal submitted by County Clerk Leitheiser with items requested in order for her to take on the payroll function for the County. Clerk Leitheiser stated that due to the State Statues of the County Clerk's office being responsible to do the payroll function she will take over those duties from the Treasurer's Office. Assistant States Attorney Betsy Wilson reported that the States Attorney's Office prepared an opinion based on the request from the Finance Committee. **Motion to enter into Executive Session for the purpose of discussing Personnel and Litigation by Mary Bathurst and second by Connie Beck. All in favor, motion carried. TIME: 10:05 am. Motion to come out of Executive Session by Mary Bathurst and second by Connie Beck.**

All in favor, motion carried. TIME: 11:15 am Leitheiser stated that because of the financial climate for the County, she will recant her request to take on the payroll function.

7. **FY 2016 Budget Update/Approval:** Introduce the budget at the full board and recess until the November meeting.
8. **County Hotel/Motel Tax Ordinance Update/Approval:** Chairman Hertel stated that the City of Litchfield collects \$214,000 a year in hotel/motel taxes and that the county doesn't get any money from the two hotels in the rural area.
9. **Frequency for Bidding Out Professional Services Update/Approval:** The committee will discuss.
10. **Leasing Space on the Communication Tower Update/Approval:** Chairman Hertel stated that there are some frequency issues that need worked out and that the
11. **Convey Parcel # to the City of Litchfield Update/Approval:** The committee will review and approve.
12. **Convey Parcel # to the Village of Donnellson Update/Approval** The committee will review and approve
13. **Convey Parcel # to the City of Coffeen Update/Approval** The committee will review and approve
14. **Convey Parcel # to the City of Coffeen Update/Approval** The committee will review and approve
15. **Convey Parcel # to the City of Coffeen Update/Approval** The committee will review and approve
16. **Illinois Tourism South Bureau Fee Update/Approval:** The committee will discuss paying the \$2,500 membership fee.
17. Other Business Update/Approval:

HWE Committee: Connie Beck, Chairman *Tuesday, Oct. 8th at 8:30 a.m.*

1. **Elections Update/Approval:** Committee will discuss.
2. **EPA Report Update/Approval:** Gonet will report.
3. **Recycling Program and Events Update/Approval:** Need lights at the Nokomis Recycling Shed. There will be an Electronic Drive on Saturday, October 10 in Litchfield at the County facility.
4. **Animal Control Facility Program Update/Approval:**
 - Ordinance, Fees, Stats – Committee will discuss.
5. **Property Casualty Insurance Update/Approval:** Tom Franzen will be here to discuss with committee.
6. **Other Business Update/Approval:** None at this time.

Personnel Committee: Mary Bathurst, Chairman *Wednesday, Sept. 30th at 8:30 a.m.*

1. **Local 397 Union Negotiations Update/Approval:** Committee will negotiate
2. **Local 148 Union – Circuit Clerk's Office Negotiations Update/Approval:** Committee will set a meeting date.
3. **Local 773 Sheriff Dispatchers/Jailers Dispute over Penalty for Pension Fund & Addendum Update/Approval:** Committee will discuss.
4. **Zobrio Time Keeping Module Update/Approval:** Committee will review time off reports.
5. **Review Draft of Personnel Manual Updates from ICRMT Update/Approval:** Committee will review the changes.
6. **Other Business Update/Approval:** None at this time.

Road & Bridge Committee: Gene Miles, Chairman *Wednesday, Oct. 7th at 8:30 a.m.*

1. **Above Ground Fuel Tanks Update/Approval:** Miles stated that the tanks should be functioning now.
2. **Pine Street in Irving Update/Approval:** The road is complete and the area is a little dusty.
3. **Simpson Bridge in Walshville Township Update/Approval:** The road was closed in September to start the work.
4. **Crude Oil Pipeline Update/Approval:** The committee will discuss. Chairman Hertel stated that they are stock piling some materials for this project in other counties. Engineer Smith will check to see if they will need to store materials in our county as well. We don't have a final map and Kevin Smith will need to check and get a road use agreement in place with bond issues addressed. Clerk Leitheiser stated there has been some recording activity in her office for this project.
5. **Nokomis-Fillmore Road Repairs Update/Approval:** Miles reported that some areas were scraped and did some blade work.

6. **Red Ball Trail Update/Approval:** Chairman Hertel stated that he has been communicating with the States Attorney's Office.
7. **2015 MFT Funding Update/Approval:** Miles stated that this is still an issue with the state and board members received an email with pending legislation information.
8. **Damage on North Road Letter and Reimbursement Update/Approval:** The States Attorney's Office has sent out a letter requesting payment for the damages made to the North Road.
9. **Other Business Update/Approval:** None at this time.

10. Motion by Miles and second by Savage to adjourn the meeting.

Motion by Gene Miles and second by Glenn Savage to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 11:55 am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Buildings & Grounds Meeting Minutes

Date: Friday, October 9th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Bob Sneed, Nikki Bishop, Chuck Graden, Gene Miles, Jim Moore, Richard Wendel, Board Vice-Chairman Mary Bathurst

Members Absent: Chuck Graden and Chairman Roy Hertel

Others Present: Lloyd Meyer and Under Sheriff Robbins

The committee met today to discuss the following:

1. **Maintenance Issues and Report Update/Approval:** Lloyd Meyer reported that Kirby will be here to start painting the north door of the Historic Courthouse next week. Meyer stated they replaced a deep cycle battery on the sump pump at the Annex building. Meyer stated that Neuhaus will be here to put in a motor for the air handler in the County Clerk's Office and that he will be changing a lock at the garage in the New Courthouse.
2. **Proposal for Engineering Services to Review the Annex Building Issues Update/Approval:** The committee reviewed the work assessment report prepared by McDonough-Whitlow for the masonry renovation of the Annex Building and the chimneys of the Historic Courthouse. There are different options where the contractors would submit alternate bids. McDonough Whitlow will advertise for bids and the committee set a pre-bid meeting for Monday, November 9th, 2015 at 9:00 am in the County Board room of the Historic Courthouse. The bids will need to be returned by Monday, November 30th at 4:00 p.m. and will be opened at the regular Building and Grounds committee meeting on December 4th, 2015 so that a recommendation to award a bid can be made to the Full Board on December 8th, 2015.
3. **Communication Tower Renovations Update/Approval:** Under Sheriff Robbins reported that Highway department removed all the metal at the communication tower site and that a small building was installed to hold the generator and supplies. Robbins also stated that Ameren put up a new pole with transformer and that everything has been inspected and moving along. The tower has been painted and the Hillsboro School District Transportation Department has been communicating with Chairman Hertel for possible space to lease on the tower. Robbins also stated that they are doing a study to see if this is possible and that they are in negotiations.
4. **Committee Dates for 2016 Update/Approval:** The committee reviewed the proposed calendar with the meeting dates for 2016. **Motion by Nikki Bishop and second by Jim Moore to approve the 2016 Committee meeting dates as presented. All in favor, motion carried.**
5. **Other Business Update/Approval:** None at this time.

Motion by Nikki Bishop and second by Richard Wendel to pay the bills. Motion carried.

Motion by Nikki Bishop and second by to Gene Miles adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:30 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Economic Development Committee Meeting Minutes

Date: Monday, September 28, 2015

Time: 8:30 am – County Board Room

Members Present: Chairman Heather Hampton+Knodle, Ron Deabenderfer, Tim Hopper, Jay Martin and County Board Chairman Roy Hertel

Members Absent: Nikki Bishop - Megan Beeler participated by phone.

Others Present: Evan Young and Will Shalter

The Committee met today to discuss the following:

1. **MCEDC Update/Approval:** Tim Hopper reported that the MCEDC board met and are working on their Strategic Plan which will be done in November. Hopper reported that Terri Miller has resigned from the MCEDC board. Will Shalter shared a handout regarding Strategic Focus regarding Montgomery County Regional Job Performance from 2004 – 2014. The statistics were gathered by Ameren. Manufacturing, Government and retail jobs have declined while Crop & Animal, Wood Manufacturing, Metal Products and Underground Coal mining jobs have increased during the ten years.
 - Population Recruitment Update/approval: Shalter stated that he had a difficult time getting information from the schools, so we went to the library and went through every single year book from the past 10 years and wrote down the names of the class presidents and secretaries to contact. He is targeting the past alumni that are between the ages of 18 – 29 because they would be the mostly likely to move back to the County. Shalter is working on a brochure to encourage them to come back to the area. Shalter reported that Tim Hopper knew some of the students and supplied the contact info. Shalter is also using Facebook to contact this group. Jay Martin stated that we should also target the alumni that are ready to retire. Chairman Hertel stated that he can get mailing labels for Hillsboro High School alumni. Hampton+Knodle stated that she has talked with Steve Bryant who is stepping down as the grant writer. The EDC will look for a new grant writer. The committee discussed a call from Panama Mayor Joe Mc Cario regarding a grant for a generator they were trying to get for the Village. A series of paperwork had been dropped and they are working to get the paperwork submitted for the grant.
2. **Revolving Loan Fund Report Update/Approval:** Shalter stated that the payments are on schedule and there are no new applications. Shalter stated that he is seeing some development with properties in the Nokomis area.
3. **Utilities Update/Approval**
 - Dakota Access – Committee reviewed a copy of the State Journal Register article regarding the Dakota Access Pipeline. Chairman Hertel asked Evan Young to make sure the Road and Bridge Committee addresses the bonding issues for the Road Access Agreement so the full board can take action at the October board meeting.
 - Grain Belt and other: Hampton+Knodle reported that they had more office hour type meetings and one in Raymond. Deabenderfer stated that he attended a meeting in Raymond last Tuesday for an update on the Grain Belt Express power-line project. The State regulators should be making a decision soon. Clean Cline has committed to payments to affected counties, including \$2.4 million to Montgomery County, where landowners would be paid \$3.1 million over 20 years for easements and tower placement.

4. Business Sites and Development Update/Approval:

- a. Eagle Zinc Operable Unit 2: Hampton+Knodle stated that she hasn't heard anything regarding the final contract from EPA. Chairman Hertel asked if the committee wants to authorize sending a letter asking that this contractor is not chosen for Phase II of the clean up because of the issues of not paying his bills. The Congressmen has already sent a letter to EPA saying that the County did not want this Contractor back for Phase II. Hampton+Knodle suggested a phone call. **Motion by Tim Hopper and second by Jay Martin that we confer with Congressmen Davis' office regarding the issues we have with the current contractor. All in favor, motion carried.**
- b. Electronics Recycling Pitch: Shalter talked to Leo Held from BLH and was told that they are talking about relocating their Chicago Office; however they are not at that point yet. BLH will be in Litchfield on Saturday, October 10th, for an electronics recycling drive. Shalter stated that he will go and drop something off and talk with BLH.
- c. CEO Program: Hampton+Knodle stated the CEO program has 15 students and is going strong. They are not ready to launch the Mentor Program which is not a full time project, just emails, phone calls. Their next meeting for investors, supporters and students is planned for November 16th at 5:30 pm at the Holiday Inn in Litchfield. The students will have narrowed down what their business might be and have options. Hampton+Knodle stated that anyone that has spoken to the class has been inspired by the students and the Facilitator is outstanding.

5. Tourism Update/Approval:

- a. Tourism South Update/Approval- Hampton+Knodle stated that Will Shalter will forward the list of features for the Tourism advertisement to Chris Daniels so it can be shared with committee members. The Committee discussed an email to Megan Beeler regarding the County funding level when joining the Bureau. Chairman Hertel will follow up with the Tourism Bureau.

6. Planning Update/Approval:

- a. Planning Commission Update: The next meeting is scheduled for October 15th.
- b. West Central: Hampton+Knodle stated that we have not received the evaluation from the WCEDC Admin group yet. Will Shalter stated that he did attend their meeting last Thursday. They were able to receive their federal funding but not to the Community Colleges.

7. Infrastructure Update/Approval:

- a. Broadband Opportunity: Hampton+Knodle reported there were some preliminary discussions with the school districts regarding the broadband opportunity and funding. The Schools are on board but they want the broadband cheaper and faster. Hampton+Knodle stated that she is looking at the coal royalty money that is in the budget to spent by November 30th and that they are exploring other options in the absence of the school districts supplying any funding at this time. Hampton+Knodle and Hopper went to meet with some business in Highland and Taylorville. Tim Hopper went to Highland, where they started with their own utility and got a \$29 M bond which allowed them to hire 6 people and installed fiber to 60% of their town with phase II to get the rest connected. Highland makes \$170,000 revenue each month due to the internet. They are the only gigabyte community in the state of Illinois and are at the fore front in this technology. They have developed different possibilities for funding like law enforcements and hospitals. Their power system is a green system and if there is a trouble spot in the grid, it can be re-routed so there is no disruption in service. Shalter is following up with additional questions regarding franchise agreements and how they may work.

Hampton+Knodle stated that she and Chris Casey went to Taylorville and talked with a private business that is a successful licensed public utility provider with 1200 subscribers for internet, TV and phone. They can have access to state right of ways which will save time in building the infrastructure. They have divided Taylorville in 6 phases and are done with three and will be finished with the forth by Thanksgiving. Hampton+Knodle stated that asked them about fiber installation in Montgomery County and are working with our GIS to get shape files to get an estimated project cost. Evan Young stated that he feels that we need to fund this project as it is one of the best investments that we can make. Chairman Hertel stated that we have Royelle, Charter and New Wave in our area. Hampton+Knodle stated that she would like to prepare a request for proposal for fiber installation. **Motion by Tim Hopper and second by Jay Marin to seek request for proposals for fiber installation. All in favor, motion carried.** The Committee discussed funding options and Beeler asked about the Revolving Loan and that we are limited on what we could do and doesn't want to own a utility company.

- b. Central Illinois Public Transit- CEFS Update/Approval: Their monthly report has been submitted.
- c. Waterline Update/Approval: No new information on the water line until the Coal mine closure issue is settled. Chairman Hertel stated that he has spoken with all the Congressional Legislators regarding the coal mine issue and they are developing a plan to put the fire out with nitrogen. Committee discussed MSHA arbitrarily changed the standard and the rules for the levels of carbon monoxide. Chairman Hertel stated that the only out we have is the people who represent us.
- d. Farm Bike Trail Sign & Intergovernmental Agreement Update/Approval: Ron Deabenderfer shared a proposal for the new sign for the bike trail. Deabenderfer said the bike trail surface is not very good. Chairman Hertel stated that Kevin Smith has talked with the Pitman Township Road Commissioner who will complete the patching after farming. Deabenderfer will get pricing information from Jorin Signs this week.
8. **IACBM Memo regarding Lt. Governor's Unfunded Mandates Survey Update/Approval:** Hampton+Knodle stated that we will combine our responses into one list to submit to IACBM..
9. **Incentives – EZ, abatements Update/Approval:**
 - a. Enterprise Zone Legal Description: Tony Hard has completed and delivered the new legal description.
 - b. Enterprise Zone New Application: Hampton+Knodle stated that Craig Coil contacted us and said that the State EZ Board will not approve applications with expiration dates prior to 2018. Hampton+Knodle stated that she had a conversation with DCEO legal counsel and chief of staff and she laid out how poor and concerned about the quota of numbers by the time it will be our time to apply. We need to set up an Enterprise Zone meeting with the Mayors to give them an update. Committee discussed moving forward with the expansion of our zone. Daniels will check with DCEO on how to apply for territory addition and deletions. Next Mayor's EZ Meeting will be held on Wednesday, October 21st at 5:30 pm
10. **CIPT – CEFS Update/Approval:** Hampton+Knodle stated that Dennis Shiley has moved and that Kim Adair has been hired as the Transportation Director for CIPT.
12. **Other Business Update/Approval:** None at this time.

Motion by Tim Hopper and second by Jay Martin to pay the bills. All in favor, motion carried.

Motion by Ron Deabenderfer and second by Roy Hertel to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 10:45 am. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

EMA/Ambulance Committee Meeting Minutes

Date: Monday, October 5th, 2015

Monday 08:30 am - EMA Office

Members Present: Chairman Glenn Savage, Chuck Graden, Bill Bergen, Ron Deabenderfer, Joe Gasparich, Tim Hopper and County Board Vice Chairman Mary Bathurst

Members Absent: Roy Hertel

Others Present: Diana Holmes

Ambulance Call Reports:

Collections: \$96,228.84 New System Old System \$0 This month

AMBULANCE REPORT:

1. Update/Approval

EMA:

1. **Conference in Springfield Update/Approval:** Director Holmes reported that the State has approved and signed our 2016 grant fund agreement and we should get payment by October 25th. Holmes stated that so far, we have not received and funding reimbursements for this year. Holmes stated that at the conference they talked about the importance of mitigation planning which we are in the process of updating our five year plan. Holmes stated that if you have a major disaster the smaller counties, they are recommending that we keep track of every dime we are spending for reimbursement purposes. Holmes stated that even businesses in the county that are impacted need to keep track of their losses so the cost of the disaster can be pooled together for disaster assessment and submitted for funding. Savage stated that we should advise all units of government to keep track of all funds spent on a disaster and to have businesses keep track of their losses as well. Gasparich stated that there would be informational meetings to let people know how to collect for damages and that the physical loss would be calculated only if the state has declared the area a disaster.
2. **KNOX BOX Update/Approval:** Holmes reported that two Knox Boxes were ordered for the Hillsboro and Litchfield recycling facilities.
3. **Contact Information Update/Approval:** Holmes stated that 911 has the department head information and is ready to test the county employee internal notification system.
4. **Meeting/ Exercise with Animal Control Update/Approval:** Holmes reported that Joe Gasparich updated the EOP a few years ago to include a plan for taking care of citizen's pets if an area of the county had a disaster. Holmes stated that there needs to be a meeting with Connie Beck and Amanda Daniels to develop an emergency plan to evacuate the facility if there were an emergency at the shelter.
5. **Panic Alarm Testing and Alarm Panel update Update/Approval:** Holmes stated that she will conduct the testing tomorrow. The panic alarms tested OK last month.
6. **MOU's Update/Approval:** Glenn Savage stated that there are 50 signed documents returned out of 97 that were mailed to the taxing authorities. Holmes stated that all of the schools have sent their signed documents back. Savage stated that we have a coordinated plan in Montgomery County for emergencies.
7. **Johnson Depp and Quisenberry Invoices Update/Approval:** Holmes reported that the next Hazard Mitigation meeting will be held on Thursday, October 22nd at the Health Department at 6:30 pm. Holmes stated that there are some older invoices that were vouchered in the folder today for approval.
8. **Time Sheets Update/Approval:** Holmes asked questions regarding the different time off sheets to keep her time and time off for the two department employees. Holmes stated that Purcell helped her with a spreadsheet to keep track of time off for her two employees. Bathurst and Daniels explained the forms.

9. **Latter Rain Ministries Update/Approval:** Holmes reported that the Latter Rain Ministries told her that once they get their commercial kitchen up and running in the former nursing home building they purchased, they will be able to feed up to 250 to 300 people in case there is an emergency.
10. **Fire Extinguisher Training Update/Approval:** Holmes reported that the fire extinguisher training is scheduled for Wednesday, November 18th with two classes scheduled in the morning and two in the afternoon. The classes will be in the County Board Room at 10:00 am, 11:00 am, 1:00 pm and 2:00 pm. Holmes stated that the Health and Highway Departments could have their own training at their facility. Holmes stated that Robbins told her that they could do their training in December for the Sheriff's Department. Holmes stated that the last time training was held, it was two years ago and only the employees in the Historic Courthouse were scheduled. This training is mandatory for all employees per Chairman Hertel.
11. **Article for News Paper Update/Approval:** Savage stated that Holmes has received several calls regarding what will happen when there is no more food and water or if something happens to homes if there was a disaster. Holmes stated that one caller was very concerned about terrorism and wanted to know how our county would handle the situation. Savage stated that he and Holmes will get together with Chairman Hertel, and PIO Sandy Leitheiser to draft an article for the newspapers. Gasparich stated that we could put links to the IEMA and FEMA disaster preparedness sites for citizens to review.
12. **2016 EMA Committee Meeting Dates Update/Approval:** The committee reviewed the meeting dates for 2016 and moved a few dates that had holiday conflicts. **Motion by Joe Gasparich and second by Tim Hopper to approve the 2016 meeting dates as presented. All in favor, motion carried.**

Week of	Hillsboro	Litchfield	Nokomis /Witt	Farmersville/Waggoner	Raymond/Harvel	Total
9/7/15	30	0	14	4	4	48
9/14/15	27	25	0	1	0	53
9/21/15	51	34	14	5	5	109
9/28/15	-	-	-	-	-	
	108	59	28	10	5	210

Processed Reports

Pay the Bills: Motion by Joe Gasparich and second by Tim Hopper to approve the bills. All in favor, motion carried.

Adjourn: Motion by Tim Hopper and second by Bill Bergen to adjourn the meeting. All in favor, motion carried. Time: 9:20 am

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Finance Committee Minutes

Date: Thursday, October 8th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Megan Beeler, Mary Bathurst, Connie Beck, Joe Gasparich, Heather Hampton+Knodle, Mike Plunkett and Vice Chairman Mary Bathurst

Members Absent: Board Chairman Roy Hertel.

Others Present: Jim Moore, Sandy Leitheiser, Liz Holcomb, Aimee Shelton, Bill Purcell, Ray Durston, Ron Jenkins, Holly Lemons, and Will Shalter

The committee met today to discuss the following:

1. **Nokomis Dispatching Contract Update/Approval:** Under Sheriff Robbins presented the Intergovernmental Agreement with the City of Nokomis for dispatching services. Robbins stated that that Assistant States Attorney Betsy Wilson has reviewed and approved the dispatching service contracts with the Cities of Nokomis and Litchfield however the signed copies haven't been returned from Litchfield yet. **Motion by Mary Bathurst and second by Connie Beck to approve the Intergovernmental Agreement with the City of Nokomis for dispatching services. Joe Gasparich abstains, and all other are in favor of the motion. Motion carried.** Under Sheriff Robbins stated that they are doing a radio frequency study to see if the Hillsboro School District Transportation department antennae will work on our tower. Robinson also stated that the State is going to take over the 911 funding as of January 1st, 2016 and he was contacted by the phone company some changes. Robbins is checking further. Gasparich stated that the contracts are up next year on all the antennae repeaters and that someone should start looking at that because some frequencies are under a couple of different names.
2. **Inmate Health Care Contract Renewal with CHC Correctional Healthcare Companies, Inc. Update/Approval:** Under Sheriff Robbins reported that the Sheriff's Office has negotiated a renewal contract with CHC Correctional Healthcare Companies for the medical services for the detainees. Robbins stated that a nurse comes twice a week and does routines physicals and a doctor comes once a week. When there is an incident of someone needing medical attention after hours, they call a doctor and are told what to do. Robbins reported that the contract is less money because there was an adjustment that dealt with Medicare and Medicaid according to the Affordable Care Act.
3. **SOA Report Update/Approval:** Durston reported that they are working on the 2015 assessment changes and that he still hopes to publish later this month. The Board of Review has process about 179 certificates of errors and have received 20 assessment complaints at this time. Durston stated that a PTAB hearing has been scheduled for November 3rd, 2015. Durston stated that he will put out another media notice in November reminding everyone of the changes to the Disabled Veterans exemptions for real estate taxes and that they will make follow up calls for the 2015 Senior Exemption renewals that weren't returned. Durston stated that the SOA office continues to work on the coal rights and tax code questions with the County Clerk and that GIS is working on layers to be added to the Beacon web site. Durston also reported that the Cannon service tech was here to work on the big plotter and he was told that the plotter isn't used enough so the ink gets old and doesn't work properly, so they made some larger maps for the municipalities. Gasparich requested that they make some large 911 maps for the fire departments.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** The committee reviewed the monthly reports prepared by Treasurer Jenkins. The July payment was about \$125,000 and the September payment was about \$63,000. Hampton+Knodle stated that the intent of the CEO Program expenses should be in the capital improvements, Beeler stated that the AC and Vanek need cleaned up. Beck stated that we received a donation where the money was designated to be spent on a visitation room for the facility and wants to know where to deposit the money. Plunkett stated that three union contracts have been

settled and the salaries need to be put in the new budget. Cleanup on ac budget and salaries. Recommend now pending these changes. Motion by Joe Gasparich and second to to approve the FY 2016 contingent on the changes that Megan will recommend to the full board on Tuesday. make and approve

5. **New Wave Communications Company Contract for Phone and Internet Services Update/Approval:** Bill Purcell reported that he and Assistant States Attorney Betsy Wilson have reviewed and negotiated a three year contract with New Wave Communication Company for Phone and internet services for the buildings in the County Complex, Animal Control, and the Highway Department. There will be a substantial cost savings each month with free long distance and faster internet. The Health Department has already changed over to New Wave. Communications. Assistant States Attorney Wilson has reviewed and approved the final draft of the contract for full board action.
6. **Zobrio Accounting Software Implementation & Access for Supervisors Update/Approval:** Bill Purcell stated that he has installed the accounting software for supervisors at the various departments and that he will work on installing the human resource package. Purcell stated that he received the human resource module from Zobrio yesterday and that he completed the installation of the second version they sent us onto our computer and that he is the only person that can sign into it. Purcell stated that the Zobrio representative told him that we did not purchase and training for the human resource module. Purcell stated that he did the software installations for Zobrio. Mary Bathurst stated that she scheduled a special meeting with the Personnel and Finance Committees along with appropriate office holders and employees with Zobrio representatives on Wednesday, October 21 at 9:00 am in the County Board room. Megan Beeler stated that the meeting will entail making sure all the modules are being used and that there is read only access to the general ledger. Beeler stated that intent of the full board was to have everyone having read only access to everything in the accounting software. Leitheiser stated that her staff has given directions on looking up information in the Zobrio software but would like to hold off showing other offices until after the meeting on October 21st.
7. **FY 2016 Budget Changes/Recommendation Update/Approval:** The committee discussed changes that may need to be to the FY 2016 budget. Mike Plunkett stated that three union contracts were recently approved and those salaries need to be put in the new budget. The amount will also need to be changed in the Sheriff's budget for the revised cost for prisoner medical expenses. Megan Beeler asked if the utility changes were OK in the animal control budget and discussion took place on some expenses that need to be put in the budget from the Vanek estate to match the revenue that was put in the general fund. Hampton+Knodle stated on animal control the idea is to amend the expense side to match the Vanek Estate and this not a balancing exercise. Beeler stated that we do need to balance the expenses with the revenue and this is just to clean up the budget. Hampton+Knodle stated the net difference at the end of the day, animal control is still in the red. Beck replied maybe, maybe not. Plunkett stated that you have these expenses and you can take the expense out of the general fund and out of the Vanek estate or you can take all the expense out of the general fund and then transfer from the Vanek estate to cover the shortfall. Beeler stated that we didn't want to have expenses twice in the budget. Beeler also reported that she recently attended two tours to the animal control facility with Zion Lutheran school children and it was a positive experience. **Motion by Gasparich and second by Bathurst to approve the FY 2016 budget contingent on the changes that Megan Beeler will present and recommend to the full board on Tuesday. All in favor, motion carried.**
8. **Adopt the FY 2016 Aggregate Levy Update/Approval:** The committee discussed approving the adoption of the FY 2016 Aggregate Levy. Last month, the full board received the Actual Tax Extension report and approved the estimated FY 2016 Aggregate Levy in the amount of \$5,396,558 which represents a 4.9983% increase. **Motion by Connie Beck and second by Joe Gasparich to approve the FY 2016 Aggregate Levy in the amount of \$5,396,558 which is a 4.9983% increase. All in favor, motion carried.**
9. **ROE - FY 2016 Budget Update/Approval:** Beeler stated that she received an email giving some options of when the County could make the reimbursement to the Regional Office of Education. The first payment is due in December. The committee discussed the options of paying quarterly or annually. **Motion by Mike Plunkett**

and second by Connie Beck to approve a onetime payment to reimburse the ROE expenses in the amount of \$60,729.65 in the month of December. All in favor, motion carried.

10. **Convey Parcel #10-33-362-010 to the City of Litchfield Update/Approval:** Committee reviewed the resolution to convey parcel #10-33-326-010 to the City of Litchfield. **Motion by Gasparich and second by Bathurst to convey parcel #10-33-362-010 to the City of Litchfield. All in favor, motion carried.**
11. **Convey Parcel #20-24-478-001 to the Village of Donnellson Update/Approval:** The Committee reviewed the resolution to convey parcel #20-24-478-001 to the Village of Donnellson. **Motion by Plunkett and second by Beck to convey parcel #20-24-478-001 to the Village of Donnellson. All in favor, motion carried.**
12. **Convey Parcel #17-35-330-002 to the City of Coffeen Update/Approval:** The committee reviewed the resolution to convey parcel #17-35-330-002 to the City of Coffeen. **Motion by Plunkett and second by Gasparich to convey parcel #17-35-330-002 to the City of Coffeen. All in favor, motion carried.**
13. **Convey Parcel #17-35-330-003 to the City of Coffeen Update/Approval:** The Committee reviewed the resolution to convey parcel #17-35-330-003 to the City of Coffeen. **Motion by Hampton+Knodle and second by Mary Bathurst to convey parcel #17-35-330-003 to the City of Coffeen. All in favor, motion carried.**
14. **Convey Parcel #17-35-406-013 to the City of Coffeen Update/Approval:** The Committee reviewed the resolution to convey parcel #17-35-406-013 to the City of Coffeen. **Motion by Connie Beck and second by Heather Hampton+Knodle to convey parcel #17-35-406-013 to the City of Coffeen. All in favor, motion carried.**
15. **Assignment of Tax Sale Certificate of Purchase Parcel #17-35-354-004 in East Fork Township Update/Approval:** The committee reviewed and approved the assignment of tax sale certificate of Purchase for parcel #17-35-354-004 in East Fork Township. **Motion by Gasparich and second by Beck to assign the tax sales certificate #17-35-354-004 in East Fork Township. All in favor, motion carried.**
16. **Illinois Tourism South Bureau Fee Update/Approval:** Will Shalter stated that he has communicated with the Illinois Tourism South Bureau and they won't know what funding level we will receive from the State until next year. Shalter has submitted a list of businesses and tourist attractions to the bureau for the publications so they can post our information. Shalter stated that the State revenue goes to the Tourism Bureau and they will provide service to us in the same manner as other counties with more tax revenue. Shalter stated that he has not talked with the Chamber of Commences yet for their input on the Tourism publications.
17. **Agreement with the Village of Ohlman Regarding Acquisition and Cleanup Update/Approval:** The committee reviewed an Intergovernmental agreement with the Village of Ohlman regarding the acquisition and cleanup of a property in the village. Gasparich stated that the Village of Ohlman has signed the agreement and that Assistant States Attorney Betsy Wilson has reviewed and approve it. **Motion by Gasparich and second by Connie Beck to enter into the Intergovernmental Agreement with the Village of Ohlman to acquire and clean up the property. All in favor, motion carried.**
18. **Committee Meeting Dates for 2016 Update/Approval:** Committee reviewed the meeting dates for 2016. **Motion by Connie Beck and second by Joe Gasparich to approve the committee meeting dates for 2016 as presented. All in favor, motion carried.**
19. **Other Business Update/Approval:** None at this time.

Motion by Connie Beck and second by Mary Bathurst to pay bills and approve payroll. All in favor, motion carried.
Motion by Joe Gasparich and second by Mike Plunkett to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at 10:45 a.m.

The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

HWE Committee Meeting Minutes

Date: Tuesday, October 6th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Connie Beck, Chuck Graden, Joe Gasparich, Earlene Robinson, Mike Webb, Richard Wendel and Vice Chairman Mary Bathurst

Members Absent: Board Chairman Roy Hertel

Others Present: Bill Gonet, Ben Bishop, Amanda Daniels and Sandy Leitheiser

The committee met today to discuss the following:

1. **Elections Update/Approval:** Leitheiser stated that the circulation period is underway and the timeframe to return signed petitions is from November 23rd, to November 30th.2015.
2. **EPA Report Update/Approval:** Gonet shared the quarterly open dump and landfill inspections. Work sheets for July, August and September were also submitted for the committee to review. Gonet stated that the blue tooth in the new county pickup truck is not working properly and he doesn't have time to take it to the dealer to be fixed and that he can't be without a vehicle for any length of time in case he gets a call. Gasparich stated that he talked with Chairman Hertel in regards to signing an intergovernmental with Ohlman to get a property cleaned up. Gasparich stated that Assistant States Attorney Betsy Wilson has the agreement and that it needs to be approved at the next full board meeting. The committee discussed having it approved by the Finance Committee this Thursday so it can go to the full board. Gonet stated that he will take photos of the site once the paperwork is approved.
3. **Recycling Program and Events Update/Approval:** Report given by Ben Bishop.
 - Electronics Recycling Drive in Litchfield this Saturday, October 10th, 2015. Bishop stated that they are advertising in the two newspapers and on WSML. Bishop stated that he is the only employee working on Saturday and that BLH is bringing a big crew to work the recycling drive and it won't cost the County any money for labor.
 - Bishop stated that Bob Sneed came out to help get some ideas of building onto the Hillsboro drop shed. Bishop received and shared two quotes for the concrete and the addition. The committee will review until next month.
 - Bishop stated that Pennell Fork Lift is here now making adjustments on the conveyor belt and he showed one of the worn out cleats to committee members and stated with the cleats in this shape, processing the cardboard chunks can damage the cylinders on the baler.
 - Gasparich asked Bishop to look into a lease option for a new baler.
4. **Animal Control Facility Program Update/Approval:** Report given by Amanda Daniels.
 - Animal Control Ordinance: Daniels reported that Assistant States Attorney Betsy Wilson has reviewed the draft animal control ordinance with revisions that she prepared. Wilson had some questions and wanted a couple of things re-worded and Daniels has answered Betsy's questions and made the revisions. Betsy Wilson is now reviewing the final draft which should be ready for committee review in a couple of weeks.
 - Fee Increase: The committee discussed the afterhour's calls to municipalities and that we may need to charge extra for staff to respond to these calls. This requires additional hours and cost for staff to work. The committee also discussed the need to start

charging the municipalities for inhumane investigations in their jurisdictions. The committee will review the fees in the ordinance and look at the municipal fee structure at next month's meeting.

- Rabies/Microchip Clinic held on September 26th – Daniels reported that there was a good turnout for the clinic and that 17 Microchips, 52 rabies shots and 20 Parvo shots were given.
- Zion Lutheran Pre-K tours: Daniels reported that pre-k students from Zion Lutheran in Litchfield came to tour the facility on two different days and they brought treats for the animals.
- Open House for Volunteers: Daniels reported that she has scheduled an open house for volunteers on Saturday, October 17th from 1:00 pm to 3:00 pm. Some lite refreshments will be served and adoption fees will be waived for that day. Daniels also reported that the month of October is Pit Bull awareness month so the fees will be waived for this month on pit bull dogs.
- Donation: Daniels stated that a \$1,000 donation was given to animal control in honor of Ruth Johnstone who volunteered a lot of her time transporting animals for the facility. The money has been requested to be used towards a meet and greet room for potential adopters to view animals.
- Fencing Quote: Daniels shared a quote from fence masters to add some fencing to create two additional play yards for the dogs.

5. **Committee Dates for 2016 Update/Approval:** The committee reviewed and approved the committee meeting dates for 2016. **Motion by Chuck Graden and second by Joe Gasparich to approve the 2016 committee dates and times as presented. All in favor, motion carried.**

6. **Other Business Update/Approval:** None at this time.

Motion by Joe Gasparich and second by Richard Wendel to pay the Bills. All in favor, motion carried.

Motion by Chuck Graden and second by Mike Webb to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 9:45 a.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Personnel Committee Meeting Minutes

Date: Wednesday, September 30th, 2015

Time: 8:30 am - County Board Room

Members Present: Chairman Mary Bathurst, Vice Chairman, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Board Chairman Roy Hertel

Members Absent:

Others Present: Ray Durston, Holly Lemons, Chris Walters, Bill Traylor and Debbie Compton

The committee met to discuss the following:

1. **Local 397 Union Negotiations Update/Approval:** Mary Bathurst introduced Attorney Chris Walters who will be representing the County in the union negotiations. The committee discussed the issues and caucused several times before coming to a tentative agreement. The issues will be discussed further in executive session at the full board meeting.
2. **Local 148 Union – Circuit Clerk’s Office Negotiations Update/Approval:** Circuit Clerk Holly Lemons was present to discuss setting a date to open negotiations. Lemons will work on getting a proposal to submit. Attorney Chris Watkins will communicate with Lemons.
3. **Local 773 Sheriff Dispatchers/Jailers Dispute over Penalty for Pension Fund & Addendum Update/Approval:** Chairman Hertel stated that he would like for the union to sign this addendum before he signs it. The pension amounts were checked and verified by Pam Ott. Chris Daniels will contact the union so get signed copies from them for Chairman Hertel to sign.
4. **Review Time Off Update/Approval:** Committee will review the time off reports submitted by the county offices at their October committee meeting..
5. **Zobrio Human Resources Module Update/Approval:** Mary Bathurst reported that she will contact Dave Penrod from Zobrio to work with a pilot office on the Human Resources Module to keep track of time off.
6. **Review Draft of Personnel Manual Updates from ICRMT Update/Approval:** Bathurst reported that she reviewed the personnel manual submitted by ICRMT and met with Assistant States Attorney Betsy Wilson. Bathurst and Wilson are recommending some changes to the County Employee manual based on the information given by ICRMT. The committee will review the Personnel Manual updates at next month’s meeting and submit them to the full board to review for one month. Approval will be at the December full board meeting.
7. **Committee Dates for 2016 Update/Approval:** The committee reviewed and approved the committee meeting dates for 2016. **Motion my Jim Moore and second by Bill Bergen to approve the 2016 committee meeting dates. All in favor, motion carried.**
8. **Holiday Schedule for 2016 Update/Approval:** The committee reviewed and approved the Holliday schedule for 2016. **Motion by Jim Moore and second by Bill Bergen to approve the 2016 Holiday Schedule. All in favor, motion carried.**
9. **Executive Session to Discuss Personnel and Litigation Issues Update/Approval:** None at this time.
10. **Other Business Update/Approval:** None at this time.

Motion by Bill Bergen and second by Mike Plunkett to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at 11:50 am

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Road & Bridge Committee Meeting Minutes

Date: Wednesday, October 7th, 2015 **Time:** 8:30 AM – Highway Department

Members Present: Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Evan Young, and County Board Chairman Roy Hertel

Members Absent: Board Chairman Roy Hertel

Other Present: County Engineer Kevin Smith, Brian and Dean Brown

The Committee met today to discuss the following:

1. **North Road Damage Update/Approval:** Brian and Dean Brown were not notified that the county was going to fix the road and they never got a police report. The Browns received a letter from assistant States Attorney Betsy Wilson with an itemized invoice for damages. The Browns admit that they did the damage to the North Road. They want to know why they were not notified and why the witness did not stop the tractor. The pictures did not identify where the pictures were taken. Three or four places were hit on the road. They only want to pay 25%. Insurance companies need their own pictures and send their own adjuster. They don't want to pay for something that was not damaged. Both lanes of the North Road needed to be sealed. The Browns haven't talked with the insurance company. Travelers is their insurance company and they will turn in a claim. The Browns not here to argue and they will turn in a claim to their insurance today and to contact Kevin Smith. The Browns knew that they did the damage at the time this was done on May 7th and they were not aware there was going to be a problem or that they were going to be billed for damages so they never contacted their insurance company. Kevin Smith did not know that the Sheriff's Department didn't send the Brown's a police report. Harold Reynolds was driving the tractor and not Dean Brown as he was in Du Quoin Illinois. Miles stated that the people who damage the road are responsible for fixing the damages. Dean Brown stated that he knew about the damages caused by their tractor a week or two after the incident but didn't realize.
2. **Pine Street, Irving Update/Approval:** Engineer Smith reported that the major phase of the Pine Street was completed in about a week. It was dug out and old soil removed and then compacted with CA6. Smith stated that drivers were going fast and created a lot of dust and that Illinois Road Contractors will come in tomorrow to apply a dust prohibited. Two phase treatment will be put down and rolled out and then applied again. The road will need to be closed at 8:00 a.m. tomorrow until about 3:00 pm. Smith reported that they will apply the sealer next spring.
3. **Nokomis Quarry Boring Project Update/Approval:** Engineer Smith stated that he was given some drawings from the Nokomis Quarry's Engineer that will be installing a 12' encased pipe under County Highway 7 (Taylorville Road). Nokomis Quarry is wanting to put a conveyor belt in this pipe under the road. The committee discussed the need to issue a \$50,000 bond for this project in case there are any damages to our road. Mary Bathurst suggests that Betsy Wilson take a look at the permit before it goes to the company.
4. **New Wave Phone Contract Update/Approval:** Engineer Smith stated that he talked with Bill Purcell regarding the phone and internet contracts. Engineer Smith stated that they have three landlines and one fax and the New Wave will have unlimited long distance. The current Consolidated phone bill is about \$287 per month and the New Wave Communications. **Motion**

by Bob Sneed and second by Glenn Savage to accept the contract with New Wave. All in favor, motion carried.

5. **P.E. Agreement, McDonough-Whitlow, P.C., 15-10120-00-BR, Nokomis Township, Cottonwood Trail Update/Approval:** Committee reviewed and approved the P.E. Agreement with McDonough-Whitlow PC. This bridge is on Cotton Wood Trail near Nokomis. **Motion by Mike Webb and second Evan Young to approve the P.E. Agreement with McDonough Whitlow P.C. for an amount not to exceed \$61,900 for the bridge #15-10120-00 in Nokomis Township on Cottonwood Trail. All in favor, motion carried.** Smith reported that this bridge is scheduled to be done next year.
6. **P.E. Agreement, Hurst-Rosche, 15-05120-00-BR, Fillmore Township, North 11th Avenue Update/Approval:** The committee reviewed and approved the P.E. Agreement with Hurst-Rosche for the bridge in Fillmore Township a mile south of Seven Sisters that has a 5 ton weight limit. **Motion by Evan Young and second by Mike Webb to approve and recommend the P.E. Agreement with Hurst-Rosche for an amount not to exceed \$41,000 for the Fillmore Township Bridge #15-05120-00. All in favor, motion carried.** Smith reported that this bridge is scheduled to be done next year.
7. **Resolution #2015-11: Resolution to appropriate funds for 1128 B-CA, North 17th Avenue, Irving Township, 50% Road District – 50% County Update/Approval:** Engineer Smith stated that the estimate is \$11,000 that will be split 50% each for an amount of \$5,500 each. **Motion by Evan Young and second by Mike Webb to approve Resolution #2015-11 to appropriate funds for 1128 B-CA North 1st Avenue in Irving Township in the amount of \$5,500. All in favor, motion carried.**
8. **Resolution #2015-12: Resolution to appropriate funds for 1129 B-CA, North 20th Avenue, Nokomis Township, 50% Road District – 50% County Update/Approval:** Engineer Smith stated that the estimate is \$15,000 with the County portion of 50% in the amount of \$7,500. **Motion by Bob Sneed and second by Earlene Robinson to approve Resolution #2015-12 to appropriate funds for 1129 B-CA on North 20th Avenue in Nokomis Township in the amount of \$7,500. All in favor, motion carried.**
9. **Crude Oil Pipeline Update/Approval:** Engineer Smith reported that he received a map from Dakota Pipeline that shows they will may using 29.5 miles of county roads and it is time to decide on a bond amount for the permit. Engineer Smith stated that he contacted IDOT who replied that if a hauler is carrying 80,000 loads they can travel on your roads all day long and don't need a permit. Engineer Smith stated he will have a meeting with the crude oil pipeline people Tuesday afternoon after the board meeting and Chairman Hertel would like something approved at the full board meeting on Tuesday morning. Engineer Smith stated that it is open ended on what to charge for bond because there are unknowns like how many trucks and the weather. The committee discussed proposing a \$1 million dollar minimum bond and then bring it up for discussion at the full board meeting. Engineer Smith also needs to get an Administration Fee to charge them for their permits. Smith talked to Adams County which is higher, they are hiring someone part time to follow them around 8 hours a day. They claim to be in the county for 2 to 2.5 weeks. Smith wants to hire someone to oversee them for this time period. The committee discussed some additional admin work in the amount of \$25,000 for four weeks to cover wages and mileage. Savage stated he doesn't think that we should be hiring someone at this time for this project. By Phone, Chairman Hertel stated that he would like for the overseeing work to be done ourselves and only get someone if we can't oversee them. Hertel

doesn't want to lock ourselves into hiring some else. Engineer Smith will also check with some of the other County Engineers that this project will impact to see what they are charging for bond and administrative fees. **Motion by Bob Sneed and second by Mike Webb to set the administrative cost at a minimum of \$25,000. Savage says no. all other vote yes. Motion carried.**

10. Above-ground Fuel Tanks Update/Approval: Engineer Smith stated that they had to wait for electrical work to be done and the fuel pumps should be operational soon.

11. Other Business Update/Approval: Engineer Smith stated that he was informed that we will need a whole new set of grater tires because of the Pine Street project. The replacement cost will be about \$13,000 for the tires.

Motion by Mike Webb and second by Glenn Savage to Pay Bills. All in favor, motion carried. Motion by Earlene Robinson and second by Evan Young to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 10:08 am. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.