

## Montgomery County Board

### Minutes

For Tuesday, June 12th, 2018 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 12th, 2018, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Gene Miles, Jim Moore, Robert Mulch, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, Evan Young.

**Members Absent:** None

**Pledge of Allegiance to the flag was led by County Board member Ron Deabenderfer.**

**Mileage and Per Diem Approval:** Motion by Graden and second by Savage to approve the mileage and per diem.

**ROLL CALL VOTE** Voting yes were Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, Yeske, Young. None voting no. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Moore and second by Sneed to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 8th, 2018. **All in favor, motion carried.** Clerk Leitheiser thanked County Board member Ron Deabenderfer for proofreading the County Board minutes.

#### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Baneé Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Jim Vazzi - report was submitted. Undersheriff Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer's Report** ---- Jay Martin reported coal money was invested at 1.44% for 9 months at Hillsboro National Bank; the annual audit was submitted to the State and the real estate tax bills will be mailed on or before June 22<sup>nd</sup>. Martin stated the first installment will be due on July 27<sup>th</sup>, 2018; and the second installment will be due on September 7<sup>th</sup>, 2018.

14. **V.A.C. Report** ---- Dave Strowmatt reported the VAC commission voted to ask the county to explore the legality of getting some property tax relief for disabled veterans and their surviving spouses at the county level if legislation isn't passed by the State. He said they will also be asking the county to explore providing a property tax exemption to veterans if they buy a new house similar to the exemption currently provided for senior citizens since this is currently also not State law.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA:** Motion by Sneed and second by Wendel to approve the 14 items on the Consent Agenda. All in favor, motion carried.

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board met last month after the regular county board meeting, and informed members that one applicant turned their application in two weeks late so the 708 board declined the application. She said the 708 board met again last night and approved eight applications from the following applicants: FAYCO, TASC, SAAD, UCAN, Continuing Recovery Center, Montgomery County Health Department, Litchfield School District and Panhandle School District. She said the funding amount for each applicant will be determined at a later date once real estate taxes are collected. Robinson reported during the discussion, the Health Department offered a counselor for the schools, but it was stated the need is so great one counselor for all schools would not be enough.
- **CEFS Board** – Robinson reported there has been \$493,000 in ILHEAP funding to help local clients with their utility bills, and over \$93,000 has been paid out in reconnection assistance. Robinson stated of the seven counties served by CEFS, Montgomery County paid out the most. Robinson reminded everyone June 21<sup>st</sup> is “Dump The Pump” day and encouraged everyone to take public transportation provided by CEFS that day.
- **911 Board** – Bergen reported there is nothing new to report at this time
- **Health Department** – Mulch stated they will meet next month.
- **IL Association of County Officials** – Plunkett, Bergen – no report at this time.
- **MCEDC** – Mulch stated they didn't have a meeting last month and will meet Thursday night.
- **Planning Commission** – Chairman Young stated they will work on Opportunity Zones at their next meeting.
- **Senior Citizens Board** – Deabenderfer reported a quarterly meeting will be held this month.
- **UCCI** – Miles stated he attended a meeting where members of the Illinois Labor Relations Board discussed economic impact of using local labor.
- **U of I** – Beck reported they will meet in July.
- **WCDC** – Wendel stated they will meet next week.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Other Business Update:**

**Opioid Litigation Class Action Suit Update:** Attorney Thomas Leck of Goldenberg, Heller and Antagnoli, P.C. in Edwardsville addressed the County Board regarding that law firm's services to assist the County in filing individual actions against drug

manufacturers, drug distributors and retail pharmacies to better enforce their compliance to the Controlled Substances Act. Leck stated for the past two decades there has been an increase in the misuse and abuse of prescription opioids, and statistics show forty people die every day as a result of opioid drugs, and the economic burden is \$75.5 billion per year. Leck stated the County Board has the legal ability to abate nuisances which cost counties money. He said according to current law, costs to abate this problem should be taken care of by prescription drug companies. He said this lawsuit would seek to have drug manufacturers and distributors pay to educate children about opioid addiction as well as public safety and first responder costs. Leck stated his law firm would calculate damages the county could sue for and their contingency fee is 25% of the fund collected as a result of the lawsuit. Chairman Young stated he will assign this request to a committee and he will also check with local law enforcement and the State's Attorney before committing the County Board to a law suit.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairperson Gene Miles:

1. **Resolution #2018-16 to appropriate funds for 1177 B-CA, Niemanville Trail, 100% County Project Approval:** Miles stated the committee discussed replacing a 24" pipe on Niemanville Trail with a 100% county project for \$3,000 to be paid from the County Aid to Bridge Fund. Motion by Miles and second by Mulch to approve Resolution #2018-16 to appropriate funds for 1177 B-CA on Niemanville Trail - a 100% county project for \$3,000 to be paid from the County Aid to Bridge Fund. All in Favor, motion carried. (For copy, see Resolution Book 17, pages 95-96).
2. **Resolution #2018-17 to appropriate funds for 1178 B-CA on Phillips Trail Bridge Replacement Section 18-13123-00-BR, Proposed SN 068-3372 in Raymond Township for a split of 80% Township Bridge Funds, County portion is 10% and Raymond Township is 10% Approval:** Miles stated the committee discussed this project to take out the pipe and replace it with a bridge on Phillips Trail in Raymond Township. He said the estimated total cost of the project is \$150,000 and the County portion would be 10%. Deabenderfer asked if there is a load limit and the response is 80,000 lb. weight limit. Motion by Miles and second by Beeler to approve Resolution #2018-17 to appropriate funds for 1178 B-BC on Phillips Trail Bridge Replacement, Section 18-12123-00-BR, proposed SN 068-3372 in Raymond Township with the County Portion of \$15,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 97-98).
3. **Section 18-13123-00-BR (1178 B-CA Phillips Trail Bridge Replacement Engineering Services with Hurst Rosche Engineers Approval:** Greenwood stated this is a preliminary engineering agreement with Hurst Rosche Engineers for design and engineering work on the Phillips Trail Bridge Replacement. Greenwood reported IDOT now requires load ratings to be included on the engineer work for all structures and the fee is \$1,200. Motion by Miles and second by Furness to approve the Engineering Services Agreement with Hurst Rosche Engineers for an amount not to exceed \$25,000 for design and engineering work and an amount not to exceed \$1,200 for the load rating for the Phillips Trail Bridge replacement. All in favor, motion carried. (For copy, see Resolution Book 17, pages 99-103).

4. **Highway Department Building Improvements Update:** Miles stated Engineer Greenwood will get estimates to repair the pipe in the second floor restroom and for the roof replacement at the Highway Department Building. He said the committee discussed research currently being done to relocate the ownership of all the Highway Department buildings and parcels.
5. **Dakota Access Pipeline Project Update/Approval:** State's Attorney Bryant Hitchings was in attendance and stated he has received forms from the Bond Company and will be meeting with Engineer Greenwood this afternoon.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairperson Megan Beeler:

1. **Health Department Maximum Levy Rate Update:** Beeler deferred to Health Department Director Satterlee, who reported there is no update at this time, and they are still looking into this issue.
2. **Property Casualty Insurance for Earthquake coverage Update:** Beeler reported ICRMT agent Tom Franzen is looking at options for earthquake insurance for the committee to review. She said they are also seeking input from EMA Director Greg Nimmo regarding the county's need for earthquake insurance.
3. **SOA Report Update:** Beeler reported the flyover is complete, and this layer is now on the county Beacon web site. Beeler added they are working on the Pictometry change finder functionality, and this service should be available in September. Beeler reported Supervisor of Assessments Durston is seeking more staff training for Pictometry.
4. **Capital Improvement Fund Reports Update:** Beeler stated the reports are available for review.
5. **FY 2019 Budget Hearings Update:** Beeler reported budget hearings are scheduled for Monday, July 9<sup>th</sup>, 2018 and Monday July 16<sup>th</sup>, 2018, starting at 8:00 am.
6. **FY 2019 Budget Review Update:** Beeler reported the Employee Health Insurance Budget was given to Personnel Chairman Furness, and the committee discussed other budget line items at their recent meeting.
7. **County owned parcel # 03-04-200-008 in Farmersville Update:** Beeler stated the committee will speak to State's Attorney Hitchings and then start the process of selling this parcel. She said Parcel 03-04-200-008 was deeded over to the county in October, 2011, by Springfield Coal Company who wanted to get rid of the liability of the public crossing this property to reach the bike trail. Jones asked about the property's value, and Beeler replied this conveyance is in the preliminary stages now, so the value hasn't been established.
8. **Resolution to Convey Trustee Deed for Parcel # 11-28-259-002 in Butler Grove Township to Michael D. Johnson, Rebecca P. Johnson Approval:** Beeler said the committee reviewed and approved the resolution to convey the trustee deed in Butler Grove Township. Motion by Beeler and second by Furness to approve the resolution to convey trustee deed for Parcel #11-28-259-002 in Butler Grove Township to Michael D. Johnson, Rebecca P. Johnson. All in favor, motion carried. (For copy, see Resolution Book 17, page 104).
9. **Resolution to Convey Trustee Deed for Parcel # 08-22-233-006 in Nokomis Township to Ken Wilbur, Janice Lock & JD Wilbur Approval:** Beeler said the committee reviewed and approved the resolution to convey the trustee deed in Nokomis Township. Motion by Beeler and second by Graden to recommend the approval of

the resolution to convey trustee deed for parcel #08-22-233-006 in Nokomis Township to Ken Wilbur, Janice Lock and JD Wilbur. All in favor, motion carried. (For copy, see Resolution Book 17, page 105).

**H.W.E. COMMITTEE REPORT:** Given by Committee Vice Chairman Chuck Graden:

1. **Elections Update/Approval:** Graden referenced the written long agenda for County Board Member review.
2. **EPA Report Update/Approval:** Graden referenced the written long agenda for County Board Member review.
3. **Animal Control Facility/Program Update:** Graden deferred to Committee Chairperson Beck, who reported they currently have 15 dogs and eight cats at the facility.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairperson Bob Sneed:

1. **Energy Audit Request for Qualifications and Resolution #7-2018 Approval:** Sneed reported the committee opened and reviewed the one Request for Qualifications received from Smart Watt for the energy audit. He said the R.F.Q. gives financial information and references for Smart Watt. Sneed stated the board will decide on a professional service today and that vendor will come back with the full energy audit and recommendations on which projects will offer utility savings to the county. Sneed said after reviewing the audit, the county will be able to choose which energy saving projects to pursue. He stated Smart Watt will bring sub-contractors on site to evaluate the county buildings and local companies will be utilized as much as possible. Sneed said the audit process will take two to three months and they will give us delivery dates. **Motion by Sneed and second by Deabenderfer to approve the Smart Watt RFQ proposal and Resolution to proceed with the project. All in favor, motion carried. (For copy of Resolution 7-2018, see Resolution Book 17, page 106).**
2. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there are no maintenance issues at this time.
3. **National Maintenance & Cleaning Inc. Contract Renewal Approval:** Sneed reported the committee reviewed and approved the contract from National Maintenance Cleaning Inc. for cleaning the Courthouse Complex. **Motion by Sneed and second by Hughes to approve the contract with National Maintenance & Cleaning Inc. through November 30<sup>th</sup>, 2019 at a rate of \$19 per hour. All in favor, motion carried.**
4. **Other Business Update/Approval:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairperson Glenn Savage:

1. **Green Diamond Bike Trail Update:** Savage reported the box trailer has been removed from the bike trail property; Waggoner Mayor Seaton deserves credit for resolving this issue.
2. **Revolving Loan Fund Approval:** Sneed reported the R.L.F. board met and approved a loan to a business located in Nokomis in the amount of \$49,999.99. **Motion by Savage and second by Beeler to recommend the approval of the RLF loan in the amount of \$49,999.99. Roll call Vote: Voting yes were: Beck, Beeler, Bergen, Bishop, Clark,**

Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Wendel, Yeske, Young. None voting no. **All in favor, motion carried.**

3. **MCEDC Update:** Savage reported the following:
  - CEO Program Update: MCEDC is working on investor renewals.
  - Broadband/Fiber Project Update: He reported the CTI Project is moving forward.
4. **Opportunity Zones Update:** Savage deferred to Belusko, who stated the Governor's Office has identified several areas in Montgomery County as Opportunity Zones.
5. **Money for Tourism grants Update.** Savage reported the committee approved granting \$1,000 to Imagine Hillsboro's Summer Concert Series for advertising. Belusko will submit the tourism grant guidelines to the committee next month for their review and approval.
6. **Eagle Zinc Cleanup Update/Approval:** Savage reported Nicole Wilson with the Eagle Zinc project will attend the July County Board meeting to give an update on the Eagle Zinc cleanup process.
7. **West Central Development Update/Approval:** Savage reported training opportunities in the LLCC area for people interested in becoming a Phlebotomist. He also stated Pioneer has some new hire incentives available, and the County is at an 18 year low on unemployment.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairperson Bill Bergen:

**Ambulance Billing Report:**

1. **Monthly Report Update:** Bergen said the committee reviewed the ambulance billing reports.
2. **Ambulance Contracts Approval:** Bergen reported he had a meeting with the City of Litchfield regarding their ambulance contract and stated the committee reviewed and is recommending approval. **Motion by Bergen and second by Graden to approve the Ambulance Billing Contract with the City of Litchfield pending review and approval of the State's Attorney. All in favor, motion carried.**

**EMA Report:**

1. **Continuity of Operations Plan (COOP) Update:** Bergen reported Nimmo has been working with County offices to develop a Continuity of Operations Plan.
2. **EMA/911 Meetings/Responses/Training Update:** Bergen reported Nimmo has attended several meetings and trainings, including those below:
  - On May 9<sup>th</sup>, 2018, Nimmo met with Litchfield First Baptist to tour their facility and discuss a future partnership as an emergency hub and training center through Southern Baptist Disaster Relief Services. Bergen said they have massive emergency supplies, a chainsaw, building teams etc. Jones stated this is a good organization which works well with the Red Cross organization.
  - On May 25<sup>th</sup>, 2018, Nimmo assisted at the Borgic Farms Fire Response. Bergen offered his congratulations to the first responders who worked well together. He also stated a drone was used and was a tremendous asset during the situation.
3. **Drone Purchase Approval:** Bergen reported the EMA committee is recommending the purchase of a DJI Inspire Drone with the night flight kit at a cost of \$12,541.96. He said the committee also approved training for fifteen volunteer pilots with King Aviation

School at a cost of \$1,161 each and the Pilot Agreement Part 701 License at \$150 per Student, which is good for two years. Bergen stated the total cost for the County wide EMA Drone Program will be \$15,952.96. **Motion by Bergen and second by Clark to purchase the drone, training package and pilot license agreements for a total grant expense of \$15,953.96. All in favor, motion carried.**

4. **FY 2019 EMA Budget Proposal Update:** Bergen reported the committee reviewed and recommended the FY 2019 EMA Budget.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairperson Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the following:
  - **HRA Report** – He stated the committee reviewed and discussed the current HRA Utilization reports which indicate a 5.17% rate as of 5/30/18, which is about \$21,000 and is below what we expected.
  - **LFPC and Health Alliance** – Furness reported Litchfield Family Practice Center and Health Alliance have come to an impasse with their contract negotiations and Tony Johnson with CIBC is looking for another employee health insurance carrier to finish this contract year for our entire group should the negotiations fail.
2. **Overtime Compensation for Salary Employees Update** Furness stated the committee discussed the overtime issue for salaried employees and we will stay status quo.
3. **OSHA Bulletin regarding Electronic Recordkeeping Update:** Furness reported the committee reviewed and discussed the OSHA Bulletin, and we will have Insurance representative Franzen check to see if this applies to the County.
4. **Prevailing Wage Ordinance #8-2018 Approval:** Furness reported the committee reviewed the Prevailing Wage Ordinance, which is now presented for County Board approval. **Motion by Furness and second by Mulch to approve the Prevailing Wage Ordinance. All in favor, motion carried. (For copy of Ordinance #8-2018, see Resolution Book 17, page 107-108).**
5. **Union Negotiations/Strategy Planning Approval:**
  - a. **Local 773 – Correctional Officers:** Furness reported there is a tentative agreement with the Correctional Officers, and we are waiting for them to vote on the contract.
  - b. **Local 773 – Tele-communicators, Cook, Secretary, Custodians:** Furness reported the committee reviewed the emails from union representatives Guare and Simpson regarding the language in the contract about wages and pension. He stated the committee agrees with the contract language prepared by Mr. Guare.

**Executive Session to Discuss Personnel and Litigation Issues Update/Approval:**

**Motion by Moore and second by Robinson to enter into executive session to discuss union contracts. All in favor, motion carried. Time: 10:43 AM.**

**Motion by Bishop and second by Savage to come out of executive session. All in favor, motion carried. Time: 10:55 AM.**

**Motion by Furness and second by Johnson to approve the Collective Bargaining Agreement with Local 773-Telecommunicators, cook, secretary and custodian unit. All in favor, motion carried.**

**ANNOUNCEMENTS:**

Chairman Young stated he is appointing County Board member Robert Mulch as a Liaison to the Health Department Board.

Chairman Young reminded all Departments and Committees their FY 2019 budgets are due Friday, June 15<sup>th</sup>, 2018.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

**Board of Review re-appointments of Kent Aumann, Dick James and Mike Rappe:**

Motion to re-appoint Kent Aumann to the Board of Review for the 2018 session. Motion by Hughes and second by Bishop to re-appoint Kent Aumann to the Board of Review for the 2018 session. All in favor, motion carried.

Motion to re-appoint Lyle R. James to the Board of Review for the 2018 and 2019 sessions. Motion by Mulch and second by Bergen to re-appoint Lyle R. James to the Board of Review for the 2018 and 2019 sessions. All in favor, motion carried.

Motion to re-appoint Mike Rappe to the Board of Review for the 2018 and 2019 sessions. Motion by Deabenderfer and second by Clark to re-appoint Mike Rappe to the Board of Review for the 2018 and 2019 sessions. All in favor, motion carried.

**RLF Board Appointment of Ron Deabenderfer:**

Motion by Moore and second by Yeske to appoint Ron Deabenderfer to the Revolving Loan Fund Board. All in favor, motion carried.

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:**

Motion by Miles and second by Hughes to pay any invoices for Adams, PC and Book & Moore. and Point of Light. Voice Vote: In favor – 19, Against – 0, Absent – 0 Abstain – 2 (Moore and Bishop). Motion carried.

Motion by Yeske and second by Johnson to pay all other approved bills. All in favor, motion carried.

**Adjourn:** Until the Full Board Meeting on Tuesday, July, 10<sup>th</sup>, 2018 at 8:30 AM in the County Board Room, Hillsboro, Illinois. Motion by Bishop and second by Miles to **ADJOURN** the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:00 AM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.