

Montgomery County Board Coordinating Committee Meeting Minutes

*Draft of
Committee
Minutes*

Date: Tuesday, April 28th, 2015

Time: 8:30 am – County Board Room

Members Present: County Board Chairman Roy Hertel, Personnel Chairman Mary Bathurst, HWE Chairman Connie Beck, Finance Chairman Megan Beeler, Economic Development Chairman Heather Hampton+Knodle, Road & Bridge Chairman Gene Miles, EMA/Ambulance Chairman Glenn Savage, and Building & Grounds Chairman Bob Sneed

Members Absent: Megan Beeler participated by phone.

Others Present: Bill Shroeder

The committee met today to discuss the following:

Coordinating: Roy Hertel, Board Chairman

1. Water Line Connection Update/Approval:

2. Elevate Energy Presentation – Jamie Hires Update/Approval: Jamie Hires with Elevate Energy presented information regarding the non-for profit. Parent company out of Chicago and she is in Litchfield. Gets programs to help consumers conserve energy and save money. Help reduce people's power bills, alert them to know where to save energy and money. Your income doesn't matter to participate in this program.

3. Jury Costs – SB 59 Update/Approval:

4. State Income Tax – HB 365 Update/Approval:

5. MFT Funding Update/Approval:

6. Voucher changes Update/Approval: Committee reviewed and approved the voucher form change. Motion by Hampton+Knodle and second by Miles to approve the change in the form. All in favor, motion carried. Committee discussed the issue of the 1099's.

7. Emergency Sirens Update/Approval: Each community has to have their own match into the pool and they have to have it as a priority versus a backhoe. If you apply one you apply individually.

8. Other Business Update/Approval: At full board, Roy will congratulate Plunkett on Editor award.

Building & Grounds: Bob Sneed, Chairman *Friday, May 8th at 8:30 am*

1. Maintenance Issues and Report Update/Approval: Lloyd

- New Courthouse Priority List, HVAC
- Holly Lemons – New Courthouse

2. Waggoner Depot Update/Approval: Carl Nail will have the survey and Legal description completed by the B & G committee meeting.

3. Tuck-pointing Historic Courthouse Update/Approval: Was here on 4/11/15 and there are a few new people on the job. The committee will need to make sure they have the correct product to apply on the stone around the courthouse. When that is figured out, the committee will work on new bid specs for the remaining work.

4. Communications Tower Update/Approval: Chairman Hertel stated that we are waiting on Attorney Mike Glenn before he signs any documents.

5. Other Business Update/Approval:

Economic Development: Heather Hampton+Knodle, Chairman *Thursday, April 30th at 8:30 am*

1. MCEDC Update/Approval: New EDC Director is Will Shaltar from Nokomis.

2. Revolving Loan Fund Report Update/Approval: Payments are still being made.

3. Planning Commission Update/Approval: Need to fill two spots, Tobin Ott and Kris Reynolds.

4. Utilities - Dakota Access, Grain Belt, other Update/Approval: ICC notice of a prehearing conference on May 5th, 2015 at 10:00 am. Rick Cornell called Heather last week regarding the maps and shape files. Hertel stated that we sent another letter to ICC in opposition of eminent domain.

5. Business Sites – Eagle Zinc Update/Approval: Demolition and clean up continues. Will hear something soon on the phase two funding.

6. Incentives – EZ, abatements Update/Approval: Mayors will meet on 5/20/15. Working with municipalities on new maps. Trying to get application ready for December.

7. Planning – Planning Commission, Comprehensive Economic Development Strategy Update/Approval:

- CEO Program:
- Workforce Round Table: Phone call will DCEO on Thursday to discuss workforce issues.

- Infrastructure:

8. **Population Recruitment Update/Approval:** No new info. Wants Will from MCEDC to work on this.
9. **CIPT – CEFS Update/Approval:** No meetings scheduled yet.
10. **Amend Liquor Ordinance to allow a waiver of the County's Bond requirement Update/Approval:** Betsy is reviewing.
11. **Other Business Update/Approval:** None at this time.

E.M.A./Ambulance: Glenn Savage, Chairman *Monday, May 4th, at 8:30 am*

1. **Collections Update/Approval:** Committee will discuss.
2. **Ambulance Report Update/Approval:** Committee will review the report.
3. **Panic Alarm Testing Update/Approval:** Will test before the EMA meeting.
4. **County IMT Meeting Update/Approval:** Next Meeting 4/16/15 at 6:30 pm at the Health Dept.
5. **Hazard Mitigation Meeting Update/Approval:** Next meeting will be held first part of May or June at 6:30 pm at the Health Department
6. **Hazard Mitigation Meeting Letter Of Intent to Townships for Participation Update/Approval:** Chairman Hertel stated that we have eleven out of 19 letter received from the Townships.
7. **Contracts for the Five Area Ambulance Districts Update/Approval:** Were approved last month. Contracts will need to go out earlier this year.
8. **Memorandum of Understanding for Mutual Aid Agreements Update/Approval:** Savage stated there should be some progress on this for the next meeting.
9. **Other Business Update/Approval:**

Finance: Megan Beeler, Chairman *Thursday, May 7th at 8:30 am*

1. **SOA Report Update/Approval:** Committee will review Durston's report.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:**
3. **FY 2016 Budget Hearing Dates and Salary for Non-Union and Supervisors Update/Approval:** Monday, 7-20-15 - Tuesday, 7-21-15, and Thursday, -23-15. Start talking about the salary increases for non-union and supervisors. Beeler has requested salary information.
4. **County FY 2014 Audit Presentation by Patton & Associates Update/Approval:** Full board will approve in May after a 30 day review.
5. **Proposals for Auditing Services Update/Approval:** Put out for RFP for the May board meeting approval. Open in June and approve at July full board meeting. Committee will discuss and try to figure out what goes in the audit. Chairman Hertel stated that he calls Whitey Patton throughout the year and we don't get billed for this and would like for this type of service to continue.
6. **Audit Recommendation from Personnel Committee:** Beeler stated that the committee will look into doing an audit on health insurance.
7. **Structural Permitting & Collection Process Update/Approval:** Beeler has an update from Betsy Wilson to discuss with the committee.
8. **Zobrio Accounting Software Implementation and Training Update/Approval:**
9. **Collection of all County Contracts/Agreements Update/Approval:** Betsy continues to work on this.
10. **Pictometry Flyover Completion Date Update/Approval – Training:**
11. **Real Estate Tax Bills Update/Approval:** Tax extension is complete and Sandy rolled info over to Treasurer's Office. The multiplier is one. Tax bills should go out early this year.
12. **Utility and Fees Review Update/Approval:** Committee will discuss.
13. **Other Business Update/Approval:**

HWE: Connie Beck, Chairman *Tuesday, May 5th at 8:30 am*

1. **Elections Update/Approval:** There was a tie breaker for trustee in Taylor Springs.
2. **EPA Report Update/Approval:** Gonet will report.
3. **Recycling Program and Events Update/Approval:**
 - Panama Recycling Center Drop Off – On VFW property. Received sign off.
4. **Schedule an Electronics Recycling Drive:** Was held on Saturday, April 25th, 2015 and it went very well. BLH would like to do another collection in the fall.
5. **Animal Control Facility Program Update/Approval:** Going to check on hosting rabies clinics in Nokomis, Raymond, Waggoner and Farmersville.
 - Highway department will install the concrete pad for the handicap parking lot and expand the

- Committee will discuss a transfer from Vanek Estate to the general fund for some expenses like veterinary and spay/neuter expenses.
- Pole Light on the street. Large mercury vapor motion light out there.

6. Other Business Update/Approval:

Personnel: Mary Bathurst, Chairman *Thursday, April 30th, at 8:30 am*

1. **Zobrio Human Resources and Time Keeping Modules Update/Approval:** Zobrio will be here.

2. **Local 773 in the Sheriff's Department Update/Approval:**

- **Dispatchers:** Judy Simpson will get the contract updated. The union did vote to approve at the end of March.
- Bathurst stated that she had a long conversation with Mr. Troutt yesterday regarding the change in insurance. The premiums from the employee's paychecks will not change. Only deductibles will change.

3. **Employee Dental and Vision Insurance Update/Approval:** Bathurst stated that the committee had a special meeting last week to approve the vision and dental insurance with Guardian. Shannon Hall is working on the changeover. Dearborn Insurance will mirror the life insurance policy to what the employees currently have. Information was sent to all employees. Chairman Hertel stated that if we had stayed with Consociates, there would have had to been an increase in co-pay, deductibles and premiums because the insurance has increased over the years.

4. **First Payment to Blue Cross Blue Shield -** Waiting for 1st invoice. Bathurst stated that they started the process to get BCBS on the prepaid vendor list. Bathurst talked with Betsy and stated the invoice can be paid because the board approves the change to BCBS for \$1.09 million.

5. **Executive Session (if needed) Update/Approval:**

6. **Other New Business Update/Approval:**

Road & Bridge: Gene Miles, Chairman *Wednesday, May 6th at 8:30 am*

1. **2015 MFT Oil Letting Update/Approval:** Is scheduled for Wednesday April 29th, 2015 at 9:30 am

2. **Above Ground Fuel Tanks Update/Approval:** Was approved last month and will be installed.

3. **Need Date for Construction start on the Pine Street in Irving Project Update/Approval:**

4. **Pipeline Permit/Road Use Agreement Update/Approval:**

5. **Black Diamond Road Improvements Update/Approval:** Miles reported that they are working on this.

6. **MFT Funding Update/Approval:** Chairman Hertel will report.

7. **Red Ball Trail Update/Approval:** Betsy will report.

8. **Other Business Update/Approval:** None at this time.

Motion by Miles, second by Bathurst to adjourn the meeting. All in favor, motion carried. Meeting adjourned at p.m.
The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Buildings & Grounds Meeting Minutes

Date: Friday, May 8th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Bob Sneed, Nikki Bishop, Chuck Graden, Gene Miles, Jim Moore, Richard Wendel and Board Chairman Roy Hertel

Others Present: Lloyd Meyer and Circuit Clerk Holly Lemons

1. Maintenance Issues and Report Update/Approval: Lloyd Meyer

- Lloyd Meyer stated that the HVAC is fixed. Meyer also reported that we need to make a note that Luther from Johnson Controls told him that they have manufacture problems with those coils and Johnson Controls is aware of these problems. They are all aluminum coils and are made thin for better efficiency and they leak. This is a YORK unit and Johnson Controls bought them out. The coil was replaced and was just within warranty by less than a month. Chairman Hertel stated that a letter needs to be sent to Johnson Controls and Hurst-Rosche letting them now that we are aware of this problem.
- Meyer contacted Ronnie Reynolds to fix the fire escape and cleaned all the lights and registers on the first and second floors and is now working in the basement offices.
- Meyer stated that the wall paper was removed and they are putting the second coat of paint on the spare judge's office.
- Meyer by the back door and the secure elevator need to be replaced. Lloyd stated that he will need to order more tiles. Committee suggested putting carpet tiles in the elevator.
- Meyer stated that we need temporary tape at the bottom of the fire escape so that people can see it and not walk under it.
- Bob Sneed told Lloyd to get prices on painting the back door and to fill in the holes.
- Holly Lemons asked Chairman Hertel to come over the other day they talked about the witness stand in courtroom three. They need a permanent table there to accommodate handicap accessibility. We can't use a temporary folding table. There is no room in courtroom two for a table. Chairman Hertel stated that they need to purchase a small oak table that can be moved out of the way. The issue with the door is more complicated. Holly Lemons will give the committee an itemized list of what needs to be addressed for the courtrooms. **Motion by Gene Miles and second by Bishop to approve that Holly Lemons purchase an oak table for courtroom three. All in favor, motion carried.**

2. Waggoner Depot Update/Approval: Carl Nail is working on the survey and legal description for the Waggoner Depot parcel split.

3. Tuck-pointing Historic Courthouse Update/Approval: Western Waterproofing was here on 4/11/15 and there are a few new people on the job. The committee will need to make sure they have the correct product to apply on the stone around the courthouse and when this is figured out, the committee will work on new bid specs for the remaining work. They built the stone to be squarer and are applying a coating on it. The one corner where the bars were taken out, sandblasted, painted and put them back.

4. Communications Tower Update/Approval: Chairman Hertel stated that we are waiting on a reply from Attorney Mike Glenn and he doesn't want to sign anything until we are assured there are no liens on the property.

5. Other Business Update/Approval: Chairman Hertel explained the process of putting a drop shed on Panama and how we are making a five year agreement to protect our investment with the Village to approve at the full board meeting.

Motion by Chuck Graden and second by Richard Wendel to pay the bills. Motion carried.

Motion by Gene Miles and second by Nikki Bishop to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:40 am Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Economic Development Committee Meeting

Minutes

Date: Thursday, April 30th, 2015

Time: 10:30 am – County Board Room

Members Present: Chairman Heather Hampton+Knodle, Ron Deabenderfer, Tim Hopper, Jay Martin

Members Absent: Megan Beeler, Nikki Bishop, County Board Chairman Roy Hertel

Others Present: Sandy Leitheiser, Will Shalter

The Committee met today to discuss the following:

1. **Incentives – EZ, abatements Update/Approval:** Hampton+Knodle stated that the County Mayors will meet again on May 20th, 2015 for an Enterprise Zone Mayors meeting, and several communities have met with Daniels so far to discuss their territory. Daniels and Hampton+Knodle went to Taylor Springs to meet with them last Tuesday night and there was not a quorum. Deabenderfer stated that the Hillsboro Mayor talked about deleting and adding territory and Deabenderfer is concerned that if every town wants changes it will take too much time. Leitheiser explained that she talked with Daniels who is away attending an EZ Conference today and she stated that there are several brand new EZ's in Illinois so we need to make sure that our application is clean and accurate. Hampton+Knodle stated that at the last Mayors meeting incentives were reapproved.
2. **MCEDC Update/Approval:** Montgomery County Economic Development Corporation Executive Director Will Shalter shared updates with the committee, and provided the annual MCEDC meeting packet and the 2014 Annual Report. Hampton+Knodle stated U of I Extension representative Chris Casey wants to work with the County Health Department on a series of workshops. Shalter stated he is settling in at the U of I Extension office and John Galer is now the Chairman of the MCEDC, Shalter is Vice Chairman and Sheila White is Treasurer.
3. **Revolving Loan Fund Report Update/Approval:** Hampton+Knodle said there has not been a report since November when Lindsay Wagahoff left and gave instructions to Shalter who will provide the report in the future. Hampton+Knodle stated that payments have been paid and we have one outstanding loan at this time.
4. **Planning Commission Update/Approval:** Hampton+Knodle stated we will need to fill two open positions on the Planning Commission for Kris Reynolds and Tobin Ott. She suggested asking Don Karban, and Deabenderfer stated Don Karban is going to be asked to serve on the Hillsboro Planning Commission and is part of the current "Imagine Hillsboro" effort. Deabenderfer also suggested USDA Soil and Water Conservationists CJ Liddell or Dave Hobson as possible members, and Tim Hopper suggested local conservationist Ken Schaal. Hampton+Knodle stated she will make contact with Don Karban, CJ Liddell, Dave Hobson and Ken Schaal to see if one of them would be willing to serve. **Motion by Martin, second by Hopper to accept two of these individuals if they would agree to be a member of the Planning Commission. All in favor, motion carried.**
5. **U of I Extension Chris Casey Economic Development Information Update/Approval:** Chris Casey was not in attendance, but sent information with Will Shalter, who provided it to members.
6. **Utilities - Dakota Access, Grain Belt, and other Update/Approval:** Hampton+Knodle stated that Grain Belt filed with ICC and the pre-hearing conference is May 5th, 2015 at 10:00 a.m. She also said that the Dakota Pipeline is working on easements with individual landowners at this time.

7. **Business Sites – Eagle Zinc Update/Approval:** Will Shalter shared information from the meeting with the City of Hillsboro that was held this morning regarding the Eagle Zinc project. Shalter stated that Phase I will be completed by the end of May, and Phase II funding hopefully will follow. He said that we will know within 3-4 weeks after the budget is released if Eagle Zinc funding will be allowed. Hertel informed members of some complaints he had heard about one of the Contractors used for the project, and Shalter stated he will follow up on these complaints.
8. **Planning Commission, Comprehensive Economic Development Strategy Update/Approval:** Deabenderfer shared some information he received from the recent Planning Commission meeting where a quorum was not met relating to storm water drainage issues, which he heard is governed by Illinois Drainage Act. Heather stated these issues are decided on a case by case basis. Hampton+Knodle stated that CEDS received priorities so far from Witt, Nokomis, Litchfield, Coffeen, Schram City, and they all are due May 1st. Hopper stated there are two new plans for Central Park in Hillsboro. Hampton+Knodle asked Will Shalter to contact Taylor Springs, Raymond, Farmersville, Butler, Fillmore, Ohlman and Walshville and ask them for their Economic Development priorities. She also provided Shalter a copy of the Priorities Spreadsheet sent to the Mayors.
9. **Update/Approval:**
 - CEO Program: Hampton+Knodle stated that there are now 46 investors, 17 students, and the CEO Program is on schedule for implementation.
 - Workforce Round Table: Hampton+Knodle stated that we need to review incentives at the June meeting, and Hopper asked if MCEDC can set up a job fair twice a year as a resource to area residents.
10. **Population Recruitment Update/Approval:** Hopper showed members a proposed subdivision plat for an area north of Hillsboro and they discussed potential building sites around the City of Hillsboro.
11. **CIPT – CEFS Update/Approval:** Hampton+Knodle stated there is no new information at this time and efforts are being made to utilize CIPT transportation for a Nokomis children's' program this summer. Deabenderfer stated that the Hillsboro Sertoma Club recently gave \$1000 for the children's' summer lunch program at Hillsboro Hospital and the Hillsboro School District will provide bus transportation.
12. **Amend the County Liquor Ordinance to Allow a waiver of the County's Bond Requirement Update/Approval:** Hampton+Knodle stated we had received an inquiry from one of our Liquor License holders who asked if they receive a bond waiver from the Illinois Department of Revenue if we can also put that language to waive the bond into our ordinance. **Motion by Martin second by Hopper to amend the County Liquor Ordinance effective the 2015-2016 year to allow the County to waive its bond requirement when the business shows current proof that the Illinois Department of Revenue has waived their requirement. All in favor, motion carried.** Leitheiser stated this amendment to the Liquor License Ordinance will not cost the County any revenue.
13. **Other Business Update/Approval:**
 - Hampton+Knodle spoke on the delayed West Central payment and she stated that she has not heard from West Central since December. She stated she will ask Daniels if West Central has had any conversation with the County.

Motion by Martin, second by Hopper to pay the bills. All in favor, motion carried.

Motion by Deabenderfer, second by Hopper to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 12:08 PM. Minutes respectfully submitted by Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

EMA/Ambulance Committee Meeting Minutes

Date: Monday, May 4th 2015

Time: Monday 8:30 am - EMA Office

Members Present: Chairman Glenn Savage, Chuck Graden, Bill Bergen, Ron Deabenderfer, Joe Gasparich, Tim Hopper and County Board Chairman Roy Hertel

Others Present: Diana Holmes

Ambulance Call Reports:

Collections:

AMBULANCE REPORT:

1. **Billing Office attended Tri-Tech Training April 21,22nd Update/Approval:** Director Holmes reported that the billing staff attended the Tri-Tech training on April 21st and 22nd.
2. **Glen Savage invited to Raymond Ambulance:** Committee Chairman Savage stated that he received an invitation to come to the Raymond/Harvel Ambulance District meeting because they didn't understand the letter and reimbursement cycle if they didn't have their signed contract and insurance certificate turned into the EMA office by January each year. Holmes stated that this might be confusing because she gave the ambulance districts until the budget was due for turning in their insurance certs. Gasparich stated that basically we are their financial administrators.

EMA:

1. **Panic Alarm Testing Update/Approval:** Holmes has tested the panic alarm system and everything checks out.
2. **We have received our first Tier Reports sent by email Update/Approval:** Savage stated that this is an unfunded mandate for businesses in Montgomery County that use hazardous materials to have an emergency plan. Holmes stated that she encourages everyone to file this report electronically.
3. **Meeting with Litchfield on 5 Mile Lake Update/Approval:** Holmes stated that she received a map of the 5 Mile Lake and has to keep it on file should there be a breach in the dam. Holmes reported that IDNR does the inspections of the dams. The committee discussed 5 Mile Lake and that it functions as a silt basin and is only 3 or 4 feet deep.
4. **Mitigation Planning Update/Approval:** Meeting is scheduled for May 14th, 2015 at 6:30 pm at the Health Department. Chairman Hertel stated that he would like to put the water line between Hillsboro and Litchfield in the Mitigation Plan.
5. **Meeting with Graham Corrections April 27th Update/Approval:** Holmes attended a meeting and learned they have their own emergency plans for jail breaks, fires etc. Hopper stated that the Hillsboro Fire Department takes a training tour of the prison every year.
6. **Meeting with Tom Franzen County Insurance April 28th Update/Approval:** Savage and Holmes met with Tom Franzen regarding a MOU for IEMA.
7. **MOU Submitted Update/Approval:** Savage reported that Tom Franzen helped with the wording of the MOU and that Betsy Wilson has the document to review now.
8. **Regional Meeting May 22nd Update/Approval:** Holmes will attend the regional meeting on May 22nd so we can keep our accreditation.
9. **Holmes Job Description Update/Approval:** The Committee received a copy of Director Holmes' job description last month and is reviewing.
10. **Other Business Update/Approval:** Joe Gasparich asked Holmes if anyone needs to get rid of an ambulance if they will let the other ambulance districts know. Holmes stated that she will check with Hillsboro Ambulance.

Week of	Hillsboro	Litchfield	Nokomis /Witt	Farmersville/ Waggoner	Raymond/ Harvel	Total
4/6/2015	33	21	0	3	4	61
4/13/2015	30	42	16	2	0	90
4/20/2015	36	23	25	2	9	95
4/27/2015	39	39	3	2	0	83
	138	125	44	9	13	329

Motion to pay the bills by Tim Hopper and second by Joe Gasparich. All in favor, motion carried.

Motion to Adjourn by Joe Gasparich and second by Ron Deabenderfer. All in favor, motion carried. Meeting adjourned at 9:55 am
Minutes respectfully submitted by acting Secretary Christine Daniels as deputized by the Montgomery County Clerk and Recorder,
Sandy Leitheiser.

Montgomery County Board

Finance Committee Minutes

Date: Thursday, May 7th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Megan Beeler, Mary Bathurst, Connie Beck, Joe Gasparich, Heather Hampton+Knodle, Mike Plunkett and Board Chairman Roy Hertel.

Others Present: Hugh Satterlee, Sandy Leitheiser, Ron Jenkins, Ray Durston, Betsy Wilson, Holly Lemons

The committee met today to discuss the following:

1. **SQA Report Update/Approval:** Durston reviewed his monthly report with the committee and stated that all of the new flyover is complete but not on the Beacon site yet. Clerk Leitheiser reported that she and Ray Durston will be demonstrating a large scanner today from Tom Day Business Machine to scan in for plats and maps. They will work on scanning in the plat maps that haven't been done since 2003. The purchase price is about \$11,000 and Leitheiser stated that the cost will be shared with the GIS office and come out of Automation fees and not the general fund. The scanner/copier could be housed in her office. The committee approved that they pursue the demonstration and purchase.
2. **Jury Duty Resolution Update/Approval:** Circuit Clerk Holly Lemons stated that the public act regarding Jury Duty fees goes into effect June 1st 2015. Lemons stated that alternate jurors are vital to the process and the way the legislation is now, it is \$25 for the first day and \$50 for second and subsequent days. Lemons stated that she has not heard from any other counties and Plunkett stated that the Chief Judge would know a fair amount for the circuit. Lemons replied that that fees are different throughout the circuit. Lemons stated that there have been two civil trials so far this year that have lasted 3 days to two weeks. Lemons reported that there was no clear direction from other counties when she attended her conference last week. Lemons stated that there is a sample resolution that she will have Betsy Wilson review to approve at the full board meeting. **Motion by Mary Bathurst and second by Hampton+Knodle to set the juror fee at \$175 for the first alternate juror and \$150 for the second and subsequent jurors. All in favor, motion carried.**
3. **Audit Recommendation from Personnel Committee on Health Insurance Update/Approval:** Beeler stated that there is a recommendation from the Personnel Committee to do a three year review of the self-funded health insurance program. Beeler explained that as we transition from a third part administrator to a fully funded insurance program there is a need for a procedural review. Beeler stated that this is very specialized task that not just any CPA firm can take this on. Beeler stated that Kerber, Eck and Braeckel, a firm out of Springfield can complete the procedural review in two to three days for \$3,000 to \$5,000. **Motion by Mary Bathurst and second by Joe Gasparich to do a procedural review of the self-funded health insurance program for an amount not to exceed \$4,999. All in favor, motion carried.** Beeler reported that they can start the review as early as next week like Wednesday, Thursday or Friday. The committee discussed that KEB would give an oral report to Beeler after the three day review and then follow up with a written report.
4. **Proposals for Auditing Services Update/Approval:** Beeler stated that she reviewed a couple of examples for a request for proposal for auditing services and drafted one for committee review. Hugh Satterlee stated that Patton's office also has an opinion report and that the Health Department is included in the County Audit. Plunkett suggested that we give a copy of the County Audit and the Circuit Clerk's audit out to bidders to submit their proposals based on those two reports. Hugh Satterlee stated that there are certain guidelines for the Circuit Clerk's audit versus the County audit and that sometimes procedures change like the balance sheet, opinions, lump sums and how special revenue is split out. Chairman Hertel stated that this is a professional service and that we don't have to bid it out and he doesn't want to be

charged for additional phone calls all year long. **Motion by Connie Beck and second by Mary Bathurst to advertise for a Request for Proposal for auditing services. All in favor, motion carried.**

5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Committee reviewed the coal reports and Chairman Hertel stated that the coal mine is still down and will be for a few more weeks and that the wind fence is about 80% complete. Treasurer Jenkins stated that he took out \$250,000 for IMRF and \$150,000 for the Social Security funds that will be paid back when the real estate tax revenue is received. Treasurer Jenkins stated that he thinks that by 2017 we will not have to borrow money for these funds. Treasurer Jenkins stated that in April he took out \$315,000 for the General Fund. Plunkett asked about making payments by credit cards and Treasurer Jenkins replied that he stopped this form of payment because only .61% was paid with a credit card which caused additional staff time and that it was hard to track for such a small amount of tax payers.
6. **FY 2016 Budget Hearing Dates and Salary for Non-Union and Supervisors Update/Approval:** Budget hearing dates are scheduled for Monday, 7-20-15 - Tuesday, 7-21-15, and Thursday, 7-23-15. The committee reviewed the instruction letter that will go out to all department heads regarding the budget. The committee discussed that it is easier to have the instructions in the letter for the salary increases for non-union employees. Beeler stated that she worked up some spreadsheets with the consumer price index and noted that the cost of living is lower. Salary increases for non-union employees last year was \$613 which was \$.34 per hour and was comparable to what the union employees received. The examples on the spreadsheet today shows a \$.30 per hour increase which is higher than what the economy dictates. Plunkett stated that we put a max amount for the salaries by office in the budget and the department head could give out what they want. Chairman Hertel stated that the committee needs to take a hard look at what all the employees are making and that all the positions need to be reviewed. **Motion by Mike Plunkett and second by Joe Gasparich to approve a FY 2016 salary increase for the non-union non-exempt employees of \$546 per year and \$624 for the full time exempt employees. All in favor, motion carried.** The committee will discuss the salary increase for the SOA for taking on the GIS employee and Gasparich stated that there was a precedent set last year for that. Capital Improvements will be discussed in a meeting with Bob Sneed, Gene Miles, Kevin Smith, Ron Jenkins, Megan Beeler and Heather Hampton+Knodle. Beeler asked Connie Beck to get a number from Tom Franzen for the Property Casualty Insurance for next year and for Hampton+Knodle to get numbers on the revolving loan fund. Holly Lemons asked if our insurance policy covers the bond for the elected officials and that will be researched with Tom Franzen.
7. **Public Defender Contract Update/Approval:** The committee reviewed a copy of the Public Defender Contract and thought it was OK for Chairman Hertel to sign it.
8. **County FY 2014 Audit Presentation by Patton & Associates Update/Approval:** The audit report was given at the April full board meeting and members had 30 days to review. **Motion by Hampton+Knodle and second by Gasparich to recommend the approval of the FY 2014 Audit. All in favor, motion carried.**
9. **Structural Permitting & Collection Process Update/Approval:** Beeler reported that the Planning Commission has this on their agenda for their next meeting. They did not have a quorum at their last meeting so no action was taken.
10. **Zobrio Accounting Software Implementation and Training Update/Approval:** Beeler reported that the Treasurer's office went live last week on the new accounting software and payroll will go live on July 1st. Leitheiser reported that her office is now using the new software and additional training will be scheduled.

- 11. Collection and Tracking of County Grants Update/Approval:** Committee discussed the auditor's recommendation of having someone track the grants each year. Plunkett stated that an excel spreadsheet should be set up and given to each department head to keep track of grants for the following year. Hampton+Knodle stated that this could be tracked on the computer with the help of the IT department. **Motion by Heather Hampton+Knodle and second by Mary Bathurst that we develop a centralized consistent grant tracking system and involve all the key players. All in favor, motion carried.**
- 12. Real Estate Tax Bills Update/Approval:** Tax bills have been mailed and the due dates are June 10th and September 2, 2015.
- 13. Collection of all County Contracts/Agreements Update/Approval:** Betsy Wilson continues to work on reviewing all the contracts.
- 14. Utility and Fees Review Update/Approval:** Beeler stated that the Finance Committee will have a special meeting at 8:00 am on Tuesday morning before the board meeting to review and approve the electric utility rates. Beeler also stated that fees and revenue are down and that she received information about Bellwether, LLC a consulting firm that could perform a fee comparison. Clerk Leitheiser stated that she met a representative from this company when she was at her Clerk's Conference last week and they could review all fees and complete a cost study. Leitheiser offered to set up a meeting with key people and the committee approved. The committee also discussed collections of old Court fees and fines and will invite States Attorney Matoush to their June Finance Committee meeting to discuss this issue.
- 15. Pre Paid Vendor List Addition Update/Approval:** The committee discussed the need to add TASC (Total Administrative Services Corp) along with Illinois Public Risk Fund to the pre-paid vendor list. This will be approved at the full board meeting with the recommendation by the Personnel Committee at their last meeting, to approve adding Blue Cross Blue Shield Health Insurance and Dearborn Health Insurance to the pre-paid vendor list.
- 16. Other Business Update/Approval:** The committee discussed the need for Coordinator Daniels and other department heads to have a read only access to the Harris Financial historical data and the new Zobrio Software. **Motion by Hampton+Knodle and second by Beck that all supervisors have read only access to the Harris Historical data and the Zobrio Software. All in favor, motion carried.** Mary Bathurst stated that Rick Robbins has volunteered to be the test pilot for the new time off tracking system on the new Zobrio software.

Motion by Mike Plunkett and second by Mary Bathurst to pay bills and approve payroll. All in favor, motion carried.

Motion by Mary Bathurst and second by Mike Plunkett to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 11:30 a.m.

The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board HWE Committee Meeting Minutes

Date: Tuesday, May 5th, 2015

Time: 8:30 AM – County Board Room

Members Present: Chairman Connie Beck, Chuck Graden, Joe Gasparich, Earlene Robinson, Mike Webb, and Richard Wendel

Members Absent: Board Chairman Roy Hertel

Others Present:

The committee met today to discuss the following:

1. **Elections Update/Approval:** Leitheiser stated that the April Consolidated Election has been finalized, and Chairman Hertel asked her to compile the cost per vote for the full board meeting, and she said she will do so. Leitheiser also stated that Hillsboro High School Government class students volunteer and help the County Clerk's office on Election night as part of a community service requirement of their teacher Terry Trader, who is retiring. She asked the committee for their support in asking Hillsboro School administrators to continue this program so students can continue to be available to help, which saves election payroll costs..
2. **EPA Report Update/Approval:** Gonet reported that there is no state funding for a Household Hazardous Waste collection. Gonet also reported that the township road commissioners are asking for a tire collection however it is unknown if there is state funding. The general public will still have to pay to dispose of their tires. Gonet announced that the Office of Pollution Prevention will be disbanded at the end of the state fiscal year. Gonet also reported that the state grant for Montgomery County will be funded at the same level for FY 2016.
3. **Recycling Program and Events Update/Approval:**
 - Panama Recycling Center Drop Off – On VFW property. The committee reviewed an Intergovernmental Agreement with Panama that Assistant States Attorney Betsy Wilson drafted so that the County can install a drop off area in Panama. **Motion by Chuck Graden and second by Earlene Robinson to approve the Intergovernmental Agreement to construct a recycling drop off in the Village of Panama. All in favor, motion carried.**
4. **Schedule an Electronics Recycling Drive:** Bishop reported that BLH of Springfield held an Electronics Recycling Drive on April 25th, 2015 and it went very well and they have requested to do another collection in the fall. Bishop stated that they brought 17 workers with them and he was impressed with the flow. There were over 10,000 pounds that come in from businesses. Bishop reported that the BLH crew manager gave out his contact information to businesses and municipalities so they can pick up directly from them in the future. Bishop reported that there were over 30,000 pounds of electronics recycling collected from households and that BLH shared some interest of setting up a permanent collection site in Litchfield, so he gave them some information on a vacant property.
5. **Animal Control Facility Program Update/Approval:** The committee discussed and approved hosting rabies clinics in Nokomis, Raymond, Waggoner and Farmersville. The

Highway department will install the concrete pad for the handicap parking lot and expand the parking lot when weather permits. The committee and approved installing a large mercury vapor motion light for the parking lot. **Motion by Connie Beck and second by Chuck Graden to have MJM install a dusk to dawn light and pay monthly. All in favor, motion carried.** Amanda Daniels reported that Betsy Wilson is reviewing a draft of the Animal Control Ordinance. Daniels also reported that the perimeter fence was damaged while farming and that Jason Anderson temporarily fixed it. **Motion by Chuck Graden and second by Richard Wendel to have the fence fixed back to its original condition. All in favor, motion carried.** Two proposals will be sought and sent to Mr. Anderson. Daniels also stated that we received a donation of cat litter from APL and that she did a forum on WSMI last week regarding rabies tags. Daniels is also getting more information from the U of I regarding a spay and neuter catch and release program for feral cats and will share that info with our municipalities. Daniels reported that she was invited by the U of I Extension office to participate in a Safety program that they are hosting at the fair grounds on Tuesday, May 12 for all fourth grade students in the County. Daniels will be doing a program on pet safety and will have information and handouts for over 300 students. The committee also discussed not getting employee badges and Chairman Hertel stated that the County Board Office needs to purchase one of the printing machines so that ID badges can be printed here after someone signs up with payroll. The Sheriff and Health Departments will be printing their own ID badges for their employees. Chairman Hertel stated that the Animal Control program had some expenses like veterinary and spay/neuter expenses that were over budget that should come out of the Vanek Estate to reimburse the general fund. **Motion by Chuck Graden and second by Earlene Robinson to transfer \$7,234 from the Vanek Estate to the General Fund. All in favor, motion carried.**

6. Other Business Update/Approval: None at this time.

Motion by Earlene Robinson and second by Richard Wendel to pay the Bills. All in favor, motion carried.

Motion by Chuck Graden and second by Richard Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 9:50 a.m.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Personnel Committee Meeting Minutes

Date: Thursday, April 30, 2015

Time: 8:30 am - County Board Room

Members Present: Chairman Mary Bathurst, Vice Chairman, Jay Martin, Bill Bergen, Mike Plunkett, and Board Chairman Roy Hertel

Members Absent: Jim Moore, Evan Young

Others Present: Nikki Lohman, Liz Holcomb, Aimee Shelton, Ron Jenkins, Betsy Wilson, Ray Durston, Sandy Leitheiser, Mary Myers, Dave Penrod

The committee met to discuss the following:

1. **Zobrio Human Resources and Time Keeping Modules Update/Approval:** Dave Penrod and Mary Myers of Zobrio presented the Human Resources module. Penrod stated that the Timekeeping module is a separate module and can be added as a module at a later date if requested. Penrod stated there have been questions on how the Human Resource module affects County departments. He explained that with the Zobrio software there will be fewer steps and the user only needs to change a table that includes employee information and not data enter this information individually by employee. Penrod said that certifications and re-certifications required for the job can be entered into the software which makes documenting these requirements easier. Chairman Hertel stated that this makes sense and it will be a lot easier to change tables rather than data enter by employee. Bathurst explained that our auditor would like to see human resources centralized and she would like a way for each office to feed in their own information. Penrod explained there are tabs in the HR Module and users can go to the particular tab they need to use. He said that we can assign user names and passwords, but only so many can be on the live system at a time. Plunkett asked if accrual of time off could be also tabled and Zobrio representative Myers stated you can have multiple tables and set them up how you need to. Hertel asked when payroll will be going live under the new Zobrio system and Jenkins replied July 1st, 2015. Various payroll deductions were discussed as well as other county deductions, like the Wellness program. Martin asked about Cobra Insurance and Myers stated that can be tabled in the system also. Chairman Hertel stated IMRF deductions can be downloaded into a table. Ron Jenkins says the Human Resources Module will help the Treasurer's office. Chairman Hertel likes it since we wouldn't have to keep track of time off quarterly. Plunkett asked if we can generate forms that would help the office record hours worked and time off on the paychecks. Wilson asked if we can internalize the process in our individual offices and do this function ourselves and Myers stated the offices can keep their own record keeping. Leitheiser stated that their office payroll is for a two week time period which includes one week in the future, so recording accurate time off would be difficult. Holcomb concurred that several County offices are set up this way. Bathurst stated that perhaps those offices could get one extra paycheck for just one week to put them on the same schedule as other offices that have payroll periods more conducive to the new system. Penrod told Jenkins that he could design his own forms for paystubs. Bergen asked Jenkins if there are a lot of different pay periods and Jenkins explained the paychecks are distributed all on the same day, but may have three or four different pay periods. Jenkins stated that he already asks for notification when an employee is leaving to make sure they are not overpaid. Penrod stated some counties have payroll every week to cover each group. Martin stated that after reviewing the software on the laptop Zobrio representatives provided he thinks the HR module would be a good idea. Plunkett asked if we can update payroll after it has been closed and Myers stated yes. **Motion by Jay Martin, second by Bill Bergen to approve the Zobrio Human Resource Module. All in favor, motion carried.** Cost of the module will be \$5,295 with an annual maintenance of \$1,641.45 which increases 31% annually for upgrades to software. Jenkins asked who is going

train the other offices and Penrod stated that Zobrio will take care of this training. Durston and Wilson stated they would be willing to use this module for their offices. Penrod again confirmed that time keeping is not a part of the HR module and the cost for that module may vary, and a ballpark cost would be approximately \$1.15 per employee.

2. **Employee Health Insurance Update/Approval:** Bathurst stated that the employee health insurance transition is moving forward and BCBS representative Shannon Hall is in the process of collecting social security numbers for employee dependents. She said that County departments were given the paperwork in envelopes for those employees with dependents along with an extra envelope to seal their completed forms and the sealed envelopes will be returned to Coordinator Daniels who will then give them to Hall. Discussion included confirming which County account to use to pay the health insurance premium from, the potential of change in premium cost because of adding Dental and Vision coverage, and the process to be used when an invoice comes to the County from BCBS to be paid. Bathurst stated the invoice will be sent to Coordinator Daniels' office, and Hertel stated she will be working with the Treasurer's office once she receives the bill. There was also discussion relating to factoring that Jenkins has done that shows an individual employee at a factor of 1 and employees plus other dependent(s) at a factor of 2.85, which Jenkins said he was advised to use by Consociates Care Group because this was a national standard. Hertel stated Health Dept. and other County Depts. who pay their portions of the bill will continue to do so. Jenkins asked how is this going to be divided and Hertel stated he could use the same formula that he is using now. Liz asked about what happens to the cost of premiums when employees are added or subtracted. Hertel stated that we need to ask BCBS representative Hall this question and if that is going to change the amount we are going to pay.
3. **Employee Dental and Vision Insurance Update/Approval:** Committee approved recommending to the Full Board to pay for employee Dental and Vision Insurance at their special meeting held on April 23, 2015.
4. **First Payment to Blue Cross Blue Shield \$90,000 – Add BCBS to the Prepaid Vendor List – Also add Dearborn Insurance and Guardian Update/Approval:** Bathurst stated that we are waiting on the first invoice from BCBS at this time, and the county should also expect to pay BCBS subsidiaries Dearborn Insurance for employee life insurance and Guardian Insurance for employee dental and vision insurance. **Motion by Mike Plunkett, second by Bill Bergen to include Blue Cross Blue Shield Insurance, Dearborn Insurance and Guardian Insurance on the prepaid vendor list. All in favor, motion carried.**
5. **Hillsboro Hospital Health Screening – Wellness Benefit:** Bathurst stated that this upcoming screening was discussed at the special Personnel meeting on April 23rd, 2015. Holcomb stated the Wellness Benefit will still be in effect until May 31st, 2015, and last year the County paid the basic blood work cost for all county employees for health screening. Bathurst stated that she heard from Hillsboro Hospital that they will get us our own form to fill out and not the pink form they use for the regular Health Fair and screening dates for county employees will be at the end of May. Bathurst and Holcomb will work together to provide a memo to employees in today's paychecks that informs them that the County screening will not be held during the regular Health Fair on May 12, 13, and 14th.
6. **Executive Session (if needed) Update/Approval:** None
7. **Other New Business Update/Approval:** Three union contracts will be expiring soon, and plans were made to send notice to those union representatives to begin the negotiating process.

Motion by Martin, second by Bergen to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 10:10 a.m.

This summary of minutes was respectfully submitted by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Special Road & Bridge Committee Meeting

Minutes

Date: Wednesday, April 29th, 2014

Time: 9:30 AM – Highway Department

Members Present: Chairman Gene Miles, Earlene Robinson, Glenn Savage, and Mike Webb

Members Absent: Bob Sneed, Evan Young and Montgomery County Board Chairman Roy Hertel

Others Present: Kevin Smith, Bev Seamon, Kirk Vocks (Louis Marsch), Greg Jachino (Louis Marsch), Dick Weiss (Litchfield Bituminous), Tim Countin (JTC Petroleum), Rick Lane (Butler Grove R.D.), Bob Bell (Irving R.D.), Dan Peters (North Litchfield R.D.), and Tony Krager (Pitman R.D.)

The Committee met today to discuss the following:

Opening of 2015 Various Road Districts MFT Oil for Section 15-XX000-00-GM:

Three bidders returned bids Louis Marsch, Inc. of Morrisonville, IL, Litchfield Bituminous Corporation of Hillsboro, IL and JTC Petroleum Co., Inc. of Maryville, IL. Bids were opened and read and awarded as follows:

Group #69	-	Litchfield Bituminous Corporation AUDUBON	Total Group Bid =	\$ 85,910.00
Group #70	-	Louis Marsch, Inc. BOIS D'ARC	Total Group Bid =	\$104,828.00
Group #71	-	Litchfield Bituminous Corporation BUTLER GROVE	Total Group Bid =	\$ 33,730.00
Group #72	-	JTC Petroleum EAST FORK	Total Group Bid =	\$ 69,135.00
Group #73	-	JTC Petroleum FILLMORE	Total Group Bid =	\$102,898.00
Group #74	-	Louis Marsch, Inc. GRISHAM	Total Group Bid =	\$ 23,807.00
Group #75	-	Louis Marsch, Inc. HARVEL	Total Group Bid =	\$ 43,656.00
Group #76	-	Louis Marsch, Inc. HILLSBORO	Total Group Bid =	\$ 5,410.00
Group #77	-	JTC Petroleum IRVING	Total Group Bid =	\$ 60,048.00
Group #78	-	Litchfield Bituminous Corporation NOKOMIS	Total Group Bid =	\$ 61,165.00
Group #79	-	JTC Petroleum NORTH LITCHFIELD	Total Group Bid =	\$ 36,796.00
Group #80	-	Louis Marsch, Inc. PITMAN	Total Group Bid =	\$ 58,110.00
Group #81	-	Louis Marsch, Inc. RAYMOND	Total Group Bid =	\$ 22,845.00
Group #82	-	Litchfield Bituminous Corporation ROUNTREE	Total Group Bid =	\$ 64,265.00
Group #83	-	JTC Petroleum SOUTH LITCHFIELD	Total Group Bid =	\$ 27,618.00
Group #84	-	Louis Marsch, Inc. WALSHVILLE	Total Group Bid =	\$ 35,759.00
Group #85	-	Litchfield Bituminous Corporation WITT	Total Group Bid =	\$ 40,260.00
Group #86	-	Louis Marsch, Inc. ZANESVILLE	Total Group Bid =	\$ 73,708.00

Opening of 2015 County MFT Oil for Section 15-00000-00-GM:

Two bidders returned bids Louis Marsch, Inc. of Morrisonville, IL and JTC Petroleum of Maryville, IL. Bids were opened and read and awarded as follows:

Group #16	-	Louis Marsch, Inc. -	Bituminous Materials (Prime Coat) (MC-30) 500 Gallons @\$3.40/Gallon
Group #17	-	JT C Petroleum -	Bituminous Materials (Seal Coat) (HFE-150 or HFRS-2) 90,000 Gallons @\$1.676/Gallon
Group #18	-	Louis Marsch, Inc. -	Bituminous Materials (Seal Coat) (HFE-300) 2,000 Gallons @\$1.87/Gallon
Group #19	-	Louis Marsch, Inc. -	Bituminous Materials (Seal Coat) (Crack Seal) (HFE-150) 3,800 Gallons @\$2.00/Gallon

Motion by Mike Webb, second by Glenn Savage to accept low bid if figures were all acceptable and recommend the approval to the Full Board. All in favor, motion carried.

Motion by Mike Webb, second by Earlene Robinson to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at 10:05 AM.

Minutes respectfully submitted by acting secretary Bev Seamon.

Montgomery County Board

Road & Bridge Committee Meeting Minutes

Date: Wednesday, May 6th, 2015

Time: 8:30 AM – Highway Department

Members Present: Gene Miles, Earlene Robinson, Glenn Savage, Mike Webb, Evan Young, and County Board Chairman Roy Hertel

Members Absent: Bob Sneed

Other Present: County Engineer Kevin Smith

The Committee met today to discuss the following:

1. **2015 MFT Oil Letting Update/Approval:** Engineer Smith stated that Bev Seamon went through the numbers submitted from the Oil Letting that was held on April 29th and everything checked out OK.
2. **Update/Approval Above-Ground Fuel Tanks:** Engineer Smith stated that they have to move the coal patch bins and then pour a concrete pad and get electric installed before the new fuel tanks arrive. FS is gathering the equipment and accessories to go with the fuel tanks. Forces are currently working on the Black Diamond and they hope to have the new tanks installed in the next month or two.
3. **Update/Approval Pine Street, Irving:** Smith stated that they are looking at Monday, October 5th, 2015 for a start date for the Pine Street project. Evan Young stated that this will be harvest time. Smith stated that when he did the budget numbers and wondered about the maintenance schedule because he didn't know if they guys would have time to haul the 4,500 tons of rock so he is looking at having it hauled in. It will take about 300 loads of rock in the highway department truck that would take about three weeks of constant hauling. As long as hauling rate stays under \$4.47 per ton this project will stay in budget. Hertel asked Smith to seek the lowest possible hauling price from local in county trucking companies. Smith will touch base with Bob Bell and Randy Singlar for a spot to store the rock that will be used on the project.
4. **Update/Approval Pipeline Permit/Road Use Agreement:** Smith stated that they are still working with the Pipeline Company and are waiting on a response regarding the final maps on where the project will go. Smith has not heard anything on the transmission line project on the north side of the county. Chairman Hertel stated that we sent letters opposing the eminent domain.
5. **2015 MFT Funding Update/Approval:** Smith stated that the Governor decided to shore up some current budget deficiencies and took some money from the state and local MFT funds. They took about \$50 million to compensate for other short fall on funds. All 102 counties and townships received about 50% of the March allotment that we typically receive. Chairman Hertel asked Kevin for some numbers. Engineer Smith went back to 2012 and reported that we received about \$39,900 in MFT funds. In 2013 we received about \$34,800 and in 2014 we received about \$30,800 in MFT funds. This past March we only received \$17,437 due to the sweep of the MFT funding. Chairman Hertel stated that they will probably do this again and take money from this fund and he would like to send a letter on behalf of the County Board to stop taking MFT and it is not intended to pay for other bills that the state should be paying from their general fund. Motion by Glenn Savage and second by Evan Young for the Chairman of the Board to send a letter to State Elected Officials objecting to taking the MFT funds. All in favor, motion carried.
6. **Red Ball Trail Update/Approval:** Smith stated that he checked with Assistant States Attorney Betsy Wilson on the status of the Red Ball Trail and she stated that there are no updates to report at this time.
7. **Other Business Update/Approval:** Smith reported that he received information regarding the Illinois Listening tour and holding a series of information dialog meetings in addressing the quality of life in regards to roads and they will create a priority list for the Governor's Office. There will be a meeting in Taylorville on Thursday and Kevin stated that he is attending. On the County Engineering side they are going to talk about the lack of funding to keep our roads maintained. Smith had a request to use FMLA and he talked with Betsy to follow the process to complete the paperwork. Chairman Hertel stated that Engineer Smith has billed two townships about \$70,000 that they owe the County for projects that were done three years ago. Smith reported that the State has not OK'd the paperwork for the projects and that when a project is complete they go through the file and turn over the documents to the State so they can check that everything meets their requirements. Smith added that there is a certain process to make the paperwork 100% complete and the State is working under skeleton crews and it is taking a long time for them to check the final paperwork. This money comes out of the County Township Bridge fund.

Road and Bridge Report: Montgomery County Forces have been working on repairing the Black Diamond for the past month and have about 7 to 9 days left of this project. They will seal coat the rock and once that is settled they will blade mix and go back over the road. The final oil and chip will be ready to do when they do their other oil and chipping later this year. Gene Miles stated that there are pot holes forming on the Nokomis Black Top and they need fixed when time permits. Engineer Smith stated that the blade mixes are holding up good on the Coffeen Road.

Motion by Mike Webb and second by Earlene Robinson to Pay Bills. All in favor, motion carried.

Motion by Earlene Robinson and second by Glenn Savage to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:20 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.