

## Montgomery County Board

### Minutes

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**For Tuesday, August 14<sup>th</sup>, 2018 – 8:30 AM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 14<sup>th</sup>, 2018 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Gene Miles, Jim Moore, Robert Mulch, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young

**Members Absent:** None

**Pledge of Allegiance to the flag** was led by County Board Member Bob Sneed.

**Mileage and Per Diem Approval:** Motion by Wendel and second by Yeske to approve the mileage and per diem.

**Travel Voucher for County Board Member Gene Miles Approval:** Motion by Moore and second by Mulch to approve the travel voucher for Gene Miles, which exceeded the approved lodging amount in the Travel/Lodging ordinance. **ROLL CALL VOTE: 21 members voted Yes, No members voted No. Voting Yes were:** Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, Yeske and Young. None voted no. **Motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

Motion by Furness and second by Deabenderfer to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 10th, 2018. **All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bane Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – reports were submitted.
11. **Sheriff's Report** ---- Jim Vazzi-report was submitted. Under Sheriff Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer's Report** ---- Jay Martin – was present for questions and reported 64% of the real estate taxes have been collected to date, and stated the second installment is due

Friday September 7<sup>th</sup>, 2018. Martin said the first property tax disbursement to other taxing bodies went out on August 1<sup>st</sup>, 2018.

**14. V.A.C. Report** --- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA:** Motion by Wendel and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board met last night and they continue to work on their by-laws so they can be reviewed by the State’s Attorney’s Office before voting on them in September.
- **CEFS Board** – Robinson stated there is nothing to report.
- **911 Board** – Bill Bergen stated there is nothing to report.
- **Health Department** – Mulch stated there is nothing to report.
- **IL Association of County Officials** – Plunkett referred members to the *Illinois Counties at the Capital* Report in everyone’s packet.
- **MCEDC** – Mulch stated they will meet this Thursday.
- **Planning Commission** – Young stated there will be some appointments made at the end of the meeting.
- **Senior Citizens Board** – Deabenderfer reported they are meeting quarterly.
- **UCCI** – Miles stated he attended the annual seminar in Galena and discussion took place on the state’s fiscal impact on local governments as well as Cook County, which is the only home rule county in Illinois. Miles reported it will take several years for the State to get out of debt.
- **U of I** – Beck reported they will meet in October.
- **WCDC** – Wendel stated they will meet this Thursday night.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Ballot Public Question for Fire Arm Legislation Resolution #9-2018 Approval:** Chairman Young reported State Representative Avery Bourne asked the county board to put the following question on the November Ballot. *“Should the Illinois General Assembly pass any additional legislation that restricts a citizen’s ability to own and possess guns or firearms?”* Representative Bourne was in the audience. Young stated this will give our citizens a chance to vote on the issue. Moore replied he is a hunter and owns guns and asked about the need to hurry and said he felt this could be put on the April 2019 ballot instead. Moore added he first saw this resolution five days ago and there is nothing specific listed in it. Jones said we should do it expeditiously because we don’t know what the legislature is doing, so it should be on the next ballot to protect ourselves. Moore stated firearms are already regulated by state and federal law and some other counties put it on the ballot by petition. Bourne replied Christian County and Massac County put it on the ballot by County Board Resolution and Macoupin put it on the ballot by petition. Young stated he wants to get it out to the voters now and said it will put the State on notice by letting them know what Montgomery County voters would

like to see done about guns. Bishop stated we need to act on this quickly so the State knows what we want in our county. Clark stated he is in favor of doing this now. **Motion by Savage and second by Bergen to approve the Resolution #9-2018 to put the advisory fire arm legislation question on the November 2018 ballot. Roll Call Vote: 19 Yes, 2 No. Voting Yes were:** Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Mulch, Robinson, Savage, Sneed, Wendel, Yeske and Young. Voting No were: Moore and Plunkett. **Motion carried. (For copy of Resolution, see Resolution Book 17, pages 130-131.**

**2. Other Business Update/Approval: None**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2018-19 to appropriate funds for 1180 B-CA, North 13<sup>th</sup>, Avenue, Witt, a 100% County Project Approval:** The committee discussed replacing a 36" and a 30" pipe on Witt South Road for a total of \$7,000 which is a 100% county project. **Motion by Miles and second by Moore to approve Resolution #2018-19 to appropriate funds for 1180 B-CA on North 13th Avenue, Witt, which is a 100% county project in the amount of \$7,000. All in Favor, motion carried. (See Resolution Book 17, pages 130-131).**
2. **Dakota Access Pipeline Project Update:** Miles reported Engineer Greenwood will email additional information regarding estimated road repairs requested by Liberty Mutual Bond Company for the Dakota Access Pipeline Project.
3. **Highway Department Building Improvements/Property Acquisition Update:** Miles reported Engineer Greenwood is getting estimates for the construction of a new building on the county farm to give us an idea versus purchasing another building.
4. **Other Business Update:** Miles reported the new tandem truck arrived a couple of weeks ago.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **FY 2019 Budgets Update:** Beeler encouraged everyone to read the finance budget hearing minutes and said there will be a lot of input in the next couple of months. She said they hope to have a draft of the budget out for review in September.
2. **Cyber Security Insurance ICRMT Quotes Update:** Beeler reported ICRMT Insurance Agent Tom Franzen has submitted a few Cyber Security Insurance Quotes for IT Director Curt Watkins and the Finance Committee to review.
3. **Property Casualty Insurance for Earthquake coverage Update:** Beeler reported Agent Franzen is also working on quotes for Earthquake coverage for the committee to review.
4. **Postage Machines Lease ends 11/30/18 Approval:** Beeler said the committee reviewed a spreadsheet showing a comparison of expenses for a 36 month lease renewal on the two postage machines in the amount of \$6,288.96. She said if we went to one postage machine the lease amount per year would be \$3,144.48. **Motion by Beeler and second by Beck to approve a 36 month lease renewal for two postage machines in the amount of \$6,288.96 per year. All in favor, motion carried.**
5. **708 Board Approval for Vouchers Approval:** Beeler said the committee reviewed the voucher for the Health Department in the amount of \$61,070 for their 1<sup>st</sup> quarterly 708 board funding. She said they are on the same fiscal year as the county, but their payments

are not. **Motion by Beeler and second by Yeske to approve the payment of the Health Department Voucher in the amount of \$61,070. All in favor, motion carried.**

6. **Montgomery County Predictable Recording Fee Ordinance #10-2018 Approval:** Beeler stated this ordinance was presented to the full board last month for a 30 day review. **Motion by Beeler and second by Graden to approve the Montgomery County Predictable Recording Fee Ordinance #10-2018.** Deabenderfer asked about the timeline, and Clerk/Recorder Leitheiser said it will be implemented on January 1<sup>st</sup>, 2019, which will be not less than 60 days from the ordinance's passage, as required by law. Leitheiser stated overall revenue should stay the same, since this is an adjustment of fees, not an increase. **All in favor, motion carried. (For copy of Ordinance #10-2018, see Resolution Book 17, page 116.)**
7. **Resolution to Convey Trustee Deed for Parcel # 10-06-111-003 in North Litchfield Township to Helgen Brothers, LLC Approval:** **Motion by Beeler and second by Bishop to recommend the approval of the Resolution to convey Trustee deed for Parcel #10-06-111-003 in North Litchfield Township to Helgen Brothers, LLC. All in favor, motion carried. (See Resolution Book 17, page 117).**
8. **Resolution to Convey Trustee Deed for Parcel # 16-12-110-009 in Hillsboro Township to Michael D. Lee Approval:** **Motion by Beeler and second by Furness to recommend the approval of the Resolution to convey Trustee deed for Parcel #16-12-110-009 in Hillsboro Township to Michael D. Lee. All in favor, motion carried. (See Resolution Book 17, page 118).**
9. **Resolution to Convey Trustee Deed for Parcel #15-04-427-006 in South Litchfield Township to the City of Litchfield Approval:** **Motion by Beeler and second by Bergen to recommend the approval of the Resolution to convey Trustee deed for Parcel #15-04-427-006 in South Litchfield Township to the City of Litchfield. Sneed abstained. Motion carried. (See Resolution Book 17, page 119).**
10. **Resolution to Convey Trustee Deed for Parcel #15-04-176-001 in South Litchfield Township to the City of Litchfield Approval:** **Motion by Beeler and second by Johnson to recommend the approval of the Resolution to convey Trustee Deed for Parcel #15-04-176-001 in South Litchfield Township to the City of Litchfield. Sneed abstained. Motion carried. (See Resolution Book 17, page 120).**
11. **Resolution to Convey Trustee Deed for Parcel #15-04-429-010 in South Litchfield Township to the City of Litchfield Approval:** **Motion by Beeler and second by Mulch to recommend the approval of the Resolution to convey Trustee Deed for Parcel #15-04-429-010 in South Litchfield Township to the City of Litchfield. Sneed abstained. Motion carried. (See Resolution Book 17, page 121).**
12. **Other Business Update/Approval:** None

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairwoman Connie Beck:

13. **Health Department Food Amended Ordinance #11-2018 Approval:** Cindy Howard from the Health Department explained our county food ordinance needs a few revisions to comply with the changes made by the State of Illinois. Howard stated Montgomery County and other counties will need to adopt the section of the food code and incorporate it into our food ordinance. Howard explained the "A", "B" and "C" grading scale will still be used for all food establishments and they will enforce the ordinance the way they do now. She said the code will have some various small changes and we have no choice but to amend our ordinance to comply with the state. Satterlee stated the Health Department Board has already approved

the revisions effective on January 1<sup>st</sup>, 2019. Howard stated the forms will not significantly change nor will the number of food establishments to inspect. Satterlee reported there were 806 inspections last year resulting in 12 B grades becoming A's and three A grades became B's. **Motion by Beck and second by Graden to approve the Health Department Food Amended Ordinance #11-2018. All in favor, motion carried. (See Resolution Book 17, pages 122-129).**

1. **Elections Update:** Clerk Leitheiser stated the Election Judge commission list was approved by the Circuit Court, and all Election Judges approved by the County Board at last month's board meeting are now commissioned to serve for the next two years. Leitheiser also reported Early Voting and Voting by mail for the November 6<sup>th</sup>, 2018 Election will start on September 27<sup>th</sup>, 2018.
2. **Recycling Program and Events Update:** Beck reported Young, Furness and Bishop will look at a reconditioned baler in the St. Louis area. Jones stated he has a concern with using the present conveyor, and Chairman Young replied our current conveyor will last a long time as long as it is not rusted at the bottom. Miles stated we might check into purchasing equipment from other counties who dropped their recycling programs and Jones responded their equipment is junk, not worth pursuing. He said host fees are dropping because one of the waste haulers built a transfer station and is now taking less waste to the landfill. He said the refurbished baler is a straight eight inch ram cylinder and the cost is \$42,000 with no conveyor or installation. Young reported a new baler would cost about \$67,000.
3. **Animal Control Facility/Program Update/Approval:** Beck reported there are 16 dogs and 5 cats currently at the facility, and she thanked Tremont Ridge Assisted Living staff for conducting a hot dog lunch fundraiser last week for County Animal Control. Beck also reported the large amount of kitty litter donated four years ago has run out so they are looking for donations. She stated Animal Control staff will receive \$150 first place prize for their Scooby Doo and the Mystery Machine entry in the Old Settlers parade, and they also plan to participate in the Witt Labor Day parade. Beck reported the committee discussed the minimal fee for the Municipal Contracts and approved setting the minimum animal control call at \$65. **Motion by Beck and second by Jones to include a \$65.00 charge per call for animal control services in the contract.** Beck deferred to State's Attorney Hitchings who replied this fee can be put into the contract and implement language to recover some of the costs because we can't recover them through the criminal system. He said with the County ordinance violation, we used to be able to recover through the prosecution of the offense, but we can't do this anymore. Hitchings also reported this can be done as long as the county agrees to the \$65 fee for calls and investigations. Jones stated this fee is for the smaller communities and we are only trying to cover the costs of the animal control program. Deabenderfer asked if the towns have been notified of this, and Jones responded most have not. Young stated the fee is based on a history of their calls for the previous year, and he plans to inform the mayors of cities in the county at an upcoming mayors' meeting. Jones stated the cost per call is really \$75 but we would only charge \$65 per call. Hitchings stated he will work on the municipality contract. Beck stated the cost of animal control will be divided among the municipalities for their use because the county doesn't want to continue to use all the Vanek money paying for day to day operations. Deabenderfer asked who pays for the animal control services when a rural county person places a call and Beck replied the county should pay

for those calls. Beck and Jones agree to withdraw their motion so this issue will be tabled until next month after State's Attorney Hitchings has given input on the language changes.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Update:** Sneed reported Smart Watt representatives addressed the committee regarding the kick off meeting for the Investment Grade Audit (IGA). He said most of the energy saving measures will be at the jail, and we will have to figure out the most cost effective way to go. He said the committee became excited about the use of a solar garden to reduce electricity costs for the county. Sneed said Smart Watt will come to the September 7<sup>th</sup> committee meeting to give an update, and they will also attend the October 5<sup>th</sup> committee meeting to give an update on the project scope. He said on November 9<sup>th</sup> they will deliver the final proposal and contract to the committee. Sneed said Smart Watt will have some better projections at the next committee meeting and review solar energy options. Graden stated we own the county farm and have plenty of room for a solar garden.
2. **Other Business Update:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Glenn Savage:

1. **Community Reports for CEDS Document Update:** Savage reported every municipality was invited to submit their infrastructure needs to be eligible for Federal grants, and there had been some trouble getting information back. He said the municipalities of Farmersville, Hillsboro, Nokomis, Panama, Schram City and Taylor Springs submitted information to West Central Development for the CEDS document. Jones stated to be successful, counties and municipalities have to make sure their district sounds amazing. He said the more information included in a report, the better. Jones also said we need everyone to participate in order to obtain grants.
2. **Bike Trail Update:** Savage reported the committee discussed a request to extend the Arches Trail in Butler to the Green Diamond Trail in Waggoner; however purchasing the old railroad right of way from private ownership would be very costly. Then the cost of building the trail would have to be taken into consideration.
3. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Savage reported there has been an application for a revolving loan.
  - **CEO Program Update/Approval:** Savage reported the CEO program will be gearing up for their annual breakfast meeting.
  - **Broadband/Fiber Project Update/Approval:** Savage reported CTI continues to bore and install high speed broadband in the Hillsboro area. He said the committee will be considering hiring a professional consultant to help promote the fiber.
4. **Tourism funding for Video Marketing Approval:** Savage reported a lack of return for the rack cards or advertising in publications like IllinoisSouth. He said the committee reviewed and discussed the proposal from MCEDC Representative Valerie Belusko to use county tourism dollars for video marketing. The committee approved the proposal from Megan Fairless with Maegyme to develop a series of marketing videos in the

amount of \$7,000, with the County and MCEDC to split the cost at \$3,500 each. **Motion by Savage and second by Clark to approve hiring Megan Fairless with Maegyme to create a series tourism marketing videos in the amount of \$7,000, with the county funding \$3,500 of the tourism video with \$1,000 to be paid now and \$2,500 after December 1<sup>st</sup> 2018. All in favor, motion carried.**

5. **Eagle Zinc Cleanup Update:** Savage reported they will be excavating and transporting about 30 truckloads of top soil to the Eagle Zinc Site.
6. **Enterprise Zone Update:** Daniels reported she has met with Consultant Craig Coil, and they will be sending a letter to the school districts and setting up a mayor's meeting so Coil can explain what is needed from their end for the narrative. She said data sets to complete the narrative will be out the beginning of October, so Coil can gather our statistics for the new application. Craig Coil also reviewed our legal descriptions and maps and stated they look good.
7. **Other Business Update:** None

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**A. Ambulance Billing Update:**

- **Ambulance Contracts** – Bergen reported all the insurance certificates have been received from the ambulance districts and are on file in the County Clerk's Office.
- **Old Ambulance Reports for Destruction update:** Bergen reported the State has given approval to destroy the old ambulance billing records.

**B. EMA Old Business Update:**

- **Continuity of Operations Plan (COOP)** – Bergen reported Nimmo continues to work with the County Department Heads on their COOP plans.
- **Update on 911 and Sheriff Department:** Bergen reported they had a meeting with the Sheriff regarding the Dispatching Services, and it was decided there will be no changes until a new Sheriff is seated as of December 1<sup>st</sup>, 2018. They did agree to split the expenses for the dispatchers 50/50 for FY 2019 and they are looking at a new 911 system and will transition everything by December 1<sup>st</sup>, 2019.

- C. **EMA New Business Update:** Bergen reported Nimmo has identified an ESDA Coordinator volunteer from each of the 19 municipalities in the county.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported Amanda Mast of CIBC attended the committee meeting with information regarding the contractual agreement reached between Litchfield Family Practice and Health Alliance so we will continue to have in-network services at LFPC. Furness stated CIBC asked BCBS to give a quote and the cost would be 19% higher than Health Alliance. He said the quote requested was matched to our former BCBS plan as close as possible plus added an HRA. Furness said the HRA report and the utilization is 6.99% as of July 24<sup>th</sup>, 2018.
2. **Union Negotiations/Strategy Planning Update:** Furness reported we received some letters from union locals to begin the process of union negotiations, with the following Collective Bargaining agreements ending on 11/30/18: Local 397 – SOA, State's

Attorney and Ambulance billing; Local 148 – Circuit Clerk; and the Deputies represented by the Fraternal Order of Police.

3. **ICRMT Sample Employee Manual Updates for Review Update:** Furness reported the committee reviewed the new employee manual items from the ICRMT sample manual, and they will bring back comments and revision suggestions to next month's meeting.
4. **Other Business Update:** None

**ANNOUNCEMENTS:** Chairman Young announced the invitation from Farm Bureau to attend an informational meeting on August 19<sup>th</sup>, 2018, regarding the Ameren pipeline project going through Taylor Springs.

**SCHEDULE CHANGES:** None

**APPOINTMENTS Approval:**

1. **Motion by Beeler and second by Robinson to Re-Appoint Toni McDonough to the Montgomery County Planning Commission with a term expiring in June 2020. All in favor, motion carried.**
2. **Motion by Sneed and second by Miles to Re-Appoint Brian Niemann to the Montgomery County Planning Commission with a term expiring in June 2020. All in favor, motion carried.**
3. **Motion by Yeske and second by Moore to Re-Appoint C.J. Liddell to the Montgomery County Planning Commission with a term expiring in June 2021. All in favor, motion carried.**
4. **Motion by Beck and second by Bishop to Re-Appoint Joe Goeke to the Montgomery County Planning Commission with a term expiring in June 2021. All in favor, motion carried.**
5. **Motion by Moore and second by Wendel to Re-Appoint Bill Schroeder to the Montgomery County Planning Commission with a term expiring in June 2021. All in favor, motion carried.**
6. **Motion by Furness and second by Mulch to Re-Appoint Ron Deabenderfer to the Montgomery County Planning Commission as an Ex Officio Appointed Member. Deabenderfer abstained. All others in favor, motion carried.**

**PUBLIC COMMENTS:** County Board member Jones asked about the Montgomery County Growth Initiative and Sneed responded this is going to be under the umbrella of MCEDC because MCEDC is a 501 c 3 organization. Sneed said this group is in the beginning stages and is geared towards Veteran services. Mulch reported he and Belusko met with Veterans Assistance Superintendent Strowmatt and county citizen and veteran Bob Buda to discuss working with MCEDC to find donations for this organization. Jones stated he is excited to fix up properties and said a few Veteran owned businesses are also inquiring about the county. Citizen Bill Schroeder thanked the board for passing the gun resolution this morning which will let the voters decide. He also thanked Clerk/Recorder Leitheiser for initiating the Property Fraud Alert hotline, informing members he and his wife recently recorded their property's deed and received 10 alerts confirming this transaction occurred. Leitheiser said this is a free service to customers and the county taxpayers, and encouraged members to help educate others about it. Savage stated it takes just about three minutes to sign up, and it was very easy.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:** Motion by Beeler and second by Hughes to pay any invoices for Adams, PC and Book & Moore, and Point of Light designs. Voice Vote: In favor – 19 Against – 0, Absent – 0, Abstain – 2 (Moore and Bishop). Motion carried.
2. **Approval to Pay the FAYCO Voucher in the amount of \$61,070:** Motion by Miles and second by Moore to pay the FAYCO Voucher in the amount of \$48,500. Plunkett abstained, all others voted in favor. Motion carried.
3. **Motion by Mulch and second by Bishop to pay all other approved bills:** All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2018.

**Adjourn:** Until the Full Board Meeting on Tuesday, September 11<sup>th</sup>, 2018, at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson and second by Bishop to ADJOURN the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:20 a.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.