

**Montgomery County Board
Minutes**

For Tuesday, March 10th, 2020 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, March 10th, 2020 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Evan Young at 5:32 PM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, and Evan Young

Members Absent: Furness, Loucks and Yeske

Pledge of Allegiance to the flag was led by County Board Member Bill Bergen.

Mileage and Per Diem Approval: Motion by Miles and second by Hughes to approve the mileage and per diem.

ROLL CALL VOTE: Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Graden, Hughes, Johnson, Jones, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. No members voted no. Final vote was 18 members voted yes, no members voted no and 3 members (Furness, Loucks and Yeske) were absent. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Fogle to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 11th, 2020. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Ambulance Billing Report --** Sherry Greenwood – report was submitted.
- 2. Animal Control Report --** Amanda Daniels – report was submitted.
- 3. Circuit Clerk's Report --** Holly Lemons was present for questions and gave an update on the Criminal Traffic Assessment Act which allows credit for time served and fee waivers for low income offenders. Lemons stated the county lost \$179,841.40 from July through December due to this new state mandated program. State's Attorney Bryant Hitchings also stated Montgomery County is suffering revenue loss due to this new law. He said our county doesn't have big civil dockets like other counties have to help pay for their court services.
- 4. Coroner's Report --** Randy Leetham -- was present for questions.
- 5. County Clerk and Recorder's Report --** Sandy Leitheiser was present for questions.
- 6. EMA Director's Report --** Greg Nimmo was present for questions.
- 7. Health & TB Department Report --** Hugh Satterlee was present for questions.
- 8. Highway Department Report --** Cody Greenwood was present for questions.
- 9. Probation Office Report --** Bane Ulrici – report was submitted.
- 10. Public Defender's Report --** Erin Mattson – report was submitted.
- 11. ROE - Monthly and Quarterly Reports --** Julie Wollerman – report was submitted.
- 12. Sheriff's Report --** Rick Robbins was present for questions.

- 13. **SOA Report** -- Ray Durston -- report was submitted.
- 14. **State's Attorney Report** -- Bryant Hitchings was present for questions.
- 15. **Treasurer's Report** -- Nikki Lohman -- report was submitted.
- 16. **V.A.C. Report** -- Dave Strowmatt -- report was submitted.

APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Sneed and second by Johnson to approve the 16 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 Board did not meet this month.
- **CEFS Board** – Fogle reported he provided members information he received from CEFS promoting their services and statistics regarding their LIHEAP, Meals on Wheels and PIPP programs.
- **911 Board** – Bill Bergen stated he will give his report later in this meeting.
- **Health Department** – Sandra Johnson reported no meeting was held.
- **IL Association of County Officials** –Bergen stated he had nothing to report.
- **MCEDC** – Yeske was absent.
- **Planning Commission** – Deabenderfer stated he will make this report with the Economic Development Committee report.
- **Senior Citizens Board** – Deabenderfer reported they will meet next Monday and have sent out requests for bids to get new flooring at the Taylor Springs facility.
- **UCCI** – Miles stated he didn't attend their recent meeting.
- **U of I** – Beck reported they will meet on March 19th in Jerseyville.
- **WCDC** – Wendel stated they met in February and WCDC Director Mike Sherer said Power plant employees received a good severance package from VISTRA. Wendel said County Board member Jeremy Jones was elected as Secretary of West Central Development. Jones reported he is working with WCDC to better promote youth programs to teachers who have qualifying students.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Update on Coronavirus:** Chris-Mont EMA Director Greg Nimmo and Montgomery County Health Department Director Hugh Satterlee gave a local update regarding the Coronavirus Pandemic. Nimmo explained the Health Department is the lead agency and EMA plays a role to help coordinate efforts in disasters including pandemics. Nimmo said the Governor declared a disaster in Illinois to give us access to additional Federal Funding. Nimmo stated they have daily and weekly coordination efforts with schools, hospitals, and other local agencies and referred members to reputable websites like the Illinois Department of Health, Center for Disease Control and Ready.gov for more information. Satterlee reported there is no proof the coronavirus is sensitive to heat and humidity conditions. He said this virus has more serious health concerns than the flu and extra precautions need to be taken. Satterlee stressed all should frequently wash hands, don't touch their faces and use hand sanitizer. He said if a doctor wants to test for the Coronavirus, they have to go through the local health department to send off to one of the three state labs at this time. Satterlee also said the virus can live up to 70 hours outside the host.

1. **Central Illinois Public Transportation Ordinance & Resolution Approval:** Central Illinois Public Transportation Mobility Manager Nathan Nichols stated he has been employed at CEFS for nine years and gave an overview of CEFS services. **Motion by Graden and second by Bergen to approve the Ordinance with Central Illinois Public Transportation. All in favor, motion carried. Motion by Beck and second by McCammack to approve the Intergovernmental Agreement with CIPT. All in favor, motion carried. (For copies of Ordinance and Intergovernmental Agreement, see Resolution Book 18, pages 27-29).**
2. **Information Systems Report Update:** Young reported IT Manager Curt Watkins told the committee his department received 95 work order tickets in January which is up from 56 tickets in December. He also stated they have set up county email accounts for the 708 Board members.
3. **Census Count Committee Update:** Leitheiser reported today is the first day residents can complete their information on line for the 2020 Census. She stated her office will be available to help the public complete their census forms on line, and Farm Bureau Manager Katie Wilson will assist Farm Bureau members with their census information on line.
4. **Mayor's Meeting Scheduled for Wednesday, March 11th, 2020 at 5:45 pm Update:** Young reported he has scheduled a Mayor's meeting for March 11th at 5:45 pm in the County Board Room of the Historic Courthouse.
5. **Other Business Update:** Young reported he received a revised Intergovernmental Agreement for Centralized Emergency Dispatch Center from Sheriff Robbins. **(For copy, see Resolution Book 18, pages 30-33).** Young reported Leitheiser informed members the Montgomery County Water Company sold to EJ Cooperative in Dieterich, Illinois.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **2020 County MFT Oil Letting Results Approval:** Miles said the committee discussed the County MFT Oil Letting results from the previous day and approved the low bid from Louis Marsch. **Motion by Miles and second by Beeler to approve the bid from Louis Marsch for the County's MFT Oil Letting in the amount of \$155,082. ROLL CALL VOTE:** Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Graden, Hughes, Johnson, Jones, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. No members voted no. Final vote was 18 members voted yes, no members voted no and 3 members (Furness, Loucks and Yeske) were absent. **All in favor, motion carried.**
2. **2020 Township MFT Oil Letting Results Approval:** Miles said the committee discussed the Township MFT Oil Letter results from the previous day and approved the low bidder in each group. **Motion by Miles and second by McCammack to approve the low bidder in each group for the Township MFT Oil Letting. All in favor, motion carried.**
3. **2020 Pipe Culvert Letting Results Approval:** Miles said the committee discussed the Pipe Culvert Letter bids from the previous day and approved the low bid from Metal Culverts. **Motion by Miles and second by Sneed to approve the bid from Metal Culverts in the amount of \$1,653.12 for Group 1 galvanized culverts, \$1,755.28 for Group 2 aluminized culverts, and \$2,001.06 for Group 3 poly coated culverts. All in favor, motion carried.**

4. **City of Hillsboro Seward St. Bridge Replacement Petition Approval:** Miles said the committee discussed and approved the City of Hillsboro Seward Street Bridge replacement Petition. **Motion by Miles and second by Deabenderfer to approve the City of Hillsboro’s Petition for County Aid for the replacement of the Seward Street Bridge. Savage and Graden voted no, all others voted yes. Motion carried.**
5. **Walshville Bypass Road Update:** Miles reported the committee discussed the options for the Walshville Bypass Road, and the Village of Walshville wants to keep the original route through town. Miles reported Engineer Greenwood met with Village Officials who say we won’t be able to get the Right of Way to do the bypass road as proposed by the County. Miles reported if the County does the bypass road, it will become a county road Greenwood suggested inviting the property owners to the next Road and Bridge meeting to let us know why they won’t give up right of way for the road bypass.
1. **New Highway Department Property Purchase Approval:** Miles reported Highway Engineer Greenwood stated he emailed State’s Attorney Hitchings regarding drawing up an agreement for the property purchase and hasn’t received a return email yet.
2. **Other Business Update/Approval:** Graden asked if there is any date on the county surplus auction yet, and Sneed replied there is not.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Circuit Clerk FY 2019 Audit Update:** Beeler reported Circuit Clerk Lemons received the financial part of her FY 2019 Audit on Tuesday, March 3rd and the full board will be given a 30 day review period for action at the April meeting.
2. **SOA Report Update:** Beeler said Durston shared his report and he would like to schedule another meeting with taxing bodies to review the options of VISTRA’s proposal.
3. **Capital Improvement Fund Reports Update:** Beeler said the committee reviewed the Capital Improvement Fund, and said recycling revenues from the sale of materials have been deposited into the Coal fund office 375. Beeler reported we should start getting some additional coal royalties.
4. **IMRF Update:** Beeler said there have not been any new legislative updates since last month.
5. **Foresight Energy Agreement Approval:** Beeler reported the committee reviewed the revised Amendment to Purchase Agreement between Montgomery County and Colt LLC drafted by the State’s Attorney’s Office. She said the revised agreement was presented to the Finance Committee last month by Foresight Energy asking for some concessions in the Royalty payments. Beeler stated the original agreement was approved in 2004 for 2% royalty and the County Board approved last month to decrease the coal royalty to 1.5% through December 31st, 2020. She said State’s Attorney Hitchings also added a sentence to the agreement stating the Purchaser must provide a monthly accounting of all coal sold within seven business days of the last day of every month. This topic was discussed in executive session, after which the County Board decided to table it until next month.
6. **Finance/Budget Control Policies and Procedures Update:** Beeler stated she and Tim Fogle are still reviewing the sample policies from other counties, and they will report next month.
7. **KEB Engagement Letter Update:** Beeler reported they are looking at previous invoicing and the current engagement letter for last year.

8. **Policy for Bidding out Professional Services Update:** Beeler reported we need to look at our policy for bidding out professional services and get a list together of what can be bid out. She said the committee discussed bidding out some professional services this year.
9. **Intergovernmental Agreement Centralized Emergency Dispatch Center Approval:** The committee reviewed the revised Intergovernmental Agreement Centralized Emergency Dispatch Center as prepared by Sheriff Robbins. The ETSB Board has already approved this Intergovernmental Agreement. **Motion by Beeler and second by Graden to approve the Intergovernmental Agreement Centralized Emergency Dispatch Center between Montgomery County and ETSB. All in favor, motion carried. (For copy of Agreement, see Resolution Book 18, pages 30-33).**
10. **Resolution to Convey Deed for Parcel ID #21-19-327-006 in East Fork Township to Patricia A Ryan Russo Approval:** Motion by Beeler and second by Wendel to approve the Resolution to Convey Deed for Parcel ID #21-19-327-006 in East Fork Township to Patricia A. Ryan Russo. All in favor, motion carried. (For copy, see Resolution Book 18, pages 34-35).
11. **Surveyor Fee for County Trustee Corrected Deed for Taylor Springs Update:** Beeler reported there was an error in the legal description for a parcel deeded to the Village of Taylor Springs through the County Trustee. Surveyor Carl Nail discovered the error when surveying the property and invoiced the village of Taylor Springs \$2,000 for his extra work. Beeler said Taylor Springs paid one half of the \$2,000 invoice and the Finance Committee approved paying the remaining \$1,000 due to the error in the legal description.
12. **Executive Session for Personnel/Litigation/Property Acquisition Approval:**
Motion by Beeler and second by Graden to enter into executive session at 6:50 PM to discuss the setting of a price for sales or lease of property owned by the public body. All in favor, motion carried.
Motion by Beeler and second by Graden to come out of executive session at 8:10 PM. All in favor, motion carried.
Motion by Beeler and second by Savage to table action regarding the amended agreement with Foresight Energy. All in favor, motion carried.
13. **Other Business Update/Approval:** None

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:**
 - **Proposal to fix steps at Historic Courthouse** – Sneed reported the committee approved a proposal from Joann Seward in the amount of \$1,610 to repair the steps at the North entrance of the Historic Courthouse. He said the entrance will be closed for about one week. Sneed reported the committee also discussed seeking bids for repairs of three of the generators.
2. **Insurance Claim for Annex Building Roof Update:** Sneed reported we received a response from the insurance claim for the Courthouse Annex Building roof. He said the adjuster's response made it two claims with a \$10,000 deductible for each claim. Sneed stated one claim was for the damage caused by the raccoons and the other was for wind damage. He said we asked for them to re-visit the claim and get back to us. Sneed also

reported ICRMT representative Eric Braasch sent the report to Young's Roofing to review and he will advise us whether this claim is approved.

3. **Sidewalk Repairs Around the Historic Courthouse Update:** Sneed reported he continues to work to get an estimate from the City of Hillsboro on the replacement cost of the sidewalks around the Historic Courthouse.
4. **Imagine Hillsboro Mural on the Annex Building North Wall Update:** Sneed reported Imagine Hillsboro has asked if they can install a mural on the north wall of the Annex Building. Imagine Hillsboro will be contacted to ask them what they have in mind.
5. **Other Business Update/Approval:** Sneed said the committee approved a contract with Hillsboro Electric to replace lighting at the new courthouse. He also gave an update on the generator located at the Animal Control facility.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Vice-Chairman Ron Deabenderfer:

1. **Applications for Event Funding (Tourism) Update:** Deabenderfer reported the committee discussed the deadline of March 27th for organizations wanting to submit an event-funding tourism grant. He said the committee plans to review the applications and make awards at their next committee meeting. He also said there have been four applications turned in to date.
2. **CEDS Document Update:** Young reported there was a meeting held on February 25th, 2020 about the CEDS document preparation, and said this topic will also be discussed at the Mayors Meeting on March 11th, 2020.
3. **Planning Commission Update:** Deabenderfer stated the Planning Commission had to cancel their last scheduled meeting and is scheduled to meet next on March 11th, 2020.
4. **Wind Siting Ordinance Amendments Update:** Deabenderfer reported the Planning Commission is working on revising the Wind Siting Ordinance. Deabenderfer asked land owners are asked to not sign a lease with wind farms until they consult with an attorney. He said there are currently five lease agreements for Wind projects in Montgomery County.
5. **Bicentennial Update:** Deabenderfer stated the Bicentennial Committee held their first meeting on March 5th, 2020 and the kick off date has been scheduled for February 12th, 2021. He said current plans are to attend each town's major celebration and have a booth to make our citizens aware of the county's history.
6. **Other Business Update/Approval:** None

EMA and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen: Bergen recognized Jones for his new role as the WCDC Board secretary.

1. **Ambulance Billing Update:**

- **City of Litchfield Ambulance Reports-** Bergen said these reports have been boxed up, but not yet sent out by the EMA office.
- **Monthly Report** – Bergen said this will be completed when Greenwood comes back to work.
- **Ambulance Contracts** – Bergen reported Greenwood has received three ambulance districts' contracts but still needs Raymond/Harvel's contract.

2. EMA Director's Report Update:

- Chris-Mont EMA report – Bergen reported Director Nimmo attended a Coronavirus planning meeting in Christian County on Wednesday, March 4th, 2020.

3. Other Business Update: Bergen said the Montgomery County ETSB process is making lots of progress and equipment is coming soon.

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Sandra Johnson:

1. Employee Health Insurance Update: Johnson said Health Insurance representative Amanda Mast shared her monthly report with the committee and discussion took place about the need for Employee ID Cards from Met Life for the Vision and Dental Insurance. Mast stated no ID cards will be issued since many health insurance providers have eliminated them.

- a. Monthly HRA report: Johnson said the committee reviewed the HRA report submitted by the Treasurer's Office with a February ending balance of \$11,406, which is about the same as last year at this time.

2. Employee Personnel Manual Update:

- a. Revised Drug Policy addressing Cannabis – Johnson said Coordinator Daniels will check with IPMG to see if there has been an updated version since the Veto Session.
- b. Sexual Harassment Policy and Training- Johnson said the committee reviewed the sample training recommended by IT Manager Curt Watkins. She said a new law requires this training to be given every year to all employees and elected officials. **Motion by Johnson and second by Robinson to approve the Sexual Harassment Training suggested by the Information Systems Department. All in favor, motion carried.**

3. Other Business Update/Approval: None

H.W.E. COMMITTEE REPORT: Given by Committee Chairman Chuck Graden:

1. Elections Update: Leitheiser gave members an overview of the total Early and Vote By Mail Ballots cast to date. She encouraged all who haven't voted to either vote early or on Election day, March 17th, 2020.

2. EPA Report Update: Graden said Bill Gonet's retirement party was held last Friday. New EPA Inspector Daniels reported she went to several inspection trainings at the Landfill and also open dumping training. Daniels said the IL EPA Inspector will be down next week to continue training at the Landfill and will check on a couple of open dump sites. She said she will work with the State Inspector until she is certified to conduct inspections on her own.

3. Animal Control Facility Program Update:

- Municipal Contracts: Graden said these will be discussed at the Mayor's Meeting to be held on Wednesday, March 11th, 2020. He said other agenda items also include information on the 2020 Census, the CEDS Documents and Open Discussion.

4. Executive Session for Personnel/Litigation/Property Lease/Acquisition Approval(session held earlier in meeting):

Motion by Graden and second by Beeler to present a counter offer to DC Waste. All in favor, motion carried. Motion by Johnson and second by Beck to advertise for sale the Recycling forklift with the option to reject any and all bids. All in favor, motion carried. All in favor, motion carried.

5. Recycling Program and Events Update: none

6. Other Business Update: Graden thanked Hughes for asking if Coordinator Daniels has been compensated for working with the Recycling program since Mike Hand left the program. Young stated he will discuss this need with Daniels.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Robinson and second by Fogle to approve the eight committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young announced the Mayor's meeting will be held March 11th, 2020 at 5:45 pm in the Historic Courthouse.

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: Citizen Bill Schroeder shared his concern about Foresight Energy declaring bankruptcy and asked if the contract could be amended with language to pay our local vendors first. Chairman Young replied the State's Attorney said we can't add that language to the contract.

PAY BILLS:

1. Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light Motion by Miles and second by Beck to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 17 Against – 0, Absent – 3 Abstain – 1 (Moore). Motion carried.

2. Motion by McCammack and second by Johnson to pay all other approved bills. All in favor, motion carried.

Adjourn: Until the Full Board on Tuesday, April 14th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Bergen and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 8:35 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser