

# Montgomery County Board

## Minutes

**For Tuesday, January, 9<sup>th</sup>, 2018 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 9<sup>th</sup>, 2018 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Evan Young

**Members Absent:** Robert Mulch and Richard Wendel

Pledge of Allegiance to the flag was led by Glenn Bishop.

**Mileage and Per Diem Approval:** Motion by Martin and second by Miles to approve the mileage and per diem. **ROLL CALL VOTE:** 19 Yes, 0 No, 2 absent. Voting Yes – Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed and Young. Absent: Mulch and Wendel. Motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Sneed and second by Robinson to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 12<sup>th</sup>, 2017. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – No report submitted this month
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons ---- report was submitted.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bane Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Jim Vazzi - No report submitted this month.
12. **SOA Report** ---- Ray Durston --- report was submitted.
13. **Treasurer's Report** ---- Ron Jenkins – report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:** Motion by Furness and second by Savage to approve the 12 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board has just celebrated its one-year anniversary and a new 708 Board from Bloomingdale Township near Chicago has asked them for advice as to how to start up their organization, which is a compliment to us. She stated the Autism Support Connection came to the meeting and thanked the board for their funding, allowing them to purchase gas cards for families to travel to appointments. Robinson said the SAAD group from Nokomis also had representatives at the 708 board meeting and learned they will receive an additional \$28,000 because

they have now met the requirements of the 708 board. Robinson also reported the 708 Board is expecting a large amount of applications for 2018 and they will be due on March 31<sup>st</sup> and are expected to be awarded in July of 2018.

- **CEFS Board** – Robinson stated there is no report at this time.
- **911 Board** – Bill Bergen stated there is nothing to report at this time.
- **Health Department** – Martin stated the Health Department Board will be meeting tonight.
- **IL Association of County Officials** – Plunkett, Bergen – Both stated there is nothing to report at this time.
- **MCEDC** – Mulch was absent so there was no report.
- **Planning Commission** – Young stated there is nothing to report at this time.
- **Senior Citizens Board** – Deabenderfer reported the Senior Board held a Christmas Luncheon at the Free Methodist Church in December and they will be meeting again next week.
- **UCCI** – Miles stated they did not meet in December, and the next meeting is scheduled for January.
- **U of I** – Beck reported the next meeting is scheduled in Carlinville on March 20, 2018, and the U of I has a Community Worker Position opening for the SNAP program which works with local low income residents on health, fitness and budgeting needs.
- **WCDC** – Wendel was absent so there was no report.

### **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Coal Mine Update:** Chairman Young reported he called the Illinois Department of Mines and Minerals Safety Division and was told the fire at the coal mine was just smoldering. That section will be sealed so it will choke itself out. Young added they told him this should not cause any further subsidence issues in the area.
2. **Rules of Order Approval:** Chairman Young stated the draft of the Rules of Order was presented last month for a thirty day review and there have not been any concerns or input so they are ready to approve. **Motion by Savage and second by Bergen to approve the Rules of Order as presented. All in favor, motion carried. (See Resolution Book 16, pages 335 – 338).**
3. **Other Business Update:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **2018 MFT Rock Letting Approval:** Miles reported Engineer Greenwood opened the sealed bids for the rock letting the day before their committee meeting and shared a spreadsheet showing the results of the eight bidders. There were 74 different groups of rock materials with the county needing 14 different groups of rock materials including rock salt. Engineer Greenwood recommends the low bidders. **Motion by Miles and second by Graden to recommend the low bidders for the Rock and Salt letting for the County. All in favor, motion carried.**  
**Motion by Miles and second by Furness to approve the low bidders for the Township rock letting. All in favor, motion carried. (For copies of bidder information, see Resolution Book 16, pages 340-341).**
2. **Dakota Access Pipeline Update:** Miles reported Engineer Greenwood was informed by Dakota Access they would not be paying for the requested \$800,000 in damages to the county roads when they were here working on the pipeline. Greenwood was told to contact their surety bonding company Liberty Mutual to pursue the \$3 million dollar bond. Miles explained Dakota Access accepted the offers for road damage reimbursements from many of our county townships, but they have not issued any payments to date. Engineer Greenwood stated he will address this issue with State's Attorney Bryant Hitchings, and he said we have to give a 60 day written notification to Dakota Access should we proceed toward using their bond. Greenwood said this will also be an ICC issue because they issued the permits for this project. He said the bond and road use agreement was only for the county damages and the townships were told to obtain their own road use agreements and bonds. Not all did.

Greenwood stated the six townships involved are North and South Litchfield Townships, Fillmore Consolidated Township, Walshville Township, Grisham Township and East Fork Township. Greenwood also reported he talked with Highway Engineers from Scott and Morgan counties about their negotiated dollar amounts; and they were also told by Dakota Access to start the bonding process for their road damages.

3. **Upcoming Road and Bridge Projects Update:** Miles reported the committee reviewed a list of upcoming road and bridge projects Engineer Greenwood prepared, and the handout was put in everyone's packet for review.
4. **Other Business Update:** Miles reported the state is starting their land acquisition process on the right of way property the county owns in North Litchfield Township, and they are getting an appraisal now. Deabenderfer stated he is concerned if we separate part of the property, we won't be able to develop a bike trail in the future in this area. He said this is what the millennials are looking for when choosing a place to live. Young stated this area of right of way property has already been divided and doesn't extend up to link to the Green Diamond Bike Trail between Farmersville and Waggoner. Sneed stated we only own a strip by the Litchfield High School area and it stops by Hampton's Tree farm.

On another note, Plunkett stated he heard from Mr. Grimes who said he was very happy about the repairs to the Walshville bridge guardrail.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairperson Megan Beeler:

1. **Health Department Maximum Levy Rate Update:** Beeler stated Health Department Administrator Hugh Satterlee addressed the committee regarding the issue of the TB Department dissolution. She reported that Satterlee told the committee he is having the Health Department Association's legal counsel look at this issue. Beeler stated part of the issue is how the TB board was dissolved and our State's Attorney has reviewed the situation. Beeler added they have planned a meeting to be held in the third week of January.
2. **Capital Improvement Fund Reports Update:** Beeler told board members the Capital Improvement Fund report is in their packet. Coal royalty money was transferred back to the Capital Improvement Fund because it was not spent on general operating expenses.
3. **Pre-Approved Vendor List Approval:** Beeler reported the committee reviewed the Pre-Approved Vendor List and recommends adding the new Health Insurance Vendors. **Motion by Beeler and second by Martin to add the health insurance vendors Benefit Planning Consultants (BPC), Health Alliance, and Lincoln Financial Group to the Pre-approved vendor list. All in favor, motion carried. (For copy of new Pre-Approved Vendor List, see Resolution Book 16, pages 342-345).**
4. **Circuit Clerk Office FY 2017 Audit Results Update:** Beeler reported the committee reviewed a recap report listing the Circuit Clerk's Office Exception Audit report prepared by KEB which needs to be filed with the State of Illinois by January 31<sup>st</sup>, 2018. Beeler stated this is the cleanest Circuit Clerk's audit she has seen since her tenure began on the County Board. **(For copy, see Resolution Book 16, pages 346-348).**
5. **Executive Session Approval:** **Motion by Beeler and second by Johnson to enter into executive session to discuss real estate and pending litigation. All in favor, motion carried. Time 9:07 am. Motion by Robinson and second by Johnson to come out of executive session. All in favor, motion carried. Time: 9:30 am.**
6. **Computer Malware Update/Approval:** **Motion by Beeler and second by Moore to pay \$12,000 to the law firm of Mullen and Coughlen Attorneys for services rendered regarding the malware issue. All in favor, motion carried. Motion by Beeler and second by Martin to pay EPIQ an amount not to exceed \$4,000 for notification services. All in favor, motion carried.**
7. **Other Business Update:** Beeler announced the FY 2018 Budget Books were on everyone's desk and she thanked the Health Department for printing them.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairperson Connie Beck:

1. **Animal Control Cage replacement for the Vehicle Update:** Beck stated the committee has authorized the purchase of four stainless steel cages for animal control because the plastic crates used to transport the animals crack in cold weather.
2. **Other Business Update:** Moore asked about the price of recycled cardboard declining and Beck replied it is the time of year when cardboard prices go down because of the excess amount of cardboard at the holiday season.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Illinois Local Government Conservation Energy Act Presentation from Smart Watt Update:** Sneed reported he will be meeting with the Smart Watt consultant regarding the county building energy assessment to see if there are any potential cost savings. Sneed also stated the committee is looking to replace the fluorescent lighting with energy efficient LED bulbs, and this work can be done locally.
2. **Maintenance and Cleaning Report Update:** Sneed reported the water heater at the jail and the HVAC blowers have been repaired. Jones stated there are no water fountains in the New Courthouse, and Sneed replied they are expensive to fix and it is difficult to find parts for the fountains. Sneed explained the large unit will not shut off so the water to the entire unit was shut off, which will not allow the small fountain to work, so plumbing has to be re-routed. Sneed reported the roof at the jail will be replaced when the weather gets warmer.
3. **Other Business Update:** Sneed reported he will be working with Engineer Greenwood about work that needs to be done on the buildings at the Highway Department.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Glenn Savage.

1. **Allscripts Presentation – Jim Hewitt Update:** Savage reported about Allscripts, a multi-national company located in Litchfield specializing in electronic medical and pharmaceutical records wishing to expand their operation. Savage said that Allscripts CEO and Hillsboro native Jim Hewitt addressed the Economic Development Committee at their last meeting and discussed a few issues and concerns from his employees who do not want to relocate to Montgomery County. Savage reported the first issue he cited was our school systems and the poor ratings they receive on various on-line websites. Savage said another issue Hewitt gave was about our property taxes, which are too high when they can live in the Springfield or Edwardsville areas and pay fewer taxes. Savage stated we need to figure out how to lower taxes. He said the third issue is a lack of housing for Allscripts employees. Savage asked County board members to support Hewitt and Allscripts and take his message to bankers, schools and community leaders to help start this renewal process. Dillon Clark stated no one is coming to Montgomery County to live because there are no jobs. He said we need to lower taxes and get more jobs to help us in the long term. Savage added we are blessed to have Hewitt's emotional attachment to our area, and he hopes we can turn things around so the company will expand here.
2. **Green Diamond Bike Trail Update:** Savage reported he rode the four mile trail with Pitman Township Highway Commissioner Tony Krager and it is in good shape. Savage stated the trail was oiled and chipped about four years ago and he is looking for some grant money to apply another coat of oil and chips. Savage stated he will follow up with a local municipality about the trail. (See Resolution Book 16, page 339).
3. **Solar Energy Sample Ordinance Update:** Savage reported the committee will review the final draft of the Solar Ordinance before it is given to the full board for a thirty day review.

4. **MCEDC Update:**

- **Revolving Loan Fund Update:** Savage stated there is nothing new to report at this time.
  - **CEO Program Update:** Belusko reported the CEO Program is having a fundraiser featuring a Saturday Night Live type show called "A Night in New York" on March 3<sup>rd</sup>. The tickets will be sold for \$20 each or four tickets for \$60.
  - **Broadband/Fiber Project Update:** Belusko reported CTI has begun laying fiber to connect to Montgomery County. This fiber optic is large and will be available to individual consumers.
  - **Illinois Commerce Commission:** Belusko reported that the ICC is hosting a workshop here in the County Board room on Tuesday, January 16<sup>th</sup>, starting at 1:00 pm. Board Member Furness encouraged board members to attend to show support for Dynegy, our local power plant. Mr. Schroeder asked if citizens can give input, and Belusko responded comments would be taken after the presentation.
5. **Support Letter for America's Central Port Approval:** Savage stated he did some research into the America Central Port and there is no financial risk for Montgomery County to join, and they will market the free trade zone with businesses. Those businesses would pay on a membership basis. **Motion by Savage and second by Graden to recommend Chairman Young sign the support letter. All in favor, motion carried.**
6. **Enterprise Zone Update:** Savage reported the next Mayor's meeting is scheduled for Wednesday, February 21<sup>st</sup>, 2018, at 6:00 pm.
7. **West Central Development Update:** Jeremy Jones reported there was no meeting in December.
8. **Invoice from MCEDC for Tourism work Approval:** Savage reported there is an invoice in the packet to reimburse MCEDC for working on the county tourism efforts. As per prior committee minutes, they are to be reimbursed at 30% of the hotel/motel taxes collected for the previous fiscal year. There was about \$32,780 collected in FY 2017, so the amount to be paid is \$9,833.91. **Motion by Savage and second by Beeler to pay the invoice in the amount of \$9,833.91 to the MCEDC from the Hotel/Motel tax revenue. All in favor, motion carried.**

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Review Ambulance Contracts Approval:** Bergen stated the committee discussed the ambulance contracts and is recommending changing the requirement to have the ambulance districts submit a certified audit every five years and an audit done by a third party the other years. This will help them with the expenses of having a certified audit. **Motion by Bergen and second by Graden to change the contracts to require the ambulance districts to submit a certified audit every five years and an audit done by a third party on the other years pending States Attorney's approval. All in favor, motion carried.** Beeler stated the contracts are vague and don't have dates of when things are due, and there are no consequences if papers are not turned in. Bergen stated his committee will review the contracts again.
2. **Computer Changes Update:** Bergen reported the committee approved the purchase of an on-line cloud based program for the Ambulance Billing Department from Tritech for an annual cost of \$3,665.74 along with a onetime payment of \$1,495. Bergen stated the IT computer changes would be to upgrade computer services and files to not store them at the courthouse and instead store them in a "cloud" on-line system, which will be updated every hour. Bergen said this system will offer better security for the records.
3. **EMA /911 Meetings/Responses and Trainings Update:** Bergen said that Nimmo reported DAPL (Dakota Access Pipeline) Funds were received in the amount of \$20,000 and the LEPC committee wants to use the funds to purchase a Drone to be used county-wide for search and rescue and other public safety operations to benefit the entire county.
4. **Other Business Update:** Bergen reported the State of Illinois Archives representative is coming on January 23<sup>rd</sup>, 2018, to review old files for disposal.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Jay Martin:

1. **Travel Voucher for Bryant Hitchings Approval:** Martin reported the committee reviewed and recommends the approval of a travel voucher submitted from State's Attorney Bryant Hitchings on which his lodging was over the limit of \$159 per night. Martin said this rate is very good for the Chicago area where the conference was held. **Motion by Martin and second by Beck to approve the Travel Voucher for State's Attorney Bryant Hitchings. ROLL CALL VOTE: 19 Yes, 0 No, 2 absent. Voting Yes – Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed and Young. Absent: Mulch and Wendel. Motion carried.**
2. **Union Negotiations/Strategy Planning Update:**
  - a. Local 1084 – Martin stated at last month's board meeting it was reported the Highway Department asked for a \$1.00 per hour salary increase when they initially asked for \$.75 per hour increase, which was an error. Martin asked media representatives to clarify this information to the public.
  - b. Local 773 – Jailers & Dispatchers – Union representatives Bill Troutt and Judy Simpson will attend the next meeting scheduled for January 11<sup>th</sup>, 2018, at 6:00 pm.
3. **Ordinance for Identity Protection Policy Update:** Martin reported the committee reviewed a sample ordinance from ICRMT and will have the State's Attorney's Office compare it with the Identity Protection Policy already in place to see if it meets the state requirements.
4. **Ordinance Establishing a Policy to Prohibit Sexual Harassment in the County of Montgomery, Illinois Approval:** Martin reported the committee reviewed and is recommending the approval of the ordinance for Sexual Harassment. The ordinance was submitted and approved by the State's Attorney's Office. **Motion by Martin and second by Hughes to approve the Ordinance Establishing a Policy to Prohibit Sexual Harassment in the County of Montgomery County, Illinois. All in favor, motion carried. (See Resolution Book 16, pages 349-350).**
5. **Policy Prohibiting Sexual Harassment in the County of Montgomery, Illinois Update/Approval:** Martin stated the Policy Prohibiting Sexual Harassment was reviewed and approved by the States Attorney's Office. **Motion by Martin and second by Furness to approve the Policy Prohibiting Sexual Harassment in the County of Montgomery, Illinois. All in favor, motion carried. (See Resolution Book 16, pages 351-357).**
6. **Other Business Update/Approval:** None at this time.

**ANNOUNCEMENTS:** Chairman Young announced Board Members are invited to the Farm Bureau Breakfast Meeting at 7:00 a.m. before the February 13<sup>th</sup>, 2018 meeting. Furness stated board members should attend the ICC meeting this Thursday as it is important to support the power plant. He said that testimony can be provided online as at the last meeting if necessary.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:** Leitheiser stated North Litchfield Township recently notified the county they had an inquiry regarding the need for the County Board to appoint a County Public Aid Appeals Committee should a township deny an applicant asking for general assistance funds. She stated there should be at least four members appointed to this board, and Chairman Young has chosen a fifth member as a backup. This committee would convene on an as-needed basis to hear appeals when an applicant is denied township general assistance funds. Leitheiser said that all members must be Township Supervisors.

**Motion by Moore and second by Hughes to approve the appointment of Hillsboro Township Supervisor David Loucks to the County Public Aid Appeals Committee. All in favor, motion carried.**

**Motion by Graden and second by Johnson to approve the appointment of Audubon Township Supervisor Helen Archibald to the County Public Aid Appeals Committee. All in favor, motion carried.**

**Motion by Miles and second by Furness to approve the appointment of Rountree Township Supervisor Ken Folkerts to the County Public Aid Appeals Committee. All in favor, motion carried.**

**Motion by Martin and second by Bishop to approve the appointment of Irving Township Supervisor Randel Singler to the County Public Aid Appeals Committee. All in favor, motion carried.**

**Motion by Martin and second by Robinson to approve the appointment of Fillmore Consolidated Township Supervisor Scot Usher to the County Public Aid Appeals Committee. All in favor, motion carried.**

**PUBLIC COMMENTS:** None at this time.

**PAY BILLS:** Motion by Martin and second by Moore to approve the payment to Dressler Truck Service of \$12,000 for rock at the Highway Department. All in favor, motion carried.

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore:** Motion by Hughes and second by Furness to pay any invoices for Adams, PC and Book & Moore. Voice Vote: In favor – 18, Against – 0, Absent – 2 Abstain – 1 (Moore). Motion carried.
2. Motion by Beeler and second by Miles to pay all other approved bills. All in favor, motion carried.

**Adjourn:** Until the Full Board Meeting on Tuesday, February 13<sup>th</sup>, 2018 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

**Motion by Bishop and second by Savage to ADJOURN the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 10:38 a.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.