

## Montgomery County Board

### Long Agenda

For Tuesday, October 13<sup>th</sup>, 2020 – 5:30 PM

---

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, September 8<sup>th</sup>, 2020 via teleconference.

**The meeting was called to order by County Board Vice Chairman Megan Beeler at 5:30 PM.**

**Roll call was taken -      members present,      members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young

**Members Absent:**

**Pledge of Allegiance to the flag was led by \_\_\_\_\_**

**Mileage and Per Diem Approval: Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the Mileage and Per Diem.**

**ROLL CALL VOTE** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young      **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 8<sup>th</sup>, 2020.      All in favor, motion carried.**

**CONSENT AGENDA: No Reports for this Month.**

1. **Ambulance Billing Report** -- Sherry Greenwood –
2. **Animal Control Report** ---- Amanda Daniels –
3. **Circuit Clerk's Report** ---- Holly Lemons.
4. **Coroner's Report** --- Randy Leetham --
5. **County Clerk and Recorder's Report** ---- Sandy Leitheiser
6. **Health & TB Department Report** ---- Hugh Satterlee.
7. **Highway Department Report** --- Cody Greenwood.
8. **Probation Office Report** ---- Banee Ulrici
9. **Public Defender's Report** ---- Erin Mattson .
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman.
11. **Sheriff's Report** ---- Rick Robbins -
12. **SOA Report** ---- Ray Durston.
13. **States Attorney Report** -- Bryant Hitchings.
14. **Treasurer's Report** ---- Nikki Lohman.
15. **V.A.C. Report** ---- Dave Strowmatt.

lower half of the Historic Courthouse and filters are done in all the buildings. Brown stated he will need to get some more salt for this winter.

2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:** The committee discussed putting this project out for bid. Sneed will discuss with Hillsboro Commissioner Danny Robbins.
3. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:** Sneed reported he will follow up with Evan Young to see what has been done.
4. **Outdoor Kiosk Update/Approval:** Holly Lemons reported she purchased an Outdoor Kiosk to be able to pay fines at any time and it will be billed to the CARES Act funding. Lemons stated the unit will need to have electrical and asked for suggestions on where to put the unit and who can do the installation. Sneed recommended calling an outside resource for installation. Watkins reported the unit will also require a data line because it is similar to an ATM machine. The Kiosk will need to be put on a concrete pad and will require some type of awning or outer shell over the top to keep it out of the weather. This kiosk will only be able to take payments for the Circuit Clerk's Office and Lemons stated it has other capabilities but another office will need to purchase their own software to accept payments. The committee approved the installation of the Kiosk in front of the New Courthouse.
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
6. **Other Business Update/Approval:**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Donna Yeske:

1. **MCEDC Update/Approval:** Belusko reported DCEO has a new grant out for businesses that are impacted by lack of tourism and events. Theaters, bars and restaurants should apply for these grants that could be as much as \$25,000 per business. The Business can do the application on their own using the Big Illinois website. Belusko stated the CARES grant is still available and municipalities are struggling from people not being able to pay their water bills so they should apply. Belusko reported they have been working with Whisper Internet for services in the rural areas. Litchfield School District made a hard and fast ruling that if they chose on line learning that is what you have to do for the rest of the year. If family is on free or reduced meals, they will get a substantial discount for internet. Belusko stated CTI can't build out quick enough and Whisper Internet can build out with new technology where signals can go through trees and metal. Belusko stated they need 400 early sign ups by October 31<sup>st</sup>, 2020. Royelle is no longer putting up towers.
  - **Revolving Loan Fund Update/Approval:** the RLF balance is about \$84,000 and the two clients are paying their loans. Mr. Deabenderfer has given Belusko some info on the RLF By Laws to present to the RLF Committee. Beeler asked if they need more money budgeted for the RLF. Committee discussed a possible Round 2 for the Business Relief Grant if there is another shut down. Yeske stated the original RLF program was set up with \$250,000 and there were a couple of bad loans in the beginning. The balance is about \$84,000 and \$50,000 is loan out. Committee

with a small reception. The big celebrations will be on June 5<sup>th</sup>, 2020. Each municipality will paint a birthday cake. There will be advertising to take place and some people and organizations are donating and helping out. There will be a time capsule that will be stored in a crypt for 50 years. They Crypt was chosen to keep things dry.

**8. Purchase of Wooden Nickels for Bicentennial Celebration Update/Approval:** The committee approved the purchase of 15,000 wooden nickels for \$1,500. Whitworth reported that the county municipal historical societies are getting involved. Yeske shared information regarding the events they have planned for February and June 2021.

**9. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**

**10. Other Business Update/Approval:**

**11. Public Comments Update/Approval:** None

**12. Other Business Update/Approval:** *(not needed)*

**E.M.A and AMBULANCE REPORT:** Given by Bill Bergen:

1. **Ambulance Billing Office Update/Approval:** Julie Kiefer addressed the committee regarding an issue with ambulance services and billing when she called for a lift assist. Bergen will check with 911 dispatching on what their protocol is for calls where someone just needs lift assistance. Kiefer will call Hillsboro Ambulance to see what their protocol is for this circumstance. Bergen stated that Greenwood and Lewis typed up a letter regarding charging the City of Litchfield and hourly charge per the February committee minutes. The billing department is still getting mail for the City of Litchfield ambulance billing. Greenwood called Litchfield and told them she was going to mark the mail "return to sender". They have made some bank deposits and kept track of everything they did. Beeler stated the City of Litchfield knew they were going to get billed for collections that took place after the established time frame. The committee approved an invoice and letter prepared by for ambulance billing from January 2020 to September 2020. The fees totaled \$1,628 for \$20 per hour that included packing up their files. Greenwood reported they invoiced \$78,032 during this timeframe for Litchfield. The fees paid by Litchfield will be deposited and dispersed to the ambulance districts next year.
2. **EMA Report Update/Approval:** Greg Nimmo was not on the conference call but he does send out a weekly update each Friday via email.
3. **COVID-19 Pandemic Report Update/Approval:** Nimmo gives weekly updates via email.
4. **CURES Grant and FEMA PA Grant Update/Approval:** Beeler stated that Nimmo called him and we were able to claim all the Public Safety salaries during the COVID-19 pandemic closure. Beeler stated we should receive the \$318,000 that was allocated for Montgomery County and it will help the County Deficient this year.

program has its own issues and he doesn't know how this money will be determined when it comes in. Beeler stated she has asked the Auditor on how the COVID reimbursement will be handled. Beeler stated we need to sit down and figure out what budget amendments are need for next month. Nimmo stated there will be additional funding available through April 2021. Beeler asked for recommendations on how to handle the Wish List for future purchases and would like to set up a meeting with Bruce, Nikki, and Curt.

2. **COVID-19 Business Grants Update/Approval:** Beeler reported the Economic Development Committee discussed offering a second COVID-19 Business Grant. DCEO is offering another business grant for up to \$25,000 and they will be referred to the DCEO grant.
3. **Scanning Machine at the New Courthouse Update/Approval:** Sheriff Robbins reported a new scanning machine would cost about \$23,000. Beeler stated the current machine is working and suggested putting some money in office 375, Building and Grounds for a scanning machine at the New Courthouse. Beeler also stated they will check with Judge Roberts to see if the Court fund would be willing to put some money in towards to purchase if the old machine fails.
4. **VISTRA Power Plant Legislation Update/Approval:** Durston reported discussion took place with the taxing bodies regarding legislation (SB 3442) proposed by Senator Koehler and Co-sponsored by Senator Manar. Durston stated Senator Manar is optimistic that action may be taken on this Bill after the Veto Session.
5. **Power Plant Taxing Body Meeting 9-30-20 Update/Approval:** Beeler and Durston reported four Taxing Bodies affected by the Power Plant closure attended a meeting on September 30<sup>th</sup>, 2020.
6. **Coffeen Power Plant Appraisal and Taxes Paid Update/Approval:** Beeler reported the taxing bodies agreed that we should conduct an appraisal of the Power plant and we need someone with experience. Durston stated the other four counties losing a VISTRA power plant is hiring Charles Argianas to perform their appraisals and he offered to do ours for \$9,000.

**Motion by Beeler and second by \_\_\_\_\_ to approve hiring Charles G. Argianas to do an appraisal of the power plant for an amount not to exceed \$9,500. All in favor, motion carried.** Beeler reported Treasurer Lohman received an email last week and the current standing contract with VISTRA for their real estate taxes is being questioned for 2017, 2018 and 2019. The committee will get more information.

7. **DEVNET Remote Access Update/Approval:** Beeler stated Durston and Lohman asked to purchase remote access to DEVNET and it can be used by the Public so they don't have to come to the Courthouse. You can see more information regarding tax bills that you don't see on Beacon. Lohman stated the first year cost is \$3,918 and then each year would be \$1,300. Lohman said she has some money in her budget for this cost.

12. **Meeting Dates for 2021 Update/Approval:** The committee reviewed and approved their meeting dates for 2021.
13. **Other Business Update/Approval:**

**H.W.E. COMMITTEE REPORT:** Given by Chairman Chuck Graden:

1. **Elections Update/Approval:** County Clerk Leitheiser shared a Press Release she is sending local media regarding Vote by Mail and Early Voting Updates. She stated our outdoor Ballot Drop Box is now in place as of 10:00 AM yesterday, and close to 100 ballots have been deposited inside it so far.
2. **EPA Report Update/Approval:** Daniels reported she and Assistant Shari Hutchins went to the Landfill last week and will schedule some training with the Springfield EPA Office next week to perform a couple of open dump inspections.
3. **Electronic Recycling Drive Update/Approval:** Daniels reported an Electronics Recycling Drive has been scheduled with BLH for Saturday, October 17<sup>th</sup> from 9am to Noon at the new highway department building located at routes 185 and 127. The committee approved having a county employee operate the fork lift for the event.
4. **Animal Control Facility Program Update/Approval:** Beeler reported she was informed by the Treasurer's Office that we received and deposited a couple of checks for VIP Pet Care in the amount of \$2,738 that were supposed to be for Montgomery County TN. We have to figure out how to reimburse the money. We need to set up a procedure for payroll when enrolling new employees and a vendor needed to be paid through the vouchers system in order to give a 1099.
5. **Meeting Dates for 2021 Update/Approval:** The HWE committee will be combined with the EMA committee on December 1<sup>st</sup>, 2020 and will decide on a meeting date at that time.
6. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** (if needed)
7. **Other Business Update/Approval:** None
8. **Public Comments Update/Approval:** None

**PERSONNEL COMMITTEE REPORT:** Given by Kirby Furness:

1. **Employee Health Insurance Update/Approval:** Amanda Mast of CIBC reported they negotiated the employee health insurance renewal rate with Health Alliance from 9.9% to 3%. The Single coverage POS plan is going from \$75.30 to \$77.55 for an increase of \$2.25 per month. The Ancillary renewals with MetLife for Dental will increase 7% and there will not be an increase on vision, life and voluntary life. Mast reported 56 employees completed the Employee satisfaction survey and shared the results with the committee. Once the full board votes on the renewal, CIBC can move forward with getting everything ready for the employee open enrollment.

**Motion by Furness and second by \_\_\_\_\_ to recommend the renewal with Health Alliance at a 3% increase for the employee insurance. All in favor, motion carried.**

**Motion by Miles and second by \_\_\_\_\_ to approve Resolution 2020-14 to appropriate funds for 1216 BCA, SN: 068-3031 Pile Repairs and Montgomery County Share will be \$9,455.30. All in favor, motion carried.**

1. **Montgomery County Electronics Recycling Drive Update/Approval:** The committee discussed the Electronics Recycling Drive scheduled for Saturday, October 17<sup>th</sup>, 2020 from 9:00 am to Noon. The drive will take place at the new Highway Department facility on the corner of Routes 127 and 185. BLH of Springfield will be conducting the drive and will need use of the county forklift to load the trucks. The committee agreed that a county employee will operate the forklift that day.
2. **New Highway Department Update/Approval:** Greenwood reported the highway department staff has been preparing the new building and is looking for guidance to hire outside services to complete the project. Greenwood stated walls have been framed up, flooring is sheeted, some new windows are in and Bondurant has roughed in the plumbing. Greenwood has received estimates to hire out the HVAC, Electrical, drywall and painting.

**Motion by Miles and second by McCammack to approve the estimates and purchase of the handrail for \$4,250, Interior doors and glass for \$18,690 and \$26,938 for the mini split heating and air conditioning. All in favor, motion carried.**

3. **Other Items:**

4. **Public Comments:** None

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:**

**SCHEDULE CHANGES:**

**APPOINTMENTS:**

**PUBLIC COMMENTS:** None

**PAY BILLS AND PAYROLL:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps**

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to pay any invoices for Adams, PC and Book & Moore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: In favor – Against – 0, Absent – Abstain – 3 (Moore, Bishop, and Furness). Motion carried.**

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to pay all other approved bills and Payroll. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2020.**

**RECESS:** Until the Full Board on Tuesday, November 10th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting Adjourned at \_\_\_\_\_ pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser