

Montgomery County Board Long Agenda

For Tuesday, June 8th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, June 8th, 2021 via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - members present, members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

Members Absent:

Pledge of Allegiance to the flag was led by

Mileage and Per Diem Approval: Motion by and second by to approve the Mileage and Per Diem.

ROLL CALL VOTE Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by and second by to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 11th, 2021. All in favor, motion carried.

CONSENT AGENDA:

- 1. Ambulance Billing Report --** Sherry Greenwood – No Report Submitted
- 2. Animal Control Report --** Amanda Daniels
- 3. Circuit Clerk's Report ----** Holly Lemons
- 4. Coroner's Report ---** Randy Leetham
- 5. County Clerk and Recorder's Report ---**Sandy Leitheiser
- 6. Health & TB Department Report ---**Hugh Satterlee
- 7. Highway Department Report ---**Cody Greenwood
- 8. Probation Office Report ---**Banee Ulrici –
- 9. Public Defender's Report ---**Erin Mattson— No Report Submitted
- 10. ROE – Monthly and Quarterly Reports --**Julie Wollerman
- 11. Sheriff's Report ---**Rick Robbins
- 12. SOA Report ---**Ray Durston
- 13. State's Attorney Report –**Andrew Affrunti
- 14. Treasurer's Report ---**Nikki Lohman

15. V.A.C. Report ---Dave Strowmatt

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by and second by to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- 708 Board -- Robinson
- CEFS Board -- Fogle
- 911 Board -- Bergen
- Health Department -- Sandra Johnson
- IL Association of County Officials -- Bergen, Beeler
- MCEDC -- Yeske
- Planning Commission -- Deabenderfer, Ritchie
- Senior Citizens Board -- Deabenderfer
- UCCI -- Miles
- U of I -- Beck
- WCDC -- Wendel

COMMITTEE REPORTS:

COORDINATING COMMITTEE:

1. **Information Systems Report Update/Approval:** Young reported we can use ARPA money for new election equipment according to the Webinar that Beeler, Leitheiser, and Lohman participated in. Watkins stated the old equipment is running on Windows 7 and they can't get parts etc. Watkins said he can't buy equipment to run the elections because of Windows 7 being old and lack of support. Watkins reported the highway department has been switched over to our network and phone system and they have upgraded the Circuit Clerk's phones with licensing capability of going offsite. They continue to work on the FLEX system for the emergency service agencies and they are coming to a conclusion on the 911 system upgrade.
2. **EMA Report Update/Approval:** Schott received an email from IEMA to notify, Satterlee and Young that we are one of 10 counties where waste water treatments plants will have to take a water sample twice a week and overnight it to the company to test for the COVID virus in the waste water.
3. **2020 Census Data Update/Approval:** Nothing new to report on when the 2020 census will be completed.
4. **Resolution for INAD/Grace Herschelman Update/Approval:**
5. **Resolution for Reapportionment of Montgomery County Update/Approval:** Young reported the board will need to pass the resolution.

Motion by Young and second by _____ to approve the Resolution for Reapportionment of Montgomery County. All in favor, motion carried.

6. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: *(if needed)*

7. Other Business Update/Approval: None

BUILDING & GROUNDS COMMITTEE REPORT:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:** Brown reported pump #1 is out again and he will take it to Litchfield Pump and Motor for a new bearing. Brown stated Luby is scheduled to be here on June 15th at 5:00 pm to put the transfer switch on the generator. The power will be turned off and Brown and Watkins will be there. Brown said they are trying to trap a raccoon that is living in a pipe in the front yard at the Jail. Brown said they are going to clean and paint the front doors at the New Courthouse. The wheel on the mower deck was fixed. Brown and Cassidy had some training with Luther on the HVAC system and stated it went well. Brown said he learned things and he is checking the HVAC system every day. Brown has his phone with him 24 x 7 and is on call. Discussion took place on setting a contingency plan for Maintenance staff and reviewing job descriptions.
- 2. Surplus Sale at the Highway Department Update/Approval:** The surplus sale was held and the shed has been cleaned out. Committee discussed reimbursing the Highway Department for some of the cost for a dumpster.
- 3. IPMG Building Inspection & Appraisal Update/Approval:** Sneed talked with Hugh Satterlee and he didn't have any problem with the appraisal numbers for the Health Department buildings. The Buildings and contents at the Highway Department will have to be re-appraised since the remodel. The main building at the former highway department is empty now and the large metal shed has been torn down and will be taken off the inventory.
- 4. Intergovernmental Agreement with the City of Hillsboro Update/Approval:** The committee reviewed the Intergovernmental Agreement with the City of Hillsboro for the repairs on the sidewalks around the Historic Courthouse. Mayor Donnie Downs called Young and wants to start the project as soon as possible. They asked if the Highway department could tear out the current sidewalks and for the materials to be purchased by the County. The City of Hillsboro offered to do the labor to put in the new sidewalks. States Attorney Affrunti is reviewing the IAG and will make a recommendation to the committee. Young wants everything spelled out in the agreement.
- 5. Annex Building Parapet Wall Update/Approval:** The committee reviewed a proposal from Seward Masonry to repair the south demising wall on the Annex Building. The base proposal is to replace 15 bricks and install new mortar in all joints above the roof on the south side of the wall for \$2,650. Seward Masonry recommends applying an Elastomeric Coating to the brick after the tuck-pointing in the amount of \$1,975. The Committee approved the proposal for \$2,650 from Seward Masonry to repair the parapet wall.
- 6. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(if needed)*

7. **Other Business Update/Approval:** Sneed reported Clerk Leitheiser received a grant to replace some signage at the Historic Courthouse.

DEVELOPMENT COMMITTEE REPORT:

1. **MCEDC Update/Approval:** Yeske reported MCEDC has some new board members and Farm Bureau Manager Katie Wilson is now the President. Their first meeting is June 10th, 2021. The new CEO students will be introduced Tuesday night. MCEDC worked on USDA grants for Schram City to get a work truck, Panama received a back hoe, and Witt received a police car.
2. **Revolving Loan Fund Update/Approval:** Yeske reported the RLF balance is \$93,050.96 and the clients have been paying.
3. **Tourism Update/Approval:** Yeske shared new Great Rivers and Routes Go Guides. There is a full page of Montgomery County events and our ad is on page 13 of this issue.
4. **Mid-Illinois Regional Planning Council Inc. Update/Approval:** Yeske shared a packed of information prepared by the U of I Extension regarding the Mid-Illinois Regional Planning Council Inc. The following six counties have formed this new Economic Development group: Greene, Montgomery, Calhoun, Christian, Jersey and Macoupin. Tonya Flanner and Heather Hampton+Knodle are representing Montgomery County in this regional group that will work with the CEDS. There has to be a regional group to implement the Plan and there are different ways to fund this group. The Counties will carry most of the financial load and they could seek memberships. Litchfield wants to get it going quick to apply for grants for the Industrial District. Rodney Davis' people said we can't use our ARPA funding. County dues would be on a per capita basis. Young stated the group wants \$150,000 from us up front so they can have five years of funding to start off with.
5. **Governor's Energy Plan Update/Approval:** Yeske stated HB 1602 was pushed into the Governor's Energy Plan Package in the Wind and Solar section. Yeske asked Toni McDonough to review and compare our ordinances to his 900 plus page Energy Package. We must comply within 180 days of this Amendatory Act. Yeske will give this info to the Planning Commission to review and recommend. Young said he has been talking with other County Board Chairman to see how this can be stopped.
6. **Montgomery County Bicentennial Update/Approval:** Yeske stated they have been working day and night for the June 5th, Bicentennial Event. There are 59 craft, informational and merchandise booths. Car show and Old Tyme Tractor Show. Emergency Vehicle show, wood carver, eight Food vendors, games and cake walk. County Pageant Royalty will be announced and LLCC will have a big display.
7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
8. **Other Business Update/Approval:** Yeske reported she contacted all the County Mayors for a "Wish" list for the ARPA funds and stated the rules for the money keep changing. Some of the criteria the money can be used for water and sewer infrastructure, broadband infrastructure, premium pay and address negative impact-prove what you lost. Yeske said we

haven't heard of a list of what the smaller, under 50,000 population towns will receive from the ARPA funds. Schools are getting their own money and Young said the Health Department will get some funding. Beeler wants to have some round table meetings with Mayors and other county organizations and leaders. Yeske said Duke Energy came by for another meeting regarding a proposed Wind Project in the northern Panhandle area and Sangamon County. It could be five years to get this 23 MW wind energy project going in Montgomery Country. They won't build over mined out areas and large transmission lines are needed. Ritchie asked if MCEDC has been doing the Business Retention visits and Yeske replied she will find out.

FINANCE COMMITTEE REPORT:

1. **SOA Report Update/Approval:** Durston stated we received the final multiplier of 1.0 from the State and they are processing 34 Certificate of Errors. Durston reported Miles Harris has started inspections and South Litchfield will not have an assessor next year. The SOA office has received 2,600 senior exemptions and GIS continues to review annexation documents. Durston reported he and Miles will be attending classes next week in Effingham. The Eagleview/Pictometry Connect account will expire 8/25/21.
2. **Real Estate Tax Cycle Update/Approval:** Treasurer Lohman reported real estate tax bills will be mailed on Friday, June 4th, 2021.
3. **Capital Improvement Fund Reports Update/Approval:** The committee reviewed the Capital Improvement Fund and Treasurer Lohman stated we received \$186,000 in coal royalties.
4. **Sheriff's Vehicle Purchase Update/Approval:** Robbins reported he will open the bids after the 4:00 pm deadline today and make a recommendation to the full board meeting on Tuesday. The Sheriff has his own fund that will pay for the vehicle.

Motion by Beeler and second by _____ to approve the proposal from Victory Lane Ford to purchase a 2021 Ford Explorer 4 door, 4 x 4 base price of \$36,080 less \$13,852 for trade in and discount for a total of \$22,228. All in favor, motion carried.

5. **FY 2022 Budget Update/Approval Budget Hearing Dates** – Budget hearings are scheduled for Thursday 8/12/21 & Friday 8/13/21 at 8:30 AM: Beeler's memo will go out to Office Holders next week.
6. **FY 2022 Raises for Non-Union Employees Update/Approval:** Beeler reported she attended the Personnel Committee and explained that non-union salary increase recommendations are done so it can go in the budget memo to office holders. Beeler said she looks at the Consumer Price Index and the union contracts and applies it to an average of the non-union employee salaries. Beeler explained that the Highway and Health Department employee salaries are excluded because they don't have to follow the county wage recommendation and the States Attorney's Office Assistants are also

excluded because they are considered professional. Beeler reported the Consumer Price Index is very high this year and we can't afford raises based on the CPI. Beeler said the average union salary increase is \$.33 per hour and the Personnel Committee recommended a \$.35 per hour increase for non-union employees. This would impact 36 employee positions that are 35 hour and 40 hour for exempt employees and this will increase the General Fund salaries by about \$26,000.

Motion by Beeler and second by _____ to approve the \$.35 per hour increase for Non-Union employees. Employees working 35 hour week would get an annual increase of \$637 and 40 hour positions would receive \$714 per year increase. All in favor, motion carried.

7. **FY 2022 Starting Salary Update/Approval:** Beeler reported the starting salary is gradually being increased since the governor said the starting salary is to be \$15.00 per hour by 2025. We need to increase the minimum again and this will create compression issues in our non-union offices. The minimum starting salary is currently \$12.75 per hour. Beeler said we can compact a little at a time or wait and do a huge increase in 2025 and compact a whole bunch of people all at once. We can't afford to give everyone a compression raise. We can chose to leave it alone or make the jump and give it to everyone. Young stated this could be a problem with the unions wanting a wage opener. Beeler said we could raise the starting salary \$.50 per hour like last year.

Motion by Beeler and second by _____ to approve to change the minimum starting salary from \$12.75 per hour to \$13.25 per hour. All in favor, motion carried.

Motion by Beeler and second by _____ to approve the current non-union employees go to the \$13.25 per hour or the approved \$.35 per hour, whichever raise is larger. All in favor, motion carried.

8. **Resolution to Convey Deed for Parcel #12-22-428-013 in Irving Township to George Elam Update/Approval:**

Motion by Beeler and second by _____ to approve the Resolution to Convey Deed for Parcel #12-22-428-013 in Irving Township to George Elam. All in favor, motion carried.

9. **Resolution for Sale in Error Fund Update/Approval:** Treasurer Lohman reported she has a draft of the Resolution and the committee will need to decide on what to charge. This will need to be implemented in October. Other counties are \$20, \$35 or \$60.

10. **Finance/Budget Control Policies and Procedures Update/Approval:** Treasurer Lohman will check verbiage on what Beeler sent her on the Finance/Budget Control Policies. The committee will review a draft of the policies prepared by Beeler. Beeler stated she received some information from the auditors and is waiting on fund descriptions from Lohman. We are on a cash basis and don't have proprietary funds. Beeler said this draft will go to the States Attorney before the full board for a 30 day review.

11. Revisions to the Prepaid Vendor List Update/Approval:

Motion by Beeler and second by _____ to approve adding Homefield Energy and deleting Direct Energy on the Pre-Paid vendor list. All in favor, motion carried.

12. America Recovery Plan Act Update/Approval: Beeler reported we received our first payment of \$2.7 million for the ARPA funds and the July 31st, deadline doesn't apply to us only to larger counties. Our plan is due Oct. 31st. Beeler stated we need to have a round table discussion meeting and plans to invite education, housing, Non-for Profits and others. The parameters for the ARPA money are pretty wide and we have an opportunity to do some good in the county to be in a better position five years from now. We need to prioritize all the county needs. Municipalities with a population under 50,000 have to request their money from the State. Qualified Census Tracts (QCT) could get more funding. Beeler will contact Rodney Davis' Office to see where the QCT's are located in the County. The round table discussions will help municipalities think of other projects. Beeler said the \$5.5 million in ARPA funds have to be managed and she doesn't think we have someone in house that has the time to do this task. It would be difficult for someone to say you can't have the money. Beeler suggests that a Project Manager could collect the data of projects and prioritize them to be included in a strategic plan that the full board has to approve. Just some of the work that would need to be done include: Implementing plans, getting intergovernmental agreements approved vouchers completed, phone calls made along with doing quarterly and annual reports. The County is responsible for the spending and reporting of this money.

13. Bellwether Proposal Update/Approval: The committee reviewed the proposal from Bellwether to administer the ARPA money. Beeler stated Bellwether is great to work with however questions if they would have the time to be on scene every day to fill out vouchers and manage the money. Leitheiser suggested conducting an interview with Bellwether to ask these questions. Lohman stated she didn't have problems with Bellwether while working on the CARES grant and stated the grant parameters were changing so much. The Sheriff's payroll was the easiest way to get the money so that is what was put in to receive the money. Beeler suggests hiring a project manager for the next four to five years to manage the projects from beginning to end. Whitworth said that Bellwether is a neutral, out of county option and they have the experience working with these types of projects. Beeler suggests a good oversight person who has a broad view of what we need to do. Leitheiser stated Bellwether has templates of resolutions, etc. and expects them to expand. Beeler said we are not on a tight time line and can move forward with round table meetings. Beeler stated she doesn't know anyone in the county that could be the project manager and we could put out an RFP for a project manager. The ARPA funding report has to be done this October, money allocated in 2024 and spent by 2026. The grant has to be put in an interest bearing account and the interest has to be given to the State of Illinois.

Motion by Beeler and second by _____ to approve to host two county wide Round Table discussion meetings regarding the ARPA money. All in favor, motion carried.

The meetings are scheduled for Tuesday June 22, 2021 at 6PM and Saturday June 26, 2021 at 2 PM.

We need to identify the projects so we can get this in the FY 2022 budget. Sneed thinks we should talk with Bellwether first. Beeler said we are just collecting information at these round table meetings and that she used to do strategic planning for communities. Beeler stated she can facilitate the round table meetings but doesn't have the time to be the project manager. Beeler will call Bellwether and schedule him to come to a meeting and ask about the scope of work in his proposal.

14. FEMA Grant Update/Approval: Nikki Lohman reported the grant documents are complete.

15. Dispatching Services with the City of Nokomis Update/Approval: Sheriff Robbins reported the City of Nokomis chose a different system for their dispatching which will put them on another frequency. Robbins said this would make him hire another dispatcher to handle 5 total frequencies. Robbins reported he received the grant to update the radio equipment for the whole county so everyone will be on the same page. Nokomis has already voted to go to the other system. The committee reviewed a copy of the current agreement with the City of Nokomis. Chief Kenny reported he would like to stay with the Montgomery County Dispatching Service and stay within budget. Nokomis voted not to be a part of this program. Beeler asked the commissioners if they are willing to hire another dispatcher. Robbins would like to terminate the current contract and renegotiate it. They will check with the States Attorney. The next Nokomis council meeting will be June 14, 2021 at 7:00 pm. Beeler wants to set up a meeting with the Nokomis Board, Sheriff, ETSB Rep, Board Chairman and the two vendors for Thursday, June 10th, 2021 at 7:00 pm in the county board room of the Historic Courthouse. The current contract is up on November 30th, 2021.

16. Litchfield Ambulance Levy Request Update/Approval: Beeler reported they continue to work with States Attorney Affrunti on this issue.

17. Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: *(if needed)*

18. Other Business Update/Approval:

PERSONNEL COMMITTEE REPORT:

1. Employee Health Insurance and Monthly HRA report Update/Approval: Amanda Mast reported the Health Alliance Quarterly Report Package will be available at the June Committee meeting and she will have a timeline for the renewal process. The HRA utilization through 5/26/21 is at 3% and \$16,196.77 was paid of the \$533,925 total. The Employee Health Insurance renewal is in December and Mast gets the info ready to review about three months prior.

2. **Medcor Workplace Injury Triage & Reporting offered by IPMG/ICRMT Update/Approval:** The committee members received an email from our representative at ICRMT regarding Medcor Workplace Injury Triage and Reporting service and will take the info home to review for discussion next month.
3. **Employee Personnel Manual Update/Approval:** Yeske, Johnson and Affrunti reviewed the final draft of the Employee Manual. Affrunti asked if the new position of Associate Public Defender will be listed as an Exempt Employee and the committee felt that it should be. Affrunti also asked about the section regarding Final Pay, if unused vacation is allowed instead of earned. After discussion, the committee wants to review the earned/allowed vacation formula. This will be tabled until next month until talking with Treasurer Lohman. The committee also reviewed and discussed nine examples of employee evaluation forms. The committee approved Employee Evaluation form #4 for the Personnel Manual.

Motion by Bergen and second by _____ to approve to submit the revised Employee Manual for a 30 day review including the evaluation form with the addition of the formula for accrued vacation. All in favor, motion carried.

4. **FY 2022 Raises for Non-Union Employees Update/Approval:** Beeler reported a memo with budget preparation instructions will go out to all department heads that prepare a budget. Beeler asked the Personnel Committee for input on a non-union salary increase for the memo. Beeler stated she checked the Consumer Price Index for the mid-west non metropolitan and the US which shows inflation is way up. Beeler also looks at what the union offices are making. Beeler stated the CPI is so high that we can't afford it. The union average hourly increase next year is \$.33 per hour and the union max is \$.40 per hour. The FOP will be negotiated this fall. Affrunti asked about his assistants and Beeler replied that Professional jobs are treated differently for salary increases. Supervisors are a 40 hour work week and the hourly employees work 35 hours per week. Deabenderfer said he felt it is unfair to give raises according to the CPI when it is low and not when it is High and stated if we don't pay, we won't get people to come to work here. We are struggling to find workers. Beeler replied that the CPI will not stay high and has to come down. Beeler said we also have to talk about adjusting for the \$15 minimum wage for 2025 and address the starting salary. The starting salary is currently at \$12.25 per hour for full time. We will have to up the starting salary to \$13.25. Beeler asked if we should compress salaries as we go or do it all in 2025. No unions have come to us for a wage opener. Deabenderfer stated we may look at reducing the size of the workforce to afford raises. Beeler replied there have been a couple of voluntary severance packages offered prior. Beeler stated that offices are having a hard time covering vacations now. Donaldson suggests \$.35 per hour salary increase as a recommendation to the Finance Committee.
5. **EMA Position Vacancy Update/Approval:** Interviews were held on 5/27/2021 at the regular Personnel Committee Meeting and the Committee is recommending Kevin Schott for the Part-time EMA Director Position.

Motion by Bergen and second by _____ to approve hiring Kevin Schott for the EMA position. All in favor, motion carried.

6. **Sheriff's Department – FOP Negotiations – Contract Expires 11/30/21 Update/Approval:** The union has notified us regarding union negotiations.
7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:**
8. **Other Business Update/Approval:** None

ROAD & BRIDGE COMMITTEE REPORT:

1. **New Highway Department Update/Approval:** Greenwood reported they are working on moving everything from the old sign shop to the brown shed at the new facility now that the surplus sale is done. They have been sorting through guardrail and will have some for surplus sale that will be held at the old highway department facility sometime later this summer. Greenwood stated they have some vintage highway stuff to sell and will call Aumann Auctions to inquire about an online auction. The committee discussed involving the Finance Committee for input on putting the old facility and property up for sale.
2. **Nokomis Road (CH 7) Extension Update/Approval:** Greenwood reported there have not been any updates since the last meeting and is waiting to hear from States Attorney Affrunti regarding the 1970's agreement he sent him.
3. **Resolution 2021-06 to appropriate funds for 1218 BCA, Butler Avenue. Pipe Culvert, Butler Township 50%/ County 50% Update/Approval:** Proposed 42" ERS poly coated pipe 30 foot long. Total cost is \$10,000 and County portion is \$5,000.

Motion by Miles and second by _____ to approve Resolution 2021-06 to appropriate funds for 1218 BCA, Butler Avenue; Pipe Culvert in Butler Township and the County's portion is \$5,000. All in favor, motion carried.

4. **Resolution 2021-07 to appropriate funds for 1222 BCA, East 19th Road Pipe Culvert, Nokomis Township 50%/ County 50% Update/Approval:** Proposed 42" ERS poly coated pipe 30 foot long. Total cost is \$8,000 and County portion is \$4,000.

Motion by Miles and second by _____ to approve Resolution 2021-07 to appropriate funds for 1222 BCA, East 19th Road, Pipe Culvert in Nokomis Township and the County's portion is \$4,000. All in favor, motion carried.

5. **Resolution 2021-08 to appropriate funds for 1223 BCA, North 20th Avenue Pipe Culvert, Nokomis Township. 50%/ County 50% Update/Approval:** Proposed 42" ERS poly coated pipe 31 foot long. Total cost is \$8,000 and County portion is \$4,000.

Motion by Miles and second by _____ to approve Resolution 2021-08 to appropriate funds for 1223 BCA, North 20th Avenue, Pipe Culvert in Nokomis Township and the County's portion is \$4,000. All in favor, motion carried.

6. **Resolution 2021-09 to appropriate funds for 1224 BCA, East 17th Road Pipe Culvert, Irving Township. 50%/ County 50% Update/Approval:** Proposed 90" ERS poly coated pipe 45 foot long. Total cost is \$35,000 and County portion is \$17,500.

Motion by Miles and second by _____ to approve Resolution 2021-09 to appropriate funds for 1224 BCA, East 17th Road, Pipe Culvert in Butler Township and the County's portion is \$17,500. All in favor, motion carried.

7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
8. **Other Business Update/Approval:** Greenwood reported he received the Inspection report from OSHA with seven to eight items to correct. Greenwood stated they have until July 16th to abate the issues so no citations would be filed and he has reached out to ICRMT for information. Greenwood reported they don't have a delivery date from Sievers or Sloans for the mowers. They will blade mix the Irving Road this summer and will patch in Walshville if time and materials permit. Miles and Young suggest the highway can supply the equipment and labor and to check with Walshville to purchase the material.
9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval (if needed):**
10. **Other Business Update/Approval:**

SAFETY & ELECTIONS:

1. **Ambulance Billing Office Update/Approval:** Hughes reported he spoke with Sherry Greenwood and there is nothing new to report. Hughes stated Joletta Hill is retiring from the Nokomis Ambulance.
2. **ETSB/911 Update/Approval:** Bergen said 911 is getting a grant to help with the next GIS flyover.
3. **Elections & Equipment Update/Approval:** Leitheiser stated she received a small grant for \$529 for ADA improvements to the Historic Courthouse which will replace the braille outdoor signage at the three entrances and in the Early Voting Center by Randy and Darla Jorn of Jorn Signs. Leitheiser also stated she recently participated in a webinar regarding the incoming ARPA funding and learned the grant can be used to purchase new election hardware and software. Leitheiser shared information regarding the latest voting system vendors approved for Illinois and said the current election equipment purchased in 2005 was supposed to have a life span of eight years and has cost effectively lasted 16 years. She said the software's system is Windows 7 and is no longer supported by Microsoft, and the PCMCIA memory cards used for the hardware are now obsolete. Leitheiser stated she would like the County Board to consider Liberty Systems from Tremont, IL since they are a trusted vendor and an authorized dealer of the Unisyn Voting Solutions system which is currently used in 25 other Illinois Counties as well as in other states. She said this system would still offer voters a paper ballot going into a scanner and the system is not internet based. Leitheiser said her County Clerk peers have glowing reviews of this system, and many neighboring counties are using it, including Bond, Christian and Macoupin. She said Liberty Voting Systems has been on site once to demonstrate their system to herself, some of her staff as well as IT staff

Curt Watkins and Mat Marietta present and said all are favorable about the system. Leitheiser said Liberty Systems will be back on Monday, June 7th at 3:00 pm for another demo, and invited committee members to see the demo and ask questions of the vendor. Young asked Leitheiser to consider seeking another proposal from another company, and she said she would be willing to do if requested, but the vendor should have good references and offer high quality service to be considered.

4. **EPA Report Update/Approval:** Daniels reported we are still waiting on a date for the Tire Collection. The Electronics Recycling Drive is scheduled for Saturday, September 18th, 2021 from 9 am to Noon at the Highway Department and on Saturday, October 23rd, 2021 from 9 am to noon at the former Litchfield recycling building.
5. **Animal Control Facility Program Update/Approval:** Hughes reported there are 18 dogs and 12 cats at the facility and that States Attorney Affrunti has reviewed the revised Municipal Contract and said it is OK. Warden Daniels is looking for a heated pressure washer and will check with States Attorney Affrunti to see if it is OK to seek donations to help with the purchase. Warden Daniels was told the Prison doesn't have mowing crews any longer so she is looking for a dependable service to mow the facility.
6. **Animal Control Ordinance & Municipal Contracts Update/Approval:** States Attorney Affrunti is reviewing the draft of the amended Animal Control Ordinance and will make a recommendation. The committee reviewed the municipal contract and discussed having more defined services.
7. **EMA Director Report Update/Approval:** Schott stated every Monday he has a conference call at 8:30 am. And said there is a meeting tomorrow night with Joe Gasparich and other volunteers to make an Incident Action Plan for the Bicentennial event at the Butler Fairgrounds. Schott said they plan on having the MABAS equipment and Hazmat trailer at the Fairgrounds for display at the event on Saturday. Schott said that Nimmo was doing the COVID stats everyday on the Internet which is not being done daily now. He gets info from the Health Department. The Facebook page needs to be separated from Chris-Mont EMA. Doug White is putting all the weather updates on the Facebook Page. Schott said he will send the COVID info out to all board members every Friday. Bergen reported the Personnel Committee will be making the recommendation at the next full board meeting to hire Kevin Schott as the part time EMA Director.
8. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(if needed):*
9. **Other Business Update/Approval:** None

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by _____ and second by _____ to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS:

SCHEDULE CHANGES:

APPOINTMENTS:

Motion by Young and second by _____ to appoint Matt Blankenship to the Green Hill Cemetery Association to replace Maurice Wilson effective June 8th, 2021 - April 30th, 2026.

PUBLIC COMMENTS:

PAY BILLS AND PAYROLL:

1. Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps

Motion by _____ and second by _____ to pay any invoices for JJ Outlet, LLC and Yeske Soaps

Voice Vote: In favor - Against , Absent - Abstain (Yeske). Motion carried.

Motion by _____ and second by _____ to pay all other approved bills and Payroll. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2021.

Pay Yamnitz & Associates Invoice/Voucher for #1 Section 19-18118-00-BR, Witt Twp Bridge Project, TR 257, Seven Sisters Avenue in the amount of \$134,817.90

ROLL CALL VOTE Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young All in favor, motion carried.

ADJOURN:

The Next Regular full Board Meeting will be on Tuesday, July 13th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by _____ and second by _____ to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at _____ pm.

Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.