

Montgomery County Board
MINUTES

For Tuesday, September 8th, 2020 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, September 8th, 2020, via teleconference with many members attending in person.

The meeting was called to order by County Board Vice Chairman Megan Beeler at 5:30 PM.

Roll call was taken - 19 members present, 2 members absent.

Members Present: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

Members Absent: Bill Bergen and Dennis McCammack

Pledge of Allegiance to the flag was led by Chuck Graden.

Mileage and Per Diem Approval: Motion by Yeske and second by Furness to approve the Mileage and Per Diem.

ROLL CALL VOTE: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Miles and second by Loucks to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 11th, 2020. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood -- report was submitted.
2. **Animal Control Report** ---- Amanda Daniels -- report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons -- report was submitted.
4. **Coroner's Report** --- Randy Leetham -- was present for questions.
5. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee -- report was submitted.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici -- report was submitted.
9. **Public Defender's Report** ---- Erin Mattson -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** -- Julie Wollerman -- report was submitted.
11. **Sheriff's Report** ---- Rick Robbins -- report was submitted.
12. **SOA Report** ---- Ray Durston -- report was submitted.
13. **States Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer's Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt --- report was submitted.

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Fogle and second by Moore to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** – Robinson stated they met last week, and \$594,474 was awarded with \$833,267 requested. Robinson shared handout for funding awards. **(For copy, see Resolution Book 18, page 85).**
- **CEFS Board** – Fogle stated the Meals on Wheels program continues to grow due to COVID-19, and they have a job opening at the Senior Center for the CEFS Director.
- **911 Board** – Bergen was absent.
- **Health Department** – Johnson stated flu shots will be available in the next few weeks and they are working diligently on COVID-19 issues.
- **IL Association of County Officials** –Bergen was absent.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they reviewed the Wind Siting Ordinance. He said a final draft should be ready for the next Economic Development Committee meeting for review and then be sent to the full board for their approval in October.
- **Senior Citizens Board** – Deabenderfer stated they are not meeting until the COVID-19 issues have subsided.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported U of I Extension Director Cole met with the Finance Committee, and they are asking for \$154,425 for FY 2021. Their FY 2022 request will be lowered to \$150,425. Beck reported the Montgomery County U of I Extension building will open to the public on September 24th, 2020, and they are fully staffed.
- **WCDC** – Wendel stated they had a meeting last month and gave salary raises of \$.30 per hour to employees, but did not give bonuses. He said grant money is still available in the ORS program.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Vice Chairperson Megan Beeler:

1. **Information Systems Report Update:** Beeler reported the IT Department has been busy with several projects.
2. **Census Count Committee Update:** Leitheiser reported a federal judge signed a court order to stop the Census Bureau from collecting census data after the end of September 30th, 2020.
3. **Extension of the Proclamation of a Disaster in Montgomery County:** Motion by Beck and second by Yeske to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) until the October 12th full Board Meeting at 5:30 pm or until the Governor Lifts the Order Earlier. All in favor, motion carried. (See Resolution Book 18, page 86)..
4. **Rules of Order Committee Recommendation to Combine the HWE and EMA Committee Approval:** Beeler reported the Rules of Order Committee met and recommended combining the HWE and EMA committees, which will save the county about \$5,000 to \$6,000 per year. Motion by Furness and second by Jones to approve combining the HWE and EMA committees at the Full Board Re-Organization scheduled for Tuesday December 1st, 2020. All in favor, motion carried.
5. **Proclamation for Suicide Awareness Month Approval:** Crossover Ministries representative Linda Liebscher and leaders presented a Proclamation for September to be designated as Suicide Awareness month to the County Board. Motion by Beeler and

second by Johnson to approve the Proclamation for Suicide Awareness Month. All in favor, motion carried. (For copy, see Resolution Book 18, page 87).

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed said there were no major maintenance issues.
2. **Sidewalk Repairs around the Historic Courthouse Update:** Sneed stated there was not an update at this time.
3. **Request to have a Gathering on the South Lawn of the Historic Courthouse Update:** Sneed said the committee discussed and approved the request made by Ingrid Watkins for a Prayer Gathering on the south lawn of the Historic Courthouse on September 26th. Sneed said they will follow all the COVID guidelines, and Chairman Young checked with State's Attorney Hitchings who said it is okay.
4. **Coroner's Office – Space Request in the Basement of the New Courthouse Update:** Young reported the Coroner's office staff has requested additional space in the Basement of the Courthouse Complex for the Coroner's Office so they can do their paperwork. At one time, COVID related PPE supplies took up a lot of storage area. Leetham stated he currently has an 8 x 10 room for storage, equipment and files. He needs about double the space which must be secure.
5. **County Clerk Requests at the Historic Courthouse Update:** Sneed stated Clerk Leitheiser has asked for additional space so she can social distance her employees to remain COVID free for the election. He said he met with Leitheiser recently, along with Health Department Director Hugh Satterlee and Chairman Young, to come up with a plan. Sneed also reported Leitheiser contacted him to install a drive through ballot drop off box on the north side of the Historic Courthouse using funds from a COVID election grant. He said a concrete pad will need to be poured and a camera installed on the Historic Courthouse to monitor the box. Sneed said the committee discussed and approved having the drop box located in the basement of the Historic Courthouse so the election judges can monitor it, and it would be available during voting hours.

Sneed stated Leitheiser can do whatever she wants with the box and place it outside if she prefers it to be there. Building and Grounds Committee members Bishop and Jones stated they made the motion to keep the box inside the building, but now after researching the subject further want to rescind their motion. Bishop stated an outdoor drop box will give voters the option to return their ballot and not have contact with others, which is best for COVID safety guidelines. Sneed stated the reason for having the box inside is due to security and liability reasons if it is outside. Bishop said the box is designed to meet security requirements. Chuck Graden stated to solve both problems the box can be placed outdoors, but just left open during the day and closed before and after voting hours. Jim Moore stated Leitheiser has proven her ability to lead as County Clerk, and if she prefers to have the ballot drop box outdoors, it should be there. Beeler asked about camera surveillance required for the box, and Leitheiser stated two existing cameras affixed to the Courthouse Complex will monitor the box as well as an additional camera to be purchased with COVID Elections grant funds. Leitheiser stated there have been approximately 2,300 requests for vote by mail ballots so far from voters representing both established parties, and she feels the public needs an outdoor ballot

drop box which would be available 24/7 for voters. She felt as if she went through the proper channels by contacting Sneed before purchasing the box, and then contacting Coroner/Hillsboro Police Chief Leetham who said there would be no issue using one of the 15 minute parking spaces for the box's location. She then stated Highway Engineer Greenwood looked at the location and gave his approval. Leitheiser said if someone were to tamper with the drop box it would be a Class 4 Felony; and she plans to have a Democrat and Republican from her staff empty the box daily. She said in the off season, the slot opening on the drop box will be closed so no one can insert anything inside. Yeske stated she favors traditional voting methods and doesn't like the 24 x 7 accessibility, but sees this as the way things are changing. Sneed stated the committee was going to take the heat because of the additional work for her office. Leitheiser appreciated members' concerns.

6. **Lighting Ceremony at the Historic Courthouse Update:** Sneed stated the lighting ceremony (to celebrate the 100th year anniversary of Women's Right to Vote movement) went well.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske stated MCEDC Director Belusko emailed her report for Daniels to share with committee members. Yeske reviewed some highlights from the report, including the potential of better internet coming to the rural areas.
 - **Revolving Loan Fund Update/Approval:** Yeske said payments are being made.
 - **RLF review of By Laws Update/Approval:** Yeske reported the RLF committee has not been scheduled to meet, and information regarding RLF bylaws updates will be forthcoming.
 - **Tourism Update:** Yeske reported all Montgomery County events have been cancelled due to COVID-19 for this year.
2. **CEDS Document Update:** Yeske stated she has been in contact with Heather Hampton+Knodle, Evan Young and Valerie Belusko regarding the draft of the CEDS Document, and representatives may go to Christian County's Finance Committee meeting on September 10th, 2020, to discuss it.
3. **Planning Commission Update:**
 - **Wind Energy & Siting Ordinance Amendments Update/Approval:** Yeske stated Deabenderfer reported on the draft of the Wind Energy and Siting Ordinance.
4. **Bike Trail Update:** Yeske stated the Highway Department will work on the bike trail project this week. Yeske stated State's Attorney Hitchings will call her back regarding the easement for the surplus parcel we sold last month in Pitman Township.
5. **Montgomery County Bicentennial Update:** Yeske reported the Bicentennial committee met and events are being planned for February and June in 2021. She said the next meeting will be held September 30th at 7:00 pm at the Hillsboro Bank and invited all to attend.
6. **Other Business Update:** Yeske announced the Montgomery County Mask Makers group has made over 24,000 masks to date.

E.M.A and AMBULANCE REPORT: Given by Committee Vice Chairman Chuck Graden:

1. **EMA Report Update:** Graden stated EMA Director Greg Nimmo is doing a good job. An update on the COVID-19 cases and testing in Montgomery County was given.
2. **ETSB/911 Update:** Graden stated Bergen reported two 911 workstations are done, and the other two workstations will be completed next month.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the COVID business grants were paid out of the Capital Improvement fund, and they are now watching to make sure we don't go below the recommended \$3.1 Million balance in that fund.
2. **VISTRA Power Plant Legislation Update:** Beeler stated Supervisor of Assessments Durston and Treasurer Lohman recently attended a meeting with other counties affected by the power plant closures. She said Durston reported a meeting will be held on September 30th, 2020, at 5:30 pm in the County Board room with taxing bodies regarding the VISTRA Power Plant legislation.
3. **Dynegy Energy Appraisal Reimbursements to Taxing Bodies Update:** Beeler stated there was an agreement made in 2015 to reimburse the taxing bodies the consulting fees they paid if we collected more than \$250,000 in coal revenues within five years. She suggested the reimbursements in FY 2021 should be budgeted while making the payment on December 1st, 2020, because we did not appropriate payments for this year. Beeler stated a new line item will be placed in office 047 for this purpose and she drafted a letter to go out to the taxing bodies advising them the money will be paid to them on December 1st, 2020.
4. **FY 2021 Budget Approval:** Beeler reported there is a \$750,000 deficit in the FY 2021 proposed budget and the committee will share a more finalized draft next month. She said there were a 12% decrease in revenues and a 4% increase in expenses for FY 2021. Beeler provided members an overview of the proposal given by Chief Probation Officer Bane Ulrici for salary increases to Probation office employees. She said the Judge sets the salaries for the Circuit Court and Probation and Ulrici submitted proposed FY 2021 salaries to include a promotion and longevity raises for two employees. The State of Illinois reimburses these salaries and said they are mandated to give us 100% as long as we stay in the compensation plan. Beeler stated the State doesn't always cover the shortfall. On our off year, probation service funds picks up half, and last year probation paid \$81,000 in salary shortfall. She said merit and COLA raises for Probation officers which won't be covered by the State were also in the budget, so the Committee didn't approve them at this time. Beeler stated in 2020 it won't cost us anything as the State is paying for everything. **Motion by Beeler and second by Graden to adopt the grade promotion and longevity raises effective August 11th, 2020, and the shortfall will come out of Office 497 Probation fees for FY 2020. All in favor, motion carried.** Beeler stated some back pay will also need to be paid to Probation office staff.
5. **U of I Extension Levy Update:** U of I Extension Director Amanda Cole called in to discuss the tax levy extension for the U of I Extension Office for FY 2021 in the amount of \$154,425. Cole gave an overview of services and programs provided by the Extension Office, and stated the amount requested for FY 2022 will be \$150,425.
6. **Election Judge Salaries Approval:** **Motion by Beeler and second by Furness to pay a base salary of \$165 per election judge and \$20 additional salary for training**

- effective FY 2021. Loucks and Robinson abstain, all others vote in favor, motion carried. Leitheiser stated she has an elections grant to pay this same extra amount at the November election, so this pay increase will go into effect immediately.
7. **Assistant Public Defender Position Approval:** Beeler stated the committee discussed an additional employee to assist with the case load in the Public Defender's Office at the Budget Hearings. Beeler stated there are over 600 cases, and COVID makes it harder to do the job. She said the position would be for an Associate Public Defender and the salary range suggested by Judge Roberts is from \$51,000 to \$57,000. Beeler said the committee discussed and approved adding a line item in the amount of \$55,000 for an associate Public Defender in the FY 2021 budget. **Motion by Beeler and second by Moore to create an Associate Public Defender position with a starting salary range of \$51,000 to \$55,000 effective December 1st, 2020. All in favor, motion carried.**
 8. **Policy for Bidding out Professional Services Update:** No update at this time.
 9. **Bid Specs for Property Casualty and Workman's Compensation Approval:** Beeler stated the committee reviewed a draft of the bid specifications for the Property Casualty and Workman's Compensation Insurance. She asked committee members to review this draft and said she has forwarded the bid specifications to State's Attorney Hitchings for his input. **Motion by Beeler and second by Yeske to advertise for bids on Property Casualty and Workman's Compensation. All in favor, motion carried.**
 10. **Bid Specs for Financial Auditing Services Approval:** Beeler said the committee reviewed a draft of the bid specs for Financial Auditing Services. She asked committee members to review this draft and stated she has also sent it to State's Attorney Hitchings for his input. **Motion by Beeler and second by Beck to advertise for bid specs for Financial Auditing Services. All in favor, motion carried.**
 11. **COVID-19 Business Grants Update:** Beeler reported the committee discussed whether or not to offer another COVID-19 Business grant because of the input from some business owners who said they didn't know about the first grant and didn't apply. After some discussion, the committee decided to see if there is another COVID shut down before offering another COVID business grant, so a round two grant application process will not be offered at this time.
 12. **Bellwether and CURES Grant Progress Update:** Beeler said committee members read an email from Bellwether representative Bruce Delashmit reporting on their progress in working on the CURES grant. She reported a meeting was held with department heads to gather COVID related expenses from March 1st to June 30th, 2020, and an initial submission of paperwork will take place this week, with Bellwether's representatives onsite next week.
 13. **Hazard Pay/Vacation Buyback Policy during COVID-19 Update:** Beeler reported Bellwether was looking into Hazard Pay for county workers who physically worked during the pandemic shutdown, but we recently learned DCEO has changed their mind about the reimbursement of this expense. She said DCEO is now calling this a bonus, and it will not be an allowable expense on the CURES grant. Beeler stated we need to think about this need for future shut downs and need a definition established which would require employees to physically report to work during a shut down.
 14. **Property Tax Collection Update:** Lohman reported they have collected about 88% of the property taxes so far.

15. **Resolution to Convey Deed # 03-28-129-010 in Pitman Township to the Village of Waggoner Approval:** Motion by Beeler and second by Beck to approve the resolution to convey deed #03-28-129-010 in Pitman Township to the Village of Waggoner. All in favor, motion carried. (See Resolution Book 18, pages 88-89).

H.W.E. COMMITTEE REPORT: Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser shared a handout with the Important Election Dates for November 3rd, 2020.
2. **EPA Report Update:** Daniels reported EPA training will resume next week and she has submitted paperwork for the last quarter of expenses.
3. **Recycling Surplus Bids Approval:** Graden said the bid was postmarked before the deadline and received the next morning after the committee met. **Motion by Graden and second by Beck to sell the 2005, Ford XL Super Duty F-650 White Box truck for \$ 3,029 and the trailer for \$ 453 to Philip Fiscella. All in favor, motion carried.**
4. **Animal Control Facility Program Update:** Graden stated a pending court case has been rescheduled for the second time and the Committee discussed looking at a revised reimbursement structure for the municipalities needing animal control services. Graden said the committee reviewed information from Fayette County where they enter into Intergovernmental Agreements on a per Capita Basis with their municipalities. He said more info will be gathered and shared at next month's meeting.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the committee reviewed a report from Amanda Mast of CIBC showing financial information regarding the Health Alliance Health Insurance renewal. He said they presented a 9.9% increase last month which corresponds to groups similar in size to Montgomery County. Furness said Mast stated they will still try to get the increase down at least a couple of points. Health Alliance is currently showing a \$45,000 loss on our group though July. CIBC did a market analysis on our group and the closet plan option with BCBS with a \$5,000 plan came in at a 47.2% increase over the current rates. BCBS lowest cost plan was still a 21.9% increase over our current plan. On the Ancillary renewals, the MetLife vision, life and voluntary life insurance rates will stay the same while the MetLife Dental is receiving a 7% premium increase and are paid 100% by the employees. Furness stated the proposed renewal is now \$969,207 for an 8.1% increase, the proposal from BCBS, came in at \$1,447, 673, which is \$400,000 higher than the current renewal. He said United Health Care was the closest competitive bid. Furness stated the committee told Amanda Mast to go back and try to get a 3% increase from Health Alliance.
 - a. Monthly HRA report: Mast reported HRA utilization as of 8/27/20 was 9.5% and \$54,281 was paid of the \$572,062 total.
2. **Local 773 Union Negotiations with Dispatchers/Jailers Update:** Furness said Local 773 Business Agent Kelly Byrd will be representing the Telecommunicators in the Sheriff's Office. He said Byrd will set up a meeting with the Sheriff Department employees, then email Coordinator Daniels with potential dates.

3. **Employee Personnel Manual Approval:**
 - a. **Revised Drug Policy addressing Cannabis – 30 day review:** Motion by Furness and second by Johnson to approve the Revised Drug Policy addressing Cannabis. All in favor, motion carried.
4. **Drug Testing Policy for New Employees Update:** Furness reported the committee discussed where to send new hires for a pre-employment drug test, either the Probation office or the Bond County Health Department in Greenville. Our current policy was checked by State's Attorney Hitchings, who said the drug testing should be done by an independent facility, and the committee feels the same.
5. **EMPLOYEE SURVEY Update:** Furness said the survey sent by CIBC to employees was due last Friday and the results should be known shortly.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Resolution 2020-11 to appropriate funds for 1212 BCA, Burg Road Pipe Culvert Liner, 100% County Approval:** Miles said the cost estimate is \$10,000. Motion by Miles and second by Moore to approve Resolution 2020-11 to appropriate funds for 1212 BCA, Burg Road Pipe Culvert Liner which is a 100% County Project in the amount of \$10,000. All in favor, motion carried. (See Resolution Book 18, pages 90-91).
2. **Resolution 2020-12 to appropriate funds for 1213 BCA, Waggoner Ave. Concrete Box Culvert, 100% County Approval:** Miles stated just west of Waggoner, triple pipes will be replaced with a single pipe. He said the project cost is \$40,000, and includes a 12 foot by 3 foot box culvert. Motion by Miles and second by Furness to approve Resolution 2020-12 to appropriate funds for 1213 BCA on Waggoner Avenue, Concrete Box Culvert which is a 100% County project in the amount of \$40,000. All in favor, motion carried. (See Resolution Book 18, pages 92-93).
3. **Resolution 2020-13 to appropriate funds for 1214 BCA, E. 19th Road Pipe Culvert, Witt Township 50%/County 50% Approval:** Miles stated the total cost of the project is \$65,000. Motion by Miles and second by Yeske to approve Resolution 2020-13 to appropriate funds for 1214 BCA, East 19th Road Pipe Culvert in Witt Township which is a 50%/County in the amount of \$3,250 and 50% Township for \$3,250. All in favor, motion carried. (See Resolution Book 18, pages 94-95).
4. **Resolution 2020-14 to appropriate funds for 1215 BCA, Fillmore Trail Storm Sewer, 100% County Approval:** Miles stated this project is near the Korner Store off of Fillmore Trail in the amount of \$9,000. Motion by Miles and second by Loucks to approve Resolution 2020-14 to appropriate funds for 1215 BCA, Fillmore Trail Storm Sewer which is 100% county project in the amount of \$9,000. All in favor, Motion carried. (See Resolution Book 18, pages 96-97).
5. **Intergovernmental Agreement with the City of Hillsboro for the replacement of the Seward St. Bridge SN: 068-6004 Approval:** Miles deferred to Engineer Greenwood, who reported the city of Hillsboro petitioned the county for assistance to help cover the cost to replace the Seward Street bridge back in February 2020, and the board approved it at their March 2020 full board meeting. He said the estimated County local fund is \$153,000, with the City responsible for the remaining expenses for the project and also will have to pay expenses up front. Greenwood stated the total estimated project is \$1,095,000. Motion by Miles and second Hughes to recommend the approval of the

Intergovernmental Agreement with the City of Hillsboro for the replacement of the Seward Street Bridge SN: 068-6004. All in favor, motion carried. Greenwood stated our portion will come from the Federal Aid Bridge Fund. (See Resolution Book 18, pages 98-99).

6. **Section 19-18118-00-BR Seven Sisters Bridge, Witt Township Bid Letting Results Approval:** Greenwood reported there were five bidders and the low bidder was Yamnitz and Associates for \$226,608.06 for Section 19-18118-00-BR, Seven Sisters Bridge in Witt Township. **Motion by Miles and second by Furness to recommend the approval of the bid from Yamnitz and Associates in the amount of \$226,608.06 to replace the bridge 19-18118-00-BR on Seven Sisters in Witt Township. All in favor, motion carried.** ROLL CALL VOTE: Voting Yes: Beck, Beeler, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske, and Young. Voting No: None. Absent: Bergen, Bishop, Deabenderfer, and McCammack. (Bishop and Deabenderfer left meeting prior to vote). **All in favor, motion carried.**
7. **2021 R&B Committee Dates Update:** Miles stated the committee discussed and approved the Road and Bridge Committee meeting dates for 2021.
8. **Road Side Spraying Update:** Miles stated local Natural Area Guardian representative Ken Schaal and his guests attended the meeting to address concerns of spraying along roadsides. He said good discussion was held, with all in agreement that contacting landowners and then signage is the best approach going forward. Miles said Schaal's group will coordinate efforts to contact landowners about mowing and spraying their right of way and they will then notify the Highway Department of the outcome.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Fogle and second by Miles to approve the eight committee reports and minutes. All in favor, motion carried.

APPOINTMENTS:

Motion by Beeler and second by Furness to appoint Heather Hampton+Knodle to the CIEDA Board (Central Illinois Economic Development Association) for a six year term beginning 9-9-20.

Motion by Hughes and second by Johnson to accept the Resignation of Joe Gasparich from the ETSB Board. All in favor, motion carried.

Motion by Beeler and second by Moore to Appoint Donald Huber to the ETSB Board. All in favor, motion carried.

PUBLIC COMMENTS: Patty Whitworth stated the best location for the Ballot Drop Off Box will be to offer a drive through service outside the building so voters won't have to leave their vehicles.

PAY BILLS AND PAYROLL:

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps:** Motion by Miles and second by Hughes to pay any invoices for Adams, PC and Book & Moore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: In favor – 15 Against – 0, Absent – 3, Abstain – 3 (Moore, Bishop, and Furness). Motion carried.

Motion by Beeler and second by Yeske to pay all other approved bills and payroll. All in favor, motion carried.

Adjourn: Until the Full Board on Tuesday, October 11th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Beck and second by Fogle to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:31 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.