

Montgomery County Board

Minutes

For Tuesday, February 9th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, February 9th, 2021 in person and via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 21 members present in person, 0 members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske, and Evan Young.

Members Absent: None

Pledge of Allegiance to the flag was led by Chief Deputy Sheriff Bruce Sanford.

Mileage and Per Diem Approval: Motion by Donaldson and second by Yeske to approve the Mileage and Per Diem. All in favor, motion carried. **ROLL CALL VOTE:** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. 21 Members voted yes, none voted no. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Robinson and second by Hughes to approve the minutes of the previous County Board meeting held on Tuesday, January 12th, 2021. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – Report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – Report was submitted.
3. **Circuit Clerk's Report** ----- Holly Lemons – Report was submitted.
4. **Coroner's Report** --- Randy Leetham – Report was submitted.
5. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions. Satterlee stated his department is now in the COVID-19 vaccination business and everything is going well. He said the next clinic will be in Raymond for 350 people and also stated the employees at the Jail will receive their second dose tomorrow morning. Satterlee stated they have 500 doses going to teachers a week from Saturday, and said COVID vaccines are still on a limited supply.
7. **Highway Department Report** --- Cody Greenwood – Report was submitted, and he was available on the phone for questions.
8. **Probation Office Report** ---- Bane Ulrici – Report was submitted.
9. **Public Defender's Report** ---- Erin Mattson - No Report this month.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman - Both reports were submitted.
11. **Sheriff's Report** ---- Rick Robbins was absent. Chief Deputy Sanford reported the Sheriff's office and Jail had an outbreak of some COVID positive cases a few weeks ago among detainees and employees and currently have zero cases and are at full staff. He stated 911 Tele-communicator Tammy Thompson will be retiring in 15 days, and they

are in the process of hiring another Tele-communicator. Sanford also said 911 dispatchers will start training on the Motorola FLEX Program in February and the program will go live in April with all the county Fire and Police Agencies.

12. SOA Report ---- Ray Durston – Report was submitted.

13. State's Attorney Report – Andrew Affrunti was present for questions.

14. Treasurer's Report ---- Nikki Lohman - Report was submitted, and she was available on the phone for questions.

15. V.A.C. Report ---- Dave Strowmatt – Report was submitted and he was available on the phone for questions.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Beck to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated they are still working on getting their current contracts lined out.
- **CEFS Board** – Fogle stated there is nothing to report.
- **911 Board** – Bill Bergen reported they are working with Shoal Creek Fire District to start dispatching their calls, and said he missed the last 911 Board meeting held with all the county fire and police departments regarding the FLEX program but heard it went smoothly.
- **Health Department** – Sandra Johnson stated Hugh Satterlee covered everything in his report.
- **IL Association of County Officials** –Bergen, Beeler stated there is nothing to report.
- **MCEDC** – Yeske stated she will give the report during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer, Andy Ritchie –nothing to report.
- **Senior Citizens Board** – Deabenderfer stated they are still not meeting due to COVID.
- **UCCI** – Miles stated they are still not meeting.
- **U of I** – Beck reported they are still not meeting.
- **WCDC** – Wendel stated they have a meeting scheduled on February 17th, 2021.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Central Illinois Public Transit -- IGA and Ordinance Approval:** – Nathan Nichols called into the meeting to give an update on CIPT Services and presented the annual Intergovernmental Agreement and Ordinance #2021-01 along with an update on CIPT activities during COVID. **Motion by Beeler and second by Ritchie to approve Ordinance #2021-01 with Central Illinois Public Transportation. All in favor, motion carried. Motion by Donaldson and second by Wendel to approve the Intergovernmental Agreement with CIPT. All in favor, motion carried. (For a copy, see Resolution Book 18, pages 188-190).**
2. **COVID-19 Pandemic Update:** Nimmo reported by phone and stated we were at 7.5% but we are now at 3.3% positivity rate, which is good news. He said unfortunately there have been 34 deaths in Montgomery County due to COVID since the January board meeting.

Nimmo reported we only get about 400 doses of the vaccine per week in Montgomery County at this time, but as soon as CVS, Walgreens and Wal-Mart are registered to administer the vaccine, we can expect about 1,500 doses each week. He said they are still doing rapid COVID testing at LFPC on Saturdays where they administer about 40 tests. Chairman Young asked when CVS, Walgreens and Walmart will come on board, and Nimmo responded they are hoping to be in place by the end of February.

3. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Motion by Whitworth and second by Johnson to approve the Amendment to Extend the Proclamation of a Disaster in Montgomery County. All in favor, motion carried. (For a copy, see Resolution Book 18, page 191).

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported Circuit Clerk Lemons requested her office doors be re-keyed and the committee approved the replacement of the five door locks in the Circuit Clerk's Office not to exceed \$600.
2. **Surplus at the Highway Department Update:** Sneed stated the committee discussed and directed the Maintenance Staff to organize the surplus in storage at the new Highway Department so we can get ready for a surplus sale.
3. **AMEREN Pipeline Easement at County Farm Update:** Sneed reported Ameren is clearing the right of way for the pipeline replacement to take place this summer. Young stated he informed the County Farm tenant he can plant at his own risk this year.
4. **IPMG Building Inspection & Appraisal Update:** Sneed reported the committee reviewed the building inspection and appraisal reports submitted by IPMG. He said the building appraisals increased about \$5.5 million, which is about 18%. IPMG representative Eric Braasch was present and stated the premium will not change this year but will go up about \$5,500 next year based on this new appraisal report. Sneed said Braasch will attend the next Coordinating Committee with an explanation about the appraisal report.
5. **Treasurer Parking Spot Update:** Sneed said member Mark Hughes contacted the City of Hillsboro regarding making the Treasurer's parking spot another handicap parking spot at the Historic Courthouse and they are ok with changing the sign and parking location.
6. **Energy Savings Report from Centrica (Smart Watt) Update:** Sneed reported Centrica Business Solutions (formerly Smart Watt) submitted a measurement and verification report for the first year the energy upgrades were installed. Sneed said he will review the multi-page report and give an update next month. He said the guaranteed savings are supposed to be about \$28,000 each year and we did actually save about \$26,000. Sneed said because the buildings were not fully open all year due to COVID, we are saving a lot on water at the jail.
7. **Generator Repair Proposal From Luby Update:** Sneed reported the Building and Grounds Committee approved the proposal from Luby Equipment for the repairs on the two generators at the jail and Bruce Sanford contacted them to order the parts.
8. **Other Business Update:** Sneed reported due to the cold weather the Bicentennial Celebration for this Saturday has been cancelled and will be rescheduled for April.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported Belusko didn't have any updates to report.
2. **Revolving Loan Fund Update:** Yeske stated Belusko didn't have an RLF update.
3. **Tourism Approval:**
 - Yeske reported the committee reviewed and discussed a letter from John White, owner of Pheasant Valley Farms regarding Hotel/Motel Tax. Yeske stated there will be more discussion on how to help this business next month.
 - She reported the committee approved paying an invoice in the amount of \$900 from Great Rivers and Routes for advertising, which will be used for a buy one, get one free ad.
 - Yeske stated we need to send a letter of endorsement and support naming Great Rivers and Routes Tourism Bureau as the official State certified Bureau for Montgomery County through fiscal year 2022. **Motion by Yeske and second by Beason to approve a Letter of endorsement and support the Great Rivers and Routes Tourism Bureau as the official State certified Bureau for Montgomery County as its tourism representative through fiscal year 2022. All in favor, motion carried.**
4. **Tourism Grant Applications Update:** Yeske reported the committee members reviewed the Tourism Financial Assistance Application and decided to set Monday, March 22nd, 2021 as the deadline to submit the grant applications and they will be awarded on Monday, April 5th, 2021. She said the full board will then approve them at their meeting held April 13th 2021. Yeske reported most of the events awarded grant money last year were cancelled due to COVID. Deabenderfer stated the county will be losing the Magnuson Grand Hotel as a major tourism taxpayer due to their upcoming closure.
5. **Bike Trail – Drainage Update:** Yeske stated the committee approved paying the Highway Department \$526.66 for the culvert replaced on the bike trail and the property owner paid the balance to upgrade to a larger culvert.
6. **Montgomery County Bicentennial Update:** Yeske stated the bicentennial celebration scheduled for Saturday, February 13th, 2021 has been cancelled due to cold weather predictions. She said as weather permits, local historian Jeff Dunn will be providing a large wooden Birthday Cake with 148 historical images on it to be displayed on the Courthouse grounds, and she thanked Dunn for all his efforts. She also announced an upcoming Open House scheduled this Friday for the Veterans Room at the Litchfield Route 66 Museum in Litchfield. Yeske reported Chairman Young signed the Proclamation for the Bicentennial recently. **(For a copy, see Resolution Book 18, page 192).** Member Donaldson commended the Bicentennial Committee for all their hard work.
7. **Other Business Update:** Yeske said the committee discussed and recommended the name change for the Committee to the *Montgomery County Board Development Committee* and action will be taken next month. Member Bev McCoy stated the committee discussed whether to implement a Cupcake ordinance in length and she asked why it wasn't on this meeting's agenda. Yeske responded to inform members Health Department food inspector Cyndi Howard and a local business owner were present at their meeting and gave their viewpoints about the Home Kitchen Operation Statute, also known as the Cupcake ordinance. She said the committee voted whether to implement this statute at the county level, and it was a tie (three yes, three no) so the motion failed. Whitworth stated she is also

a member of the Board of Health and hopes this topic will be brought up at their level in the future.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Bid Opening for Sheriff's Office Vehicle Approval:** Beeler reported Sheriff Robbins opened one bid from Roger Jennings for \$36,435 for one 2021 Chevrolet Tahoe PPV Police Interceptor with 4 wheel drive pursuit rated. She said two Tahoe trade-ins were offered in the bid specifications. Beeler stated there will also be about \$5,000 in expenses to transfer over the lights, radios and other equipment, and \$40,000 was also put in the budget for the vehicle. **Motion by Beeler and second by Donaldson to approve the bid from Roger Jennings for the 2021 Chevrolet Tahoe for \$36,435 including two trade-ins. All in favor, motion carried.** Whitworth stated Animal Control plans to work with Jennings regarding purchasing one of the traded vehicles. Sanford stated one trade in vehicle has 156,000 miles on it and the other has 147,000 miles on it.
2. **ICRMT Grants and Custom Policies Update:** Beeler reported we will work on a 50/50 grant for Tasers and other police safety gear and use some of our safety grant money as the 50% match.
3. **SOA Report Update:** Beeler stated Ray Durston shared his report and said the Board of Review received 64 complaints and will begin property inspections on February 12th. She said the tentative abstract was sent to the Department of Revenue on January 7th, 2021, and the tentative multiplier of 1.00 was received on February 2nd, 2021. Durston stated the 2021 Senior Homestead, Disabled Persons and Disabled Veteran Exemption renewals have been mailed and they have been busy receiving them back. He said the GIS Department is working on the county cemetery map with data provided by the Montgomery County Genealogical Society. Updated centerline data has been shared with the Census Bureau and will be included in the next Boundary and Annexation Survey submission.
4. **Capital Improvement Fund Reports Update:** Beeler stated \$115,000 in coal royalty revenue was deposited in January.
5. **Amended Intergovernmental Agreement for the Centralized Emergency Dispatch Center Approval:** Beeler reported Sheriff Robbins and the ETSB Board have both approved the revised Centralized Dispatch Center. Intergovernmental Agreement. **Motion by Beeler and second by Bergen to approve the Amended Intergovernmental Agreement for the Centralized Emergency Dispatch Center. All in favor, motion carried.** (For copy, see Resolution Book 18, pages 193-196).
6. **IPMG Building Inspection & Appraisal Update:** Beeler stated this issue will be discussed at Coordinating Committee because a premium increase would affect the levy.
7. **Resolution to Convey Deed for Parcel ID #08-23-330-012 in Nokomis Township to Jeff H. Chenoweth Approval:** **Motion by Beeler and second by Whitworth to approve conveying the deed for parcel ID #08-23-330-012 in Nokomis Township to Jeff H. Chenoweth. All in favor, motion carried.** (For copy, see Resolution Book 18, pages 197-198).
8. **Resolution to Convey Deed for Parcel ID #20-24-433-005 in Grisham Township to Shawn and Amanda Elam Approval:** **Motion by Beeler and second by McCoy to approve conveying the deed for parcel ID #20-24-433-005 in Grisham Township to Shawn and Amanda Elam. All in favor, motion carried.** (For copy, see Resolution Book 18, pages 199-200).

9. **Resolution to Convey Deed for Parcel ID #13-05-104-017 in Witt Township to Charles Harston & Andrea Harston Approval:** Motion by Beeler and second by Donaldson to approve conveying the deed for parcel ID #13-05-104-017 in Witt Township to Charles Harston & Andrea Harston. All in favor motion carried. (For copy, see Resolution Book 18, pages 201-202).
10. **IMRF Update:** Beeler stated she will get a more detailed reported from Treasurer Lohman regarding the good news on our four IMRF accounts. She announced the regular IMRF balance is \$10,721,248 and had an increase of \$10,721 with 10 people retiring; the SLEP fund had a balance of \$3,322,582 and the ECO fund had a balance of \$1,910,089.
11. **Unknown Parcel Project Approval:** Beeler reported Clerk Leitheiser contacted our County Trustee company Meyer and Associates regarding the cleanup of the county unknown parcels. She said Meyer and Associates representative Whitney Strohmeier attended the Finance Committee meeting and explained the unknown tax parcels may go through the tax sale surplus auction process to start a new chain of ownership to get these parcels back on the tax rolls. The committee also discussed adding the Mobile Home Privilege Tax properties to the annual tax sale rather than recording tax liens on them. **Motion by Beeler and second by Yeske to approve the Treasurer to include the Unknown Parcels to the Tax Sale. All in favor, motion carried. Motion by Beeler and second by Fogle to approve adding the Mobile Home Privilege Tax properties to the Tax Sale. All in favor, motion carried.**
12. **Finance/Budget Control Policies and Procedures Update:** Beeler stated there is no update.
13. **HB 3563 and Resolution Approval:** Beeler reported the committee reviewed and discussed county Resolution 2021-02 regarding HB 3563 urging Governor Pritzker to veto this bill. **Motion by Beeler and second by Donaldson to approve Resolution 2021-02 Urging Governor Pritzker to Veto House Bill 3563 Regarding Criminal Justice Reform.** Deabenderfer stated a word of caution should be given before voting on this resolution because our vote could be misinterpreted in the future by the state legislature and Governor. Beeler stated the Bond County Board passed this same resolution at their meeting last week and reported she checked out the synopsis of the bill and stated if the Governor signs it, counties will endure many financial hardships. Member Jones said if this bill becomes law, it will be difficult to find people to serve in law enforcement. He also said we can't afford the mandates in this legislation, which he feels comes from problems with the criminal justice system in Chicago, and it is important for us to stand up for the people we represent. Deabenderfer said he is not sure anything good will come to us if we pass this Resolution, and some harm may come instead. Voice vote was taken, with 19 members voting yes and 2 voting no. Voting no were Deabenderfer and Fogle. **All others vote yes, motion carried. (For copy, see Resolution Book 18, page 203).**
14. **Sheriff's K-9 Insurance Update:** Beeler stated the committee reviewed and approved carrying insurance on the Sheriff's K-9 dog. She said the premium will be \$600 per \$10,000 of mortality coverage, and \$200 per \$10,000 of disability coverage for a total premium of \$800 per year effective today.
15. **Military Reserve Employee in the Sheriff's Office Update:** Beeler stated Sheriff Robbins updated the committee regarding the financial impact his department will sustain due to an employee in his office who has joined the Military Reserves.
16. **Assistant State's Attorney Salary Overage Approval:** Beeler reported we lost an

Assistant State's Attorney so there is a vacancy in the office, and the committee discussed how to handle this at the beginning of the fiscal year. She said State's Attorney Affrunti asked the committee for permission to increase the salary of that Assistant State's Attorney position so he could hire an experienced attorney. **Motion by Beeler and second by Donaldson to allow the State's Attorney to fill the vacant Assistant State's Attorney at a salary above the budget approved amount by no more than \$17,000.** Beeler said the Assistant Public Defender position has also not been filled yet and there may be an issue of that salary not being enough and a salary change may need to take place there as well. Fogle asked Affrunti how much experience he needs in this position. Affrunti responded Wes Poggenpohl was a prosecutor with at least six years' experience, and he needs someone who knows how to do pleas, felony cases etc...., so six years' experience would be a minimum, if possible. Affrunti said he reached out to the Appellate Prosecutor's Office, and he needs a login to post the job. He said he has also talked with an Assistant State's Attorney in Shelby County and another attorney referred to him by Judge Roberts about the position. Fogle asked if Poggenpohl was offered more money to stay, and Affrunti responded affirmatively, but said Poggenpohl responded he was leaving because he was ready for a change of pace. Fogle said he thinks \$17,000 is too much of a salary increase to start a new employee. Whitworth stated she wants to go on record in support of Affrunti's request. Beeler stated we are already running at a deficit, and said if the coal mine shuts down tomorrow, our entire system will be turned on its ear. Sanford said on behalf of Montgomery County law enforcement, he would like to thank them for their support. **All in favor, motion carried.**

17. Beeler said Treasurer Lohman will get vouchers ready in order to reimburse the taxing bodies for their portion of the consulting fees paid for the VISTRA appraisal. She also stated VISTRA will be reimbursing the county for their property tax bill shortage amount soon.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported Amanda Mast shared the HRA report and we ended at 16.2% utilization for 2020.
2. **BPC Employer Elections for CAA Changes Approval:** Bergen reported the committee discussed legislation recently passed regarding the BPC health insurance accounts allowing some amendments to employer Medical reimbursement accounts. He said the Federal Government allows for a \$500 rollover in the employee's account to the next year; however with COVID, employees couldn't get some medical work done and some have a large account balance. He said the committee discussed and approved allowing a full balance carryover for the medical reimbursement accounts due to this special circumstances. **Motion by Bergen and second by Johnson to approve letting the employees extend their FLEX account carryover balance into the 2021 plan year and also allow the full balance carryover for the 2022 plan year. All in favor, motion carried.**

Bergen said the Committee also discussed and approved that employee mid-year election changes would not be allowed without a qualifying event and the committee wants to keep this policy. He said the Dependent care account doesn't have a rollover feature; and in the new legislation they are asking employers to see if they want to extend the grace period deadline for 12 months to submit claims for 2020 and 2021. He said the committee discussed and approved allowing that roll over. **Motion by Bergen and second by Whitworth to allow employees to extend a 12 month grace period to incur claims on**

the Dependent Care Account to 2020 to 2021 and 2021 to 2022. All in favor, motion carried.

Bergen said the committee discussed and approved raising the age limit for children in daycare from 12 years old to 13 years old because of the 12 month extension of the grace period. This would allow the parents to pay the carried over daycare money for the 12 year old child. **Motion by Bergen and second by Donaldson to raise the dependent age from 12 years old to 13 years old for the 2021 plan year. All in favor, motion carried.**

3. **Workers Compensation Issues at the Sheriff's Department Update:** Bergen stated Sheriff Robbins is working on a Workers Compensation claim that has not been approved. He said Treasurer Lohman will contact our claims analyst to see if we can get something taken care of and get this claim paid.
4. **COVID Vaccinations for Employees Update:** Young reported he signed the Vaccine Administration Agreement with Lincoln Land Community College to have Health Program training students administer COVID vaccines.
5. **Employee Personnel Manual Update:** Bergen reported the final draft of the Personnel manual was given to committee members who will take it home and bring back their comments to the next meeting.
6. **Human Resources Update:** Bergen said the Committee discussed the Human Resources issue, and they will have more research to discuss at their next meeting.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **2021 MFT Township Rock Letting Results Approval:** Miles said Engineer Greenwood shared the Township Rock Letting results opened on Tuesday. **Motion by Miles and second by Hughes to approve the low bids for 2021 MFT Township Letting. All in favor, motion carried.**
2. **2021 MFT County Rock Letting Results Approval:** Miles said Engineer Greenwood shared the results of the County Rock Letting opened on Tuesday. **Motion by Miles and second by Robinson to approve the 2021 MFT County Rock Letting Results. All in favor, motion carried.**
3. **New Highway Department Office Furniture Approval:** Miles reported the committee reviewed a proposal from Egyptian Workspace Partners for new office furniture for the new Highway Department for \$38,270. He said this bid is more than the amount the bids came in at two years ago. **Motion by Miles and second by Donaldson to approve the quote from Egyptian Workspace Partners for new office furniture for the new Highway Department for an amount not to exceed \$39,000. All in favor, motion carried.**

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes stated he spoke with the staff and everything is going well and they are working on the audit for Hillsboro ambulance.
2. **Elections Update:** Hughes deferred to County Clerk Leitheiser, who shared a handout for the Consolidated Election's important dates. She said she received approval from State's Attorney Affrunti to permanently use the ballot drop box on the north part of the building for voters to deliver their voted ballots to avoid post office delays. She said since the legislature did not act on a bill regarding using the ballot drop boxes permanently, their use is a county decision, and the drop box was very popular at the November election, with over 1,100 voters taking advantage of it. Loucks asked

Leitheiser about the upcoming Census numbers, and she stated the last word she heard was to anticipate a delay in Census data delivery to the states. Discussion was also held regarding inmate population counts, since HB 3563 includes language changing their residence from the place of incarceration to the inmate's home residence.

3. EPA Report Update:

- a. Tire Collection for Townships – Daniels reported she contacted the Illinois EPA to set up a Tire Collection for local government agencies. She said a call will be scheduled in the next couple of weeks to set something up and Daniels will report at the next meeting.
- b. Delegation agreement – Daniels reported the EPA Delegation agreement was received today and she will review it and report at next month's meeting.
- c. Electronics Recycling for 2021 – Daniels reported two Electronics Recycling Drives have been set up for 2021 – to be held on Saturday, September 18th and October 16th, 2021. Daniels will call the City of Litchfield to see if we can schedule one there.

4. Safety Grant Update: Daniels reported we were allotted \$6,797 for safety grant supplies and we will put in for AED's, Tasers, PPE and Body Cameras.

5. Animal Control Facility Program Approval:

a. Change A/C Administrator to Safety & Elections from HWE Committee: Hughes said the committee discussed the need to change the Animal Control Administrator in the Animal Control Ordinance to be the Chairman of the Safety and Election committee instead of the Chairman of the Health Welfare and Elections Committee; since that committee has been combined with the EMA Committee and renamed as the Safety and Election committee. **Motion by Yeske and Second by Beeler to approve the Animal Control Administrator to be the Chairman of the Safety and Elections Committee. All in favor, motion carried.**

b. Vehicle: Hughes stated the committee is looking into upgrading a current animal control vehicle and getting one of the Tahoe vehicles traded in by the Sheriff's office. Beeler stated this department was \$120,000 in the red as of 2020 and we currently have three vehicles, and the county pays the insurance on them. Beeler said \$70,000 of the 2020 deficit came from general fund, and the other half came from the Vanek Estate. Whitworth said she attended the committee meeting and understands the intent of purchasing this Tahoe would allow them to have an enclosed vehicle to use when transporting animals instead of in the back of the truck due to extreme hot or cold temperatures. Hughes stated he will research the amount of vehicles at Animal Control to see if one can be sold to reduce their vehicle inventory.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Wendel and second by Sneed to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young announced all business emails will now be sent to members' montgomeryco.com email addresses and asked them to check them.

SCHEDULE CHANGES: none

APPOINTMENTS: Motion by Fogle and second by Ritchie to appoint Tonya Flannery to fill Kenneth Durbin's unexpired term on the Montgomery County Housing Authority Board of Commissioners. All in favor, motion carried.

PUBLIC COMMENTS: None

PAY BILLS AND PAYROLL:

1. **Approval to Pay Any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Miles and second by Johnson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 19, Against – 0, Absent – 1 (Deabenderfer left the meeting before the vote), Abstain – (Yeske). Motion carried.
2. **Approval to Pay All Other Invoices:** Motion by Sneed and second by Whitworth to pay all other approved bills and payroll. All in favor, motion carried.

ADJOURN: Chairman Young announced the next regular full board meeting will be on Tuesday, March 9th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois. Motion by Loucks and second by Whitworth to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 7:25 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.