

## Montgomery County Board

### Minutes

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**For Tuesday, April 11th, 2017 – 8:30 AM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 11th, 2017 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Vice Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Joe Gasparich, Chuck Graden, Tim Hopper, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** Roy Hertel

**Pledge of Allegiance to the flag was led by Chuck Graden.**

**Mileage and Per Diem Approval:** Motion by Wendel and second by Robinson to approve the mileage and per diem. **ROLL CALL VOTE:** Voting Yes were: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Gasparich, Graden, Hopper, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. Chairman Hertel was absent. All in favor, Motion carried.

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Jones and second by Miles to approve the Minutes of the Previous County Board Meeting held on Tuesday, March 14<sup>th</sup>, 2017. All in favor, motion carried.**

#### CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – Report was not submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE Report** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Jim Vazzi - report was submitted. Undersheriff Robbins was present for questions.
12. **SOA Report** ---- Ray Durston was present for questions.
13. **Treasurer's Report** ---- Ron Jenkins – Report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 13 REPORTS ON THE CONSENT AGENDA:** Motion by Martin and second by Furness to approve the 13 items on the Consent Agenda. All in favor, motion carried.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Jay Martin:**

1. **Employee Health Insurance Presentation Update:** Committee Chairman Martin stated that three Insurance Companies presented information and gave an overview of their company and services they provide for employee health insurance. He said that the committee heard presentations from Shannon Hall of Scheller Insurance Company, Eric File with CBIZ and Tony Johnston with CIBC. Martin explained that there will be a total of nine Insurance Companies that will go through an interviewing process with the committee at the regular Personnel Committee meetings in April and May.
2. **Executive Session Approval For the Purpose of Discussing Union Negotiations, Personnel, Litigation Issues:** Motion by Martin and second by Robinson to enter into executive session for the purpose of discussing union negotiations with the FOP. All in favor, motion carried. Executive session began at 8:43 am. Motion by Furness and second by Bergen to come out of executive session. All in favor, motion carried. Executive session ended at 9:00 am.
3. **Agreement with the Sheriff's Department Fraternal Order of Police Approval:** Martin stated that the two year Collective Bargaining Agreement agrees to give the Deputies a \$.70 per hour increase each year of the two years and the employee will pay 15% of the cost of health insurance for an employee only policy and the employee will pay 40% of any dependents covered on the county employee health insurance. Martin also stated that any future cost increases will be split 50% / 50% between the county and the employees. Motion by Martin and second by Graden to approve the Collective Bargaining Agreement with the Sheriff's Department Fraternal Order of Police. Roll Call Vote: 16 Yes, 3 No, 1 abstention and 1 absent. Voting Yes were: Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Gasparich, Graden, Jones, Martin, Miles, Moore, Robinson, Sneed, Wendel, and Young. Voting No were: Beck, Plunkett and Savage. Hopper abstained and Board Chairman Hertel was absent. Motion carried.
3. **Union Strategy Planning for Future Negotiations Update:** Jay Martin stated that he spoke with County Board Labor Attorney Chris Walters about getting together to come up with a strategy to get all union contracts negotiated in the same year.
4. **Other Business Update:** None at this time.

**LIAISON REPORTS:**

- **708 Board** – Robinson stated that the 708 Board met last night and they have the application for funds posted on the county website. She said that the deadline for completed applications is June 1<sup>st</sup>, 2017.
- **911 Board** – Gasparich reported that they did not meet.
- **Health Department** – no report.
- **IL Association of County Officials** – Bergen stated that he is going to a seminar tomorrow regarding new employment laws.
- **MCEDC** – Hopper stated that he will give an update during his committee report.
- **Planning Commission** – Young stated that the Planning Commission is working on a draft of the Solar Farm Ordinance so it can be given to the Economic Development Committee.
- **Senior Citizens Board** – Deabenderfer reported he missed the last meeting.
- **UCCI** – Miles stated that he attended a portion of the meeting.
- **U of I** – Young stated that they are making plans for the summer activities.

- **WCDC** – Wendel stated that they are working on grants. Jeremy Jones stated that they are working on USDA grants and the new website and said that their next meeting is April. 20<sup>th</sup>, 2017.

### **COMMITTEE REPORTS:**

#### **COORDINATING COMMITTEE:** Given by Vice Chairman Evan Young as follows:

1. **Coal Mine Update:** Young said there is nothing to report at this time.
2. **Moving Ambulance Line Update:** Young said there is nothing to report at this time.
3. **Other Business Update:** Young said there is nothing to report at this time.

#### **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Resolution #2017-04: Resolution to appropriate funds for 1139 B-CA, Coffeen Rd., 100% County Project Approval:** Motion by Miles and second by Robinson to approve Resolution #2017-04 to appropriate funds for 1139 B-CA, Coffeen Road in the amount of \$5,000 which is a 100% county project. All in favor, motion carried. (See Resolution Book 16, page 170-171).
2. **Resolution #2017-05: Resolution to appropriate funds for 1140 B-CA, Coffeen Rd., 100% County Project Approval:** Motion by Miles and second by Robinson to approve resolution #2017-05 to appropriate funds for 1140 B-CA, Coffeen Road in the amount of \$2,000 which is a 100% county project. All in favor, motion carried. (See Resolution Book 16, pages 172-173).
3. **Resolution #2017-06: Resolution to appropriate funds for 1141 B-CA, North Rd., 100% County Project Approval:** Motion by Miles and second by Moore to approve Resolution #2017-06 to appropriate funds for 1141 B-CA on North Road which is a 100% county project in the amount of \$8,000. All in favor, motion carried. (See Resolution Book 16, pages 174-175).
4. **Resolution #2017-07: Resolution to appropriate funds for 1142 B-CA, North Rd., 100% County Project Approval:** Motion by Miles and second by Hopper to approve Resolution # 2017-07 to appropriate funds for 1142 B-CA on North Road which is 100% county project in the amount of \$5,000. All in favor, motion carried. (See Resolution Book 16, pages 176-177).
5. **Resolution #2017-08: Resolution to appropriate funds for 1143 B-CA, North Rd., 100% County Project Approval:** Motion by Miles and second by Clark to approve Resolution #2017-08 to appropriate funds for 1143 B-CA on North Road which is a 100% county project in the amount of \$3,500. All in favor, motion carried. (See Resolution Book 16, pages 178-179).
6. **Resolution #2017-09: Resolution to appropriate funds for 1144 B-CA, North Rd., 100% County Project Approval:** Motion by Miles and second by Graden to approve Resolution #2017-09 to appropriate the funds for 1144 B-CA on North Road which is a 100% County project in the amount of \$3,500. All in favor, motion carried. (See Resolution Book 16, pages 180-181).
7. **City of Hillsboro's Oversize/Overweight Ordinance Update/Approval:** Miles stated that about 17 to 20 citizens were in attendance at their committee meeting and after much discussion the committee approved not to pursue the County Oversize Overweight Ordinance. Motion by Moore and second by Jones not to pursue a County Oversize/Overweight Ordinance. All in favor, motion carried.

8. **Farmersville Drainage on C.H. 17 (Mine Ave.) Update/Approval:** Miles reported that Engineer Greenwood is working with the Village of Farmersville's Attorney to obtain an agreement to solve the drainage issue on the ditch on County Highway 17 on Mine Avenue. Miles said that once Greenwood receives the agreement the county will review it.
9. **Vehicle Lease Agreement Update/Approval:** Miles stated that the State's Attorney is reviewing a draft of a vehicle lease agreement for the Recycling department in the amount of \$2,400 for a specified time frame to lease the 2000 pickup truck from the Highway department.
10. **Employee Overtime Update/Approval:** Miles reported that the committee discussed two salary positions that are exempt according to the County Personnel Manual and do not receive overtime. He said that the committee will discuss this issue further at next month's meeting with Chairman Hertel's input.
11. **Other Business Update/Approval:** None at this time.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **FY 2016 Audit Presentation by KEB Update:** Beeler introduced Rick Gratza and Paul Osborne with Kerber, Eck and Braeckel who presented the FY 2016 Audit. Gratza stated that the County's Financial reports are appropriate and there were no weaknesses found in internal control. Gratza also stated that they are recommending positive pay banking to improve internal controls. He said they noted that there were some offices that exceeded their budgets and that the board should watch those funds. Gratza reported that they are required to audit county grant compliance and this year they tested the WIC Program. Gratza reported that there were eight different findings last year which have all been resolved and said that there were no other discrepancies. He complimented all departments, which were cooperative. Gratza noted that there was a \$2 million decrease in revenue in FY2016 that was attributed to the loss of coal royalties and employee health insurance accounts. Budget comparisons to total revenue were slightly under budget by \$19,000 or .3%. Gratza and Osborne thanked the county board and office holders for their cooperation while performing the audit. **(For copy of audit presentation, see Resolution Book 16, pages 182-197).** Beeler asked that the board members review the audit documents and stated that there were some offices over their budget and it appears that it was because of the cost of the employee severance packages which were not budgeted. She said that the offering of the severance package was done after the budget was approved and the severance expenses came out of each office budget. Beeler stated that the committee is discussing ways to reduce our dependency on the coal revenue. She stated that the full board will have thirty days to review the FY 2016 Audit so it can be approved at the May Board meeting.
2. **Circuit Clerk FY 2016 Audit Report Approval:** Beeler reported that KEB sent a supplemental Exceptions Report for board members to review and she stated that she has not heard of any issues since the board was given thirty days to review from the March Full Board Meeting. **Motion by Beeler and second by Wendel to recommend the approval of the Circuit Clerk's FY 2016 Audit Report. All in favor, motion carried.**
3. **Forrestal Group – Power Plant Assessment Proposal Approval:** Beeler stated that they received correspondence from Gene Stuard of the Forrestal Group in regards to the status of the Dynegy Power Plant Assessment. Beeler stated that they are collecting data and information and Mr. Stuard needs specific direction from the county to move forward with

the assessment. She said that the Finance committee voted to recommend that the Forrestal Group proceed with the Dynegy power plant assessment. **Motion by Beeler and second by Moore to have the Forrestal Group proceed with the assessment of the Dynegy power plant. All in favor, motion carried.**

4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler reported that the reports are in everyone's packet for review.
5. **Recertify IMRF for Elected Officials Update:** Beeler stated that we have some documents to complete on this recertification and we will present this next month.
6. **Gmail Hosting Options Update:** Beeler stated that she told IT Manager Curt Watkins that we will wait until after the audit report to see if there is any funds left in the budget for this expenditure.
7. **Budget Hearing Dates for FY 2018 Update:** Beeler reported that the budget hearings are set for Monday, July 10<sup>th</sup> and Monday, July 17<sup>th</sup> from 8:00 am to 4:00 pm. She stated that the worksheets will come out in May which will include the instructions for each office holder to complete their budgets.
8. **Electric Rate Bids Update/Approval:** Beeler stated that the committee discussed and approved putting out a request for proposals for electric rates to be reviewed at the May meeting. The current contract is good for two years.
9. **Other Business Update:** None at this time.

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **EPA Report Update/Approval:** Beck reported that the State of Illinois has caught up on reimbursement payments to the County for the EPA program. Graden asked Gasparich about the recent removal of cars from a derelict property in Ohlman, and Gasparich said there is no final action from the court about this property at this time.
2. **Recycling Program and Events Update/Approval:** Beck reported that the semiannual Electronic Recycling Drive was held this past Saturday, April 8<sup>th</sup>, 2017 at the Hillsboro facility from 9:00 am to 1:00 pm and said that she will get the total amount collected and report it at next month's meeting.
3. **Animal Control Facility Program Update/Approval:** Beck stated that State's Attorney Matoush has the ordinance and is working on it.
4. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update/Approval:** Sneed stated that there are no maintenance issues to report at this time and said that the committee approved paying the Imagine Hillsboro group \$200 to re-seed and fertilize the grass at the Historic Courthouse four times a year.
2. **Courthouse Complex Cleaning Issues Update/Approval:** Sneed reported that the cleaning service for the Courthouse Complex was contracted for one month which is now complete. He said that the committee discussed the pros and cons of hiring an employee versus a cleaning service and the committee decided to go with the cleaning service because the cost was very similar. Sneed stated that the annual cost for the service will be \$28,340 and an employee would cost about \$28,000 per year with all the benefits. **Motion by Sneed and second by Graden to hire the National Maintenance Cleaning Service to clean the Courthouse Complex for \$19 per hour until the end of the fiscal year on**

November 30<sup>th</sup>, 2017 with a 30 day termination notice if services are unsatisfactory. All in favor, motion carried.

3. **Radon Testing and Mitigation at the Historic Courthouse Update/Approval:** Sneed reported that the radon mitigation is now complete and the cost was \$9,750. Sneed reported that there is a five year warranty on the fan and a three year warranty on any part of the system and said that the areas have been re-tested and the radon levels are below normal.
4. **Other Business Update/Approval:** Sneed reported that Robbins informed him that there was a lighting strike that hit the old tower recently. He said the repair was made and they are up and running fairly quickly. Deabenderfer asked if we can keep this from happening in the future, and Robbins replied that it is not possible to prevent this and lightning rods are currently in place on the tower.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Tim Hopper as follows:

1. **Route 66 By Ways Update:** Hopper reported that Route 66 By Ways Representative Martha Jackson addressed the committee regarding the Route 66 By Way tour that will take place on April 18<sup>th</sup> and 19<sup>th</sup>, 2018. Hopper stated that the committee approved a \$250 expenditure to print brochures for the event.
2. **Tourism Approval:** Hopper stated that IllinoisSouth asked for a budget from their tourism funds so they could have for their grant purposes and the committee broke it down into three categories. The committee recommends that 15% will go to IllinoisSouth Tourism for the membership fees, 55% will be spent on advertising and 30% will go to the MCEDC for their work on tourism duties. **Motion by Hopper and second by Jones to set the tourism budget at 15% for IllinoisSouth Tourism membership dues, 55% for advertising and 30% for MCEDC's tourism duties.** Moore asked how long these percentages will be good for and Hopper stated that this will be something that is decided annually. Moore asked if it is our intention to spend funds on tourism, and Beeler stated that we have to provide a generic budget to IllinoisSouth Tourism each year and said that our membership to that organization costs us \$2,500 per year. **All in favor, motion carried. Motion by Hopper and second by Clark to disperse the 30% of the hotel revenue tax to the MCEDC for reimbursement for their tourism duties at the end of the County's fiscal year based on hotel tax revenues collected. All in favor, motion carried.**
3. **MCEDC Report Update:** Hopper reported that the MCEDC Annual Dinner is scheduled for this Thursday at the Broad Street Grill in Hillsboro. Hopper referred to MCEDC Director Belusko's monthly report and stated that she attended the Rural American Summit at Blackburn College recently and is also working on the MCEDC website.
4. **Branding Brainstorm Update:** Hopper stated that meetings will resume this summer.
5. **Revolving Loan Fund Update:** Hopper stated that there is an issue regarding our bank balance which will be resolved after the annual dinner.
6. **Illinois Bicentennial Update:** Hopper stated that there is no update at this time.
7. **Incentives Document Update:** Hopper stated that he showed the incentives document to the MCEDC Board and they have some comments and suggestions that will be made before it is presented to the County Board.
7. **Enterprise Zone Update:** Hopper stated that Chris Daniels reported that DCEO is putting the finishing touches to the EZ application process. He said that we need to start working

on the new EZ Application next year which has be to turned in to DCEO by December 31<sup>st</sup>, 2018.

8. **Planning Commission Update:** Hopper stated that the Planning Commission met on April 5th, 2017 and is working on the Solar Farm Ordinance so it can be presented to the Economic Development Committee. He said that this ordinance will be for commercial solar farms only. Savage asked for the definition of commercial solar use and Young replied that this would basically mean the ordinance would not pertain to residential homes.
9. **Broadband Infrastructure Update:** Hopper stated that the MCEDC is the lead organization on this project and he said that the project could start in 2018. Hopper also stated that they will want to see a minimum of 20% of the residents wanting the broadband.
10. **Eagle Zinc Cleanup Update:** Hopper stated that there is an EPA project that will provide training and job recruitment services for workers at the Eagle Zinc Cleanup site which should start next spring for the Phase 2 cleanup project. He said that they have 18 people who are interested in the work training program so far.
11. **West Central Development Resolution Approval:** Hopper stated that there is a student from Blackburn who will work on the WCDC website, and said that the committee reviewed and discussed the Resolution of Support for West Central Development to secure increased funding from the Federal Government for the EDA Grant. Hopper stated that they are looking for support to secure increased funding to the FY 2015 Partnership Planning Assistance grant in the amount of \$16,372.00 which will be matched by the WCDC. **Motion by Hopper and second by Jones to approve the West Central Development Resolution of support to secure increased funding from the Federal Government for the EDA grant in the amount of \$16,372. All in favor, motion carried. (For copy of Resolution, see Resolution Book 16, page 198).**
12. **CEO Program Update/Approval:** Hopper stated that there were 19 applications for CEO Program students that will be reviewed and he said that the selection process will soon take place. Hopper reported that the CEO trade show will be held on May 2<sup>nd</sup>, 2017 at LLCC and encouraged board members to attend.
13. **Other Business Update/Approval:** None at this time.

**E.M.A. COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

1. **EMA Emergency Fund Update:** Savage reported that we have a \$5,000 line to spend in an emergency and said that we need to find a way to access these funds quickly.
2. **Training Update/Approval:** Savage stated that there was a Search and Rescue (IL Search and Rescue Council) held on 3/23/2017. He also gave information on the EMA/Vets Volunteers, Team Rubicon, and a Smoke Detector Program Partnership.
3. **LEPC Update:** Savage stated that there have been a few meetings scheduled and he encouraged board members to get their peers to get involved with these meetings.
4. **EMA Budget Needs Update:** Savage reported that Nimmo is working on drafting a budget for EMA expenses. As an example, Nimmo stated that he recently changed the batteries in four AED units in county buildings, and we need to find how to pay for these items.
5. **Other Business Update:** None at this time.

**ANNOUNCEMENTS:** None at this time.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:**

**Motion by Plunkett and second by Robinson to Re-Appoint Daniel Fenton to the Shoal Creek Fire Protection District Board of Trustees for a three year term beginning May 1<sup>st</sup>, 2017 to April 30, 2020. All in favor, motion carried.**

**PUBLIC COMMENTS:** Hopper stated that MCEDC Director Belusko will be available after the meeting to extend an invitation to the MCEDC annual dinner and sign up board members who are interested in attending the event this Thursday at the Broad Street Grill at the cost of \$25 per person. Citizen Bill Schroeder asked about the IllinoisSouth Tourism Budget and Beeler replied that this is a requirement from that organization to present a Tourism Budget so that IllinoisSouth can provide it to the State and get a matching grant for their member counties. Beeler stated that this requirement is not set by state statute nor do we have to spend it. She said that the only expense that is fixed is for the IllinoisSouth annual membership fee of \$2,500. Schroeder asked if the businesses collecting the hotel tax had any input as to how the tourism tax money is being spent and Hopper responded that the money could be spent on advertising and said that these businesses can come with their requests to an Economic Development Committee meeting. Jim Moore reminded everyone that the annual Township meetings will be held tonight after 6:00 pm throughout the county and Illinois and encouraged all to attend.

**PAY BILLS:**

- 1. Approval to Pay Any Invoices to Adams PC, Books & Moore, Paris Frozen Foods and Beck's Lawn Care & Landscaping: Motion by Plunkett and second by Savage to pay any invoices for Adams, PC Book & Moore, Paris Frozen Foods and Beck's Lawn Care & Landscaping. Voice Vote: In favor – 17, Against – 0, Absent –1, Abstain – 3 (Moore, Beck and Hopper). Motion carried.**
- 2. Motion by Beeler and second by Furness to pay all other approved bills. All in favor, motion carried.**

**ADJOURN: Until the Full Board Meeting on Tuesday, May 9<sup>th</sup>, 2017 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.**

**Motion by Bergen and second by Hopper to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 10:15 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.