

MONTGOMERY COUNTY BOARD MINUTES

For TUESDAY, January 8th, 2002 -- 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 8th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Member Absent: Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Painter to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, December 11th, 2001. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report ---- report was presented.**
- 2. County Treasurer's Report ---- Ron Jenkins was present for questions.**
- 3. County Clerk and Recorder's Report ---- Sandy Leitheiser was present for questions, and reported upcoming General Primary Election dates.**
- 4. Sheriff's Report ---- Jim Vazzi was present for questions and reported that 3 bids were submitted for the Security System at the Courthouse Complex.**
- 5. Health Department Report---- Mark Dugger was present for questions.**
- 6. T.B. Department Report ---- report was presented.**
- 7. Public Defender's Report---- report was presented.**
- 8. Probation Office Report----Lyn Lanter was present for questions and thanked the Board for their cooperation during 3-D Month. Lanter also stated that the Luminaria Display in December was a success with approximately 65 people attending the Historic Courthouse ceremony.**
- 9. 911 Report ----Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bob Durbin, second by Joe Cordani to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Resolution #01-02:** A Resolution to Appropriate an Amount of \$966.27 for 961 B-CA, Walshville R.D., 50%-50% project: Montgomery County's share = .5 (\$483.14). **Motion by Bonnie Branum, second by Nelson Aumann. All in favor, motion carried. (See Resolution Book 3, pages 85-86).**
2. **Highway Report:** Material Letting dates will be held on Wednesday, January 9th, and January 23rd, 2002 at 9:30 AM at the County Highway Building. Chairman Branum also reported on the bridge repairs underway.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Litchfield Temporary Construction Easement:** Chairman Sielschott reported that the City of Litchfield has asked for a Construction Easement. A temporary easement for parking construction equipment which will be used to modify a drainage ditch. **Motion by Bill Sielschott, second by Dave Jackson** to approve the Temporary Construction Easement. **All in favor, motion carried. (See Resolution Book 3, pages 87-90).**
2. **Resolution# 02-01:** Authorize to execute a deed of conveyance of the County's interest in parcel #06-000-836-00 in the Village of Panama. **Motion by Bill Sielschott, second by Joe Cordani. All in favor, motion carried. (See Resolution Book 3, pages 91-92).**
3. **Resolution# 02-02:** Authorize to execute a deed of conveyance of the County's interest in parcel #11-201-772-04 in the City of Litchfield. **Motion by Bill Sielschott, second by Bonnie Branum. All in favor, motion carried. (See Resolution Book 3, page 93).**
4. **Senior Citizen Center Funding:** Sielschott reported that Montgomery County Senior Citizen Center has asked for permission to put a resolution on the General Primary Election ballot that would allow Montgomery County to levy and collect a tax not to exceed .025% of the equalized assessed valuation for the purpose of providing social services for senior citizens. **Motion by Bill Sielschott, second by Don Petty** for approval of **Resolution #02-03**, which places this public question on the General Primary Election ballot. **All in favor, motion carried. (See Resolution Book 3, page 94).**
5. **Retirement Program – Insurance:** Chairman Sielschott stated that the County is looking into a policy for a Retiree Cash Payment Option Program to reduce county health insurance costs and provide retirement incentives for county employees. Helgen stated a concern for the county's self-insurance plan, which could jeopardize county funds if employee usage increases. Chairman Havera responded that the county is "ahead of the game" with its self-insurance plan, in comparison to a traditional insurance plan. Havera also stated that with proper management this option is more cost-effective to the county, and offers affordable, high quality insurance to the employees. If however, cost escalated to a point that the plan was not cost effective, the County would be able to get out of the self-insurance plan and have the ability to shop around with a higher participation rate.
6. **Coal Rights:** Sielschott reported that Montgomery County currently owns coal rights given back from Chevron and Exxon Corporations that entail about 160,000 acres in over 900 parcels, and stated that since the Clean Air Act Deregulation, two coal companies have expressed interest and are considering Montgomery County coal for future projects. The Finance Committee will keep the Board informed, as more information is known.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Updates:** Chairman Durbin reported that new voter I.D. cards will be issued prior to the fall General Election and Clerk Leitheiser will conduct a media blitz for the General Primary Election this spring to inform voters of re-districting changes. County Clerk Leitheiser will also conduct training sessions prior to the General Primary Election to educate Election Judges about re-districting changes.
2. **Recycling Center Update:** Durbin reported that the walls and heating system for the Hillsboro Recycling Center have been completed. In Irving, the Continuing Recovery Center wants to establish a manned drop off area and help at the Recycling Center in Hillsboro two days a week.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Personnel Manual Reviewed:** Chairman Downs reported that revisions were discussed and the Personnel Manual will be re-typed and reviewed at the next Committee meeting, and should be ready to vote on at next month's Board meeting.
2. **Circuit Clerk Union Negotiations:** Downs reported that the Personnel Committee met on December 20th, 2001 for the purpose of Union Negotiations. **Motion by John Downs, second by Nelson Aumann** to go into Executive Session at 9:05 AM. **All in favor, motion carried.**

Motion by John Downs, second by Bonnie Branum to return to the Full Board Meeting at 9:36 AM. **All in favor, motion carried.**

Motion by John Downs, second by Dave Jackson to approve the Union Contract with employees of the Circuit Clerk's Office. A roll call vote was taken. 19 voted yes, 1 voted no (Nelson Aumann), and 1 member absent (Dennis Jagodzinski). **Motion carried.**

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **New Air Conditioner:** Chairman Painter reported that the Committee accepted the low bid of \$2,904.03 for a new air conditioning unit for the Computer Server room.
2. **Bottled Water:** Painter reported that the Committee discussed the use of bottled water in the County Buildings, and that the Committee decided that the County would no longer purchase or pay for bottled water. Any water purchased after the date of January 15th, 2002 will not be paid for by County funds.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Member Ron Deabenderfer in Chairman Dennis Jagodzinski's absence as follows:

1. **Director Adams Report:** Member Ron Deabenderfer reported that Director Larry Adams is looking into a collections agreement with Creditors Service Bureau of Springfield, Illinois for unpaid ambulance bills.
2. **Ambulance Call Report:** Deabenderfer reported that a summary of monthly operations for December 2001 is as follows: Total ambulance calls: 294; Total amount billed was \$59,477.75; Total amount collected: \$42,841.98.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **County Web Site Update:** Chairman Cordani reported that the County Web Site is very near completion and that Richard Slepicka is working with some remaining offices to add their information. Cordani stated that Slepicka demonstrated the Web Site at the last Full Board meeting and reaffirmed that it will be a good economic development tool for the County.
2. **Committee Project:** Cordani reported that at the next meeting of the Economic Development Committee will look into starting new projects from their priority list, and will report on those projects at the next board meeting.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Bill Sielschott, second by Glenn Painter to approve the committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

1. County Board Chairman Mike Havera reported that he received a letter from the Illinois Historic Preservation Agency to notify the County Board that Route 66 from Litchfield, IL to Mount Olive, IL was entered in the National Register of Historic Places on November 29th, 2001.

UPCOMING MEETINGS/SCHEDULE CHANGES:

There will be a tour of the AmerenCIPS Plant for the Coordinating and Economic Development Committees on January 22nd, 2002 at 11:30 AM.

The Road and Bridge Material Lettings will be held on Wednesday, January 9th, 2002 and Wednesday, January 23rd, 2002 at 9:30 AM at the County Highway Building.

Motion by Bob Durbin, second by John Downs to pay all approved bills. **All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

ADJOURN:

Motion by Roger Myers, second by Keith Horn to adjourn the meeting until the next regular County Board meeting held on Tuesday, February 12th, 2002 at 8:30 AM. **All in favor, motion carried.**

Meeting adjourned at 9:45 AM.

MONTGOMERY COUNTY BOARD MINUTES

For TUESDAY, February 12, 2002 -- 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 12, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, Bonnie Branum, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Member Absent: Joe Cordani.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by John Downs, second by Dale Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Dale White, second by Don Petty to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, January 8th, 2001. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report ---- Mary Webb was present for questions and informed members about Illinois Statute 705 ILCS 105/27.1U3 which provides for a \$36.00 Administrative Fee for Child Support.**
2. **County Treasurer's Report ---- Ron Jenkins was present for questions.**
3. **County Clerk and Recorder's Report ---- Sandy Leitheiser was present for questions and reported that the deadline date for Voter Registration is February 19th, 2002. The Office of the County Clerk will also be open Saturday, February 16th, 2002 from 9:00 AM until 12:00 PM for voter registration services.**
4. **Sheriff's Report ---- Jim Vazzi was present for questions.**
5. **Health Department Report---- Mark Dugger was present for questions.**
6. **T.B. Department Report ---- Kathy Tapley was present for questions.**
7. **Public Defender's Report was given.**
8. **Probation Office Report----Lyn Lanter was present for questions.**
9. **911 Report ----Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Nelson Aumann, second by Bob Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Resolution #02-02:** A Resolution to appropriate an amount of \$6,500.00 for 962 B-Ca, Location A; C.H. #6 (Witt South), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$6,500.00). **Motion by Bonnie Branum, second by Bob Durbin. All in favor, motion carried. (See Resolution Book 3, pages 95-96).**
2. **Resolution #03-02:** A Resolution to appropriate an amount of \$10,000.00 for 962 B-CA, Location B; C.H. #7 (Nokomis-Fillmore Road), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$10,000.00). **Motion by Bob Durbin, second by Bonnie Branum. All in favor, motion carried. (See Resolution Book 3, pages 97-98).**

3. **Resolution #04-02:** A Resolution to appropriate an amount of \$2,500.00 for 963 B-CA, Location A (Sec. 19); Grisham R.D., 50% - 50% Project; Montgomery County's Share = .5 (\$1,250.00). **Motion by Dennis Jagodzinski, second by Dave Jackson. All in favor, motion carried. (See Resolution Book 3, pages 99-100).**
4. **Resolution #05-02:** A Resolution to appropriate an amount of \$2,500.00 for 963 B-CA, Location B (Sec. 7); Grisham R.D., 50%-50% Project; Montgomery County's Share = .5 (\$1,250.00). **Motion by Frank Komor, second by Dale White. All in favor, motion carried. (See Resolution Book 3, pages 101-102).**
5. **Resolution #06-02:** A Resolution to appropriate an amount of \$4,000.00 for 964 B-CA, Location A (Sec. 28); Hillsboro R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,000.00). **Motion by Dennis Jagodzinski, second by Roger Myers. All in favor, motion carried. (See Resolution Book 3, pages 103-104).**
6. **Resolution #07-02:** A Resolution to appropriate an amount of \$3,000.00 for 964 B-CA, Location B (Sec. 28); Hillsboro R.D., 50%-50% Project; Montgomery County's Share = .5 (\$1,500.00). **Motion by Roger Myers, second by Dennis Jagodzinski. All in favor, motion carried. (See Resolution Book 3, pages 105-106).**
7. **Resolution #08-02:** A Resolution to appropriate an amount of \$7,500.00 for 965 B-CA, (Sec. 34); Irving R.D., 50%-50% Project; Montgomery County's Share = .5 (\$3,750.00). **Motion by Bob Durbin, second by Charles Hampton. All in favor, motion carried. (See Resolution Book 3, pages 107-108).**
8. **Resolution #09-02:** A Resolution to appropriate an amount of \$6,000.00 for 966 B-CA, (Sec. 11); Walshville R.D., 50%-50% Project; Montgomery County's Share = .5 (\$3,000.00). **Motion by Frank Komor, second by Keith Horn. All in favor, motion carried. (See Resolution Book 3, pages 109-110).**
9. **Resolution #10-02:** A Resolution to appropriate an amount of \$3,000.00 for 967 B-CA, (Sec. 26); Witt R.D., 50%-50% Project; Montgomery County's Share = .5 (\$1,500.00). **Motion by Bonnie Branum, second by Bob Durbin. All in favor, motion carried. (See Resolution Book 3, pages 111-112).**
10. **Resolution #11-02:** A Resolution to appropriate an amount of \$1,913.44 for 968 B-CA, Location A (Sec. 30), D (Sec. 29); E (Sec. 24), F (Sec. 15), G (Sec. 15), H (Sec. 13), I (Sec. 5) & J (Sec. 3); Audubon R.D., 4% Engineering Only – Montgomery County's Share = 0% - Just Reimbursement for ½ of Engineering. **Motion by Dale White, second by Nelson Aumann. All in favor, motion carried. (See Resolution Book 3, pages 113-114).**
11. **Preliminary Engineering Services Agreement:** A Preliminary Engineering Services Agreement for Honey Bend Railroad Crossing Improvement (North Litchfield and Zanesville Township), T.R.149 & 76-B with Cummins Engineering Corporation was presented. **Motion by Dave Webb, second by Dave Jackson to accept the Engineering Agreement with Cummins Engineering Corporation. All in favor, motion carried. (See Resolution Book 3, pages 115-119).**
12. **Safety Committee Meeting:** Chairman Branum reported that a safety committee meeting will be held on February 19th, 2002 at 2:30 PM in the County Highway Building.
13. **Pipe Culvert Letting:** Chairman Branum reported that a Pipe Culvert Letting will be held on Friday, March 1st, 2002 at 8:00 AM in the County Highway Building.
14. **Chip Spreader:** Chairman Branum reported that the Committee gave approval to purchase a used Chip Spreader at a cost of \$40,600.00.
15. **Bottled Water:** Chairman Branum stated that the Committee will follow the recommendations of the Buildings and Grounds Committee and will not be purchasing bottled water at the County Highway Department.
16. **Highway Department Machinery:** The Committee unanimously passed a motion that County Highway Equipment used for purposes other than County Roads must have prior approval from the Road and Bridge Committee, and that authorized equipment users must also pay a rental fee to the county.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Coal Rights:** Chairman Sielschott reported on Lease Option Agreements that have been received from two coal companies that are interested in exploring coal rights owned by the county. State's Attorney Jim Roberts is reviewing these Lease Option agreements.
2. **Health Insurance:** Sielschott stated that the committee is still working on a retiree insurance incentive package and that it could be ready for review next month.
3. **Four Elected Officials:** Chairman Sielschott affirmed that salaries for the Sheriff, Circuit Clerk, County Clerk, and Treasurer are being reviewed, with salaries due to receive board approval at the May 2002

meeting. Treasurer Ron Jenkins has completed a survey of other counties of similar size, which will be reviewed at the next Finance Committee meeting.

4. **Sale of Property in Litchfield:** The City of Litchfield is interested in purchasing property on Douglas Street in Litchfield that was sold for Delinquent Taxes. If approved, Litchfield will accept the residential property and pay the trustee fees of \$265.00. **Motion by Bill Sielschott, second by Ed Helgen** to approve the sale of property on Douglas St. in Litchfield to the City of Litchfield for \$265.00. **All in favor, motion carried.**
5. **County Mileage:** Chairman Sielschott stated that in keeping with County Board policy to maintain mileage reimbursement rates equivalent to Federal Mileage Rates, as of February 13th, 2002 county mileage reimbursement will increase from .34 cents to .36 cents a mile.
6. **Special Meeting:** The Finance Committee will meet on Wednesday, February 27th, 2002 at 8:00 AM in the County Board Room of the Historic Courthouse in Hillsboro to discuss the Coal Rights issue.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Recycling Update:** Chairman Durbin reported that new permanent recycling drop-off facilities are being considered in Irving, Raymond, Farmersville and Nokomis. The drop-off area in Irving would be placed at the Continuing Recovery Center with assistance from the Center's residents and the Village of Irving.
2. **Lease Agreement:** The Committee is currently reviewing the 20-year lease agreement for the Hillsboro and Litchfield recycling facilities.
3. **Railroad Crossings:** Chairman Durbin stated that the Union Pacific Railroad Crossings are still very dangerous and in need of repair. He plans to work with State's Attorney Roberts to create a petition for county residents to sign and it will be presented to the Union Pacific Railroad.
4. **UCCI:** UCCI Legislation Day is in Springfield at the Renaissance Hotel on April 2nd, 2002. Any board member wanting to attend should sign up in Chris Daniels' office by March 20th, 2002.

PERSONNEL COMMITTEE REPORT: Given by Committee Member Dave Jackson as follows:

1. **Internet Use Policy:** The Committee gave the approval to insert the Internet Use Policy into the Personnel Manual. The Policy was approved by the County Board in October, 2001.
2. **Circuit Clerk's Union Contract:** Dave Jackson reported that the employees of the Circuit Clerk's Union voted and approved the final contract. A final draft has been signed, approved, and filed with the County Clerk's Office.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Postage Machines:** Chairman Glenn Painter reported on the new Postage Meters needed. Due to a recent law, the Postage Machines will need to be filled with postage electronically by phone or via modem and the local Post Office will no longer be allowed to replenish these meters. A survey was issued to all office holders regarding the use of postage machines and three proposals from postage machine vendors were received. This issue is tabled until the next Committee meeting in March to allow more research to be done on the proposals.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for January 2002 is as follows: Total calls: 349; Total amount billed: \$74,356.75; Total amount collected: \$41,858.68.
2. **Director Adams' Report:** Chairman Jagodzinski reported that Network Administrator Bill Purcell is near completion on the new Ambulance Billing Software system. Director Adams has been attending training and meetings with LEPC. The new weather upgraded system for 911 is in place and working very well.
3. **Billing Collections:** Billing Collections for Ambulance Services are tabled until the new software system is in place and working successfully.

4. **April Meeting:** The ESDA/Ambulance meeting on April 2nd, 2002 has been switched to Monday, April 8th, 2002 due to the UCCI Meeting in Springfield on that day.
5. **Security Issues:** Chairman Jagodzinski stated that the security issues in the Courthouse are still being addressed, and a meeting with Wareham's Security Company has been scheduled to gain their professional input.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Member Dave Webb as follows:

1. **Chamber of Commerce:** Webb reported that at the last Committee meeting, representatives from the Chamber of Commerce organizations of Hillsboro and Litchfield made recruitment presentations to the Committee. Webb stated that while the Committee appreciates the offer, the committee felt that the role of the County Board is to support economic development issues without becoming dues-paying members of these organizations.
2. **Wellness Center:** Webb reported that former Litchfield mayor Bill Cornman approached the Committee regarding plans for a Wellness Center in Montgomery County, which could include Illinois First funding. The Committee will speak with State Senator Demuzio and State Representative Hannig about funding for this project.
3. **Resource Conservation and Development Council:** Webb reported that C.J. Liddell and David Rahe addressed the Committee regarding the Resource Conservation and Development Council, a newly implemented organization funded by the U.S.D.A. Participation requires the County Board to designate a Montgomery County representative who would meet with representatives from Macoupin, Jersey, Greene, Scott, and Morgan counties to organize a Steering Committee whose goal would be to provide assistance in facilitating State and Federal funding for Economic Development Projects. County Board Chairman Mike Havera appointed HWE Committee Chairman Bob Durbin to represent Montgomery County on the R.C. & D. Council Steering Committee.
4. **Water Company Easements:** Webb reported that the Committee has given approval to defer the \$15.00 recording fees owed to the county for recording Phase II Easements. As in Phase I, the fees will be paid to the County Clerk's Office from the Economic Development Fund at the time of recording and this fund will be reimbursed when water company grant funding becomes available.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Frank Komor, second by Keith Horn to approve the 7 committee reports. **All in favor, motion carried.**

ANNOUNCEMENTS: Chairman Havera reported that the West Central Planning Committee has waived the 2002 dues in the amount of \$6,146.00. This money has already been budgeted for this year, but will not have to be spent.

SCHEDULE CHANGES: The regular ESDA/Ambulance Committee Meeting for April has been changed from Tuesday, April 2nd, 2002 to Monday, April 8th, 2002 at 2:30 PM. The meeting will still be held at the same location, at the ESDA Office in the Courthouse Complex.

A Special Finance Committee Meeting will be held on Wednesday, February 27th, 2002 at 8:00 AM in the County Board Room. The purpose of the meeting will be to discuss Coal Rights.

APPOINTMENTS: County Board Chairman Mike Havera appointed HWE Committee Chairman Bob Durbin to the Resource Conservation and Development Steering Committee.

CONCERNED CITIZEN: As a concerned citizen, C.F. Marley of Audubon Township congratulated the Board Members on the hard work they have been doing for the County. He also, expressed a concern for the financial hardships the County may endure in the future and stated the necessity for strong, dedicated local government.

PAY BILLS:

Motion by John Downs, second by Bill Sielschott to pay all approved bills. **All in favor, motion carried.**

For an itemized listing of bills paid, refer to the Accounts Payable Book for FY 2002.

ADJOURN: Until the March 12th, 2002 meeting at 8:30 AM.

Motion by Glenn Painter, second by Roger Myers to adjourn the Full County Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:20 AM.

Montgomery County Board Minutes

For TUESDAY, March 12th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 12, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Member Absent: Nelson Aumann.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bob Durbin, second by Dale Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Dave Jackson, second by Keith Horn to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, February 12th, 2002. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report – Mary Webb was present for questions.**
- 2. County Treasurer's Report – Ron Jenkins was present for questions.**
- 3. County Clerk and Recorder's Report – Sandy Leitheiser was present for questions and reported that the County Clerk's Office will be open until 5:00 PM on that day (Tuesday, March 12th, 2002) for write-in candidates to file for the General Primary Election and on Saturday, March 16th, 2002 from 8:00 AM – 12:00 PM for Primary Election absentee voting.**
- 4. Sheriff's Report – Jim Vazzi was present for questions and reported there are currently 30 prisoners in the County Jail.**
- 5. Health Department Report – Mark Dugger was present for questions.**
- 6. T.B. Department Report – was given.**
- 7. Public Defender's Report – was given.**
- 8. Probation Office Report – Lyn Lanter was present for questions.**
- 9. 911 Report – was given.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by John Downs, second by Roger Myers to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

CEFS Resolution and Intergovernmental Agreement: Linda Mitchell – Program Director for CEFS presented Resolution #02-04 to provide Public Transportation in Montgomery County. **Motion by Bill Sielschott, second by Dennis Jagodzinski to approve Resolution #02-04 for Public Transportation. All in favor, motion carried. (See Resolution Book 3, page 120).**

Mitchell then presented an Intergovernmental Agreement to authorize Montgomery County to participate with Shelby, Fayette, Clay, Moultrie and Douglas counties for the provision of public transportation services.

Motion by Keith Horn, second by Charles Hampton to approve the Intergovernmental Agreement. All in favor, motion carried. (See Resolution Book 3, pages 121-122).

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Discussion of Items from Safety Meeting:** Chairman Branum reported that the Committee approved flashing lights on three trucks and the purchase of dual wheels for the older bat wing.
2. **Seasonal Help for Summer:** Branum stated that the Committee would be advertising for a seasonal maintainer position for the summer months. Highway Engineer McNeal will send out a letter to some of the Schools for part time workers to provide traffic counting that is required by law to be done this summer.
3. **Old Equipment:** Chairman Branum reported that some used equipment is being sent to the Agri-Tech auction today, Tuesday, March 12, 2002.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Coal Rights – Lease Agreements:** Chairman Sielschott reported that negotiations are continuing with two coal companies that have submitted lease agreements to explore potential coal sites in Montgomery County. Sielschott stated that issues of the Real Estate Tax liability once any coal is produced need to be resolved before a commitment is made, and commended State's Attorney Roberts for his assistance.
2. **Retiree Insurance Policy:** The Finance Committee recommends that the county establish a policy which would offer an Insurance Cash Payment Option Plan for county retirees on a voluntary basis. This policy has been endorsed by IMRF and would reduce the higher insurance liability the county sometimes incurs with retirees' health conditions. **Motion by Bill Sielschott, second by John Downs** to establish the Insurance Cash Payment Option Plan for county retirees. Chairman Havera endorsed the policy, which would trade a variable cost for a fixed cost, and could reduce county insurance costs. **All in favor, motion carried.**
3. **Open Meetings Act:** Sielschott asked members to review guidelines recently received regarding the Open Meetings Act and explained that the Agenda for County Board Meetings must be sent out to the media and posted no later than 48 hours before the monthly County Board Meeting. Anything not posted on Agenda will have to wait until the next month's Board Meeting for consideration.
4. **Four Elected Officials Salaries:** Discussion took place during the Committee meeting to review salaries for the Sheriff, County Clerk, Treasurer and Circuit Clerk. Because of legal requirements, the board must vote on these salary schedules at the April, 2002 meeting, and Sielschott informed members to anticipate the committee's recommendation at the next meeting.
5. **Public Auction of Surplus Property:** A Public Auction of Surplus County-owned land to be held on March 27th, 2002 at 4:30 PM in the County Board Room.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Update:** Chairman Durbin reported that County Clerk Leitheiser was at their Committee meeting to give an update about the upcoming General Primary Election, and informed the members about the Election Judge School to be held on Friday, March 8th, 2002. Durbin attended the Election equipment Public Test on March 11th, 2002 and affirmed that all equipment is in order to tabulate ballots.
2. **CRC Program:** Bob Durbin stated that residents from the Continuing Recovery Center in Irving have been long time volunteers at the Recycling Center, and for their continued efforts the Committee gave approval to donate \$100.00 to the CRC Program. Framework for the drop-off site at the CRC building is in place, and will be completed in the next two weeks, weather permitting. CRC residents plan to maintain the Irving drop-off site.
3. **Recycling Update:** Coordinator Daniels attended a special committee meeting in Litchfield that discussed curbside recycling for that area. Chairman Durbin reported that out of Region 5's 17 counties, Montgomery County ranks 6th for recycling efforts, and stated that he hopes these numbers will keep improving.

4. **UCCI Meeting:** Durbin announced if anyone was interested in going to the UCCI meeting in Springfield to please let Coordinator Daniels know as soon as possible.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Employee Personnel Manual:** Chairman Downs reported that the committee had made some revisions to the Employee Personnel Manual and reviewed all manual changes with members. Within the review, Downs stated that annual employee evaluations should be implemented by all county offices, and the committee plans to provide an evaluation form to be used by all departments. **Motion by John Downs, second by Dave Jackson** to approve the revised Employee Personnel Manual. **All in favor, motion carried.**

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Maintenance Truck:** Chairman Painter reported that the Maintenance Truck received some recent repairs.
2. **Dishwasher at Jail:** The committee approved the purchase of a new dishwasher at the jail because repairs on the present one are not cost-effective.
3. **Leak on Front Porch –Rubber Roof:** A leak on the front porch of the Historic Courthouse will be evaluated by Young’s Roofing Company.
4. **Vacuum Cleaner:** The 12 year old vacuum cleaner used at the Historic Courthouse was replaced because replacement parts are not cost-effective.
5. **Postage Machines:** The committee initiated a request for two new postage machines with electronic meter heads so that postage can be filled via the telephone. Laws have changed that will not allow meters to be filled at the post office after March 31st, 2002.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for February 2002 is as follows: Total calls: 376; Total amount billed: \$72,202.50; Total amount collected: \$30,769.35.
2. **Director Larry Adams Report:** Chairman Jagodzinski reported that Director Adams has been to meetings and training sessions in the past month and worked with Network Administrator Purcell to install new ambulance billing computers. The computerized weather system equipment is in full operation at the ESDA/Ambulance office, and updates are received every three minutes, which will greatly assist 911 and Emergency personnel.
3. **Medicare:** No problems at this time.
4. **County Flood Plain Policy:** Chairman Jagodzinski reported that there are some issues with two homes that may be in Flood Plain areas.
5. **County Buildings Security:** Additional security for both buildings is still under consideration.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Member Ron Deabenderfer as follows:

1. **Website Update:** County Website representative Richard Slepicka attended the committee meeting and reported that the Sheriff’s page on the website is now complete and the Health Department, the Probation Department and the Highway Department pages are currently under construction. The Tourism page will be updated as events are scheduled, and Slepicka will work with Clerk Leitheiser and Network Administrator Purcell to have Primary Election results available on the County Website as returns come in on Election night.
2. **Bike Trail – Gazebo:** Deabenderfer reported that some local residents would like to erect a gazebo at the Waggoner depot entrance to the Bike Trail. The committee stated that they would like more information about potential insurance liability to the county and maintenance of the gazebo. Member Webb contributed that his understanding from the group was that these issues could be easily resolved, and the committee will discuss this further at next month’s meeting.

3. **Enterprise Zone:** The committee plans to review information that Coordinator Daniels is working on concerning the expansion of the County Enterprise Zone to include the CIPS area in Coffeen.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Bob Durbin, second by Frank Komor to approve the 7 committee reports. **All in favor, motion carried.**

ANNOUNCEMENTS: Chairman Havera congratulated the Montgomery County Water Company on their DCCA Grant Award in the amount of \$400,000.00 for Phase II of the county Rural Water Development Project.

SCHEDULE CHANGES: ESDA/Ambulance Chairman Jagodzinski announced that the monthly meeting of ESDA/Ambulance committee scheduled for April 2nd, 2002 is rescheduled for Monday, April 8th, 2002 due to a UCCI Meeting in Springfield on April 2nd. The meeting's time (2:30 PM) and location (ESDA/Ambulance office) remain unchanged.

APPOINTMENTS: Attorney Gerald Patrick Huber requested the re-appointment of Raymond A. Held as a Trustee of the Raymond Fire Protection District for a three-year term starting the first day of May, 2002.

Motion by Charles Hampton, second by Ed Helgen to appoint Raymond A. Held as a Trustee of the Raymond Fire Protection District. **All in favor, motion carried. (See Resolution Book 3, pages 123-127).**

PAY BILLS:

Motion by John Downs, second by Roger Myers to pay all approved bills. **All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

ADJOURN: Until the April 9th, 2002 meeting at 8:30 AM.

Motion by Glenn Painter, second by Bill Sielschott to adjourn the Full County Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:25 AM.

Montgomery County Board Minutes

For TUESDAY, April 9th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 9th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Branum, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Aumann, second by Jackson to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, March 12th, 2002. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report – was presented.**
2. **County Treasurer's Report – Ron Jenkins was present for questions.**
3. **County Clerk and Recorder's Report – Sandy Leitheiser was present for questions.**
4. **Sheriff's Report – Jim Vazzi was present for questions.**
5. **Health Department Report – Mark Dugger was present for questions and gave an update on the reported salmonella poisoning. All affected individuals are recovering, and the Health Department has located the establishment which was the source of the problem and is assisting and monitoring their compliance to health code standards.**
6. **T.B. Department Report – Kathy Tapley was present for questions.**
7. **Public Defender's Report – was presented.**
8. **Probation Office Report – Lyn Lanter was present for questions.**
9. **911 Report – Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Myers, second by Downs to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Mike Havera as follows:

1. **Vote on Coal Rights Lease Option Agreement:** Havera stated that since December, 2001, the Coordinating Committee, the Finance Committee, State's Attorney Jim Roberts and many other county representatives have been negotiating with two Coal Companies for the Coal Rights owned by Montgomery County. State's Attorney Roberts explained the pros and cons of leasing the coal rights, presented members with a written comparison of both companies and gave a brief history of the county-owned coal rights which are tax-exempt and total to approximately 120,000 acres throughout Montgomery County. Roberts also stated that should the county enter into an option agreement with one of the two coal companies, any surface

damage done by the Coal Company caused by any exploration activity will be the financial responsibility of the coal company, and this responsibility is regulated by the State. With this regulation, proper safeguards are in place for landowners. With Chairman Havera's permission to allow audience participation, general discussion followed between board members and various individuals. Topics questioned and answered related to surface owner's rights, public hearing and permitting requirements, core sampling regulations, and in-depth comparisons between the two interested companies. **Motion by Sielschott, second by Jagodzinski to accept and award the Colt Coal Company Incorporated Option Agreement. Roll Call Vote was taken. Voting in favor were 20 members: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Bill Sielschott, David Webb, Dale White. (See Resolution Book 3, pages 128-133.) Voting against were: none. Member Keith Horn was not present at time of vote. All in favor, motion carried.**

ROAD AND BRIDGE COMMITTEE: Given by Chairman Bonnie Branum as follows:

1. **Resolution #12-02:** County Highway Engineer McNeal presented a Resolution to appropriate an amount of \$8,000.00 for 969 B-CA, (Sec. 25); Nokomis R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,000.00). **Motion by Painter, second by Myers. All in favor, motion carried. (See Resolution Book 3, pages 134-135).**
2. **Seasonal and Summer Help:** Applications were reviewed for Seasonal Maintainer Positions. A special meeting will be held on Wednesday, April 17th, 2002 at 8:00 AM for the purpose of interviewing for the two Summer Maintainer Positions.
3. **Snow Removal and Salting for Other County Offices:** Bonnie Branum stated that the committee decided that the county roads would be the main focus for the Highway Department during snowy and icy weather and other County Offices will need to make other arrangements for snow removal and salting because the Highway equipment is not suited for parking lots.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Audit Report – Whitey Patton:** Whitey Patton of Patton and Associates presented the County Audit Report. **(For Selected Financial Information, see Resolution Book 3, pages 136-139).** Within his report, Auditor Patton stated assessed valuation has continued to increase and compared county revenues and expenses. Patton warned members that there may be financial problems in the future due to a declining economy and increased security and insurance expenses as a result of the 9/11/01 Terrorist Attacks. According to Patton, the board should implement long-range financial planning, encourage the cross-training of county employees, and budget for renovations to the Historic Courthouse. Auditor staff member Amy Hunt then reviewed a new accounting standard with the board which must be implemented by June 15th, 2003 -Government Accounting Standard Board 34 (GASB 34), which will also require additional auditor functions and county funds. **Motion by Sielschott, second by Downs to approve the County Audit as presented by Patton and Associates. All in favor, motion carried.**
2. **Elected Officials Salary:** Recommendation to give a 4% raise to the Sheriff, Circuit Clerk, County Clerk and Treasurer over a 4-year period, totaling a 16% raise for each office effective December 1, 2002. Sheriff's salary will be set at \$51,207 annually and the other three office holders will receive \$44,080 annually. **Motion by Sielschott, second by Painter to approve salary raises for the Sheriff, Circuit Clerk, County Clerk and Treasurer. All in favor, motion carried.**
3. **Map Maintenance:** Sielschott reported that the committee gave approval to change from Sidwell Company to Harris and Associates for a two year contract to provide current mapping maintenance to the Supervisor of Assessments, which will total to about \$20,000 less per year which will be budgeted for this expense.

4. **Budget Hearing Dates:** The Budget Hearing Dates for fiscal year 2003 have been scheduled for Wednesday, July 31st, 2002; Thursday, August 1st, 2002 and Friday, August 2nd, 2002 from 9:00 AM until 12:30 PM.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Update:** Durbin reported that the Elections went well, with a 27% voter turnout. The new voter cards will be issued in August and September before the November, 2002 General Election.
2. **Resolution #02-06 to Adopt 5 Year Waste Plan Update:** Durbin stated that the Illinois EPA has approved the County's Five Year Solid Waste and Recycling Plan Update that was submitted by Christine Daniels last December. **Motion by Durbin, second by Helgen** to adopt Resolution #02-06, the County Five Year Solid Waste and Recycling Act Plan Update. **All in favor, motion carried. (See Resolution Book 3, page 140).**
3. **Recycling Update:** The Irving drop off area at the CRC facility is under construction and will be completed when weather permits. The committee plans to build a recycling drop-off facility on the old Kerr McGee gas station property in Raymond. The City of Coffeen is also looking for an area to construct a drop-off facility and will advise the committee in a month or two. The Litchfield Recycling Committee will tour the Hillsboro facility on Monday, April 8th, 2002 at 4:30 PM.
4. **Pickup Truck:** Durbin reported that customer recycling pick-ups are behind by a couple of weeks due to the need for extensive repairs to the Recycling Centers' 1985 white pickup truck. The center needs to bid and purchase a new or used pickup truck for the Recycling Center. **Motion by Durbin, second by Petty** to approve the purchase a newer pickup for the Recycling Center, not to exceed \$16,000. **All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Retiree/Cobra Rate:** Chairman Downs reported that the committee discussed and approved the beginning date to implement the Retiree/Cobra Rate as of June 1st, 2002.
2. **Distribution of Refunded Expenses of Health Insurance:** The committee gave approval to distribute the \$90,000 refund from Innovative Insurance Group to each county department using the same percentage in which they currently contribute to the Insurance Fund, and that the next \$90,000 refund will go back to the General Fund.
3. **Draft for Retiree Sign-Off Document:** Illinois Counties Risk Management Insurance company has provided the county the contract for retirees to sign agreeing to the Retiree Cash Payment Option, and State's Attorney Roberts has also reviewed and approved it, so the document is now in official use.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Maintenance Truck:** The needed repairs to the Maintenance truck have been completed by Taylor Tire and Auto from Litchfield.
2. **Strainer for Manhole:** Jim Lohman of Lohman Plumbing and Heating was present to inform members that the basket needed for the manhole at Jail is not deep enough for our sewer system and asked that additional repairs be done.
3. **Hot Water Tank at Jail:** Painter stated that the committee approved the purchase of a domestic hot water heater for the Jail in the amount of \$3,274.00.
4. **Postage Machines:** Chairman Painter reported that the committee reviewed lease option agreements from 3 companies for leasing new postage machines for the Historic and New Courthouses. The equipment from two of the vendors was very comparable as were the monthly lease amounts. The committee approved the low bid from United Office Systems to lease two postage machines for the Historic and New Courthouses. **Motion by Painter, second by Downs** to lease two postage machines for a total of \$19,199.00 for 5 years, which includes new meters and new meter heads. **All in favor, motion carried.**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for March 2002 is as follows: Total calls: 351; Total amount billed: \$65,648.50; Total amount collected: \$41,201.38.
2. **Director Larry Adams Report:** Jagodzinski reported that Director Adams needed to be absent so no report was given.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Website Update:** Cordani reported that the Probation and the Highway Departments websites are under construction and the website was running without problem.
2. **Enterprise Zone Expansion:** At the last city council meeting in Coffeen, the City of Coffeen agreed to become a part of the Enterprise Zone, which would allow for possible expansion to include the CIPS Power Plant. The entire expansion would add 1.1 miles to the county's already existing 11.5 miles of Enterprise Zone. **Motion by Cordani, second by Durbin** to proceed with the application process to expand the Enterprise Zone to include the City of Coffeen and the CIPS Power Plant. **All in favor, motion carried.**
3. **Amendment to Subdivision Ordinance:** Bill Bailey and Mike White addressed the committee with information about Deer Creek Campground and requested a variance to the current County Subdivision Ordinance. Further information is needed and will be researched by State's Attorney Roberts, and the potential amendment to the ordinance will be discussed further at the next committee meeting.
4. **Gazebo at Waggoner Depot:** Cordani stated that the committee gave approval for local residents to erect a gazebo at the Waggoner Depot.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Ogden, second by Jackson to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

Havera instructed Clerk Leitheiser to read Resolution #02-07, which proposes support to an amendment to the Constitution of the United States restoring religious freedom. **Motion by Downs, second by Painter** to adopt Resolution #02-07, A Resolution to Adopt An Amendment To The Constitution Of The United States Restoring Religious Freedom. **19 Members Aye, 1 Member Nay (Joe Cordani), Motion Carried.**

(See Resolution Book 3, page 141).

SCHEDULE CHANGES: Chairman Havera announced a special Road and Bridge meeting will be held on April 17th, 2002 at 8:00 AM at the County Highway Department for the purpose of Interviewing for two Summer Maintainer positions.

APPOINTMENTS: Chairman Havera read a request to re-appoint Peter Donahoe and Ray Peterson to the Workforce Investment Board for a three-year term ending April 14th, 2005. **Motion by Sielschott, second by Myers** to approve the re-appointments of Peter Donahoe and Ray Peterson to the Workforce Investment Board. **All in favor, motion carried.**

Chairman Havera read a request from Stephen Voyles for the re-appointment of Glen L. Greenwood to the Coffeen Fire Protection District for a three year term beginning May 1st, 2002 and ending April 30th, 2005. **Motion by Branum, second by Jagodzinski** to re-appoint Glen L. Greenwood to the Coffeen Fire Protection District. **All in favor, motion carried.**

PAY BILLS:

Motion by Aumann, second by Hampton to pay all approved bills. **All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

ADJOURN: Until the May 14th, 2002 meeting at 8:30 AM.

Motion by Myers, second by Downs to adjourn the Full County Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 10:08 AM.

Montgomery County Board Minutes

For TUESDAY, May 14th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 14th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Members Absent: Jamee Dunn and Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by John Downs, second by Bill Sielschott to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Roger Myers, second by Glenn Painter to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, April 9th, 2002. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report – Mary Webb was present for questions.**
2. **County Treasurer's Report – Ron Jenkins was present for questions.**
3. **County Clerk and Recorder's Report – Sandy Leitheiser was present for questions.**
4. **Sheriff's Report – Jim Vazzi was present for questions.**
5. **Health Department Report –report was given.**
6. **T.B. Department Report – Kathy Tapley was present for questions.**
7. **Public Defender's Report – report was given.**
8. **Probation Office Report - report was given.**

APPROVAL OF 8 ITEMS ON THE CONSENT AGENDA:

Motion by Joe Cordani, second by Dale Ogden to approve the 8 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE: Given by Chairman Bonnie Branum as follows:

1. **Resolution #13-02:** A Resolution to appropriate an amount of approximately \$5,655.00 for a Joint Resolution Project between Christian and Montgomery County to construct improvements to a bridge and approaches on TR 2A located on the County line between the Counties. **Motion by Dale White, second by Bonnie Branum. All in favor, motion carried. (See Resolution Book 3, page 142).**
2. **Surveying Classes:** Chairman Branum stated that training classes for Surveying are open to anyone who wishes to attend, however two workers with the most seniority were allowed to participate in the first training sessions and more staff will participate the next time the class is offered.
3. **Seasonal Maintainer:** Bill Ellinger was hired for Seasonal Maintainer on May 15, 2002 and Eric Webb was also hired to start on May 22nd, 2002. Three individuals were also hired as summer help - Megan Tuggle, Ty Goad, and Jason Arndt, and they will be starting soon.
4. **Air Conditioning Unit:** The committee is considering installing one large air conditioning unit to replace the other two smaller units, and potential vendors have been contacted for cost estimates.
5. **Engineer's Hours:** County Highway Engineer Amy McNeal stated to the committee that her hours of work are from 8:30 AM to 4:00 PM.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Resolution #02-08: Ordinance Authorizing Lease of Real Estate by Montgomery County – (Coal Rights):** Chairman Bill Sielschott reported that an Ordinance authorizing the lease of Real Estate (Coal Rights) by Montgomery County is needed should a Coal Company decide to go forward with the Contract to mine Montgomery County coal. **Motion by Bill Sielschott, second by Glenn Painter to approve Ordinance authorizing lease of Real Estate by Montgomery County. Roll Call Vote: all 19 members present yes, 0 no, 2 absent. Motion carried. (See Resolution Book 3, page 143).**
2. **Project Life Check:** A check in the amount of \$2,000.00 was issued to the Senior Citizens Transportation fund, however this check was given back to Project Life. The committee made a motion to re-issue the check to CEFS per their request.
3. **Probation Office Position:** At the committee meeting, Lyn Lanter reported that the Probation Office is waiting to hear how the State budget cuts will affect the Probation Office and that a state hiring freeze will go into effect on July 1st, 2002. One current Probation Officer opening will hopefully be filled prior to the freeze.
4. **Audit – 2003:** The committee reviewed and approved a two-year contract with Patton and Company to complete the FY 2002 and FY 2003 County Audit for \$25,500.00 to \$28,000.00. This year's actual payment to Patton and Company for the FY 2001 Audit was \$23,500.00. **Motion by Bill Sielschott, second by Nelson Aumann to accept Patton and Company's contract for FY 2002 and FY 2003. All in favor, motion carried.**
5. **GIS System/Recording Fees:** The committee is gathering information relating to the GIS System, and will report any findings to the board at a future meeting.
6. **Night Depository for Courthouse:** Mary Webb reported at the committee meeting the need to implement a Night Depository at the New Courthouse. Adding the Night Depository to the Courthouse will enable payment transactions at anytime day or night for customers who cannot access the Courthouse during regular hours. The cost of the depository will be split between the County and the Public Building Commission, at \$1,195.00 each, a total of \$2,390.00.
7. **Vouchers:** The Committee approved a list of Vendors regularly requiring payment prior to the Committee meetings. **(See Resolution Book 3, p. 144).**
8. **Resolution #02-09:** To convey deed on Parcel ID. # 05-000-942-00 in Fillmore. **Motion by Bill Sielschott, second by Bonnie Branum. All in favor, motion carried. (See Resolution Book 3, pages 145-146).**
9. **Resolution #02-10:** To convey deed on Parcel ID. # 05-000-963-00 in the Village of Chapman. **Motion by Bill Sielschott, second by Dave Jackson. All in favor, motion carried. (See Resolution Book 3, page 147).**
10. **Resolution #02-11:** To convey deed on Parcel ID. # 07-000-254-00 in the Village of Harvel. **Motion by Bill Sielschott, second by Charles Hampton. All in favor, motion carried. (See Resolution Book 3, page 148).**
11. **Resolution #02-12:** To convey deed on Parcel ID. # 08-104-143-00 in Taylor Springs. **Motion by Bill Sielschott, second by Don Petty. All in favor, motion carried. (See Resolution Book 3, page 149).**
12. **Resolution #02-13:** To convey deed on Parcel ID. # 10-002-047-00 in the City of Nokomis. **Motion by Bill Sielschott, second by Nelson Aumann. All in favor, motion carried. (See Resolution Book 3, page 150).**
13. **Resolution #02-14:** To convey deed on Parcel ID. # 16-001-599-00 in the City of Litchfield. **Motion by Bill Sielschott, second by Ed Helgen. All in favor, motion carried. (See Resolution Book 3, page 151).**
14. **Resolution #02-15:** To convey deed on Parcel ID. # 10-001-082-00 in the City of Nokomis. **Motion by Bill Sielschott, second by Don Petty. All in favor, motion carried. (See Resolution Book 3, page 152).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Precinct Consolidation:** State's Attorney Jim Roberts is researching the feasibility of combining two polling places and/or consolidating precincts, and will have information needed by the June Committee and Board Meetings.
2. **Recycling Program Update:** The painting and roof repair at the Irving Recycling Center drop-off facility will be completed soon. The Village of Raymond has given approval for a Recycling Center drop-off facility there to be located at the old Kerr McGee Gas station on Route 48 in Raymond. The Recycling Center baler has had electrical problems due to power surges, and is getting needed repair. The HWE Committee reviewed recycling production, and revenue and expense reports for the last 6 months, and Durbin reported the county center has produced just over 1 million pounds so far this year with the revenue being about \$24,000.00.
3. **Eagle Zinc & US EPA – Proposal:** A proposal was given in a public hearing at the Hillsboro High School last Thursday night. The decision was made to test soil samples of the site and findings will be reported at a later date.
4. **Election Judges Commission:** County Clerk Sandy Leitheiser read the list of Election Judges seeking Commission for both the Democratic and Republican parties, as submitted by Democratic Chairman Steven K. White and Republican Chairman Bill Draper. **Motion by Glenn Painter, second by Roger Myers to approve list of Election Judges. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Retiree Cash Payment Option Release:** The Committee reviewed the Cash Payment Option Release Document, which is now in effect for county retiree use. To date, one retiree has opted to take this form of Cash Payment.
2. **Contract Negotiations:** At the committee meeting, general discussion took place regarding the upcoming Union negotiations with the Jailers.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Air Conditioning Unit at Jail:** Glenn Painter reported that there was a freon leak in the air conditioning coil and a new coil has been ordered at the price of \$1,100.00. The new hot water tank has also been delivered to the Jail.
2. **Postage Machines:** The new Postage Machines were delivered Friday, May 10th, 2002 and county employees received machine operation training. Remaining postage from the previous meters will be refunded by the Post Office.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Committee Member Frank Komor as follows:

1. **Ambulance Call Report:** A summary of monthly operations for April 2002 is as follows: Total calls: 346; Total amount billed: \$68,353.80; Total amount collected: \$42,737.37.
2. **Director Larry Adams' Report:** Director Adams attended classes on advanced Doppler radar operations in March, 2002. The U – Joints on the ESDA automobile were replaced and the car is now in good running condition.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Enterprise Zone Update:** Steve Gartner addressed the Committee to request expanding the Enterprise Zone in Litchfield to include a five acre parcel located along Old Route 66 in Litchfield. The committee also approved expanding the Enterprise Zone 1.1 square miles to incorporate the City of Coffeen and Power Plant. A public hearing on proceeding with the Enterprise Zone expansion will be held, with County Board Chairman Mike Havera convening the hearing.

2. **Website Update:** Chairman Cordani reported that some county offices still need to get their office information to Richard Slepicka so that he can complete the website.
3. **Bike Trail Update:** A motion was made by the committee to employ someone to mow the bike trail, and member Dave Webb will help fill this position. Open dumping at the Bike Trail site has been reported to the committee and is under investigation.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Dave Jackson, second by Bob Durbin to approve the 7 committee reports. **All in favor, motion carried.**

APPOINTMENTS:

1. Chairman Havera requested board approval to appoint Nelson Aumann to the Work Force Investment Board in Carlinville effective immediately. **Motion by Glenn Painter, second by Joe Cordani to appoint Nelson Aumann to the Work Force Investment Board. All in favor, motion carried.**
2. Chairman Havera requested board approval to appoint William Harpole and Gerald Huber to the Board of Review for the term beginning in 2002 and ending in 2003. **Motion by Joe Cordani, second by John Downs to appoint William Harpole and Gerald Huber to the Board of Review. All in favor, motion carried.**

CHAIRMAN'S REPORT:

Chairman Havera invited County Board members and those in attendance to the Kemmerer Village Dedication Ceremony at 1:00 PM on Saturday, May 18th, 2002 in Assumption, Illinois. The ceremony will include tours of the facility.

PAY BILLS:

Motion by Nelson Aumann, second by Bob Durbin to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

ADJOURN: Until the June 11th, 2002 meeting at 8:30 AM.

Motion by Glenn Painter, second by Roger Myers to adjourn the Full County Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:30 AM.

Montgomery County Board Minutes

For TUESDAY, June 11th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 11th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Painter, second by Myers to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Aumann to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, May 14th, 2002. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report – report was given.**
- 2. County Treasurer's Report – Ron Jenkins was present for questions.**
- 3. County Clerk and Recorder's Report – Sandy Leitheiser was present for questions.**
- 4. Sheriff's Report – Jim Vazzi was present for questions and stated that the Sheriff's Department has received a Drug Task Force Grant and will be using the funds to let bids for a new truck.**
- 5. Health Department Report – Mark Dugger was present for questions.**
- 6. T.B. Department Report – report was given**
- 7. Public Defender's Report – report was given.**
- 8. Probation Office Report - report was given.**
- 9. 911 Report – Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Downs, second by Painter to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE: Given by Chairman Bonnie Branum as follows:

- 1. Local Agency Agreement: County Highway Engineer Amy McNeal reported on a Local Agency Agreement for Federal Participation for Section 01-00118-00-RS Fillmore Resurfacing Project at Burg Road from 185 County Highway 7 to County Highway 8. **Motion by Bonnie Branum, second by Bob Durbin to approve the Local Agency Agreement for Federal Participation for Section 01-00118-00-RS Fillmore Resurfacing Project. All in favor, motion carried. (See Resolution Book 3, page 153).****
- 2. Resolution #14-02: A Resolution for 80,000 lb. Truck Access to improve Burg Road C.H. #7, Section 01-00118-00-RS (FAS 723) (Length 5.582 Miles). FAS 723 from Illinois 185 to C.H. #8 in Fillmore. **Motion by Frank Komor, second by Charles Hampton. All in favor, motion carried. (See Resolution Book 3, page 160).****
- 3. Bid for Air Conditioning: Chairman Branum reported that the Highway Department received one bid for the installation of two new air conditioning units at the Highway Department. The only bid came from Hiller Sheet Metal for two – 2½ ton units, installed, for a bid of \$4,010.76, which was approved at the committee meeting.**
- 4. Letting Date: The Bridge Letting date for Audubon Township Bridge Section will be Wednesday, July 10th, 2002 at 9:30 AM at the County Highway Department. Chairman Branum also stated that the committee has changed its regular meeting date and will meet Friday, June 28th, 2002 at 8:00 AM instead of Wednesday, July 3rd, 2002.**

5. **Announced Retirement:** Chairman Branum reported that Don Hamby has announced his retirement from the County Highway Department and there will a retirement party on Friday, June 28th, 2002 at the Highway Department from 2:00 PM to 3:30 PM in recognition of his service to the County Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Appellate Prosecutors Fee:** Chairman Sielschott confirmed this approved fee in the county budget that provides services to the State's Attorney office. (**See Resolution Book 3, page 161**).
2. **Special Legal Fee on Public Defender:** State's Attorney Roberts stated that because Public Defender Dave Grigsby has been disqualified for an upcoming murder trial, Public Defender Kit Hantla will act as Defense Attorney, and he may need an assistant. Roberts reported that the assistant will cost \$75.00 an hour for approximately 400 hours and all costs will be kept as reasonable as possible. Judge Coady and Roberts will keep the committee informed.
3. **Methane Gas Presentation:** Chairman Sielschott stated that B.P.I. Inc. is interested in extracting Methane Gas from the coal reserves in Montgomery County and is currently talking with Colt Coal Company on this matter. There have been a few other companies inquiring also, and the committee will keep the board informed as information becomes available.
4. **Announcements:** Sielschott reported that budget sheets for FY 2003 have gone out to the office holders, and budget hearings are scheduled for July 31st, August 1st and August 2nd, 2002.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Precinct Consolidation:** Chairman Bob Durbin referred to State's Attorney Jim Roberts who explained the research he was doing regarding Precinct Consolidation. After consulting with the Head Legal Counsel at the Illinois State Board of Elections, he advised the board that Precincts could be consolidated as part of an amendment to last year's redistricting ordinance, but if no action was taken now, consolidation would have to wait until 2011, when redistricting occurs again. If a precinct is consolidated, the estimated savings to taxpayers per precinct would be \$800.00 per election. He recommended that this meeting be recessed and not adjourned so that a final decision could be made at the July meeting if Precinct Consolidation was finalized. Chairman Havera agreed to recess today's meeting.
2. **Recycling Update:** Chairman Durbin stated that the committee discussed the present and future county drop off areas throughout the county and hope to expand throughout the county wherever possible.
3. **Booth at Montgomery County Fair:** Durbin reported that the Recycling Center and Solid Waste Management Programs will have an informational booth at the Montgomery County Fair this year in an effort to educate the public about recycling. A small replica of the landfill will also be on display to show the layers of the landfill.
4. **County Board – Award:** Durbin reported that the County Board was selected to receive a 2002 award for "Outstanding Government Leadership", by the Illinois Recycling Association and Chairman Mike Havera read the letter from IL. E.P.A. manager David Walters. This award will be presented at a banquet held by the Illinois Recycling Association on Monday, July 15th, 2002 at 5:30 PM at the Hyatt Regency in St. Louis. County Board Chairman Mike Havera made a request to Bob Durbin to attend the Awards Banquet and accept this prestigious award on behalf of Montgomery County.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Union Negotiations:** Chairman Downs reported that as of November 2003, the contracts for the Highway Employees and Jailers/Dispatchers will be due and the Personnel committee will contact Union Representatives to start the negotiation process soon.
2. **Cash Option Payment:** Chairman Downs reported that several county retirees are inquiring about the Cash Option Payment procedure.

BUILDING AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Buildings & Grounds Update:** Chairman Painter reported that the Maple Tree on the southeast corner of the Historic Courthouse has a tree disease. Lloyd Meyer called Forrester John Churan to assess the tree's condition and he will report his findings to the committee.

2. **Coil for Air Conditioning Unit:** Chairman Painter reported that the coil for the air conditioning unit at the Jail has arrived and was installed.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for May 2002 is as follows: Total calls: 374; Total amount billed: \$76,073.25; Total amount collected: \$58,979.60.
2. **Director Adams Report:** Chairman Jagodzinski reported that the new computer software upgrade has been installed on two Ambulance Department computers.
3. **Medicare:** About 120 letters were sent out to locate Medicare payments that were sent to clients in error.
4. **New Dopplar Radar System:** Jagodzinski reported that the new Dopplar Radar system was recently put to test with local storms and it is working well.
5. **Ambulance Service:** Jagodzinski addressed a constituent concern regarding why Taylorville Ambulance Service was used to transport cardiac patients, and explained that this temporary procedure has been implemented while Hillsboro and Litchfield Ambulance staffs are upgrading to Paramedic status.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Enterprise Zone:** Chairman Cordani stated that members of the Litchfield Economic Development Committee addressed the County Economic Development Committee regarding a possible expansion of the Enterprise Zone in the Litchfield Area. The Committee recommended that Chairman Mike Havera meet with the mayors of each town with designated Enterprise Zone areas to discuss the remaining Enterprise Zone territory, which is approximately 2.2 miles.
2. **Livingston Pipe & Tube:** Cordani reported that the County Board passed an ordinance to abate taxes for the Livingston Pipe and Tube property in November 2000 and the property tax ID numbers used were for the Old Hillsboro Glass Factory, which were the only ones available at the time. Livingston Pipe and Tube then only purchased a portion of the property, which was issued a new property tax ID number when the parcels were split. The committee approved correcting the Property ID #04-001-216-00 on the original abatement ordinance to Property ID # 04-001-216-05. **Motion by Cordani, second by Durbin** to correct the Property ID #04-001-216-00 on the original ordinance to Property ID #04-001-216-05. **All in favor, motion carried.**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Downs, second by Sielschott to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Havera as follows:

Prevailing Wage: County Clerk & Recorder Leitheiser read the annual Prevailing Wage Ordinance #02-16. **Motion by Jagodzinski, second by Aumann** to pass Prevailing Wage Ordinance #02-16. **All in favor, motion carried. (See Resolution Book 3, page 163).**

SCHEDULE CHANGES:

The Audubon Township Bridge letting will be held on Wednesday, July 10th, 2002 at the County Highway Building at 9:30 AM.

The next Road and Bridge Committee Meeting will be held Friday, June 28th, 2002 at 8:00 AM in the County Highway Building instead of July 3rd, 2002.

APPOINTMENTS:

Motion by Sielschott, second by Jackson to approve the re-appointment of Dorothy Austin as Commissioner for the Montgomery County Housing Authority Board. **All in favor, motion carried.**

Motion by Painter, second by Jackson to re-appoint Greg Beiermann to the Litchfield Airport Authority Board for a three-year term. **All in favor, motion carried.**

Motion by Branum, second by Myers to appoint Marsha Blackman to the Workforce Investment Board effective immediately. **All in favor, motion carried.**

PAY BILLS: **Motion by Durbin, second by Painter** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

RECESS Until the July 9th, 2002 Meeting at 8:30 AM:

Motion by Myers, second by Painter to Recess the June County Board Meeting. **All in favor, motion carried.**

Meeting recessed at 9:10 AM

Montgomery County Board Minutes

For TUESDAY, July 9th, 2002 – 8:30 AM

The following are minutes of a regular recessed meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 9th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was continued from the June 11th, 2002 Full Board Meeting which was recessed at 9:10 AM and called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Downs, second by Branum to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Painter to approve the Minutes of the previous recessed County Board Meeting held on Tuesday, June 11th, 2002. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report – was given.**
2. **County Treasurer's Report – was given.**
3. **County Clerk and Recorder's Report – Sandy Leitheiser was present for questions.**
4. **Sheriff's Report – Jim Vazzi was present for questions.**
5. **Health Department Report – was given.**
6. **T.B. Department Report – was given.**
7. **Public Defender's Report – was given.**
8. **Probation Office Report – Newly appointed Chief Probation Officer Bane Ulrici was introduced to members, and she also introduced two new Juvenile Officers within that department- Shane Beck of Litchfield and Sara Sloman of Girard, who is relocating to Montgomery County soon.**
9. **911 Report – was given.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Aumann, second by Petty to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Resolution #15-02:** A Resolution to Appropriate an Amount of \$7,500.00 for 971 B-CA, Grisham R.D., 50%-50% Project; Montgomery County's Share = .5 (\$3,750.00). **Motion by Cordani, second by Hampton. All in favor, motion carried. (See Resolution Book 3, page 171).**
2. **Road Foreman Position:** Branum reported that Road Foreman Don Hamby who retired June 28th has agreed to work up to 600 hours to train Kenny Pezold, his replacement, and to help with road oil and chip work.
3. **State Equipment:** Branum stated that the Highway Department is looking for a Crew Cab Truck prior to a state deadline; bids will be discussed at the Bridge Letting meeting on July 10th, 2002 at 9:30 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Proposed Change in Assessment Districts:** Sielschott stated that according to the 2002 Census, some Multi-Township Assessment Districts need to be changed. Chief Assessing Officer Julia Kiefer informed committee members that townships should vote unanimously on these changes and if they can't agree the County Board would then make the decision to establish the M.T.A. Districts. Kiefer assured the committee that she will be available for township meetings if she is needed to explain these changes.
2. **Sheriff's Truck Purchase:** Sielschott reported that the Sheriff's Department received two bids on the new truck they are purchasing. The committee recommends accepting the bid of \$22,695.00 from Litchfield Chrysler for the new truck. 75% of funds paying for the truck come from a grant, and the remaining 25% will come from the Drug Task Force Fund.
3. **Sheriff Squad Car Reimbursement:** One of the Sheriff's Department squad cars received some damage in a minor accident. The cost of the damage was \$2,500 and the deductible on the County insurance is \$1,000. The committee recommended that to keep expenses categorized for budget purposes, the county funds required for the deductible amount come from the Sheriff's budget.
4. **Probation Office – Copy Machine:** Sielschott stated that the Probation Office is in need of a new copy machine. **Motion by Sielschott, second by Branum** to purchase a new copy machine for the Probation Office with the request that the funds come from the Probation fees. **All in favor, motion carried.**
5. **General Fund Revenues Update:** Sielschott reported that the committee reviewed general fund revenue projections, and is finding that the State's budgetary concerns are filtering down to Montgomery County. Revenues from sales tax and income tax will be down in the coming fiscal year, while expenses will continue to increase. The committee predicts approximately \$150,000 or more decrease in revenue. Sielschott also reported that several Regional Office of Education funds have also been stopped as of July 1st, 2002 due to State Budget Cuts.
6. **Delinquent Tax Issue – Tax #03-000-465-038:** Sielschott reported that during the 1999 Delinquent Tax Sale a parcel of property was sold in error to Tax Buyer V. I. Inc. In a letter to the committee dated July 1, 2002, State's Attorney Jim Roberts recommended that the county should 1) refund \$132.30 to V.I. Inc for the 1998-1999 taxes; 2) Pay \$150.00 Trustee Fee to County Trustee Dennis Ballinger for the 1999-2000 taxes; 3) Make the proper changes in parcels to remove the tract of land in question and place the parcel appropriately as soon as possible to clear the title; and 4) Assign Supervisor of Assessments Julie Kiefer to investigate the other two map parcels and confirm their proper location. **(See Resolution Book 3, page 173).**
7. **Trustee Dennis Ballinger:** The committee discussed problems regarding selling parcels of land on which new owners place a mobile home. Legal concerns arise when putting a mobile home on the Real Estate Tax Rolls. The Supervisor of Assessments, County Clerk and Treasurer will meet with the Committee to address this issue. The committee also approved Resolutions allowing County Trustee Dennis Ballinger to convey deeds on the following three parcels:
Motion by Sielschott, second by Cordani to approve **Resolution # 02-17** conveying deed on Parcel ID # 05-000-957-00 in the Original Town of Chapman, IL. **All in favor, motion carried. (See Resolution Book 3, page 174).**
Motion by Sielschott, second by Aumann to approve **Resolution #02-18** conveying deed on Parcel ID # 06-000-764-00 in the Village of Panama, IL. **All in favor, motion carried. (See Resolution Book 3, page 175).**
Motion by Sielschott, second by Jackson to approve **Resolution #02-19** conveying deed on Parcel ID # 05-000-524-00 in the Southwest Quarter of Section 28, Township 8 North, Range 2 West in Montgomery County. **All in favor, motion carried. (See Resolution Book 3, page 176).**
8. **Prepaid Vendor List:** Chairman Sielschott stated that the committee approved of the addition of two more vendors to the Prepaid Vendor's List to allow County Clerk and Treasurer to pay such bills before a monthly finance charge is added. **(See Resolution Book 3, page 178).**

9. **GIS Update:** Chairman Bill Sielschott gave a breakdown of the Expenses, Costs and Revenues on the GIS proposal. (See Resolution Book 3, page 179). Sielschott explained to the board that the county must use \$100,000 from Host Fees to implement the GIS system, which is appropriate since these funds are designated for Economic Development and Waste Management purposes and a GIS system would greatly enhance both of these county services. Sielschott also informed the board about the potential revenues that could be generated by increasing Recording fees and reviewed a tentative timeline plan the board should anticipate as further research about GIS is gathered.

10. **Senior Citizen Referendum- Resolution #02-20:** A Resolution was presented by Member Don Petty, County Board Senior Citizens Board liaison to members on behalf of Montgomery County Senior Citizens for board approval to allow the following public question be placed on the November 5th, 2002 General Election Ballot: "Shall Montgomery County levy and collect annually a tax not to exceed .025% of the value, as equalized and assessed by the Department of Revenue, on all taxable property in the county, for the purpose of providing social services for senior citizens?" **Motion by Petty, second by Aumann** to place the Senior Citizens Referendum on the November 2002 General Election Ballot. **Roll call vote was required for passage, with the following results:**

18 members voting yes were: Nelson Aumann, Bonnie Branum, Joe Cordani, Ron Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Mike Havera, Keith Horn, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Bill Sielschott, David Webb, Dale White.

3 members voting no were: Charles Hampton, Ed Helgen, Dave Jackson. **Motion Carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Precinct Consolidation Resolution/Amendment to Redistricting Ordinance- Resolution #02-21:**

Durbin deferred to State's Attorney Jim Roberts to review the research and information that he and the committee had done to finalize redistricting by consolidating precincts. Roberts explained that such consolidations could only be made every 10 years after the Census results are made official and both Democratic and Republican party Chairmen had been consulted for their input. The following Precincts and polling places were accepted for consolidation by all based on the lower number of registered voters: Audubon #1 and #2 Precincts consolidated to Audubon Precinct with the Polling Place designated at Audubon Township Hall; Bois D'Arc #1 and #2 Precincts consolidated to Bois D'arc Precinct with the Polling Place designated at the Farmersville Village Hall; and Irving #1 and #2 Precincts consolidated to Irving Precinct, with the Polling Place designated at the Irving Century House. Roberts stated that polling place locations were assigned based on their central location within each township and handicap accessibility compliance and that there were other possible Precinct consolidations considered, but for the most part, the legal registered voter capacity of 800 voters per precinct would have been exceeded with consolidation, and he recommended against it. **Motion by Durbin, second by White** to accept the Precinct Consolidation **Resolution #02-21**. Discussion about polling place location within the Audubon precinct followed, and Roberts clarified that should a more suitable location be found a polling place can be changed by the board at any time. Member Don Petty called for a **Roll call vote; with the following results:**

19 members voting yes were: Bonnie Branum, Joe Cordani, Ron Deabenderfer, John Downs, Jamee Dunn, Bob Durbin, Charles Hampton, Mike Havera, Ed Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Bill Sielschott, David Webb, Dale White.

2 members voting no were: Don Petty, Nelson Aumann. **Motion carried.**

2. **Animal Control:** Durbin reported that the garage door to the incinerator was damaged, and the committee gave approval for the purchase and installation of a new garage door at a cost of approximately \$220.00.

3. **Recycling Update:** The Irving Recycling Drop off Center is now complete, and Irving Mayor Harold Jurgena was the first to recycle at the new facility.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Circuit Clerk Office:** Downs reported about a grievance at the Circuit Clerk's Office where Union Representative Dan Sweet was contacted. The committee sent a letter to the Union regarding the committee's decision on the matter.
2. **Health Insurance Update:** Four retirees have opted to take the Insurance Buyout to date.
3. **Union Negotiation Meeting:** The Dispatchers and Jailers Union Negotiations with the Personnel Committee will take place on July 24th, 2002 on their upcoming contract.
4. **Bargaining Unit:** There will be a special meeting held on July 17th, 2002 to put together a bargaining plan for the Union Negotiations meeting to be held on July 24th, 2002.
5. **Deferred Compensation:** Downs stated that the committee had heard from the AIG Valic Company to offer a Deferred Compensation program for County employees. Discussion followed about any costs the county may incur relating to this program, and the need to have State's Attorney Roberts review the agreement prior to finalization, and how the county was solicited by AIG Valic Company to provide this program. **Motion by Downs, second by Ogden** to allow the AIG Valic Company to offer a Deferred Compensation program for County Employees contingent upon approval by State's Attorney Roberts. **All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Old Settlers Information Table:** Painter stated that the committee approved the Montgomery County Genealogical Society's request to offer an information table near the Historic Courthouse during Old Settlers Days.
2. **Lawn Sweeper:** Because of complaints about grass clippings in the street in front of the County buildings, Chairman Painter reported that the committee gave approval for the purchase of a Lawn Sweeper.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for June 2002 is as follows: Total calls: 344; Total amount billed: \$71,526.25; Total amount collected: \$52,150.44.
2. **Director Adams Report:** Jagodzinski reported that the county is not eligible for Public FEMA assistance, however forms have been sent to individual municipalities to apply for FEMA grant assistance. Director Adams will meet with the municipalities and have a county-wide workshop about FEMA grants.
3. **Computer Software:** Jagodzinski reported that the ambulance software will be working in a few days.
4. **Accident:** Jagodzinski reported that on June 20th, 2002 Director Adams was driving the ESDA vehicle and was involved in a minor accident with another driver that caused damage to the car. The repair cost has been taken care of by the insurance company of the operator of the other vehicle.
5. **Security Issue:** Chairman Jagodzinski met with Office Heads on security issues in the Historic Courthouse. Wareham's Security will be doing an assessment of the building and provide options based on the building's security needs. Jagodzinski stated that some of the changes in security can be done at little or no cost and he will meet with the Buildings and Grounds committee as more information becomes available.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Enterprise Zone:** Cordani reported that a Public Hearing will be held on the Enterprise Zone July 10th, 2002 in the County Board Room, Historic Courthouse, Hillsboro.
2. **City Wide Cleanup Reimbursements:** Chairman Cordani stated that there is \$23,000 remaining in the city-wide cleanups fund and encouraged all cities, villages, and townships to take advantage of the \$500 reimbursement that this fund offers each year.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Myers, second by Downs to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

Endorsement of Prevailing Wage: Havera stated that last month the Prevailing Wage Resolution was read, but because it was not on the Public Agenda provided to the media 48 hours prior to the County Board Meeting, the board needed to endorse the Annual Prevailing Wage Resolution. **Motion by Cordani, second by Petty** to endorse last month's Annual Prevailing Wage Resolution. **All in favor, motion carried.**

ANNOUNCEMENTS: County Coordinator Christine Daniels reminded the board of the RC&D Legislative Day at Old Lake Hillsboro's Masonic Pavilion on July 11th, 2002.

SCHEDULE CHANGES: Chairman Havera announced the Bridge Letting meeting will be on Wednesday, July 10th, 2002 at 9:30 AM at the Highway Department in Hillsboro.

There will be a Public Hearing on Wednesday, July 10th, 2002 at 6:00 PM in the County Board Room to consider expanding the Enterprise Zone to include CIPS Power Plant and the City of Coffeen.

The Personnel Committee will have a special meeting on Wednesday, July 17th, 2002 at 8:00 AM in the County Board Room to put together a bargaining plan for the purpose of Union Negotiations.

The Personnel Committee will meet on Wednesday, July 24th, 2002 at 6:00 PM in the PBC meeting Room to begin union negotiations with the Dispatchers/Jailers Union.

APPOINTMENTS: **Motion by Cordani, second by Helgen** to approve the re-appointments of Roger C. McFarlin, Jerome Epplin and Kathy Shafer to the Montgomery County Board of Health for terms of three-years each, beginning July 1st, 2002. **All in favor, motion carried.**

Motion by Aumann, second by Jackson to approve the re-appointment of Dorothy Austin as a Commissioner on the Montgomery County Housing Authority Board for a five year term beginning June 30th, 2002. **All in favor, motion carried.**

Motion by Painter, second by Komor to re-appoint Greg Beiermann to the Litchfield Airport Authority Board for a five-year term beginning July 1, 2002. **All in favor, motion carried.**

PAY BILLS: **Motion by Sielschott, second by Branum** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable book for FY 2002.

Havera requested that board members educate themselves about the GIS System proposal, as this is an important decision for the county. He referred members to Chief Assessing Officer Kiefer for further information.

ADJOURN: Until August 13th, 2002 meeting at 8:30 AM.

Motion by Myers, second by Painter to adjourn the County Board Meeting until next meeting to be held Tuesday, August 13th, 2002 at 8:30 AM. **All in favor, motion carried.**

Meeting adjourned at 9:45 AM.

Montgomery County Board Minutes

For TUESDAY, August 13th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 13th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, Dale White.

Members Absent: David Webb.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by John Downs, second by Roger Myers to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Nelson Aumann, second by Dave Jackson to approve the Minutes of the Previous Adjourned County Board Meeting held on Tuesday, July 9th, 2002. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report – was given.**
2. **County Treasurer's Report – Ron Jenkins was present for questions.**
3. **County Clerk and Recorder's Report – Sandy Leitheiser was present for questions and thanked the County Board and everyone for their sympathy in her mother's passing. Leitheiser commended county 911 and ambulance services for their timely response in their emergency.**
4. **Sheriff's Report – was given.**
5. **Health Department Report – Mark Dugger was present for questions.**
6. **T.B. Department Report – Kathy Tapley was present for questions.**
7. **Public Defender's Report – was given.**
8. **Probation Office Report – Bane Ulrici was present for questions.**
9. **911 Report – Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Roger Myers, second by Glenn Painter to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

1. **G.I.S. Cost Study and Update:** Havera reported that the committee gave a unanimous vote to have Patton and Associates complete the Cost Study needed to justify G.I.S. expenditures and to raise the document recording fee. Bruce Harris and Associates will give a G.I.S. mapping presentation at 7:00 PM on Wednesday, August 14th, 2002 and Havera urged Board members to attend the paid meeting.
2. **Enterprise Zone:** The County Enterprise Zone Committee, comprised of mayors of Litchfield, Hillsboro, Schram City, Taylor Springs and the County Board Chairman had met and approved the expansion of the Enterprise zone to include all of Coffeen and CIPS Power Plant, initially thinking all of Coffeen had to be included along with the Power Plant. It was later determined that it was not necessary for Coffeen to be in the Enterprise Zone with CIPS. Havera stated instead of 2.4 miles of Enterprise Zone the Ordinance would cover only .5 mile. **Motion by Jagodzinski, second by Helgen to amend the Enterprise zone ordinance Exhibit "B" to include the downtown areas in the City of Coffeen and the**

Ameren CIPS power plant for an approximate .5 square mile added to the current County Enterprise Zone. **All in favor, motion carried (See Resolution Book 3, page 184).**

Motion by Painter, second by Cordani to approve the amended Intergovernmental Agreement for the Enterprise Zone to include Exhibit "B" to include the downtown area in the City of Coffeen and the Ameren CIPS power plant for an approximate .5 square mile added to the current County Enterprise Zone. **All in favor, motion carried (See Resolution Book 3, page 186).** Havera stated that there are 15 miles allotted in Enterprise Zone for Montgomery County and that the County should retain at least 2 miles of the Enterprise Zone for an economic development incentive.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Residence in rural Litchfield:** Branum referred to Engineer Amy McNeal, who explained that there is currently a home being built in the Flood Plain area of rural Litchfield. The owner has put in a full basement and the structure is currently 5 feet below the 100-year flood plain level. McNeal informed members that this home has electrical outlets and a hot water heater in the basement, and these additions violate flood plain requirements. McNeal stated that this matter must be resolved for the county to remain members of the National Flood Plain Insurance Program. State inspectors have informed her that they will allow the county to issue a variance to the owner, but they suggested that the county require the owner to raise all basement electrical outlets and appliances and have them moved to 1 foot above the 100 year flood level prior to issuing such a variance. **Motion by Downs, second by Painter** to issue the variance to the home owner after the electrical outlets and appliances have been moved to 1 foot above the 100 year flood plain level. **All in favor, motion carried.** Chairman Havera directed McNeal to work with the Road and Bridge and ESDA Committees to devise a policy that will inform the public about Flood Plain building requirements.
2. **Fillmore Resurfacing:** Branum reported that the Fillmore Resurfacing Project Letting was held on August 2nd, 2002 and awarded to Macoupin County Contracting Inc. from Staunton, Illinois with a bid of \$1,426,312.75. The engineering estimate is \$1,600,000.
3. **Used Truck:** Branum reported that the Highway Department purchased a used truck from the State of Illinois surplus for \$4,400.00.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Information Systems Update:** Chairman Sielschott reported that the committee approved donating 24 out-of-date computers to Dorothy Austin from the Montgomery County Housing Authority for use within their low-income adult tutoring classes.
2. **Valic Inc. – Employee Deferred Compensation:** Sielschott reported that twenty-four employees have signed up for deferred compensation with Valic, Inc. The committee agreed that once State's Attorney Roberts and Patton & Associates have looked over the agreements with this company and given their approval, employee sign-ups can be finalized and payroll deductions may begin.
3. **G.I.S. Cost Study:** Sielschott informed members that a cost study must be completed to raise recording fees from \$15.00 to \$25.00 for G.I.S. revenue. Patton and Associates have given the board an estimate of \$1,100.00 to \$1,600.00 to complete such a cost study. **Motion by Sielschott, second by Durbin** to allow Patton and Associates to proceed with the Cost Study at a cost not to exceed \$1,600.00. **All in favor, motion carried.**
4. **Parcels Sold at Tax Sales:** Sielschott reported that Chief Assessing Officer Julia Kiefer is communicating with the County Clerk's office to devise a procedure to eliminate future problems in connection with parcels sold at tax sales.
5. **2003 Tax Levy:** The committee reviewed reports concerning the 2003 Tax Levy.
6. **Budget for 2003:** Sielschott reported that Budget Hearings were held Wednesday, July 31st, Thursday, August 1st, and Friday, August 2nd, 2002, and he thanked all the office holders for their cooperation during the budget hearings. The Finance Committee plans to review the FY 2003 Budget at a special meeting to be held on Monday, August 19th, 2002.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control:** Durbin reported that the Animal Control Warden has resigned and the committee is now advertising for another Animal Control Warden to replace him, and heard from County Undersheriff Rick Robbins, who discussed the current roll of the Sheriff's office in the animal control program.
2. **EPA Update:** Durbin reported that county EPA Inspector Bill Gonet has completed 200 inspections, which is 100 more than the Illinois Environmental Protection Agency requirements. The Coordinated Services Office was awarded a certificate for the work Gonet has done for the County, which Chairman Havera presented to Inspector Gonet in recognition for his efforts.
3. **Household Hazardous Waste Collection:** Durbin reported that the Illinois E.P.A., the County, and the City of Nokomis will be sponsoring a Household Hazardous Waste Collection to be held in Nokomis on Saturday, October 10th, 2002 at the Nokomis High School. More information will be provided as the date approaches.
4. **Recycling Update:** Durbin reported that the County Board has received an "Outstanding Government Leadership" award at the Gateway Recycling Conference held in St. Louis, Missouri on Monday, July 15th, 2002 in recognition of their support of recycling programs.
5. **Cemeteries:** Durbin stated that the committee had once again discussed abandoned cemetery clean-up, and recommends appropriating \$5,000.00 in fund 303 for cemetery clean-up use. **Motion by Durbin, second by Ogden** to appropriate \$5,000.00 in fund 303 for the clean-up of abandoned cemeteries in the County. **All in favor, motion carried.** Havera also recommended that the committee should seek the availability of prison work crews to do cemetery clean-up when feasible.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Grievance:** Downs reported that the committee responded in writing to a grievance filed with the Circuit Clerk's Union.
2. **Employee Insurance:** County Insurance representative Ed Schweig will be at the next Personnel Committee meeting to discuss employee insurance proposals.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Courthouse Roof:** Painter reported that Hurst and Rosche Engineering addressed the committee concerning the potential replacement of the Historic Courthouse roof and will send a letter outlining the roof repair project for the committee to review at next month's meeting.
2. **Courthouse Complex/Jail steps:** The Committee discussed putting steps on the west side of the Courthouse Complex parking area on Hamilton Street. Chairman Painter stated that the committee gave approval to allocate \$6,330 to Fuller Brothers Construction to do the work, which will include 2 flights of steps and a landing of reinforced concrete with rails. **Motion by Painter, second by White** to allocate \$6,330 to Fuller Brothers Construction to build the steps on the west side of the Courthouse Complex parking area on Hamilton street. **All in favor, motion carried.**
3. **Air Conditioning Unit at Jail:** The committee approved an additional 1.5 ton air conditioning unit at the Jail to be purchased from Neuhaus Heating and Air Conditioning for \$5,966.75. The unit is needed to regulate the air conditioning throughout the building. **Motion by Painter, second by Horn** to approve the air conditioning unit to be installed by Neuhaus Heating and Air Conditioning at the total cost of \$5,966.75. **All in favor, motion carried.**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for July 2002 is as follows: Total calls: 337; Total amount billed: \$63,224.00; Total amount collected: \$69,364.65. The Montgomery County Emergency Operations Plan (EOP) has been adopted as well. **(See Resolution Book 3, page 188).**
2. **Homeland Security Grant Application:** The Hazardous Materials team will assist ESDA Director Adams and Coordinator Daniels with an application for the Homeland Security Grant to assist financing the county G.I.S. System.

3. **Mass Casualty Accident:** Jagodzinski reported that county ESDA forces were among the jurisdictions on the scene at the Interstate 55 accident where 11 people were injured and 1 killed. Seven ambulances were on the scene to provide emergency services.

4. **Emergency Operations Planning:** The ESDA and Buildings and Grounds committee held a special meeting on Monday, August 12, 2002 to discuss security issues in the Historic Courthouse. Jagodzinski stated that Phase I of three total Phases of the Emergency Operations Plan is now complete. Wareham's Security and the Illinois State Police have both done assessments of the Historic Courthouse and the committee has agreed to follow the necessary federal and state requirements, including panic buzzer, fire alarm and emergency light installation, implementing a building evacuation plan, requiring ID Badges for employees, and educating staff about irate customer relations. **Motion by Jagodzinski, second by Charles Hampton** to approve the Security Procedures established by the ESDA and Buildings and Grounds Committee. **All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Funding for G.I.S.:** Cordani stated that last Monday the HWE and Economic Development Committees met to discuss \$100,000 Host Fees proposed to be used for the G.I.S system. Durbin reported that he had traveled to Adams County to review their system, which has been in place for 10 years, and was impressed with their funding sources and general set-up. Chairman Havera thanked Durbin for his initiative and asked that he gather more information and report back to the members.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Jagodzinski, second by Painter to approve the committee reports.

SCHEDULE CHANGES: Chairman Havera reported on the following schedule changes:

All members should attend the G.I.S. Presentation by Bruce Harris and Associates to be held in the County Board Room of the Historic Courthouse on Wednesday, August 14th, 2002 at 7:00 PM.

There will be a special Finance Meeting on August 19th, 2002 at 6:00 PM in the County Board Room to review the budget for Fiscal Year 2003.

There will be a special Personnel Committee meeting on August 28th, 2002 at 6:00 PM in the PBC Room of the Courthouse Complex in Hillsboro for the purpose of Union Negotiations.

APPOINTMENTS:

Motion by Cordani, second by Aumann to reappoint Dr. Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a three-year term which will expire June 30th, 2005. **All in favor, motion carried.**

Motion by Painter, second by Sielschott to appoint The Bank & Trust Company of Litchfield as Trustee of Edwards Chapel Cemetery Association. Their Board is comprised of six trustees serving terms of three to six years. **All in favor, motion carried.**

Motion by Helgen, second by Petty to appoint Chris Daniels and Bob Durbin to the Illini Valley Resource Conservation and Development Council for a term of three years. **All in favor, motion carried.**

PAY BILLS: **Motion by Painter, second by Sielschott** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable book for FY 2002.

ADJOURNED: Until September 10th, 2002 meeting at 8:30 AM.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:35 AM.

Montgomery County Board Minutes

For TUESDAY, September 10th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 10th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Members Absent: No members absent.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Branum, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of 7 Committee Reports from August 13th, 2002 Board Meeting:

Motion by Jagodzinski, second by Painter to approve the 7 Committee Reports from August 13th, 2002 County Board Meeting. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

After the above approval of 7 Committee Reports was given, Branum asked that a correction be made to the Road and Bridge report from the previous County Board meeting to read as an engineering “estimate,” not a “bill” for the Fillmore Resurfacing project. **Motion by Branum, second by Myers to approve the Minutes of the Previous Adjourned County Board Meeting held on Tuesday, August 13th, 2002 as amended. All in favor, motion carried.**

CONSENT AGENDA:

- 1. Circuit Clerk’s Report – was given.**
- 2. County Treasurer’s Report – Ron Jenkins was present for questions.**
- 3. County Clerk and Recorder’s Report – Sandy Leitheiser was present for questions.**
- 4. Sheriff’s Report – Jim Vazzi was present for questions.**
- 5. Health Department Report – Mark Dugger was present for questions and gave an update on the recent grant the County Health Department has received to provide mosquito control assistance against the West Nile Virus, and reported a second confirmed case of West Nile Virus in Montgomery County. Dugger also reported that many sources of Health Department funds will decrease in the upcoming budget year.**
- 6. T.B. Department Report – was given.**
- 7. Public Defender’s Report – was given.**
- 8. Probation Office Report – was given.**
- 9. 911 Report – was given.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Sielschott, second by Cordani to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

1. **PBC Building and Parking Situation:** Chairman Havera reported that the County is still working toward the purchase of properties on North Main and Brailley Streets for county parking. Havera recommended that the Board refer all research to acquire any or all of these properties to the Public Building Commission. **Motion by Jackson, second by Horn** to refer property research to the Public Building Commission. Member White inquired about the Buildings and Grounds Committee doing the research instead, but Havera stated that the Coordinating Committee determined it would be more appropriate for the Public Building Commission to work on this project. Dale Ogden asked if the County would incur any costs from the PBC for their assistance, and Havera stated that no cost would be incurred. **20 Members for, 1 member against (Dale White). Motion carried.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Drainage Problem for City:** Branum stated that the committee agreed to work with the City of Hillsboro on a drainage problem near County property within city limits.
2. **Projects for 2003:** The Committee is looking into the purchase of a sprayer for weed control for next mowing season. Branum stated that the Highway Department currently has a sprayer, but it is in deteriorating condition.
3. **Meeting Dates for 2003:** The meeting dates for 2003 for the Road & Bridge Committee were approved. The new meeting dates for Road & Bridge will be on the 1st Wednesday of the month at 8:30 AM instead of the previous 8:00 AM start time.
4. **Motor Fuel Tax:** The annual motor fuel tax audit was received from the State and is available for review at the Highway Department and at the County Clerk's office.
5. **Health Insurance:** Branum reported that Engineer McNeal received information from the local union representative about different health insurance coverages that could be offered at a lower premium rate. McNeal stated that she had contacted the Union Insurance representatives and referred them to Treasurer Jenkins, who coordinates County Employee Health Insurance benefits.
6. **Tandem Truck:** The committee approved proceeding with the bidding process for a new tandem truck needed to replace a 1988 model with over 100,000 total mileage. The estimated cost for the tandem truck will be about \$70,000, and the purchase should be finalized in February-March, 2003.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **FY 2003 Budget:** Sielschott reported to the board that the county budget was reviewed by the committee and should be adopted at the November, 2002 County Board Meeting. He directed members to a draft version of the Budget in their packets, and asked that they review this information prior to the October County Board meeting, and to let the Finance Committee know of any questions they may have.
2. **Estimated 2003 Levy:** Sielschott reported that the County was able to stay under the 5% Tax Levy and will adopt FY 2003 Tax Levy for 4.99% at the October County Board Meeting, and will meet Truth in Taxation requirements.
3. **G.I.S. Cost Study:** Sielschott reported that Patton and Company has prepared the G.I.S. Cost Study, and that all expenses and revenue projections that were submitted justify a \$10.00 Recording Fee increase to help implement a G.I.S. System.
4. **Recording Fee Ordinance:** Sielschott reported that the Finance Committee recommends that the Board pass an Ordinance to increase recording fees from \$15.00 to \$25.00. **Motion by Sielschott, second by Painter** to increase recording fees from \$15.00 to \$25.00 to start setting aside funds for the G.I.S. Geographical Information System. **All in favor, motion carried. (See Resolution Book 3, page 190-193).**
5. **Colt Coal Company – Revised Option Agreement:** Sielschott stated that a Colt Coal Company representative addressed the committee regarding an Amended Option Agreement to include the management of methane gas extraction and financial compensation for the removal and marketing of the Methane gas in Coal Beds. Dale White questioned if the surface property owner has any rights to the methane gas or if the County owns them. Sielschott stated that this would need to be further researched

and State's Attorney Roberts will review an Amended Coal Option Agreement from Colt Coal Company and compare it to the original contract. Roberts will then report his findings at the next Finance Committee Meeting and be brought up again at the October County Board Meeting.

6. Resolution for Tax Deed:

Motion by Sielschott, second by Downs to pass Resolution 02-22 to convey Tax Deed for Parcel ID # 06-000-901-00 in the Village of Panama, Illinois. **All in favor, motion carried. (See Resolution Book 3, pages 194-195).**

Motion by Sielschott, second by Webb to pass Resolution 02-23 to convey Tax Deed for Parcel ID # 12-000-570-00 in the Village of Waggoner, Illinois. **All in favor, motion carried. (See Resolution Book 3, pages 196-197).**

7. Additions to Prepaid Vendors List: Motion by Sielschott, second by Cordani to approve the addition of Delinquent Property Maintenance Fund to the Prepaid Vendors List. **All in favor, motion carried. (See Resolution Book 3, page 198).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Animal Control:** Durbin stated the committee interviewed applicants for the Animal Control Warden and approved the hiring of Muryl Haines of Irving to serve in that capacity.
- 2. Recycling Update:** The committee approved the research of companies and prices for carports as Recycling drop offs. The committee decided that they would not be obtaining the Old Kerr McGee station in Raymond for a Recycling drop off area. Durbin reported that he had gone to Effingham Carport Manufacturing to look at the construction of carports.
- 3. Abandoned Cemeteries:** Durbin reported State's Attorney Roberts had researched what the county's involvement should be when cemeteries are abandoned, and found that the County could implement a Cemetery District and allocate tax money for the purpose of abandoned cemetery cleanup. There are currently approximately 110 cemeteries in Montgomery County and 25 of those are considered abandoned. The committee will be researching this further before taking any action.
- 4. West Nile Virus Update:** Durbin stated that Health Department Director Dugger had relayed information to him regarding the grant money that has become available to the county to aid in the control of the West Nile Virus.
- 5. General Election Update:** Durbin stated that County Clerk Leitheiser reported to the Committee that her office has received a court order to put a public question on the November 2002 General Election ballot proposing the creation of a Nokomis Area Fire Protection District, which includes the municipalities of Nokomis, Coalton, Wenonah and Ohlman as well as the designated unincorporated area. Leitheiser also informed the committee about upcoming important dates for the General Election.
- 6. DCCA Recycling Congratulations Letter:** Durbin read a letter from Pam McDonough, Director of DCCA regarding the Recycling program Montgomery County has implemented.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Health Insurance:** Downs reported the committee discussed Health Insurance coverage for County Employees and that State's Attorney Roberts is researching whether the Health Department can utilize an insurance carrier other than the carrier used by other county employees. Health Department Director Dugger will also send the Board Health Insurance quotes he has received for their review.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

- 1. Roof Update:** Painter reported that the committee reviewed the cost estimates for the replacement of the Historic Courthouse Roof. The roofing companies will be contacted to get an assessment of the work needing done.
- 2. Air Conditioning at Jail:** Painter stated that Neuhaus Heating and Air Conditioning will be installing the new air conditioning unit at the jail during the week of September 23rd, 2002.
- 3. Historic Courthouse Security:** Painter reported that Wendy Keller from Wareham Security attended the Committee meeting and reported her company's findings concerning Historic Courthouse security and safety.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for August, 2002 is as follows: Total calls: 321; Total amount billed: \$59,336.50; Total amount collected: \$45,328.84.
2. **Historic Courthouse Security:** Chairman Jagodzinski reported that the committee also discussed the Historic Courthouse Security and Safety issues at their monthly meeting. Wareham's will provide estimates on security lighting and fire alarms. Panic buttons will be installed at the Historic Courthouse and will cost \$1,500.
3. **Ambulance District Resolutions:**
 - **Resolution #02-24 -Raymond-Harvel:** Motion by Jagodzinski, second by Hampton to appropriate \$33,360.00 to the Raymond-Harvel Special Service area for FY 2003. **All in favor, motion carried. (See Resolution Book 3, page 199-200).**
 - **Resolution #02-25 -Nokomis-Witt:** Motion by Jagodzinski, second by Durbin to appropriate \$62,437.00 to the Nokomis-Witt Special Service Area for FY 2003. **All in favor, motion carried. (See Resolution Book 3, page 201-202).**
 - **Resolution #02-26 -Hillsboro:** Motion by Jagodzinski, second by Downs to appropriate \$101,000.00 to the Hillsboro Special Service Area for FY 2003. **All in favor, motion carried. (See Resolution Book 3, page 203-206).**
 - **Resolution #02-27 -Farmersville-Waggoner:** Motion by Jagodzinski, second by Ogden to appropriate \$53,250.00 to the Farmersville-Waggoner Special Service Area for FY 2003. **All in favor, motion carried. (See Resolution Book 3, page 207-208).**
 - **Resolution #02-28- Litchfield:** Motion by Jagodzinski, second by Horn to appropriate \$95,000.00 to the Litchfield Special Service Area for FY 2003. **All in favor, motion carried. (See Resolution Book 3, page 209-210).**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Enterprise Zone:** Cordani reported that the final legal descriptions and map for the Coffeen expansion were received from the mapping company and Coordinator Daniels will finalize the application and send it to DCCA for their approval soon. Cordani stated that the committee approved sending Daniels to attend an annual training and conference held by the Enterprise Zone Association on October 3rd and 4th, 2002 to keep the county updated about Enterprise Zone rules and regulations.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Aumann, second by Komor to approve the committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: There will be a Household Hazardous Waste Collection on Saturday, October 19th, 2002 from 8:00 AM – 3:00 PM at the Nokomis High School Parking Lot in Nokomis, Illinois.

SCHEDULE CHANGES: The HWE Committee will meet on September 30th, 2002 at 8:30 AM instead of October 3rd, 2002 for their regular monthly committee meeting due to scheduling conflicts.

APPOINTMENTS:

Motion by Jagodzinski, second by Webb to appoint Ms. Theresa Lynn Shepherd to the Emergency Telephone System Board to replace Nancy Blasko, who resigned. Ms. Shepherd's term will expire in November, 2005. **All in favor, motion carried.**

Motion by Webb, second by Ogden to appoint Jim Engelman to the Emergency Telephone System Board due to an open seat on the Board. Mr. Engelman's term will expire in November, 2003. **All in favor, motion carried.**

PAY BILLS: Motion by Painter, second by Horn to pay all approved bills. **All in favor, motion carried.**

For itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

RECESS: Until October 8th, 2002 meeting at 8:30 AM.

Motion by Downs, second by Myers to recess the Full Board Meeting. **All in favor, motion carried.**

Meeting recessed at 9:25 AM.

Montgomery County Board Minutes

For TUESDAY, October 8th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 8th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 18 members present, 3 absent.

Members Present: Nelson Aumann, Bonnie Branum, Joe Cordani, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, William Sielschott, David Webb, Dale White.

Members Absent: Edward Helgen, Dennis Jagodzinski and Don Petty.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Myers, second by Painter to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Aumann to approve the Minutes of the Previous Recessed County Board Meeting held on Tuesday, September 10th, 2002. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report – was given.**
- 2. County Treasurer's Report – Ron Jenkins was present for questions.**
- 3. County Clerk and Recorder's Report – Sandy Leitheiser was present for questions.**
- 4. Sheriff's Report – Jim Vazzi was present for questions.**
- 5. Health Department Report – Mark Dugger was present for questions and gave an update on the Health Department's efforts against the West Nile Virus. Dugger reported that the County has had its fourth confirmed case of West Nile Virus and Illinois has the most confirmed cases of West Nile Virus in the United States.**
- 6. T.B. Department Report – Kathy Tapley was present for questions.**
- 7. Public Defender's Report – was given.**
- 8. Probation Office Report – Bane Ulrici was present for questions and gave an update about upcoming events – Poster Contest for Red Ribbon Week with Judging to be held on October 15th, 2002; Red Ribbon Week - October 23rd – 31st, 2002; and "Safe Tricks and Treats" Halloween event for kids to be held October 25th, 2002 from 6:00 PM until 8:00 PM at the Lincoln Land Community College Hillsboro Center.**
- 9. 911 Report – Greg Nimmo was present for questions.**

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Hampton to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

- 1. Special Meeting:** Havera reported that there will be a special meeting on Thursday, October 24th, 2002 at 7:00 PM in the County Board room of the Historic Courthouse. The members will be hearing G.I.S. proposals from three Vendors, and Chairman Havera authorized a paid meeting for all members who attend.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Culvert Project:** Branum reported that a culvert project near Irving will be scheduled for 2004. This will be a BCA project, and members should expect a resolution when it is finalized.
- 2. Tandem Truck Bid:** Branum stated that the committee approved the purchase of a 2003 International Tandem truck on a State bid in the amount of \$72,243. **Motion by Branum, second by Downs to approve the purchase of the 2003 International Tandem truck on a State bid in the amount of \$72,243. All in favor, motion carried.**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Amend Option Agreement – Colt Coal Company:** Sielschott reported that another contract has been presented to the committee from BPI Industries for Methane Gas extraction from county-owned coal rights. Both Colt Coal Company and BPI Industries contracts are being reviewed by State's Attorney Roberts and a decision between them should be made at the November, 2002 Board Meeting. Board member White questioned what ownership the landowners possess of the methane gas. Sielschott stated that the royalties from this extraction would be split- with 1/16th to the County and 1/16th to the land owner.
2. **Tax Error – Shehane Property:** Due to an error that occurred in tax year 2000, the committee approved a refund of delinquent tax costs to a property owner for parcel ID # 04-001-176-05. **Motion by Sielschott, second by Cordani** to approve the refund of delinquent tax costs to the property owner for parcel ID # 04-001-176-05. **All in favor, motion carried.**
3. **Delinquent Property Tax:** Sielschott reported that the committee gave approval to hire an abstractor for approximately \$200.00 to research and determine correct ownership for property tax ID #03-000-465-38, which Chief Assessing Officer Kiefer has researched and can not determine ownership. **Motion by Sielschott, second by Jackson** to approve the hiring of an abstractor in the approximate amount of \$200.00 to research and determine correct ownership for property tax ID # 03-000-465-38. **All in favor, motion carried.**
4. **Adopt Aggregate Levy:** The committee recommended to the Full Board passage of the Aggregate Levy as presented. **Motion by Sielschott, second by Branum** to Adopt the Aggregate Levy. **All in favor, motion carried.**
5. **Mobile Home Property Tax Update:** Sielschott reported that the committee has decided to follow State's Attorney Roberts's recommendations to abide by the Property Tax Appeal Board's Rulings regarding the assessment of manufactured and Mobile Homes. Because next year is a quadrennial assessment year, the re-alignment of taxes paid from Real Estate to Mobile Home Privilege Tax for properties that qualify should occur.
6. **G.I.S. Update:** On Thursday, October 24th, 2002 at 7:00 PM, representatives from Bruce Harris and Associates, Sidwell, and Surdex Companies will be meeting with board members. Sielschott also announced that County Engineer Amy McNeal applied for a \$100,000 grant through Illinois Department of Transportation, and thanked her for her efforts. McNeal stated that her feedback from IDOT was that our application seems to meet their qualifications for GIS grant monies.
7. **Update 2003 Budget:** Sielschott stated that the final 2003 County Budget will be passed at the November 12th, 2002 board meeting, and called members' attention to some minor corrections due to math errors and an expenses/revenues line added for G.I.S. Recording fees.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Update:** Durbin reported that County Clerk Leitheiser attended a County Clerk's Conference last week and reported to the Committee that the \$25.00 reimbursement that the State pays toward election judge salaries each election was eliminated from the State Budget for next year.
2. **Recycling Update:** Durbin and Coordinator Daniels attended a meeting in Raymond with 4-H Leaders to discuss Recycling, which will be further discussed at the November HWE committee meeting. Durbin stated that there will be carports installed for recycling drop offs and the committee will wait for the next budget year to purchase and install these partially enclosed carports.
3. **Cemeteries:** The committee is currently taking complaints on abandoned cemeteries. If the abandoned cemeteries have no association or board, the committee plans to proceed with cleanup later this fall. There are 110 cemeteries in the County, with approximately 20-25 said to be abandoned.
4. **Announcement:** Durbin reported on the Household Hazardous Waste Collection that will be held on Saturday, October 19th, 2002 at the Nokomis High School Parking Lot from 8:00 AM until 3:00 PM.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Health Insurance:** Downs reported that the committee is looking into other insurance plans and that more information should be available at the next meeting concerning whether plans with comparable coverage are available.
2. **Union Negotiations:** There will be a Union negotiations meeting on Thursday, October 10th, 2002 at 7:30 PM in the PBC meeting room of the Courthouse Complex in Hillsboro. Downs stated that Union Negotiations are going well and should be completed soon.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Custodian Services – Jail:** Painter reported that the committee will be putting the cleaning services at the Jail out for bid.
2. **Historic Courthouse Roof:** The committee decided that they would wait until February 2003 to put the Courthouse roof out for bid.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Member Ron Deabenderfer as follows:

1. **Ambulance District Resolutions:**
 - **Resolution #02-29 -Raymond-Harvel:** Motion by Deabenderfer, second by Painter to Approve Raymond/Harvel Ambulance Service Agreement in the Amount of \$33,360.00 for FY 2003. **All in favor, motion carried.** (See Resolution Book 3, pages 211-214).
 - **Resolution #02-30 -Nokomis-Witt:** Motion by Deabenderfer, second by Aumann to Approve Nokomis/Witt Ambulance Service Agreement in the Amount of \$62,437 for FY 2003. **All in favor, motion carried.** (See Resolution Book 3, pages 215-218).
 - **Resolution #02-31 -Hillsboro:** Motion by Deabenderfer, second by Myers to Approve Hillsboro Ambulance Service Agreement in the Amount of \$101,000 for FY 2003. **All in favor, motion carried.** (See Resolution Book 3, pages 219-222).
 - **Resolution #02-32 -Litchfield:** Motion by Deabenderfer, second by Jackson to Approve Litchfield Ambulance Service Agreement in the Amount of \$70,000 for FY 2003. **All in favor, motion carried.** (See Resolution Book 3, pages 223-226).
 - **Resolution #02-33 -Farmersville-Waggoner:** Motion by Deabenderfer, second by Webb to Approve Farmersville-Waggoner Ambulance Service Agreement in the Amount of \$53,250.00 for FY 2003. **All in favor, motion carried.** (See Resolution Book 3, pages 227-230).
2. **Ambulance Call Report:** No report was given. The call report for September and October will be available at the November County Board meeting.
3. **Director Adams Report:** Deabenderfer reported that Director Adams had attended the IEMA Conference September 3rd through September 6th, 2002. The Emergency Operating Plan is now beginning Phase II and director Adams will set up meetings in the near future.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Joe Cordani as follows:

1. **Housing Development Workshop:** Cordani reported that an Affordable Housing Development Workshop will be held in Litchfield on Monday, November 18th, 2002. Coordinator Daniels will be assisting with the event.
2. **Property Taxes:** Motion by Cordani, second by Painter to pass Resolution #02-34 to void the Green Diamond Bike Trail property taxes, Parcel ID # 12-000-405-05. **All in favor, motion carried.**
3. **Route 66:** Cordani reported that the Illinois Department of Natural Resources and the U.S. National Park Service will be doing a feasibility study on the possible construction of a bike trail from Litchfield to Mt. Olive along Route 66. The County Board will be contacted with results of the feasibility study when it is completed.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Sielschott, second by Downs to approve the committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

1. Chairman Havera announced that a Household Hazardous Waste Collection will be held on Saturday, October 19th, 2002 from 8:00 AM to 3:00 PM at the Nokomis High School Parking Lot in Nokomis, Illinois.
2. Havera announced that on Thursday, October 24th, 2002 at 7:00 PM, a special Board Meeting will be held in the County Board Room of the Historic Courthouse for the purpose of reviewing G.I.S. Vendor Proposals.
3. Havera announced that there will be a special Personnel Committee meeting on Thursday, October 10th, 2002 at 7:30 PM in the PBC Meeting Room for the purpose of Union Negotiations.

APPOINTMENTS:

Motion by Aumann, second by Branum to re-appoint Kevin Niemann to serve as Commissioner of the Montgomery County Public Building Commission for a five year term, which will expire on September 30th, 2007. **All in favor, motion carried.**

Motion by Cordani, second by Myers to appoint Danny McFarlin to the Tuberculosis Care and Treatment Board to fill the remainder of Dr. Anthony Keele's term, effective immediately through June 30th, 2003. **All in favor, motion carried.**

PAY BILLS: Motion by Sielschott, second by Painter to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2002.

Chairman Havera extended best wishes to all members who were running for re-election in the November 5th, 2002 General Election.

RECESS: Until November 12th, 2002 meeting at 8:30 AM.

Motion by Branum, second by Ogden to recess the Full Board Meeting. **All in favor, motion carried.** Meeting recessed at 9:10 AM.

Montgomery County Board Minutes

For TUESDAY, November 12th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 12th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: Nelson Aumann, Bonnie Branum, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

Members Absent: Joe Cordani and Keith Horn

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval: Motion by Aumann, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Painter, second by Downs to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 8th, 2002.

All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions and reported that the Annual Tax Sale would be in the County Board room of the Historic Courthouse at 9:00 AM on Monday, December 23rd, 2002.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the Recording Fees for the Cost Study for GIS have garnered more funds than expected for the first month (\$6,372).
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions and gave an update about the Building addition at the Health Department and invited board members to the Open House on Tuesday, January 14th, 2003 at 11:00 AM.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – was given.
- 8. Probation Office Report** – Banee Ulrici was present for questions.
- 9. 911 Report** – Greg Nimmo was present for questions.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA: Motion by Ogden, second by Jackson to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

- 1. Report on Special Meeting for G.I.S.:** Havera reported that on October 24th, 2002 there was a Special County Board meeting held to hear proposals from G.I.S. Vendors. A special meeting of the Finance and Coordinating Committees was held on Monday, November 11th, 2002 to discuss the proposals. Havera stated that more information will be provided to members in the Finance Committee Report.
- 2. County Board District Division Resolution #2002-35:** Havera stated that the board should pass this Resolution to approve the division of the Board Districts into two groups for the purpose of holding a lottery to determine term lengths. Motion by Painter, second by Downs to pass the County Board District Division Resolution #2002-35. All in favor, motion carried. (See Resolution Book 3, page 232.)

3. **County Board District Lottery Resolution #2002-36:** Havera stated that the Board should officially endorse the method of lottery to be used to determine term lengths. **Motion by Branum, second by Jagodzinski** to approve the District Lottery that will be held at the re-organizational meeting on Monday, December 2nd, 2002 in the County Board room to determine the length of terms board members will serve in their district. **All in favor, motion carried. (See Resolution Book 3, page 233).**
4. **District Division:** A lottery was held to divide the County Board Districts as equally as possible for the lottery, with retired Probation Department Head Officer Lyn Lanter drawing numbers from a hat held by County Clerk Sandy Leitheiser. The drawing results were as follows: In County Board Districts 1, 3, 5 and 6 two members in each district will have 4-4-2 year term designations and 1 member will have a 2-4-4 year designation. In County Board Districts 2, 4 and 7 two members in each district will have 2-4-4 year term designations and 1 member will have a 4-4-2 year designation. **(See Resolution Book 3, page 234).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Fuel Bids FY 2003:** Two fuel bids were received for FY 2003 and Branum reported that the Committee approved the low bid of \$1.116 per gallon for Regular Unleaded fuel and \$1.036 per gallon for Diesel fuel as bid by M&M Service Company.
2. **Motor Fuel Tax Letting for 2003:** The Committee will have the Motor Fuel Tax Letting for 2003 on Thursday, December 19th, 2002 instead of Tuesday, December 17th, 2002 for the County and various Road Districts.
3. **Resolution #16 – 02:** A Resolution to Appropriate \$761,725.70 from Motor Fuel Tax Allotment for the Maintenance of Section 03-00000-00-GM for 2003 for Montgomery County. **Motion by Branum, second by Painter** to approve Resolution #16-02. **All in favor, motion carried. (See Resolution Book 3, page 235).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **G.I.S Update:** Sielschott reported that the Finance and Coordinating Committees met on November 11th, 2002 in a special meeting to review the two GIS proposals. After comparing proposals, the committees have decided to make a recommendation to the Board to approve the proposal from Bruce Harris & Associates for G.I.S. services of \$458,499.00 and the Digital Soil Survey from NRCS/USGS for \$113,824. The Soil Survey would be payable over a four year period. Sielschott informed members how these expenses will be paid, including recording fees, \$100,000 from Host Fees and \$100,000 from the Illinois Department of Transportation grant (which has not yet been determined). **Motion by Sielschott, second by Jagodzinski** to accept the recommendation from the Finance and Coordinating Committees and approve the proposal from Bruce Harris & Associates for G.I.S. services in the amount of \$458,499.00 and \$113,824 for the Digital Soil Survey to NRCS/USGS. Board member Ed Helgen questioned if G.I.S. vendor proposals were put out for bids. Sielschott explained that because this is a professional service it did not need to be advertised for bid. **18 in favor, 1 against – Ed Helgen, 2 absent. Motion carried.**
2. **Coal – Methane Gas Update:** Sielschott stated that the methane gas extraction has been tabled until further legal information can be provided by State’s Attorney Roberts. Board member Dale White questioned who owns the rights to the methane gas- the county or the surface land owner. State’s Attorney Roberts stated that all information hasn’t been gathered to determine this information.
3. **FY 2003 BUDGET RESOLUTIONS read by States Attorney Jim Roberts:**
4. **Resolution #02 - 37:** Resolution adopting **Fiscal Year 2003 Financial Appropriation Ordinance** totaling the sum of \$14,963,872.00. **Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 3, page 236).**
5. **Resolution #02 - 38:** Resolution to pass tax levy for the **General Corporate Fund** for the current taxable year, in the sum of \$617,000.00. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 3, page 237).**
6. **Resolution #02 - 39:** Resolution to pass tax levy for the **County Health Department**, in the sum of \$295,000.00. **Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 3, page 238).**

7. **Resolution #02 - 40:** Resolution to pass tax levy for the **Illinois Municipal Retirement Fund**, in the sum of \$345,000.00. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 3, page 239).**
8. **Resolution #02 - 41:** Resolution to pass tax levy for the **Social Security Fund**, in the sum of \$355,000.00. **Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 3, page 240).**
9. **Resolution #02 - 42:** Resolution to pass tax levy to pay the costs of **Insurance Premiums**, in the sum of \$346,000.00. **Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 3, page 241).**
10. **Resolution #02 - 43:** Resolution to pass tax levy for the **Tuberculosis Care and Treatment Fund**, in the sum of \$60,000.00. **Motion by Sielschott, second by Petty. All in favor, motion carried. (See Resolution Book 3, page 242).**
11. **Resolution #02 -44:** Resolution to pass tax levy for the **County Highway Fund**, in the sum of \$299,000.00. **Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 3, page 243).**
12. **Resolution #02 - 45:** Resolution to pass tax levy for the **County Highway Federal Aid Matching Fund**, in the sum of \$147,000.00. **Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 3, page 244).**
13. **Resolution #02 - 46:** Resolution to pass tax levy for the **Special Aid to County Bridge Fund**, in the sum of \$147,000.00. **Motion by Sielschott, second by Hampton. All in favor, motion carried. (See Resolution Book 3, page 245).**
14. **Resolution #02 - 47:** Resolution to pass a levy for the **County Extension Service**, in the sum of \$121,000.00. **Motion by Sielschott, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 3, page 246).**
15. **Resolution #02 - 48:** Resolution to set **Salaries** for the following **Department Heads:** Supervisor of Assessments - \$38,855.00, Probation Officer - \$34,785.00, and Assistant Probation Officers - \$125,241.00. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 3, page 247).**
16. **Resolution #02 - 49:** Resolution to authorize **State's Attorney Appellate Prosecutor** and to appropriate the sum of money not to exceed \$11,000.00. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 3, pages 248-249).**
17. **PASSING THE FY 2003 BUDGET:** Sielschott reported that the FY 2003 Budget has been on proper display for public viewing and reviewed by board members. **Motion by Sielschott, second by Aumann to approve and pass the Fiscal Year 2003 County Budget. All in favor, motion carried.**
Resolution #02- 50: Void Tax Bills for 67 parcels acquired by the County Trustee through the tax deed process for the County. **Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 3, pages 250-252).**
18. **Resolution #02 -51 : Convey Tax Deed** for parcel ID #11-203-021-00 in the City of Litchfield. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 3, page 253-254).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **County Food Ordinance Update:** Durbin reported that the County Food Sanitation Ordinance may be updated at the request of County Health Department Director Mark Dugger.
2. **General Election Update:** Durbin reported that the November General Election went well, with just over a 50% voter turnout in the County. UCCI and other organizations are lobbying the State of Illinois to continue their \$25.00 per election judge reimbursement to counties, which is now taken out of the State budget.
3. **Recycling Update:** The Committee discussed paying 4-H groups for their help at the recycling drop-offs in Raymond and St. Isidore School in Farmersville on Saturdays, and decided to continue funding this activity for these two 4-H groups.

4. **Property, Casualty and Workers Compensation Insurance:** Durbin reported that the committee approved the quote of \$337,721 for the Property, Casualty and Workers Compensation Insurance and \$17,771 for the Regional Office of Education Insurance, with 60% being paid by Christian County and 40% to be paid by Montgomery County. **Motion by Durbin, second by Helgen** to approve the quote of \$337,721 for the Property, Casualty and Workers Compensation Insurance and paying 40% of Regional Office of Education Insurance of \$17,771. **All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Health Insurance:** Downs reported that the current County Employee Health Insurance Cafeteria plan will expire on December 31st, 2002. The Personnel committee will be meeting with Insurance Representative Ed Schweig to research potential reductions in insurance costs.
2. **Union Negotiations:** The next Union Negotiations with the Jailer/Dispatchers Union will be held on November 20th, 2002 at 6:00 PM. The next Personnel Committee Meeting will be held on Friday, November 22nd, 2002 at 8:00 AM in the County Board room. Union Negotiations will begin with the Highway Department on November 22nd, 2002 following the Personnel meeting. Downs reported that no problems are anticipated with upcoming union negotiations.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Cleaning Bids:** Painter reported that the committee opened two bids for the cleaning services at the New Courthouse and Jail and also reviewed the possibility of having a county employee doing the cleaning. The committee decided to table the decision until they have further information.
2. **Security Update:** Wareham Security has installed the Panic Buttons in the Historic Courthouse and the company will meet soon with Chris Daniels, Bill Purcell and Lloyd Meyer to go over procedures for the Panic Buttons.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for September 2002 is as follows: Total calls: 358; Total amount billed: \$69,530.75; Total amount collected: \$20,851.11. A summary of monthly operations for October is as follows: Total calls: 368; Total amount billed: \$68,797.25; Total amount collected: \$74,171.20.
2. **Ambulance Office Software:** Jagodzinski reported that the billing software which was to be installed by December, 2001 is still incomplete. Due to a verbal contract and the amount of work not completed, the county is not liable for work received. Network Administrator Bill Purcell located software required to complete the project for \$585.00, and the committee plans to finalize the installation using this software.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by temporary committee chairman Dennis Jagodzinski as follows:

1. **Route 66:** Jagodzinski stated that the committee looked at the Feasibility Study on the Illinois Route 66 Bike Trail and decided that although it is a good project, they feel that the county is in no position to contribute financially to the project at this time.
2. **Assessment District Resolution #02-52:** Chief Assessing Officer Julia Kiefer reported that East Fork Township had rejected the Township Assessment realignment that Kiefer made last June according to the 2000 Census totals. Dean Fuller of East Fork Township notified Kiefer last week that they do not want to take Grisham and Walshville Townships into their assessment district. Since East Fork Township rejected the new realignment, the decision falls to the County Board to combine East Fork, Grisham and Walshville as an assessment district. **Motion by Jagodzinski, second by Ogden** to pass Assessment District Resolution #02-52 to combine East Fork, Grisham and Walshville Townships. **All in favor, motion carried. (See Resolution Book 3, page 255).**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Branum, second by Durbin to approve the committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

Chairman Havera acknowledged Board Members Dale White, Jamee Dunn and Joe Cordani who would not be returning in December 2002 as the new County Board term begins. County Board member Glenn Painter Chairman of Building and Grounds Committee was recognized for his service to the Montgomery County Board for the last 31 years.

ANNOUNCEMENTS: The County Employee Christmas Party will be held on Saturday, December 14th, 2002 in the Hillsboro Moose Lodge. County will pay dinners for employees and County Board members. There is an additional \$10.00 fee for a spouse or guest.

SCHEDULE CHANGES: The Personnel Committee will meet on Wednesday, November 20th, 2002 at 6:00 PM in the PBC meeting room with the Jailer/Dispatchers Union for the purpose of Union Negotiations. The Personnel Committee will meet on Friday, November 22nd, 2002 at 8:00 AM in the County Board room for the regular monthly meeting, instead of Thursday, November 21st, 2002. Immediately following the Personnel Committee meeting they will meet with the Highway Department Union Representatives to begin Union Negotiations.

The County Board will have a Re-Organizational Meeting on December 2nd, 2002, at 8:30 AM in the Historic Courthouse.

The Motor Fuel Tax Letting for 2003 County and Various Road Districts will be on Tuesday, December 17th, 2002 at 9:30 AM at the Highway Department.

APPOINTMENTS: **Motion by Hampton, second by Webb** to appoint Randall Riemann as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 3 years. **All in favor, motion carried.**

Motion by Webb, second by Ogden to appoint Mark Meisner as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 2 years. **All in favor, motion carried.**

Motion by Webb, second by Hampton to appoint Gregory Weitekamp as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 1 year. **All in favor, motion carried.**

Motion by Jagodzinski, second by Durbin to re-appoint Tom Rogers to the Emergency Telephone System Board for a 4 year term which will expire on November 30th, 2006. **All in favor, motion carried.**

Motion by Branum, second by Downs to appoint G. Martin Dawson and David Carey as trustees to the Nokomis Area Fire Protection District with terms to be determined later. **All in favor, motion carried.**

Motion by Aumann, second by Jagodzinski to re-appoint Julia Kiefer as Montgomery County's Chief County Assessment Officer for a term of 4 years to expire on November 30th, 2006. **All in favor, motion carried.**

PAY BILLS: **Motion by Sielschott, second by Ogden** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable book for FY 2004.

ADJOURN: Until the Re-Organizational Meeting on Monday, December 2nd, 2002 at 8:30 AM. The regular County Board meeting will be on Tuesday, December 10th, 2002 at 8:30 AM.

Motion by Branum, second by Painter to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:50 AM.

Montgomery County Board Re-Organization Minutes

For Monday, December 2nd, 2002 – 8:30 AM

The following are minutes of the Re-Organization meeting of the Montgomery County Board held at 8:30 AM on Monday, December 2nd, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Clerk Sandy Leitheiser.

Pledge of Allegiance to the flag was given.

Official Verbal Oath administered to all members present by Judge Mark Joy.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott

Member Absent: David Webb

Lottery: A lottery was held for each district to determine board members term length. (See Resolution Book 3, page 256.)

Temporary Chairman Nomination: Clerk Leitheiser asked for a nomination of a temporary Chairman of the County Board. **Motion by Bob Durbin, second by Ron Deabenderfer** that Dennis Jagodzinski be elected temporary County Board Chairman. **All in favor, motion carried.**

Close Nominations: Clerk Leitheiser asked for a motion to close the nominations. **Motion by Bill Sielschott, second by Bonnie Branum** to close the nominations. **All in favor, motion carried.**

County Board Chairman Nominations: Temporary Chairman Dennis Jagodzinski called for a nomination for County Board Chairman. **Motion by Glenn Painter, second by John Downs** that Mike Havera be nominated as County Board Chairman. **All in favor, motion carried.**

Temporary Chairman asked for Nominations: Temporary Chairman Dennis Jagodzinski asked **three more times for other nominations.** No other nominations were submitted.

Close Nominations: Temporary Chairman Dennis Jagodzinski asked for a motion to close the nominations. **Motion by Bill Sielschott, second by Roger Myers** to close the nominations. **All in favor, motion carried.**

Election of Chairman by Acclamation: Temporary Chairman Dennis Jagodzinski asked for a motion to elect Mike Havera as County Board Chairman. **Motion by Glenn Painter, second by Nelson Aumann** to elect **Mike Havera as County Board Chairman by Acclamation.** **All in favor, motion carried.**

Chairman Addresses Board: The new Montgomery County Board Chairman Mike Havera addressed the board and expressed his appreciation on being re-elected and thanked members for their vote of confidence as Chairman of the Montgomery County Board. Havera thanked all Committee Chairmen for doing a great job on their committees. Chairman Havera gave a brief overview of the board's accomplishments over the past two years.

Acknowledgement of County Officers Re-Elected: Havera congratulated all the County officers who were re-elected.

County Board Manuals: New manuals were distributed to all Board Members and County Coordinator Christine Daniels gave a brief overview of the contents.

Committee Chairman & Vice Chairman to be named: Chairman Havera named Dennis Jagodzinski as the Vice Chairman of the Montgomery County Board and named the Chairman and Vice Chairman of each committee. They are as follows:

Finance Committee Chairman – Bill Sielschott, Vice Chairman – John Downs

Economic Development Committee Chairman – Mike Plunkett, Vice Chairman – Bob Durbin

Road & Bridge Committee Chairman – Bonnie Branum, Vice Chairman – Glenn Painter

Building & Grounds Committee Chairman – Glenn Painter, Vice Chairman – Frank Komor

Personnel Committee Chairman – John Downs, Vice Chairman – Bill Sielschott

Health Welfare & Elections Committee Chairman – Bob Durbin, Vice Chairman – Dale Ogden

ESDA/Ambulance Committee Chairman – Dennis Jagodzinski, Vice Chairman – Ron Deabenderfer

Appoint Rules Committee: Chairman Havera stated that he appointed Dennis Jagodzinski, Bonnie Branum, Keith Horn and Ron Deabenderfer to the ad hoc Rules Committee to review the Consent Agenda and Rules of the County Board. **Motion by Nelson Aumann, second by Bonnie Branum** to appoint Dennis Jagodzinski, Bonnie Branum, Keith Horn and Ron Deabenderfer on the Rules Committee. They will meet Saturday, December 7th, 2002 at 8:30 AM in the County Board room of the Historic Courthouse to review the Board rules and make recommendations at the Full Board meeting on December 10th, 2002. **All in favor, motion carried.**

Appoint Ad Hoc Committee – Mines & Minerals: Chairman Havera stated that he would like to appoint an ad hoc committee for Mines and Minerals to work with negotiations of County Coal and methane gas rights. Havera named Dave Webb as Chairman, Dennis Jagodzinski as Vice Chairman and appointed Bill Sielschott and John Downs to serve on the committee.

Motion by Charles Hampton, second by Keith Horn to appoint Dave Webb as Chairman of the Ad Hoc Committee and appoint Bill Sielschott, John Downs and Dennis Jagodzinski also to the Committee. **All in favor, motion carried.**

Next Meeting: Havera announced that the next County Board meeting will be held on Tuesday, December 10th, 2002 at 8:30 AM in the County Board room of the Historic Courthouse.

Adjourn: Motion by Dennis Jagodzinski, second by Glenn Painter to adjourn the re-organization meeting. Meeting adjourned at 9:20 AM.

Montgomery County Board Minutes

For TUESDAY, December 10th, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 10th, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

Members Absent: Dale Ogden

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Myers, second by Painter to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Sielschott, second by Downs to approve the Minutes of the Previous Adjourned County Board Meeting held on Tuesday, November 12th, 2002. All in favor, motion carried.

Approval of Minutes of Re-organizational Board Meeting:

Motion by Aumann, second by Jackson to approve the Minutes of the Re-organizational Board Meeting held on Monday, December 2nd, 2002. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – was given.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions and reported on the Health Department's new building addition. The Open House has been pushed back to February 11th, 2003 at 11:00 AM where there will be a half hour presentation. Dugger also reported on the Three Phase Homeland Security plan to immunize County Health Care Personnel against Small Pox on a voluntary basis.
- 6. T.B. Department Report** – Kathy Tapley was present for questions and reported a correction to the written T.B. Report to add two deaths on the T.B. Report which were not T.B. related.
- 7. Public Defender's Report** – was given.
- 8. Probation Office Report** – Banee Ulrici was present for questions and reminded the board that December is Drunk & Drugged Driver Prevention Month, and the office is implementing several public awareness programs.
- 9. 911 Report** – was given.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Aumann to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Havera as follows:

- 1. Coordinating Committee:** Chairman Havera read a letter from David Anderson from the Illinois Environmental Protection Agency regarding the Household Hazardous Waste Drive which was collected on October 19th, 2002 in Nokomis. Havera stated that the IEPA's cost of this collection was nearly \$30,000 and that the collection drive was a success with over sixty 55 gallon drums filled with Household Hazardous Waste dropped off by the public.

2. **Rules Committee Report:** Chairman Jagodzinski reported that the Rules Committee met on Saturday, December 7th, 2002 to discuss revisions to the Montgomery County Rules of Order. Number 9 was revised to read: **The County Board Meetings for the Months of September and October shall Recess rather than Adjourn at their conclusion, pending the approval of the next fiscal year budget.** Number 19 was revised to read: There shall be (8) standing committees on the County Board which will include the Coordinating Committee that was established in 1998. Number 28 was revised to read: Any vacancy in the County Board Chairmanship shall be filled by the Vice Chairman **of the County Board**, who shall be appointed by the Chairman: **Motion by Jagodzinski, second by Ed Helgen** to accept the recommended changes to the Rules of Order of the County Board. **All in favor, motion carried. Chairman Havera dissolved the Rules Committee.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Audit for Motor Fuel Tax:** Chairman Branum stated that the County Highway Department's 2001 Audit for the Motor Fuel Tax is now on display at the Highway Department and County Clerk's Office.
2. **Guardrail Issue:** County Highway Engineer Amy McNeal was called by Walshville Mayor Darlene Sykes concerning a problem curve in Walshville, where several accidents have occurred. The Village wants to purchase and install a guardrail, but the Highway Department would rather install high intensity lights that will warn people to slow down. Discussion is continuing.
3. **Barnett Resurfacing Project:** Branum stated that McNeal is trying to get the Barnett Road upgraded to 80,000 lbs. Paperwork will be submitted to apply for some M.F.T. Funds.
4. **Union Proposals:** Branum reported that the Committee discussed the New Union Contract Proposals that were submitted last week to the County Board Personnel Committee.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Conflict Public Defenders:** Sielschott reported that the Committee discussed the Conflict Public Defenders' Contract.
2. **Amend Fiscal Year 2003 Budget:** Chairman Sielschott stated that after a Truth in Taxation Public Hearing was held Monday morning before the regular Finance Committee Meeting, the Committee amended the Fiscal Year 2003 Budget in the amount of \$76,250.00 to reflect the Senior Citizen Levy. **Motion by Sielschott, second by Plunkett** to Amend the Fiscal Year 2003 Budget in the amount of \$76,250.00 to reflect the Senior Citizen Levy. **Roll Call Vote: Yes 20, No 0, Absent 1. Motion carried.**
3. **Approve New Levy – Senior Citizen Social Services:** Sielschott reported that the Committee recommended the approval of the New Senior Citizen Social Services Levy in the amount of \$76,250.00. County Clerk Sandy Leitheiser read the Resolution. **Motion by Sielschott, second by Downs** to approve the New Senior Citizen Social Services Levy in the amount of \$76,250.00. **All in favor, motion carried. (See Resolution Book 3, page 257).**
4. **Amended Fiscal Year 2003 Financial Appropriation Ordinance:** Sielschott reported that the Fiscal Year 2003 Financial Appropriation Ordinance now needs to be amended. Clerk Leitheiser read the Amended Ordinance. **Motion by Sielschott, second by Hampton** to Amend the Fiscal Year 2003 Financial Appropriation Ordinance. **All in favor, motion carried. (See Resolution Book 3, page 258).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Polling Location:** Chairman Durbin reported that County Clerk Sandy Leitheiser was informed of concerns on a few polling place locations that have problems. Durbin reported that East Fork II polling location at the Donnellson Fire Department had diesel fumes from the fire trucks, a gas smell, broken windows and heating problems at the November 5th, 2002 Election. Durbin stated that he and Leitheiser will check out other locations for this polling place.
2. **Abandoned Cemeteries:** Durbin reported that Probation Officer Banee Ulrici has offered Community Service Workers to help clean up abandoned cemeteries. There are currently 12 abandoned cemeteries on the list for cleanup this spring. Durbin stated that he will help supervise these workers to get the cemeteries cleaned up. Durbin stated that he had discussed with Health Department Director Dugger the

possibility of using the Health Department's Van to transport the Community Service Workers to the cemetery locations.

3. **Animal Control:** Durbin stated that there has been an on going problem with two packs of dogs in the rural Irving area running loose, approximately 35 to 40 dogs. Stacy Ballard from the Department of Agriculture was called in to investigate the owner of the dogs. Chris Daniels stated that Ballard had gone to the owner's property on Friday, but the owner was not at home. Ballard had a list of concerns to discuss with the owner and will advise Daniels after further investigation.
4. **Recycling Update:** Durbin reported that recycling materials were up over 20% from last year. Daniels will have final figures for the Fiscal Year 2002 recycling revenues and weights at the January meeting. Durbin read a Proclamation from the President of the United States naming November 15th, 2002 as America Recycles Day. Bill Gonet, Solid Waste Inspector and Tim Ondrey, Recycling Supervisor were both presented with plaques from Chairman Durbin, with Gonet receiving a certificate from the Illinois Emergency Management Agency for completing a course on Debris Management and Ondrey received a certificate from the Solid Waste Association of North America for successfully completing a course and exam certifying him as a Recycling Manager beginning June 13th, 2002 through June 13th, 2005.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Holiday Schedule:** Chairman Downs reported that the committee reviewed the 2003 Holiday Schedule as handed down from the Chief Judge's Office. The Personnel Committee recommended that the day after Christmas, Friday, December 26th, 2003 be added to the 2003 Holiday Schedule. **Motion by Downs, second by Branum** to approve the 2003 Holiday Schedule as presented. **All in favor, motion carried. (See Resolution Book 3, page 259).**
2. **Union Contracts:** Downs stated that the committee is waiting on a typed revision of the new contract from the Union Representatives for the Jailers/Dispatchers Union. Coordinator Daniels stated that the revisions have just been received, and would be provided to Committee Chairman Downs after the meeting.
3. **Employee Health Insurance:** Downs reported that the committee is working with a couple of insurance companies to obtain different scenarios to work up employee health insurance premiums for 2003, and that no coverage changes should occur, just possibly the insurance carrier.
4. **Highway Department Union Contract:** The Committee reviewed the Highway Department's Union Contract Proposals. The next meeting will be on Monday, December 16th, 2002 at 9:00 AM in the PBC room.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Cleaning Services:** Chairman Painter reported that the cleaning bids received last month for the Courthouse Complex and Jail have been rejected and the Committee will re-bid the cleaning service and discuss this at the next month's meeting.
2. **County Farm:** Painter stated that Jason Anderson addressed the committee regarding his contract that expires in December 2003. Anderson asked for a four year extension to bring the present total on the lease for the County Farm to a total of five years. **Motion by Painter, second by Bone** to approve the four year extension for the lease of the County Farm to Jason Anderson which will expire December 1st, 2007. **All in favor, motion carried.**
3. **HVAC Maintenance Agreement:** The committee approved a two year maintenance agreement for \$3,858 with Johnson Controls for the Computerized Heating and Cooling System at the New Courthouse and recommended this to the Board. **Motion by Painter, second by Petty** to approve the two year maintenance agreement of \$3,858 with Johnson Controls for the Computerized Heating and Cooling System at the New Courthouse. **All in favor, motion carried.**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for November 2002 is as follows: Total calls: 274; Total amount billed: \$54,101.00; Total amount collected: \$44,287.86.
2. **ESDA Director Position:** Chairman Jagodzinski reported that on November 21st, 2002, he had received a letter of Resignation from ESDA Director Larry Adams. The Committee has advertised for the ESDA

position, and the Personnel and ESDA Committees will meet on Monday, December 16th, 2002 at 6:00 PM to review the applications.

3. **Other ESDA Business:** Jagodzinski also reported that he has been advised of a conflict between the Litchfield Fire Department and the City of Litchfield, and the committee is observing the situation at this time. Member Don Petty questioned Jagodzinski about emergency response procedures that were followed on the evening of his son's death, and Jagodzinski assured him that he would look into the matter and advise him of his findings.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Web Site:** Chairman Plunkett stated that the committee discussed the occasional maintenance of the County Web Site for elections, annual county events, yearly calendar changes and board member changes. The committee will ask Richard Slepicka to attend next month's meeting to give suggestions on maintaining the County Web Site.
2. **Enterprise Zone:** Plunkett reported that because of demographics, Coffeen needed to be omitted from the Enterprise Zone Ordinance and Intergovernmental Agreement at the present time. Ameren CIPS should be the only entity listed on the application to DCCA, and Coffeen will need to be captured in the Enterprise Zone at a later date. Havera stated that he will ask that an Enterprise Zone meeting be held in February to recommend Coffeen be added to the Enterprise Zone. **Motion by Plunkett, second by Durbin** to approve the amended Enterprise Zone Ordinance and Intergovernmental Agreement for Ameren CIPS. **All in favor, motion carried. (See Resolution Book 3, pages 260-263).**

APPROVAL OF 8 COMMITTEE REPORTS:

Motion by Painter, second by Aumann to approve the 8 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

1. Havera stated that he had received a newsletter from Bruce Harris and Associates that outlined their most recent G.I.S. Contracts with Illinois counties and municipalities. After reading the list, Havera stated that "Montgomery County was in good company" by awarding our G.I.S. project to Bruce Harris and Associates.

ANNOUNCEMENTS: The County Employee Christmas Party will be held on Saturday, December 14th, 2002 at the Hillsboro Moose Lodge beginning at 5:00 PM.

SCHEDULE CHANGES:

1. **Personnel Committee:** This committee will meet on Monday, December 16th, 2002 at 9:00 AM in the PBC meeting room for the purpose of Union Negotiations with the Highway Department. The regular personnel committee meeting will be held on Thursday, December 19th, 2002 at 8:00 AM in the County Board Room.
2. **Road & Bridge Committee:** The Highway Department will be having their Material Letting for 2003 on Thursday, December 19th, 2002 at 9:30 AM at the Highway Department.
3. **Coordinating Committee:** The Coordinating Committee will meet on Wednesday, December 18th, 2002 at 6:00 PM in the County Board Room.

APPOINTMENTS: **Motion by Downs, second by Jagodzinski** to appoint Mike Plunkett to the Workforce Investment Board to replace Joe Cordani. **All in favor, motion carried.**

Chairman Havera wished all those in attendance and their families a Merry Christmas and Happy New Year.

PAY BILLS: **Motion by Blankenship, second by Komor** to pay all approved bills. **All in favor, motion carried. For a complete list of bills paid, refer to the Accounts Payable Book for FY 2003.**

ADJOURN: **Until the Regular Monthly Meeting on Tuesday, January 14th, 2003 at 8:30 AM.**

Motion by Myers, second by Helgen to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:30 AM.

