

Montgomery County Board

Minutes

For Tuesday, June 14th, 2016 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 14th, 2016 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

Members Absent: Tim Hopper, Jay Martin, Mike Webb

Pledge of Allegiance to the flag was led by Montgomery County Highway Engineer Kevin Smith.

Chairman Hertel referenced the recent gun tragedy in Orlando, Florida that killed 49 people, and offered prayers for all affected. He stated that even though Montgomery County is a smaller area we need to be vigilant here also.

Mileage and Per Diem Approval: Motion by Miles and second by Young to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Young and second by Bishop to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 10th, 2016. All in favor, motion carried.

CONSENT AGENDA:

1. **Animal Control Report** ---- Amanda Daniels – report was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **Health Department Report** ---- Hugh Satterlee was present for questions.
5. **Highway Department Report** --- Kevin Smith was present for questions.
6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Recycling Report** ---- Ben Bishop – report was submitted.
9. **ROE Report** – Julie Wollerman – report was submitted.
10. **Sheriff's Report** ---- Rick Robbins was present for questions.
11. **SOA Report** ---- Ray Durston – report was submitted.
12. **Treasurer's Report** ---- Ron Jenkins – report was submitted.
13. **V.A.C. Report** ---- Dave Strowmatt was present for questions. Strowmatt stated that SB 2532 has passed both Houses in the Illinois General Assembly now goes to the Governor for signature. Strowmatt also reported that the outreach coordinator for the Mobile Vet Center had their vehicle here on Saturday, May 25th and visited with 25 to 30 Veterans and/or their family members. He stated that the Vet Mobile Centers are a tool that helps Veterans in the rural areas.

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Beeler to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb was absent.
- **CEFS Board** - Robinson stated there is nothing to report at this time.
- **CIEDA** – Hampton+Knodle stated that she participated in a conference call last week, and there will be an “in person” meeting in the next month.
- **Health Dept.** – Martin was absent.
- **IL Association of County Officials** –Plunkett, Bergen – No report at this time.
- **MCEDC** – Hopper was absent.
- **MCWC** – Deabenderfer stated that the City of Litchfield is raising their water rates by 8% this year and another 8% next year which will be passed on to the rural customers. He said that the rural water rates will also need to increase by about 12%. Deabenderfer stated that the average rural water bill is \$50 and it costs \$58 to get the water service to the meter, so the MCWC board determined that something must be done.
- **Planning Commission** – Young stated that they have a meeting on July 20th.
- **Senior Citizens Board** –Bishop stated that the Senior building needs a new roof.
- **UCCI** – Miles stated that UCCI is talking about the state budget that still needs to be resolved.
- **U of I** – Young stated that they will meet tonight.
- **VAC** – Sneed stated that Representative Strowmatt gave the report earlier.
- **WCDC** – Wendel stated that they will have a meeting this week on Thursday night.
- **Wellness Committee** – Bathurst stated that there is nothing to report at this time.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **911 Funding/Payments Update/Approval:** Chairman Hertel reported that the State Comptroller’s Office released a statement that there will not be a payment for 911 phone lines after July 1st, 2016. He said that in 1992 the County Board passed a resolution to put a \$2 fee on every phone line to help fund 911. Chairman Hertel explained that last year the State passed legislation to collect \$.87 per landline phone line and cell phone line and they stopped collecting and send the \$2 landline fee. Chairman Hertel stated that we collected about \$358,000 last year from the \$2 fee and without this revenue we will have to take more money out of the coal reserves to cover the expenses of the Sheriff’s dispatchers. Gasparich stated that the state law came from an ill-conceived bill and that the State of Illinois does not have the authority to rescind what the county has passed in 1992. Hertel said that some board members felt that the County should invoice the phone company for the \$2 fee that was approved years ago. Plunkett stated that he feels we shouldn’t invoice the phone company because it is not their fault that the State changed the fees, they are simply collecting them. Deabenderfer asked how many 911 calls are received each month and Undersheriff Robbins replied that it averages about 1,900 calls per month. The board decided to let State’s Attorney Matoush research this issue and report his outcome next month. Chairman Hertel stated that the 911 Dispatchers will continue to work and the public will be served.
2. **Public Safety Sales Tax Update/Approval:** Gasparich shared some information regarding a proposal to pass a resolution to place implementing a public safety tax on the April 4th, 2017 Consolidated Election ballot. Gasparich stated that the county is in a financial hardship and said that a public safety sales tax is the fairest tax at the local level. He explained that the proposal is for \$.05 for every \$100 and it would not be included on vehicles, boats, prescription medicines or groceries. Gasparich reported that Hillsboro

just passed a business district tax of 1% of sales tax, so sales tax collected in Hillsboro will now be a total of 7.25%. He said that if the Public Safety Sales Tax question were to pass, this additional .50% would make the sales tax 7.75% in Hillsboro. Gasparich stated that the proposed disbursement of funds will include 1/3 going for the jail functions, 1/3 going to the Sheriff's Department and 1/3 to a public safety fund for emergency responder organizations. Gasparich stated that he hopes to have the board approve the resolution for the proposed Public Safety Sales Tax to be considered on the April 4th, 2017 ballot. He added that if passed, this revenue would relieve the burden to the General fund and not add expenses to the Sheriff's budget. Beeler stated that this revenue would be an offset and that the Sheriff's Department was asked to cut next year's budget by \$217,000. She added that if this public safety tax passes it would help keep services at the jail and reduce the burden on the General fund. Plunkett stated he thinks the Public Safety Sales Tax is a fair tax and said that we tried to pass this in 2004 and then coal sales came and helped our budget for the past ten years. Savage stated that he is concerned that we need to hire someone to administer this program of dispersing funds to the emergency responders and feels that each emergency responder (Fire or EMA) organization should get an amount each year so they could save up for bigger purchases. Gasparich responded that he feels that it would be better for a larger disbursement to be applied for so that the smaller departments with the lesser funds will be able to request to purchase something right then and there. Savage also stated that another idea would be to have the funds distributed proportionally based on the number of citizens they have on a formula basis. Deabenderfer stated that in Hillsboro the tax was voted in by the city council and not the citizens. Gasparich stated that the county only has control over the real estate taxes and only property owners pay. This sales tax is paid by everyone who makes purchases in our county, including those who are traveling through. Hampton+Knodle stated that eligibility and bank balances of these organizations should be considered when the disbursement applications are reviewed and Gasparich replied that the committee would be looking at their bank balances. He said that members will discuss this matter further at next month's meeting.

3. **Coal Mine Update/Approval:** Chairman Hertel stated that there is nothing new to report.
4. **Law Suit – Montgomery County vs. State of Illinois Update/Approval:** Chairman Hertel stated that there is nothing new on the law suit.
5. **SB 696/673 Property Tax Freeze Legislation Update/Approval:** Chairman Hertel stated that this legislation is still pending, and he stated that he thinks there will be some type of property tax freeze.
6. **Possible Recycling Funding Update/Approval:** Chairman Hertel stated that he had a meeting recently with the mayors in the county regarding adding \$1 per month on everyone's water bill to support recycling however this is not a good time now because many towns are raising water rates. Chairman Hertel stated that they will work on other ideas to fund recycling.
7. **Resolution #10-2016 to Support SB 2532, Dept. of Veterans Affairs as amended Update/Approval:** Committee reviewed the resolution to support Senate Bill 2532, Department of Veterans Affairs. **Motion by Graden and second by Young to approve the resolution to support SB 2532 Department of Veterans Affairs as amended. All in favor, motion carried. (For copy of Resolution, See Resolution Book 15, page 196.)**
8. **Other Business Update/Approval:** None at this time.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **NBIS Bridge Inspections Update/Approval:** Engineer Smith stated that five bridges will need to be inspected during the transition of replacing the County Engineer Position, so he got an estimate from McDonough-Whitlow to perform that service for \$1,750 which will include a program manager and bridge inspections. **Motion by Miles and second by Savage to approve the engineering agreement McDonough-Whitlow to perform bridge inspections for the third quarter of 2016 (July through August) in the amount of \$1,750. All in favor, motion carried.**
2. **CH-17, West of Farmersville Update/Approval:** Miles reported that they are waiting for Farmersville to move forward.
3. **Simpson Bridge Update/Approval:** Miles stated that the Simpson Bridge near Walshville was open on Friday, June 10th, 2016.
4. **Sale of Used Equipment Update/Approval:** Miles stated that the highway staff has been cleaning up inside the sheds and came up with a list of items that are no longer needed and they would like to put this out for silent bid. Equipment includes: an old highway grader and an 11' snow plow.
5. **2016-06: Resolution to appropriate funds for 1134 B-CA, N. 24th Avenue, Rountree Township, 50% Montgomery County – 50% Christian County Update/Approval:** Smith reported that there are two pipes on the county line road in Rountree Township and the two counties will share the cost to replace them. Engineer Smith will call Christian County to get the assessment so we will know what their share of the cost will be so the resolution can be prepared for the board meeting. The total cost will be \$42,000. **Motion by Miles and second by Young to approve the Resolution to appropriate funds for 1134 B-CA, North 24th Avenue in Rountree Township between Christian County and Montgomery County that will replace two culverts on the county line. Montgomery County share will be 50% of the \$42,000 cost. All in favor, motion carried. (See Resolution Book 15, pages 197-198).**
6. **Dakota Access Pipeline Update/Approval:** Smith stated that the pipeline project is proceeding very well and there has been no damage to county roads. He said that they are now working in East Fork Township putting in ditches and culverts.
7. **09-00133-00-BR, Walshville Trail Bridge just outside of Hillsboro Update/Approval:** Miles reported that information was received from IDOT on June 2nd, 2016 that stated that they would approve \$1.44 million for this bridge to be replaced in 2021. Miles reported that the estimate will be \$1.9 million to replace this bridge.
8. **P.E. Agreement with McDonough-Whitlow for White Town Bridge, CH-9 Update/Approval:** Miles stated that the committee reviewed the P.E. Agreement with McDonough-Whitlow for a total maximum fee of \$136,266 for the White Town Bridge on Red Ball Trail, one mile north of Mt. Moriah Church. This will be funded with the federal bridge money and will cost in excess of \$1 million. Work can start in about 1.5 years. **Motion by Miles and second by Young to approve the P.E. Agreement with McDonough-Whitlow for the White Town Bridge for an amount not to exceed \$136,266. All in favor, motion carried. (See Resolution Book 15, pages 199-205).**
9. **Accept the Letter of Resignation from Highway Engineer Kevin Smith Update/Approval:** Miles said that the committee discussed the resignation letter from Engineer Smith who will be leaving his position on July 1st, 2016. **Motion by Miles and second by Savage to accept the letter of resignation from Highway Engineer Keven Smith. All in favor, motion carried.** Savage voted no. Smith thanked the county board and Assistant Engineer Dustin Sefton and said that he appreciated the time he spent here. Chairman Hertel thanked Smith for his service. Miles stated that he has enjoyed working with Kevin Smith for these past six years. **(See Resolution Book 15, page 206).**

10. **Montgomery County Engineer Position Update/Approval:** Miles reported that three applications were received and interviews will be held on Wednesday, June 15th starting at 5:00 pm in the County Board room.
11. **2016-07: Resolution Requesting Consent of IDOT to Appoint Acting County Engineer Update/Approval:** Miles reported that the committee recommended appointing Assistant Engineer Dustin Seften as the acting county engineer. Smith stated that in 2006 Pezold was appointed acting engineer and did not receive extra pay. Prior to that, Hamby was appointed as acting engineer and did receive extra pay. Smith stated that with the level of responsibility, Dustin should receive \$200 per week extra for assuming the duties of the County Engineer. **Motion by Miles and second by Robinson to approve Resolution 2016-07 requesting consent of IDOT to Appoint Dustin Seften as the Acting County Engineer. Motion carried. (See Resolution Book 15, page 207).**
12. **IDOT Resolution Certifying Names to Take the Examination for County Engineer Update/Approval:** Miles reported that the committee reviewed the IDOT Resolution to certify names of candidates to take the county engineer examination and the three candidates' names will be sent into IDOT on the Resolution. Engineer Smith stated that this is an IDOT formality that requires an applicant to take a written test and participate in a one on one talk with someone to be the county engineer. He said that the State will then send a letter to the Chairman of the Board stating that these candidates are endorsed by them to serve as a county engineer. **Motion by Miles and second by Young to approve the IDOT Resolution Certifying Names to Take the Examination for County Engineer. All in favor, motion carried. (See Resolution Book 15, page 208).**

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update/Approval:** Sneed reported that all the coils on the HVAC system at the Courthouse Complex are under warranty and will be replaced at no cost to the County. Sneed also reported that Maintenance staff person Lloyd Meyer will be taking the early severance and the committee discussed and approved replacing the maintenance technician job as a full time position at a starting salary of \$32,000. He said that the position will be advertised next week and the committee will conduct interviews next month.
2. **Chimney Project Update/Approval:** Sneed reported that work continues on the south chimney on the Historic Courthouse and Mason-Evans is rebuilding the chimney and putting everything back as it was.
3. **FY 2017 Budget Update/Approval:** Sneed stated that the committee reviewed and discussed each line item of the building and grounds budget and reduced it by about \$13,000.
4. **IPMG Site Visit Update/Approval:** Sneed asked Tom Franzen to report and Franzen stated that an IPMG representative completed an onsite visit with Sneed to assess all the County buildings for insurance purposes. He said that this service is free and is conducted every five or six years.
5. **Other Business Update/Approval:** Chairman Hertel stated that he has asked board members to keep track of extra tasks they have done on their per diem sheet even though they do not charge the taxpayers for them. Hertel thanked Sneed for \$3,200 of free work he has done because of all the time he has spent here with the chimney work and IPMG visits.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update/Approval:** Hampton+Knodle referred board members to the MCEDC newsletter and stated that Lori Saathoff-Huber was hired for the grant writer position. Hampton+Knodle referred board members to the recent MCEDC newsletter and she stated that the U of I Extension's Mobile Fabrication Lab hopefully will be here in July.
2. **Incentives Update/Approval:**
 - Revolving Loan Fund: Hampton+Knodle stated that the Committee reviewed the report from Shalter and payments are being made. She also stated that a couple of businesses have asked about the RLF program.
 - Enterprise Zone – Hampton+Knodle stated that work is underway to put all the paperwork together to submit the application to DCEO to add and delete territory. Hampton+Knodle also reported that the Illinois Department of Revenue is keeping an eye on businesses that requested a sales tax exempt certificate and have not filed their final reports.
3. **Planning Update/Approval:**
 - Planning Commission – Hampton+Knodle stated that the next meeting is scheduled for July 20th, 2016.
4. **Infrastructure Update/Approval:**
 - Fiber RFP – Hampton+Knodle stated that Coffeen will now get better broadband fiber services because of a partnership with the Hillsboro School District.
 - Eagle Zinc – Hampton+Knodle stated that she had a follow up with Congressmen Davis' Office and there should be some further cleanup activity in August. She said that discussions and follow up will also take place with EPA regarding post clean up and putting a lien on the property.
5. **Tourism Update/Approval:**
 - Tourism – Hampton+Knodle stated that the MCEDC Director was appointed to the IllinoisSouth Tourism board and there is a recommendation to appoint Litchfield tourism employee Sara Waggoner as the second appointment.
6. **Workforce Update/Approval:**
 - West Central Development – Hampton+Knodle stated that she has been talking with a few people on different options for membership in a Workforce Development Council and said that the committee decided to wait to pay on the invoice for \$5,969.60 until they call.
 - CEO Program – Hampton+Knodle stated they had a joint meeting with their graduating class and board members to see what improvements could be made and they discussed the tradeshow. She said that orientation for new students will be held on June 2nd for 16 new students. Hampton+Knodle also stated that she is planning on attending the National CEO trade show in Effingham on June 13th, 2016 and the annual meeting will be held on August 15th at the Hillsboro National Bank and the speaker will be Jim Schultz.
7. **Other Business Update/Approval:** None at this time.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

AMBULANCE REPORT:

1. **Retirement of Director Holmes Update/Approval:** Savage reported that Director Holmes submitted a letter of resignation effective July 15th, 2016 to the Committee and Board Chairman. **Motion by Savage and second by Graden to approve the**

resignation of Diana Holmes effective July 15th, 2016. All in favor, motion carried. (See Resolution Book 15, page 209).

EMA:

1. **EMA Office Update/Approval:** Savage reported that the committee had a special meeting on Monday, June 13, 2016 to discuss the day to day operations of the EMA/Ambulance office once Holmes retires. Chairman Hertel said he spoke with Treasurer Jenkins and Health Department Director Hugh Satterlee about a few different options to house the ambulance billing department. Chairman Hertel also stated that he spoke with Sheriff Vazzi and Sheriff Department employee Greg Nimmo will take over the EMA duties. Hertel reported that Jenkins said he couldn't supervise the Ambulance Office but the Health Department is interested and Director Satterlee needs to discuss this with the Health Department Board. Hertel said that Satterlee would not be their direct supervisor and the Health Department would be handicap accessible and customers wouldn't have to go through security like at the Courthouse Complex. He said that the Health Department offices that are available are on the west side of the building. Chairman Hertel stated that we are not eliminating the ambulance billing offices because they are paid for by the five area ambulance districts. **Motion by Savage and second by Bergen to combine the duties of the EMA Director Position with the Communications Captain in the Sheriff's Department and appoint Greg Nimmo to assume these duties effective July 15th, 2016.** Discussion: Graden asked about a salary increase for Nimmo and Chairman Hertel stated that he will not receive an increase in pay for the additional duties. Beeler stated that the Sheriff's Department budget was increased for travel so they could keep the EMA grant which will go into the Sheriff's department's revenue. She said that this is a money savings move for the County. Savage reported that Nimmo will be checking the radios and equipment every day and the EMA Office will remain as the county emergency command center. Moore asked about EMA employee Cathy Ulrici's salary and Chairman Hertel replied that she has signed up for the severance package and the Sheriff's department will select an employee to be the backup for Nimmo to assume the backup EMA duties. Hertel also stated that he doesn't think the work can be handled by one person and the committee discussed this with the one remaining EMA employee Sherry Greenwood. Hertel said that after this discussion was held, it was determined that another staff person will be hired and Greenwood will be a part of the hiring process. Plunkett asked about the EMA red truck and Chairman Hertel stated that it will go to the new EMA Director at the Sheriff's office. **All in favor, motion carried.**
2. **Radios Update/Approval:** Savage reported that the radios in the truck are not working well and repairs have been scheduled.
3. **IPWMAN Update/Approval:** Savage reported that the committee approved the \$250 invoice for the IPWMAN membership.
4. **Other Business Update/Approval:** None at this time.

FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:

1. **Forrestal Group – Gene Stuard, Power Plant Assessment Update/Approval:** Beeler stated that she reviewed a proposal by Gene Stuard of Forrestal Group for \$83,000 to work with the Assessor's Office to establish the assessment for the Dynegy Power Plant for the next ten years. She said that the committee discussed reaching out to all the affected taxing bodies to share his cost. Beeler asked SOA Ray Durston to give a break out percentage of what each taxing body receives in taxes from Dynegy so the committee can figure out the cost for each to be able to discuss this at a meeting with them in the near future.

2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Beeler stated that the report is in the packet for review and the Annex repairs are included on the report.
3. **FY 2017 Budget Hearings: July 18th, 19th, and 21st from 8:00 to Noon**
Update/Approval: Beeler stated that Budget sheets are due this Friday, June 17th, 2016.
4. **FY 2017 Budget Discussions Update/Approval:** Beeler distributed a spreadsheet that showed the cuts requested from county office holders for the 2017 Budget that totals at least \$500,000 at an 11.3% reduction. Discussion was held regarding these requested cuts, including health and property/liability insurance. Members discussed Budgets that were set by the Finance Committee: 375 and 047. Beeler reported that one of the first questions she heard was what did the County Board cut, and the Board has shared in the cutbacks. She said that the Public Defender only cut \$1,000 because they don't have much they can cut. She said that County Board admin will be cut \$16,000 and the Building and Grounds Committee will be cut \$30,000.
5. **Ordinance #11-2016 Establishing Prevailing Wage Rates Update/Approval:** Beeler said that the committee discussed the Ordinance Establishing Prevailing Wage Rates and Hampton+Knodle stated that instead of adopting the rates from the Illinois Department of Labor we can adopt a wage schedule based on more realistic wages for Montgomery County. Chairman Hertel stated that if there is going to be a change in the wage rates, we need to start working on it for next year, but should pass this version this year. **Motion by Plunkett and second by Deabenderfer to approve the Ordinance Establishing Prevailing Wage Rates. Hampton+Knodle and Young voted No. All others voted yes. Motion carried.**
6. **Court Security Fee, Sheriff Fee, and County Clerk and Recorder Fees Update/Approval:** Beeler said that quotes were received last month from Bellwether for \$6,000 for Sheriff Department and \$4,500 for the County Clerk/Recorder and \$6,000 for Court Security. Beeler negotiated with Bellwether and they will do Court Security for \$500, Sheriff for \$4,500 and County Clerk/Recorder for \$4,500 for a total of \$9,500 plus mileage at about \$130. She also said that the Recorder's Automation cost study can be paid for out of the automation fund and won't come out of the general fund. **Motion by Beeler and second by Young to contract with Bellwether to perform a cost study for the Sheriff's Office, Court Security, and the County Clerk/Recorder's Office for a total of \$9,500 plus mileage. All in favor, motion carried.**
7. **Mineral/Coal, Oil, and Natural Gas Severance Tax Resolution Update/Approval:** Beeler introduced the Mineral/Coal, Oil, and Natural Gas Severance Tax Resolution and she said that a draft of the Resolution was given to board members to review and comment for one month. Chairman Hertel stated that citizen Bill Schroeder has some people also working on this ordinance and he asked everyone to review it for one month before passage is considered.
8. **Other Business Update/Approval:** None at this time.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **EPA Report Update/Approval:** Beck stated that the State has not paid us for the past year for our EPA inspector to do the open dump and landfill inspections. She said that this is not a grant any longer; instead it is an Intergovernmental agreement that needs signed by the end of the fiscal year. She said that this new five year agreement includes the same duties of inspecting the landfill and open dumps and will now also include inspection of the county tire facilities. Beck reported that if SB2046 gets signed by the Governor, then the 2016 reimbursement for the delegation agreement will be paid. State's Attorney Matoush had questions regarding the tire facility inspections and the

insurance. Chairman Hertel asked insurance representative Tom Franzen to review the contract and advise us regarding the insurance requirements. **Motion by Beck and second by Hampton+Knodle to sign the IL EPA five year delegation contract pending the approval of the review by Tom Franzen. All in favor, motion carried.**

2. **Tom Franzen Risk Management Update/Approval:** Beck reported that the buildings were inspected for insurance purposes and there is a \$10,000 deductible per occurrence.
3. **Recycling Program and Events Update/Approval:** Beck reported that it will be difficult to cut \$25,000 from the recycling budget because this will eliminate their part time positions and they need those positions to keep up. Beck also reported that the ceiling in the building was recently damaged by a trash hauling truck and they are responsible for fixing it.
4. **Animal Control Facility Program Update/Approval:**
 - Ordinance – Beck reported that the committee reviewed and discussed the proposed animal control ordinance that was reviewed by Assistant State’s Attorney Betsy Wilson. Beck stated that the committee will be meeting with those who are interested in reviewing the draft and that we will also put the draft on the county web site. She said that the revisions to the Ordinance are all based on State Statutes.
 - Carport/shed for storage: Beck reported that the committee approved a proposal from Dave’s Collision to install a carport/shed for about \$3,800 and the cost will come out of the Vanek Estate.
 - A/C Administrator – Beck reported that since Assistant State’s Attorney Wilson resigned, the A/C Administrator position needs to be filled. She said that at the committee meeting they approved to temporarily appoint Chris Daniels until the full board meeting, and then to appoint the Chairman of the HWE Committee as the permanent Animal Control Administrator at this meeting. **Motion by Gasparich and second by Savage to appoint the Chairman of the HWE Committee as the Animal Control Administrator. All in favor, motion carried.**
5. **Other Business Update/Approval:** None at this time.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Employee Health Insurance Update/Approval:** Bathurst stated that all documents have been signed for the employee health insurance renewal. She also said that Vault Insurance has been invited to the next Personnel Committee meeting to give a presentation regarding their employee health insurance offerings. She said that the county needs to notify BCBS by August 31st, 2016 of our intentions.
2. **Early Severance Update/Approval:** Bathurst stated that so far three county employees have taken the early severance and have left county employment. Chairman Hertel stated that there are several more considering the early severance package.
3. **Zobrio Human Resource Module Training Update/Approval:** Bathurst reported that she is sitting in on the training with Liz Holcomb to understand the Human Resource Module so she can provide information about it to county office holders.

SCHEDULE CHANGES: Chairman Hertel said that the Economic Development Committee has changed their meeting date and time and their July meeting will be held on July 7th at 10:30 am in the County Board room.

APPOINTMENTS:

Motion to appoint Amy Patton to the Montgomery County Housing Authority Board. Motion by Robinson and second by Moore to appoint Amy Patton to the Montgomery County Housing Authority Board. All in favor, motion carried.

PUBLIC COMMENTS: None.

PAY BILLS:

- 1. Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards: Motion by Bishop and second by Gasparich to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 16, Against – 0, Absent – 3 , Abstain -2 (Moore, Beck). Motion carried.**

- 2. Motion by Graden and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2016.**

Adjourn: Until the Full Board Meeting on Tuesday, July 12th, 2016 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Bathurst and second by Hampton+Knodle to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:00 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.