

Montgomery County Board Long Agenda

For Tuesday, December 14th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, December 14, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - members present, members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

Members Absent:

Pledge of Allegiance to the flag was led by

Mileage and Per Diem Approval: Motion by and second by to approve the Mileage and Per Diem.

ROLL CALL VOTE Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by _____ and second by _____ to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, November 9th, 2021. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Mona Lewis
2. **Animal Control Report** -- Amanda Daniels
3. **Circuit Clerk's Report** ---- Daniel Robbins
4. **Coroner's Report** --- Randy Leetham –
5. **County Clerk and Recorder's Report** ---Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---Hugh Satterlee
7. **Highway Department Report** ---Cody Greenwood
8. **Probation Office Report** ---Banee Ulrici –
9. **Public Defender's Report** ---Erin Mattson—
10. **ROE – Monthly, Quarterly & Annual Reports** --Julie Wollerman
11. **Sheriff's Report** ---Rick Robbins –
12. **SOA Report** ---Ray Durston
13. **State's Attorney Report** –Andrew Affrunti
14. **Treasurer's Report** ---Nikki Lohman
15. **V.A.C. Report** ---Dave Strowmatt

APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by and second by to approve the items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** -- Robinson
- **CEFS Board** -- Fogle
- **911 Board** – Bergen
- **Health Department** -- Sandra Johnson
- **IL Association of County Officials** -- Bergen, Beeler
- **MCEDC** -- Yeske
- **Planning Commission** -- Deabenderfer, Ritchie
- **Senior Citizens Board** -- Deabenderfer
- **UCCI** – Miles
- **U of I** – Beck
- **WCDC** –Wendel

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young

1. **Information Systems Report Update/Approval:** Nothing new to report.
2. **EMA Report Update/Approval:** Emergency Management Coordinator Schott stated he would like to hire another part-time coordinator to work 20 hours a week, and asked who he should bring that to in order to get the process started. Young said he should bring it before the Personnel Committee.
3. **2022 Full Board and Committee Meeting Dates Update/Approval:** Young reported the 2022 Full Board and Committee Meeting dates will have to be posted soon and the committees need to approve the tentative calendar that has been presented.

Motion by , second by , to approve the 2022 Montgomery County Full Board meeting dates as presented with a regular meeting time of 5:30 p.m. All in favor, motion carried.

4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
5. **Other Business:** Sheriff Robbins gave a report on the homicide investigation stemming from the shooting in Farmersville on November 25, 2021. He reported one person died and one survived with gunshot wounds to the head. The victim who is still living is from Farmersville. Robbins stated he had three homicide investigators on scene for 27 hours, and State's Attorney Andrew Affrunti was also on scene for all 27 hours. He said it was great to have the State's Attorney on scene, as he was filling out search warrants to submit to a judge in Madison County to search for the suspect. Robbins also reported that one of his

Corrections Officers quit. In addition to that position, he has two openings for telecommunicators. He said he is full on deputies at the moment after hiring Bill Kenny and Ken Eller full-time; however, he stated he anticipates one deputy leaving for the Illinois Department of Natural Resources (IDNR) within the next couple of weeks and will have an opening then. The equipment budget, he reported, will be gone because of purchasing uniforms and equipment for the new deputy hires. Bergen reported his concern for the 911 communications. Robbins responded he has two applications on his desk, but he has been frustrated with the hiring process overall like everyone else.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance technician Phil Ernst gave his report for the committee. Included in his report, he said there are hinges at the jailhouse that need replaced or repaired. He stated some hinges are bent and some are only held with two screws. He said they need to be installed with tamper-proof screws and they are waiting to hear back from the vendor. He said the Sheriff wants them fixed urgently. Ernst also shared a report from Johnston Controls recommending replacement of the boiler at the New Courthouse and a quote regarding water treatment equipment. Sneed asked Ernst to take a look at the roofs on the Historic Courthouse and New Courthouse and give an assessment next month.
2. **New locks for Historic Courthouse Update/Approval:** At our committee meeting Young stated he believes there are too many keys to the historic courthouse out and he would like to have the locks re-keyed. He stated he believes not every employee needs to have a key and he would like the committee to come up with a policy determining which employees in the historic courthouse would receive keys. Havera stated he believes every supervisor should have a key but not the subordinates. Young said he thought supervisors and their seconds-in-command should as well. The Committee discussed and approved a key policy where 20 keys would be made and distributed to the list made by the committee. This would include the two keys for each of the Supervisor of Assessments', Treasurer's, County Clerk's, and Coordinator's offices, three keys for the Sheriff's Department, three keys for maintenance and custodial services, two Keys for Information Services, one for the County Board Chairman, one for the chair of the Democratic Central Committee, one for the chair of the Republican Central Committee, and one for the knock box on the exterior of the building utilized by the fire department in case of an emergency.
3. **Terminating Power to a County Garage Update/Approval:** The committee discussed and approved to terminate the electricity at the county garage building located across the street from the Hillsboro Bowling Alley. Only one kilowatt of power is being used, but we are being charged \$27 a month because there is a meter there.
4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
5. **Other Business:** Sneed stated Ernst submitted reports from inspections regarding the boilers and water treatment for county buildings. He said the committee needs to look over the reports and prepare to address it at the next meeting in January. Havera stated Ernst or a

hydraulic engineer needs to be at the meeting so they can explain weighing the cost of chemicals for water softener versus not treating the water over a long period of time.

DEVELOPMENT COMMITTEE REPORT: Given by Donna Yeske:

1. **MCEDC Update/Approval:** Belusko sent a written report to the committee. Report will be attached to the minutes.
2. **Revolving Loan Fund Update/Approval:** Panama has made their final payment through their tax collections. Yeske stated she is 99 percent sure we are down to one loan currently.
3. **Tourism Update/Approval:** Belusko stated in her written report that she will start focusing on tourism and get event dates from the municipalities and other organizations. She stated we need to review the application process in February of 2022 and they should be returned in March.
4. **Planning Commission Update/Approval:** Deabenderfer stated he did some research on battery storage and said, based on what he discovered, it is going to be a big deal. He said a lot of the information he came across was about battery storage behind a meter, and that he also realized a lot of questions still need to be answered. Ritchie stated lithium appears to be the only chemical offered with batteries based on the research he has done. Deabenderfer said there was a lithium battery fire in Morris, IL that was devastating. Young said the Planning Commission will do more research on battery storage and draft an ordinance. Yeske said they should look for other counties who have battery storage ordinances as a model. Young said they haven't found a county yet who has a battery storage ordinance.
5. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Young reported they received 20 applicants for the position of Chief Executive Officer (CEO). Five were selected to interview. Only one applicant applied for Chief Financial Officer (CFO) so they extended the timeframe to apply for the position. Young said the State is happy with the progress that WCDC is making in their restructuring.
6. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
7. **Other Business:** Yeske reported they are working on addressing the Waggoner Bike Trail where an individual has been encroaching on the county's right of way. They are waiting to hear back from State's Attorney Andrew Affrunti on a progress report.

FINANCE COMMITTEE REPORT: Given by Russell Beason:

1. **Open Bids for Sheriff's Department Vehicles Update/Approval:** Sheriff Robbins reported there are no 2022 Chevy Tahoes available anywhere as the vehicles are off the market. He received one bid from Roger Jennings Inc. (RJI) for three 2023 Chevy Tahoe Police Patrol Vehicles for a guaranteed price not to exceed \$127,000 with two trade-ins. With current demands, production difficulties and supply chain problems, this is the best proposal they can provide at this time. The units should arrive here sometime in late October 2022. Beason asked if there was a reason that other vehicle makes and models were not bid

out and Robbins responded the Tahoe is twice the vehicle as other options. Robbins said they budgeted \$135,000 for the three vehicles, and RJI General Manager Kenny Markezich told him he hoped to get them for closer to \$125,000, but it would probably be \$127,000. Robbins also said if the board accepted the bid and the price of the vehicles was more than RJI guarantees, RJI would absorb the additional cost. Robbins said the price is only for the vehicles and does not include the cost of equipment. He reported the estimated cost for light bars and other equipment will be about \$7,000 per vehicle. Treasurer Lohman suggested getting on the project list for some additional ARPA funds to help with the equipment installation. Robbins recommends accepting the bid for \$127,000 so we can get on the list for an October 2022 delivery. He said he initially thought about rebidding it later, but he said Markezich told him if they wait they may miss out on 2023 vehicles as well.

Motion by Beason, second by _____, to approve of the bid from Roger Jennings Inc. in the amount of \$127,000 and to seek ARPA funds to cover the balance of the equipment costs. All in favor, motion carried.

Robbins said he will get firm prices in May to early June of 2022 from Roger Jennings. Information Services specialist Watkins asked about the new modems for the vehicles and Robbins said he will look into it along with the new antennas for the three vehicles. Lohman stated she will look at budget options to purchase the antennas. Watkins said the modems are in stock and he was told to get the antennas ordered, adding they are five to six weeks out. Robbins said that GTSI will install the equipment. Lohman again stated for the board to keep an open mind with the ARPA Federal Government money, saying we could use it to put us in a better place in five years. She said that public safety equipment is a good allocation for the ARPA funds. Watkins said there will be a cost to switch to First Net to build redundancy in the modem, but they could switch after the February 2022 deadline. The costs will be cheaper and a better product due to the sun setting of 3G.

2. **SOA Report Update/Approval:** Durston reported they mailed assessment changes this week. He also said the last day to file complaints for 2021 is January 10, 2022. He reported Vistra Energy and Montgomery County remain several million dollars apart on their respective assessments of the Coffeen Power Plant, and we are the only ones with whom Vistra has not yet settled.
3. **Capital Improvement Fund Reports Update/Approval:** The committee reviewed and discussed the capital improvement fund report. Lohman stated coal revenue has gone down. Young reported they are about four to six months behind because it was shut down.
4. **ICRMT Grants and Custom Policies Update/Approval:** Scheller Insurance representative Eric Braasch reported he was here last month to present cybersecurity insurance information. He reported the county had initially approved \$1,000,000 of coverage with a \$25,000 deductible and an annual premium of \$13,169. Braasch said the new application that was approved was for \$1,000,000 of coverage, a \$10,000 deductible and an annual premium of \$7,260.

Motion by Beason, second by _____, to approve moving over to the new policy of \$1,000,000 of coverage with a \$10,000 deductible and an annual premium of \$7,260. All in favor, motion carried.

5. **IMRF Final Rate for 2022 Update/Approval:** Treasurer Lohman reported our rates stayed the same as the preliminary rates submitted in April. Paying out in 2021, Regular IMRF is 10.83%, SLEP IMRF is 13.22% and ECO is 0.84%. Lohman reported the new rates for 2022 are Regular IMRF at 8.68%, SLEP at 10.19% and ECO at 0.86%.
6. **Finance/Budget Control Policies and Procedures Update/Approval:** Nothing new to report.
7. **Bellwether & America Recovery Plan Act (ARPA funding) Update/Approval:** Beason reported we are still waiting on Bellweather.
8. **FEMA Grant Update/Approval:** Lohman reported it is about wrapped up and the county will be receiving in the vicinity of \$30,000. She said Christian County is also waiting. Young asked if the door for the probation office was included. Lohman said she would have to double-check, but she believes anything construction related was approved.
9. **FY 2021 Audit Update/Approval:** Lohman stated auditors are scheduled to be on site the first 2 weeks of January in the Conference Room, and they are requesting information now.
10. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:**
(not needed)
11. **Other Business:** Sheriff Robbins stated his department's Overtime Budget is already not good due to the homicide case in Farmersville. He said State's Attorney Andrew Affrunti also worked the 27 hours for that case, which Robbins said he was excited about but it does not affect his budget. Robbins reported two new deputies will start next week and both are already certified so they won't have to go to the academy. He stated one person is at the academy and he is anticipating one deputy to resign at the end of this month to go to the Illinois Department of Natural Resources (IDNR). Robbins said he hired a telecommunicator with 24 years of experience, so they won't have to worry much about training him. He said there is still one telecommunicator position open. He also reported a Correctional Officer resigned the day before Thanksgiving. Loucks asked what the occupancy at the jail was. Robbins said there are currently 41 inmates and the maximum capacity is 42. He reported the Jail Inspection that was completed by Illinois Department of Corrections (IDOC). Paint was carved off the walls, but Robbins said he isn't very worried about that.

PERSONNEL COMMITTEE REPORT: Given by Bill Bergen

1. **Employee Health Insurance Update/Approval:** The committee reviewed Assured Partners account manager Amanda Mast's monthly report and Bergen reported only seven employees elected to switch to the new health insurance policies being offered for Fiscal Year 2022. Yeske said a lack of education surrounding the new policies may have been a factor. Sheriff Robbins stated employees in his office were encouraged to attend the informational meetings, but not a lot did, which seemed to be the case in most offices. Bergen also reported the HRA utilization through November 1, 2021 was 15.8% and \$86,877 of \$550,975 was paid.

2. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:**

Motion by Bergen, second by _____, to enter into Executive Session for the purpose of discussing Union Contracts and a Memorandum of Understanding. All in favor, motion carried.

Motion by Bergen, second by _____, to come out of Executive Session. All in favor, motion carried.

3. **FOP Union Contract MOU Update/Approval:**

Motion by Bergen, second by _____, to approve the Fraternal Order of Police (FOP) Memorandum of Understanding (MOU) stating that the parties agree that a one-time bonus for this contract cycle in the amount of \$2,000 shall be paid to all employees covered under the agreement at the time of signing and that payment will be made within 30 days of the signing of this agreement. Employees not currently employed at the time of the signing of this contract shall not receive this bonus. All in favor, motion carried.

4. **FOP Union Collective Bargaining Agreement Update/Approval:**

Motion by Bergen, second by _____, to approve the FOP Collective Bargaining Contract. All in favor, motion carried.

5. **Other Business:** None.

ROAD & BRIDGE COMMITTEE REPORT: Given by Gene Miles:

1. **Highway Department Surplus Property Sale Update/Approval:** Greenwood reported Langham Auctioneers held a surplus property auction online. Total earnings were \$24,038.70, and the average commission was 15.4 percent. Greenwood stated our share was around \$20,000. He said that was well above what they usually get with open bids.
2. **Resolution #2022-01, 2022 MFT Resolution Update/Approval:** Greenwood reported the amount for calendar year 2022 was \$1,200,000.

Motion by Miles, second by _____, to approve Resolution #2022-01 – Resolution appropriating \$1,200,000 for MFT. All in favor, motion carried.

3. **Executive Session for Highway Department Property Acquisition Update/Approval:**

Motion by Miles, second by _____, to enter into executive session for the purpose of discussing property acquisition. All in favor, motion carried. Board entered into executive session at _____ p.m.

Motion by _____, second by _____, to come out of executive session. All in favor, motion carried. Board returned to open session at _____ p.m.

4. **Purchase of Parcel ID #16-13-177-009 in Hillsboro, IL adjacent to the Montgomery County Highway Department Update/Approval:**

Motion by Miles, second by _____, to approve the purchase of Parcel ID # 16-13-177-009, 9.65 acres in Hillsboro, IL adjacent to the Montgomery County Highway Department for \$65,000. All in favor, motion carried.

5. **Resolution #2022-02, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2022 Update/Approval:** Greenwood reported the State came down with the rates. Illinois Department of Transportation’s (IDOT) recommendation for Montgomery County is \$115,000. He reported that as long as the county votes to pay at least 95 percent of that recommendation, the state will pay half of that amount. He said last year, the board voted to pay 95.83 percent of the State’s recommendation. Whitworth asked if this should be discussed in closed session. Greenwood said they never have before.

Motion by Miles, second by _____, to approve Resolution #2022-02, BLR 09221 – Resolution appropriating \$110,205 for the Montgomery County Engineer’s Salary, which is 95.83 percent of IDOT’s recommendation. All in favor, motion carried.

6. **Other Business:** Young stated a portion of Fillmore Trail outside of Fillmore has been trashed by fertilizer spreaders. He said the spreaders are getting wider and heavier, causing damage to the edge of the road. He asked if there was anything that could be done to fix it. Greenwood replied that they could try to keep putting rock in, like they have done before. Whitworth asked about the status of the old Highway Department building now that the surplus auction has been completed. Greenwood said once his department is absolutely done with it, it will be up to the full board to decide what to do with it. Whitworth said housing developers have expressed interest in purchasing the properties. Young said he has heard from a couple of people interested, including one with a desire to remodel the building and live there. Miles stated the property has seven building sites, and Greenwood said all of the lots have road access. Whitworth said she heard a rumor that there was a deal in place with DC Waste and Recycling to purchase the property to house their trucks and asked if that was true. Young said he doesn’t know where rumors like that get started. Greenwood also reported he spoke to the State about Route 185. The county is not responsible for repairing that road, and the State has put a temporary surface down where the coal mine dropped the road. He said the State will do a more permanent job in the spring or summer. Greenwood also said rock letting will also be done on January 4, 2022 at 8:30 a.m.

SAFETY & ELECTIONS: Given by Mark Hughes:

1. **Ambulance Billing Office Update/Approval:** Ambulance billing employee Mona Lewis gave her report to the committee. She said she has been putting in reports and making payments, but work continues to pile up as she is the only one in her department. She said she definitely needs help and they are required to have a second person sign checks, as those cannot be sent out unless there are two signatures. Bergen reported he visited the ambulance billing office to see what Lewis needed help with and to see if he could offer any assistance since he is a little familiar with how it works. Hughes reported he spoke with Lewis, and there is a major logjam of past due paperwork and reports. He said Mona talked to Young

about hiring a part-time employee. Coordinator Chris Daniels reported she and assistant David Jenkins visited the office to help print out monthly reports. She said Lewis stated Young could be a second signer of checks.

2. **Ambulance Billing Office Vacancy Update/Approval:**
3. **ETSB/911 Update/Approval:** Bergen gave the ETSB/911 report to the committee. He said the ETSB has been running smoothly the past year and is anxious for the final financial report. He reported it is a critical year for ETSB to get established on their feet. He said there is a \$103,000 a year payment for 5 years for the new radios. He also reported they are having a problem getting dispatchers and it has been hard to fill the positions. Sheriff Robbins is conducting interviews this week.
4. **Elections Update/Approval:** County Clerk Leitheiser reported state district maps are at the court level right now. The Metro East area could impact the lines we have. She said if the present map holds, Montgomery County will have three House districts and two Senate districts. She also reported election units are arriving and she will train staff and election judges.
5. **EPA Report Update/Approval:** EPA Administrator Chris Daniels reported she and Jenkins visited the Litchfield/Hillsboro landfill on December 3 for a short inspection. She said they are doing a contaminated soil dump, where soil from an Ameren site in Litchfield is being dumped. The Ameren site is in the process of becoming a parking lot for a new elementary school.
6. **Animal Control Facility Program Update/Approval:** Daniels stated Animal Control received an email from a third party who is donating a kitten incubator, power washer system and dog beds. She said the donor wishes to remain anonymous. The Committee was invited to go to the facility and get a picture with the donated items for the newspaper.
7. **Animal Control Municipal Contracts Update/Approval:** Hughes reported he dropped the ball on inviting the mayors to the committee meeting this month to discuss the animal control municipal contract. He said January would probably work out better due to the December holidays and for the mayor's schedules anyway, so they will work on scheduling a mayors meeting for after the first of the year.
8. **Nokomis Ambulance Billing Update/Approval:** Nokomis' ambulance billing contract with Montgomery County expires November 30, and the Nokomis Ambulance Board has elected to utilize an outside company for their billing. State's Attorney Affrunti also reported the county needs to be careful with how ambulance districts and/or service areas are worded, because some of them are not-for-profit corporations. For example, he said the county does not have a special service area with Hillsboro. Leitheiser reported her office reached out to Hillsboro to certify after the full Montgomery County Board passed the tax levies separating each of the special service areas, and they responded that they are a not-for-profit corporation. Affrunti stated they are known as Hillsboro Area Ambulance Services Inc., not Hillsboro Special Service Area. Leitheiser said she found that Hillsboro, Nokomis-Witt, Farmersville/Waggoner, and Raymond-Harvel are all considered corporations. Affrunti said if no commission has been set up, the county board is the governing body. He

also said Litchfield has a separate commission that was appointed by the county board. He advised they create a list of what districts currently have commissions. Leitheiser stated Nokomis Ambulance Board Member Brian Carlock asked if the county could 1) refuse to levy tax dollars for them, and 2) could the County Board withhold levy dollars from them. Affrunti said he would need more context to each question to provide a definitive answer.

9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:**

Motion by _____, second by _____, to enter into executive session for the purpose of discussing Personnel. All in favor, motion carried. Committee entered into executive session at _____ p.m.

Motion by _____, second by _____, to come out of Executive Session. All in favor, motion carried. Committee returned to open session at 5:05 p.m.

10. **Other Business:** None.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by _____ and second by _____ to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS:

SCHEDULE CHANGES:

APPOINTMENTS:

Motion by _____, second by _____, to appoint Mandy Sebeschak to the 911/ETSB Board for a four year term, effective December 14, 2021 and expiring December 14, 2025. All in favor, motion carried.

Motion by _____, second by _____, to appoint Don Huber to the 911/ETSB Board for a four year term, effective December 14, 2021 and expiring December 14, 2025. All in favor, motion carried.

Motion by _____, second by _____, to appoint Gregory Weitekamp to the Pitman-Zanesville #2 County Zone #33 Drainage District for a three year term, effective December 31, 2021 and expiring December 31, 2024. All in favor, motion carried.

Motion by _____, second by _____, to appoint Melvin Wempen to the Zanesville #3 County Zone #15 Drainage District for a three year term, effective December 31, 2021 and expiring December 31, 2024. All in favor, motion carried.

PUBLIC COMMENTS:

PAY BILLS AND PAYROLL:

1. **Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps**

Motion by _____ and second by _____ to pay any invoices for JJ Outlet, LLC and Yeske Soaps

Voice Vote: In favor - Against , Absent - Abstain (Yeske). Motion carried.

Motion by _____ and second by _____ to pay all other approved bills and Payroll. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2021.

ADJOURN:

The next regular full board meeting will be on Tuesday, January 11, 2022 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois.

Motion by _____ and second by _____ to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at _____pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.