

Montgomery County Board

Coordinating Committee Meeting Minutes

Date: Tuesday, November 30th, 2021

Time: 8:30 AM – County Board Room

Members Present: Evan Young, Bill Bergen, Mark Hughes and Bob Sneed

Members Absent: Megan Beeler, Gene Miles and Donna Yeske

Others Present: Patty Whitworth, Russell Beason, Andy Ritchie, Nikki Lohman, Sandy Leitheiser, Kevin Schott, Ray Durston, Rick Robbins and Daniel Robbins

The committee met today to discuss the following:

Coordinating Committee: Evan Young, Board Chairman -

1. **Information Systems Report Update/Approval:** Nothing new to report.
2. **EMA Report Update/Approval:** Emergency Management Coordinator Schott stated he would like to hire another part-time coordinator to work 20 hours a week, and asked who he should bring that to in order to get the process started. Young said he should bring it before the Personnel Committee.
3. **Committee Structure Update/Approval:** Young reported he is still working on the committee structure. Whitworth asked if it will be addressed at the full board meeting on December 14, 2021. Young responded that he did not know and he had some people he had to talk to first.
4. **2022 Full Board and Committee Meeting Dates Update/Approval:** Young reported the 2022 Full Board and Committee Meeting dates will have to be posted soon and the committees need to approve the tentative calendar that has been presented.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
6. **Other Business:** Sheriff Robbins gave a report on the homicide investigation stemming from the shooting in Farmersville on November 25, 2021. He reported one person died and one survived with gunshot wounds to the head. The victim who is still living is from Farmersville. Robbins stated he had three homicide investigators on scene for 27 hours, and State's Attorney Andrew Affrunti was also on scene for all 27 hours. He said it was great to have the State's Attorney on scene, as he was filling out search warrants to submit to a judge in Madison County to search for the suspect. Robbins also reported that one of his Corrections Officers quit. In addition to that position, he has two openings for telecommunicators. He said he is full on deputies at the moment after hiring Bill Kenny and Ken Eller full-time; however, he stated he anticipates one deputy leaving for the Illinois Department of Natural Resources (IDNR) within the next couple of weeks and will have an opening then. The equipment budget, he reported, will be gone because of purchasing uniforms and equipment for the new deputy hires. Bergen reported his concern for the 911 communications. Robbins responded he has two applications on his desk, but he has been frustrated with the hiring process overall like everyone else.

Building & Grounds Committee: Bob Sneed, Chairman -

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported there are no issues with maintenance and cleaning to report at this time.
2. **Pipeline Construction Damages on County Farm Update/Approval:** Young reported Jason Anderson, who leases the county farm, is good with Ameren's plan to fix the damaged waterways. They are going to wait until spring to fix them.
3. **Sidewalk Replacement at the Historic Courthouse and Jail Update/Approval:** Sneed reported they are going to wait until spring to replace the sidewalks.
4. **New locks for Historic Courthouse Update/Approval:** Young stated Treasurer Lohman said one of her employees reported a light on in her office at five o'clock one morning. Lohman doesn't know if someone left a light on or if someone who had a key had gotten access to her office, but said she was concerned that somebody may have gotten in without anyone knowing. Young reported he had administrator Chris Daniels contact the company who last replaced the outside locks of the Historic

Courthouse and give a quote on the cost of re-keying them. He said there are too many keys that have been given out over the years and he would like to see the locks re-keyed and fewer keys handed out. Sneed asked if any local lock company had been contacted to see if they could do the work. Daniels reported the company, who is located in Highland, is the only one who can do it because they hold the patent for the notch that is placed in each key, making it impossible to make unauthorized copies. Young said the locks could be delivered to Highland by our maintenance technicians and all of the work could be completed in one day. Leitheiser asked if any security camera footage had been reviewed to see if someone had been identified. Lohman and Young stated they hadn't looked at the footage. Leitheiser asked if the Treasurer's door could be locked after business hours. Lohman said she has in the past, but whenever there is a meeting at night, they can't lock the door because that is one of the fire exits. Bergen asked what would be wrong with improving the security for the entire Historic Courthouse, adding that the County has \$2 million that he believes could be used to do such a thing. Young said they will have to look into it, but \$1.1 million had already been spent. Leitheiser stated, in the grand scheme of things, we really need to look at something for security in the Historic Courthouse. She said she has used election grant money to purchase additional cameras. Schott reported former EMA Coordinator Greg Nimmo left him a bunch of keys, and he said he has no idea what they're for. Sneed stated this is the first time he has heard about this so he will need to think about it.

5. **2022 Full Board and Committee Meeting Dates Update/Approval:** Nothing additional was reported.
6. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
7. **Other Business:** Young reported he looked over the power bills recently and noticed the County has been paying \$37 a month on a meter at a garage that is only using 1 kilowatt of power monthly. He asked if that garage needs power, because most of that cost is from the meter. Sneed said he did not believe it did.

Development Committee: Given by Board Chairman Evan Young –

1. **MCEDC Update/Approval:** Young reported there will be an update at the next committee meeting.
2. **Revolving Loan Fund Update/Approval:** Nothing new to report.
3. **Tourism Update/Approval:** Nothing new to report.
4. **Planning Commission Update/Approval:** Young reported he has tasked the Planning Commission with looking into creating an ordinance for battery storage. He stated he recently met with a company who is interested in wind, solar and battery storage in the County. He said they were pleased with the county's wind and solar ordinances, and asked about an ordinance for battery storage. Schott stated he highly recommends looking closely at battery storage ordinances. Schott reported there was a large lithium battery fire in the state earlier this year, and he did not know if that county had any ordinances.
5. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Young reported they received 20 applicants for the position of Executive Director of West Central Development Council, but only one applicant for Chief Financial Officer (CFO). He reported the window for CFO has been extended.
6. **2022 Full Board and Committee Meeting Dates Update/Approval:** Nothing additional was reported.
7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
8. **Other Business:** Whitworth reported the Montgomery County time capsule has been buried in the mausoleum at Oak Grove Cemetery in Hillsboro, but they are still missing submissions from certain towns and villages. Young also reported an individual in Waggoner has been treating the county's bike trail as his own personal property. Daniels stated the individual is definitely encroaching on the county's right of way. Young said the village of Waggoner has exhausted all of their possibilities, and now the county is working on it from the EPA side of things.

Finance Committee: Given by Board Chairman Evan Young –

1. **SOA Report Update/Approval:** The committee will review Durston's report at the finance committee meeting.
2. **Capital Improvement Fund Reports Update/Approval:** Nothing new to report.
3. **ICRMT Grants and Custom Policies Update/Approval:** Nothing new to report.
4. **IMRF Update/Approval:** Nothing new to report.
5. **Finance/Budget Control Policies and Procedures Update/Approval:** Nothing new to report.
6. **Bellwether & America Recovery Plan Act (ARPA funding) Update/Approval:** Young stated Beeler is working on re-wording our list to re-submit to Bellwether.
7. **FEMA Grant Update/Approval:** Lohman reported it is about wrapped up and the county will be receiving in the vicinity of \$30,000.
8. **2022 Full Board and Committee Meeting Dates Update/Approval:** Nothing additional to report.
9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
10. **Other Business:** None.

Personnel Committee: Bill Bergen, Chairman -

1. **Employee Health Insurance and Monthly HRA report Update/Approval:** Bergen reported only seven employees chose the new health insurance plans that were offered for FY 2022. He said the open enrollment meetings were not well attended, and said his committee will look at options to change that. He said one suggestion was make the meetings mandatory. Young stated employees should have to attend the meetings if they want to enroll in the county's health insurance.
2. **FOP Union Collective Bargaining Agreement Update/Approval:** Bergen stated he feels comfortable with what has been hammered out with the CBA.
3. **FOP Union Contract MOU Update/Approval:** Bergen stated he feels comfortable with what has been hammered out with the MOU.
4. **2022 Full Board and Committee Meeting Dates Update/Approval:** Nothing additional to report.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
6. **Other Business:** Bergen stated his committee will discuss hiring another part-time EMA coordinator at their next meeting.

Road & Bridge Committee: Given by Board Chairman Evan Young –

1. **Highway Department Surplus Property Update/Approval:** Young stated he believed the Highway Department was getting everything ready for an auction of the surplus property. Lohman said the auction had already been completed and was done online. Langham Auctioneers in Donnellson conducted the auction.
2. **Right of Way Acquisition for Section 15-00138-00-BR Update/Approval:** Young stated they are working on the Right of Way easements for the Whitetown Bridge.
3. **Resolution Appropriating Funds for the Payment of the County Engineer's Salary for 2022 Update/Approval:** Young stated we are waiting on state numbers for the County Engineer's Salary. Hughes asked if it would go up or down, because he didn't know if the population decrease was a factor. Young said the population wasn't a factor, but rather the mileage of county roads.
4. **Purchase of Parcel ID #16-13-177-009 in Hillsboro, IL adjacent to the Montgomery County Highway Department Update/Approval:** Young said a letter of intent to purchase the property has been signed, but the full board has to approve it.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
6. **Other Business:** None.

Safety and Elections Committee: Mark Hughes, Chairman –

1. **Ambulance Billing Office Update/Approval:** Hughes reported he spoke with ambulance billing employee Mona Lewis, and there is a major logjam of past due paperwork and reports. He said Mona talked to Young about hiring a part-time employee.
2. **ETSB/911 Update/Approval:** Bergen said he will give a report at the Safety and Elections Committee meeting.
3. **Elections Update/Approval:** Leitheiser said she will give a report at the next committee meeting.
4. **EPA Report Update/Approval:** EPA Administrator Chris Daniels stated she and assistant David Jenkins were supposed to visit the Coffeen Generating Power Plant Landfill for an annual inspection, but the state EPA training inspector had to cancel again. She also reported there are a few bad sites in Montgomery County that they are looking at. Hughes asked what she defined as bad sites, and Daniels responded locations with 40-yard dump sites. She said they even have one that is close to 50 yards.
5. **Animal Control Facility Program Update/Approval:** Nothing new to report.
6. **Animal Control Municipal Contracts Update/Approval:** Hughes reported he is still trying to get more mayors together for a meeting.
7. **Nokomis Ambulance Billing Update/Approval:** Young said the City of Nokomis has hired a new ambulance billing service. He said the committee will need to check with State's Attorney Affrunti on the option for Nokomis Ambulance billing. Leitheiser said after the budget was passed, they are being treated as a standalone taxing district. She stated they will now be itemized on the tax bills.
8. **2022 Full Board and Committee Meeting Dates Update/Approval:** Nothing additional to report.
9. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
10. **Other Business:** None.

Motion to Adjourn by Hughes and second by Bergen. All in favor, motion carried.

Meeting adjourned at 9:37 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Buildings & Grounds Meeting Minutes

Date: Wednesday, December 8th, 2021

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Gene Miles, Jim Havera, Russell Beason, Richard Wendel and Evan Young

Members Absent: Jeremy Jones

Others Present: Andy Ritchie, Patty Whitworth, Phil Ernst

The committee met today to discuss the following:

Building & Grounds Committee: Bob Sneed, Chairman

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance technician Phil Ernst gave his report for the committee. Included in his report, he said there are hinges at the jailhouse that need replaced or repaired. He stated some hinges are bent and some are only held with two screws. He said they need to be installed with tamper-proof screws and they are waiting to hear back from the vendor. He said the Sheriff wants them fixed urgently. Ernst also shared a report from Johnston Controls recommending replacement of the boiler at the New Courthouse and a quote regarding water treatment equipment. Sneed asked Ernst to take a look at the roofs on the Historic Courthouse and New Courthouse and give an assessment next month.
2. **Pipeline Construction Damages on County Farm Update/Approval:** Nothing new to report.
3. **Sidewalk Replacement at the Historic Courthouse and Jail Update/Approval:** Sneed reported we received a quote for the sidewalk replacement and we are going to wait until spring to do the work.
4. **New locks for Historic Courthouse Update/Approval:** Young stated he believes there are too many keys to the historic courthouse out and he would like to have the locks re-keyed. He stated he believes not every employee needs to have a key and he would like the committee to come up with a policy determining which employees in the historic courthouse would receive keys. Young said he thought supervisors and their seconds-in-command should have an outdoor key. Sneed said he calculated 20 keys would need to be made. This would include the two keys for each of the Supervisor of Assessments', Treasurer's, County Clerk's, and Coordinator's offices, three keys for the Sheriff's Department, three keys for maintenance and custodial services, two Keys for Information Services, one for the County Board Chairman, one for the chair of the Democratic Central Committee, one for the chair of the Republican Central Committee, and one for the knock box on the exterior of the building utilized by the fire department in case of an emergency. **Motion by Beason, second by Havera, to switch out the four outdoor locks of the Historic Courthouse and make 20 keys. All in favor, motion carried. Motion by Wendel, second by Havera, to approve the Historic Courthouse Key Distribution Policy as presented. All in favor, motion carried.**
5. **2022 Full Board and Committee Meeting Dates Update/Approval:** The committee reviewed the proposed 2022 Meeting Calendar. **Motion by Miles, second by Havera, to approve the 2022 Buildings and Grounds Committee Meeting Dates and times as presented. All in favor, motion carried.**
6. **Terminating Power to a County Garage Update/Approval:** Young reported there is a county garage building located next to the Hillsboro Bowling Alley that is only using one kilowatt of power, but we are being charged \$27 a month because there is a meter there. **Motion by Beason, second by Wendel, to terminate power to the county garage building. All in favor, motion carried.**
7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
8. **Other Business:** Sneed stated Ernst submitted reports from inspections regarding the boilers and water treatment for county buildings. He said the committee needs to look over the reports and prepare to address it at the next meeting in January. Havera stated Ernst or a hydraulic engineer needs to be at the meeting so they can explain weighing the cost of chemicals for water softener versus not treating the water over a long period of time.
9. **Public Comments:** None.

Motion to pay the bills by Miles and second by Wendel. All in favor, motion carried.

Motion to Adjourn by Havera and second by Wendel. All in favor, motion carried.

Meeting adjourned at 9:50 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Development Committee Meeting Minutes

Date: Monday, December 6th, 2021

Time: 5:30 PM – County Board Room

Members Present: Donna Yeske, Ron Deabenderfer, Mark Hughes, Bev McCoy, Andy Ritchie, Patty Whitworth and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

Development Committee: Donna Yeske, Chairman

1. **MCEDC Update/Approval:** Belusko sent a written report to the committee. Report will be attached to the minutes.
2. **Revolving Loan Fund Update/Approval:** Panama has made their final payment through their tax collections. Yeske stated she is 99 percent sure we are down to one loan currently.
3. **Tourism Update/Approval:** Belusko stated in her written report that she will start focusing on tourism and get event dates from the municipalities and other organizations. She stated we need to review the application process in February of 2022 and they should be returned in March.
4. **Planning Commission Update/Approval:** Deabenderfer stated he did some research on battery storage and said, based on what he discovered, it is going to be a big deal. He said a lot of the information he came across was about battery storage behind a meter, and that he also realized a lot of questions still need to be answered. Ritchie stated lithium appears to be the only chemical offered with batteries based on the research he has done. Deabenderfer said there was a lithium battery fire in Morris, IL that was devastating. Young said the Planning Commission will do more research on battery storage and draft an ordinance. Yeske said they should look for other counties who have battery storage ordinances as a model. Young said they haven't found a county yet who has a battery storage ordinance.
5. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Young reported they received 20 applicants for the position of Chief Executive Officer (CEO). Five were selected to interview. Only one applicant applied for Chief Financial Officer (CFO) so they extended the timeframe to apply for the position. Young said the State is happy with the progress that WCDC is making in their restructuring.
6. **2022 Full Board and Committee Meeting Dates Update/Approval:** The committee reviewed the dates of the proposed Development Committee Meeting Schedule for 2022. **Motion by Ritchie, second by Hughes to approve the Development Committee Meeting Schedule for 2022 per the calendar that was modified.** Hughes noted that the calendar initially had the committee meeting on May 9 when the first Monday of the month is May 2. The committee agreed to change that meeting date to the 2nd. **All in favor, motion carried. Motion by Whitworth, second by Ritchie, to schedule the 2022 regular Development Committee meetings for 8:30 a.m.** Ritchie requested the meetings be moved up earlier in the day so Montgomery County Economic Development Corporation (MCEDC) Executive Director Valerie Belusko could attend the meetings. **All in favor motion carried.**
7. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
8. **Other Business:** Yeske reported they are working on addressing the Waggoner Bike Trail where an individual has been encroaching on the county's right of way. They are waiting to hear back from State's Attorney Andrew Affrunti on a progress report.
9. **Public Comments:** None.

Motion to Adjourn by Hughes and second by Whitworth. All in favor, motion carried.

Meeting adjourned at 6:03 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Finance Committee Meeting Minutes

Date: Friday, December 10th, 2021

Time: 8:30 AM – County Board Room

Members Present: Russell Beason, Tim Fogle, David Loucks, Bob Sneed, Andy Ritchie and Evan Young

Members Absent: Megan Beeler and Earlene Robinson

Others Present: Patty Whitworth, Rick Robbins, Eric Braasch, Nikki Lohman, Sandy Leitheiser, Daniel Robbins, Curt Watkins and Ray Durston

The committee met today to discuss the following:

Finance Committee: Megan Beeler, Chairman -

- 1. Open Bids for Sheriff's Department Vehicles Update/Approval:** Sheriff Robbins reported there are no 2022 Chevy Tahoes available anywhere as the vehicles are off the market. He received one bid from Roger Jennings Inc. (RJI) for three 2023 Chevy Tahoe Police Patrol Vehicles for a guaranteed price not to exceed \$127,000 with two trade-ins. With current demands, production difficulties and supply chain problems, this is the best proposal they can provide at this time. The units should arrive here sometime in late October 2022. Beason asked if there was a reason that other vehicle makes and models were not bid out and Robbins responded the Tahoe is twice the vehicle as other options. Robbins said they budgeted \$135,000 for the three vehicles, and RJI General Manager Kenny Markezich told him he hoped to get them for closer to \$125,000, but it would probably be \$127,000. Robbins also said if the board accepted the bid and the price of the vehicles was more than RJI guarantees, RJI would absorb the additional cost. Robbins said the price is only for the vehicles and does not include the cost of equipment. He reported the estimated cost for light bars and other equipment will be about \$7,000 per vehicle. Treasurer Lohman suggested getting on the project list for some additional ARPA funds to help with the equipment installation. Robbins recommends accepting the bid for \$127,000 so we can get on the list for an October 2022 delivery. He said he initially thought about rebidding it later, but he said Markezich told him if they wait they may miss out on 2023 vehicles as well. **Motion by Sneed, second by Ritchie, to recommend the approval of the bid from Roger Jennings Inc. in the amount of \$127,000 and to seek ARPA funds to cover the balance of the equipment costs. All in favor, motion carried.** Robbins said he will get firm prices in May to early June of 2022 from Roger Jennings. Information Services specialist Watkins asked about the new modems for the vehicles and Robbins said he will look into it along with the new antennas for the three vehicles. Lohman stated she will look at budget options to purchase the antennas. Watkins said the modems are in stock and he was told to get the antennas ordered, adding they are five to six weeks out. Robbins said that GTSI will install the equipment. Lohman again stated for the board to keep an open mind with the ARPA Federal Government money, saying we could use it to put us in a better place in five years. She said that public safety equipment is a good allocation for the ARPA funds. Watkins said there will be a cost to switch to First Net to build redundancy in the modem, but they could switch after the February 2022 deadline. The costs will be cheaper and a better product due to the sun setting of 3G.
- 2. SOA Report Update/Approval:** Durston reported they mailed assessment changes this week. He also said the last day to file complaints for 2021 is January 10, 2022. He reported Vistra Energy and Montgomery County remain several million dollars apart on their respective assessments of the Coffeen Power Plant, and we are the only ones with whom Vistra has not yet settled.
- 3. Capital Improvement Fund Reports Update/Approval:** The committee reviewed and discussed the capital improvement fund report. Lohman stated coal revenue has gone down. Young reported they are about four to six months behind because the mine was shut down.
- 4. ICRMT Grants and Custom Policies Update/Approval:** Scheller Insurance representative Eric Braasch reported he was here last month to present cybersecurity insurance information. He reported

the county had initially approved \$1,000,000 of coverage with a \$25,000 deductible and an annual premium of \$13,169. Braasch said the new application that was approved was for \$1,000,000 of coverage, a \$10,000 deductible and an annual premium of \$7,260. **Motion by Fogle, second by Loucks, to recommend moving over to the new policy of \$1,000,000 of coverage with a \$10,000 deductible and an annual premium of \$7,260. All in favor, motion carried.**

5. **IMRF Final Rate for 2022 Update/Approval:** Treasurer Lohman reported our rates stayed the same as the preliminary rates submitted in April. Paying out in 2021, Regular IMRF is 10.83%, SLEP IMRF is 13.22% and ECO is 0.84%. Lohman reported the new rates for 2022 are Regular IMRF at 8.68%, SLEP at 10.19% and ECO at 0.86%.
6. **Finance/Budget Control Policies and Procedures Update/Approval:** Nothing new to report.
7. **Bellwether & America Recovery Plan Act (ARPA funding) Update/Approval:** Beason reported we are still waiting on Bellwether.
8. **FEMA Grant Update/Approval:** Lohman reported it is about wrapped up and the county will be receiving in the vicinity of \$30,000. She said Christian County is also waiting. Young asked if the door for the probation office was included. Lohman said she would have to double-check, but she believes anything construction related was approved.
9. **FY 2021 Audit Update/Approval:** Lohman stated auditors are scheduled to be on site the first 2 weeks of January in the Conference Room, and they are requesting information now.
10. **2022 Full Board and Committee Meeting Dates Update/Approval:** **Motion by Sneed, second by Loucks, to approve the 2022 Finance Committee meeting dates as presented with a meeting time of 8:30 a.m. All in favor, motion carried.**
11. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
12. **Other Business:** Sheriff Robbins stated his department's Overtime Budget is already not good due to the homicide case in Farmersville. He said State's Attorney Andrew Affrunti also worked the 27 hours for that case, which Robbins said he was excited about but it does not affect his budget. Robbins reported two new deputies will start next week and both are already certified so they won't have to go to the academy. He stated one person is at the academy and he is anticipating one deputy to resign at the end of this month to go to the Illinois Department of Natural Resources (IDNR). Robbins said he hired a telecommunicator with 24 years of experience, so they won't have to worry much about training him. He said there is still one telecommunicator position open. He also reported a Correctional Officer resigned the day before Thanksgiving. Loucks asked what the occupancy at the jail was. Robbins said there are currently 41 inmates and the maximum capacity is 42. He reported the Jail Inspection that was completed by Illinois Department of Corrections (IDOC). Paint was carved off the walls, but Robbins said he isn't very worried about that.
13. **Public Comment:** Leitheiser said they received a year-end report from Regional Office of Education #3 Director Julie Wollerman. This report is included in the consent agenda. Leitheiser also reported Mona Lewis brought ambulance bills over and asked if she needs to be trained on the voucher process. Young replied that he has been sending Coordinator Daniels and assistant Jenkins over to help train Lewis on billing and reports. Young said the Coordinator's office will also go and train her on how to do vouchers.

Motion to pay the bills and payroll by Loucks and second by Fogle. All in favor, motion carried.

Motion to Adjourn by Sneed and second by Fogle. All in favor, motion carried.

Meeting adjourned at 9:53 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Personnel Committee Meeting Agenda

Date: Thursday, November 18th, 2021

Time: 5:00 PM – County Board Room

Members Present: Bill Bergen, Ron Deabenderfer, Doug Donaldson (arrived at 5:28 p.m.), Sandra Johnson (via telephone), Earlene Robinson and Donna Yeske

Members Absent: Evan Young

Others Present: Patty Whitworth, Daniel Robbins, Jeff Roach, Scott Woods, Andrew Affrunti, Rick Robbins

The committee met today to discuss the following:

1. **Employee Health Insurance Update/Approval:** The committee reviewed Assured Partners account manager Amanda Mast's monthly report and Bergen reported only seven employees elected to switch to the new health insurance policies being offered for Fiscal Year 2022. Yeske said a lack of education surrounding the new policies may have been a factor. Sheriff Robbins stated employees in his office were encouraged to attend the informational meetings, but not a lot did, which seemed to be the case in most offices. Bergen also reported the HRA utilization through November 1, 2021 was 15.8% and \$86,877 of \$550,975 was paid.
2. **Ambulance Billing Office Vacancy Update/Approval:** Bergen stated there wasn't much that was new to report. He said everyone knows ambulance billing lost an employee. Whitworth asked if we still have one employee working there, and Bergen said that we do.
3. **OSHA Proposed Policy for Vaccine/Mask/Testing Update/Approval:** Treasurer Lohman shared information with the County Board Office on Tuesday, November 16, about a proposed policy from OSHA regarding COVID vaccines, masks and testing. OSHA's policy states all companies and agencies who employ 100 or more employees must establish a policy that employees either 1) must receive the COVID-19 vaccine, or 2) choose between getting vaccinated and undergoing weekly COVID testing. Agencies that do not comply could be subject to fines of up to hundreds of thousands of dollars. Sheriff Robbins asked if departments could be split up or if the policy means the County as a whole would have to comply. State's Attorney Affrunti stated the only County Office that may be exempt from this would be the Public Health Department. Yeske said the policy refers to 100 employees on a payroll. Due to a lawsuit filed in federal court, however, OSHA has backed away from the mandate for the time being. Affrunti stated the committee and board still might want to consider discussing this, as he said the state of Illinois could still enforce something similar.
4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** Motion by Yeske, second by Deabenderfer, to enter into Executive Session for the purpose of discussing Union Contracts and a Memorandum of Understanding. All in favor, motion carried. Committee entered into Executive Session at 5:20 p.m.
Motion by Deabenderfer, second by Robinson, to come out of Executive Session. All in favor, motion carried. Committee returned to Open Session at 5:45 p.m.
5. **FOP Union Contract MOU Update/Approval:** Motion by Donaldson, second by Robinson, to recommend approving the Fraternal Order of Police (FOP) Memorandum of Understanding (MOU) stating that the parties agree that a one-time bonus for this contract cycle in the amount of \$2,000 shall be paid to all employees covered under the agreement at the time of signing and that payment will be made within 30 days of the signing of this agreement. Employees not currently employed at the time of the signing of this contract shall not receive this bonus. All in favor, motion carried.
6. **FOP Union Collective Bargaining Agreement Update/Approval:** Motion by Donaldson, second by Deabenderfer, to recommend approving the FOP Collective Bargaining Contract. All in favor, motion carried.
7. **Other Business:** None.
8. **Public Comments:** None.

Motion to Adjourn by Yeske and second by Donaldson. All in favor, motion carried.

Meeting adjourned at 5:53 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Road & Bridge Committee Meeting Minutes

Date: Thursday, December 9th, 2021 **Time:** 8:30 AM – Conference Room, Montgomery Co. Highway Dept.

Members Present: Gene Miles, David Loucks, Connie Beck, Patty Whitworth, Jim Havera and Evan Young

Members Absent: Doug Donaldson

Others Present: County Engineer Cody Greenwood

The committee met today to discuss the following:

Road & Bridge Committee: Gene Miles, Chairman –

1. **Highway Department Surplus Property Sale Update/Approval:** Greenwood reported Langham Auctioneers conducted an online auction for the highway department surplus that was at the former facility. Total earnings were \$24,038.70, and the average commission was 15.4 percent. Greenwood stated our share was around \$20,000. He said that was well above what they usually get with open bids.
2. **Resolution #2022-01, 2022 MFT Resolution Update/Approval:** Greenwood reported the amount for calendar year 2022 was \$1,200,000. **Motion by Beck, second by Loucks, to recommend approving Resolution #2022-01 – Resolution appropriating \$1,200,000 for MFT. All in favor, motion carried.**
3. **Highway Department Property Acquisition Update/Approval:** Greenwood stated the committee needs to take action for the property purchase that was discussed last month that didn't make it in time for the agenda. **Motion by Whitworth, second by Loucks, to recommend purchasing Parcel ID # 16-13-177-009, 9.65 acres in Hillsboro, IL for \$65,000. All in favor, motion carried.**
4. **Executive Session for Right of Way Acquisition for Section 15-00138-00-BR Update/Approval:** Greenwood reported this item needed to be tabled.
5. **Resolution #2022-02, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer's Salary for 2022 Update/Approval:** Greenwood reported the State came down with the rates engineer salary rates for 2022. Illinois Department of Transportation's (IDOT) recommendation for Montgomery County is \$115,000. He reported that as long as the county votes to pay at least 95 percent of that recommendation, the state will pay half of that amount. He said last year, the board voted to pay 95.83 percent of the State's recommendation. Whitworth asked if this should be discussed in closed session. Greenwood said they never have before. **Motion by Havera, second by Loucks, to recommend approving Resolution #2022-02, BLR 09221 – Resolution appropriating \$110,205 for the County Engineer's Salary, which is 95.83 percent of IDOT's recommendation. All in favor, motion carried.**
6. **Other Business:** Young stated a portion of Fillmore Trail outside of Fillmore has been trashed by fertilizer spreaders. He said the spreaders are getting wider and heavier, causing damage to the edge of the road. He asked if there was anything that could be done to fix it. Greenwood replied that they could try to keep putting rock in, like they have done before. Whitworth asked about the status of the old Highway Department building now that the surplus auction has been completed. Greenwood said once his department is absolutely done with it, it will be up to the full board to decide what to do with it. Whitworth said housing developers have expressed interest in purchasing the properties. Young said he has heard from a couple of people interested, including one with a desire to remodel the building and live there. Miles stated the property has seven building sites, and Greenwood said all of the lots have road access. Whitworth said she heard a rumor that there was a deal in place with DC Waste and Recycling to purchase the property to house their trucks and asked if that was true. Young said he doesn't know where rumors like that get started. Greenwood also reported he spoke to the State about Route 185. The county is not responsible for repairing that road, and the State has put a temporary surface down where the coal mine dropped the road. He said the State will do a more permanent job in the spring or summer. Greenwood also said rock letting will also be done on January 4, 2022 at 8:30 a.m.
7. **Public Comments:** None.

Motion by Loucks and second by Havera to pay the bills. Motion carried.

Motion by Havera and second by Whitworth to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:12 a.m.

Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Safety & Elections Committee Meeting Minutes

Date: Tuesday, December 7th, 2021

Time: 4:00 PM – County Board Room

Members Present: Mark Hughes, Bill Bergen, Tim Fogle, Sandra Johnson, Bev McCoy,
Richard Wendel and Evan Young (arrived at 4:55 p.m.) Patty Whitworth

Members Absent: Sandra Johnson

Others Present: Mona Lewis, Sandy Leitheiser, Kevin Schott, Andrew Affrunti

The committee met today to discuss the following:

Safety and Elections Committee: Mark Hughes, Chairman -

1. **Ambulance Billing Office Update/Approval:** Ambulance billing employee Mona Lewis gave her report to the committee. She said she has been putting in reports and making payments, but work continues to pile up as she is the only one in her department. She said she definitely needs help and they are required to have a second person sign checks, as those cannot be sent out unless there are two signatures. Bergen reported he visited the ambulance billing office to see what Lewis needed help with and to see if he could offer any assistance since he is a little familiar with how it works. Hughes reported he spoke with Lewis, and there is a major logjam of past due paperwork and reports. He said Mona talked to Young about hiring a part-time employee. Coordinator Chris Daniels reported she and assistant David Jenkins were directed by Chairman Young to help Mona print out the monthly ambulance reports. Lewis stated Young could be a second signer of checks.
2. **ETSB/911 Update/Approval:** Bergen gave the ETSB/911 report to the committee. He said the ETSB has been running smoothly the past year and is anxious for the final financial report. He reported it is a critical year for ETSB to get established on their feet. He said there is a \$103,000 a year payment for 5 years for the new radios. He also reported they are having a problem getting dispatchers and it has been hard to fill the positions. Sheriff Robbins is conducting interviews this week.
3. **Elections Update/Approval:** County Clerk Leitheiser reported state district maps are at the court level right now and the Metro East area could impact the lines we have. She said if the present map is found to be valid in court, Montgomery County will have three State House districts and two State Senate districts. She also reported election units are arriving by the end of the month.
4. **EPA Report Update/Approval:** EPA Administrator Chris Daniels reported she and Jenkins visited the Litchfield/Hillsboro landfill on December 3 for a short inspection. She said they are doing a contaminated soil dump, where soil from an Ameren site in Litchfield is being dumped. The Ameren site is in the process of becoming a parking lot for a new elementary school.
1. **Animal Control Facility Program Update/Approval:** Daniels stated Animal Control received an email from a third party who is donating a kitten incubator, power washer system and dog beds. She said the donor wishes to remain anonymous. The Committee was invited to go to the facility and get a picture with the donated items for the newspaper.

2. **Animal Control Municipal Contracts Update/Approval:** Hughes reported he dropped the ball on inviting the mayors to the committee meeting this month to discuss the animal control municipal contract. He said January would probably work out better due to the December holidays and for the mayor's schedules anyway, so they will work on scheduling a mayors meeting for after the first of the year.
3. **Nokomis Ambulance Billing Update/Approval:** Nokomis' ambulance billing contract with Montgomery County expires November 30, and the Nokomis Ambulance Board has elected to utilize an outside company for their billing. State's Attorney Affrunti also reported the county needs to be careful with how ambulance districts and/or service areas are worded, because some of them are not-for-profit corporations. For example, he said the county does not have a special service area with Hillsboro. Leitheiser reported her office reached out to Hillsboro Ambulance representatives to certify their levy after the full Montgomery County Board passed the tax levies separating each of the special service areas, and they responded that they are a not-for-profit corporation and can't sign them, the County Board should sign them instead. Affrunti stated they are known as Hillsboro Area Ambulance Services Inc., not Hillsboro Special Service Area. Affrunti said if no commission has been set up, the County Board is the governing body. He also said Litchfield has a separate commission that was appointed by the county board. He advised they create a list of what districts currently have commissions. Leitheiser also informed members she received an email from Nokomis Ambulance Board Member Brian Carlock recently who asked if the county could 1) refuse to levy tax dollars for them, and 2) could the County Board withhold tax dollars previously levied from them. Affrunti said he would need more context to the question to provide a definitive answer.
4. **2022 Full Board and Committee Meeting Dates Update/Approval:** The committee reviewed the proposed 2022 Safety and Elections Committee Calendar. **Motion by Wendel, second by McCoy, to approve the 2022 Safety and Elections Committee dates as presented on the calendar. All in favor, motion carried.** Hughes asked if the committee would like to meet earlier in the day. He said the development committee voted to move their monthly meeting to 8:30 a.m. Fogle said afternoons work better for his schedule. **Motion by Fogle, second by Wendel, to keep the 2022 Safety and Elections Committee meeting time at 4:00 p.m. All in favor, motion carried.**
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** **Motion by Bergen, second by Wendel, to enter into executive session for the purpose of discussing Personnel. All in favor, motion carried. Committee entered into executive session at 4:50 p.m.**
Motion by Fogle, second by McCoy, to come out of Executive Session. All in favor, motion carried. Committee returned to open session at 5:05 p.m.
No action was taken.
6. **Other Business:** None.
7. **Public Comments:** None.

Motion by McCoy and second by Fogle to pay the Bills. All in favor, motion carried.
Motion by McCoy and second by Bergen to adjourn the meeting. All in favor, motion carried.
Meeting was adjourned at 5:10 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by the Montgomery County Clerk/Recorder, Sandy Leitheiser.