

**Montgomery County Board
Minutes**

For Tuesday, January 8th, 2019 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, January 8th, 2019, in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 19 members present, 2 members absent at beginning of meeting. Clark arrived at meeting later.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

Members Absent: Ron Deabenderfer, Dillon Clark

Pledge of Allegiance to the flag was led by Bill Bergen.

Mileage and Per Diem Approval: Motion by Graden and second by Furness to approve the mileage and per diem. **ROLL CALL VOTE:** 19 Members Yes and 2 Absent. Voting Yes were: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Absent: Deabenderfer, Clark. Motion carried.

Approval of the Minutes of the Re-Organization Meeting:

Motion by Hughes and second by Sneed to approve the Minutes of the Re-Organizational Meeting held on Monday, December 3rd, 2018. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Yeske and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 11th, 2018. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – was present for questions.
3. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Mike Hand -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff's Report** ---- Rick Robbins - was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer's Report** ---- Nikki Lohman was present for questions.
14. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson reported Hillsboro, Litchfield and Raymond school districts attended the 708 board meeting last night to discuss the upcoming funding year. Robinson gave an update on UCAN, the Montgomery County Health Department, Continuing Recovery Center and FAYCO. Robinson stated the new funding applications go online February 1st, 2019 and must be returned by March 31st, 2019. Robinson reminded everyone they will not accept late applications. Robinson stated they will meet on the second Monday in April to review applications. Robinson stated the 708 Board presented Bruce Sanford with a plaque in appreciation for being the founding chairman. Robinson shared The Autism Support Connections (TASC) used some of their funding to purchase decals for home and vehicle windows to alert law enforcement and first responders when an autistic child is present.
- **CEFS Board** – Robinson reported stated there is nothing to report.
- **911 Board** – Bill Bergen reported he will give an update during the EMA/Ambulance report.
- **Health Department** – no report
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated there is nothing to report.
- **Planning Commission** – Young stated they will meet on January 30th at 5:30 pm in the conference room.
- **Senior Citizens Board** – Deabenderfer absent – no report.
- **UCCI** – Miles stated they did not meet in December and the January meeting will be a seminar.
- **U of I** – Beck reported they will meet the third Thursday in the months of March, June, October and December.
- **WCDC** – Wendel stated they will meet in February.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated IT Manager Curt Watkins gave his report to the Coordinating Committee.
2. **Health Department Liaison Update:** Young stated he is appointing Dillon Clark as a liaison to the Health Department Board.
3. **Rules of Order Revisions Approval:** - Young went through the changes as presented in the draft of the Rules of Order.
 - County Board meeting time changed to 5:30 pm. Delete the words “TB Report.”
 - Add a comma to Rule #17.
 - Delete Rule #18 since it is not used.
 - Rule #24- Change the amount for Roll Call votes from \$50,000 to \$100,000.
 - Rule #29- Change the amount the Chairperson is allowed to sign a voucher from \$6,000 to \$10,000, with the verbal consent of three Committee Chairpersons. Members discussed the need for something in writing instead of verbal consent, so

agreement was made to require the Chairman receive a dual signature from Committee chairperson instead of verbal consent.

- Rule #30- change the rule to include “or the Chairman of the County Board.”
- A new Rule #32 was added: “If a Board member is requested by the County Board Chairman to attend a board related function, per diem may be charged.”
- Rule #35- insert the word “only” in reference to the one meeting per day per diem allowance.

Motion by Hughes and second by Johnson to approve the Rules of Order with the revisions as presented. Miles stated he had a problem with #35, not be able to collect on two meetings per day. Miles explained at times when he has a UCCI meeting; he has a committee meeting on the same day and can't charge for both; however the County receives \$400 for every meeting he attends for UCCI. Young replied the per diem of getting paid for one meeting a day is per State law. **All in favor, motion carried.**

4. **Other Business Update:** Young introduced a guest speaker from the Small Business Administration who shared a packet of information regarding small interest loans offered by the Federal Small Business Administration for the property owners affected by the December 1st, tornadoes in Montgomery, Christian, and Shelby Counties. Board members were informed an office has been opened at the Taylorville firehouse to accept applications for interest rates as low as 2% for homeowners and non-profits and 3.74% for businesses.
5. **Kelly Moroney – Housing Authority Update:** Montgomery County Housing Authority Director Kelly Moroney reported there are 50 family units on Long Avenue in Hillsboro to be torn down and replaced with single family homes and some townhouses. Moroney stated HUD gave an approval for the next two phases to replace other housing units in the county. She said the Montgomery Senior homes on Bluff Street in Hillsboro, Witt and Nokomis are complete. Moroney stated Kirk Terrace in Litchfield will be upgraded in the third phase, and the fourth phase will include units in Taylor Springs, Raymond and some in Coffeen. Miles stated the Nokomis project was very well done. Moroney stated the senior units replaced in Hillsboro, Nokomis and Witt were energy efficient and included radiant floor heating. Moroney reported the Housing Authority will be taking ownership of the Brown Shoe Factory in Litchfield at the end of January, and they will be putting \$3.5 million dollars in rehabbing the building. Moroney said there are 47 apartments in the Brown Shoe Factory, and Chairman Young thanked her and the Housing Authority for their efforts.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **2019 MFT Rock Letting Results Approval:** Miles reported the committee reviewed and discussed the bid tabulations for the County, and Township and they recommended approving the low bids for rock, chip mix and rock salt. **Motion by Miles and second by Sneed to approve the low bids for the County Rock letting. All in favor, motion carried. Motion by Miles and second by Moore to approve the low bids for the Township Rock letting. All in favor, motion carried.**
2. **Dakota Access Pipeline Update:** State's Attorney Hitchings stated he communicated with Dakota Access recently regarding our counteroffer, and he will discuss it further with the committee. Miles reported Walshville Township received their settlement.

3. **Executive Session for Property Acquisition Approval:**
Motion by Miles and second by Furness to go into Executive Session to discuss property acquisition. All in favor, motion carried. Time: 7:10 PM.
Motion by Miles and second by Beeler to come out of Executive Session. All in favor, motion carried. Time: 7:50 PM.
4. **Highway Department Building Improvements/Property Acquisition Approval:**
Motion by Miles and second by Beeler to enter into an agreement with the Wright Family to purchase approximately 10 acres of property for \$630,000 which includes property taxes owed from 2018 due in 2019 and any subsequent taxes, contingent on a clean building inspection and clear title search. Roll Call Vote: 19 Yes, 1 abstained and 1 absent. Voting Yes: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. Yeske Abstained. Absent: Deabenderfer. Motion carried.
Motion by Miles and second by Furness to pay an earnest money deposit of \$12,000 to be held in escrow contingent upon the successful completion of the real estate transaction. Miles stated this \$12,000 will be a part of the \$630,000 purchase price and not an additional amount. He said this earnest money will be refunded if we back out of the sale. Hitchings stated it needs to be a good faith transaction on both sides.
5. **Other Business Update:** Miles stated a County Trustee property needs cleaned up in Butler. McCammack stated this is being handled, so nothing further is needed.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the committee is closely monitoring the cash in hand and liquidated monies in the coal fund.
2. **Bid out Property in Farmersville Update:** Beeler reported they are still working with the State's Attorney to bid out the surplus property in Farmersville.
3. **Travel Voucher for State's Attorney Approval:** Beeler reported the State's Attorney submitted a voucher for a conference in Chicago where taxes included with a lodging rate put the cost over the allowable rate in our ordinance. She said our ordinance uses the State of Illinois rates and we need to roll call this lodging expense. **Motion by Beeler and second by Graden to pay the travel voucher for the State's Attorney in the amount of \$302.90. Roll Call Vote: 20 members Yes and 1 member absent. Voting yes were:** Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Absent: Deabenderfer. **Motion carried.**
4. **FY 2019 Budget Update:** Beeler reported the FY 2019 budget will go back to the office holders for a final review and the board will then make all the necessary changes at one time.
5. **Prepaid Vendor List Approval:** Beeler stated the committee is recommending adding Farmers Oil and ICRMT to the Pre-Paid Vendor list. Beeler said she would like for all committees to review the pre-paid list at their upcoming meetings in February to see if any further adjustments need to be made. Beeler also reminded department officeholders to turn in their vouchers in a timely manner so late fees are not assessed. **Motion by Beeler and second by Sneed to update the Pre-Paid Vendor list by adding Farmers**

Oil and ICRMT. All in favor, motion carried. (For updated list, see Resolution Book 17, pages 220-221).

6. **Mileage Rate Approval:** Beeler reported the Federal IRS Mileage Rate went up to \$.58 per mile as of January 1st, 2019. She said our current reimbursement rate is \$.545 per mile. **Motion by Beeler and second by Loucks to change the IRS Mileage Reimbursement rate to \$.58 per mile effective today. All in favor, motion carried.**
7. **Other Business Update:** Beeler reported the committee discussed having a survey and talking with employees and office holders to see if positive changes can be made to help the county and budget.

H.W.E. COMMITTEE REPORT: Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser stated her office is preparing for the April 2nd, 2019 Consolidated Election. She said the local clerks are submitting the certificates of election for the ballot for races including city council, mayoral, school boards, park districts and library boards.
2. **EPA Report Update:** Graden stated Gonet was on vacation, and there were no problems to report.
3. **Recycling Program and Events Update:** Graden reported newly hired Recycling Coordinator Mike Hand is doing a good job. Young stated the baler needs another sensor installed on the conveyor. Beck asked if the Spring Electronics Drive was scheduled yet and Graden said they will work to arrange an event.
4. **Animal Control Facility Program Update:** Graden reported they are waiting on a meeting with the State's Attorney to review the Municipal Contracts where fees will be pro-rated to the cities and villages. Graden stated there is a lot of time spent going out on calls after hours, and the towns will be encouraged to hold the animal overnight rather than bringing it to the facility.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Approval:** Sneed reported we are at the point of identifying the scope of work to be performed for the Smart Watt energy savings project, and the committee recommends the approval of an amount not to exceed \$618,618. **Motion by Sneed and second by Graden to approve the Smart Watt energy project proposal with an amount not to exceed \$618,618.** Furness asked about getting a loan and how long it will take to be paid back in energy savings. Sneed replied our actual investment will be about \$330,000, and the savings will be about \$270,000. He said the rest will pay itself in 10 years by utility savings. Smart Watt representative Orry Cummings re-stated this is a 10 year project and the utility savings will be about \$27,000 per year. He said this project will include all new HVAC and water conservation items for the Jail and new lighting upgrades at the Courts Complex. Sneed stated the Smart Watt company hires the engineers and we don't have to hire one, and if the savings are not there, Smart Watt will reimburse us. Beck inquired about making changes at the jail at this time and suggested it may be better to wait until we know we have to build on to house female inmates. Jones asked if we could get a bigger HVAC system later if needed, or if we can make those changes once the project starts. Discussion took place on whether to pay for the upgrades up front or to finance all or part of the project. Beeler

reminded members this motion is not to determine the financing, just the scope of work, and we can decide on how to finance it next month. Miles stated if we add onto the jail down the road, the HVAC will be taken care of at that time. Jones stated he would like to see a detailed list of what is being replaced and how much the total cost will be. Cummings stated if the vote approves the project today, it will be completed in about 15-16 weeks. He said Smart Watt has the final say on who the contractors are and we will know their names when we get final numbers. **All in favor, motion carried. (For copies of Smart Watt proposals, see Resolution Book 17, pages 222-223).**

2. **County Board Room Sound System Update:** Sneed reported the committee is looking into sound system options for the county board room since there were complaints at last month's meeting.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **Planning Commission Update:** Yeske reported the Planning Commission will meet quarterly this year on the following dates at 5:30 pm in the Conference Room on the second floor. January 30th, 2019, March 27th, 2019, June 26th, 2019 and October 23rd, 2019.
2. **MCEDC Update:**
 - **Revolving Loan Fund Update/Approval:** Yeske reported the RLF is going well.
 - **CEO Program Update/Approval:** Yeske reported the CEO program is hosting an event called Moco's Got Talent on Saturday, March 2nd, 2019 at 7:00 pm at the Hillsboro High School.
 - **Broadband/Fiber Project Update/Approval:** Yeske reported Belusko is meeting with a professor from the University of Illinois for a Master's Class to review and study ways to effectively market high speed internet.
3. **Tourism Approval:**
 - **Tourism Financial Grant Application (draft) Update/Approval:** Yeske reported Belusko shared a final draft of the Tourism Financial Grant Application which the committee will review this month and vote on recommending it to the full board next month.
 - **IllinoisSouth Tourism Bureau:** Yeske stated Belusko was looking into a new tourism group, and gave a report on the differences between the *Rivers and Routes* and *IllinoisSouth Tourism* Bureaus. She said *Rivers and Routes* doesn't have a membership fee and they concentrate more on Route 66 tourism. She stated *Rivers and Routes* recently included Macoupin County so we can now join them since we are contiguous. **Motion by Yeske and second by Savage to join the River and Routes Tourism Bureau and discontinue membership with IllinoisSouth Tourism Bureau.** Jones asked if *Rivers and Routes* is the tourism bureau for Edwardsville because if so, it is a good one, and Clark stated he thinks it is a great idea to attach ourselves to Route 66. **All in favor, motion carried.**
4. **Eagle Zinc Cleanup Update:** Yeske stated they are still hauling dirt to the site.
5. **Mine Avenue Solar Project Approval:** Yeske reported a public hearing was held yesterday for the two solar projects being proposed by Nexamp on Mine Avenue near Farmersville. She said the project application is to install two, 2 MW solar arrays on parcel 01-31-300-005 owned by Springfield Coal Co. LLC, and Nexamp would need a

letter of support from the County Board to include with their application to the State of Illinois. **Motion by Yeske and second by Beck to recommend the approval of the Crown Three East I solar project on Mine Avenue in Farmersville IL on parcel ID 01-31-300-005.** Jones stated the property has top soil and sub soil on it and they are aware this has to be removed before this project moves forward. **All in favor, motion carried.** **Motion by Yeske and second by Beck to recommend the approval of the Crown Three East II solar project on Mine Avenue in Farmersville IL on parcel ID 01-31-300-005. All in favor, motion carried.**

6. **Shoal Creek Community Solar Approval:** Yeske reported a public hearing was held yesterday for the proposed Shoal Creek Community Solar project submitted by the Solar Provider Group to install one 2 megawatt solar array on parcel 20-23-400-004 a few miles west of Donnellson, IL. She said the application was available for public review and questions and comments were heard. **Motion by Yeske and second by Moore to recommend the approval of the Shoal Creek Community Solar Project submitted by the Solar Provider Group on parcel ID 20-23-400-004 in Donnellson, IL. All in favor, motion carried.** Young reported the State set the value of \$218,000 per megawatt for tax purposes.
7. **Enterprise Zone Update:** Yeske reported Coordinator Daniels completed the new Enterprise Zone Application and thanked her for her hard work. She stated there were over 12 projects submitted for 6 slots.
8. **West Central Development Update/Approval:** Yeske stated they are setting up some meetings with the West Central Development Council to work through some issues. **(For copy of WCDC chart, see Resolution Book 17, page 224).**

E.M.A and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported they are having some problems receiving information on patient insurance and are looking into software to help save some time.
2. **EMA Update:** Bergen reported the EMA Committee has changed their committee meetings to 4:00 PM on the first Monday of each month. He said EMA staff and volunteers responded to a missing child search in Wilsonville on December 17th, 2018; and Nimmo attended a Lost Person Behavior Class on January 5th, 2019. He also stated three weather spotter classes are scheduled at Blackburn in Carlinville on January 22nd, one at LLC in Litchfield on February 12th, and one at Lewis & Clark in Godfrey on March 3rd, 2019. He reported the LEPC is working on a Behavioral/Drug Coalition Sub-Committee to focus on these issues and coordinate the process. Bergen also stated there are three vendors scheduled in January for live demonstrations for 911 software. He reported the ETSB/911 Board will be meeting on January 17th, 2019 to select one vendor so this information and cost can be placed in the ISP grant, which is due at the end of January.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the committee reviewed the final HRA usage, which totaled at \$50,995, with a 14% utilization. Furness stated in 2017, Blue Cross Blue Shield cost us \$1.2 million, and this year our insurance costs were \$920,000. Furness added we would be paying over \$1.2 million this year if we had

stayed with BCBS. (For copy of HRA usage per fund FY18, see Resolution Book 17, page 225).

2. **Union Contract Negotiations Update:** Furness directed the committee to sign the FOP contract for 2019. He reported the Recycling Union contract is the only contract to negotiate for 2019. He said the Union Local 397's contract needs written approval, which will be provided.
3. **Recycling Local 773 Grievance Regarding Starting Hours Update:** Furness stated the grievance has been resolved and the employees will be allowed to start earlier in the morning during the summer months.
4. **Cyber Security Training Update:** Furness reported all county employees and office holders have completed the Cyber Security training as required by the County Board.

ANNOUNCEMENTS: Chairman Young presented a plaque that was made for Sheriff Vazzi's 32 years of service, and it will be presented at a later date since Sheriff Vazzi could not attend this meeting. Clerk Leitheiser read the plaque's inscription and displayed the plaque to members.

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light** Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18, Against – 0, Absent – 1 Abstain – 2 (Moore and Bishop). Motion carried.
2. Motion by Sneed and second by Johnson to pay all other approved bills. All in favor, motion carried.

ADJOURN: Until the Full Board on Tuesday, February 12th, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Loucks and second by Beck to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 8:15 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.