

# Montgomery County Board Minutes

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**For TUESDAY, January 14<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 14<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 21 members present, 0 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** None

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Nelson Aumann, second by Don Petty to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by John Downs, second by Roger Myers to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 10<sup>th</sup>, 2002. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and informed the board about a letter to the editor recently published complimenting her office and the County Board for implementing a new computer system for Recording Department customers.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions and reminded the Board that the Health Department's Open House will be held on February 11<sup>th</sup>, 2003 at 11:30 AM. There will also be a lunch at the K.C. Hall at 12:00 PM for County Office Holders.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – was given.
- 8. Probation Office Report** – was given.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bonnie Branum, second by Bob Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Given by Chairman Mike Havera as follows:

- 1. Parking Situation:** Chairman Havera stated that the County has been working toward obtaining property at 133 North Main Street in Hillsboro in order to expand parking around the Courthouse Complex. The Board has made numerous attempts to contact the owner of the Hicks property, which is located on the corner east of the Jail. There has been no response to repeated correspondence from the Board to the owner, so the Board has decided to look at other properties on North Main. The Horn property is located next to the McPhail Law Office and is also for sale. The County has negotiated a price of \$45,000. John Downs stated that the size of the lot is 86 x 105 feet. **Motion by Ed Helgen, second by Bob Durbin to authorize the Public Buildings Commission to purchase the Horn Property at 133 North Main Street, Hillsboro for \$45,000.00. All in favor, motion carried.**
- 2. BPI – Coal Bed Methane Gas:** Havera reported that there have been many discussions over the past year with BPI Industries and the Colt Coal Company on Harvesting the Coal Bed Methane gas within the County owned coal rights, referred to the Mines and Minerals Committee for their report.

**MINES AND MINERALS COMMITTEE REPORT:** Given by Chairman Dave Webb as follows:

1. **Coal Bed Methane Gas:** Chairman Webb stated that early last year, Montgomery County entered into a Lease Option Agreement with Colt Coal Company to explore parts of the County for possible coal production and the County is considering a Lease Option Agreement with one of two coal companies to extract the Coal Bed Methane gas. Webb gave members an overview of the strengths and weaknesses between the two companies, and stated that BPI's contract offers better financial advantages to the County. As a result, the Mines and Minerals Committee and Coordinating Committee strongly recommend to the Board to enter into a Lease Option Agreement with BPI Incorporated. **Motion by Dave Webb, second by Dennis Jagodzinski** to enter into a Lease Option Agreement with BPI Incorporated to extract the Coal Bed Methane Gas. **All in favor, motion carried. (See Resolution Book #3, pages 264-345).**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Resurfacing Project:** Chairman Branum reported that the Engineering Agreements for the Barnett and Mt. Olive Resurfacing projects were finalized, with the engineering costs for the Barnett Resurfacing project totaling \$23,500 and engineering costs for the Mt. Olive Resurfacing project totaling \$79,853.52. **Motion by Bonnie Branum, second by Charles Hampton** to approve Engineering costs for the Barnett Resurfacing Project at \$23,500.00. **All in favor, motion carried. (See Resolution Book #3, pages 346-349).** **Motion by Bonnie Branum, second by Terry Bone** to approve the Engineering costs for Mt. Olive Resurfacing Project at \$79,853.52. **All in favor, motion carried. (See Resolution Book #3, pages 350-355).** Branum also reported that County Highway Engineer Amy McNeal has applied for tarp funds for the Barnett project.
2. **Road & Bridge Update:** Branum reported that the Highway Department has been cleaning ditches, cutting brush and patching roads.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Conflict Public Defenders:** Chairman Sielschott stated that County Public Defender Dave Grigsby has been overloaded with cases due to the growing Methamphetamine problem in the County. The Finance Committee recommended to the board to approve hiring extra Attorneys to help offset the caseload and to have each Conflict Public Defender's Salary set at \$60.00 per hour. Four Attorneys have agreed to the \$60.00 an hour Salary set by the Finance Committee in the Conflict Public Defenders' Contract. **Motion by Bill Sielschott, second by John Downs** to approve the Conflict Public Defenders' Contract. **All in favor, motion carried. (See Resolution Book #3, pages 356-360).**
2. **Employee Health Insurance:** Sielschott stated that the Committee approved the change in Insurance Administrators from Innovative Benefits Group to Consociate Care Group Insurance in Decatur. Sielschott highly recommended the change to the Board, and more information will be included in the Personnel Committee report.
3. **Manatron Contract:** Sielschott reported that the Manatron Contract is not ready due to the unavailability of total costs. Treasurer Jenkins is working to finalize these costs with Manatron. Sielschott also reported that the mileage rate for the County would not increase and would stay at the current .36 cents per mile for Fiscal Year 2003.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Ohlman Polling Location:** Durbin reported that Ohlman village officials were at this month's HWE Committee meeting to state that the current polling location for Ohlman (the White Settlement Center/Audubon Township Hall) is inconvenient to the voters of Ohlman. The Committee decided that more information was needed and they will discuss this matter further at their February, 2003 committee meeting and Durbin will report their findings to the Board.
2. **Primary Election Update:** County Clerk Leitheiser reported to the committee that two Primary Elections are required-one in Hillsboro for Mayor and another in Litchfield for the Democratic nominee for Ward III Alderman. As a saving to the county, the County Clerk's office will be clustering polling locations, and all affected registered voters will receive information about this change from the County Clerk's office.

3. **East Fork #2 Polling Place Change:** Durbin reported that he and County Clerk Leitheiser went to Donnellson to find a new Polling location for East Fork #2 Precinct. Durbin recommended to the board that the former Donnellson School should replace the Donnellson Fire Station as the polling place for that precinct. **Motion by Bob Durbin, second by Dale Ogden** to change East Fork II Precinct polling location from the Donnellson Fire Station to the former Donnellson School. **All in favor, motion carried.** Durbin then referred members to a list of all Montgomery County polling places and recommended that the board formally approve them. **Motion by Bob Durbin, second by Dave Jackson** to approve the list of Montgomery County Polling Places. **All in favor, motion carried. (See Resolution Book #3, page 361).**
4. **EPA Update:** Durbin stated that EPA Inspector Gonet was at the last Committee meeting and gave an update on the open dumping inspections he has made since July 1, 2002, including a report regarding the new flare unit that burns off Methane gas at the Litchfield Landfill.
5. **Animal Control:** Chairman Durbin reported on the ongoing animal control problem with a homeowner in Irving. Stacy Ballard from the Illinois Department of Agriculture was contacted to help with this problem and reported to the Coordinating Office that she has talked with the homeowner, who will be taking care of the problem. The Animal Control Warden will be contacted if any assistance is needed with animal removal. The owner will incur all costs if the Animal Control Warden is needed.
6. **Amend Committee Minutes:** Roger Myers of the HWE Committee noted that the HWE Committee minutes show that he and Don Petty were absent at the meeting, when they were there, and asked that the HWE Committee minutes be amended to reflect that they had attended the meeting. County Board Chairman Mike Havera stated that the HWE Committee minutes would be corrected.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Employee Health Insurance:** Chairman Downs reported that the committee has been talking with another insurance provider, Consociate Care Group of Decatur, Illinois. He emphasized that no benefit changes would occur, but the savings to the county would be substantial, nearly \$90,000 per year. Downs stated that Innovative Benefits Group has done a good job in getting the county started with a self-insurance plan, and that he hopes that Consociate Care Group will continue this same service. Steve Spinner of Consociate Care Group was in attendance at the board meeting and stated that they have been signing up local providers to be placed on the Providers List. **Motion by John Downs, second by Glenn Painter** to change Health Care Administrators from Innovative Benefits Group to Consociate Care Group effective February 1, 2003. **All in favor, motion carried.**

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

2. **Cleaning Bids:** Chairman Painter reported that bids for cleaning services at the Courthouse Complex and the Jail have been received and were opened at the Buildings and Grounds meeting. The committee had decided to delay awarding the contract until next month's meeting, and stated that Paula Johnson was the lowest bidder.
3. **Four Wheeler Ordinance:** Chairman Havera commented that at the last Mayor's meeting many mayors brought up concerns relating to four wheelers abusing city/village streets, and requested that the County Board consider implementing a Four Wheeler Ordinance. State's Attorney Roberts has been researching the matter, and is reviewing a similar ordinance in place in Madison County. He will be reporting his findings to the County Board at a future meeting.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** Chairman Jagodzinski stated that due to illness, no Ambulance Call Reports were available, and there would be two Ambulance Call Reports given at next month's Full Board Meeting. Jagodzinski thanked Cathy Ulrici and Maurica Sparks for all their help keeping the ESDA office going during the change in ESDA Directors.

2. **Director Position:** Jagodzinski stated that the committee met to interview seven applicants for the ESDA Director Position. The committee selected Diana Holmes, who started December 30, 2002 and was in attendance at the meeting. Jagodzinski introduced Director Holmes to the County Board.
  
3. **Fillmore Fire Department:** Jagodzinski reported on the December 16, 2002 fire at the Fillmore Fire Department and thanked 911 Coordinator Greg Nimmo and Montgomery County ESTB Vice-Chairman Joe Gasparich for their help in assisting that Department to recover from the accident. Jagodzinski also stated that the response from the County and the State has been overwhelming.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Web Site:** Chairman Mike Plunkett stated that the committee reviewed Richard Slepicka's proposal to maintain the County Web Site, and the cost of the maintenance would run no more than \$1,600.00 a year, based on 80 hours of work. **Motion by Mike Plunkett, second by Roger Myers** to approve paying Richard Slepicka a sum not to exceed \$1,600.00 to maintain the County Web Site for the upcoming year. **All in favor, motion carried.** Plunkett stated that any board member, office holder or supervisor who needed his or her picture taken for the County Web Site should stay after the board meeting.
2. **West Central Development Council Resolution #03-01:** Plunkett reported that he had received a Resolution request from West Central Development Deputy Director Mike Cavanaugh asking the County Board's support for the application of the West Central Development Council for Economic Development comprehensive planning activities. **Motion by Mike Plunkett, second by Glenn Painter** to approve West Central Development Council's Resolution #03-01. **All in favor, motion carried. (See Resolution Book #3, page 362.)**

**APPROVAL OF 9 COMMITTEE REPORTS:**

**Motion by Aumann, second by Helgen** to approve the 9 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera stated that immediately following the February 2003 Board meeting at 9:30 AM a representative from Explorer Pipeline Company would be here to provide information about their pipeline located in the Panhandle area of the County. He also stated that the Montgomery County Water Company will have their Closing date for the Phase II Rural Water Project on Tuesday, January 21<sup>st</sup>, 2003 at 10:30 AM in the County Board Room of the Historic Courthouse.

**PAY BILLS:** **Motion by Sielschott, second by Myers to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**ADJOURN:** **Until the Regular Monthly Meeting on Tuesday, February 11<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Branum** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:30 AM.

# Montgomery County Board Minutes

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**For TUESDAY, February 11<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 11<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 18 members present, 3 absent.**

**Members Present:** George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** Nelson Aumann, Dennis Jagodzinski, Frank Komor.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Durbin to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Branum, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 14<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions and reported that the DNA Identification for Felons is close to being implemented in this jurisdiction.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – submitted, as well as a copy of the Annual report.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – submitted.
- 9. 911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Myers, second by Jackson to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Road & Bridge Tour:** Chairman Branum stated that on March 21<sup>st</sup>, 2003 at 8:30 AM the Highway Department will be having a tour of Montgomery County bridges.
- 2. Safety Meeting:** Branum reported that there is a safety meeting scheduled for Wednesday, February 12, 2003 at 2:30 PM at the Highway Department.
- 3. Joint Agreement for the Mt. Olive Trail Resurfacing Project:** Engineer McNeal reported on the Mt. Olive Trail Resurfacing Agreement with the Illinois Department of Transportation. **Motion by Branum, second by Painter to approve the Joint Agreement between Montgomery County and the Illinois Department of Transportation for preliminary engineering funds for the Mt. Olive Trail Resurfacing project. All in favor, motion carried. (See Resolution Book 3, pages 363-638).**

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

- 1. Computer Upgrade at Highway Department:** Chairman Sielschott reported that a new server has been ordered for the Highway department and the computers will be upgraded.
- 2. Mobile Home Privilege Tax Issue:** Sielschott reported that property tax issues concerning mobile/modular homes will be discussed further at the next committee meeting, and research on the issue done by Christian County will also be reviewed.

3. **Manatron Contract Renewal:** Sielschott reported that the contract with the county's tax computer system vendor, Manatron, was approved by the Finance Committee for \$25,039.00, which was an increase of \$3,167.00 over their previous contract. **Motion by Sielschott, second by Branum** to approve the Manatron Contract for \$25,039.00. **All in favor, motion carried.**
4. **Property Tax Cycle Update:** Sielschott stated that the timeline for Property Tax distribution gets later each year, and the Finance Committee received an update from Chief Assessing Officer Julia Kiefer concerning the status of this year's Tax assessment procedures.
5. **Real Estate Tax Payment:** Sielschott stated that the committee is looking at the possibility of allowing credit card payment for property taxes, with the credit card processing fee passed on to the taxpayer.
6. **GIS Update:** Sielschott reported that the county's GIS Vendor, Bruce Harris and Associates, will meet with Chief Assessing Officer Julia Kiefer on February 18<sup>th</sup> to discuss a possible flyover in March, which will begin GIS implementation.
7. **Prepaid Vendors List:** Sielschott reported that seven vendors need to be added to the Prepaid Vendors list: Ushman Communications, M & M Service Company, Great American Leasing, Otis Elevator, County Board Memorial Fund, West Central Illinois Criminal Justice Council, and CEFS. **Motion by Sielschott, second by Horn** to accept the 7 vendors to the Prepaid Vendors list. **All in favor, motion carried. (See Resolution Book 3, page 369).**

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **EPA Update:** Chairman Durbin reported that several more sites that have been cleaned up throughout Montgomery County by the county's Solid Waste Inspector Bill Gonet.
2. **Animal Control:** Durbin stated that Veterinarian Ben Brohammer of Countryside Veterinary Clinic was at the HWE committee meeting and asked the committee to consider establishing a Dog Pound. Durbin stated that the county would look into this, and warned the board that this would require a larger budget.
3. **Ohlman Polling Location:** Durbin reported that Mayor Dennis Aumann of Ohlman was at the HWE meeting to inform the committee that the Village of Ohlman has purchased a new building and to request that the polling location be changed back to Ohlman, instead of at the White Settlement Center. Durbin stated that the committee denied the request, but promised that when the building was brought up to handicapped accessibility standards the Village of Ohlman could re-submit their request.
4. **Household Hazardous Waste Collection:** Durbin reported that Montgomery County has been selected once again for a Household Hazardous Waste Collection site on Saturday, June 21<sup>st</sup>, 2003 at the Recycling Center in Hillsboro. The event will be advertised to the public as the date approaches.
5. **Election Judge Pay:** The State legislature has declined to reimburse the county for election judge pay of \$25.00 per judge per election for the upcoming February and April, 2003 Elections. Durbin stated that the additional cost to Montgomery County for the election judge expense will be \$5,250 for the April county-wide election.
6. **UCCI Conference:** The annual UCCI Conference will be held March 12<sup>th</sup> & 13<sup>th</sup>, 2003 at the Renaissance Hotel in Springfield, with registration beginning at 8:00 AM. The UCCI Executive Meeting will be at 10:00 AM and Lunch at 12:15 PM, with Governor Blagojevich expected to be at the meeting. Those County Board members who wish to attend should RSVP to Chris Daniels office by February 24<sup>th</sup>, 2003.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Union Grievance:** Chairman Downs reported that there has been a grievance filed by the Jailers/Dispatchers Union against the Sheriff's Department, and arbitration is expected to be required to finalize the matter.
2. **Vacancy Notifications:** Downs stated that a letter will be sent out to all Office Holders/Supervisors to ask them to notify the Personnel Committee when a position becomes vacant within their respective offices.
3. **Direct Deposit:** Downs stated that the committee discussed implementing a direct deposit program for employees and county board members, which would allow any county employee to deposit payroll checks directly into their designated bank accounts.

4. **Jailers/Dispatchers Union Contract:** The Jailers/Dispatchers Union met last Thursday and voted down the Union Contract Proposal. The Personnel Committee is now waiting to hear from the union negotiator.
5. **Highway Department Contract:** The Highway Department Union negotiations will be held after information concerning insurance contributions from the Union Representative is received.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Space Issues:** The Buildings and Grounds Committee has discussed the lack of office and storage space in the Historic Courthouse.
2. **Cleaning at the Courthouse Complex and Jail:** Chairman Glenn Painter reported that the low bid for janitorial services at the Courthouse Complex and Jail was \$26,988 from Paula Johnson of Nokomis. **Motion by Painter, second by Myers** to accept the annual bid of \$26,988.00 by Paula Johnson of Nokomis for cleaning services at the Courthouse Complex and Jail. **All in favor, motion carried.**
3. **Buffer/Scrubber Purchase:** Painter reported that the committee approved the purchase of a floor buffer/scrubber for \$4,860 from Litchfield True Value. Board Member Ogden inquired about who would be using the buffer/scrubber. Painter assured Ogden that only county maintenance employees would be using the equipment in all three buildings as well as Johnson. **Motion by Painter, second by Petty** to purchase the floor buffer/scrubber for \$4,860.00 from Litchfield True Value. **All in favor, motion carried.**

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by member Ron Deabenderfer as follows:

1. **Ambulance Call Report:** A summary of monthly operations for December 2002 is as follows: Total calls: 310; Total amount billed: \$62,976.75; Total amount collected: \$36,992.05. A summary of monthly operations for January 2003 is as follows: Total calls: 326; Total amount billed: \$65,838.50; Total amount collected: \$38,534.87.
2. **Courthouse Security:** Deabenderfer reported that security issues are being addressed in the Historic Courthouse. There will be testing procedures done each month on the Panic Button System in the Historic Courthouse, and these same procedures will also be implemented at the Courthouse Complex in the future.
3. **Workplace Violence Seminar:** Director Holmes has set up a Workplace Violence Seminar for Wednesday, February 19<sup>th</sup>, 2003 which will offer two sessions in the Courthouse Complex and Historic Courthouse. Illinois Risk Management will provide the instructor for these sessions.
4. **Emergency Operating Plan:** Director Holmes will provide a copy of the county's emergency operating plan procedures to Chairman Havera and ESDA Chairman Jagodzinski for their use.
5. **Homeland Security Grant:** Deabenderfer reported that the ESDA Office recently received a \$15,000.00 grant from Homeland Security.
6. **Damage Assessment and Debris Management:** Montgomery County will host a Damage Assessment and Debris Management Course, which is sponsored by the Illinois Emergency Management Agency. (IEMA). This course will be held September 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup> in the Taylor Springs Community Center.
7. **ESDA Office Help:** Deabenderfer reported that the committee had agreed to recommend to the Personnel Committee the hiring of a part time clerical worker for two days a week in the ESDA Office due to a maternity leave.
8. **Explorer Pipeline:** Explorer Pipeline will hold a safety training session on Thursday, February 20<sup>th</sup>, 2003 at the Holiday Inn in Carlinville, Illinois located at I-55 & Route 108. Anyone attending would need to RSVP by February 13<sup>th</sup>, 2003.
9. **American Heart Association Conference:** The committee approved sending Director Holmes to the American Heart Association Conference in Peoria on March 12<sup>th</sup> & 13<sup>th</sup>, 2003.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Web Site:** Chairman Mike Plunkett stated that the committee discussed putting the various county lake fee schedules and their contact information on the county website to give tourists an alternative to other area lakes and possibly bring revenue into the county.

2. **Economic Development Conference:** Plunkett stated the committee approved sending County Coordinator Chris Daniels to the Economic Development Conference in Peoria March 12 & 13, 2003
3. **Bike Trail:** A meeting has been scheduled for March 5<sup>th</sup>, 2003 with the Mayors of Farmersville and Waggoner and a representative of the Pitman Township Park District to discuss maintenance of the bike trail.
4. **West Central Development Council Resolution #03-01:** Plunkett resubmitted Resolution #03-01 for board approval. **Motion by Plunkett, second by Helgen** to pass the West Central Development Council Resolution. **All in favor, motion carried. (See Resolution Book 3, page 370).**

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Downs, second by Blankenship** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera stated that immediately following the board meeting Richard Allen from Explorer Pipeline Company would be on hand to discuss that company's pipeline located in the Panhandle area.

Havera stated that the Montgomery County Health Department would have their Open House today beginning at 11:00 AM with a presentation at 11:30 and a dinner at noon. All County Board members are invited to attend.

Havera reported that Senator James Clayborne (D-Belleville) is sponsoring the Mobile Home Legislation Privilege Tax legislation (Senate Bill-SB334).

Havera reported that Representative Dan Reitz (D-Steelville) is sponsoring the Health Insurance Levy Legislation allowing counties to levy for Health Insurance (House Bill-HB537).

**APPOINTMENTS:** **Motion by Myers, second by Plunkett** to approve the re-appointment of Stephen R. Cullison to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Hampton, second by Helgen** to approve the re-appointment of Tom Anderson to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Deabenderfer, second by Bone** to approve the appointment of Theresa Rapp to the Hillsboro Area Ambulance Service for a two-year term. **All in favor, motion carried.**

**Motion by Durbin, second by Branum** to approve the appointment of County Board Liaison Ron Deabenderfer to serve on the Public Building Commission. **All in favor, motion carried.**

**Motion by Sielschott, second by Painter** to approve the appointment of Dean Meier to serve on the Public Building Commission. **All in favor, motion carried.**

**PAY BILLS:** **Motion by Horn, second by Blankenship** to pay all approved bills. **All in favor, motion carried.** For an itemized list of bills paid, refer to Accounts Payable book for FY 2003.

**ADJOURN:** **Until the Regular Monthly Meeting on Tuesday, March 11<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Branum, second by Painter** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:12 AM.



# Montgomery County Board Minutes

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**For TUESDAY, March 11<sup>th</sup>, 2003 – 8:30 AM**

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**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 21 members present, 0 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** None

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Branum to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Hampton, second by Horn to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 11<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions and reported that the Property Tax Sale will be held on March 26<sup>th</sup>, 2003 at 4:30 PM in the County Board Room of the Historic Courthouse.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the recording fees collected for G.I.S. are higher than average for the previous month.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions, and thanked members for their attendance at the Health Department's Open House held last month.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – was submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions.

**APPROVAL OF 8 ITEMS ON THE CONSENT AGENDA:**

**Motion by Painter, second by Bone to approve the 8 office reports on the Consent Agenda, with no 911 Report submitted. All in favor, motion carried.**

**COMMITTEE REPORTS:**

- 1. CEFS Ordinance:** The Program Director for CEFS Linda Mitchell presented Ordinance #03-02 to provide Public Transportation in Montgomery County. **Motion by Nelson Aumann, second by Bill Sielschott to accept CEFS Ordinance #03-02 to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 4, page 1).**
- 2. Intergovernmental Agreement:** Mitchell then presented an Intergovernmental Agreement to the board, between Shelby County and Montgomery County, along with the counties of Fayette, Clay, Moultrie, and Douglas. **Motion by Nelson Aumann, second by Bob Durbin to approve the Intergovernmental Agreement. All in favor, motion carried. (See Resolution Book 4, pages 2-3).**
- 3. Law Enforcement Alarm System Resolution:** Sheriff Jim Vazzi read the Law Enforcement Alarm System Resolution #03-03. Sheriff Vazzi stated that the focus of the Resolution is to provide a mutual aid agreement between all counties in the State of Illinois' Region 8 in the event of a terrorist attack or a natural disaster. **Motion by Dennis Jagodzinski, second by John Downs to accept the Law Enforcement Alarm System Resolution #03-03. All in favor, motion carried. (See Resolution Book 4, pages 4-11).**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Subdividing:** Chairman Branum reported on a request from Carl Nail to endorse a plan to subdivide an eight-acre area in the Pezold addition, which is within 1 ½ miles of Litchfield, and by law in their city jurisdiction. **Motion by Branum, second by Helgen** to approve the subdivision of the Pezold addition. **All in favor, motion carried.**
2. **Road & Bridge Tour:** Branum reported that the Road & Bridge Tour of the Montgomery County Bridges scheduled for Friday, March 21, 2003 has been put on hold and will be discussed at the next Road & Bridge Meeting.
3. **Small Pipe Culvert Letting:** Branum stated that there will be a Small Pipe Culvert Letting on Wednesday, March 26<sup>th</sup>, 2003 at 8:30 AM at the Highway Department.
4. **Seasonal Maintainer and Temporary Engineering Help:** Branum reported that the committee approved advertising for two seasonal maintainers at the Highway Department. The Highway Department will offer the temporary engineer position to the same individual who held the position last summer. Applications for the Seasonal Maintainers must be submitted by the next Road & Bridge Meeting on Wednesday, April 2<sup>nd</sup>, 2003.
5. **Preliminary Engineering Services Agreement:** The board approved a Preliminary Engineering Service Agreement for Chapman T Trail, with the Engineering fees being \$28,631.70. **Motion by Branum, second by Petty** to approve the Preliminary Engineering Service Agreement for Chapman T Trail, with Engineering fees totaling \$28,631.70. **All in favor, motion carried. (See Resolution Book 4, pages 12-17).**
6. **Fillmore Blacktop Project:** Branum reported that Highway Engineer Amy McNeal met with a representative from Congressman Lane Evans' office regarding his support for the appropriation of funds for bridge removal and repair along 14 miles of the Fillmore Blacktop. McNeal reported that the Highway Department has received 15 support letters from several mayors and businesses in the area, which she shared with Rep. Evans' representative at the meeting. Evans' Office promised to submit the request for funding this project to the Federal Transportation Commission, and McNeal will keep the Road and Bridge Committee informed.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Fee Adjustment Bill for Counties:** Chairman Sielschott reported on information received from Circuit Clerk Mary Webb regarding Fee Adjustments for Counties with a population under 500,000. Sielschott stated that Montgomery County's Circuit Clerk's fees haven't been raised since 1976, and that the Fee Adjustments Bill (House Bill-269) is currently before the Legislature. The Finance Committee will discuss this further at next month's meeting.
2. **Property Tax Update:** Sielschott reported that property tax re-assessment information has been published and the Board of Review complaints are in, but according to Chief Assessing Officer Julia Kiefer, it will require a couple of months to review all of the complaints and proceed to tax extension and distribution.
3. **GIS Update:** Sielschott reported that Bruce Harris and Associates have marked control points for the county flyover, which will start very soon. Member Helgen asked about whether a recent newspaper ad he saw where the FSA office was advertising for flyovers was related to GIS, and Sielschott reported that this could be related to the soil mapping project that will be coordinated through the USDA, which is a separate project from the Bruce Harris GIS flyover.
4. **Combining of Accounts:** Sielschott stated that discussion regarding merging data entered in Accounts Receivable in the Treasurer's Office and Accounts Payable in the County Clerk's Office took place and the committee decided more information is needed before further action would be taken.
5. **Health Insurance Update:** As of February 1, 2003, Consociate Care Group took over as Montgomery County's Health Insurance Provider. Sielschott stated that even though the county has not received any loss reports yet, everything seems to be going well.

6. **Credit Card Payments for Taxes:** Sielschott reported that Treasurer Ron Jenkins has checked on cost estimates for credit card payments for county services and will report his findings to the committee at their next meeting. Customers who use the credit card payment service would be given another option for payment for taxes, county clerk's fees, sheriff's fees, and circuit clerk's fees and the committee hopes to make their recommendation at next month's board meeting regarding credit card use.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Animal Control Update:** Chairman Durbin reported that the committee has been discussing animal control issues in the county. Durbin traveled to Christian County to tour their animal control program, and Durbin and Ogden visited the no-kill animal shelter in Macoupin County (Benld). He reported that the Benld shelter has approximately 80 cats and 190 dogs, with six to seven part-time workers and many volunteers. Currently, Montgomery County budgets \$15,000 annually for animal control, Christian County budgets \$92,000, and Fayette County budgets \$55,000. Durbin stated that there is a lot of research needed and the committee will continue to compare services and costs. He also encouraged the County to adopt an Animal Control Ordinance as a first step, to reinforce animal owner responsibility for their pets.
2. **Primary Election Update:** Durbin reported that the Primary Election was held on February 25<sup>th</sup>, and County Clerk Leitheiser informed the committee that the Precinct Clustering went well and saved county costs.
3. **Cemetery Cleanup:** Durbin stated that there are twelve cemeteries in need of cleanup and he and Coordinator Daniels will visit them and prioritize each cemetery's needs for cleanup.
4. **Bishop Landfill Handout:** Durbin referred members to an informational letter they were given about the Bishop Landfill, which is currently undergoing clean up and EPA inspection.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Union Grievance:** Chairman Downs reported that the committee will meet on Tuesday, March 18, 2003 at 10:30 AM for an Arbitrator Hearing with the Jailers/Dispatchers Union.
2. **Union Negotiations Meeting:** Downs stated that on Thursday, March 27, 2003, the Personnel Committee will meet with Union Representative Mike Stout to discuss the Highway Department Negotiations.
3. **Direct Deposit:** Downs reported that the direct deposit for employees is going well, and that Treasurer Jenkins reports that seventy employees signed up to have checks directly deposited into their bank accounts.
4. **Highway Insurance Update:** Downs stated that the Highway Department has not heard anything further on the information received February 1<sup>st</sup> regarding health insurance for their union members. Havera stated that the union insurance company requested three years of insurance history information and the county only has 1 ½ years' history information, and a \$1,500 cost is required to retrieve the outstanding history information. Union Steward Darrell Jett is currently working on the problem.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Cabinets in Probation Office:** Chairman Painter stated that the committee approved the purchase of storage cabinets for the Probation Office for \$1,100 from J&W Custom Woodworking. **Motion by Painter, second by Petty** to approve the purchase of the storage cabinets for the Probation Office for \$1,100 from J&W Custom Woodworking. **All in favor, motion carried.**
2. **ATV Ordinance #03-03A:** Painter reported on the ATV Ordinance #03-03A that State's Attorney Roberts had drafted for the board's approval. There have been many concerns from mayors, road commissioners and farmers throughout the county regarding damage being done to roads and property caused by ATVs. Member Ed Helgen stated that he is in favor of the Ordinance, but has reservations on how the perpetrators would be caught since they wear helmets which conceal their identity. Branum commented that he felt there are enough laws on the books without this Ordinance and that they just need to be enforced. Havera stated that the Ordinance would provide for additional fines of no less than \$250 for the first offense and no more than \$500 per infraction and allow ATVs to be confiscated, which

would greatly impact the current disobedience of the law. Painter requested that a roll call vote be taken. **Motion by Painter, second by Komor** to approve ATV Ordinance #03-03A. **Roll Call Vote: 17 Yes, 2 Present -(Aumann, Hampton), 2 No – (Branum, Jagodzinski). Motion carried. (See Resolution Book 4, pages 18-20).**

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for February 2003 is as follows: Total calls: 320; Total amount billed: \$64,600.76; Total amount collected: \$33,430.00.
2. **Director Holmes' Report:** Chairman Jagodzinski reported that Director Holmes gave a live radio address regarding Tornado awareness and that the State Wide Tornado Day was March 4<sup>th</sup>, 2003.
3. **Violence in the Workplace:** There was a Violence in the Workplace Seminar held on February 19<sup>th</sup>, 2003 for county employees.
4. **Grant Funds Money:** Jagodzinski reported that Diana Holmes met with the Grant Funds Committee and had received a grant for \$15,000 for county ESDA services. Director Holmes and the committee will meet again in March to determine how the money can be used.
5. **City of Litchfield:** Jagodzinski stated that the City of Litchfield had not signed their Ambulance Agreement and the ESDA Committee and the Litchfield Ambulance Service will meet during an upcoming meeting to discuss Litchfield's concerns.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Bike Trail:** Chairman Plunkett reported that the committee met with the Pitman Township Park District representatives and the Mayor of Waggoner to discuss taking over the Bike Trail's maintenance. The Representatives and Mayor stated that they were not interested, but are willing to help with the maintenance and recruit volunteers. Plunkett stated that better signage is needed to inform the public of the bike trail's location, and the committee is researching this need.

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Blankenship, second by Aumann** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Chairman Havera read a letter from Litchfield National Bank that praised the excellent services they received from the Supervisor of Assessments, County Clerk and Treasurer Offices. The letter stated that those offices are a credit to the County.

Havera stated that the U. of I. Extension Office in Hillsboro will have a video series covering Intergovernmental Cooperation which will be held on Thursday, April 17<sup>th</sup>, from 3:00 PM to 5:00 PM. This would be a paid meeting for any county board member wishing to attend.

Havera reported on the UCCI Meeting that will be on Wednesday, March 12, 2003 at the Renaissance Hotel in Springfield. Four County Board Members have registered and will be attending the meeting: Bob Durbin, Dale Ogden, Ed Helgen and Charles Hampton.

Havera stated that the Illinois Counties Risk Management Trust is hosting a Sexual Harassment in Employment Practices seminar on Wednesday, March 19<sup>th</sup>, 2003 in Springfield. Office Holders have been given further information on this seminar and Havera suggested that County Office Holders should try to attend if their schedules allow.

**UPDATES:** Chairman Havera reported that the Mobile Home Privilege Tax Senate Bill-(SB334) is getting a lot of support from Legislators in Springfield and that the County Levy Health Insurance House Bill-(HB537) is gaining support as well. Havera will provide further information in future meetings.

**SCHEDULE CHANGES:** Havera reminded the board of the Wednesday, March 26<sup>th</sup>, 2003 Small Pipe Culvert letting at 8:30 AM at the Highway Department.

**PAY BILLS:** **Motion by Myers, second by Sielschott to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, April 8th, 2003 at 8:30 AM.**

**Motion by Painter, second by Myers** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:25 AM.

# Montgomery County Board Minutes

For TUESDAY, April 8<sup>th</sup>, 2003 – 8:30 AM

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The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 8<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 20 members present, 1 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Member Absent:** Keith Horn

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Jackson to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Branum, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 11<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Circuit Clerk's Report** – Mary Webb was present for questions.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Kathy Tapley was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Jagodzinski, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Given by Chairman Mike Havera as follows:

1. **Area Ag Ad Hoc Committee:** Havera stated that in 1986, an advisory committee was formed to monitor large hog facilities coming into the County. Because the committee has met only two times since its organization, Havera requested that the advisory group be dissolved. **Motion by Petty, second by Helgen to dissolve the Area Ag Ad Hoc Committee and inform the four committee members: Gerald Spinner of Coffeen, Fred Fesser of Fillmore, Alfred Hand of Witt and Steve Gartner of Litchfield. All in favor, motion carried.**
2. **Parking Lot Project:** Havera stated that the Parking Lot Project at 133 N. Main, originally scheduled to be under the direction of the Public Buildings Commission, will instead be assigned to the Buildings and Grounds Committee due to additional legalities the project would have required being completed through the Public Building Commission.
3. **CES Extension:** University of Illinois Extension Service Unit Leader Denise Kistner gave members a report about local Extension services and invited them to attend the April 17<sup>th</sup>, 2003 teleconference at the Hillsboro Extension Service Center on "Intergovernmental Cooperation."

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Road & Bridge Tour:** Branum reported that a Special Road & Bridge Committee Meeting has been scheduled for Tuesday, April 22<sup>nd</sup>, 2003 at 8:30 AM to tour various County and Township roads.
2. **Material Letting:** Branum reported that there will be a Material Letting on April 9<sup>th</sup>, 2003 at the Highway Department.
3. **Seasonal Maintainer Applications:** The Road & Bridge Committee will conduct interviews on Friday, April 25<sup>th</sup>, 2003 at 8:00 AM at the Highway Department to hire two Seasonal Maintainers. The Committee will interview nine applicants.
4. **Replacing Sign Truck #8:** Branum stated that the Highway Department will be replacing the sign truck. The committee will put out for a bid locally and also look at State bid.
5. **Resolution #01-03,** A Resolution to appropriate an amount of \$2,750.00 for 972 B-CA, C.H. #11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Hampton, second by Blankenship. All in favor, motion carried.(See Resolution Book 4, pages 21-22).**
6. **Resolution #02-03,** A Resolution to appropriate an amount of \$2,750.00 for 973 B-CA, C.H. #2 (Oconee Avenue) (Sec. 23), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Aumann, second by Petty. All in favor, motion carried (See Resolution Book 4, pages 23-24).**
7. **Resolution #03-03,** A Resolution to appropriate an amount of \$5,000.00 for 974 B-CA, C.H. #13 (Litchfield South) (Sec. 16), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$5,000.00). **Motion by Painter, second by Sielschott. All in favor, motion carried (See Resolution Book 4, pages 25-26).**
8. **Resolution #04-03,** A Resolution to appropriate an amount of \$4,500.00 for 975 B-CA, Location A, C.H.#11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,500.00). **Motion by Komor, second by Painter. All in favor, motion carried (See Resolution Book 4, pages 27-28).**
9. **Resolution #05-03,** A Resolution to appropriate an amount of \$4,000.00 for 975 B-CA, Location B, C.H.#11 (Walshville Trail) (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Painter, second by Jackson. All in favor, motion carried (See Resolution Book 4, pages 29-30).**
10. **Resolution #06-03,** A Resolution to appropriate an amount of \$4,000.00 for 976 B-CA, C.H. #10 (Donnellson Avenue) (Sec. 24), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Jagodzinski, second by Bone. All in favor, motion carried (See Resolution Book 4, pages 31-32).**
11. **Resolution #07-03,** A Resolution to appropriate an amount of \$3,500.00 for 977 B-CA, C.H. #23 (Goby Avenue) (Sec. 5), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Webb, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 33-34).**
12. **Resolution #08-03,** A Resolution to appropriate an amount of \$3,750.00 for 978 B-CA, C.H. #6 (Witt South (Sec. 17), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,750.00). **Motion by Blankenship, second by Durbin. All in favor, motion carried (See Resolution Book 4, pages 35-36).**
13. **Resolution #09-03,** A Resolution to appropriate an amount of \$3,750.00 for 979 B-CA, C.H. #9 (Chapman T Trail) (Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share =1.0 (\$3,750.00). **Motion by Branum, second by Durbin. All in favor, motion carried (See Resolution Book 4, pages 37-38).**
14. **Resolution #10-03,** A Resolution to appropriate an amount of \$8,500.00 for 980 B-CA, C.H. #18 (Witt West)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0

(\$8,500.00). **Motion by Durbin, second by Branum. All in favor, motion carried (See Resolution Book 4, pages 39-40).**

15. **Resolution #11-03**, A Resolution to appropriate an amount of \$2,750.00 for 981 B-CA, C.H. #24 (N 16th Avenue) (Sec. 7), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Ogden, second by Helgen. All in favor, motion carried (See Resolution Book 4, pages 41-42).**
16. **Resolution #12-03**, A Resolution to appropriate an amount of \$8,500.00 for 982 B-CA, (Sec. 33) (N 24th Avenue); Harvel R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,250.00). **Motion by Hampton, second by Webb. All in favor, motion carried (See Resolution Book 4, pages 43-44).**
17. **Resolution #13-03**, A Resolution to appropriate an amount of \$5,000.00 for 983 B-CA, (Sec. 20) (Brown Trail); Harvel R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,500.00). **Motion by Webb, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 45-46).**
18. **Resolution #14-03**, A Resolution to appropriate an amount of \$9,000.00 for 984 B-CA, (Sec. 23 & 24) (E 17th Road); Rountree R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,500.00). **Motion by Petty, second by Aumann. All in favor, motion carried. (See Resolution Book 4, pages 47-48).**
19. **Resolution #16-03**, A Resolution to appropriate an amount of \$18,000.00 for 986 B-CA, (Sec. 21)(N 8th Avenue); South Litchfield R.D., 50%-50% Project; Montgomery County's Share = .5 (\$9,000.00). **Motion by Painter, second by Komor. All in favor, motion carried (See Resolution Book 4, pages 49-50).**
20. **Resolution #18-03**, A Resolution to appropriate an amount of \$3,000.00 for 988 B-CA, (Sec. 14) (N 15th Avenue); Butler Grove R.D., 50%-50% Project; Montgomery County's Share = .5 (\$1,500.00). **Motion by Downs, second by Ogden. All in favor, motion carried (See Resolution Book 4, pages 51-52).**
21. **Resolution #19-03**, A Resolution to appropriate an amount of \$7,000.00 for 989 B-CA, (Sec. 30) (DeVries Circle); Walshville R.D., 50%-50% Project; Montgomery County's Share = .5 (\$3,500.00). **Motion by Aumann, second by Jagodzinski. All in favor, motion carried (See Resolution Book 4, pages 53-54).**
22. **Resolution #20-03**, A Resolution to appropriate an amount of \$4,000.00 for 990 B-CA, (Sec. 17) (Sewing Trail); Walshville R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,000.00). **Motion by Bone, second by Jagodzinski. All in favor, motion carried (See Resolution Book 4, pages 55-56).**
23. **Resolution #21-03**, A Resolution for a Water Line Permit and Agreement for Special Provisions for placing of water lines, under, on, along, or across County Highways in the County of Montgomery, State of Illinois. **Motion by Blankenship, second by Helgen. All in favor, motion carried (See Resolution Book 4, pages 57-58).**

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Audit Report:** Whitey Patton of Patton and Associates presented the County Audit Report. **(For Selected Financial Information see Resolution Book 4, pages 59-62).** Auditor Patton reported to the board that the county is currently in good financial condition, but warned members that rougher times are ahead due to low interest rates for county investments and property and employee health insurance increases, and the county should take action in all departments to keep expenditures down and revenues up. Patton also suggested cross training employees within county offices. Havera stated that because not all revenues are kept in the General Fund, and Host Fees and Court Fees could be utilized if necessary. Webb asked what Sales Tax Revenue could be anticipated in the coming year, and Treasurer Jenkins projected that it would be approximately the same as last year. **Motion by Sielschott, second by Aumann** to approve the County Audit report as presented by Whitey Patton of Patton and Associates. **All in favor, motion carried.**

2. **Property Tax Update:** Sielschott stated that an estimated date when tax bills will be mailed has not been finalized, and also reported that the tentative State Tax multiplier has been set at 1.000000.
3. **Fee Adjustment Bill for Counties – HB-269:** Sielschott reported that the Committee agreed to send a letter in support of House Bill 269 – Fee Adjustment Bill for Counties. The bill would allow each county to set their fees in a range to accommodate that particular county jurisdiction.
4. **Senate Bill – SB334, Manufactured Homes:** Sielschott reported that a letter of support was sent out last week for Senate Bill 334 regarding Manufactured Homes. The vote from the Senate lacked one vote from passing, so the vote was postponed for re-call. The third reading deadline was extended to Wednesday, April 9<sup>th</sup>, 2003.
5. **GIS Update:** Sielschott reported that the Flyover for GIS was completed a couple of weeks ago and all is going well.
6. **Credit Card Public Hearing:** Sielschott stated that the committee decided to pursue allowing the use of Credit Cards for county services, and a public hearing regarding their use is scheduled for May 12<sup>th</sup>, 2003 during the Finance Committee Meeting. The outcome of the hearing, which is required by State Law, will be voted on during the Full board meeting on May 13<sup>th</sup>, 2003. Credit Card services will be offered at no cost to the county, but will require a contract to be completed by each office wishing to utilize the system, which may be terminated at any time. Sielschott stated that Credit Card use will be another resource for residents to make timely payments to the county.
7. **Special Finance Committee Meeting:** Sielschott reported that there will be a special Finance Committee meeting on Wednesday, April 30<sup>th</sup>, at 6:00 PM to discuss budget concerns. The Committee will meet with Whitey Patton to reach a long term plan to increase revenue and keep expenditures down.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Polling Place Rent:** Durbin stated the Committee discussed a letter of request to increase the Polling Location Rent from \$50.00 to \$75.00 for the use of each polling place at the Fellowship Hall at the United Methodist Church in Hillsboro. The Committee decided not to grant the raise of the rent at this time and to leave it at the current \$50.00 fee for all county polling places.
2. **Election Update:** Durbin stated that everything went well with the April 1<sup>st</sup> Consolidated Election, and congratulated County Clerk Leitheiser and her staff on the fine work done on the election implementation. Durbin stated that all 42 County Precincts were tabulated by 10:30 PM.
3. **Animal Control Update:** Durbin reported on the ongoing problems with animal control in the county and stated that he spoke with State's Attorney Roberts about the need for an Animal Control Ordinance.
4. **EPA Update:** Durbin stated that Montgomery County and the Illinois Environmental Protection Agency will host a Household Hazardous Waste Collection on Saturday, June 21<sup>st</sup>, 2003 between 8:00 AM and 3:00 PM at the Hillsboro High School Parking Lot.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Union Grievance Meeting:** Downs stated that an Arbitrator meeting scheduled with the Jailers/Dispatchers Union for March 18<sup>th</sup> was cancelled and will be rescheduled at a later date.
2. **Union Negotiations Meeting:** Downs stated that the Personnel Committee met with Jailers/Dispatchers Union Representative Mike Stout on Thursday, March 27<sup>th</sup> after the Personnel Meeting to discuss union negotiations.
3. **Highway Insurance:** Downs stated that the Personnel Committee is waiting on written confirmation regarding a reimbursement to county health insurance for union employees at the Highway Department. The county's portion of the insurance would be \$628.00 per month per employee.
4. **Grievance:** Downs stated that the Arbitration Date set for Wednesday, April 9<sup>th</sup>, 2003 at 4:00 PM to discuss a grievance from the Sheriff's Department may be cancelled.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:



1. **Certificate of Insurance:** Painter reported that the committee is requiring proof of insurance on each vendor that does work at County buildings. No vendor will be allowed to work at county buildings unless their Proof of Insurance is filed in the Coordinated Services Office.
  
2. **Parking Lot Project:** Painter stated that the committee has submitted requests for bids on the demolition of the house at 133 North Main. All bids must be turned in by Monday, April 28<sup>th</sup>, 2003 at 4:00 PM. The bids will then be reviewed at the Coordinating Meeting on Tuesday, April 29<sup>th</sup>, 2003 at 6:00 PM and the contractor will have two weeks from the award of the bid to have the property cleaned off.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for March 2003 is as follows: Total calls: 305; Total amount billed: \$61,004.75; Total amount collected: \$32,636.24.
2. **Ambulance Service Contract Approval:**  
**Motion by Jagodzinski, second by Webb to approve the FY 2003 Raymond/Harvel Ambulance Service Agreement for \$33,360.00. All in favor, motion carried. (See Resolution Book 4, pages 63-66).**  
**Motion by Jagodzinski, second by Hampton to approve the FY 2003 Farmersville/Waggoner Ambulance Service Agreement for \$53,250.00 All in favor, motion carried. (See Resolution Book 4, pages 67-70).**  
**Motion by Jagodzinski, second by Durbin to approve the FY 2003 Nokomis/Witt Ambulance Service Agreement for \$62,437.00. All in favor, motion carried. (See Resolution Book 4, pages 71-74).**  
**Motion by Jagodzinski, second by Myers to approve the FY 2003 Hillsboro Ambulance Service Agreement for \$101,000.00. All in favor, motion carried. (See Resolution Book 4, pages 75-78).**  
**Litchfield Ambulance Service Agreement:** Jagodzinski reported that the Litchfield Ambulance Service Agreement will be passed soon by the Litchfield City Council and will hopefully be ready for approval at next month's full board meeting.
3. **Director Holmes Report:** Jagodzinski reported that there will be an IEMA exercise in September, 2003 and a Weather Spotters class will be held on April 23<sup>rd</sup>, 2003 at the Taylor Springs Community Building. The Haz-Mat team has been formed and the part-time clerical position in the ESDA office has been filled.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Web Site Update:** Plunkett reported that changes have been made to the tourism page of the county website. Users will now be able to link to the City of Litchfield, City of Hillsboro and Illinois Department of Natural Resources. A link to the City of Litchfield and Hillsboro will show lake information and cost of boat fees, permit fees, etc. The link will also go to the Department of Natural Resources page for Coffeen Lake. Plunkett reported that during the months of January, February and March, 2003, 4,368 visits have been documented to the county website. 932 of those visits were for election use. Plunkett reported that 27, 890 "hits" were made to the web site, meaning this is how many times the site was opened and 10,498 pages were viewed. Election updates have also been archived since the November 2002 General Election and the County Clerk's Office will continue to archive future election totals.
2. **Bike Trail:** Plunkett stated the committee discussed putting up directional signs along related highways to direct people to the Bike Trail.
3. **Enterprise Zone Update:** Plunkett stated that the Ameren CIPS application to the Enterprise Zone has been approved by the Illinois Secretary of State and the Illinois Department of Revenue and has been recorded by the County Clerk/Recorder. The Committee will work toward gathering more accurate

legal descriptions of the Enterprise Zone territory so it may be incorporated into the GIS mapping system.

**APPROVAL OF 8 COMMITTEE REPORTS:**

**Motion by Blankenship, second by Painter to approve the 8 committee reports. All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**SCHEDULE CHANGES:** Havera reported that there will be a Material Letting on April 9<sup>th</sup>, 2003 at the Highway Department.

A Special Road & Bridge Committee Meeting has been scheduled for Tuesday, April 22<sup>nd</sup>, 2003 at the Highway Department to tour various County & Township roads.

The Road & Bridge Committee will interview Seasonal Maintainers on April 25<sup>th</sup>, 2003 at the Highway Department.

A Special Finance Committee Meeting will be held on Wednesday, April 30<sup>th</sup> 2003 at 6:00 PM in the County Board Room of the Historic Courthouse to discuss budget concerns.

**APPOINTMENTS:** **Motion by Bone, second by Plunkett** to re-appoint Merrill Micenheimer as a trustee of the Coffeen Fire Protection District for a three-year term beginning May 1, 2003 and expiring April 30<sup>th</sup> 2006.

**All in favor, motion carried.**

**Motion by Webb, second by Ogden** to appoint trustee William E. Beeler to the Raymond Community Fire Protection District for a term of three-years beginning May 5<sup>th</sup>, 2003. **All in favor, motion carried. (See Resolution #03-04 in Book 4, pages 79-83).**

**PAY BILLS:** **Motion by Aumann, second by Blankenship to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, please refer to Accounts Payable Book for FY 2003.

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, May 13<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Branum** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:33 AM.

# Montgomery County Board Minutes

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**For TUESDAY, May 13<sup>th</sup>, 2003 – 8:30 A.M.**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 13<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 21 members present, 0 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** none

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Jackson, second by Hampton to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 8<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – submitted.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions and reported that the Probation Office is now represented on the County Website and the site looks good. The department is also in the process of working on an Employability Skills Program with Lincoln Land Community College and the local Cooperative Extension Service office.
- 9. 911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Plunkett, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Pickup Truck Bid:** Chairman Branum reported that one bid from Wright Automotive was submitted on the one-ton pickup truck for \$17,411.06. This truck will replace the Highway Department's old sign truck. **Motion by Branum, second by Komor to purchase the one-ton pickup truck from Wright Automotive for \$17,411.06. All in favor, motion carried.**
- 2. 1990 Ford Pickup Truck:** Branum stated that the 1990 Ford pickup, the Tandem Truck, and Copier were put out for bids at the Highway Department. There were three bids for the 1990 Ford pickup, and Henry Harms had the highest bid of \$951.00 for the 1990 Ford pickup. The bids for the Tandem Truck and Copier were rejected. **Motion by Branum, second by Hampton to accept the bid of \$951.00 from Henry Harms for the 1990 Ford pickup truck. All in favor, motion carried.**
- 3. Resolution #22-03:** A Resolution to appropriate an amount of \$7,300.00 for 991 B-CA, C.H. #8 (Fillmore Trail) (Sec. 21), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$7,300.00). **Motion by Branum, second by Durbin. All in favor, motion carried. (See Resolution Book 4, page 84-85).**

4. **Proposed Pickerill Subdivision:** County Highway Engineer Amy McNeal stated that Carl Nail would like to subdivide a parcel into five lots in the North East corner of Glenn Shoals Lake. McNeal explained that there is already an egress and ingress that would give the five lots appropriate access, and that the plans for the subdivision meet the Subdivision Ordinance Guidelines. **Motion by Branum, second by Komor** to approve the Proposed Pickerill Subdivision. **All in favor, motion carried.**
5. **Road & Bridge Report:** Branum reported that the Highway Department crews have been out in full force repairing, checking signs, hauling chips, replacing culverts, cutting brush, patching and cleaning ditches.
6. **Seasonal Maintainer Position:** Branum stated that at a Special Road and Bridge Meeting held April 25<sup>th</sup>, the Committee hired two Seasonal Maintainers. One of the newly hired maintainers declined the position, so the Road and Bridge Committee has decided that a second Seasonal Maintainer will not be needed and will not hire a replacement for that position.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Credit Card Use Policy:** Chairman Sielschott reported that there were no testimonies and no oppositions during the Public Hearing held on Monday, May 12<sup>th</sup>, 2003 in regard to credit card use for paying taxes, fees and fines to Montgomery County. **Motion by Sielschott, second by Aumann** to enter into an agreement with Governmental Payment Services as a means to use credit cards as another avenue of payment for taxes, fees and fines to Montgomery County. **All in favor, motion carried.**
2. **Resolution #03-05:** Sielschott presented Resolution #03-05 from the Chief Judge's Office that would be a name change and provide funding of the Fourth Judicial Circuit Juvenile Justice Council. Clerk Leitheiser read the Resolution to form the Fourth Judicial Circuit Juvenile Justice Council. **Motion by Sielschott, second by Downs** to approve Resolution #03-05 to form the Fourth Judicial Circuit Juvenile Justice Council. **All in favor, motion carried. (See Resolution Book 4, page 86-96).**
3. **Intergovernmental Agreement of the Fourth Judicial Circuit Juvenile Justice Council:** Clerk Leitheiser read the Intergovernmental Agreement of the Fourth Judicial Circuit Juvenile Justice Council. **Motion by Sielschott, second by Horn** to accept Intergovernmental Agreement of the Fourth Judicial Circuit Juvenile Justice Council as described. **All in favor, motion carried. (See Resolution Book 4, pages 87-96).**
4. **Highway Department Computers:** Sielschott reported that Bill Purcell will be proceeding with the purchase of the Highway Department Computers that were approved by the Finance Committee for Fiscal Year 2003.
5. **Property Tax:** Sielschott stated that Julie Kiefer reported to the Committee that the roll over to the County Clerk's Office should take place during the 1<sup>st</sup> week of June, 2003.
6. **GIS Update:** Sielschott reported that the Bruce Harris and Associates company has been collecting plat information from the County Clerk/Recorder's Office. Sielschott also stated that the flyover went well, but to date no data files have been received.
7. **Consociate Consulting Agreement:** Sielschott stated that he had received a consulting agreement by the County's health insurance administrator, Consociate Care Group. The agreement is to try to collect \$42,514 in reinsurance bills that are outstanding from two years ago. Consociate is asking for 15% of what is collected. The Committee felt that this would be better than paying legal fees to try to collect on the reinsurance bills. **Motion by Sielschott, second by Aumann** to approve the Consociate Consulting Agreement to collect overdue bills. **All in favor, motion carried.**
8. **Resolution #03-06:** To convey deed on Parcel I.D. #04-001-598-00 in Coffeen. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, pages 97-100).**
9. **Resolution #03-07:** To convey deed on Parcel I.D. #08-103-715-00 in Taylor Springs. **Motion by Sielschott, second by Jagodzinski. All in favor, motion carried. (See Resolution Book 4, pages 101-102).**

10. **Resolution #03-08:** To convey deed on Parcel I.D. #08-201-563-00 in Hillsboro. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, pages 103-104).**
11. **Resolution #03-09:** To convey deed on Parcel I.D. #09-000-947-00 in Irving. **Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 4, pages 105-106).**
12. **Resolution #03-10:** To convey deed on Parcel I.D. #16-001-986-00 in Litchfield. **Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 4, pages 107-108).**
13. **Resolution #03-11:** To convey deed on Parcel I.D. #17-000-464-00 in Walshville. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 4, pages 108-111).**
14. **2003 Budget – Finance Concerns:** Sielschott stated that the Committee reviewed a Summary of concerns from the Fiscal Year 2002 Audit and recommendations for the Fiscal Year 2003 Budget during a special meeting on April 30<sup>th</sup>, 2003. Sielschott read four of the recommendations from the Finance Committee for the upcoming budget year. 1. Freeze all capital outlay and new equipment items except those necessary for emergency replacement or approved by supervising committee. 2. Add no new personnel and replace retiring or vacant positions with personnel at the beginning salary level if possible. Transfers within offices and position changes between offices should result in as much salary savings as possible. 3. Look to other funds where possible instead of items charged to the General Fund (100). 4. Reduce Health Insurance costs by looking at Long Term Disability and Short Term Disability, working spouse rule, and changes in premiums. **Motion by Sielschott, second by Horn** to accept the four General Fund recommendations from the Finance Committee for Fiscal Year 2003. Chairman Havera stated that in recommendation number 2 the part that reads “if possible” in the first sentence should be excluded. Any new employee entering into a position should start at the beginning salary level. **Motion by Sielschott, second by Downs** to withdraw the previous motion to accept the four General Fund recommendations. Sielschott read aloud recommendation number 2 with the words “if possible” excluded to now state: “#2: Add no new Personnel and replace retiring or vacant positions with personnel at the beginning salary level.” **All in favor, motion carried. Motion by Sielschott, second by Horn** to accept the four General Fund recommendations as follows: 1. Freeze all capital outlay and new equipment items except those necessary for emergency replacement or approved by supervising committee. 2. Add no new Personnel and replace retiring or vacant positions with personnel at the beginning salary level. Transfers within offices and position changes between offices should result in as much salary savings as possible. 3. Look to other funds where possible instead of items charged to the General Fund (100). 4. Reduce Health Insurance costs by looking at Long Term Disability and Short Term Disability, working spouse rule, and changes in premiums. **All in favor, motion carried.** Helgen asked if funds can be transferred without Full Board approval. Sielschott confirmed that they can not, and stated the purpose of this requirement is to save General Fund expenditures when other funds are appropriate to be used.
15. **CEFS Economic Opportunity Cooperation:** The Central Illinois Public Transit requested a \$2,000 contribution, which is to be taken out of the Senior Citizen Fund. **Motion by Sielschott, second by Aumann** to approve the \$2,000 contribution to the Central Illinois Public Transit and that these funds will be taken out of the Senior Citizen Fund. **All in favor, motion carried.** Sielschott stated that this contribution is a good example of using another fund to save General Fund dollars in tough economic times.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Polling Place Rent:** Chairman Durbin reported that there had been a request made from Irving Township Supervisor Don White to pay the Irving Polling Place rent directly to the polling place each election rather than the traditional practice of paying the Township for the Supervisor to distribute to the polling place. The Committee recommends changing the policy to pay all 42 county polling places directly, instead of to each of the 19 Township Supervisors. **Motion by Durbin, second by Helgen** to pay rent to the polling places directly, instead of paying the Townships for their Supervisors to distribute the funds. **All in favor, motion carried.**
2. **Election Voting System Change:** Durbin stated that there are Federal mandates coming down regarding replacing the existing punch card voting machines by November 2006. There is a Senate bill pending to replace old voting machines.

3. **Polling Place Handicap Accessibility:** Durbin reported that there are grants available to obtain better ADA accessibility for polling places. Durbin and Leitheiser will be evaluating each of the 42 Precincts for State Board of Election ADA Requirements.
  
4. **Recycling Baler:** Durbin reported that approximately four or five weeks ago, the door to the Recycling Center Baler had blown off the hinges, which is a tremendous safety hazard and requires large repair expenses. In the last fifteen months, the baler has needed approximately \$7,000 worth of maintenance and repair costs, and with more recycling pickups along with the safety issues, a new baler would be the best alternative. Chairman Havera called members' attention to three letters of information that were presented to the board on the cost of upkeep and repairs on the old baler compared to the cost of a new baler, conveyor and pit. Durbin stated that after careful consideration, it was determined that a new recycling baler would be better for operations, safety and cost. The new baler, conveyor and pit would not exceed \$45,000.00 and the money would come out of the Host Fees Account. **Motion by Durbin, second by Bone** to approve the purchase of a baler, conveyor and pit for the Montgomery County Recycling Center, not to exceed \$45,000.00 and for the money to be taken out of the Host Fees Account. **All in favor, motion carried.** Jagodzinski questioned when the baler was purchased, and Durbin answered that it was purchased in 1999, but had increasing maintenance and safety problems since then. He stated that bids will be taken for the new baler, and the final price will include the trade-in of the old baler.
5. **Animal Control Update:** Durbin reported that State's Attorney Jim Roberts is currently working on a County Animal Control Ordinance, which will be presented to the board for review when it is complete.
6. **Cemetery Cleanup:** Durbin stated that as weather permits, community service workers will be mowing the twelve abandoned cemeteries throughout the county.
7. **CMS Resolution #03-12:** Durbin stated that in order to purchase goods from the state, the Illinois State Surplus requires a County Resolution. Clerk Leitheiser read the CMS Resolution. **Motion by Durbin, second by Petty** to accept the CMS Resolution in order to purchase Surplus items from the State. **All in favor, motion carried. (See Resolution Book 4, page 112).**

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Employee Health Insurance:** Chairman Downs reported on the Employee Health Insurance meeting that was held on Monday, April 28<sup>th</sup>. The Committee will invite Consociate Care Group representatives to come to the next Personnel Committee Meeting to discuss final projections for premium costs, and stated that any changes will not go into effect until July 1, 2003. Chairman Durbin stated that he would like to see a full report of all costs included in the County Health Insurance, and Downs promised to produce this full report for the board's information.
2. **Union Contracts Update:** Downs reported that there will be a Special Personnel Meeting on Wednesday, May 14<sup>th</sup>, 2003 at 10:30 AM in the PBC Meeting room at the New Courthouse. The Union Arbitrator will not be able to attend the meeting, so the Personnel Committee will meet with the attorneys involved.
3. **Special Meeting:** Downs stated that there will be a special Personnel Meeting on Friday, May 16<sup>th</sup>, 2003 at 9:00 AM in the County Board room of the Historic Courthouse to discuss Employee Health Insurance.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Parking Lot:** Chairman Painter reported that as of this morning, Tuesday, May 13<sup>th</sup>, 2003, the house at 133 N. Main in Hillsboro that the county had purchased for parking lot use has been demolished. Four bids had been received for the project, with Lynch Construction receiving the bid for the demolition in the amount of \$7,500. Painter reported that it took a total of 40 minutes to level the property.
2. **Phone System:** Painter stated that the Phone System at the Jail and Historic Courthouse had been experiencing problems for a couple of weeks. After a few days of troubleshooting the problem, it was determined that one of the PCB cards needed to be replaced. The Phone System has been working fine since the computer card was changed.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Litchfield Ambulance Service Contract Approval:** Chairman Jagodzinski reported that the Litchfield Ambulance Service Contract was late for approval due to some misunderstandings about the Litchfield Ambulance area contract. Jagodzinski stated that the Litchfield Ambulance Service Board is in charge of regulations for service, and the Litchfield representatives were uncertain about their authority and responsibilities. Jagodzinski asked Clerk Leitheiser to check into the county records that established who is in authority for the Litchfield Area Ambulance Service. These records determined that the City of Litchfield Council and Mayor are the authorities for the Litchfield Area Ambulance Service and the County is responsible for collections and billing for the Area Ambulance Service Districts.  
**Motion by Jagodzinski, second by Komor to approve the Present year FY 2003 Litchfield Area Ambulance Service Agreement for \$95,000.00. All in favor, motion carried. (See Resolution Book 4, pages 113-116).**
2. **Ambulance Call Report:** The summary of monthly operations for April is as follows: Total calls: 309; Total amount billed: \$61,792.50; Total amount collected: \$33,013.44.
3. **Director Holmes' Report:** Chairman Jagodzinski reported that Director Holmes received a \$15,000.00 grant for the Haz-Mat equipment. There are currently thirty people signed up for the Haz-Mat Team, and only six will be suited and considered full time, due to the cost of material and supplies. IEMA will reimburse the County for the \$15,000 Department of Justice Grant funds in six to eight weeks. Jagodzinski stated that there is a countywide Mass Casualty Incident planned for September, 2003, which will involve the four County High Schools. Jagodzinski stated that a letter will be sent out to all Office Holders in the Historic Courthouse and New Courthouse gathering information from them regarding the implementation of ID badges for staff.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Competitive Communities Initiative:** Chairman Plunkett reported that Coordinator Daniels gave an overview of how the Competitive Communities Initiative helps counties and communities expand and strengthen their economic foundation at the Mayor's Meeting on Thursday, May 8<sup>th</sup>, 2003 to see how many municipalities in the County would be interested in the program. Hillsboro, Litchfield and several of the smaller city/villages are interested in looking into the program, which pays for a Department of Commerce and Economic Opportunity representative to come and educate local residents about that county's or community's Economic Development potential. This service is provided at no cost to the county or municipality, but will require a Resolution to be passed, which Plunkett will present at the next full board meeting.
2. **Bike Trail Signs:** Plunkett stated that the signs and posts for the Bike Trail are in and will be installed along roadways by the Highway Department to direct passersby to the Bike Trail.
3. **Economic Incentive Programs for Businesses:** Plunkett stated that information has been gathered regarding incentive programs that are offered to businesses in municipalities around the County. Some of the incentives that municipalities currently have include revolving funds, T.I.F. Districts, and Enterprise Zones; as well as loan incentive packages offered by local banks in cooperation with the Department of Commerce and Economic Opportunity. The information will be kept in the Coordinated Services Office to be available for anyone inquiring about incentive programs offered in the County, and will also be placed on the County Website to attract potential businesses to the County.
4. **Broadband:** Plunkett stated that Broadband Wireless Internet has Rural Development Grants available to communities with a population under 20,000. Although Montgomery County has a population of around 30,000, communities within the county may still apply for such grants, which Plunkett endorsed as excellent resources to bring Broadband technology to the local area.
5. **Meeting Date and Time Change:** Plunkett stated that the Wednesday, June 4<sup>th</sup>, 2003 Economic Development Committee meeting has been changed to Friday, May 30<sup>th</sup>, 2003, and that the Wednesday, July 2<sup>nd</sup>, 2003 Economic Development Committee meeting has been changed to Friday, June 27<sup>th</sup>, 2003.

Both meetings times and locations remain unchanged at 5:00 PM in the County Board room of the Historic Courthouse in Hillsboro.

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Blankenship, second by Petty** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

Chairman Havera stated that House Bill 269 (Court Clerk's Fee Bill) passed the Senate on Friday, May 9<sup>th</sup>, 2003 with a vote of 45-11. The bill will now advance to the Governor for his signature. They are anticipating an effective date of July 1<sup>st</sup>, 2003, and as of that date the County Board will then be able to set Circuit Clerk Court Fees as they determine necessary.

**ANNOUNCEMENTS:** Havera stated that there will be a Special Personnel Meeting on Wednesday, May 14<sup>th</sup>, 2003 at 10:30 AM in the PBC Meeting room.

**APPOINTMENTS:** **Motion by Durbin, second by Jagodzinski** to approve the re-appointment of James L. Billingsley as President of the Fillmore Community Fire Protection District for a three-year term. **All in favor, motion carried.**

**Motion by Sielschott, second by Helgen** to approve the appointment of Ron Buehrer from Litchfield to serve on the Board of Review for the 2003 and 2004 sessions. **All in favor, motion carried.**

**MISCELLANEOUS:** State's Attorney Roberts announced the recent retirement of Court Victim Advocate Alma Snider, and the hiring of Lena Beck for that position in his office. He encouraged members to thank Alma Snider for her dedicated service to Montgomery County.

**PAY BILLS:** **Motion by Horn, second by Sielschott** to pay all approved bills. **All in favor, motion carried.** For an itemized list of bills paid, refer to Accounts Payable Book for FY 2003.

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, June 10<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Myers** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:35 AM.



# Montgomery County Board Minutes

**For TUESDAY, June 10<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 10<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 19 members present, 2 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott, David Webb.

**Members Absent:** Ronald Deabenderfer and Keith Horn.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Myers to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Jackson, second by Hampton to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, May 13<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Bane Ulrici was present for questions and stated that Cheryl Adams, former Salvation Army Director will be working in the Probation Office for the summer months as an intern.
- 9. 911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Aumann, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**Approval of 2003 Prevailing Wage Ordinance #03-13 & Rates:** Clerk Leitheiser read the 2003 Prevailing Wage Ordinance #03-13. **Motion by Downs, second by Painter to approve the 2003 Prevailing Wage Ordinance #03-13 and Rates. All in favor, motion carried. (See Resolution Book 4, pages 118-125).**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Tandem Truck #128 and Copier:** Chairman Branum reported that the Committee has decided to put Tandem Truck #128 out for bid with a minimum required bid of \$6,000. If the Tandem truck does not sell, the truck will go to auction to be sold. Branum also stated that the old copier from the Highway Department will go to Agri-Tech for auction.
- 2. Meeting Date Change:** Branum stated that the regular Road and Bridge meeting that was scheduled for July 2<sup>nd</sup>, 2003 was moved to Friday, June 27<sup>th</sup>, 2003 at 8:30 AM in the County Board room of the Historic Courthouse.
- 3. Road & Bridge Report:** Branum reported that the Highway Department crews have been out in full force cleaning ditches, mowing, cutting, etc...

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Computer Security:** Chairman Sielschott stated that Bill Purcell will be updating the computer security system with new software. The update will cost approximately \$3,000, but was already in the County Budget for this fiscal year. Sielschott stated that there would be a policy change after the update is complete to assure better security for county computerized information. **Motion by Sielschott, second by Aumann** to update the County's Computer Security System with new software. **All in favor, motion carried.**
2. **Outdated Equipment:** Sielschott reported that the outdated equipment the County has in storage will be donated to the Montgomery County Housing Authority Adult Learning Center.
3. **Real Estate Tax:** Sielschott reported that the Supervisor of Assessment's Office gave an update about the County Tax Cycle progress by their office. Sielschott stated that the taxes will be late, but that everything is moving along as fast as possible.
4. **Circuit Clerk Court Fees:** Sielschott stated that Circuit Clerk Mary Webb was at the Committee meeting and gave an update on the proposed legislation that would allow the County to set Fines and Fees in the Circuit Clerk's Office. A list of guidelines regarding potential county charges for these fees compiled by Judge Schwarm was distributed to committee members. Currently Senate Bill 269 is on the Governor's desk, awaiting his signature. When the Law is final, the Circuit Clerk will return to the Committee and give an update on raising the fines and fees.
5. **Additions to the Prepaid Vendor's List and Name Change:** Sielschott stated that there were four changes and a name change to the Prepaid Vendors List . Retiree Dorothy Hunt's name and signature was removed as Assistant County Treasurer and Aimee Shelton's name and signature was added. The four changes to the list were: Stewart's Sanitation was moved from the OTHER Category to the UTILITIES list, and Patton and Company, C.P.A.; I.O.S. Capital; and County Board Committee Chairman Annual Reimbursement Expense were added to the OTHER category. **Motion by Sielschott, second by Myers** to approve the name change of the Assistant Treasurer, from Dorothy Hunt to Aimee Shelton and to accept the four changes/additions to the Prepaid Vendor's List. **All in favor, motion carried. (See Resolution Book 4, page 126).**
6. **Approval of the County Clerk/Recorder and Sheriff's Cost Study Proposal:** Sielschott stated that four proposals were sought for bids on a Cost Study needed to raise fees in the County Clerk's Office and the Sheriff's Department. The only company to return the proposal request, Maximus, Inc. of Northbrook, Illinois will do the Cost Study for an amount of \$15,000 (\$7,500 for each office). Sielschott explained that a Cost Study should be done to increase user fees for the purpose of raising county revenue and the cost of the study will be paid from the General Fund. Sielschott stated that a Cost Study was done in Douglas County and that the money spent on the Cost Study was recouped in as little as six months after the new fees were implemented and the study will take only seven weeks to complete. **Motion by Sielschott, second by Jackson** to accept the proposal from Maximus in the amount of \$15,000 to do a Cost Study, for the purpose of increasing fees in the County Clerk's Office and the Sheriff's Department to raise revenue. **All in favor, motion carried. (See Resolution Book 4, pages 127-130).**
7. **Budget Hearings:** Sielschott stated that all Office Holders and Supervisors received their Budget Hearing Date Request from the County Treasurer, and Office Budget Requests are due from that office by 6/25/2003.
8. **HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:
  1. **Polling Place Handicap Accessibility Update:** Chairman Durbin reported that he and Clerk Leitheiser went to all 42 polling places in Montgomery County to inspect them for handicap accessibility and ADA codes. Funds to bring these Polling locations within Handicap Accessibility guidelines would not come from the County because Clerk Leitheiser is seeking funds from a State Grant to help with the financial costs of updating the Polling places to ADA standards. All inspections of the Polling locations including photos are available at the County Clerk's Office.

2. **Envotech Landfill-Host Fee Update:** Durbin stated that Envotech Landfill representative Bryan Deming was at the Committee meeting and reported that a landfill in Springfield will be reopening soon and the waste that was shipped from Springfield to the Litchfield Landfill will then be going to the landfill in Springfield. This will reduce the Host Fee account by approximately \$9,500 to \$9,600 a month. Durbin stated that Envotech is currently finding ways to make up for the lost revenue.
3. **ICRMT Insurance:** Durbin reported that Greg Peterson with ICRMT was at the Committee meeting and stated that currently the County is in good shape and will stay with the current plan at this time.
4. **Animal Control Update:** Durbin stated that State's Attorney Roberts has drafted an Animal Control Ordinance and the Committee will review the ordinance for any additions or changes.
5. **Recycling Update:** Durbin reported that he and Recycling Supervisor Tim Ondrey went to Washington, Missouri to look at Recycling Balers. Durbin stated that they have a good recycling operation there and that the balers they have are good quality.
6. **Household Hazardous Waste Collection:** Durbin reminded everyone of the upcoming Household Hazardous Waste Collection that will be held on Saturday, June 21<sup>st</sup>, 2003 at the Hillsboro High School Parking lot. Montgomery County and the Illinois Environmental Protection Agency will host the event, which will be held from 8:00 AM to 3:00 PM that day.
7. **Inventory:** Durbin stated that each office should update their inventory list that is kept on file for insurance purposes and make sure that the Coordinator's office has a current listing.
8. **PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:
  1. **Employee Health Insurance:** Chairman Downs stated that representatives of Consociate Care Group were at the Committee meeting to discuss changes in the County Health Insurance plan. As of July 1<sup>st</sup>, 2003, the Short and Long Term Disability plan will be dropped from the County Health Insurance and will be considered voluntary. Also, as of August 1<sup>st</sup>, 2003, the Health Insurance plan will implement a Working Spouse rule. Consociates will be sending out a memo with meeting dates and times to explain the changes to County employees.
  2. **Health Department Insurance:** Downs stated that Health Department Director Mark Dugger gave the Committee a proposal for Health Insurance that he would be presenting to the Board of Health on June 2<sup>nd</sup>, 2003.
  3. **Highway Department Union Contracts:** Downs stated that the Committee is awaiting response to a letter that was sent to the Highway Department regarding the Union Insurance.
  4. **Jailers/Dispatchers Contract:** Downs reported that the Jailers/Dispatchers may possibly be going to arbitration on several parts of their contract. Nothing has been set up with an arbitrator at this time.
  5. **Special Meeting:** Downs reported that there will be a Special Personnel Committee meeting on Wednesday, June 11<sup>th</sup>, 2003 at 4:00 PM in the County Board room to discuss the employee health insurance and the Health Department insurance.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Construction of Parking Lot:** Chairman Glenn Painter stated that specifications for the Parking Lot project at 133 North Main in Hillsboro will be compiled and that the Committee will be looking into costs of a concrete parking lot versus an asphalt parking area. The Committee will also advertise the bids on the construction of the parking lot as soon as costs are complete.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** The summary of monthly operations for April is as follows: Total calls: 318; Total amount billed: \$65,140.25; Total amount collected: \$52,703.19.

2. **Director Holmes Report:** Chairman Jagodzinski reported that there has been good response to the overdue notices that have been sent to collect ambulance fees. Currently the ESDA/Ambulance Office has hired a part-time person to fill in for Maurica Sparks who is on medical leave. State's Attorney Roberts is working on a "Spiller Pays" Ordinance that will allow ESDA to charge a fee for labor and equipment use in the case of a spill that would require help from Montgomery County ESDA. The Committee approved Director Holmes' salary increase discussed when she was hired as ESDA Director in December 2002. Jagodzinski stated that the Committee is checking into the use of a Doppler Radar System with the cost to be split between ESDA and 911. The Committee has tabled this discussion until Jagodzinski can speak with 911 during the next monthly meeting in June. In a survey to each office at the Courthouse Complex regarding the wearing of Photo Identification Badges, it was determined that the information which was accumulated would be discussed with the Personnel Committee at their next meeting June 26<sup>th</sup>, 2003. Board member Ed Helgen thanked the Board on behalf of former Board Member Steve Gartner due to the quick response of the Ambulance Service to assist him in his recent accident. Helgen stated that Gartner was trapped under his tractor and from the time 911 was called until Gartner was evacuated by helicopter to a Springfield Hospital the response time was only 56 minutes.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Competitive Communities Initiative Resolution:** Chairman Mike Plunkett stated that many of the communities in Montgomery County are in support of the Competitive Communities Initiative program that is offered by the State of Illinois Department of Community and Economic Opportunity. The process of assessing each municipality would take approximately three to four years. The assessment is compiled on the basis of what a municipality has and does not have, i.e., businesses, raw sewage capacity, buildings, technology, etc... Plunkett stated that the estimated administrative costs would be approximately \$100.00 a year. Chairman Plunkett read the Competitive Communities Initiative Resolution. **Motion by Plunkett, second by Durbin** to approve the Competitive Communities Initiative Resolution and to write a letter of support for the CCI program. **All in favor, motion carried. (See Resolution Book 4, page 131).**
2. **Addition to County Website:** Plunkett reported that municipality information will be added to the County website ranging from contact information for all county Mayors and Presidents, City Hall numbers, and ordinance and economic development provisions.
3. **Meeting Date & Time Change:** Plunkett stated that the Economic Development Committee meeting scheduled for Wednesday, July 2<sup>nd</sup>, 2003 at 6:00 PM in the County Board Room, has been moved to Friday, June 27<sup>th</sup>, 2003 at 5:00 PM in the County Board Room of the Historic Courthouse.

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Jagodzinski, second by Blankenship** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera stated that there will be a Special Personnel Meeting on Wednesday, June 11<sup>th</sup>, 2003 at 4 PM in the County Board room of the Historic Courthouse to discuss employee health insurance.

**SCHEDULE CHANGES:** The regular Road and Bridge Committee meeting scheduled for Wednesday, July 2<sup>nd</sup>, 2003 has been moved up to Friday, June 27<sup>th</sup>, 2003 at 8:30 AM at the Highway Department.

The Economic Development Committee meeting scheduled for Wednesday, July 2<sup>nd</sup>, 2003 at 6:00 PM in the County Board Room has been moved to Friday, June 27<sup>th</sup>, 2003 at 5:00 PM in the County Board room of the Historic Courthouse.

**APPOINTMENTS: Motion by Myers, second by Webb** to approve the appointment of Mike Turneus to the Montgomery County Housing Authority Board with a term beginning July 1, 2003. **All in favor, motion carried.**

**Motion by Sielschott, second by Helgen** to approve the reappointment of Dannie Lamb to the Litchfield Airport Authority for a five-year term to begin on July 1, 2003 and expire June 30<sup>th</sup>, 2008. **All in favor, motion carried.**

**Motion by Downs, second by Durbin** to approve the reappointment of Jerry Wesley to the Board of Health for a three-year term to begin on July 1, 2003 and expire on June 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**Motion by Hampton, second by Komor** to approve the reappointment of Pat Wernsing to the Board of Health for a three-year term to begin on July 1, 2003 and expire on June 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**Motion by Sielschott, second by Aumann** to approve the appointment of Mike Sipkoski from Litchfield, to the Board of Health, to replace Tom Larson who is not seeking reappointment. The three-year term will begin on July 1, 2003 and expire on June 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**PAY BILLS: Motion by Downs, second by Blankenship to pay all approved bills.** **All in favor, motion carried.** (For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.)

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, July 8<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Myers** to adjourn the Full Board Meeting. **All in favor, motion carried.**  
Meeting adjourned at 9:15 AM.

# Montgomery County Board Minutes

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**For TUESDAY, July 8<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 8<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 18 members present, 3 absent.**

**Members Present:** George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett,.

**Members Absent:** Nelson Aumann, William Sielschott and David Webb.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Horn to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Jackson, second by Hampton to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 10<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – submitted.
- 2. County Treasurer's Report** – submitted.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that last month the GIS fees brought in \$7,789 , well over the \$5,400 monthly average.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions and informed members that the week of July 13<sup>th</sup> through July 19<sup>th</sup>, 2003 is Probation Officers Week, and introduced the following Montgomery County Probation Officers to the County Board: Kent Lovelace, Marsha Tripp, Shane Beck, and Sara Sloman.
- 9. 911 Report** – submitted.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Tandem Truck Bid:** Chairman Branum reported that the Committee received a bid of \$4,000 for Tandem Truck #128, and decided to re-bid the Tandem Truck with a minimum bid requirement of \$6,000. The following three bids were received: Caulk Trucking - \$6,250.00, Richard Greenwalt - \$6,666.00 and Kevin Rench - \$7,200.00. As a result, Tandem Truck #128 went to Kevin Rench, with the high bid of \$7,200.00. Branum stated that the old Highway Dept. copier will be auctioned.
- 2. Fuel Tanks:** Branum reported that a representative from the Fire Marshall's office was at the Highway Department on Friday, June 20<sup>th</sup> and gave official inspection approval to the Highway's fuel tanks until December 31<sup>st</sup>, 2006.
- 3. Highway Department Organizational Chart:** Branum stated that the Road and Bridge Committee discussed a need for an Organizational Chart for the Highway Department's supervisors and staff.

**FINANCE COMMITTEE REPORT:** In the absence of Chairman Bill Sielschott, given by member John Downs as follows:

1. **Six Month Revenue Report:** Downs stated that the six-month revenue report was reviewed at the Committee meeting. The report shows a small revenue increase in income tax since last year.
2. **Other Fees and Cost Adjustment:** Downs reported that County Clerk Leitheiser and Sheriff Vazzi met with Maximus, Inc. regarding the Cost Study they are doing for fees charged in the County Clerk's and Sheriff's Office. The study will take seven weeks to complete, after which the Committee and two officeholders will meet to review the results.
3. **Indemnity Fund:** Downs stated that the County has an Indemnity Insurance Fund that brings in approximately \$6,000 to \$8,000 annually, with a current balance of \$102,000. State's Attorney Roberts will provide a legal opinion before the committee decides to put this money into the General Fund or to leave it in the Indemnity Fund.
4. **Budget Hearings:** The Budget Hearings for Fiscal Year 2004 have been set for July 30<sup>th</sup> through August 1<sup>st</sup> and August 4<sup>th</sup>, 2003.
5. **Real Estate Taxes:** Downs reported that the County Chief Assessing Officer Julie Kiefer informed the committee that as of June 19th, 2003, the Department of Revenue has not worked on the 2002 Sales Ratio, which could delay next year's tax cycle again. The current tax cycle is running on about the same schedule as last year.
6. **GIS Update:** Downs stated that the flyover is complete for the new Geographical Information System, and that the Department of Revenue has set the year 2005 as the date for the implementation of Farm Bulletin 810, which changes the farmland assessment calculation from a weighted soil method to an individual soil method. Downs stated that Chief Assessing Officer Kiefer reported that two parcels of property need determination of ownership, and she requested that the county hire an abstractor to research these two parcels for confirmation. **Motion by Downs, second by Plunkett** to have an abstractor research two parcels with the following legal descriptions for proper ownership: 1.) Part Lots 7,8,9 & 10 in Zepp's Subdivision of Blocks Sixty-One (61) Sixty-Two (62) and Seventy-Five (75) in P.C. Huggins and trustee of J.R. Stanford's addition and Out lots to Nokomis. 2.) Pt NE NE S14 T8 R4. **All in favor, motion carried.**
7. **House Bill 269:** Downs reported that House Bill 269 allowing the county to set specific court fees was signed by the Governor, and the Committee will meet with the Chief Judge and Circuit Clerk Mary Webb to determine the future fee schedule.
8. **Structural Improvement Permit:** Downs reported that the Committee reviewed a draft form of a permit for new building structures used by 911, Supervisor of Assessments, Highway Department, and County Clerk's Offices.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Election Update:** Durbin stated that County Clerk Leitheiser reported to the Committee that The State Board of Elections has passed a State Plan required to implement the federal Help America Vote Act in Illinois. County Clerks are told to expect the federal grant to pay \$3,200 for the buyback of punch card voting machines. The machines will cost approximately \$5,000 to \$6,000, with the county making up the remaining cost. Durbin stated that one of the changes in the law would require a Campaign Free Zone be established that includes orange cones to be set up at polling place entrances to mark 100 feet. Durbin suggested that board members talk to their Representatives and Senators about their positions on this issue due to the increased financial burden this federal law may cause.

2. **Cemetery Cleanup:** Chairman Durbin, Probation Office Director Bane Ulrici and Shane Beck inspected the abandoned cemeteries to see which needed priority for cleanup. Durbin stated that there are some cemeteries so overgrown that they will need to wait until the weather is cooler to be able to proceed with cleanup. Cleanup on the other cemeteries will begin now.
3. **Household Hazardous Waste Collection Update:** Durbin reported that the Household Hazardous Waste Collection held on Saturday, June 21<sup>st</sup>, 2003 at the Hillsboro High School parking lot was a success, and household hazardous waste was collected from 235 families.
4. **Animal Control:** Durbin stated that State's Attorney Roberts is still researching the county's implementation of an Animal Control Ordinance. The Committee discussed and approved hiring an Animal Control Warden that will be available to respond to Sheriff Dispatch calls during the day, and will be able to write up citations once the Animal Control Ordinance is approved.
5. **Recycling Update:** Durbin reported that the Committee approved the purchase of safety belts for Recycling Center workers due to the heavy lifting that is required at the Center.
6. **Envotech Landfill:** Durbin stated that the re-opening of the Sangamon Landfill scheduled for sometime in July will be delayed and the County will still receive the revenue targeted to transfer to Sangamon County for July. Durbin invited the board to visit the Envotech Landfill to see the new cell that will be opening in the next three to four weeks. Chairman Havera inquired about the progress made to obtain a new Recycling Center Baler, and Durbin stated that they are waiting on bids to build a concrete pit required for the new baler. When the bids are finalized, the new baler will be installed.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Highway Department's Contract:** Chairman Downs reported that the Personnel Committee will meet with Highway Union Representatives on Thursday, July 10<sup>th</sup>, 2003 at 9:00 AM in the County Board room to discuss the Highway Department's Contract.
2. **Employee Health Insurance:** Downs stated that the Employee Health Insurance changes which will begin on August 1<sup>st</sup> will be discussed with employees through a series of meetings with Consociate Care Group. Downs stated that the Insurance Costs for the first quarter are down and the Health Insurance looks good this year.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Parking Lot Construction:** Chairman Painter stated that the Committee discussed putting down concrete for the Parking area at 133 N. Main. Some concerns were raised about the settling of the ground in the parking lot and it was determined that the Committee will have the Highway Department put a rock base down and have cars park on it for approximately a year before finalizing the parking area with Asphalt or Concrete.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** The summary of monthly operations for June, 2003 are as follows: Total calls: 288; Total amount billed: \$59,225.70; Total amount collected: \$39,715.76.
2. **Director Holmes Report:** Chairman Jagodzinski reported that ESDA will be hosting a Mass Casualty Incident exercise set for 9:30 AM on Wednesday, September 24<sup>th</sup>, 2003 at Nokomis, Hillsboro, Litchfield and Raymond High Schools. Haz-Mat training is scheduled for October 2003 and Director Holmes will notify all County Fire Service Agencies once a date has been finalized. Jagodzinski stated that the ESDA/Ambulance office was subpoenaed by a Greenville attorney regarding a grievance with a victim who was being transported from Utlaut Hospital in Greenville to Barnes Hospital in St. Louis. The subpoena was for Montgomery County Ambulance Service, and because there is no Montgomery County Ambulance Service, it was referred to Hillsboro Area Ambulance who answered the ambulance call. Hillsboro Area Ambulance Attorney Steve Cullison told Director Holmes that he would take care of the situation. Jagodzinski stated that the Identification Badges for employees at the Courthouse Complex will be turned over to the Personnel Committee.



**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Website Update:** Chairman Plunkett reported that information regarding Montgomery County municipalities and their business incentive programs were added to the county website under the Economic Development web page. Plunkett stated that a large database of business incentive programs and loans provided by the Department of Commerce and Economic Opportunity is available on their website and is set to link to the county website.
2. **CCI:** Plunkett stated that Coordinator Chris Daniels personally delivered the Competitive Communities Initiative application to the DCEO office in Springfield and that the County should know within the next few months if the application is accepted.
3. **Association of Truck Stops:** Plunkett reported that there is federal legislation that could allow commercial development at rest areas along the Interstate highways, which is not in the best interest of Montgomery County businesses. Plunkett stated that the Committee will watch this pending legislation closely.

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Durbin, second by Downs** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera reminded the board of the Special Personnel Committee Meeting that will be held in the County Board room at 9:00 AM on Thursday, July 10<sup>th</sup>, to discuss the Highway Department's Contract, and hopefully finalize it.

**SCHEDULE CHANGES:** Havera stated that the regular Coordinating Committee meeting that was scheduled for Tuesday, July 29<sup>th</sup> at 6:00 PM, has been changed to Tuesday, July 22<sup>nd</sup> at 6:00 PM in the County Board room.

**APPOINTMENTS:** **Motion by Blankenship, second by Myers** to approve the reappointment of Danny McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a three-year term effective July 1, 2003 through June 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**PAY BILLS:** **Motion by Painter, second by Komor to pay all approved bills.** **All in favor, motion carried.** For an itemized listing of bills paid, please refer to Accounts Payable Book for FY 2003.

**ADJOURN:** **Until the Regular Monthly Meeting on Tuesday, August 12<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Branum** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:02 AM.

# Montgomery County Board Minutes

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**For TUESDAY, August 12<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 12, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 18 members present, 3 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

**Members Absent:** Dennis Jagodzinski, Charles Hampton and David Webb.

**Pledge of Allegiance to the flag was given.**

**Resignation of County Board Member:** Chairman Havera read the Resignation letter from County Board Member Dave Webb of District 1, which stated that Webb resigned due to a job change, which was located out of Montgomery County. Havera publicly thanked Webb for his term of service on the County Board.

**Appointment of New Board Member:** Havera informed members that Montgomery County Democratic Central Committee Chairman Steve White recommends that Dave Heaton of Farmersville be appointed to replace County Board Member Dave Webb in District #1 until November 30<sup>th</sup>, 2004. The seat will be open as of the March 2004 General Primary Election for a 2-year unexpired term. **Motion by Ogden, second by Painter to appoint Dave Heaton to replace resigned County Board Member Dave Webb for District #1. All in favor, motion carried.**

**Oath of New Montgomery County Board Member:** County Clerk Sandy Leitheiser administered the Official Oath to newly appointed County Board member Dave Heaton. **With the appointment of Heaton, there were 19 members present, and 2 absent for the meeting.**

**Mileage and Per Diem Approval:**

**Motion by Aumann, second by Branum to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Myers, second by Jackson to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 8, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions and thanked County Board Members for allowing her office to implement the Credit Card Payment System for fees due, which has been very beneficial. Webb reported that to date, the Circuit Clerk's Office has collected \$3,000 from the credit card payment system. In addition, Webb reported that House Bill 269 passed and fees have been set, and her office will begin collecting the higher fees when board approval is final.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Bane Ulrici was present for questions, and invited members to attend a Juvenile Action Committee Conference in Effingham on Friday, October 24<sup>th</sup>, 2003.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

## **COMMITTEE REPORTS:**

### **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Permit Fees Approval:** Branum reported that the Road & Bridge Committee has decided to implement a \$200.00 Overweight/Oversized or Utility Truck Permit Fee for the use of the County roads to take effect on September 1<sup>st</sup>, 2003. The State of Illinois currently charges a \$500.00 fee for such a permit for state road use. County Engineer Amy McNeal stated that the county has always issued the permits, but has never charged a fee for their use to offset the damage these trucks can cause. County Board Member Mike Plunkett asked how many trucks would use these permits per year, and McNeal stated that an average of 30 to 40 trucks frequent the Montgomery County roads each year and need these permits. **Motion by Branum, second by Painter** to approve the implementation of an Overweight/Oversized or Utility Truck Permit Fee of \$200.00 per permit to take effect on September 1, 2003. **All in favor, motion carried.**
2. **International Tractor Mower:** Branum stated that the Committee decided to sell the Highway Department's International Tractor at the Mulberry Grove auction and keep the mower that is in need of repair. **Motion by Branum, second by Painter** to sell the International Tractor at the Mulberry Grove Auction. **All in favor, motion carried.**

### **FINANCE COMMITTEE REPORT:** Given by Chairman of Finance Committee, Bill Sielschott as follows:

1. **Structural Improvement Permit Approval:** Sielschott stated that a new Structural Improvement Permit form has been prepared by the 911 Coordinator, Supervisor of Assessments, County Highway Engineer, County Clerk's office and approved by the State's Attorney. This new form will better reinforce the required county structural improvement procedure and make sure that new structures will have a 911 address. Anyone making structural improvements will obtain a permit from either the Supervisor of Assessments office or the 911 office, fill out the information and the permit will then be distributed internally to County Highway Engineer Amy McNeal for Flood Plain and Subdivision ordinance approval. **Motion by Sielschott, second by Aumann** to approve the Structural Improvement Permit and implement it immediately. **All in favor, motion carried. (See Resolution Book 4, page 132).**
2. **Sale of County Trustee Property/Resolution #03-15:** **Motion by Sielschott, second by Helgen** to convey the Tax Deed for property ID #16-000-669-00 in the City of Litchfield. **All in favor, motion carried. (See Resolution Book 4, page 133-134).**
3. **2004 Budget/Levy:** Sielschott reported that the tentative Budget for Fiscal Year 2004 has been established and the first draft will be available in September.
4. **Indemnity and Tort Liability Fund Resolution #03-16:** Sielschott stated that for each property sold at the tax sale the County receives \$20.00 per property. The monies are placed into an Indemnity and Tort Liability Fund, so that if a liability problem with the sale of property occurs the county is protected. The county averages collecting \$5,000 to \$6,000 annually in this fund, and currently there is \$105,000 in the fund. Because the county has other insurance to cover any liability problems, Sielschott recommends to the board that the Indemnity and Tort Liability fund monies be transferred into the General Fund. **Motion by Sielschott, second by Blankenship** to adopt the Indemnity and Tort Liability Fund Resolution and to transfer the monies into the General Fund. **All in favor, motion carried. (See Resolution Book 4, page 135).**
5. **Circuit Clerk Court Fees Resolution #03-17:** Sielschott reported that the Governor has signed House Bill 269 and amended 705 ILCS 105/27.1, Court Fees and counties can now raise their court fees to better compensate the county for the services performed. **Motion by Sielschott, second by Blankenship** to adopt the Circuit Clerk Court Fees Resolution #03-17 raising specified court fees as of September 1<sup>st</sup>, 2003. **All in favor, motion carried. (See Resolution Book 4, pages 136-145).**
6. **October Meeting Date Change:** The October 6<sup>th</sup>, 2003 regular Finance Committee meeting has been changed to October 1<sup>st</sup>, 2003 at 8:00 AM in the County Board room of the Historic Courthouse.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **ICRMT Insurance Renewal Approval:** Chairman Durbin stated that the Committee approved the ICRMT Insurance Renewal for Property, Casualty and Workers Compensation Insurance for next year and reported that the costs will be about the same as last year. **Motion by Durbin, second by Petty** to approve the ICRMT Insurance Renewal for Property, Casualty and Workers Compensation Insurance for next year. **All in favor, motion carried.**
2. **Election System Change Update:** Durbin reported that the Governor has not yet signed SB 428, the Election System Change Bill. If the Governor does not sign the bill by August 27, 2003, then it will automatically pass. Once this bill is final, then the county will be able to look at different Voting System options.
3. **Cemetery Cleanup Update:** Durbin reported that the cleanup of Gooseneck Cemetery, located southeast of Witt, will start August 21, 2003. Chief Probation Officer Bane Ulrici has already purchased equipment to get the project underway.
4. **EPA Inspections Update:** Durbin stated that the Solid Waste Management Department is looking into offering out of County inspections. Durbin reported that the amount of waste deposited at the Envotech Landfill in Litchfield has dropped from about 600 tons per day to 250 tons per day, due to the Sangamon County Landfill reopening. Durbin commended Envotech Landfill, which was rated #2 of all Allied Waste Landfills for being Environment friendly.
5. **Concrete Pit Update:** Durbin stated that the committee had received written proposals for the Concrete Pit work for the Recycling Center from Snoddy Concrete and from Fuller Brothers Construction. After the Concrete Pit work is complete, the Recycling Baler will be ordered, using Host Fee Funds.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Parking Lot Construction Update:** Chairman Painter stated that as soon as the Highway Department is done with the oiling and chipping season it will begin working on the parking lot area.
2. **Maintenance Truck Update:** Painter stated that the county Maintenance truck is not working and it was taken to Taylor's Tire and Auto in Litchfield for an estimate on repairs.
3. **Community Service Workers:** Painter thanked Probation Officer Shane Beck for supervising and assisting a Community Service Worker in painting the foyer by the elevator on the first floor of the Historic Courthouse.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Member Ron Deabenderfer as follows:

1. **Ambulance Call Report:** The summary of monthly operations for July is as follows: Total calls: 358; Total amount billed; \$70,340.50; Total amount collected: \$64,155.59.
2. **Director Holmes Report:** Board member Ron Deabenderfer deferred to Director Holmes, who reported that all county Ambulance Districts are being asked to submit their annual budgets to the county on a more timely basis.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Bike Trail Update:** Chairman Plunkett reported that the signs for the Bike Trail were installed by the Highway Department, and some directional and caution signs are now in place to attract more people to the bike trail path.
2. **Resource, Conservation & Development (RC&D) Update:** Plunkett reported that the Illini Valley RC&D Council's application was not approved this year, and that another application will be submitted this October. The committee gave approval for County Coordinator Chris Daniels, who is also Illini Valley RC&D Council Secretary, to attend the Annual Illinois Resource, Conservation and Development meeting in Mattoon on August 26<sup>th</sup> and 27<sup>th</sup>, 2003.
3. **Enterprise Zone Meeting:** Plunkett stated that an Enterprise Zone meeting will be held on Monday, August 18, 2003 at 5:30 PM in the County Board room of the Historic Courthouse. The purpose of the meeting is to discuss the City of Coffeen's admission into the Enterprise Zone.

4. **Non-Commercialization of Rest Areas Resolution #03-18**: Plunkett reported that Section 1306 of the Safe, Accountable, Flexible and Efficient Transportation Equity Act of 2003 proposes to allow the Commercialization of Rest Areas, which is not in the best interest of Montgomery County. Plunkett stated that in a study done by the University of Maryland, it was estimated that commercializing a rest area would eliminate half the business at the nearest Highway Exit. Plunkett read Resolution #03-18, opposing the Commercialization of Rest Areas. **Motion by Plunkett, second by Durbin** to pass Non-Commercialization of Rest Areas Resolution #03-18. **All in favor, motion carried.** (See Resolution Book 4, pages 146-147).
5. **City Wide Cleanup Update**: Plunkett reported on the procedure used by the County for the City Wide Cleanup Program, which provides up to \$500.00 annually to each City/Village and Township that turns in a bill for participation in a City Wide Cleanup Program. Funds for this program are authorized through fund 350 (Delinquent Tax), and all monies should come from this fund.

**PERSONNEL COMMITTEE REPORT**: Given by Chairman John Downs as follows:

1. **Jailers/Dispatchers Contract**: Chairman Downs reported that the Jailers/Dispatchers contract should be voted on this week and the board should anticipate voting on it at the next Full Board meeting.
2. **Identification Badges Approval**: Downs stated that the Committee discussed the wearing of Identification Badges and decided that the photo badges should include the Department name and the employee's first name only, and would be provided at a minimal cost by the County Health Department. Downs stated that Badges will also be worn by employees in Collective Bargaining Agreements. **Motion by Downs, second by Jackson** to approve the wearing of Photo Identification badges by Montgomery County employees and County Board members. **All in favor, motion carried.**
3. **Highway Department Contract**: **Motion by Downs, second by Branum** to discuss the Highway Department contract and to go into Executive Session at 9:35 AM. **All in favor, motion carried.** At 9:50 AM, **motion by Downs, second by Bone** to return from Executive Session. **All in favor, motion carried.** **Motion by Downs, second by Horn** to approve the Collective Bargaining Agreement with Union Local 1084, Laborer's International Union for Highway Department Maintenance and Clerical Workers, in effect from December 1<sup>st</sup>, 2002 through November 30<sup>th</sup>, 2007. **All in favor, motion carried.**

**APPROVAL OF 7 COMMITTEE REPORTS**:

**Motion by Sielschott, second by Painter** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT**: Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS**: Havera stated that there would be an Enterprise Zone meeting on Monday, August 18, 2003 at 5:30 PM in the County Board room of the Historic Courthouse to approve proceeding with the City of Coffeen's application to be included in the Enterprise Zone.

**SCHEDULE CHANGES**:

**APPOINTMENTS**: **Motion by Painter, second by Horn** to approve the appointment of Phil Sisson as a Commissioner of the Litchfield Airport Authority Board to complete the un-expired term of Greg Beiermann, who was recently elected to the Litchfield City Council and is no longer eligible to serve as an Airport Authority Commissioner. The term will begin immediately and expire June 30, 2007. **All in favor, motion carried.**

**PAY BILLS**: **Motion by Helgen, second by Durbin** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**ADJOURN: Until the Regular Monthly Meeting on Tuesday, September 9, 2003 at 8:30 AM.**

**Motion by Painter, second by Branum** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:58 AM.



# Montgomery County Board Minutes

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**For TUESDAY, September 9<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 9<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 19 members present, 2 absent.**

**Members Present:** George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

**Members Absent:** Nelson Aumann and Charles Hampton.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Durbin to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 12<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – submitted.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions and reported that the Probation office's Public Service workers have finished cleaning up Gooseneck Cemetery and will begin cleaning up McCord Cemetery on or around September 21<sup>st</sup>, 2003.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bone, second by Petty to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:**

- 1. Senior Citizen Budget:** Havera stated that the Senior Citizens' agencies in Montgomery County were contacted regarding their budgets, and the Committee reviewed how the monies will be allocated from the county.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Plat Act:** Chairman Branum stated that County Clerk/Recorder Leitheiser addressed the Road and Bridge Committee regarding the Plat Act. A meeting will be set up with County Clerk Leitheiser, County Engineer McNeal, Environmental Health Dept. representative Jodi Shoen, surveyor Tony Hard, surveyor Carl Nail and Chief Assessing Officer Julie Kiefer to review the Plat Act and discuss a County Policy.
- 2. Retiree Replacement Position:** Branum stated that Burton Hempkin retired from the Highway Department in July 2003, and the committee decided to move Mark Durbin up from Seasonal Maintainer to that Full Time position.

3. **2004 Calendar Meeting Dates & Times:** Branum reported that the Committee approved the Road & Bridge Committee meeting dates and times for Fiscal Year 2004. Branum stated that the dates and times of the Committee meetings have not changed.
4. **Old Sign Truck:** Branum reported that the Committee endorsed selling the old sign truck at the Highway Department at the Mulberry Grove auction, since this method has produced good results. Branum stated that an old Highway Dept. tractor sold at the Mulberry Grove auction for over \$4,000.

**FINANCE COMMITTEE REPORT:** Given by Chairman of Finance, Bill Sielschott as follows:

1. **2004 Budget Changes:** Sielschott discussed the proposed changes to the Fiscal Year 2004 budget. Sielschott reported that Department Heads were asked by the Committee to reduce expenses by 5% when compared to the total actual dollars spent in the FY02 Audit Report of expenses for the period ending November 30<sup>th</sup>, 2002. The 5% reduction excludes full time salaries. Sielschott also stated that there will be no new positions added to the 2004 budget, due to the half million dollar deficit in the General Fund. The Coroner will be receiving a pay increase, given his elected status and the fact that he has not had a pay raise in the last four years. Sielschott stated that the Sheriff's Department will not purchase vehicles this year, but will purchase new radios, due public safety requirements. The Probation Office will purchase a new van, which will use Probation fees. The Committee has waived the \$55,000 parking lot paving project for several years and the Highway Department will pour a gravel parking lot instead for \$3,000. Chairman Havera stated that the parking lot will still open on time for public and county employee use. Sielschott warned that at if the current deficit levels continue, then the County will be out of reserves by Fiscal Year 2005. **Motion by Sielschott, second by Painter** to amend the proposed budget to reflect the following changes: The Sheriff Department's squad cars will not be replaced this year and the maintenance line item will be increased to \$20,000. There will not be a new vehicle purchase for the Sheriff. The radio maintenance line item in office 80 will be decreased to \$2,500, and new radios for the sheriff department vehicles will be put in the budget for \$60,000. The parking lot will wait another year to be paved, so the parking lot budget for \$55,000 will be changed to \$3,000 and the area will be rocked instead. **All in favor, motion carried.**
2. **2004 Levy Estimate:** Sielschott reported that CES Extension, Ambulance Districts and other groups have all increased their levies, and a Veterans Assistance Commission is being proposed to the County and by law the County will have to levy for this. As a result, the tax levy will be 9.9491% and the Finance Committee will need to hold a Truth in Taxation Hearing on October 1, 2003 at 8:00 AM in County Board room of the Historic Courthouse. **Motion by Sielschott, second by Jackson** to proceed toward approving the Fiscal Year 2004 Tax Levy at 9.9491% and to hold the Truth & Taxation Hearing on October 1<sup>st</sup>, 2003 at 8:00 AM in the County Board room of the Historic Courthouse. **All in favor, motion carried.**
3. **Maximus Cost Study for Sheriff and Clerk/Recorder Fees –Resolutions #03-19 and #03-20:** Sielschott reported on the results of the cost study done by Maximus in the Sheriff's Department and the County Clerk/Recorder's Office. Clerk Leitheiser read the Ordinances on the Cost Study proposal completed by Maximus for both offices. **Motion by Sielschott, second by Plunkett** to approve the Ordinances to update and raise fees in the Sheriff's Department and the County Clerk and Recorder's Office as recommended by Maximus through a cost study, which will go into effect October 1<sup>st</sup>, 2003. **All in favor, motion carried. (See Resolution Book 4, pages 148-151).**
4. **Accounts Receivable (Fines & Fees):** Sielschott stated the Committee reviewed accounts receivable in all County Offices, and they will be looking for revenue resources as an alternative to raising taxes. State's Attorney Roberts will be looking at the outstanding court fines and fees and inform the committee how to best proceed in collecting these debts.



5. **Health Insurance Contract:** Sielschott reported that State's Attorney Roberts is reviewing the Health Insurance Contract for its provisions that address a segregation claim.
6. **Court Security Fee:** Sielschott stated that the committee reviewed changes for the newly enacted Public Act 93-0058 (Senate Bill 267), which will raise Court Security fees from \$15.00 to \$25.00 per case as of December 1, 2003.
7. **GIS Monthly Progress Report:** Sielschott reported that Bruce Harris and Associates will give a progress report on Montgomery County GIS activity at next month's board meeting.
8. **Veterans Assistance Commission Approval (Resolution #03-21):** Sielschott stated that State's Attorney Roberts has looked at the State laws concerning the Veterans Assistance Commission and found that if such a Commission exists in the County, then the County is obligated by law to levy for this Commission. A tentative budget was received from Commission representative James Mathena and the levy will be set at a .02 mil. The Commission is organized to provide assistance for medical expenses, food, employment, and any basic needs local veterans may have. Commission representative Mathena was not in attendance at the meeting, and Litchfield American Legion representative Charles Cress attempted to answer some of the boards' questions. Cress stated that some of the monies will also provide assistance to veterans' families. Havera asked Cress if the County Board will be able to hire the administrator for the Veterans Commission, and Cress answered that the hiring of the Montgomery County representative will come strictly from the Veterans Commission, and that the County Board will be able to determine how the monies will be budgeted and allocated. Member Ron Deabenderfer asked if the County Board could table the Commission's approval until the board has spoken with Mathena, but Havera stated that the Board must approve it because the state law mandates that it do so. Sielschott stated that the reason he feels the County Board should approve the Resolution acknowledging the Veterans Assistance Commission during the full board meeting is so that the County would only have to hold one Truth in Taxation Hearing before the County Levy is approved. Havera asked Cress if there was much need in Montgomery County for Veterans needing assistance. Cress stated that he did not have the answers, that Mathena would know more about that than he would. Havera thanked Mr. Cress for his time and willingness to answer the board's questions, since Mathena has not attended any County Board meetings to date. Clerk Leitheiser read the Resolution #03-21 accepting the petition for recognition of the Veterans Assistance Commission of Montgomery County. **Motion by Sielschott, second by Myers to approve the Resolution #03-21 Accepting Petition for Recognition of the Veterans Assistance Commission of Montgomery County. 18 members yes, 1 member no. Motion carried. (See Resolution Book 4, page 152).**
9. **Resolution #03-21A Voiding Bike Trail Property Tax:** Sielschott stated that every year the County Board voids the Bike Trail Property Tax Bill, for Property #ID 12-000-405-05. **Motion by Sielschott, second by Plunkett to void the 2002-2003 property taxes on the Green Diamond Bike Trail in Pitman Township, property ID # 12-000-405-05. All in favor, motion carried. (See Resolution Book 4, page 153).**

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Election System Change Update:** Durbin stated that the Governor has signed Election bill SB 428 into law, now P.A. 93-0574, which will require all counties to change from punch card voting to a new system.
2. **Cemetery Cleanup Update:** Durbin reported that community service workers have completed cleaning up Gooseneck Cemetery near Witt and it looks satisfactory.
3. **Animal Control Update:** Durbin stated that the Governor signed a new Animal Control Act into law, which has more provisions that the County must meet. The Committee is currently looking at this new law and will request that the board review the drafted County Animal Control Ordinance when it is complete.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Maintenance Truck Update:** Painter reported that the front brakes, calipers and steering on the Dodge Maintenance truck have been repaired.
2. **Hillsboro Chamber of Commerce:** Painter stated that the Committee gave approval to Hillsboro Chamber of Commerce Secretary Yvonne Purcell for the Chamber to use the sidewalks around the Historic Courthouse for an art show on October 8<sup>th</sup>, 2003.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance District Resolutions:**

- **Resolution #03-22 -Raymond/Harvel:** Motion by Jagodzinski, second by Ogden to Approve Raymond/Harvel Ambulance Service Agreement in the Amount of \$33,360.00 for FY 2004. **All in favor, motion carried. (See Resolution Book 4, pages 154-156).**
  - **Resolution #03-23 -Nokomis/Witt:** Motion by Jagodzinski, second by Durbin to Approve Nokomis/Witt Ambulance Service Agreement in the Amount of \$78,000 for FY 2004. **All in favor, motion carried. (See Resolution Book 4, pages 157-159).**
  - **Resolution #03-24 -Hillsboro:** Motion by Jagodzinski, second by Downs to Approve Hillsboro Ambulance Service Agreement in the Amount of \$125,000 for FY 2004. **All in favor, motion carried. (See Resolution Book 4, pages 160-162).**
  - **Resolution #03-25 -Litchfield:** Motion by Jagodzinski, second by Jackson to Approve Litchfield Ambulance Service Agreement in the Amount of \$120,000 for FY 2004. **All in favor, motion carried. (See Resolution Book 4, pages 163-164).**
  - **Resolution #03- -Farmersville-Waggoner:** Motion by Jagodzinski, second by Heaton to Approve Farmersville-Waggoner Ambulance Service Agreement in the Amount of \$55,350.00 for FY 2004. **All in favor, motion carried. (See Resolution Book 4, pages 165-166).**
2. **Ambulance Call Report:** Chairman Jagodzinski reported that the Ambulance call report will be submitted for August at the October Full Board meeting, due to the fact that not all Districts have their reports turned in.
  3. **Director Holmes' Report:** Chairman Jagodzinski reported that the ESDA Office Assistant out on medical leave will be returning to work soon, the newly implemented Credit Card payment system is working well and that Search and Rescue teams have been busy this month. Jagodzinski also complimented the professional and prompt response made by all county medical and rescue teams to the recent Vandalia School Bus accident, and announced that a Mass Casualty exercise will be performed at the four county High Schools on September 25<sup>th</sup>, 2003. The finalization preparation for this exercise will be on September 15<sup>th</sup>, 2003. Jagodzinski reported that ESDA no longer has an FCC license for their radios, due to the previous ESDA Director's negligence in renewing the license in November, 2002. IEMA Communications Coordinator John Myer is assisting in their efforts to reinstate ESDA's FCC license and ESDA is awaiting results of these efforts, but if they fail, the County may have to reapply for the license for a fee yet to be determined.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Enterprise Zone Meeting:** Plunkett reported that at the August 18<sup>th</sup>, 2003 Enterprise Zone meeting, the mayors voted to incorporate parts of the City of Coffeen into the Montgomery County Enterprise Zone. Plunkett reported that there will be another Enterprise Zone meeting on September 29<sup>th</sup>, 2003 at 5:30 PM in the County Board room to discuss expansion west of Interstate 55 next to Litchfield.

2. **Planning and Zoning Program**: Plunkett stated that the committee is currently reviewing information regarding Planning and Zoning in Montgomery County and will look at other counties' zoning to see if Montgomery County should proceed.
  
3. **Revolving Loan**: Plunkett stated that the Committee is looking into a federal Revolving Loan Program for businesses in the county administered by DCEO, which would provide low interest loans for businesses that create jobs.
4. **Resolution of Support for the Montgomery County Water Project**: Plunkett reported that the Montgomery County Water Company is currently finishing Phase II of the water project and has already begun working on Phase III. The water company will be concentrating its efforts west of Butler and east of Hillsboro. Plunkett read the Resolution in Support of the Montgomery County Water Project. **Motion by Plunkett, second by Horn** to accept the Resolution of Support for the Montgomery County Water Project. **All in favor, motion carried. (See Resolution Book 4, page 167).**

**PERSONNEL COMMITTEE REPORT**: Given by Chairman John Downs as follows:

1. **Fraternal Order of Police Contract**: Downs stated that the Union Contract for the FOP will end this year, and union representatives are requesting to start negotiations.
2. **Jailers/Dispatchers Contract Approval**: Downs asked that the County Board go into Executive Session to discuss this union contract, as well as to review Executive Session Minutes per Open Meetings Act requirements. **Motion by Downs, second by Komor** to go into Executive Session. **All in favor, motion carried. EXECUTIVE SESSION HELD until 9:55 AM. Motion by Downs, second by Painter** to come out of Executive Session. **All in favor, motion carried. Motion by Downs, second by Painter** to approve the Jailers/Dispatchers Contract, effective December 2002 through November 2005. **All in favor, motion carried. Motion by Plunkett, second by Petty** that Executive Session minutes from January 11, 2000, January 26, 2000, June 13, 2000 and February 13, 2001 and August 12, 2003 remain closed to the public. **All in favor, motion carried.**

**APPROVAL OF 8 COMMITTEE REPORTS**:

**Motion by Blankenship, second by Helgen** to approve the 8 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT**: Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS**: Havera introduced Bob Cecil from AmerenCIPS, who gave an update on the Coffeen Power Plant and some project plans Ameren has for the plant.

Havera read a thank you letter from Terry Bone's family for the Board's sympathy at the recent passing of his mother.

**SCHEDULE CHANGES**: Havera stated that the Finance Committee will meet on Wednesday, October 1<sup>st</sup>, 2003 instead of Monday, October 6<sup>th</sup>, in the County Board room for their regular monthly meeting.

**APPOINTMENTS**: **Motion by Branum, second by Durbin** to approve the appointment of Robert Moral to the Fillmore Community Fire Protection District as a trustee for a term of three years. **All in favor, motion carried.**

**PAY BILLS**: **Motion by Sielschott, second by Horn** to pay all approved bills. **All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**RECESS: Until the Regular Monthly Meeting on Tuesday, October 14<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.**  
Meeting adjourned at 10:00 AM.

# Montgomery County Board Minutes

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**For TUESDAY, October 14<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 14<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 20 members present, 1 absent.**

**Members Present:** Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

**Member Absent:** Charles Hampton.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Bone, second by Branum to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Downs, second by Myers to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, September 9<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions and stated that Judge Long is now the resident Circuit Judge presiding in Montgomery County Circuit Court.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that packets are available for any board members up for re-election in 2004.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – was submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – was submitted.
- 8. Probation Office Report** – Bane Ulrici was present for questions and reported that Red Ribbon Week is from October 23<sup>rd</sup> through October 31<sup>st</sup>, 2003. The Probation Office is promoting a Red Ribbon Week poster contest, and Ulrici asked any board members who are interested to stop by the Probation Office after the board meeting to judge some of the posters. Drug Education speaker James Dederer will speak at Hillsboro's Lincoln Land Community College Center on October 27<sup>th</sup>, 2003 from 7:00 PM to 8:00 PM and again on October 28<sup>th</sup>, 2003 from 7:00 PM to 8:00 PM at Litchfield Junior High School. In other news, Ulrici reported that two abandoned county cemeteries have been cleaned up and the Probation office will supervise community service workers at Blooming Grove Cemetery on Thursday, October 23<sup>rd</sup>, weather permitting. Ulrici also stated that the Employability Skills training for Probation participants went well.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Aumann, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Resolution #23-03:** Resolution #23-03, An Amending Resolution to appropriate an amount of \$4,206.61 for 988 BC-A, (Sec. 14)(N 15<sup>th</sup> Avenue); Butler Grove R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,103.31). Resolution amends Resolution #18-03 from \$3,000.00 to \$4,206.61.  
**Motion by Branum, second by Ogden. All in favor, motion carried. (See Resolution Book 4, pages 168-169).**

2. **Plat Act Sub-Committee:** Highway Engineer Amy McNeal stated that a sub-committee comprised of McNeal, County Health Dept. Rep. Jodi Schoen, Surveyors Tony Hard and Carl Nail, County Clerk/Recorder Sandy Leitheiser and Recording Dept. Head Rosemary Frame met to discuss the possibility of a county procedure regarding the Plat Act. The committee will meet again this month with Chief Assessing Officer Julie Kiefer, who is also on the sub-committee to discuss this issue further.
3. **Old Sign Truck:** Branum reported that the old sign truck was taken to Mulberry Grove last Saturday and sold at auction.
4. **Parking Lot:** Branum reported that the Highway Department has been out in full force mowing and patching roads, but have been unable to start on the parking lot area at 133 North Main today due to the rain. Plans include removal of dirt first, then the placement of 3" limestone rock so the parking lot can be used.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **Truth in Taxation Hearing Update:** Sielschott reported that the Truth in Taxation Hearing was held as scheduled on October 1<sup>st</sup>, 2003.
2. **Veterans Assistance Commission:** Sielschott stated that the County Board levied for the Veterans Assistance Commission (VAC) as is required by law, and they with the VAC on their proposed budget in the upcoming months.
3. **Sheriff's Radios:** Sielschott stated that bids will be let for Sheriff's Dept. radios after the budget has been approved.
4. **2004 Budget Revisions:** Sielschott stated that there were four revisions made to the draft of the FY 2004 Budget. 1. Voting system expenses and revenues were added due to the Help America Vote Act (HAVA). 2. Sheriff's vehicle maintenance expense was increased. 3. Coroner's raise that was included was removed before the increase will not be effective until the FY2005 Budget. 4. The Liability insurance levy was reduced because of the inclusion of the Veterans Assistance Commission levy. Reduction was necessary to the Liability insurance fund to keep the overall levy increase below 10%. **Motion by Sielschott, second by Jackson** to approve the four revisions to the FY2004 drafted Budget. **All in favor, motion carried.**
5. **Adopt the 2004 Levy:** Sielschott reported that the Truth in Taxation Hearing was held on October 1<sup>st</sup>, 2003 at 8:00 AM in the County Board room and recommended to the board to adopt the 2004 Levy totaling \$3,374,344.00. **Motion by Sielschott, second by Downs** to adopt the 2004 Levy totaling \$3,374,344.00. **All in favor, motion carried. (See summary in Resolution Book 4, page 170).**
6. **Probation Office Vehicle Approval:** Sielschott stated that since bids were let for a Probation Office vehicle, rebates have changed and the Probation Office will need to re-bid.
7. **Resolution #03-19 Voiding Tax Bill for Parking Lot at 133 North Main:** **Motion by Sielschott, second by Aumann** to void the tax bill on Parcel ID #08-201-288-00 for the property located at 133 North Main, in the City of Hillsboro. **All in favor, motion carried. (See Resolution Book 4, pages 171-172).**
8. **Void Tax Bills for County Trustee:** **Motion by Sielschott, second by Durbin** to void Tax Bills for County Trustee. **All in favor, motion carried. (See Resolution Book 4, pages 173-177).**
9. **GIS Update:** Sielschott introduced Bruce Harris of Harris and Associates, who gave a brief presentation of the Geographical Information System for Montgomery County. At this stage, Bruce Harris and Associates representatives have completed the county flyover photography and now are in the process of computerizing the mapping data. Harris reported that the entire mapping system should be complete by December, 2005. Harris and Associates' representatives will also give an informal presentation throughout the day in the County Board Room to allow county employees and public users to look at what GIS can do and ask questions about the system.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Death Protocol Document:** Durbin deferred to State's Attorney Jim Roberts, who presented the Montgomery County Homicide and Questionable Death Protocol Policy would need to be signed by County Board Chairman Mike Havera, County Clerk/Recorder Sandy Leitheiser, Coroner Rickey Broaddus, Sheriff Jim Vazzi and himself. The Death Protocol Policy states the procedures and policies that must be followed when a questionable death or homicide occurs in the county. These policies are for the Sheriff's Department, Coroner, EMT's, Police and Fire Departments in Montgomery County. According to State's Attorney Roberts, this written protocol must be on file with the County according to State Statutes and goes into effect immediately, and will not modify or change any of the laws or policies Montgomery County currently has on these matters (**See Resolution Book 4, pages 178-191**).
2. **Voting System Change Update:** Durbin deferred to County Clerk/Recorder Sandy Leitheiser to update the board on voting system changes. Leitheiser explained that the county will still be using the punch card voting system for the March 2004 General Primary Election. According to new State and Federal Laws, a new voting system will need to be in place by the November 2004 General Election, but the State Board of Elections has applied for a waiver until January 1, 2006. Leitheiser has priced the Optical Scan system, the only other voting system certified in Illinois at the present time, and if the county purchases this system and utilizes the federal punch-card buyout funds, we will still owe \$164,078, if we lease/purchase the system, we will owe \$198,639. Leitheiser pledged to keep County Board members informed about the upcoming changes to Montgomery County's voting system.
3. **Bishop Landfill Update:** Durbin stated that Bill Gonet updated the Committee on the progress of the Bishop Landfill Illinois EPA activity to fully secure the site
4. **Cemetery Cleanup:** Durbin reported that the Probation Office's community service workers have cleaned up Pleasant Hill cemetery in rural Witt and McCord cemetery in rural Irving. Blooming Grove cemetery in the rural Butler area is next on the list, weather permitting. Durbin commended the community service workers for the good job they have been doing with cemetery clean-up.
5. **Animal Control:** Durbin reported that he and Chris Daniels will be going to Litchfield on October 15<sup>th</sup>, 2003 to discuss animal control issues with Veterinarian Dr. James Pastrovich.
6. **Recycling Regulations Update:** Durbin reported that there are a few new Recycling Regulations and the Committee will review these regulations at next month's meeting.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Health Insurance:** Chairman Downs reported that the County is saving \$4,000 a month by dropping the Long Term and Short Term Disability provision off the county health insurance plan. Downs stated that last quarters' numbers looked good.
2. **County Hiring Freeze Implementation:** Downs reported that due to budget problems the committee has asked all Office Holders/Supervisors to consult the Personnel Committee prior to filling any vacancies, and the Committee recommends that the board implement a hiring freeze, effective immediately. **Motion by Downs, second by Painter** to implement a hiring freeze to begin immediately for those offices that operate under General Fund (100). **All in favor, motion carried.**
3. **FOP:** Downs stated that the committee is waiting on a meeting date to be set up with union representatives with the Fraternal Order of Police for their upcoming contract.
4. **Cavanaugh & O'Hara Contract:** Downs reported that there has been no response from Cavanaugh & O'Hara regarding the collection of insurance funds owed to the County, but a representative from the firm will attend next month's Personnel Committee meeting.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Red Ribbon Week:** Chairman Painter stated that the committee gave permission for the Probation Office to display last year's winning poster for Red Ribbon Week on the Historic Courthouse during the month of October.

2. **Office & Storage Space Issues:** Painter stated that the Committee discussed that the use of hallways and the County Board room in the Historic Courthouse for office storage is discouraged.
3. **Historic Courthouse Roof:** Painter stated that County Coordinator Chris Daniels is working with the Department of Commerce and Economic Opportunity regarding the application made for Illinois First Grant funds for Historic Courthouse roof repair. DCEO has requested more information, which will be provided so the county can proceed with the grant application.
4. **Parking Lot Area:** Painter stated that the Highway Department was not able to rock the new parking lot area for the Courthouse Complex today due to rain, and that the work will begin when weather permits.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Report:** A summary of monthly operations for **August 2003** is as follows: Total calls: 335; Total amount billed: \$69,784.75; Total amount collected: \$24,234.24. A summary of monthly operations for **September 2003** is as follows: Total calls: 314; Total amount billed: \$63,006.00; Total amount collected: \$62,728.28. Chairman Jagodzinski also reported that the new Credit Card Payment System seems to be working well.
2. **Director Holmes Report:** Jagodzinski reported that as of October 10<sup>th</sup>, 2003 the Hillsboro Area Ambulance Service will provide Advanced Life Support (ALS) service to the County. The service will have two ALS units and one ILS (Intermediate Life Support) unit, as well as BLS (Basic Life Support) service to the county.
3. **HazMat equipment:** Jagodzinski stated that the HazMat equipment has arrived and Director Holmes will write protocol, policy and procedure regarding the use of the new equipment, which will remain under the direction of County ESDA to avoid any territorial problems.
4. **Disaster Exercise:** Jagodzinski stated that the countywide disaster exercises that took place on September 25, 2003 went well, with many county services participating.
5. **2004 Meeting Dates:** Jagodzinski reported that the 2004 meeting dates and location for ESDA will remain the same, but the meetings' time has changed. The ESDA/Ambulance Committee will meet on the 1<sup>st</sup> Tuesday of each month in the PBC meeting room of the Courthouse Complex, but meetings will convene at 3:00 PM instead of 2:30 PM
6. **Executive Session:** Jagodzinski stated that the ESDA Committee went into Executive Session to discuss a personnel issue and the committee will turn the matter over to the Personnel Committee.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **City Wide Clean-up Policy:** Chairman Plunkett stated that the committee discussed reviewing the current City Wide Clean-up Policy for potential revisions. The City Wide Clean-up Grants are funded through county delinquent tax monies.
2. **Enterprise Zone:** Plunkett reported that there was an Enterprise Zone meeting on Monday, September 29<sup>th</sup>, 2003 in the County Board room with the Enterprise Zone Mayors. Discussion took place during the meeting regarding the potential of including all Montgomery County municipalities in the Enterprise Zone. Plunkett stated that the committee will be sending Enterprise Zone Administrator Chris Daniels to a conference in Mt. Vernon on October 23<sup>rd</sup> and 24<sup>th</sup>, 2003 due to the frequent updates of the Enterprise Zone regulations.
3. **Planning & Zoning:** Plunkett stated that the committee has been reviewing neighboring counties' Zoning Ordinances to see what zoning policies other counties have, and the committee plans to invite zoning specialist Pat Curry to the next Economic Development meeting for her input. Board Member Aumann stated that the county should be cautious in proceeding toward zoning regulations, and that through his work in other counties that have zoning requirements, procedures often don't work very well. Plunkett stated that one of the detriments to having zoning in the county is that this would take another full time employee. The committee will continue to review information on zoning.



4. **Revolving Loan Update:** Plunkett stated that the committee has been checking into acquiring a revolving loan account for qualified businesses in Montgomery County. This would require some initial funding from DCEO, Ameren CIPS and the county.
5. **Bike Trail:** Plunkett reported that the State has completed the Route 66 Bike Trail Feasibility Study to place a bike trail along Route 66 from Litchfield to Mt. Olive.
6. **Resolution of Support:** Plunkett stated that at the last County Board meeting, a Resolution in Support for the Montgomery County Water Company Phase III project was passed and needed to be resubmitted to the Board as it was not on last month's agenda in time to meet Open Meetings Act requirements.  
**Motion by Plunkett, second by Blankenship** to accept the Resolution of Support for the Montgomery County Water Company Phase III project. **All in favor, motion carried.**

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Blankenship, second by Horn** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

**ANNOUNCEMENTS:** Havera announced that the November Board meeting will be held on Monday, November 10<sup>th</sup>, 2003 instead of Tuesday, November 11<sup>th</sup>, 2003 due to the Veteran's Day holiday.

**PAY BILLS:** **Motion by Sielschott, second by Komor to pay all approved bills. All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**RECESS: Until the Regular Monthly Meeting on Monday, November 10<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Myers** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:40 AM.

# Montgomery County Board Minutes

**For MONDAY, November 10<sup>th</sup>, 2003 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Monday, November 10<sup>th</sup>, 2003 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**In the absence of Chairman Mike Havera, the meeting was called to order by Acting County Board Chairman Dennis Jagodzinski.**

**Roll call was taken, 18 members present, 3 absent.**

**Members Present:** George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

**Members Absent:** Nelson Aumann, Charles Hampton and County Board Chairman Mike Havera.

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:**

**Motion by Ogden, second by Horn to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Jackson, second by Downs to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 14<sup>th</sup>, 2003. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – submitted.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – submitted.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:**

**Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.**

**PRESENTATION:** Acting County Board Chairman Dennis Jagodzinski introduced county resident Idabel Evans to the board. Ms. Evans presented the County Board with a large framed picture of Abraham Lincoln, which is a reproduction of a rare print that is displayed at the Smithsonian Institution. Acting County Board Chairman Dennis Jagodzinski thanked Ms. Evans for her generous donation to the County, and stated that the picture will be permanently hung in the County Board room, 2<sup>nd</sup> floor of the Historic Courthouse.

**COMMITTEE REPORTS:**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

- 1. Fiscal Year 2004 Fuel Bids:** Chairman Branum stated that only one fuel bid was received, and that was from M&M Service Company for Regular Unleaded at \$1.15 per gallon and #2 Diesel at \$1.13 per gallon. **Motion by Branum, second by Painter to accept the fuel bid from M&M Service Company for Regular Unleaded Fuel at \$1.15 a gallon and #2 Diesel at \$1.13 per gallon. All in favor, motion carried.**
- 2. Maintenance Resolution #24-03:** Resolution #24-03 was presented to appropriate \$660,939.50 for County Motor Fuel Section 04-00000-00-GM. **Motion by Branum, second by Downs. All in favor, motion carried. (See Resolution Book 4, page 192).**
- 3. Grisham Road Resolution #25-03:** A Resolution to Appropriate an Amount of \$1,229.88 for Grisham R.D., 50%-50% Project, 992 BC-A. Montgomery County Share = \$614.94. **Motion by Bone, second by Plunkett. All in favor, motion carried. (See Resolution Book 4, pages 193-194).**

4. **Subpoena for Deposition:** County Engineer McNeal reported to the Board that she has been subpoenaed by an attorney for Vandalia Bus Driver Eugene Rogers to bring information relating to the Vandalia School Bus accident to a hearing to be held on November 24<sup>th</sup>, 2003. McNeal stated that she would keep the board informed in this ongoing matter.

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

**FY 2004 BUDGET RESOLUTIONS:** Read by States Attorney Jim Roberts:

1. **Resolution #03 -20A:** Resolution adopting **Fiscal Year 2004 Financial Appropriation Ordinance** totaling the sum of **\$15,075,670.00**. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 4, page 195).**
2. **Resolution #03 -21B:** Resolution to pass tax levy for the **General Corporate Fund** for the current taxable year, in the sum of **\$635,000.00**. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 4, page 196).**
3. **Resolution #03 – 22A:** Resolution to pass tax levy for the **County Health Department**, in the sum of **\$310,000.00**. **Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 4, page 197).**
4. **Resolution #03 – 23A:** Resolution to pass tax levy for the **Illinois Municipal Retirement Fund**, in the sum of **\$380,000.00**. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 4, page 198).**
5. **Resolution #03 – 24A:** Resolution to pass tax levy for the **Social Security Fund**, in the sum of **\$400,000.00**. **Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 4, page 199).**
6. **Resolution #03 – 25A:** Resolution to pass tax levy to pay the costs of **Insurance Premiums**, in the sum of **\$445,000.00**. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, page 200).**
7. **Resolution #03 – 26A:** Resolution to pass tax levy for the **Tuberculosis Care and Treatment Fund**, in the sum of **\$60,000.00**. **Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 4, page 201).**
8. **Resolution #03 – 27A:** Resolution to pass tax levy for the **County Highway Fund**, in the sum of **\$310,000.00**. **Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 4, page 202).**
9. **Resolution #03 -28:** Resolution to pass tax levy for the **County Highway Federal Aid Matching Fund**, in the sum of **\$155,000.00**. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, page 203).**
10. **Resolution #03 -29:** Resolution to pass tax levy for the **Special Aid to County Bridge Fund**, in the sum of **\$155,000.00**. **Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 4, page 204).**
11. **Resolution #03 -30:** Resolution to pass a levy for the **County Extension Service**, in the sum of **\$131,000.00**. **Motion by Sielschott, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 4, page 205).**
12. **Resolution #03 -31:** Resolution to set **Salaries** for the following **Department Heads:** Supervisor of Assessments - **\$40,409.00**, Probation Officer - **\$38,395.00**, and Assistant Probation Officers - **\$128,748.00**. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, page 206).**
13. **Resolution #03-32:** Resolution to Authorize **State’s Attorney Appellate Prosecutor** and to appropriate the sum of money not to exceed **\$11,000.00**. **Motion by Sielschott, second by Plunkett. All in favor, motion carried. (See Resolution Book 4, pages 207-208).**

14. **Resolution #03 -33:** Resolution to pass levy for **Senior Citizen Social Services** in the sum of **\$40,000.00**. **Motion by Sielschott, second by Plunkett. All in favor, motion carried.** (See **Resolution Book 4, page 209**).
15. **Resolution #03 -34:** Resolution to pass levy for **Veterans Assistance** in the sum of **\$62,000.00**. **Motion by Sielschott, second by Myers. All in favor, motion carried.** (See **Resolution Book 4, page 210**).
16. **Passing the FY 2004 Budget:** Sielschott stated that the FY2004 budget has been on public display in the hallway in front of the County Clerk's Office in the Historic Courthouse since the October Full Board meeting. **Motion by Sielschott, second by Downs** to approve the passage of the Fiscal Year 2004 budget as presented at the October Board Meeting that includes all the aforementioned levies and appropriations. **All in favor, motion carried.**
17. **Resolution #03-35 for State Surplus Program:** Sielschott reported that the Probation Office is in the processing of purchasing a vehicle from State Surplus. State Surplus requires a Resolution from the County Board for government entities to participate in the State Surplus Program. **Motion by Sielschott, second by Durbin** to approve the Resolution to allow the Probation Department to purchase supplies through the Federal & State Surplus Program. **All in favor, motion carried.** (See **Resolution Book 4, page 211**).
18. **Probation Office Vehicle Purchase:** Sielschott stated that the Finance Committee approved the purchase of a 2004 Ford Taurus LX from Bob Ridings Ford in the amount of \$13,995.00 for the Probation Office. This bid was \$3,000 lower than the next bid for the same type of vehicle, and the funds will be paid from Probation fee revenues. **Motion by Sielschott, second by Downs** to accept the bid of \$13,995.00 from Bob Ridings Ford for the purchase of a 2004 Ford Taurus LX for the Probation Office. **All in favor, motion carried.**
19. **Copier Purchase for Circuit Clerk's Office:** Sielschott stated that the copier in the Circuit Clerk's Office is not working properly and needs replaced. **Motion by Sielschott, second by Jackson** to approve the purchase of a copier for the Circuit Clerk's Office from Tom Day Business Machines in the amount of \$9,321.00, which will be paid from the court fund. **All in favor, motion carried.**
20. **Meeting Time Change:** Sielschott stated that the Finance Committee has changed their meeting times from 8:00 AM to 8:30 AM for the upcoming year, but the meetings will still be held on Mondays before the Full Board Meeting.
21. **Nokomis Sportsman's Club:** Sielschott stated that Trustee Dennis Ballinger acquired mobile home property (Parcel #ID 01-000-633-05) located on a leased lot at the Nokomis Sportsman's Club which has since been moved. **Motion by Sielschott, second by Durbin** to approve payment of \$150.00 to Trustee Ballinger to surrender the tax sale certificate of purchase, since the mobile home is no longer on the lot. **All in favor, motion carried.**
22. **Public Safety Sales Tax:** Sielschott distributed an information sheet that explained the necessity for County Board approval of a Public Safety Sales Tax question to be placed on the March 16, 2004 General Primary Election ballot. The approval will be brought up for vote at the December 9<sup>th</sup>, 2003 Full Board meeting, and Sielschott stated that the Finance Committee feels this Public Safety Sales Tax is necessary because of the increasing expenses and decreasing revenues in the General Fund. Because taxpayers do not want their property taxes to go up, Sielschott suggested a public safety sales tax of one half of a cent (.50) on qualified merchandise throughout Montgomery County would be a more fair method. Public safety services performed for the county will also benefit if the sales tax is approved, and the County Board pledges to reduce the corporate levy by \$200,000, which would reduce from \$635,000 to \$435,000 for the next five years. Sielschott stated that if the safety tax does not pass the County Board will be forced to find other revenue sources or expense reductions by drastically cutting county personnel. Sielschott asked members if they had any questions about this proposal, and there was none.

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **Voting System Change:** Durbin reported that County Clerk Leitheiser received a letter from the State Board of Elections stating that they will extend the waiver for the new voting systems changes for counties in Illinois. Unless other arrangements are made by the County Clerk and the County Board, voting system changes in Montgomery County will take place on or after January, 2006 instead of 2004.
2. **Cemetery Cleanup:** Durbin stated that Community Service workers from the Probation Office have been out in full force cleaning up abandoned cemeteries. Blooming Grove Cemetery in Butler Grove Township, Pleasant View Cemetery in Witt Township, McCord Cemetery in Irving Township, and Cherry Grove Cemetery in Butler Grove Township have been cleaned up and work is progressing by Community Service workers to provide more cemetery clean-up services throughout the County.
3. **Recycling Center Baler:** Durbin stated that the new Excel Baler for the Recycling Center is in good running condition.
4. **Veterinarian Expense:** Durbin stated that Veterinarian Ben Brohammer has requested a raise in his fees for services performed for Montgomery County Animal Control. **Motion by Durbin, second by Horn** to pay Montgomery County Veterinarian Ben Brohammer an amount not to exceed \$15,000 for a one-year contract to take effect January 1<sup>st</sup>, 2004 through December 31<sup>st</sup>, 2004 for Animal Control services. **All in favor, motion carried.**
5. **Rabies Tag Fee Increase:** Durbin stated that because of the increase of Veterinarian Ben Brohammer's fees, the County will need to offset some of the cost by raising the Rabies Tag Fee. Durbin reported that a survey of other counties' rabies tag fees has been done and most of these counties had much higher fees than Montgomery County. **Motion by Durbin, second by Helgen** to raise the Rabies Tag Fee from the current \$2.00 to \$6.00 a tag, effective December 1<sup>st</sup>, 2003, because of the increase of the county veterinarian's fees. **All in favor, motion carried.**

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **2004 Holiday Schedule:** **Motion by Downs, second by Painter** to accept the 2004 Holiday Schedule as presented by the Personnel Committee. **All in favor, motion carried. (See Resolution Book 4, page 212).**
2. **County Insurance Program:** Downs reported that Patrick O'Hara, Attorney for Litigation for Cavanaugh & O'Hara in Springfield, Illinois, addressed the committee regarding the County Health Insurance Program. The Personnel Committee gave O'Hara permission to proceed with checking into possible refunds from IBG, and Downs stated he had received word that O'Hara contacted IBG and is waiting for a response.
3. **F.O.P. Negotiations:** Downs stated that the Fraternal Order of Police Union Contract has been opened and the Committee has scheduled two union negotiation meetings for Friday, November 14<sup>th</sup>, 2003 and Friday, November 21<sup>st</sup>, 2003. Both meetings will be held at 3:00 PM in the PBC meeting room of the Courthouse Complex.
4. **Meeting Time Change for 2004:** Downs stated that the Personnel Committee will change the times its meetings are held from 8:00 AM to 8:30 AM on the last Thursday of each month, beginning in January 2004.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Office Space Issue:** Painter stated the Building and Grounds Committee is currently working on office space issues in the Historic Courthouse.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Member Ron Deabenderfer as follows:

1. **Ambulance Call Report:** Deabenderfer stated that no Ambulance Call Reports are available for this meeting, but will be given at next month's meeting.
2. **Director Holmes Report:** Deabenderfer reported that Director Holmes informed the committee that the new credit card payment system is working well, and that the Department of Justice survey that Holmes has been working on is now complete. Deabenderfer stated that sixteen people are enrolled in the

Hazardous Material classes to be held soon, and Montgomery County will be hosting an IEMA Training Class in January, 2004.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Mike Plunkett as follows:

1. **Enterprise Zone:** Plunkett stated that Coordinator Daniels went to the Enterprise Zone conference held recently in Mt. Vernon, and learned of new State Regulation changes affecting the Montgomery County Enterprise Zone. Some of the changes anticipated include changing the county sales tax certificate, applying for a 10 year extension to extend the life of the Montgomery County Enterprise Zone, and adding the City of Coffeen to the Enterprise Zone.
2. **City Wide Clean-up Program:** The Committee reviewed the City Wide Clean-up Program, which will need to be reviewed and presented at the next full board meeting in December.
3. **Zoning:** Plunkett stated that Economic Development representative Pat Curry will be at next month's Economic Development meeting to talk about zoning needs throughout the county.

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Myers, second by Downs** to approve the 7 committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Acting County Board Chairman Dennis Jagodzinski as follows:

**ANNOUNCEMENTS:** Jagodzinski announced that the County Employee Christmas party will be held on Saturday, December 13<sup>th</sup>, 2003 in the Taylor Springs Community Building starting at 5:00 PM and invitations to county employees will be going out soon.

**APPOINTMENTS:** **Motion by Myers, second by Plunkett** to approve the re-appointment of Roy Hertel to the Emergency Telephone System Board for a four-year term to begin December 1<sup>st</sup>, 2003 and expire on November 30<sup>th</sup>, 2007. **All in favor, motion carried.**

**Motion by Blankenship, second by Heaton** to approve appointment of Tom Kearns to the vacant position on the Emergency Telephone System Board for a four-year term to begin December 1<sup>st</sup>, 2003 and expire on November 30<sup>th</sup>, 2007. **All in favor, motion carried.**

**Motion by Ogden, second by Jackson** to approve the re-appointment of Greg Weitekamp as a Commissioner of the Pitman-Zanesville #2, County Zone #33 Drainage District for a 3-year term that will begin December 2<sup>nd</sup>, 2003 and expire December 1<sup>st</sup>, 2006. **All in favor, motion carried.**

**PAY BILLS:** **Motion by Durbin, second by Downs to pay all approved bills.** **All in favor, motion carried.** For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2003.

**ADJOURN:** **Until the Regular Monthly Meeting on Tuesday, December 9<sup>th</sup>, 2003 at 8:30 AM.**

**Motion by Painter, second by Myers** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:35 AM.

# Montgomery County Board Minutes

For TUESDAY, November 12<sup>th</sup>, 2002 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 12<sup>th</sup>, 2002 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Mike Havera.**

**Roll call was taken, 19 members present, 2 absent.**

**Members Present:** Nelson Aumann, Bonnie Branum, Ronald Deabenderfer, John Downs, Jamee Dunn, Robert Durbin, Charles Hampton, Mike Havera, Edward Helgen, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, William Sielschott, David Webb, Dale White.

**Members Absent:** Joe Cordani and Keith Horn

**Pledge of Allegiance to the flag was given.**

**Mileage and Per Diem Approval:** Motion by Aumann, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:** Motion by Painter, second by Downs to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 8<sup>th</sup>, 2002.

All in favor, motion carried.

## **CONSENT AGENDA:**

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions and reported that the Annual Tax Sale would be in the County Board room of the Historic Courthouse at 9:00 AM on Monday, December 23<sup>rd</sup>, 2002.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the Recording Fees for the Cost Study for GIS have garnered more funds than expected for the first month (\$6,372).
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – Mark Dugger was present for questions and gave an update about the Building addition at the Health Department and invited board members to the Open House on Tuesday, January 14<sup>th</sup>, 2003 at 11:00 AM.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – was given.
- 8. Probation Office Report** – Banee Ulrici was present for questions.
- 9. 911 Report** – Greg Nimmo was present for questions.

**APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:** Motion by Ogden, second by Jackson to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE REPORT:** Given by Chairman Mike Havera as follows:

- 1. Report on Special Meeting for G.I.S.:** Havera reported that on October 24<sup>th</sup>, 2002 there was a Special County Board meeting held to hear proposals from G.I.S. Vendors. A special meeting of the Finance and Coordinating Committees was held on Monday, November 11<sup>th</sup>, 2002 to discuss the proposals. Havera stated that more information will be provided to members in the Finance Committee Report.
- 2. County Board District Division Resolution #2002-35:** Havera stated that the board should pass this Resolution to approve the division of the Board Districts into two groups for the purpose of holding a lottery to determine term lengths. Motion by Painter, second by Downs to pass the County Board District Division Resolution #2002-35. All in favor, motion carried. (See Resolution Book 3, page 232.)

3. **County Board District Lottery Resolution #2002-36:** Havera stated that the Board should officially endorse the method of lottery to be used to determine term lengths. **Motion by Branum, second by Jagodzinski** to approve the District Lottery that will be held at the re-organizational meeting on Monday, December 2<sup>nd</sup>, 2002 in the County Board room to determine the length of terms board members will serve in their district. **All in favor, motion carried. (See Resolution Book 3, page 233).**
4. **District Division:** A lottery was held to divide the County Board Districts as equally as possible for the lottery, with retired Probation Department Head Officer Lyn Lanter drawing numbers from a hat held by County Clerk Sandy Leitheiser. The drawing results were as follows: In County Board Districts 1, 3, 5 and 6 two members in each district will have 4-4-2 year term designations and 1 member will have a 2-4-4 year designation. In County Board Districts 2, 4 and 7 two members in each district will have 2-4-4 year term designations and 1 member will have a 4-4-2 year designation. **(See Resolution Book 3, page 234).**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Bonnie Branum as follows:

1. **Fuel Bids FY 2003:** Two fuel bids were received for FY 2003 and Branum reported that the Committee approved the low bid of \$1.116 per gallon for Regular Unleaded fuel and \$1.036 per gallon for Diesel fuel as bid by M&M Service Company.
2. **Motor Fuel Tax Letting for 2003:** The Committee will have the Motor Fuel Tax Letting for 2003 on Thursday, December 19<sup>th</sup>, 2002 instead of Tuesday, December 17<sup>th</sup>, 2002 for the County and various Road Districts.
3. **Resolution #16 – 02:** A Resolution to Appropriate \$761,725.70 from Motor Fuel Tax Allotment for the Maintenance of Section 03-00000-00-GM for 2003 for Montgomery County. **Motion by Branum, second by Painter** to approve Resolution #16-02. **All in favor, motion carried. (See Resolution Book 3, page 235).**

**FINANCE COMMITTEE REPORT:** Given by Chairman Bill Sielschott as follows:

1. **G.I.S Update:** Sielschott reported that the Finance and Coordinating Committees met on November 11<sup>th</sup>, 2002 in a special meeting to review the two GIS proposals. After comparing proposals, the committees have decided to make a recommendation to the Board to approve the proposal from Bruce Harris & Associates for G.I.S. services of \$458,499.00 and the Digital Soil Survey from NRCS/USGS for \$113,824. The Soil Survey would be payable over a four year period. Sielschott informed members how these expenses will be paid, including recording fees, \$100,000 from Host Fees and \$100,000 from the Illinois Department of Transportation grant (which has not yet been determined). **Motion by Sielschott, second by Jagodzinski** to accept the recommendation from the Finance and Coordinating Committees and approve the proposal from Bruce Harris & Associates for G.I.S. services in the amount of \$458,499.00 and \$113,824 for the Digital Soil Survey to NRCS/USGS. Board member Ed Helgen questioned if G.I.S. vendor proposals were put out for bids. Sielschott explained that because this is a professional service it did not need to be advertised for bid. **18 in favor, 1 against – Ed Helgen, 2 absent. Motion carried.**
2. **Coal – Methane Gas Update:** Sielschott stated that the methane gas extraction has been tabled until further legal information can be provided by State’s Attorney Roberts. Board member Dale White questioned who owns the rights to the methane gas- the county or the surface land owner. State’s Attorney Roberts stated that all information hasn’t been gathered to determine this information.
3. **FY 2003 BUDGET RESOLUTIONS read by States Attorney Jim Roberts:**
4. **Resolution #02 - 37:** Resolution adopting **Fiscal Year 2003 Financial Appropriation Ordinance** totaling the sum of \$14,963,872.00. **Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 3, page 236).**
5. **Resolution #02 - 38:** Resolution to pass tax levy for the **General Corporate Fund** for the current taxable year, in the sum of \$617,000.00. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 3, page 237).**
6. **Resolution #02 - 39:** Resolution to pass tax levy for the **County Health Department**, in the sum of \$295,000.00. **Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 3, page 238).**



7. **Resolution #02 - 40:** Resolution to pass tax levy for the **Illinois Municipal Retirement Fund**, in the sum of \$345,000.00. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 3, page 239).**
8. **Resolution #02 - 41:** Resolution to pass tax levy for the **Social Security Fund**, in the sum of \$355,000.00. **Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 3, page 240).**
9. **Resolution #02 - 42:** Resolution to pass tax levy to pay the costs of **Insurance Premiums**, in the sum of \$346,000.00. **Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 3, page 241).**
10. **Resolution #02 - 43:** Resolution to pass tax levy for the **Tuberculosis Care and Treatment Fund**, in the sum of \$60,000.00. **Motion by Sielschott, second by Petty. All in favor, motion carried. (See Resolution Book 3, page 242).**
11. **Resolution #02 -44:** Resolution to pass tax levy for the **County Highway Fund**, in the sum of \$299,000.00. **Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 3, page 243).**
12. **Resolution #02 - 45:** Resolution to pass tax levy for the **County Highway Federal Aid Matching Fund**, in the sum of \$147,000.00. **Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 3, page 244).**
13. **Resolution #02 - 46:** Resolution to pass tax levy for the **Special Aid to County Bridge Fund**, in the sum of \$147,000.00. **Motion by Sielschott, second by Hampton. All in favor, motion carried. (See Resolution Book 3, page 245).**
14. **Resolution #02 - 47:** Resolution to pass a levy for the **County Extension Service**, in the sum of \$121,000.00. **Motion by Sielschott, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 3, page 246).**
15. **Resolution #02 - 48:** Resolution to set **Salaries** for the following **Department Heads:** Supervisor of Assessments - \$38,855.00, Probation Officer - \$34,785.00, and Assistant Probation Officers - \$125,241.00. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 3, page 247).**
16. **Resolution #02 - 49:** Resolution to authorize **State's Attorney Appellate Prosecutor** and to appropriate the sum of money not to exceed \$11,000.00. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 3, pages 248-249).**
17. **PASSING THE FY 2003 BUDGET:** Sielschott reported that the FY 2003 Budget has been on proper display for public viewing and reviewed by board members. **Motion by Sielschott, second by Aumann to approve and pass the Fiscal Year 2003 County Budget. All in favor, motion carried.**  
**Resolution #02- 50: Void Tax Bills** for 67 parcels acquired by the County Trustee through the tax deed process for the County. **Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 3, pages 250-252).**
18. **Resolution #02 -51 : Convey Tax Deed** for parcel ID #11-203-021-00 in the City of Litchfield. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 3, page 253-254).**

**HWE COMMITTEE REPORT:** Given by Chairman Bob Durbin as follows:

1. **County Food Ordinance Update:** Durbin reported that the County Food Sanitation Ordinance may be updated at the request of County Health Department Director Mark Dugger.
2. **General Election Update:** Durbin reported that the November General Election went well, with just over a 50% voter turnout in the County. UCCI and other organizations are lobbying the State of Illinois to continue their \$25.00 per election judge reimbursement to counties, which is now taken out of the State budget.
3. **Recycling Update:** The Committee discussed paying 4-H groups for their help at the recycling drop-offs in Raymond and St. Isidore School in Farmersville on Saturdays, and decided to continue funding this activity for these two 4-H groups.

4. **Property, Casualty and Workers Compensation Insurance:** Durbin reported that the committee approved the quote of \$337,721 for the Property, Casualty and Workers Compensation Insurance and \$17,771 for the Regional Office of Education Insurance, with 60% being paid by Christian County and 40% to be paid by Montgomery County. **Motion by Durbin, second by Helgen** to approve the quote of \$337,721 for the Property, Casualty and Workers Compensation Insurance and paying 40% of Regional Office of Education Insurance of \$17,771. **All in favor, motion carried.**

**PERSONNEL COMMITTEE REPORT:** Given by Chairman John Downs as follows:

1. **Health Insurance:** Downs reported that the current County Employee Health Insurance Cafeteria plan will expire on December 31<sup>st</sup>, 2002. The Personnel committee will be meeting with Insurance Representative Ed Schweig to research potential reductions in insurance costs.
2. **Union Negotiations:** The next Union Negotiations with the Jailer/Dispatchers Union will be held on November 20<sup>th</sup>, 2002 at 6:00 PM. The next Personnel Committee Meeting will be held on Friday, November 22<sup>nd</sup>, 2002 at 8:00 AM in the County Board room. Union Negotiations will begin with the Highway Department on November 22<sup>nd</sup>, 2002 following the Personnel meeting. Downs reported that no problems are anticipated with upcoming union negotiations.

**BUILDINGS AND GROUNDS COMMITTEE REPORT:** Given by Chairman Glenn Painter as follows:

1. **Cleaning Bids:** Painter reported that the committee opened two bids for the cleaning services at the New Courthouse and Jail and also reviewed the possibility of having a county employee doing the cleaning. The committee decided to table the decision until they have further information.
2. **Security Update:** Wareham Security has installed the Panic Buttons in the Historic Courthouse and the company will meet soon with Chris Daniels, Bill Purcell and Lloyd Meyer to go over procedures for the Panic Buttons.

**ESDA/AMBULANCE COMMITTEE REPORT:** Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for September 2002 is as follows: Total calls: 358; Total amount billed: \$69,530.75; Total amount collected: \$20,851.11. A summary of monthly operations for October is as follows: Total calls: 368; Total amount billed: \$68,797.25; Total amount collected: \$74,171.20.
2. **Ambulance Office Software:** Jagodzinski reported that the billing software which was to be installed by December, 2001 is still incomplete. Due to a verbal contract and the amount of work not completed, the county is not liable for work received. Network Administrator Bill Purcell located software required to complete the project for \$585.00, and the committee plans to finalize the installation using this software.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by temporary committee chairman Dennis Jagodzinski as follows:

1. **Route 66:** Jagodzinski stated that the committee looked at the Feasibility Study on the Illinois Route 66 Bike Trail and decided that although it is a good project, they feel that the county is in no position to contribute financially to the project at this time.
2. **Assessment District Resolution #02-52:** Chief Assessing Officer Julia Kiefer reported that East Fork Township had rejected the Township Assessment realignment that Kiefer made last June according to the 2000 Census totals. Dean Fuller of East Fork Township notified Kiefer last week that they do not want to take Grisham and Walshville Townships into their assessment district. Since East Fork Township rejected the new realignment, the decision falls to the County Board to combine East Fork, Grisham and Walshville as an assessment district. **Motion by Jagodzinski, second by Ogden** to pass Assessment District Resolution #02-52 to combine East Fork, Grisham and Walshville Townships. **All in favor, motion carried. (See Resolution Book 3, page 255).**

**APPROVAL OF 7 COMMITTEE REPORTS:**

**Motion by Branum, second by Durbin** to approve the committee reports. **All in favor, motion carried.**

**CHAIRMAN'S REPORT:** Given by Chairman Mike Havera as follows:

Chairman Havera acknowledged Board Members Dale White, Jamee Dunn and Joe Cordani who would not be returning in December 2002 as the new County Board term begins. County Board member Glenn Painter Chairman of Building and Grounds Committee was recognized for his service to the Montgomery County Board for the last 31 years.

**ANNOUNCEMENTS:** The County Employee Christmas Party will be held on Saturday, December 14<sup>th</sup>, 2002 in the Hillsboro Moose Lodge. County will pay dinners for employees and County Board members. There is an additional \$10.00 fee for a spouse or guest.

**SCHEDULE CHANGES:** The Personnel Committee will meet on Wednesday, November 20<sup>th</sup>, 2002 at 6:00 PM in the PBC meeting room with the Jailer/Dispatchers Union for the purpose of Union Negotiations. The Personnel Committee will meet on Friday, November 22<sup>nd</sup>, 2002 at 8:00 AM in the County Board room for the regular monthly meeting, instead of Thursday, November 21<sup>st</sup>, 2002. Immediately following the Personnel Committee meeting they will meet with the Highway Department Union Representatives to begin Union Negotiations.

The County Board will have a Re-Organizational Meeting on December 2<sup>nd</sup>, 2002, at 8:30 AM in the Historic Courthouse.

The Motor Fuel Tax Letting for 2003 County and Various Road Districts will be on Tuesday, December 17<sup>th</sup>, 2002 at 9:30 AM at the Highway Department.

**APPOINTMENTS:** **Motion by Hampton, second by Webb** to appoint Randall Riemann as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 3 years. **All in favor, motion carried.**

**Motion by Webb, second by Ogden** to appoint Mark Meisner as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 2 years. **All in favor, motion carried.**

**Motion by Webb, second by Hampton** to appoint Gregory Weitekamp as Commissioner for Pitman-Zanesville #2 County Zone #33, Drainage District for a term of 1 year. **All in favor, motion carried.**

**Motion by Jagodzinski, second by Durbin** to re-appoint Tom Rogers to the Emergency Telephone System Board for a 4 year term which will expire on November 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**Motion by Branum, second by Downs** to appoint G. Martin Dawson and David Carey as trustees to the Nokomis Area Fire Protection District with terms to be determined later. **All in favor, motion carried.**

**Motion by Aumann, second by Jagodzinski** to re-appoint Julia Kiefer as Montgomery County's Chief County Assessment Officer for a term of 4 years to expire on November 30<sup>th</sup>, 2006. **All in favor, motion carried.**

**PAY BILLS:** **Motion by Sielschott, second by Ogden** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable book for FY 2004.

**ADJOURN: Until the Re-Organizational Meeting on Monday, December 2<sup>nd</sup>, 2002 at 8:30 AM. The regular County Board meeting will be on Tuesday, December 10<sup>th</sup>, 2002 at 8:30 AM.**

**Motion by Branum, second by Painter** to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:50 AM.