

## Montgomery County Board

### Minutes

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For Tuesday, December 13<sup>th</sup>, 2016 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 13<sup>th</sup>, 2016 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:34 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Joe Gasparich, Chuck Graden, Roy Hertel, Tim Hopper, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** none

**Pledge of Allegiance to the flag was led by Jeremy Jones.**

**Mileage and Per Diem Approval:** Motion by Graden and second by Gasparich to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:** Motion by Young and second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, November 15<sup>th</sup>, 2016. All in favor, motion carried.

**Approval of Minutes of the 2016 County Board Reorganization Meeting Held on December 5<sup>th</sup>, 2016:** Motion by Hopper and second by Martin to approve the Minutes of the County Board Reorganization Meeting held on Monday, December 5<sup>th</sup>, 2016. All in favor, motion carried.

**708 Board Appointments Update/Approval:** Chairman Hertel reviewed the list of seven individuals who were recommended to serve on the 708 (Montgomery County Community Mental Health) Board. He said that in order to stagger the four year terms, to start the process two members will receive a two year term, two members will receive a three year term and three members will receive a four year term.

**Motion by Graden and second by Beeler to appoint Earlene Robinson to the 708 board for a 2 year term. All in favor, motion carried.**

**Motion by Miles and second by Gasparich to appoint Brian Gaskin to the 708 Board for a four year term. All in favor, motion carried.**

**Motion by Jones and second by Beeler to appoint Christina DeWerff to the 708 board for a four year term. All in favor, motion carried.**

**Motion by Young and second by Martin to appoint Pam Lentz to the 708 board for a three year term. All in favor, motion carried.**

**Motion by Hopper and second by Moore to appoint Bruce Sanford for the 708 board for a three year term. All in favor, motion carried.**

**Motion by Beeler and second by Plunkett to appoint Ed Schumacher to the 708 board for a three year term. All in favor, motion carried.**

**Motion by Sneed and second by Bergen to appoint Linda Billiter to the 708 board for a four year term. All in favor, motion carried.**

Those 708 Board members who were present introduced themselves and gave a brief personal background. Chairman Hertel thanked the new 708 Board members for their service and the members left the County Board meeting to conduct their own meeting in an adjoining room.

**CONSENT AGENDA:**

1. **Ambulance Billing Report** --- Sherry Greenwood – Report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee – report was submitted.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bancee Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE Report** – Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Jim Vazzi – Undersheriff Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer’s Report** ---- Ron Jenkins – report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Jones and second by Gasparich to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **911 Board** – Gasparich stated that no meeting was held.
- **CEFS Board** - Robinson was not in meeting at time of report.
- **Health Department** – Martin stated he had nothing to report.
- **IL Association of County Officials** –Plunkett, Bergen – Bergen reported findings from the recent meeting he attended relating to the use of Illinois Energy Now Grants, State Road Funds and Judicial Fees. Chairman Hertel stated that an additional \$30 fee needs to be added to pay for courthouse needs, which will take legislation to implement.
- **MCEDC** – Hopper stated that an update will be given in his Economic Development Committee report.
- **MCWC** – Deabenderfer stated that he didn’t attend the last meeting.
- **Planning Commission** – Young stated that they will meet tomorrow.
- **Senior Citizens Board** – Deabenderfer will be the new representative.
- **UCCI** – Miles stated that there was not a meeting recently.
- **U of I** – Young stated that they will meet tonight.
- **VAC** – Sneed stated that he had nothing to report.
- **WCDC** – Wendel stated that the next meeting is in February, 2017.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Coal Mine Update/Approval:** Hertel stated there is no news. He called on citizen Bill Schroeder who was in attendance who stated that Murray Energy recently won a federal lawsuit against the EPA, which could have an impact on their Montgomery County mine.
2. **Overweight Trucks Update/Approval:** Chairman Hertel stated that he received a UCCI document and sent it to the State's Attorney's Office for review.
3. **Moving Ambulance Line Update/Approval:** Hertel said he is checking with State's Attorney's Office to see if the County Board or the Court will handle this complaint.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Hamrock Estates, minor subdivision in Nokomis Update/Approval:** Miles stated that Jennifer Trapani from McDonough Whitlow presented the minor subdivision plat request in Nokomis to the committee and said this project is west and south of the cemetery and is classified as a minor subdivision and Engineer Greenwood has reviewed the documents and everything seems to be in order for these two lots. **Motion by Miles and second by Graden to approve the Hamrock Estates Minor Subdivision in Nokomis. All in favor, motion carried.**
2. **Rocky Hollow Trail Bridge in Butler Grove Township Update/Approval:** Miles stated the construction is complete and the bridge is open for traffic. Final grading and seeding along with oil and chipping the approaches will be completed in the spring of 2017.
3. **Village of Butler, Water Line Issue Update/Approval:** Miles reported the plumber is having trouble getting the water samples to pass the EPA testing requirements for new construction but there is not a boil order in effect for Butler at this time.
4. **Section 15-10120-00-BR – T.R. 113 (Cottonwood Trail) over East Fork Shoal Creed, Nokomis Township, additional Engineering Services Update/Approval:** Miles reported that at the last meeting they approved additional engineering services and Greenwood contacted IDNR and they had McDonough Whitlow submit the calculations again for review to see if we have to pay additional fees for engineering services. Miles stated that this bridge is located on the edge of Nokomis by farm ground and Greenwood hopes to hear something soon from IDNR.
5. **Upcoming Equipment Purchases Update/Approval:** Miles reported that Engineer Greenwood is working with the dealerships on pricing for the two pickup trucks that they are looking to replace. They are looking at one F250 and one F350, both extended cab four wheel drives.
6. **Dakota Access Pipeline Update/Approval:** Miles reported that Engineer Greenwood stated that there is nothing new to report and that he is still issuing oversize/overweight permits for their trucks.
7. **Bridge Inspection Training Update/Approval:** Miles reported that Engineer Greenwood will be signing up for the IDOT Bridge Training will be held in Springfield from February 27<sup>th</sup>, to March 10<sup>th</sup>, 2017 at a cost of \$2,025.
8. **Other Business Update/Approval:** Chairman Hertel stated he has written letters to IDOT about the condition of Montgomery County roads and he was told we are on the list and also was told that they will finish the frontage road near Waggoner by 2018.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Jay Martin:**

1. **Employee Health Insurance Update/Approval:** Blue Cross/Blue Shield representative Shannon Hall was called on and she gave an update on the recently completed Open Enrollment period. Martin stated there has been a grievance placed against the county by the Circuit Clerk's union and a tentative meeting is scheduled for December 19<sup>th</sup>, 2016.
2. **Fraternal Order of Police (FOP) Union Negotiations Update/Approval:** Martin reported that a Mediation meeting is scheduled on Wednesday, December 14<sup>th</sup>, 2016 at 5:00 pm.
3. **Zobrio Human Resource Module Training & Implementation Update/Approval:** Martin stated that he will speak with Treasurer's Office staff person Holcomb and schedule a training session for the Zobrio Software.
4. **ICRMT Sample Personnel Employee Manual Updates Review Update/Approval:** Martin said he will review the email and attachments from Kyle Shell at ICRMT regarding the sample personnel employee manual updates.
5. **2017 Personnel Committee Meeting Dates Update/Approval:** Martin stated that the committee discussed keeping their meeting dates on the last Thursday of the month, but approved changing the time to 5:00 pm.

**Motion by Martin and second by Young to change the meeting time to 5:00 pm on the last Thursday of the month. All in favor, motion carried.**

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Forrestal Group – Power Plant Assessment Proposal Update/Approval:** Beeler reported that consultant Gene Stuard has requested information from Dynegey and meetings will be set up after the first of the year.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Beeler stated that she would like to take some money out of the coal reserve fund and transfer it into the Capital Improvement Fund for use for broadband needs, roads and bridges, a new roof for the jail and other capital improvement needs.  
**Motion by Beeler and second by Beck to transfer \$1.3 million of coal reserve money to the Capital Improvement fund. All in favor, motion carried.**
3. **County Trustee Resolution to Convey Deed on Parcel 15-04-429-008 in South Litchfield Township to the City of Litchfield Update/Approval:** Motion by Beeler and second by Furness to recommend the approval of the County Trustee Resolution to Convey Deed on Parcel 15-04-429-008 in South Litchfield Township to the City of Litchfield. All in favor, motion carried. (See Resolution Book 16, page 1).
4. **708 Board Budget and Amended FY 2017 Budget Appropriation Ordinance Update/Approval:** Beeler called on 708 Board Temporary Chairman Bruce Sanford who provided a copy of the budget and levy request from the 708 Board that was approved at their meeting held in the adjoining room. **Motion by Beeler and second by Clark to approve the 708 Board budget. All in favor, motion carried.**
5. **708 Board Levy Resolution #16-39 Update/approval:** Motion by Beeler and second by Martin to approve the Resolution Creating a Tax Levy for the Montgomery County Community Mental Health Board in the amount of \$640,500. All in favor, motion carried. (See Resolution Book 16, page 2).

6. **Amended Fiscal Year 2017 Financial Appropriation Ordinance:** Motion by Beeler and second by Sneed to approve the Amended FY 2017 Budget Appropriation Ordinance- Resolution #16-40. All in favor, motion carried. (See Resolution Book 16, page 3).
7. **Amended Levy Summary:** Motion by Beeler and second by Young to Approve the amended FY 2017 Levy Summary. All in favor, motion carried. (See Resolution Book 16, page 4).
8. **Truth in Taxation Hearing Update/Approval:** Beeler stated that due to the timing of the 708 Board property tax increase passing at the November 2016 election, Illinois law does not require a Truth in Taxation hearing in advance of approving the additional levy for this fund, but there will be a notice informing the public about the tax increase under Truth in Taxation that will be published after the December 13<sup>th</sup>, 2016 board meeting.
9. **Public Safety Tax Resolution Update/Approval:** Beeler introduced Gasparich, who reviewed a draft of the Resolution to submit to the voters the question of imposing a public safety tax on retail sale of tangible person property, excluding qualifying food, drugs, and medical appliance and items that are titled or registered with an agency of Illinois State Government. Clerk Leitheiser stated that she drafted a resolution based on one that was presented in earlier years when a public safety tax was a question on the ballot before. Gasparich stated this additional revenue would relieve the general fund of about \$400,000 to offset the cost of the Sheriff's Office, with one third funding the Sheriff's Department and one third for emergency service agencies and one third for the Jail building expenses. He stated that by adding the fire department and ambulances participation it will help support this sales tax. Members discussed how emergency responder groups will receive funds from this new tax. Jones and Beeler stated their experiences with in their County Board District where limited resources are available for ambulance and fire services and voiced their support for this tax. Furness discussed concerns about the school facilities having their sales tax increase on the same ballot at the April election. Moore stated that the funds from the sales tax if it passes should not be an additional amount received by the Sheriff's office and should supplement their existing budget instead. Members also discussed how the sales tax question can be legally promoted by the county which must be done without use of taxpayer funds. **Motion by Gasparich and second by Jones to approve the Public Safety Sales Tax Increase be placed on the April 4<sup>th</sup>, 2017 Election Ballot. Roll Call vote: 19 members voting yes- Beck, Beeler, Bergen, Clark, Deabenderfer, Gasparich, Graden, Hertel, Hopper, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, Young. 2 members voting no- Bishop, Furness. Motion carried.**
10. **Ordinance #16-41 Establishing the Reimbursement of all travel, meal, and lodging expenses of officers and employees in Montgomery County Update/Approval:** Beeler stated a new Illinois Law requires us to approve an Ordinance Establishing the Reimbursement of all Travel, Meal, and Lodging Expenses of Officers and Employees in Montgomery County, which will include roll voting for per diem approval. **Motion by Beeler and second by Beck to recommend to the full board the Ordinance Establishing the Reimbursement of all Travel, Meal, and Lodging Expenses of Officers and Employees in Montgomery County. All in favor, motion carried. (For copy of Ordinance 16-41, see Resolution Book 16, pages 5-8).**
11. **Other Business Update/Approval:** Beeler stated that an IMRF representative will be

present at the next Finance Committee meeting.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update/Approval:** Clerk Leitheiser reported that the next election will be held on Tuesday, April 4<sup>th</sup>, 2017 and will be the only election next year and preparation is going smoothly.
2. **EPA Report Update/Approval:** Beck stated that no funds for EPA have been appropriated by the State of Illinois for 2017.
3. **Recycling Program and Events Update/Approval:** Beck stated that Bishop shared the monthly bale report and the price of cardboard has gone up to \$120 per ton because it is good cardboard and not wet. She also stated that Bishop reported that the baler is running good at this time and the Committee discussed looking for a different Baler and trying to find grant money to replace it and Jeremy Jones offered to help look for grants for a different baler and will contact Ben Bishop. Beck also stated that the University of Illinois Extension Office will be doing a free study about recycling soon.
4. **Animal Control Facility Program Update/Approval:** Beck said that the committee discussed reviewing the animal control ordinance again in January and February and they will be contacting some of the residents who participated on the recent Animal Control Ordinance for their input.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Johnson Controls Maintenance Contract Update/Approval:** Sneed reported that the committee reviewed the two proposals from Johnson Controls for the maintenance contract for the HVAC System at the Courts Complex. The basic maintenance contract is the one we usually get and the proposal is \$5,106 for the first year, \$5,316 for the second year and \$5,532 for the third year. The premium package was for \$10,692 for the first year and works like an extended warranty. **Motion by Sneed and second by Graden to approve the basic contract for three years. All in favor, motion carried.**
2. **Dan Heise Plumbing Replacement for New Boilers at the Jail Update/Approval:** Sneed reported that there are two boilers down at the Jail Building and it was approved at the Coordinating Committee to get them replaced on an emergency basis since two of the three boilers are down that provide hot water and heat for the jail building. Sneed received a proposal from Dan Heise Plumbing in the amount of \$26,014 to replace and install the three boilers at the Jail. **Motion by Sneed and second by Beeler to approve the proposal from Dan Heise Plumbing in the amount of \$26,014 to replace three boilers at the jail. All in favor, motion carried.**
3. **Radon Testing at Historic Courthouse Update/Approval:** Sneed reported that he received the test results from Midwest Radon Testing and the results varied. He said that the highest testing was in a vault that is by the boiler room. Sneed stated that he is working with a local professional to come and give us costs to mitigate the basement areas with ventilation options.
4. **Sons of the American Revolution Flag Ceremony/Presentation Update/Approval:** Sneed said that the committee discussed and approved to work on a Flag Ceremony with the Sons of the American Revolution at the Historic Courthouse on Saturday, June 10<sup>th</sup>, 2017 starting at 1:00 pm where there will be 50 state flags and 28 historic country flags

on display. He said they will need some chairs set up, a PA system and would like for the county to advertise the event.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Tim Hopper as follows:**

1. **MCEDC Update/Approval:** Hopper informed members that MCEDC Director Valerie Belusko gave a written report, which was provided to them.
2. **Incentives Update/Approval:**
  - RLF - Hopper reported that he talked with State's Attorney Matoush and the loan to the Village of Panama is approved by him. Hopper said he will meet again with Matoush regarding the RLF policy language.
  - General Abatement Program – Hopper reported that the committee reviewed a revised draft of the General Abatement Program as prepared by Heather Hampton+Knodle. Hopper said he will check with Matoush to see what parts of this document will be made public to the full board for a review and approval. Beeler stated that this will be an MCEDC document for them to use as they administer and work with businesses. Hopper stated that Montgomery County may not have an Enterprise Zone in 2020 due to the limits on the total number of Enterprise Zones in the state.
  - Enterprise Zone - Daniels stated that she is working with GIS staff person Younker to add colors to the maps for the territory adds and deletes that were submitted in the application to DCEO.
3. **Planning Update/Approval:**
  - Planning Commission – Hopper stated that the next scheduled meeting will be on December 14<sup>th</sup> at 5:30 pm. MCEDC Director Belusko will be facilitating the group and received a review of the Planning Commission's purpose. Hopper stated that Young will be bringing the plan updates and recommendations to the County Board. He said that the Planning Commission should be working on storm water mitigation. The county has no one to enforce this and structural permits.
4. **Infrastructure Update/Approval:**
  - Broadband Update: Hopper stated that the committee reviewed a report that was prepared by Hampton+Knodle regarding the broadband project with proposed costs and where it will be installed. He explained that it will go from Hillsboro to Route 185 to Fillmore then north to Nokomis and then over to Raymond. He said they are not looking at Donnellson and Walshville at this time and the City of Litchfield is not interested. Hopper stated he is a big believer in broadband and will make it a priority for the County.
5. **Tourism Update/Approval:** Hopper stated that the committee discussed the revenue and expenses for the Hotel/Motel Tax that will fund Tourism.
6. **Branding Brainstorm Update/Approval:** Hopper stated that Belusko reported that she talked with IllinoisSouth recently and the person is still on maternity leave so this is on hold for now. He said that Belusko will get the branding committee together when the IllinoisSouth representative is available.

7. **Workforce Update/Approval:** Hopper stated that there is a 3/15/2017 deadline for students to apply for the CEO program next year, and said that the current CEO students are working on their concert fundraiser at the present time.
8. **2017 Committee meeting dates Update/Approval:** Hopper said that the Committee discussed changing their meeting times to evening and will be finalizing their meeting dates and times soon.
9. **Other Business Update/Approval:** Hopper stated that the MCEDC is considering two individuals as grant writers for the county at this time, and may have them partner together.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn

**Savage as follows:**

**EMA Old Business:** Savage encouraged members to make sure their vehicles have proper emergency supplies in case of bad winter weather, and asked that they help spread the awareness to others about this need.

**EMA New Business:**

1. **Montgomery County Hazmat Team Trailer Storage Update/Approval:** Savage stated that members from the county Hazmat Team were at the meeting to explain issues with storing the Hazmat Trailer. He said that the estimated value of equipment on the trailer is about \$650,000 and they need a secure space for it that has electricity and heat. He said it is currently being stored in the Nokomis/Witt ambulance garage, but needs to be moved. He stated that the committee will further discuss this matter.
2. **Ambulance Billing Office Update/Approval:** Savage reported that Greenwood stated that retired EMA office employee Cathy Ulrici will return and show her how to do the year end ambulance billing reports.

**ANNOUNCEMENTS:**

- Hertel stated that the Rules Committee will meet after this meeting, and the members are Plunkett, Bergen and Gasparich.
- Hertel stated that the County Board group picture will take place after the January full County Board meeting.

**SCHEDULE CHANGES:** none

**APPOINTMENTS:**

**Motion by Jones and second by Bishop to re-appoint Gregory Weitekamp for a three year term for the Zanesville #3, County Zone #15 Drainage District. All in favor, motion carried.**

**Motion by Beeler and second by Furness to re-appoint Mark Meisner for a three year term for the Pitman-Zanesville #2, County Zone #33 Drainage District. All in favor, motion carried.**

**PUBLIC COMMENTS:** Citizen Bill Schroeder informed members that he has heard that Dynegy has filed for Chapter 11 bankruptcy and asked how this news will impact the negotiations with their re-assessment for property tax. Chairman Hertel stated he will check for information by speaking with Supervisor of Assessments Ray Durston.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, Paris Frozen Foods and to Point of Light Awards:** Motion by Plunkett, and second by Martin to pay any invoices for Adams, PC Book & Moore, Paris Frozen Foods Point of Light Awards and Beck's Lawn Care & Landscaping. Voice Vote: In favor – 18 Against – 0, Absent –0 Abstain – 3 (Moore, Beck and Hopper). Motion carried.
2. Motion by Miles and second by Hopper to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2017.

**ADJOURN:** Until the Full Board Meeting on Tuesday, January 10th, 2017 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

Motion by Graden and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:44 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.