

# Montgomery County Board

## Buildings & Grounds Meeting Minutes

**Date:** Wednesday, July 7th, 2021

**Time:** 8:30 AM – County Board Room

**Conference Call NUMBER IS:** 217-532-8500. **Conference ID number:** 926186 #.

**Members Present:** Bob Sneed, Gene Miles, Jim Havera, Russell Beason, Richard Wendel and Evan Young.  
Patty Whitworth

**Members Absent:** Jeremy Jones

**Others Present:** Mark Brown, Sheriff Robbins

The committee met today to discuss the following:

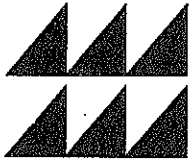
- Maintenance and Cleaning Issues and Report Update/Approval:** Brown reported the chiller unit at the New Courthouse and all the outside air conditioning units have been cleaned. A back step was fixed at the Annex Building behind the ROE Office and the stove vent and cooling fins on the freezer were cleaned. Two of the 10 emergency lights that were ordered from Hillsboro Electric came in and will be replaced. Brown reported there is not enough pressure to flush a toilet in the Jail and a meter valve was changed out so the water isn't being estimated like the last two months. Sheriff Robbins shared a letter from one of the Correctional Officers regarding issues with the Jail doors and hinges that are in disrepair. Brown replied parts are needed and the screws are too short and won't hold the heavy doors. Robbins stated there have been issues with the doors before he was here and has contacted Hillers to come and give a price to fix all the doors and hinges. Robbins stated Captain Knisley does a lot of things at the jail himself like fixing door hinges and plumbing etc. The Committee discussed the possibility of welding the hinges on the jail cells. Robbins also reported Wade Fuller will be here today to measure for concrete work outside the jail and Young asked to meet with him regarding the sidewalk replacement around the Historic Courthouse.
- Coal Mine – Easement power line across the County Farm Update/Approval:** Young reported he has been communicating with Chad Fuson with Hillsboro Energy LLC regarding an easement on the County Farm so the coal mine can install a powerline extension. Hillsboro Energy is offering \$2.50 per foot for this powerline pole extension. They need a 1,400 foot easement for a total of \$3,500 and it will be placed where Young recommended. **Motion by Havera and second by Miles to recommend the approval of the proposal from Hillsboro Energy LLC to install 1,400 foot powerline pole extension on the County Farm for a total of \$3,500. All in favor, motion carried.** Young will find out the width of the easement and report at the full board.
- Intergovernmental Agreement with the City of Hillsboro Update/Approval:** Young reported he met with Hillsboro Mayor Downs regarding the sidewalk replacement around the Historic Courthouse. The City of Hillsboro said they could set the forms up but we should get a professional to do the concrete work. The committee discussed having the concrete contractor also do the forming. Young said the Highway Department can rip out and dispose of the old concrete sidewalks. The committee discussed asking the City of Hillsboro to pitch in monetarily on the project. Young wants to get a price from Fuller to replace the sidewalks. The concrete on the east side of the building needs to have a slope so the water will run away from the building.
- FY 2022 Budget/Approval:** A year to date expense report will be requested so the committee can review the budget next month.
- ARPA Funds Update/Approval:** Young stated this is a onetime deal and if we spend correctly it will have an economic impact for years. The committee discussed if they were going to have any projects to request ARPA funds.
- Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
- Other Business Update/Approval:** None
- Public Comments:** None

Motion by Havera and second by Wendel to pay the bills. Motion carried.

Motion by Havera and second by Miles to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:55 am. Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.





**Hillsboro Energy LLC**  
PO Box 457  
Hillsboro, Illinois 62049

April 23, 2021

Mr. Evan Young  
Montgomery County Board Chairman  
1 Public Square  
Hillsboro, Illinois 62049

RE: Powerline extension for Deer Run Mine

Dear Chairman Young:

Hillsboro Energy LLC would like to formally request an easement from Montgomery County for that certain powerline we discussed on Wednesday, April 21, shown on the attached map. It is the intention of the mine to build this line extension shortly after this year's farming season to avoid disrupting your tenant's activities on the property. If the need to begin construction should occur before crops have been harvested, we will compensate the tenant at the current market rate and average bushels per acre for that tract for that particular crop loss due to our activities.

Hillsboro Energy is offering two dollars and fifty cents (\$2.50) per foot for this powerline extension. The estimated footage appears to be one thousand four hundred (1,400) feet, which would be a total of three thousand five hundred (\$3,500) dollars. If the Board is agreeable to this proposal we can determine the exact footage and prepare an agreement, or we can work with your counsel to draft the agreement and the easement.

Please let me know if there is any other particular information you need before discussing this with the Board. You can reach me any time on my cell at 314-374-1289.

Sincerely,  
Hillsboro Energy LLC

Chad Fuson  
Land Manager



GRAHAM  
RECTIONAL  
CENTER  
24-200-003  
67.68

17-19-100-007  
50.32

NRR  
17-19-100-011  
15.73

REMOVE OVERHEAD  
POWERLINE AND POLES.  
~3,610 LF  
MATERIALS TO BE USED  
FOR RED EXTENSION.

NRR  
17-19-200-009  
40.49

NRR  
17-19-200-000  
40.

NEW PROPOSED  
POWERLINE  
EXTENSION ~4,950 LF

BOAS J.  
17-19-100-006  
75.3

State Rte 185

NRR  
17-19-200-010  
37.79

HBE  
17-19-200-010  
2.21

MONTGOMERY  
COUNTY  
6-24-400-002  
16.

MONTGOMERY  
COUNTY  
17-19-100-010  
27.

NRR  
17-19-400-006  
2.58

BOAS J.  
16-24-400-007  
30.09

DOES NOT HAVE TO BE THIS EXACT ROUTE,  
BUT MONT. CO. INDICATED THEY WOULD LIKE  
TO KEEP IT CLOSE TO THE TREELINE AND  
OUT OF THE MIDDLE OF THE CROP FIELD.

BOAS J.  
17-19-300-003  
65.

BOAS J.  
17-19-400-001  
80.

SPINNER KENT  
17-19-400-007  
38.99

BOAS J.  
17-19-300-002  
53.25



## **EASEMENT**

KNOW ALL MEN BY THESE PRESENTS:

That The County of Montgomery, with an address of 1 Courthouse Square, Hillsboro, Illinois 62049, (herein the "Grantor"), for and in consideration of One Dollar and other valuable consideration, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey unto Hillsboro Energy LLC, P.O. Box 457, Hillsboro, Illinois 62049, (herein the "Grantee"), its successors, licensees, agents, lessees, contractors, sub-contractors, tenants and assigns, the perpetual right and easement to erect, construct, reconstruct, install and thereafter use, operate, inspect, repair, maintain, replace and remove overhead power lines, and associated appurtenances (hereinafter referred "Power Lines") on, over, across, through or under the land of Grantor in Montgomery County, Illinois, said land being described as follows:

### **MINE WILL PROVIDE LEGAL DESCRIPTION**

The above described easement contains \_\_\_\_ acres, more or less.

PIN: 17-19-100-010

Grantor grants to Grantee all rights reasonably implied by and incidental to the



exercise and enjoyment of said easement rights, including without limitation the right of ingress and egress to and over the above described easement area and the adjacent lands of the Grantor for all purposes herein stated; together with the right to remove at any time and from time to time, any and all brush, bushes, trees, roots, undergrowth, rock or other obstructions upon, over or under the surface of said easement area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the construction, maintenance or use of, or endanger the safety of, said Power Lines; and the right to license, permit or otherwise agree to the use or occupancy of said Power Lines by any other person, association or corporation for the purposes stated herein; and with the further right to remove at any time any or all of the said Power Lines erected upon, over or under said land by virtue hereof. It is acknowledged that Grantor owns lands contiguous and adjacent to the lands described herein. The consideration set forth herein for this easement shall constitute payment in full for any damages to the land of the Grantor incurred by reason of the installation, operation and maintenance of the Power Lines referred to herein, or otherwise arising from Grantee's use and enjoyment of this easement, EXCEPT AS EXPRESSLY NOTED BELOW, AND GRANTEE WAIVES THE RIGHT TO CLAIM ENTITLEMENT TO COMPENSATION FOR ANY SUCH DAMAGES.

The provisions of the easement conveyed herein shall constitute a covenant running with the land for the benefit of the Grantee and its successors and assigns. The easement granted herein is subject to the following:

- The easement granted herein shall be expressly limited to an area totaling only 25



feet in width; provided, however, that this limitation of the easement area shall not apply at any time when Grantee is constructing, installing or replacing any Power Lines or repairs thereto.

- The Grantee will pay any crop damage, damage to any field roads, or any such damage to the land due to Grantee's operations incurred by the Grantor by reason of the installation or maintenance of the Power Lines.
- The Grantor reserves the right to use the easement for purposes which will not interfere with the Grantee's full enjoyment of the easement.

The easement granted herein and the provisions relating thereto shall be binding upon and inure to the benefit of the Grantor and Grantee together with their heirs, successors and assigns.

Grantor, for itself, its successors and assigns, does hereby warrant and covenant unto Grantee (1) that it is the owner of the above described land and has full right and authority validly to grant this easement, (2) that Grantee may quietly enjoy the premises for the purposes stated herein, and (3) that Grantor will not create or permit any building or other obstruction of any kind or character that will interfere with the Grantee's exercise and enjoyment of the easement rights hereinabove conveyed.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

GRANTOR:

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Evan Young, Chairman of the Montgomery  
County Board



STATE OF ILLINOIS )  
 ) SS  
COUNTY OF MONTGOMERY )

I, the undersigned, a Notary Public, in and for said County, in the State aforesaid, do hereby certify that Evan Young, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed, and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2021..

Notary Public

My Commission Expires:

This Instrument Was Prepared By:  
Terry R. Black  
Black, Hedin, Ballard, McDonald, P.C.  
108 South 9th Street  
P.O. Box 4007  
Mt. Vernon, IL 62864  
Telephone: 618-242-3310  
Facsimile: 618-242-3735



# Montgomery County Board

## Finance Committee Meeting Minutes

**Date:** Friday, July 9<sup>th</sup>, 2021

**Time:** 8:30 AM – County Board Room

Conference Call NUMBER IS: 217-532-8500

Conference ID number 926186#

**Members Present:** Megan Beeler, Russell Beason, Tim Fogle, David Loucks, Earlene Robinson, Bob Sneed, Andy Ritchie and Evan Young – Donna Yeske and Patty Whitworth

**Members Absent:** None

**Others Present:** Nikki Lohman, Ray Durston, Tonya Flannery, Steve Dougherty, Sandy Leitheiser, Hugh Satterlee, Holly Lemons, Curt Watkins

The committee met today to discuss the following:

1. **SOA Report Update/Approval:** Durston reported they have processed 92 Certificates of Error for the 2020 tax bills and have received notice of two Property Tax Appeal Board appeals of the 2020 assessment. The Board of Review will be in to review the PTAB information. Durston reported 911 Coordinator Ed Boyd received the grant agreement for the flyover in amount of \$109,987 and if we sign to do the flyover, we may not have to pay for the Pictometry/Connect account. They will send an agreement to be signed for the new flyover. **Motion by Sneed and second by Loucks to recommend moving forward with the grant agreement that 911 Coordinator Ed Boyd received in the amount of \$109,987 for the flyover. All in favor, motion carried.**
2. **Capital Improvement Fund Reports Update/Approval:** The committee discussed the Capital Improvement Fund report submitted by the Treasurer. Young reported the coal mine is shut down until the end of August before they can go back in the area.
3. **Litchfield Ambulance Levy Request Update/Approval:** Beeler reported Leitheiser prepared the needed documents for the Litchfield Ambulance Levy Request and sent everything to State's Attorney Andrew Affrunti for review. Leitheiser said the timeline, procedure and all documents have been approved by the City of Litchfield, City Attorney Hantla and States Attorney Affrunti. The packet included the Litchfield Area Ambulance Special Service Area Timeline for Tax Rate Increase from .15 to .45. The .15 rate has been in effect since 1986. Mayor Daugherty stated the City of Litchfield general fund has been subsidizing the shortfall for the ambulance special service area. Leitheiser shared a Resolution proposing the increasing maximum allowable levy of .45 for the Litchfield Special Service Area Ambulance Tax in Montgomery County for a public hearing and other procedures in connection therewith. She stated the timeline and documents presented were also used with prior tax rate increases from other Ambulance Districts. Discussion took place on mail delivery issues and Leitheiser said she will check with the Litchfield post office to see if they will send the mailing out from their post office. Flannery will get the Litchfield post office info to Leitheiser. According to the procedure approved by both city attorney Hantla and State's Attorney Affrunti requires a Public Notice of Hearing for the Litchfield Special Service Area Ambulance will be mailed to about 6,100 taxpayers by the County Clerk's Office that states: All such interested persons described above will also have the opportunity to file objections to the increase in the tax levy maximum. If a petition signed by at least 51 % of the electors residing within the Special Service Area and at least 51% of the owners of record of the land included within the boundaries of the Special Service Area is filed with the County Clerk of Montgomery County within 60 days following the final adjournment of the Public Hearing objecting to the increase in the tax levy maximum for the Special Service Area, no such tax increase may be levied or imposed. **Motion by Beason and second by Fogle to recommend the approval of a resolution to propose increasing the maximum allowable levy for the Litchfield Special Service Area Ambulance tax in Montgomery County and providing for a public hearing and other procedures in Connection therewith. All in favor, motion carried.**
4. **FY 2022 Budget Update/Approval Budget Hearing Dates** – Budget Hearings are scheduled for: Thursday 8/12/21 & Friday 8/13/21 @ 8:30 AM: Budget worksheets are due to the Treasurer's Office by next Friday. Beeler stated the Finance Committee will get a packet of the department budget requests to review before the budget hearings.
5. **States Attorney and Public Defender COLA Increase Update/Approval:** Lohman presented information from the State regarding the COLA salary adjustments that took effect July 1<sup>st</sup>, 2021. **Motion by Sneed and second by Robinson to recommend the approval of the State of Illinois COLA salary increase for the States Attorney from \$178,960.18 to \$183,434.18 effective July 1<sup>st</sup>, 2021. All in favor, motion carried. Motion**



by Fogle and second by Loucks to recommend the approval of the State of Illinois COLA salary increase for the Public Defender from \$161,064.28 to \$165,090.76 effective July 1<sup>st</sup>, 2021. All in favor, motion carried.

6. **Committee Size/Structure for Next Year Update/Approval:** Young reported he is working on the county board budget and is looking for input to combine a couple more committees to see how it would work for next year when we go down to a total of 14 board members. Young said he is thinking about combining the Safety and Elections Committee with another committee. For budget purposes, Young said he is looking at how mileage and per diem for 14 board members and fewer committees will affect the budget. Leitheiser suggested the Rules of Order Committee convene to make the needed changes after the full board reorganized last December. Leitheiser said EMA Director Kevin Schott told her office staff the EMA bills would be approved by the Coordinating Committee from now on, but she stated the committee structure for paying bills has never included the Coordinating Committee and this addition would require software changes in the accounting system. Beeler suggested running the EMA vouchers through the Finance Committee like the Information System Office who also reports to the Coordinating Committee but has their vouchers paid through the Finance Committee.
7. **America Recovery Plan Act (ARPA Funding) Update/Approval:** Beeler said the Roundtable Meetings are scheduled for: (Saturday 7-17-21, 2 – 4pm) (Tuesday 7-20-21, 6-9 pm) (Thursday 7-22-21, 6 – 9pm) and Saturday (7-24-21, 9-11 am) at U of I Extension building in Hillsboro. An RSVP was requested for seating purposes. Beeler reported she met last Wednesday at 7:30 am with Department Heads to discuss how we will handle the ARPA budget request within the County. The Roundtable meetings are just an information gathering option and some lists have been submitted by email. Beeler stated nothing will be scored or prioritized and everything will have to be vetted through Bellwether and will be scored through a rubric process. Office Holders have the option to discuss their projects at their budget hearings if they have only one project due to time. Office holders also have the option to come to a scheduled Finance Committee meeting to make their request or if they have a long list, a special meeting may be scheduled. Townships have also been invited to come to the roundtable discussions with their wish lists. Beeler said that Yeske will attend the roundtable meetings with her and Bellwether will vet the lists submitted to see what qualifies and what doesn't.
8. **Rubric for ARPA Projects Update/Approval:** Beeler shared a draft of a rubric to prioritize the potential ARPA funded projects and asked the committee to review it and give input. Beeler stated she used rubrics from Federal grants to create this document. Loucks asked about a cap for the money on certain projects and Beeler replied that is something that the Board would have to decide and doesn't feel we want to be backed into a corner of how much money will be awarded to a project. Beeler said she doesn't want to rush into anything and wants to make sure the projects are vetted. Beeler will share the Rubric draft with Bellwether and ask for input so it can be finalized by next month and presented to the full board in August. Yeske reported she has already reached out to the mayors requesting ideas for town projects and some wish lists have been submitted.
9. **Bellwether Contract Agreement Update/Approval:** Beeler stated she talked with Bellwether and they are not able to offer more services other than what was in the proposal. Beeler also said that Treasurer Lohman has already given them information to review our potential lost revenue. The committee reviewed the Bellwether Contract Agreement. **Motion by Robinson and second by Fogle to recommend the approval of the resolution and agreement to pay Bellwether a total fee of \$20,000 payable in two invoices of \$10,000 each for the Coronavirus State and Local Fiscal Recovery Funds consulting fee to assist with managing and administering the ARPA funds. All in favor, motion carried.**
10. **Election Equipment Purchase Update/Approval:** Beeler stated the down payment to purchase new election equipment is \$80,000 and that \$75,000 was budgeted in Office 375 and the remaining \$5,000 will come from the elections budget Office 045. Beeler added that if we can claim lost revenue we will be able to pay the cost of the Elections Equipment from the ARPA grant and if not, then coal money will be used for the new election equipment purchase. Beeler said she will ask Bellwether if we can budget and pay for the new election equipment out of the coal money and then reimburse from the ARPA grant if we qualify for lost revenue. Beeler stated we will move forward with the purchase of the election equipment. **Motion by Robinson and second by Beason to recommend the approval to contract with Liberty Systems to purchase the new Election Equipment and the \$75,000 of the \$80,000 down payment will be paid from Office 375 and \$5,000 out of Office 45. The remaining balance will be paid in FY 2022. All in favor, motion carried.**
11. **Finance/Budget Control Policies and Procedures Update/Approval:** Beeler stated she has revised the policy to reflect the statutes to show the aggregate levy regarding election costs. Lohman reported she also has information from the auditor to be included in the financial policy and procedures.



12. **Cannabis Sales Tax Update/Approval:** Beeler stated the county will receive 3% sales tax as of July 1<sup>st</sup>, 2021 from the sale of Cannabis generated at the dispensary in the City of Litchfield.
13. **Resolution Sale in Error Fund Update/Approval:** Beeler reported Nikki Lohman brought forward information last month regarding creating a resolution for the Sale in Error Fund and the committee needs to decide what to charge. **Motion by Sneed and second by Beason to recommend adopting the resolution to create a Sale in Error Fund and to impose a \$60.00 fee per parcel effective immediately. All in favor, motion carried.**
14. **FEMA Grant Update/Approval:** No update at this time.
15. **FY 2022 Budget for Finance Committee Oversight Worksheets Update/Approval:** Beeler reported she worked on three budgets from this committee. Property Casualty Insurance will change a little due to the Highway Department and Eric Braasch will be contacted for a final cost. Discussion took place on adding budget line items for expenses for sidewalk replacement this year. Sneed will contact Beeler with some estimated costs to replace the roof on the New Courthouse for budgeting purposes out of office 375. Yeske gave input for expenses for the Development Committee out of Office 375 and something will need to be budgeted for the Regional Development Group. Beeler stated she put \$245,000 for the balance of the election equipment purchase out of Office 375.
16. **Resolution to Convey Deed for Parcel #16-11-430-021 in Hillsboro Township to the City of Hillsboro Update/Approval:** **Motion by Robinson and second by Fogle to recommend the approval of Resolution to Convey Deed for Parcel #16-11-430-021 in Hillsboro Township to the City of Hillsboro. All in favor, motion carried.**
17. **Resolution to Convey Deed for Parcel #21-19-351-002 in Donnellson to William Albro Update/Approval:** **Motion by Fogle and second by Robinson to recommend the approval of resolution to Convey Deed for Parcel #21-19-351-002 in Donnellson to William Albro. All in favor, motion carried.**
18. **Resolution to Convey Deed for Parcel #04-33-280-004 in Harvel to Barbara Turner Update/Approval:** **Motion by Fogle and second by Loucks to recommend the approval for resolution to Convey Deed for Parcel #04-33-280-004 in Harvel to Barbara Turner. All in favor, motion carried.**
19. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
20. **Other Business Update/Approval:** First Distribution today and we are at about 50% of the total to be collected. Committee discussed that there has been a problem with taxpayers not receiving their tax bills and the company that did the mailing has certified that the bills were sent to the post office.
21. **Public Comments:** None

Motion by Robinson and second by Beason to pay the Bills and Payroll. All in favor, motion carried.

Motion by Loucks and second by Fogle to adjourn the meeting. All in favor, motion carried.

Meeting was adjourned at 10:35 AM. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by the Montgomery County Clerk/Recorder, Sandy Leitheiser.



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**Office of The  
Supervisor of Assessments  
Montgomery County  
1 Courthouse Square  
Hillsboro, IL. 62049**

**Ray Durston, CIAO-I  
Chief County Assessment Officer**

**Phone: 217-532-9595  
Fax : 217-532-9599**

**July 2021 Report**

**BOARD OF REVIEW/2020 Assessment**

We have processed 92 Certificates of Error for 2020 bills at this time and have received notice of two Property Tax Appeal Board appeals of the 2020 assessment BOR will be in to review PTAB information.

**2021 Assessments**

Miles continues property inspections on the townships we are assessing.

**Exemptions**

We continue to receive exemption renewals.

**GIS**

Kevin continues to work on cleanup of our data as well as update to drainage district maps, corporate boundaries etc. BAS submission has been completed for the year. Kevin spoke with Kevin Schott about the need for Emergency Operations Map that had been created previously for EMA. He also created maps for the fire districts for review of their boundaries.

**Miscellaneous**

Farmland committee met June 11.

Miles attended class in Effingham I rescheduled for August 10.

**Vistra (Coffeen Power plant)**

Update for 2021 assessment. I heard from Vistra's Attorney Tom Atherton.

**Pictometry**

Ed Boyd received the grant agreement for the flyover \$109,987 has been approved I talked to Trent Pell if we sign to do the flyover we may not have to pay for Pictometry/Connect account. He is supposed to send an agreement to be signed for the new flyover.

**Beacon**

See attached activity report.





## Yearly

Year	Requests	%	Visits	%
2014	212,673	3.17%	19,471	3.23%
2015	374,323	5.58%	42,275	7.01%
2016	395,366	5.89%	83,927	13.92%
2017	466,938	6.96%	67,863	11.25%
2018	483,512	7.20%	95,131	15.78%
2019	1,570,409	23.39%	137,550	22.81%
2020	2,069,072	30.82%	100,511	16.67%
2021	1,141,338	17.00%	56,247	9.33%

## Monthly

Month	Requests	%	Visits	%
2014 March	182	0.00%	19	0.00%
2014 April	4,745	0.07%	466	0.08%
2014 May	13,737	0.20%	1,443	0.24%
2014 June	27,902	0.42%	2,579	0.43%
2014 July	15,889	0.24%	1,907	0.32%
2014 August	16,740	0.25%	2,184	0.36%
2014 September	16,973	0.25%	2,516	0.42%
2014 October	17,809	0.27%	2,870	0.48%
2014 November	48,637	0.72%	2,914	0.48%
2014 December	50,059	0.75%	2,573	0.43%
2015 January	52,028	0.77%	4,010	0.67%
2015 February	20,397	0.30%	3,633	0.60%
2015 March	59,720	0.89%	3,762	0.62%
2015 April	23,470	0.35%	3,115	0.52%
2015 May	57,260	0.85%	3,433	0.57%
2015 June	23,142	0.34%	3,859	0.64%
2015 July	20,753	0.31%	3,084	0.51%
2015 August	22,846	0.34%	3,650	0.61%
2015 September	22,740	0.34%	3,270	0.54%
2015 October	25,273	0.38%	3,739	0.62%
2015 November	21,738	0.32%	3,164	0.52%
2015 December	24,956	0.37%	3,556	0.59%
2016 January	24,724	0.37%	3,669	0.61%
2016 February	31,018	0.46%	4,172	0.69%
2016 March	40,607	0.60%	4,855	0.81%
2016 April	26,922	0.40%	4,465	0.74%
2016 May	24,686	0.37%	4,074	0.68%
2016 June	28,365	0.42%	4,423	0.73%
2016 July	25,635	0.38%	4,243	0.70%
2016 August	90,173	1.34%	36,154	6.00%
2016 September	26,758	0.40%	4,407	0.73%
2016 October	27,215	0.41%	4,581	0.76%
2016 November	25,285	0.38%	4,671	0.77%
2016 December	23,978	0.36%	4,213	0.70%
2017 January	30,190	0.45%	4,717	0.78%
2017 February	29,645	0.44%	5,006	0.83%
2017 March	55,941	0.83%	6,239	1.03%
2017 April	30,532	0.45%	5,507	0.91%
2017 May	61,873	0.92%	5,452	0.90%
2017 June	35,412	0.53%	5,619	0.93%
2017 July	47,566	0.71%	5,274	0.87%
2017 August	40,602	0.60%	5,947	0.99%
2017 September	30,183	0.45%	4,903	0.81%
2017 October	35,203	0.52%	6,657	1.10%
2017 November	32,325	0.48%	5,425	0.90%
2017 December	37,466	0.56%	7,117	1.18%
2018 January	33,750	0.50%	5,735	0.95%
2018 February	33,009	0.49%	5,260	0.87%
2018 March	46,765	0.70%	7,501	1.24%
2018 April	34,630	0.52%	6,100	1.01%



2018 May	36,896	0.55%	5,919	0.98%
2018 June	43,351	0.65%	6,574	1.09%
2018 July	39,075	0.58%	6,138	1.02%
2018 August	37,146	0.55%	6,975	1.16%
2018 September	56,152	0.84%	13,893	2.30%
2018 October	45,404	0.68%	10,589	1.76%
2018 November	49,927	0.74%	15,117	2.51%
2018 December	27,407	0.41%	5,330	0.88%
2019 January	41,444	0.62%	6,851	1.14%
2019 February	38,084	0.57%	6,490	1.08%
2019 March	39,637	0.59%	6,559	1.09%
2019 April	154,771	2.31%	7,446	1.23%
2019 May	127,262	1.90%	6,488	1.08%
2019 June	126,170	1.88%	6,594	1.09%
2019 July	174,705	2.60%	34,069	5.65%
2019 August	132,526	1.97%	6,586	1.09%
2019 September	206,022	3.07%	22,258	3.69%
2019 October	187,243	2.79%	20,294	3.37%
2019 November	139,825	2.08%	6,711	1.11%
2019 December	202,720	3.02%	7,204	1.19%
2020 January	207,816	3.10%	7,755	1.29%
2020 February	150,688	2.24%	7,807	1.29%
2020 March	135,657	2.02%	7,415	1.23%
2020 April	178,267	2.66%	7,918	1.31%
2020 May	177,448	2.64%	8,502	1.41%
2020 June	165,419	2.46%	8,851	1.47%
2020 July	177,523	2.64%	8,569	1.42%
2020 August	199,756	2.98%	11,523	1.91%
2020 September	162,109	2.41%	7,928	1.31%
2020 October	190,545	2.84%	8,649	1.43%
2020 November	155,080	2.31%	7,838	1.30%
2020 December	168,764	2.51%	7,756	1.29%
2021 January	159,362	2.37%	7,530	1.25%
2021 February	163,888	2.44%	8,174	1.36%
2021 March	199,681	2.97%	9,475	1.57%
2021 April	198,221	2.95%	9,454	1.57%
2021 May	185,138	2.76%	10,283	1.71%
2021 June	189,415	2.82%	9,403	1.56%
2021 July	45,633	0.68%	1,928	0.32%

No data available for the following modules: Metered Usage.

The maps and data available for access at this website are provided 'as is' without warranty or any representation of accuracy, timeliness or completeness.

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Developed by  
 **Schneider**  
 GEOSPATIAL

Version 2.3.128



**TREASURER'S SUMMARY REPORT**  
**2% ROYALTY PAYMENTS TO MONTGOMERY COUNTY**  
**FY21**

Bank Balance - 12/01/20

\$3,309,611

Receipts:

Royalty Payment - 12/25/20	168,433.69	(157,033.69 Royalty, 1400 bayler lease)
Royalty Payment - 01/25	119,573.23	(118,873.23 Royalty, 700 baylor lease)
Royalty Payment - 02/25	295,299.27	(179,086.64 Royalty, 116212.63 vistra)
Royalty Payment - 03/25	162,225.51	(161625.51 Royalty, 700.00 Baler Lease)
Royalty Payment - 04/25	168,417.74	(167,717.74 Royalty, 700.00 Baler lease)
Royalty Payment - 05/25	187,165.65	(186,465.65 Royalty, 700.00 Baler lease)
Royalty Payment - 06/25	-	
Royalty Payment - 07/25	-	
Royalty Payment - 08/25	-	
Royalty Payment - 09/25	-	
Royalty Payment - 10/25	-	
Royalty Payment - 11/25/21	-	

Total Royalty Payments

\$1,091,115

Interest Earned

\$19,843

Total Receipts

\$1,110,959

Expenses:

Deposit slip fee	(88.46)
02/9/21 Heart Technologies INC	(4,294.66)
3/9/21 CES Extension	(426.57)
3/9/21 East Fork Twishp	(2,806.22)
3/9/21 East Fork Road	(1,586.85)
3/9/21 Hillsboro School Dist	(59,646.71)
3/9/21 Lincoln Land	(5,808.60)
3/9/21 Hillsboro Amulance	(553.21)

Total Expenses

(75,211.18)

Loans

\$0

Total Expenses and Loans

(\$75,211)

Certificate of Deposit (LFNB, 365 @ .35%) 03/26/22

Certificate of Deposit (LFNB, 365 @ .35%) 03/26/22

Certificate of Deposit (LFNB, 365 @ .35%) 03/26/22

Certificate of Deposit (LFNB, 365 @ .35%) 03/26/22

Certificate of Deposit (LFNB, 365 @ .35%) 03/26/22

Certificate of Deposit (HNB, 276 @ .30%) 09/27/22

Certificate of Deposit (SNB, 364 @ .50%) 09/21/21

Cash in Bank

Total Funds Available - 01/31/21

\$200,000

\$200,000

\$200,000

\$200,000

\$200,000

\$600,000

\$1,000,000

\$1,745,359

\$4,345,359

**SUMMARY**

Reserve	\$4,069,505
Operating & Maintenance	(\$765,712)
Capital Improvement	\$1,041,566
Total Funds Available	\$4,345,359



**COAL MINE ROYALTY  
DISPOSITION OF FUNDS**

**Accounts**

Month	Royalty Payment	Reserve					Operating / Maintenance				Capital Improvement				Reconciled Bank Balance
		Deposit Revenue	Transfer-out	Refund	Loan	Balance	Deposit Revenue	Expense	Transfer Out Gen Fd	Balance	Deposit Revenue	Interest	Expense	Balance	
12/01/20						\$3,255,461.44				(\$985,712.04)				\$1,019,841.56	\$3,309,610.95
Dec-20	157,033.69	158,433.69	-	-	-	\$3,415,915.13	-	-	-	(\$985,712.04)	-	528.22	-	\$1,020,367.77	\$3,468,670.85
Jan-21	119,873.23	119,673.23	-	-	-	\$3,535,468.36	-	-	-	(\$985,712.04)	-	20.99	(88.46)	\$1,020,300.30	\$3,558,076.62
Feb-21	179,088.64	295,299.27	-	-	-	\$3,828,767.63	-	-	-	(\$985,712.04)	-	534.31	(4,284.68)	\$1,016,540.05	\$3,679,615.64
Mar-21	161,626.51	162,225.51	-	-	-	\$3,991,013.14	-	-	-	(\$985,712.04)	-	3,465.07	(70,828.18)	\$849,188.96	\$3,974,490.08
Apr-21	167,717.74	34,558.87	-	-	-	\$4,025,672.01	100,000.00	-	-	(\$985,712.04)	33,858.87	16,240.78	-	\$988,289.50	\$4,158,160.59
May-21	188,405.85	43,932.83	-	-	-	\$4,069,604.84	100,000.00	-	-	(\$765,712.04)	43,232.82	38.48	-	\$1,041,685.90	\$4,346,358.70
Jun-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Jul-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Aug-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Sep-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Oct-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Nov-21	-	-	-	-	-	\$4,069,604.84	-	-	-	(\$765,712.04)	-	-	-	\$1,041,685.90	\$4,346,358.70
Total	\$970,702.46	\$814,023.40	\$0.00	\$0.00	\$0.00	\$4,069,604.84	\$200,000.00	\$0.00	\$0.00	(\$765,712.04)	\$77,091.89	\$19,843.84	(\$75,211.18)	\$1,041,685.90	\$4,346,358.70
<div> <div>Loans Receivable 11/30/19</div> <div>\$50,000.00</div> </div>															
															<div>\$4,346,358.70 Total</div> <div>(\$2,000,000.00) Invest</div> <div>\$1,745,358.70 Cash</div> <div>\$1,745,358.70 Per Books</div> <div>\$0.00 Difference</div> <div>\$4,346,358.70</div> <div>\$4,346,358.70</div> <div>\$0.00</div>

It is the intent of the County Board to retain a \$3,600,000 balance on-hand in the Reserve Account. At no time is this balance to be less.

The Operating and Maintenance Account and the Capital Improvement Account will receive funding only at a time when the Reserve Account has at least \$3,600,000 balance on-hand.

After attaining the \$3,600,000 balance, payments received shall be deposited as follows:

- \$100,000 (minimum) deposited to the Operating and Maintenance Account with the remainder divided equally to the Reserve Account and Capital Improvement Account.
- If the payment received is less than \$100,000 then the entire amount will be deposited to the Operating and Maintenance Account.



ARPA RUBRIC Purpose: Prioritize ARPA funded projects

	1 Poor	2 Needs Improvement	3 Excellent
Brief Project Description and Significance	Applicant does not adequately introduce the topic; no evidencebased justification for the project. Little/no discussion of connection between proposed project, assessment of student learning outcomes, and goals of the grant. The author does not include a clear statement of work to be completed, or make a compelling case.	Applicant does not adequately introduce the topic; no evidencebased justification for the project. Discussion of the connection between the proposed project, assessment of student learning outcomes, and the goals of the grant program is incomplete or vague. The author fails to make a compelling case.	Applicant provides a strong rationale for Assessment Grant funding, clearly explaining activities and outcomes. There is a clear connection between the proposed project, assessment of student learning outcomes, and goals of the grant program. The significance of the proposed activities are clear and well defined.
Goals & Objectives Clearly State	Applicant does not discuss project goals and objectives are not included. There is no explanation of how project objectives will be achieved.	The discussion of project goals and objectives is incomplete. There is little explanation of how project objectives will be achieved	The project goals and objectives are thoroughly described. How project objectives will be achieved is clearly explained.
Goals match program intentions	Goals of project could align with criteria given by Treasury but may not qualify under scrutiny.	Goals of project closely align with criteria given by Treasury but would require thorough explanation.	Goals of project easily align with criteria given by Treasury.
Method identified	The applicant fails to describe project activities in detail. It is unclear how objectives will be accomplished	The applicant describes some project activities. Reviewers must infer some methodological information.	The applicant fully describes project activities in appropriate detail; it is clear how objectives will be accomplished. The author describes precise steps s/he will follow to carry out/achieve each objective.
Outcomes	Project outcomes and/or tangible deliverables are not described.	A partial explanation of the project outcomes and/or tangible deliverables is offered. Some elements are ambiguous. It is unclear how outcomes and/or deliverables will be disseminated.	Project outcomes and/or tangible deliverables are thoroughly described. A clear strategy for dissemination is presented.
Economic Impact	Economic Impact not explained.	Economic Impact demonstrated but not supported.	Economic Impact is demonstrated and justified.
Community Impact	Community Impact not explained.	Community Impact demonstrated but not supported.	Community Impact is explained and justified.
Lifespan of project	Short lifespan, ie minimal impact over time.	Mid-life impact.	Long lasting impact
Will this Project benefit hardest hit by COVID	Not a COVID caused need/project.	Partially COVID caused need/project.	Funding to COVID impacted communities/industries/households take priority.
Budget Justification	Key expenses are neither described nor justified. The method for arriving at budgeted expense categories/ amounts is not provided.	Some expenses are described and justified. The method for arriving at budgeted expense categories/amounts is unclear or requires inference.	Key expenses are fully described and justified. The method for arriving at budgeted expense categories/amounts is clearly explained. Budget is directly connected to project description, goals, and timetable.
Evaluation/auditing methods are in place and reporting is compatible	Information regarding how project goals and objectives will be assessed is not presented. The specified evaluation method is incompatible with project goals and objectives.	A partial explanation of project evaluation is offered. Some elements of the assessment plan and/or methods are unclear.	How project goals and objectives will be assessed is clearly explained. An appropriate evaluation method is presented and connects explicitly to stated activities.
Other funds toward this project	Full funding is available via other sources.	Partial funding has been secured or is at least possible.	No other funding has been secured. Nor is any other funding available.
Partial Funding is acceptable	Project will not move forward without full funding	Partial funding will get the project closer to completion.	Partial funding will fulfill project needs.



Able to be completed during specified timeframe	No project timetable is provided. Reviewers are unable to ascertain scheduled activities or project feasibility. Unlikely project will be completed by 2024/2026 deadline(s).	A partial description of scheduled activities is provided. Project feasibility is uncertain. Possibly can meet 2024/2026 deadlines.	A clear and concise project timetable is provided. The schedule of activities is logical and feasible in relation to project goals, objectives, and budget. Must be allocated by December 31, 2024 and expended by December 31, 2026.
Sustainable after Grant period	Project will require post-ARPA funds. None are identified.	Project has potential funding post-ARPA grant. Funding source is explained but not secured.	Project will not require post-ARPA funding or is fully funded beyond ARPA grant.
CEDS/EDA	Project will require CEDS documentation and EDA involvement. Federal Tax documentation not in order.	Project will require CEDS documentation and EDA involvement. Federal Tax documentation is in order.	Project will not require CEDS/EDA involvement.
Necessary funds are available	ARPA funds are fully allocated.	ARPA funds are partially allocated.	ARPA funds are available for allocation.

MAXIMUM POSSIBLE POINTS =



9

ORDINANCE

WHEREAS, the processes related to use of the American Rescue Plan Act funds requires considerable expertise not common among the elected officials and staff of Montgomery County, and

WHEREAS, the penalties for Montgomery County for use of American Rescue Plan Act funds for ineligible purposes are substantial, and

WHEREAS, the US Department of Treasuring updated the Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions on June 8, 2021, specifically addressing recipients use funds to cover the costs of consultants to assist with managing and administering the funds, and

WHEREAS, the US Department of Treasuring answered in the affirmative. "Yes. Recipients may use funds for administering the CSFRF/CLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements", and

WHEREAS, the Montgomery County Board has engaged Bellwether LLC for support of processes related to American Rescue Plan Act funds for the total fee of Twenty Thousand Dollars (\$20,000) payable in two invoices of Ten Thousand Dollars each, and

NOW THEREFORE, the Montgomery County Board hereby ordains:

1. The Montgomery County Treasurer shall transfer the sum of Twenty Thousand (\$20,000) of the American Rescue Plan Act, State And Local Fiscal Recovery funds to the Montgomery County General Fund for the purpose of making payment of duly presented and approved claims for services provided by Bellwether LLC.

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

ATTEST:

\_\_\_\_\_  
COUNTY CLERK & RECORDER





# Bellwether, LLC

Management Services & Consulting

## Letter of Agreement

Bellwether LLC  
200 W. North Street - Box 803  
Normal, Illinois 61761

June 21, 2021

Montgomery County  
140 N. Main St.  
Hillsboro, IL 62049

To the Honorable Chairman,

Thank you for reaching out to Bellwether LLC. We are pleased to be the leading provider of operations consulting for Illinois Counties across the state.

This Letter of Agreement (Agreement) summarizes our understanding of the services requested by MONTGOMERY County (Client) from Bellwether LLC (Bellwether). This letter represents a binding contract. If acceptable, please sign below and return a copy to Bellwether LLC by mail or email.

### BACKGROUND

The President signed the American Rescue Plan Act providing for funds more multiple entities including Illinois Counties. This program is to be administered by the US Treasury Department.

The US Treasury Department has provided and continues to update guidance for Counties for the use of funds provided by the American Rescue Plan Act (ARPA).

As expected, the language used at the federal level does not match well with the language counties use to describe their needs. This continues to cause confusion and concern about how to proceed.

We fully anticipate counties receiving funds in mid-May. We are encouraging all Counties to ensure they are on solid footing and compliance before committing these funds.

Bellwether has committed resources to monitor developments at the federal level, observe practices of peer counties within Illinois and to work directly with Illinois counties to pursue their goals for the ARPA funds.

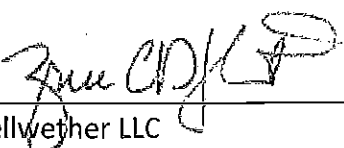
ARPA program rules prohibits Bellwether of acting on your behalf. Bellwether's role will be to provide administrative support as well as serving as a pipeline for insights and opportunities.



## Conditions

1. **Bellwether LLC is not a law firm:** Bellwether does not provide legal advice. Our services are based on an understanding of the conditions and instructions for the ARPA. County elected official are ultimately responsible for decisions on the use of the funds and approval of reporting documents.
2. **Entire Agreement:** This Letter of Agreement contains the entire agreement between us. No part of this Letter of Agreement may be changed, modified, amended, or supplemented except in a written document, signed by both of us which specifically states that the document is being signed for the purposes of modifying this Agreement. Each of us acknowledges and agrees that the other has not made any representations, warranties, or agreement of any kind, except as is expressly described in this Agreement.
3. **Governing Law:** This Agreement shall be interpreted in accordance with the laws of Illinois. In interpreting this contract, we each hereby acknowledge that we have mutually agreed to the terms of this Agreement and thus waive the protections of any law or statute which provides that in the case of uncertainty not removed by the laws relating to the interpretation of the contracts, the language of a contract should be interpreted against the drafter of the contract. Further, we agree that in the event that any one or more of the provisions of this Agreement shall be found to be invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions contained herein shall not be in any way affected or impaired.

If the above correctly expresses your understanding of the terms reached during our negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me by scan / email or US Postal Service.

  
\_\_\_\_\_  
Bellwether LLC  
200 W. North Street - Box 803  
Normal, Illinois 61761

## AGREEMENT

Accepted and agreed to on \_\_\_\_\_, 2021 by

\_\_\_\_\_  
Signature



W

FY21 Downpayment \$80,000

V3.4



FY22

Remaining Balance  
\$243,514

Total purchase  
\$323,514

Wednesday, June 30, 2021

Sandy Leitheiser  
Montgomery County Clerk & Recorder  
#1 Courthouse Square  
Hillsboro, Illinois 62049

Re: Election Services Contract with Voting Equipment Purchase

Dear Sandy,

Please find below a price quote for Election Services through 2027.

Services provided in 2022 General Primary, 2022 General Election, 2023 Consolidated Election, 2024 General Primary, 2024 General Election, 2025 Consolidated Election, 2026 General Primary, 2026 General Election and 2027 Consolidated Election.

#### PAYMENT PROVISIONS

Supporting Equipment & Services	\$46,814
Voting Equipment	\$277,950
<b>Total Equipment</b>	<b>\$324,764</b>
Less: Additional Discount	(\$1,250)
<b>Voting Equipment Purchase Price</b>	<b>\$323,514</b>
<b>Down Payment</b>	<b>\$80,000</b>
<b>Remaining Balance</b>	<b>\$243,514</b>
<b>If purchased within 30 days of delivery: 3% Discount</b>	<b>(\$8,339)</b>
<b>New Voting Equipment Purchase Price</b>	<b>\$315,175</b>
<b>Twenty-Four (24) Quarterly Payment for Supplies, Setup and Services</b>	<b>\$15,284</b>
<b>Annual Fees Beginning on 1/1/2023</b>	<b>\$22,170</b>

\*\*Shipping and Handling of equipment included

\*\*Shipping and Handling on supplies to be billed separately



**Supporting Equipment**

\$6,500

EMS Laptop (2)

\$1,800

Memory Sticks (15)

\$4,964

OVO Ballot Box Lids (34)

\$0

OVO Ballot Boxes

Additional; OVO units come with 1 set

\$0

FVT Headphones

Additional; FVT units come with 1 set

\$3,000

Ricoh C600 Ballot On Demand Printer (2)

\$1,800

UPS 1500 (8)

\$25,000

Unisyn OCS Upload Only EMS License (1)

\$1,250

Staff Training (1) Days

\$2,500

Pollworker Training (2) Days

---

**\$46,814****Total Supporting Equipment****Voting Equipment**

\$172,380

Unisyn OVO Units (34)- Initial OVO Firmware Included

\$105,570

Unisyn FVT Units (34)- Initial FVT Firmware Included

---

**\$277,950****Total Voting Equipment****Annual Fees**

\$3,060

Annual OVO Firmware Charges

Based on # of OVO units and # of years

\$2,040

Annual FVT Firmware Charges

Based on # of FVT units and # of years

\$6,800

Annual OVO Warranty

\$5,270

Annual FVT Warranty

\$5,000

EMS License

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**\$22,170****Total Annual Fees**



120,000	<b>Supplies</b> Ballots - Labeled and wrapped by style and boxed by precinct
2,100	Samples - 11 x 17 of each style packed with precinct ballots
38 per election	Marked Test Decks - By Vote Center and Precinct, testing each ballot style
38 per election	Applications to Vote - Printed and bound by Precinct in alphabetical order
39 per election	Poll Record Binder Sets - 3 sets per Precinct (and by party in primary)
Per Year	<b>Setup and Services</b> Annual Election Equipment Preparation - Clean read heads, test printers, readers, run diagnostic tests, etc.
34 OVO units per election	Lock & Load OVO - includes paper, run each test deck, testing blank, fully voted, over voted, write-in, and accuracy count for each style
34 FVT units per election	Lock & Load FVT - Run Logic and Accuracy Test and test screen calibration
Each election	Ballot on Demand Setup with BallotExpress - Setup ballot files on local server and calibrate ballot printer
38 per election	Ballot Coding- ballot layout and manual human ballot audio for each style.
Each election	Early Vote Center Setup - Test and setup early voting machines in Clerk's Office and off-site
Each election	Public Test - Perform retesting of tabulators for 10% of precincts to be used on Election Day
Each election	Election Day - Personnel on site to assist in Election Day troubleshooting, Election Night tabulation and results posting
3 per election	Poll Book Tablet Setup and Lease



Each election

Post-Election Retab and Provisional - Perform a 5% audit of ballots voted on Election Day as well as Vote by Mail, Early Voting, and Grace Period Voting. A pretest will also be performed on the 5% of precincts chosen before the audit is completed.

**\*\*This quote expires in 60 days\*\***

**ACCEPTED:**

MONTGOMERY COUNTY

LIBERTY SYSTEMS, LLC

BY \_\_\_\_\_

BY \_\_\_\_\_

Date \_\_\_\_\_

June 30, 2021





# Montgomery County, Illinois Voting System Quotation



June 28, 2021

Registered Voters: 16,705

Item	Description	Purpose	Unit Price	Qty	Total Price
Verity Scan	Digital ballot scanner, includes Ballot Box (ballot box includes privacy panels and transfer bag)	Scans all ballots, including those printed from Touch Writer.	\$ 8,100.00	34	\$ 207,400.00
Verity Touch Writer	Ballot marking device w/ ADA features, Includes Booth, ATI, Okidata Printer, Printer Stand (booth includes privacy panels and transfer bag)	Touchscreen ballot marking device for special needs voters. Produces a marked ballot to be scanned by Verity Scan (above).	\$ 5,300.00	34	\$ 180,200.00
Verity Print	Paper ballot printing unit with printer	On-demand ballot printing (suggested use: paper-based early voting)	\$ 5,875.00	0	\$ -
Verity Access	ATI module	For use with Duo during early voting to be ADA compliant	\$ 520.00	0	\$ -
AutoBallot Kit	Bar code scanner, USB vDrive door	For Duo & Touch Writer to create voter access codes from pollbook bar codes	\$ 419.00	0	\$ -
vDrive	Flash memory card for use with Verity devices	USB memory device. Only vDrives from Verity Scan get uploaded for reporting.	\$ 66.00	73	\$ 4,818.00
vDrive Case	Storage case included.	Required	\$ 263.08	1	\$ 263.08
Verity Key	Electronic security token	Required to load the election on each voting device, can be removed once the election is loaded.	\$ 109.00	5	\$ 545.00
Ballot Transfer Bag	Bag for easy and secure removal and transport of ballots from ballot box	Sits inside ballot box.	\$ 50.00	34	\$ 1,700.00
Battery Charger, 6 Bay	6-bay charger for Verity voting device battery	Required	\$ 540.00	1	\$ 540.00
Verity Workstation	Workstation for Verity software w/ monitor and 5-year warranty	Required	\$ 5,900.00	1	\$ 5,900.00
Okidata B432dn Printer	Laser printer w/ starter cartridge for report printing	Required	\$ 380.00	1	\$ 380.00
Verity Count	Verity Count software (Reporting only)	Required for upload of election results & reporting	\$ 12,000.00	1	\$ 12,000.00
Installation/Testing	Onsite support for acceptance testing & Implementation	(per device)	\$ 115.00	68	\$ 7,820.00

Price does not include shipping, annual license fees, support or election coding/programming.

Based on this quotation, the annual software license and support fees would be: \$13,252.80

Total: \$ 421,566.08

Election Official \_\_\_\_\_

Account Representative Doug Ehl

Date \_\_\_\_\_

Date 7/6/21

Unless otherwise indicated on the quote provided will expire automatically thirty (30) days after the date appearing on the quotation. Prior to the expiration date, any quotation is subject to change by Seller at any time upon written notice to Buyer unless Seller receives and accepts Buyer's order within the aforementioned validity period.



17  
**Mo TGO ERY**  
**Co NTY**

**Chris Daniels <chrisd@montgomeryco.com>**

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## **Adult Use Cannabis Sales Tax beginning 7/1/2021**

1 message

---

**Sandy Leitheiser <sandyl@montgomeryco.com>**

Wed, Jun 16, 2021 at 11:19 AM

To: Evan Young <eryoung5@gmail.com>, Evan Young  
<evan.young@montgomeryco.com>, Megan Beeler 2012  
<meganbeeler2012@gmail.com>, Andrew Affrunti <andrewa@montgomeryco.com>,  
Chris Daniels -MontgomeryCo <chrisd@montgomeryco.com>, Nikki Lohman  
<nikkil@montgomeryco.com>, Rick Robbins <robbins@montgomeryco.com>

Evan, Megan, Chris, Andrew, Rick and Nikki:

The IL Dept of Revenue website portal provided the attached bulletin informing us the additional recreational Adult Use Cannabis sales tax will be imposed as of 7/1/2021 at the 3.75% rate in unincorporated areas and 3% rate in municipal limits per our county ordinance. I tracked the sales tax rates for Montgomery County unincorporated areas and Litchfield corporate limits on their tax rate database to confirm this information was applied correctly to our county as well. Those reports are also attached.

As you know, the County Board voted to not allow recreational cannabis sales in the unincorporated area of our county. However, since Litchfield's adult use dispensary is now operational, sales tax reports beginning in July 2021 should reflect this 3% increase for county revenues applicable to recreational Adult Use Cannabis sales at that facility.

Thanks, and let me know if you have any questions.

Sandy

**Sandy Leitheiser**

**Montgomery County Clerk & Recorder**

**#1 Courthouse Square**

**P.O. Box 595**

**Hillsboro, IL 62049**

**(217) 532-9530 business phone**

**(217) 532-9581 fax**



**e-mail:** [sandyl@montgomeryco.com](mailto:sandyl@montgomeryco.com)

**website:** [www.montgomeryco.com](http://www.montgomeryco.com)

**This e-mail was sent by Montgomery County.**

If you feel this e-mail looks suspicious:

- Do not reply to it
- Do not click on any links
- Do not open any attachments
- Forward the e-mail to [phishing@montgomeryco\(.\)com](mailto:phishing@montgomeryco.com) remove the (.)



**Adult Use Cannabis Sales Tax.pdf**  
328K



MyTax Illinois

Search by Local Government

Log In Tax Rate Finder Search by Location

## Tax Rate Finder

Local Government : Litchfield X  
 County : Montgomery X  
 Location Code : 068 0011 4  
 Rate as of : 7/1/2021

## Tax Rates

Sales Taxes (retailers' and service occupation taxes)

General

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## Rate Detail

Local Government : Litchfield X  
 County : Montgomery X  
 Location Code : 068 0011 4  
 Rate as of : 7/1/2021  
 Rate Category : Sales Taxes (retailers' and service occupation taxes)  
 Rate Type : Adult Use Cannabis X  
 Rate Total : 14.250% X

## Rate Breakdown

CD1 County School Facility Tax 1.000%  
 CD1 Non-Home Rule Municipal 1.000%  
 County Cannabis Tax 3.000% X  
 Municipal Cannabis Tax 3.000%  
 State Tax 6.250%

If the vehicle or trailer is titled and registered in an out-of-state location, you (the dealer) may be required to collect tax. Refer to SF-58, Reciprocal - Non-Reciprocal Vehicle Tax Rate Chart.

Adult Use Cannabis 14.250% X  
 Medical Cannabis 1.000%  
 Aviation Fuel 6.250%

## Use Taxes (use and service use taxes)

General Merchandise 6.250%  
 Qualifying Food and Drugs 1.000%  
 Vehicle (RUT-25) and RUT-25-LSE 6.250%  
 Aviation Fuel 6.250%

## Automobile Renting Taxes

Automobile Renting Tax (occupation) 0.000%  
 Automobile Renting Tax (use) 5.000%

## Telecommunication Taxes

Telecommunication Taxes 7.000%

Note: For your unemployment insurance tax rate, login to your MyTax Illinois account, open your Unemployment Insurance account, and click on the "Rate History" tab.

Back

Per county ordinance,  
 Montgomery County will get 3.000% of  
 any Adult Use Cannabis Sales Tax in  
 Litchfield corporate limits.



MyTax Illinois

Search by Local Government

Log In Tax Rate Finder Search by Local Government

## Tax Rate Finder

Local Government : Montgomery County ☒

County : Montgomery

Location Code : 068 5000 9

Rate as of : 7/1/2021

## Tax Rates

Sales Taxes (retailers' and service occupation taxes)

General Merchandise 6.250%

Qualifying Food and Drugs 1.000%

Vehicle (ST-556 and ST-556-LSE) 6.250%

• If the vehicle or trailer is titled and registered to an out-of-state location, you (the dealer) may be required to collect tax. Refer to ST-556, Reciprocal - Non-Reciprocal Vehicle Tax Rate Chart.

☒ Adult Use Cannabis 11.000% ☒

Medical Cannabis 1.000%

Aviation Fuel 6.250%

Use Taxes (use and service use taxes)

General Merchandise 6.250%

Qualifying Food and Drugs 1.000%

Vehicle (RUT-25) and RUT-25-LSE 6.250%

Aviation Fuel 6.250%

Automobile Renting Taxes

Automobile Renting Tax (occupation) 5.000%

Automobile Renting Tax (use) 6.000%

Telecommunication Taxes

Telecommunication Taxes 7.000%

Note: For your unemployment insurance tax rate, login to your MyTax Illinois account, open your Unemployment Insurance account, and click on the "Rate History" tab.

Back

## Rate Detail

Local Government : Montgomery County ☒

County : Montgomery ☒

Location Code : 068 5000 9

Rate as of : 7/1/2021

Rate Category : Sales Taxes (retailers' and service occupation taxes)

Rate Type : Adult Use Cannabis ☒

Rate Total : 11.000%

## Rate Breakdown

CD1 County School Facility Tax 1.000%

County Cannabis Tax 3.750% ☒

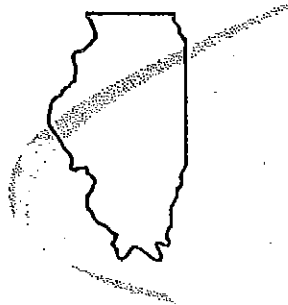
State Tax 6.250%

Close

for  
unincorporated  
Montgomery  
County →

Per county ordinance,  
Montgomery County would get 3.750% of any  
Adult Use Cannabis Sales Tax throughout  
Unincorporated Montgomery County





# *i*nformational

## *Bulletin*

David Harris, Director

## **Municipal and County Cannabis Retailers' Occupation Tax Rate Changes Summary, Effective July 1, 2021**

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This bulletin is written to inform you of recent changes; it does not replace statutes, rules and regulations, or court decisions.

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**To: All dispensaries engaged in the business of selling adult use cannabis at retail in taxing jurisdictions that have enacted Municipal or County Cannabis Retailers' Occupation Taxes**

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**For information**  
Visit our website at:  
[tax.illinois.gov](http://tax.illinois.gov)

Call us at:  
**1 800 732-8866 or**  
**217 782-3336**

Call our TDD  
(telecommunications device  
for the deaf) at:  
**1 800 544-5304**

Register and file your return online at:  
[mytax.illinois.gov](http://mytax.illinois.gov)

Effective **July 1, 2021**, certain taxing jurisdictions have imposed, by ordinance, a Municipal or County Cannabis Retailers' Occupation Tax on the gross receipts from sales of adult use cannabis (65 ILCS 5/8-11-23, 55 ILCS 5/5-1006.8). These are new taxes that have been authorized to be imposed by municipalities and counties exclusively on sales of adult use cannabis. These taxes are in addition to Illinois Retailers' Occupation Tax on general merchandise (6.25%) and any locally-imposed retailers' occupation tax on general merchandise, which also apply to sales of adult use cannabis.

You must adjust your cash register and any computer program so that beginning on July 1, 2021, you will collect and pay the correct tax.

To verify your new combined state and local retailers' occupation tax rate (*i.e.*, state and local sales taxes) on adult use cannabis, go to the Tax Rate Database at [tax.illinois.gov](http://tax.illinois.gov) and select rates for July 2021.

### **What is taxed?**

Municipal and County Cannabis Retailers' Occupation Taxes are imposed on gross receipts from adult use cannabis sold at retail. These taxes, however, are not imposed on cannabis purchased under the Compassionate Use of Medical Cannabis Program Act.



**What is the tax rate that counties and municipalities can impose by ordinance on retail sales of cannabis?**

Municipalities may impose a tax on retail sales of cannabis, other than medical cannabis, at a rate that may not exceed 3%, imposed in one-quarter percent (0.25%) increments. Counties may impose a tax (also in one-quarter percent increments) on retail sales of cannabis, other than medical cannabis, at the following rates:

- In unincorporated areas of the county, the rate may not exceed 3.75%.
- In a municipality located in the county, the rate may not exceed 3%.

As with any local government tax administered by the Illinois Department of Revenue (IDOR), municipalities and counties must submit their ordinances to IDOR by a statutory deadline in order to begin imposing the tax.

For more information, refer to Informational Bulletin FY 2020-16, Municipalities and Counties may impose a local Cannabis Retailers' Occupation Tax beginning July 1, 2020.

**Where can I find tax rate changes or combined sales tax rates?**

For a complete list of all sales tax rates, go to the Tax Rate Database at [tax.illinois.gov](http://tax.illinois.gov). Enter the municipality or county name and effective date (in this case, July 1, 2021).

**Where can I find more information about Municipal and County Cannabis Retailers' Occupation Taxes?**

For more information about Municipal and County Cannabis Retailers' Occupation Taxes, visit the Cannabis Taxes Information Page on our website. You may also contact the Local Tax Allocation Division at (217) 785-6518 or at [Rev.Localtax@illinois.gov](mailto:Rev.Localtax@illinois.gov).



**STATE OF ILLINOIS  
COUNTY OF MONTGOMERY**

**RESOLUTION AUTHORIZING THE IMPOSITION OF A FEE TO BE IMPOSED ON THE SALE OF DELINQUENT  
PROPERTY TAXES TO BE USED FOR PAYMENT OF PENALTY AND INTEREST**

**RESOLUTION NO. 2021-\_\_\_\_\_**

**WHEREAS**, the County Collector annually conducts an auction of real estate taxes which remain delinquent after prescribed deadlines; and the Illinois Property Tax Code authorizes the purchasers of delinquent taxes to obtain a refund of purchase price, plus interest, from the County Collector when certain circumstances arise; and the incidents of these types of refunds, which occur upon the entry of a court order declaring the sale to be "in error" are becoming more and more frequent; and

**WHEREAS**, the Property Tax Code authorizes the imposition of a fee to be imposed upon each person who purchases property at a delinquent tax sale and which can only be used to pay interest and costs to tax purchasers who have had their sales "declared in error" by the Circuit Court; and

**WHEREAS**; 35 ILCS 200/21-330 permits a County Board to impose such a fee in the amount of up to \$60.00 upon each purchase.

**NOW THEREFORE, BE IT RESOLVED** by the Montgomery County Board, and pursuant to the authority provided at 35 ILC 200/21-330 that the \$60.00 fee shall be imposed and collected by the Montgomery County Collector on each parcel sold at the annual delinquent tax sale, which monies shall be deposited into a special fund to be held by the County Treasurer, as Trustee of the fund, and which may be held to pay interest and costs by the County Treasurer in the event of a court order declaring any sale of delinquent taxes to be "in error".

The County Treasurer shall have the powers and obligations imposed pursuant to statute.

Any monies accumulated in the fund by the County Treasurer in excess of \$100,000 shall annually be paid over to the general fund for the county.

Approved by the County Board of Montgomery County Illinois this 13<sup>th</sup> day of July, 2021.

\_\_\_\_\_ Yeas

\_\_\_\_\_ Nays

\_\_\_\_\_  
Evan Young, Montgomery County Board Chairman

\_\_\_\_\_  
Sandy Leitheiser, Montgomery County Clerk





WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

HILLSBORO TOWNSHIP

PERMANENT PARCEL NUMBER: 16-11-430-021

As described in certificate(s) : 2017-00155 sold October 2018

and it appearing to the Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, City of Hillsboro, has bid \$829.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$79.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$829.00.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

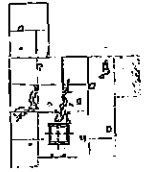
\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN





## Overview



## Legend

- CenterLines
- Symbols
  - <all other values>
  - ARROW\_SYM
  - HOOK\_SYM
  - LOT\_SYM
  - MISC\_SYM
  - PARCEL\_SYM
  - PROPERTY\_SYM
  - ROW\_SYM
  - SECSURV\_SYM
- Boundaries
  - <all other values>
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  - COUNTY\_LIN
  - HIDDEN\_LIN
  - HOOKED\_LOT\_LIN
  - HYDRO\_LIN
  - INDIAN\_LIN
  - LEGAL\_LOT\_LIN
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  - ROW\_LIN
  - SECTION\_LIN
  - STATE\_LIN
  - TOWNSHIP\_LIN
  - VACATED\_ROW\_L
- Hydrography
- Tax Parcels

Parcel ID	16-11-430-021	Alternate ID	n/a	Owner Address	RIDDLE ELIZABETH
Sec/Twp/Rng	n/a	Class	0040		1116 S MAIN ST
Property Address	1116 S MAIN ST	Acreage	n/a		HILLSBORO IL 62049
	HILLSBORO IL 62049				
District	08003				
Brief Tax Description	W PTE 1/2 SE 50 FT X 150 FT LOTS IN HILLSBORO 8-4-1056 S11 T08 R4				
	(Note: Not to be used on legal documents)				





WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

LOT 1 BLK 3 ROSS 1ST ADD 7-3-1821 S T00 R

PERMANENT PARCEL NUMBER: 21-19-351-002

As described in certificate(s): 2017-00062 sold on October 29, 2018

Commonly known as: WASHINGTON ST.

and it appearing to the Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, William Albro, has paid \$913.29 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$402.60 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$104.00 for cancellation of Certificate(s) and Clerk Notice Fee. William Albro shall receive \$86.71 for overpayment. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$402.60 to be paid to the Treasurer of Montgomery County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

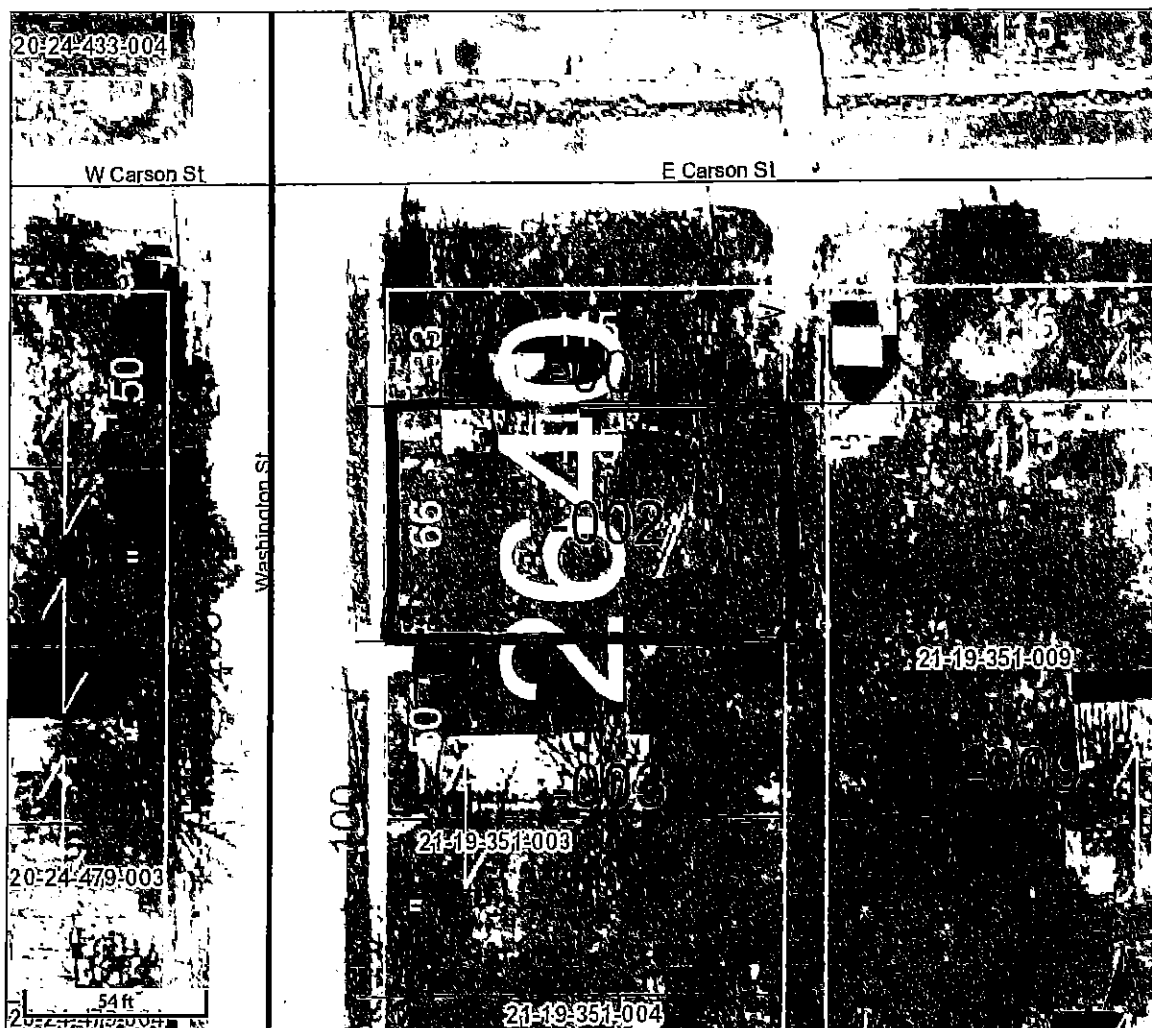
\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

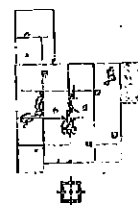
SURRENDER

06-21-002





#### Overview



#### Legend

- CenterLines
- Symbols
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  - PARCEL\_LIN
  - ROW\_LIN
  - SECTION\_LIN
  - STATE\_LIN
  - TOWNSHIP\_LIN
  - VACATED\_ROW\_L
- Hydrography
- Tax Parcels

Parcel ID 21-19-351-002  
 Sec/Twp/Rng n/a  
 Property Address WASHINGTON ST  
 DONNELLSON IL 62019

Alternate ID n/a  
 Class 0030  
 Acreage n/a

Owner Address ALBRO WILLIAM  
 402 WASHINGTON ST  
 Donnellson IL 62019

District 04002  
 Brief Tax Description LOT 1 BLK 3 ROSS 1ST ADD 7-3-1821 S T00 R  
 (Note: Not to be used on legal documents)



## RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SE PT BLK 19 50' X 142' SETTLEMIRE ADD

PERMANENT PARCEL NUMBER: 04-33-280-004

As described in certificate(s): 2017-00088 sold on October 29, 2018

Commonly known as: W. MAIN ST.

and it appearing to the Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Barbara Turner, has paid \$2,857.04 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$1,727.49 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$104.00 for cancellation of Certificate(s) and Clerk Notice Fee. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$1,727.49 to be paid to the Treasurer of Montgomery County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

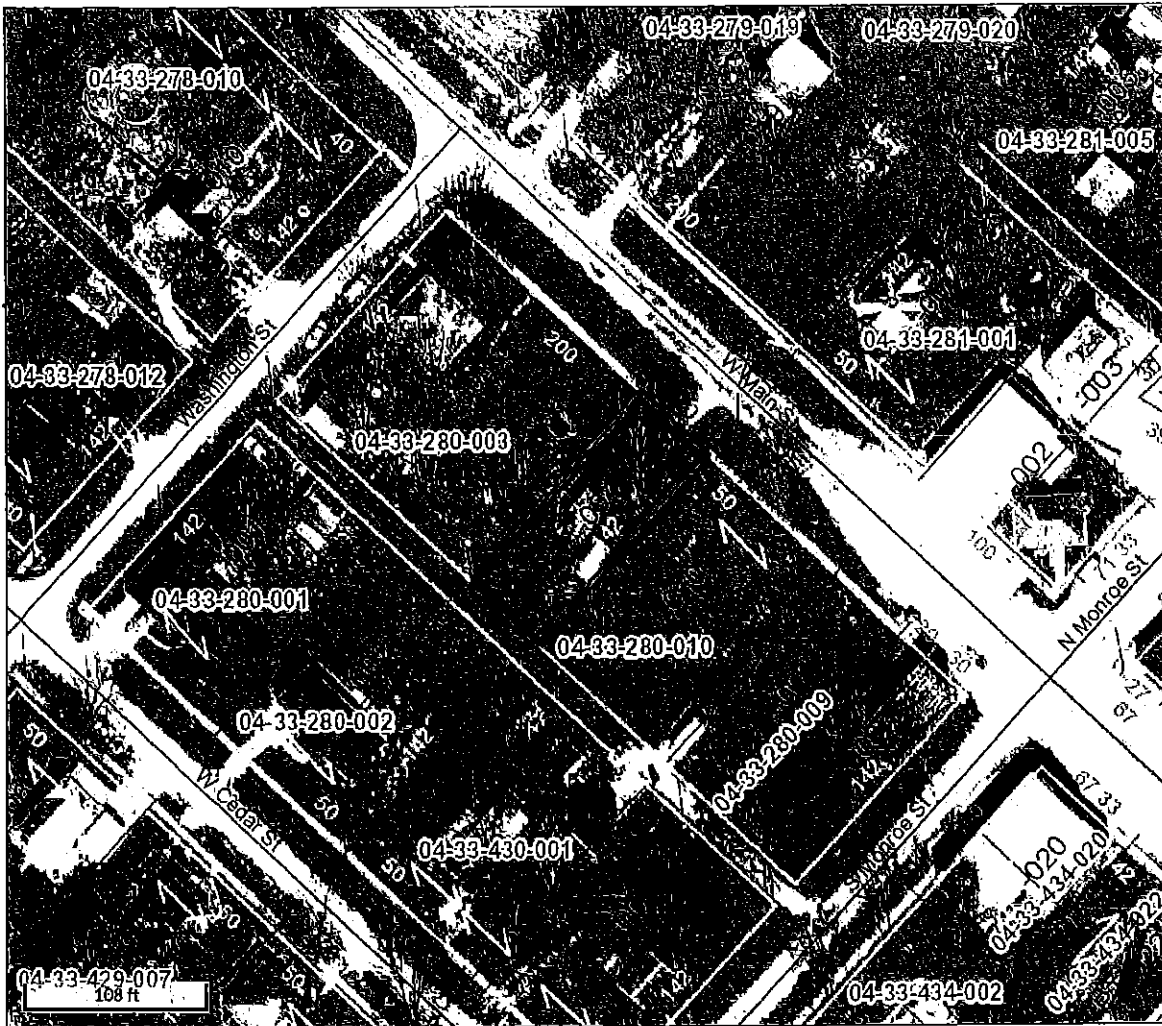
\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

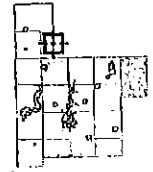
SURRENDER

06-21-003





## Overview



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  - ROW\_LIN
  - SECTION\_LIN
  - STATE\_LIN
  - TOWNSHIP\_LIN
  - VACATED\_ROW\_L
- Hydrography
- Tax Parcels

Parcel ID 04-33-280-004  
 Sec/Twp/Rng n/a  
 Property Address 232 W MAIN ST  
 HARVEL IL 62538

Alternate ID n/a  
 Class 0040  
 Acreage n/a

Owner Address HUDGINS TIMOTHY  
 238 MAIN ST  
 HARVEL IL 62538

District 07005  
 Brief Tax Description SEPT BLK 19 50' X 142' SETTLEMIRE ADD  
 (Note: Not to be used on legal documents)



# Montgomery County Board

## Personnel Committee Minutes

**Date:** Thursday, June 24<sup>th</sup>, 2021

**Time:** 5:00 pm - County Board Room

**Conference Call NUMBER IS:** 217-532-8500. Enter the Conference ID number: 926186 #.

**Members Present:** Bill Bergen, Ron Deabenderfer, Doug Donaldson, Sandra Johnson, Earlene Robinson and Evan Young – Patty Whitworth

**Members Absent:** Donna Yeske

**Others Present:** Sandy Leitheiser, Nikki Lohman, Rick Robbins and Amanda Mast

The committee met to discuss the following:

1. **Employee Health Insurance and Monthly HRA report Update/Approval:** Amanda Mast presented the quarterly reports from Health Alliance. The HRA Utilization through 6/22/21 is 3.9%. There has been \$20,680 paid out of \$533,925. The Health Alliance quarterly report for June 2020 to May 2021, a rolling 21 months, shows a loss of \$315,406 and the major cause is an increase in medical and surgery inpatient claims. Mast stated Health Alliance will remove claims over \$30,000 for renewal, so \$260,000 of the \$500,000 will not be counted against us when they go to figure our renewal. Mast also shared a report that explained top Claims by Diagnostic Category. Mast presented the Discount Analysis report that shows our total billed amount for June 1, 2020 through May 31, 2021 was \$1,563,845 and we received \$956,503 in discounts from Health Alliance for an overall discount of 38.84%. Mast said we should have a renewal from Health Alliance by the July Committee meeting and she estimates a 15% to 20% increase. Mast will seek other insurance quotes for a negotiating tool with Health Alliance. This timeline will allow us to start open enrollment in October. Our liability on each person is capped on the HRA. The County liability on each employee is \$1,500 to \$6,250. Health Alliance pays everything over \$6,250 up to \$134,000. Mast stated that if the county would pick up more risk it could help lower the increase from Health Alliance. Mast stated she could give figures next month on a plan with an HRA and a plan without an HRA that would lower premiums to employees. Mast stated there were 45 members that had .01 to \$499 in expenses, 21 members from \$500 to \$1,000. Mast also announced that patient advocate Reva is retiring.
2. **Employee Personnel Manual Update/Approval:** The Committee has reviewed the final draft of the Employee Personnel Manual and it is ready to have the full board vote.
3. **Workers Compensation Issues at the Sheriff's Department Update/Approval:** Robbins stated they are accepting the workers comp claim that has been in question for the past several months. The county will be reimbursed and any current claims will be paid for that case.
4. **Sheriff's Department – FOP Negotiations – Contract Expires 11/30/21 Update/Approval:** Robbins said he will call FOP Business agent Mark Russillo to see if they will email their proposals and possibly set up a meeting next month for an opener to review the proposals.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
6. **Other Business Update/Approval:** Robbins stated a new Correctional Officer who didn't go to the academy has resigned. We saved money by not going to the academy. Robbins complimented his entire staff as they have been getting hammered with mental disability calls, domestics and civil order of protections. They also dealt with four fatalities in one day. Robbins reported the City of Nokomis approved using the Sheriff's Dispatch system. There are 8 female inmates in the Jail as of today.  
Mr. Deabenderfer stated we were fortunate to have two good candidates for the EMA position. Deabenderfer also said he didn't think we needed to ask the same questions to both candidates.
7. **Public Comments:** None

Motion to adjourn by Robinson and second by Donaldson. All in favor, motion carried.

Meeting adjourned at 6:10 pm

The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.





## **Personnel Committee Meeting - Employee Benefits Update - Thursday, June 24<sup>th</sup>, 2021**

- **HRA Utilization Reports**
  - 2021 (through 6/22/2021) = 3.9% (\$20,680.37 paid of \$533,925.00)
  - 2020 (as of 1/28/2021) = ended at 16.2% (\$103,943.46 paid of \$639,862.50 total)
  - 2019 ended at = 14% (\$63,538.28 paid of \$463,300 total)
  - 2018 ended at = 16% (\$68,744.97 paid of \$360,655.03 total)
- **Health Alliance Quarterly Reporting Package (June 2020-May 2021 – rolling 12 months)**
  - **Income Statement – attached**
    - Health Alliance currently reporting loss of \$305,406
      - Last quarterly reporting through February 2021 loss was \$150,912
    - Claims cost:
      - Largest driver of increase in inpatient claims = medical/surgery (not maternity)
      - Largest driver of increase in outpatient claims = pharmacy (\$124,751 in current period compared to \$7,165 in prior period)
  - **Large claims (over \$30K) - attached**
    - 8 in current reporting period, \$500,401, represents 48% of current claims
      - \$260,401 pooled claims removed from experience
      - Prior report had 6 large claims, \$371,528, representing 43.3% of claims
    - 4 in prior period (6/2019-5/2020), \$261,072, represented 41.4% of claims
    - 3 in prior period (6/2018-5/2019), \$263,600, represented 43.1% of claims
  - **Claims by Diagnostic Category - attached**
    - COVID-19, total cost = \$17,775, 2.44% of plan cost
    - **Top 3 Diagnostic Categories:**
      - Nervous System and Sense Organs, total cost = \$137,797, 18.92% of plan cost
        - Prior reporting period total cost = \$8,697, 2.43% of plan cost
      - Musculoskeletal system, total cost = \$127,368, 17.49% of plan cost
        - Prior reporting period total cost = \$30,064, 8.39% of plan cost
      - Digestive System, total cost = \$101,174, 13.89% of plan cost
        - Prior reporting period total cost = \$9,334, 2.6% of plan cost
  - **Discounts & Network Usage - attached**
    - Overall discount = 38.84%, Out of network claims = less than 1%
  - **Top Vendors – attached**
    - Sarah Bush Lincoln Health Ctr, Mattoon, IL
- **Renewal**
  - Will have by next personnel committee meeting
  - Market analysis already underway given poor claims experience
  - Will request ancillary renewals by next meeting as well



**MONTGOMERY COUNTY  
HRA USAGE PER FUND  
FY21**

Office	December HRA	January HRA	February HRA	March HRA	April HRA	May HRA	June HRA	July HRA	August HRA	September HRA	October HRA	November HRA
General Fund	\$300	\$116	\$6,065	\$1,114	\$2,577	\$451	\$1,792					
Public Health	\$5,737	\$2,814	\$889	\$4,127	\$212	\$3,609	\$572					
Highway		\$671		\$1,551								
Recycling												
Record Keep-County Clerk		\$574	\$3,302		\$66	\$1,785						
Automation-County Clerk		\$368		\$4,088								
Child Support												
Animal Control												
911	\$3,353	\$99		\$434	\$88		\$2,119					\$2,388
Grand Total	\$9,390	\$4,641	\$10,256	\$11,314	\$2,942	\$5,846	\$4,484	\$0	\$0	\$0	\$0	\$2,388

<b>FY21 Total</b>	<b>Office</b>
\$ 12,415	General Fund
\$ 17,960	Public Health
\$ 2,222	Highway
\$ -	Recycling
\$ 5,727	Record Keep-County Clerk
\$ 4,455	Automation-County Clerk
\$ -	Child Support
\$ -	Animal Control
\$ 8,481	911
<b>\$ 51,260</b>	<b>Grand Total</b>



# Montgomery County Board

## Road & Bridge Committee Meeting Minutes

**Date:** Thursday, July 8<sup>th</sup>, 2021

**Time:** 8:30 AM – Highway Dept. Conf. Room

**Conference Call NUMBER IS:** 217-532-8500. **Conference ID number:** 926186 #.

**Members Present:** Gene Miles, David Loucks, Connie Beck, Doug Donaldson, Patty Whitworth and Evan Young

**Members Absent:** Jim Havera

**Others Present:** County Engineer Cody Greenwood

The committee met today to discuss the following:

1. **New Highway Department Update/Approval:** Greenwood reported the highway department staff is pouring a concrete pad for three 1,000 gallon fuel tanks at the new location which will be placed right next to each other in the open lot on the west side of the building. Greenwood said the pump controller that holds data is maxed out and storing data internally. Greenwood reported departments have been advised that the fuel pumps are down until they move the tanks to the new facility in order to reset the controller. Greenwood stated Ameren hooked up new service lines to the building and he has scheduled an in house training for OSHA today at 2:00 PM
2. **Nokomis Rd. (CH 7) Extension Update/Approval:** Greenwood stated there are no updates at this time. The City of Nokomis hasn't been discussing this issue on their agendas.
3. **Section 15-00138-00 BR Whitetown Bridge Replacement Appraisal Services Update/Approval:** Greenwood shared an engagement Letter from Federal Aid Matching funds for services by Stenger Professional Services, Inc. so they can negotiate with land owners and get fair market value for property so they can do the Whitetown Bridge Replacement. Greenwood said they met with property owners six months ago. **Motion by Whitworth and second Donaldson to recommend Stenger Professional Services, Inc. to provide primary appraisal services for \$16,200 to appraise 8 parcels for land acquisition associated with the Whitetown Bridge and Red Ball Trail CH 9 project for Montgomery County. All in favor, motion carried.**
4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed):**
5. **Other Business Update/Approval:** Greenwood said they will start the Irving North Road Blade project in a few weeks and it will be a two week project. Greenwood reported they haven't received Bush Hog and the John Deere mower is here however it had a breakdown. The axle is designed to fold up under mower and John Deere knows the design has an error and are sending parts to fix it. Greenwood said they are still mowing with it. Greenwood said the state is going to micro surface the Nokomis Blacktop and re-stripe it. Greenwood said Walshville paid for materials and holes were fixed by the Highway Department. Greenwood said he spoke with Glenn Savage and found there is brush that needs removed at Arches Trail. Greenwood said we need to see if Carl Lentz has already done the work and verify with Glenn Savage if there is anything else that needs done. Evan Young will meet with someone today about sidewalks at the Historic Courthouse that need repaired and the highway department will break up the old concrete to use as fill for washouts.
6. **Public Comments:** None

Motion by Loucks and second by Donaldson to pay the bills. Motion carried.

Motion by Donaldson and second by Whitworth adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:15 a.m.

Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.



# STENGER

PROFESSIONAL SERVICES, INC.

June 15, 2021

Mr. Cody A. Greenwood, P.E.  
Montgomery County Engineer  
Montgomery County Highway Department  
41159 IL Route 185  
Hillsboro, IL 62049

Re: Engagement letter for Fee Appraisal Services  
Section 15-00138-00-BR - Whitetown Bridge - CH 9 - Red Ball Trail

Dear Mr. Greenwood,

Stenger Professional Services, Inc. is pleased to be considered to provide primary appraisal services associated with the Whitetown Bridge and Red Ball Trail project for Montgomery County. In this engagement letter, the term "CLIENT" refers to the County, while "SPS" refers to Stenger Professional Services, Inc. as the service provider. The intent of this letter is to clearly set forth a mutual understanding of the scope upon which our services will be provided/received, and constitutes the agreement between both parties for said services.

*for La  
acquisition*

## Primary Scope:

The purpose of this assignment is to provide primary appraisal services to assist the CLIENT in its land acquisition efforts associated with the above referenced project. This assignment calls for an independent and unbiased opinion of Fair Market Value of the whole property, as well as the part taken and damages to the value of the remainder, if any for each parcel. The opinion of Fair Market Value will be based on the definition of the same as found in the Illinois Code of Civil Procedures (735 ILCS 30/10-5-60) as this is the basis upon which the CLIENT must comply when purchasing real property. Furthermore, since the CLIENT will be required to obtain approval by the State of Illinois by and through the Illinois Department of Transportation, Division of Highways, this appraisal will be compiled in administrative conformance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act (49 CFR 24), as well as The Illinois Department of Transportation's Land Acquisition Policies and Procedure Manual and the Uniform Standards of Professional Appraisal Practice (USPAP).

The reporting of the assigned appraisals will be done as semi-narrative Appraisal reports utilizing the Illinois Department of Transportation appraisal Format. Typical duties associated with these services include, but are not limited to, a thorough search and compilation of verifiable market data from which to analyze and develop an opinion of value; a physical inspection of the subject property to determine the various contributory elements of value; and a thorough review of the relevant market data and analytical application of the data into a final opinion of value. A similar analysis will be performed within the appraisal to arrive at a value opinion for each of the three elements required; the whole property, the part taken, and damages to the remainder, if any.



Upon completion of the assigned reports, an executed original will be electronically provided to the client upon completion of a certified review by an approved Reviewing Appraiser.

**Competency Provision:**

Prior to accepting an appraisal assignment, USPAP requires an appraiser properly identify the problem to be addressed and have the knowledge and experience to complete the assignment competently, or to disclose the lack of knowledge and/or experience to the client before accepting the assignment; take all steps necessary or appropriately to complete the assignment competently; and describe the lack of knowledge and/or experience and the steps taken to complete the assignment competently in the report. In this instance, Jeffrey T. Stenger, Executive Vice-President of SPS and a Certified General Real Estate Appraiser in the State of Illinois ( Lic. #553.001367) will be performing the appraisal duties at issue. Mr. Stenger has reviewed the preliminary parcel information with the CLIENT and adequately identified the appraisal problem and certifies that he has the knowledge and experience to competently perform the assignment in question.

**Client Responsibilities:**

The CLIENT agrees to provide SPS with a copy of the final parcel plat (electronic) for each parcel indicating the area of the part taken and a legal description for the same, as well as a title commitment for each parcel and the latest version of preliminary construction plans that show the impact of the project on each parcel. This information will be provided in a timely manner, as the information provided is critical to the final analysis of each parcel.

**Completion Date:**

The timeline for the proposed services reflects a completion date near the end of July, 2021, assuming this letter of engagement is approved and notice to proceed is provided by July 1, 2021. SPS recognizes that time is of the essence and fully anticipates completing the assigned appraisals on or before the above referenced date. However, SPS is not responsible for delays caused by the above referenced deliverables from the CLIENT, or delays in the Appraisal Review process.

**Compensation:**

The appraisal fees for the assigned parcels are as identified below and are based on a lump sum for the assignment. Consequently, the fee shown includes the hourly rate of the appraiser and all of the associated expenses to complete the appraisal assignment. These fees do *not* include time and expenses associated with condemnation proceedings. Therefore, additional tasks such as appraisal updates for court, interrogatory responses, coordination meetings, depositions, pre-trial conferences, trial preparation, and expert testimony will all be billed at an hourly rate of \$150.00/hr, plus expenses.



<u>Owner</u>	<u>PIN</u>	<u>Appraisal Fee</u>
Bisto	21-24-100-020	\$2,600
Lawler Trust	21-24-200-011	\$2,600
Lawler	21-13-300-008	\$2,600
Brian & Merrie Ricke	21-13-400-015	\$3,000
Brian Ricke	21-13-300-010, 21-24-100-009 & 21-24-200-013	\$2,900
Welge	21-13-300-015	\$2,500
<b>Total:</b>		<b>\$16,200</b>

**Invoicing:**

Payment for the above services will be invoiced upon completion and delivery of the assigned reports. Any out-of-scope services will be invoiced on a monthly basis at the end of the month in which the services were provided. Any statement that remains unpaid for a period of more than 30 days will accrue interest on the unpaid balance at a rate of 1% per month. SPS reserves the right to cease work on any aspect of this matter in the event any invoice remains unpaid for a period of 90 days following its dated date.

**Termination:**

This agreement may be terminated by either party upon written notice. Any termination shall only be for good cause such as legal, unavailability of adequate funding, or major changes in the scope of services. In the event of any termination, SPS will be paid for all services and expenses rendered to the date of termination on the basis of the percentage of project completion relative to the project fee.

**Limitation of Liability:**

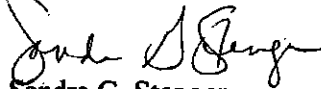
The client understands that for the compensation herein provided, SPS cannot expose itself to liabilities disproportionate to the nature and scope of SPS's services, or the compensation payable to it hereunder. Therefore, the client agrees to limit SPS's liability to the CLIENT arising from SPS's professional acts, errors or omissions, such that the total aggregate liability of SPS shall not exceed \$50,000 or SPS's total fee for services rendered on this project, whichever is less.

**Modification to the Agreement:**

The CLIENT or SPS may, from time to time, request modifications or changes in the scope of services to be performed herein. Such changes, including increases or decreases in SPS's compensation for said services, to which the CLIENT and SPS mutually agree shall be incorporated in this agreement by a written amendment.

If the foregoing terms of this engagement letter are acceptable to you, please execute each copy and return one to the address indicated below. If you have any questions, please do not hesitate to call.

STENGER PROFESSIONAL SERVICES, INC.

  
Sandra G. Stenger  
President



I, Cody A. Greenwood, acting in my capacity as Montgomery County Engineer, agree to the terms of this engagement letter and authorize SPS to proceed within the parameters herein set forth.

\_\_\_\_\_  
Date



# Montgomery County Board

## Safety & Elections Committee Meeting Minutes

**Date:** Tuesday, July 6<sup>th</sup>, 2021

**Time:** 4:00 PM – County Board Room

**Conference Call NUMBER IS:** 217-532-8500. **Conference ID number:** 926186 #.

**Members Present:** Mark Hughes, Bill Bergen, Tim Fogle, Sandra Johnson, Bev McCoy, Richard Wendel and Evan Young

**Members Absent:** None

**Others Present:** Kevin Schott and Sandy Leitheiser

The committee met today to discuss the following:

1. **Ambulance Billing Office Update/Approval:** Hughes reported the Ambulance Billing staff has signed paperwork to get out of Union Local 397 and the staff will close the office for online training about a day and a half during this month.
2. **ETSB/911 Update/Approval:** Bergen stated there is nothing new to report.
3. **Election Equipment Purchase Update/Approval:** Leitheiser shared a couple of proposals from two vendors that are public record and neither vendor saw each other's proposals. Current vendor ES & S submitted a quote to purchase election equipment in the amount of \$421,566.08 for 34 units, ADA compliant devices and other regular units. Liberty Systems submitted a proposal in the amount of \$323,514 to purchase the election equipment with a down payment of \$80,000 in FY 2021. Last year \$75,000 was budgeted in Office 375 towards new elections equipment and the remaining \$5,000 could come out of election office 045. Leitheiser explained that if we don't give current vendor ES & S a 60 day notice, by October 1<sup>st</sup>, 2021 we would have to pay the annual maintenance fee of \$17,000 for the elections equipment. Leitheiser stated she discussed the issue with IT Manager Watkins who recommends getting the purchase in place so we don't have to pay the \$17,000 maintenance fee for equipment we will not be using, plus the fact that Windows 7 can't be used any longer. Leitheiser said she is hopeful we will show a loss of revenue so the new election equipment can be purchased with ARPA funding. **Motion by McCoy and second by Wendel to approve Liberty Systems for the purchase of \$323,514 with a down payment of \$80,000 pending contract review by the States Attorney. All in favor, motion carried.**
4. **EPA Report Update/Approval:** Daniels reported we are still waiting for a date to have a municipal tire collection and for paperwork on our 5 year delegation agreement.
5. **McDavid Cemetery and Nichols Cemetery Update/Approval:** Coordinator Daniels reported we had a couple of people come in the office with issues on the McDavid Cemetery and Nichols Cemetery, both in rural Coffeen area. Daniels will do some more research, make a couple of phone calls and report back to the committee next month.
6. **Animal Control Facility Program Update/Approval:** Hughes stated there were 17 dogs and 9 cats currently at the facility. Animal Control Warden was busy over the fourth of July weekend getting a couple of dogs from a severe accident in Coffeen Saturday night and pets from a deceased pet owner on Monday the fourth.
7. **Animal Control Ordinance & Municipal Contracts Update/Approval:** Hughes said that he and Amanda met with States Attorney Affrunti regarding the Animal control ordinance and the Municipal Contracts. They hope to have something to recommend to the committee next month.



8. **FY 2022 Budget Update/Approval:** The committee will review the budgets they oversee next month.
9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed):** Motion by Fogle and second by Johnson to enter into executive session for the purpose of discussing litigation with animal control. All in favor, motion carried. Time – 3:25 pm.  
Motion to come out of executive session by McCoy and second by Fogle. All in favor, motion carried. Time – 4:43 pm.
10. **Other Business Update/Approval:** None
11. **Public Comments:** None

Motion by McCoy and second by Johnson to pay the Bills. All in favor, motion carried.

Motion by Bergen and second by Wendel to adjourn the meeting. All in favor, motion carried. Meeting was adjourned at 4:45 pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by the Montgomery County Clerk/Recorder, Sandy Leitheiser.