

## **RSVP:**

April 2021

April 1<sup>st</sup> saw the beginning of our three new grants and the continuation of our current grant. Interviews for the Specialist position in each of the new counties have been conducted and new staff have been hired. Locations to house the offices of the new Specialists have been found. We are now working to identify non-profits in these counties and will be approaching each to offer assistance with recruiting and placing volunteers.

Clay County held their volunteer recognition on May 6<sup>th</sup> with a drive thru meal. The Clay County RSVP Specialist and the Flora Meals on Wheels Site Supervisor worked together to plan the event. They decided to do a theme of 50's and 60's style car hop. We had 87 volunteers drive through to pick up a meal and join in on the fun.

During the month of March, a total of **3,521 volunteer hours** have been reported, **571 current volunteers**, **244 active volunteers** turned in reports and **0 new volunteers** began service. In Clay County: 977 hours were donated, 85 current volunteers, 32 active volunteers who served and 0 new volunteers. Effingham County: 1,204 hours were donated, 381 current volunteers, 177 active volunteers, and 0 new volunteers. In Moultrie County: 915 hours were donated, 76 current volunteers, 27 active volunteers and 0 new volunteers. In Shelby County: 425 hours were donated 51 current volunteers, 9 active volunteers and 0 new volunteers.

### **RSVP Programmatic Report – New Work Plan goals**

<u>Work plan</u>	<u>Target</u>	<u>Actual</u>	<u># Vols involved</u>	<u>% of goal met</u>
Food Delivery (# clients served)	350	183	150	52%
Food Pantry Support (# individuals served)	400	325	35	81%
Matter of Balance class leader (# participants)	48	0	6	0%
Transportation (# receiving assistance)	40	35	30	87%
Companionship (# receiving assistance)	30	28	30	93%
Tutoring (# of students participating)	45	7	10	15%
Mentoring (# of mentor matches)	120	52	60	43%

**Amy Ellis – RSVP Director**



**C.E.F.S. Workforce Innovation and Opportunity Act Program  
Monthly Progress Report  
April 30, 2021**

**Customers served from July 1, 2020 to April 30, 2021**

1A (Adult)	181
1Y (Youth)	103
1D (Dislocated Worker)	100
1E	21
TAA	5
TOTAL SERVED	410

A Trade Rapid response was held on Wednesday, April 21, 2021 for LSC Communications, Mattoon. DCEO has assisted with coordinating two sessions for employees impacted by the plant closure. Invitation letters to the Rapid Response event were sent out to over 500 LSC employees. This was a virtual event with approximately 25 employees attending.

Schutt Sports in Salem is closing and will be moving out of Illinois to Indiana in stages throughout this year. 100 employees will be impacted by the closure. DCEO has been in contact with the company to set up an initial meeting with the company. Details of the closure and scheduling workshops will be discussed.

A WARN noticed was received for TitleMax of Illinois, Inc. All TitleMax locations in Illinois will permanently close by June 8, 2021. The earliest closing is expected to take place on or around May 15, 2021 and the final closings expected to take place as of June 8, 2021. In LWIA 23, there are six employees at three locations impacted by the closing, Centralia, Marshall, and Mattoon.

Staff attended the WIOA Summit on April 27 – 28, 2021. The two-day summit was designed to provide practical guidance on service integration. Key objectives were collaboration, innovation, and equity through deepening collaboration among workforce development, education, economic development, and other partners. Fostering the development and expansion of innovation in service integration and increasing opportunity for equity and multi-partner service delivery.

DCEO will perform financial/programmatic monitoring for the time-period of March 1, 2020 through March 31, 2021. The review is scheduled to begin on May 3, 2021. The purpose of the monitoring is to assure compliance with the Workforce Innovation and Opportunity Act; the Trade Act and its amendments, if applicable; and to find any errors or weaknesses which could potentially lead to audit findings.

Elaine Nuding and Laurie Jennings attended the IWP – Illinois Workforce Partnership meeting held virtually on April 1, 2021.

Staff attended the virtual IWP Performance Workgroup Taskforce meeting on April 22, 2021.

C.E.F.S. WIOA Program is seeking and recruiting youth ages 16 – 24 that are not currently attending school and are interested in paid work experience or on-the-job training. The work experience and on-the-job training programs are excellent opportunities for youth needing basic job skills training. If you know of any youth who are unemployed, please have them contact one of our C.E.F.S. WIOA offices.

Currently we have 254 customers receiving Career and Training Services through all programs. 156 customers have been exited this program year. Total number served to date is 410.

**Youth Program**

- ◆ Staff are currently taking applications to enroll new customers.

**Adult Program**

- ◆ Staff are currently taking applications to enroll new customers.

**Dislocated Worker Program**

- ◆ Staff are currently taking applications to enroll new customers.

**TAA Program**

- ◆ No changes to report.

Laurie Jennings – Workforce Program Director

Jan-21	Riders	FY20 Riders	+/- Riders	Units	FY20 Units	+/- Units	Midland	Title XX	Lincolnland	Denials
Christian	29	12	17	379	128	251			155	4
Clay	37	23	14	617	189	428		61		6
Effingham	186	64	122	3200	842	2358	219	218		34
Fayette	31	19	12	885	193	692		61		11
Montgomery	60	27	33	414	276	138			313	12
Moultrie	30	11	19	1041	110	931				0
Shelby	39	19	20	1058	309	749		117		6
<b>Totals</b>	<b>412</b>	<b>175</b>	<b>237</b>	<b>7594</b>	<b>2047</b>	<b>5547</b>	<b>219</b>	<b>457</b>	<b>468</b>	<b>73</b>

County	Contract	Units
Clay	CCR/CCI	118
	Buckaroo's Day Care	187
Effingham	Community Support Systems	1989
Fayette	Mid-America Preparatory	644
Moultrie	Proto-Tykes	328
	Sullivan Dance Studio	148
Shelby	Shelby Co. Community Services	23
	Mid America Preparatory	618

## ACTIVITIES

### Nathan Nichols, Mobility Manager Report

- Promotional materials were delivered to all counties.
- Visited/contacted numerous area medical networks/providers to obtain partners for the RTAP Community Rides Grant and additional letters of support.
- Effingham County:  
On April 14<sup>th</sup>, attended the Effingham Chamber Coffee & Connections Business Meeting  
On April 14<sup>th</sup> participated in the Effingham Continuum of Care (CoC) Zoom Meeting
- Christian County:  
On April 20<sup>th</sup> visited Pana Towers to hand out promotional materials and answer questions and attend the Pana Inter-agency meeting.
- Moultrie County:  
On April 27<sup>th</sup> attended the Moultrie County Inter-agency meeting.

- Mobile Advertising Marketing Efforts in Mattoon.
- Attended HSTP Region 10 phone conference.

#### Beth Beck-Marts, Transportation Director Report

April/Early May saw the completion of seven grant applications: Effingham TXX, Shelby TXX, Effingham 5311 & DOAP, Shelby 5311 and DOAP and a one-time grant opportunity through the National Rural Transportation Assistance Program called the Community Rides Grant.

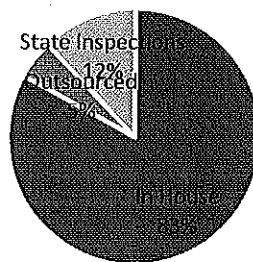
CIPT completed a desk review through AgeLinc (Lincolnland) with zero findings.

We currently have several positions we are trying to fill: Operations Manager, Mechanic, Dispatcher, Drivers for Effingham, Fayette, Montgomery, Christian, Moultrie and Shelby.

#### Tim Buchanan, Maintenance Supervisor Report

- 27 vehicles received services
- 34 in house repairs/maintenance tasks were completed
- 2 outsourced repairs were completed
- 5 vehicles received state inspections

#### Maintenance



■ In House ■ Outsourced ■ State Inspections

#### LEVEL A/B/C PREVENTATIVE MAINTENANCE

VEHICLE	LEVEL A/B/C	DATE OF SERVICE	PREVIOUS LEVEL A/B/C MILEAGE	CURRENT LEVEL A/B/C MILEAGE	MILEAGE DIFFERENCE
14-46	A	4/8/21	0	4514	4514
14-33	C	4/6/21	52810	57591	4781
14-35	A	4/9/21	57173	61694	4521
14-26	C	4/8/21	91597	96114	4517

26-6	A	4/29/21	26000	30500	45000
14-47	A	4/27/21	0	4634	4634
26-4	B	4/26/21	33960	38848	4888
14-30	B	4/26/21	100181	104879	4698
26-3	C	4/26/21	44565	49195	4630
6-19	C	4/12/21	33574	38056	4482
26-5	C	4/16/21	38889	43497	4608

Percentage of vehicles complete within allowance: 100%

Maintenance Facility Repairs/Inspections: Re-Cert all vehicle and maintenance fire extinguishers

#### **Staff Trainings:**

Trainer, Tari Howard, completed:

- In April, CIPT hosted a Rural Transportation Assistance Center training workshop at Lake Shelbyville Visitor's center, arranged by Tari. The training consisted of the FTA three core trainings for public transportation: Passenger Assistance & Customer Service, Emergency Procedures and Defensive Driving. These trainings are required every three years and we had fourteen staff members attend. One of our own, former CIPT employee Bob Bugger, taught the Defensive Driving module.
- New driver training was completed for a new Christian County driver.
- One Effingham driver obtained her CDL w/Passenger Endorsement.
- One annual recertification was completed.

## OUTREACH REPORT

### April 2021

#### GENERAL ASSISTANCE

Year to date number of homeless persons assisted to obtain shelter	57
Number of persons seeking housing assistance	15
Number of homeowners seeking mortgage assistance or foreclosure prevention	0
BEAM applications completed (formerly called Circuit Breaker)	52
SNAP applications completed (formerly called Food Stamps)	8
Information and referral services provided	3107
Other: First Time Homebuyer Training Course	1

#### LOW INCOME CLIENT SERVICES ONLY

Number of people helped access reliable transportation and/or driver's license	3
Number of clients assisted to obtain health care services/applications/coverage	6
Number of clients assisted to obtain and/or maintain safe and affordable housing	14
Completed non LIHEAP energy assistance applications	0
Number of person receiving clothing assistance	1
Number of persons assisted with phone applications	0
Number of households receiving food vouchers	0
Number of persons being assisted through CSBG work training program	3

#### SEASONAL ASSISTANCE

Federal income taxes filed	159
Scholarships - Summer Youth Camp	0

#### VOLUNTEER INFORMATION

Number of New Volunteers	1
Number of Volunteer Hours	118

#### FOOD PANTRY INFORMATION

Food Pantry Boxes Provided	221
Number of Individuals Served	379
Food Pantry Cash Donations Received	\$1,670.00
Pounds of Donated Food Received	4030
Central Illinois Food Bank/Feeding America Pounds Received	19866

#### LITERACY INFORMATION

New Learners	
New Tutors	
Obtained Skills/Competencies for Employment	
GED Test Completed	
Unemployed and found a job	
Other - Reached various goals	3

#### DHS Reports

DHS ETH - Hotel	Paid Applications	0 =	
DHS HP -	Paid Applications	1 =	\$550.00
DHS Food Vouchers Provided		0 =	

#### CUSTOMER SATISFACTION SURVEYS

# Very Satisfied	5
# Satisfied	6
# Dissatisfied	
# Neutral	
# that did not put a rating	