

Montgomery County Board Minutes
For Tuesday, November 15th, 2016 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 15th, 2016 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 21 members present, no members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young.

Members Absent: None

Pledge of Allegiance to the flag was led by VAC Superintendent Dave Strowmatt.

Service Award Presentations: Chairman Hertel presented the following people with plaques for their years of service:

Rick Broadus – Coroner- Service award for his election to the position in 1988.

Nikki Bishop – 6 years of service – Served on the Building and Grounds Committee and the Economic Development Committee.

Heather Hampton+Knodle – 4 years of service as Chairman of the Economic Development Committee.

Mike Webb – 4 years of service on the Road & Bridge Committee, HWE Committee, and EMA Committee.

Mary Bathurst 12 years of service and was Vice Chairman of the County Board for the past four years. During her tenure, Bathurst had served on seven out of the eight committees and negotiated nine union contracts.

Mileage and Per Diem Approval: Motion by Bishop and second by Young to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Graden and second by Hopper to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 11th, 2016. All in favor, motion carried.

CONSENT AGENDA:

1. **Animal Control Report** ---- Amanda Daniels was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons - report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions and reported that there was a 73% voter turnout for the General Election and that 17.55% of the registered voters were also early voters. Leitheiser thanked her staff for their hard work and thanked the County Board for the space in the Early Voting room.
4. **Health & TB Department Report** ---- Hugh Satterlee was present for questions. Satterlee and Kim Taylor of FAYCO Enterprises addressed the county board and thanked everyone for their support for the 708 Board (Montgomery County Community Mental Health Board) public question that passed at the November General Election. They gave a brief overview of what will need to take place to establish a community mental health board and to get the property tax levy in place now that is was approved by the voters. Satterlee said that a seven member board will need to be appointed within 60 days by the county board and will include one county board member on the board.
5. **Highway Department Report** --- Cody Greenwood was present for questions.

6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Recycling Report** ---- Ben Bishop – report was submitted.
9. **ROE Report** – Julie Wollerman – report was submitted.
10. **Sheriff's Report** ---- Jim Vazzi- **report was not submitted this month.**
11. **SOA Report** ---- Ray Durston - report was submitted.
12. **Treasurer's Report** ---- Ron Jenkins – report was submitted.
13. **V.A.C. Report** ---- Dave Strowmatt was present for questions and stated that his report now includes running totals.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Webb to approve the 12 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that new funding for 911 is now in place and so far it is adequate. Hertel stated he asked Captain Nimmo to apply for a grant to help pay for 911 equipment.
- **CEFS Board** - Robinson stated that there was nothing to report.
- **CIEDA** – Hampton+Knodle stated that there was nothing new to report.
- **Health Department** – Martin stated that there was nothing new to report.
- **IL Association of County Officials** – Plunkett, Bergen – Plunkett stated that there will be a meeting on November 30th 2016 and one of the topics is County Health Insurance.
- **MCEDC** – Hopper introduced the new MCEDC Director Valerie Belusko of Litchfield. Belusko stated she is originally from Carlinville and also lived for a short time in Effingham where she helped get the CEO program started in 2008. Belusko stated she also helped with the CEO class in Litchfield.
- **MCWC** – Deabenderfer stated that they met but did not have a quorum so it was an informational meeting only. He stated that final inspection of the Phase V project will take place soon and if there is any funding left over, they will try and serve a few more new customers.
- **Planning Commission** – Young stated that they will have a meeting on December 14th, 2016 at 5:30 pm in the Courthouse Annex Building.
- **Senior Citizens Board** – Bishop stated that they are getting ready for the Senior Citizens Christmas Luncheon that will be held on December 10th at the Free Methodist Church in Hillsboro and also said that the roof has been finished on the senior building in Taylor Springs. Bishop also reported that they will work on expanding the parking lot at the senior building soon.
- **UCCI** – Miles stated that he attended the UCCI meeting and that they reimburse the county \$400 for each meeting that he attends. Miles reported that discussion took place regarding the truck weight limits at this meeting.
- **U of I** – Young stated that they will meet in December.
- **VAC** – Sneed stated that there was nothing to report at this time.
- **WCDC** – Wendel stated that they met on October 20th, 2016 and they discussed employee health insurance funded by WCDC.
- **Wellness Committee** – Bathurst stated that there is nothing to report.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **Sales Tax Update:** Chairman Hertel stated that County Board member Gasparich will present more information at the December 2016 County Board meeting.
2. **Coal Mine Update:** Chairman Hertel stated that there was nothing new to report at this time.
3. **Overweight Trucks Update:** Chairman Hertel stated that information from UCCI regarding Overweight Vehicle Regulations was sent to the State's Attorney's Office for review.
4. **Treasurer's Automation Fund Update:** Chairman Hertel stated that there is nothing new to report.
5. **Moving Ambulance Line Update:** Chairman Hertel reported that county resident Phil Borgic sent information requesting a change in the ambulance district for his area and that it is being reviewed by the State's Attorney's Office at this time.
6. **Ordinance Establishing the Reimbursement of all travel, meal, and lodging expenses of officers and employees in Montgomery County Update:** Chairman Hertel reported that the committee reviewed a draft of the ordinance and some revisions need to be made so it can be presented next month.
7. **All Standing Committee Meeting Dates and Time for 2017 Approval:** Motion by Miles and second by Martin to approve the 2017 full board and committee meetings dates and times. All in favor, motion carried.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Rocky Hollow Trail Bridge in Butler Grove Township Update:** Miles reported that the project is nearly complete and that concrete decking is set. Engineer Greenwood stated that the concrete decking has been installed and that the highway maintenance crew will install the bridge rail tomorrow and they will complete the approach work. Greenwood said that the water line installation set them back a little and the bridge should be complete and reopened in a couple of weeks.
2. **Village of Butler Water Line Issue Update:** Miles reported that the Butler water line has been completed and that the Village of Butler will then have a boil water order.
3. **Section 15-10120-00-BR – T.R. 113 (Cottonwood Trail) over East Fork Shoal Creek, Nokomis Township, additional Engineering Services Approval:** Miles reported that this project just started and is classified as an urban project which will require the county to obtain additional engineering design work. He said that we already paid \$2,500 for the design work and Greenwood obtained a proposal from McDonough-Whitlow in the amount not to exceed \$8,950 for the additional design work. Miles reported that there are tighter restrictions to design by for urban classified projects, which has to deal with the drainage requirements. Motion by Miles and second by Young to approve the proposal from McDonough-Whitlow to prepare the work for Section 15-10120-00-BR-T.R. 113 for an amount not to exceed \$8,950. All in favor, motion carried. (See Resolution Book 15, pages 313-319).
4. **Upcoming Equipment Purchases Update:** Miles reported that the committee approved for Engineer Greenwood to look into the CMS joint purchasing program to purchase two new pickup trucks and then the two oldest in the fleet will be traded in.
5. **Dakota Access Pipeline Update:** Miles reported that Engineer Greenwood has talked with all the township road commissioners who were affected by the pipeline install and that they are all in agreement that they don't want to go through this process of road evaluation again next spring. He said we have a bond of \$3.5 million to fix any damaged roads. Chairman Hertel stated that the Army Corps of Engineers has denied Dakota

Access Pipeline the right to bore under a river in North Dakota so the pipe line work has stopped.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Employee Health Insurance Approval:** Bathurst reported that the Personnel Committee reviewed the employee insurance open enrollment packet that was given to the staff on Tuesday and the county/employee percentage share. The county board previously approved an employee cost share of 15% for Individuals and a 50% cost share for each of the other three tiers of Employee Plus Child, Employee plus Spouse, and Family plans. She said that the committee discussed and approved recommending an employee premium share of 15%/40%/40%/40%. Bathurst reported that the Committee also approved the five options of BCBS insurance packages that Shannon Hall presented to the employees. Motion by Bathurst and second by Young to approve the employee health insurance premium share of 15% for an Individual, and 40% for each of the other three tiers consisting of employee plus child, employee plus child and family and to offer the five BCBS medical insurance plan choices. Hampton+Knodle asked Bathurst to explain the spreadsheet. Voice vote was taken - voting No were Gasparich and Hopper. All other members voted Yes. Motion carried. (See Resolution Book 15, pages 320-322).
2. **2017 Holiday Schedule Approval:** Bathurst stated that the Committee discussed and approved the list of 12 holidays for the 2017 calendar year. Motion by Bathurst and second by Wendel to approve the 2017 Holiday Schedule as presented. All in favor, motion carried. (See Resolution Book 15, page 323).
3. **Fraternal Order of Police (FOP) Union Negotiations Update:** Bathurst stated that there will be a mediation scheduled for the County and FOP.

Executive Session to Discuss Personnel and Litigation Issues Approval:

Motion by Bathurst and second by Moore to enter into Executive Session to Discuss the Collective Bargaining Agreement with Local 773 the Recycling Department. Time: 11:30 am
Motion to come out of Executive Session by Bathurst and second by Miles. All in favor, motion carried. Time: 11:40 am.

Laborers Local 773 – Recycling Employees Union Negotiations Approval: Motion by Bathurst and second by Moore to approve the three years Collective Bargaining Union Contract with Laborers Local 773, the Recycling Employees. All in favor, motion carried.

FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:

1. **Forrestal Group – Power Plant Assessment Proposal Update:** Beeler reported that Ray Durston has been communicating with Gene Stuard of the Forrestal Group regarding their work on the Dynegy Power Plant assessment. Beeler stated that we are in the data collection phase at this time.
2. **Treasurer's Automation Fund Approval:** Beeler stated that this is a statutory fund that will be added to the budget as office number 330 and will be funded by the tax sale revenue. She said that the Treasurer's Office created fund 330 and the money from last week's tax sale will be deposited in that line item and Treasurer Jenkins will pay a part time salary from that fund. Motion by Beeler and second by Gasparich to create the Treasurer's Tax Sale Automation Fund Office 330. Hampton+Knodle asked what the funds can be used for and Beeler responded that they can be used for personnel, software, office supplies and computers. All in favor, motion carried.
3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the reports are in the packet for board member review.

4. **FY 2017 Budget Changes and Recommendations Update:** Beeler stated that revenue numbers changed based on the new employee insurance contribution levels with the employees taking the most expense choice as a worst case scenario. She said that coal money transferred in currently at \$250,000 and the contingency line item was increased last month to \$100,000. Beeler stated that \$150,000 is budgeted for maintenance to buildings.
5. **Motion to Approve of the FY 2017 Budget Approval:** Beeler stated that in January 2016 we found out that the coal mine was closing and they discussed the loss of revenue would create about a \$1 million deficit. She said that the full board amended the FY 2016 budget in March and they began discussing the FY 2017 budget and what cuts could take place to reduce the deficit. Beeler stated that in April the board voted to make the vision and dental insurance self-paid by the employees which saved the county about \$78,000 per year. Beeler stated that there was an estimated \$134,850 savings in the general fund when employees took advantage of the early buyout/severance packages. Beeler stated that the offices were asked to cut 11% out of their budgets and nearly every office submitted cuts. Beeler stated that during the budget hearings in July, every budget was reviewed line by line. Beeler stated that the expense for FAYCO was cut and then partially reinstated. Beeler reported that the committee then worked on the employee Health Insurance and raised the premiums which will save the budget about \$120,000. Beeler explained that when they started the budget process last January, there was a \$1 million deficit and the deficit is now \$27,000. She said the budget includes a transfer in \$75,000 of coal money and also stated that they are looking at other savings options such as sharing the cost for the consultant needed for the Dynegy assessment with the taxing bodies that will also benefit. She said that Office Holders were also asked to use some of their own funds, and stated that it won't be easy to operate within the parameters of this budget. **Motion by Beeler and second by Bathurst to approve the FY 2017 Budget.** Hampton+Knodle asked about the hotel tax and where funds will go if it goes over the projected revenue as where expenses will go. Beeler replied that the fund number for the tourism revenue and expenses could be changed so it can be tracked. **All in favor, motion carried.** Chairman Hertel stated that a lot of grueling hours were put into working on the FY 2017 budget and said that we have to think differently about our finances and search for solutions like getting the hotel/motel tax and reviewing our fees and fines.
6. **FY 2017 Budget Appropriation, Levies and Resolutions Approval:** Resolutions were read by State's Attorney Chris Matoush and approved as follows:
Resolution #16-20: Motion by Beeler and second by Gasparich to approve the Resolution to Adopt the Fiscal Year 2016 Financial Appropriation Ordinance in the amount of \$18,575,692.00. All in favor, motion carried.
Resolution #16-21: Motion by Beeler and second by Wendel to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$867,450.00. All in favor, motion carried.
Resolution #16-22: Motion by Beeler and second by Webb to approve the Resolution to pass the County Health Department levy in the amount of \$472,000.00. All in favor, motion carried.
Resolution #16-23: Motion by Beeler and second by Hampton+Knodle to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$1,230,275.00.

Resolution #16-24: Motion by Beeler and second by Bishop to approve the Resolution to pass the Social Security Fund levy in the amount of \$765,500.00. All in favor, motion carried.

Resolution #16-25: Motion by Beeler and second by Martin to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$536,000.00. All in favor, motion carried.

Resolution #16-26: Motion by Beeler and second by Miles to approve the Resolution to pass the County Highway Fund levy in the amount of \$427,000.00. All in favor, motion carried.

Resolution: #16-27: Motion by Beeler and second by Webb to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$213,500.00. All in favor, motion carried.

Resolution #16-28: Motion by Beeler and second by Robinson to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$213,500.00. All in favor, motion carried.

Resolution #16-29: Motion by Beeler and second by Hopper to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$72,000.00. Webb abstained, all others in favor. Motion carried.

Resolution #16-30: Motion by Beeler and second by Moore to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$89,000.00. All in favor, motion carried.

Resolution #16-31: Motion by Beeler and second by Bathurst to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$181,000.00. All in favor, motion carried.

Resolution #16-32: Motion by Beeler and second by Graden to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$224,000.00. Gasparich abstained, and all others vote in favor. Motion carried.

Resolution #16-33: Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$54,000.00. All in favor, motion carried.

Resolution #16-34: Motion by Beeler and second by Young to approve the Resolution to pass the levy for the County Extension Service in the amount of \$154,900.00. Gasparich abstained, all other in favor. Motion carried.

Resolution #16-35: Motion by Beeler and second by Bishop to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$110,000.00. All in favor, motion carried.

Resolution #16-36: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$40,000.00. All in favor, motion carried.

Resolution #16-37: Motion by Beeler and second by Martin to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$60,698.00, Probation Officer in the amount of \$63,510.00, and the Assistant Probation Officers in the amount of \$182,658.00. All in favor, motion carried.

Resolution #16-38: Motion by Beeler and second by Miles to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$12,000.00. All in favor, motion carried. (For copies of all Resolutions and Budget/Levy summary, see Resolution Book 15, pages 324-344).

7. County Trustee Resolution to Convey Deed on Parcel 08-23-378-004 in Nokomis

- Township to Kevin Guyot Approval: Motion by Beeler and second by Graden to approve the county trustee resolution to convey the deed to parcel 08-23-378-004 in Nokomis Township to Kevin Guyot. All in favor, motion carried. (For copy of Resolution, see Book 15, page 345).
8. County Trustee Resolution to Convey Deed on Parcel 15-04-226-005 in South Litchfield Township to Kevin Eichelberger Approval: Motion by Beeler and second by Webb to approve the county trustee resolution to convey the deed to parcel 15-04-226-005 in South Litchfield Township to Kevin Eichelberger. All in favor, motion carried. (For copy of Resolution, see Book 15, page 346).
 9. County Trustee Resolution to Convey Deed on Parcel 16-11-252-004 in Hillsboro Township to Gerald Boyd Approval: Motion by Beeler and second by Hopper to approve the county trustee resolution to convey the deed to parcel 16-11-252-004 in Hillsboro Township to Gerald Boyd. All in favor, motion carried. (For copy of Resolution, see Book 15, page 347).
 10. County Trustee Resolution to Convey Deed on Parcel 13-06-179-001 in Witt Township to Jan Richardson Approval: Motion by Beeler and second by Young to approve the county trustee resolution to convey the deed to parcel 13-06-179-001 in Witt Township to Jan Richardson. All in favor, motion carried. (For copy of Resolution, see Book 15, page 348).
 11. County Trustee Resolutions to Convey Deeds on Parcels 13-06-263-004, 13-06-263-005, 13-06-263-006, and 13-06-402-006 in Witt Township to the City of Witt Approval: Motion by Beeler and second by Miles to approve the county trustee resolution to convey the deed to parcels, 13-06-263-004, 13-06-263-005, 13-06-263-006, and 13-06-402-006 in Witt Township to the City of Witt. All in favor, motion carried. (For copy of Resolutions, see Book 15, pages 349-352).

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. Animal Control Facility Program and Animal Control Ordinance Approval:
Motion by Beck and second by Graden to approve the revised draft of the Animal Control ordinance. Deabenderfer asked what the definition of "breeders" is in the ordinance, and Animal Control Officer Amanda Daniels stated that the animal owner is defined as a breeder if they let their animals produce. Deabenderfer asked how many county residents will need breeders' permits, and Daniels replied that potentially thousands of them will. Deabenderfer responded that we are still a very rural county and we can't afford to regulate breeders. Bathurst stated that if a family breeds their beloved pets and gives them away the county has no interest in them- it's the breeders who sell their animals where abuse is a concern that we need to be aware of. Bergen stated that he looked at the ordinance and it is confusing the way it is presented. He said he has never heard about problems with breeders and feels this ordinance is over-regulating. Beck stated that the ordinance does not require a fee for the breeder's permit and there is only one fee increase in it for the cost of a 3 year rabies tag. Bathurst stated that Animal Control needs fees to operate and make it self-sustaining. Hampton+Knodle stated that her perception of the ordinance is that it controls people, not animals and oversteps its scope. She said that in regards to their budget, their revenues have been less than expenses continually each year, and the additional registration requirements for permits will increase the workload of staff. Savage read a prepared statement that stated he plans to vote no on the proposed Animal Control ordinance because the current version contains several flaws and exceeds state law in several areas. He cited concerns about areas of the ordinance regarding exempt animals, hunting dogs running at large, acts of

cruelty to animals, and the definition of dangerous dogs. Savage stated that he would like to be appointed to a sub-committee that will re-work this ordinance. Sneed stated he understands there may be a communication problem where those affected by ordinance changes did not receive emails that were promised them to keep them informed about the language contained in it. Gasparich said that animal neglect cases are a problem in the county and the Animal Control Officer needs to have the right to go on private property when these incidents occur for the welfare of the animal. Chairman Hertel stated he was disappointed with the concerns raised by board members about this ordinance now at the time of its potential approval when they had the opportunity to have their concerns addressed for the past 18 months it has been discussed. He said that Board Members have every right and go the HWE meetings and stated that the State's Attorney wrote most of this ordinance. Hertel then allowed public comments on the ordinance from Litchfield resident and newly elected County Board member Glenn Bishop who stated that he feels state law on its own is sufficient; from Audubon township resident and hobby breeder Nancy Hill who stated concerns about the ordinance's microchipping requirements and breeders permit implementation; from county resident and kennel owner/breeder Tina Hill who said that she is following state laws now and doesn't feel the breeder's section is needed; from county resident Bill Schroeder who stated that he recalled that this draft now contains compromise which he thought was sufficient for its approval but now after hearing the concerns raised he has changed his mind and thinks the board should ask Savage to chair a sub-committee on this topic; and Raymond resident Tara House who stated she supports this ordinance and hopes it passes. Citizen House also asked Animal Control Officer Daniels about the status of Rabies Tags collections and Daniels stated that of the county's 18,000 animal owners 14,000 Rabies Tags are not collected. **Motion by Gasparich, second by Moore to table the question for further consideration. Roll call vote: 17 voting no – Bathurst, Beck, Bergen, Bishop, Deabenderfer, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Miles, Plunkett, Robinson, Savage, Sneed, Webb, Young. 3 voting yes – Gasparich, Moore and Wendel. 1 absent – Beeler. Motion failed.** State's Attorney Matoush was called in to confirm that if the Motion failed on this Animal Control Ordinance did the prior Animal Control Ordinance get rescinded, and he responded that this is not the case, and if this Animal Control Ordinance is not approved, the prior Ordinance is still in effect. Hampton+Knodle called for the question. **Roll call vote to approve the revised Animal Control Ordinance- 11 voting no–Bergen, Deabenderfer, Hampton+Knodle, Hopper, Miles, Moore, Plunkett, Savage, Sneed, Wendel, Young. 8 voting yes – Bathurst, Beck, Bishop, Gasparich, Graden, Hertel, Robinson and Webb. 1 was absent- Beeler. Motion failed.**

2. **ICRMT Insurance Renewal Approval:** Beck asked ICRMT agent Tom Franzen to give a brief report regarding the Property Casualty Insurance Premium that decreased about 8% to \$244,672 and the Worker's Compensation Insurance that also decreased to \$65,036. **Motion by Beck and second by Webb to approve the ICRMT Insurance Program Renewal Proposal for 2017 for the Property Casualty Insurance in the amount of \$244,672. Roll Call Vote: 18 Members voting Yes – Bathurst, Beck, Bergen, Bishop, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Webb and Wendel. 3 members absent: Beeler, Hopper and Martin. Motion carried.** **Motion by Beck and second by Wendel to approve the ICRMT Workers Compensation Insurance Premium in the amount of \$65,036. Roll Call Vote. 18 Members voting Yes – Bathurst, Beck, Bergen, Bishop, Deabenderfer, Gasparich,**

Graden, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Webb and Wendel. 3 members absent: Beeler, Hopper and Martin. Motion carried.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **County Farm Lease with Jason Anderson Approval:** Sneed stated that committee members discussed the county farm lease last month with Jason Anderson and decided to charge him \$210 per acre for rent. **Motion by Sneed and second by Bishop to approve a three year lease agreement with Jason Anderson to farm the county property at \$210 per acre per year. All in favor, motion carried.**
2. **Radon Testing at Historic Courthouse Update:** Sneed reported that he contacted a Radon Testing Company to do an independent test in the basement of the Historic Courthouse and that the testing will begin today.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update:** Hampton+Knodle thanked members for their support of the MCEDC and all the progress that has been made by that organization.
2. **Incentives Update:**
 - Revolving Loan Fund - Community Eligibility – Hampton+Knodle stated that the Village of Panama is working on a RLF application for a roof replacement project on their village hall. She said they are requesting a \$30,000 loan over a five year period to repair their building's roof. Hampton+Knodle is also checking with the State's Attorney's Office because the Village Hall Building is located in Bond County and the RLF policy may need to be changed for other villages like Harvel and Donnellson. **Motion by Hampton+Knodle and second by Deabenderfer to extend a \$30,000 loan to the Village of Panama for a five year period to repair the roof on their village hall building contingent on State's Attorney Approval. All in favor, motion carried.**
 - Enterprise Zone – Hampton+Knodle stated that Coordinator Daniels has been working with DCEO regarding the EZ application.
 - Incentives: Hampton+Knodle stated that the committee is working on an Incentive Application for General Abatements that businesses could apply for if the property is not in the county Enterprise Zone. Hampton+Knodle stated that she will make the changes to the Incentive Application and get the document to the committee and the State's Attorney's Office for review.
3. **Planning Update:**
 - Planning Commission: Hampton+Knodle said that the October meeting was cancelled due to staffing issues and stated the next meeting is scheduled for December 14th, 2016. She said that the committee discussed and approved to appoint Joe Tosetti of Nokomis to serve on the Planning Commission.
4. **Infrastructure Update:**
 - Broadband Update: Hampton+Knodle stated that the committee continues to work on broadband initiatives and said that she and Hopper had a good meeting with a broadband company and that there are some meetings scheduled with school districts this week regarding their e-rates. Hampton+Knodle stated that the

Finance committee put \$50,000 in the budget for any possible fiber projects and that a lot of things are happening with broadband.

- Eagle Zinc – Hampton+Knodle stated that they have noticed some preliminary testing for phase two of the Eagle Zinc Clean-up project in Hillsboro.

5. Tourism Update:

- Hampton+Knodle said that the committee approved the recommendation to appoint the MCEDC Director and Sara Waggoner that represents Litchfield Tourism to the IllinoisSouth Tourism Bureau Board. She stated that about \$10,000 has been deposited in the Tourism fund to date. Hertel stated that we are in the top 5 of 22 counties in terms of tourism revenue.

6. Branding Brainstorm Update: Hampton+Knodle stated that they had a Branding Name brainstorm meeting and the committee approved \$500 for an ad in the IllinoisSouth Tourism Bureau brochure.

7. Workforce Update:

- West Central Development – Hampton+Knodle stated that she is drafting a letter to West Central Development regarding our non-payment of our invoice which will explain the issues with the program. She said that the committee approved the recommendation to pay the invoice and to appoint Jeremy Jones to the West Central Development Council Board. **Motion by Hampton+Knodle and second by Young to pay the invoice for membership dues to West Central Development Council. All in favor, motion carried.**
- CEO Program – Hampton+Knodle reported that the Night of Networking was held Monday on November 7th, 2016 at the Holiday Inn Express with good attendance.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn

Savage as follows:

Savage asked if there were any questions about his monthly report. Hearing none, he concluded his report.

ANNOUNCEMENTS: Chairman Hertel stated that the Full Board Re-Organization Meeting will be held on Monday, December 5th, 2016 at 8:30 am in the County Board Room of the Historic Courthouse in Hillsboro, Illinois.

SCHEDULE CHANGES: none

APPOINTMENTS:

1. Jeremy Jones to the West Central Development Council: **Motion by Hampton+Knodle and second by Beck to appoint Jeremy Jones to the West Central Development Council. All in favor, motion carried.**
2. Joe Tosetti to the Planning Commission for a three year term. **Motion by Hampton+Knodle and second by Graden to appoint Joe Tosetti to the Planning Commission for a three year term. All in favor, motion carried.**
3. Bob Wagahoff to the Revolving Loan Fund Board for a three year term. **Motion by Hampton+Knodle and second by Webb to appoint Bob Wagahoff to the Revolving Loan Fund Board for a three year term. All in favor, motion carried.**

4. Re-appoint MCEDC Director and Sara Waggoner of Litchfield Tourism to the IllinoisSouth Tourism Bureau Board. **Motion by Hampton+Knodle and second by Deabenderfer to re-appoint the MCEDC Director and Sara Waggoner of Litchfield Tourism to the IllinoisSouth Tourism Bureau Board. All in favor, motion carried.**

PUBLIC COMMENTS: Citizen Bill Schroeder was in attendance and asked if the idea Member Savage had about leading a sub-committee regarding the Animal Control Ordinance would be pursued, and Chairman Hertel stated that we will leave that decision up to the HWE Committee.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, Paris Frozen Foods and to Point of Light Awards:** Motion by Wendel and second by Bishop to pay any invoices for Adams, PC Book & Moore, Paris Frozen Foods Point of Light Awards and Beck's Lawn Care & Landscaping. Voice Vote: In favor – 15 Against – 0, Absent – 3 Abstain – 3 (Moore, Beck and Hopper). Motion carried.
Motion by Robinson and second by Plunkett to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2016.

ADJOURN: Until the Re-Organizational Meeting on Monday, December 5th, 2016 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

Motion by Bathurst and second by Bishop to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:50 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

