

## Montgomery County Board

### Minutes

For Tuesday, February 13<sup>th</sup>, 2018 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 13<sup>th</sup>, 2018 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Jay Martin, Jim Moore, Robert Mulch, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young.

**Members Absent:** Gene Miles

**Pledge of Allegiance to the flag was led by Montgomery County Farm Bureau President Jay Niemann.**

County Board Chairman Young thanked the Farm Bureau for the Breakfast meeting held earlier before the county board meeting.

**Mileage and Per Diem Approval:** Motion by Savage and second by Sneed to approve the mileage and per diem. **Roll call vote:** 20 members voting Yes were: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, Young. None voted no, 1 member absent (Miles). **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

Motion by Sneed and second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 9<sup>th</sup>, 2018. **All in favor, motion carried.**

#### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Jim Vazzi - Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston was present for questions and introduced his new GIS employee, Kevin Brink.
13. **Treasurer's Report** ---- Ron Jenkins – Report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated their next meeting is scheduled for April and said new applications are due March 31<sup>st</sup>, 2018. She reported the beginning balance in the 708 fund is \$640,500 and third quarter expenses are \$330,500 which includes four invoices. These invoices will be submitted for approval during the Finance Committee report at today's meeting.
- **CEFS Board** – Robinson reported the new Client sector CEFS board member is Justina Snyder from Litchfield.
- **911 Board** – Bill Bergan reported they met recently. There were some questions about 911 operations, and he will do more research and inform the board at a later date.
- **Health Department** – Martin stated the meeting was usual and customary.
- **IL Association of County Officials** – Plunkett, Bergen – No report.
- **MCEDC** – Mulch reported the MCEDC is planning to join the Land of Lincoln Community Foundation so donations can be made to bring businesses to the county. He said there will be an informational meeting about this topic on Wednesday, March 7<sup>th</sup>, 2018 at the Challacombe House in Hillsboro starting at 6:30 pm. Mulch also reported the CEO program is hosting a fundraiser at the KC Hall in Taylor Springs called "A Night in New York" on Saturday, March 3<sup>rd</sup>, 2018.
- **Planning Commission** – Young stated they will meet next on March 5<sup>th</sup>, 2018 at 5:30 pm.
- **Senior Citizens Board** – Deabenderfer reported the meeting was cancelled due to inclement weather.
- **UCCI** – Miles was absent so there was no report.
- **U of I** – Beck reported they will meet on March 20<sup>th</sup>, 2018.
- **WCDC** – Wendel stated they will have a meeting this Thursday night.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **FOIA Request Update:** Young reported we have received a few FOIA requests and they were fulfilled.
2. **Resolution for Auditing Standards for Units of Local Government Update: HB4104 and SB 2258:** Young reported the committee is working on a resolution for Auditing Standards which will allow the possibility of continuing to use a cash basis of accounting versus the accrual basis for the audit.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Vice-Chairperson Earlene Robinson:

1. **Resolution #2018-03 to appropriate funds for 1165 B-CA, North 23<sup>rd</sup> Avenue bridge repair in Raymond Township at a 50% County and 50% Township split Approval:** Resolution #2018-03 to appropriate funds for a bridge repair in Raymond Township on North 23<sup>rd</sup> Avenue. The county portion will be \$5,500. **Motion by Robinson and second by Beeler to approve Resolution #2018-03 to appropriate funds for 1165 B-**

- CA, North 23<sup>rd</sup>, Avenue bridge repair in Raymond Township and the County share will be \$5,500. All in favor, motion carried. (See Resolution Book 17, pages 1-3).
2. **Resolution #2018-04 to appropriate funds for 1163 B-CA, Black Diamond Trail (CH #3) Blade mix Section 18-00142-00-SC, Approval:** Resolution #2018-04 to appropriate funds for the Black Diamond Trail blade mix project. Federal Aide to Matching funds in the amount of \$220,000 and \$100,000 has been budgeted from the County Coal funds. **Motion by Robinson and second by Jones to approve Resolution #2018-04 to appropriate funds for 1163 B-CA, Black Diamond Trail (CH #3) Blade mix on Section 18-00142-00-SC. All in favor, motion carried. (See Resolution Book 17, pages 4-5).**
  3. **Assign Current Contracts from McDonough-Whitlow, P.C. to Prairie Engineers Update:** Robinson reported the committee reviewed a letter from McDonough-Whitlow advising the business was sold to Prairie Engineers, and the six ongoing engineering projects will now have the new business name on them.
  4. **Nokomis Road (CH #7) Extension Update:** Robinson reported the agreement has been signed and Engineer Greenwood and Miles will attend the City of Nokomis meeting on February 26<sup>th</sup>, 2018. Robinson stated the city of Nokomis has agreed to take over the road once the project is completed.
  5. **Dakota Access Pipeline Update:** Engineer Greenwood reported State's Attorney Hitchings has sent a formal letter to Dakota Access last week stating they have 60 days to respond to road repair damage claims or the county will pursue the bond funding.
  6. **Bulk Fuel Purchasing Update:** Robinson stated this issue will be covered in the Finance Committee Report by Megan Beeler.
  7. **Other Business Update:** None

**FINANCE COMMITTEE REPORT:** Given by Committee Chairperson Megan Beeler:

1. **Rare Disease Resolution 2018-1 Approval:** Beeler read the Rare Disease Resolution declaring February 28<sup>th</sup>, 2018 as "Rare Disease Day" in Montgomery County and recognized Grace Herschelman of Hillsboro and Camden Burke of Irving. **Motion by Beeler and second by Plunkett to recommend the approval of Resolution 2018-1 designating February 28<sup>th</sup>, 2018 as "Rare Disease Day" in Montgomery County. All in favor, motion carried. (For copy, see Resolution Book 17, page 1).**
2. **Health Department Maximum Levy Rate Update:** Health Department Director Hugh Satterlee stated they will have a meeting about this issue next Thursday at the Health Department.
3. **Bulk Fuel Purchasing at the Highway Department Approval:** Beeler reported the Highway Department went to a bulk fuel purchasing method which will result in a cost savings of approximately \$12,000 per year. She stated new hardware and software in the amount of \$10,000 will need to be purchased in order to invoice the other departments using fuel. **Motion by Beeler and second by Mulch to purchase the hardware and software for the fuel pumps for an amount not to exceed \$10,000 and pay it from coal fund 375-520003-005. All in favor, motion carried. (For informational handout, see Resolution Book 17, pages 7-8).**
4. **Forrestal Group – Power Plant Assessment Proposal Update:** Beeler reported the attorneys are now reviewing a draft of the proposal. She stated that Supervisor of Assessments Durston has scheduled another meeting for Tuesday, February 13<sup>th</sup>, 2018 at 1:00 pm in the County Board Room.

5. **Capital Improvement Fund Reports Update:** Beeler stated the Capital Improvement Fund Report is available in the packet, and this is the only month when the revenue is higher than the expenses.
6. **Pre-Approved Vendor List Update:** Beeler stated there is nothing new to report as we are not ready to delete the former insurance companies from the list.
7. **Audit Update:** Beeler reported KEB has completed their field work and the audit is close to being finished.
8. **708 Fund Expense Approval to Montgomery County Health Department:** Motion by Beeler and second by Furness to approve the third quarter 708 Fund Expense in the amount of \$62,875 to the Montgomery County Health Department. Roll Call Vote: 20 members voted yes, none no. Voting Yes were Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, Young. Member absent: Gene Miles. 20 members voted yes, none no. Motion carried.
9. **708 Fund Expense Approval to FAYCO Enterprises:** Motion by Beeler and second by Savage to approve the third quarter 708 Fund Expenses in the amount of \$53,500 to FAYCO Enterprises, Inc. Roll Call Vote: 19 members Yes, 1 member absent, 1 member Abstained. Voting yes were: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Moore, Mulch, Robinson, Savage, Sneed, Wendel, Young. Member absent: Gene Miles. Mike Plunkett Abstained. Motion carried.
10. **708 Fund Expense Approval to Hillsboro School District #3.** Motion by Beeler and second by Hughes to approve the third quarter 708 Fund Expenses in the amount of \$16,029 to Hillsboro Community Unit School District #3. All in favor, motion carried.
11. **708 Fund Expense Approval to S.A.A.D.** Motion by Beeler and second by Graden to approve the 708 Fund Expenses in the amount of \$28,000 to S.A.A.D. (Standing Against Addiction & Drugs). All in favor, motion carried.
12. **Resolution to Convey Trustee Deed for Parcel #16-12-132-007 in Hillsboro Township to the City of Hillsboro Approval:** Motion by Beeler and second by Deabenderfer to recommend the approval of the Resolution to convey Trustee Deed for Parcel #16-12-132-007 in Hillsboro Township to the City of Hillsboro. All in favor, motion carried. (For copy, see Resolution Book 17, page 9.)
13. **Resolution to Convey Trustee Deed for Parcel # 16-01-152-004 in Hillsboro Township to the City of Hillsboro Approval:** Motion by Beeler and second by Deabenderfer to recommend the approval of the Resolution to convey Trustee Deed for Parcel #16-01-152-004 in Hillsboro Township to the City of Hillsboro. All in favor, motion carried. (For copy, see Resolution Book 17, page 10).
14. **Resolution to Convey Trustee Deed for Parcel # 16-14-427-012 in Hillsboro Township to the Village of Taylor Springs Approval:** Motion by Beeler and second by Plunkett to recommend the approval of the Resolution to convey Trustee Deed for Parcel #16-14-427-012 in Hillsboro Township to the Village of Taylor Springs. All in favor, motion carried. (For copy, see Resolution Book 17, page 11).
15. **Resolution to Convey Trustee Deed for Parcel # 11-28-276-012 in Butler Grove Township to David Matlock Approval:** Motion by Beeler and second by Furness to recommend the approval to convey Trustee Deed for Parcel #11-28-276-012 in

**Butler Grove Township to David Matlock. All in favor, motion carried. (For copy, see Resolution Book 17, page 12).**

**16. Other Business Update: None**

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairperson Connie Beck:

1. **Elections Update:** Leitheiser referenced the press release members had regarding the delay of early voting due to an ongoing Appellate court case regarding an Attorney General candidate's petition. She stated early voting will start on February 20<sup>th</sup>, 2018 and the voter registration deadline is also on February 20<sup>th</sup>, 2018. Deabenderfer asked about ballot printing, and Leitheiser stated her office hasn't started printing ballots yet, and they can print them as needed as early voting begins. She also informed members that military ballots were sent out on time.
2. **EPA Report Update:** Beck reported we recently received correspondence regarding the state funding to be issued to the county.
3. **Recycling Program and Events Update:** Beck reported the recycling program is moving along and cardboard is currently being sold at \$115 per ton.
4. **Animal Control Facility/Program and Animal Control Ordinance Update:** Beck reported there are thirteen dogs and two cats currently at the facility. They received a call yesterday to pick up thirteen cats.
5. **Other Business Update:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairperson Bob Sneed:

1. **Smart Watt Conservation Energy Presentation Update:** Sneed reported Smart Watt consultant Orry Cummings will address the committee with their audit report at their March meeting.
2. **Maintenance and Cleaning Report Update:** Sneed reported the committee approved the purchase of a drain machine at the jail, and it has already paid for itself.
3. **LED Lighting Replacement Program Update:** Sneed reported we are moving forward with the LED light replacement and the incentive from Ameren is \$7,700. He stated the work will be completed by March.
4. **Other Business Update/Approval:** none

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Glenn Savage.

1. **Solar Energy Farm and Garden Sample Ordinance Update/Approval:** Savage reported the Planning Commission has been consulted and the Economic Development Committee has reviewed the changes to the Solar Energy Ordinance. Savage added the Solar Ordinance may be ready to present to the full board next month.
2. **Litchfield TIF #1 Expansion Update/Approval:** Savage reported the City of Litchfield has scheduled an informational meeting about the expansion of TIF #1 on February 21<sup>st</sup> at Litchfield Community Building.
3. **Green Diamond Bike Trail Update:** Savage reported the committee is seeking funding options to complete some oil and chip work to the Green Diamond Bike Trail.

4. **MCEDC Update:**
  - Mulch reported CTI is trenching when weather permits. Belusko reported CTI entered Montgomery County yesterday, according to Facebook.
5. **IllinoisSouth Tourism Update:** MCEDC Director Belusko reported they will continue to work with IllinoisSouth Tourism and an ad for the Magnuson Grand Hotel will be placed in the next issue of the IllinoisSouth Tourism publication since this business collects the most for the hotel-motel county tax fund.
6. **Planning Commission Update:** Savage stated there is nothing new to report.
7. **Eagle Zinc Cleanup Update:** Savage stated there is nothing new to report.
8. **Enterprise Zone Update:** Savage reported Chairman Young has cancelled the Mayor's meeting scheduled for Wednesday, February 21<sup>st</sup>, 2018, due to the Litchfield TIF #1 meeting, and he will re-schedule it for some time after March. Coordinator Daniels reported she has made contact with the EZ consultant to begin the process of the new EZ application and reported there is need to support HB 4220 which proposes an additional 25 Enterprise Zone for 2018.
9. **West Central Development Update:** none
10. **Other Business Update:** none

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**Ambulance Billing Report:**

1. **Records Destruction Update/Approval:** Bergen reported the State Archives needs a different application form for records destruction and the new form was submitted. He said the State Archives will have their committee review it, and they will get back to us in May about which old billing records can be destroyed.
2. **Ambulance Contracts Update/Approval:** Bergen reported the revised Ambulance Billing Contracts will be mailed out this month.

**EMA: Report given by Greg Nimmo:**

1. **Malware Incident Update/Approval:**
  - Nimmo reported the malware incident from November 14th, 2017 is now mitigated. He stated the problem was caught in the first ten minutes and the Information Technology Office staff responded quickly. Nimmo stated a forensics company was hired to help with the malware issue. Nimmo reported County email accounts had been compromised, and since then there have been no issues. However, by law all county employees and their beneficiaries from 2010 to today have been contacted and offered credit monitoring services. Nimmo explained the county was required to have credit monitoring service for one year; however, the county board purchased two years of credit monitoring services. Nimmo advised everyone to be cautious of any emails being sent to him/her and stated one easy way to determine if email address is legit is to look at the entire email address and not to click on anything suspicious. Beeler stated there is a call center set up for employees to call with questions regarding the credit monitoring services.
2. **EOC Grant Update/Approval:** Nimmo reported we received \$16,000 from some additional grant funding the State had for technology type items; and he has purchased a plotter, printer, laptop computer, an additional projector unit, a white board, and larger monitors.

**3. EMA/911 Meetings/Responses/Training Update/Approval:**

- Nimmo reported the LEPC meeting was held on January 5<sup>th</sup>, 2018.
  - Drone Subcommittee – Nimmo reported the Dakota Access grant funds were to be used for the county-wide emergency service agencies and they decided to purchase a drone.
  - Map Book Subcommittee – Nimmo reported there has not been a 911 mapping book since 2010. If there is any money left over from the drone purchase, we will print 500 maps. Nimmo stated he will work with the GIS Office to get the mapping updated.
  - Search & Rescue Team: Nimmo reported the newly trained Search and Rescue team deployed 14 volunteers last Thursday to help with the search for a missing Macoupin County women. Nimmo stated there have been 25 volunteers who have participated in the search on different days, and the Montgomery County team was the only one to report on Sunday when it was cold and icy.

**4. Other Business Update/Approval: None.**

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Jay Martin:

- 1. Union Negotiations/Strategy Planning Update:** Martin reported the committee continues to have union negotiation meetings with Local 773 in the Sheriff's Department.
  - a. Local 773 – Jailers – Bill Troutt - Next Meeting for the purpose of conducting mediation is scheduled for Monday, March 12<sup>th</sup>, 2018 at 5:30 pm.
  - b. Local 773 – Dispatchers – Judy Simpson – The next negotiation meeting is scheduled for Monday, February 26<sup>th</sup>, 2018.
- 2. IPMG sample ordinance for Identity Protection Policy Update:** Martin reported the IPMG sample ordinance for Identity Protection Policy is being reviewed by the State's Attorney's Office.
- 3. Other Business Update:** None

**ANNOUNCEMENTS:** Chairman Young stated the City of Litchfield will host an informational meeting regarding the proposed Tax Increment Finance District 1 Extension on February 21<sup>st</sup>, 2018 at 6:30 pm at the Litchfield Community Center.

**SCHEDULE CHANGES:** none

**APPOINTMENTS:** none

**PUBLIC COMMENTS:** Citizen Bill Schroeder asked if the Wright Automotive Enterprise Zone benefit can be transferred, and Coordinator Daniels replied there was only one contractor who received a sales tax exemption for doing the excavating work. It has been completed so there is no need for a transfer.

Circuit Clerk Lemons inquired about the approval of her annual audit submitted for board review in January. Chairman Young stated the board will take action at their March meeting. Circuit Clerk Lemons also noted the auditors only found one exception, and it was an error in a fee from the State's Attorney's Office, not the Circuit Clerk's office.

**PAY BILLS:**

- 1. Approval to Pay Any Invoices to Adams PC, Books & Moore:** Motion by Savage and second by Wendel to pay any invoices for Adams, PC and Book & Moore. Voice Vote: In favor – 19. Against – 0, Absent – 1 (Miles), Abstain – 1 (Moore). Motion carried.

2. **Motion by Robinson and second by Furness to pay all other approved bills. All in favor, motion carried.**

**Adjourn: Until the Full Board Meeting on Tuesday, March 13<sup>th</sup>, 2018 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.**

**Motion by Beeler and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 9:45 a.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.