

Montgomery County Board

Minutes

For Tuesday, March 13th, 2018 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 13th, 2018 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Evan Young at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

Members Absent: Robert Mulch

Pledge of Allegiance to the flag was led by Kirby Furness.

Mileage and Per Diem Approval: Motion by Moore and second by Wendel to approve the mileage and per diem. **Roll call vote:** 20 members voting Yes: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. 1 member absent: Mulch **All in favor, Motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Sneed and second by Robinson to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 13th, 2018. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – No report sent.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bancee Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Ben Bishop – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Jim Vazzi - Undersheriff Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston --- report was submitted.
13. **Treasurer's Report** ---- Report was submitted.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Hughes to approve the 13 items on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 board meets next month.
- **CEFS Board** – Robinson reported CEFS will be celebrating their 53rd anniversary on March 23rd, 2018. She referred members to a handout for the Head Start program outlining the need for donations and volunteered to transport any donated items after next month's meeting. Robinson also reported the CEFS Early Childhood program is moving to the Lily Pad Child Care facility in Litchfield in August, and said CEFS is taking scholarship applications at this time.
- **911 Board** – Bill Bergen stated there is nothing new to report at this time.
- **Health Department** – Martin stated there is nothing to report at this time.
- **IL Association of County Officials** – Plunkett reported there is legislation pending concerning the assessment of solar farms.
- **MCEDC** – Mulch was absent so there was no report.
- **Planning Commission** – Young stated they will meet March 28th, 2018 at 5:30 pm.
- **Senior Citizens Board** – Deabenderfer reported they did not meet in February and will meet on Monday, March 19th.
- **UCCI** – Miles stated they had a seminar on February 28 with three speakers on the following topics: Labor negotiations, salary survey information and IL renewable solar power.
- **U of I** – Beck reported they will meet next Tuesday.
- **WCDC** – Wendel stated they met on February 15th, 2018, and said Taylor Springs and Schram City each submitted a grant for sanitary lift stations. Wendel also reported Jerseyville has a large railroad facility coming there that could create 1000 jobs.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Central Illinois Public Transit Program Intergovernmental Agreement/Ordinance Approval:** Young deferred to CEFS representative Nathan Nichols who gave an overview of CEFS transportation services. Deabenderfer asked about ridership numbers. Nichols stated they are at their goal. Graden asked how often they go to Springfield, and Nathan stated it depends on the need and availability. Savage asked how many van drivers are employed at CEFS. Nichols responded they have 50 to 60 van drivers for all counties, and said if anyone is interested in applying as a van driver, he/she can get an application at one of their facilities or apply on-line. Chairman Young recognized citizen Bill Schroeder who was in the audience and asked about whether a regular scheduled trip to Springfield for doctor appointments can be made so people can schedule their appointments accordingly. Nichols stated they have tried this before with not much success but are open to trying this again. **Motion by Robinson and second by Wendel to approve the Intergovernmental Agreement and Ordinance with Central Illinois Public Transit Program. All in favor, motion carried. (For copy, see Resolution Book 17, pages 113-115).**
2. **Other Business Update/Approval:** none

Road & Bridge Committee Report: Given by Committee Chairman Gene Miles:

3. **Resolution #2018-05 to appropriate funds for 1166 B-CA, Hillside Avenue in Witt Township 13.5% and Nokomis Township 36.5%, and County share is 50% for the amount of \$7,000 Approval:** Miles stated the committee reviewed Resolution #2018-05

- to appropriate funds for a pipe culvert replacement on Hillside Avenue in Witt and Nokomis Townships. The county portion will be \$7,000. **Motion by Miles and second by Graden to recommend the approval of Resolution #2018-05 to appropriate funds for 1166 B-CA, on Hillside Avenue in Witt and Nokomis Townships with the County share being \$7,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 116-117).**
4. **Resolution #2018-06 to appropriate funds for 1167 B-CA, on Knols School Circle in Fillmore Township a 50% / 50% split, and the County share is \$6,000** **Update/Approval:** Miles stated the committee reviewed Resolution #2018-06 to appropriate funds for a pipe culvert replacement on Knols School Circle in Fillmore Township and the county portion will be \$6,000. **Motion by Miles and second by Moore to recommend the approval of Resolution #2018-06 to appropriate funds for a 1167 B-CA, on Knols School Circle in Fillmore Township for a 50% split and the County portion is \$6,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 118-119).**
 5. **Resolution #2018-07 to appropriate funds for 1168 B-CA on East 6th Road in Bois D'Arc Township for a 50% split, and the County share is \$5,000** **Approval:** Miles stated the committee reviewed Resolution 2018-07 to appropriate funds for a pipe culvert replacement on East 6th Road in Bois D'Arc Township for a 50% split with the County portion being \$5,000. **Motion by Miles and second by Hughes to recommend the approval of Resolution #2018-07 to appropriate funds for an 1168 B-CA, a pipe culvert replacement on East 6th, Road in Bois D'Arc Township with the County portion being \$5,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 120-121).**
 6. **Resolution #2018-08 to appropriate funds for 1169 B-CA on North 34th Avenue, Bois D'Arc Township for a 50% split, and the County share is \$4,000** **Approval:** Miles said the committee reviewed Resolution 2018-08 to appropriate funds for a pipe culvert replacement on North 34th Avenue in Bois D'Arc Township for a 50% split with the County portion being \$4,000. **Motion by Miles and second by Wendel to recommend the approval of Resolution #2018-08 to appropriate funds for an 1169 B-CA, a pipe culvert replacement on North 34th Avenue in Bois D'Arc Township for a 50% split with the County portion being \$4,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 122-123).**
 7. **Resolution #2018-09 to appropriate funds for 1170 B-CA, Morrisonville Avenue in Pitman Township for a 50% split, and the County share is \$9,000** **Approval:** Miles stated the committee reviewed Resolution 2018-09 to appropriate funds for an 1170 B-CA on Morrisonville Avenue in Pitman Township for a 50% split with the County portion being \$9,000. **Motion by Miles and second by Jones to recommend the approval of Resolution #2018-09 to appropriate funds for an 1170 B-CA on Morrisonville Avenue in Pitman Township for a 50% split with the County portion being \$9,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 124-125).**
 8. **Resolution #2018-10 to appropriate funds for 1171 B-CA, Flitz Avenue in South Litchfield Township for a 50% split, and the County Share is \$6,000** **Approval:** Miles said the committee reviewed Resolution 2018-10 to appropriate funds for an 1171 B-CA on Flitz Avenue in South Litchfield Township for a 50% split with the County

portion being \$6,000. **Motion by Miles and second by Johnson to recommend the approval of Resolution #2018-10 to appropriate funds for an 1171 B-CA on Flitz Avenue in South Litchfield Township for a 50% split with the County portion being \$6,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 126-127).**

9. **2018 Bulk Fuel Letting Approval:** Miles deferred to Highway Engineer Greenwood, who reported the fuel bid opening took place and one bid was received from M & M Service Company for bulk fuel purchasing of diesel and unleaded gasoline. Greenwood said the bid for #2 diesel fuel was \$.18 per gallon above terminal price and taxes with an additional \$.05 per gallon for premium diesel additive and \$.03 per gallon for diesel winter additive. Greenwood said unleaded gasoline was \$.18 per gallon above terminal price and taxes. **Motion by Miles and second by Hughes to approve the bid from M & M Service Company to purchase #2 diesel fuel for \$.18 per gallon above terminal price and taxes, \$.05 per gallon for premium diesel additive, \$.03 per gallon for diesel winter additive, and regular unleaded gasoline for \$.18 above terminal price and taxes. All in favor, motion carried.**
10. **2018 Pipe Culvert Letting Approval:** Miles said the low bidder for the Group 1 small pipe culverts was Contech Engineered Solutions of Springfield in the amount of \$30,316.54. **Motion by Miles and second by Moore to approve the low bid from Contech Engineered Solutions for the Group 1 small pipe culverts in the amount of \$30,316.54. All in favor, motion carried.** Miles said the low bidder for the Group 2 small pipe culverts was Metal Culverts, Incorporated of Jefferson City, Missouri, in the amount of \$16,626.92. **Motion by Miles and second by Furness to approve the low bid from Metal Culverts, Inc. for the Group 2 small pipe culverts in the amount of \$16,626.92. All in favor, motion carried.**
11. **2018 MFT Oil Letting Approval:** Engineer Greenwood reported they opened three bids for the County and Township Oil Letting yesterday and the committee reviewed the bid tabulation sheets. **Motion by Miles and second by Beck to approve the low bidders on Groups 75 through 92 for the Township Oil. All in favor, motion carried.** Greenwood informed the committee when the bids for the county oil were reviewed, Counton Petroleum, LLC didn't complete one of the forms, so therefore Louis Marsch, Inc. was the qualified bidder. **Motion by Miles and second by Bishop to approve the qualified bid from Louis Marsch in the amount of \$241,045 for oil purchases in 2018. Roll call vote:** 20 members voting Yes: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. 1 member absent: Mulch. **All in favor, motion carried.** Beeler asked Engineer Greenwood for a comparison of all these bid lettings from last year to this year.
12. **Nokomis Road (CH #7) Extension Update:** Miles reported he and Greenwood attended a City of Nokomis City Council meeting recently to discuss them taking over the maintenance of the Nokomis Road once the county makes the proposed improvements. Miles reported when he attended a city council meeting a few years ago, they showed an interest in taking over the ownership and maintenance of this road; however, the current council members didn't seem like they wanted to maintain this road now due to lack of funding. Miles and Greenwood explained to them they could lower the weight limit for less heavy truck traffic which the county can't do because of state law. Miles said they

asked if the county would still fix the road if they didn't take it over, and Greenwood responded it would be a county board decision. He said we will wait to hear a response from the City of Nokomis before proceeding with the repairs of the Nokomis Road.

13. **Dakota Access Pipeline Update:** Miles reported State's Attorney Bryant Hitchings sent correspondence to Dakota Access Pipeline regarding the money they owe for damages to county roads during their pipeline project last year. He said they have until April 9th, 2018, to reimburse the county for the road repairs; and reported that phone calls will be made in order to get some communication going and start negotiations regarding the settlement.
14. **Farming in County ROW Update:** Miles reported that Engineer Greenwood stated there are some issues on county roads where the farmers are planting in the county right of way which plugs our culverts and ditches causing county highway staff to go out and clean them out. Greenwood stated he has contacted a few of these farmers to alert them of the issue and let them know the telephone poles are good markers.
15. **Section 09-00133-00-BR – SN: 068-3017 Bridge Replacement – Walshville Tr. (CH 11) over Middle Fork Shoal Creek, Engineering Services Supplement Approval:** Miles reported the committee needs to approve a supplement to the current engineering agreement for the Walshville Trail Bridge replacement. Greenwood stated we looked at an alternate alignment to straighten out the road but the committee has since decided to keep the original alignment and just improve the radius of the curve to allow for a 55 mile per hour speed limit and improve the slopes and ditches. Miles reported this work will increase the engineering agreement up to 9% on a \$2 million project and he feels this is a fair amount because it causes additional work for the engineer, and additional surveying and planning will need to be done. He said this will cost an additional \$600,000 which will come from the Federal Aid match fund and we will get some state money for the project. Plunkett stated this plan is at a lesser cost than moving the bridge would have been. **Motion by Miles and second by Bergen to approve the WHKS Engineer Services Supplement No. 2 for the Walshville Trail Bridge Replacement, which increases the contract limit from \$123,085 to \$181,102. Roll call vote: 20 members voting Yes: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Wendel, and Young. 1 member absent: Mulch. All in favor, motion carried.**
16. **IDOT 2017 Compliance Review Results, County MFT/Road District MFT/Township Bridge Program Approval:** Miles said Engineer Greenwood shared copies of the IDOT compliance review reports for the County MFT, Road District MFT and Township Bridge Program that will also be filed with the County Clerk's Office. **Motion by Miles and second by Robinson to accept and approve the IDOT Compliance Review paperwork #82, #61 and #32 and file with the County Clerk's Office. All in favor, motion carried.**
17. **Other Business Update:** Chairman Young reported he received notification from the State of Illinois regarding an offer to purchase 1.083 acres in North Litchfield Township for approximately \$6,000. Young stated this is not enough money since land is selling for over \$10,000 per acre in that area. Young stated State's Attorney Hitchings is researching this request at this time.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **April 5th, 2018 Finance Committee Meeting Update:** Beeler reported the committee approved re-scheduling the April Finance Committee meeting for Monday, April 9th, 2018, at 8:30 am. The location will not change for this meeting.
2. **Circuit Clerk FY 2017 Audit Report Approval:** Beeler reported KEB submitted the Circuit Clerk's FY 2017 Audit report and it is now ready for approval. **Motion by Beeler and second by Furness to approve the Circuit Clerk's Audit report for FY 2017. All in favor, motion carried.**
3. **Elected Officials Salaries Update:** Beeler stated statute requires the County Board to set the salaries for the County Clerk, Sheriff, and Treasurer 180 days before they take office on December 1st, 2018, so it is time to start the discussion. She said typically the Circuit Clerk's salary is set at the same time; however, it can be set at any time.
4. **Forrestal Group – Power Plant Assessment Proposal Update:** Beeler stated there is a meeting set for this afternoon (March 13th, 2018) at 1:30 pm in the County Board room to discuss the agreement.
5. **Health Department Maximum Levy Rate Update:** Beeler stated she has talked with Health Department Director Satterlee and Satterlee said he is still waiting on feedback.
6. **Capital Improvement Fund Reports Update:** Beeler stated there was no report this month and it looks like a CD is ready to expire. She said the Committee approved to renew it for one year.
7. **Computer Malware Update:** Beeler reported the malware incident has been closed out after an incident review meeting was held on March 6th, 2018, which the State's Attorney, Nimmo, Beeler, Young and Bergen attended.
8. **Information Systems Needs Approval:** Beeler reported the Information Systems Office is working on a list of needs as a result of the malware incident and one important need is cybersecurity training for employees. She said that IT Director Watkins has been researching different options and prices for cybersecurity training with our insurance company (IPRF) and the forensic company utilized by the county. Beeler reported Watkins would also like to purchase a fire wall system that would identify and block potential cyber threats and also serve as a real time threat protection system. Beeler stated this system is available from Network Security Group at a cost of approximately \$10,000 for three years which includes the cost of the hardware. Beeler stated we have funds available for this system because about \$13,300 will be returned from the forensic company and there may be a small balance with the attorney. **Motion from Beeler and second by Clark to purchase the fire wall system from NSG for an amount not to exceed \$10,000 and pay for it from fund 375 line 540001. All in favor, motion carried.**
9. **Pre-Approved Vendor List Approval:** Beeler reported the committee reviewed the needed changes to the Pre-Approved Vendor List and recommended the changes. **Motion by Beeler and second by Martin to add CMRS-POC/Neopost/Neofunds and Beelman Logistics, LLC to the Pre-Approved Vendor List and to delete Montgomery County Treasurer, Montgomery County Recorder, Blue Cross Blue Shield Health Insurance, Dearborn Life Insurance, Guardian Dental/Vision Insurance and Total Administrative Services Corporation from the Pre-Approved**

- Vendor List.** All in favor, motion carried. (For copy, see Resolution Book 17, pages 128-129).
10. **FY 2017 County Audit Update:** Beeler stated the audit is moving along and should be done for a presentation next month.
 11. **Resolution #4-2018 for Auditing Standards for Units of Local Government**
Approval: Beeler reported the committee reviewed the legislation to oppose the changes in auditing standards for units of Local Government and recommended the Resolution. **Motion by Beeler and second by Martin to approve the Resolution for Auditing Standards for Units of Local Government.** All in favor, motion carried. (For copy, see Resolution Book 17, page 130).
 12. **FY 2019 Budget Hearing Dates Update:** Beeler reported the budget hearings are scheduled for Monday, July 9th and July 16th, 2018.
 13. **Executive Session Update/Approval:** Not needed.
 14. **Other Business Update/Approval:** Beeler announced the Drug Court graduation will be held on March 23rd and she recommended board members go as it is a worthwhile event.

H.W.E. COMMITTEE REPORT: Given by Committee Chairwoman Connie Beck:

1. **Elections Update:** Clerk Leitheiser reported as of today, voters cast a total of 650 vote by mail and early ballots. She stated the Primary Election is one week from today, and we will have election results in the County Board room on the night of the election and results will also be available on the county web site.
2. **EPA Report Update:** Beck reported a waste hauler opened a transfer station in Macoupin County that will affect the amount taken to the landfill and the host fee revenue will decrease. Beck reported EPA Inspector Gonet will be trained soon through the EPA to conduct inspections of tire businesses.
3. **Recycling Program and Events Update:** Beck reported the back door of the big white box truck was repaired recently. She also stated the Recycling Electronics Drive will be held on Saturday, April 14th, 2018 at the Hillsboro facility from 9:00 am to 1:00 pm.
4. **Animal Control Facility/Program and Animal Control Ordinance Update:** Beck reported things are going well at the Animal Control facility. As of this past weekend, there were 13 dogs and five cats at the facility.
5. **Other Business Update/Approval:** None

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Smart Watt Conservation Energy Audit Update:** Sneed reported the committee members reviewed the Smart Watt Energy Audit report and the consultant will come to their meeting next month to explain it.
2. **LED Lighting Preplacement Program Approval:** Sneed reported we have an opportunity to get the LED lighting replacement program for the Historic Courthouse and the other buildings could be added for \$1.50 per bulb or about \$1,650. He said monthly energy savings on the Historic Courthouse will be about \$300 per month so the committee decided to go along with this program. **Motion by Sneed and second by Deabenderfer to proceed with the Ameren LED lighting replacement program**

- with A & D Electric for Courts Complex, Annex and Highway buildings. All in favor, motion carried.
3. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there are no maintenance or cleaning issues at this time.
 4. **Correspondence from Red Rooster Inn Regarding the Alley Approval:** Sneed reported the committee approved sending a letter of support to vacate the alley behind the Red Rooster Inn. **Motion by Sneed and second by Deabenderfer to support vacating the alley behind the Red Rooster Inn.** Miles votes present. **All other in favor, motion carried.** Bishop stated he had a conversation with the Hillsboro Mayor and the request will be dropped.
 5. **Other Business Update/Approval:** None

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairman Glenn Savage:

1. **Litchfield TIF #1 Term Extension Update/Approval:** Savage deferred to Litchfield City Administrator Tonya Flannery, who addressed the committee regarding their request to extend the term of the Litchfield Tax Increment Financing (TIF) District #1. Flannery explained the City of Litchfield has hired a consultant to help with the process to file for the amendment extending TIF district #1 for an additional 12 years. She said TIF District #1 is set to terminate in tax year 2021, payable 2022. Flannery stated this TIF district is a viable economic development tool for the City of Litchfield before she introduced consultant Mike Weber with PGAV Planners, who explained the process and stated that money goes into the TIF fund for infrastructure and building renovations for eligible projects inside the TIF district. Flannery reported they have been visiting various taxing bodies within the TIF district and received positive feedback so far. She said they will go to the Litchfield School Board meeting this Thursday night and the Library and Airport Authority Districts next week. She stated that once all the letters of support are collected, they will present an extension request to the General Assembly through legislation. Beeler asked if the funds can be used for road projects or a grant match amount, and Weber responded public works projects within the TIF are also eligible. Flannery stated the estimated redevelopment is \$19 million in the TIF plan and \$5.4 million has been spent on roadway projects to date. She said a business must commit to creating sales tax and jobs before the city will put TIF dollars into their project. Mayor Dougherty was in attendance and stated all the county schools are benefiting from the 1% school facility sales tax generated from the businesses in the TIF. Plunkett stated we need to support economic development and the TIF is a very important tool for the City of Litchfield, and he agreed all four school districts benefit from the sales tax based on student enrollment. He encouraged the County Board to approve the TIF extension request. **Motion by Savage and second by Martin to approve the Resolution to Petition The Illinois General Assembly To Extend The Term of the Litchfield Tax Increment Financing (TIF) District #1 pending the approval of the State's Attorney. All in favor, motion carried. (For copy, see Resolution Book 17, page 131).**
2. **Green Diamond Bike Trail Update/Approval:** Savage reported he will follow up with the property owner at the Waggoner entrance of the Green Diamond Bike Trail.

3. **Solar Energy Sample Ordinance Update/Approval:** Savage stated we have been working on the solar ordinance for one and a half years and it is now ready for a 30 day review. He said copies are in everyone's packet. If there are specific questions, members should either call him or MCEDC representative Valerie Belusko. Savage also reported the state of Illinois is working on issues related to assessing solar farms.
4. **Planning Commission Update/Approval:** Savage reported the next meeting is scheduled for Wednesday, March 28th, at 5:30 pm at the conference room located on the 2nd floor of the Historic Courthouse in Hillsboro.
5. **Housing Redevelopment Plan Update/Approval:** Savage reported the Planning Commission will discuss this issue at their meeting at the end of this month. Bob Sneed has agreed to attend the meeting regarding the potential Housing Redevelopment Plan.
- **MCEDC Update/Approval:** Savage deferred to Belusko, who reported she had a meeting with the Land of Lincoln Community Foundation last week. She said additional meetings will be held regarding the long term planning of our community and the MCEDC will continue to support our non-for-profit organizations. Belusko reported the CEO Fundraising Event was a successful event and netted over \$13,000.
- **IllinoisSouth Tourism Update:** Graden suggested Belusko be reimbursed the money she paid to have someone work on the county logo. Chairman Young said the county will look into this need.
6. **Eagle Zinc Cleanup Update:** Savage reported cleanup efforts continue at the Eagle Zinc site.
7. **Enterprise Zone Update:** Savage deferred to Coordinator Daniels, who reported we need to support HB 4220 which would allow for 25 additional enterprise zones for 2018. Daniels stated she has also communicated with consultant Craig Coil, and there is some time to work on the county's new application.
8. **West Central Development Update:** Savage reported West Central Development is working on infrastructure projects for Schram City and Taylor Springs.
9. **Other Business Update:** Clerk Leitheiser reported she recently received the official Census Bureau LUCA (Local Update of Census Documents) documents for the 2020 census and stated every municipality should have also received these important documents. She encouraged members to make sure their districts' municipalities respond to the LUCA surveys as soon as possible to make sure county addresses are correct for census counts. She stated that GIS Technician Kevin Brink will be attending training in Peoria soon regarding mapping for the 2020 Census.

EMA and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen:

1. **Monthly Report Update:** Bergen reported that County retiree Cathy Ulrici came in last week to help Sherry Greenwood with the year-end report, and she will be paid from the EMA revolving account.
2. **Records Destruction Update:** Bergen reported the State of Illinois Archives Department revised their records destruction form so it sent back to the EMA office. Bergen said the State Archives representative said they should be here in May or June to advise EMA about which documents can be destroyed.
3. **EOC Grant Update:** Bergen reported the EMA office received some new equipment purchased with grant funds.

4. **EMA/911 Meetings/Responses/Training Update:** Bergen stated Nimmo attended several meetings during the month, and they are listed in the minutes.
5. **Other Business Update:** none

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Jay Martin:

1. **Union Negotiations/Strategy Planning Update:**
 - a. Local 773 – Dispatchers – Judy Simpson – Martin reported the next meeting is scheduled for Thursday, March 15th, 2018 at 5:00 pm with the Dispatchers in the Sheriff's Office.
 - b. Local 773 – Jailers – Bill Troutt - Next Meeting: Monday, March 12th, 2018 at 5:30 pm. with Federal Mediator Roland Lewis. Martin reported we are making headway with the negotiations.
2. **Other Business Update/Approval:** None

SCHEDULE CHANGES: Chairman Young stated the Finance Committee meeting has been changed to April 9th, 2018 at 8:30 am.

APPOINTMENTS: Motion by Graden and second by Hughes to appoint Joe Gasparich to the ETSB Board. All in favor, motion carried.

Motion by Bergen and second by Wendel to appoint Mandy Sebeschak to the ETSB Board. All in favor, motion carried.

Motion by Johnson and second by Miles to appoint J. David Hadley to the Nokomis Area Fire Protection District Board for a three year term. All in favor, motion carried. .

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore:** Motion by Plunkett and second by Bishop to pay any invoices for Adams, PC and Book & Moore. Voice Vote: In favor – 19, Against – 0, Absent – 1 (Mulch), Abstain – 1 (Moore). Motion carried. Motion by Wendel and second by Hughes to pay all other approved bills. All in favor, motion carried.

ADJOURN: Until the Full Board Meeting on Tuesday, April 10th, 2018 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois.

Motion by Moore and second by Miles to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:30 a.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.