

Montgomery County Board

Buildings & Grounds Meeting Minutes

Date: Friday, September 6th, 2019

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent: Glenn Bishop and Jeremy Jones

Others Present: Mark Brown

The committee met today to discuss the following:

1. **Smart Watt Energy Project Update/Approval:** Sneed reported the HVAC was inspected last week and everything seems to be working well. There are issues with the exhaust in the kitchen at the Jail. The fan wasn't turned on because it was blowing out the pilot light on the stove. Sneed stated Brown needs to get on a schedule to clean out the levers on the exhaust more often and to prevent grease fires. The committee discussed the issue of cleaning the filters on the exhaust fan over the stove at the jail and there is a company that can be hired to clean them. The unit may need to be changed so the grease doesn't collect in there. Henson Robinson Engineers will give a price to correct the exhaust unit so it will work properly.
2. **Maintenance and Cleaning Issues and Report Update/Approval:** Brown reported Smart Watt has finished installing the new air handler at the Jail and the compressor went out on the chiller at the New Courthouse. Smart Watt lights are in the basement and that work should be done next month. Sneed reported he is very happy with the work they did at the Jail. Every time there is a storm, it kicks off and something goes wrong with the chiller unit at the New Courthouse and Johnson Controls will replace the compressor. The lights behind the New Courthouse and Jail have been repaired due to a wire that had a splice and was kicking the breaker. The water heater in the County Clerk's office was replaced a couple of months ago by Bondurant Plumbing. Sneed asked if Brown is able to keep up with maintenance work. Brown stated the chiller needs to be clean on Saturday or Sunday and it takes about two hours so he could take a couple of compensatory hours off during the work week. Sneed reported all the carpets were cleaned at the New Courthouse and he will look at the budget to see if the carpets can be cleaned at the Historic Courthouse.
3. **County Surplus Property Sale Update/Approval:** Sneed reported that Brown will coordinate with Baneer for community service help to pick up the last couple of surplus loads of surplus items.
4. **County Farm Bid Out Update/Approval:** Sneed reported the County Farm lease is up at the end of November and the committee will need to send a notice to the current tenant by October 1st, 2019. Young stated he will draft a letter to Jason Anderson to notify him that his lease ends in November and this will be bid out. Young stated the request for proposals to farm the County Farm will be put out at a future date.
5. **Sound System for Board Room Update/Approval:** The committee discussed purchasing a microphone with a shut off switch. Sneed reported he will contact his church to see if they are interested in selling the speaker and amplifier we are currently using to the county.
6. **Elevator Service Contracts Expiration Dates Update/Approval:** The committee reviewed a spreadsheet with the history of the vendors for our elevator maintenance contract and the committee approved putting this out for bid. Coordinator Daniels will send a letter in November to Schindler elevator that we are going to bid this work out.
7. **Power Bill Review Update/Approval:** The highway department power bills were reviewed and they are OK.
8. **Other Business Update/Approval:** Sneed reported there is some maintenance work to equipment that he was not made aware of. Sneed reported the Sheriff called him regarding the lighting in the lobby of the Jail building. Sneed got an estimate to replace nine lights in the lobby with LED lights and the quote came in at \$1593.50. Sneed will look into this further and report next month. Sneed will notify the maintenance and custodian staff to let him know when something needs fixed or replaced over a certain amount.
9. **Public Comments:** None

Motion by Graden and second by Miles to pay the bills. Motion carried.

Motion by Miles and second by McCammack to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:45 am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Economic Development Committee Meeting Minutes

Date: Tuesday, September 3rd, 2019

Time: 5:30 pm-- County Board Room

Members Present: Donna Yeske, Ron Deabenderfer, Glenn Savage and Evan Young

Members Absent: Mark Hughes, Earlene Robinson and Dennis McCammack

Others Present: Sandy Leitheiser

The committee met today to discuss the following:

1. **MCEDC Update/Approval:**

- Revolving Loan Fund Update/Approval: Yeske reported everything is OK with the RLF.
- CEO Program Update/Approval: Yeske reported there are nine students participating the CEO class this year and four students are from Litchfield and one from the Panhandle school district and no one from the Nokomis School District.
- Broadband/Fiber Project Update/Approval: CTI is installing in Hillsboro and there has not been a decision on where they are going to next.

2. **Tourism Update/Approval:** Yeske Circuit Clerk Conference, bags with info.

3. **Eagle Zinc Cleanup Update/Approval:** Yeske reported she corresponded with EPA Representative Nicole Wilson who stated at the end of July there has been 323,000 cubic yards and residue placed in a containment cell on the Eagle Site. Excavation continues on the north of the site.

4. **Enterprise Zone Update/Approval:** Yeske referred to a press release stating Montgomery County was awarded a new EZ effective January 1st 2020.

5. **West Central Development Update/Approval:** Young reported Marsha Mueller contacted him regarding the recycling program.

6. **CEDS Document Update/Approval:** Young reported the VISTRA power plant closure qualifies Montgomery County for disaster status for the grant to get money towards the CEDS document. The only other county in our region that needs to qualify is Christian County.

7. **Planning Commission Update/Approval:** Deabenderfer stated the Planning Commission will discuss the wind farm ordinance at their next meeting.

8. **Other Business Update/Approval:** Deabenderfer asked what if someone is interested in building on the County Farm and Young responded it would be considered on a per case basis of what the request was.

- Due to a shortage of money and the issues for the FY2020 budget, There will not be money budgeted in Office 375 for Economic Development. Beeler stated if there is a specific request to please let her know otherwise the line item will be zeroed out next month. Beeler stated we are looking at the reserve being down \$2 million and we should be keeping about \$3 million in reserve.
- Leitheiser reported on the Census effort to start the marketing plan to complete the County 2020 census count. Leitheiser stated she is working on a grant with the Health Department for low income and senior citizens. The deadline to apply is September 16th, 2019

9. **Public Comments Update/Approval:** None

There are no bills this month.

Motion by Beeler and second by Deabenderfer to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 6:25 pm.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

**Montgomery County Board
Ambulance/EMA Committee Meeting**

Meeting Date: 9/4/19 Time: 8:30am

EMA Office, 120 N Main St, Hillsboro, IL

EMA Board Member Roll Call: Bill Bergen, Chuck Graden, Connie Beck, Richard Wendel and Evan Young

Members Absent: Jeremy Jones

Others Present: Sherry Greenwood

The Committee members discussed the following:

1) Ambulance Billing

- a) Monthly Report – Was submitted to the committee for review.
- b) Ambulance Contracts – Greenwood reported the five contracts were sent out and Nokomis/Witt Area Ambulance has returned their signed paperwork. The new contracts will be sent out in February after all the information is sent back. Bergen reported he received a call from the Litchfield Fire Chief wanting to know why there were so many changes in the contract from prior years and Bergen responded these changes were requested by Litchfield last year. Paul Osborne called Bergen and Mona Lewis asking about the Medicare Reimbursement that was reviewed a few months ago. Greenwood reported there was a step in a batch of Medicare bills that was skipped and there is no way Medicare will reimburse us for anything. There is about \$50,000 that won't be paid and needs to be adjusted off the receivable report. After discussion, the committee decided to write the balance off and be done with it. **Motion by Graden and second by Wendel to adjust the Medicare billing error all at one time. All in favor, motion carried.** Greenwood reported that Paul Osborne called and requested a certain report for the City of Litchfield. Litchfield has incident numbers on their calls which is different than the other ambulance districts' numbering system. The software company wants to charge \$100 to \$200 each time they create the report. Greenwood was instructed to get a written request from the Litchfield Fire Chief for any reports and the City of Litchfield will need to pay the expense to the software company to generate the report.

2) EMA Old Business

- a) EMA FY 2020 Budget Update was submitted and is under review by the Finance Committee.
 - Part-Time: Bergen stated at the last committee meeting, it was approved to hire a part time person for 8 hours however with the power plant closing this can't be supported at this time. Committee also discussed the IEMA grant money for the EMA Assistant position that was going to the general fund to offset Coordinator Daniels' Salary for her work attending about 100 hours for EMA meetings and trainings after work and on weekends. Young stated that Nimmo didn't put this in the IEMA grant again because Daniels couldn't do the 300 hours per year being billed to the grant.

3) EMA New Business

- a) Nimmo attended the following EMA/911 Meetings/Responses/Training
 - 8-2-19: LEPC Meeting
 - 8-6-19: IMT Meeting/Training
 - 8-9-19: Joint Meeting with new Piatt County EMA Coordinator
 - 8-15-19: GIS/911 Meeting with Kevin Brink (Salem) We could get a grant for this.
 - 8-16-19: Assist Litchfield Fire in recovering their drone
 - 8-23-19: Hazmat Exercise/training day with Search and Rescue Team (Raymond)
- b) EMA Volunteer Teams:
 - 56 Active Team Members Rostered for the following various volunteer teams: Incident Management Team, Search & Rescue Team, Drone Team, Damage Assessment Team & Communications Team

4) Upcoming Training/Seminars:

- a) IEMA Training Summit was held from September 3rd to the 5th, 2019.
- b) HAM CRAM: EMA hosting an amateur radio class on September 12th and 14th, 2019.
- c) IESMA Executive Board 9/27/19
- d) IL Search & Rescue Conference will be held on October 4th, through the 6th, 2019.
- e) County Wide Hazmat Drill/MCI is scheduled for 10/19/19
- f) 911 Conference is scheduled for November 3rd through the 6th, 2019
- g) 4th Judicial Conference (CRC) will be held on November 7th, 2019.
- h) Nokomis School Full Scale Exercise 2020

5) Executive Session: (not needed)

6) Motion by Graden and second by Beck to Pay the EMA and Ambulance Bills. All in favor, motion carried.

7) Open Discussion:

8) Motion by Beck and second by Wendel to adjourn. All in favor, motion carried. Time: 9:30 am.

Montgomery County Board

Finance Committee Minutes

Date: Wednesday, September 4th, 2019

Time: 3:30 pm - County Board Room

Members Present: Megan Beeler, Kirby Furness, David Loucks, Jim Moore, Earlene Robinson, and Chairman Evan Young.

Members Absent: Bob Sneed

Others Present: Rick Robbins, Nikki Lohman, Sandy Leitheiser, Ray Durston and Banee Ulrici

1. **U of I Extension Levy Request Update/Approval:** Amanda Cole will present the levy request at the full board meeting on Tuesday.
2. **Possible Pre-Trial Position Update/Approval:** Banee Ulrici reported the Probation office is completed grant paperwork to fund the salary of a Pre-Trial Position and the starting salary would be \$37,266. The Administrative Office would pay the salary and is asking the County to pay for the benefits such as social security, IMRF, health insurance and the HRA for a single person at approximately \$12,500 per year. The committee discussed the concern of the possibility the Administrative Office only funding this position for one year. Ulrici stated if they have the position they would be compliant with the State requirements. Sheriff Robinson stated they are supposed to be doing bond every weekend and this new person would have to come in on a Saturday or Sunday to set bonds as set by the Judge. Court Security may have to work on a weekend as well. Beeler stated the Probation Department may lose the part time person after December 1st, 2019 and if the Courts will fund the salary for this new position, the County could pick up the benefits. Beeler stated adjustments will need to be made in the Probation Department budget by adding a line item for the salary and add grant money in the revenue.
3. **SOA Report Update/Approval:** Durston reported there are seven complaints and 38 packets have been given out for the Board of Review. Assessment changes are being entered this week. Durston reported GIS is being updated to a newer license and they are working on data for the census. Durston reported Sara West is moving to the Treasurer's Office and he received three applications so far and the deadline is September 9th, 2019 to apply. County tax not included on the Beacon report and that will be taken care of this week. Ray and Yeske talked with Beacon on the advertising and we should not get another set up fee because we paid already. This is a quad year and notices will go out later this year.
4. **Capital Improvement Fund Reports Update/Approval:** The committee reviewed the Capital Improvement fund ending July 2019. Beeler read the full board minutes from June 10th, 2014 with a motion that reads there should be \$3.5 million in the capital improvement fund.
5. **FY 2020 Budget Update/Approval:** Beeler reported the EPA State grant was increase by \$3,142.90 and the HWE Committee is making a formal recommendation that this amount be paid to Gonet as a bonus after the fiscal year starts. Beeler stated the VISTRA power plant is taking another look at doing a possible gradual decrease in their assessment amount. Leitheiser reported Fulton County has been in contact and would like to join the other three counties with power plant closures. Beeler stated we will take a big hit in the sales tax. Committee discussed finding an assessor with the capabilities to negotiate with VISTRA on a new assessment. **Motion by Furness and second by Loucks to cut all general fund part time positions, the second admin position in the Sheriff's Office and the Full Time Deputy Treasurer position. All in favor, motion carried.**
6. **Recycling Staffing and Funding Update/Approval:** The committee discussed the HWE Committee's recommendation to close five of the eleven drop sheds as follows: Waggoner, Irving, Donnellson, Panama and Raymond. A mayor's meeting will be held the week after the full board meeting to inform the mayors and to discuss the logistics of the closures. Another idea out of Personnel Committee was to close all the drop sheds except for the Hillsboro Facility and everyone would have to bring it to Hillsboro. We only have two full time employees and one part time.

Furness stated he is against another property tax and feels recycling should be privatized and the county should get out of the recycling business. Beeler reported she talked with the States Attorney regarding a special service district in order to collect taxes for this service or a usage fee tacked on to a garbage bill and he will research. Leitheiser stated she researched what would need to be done for putting an advisory question on the ballot for recycling. You would need a special board appointed. A public notice regarding a public hearing would need to be sent out to all 18,000 parcels, the proposed amount of the tax levy would need to be stated, the max rate of taxes to be levied and a legal description of the entire county. Leitheiser further explained if this referendum passes, individuals or towns could go to court to detach from the new taxing district. The committee discussed starting the union negotiations with the recycling department because the contract expires on November 30th, 2019. Durston explained that Flowers sanitation does curbside recycling in Farmersville for a monthly fee and a pick up once a month. Young reported Coordinator Daniels will do the paperwork and supervise until a decision is made on what to do with the recycling program. Moore doesn't want to pay anyone else to recycling. Committee discussed the option of closing all the drop sheds except Hillsboro. **Motion by Furness and second by Loucks to recommend to the full board to close all the drop sheds immediately except for the Montgomery County Recycling Center located in Hillsboro and offer no recycling pick up services for the rest of this fiscal year. All in favor, motion carried.**

7. **Fee Schedule for IS Services for Non-General Fund Offices Update/Approval:** Beeler reported she had IS Manager Watkins prepare a memo with prices to offices supported by a tax levy for IT services and wanted to clarify if Animal control and recycling should be included. Moore stated he wants to charge recycling and animal control departments for IT services. The motion made last month was supposed to be for levying taxing bodies and include ambulance but not animal control and recycling. Beeler read off the fees that were figures for each office based on last year's usage of the IT Department. The 708 board would be charged \$665, \$2,500 for animal control, \$1,000 for the Coroner's Office, Health Department is \$2,000, Highway Department is \$2,500, VAC is \$1,000 and Recycling would be charged \$2,100. They are still working on the number for ETSB. Beeler stated we would need to do a contract and not an Intergovernmental Agreement with these offices for IT services. The committee approved to stick with the motion made last month to only charge the departments that levy taxes and include the ambulance billing department.
8. **IMRF Update/Approval:** Lohman stated she received an email today regarding board members on IMRF and they are checking with their attorney on the new state law.
9. **Resolution County Cannabis Retailers' Occupation Law Update/Approval:** Committee reviewed two drafts of model ordinances regarding Cannabis sent by UCCI and updated by Coordinator Daniels. These have been sent to the States Attorney for review. The committee will need to approve an amount to put in the ordinance. **Motion by Beeler and second by Moore to approve the Resolution for County Cannabis Retailers' Occupation Law at the rate of 3.75% in unincorporated areas and 3% in the municipality's contingent on the review by the States Attorney. Beeler stated she spoke with the municipal mayors and they will charge a tax on the sale of cannabis. All in favor, motion carried.** The other resolution to ban the sale of businesses will be addressed in Coordinating Committee.
10. **Finance/Budget Control Policies and Procedures Update/Approval:** Beeler reported she spoke with KEB today and they are willing to help us set up a program to track grants for the auditing procedures. Could set up a procedure to have the County Board vote on all grants that are awarded and received.
11. **ETSB Contract and Dispatching Services Update/Approval:** Beeler reported the ETSB board met and they voted down the county proposal of reimbursement 41% of the salary costs for Telecommunicators and 9% for an Admin fee. Robbins reported all but two dispatchers were at that meeting and are unhappy they may lose their jobs. ETSB will be meeting with Christian County 911 tonight to look at consolidating 911 services. The grant will go to the ETSB Board and they can give the money where they want. Our board meeting is on the 10th and they will meet on the 11th and

give the county an answer on their decision on the 12th. Christian County's Sheriff is in charge of the dispatchers, discipline, hiring and firing. Robbins stated we have to get a contract with Motorola for the 911 software. 911 is purchasing the dispatch portion of the software and the sheriff's portion would be \$25,000. Beeler wants the record to show that July 15, Nimmo requested info and he was given the information on July 18. Beeler reported Joe Gasparich requested info on the 12th and was the info was sent to him on Aug 15th. Beeler reported the list included the breakdown of the employee costs and the operation/admin fees.

12. **A Resolution Committing Certain County Revenues to Specified Expenditures Update/Approval:** Nothing new to report on the email from KEB.
13. **Resolution to Convey Deed for parcel ID #10-33-134-006 in North Litchfield Township to the City of Litchfield Update/Approval:** Motion by Moore and second by Furness to approve the resolution to convey deed for parcel #10-33-134-006 in North Litchfield Township to the City of Litchfield. All in favor, motion carried.
14. **Resolution to Convey Deed for parcel ID #15-04-428-015 in South Litchfield Township to the City of Litchfield Update/Approval:** Motion by Loucks and second by Moore to approve the resolution to convey deed for parcel #15-04-428-015 in South Litchfield Township to the City of Litchfield. All in favor, motion carried.
15. **Resolution to Convey Deed #15-05-229-009 in South Litchfield Township to the City of Litchfield Update/Approval:** Motion by Furness and second by Loucks to approve the resolution to convey deed for parcel #15-05-229-009 in South Litchfield Township to the City of Litchfield. All in favor, motion carried.
16. **Resolution to Convey Deed #18-23-454-004 in Fillmore Township to Michael Wilkerson Update/Approval:** Motion by Moore and second by Loucks to approve the resolution to convey deed for parcel #18-23-454-004 in Fillmore Township to Michael Wilkerson. All in favor, motion carried.
17. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
18. **Other Business Update/Approval:** None
19. **Public Comments Update/Approval:** None

Motion by Loucks and second by Moore to pay bills and approve payroll. All in favor, motion carried

Motion by Moore and second by Robinson to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 6:35 PM. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

HWE Committee Meeting Minutes

Date: Tuesday, September 3rd, 2019

Time: 4:00 PM – County Board Room

Members Present: Chuck Graden, Connie Beck, Mark Hughes, Sandy Johnson, Glenn Savage, Richard Wendel and Evan Young – Megan Beeler

Members Absent: None

Others Present: Sandy Leitheiser and Bill Gonet

The committee met today to discuss the following:

1. **Elections Update/Approval:** Clerk Leitheiser stated today is the first day to circulate petitions. The filing period is November 25th to December 2nd, 2019. Leitheiser reported the IMRF law that just got signed by the Governor regarding County Board members receiving an IMRF pension was sent to Bryant Hitchings to interpret the new law. The three board members this new law will impact are Miles, Beck and Wendel.
2. **EPA Report Update/Approval:** Gonet reported
 - a. SFY 2020 IL EPA funding. Gonet reported the state will pay as long as someone is in training after he retires in February 2020. If the new person is not able to be certified by the State then they may stop paying. Gonet reported the State said they could train the new person and in some cases it may take up to a year to train someone. Gonet stated there are things that the new person will need to know how to do in his office and if they are computer savvy they could learn in a month. Gonet is retiring February 28th 2019. Candidate would need to be able to learn the financial and electronic filing aspects of the job. Young received a letter from ILEPA regarding the emissions of the landfill. It is pending a 30 day review and Gonet stated this is normal procedure. Leitheiser stated she received a notice that needed to be posted on the outside of the building. Committee discussed a recommendation from the committee to give Gonet a salary increase based on the additional \$3,142.90 in grant funding. Another option would be to make it a bonus and pay it towards the end of his career after the start of the fiscal year in December. Gonet stated we will not see the increase until the last payment for the State Fiscal Year which would be in June 2020. Beeler stated that the committee will need to make a recommendation. Gonet stated he has been waiting for a raise for 10 years and he was never compensated for the other two people that were doing the EPA grant paperwork.
Motion by Johnson and second by Savage that we give the EPA state grant increase for a bonus to Gonet in the first quarter of FY 2020. All in favor, motion carried. Amend motion: Motion Johnson and second by Savage to give a bonus to Bill Gonet in the amount of the increase of the state reimbursement subject to coordination with payroll and IMRF before Feb. 28th, 2020. All in favor, motion carried. Beeler stated this will not need to go to the full board and just be presented in the FY 2020 budget. The committee discussed budgeting two months extra salary to account for the overlap for the new person to be hired in January to train with Gonet. Beeler asked the committee to discuss the starting salary for the new EPA inspector. Gonet stated EPA Level 10 as high as you can go and according to state classification he should be making \$90,000 year. Gonet stated he was hired in 18 years ago at \$21,000. The committee discussed posting the job in November.
3. **Recycling Program and Events Update/Approval:**
 - Mike Hand Resignation – The committee discussed the resignation of supervisor Mike Hand what to do on replacing the supervisor considering the financial issues with the recycling program.
 - Electronics Recycling Drive is scheduled for Saturday, October 19th, 2019 in Litchfield from 9:00 am to 1:00 pm. We will need someone to run the forklift truck on that Saturday and Graden stated that whoever works should be paid no matter who it is. There is money in the overtime line item to pay someone four hours on Saturday. Young stated the Personnel Committee would like to keep the recycling open but drastically close some of the drop sheds. Yeske stated close them all except for Hillsboro and take it to the people on the ballot in the spring and this way you will know how much the people and municipalities want the recycling program. It would be hard to pick and choose which drop sheds to close. Young stated the U of I study said the only way recycling would work is for the towns to bring the material to the county.

- **Closing Drop Sheds:** The committee discussed the financial issues with the recycling program and that a non-bind referendum advisory question could be put on the March 2020 election. Leitheiser stated she did some research on the statue to put an advisory question on the ballot. The public would need to know what impact this would have on their tax bills. Should this pass and be put on the ballot, the county board would need to set up a special service board to oversee the money distribution like the ambulance and 708 boards. The county board would conduct a public hearing and a notice has to be set out to all property owners of about 18,000 parcels in the county that would be subject to this new tax. If a town or individual were to petition the court, they could not pay the extra tax. Leitheiser wanted the committee to have the knowledge of the work and expense involved with adding an advisory question to the ballot. Young stated he has had conversations with Brian Damming and to haul single stream recycling to Blooming for \$75 per ton. They don't pay us for material anymore. Young reported Chris Daniels will help with supervising the recycling department until another person is hired. Young reported the union grievance went away with the resignation of Mike Hand and if we hire another working supervisor there will be another grievance. Beck asked if Daniels was going to received extra compensation for overseeing the recycling program until another person is hired. Discussion took place on paying Daniels for filling in for Mike Hand. Hughes and Savage asked Beeler if there was money in the budget and Beeler stated we could give a bonus to Daniels like the time before when she filled in the last time the position was vacant. Beeler asked about making the recycling be its own 502 c 3 and maybe they could collect a subscription fee and maybe look at privatizing recycling. The Host fees would then go back to general fund. Closing drop sheds would mean taking all the supplies and equipment. Beeler stated we don't own any of the property that the drop sheds are on and this would be discussed at the next mayor's meeting that will be scheduled after the full board meeting. **Motion by Beck and second by Hughes to recommend to the full board to close the drops sheds in Farmersville, Waggoner, Donnellson, Panama and Irving immediately. Savage votes against the motion and stated the tax payers pay for this service. Young stated the shortfall is paid out of coal money and not taxpayer's money. Abstain by Savage. Ride out the recycling for one month regarding personnel. Motion carried.**
- 4. **Animal Control Facility Program Update/Approval:**
 - **Municipal Contracts** – Beeler reported a draft of the municipal contract and prices were shared at the last mayor's meeting based on the short fall. Beeler stated the Mayors shared a concern they have no control over the expenses and Beeler understands the issue. Beeler stated to base the fees based in on true costs of running the facility and figure out how to disperse the costs to the municipalities. Charge them on a per call basis. The current fee for pickup is \$50 for dogs and \$40 for cats. The municipalities had not paid for bite cases, humane investigations and neglect calls since the facility was built. The committee reviewed the spread sheet with the total number of calls per town for the last four years and discussion took place with Beeler on what the county would need to charge to cover expenses. The county would charge \$100 for calls for pickup of stray dogs and cats, \$50 if they brought us the animal, \$250 for bite cases and humane investigations, and \$200 per call that requires a response on nights, weekends and holidays. **Motion by Beck and second by Hughes to charge the following for animal control services: \$100 to pick up dogs and cats; \$50 if they bring us the animal; \$250 for bite cases and human investigations, and \$200 per call that requires a response on nights, weekends, and holidays. All in favor, motion carried.**
- 5. **Executive Session for Personnel, Litigation, Property Acquisition Update/Approval:** (if needed)
- 6. **Other Business Update/Approval:** None
- 7. **Public Comments:** None

Motion by Wendel and second by Johnson to pay the Bills. All in favor, motion carried.

Motion by Beck and second by Savage to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 5:55 pm. Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board

Personnel Committee Minutes

Date: Thursday, August 29th, 2019

Time: 5:00 pm - County Board Room

Members Present: Kirby Furness, Megan Beeler, Bill Bergen, Sandra Johnson, Ron Deabenderfer, Donna Yeske and Chairman Evan Young

Members Absent: None

Others Present: Sandy Leitheiser, Nikki Lohman, Ray Durston and Tony Johnston

The committee met to discuss the following:

1. **Employee Health Insurance Update/Approval:** Tony Johnson of CIBC addressed the committee with the final renewal from Health Alliance with an increase of 2% for the employee health insurance. Johnston stated the County could be a candidate for a self-funding group that is more risk but cheaper premiums. Last month talked about a generic tier and no members would be impacted by a zero dollar tier added. CIBC researched and every pharmacy will be able to sell zero dollar drugs through Health Alliance. We are currently with Lincoln Financial Group and the Dental went up 13%, the vision at 0% and Life Insurance was also a 0% increase. CIBC shopped it and got Met Life premiums for Dental with a -4.4% decrease from the current premium and Vision at a -9.5% and the Life Insurance would decrease and save the county about \$1,200 per year. **Motion by Bergen and second by Deabenderfer to change Dental, Vision and Life Insurance to Met Life. All in favor, motion carried.** Johnson stated they will set up employee meetings for open enrollment in November because the insurance takes effect December 1st, 2019. The committee approved going with Health Alliance and the 75% HRA. **Motion by Beeler and second by Johnson to accept the Health Alliance renewal for FY 2020. All in favor, motion carried.**
2. **Sheriff Department Personnel Update/Approval:** Deabenderfer expressed some questions regarding the Sheriff's Memorandum of Understanding with the Chief Deputy and Jail Administrator positions that were submitted last month.
3. **Recycling Facility Staffing Update/Approval:** Young reported Recycling Supervisor Mike Hand submitted a letter of resignation on Friday and gave a two week notice. Furness stated it is time to really discuss the future of keeping recycling due to the budget cuts. Beeler stated the county could float recycling one more year to allow the citizens a chance to vote in the spring on a non-binding referendum. Beeler added that some drop sheds would need to be closed and we would need to make some serious changes. Beeler would like to see a non-binding question on the ballot for the March 17th, 2020 election. HWE committee will need to review the drop sheds and decide which ones to eliminate. Furness asked who is going to supervise the recycling department and if the recycling supervisor position will be replaced. Young stated that Coordinator Daniels can oversee things a couple of months until someone is replaced. Young stated that some of the new drop sheds should have never been added with the budget problems. The U of I study showed that the municipalities should be bringing their recycling materials to us in order for the program to work. The issue is manpower and not having enough labor. Young stated he has spent several days out there helping bale material. The committee discussed closing all the drop sheds and have them bring it to the Hillsboro facility.
4. **Local 773 Union Contract (Recycling) Negotiations Update/Approval:** **Motion by Beeler and second by Yeske to negotiate with Local 773 representing the Recycling Department. All in favor, motion carried. Daniels will schedule the negotiations after the full board meeting.**
5. **Employee Personnel Manual Update/Approval:** The committee continues to review the recommendations from IPMG on the employee manual. The committee discussed the current employee drug testing procedures and the last time we did random testing was the fall of 2018.
6. **Employee Drug Policy Update/Approval:** Committee will review information from the Cannabis Seminar regarding the revision of the Drug Testing Policy in the employee manual for the legalization of Cannabis.
7. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** Not needed
8. **Other Business Update/Approval:** The committee discussed just having a couple of the committee members meet for union negotiations. Beeler stated VISTRA had a conference call/webinar today and they are hearing people voice their concerns with the property taxes and are considering a graduated step down of property taxes over a three year period. Power plant status to a Fair Market Value that will then hit FY 2024. They don't know if negotiations with all the taxing bodies will be together or separate and will get back to Beeler. The State has a formula of taxing solar at \$218,000 on each 2 Mega Watt facility. No tax formula on the batteries.
9. **Public Comments:** None

Motion to adjourn by Yeske and second by Johnson. All in favor, motion carried. Meeting adjourned at 7:40 pm

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Road & Bridge Committee Meeting Minutes

Date: Thursday, September 5th, 2019

Time: 8:30 AM – Highway Department

Members Present: Gene Miles, Bill Bergen, Jim Moore, Dave Loucks, Dennis McCammack, & Evan Young

Members Absent: Glenn Bishop

Other Present: County Engineer Cody Greenwood

The committee met to discuss the following:

1. **Sale of Surplus Equipment Update/Approval:** Bids were opened for the remaining paint booth equipment. Justin Rister submitted a bid in the amount of \$3,751 for the spray booth and mixing room and \$1.00 on the Prep Station. Donald Maxey submitted a bid in the amount of \$2,500 for the spray booth and mixing room and \$500 on the prep station. Rister was present for the bid opening and Maxey was not, so Rister was given a chance to up his bid on the prep station to \$501. Motion by McCammack and second by Moore to sell the equipment to Rister in the amount of \$4,252. All in favor, motion carried.
2. **Village of Walshville Street Issues Update/Approval:** There was a lengthy discussion of the road through the Village of Walshville with a few of their board members in attendance. They requested that the county take over the maintenance of the road since they don't have money to keep it up as they only get about \$1,600 per year in MFT funds. There is a lot of commercial and farm traffic using that road and the Village of Walshville is considering installing stop signs and speed bumps with weight limits if they fix it. Greenwood shared another bypass option that would only require one curve instead of the current five curves through town. This option would require easements from property owners to make this new road. The committee discussed helping to fix the road temporarily and the Village will start talking to property owners regarding the easements. Greenwood will also check into TARP funds for this project of building a new road that could be four to five years from now.
3. **Resolution #2019-18 to appropriate funds for 1201 BCA, Possum Lane Pipe Culvert, Fillmore Twp. (50%), Montgomery County (50%) Update/Approval:** Motion by Loucks and second by Moore to recommend the Resolution #2019-18 to appropriate funds for 1201 BCA, Possum Lane Pipe Culvert in Fillmore Township which is a 50%/50% project and the county share is \$4,750. All in favor, motion carried.
4. **Executive Session Approval:** Motion by Moore and second by Loucks to enter into executive session. All in favor, motion carried. Time: 9:30 am.
Motion by Moore and second by McCammack to come out of executive session. All in favor, motion carried. Time: 9:40 am
5. **Highway Maintainer Job Opening Update/Approval:** Motion by McCammack and second by Loucks to hire Jaren West to fill the maintainer vacancy.
6. **Double Drum Vibratory Roller Purchase Update/Approval:** Greenwood reported he inquired about purchases the double drum vibratory roller that they have been renting. They are asking \$110,000 for the 2015 unit with 1157 hours. They will deduct the current rental price so \$95,548.78 is the balance to purchase the machine. The rental rate is \$5,500 per month and they owe for two months. Our current roller is a 6.5 ton on can't do the blade mixing jobs. Greenwood stated the purchase would come out of the pipeline money and the rental of the unit comes from another fund. **Motion by Bergen and second by Moore to purchase the Double Drum Vibratory Roller for an amount not to exceed \$95,000 and to negotiate a trade for our old roller. All in favor, motion carried.**
7. **New Overhead Doors on Collision Center Update/Approval:** Greenwood reported we are getting two new steel insulated overhead doors with one panel of glass and openers from Glenn Brothers in the amount of \$12,881. The difference in price from glass is about \$5,000 and the glass has less than a 2 "R" value. The total price for the electric and concrete work with the price of the doors will be \$26,244.
8. **Office Remodel/Addition on Collision Center Update/Approval:** Greenwood shared a revised set of plans submitted by Hurst-Rosche for the office remodel and option 2 is to use the current footprint of the Collision center for the office and maintenance garage. The timeline would be to bid the project out by next spring and move in the fall or winter of 2020. Greenwood will check with the City of Hillsboro to

see if they want the current property before they demo the current structures. Greenwood stated Hurst-Rosche could give us an estimate costs for option 2 to see if the committee wants to proceed with the design work to bid out the project.

9. **Other Business Update/Approval:** The committee discussed the damaged guard rail on East Union in Nokomis and they need to bid out the labor and material to submit to the insurance company.

Motion by Bergen and second by Loucks to Pay Bills. All in favor, motion carried.

Motion by Moore and second by Loucks to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 10:25 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.