

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Friday, December 7<sup>th</sup>, 2018

**Time:** 8:30 AM – County Board Room

**Members Present:** Bob Sneed, Chuck Graden, Glenn Bishop, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

**Members Absent:** Jeremy Jones

**Others Present:** Mark Brown, Joe Gasparich and Greg Nimmo

The committee met today to discuss the following:

1. **Smart Watt Energy Survey Audit Update/Approval:** The committee reviewed a spread sheet submitted by Orry Cummings of Smart Watt. The spreadsheet outlines savings for the energy audit. Smart Watt will address the committee next month with the final report for the board to approve. Sneed reported that \$600,000 was put in the FY 2019 budget for these improvements.
2. **Maintenance and Cleaning Issues and Report Update/Approval:** Mark Brown reported Johnson Controls was here to work on the HVAC system at the New Courthouse because the heat wasn't working properly. They found that two electronic actuator valves were locked up and need to be replaced so the parts were ordered. Sneed reported that pump #4 on the HVAC system is bad and there is no back up so Brown will call Dan Heise plumbing to replace the pump. Young asked about preventative maintenance on the valves and Brown will take care of it. Brown reported he purchased a new drill with an extra battery and we are OK on salt. Sneed reported he worked with Judge Roberts to designate an area in the Law Library for a lactation room and conference room. There will be a lactation room and a conference room/lactation room. **Motion by Gene Miles and second by Dennis McCammack to approve the two areas in the law library to be made into a lactation and conference rooms. All in favor, motion carried.** Bob Sneed will call Lipe Construction to have them do the work to add a couple of walls and two doors. Sneed reported that we need to think about getting some deep cleaning done at the new courthouse like carpet cleaning etc. The committee discussed renting a carpet cleaning machine and having community service people clean the carpets. McCammack suggested having a professional company clean them because they know what they are doing and we don't want mold issues, etc.
3. **AMEREN pipeline project on County Farm Update/Approval:** Nothing new to report.
4. **Committee and Full Board Meeting Dates and Times Update/Approval:** The committee discussed the possibility of changing the Building and Grounds Committee meetings dates and times because it is difficult for a board member to make morning meetings. The committee also discussed moving the meeting up to start at 8:00 am so that Bishop can be at most of the meeting before he starts work. After discussion, the committee decided to keep the meeting date on the first Friday of the month and the meeting time will stay at 8:30 am. Evan Young stated that he will look at assigning Jones to another committee.
5. **Location for 911 Update/Approval:** Greg Nimmo and Joe Gasparich addressed the committee regarding the 911 System, software and hardware that are very out of date. Nimmo reported the 911 system is so out of date; the malware attack didn't bother them because the system was so old. Nimmo stated he will be applying for a grant that is due by January 31<sup>st</sup>, 2019 for new 911 equipment and they need to know the location of the 911 Department. The grant could be worth up to \$400,000 for equipment and software. The 911 board had a special meeting this week and Gasparich reported they would like to move the 911 Dispatchers to the new courthouse where the

EMA office is. All counsels should be installed at one time and not pieced together like they have been in the past. They also would like to move antennas from the Cress Hill tower to the tower at the Jail building. **Motion by Chuck Graden and second by Richard Wendel to move the 911 dispatching system to the New Courthouse basement area designated on the map presented by Nimmo.** Discussion, Bob Sneed asked how the duties will function with the Sheriff's Department. Nimmo responded they are leaving because the Sheriff stated if it is located in the Jail building, he will be in charge and the 911 Board wants to be in charge of their dispatchers. Nimmo stated the dispatchers are not sworn officers and if someone gets hurt we will get sued. Nimmo stated the 911 equipment should be replaced every seven years and there has not been any maintenance since 2010 when the Sheriff's Office took over. Gasparich said 911 was so broke they only had money for salaries. The Sheriff's Office will need to have employees for bonding services, taking care of people that come to the door and matron duties for female detainees. 911 Board wants to focus only on dispatching and they will pay for everything they can pay for in this grant. The 911 antennas will be put back on this tower and a backup will be at Cress Hill. If we don't get the grant, we still need the new equipment and would have to borrow the money and 911 would pay it back. Gasparich stated grants are never a sure thing, but we should get this grant. Miles clarified the request from the 911 board for space in the basement of the New Courthouse. Bishop asks if they will pay for office space and if not, could they put that in the grant. Nimmo will do everything he can to get every dime he can get from the grant. Sneed said if 911 could pay rent that would help. Ambulance Billing pays rent so we can do the same amount per square footage. **All in favor, motion carried.**

**6. Other Business Update/Approval: None**

**7. Public Comments: None**

Motion by Richard Wendel and second by Dennis McCammack to pay the bills. Motion carried.

Motion by Gene Miles and second by to Chuck Graden to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 10:00 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# **Montgomery County Board**

## **Ambulance/EMA Committee Meeting Agenda**

**Meeting Date: 12/4/18 Time: 8:30 am**  
**EMA Office, 120 N Main St, Hillsboro, IL**

**EMA Board Members:** Bill Bergen, Chuck Graden, Connie Beck, Richard Wendel and Evan Young

**Members Absent:** Dillon Clark and Jeremy Jones

**Others Present:** Greg Nimmo

### **A. Ambulance Billing**

- a. **Monthly Report Update/Approval:** – The committee reviewed the ambulance service report for October.

### **B. EMA Old Business**

- a. Continuity of Operations Plan (COOP) – Nimmo reported this is an ongoing process collecting the data and information to complete the plan. We are working on the second phase of dealing with records in the county offices.
- b. Hybrid Wolf Dog – Nimmo reported there were a lot of resources and time to catch the last hybrid wolf dog north of Raymond on the county line. Nimmo reported the wolf hybrid started to stay north of the county line and he contacted Christian County animal control who worked with a trapper to catch the animal. Nimmo received a call from Christian County that stated they found the wolf hybrid deceased in the trap.

### **C. EMA New Business**

- a. EMA/911 Meetings/Responses/Training
  - i. 11-6-18: Monthly Alarm Panel Testing, Wx Siren & Starcom Testing – Nimmo reported the testing took place and everything is ok.
  - ii. LEPC Meeting held regarding Behavioral Health/Suicide and Drug Addiction and/or Risk Reduction: Nimmo reported that he, Dan Hough and Chief Kevin Schott attended the meeting and we have a county organization that focuses on the education component to drug use and opioid problems. The Public Health Department also attended and there is no focus to do anything with this issue. They need a complete package to deal with the opioid issues. Nimmo shared some statistics from 2015 to 2018 YTD that showed how many calls were made to 911 for Overdose, Suicide attempted, drug overdoses etc. Discussion took place to form a committee to address all the components of these issues and Nimmo reported the next meeting will be held on January 4<sup>th</sup>, 2019.

### **D. Executive Session:** *(not needed)*

- E. **Responses and Trainings Update:** 12/1/18 – Nimmo reported this tornado producing storm came through Staunton and exploded by Old Quarry Trail, going through rural Butler and a couple of other touch downs in the county. Nimmo explained that the NWS Office in Springfield and St. Louis have their regional areas and that Litchfield the dividing line between both services and is under the radar. The tornados happened between 4:00 to 4:30 pm and. Nimmo activated the EOC committee Saturday evening until 9:00 PM. Nimmo reported the damage assessment teams were deployed on Sunday at 6:00 am and found there were 24 homes that were damaged and one was completely destroyed. There were 18 homes that were livable with repairs and three homes didn't have insurance.

Need to focus on issues, one tool is a social media page to notify citizens but you need a person 7 days a week, 24 hours a day until it is not needed anymore. Nimmo reported there were five confirmed tornado touch downs in the County and that Taylorville was hit very hard.

#### 911 System Update

- **ISP Grant** – Nimmo reported some serious discussion involving the board needs to take place so he can apply for an ISP grant that closes January 31<sup>st</sup>, 2019. We could qualify for 100% grant. Nimmo reported the 911 board meeting is tomorrow night at 7:00 pm and Bergen can't attend. Location is the next discussion. If 911 is located in the present location of the Jail, then the Sheriff will be in control and the 911 board doesn't want that. There is about \$400,000 Software, equipment, remodeling expenses like HVAC, electrical, ventilation that the grant could cover. Nimmo needs to figure out how much room is needed. Young stated that he talked with Curt Watkins regarding hooking up the new 911 equipment with the old and this would be a difficult task of piecing everything together. Bergen stated he was approached and asked if the 911 dispatchers will still be Montgomery County employees. Nimmo stated they are county employees regardless of who they are working for. Nimmo talked with union attorney and the county reserves the right to make management decisions on who reports to whom. Nimmo stated the 911 personnel attended the last meeting. The committee feels we should apply for the ISP grant. Nimmo will attend the Building and Ground Committee meeting on Friday to discuss a location for the 911 Department.

**F. Open Discussion** – Bergen stated that Jeremy Jones texted regarding the day meetings for EMA and that he would have difficulty getting to the meetings.

**G. Pay Bills:** Motion by Mark Hughes and second by Richard Wendel to pay the bills. All in favor, motion carried.

**H. Adjourn:** Motion by Chuck Graden and second Richard Wendel to adjourn. All in favor, motion carried. Time: 10:05 AM.

# Montgomery County Board

## Economic Development Committee Meeting Minutes

**Date:** Monday, December 3<sup>rd</sup>, 2018

**Time:** 5:30 pm– County Board Room

**Members Present:** Donna Yeske, Ron Deabenderfer, Mark Hughes, Dennis McCammack, Earlene Robinson, Glenn Savage, and Evan Young

**Members Absent:** None

**Others Present:** Valerie Belusko, Nikki Lohman and Megan Beeler

The committee met today to discuss the following:

1. **Planning Commission Update/Approval:** Valarie Belusko gave an overview of the functions of the Planning Commission to the new board members and stated they can only make recommendation to the County. They don't have meeting dates yet for 2019, but plan to meet quarterly. Belusko reported that Joe Tossetti can't serve on the Planning Commission anymore and they are looking for another member. Belusko reported she worked with GIS Technician Kevin Brink to produce maps so they can start gathering and analyzing data for when the county board needs to re-district. Beeler stated she looked at the options with Mike Plunkett four years ago regarding changing the number of Board Members and the number of committees.
2. **MCEDC Update/Approval:**
  - Revolving Loan Fund Update/Approval: Belusko stated the MCEDC administers the Revolving Loan Fund and the banks make the decisions on approving the loans. Business names are kept confidential. Belusko stated there is an old loan that was completely closed out, but there are payment being made. Belusko will send her notes and emails to Treasurer Lohman to check out the status of the loan. Belusko reported there are no new requests for the RLF and explained there are certain criteria to qualify for the loan.
  - CEO Program Update/Approval: Belusko reported the CEO class is planning a talent show and the location is to be determined.
  - Broadband/Fiber Project Update/Approval:
3. **Tourism Update/Approval:** Belusko explained the video project to highlight areas of the county and that IllinoisSouth Tourism Bureau is a pass through for money so we get a discount on advertising services etc. Belusko reported the City of Litchfield needs a support letter regarding the Pickers Market. **Motion by Ron Deabenderfer and second by Mark Hughes to approve writing a letter for the Litchfield Pickers Market. All in favor, motion carried.**
  - Tourism Financial Grant Application (draft) Update/Approval: The committee will discuss next month.
4. **Eagle Zinc Cleanup Update/Approval:** They are in the process of moving soil to the site.
5. **Mine Avenue Solar Project Update/Approval:** The public hearing for this project is scheduled for Monday, January 7<sup>th</sup>, 2019 at 4:30 pm in the county board room.
6. **Shoal Creek Community Solar Update/Approval:** Young reported there is a meeting scheduled with representatives from Shoal Creek Community Solar Project where they are applying for one of the 22 grants offered by the State. The deadline to submit the project is January 15<sup>th</sup>, 2019. The public hearing for this project will be held in the County Board Room on Monday, January 7<sup>th</sup>, 2019 at 3:30 pm.

7. **Enterprise Zone Update/Approval:** Coordinator Daniels reported the Ordinances, Intergovernmental Agreements and Resolutions are being completed by the 13 designating units of government. Work continues on collecting information from county businesses and schools for the application. Daniels reported that consultant Craig Coil had to widen the Local Labor Market Area so that Montgomery County would qualify for a zone.
8. **West Central Development Update/Approval:** Valarie Belusko gave a summary to the new board members and those new to the committee regarding the issues and errors in grant writing with West Central Development Council. WCDC no longer has the authority to administer the Federal EDA grants. Belusko stated the seven counties in our council have had several meetings regarding this issue and need to decide where to go from here. The Federal EDA would like for the seven counties to start a new entity and that could cost about \$70,000 or about \$10,000 per county. Belusko reported she has received some information in the last couple of weeks and she is reviewing the original resolution and ordinance she requested from Coordinator Daniels. Belusko reported that Litchfield City Administrator Tonya Flannery drafted a resolution for all seven counties and Christian County has also drafted a resolution. Belusko stated that Macoupin County would like to stay with WCDC for political reasons and Shelby County would like to go on their own. We would need to hire someone to complete the CEDS document in order to apply for EDA grants. Schram City has hired an engineer to complete grant work for their project that was turned down. Glenn Savage stated the board should write a letter to WCDC stating we paid for our dues for services not received and ask that they give us our money back. Ron Deabenderfer suggested having the States Attorney look at the letter and advise the committee. **Motion by Glenn Savage and second by Mark Hughes to request our dues back for 2018 due to the lack of services and the inability to complete EDA grants pending legal advice from the States Attorney's Office. All in favor, motion carried.**
9. **Committee Meeting Dates and Times Update/Approval:** The committee discussed the meeting days and time and decided to keep them the same. They will meet the first Monday of the month at 5:30 PM.
10. **Other Business Update/Approval:** None
11. **Public Comments Update/Approval:** None

There were no bills for approval this month.

Motion by Glenn Savage and second by Mark Hughes to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 7:05 pm. Minutes respectfully submitted by Christine Daniels.

# Montgomery County Board

## Finance Committee Minutes

**Date:** Thursday, December 5<sup>th</sup>, 2018

**Time:** 8:30 AM – County Board Room

**Members Present:** Megan Beeler, Kirby Furness, David Loucks, Jim Moore, Earlene Robinson, Bob Sneed and Chairman Evan Young.

**Others Present:** Ray Durston, Nikki Lohman and Rick Robbins

The committee met to discuss the following:

1. **SOA Report Update/Approval:** Durston reported there are 69 board of review complaints and the last day to file was Monday, December 3<sup>rd</sup>, 2018. Durston stated the tentative abstract on November 29<sup>th</sup>, 2018 and then we will get a tentative multiplier. GIS has completed digitizing the annexation history records and has begun preliminary analysis of any discrepancies between the annexations and tax parcels. GIS has also been working with Imagine Hillsboro on a bike trail map and attended a meeting about the Next Generation 911 to begin updating our 911 atlas. Sneed stated that Jim Wright thanks Ray Durston for his work on the GIS and Beacon programs. Young stated that a meeting was held with a solar company from Ontario, Canada yesterday and they said they used our Beacon site for their work to find a good site in the county.
2. **Capital Improvement Fund Reports Update/Approval:** The committee reviewed the Capital Improvement Fund Report and one of the CD's was re-vested at a higher interest rate. Treasurer Lohman reported that First Community bank increased the interest on our checking account to .8%. There was about \$1.4 million budgeted for projects out of the coal money
3. **Executive Session for Personnel/Litigation Update/Approval: (if needed)** not needed.
4. **Bid out Property in Farmersville Update/Approval:** The committee discussed the county owned parcel outside of Farmersville that was deeded over from Springfield Coal several years ago. This parcel will be bid out and sold to the highest bidder. The States Attorney's Office is working on preparing the notice to bid out the parcel.
5. **Direct Deposit Update/Approval:** Beeler reported because the full board will be meeting in the evening, it will be quicker for board members to get paid if they have direct deposit. Board member checks won't be available until Wednesday after the board meeting.
6. **Finance Committee Meeting Dates and Times Update/Approval:** Megan Beeler reported the Finance Committee will be changing meeting dates with the Road and Bridge Committee so Finance will meet on the first Wednesday and Road and Bridge will move to the first Thursday. David Loucks is the Hillsboro Township Supervisor and works mornings and Earlene Robinson works during the day, so it would be easier if Finance had their meeting in the late afternoon or evening. **Motion by Earlene Robinson and second by Jim Moore to change the Finance Committee meeting date to the first Wednesday of the month at 3:00 pm. All in favor, motion carried.** Bills will be addressed first on the agenda and then any issue that needs employee input will be at the beginning of the meeting. Anything with the Sheriff's Office will be scheduled towards the end of the meeting because Sheriff Robbins has drug court at 2:30 pm.
7. **Other Business Update/Approval:** Sheriff Robbins thanked the Finance Committee for the FY 2019 Sheriff's Department budget and asks for assistance on the ETSB budget. Robbins stated if the 911 dispatchers leave the Sheriff's Office, it will affect the operations of the Sheriff's Office because they still need about six of the eleven dispatchers there to answer phones, do the bonding work, open secure doors and perform the matron duties for female detainees. Young stated he and Graden attended a special 911 Board meeting last night to discuss the issues of where 911 will be located. Sheriff Robbins didn't know about the meeting and asked to be included in future meetings. Sheriff Robbins gave a history of the 911 dispatching operations and the lack of revenue for 911 when land lines were going away. Sheriff Robbins stated when 911 ran out of money, they were put under the Sheriff's Office and all dispatchers were cross trained. Funding resources for 911 increased in the past year and the ETSB started talking about establishing their own entity and move to another

location. If we don't contract with 911 for Sheriff's Dispatching, we will need employees and equipment for dispatching in the Sheriff's Office. Chairman Young stated that Robbins will get what he needs to operate the Sheriff's Department. The current dispatching equipment in the Sheriff's Office is old and needs replaced. Sheriff Robbins stated he currently schedules all the dispatchers and they report to him. All Correctional Staff are male and female Dispatchers matron the female detainees. Robbins stated that the county dispatching services are working well under the Sheriff's Office. Beeler announced the Auditors will be here two weeks in December and then a couple of weeks in January to work on the FY 2018 audit. Treasurer Lohman stated that her office will be looking into implementing a debit/credit payment system for collecting money. Taxpayers would have to pay any fees associated with the new payment system.

8. Motion by Bob Sneed and second by David Loucks to pay bills and approve payroll. All in favor, motion carried

Motion by Jim Moore and second by Bob Sneed to adjourn the meeting. All in favor, motion carried.  
Meeting adjourned at 9:55 AM. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.



# Montgomery County Board

## HWE Committee Meeting Minutes

**Date:** Thursday, December 4<sup>th</sup>, 2018

**Time:** 4:00 PM – County Board Room

**Members Present:** Chuck Graden, Connie Beck, Sandy Johnson, Richard Wendel and Evan Young

**Members Absent:** Mark Hughes and Glenn Savage

**Others Present:** Hugh Satterlee, Cyndy Howard, Amanda Daniels and Bill Gonet

The committee met today to discuss the following:

1. **County Food Service Sanitation Ordinance Amendments Update/Approval:** Cyndy Howard and Hugh Satterlee from the Health Department addressed the committee with amendments for the County Food Service Sanitation Ordinance as outlined by the State of Illinois. The committee reviewed the amendments that were highlighted in yellow. **Motion by Connie Beck and second by Richard Wendel to recommend the adoption of the Amended Food Service Sanitation Ordinance. All in favor, motion carried.**
2. **EPA Report Update/Approval:** Gonet shared his monthly inspection and activity report for November and reported he deposited the quarterly State reimbursement check for about \$13,000.
3. **Recycling Program and Events Update/Approval:**
  - Recycling Coordinator Position: Graden reported the Personnel and HWE Committee met in a joint meeting to conduct interviews for the Recycling Coordinator and Mike Hand was selected and offered the position and will start on December 14<sup>th</sup>, 2018. **Motion by Sandra Johnson and second by Richard Wendel to recommend hiring Mike Hand as the Recycling Coordinator at the starting salary of \$33,000. All in favor, motion carried.**
  - Baler Replacement: Young stated the refurbished baler was delivered yesterday and they should have it installed in the next couple of days.
  - Union Grievance on the Hours of work: Evan Young reported he met with the Union Representative, full time employees and Mr. Guare regarding his request to have the guys go back to their contract hours of 7:00 am to 3:30 pm. The HWE committee let them work from 6:30 am to 3:00 pm when the weather was hot and they liked those hours so they kept starting early. Young stated it was never voted on by the full board so the contract wasn't changed. They are still working on the grievance issue.
4. **Animal Control Facility Program Update/Approval:**
  - Municipal Contracts –Amanda will meet with States Attorney Hitchings to review the municipal contracts.
  - Wolf Hybrid Dogs – The committee discussed the ongoing issues with the wolf hybrid dogs and the one young female was trapped by Christian County and it died in the process.
5. **Committee and Fill Board Meeting Dates and Time Update/Approval:** The committee will keep their meeting scheduled on the first Tuesday of the month at 4:00 pm..
6. **Other Business Update/Approval:** None
7. **Public Comments:** None

Motion by Sandy Johnson and second by Richard Wendel to pay the Bills. All in favor, motion carried.

Motion by Richard Wendel and second by Connie Beci to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 4:35 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# **Montgomery County Board HWE and Personnel Joint Committee Meeting Minutes**

**Date:** Thursday, November 21<sup>st</sup>, 2018

**Time:** 4:00 PM – County Board Room

**Members Present:** Connie Beck, Chuck Graden, Jeremy Jones, Sandy Johnson, Earlene Robinson, Richard Wendel, Kirby Furness, Bill Bergen, Robert Mulch, Mike Plunkett, Donna Yeske and Evan Young

**Members Absent:**

**Others Present:**

The committee met today to discuss the following:

**1. Recycling Coordinator Resume and Application Review Update/Approval:**

- Recycling Coordinator Position: The HWE and Personnel Committees met in a joint meeting to review the five applications for the Recycling Coordinator Position. The new person will need to be able to do all the paperwork. **Motion by Chuck Graden and second by Bill Bergen to interview all five applicants on Monday, November, 26<sup>th</sup>, 2018 at 6:00 pm.**  
The committee discussed asking the interviewees the following questions.
- Tell me a time in your life of a confrontational issue with someone and how did you handle it and what would you do differently now?
- How do you handle stress in your life?
- How can you get along with union employees and how to you deal with them so you don't get a grievance from the union?
- Why you want this position?
- You do you feel you're the perfect candidate for this position?
- How are your Customer service Skills?
- How are your managerial skills?
- Are you organized?
- Do you have a problem working extra hour? Sometimes this job requires more than 40 hours per week, do you have a problem working extra hours for no extra pay since this is a salary position?
- Are you able to fix break downs on machinery and equipment within reason.
- What are your computer skills?
- Can you use WORD and Excel?
- Background check, Drug test, physical test will be required
- Driver's License and what kind.

Motion by Chuck Graden and second by Richard Wendel to adjourn.

Meeting adjourned at 5:05 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

**Montgomery County Board  
HWE and Personnel  
Joint Committee Meeting Minutes**

**Date:** Monday, November 26th, 2018

**Time:** 6:00 PM – County Board Room

**Members Present:** Connie Beck, Chuck Graden, Sandy Johnson, Kirby Furness, Bill Bergen, Mike Plunkett, and Evan Young

**Members Absent:** Jeremy Jones, Earlene Robinson, Richard Wendel, Robert Mulch and Donna Yeske.

**Others Present:**

The committee met today to discuss the following:

**1. Recycling Coordinator Interviews Update/Approval:**

- Recycling Coordinator Position: The HWE and Personnel Committees met in a joint meeting to interview the five applicants for the Recycling Coordinator Position.
- After all the interviews took place, committee members narrowed it down to the top two applicants. The members were tied three to three between the two candidates and after a lengthy discussion had a coin toss. Mike Hand won the coin toss and Connie Beck called to offer him the position at \$33,000 per year. Mike Hand will let Beck know by Wednesday morning at 9:00 am if he will accept the position. If not, it will be offered to the second choice.

Motion by Sandy Johnson second by Mike Plunkett to adjourn.

Meeting adjourned at 8:05 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# **Montgomery County Board Personnel Committee Meeting Minutes**

**Date: Thursday, November 15<sup>th</sup>, 2018**

**Time: 4:00 pm - County Board Room**

**Members Present:** Kirby Furness, Bill Bergen, Robert Mulch, Mike Plunkett, Sandra Johnson, Donna Yeske and Chairman Evan Young

**Members Absent:**

**Others Present:** Rick Robbins, Bruce Sanford, Rick Furlong and Darryl Hymes

The committee met to discuss the following:

**1. Union Contract Negotiations Update/Approval:**

- FOP Union Contract ending 11/30/18. After discussion and caucuses, both parties agreed to set up another meeting for Tuesday, November 27<sup>th</sup>, 2018 at 4:00 pm.

**2. Other Business Update/Approval: None**

**3. Public Comments: None**

Motion to adjourn by Bill Bergen and second by Donna Yeske. All in favor, motion carried.

Meeting adjourned at 7:35 PM

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# **Montgomery County Board Personnel Committee Meeting Minutes**

**Date:** Monday, November 19<sup>th</sup>, 2018

**Time:** 5:00 pm - County Board Room

**Members Present:** Kirby Furness, Bill Bergen, Robert Mulch, Mike Plunkett, Sandra Johnson, Donna Yeske and Chairman Evan Young

**Members Absent:**

**Others Present:** Holly Lemons, Daniels Robbins

The committee met to discuss the following:

**1. Union Contract Negotiations Update/Approval:**

- Local 148 – Circuit Clerk’s Union for contract ending 11/30/18. Tentative agreement reached for a four year contract and this will be presented to the full board on December 11<sup>th</sup>, 2018.

**2. Other Business Update/Approval: None**

**3. Public Comments: None**

Motion to adjourn by Johnson and second by Mulch.

Meeting adjourned at 7:35 PM

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# **Montgomery County Board Personnel Committee Meeting Minutes**

**Date: Tuesday, November 27th, 2018**

**Time: 4:00 pm - County Board Room**

**Members Present:** Kirby Furness, Bill Bergen, Mike Plunkett, Donna Yeske and Chairman Evan Young

**Members Absent:** Robert Mulch and Sandra Johnson

**Others Present:** Rick Robbins, Bruce Sanford, Rick Furlong and Darryl Hymes

The committee met to discuss the following:

**1. Union Contract Negotiations Update/Approval:**

- FOP Union Negotiations for contract ending 11/30/18. Tentative Agreement reached. Vote at Full Board meeting on December 11<sup>th</sup>, 2018.

**2. Other Business Update/Approval: None**

**3. Public Comments: None**

Motion to adjourn by Mike Plunkett and second by Donna Yeske.

Meeting adjourned at 6:50 PM

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Personnel Committee Meeting Minutes

**Date:** Thursday, November 29th, 2018

**Time:** 5:24 pm - County Board Room

**Members Present:** Kirby Furness, Bill Bergen, Sandra Johnson, Mike Plunkett, Donna Yeske and  
Chairman Evan Young

**Members Absent:** Robert Mulch

**Others Present:**

The committee met to discuss the following:

1. **Employee Health Insurance Update/Approval:** Furness reported employee health insurance open enrollment took place.
  - a. Monthly HRA report:
2. **Union Contract Negotiations Update/Approval:**
  - FOP Union Negotiations for contract ending 11/30/18. Tentative Agreement reached. Vote at Full Board meeting on December 11<sup>th</sup>, 2018.
  - Local 148 Circuit Clerk Union Negotiations for contract ending 11/30/18. Agreement Reached. Vote at Full Board meeting on December 11<sup>th</sup>, 2018.
3. **Recycling Local 773 Grievance Regarding Starting Hours Update/Approval:** Young reported a meeting was held on Tuesday, November 27<sup>th</sup>, 2018 with Attorney Guare, Local 773 Business Agent Charlie Furgeson and a union employees to discuss the grievance regarding their start time of 7:00 am according to the contract. The employees have been starting at 6:30 am for a couple of years. This issue will be addressed after the new Recycling Coordinator is hired. Young reported that Mike Hand accepted the Recycling Coordinator position and he will start as of December 12<sup>th</sup>, 2018.
4. **Hours of Work for Ambulance Billing Department Update/Approval:** Bergen reported the Ambulance Billing department withdrew their request for a four day work week.
5. **Executive Session to Discuss Personnel Issues Update/Approval:** Motion by Bill Bergen and second by Donna Yeske to enter into Executive Session to discuss Personnel. All in favor, motion carried. Time: 5:35 pm  
Motion by Bergen and second by Plunkett to come out of executive session. All in favor, motion carried. Time: 5:45 pm  
No action was taken.
6. **Other Business Update/Approval:** None
7. **Public Comments:** None

Motion to adjourn by Mike Plunkett and second by Bill Bergen.

Meeting adjourned at 5:45 PM

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Wednesday, December 5<sup>th</sup>, 2018

**Time:** 8:30 AM – Highway Department

**Members Present:** Gene Miles, Bill Bergen, Paul Loucks, Dennis McCammack and Evan Young.

**Members Absent:** Jim Moore, Glenn Bishop

**Other Present:** County Engineer Cody Greenwood

The committee met to discuss the following:

1. **Resolution #2019-01, 2019 MFT Resolution Update/Approval:** Engineer Greenwood reported this is an amended resolution done each year to spend the MFT funds for 2019 in the amount of \$816,625 based off of an estimate. **Motion by Dennis McCammack and second by David Loucks to approve Resolution #2019-01 to amend the 2019 MFT Resolution in the amount of \$816,625. All in favor, motion carried.**
2. **Amended Road and Bridge Committee Meeting Dates for FY 19 Update/Approval:** Miles reported that the Finance Committee wanted to change their meeting days to the first Wednesday of the month at 8:30 am so there would be more time for board preparations. The Road and Bridge Committee would then be moved to Thursday morning at 8:30 am. **Motion by Bill Bergen and second by David Loucks to change the Road and Bridge Committee meeting days to the first Thursday of the month at 8:30 am. All in favor, motion carried.**
3. **2012 International Dump Truck Bid Results Update/Approval:** Greenwood reported there were 16 bids received for the 2012 International Dump Truck and they had a \$40,000 minimum reserve on the truck. **Motion by David Loucks and second by Dennis McCammack to sell the dump truck to the highest bidder Will Township for the amount of \$61,125. All in favor, motion carried.**
4. **2019 Bulk Fuel Purchasing Bid Results Update/Approval:** Engineer Greenwood reported they received two bids for the bulk fuel purchasing. One from M & M Service and the other from Farmers Oil. The delivered price from Farmers Oil was \$.04 cheaper per gallon. **Motion by Bergen and second by Loucks to recommend the approval of the low bid from Farmers Oil for the 2019 Bulk Fuel Purchasing. All in favor, motion carried.**
5. **Dakota Access Pipeline Update/Approval:** Engineer Greenwood reported he is waiting on a response from Dakota Access regarding our counteroffer that was reported last month. States Attorney Bryant Hitchings will follow up with some paperwork. Greenwood reported he found several places on the county roads that need some attention.
6. **Highway Department Building Improvements/Property Acquisition Update/Approval:** The committee discussed looking to build at the County Farm or to make repairs at the current building. The plumbing to get the bathrooms going again on the second floor needs to be addressed. Greenwood stated the highway department staff can do some of the work of demo and putting the bathrooms back together, but a plumber would need to be hired to address the plumbing issues. Greenwood stated he had Hurst-Rosche do a conceptual design and with prevailing wage, it would cost a few million dollars to building new on the county farm property. **Motion by McCammack and second by Loucks to repair the two upstairs restrooms. All in favor, motion carried.**
7. **Other Business Update/Approval:** Greenwood will call the Treasurer's Office regarding the County Trustee property that needs cleaned up in Butler.
8. **Front End Loader Purchase Update/Approval:** The committee discussed the need to have a roll call vote at the full board meeting for the front end loader that was purchased a couple of months ago.

Motion by Jim Moore and second by Earlene Robinson to Pay Bills. All in favor, motion carried.

Motion by Jim Moore and second by Mark Hughes to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 9:12 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.