

# Montgomery County Board

## Coordinating Committee Meeting Minutes

**Date:** Tuesday, October 25, 2016 **Time:** 8:30 am – County Board Room

**Members Present:** County Board Chairman Roy Hertel, Mary Bathurst, Connie Beck, Megan Beeler, Heather Hampton+Knodle, Gene Miles, Glenn Savage, and Bob Sneed

**Others Present:** Bill Schroeder

The committee met today to discuss the following:

**Coordinating Committee: Roy Hertel, Board Chairman:**

1. **Public Safety Sales Tax Update/Approval:** Chairman Hertel stated that Joe Gasparich will present more information in January 2017.
2. **Coal Mine Update/Approval:** Chairman Hertel stated that there was nothing new to report at this time.
3. **Overweight Trucks Update/Approval:** Chairman Hertel stated that information was sent to the States Attorney's Office for review.
4. **Treasurer's Automation Fund Update/Approval:** Nothing new to report at this time.
5. **Moving Ambulance Line Update/Approval:** Chairman Hertel reported that Phil Borgic sent information for the change in the ambulance district for his area.
6. **Ordinance Establishing the Reimbursement of all travel, meal, and lodging expenses of officers and employees in Montgomery County Update/Approval:** The committee reviewed a draft of the ordinance and some revisions need to be made and the ordinance will be tabled until next month.
7. **Other Business Update/Approval:** Nothing to report at this time.

**Building & Grounds Committee: Bob Sneed, Chairman**

1. **Maintenance Issues and Report Update/Approval:** Mark Brown will report. Chairman Hertel stated that a couple of walls in the basement of the Historic Courthouse in the election room need some attention.
2. **County Farm Lease with Jason Anderson Update/Approval:** The committee will discuss a rental amount for a three year lease with Jason Anderson for the county farm ground.
3. **Radon Testing at Historic Courthouse Update/Approval:** Sneed reported that he has called a contractor to come out and test the basement of the historic courthouse for radon.
4. **Schindler Elevator Agreement and Service Calls Update/Approval:** Sneed reported that he has called Schindler Elevator and has not received a response back regarding the maintenance agreement and asked Coordinator Daniels to follow up with them.
5. **Other Business Update/Approval:** None at this time.

**Economic Development Committee: Heather Hampton+Knodle, Chairman**

1. **MCEDC Update/Approval:** Hampton+Knodle stated that Valarie Belesko from Litchfield has been hired as the MCEDC Director and will start at the end of October.
2. **Incentives Update/Approval:**
  - RLF - Community Eligibility – Panama wants to borrow some RLF money to fix their roof and were sent the forms to complete and bring to the next Economic Development Committee for review.
  - Enterprise Zone - Daniels will contact DCEO to follow up on the project.
  - Incentives: Hampton+Knodle reported that the committee is reviewing a document that she presented last month with some guidelines for general abatements.
3. **Planning Update/Approval:**
  - Planning Commission – They will meet in December 14<sup>th</sup>, 2016 at 5:30 pm at the Annex Building. Don Karban's term has ended and he is not interested in continuing so he will need to be replaced. .
4. **Infrastructure Update/Approval:**
  - Broadband Update: Hampton+Knodle stated that she and Hopper had a good meeting with a fiber provider and will continue to help with broadband project when she is off the board.

- Eagle Zinc – Phase II clean up has not started yet.
- 5. **Tourism Update/Approval:** Hampton+Knodle stated that she followed up with the Tourism group and they are sharing ideas for the brainstorming ideas. They will get some businesses to help with advertising. The add will cost \$3,000 and if shared with 4 other businesses it will cost the county about \$700.
- 6. **Branding Brainstorm Update/Approval–** Hampton+Knodle stated that they met with the Tourism Bureau and others to come up with some Branding Name ideas. There are three that are being discussed. They are: Montgomery County Room to Roam. Montgomery County Open the Doors to Experience, and Finding a Treasure in Montgomery County. To focus on Fishing, outdoor activities, music, pickers market etc. The Brand Name and Slogan will be developed in 2017.
- 7. **Workforce Update/Approval:**
  - West Central Development – Bathurst attended their meeting last Thursday evening and reported that their employees get 100% insurance coverage and if their employees don't take the employee insurance, they get \$300 per month to put in a 401K. . Hampton+Knodle stated that she will write a letter to West Central Development and then we can pay our membership. Need to appoint Jeremy Jones at the November board meeting.
  - CEO Program – There will be a night of networking scheduled for Monday, November 7<sup>th</sup>, 2016 at LLCC from 5:00 pm to 7:00 pm. Hampton+Knodle also reported that a Shark tank event will take place and they are launching the mentor program. Recruitment for next year's class has begun.
- 8. **Other Business Update/Approval:** None at this time.

**E.M.A./Ambulance Committee: Glenn Savage, Chairman**

1. **EMA Report Update/Approval:** Greg Nimmo will give the report.
2. **Ambulance Billing Office Update/Approval:** Sherry Greenwood will give the report.
3. **Other Business Update/Approval:** Chairman Hertel stated that he would like for Savage to write a letter to all the participants advising them that the plan is complete and if they want to file for grants they need to contact Laurie Saathoff Huber and Greg Michaud to see if it is grant worthy. Chairman Hertel wants to make sure someone follows up that the communities are using this mitigation plan and we need to get something out of it.

**Finance Committee: Megan Beeler, Chairman**

1. **Forrestal Group – Power Plant Assessment Proposal Update/Approval:** Beeler reported that the contract was signed and sent to Gene Stuard and that a retainer fee of 20% has been issued and mailed to the Forrestal Group. There has been a 100% buy in from all the taxing bodies and we should have a check from LLCC by November 1<sup>st</sup>. There will not be a separate revenue line item for the revenue from the taxing bodies it will just be a deduction from the expense line item.
2. **SOA Report Update/Approval:** Durston will submit and report to the committee.
3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** The committee will review and discuss.
4. **FY 2017 Budget Discussions Update/Approval:** Committee will discuss
5. **Recommend the Approval of FY 2017 Budget Update/Approval:** Committee will adopt.
6. **Other Business Update/Approval:** None at this time.

**HWE Committee: Connie Beck, Chairman**

1. **ICRMT Insurance Renewal Update/Approval:** Tom Franzen will be here to discuss.
2. **Elections Update/Approval:** Clerk Leitheiser will give an update.
3. **EPA Report Update/Approval:** Gonet will report.
4. **Recycling Program and Events Update/Approval:** Bishop will report.
5. **Animal Control Facility Program Update/Approval:** Daniels will report.
  - Ordinance – The full board will vote in November.
6. **Other Business Update/Approval:** None at this time.

**Personnel Committee: Mary Bathurst, Chairman**

1. **Employee Health Insurance Update/Approval:** Bathurst reported that she will be meeting with Shannon Hall in the morning.
2. **Adopt the 2017 Holiday Schedule Update/Approval:** Committee will discuss.
3. **Laborers Local 773 – Recycling Employees Union Negotiations 10/12/16 Update/Approval:** The committee met with the union representatives and have reached a tentative agreement for the full board approval at the November meeting.
4. **Fraternal Order of Police (FOP) Union Negotiations 10/13/16 and 10/24/16 Update/Approval:** Next meeting has been scheduled for Wednesday, November 9<sup>th</sup>, 2016 at 7:00 pm.
5. **Zobrio Human Resource Module Training & Implementation Update/Approval:** Committee will discuss.
6. **On Line Training (IPMG) Webinar and Procedural Manual for Sheriff's Department Update/Approval:** Nothing new update at this time.
7. **ICRMT Sample Ordinances for Review Update/Approval:** Nothing new at this time.
8. **Executive Session to Discuss Personnel and Litigation Issues Update/Approval:** Not needed.
9. **Other Business Update/Approval:** None at this time.

**Road & Bridge Committee: Gene Miles, Chairman**

1. **Dakota Access Pipeline Project Update/Approval:** Greenwood will report.
2. **Rocky Hollo Bridge in Butler Township Update/Approval:** Committee will discuss.
3. **Checking with State Farm for Insurance Reimbursement for Walshville Bridge Accident Update/Approval:**
4. **Other Business Update/Approval:** Heather Hampton+Knodle asked about the Red Ball Trail and Gene Miles stated that he doesn't have an update.

Motion by Savage and second by Miles to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:32 am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Wednesday, November 2<sup>nd</sup>, 2016

**Time:** 8:30 AM – Highway Department

**Members Present:** Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Evan Young, and County Board Chairman Roy Hertel

**Other Present:** County Engineer Cody Greenwood

The committee met to discuss the following:

**Rocky Hollow Tr. Bridge in Butler Grove Twp. Update/Approval:** Greenwood reported that the project is nearly complete and that the deck beams will be set on Monday and they will be doing the grout work today along with the new ditches. They are waiting on bridge rails.

**Village of Butler Water Line Issue Update/Approval:** Greenwood reported that Bondurant Plumbing will be out to tie the lines. Butler will then have a boil order and then the highway department can do the ditch work. Greenwood stated that the old water lines will be abandoned and left there.

**Mowing Update/Approval:** Greenwood stated that they are in the northeast part of the county and that some mowers needed some stump jumpers on the mowers so the blades don't break. Greenwood added that next time we need to have mowers have the stump jumpers included in the bid.

**Section 15-10120-00-BR – T.R. 113 (Cottonwood Trail) over East Fork Shoal Creek,** Project just started and is classified as an urban project. We already paid \$2,500 for the design. We have to pay McDonough Whitlow for the design paperwork because someone at IDOT didn't want to make the call.

**Nokomis Township, additional Engineering Services Update/Approval:** McDonough Whitlow design proposal is for an amount not to exceed \$8,950 to do the work. There are tighter restrictions to design by which has to deal with the drainage requirements. **Motion by Mike Webb and second by Evan Young to recommend the proposal from McDonough Whitlow to prepare the work for an amount not to exceed \$8,950. All in favor, motion carried.**

**Upcoming Equipment Purchases Update/Approval:** Greenwood stated that there is \$75,000 in the budget to replace a couple of pickup trucks. The 2000 single cab with 116,239 miles for the assistant engineer and old engineer's truck has 91,148 miles. These will be shifted down in the fleet and the two oldest ones will be traded off. They have six trucks in the fleet. Four wheel trucks with service beds will be purchased to replace the two oldest pickup trucks. Greenwood stated that they will try to go through the CMS joint purchasing program. Committee discussed and approved that they proceed with checking out the numbers for the two trucks

**Dakota Access Pipeline Update/Approval:** Greenwood stated that he has talked with all the township road commissioners that were affected by the pipeline install. They are all in agreement that they don't want to go through this process of road evaluation again next spring. Our people want to wait until they have completed all the work and they are gone before any figures are presented to them. Dakota Access is asking everyone for numbers now to settle up on the road damages to make repairs, but our folks don't want to give numbers yet until they are done. Greenwood stated that oil and rock prices will go up next year and we don't know what they are.

**Other Business Update/Approval:** The committee discussed the status of the Red Ball Trail. Greenwood stated that Kevin Smith started the Honey Bend Bridge Project just east of camp sour. Greenwood stated that we need to pursue hiring an engineer. McDonough Whitlow is doing the Cottonwood Bridge, Red Ball bridge and the. IDOT will come down and load rate our bridges but they don't do the annual inspections. The State used to do the bridge inspections, but they don't have the staff now.

Motion by Earlene Robinson and second by Mike Webb to Pay Bills. All in favor, motion carried.

Motion by Robinson and second by Savage to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:17 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Friday, November 11<sup>th</sup>, 2016

**Time:** 8:30 AM – County Board Room

**Members Present:** Chairman Bob Sneed, Chuck Graden, Gene Miles, Joe Gasparich, Richard Wendel

**Members Absent:** Nikki Bishop and Roy Hertel

**Others Present:** Mark Brown

The committee met today to discuss the following:

1. **Maintenance Issues and Report Update/Approval:** Mark Brown reported that a few of the inside walls in the basement of the Historic Courthouse has some issues with the plaster and will need to be fixed. Brown also reported that he had to service the hot water heater and the upstairs air conditioning unit at the jail.
2. **County Farm Lease with Jason Anderson Update/Approval:** Committee members discussed the county farm lease last month with Jason Anderson and what should be charged for annual rent. Motion by Gene Miles and second by Richard Wendel to approve a three year lease agreement with Jason Anderson to farm the county property at \$210 per acre per year.
3. **Schindler Elevator Maintenance Contract Update/Approval:** Bob Sneed reported that he spoke with the representative at Schindler Elevator and their maintenance guy left and our account was not put on the route for the new person. This schedule has been adjusted and Schindler was here yesterday to perform the quarterly maintenance on the three elevators.
4. **Radon Testing at Historic Courthouse Update/Approval:** Sneed reported that he contacted a Radon Testing Company to do an independent test in the basement of the Historic Courthouse and the committee reviewed some dates that would be good for the basement to be closed off for the required 60 hour period. County Board Administrator Daniels will contact Midwest Radon to schedule the testing.
5. **Sons of the American Revolution Flag Ceremony/Presentation Update/Approval:** Marvin Meng of the SAR called to say that Montgomery County was chosen by their organization to conduct a Flag Ceremony/Presentation at the Historic Courthouse on Saturday, June 10<sup>th</sup>, 2016 starting at 1:00 pm. They will arrive at 9:00 for set up. There will be 50 state flags and 28 historic country flags on display. They will need some chairs set up, a PA system and would like for the county to advertise the event. The committee discussed checking further with Chairman Hertel and the City of Hillsboro to schedule this event.
6. **B & G Committee Meetings for 2017 Update/Approval:** The committee discussed and approved their meeting dates for 2017. **Motion by Gene Miles and second by Richard Wendel to approve the 2017 committee meeting dates. All in favor, motion carried.**
7. **Other Business Update/Approval:** None at this time.

Motion by Chuck Graden and second by Richard Wendel to pay the bills. Motion carried.

Motion by Gene Miles and second by Richard Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:30 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## EMA Committee Meeting Minutes

**Date:** Monday, November 7<sup>th</sup>, 2016

**Time:** 4:00 PM EMA Office

**Members Present:** Glenn Savage, Chuck Graden, Bill Bergen, Joe Gasparich, Tim Hopper, Ron Deabenderfer and County Board Chairman Roy Hertel.

**Absent:** Gregg Nimmo and Sherry Greenwood.

**Others Present:** Rick Robbins

The committee met today to discuss the following:

### **E.M.A./Old Business: Glenn Savage, Chairman**

1. **EMA Job Description Draft Update/Approval:** Robbins reported that he has reviewed the draft of the EMA Job Description and Ron Deabenderfer handed in the draft with some punctuation and grammatical corrections.
2. **Spiller Pay Invoice Assumption Hazmat Deployment Update/Approval:** Robbins stated that there is no response to date, so a second bill will be sent by certified mail.
3. **Hazmat Team Radio Programming Reconsideration Update/Approval:** Robbins stated that there is nothing in the budget last year or last year for the approximate cost of \$400 for the Hazmat Team Radio. **Motion by Tim Hopper and second by Joe Gasparich to approve the expenditure if there is money in the EMA budget for this expense. All in favor, motion carried.**
4. **Job Description Update/Approval:** To be submitted at the December meeting when Greg Nimmo returns.

### **EMA New Business:**

1. **IEMA 4<sup>th</sup> Quarter Reporting Update/Approval:** Nimmo will complete the reports.
2. **Training Update/Approval:** Greg has scheduled the remainder of the required IEMA training for grant approval as required. It will take the next six months to complete.
3. **Meetings Attended Update/Approval:** Nimmo attended the MABAS on 10/12/16 and Hazmat Meeting on 10/27/16.
4. **2017 Committee Meeting Dates Update/Approval:** The committee reviewed and approved the 2017 committee meeting dates. **Motion by and second by to approve the 2017 committee meeting dates. All in favor, motion carried.**

### **Ambulance Billing Office Update/Approval:**

**Other Business Update/Approval:** Two checks were received from the State. One for salary reimbursement and one for the hazardous mitigation expenses from the grant. Daniels will get the deposits ready for the Treasurer's Department.

Motion to pay the bills by Bill Bergen and second by Tim Hopper. All in favor, motion carried.

Motion to adjourn by Joe Gasparich and second by Tim Hopper. All in favor, motion carried.

Meeting adjourned at 4:30 pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Economic Development Committee Meeting Minutes

**Date:** Wednesday, November 2<sup>nd</sup>, 2016

**Time:** 9:30 am – County Board Room

**Members Present:** Chairman Heather Hampton+Knodle, Megan Beeler, Nikki Bishop, Ron Deabenderfer, Tim Hopper, Jay Martin and County Board Chairman Roy Hertel

**Others Present:** MCEDC Director Valerie Belusko,

The Committee met today to discuss the following:

1. **MCEDC Update/Approval:** Hampton+Knodle and Tim Hopper introduced Valerie Belusko as the new Director for the Montgomery County Economic Development Corporation and she gave a brief update on her background.
2. **Incentives Update/Approval:**
  - RLF - Community Eligibility – Hampton+Knodle stated that the Village of Panama is working on a RLF application for a roof replacement project on their village hall. They are requesting a \$30,000 loan over a five year period to repair their building's flat roof by installing tresses and a metal roof. Hampton+Knodle stated that the Village of Panama will pay the remaining \$38,000 and that she will check with the States Attorney's Office because the Village Hall Building is located in Bond County. **Motion by Martin and second by Deabenderfer to extend a \$30,000 loan to the Village of Panama for five years to repair the roof on their village hall building contingent on States Attorney Approval.** Beeler asked if the RLF bylaws reflect parcels in Montgomery County and Hampton+Knodle replied that the community has to be in Montgomery County. **Motion carried.**
  - RLF Board member – Hampton+Knodle stated that Bob Wagahoff of Farmersville Bank and Trust has agreed to serve a three year term on the Revolving Loan Fund Board. His term will begin November 2016 and end in November 2019. **Motion by Beeler and second by Deabenderfer to recommend the appointment of Bob Wagahoff to the Revolving Loan Fund Board for a three year term. All in favor, motion carried.**
  - Enterprise Zone - Daniels stated that she supplied land use numbers for the EZ application to the State.
  - Incentives: Hampton+Knodle stated that she did not have a draft of the Incentive Application for EZ General Abatement but went over it with the committee to present to the full board. Hampton+Knodle stated that the business should not know what the grading sheet looks like so the application can't be skewed and Deabenderfer stated that all parties involved should know how they are graded and we should be transparent. Beeler stated that we can state on the application that this is for office use only. Beeler thinks that we should have this conversation in closed session with the full board under the purpose of negotiating with a business and Chairman Hertel stated that he didn't know if this was a legal purpose for a closed session. Hampton+Knodle stated that she will make the changes to the Incentive Application and get the document to the committee for review and then the committee recommends it to the full board and the board will review for one month. Beeler stated that the States Attorney should review the incentive packet to see if it can be shared in public or closed session.
3. **Planning Update/Approval:**
  - Planning Commission – October meeting was cancelled due to staffing and the next meeting is scheduled for December 14<sup>th</sup>, 2016. Hampton+Knodle stated that Don Karban's term is done and he doesn't want to renew it so she has been checking with a few other people to fill the slot however she hasn't had luck with anyone yet. MCEDC Director is a non-voting member of the Planning Commission and the U of I Extension has agreed to provide staff to

facilitate the meetings that are held quarterly at the Annex meeting room. **Motion by Hopper and second by Martin to allow the chairman Of ED to find an appointment for the Planning Commission to be appointed at the November board meeting. All in favor, motion carried.**

**4. Infrastructure Update/Approval:**

- Broadband Update: Hampton+Knodle stated that she and Hopper had a good meeting with a company and that there are a couple of meetings scheduled with school districts this week regarding their e-rates. Hampton+Knodle stated that the Finance committee put \$50,000 in the budget for any possible fiber projects and that a lot of things happening with broadband.
- Eagle Zinc – Hopper reported that there are some guys out there doing some testing. Hampton+Knodle told Valerie that she will be brought up to speed on the Eagle Zinc project.

**5. Tourism Update/Approval:**

- a.* Hampton+Knodle stated that the county needs to reappoint the MCEDC Director and the Litchfield Tourism Person to the IllinoisSouth Tourism Bureau Board. **Motion by Hopper and second by Martin to re-appoint the MCEDC Director and Sara Waggoner that represents Litchfield Tourism to the IllinoisSouth Tourism Bureau Board. All in favor, motion carried.** Hampton+Knodle stated that this is about \$10,000 that has been deposited in the Tourism fund. Hertel stated that we are about #5 out of 22 counties.

**6. Branding Brainstorm Update/Approval:** Hampton+Knodle stated that they had a Branding Name brainstorm meeting and discussed approving a \$500 expense for advertising in the IllinoisSouth Tourism Bureau Brochure. **Motion by Hopper and second by Beeler to approve \$500 for an ad in the IllinoisSouth Tourism Bureau brochure. All in favor, motion carried.**

**7. Workforce Update/Approval:**

- West Central Development – Hampton+Knodle stated that she is drafting a letter to West Central Development and that the board members were sent a letter regarding our non-payment of our invoice. Hampton+Knodle will explain the issues with the program in the letter. We would need to pay up to \$25,000 for a study to go to another Workforce Development and then have it approved by the EDA and DCEO. Deabenderfer stated that he was contacted by Taylor Springs and Schram City about problems with their grants if invoice isn't paid. **Motion by Ron Deabenderfer and second by Megan Beeler to pay the invoice for membership dues to West Central Development.** The committee also discussed appointing Jeremy Jones to the West Central Development County Board. **Motion by Beeler and second by Hopper to appoint Jeremy Jones to the West Central Development Council. All in favor, motion carried.**
- CEO Program – Night of networking will be Monday night November 7<sup>th</sup>, 2016 from 5:00 pm to 7:00 pm at the Holiday Inn Express.

**8. 2017 Committee meeting dates Update/Approval:** Committee reviewed the

**9. Other Business Update/Approval:** Chairman Hertel asked the committee to look for grants to purchase a refurbished baler

There are No Bills this month.

Motion by Tim Hopper and second by Ron Deabenderfer to adjourn the meeting. All in favor, motion carried. Meeting was adjourned at 11:50 am. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.



# Montgomery County Board

## HWE Committee Meeting Agenda

**Date:** Tuesday, November 1<sup>st</sup>, 2016

**Time:** 4:00 AM – County Board Room

**Members Present:** Chairman Connie Beck, Chuck Graden, Earlene Robinson, Mike Webb, Richard Wendel and Board Chairman Roy Hertel

**Members Absent:** Joe Gasparich

**Others Present:** Tom Franzen

The committee met today to discuss the following:

1. **ICRMT Insurance Renewal Update/Approval:** Tom Franzen reported that the Sheriff's Department is working with ICRMT policy manual. Workers Compensation, liability claims and premiums are down and the Cyber liability will be about \$6,000. Worker's Compensation Insurance Premium went down to \$65,036 and the Property Casualty Insurance Premium will be decreased about 8% to \$244,672.
2. **Elections Update/Approval:** Clerk Leitheiser stated that early voting and voting by mail has been going very well and she anticipates their office to exceed the total number of voters who vote in advance of Election Day at this election when compared to prior elections.
3. **EPA Report Update/Approval:** The committee reviewed Gonet's monthly reports.
4. **Recycling Program and Events Update/Approval:** Bishop reported that he received a few quotes on a replacement for the baler, both new and used. A new baler is estimated to be \$95,000 and a 2006 used reconditioned baler would cost about \$ 37,500 with ours as a trade in of \$8,700. Five year lease for \$ 757.56 per month. Our baler is a 230 volt and the refurbished one is 400 volts. Committee discussed asking the communities to share in the cost by population. Clerk Leitheiser suggested looking for grants. Ben Bishop asked if Roger Cassidy could go full time because of the extra work and Chairman Hertel stated that the county can't hire any full time right now.
5. **Animal Control Facility Program Update/Approval:** Daniels will report.
  - Ordinance – **Motion by Webb and second by Wendel to recommend the 10/11/16 draft of the animal control ordinance to the full board. All in favor, motion carried.**
  - Municipal contracts – The committee reviewed a draft of the revised municipality contracts and will make revisions next month.
6. **2017 HWE Committee Meeting Dates Update/Approval:** The committee reviewed the committee meeting dates for 2017 and there was a conflict in July for the 4<sup>th</sup> of July holiday. The committee chose to meet instead on Monday, June 26<sup>th</sup>, 2016. **Motion by Earlene Robinson and second by Richard Wendel to approve the 2017 committee meeting dates.**
7. **Other Business Update/Approval:** None at this time.

Motion by Graden and second by Webb to pay the Bills. All in favor, motion carried.

Motion by Mike Webb and second by Richard Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 5:30 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## Finance Committee Minutes

**Date:** Thursday, November 10<sup>th</sup>, 2016

**Time:** 8:30 AM – County Board Room

**Members Present:** Chairman Megan Beeler, Mary Bathurst, Connie Beck, Mike Plunkett, Board Chairman Roy Hertel.

**Members Absent:** Hampton+Knodle and Jim Moore

**Others Present:** Ray Durston, Sandy Leitheiser, Hugh Satterlee, Aimee Shelton and Liz Holcomb

1. **Forrestal Group – Power Plant Assessment Proposal Update/Approval:** Beeler reported that Ray Durston has been communicating with Gene Stuard of the Forrestal Group regarding their work on the power plant assessment.
2. **Treasurer's Automation Fund Update/Approval:** Chairman Hertel stated that the Treasurer's automation fund will be created this year at this board meeting and will be funded by the tax sales. The Treasurer's Office created fund 330 and the money from last week's tax sale will be deposited in that line item. Treasurer Jenkins will pay a part time salary out of that money. **Motion by Mike Plunkett and second by Connie Beck to create the Treasurer's tax sale automation fund Office 330. All in favor, motion carried.**
3. **Motion by Bathurst and second by Beck to appoint Roy Hertel as a member of the Finance Committee. All in favor, motion carried.**
4. **SOA Report Update/Approval:** Durston reported that he will publish after the Thanksgiving Holiday, that Staff is working on exemptions and there have been 35 assessments complaints so far. The committee reviewed GIS and Beacon reports.
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** The committee reviewed the monthly coal revenue and expense reports.
6. **FY 2017 Budget Changes and Recommendations Update/Approval:** Beeler stated that revenue numbers changed based on the new employee insurance contribution levels with the employees taking the most expense choice as a worst case scenario. Coal money transfer in currently at \$250,000 and the contingency line item was increased last month to \$100,000. Beeler stated that \$150,000 is budgeted for maintenance to buildings.
7. **Motion to recommend the approval of the FY 2017 Budget Update/Approval:** Motion by Mary Bathurst and second by Connie Beck to recommend the approval of the FY 2017 Budget to the full board. All in favor, motion carried.
8. **FY 2017 Budget Appropriation, Levies and Resolutions Update/Approval:** Chris Matoush will read the resolutions at the Full Board.
9. **County Trustee Resolution to Convey Deed on Parcel 08-23-378-004 in Nokomis Township to Kevin Guyot Update/Approval:** Motion by Mary Bathurst and second by Connie Beck to approve the county trustee resolutions to convey the deeds on all nine parcels. All in favor, motion carried.
10. **County Trustee Resolution to Convey Deed on Parcel 15-04-226-005 in South Litchfield Township to Kevin Eichelberger Update/Approval:**
11. **County Trustee Resolution to Convey Deed on Parcel 16-11-252-004 in Hillsboro Township to Gerald Boyd Update/Approval:**
12. **County Trustee Resolution to Convey Deed on Parcel 13-06-179-001 in Witt Township to Jan Richardson Update/Approval:**
13. **County Trustee Resolutions to Convey Deeds on Parcels 13-06-263-004, 13-06-263-005, 13-06-263-006, and 13-06-402-006 in Witt Township to the City of Witt Update/Approval:**
14. **2017 Finance Committee Meeting Dates Update/Approval:** Motion by Connie Beck and second by Roy Hertel to approve the 2017 Finance Committee Meeting Dates. All in favor, motion carried.
15. **Other Business Update/Approval:** None at this time.

Motion by Mary Bathurst and second by Mike Plunkett to pay bills and approve payroll. All in favor, motion carried.

Motion by Mary Bathurst and second by Connie Beck to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:35 am. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Personnel Committee Meeting Minutes

**Date:** Wednesday, November 3<sup>rd</sup>, 2016

**Time:** 8:30 am - County Board Room

**Members Present:** Chairman Mary Bathurst, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Megan Beeler

**Members Absent:** Board Chairman Roy Hertel

**Others Present:**

The committee met to discuss the following:

1. **Employee Health Insurance Update/Approval:** Committee reviewed the employee insurance open enrollment packet that was given to the staff on Tuesday and the county/employee percentage share. The county board previously approved a 15%/50%/50%/50%. **Motion by Evan Young and second by Mike Plunkett to recommend to the full board an employee health insurance premium share of 15%/40%/40%/40% split and to offer the five BCBS medical insurance plan choices. All in favor, motion carried.**
2. **Adopt the 2017 Holiday Schedule Update/Approval:** Committee discussed the list of 12 holidays for the 2017 calendar year. **Motion by Jay Martin and second by Mike Plunkett to approve the 2017 Holiday Schedule as presented. All in favor, motion carried.**
3. **2017 Personnel Committee Meeting Dates Update/Approval:** The committee reviewed the 2017 Personnel Committee meeting dates. **Motion by Evan Young and second by Mike Plunkett to approve the Personnel Committee meetings to be held on the fourth Thursday of the month at 8:30 am. All in favor, motion carried.**
4. **Laborers Local 773 – Recycling Employees Union Negotiations 10/12/16 Update/Approval:** **Motion by Jay Martin and second by Bill Bergen to recommend the approval of the three year Collective Bargaining Union Contract with Laborers Local 773, the Recycling Employees. All in favor, motion carried.**
5. **Fraternal Order of Police (FOP) Union Negotiations 10/13/16 and 10/24/16 Update/Approval:** The next union negotiation meeting with the FOP will be held on Wednesday, November 9<sup>th</sup>, 2016 at 7:00 pm in the county board room of the historic courthouse.
6. **Zobrio Human Resource Module Training & Implementation Update/Approval:** No update at this time.
7. **On Line Training (IPMG) Webinar and Personnel Manual for Sheriff's Department Update/Approval:** Bathurst reported that Tom Franzen stated that the Sheriff's Department has been taking the on-line training courses and it has helped keep our insurance rates down.
8. **ICRMT Sample Ordinances for Review Update/Approval:** Bathurst stated that she has been reviewing the sample ordinances.
9. **Executive Session to Discuss Personnel and Litigation Issues Update/Approval:** Was not needed.
10. **Other Business Update/Approval:** None at this time.
11. **Motion to adjourn by Jim Moore and second by Evan Young.** Moore rescinds his motion to adjourn and Young agrees. **Motion to adjourn by Jay Martin and second by Jim Moore**

Motion to adjourn to Jim Moore and second by Evan Young. All in favor, motion carried.

Motion to adjourn by Jim Moore and second by Evan Young. Moore rescinds his motion to adjourn and young agrees. Motion to adjourn by Jay Martin and second by Jim Moore.

Meeting adjourned at 9:50 am

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# **Montgomery County Board**

## **Special Personnel Committee Meeting Minutes**

**Date: Monday, October 24th, 2016**

**Time: 7:00 pm - County Board Room**

**Members Present:** Chairman Mary Bathurst, Jay Martin, Bill Bergen, Jim Moore, Mike Plunkett, Evan Young and Board Chairman Roy Hertel

**Members Absent:**

**Others Present:** Rick Robbins, Mark Russillo, Rick Furlong, Darryl Hymes

The committee met to discuss the following:

1. **Union Negotiations with Fraternal Order of Police Update/Approval:** The committee met with members of the Fraternal Order of Police Union Representatives to negotiate the three year collective bargaining agreement that will expire on November 30<sup>th</sup> 2016. This is the second meeting to discuss and negotiate the issues that were presented on October, 13<sup>th</sup>, 2016. A third meeting was scheduled for Wednesday, November 9<sup>th</sup>, 2016 at 7:00 pm for union negotiations.
2. **Other Business Update/Approval:** None at this time.

Motion to adjourn by Mike Plunkett and second by Jim Moore. All in favor, motion carried.

Meeting adjourned at 8:45 pm

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# **Montgomery County Board Special Personnel Committee Meeting Minutes**

**Date: Wednesday, November 9, 2016**

**Time: 7:00 pm - County Board Room**

**Members Present:** Chairman Mary Bathurst, Jay Martin, Bill Bergen, Jim Moore, Evan Young and Board Chairman Roy Hertel

**Members Absent:** Mike Plunkett

**Others Present:** Rick Robbins, Mark Russillo, Rick Furlong, Darryl Hymes and Kurt Ellers

The committee met to discuss the following:

1. **Union Negotiations with Fraternal Order of Police Update/Approval:** The committee met with members of the Fraternal Order of Police Union Representatives to negotiate the three year collective bargaining agreement that will expire on November 30<sup>th</sup> 2016. This is the third meeting to discuss and negotiate the issues that were presented on October, 13<sup>th</sup>, 2016. Both parties could not agree so a Federal Mediator will be contacted.
  
2. **Other Business Update/Approval:** None at this time.

Motion to adjourn by Evan Young and second by Jim Moore. All in favor, motion carried.

Meeting adjourned at 8:05 pm

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Wednesday, November 2<sup>nd</sup>, 2016

**Time:** 8:30 AM – Highway Department

**Members Present:** Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Evan Young, and County Board Chairman Roy Hertel

**Other Present:** County Engineer Cody Greenwood

The committee met to discuss the following:

**Rocky Hollow Tr. Bridge in Butler Grove Twp. Update/Approval:** Greenwood reported that the project is nearly complete and that the deck beams will be set on Monday and they will be doing the grout work today along with the new ditches. They are waiting on bridge rails.

**Village of Butler Water Line Issue Update/Approval:** Greenwood reported that Bondurant Plumbing will be out to tie in the water lines. Butler will then have a boil order and then the highway department can do the ditch work. Greenwood stated that the old water lines will be abandoned and left there.

**Mowing Update/Approval:** Greenwood stated that they are in the northeast part of the county and that some mowers needed some stump jumpers on the mowers so the blades don't break. Greenwood added that next time we need to have mowers have the stump jumpers included in the bid.

**Section 15-10120-00-BR – T.R. 113 (Cottonwood Trail) over East Fork Shoal Creek,** Project just started and is classified as an urban project. We already paid \$2,500 for the design. We have to pay McDonough Whitlow for the design paperwork because someone at IDOT didn't want to make the call.

**Nokomis Township, additional Engineering Services Update/Approval:** McDonough Whitlow design proposal is for an amount not to exceed \$8,950 to do the work. There are tighter restrictions to design by which has to deal with the drainage requirements. **Motion by Mike Webb and second by Evan Young to recommend the proposal from McDonough Whitlow to prepare the work for an amount not to exceed \$8,950. All in favor, motion carried.**

**Upcoming Equipment Purchases Update/Approval:** Greenwood stated that there is \$75,000 in the budget to replace a couple of pickup trucks. The 2000 single cab with 116,239 miles for the assistant engineer and old engineer's truck has 91,148 miles. These will be shifted down in the fleet and the two oldest ones will be traded off. They have six trucks in the fleet. Four wheel trucks with service beds will be purchased to replace the two oldest pickup trucks. Greenwood stated that they will try to go through the CMS joint purchasing program. Committee discussed and approved that they proceed with checking out the numbers for the two trucks

**Dakota Access Pipeline Update/Approval:** Greenwood stated that he has talked with all the township road commissioners that were affected by the pipeline install. They are all in agreement that they don't want to go through this process of road evaluation again next spring. Our people want to wait until they have completed all the work and they are gone before any figures are presented to them. Dakota Access is asking everyone for numbers now to settle up on the road damages to make repairs, but our folks don't want to give numbers yet until they are done. Greenwood stated that oil and rock prices will go up next year and we don't know what they are.

**Other Business Update/Approval:** The committee discussed the status of the Red Ball Trail. Greenwood stated that Kevin Smith started the Honey Bend Bridge Project just east of camp sour. Greenwood stated that we need to pursue hiring an engineer. McDonough Whitlow is doing the Cottonwood Bridge, Red Ball bridge and the. IDOT will come down and load rate our bridges but they don't do the annual inspections. The State used to do the bridge inspections, but they don't have the staff now.

Motion by Earlene Robinson and second by Mike Webb to Pay Bills. All in favor, motion carried.

Motion by Robinson and second by Savage to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:17 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.