

Montgomery County Board

Buildings & Grounds Meeting Minutes

Date: Friday, September 4th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Bob Sneed, Chuck Graden, Gene Miles, Jim Moore, Richard Wendel, Board Chairman Roy Hertel

Members Absent: Nikki Bishop

Others Present: Sandy Leitheiser

The committee met today to discuss the following:

1. **Maintenance Issues and Report Update/Approval:** Sneed reported that two expansion tanks were replaced at the jail and New Courthouse. The new rail and posts on the fire escape were painted. Sneed reported that Otis came and fixed the elevator at the New Courthouse. Sneed reported that the elevator at the Historic Courthouse was down for eight days because the main drive went out.
2. **Proposal for Engineering Services to Review the Annex Building Issues Update/Approval:** Sneed reported that he and Ken McDonough went through the Annex Building to assess what work would need to be completed to keep the water from coming in the building. The front lentil is leaking into the ROE office and will be addressed in the bid specs along with tuck pointing 100% of the west wall. Sneed stated that work to install a metal rod to tie in the walls on the second floor will be presented in a separate bid. There will be some plaster repairs and a few other things that will have to be repaired. Sneed stated that we should bring it up to the full board. Chairman Hertel stated that the chimney on the east wall towards the north on the Historic Courthouse has some bricks missing and needs to be repaired.
3. **Communications Tower Update/Approval:** Rick Robbins and Greg Nimmo were present to discuss the work being done on the communication tower by Cress Hill. Public Safety Group is the contractor and they started cleaning the metal yesterday. Robbins thanked the Highway Department for cleaning up the access area to the tower in a timely manner. The Highway Department will also clean up some metal scrap that was removed yesterday and scrap it. Weather permitting; they will start painting the tower next will start next week and it will cost about \$7,500. Robbins stated that there were some comments about moving antennas yesterday at Finance Committee and that there will be a redundant system on the current tower. They will move the highway department antenna up higher and are looking at possibly leasing some space to the school district.
4. **Signage for Historic Courthouse and Courts Complex Update/Approval:** Clerk Leitheiser reported that she took a sample of the sign to the Coordinating committee and received feedback that the sign should a white back ground with black lettering and the building and grounds committee advised Leitheiser to work with Circuit Clerk Lemons on a final sign layout. Leitheiser also reported that she secured a grant in the amount of \$5,200 from the Help America Vote Act and will use the funds to remodel the handicap entrance in the basement of the Historic Courthouse. The committee looked at flooring choices and gave a recommendation to Clerk Leitheiser. A new railing will also be purchased and installed.
5. **ServPro Disaster Assessment of County Buildings Update/Approval:** Leitheiser reported that the ServPro assessment books for the various departments, buildings and agencies are ready for distribution.
6. **Curbs, Gutters and Sidewalks around Courts Complex Update/Approval:** Committee is waiting for bid information from the City of Hillsboro.
7. **Other Business Update/Approval:** Committee reviewed the contracts with Wareham's Security and Betsy Wilson's comments. Sneed reported that he talked with Wendy Keller regarding Betsy's two comments and that Wendy verbally agreed to delete section 8.1 in the contract. **Motion by Richard Wendel and second by Jim Moore to delete section 8.1 and sign and return the contracts. All in favor, motion carried.**

Motion by Gene Miles and second by Richard Wendel to pay the bills. Motion carried.

Motion by Jim Moore and second by Chuck Graden to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:50 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Coordinating Committee Meeting Minutes

Date: Friday August 28, 2015

Time: 8:30 am – County Board Room

Members Present: County Board Chairman **Roy Hertel**, Personnel Chairman **Mary Bathurst**, HWE Chairman **Connie Beck**, Finance Chairman **Megan Beeler**, Economic Development Chairman **Heather Hampton+Knodle**, Road & Bridge Chairman **Gene Miles**, EMA/Ambulance Chairman **Glenn Savage**, and Building & Grounds Chairman **Bob Sneed**

Others Present: Congressman Rodney Davis, Mike Plunkett, Bill Schroeder

The committee met today to discuss the following:

Coordinating Committee: Roy Hertel, Board Chairman

1. **The Tourism Bureau Illinois Letter:** Committee discussed the letter sent by Chairman Hertel and we are waiting for a response from the State for an amount of funding.
2. **Water Line Connection Update/Approval:** Committee discussed this issue with Congressmen Davis
3. **State Income Tax – Local Government Distribution Fund, HB 365 Update/Approval:** Discussed with Congressman Davis.
4. **Coal Mine Update/Approval:** Committee discussed coal and federal regulations with Congressman Davis.
5. **Other Business Update/Approval:** Other issues discussed with Congressmen Davis include: Phase II funding for the Eagle Zinc project and request for a different contractor, broadband, straightening the road in Nokomis by the Catholic School, Transportation bill, and MFT funding.

Building & Grounds Committee: Bob Sneed, Chairman *Friday, September 4th at 8:30 a.m.*

1. **Maintenance Issues and Report Update/Approval:** Sneed reported that the elevator was down for 8 days and is now operational.
2. **Proposal for Engineering Services to Review the Annex Building Issues Update/Approval:** Sneed reported that he and Ken McDonough went through the Annex building yesterday so they can prepare the bid specs for the repairs.
3. **Communications Tower Update/Approval:** Chairman Hertel stated that they will be at the Building and Grounds committee to report on the one bid to paint the communication tower. The gate was installed by the highway department and the Sheriff's office needs to get a lock for the gate.
4. **Signage for Historic Courthouse and Courts Complex:** Leitheiser shared a picture of the new sign that will be installed between the Historic and New Courthouses that she and Holly Lemons worked on. Jorn Sign was awarded the proposal. Committee discussed getting a white background with dark letters.
5. **ServPro Disaster Assessment of County Buildings Update/Approval:** Leitheiser reported that the survey is complete and reports have been sent to us. Shut off labels for water and gas shut offs will be installed by Lloyd Meyer and Leitheiser and the ServPro report for each office will be delivered.
6. **Curbs, Gutters and Sidewalks around Courts Complex Update/Approval:** Committee will discuss.
7. **Other Business Update/Approval:** Sneed reported that Leitheiser received a grant for \$5,200 for the Help America Vote Act and will redo the handicap ramp in the basement of the Historic Courthouse with a railing and carpet.

Economic Development Committee: Heather Hampton+Knodle, Chairman *Thursday, Aug. 27 at 8:30 a.m.*

1. **MCEDC Update/Approval:** MCEDC report was given by Will Shalter yesterday at the committee meeting.
2. **Revolving Loan Fund Report Update/Approval:** Shalter gave the report yesterday.
3. **Utilities Update/Approval**
 - Dakota Access – Committee discussed the meeting in Pana.

- Grain Belt and other - Haven't heard any results from the meetings.
4. **Business Sites and Development Update/Approval:**
 - a. Eagle Zinc Operable Unit 2 – \$9 million Federal funding for phase II of the Eagle Zinc cleanup
 - b. Electronics Recycling Pitch – Shalter will be calling Connie Beck. No luck getting someone from BLH.
 - c. CEO Program – 1st week of classes have taken place. Networking on November 16th at 5:30 at the new Holiday Inn in Litchfield.
 5. **Tourism Update/Approval:**
 - a. Tourism South – Letter sent Update/Approval – Committee discussed. Shalter is in communication with municipalities to see if they are interested to put anything in their publications because the deadline is in October.
 - b. Farmesville Bike Trail – signage, road pack, intergovernmental agreement with Pitman Township – Hampton+Knodle stated that she will draft language for the IAG. Ron Deabenderfer will work on getting the signage for the bike trail.
 6. **Planning Update/Approval:**
 - a. Planning Commission Update:
 - b. West Central – Hampton+Knodle reported that she and Tim Hopper attended a meeting in Carlinsville on 8/12/15 which was supposed to be an Economic Development Administration meeting. It turned out to be an evaluation meeting for the program with Mike Scherer and Mike Cavanaugh in attendance. Hampton+Knodle stated that she brought up issues with workforce development. Cavanaugh did share a good report with all the water infrastructure grants that he has been successful in getting. Hampton+Knodle reported that she was at a meeting where Cheryl Welge was at and they talked about getting more out of West Central Development regarding workforce development. Other workforce development groups around the state are getting more services.
 7. **Infrastructure Update/Approval:**
 - a. Broadband Opportunity – More research is being done. A group is looking to relocate to the county and they hope to have 200 tech jobs in the county by next year. It requires a lot of development and we need to see if the county can help.
 8. **IACBM Memo regarding Lt. Governor's Unfunded Mandates Survey Update/Approval:**
Hampton+Knodle shared some examples and Daniels will forward an email to Department Heads for further input.
 9. **Incentives – EZ, abatements Update/Approval:**
 - a. Enterprise Zone Legal Description – work is under way and a mayor's meeting will be scheduled.
 - b. Enterprise Zone New Application – The State announced the 49 winners and that there will not be any new zone certified because of the budget. Hampton+Knodle stated that she had a meeting yesterday with the DCEO chief of staff and we can proceed with a new application. The state is just waiting for a budget to be passed.
 10. **CIPT – CEFS Update/Approval:** Committee discussed some issues with the Senior Center and parking that Nikki Bishop brought up at the Economic Development Committee.
 11. **Other Business Update/Approval:** None at this time.

E.M.A./Ambulance Committee: Glenn Savage, Chairman *Monday, Aug.31st at 8:30 a.m.*

1. Ambulance District Budgets for County Board Update/Approval: Committee will discuss and approve.
2. Ambulance calls Update/Approval: Committee will discuss.
3. Hazard Mitigation Plan Meetings Update/Approval: Committee will discuss.
4. Mitigation Planning Update/Approval: Chairman Hertel stated that a letter will need to be sent to all the taxing authorities. Leitheiser stated that Holmes asked for labels from the database.
5. Other Business Update/Approval:

Finance Committee: Megan Beeler, Chairman *Thursday, September 3rd, 2015.*

1. **Broadband-Internet Fees and Providers Update/Approval:** Bill Purcell and Judge Roberts – Chairman Hertel stated that he received an email from Judge Roberts regarding the internet service provided and that Bill Purcell is researching fees and amount of services.
2. **Communications Tower - Leasing Out Space Update/Approval:** Rick Robbins is working on this and will report.
3. **SOA Report Update/Approval:** The Journal News is moving forward with advertising on the Beacon Web Site.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Committee will discuss.
5. **Frequency for Bidding Our Professional Services Update/Approval:** Committee will review.
6. **KEB Auditing Services – RFP Update/Approval** - Committee reviewed a letter from KEB regarding the auditing services and the request for more money to perform those services based in them having to recreate the wheel and deal with documents from two accounting softwares. Hampton+Knodle stated that these additional fees being requested by KEB should come out of the Treasurer's budget and Chairman Hertel responded that it all comes out of the same pot anyway. Bathurst stated that the money for the journal entries were out of the normal services and they need to do some auditing to find out why these took place. Beeler stated that the Treasurer's office needs to do these journal entries. Chairman Hertel stated that we will have to make decisions on what fiscal year the invoices will be paid from. Now that we know what needs to be put in the RFP regarding the two different softwares etc, the committee will discuss whether we need to go out for bid. Hampton+Knodle stated the reality and right thing to do is to see if KEB is willing to do this for a less amount and we need to continue with them. Beeler stated that we had no idea that when we changed financial softwares it would have a big impact on performing the audit.
7. **FY 2016 Budget Update/Approval:** The committee will discuss the following issues.
 - County Board Member Per Diem –
 - County Board Chairman and Committee Chairman Reimbursements
 - County Board Structure
 - Mileage Reimbursement
 - New/Used copiers for SOA & County Board Offices—Committee will discuss the proposal from Tom Day.
8. **Truth and Taxation Update/Approval:** Committee will discuss and we should not need to do this.
9. **Structural Permitting & Collection Process Update/Approval:** Nothing new to report at this time.
10. **Utility and Fees Review Update/Approval:** Nothing to report at this time.
11. **Zobrio Accounting Software Implementation & Access for Supervisors-Security Level Update/Approval:** Beeler stated that she was told that the Treasurer's Office is working with the Zobrio software and the boss of the company is working with the software developer and that IMRF will be added to the payroll software. Sandy Leitheiser reported that her office only has accounts payable access to the software. Beeler reported that the trainer has worked with Bill Purcell to set up a read only access to the software reports for County Department Heads and she will contact Bill Purcell to get the access started because the board has already approved this. Sandy Leitheiser reported that she found out yesterday that the trainer's last day was yesterday.
12. **County Hotel/Motel Tax Ordinance Update/Approval:** Chairman Hertel stated that we have two hotels in the county where we do not tax these and the committee should discuss. Litchfield has a hotel/motel tax in place.
13. **DevNet Contract Renewal Update/Approval:** The County Clerk, SOA and Treasurer Offices have all reviewed the new contract and agree that it should be renewed. Assistant States Attorney Betsy Wilson has reviewed the contract and said it is OK for the committee to recommend it to the full board.

14. Convey Deed Parcel #08-27-134-004 to the Village of Coalton Update/Approval: Committee will approve.
15. Convey Deed Parcel # 08-27-341-002 to the Village of Coalton Update/Approval: Committee will approve.
16. Convey Deed Parcel # _____ in the City of Litchfield pending payment. Committee will approve.
17. Updated copies of the budget for the committee to review: Committee will approve.
18. Discuss the location of the payroll function Update/Approval: Beeler stated that the committee will discuss.
19. Other Business Update/Approval: None at this time.

HWE Committee: Connie Beck, Chairman *Tuesday, Sept. 1st at 8:30 a.m.*

1. Elections Update/Approval: Leitheiser reported that candidate packets are available. Chairman Hertel stated that he would like to consolidate more precincts to save election costs. Precinct consolidation can only take place in June of every year.
2. EPA Report Update/Approval: Committee will discuss.
3. Recycling Program and Events Update/Approval: Committee will discuss.
4. Animal Control Facility Program Update/Approval: New part time person was hired.
5. Other Business Update/Approval: None at this time.

Personnel Committee: Mary Bathurst, Chairman *Wednesday, Aug. 26th at 8:30 a.m.*

1. Zobrio Human Resources and Time Keeping Modules Update/Approval: Bathurst reported that we can now work towards getting the time keeping module implemented.
2. Union Negotiations Local 397 (EMA, SOA & States Attorney Offices) Update/Approval: Bathurst will draft another email to the business agent regarding another meeting.
3. Employee Health Insurance, Dental & Vision Premium Reimbursement Update/Approval: This issue will be discussed in January 2016.
4. EEOC Recommendations in Policies per ICRMT Update/Approval: Bathurst stated that she will be reviewing the sample policy manual that was sent to us from ICRMT.
5. Executive Session (if needed) Update/Approval: Not needed.
6. Other Business Update/Approval: None at this time.

Road & Bridge Committee: Gene Miles, Chairman *Wednesday, Sept. 2nd at 8:30 a.m.*

1. Above-Ground Fuel Tanks Update/Approval: The fuel tanks are sitting on the concrete slab. The electrician
2. Pine Street, Irving Update/Approval: Start date - Monday, October 5th, 2015. There have been some invoices that came in to be expenses out of the Coal money for road and bridge improvements
3. Simpson Bridge Walshville Township Update/Approval: The bridge can be taken out next week. The funds have been released. IDOT has control and will work with contractor so the road will not be closed for ten months. WE have been waiting on this because of IDOT. Bid was let in July and then the state said they wouldn't release the money. The PLA was an issue in the beginning. Chairman Hertel stated that they are checking to see if there are any children residing in homes on the other side of that bridge.
4. Red Ball Trail Update/Approval:
5. 2015 MFT Funding Update/Approval:
6. Damage on North Road Update/Approval: Road was oiled yesterday. Black Diamond was also oiled.
7. Other Business Update/Approval:

Motion by Mary Bathurst and second by Glenn Savage to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 11:15 am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

EMA/Ambulance Committee Meeting Minutes

Date: August 31st 2015

Time:0830 **Monday-- EMA Office**

Members Present: Chairman Glenn Savage, Chuck Graden, Bill Bergen, Ron Deabenderfer, Joe Gasparich, Tim Hopper and County Board Chairman Roy Hertel

Members Absent:

Others Present: Greg Nimmo, Rick Robbins and Diana Holmes

Ambulance Call Reports:

Collections: Will have ready for Full Board meeting

AMBULANCE REPORT:

1. **Nokomis Ambulance Budget/Levy Update/Approval:** Chairman Hertel stated that Nokomis has agreed to lower their levy for 2016 by \$15,000 and that it is OK to pass all five ambulance budgets at the next county board meeting. **Motion by Tim Hopper and second by Ron Deabenderfer to accept and recommend the Nokomis Ambulance Budget to the full board. All in favor, motion carried. Gasparich abstains.**

EMA:

1. **Call List 911 Update/Approval:** Holmes stated that she invited Greg Nimmo to the meeting to discuss the procedure for the county call tree in case there is an emergency concerning the county employees or buildings. Chairman Hertel or designee would give the message to the 911 Office and they would then send a text message out to all the Department Heads who will then notify employees in their department. Gasparich suggested that the department heads would then respond via email to the Sheriff's office signifying that they received the message. Public Information Officer Leitheiser would then send out a media notice to the public. Holmes stated that she will give the department head list with contact information to Greg Nimmo. Chairman Hertel suggested doing a "test" run once the information is implemented. Glenn Savage stated with the updated technology, having the Sheriff's department send a text message is the quickest way to inform county employees and he will write a memo to department heads explaining the new procedure.
2. **Mitigation Planning Natural Hazard Events mailed to all Townships Update/Approval:** Holmes stated that she sent a letter to all the Townships regarding the Mitigation Planning meetings and only received one response.
3. **Request from Bank and Trust Litchfield Update/Approval:** Savage reported that he read the correspondence from Litchfield Bank and Trust where they are requesting information to help them plan for a disaster from a banking stand point and Savage advised Holmes to get additional information from them.
4. **Warehams Working on Solution for Panic Alarm at Security Desk Update/Approval:** Director Holmes reported that Warehams will advise her when they have a solution for installing a panic alarm at the front Security Desk. She has talked to all the security employees and they can't hear the alarm when they are in the security room so they decided to install something by the front security desk.
5. **Regional Meeting Update/Approval:** Savage stated that Director Holmes attended a regional meeting when they talked about radiation safety. Holmes stated that Stan Krushas embarrassed her by saying that Montgomery County was the only one that he didn't have to send back for corrections to their EOP.
6. **Panic Alarms Tested August 4th Update/Approval:** Holmes will complete the tests next week.
7. **Pocket Masks for AED's Have arrived Update/Approval:** Holmes stated the pocket masks for the AED's have been delivered and put with each of the AED units.

8. **EMPG IEMA Grant 2015 Update/Approval:** Holmes stated that we have not received any reimbursement money for 2015 and that she received a letter from James Joseph stating federal funds will be made available and should be sent out in October.
9. **EMPG IEMA Grant 2016 Update/Approval:** Holmes reported that federal funding has been approved for 2016.
10. **HazMat Table Top Update/Approval:** Gasparich stated that the HazMat Table top exercise took place in Raymond last Thursday.
11. **Other Business Update/Approval:** Rick Robbins invited members of the EMA meeting to attend the monthly IMT (Incident Management Team) meetings. Robbins stated that the IMT is developing and preparing plans for various emergencies. Nimmo stated that the IMT team meets on the third Thursday at 6:30 pm at the Health Department. Gasparich talked about duty officers that that a change in the HazMat protocol is needed. Gasparich Also stated that they need to sit down and revise the call run cards for MABAS because some information hasn't been updated for several years. Robbins reported that Darrin Beckman is the MABAS liaison for our area. Chairman Hertel stated that a meeting should be held with all the parties involved to get this straightened out. Chairman Hertel also reported that he has worked with the Hillsboro and Litchfield Fire Chiefs to get the territory lines resolved for the past couple of years and suggested that they just make it the township line. Fire departments and ambulances are crossing lines. The Hillsboro Fire Chief told Chairman Hertel that he will no longer solicit new subscribers past the Hillsboro Township line. It is now up to Litchfield Fire Chief to respond. Once the lines are drawn by both fire protection areas and agreed upon, Assistant States Attorney Betsy Wilson will send a letter with the ruling and the territory lines. Bill Bergan stated that he will go and talk with the Litchfield Administrator to see if this can be resolved.
12. **MOU letter of Explanation Update/Approval:** Chairman Hertel stated that the committee needs to draft a memo to go out with all the MOU to the taxing authorities. Leitheiser stated that she can print labels. Law enforcement agencies don't need to sign, but fire protection districts need to sign the MOU Leitheiser, Holmes, Chairman Hertel and Savage will discussed the procedure to get this mailed to all taxing authorities after the meeting.

Week of	Hillsboro	Litchfield	Nokomis /Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total

Processed Reports Will have reports by full board meeting.

Pay Bills Approval: Motion by Chuck Graden and second by Tim Hopper to pay the Bills. All in favor, motion carried.

Adjourn: Motion by Ron Deabenderfer and second by Bill Bergen. All in favor, motion carried.

Time: 9:20 am.

Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Economic Development Committee Meeting Minutes

Date: Thursday, August 27th, 2015

Time: 8:30 am – County Board Room

Members Present: Chairman Heather Hampton+Knodle, Megan Beeler, Nikki Bishop,
Ron Deabenderfer, Tim Hopper, Jay Martin and County Board Chairman Roy
Hertel

Others Present: Will Shalter

The Committee met today to discuss the following:

1. **MCEDC Update/Approval:** Will Shalter reported they helped Raymond get a grant for a police car. They are helping Nokomis work at getting a loan from USDA for help with water and sewer grant. Nokomis is having a hard time with their survey numbers and getting grants. Shalter also reported that they are looking at a TIF district in Nokomis. Hampton+Knodle stated that Shalter should look at a business district and ask them to look at that option. Shalter also reported that Coffeen did receive notification that they got \$23,000 grant for a police car and that they are also researching for a grocery store. Shalter stated that he met with the mayor of Panama and they are working on a generator grant that slipped through the cracks. Shalter stated that they have been in contact with the Village of Taylor Springs regarding their vehicle grant request and information was requested and not received. Chairman Hertel stated that the Historic Courthouse doesn't have a generator and asked that Will Shalter apply for a generator for the Historic Courthouse. Hopper stated that 15 people attended a two hour meeting for the MCEDC where they discussed setting up goals to focus on for the next four years. MCEDC has a board meeting on December 10th and may incorporate the current needs with their bylaws of the Corporation. There is a vacancy on the board for Nokomis. Hampton+Knodle reminded Shalter that the MCEDC board has the capability of developing property.
2. **Revolving Loan Fund Report Update/Approval:** Will shared the revolving loan report and stated that the payment was received. He has received questions regarding another loan and he will set up a RLF board meeting to review the information.
3. **Utilities Update/Approval**
 - Dakota Access – No not information
 - Grain Belt and other – Hampton+Knodle reported that there was a meeting in Springfield last week. They are looking for a decision from Illinois in November and that they may reapply in Missouri.
4. **Business Sites and Development Update/Approval:**
 - a. Eagle Zinc Operable Unit 2 – Committee discussed the recent announcement that the Federal Government has awarded an additional \$9 million in funding for phase II of the Eagle Zinc clean up. Chairman Hertel and the Coordinating Committee thanked Congressman Davis and his Office for their help when he attended the Coordinating Committee meeting on September 29th, 2015.
 - b. Electronics Recycling Pitch – Shalter stated that he has not received any responses from emails or calls regarding the BLH. Hampton+Knodle asked Shalter to call Connie Beck regarding his efforts to contact BLH and suggested that he go to BLH in Springfield. Shalter stated that he will get with BLH when they do their next electronics recycling drive in October.
 - c. CEO Program – Hampton+Knodle stated that today marks week one of classes for the 15 students. Today they are touring ACE Hardware in Hillsboro. Hampton+Knodle stated that she was their guest speaker yesterday. Hampton+Knodle stated that there will be a networking event in Litchfield from 5:30 pm to 7:30 pm on Monday, November 16th at the new Holiday Inn in Litchfield. Hampton+Knodle stated that eleven or twelve people that signed up to be a mentor when they signed up as an investor. This doesn't have to be a daily interaction and Hampton+Knodle asked committee members if they are interested in being a mentor. The event will be sometime in October in the morning class session. Ron

Deabenderfer asked if home school kids were asked to participate in the CEO program and Hampton+Knodle stated that she did reach out to three home schooled families that she knew and there was information put out in the 4-H organization.

Tourism Update/Approval:

- d. Tourism South – Letter sent Update/Approval. Shalter reported that the due date to reserve space in the ads for the Tourism South is September 15th for us to get information in for next year's publications. Shalter reported that he took some info over to Litchfield and other cities. The Committee discussed the next steps to getting in the bureau and an ordinance for the county to collect a hotel/motel tax for the two hotels located in the county. Shalter will coordinate getting info out to the communities regarding the deadlines
- e. Farmersville Bike Trail – signage, road pack, intergovernmental agreement with Pitman Township. Hampton+Knodle stated that the highway department has a sign machine however; it is more costly to get the signage materials so they can't do the signs. Hampton+Knodle asked Ron Deabenderfer to research pricing to purchase the signs.

5. Planning Update/Approval:

- a. Planning Commission Update: Next meeting will be October 21st at 5:30 pm.
- b. West Central – Hampton+Knodle and Tim Hopper attended an Economic Development Administration meeting on August 12th. Hopper stated that it was misleading on what the meeting was for. Mike Scherer and Mike Cavanaugh were in the meeting and they were asked about their opinions of the organization. The Regional Coordinator based in Chicago was also in attendance. There were no board members of West Central in the room for this evaluation. Hampton+Knodle reported that they did not know what the meeting was going to be about. Macoupin County representative was not in attendance. Hampton+Knodle stated that she told everyone that our communities were asked to provide their priorities for the CEDS document and there has not been any development. Hampton+Knodle stated that the issue with West Central is workforce development and she asked how we improve the employment in our area.

6. Infrastructure Update/Approval:

- a. Broadband Opportunity – Hampton+Knodle stated that there has been a couple of conversations regarding broadband that that Shalter has worked with some of the school districts. Shalter is working to find other ways to fund this project if they don't go with E-Rate. Cost benefit analysis work needs to take place and it is hard to find out how to connect all the fiber lines.
- b. Central Illinois Public Transit- CEFS Update/Approval – Hampton+Knodle stated that she doesn't have any new information. Nikki Bishop stated that she talked with Lyn Fugate regarding the CIPT routes and there are some issues and tensions with parking for the vans and buses and are not being utilized. Fugate pushed for vehicles to get seniors out and would like for the service to be utilized more. Committee discussed that vehicles might not be used to their full potential.

7. IACBM Memo regarding Lt. Governor's Unfunded Mandates Survey Update/Approval: Committee discussed the memo that was sent out by the Illinois Association of County Board Members regarding unfunded mandates and asked Chris Daniels to forward the memo to all department heads for their input.

8. Incentives – EZ, abatements Update/Approval:

- a. Enterprise Zone Legal Description – Tony Hard is working on the legal descriptions. The Committee discussed the news from the Governor's office not certifying any more zones and that this is due to the State Budget not being approved.
- b. Enterprise Zone New Application – Chris Daniels is getting resolutions out to taxing authorities. Shalter is looking for ways to identify abandoned buildings by the water bills. Hampton+Knodle suggested looking at the SOA's office because the Assessors should know.

9. Other Business Update/Approval: Hampton+Knodle stated that we should communicate with Senators regarding getting help with the regulations at the coal mine regarding the carbon dioxide levels.

There are no bills this month.

Motion by Nikki Bishop, second by Jay Martin to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 10:20 am. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Finance Committee Minutes

Date: Thursday, September 3rd, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Megan Beeler, Mary Bathurst, Connie Beck, Joe Gasparich, Heather Hampton+Knodle, Mike Plunkett and Board Chairman Roy Hertel.

Others Present: Betsy Wilson, Liz Holcomb, Aimee Shelton, Bill Purcell, Ray Durston, Hugh Satterlee, Ron Jenkins, Rick Robbins, Greg Nimmo, Trisha Maulding and Sandy Leitheiser.

The committee met today to discuss the following:

1. **Broadband-Internet Fees and Providers Update/Approval:** Bill Purcell shared information with the committee regarding New Wave versus Consolidation for Internet and phone service. The Health Department and School District have already changed over to New Wave and are happy with the faster internet for a lower cost. Hugh Satterlee stated that they also have free long distance with New Wave and that their internet is so much faster. Gasparich stated that the New Wave internet in Nokomis is slow. Purcell stated that he will give the New Wave contract to Assistant States Attorney Betsy Wilson for review.
2. **Communications Tower - Leasing Out Space Update/Approval:** Rick Robbins shared a timeline of work to be done on the communication tower and that they will entertain leasing out space on the current tower if the frequencies don't interfere with our equipment. Robbins stated that the Hillsboro School District is interested in space. Gasparich asked how much redundancy will be on the towers and Robbins responded that it will depend on frequencies and equipment. The 911 and Sheriff Department antennas will be moved to the highest level. GTFI is the company that will evaluate where the antennas will be placed.
3. **SOA Report Update/Approval:** Durston reported that all assessor books have been returned and are being entered. The 2014 Sales Ratio study was received August 25th and once all the data entry is complete the township factors will be calculated. The Publication will be before November. Durston also reported that the legislation was changed for the Disabled Veterans Homestead exemption for the 20145 tax year. The DevNet contract was received and some changes made and sent to Betsy Wilson for review. Durston stated that there will be some training for Pictometry in October and information regarding ConnectExplorer a new product will be presented. Durston reported that he has been communicating with John Galer regarding the advertising on the Beacon Website and that Cassidy is working on layers that will be added to the Beacon site. The school district layer is by the tax codes. Leitheiser thanks Ray for the coal rights match up and making great progress.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Committee reviewed the reports and Treasurer Jenkins stated that we received \$119,000 for July and \$124,900 for August. Chairman Hertel stated that he called Senator Kirk's Office yesterday to talk with him about the Federal regulations regarding the carbon dioxide levels at the coal mine because the Deer Run coal mine is being held to a different standard.
5. **Frequency for Bidding Our Professional Services Update/Approval:** Committee discussed the motion from October 11th, 2011 that approved the frequency for bidding out Professional Services. Chairman Hertel stated that we shouldn't put ourselves in a box and if things are OK and prices are acceptable, then we don't have to put out for bid if we are happy with their services.
6. **KEB Auditing Services Letter to Revise Price Update/Approval:** Beeler stated that she received a letter from KEB stated that after they made their initial proposal, they didn't realize the number of journal entries and that we were in the middle of a software change. There will be five months of Harris software data and seven months of Zobrio software data which will cause an increased amount of work. KEB asked for an additional \$15,100 for the additional work to audit information from two softwares. KEB also asked for an additional \$13,100 for completing the adjusting journal entries which would be an

additional cost every year. Beeler stated that she called KEB and asked what the fees would be if the Treasurer's office will do the journal entries and we don't know if they can because of the new GASBY 68 regulations. Treasurer Jenkins didn't know what they didn't include journal entries as part of their bid. Beeler stated that we have not signed a contract yet and we don't know how much additional work will be required. The Committee discussed going out for proposal again. Jenkins stated that he has already given them the adjusting entries for IMRF for GASBY 68. KEB wants to start some preliminary work now so they need the letter signed. Discussion took place on the additional fees for journal entries and negotiating a fee. Beeler will contact KEB. Committee discussed having a special meeting at 8:00 am on Tuesday, October 8th before the full board meeting regarding putting the audit out for bid.

7. **FY 2016 Budget Update/Approval:** Committee reviewed revised copies of the FY 2016 budget
 - County Board Member Per Diem – Beeler reported that the Committee voted last month to decrease by 20% but not the full board because she wanted to present the Chairman reimbursements as well.
 - County Board Chairman and Committee Chairman Reimbursements – Beeler stated that she would like for the reimbursement to be decreased by 20%. **Motion by Bathurst and second by Hampton+Knodle to decrease the salary from \$750 to \$600 per year. All in favor, Plunkett votes no. Motion Bathurst and second by Hampton+Knodle to decrease the Board Chairman's salary to \$6,000. Gasparich, Plunkett and Beck voted no. Bathurst, Hampton+Knodle and Beeler votes yes. Tie vote, Motion fails.**
 - County Board Structure – Beeler, Gasparich and Plunkett are reviewing information from other counties. Committee will research further.
 - Mileage Reimbursement – Committee voted last month to lower the county mileage reimbursement to \$.44 but not the full board.
 - Utilities at Recycling and Animal Control - Beck reported that the HWE Committed discussed changes to the revenue and expenses on the budget and they would like for the utilities for recycling and animal control come out of building and grounds budget like all the other general fund offices. Motion by Hampton+Knodle and second by Gasparich to line item utilities out by facility. Discussion. Committee discussed the issues with breaking out utilities for all the offices and wanted to see the utility expenses by building. After discussion, Hampton+Knodle rescinded her motion. All expenses for utilities will go to building and grounds office 005. Committee also discussed the salary increase for the Animal Control Warden Supervisor that was approved by the HWE committee for extra after hours work. The finance committee discussed putting in \$2,500 in a line item for extra calls and it would be expensed as needed so the emergency phone stipend will come out of the salary line item. Plunkett stated that someone needs to make the decision on who goes out after hours for calls and Beck stated that the Animal Control Supervisor would called to make the decision. Beeler suggested that the HWE committee set some parameters for after hour calls.
 - Copier Maintenance Fees for General Fund Offices out of office 47 per Chairman Hertel - Ok to change to office 047.
 - Two Used copiers for SOA & County Board Offices--proposal from Tom Day. Daniels and Durston shared a proposal from Tom Day to purchase two refurbished color copiers for \$4,995 each. **Motion by Hampton+Knodle and second by Mike Plunkett to purchase two used color copiers for the SOA and County Board Offices. All in favor, motion carried.**
 - Committee discussed the other line items of the budget.
8. **Truth and Taxation Update/Approval:** Beeler stated that we are under the 5% so we will not need to hold a truth and taxation hearing.
9. **Estimated Tax Levy Update/Approval:** The committee discussed the Real Estate Tax Levy/Extension Summary that was submitted by Treasurer Jenkins. The estimated extension is \$5,396,588 which is a

4.9983% increase. **Motion by Connie Beck and second by Mary Bathurst to approve the estimated extension in the amount of \$5,396,588 which is a 4.9983% increase. All in favor, motion carried.**

10. **Structural Permitting & Collection Process Update/Approval:** Will be discussed at the next meeting.
11. **Utility and Fees Review Update/Approval:** Will be discussed at the next meeting.
12. **Zobrio Accounting Software Implementation & Access for Supervisors-Security Level Update/Approval:** Treasurer Jenkins gave the committee a punch list from Zobrio that the Company believes are completed. Treasurer Jenkins stated that he would not sign the punch list because he doesn't believe they provided what was promised to the County. The punch list was given to Attorney Wilson for her to contact Treasurer Jenkins and document those items that have not been completed and for her to contact the company about this matter. It was the position of the committee and the Chairman of the Board that they would not be signing the punch list due to the fact that they have not been involved in any of the training presentations of Zobrio. Any approval would have to come from the Treasurer and County Clerk of the contract. Beeler. Beeler stated that we will send a letter to Zobrio to encourage them to work on the punch list items that the Treasurer states are not complete. Bathurst stated that she will call Dave Penrod regarding the Human Resource Time Keeping Module because it will not work in the Sheriff's Office for what they want but we may look at it in other offices. Betsy Wilson told the committee that she met with Treasurer Jenkin's staff regarding the software implementation and issues. The last payroll was completed by using the Zobrio software and there were some issues with IMRF. Betsy Wilson stated that there is nothing to give us grounds to revoke this contact. Wilson stated that she will get with Treasurer Jenkins regarding he punch list. Bill Purcell has worked on getting sign on access for the Supervisors to look at the Zobrio reports and Beeler asked if training will be available. They were not sure if training would be available. Beeler asked if the budgets and fixed asset modules were being used and Treasurer Jenkins responded that not using the budget module and they are using the fixed asset modules. Jenkins is using Excel for preparing the budgets.
13. **Payroll Function Update/Approval:** Beeler shared information regarding Attorney General Opinions regarding the state statute that has the payroll function being completed in the County Clerk's Office. Leitheiser stated that with the tight budget, she wanted the committee to be aware that this change would require additional expenses such as an employee, training, housing and an audit of the payroll. The committee discussed the Attorney General Opinions and asked that Betsy Wilson review further and asked that the States Attorney's Office issue a written opinion.
14. **County Hotel/Motel Tax Ordinance Update/Approval:** Committee reviewed an email and information regarding the Hotel/Motel tax. There are two establishments in the county to consider for an ordinance. The committee will continue discussion next month.
15. **DevNet Contract Renewal Update/Approval:** Beeler reported that Betsy Wilson has reviewed the contract and the SOA, Treasurer and County Clerk office holders are OK with the contract. **Motion by Plunkett and second by Bathurst to approve the DevNet Contract. All in favor, motion carried.**
16. **Convey Deed Parcel # 08-27-134-004 to the Village of Coalton Update/Approval:** **Motion by Gasparich and second by Hampton+Knodle to approve conveying the deed on parcel #08-27-134-004 to the Village of Coalton. All in favor, motion carried.**
17. **Convey Deed Parcel # 08-27-341-002 to the Village of Coalton Update/Approval:** **Motion by Gasparich and second by Hampton+Knodle to approve conveying the deed on parcel #08-27-341-002 to the Village of Coalton. All in favor, motion carried.**
18. **Convey Deed Parcel # in the City of Litchfield pending payment Update/Approval:** The payment did not come in yet so this will be approved next month.
19. **Other Business Update/Approval:** None at this time.
Motion by Hampton+Knodle and second by Connie Beck to pay bills and approve payroll. All in favor, motion carried.
Motion by Hampton+Knodle and second by Bathurst to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at 11:55 a.m. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board HWE Committee Meeting Minutes

Date: Tuesday, September 1st, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Connie Beck, Chuck Graden, Joe Gasparich, Earlene Robinson, Mike Webb, Richard Wendel and Board Chairman Roy Hertel

Others Present: Sandy Leitheiser, Bill Gonet and Ben Bishop

The committee met today to discuss the following:

1. **Elections Update/Approval:** Leitheiser stated that today starts the first day to circulate petitions and the filing period is November 23rd to November 30th for the Primary election scheduled for March 15th, 2016. Leitheiser submitted an article to the newspapers stating that there will not be a fall election this year. Leitheiser stated that Chairman Hertel talked about consolidating precincts at Coordinating Meeting and that this process can only take place in June of every year. Leitheiser also shared information for the building assessment that was done by ServPro disaster recovery service and that should allow us to get a discount from our insurance provider. Leitheiser also reported that we should be put first in line should there be a wide spread event in multiple counties.
2. **EPA Report Update/Approval:** Gonet shared a memo from the State regarding the grant and that they will fund the EPA program even with the state budget problems. Gonet reported that the State is going to re-do the delegation agreement and do away with the tire recycling program which may require Gonet to regulate the tire facilities in the County. Gonet reported that the annual inspection at the landfill at CIPS was just completed and it has a proposed closure date in January of 2020. The committee also discussed the progress of the cleanup of a property in Ohlman and Gasparich stated that he is working with Assistant States Attorney Betsy Wilson and that it might be ready by the first of the year.
3. **Recycling Program and Events Update/Approval:**
 - Electronics Recycling – BLH is scheduled for Saturday, October 10th, 2015 from 8:00 am to 2:00 pm to conduct an electronics recycling drive in Litchfield.
 - Ben Bishop stated that there is a need for additional help at the recycling center and asked if there was a way for the part time person to go full time and the committee did not want to pursue this but discussed some additional hours and a salary increase for the current part time person. **Motion by Gasparich and second by Wendel to approve the raise to \$11.75 per hour for 32 hours per week for the part time employee. All in favor, motion carried.**
 - Bishop presented a couple of proposals to install snow/ice blocks on the west side of the Litchfield recycling center. **Motion by Graden and second by Wendel to approve the bid from Advantage Construction to install the snow/ice blocks on the Litchfield recycling building in the amount of \$720.00. All in favor, motion carried.**
 - Bishop presented a couple of proposals to replace 50' of the ridge cap and put in a vent on the recycling center building. **Motion by Mike Webb and second by Richard Wendel to approve the proposal from Pro-Built in the amount of \$1,095 to replace the ridge cap and vent. All in favor, motion carried.**

- Bishop presented a proposal to replace the cleats for conveyor belt from Fabrication Unlimited in the amount of \$1,537. Webb suggested getting some references from other businesses using balers to see if these cleats would work for our operation. **Motion by Gasparich and second by Webb to authorize Ben Bishop to check around and purchase a conveyer belt with cleats for an amount not to exceed \$1,750. All in favor, motion carried.** Gasparich also asked Bishop to research lease option agreements for a baler.

Chairman Hertel stated that these repairs and the recent truck and baler repairs need to come out of the coal fund for recycling. There was \$50,000 put in last year's budget for recycling in office 375.

4. **Animal Control Facility Program Update/Approval:** Beck reported that a part time person was hired for animal control. Beck also asked the committee to consider enclosing the front porch to make room for an isolation room for large dogs per suggestion of the Vet. Beck stated that we also need additional storage for donated items. The committee discussed getting some prices for building a garage and enclosing the front porch. Beck reported that Assistant States Attorney Betsy Wilson is review the revised animal control ordinance. Beck reported that they wanted to put additional money in the budget for after hour calls. Committee discussed bumping up the Animal Control Warden Supervisor's salary by \$3,000 for the additional after hour calls and responsibility. **Motion by Joe Gasparich and second Richard Wendel to increase the salary of the Animal Control Warden Supervisor's salary by \$3,000 by to compensate for after hour work and calls. All in favor, motion carried.** Beck also stated that the utilities expenses for recycling and animal control are in those respective budgets and all the other general fund offices and buildings come out of Building and Grounds budget. The committee discussed that in order to make it fair, other offices should also have utilities in their budgets or ask that these utility expenses come out of the recycling and animal control budgets.
5. **Other Business Update/Approval:** None at this time.

Motion by Joe Gasparich and second by Chuck Graden to pay the Bills. All in favor, motion carried.

Motion by Earlene Robinson and second by Chuck Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 10:45 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Personnel Committee Meeting Minutes

Date: Wednesday, August 26th 2015

Time: 8:30 am - County Board Room

Members Present: Chairman Mary Bathurst, Vice Chairman, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Board Chairman Roy Hertel

Members Absent:

Others Present: Ray Durston

The committee met to discuss the following:

- Zobrio Human Resources and Time Keeping Modules Update/Approval:** Bathurst stated that she hasn't heard anything about the Human Resource Module. Chairman Hertel stated that the new Zobrio accounting software ran payroll last week and there are a few issues with the IMRF and Social Security. Bathurst stated that the Sheriff's Office reviewed the Time Keeping Module that we purchased and found out that this module only keeps track of time off that has already taken place. The Sheriff's Office wants the software to be able to keep track of scheduled time and time off that has been taken. Bathurst stated that Zobrio will work on this issue once everything is worked out with the accounting software.
- Union Negotiations Local 397 (EMA, SOA & States Attorney Offices) Update/Approval:** Committee discussion took place in executive session. Committee Chairman Bathurst will send an email to Local 397 Business agent Bill Traylor regarding the County's final response and to have them start the procedure for mediation.
- Employee Health Insurance, Dental & Vision Premium Reimbursement Update/Approval:** Committee discussed the timeframe on when we will find out what the new insurance premiums will be before June 1st, 2015. The committee will ask for updated figures in January so they can be reviewed in February 2016.
- EEOC Recommendations in Policies per ICRMT Update/Approval:** Committee Chairman Bathurst will take the "sample" of the new Policy Manual submitted by ICRMT and review it with our current employee manual.
- Executive Session (if needed) Update/Approval:** Motion by Jim Moore and second by Evan Young to enter into executive session. All in favor, motion carried. Time 8:34 am.
Motion by Jim Moore and second by Evan Young to come out of executive session. All in favor, motion carried. Time: 8:45 am
- Other Business Update/Approval:** Chairman Hertel stated that Bill Purcell and Judge Roberts are coming to the Finance committee to discuss changing Internet Services.

Motion by Bill Bergen and second by Mike Plunkett to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 9:05 am.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Special Personnel Committee Meeting Minutes

Date: Monday, August 24th, 2015

Time: 6:00 PM – County Board Room

Members Present: Chairman Mary Bathurst, Jay Martin, Jim Moore, Mike Plunkett, Bill Bergen, Evan Young

Members Absent: Board Chairman Roy Hertel

Others Present: Bill Traylor, Debbie Compton

The committee met to discuss the following:

1. **Local #397 - SOA/States Attorney/EMA Update/Approval:** The Personnel Committee met for purposes of negotiations with the Laborers Union Local 397 in the SOA/States Attorney/EMA offices. Wages, Insurance and Personal Day issues were discussed and an agreement couldn't be reached so a mediation meeting will be scheduled.

Motion by Mike Plunkett and second by Jim Moore to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at 6:45 p.m.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Road & Bridge Committee Meeting Minutes

Date: Wednesday, June 3rd, 2015

Time: 8:30 AM – Highway Department

Members Present: Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Evan Young, and
County Board Chairman Roy Hertel

Members Absent: Mike Webb

Other Present: County Engineer Kevin Smith

The Committee met today to discuss the following:

1. **Update/Approval Simpson Bridge Construction:** Engineer Smith reported that Kinny Contractors will begin this project on Tuesday, September 8th, 2015. Chairman Hertel asked Engineer Smith to check with the contractor to see if the deck beams will be ordered today. Chairman Hertel also wanted to know where the plows will turn around during this road closure and suggests that they come up with a plan before it snows.
2. **Pine Street in Irving project Update/Approval:** Engineer Smith stated that the project will start next Tuesday, September 8th, 2015. Those interested in used broken up seal coat can notify Smith to make arrangement to come and get it once the project starts. This will help save time and costs. Evan Young thinks the Village of Irving will take some and Chairman Hertel stated that he will talk to Joe Boston to take any that is left for the sports complex.
3. **North Road Damage Update/Approval:** The road has been completed. One mile, both lanes for a total cost of \$8,108.82 for material, labor and equipment. The invoice will be mailed with a letter from the States Attorney's Office to the individual responsible to reimburse for the damages. A copy of the police report will be mailed with the invoice.
4. **Crude Oil Pipeline Update/Approval:** Engineer Smith stated that Dakota Access has taken the County Engineers' comments and are researching the information to give a response. Evan Young asked where the materials for this project will be stored and Engineer Smith replied that he thinks it will be stored in a different county. Engineer Smith reported that at one of their meetings with County Engineers and Dakota Access, they indicated that they had about 65% of the 900 different parcels needed to lock up this project.
5. **Communication Tower Gate Update/Approval:** Engineer Smith stated that the gate has been installed at the communication tower site and the Sheriff's Department will get a pad lock to secure it.
6. **Nokomis-Fillmore Road Update/Approval:** Gene Miles stated that he thought the road should be fixed first and then they can work on straightening out the part in Nokomis by the school. Engineer Smith stated that when there is federal money involved, they may not let us use federal funding if we fix the road ourselves. The committee also discussed the need to negotiation moving the power lines. TARP funds may be available for \$90,000 per mile for a maximum of \$900,000. The committee discussed the timeframe to start this project and where they can look for funding. Chairman Hertel stated that Congressman Rodney Davis spoke about a Federal Transportation bill that will be approved this fall to allow a six year plan for the whole country. Then Illinois and all the other states will know how much funding they will have to spend for the next six years. Engineer Smith stated that the in 2007 there was a cost estimate from Hurst-Rosche Engineers in the amount of \$4.145 million to fix the ¾ mile Nokomis Road going to Rt. 16. Chairman Hertel stated that Engineer Smith should apply for the funding to fix the road. Engineer Smith reported that we haven't received any MFT since July and that the current balance in the MFT account is \$336,000 and that we spent about \$50,000 this month.
7. **Road & Bridge Committee Meeting Dates for 2016:** Committee discussed the meeting dates for 2016.
Motion by Bob Sneed and second by Glenn Savage to approve the meeting dates for 2016. All in favor, motion carried.
8. **Other Business Update/Approval:** Schedule of Bridge work. The Simpson Bridge is going to start next week and the bridge at the bottom of the hill on Walshville Trail will be put on the list to be fixed in 2017. Rocky Hollow Bridge by Butler is scheduled for next fall with work being done by County staff. Engineer Smith stated that there are 49 bridge structures and not one has a weight limit on them. Chairman Hertel asked about putting the ADA spot at animal control this fall due to the cost estimate for an outside contractor. Committee discussed issues that the County and Townships are dealing with in regards to the oil and chipping vendor.

Road and Bridge Report: Montgomery County Forces have been replacing culverts, patching roads, and mowing.

Motion by Earlene Robinson and second by Evan Young to Pay Bills. All in favor, motion carried.

Motion by Earlene Robinson and second by Bob Sneed to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:45 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.