

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Friday, January 10<sup>th</sup>, 2020

**Time:** 8:30 AM – County Board Room

**Members Present:** Bob Sneed, Chuck Graden, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

**Members Absent:** Glenn Bishop and Jeremy Jones

**Others Present:**

The committee met today to discuss/approve the following:

1. **Smart Watt Energy Project Update/Approval:** Project is complete and we need to sign the final paperwork for the Ameren rebates.
2. **Executive Session to Discuss Litigation/Contractual Negotiations Update/Approval:** (not needed)
3. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported he will talk with the cleaning service to spot clean the carpet in the high traffic areas of the Historic Courthouse. The committee also discussed having the carpets scotch guarded after they are cleaned. Sneed reported the boiler in the Historic Courthouse was leaking water and a valve needed to be replaced. They also worked on an issue with the drain.
4. **Annex Building Roof Estimate Update/Approval:** Sneed reported Young's Roofing had to repair some holes in the rubber roof because raccoons did some damage. Sneed reported he went on the roof and seen where the glue is starting to come loose. Weights were put there to help hold the rubber down due to the wind twisting it. The committee reviewed and discussed the proposal from Young's Roofing to tear off the existing rubber and wood fiber roof of the Annex building and replaced it with new materials. The proposal is \$20,360 and includes prevailing wage rates. Committee discussed getting a second bid for comparison, however Young's comes out for repair calls when needed and the proposal amount is now public knowledge. **Motion by Graden and second by McCammack to recommend the approval of the proposal from Young's Roofing in the amount of \$20,360 to replace the rubber roof on the Annex Building. All in favor, motion carried.**
5. **Sound System for Board Room Update/Approval:** Sneed reported Earlene Robinson told him that her church has a sound system they don't use and may want to get rid of. The committee will pursue getting prices for their surplus sound system.
6. **Bid out County Farm Update/Approval:** Young reported he has prepared a draft of a new County Farm Lease to put out for bid in February. The committee discussed a three year lease and Young stated language would be put in to address the Ameren Pipeline Installation in 2021. Young also stated we need to obtain current fertilizer application and yield data reports. **Motion by McCammack and second by Wendel to advertise for bids for the County Farm. All in favor, motion carried. Motion by Wendel and second by Graden to hire someone to get the soil samples.**
7. **Surplus Auction Update/Approval:** Committee discussed the cost of having an onsite auction for the small amount of items to get rid of. There will be two white box trucks and a couple of surplus trailers from the Recycling Program that we will put out for sealed bids. **Motion by McCammack and second by Wendel to have a Silent auction on small stuff and sealed bids on the larger stuff. All in favor, motion carried.**
8. **Other Business Update/Approval:** Sneed reported he had a conversation with Sheriff Robbins regarding getting some lighting replaced at the Jail. This was not on the Smart Watt scope of work. Sneed shared a proposal from Lyerla Electric to remove and replace the outside lighting at the New Courthouse and Jail. **Motion by Miles and second by McCammack to have Sneed review and research the lighting upgrades for the New Courthouse and Jail and report next month. All in favor, motion carried.** Sneed will review the proposals and report next month. Sneed reported we need to get a price to replace the sidewalks around the Historic Courthouse to the City of Hillsboro so they can use it for budgetary purposes.

Motion by Wendel and second by McCammack to pay the bills. Motion carried.

Motion by Miles and second by Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:45 am. Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board Coordinating Committee Meeting Minutes

**Date:** Tuesday, December 31st, 2020

**Time:** 8:30 am – County Board Room

**Members Present:** Evan Young, Chuck Graden, Megan Beeler, Bill Bergen, Kirby Furness, Gene Miles, Bob Sneed

**Members Absent:** Donna Yeske

**Others Present:** Bill Schroeder and Sandy Leitheiser

The committee met today to discuss the following:

**Coordinating Committee: Evan Young, Board Chairman:**

1. **Information Systems Report Update/Approval:** Chairman Young reported he received an email from Curt Watkins that stated he is having a difficult time recruiting the third Information Systems Technician. Watkins' email suggested he could hire someone out of school to do some of the tasks and then hire out some of the more difficult tasks. Beeler stated to let Curt do what he needs to do to keep the county computers going.
2. **Census Count Committee Update/Approval:** Leitheiser reported .....
3. **VISTRA Update/Approval:** Young reported there will be an informational meeting with the Taxing Bodies on January 15<sup>th</sup>, 2020 at 5:30 pm in the County Board Room to discuss the proposal from VISTRA regarding their assessment.
4. **Other Business Update/Approval:** None

**Personnel Committee: Kirby Furness, Chairman -**

1. **Employee Health Insurance Update/Approval:**
  - Monthly HRA report:
2. **Employee Personnel Manual Update/Approval:** New Hires will still get a hard copy. Trish will email the revised version to all the departments for them to get to their employees. Each Department will get a hard copy. The revised manual will also be posted to the county web site.
  - Cyber Security Policies and Revised Drug Policy addressing Cannabis
3. **Grievance Response to Local 148 – Circuit Clerk's Union Update/Approval:** The committee will discuss and draft a response.
4. **Employee Time Keeping in Appointed Offices Update/Approval:** The committee will discuss.
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** If needed
6. **Other Business Update/Approval:**

**Finance Committee: Megan Beeler, Chairman -**

1. **SOA Report Update/Approval:** Dick James, Dick Lyons, Kris Reynolds and ... serve on the Farm Land Committee. Durston reported the South Litchfield Assessor is not going to run again and others are not interested in qualifying. Durston stated we may have to enter into an agreement with South Litchfield to get the assessments done.
2. **ETSB Dispatching Services Update/Approval:** Bill Bergen
3. **Capital Improvement Fund Reports Update/Approval:** The Committee will discuss. Lohman reported the November coal check will be on the December report.
4. **IMRF Update/Approval:** Miles stated legislation is pending.
5. **Foresight Energy Update/Approval:** Young reported Foresight Energy will come to the Finance Committee meeting to request some help to get them going on starting up mining coal again.
6. **Finance/Budget Control Policies and Procedures Update/Approval:** Beeler reported she has some information to share with Treasurer Lohman.

7. **A Resolution Committing Certain County Revenues to Specified Expenditures Update/Approval:** Beeler and Rick Gratzka played phone tag.
8. **Travel Voucher for States Attorney Update/Approval:**
9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
10. **Other Business Update/Approval:** Beeler reported she will call the Litchfield Fire Chief back regarding the ambulance billing since they moved to a private company to do their ambulance billing services.

**Building & Grounds Committee: Bob Sneed, Chairman -**

1. **Smart Watt Energy Project Update/Approval:** Project is complete. Need to track New Courthouse Power bill and Jail water usage.
2. **Executive Session to Discuss Litigation/Contractual Negotiations Update/Approval:** (not needed)
3. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported the boiler in the Historic Courthouse was not working and needed a service call.
4. **Sound System for Board Room Update/Approval:** The committee will discuss.
5. **Bid out County Farm Update/Approval:** (Need AMEREN Pipeline Lease Language)
6. **Other Business Update/Approval:** Daniels reported the Coordinated Services Office is working on updating some spreadsheets like the Vendor list, Ambulance District Contacts and Appointments. The Building and Grounds Committee will discuss sending out a letter to all the departments regarding using approved Vendors. Daniels will work on getting the Insurance Certificates from the Vendors that don't have a current one on file.

**Economic Development Committee: Donna Yeske, Chairman -**

1. **MCEDC Update/Approval:** Leitheiser asked if Valerie Belusko could be made available to help with the Census outreach. Young replied to contact Dr. Bob Mulch with the request.
  - **Revolving Loan Fund Update/Approval:**
2. **Tourism Update/Approval:** The committee will discuss.
3. **Eagle Zinc Cleanup Update/Approval:** The committee will discuss.
4. **West Central Development Update/Approval:** The committee will discuss.
5. **Other Business Update/Approval:** The committee will discuss.

**E.M.A./Ambulance Committee: Bill Bergen, Chairman -**

1. **EMA Report Update/Approval:** Greg Nimmo will report.
2. **Ambulance Billing Contracts Update/Approval:** Leitheiser asked if Greenwood has all the ambulance district contracts and Bergen replied he will check.
2. **Ambulance Billing Office Update/Approval:** Bergen reported The City of Litchfield has hired a private firm to collect their ambulance billing and today is the last day our Ambulance Billing Department will process their bills. Bergen stated the City of Litchfield consists of 35% of the ambulance billing work load for the department, which if expenses remain the same, it would substantially increase the costs for the other four ambulance billing districts. We will still be collecting for the City of Litchfield for several months and Beeler stated she has call Tonya Flannery to discuss payment for these collection services. Bergen stated a meeting will be scheduled with the other four ambulance districts to discuss the options.
3. **ETSB Update/Approval:** Bergen reported they are researching financial possibilities to keep 911 dispatching services here in the County. Bergen stated he presented a draft of a budget to the 911 board and Nimmo stated there were items on the budget that would not work. Bergen stated he needs to talk to the Finance Committee on a couple of the items like the \$50,000 loan to be paid back and to negotiate the 911 admin fees. Bergen wants to figure in how much it will cost the Sheriff's Office if the service goes away. Bergen stated a budget was submitted in January of 2019. Furness stated he will ask the State 911 Director if the 911 surcharge fee on phone bills is our money or put in a pool and divided out. Discussion took place on different facets of the 911 budget and dispatching services needed in the Sheriff's Office. Leitheiser

stated the Treasurer pays their bills and the Clerk signs them also. No oversight. Concerns with the minutes for paying bills. The Motorola Contract, 911 is their own board. Leitheiser stated she sent the contract back and it was revised. Motorola would not accept the contract so an addendum was made. It has to go back to the County of Montgomery. The States attorney agreed and signed the Addendum to the Motorola contract and had Treasurer Lohman also sign the contract. Robbins stated the push for the grant and the contract had to be signed before the grant was submitted. Nimmo took the contract to States Attorney and pushed him to sign it. The addendum is dated June 5<sup>th</sup>, 2019.

5. **FY 2019 Agreement with Nokomis/Witt Ambulance Update/Approval:**
6. **FY 2019 Agreement with Hillsboro Ambulance Update/Approval:**
7. **FY 2019 Agreement with Farmersville/Waggoner Ambulance Update/Approval:**
8. **Other Business Update/Approval:** None

**HWE Committee: Chuck Graden, Chairman -**

1. **Elections Update/Approval:** Clerk Leitheiser will give an update.
2. **EPA Report Update/Approval:**
  - Gonet is retiring in February 2020 and the committee has a plan for the replacement.
3. **Recycling Program and Events Update/Approval:** The committee will discuss.
  - DC Waste Proposal
  - Drop Off Car Ports in Municipalities
4. **Animal Control Facility Program Update/Approval:** A Mayor's Meeting will be planned in the next month.
  - Municipal Contracts
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
6. **Other Business Update/Approval:** None

**Road & Bridge Committee: Gene Miles, Chairman -**

1. **Highway Department Building Improvements Update/Approval:** The committee will discuss.
2. **Timeline for Disposal of Current Highway Department Property Update/Approval:** Miles reported they are about a year away from moving from the current facility to the new building and the current property has been appraised. Beeler asked if the
3. **Executive Session to Discuss Personnel/Litigation/Contractual/Property Acquisition Update/Approval:**
4. **Other Business Update/Approval:** None

Motion to Adjourn by Graden and second by Miles. All in favor, motion carried.

Meeting adjourned at 10:27 am.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

**Appointments:**

**FULL BOARD Meeting will be held on Tuesday, January 14<sup>th</sup>, 2020 at 5:30 PM**

# Montgomery County Board

## Ambulance/EMA Committee Meeting Minutes

**Meeting Date: 1-6-20 Time: 4:00pm EMA Office, 120 N Main St, Hillsboro, IL**

**EMA Board Member Roll Call:** Chair – Bill Bergen, Vice Chair – Chuck Graden, Connie Beck, Jeremy Jones, Richard Wendel, Tim Fogle and Evan Young

**Others Present:** Mona Lewis and Sherry Greenwood

**A. Ambulance Billing Update/Approval:**

- a. Monthly Report – The committee reviewed the November 2019 monthly financial report.
- b. Ambulance Billing Finance – Bergen reported that the City of Litchfield pulled out of the County Ambulance Billing services as of December 31<sup>st</sup>, 2019 and they were 35% of the work load and costs paid for the billing services. If the EMA costs stay the same, Greenwood reported it will cost the Hillsboro Ambulance an additional \$1,369.08 per month, the Nokomis/Witt Ambulance will be an additional \$365.08 per month, the Raymond/Harvel Ambulance will be an additional \$152.08 per month and Farmersville/Waggoner Ambulance will be an additional \$91.25 per month. Young reported he talked with Mayor Dougherty and Tonya Flannery who stated they went to another ambulance billing company so they can get more reports. Young told them that the county didn't refuse to get the upgraded software for their reports and the Paul Osborne from KEB was to get with our IT Department regarding the software billing requirements and that didn't happen. Bergen read the letter from the City of Litchfield regarding them leaving the ambulance billing services. Young asked Greenwood for the percentage of Litchfield's billing versus their collections. Bergen reported that he and Chairman Young have scheduled a meeting on Tuesday, January 7<sup>th</sup>, 2020 with the four remaining ambulance districts to discuss the options and increase in billing costs due to the City of Litchfield leaving.

**B. EMA Director's Report Update/Approval:** Nimmo shared his Director's Report with December activities and meetings. (See attached)

**C. EMA Old Business Update/Approval:** The committee discussed the red EMA truck and where it will be stored when Nimmo will not be using it. It is currently in the parking lot at the New Courthouse. Danny Hough is checking to see if it can be stored at a new storage shed in Raymond.

**D. 911 System Update** – Special Full Board Meeting tonight that will include information shared from Christian County 911 Coordinator Mickie Ehrhardt and the State ISP-911 Administrator.

**E. EMA New Business Update/Approval:** EMA Resolution Addendum for IEMA: After a final review by legal at IEMA, they have requested to addendum statements to the EMA intergovernmental agreement filed. We are the first counties to do this, so they just want to ensure all areas are covered after legal giving it a final review. First, a statement regarding how workman's comp will be handled between the two counties. Nimmo asked the state's attorneys from both counties for some language and hasn't hear anything from them as of yet. Second, a hard date when the combined emergency operations plan for the two counties will be completed. Nimmo has spoken with the IEMA Regional Coordinator and we believe August 31, 2020 is a realistic date. Nimmo will be submitting the addendum info to the two county board chairs for signature and then submitting it with a letter of request to IEMA in January 2020.

**F. Executive Session:** *(not needed)*

**G. Open Discussion:** Young asked Nimmo how he is getting along with learning the new people in Christian County first responders. Nimmo stated we are the first two counties to consolidated 911 services with another county.

**Pay EMA and Ambulance Bills:** There are no bills this month.

**Adjourn: Motion to adjourn by Fogle and second by Jones. All in favor, motion carried. Time: 4:40 pm.** The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board Finance Committee Minutes

**Date:** Wednesday, January 8th, 2020

**Time:** 3:00 pm - County Board Room

**Members Present:** Megan Beeler, Kirby Furness, David Loucks, Jim Moore, Earlene Robinson, Bob Sneed and Chairman Evan Young.

**Members Absent:**

**Others Present:** Eric Braasch, Shirleen Turner, Ed Boyd, Bev McCoy, Barb Schmedeke, Bill Bergen, Nikki Lohman, Ray Durston, Rick Robbins, Cody Greenwood, Mark Cornell, Chad Fusion, Glenn Bishop, Hugh Satterlee, Tim Fogle, Sandy Leitheiser, Bruce Sanford, Curt Watkins, Donna Yeske.

**The Finance Committee met today to discuss/approve the following:**

- SOA Report Update/Approval:** Durston reported the Board of Review has received about 150 assessment complaints. The last day to sign a complaint was January 5<sup>th</sup>, 2020. Durston reported the 2019 Assessments were published on December 4<sup>th</sup>, and 5<sup>th</sup> and notices were sent out to all the townships. The tentative abstract was mailed to the Department of Revenue on December 13<sup>th</sup>, 2019 and they replied they got it on December 24<sup>th</sup>, 2019. Durston reported the 2020 Senior & Disabled exemption renewals will be mailed later this month and the three Assessors attend the annual Assessor's meeting that was held on December 30<sup>th</sup>, 2019.
- ETSB Dispatching Services Update/Approval:** Bill Bergen presented a revised FY 2020 budget proposal with 6 different options for ETSB expenses. The revenues will not change. Bergen stated he worked with Nimmo and Sheriff Robbins on projected expenses. The salaries of \$308,000 are 41% of the eleven Telecommunicators and includes everything such as benefits. Bergen presented six options with or without the Admin fees and the \$50,000 loan payback. Each option included budget proposals for FY 2020 to FY 2025. Robbins stated this has nothing to do with radios. This is all stuff to run the radios. The 911 equipment is the expensive stuff. Beeler stated there is a concern of the longevity of the 911 program. Leitheiser suggested having an outside auditor look at the numbers that is not involved one way or another. Leitheiser also shared that some small counties received grants to purchase new 911 software. Bergen stated he would like for the Finance Committee to consider accepting Option #5 without the \$50,000 loan and the admin fees. Beeler said she would agree if the cash on hand of \$224,109 at the end of FY 2020 came to the County. Beeler explained the County would agree to put in a certain percentage of the surplus each year to be put in a Capital Improvement Fund for future equipment/software purchases. Sherriff Robbins presented budget options over a five year period for the revenues and expenses for the Sheriff's Department whether 911 stays or goes away. Watkins talked about the value of having 911 upgrades take place here. Robbins suggested having a joint discussion to put the money somewhere collectively and sharing the new equipment costs 50/50. Beeler stated she found an earlier budget prepared by Nimmo that shows different numbers to show how bad it will be for them to stay. Young stated he had a conversation with Nimmo who responded the budget figures came from Morgan County who just did a consolidation. Beeler stated she learned at the last board meeting that once you dissolve the ETSB Board you can't ever get the board back. Furness stated he was told if we send it back to the 911 board, they will make it work. Beeler stated if we vote not to dissolve the ETSB Board, then they can make a counter offer back to the county board. Bergen stated that last month the EMA Committee made the recommendation to dissolve the ETSB Board in the committee level because Nimmo stated it needed to be done. **Motion by Furness and second by Moore to table the Resolution to Dissolve the ETSB/911 Board. All in favor, motion carried.** Beeler stated the 911 Board needs to bring a counter proposal back to the Finance Committee next month for the ETSB to stay.
- Capital Improvement Fund Reports Update/Approval:** The committee reviewed the Capital Improvement Fund report ending November 2019.

4. **Employee Time Keeping in Appointed Offices Update/Approval:** Daniels reported the Illinois Association of County Board Members had an article in their newsletter about making sure salaried employees are “clocking” in and out.
5. **Revise the Pre-Paid Vendor List Update/Approval:** Leitheiser shared a revised Pre-Paid Vendor List to add and delete some insurance vendors. Beeler stated we should send a memo to all Department Heads to see if they have anything to add or delete. This issue will be tabled until next month so Department Heads can respond with their input.
6. **IMRF Update/Approval:** Committee discussed and are waiting on legislative revisions.
7. **Ambulance Districts Annual Costs/Agreements Update/Approval:** Young reported he went to the meeting last night with ambulance districts and they are going to absorb the additional costs due to the City of Litchfield leaving the billing department. The committee discussed billing the City of Litchfield on an hourly rate basis for collections that take place after December 31<sup>st</sup>, 2019.
8. **Foresight Energy Update/Approval:** Foresight Energy Operations Manager for the Deer Run Coal Mine and Chad Fusion addressed the Finance Committee with a proposal to help them get the coal mine started again with long wall mining.
9. **Power Plant Assessment Negotiations Update/Approval:** Beeler stated she would like to put together an assessment negotiation team to meet with VISTRA. Durston has scheduled a meeting on Monday, January 27<sup>th</sup>, 2020 at 5:30 pm in the County Board room with the taxing bodies affected by the VISTRA power plant.
10. **Finance/Budget Control Policies and Procedures Update/Approval:** Different policies to amend budgets etc. Beeler has looked at different county policies and will have a draft to present at next month’s Finance Committee meeting.
11. **A Resolution Committing Certain County Revenues to Specified Expenditures Update/Approval:** Beeler stated she spoke with Rick Gratza yesterday and asked him about writing off the \$50,000 ambulance billing error and he stated it won’t show up in the audit but they will make a note of it. Beeler reported she asked Gratza about our invoice and we need to know what the extra charges were for so she can explain it. Beeler will check with Gratza regarding the resolution committing certain county revenues to specified expenditures. Beeler also asked Gratza about the Circuit Clerk’s Audit and he said that Paul Osborne’s group is working on it. Young stated he received the Circuit Clerk’s Office independent audit report.
12. **Travel Vouchers for States Attorney Update/Approval:** The committee reviewed a couple of travel vouchers submitted by States Attorney Bryant Hitchings that were over the daily threshold. **Motion by Sneed and second by Loucks to approve the Travel Vouchers for the States Attorney that were over the allotted expense when he attended a meeting in Chicago. All in favor, motion carried.**
13. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** (if needed)  
**Motion by Moore and second by Sneed to discuss potential litigation and Personnel. All in favor, motion carried.**  
**Motion by Moore and second by Loucks to come out of executive session Update/Approval: All in favor, motion carried. No action was taken.**
14. **Other Business Update/Approval:** Beeler stated our premiums for cyber insurance had increased and checked with Scheller Insurance agent Eric Braasch who responded it is for Special Liability insurance for the Motorola equipment and was authorized by Nimmo. Lohman stated the insurance premium increased by \$542. Beeler will call Eric to talk about a procedure for who can add insurance coverage to our policy. Sneed stated the roof on the Annex Building may need replaced.

\Motion by Loucks and second by Furness to pay bills and approve payroll. All in favor, motion carried

Motion by Robinson and second by Loucks to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 6:55 PM. The summaries of minutes were respectfully submitted by acting secretary Chris Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## HWE Committee Meeting Minutes

**Date:** Tuesday, January 7th, 2020

**Time:** 4:00 PM – County Board Room

**Members Present:** Chuck Graden, Connie Beck, Glenn Savage and Evan Young  
Chuck Graden appoints Evan Young to the committee so there would be a quorum.

**Members Absent:** Mark Hughes, Sandy Johnson and Richard Wendel

**Others Present:** Sandy Leitheiser and Amanda Daniels

The committee met today to discuss the following:

1. **Elections Update/Approval:** Clerk Leitheiser shared a report showing the important election dates for the General Primary Election scheduled for March 17<sup>th</sup>, 2010.
2. **EPA Report Update/Approval:** The committee reviewed the EPA activity report submitted by Bill Gonet. Graden stated Gonet's retirement date will be February 28<sup>th</sup>, 2020 and he will take the Committee's recommendation for doing the EPA work that was approved last month to the full board next Tuesday.
3. **Recycling Program and Events Update/Approval:** The committee discussed the Hillsboro, Litchfield recycling buildings and the carports that were used for collecting recycling in some of the municipalities. The committee felt the structures should go back to the municipalities if they want them. **Motion by Beck and second by Savage to give the recycling structures back to the municipality if they want them. All in favor, motion carried.** If municipalities don't want the structure, the county will advertise for bids. Daniels reported there are a couple of more truckloads of material at the Hillsboro recycling building and hopes trucks will be available to pick up by the end of the month.
4. **Animal Control Facility Program Update/Approval:** Daniels gave an update on the municipalities that have sent in the revised animal control municipal contract. There are some issues to work out some of the municipalities. Chairman Young and Chuck Graden will schedule a meeting with some of the mayors to discuss the issues. Daniels also reported the dryer went out last Saturday and a service call was placed. The current set is over 10 years old. The committee discussed replacing the set due to the age of the current set that does an average of three loads per day, seven days a week.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:**  
Not needed.
6. **Other Business Update/Approval:** None

Motion by Beck and second by Savage to pay the Bills. All in favor, motion carried.

Motion by Savage and second by Beck to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 6:20 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board Personnel Committee Minutes

**Date:** Thursday, December 26th, 2019

**Time:** 5:00 pm - County Board Room

**Members Present:** Kirby Furness, Bill Bergen, Sandra Johnson, Earlene Robinson (late) and Chairman Evan Young. Kirby Furness appoints Evan Young to the Personnel Committee

**Members Absent:** Donna Yeske and Ron Deabenderfer

**Others Present:** Sandy Leitheiser, Nikki Lohman and Rick Robbins

The committee met to discuss the following:

1. **Employee Health Insurance Update/Approval:** No new updates from CIBC, Tony Johnston
  - Monthly HRA report. The committee reviewed the HRA reported submitted by Treasurer Lohman. The total for December 2019 is \$3,874.
2. **Employee Personnel Manual Update/Approval:** The committee discussed the revisions to the Employee Personnel Manual. Coordinator Daniels stated revisions have been made as discussed from last month's meeting and we are waiting on the new changes from ICRMT for the Employee Drug Policy.
3. **Employee Drug Policy Update/Approval:** We are waiting for a sample policy from ICRMT regarding the most recent changes in legislation regarding cannabis being addressed in the employee drug policy.
4. **Grievances Update/Approval:**
  - **Local 148 – Circuit Clerk Union**
5. **Colonial Insurance Request Update/Approval:** The committee reviewed the information from Colonial Insurance for supplemental insurance coverage for employees.
6. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:**  
**Motion by Bergen and second by Robinson to enter into Executive Session to discuss Personnel. All in favor, motion carried.**  
**Motion by Johnson and second by Bergen to come out of Executive Session. All in favor, motion carried.** The committee agreed to deny the grievance submitted by Local 148 in the Circuit Clerk's Office and send a letter advising them of their decision.
7. **Other Business Update/Approval:** None at this time.

Motion to adjourn by Robinson and second by Johnson. All in favor, motion carried.

Meeting adjourned at 6:05 pm.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Thursday, January 9<sup>th</sup>, 2019

**Time:** 8:30 AM – Highway Department

**Members Present:** Gene Miles, Bill Bergen, Jim Moore, Glenn Bishop, Dave Loucks, Dennis McCammack, & Megan Beeler

**Members Absent:** Evan Young

**Other Present:** County Engineer Cody Greenwood

1. **2020 MFT Township Rock Letting Results Update/Approval:** Engineer Greenwood reported bids for the 2020 MFT Township Rock were opened on Tuesday. The committee reviewed the bid tabulation spreadsheets and discussed approving and recommending the lowest bidder. **Motion by Moore and second by Loucks to recommend the approval to the lowest bidder for the 2020 MFT Township Rock Letting. All in favor, motion carried.**
2. **2020 MFT County Rock Letting Results Update/Approval:** Greenwood reported bids for the 2020 MFT County Rock Letter were opened on Tuesday. The committee reviewed the bid tabulation spreadsheets and discussed approving a recommending the lowest bidder. **Motion by Bishop and second by Bergen to recommend the approval to the lowest bidder for the 2020 MFT County Rock Letting. All in favor, motion carried.**
3. **Village of Walshville Street Issues Update/Approval:** Greenwood shared a spreadsheet showing the costs to move the main road through the Village of Walshville. The Federal Government has scheduled to fund the project in 2024. After some discussion, the Road and Bridge Committee would like for Greenwood to check with the Federal Government to see if this project can be moved up to 2022.
4. **City of Hillsboro Seward St. Bridge Replacement Update/Approval:** Greenwood reported the City of Hillsboro can petition the County to help with 50% of the cost to replace the Seward Street Bridge in Hillsboro similar to the Townships asking for funding help. Greenwood recommended we should help with the project if funds are available. The Federal STP Funds would cover 80%. The county could help cover construction costs with Federal and local funds.
5. **Resolution #2020-01, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2020 Update/Approval:** Greenwood reported he received a letter from IDOT with the new rates for the County Engineer’s Salary Program. In order to participate in the program, IDOT requires the county to pay at least 95% of their recommended salary and they will reimburse 50% of the Engineer’s Salary. Greenwood’s salary was \$103,500 last year. The state recommendation for Montgomery County is \$111,000 per year. Committee discussed raising Greenwood’s salary meet 95% of the state rate for Montgomery County. **Motion by Bishop and second by McCammack to make the Engineer Salary for FY 2020 \$105,500 per year. All in favor, motion carried.**
6. **New Highway Department Property Purchase Update/Approval:** The committee wanted to enter into executive session to discuss the appraisal received for the current Highway Department property and the repayment of the new property. Daniels questioned whether the topic met the criteria for closed session and Greenwood wanted closed session due to discussing what the Highway Department would pay back on the new property.
7. **Executive Session Motion by Miles and second by Moore to enter into executive session. All in favor, motion carried. Motion by McCammack and second by Miles to come out of Executive Session. All in favor, motion carried.**  
**Motion by Moore and second by Loucks to recommend the Highway Department repay the County \$30,000 per year for 10 years for the former Wright Automotive property and all proceeds from the sale of the existing Highway property would go to the County. All in favor, motion carried.**
8. **Other Business Update/Approval:** None

Motion by Bishop and second by Moore to Pay Bills. All in favor, motion carried.

Motion by Bergen and second by Bishop to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:25 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.