

Montgomery County Board

Minutes

For Tuesday, November 10th, 2020 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, November 10, 2020 in the County Board room of the Historic Courthouse in Hillsboro and via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken: 20 members present, 1 member absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

Member Absent: Chuck Graden

Pledge of Allegiance to the flag was led by County Board member McCammack.

Mileage and Per Diem Approval: Motion by Beeler and second by Miles to approve the Mileage and Per Diem. Roll Call Vote: Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Graden was absent. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Yeske and second by Johnson to approve the minutes of the Previous County Board Meeting held on Tuesday, October 13th, 2020. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** ---- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** ---- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici was present for questions.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** ---- Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Sneed and second by Hughes to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** – Robinson stated there is nothing to report.
- **CEFS Board** – Fogle stated the Meals on Wheels program is in desperate need of volunteers.
- **911 Board** –Bergen stated he will give his report during the EMA committee.
- **Health Department** –Johnson stated there is nothing to report.
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated there is nothing to report.
- **Senior Citizens Board** – Deabenderfer stated they did not meet.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck stated there are no updates at this time.
- **WCDC** – Wendel stated they hired Dawn Lutz at the Litchfield Job Center and the WCDC recently started their independent audit. Jeremy Jones added WCDC has some additional funds for youth programs and for training available.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Young:

1. **Information Systems Report Update:** Young stated the IT Department has been busy with different projects and the Chrome books are on back order.
2. **Census Count Committee Update:** County Clerk Leitheiser stated we are in waiting mode for final 2020 Census totals to be certified to the state and county levels.
3. **COVID-19 Pandemic Update:** Chris/Mont EMA Coordinator Nimmo reported there have been 760 additional cases, three additional deaths and eight current hospitalizations since last month's report. He said our region is at 15.2% and there will be another re-evaluation in a few days. He stated there is a possibility we may go to more strict mitigations or could be looking at a statewide lockdown. Nimmo also reported elective surgeries are not being performed at this time and he encouraged businesses to participate in the Small Business COVID funding. Nimmo stated everything has been submitted for the county CURES grant and it is in review status. He said about \$40,000 has been submitted for the FEMA grant, with additional submissions to be sent in soon.
4. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Motion by Fogle and second by Beck to approve the Amendment to Extend the Proclaiming of a Disaster in Montgomery County. All in favor, motion carried. (For copy, see Resolution Book 18, page 111).

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the coal revenue for September was \$78,511 and about \$79,000 for October. The year to date coal revenue is \$413,457.
2. **Unemployment Insurance Approval:** Beeler reported Eric Braasch with Scheller Insurance addressed the committee with a proposal from ICRMT offering a service to its members to handle unemployment insurance. She said the State handles it now for .625% and ICRMT has offered to manage our unemployment insurance for .562%, which would be about a \$4,000 per year savings. Braasch stated ICRMT would like a two year commitment, but Beeler stated we are going to try this for one year at this time. **Motion by Beeler and second by Furness to engage ICRMT to manage our unemployment**

- insurance. All in favor, motion carried.
3. **Bellwether and CURES Grant Update:** Beeler reported our CURES grant was submitted with corrections regarding adding names and titles to the payroll submission. The grant is in review status as of today.
 4. **Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler Approval:** Motion by Beeler and second by Furness to approve Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler. All in favor, motion carried. (See Resolution Book 18, pages 112-113.)
 5. **Resolution to Convey Deed for Parcel ID #16-01-456-016 in Hillsboro Township to John Wright, Kendra Wright Approval:** Motion by Beeler and second by Moore to approve Resolution to Convey Deed for Parcel ID # 16-01-456-016 in Hillsboro
 6. Township to John Wright and Kendra Wright. All in favor, motion carried. (See Resolution Book 18, pages 114-115.)
 7. **Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright, Kendra Wright Approval:** Motion by Beeler and second by Miles to approve Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright and Kendra Wright. All in favor, motion carried. (See Resolution Book 18, pages 116-117.)
 8. **Resolution to Convey Deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins Approval:** Motion by Beeler and second by Sneed to approve Resolution to convey deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins. All in favor, motion carried. (See Resolution Book 18, pages 118-119).
 9. **VISTRA Power Plant Legislation Update:** Beeler stated there will be no update until next spring.
 10. **Power Plant Taxing Body Meeting Update:** Beeler stated they met last Wednesday to review the agreement.
 11. **Resolution #20-04 to Amend the FY 2020 Budget Update/Approval:** Beeler reported she has not heard of any revisions or comments regarding the amended FY 2020 budget she shared last month for a 30 day review. **Motion by Beeler and second by Bergen to recommend the Resolution 20-04 to Amend FY 2020 Budget as presented. Roll call vote: 20 Yes, 1 absent (Chuck Graden) and 0 No Votes. Voting Yes:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young. **All in favor, motion carried. (See Resolution Book 18, pages 120-136).**

Motion by Beeler and second by Furness to enter into Executive Session for Personnel reasons and Union Negotiations with Local 773 – Sheriff’s Correctional Officers. Time 6:00 pm. Motion by Beeler and second by Sneed to come out of executive session. All in favor, motion carried. Time: 6:25 pm. After executive session, when the County Board approved the FY 2021 budget they approved to increase the FY 2021 salary reflected in Resolution 20-23 for the Probation Officer to the amount of \$85,046.00, and the salaries for the Assistant Probation Officers to the amounts of \$223,398.00.

- 12. Local 773 Union Negotiations with Dispatchers and Jailers Approval:** Beeler stated union negotiations took place with Local 773 Business agent Kelly Byrd and Correctional Officers James Stitt and Chris Watson. **Motion by Furness and second by Johnson to approve of the Union contract with Local 773 – Correctional Officers in the Sheriff’s Department. All in favor, motion carried.**
- 13. FY 2021 Budget Approval:** Beeler presented the list of budget changes needed for the FY 2021 Budget. She stated we will need to budget \$350,000 in office 375 (coal funds) to transfer out due to the general fund deficit. Beeler reported there is a bank balance of \$1,364,199 in Office 270, Insurance Claims and Judgements and a new line item with \$100,000 was added to pay for deductibles and other judgements. **Motion by Beeler and second by Furness to adopt the FY 2021 Budget as presented with the changes discussed today.** Bishop asked about the IMRF balance has 1.59 years of funds already on hand and he recommended eliminating this levy for this year. Bishop suggested doing the same with the Social Security fund so we don’t overtax the taxpayers. Beeler stated the money is not budgeted in this manner. Lohman stated the IMRF amount levied is the same as we are anticipating distributing for the coming year. She said IMRF is an account we may have to use to pay the gap if the markets are down. Lohman stated Social Security has been discussed and it could be looked at in the future. She said that levy is also set at what we expect to spend this year. Beeler explained the reason it was built up is because IMRF funds are invested in a fluctuating market. She said several years ago, the IMRF account was in the red and the county had to borrow from the general fund to pay the IMRF and Social Security Obligations, and it took prior Treasurer Ron Jenkins a long time to pay the gap and try to get ahead. Beeler stated this money is not in the general fund and it can only be spent on IMRF and Social Security Obligations. **Voice Vote taken, with Moore and Bishop voting NO. All other 18 members voted yes. Motion carried.**
- 14. Adopt FY 2021 Aggregate Levy Approval:** Beeler reported there is no change to the estimated levy from last month. **Motion by Beeler and second by Robinson to approve the FY 2021 Aggregate Levy in the amount of \$5,685,375 for a -3.0854% decrease. Moore and Bishop vote no. 18 Yes. Motion carried.**
- 15. FY 2021 Budget Appropriations, Levies and Resolutions Approval:** State’s Attorney Hitchings read each of the 20 Resolutions to adopt the FY 2021 Budget Appropriations and Levies. (For copies of Resolutions, see Resolution Book 18, pages 137-157).
- A. Resolution #20-05:** Motion by Beeler and second by Robinson to approve the Resolution to Adopt the Fiscal Year 2021 Financial Appropriation Ordinance in the amount of \$24,363,619.00. All in favor motion carried.
- B. Resolution #20-06:** Motion by Beeler and second by Yeske to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$921,375.00. All in favor, motion carried.
- C. Resolution #20-07:** Motion by Beeler and second by Hughes to approve the Resolution to pass the County Health Department levy in the amount of \$591,500.00. All in favor, motion carried.
- D. Resolution #20-08 :** Motion by Beeler and second by Furness to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$745,000.00. Voice Vote: Opposed, Bishop. Other 19 Members voted Yes. Motion carried.
- E. Resolution #20-09:** Motion by Beeler and second by Miles to approve the Resolution to pass the Social Security Fund levy in the amount of \$525,000.00. Voice Vote: Opposed, Bishop. Other 19 Members voted Yes. Motion carried.

F. Resolution #20-10: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$325,000.00. All in favor, motion carried.

G. Resolution #20-11: Motion by Beeler and second by Robinson to approve the Resolution to pass Community Mental Health Board Tax Levy in the amount of \$ 643,000.00. All in favor, motion carried.

H. Resolution #20-12: Motion by Beeler and second by Loucks to approve the Resolution to pass the County Highway Fund levy in the amount of \$455,000.00. All in favor, motion carried.

I. Resolution: #20-13: Motion by Beeler and second by Bergen to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$227,500.00. All in favor, motion carried.

J. Resolution #20-14: Motion by Beeler and second by Hughes to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$227,500.00. All in favor, motion carried.

K. Resolution #20-15: Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$185,000.00. All in favor, motion carried.

L. Resolution #20-16: Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$104,500.00. All in favor, motion carried.

M. Resolution #20-17: Motion by Beeler and second by Miles to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$275,700.00. All in favor, motion carried.

N. Resolution #20-18: Motion by Beeler and second by Johnson to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$76,650.00. All in favor, motion carried.

O. Resolution #20-19: Motion by Beeler and second by Furness to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$75,000.00. All in favor, motion carried.

P. Resolution #20-20: Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the County Extension Service in the amount of \$150,425.00. All in favor, motion carried.

Q. Resolution #20-21: Motion by Beeler and second by Beck to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$ 109,000.00 . All in favor, motion carried.

R. Resolution #20-22: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$48,225.00. All in favor, motion carried.

S. Resolution #20-23: Motion by Beeler and second by Johnson to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$64,807.00, Probation Officer in the amount of \$85,046.00, and the Assistant Probation Officers in the amount of \$223,398.00. All in favor, motion carried.

T. Resolution #20-24: Motion by Beeler and second by Beck to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$15,000.00. All in favor, motion carried.

16. **IMRF Update:** Beeler reported she understands from Treasurer Lohman that board members who receive IMRF will be grandfathered in on the IMRF and can still get paid for meetings. She stated this new law doesn't go into effect until January 2021.
17. **Finance/Budget Control Policies and Procedures Update:** Beeler said there are no updates at this time.
18. **Other Business Update/Approval:** Beeler stated she will draft a memo to Department Heads regarding a policy for the use of Imprest Funds. She said there has never been a policy, however there was a limit of a \$1,000 balance established in 2015.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there are no maintenance issues at this time and they are painting in the Public Defender's Office.
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update:** Sneed reported we are cleaning out a room next to the Coroner's Office with some computer equipment in it to make room for additional office space for the Coroner.
3. **Recycling at County Buildings Update:** Sneed reported the committee discussed the need to have additional recycling totes at the county buildings. He said we have two 65 gallon totes at the Historic Courthouse picked up twice a month, and DC Waste provided one tote at no cost with the bailer lease. Sneed said the committee approved getting seven additional totes at \$5.00 each per month for the county buildings.
4. **Lights in the Windows Update:** Sneed reported Yeske inquired about purchasing candle lights for the windows at the Historic Courthouse for Christmas. He said the committee approved to purchase dusk till dawn candles for the south windows of the Historic Courthouse. Sneed said some test candles were purchased, but they will need to be replaced because they can't be seen due to the size of our building.
5. **Other Business Update:** Sneed stated we will need to do some concrete work next spring.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske said MCEDC has been working with Wisper Internet to meet their goal of 300 to 500 signups from rural customers, and they ran ads for three weeks to help with the effort, and the goal has been met. She said Wisper is searching for large towers in the area to install their equipment.
2. **Revolving Loan Fund Update:** Yeske reported the RLF is doing OK.
3. **Tourism Update/Approval:**
 - a. **2021 Travel Guides** – Yeske said the committee reviewed and approved a ¼ page ad for \$900 in the Great Rivers and Routes Tourism Guide.
4. **Planning Commission Update:** Yeske said Planning Commission members have reviewed the feedback email from Stan Komperda with Highland Renewables with his concerns regarding the proposed amended Wind Siting Ordinance. She said Farm Leader representative Rachel Tester and Planning Commission member Schroeder were also in attendance at the committee meeting.

5. **Revised Wind Siting Ordinance Approval:** Yeske reported grammatical corrections submitted by Deabenderfer were made to the proposed Wind Siting Ordinance. She said the committee listened to concerns shared by Stan Komperda with Highland Renewables and also heard from Joe Tillman from Lake Land College regarding the ordinance. **Motion by Yeske and second by Sneed to approve the amended Wind Siting Ordinance. All in favor, motion carried.**
6. **West Central Development Update:** Yeske stated Wendel and Jones have given this update earlier in the meeting.
7. **Montgomery County Bicentennial Update:** Yeske reported they changed the Bicentennial celebration date from February 12th, 2021 to Saturday, February 13th, 2021. She said the reception will be held in the lobby of the Courthouse Complex and the next planning meeting will be held on December 9th, 2020 at the Hillsboro Bank at 5:00 pm.

E.M.A and AMBULANCE REPORT: Given by Committee Chairman Bill Bergen:

1. **EMA Report Update:** Bergen stated this report was given earlier in the meeting.
2. **Ambulance Billing Office Update:** Bergen reported Billing office Supervisor Sherry Greenwood received a letter from the City of Litchfield Administrator Tonya Flannery stating they need more detailed information regarding their invoice for \$1,648. Greenwood stated she will send copies of the system generated ambulance billing reports for the Litchfield collections.
3. **ETSB/911 Update:** Bergen reported the final walk through/inspection was performed last week on the new 911 equipment and system. He said there are three of the four new stations up and running right now. Bergen stated they plan on going five years to pay for this new system and then save money for the second five years to make more updates.

H.W.E. COMMITTEE REPORT: Given by Committee Vice Chairwoman Sandy Johnson:

1. **Elections Update:** Johnson deferred to Clerk Leitheiser, who reported Montgomery County's unofficial results show we had an 83.71 percent voter turnout for the General Election held on Tuesday, November 3rd, 2020. She said there are currently 268 outstanding vote by mail ballots to possibly receive by mail on or before the 14th day deadline (November 17th, 2020). Leitheiser stated after that date, the election can be canvassed and made official. She thanked everyone for their support, and said of the 13,908 voters who voted, 51% voted at the polls, 28% voted early and 21% voted by mail. Leitheiser said of those who voted by mail, 43% of them returned their ballot by depositing them in the new county Official Ballot Drop Box on the north side of the Historic Courthouse, which proved to be a resounding success. Leitheiser said the next election is the Consolidated Election, which will be held on April 6th, 2021.
2. **EPA Report Update:** Johnson deferred to Coordinator Daniels, who reported there was a conference call recently with a few EPA managers regarding our Intergovernmental Agreement to be sent to us to approve in January. She said the current five year IGA will expire on June 30th, 2021 and the state would like to get things rolling o get paperwork out to all the delegated counties by January. Daniels also stated the EPA managers discussed the need for recycling education and tire facility inspections.
3. **Electronics Recycling Drive Update:** Coordinator Daniels stated there was an overwhelming turnout for the Electronics Recycling Drive held on Saturday, October 17th, 2020 at the new Highway Department facility. She stated she and county employee Dave Fleming had to direct traffic to try and keep cars off of Route 185. Johnson said the committee discussed a few issues with the current electronics recycling vendor, and stated we will look into other vendors who also offer this service. Daniels reported we collected

43,172 pounds at the October event, and reviewed the following summary of electronics recycling drives since 2015:

Year	Weight Collected	# Events
2015	32,175	2
2016	28,088	2
2017	47,461	2
2018	14,995	2
2019	24,023	2
2020	43,172	1
TOTAL	189,914	

- 4. Animal Control Facility Program Update:** Johnson reported the court case has been postponed until December 7th, 2020 and repairs to the lift station were needed in the amount of \$2,100 because a valve broke allowing sewer to back up into the building from the prison. She said the committee also discussed issuing vouchers for rabies shots since we can't hold our usual rabies clinic due to the COVID Pandemic.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Kirby Furness:

- 1. Employee Health Insurance Update:** Furness reported Amanda Mast of CIBC – Esser Hayes participated in their committee meeting by phone and stated she was here the week before to meet with county employees in the various buildings for the open enrollment process. Furness said the committee reviewed the HRA report submitted by Treasurer Lohman. The total General Fund HRA is \$36,255.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

- 1. Section 09-00132-00-RS – Taylorville Rd. Resurfacing Project Update:** Miles reported the committee discussed the Taylorville Road Resurfacing project and it is on schedule.
- 2. Section 17-00140-00-GR – Guardrail Upgrade Project Update:** Miles reported the crew is still out in the County working on the Guardrail project. He said the Coffeen Irving Road signage was updated and new terminal ends were installed on some of our guardrail according to new State Standards and the project should be finished in the spring.
- 3. 2021 Bulk Fuel Purchasing Update:** Miles reported they will advertise for the 2021 Bulk Fuel Purchasing and open bids in December.
- 4. New Highway Department Update:** Miles reported the HVAC and Plumbing have been roughed in and they are waiting on estimates for electrical work. Greenwood has a quote from Wright Brothers for drywall and painting work in the amount of \$22,425 and electrical work very similar to his engineering estimate. The committee approved the electrical, drywall and painting bid for an amount not to exceed \$1,000 of Greenwood's engineering estimate with the consent of the Committee Chairman.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Beck and second by Beeler to approve the eight committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young announced the County Board Re-Organizational meeting will be held on Monday, December 1st, 2020 at 4:00 pm.

SCHEDULE CHANGES: none

APPOINTMENTS: none

PUBLIC COMMENTS: Farm Leader representative Rachel Tester thanked the County Board and the Planning Commission for their work and for approving the Amended Wind Siting Ordinance at tonight's meeting.

PAY BILLS AND PAYROLL:

1. **Approval to Pay Any Invoices to Adams PC, Point of Light, Furness Concrete & Construction, Inc., JJ Outlet, LLC and Yeske Soaps:** Motion by Loucks and second by Miles to pay any invoices for Adams, PC, Point of Light, Furness Concrete & Construction, Inc, JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 17, Against – 0, Absent – 1, Abstain – 3 (Moore, Bishop, Furness and Yeske). Motion carried.

Motion by Robinson and second by Yeske to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN: Until the Full Board Reorganization on Tuesday, December 1st, 2020 at 4:00 PM in the County Board Room, Hillsboro, Illinois, with the next regular Full Board Meeting to be held on Tuesday, December 8th, 2020 at 5:30 pm. Motion by McCammack and second by Bishop to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:25 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.