

## Montgomery County Board

### Minutes

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**For Tuesday, September 11<sup>th</sup>, 2018 – 8:30 AM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 11<sup>th</sup>, 2018 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Gene Miles, Jim Moore, Robert Mulch, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young

**Members Absent:** Bill Bergen and Richard Wendel,

**Pledge of Allegiance to the flag was led by Chuck Graden.**

**Mileage and Per Diem Approval:** Motion by Miles and second by Yeske to approve the mileage and per diem. **ROLL CALL VOTE:** 19 members voted Yes, none voted No, 2 members were absent. Voting Yes: Beck, Beeler, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Yeske and Young. 2 Members were absent: Bergen and Wendel. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Sneed and second by Hughes** to approve the minutes of the previous county board meeting held on Tuesday, August 7th, 2018. **All in favor, motion carried.**

### **CONSENT AGENDA:**

- 1. Ambulance Billing Report --** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk's Report ----** Holly Lemons – report was submitted.
- 4. County Clerk and Recorder's Report ----** Sandy Leitheiser was present for questions.
- 5. Health & TB Department Report ----** Hugh Satterlee – report was submitted.
- 6. Highway Department Report ---** Cody Greenwood was present for questions.
- 7. Probation Office Report ----** Banee Ulrici –was present for questions.
- 8. Public Defender's Report ----** Erin Mattson – report was submitted.
- 9. Recycling Report ----** Ben Bishop – report was submitted.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman – report was submitted.
- 11. Sheriff's Report ----** Jim Vazzi - Report was submitted. Sheriff's office representative Bruce Sanford was present for questions.
- 12. SOA Report ----** Ray Durston was present for questions.
- 13. Treasurer's Report ----** Jay Martin was present for questions and reported that 93.7% of the first property tax installment payments have been made and 83.7% of the second installments have been paid. Martin reported they are busy processing the real estate payments received in the mail and paid to the local banks. He stated the treasurer's office is also working on the month end revenue and expense reports for the month ending August 31<sup>st</sup>, 2018 and they will be sent out once they are finished balancing.
- 14. V.A.C. Report ----** Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Bishop to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the board met on September 10<sup>th</sup> and they are revising their by-laws and they will have the State’s Attorney’s Office review them when they are complete. She said they are working on their one and three year plans, and an open house is planned for September 20<sup>th</sup>. Robinson said there will not be a meeting in October and the next 708 Board meeting will be held on November 12<sup>th</sup>, 2018.
- **CEFS Board** – Robinson reported Golden Circle in Litchfield received a new walk-in cooler, and the ILHEAP program will be open on October 1<sup>st</sup> for the elderly and disabled. She said the program will open up to families with children under the age of 6 on November 1<sup>st</sup>, 2018; and then on December 1<sup>st</sup>, it will open up to other low income families.
- **911 Board** – Bill Bergen was absent.
- **Health Department** – Mulch stated there is no report at this time.
- **IL Association of County Officials** –Plunkett stated there is no report at this time.
- **MCEDC** –Mulch stated he met with MCGI and the MCEDC board of directors recently regarding land acquisition for organizations like MCGI. He said the MCEDC charter states they can own property; and Mulch stated the MCEDC directors recommended he meet with a few attorneys in Springfield who have expertise in 501C3’s regarding this matter, so he did. Mulch informed members the attorneys’ recommendations are not to assume control of fiscal assets. They suggested MCGI get their own 501C3 to take care of their own projects. He said the attorneys also recommended a LLC be set up for MCEDC to limit their liability. Mulch stated the cost would be about \$1,000 to set all this up and pay an annual filing fee, plus there would be a requirement to file for tax-exempt status to not pay taxes on the property. Mulch said after hearing this information, he then met with MCGI representative Bob Buda and explained the situation. Mulch publicly thanked Buda for all his work with MCGI and most recently for bringing a new business (Atlas 46) to the county.
- **Planning Commission** – Young stated there is no report at this time.
- **Senior Citizens Board** – Deabenderfer reported the quarterly meeting will be held next week.
- **UCCI** – Miles stated they didn’t meet this month and there is a seminar next month.
- **U of I** – Beck stated there is no report at this time.
- **WCDC** – Wendel was absent.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

**Guest Speakers from IDNR Update/Approval:** Young reported Dr. Mulch contacted representatives from the Illinois Department of Natural Resources and invited them to answer questions regarding the Deer Run Coal Mine. Chairman Young opened the floor for questions to the following IDNR Representatives who were present:

Thomas Benner – IDNR Director Office of Mines and Minerals

Bill Patterson – State Mine Safety Inspector-at-Large (supervises all the mine safety inspectors underground)

Nick San Diego - Supervisor of the Land Reclamation Division (deals with permits and environmental issues)

Dan Barkley – Wildlife, Hydrology Division

Cliff Johnson –Coal Mine Inspection Division (inspects Hillsboro mine)

Chairman Young opened the floor to the public for questions, and Citizen Bill Schroeder asked how long the coal mine will be held in limbo, and what is the future risk for property owners. Benner replied IDNR is in the technical review stage of the permit; however, due to the non-activity of the coal mine it hasn't been a priority for the agency to finish the review so the revised permit has not been approved.

Schroeder asked about the status of the fire at the coal mine. Benner deferred the question to DNR representative Cliff Johnson, who replied there is no evidence of a fire and there never was a raging fire. Johnson said the problem was just that hot spots of oily shale generated carbon monoxide so the federal mine inspectors shut the mine down for safety reasons. Johnson further explained the mine has since been completely shut off from oxygen, so the hot spots have diminished and currently there is no evidence of elevated levels of carbon monoxide. Schroeder asked if the coal mine was closed or not, and Brenner responded the mine is in an "idle" status and they could start mining coal again at any time. He said the coal mine is considered in idle status as long as there are employees working on the site, and IDNR inspectors are constantly monitoring the situation. Brenner reported miners are going underground and working where they can, and said the water is being managed and subsidence work is continuing. Schroeder then asked what would happen if the coal company declared bankruptcy, and Brenner replied they could then go to the surety company's bond and then enforce reclamation. He said after bond forfeiture, the state oversees the reclamation process. Brenner stated technology today can monitor carbon monoxide levels underground and shared an example of how a stove fire in a home could generate CO2 levels of 400 parts per million before an alarm goes off, whereas the coal mine is held to the standard of only 17 parts per million and then everyone has to evacuate the coal mine.

Deabenderfer asked if the longwall machine was in the sealed area and if so, if there was a possibility to break the seal to retrieve it. Brenner replied they could break the seal; however they would have to submit a plan to IDNR and MSHA and get permission to break it.

Plunkett asked what steps would need to be taken for the company to open the coal mine again, and Brenner responded the coal mine is in compliance with all state regulations and could start mining today.

Clark asked what could happen in the future, and Brenner responded everything is market driven and he can't answer what the company will do in the future; but if there is a market for coal, he speculated they would be mining coal.

Citizen Larry Schraut asked about the current lawsuit with Murray for coal royalties, and if Murray can close the mine. Brenner responded they would have to go into reclamation status, and IDNR doesn't make speculations about pending lawsuits. He said the only way IDNR can get involved is if a court of law orders them to act.

Citizen Don Karban asked the dollar amount of the bond, and Brenner responded the bond would have to be determined because reclamation is site specific and the amount is calculated during the design phase for the hydrology design and environmental impacts.

Schroeder asked when the refuse will be moved so our water won't be affected, and IDNR representative Barkley replied the refuse is down stream of the area and the water leaving the site has be in compliance. Barkley also stated they have checks and balances at IDNR so this shouldn't happen; if it does, the coal mine will be fined and have to repair the damaged areas. Karban asked what would happen if the refuse site failed, and Barkley responded the site is monitored weekly for stability to make sure this never happens.

Deabenderfer stated Illinois Route 185 going to Coffeen is a little rough around 9<sup>th</sup> Avenue. Barkley stated that the Deer Run Mine's panel two stopped before Route 185 and panel one did not go under Route 185, and the coal mine has an agreement to make repairs to any subsidence to the roads.

Schroeder stated he would like to see the citizens get more information about the mine's status, such as a quarterly report regarding current operations. Brenner stated IDNR doesn't have the staffing to make such frequent visits to county board meetings; however, they are working on revamping their website to make information more available. Schroeder stated every public hearing should be structured so the public can interact more to ask questions so they don't have to wait three months for the transcripts to come out. Brenner replied the Attorney General's Office sets the rules for public hearings and not IDNR.

IDNR representative Nick San Diego stated all comments are recorded and taken into consideration as to how it applies to the application. Brenner stated IDNR is planning to change the permit process and possibly synchronize all permits into a single permit so the public hearing can encompass everything about the mine operation and make it easier for the public to ask questions.

1. **Other Business Update/Approval:** None

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Section 15-08114-00-RR Red Bridge Trail Railroad Crossing and Section 15-08115-00-RR Miller Brand Trail Rail Road Crossing Improvements, Hillsboro Township Bid Letting Results Update/Approval:** Miles reported four bids were received for the letting and he didn't read two of them because they didn't have the required supplier's commitment

letter with the bid. Stutz Excavating of Alton, Illinois, submitted a bid for \$233,236.20 and Cline Excavating of Pana submitted a bid for \$270,626.14. Greenwood said funds will be used from the Rail Road Grade Crossing Protection fund and the Townships will be reimbursed. **Motion by Miles and second by Johnson to approve the low bid from Stutz Excavating in the amount of \$233,236.20 to do the improvements on Section 15-08114-00-RR Red Bridge Trail Railroad Crossing and Section 15-08115-00-RR Miller Brand Trail Rail Road Crossing in Hillsboro Township. ROLL CALL VOTE:** 19 Members voted yes, none no, 2 Members absent. Voting Yes: Beck, Beeler, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Miles, Moore, Mulch, Plunkett, Robinson, Savage, Sneed, Yeske and Young. 2 Members Absent: Bergen and Wendel. **All in favor, motion carried.**

**2. 911 Sign Maintenance Agreement Update/Approval:** Miles said Engineer Greenwood shared the 1997 agreement regarding paying for the 911 sign and post purchases and installations. Greenwood stated he would like to return to using this agreement, which would require 911 to pay for the signs and posts and the labor would be split 50/50 between the Highway Department and 911. **Motion by Miles and second by Graden to reinstate the 1997 sign agreement for 911 to reimburse the Highway Department for 911 signs, posts and labor costs. All in favor, motion carried.**

**3. Dakota Access Pipeline Update/Approval:** Miles reported State's Attorney Bryant Hitchings has sent more information requested by Dakota Access and we are waiting for their response.

**4. Highway Department Building Improvements/Property Acquisition Update/Approval:** Miles reported Engineer Greenwood has drawn up some preliminary plans for constructing new highway department buildings on six acres of the county farm property. Greenwood has sent the drawings to Hurst-Rosche Engineers, and we will receive some estimates on the cost to build in a few weeks.

**5. Other Business Update/Approval:** Miles also reported Highway Department employees are finishing the blade mix project on the Black Diamond Trail. Beeler said she got two positive calls from her constituents thanking the county for work on the Black Diamond Trail.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairperson Megan Beeler:

**1. Property Casualty and Workers Compensation Mid-Year Review Update/Approval:** Beeler reported the committee reviewed the property casualty and workers compensation activity reports submitted by ICRMT Insurance representative Tom Franzen. Beeler stated Franzen will present the new insurance renewal at the November 13<sup>th</sup>, 2018 full board meeting.

**2. Cyber Security Insurance ICRMT Quotes Update/Approval:** Beeler reported Tom Franzen brought three options for cyber security insurance coverage for the committee to review. She stated the current policy includes \$50,000 cyber security coverage and we are going to increase that amount to \$1 million. Beeler reported within the first few days of the county's November 2017 malware attack, the county spent \$120,000 for attorneys and forensic specialists. She said the deductible on the new coverage would be \$10,000 and different deductibles apply for different type of cyber-attack events. Franzen stated this will help the county IT department get resources fast and complimented the county for being proactive by educating employees about cyber security issues. **Motion by Beeler and**

**second by Mulch to recommend purchasing the \$1 million cyber security insurance policy with AXIS. Discussion:** Graden asked the cost of the additional insurance and Beeler replied it will cost about an additional \$4,000 per year and the current \$50,000 coverage will be deleted from the policy. **All in favor, motion carried.**

**3. Property Casualty Insurance for Earthquake coverage Update/Approval:** Beeler reported the committee also discussed increasing earthquake coverage and stated they will discuss this further at the renewal time in November.

**4. FY 2019 Budget Update/Approval:** Beeler stated she encouraged everyone to read the finance committee minutes regarding the FY 2019 budget discussions and to review the updated revenue and expense reports. Beeler explained there will be revisions to the FY 2019 budget because there is a deficit in the general fund. She said the committee continues to work on budget requests; and she provided members a copy of the report showing the estimated taxes to be levied and stated we will have to adopt the aggregate levy next month. Beeler reported the committee is looking at our IMRF obligation, and said Treasurer Martin is working to see that we will meet our obligation and not collect more than we need. Bishop asked how the \$500,000 amount was put in the budget for the IMRF fund because he didn't recall discussing this at the recent Finance Committee meeting. Beeler deferred to Martin to research Bishop's question, and she replied our IMRF obligation is about \$900,000 for all the employees and we are levying \$1.3 million. She said the difference of \$500,000 is to cover the obligation of the Sheriff's retirement on November 30<sup>th</sup>, 2018. Beeler reported the ECO IMRF fund needs additional funding in the budget to avoid the potential need to borrow money to meet our IMRF obligations because not enough tax dollars were levied. She said we are at the point now we don't have to borrow and are in a good place with the pensions, and we can't jeopardize this. Bishop stated his issue is he feels the county has levied too much for the past six years to pay for this, so he feels we are levying too much money. Beeler stated she is working with IMRF to make sure we are budgeting and levying correctly, and we have an obligation to employees to fund the pensions. Martin stated IMRF Representative Mandy Beedie attended the Finance Committee meeting on May 3<sup>rd</sup> and stated in her presentation the county should have about \$500,000 in the account for the ECO IMRF fund. Beeler said she anticipates more discussion next month and reminded members we are levying now for money needed for FY 2020.

**5. Adding Budget Line Items during the Fiscal Year Update/Approval:** Beeler reported the committee had a discussion regarding the practice of adding budget line items during the fiscal year and this issue will be referred to State's Attorney Hitchings. Beeler stated there will be more updates for next month's meetings.

**6. Property in Farmersville Update/Approval:** The committee discussed the need to put the parcel outside of Farmersville out for bid. **Motion by Beeler and second by Beck to approve putting the parcel in Farmersville out for bid.** Discussion: Board members and Highway Engineer Greenwood had some questions about the location of this parcel and felt this should be tabled until next month. **Beeler and Beck withdrew their motion and Young stated this issue will be tabled until next month.**

**7. Other Business Update/Approval:** Beeler handed out the flyer for the upcoming "Suicide the Ripple Effect" event held by Cross Over Ministries, a group that is working to prevent suicide, which is a large concern in our county. She encouraged all to attend this event, and stated a proclamation will be made on this issue at next month's meeting.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairperson Connie Beck:

**1. Elections Update/Approval:** Beck deferred to County Clerk Sandy Leitheiser, who reported they are preparing for the November 6<sup>th</sup>, 2018 General Election. She asked board members to refer to the map on their desks regarding no electioneering near the courthouse starting on the first day for early voting, September 27<sup>th</sup>, 2018. Leitheiser reminded everyone there can be no political signage on vehicles within the boundaries set forth in the map.

**2. Recycling Program and Events Update/Approval:** Beck reported an Electronics Recycling Drive is scheduled for Saturday, September 29<sup>th</sup>, 2018 from 9:00 am to 1:00 pm at the Litchfield Recycling Center. She said there will be a fee to take console and projection TV's ranging from \$20 to \$60. Chairman Young reported he and Kirby Furness recently went to a business in St. Louis to check out a used 2006 baler, and he encourages its purchase. He stated he and Furness ran the baler and the unit runs well, and we will receive a six month warranty on the refurbished baler. The deal includes the trade-in of our old baler. Young reported we will have to pay for the freight charges. Jones asked about a conveyer, and Young replied the DeHart representative stated our conveyor is fine. Jones stated our conveyor belt and motor is a concern because if the belt goes backwards, it puts product under the baler, and he said he would like to see us do this right with a whole new system set up. Furness stated the conveyer on the used baler was not good, so it should not be bought. Young said our current baler was purchased in 2008 and has 15,000 hours on it and the one in St. Louis has 7,000 hours on it. Graden called for the question. **Motion by Beck and second by Jones to approve the purchase of a refurbished baler from DeHart for an amount not to exceed \$45,000, with payment coming from the 375 coal fund line item.** Bishop abstained. **All others in favor, motion carried.**

**3. Animal Control Facility/Program Update/Approval:** Beck said she and Animal Control Warden Amanda Daniels will meet with the State's Attorney regarding some language changes to the municipality contracts. Beck reported currently there are 27 cats and 14 dogs at the facility.

**4. Other Business Update/Approval:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

**1. Smart Watt Energy Survey Audit Update/Approval:** Sneed reported Orry Cummings and Kevin Wolf from Smart Watt gave an update on the energy audit, and they are about half way through the process of evaluating the county buildings for energy efficiency. He said the committee discussed concentrating on the three main buildings in the courts complex on this project. Sneed stated Smart Watt representatives will attend the November 9<sup>th</sup>, 2018, committee meeting to present a proposal outlining the scope of the project for all the selected county buildings.

**2. LED Lighting Preplacement Program Update/Approval:** Sneed reported we were contacted by A & D Electric regarding the renewal of the Ameren free LED Lighting replacement project, with an estimated savings of \$3,900 a year in electricity. He said after reviewing the savings, it was agreed to proceed with the free LED lighting for the Jail, Recycling centers in Hillsboro and Litchfield, Annex Building and Highway Department.

**3. Attorney/Client Private Conference areas for New Courthouse Update/Approval:** Sneed reported he hasn't heard any updates at this time.

4. **Courthouse Complex Air Conditioning Update/Approval:** Sneed reported we are working on a few issues with air conditioning in the Circuit Clerk and SOA offices.
5. **Air Conditioning Unit in the Server Room of the Historic Courthouse Update/Approval:** Sneed reported the committee approved the purchase of a portable air conditioning unit for the server room in the basement of the Historic Courthouse.
6. **Projector Installation in the Annex Conference Room Update/Approval:** Sneed reported the Regional Office of Education has agreed to purchase a projector for the Annex Conference room and asked if the County would pay to install an electrical outlet so it can be mounted to the ceiling. He said the committee approved the quote from Hillsboro Electric to install an outlet in the ceiling for \$375.
7. **Other Business Update/Approval:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Glenn Savage:

1. **Atlas 46 Update/Approval:** Savage reported a meeting and presentation was held recently in Litchfield to discuss Atlas 46.
2. **Green Diamond Bike Trail Update/Approval:** Savage reported we received an invoice in the amount of \$2,086 from Pitman Township for oiling and chipping the bike trail. He said the county only had to pay for the oil, and Pitman Township supplied the rock and labor. We put money in next year's budget to complete the oiling and chipping project.
3. **Planning Commission Update/Approval:** Savage stated the next meeting is scheduled for October 24<sup>th</sup>, 2018 at 5:30 pm in the Conference room on the second floor of the Historic Courthouse. Chairman Young said the Planning Commission has been discussing a real estate tax incentive for property owners, but he doesn't think we can freeze property taxes so home owners can fix up houses in disrepair under current law.
4. **MCEDC Update/Approval:**
  - CEO Program Update/Approval: Savage stated they held an annual breakfast meeting last Thursday at 7:30 am at the Hillsboro Free Methodist Church.
  - Broadband/Fiber Project Update/Approval: Savage stated CTI is progressing.
  - MCEDC Summit Meeting is scheduled for October 25<sup>th</sup>, 2018.
5. **Tourism Update/Approval:**
  - Tourism Financial Grant Application (draft) Update/Approval: Savage reported Valerie Belusko is working on the tourism financial grant application and will present a draft to the committee.
  - Tourism Video Marketing Update/Approval: Savage reported money is being spent to place more information on social media to advertise tourism in Montgomery County.
6. **Enterprise Zone Update/Approval:** Daniels reported we will set up a mayors' meeting the third week of September so Enterprise Zone representative Craig Coil can come and address the mayors regarding the new application.
7. **West Central Development Update/Approval:** Chairman Young stated he has attended two meetings regarding the disqualification of West Central's authority to administer Federal Economic Development Assistant grants. He said there are seven counties in our economic development region, and EDA manager Darrin Flenner doesn't want the seven

counties to split up should West Central be dissolved. Bishop stated he would like to see Montgomery County take the lead role in the reorganization of our region.

**8. Other Business Update/Approval:** None

**E.M.A and AMBULANCE REPORT:** Given by Committee Vice Chairman Chuck Graden:

**EMA Update/Approval:**

1. Coop Plan – Graden reported EMA Coordinator Nimmo has been working on a COOP plan with the county offices so we can identify which records would need to be accessed within 72 hours of an emergency event so the offices could function.
  - EMA Meetings and Trainings: Graden stated the list of Nimmo’s meetings and trainings are self-explanatory. Graden reported Nimmo worked with the City of Litchfield recently to complete a school exercise regarding an active shooter. Graden stated the committee saw the drone video of the training, and it was very impressive. The little drone was used inside the school and big drone was flown outside. Graden reported after reviewing the video, they will work on a couple of issues and all four school districts will use this training video.
2. Graden reported the EMA Truck overheated recently when Nimmo was on his way to Litchfield. He said the truck was taken for repairs in Litchfield and it was determined the truck had a blown head gasket, and the repair cost estimates range of \$4,000 to \$5,000. Graden said the committee approved an expense not to exceed \$6,000 to make the necessary repairs to the pickup truck. Young reported the repairs came in at \$5,600. Beeler stated the money is not in the 911 budget and we will have to find a line item to voucher this expense.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update/Approval:** Furness reported CIBC representative Tony Johnston expects us to get a good renewal rate and he will ask Health Alliance for no increase in premiums for next year’s employee health insurance. Furness explained at this point in time, Health Alliance has made about \$102,000 on our account. He reported the committee reviewed the HRA report and we are running at 8.24% usage at this time. Johnston estimated we could be at about a 15% utilization rate for the year, and we can safely budget for a 20% HRA utilization for next year.
2. **Union Negotiations/Strategy Planning Update/Approval:** Furness stated we are in contact with two of three employee unions up for re-negotiation.
  - Local 397 (SOA, State’s Attorney and EMA) – Furness stated a letter of notification has been received from Union Representative Traylor.
  - FOP (Deputies) - Furness stated a letter of notification has been received, and the committee and Undersheriff Robbins reviewed an email from Union Representative Guare.
  - Local 148 (Circuit Clerk) – Furness stated we have not yet been notified by the union representative.
3. **ICRMT Sample Employee Manual Updates for Review Update/Approval:** Furness stated the Committee will review the ICRMT Sample Employee Manual next month.
4. **Cyber Security On-Line Training Update/Approval:** Furness reported he spoke with IT Manager Curt Watkins, and there was almost 100% employee participation in the

Cyber Security Cyber Hygiene on-Line Training, with only about five or six people who need to complete the training.

**5. Other Business Update/Approval:** none

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

**Motion by Graden and second by Miles to appoint Randal Singler to the Mutual Drainage District No. 1 of the Townships of Irving, Witt, Nokomis and Rountree in Montgomery County. All in favor, motion carried.**

**PUBLIC COMMENTS:** Schroeder thanked County Board member Mulch for bringing IDNR Representatives to the meeting to answer questions. He also noted the anniversary of the 911 tragedy, and at his request a moment of silence was held.

**PAY BILLS:**

**1. Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:**

**Motion by Savage and second by Furness to pay any invoices for Adams, PC and Book & Moore. and Point of Light. Voice Vote: In favor – 17. Against – 0, Absent – 2 (Bergen and Wendel), Abstain – 2 (Moore and Bishop). Motion carried.**

**2. Motion by Miles and second by Hughes to pay all other approved bills. All in favor, motion carried.**

**Adjourn:** Until the Full Board Meeting on Tuesday, October 9<sup>th</sup>, 2018 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

**Motion by Robinson and second by Furness to ADJOURN the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 10:50 a.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.