

## Montgomery County Board Long Agenda

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**For Tuesday, May 11th, 2021 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, May 11<sup>th</sup>, 2021 via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

**Roll call was taken** -      members present,      members absent.

**Members Present:** Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

**Members Absent:**

**Pledge of Allegiance to the flag was led by**

**Mileage and Per Diem Approval:** Motion by                      and second by                      to approve the Mileage and Per Diem.

**ROLL CALL VOTE** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young    **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by                      and second by                      to approve the Minutes of the Previous County Board Meeting held on Tuesday, April 13th, 2021. All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood
2. **Animal Control Report** -- Amanda Daniels
3. **Circuit Clerk's Report** ---- Holly Lemons
4. **Coroner's Report** --- Randy Leetham—
5. **County Clerk and Recorder's Report** ---Sandy Leitheiser
6. **Health & TB Department Report** ---Hugh Satterlee
7. **Highway Department Report** ---Cody Greenwood
8. **Probation Office Report** ---Banee Ulrici – NOT RECEIVED
9. **Public Defender's Report** ---Erin Mattson—no report
10. **ROE – Monthly and Quarterly Reports** --Julie Wollerman
11. **Sheriff's Report** ---Rick Robbins
12. **SOA Report** ---Ray Durston
13. **State's Attorney Report** –Andrew Affrunti
14. **Treasurer's Report** ---Nikki Lohman

15. V.A.C. Report ---Dave Strowmatt

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA:** Motion by and second by to approve the 14 items on the Consent Agenda. All in favor, motion carried.

**LIAISON REPORTS:**

- 708 Board -- Robinson
- CEFS Board -- Fogle
- 911 Board -- Bergen
- Health Department -- Sandra Johnson
- IL Association of County Officials -- Bergen, Beeler
- MCEDC -- Yeske
- Planning Commission -- Deabenderfer, Ritchie
- Senior Citizens Board -- Deabenderfer
- UCCI -- Miles
- U of I -- Beck
- WCDC -- Wendel

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:**

1. **Proclamation for Mental Health Awareness Month in May Update/Approval:** The committee reviewed a proclamation prepared by the Cross Over Ministries regarding a proclamation for the month of May to be recognized as Mental Health Awareness Month.

Motion by and second by to approve the Proclamation for Mental Health Awareness Month in May. All in favor, motion carried.

2. **Information Systems Report Update/Approval:** Chrome book training has been scheduled after the Coordinating, Safety & Election, Building and Grounds, Road and Bridge and Finance Committee meetings.
3. **COVID-19 Pandemic Update/Approval:**
4. **EMA Position Oversight Committee Update/Approval:** Young stated he would like to change the Oversight Committee from the Safety and Elections Committee to the Coordinating Committee for the EMA Director Position.
5. **2020 Census Data Update/Approval:** Sandy reported 2020 Census results were released for the State level yesterday and that Illinois lost one Congressional seat. County numbers will not be available until September of this year.

6. **Regional Development Group Update/Approval:** Young reported the plans are almost complete and they are scheduling another meeting on May 11<sup>th</sup>.
7. **Reapportionment for Montgomery County – District Boundaries Update/Approval:** The reapportionment committee met and brought issues to the Coordinating Committee to discuss and recommend to the Full Board.

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to recommend keeping the current county board district boundaries the same. All in favor, motion carried.**

8. **Number of County Board Members per District Update/Approval:** Discussion took place regarding reducing the size of the county board.

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to recommend reducing the size of the board from 21 members to 14 members. All in favor, motion carried.**

9. **Number of County Board Districts Update/Approval:** Discussion took place on the seven County Board Districts

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to recommend keeping seven county board districts with two members per district for a total of 14 board members. All in favor, motion carried.**

The board can put a rule of order in to address the situation of a tie vote which would result in the motion failing.

10. **How Board Members will be Compensated (per diem, monthly stipend) Update/Approval:** Committee discussed how board members will be paid; on a per diem basis or a monthly salary

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to recommend board members' compensation be set at \$60 per diem. All in favor motion carried.**

11. **Compensation for Mileage Update/Approval:** The Coordinating Committee voted not to recommend cutting out mileage reimbursement for board members

12. **Compensation for County Board Chairman Update/Approval:** Discussion took place regarding increasing the compensation for the County Board Chairman. Members agree it is not enough money and discussion took place on if it should be changed, Young reported he only charges \$6,000 per year. This salary is set every 10 years.

**Motion by Young and second by \_\_\_\_\_ to recommend keeping the salary of the County Board Chairman at \$7,500 contingent upon talking with the States Attorney on whether it can be raised in the next ten years. All in favor, motion carried.**

**13. How the Board Chairperson will be Elected Update/Approval:**

**Motion by Young and second by \_\_\_\_\_ to recommend that the Chairman of the County Board be elected by the board members and not at large. All in favor, motion carried.**

**14. Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**

**15. Other Business Update/Approval:**

**BUILDING & GROUNDS COMMITTEE REPORT:**

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Brown reported sidewalks were patched and soil was tilled at the Jail to plant grass seed. Brown stated Luther from Johnson Controls is coming this week for training on the HVAC system at the New Courthouse. Sneed stated we need educated on how to control the HVAC system at the New Courthouse. Brown reported new batteries were installed in the AED units and a new unit will be installed at the new highway department building. Animal Control still needs an AED unit. Sneed stated the closure on the north door is not working properly and asked the guys to put a ladder out there so he could check it after the meeting.
  - Emergency Lighting – Young reported the exit lights weren't working when the power in the buildings went out last Tuesday. Brown stated they are working on changing the batteries.
  - Cell Phone Coverage – The committee discussed the need to have Brown take the county cell phone home with him every day so he can respond to after hour maintenance calls.
  - Schedule Maintenance Staff – The committee discussed having the two maintenance employees switch their early and late schedule to every week instead of daily.
  - Annex Building Issue – Sneed reported the parapet on the south wall of the Annex Building has a leak and he will contact Brett Seward to come and take a look at it.
  - Generator at the Jail. Testing is done manually now until the switch is replaced. Sneed presented a quote from Luby Equipment for repairs to the generator at the jail. Luby will replace the transfer switch for the 60 KW Kolher generator unit after hours because the power to the building will need to be disconnected to conduct the repairs. The quote is for \$4,453.42 to replace the switch so testing can be done automatically and so it will monitor and record the generator activity. This unit powers the jail and 911 so it is very important.

**Motion by Sneed and second by \_\_\_\_\_ to approve of the proposal from Luby Equipment in the amount of \$4,453.42 to replace the switch at the jail. All in favor, motion carried.**

2. **Surplus at the Highway Department Update/Approval:** Brown stated they worked on organizing the county surplus items stored at the brown highway department shed. Daniels reported she has drafted the ad for the newspapers and made up all the surplus signup and bid sheets. Pictures will be taken and put on the County web site. The silent auction will take place on Thursday, May 20<sup>th</sup>, 2021 and items will need to be picked up by Friday, May 21<sup>st</sup> 2021.
3. **Coal Mine – Easement power line across the County Farm Update/Approval:** Young reported the Coal Mine submitted paperwork for an easement to put a power line across the County Farm. Discussion took place on where the power poles will be placed, down the middle or on the edge of the property.

**Motion by Sneed and second by \_\_\_\_\_ to approve letting the Coal Mine put the power poles on the edge of the County Farm. All in favor, motion carried.**

4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed).**
5. **Other Business Update/Approval:** Sneed reported he was asked if the County was interested in an Intergovernmental agreement with the City of Hillsboro for sharing the responsibility of the grounds at the Historic Courthouse for events. Sneed will talk with Attorney Hantla and Young will talk with States Attorney Affrunti to get a document together. The City of Hillsboro won't work on the sidewalks until we have an agreement together.

**DEVELOPMENT COMMITTEE REPORT:** May 5<sup>th</sup> Meeting was cancelled

**FINANCE COMMITTEE REPORT:**

1. **SOA Report Update/Approval:** Durston stated the Board of Review adjourned the 2020 session and will start receiving complaints for the 2021 tax cycle on June 7<sup>th</sup>, 2021. The 2020 Final Abstract packet was mailed to the Department of Revenue on April 19<sup>th</sup>, 2021 and it hasn't been received as of April 29<sup>th</sup>. Durston reported he delivered another packet on May 4<sup>th</sup>, and the DOR promised it would be processed as soon as possible. Durston reported that he will need to address getting more help for assessments in his office because of the shortage of Township assessors. Durston also reported they have received about 2,400 of the approximately 300 Senior Homestead exemption renewals for 2021. GIS continues to work on annexation documents as well as alley and street vacations. County Board District maps were printed for possible redistricting.

2. **Capital Improvement Fund Reports Update/Approval:** Young stated the coal mine is shut down right now due to being in a fault area and it is not safe to mine. It tripped the CO meters. They can go underground but not mine because the foam that was sprayed tripped the CO meters. Lohman stated we received about \$167,000 in coal revenues in April.
3. **Budget Question for Public Defender Office Update/Approval:** Erin Matteson addressed the committee with a request to hire a part time intern for \$11.25 per hour, 35 hours per week for 58 days. Matteson stated there was \$55,000 put in the budget last year for an associate Public Defender and they have not been successful hiring for the position. Matteson reported she asked Judge Roberts to use that money to hire the intern to digitize the files in her office and he is in support. The student that is interested in the part time position is finishing up his freshman year and has good computer skills. Matteson stated they are having a very difficult time finding someone in our area to hire for the Associate Public Defender position and Beeler stated she even offered Judge Roberts more money to get someone and there is still no interest.

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the summer intern position in the public defender's office. All in favor, motion carried.** The part time intern position will start May 17th and end on August 6<sup>th</sup>, 2021.

4. **FY 2020 Audit Update/Approval:** Beeler stated the full board has had the opportunity to review the FY 2020 audit that was presented last month and the full board will need to approve next Tuesday.

**Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the adoption of the FY 2020 Audit as presented by Auditors Scheffel Boyle last month. All in favor, motion carried.**

5. **FY 2022 Budget Update/Approval:** Beeler stated that the FY 2022 budget worksheets and memo will go out in the middle of June. The budget hearings are scheduled for Thursday, August 12<sup>th</sup> and Friday, August 13<sup>th</sup>, 2021 starting at 8:30 am.
6. **Non-Union FY 2022 Wages:** Beeler stated all union contracts wages are negotiated and in years past we have taken into account the union raises and the Consumer Price Index when figuring non-union salary increases. A recommended salary increase for non-union employees will need to be included in the Office Holder memo. Beeler will look into those figures and stated the Finance and Personnel Committee will have a joint conversation regarding non-union salary increases.
7. **ICRMT Grants and Custom Policies Update/Approval:** Sheriff Robbins reported he applied for two grants and purchased about \$2,000 of latex gloves and they received a 50/50 grant where he purchased \$10,000 of new tasers. He will be using drug fund money to pay for the other half of the cost for the tasers. Robbins reported he is also working on a state grant and was given the approval last month to spend up

to \$75,000 which he will spend with one Vendor. The vendor GTSI will be put on the pre-approved vendor list and the money will be spent and then reimbursed.

8. **IMRF Update/Approval:** Lohman stated the latest report shows we are 100% funded in our IMRF fund.
9. **Sale in Error Fund Update/Approval:** Nikki Lohman shared information with the Finance Committee that she received in her Treasurer's training last week. There is a state statute where we can approve by Resolution to collect \$60 for each item purchased at a tax sale. You could also charge \$10 on mobile homes. Once the fund is maxed out at \$100,000; any overage will go to the General Fund. Beeler asked Lohman to get a sample resolution for the committee to review next month.
10. **EMA Position Vacancy/Salary Update/Approval:** Young reported The Personnel Committee approved the EMA Director position to be part time at 20 hours per week for a salary range of \$24,000 to \$28,000 depending on experience. Young also reported the EMA position will now report to the Coordinating Committee.
11. **Finance/Budget Control Policies and Procedures Update/Approval:** The committee continued to review and discuss the items Deabenderfer gave to the committee last month. The Committee went through all the suggestions and Beeler will send out a revised Draft of the Finance Control Policies and Procedures. Beeler stated the committee needs to address the policy regarding TIF Districts and suggests this issue go to the Development Committee whether to support TIF's because the County can't control TIF's.
12. **Electric Service Rates Bids Update/Approval:** Beeler reported the Finance committee will meet at 5:15 pm on Tuesday before the full board meeting to review and recommend an electric bid rate.

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the electric rate bid from \_\_\_\_\_ in the amount of \_\_\_\_\_ for \_\_\_\_\_ months.  
All in favor, motion carried.

13. **ETSB Maintenance Fee Update/Approval:** Leitheiser reported they only found one expenditure to ETSB in the amount of \$157,000. We have not paid the maintenance and Robbins recommends paying our portion of approximately \$11,000 per year.
14. **Revisions to the Prepaid Vendor List Update/Approval:** Beeler reported a few changes need to be made to the Pre-paid vendor list. NewWave is now Sparklight and Countryside Vet Service is now Hillsboro Advanced Vet Care. Sheriff Robbins requested adding GTSI (Global Technology Systems Inc. to the prepaid vendor list.

Motion \_\_\_\_\_ and second by \_\_\_\_\_ to recommend adding GTSI up to \$300,000, changing New Wave to Sparklight, deleting KEB and RICHOH USA Inc., adding Great

**American Financial Services and Hillsboro Advanced Vet Care. All in favor, motion carried.**

**15. America Recovery Plan Act Update/Approval:**

- Pay for EMA Truck Repairs due to Hitting a Deer. Young reported Kevin Schott hit a deer with the Red EMA truck while on duty during COVID and wonders if the truck could be fixed using the Property Casualty fund and turn this in to the FEMA grant. Other repairs to the truck could be expensed because it may have been due to hitting the deer.

**16. FEMA Grant Update/Approval:** Nikki Lohman reported she received March to June of 2020 of FEMA information. Lohman printed out vouchers and invoices of \$155,000 for 2020 COVID-19 expenses that will be uploaded to the FEMA portal. Christian County will go over this information with Treasurer Lohman this afternoon. Young reported we hired Kevin Schott as a contractor for the temporary EMA Director position and we can expense his salary to this FEMA grant. The committee discussed putting the EMA truck expenses in the 2021 FEMA grant reimbursement request.

**17. Litchfield Ambulance Levy Request Update/Approval:** Beeler stated the City of Litchfield was going to send us a list of appointees. Beeler reported she had a zoom call with States Attorney Affrunti, Attorney Hantla and City Administrator Flannery to discuss the City of Litchfield's issues regarding special services in the area and the need to have an appointed board. Litchfield ambulance was always under the City Council. Sneed stated their paid firemen are also EMT's and they keep the money separate. Beeler stated we need to clean up the governance of the ambulance oversight board. Ritchie stated he and Bathurst went over this extensively and the States Attorney at that time said everything was OK. Hantla and Affrunti agree that the easiest solution is to send a list of their alderman for the county board to appoint as their ambulance board. Another issue is the Litchfield ambulance district goes beyond their corporate limits and the rural area needs representation. Sneed will ask Flannery for an update on the appointees.

**18. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** (ift needed)

**19. Other Business Update/Approval:**

**PERSONNEL COMMITTEE REPORT:**

**1. Employee Health Insurance and Monthly HRA report Update/Approval:** The committee reviewed the HRA report submitted from Treasurer Lohman and one from Amanda Mast of Esser Hayes. As of 4/29/2021 we are at 2% utilization with four months into the year. We are on track for this time of year. \$10,351.27 was paid of the



\$525,450. Treasurer Lohman's Office should have received information on this. Young asked Mast if there is any more use on our medical programs from employees that have higher bills such as the one for Sarah Bush Medical Center they reviewed last month. Mast replied that she doesn't have that information because Health Alliance doesn't provide reports monthly only quarterly for groups of our size. Mast stated this might be a dependent or retiree that lives over in the Mattoon area.

2. **Employee Personnel Manual Update/Approval:** Committee reviewed the remaining issues and concerns that Deabenderfer submitted regarding the Personnel Manual.
3. **Workers Compensation Issue at the Sheriff's Department Update/Approval:** Sheriff Robbins reported he just received an email regarding the worker compensation issue and will need to do some follow-up work.
4. **Correctional Officer Resignations and Openings Update/Approval:** Sheriff Robbins stated he has a couple of openings for Correctional Officers at the Jail and he has a few people interested in the Correctional positions.
5. **EMA Position Vacancy Update/Approval:** The committee reviewed four examples of job descriptions for the EMA Position.

**Motion by Bergen and second by \_\_\_\_\_ to approve to go with the Christian Montgomery Job Description for the Position. All in favor, motion carried.**

Discussion took place on the hours to hire for this position. Part time or full time. We can start out at part time and add more hours if needed.

**Motion by Bergen and second by \_\_\_\_\_ to approve to make the EMA Director position part time.**

**Discussion:** Robinson asked if we are going to set specific hours for the part time person. Young stated we track time when the computer is logged into and he is checking the logs. Young reported per the State Statute the EMA position reports to the County Board Chairman. .

**Motion by Bergen and second by \_\_\_\_\_ to approve to set the salary at \$24,000 to \$28,000 depending on qualifications. All in favor, motion carried.**

We will advertise in the county papers. The applications will need to be back by Friday, May 21<sup>st</sup> by 4:00 pm and no late applications will be accepted and will not be accepted via email. The completed applications and resumes will be emailed to committee members on May 24<sup>th</sup>, 2021, A Special meeting will be scheduled on May 25<sup>th</sup>, at 4:05 pm and interviews will take place at the regular meeting scheduled for May 27<sup>th</sup>. The Personnel committee will bring their recommendation on who to hire to the June Full board meeting. Advertise in the Journal News and Litchfield paper three times and the other county papers two times. We can email the qualifications to the applicants.

6. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
7. **Other Business Update/Approval:** None

**ROAD & BRIDGE COMMITTEE REPORT:**

1. **New Highway Department Update/Approval:** Greenwood reported they are officially conducting business at the new building and the old building on Seymour is almost empty. Once they are totally out by this fall or winter, the old property will be put up for sale. Greenwood said they are trying to figure out the best place to move the fuel tanks to, so they haven't been moved yet.
2. **Nokomis Rd. (CH 7) Extension Update/Approval:** Greenwood reported there is no interest by the City of Nokomis to take over this section of road if the County does the upgrades to straighten the road to Route 16. Greenwood has no interest doing the project if they don't take it over, because it would set a precedent. Committee discussed how these improvements would also make it safer for the Nokomis Catholic School. Greenwood reported he found an old file with a signed agreement from 1979 where then County Board Chairman Hamrock signed it along with the City of Nokomis to do this project. Greenwood checked with States Attorney Affrunti to see if it is still valid and Affrunti agreed that it is still binding if the State approves. Greenwood said the State will not oppose the County taking over the Township section. Greenwood reported Nokomis Township is also in favor of the project. Greenwood stated he will follow up with States Attorney Affrunti.
3. **Resolution 2021-03 to appropriate funds for 1219 BCA, Hill Circle Pipe Culvert, Fillmore Twp. 50%/County 50% Update/Approval:** Greenwood reported this is an 84" pipe that is 44' long and the total cost is \$22,000 with the county portion being 50%

**Motion by Miles and second by \_\_\_\_\_ to approve Resolution 2021-03 appropriating funds for 1219 BCA, Hill Circle Pipe Culvert in Fillmore Township for a cost of \$11,000 for the County. All in favor, motion carried.**

4. **Resolution 2021-04 to appropriate funds for 1220 BCA, Meisenheimer Ave. Pipe Culvert, Butler Grove Twp. 50%/County 50% Update/Approval:** Greenwood reported this is a 36" pipe that is 50' long and the total cost is \$11,000 with the county portion being 50%.

**Motion by Miles and second by \_\_\_\_\_ to approve Resolution 2021-04 to appropriate funds for 1220 BCA on Meisenheimer Avenue, a Pipe Culvert in Butler Grove Township for a cost of \$5,500 for the County. All in favor, motion carried.**

5. **Resolution 2021-05 to appropriate funds for 1221 BCA, Ohlman Rd. Pipe Culvert, 100% County Update/Approval:** Greenwood reported this is a 36" pipe that is 45' long and is a 100% county project totaling \$10,000.

Motion by Miles and second by \_\_\_\_\_ to approve Resolution 2021-05 to appropriate funds for 1221 BCA on Ohlman Road, a Pipe Culvert which is 100% county project for a total cost of \$10,000. All in favor, motion carried.

6. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval (if needed): not needed.

7. Other Business Update/Approval:

**SAFETY & ELECTIONS:**

1. EMA Report Update/Approval: Schott reported he submitted the Emergency Operations Plan and recommendations have been completed. The goal is to finish by May 15<sup>th</sup>, 2021. Schott reported that Hillsboro Area Hospital was selected as one of nine POD facilities and have 5,000 COVID vaccines for distribution. Senator Turner retired from IDPH and has a good relationship. Schott said they are trying to get guidance from Governor's office in regards to sharing the vaccines with a six month shelf life with other agencies. Schott reported one quarter of the county people have been fully vaccinated and 18 and older can now get shots, however, the desire to get the vaccine is waning. They have been trying to get the word out and let people know why it is important to get the shot. Schott said that no one knows how long the immunity will last. Schott also gave a report on the fire at the Litchfield Walmart and the evacuation process. The cause of the fire is under investigation. Schott reported they got the MABAS tent back. Young reported that the EMA position will be moved under the Coordinating Committee starting next month.
2. Ambulance Billing Office Update/Approval: Hughes said he called Sherry Greenwood and is nothing new to report.
3. Farmersville/Waggoner Ambulance District Agreement Update/Approval:

Motion by Hughes and second by \_\_\_\_\_ to approve the Farmersville/Waggoner Ambulance District Agreement pending approval of the States Attorney and that we receive the Insurance Certification paperwork. All in favor, motion carried.

4. Hillsboro Area Ambulance District Agreement Update/Approval:

Motion by Hughes and second by \_\_\_\_\_ to approve the Hillsboro Area Ambulance District Agreement pending approval of the States Attorney and that we receive the Insurance Certification paperwork. All in favor, motion carried.

5. Nokomis/Witt Area Ambulance District Agreement Update/Approval:

Motion by Hughes and second by \_\_\_\_\_ to approve the Nokomis/Witt Area Ambulance District Agreement pending approval of the States Attorney and that we receive the Insurance Certification paperwork. All in favor, motion carried.

**6. Raymond/Harvel Ambulance District Agreement Update/Approval:**

**Motion by Hughes and second by \_\_\_\_\_ to approve the Raymond/Harvel Area Ambulance District Agreement pending approval of the States Attorney and that we receive the Insurance Certification paperwork. All in favor, motion carried.**

7. **ETSB/911 Update/Approval:** Curt Watkins is working on the 911 new software. Research is taking place to see if payment was made to the ETSB Board from the County for \$50,000. Info was given on the payable side to Megan Beeler.
8. **Elections Update/Approval:** Leitheiser stated she has the Certified Canvas of the April 2021 Consolidated Election. All units of governments will get their oaths of office to swear everyone in during the month of May. Township Offices take office May 17<sup>th</sup>, 2021 by state statute, however due to COVID, they will be sworn in by their clerk. Leitheiser will swear in the Township Clerks and any Notary can give the oath of office. The Special ad hoc committee met and the recommendations will be voted on by the full board. Leitheiser said that every County Board seat will be up at the 2022 cycle. By the recommendation of the Coordinating Committee, we will be keeping the seven districts and reduce the members per district from three to two so total board members would change to 14. Term lengths will be established after the 2022 election by a lottery. Whitworth asked if the Coordinating Committee will be making a recommendation regarding the mileage because the motion passed at the Ad-Hoc committee but failed in the Coordinating Committee.
9. **EPA Report Update/Approval:** Coordinator Daniels reported there is an area of concern in the northern part of the county that was investigated and the Sheriff's Department was also involved. We are still waiting on a date for the tire collection.
10. **Animal Control Facility Program Update/Approval:**
  - a. Municipal Contracts – Affrunti stated he is still reviewing the municipal contracts to figure out what is what. Affrunti, Hughes and Daniels will meet next week regarding the municipal contracts and the animal control ordinance.
11. **Animal Control Ordinances Update/Approval:** States Attorney Affrunti reported he is reviewing the animal control ordinance changes submitted to him from Warden Daniels and said this was a good start. Warden Daniels used animal control ordinances from Sangamon and Peoria Counties to draft one for Montgomery County.
12. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed):*
13. **Other Business Update/Approval:** none

**APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:**

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to approve the seven committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:**  
**SCHEDULE CHANGES:**

**APPOINTMENTS:**

Motion by Young and second by \_\_\_\_\_ to reappoint Richard Lyons to the Harvel Drainage District #1 for a 3 year term effective May 11<sup>th</sup>, 2021 – May 12<sup>th</sup>, 2023.

Motion by Young and second by \_\_\_\_\_ to reappoint Dennis Held to the Harvel Drainage District #2 for a 3 year term effective May 11<sup>th</sup>, 2021 – May 12<sup>th</sup>, 2023

Motion by Young and second by \_\_\_\_\_ to reappoint Kent Aumann to the Montgomery County Board of Review for the 2021 and 2022 sessions.

**PUBLIC COMMENTS:**

**PAY BILLS AND PAYROLL:**

**1. Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps**

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to pay any invoices for JJ Outlet, LLC and Yeske Soaps

Voice Vote: In favor - Against , Absent - Abstain (Yeske). Motion carried.

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to pay all other approved bills and Payroll. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2021.

**ADJOURN:**

The Next Regular full Board Meeting will be on Tuesday, June 8<sup>th</sup>, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by \_\_\_\_\_ and second by \_\_\_\_\_ to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at \_\_\_\_\_pm.

Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.