

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Wednesday, November 4<sup>th</sup>, 2020

**Time:** 8:30 AM – County Board Room

**Members Present:** Bob Sneed, Glenn Bishop, Jeremy Jones by phone, Gene Miles, Richard Wendel, and Megan Beeler

**Members Absent:** Evan Young, Chuck Graden and Dennis McCammack,

**Others Present:** Mark Brown

Conference Call NUMBER IS: 217-532-8500. Enter the Conference ID number: 926186 #.

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Mark Brown stated there were no maintenance issues at this time and they are painting in the Public Defender's Office. Sneed asked about ordering janitorial supplies for the New Courthouse and Brown responded that he hasn't ordered from Jan in the past few weeks because there were ample supplies left in the restrooms.
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:** No update at this time.
3. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:** Sneed reported Curt Watkins has been cleaning out a room next to the Coroner's Office that has some computer equipment in it to make room for additional office space.
4. **Recycling at County Buildings Update/Approval:** The committee discussed the need to have additional recycling totes at the County Buildings. We have two 65 gallon totes at the Historic Courthouse that are picked up twice a month. DC Waste provided one tote at no cost with the bailer lease. When the county had the recycling program, we had three 90 gallon totes at the Historic Courthouse, three at the New Courthouse and two at the Sheriff's Office that were picked up once a week. Daniels checked on the cost for additional totes and they are \$5.00 each per month. **Motion by Miles and second by Wendel to get a total of seven totes at \$5.00 each per month for the county buildings. All in favor, motion carried.**
5. **Lights in the Windows Update/Approval:** Sneed reported Donna Yeske inquired about purchasing candle lights for the windows at the Historic Courthouse for Christmas. They are battery powered lights and will cost about \$1,100. After discussion, the committee approved to purchase dusk till dawn candles for the south windows of the Historic Courthouse. **Motion by Bishop and second by Wendel to purchase dusk till dawn candle lights for the south windows of the Historic Courthouse.**
6. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
7. **Other Business Update/Approval:** Sneed stated we will need to do some concrete work next spring.
8. **Public Comments Update/Approval:** None

Motion by Bishop and second by Wendel to pay the bills. Motion carried.

Motion by Miles and second by Bishop to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:15 am.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board

## Coordinating Committee Meeting Minutes

**Date:** Tuesday, October 27<sup>th</sup>, 2020

**Time:** 8:30 am – County Board Room

Conference Call NUMBER IS: 217-532-8500. Conference ID number: 926186 #.

**Members Present:** Evan Young, Megan Beeler by phone, Bill Bergen, Kirby Furness, Gene Miles, Donna Yeske, Bob Sneed

**Members Absent:** Chuck Graden

**Others Present:** Curt Watkins, Rick Robbins, Andy Ritchie, Rick Robbins and Ray Durston

The committee met today to discuss the following:

### **Coordinating Committee: Evan Young, Board Chairman -**

1. **Information Systems Report Update/Approval:** Watkins reported they have upgraded the phone system in all three buildings and working with getting ready for the election. Watkins stated they are trying to figure out how to use some of the election security grant money. The four 911 stations are now in place. Watkins asked Beeler how we are going to plan the Wish list for planned COVID expenses. Beeler responded we have to see what the reimbursement will be. Watkins has some important upgrades for the phone system and would like to pursue it after the fiscal year. Watkins and Beeler will meet before the next finance committee meeting to discuss. Animal Control and the Highway Department will be hooked up with CTI and move to our phone and computer system. They are working on a large wireless project throughout the complex. The bulk of the recent projects have been paid by grants. Watkins stated the Chrome books are on back order and it is unknown when they will come in. New laptops that were ordered two months ago may arrive at the end of November. Watkins stated the Sheriff's Department is in excellent shape with new equipment, redundancy and updated wiring.
2. **Census Count Committee Update/Approval:** No update at this time.
3. **COVID-19 Pandemic Update/Approval:** COVID cases are increasing lately.
4. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Update/Approval:** Will be approved at the November Board Meeting.
5. **Other Business Update/Approval:** None

### **Building & Grounds Committee: Bob Sneed, Chairman -**

1. **Maintenance and Cleaning Issues and Report Update/Approval:** The committee will discuss.
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:** Sneed stated he talked with Hillsboro Commissioner Danny Robbins and they will coordinate a good time for sidewalk replacement. The County will pay for the materials and the City will provide the labor.
3. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:** Sneed reported he and Watkins are searching for additional space for the Coroner in the basement of the New Courthouse.
4. **Recycling at County Buildings Update/Approval:** The committee will discuss getting more recycling totes.
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
6. **Other Business Update/Approval:** None

### **Economic Development Committee: Donna Yeske, Chairman –**

1. **MCEDC Update/Approval:** MCEDC had a meeting and have been working on getting signups for Wisper Internet by the end of the month.
2. **Revolving Loan Fund Update/Approval:** The committee will be addressing some updates to the RLF Fund By Laws.
3. **Tourism Update/Approval:**

- **2021 Travel Guides – ad rate information for Great Rivers and Routes Tourism Guide** Yeske reported the committee will be reviewing information regarding placing an ad in the 2021 Travel Guide.
- 4. **Planning Commission Update/Approval:** No update at this time.
- 5. **Revised Wind Siting Ordinance Update/Approval:** The board has 30 days to review for action at the November board meeting.
- 6. **CEDS Document Update/Approval:** Young stated Christian County has it on their agenda to see if they are going to approve. The CEDS document is updated every five years. Macoupin County is holding up the process and Yeske will try and contact someone there.
- 7. **West Central Development Update/Approval:** No update at this time.
- 8. **Montgomery County Bicentennial Update/Approval:** Yeske reported the next meeting is at the Fair Grounds and Wooden Nickels have been ordered and should arrive soon.
- 9. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
- 10. **Other Business Update/Approval:** Yeske stated some people have contacted her regarding getting the building decorated for various holidays. Discussion took place on putting candles in the windows.

**E.M.A./Ambulance Committee: Bill Bergen, Chairman -**

- 1. **EMA Report Update/Approval:** Bergen stated Nimmo has been very busy with the COVID issues.
- 2. **Ambulance Billing Office Update/Approval:** Bergen reported the City of Litchfield wants a breakdown of the new itemized billing they were sent. Sherry Greenwood told Bergen the invoice could have been \$6,000 for services since they quit using the county billing office.
- 3. **ETSB/911 Update/Approval:** Bergen reported the 911 income will go from \$10,000 to \$4,000 and the mapping expense will go from \$10,000 to \$15,000. Beeler reported with insurance expenses that were recently updated, and the ETSB budget will be about \$50,000 in the red. Bergen stated the ETSB requested a walk through for next Monday at 10:00 am to review all the installed new 911 equipment
- 4. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
- 5. **Other Business Update/Approval:** None.

**HWE Committee: Chuck Graden, Chairman -**

- 1. **Elections Update/Approval:** Clerk Leitheiser will report at HWE.
- 2. **EPA Report Update/Approval:** Discussion took place on scheduling a State tire pick up with the Townships and County tires picked up along the side of the road.
- 3. **Electronics Recycling Drive Update/Approval:** Coordinator Daniels reported the Electronics Recycling Drive took place on Saturday, October 17<sup>th</sup> from 9:00 am to Noon at the new highway department facility.
- 4. **Animal Control Facility Program Update/Approval:** Young reported he spoke with States Attorney Bryant Hitchings regarding the Court Case.
- 5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
- 6. **Other Business Update/Approval:** None

**Finance Committee: Megan Beeler, Chairman -**

- 1. **SOA Report Update/Approval:** The committee will review and discuss.
- 2. **Capital Improvement Fund Reports Update/Approval:**
- 3. **Bellwether and CURES Grant Update/Approval:** Beeler reported she spoke with Bruce from Bellwether and we haven't had our submission approved yet.
- 4. **Convey Deeds:** The committee will review and approve.
- 5. **VISTRA Power Plant Legislation Update/Approval:** Beeler reported she was on a conference call last week and Senator Koehler said there was going to be a large omnibus energy bus introduced in legislation

next spring and recommend going ahead to put the tax bill on the books. On the right track to have the appraisal done.

6. **Power Plant Taxing Body Meeting Update/Approval:** Scheduled for October.
7. **Amend the FY 2020 Budget Update/Approval:** The board was given reports to amend the FY 2020 budget at the October board meeting so they can take action at the November board meeting.
8. **FY 2021 Budget Update/Approval:** Beeler stated she is reviewing the FY 2021 budget and we are \$335,000 negative in the general fund. Beeler will double check all the totals. There will be a small change sheet presented at the November meeting. Need to decide what to do with the Probation Department salaries. Lohman stated the changes were done after the last board meeting and she has posted the budget and sent emails and memo to board members and department heads with the final draft of the
9. **Probation Department Bancee Ulrici Update/Approval:** The committee will discuss.
10. **Adopt FY 2021 Aggregate Levy Update/Approval:** Beeler doesn't anticipate any changes from last month.
11. **IMRF Update/Approval:** None
12. **Finance/Budget Control Policies and Procedures Update/Approval:** None
13. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
14. **Other Business Update/Approval:** There were 330 parcels involved in yesterday's tax sale.

**Personnel Committee: Kirby Furness, Chairman -**

1. **Employee Health Insurance Update/Approval:** Open Enrollment for employee insurance is in process and paperwork is due this Friday.
  - **Monthly HRA report:** Committee will discuss.
2. **Local 773 Union Negotiations with Dispatchers and Jailers Update/Approval:** Committee will negotiate.
3. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
4. **Other Business Update/Approval:** None

**Road & Bridge Committee: Gene Miles, Chairman -**

1. **Building Renovation Update/Approval:** The committee will discuss.
2. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
3. **Other Business Update/Approval:** None

**PUBLIC COMMENTS:**

Motion to Adjourn by \_\_\_\_\_ and second by \_\_\_\_\_. All in favor, motion carried.

Meeting adjourned at 10: \_\_\_\_ am.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

**Appointments:**

**FULL BOARD Meeting will be held on Tuesday, November 10th, 2020 at 5:30 PM**

# Montgomery County Board

## Economic Development Committee Meeting Minutes

**Date:** Monday, November 2<sup>nd</sup>, 2020

**Time:** 5:30 pm– County Board Room

**Conference Call NUMBER IS:** 217-532-8500. enter the Conference ID number: 926186 #.

**Members Present:** Donna Yeske, Ron Deabenderfer, Mark Hughes, Dennis McCammack by phone, Tim Fogle, Glenn Savage by phone and Evan Young – Jeremy Jones

**Members Absent:**

**Others Present:** Sandy Leitheiser, Andy Ritchie, Racheal Tester, Joe Tillman with Lake Land College, Andy Ritchie, Brian Neiman and Valerie Belusko. By Phone: Stan Komperda with Highland Renewables, Toni McDonough, Joe Goeke, CJ Liddel and Katie Wilson

The committee met today to discuss the following:

1. **MCEDC Update/Approval:** Belusko reported she has been working with Wisper Internet to meet their goal of 300 to 500 signups from rural customers and they ran ads for three weeks in a row. Wisper was searching for large towers in the area to install their equipment.
2. **Revolving Loan Fund Update/Approval:** Belusko reported the RLF is doing OK.
3. **Tourism Update/Approval:**
  - 2021 Travel Guides – The committee reviewed ad rate information for the Great Rivers and Routes Tourism Guide and approved a quarter page ad. **Motion by Deabenderfer and second by Hughes to approve ¼ page ad in the amount of \$900 for the Great Rivers and Routes Tourism Guide. All in favor, motion carried.**
4. **Planning Commission Update/Approval:** Planning Commission members have reviewed the feedback email from Stan Komperda with Highland Renewables with his concerns regarding the proposed amended Wind Siting Ordinance.
5. **Revised Wind Siting Ordinance Update/Approval:** Belusko reported that she made some grammatical corrections that Deabenderfer submitted to the proposed Wind Siting Ordinance. The committee listened to concerns shared by Stan Komperda with Highland Renewables. Komperda suggested changing a word to “compliance” and committee members agreed. No other input was from Komperda was changed. Joe Tillman from Lake Land College stated the way the ordinance is stated now, land owners will be happy and smaller wind companies will come and the county will make some money. Tillman said to expect solar in the central and southern parts of the county.
6. **West Central Development Update/Approval:** No update at this time.
7. **Montgomery County Bicentennial Update/Approval:** Yeske reported they changed the date from February 12<sup>th</sup>, 2021 to Saturday, February 13<sup>th</sup>, 2021. The reception will be held in the lobby of the New Courthouse and the next meetings will be held on December 9<sup>th</sup>, 2020 at the Hillsboro Bank at 5:00 pm.
8. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:**  
*(not needed)*
9. **Other Business Update/Approval:** None
10. **Public Comments Update/Approval:** None

There are no bills

Motion by McCommack and second by Fogle to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at \_\_\_\_\_ pm.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board EMA Committee Meeting Minutes

**Date:** Monday, November 2, 2020

**Time:** 4:00 pm – County Board Room

**Conference Call NUMBER IS:** 217-532-8500. Enter the Conference ID number: 926186 #.

**Members Present:** Bill Bergen, Connie Beck, Tim Fogle, Jeremy Jones, Richard Wendel and  
Evan Young

**Members Absent:** Chuck Graden and Evan Young

**Others Present:** Mona Lewis, Sherry Greenwood

The committee met today to discuss the following:

1. **EMA Report Update/Approval:** Nimmo is absent so there is no new report.
2. **Ambulance Billing Office Update/Approval:** Sherry Greenwood reported the City of Litchfield Administrator Tonya Flannery called and said they can't pay the \$1,648 Invoice for additional ambulance billing until they get more detail and a breakdown of hours worked from the billing office. Committee discussed sending them more information regarding the time the billing office spent on the extra work. Greenwood shared copies of the system generated ambulance billing reports for the Litchfield collections and she will send that to the City. Greenwood stated they didn't keep track of all the hours they spent on Litchfield's ambulance collections and wished they would have since they want more documentation. **Motion by Fogle and second by Jones to send the additional information Greenwood provided today to the City of Litchfield to explain the \$1,648 invoice. All in favor, motion carried.**
3. **ETSB/911 Update/Approval:** Bergen reported the final walk through/inspection was performed today on the new 911 equipment and system. There are four new stations up and running right now. Bergen stated they saved money on the construction part of the project so the shortfall will not be as much as what they first estimated. Bergen stated they plan on going five years to pay on this new system and then save money for the second five years to make more updates.
4. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
5. **Other Business Update/Approval:** None
6. **Public Comments Update/Approval:** None

No Bills.

Motion by Wendel and second by Beck to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 5:00 pm.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board Finance Committee Minutes

**Date:** Friday, November 6, 2020

**Time:** 8:30 am - County Board Room

**Conference Call NUMBER IS:** 217-532-8500. **The Conference ID number:** 926186 #.

**Members Present:** Megan Beeler, Kirby Furness, David Loucks, Jim Moore, Bob Sneed, Earlene Robinson and Evan Young

**Members Absent:** none

**Others Present:** Sandy Leitheiser, Rick Robbins, Nikki Lohman, Tim Fogle, Ray Durston, Bancee Ulrici and Eric Braasch.

The committee met today to discuss the following:

1. **SOA Report Update/Approval:** Durston reported there have been 123 complaints for the Board of Review and they are working on Township assessments. GIS Tech Kevin has been working on more layers for 911 and mapping. Durston is checking on costs for the next flyover. The Devnet portal is being implemented.
2. **Capital Improvement Fund Reports Update/Approval:** Beeler reported the coal revenue for September was \$78,511 and about \$79,000 for October. The year to date coal revenue is \$413,457.
3. **Unemployment Insurance Update/Approval:** Eric Braasch with Scheller Insurance reported ICRMT is offering a service to its members to handle the unemployment insurance. The State handles it now for .625% and ICRMT has offered to manage our unemployment insurance for .562% which would be about a \$4,000 per year savings. Braasch stated ICRMT would like a two year commitment. **Motion by Sneed and second by Robinson to engage ICRMT to manage our unemployment insurance. All in favor, motion carried.**
4. **Bellwether and CURES Grant Update/Approval:** Beeler reported our CURES grant was submitted with corrections regarding adding names and titles to the payroll submission. The grant is in review status as of today. There will not be any FEMA grant funds.
5. **Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler Update/Approval:** Motion by Furness and second by Sneed to approve Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler. All in favor, motion carried.
6. **Resolution to Convey Deed for Parcel ID #16-01-456-016 in Hillsboro Township to John Wright, Kendra Wright Update/Approval:** Motion by Furness and second by Robinson to approve Resolution to Convey Deed for Parcel ID # 16-01-456-016 in Hillsboro Township to John Wright and Kendra Wright. All in favor, motion carried.
7. **Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright, Kendra Wright Update/Approval:** Motion by Sneed and second by Loucks to approve Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright and Kendra Wright. All in favor, motion carried.
8. **Resolution to Convey Deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins Update/Approval:** Motion by Sneed and second by Robinson to approve Resolution to convey deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins. All in favor, motion carried.

9. **VISTRA Power Plant Legislation Update/Approval:** There will be no update until next Spring.
10. **Power Plant Taxing Body Meeting Update/Approval:** Beeler stated they met last Wednesday to review the agreement. Beeler reported we received money from VISTRA because they underpaid their taxes according to the 2017 agreement. Beeler stated she will check with Tom Atherton.
11. **Amend the FY 2020 Budget Update/Approval:** Beeler reported she has not heard of any revisions or comments regarding the amended FY 2020 budget that was shared last month for a 30 day review. **Motion by Loucks and second by Sneed to recommend the Resolution to Amend FY 2020 Budget as presented. All in favor, motion carried.**
12. **FY 2021 Budget Update/Approval:** Beeler presented the few budget changes needed for the FY 2021 Budget. Beeler stated we will need to budget \$350,000 in office 375 to transfer out for the general fund deficit. Committee also discussed the bank balance of \$1,364,199 in Office 270, Insurance Claims and Judgements. Beeler asked if this line item could pay for deductibles and other judgements. Beeler suggested adding a line item called Judgements and Deductibles and budgeting \$100,000 to pay for deductibles and a possible judgement for animal control boarding expenses in a neglect case. **Motion by Sneed and second by Furness to adopt the FY 2021 Budgets as presented with the changes discussed today. Moore votes No, all others vote yes. Motion carried.**
13. **Probation Department Bance Ulrici Update/Approval:** Probation Officer Ulrici was present to discuss and answer questions regarding the salary budget requests for Probation Officers. The board approved the Grade Promotion and Longevity salary increases last month but not the Merit and COLA raises. Ulrici's salary will go to \$82,596 and Lovelace will go to \$67,537. Ulrici stated the new Compensation Plan changed on August 11<sup>th</sup>, 2020 that allows for longevity salary increases for employees with 20 and 30 years of service. Ulrici explained that anything approved by the County Board has to be paid by the County such as in 2005 when the county voted to approve paying a \$9,000 shortfall. Ulrici stated the Probation fees shouldn't be paying for the shortfall; however they do every other year since the agreement in 2005. After much discussion the Committee said they are not going to approve the Merit and COLA salary increases.
14. **Adopt FY 2021 Aggregate Levy Update/Approval:** Beeler reported there is no change to the levy from last month. **Motion by Loucks and second by Sneed to adopt the FY 2021 Aggregate Levy for FY 2021. Moore Votes No, All other vote Yes. Motion carried.**
15. **FY 2021 Budget Appropriations, Levies and Resolution Approval:** States Attorney Hitchings will be reading each of the 20 Resolutions to adopt the FY 2021 Budget Appropriations and Levies. **Motion by Furness and second by Robinson to recommend the approval of the Twenty FY 2021 Budget Appropriations, Levies and Resolutions. All in favor, motion carried.**
16. **IMRF Update/Approval:** Treasurer Lohman reported board members will be grandfathered in on the IMRF and can still get paid for meetings. This doesn't go into effect until January 2021.
17. **Finance/Budget Control Policies and Procedures Update/Approval:** No updates at this time.
18. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** (not needed)
19. **Other Business Update/Approval:** Beeler stated she will draft a memo to Department Heads regarding a policy for the use of Imprest Funds. There has never been a policy established for the use of imprest funds however there was a limit of a \$1,000 balance established in 2015.

Motion by Loucks and second by Sneed to pay bills and approve payroll. All in favor, motion carried. Motion by Moore and second by Loucks to adjourn the meeting. All in favor, motion carried. Meeting adjourned at 10:20 pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board HWE Committee Meeting Minutes

**Date:** Thursday, November 5th, 2020

**Time:** 4:00 PM – County Board Room

**Conference Call NUMBER IS:** 217-532-8500. **Conference ID number:** 926186 #.

**Members Present:** Connie Beck, Sandy Johnson, Glenn Savage by phone, Megan Beeler and Richard Wendel and Evan Young

**Members Absent:** Chuck Graden, Mark Hughes and Evan Young.

**Others Present:** Sandy Leitheiser

The committee met today to discuss the following:

1. **Elections Update/Approval:** Clerk Leitheiser reported Montgomery County had an 83.71 percent voter turnout for the General Election held on Tuesday, November 3<sup>rd</sup>, 2020. She said there are currently 268 outstanding vote by mail ballots to possibly receive by mail on or before the 14th day deadline (November 17<sup>th</sup>, 2020). She said after mail has been received that day (November 17<sup>th</sup>, 2020) the election can be canvassed and made official.
2. **EPA Report Update/Approval:** Coordinator Daniels reported there was a conference call with a few EPA managers regarding out Intergovernmental Agreement that will be drafted and send to us to approve in January. The current five year IGA will expire on June 30<sup>th</sup>, 2021 and the state would like to get things rolling to get paperwork out to all the delegated counties by January. Daniels reported the EPA managers also touched base with us regarding Recycling education and Tire facility inspections.
3. **Electronics Recycling Drive Update/Approval:** Coordinator Daniels stated there was an overwhelming turn out for the Electronics Recycling Drive that took place on Saturday, October 17<sup>th</sup>, 2020 at the new Highway Department facility. Daniels stated she and Dave Fleming had to direct traffic to try and keep cars off of Route 185. The committee discussed a few issues and we will look into other vendors that offer this service. Daniels reported we collected 43,172 pounds at the October event. The following is a summary of electronics drive recycling since 2015.

Year	Weight Collected	# Events
2015	32,175	2
2016	28,088	2
2017	47,461	2
2018	14,995	2
2019	24,023	2
2020	43,172	1
<b>TOTAL</b>	<b>189,914</b>	

4. **Animal Control Facility Program Update/Approval:** Warden Daniels stated the court case has been postponed until December 7<sup>th</sup>, 2020 and repairs to the lift station were needed in the amount of \$2,100 because a valve broke allowing sewer to back up into the building from the prison. The committee also discussed issuing vouchers for rabies shots since we can't hold our usual rabies clinic due to the COVID Pandemic.
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
6. **Other Business Update/Approval:** None
7. **Public Comments Update/Approval:** None

Motion by Beck and second by Wendel to pay the Bills. All in favor, motion carried.

Motion by Savage and second by Wendel to adjourn the meeting. All in favor, motion carried.

Meeting adjourned 4:50 pm.

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

# Montgomery County Board Personnel Committee Meeting Minutes

**Date:** Thursday, October 29<sup>th</sup>, 2020

**Time:** 4:30 pm – County Board Room

Conference Call NUMBER IS: 217-532-8500. Conference ID number: 926186 #.

**Members Present** Kirby Furness, Bill Bergan, Ron Deabenderfer, Sandra Johnson, Earlene Robinson, Donna Yeske and Evan Young

**Members Absent:** None

**Others Present:** Amanda Mast

The committee met today to discuss the following:

1. **Employee Health Insurance Update/Approval:** Amanda Mast of CIBC – Esser Hayes participated by phone and stated she was here last week and met with county employees in the various buildings. Amanda Mast stated the meetings went well. Open enrollment will end tomorrow, Friday, October 30<sup>th</sup>, 2020.
  - **Monthly HRA report:** The committee reviewed the HRA report submitted by Treasurer Lohman. The total General Fund HRA is \$36,255.
2. **Local 773 Union Negotiations with Dispatchers and Jailers Update/Approval:** Union Negotiations took place with Local 773 Business agent Kelly Byrd and Correctional Officers James Stitt and Chris Watson. **Motion by Bergan and second by Deabenderfer to enter into executive session to discuss and negotiate a contract with Local 773 – Sheriff's Correctional Officers. Time – 5:30 pm. Motion by Yeske and second by Robinson to come out of executive session. All in favor, motion carried. Time: 9:10 pm. Motion by Bergan and second by Deabenderfer to recommend the approval of the Union contract with Local 773 – Correctional Officers in the Sheriff's Department. All in favor, motion carried.**
3. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
4. **Other Business Update/Approval:** None

**PUBLIC COMMENTS:** None

Motion to Adjourn by Yeske and second by Robinson. All in favor, motion carried.

Meeting adjourned at 9:25 pm.

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

# Montgomery County Board

## Road & Bridge Committee Meeting

### Minutes

**Date:** Thursday, November 5<sup>th</sup>, 2020

**Time:** 8:30 AM – County Board Room

Conference Call NUMBER IS: 217-532-8500. Conference ID number: 926186 #.

**Members present:** Gene Miles, Bill Bergen, Jim Moore, Glenn Bishop, Dave Loucks, & Evan Young

**Members Absent:** Dennis McCammack

**Other Present:** County Engineer Cody Greenwood

1. **Section 09-00132-00-RS – Taylorville Rd. Resurfacing Project Update/Approval:** Engineer Greenwood gave an update on the Taylorville Road Resurfacing project.
2. **Section 17-00140-00-GR – Guardrail Upgrade Project Update/Approval:** Engineer Greenwood reported the crew was still out in the County working on the Guardrail project. The Coffeen Irving Road signage was updated and new terminal ends were installed on some of our guardrail. Greenwood reported the project should be done in the Spring.
3. **2021 Bulk Fuel Purchasing Update/Approval:** Greenwood stated the contract will expire at the end of 2020 and that he checked with the States Attorney to see if can continue the current contract or if we have to bid this out. Greenwood would rather a 2 to 3 year bid and stated he could advertise this month and open bids in December. Greenwood stated we only had two bidders last year.
4. **New Highway Department Update/Approval:** Greenwood reported the HVAC and Plumbing have been roughed in and he is waiting on an estimate for electrical work from Hillsboro Electric and Lyerla. Greenwood has a quote from Wright Brothers for drywall and painting work that was very similar to his engineering estimate. Drywall work could start in a couple of weeks after the electrical work. **Motion by Bergen and second by Moore to approve Wright Brother Drywall and Painting in the amount of \$22,425. All in favor, motion carried. Motion by Moore and second by Loucks to approve the Electrical work bid for an amount not to exceed \$1,000 of the Engineering estimate with the consent of the Committee Chairman. All in favor, motion carried.**
5. **Electronic Recycling Drive Update/Approval:** Coordinator Daniels gave an update on the Electronic Recycling Drive that was held at the new Highway Department facility on Saturday, October 17<sup>th</sup> 2020. There was a huge turnout and Daniels had to help direct traffic to keep cars off of Route 185.
6. **Other Business:** Committee discussed a request to house an EMA trailer for a few months in the brown shed where the surplus is stored.
7. **Public Comments:** None

Motion by Bishop and second by Loucks to Pay Bills. All in favor, motion carried.

Motion by Bishop and second by Loucks to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:20 a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.