

Montgomery County Board Minutes

For Tuesday, January 13th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 13th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Member Absent: Charles Hampton.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Jackson to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Blankenship, second by Painter to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 9th, 2003. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions, and reported that the March 16th, 2004 General Primary Election plans were proceeding on schedule.
- 4. Sheriff's Report** – Jim Vazzi was present for questions, and stated that 42 prisoners were currently housed at the Montgomery County Jail.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Bane Ulrici was present for questions and she introduced Probation office intern Charlene Turner to the board.

APPROVAL OF 8 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Aumann to approve the 8 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Safety Committee Meeting Date:** Branum reported that there will be a Safety Committee meeting on Thursday, January 15th, 2004 at the Highway Department.
- 2. Snow Plow Replacement:** Branum stated that the Highway Department received bids to replace three snowplows, and that one of the vendors who bid was not able to give a price on a trade-in. The Committee is waiting on that quote so they will be able to award the bid. **Motion by Branum, second by Bone to trade in the three old snowplows and purchase three new snowplows at \$3,600 each for the Highway Department from the Vendor with the lowest bid. All in favor, motion carried.**
- 3. Black Diamond Road:** Branum deferred to Engineer Amy McNeal for a report on the quality of work done recently on the Black Diamond road in Montgomery County. McNeal stated that a bridge was replaced on the Black Diamond road and that due to heavy flooding, the road was raised approximately three feet in some areas. A poor quality of work on the pavement has been reported, and the county is presently working with the project's contractor and sub-contractor to determine who is responsible for repair costs to correct the poorly surfaced pavement. The State of Illinois has offered to mediate this process, if deemed necessary by the County.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Percentage Distribution on Petty Offenses Update:** Sielschott reported that the Supreme Court judges enacted a procedure to collect a set amount for Automation and Document Storage fees, but a percentage can be collected for other fines and fees for petty offenses such as seat belt tickets; speeding twenty miles over the speed limit; conservation tickets and child safety restraints. The County has been advised by Judge Long and State's Attorney Roberts to utilize this percentage-based collection, which will increase fee collection revenues for these offenses.
2. **Resolution #04-01 Increasing Court Security Fees:** Sielschott stated that Judge Long presented a resolution to the Committee to raise the Court Security fee from \$15.00 to \$25.00, which would become effective beginning February 1, 2004. **Motion by Sielschott, second by Downs** to approve the resolution to raise the Court Security Fee from \$15.00 to \$25.00 to become effective February 1, 2004. **All in favor, motion carried. (See Resolution Book 4, page 217).**
3. **Probation Officer Salary Approval:** Sielschott reported that Probation Officer Bane Ulrici's salary needs to be adjusted to reflect the State of Illinois reimbursement percentage of 2.8%. **Motion by Sielschott, second by Helgen** to adjust Probation Officer Bane Ulrici's salary to \$36,544.76 to meet the State reimbursement percentage of 2.8%. **All in favor, motion carried.**
4. **Veterans Assistance Budget Update:** Sielschott stated that the Committee reviewed a tentative VAC budget and is taking this information under advisement to allow further research in preparation for the 2004 Budget hearings for this new Commission. Collections for the Veteran's Assistance Commission will begin in the fall of 2004 as real estate taxes come in, with distribution following later that year.
5. **County Mileage Increase Approval:** Sielschott reported that the IRS Federal Regulations has raised the mileage rate from .36 cents per mile to .37 cents per mile for county authorized travel, and that the County Board has agreed to increase their mileage rates to reflect the IRS Regulations each year. **Motion by Sielschott, second by Aumann** to raise the county mileage from .36 cents a mile to .37 cents a mile beginning January 13, 2004 in keeping with the IRS Regulations. **All in favor, motion carried.**
6. **Treasurer's Report:** Sielschott referred members to the annual Treasurer's Report to check for over-budgeted and under-budgeted County revenues and expenses for the previous Fiscal Year.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Rabies Tag Fees Collection Procedure Approval:** Durbin reported that County Veterinarians were present at the last HWE Committee meeting to discuss the rabies tag fee increase from \$2.00 to \$6.00. The Committee and the veterinarians present agreed that a procedure can be implemented so that Veterinarians would not have to purchase a large batch of tags and then wait to be reimbursed by customers. The HWE Committee and county veterinarians present also agreed to meet later in the year to discuss other animal control issues. **Motion by Durbin, second by Petty** to have County Veterinarians acquire 200 rabies tags from the Treasurer's Office for 2004 and pay for the first set of 200 tags when the second batch is acquired or on or before the end of the county fiscal year on November 30, 2004. **All in favor, motion carried.**
2. **Animal Control Update:** Durbin reported that the Committee will ask the Personnel Committee and the Finance Committee for guidance as they seek to hire a full time County Animal Control Warden.
3. **Recycling Center Update:** Durbin stated that the committee discussed putting some rock down at the Litchfield recycling drop-off area, with the City of Litchfield providing labor to spread the rock. Durbin reported that \$61,439 had been received and deposited for recycled goods in fiscal year 2003. This represents 1,655,679 pounds of recycled material. An additional \$9,732.82, which represents 321,904 pounds has been received since December 1, 2003.
4. **Household Hazardous Waste Collection:** Durbin reported that on June 21st, 2003 the county hosted a household hazardous waste collection at the parking lot of Hillsboro High school, with 180 individuals participating and 55.33 barrels of chemical waste collected.

5. **UCCI:** Durbin stated the annual spring conference for UCCI will be held February 24th & 25th at the Renaissance Hotel in Springfield. UCCI will reimburse the county \$75.00 for each member who attends the conference, and members should see Coordinator Chris Daniels if they are interested in attending.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **F.O.P. Union Negotiations Update:** Downs stated that the Personnel Committee met for 6 hours on January 9th, 2004 with a Federal Mediator, and will now go to arbitration.
2. **Health Insurance Update:** Downs stated that there has been no response regarding health insurance yet, but health insurance costs are down from last year, which is good news.
3. **County Publication Bids Procedure Change Approval:** Downs stated that the committee has decided that all county offices that advertise for bids for services will now give their bid requests to the Coordinated Services office, which will be the only office to submit the bids for advertisement in all newspapers in Montgomery County. **Motion by Downs, second by Painter** that starting January 13th, 2004 all county bid publications will go to the Coordinated Services office, which will then place advertising in all county newspapers seeking bids. **All in favor, motion carried.** Member Deabenderfer asked about the cost of this new procedure, and Downs replied that a minimal additional cost will be incurred, at approximately \$20 to \$30 per ad, and this is an effort to insure publication is made county wide when bids are let. Chairman Havera stated that approximately 6 bids are sought each year for County Projects, so the cost should be minimal.
4. **Prisoner Medical Expense Update:** Downs stated that the committee has been discussing ways to reduce the on-going high medical expenses for prisoners in the county jail, and that a Health Professional Group representative will be at the January 29th Personnel Committee meeting to explore some options to reduce these costs.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Historic Courthouse Office Relocation Approval:** Painter stated that the committee has decided to move the Coordinated Services Office from the basement to the second floor of the Historic Courthouse. The Coordinated Services office will be located in the two rooms behind the County Board room and the Regional Office of Education's Learning Express Department will move to the north side of the second floor with the other Regional Office of Education services. **Motion by Painter, second by Myers** to approve moving the Coordinated Services Office to the second floor into the offices behind the County Board room and to relocate the Learning Express Department to the north side of the second floor with the other Regional Office of Education services. **All in favor, motion carried.**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **December Ambulance Call Report:** A summary of monthly operations for December 2003 is as follows: Total calls: 337; Total amount billed: \$117,460.50; Total amount collected: \$59,178.20.
2. **Director Holmes Report:** Jagodzinski reported that the first HazMat meeting will be held on January 29th, 2004 at the Nokomis Fire Department at 7:00 PM. The Illinois Emergency Management Association has increased ESDA's budget by \$1,000.00 for this fiscal year, but the money may not be available until the 2005 fiscal year. ESDA received approval from the Illinois Fire Service Institute for grant funded HazMat Tech Training classes, which will be held on July 16th, 17th, 18th, 23rd, 24th, and 25th, 2004. Director Holmes has had several requests for a second weather spotter's class, which will be held on March 23rd, 2004 at 7:00 PM at a location yet to be determined and taught by James Kramper from the National Weather Service in St. Charles. Montgomery County will host a Table Top exercise funded by IEMA at the Holiday Inn – Carlinville discussing Weapons of Mass Destruction and Mutual Aid preparedness among counties and in the surrounding areas. Jagodzinski stated that Director Holmes will be attending a four-day training session given by IEMA Advance Incident Command and Exercise Design on January 21st, 22nd, 28th & 29th, 2004. Jagodzinski also informed members that Judge Long has asked ESDA to set up a county office emergency procedures list in case of fire in county buildings and implement fire drills and fire extinguisher training with all county office employees on a regular basis.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **GIS Oversight Committee Update:** Plunkett reported that Bob Tegeler from NRCS came to the GIS meeting and reported that the new Soil Survey project will start in the spring of 2005 and should be completed and delivered in 2006 or 2007. The County is currently using Soil Survey data from 1969.
2. **Route 66 Bike Trail Feasibility Study:** Plunkett reported that the Illinois Department of Natural Resources has completed a feasibility study on the proposed Route 66 Bike Trail, which would be located between Litchfield and Mt. Olive and cost approximately \$400,000 for about 2.3 miles of trail. IDNR recommends that even though the property belongs to IDOT the cost of maintaining the trail should be a cooperative effort between all city, county, state and federal resources.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Painter, second by Downs to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by County Board Chairman Mike Havera as follows:

ANNOUNCEMENTS: Havera reported that the county calendar is now complete, and members should have calendars in their packets. Havera also reported that a special Coordinating Committee meeting will be held on January 14, 2004 at 4:00 PM in the County Board room to discuss Public Safety issues.

APPOINTMENTS: **Motion by Myers, second by Plunkett** to approve the reappointment of Stanley Hughes as a Trustee to the Three County Public Water District Board. Mr. Hughes's term will begin immediately and expire August 1, 2006. **All in favor, motion carried.**

Motion by Painter, second by Horn to approve the reappointment of Frank Whitlock as a Trustee to the Three County Public Water District Board. Mr. Whitlock's term will begin immediately and expire August 1, 2006. **All in favor, motion carried.**

PAY BILLS: **Motion by Komor, second by Blankenship to pay all approved bills. All in favor, motion carried.** For an itemized listing of bills paid, refer to the Accounts Payable Book for FY 2004.

PUBLIC COMMENTS: Chairman Havera opened the meeting for public comments. Montgomery County citizen and Hillsboro restaurant owner Jerry Milanos spoke to the board on behalf of food vendors regarding the Food Sanitation Ordinance. Mr. Milanos stated that he is strongly against the proposed Food Sanitation Ordinance fee implementation for Food Service Permits and Inspections, and that he was glad that the board voted it down a few years ago when it was suggested. He urged members to vote it down if it is introduced again.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, February 10th, 2004 at 8:30 AM.

Motion by Blankenship, second by Painter to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:30 AM.

Montgomery County Board Minutes

For Tuesday, February 10th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 10th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: No members absent.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Horn, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Painter to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 13th, 2004. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – submitted.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions and referred members to the Distribution of Real Estate Tax report in their packets.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Bane Ulrici was present for questions.
- 9. 911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Pipe Letting Date:** Branum reported that there will be a Pipe Letting on February 27th at 8:30 AM at the Highway Department office in Hillsboro.
- 2. Preliminary Engineering Agreement:** **Motion by Branum, second by Komor** to approve the Preliminary Engineering Agreement with McDonough – Whitlow Engineering for the Raymond Road District Township Bridge Project on Saddle Club Road at the edge of Raymond. **All in favor, motion carried. (See Resolution Book 4, pages 218-221).**
- 3. Road Crew Update:** The Highway Department road crews have been out in full force replacing, repairing and checking signs, plowing snow and scraping ice.
- 4. Safety Meeting Update:** Branum reported that a safety meeting was held on January 15th, 2004 and safety issues were discussed and resolved.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. Resolution #04-02:** To convey deed on Parcel ID. #10-002-836-00 in the Village of Coalton. **Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 4, page 222).**
- 2. Resolution #04-03:** To convey deed on Parcel ID. #11-100-059-00-30 unit no. 130 in Deer Creek Condominium Campground. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 4, pages 223-224).**

3. **Resolution #04-04:** To convey deed on Parcel ID. #11-100-059-00-8 unit no. 108 in Deer Creek Condominium Campground. Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 4, page 225-226).
4. **Resolution #04-05:** To convey deed on Parcel ID. #11-100-059-8 unit no. 5 in Deer Creek Condominium Campground. Motion by Sielschott, second by Horn. All in favor, motion carried. (See Resolution Book 4, pages 227-228).
5. **Resolution #04-06:** To convey deed on Parcel ID. #11-100-059-59 unit no. 59 in Deer Creek Condominium Campground. Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 4, pages 229-230).
6. **Resolution #04-07:** To convey deed on Parcel ID. #11-100-059-91 unit no. 91 in Deer Creek Condominium Campground. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 4, pages 231-232).
7. **Resolution #04-08:** To convey deed on Parcel ID. #11-100-059-92 unit no. 92 in Deer Creek Condominium Campground. Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 4, pages 233-234).
8. **Public Safety Tax:** Sielschott reported that a resolution will be presented at the March 9th, 2004 Full Board meeting regarding the \$200,000 property tax reduction in the corporate tax levy. This will be in anticipation of the Public Safety Sales Tax passage at the March 16th, 2004 General Primary Election.
9. **Veteran's Assistance Commission Budget:** Sielschott stated that the Committee is reviewing the VAC proposed budget, which will be approved at the July, 2004 budget hearings.
10. **Insurance Report:** Sielschott stated that insurance reimbursements were sent to each funding department.
11. **Treasurer's Report of Expenses for Fiscal Year 2003:** Sielschott stated that the Committee reviewed the Fiscal Year 2003 ending expense report for over-expenditures.
12. **Senate Bill 334 Update:** Sielschott stated that members of the county board should talk with legislators to encourage the passage of Senate Bill 334, which supports taxing qualifying mobile homes as real estate.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that County Clerk Sandy Leitheiser was at the Committee meeting and gave an update on the March 16th, Primary Election. Durbin stated that three training sessions for Election Judges will be held on March 4th, 2004 at 9:00 AM, 1:30 PM and 6:00 PM at the Cooperative Extension Service facility in Hillsboro, and that the Illinois House is considering a bill that will reinstate the State's \$25.00 election judge reimbursement.
2. **Copy Machine Purchase for Coordinating Office:** Durbin stated that the Committee approved the purchase of a reconditioned copy machine for the Coordinating office. **Motion by Durbin, second by Petty** to approve the purchase of a re-conditioned copy machine for \$4,495.00 from Tom Day Business Machines for the Coordinating Office. **All in favor, motion carried.**
3. **Animal Control Warden:** Durbin stated that the Committee will be hiring a full time Animal Control Warden.
4. **UCCI:** Durbin reminded the board members of the UCCI Conference, which will be held on February 24th & 25th, 2004 in Springfield.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Vacant Position in Circuit Clerk's Office:** Downs stated that there is a vacant position in the Circuit Clerk's Office, and due to the hiring freeze, the Committee will review the need to replace the vacant position and address this matter at a later date.
2. **Prisoners Medical Expenses:** Downs stated that the committee discussed the need to reduce prisoner medical expenses. The average population at the Montgomery County Jail is forty prisoners per day, which greatly increases medical expenses for the county.

3. **F.O.P. Union Negotiations Update:** Downs reported that the Committee met with F.O.P Union Representatives to review proposed changes to the F.O.P. Union contract, which will soon be going to arbitration.
4. **Ethics Resolution requirement:** County Board member Ed Helgen stated that at the January UCCI meeting it was reported that county boards will need to pass an Ethics Resolution by the meeting held in June, 2004.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Shut Off Water Valves:** Painter stated that Lloyd Meyer is now installing water shut off valves at the jail.
2. **Office Moving Update:** Painter reported that the Coordinating Services Office has completed the move from the basement of the Historic Courthouse to the 2nd floor of the Historic Courthouse behind the County Board room.
3. **\$75,000 Grant Monies for Historic Courthouse Roof Repair:** Painter reported that the Governor approved a \$75,000 grant to the Montgomery County Historic Courthouse for roof repairs. Chairman Havera thanked Painter and the Buildings and Grounds Committee, Coordinator Chris Daniels, Senator Demuzio, and Representative Hannig for all their hard work on this project.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **January Ambulance Call Report:** A summary of monthly operations for January 2004 is as follows: Total calls: 357; Total amount billed: \$138,720.75; Total amount collected: \$54,952.91.
2. **Director Holmes Report:** Jagodzinski stated that there was an ambulance transportation problem with the Litchfield Ambulance Service and the City of Litchfield Police Department, and because the Montgomery County Ambulance Service is a billing systems office, the matter should be taken up with the City of Litchfield and Montgomery County. Holmes has contracted with a collections agency to collect some past due accounts. Jagodzinski stated that the department is currently working on a grant for the county's First Responders/Emergency Services, which will be turned in by Feb. 13th, 2004. There will be a countywide tornado drill held on Tuesday, March 2nd, 2004, and a Storm Spotters Class held on March 23rd, 2004. Jagodzinski reported that Montgomery County has been accepted for a HazMat technical training program for the 3rd & 4th weekends in July of 2004, with all funds paid for by the State of Illinois under the Weapons of Mass Destruction program.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CCI Update:** Plunkett stated that the Committee met with DCEO representative Tom Becker, who resides in Farmersville, to discuss the Competitive Communities Initiative partnership. The CCI Steering Committee will be having three community meetings throughout the county on March 15, 17 and 18th 2004.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Downs, second by Durbin to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by County Board Chairman Mike Havera as follows:

ANNOUNCEMENTS: Chairman Havera thanked county board members, office holders and employees who have helped with the volunteer Public Safety Tax committee.

APPOINTMENTS: (No appointments)

PUBLIC COMMENTS AT CHAIRMAN'S DISCRETION: (No comments)

PAY BILLS: **Motion by Blankenship, second by Horn to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: **Until the Regular Monthly Meeting on Tuesday, March 9th, 2004 at 8:30 AM.**

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:15 AM.

Montgomery County Board Minutes

For Tuesday, March 9th, 2004 – 8:30 AM

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Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: No members absent.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Horn to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Painter, second by Myers to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 10th, 2004. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – submitted.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions and stated that the County Surplus Property Auction will be held March 31st, 2004 at 4:30 PM in the County Board Room of the Historic Courthouse. Jenkins reported that there are 17 new properties on the list and catalogs are available in the Treasurer's Office.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the Election Judge training held March 4th, 2004 went well, and she invited members to a demonstration of the Optical Scan ballot system after the meeting.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – submitted.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – submitted.
- 9. 911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Myers, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

Road & Bridge Tour Update: Branum reported that there will be a road and bridge tour on Wednesday, March 31st, 2004 at 8:00 AM, with members meeting at the Highway Department.

Approval for Repairs of Cat End Loader: Branum stated that the Cat end loader is in need of repair, and an estimate of the repair was received from Altorfer for \$21,790.00. **Motion by Branum, second by Painter to approve the needed repairs to the Cat end loader for \$21,790.00. All in favor, motion carried.**

Equipment Repair and Purchase Update: Branum stated that the committee approved the purchases of a leaf blower for \$180.00 and for a hydraulic jack in the amount of \$300.00.

IDOT Road & Bridge Annual Audit Report Approval: Branum reported that the IDOT Road and Bridge Annual Audit report should be on file at the County Clerk's office for public review. **Motion by Branum, second by Durbin to place the IDOT Road and Bridge Annual Audit report on file. All in favor, motion carried.**

Resolution #01-04: A Resolution to appropriate an amount of \$4,500.00 for 993 B-CA, Location A, C.H. #18 (Witt Avenue)(Sec. 5), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,500.00). **Motion by Durbin, second by Branum. All in favor, motion carried. (See Resolution Book 4, pages 235-236).**

Resolution #02-04: A Resolution to appropriate an amount of \$3,500.00 for 993 B-CA, Location B, C.H. #5 (Irving Road)(Sec.15), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Komor, second by Hampton. All in favor, motion carried. (See Resolution Book 4, pages 237-238).**

Resolution #03-04: A Resolution to appropriate an amount of \$4,000.00 for 994 B-CA, Location A, C.H. #7 (Nokomis Road)(Sec.26), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Aumann, second by Branum. All in favor, motion carried. (See Resolution Book 4, pages 239-240).**

Resolution #04-04: A Resolution to appropriate an amount of \$2,500.00 for 994 B-CA, Location B, C.H. #6 (Witt North)(Sec.30), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,500.00). **Motion by Downs, second by Bone. All in favor, motion carried. (See Resolution Book 4, pages 241-242).**

Resolution #05-04: A Resolution to appropriate an amount of \$2,500.00 for 994 B-CA, Location C, C.H. #6 (Witt North)(Sec.29), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,500.00). **Motion by Horn, second by Durbin. All in favor, motion carried. (See Resolution Book 4, pages 243-244).**

Resolution #06-04: A Resolution to appropriate an amount of \$6,500.00 for 994 B-CA, Location D, C.H. #6 (Witt North)(Sec.31), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$6,500.00). **Motion by Painter, second by Jagodzinski. All in favor, motion carried. (See Resolution Book 4, pages 245-246).**

Resolution #07-04: A Resolution to appropriate an amount of \$3,000.00 for 995 B-CA, Location A, C.H. #20 (Ohlman Road)(Sec.5), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,000.00). **Motion by Petty, second by Aumann. All in favor, motion carried. (See Resolution Book 4, pages 247-248).**

Resolution #08-04: A Resolution to appropriate an amount of \$2,500.00 for 995 B-CA, Location B, C.H. #20 (Ohlman Road)(Sec 20), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,500.00). **Motion by Petty, second by Jackson. All in favor, motion carried. (See Resolution Book 4, pages 249-250).**

Resolution #09-04: A Resolution to appropriate an amount of \$3,000.00 for 996 B-CA, Location A, C.H. #6 (Witt Trail)(Sec 20), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,000.00). **Motion by Durbin, second by Hampton. All in favor, motion carried. (See Resolution Book 4, pages 251-252).**

Resolution #10-04: A Resolution to appropriate an amount of \$3,500.00 for 996 B-CA, Location B, C.H. #6 (Witt Trail)(Sec 20), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Painter, second by Branum. All in favor, motion carried. (See Resolution Book 4, pages 253-254).**

Resolution #11-04: A Resolution to appropriate an amount of \$3,000.00 for 997 B-CA, Location A, C.H. #3 (Black Diamond Trail)(Sec 7), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,000.00) **Motion by Ogden, second by Horn. All in favor, motion carried. (See Resolution Book 4, pages 255-256).**

Resolution #12-04: A Resolution to appropriate an amount of \$4,000.00 for 997 B-CA, Location B, C.H. #3 (Black Diamond Trail)(Sec 7), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00). **Motion by Heaton, second by Hampton. All in favor, motion carried. (See Resolution Book 4, pages 257-258).**

Resolution #13-04: A Resolution to appropriate an amount of \$2,500.00 for 997 B-CA, Location C, C.H. #3 (Black Diamond Trail)(Sec19), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,500.00). **Motion by Heaton, second by Ogden. All in favor, motion carried. (See Resolution Book 4, pages 259-260).**

Resolution #14-04: A Resolution to appropriate an amount of \$13,000.00 for 998 B-CA, (S. Pine Street) (Sec.22), Village of Irving/Montgomery County, 50%-50% Project; Montgomery County's Share = 0.5 (\$6,500.00). **Motion by Blankenship, second by Durbin. All in favor, motion carried. (See Resolution Book 4, pages 261-262).**

Resolution #15-04: A Resolution to appropriate an amount of \$8,000.00 for 999 B-CA, (Sec. 15)(W Franklin Street); Nokomis R.D., 50%-50% Project; Montgomery County's Share = .5 (\$4,000.00). **Motion by Petty, second by Aumann. All in favor, motion carried. (See Resolution Book 4, pages 263-264).**

Resolution #16-04: A Resolution to appropriate an amount of \$5,000.00 for 1000 B-CA, (Sec. 1)(N 23rd Avenue); Rountree R.D., 50%-50% Project; Montgomery County's Share = .5 (\$2,500.00). **Motion by Petty, second by Blankenship. All in favor, motion carried. (See Resolution Book 4, pages 265-266).**

PUBLIC COMMENTS AT CHAIRMAN'S DISCRETION: Chairman Havera recognized Gary Miller of Miller's Trucking, Fillmore, Illinois, who asked if it is true that trucks over 30,000 lbs. can not travel on county roads between the months of January to March, referring to the Nokomis/Fillmore Blacktop. Havera referred the inquiry to Engineer McNeal, who explained that this requirement is in place due to a law that has been in effect for some forty to fifty years. The Illinois Road and Bridge laws give counties the right to put a weight limit on county roads for three months out of the year. McNeal explained that due to the ground freezing and thawing in these months the ground under the county roads is not stable enough to maintain the degree of weight that some trucks carry and will break down the pavement faster than if they were restricted to a weight limit. Miller stated that he has contracts with vendors who need their product delivered in a timely fashion, and this county requirement negatively affects his business. Chairman Havera thanked Miller for attending the meeting, and referred further review of his concerns to the Road and Bridge Committee.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

County Audit Approval: Sielschott referred members to County Auditor Whitey Patton, who presented the audit of the Circuit Clerk's office and the County Audit for FY 2003 and reviewed the revenue and expenses of the General Fund. Patton stated that overall the county did well this past year, considering the rising deficits, but warned that this deficit will continue to grow unless measures are taken immediately to either increase revenue or decrease expenses. He commended the departments that have cut costs and raised fees, but also informed members that because Jail and Courthouse Complex bonds are paid the maintenance expense for those buildings will go into the General Fund, which will increase overall expenses. Patton also stated that Health insurance and Property Casualty expenses are up and can not be controlled. Patton stated that revenues will remain level but expenses will continue to grow, and the only option now is to increase revenue by the passage of the Montgomery County Public Safety Sales Tax Question to be voted on at the March 16th, 2004 Primary Election. **Motion by Sielschott, second by Plunkett to accept the audit of the Circuit Clerk's office and the County Audit for Fiscal Year 2003 as presented by auditor Whitey Patton. All in favor, motion carried.**

County Trustee's 5-Year Contract Approval: Sielschott reported that trustee Dennis Ballinger will attend the next Finance Committee meeting to discuss a few changes to his five-year contract.

Harris Financial Contract Approval: Sielschott reported that Manatron has sold their financial package contract to Harris Financial. The software upgrade will cost \$3,200.00 plus \$600.00 for travel related expenses, at \$3,800.00 total. **Motion by Sielschott, second by Downs** to accept the Harris Financial software upgrade for \$3,800.00. **All in favor, motion carried.**

Public Safety Sales Tax Resolution #04-09: Sielschott presented the *Montgomery County Board Resolution Pledging Corporate General Fund Levy Reduction for Five Years If Public Safety Sales Tax Passes at 3/16/2004 General Primary Election*, and stated that the Public Safety Sales Tax Question on the March 16th, 2004 Primary Election ballot will not increase property taxes, but will add a one-half of a cent sales tax increase to qualifying merchandise purchased in the county. Sielschott stated that if the Public Safety Sales Tax Question passes, the board pledges to reduce the Corporate Fund levy by \$200,000 per year for next five years for an approximate total reduction of \$1,000,000. The levy is currently at \$635,000, and this pledge would reduce it to \$435,000 and freeze it there until 2010. If the sales tax question does not pass, the board will have no other choice but to cut jobs across the board. **Motion by Sielschott, second by Painter to approve the Public Safety Sales Tax Resolution to reduce the levy by \$200,000 for the next five years. 21 members unanimously voted Yes, with none opposed. All in favor by roll call vote, motion carried. (See Resolution Book 4, page 267).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

Elections Training Update: Durbin stated that Election Judge training was held March 4th, 2004 at the CES Extension Office, with a good response.

Animal Control Update: Durbin stated that an Animal Control letter and survey was sent out to all municipalities to gather information about what each community is doing to help with animal control.

HB 2735: Durbin reported that the Governor has signed HB 2735, which will reimburse the county \$25.00 for each election judge serving in the March Primary Election.

ICRMT Letter: Durbin read a letter from ICRMT regarding less dependency on re-insurance companies.

UCCI Conference: Durbin reported that the UCCI Conference in Springfield went well, and Member Nelson Aumann commented he had attended the conference and thought it was very informative.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

F.O.P. Union Contract Update: Downs stated that no arbitration date has been set as of yet.

Prisoner Medical Expenses: Downs stated that the Committee is researching methods of cutting prisoner prescription drug costs.

Health Insurance: Downs stated that Steve Spinner from Consociate Care Group addressed the committee regarding employee health insurance, and the committee was encouraged to learn that savings from Fiscal Year 2003 were approximately \$180,000.

Meeting Date Change: The next Personnel Committee meeting scheduled for Thursday, March 25th, 2004 will instead be held on Friday, March 26th, 2004 at 8:30 AM in the County Board room of the Historic Courthouse in Hillsboro.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

County Farm Update: Painter stated that Jason Anderson was at the last Buildings and Grounds meeting and gave an update to the committee on the County Farm.

Johnson Controls Contract Renewal: Painter stated that the committee reviewed the service agreement from Johnson Controls for the Air Conditioning and Heating system at the New Courthouse. **Motion by Painter, second by Myers** to accept the Johnson Controls Service Agreement for one year in the amount of \$4,020.00. **All in favor, motion carried.**

A/C Unit in Basement: Painter stated that the committee discussed putting a low ambient air conditioning unit in the basement office of the Historic Courthouse where old documents, films and videos are stored, and the committee reviewed two proposals.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

February Ambulance Call Report: A summary of monthly operations for February 2004 will be read at the next full board meeting. Jagodzinski stated that some ambulance services have not been getting their monthly reports in to the ESDA/Ambulance Office on time and that office will follow up with a letter to the ambulance services regarding this matter.

Director Holmes Report: Jagodzinski reported that some late bills have been turned over to small claims. There have been problems with the hot water heater at the ESDA office and maintenance will be checking on the problem. Jagodzinski stated that Bill Gonet, Bonnie Branum and Amy McNeal will be working with Director Holmes on a contingency plan for Disaster Debris Management. Holmes will be facilitating a meeting on Thursday, March 4th, 2004 from 12:00 PM until 4:00 PM in the County Board room concerning the procedures used to transport mental health patients, and has area Health Care Providers, Law Enforcement, Montgomery County Health Department and representatives from McFarland Health Care scheduled to attend.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

CCI Program: Plunkett reported that three town meetings have been scheduled throughout the county to discuss the Competitive Communities Initiative. There will be a meeting on March 15th in Taylor Springs, March 17th in Waggoner and March 18th in Nokomis, with the primary purpose of these meetings to receive input and ideas from municipalities in the county about needs and concerns that the CCI program can address.

Public Safety Sales Tax Support Resolution #04-10: Plunkett stated that the committee is in full support of the Public Safety Sales Tax referenda, due to the benefit it would give business owners by shifting the tax burden from property tax to sales tax, which is paid by all who purchase qualifying products, and not just the property owner. Plunkett read the Support Resolution. **Motion by Plunkett, second by Painter** to approve the *Resolution of Support for A Public Safety Sales Tax* from the Economic Development Committee. **All in favor, motion carried. (See Resolution Book 4, page 268).**

Bike Trail Maintenance: Plunkett reported that the Bike Trail is due to be oiled and chipped and will cost \$6,000. If it is not necessary, then the committee will put off the oil and chipping for another year, due to budget concerns.

Meeting Date Changes: Plunkett stated that the following Economic Development Committee meeting dates will be changed: Wednesday, June 2nd, 2004 will be changed to Friday, May 28th, 2004; Wednesday, July 7th, 2004 will be changed to Friday, July 2nd, 2004 and Wednesday, August 4th, 2004 will be changed to Friday, July 30th, 2004. Meeting times and locations have not changed, with all meetings beginning at 6:00 PM and held in the County Board Room of the Historic Courthouse.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Horn second by Blankenship to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by County Board Chairman Mike Havera as follows:

ANNOUNCEMENTS: Havera stated that he had spoken with Dan Anderson from BPI Industries, and BPI will be drilling test holes this spring to locate the best potential locations for the methane gas wells, with intentions of returning in the spring of 2005 to drill the permanent wells.

Havera reported that members should be watching the progress of two items in state legislation: House Bill 537 which will allow County Boards to levy for Health Insurance; and Senate Bill 334, the Manufactured Homes Bill.

APPOINTMENTS:

Motion by Ogden, second by Helgen to approve the appointment of Mr. Paul Beeler to the Henderson Water District for a five-year term. **All in favor, motion carried.**

Motion by Heaton, second by Aumann to approve the re-appointment of Joyce Matthews as Commissioner to the Montgomery County Public Building Commission, with the term beginning immediately. **All in favor, motion carried.**

Motion by Hampton, second by Jackson to approve the appointment of Mr. James L. Hitchings as trustee to the Raymond Community Fire Protection District. Mr. Hitchings term will begin May 1st, 2004 and will expire April 30th, 2007. **All in favor, motion carried. (See Resolution Book 4, pages 269-273).**

Motion by Petty, second by Durbin to approve the re-appointment of G. Martin Dawson as Trustee to the Nokomis Area Fire Protection District. Mr. Dawson's term will begin on May 3rd, 2004 and expire on May 2nd, 2007. **All in favor, motion carried.**

PAY BILLS: Motion by Horn, second by Sielschott to pay all approved bills. All in favor, motion carried. (For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004).

ADJOURN: Until the Regular Monthly Meeting on Tuesday, April 13th, 2004 at 8:30 AM.

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:50 AM.

Montgomery County Board Minutes

For Tuesday, April 13th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 13th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

In the absence of Chairman Mike Havera, the meeting was called to order by Acting County Board Chairman Dennis Jagodzinski.

Roll call was taken, 18 members present, 3 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Dave Heaton, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Mike Plunkett, Bill Sielschott.

Members Absent: Mike Havera, Edward Helgen and Don Petty.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Downs, second by Painter to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Heaton to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 9th, 2004. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – Jim Vazzi was present for questions.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions, and informed members that Probation Officer Sara Sloman resigned from that office, and Ulrici plans to reorganize personnel within the office before filling the position.
- 9. 911 Report** – No report was submitted.

APPROVAL OF 8 ITEMS ON THE CONSENT AGENDA:

Motion by Aumann, second by Hampton to approve the 8 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

- 1. Public Transportation Ordinance #04-11:** Linda Mitchell, Program Director for CEFS was at the board meeting to present an Ordinance that authorizes an application to the Division of Public Transportation and Illinois Department of Transportation for operating assistance for public transportation in Montgomery County. **Motion by Aumann, second by Komor to accept the CEFS Ordinance to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book #4, page 274).**
- 2. Intergovernmental Agreement:** Mitchell also presented an Intergovernmental Agreement between Shelby, Fayette, Clay, Moultrie, Douglas and Montgomery counties for the provision of public transportation. **Motion by Branum, second by Bone to approve the Intergovernmental Agreement between Shelby, Fayette, Clay, Moultrie, Douglas and Montgomery counties. All in favor, motion carried. (See Resolution Book #4, pages 275-276).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Summer Help:** Branum stated that the committee discussed the hiring of summer help for mowing season and it was decided that they will freeze hiring anyone for those positions at this time due to county financial concerns.
2. **Road & Bridge Tour:** Branum reported that the committee went on a Road and Bridge tour of Montgomery County on Wednesday, March 31st, 2004 to look at upcoming projects. He reported that roads look good, despite the harsh winter weather conditions we had this year.
3. **Cat End Loader:** The Highway Department Cat end loader has been repaired and returned to the Highway Department and is in operation.
4. **Road-Striping Machine Approval:** Branum reported that the committee discussed purchasing a used road-striping machine from Rock Island County for the Highway Department, if all required specifications are met. **Motion by Branum, second by Downs** to purchase a road-striping machine from Rock Island County for \$12,000.00 if all Highway Department specifications are met. **All in favor, motion carried.**
5. **Miller's Lime Service issue:** Branum reported that Miller's Lime Service owners were on the agenda at their recent Road and Bridge Committee meeting to discuss the County Truck Weight Limit Policy, but they did not report to the meeting as scheduled.
6. **Resolution #17-04: Motion by Branum, second by Plunkett** to approve a resolution to appropriate an amount of \$8,500.00 for 1001 B-CA, (Sec. 6) (Chautauqua Trail); Hillsboro R.D., 50%-50% project; Montgomery County's share = .5 (\$4,250.00). **All in favor, motion carried. (See Resolution Book 4, pages 277-278).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Vital Records Internet Proposal:** Sielschott reported that County Clerk Leitheiser was at the monthly Finance Committee meeting and presented a Vital Records Network proposal from VitalChek Network, Inc. that would allow customers to request a copy of Montgomery County vital records via internet services. **Motion by Sielschott, second by Aumann** to allow Clerk Leitheiser to sign the agreement with VitalChek Network, Inc. **All in favor, motion carried. (See Resolution Book 4, pages 279-280).**
2. **Properties Research:** Sielschott stated that the Assessment Office has an unknown parcel in Section 6, SE (South-East) Quarter of Witt Township and an unknown parcel in VanBurensburg that needs to be researched by a title company. There are some people interested in purchasing the properties, but to get them back on the tax rolls, the Assessment Office will need the research completed to ascertain current ownership. **Motion by Sielschott, second by Jackson** to hire a title search to be completed for an amount not to exceed \$250.00 per each parcel. **All in favor, motion carried.**
3. **County Trustee Contract Approval:** Sielschott reported that County Trustee Dennis Ballinger is requesting \$250.00 or 50% of the purchase price, whichever is greater for a five-year contract renewal. This contract price was raised from \$150.00 or 25%, which only averaged ten to twelve properties each year. **Motion by Sielschott, second by Myers** to accept the five-year contract and approve Dennis Ballinger as agent for the Annual Tax Sale of delinquent properties. **All in favor, motion carried. (See Resolution Book 4, pages 281-295).**
4. **Outstanding Mobile Home Privilege Tax Update:** Sielschott stated that there are still several outstanding mobile home privilege taxes, and some of the mobile homes cannot be located. State's Attorney Roberts will be approached to review this issue, and the county will need to bring these records up to date per the Auditor's request.
5. **Audit Report and Comparison:** Sielschott reported that Audit reports and recommendations were passed at the committee meeting.
6. **2005 Budget Planning Meeting:** Sielschott reported that a special joint Personnel and Finance Committee meeting will be held on Tuesday, April 20th, 2004 at 6:00 PM in the County Board room of the Historic Courthouse in Hillsboro to discuss ways of offsetting the budget deficit, due to the failure of the Public Safety Sales Tax in the March 16th, 2004 Primary Election.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Review:** Durbin stated that County Clerk Leitheiser gave an overview of the March 16th, 2004 Primary Election, with a 27.42% voter turnout in Montgomery County. Leitheiser referred members to a recent Illinois Issues article that explains the current status of Illinois voting system changes. The committee will be looking into implementing new voting machines in the March 2006 Primary Election.
2. **Fax Line at Recycling Center:** Durbin reported that the fax machine at the Recycling Center needs maintenance and county vendor Tom Day Business Machines will be called to send a service technician.
3. **Animal Control Rabies Tag Policy:** Durbin stated that the committee discussed the need for an Animal Control Policy concerning the minimum allowable purchase of Rabies Tags for vets. **Motion by Durbin, second by Aumann** to make it policy that any vet who purchases 25 tags or less in Montgomery County will pay for them on a cash and carry basis only. **All in favor, motion carried.**
4. **Animal Control Ordinance:** Durbin reported that the committee held a special meeting on Monday, April 12th, 2004 at 2:30 PM to discuss implementing a Montgomery County Animal Control Ordinance. The committee has made some progress on the ordinance and will meet again on Monday, May 3rd, 2004 in the County Board room for further discussion.
5. **Property and Casualty Insurance Quotes:** Durbin reported that he will be getting quotes on the Property and Casualty Insurance from various vendors, and that Treasurer Jenkins is now gathering current inventory reports from all county officeholders.
6. **EPA Vehicle:** Durbin reported that the committee discussed replacing the vehicle used by Solid Waste Inspector Bill Gonet. The Crown Victoria has in excess of 160,000 miles, has had over \$1,100.00 in repairs and is in need of more repair work, so the committee reviewed two quotes on used extended cab trucks. **Motion by Durbin, second by Ogden** to purchase a 1998 Sonoma SLS Extended Cab pickup truck in the amount of \$5,875.00 plus title transfer from Roger Jennings, Inc. for use by the Solid Waste Inspector. **All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **F.O.P. Union Negotiations – Arbitration:** Downs stated that attempts have been made to contact Union Representative Jerry Lieb to get information on an arbitration date with F.O.P., and the Sheriff's Department. No reply from the union representative has been received to date.
2. **Personnel Issues:** Downs reported that the committee has discussed disciplinary actions in the Personnel Manual.
3. **Ethics Legislation:** Downs stated that the State passed new Ethics Legislation in December 2003 requiring all county governments to pass an Ethics Ordinance by June, 2004. A workshop is planned for Thursday, May 20th, 2004 at University of Illinois in Springfield regarding the new legislation.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Air Conditioning Unit Bids for Basement of Historic Courthouse:** Painter reported that the committee looked over bids for a new air conditioning unit in the Historic Courthouse basement and decided to contract with Bergie's Heating and Air Conditioning of Litchfield for \$2,358.86. **Motion by Painter, second by Myers** to accept the air conditioning bid from Bergie's Heating and Air Conditioning in the amount of \$2,358.86. **All in favor, motion carried.**
2. **Illinois First Grant Money Update:** Painter reported that the county has received the first half of the Illinois First Grant monies for repairs to the Historic Courthouse roof in the amount of \$37,500.00.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Ron Deabenderfer as follows:

1. **February & March Ambulance Call Reports:** A summary of monthly operations for February 2004 is as follows: Total calls: 285; Total amount billed: \$104,533.50; Total amount collected: \$76,705.51. A summary of monthly operations for March 2004 is as follows: Total calls: 339; Total amount billed: \$130,796.25; Total amount collected: \$63,847.43.

2. **Director Holmes Report:** Deabenderfer reported that Director Holmes informed the committee that the HazMat team has been meeting once a month to practice with equipment; a Fire Extinguisher training class will be given to county employees on the proper use of fire extinguishers with practice sessions held during the week of April 26th, 2004 through April 30th, 2004 at 10:00 AM and 2 PM in the west parking lot of the Courthouse Complex; and that a Storm Spotters class of 76 students was held on Tuesday, March 23rd, 2004. Director Holmes also recently met with Highway Engineer McNeal and Solid Waste Inspector Gonet regarding the need for a Debris Management section to be put in the County's Emergency Operating Procedures Manual.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **GIS Oversight Committee Update:** Plunkett reported that the GIS Oversight Committee met with Bruce Harris and Associates representatives on Tuesday, April 6th, 2004 to discuss the intergovernmental agreements to be used with municipalities for GIS Mapping Services, and a draft intergovernmental agreement will be reviewed by State's Attorney Roberts. The county has just received the first reimbursement of \$5,300 from Illinois Department of Transportation GIS grant.
2. **CCI Update:** Plunkett stated that the Committee discussed the outcome of the three town hall meetings that were held in March at Taylor Springs, Waggoner, and Nokomis. The CCI volunteers will now begin prioritizing projects at the April 29th, 2004 meeting at 6:00 PM in Nokomis, and then find volunteers to begin implementing the projects.
3. **Illinois Institute for Rural Affairs Workshop:** Plunkett stated that the committee discussed having Coordinator Daniels and two others attend the Illinois Institute for Rural Affairs workshop on April 30th, 2004. **Motion by Plunkett, second by Horn** to reserve for Daniels and two others to attend the Illinois Institute for Rural Affairs workshop on "Transforming your Community into an E-Community" in Springfield on Friday, April 30th, 2004. **All in favor, motion carried.**
4. **Reminder of Meeting Date Changes:** Plunkett reminded members that the regular monthly meeting in June has been changed from June 2nd to Friday, May 28th, 2004.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Painter, second by Sielschott to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Acting County Board Chairman Dennis Jagodzinski as follows:

ANNOUNCEMENTS: On behalf of himself and County Board Chairman Havera, Jagodzinski thanked everyone who contributed to the Public Safety Tax campaign.

APPOINTMENTS: **Motion by Branum, second by Durbin** to approve the re-appointment of Danny Foster as a trustee and as the Secretary/Treasurer to the Fillmore Community Fire Protection District for a three-year term to begin May 1, 2004 and expire April 30th, 2007. **All in favor, motion carried.**

Motion by Bone, second by Painter to approve the re-appointment of Stephen Voyles as a trustee of the Coffeen Fire Protection District for a three-year term to begin May 1, 2004 and expire April 30th, 2007. **All in favor, motion carried.**

PAY BILLS: **Motion by Blankenship, second by Jackson** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: **Until the Regular Monthly Meeting on Tuesday, May 11th, 2004 at 8:30 AM.**

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:10 AM.

Montgomery County Board Minutes

For Tuesday, May 11th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 11th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by Acting County Board Chairman Dennis Jagodzinski.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Mike Havera.

Acting Chairman's Comments: Jagodzinski stated that Chairman Havera and State's Attorney Roberts were absent due to the swearing in of Senator Deanna Demuzio, which was being held in Springfield. Acting Chairman Jagodzinski asked that everyone remain standing after the Pledge of Allegiance for a moment of silence in memory of the late Senator Vince Demuzio, who passed away the prior week.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Painter to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 13th, 2004. All in favor, motion carried.

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions and introduced Ryan Kilduff as the newly hired Supervisor for Montgomery County's Sex Offenders within this Department.
- 9. 911 Report** –submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Jackson to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Striper Purchase:** Branum reported that the striper for the Highway Department has been purchased.
- 2. Employee Safety Policy Approval:** Branum reported that Highway Engineer Amy McNeal is looking into a Highway Employee Safety Policy, but will need more information before presenting the policy to the board.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. Coroner's Salary 2005-2008 Approval:** Sielschott stated that the Committee discussed increasing the County Coroner's salary by 4% each year over the next four years. **Motion by Sielschott, second by Downs to increase the Coroner's Salary by \$808.00 per year for each of the next four years of the upcoming term beginning December 1, 2004. All in favor, motion carried.**

2. **2005 Budget Planning Meeting Update:** Sielschott reported that budget hearing dates are set for Wednesday, July 28th, Friday, July 30th and Monday, August 2nd, 2004 at 9:00 AM.
3. **Coal Sales Tax Issue Update:** Sielschott stated that the Committee will be researching the sales tax loss in Montgomery County that occurs when our county coal is mined and removed from a shaft located in Macoupin County. Current legal interpretation gives sales tax revenue to Macoupin County, and the Committee will be examining this issue to increase revenue to the county.
4. **VAC Update:** Sielschott reported that several counties responded to a survey regarding their VAC budgets. The Committee will review and compare the results of the survey for Montgomery County's VAC budget.
5. **Convey Tax Deeds & Resolutions for 7 Parcels Approval:** Sielschott reported that tax deeds for seven parcels were turned in late and will not be passed at this month's meeting and will instead be included on the agenda for the June 8th, 2004 board meeting.
6. **Real Estate Tax Bill Update:** Helgen questioned about whether tax bills will be sent later this year, and Sielschott reported that tax bills will be hopefully be sent out around the same time as last year.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Judges Commission Approval:** Durbin reported that May is the month that is traditionally scheduled to commission Election Judges for the next two years. However, there has not been adequate time to get the full list from the political parties for this month's full board meeting, and the board will need to recess this month's meeting to comply with this commission requirement at the June, 2004 meeting.
2. **HAVA Update:** Durbin reported that Montgomery County will receive \$229,340 in HAVA Title III grant funds for new voting systems that meet federal handicap accessibility guidelines. AutoMark Optical Scan ballot machines will cost about \$5,000 per machine and one must be provided in every polling place for each of the forty-two precincts in the county.
3. **Animal Control Update:** Stacy Ballard and Carol Imig from the Department of Agriculture were at the last HWE meeting to give the committee guidance toward the implementation of a County Animal Control Ordinance and how to handle administrative duties. Imig informed the Committee that it is the responsibility of the Veterinarian who administers the rabies vaccination to collect the rabies tag fee. Other items discussed were the duties of the Animal Control Warden and a possible County Animal Control Pound. Durbin reported that the committee feels they are getting closer to passing an animal control ordinance.
4. **Vehicle Sign Approval:** Durbin stated that the committee has approved the ordering of two magnetic signs for the Animal Control Warden's Vehicle and lettering for the Green Recycling Center pick-up truck to better identify these vehicles to county residents.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Health Insurance Approval:** Downs stated that the committee has decided to continue the self-insurance program with Consociate Care Group as the county's third party insurance administrator. **Motion by Downs, second by Painter** to continue the self-insurance program with Consociate Care Group as the county's third party administrator. **All in favor, motion carried.**
2. **Arch Insurance Proposal Approval:** Downs stated that the Committee discussed the current health insurance costs and a proposal from Arch Insurance that provided a cost breakdown for Specific Deductibles in the amounts of \$25,000-\$30,000 and \$35,000. It was highly recommended by the program administrator to go with the \$35,000 Specific Deductible, which will produce substantial savings to the county. **Motion by Downs, second by Aumann** to approve the insurance proposal from Arch Insurance with a \$35,000 Specific Deductible amount. **All in favor, motion carried.**
3. **Ethics Ordinance Update:** Downs stated that State's Attorney Roberts has reviewed different Ethics Model Ordinances and will have one ready for passage at the June 8th, 2004 County Board meeting. There will be an Ethics Workshop held in Springfield on May 20th, 2004 at UIS, and all members are encouraged to attend.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Historic Courthouse Roof Update:** Painter reported that the Historic Courthouse roof will be repaired with the grant monies awarded to the county from the Department of Commerce and Economic Opportunity. Local contractor Rex Fuller will be contacted to see if he would be interested in assessing the Historic Courthouse roof to provide bid specifications and to oversee the Courthouse roof replacement.
2. **Tree Dedication Update:** An ornamental Pear tree was purchased and planted in front of the Courthouse Complex in honor of the late Senator Vince Demuzio. A rock with a plaque will be ordered and a dedication is planned to be held in the next two to three months.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Ron Deabenderfer as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for April 2004 is as follows: Total calls: 365; Total amount billed: \$145,906.50; Total amount collected: \$81,606.38.
2. **Director Holmes Report:** Deabenderfer reported that Director Holmes informed the Committee that the HazMat team is in the final stages of writing policy and procedures. Deabenderfer stated that a First Aid and CPR class has been set up for employees to be held June 7th and June 9th, 2004 from 6:30 to 9:30 PM at the CES Extension Office in Hillsboro at a cost of \$10.00 per person. Fire Extinguisher training was held the week of April 26th, 2004 for county employees, with 45 staff members participating.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CCI Update:** Plunkett reported that a CCI meeting was held in Nokomis Thursday, April 29th, 2004. Two new Sub-Committees were established at the meeting: Economic Development and Community Development. The Economic sub-committee will be co-chaired by Heather Hampton-Knodle and Emily Battin, who will research the creation of an Economic Development Corporation with the help of some private investors to help develop new business in the county. The Community Development sub-committee will be chaired by Toby Dean and will research community beautification and the need for community nuisance ordinances.
2. **Broadband Update:** County Coordinator Chris Daniels attended an E-Community workshop in Springfield on Friday, April 30th, 2004, which provided information on Broadband High Speed Internet access as it relates to economic development in rural communities. Plunkett stated that Daniels shared the reports and handouts with the committee along with information from other government agencies who offer grants and low interest loans to rural areas seeking to invest in bringing high speed internet services to their area. CCI will also work on getting Broadband Internet access in Montgomery County and anticipate applying for grants.
3. **Meeting Date Change Reminder:** Plunkett reminded the board that the June 2nd, 2004 Economic Development Committee meeting is changed to Friday, May 28th, at 6:00 PM in the County Board room of the Historic Courthouse in Hillsboro.
4. **GIS Update:** Plunkett reported that Highway Engineer Amy McNeal submitted invoices to the Illinois Department of Transportation and the county has received \$32,000 in reimbursements for G.I.S to date.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Downs, second by Myers to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Acting County Board Chairman Dennis Jagodzinski as follows: Clerk Leitheiser read Resolution #04-13 to adopt the West Central Development Council's Economic Development Planning Report. **Motion by Ogden, second by Horn** to adopt the West Central Development Council's Economic Development Planning Report. **All in favor, motion carried.** A copy of the report will be kept on file with Resolution #04-13 in the County Clerk/Recorder's Office and in the County Coordinator Office. **(See Resolution Book 4, page 296).**

APPOINTMENTS: **Motion by Myers, second by Aumann** to approve the re-appointment of Gerald Huber to the Board of Review to serve the sessions of 2004 and 2005. **All in favor, motion carried.**

Motion by Blankenship, second by Durbin to approve the re-appointment of William Harpole to the Board of Review to serve the sessions of 2004 and 2005. **All in favor, motion carried.**

PAY BILLS: Motion by Durbin, second by Jackson to pay all approved bills. All in favor, motion carried. For an itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

RECESS: Until the Regular Monthly Meeting on Tuesday, June 8th, 2004 at 8:30 AM.

Motion by Durbin, second by Bone to recess the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 8:59 AM.

Montgomery County Board Minutes

For Tuesday, June 8th, 2004 – 8:30 AM

The following are minutes of a recessed meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 8th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: Nelson Aumann, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Charles Hampton, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: George Blankenship and Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

CONTINUE: Tuesday, May 11th, 2004 RECESSED Board Meeting: County Clerk Sandy Leitheiser read the list of Election Judges submitted by the Democratic and Republican Party chairmen for County Board Approval. **Motion by Branum, second by Aumann** to approve the list of Commissioned Election Judges. **All in favor, motion carried.** (See Resolution Book 4, pages 297-320).

ADJOURN Tuesday, May 11th, 2004 Board Meeting: **Motion by Downs, second by Sielschott** to adjourn the Tuesday, May 11th, 2004 Board Meeting. **All in favor, motion carried.**

Chairman Havera opened the June 8th, 2004 Full Board Meeting.

Mileage and Per Diem Approval:

Motion by Ogden, second by Helgen to approve the mileage and per diem. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Jackson to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, May 11th, 2004. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – submitted.
- 2. County Treasurer's Report** – Ron Jenkins was present for questions.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
- 4. Sheriff's Report** – submitted.
- 5. Health Department Report** – submitted.
- 6. T.B. Department Report** – submitted.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – Banee Ulrici was present for questions and stated that the Juvenile Probation Officer position funded by the State of Illinois is open and she will be conducting interviews soon.
- 9. 911 Report** – No report was submitted.

APPROVAL OF 8 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Durbin to approve the 8 office reports on the Consent Agenda. **All in favor, motion carried.**

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Subdivision Plan Update:** Branum reported that Carl Nail was at the Road and Bridge Committee meeting and presented a subdivision plan for Dayspring Estates Second Addition. All plans for the subdivision are not yet finished and will be presented to the committee upon completion.
- 2. Work Crews Update:** Branum stated that work crews have been out in force mowing.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **GASB 34 Computer Program Approval:** Sielschott reported that last year Auditor Patton reported to the board that the new accounting standards rules (GASB 34) would be needed in the future. Two GASB 34 computer programs can be purchased for \$7,000 (including training costs) and added to the county's Harris accounting software system, which would assist County Treasurer Ron Jenkins' office in tracking all county fixed assets and infrastructure to meet GASB 34 standards. **Motion by Sielschott, second by Aumann** to approve the purchase of GASB 34 software for \$7,000.00. **All in favor, motion carried.** Sielschott reported that the money for GASB 34 is already in the budget.
2. **Assessment Timeframe Change Update:** Sielschott stated that the committee is looking at methods to speed up the process of getting tax bills out sooner, including reinforcing that all Assessors' books be filed with the Supervisor of Assessments' office by April of each year.
3. **VAC Budget Update:** Sielschott reported that the committee reviewed the proposed VAC budget, made some changes, and will be sending the revised proposed budget to the VAC. The Veteran's Assistance Commission will begin in December, 2004.
4. **Coal Sales Tax Issue Update:** Sielschott stated that discussion took place on the Coal Sales Tax issue, with Attorney Ralph Bawden and State's Attorney Roberts looking into this issue.
5. **Resolution #04-14:** To convey deed on Parcel ID. #04-000-884-00 in Montgomery County. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 4, pages 321-322).**
6. **Resolution #04-15:** To convey deed on Parcel ID. #04-001-417-05 in the City of Coffeen. **Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 4, pages 323-324).**
7. **Resolution #04-16:** To convey deed on Parcel ID. #06-000-731-05 in the Village of Panama. **Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 4, pages 325-326).**
8. **Resolution #04-17:** To convey deed on Parcel ID. #07-000-230-00 in Village of Harvel. **Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 4, pages 327-330).**
9. **Resolution #04-18:** To convey deed on Parcel ID. #09-000-939-05 in the Village of Irving. **Motion by Sielschott, second by Horn. All in favor, motion carried. (See Resolution Book 4, pages 331-332).**
10. **Resolution #04-19:** To convey deed on Parcel ID. #16-000-670-00 in the City of Litchfield. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 4, pages 333-334).**
11. **Resolution #04-20:** To convey deed on Parcel ID. #16-001-236-00 in the City of Litchfield. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 4, pages 335-336).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Polling Place Accessibility Update:** Durbin stated that several of Montgomery County's polling places do not meet new HAVA standards for accessibility, and that the committee plans to research polling place locations that will meet new federal guidelines.
2. **Animal Control Update:** Durbin stated that the Committee is looking at established animal shelters in surrounding counties to research the expense of running such a facility, and will then present their findings to the Coordinating Committee.
3. **Vehicle Sign Update:** Magnetic signs for the Animal Control Wardens' vehicle are in place and lettering identifying the Recycling Center truck has also been completed.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Ethics Ordinance #04-21 Approval:** Downs stated that an Ethics Ordinance needs to be passed today by the County Board due to new Ethics Legislation. State's Attorney Roberts stated that all counties and local bodies of government must update or adopt a new Ethics Ordinance, and that the appointment of an Ethics Commission and/or Ethics Officer can be done at a later date. County Clerk Leitheiser and State's Attorney Roberts read the Ethics ordinance. **Motion by Downs, second by Aumann** to approve Ethics Ordinance #04-21 for Montgomery County. **All in favor, discussion as follows:** Member Ed Helgen inquired if an Ethics Officer should be appointed as well in case any grievances are filed regarding the Ethics Ordinance. Havera stated that the County Board needs to pass the ordinance first, then plans include appointing an Ethics commission at a later date, and added that no County Board members are allowed to sit on this commission. **No further discussion, motion carried. (See Resolution Book #4, pages 337-344).**
2. **Life Insurance Carrier Change Approval:** Downs stated that he had received a letter from Consociate Care Group that recommends the county change their basic life insurance from CNA to Met Life, which would be a savings of about \$160.00 per month. **Motion by Downs, second by Painter** to change the county's basic life insurance from CNA to Met Life. **All in favor, motion carried.**
3. **Prevailing Wage Ordinance# 04-22 Approval:** County Clerk Leitheiser read the 2004 Prevailing Wage Ordinance #04-22. **Motion by Downs, second by Plunkett** to approve the Prevailing Wage Ordinance #04-22. **All in favor, motion carried. (See Resolution Book 4, pages 345-352).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Historic Courthouse Roof Repair Update:** Painter stated that the committee discussed repairs to the Historic Courthouse roof, and has decided to hire Architect David Lipe to oversee the Historic Courthouse Roof project, providing he has the State required credentials.
2. **Tree Trimming Update:** Painter reported that Kahl Tree Trimming service trimmed dead branches from the tree on the southeast corner of the Historic Courthouse lawn for \$150.00.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Ron Deabenderfer as follows:

1. **May Ambulance Call Report:** A summary of monthly operations for May 2004 is as follows: Total calls: 334; Total amount billed: \$133,170.50; Total amount collected: \$46,364.09.
2. **Director Holmes Report:** Deabenderfer reported that ESDA has been approved for funds from the Department of Homeland Security in the amount of \$71,695.74 for equipment purchases. Director Holmes will be attending a one-day workshop for new Coordinators on Wednesday, June 16th, 2004 in Springfield, which is hosted by IEMA. The Courthouse Complex had a successful fire drill on Thursday, May 27th, with the entire courthouse evacuated in just a little over two minutes. The HazMat Team has received donations for the team from county businesses and individuals who reside in the county. The HazMat Guidelines Committee then hopes to have all paperwork to the ESDA Committee for approval by the July 6th, 2004 ESDA meeting, with a HazMat team activation by August 1st 2004.
3. **Ambulance Service Contract Approval for:**
FY 2004 Raymond/Harvel Area Ambulance Service Agreement for \$33,360.00. **Motion by Ogden, second by Heaton. All in favor, motion carried. (See Resolution Book 4, pages 353-356).**
FY 2004 Farmersville/Waggoner Area Ambulance Service Agreement for \$55,350.00. **Motion by Heaton, second by Hampton. All in favor, motion carried. (See Resolution Book 4, pages 357-360).**
FY 2004 Nokomis/Witt Area Ambulance Service Agreement for \$78,000.00. **Motion by Petty, second by Durbin. All in favor, motion carried. (See Resolution Book 4, pages 361-364).**
FY 2004 Hillsboro Area Ambulance Service Agreement for \$125,000.00. **Motion by Bone, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 4, pages 365-368).**

Litchfield Area Ambulance Service Agreement for \$120,000.00. **Motion by Painter, second by Horn. All in favor, motion carried. (See Resolution Book 4, pages 369-372).**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CCI Update:** Plunkett stated that a CCI meeting was held on Wednesday, June 2nd, 2004 at the 1st Community Bank in Hillsboro, with twenty five interested citizens in attendance. Discussion included the development of an Economic Development Corporation.
2. **Location One Update:** Plunkett stated that DCEO is suggesting that Montgomery County use the Location One website to input information regarding county building and acreage information. The website is free to users, but does require frequent updates, so the quality of information can be maintained on the website. Plunkett stated that this would be a good tool for the county, but would require someone at the county level to keep the site current.
3. **Meeting Date Change Update:** The regular monthly meeting for Wednesday, July 7th, 2004 has been changed to Friday, July 2nd, 2004 at 6:00 PM in the County Board room of the Historic Courthouse.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Heaton, second by Durbin to approve the 7 committee reports. **All in favor, motion carried.**

PAY BILLS: **Motion by Horn, second by Helgen to pay all approved bills. All in favor, motion carried.**
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, July 13th, 2004 at 8:30 AM.

Motion by Painter, second by Branum to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:45 AM.

Montgomery County Board Minutes

For Tuesday, July 13th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 13th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois. **The meeting was called to order by County Board Chairman Mike Havera. Roll call was taken, 18 members present, 3 absent.**

Members Present: George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Nelson Aumann, Charles Hampton and Dave Heaton.

Pledge of Allegiance to the flag was given.

Resignation of County Board Member: Havera read a letter of resignation from Charles Hampton of District #1, which stated that because of health concerns, he would no longer be able to carry out his duties as a Montgomery County Board member.

Appointment Letter: Havera read a letter of appointment submitted by Montgomery County Republican Central Committee Chairman Tim Mizera. In his letter, Mizera recommended Toby A. Dean of Raymond to fill the vacant seat of Charles Hampton for County Board District #1. **Motion by Helgen, second by Myers** to approve the appointment of Toby A. Dean of Raymond to fill the vacant seat and complete the unexpired term of Charles Hampton from District #1. **All in favor, motion carried. (See Book 5, pages 1-8).**

Oath of New Montgomery County Board Member: County Clerk Leitheiser gave the Official Oath to Toby A. Dean to confirm the County Board District #1 Appointment.

Moment of Silence: Havera asked board members and all present to observe a moment of silence in memory of Sheriff's Dept. Drug Task Force Representative Bruce Schwarzkopf, who died Friday, July 9th, 2004 in a motorcycle accident.

Mileage and Per Diem Approval: Motion by Myers, second by Downs to approve mileage and per diem. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Jackson, second by Petty to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 8th, 2004. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Circuit Clerk's Report** – Mary Webb was present for questions and stated that Montgomery County Court has 153 felony charges on the books for 2004.
- 2. County Treasurer's Report** – submitted.
- 3. County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the County Clerk's office will be conducting voter registration drives throughout the county before the Tuesday, October 5th, 2004 deadline.
- 4. Sheriff's Report** – Jim Vazzi was present for questions and stated that a memorial fund is set up for Bruce Schwarzkopf's daughter, and anyone wishing to make a donation can do so at the Sheriff's Department.
- 5. Health Department Report** – Mark Dugger was present for questions.
- 6. T.B. Department Report** – Kathy Tapley was present for questions.
- 7. Public Defender's Report** – submitted.
- 8. Probation Office Report** – submitted.
- 9. 911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Bone to approve the 9 office reports on the Consent Agenda. **All in favor, motion carried.**

PRESENTATION OF HISTORIC COURTHOUSE PHOTO: Hillsboro Historical Society representative Stan McCaslin donated a framed Historic Courthouse photograph to the County Board that was donated to them by Hardee's Restaurant. The picture is a photo of the downtown Main Street and the Historic Courthouse from the early 1900s. Chairman Havera thanked McCaslin and the Historical Society for their generous donation.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Drainage Problem Update:** Branum and Road Foreman Kenny Pezold reviewed the drainage problem on Oconee Road near Shelby County line and decided that this was not a problem created by the county.
2. **Striper Machine Update:** Branum stated that the striper machine that was recently purchased does not have a computer attached to put down stripes. Instead, the stripes are put down manually by two highway employees.
3. **Black Diamond Road Update:** County Highway Engineer Amy McNeal reported that she has contacted a contractor about the Black Diamond Road project, and repairs will be made to the road during the week of July 19th, 2004. The repairs will use over 348 tons of asphalt at \$60.00 per ton and will be funded by the County.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **VAC Budget Update:** Sielschott stated that money levied for the VAC is now being collected and will the VAC will begin services on December 1, 2004. It is the intention of the County Board to have the VAC look for office space other than in county buildings.
2. **Fiscal Year 2004 Audit Proposal Approval:** Sielschott stated that due to some required changes in auditing the county budget, the Auditor's fee will increase from the \$28,300 for the 2003 audit to \$30,500 not to exceed \$33,500 for the 2004 audit. The Committee checked with six surrounding counties comparing auditor fees, and five out of six counties reported a higher cost than this proposed fee. **Motion by Sielschott, second by Myers to approve Whitey Patton's proposal to complete the Fiscal Year 2004 county audit for a minimum of \$30,500.00 and not to exceed \$33,500.00. All in favor, motion carried.**
3. **Outstanding Mobile Home Tax Update:** Sielschott reported that there are currently 38 or 39 mobile home properties that will probably be written off, because the homes have been moved, burned, etc... Documentation has been sent to the State's Attorney's office for review.
4. **Resolution #04-23:** To convey deed on Parcel ID. #16-001-437-00 in the City of Litchfield. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 5, pages 9-10).**
5. **Resolution #04-24:** To convey deed on Parcel ID. #08-202-794-00 in Montgomery County. **Motion by Sielschott, second by Jackson. All in favor, motion carried. (See Resolution Book 5, pages 11-12).**
6. **Resolution #04-25:** To convey deed on Parcel ID. #08-201-682-00 in the City of Hillsboro. **Motion by Sielschott, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 5, pages 13-14).**
7. **Resolution #04-26:** To convey deed on Parcel ID. #04-002-344-00 in the Village of Schram City. **Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 5, pages 15-16).**
8. **Resolution #04-27:** To convey deed on Parcel ID. #04-001-910-00 in the Village of Schram City. **Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 5, pages 17-18).**
9. **Budget Hearing Reminder:** Sielschott reminded the board that the budget hearings will be at the end of July and beginning of August, and stated that he appreciated all the hard work that has been accomplished by Office Holders to get their budgets in on time.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control Update:** Durbin stated that the Fiscal Year 2005 budget has been submitted and includes a proposal for an Animal Control facility, which will be reported to the Coordinating Committee at the July 2004 meeting.
2. **Approval of Funds for CCI Program:** Durbin stated that Economic Development Committee Chairman Mike Plunkett will give a report concerning funds to help establish a county-wide Economic Development Corporation, which is supported by the H.W.E. Committee.
3. **Property Casualty Insurance Update:** Durbin stated Insurance Rep. Paul Hamrock attended the H.W.E. Committee meeting and reported that the Property Casualty Insurance renewal will cost approximately \$400,000.00 this upcoming year. The County will ask for Bids that offer \$1,000, \$5,000 and \$10,000 deductibles to reduce costs.
4. **Recycling Update:** Durbin stated that County Coordinator Chris Daniels reported recycling revenues for the first 6 months of FY 2004 were \$50,670.08 and have been deposited in the Treasurer's Office. This represents 1,233,400 pounds of recycled materials. There have been additional shipments made of 282,077 pounds, and those revenues total \$13,089.74. The total weight shipped year to date is 1,515,477 pounds with revenues totaling \$63,759.82.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Health Insurance Update:** As of June 1st, 2004, the county health insurance is going well and Met Life reports more employee participation.
2. **FOP Arbitration Update:** Downs stated that arbitrators for the FOP Union Contract are in the process of being selected, and FOP Representatives will then call Sheriff Vazzi to schedule a meeting.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Maintenance & Custodial Work Order Request Approval:** Painter stated that the committee recommends that each office be required to complete a "Work Order Request Form" when maintenance, custodial work or errands are requested. A memo will be sent to each Office Holder explaining the procedure. **Motion by Painter, second by Myers** to approve and implement the Building and Grounds "Work Order Request Form" for tasks to be performed by the Maintenance and Custodial staff. **All in favor, motion carried. (See Resolution Book 5, page 19)**

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for May 2004 is as follows: Total calls: 376; Total amount billed: \$129,612.25; Total amount collected: \$41,081.10.
2. **Director Holmes Report:** Jagodzinski reported that Ambulance billing has received \$723.10 from collections. All five Ambulance Districts have turned in their 2005 tentative budgets for review, with each of their final budgets due in September, 2004. Jagodzinski stated that Director Holmes is making evacuation signs that will be posted in each office in the Historic Courthouse, and the Committee recommends a letter go out to offices to purchase flashlights and batteries for emergency purposes. The Committee is also checking into problems with Director Holmes' phone operation. At the request of the State of Illinois, ESDA will be reinstating the LEPC (Local Emergency Planning Committee), which will meet twice a year. Jagodzinski also reported that the HazMat Response Team by-laws are ready for approval, that Director Holmes received a letter from William Burk, Director of the Illinois Emergency Management Agency stating that the county is allowed to purchase the equipment for county organizations who participated in the IDHS grant program, and that the IEMA Budget is due July 30th, 2004.
3. **Intergovernmental Emergency Mutual Aid Agreement with Christian County:** County Clerk Sandy Leitheiser read the Intergovernmental Emergency Mutual Aid Agreement between Montgomery County and Christian County. Jagodzinski stated that State's Attorney Roberts has reviewed and approved the agreement. **Motion by Jagodzinski, second by Komor** to accept the Intergovernmental

Emergency Mutual Aid Agreement with Christian County. **All in favor, motion carried.** (See Resolution Book 5, pages 20-21).

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Farmersville Overpass Update:** Plunkett stated that the committee is currently working with the Highway Department on the Farmersville overpass project, and that the county is currently seeking funds through the State Economic Opportunity Returns program for the repairs.
2. **Enterprise Zone Update:** Plunkett reported that a Public Hearing will be held on Wednesday, July 14th, 2004 at 5:30 PM in the USDA Building to begin the process to expand the county Enterprise Zone and add changes for sales tax exemptions from the new State Sales Tax laws which will allow building materials for business improvements to be purchased anywhere within the State of Illinois and not just in Montgomery County. The City of Litchfield has put in a request for extending the Enterprise Zone west of I-55, and the City of Nokomis has also requested being placed in the Enterprise Zone.
3. **CCI Economic Development Corporation Update:** Plunkett presented a proposal prepared by the Competitive Communities Initiative Group, regarding the support of funds to establish a countywide Economic Development Corporation. Plunkett introduced the following CCI Committee members present: Heather Hampton-Knodle, Tom Becker, Denise Kistner and Scott Niehaus. Plunkett stated that the proposal would include the hiring of an Economic Development Professional, who would be housed at the CES Extension Office. Plunkett also reported that the funding for program would come from the University of Illinois Extension, County, Municipalities and private investors. The County has been asked to provide funding in the amount of \$15,000 each year for a three year program commitment. Plunkett explained that Host fee money could be allocated for the Economic Development Corporation so that no General Fund Money would be used. The board will look over the proposal and vote on it at the next Full Board meeting in August. **(For proposal, see Resolution Book 5, pages 22-24).**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Blankenship, second by Helgen to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

1. **Citizens for Public Safety Tax Update:** Havera informed members that the Citizens for Public Safety Tax Committee has made their final report to the State Board of Elections, the bank account has been closed, and thanked all who had been a part of the effort to help with the Public Safety Tax ballot question.
2. **Civil War Cannon in Front of Historic Courthouse:** Havera reported that Bruce Styles, Assistant Curator from the Civil War Artillery Museum in Emmaus PA has inquired about purchasing the Civil War Howitzer in front of the Historic Courthouse for \$70,000. In the letter from Styles, he states that in addition to the \$70,000 a replica would be given to the county to replace the original howitzer and the original cannon would go to a museum. The county currently has the howitzer insured for \$100,000. **Motion by Downs, second by Painter** to reject the offer and keep the cannon in Montgomery County. **All in favor, motion carried. (For Styles letter, see Resolution Book 5, page 25).**

ANNOUNCEMENTS: Havera stated that the newly elected Toby Dean is also appointed to the ESDA /Ambulance Committee and the Road & Bridge Committee.

APPOINTMENTS: **Motion by Myers, second by Helgen** to approve the appointment of Brenda Johnson to serve on the Montgomery County Tuberculosis Care and Treatment Board. Johnson's term is effective as of July 1, 2004 and will expire June 30th, 2007. **All in favor, motion carried.**

PAY BILLS: **Motion by Blankenship, second by Durbin to pay all approved bills.** **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: **Until the Regular Monthly Meeting on Tuesday, August 10th, 2004 at 8:30 AM.**

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:30 AM.

Montgomery County Board Minutes

For Tuesday, August 10th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 10th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Jackson, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 13th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Bane Ulrici was present for questions and introduced the Probation Offices' new Juvenile Officer Tara Jacobs.
9. **911 Report** – Greg Nimmo was present for questions.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Work Crews Update:** Branum reported that work crews have been out in force repairing signs and culverts and have started mowing the right-of-way.
2. **Drainage Problem Update:** Branum stated that County Highway Engineer Amy McNeal will be contacting the property owner on Oconee Road to advise him of his options on the drainage problem he has been experiencing. Branum reported that the drainage problem is not the county's responsibility.
3. **Culvert Update:** Branum stated that the Highway Department is having some problems with the vendor who supplies culverts.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **2005 Budget Update:** Sielschott stated that the committee continues to discuss and review the 2005 budget.
2. **Sheriff's Cars/Budget Update:** Sielschott stated that the Sheriff's vehicles are now four-years old, and the committee discussed bidding for replacement of these vehicles within Fiscal Year 2005.
3. **Truth in Taxation Hearing Update:** Sielschott stated that the county will have a tentative 3.9% levy increase. Because this increase is less than 5%, there appears to be no need for a Truth in Taxation Hearing at this time.

4. **Senior Citizens Assessment Freeze Homestead Exemption Resolution #04-28 Approval:** Sielschott stated that due to a new State Law, the board must pass a resolution that authorizes Supervisor of Assessments Julie Kiefer to extend the eligibility period for the application for the Senior Citizens Assessment Freeze Homestead exemption for 2004. This new law increases the household income requirements to qualify for the Senior Citizens Assessment Freeze Homestead Exemption from \$40,000 to \$45,000, and changes other property tax exemption qualifications also, but Sielschott stated that there should not be a major reduction of county property tax revenue as a result of the law's passage. Member Helgen asked for confirmation that the Exemption period would just be extended for 2004, and Sielschott stated that yes, the application extension period does apply to 2004, and must be passed because of this state mandate. County Clerk Leitheiser read the Senior Citizens Assessment Freeze Homestead Exemption Resolution. **Motion by Sielschott, second by Aumann** to approve the Senior Citizen Assessment Freeze Homestead Exemption Resolution. **All in favor, motion carried. (See Resolution Book 5, page 26).**
5. **Law Library Fee Change Resolution #04-29 Approval:** Clerk Leitheiser read the Law Library Fee Change Resolution. **Motion by Sielschott, second by Helgen** to approve the Law Library Fee Change Resolution. **All in favor, motion carried. (See Resolution Book 5, page 27).**
6. **Approval to Void Vacant Parking Area Tax Bill 2003 payable 2004-Resolution #04-30:** Clerk Leitheiser read a Resolution to void the tax bill on the vacant parking area at 133 North Main Street, Hillsboro. **Motion by Sielschott, second by Branum** to void the 2003 payable 2004 Tax Bill on the vacant parking area at 133 North Main street in Hillsboro, parcel I.D. #08-201-288-00. **All in favor, motion carried. (See Resolution Book 5, page 28).**
7. **Approval to Void Bike Trail Tax Bill 2003 payable 2004-Resolution #04-31:** Clerk Leitheiser read a Resolution to void the tax bill for the Green Diamond Bike Trail. **Motion by Sielschott, second by Plunkett** to void the Green Diamond Bike Trail Tax Bill for 2003 payable 2004, parcel I.D. # 12-000-405-05. **All in favor, motion carried. (See Resolution Book 5, page 29).**
8. **VAC Update:** Member Helgen inquired about the Veteran's Assistance Commission levy. Sielschott stated that the board approved a .02 percent levy for the VAC and they will begin December 1, 2004. Sielschott stated that the board will revisit the VAC's levy when it has been operational for at least a year to see what kind of expenses they might incur. Sielschott informed the board that the Superintendent for the Montgomery County VAC has resigned and the VAC is currently trying to find someone to replace the vacant position.
9. **Chairman's Comment:** Havera relayed to the Finance Committee that he appreciates the time and energy that the committee has spent on the budget.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that the County's Elections vendor gave the approximate cost of the new mandated election equipment. Two small grants have been received for ADA accessible polling place repairs in the amount of \$6,039, but funds must be spent by November of 2004 or they will go back to the State of Illinois. Clerk Leitheiser put together a priority list of polling places that need some minor upgrades for ADA compliancy, and contacted local handyman Brent McLean of Taylor Springs to do these repairs to the polling places. **Motion by Durbin, second by Horn** to have Brent McLean do the necessary work to help some of the polling places toward ADA compliancy in an amount not to exceed \$6,039. **All in favor, motion carried.**
2. **Property & Casualty & Workman's Comp. Insurance Approval:** Durbin stated that Bliss McKnight Insurance Rep. Bill Cocagne addressed the committee regarding bidding out Property and Casualty and the Workers Compensation Insurance with that company. Durbin stated that since approximately ten years ago, the county has contracted with Illinois County Risk Management Trust, and an independent company would have to be hired to review and write bid specs at the cost of approximately \$10,000

from General Fund. Durbin will contact ICRMT and ask for additional information. ICRMT would need notification by November 1st, 2004 if the county is going to seek bids for the insurance.

3. **Animal Control Update:** The committee decided to purchase a larger trap for the Animal Control Program. Durbin stated that the other cages are fine, but are too small for the bigger animals.
4. **Sale of County Vehicles Update:** The committee received a bid for each of the three county vehicles and they will be sold to Clint Lemon of Litchfield at the following bid amounts: \$56.99 for the '87 White Dodge Pickup, \$151.99 for the '87 Dodge Ram and \$501.99 for the Black Crown Victoria. This would come to a total sale bid of \$710.97.
5. **EPA Update:** Durbin reported that Bill Gonet showed pictures of the new leachate system at the Litchfield Landfill, which will go to Litchfield Wastewater Treatment Plant and should be operational by August 12th, 2004.
6. **Recycling Update:** The Committee approved the purchase of twenty-five new containers for the recycling program.
7. **Tire Collection Update:** Durbin stated that a Tire Collection drive will be held at the Montgomery County Fairgrounds on August 27th and 28th, and anyone needing more information can contact the Coordinated Services Office or EPA Inspector.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **FOP Arbitration Update:** Downs stated that arbitrators for the FOP Union Contract have been selected, but no date for arbitration has been set.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Courthouse Roof Repair Update:** Painter reported that only one bid was received for the Courthouse Roof repair project, and was submitted by Top Quality of Mt. Zion, Illinois. The committee decided to reject the bid and re-bid the project.
2. **Historic Courthouse Fire Safety Plan Update:** Painter reported that a structural engineer will check out the fire escape on the north side of the Historic Courthouse. The third floor windows have been checked, but the company that made the windows has gone out of business. The window near the fire escape exit on the third floor will be replaced.

ESDA/AMBULANCE COMMITTEE REPORT: Given by member George Blankenship as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for July 2004 is as follows: Total calls: 365; Total amount billed: \$137,242.75; Total amount collected: \$23,908.21.
2. **Director Holmes Report:** Director Holmes reported that the Haz-Mat By-laws are now complete, and she was informed by State's Attorney Roberts that the County Board would not need to approve the by-laws, but they should be kept on hand for any member of the public to review them. Blankenship reported that Holmes had recommended County Clerk Leitheiser attend a workshop to be trained as the County's Emergency Public Information Officer. Leitheiser gave members an overview of her training and stated she looks forward to serving as the County's Public Information Officer, and will be working with the Emergency Services and Law Enforcement community to provide information to the media and the public in the case of a county disaster.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Update on City Wide Clean-Up:** The committee approved clean-up fund requests from the Cities/Villages of Harvel, Waggoner and Ohlman as well as from South Litchfield Township.
2. **Approval of Support Funds for Economic Development Corporation:** Plunkett reminded members that they were provided information regarding the use of County Host fees to be used toward the implementation of an Economic Development Corporation for Montgomery County at last month's meeting, and that they were asked to review it for a vote at today's meeting. Plunkett stated that he has had several entities contact he and CCI Representative Heather Hampton-Knodle asking them to speak at their monthly meetings regarding the Economic Development Corporation. The University of Illinois Extension will be voting on their participation in the program at tonight's meeting. The Village of Raymond voted at their last meeting and unanimously approved being part of the program. **Motion by Plunkett, second by Heaton** to approve \$15,000 funds from Host Fees for the Economic Development

Corporation, with the contingency that municipalities in Montgomery County come on board with city/village funding for the project. **All in favor, motion carried.**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Blankenship, second by Aumann to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: Havera stated that all members should have information on their desks regarding the concerning news about a rare illness that Supervisor of Assessments Kiefer's son, Charles has been recently diagnosed with, which will require a bone marrow transplant. A benefit will be held on October 23rd, 2004 at the St. Louis Parish Center in Nokomis to help the family offset medical costs, and Havera asked that members support Julie and her family in this time of need.

APPOINTMENTS: **Motion by Helgen, second by Ogden** to approve the re-appointment of Pat Armour to the Henderson Water District Board for a term of five years. **All in favor, motion carried.**

Motion by Downs, second by Plunkett to approve the re-appointment of Ken Durbin to the Montgomery County Housing Authority Board. Mr. Durbin's term will begin immediately and expire June 30th, 2009. **All in favor, motion carried.**

PAY BILLS: **Motion by Dean, second by Blankenship** to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, September 14th, 2004 at 8:30 AM.

Motion by Painter, second by Branum to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:15 AM.

Montgomery County Board Minutes

For Tuesday, September 14th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 14th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: Nelson Aumann, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Toby Dean and Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Horn to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Petty, second by Jackson to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 10th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that a Voter Registration Drive will be held on Saturday, October 2nd, 2004 and Sunday, October 3rd, 2004 from 9:00 AM until 7:00 PM at the Litchfield Wal-Mart store.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Ogden to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CCI Presentation:** Chairman Plunkett introduced Tom Becker from the Illinois Department of Commerce and Economic Opportunity and Co-Chairs of the Economic Development Corporation Emily Battin and Heather Hampton-Knodle. Tom Becker presented the County Board with a plaque which acknowledges that the county has reached step two in the program's five-step plan for Economic Development. Becker stated that the county is moving in the right direction and thanked Heather Hampton-Knodle, Emily Battin, Mike Plunkett, Chris Daniels and Dawn Lutz for all their help with the Economic Development Corporation.
2. **CCI Update:** Plunkett stated that last month the county board approved the expenditure of \$15,000 per year for the next three years to help fund the Economic Development Corporation. The county's only stipulation was that municipalities come on board with a dollar per capita to help fund the project, and Plunkett reassured the board that eight villages/cities in the county have now approved their support of the program to date. The following cities have approved support of the project: The Villages of Raymond, Irving, Donnellson, Farmersville, and Schram City and the Cities of Coffeen, Hillsboro and Nokomis. The Economic Development Corporation continues to attend city/village council meetings to explain the importance of the Economic Development Corporation.

3. **Illinois Route 66 Heritage Project:** Plunkett stated that Litchfield Economic Development Coordinator Tonya Flannery is applying to the Federal Highway Commission for National Scenic Byways for Route 66. The application requires a county support letter and resolution that will need to be passed at the October full board meeting, so packets were distributed to each board member for review. Benefits for a project of this type include national advertising and marketing of any area of interest within a 10-mile radius of route 66, as well as providing some funding support. In addition, no billboards can be placed along a designated National Scenic Highway by law. Plunkett asked board members to review the information and have questions ready for the October meeting.
4. **Economic Development Conference:** Plunkett reported that the committee approved sending Coordinator Chris Daniels to an Economic Development Conference offered by Southern Illinois University on September 28 and 29th, 2004.
5. **Farmersville Overpass Update:** Plunkett reported that board member Dave Heaton has accumulated 1,100 signatures to assist in securing support for the repair of the approaches to the Farmersville overpass.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Senate Bill 2327:** County Highway Engineer Amy McNeal reported that she has been talking with the State about Senate Bill 2327, which affects Multi-Axle Vehicle Weight Permits. McNeal stated that Senate Bill 2327 is unclear legislation, and suggested that the county emulates what the State decides to do, once legislation is passed regarding Multi-Axle Vehicle Weight Permits.
2. **Resolution #18-04:** McNeal reported that the Road and Bridge Committee has decided not to accept bid proposals from Metal Culverts, Inc. for the year 2005. The decision was made due to poor workmanship of pipe culverts, billing problems and delivery deadlines not being met in 2004. **Motion by Branum, second by Bone** to approve Resolution #18-04 not allowing bid proposals issued to Metal Culverts, Inc. for 2005, due to poor workmanship of pipe culverts, delivery problems and billing problems in 2004. **All in favor, motion carried. (See Resolution Book 5, page 30).**
3. **Resolution #19-04:** **Motion by Painter, second by Durbin** to approve Resolution #19-04 Appropriating \$2,342.00 for 985 B-CA, Witt Road District, N. 17th Avenue, Section 2 for 50%-50% Project. County Share = \$1,171.00 or 50%. **All in favor, motion carried. (See Resolution Book 5, pages 31-32).**
4. **Resolution #20-04:** **Motion by Durbin, second by Branum** to approve Resolution #20-04 Appropriating \$2,405.05 for 987 B-CA, Witt Road District, Seven Sisters Avenue, Section 33 for 50%-50% Project. County Share = \$1,202.53 or 50%. **All in favor, motion carried. (See Resolution Book 5, pages 33-34).**
5. **Backhoe & Trailer Purchase:** The Road and Bridge Committee will be looking for bids to purchase a backhoe and trailer for the Highway Department.
6. **Proposed Road & Bridge Committee Meeting Dates & Times for 2005:** Branum reported that the committee reviewed and approved the proposed 2005 Road and Bridge Committee Meeting dates and times. The Committee will meet the Wednesday before the Full Board meeting at 8:30 AM at the Highway Department for the 2005 fiscal year.
7. **Black Diamond Road Repair Update:** Branum stated that the Highway Department has fixed the drop off on the shoulder of the Black Diamond Road.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **CES Extension Levy Request Increase Approval:** Sielschott stated that CES Extension Director Denise Kistner attended the Finance Committee meeting and reported that the Youth Development Educator position was cut from the Extension Budget due to the loss of funding. Director Kistner requests an increase in the CES Extension levy in the amount of \$15,000 in order to keep the Youth Development Educator position, which increases their levy request from \$131,024 to \$146,000. **Motion by Sielschott, second by Downs** to approve the CES Extension Levy Increase in the amount of \$15,000. **All in favor, motion carried.**

2. **Changes to the Health Departments 2005 Proposed Budget Approval:** Sielschott reported that the Health Department presented some changes in their budgeted expenses for fiscal year 2005. The Health Department Board has already approved these changes.
3. **Approval of Estimated Tax to be Levied:** Sielschott reported that the Estimated 2004 Tax Levy Extension will come in at 4.4299% higher than last year's extension, which will not require a Truth in Taxation hearing. Sielschott stated that the committee reviewed many options to cut the 2005 budget, and, as a result, several budget cuts will be made. The roof replacement project will be done with state grant monies, each office will be responsible for their cell phone and pager expenses, Waste Management Services will no longer be lumped together under one large budget, but instead will be itemized as Coordinated Services, Recycling Center and Solid Waste budgets in order to track revenues and expenses for grant reporting purposes. Sielschott also stated that after looking at the Drug Task Force position and its necessity, the county has decided not to cut this position at this time. He reported that the draft budget will be on display in the County Clerk's office in the Historic Courthouse for public viewing. Board members should expect to pass the 2005 Fiscal Year Budget at the November 9, 2004 Full Board meeting. **Motion by Sielschott, second by Aumann** to approve the Estimated County Tax Levy Extension of 4.4299% for 2004 taxes, payable in 2005. **All in favor, motion carried.**
4. **Approval of Prepaid Vendor's List Additions:** Sielschott reported that some additions were necessary to be added to the Prepaid Vendor's list, and informed members that with the continued additions to the list, each county board committee will receive a printout of what has been paid from the prepaid vendor's list in their bill packet each month. **Motion by Sielschott, second by Horn to add the following 9 vendors to the prepaid vendor's list:** Americall Communications, Francotyp-Postalia, United Office Systems, Harris, C&S Company, U of I Extension Office, Election Polling Places Rent, Election & Processing Judges and Montgomery County Treasurer – County Property Taxes. **All in favor, motion carried.**
5. **Void Tax Bills Acquired by County Trustee:** **Motion by Sielschott, second by Downs** to approve voiding the 55 tax bills acquired by the County Trustee. **All in favor, motion carried. (See Resolution Book 5, pages 35-36).**
6. **Resolution #04-32 to Convey Tax Deed on Parcel ID #10-001-315-05:** **Motion by Sielschott, second by Petty** to convey tax deed on Parcel ID. #10-001-315-05 in the City of Nokomis. **All in favor, motion carried. (See Resolution Book 5, pages 37-40).**
7. **Resolution #04-33 to Convey Tax Deed on Parcel ID #18-000-651-00:** **Motion by Sielschott, second by Petty** to convey tax deed on Parcel ID. #18-000-651-00 in the City of Witt. **All in favor, motion carried. (See Resolution Book 5, pages 41-42).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Clerk Leitheiser reported that preparation for the Nov. 2, 2004 General Election is going well.
2. **Polling Place Accessibility Grant Project:** Durbin stated that Clerk Leitheiser gave an update at the committee meeting on the Polling Place Accessibility Grant Project and reported that the work on the polling places should be completed before the November Election and will not exceed the grant amount of \$6,039.00.
3. **Animal Control Update:** Durbin stated that a new Animal Control Warden was hired to fill the vacant part-time position. George Cerutti of Fillmore will be taking over as Animal Control Warden for Montgomery County.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Change of Authorized Agent for IMRF – Resolution #04-34:** Clerk Leitheiser read the resolution to appoint Andrea Mikolasek as the County Authorized Agent for IMRF. **Motion by Downs, second by**

Blankenship to approve the appointment of Andrea Mikolasek as the County Authorized Agent for IMRF. **All in favor, motion carried. (See Resolution Book 5, page 43-44).**

2. **Arbitration:** Downs reported that a date for the F.O.P. arbitration has been set for Tuesday, November 30, 2004. The time of the meeting has not been determined as of yet.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Air Conditioning Unit for Payroll Clerks' Office Approval:** Painter reported that a 110-volt window air conditioning unit will be purchased for the payroll clerk's office in the Historic Courthouse.
2. **Third Floor Window Update:** Painter stated that the committee approved replacing the window on the third floor next to the outside fire escape of the Historic Courthouse. The window will be replaced by J&W of Taylor Springs for \$840.00.

ESDA/AMBULANCE COMMITTEE REPORT: Given by member George Blankenship as follows:

1. **August Ambulance Call Report:** A summary of monthly operations for August 2004 is as follows:
Total calls: 359; Total amount billed: \$135,360.50; Total amount collected: \$72,897.82.
2. **Approval of the County's 5 Ambulance Service Levies:**
 - **Resolution #04-35- Nokomis/Witt:** Motion by Blankenship, second by Durbin to approve the Nokomis/Witt Ambulance Service Area Levy in the Amount of \$78,000 for 2005. **All in favor, motion carried. (See Resolution Book 5, page 45).**
 - **Resolution #04-36- Litchfield:** Motion by Blankenship, second by Helgen to approve the Litchfield Ambulance Service Area Levy in the Amount of \$120,000 for 2005. **All in favor, motion carried. (See Resolution Book 5, page 46).**
 - **Resolution #04-37- Farmersville/Waggoner:** Motion by Blankenship, second by Heaton to approve the Farmersville/Waggoner Ambulance Service Area Levy in the Amount of \$55,250 for 2005. **All in favor, motion carried. (See Resolution Book 5, page 47).**
 - **Resolution #04-38- Raymond/Harvel:** Motion by Blankenship, second by Ogden to approve the Raymond/Harvel Ambulance Service Area Levy in the Amount of \$33,360 for 2005. **All in favor, motion carried. (See Resolution Book 5, page 48).**
 - **Resolution #04-39- Hillsboro:** Motion by Blankenship, second by Myers to approve the Hillsboro Ambulance Service Area Levy in the Amount of \$146,000 for 2005. **All in favor, motion carried. (See Resolution Book 5, page 49).**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Downs, second by Sielschott to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

SCHEDULE CHANGES: Havera reminded board members that due to the Observance of Columbus Day on Monday, October 11th, the Finance Committee will be meeting on Monday, October 4, 2004 at 8:30 AM in the County Board room of the Historic Courthouse.

Public Comments: Havera asked if anyone in the audience had any comments, and there were none.

PAY BILLS: Motion by Blankenship, second by Komor to pay all approved bills. **All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

RECESS: Until the Regular Monthly Meeting on Tuesday, October 12th, 2004 at 8:30 AM.

Motion by Painter, second by Heaton to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:20 AM.

Montgomery County Board Minutes

For Tuesday, October 12th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 12th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: John Downs and Nelson Aumann.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Horn, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Jackson, second by Heaton to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, September 14th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – George Blankenship, County Board liaison to the Health Department board, reported that Hugh Satterlee was selected as the new Administrator for the Montgomery County Health Department. Satterlee was present at the meeting and stated that the Health Department will be working toward a better working relationship with the county board.
6. **T.B. Department Report** – Kathy Tapley was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Bane Ulrici was present for questions.
9. **911 Report** – Greg Nimmo was present for questions.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING MEETING REPORT:

1. **Update on Lease Option Agreement with BPI Industries:** Havera stated that the county received a payment from BPI Industries in the amount of \$51,700. BPI is exercising the Lease Option Agreement to harvest methane gas from Montgomery County owned coal rights property, and drilling is now underway on selected parcels.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Resolution #21-04:** A Resolution appropriating \$8,425.73 for 1003 B-CA, Hillsboro Road District, Miller Trail for 50%-50% Project. County Share = \$4,212.87 or 50%. **Motion by Branum, second by Bone. All in favor, motion carried. (See Resolution Book 5, page 50).**
2. **Approval of Daysprings Estates Second Edition Subdivision Plans:** Surveyor Carl Nail was present to review the Daysprings Estates Second Addition subdivision plans with the county board. Nail explained that the proposed subdivision is located on the northwest side of Litchfield's Lake Lou Yaeger, and will have water supplied by the Henderson Water District. County Engineer McNeal confirmed that the roadway plans are sufficient and that the Health Department has given their approval of the septic system. **Motion by Helgen, second by Sielschott to approve the Daysprings Estates Second Addition Subdivision Plans. All in favor, motion carried.**

3. **Picks Addition Approval:** Carl Nail went over plans to subdivide six lots for the Picks Addition on the north side of Waresgrove Lane. Nail stated that the 7.3 acres will be divided into six lots, which is settled along an Irving Township road, with the Montgomery County Water Company supplying the area with water. **Motion by Branum, second by Painter** to approve the Picks Addition on the north side of Waresgrove Lane in Irving Township. **All in favor, motion carried.**
4. **Work Crews Update:** Branum reported that work crews continue to perform regular maintenance work on county roads.
5. **Backhoe Purchase Update:** Discussion took place in regard to the purchasing of a backhoe for the Highway Department. McNeal stated that the specs are in the process of being drawn up.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update of Revisions to the 2005 Budget:** Sielschott reported that there are some changes to the 2005 budget and there will be a few more before the final budget is passed at the November 9th, 2004 County Board meeting. One change will be an increase in revenue received in a \$19,000 IEMA grant to be used for ESDA funding, and will go toward the ESDA Director's salary. Sielschott also stated that the Victims Crime fund expenses will be decreased by approximately \$2,000. Also, Host Fee fundings will be reduced by \$15,000 for the newly organized County Economic Development Corporation program.
2. **Approval of the 2005 Aggregate Levy:** **Motion by Sielschott, second by Jagodzinski** to approve the Aggregate Levy in the amount of \$3,750,270 or a 4.4299% increase from Fiscal Year 2004 levy in 2005. **All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that Clerk Leitheiser reported at the HWE meeting that the county could see a 75% voter turnout for the 2004 Elections. Leitheiser stated that the 2000 Presidential Election produced a 62% turnout, and voter interest is projected to be higher for this election.
2. **Intergovernmental Mutual Aid Agreement for the Establishment of the Illinois Public Health Mutual Aid System- Resolution #04-40:** Clerk Leitheiser reported that this agreement would allow the Health Department to aid other counties in the case of an emergency, as well as receive emergency aid in return. Clerk Leitheiser read Resolution #04-40 establishing the Health Department's role in Mutual Aid to other counties. **Motion by Durbin, second by Dean** to approve the participation of the Montgomery County Health Department in the Intergovernmental Mutual Aid Agreement for the Establishment of the Illinois Public Health Mutual Aid System. **All in favor, motion carried. (See Resolution Book 5, pages 51-60).**
3. **Full Time Animal Control/Recycling Worker Position Approval:** Durbin stated that the committee has decided to take two part-time positions and combined them into one full-time position which will include animal control and recycling responsibilities. This position will offer a forty hour work week starting at \$8.00 per hour with a six month probation period. Applications for the new position can be picked up in the Coordinated Services Office and must be returned by Monday, October 18th, 2004 to that same office. **Motion by Durbin, second by Petty** to approve the full-time combined position for Animal Control Warden/Recycling Facility Worker with the salary to be paid from Host Fees and Animal Control fund and that this new employee is to report directly to Coordinator Chris Daniels. **All in favor, motion carried.**
4. **Animal Control Truck Approval:** Durbin stated that the committee approved the purchase of a used pickup truck to be designated specifically for Animal Control in an amount not to exceed \$6,000. **Motion by Durbin, second by Bone** to approve the purchase of a used pickup truck in an amount not to exceed \$6,000 to be designated for Animal Control use only with monies coming from Host Fees. **All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Bill Sielschott as follows:

1. **Health Insurance Claims Update:** Sielschott stated that Attorney Dan McLaughlin with O'Hara Law Firm addressed the committee regarding some previous health insurance claims with the county's past carrier, IBG.
2. **Approval of the 2005 Holiday Schedule for County Offices:** **Motion by Sielschott, second by Komor** to approve the 2005 Holiday Schedule for County Offices. **All in favor, motion carried. (See Resolution Book 5, page 61).**

3. **Update on Arbitration Date and Time for F.O.P.:** The F.O.P. arbitration date has been set for Tuesday, November 30th, 2004 at 9:00 AM in the PBC Room of the New Courthouse.
4. **Kiefer Benefit Announcement:** Sielschott stated that there will be a benefit held on Saturday, November 13th, 2004 at the Hillsboro Moose Lodge for Julie Kiefer's two sons, as well as one held on Saturday, October 23rd, 2004 at the St. Louis Parish Center in Nokomis.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Historic Courthouse Update:** Painter reported that an air-conditioning unit has been installed in the Payroll Clerk's office, as well as a low ambient unit in the Historic Courthouse basement.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **September Ambulance Call Report:** A summary of monthly operations for September 2004 is as follows: Total calls: 370; Total amount billed: \$129,892.25; Total amount collected: \$72,967.27. Jagodzinski reported that ESDA has been receiving money from different levels of State resources for funding and Director Holmes should be commended for her continued efforts in obtaining grant dollars.
2. **Director Holmes Report:** Jagodzinski reported that Ambulance Billing is starting to receive large amounts of back pay from Medicare. Public Aid has been backlogged and the county should start seeing payments from that office in upcoming months. Funds have been increasing in Small Claims Court each month as well. Ambulance Billing received \$488.50 from the Credit Bureau for the month of June. Holmes attended the IEMA conference in Springfield with the main emphasis of this year's program focused on Unified Command, National Incident Management System (NIMS) and Community Emergency Response Team (CERT). Local emphasis will be to encourage Fire Service, Law Enforcement, EMS, ESDA, County and City leaders, Public Health, and Medical Facilities toward working together to provide coordinated emergency event services. Jagodzinski stated that a not-for profit organization called Noah's Wish has been located and coordination will be made with this volunteer group to respond to any emergency or evacuation to provide pet care until their owners are allowed back into their homes. Director Holmes will invite representatives of the organization to a future LEPC and HazMat meeting to give a presentation of their program. Jagodzinski stated that Holmes will be attending a meeting on October 13th on Pipeline Safety Awareness at the Illinois Power Company office in Hillsboro. Director Holmes is having difficulty confirming an appointee from M&M Service Corporation in Carlinville to the LEPC Committee. If no reply is given in the near future, another chemical company will be asked to appoint a representative to the LEPC Committee. Jagodzinski stated that Holmes is setting up classes for Unified Command on November 13th at the VFW Post 1306 at 8353 Illinois Route 127 South in Taylor Springs, with classes being held from 8:30 AM to 4:00 PM. The class is free and is sponsored by the Illinois Emergency Management Agency and Illinois Terrorism Task Force, which is partnered with the Department of Homeland Security.
3. **Computer Equipment Purchase Approval:** The Illinois Terrorism Task Force and the Department of Homeland Security have approved grant funds for Montgomery County ESDA, and given permission to order the requested equipment for several agencies. The total amount approved for Montgomery County is \$71,695.74, and ESDA will be delivering the equipment as it arrives. The monies will be reimbursed to the General Fund when grant funds are received from the Department of Homeland Security. **Motion by Jagodzinski, second by Ogden** to purchase computer equipment for approximately \$3,000, which will later be reimbursed to the General Fund when grant funds are received from the Department of Homeland Security. **All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Illinois Route 66 Heritage Project Approval:** Plunkett stated that last month board members were given information packets regarding approving Route 66 as a National Scenic Byway, which would bring an increase in tourism and provide free marketing/advertising for that county area. **Motion by Plunkett, second by Heaton** to give county approval to write a support letter for nomination of Route 66 to become a National Scenic Byway. **All in favor, motion carried.**

2. **CCI Update:** Plunkett reported that on October 1st, 2004 the Montgomery County Economic Development Corporation has begun filing corporation paperwork with the Illinois Secretary of State, with January 1st, 2005 set for the first Charter Member meeting. Plunkett stated that there are currently nine municipalities committed to participate in cooperation, with Fillmore, Witt, Waggoner and Taylor Springs scheduled for presentations in the upcoming two weeks. The City of Litchfield has tabled their vote until their city council is given more information. There is currently \$35,000 committed to the Economic Development Corporation and the University of Illinois Cooperative Extension Service will provide matching funds.
3. **GIS Update:** Plunkett reported that GIS vendor Bruce Harris is 46% complete with the GIS project for Montgomery County, with North and South Litchfield Townships set to be delivered in the next couple of weeks.
4. **Enterprise Zone Approval- Resolution #04-41: Motion by Plunkett, second by Durbin** to approve the resolution to amend the Montgomery County Enterprise Zone to include the City of Coffeen and to amend the Sales Tax Exemption to allow purchases of materials in the State of Illinois. **All in favor, motion carried. Motion by Plunkett, second by Helgen** to approve the Amended Enterprise Zone Intergovernmental Agreement to include the City of Coffeen and to change the Sales Tax provision according to Illinois State Law. **All in favor, motion carried. (See Resolution Book 5, pages 62-66).**

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Blankenship second by Painter to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: Havera reminded everyone of the benefit held for Supervisor of Assessments Officer Julie Kiefer's sons on Saturday, October 23rd, 2004 at the St. Louis Parish Center in Nokomis. Havera urged members to make contributions to the Kiefer family as they prepare for their son Charlie's bone marrow transplant.

Havera stated that the Annual County Christmas party will be held on Saturday, December 4th, 2004 at the Hillsboro Moose Lodge.

Havera announced that there will be a Household Hazardous Waste Collection at the Bond County Fairgrounds in Greenville on Saturday, October 16th, 2004 from 8:00 AM until 3:00 PM.

SCHEDULE CHANGES: Havera reported that the Coordinating Committee Meeting that was scheduled for Tuesday, October 26th, 2004 has been rescheduled for Wednesday, October 27th, 2004 at 6:00 PM in the County Board room.

APPOINTMENTS: **Motion by Branum, second by Durbin** to approve the appointment of Linda Williams to the Fillmore Community Fire Protection District to finish out the term of Danny R. Foster, who has resigned. The term will begin immediately and expire April 30th, 2007. **All in favor, motion carried.**

Public Comments: Havera asked if anyone in the audience had any comments, and there were none.

PAY BILLS: **Motion by Painter, second by Myers to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

RECESS: Until the Regular Monthly Meeting on Tuesday, November 9th, 2004 at 8:30 AM.

Motion by Myers, second by Heaton to adjourn the Full Board Meeting. **All in favor, motion carried.** Meeting adjourned at 9:20 AM.

Montgomery County Board Minutes

For Tuesday, November 9th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 9th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 19 members present, 2 absent.

Members Present: George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Edward Helgen, Keith Horn, David Jackson, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Nelson Aumann and Dave Heaton.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Petty to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Helgen, second by Jackson to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, October 12th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the Annual County Tax Sale will be held on Monday, November 22nd, 2004 at 9:00 AM in the County Board room.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions. Chairman Havera asked Satterlee about the availability of flu shots in Montgomery County for this year. Satterlee stated that at this time, Montgomery County will not be receiving any vaccines due to short supply, and reported that many clinics, doctor's offices and Health Departments will also not be receiving any vaccines this year. A limited supply of 140 to 150 children's vaccines have been ordered and it appears as though the county may get that supply and a special clinic will be held for the distribution of the children's flu vaccines. Satterlee stated that most counties in Illinois are experiencing a flu vaccine shortage.
6. **T.B. Department Report** – Kathy Tapley was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Bane Ulrici was present for questions.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Petty to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Backhoe Bid Letting Date:** Branum stated that bid specs for a backhoe are complete and a meeting will be held on November 23rd, 2004 at 8:30 AM at the Highway Department to open bids for the backhoe purchase.
2. **Committee Meeting Date Change:** The regular monthly Road and Bridge Committee meeting that was scheduled for Wednesday, December 8th, 2004 at 8:30 AM has been moved to Wednesday, December 1st, 2004 at 8:30 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Probation Department Budget:** Sielschott reported that Probation Officer Bane Ulrici received word that the State reimbursement for that office would be cut by about \$60,000, with a shortfall of approximately \$46,000. Judge Long told the committee that monies could come from Probation fees to

compensate for this revenue loss. **Motion by Sielschott, second by Plunkett** to approve \$46,000 from Probation Fees for Fiscal Year 2005. **All in favor, motion carried.**

2. **R.O.E. Budget Possible Revision:** Sielschott stated that Christian County is currently paying \$19,000 annually toward the Regional Office of Education budget and Montgomery County is currently paying \$51,000, which is an unfair funding system, which was set at Christian County's share of 56% and Montgomery County's share of 44%. After a lengthy discussion, the Finance Committee decided that Montgomery County will fund approximately \$18,000.00 of the ROE budget for the 2005 Fiscal Year, which totals \$37,827.00. The Regional Office will be responsible for the remaining funds.
3. **2005 General Budget Revisions:** Discussion took place on the general budget revisions. All changes to the 2005 budget have gone through the committees.
4. **Veterans Assistance Commission Report:** Sielschott reported that the Veteran's Assistance Commission will begin operating December 1, 2004, and reported that the Commission will be good for Montgomery County Veterans. All VAC vouchers must be submitted to the Treasurer's Office, and the County Board will oversee the fund.
5. **Senior Citizens Report:** Sielschott stated that a letter to all Senior Clubs will be sent out regarding sending in their receipts from the 2004 Fiscal year. Once receipts are received, then funds will be sent to the Senior Clubs for reimbursement.
6. **Resolution #04-42:** Resolution adopting **Fiscal Year 2005 Financial Appropriation Ordinance** totaling the sum of \$14,726,447.00. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 5, page 67).**
7. **Resolution #04-43:** Resolution to pass tax levy for the **General Corporate Fund** for the current taxable year, in the sum of \$648,000.00. **Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 5, page 68).**
8. **Resolution #04-44:** Resolution to pass tax levy for the **County Health Department**, in the sum of \$320,000.00. **Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 5, page 69).**
9. **Resolution #04-45:** Resolution to pass tax levy for the **Illinois Municipal Retirement Fund**, in the sum of \$409,000.00. **Motion by Sielschott, second by Painter. All in favor, motion carried. (See Resolution Book 5, page 70).**
10. **Resolution #04-46:** Resolution to pass tax levy for the **Social Security Fund**, in the sum of \$474,000.00. **Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 5, page 71).**
11. **Resolution #04-47:** Resolution to pass tax levy to pay the costs of **Insurance Premiums**, in the sum of \$544,000.00. **Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 5, page 72).**
12. **Resolution #04-48:** Resolution to pass tax levy for the **Tuberculosis Care and Treatment Fund**, in the sum of \$62,460.00. **Motion by Sielschott, second by Jagodzinski. All in favor, motion carried. (See Resolution Book 5, page 73).**
13. **Resolution #04-49:** Resolution to pass tax levy for the **County Highway Fund**, in the sum of \$320,000.00. **Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 5, page 74).**
14. **Resolution #04-50:** Resolution to pass tax levy for the **County Highway Federal Aid Matching Fund**, in the sum of \$160,000.00. **Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 5, page 75).**
15. **Resolution #04-51:** Resolution to pass tax levy for the **Special Aid to County Bridge Fund**, in the sum of \$160,000.00. **Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 5, page 76).**
16. **Resolution #04-52:** Resolution to pass tax levy for the **County Extension Service**, in the sum of \$146,000.00. **Motion by Sielschott, second by Deabenderfer. All in favor, motion carried. (See Resolution Book 5, page 77).**

17. **Resolution #04-53:** Resolution to pass levy for **Senior Citizen Social Services** in the sum of **\$10,000.00**. **Motion by Sielschott, second by Petty. All in favor, motion carried. (See Resolution Book 5, page 78).**
18. **Resolution #04-54:** Resolution to pass levy for **Veterans Assistance** in the sum of **\$64,200.00**. **Motion by Sielschott, second by Dean. All in favor, motion carried. (See Resolution Book 5, page 79).**
19. **Resolution #04-55:** Resolution to set **Salaries for** the following **Department Heads:** Supervisor of Assessments - **\$41,409.00**, Probation Officer - **\$37,604.00**, and Assistant Probation Officers - **\$129,106.00**. **Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 5, page 80).**
20. **Resolution #04-56:** Resolution to Authorize **State's Attorney Appellate Prosecutor** and to appropriate the sum of money not to exceed **\$11,000.00**. **Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 5, page 81).**
21. **PASSING THE FY 2005 Budget & Revisions:** **Motion by Sielschott, second by Downs** to approve the Fiscal Year 2005 Budget and Revisions, which includes all the forementioned levies and appropriations. **All in favor, motion carried.** Sielschott thanked everyone for their help on the budget. Chairman Havera thanked the Finance Committee for all their time, energy, and effort in compiling and finalizing the budget.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **ICRMT Insurance Renewal:** Durbin stated that Greg Peterson with ICRMT Insurance was present at the HWE Committee meeting. Peterson told the committee that ICRMT currently has fifty-six counties included in the insurance pool, and that premiums have decreased considerably this year. Montgomery County had a small amount of claims this past year, which will result in a \$72,000 decrease in premium cost. The county will be raising the per occurrence coverage from \$3 million to \$5 million at an additional premium cost of \$6,337. **Motion by Durbin, second by Petty** to approve the ICRMT Insurance Premium renewal in the amount of \$263,839 for one year. **All in favor, motion carried.**
2. **2004 General Elections Update:** Durbin reported that the 2004 General Elections in Montgomery County went well. Voter turnout was over 74%, which was higher than the national average of 59%.
3. **Animal Control/Recycling Facility Worker Update:** On October 22nd, 2004, the committee hired Ben Bishop from Litchfield to serve in the full-time Animal Control/ Recycling Worker position.
4. **Animal Control Ordinance Update:** Durbin stated that the committee will be revisiting the Animal Control Ordinance now that the county has someone full-time for the Animal Control position.
5. **Household Hazardous Waste Collection:** Durbin reported that the committee gave approval to apply to the Illinois EPA for another Household Hazardous Waste Collection in Montgomery County.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Health Insurance Update:** Downs stated that Steve Spinner from Consociate Care Group was present at the Personnel Committee meeting and gave a status report on the county's health insurance claims. Downs stated that the contract year for insurance will be changed to June 1 through May 30th, with the deductible and out of pocket expense to be calculated for the calendar year.
2. **Circuit Clerk Union Contract:** Downs stated that there will be a Special Personnel Committee meeting on Wednesday, November 17th, 2004 at 6:00 PM in the PBC room and a tentative meeting on Tuesday, December 7th, 2004 at 6:00 PM in the PBC meeting room to continue the Circuit Clerk's Union Contract negotiations.
3. **Arbitration Date for F.O.P.:** A date for arbitration on the F.O.P. Union Contract has been set for Tuesday, November 30th, 2004 at 9:30 AM in the PBC room of the New Courthouse.
4. **November Committee Meeting Date Reminder:** Downs stated that the November Personnel Committee meeting will be held on Friday, November 19th, 2004 at 8:30 AM in the County Board room of the Historic Courthouse due to the Thanksgiving Holiday.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Storage Shed for Lawn Equipment Update:** Painter stated that Lloyd Meyer is pricing a prefabricated storage shed for the county's lawn equipment.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for October 2004 is as follows: Total calls: 345; Total amount billed: \$117,045.00; Total amount collected: \$66,830.12.
2. **Director Holmes Report:** Jagodzinski reported that due to the necessity to receive mail earlier in the workday, the committee approved the rental of a post office box for the ESDA office at \$63.00 annually, which will be divided up between the five Ambulance districts at a cost of \$12.60 per each district. Jagodzinski reported that a Unified Command Class will be held on Saturday, November 13th, 2004 from 8:30 AM to 4:00 PM at the VFW Hall in Taylor Springs, with Director Holmes stating that currently eighty-one people have signed up for the class. ESDA will also be hosting a tabletop exercise with the County Health Department on November 19th, 2004 on Bio-Terrorism. Jagodzinski stated that Holmes received information on the pipelines in the county from AmerenIP.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **CCI Update:** Plunkett gave members an update on the number of municipalities that are now participating in the Economic Development Corporation, with the goal set at presenting the Economic Development Corporation to all 20 municipalities by the end of the year.
2. **Enterprise Zone Update:** Plunkett stated that the amendments to the Enterprise Zone will be presented to the County Enterprise Zone Committee on Monday, November 15th, 2004 for approval.
3. **Committee Meeting Date Change:** The Economic Development Committee will meet on Wednesday December 1st, instead of Wednesday, December 8th, 2004 at 6:00 PM in the County Board room.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Painter, second by Downs to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: Havera reminded everyone that a Benefit for the Julie Kiefer family will be held on Saturday, November 13th, 2004 at the Hillsboro Moose Lodge. Havera went on to announce that a donor bone marrow match had been found for Charlie Kiefer and the transplant will take place on December 16th, 2004. Havera asked that the Kiefer family be kept in everyone's prayers.

SCHEDULE CHANGES: Havera reported on several special committee meetings and date changes.

1. There will be a Mines & Minerals Committee Meeting on November 11th, 2004 at 6:00 PM in the County Board room.
2. There will be a Special Personnel Committee Meeting on November 17th, at 6:00 PM in the PBC meeting room in the New Courthouse to discuss the Circuit Clerk's Union Contract.
3. There will be a Special Road & Bridge Committee Meeting on November 23rd, 2004 at 8:30 AM at the Highway Department for the Bid Opening of the Loader Backhoe.
4. There will be a Special Personnel Committee Meeting on November 30th, 2004 at 9:30 AM in the PBC room of the New Courthouse for Arbitration on the FOP Union Contract.
5. The regular Road & Bridge Committee Meeting has been changed from Wednesday, December 8th, 2004 to Wednesday, December 1st, 2004 at 8:30 AM at the Highway Department.
6. The regular Economic Development Committee Meeting has been changed from Wednesday, December 8th, 2004 to Wednesday, December 1st, 2004 at 6:00 PM in the County Board Room.
7. Havera reminded board members that the Re-Organizational Board meeting will be held on Monday, December 6th, 2004 at 8:30 AM in the County Board room of the Historic Courthouse to induct all newly elected and re-elected County Board members, elect a new County Board Chairman, and make assignments to County Board Committees.

APPOINTMENTS:

1. **Motion by Dean, second by Jackson** to approve the re-appointment of Leonard Rovey to the Farmersville-Waggoner Fire Protection District for a term of three-years, which will expire May 5th, 2007. **All in favor, motion carried.**
2. **Motion by Ogden, second by Dean** to approve the re-appointment of Carl J. Bruntjen to the Union Drainage District #1, Township of Pitman & Zanesville for a three-year term, which will expire September 4th, 2007. **All in favor, motion carried.**
3. **Motion by Bone, second by Branum** to approve the re-appointment of Dennis Jagodzinski to the Emergency Telephone System Board for a four year term, which will expire September 4th, 2007. **All in favor, motion carried.**
4. **Motion by Jagodzinski, second by Branum** to approve the re-appointment of Mike Webb to the Emergency Telephone System Board for a four-year term to begin December 1, 2004 and expire November 30th, 2008. **All in favor, motion carried.**
5. **Motion by Ogden, second by Helgen** to approve the re-appointment of Mark Meisner to the Pitman-Zanesville #2, County Zone #33, Drainage District for a three-year term to begin January 1, 2005. **All in favor, motion carried.**
6. **Motion by Painter, second by Horn** to approve the appointment of Rex Brown to the West Central Planning Workforce Investment Board for a four-year term to begin immediately. **All in favor, motion carried.**
7. **Motion by Plunkett, second by Downs** to approve the appointment of Dave White to the West Central Planning Workforce Investment Board for a four-year term to begin immediately. **All in favor, motion carried.**
8. **Motion by Painter, second by Downs** to approve the appointment of Earl Meier to the West Central Planning Workforce Investment Board for a four-year term to begin immediately. **All in favor, motion carried.**

Jackson retirement: Chairman Havera publicly thanked David Jackson, who did not seek re-election after 10 years of service on the County Board, and who served on the Buildings and Grounds, Finance, Personnel, ESDA (Chairman) and Economic Development Committees throughout his tenure.

Public Comments: Chairman Havera asked if anyone in the audience had any comments, and there were none.

PAY BILLS: **Motion by Durbin, second by Blankenship to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2004.

ADJOURN: Until the Re-Organizational Meeting on Monday, December 6th, 2004 at 8:30 AM. The regular Monthly County Board Meeting will be held on Tuesday, December 14th, 2004 at 8:30 AM.

Motion by Jackson, second by Painter to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:40 AM.

Montgomery County Board Re-Organization Minutes

For Monday, December 6th, 2004 – 8:30 AM

The following are minutes of the Re-Organization meeting of the Montgomery County Board held at 8:30 AM on Monday, December 6th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Clerk Sandy Leitheiser.

Pledge of Allegiance to the flag was given.

Official Verbal Oath administered to all members present by Associate Circuit Judge Mark Joy.

Members Present: Nelson Aumann, Mary Bathurst, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, William Sielschott.

Member Absent: No members absent.

Temporary Chairman Nomination: Clerk Leitheiser asked for a nomination of a temporary Chairman of the County Board. **Motion by Bob Durbin, second by Mike Plunkett** that Dennis Jagodzinski be elected temporary County Board Chairman. **All in favor, motion carried.**

Close Nominations: Clerk Leitheiser asked for a motion to close the nominations. **Motion by Bill Sielschott, second by Bonnie Branum** to close the nominations. **All in favor, motion carried.**

County Board Chairman Nominations: Temporary Chairman Dennis Jagodzinski was then seated as Chairman and called for a nomination for County Board Chairman. **Motion by Glenn Painter, second by John Downs** that **Mike Havera** be nominated as County Board Chairman. **All in favor, motion carried.**

Temporary Chairman asks for Nominations: Temporary Chairman Dennis Jagodzinski asked **three more times if there are any other nominations Chairman.** No other nominations were submitted.

Close Nominations: Temporary Chairman Dennis Jagodzinski asked for a motion to close the nominations. **Motion by Bill Sielschott, second by Roger Myers** to close the nominations. **All in favor, motion carried.**

Election of Chairman by Acclamation: Temporary Chairman Dennis Jagodzinski asks for a motion to elect Mike Havera as County Board Chairman by Acclamation. **Motion by John Downs, second by Nelson Aumann** to elect **Mike Havera as County Board Chairman by Acclamation.** **All in favor, motion carried.**

Chairman Addresses Board: Montgomery County Board Chairman Mike Havera addressed the board and thanked members for their vote of confidence in re-electing him as Chairman of the Montgomery County Board. Havera thanked all Committee Chairmen for doing a great job on their committees. Chairman Havera gave a brief overview of the following board accomplishments over the past two years.

- **Employee Health Insurance:** The county switched from traditional health insurance to self-insurance, and changed insurance administrators with a savings of nearly \$90,000, and are now part of the Consociate Care Group.
- **Coordinating Office Move:** Havera stated that the move of the Coordinating Office from the basement to the second floor has increased the efficiency of County Board functions.
- **Roof Replacement Grant:** The Building and Grounds Committee was accepted for a grant of \$75,000 for roof replacement on the Historic Courthouse. Half of the money has already been received and the other half will be sent by the State of Illinois at a later time.

- **County Website:** The County has a Website that is now fully functional and operational.
 - **CCI Program:** The Competitive Communities Initiative (CCI) is up and running and is growing by leaps and bounds. Havera stated that it looks as though Litchfield will be coming on board to the County Economic Development Corporation soon, along with the municipalities who have already committed.
 - **GIS:** GIS is coming along nicely and should be fully operational by the end of 2005.
 - **Grant Monies for ESDA and Christian County Emergency Aid Agreement:** ESDA received a \$15,000 grant from Homeland Security, and an Intergovernmental Emergency Mutual Aid Agreement with Christian County was adopted to aid in the event of a disaster.
 - **Voting Systems Grant Monies:** Montgomery County will receive approximately \$140,000 in HAVA funds for a new voting system, which will meet the Federal Americans with Disabilities Act guidelines. Also, \$6,039 was received in grant monies toward improving polling place accessibility.
 - **Recycling Center Baler Purchase:** A new baler for the Recycling Center was purchased for \$45,000.
 - **Public Safety Tax:** Although the passage of the Public Safety Tax at Election was not successful, Havera stated that it forced the County make internal cuts to the budget, and even though the county is still not out of the woods, the 2004 Fiscal Year should finish in the black.
 - **BPI Lease Option Agreement:** County signed a Lease Option Agreement with BPI Industries to extract Methane Gas from Montgomery County Coal Beds, and drilling is now underway, which should produce considerable revenue for the county in the future. The county is also currently in discussions with several Coal Companies regarding the mining of Montgomery County owned coal, which could considerably change the financial future for Montgomery County.
- Committee Chairman & Vice Chairman:** Havera thanked everyone for the work that they have done within their various committees, and announced that Dennis Jagodzinski would continue as Vice Chairman of the County Board and that all Chairmen would remain leading their previous committees.
- County Board Manuals:** New manuals were distributed to all Board Members and County Coordinator Christine Daniels gave a brief overview of its contents.
- Rules Committee:** Havera stated that the Rules of Order Committee will need to meet on December 8th, or December 11th, 2004. Ron Deabenderfer was appointed as Chairman of the Rules Committee, with Terry Bone and George Blankenship assigned as Rules Committee members. The Committee will then submit any changes to the County Board Rules at the December 14th, 2004 Full Board meeting.
- Comments:** Havera asked audience members present if they had any comments. Former County Board Member Dave Jackson was present and stated that it had been a pleasure working with the board for the last ten years. Member Nelson Aumann thanked the board for the plant that they had sent and cards and prayers during his recent recovery from illness. Don Petty also thanked members for their support during his recent illness. Dale Ogden stated that the recent County Christmas Party was very nice, and complimented Coordinator Daniels on all her efforts.
- Adjourn:** Motion by Glenn Painter, second by Roger Myers to adjourn the re-organization meeting. All in favor, motion carried.
- Time Adjourned:** The Re-Organizational Board Meeting was adjourned at 8:50 AM.

Montgomery County Board Minutes

For Tuesday, December 14th, 2004 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 14th, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 21 members present, 0 absent.

Members Present: Nelson Aumann, Mary Bathurst, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Dave Heaton, Edward Helgen, Keith Horn, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: No members were absent.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Horn, second by Petty to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Aumann to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 9th, 2004. All in favor, motion carried.

Approval of Minutes of the Re-Organizational Meeting:

Motion by Helgen, second by Blankenship to approve the Minutes of the Adjourned Re-Organizational Meeting held on Monday, December 6th, 2004. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the Fiscal Year 2004 Annual Audit has started, and currently the county has collected \$25.5 million in property taxes.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Downs, second by Jagodzinski to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

RULES OF ORDER COMMITTEE: Given by Chairman Ron Deabenderfer as follows:

1. **Montgomery County Board Rules of Order Approval:** Chairman Deabenderfer reported on two changes to the Rules of Order, which will be provided to members after the following changes have been made. **Rule #1** Now reads – *Quorum to conduct business shall consist of 51% committee members of any meeting.* **Rule #29** which is now **Rule #30** will read – The County Board Chairman *or Designee* and a Committee Chairman may sign a voucher up to \$2,000.00. *Any purchase over \$2,000.00 must be approved by the Full Board.* **Motion by Deabenderfer, second by Bone to approve the two changes to the Montgomery County Rules of Order. All in favor, motion carried.** Chairman Havera declared that the Rules of Order Committee is now dissolved. **(For copy of revised Rules of Order, see Resolution Book 5, pages 83-84).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Backhoe Bid Approval:** Branum stated that four bids were received for the backhoe. The committee recommended to the board the John Deere bid of \$67,529.00. The other three bids were JI Case -

\$74,056, CAT - \$78,046 and Volvo - \$68,612. **Motion by Branum, second by Dean** to accept the John Deere bid of \$67,529. **All in favor, motion carried.**

2. **Fuel Bid Approval:** One fuel bid was received from M&M Service Company. Regular fuel - \$1.561 per gallon, Diesel fuel - \$1.656 per gallon. **Motion by Branum, second by Painter** to approve the fuel bid of \$1.561 per gallon for Regular and 1.656 per gallon for Diesel. **All in favor, motion carried.**
3. **Non-Union Highway Employee Salary Increase Approval:** Branum reported that the committee approved a 4% pay increase for Non-Union Highway Employees Pezold, Waggoner & Sefton Highway for the 2005 Fiscal Year. The pay increases were approved during the budget hearings for 2005. **Motion by Branum, second by Painter** to approve the 4% pay increase for Pezold, Waggoner & Sefton for the 2005 Fiscal Year. **All in favor, motion carried.**
4. **Motor Fuel Tax Bid Letting Date:** The Motor Fuel Tax Letting is scheduled for January 19th, 2005 at 8:30 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of Resolution #04-57 to Convey Tax Deed on Parcel ID #08-202-810-00:** **Motion by Sielschott, second by Downs** to convey tax deed on Parcel ID. #08-202-810-00 in Hillsboro Township. **All in favor, motion carried. (See Resolution Book 5, pages 85-86).**
2. **Approval of Resolution #04-58 to Convey Tax Deed on Parcel ID #04-001-630-00:** **Motion by Sielschott, second by Bone** to convey tax deed on Parcel ID. #04-001-630-00 in the City of Coffeen. **All in favor, motion carried. (See Resolution Book 5, pages 87-88).**
3. **New Courthouse Security System Update:** Sielschott stated that the committee approved a security software upgrade for the Courthouse Complex. The software upgrade will be purchased from Wareham's Security for \$1,536.00, with funding coming from the Court Security Fund to pay for the software upgrade.
4. **Sheriff's Vehicles Bid Approval:** Sielschott reported that the committee reviewed bids for the Sheriff's vehicles, stating the current vehicles are almost four-years old and that leasing county vehicles hasn't proven to be cost-effective, and the county will avoid interest charges by purchasing the vehicles. The following bids to purchase Sheriff's vehicles were submitted: **State Bid:** Crown Victoria/with Police Package - \$20,085.00 -- Ford Explorer XLS / 4-Wheel Drive/with Police Package - \$21,175.00. **Bill Abbott with Chrysler GMC in Monticello, Illinois:** Chevy Impala/Police Package/4-Door/Unmarked - \$19,078.00 -- Dodge Durango/Heavy Duty/4-Wheel Drive/with Police Package - \$22,997.00 -- Chevy Impala/4-Door/Sedan Police Car/with Police Package - \$18,937.00 -- Chevy Impala/Squad Car/Unmarked/with Police Package - \$18,972. **Wright Automotive:** Crown Victoria/with Police Package - \$19,688.10 per unit -- Ford Explorer XLS/ with Police Package - \$21,869.25 per unit up to 3 units -- Dodge Durango ST/4X4/with Police Package - \$22,800.10. **Victory Lane Ford:** Crown Victoria/with Police Package - \$20,378.30 per unit -- Ford Explorer/with Police Package - \$22,372.25 per unit. **Motion by Sielschott, second by Aumann** to approve the purchase of 10 Crown Victoria Squad cars for \$19,688.10 each and 3 Ford Explorers with the police package for \$21,869.25 each from Wright Automotive. **All in favor, motion carried.** The committee reviewed two quotes to switch security equipment from the old squad cars to the new cars. Mac's Fire and Safety submitted a proposal for \$638.00 per car and Whiteside Communications submitted a proposal for \$500.00 per car to provide this service. The committee recommended Whiteside Communications at the lower price of \$500.00 per car. **Motion by Sielschott, second by Helgen** to approve the recommendation of Whiteside Communications to transfer the security equipment to the Sheriff's new vehicles at \$500.00 per vehicle. **All in favor, motion carried.**
5. **Senior Citizens 2004 Budget Report Update:** Letters to Senior Citizen Clubs went out in November 2004 requesting a year-end expenditure summary. Once the final information is received, the Senior Clubs will be sent their Fiscal Year 2005 budgeted amount.
6. **Veteran's Assistance Commission Update:** Sielschott stated that the Veteran's Assistance Commission is now active, and they approved their by-laws and placed them on file with the County Clerk and Recorder's Office. **(For copy of By-Laws, see Resolution Book 5, pages 89-94).**

7. **Approval to Add the Veteran's Assistance Commission to the Prepaid Vendors List:** Motion by Sielschott, second by Plunkett to approve adding the VAC to the Prepaid Vendor's List. **All in favor, motion carried.** (See Resolution Book 5, page 95). Havera appointed John Downs as the County Board Liaison to the VAC.
8. **GIS Update/Intergovernmental Agreement Approval:** Sielschott stated that the committee discussed the status of completion for GIS. The GIS Committee recommended an Intergovernmental Agreement with each municipality for their GIS mapping services which State's Attorney Roberts approved. The GIS Committee will review the agreement at their January meeting before presenting it to the Full Board.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control Ordinance Update:** Durbin stated that the committee discussed the draft of the County Animal Control Ordinance and reviewed some tentative fines and fees for the ordinance. County Veterinarian Ben Brohammer has signed a two-year contract with Montgomery County's Animal Control Program to continue services, and Durbin said there will be no fee increases by the county vet for the contract term.
2. **Property & Casualty Insurance Update/Approval:** ICRMT has lowered the county's premium by approximately \$75,000 with a \$3 million increase in coverage per occurrence, which will cost \$6,337.00. Because of the good premium rates and the fact that ICRMT now covers approximately fifty-six counties in Illinois, the committee recommended not putting the Property, Casualty and Workers Compensation insurance out for bid. **Motion by Durbin, second by Painter to rescind a prior motion authorizing the bidding of the County Property and Casualty insurance. All in favor, motion carried.**
3. **VAC Insurance Update:** Durbin reported that ICRMT will also provide insurance for property, casualty and workers compensation for the newly formed Veterans Assistance Commission. The VAC will then enter into an intergovernmental agreement with the county to pay the additional costs of their property and casualty insurance.
4. **AutoMark/Optical Scan Voting Machine Update:** Durbin reported that County Clerk Leitheiser shared a spreadsheet with the committee of Voting System Proposal costs. The proposals made cost comparisons with the current number of precincts and polling places for clustering versus consolidating precincts. John Oldham from Election Systems and Software demonstrated the new voting machines to the committee, which will eliminate the punch card system by January 1st, 2006 due to federal mandates. The county will need to make a decision by summer of 2005 so that training and education can be given on new machines. Once a contract is signed for new voting equipment, the federal Help America Vote Act grant money will be sent to the county by the Illinois State Board of Elections.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **FOP Arbitration Update:** Downs stated that the committee met on Tuesday, November 30th, 2004 with a Federal Mediator and members of the FOP Union to discuss issues relating to the union contract. Downs reported that the contract issues have been resolved and the F.O.P. Contract will be signed in the near future.
2. **Circuit Clerk Union Negotiations Update:** Downs stated that the committee met with members of the Circuit Clerk Local 148 Union to discuss proposals for the contract that ended November 30th, 2004. The meeting that was scheduled for Tuesday, December 7th, 2004 was cancelled and will be rescheduled at a later date.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Glenn Painter as follows:

1. **Building & Grounds Update:** Painter stated that the repair of the Historic Courthouse Roof will be re-bid in January 2005. The committee hopes that more contractors will put in a competitive bid.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **April Ambulance Call Report:** A summary of monthly operations for November 2004 is as follows: Total calls: 336; Total amount billed: \$132,577.50; Total amount collected: \$43,641.17.

Director Holmes Report: Jagodzinski stated that Public Aid has not released funds since October 1st 2004 and they are not sure when funds will be released, due to computer problems. Jagodzinski stated that the Montgomery County Emergency Operating Procedures Manual will need to be re-written, and Director Holmes is working on this at the present time. The county's EOP manual was set to be

reviewed this year, but IEMA Region 8 has granted a two-month extension for Montgomery County ESDA to revise the EOP manual. Holmes and Office Assistant Cathy Ulrici attended an IEMA workshop in Alton, Illinois on December 1st & 2nd, 2004. The classes dealt with Incident Command operations and communication with Emergency Operations Center. Jagodzinski stated that County Board members will need to get more involved with emergency operating procedures in case an emergency decision would need to be made by a designated authority, such as the County Board Chairman or Vice-Chairman. This is because with a major incident multiple agencies are involved and someone needs to give the approval to spend county money. Classes must be attended or the agency can withhold funds in a disaster. Montgomery County has been approved by Illinois Fire Service Institute (IFSI) to host two more HazMat Classes in 2005. The Technician A level class will be held in Taylor Springs on the first weekends in January and February of 2005. The Technician B level will be in October 2005. A training site has not been determined at this time. Once these two classes have been completed, the County HazMat Team should have all levels of training completed. Jagodzinski reported that funding still remains in the ESDA Training Fund. Holmes would like to give Taylor Springs Fire Department \$500.00 for food and other expenses for the two training weekends. Jay Reardon, President of Mutual Aid Box Alarm System (MABAS) will be at St. Francis Hospital in Litchfield on December 10th, 2004 to explain the benefits MABAS membership, and Holmes has invited all the County Fire Services and HazMat members to attend. Holmes reported that 53 individuals attended the Unified Command class on Saturday, November 13th, 2004, and Terry Bone came to represent the Montgomery County Board. Also in attendance were several community Trustees, Mayors, EMS, Law Enforcement, and Fire Service representatives. ESDA and the County Health Department hosted a Table Top exercise on Bio – Terrorism November 19th, 2004, with 20 representatives from different agencies attending the class. St. Francis Hospital has offered to host the next session.

2. **Approval to Adopt Resolution #04-59 Adopting the National Incident Management System:** County Clerk Sandy Leitheiser read the resolution adopting the National Incident Management System. **Motion by Jagodzinski, second by Durbin** to approve the National Incident Management System Resolution. **All in favor, motion carried. (See Resolution Book 5, page 96).**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Economic Development Corporation Update:** Plunkett reported that the committee met on December 1st, 2004 and discussed the Competitive Communities Initiative that will be partnering with the U of I Extension and other municipalities to form a County-wide Economic Development Corporation. All but 1 of the 20 county municipalities have heard the Economic Development Corporation presentation to date. The U of I Extension Office has advertised the Economic Development Professional position. Several members from the City of Litchfield Administration were present to ask questions regarding the CCI efforts to form the Economic Development Corporation. January 29th, 2005 will be the first meeting of the Economic Development Corporation.

APPROVAL OF 7 COMMITTEE REPORTS:

Motion by Blankenship, second by Horn to approve the 7 committee reports. **All in favor, motion carried.**

CHAIRMAN'S REPORT: Given by Chairman Mike Havera as follows:

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

Public Comments: Havera asked if anyone in the audience had any comments, and there were none.

PAY BILLS: **Motion by Durbin, second by Sielschott to pay all approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2005.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, January 11th, 2005 at 8:30 AM.

Motion by Painter, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:15 AM.

Special Montgomery County Full Board Minutes

For Wednesday, December 22nd, 2004 – 8:30 AM

The following are minutes of a Special meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 22nd, 2004 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Havera.

Roll call was taken, 20 members present, 1 absent.

Members Present: Nelson Aumann, Mary Bathurst, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Mike Havera, Edward Helgen, Keith Horn, Dennis Jagodzinski, Frank Komor, Roger Myers, Dale Ogden, Glenn Painter, Don Petty, Mike Plunkett, Bill Sielschott.

Members Absent: Dave Heaton.

Pledge of Allegiance to the flag was given.

COMMITTEE REPORTS:

MINES AND MINERALS COMMITTEE: Given by Chairman Mike Havera as follows:

- 1. History of Coal Rights:** Chairman Havera gave the history of how Montgomery County had obtained the Coal Rights. A company called Consolidated Coal spoke with a number of area farmers in the 1960's and acquired the mineral rights to approximately 94,000 acres of Montgomery County Coal. In the 1980's, the coal was sold by Consolidated to Exxon and Chevron. No production ever occurred regarding this coal, and in the 1990's Exxon and Chevron returned the coal rights to Montgomery County. Exxon paid the county \$13,400 to take back 11,000 acres and Chevron paid the county \$51,200 to take back 83,000 acres. Currently, the county owns 120,000 acres of coal rights, the balance coming from tax deeds the county has acquired along the way. No interest was shown in Montgomery County coal resources until Colt Coal Company and Turriss Coal Company approached the county for an option agreement. Colt was awarded the bid to lease the coal on April 9th, 2002. On January 14th, 2003, BPI Industries entered into an option agreement to purchase a mineral lease from the county to harvest the methane gas. The county currently has two lease agreements on the books, one with Colt Coal Company for coal and the other with BPI Industries for the methane gas. In August, September and October, Chairman Havera had a number of meetings with Harry Melvin, President of Clean Coal Power and Resources, Kentucky, which as of January 1, 2004, owns 85,000 acres of coal in Montgomery County; Jim Morris, Vice President of Colt Coal Company, West Virginia and Dan Anderson of BPI Industries, Canada. All three companies, Clean Coal, Colt Coal and BPI, were interested in purchasing Montgomery County's Coal. The Mines and Minerals Committee, State's Attorney Jim Roberts and Chairman Havera met on several occasions and decided to put the coal up for sale to the highest bidder. The three companies were notified and only two, Colt Coal and BPI submitted a bid. Colt was the highest bid at \$7.2 million over the next 7 years and a 2% residual royalty from which the county will receive income from the property once coal is produced. Havera then introduced Jim Morris, Vice President of Colt Coal Company, who gave an overview of the proposed three phase coal mine, power plant and synthetic natural gas (SYNGAS) plant. **(For PowerPoint Presentation, see Resolution Book 5, pages 97-123).**
- 2. Discussion of Presentation:** Board member Ed Helgen asked Morris about subsidence rights. Morris stated that State Law requires that Coal Companies return land to its original drainage condition prior to mining, and that subsidence would be dealt with on an individual basis between the company and the landowner. When longwall mining under a home, in some cases the property owner could sell the home to the company or receive compensation for extra support that may be needed around the home, re-landscape the property, or provide housing elsewhere until subsidence is no longer an issue. Morris stated that if enough farmers say "no" to longwall mining, then the company would have to long wall

elsewhere or use the Room and Pillar method. Hillsboro Mayor Bill Baran was in the audience and asked Morris what type of water source would be needed for the Coal Mine and Power Plant. Morris stated that the mine would only use approximately 1,000 gallons of water per minute and could be tapped from a lake source, but the power plant would use approximately 10,000 gallons per minute, so a larger water source would be sought. Water source options for the power plant could include piping the water in from the Kaskaskia River or the Illinois River. Morris stated that approximately 1500 acres of land would be purchased for all facilities of the three phases of Coal Mine/Power Plant operation.

3. **Approval to Accept Colt Coal Company's Proposal to Purchase Montgomery County Owned Coal Rights:** Motion by Painter, second by Branum to accept the proposal as presented from Colt, LLC for the sale of Montgomery County Owned Coal Rights. **Roll Call Vote: 18 ayes, 2 nays – George Blankenship and Ed Helgen voted nay, Dave Heaton, absent. Motion carried by 3/4th's majority vote. (See Resolution Book 5, pages 124-153).**

In closing, Havera gave a special thank you to County Coordinator Chris Daniels for the many hours spent on manuals, maps and coal information she had gathered over the past few months. Havera also publicly thanked State's Attorney Jim Roberts for all his help and work on the contract.

ADJOURN: Until the Regular Monthly Meeting on Tuesday, January 11th, 2004 at 8:30 AM.

Motion by Painter, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried.
Meeting adjourned at 9:05 AM.