

**Montgomery County Board
Minutes**

For Tuesday, October 13th, 2020 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, October 13th, 2020, via teleconference.

The meeting was called to order by County Board Vice Chairwoman Megan Beeler at 5:30 PM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Chairman Evan Young. (Chairman Young was on conference call).

Members Absent: None

Pledge of Allegiance to the flag was led by Circuit Clerk Holly Lemons.

Mileage and Per Diem Approval: Motion by Miles and second by Hughes to approve the Mileage and Per Diem. ROLL CALL VOTE: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Deabenderfer and second by Moore to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 8th, 2020. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood –report was submitted.
2. **Animal Control Report** ---- Amanda Daniels –report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman- report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston- report was submitted.
13. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by Sneed to approve the 15 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated there was no meeting this month
- **CEFS Board** – Fogle reminded everyone winter is coming and to encourage residents

who are in need to apply for the ILHEAP assistance.

- **911 Board** – Bill Bergen reported they will have a meeting next week.
- **Health Department** – Sandra Johnson stated the Health Department has given 450 flu shots so far.
- **IL Association of County Officials** –Bergen said there is no report at this time.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated the Planning Commission met and now have a draft of the Wind Siting Ordinance.
- **Senior Citizens Board** – Deabenderfer stated the Senior Citizens Board met and their insurance was cancelled due to five claims submitted (three for roof damage and two for parking lot accidents). Needed a new carrier by Oct. 19th , and a Springfield based company, Troxell Insurance, was hired.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported they plan to meet Thursday.
- **WCDC** – Wendel reported the policy board met Thursday and held interviews for a Litchfield Job Center assistant.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Vice Chairwoman Megan Beeler:

1. **Census Count Committee Update:** County Clerk Sandy Leitheiser gave an update regarding the upcoming Census response deadline.
2. **COVID-19 Pandemic Update:** Beeler stated the expenses were submitted for the CURES grant.
3. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Beeler asked for approval to extend the Proclamation of Disaster in Montgomery County. **Motion by Beck and second by Robinson. All in favor, motion carried. (For copy, see Resolution Book 18, page 100).**
4. **2021 Holiday Schedule Approval:** Beeler reported the committee reviewed and approved a proposed list of the holidays for 2021. **Motion by Beck and second by Beeler to approve the 2021 Holiday Schedule. All in favor, motion carried. (For copy, see Resolution Book 18, page 101).**
5. **Meeting Dates for 2021 Approval:** Beeler stated the committee reviewed and discussed the meeting dates for 2021. **Motion by Moore and second by Hughes to approve the 2021 Meeting Dates. All in favor, motion carried.**

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there were a few maintenance issues this month and gave an update on the brick work completed at the Historic Courthouse and painting done at the Jail.
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update:** Sneed reported the committee continues to work on available office space per a request from the Coroner.
3. **Outdoor Kiosk Update:** Sneed reported Circuit Clerk Holly Lemons purchased an outdoor kiosk to be used to pay fines at any time and it will be paid from the Automation Fund since it was approved by the Judge. Lemons stated they hope to be able to bill the cost of the kiosk to the CARES Act funding. Sneed said this kiosk will only be able to

take payments for the Circuit Clerk's Office and should be installed by the end of the year.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported DCEO has a new grant out for businesses impacted by lack of tourism and events; and theaters, bars and restaurants should apply for these grants worth as much as \$25,000 per business, She also stated the CARES grant is still available for municipalities for residents unable to pay their water bills. Yeske reported Wisper Internet is looking for 150 residents to sign up for rural internet service.
 - **Revolving Loan Fund Update/Approval:** Yeske reported the committee is reviewing the Revolving Loan Fund bylaws and MCEDC Director Valerie Belusko should be contacted to answer questions.
2. **CEDS Document Update:** Yeske reported four counties have approved and signed the CEDS document; however Christian County has not signed it. She said the Committee is checking out the possibility of sharing expenses to establish another regional group approved by the EDA.
3. **Planning Commission Update:** Yeske thanked the Planning Commission for all their work on the amendments to the Wind Energy and Siting Ordinance.
4. **Wind Energy & Siting Ordinance Amendments Update:** Yeske said the Wind Energy and Siting Ordinance is now ready for a 30 day review so the board can take action next month.
5. **Bike Trail Update:** Yeske thanked the Highway Department for fixing the issue on the bike trail.
6. **Montgomery County Bicentennial Update:** Yeske thanked Patty Whitworth for her work on the Bicentennial Committee and said the next meeting is planned for October 28th, 2020, at the Butler Fair Grounds.
7. **Purchase of Wooden Nickels for Bicentennial Celebration Update:** Yeske said the committee discussed and approved the purchase of 15,000 wooden nickels for \$1,500. Yeske stated there are two events planned for the County Bicentennial Celebration, with the first to be held on February 12th, 2021, and the second one on June 5th, 2021.

E.M.A and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported the committee heard from a concerned citizen regarding an issue with ambulance services and billing when a call was placed for lifting assistance. Bergen said he will check with 911 dispatching about their protocol for calls when someone needs lift assistance.
2. **EMA Report Update:** Bergen deferred to EMA Director Nimmo, who stated there are 98 new COVID cases since the last board meeting and six more deaths. He said there is an average of 9,000 Illinois deaths for COVID in the past seven months.
3. **CURES Grant and FEMA PA Grant Update:** Nimmo reported the Federal Government has added public safety salaries as a reimbursable item under the CARES Act for COVID-related expenses. He said the County will be able to submit for the entire \$318,968 as allocated. Nimmo also reported they are also working on FEMA public assistance with a reimbursable rate of 75% on items like PPE personal protective equipment and Plexiglas.
4. **ETSB/911 Update:** Bergen reported they have installed the last two Motorola 911 stations and one will be operational by the end of this week. He said the last station had a bad phone part and they are waiting on a new part to arrive from Motorola by the end of the week. Bergen said the committee is also working on a GIS mapping issue.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler said there was \$270,062 in coal royalties received recently and it is reflected on the monthly capital improvement report. Beeler stated we have started to receive the coal tonnage reports with the revenue, which is helpful information.
2. **Review Bids for Property Casualty and Workers Compensation Insurance Approval:** Beeler stated the committee reviewed the two bids for Property Casualty and Workers Compensation – both from Diamond Brothers and Scheller Insurance agent Eric Braash. She said the committee recommended ICRMT as our carrier. **Motion by Beeler and second by Furness to accept ICRMT as our carrier for the Property Casualty Insurance and Workman’s Compensation for next year. All in favor, motion carried.** (Beeler stated we are going to lower the \$10,000 deductible to \$5,000).
3. **Review Bids for Financial Auditing Services Approval:** Beeler reported the committee reviewed four bids for Auditing services. **Motion by Beeler and second by Sneed to approve Scheffel Boyle for Auditing Services for FY 2020, FY 2021 and FY 2022 contingent upon further research. All in favor, motion carried.**
4. **CURES and PA Funding/Grant Update:** Beeler reported COVID related expenses have been submitted for reimbursement, and we were asked for additional documentation. She stated the county is putting together a wish list for COVID related reimbursable items, and a meeting will be scheduled next month for discussion.
5. **COVID-19 Business Grants Update:** Beeler reported the County will not offer any additional business relief grants, but encouraged local business to apply for the Illinois BIG Grants instead.
6. **Scanning Machine at the New Courthouse Update:** Beeler said the scanning machine at the Courthouse Complex has been having issues and may need replaced. She said funds were budgeted in office 375 (Building and Grounds) for a new scanning machine in case this one fails.
7. **Power Plant Taxing Body Meeting 9-30-20 Update:** Beeler and Durston reported four Taxing Bodies affected by the Power Plant closure attended a meeting on September 30th, 2020.
8. **Coffeen Power Plant Appraisal and Taxes Paid Update/Approval:** Beeler reported the taxing bodies attending the recent meeting agreed we should conduct an appraisal of the Power plant and we need someone with experience. She stated the other four counties losing a VISTRA power plant is hiring Charles Argianas to perform their appraisals and he offered to do ours for \$9,000. **Motion by Beeler and second by Yeske to approve hiring Charles G. Argianas to do an appraisal of the power plant for an amount not to exceed \$9,500. All in favor, motion carried.** Bishop asked if the school district is paying any portion of this appraisal and Beeler responded we could ask, but we don’t have time right now.
9. **DEVNET Remote Access Update:** Beeler reported the committee approved the purchase of a DEVNET Remote Access program for one year, which will allow employees access to Real Estate information so they can work from home in case there is another pandemic shutdown. The public would also be able to use it which would cut down on traffic in the courthouse.

10. **FY 2020 Budget Amendment Update:** Beeler presented a budget amendment updating revenues for coal royalties and expenses for COVID related items. She said a change sheet was submitted for all amended items for a 30 day review. Beeler said we will need an approval next month for amending the FY 2020 budget.
11. **FY 2021 Budget Approval:** Beeler shared a final draft of the FY 2021 budget. Beeler pointed out a few of the changes made since the last month's draft, and stated this version shows a \$500,000 deficit. Beeler stated next month's budget will be changed to put coal fund revenues in to offset this shortfall and allow the county to present a balanced budget. **Motion by Beeler and second by Johnson to recommend a 30 day review of the FY 2021 budget as presented pending health insurance updates and a general fund transfer from Office 375. All in favor, motion carried.**
12. **Adopt Estimated FY 2021 Aggregate Levy Approval:** Beeler presented the Estimated FY 2021 Aggregate Levy in the amount of \$5,685,375 for a decrease of 3.0854%. **Motion by Beeler and second by Furness to approve the estimated FY 2021 Aggregate Levy in the amount of \$5,685,375 for a -3.0854% decrease. All in favor, motion carried. (For copy, see Resolution Book 18, page 102).**
13. **Imprest Fund Update:** Beeler reported she will draft a memo to educate department heads on the proper use of Imprest Funds.

H.W.E. COMMITTEE REPORT: Given by Committee Chairman Chuck Graden:

1. **Elections Update:** County Clerk Leitheiser reported approximately 25% of the county's 16,443 registered voters have either voted early or requested a vote by mail ballot. She also said 1,577 vote by mail ballots have been returned so far, with 442 of those ballots placed in the secure drop box outside the Historic Courthouse.
2. **EPA Report Update:** Coordinator Chris Daniels reported EPA training has been scheduled.
3. **Electronic Recycling Drive Update:** Daniels reported the Electronics Recycling Drive has been scheduled with BLH for Saturday, October 17th from 9 AM to Noon at the new highway department building located at routes 185 and 127 in Hillsboro.
4. **Animal Control Facility Program Update:** Beeler reported she was informed by the Treasurer's Office we received and deposited a few checks in error for VIP Pet Care in the amount of \$2,738 for Montgomery County TN. We have to figure out how to reimburse the money.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Approval:** Furness reported they negotiated the employee health insurance renewal rate with Health Alliance down from 9.9% to 3%. He said the ancillary renewals with MetLife for Dental will increase 7% and there will not be an increase on vision, life and voluntary life. **Motion by Furness and second by Beeler to recommend the renewal with Health Alliance at a 3% increase for the employee insurance. All in favor, motion carried. Motion by Furness and second by Johnson to recommend the renewals with MetLife for dental, vision, life and voluntary life insurance. All in favor, motion carried.** Furness said the HRA has been running at 10.2%, and we should end the year with a utilization rate of about 15%, which is good news because the HRA expense was budgeted at 25% utilization.
2. **Local 773 Union Negotiations with Dispatchers and Jailers Approval:** Furness reported the committee met with Local 773 Business Agent Kelly Byrd and a few employees in this bargaining unit. **Motion by Furness and second by Beeler to enter into executive session to discuss negotiations with Local 773. All in favor, motion carried. Time:**

6:20 pm. Motion by Furness and second by Sneed to come out of Executive Session. All in favor, motion carried. Time 6:35 pm. Motion by Furness and second by Graden to approve the Collective Bargaining Agreement with the Sheriff's Department and employees in Local 773 Telecommunicator's Unit. Motion by Furness and second by Beeler to approve the MOU with Local 773. All in favor, motion carried.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Section 20-00145-00-PV Coffeen Rd. and Seven Sisters Intersection Preliminary Engineering Agreement Update/Approval:** Miles reported Hurst Rosche Engineers will do the Preliminary Engineering Services Agreement in the amount of \$47,000 to straighten the jog at the Coffeen Road and Seven Sisters Ave intersection and it will probably take place next year. **Motion by Miles and second by McCammack to approve the Preliminary Engineering Agreement with Hurst Rosche Engineers to design Section 20-00145-00- PV Coffeen Road and Seven Sisters Intersection in the amount not to exceed \$47,000. All in favor, motion carried. (See Resolution Book 18, pages 103-107).**
2. **Resolution 2020-15 to appropriate funds for 1216 BCA, SN: 068-3081 Pile Repairs, 41.11% Montgomery County/58.89% Macoupin County Approval:** Miles reported this project is in Zanesville Township on the County Line so we will share the costs with Macoupin County. He said the Montgomery County share is 41.11% for a total of \$9,455.30, and the total project cost is \$23,000 so Macoupin will pay \$13,544.70. **Motion by Miles and second by Sneed to approve Resolution 2020-15 to appropriate funds for 1216 BCA, SN: 068-3031 Pile Repairs and Montgomery County Share will be \$9,455.30. All in favor, motion carried. (See Resolution Book 18, pages 108-110).**
3. **New Highway Department Approval:** Miles reported the Highway Department staff has been preparing the new building and approved hiring outside services to complete the project. Greenwood received estimates to hire out the HVAC, Electrical, drywall and painting.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bergen and second by Robinson to approve the eight committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS/SCHEDULE CHANGES/APPOINTMENTS/PUBLIC COMMENT:

None

PAY BILLS AND PAYROLL:

1. **Approval to Pay Any Invoices to Adams PC, Point of Light, Furness Concrete & Construction, Inc., JJ Outlet, LLC, and Yeske Soaps:** Motion by Miles and second by Fogle to pay any invoices for the above listed businesses. Voice vote: In favor – 18, Against – 0, Absent –0, Abstain – 3 (Moore, Bishop, Furness and Yeske). Motion carried.

Motion by Robinson and second by Yeske to pay all other approved bills and Payroll.

All in favor, motion carried.

RECESS: Until the Full Board on Tuesday, November 10th, 2020, at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Beeler and second by Moore to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:05 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

