

**Montgomery County Board
Minutes**

For Tuesday, January 9th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 9th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Richard Wendel.

Member Absent: Bill Sielschott

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Bone to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 12th, 2006. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Jagodzinski, second by Durbin to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by County Board Chairman Mike Plunkett as follows:

1. **Bill Schroeder:** Chairman Plunkett stated that Bill Schroeder of rural Hillsboro was present at the Coordinating Committee to ask if he could be placed on the Full Board Agenda for January 9th. Plunkett invited Schroeder to come to the board meeting to speak. Mr. Schroeder started with some opening remarks before he read his prepared speech regarding longwall mining. **(See Attached Copied Speech from Bill Schroeder in Resolution Book 7, page 1).** After Schroeder read his prepared statement, Chairman Plunkett thanked him for his continued concern for the county and said while the county has no regulatory authority in the coal rights negotiations between coal company and landowner and the majority of voters voted to allow longwall mining, in a Democracy the majority has the responsibility for the individual rights of the minority. Plunkett said that as the board is informed in the coal rights and mining activity, they would keep the public informed also. Schroeder stated that the board should not wash their hands in this issue, and asked that they start an advisory committee to keep tabs on the coal mine and to look into the long term effects of longwall mining. Plunkett thanked Schroeder for his comments.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval of Resolution #01-07:** A Resolution to appropriate an amount of \$39,189.77 for 1031 BCA, Sanford Street, City of Nokomis/Montgomery County, 50%-50% Project; Montgomery County Share = 0.5 (\$19,594.89). **Motion by Branum, second by Matthews. All in favor, motion carried. (See Resolution Book 7, pages 2-3).**

2. **Approval of Resolution #02-07:** A Resolution to appropriate an amount of \$22,876.96 for Section 01-00117-00-BR, Fillmore Bridge, Contract #93318 for Construction Engineering Purposes. **Motion by Branum, second by Downs. All in favor, motion carried. (See Resolution Book 7, page 4).**
3. **Nokomis Township Bridge Program Letting for Section 00-10119-00-BR:** Branum reported that the Nokomis Township Bridge Program Letting is scheduled for Wednesday, January 31st, 2007 at 9:00 AM at the Highway Department.
4. **New Tandem Dump Truck:** Branum stated that the Highway Department's tandem dump truck is currently getting a bed installed. Delivery of the truck should be in late February 2007.
5. **Update on Bridge Inspection Requirements:** Highway Engineer Boehler stated that IDOT has changed the bridge inspection requirements, which now requires county, township and municipal jurisdictions be responsible for inspecting their own bridges. IDOT was doing the inspections free of charge, but after 2007 IDOT will no longer be providing that service due to budget cuts. Because of this change, Engineer Boehler completed a two week inspection certification class to satisfy the new State qualifications for Program Manager and Team Leader, which will allow him to manage the bridges program and inspect them. The townships and municipalities will need to coordinate with Boehler as to their preference of using the county or a consultant to inspect their bridges. The State will still inspect the bridges for 2007, however Boehler will go along to the inspections with the State to review their procedures. Member Myers asked if the county will need to purchase equipment for providing this bridge inspection service, and Boehler stated that some low cost inspection equipment such as an extension ladder, hammers, weighters, etc... will need to be purchased.
6. **Replacement of Vehicles:** The County currently has a bridge inspection vehicle that is in poor shape and needs replaced. Boehler reported that the Highway Department has 6 vehicles, and 5 of them have over 500,000 miles on them and the sixth has over 200,000 miles. Boehler would like to propose a rotation plan over the next six years which would replace one vehicle each year. Boehler also reported that he recently hit a deer while driving a County vehicle designated for the Highway Department, making it no longer serviceable and the damages almost equivalent to the value of the vehicle, and requested that it be replaced with a ¾ ton regular cab truck.
7. **Update on Relocation of Fox Avenue:** Boehler reported that Ameren contacted him regarding Fox Avenue, a township road near Coffeen. Ameren currently owns the property on both sides of the road and needs to relocate the road to the north in order to put in settling ponds when they install scrubbers at the power plant. Boehler stated that Ameren has assured him they will pay for the road and he will review their plans, oversee construction and have the final authority to approve the road before it is dedicated to the township. He asked Ameren that the new road be built as an 80,000 pound road and that they evaluate Red Ball Trail to make sure it is capable of sustaining all of the trucks that will be using it.
8. **IDOT 3 Year Programming for Federal Funds:** Branum stated that Engineer Boehler will be meeting with IDOT to review a 3-year program for Federal Funds in the near future.
9. **Scrap Fund:** Branum reported that Boehler has replaced the Cash Scrap Fund with an Imprest Fund which will have a deposit and expense tracking system with the Treasurer's Office.
10. **Drinking Water Issue:** Branum reported that the committee discussed the poor drinking water issue at the Highway Building. Boehler will get an estimate to replace the water lines in the building and the City of Hillsboro will be contacted to see where the water line responsibility starts.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

1. **Sales Tax Update:** Downs stated that the committee discussed getting an opinion from the Attorney General's Office regarding the Illinois Department of Revenue's interpretation of the law regarding Sales Tax on coal. Currently the sales tax of coal goes to the county where the mouth of the mine is located. Per Assistant State's Attorney Havera, the Attorney General's opinion would be only advisory. The county would then have to file a lawsuit against the Illinois Department of Revenue to try to change their ruling regarding which county gets the sales tax depending on where coal is extracted.

2. **Update on GIS Drainage District Map Proposal:** Downs reported that two proposals were received to add the drainage district maps to the GIS system, and stated that since the drainage district maps have been the same for about 40 years, the committee felt that adding the layer can wait until the new G.I.S. person is hired and tabled the matter until that time.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **EPA Training:** Durbin reported that the committee approved County Solid Waste Inspector Bill Gonet to attend a three day training on Landfill Design in Madison, Wisconsin on February 14th, 15th and 16th, 2007. The training will certify Gonet to testify in court on the county's behalf regarding the landfill.
2. **Animal Control Facility Update:** Durbin stated that progress is being made toward an Animal Control Facility, and he was able to speak with the proposed site's neighboring landowner Randall Huber regarding a possible easement for water and sewer lines needed for the facility. Mr. Huber told Durbin that he has no problem with giving an easement, but would like a T line put in for his future sewer use. Durbin stated that next he will contact the owners of the other neighboring property to the proposed site.
3. **Update on Witt Drop Shed:** The committee will need to see about getting a fifth wheel to pull the already filled Recycling trailer out of Witt.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Freedom of Information Request Form:** Downs stated that the committee discussed and approved sending a letter to all Office Holders regarding the policy for anyone requesting certain courthouse records. Each office will be given a packet of Freedom of Information request forms to be filled out by the requestor. This will be a three part form and will include a white original copy for the requestor, a pink copy for the State's Attorney and the yellow copy to be kept on file by the officeholder. The committee discussed sending out a reminder each year to the county offices regarding the FOI request form.
2. **Consociate Care Group Insurance – Prescriptions:** Downs reported that the committee discussed a letter from the county's insurance carrier Consociate Care Group regarding the prescription drug "The Morning after Pill" which recently has been approved as an over-the-counter drug. The committee will check further to see if contraceptive drugs are covered by the county's insurance, and if not, the County will continue with its policy of only covering prescribed medications not for contraceptive use. If the county's insurance does now include contraceptives, this matter will be discussed further.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for November 2006 is as follows: **Total calls: 371; Total amount billed: \$186,289.00; Total amount collected: \$91,069.38.**
A summary of monthly operations for December 2006 is as follows: **Total calls: 324; Total amount billed: \$170,025.00; Total amount collected: \$76,899.15.**

2. **Director Holmes Report:**

- **Office Reports:** Jagodzinski stated that the Ambulance Office is backed up due to an overload of reports. All area services have been extremely busy for the last two months.
- **Medicare Program Installation:** Jagodzinski reported that Bill Purcell installed a new Medicare program for the billing office as mandated by Medicare.
- **Office Position:** Jagodzinski reported that the EMA/Ambulance Office will be hiring a new employee to replace Maurica Manley, who has resigned. Current temporary staff person Amy Jeffers was offered the position, but is an EMT in Springfield and has declined the offer. Jeffers will remain in the office until a new employee is trained.
- **Radio Equipment Received:** Jagodzinski reported that EMA received a new radio from Illinois Terrorism Task Force (ITTF), and it could be part of the updating process for communications from Homeland Security.

- **Ice Storm Clean Up Expense:** Jagodzinski reported that the Director Holmes has tallied the total cost submitted to that office to date by county, municipal, township and other government districts for expenses of personnel overtime, equipment, etc... needed due to the clean up of the ice storm, at a total of \$509,157.86. The State and Federal Officials are still working on a Federal Declaration for Illinois to reimburse government bodies for expenses they incurred by the ice storm.
- **Battery Charger Storage:** Jagodzinski reported that EMA has a large battery charger that was purchased years back for emergency use. The charger was needed in December, but the office staff was unable to locate it, and later discovered that a county employee had taken it home. After this instance, it was determined that although the equipment could be borrowed, it would now be kept in the storage room. In the future, if employees need to borrow the charger they must sign it out from Director Holmes and have it back within 24 hours.
- **Job Descriptions:** Jagodzinski reported that Director Holmes has finished writing job descriptions for EMA and the Billing Office, since those job descriptions had not been updated for several years. Holmes will give the updated information to the Personnel Committee for their approval.
- **Update of Debris Removal:** Jagodzinski reported that out of all the municipalities, townships, etc... that requested assistance with debris removal only the City of Litchfield remains to complete the cleanup, due to their more extensive damage.
- **Shelving Units for HazMat Trailer:** Jagodzinski reported that due to MABAS donated equipment to Montgomery County HazMat Team, the county purchased a trailer for its storage and transport, but the trailer is in need of cabinets and shelving to store the equipment for hauling. Other items are needed for the trailer including electrical wiring, a ramp, lighting, generator, and an awning, which could be purchased and installed for an approximate amount of \$4,300.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Web Site Update:** Deabenderfer stated that the county will be adding the Montgomery County Fair Board as a link on the county website. Deabenderfer reminded new county board members that their photos would be taken next month at the Full Board meeting so they can be added to the county's web site.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Property Acquisition Update:** Bone reported that the committee discussed the purchase of the Hicks' property, and the Asst. State's Attorney will draw up an agreement to mail to the property owner.
2. **Utility and Electrical Problems in 911 Area:** Bone reported that there are electrical upgrades that will need to be done in the 911 office. Bids were let, with Lyerla Electric placing the lowest bid to do the work totaling \$5,354.94. **Motion by Bone, second by Myers to approve the bid for electrical upgrades from Lyerla Electric in the amount of \$5,354.94. All in favor, motion carried.**
3. **Air Conditioning Bids for 911 Area:** Air conditioning bids were also obtained for the 911 area. Due to a difference in the specifications, the committee will table the issue until next month.
4. **Historic Courthouse Building Issues:** Bone stated that there are several issues regarding the Historic Courthouse that need to be addressed in regard to handrails, lighting, etc...
5. **Tree Trimming Service:** Bone stated that nine trees on county property were damaged after the ice storm, Kuhls Tree Trimming Service trimmed the trees and had to cut one of them down. The committee decided to replace the tree that was cut down.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Dean to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: None

PAY BILLS:

Motion by Aumann, second by Blankenship to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, February 13th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:06 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

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For Tuesday, February 13th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 13th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 18 members present, 3 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Toby Dean, Robert Durbin, Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Helgen to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 9th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that by February 15th, 2007, local clerks will have filed Certificate of Ballots for their prospective candidates. Leitheiser reported that Tuesday, March 20th, 2007 will be the last day to register to vote in the upcoming elections.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett reported that the coordinating committee had nothing to report.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Opening of Township Bridge Letting Bids for Section 00-10119-00-BR/00-04115-00-BR:** Chairman Branum reported that the Township Bridge Bid Letting for section 00-10119-00-BR/00-04115-00-BR was held on January 31st, 2007 at 8:30 AM at the Highway Department. Bids were opened and Yamnitz and Associates of Fieldon, Illinois came in with the lowest bid of \$91,224.20. **Motion by Branum, second by Komor to accept the low bid of \$91,224.20 from Yamnitz and Associates of Fieldon for Township Bridge letting of section 00-10119-00-BR/00-04115-00-BR. All in favor, motion carried.**
2. **Truck Bids Opening/Approval:** Branum reported that truck bids were received from Wright Automotive of Hillsboro and Victory Lane Ford of Litchfield for two trucks at the Highway Department. Wright Automotive put in a bid of \$18,142.77 on an F250 truck without shop manual and \$20,999.77 for a crew cab. Victory Lane Ford also submitted two bids in the amount of \$21,846.00 on the crew cab and \$18,498.00 on the regular cab. **Motion by Branum, second by Bone to accept the low bid of \$18,142.77 from Wright Automotive for an F250 pick up truck. All in favor, motion carried. Motion by Branum, second by Aumann to accept the low bid of \$20,999.77 from Wright Automotive for an F250 crew cab pick up truck. All in favor, motion carried.**

3. **B-CA Pipe Letting Date:** Branum reported that there will be a B-CA Pipe Letting held on Wednesday, March 14th, 2007 at 8:30 AM at the Highway Department.
4. **Highway Department Investments:** Branum reported that currently Secretary Bev Seamon handles investments at the Highway Department, but County Engineer Boehler feels that it should not be the responsibility of the Highway Department to invest funds as this is very time consuming, and the committee has agreed that investments should be done through the Treasurer's office. Engineer Boehler and Treasurer Jenkins are working together to assure invested monies will be available for paying suppliers and contractors as needed.
5. **March Meeting Date Change:** Branum reported that the meeting date for March was going to be changed to February 28th, 2007, but due to a conflict in scheduling the committee meeting will instead be held on its regular date of Wednesday, March 7th, 2007 at 8:30 AM at the Highway Department. **Motion by Branum, second by Blankenship to hold the regularly scheduled Road and Bridge Committee meeting on Wednesday, March 7th, 2007 at 8:30 AM at the Highway Department. All in favor, motion carried.**
6. **Bike Trail Oil & Chip:** Branum reported that the committee discussed the oiling and chipping of the bike trail.
7. **Resolution #13-07, A Resolution to Discontinue Seasonal Weight Limits:** Branum deferred to Engineer Boehler who stated that he would like to have the board's approval to pass a resolution that would discontinue seasonal weight limits on county roads. Boehler reported that currently the seasonal weight restriction is from January 15th thru April 15th each year, when county managed roads are currently restricted to 30,000 pounds gross weight equal to 15 tons, and is unnecessary because there has not been a problem with overloaded vehicles. Boehler stated that should this weight restriction be lifted, traffic patterns should not change since trucks exceeding the limit are already using the highways, and assured members that Resolution #13-07 is a blanket resolution that would only affect county roads and not township roads. Board member Deabenderfer inquired if there would be any future problems with weight of vehicles on the roads with the possibility of an Ethanol Plant coming to Montgomery County and more movement of trucks, and Boehler stated that this wouldn't be a problem as the roads are currently 73,280 pound roads. **Motion by Branum, second by Aumann to approve a resolution to discontinue seasonal weight limits on county roads. All in favor, motion carried.**
8. **TARP Funds:** Engineer Boehler stated that he had received a letter from the State regarding TARP funds. The State has allowed funds for the Farmersville Overpass project in the amount of \$88,200, but no funds are available this year for Mt. Olive Trail or for the road from Nokomis to Fillmore. Boehler stated that Montgomery County was one of six counties in the fifteen county district that received TARP funds.
9. **Update on Township Motor Fuel Tax Audit Report:** Boehler reported that the Township Motor Fuel Tax Audit Report number 52 and 53 covering the receipt and disbursement of Road District's Motor Fuel Tax funds by Montgomery County is complete and will be on record in the County Clerk's Office after the Full Board meeting on Tuesday the 13th. The Audit Report for the Road Districts goes from January 1, 2003 through to December 31, 2004.
10. **Update on Township Bridge Program Fund Audit Report:** Boehler reported that the Township Bridge Program Fund Audit Report number 23 and 24 covering the receipt and disbursement of Township Bridge Program funds by Montgomery County is complete and will be on record in the County Clerk's Office after the Full Board meeting on Tuesday the 13th. The Audit Report for the Road Districts goes from January 1, 2003 through to December 31, 2004.
11. **Resolution #03-07:** A Resolution to appropriate an amount of \$2,750.00 for 1034 B-CA, C.H. #3 (Black Diamond Trail)(Bois D'Arc Twp.)(Sec. 6), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00). **Motion by Matthews, second by Ogden to approve Resolution #03-07 to appropriate an amount of \$2,750.00 for 1034 B-CA, C.H. #3. All in favor, motion carried. (See Resolution Book 7, pages 7-8).**

12. **Resolution #04-07:** A Resolution to appropriate an amount of \$5,000.00 for 1035 B-CA, Location A; C.H. #9 (Chapman "T" Trail)(East Fork Twp.)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$5,000.00). **Motion by Branum, second by Kuchar to approve Resolution #04-07 to appropriate an amount of \$5,000.00 for 1035 B-CA, Location A; C.H. #9. All in favor, motion carried. (See Resolution Book 7, pages 9-10).**
13. **Resolution #05-07:** A Resolution to appropriate an amount of \$3,500.00 for 1035 B-CA, Location B; C.H. #9 (Chapman "T" Trail)(East Fork Twp.)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Branum, second by Blankenship to approve Resolution #05-07 to appropriate an amount of \$3,500.00 for 1035 B-CA, Location B; C.H. #9. All in favor, motion carried. (See Resolution Book 7, pages 11-12).**
14. **Resolution #06-07:** A Resolution to appropriate an amount of \$3,000.00 for 1035 B-CA, Location C; C.H. #9 (Chapman "T" Trail)(East Fork Twp.)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,000.00). **Motion by Branum, second by Downs to approve Resolution #06-07 to appropriate an amount of \$3,000.00 for 1035 B-CA, Location C; C.H. #9. All in favor, motion carried. (See Resolution Book 7, pages 13-14).**
15. **Resolution #07-07:** A Resolution to appropriate an amount of \$4,500.00 for 1032 B-CA, C.H. #8 (Fillmore Trail)(Fillmore Twp.)(Sec. 21), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,500.00). **Motion by Blankenship, second by Wendel to approve resolution #07-07 to appropriate an amount of \$4,500.00 for 1032 B-CA, C.H. #8. All in favor, motion carried. (See Resolution Book 7, pages 15-16).**
16. **Resolution #08-07:** A Resolution to appropriate an amount of \$2,750.00 for 1036 B-CA, C.H. #10 (Donnellson Avenue at Mary Street)(Grisham Twp.)(Sec. 24), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$2,750.00).**Motion by Helgen, second by Aumann to approve Resolution #08-07 to appropriate an amount of \$2,750.00 for 1036 B-CA, C.H. #10. All in favor, motion carried. (See Resolution Book 7, pages 17-18).**
17. **Resolution #09-07:** A Resolution to appropriate an amount of \$4,500.00 for 1037 B-CA, Location A; C.H. #11 (Walshville Trail)(Hillsboro Twp.)(Sec. 15), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,500.00). **Motion by Myers, second by Sielschott to approve Resolution #09-07 to appropriate an amount of \$4,500.00 for 1037 B-CA, Location A; C.H. #11. All in favor, motion carried. (See Resolution Book 7, pages 19-20).**
18. **Resolution #10-07:** A Resolution to appropriate an amount of \$4,000.00 for 1037 B-CA, Location B; C.H. #11 (Walshville Trail)(Hillsboro Twp.)(Sec. 15), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$4,000.00).**Motion by Downs, second by Kuchar to approve Resolution #10-07 to appropriate an amount of \$4,000.00 for 1037 B-CA, Location B; C.H. #11. All in favor, motion carried. (See Resolution Book 7, pages 21-22).**
19. **Resolution #11-07:** A Resolution to appropriate an amount of \$3,300.00 for 1038 B-CA, Location A; C.H. #21 (Sorento Avenue)(Walshville Twp.)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,300.00). **Motion by Beck, second by Ogden to approve Resolution #11-07 to appropriate an amount of \$3,300.00 for 1038 B-CA, Location A; C.H. #21. All in favor, motion carried. (See Resolution Book 7, pages 23-24).**
20. **Resolution #12-07:** A Resolution to appropriate an amount of \$3,500.00 for 1038 B-CA, Location B; C.H. #21 (Sorento Avenue at Singer Trail)(Walshville Twp.)(Sec. 36), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,500.00). **Motion by Blankenship, second by Komor to approve Resolution #12-07 to appropriate an amount of \$3,500.00 for 1038 B-CA, Location B; C.H. #21. All in favor, motion carried. (See Resolution Book 7, pages 25-26).**
21. **Preliminary Engineering Agreement:** A Preliminary Engineering Agreement for F.A.S. 732 (C.H. #17 – Mine Avenue) Section 07-00125-01-RS, Farmersville Overpass Phase 2, Montgomery County with Allen Henderson & Associates, Inc. **Motion by Branum, second by Downs to approve**

the Preliminary Engineering Agreement between Montgomery County and Allen Henderson and Associates, Inc for F.A.S. 732 (C.H. #17 – Mine Avenue) Section 07-00125-01-RS, Farmersville Overpass Phase 2. All in favor, motion carried. (See Resolution Book 7, pages 27-30).

22. **Water Issues at Highway Department:** Branum reported on the poor water quality at the Highway Department. Engineer Boehler has contacted Lohman Plumbing to get an estimate for replacing the water lines at the Highway Office building since the water line from the main to the building is the responsibility of the county. The original water line is a two inch cast iron line that goes east to University Street then north to Mechanic Street. Boehler will follow up with Lohman Plumbing and with the City of Hillsboro to see about adding this line into the water line going down Seymour Avenue.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Ameren Assessment Update:** Sielschott reported that the committee has been researching other power plants to get an appraisal value of that Ameren property since all upgrades have been completed in the last few years. The committee is also considering upgrading the Manatron property appraisal software, which should alleviate this concern.
2. **BPI Update:** Sielschott reported that Dan Anderson with BPI Industries addressed the committee regarding the status of Coal Bed Methane Gas drilling activity in Montgomery County. BPI currently has Coal Bed Methane rights to about 250,000 acres in Montgomery County, and test core wells have been drilled to gather information regarding the coal bed methane gas. BPI has been producing methane gas in Saline County for about 18 months, and in Shelby County a pilot program to drill test wells is also underway. Sielschott stated that in the committee meeting Anderson stressed that the test drills and surface casings are encased in cement top to bottom and that it is physically impossible for these test drills to contaminate well water, and that all test drills are highly regulated. Illinois has a Surface Drilling Act Law that allows mineral right owners to access their property underground without paying any compensation to the surface owner.
3. **Approval of Resolution #07-01 to Convey Tax Deed Parcel # 08-100-306-50 located in Hillsboro Township:** Sielschott stated that the county needs to convey tax deed #08-100-306-50, which is a quarter acre of property in Hillsboro Township not sold at the last tax sale. **Motion by Sielschott, second by Bone to convey Tax Deed on Parcel #08-100-306-50 located in Hillsboro Township. All in favor, motion carried. (See Resolution in Book 7, pages 31-35).**
4. **Approval of Assigning Trustee Property to City of Coffeen, Parcel ID # 04-001-256-00:** City of Coffeen has agreed to pay the County Trustee for a Purchase Agreement for parcel ID #04-001-256-00. The dimensions of the property are 25' x 140', which is located behind the old filling station in Coffeen. **Motion by Sielschott, second by Branum allow a Purchase Agreement for parcel #04-001-256-00 to the City of Coffeen. All in favor, motion carried. (See Resolution Book 7, page 36).**

HWE COMMITTEE REPORT: Given by Member Ed Helgen as follows:

1. **Blooming Grove Cemetery:** Helgen reported that Henry Eilers and Richard Slepicka with Natural Area Guardians (NAGs) were present at the committee meeting to discuss the natural prairie grass at Blooming Grove Cemetery. The committee recommended to the full board a request by the NAGs group to be the caretakers of the Blooming Grove Cemetery and to maintain the cemetery as natural prairie grass. **Motion by Helgen, second by Ogden to appoint the NAGS group as the caretakers of Blooming Grove Cemetery in Butler Grove Township. All in favor, motion carried.**
2. **Elections Update:** Helgen reported that Clerk Leitheiser shared information with the committee regarding the Tuesday, April 17th, 2007 Consolidated Election, and presented a list of important election dates, including those for early voting, which will be conducted from March 26th to April 12th in the County Clerk's office on the 1st floor of the Historic Courthouse.
3. **Insurance – ICRMT:** Helgen reported that Greg Peterson with ICRMT gave an update on the Insurance Program that has existed for 24 years. Peterson talked about Property Casualty loss and Workers Compensation insurance. There is \$31.5 million in the program with \$12 million in surplus,

which gives members participating in the program security of protection. Peterson also shared a report with the committee regarding the programs that ICRMT offers. A Fire and Life Safety survey was taken at the Courthouse Complex for fire and life safety exposure and recommendations were given to the committee.

4. **Animal Control Facility Update:** Helgen reported that they have been checking with property owners on the North side of 9th Avenue in order to secure water and sewer easements for the Animal Control Facility. Easements will be drawn up by the State's Attorney for property owners' signatures.
5. **EPA New Vehicle State Bid Approval:** Helgen stated that bids for a new EPA vehicle were opened at the committee meeting. Victory Lane Ford of Litchfield put in a bid of \$12,947.00 on an F150, and Wright Automotive put in the lowest bid of \$12,439.00 for an F150. **Motion by Helgen, second by Kuchar to approve the purchase the 2007 F150 pick up truck from Wright Automotive in the amount of \$12,439.00. All in favor, motion carried.**
6. **Recycling Updates/Approvals:** Helgen stated that Mike Fleming of Litchfield addressed the committee regarding concerns with the Litchfield Recycling dropoff facility that include lack of adequate lighting, parking lot maintenance, and clean up issues. The committee discussed installing additional lighting that will have wire cages around the bulb so that lights would not get broken by rock throwing. Helgen also reported that sometime during the month of December someone broke into the warehouse and took all the electrical wiring in the rafters for the lights. The committee discussed that the parking lot will be measured for additional rock and motion lights will be installed on the outside of the building.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Drug Screening for County Employees:** Downs reported that the committee is pursuing the implementation of a county-wide drug testing policy and procedure for non-union employees (union contracts oversee this policy for those employees). The committee will research other policies and discuss them further at the next meeting.
2. **SIU Study – Job Descriptions:** Downs stated that the committee discussed the SIUE Employee Compensation Study that was completed in 1994 and a proposal from SIUE in 2001 to conduct a new study. Downs stated that the county may want to do this for all offices.
3. **Comp Time for Salary Employees:** Downs reported that the committee is looking into compensatory time issues with salaried employees and the need to address the Employee Personnel Manual so that the policy for earning comp time is clarified.
4. **Recycling Employee Union Petition:** Downs stated that the committee approved a recommendation to the HWE committee to change the hours of operation at the Recycling Center.
5. **Consociate Care – Prescription Drug Policy:** Downs reported that according to the Prescription Drug policy the *Morning after Pill* will be covered by insurance only if it is prescribed by a doctor.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for January 2007 are as follows:
Total calls: 323; Total amount billed: \$167,227.00; Total amount collected: \$99,841.90.
2. **Director Holmes Report:**
 - **Presentation:** City of Hillsboro Mayor Bill Baran and Commissioner Connie Hill presented EMA Director Holmes with a certificate of appreciation in recognition by the city for her response and efforts regarding the December 2006 ice storm. Holmes thanked Baran and Hill for the recognition, but stated that she had a lot of help in coordinating the county wide response.
 - **Update on HazMat Trailer:** Blankenship reported that the HazMat trailer is at Mac's Fire Safety. Mac's has obtained several items through donations for the HazMat trailer, i.e., wiring, counter tops, cabinets, etc... and has not spent any of the money that was approved by the

committee yet. Blankenship stated that the updates to the trailer will be done at minimal cost thanks to Mac's Fire and Safety.

- **FEMA Funding for Ice Storm Damage:** Blankenship reported that Director Holmes met with FEMA on January 20th and Montgomery County is still being considered for federal funds. Holmes stated that she got a report from FEMA late yesterday and Montgomery County will be receiving funding from the ice storm damages, however a time or an amount has not been reported. Since the county has been accepted for federal funding, then each community that requested reimbursement will need to go to a FEMA meeting soon. Holmes will take care of getting all the information out to the communities in need.
- **MABAS Conference:** Blankenship stated that Director Holmes will be in Peoria for the MABAS Conference February 26th, 27th, and 28th, 2007.
- **Statewide Tornado Exercise:** Blankenship stated there will be letters sent out for the upcoming Statewide Tornado exercise, which will be held Tuesday, March 6th, 2007.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **New Board Member Photos for WebSite:** Deabenderfer announced that any new board member should stay after the board meeting to get their photo taken to update the County website.
2. **G.I.S. Update:** Deabenderfer stated that municipalities in the county will be invited to attend a GIS training seminar at LLCC Computer Labs on Monday, February 26th, 2007. Mary Purcell will teach the class and Bill Purcell will be there to load files and show municipalities their GIS information.
3. **Rural Broadband Request for Proposal Update:** Deabenderfer stated that the committee discussed the Lt. Governor's \$1 Million dollar pilot program for Montgomery and Macoupin Counties to install Broadband in rural areas. A consultant was at the committee meeting last month to explain the program and the process to place a request for proposals for broadband service. The process for request will take place sometime in February, and Deabenderfer told members that we can't overstate the importance of this project to residents of Montgomery County, IL.
4. **USDA – Soil Contract Update:** The fourth and final invoice for soil surveys has been received, but the county will withhold payment until the surveys are delivered. The U.S. Department of Agriculture will be contacted to request a completion date for the project.
5. **South Litchfield Township Enterprise Zone Proposal/Approval:** Deabenderfer stated that the committee is recommending that the Enterprise Zone committee expand the County Enterprise Zone for 300 acres in South Litchfield Township for a proposed Ethanol Plant. **Motion by Deabenderfer, second by Helgen to recommend that the Enterprise Zone committee expand the County Enterprise Zone to include 300 acres in South Litchfield Township for a proposed Ethanol Plant should the project go forward. All in favor, motion carried.**
6. **Request from Catharine Edmiston to Speak to Full Board on Coal Issue:** Deabenderfer reported that Catharine Edmiston has requested to be put on the Full Board agenda to discuss coal issues, but is unable to attend due to inclement weather. The invitation will be extended to her to attend next month's Economic Development meeting to review her request to speak at the Full Board meeting in March, 2007.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Property Acquisition Update:** Chairman Bone stated that a written Purchase Agreement was drafted by State's Attorney Matoush and sent to the owner of the property located on North Main and Brailley St in Hillsboro, Mrs. Dillenger, to acquire that property for county use.

2. **Painting at Historic Courthouse:** Bone stated that the committee reviewed price quotes for painting various areas of the Historic Courthouse, including high traffic areas such as the hallways and elevator entrances, as well as the Regional Office of Education area and the County Board room.

3. **Historic Courthouse Building Issues:** Bone reported that the committee discussed the handicap accessibility issues at the Historic Courthouse. Maintenance employee Lloyd Meyer was directed to work on items including hand rails that need to be replaced in the County Board room and lighting at the handicap entrance on the west side of the building. Bids have been let for an air conditioning unit for the 911 area and will be opened next month.
4. **Park Bench:** Bone reported that the Daughters of the American Revolution (DAR) have chosen to donate and place a granite park bench at the Historic Courthouse. The bench will be grey in color and will be installed on a 3' cement base that the County will fund. Chairman Bone will contact DAR rep. Martha Bradley to finalize the location of placing the granite bench somewhere on the north side of the courthouse near the cannon, and he stated that this is quite an honor for the courthouse.
5. **Security issues Historic Courthouse vaults – Wareham Security Bid Approval:** Bone stated that County Clerk Leitheiser reported that she and her staff completed a full inventory of land records due to customers occasionally reporting missing documents. Deeds, miscellaneous documents and abstract books were each inventoried and 97 documents were found to be missing. All of the missing documents have been replaced from copies microfilmed and stored at the State Archives and the Recording Office vendor. Leitheiser had county security provider Wareham's Security submit a proposal for a portable security camera system for the courthouse entrances and land records vault areas for a total of \$13,295.00, with funds for this system to come from the Building and Grounds budget, and asked members to approve this proposal to show that any removal of precious documents will not be tolerated by Montgomery County. **Motion by Bone, second by Myers to purchase the portable security camera system as proposed by Wareham's Security for \$13,295. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Blankenship to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett reminded new board members to stay after the meeting to have their photos taken so that the County website could be updated.

SCHEDULE CHANGES: Plunkett reminded committee members that the Personnel Committee would meet on Thursday, March 1st, 2007 in the County Board Room at their regular time instead of Thursday, February 22nd, 2007.

APPOINTMENTS: None

PAY BILLS:

Motion by Sielschott, second by Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, March 13th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Matthews, second by Bathurst to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:23 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, March 13th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 13th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 13th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that Voter Registration will continue through next Tuesday, March 20th, 2007. Leitheiser stated that her office will be open this Saturday, March 17th, 2007 from 9:00 AM until 12:00 PM for voter registration services. Absentee Voting is now underway for qualified registered voters for the April 2007 Elections.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Kuchar to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by County Board Chairman Mike Plunkett as follows:

1. **Introduction of New Assistant State's Attorney:** Plunkett introduced Betsy Wilson of Litchfield as a new Assistant State's Attorney for Montgomery County.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

2. **Preliminary Engineering Agreement with McDonough-Whitlow, P.C.:** Preliminary Engineering Agreement with McDonough-Whitlow, P.C. for a sum of money equal to ten (10%) percent of the awarded contract costs of the proposed improvement for Section 07-13122-00-BR, Raymond Township Bridge 1.0 Mile NW of Raymond. **Motion by Branum, second by Dean to approve the Preliminary Engineering Agreement with McDonough-Whitlow, P.C. All in favor, motion carried. (See Resolution Book 7, pages 37-40.)**
3. **Preliminary Engineering Agreement with Hurst-Rosche Engineers, Inc.:** Preliminary Engineering Agreement (Phase 1A) for F.A.S. 723 (C.H. 7 – Nokomis Road) Section 01-00124-00-RS with Hurst-Rosche Engineers, Inc. **Motion by Branum, second by Matthews to approve the Preliminary Engineering Agreement with Hurst – Rosche Engineers. All in favor, motion carried. (See Resolution Book 7, pages 41-45.)**

4. **Local Agency Agreement for Chapman T Trail Bridge Project:** Local Agency Agreement for 03-00122-00-BR Chapman T Trail Bridge project with (80%) \$488,000.00 (BRP) and (20%)* NTE \$122,000.00 of State Matching Funds. The county will only have to pay for construction engineering costs. **Motion by Bone, second by Kuchar to approve the Local Agency Agreement for Chapman T Trail Bridge Project. All in favor, motion carried. (See Resolution Book 7, pages 46-49.)**
5. **Resolution #14-07:** Resolution #14-07, A Resolution to appropriate an amount of \$6,500.00 for 1039 B-CA, C.H. #7 (Burg Road)(South Fillmore Twp.)(Sec. 14), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$6,500.00). **Motion by Branum, second by Durbin to approve Resolution 14-07. All in favor, motion carried. (See Resolution Book 7, pages 50-51.)**
6. **Resolution #15-07:** Resolution #15-07, A Resolution to appropriate an amount of \$3,000.00 for 1040 B-CA, C.H. #2 (Oconee Avenue)(Audubon Twp.)(Sec. 24), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,000.00). **Motion by Aumann, second by Miles to approve Resolution 15-07. All in favor, motion carried. (See Resolution Book 7, pages 52-53.)**
7. **Resolution #16-07:** Resolution #16-07, A Resolution to appropriate an amount of \$6,000.00 for 1041 B-CA, Location A & B; C.H. #7 (Burg Road)(Fillmore Twp.)(Sec. 26), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$6,000.00). **Motion by Branum, second by Durbin to approve Resolution 16-07. All in favor, motion carried. (See Resolution Book 7, pages 54-55.)**
8. **Resolution #17-07:** Resolution #17-07, A Resolution to appropriate an amount of \$3,750.00 for 1042 B-CA, C.H. #1 (North Road)(Butler Grove Twp.)(Sec. 35), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$3,750.00). **Motion by Beck, second by Ogden to approve Resolution 17-07. All in favor, motion carried. (See Resolution Book 7, pages 56-57.)**
9. **Resolution #18-07:** Resolution #18-07, A Resolution to appropriate an amount of \$1,750.00 for 1043 B-CA, C.H. #10 (Longbridge Trail)(Grisham Twp.)(Sec. 21), Montgomery County, 100% County Project; Montgomery County's Share = 1.0 (\$1,750.00). **Motion by Myers, second by Sielschott to approve Resolution 18-07. All in favor, motion carried. (See Resolution Book 7, pages 58-59.)**
10. **Resolution #19-07:** Resolution #19-07, A Resolution to appropriate an amount of \$5,500.00 for 1044 B-CA, Location A; Fillmore Road West of Liquor Store Stockpile, East Fork Road District, 50% County Project; Montgomery County's Share = 0.5 (\$2,750.00). **Motion by Branum, second by Downs to approve Resolution 19-07. All in favor, motion carried. (See Resolution Book 7, pages 60-61.)**
11. **Resolution #20-07:** Resolution #20-07, A Resolution to appropriate an amount of \$2,500.00 for 1045 B-CA, Location B; E 8th Road, Hillsboro Road District, 50% County Project; Montgomery County's Share = 0.5 (\$1,250.00). **Motion by Myers, second by Bone to approve Resolution 20-07. All in favor, motion carried. (See Resolution Book 7, pages 62-63.)**
12. **Resolution #21-07:** Resolution #21-07, A Resolution to appropriate an amount of \$2,500.00 for 1045 B-CA, Location C; Barry-Hope Trail, Hillsboro Road District, 50% County Project; Montgomery County's Share = 0.5 (\$1,250.00). **Motion by Komor, second by Blankenship to approve Resolution 21-07. All in favor, motion carried. (See Resolution Book 7, pages 64-65.)**
13. **Resolution #22-07:** Resolution #22-07, A Resolution to appropriate an amount of \$2,000.00 for 1046 B-CA, Location A; E 18th Road & N 23rd Avenue, Nokomis Road District, 50% County Project; Montgomery County's Share = 0.5 (\$1,000.00). **Motion by Matthews, second by Aumann to approve Resolution 22-07. All in favor, motion carried. (See Resolution Book 7, pages 66-67.)**
14. **Resolution #23-07:** Resolution #23-07, A Resolution to appropriate an amount of \$9,000.00 for 1047 B-CA, Location A; McKinley Avenue, South Litchfield Road District, 50% County Project; Montgomery County's Share = 0.5 (\$4,500.00). **Motion by Kuchar, second by Downs to approve Resolution 23-07. All in favor, motion carried. (See Resolution Book 7, pages 68-69.)**
15. **Resolution #24-07:** Resolution #24-07, A Resolution to appropriate an amount of \$2,500.00 for 1048 B-CA, Location A; E 19th Road, Witt Road District, 50% County Project; Montgomery County's

Share = 0.5 (\$1,250.00). **Motion by Branum, second by Durbin to approve Resolution 24-07. All in favor, motion carried. (See Resolution Book 7, pages 70-71.)**

16. **Resolution #25-07:** Resolution #25-07, A Resolution to appropriate an amount of \$11,500.00 for 1049 B-CA, Location A; E 1st Road, Zanesville Road District, 50% County Project; Montgomery County's Share = 0.5 (\$5,750.00). **Motion by Beck, second by Dean to approve Resolution 25-07. All in favor, motion carried. (See Resolution Book 7, pages 72-73.)**
17. **Resolution #26-07:** Resolution #26-07, A Resolution to appropriate an amount of \$9,000.00 for 1045 B-CA, Location A; N 8th Avenue, Hillsboro Road District, 50% County Project; Montgomery County's Share = 0.5 (\$4,500.00). **Motion by Jagodzinski, second by Downs to approve Resolution 26-07. All in favor, motion carried. (See Resolution Book 7, pages 74-75.)**
18. **Resolution #27-07 - Participation in the Federal Surplus Property Program:** Resolution #27-07 is a Resolution to allow the Highway Department to participate in the State of Illinois Federal Surplus Property Program. The resolution is needed for the application. **Motion by Branum, second by Helgen to approve Resolution #27-07 for the Highway Department to participate in the State of Illinois Federal Surplus Property Program. All in favor, motion carried. (See Resolution Book 7, page 76.)**
19. **Pipe Culvert Letting Date:** Branum reported that there would be a Pipe Culvert Letting on Wednesday, March 14th, 2007 at 8:30 A.M. at the Highway Department.
20. **Bid Opening:** Branum stated that the minivan and single axle dump truck will be put out for sealed bids to be opened at the next regularly scheduled Road and Bridge Committee meeting

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Discussion/Approval of Software for the Sheriff's Office:** Sielschott stated that Rick Robbins addressed the committee with a proposal from EmergiTeck Public Safety Software to upgrade the dispatcher's software at the Sheriff's Office. Currently dispatchers have to put information into the system multiple times, and the new system would allow dispatchers to enter information one time, avoiding dual entry. **Motion by Sielschott, second by Bathurst to approve the purchase of software in the amount of \$18,741.00 from EmergiTeck to be taken out of the Capital Improvement Fund. All in favor, motion carried.**
2. **Power Plant Assessments:** Sielschott reported that Nelson Aumann did some research for qualified Power Plant appraisals. Gene Stuard of the Forrestol Group of Indiana attended the committee meeting and gave background information on his company and power plant assessments. Stuard told the committee that there are several ways to appraise power plants and that the approximate fee would be \$70,000 and the project would take 700 to 800 people hours to complete. The County would also use Stuard as a consultant. Stuard will submit a proposal to Julia Kiefer for the next Finance Committee Meeting.
3. **Quarterly Report from Regional Office of Education:** Sielschott stated that the committee reviewed the quarterly report from the Regional Office of Education and it will be kept on file.
4. **Liquor License Background Check Approval:** Sielschott stated that the County will be doing background checks on anyone purchasing a Liquor License. The fee to do a background check is \$16.00 for the service, with the expense to be taken from office 40, County Board Expenses.
5. **Homestead Exemption Farm Bulletin 810 Approval:** Sielschott addressed board regarding Farm Bulletin 810, and stated there are approximately 839 parcels not clearly identified, there are 1,992 farm parcels with homes and 2,199 farm parcels with farm buildings. This discrepancy was brought to Chief Assessment Officer Julie Kiefer's attention in February and they are nearly finished identifying the remainder. Sielschott stated that the work to identify the 839 parcels could be done through the Assessment's Office, but this would add another 4 to 6 weeks to getting tax bills out, and since tax bills are already going to be substantially behind this would push them even further back. Sielschott stated that Bruce Harris and Associates put in a proposal to complete the 839 parcels, which would only take

them about a week for a fee of \$4,514.00. **Motion by Sielschott, second by Deabenderfer to approve the Bruce Harris and Associates proposal for \$4,514.00 to identify the unidentified 839 parcels. All in favor, motion carried.**

6. **Approval of Appointment of the Conflict Public Defenders:** Sielschott stated that the board needs to pass the Conflict Public Defenders appointments and approve their hourly fee. The four attorneys are Christopher Hantla, Stacey Hollo, Brett Batty and Barbara Adams. The hourly rate will remain the same at \$65.00 per hour. **Motion by Sielschott, second by Beck to approve the 4 appointments to the Conflict Public Defenders at \$65.00 per hour. All in favor, motion carried. (See Administrative Order No. 07-1 in Resolution Book 7, pages 77-81.)**
7. **Senior Citizen Budget:** Sielschott reported that funds were short in the Senior Citizen Fund and needed to be replenished so that the County can send out the remaining checks to the Senior Clubs. Sielschott suggested transferring \$10,000 from General Fund 100 to the Senior Citizen Fund and then reimburse the General Fund after the first installment of taxes. **Motion by Sielschott, second by Matthews to approve the transfer of \$10,000 from General Fund 100 to the Senior Citizen Fund to be repaid after the first installment of taxes. All in favor, motion carried.**
8. **Soil Survey Update:** A letter was sent to the USDA NRCS regarding payment of the forth and final invoice for the Soil Survey. NRCS stated that they will deliver the survey by September of 2007 and will revise the contract to state that the fourth payment will be due at the time of delivery date.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Animal Control Facility Update:** Durbin reported on the proposed Animal Control Facility, and stated that Attorney Barb Adams and Jim Lessman were present at the committee meeting. Lessman told the committee that the proposed location for the Animal Control Facility scheduled to be constructed on County Property adjacent to Lessman's property would not be acceptable to him. Lessman told the committee that he would like for the facility to be built on the corner of Buckeye Trail and 9th Avenue across from the prison. Durbin stated that the committee would further research the location.
2. **Recycling Update:** Durbin stated that the committee discussed issues regarding the Recycling Center.
3. **Legislative Days:** Durbin reported that Legislative Days Reception will be held March 27th and March 28th, 2007 at the Governor's Mansion in Springfield.
4. **Litchfield Facility Update:** Durbin reported that the Litchfield Recycling facility had some issues regarding lighting and the parking lot needed to be rocked. Coordinator Chris Daniels reported that as of Monday, March 12th, the City of Litchfield came to the facility and spread rock and the parking lot is finished.
5. **Baled Material Production Summaries:** Durbin stated that baled material at the Recycling Center for 2006 and 2007 are as follows: In 2006 there were 1,271 bales made for an average of 100 bales per month. In January of 2007 the Recycling Center baled 115 bales and February 130 bales were made.
6. **Year to date Recycled Shipments & Revenues:** Durbin reported on year to date totals for recycled, shipped and baled materials. Deposits for fiscal year 2007 are \$20,570, material shipped but waiting for a check is \$26,622 and material baled and ready to ship is \$11,800.
7. **Utility Trailer Update / Approval:** Durbin reported that the committee is looking for a used utility trailer for picking up recycled materials from the prison. Currently the Recycling facility picks up cardboard and tin cans at the prison, but the prison will soon also be recycling plastics, newsprint and magazines, which will require its own trailer.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **SIUE Study – Job Descriptions:** Downs stated that the committee discussed and reviewed a proposal from SIUE to conduct a classification and compensation study for County positions.

2. **Comp Time and Accrued Time for Salary Employees:** Downs reported that the committee will check with Attorney Julie Bruch to look into changing policy on comp-time and accrued time for employees.
3. **Drug Screening for Non-Union Employees:** Downs reported that the committee is looking into implementing a Drug Screening Policy for non-union county employees.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Historic Courthouse Proposal of Study Approval:** Chairman Bone introduced Tom Connor with Hurst-Roche Engineers to discuss a study analysis of the Historic Courthouse, to be done to update and improve the building for better working conditions. Conner stated that the study will be done to analyze all options of space issues, storage capacity and life span at the Historic Courthouse and the Courts Complex. The Courts Complex, when built, was constructed so that if needed, the west side of the building could be expanded. Facts and figures will be put together for different options so that board can make an informed decision. **Motion by Bone second by Myers to approve a Study to be prepared by Hurst-Rosche Engineering for County operations/facility in the amount of \$10,100.00. All in favor, motion carried. (See Resolution Book 7, page 82.)**
2. **Property Acquisition Update:** Bone reported that he received the contract from Heather Dillenger regarding the property on Brailey and Main Street in Hillsboro. Bone will have the State's Attorney look it over and the county will proceed from there.
3. **Utility and Power Supply Problems in 911 Area:** Bone reported that the committee received one bid for an air conditioning unit for the 911 area from Bergies in the amount of \$4,973.28. **Motion by Bone, second by Blankenship to accept the bid from Bergies for an Air Conditioning Unit in the amount of \$4,973.28. All in favor, motion carried.**
4. **Historic Courthouse Building Issues:** Bone stated that Maintenance Supervisor Lloyd Meyer has a handrail for the board room and will install it when he has finished staining it.
5. **D.A.R. Granite Park Bench at Historic Courthouse Update:** Bone met with Ms. Thacker and Ms. Dagon at the Historic Courthouse to discuss the location of the granite bench that was donated by the D.A.R. The bench will be installed on the North West side of the cannon facing south to Main Street. The County will pay for the three foot concrete base for the bench, and a plaque will be installed in the concrete.
6. **Panic Buttons at Historic Courthouse:** Bone stated that the committee discussed the panic button system in the Historic Courthouse and will look into having the system tested in-house on a regular basis.
7. **Johnson Controls Contract Approval – Lloyd to update committee:** Bone stated that it is time to renew the annual Johnson Controls Service Contract. The maintenance contract is for \$4,404.00. **Motion by Bone, second by Matthews to approve the annual Johnson Control Service Contract in the amount of \$4,404.00. All in favor, motion carried.**
8. **Security issues Historic Courthouse vaults – Wareham Security Installation Update:** Bone reported that the wiring for the security system in the Historic Courthouse is complete, and the 1st floor vault cameras will be completed in two weeks.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **February 2007** is as follows: **Total calls: 340; Total amount billed: \$171,402.00; Amount collected: \$61,910.98.**
2. **Director Holmes Report:**
 - **Tornado Drill:** Jagodzinski reported that last Tuesday, March 6th, 2007 a county wide tornado drill was held, which was part of IEMA and the State of Illinois' Preparedness Month to kick off the severe spring storm season.
 - **MABAS Conference:** Jagodzinski reported that at the MABAS Conference Holmes attended. Carbon Monoxide Detectors (\$3,000 value) were handed out to County Emergency Services. The

unit will be used to detect carbon monoxide levels on a person at an emergency event, and Holmes will keep the new equipment in her truck in case of emergency. Some of the other items discussed at the MABAS Conference were that in the next two years all MABAS Divisions will receive a large generator/light tower, the MABAS organization will be purchasing a large quantity of tents for shelter or command center use. Also, MABAS is also putting together a fleet of trucks with odds and ends of equipment and supplies to be sent to any large incident site and will also be looking into organizing mechanics to be deployed to a large incident to help repair and maintain emergency vehicles and other equipment.

- **Radiation Detector Training:** Jagodzinski stated that there will be Radiation Detector Trainings on May 7th and May 21st held in several local areas to be named later. The classes will focus on training emergency personnel on Radiation Detection so that they will be able to provide the same training to their respective Departments.
- **IEMA Region 8 Meeting:** Jagodzinski stated that Holmes and Cathy Ulrici have attended some training classes on how to handle storm situations.
- **Ice Storm Damage:** Jagodzinski stated that they are still working on damages from the ice storm in December and getting FEMA reimbursement for all areas that turned in claims.
- **Computer and GIS Software:** Jagodzinski reported that Holmes received a computer and GIS software from IEMA. IEMA purchased the equipment which was funded by the Illinois Terrorism Task Force.
- **ID Badges:** Jagodzinski stated that EMA/Ambulance Committee is finalizing a procedure for ID badges to be worn by all employees, board members, contractors and guests or title researchers entering the vaults. Jagodzinski stated that the Personnel Committee will be making a policy on the wearing of ID Badges.
- **HazMat Trailer:** Jagodzinski reported that Mac's Fire and Safety continues to work on the HazMat trailer.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Catharine Edmiston - Requests to Speak to Full Board on Coal Issue:** Deabenderfer stated that Catharine Edmiston was invited to speak at last month's board meeting, but due to the inclement weather she was unable to attend. The Economic Development Committee invited Ms. Edmiston to their committee meeting last Wednesday. Ms. Edmiston, a Montgomery County property owner and member of Citizens Against Longwall Mining, requested to be put on the agenda so that she may address the full board regarding her concerns on the method of longwall mining. Deabenderfer introduced Catharine Edmiston who read a written statement that she had prepared herself. **(See Attached Statement as Prepared and Read by Catharine Edmiston in Resolution Book 7, pages 83-84.)** Chairman Plunkett thanked Ms. Edmiston for her remarks.
2. **MCEDC Annual Report:** Deabenderfer stated that Amanda Cole was at the last committee meeting to give an update on the Montgomery County Economic Development Corporation. The corporation's annual report was provided to County Board members.
3. **South Litchfield Township Enterprise Zone Presentation - Proposal/Approval:** Deabenderfer reported that the Enterprise Zone Mayors were present to listen to a presentation from Keith Moran of DMI Consulting Firm last Wednesday. Moran gave a presentation regarding a proposed Ethanol Plant in South Litchfield Township off Route 66. The Ethanol Company has applied to EPA for an Air Emissions permit, and is requesting to expand the Enterprise Zone and add about 400 acres of territory in South Litchfield Township. The expansion would only be added to the Enterprise Zone if the company gets the permit and proceeds with the plant. **Motion by Deabenderfer, second by Myers to approve and recommend to the Enterprise Zone Committee adding a proposed 400 acres in South Litchfield Township to the County Enterprise Zone, should the Ethanol Plant project go forward.**

Aumann asked for confirmation that the County is only agreeing to expand the Enterprise Zone to include this territory if the company gets the permit, and Deabenderfer stated that yes, this would be the case. Chairman Plunkett confirmed that the county would not submit the application to add the territory if the Ethanol Company did not get the permit and the plant does not materialize. **All in favor, motion carried.**

4. **Approval of G.I.S. Intergovernmental Agreement with City of Hillsboro:** Deabenderfer reported that the City of Hillsboro wants to sign an Intergovernmental Agreement with Montgomery County for GIS Mapping services as several other municipalities have done. **Motion by Deabenderfer, second by Beck to approve an Intergovernmental Agreement between the City of Hillsboro and Montgomery County for GIS Mapping Services. All in favor, motion carried. (See Resolution Book 7, pages 85-89.)**
5. **Bike Trail – County Property Cleanup by EPA:** Deabenderfer stated that individuals have been using the bike trail as a dump. IEPA stated that they would help with funds to clean up the open dump, with the stipulation that the County would somehow limit access for people dumping. The committee decided that with the County Highway Department's assistance they would install barriers and signs stating "No Dumping" to prohibit future open dumping in that area.
6. **Rural Broadband Request for Proposal:** Deabenderfer reported that there was a project meeting for Rural Broadband on March 8th in Springfield with sixty vendors in attendance. The proposal for the Rural Broadband Pilot Program in Macoupin and Montgomery Counties is still on going, with RFP's due in April, 2007.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Blankenship, second by Bathurst to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS:

Motion by Bone, second by Jagodzinski to approve the re-appointment of Stephen Voyles as trustee to the Coffeen Fire Protection District for a three year term, beginning May 1st, 2007 and expiring on April 30th, 2010. All in favor, motion carried.

Motion by Ogden, second by Dean to approve the re-appointment of James L. Hitchings as trustee to the Raymond Community Fire Protection District for a term beginning May 1st, 2007 and expiring May 3rd, 2010. All in favor, motion carried. (See Resolution Book 7, page 90.)

PAY BILLS:

Motion by Matthews, second by Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, April 10th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:27 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, April 10th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 10th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 13th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Jodi Huber was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – Greg Nimmo was present for questions.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Blankenship to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett stated that items discussed at Coordinating Committee will be included in other Committee Reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Sign Ordinance Update:** Branum reported that a Sign Ordinance has been drafted by State's Attorney Matoush, but there are some changes to be made before it can be approved by the committee.
2. **Open Bids for Used Vehicles:** Branum stated that the Highway Department put bids out on a 1995 Aero Star mini van and a dump truck. Two bids were received for the 1995 Aero Star and two bids were received for the dump truck. Max Graff put in a bid of \$328.00 for the 1995 Aero Star and a bid of \$6,528.00 for the dump truck. South Litchfield Township put in a bid of \$8,555.00 for the dump truck and Eugene Hogue bid \$201.51 for the mini van. **Motion by Branum, second by Helgen to approve the sale of the dump truck to South Litchfield Township in the amount of \$8,555.00. All in favor, motion carried. Motion by Branum, second by Bathurst to approve the sale of the 1995 Aero Star Mini Van to Max Graff for \$328.00. All in favor, motion carried.**
3. **Intersection of North Road and Nokomis-Raymond Blacktop:** Branum reported that there are some questions regarding what to do about a dangerous intersection on the North Road and Nokomis Raymond Blacktop. Engineer Boehler is checking into the matter and will report back to the committee.

4. **Water line issue:** Branum stated that Lohman's Plumbing was contacted in regard to the water issue at the Highway Department. Lohman's can replace the existing water line and put in a water meter for \$9,644.23. **Motion by Branum, second by Beck to replace the water line going into the Highway Department building with the work to be done by Lohman's Plumbing and Heating for \$9,644.23. All in favor, motion carried.**
5. **GIS Crash Data:** Branum deferred to Highway Engineer Ruben Boehler, who reported on a Crash Data Study that is done by the State which shows a report of accidents. The data, which is in a web base format, is currently from 2001 to 2004 and the State is in need of updating the Crash Data. The State will provide the information for fatalities and Class A injuries for a 5 year period. Through an Intergovernmental Agreement with IDOT, the County will complete a localized Crash Data collection. For participation in the project, the County will receive \$10,000 from the State. **Motion by Dean, second by Blankenship to enter into an agreement with IDOT to complete a Local Crash Data Collection Study to receive \$10,000. All in favor, motion carried. (See Resolution Book 7, pages 91-92).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of CEFS Public Transportation Intergovernmental Agreement:** Sielschott introduced Linda Mitchell, Chief Operations Officer for CEFS, who presented an Intergovernmental Agreement and Public Transportation Ordinance to the board. The Intergovernmental Agreement is between the Counties of Shelby, Fayette, Clay, Moultrie, Douglas and Montgomery for the provision of public transportation. Mitchell stated that charges for the transportation are \$2.00 per one-way trip within a 10 mile radius, \$3.00 for an 11 to 25 mile radius and \$5.00 for a 25 to 50 mile radius. The fee is only \$1.00 for children under the age of 12 years. Mitchell urged anyone wishing to use the service to please do so. The toll free number for Public Transportation is 1-800-289-5289. **Motion by Sielschott, second by Myers to approve the Intergovernmental Agreement between Shelby, Fayette, Clay, Moultrie, Douglas and Montgomery counties for the provision of public transportation. All in favor, motion carried. (See Resolution Book 7, pages 93-94).**
2. **Approval of Public Transportation Ordinance #07-02:** The Public Transportation Ordinance authorizes an application to the Division of Public Transportation and Illinois Department of Transportation for operating assistance of public transportation in Montgomery County. Sielschott stated that \$4,000 is budgeted annually for the Public Transportation and comes out of the Senior Citizens Tax. **Motion by Sielschott, second by Blankenship to approve CEFS Ordinance #07-02 to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 7, page 95).**
3. **Update on FY '06 Audit Report:** County Auditor Whitey Patton presented the Fiscal Year 2006 County Audit Report to the board, and stated that the County is in good financial shape, which is better news than the past fiscal year when the county was at a break even point with Revenues exceeding Expenses by \$31,141. Patton stated that the county should look at using revenues for capital improvements instead of operating expenses when looking to the future and setting priorities. The Capital Improvements' balance for the end of 2006 was over \$700,000. Patton reported that Fines and Fees are up from 1.428 million in 2005 to 1.434 million in 2006. Some expenses for 2006 were in election upgrades that were mandated and Sheriff's vehicles, with an increase in expenses of 3%, and General Administrative expenses were down. Patton went on to talk about capital improvements and reminded board members of the impending problems that will need to be looked at regarding the Historic Courthouse, which will be a major cost. Patton touched on the necessity of Montgomery County's Recycling Program, stating that the county may need to spend some money to keep the program going, but this would surely help to extend the life of the landfill and save taxpayer dollars in the long run. Patton stated that there needs to be a better tracking system of grant monies received by county offices to differentiate between Federal and State monies. **(For copy of Selected Financial Information from Audit presented to board, see Resolution Book 7, pages 96-99).**

4. **Update on Manatron Commercial Appraisal Proposal:** Sielschott reported that the committee is continuing to look at the proposal from Manatron on a Commercial Appraisal proposal.
5. **Approval of Addition to the Prepaid Vendor List:** The Board approved an addition to the Prepaid Vendors List for Criminal Background Check fees. **Motion by Sielschott, second by Downs to approve adding Criminal Background Check fees to the Prepaid Vendor's List. All in favor, motion carried. (See Resolution Book 7, pages 100-101.)**
6. **Information on Birth/Death Registrations:** Sielschott reported that currently the Health Department and the County Clerk and Recorder's Office both keep Birth and Death Registrations on file, with the Health Department acting as the State of Illinois Local Registrar for these records. The Health Department's Board would like to eliminate their Local Registrar status of the Birth and Death Registrations and have just the County Clerk and Recorder's office provide this function, avoiding duplication of services, and has given their formal approval of same. **Motion by Sielschott, second by Miles to approve the transfer of Local Registrar status for Birth and Death Registrations from the Health Department to the County Clerk and Recorder's Office effective June 1st, 2007. All in favor, motion carried.**
7. **Discussion of Sheriff's Vehicle:** Sielschott stated that the committee gave the Sheriff's Office approval to get figures together on replacing the Sheriff's squad cars for Fiscal Year 2008.
8. **Approval of Pioneer Hi Bred Commercial Assessment:** Sielschott reported on the Pioneer Hi-Bred Plant in North Litchfield Township that currently has a complaint filed with the Board of Review to get the property assessment lowered, and stated there is a proposal from Forrestal Group to re-appraise the industrial property so that they can reach an accurate property assessment. **Motion by Sielschott, second by Kuchar to approve the proposed contract with Forrestal for consulting services in the amount of \$5,500 to re-appraise the Pioneer Hi-Bred Plant. All in favor, motion carried. (See Resolution Book 7, pages 102-103.)**
9. **Update on GIS Position:** Sielschott stated that the County will make their final payments for the GIS mapping system and soil surveys next December. The GIS Oversight Committee will draw up a job description for the GIS position that will be filled by December 2007 and the Personnel Committee will interview candidates for the position.
10. **Tentative Budget Hearing Dates:** Sielschott reported that meeting dates for the Fiscal Year 2008 Budget Hearings will be on Wednesday, July 25th, Friday, July 27th, and Monday, July 30th, beginning at 8:00 AM in the County Board room.
11. **Approval on Resolution #07-03 to Convey Tax Deed on Parcel ID # 04-001-256-00 in the City of Coffeen:** The City of Coffeen is interested in purchasing a parcel located in Coffeen from the County Trustee. **Motion by Sielschott, second by Bone to approve conveying the tax deed on parcel # 04-001-256-00 to the City of Coffeen. All in favor, motion carried. (See Resolution Book 7, pages 104-106.)**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that today April 10th, 2007 is the last day for Declared Write-In Candidates to file for the upcoming Consolidated Election. Durbin then deferred to Clerk Leitheiser to update the Board on Senate Bill 662 (SB662). Leitheiser stated that SB662 passed the Senate unanimously and the Illinois Association of County Clerks and Recorders have urged the General Assembly to adopt the following recommendations among other requests:
 - To clarify statutory direction for counting ballots without postmarks.
 - To require write-in candidates to file by the ballot certification deadline, 61 days before elections.
 - To eliminate unnecessary and costly consolidated primaries where possible.
 - To abolish the requirement that voters present government-issued photo IDs when early voting, if election authorities can verify their identity as they would at a polling place on Election Day.

Currently the State reimburses \$25.00 per election judge and SB662 proposes an increase to that amount. Leitheiser stated that the bill now moves on to the House. Durbin stated that the Primary Elections for 2008 could possibly be as early as February 5th, with more information to be forthcoming.

2. **Animal Control Facility Update:** Durbin stated that he and Plunkett met with Hillsboro Mayor Bill Baran to discuss the possibility of getting water from the City of Hillsboro to the location of the proposed Animal Control facility. This would require the county to annex the property into the City of Hillsboro, and Durbin stated that he spoke with Hurst-Rosche Engineering to report about the change of location of the facility and to check on water and sewer costs for the City of Hillsboro.
3. **Utility Trailer Approval:** Durbin reported that the committee approved the purchase of a utility trailer to help collect recycling at the prison. The County Highway Department delivered two loads of rock for the parking lot at the Litchfield Recycling Facility and the City of Litchfield Street Department spread the rock. Electrical and lighting work will be completed in a few weeks after some material has been shipped out.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Consociate Care Group – Insurance Update:** Downs reported that Steve Spinner with Consociate Care Group gave an update to the committee regarding the County’s self-insurance plan. Consociate is the third party administrator for the County, which is currently insured with Genworth Financial. Spinner reported to the committee that the insurance plan had done very well this past year and reflected an 8 to 9 percent decrease in premiums. Downs stated that Consociates has recommended moving from Genworth to AUL Insurance Company for next year to get lower insurance premium rates and stay with the \$45,000 Specific Deductible. Consociate Care Group will get the appropriate paperwork ready for signature by April 15th, 2007. **Motion by Downs, second by Bathurst to approve the proposal from Consociate Care Group to move from Genworth Financial to AUL Insurance Company. All in favor, motion carried.** Downs stated that this change will not affect county employees’ rates.
2. **Job Descriptions Study Update:** John Downs stated that he met with Office Holders regarding a Job Description Study, and another meeting will be set up for Office Holders and the Personnel Committee to discuss the possibility of doing the study.
3. **Personnel Policy Manual:** Downs stated that there will be several changes made to the Personnel Manual, including addressing employee transfers, union and non-union transfers, employee ID badges, drug screening, personal time off, comp time and accrued time.
4. **Recycling Center Union Petition Update:** Downs reported that there has been no contact made from the Union in regard to the Recycling Center employees union petition.
5. **Personnel Issues:** Downs reported that he met with Sheriff Vazzi, Under Sheriff Robbins and 911 Coordinator Nimmo to discuss combining the Telecommunicators and 911 Dispatcher’s positions. The 911 Board has approved for Nimmo to let 911 Dispatchers train as Telecommunicators so that the County can have a central emergency Telecommunications Center with 911 and Sheriff’s Dispatch.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Property Acquisition Update:** Chairman Bone stated that the contract for property acquisition is being reviewed by State’s Attorney Matoush. Once the contract has been approved it can be signed by the County Board Chairman and sent to the seller’s attorney to petition the courts for the sale of the property.
2. **Utility and Power Supply Problems in 911 Area:** Bone reported that Lyerla Electric is working on the system in the 911 area to fix the power supply problems and the work is 90% complete.
3. **Postage Machine Update:** Bone reported that postage increases which will take place in May, 2007 will require mail to be metered by the weight, shape and size of the envelope. Bone stated that the Building and Grounds Committee will hold a special meeting to discuss the changes and upgrades needed to the current postage system on Friday, April 20, 2007 at 8:00 AM in the County Board room.

4. **Park Bench:** Bone reported that the granite bench that is being donated by D.A.R. will have a GPS unit placed somewhere on or around the bench for a travel game. Bone stated that the travel game would create an opportunity for tourists to visit Montgomery County.
5. **Historic Courthouse Feasibility Study:** Bone stated that Hurst-Rosche Engineering is working on a feasibility study for the Courthouse Complex. The engineering company will be notified to make arrangements to also house the GIS office person and equipment.
6. **Update on Video Surveillance at Historic Courthouse:** Bone reported that the video surveillance at the Historic Courthouse will be operational within three weeks, and signs will be posted to make patrons aware of the video surveillance.

ESDA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Thanks for Memorial:** Jagodzinski thanked members for the flowers and cards his family received at the recent passing of his father-in-law, Ed Pesko of Taylor Springs.
 1. **Ambulance Call Reports:** Jagodzinski stated that due to one of the districts not submitting their report, a summary of monthly operations for **March 2007** is unavailable at this time, and will be given at the May Full Board meeting.
 2. **City of Litchfield Ambulance Billing Update:** Jagodzinski reported that Litchfield Fire Chief Matt Weber and Police Chief B. J. Wilkinson were at the last committee meeting to discuss Litchfield Ambulance's billing. Litchfield Ambulance would like to try another billing company to see if they could get more revenue. If this does not work out for Litchfield Ambulance, they would then come back to the County's billing services. Jagodzinski stated that the County will find out if the board can legally let Litchfield outsource their billing services.
 3. **Collections for March:** Jagodzinski reported that collections for the month of March were at \$122,164.46.
4. **Director Holmes Report:**
- **December Ice Storm Update:** Jagodzinski stated that Fire Departments that stayed open around the clock during the ice storm will not be able to be reimbursed for the after hour time due to a miscommunication in directive. Jagodzinski stated that the directive initially came from Emergency Response but was actually executed by 911. This issue is being researched at this time.
 - **GIS Training:** Training for Geographical Information Systems for the EMA office will be held on April 13th, 2007 from 1:00 PM until 5:00 PM at the IEMA Training Center in Springfield.
 - **IMAT Classes:** Holmes will send Cathy Ulrici to the Command & General Staff Classes held by IFSI on September 10th thru the 14th in Litchfield, and there will not be a cost to the county for classes.
 - **Pancake Breakfast:** Jagodzinski stated that HazMat will be hosting another Pancake Breakfast on Saturday April 14th at the Hillsboro Moose Lodge from 6:00 AM until 11:00 AM.
 - **Regional Meeting:** Jagodzinski reported that EMA will be helping Montgomery County Health Department with their Regional Meeting May 11th from 10:00 AM until 2:30 PM, which will be held at the Hillsboro Moose Lodge.
 - **HazMat Trailer:** Jagodzinski reported that the HazMat Trailer is now complete and plans are that it will be on display for County Board members next month.
 - **Spiller Pays:** Jagodzinski reported that the County's State's Attorney's office is still working on an outstanding Spiller Pays invoice to cover HazMat costs for their service.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

Update from Hillsboro Energy, LLC: Roger Dennison of Hillsboro Energy was present to update the County Board members on the coal mine project. Dennison gave a powerpoint presentation that included maps of possible mine locations, and informed members about areas in which they will concentrate their efforts first, water drainage issues they will face and reconcile, the permitting process and the quality and quantity of coal under Montgomery County. Dennison stated that the permitting process will be the next step after they have accumulated 1,000 adjacent acres of land to sink the mine, and said that 7,000 to 10,000 acres of subsidence rights are also needed within the exploration process. Once the permitting process is underway, Dennison will come back to the County Board with an update. Member Helgen asked if gas drilling will affect coal drilling, and Dennison answered that the methane gas company and coal company should work together to coordinate drilling activity and sites, and traditionally coal agreements have priority over methane gas agreements in regard to drilling rights. Member Ogden stated that Montgomery County residents need to be educated about the high quality and value of the coal within the county.

Update on Rural Broadband Request: Deabenderfer reported that the Requests for Rural Broadband proposals are due by April 16th, 2007, and an individual from Macoupin County and an individual from Montgomery County will sit on the committee that will review proposals and costs. State of Illinois funds for this project in the amount of one million dollars need to be obligated by the end of the State fiscal year. There will need to be an Intergovernmental Agreement signed by both counties in May, 2007.

Update on South Litchfield Township to be in Enterprise Zone: Deabenderfer stated that the Enterprise Zone Mayors met and approved the 400 acre expansion in South Litchfield Township for a proposed Ethanol Plant.

Approval of G.I.S. Intergovernmental Agreement with City of Irving: The board approved an Intergovernmental Agreement with the City of Irving for GIS mapping services. **Motion by Deabenderfer, second by Kuchar to approve the GIS Intergovernmental Agreement with the City of Irving. All in favor, motion carried. (See Resolution Book 7, pages 107-111.)**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Helgen, second by Downs to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: No Announcements at this time.

SCHEDULE CHANGES: Plunkett reported on the Special Building and Grounds meeting that will be on Friday, April 20, 2007 at 8:00 AM in the County Board room of the Historic Courthouse.

PAY BILLS:

Motion by Sielschott, second by Beck to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, May 8th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, May 8th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 8th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 10th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **County Treasurer's Report** – submitted.
2. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that legislation setting the proposed Primary Election Calendar to an election date of February 5, 2008 (HB426) has passed the House and is now in the Senate.
3. **Sheriff's Report** – submitted.
4. **Health Department Report** – submitted.
5. **T.B. Department Report** – submitted.
6. **Public Defender's Report** – submitted.
7. **Probation Office Report** – submitted.
8. **Circuit Clerk's Report** – submitted.
9. **911 Report** – Greg Nimmo was present for questions.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Blankenship to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett stated that all business conducted in the Coordinating Committee will be reported in the other committees.

1. **All to be reported under Committee Reports:**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval of Preliminary Engineering Agreement with WHKS for Section 95-12121-00-BR:**
Chairman Branum deferred to Engineer Boehler who proposed a bridge replacement on East 1st Road over Macoupin Creek in Pitman Township, and stated that the bridge had some repairs done to it in 1995 but was never finished. **Motion by Branum, second by Helgen to approve the Preliminary Engineering Agreement with WHKS for Section 95-12121-00-BR. All in favor, motion carried. (See Resolution Book 7, pages 112-115).**
2. **Update on Safety Improvements to Intersection of North Road and Nokomis/Raymond Blacktop:**
Boehler stated that Coroner Rick Broaddus spoke with him about a dangerous intersection on the North Road and Nokomis/Raymond blacktop where there have been severe accidents with some fatalities and Class A accidents. Boehler has talked with IDOT regarding safety improvements to the intersection, and has been informed that they are looking at resolving these problems by putting in rumble strips or flashing beacons.

3. **Chapman T Bridge:** Boehler reported that the letting for the Chapman T Bridge will be held on June 15th, 2007. The bridge letting will be posted on a web site by Friday so that the bidding process can begin. The Preliminary plans have been approved by IDOT.
4. **Water Line:** Boehler reported that he has been informed that the City of Hillsboro will put in a new water main on University Avenue near the Highway Department so the Highway Department will wait to install new water lines until after the water main is installed, which will drop the initial cost of the project.
5. **Road Closure:** Boehler reported that there is a road closure today on North 24th Avenue in Nokomis.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of Patton & Company's Audit Proposal for Fiscal Years 2007 and 2008:** Sielschott stated that Patton and Company gave the County a proposal to perform the County and Circuit Clerk's Office audit for 2007 and 2008. The proposed 2007 Audit for the County would be \$29,000 - \$31,000 and the Circuit Clerk's audit would be \$7,000 - \$7,500. The proposed 2008 Audit for the County would be \$31,000 - \$33,000 and the Circuit Clerk's audit would be \$7,000 - \$8,000, which reflects about a 4% increase. **Motion by Sielschott, second by Myers to approve the proposal from Patton and Company to complete the County and Circuit Clerk's Office Audit for Fiscal Year 2007 and 2008. All in favor, motion carried.**
2. **Approval of Software in the Sheriff's Office:** In March, 2007, the board approved \$18,741 for a software upgrade in the 911 and Sheriff's Offices. Due to a licensing requirement to 11 computers, an additional cost of \$1,116.50 will be needed to complete the upgrade. **Motion by Sielschott, second by Beck to approve the license fee for 11 computers in the amount of \$1,116.50. All in favor, motion carried.**
3. **Approval of G.I.S. Intergovernmental Agreement between Montgomery County and the City of Coffeen:** Sielschott reported that the committee discussed and approved a G.I.S. Intergovernmental Agreement between Montgomery County and the City of Coffeen. **Motion by Sielschott, second by Durbin to approve the G.I.S. Intergovernmental Agreement between Montgomery County and the City of Coffeen. All in favor, motion carried. (See Resolution Book 7, pages 116-120).**
4. **Surrender of Certificate for Parcel ID #16-000-225-00:** County Trustee Dennis Ballinger holds the tax sale certificate to parcel ID #16-000-225-00 to the Bishop Landfill, which has major EPA concerns. As a result, the tax sale certificate needs to be surrendered and Ballinger paid \$250.00. **Motion by Sielschott, second by Kuchar to surrender Certificate of Purchase for parcel ID #16-000-225-00, for the Bishop Landfill in South Litchfield Township and pay \$250.00 to the County Trustee. All in favor, motion carried. (See Resolution Book 7, pages 121-122).**
5. **Trustee Fee Surplus Property Sale ID #08-202-488-00:** Sielschott reported that there is a County Trustee tax certificate to a small parcel on Ida Street in the City of Hillsboro that the County Trustee has been trying to sell at the annual surplus property sale for nine years for \$250.00. County Treasurer Jenkins has notified three adjoining neighbors by certified letter to see if they are interested in the parcel for a cost of \$175.00, which will be paid to the County Trustee, with State's Attorney Matoush to review the paperwork. **Motion by Sielschott, second by Aumann to transfer the tax sale certificate for parcel ID #08-202-488-00 in the City of Hillsboro for \$175.00, if a buyer comes forward. All in favor, motion carried. (See Resolution Book 7, pages 123-124).**
6. **Coffeen Power Plant Assessment Update/Approval:** Sielschott reported that State's Attorney Matoush reviewed the proposal from Forrestal Group, Inc. to complete the Coffeen Power Plant Assessment, which would require a 30% down payment of the total proposed contract and a total cost of \$83,700.00. Plunkett stated that the property is eligible for an Enterprise Zone abatement, but it can not begin until the property's final assessment is complete. **Motion by Sielschott, second by Downs to approve a contract proposal by Forrestal Group to complete an assessment of the Coffeen Power Plant for an amount not to exceed \$83,700.00.** Discussion: Member Deabenderfer asked when the appraisal would be completed, and Sielschott stated that Forrestal assures them it will be done within six months, and should the assessment be protested they would represent the county in the proceedings. **All in favor, motion carried. (See Resolution Book 7, pages 125-127).**

7. **GIS Update:** Sielschott reported that the GIS Department will be housed in the Historic Courthouse, with a location to be determined at a later date. The Job Description for this position is being currently being reviewed.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

8. **Elections Update:** Durbin reported that County Clerk Sandy Leitheiser was present and gave an update on the April 17th Election and shared a summary report with its results. Durbin stated that in July 2006 a law was passed requiring elected School Board Members to take a new oath statement, and the County Clerk's Office provided copies of that oath to all county school districts for their newly elected members. The 2007 Election saw a low turnout of voters totaling 19.33%, and included only 206 early and absentee voters. A recount for Hillsboro #3 precinct has been filed by a Hillsboro City Commissioner candidate who lost by three votes, which will be held on May 14th, 2007. The committee reviewed tentative dates for the 2008 General Primary Election should the Legislature change the election date from the third Tuesday in March to the first Tuesday in February on February 5th, 2008.
9. **Animal Control Facility Update:** Durbin reported that the committee discussed where the water and sewer lines would come from for the new Animal Control Facility. The cost to run a 4 inch water line would be approximately \$12.00 per linear foot and for the sewer line would be about \$8.00 per linear foot. In order to connect water from Taylor Springs, it would be 2,045 linear feet for sewer line at a cost of \$16,360 and 2,050 linear feet to run the water line for a cost of \$24,600. The total cost to run water and sewer from Taylor Springs would be \$40,960. For water and sewer services from Hillsboro, it would be 920 linear feet of 2 inch sewer line at a cost of \$7,360, and a distance of 475 linear feet to run the 4 inch water line for a cost of \$5,700 at a total cost of \$13,060 to run the utilities from Hillsboro. This totals to a water/sewer line cost comparison between Hillsboro (lower cost) and Taylor Springs (higher cost) of \$27,900. **Motion by Durbin, second by Wendel to approve the running of water and sewer lines from the City of Hillsboro for the proposed Animal Control Facility.** Discussion: Member Jagodzinski inquired if the County would incur the entire cost of connecting the water and sewer lines, and Durbin stated that the cost of the connection would be \$13,060, which the County would pay. **All in favor, motion carried.**
10. **Animal Control Warden Position:** Durbin reported that the committee reviewed applications for the animal control position and will interview selected applicants at a special meeting on Wednesday, May 9th, at 8:30 AM in the County Board room of the Historic Courthouse in Hillsboro.
11. **Recycling Update:** Durbin reported on several topics for the Recycling Program:
- **Educating County Residents about the Recycling Program:** Plans are being made to do a WSMI forum on the Recycling Program. Durbin stated that information on recycling will be put in county newspapers along with the Montgomery County Guide and Answer Book that is published twice a year.
 - **Recycling Revenues FY 2007:** Recycling revenues for shipped material is at \$ 92,872.58 which reflects 1,919,725 pounds. About \$16,000 of the total was checks that were received in Fiscal Year 2007 for material that was shipped in Fiscal Year 2006. The audited Fiscal Year 2006 revenue was \$81,525.
 - **Hillsboro & Litchfield Facility Parking Lots:** Durbin stated that the Litchfield and Hillsboro Recycling facility parking lots are being measured for a cost to oil and chip them.
 - **New Sign for Hillsboro Recycling Facility:** Durbin stated that the committee decided to order a new sign from Jorn Signs at a cost of \$600.00.
 - **New Dropoff Center at Farmersville:** Durbin reported that there will be a new drop off center in Farmersville, which will be located at the bike trail parking lot. Efforts are underway to educate area residents for the added service that would allow daily recycling of materials. Flyers will be distributed at the next Farmersville drive on Saturday, May 12th, 2007 and announcements will be made on WSMI.

12. **New Utility Trailer:** Durbin stated that the Recycling Center is in need of a new utility trailer because the current trailer has several repair issues like flooring and the gate. Ameri Trailer of Litchfield has a 16' utility trailer for \$3,500.00. **Motion by Durbin, second by Helgen to approve the purchase a trailer from Ameri Trailer in Litchfield in the amount of \$3,500.00. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Job Descriptions Study Update:** Downs reported that office holders have agreed to meet to discuss the SIUE job description study.
2. **Personnel Policy Manual:** Downs stated that the Personnel Committee will be making some changes to the Personnel Policy Manual including Comp Time and Accrued Time for Salary Employees, Drug Screening for Non-Union Employees, and Employee ID Badges.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Cleaning Issues in Courts Complex and Jail:** Chairman Bone stated that the committee discussed cleaning issues at the Courts Complex, Jail buildings and Historic Courthouse. Bone and Sheriff Vazzi will sit down with the parties involved to see if they can reconcile these issues.
2. **Historic Courthouse Feasibility Study:** Hurst-Rosche Engineering continues to work on the feasibility study for the Historic Courthouse, and the architects will meet with the building and grounds committee with their recommendations at the June committee meeting. Their final report will be ready approximately 2 weeks after the June committee meeting.
3. **Property Acquisition Update:** Bone reported that State's Attorney Chris Matoush has reviewed and approved the sales contract for the Hicks property on the corner of Brailley & Main Street in Hillsboro. The contract has been signed and sent to the seller's attorney.
4. **Update of the Utility and Power Supply Problems in 911 Area:** Bone reported that the utility and power supply problems in the 911 area of the Sheriff's building have been fixed.
5. **Postage Machine Approval:** Bone reported that the committee met on April 20th, 2007 in a special meeting to review postage system bid quotes, and stated that on May 14th, 2007 postage will be based not only on weight of the envelope, but also the size and thickness. The committee has approved and recommends a bid from Watts Copy Systems for a 5 year lease agreement in the amount of \$39,505.80. The cost would be \$658.43 per month for maintenance, meter rental, rate and structure for 2 postage systems. Judge Long has agreed to pay for one postage system for the Courthouse Complex out of the Court Fund and the other postage system will be paid for out of the General Fund. **Motion by Bone, second by Blankenship to approve the 5 year lease agreement of \$39,505.80 with Watts Copy Systems for the County's two postage mailing systems. All in favor, motion carried.**
6. **Park Bench Dedication Ceremony Date:** Bone reported that Lynch Construction will submit a bid to pour the concrete base for the new park bench in front of the Historic Courthouse which was donated by D.A.R. Arnold Monument will deliver the park bench after the concrete has been poured, and there will be a dedication ceremony on June 6th, 2007. Board members will be notified about the time of the dedication as it gets closer to that date.
7. **Update on Video Surveillance at Historic Courthouse:** Bone reported that signs have been placed at the three entrances and other areas of the Historic Courthouse notifying those entering the building of the newly installed video surveillance system.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **March 2007** is as follows: Total calls: 331; Total amounts billed: \$165,973.00; Collected: \$122,164.46. A summary of monthly operations for **April 2007** is as follows: Total calls: 294; Total amounts billed: \$155,351.00; Collected: \$92,075.44.
2. **Director Holmes Report:**

- **Credit Bureau Payment:** Jagodzinski stated that they received \$326.57 for January 2007 payment from the Credit Bureau.
- **Litchfield Ambulance:** Jagodzinski stated that there have been some questions regarding Litchfield Ambulance wanting to outsource their ambulance billing services away from the county. Jagodzinski read committee minutes from the May Committee meeting to bring the board update to date on what has transpired. **(The following are minutes from the EMA/ Ambulance Committee Meeting from May 1st, 2007 as read by Chairman Jagodzinski).** “Litchfield Fire Chief Weber has submitted a written request for a more detailed tracking of ambulance calls, billing and collections. Holmes stated that she would need to check with Bill Purcell to see if there is any type of software or program that would be capable of servicing the multiple data that has been requested. Chief Weber has stated that he would want to continue his search to outsource the county’s services. It is unclear at this time if an ambulance district would pull away from the County to hire someone else to do their billing, would the County still need to levy for that district’s ambulance services. All other County Ambulance Districts use a standard run report that is given out by the County’s Ambulance Billing Office. Holmes stated that all ambulance districts have their own fees that they charge and give to the Ambulance Billing Office, the billing office does not set the fees. The committee discussed looking at updating the ambulance district resolution and contract. Holmes stated that even if Litchfield Ambulance District would decide to outsource, the county would still need the run reports for the tax levy. Pending legal information and advice, the committee will continue to educate themselves on this matter, until they can make an informed decision. Holmes reported that all ambulance contracts are in except for Litchfield’s. The committee discussed and determined that even though the 2008 Levy may be in question for Litchfield Ambulance District, the 2007 Levy would still need to be issued.” (end reading of minutes) Jagodzinski stated that pending information from the State’s Attorney’s Office the committee will keep the board apprised of the situation.
- **StarCom Radio:** Jagodzinski reported that a StarCom radio was installed on April 19th by Motorola.
- **Telecommunications Area:** Jagodzinski stated that he has received inquiries about combining 911 and the EMA Office for a telecommunications center, but confirmed that this will be a potential collaboration of the Sheriff’s Dispatch and 911 and will not involve the EMA office.
- **FEMA Payments:** Jagodzinski stated there will be some funds available for the Fire Services that stayed open during the Ice Storm in December.
- **HazMat Trailer:** Jagodzinski reported that the HazMat Trailer will be available for board members to view after the June 12th County Board meeting. There will also be a demonstration of the Smith Device, which is able to detect what a potential hazardous material is and its ingredients.
- **Panic System:** Jagodzinski stated that there are some issues with testing the Panic Systems in the New Courthouse and the Historic Courthouse, and this will be amended.
- **HazMat Breakfast:** Jagodzinski reported that they raised \$1,200 for the HazMat breakfast that was held at the Hillsboro Moose Lodge.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

Update on Rural Broadband Request: Deabenderfer reported that the committee discussed an Intergovernmental Agreement between Macoupin County, Montgomery County and the State of Illinois for the Rural Broadband project, and State’s Attorney Matoush has reviewed and approved the agreement. The deadline to have the paperwork in has been extended by 60 days. **Motion by Deabenderfer, second by Bathurst to enter into an Intergovernmental Agreement with Macoupin County and the State of Illinois for the Rural Broad Band Project. All in favor, motion carried. (See Resolution Book 7, pages 128-134).**

Update/Approval on City of Nokomis – Enterprise Zone: Deabenderfer reported that Don Frank and Sandy Herbord with Illinois Central Ethanol were present at the committee meeting to request territory be added to the County Enterprise Zone for the Village of Wenonah for the proposed Ethanol Plant, and the communities of Wenonah, Nokomis and Coalton are in support of this project. **Motion by Deabenderfer, second by Kuchar to recommend to the Montgomery County Enterprise Zone Council the adding of territory in the Village of Wenonah area, and parts of Nokomis and Coalton. All in favor, motion carried.**

Update on Montgomery County Economic Development Corporation: Deabenderfer reported that as of April 8th, 2007, Heather Hampton+Knodle has been contracting with the Montgomery County Economic Development Corporation (MCEDC) for nine hours a week as a paid position. Hampton+Knodle has resigned her position on the Corporation Board so that she is able to contract with them and will work on projects such as: Community Matters, MCEDC newsletters and a county wide business retention program. Ron Deabenderfer has been placed on the board, as well as the Revolving Loan Board. There is still a board member seat to fill on the MCEDC due to the death of Tom Connor.

County Housing Authority: Deabenderfer stated that the County Housing Loan Program for low income first time home owners is in need of lots from municipalities, especially in the Hillsboro area. The Montgomery County Housing Authority will be working on marketing the program in June.

Bike Trail Clean Up: Deabenderfer reported on a letter he received from the Illinois EPA regarding the clean up of the Bike Trail. The Illinois EPA spent \$3,500 for the clean up project, and the Montgomery County Highway Department has installed barricades and new signs prohibiting open dumping.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Matthews, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

- **Illinois Route 185 Memorial Sign honoring Terry J. Emerick:** Chairman Plunkett announced that at the request of Judge Jim Roberts and County Clerk Sandy Leitheiser, a Senate Resolution has been introduced by Senator Deanna Demuzio that will honor fallen Police Officer Terry Emerick with a Roadside Memorial to be placed along Route 185 designating a portion of that State Highway as the “OFFICER TERRY J. EMERICK MEMORIAL HIGHWAY.” Officer Emerick was killed in a traffic accident on May 25th, 1994 while on duty as a police officer for the Illinois Commerce Commission, and he had previously served with the Hillsboro Police Department from 1989 to 1991, and his widow Connie and son Noah live in Hillsboro. Senator Demuzio’s office has assured the County that this Senate Resolution will be passed and is working with Representative Hannig who will support its passage in the House in this session and become law. Connie Emerick has long been involved with organizations of fallen police officers, and one of the projects she is helping to organize is the 2007 National Police Week, which will be held May 13th thru May 19th. Blue ribbons have been distributed throughout the County to commemorate National Police Week and to honor those who have fallen in the line of duty.
- **Card of Thanks:** A *Thank You* card was received by the County Board for their thoughtfulness in the passing of the Tom Connor, President of Hurst-Rosche Engineering in Hillsboro.

SCHEDULE CHANGES: Plunkett reminded members of the special HWE Committee meeting for Wednesday, May 09, 2007 at 8:30 AM for the purpose of conducting job interviews for Animal Control Officer.

APPOINTMENTS: No appointments at this time.

PAY BILLS:

Motion by Jagodzinski, second by Sielschott to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, June 12th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Miles to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:28 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, June 12th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 12th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Blankenship to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, May 8th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Jodi Huber was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Jagodzinski, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by County Board Chairman Mike Plunkett as follows:

1. **All to be reported under Committee Reports:**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update/Approval on Nokomis Bridge:** Branum reported that the bridge on North 24th Avenue near Nokomis is almost complete; however they are waiting for dry weather to fill in with dirt.
2. **Update/Approval on Chapman T Bridge:** Branum stated that the Chapman T Bridge letting will be held on June 15th, 2007 at the IDOT Central Office in Springfield.
3. **Update/Approval Road and Bridge Tour:** Branum stated that there is a tentative Road and Bridge tour scheduled for July 16th, 2007 beginning at 8:30 AM.
4. **Update/Approval Bike Trail:** Branum reported that Boehler spoke with Tony Krager of Pitman Township to schedule oil and chipping of the bike trail.
5. **Update/Approval Witt Buildings:** Branum stated that there is a sink hole that formed on one of the two empty lots on Broadway Street in the City of Witt and the Highway Department will fill in the hole with some rock.
6. **Update/Approval Special Road & Bridge Committee Meeting:** Branum stated that there will be a special meeting on Wednesday, June 13th, 2007 at 10:00 AM in the Highway Department to discuss personnel issues.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update/Approval GIS:** Sielschott stated that the GIS Oversight Committee and Personnel Committee have approved the G.I.S. job description and newspaper advertisement for the position. Further discussion will take place under the Personnel Committee Report.
2. **VAC FY 07 Budget Amendment Appropriation Ordinance – Resolution #07-03:** Sielschott reported that there is a problem with the 2006 VAC budget and the budget needs to be amended in the amount of \$21,550, and stated that the Treasurer’s Office will be helping the VAC look at better ways to budget their services. **Motion by Sielschott, second by Myers to approve the Resolution to amend the Fiscal Year 2007 budget by \$21,550 for the VAC Program. All in favor, motion carried. (See Resolution Book 7, pages 135-136).**
3. **Update/Approval AMEREN Power Plant Assessment:** Sielschott reported that the partial payment for Forrestal Group of \$25,110 was made to start the Power Plant assessment. There is a stipulation on the invoice that makes the balance due and payable on or before December 15th, 2007.
4. **Update/Approval 2006 Taxes Payable in 2007 Discussion:** Sielschott stated that tax bills would be sent out much later this year. The billing will tentatively go out at the end of October 2007. A press release from Supervisor of Assessments Julia Kiefer has been issued to the media (**See Resolution Book 7, page 137**) regarding the lateness of the tax bills. Board member Helgen stated that he has received several calls from members of other taxing bodies that are very concerned. Treasurer Jenkins stated that 19 other counties in addition to Montgomery County haven’t received a tentative state multiplier to date, while the remaining 83 counties have, and 44 of those counties also have the final state multiplier. Questions were asked why some counties have already received their multiplier from the State while others have not, but there is only speculation regarding this matter. Member Aumann said that our legislators need to be informed that the sales ratio was received very late from the Department of Revenue, which has made a hardship for the Supervisor of Assessments. Jenkins stated that taxpayers should also contact their legislators to change the law to allow counties to use prior year assessments instead of current year, which would be a good solution. Sielschott stated that there are problems with the current system and the board will be looking into ways to correct any problems in the future. Chief Assessment Officer Kiefer told the Finance Committee that the County did not receive the real estate sales ratio report until the end of January 2007, which was already six months late. In addition, she reported that the Department of Revenue mandated implementation of Farm Bulletin 810 this year, which uses aerial photography and soil testing data to establish the soil production capacities for individual acres of land. Member Dean declared that having the tax bills go out this late will be very inconvenient for tax payers as their taxes come due during the Christmas Season. Sielschott stated that as unfortunate as this is, there is nothing that can be done, and suggested that tax payers start saving now for their upcoming tax bills. Board member Kuchar inquired that if this year’s tax bills are so late will it affect tax bills going out next year too? Sielschott stated that it could possibility affect next year’s tax bills also, and the board will need to isolate the problem or problems and look at how to speed up the process. Treasurer Jenkins briefly discussed the possibility of an estimated tax bill where tax payers pay the first half of last year’s taxes, but because the first installment would be an estimate based on last year’s assessment and the second installment would reflect the entire current year’s assessment difference, which has traditionally caused taxpayer protest. Jenkins stated that if the County went with an estimated program, our tax computer vendor Manatron has estimated the cost to re-write the program at approximately \$75,000. Chairman Plunkett stated that he knows there is a problem, it is unacceptable and we should do what we can to fix it.
5. **Update/Approval Budget Hearings:** Budget hearing dates will be Wednesday, July 25, Friday, July 27 and Monday, July 30th, 2007 starting at 8:00 AM in the County Board Room.
6. **Update/Approval Witt Property:** Sielschott reported that the two vacant lots on Broadway Street in Witt where the County cleaned up the buildings last year have a sinkhole problem, and the Highway Department will fill it in with rock.

7. **Update/Approval Senior Citizens Budget Requests:** Letters were mailed out to all Senior Citizen Clubs requesting their budgets for Fiscal Year 2008. Senior Citizen Club Budget requests are due by July 2nd, 2007.
8. **Update/Approval Convey Tax Deeds on 6 Parcels:**
 - **Approval of Resolution #07-04 to Convey Tax Deed on ID #09-000-826-00:** Motion by Sielschott, second by Bathurst to approve conveying the tax deed on parcel ID #09-000-826-00 in the Village of Irving. All in favor, motion carried. (See Resolution Book 7, pages 138-140).
 - **Approval of Resolution #07-05 to Convey Tax Deed on ID #08-100-013-00:** Motion by Sielschott, second by Beck to approve conveying the tax deed on parcel ID #08-100-013-00 in Montgomery County North of Hillsboro. All in favor, motion carried. (See Resolution Book 7, pages 141-145).
 - **Approval of Resolution #07-06 to Convey Tax Deed on ID #06-000-908-00:** Motion by Sielschott, second by Kuchar to approve conveying the tax deed on parcel ID #06-000-908-00 in the Village of Panama. All in favor, motion carried. (See Resolution Book 7, pages 146-148).
 - **Approval of Resolution #07-07 to Convey Tax Deed on ID #04-001-220-00:** Motion by Sielschott, second by Branum to approve conveying the tax deed on parcel ID #04-001-220-00 in the Corporate Limits of Schram City. All in favor, motion carried. (See Resolution Book 7, pages 149-153).
 - **Approval of Resolution #07-08 to Convey Tax Deed on ID #01-000-876-00:** Motion by Sielschott, second by Dean to approve conveying the tax deed on parcel ID #01-000-876-00 in the Village of Ohlman. All in favor, motion carried. (See Resolution Book 7, pages 154-158).
 - **Approval of Resolution #07-09 to Convey Tax Deed on ID #16-000-750-00:** Motion by Sielschott, second by Aumann to approve conveying the tax deed on parcel ID #16-000-750-00 in the City of Litchfield. All in favor, motion carried. (See Resolution Book 7, pages 159-161).

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update/Approval of Elections:** Durbin reported that County Clerk Sandy Leitheiser advised the committee regarding House Bill 1752 that contains the Illinois Association of County Clerks and Recorders initiatives of Senate Bill 662. Clerk Leitheiser also shared information regarding ADA standards at a polling location on Union Avenue for North Litchfield 5 and 6 at the Union Avenue Christian Church.
2. **Update/Approval of a Fireworks Permit Ordinance #07-11:** Clerk Leitheiser discussed the need for a Fireworks Permit Ordinance with the committee and stated that an outdoor Pyrotechnic Display Permit needs to be obtained for individuals or organizations hiring a licensed company to perform a fireworks display in the unincorporated areas of Montgomery County and for individuals or organizations seeking to display approved consumer fireworks themselves. The State Fire Marshall must train and certify local Fire Chiefs before they can in turn train those seeking to hold fireworks displays in their respective Fire Districts. Leitheiser shared the Fireworks Permit ordinance for the board's approval, and stated that State's Attorney Matoush has reviewed and approved it. Assistant State's Attorney Betsy Wilson was in attendance and confirmed that this Ordinance would be in the best interest of the County to protect its citizens. **Motion by Durbin, second by Kuchar to approve the Fireworks Permit Ordinance. All in favor, motion carried. (See Resolution Book 7, pages 162-169).**
3. **Update/Approval Recycling Program:** Durbin stated that there was an educational forum promoting recycling on WSMI last Saturday, June 2nd at 12:30 PM and on Sunday, June 3rd, 2007 at 12:35 PM. And the committee hopes to have another forum on recycling to air in late fall. Coordinator Daniels

stated that November 15th, 2007 is America Recycles Day. Durbin updated the board on other recycling information:

- **Recycling Parking Lots at Hillsboro & Litchfield Facilities:** The Highway Department is working up costs to oil and chip both the Hillsboro and Litchfield Recycling facility parking lots.
 - **New Recycling Signs:** New signs were ordered for the Recycling Facilities drop off areas to advise people about recycling.
 - **Utility Trailer:** The new utility trailer for recycling was delivered on Wednesday, June 6th, 2007 and will need to be lettered. Necessary repairs will also be made to the old trailer.
 - **Farmersville New Drop-Off Center:** The trailer from the Witt drop-off area has been moved to the Farmersville drop-off area. The City of Coffeen is currently looking for a location for a recycling drop off facility in their area.
 - **Recycling Center Building Repair Issues:** Coordinator Daniels shared pictures of damage and repair issues that need to be addressed in the Recycling Center's office and on the warehouse walls.
 - **Update on Recycling Worker Accident:** There was an accident at the Recycling Center on May 24th, 2007 where an employee's hand was broken while unloading the recycling truck.
4. **Update/Approval of the Hurst & Rosche Engineering Agreement:** Durbin stated that the committee would like approval of the Hurst-Rosche Engineering Agreement for water and sewer line work to the proposed animal control facility site. **Motion by Durbin, second by Downs to approve the Hurst-Rosche contract for \$3,000 for engineering work on water and sewer lines for the animal control facility. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Approval of the Prevailing Wage Ordinance #07-11:** Downs stated that the Prevailing Wage Ordinance that is approved by the board each year in June again needs to be passed. **Motion by Downs, second by Myers to approve the Prevailing Wage Ordinance. All in favor, motion carried. (See Resolution Book 7, pages 170-177).**
2. **Personnel Policy Manual:** Downs stated that the committee discussed several changes for the Personnel Policy Manual and Member Mary Bathurst will review and compare County Employee manuals that were received from Effingham, Bond, Macoupin, Logan and Shelby Counties. A draft of a drug screening policy has been approved by the State's Attorney and will be incorporated into the new Personnel Policy.
3. **Recycling Center Union Petition Update:** Downs stated that discussion took place on the Recycling Center's union petition. Board Chairman Mike Plunkett will contact the Union Representative to set up a meeting on Thursday, July 12th, 2007 at 6:00 pm in the PBC building to begin negotiations.
4. **Photo Identification Badge Policy:** Downs stated that Health Department Director Hugh Satterlee shared information with the committee regarding the new identification badge machine that was purchased by the Health Department. Satterlee stated that the machine would be available for all County employees, and the county would only need to pay for materials. Pictures of employees may be taken and stored in the computer until background options are chosen. The committee reviewed and discussed examples of an identification badge policy. A final revised draft of the ID Badge Policy was approved to recommend to the full board. **Motion by Downs, second by Bathurst to approve the ID Badge Policy for Montgomery County. All in favor, motion carried. (See Resolution Book 7, page 178).**
5. **GIS Job Description:** Downs stated that a draft of the job description for the GIS Coordinator position has been written. The position will be advertised in September 2007 and interviews will take place in October 2007. The position should be filled by December 1st, 2007. **Motion by Downs, second by Helgen to accept the GIS Job Description. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update/Approval on the Historic Courthouse Feasibility Study:** Chairman Bone stated that the Courthouse Feasibility Study is being prepared by Hurst-Rosche Engineers, and Hurst-Rosche met and

interviewed Office Holders regarding office and storage space needs in the Historic Courthouse and will report their findings to the committee at the July Meeting.

2. **Update/Approval on Property Acquisition:** Paperwork was received on the *Petition for Sale* of the Hicks Property, which is located on the corner of Brailey and North Main Streets in Hillsboro. After the *Petition for Sale* is approved, the County can pay for the property and start the demolition process for the building. Bone stated that the committee discussed the possibility of keeping the garage for storage and will look at bid specs for the demolition at next month's meeting.
3. **Update/Approval on Postage Machines:** Postage machines systems will be installed this afternoon and postage in the current machines will need to be transferred over to the new meters. Two training sessions have been scheduled for the employees.
4. **Update/Approval on the Park Bench Dedication Ceremony:** Bone stated that a dedication ceremony was held on Wednesday, June 6th, 2007 at 3:00 PM in front of the Historic Courthouse for the granite bench that was donated by DAR to the county. Bone read a card received from DAR District representative Martha Bradley thanking the board for allowing them to place the Liberty Bench in front of the courthouse.
5. **Update/Approval on Tree Removal:** Bone stated that the committee approved planting a white or pine oak tree on the west side of the Historic Courthouse where one was cut down last year.
6. **Historic Courthouse Roof:** Bone stated that member Gene Miles reported to the committee that there is a small section of the rubber roof on the south porch of the Historic Courthouse that needs to be repaired, and said that there should be a warranty on the roof since it was replaced approximately two years ago. Young's Roofing will be contacted for this repair.
7. **Update/Approval on Maintenance Truck:** Bone stated that the maintenance truck is in very bad condition and the committee will look to put \$10,000 in the Fiscal Year 2008 budget for a new truck.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **May 2007** is as follows: Total calls: 340; Total amounts billed: \$182,935.00; Collected: \$60,293.85.
2. **Update/Approval of the Emergency Operations Plan Manual:** Blankenship reported that the E.O.P. Manual has been updated and is ready for approval. Chairman Plunkett stated that he has read the manual and gives his approval, adding that the manual seems to be very thorough. Blankenship stated that the manual would need to be periodically updated with phone list changes and reevaluated with updates every two years. **Motion by Blankenship, second by Jagodzinski to approve the Montgomery County E.O.P. Manual. All in favor, motion carried.** Anyone wanting to view the E.O.P. manual can go to the County EMA Office, County Clerk's Office or the Coordinating Office. **(For copies of EOP Approval Signature Page, Authentication, Promulgation Document, Record of Distribution, Record of Changes, Plan Abstract, Receipt of Plan, see Resolution Book 7, pages 178A – 178H.)**
3. **Update/Approval of Director Holmes Report:**
 - **HazMat Spill:** Blankenship reported that there was a small mercury spill at Litchfield Sportsman's Gun Club on Monday, May 21st 2007, and the Illinois EPA requested that the County HazMat team be called to contain the spill. The cost for the spill was \$1,353.31, which has been paid in full by the gun owner. Although it was just a small amount, this was good practice for the team as they did a great job in following protocol and procedure.
 - **Radiation Detection System:** Blankenship stated that on June 7th Holmes will be going to the Salem Fire Station along with Dave Beal and Ron Gazda for MABAS training on Radiation Detection Systems. Each Fire Department in Montgomery County will receive one of the detection devices after their training, and all fire service agencies must be trained on the device before they can be taken back to their respective departments.
 - **Earthquake Conference:** Holmes and Dolores Wheelhouse from the Public Health Department will be attending an Earthquake Conference in Fairview Heights on June 27th and 28th. All EMA Coordinators will bring their County E.O.P. manuals so that different scenarios can be presented in an earthquake situation.

- **HazMat Trailer:** Blankenship reported that the HazMat Trailer is on display on the north side of the Historic Courthouse today and encouraged members to take a tour after the meeting.
- **StarCom Radio Testing:** Blankenship stated that Holmes will participate in a communications exercise of the StarCom radios that were given to counties from IESMA in Fieldon, Illinois on Saturday, June 9th, 2007
- **Spiller Pays:** Blankenship reported that discussion took place on the outstanding \$10,000 reimbursement from Bridges Trucking Company from a spill that took place back in December 2005. Blankenship stated that the company does not want to pay for costs of the clean up as they feel it was not a hazardous waste. IEPA had determined that the spill was a hazardous waste and clean up was a necessity, which makes the company liable for the spill. Further investigation into the recouping of the payment is on going with the cooperation of the State's Attorney's office.
- **Photo ID Badges:** Blankenship reported that the ID Badge Policy has been written by the Personnel Committee, and EMA Chairman Jagodzinski stated that he would like for his committee to oversee the implementation of the ID badges, and Personnel Chairman Downs agreed. The committee will look at different types of ID badges and continue discussion at their next regular meeting.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update/Approval on Rural Broadband Request:** Last month the Full Board approved the Rural Broadband Intergovernmental Agreement. The Board will re-approve the intergovernmental agreement this month as it was not stated as an approval item on the Short Agenda for the Full Board meeting on Tuesday, May 8th, 2007. **Motion by Deabenderfer, second by Matthews to re-approve the intergovernmental agreement for Rural Broadband request. All in favor, motion carried.**
2. **Montgomery County Economic Development Corporation Requests:** Amanda Cole with MCEDC presented information on the Revolving Loan Fund.
 - **Update/Approval of a Resolution for a Revolving Loan Policy & Procedure Manual:** Amanda Cole with the Montgomery County Economic Development Corporation reviewed the Revolving Loan Policy and Procedure Manual with the Board. **Motion by Deabenderfer, second by Kuchar to approve the Policy and Procedure Manual for the Revolving Loan Fund. All in favor, motion carried. (See Resolution Book 7, pages 179-186).** Treasurer Jenkins asked if the meetings regarding the Revolving Loan Fund will be open to the public, and Cole replied that they are open meetings, and minutes will be taken. She also confirmed for member Helgen that businesses located in the cities that have their own Revolving Loan funds can potentially qualify for both the county and city loans if qualifications are met. She stated that if the loan is approved, members of the Revolving Loan Fund Board will make a recommendation of the business plan to the Montgomery County Economic Development Corporation, who will then present their recommendation to the County Board's Economic Development Committee. Banks have primary collateral and the County has secondary collateral under the Revolving Loan Fund.
 - **Update/Approval of a Resolution to Name an Administrator to the Revolving Loan Fund Board:** Amanda Cole submitted a resolution to name the Montgomery County Economic Development Corporation as the administrator for the Revolving Loan Fund. **Motion by Deabenderfer, second by Beck to approve a resolution appointing the Montgomery County Economic Development Corporation as the administrator for the Montgomery County Revolving Loan Fund. All in favor, motion carried. (See Resolution Book 7, page 187).**
 - **Update/Approval of a Slate for a Revolving Loan Fund Board:** Amanda Cole presented a slate for the Revolving Loan Board. The following are proposed appointments for the Revolving Loan Board: Bankers Patricia Clarke, Ed Chausse, Frank Fleming, Scott Niehaus, Mark Noyes, Robert Wagahoff and Ron Deabenderfer as liaison for the County Board. **Motion by Deabenderfer, second by Matthews to approve and accept the appointment of proposed**

members to Slate of the Revolving Loan Board. All in favor, motion carried. (See approved members list in Resolution Book 7, page 188).

3. **Update/Approval Enterprise Zone Mayors Meeting Date to Add Territory in Nokomis, Coalton and Wenonah Area to the Montgomery County Enterprise Zone:** Deabenderfer stated that there will be an Enterprise Zone Mayor's meeting on Monday, June 25th, 2007 at 5:30 PM in the County Board room to approve the addition of territory to the Montgomery County Enterprise Zone.
4. **Update/Approval Bike Trail Maintenance:** Deabenderfer reported on the oil and chipping of the bike trail.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Aumann, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

SCHEDULE CHANGES:

Plunkett reminded members of the special Road & Bridge Committee meeting set for Wednesday, June 13th, 2007 at 10:00 AM at the Highway Department for the purpose of discussing personnel issues.

APPOINTMENTS:

Motion by Myers, second by Sielschott to re-appoint Phil Sisson to the Litchfield Airport Authority Board for a term of 5 years. All in favor, motion carried.

Motion by Matthews, second by Downs to re-appoint Dorothy Austin to the Montgomery County Housing Authority Board for a term of 5 years. All in favor, motion carried.

PAY BILLS:

Motion by Durbin, second by Sielschott to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, July 10th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:53 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, July 10th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 10th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Durbin, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 12th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – submitted.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Dean, second by Kuchar to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett stated that all Coordinating Committee action would be reported under other Committee Reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Nokomis Township Bridge, North 24th Avenue:** Branum reported that Nokomis Township Bridge on North 24th Avenue has been completed and the road is open.
2. **Chapman T Bridge:** Branum reported that Yamnits & Associates put in the low bid of \$530,304.87 to complete work on the Chapman T Bridge. The State will finalize paperwork in a few weeks so construction may begin on August 1st, 2007.
3. **Intersection of Raymond/Nokomis Blacktop:** Branum stated that IDOT will do a field visit at the North Road intersection of the Raymond/Nokomis blacktop. If warranted, signs may be put up by the State to warn motorists of the dangerous intersection.
4. **IDOT Bridge Ratings:** Branum stated that IDOT has recently performed bridge ratings on some of the county's more severely deteriorated bridges, and County Engineer Ruben Boehler reported that no official report has been received from IDOT yet.

5. **Continuous Bonds Required for Utilities:** Branum reported that Engineer Boehler received a call from Ameren regarding the renewal of their bond for utilities. Currently the bond requirements are low (\$5,000 to \$10,000) and would be difficult to get money out of the bond if needed. Illinois Statute makes the utility company liable for damages which result from their facilities. Branum reported that Engineer Boehler has performed a quick survey of several nearby counties, a majority of which do not require a continuous bond. However, one (Wayne Co.) does require a Certificate of Insurance rather than a bond. The County Engineers Association will be contacted for a survey of other county policies regarding bonds versus insurance for utilities.
6. **Road & Bridge Tour:** Branum stated that a tour of Montgomery County's roads and bridges has been scheduled for Monday, July 16th, 2007 at 8:30 AM to begin at the Highway Department. The Health Department van will be used for the tour.
7. **ICC – At-Grade RR Crossing Improvement in Zanesville Township, Ogden Road & Rossi Avenue:** ICC has requested a cost estimate for roadway improvements to Ogden Road & Rossi Avenue where the roads intersect the N&S Railroad. These safety improvements are part of the Illinois Commerce Commission's FY 2008-2012 Crossing Safety Improvement Program, 5-Year Plan.
8. **Public Hearing for Fox Trail:** Branum reported that the Public Hearing to relocate Fox Trail, which is south of Coffeen, was held Tuesday, June 26th, 2007. There were no objections to Ameren's request to close Fox Trail and build a different road just north of the old one.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **DEVNET Proposal and Presentation:** Sielschott reported that the committee has been looking at some ways to improve the current tax cycle procedures, and stated that a vendor change from Manatron to DevNet is being considered, which may not correct all problems, but may help. He reported that the abstract needed for the Illinois Department of Revenue to calculate the tentative multiplier was recently sent by the Supervisor of Assessments office, and he encouraged members to contact their legislators for their assistance with Illinois Department of Revenue procedures. Sielschott also stated that Nokomis School Board members Dave Hadley and Dave Schweizer were present to voice their concern about the lateness of property taxes and the negative impact on their district.
2. **Approval to Ratify Montgomery County's Mineral Lease with BPI:** Sielschott reported that in December 2005, former County Board Chairman Havera and BPI representative Dan Anderson recalled signing the Mineral Lease agreement. Although the minutes from the December 2005 meeting reflect the signing of the lease, neither BPI nor the County can find an original signed lease. State's Attorney Matoush has reviewed the unsigned lease and recommended to the County Board and BPI that the Mineral Lease be ratified. Sielschott stated there have been no changes in the verbiage of the original lease. **Motion by Sielschott, second by Miles to approve the Ratification of the Mineral Lease with BPI. All in favor, motion carried. (See Resolution Book 7, pages 189-192).**
3. **Approval to Ratify 12,000 Acres to be Added to the Mineral Lease with BPI:** Sielschott stated that the County has acquired 12,000 acres of land in the Bois D'Arc, Pitman Township area. The acres were offered at a tax sale, but no one was interested in purchasing them, so they have been put in the County Trustee's name. Sielschott stated that this area has already been mined out and BPI is inquiring about adding the 12,000 acres to the mineral lease. The committee will review and recommend to the full board next month.
4. **Senior Citizens Budget Requests:** Sielschott commended the Senior Clubs for getting their budget requests in on time.
5. **Approval of 4th Quarter Report from Regional Office of Education:** Sielschott stated that the Regional Office of Education had submitted their fourth quarter report. The report is required by law to be submitted and approved by the County Board. **Motion by Sielschott, second by Beck to approve the Regional Office of Education's 4th quarter Report. All in favor, motion carried. (See Resolution Book 7, page 193).**
6. **Update of 2007 payable 2008 Levy:** Sielschott stated that the Ambulance Districts continue to turn in their levies and some have increased, but the county is hoping to stay under the Truth In Taxation 5% threshold.

7. **Budget Hearing Dates:** Budget hearing dates will be Wednesday, July 25, Friday, July 27 and Monday, July 30th, 2007 starting at 8:00 am in the County Board Room.
8. **Witt Property Update:** Sielschott reported that the County owns three lots in the City of Witt that were acquired through tax sale. The City of Witt was asked if they wanted them but they are not interested in the lots.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Approval to Purchase Copier for County Clerk's Office from Elections Budget:** Durbin reported that the County Clerk's Office is in need of a new copier before the next election. The current copier was purchased in 1999 and has made almost 700,000 copies to date. Tom Day Business Systems has proposed a copier in the amount of \$7,034.00 plus the annual maintenance contract. Leitheiser stated that the new copier has networking capabilities that allows one to print directly from a computer to the copier. **Motion by Durbin, second by Downs to approve the purchase of a copier from Tom Day Business Systems in the amount of \$7,034.00 plus maintenance contract for the County Clerk's Office. All in favor, motion carried.**
2. **Update/Approval Recycling:**
 - **Drop Off Area for Coffeen:** Durbin stated that the City of Coffeen is looking for a drop off area for Recycling. County Coordinator Daniels will attend the Coffeen City Council meeting on Monday, July 16th, 2007 to talk about the County Recycling Program.
 - **Revenue & Expense Update:** Durbin reported on year to date revenues from the Recycling Center Program. A total of \$97,283 has been deposited so far this year and the program is currently waiting on payment for approximately \$13,237 of material that has been shipped in the last couple of months.
3. **Animal Control Facility Update:** Durbin reported that the committee is waiting for construction cost figures from Hurst-Rosche for the Animal Control Facility.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Probation Part-Time Position:** Downs reported that Bane Ulrici was present to inquire about adding a part time position in the probation office, due to caseload increases. The committee will recommend this additional position to the Finance Committee during budget hearings.
2. **Personnel Policy Manual:** Downs stated that the Personnel Manual is close to being finalized.
3. **Recycling Center Union Petition Update:** Downs stated that there will be a special Personnel Committee meeting on Thursday, July 12th, 2007 at 6:00 PM in the PBC room to begin Union Negotiations with Recycling Center Employees.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update on the Historic Courthouse Use Analysis:** Bone reported that Hurst-Rosche Engineering is doing a study that will show how the courthouse could be utilized to its fullest for office and storage space. Hurst-Rosche Engineering will present the feasibility study at next month's committee meeting.
2. **Update on Property Acquisition:** Bone stated that the attorney for the Hicks property is working on a title commitment. State's Attorney Matoush will advise the committee on a closing date. Daniels will prepare bid specs for building demolition for the next committee meeting.
3. **Update/Approval on Postage Machines:** Bone reported that the new mail machines are in and operational, and the old meters have been sent off to get a refund of the postage still on the meters for a combined refund amount of \$7,647.43.
4. **Approval of Young's Roofing Proposal:** Bone stated that the committee discussed a price quote to replace the rubber roofing on the south porch of the Historic Courthouse, with Young's Roofing proposing \$2,890.00 to replace the roofing. **Motion by Bone, second by Myers to approve \$2,890.00 for Young's Roofing to replace the rubber roofing on the south porch of the Historic Courthouse. All in favor, motion carried.**

5. **Update/Approval County Farm Lease:** Bone stated that Jason Anderson who has leased the County Farm since 1997 has asked for another three year lease with the County. There is currently 122.3 acres of ground that is leased by Anderson at \$103.00 per acre, and Anderson has made several improvements to the County Farm during the lease time period. **Motion by Bone, second by Dean to approve renewing the County Farm Lease with Jason Anderson. Member Helgen inquired if the proposed Animal Control Facility to be located on the County Farm property will reduce the acreage maintained by Anderson in the Lease agreement. Bone confirmed that the Animal Control Facility and water and sewer lines that will be placed on the County Farm will cut back Anderson's acreage, but he will be compensated for any crop loss. Motion to approve renewing the County Farm Lease with Jason Anderson. All in favor, motion carried. (For copy of County Farm Lease, see Land Records System in Recording Office).**

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for June 2007 is as follows: Total calls: 321; Total amounts billed: \$165,289.00; collected: \$110,275.60.
2. **Director Holmes Report:**
 - **Resignation of Amy Jeffers:** Jagodzinski reported that Amy Jeffers resigned at the end of June and expressed appreciation for all the help and assistance she gave the office while Brazel was being trained.
 - **Salary Increase:** Jagodzinski stated that Holmes has requested a salary increase for EMA/Ambulance Committee staff person Cathy Ulrici, which the EMA/Ambulance Committee will recommend to the Finance Committee during budget hearings.
 - **Approval of the IESMA Mutual Aid Agreement:** Jagodzinski stated that the EMA/Ambulance Committee is recommending the passage of a Mutual Aid System Agreement with IESMA (Illinois Emergency Services Management Agency). **Motion by Jagodzinski, second by Bone to approve the Mutual Aid Agreement with IESMA. All in favor, motion carried. (See Resolution Book 7, pages 194-206).**
 - **Mercury Spill Update:** Jagodzinski reported that the hazardous material from the mercury spill was retrieved from the Litchfield Gun Club on June 26th, 2007, and thanked retired State Police Officer and Litchfield Gun Club representative Brad Ozee for all his help.
 - **5 Area 2008 Ambulance Service Budgets:** Jagodzinski stated that all five Area Ambulance Service budgets for 2008 have been turned in and the amounts have been given to the Treasurer's Office.
 - **Litchfield Ambulance Service Contract:** Jagodzinski stated that Litchfield has not turned in a signed Ambulance Service Contract yet, but they are currently working on it.
 - **MABAS Training Session:** Jagodzinski stated that Holmes attended the MABAS training session on Radiation Detectors on June 7th in Salem, IL, where Radiation Detectors were given out by MABAS. Each County Fire Service will receive one radiation detector after each department attends a short training session about its use.
 - **HazMat Trailer:** Jagodzinski stated that the HazMat trailer will be in the Raymond Parade on July 4th and the Nokomis Parade on July 7th.
 - **HazMat Meeting:** Jagodzinski stated that there was a very good turn out at the last HazMat meeting in Taylor Springs, and Mayors and City/Village Council Members from Panama, Coffeen, and Taylor Springs attended. The next HazMat meeting will be July 26th, 2007 at 6:00 PM at the Raymond Fire Station.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update of Enterprise Zone Mayors Meeting to Approve the Addition of Territory in Nokomis, Coalton and Wenonah Area to the Montgomery County Enterprise Zone:** Deabenderfer reported that the County Enterprise Zone Mayors met and approved the addition of territory to the County Enterprise Zone in Coalton, Nokomis and Wenonah Area.
2. **Approval of Ordinance #07-12 Amending the Montgomery County Enterprise Zone Ordinance to Add Territory in South Litchfield Township:** Deabenderfer reported that the committee was informed that the Enterprise Zone Committee also approved the addition of territory in the South Litchfield Township area to the Montgomery County Enterprise Zone. The County Board must approve an amendment to the Montgomery County Enterprise Zone Ordinance for the addition of this territory totaling approximately 400 acres (.625 sq. mile) in South Litchfield Township to the Montgomery County Enterprise Zone. **Motion by Deabenderfer, second by Aumann to approve Ordinance #07-12 Amending the Montgomery County Enterprise Zone Intergovernmental Agreement to Add Territory in South Litchfield Township. All in favor, motion carried. (See Resolution Book 7, pages 207-211).**
3. **Update/Approval Amending the Montgomery County Enterprise Zone Intergovernmental Agreement to Add Territory in South Litchfield Township:** **Motion by Deabenderfer, second by Kuchar to approve the Amendment to the Montgomery County Enterprise Zone Agreement to Add Territory in South Litchfield Township. All in favor, motion carried. (See Resolution Book 7, pages 212-214).**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Blankenship, second by Matthews to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett announced that Senate Joint Resolution #47 was signed June 28, 2007, that will designate a portion of Illinois Route 185 as "Officer Terry J. Emerick Memorial Highway" honoring fallen police officer Terry Emerick who was a Hillsboro resident. Plunkett stated that a sign dedication ceremony will be held at a later date when the current legislative session ends to Senate Sponsors Demuzio and Watson and House Sponsor Hannig may attend, and thanked County Clerk Leitheiser for all her hard work in getting the law passed allowing the signs to become reality in memory of Officer Emerick. **(For copy of Senate Joint Resolution #47, see Resolution Book 7, pages 215-216).**

SCHEDULE CHANGES: Plunkett reminded members that there will be a special Personnel Committee meeting on Thursday, July 12th, 2007 at 6:00 PM in the PBC room to begin Union Negotiations with Recycling Center Employees.

APPOINTMENTS:

Motion by Bathurst, second by Helgen to approve the re-appointment of Frank Whitlock to the Three County Public Water District as Trustee for a term of five years. All in favor, motion carried.

PAY BILLS:

Motion by Blankenship, second by Sielschott to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: **Until the Full Board Meeting on Tuesday, August 14th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.** **Motion by Branum, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 9:05 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, August 14th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 14, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: George Blankenship, Frank Komor

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Helgen to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Dean to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 10, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Newly hired T.B. Dept. Representative Sally Adams was present and welcomed by Chairman Plunkett. Adams asked if members had any questions about the T.B. Report, and offered to provide a more extensive report if requested.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Kuchar, second by Branum to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett stated that all Coordinating Committee discussion would be reported under other Committee Reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update/Approval Bid Letting:** Bids were opened for TBP, Butler Grove Township, Butler Avenue Bridge, 803 B-CA. Bidders were as follows: **County Contractors, Inc., Quincy, IL - \$314,396.15** with all paperwork completed. **Yamnitz & Associates, Fieldon, IL - \$242,239.38** with all paperwork completed. **RL Brink, Quincy, IL - \$293,215.00** with all paperwork completed. **Motion by Branum, second by Downs, to accept the low bid of \$242,239.38 from Yamnitz & Associates. All in favor, motion carried.**
2. **Irving-Coffeen Road Update:** Branum reported that concerns were addressed regarding truck traffic on the Irving/Coffeen Road due to work being done at Ameren Power Plant. There will be a short term high traffic period due to construction of the scrubbers at the power plant, and once the scrubbers are built there will be about ten trucks of lime going to the plant each day. If a load limit is placed on the Irving/Coffeen Road, it would affect all traffic including farm equipment. The County Highway road is currently holding up under the increased truck traffic, but is starting to show signs of wear. Ameren was requested to ask their contractor to refrain from using the County Highways due to the early warning signs of distress, and is complying with this request. There is a curve on the Irving/Coffeen Road near Irving that Engineer Boehler will also look at to assess the subbase structure.

3. **Fox Avenue Relocation Update:** Construction will start sometime next month on the relocation of Fox Avenue. Fox Avenue will be relocated approximately ½ mile north of its current location.
4. **Rossi Avenue at grade RR crossing Update:** Boehler stated that he completed the preliminary engineering and cost estimate for grade improvements to the railroad crossing at Rossi Avenue as requested by the Illinois Commerce Commission, which totals \$100,000. Boehler sent a letter to the ICC asking them to consider funding through another source due to Zanesville Township not having local funds available.
5. **Chapman T Bridge Update:** Branum reported that everything is on schedule for the Chapman T Bridge project. Once IDOT schedules a pre-construction meeting with Yamnitz & Associates and the County, construction will begin, which should get underway next week.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **DEVNET Proposal Approval:** Sielschott stated that the committee reviewed a signed letter from office holders which recommended changing the Real Estate Tax computer software used by the county from Manatron to DEVNET. A cost comparison sheet was also reviewed comparing DEVNET to Manatron, and DEVNET offered better pricing for their Windows based system, with DEVNET proposing \$183,884 for a four year contract as compared to Manatron's proposal of \$244,976 for a four year contract. Sielschott also stated that Clerk Leitheiser surveyed 39 other counties that use DEVNET's services for their taxing system and received good responses about the DEVNET system. Also, the State's Attorney has favorably reviewed the contract, and a hands-on demonstration of DEVNET's system was given to all office staff members who use the tax software. Sielschott reported that the system should help get the County Property Tax system back on track by the next tax season, but if the County still can not get back on track, as a last resort DEVNET will offer an Accelerated Billing System for 2008 taxes payable 2009. Current tax vendor Manatron currently can not offer an Accelerated Billing System. **Motion by Sielschott, second by Aumann to approve a four-year contract with DEVNET in the amount of \$183,884. All in favor, motion carried. (For copy of Office Holder letter and Cost Comparison Sheet, see Resolution Book 7, pages 217-218).**
2. **2007 Levy, Truth and Taxation Update:** Sielschott reported that in reviewing a report regarding the 2007 Levy from the Treasurer's Office, the levy's percentage increase is currently at 4.9736, and some ambulance districts have increased their levies. The percentage may increase slightly, but will not go over 5%. **Motion by Sielschott, second by Bathurst to approve that the County Levy which will not go over 5% and there will be no public hearing. All in favor, motion carried. (See Resolution Book 7, page 219).**
3. **Supplemental Memorandum of Mineral Lease with BPI to add 12,000 acres of County Owned Mineral Rights in Bois D'Arc Township Approval:** Sielschott reported that the County has obtained 12,000 additional acres of mineral rights in Pitman, Harvel and Bois D'Arc Township from the County Tax Sale, and according to the original Mineral Lease contract with BPI if the County obtains any additional acreage then BPI would also acquire the same acreage. The State's Attorney reviewed the supplemental memorandum of the Mineral Lease and also endorses it for approval. **Motion by Sielschott, second by Jagodzinski to approve the Supplemental Mineral Lease with BPI. Discussion: Member Ed Helgen inquired if this lease would be just for the methane gas rights, and not the coal rights, and Sielschott answered that this is for the methane gas rights. All in favor, motion carried. (For copy of recorded Supplemental Memorandum of Mineral Lease, see Resolution Book 7, pages 220-228).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that the omnibus Elections Bill (SB 662) is still being heard, and action may be taken before the session closes, according to the County Clerks Association's lobbyist.
2. **North Litchfield #5/#6 Polling Place Change Approval:** Durbin reported that Clerk Leitheiser completed researching the need to change the Polling Place for North Litchfield #5 and #6 precincts and Union Avenue Christian Church representatives informed her that the ADA renovation project for the larger fellowship hall will not be completed before the next Election season. Because of the large voter turnout expected, Leitheiser looked at neighboring potential polling place sites and received input from two long-serving Election Judges. Leitheiser requested that committee members approve the change of the Polling Place to the West Entrance of the Litchfield First Baptist Church, which is one block north of the current polling place and currently meets all ADA requirements. This Polling Place location is outside of the Precincts' boundaries, but can be used according to law because no suitable polling place can be found inside the precincts. **Motion by Durbin, second by Downs to approve moving the Polling Place for North Litchfield #5 and #6 precincts from the Union Avenue Christian Church to the West Entrance of the Litchfield First Baptist Church. Discussion: When asked, Durbin confirmed that the location is only 1 and ½ blocks from current location. All in favor, motion carried.**
3. **Illinois 2nd Amendment to the Constitution Resolution Update:** Durbin reported that Ray Luebert of Hillsboro was present at the committee meeting to present a Resolution regarding the 2nd Amendment to the Constitution that opposes the enactment of any legislation that would infringe upon the Right of the People to keep and bear arms and consider such laws to be unconstitutional and beyond lawful Legislative Authority. Durbin stated that the resolution has stemmed from a bill up in northern Illinois. The State's Attorney is currently reviewing the Resolution and will make a recommendation soon so the committee will have more information about it at next month's board meeting.
4. **Animal Control Facility Engineering Update:** Durbin reported that Scott Hunt with Hurst-Rosche Engineering presented the design costs and options for the proposed Animal Control facility. There will be a special meeting on Friday, August 17th, 2007 at 8:30 am to further discuss the facility. Durbin reported that the costs were more than anticipated. Durbin also stated that the County Vet is increasing some of his fees and this will be discussed further at Friday's special meeting.
5. **Electronic Recycling Drive from ATR (Advanced Technology Recycling) Update:** Durbin reported that Advanced Technology Recycling (ATR) from Pontiac, Illinois gave a presentation to the committee on electronic recycling and discussion took place on the possibility of doing a county wide Electronics Recycling Day. The cost of doing an electronics recycling drive would be based on the weight of the material dropped off, and Durbin stated that the electronic recycling drive could cost up to \$4,000 to \$5,000. The committee will discuss further at next month's meeting.
6. **Recycling Center Facility Approval:** Durbin reported that the committee reviewed one proposal from Bernie Leitschuh in the amount of \$11,640 to repair all the walls in the 40' x 90' shipping room of the recycling center with work completed before winter. **Motion by Durbin, second by Helgen to approve repairs to the Recycling Center in the amount of \$11,640. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Historic Courthouse Use Analysis Update:** Bone reported that Hurst-Rosche has submitted 2 options for the use analysis of the Historic Courthouse Offices. The committee had asked for a 3rd option, which will be reported on at the August Coordinating Committee meeting.
2. **Historic Courthouse Accessibility Issues Update:** Bone reported that the committee reviewed an email from Jim Sredzinski of IPMG, the county's Property & Casualty Insurance Company, regarding

accessibility issues at the Historic Courthouse. The memo has been sent to Brent Lance at Hurst-Rosche Engineers to incorporate these items into the Analysis Report.

3. Bid Opening for Demolition and Property Clean Up on Brailey and N. Main in Hillsboro Update:

Bone stated that the committee advertised for bids on demolition and property clean up for the property on Brailey and N. Main Street, but no bids were received, so it will be re-bid. Bone stated that the transfer closing of the property took place a couple of weeks ago and community service workers have been out mowing and cleaning up the lot. The existing garage will be utilized for storage of lawn equipment for the jail and courthouse grounds. The Hillsboro Fire Department has put in a request to use the house on Brailey and N. Main Street for smoke training.

4. Repairs to Historic Courthouse South Side Porch Roof Update: Young's Roofing will start repairs on the south side porch of the Historic Courthouse when the temperatures are cooler.

5. Old Settlers Information Tables: Bone stated that there will be two information tables about Recycling and Animal Control set up on the south west side of the Historic Courthouse lawn during Old Settlers. Educational handouts regarding these two County Programs will be issued and volunteers will be there to answer questions from the public.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. Ambulance Call Reports: A summary of monthly operations for July 2007 is as follows: Total calls: 354; Total amounts billed: \$183,439.00; collected: \$83,120.49.

2. Director Holmes Report:

- **EMA Services:** Jagodzinski reported that EMA was called out on July 19th around 5:30 PM to give support of food and water to law enforcement during a five hour standoff with a possible suicide suspect in Witt.
- **HazMat Operations Class:** Jagodzinski reported that HazMat Operations Classes will begin on September 5th, The class will meet every Wednesday from 6:00 PM to 10:00 PM, and the first class will be held at the Raymond Fire Station and classes will then rotate around to different fire stations.
- **Emergency Preparedness:** Health Dept. Nurse Dolores Wheelhouse will be setting up a planning session for Montgomery County Emergency Preparedness on Sept. 26th. The Health Department, EMA, and 911 will be hosting the session, which will also include the County LEPC.
- **National Weather Service:** Jagodzinski reported that the National Weather Service issued an excessive heat warning recently, which began on Sunday, August 5th and ran through Friday, August 10th until about 7:00 PM. Due to the warning there were ten cooling stations available in Montgomery County, which were open from Noon to 8:00 PM each day. 911 had a toll free number (1-877-532-9911) just for this purpose, and dispatchers took information and EMA contacted the proper community for opening a cooling station.
- **Excess HazMat Equipment:** Jagodzinski stated that Jerry Hefley received a call from Bob Marfell with the Springfield Fire Department/HazMat Team, and they have an overabundance of level A suits, level B suits, large sizes of boots, and other items they would like to donate to Montgomery County's HazMat Team.
- **FEMA Trailers for Sale:** There are currently some FEMA trailers for sale in Selma, Alabama. The trailers are 28 feet to 38 feet, which could make an excellent portable office, mobile command center, etc. The cost of the trailer is \$1,900. The fee to contract haul from Selma, Alabama ranges from \$1,300 to \$1,500 in addition to the \$1,900 cost of the trailer.
- **Litchfield Ambulance:** Jagodzinski reported that Litchfield Ambulance still had not turned in a signed contract for 2007, and he was assured that the contract will be signed before next month's committee meeting. Jagodzinski stated that 2008 contracts will be sent out in October.
- **Fire Service Training for Radiation Detectors:** Jagodzinski reported that there was training for the radiation detectors for Fire Services on August 2nd. Five of the ten fire departments attended

the training and picked up their new detectors. Holmes stated that EMA will need to schedule another training night to get the other five departments together so that they can finish dispensing the equipment.

- **County EOP:** The County Emergency Operations Procedure Manual will be mailed out on a compact disc. The following services will receive a copy; all mayors, fire services, law enforcements, hospitals and EMS (EMS portion only), County Highway Department. Some have already received copies; County Board, County Board Chair, and Vice Chair, Clerk/Recorder, Treasurer's Office, County Sheriff, State's Attorney, 911, IEMA, EMA Office, and Public Health.
- **ID Badges:** Jagodzinski stated that the committee reviewed a few templates of id badges and decided on one format and color.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Resolution #07-13 for West Central Development Council for Economic Development Comprehensive Planning Activities Approval:** Deabenderfer stated that the committee reviewed a resolution in support of the West Central Development Council Comprehensive Planning Activities and are now submitting it for Board approval. **Motion by Deabenderfer, second by Myers to approve the WCDC Comprehensive Planning Activities Resolution #07-13. All in favor, motion carried. (See Resolution Book 7, page 229-230 for Resolution and Chairman's Letter of Support).**
2. **Meeting Date Change for September:** The regular Economic Development meeting that was scheduled for September 5th, 2007 has been changed to Wednesday, August 29th. The committee will meet at its regular time and location of 6:00 PM in the County Board Room.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **ID Badge Policy Update:** Downs stated that the committee reviewed and discussed ID badge types. The employee's name, picture and department will be put on the badge. On the reverse will be an address to mail if card is found. A list of employees by department will be given to the Health Department to schedule picture taking. The County Board Members will get their pictures taken after a full board meeting.
2. **Recycling Center Union Petition Update/Approval:** Downs asked that the board go into executive session...
 - **Motion by Downs, second by Bone to enter into Executive Session to discuss the Recycling Center Union Contract. All in favor, motion carried.**

EXECUTIVE SESSION HELD.

- **Motion by Downs, second by Bathurst to return from Executive Session. All in favor, motion carried.**
- **Motion by Downs, second by Beck to approve the Recycling Center Union Contract with Local 773 for a four year period from 8/14/2007 to 11/30/2010. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

SCHEDULE CHANGES: Plunkett reminded members that there will be a special HWE Committee meeting on Friday, August 17th, 2007 at 8:30 AM in the County Board room to discuss the Animal Control facility. Plunkett stated that the regularly scheduled Economic Development meeting for September has been changed to Wednesday, August 29th, 2007 at 6:00 PM in the County Board room.

APPOINTMENTS:

Motion by Helgen, second by Bone to re-appoint Brenda Johnson to the Montgomery County Tuberculosis Care and Treatment Board. Ms. Johnson's term will begin immediately and expire on June 30th, 2010. All in favor, motion carried.

Motion by Sielschott, second by Matthews to appoint Gene Mitchell to the Litchfield Airport Authority to complete the vacated term of Ted Elizondo. Mr. Mitchell's term will begin immediately and expire June 30, 2008. All in favor, motion carried.

Motion by Bathurst, second by Myers to appoint Bill Fleming to the Litchfield Airport Authority to complete the vacated term of Phil Sisson. Mr. Fleming's term will begin immediately and expire June 30th, 2012. All in favor, motion carried.

PAY BILLS:

Motion by Jagodzinski, second by Durbin to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, September 11th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois. Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:15 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, September 11th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 11th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: John Downs

Before the Pledge of Allegiance, Chairman Plunkett reported that member John Downs' son Mark Downs succumbed the previous night to injuries he sustained in a car accident and asked that everyone remember the family in their time of sorrow. He also recalled that the date of the meeting, September 11th, is a significant day that will live with everyone who remembers Tuesday, September 11th, 2001 as a day that American lives would be forever changed. Plunkett introduced US Marine Lance Corporal Brian Page from Raymond, Illinois, who was present at the meeting and will be leaving for Iraq in the next two weeks and at Chairman Plunkett's request lead the County Board in the Pledge of Allegiance.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bathurst, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 14, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that her monthly report has a new format and thanked Treasurer Jenkins for his assistance with this better format.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Kathy Tapley, who is back at the T.B. Department working part-time, was present for questions on behalf of T. B. Department representative Sally Adams,
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Bone to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: County Board Chairman Mike Plunkett stated that all Coordinating Committee action would be reported under other Committee Reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Authorization for Highway Dept. Agreement with Health Dept.:** Branum deferred to Engineer Boehler, who stated that Montgomery County Health Department Director Hugh Satterlee contacted him to ask for approval of an agreement between the Highway Department and the Health Department for helping with road issues in emergency situations, disasters or a bio-terrorism event. **Motion by Branum, second by Myers to approve the agreement between the Montgomery County Health Department and the Highway Department. All in favor, motion carried.**
2. **Traffic Sign Upgrade Program Approval:** Boehler stated that the State sent an application for Montgomery County to be part of their Traffic Sign Pilot Program, since the majority of Montgomery County's signs do not meet the visual intensity needed for darkness. Federal mandates state that new signs will need to be in place by a certain date to meet the criteria for traffic signs, regulatory signs and warning signs. The State will pay for hardware; i.e. signs, posts, etc..., but the county will need to pay for labor. All signs in the county will have to be changed except for those located in the municipalities of Litchfield and Hillsboro. Boehler stated that the placement of new signs will soon be mandatory, but this program will pay for the cost of all signs. **Motion by Branum, second by Helgen to enter into an agreement with the Illinois Department of Transportation (IDOT) to replace traffic, regulatory and warning signs. All in favor, motion carried.**
3. **Chapman T Bridge Replacement Update:** Branum stated that contractors started work two weeks ago on replacing the Chapman T Bridge, piers have been poured, pilings done and they will set beams in the next two weeks.
4. **Fox Avenue Relocation Update:** Branum reported that construction of the new Fox Avenue started last week, and the original Fox Avenue will remain open until the new road is complete.
5. **Temporary Part Time Employee Approval:** Branum stated that the committee approved Engineer Boehler's request to hire a temporary part-time employee to organize plan files and BCA files that are used to track projects. Branum stated that the full time office workers have other duties that do not leave them time to organize these files. **Motion by Branum, second by Matthews to hire a temporary part-time employee to organize plan files and BCA files for the Highway Department. All in favor, motion carried.**
6. **Witt Bridge Closure Update:** Branum stated that someone unbolted three barricades in front of the Witt Bridge which has been closed recently due to repairs, and the Highway Department placed a load of large rock in front of the barricades to prevent this from occurring again.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Ordinance #07-14 Establishing a Standard Permanent Index Numbering System Approval:** Sielschott stated that discussion took place through the GIS Committee regarding the need for an ordinance to establish a standard permanent index numbering system. This ordinance will require that every document presented for recording must have a physical address and Parcel ID number on it to be accepted for recordation. The Supervisor of Assessments Office and GIS Department when it is established will assign the Parcel ID numbers to all properties. **Motion by Sielschott, second by Aumann to approve Ordinance #07-14 to establish a Standard Permanent Index Numbering System. All in favor, motion carried. (See Resolution Book 7, p. 231).**
2. **Used Recycling Truck Purchase Approval:** Sielschott referred to HWE Committee Chairman Bob Durbin, who reported on the need for a new box truck for the Recycling Center Program. A used 2005 Ford F650 with 98,000 miles and a lift gate was located at Wright Automotive in Hillsboro and will cost \$31,900. The amount to replace the truck has been in the Recycling budget for past few years, but this is the first truck the county has found that is affordable to the program. **Motion by Durbin, second by Beck to approve the purchase of the 2005 Ford F650 truck from Wright's Automotive for the**

Recycling Center and funds will come out of Fiscal Year 2007 Budget. All in favor, motion carried.

3. **FY 2008 Budget Discussion & Changes:** Sielschott reviewed a draft of the Fiscal Year 2008 with board members, and reported that revenues will stay consistent, with some fee increases and taxes will be about the same. Sielschott reported on the expenses for the FY 2008 budget. There will be an addition of four part time employees added to the 2008 budget: one will be in the Sheriff's Department, one in Probation Office, one for Animal Control and one for the Coordinating Office. Sielschott stated that the county will consider hiring a part time Conflict Public Defender at a salary instead of paying local attorneys on an hourly basis for that service, which will save county funds and allow the Public Defender time to take care of more criminal cases. The FY 2008 Budget also includes 12 new Sheriff's Dept. vehicles with video cameras installed, and the Coroner will get a new van and that department's old van will be used for Animal Control. Sielschott added that since the Recycling Box Truck was just approved today, that purchase will be removed from the FY 2008 Budget and announced that raises for non-union county employees will be at a 3.5% increase or a minimum of \$1,000, whichever is greater. He also reported that this will be the final year to make GIS payments to GIS Vendor Bruce Harris and Associates and the final payment for the Soil Mapping will also be ready next month. The new Animal Control Facility has been budgeted for \$100,000, but with many unknowns at this time regarding the proposed facility, members may have to amend the budget depending on the information they will get in the months to follow, and budget amendments may also be needed on renovation work done to the Courthouse Complex should it occur in the next Fiscal Year. Sielschott thanked everyone for all their help in constructing the 2008 budget, and stated that it is a long process but after some changes and finalizations the budget will be on file for official review after next month's full board meeting. The final budget will be approved at the November 2007 full board meeting.
4. **Tax Deeds Conveyance in the City of Witt:** Sielschott reported that two parcels in the City of Witt that the County acquired needs conveyed. **Motion by Sielschott, second by Beck to convey taxes on Parcel ID # 18-000-639-00 in the City of Witt. All in favor, motion carried. (See Resolution Book 7, pages 232-234). Motion by Sielschott, second by Durbin to convey taxes on Parcel ID # 18-000-638-00 in the City of Witt. All in favor, motion carried. (See Resolution Book 7, pages 235-237).**
5. **Estimate of Taxes to be Levied:** Sielschott reported that the estimate of taxes to be levied in FY 2008 are in the amount of \$3,792,084.00.
6. **Approval of the 5 County Area Ambulance Service Agreements for Fiscal Year 2007:** Sielschott reported that the Area Ambulance Service Agreements are finally in, but Litchfield's agreement was not signed until after the EMA/Ambulance Committee met. Sielschott referred to EMA/Ambulance Committee Chairman Dennis Jagodzinski, who informed members of their acceptance.
 - **Motion by Jagodzinski, second by Bathurst to approve the Litchfield Area Ambulance Service Agreement in the amount of \$145,000.00. All in favor, motion carried. (See Resolution Book 7, pages 238-242).**
 - **Motion by Jagodzinski, second by Myers to approve the Hillsboro Area Ambulance Service Agreement in the amount \$154,000.00. All in favor, motion carried. (See Resolution Book 7, pages 243-246).**
 - **Motion by Jagodzinski, second by Durbin to approve the Nokomis/Witt Area Ambulance Service Agreement in the amount of \$78,000.00. All in favor, motion carried. (See Resolution Book 7, pages 247-250).**
 - **Motion by Jagodzinski, second by Dean to approve the Raymond/Harvel Area Ambulance Service Agreement in the amount of \$32,662.00. All in favor, motion carried. (See Resolution Book 7, pages 251-254).**
 - **Motion by Jagodzinski, second by Kuchar to approve the Farmersville/Waggoner Area Ambulance Service Agreement in the amount of \$58,000.00. All in favor, motion carried. (See Resolution Book 7, pages 255-258).**

7. **Update/Approval Quarterly Report – R.O.E.:** Sielschott stated that the committee received the quarterly report from the Regional Office of Education. The Regional Office of Education is required by law to report activities to the County Board. **Motion by Sielschott, second by Beck to accept the quarterly report from the Regional Office of Education. All in favor, motion carried. (See Resolution Book 7, pages 266-275).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Sonoma, Water Tanker, Mower at Recycling Center Approval:** Durbin reported that there was one bid for the Sonoma, water tanker and mower at the Recycling Center. **Motion by Durbin, second by Miles to approve the sale of the Sonoma Pickup truck, water tanker and mower. All in favor, motion carried.**
2. **Drop Off Area for Recycling in City of Coffeen Update:** Durbin stated that the City of Coffeen has approved for the County Recycling to put up a Recycling Drop Off area where the old water tower stood. The drop off will have to wait until the new budget year.
3. **Animal Control Facility Update:** Durbin stated that the committee spoke with the City of Litchfield in a special meeting regarding the potential of an Animal Control facility in Litchfield, and will keep discussions ongoing toward the possibility of sharing the same facility.
4. **Recycling Center Facility Renovation Approval:** Durbin stated that work on replacing the metal walls of the shipping room at the Hillsboro Facility has started.
5. **UCCI Lincoln Museum Tour Update:** Durbin reported that UCCI is hosting a free seminar and dinner on October 12th and 13th, 2007 at the Lincoln Museum for board members who would like to attend on October 13th, 2007. Any board member wishing to go should sign up in Coordinator Daniels' Office.
6. **Household Hazardous Waste Collection in Macoupin County Update:** Durbin reported that there will be a Household Hazardous Waste Collection in Macoupin County on September 22nd, 2007 at the Carlinville High School parking lot, which is located at 832 W. Main Street in Carlinville.
7. **2nd Amendment to the Constitution Resolution Update/Support Approval:** Durbin reported that Ray Luebbert brought to the committee a Resolution supporting the Constitutional Right to Keep and Bear Arms. Luebbert stated that 36 counties have already passed this Resolution as it is written, and as soon as they get enough County Resolutions they will be presented to the Illinois General Assembly. Luebbert stated that there are several gun control issues in front of legislators, and this Resolution asks that the 2nd Amendment to the Constitution be left to stand without change. There was some discussion regarding the wording of the resolution, and the board agreed to give the resolution to the State's Attorney and have it reviewed by him to assure that it only states support of the 2nd Amendment to the Constitution. **Motion by Durbin, second by Jagodzinski to support a future Resolution supporting the 2nd Amendment to the Constitution after its review by the State's Attorney's Office. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Bill Sielschott as follows:

1. **ID Badge Policy Implementation Update:** Sielschott reported on the implementation of the new identification badges.
2. **Personnel Manual Update:** Sielschott reported that work on the Personnel Manual is progressing and may take some time before full board approval, and stated that discussion took place on comp-time eligibility. Sielschott thanked member Bathurst for her work on the Personnel Manual revisions.
3. **GIS Coordinator Position Update:** Sielschott reported that the committee discussed a timeline for hiring the new GIS Coordinator, which was set as follows:
 - October 1st, Advertise in newspapers.
 - October 17th, Deadline for Applications to be turned in
 - October 25th, Personnel Committee will Review Applications

- November 5th, Personnel Committee will have a special meeting to Interview Applicants
- November 13th, GIS Coordinator Position will be appointed by the Full Board

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Bid Opening for Demolition and Clean Up of Acquired County Property on Main and Brailey in Hillsboro Approval:** Bone stated that three bids were opened for the demolition and clean up of some newly acquired county property on Main and Brailey Streets in Hillsboro. Reynolds Excavating put in the low bid of \$6,000.00. **Motion by Bone, second by Kuchar to accept the low bid of \$6,000.00 from Reynolds Excavating for demolition of the house and clean up of the property on North Main and Brailey Street. All in favor, motion carried.** Bone stated that the City of Hillsboro would like to use the house for K-9 Training on Monday, September 17th, 2007, and that permission was granted.
2. **Asbestos Inspection for Demolition of House Update:** Bone stated that there will be an asbestos inspection done on the house on Main and Brailey in Hillsboro, before demolition can begin.
3. **Historic Courthouse Use Analysis Update:** Bone stated that three options were presented to the committee regarding office and storage space issues in the Historic Courthouse.
 - **Option #1:** Add on to the New Courthouse an additional 18,630 square feet, with limited renovation and some preservation to the Historic Courthouse.
 - **Option #2:** Add on to the New Courthouse an additional 21,630 square feet with limited renovation and some preservation to Historic Courthouse over a 5 – 8 year period.
 - **Option #3:** A complete renovation of the Historic Courthouse with no addition to the New Courthouse.

Bone stated that this will be a long process and not an overnight decision. Chairman Plunkett invited any board members wishing to be a part of this decision to attend the Building and Grounds Committee meetings.
4. **County Building Maintenance and Cleaning Issues Update:** Bone stated that the committee discussed cleaning issues at the Courthouse Complex and a proposal from the Sheriff's department to hire additional custodial staff for the FY 2008 budget. A cleaning service currently cleans the Courts Complex and Jail, and will be asked to provide a cost to also clean the Historic Courthouse.
5. **Repairs to Historic Courthouse South Side Porch Roof Update:** Young's Roofing has completed the repairs to the south side porch roof on the Historic Courthouse.
6. **Meeting Time Change for Committee Meetings Update:** Bone stated that the committee will change their regular meeting schedule from 8:00 AM to 8:30 AM.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for August 2007 is as follows: **Total calls: 348; Total amounts billed: \$186,423.00; collected: \$103,300.01.**
2. **Approval of the Levy Resolutions for the 5 County Ambulance Service Areas for FY 2008:**
 - **Motion by Jagodzinski, second by Beck to approve the Resolution #07-17 for the Litchfield Area Ambulance Service Levy in the Amount of \$165,000.00. All in favor, motion carried. (See Resolution Book 7, pages 259-261).**
 - **Motion by Jagodzinski, second by Myers to approve the Resolution #07-18 for the Hillsboro Area Ambulance Service Levy in the Amount of \$157,000.00. All in favor, motion carried. (See Resolution Book 7, page 262).**
 - **Motion by Jagodzinski, second by Miles to approve the Resolution #07-19 for the Nokomis/Witt Area Ambulance Service Levy in the Amount of \$97,500.00. All in favor, motion carried. (See Resolution Book 7, page 263).**

- **Motion by Jagodzinski, second by Beck to approve the Resolution #07-20 for the Raymond/Harvel Area Ambulance Service Levy in the Amount of \$31,684.00. All in favor, motion carried. (See Resolution Book 7, page 264).**
- **Motion by Jagodzinski, second by Dean to approve the Resolution #07-21 for the Farmersville/Waggoner Ambulance Service Area Levy in the Amount of \$63,000.00. All in favor, motion carried. (See Resolution Book 7, page 265).**

3. Director Holmes Report:

- **HazMat Call:** Jagodzinski stated that Ameren CIPS had a fire on Saturday, August 18th in a storage shed inside the main building of the Power Plant. The storage shed normally houses asbestos and the HazMat Duty Officer responded to Ameren. At the time of the fire, the storage shed was empty. The HazMat Duty Officer who responded found no hazardous materials and the HazMat Team was not called out.
- **ID Badges:** Jagodzinski thanked Dolores Wheelhouse for putting the County Employee Photo ID badges together, and stated that all board members who had their pictures taken will be able to get their badges after the meeting today.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Butler/Hillsboro Abandoned Rail Line Update:** Deabenderfer stated that the committee was approached by the Natural Area Guardians (NAGs) to discuss an old rail corridor between Butler and Hillsboro, and reported that there is a 2.8 mile long strip of old rail corridor involved that is approximately 30 acres and has a purchase price of \$75,000. Mr. Kees from Staunton currently owns the property. Henry Eilers spoke to the committee on the benefits of preserving the abandoned rail line and possibly turning the property into a recreational bike trail to benefit tourism in the county. The committee will proceed slowly on this project to make an informed decision before bringing anything to the full board. Deabenderfer stated that the Village of Butler could benefit if sewer service were run down the rail trail to the City of Hillsboro and residents of Northwood Heights near Hillsboro could also benefit with sewer service. The County Fair Board owns the west entrance and homeowners in Northwood Heights own on the southeast end of the trail. If owners won't give easement, then the Illinois Audubon Society will give an entry access easement off of their property. There will be a special meeting of the Economic Development Committee on Wednesday, September 12th, 2007 at 7:00 PM in the County Board room with Brown & Roberts Engineering, Mayor Bill Baran of Hillsboro and Mayor Don Boliard of Butler to further discuss the project.
2. **Rural Broadband Update:** Deabenderfer stated that the funding for the Demuzio Broadband Project was unfortunately cut from the State's 2008 Budget, and he hopes the funding will be placed back in the Budget for 2009.
3. **MAPPING Meeting Update:** Residents from Montgomery, Greene, Jersey and Macoupin Counties were present at a recent MAPPING Meeting, which is a strategic Economic Development Planning committee that involves all four counties.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Matthews, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

1. Plunkett reminded board members wishing to attend the free UCCI seminar and dinner at the Abraham Lincoln Presidential Museum on October 12th and 13th to sign up with Coordinator Daniels soon.

SCHEDULE CHANGES:

1. Reminder that there will be a special Economic Development Committee Meeting on Wednesday, September 12th, 2007 at 7:00 PM in the County Board Room to discuss the National Area Guardians Proposal regarding the abandoned rail line between Butler and Hillsboro.
2. Reminder that the Building & Grounds Committee's monthly meetings will now convene at 8:30 AM in the County Board room the Friday before the Full Board meeting instead of 8:00 AM.

APPOINTMENTS:

Motion by Aumann, second by Blankenship to re-appoint Ken Durbin to the Montgomery County Public Building Commission. Mr. Durbin's term will begin on October 1st, 2007. All in favor, motion carried.

Motion by Helgen, second by Ogden to appoint Ron Buehrer to the Montgomery County Board of Review. Mr. Buehrer's term will be for the 2007 and 2008 sessions. All in favor, motion carried.

PAY BILLS:

Motion by Jagodzinski, second by Matthews to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

RECESS: Until the Full Board Meeting on Tuesday, October 9th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois. Motion by Branum, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:35 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, October 9th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 9th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Dennis Jagodzinski

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, September 11th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that the petition filing period for candidates for the General Primary Election to be held February 5, 2008 will be held from October 29th thru November 5th, 2007.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Downs to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

Hillsboro Energy LLC Coal Company Presentation: Deabenderfer introduced Roger Dennison of Hillsboro Energy LLC to discuss the permitting process for the coal mine. Dennison gave a power point presentation highlighting the requirements of the permit before submission to the Illinois Department of Natural Resources. (See Resolution Book 7, pages 276-299). After the presentation, Deabenderfer asked how long the coal permit's administrative review process would take, and Dennison responded that it generally takes 6 to 8 weeks. At Chairman Plunkett's request, Dennison stated that once the permitting process is complete, he would come back and give an update on the rest of the plans for the mine, and said he would be available after the meeting should anyone have questions about his presentation.

1. **Butler/Hillsboro Abandoned Rail Line update:** Deabenderfer introduced Richard Slepicka and Ken Schaal with NAGs (Natural Area Guardians), which is a subcommittee of the Soil and Water Conservation District. Slepicka stated that NAGs works with land preservation needs and their

organization is asking that the board consider purchasing an old rail line that lies between Butler and Hillsboro for the purpose of assisting the Village of Butler with a sewer line it would like to extend to

the City of Hillsboro and for land preservation purposes. This property is a 2.8 mile strip, approximately 100' wide, and is approximately 28 acres. Mr. Kee of Staunton currently owns the property, and has approached NAGs regarding the property's preservation and potential sale at a price of \$75,000. The rail line was built back in the 1850's and is contiguous to the Bremer Sanctuary, a current preservation area. Slepicka stated that NAGs does not have the funds to purchase the property so the group is asking the county to purchase it, and then deed it to NAGs at no charge, with the requirement that NAGs would provide the upkeep, maintenance, etc... and preservation of the property as a walking/hiking trail. He also said the deed could be written so that any grant money NAGs would obtain for the property's preservation would be returned to the county to offset the cost of the initial purchase. Member Bathurst asked Slepicka if he saw any negatives to the purchase of the trail, and he responded that other than the \$75,000 purchase price, the trail would be a nice asset to Montgomery County and would benefit Butler residents. Member Sielschott asked how would this benefit other towns or villages in the county like Fillmore or Raymond, and Slepicka stated that NAGs is only here to ask that the board hear their proposal, just as any town or village that may see development in their area would want the board to hear their proposal, and this process would open the door for those communities to approach the board about their respective projects. Deabenderfer stated that many years ago the board invested in a bike trail that runs from Farmersville to Waggoner, thus benefiting only those communities. The value of that bike trail has yet to be determined, but hopefully in the future it may be extended to join other bike trails. Currently there are expenses of the bike trail with oiling, chipping and keeping the right-of-way cleared, but the benefit of the trail hopefully will occur, Deabenderfer stated. Member Helgen asked if this was going to be another bike trail or just a walking trail, stating that in his view, the county has one too many bike trails, and Slepicka responded that for now it would remain just a hiking/walking trail. Member Branum inquired how tall the trees above the trail were and who would do the cutting back of trees if the sewer lines are installed. Slepicka stated that the trees were high enough for a vehicle to get through and should sewer lines be installed, the contractor would have to cut the trees back. Branum asked Slepicka if he felt that this would be a good use of the county's coal money, and Slepicka stated that he felt that this would be a good investment of the money, and possibly the Montgomery County Fairgrounds located in Butler could also benefit from the sewer line. Member Dean stated that 28 acres of land at a purchase price of \$75,000 is about \$3,000 per acre, and asked if the property has been appraised. Slepicka stated that property owner Kee could receive more money for the property by selling off tracts of the land individually, but would rather see it preserved and used for a walking trail, which is why he approached NAGs for their potential purchase. Dean also asked about liability in case of an injury on the property, and Slepicka responded that if the county deeded the property to NAGs, it would be NAGs responsibility should an injury occur. Plunkett thanked Slepicka for his presentation, and informed members that this proposal would be under their consideration for approval at next month's board meeting. **(For copy of presentation and map of area, see Resolution Book 7, pages 300-302).**

2. **MCEDC update:** Deabenderfer reported that the Montgomery County Revolving Loan Fund Board is now in place and will be meeting soon to discuss the application process.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Chapman T Bridge Replacement:** Branum reported that the beams for the Chapman T Bridge replacement are set in place and the bridge should be completed by the end of October.
2. **Fox Avenue Relocation:** Branum stated that the preliminary grade of road and culverts are complete for the new Fox Avenue, and the bituminous surface should be done by next week.

3. **Resolution #28-07-Abolish Requirements for Continuous Utility Bonds Approval:** Branum deferred to Highway Engineer Ruben Boehler, who stated that this resolution would abolish requirements for Continuous Utility Bonds along, under, and across roads in Montgomery County. Boehler stated that these bonds only cost utility companies more money and serve no purpose in Montgomery County since the State of Illinois governs this process, and this resolution does not release the utility company of its responsibility. **Motion by Branum, second by Kuchar to approve Resolution #28-07 to Abolish Requirements for the Continuous Utility Bonds along, under and across roads in Montgomery County. All in favor, motion carried. (See Resolution Book 7, page 303).**
4. **Resolution #29-07 - Bowles Bridge Piling Repairs Approval:** Boehler explained that this Resolution appropriates an amount to be determined for 1050 B-CA, County Highway #24 (N 16th Avenue in North Litchfield Township) for Bowles Bridge Piling Repairs, 100% County Project. This bridge is just west of 16th Avenue and \$30,000 is the cost of labor and materials. **Motion by Branum, second by Beck to approve Resolution #29-07 allow to proceed with repairs on bridge. All in favor, motion carried. (See Resolution Book 7, pages 304-305).**
5. **Resolution #30-07 - Motor Fuel Tax Funds for Machine Shed Extension at Highway Department Approval:** Boehler explained this resolution would use Motor Fuel Tax (MFT) Funds for an extension of the machine shed at the Highway Department, and stated they would like to extend the shed by 3 bays to house equipment that is exposed in the winter time since there has been some vandalism to the equipment. The addition would be 2268 square feet with material costing approximately \$11,500 plus labor. The total extension will be about \$25,000. **Motion by Branum, second by Myers to approve Resolution #30-07 to use Motor Fuel Tax funds for an addition to the machine shed at the Highway Department. All in favor, motion carried. (See Resolution Book 7, page 306).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Convey Parcel ID# 08-202-488-00 in the City of Hillsboro-Resolution #07-22 Approval:** Sielschott reported that the county can not sell this parcel of land at the annual surplus sale, but it needs to get it back on the tax rolls. Treasurer Jenkins contacted adjoining land owners to see who may want the land, and one set of property owners stated that they would receive it. **Motion by Sielschott, second by Myers to convey Parcel ID #08-202-488-00 in the City of Hillsboro. All in favor, motion carried. (See Resolution Book 7, pages 307-309).**
2. **FY 2008 Budget Changes:** Sielschott reported on changes to the budget, including the following: The Chief Judge's budget was changed by \$500.00; a Recycling truck was purchased last week for the Recycling Center, so that item's expense of \$35,000 will be removed from the FY 2008 Budget's Capital Improvement Line Item, but \$5,000 will remain in that line item for the Recycling Drop off area to be built in the City of Coffeen, and the fourth and final payment of \$28,456 to USDA for the Soil Survey will be paid from the FY 2007 budget and will be taken out of FY 2008 budget. The amended Budget will be displayed in front of the County Clerk's office for public inspection.
3. **Bruce Harris & Associates Contract for Services Approval:** Sielschott reported that the GIS staff person will be hired in December to do the county's mapping in house, but the county would also like to contract with mapping vendor Bruce Harris on a retainer basis. **Motion by Sielschott, second by Aumann to approve the contract with Bruce Harris and Associates. All in favor, motion carried.**
4. **Budget Book Printing Services:** Sielschott reported that the committee has decided to print the budget books in house this year, with the County Health Department providing the service.
5. **Aggregate Levy Adoption Approval:**
 - **Motion by Sielschott, second by Kuchar to adopt the Aggregate Levy in the amount of \$3,593,044. All in favor, motion carried.** After the motion was made, Sielschott noticed an error in amount of the Levy.
 - **Motion by Sielschott, second by Miles to rescind the motion. All in favor, motion carried.**

- **Motion by Sielschott, second by Blankenship to adopt the Aggregate Levy in the amount of \$3,792,084, which includes Election Costs. All in favor, motion carried.**

6. **Real Estate Tax Target Dates for 2007 Taxes Payable 2008 Update:** Sielschott reported on 2007 taxes payable 2008, and stated that in working with vendor DEVNET, the county should get those taxes out by July or August, 2008. As for the 2006 taxes payable in 2007, Sielschott read a letter from Supervisor of Assessments Julia Kiefer regarding State of Illinois Bulletin 810 and farmland assessment changes that referenced some coding problems that are holding up their portion of the Property Tax Cycle. Sielschott reported that there should be a file shift to the County Clerk's Office by October 22nd, then a waiting period to get the final multiplier back from the Illinois Department of Revenue. Once that is received, the County Clerk's office would complete tax extension and roll taxes to the Treasurer's Office for collection and distribution. Sielschott reported that the best guess for when taxes will go out is early December, with taxes being due 30 days after the date bills are mailed, and the first distribution of taxes to taxing bodies at the end of December. Treasurer Jenkins stated that once that office sets tax bill due dates, public notice will be made. Board member Helgen inquired if Montgomery County was the only county left in the state that is late with their property taxes, and Sielschott stated that although Montgomery County was not the only one that had problems getting tax bills out on time, Montgomery County is now one of the last counties in the state to get them out. Sielschott stated that the delay is because of the county's Farm Bulletin 810 implementation and the new soil mapping.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **ICRMT Update:** Durbin reported that Greg Peterson and Paul Hamrock with ICRMT Insurance addressed the committee regarding a five year Historical Analysis on Montgomery County Insurance Claims. ICRMT will soon be implementing a new web site for ICRMT members. The county's insurance renewal should be ready next month and the rates will be about the same. The committee discussed the larger county claims over the last two years, including the lightning strike in 2005. ICRMT vendor Lightning Masters could come and do a consultation for better lightning protection on equipment. Jim Sredzinski from ICRMT will also be contacted for forklift training for the recycling employees.
2. **Animal Control Facility Update:** Durbin stated that the committee discussed the City of Litchfield and Montgomery County's concerns with building an Animal Control Facility. Coordinator Daniels is getting prices from a contractor for the building and its water and sewer construction, and will check with the City of Litchfield to see what they have decided on their Animal Control Facility.
3. **Recycling Center Facility Update:** Durbin reported that the Recycling Center walls are now being fixed with new metal. Forklift training will be scheduled for the Recycling employees. The White Recycling Truck was lettered on Wednesday, and the Committee approved installing guardrail next to the shipping dock.
4. **Illinois 2nd Amendment to the Constitution – Resolution #07-23 Approval:** Durbin stated that the Committee reviewed and approved the resolution drawn up by State's Attorney Matoush in support of the Illinois 2nd Amendment to the Constitution. **Motion by Durbin, second by Dean to approve the 2nd Amendment Resolution #07-23. All in favor, motion carried. (See Resolution Book 7, pages 310-311.)** Chairman Plunkett stated that he had received a letter from a representative from the Rountree Gun Club in support of this Resolution prior to the meeting.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Personnel Manual Update:** Downs reported that a draft of the Personnel Manual went out to all Office Holders last Monday along with a letter regarding the manual and some of the changes contained in the manual. The committee will look for input from Office Holders regarding these potential changes to the Personnel Manual.
2. **ID Badges Update:** ID badge photos were taken and most county employees now have their Employee ID badges.

3. **GIS Position Update:** Downs stated that the GIS Position has been advertised in the local newspapers and in the Edwardsville newspaper. All county offices were also faxed a memo regarding the opening. The timeline for hiring the position is as follows:

- October 22nd - deadline for Applications to be Returned
- October 25th Personnel will Review Applications
- November 5th (Possible) Interview Date

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Maintenance and Cleaning Issues Update:** Bone stated that the maintenance and cleaning issues at the Courthouse Complex and Jail were discussed at the committee meeting. The Maintenance worker will report to the County Coordinator and a job description will be made. The cleaning service will clean the Jail 3 nights per week, Courthouse Complex 5 nights per week and the Historic Courthouse 3 nights per week. A part-time custodian position will be hired for the Historic Courthouse and the present full-time custodian position will primarily work at the Courthouse Complex and Jail. The proposed Fiscal Year 2008 budget will need to be modified reflecting these changes.

2. **Asbestos Inspection for Demolition of House Approval:** Bone stated that the committee discussed a proposal for asbestos removal on the house located on Main and Brailey Streets in Hillsboro. Triple A Asbestos Services will remove contaminants for \$3,485.00. **Motion by Bone, second by Downs to approve the proposal from Triple A Asbestos to remove contaminants from the property on North Main and Brailey Streets in the amount of \$3,485.00. All in favor, motion carried.**

3. **Historic Courthouse Use Analysis Update:** Bone reported on the Historic Courthouse Use Analysis report that was submitted last month by Hurst-Rosche Engineers.

• **Option #1:**

- * Add to New Courthouse of 18,630 square feet limited renovation of Old Courthouse of about 5,500 square feet.
- * About \$2.6 million for the New Courthouse
- * About \$1.5 million for the Old Courthouse
 - Tuck pointing outside
 - Stair tower and Board room preservation
- * Plus design fees and contingency fees would come to \$4.8 million

• **Option #2:**

- * Add to the New Courthouse of 21,636 square feet limited renovation
- * New Courthouse addition \$3.0 million (1.5 years to complete addition)
- * Old Courthouse renovations (3 stages)
 - 1) Extreme Improvement, tuck-point, stair tower, hide A/C units and 1st floor renovation \$1 million
 - 2) Preservation of main hall and mechanical upgrades \$300,000 raise ceiling of board room
 - 3) Raising 2nd floor to be same level of board room and renovate the rest of the offices in the building \$1.1 million.
- * Occur over a period of 5 to 8 years
- * Total cost \$6.5 million

• **Option #3:**

- * Complete renovation of Old Courthouse
- * No addition to New Courthouse
- * To make option 3 work:

- ROE out of building
- SOA will also have to be moved
- Work will occur in stages

* \$2.8 million does not include needed space

The board will review these options.

4. **Historic Courthouse Basement Office for GIS and Northwest Wall issues:** Bone stated that the GIS Office will be moving into the water company office, but there will need to be repairs done to the northwest wall. Bone stated that he will get two bids to repair the northwest corner problems and to remove carpet and address mold issues. Senator Demuzio's office called County Clerk Leitheiser regarding the possibility of \$25,000 in State Grant funds that may be available for upgrades to the Historic Courthouse. Leitheiser responded with a letter stating if funds were available, the county would use the money to repair the foundation, do some interior painting and get the 2nd floor restroom ADA compliant.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for August 2007 is as follows: **Total calls: 348; Total amounts billed: \$186,423.00; collected: \$103,300.01. (Note: Ambulance call report for September was unavailable and will be reported at next meeting).**
2. **Director Holmes Report:** Blankenship reported that Director Holmes went to various conferences and trainings for EMA, and she reported in the committee meeting about the emergency procedures used in tornado incidents in Greensburg, Kansas and in Americus, Georgia. EMA and the Health Department hosted a meeting with 40 participants from county public and private organizations on September 26th, 2007 regarding emergency planning.
3. **CMS Resolution to Purchase Surplus Property Approval- Resolution 07-24:** Blankenship stated that the EMA Office would again like to participate in the State of Illinois Surplus Property Program for the next three years. **Motion by Blankenship, second by Matthews to approve Resolution 07-24 for EMA to make purchases from CMS for the next three years. All in favor, motion carried. (See Resolution Book 7, page 312).**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Durbin, second by Kuchar to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

1. Plunkett reported that the Montgomery County Extension Office won an Award of Excellence, which was one of two excellence awards that were presented to Extension offices in the State of Illinois. Staff members of the University of Illinois Extension Office include: Denise Kistner, Kelli Bassett, Amanda Cole, Peggy Hampton, Kendra Cox, Priscilla Matthews, Karen Rentz, Penny Grundy and Dara Jagodzinski. Plunkett extended his congratulations to the Montgomery County Extension Office staff in attaining this honor.
2. Plunkett reported that all members were invited to the dedication ceremony for the Terry Emerick Memorial Highway Signs along State Route 185 which will be held on November 3rd, 2007 at 10:00 AM at the Indian Springs Golf Course. Plunkett stated that a reception will follow the ceremony at the Hillsboro Free Methodist Church.

SCHEDULE CHANGES: Nothing to report.

APPOINTMENTS:

Motion by Beck, second by Ogden to re-appoint Carl Bruntjen to Union Drainage District #1, Town of Pitman-Zanesville. Mr. Bruntjen's term will expire on September 7th, 2010. All in favor, motion carried.

Motion by Beck, second by Bone to appoint Jeff Brown as trustee to the Farmersville-Waggoner Fire Protection District for a term of 3 years. All in favor, motion carried.

Motion by Dean, second by Downs to appoint John L. Welsh as trustee to the Farmersville-Waggoner Fire Protection District for a term of 3 years. All in favor, motion carried.

Motion by Dean, second by Beck to appoint Leonard Rovey as trustee to the Farmersville-Waggoner Fire Protection District for a term of 3 years and to set the security bond for trustees of the Farmersville-Waggoner Fire Protection District at \$50,000. All in favor, motion carried.

Motion by Branum, second by Durbin to appoint Shane Davidson as trustee to the Fillmore Cemetery Board. Mr. Davidson's term will begin immediately. All in favor, motion carried.

PAY BILLS:

Motion by Aumann, second by Sielschott to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

RECESS: Until the Full Board Meeting on Tuesday, November 13th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Kuchar to recess the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:55 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, November 13th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 13th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Wendel, second by Sielschott to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Kuchar to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 9th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Jim Vazzi was present for questions and stated the K-9 Officer Jeff Roach and his K-9 partner Viper have completed training and are now a part of the sheriff's force.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – Greg Nimmo was present for questions and stated that a sub-committee that has been put together is investigating the possibility of a Consolidated Communications Center for Emergency Services throughout the county.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Beck to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

1. **Update/Approval Mine Permitting Process:** Plunkett stated that Bill Schroeder was present at the Coordinating Meeting and read a statement regarding the mining permit process and asked that members look closely at the permitting process for the mine.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval for Opening of Fuel Letting Bids for FY 2008:** Branum reported that there was one bid received for the Fuel Letting from M&M Service Company. M&M bid \$2.971 per gallon on gasoline and \$3.176 per gallon on diesel. **Motion by Branum, second by Downs to approve the bid of \$2.971 per gallon for gasoline and \$3.176 per gallon for diesel from M&M Service Company. All in favor, motion carried.**

2. **Update on Fox Avenue Relocation:** Branum stated that a field inspection of the new Fox Avenue was completed by Engineer Boehler and East Fork Township Highway Commissioner Steve Voyles. Branum reported there was a noted drainage problem at the east end of the road, which will be corrected by Ameren prior to acceptance of the road dedication.
3. **Update on Machine Shed Project:** Branum reported that the Highway Department is 75% to 80% complete on the new addition to the machine shed.
4. **Update on Piling Repair Projects - Bowles Bridge and Rocky Hollow Bridge:** Branum stated that steel for the Bowles Bridge was ordered on October 10th and will be delivered within a couple weeks. Once steel is received, repairs to the Bowles Bridge Piling will begin.
5. **Update on Chapman T Bridge Replacement:** Branum stated that Chapman T Bridge construction is complete, and pending state inspection, the road will be opened to traffic. The project was completed under budget and in less time than estimated. A dedication and road opening will be held at the New Chapman T Bridge today after the Full Board meeting.
6. **Update on CB Radio Antenna Tower:** Branum deferred to Highway Engineer Boehler who stated that the Highway Department CB radios are restricted north of the Raymond/Nokomis blacktop. With the additional needs of 911 and EMA, the department's repeater antenna has been moved down on the tower to a lower elevation, thus reducing the coverage area. Boehler stated that the cost of a new tower would range from \$60,000 to \$80,000, and he will check options of putting equipment on other available towers.
7. **Update of Overload Permits:** Boehler stated that a formal overload permitting procedure should be adopted by the county. Boehler has been made aware of 88,000 lb. sealed international containers which are being shipped from an elevator in the county and traveling on a county highway. IDOT is issuing permits for trucks to haul 88,000 lb. containers which are sealed at the loading site by a state/federal inspector and then hauled to an intermodal shipping facility. However, the permits are only valid on state highways and the 1 mile rule does not apply since the loads are greater than 80,000 lbs. This is a relatively new development which will become more common as carriers are made aware of it. Engineer Boehler has checked with other counties that have dealt with this issue, and recommends that the county adopt an Overload Permitting Procedure with fee attached. The Highway Department could issue a color coded one-time use tag, which must be attached to each sealed container. The Sheriff's Department will be able to quickly verify if the load is legal by the color coded tag. Boehler will further research the permitting process and get information to State's Attorney Matoush to draft an Ordinance.
8. **Update of MFT Estimates for FY 2008:** Boehler reported that the Motor Fuel Tax estimates for County and Township Fiscal Year 2008 will be sent to IDOT for approval this week. A material letting for rock will be held pending IDOT's approval.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of Power Plant Appraisal:** Sielschott reported that Forrestal Group is still working on the Power Plant Assessment and will work on a quote for doing an appraisal for the Landfill. The appraisal for the Pioneer Plant is complete and an invoice has been submitted in the amount of \$5,500. **Motion by Sielschott, second by Kuchar to approve payment in the amount of \$5,500 to Forrestal Group for the Pioneer Plant Appraisal. All in favor, motion carried.**
2. **Approval of FY 2008 Budget Changes and Recommendations:** Sielschott reported that the committee discussed the Fiscal Year 2008 Budget. The budget has been set at \$18,090,173.00. **Motion by Sielschott, second by Matthews to approve FY 2008 budget changes and recommendations. (See Resolution Book 7, pages 313-317).**
3. **Approval of FY 2008 Levies:** State's Attorney Chris Matoush read the following levies and their amounts for Fiscal Year 2008 Budget:
 - **Resolution #07-25: Resolution adopting Fiscal Year 2008 Financial Appropriation Ordinance totaling the sum of \$18,090,173.00. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 7, page 318).**

- **Resolution #07-26:** Resolution to pass tax levy for the General Corporate Fund for the current taxable year, in the sum of \$650,000.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 7, page 319).
 - **Resolution #07-27:** Resolution to pass tax levy for the County Health Department, in the sum of \$322,000.00. Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 7, page 320).
 - **Resolution #07-28:** Resolution to pass tax levy for the Illinois Municipal Retirement Fund, in the sum of \$800,000.00. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 7, page 321).
 - **Resolution #07-29:** Resolution to pass tax levy for the Social Security Fund, in the sum of \$250,000.00. Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 7, page 322).
 - **Resolution #07-30:** Resolution to pass tax levy to pay the costs of Insurance Premiums, in the sum of \$255,000.00. Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 7, page 323).
 - **Resolution #07-31:** Resolution to pass tax levy for the Tuberculosis Care and Treatment Fund, in the sum of \$86,500.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 7, page 324).
 - **Resolution #07-32:** Resolution to pass tax levy for the County Highway Fund, in the sum of \$322,000.00. Motion by Sielschott, second by Dean. All in favor, motion carried. (See Resolution Book 7, page 325).
 - **Resolution #07-33:** Resolution to pass tax levy for the County Highway Federal Aid Matching Fund, in the sum of \$161,000.00. Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 7, page 326).
 - **Resolution #07-34:** Resolution to pass tax levy for the Special Aid to County Bridge Fund, in the sum of \$161,000.00. Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 7, page 327).
 - **Resolution #07-35:** Resolution to pass a levy for the County Extension Service, in the sum of \$146,000.00. Motion by Sielschott, second by Wendel. All in favor, motion carried. (See Resolution Book 7, page 328).
 - **Resolution #07-36:** Resolution to pass levy for Senior Citizen Social Services in the sum of \$60,000.00. Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 7, page 329).
 - **Resolution #07-37:** Resolution to pass levy for Veterans Assistance in the sum of \$64,400.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 7, page 330).
 - **Resolution #07-38:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - \$45,913.00, Probation Officer - \$44,155.00, and Assistant Probation Officers - \$139,779.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 7, page 331).
 - **Resolution #07-39:** Resolution to Authorize State's Attorney Appellate Prosecutor and to appropriate the sum of money not to exceed \$11,000.00. Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 7, pages 332-333).
4. **Approval of PASSING THE FY 2008 Budget & Revisions:** Motion by Sielschott, second by Miles to approve the Fiscal Year 2008 Budget & Revisions which include all the previously mentioned levies and appropriations. Chairman Plunkett thanked the Finance committee for all their efforts to complete the budget and levy process.

5. **Update on Bulletin 810 Conversion & 2006 Real Estate Tax Status:** Sielschott stated that taxes are scheduled to be sent out on Friday, November 16, 2007 with the first installment being due on December 16th, 2007. There were some problems, but the County is now looking to next year's taxes to get them out in a timelier manner, and the Finance committee stressed working on a timeline with DEVNET to get the taxes out on time next year.
6. **Approval for Bid Opening for Coroner's Vehicle:** Sielschott reported on two bids that were submitted for the County Coroner's vehicle. Victory Lane Ford submitted a bid of \$30,118.82 and Wright Automotive submitted a bid of \$29,496.32 for an Expedition truck. **Motion by Sielschott, second by Branum to approve the low bid from Wright Automotive in the amount of \$29,496.32 for the Expedition that will be used by the Coroner. All in favor, motion carried.** Along with the purchase of the Coroner's vehicle lights and radios will need installing. Whiteside Communications put in a bid of \$3,971.50. **Motion by Sielschott, second by Matthews to approve a bid from Whiteside Communications in the amount of \$3,971.50 for installation of lights and radios in the new Coroner's vehicle. All in favor, motion carried.**
7. **Update of Part Time Data Entry thru Thanksgiving Holiday:** Sielschott stated that the Temporary Part Time Data Entry person hired to make address changes has completed the task and has asked if she may work until after the Thanksgiving Holiday to finalize her work. Sielschott reported that the committee agreed and the money is in the budget.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that County Clerk Sandy Leitheiser provided the committee the final list of candidates who filed for the February 5, 2008 General Primary Election, and informed them that her office is now preparing for ballot printing and testing. Leitheiser stated that the Governor signed Senate Bill 662 on Friday, November 9th, 2007, which will make some significant changes to the Elections process.
2. **Update on Recycling Center Facility:** Durbin stated that the committee discussed vandalism issues with the Litchfield Recycling Center. The Litchfield City Police Department installed security cameras to the building, and Plunkett stated that the work that Litchfield Police Officer Dan Evans had done on security cameras for the Litchfield Recycling Facility was much appreciated. The walls in the warehouse at the Hillsboro facility are finished. Durbin stated that he has spoken to Kirby Furness to do the concrete work for the new Coffeen Recycling Drop-off facility, and Furness will begin the work sometime this month. The County Insurance Company has been contacted to help with forklift training for the Recycling Center employees.
3. **Update on Animal Control Facility:** The IL EPA permit has been approved for the water and sewer lines for the proposed animal control facility, and the committee continues to discuss constructing an Animal Control Facility. The County received their State Shelter License from the Department of Agriculture. The committee also discussed the potential of locating the Animal Control facility in the Stratmeyer Animal Clinic in Litchfield. There will be a special HWE meeting on Friday, November 16th, 2007 at 8:30 AM at Litchfield City Hall for the purpose of discussing the Animal Control Facility proposal to be housed at the Stratmeyer facility.
4. **Approval of ICRMT Property, Casualty and Workman's Compensation Insurance Premium:** ICRMT Property, Casualty and Workman's Compensation Insurance Premium is \$306,959. **Motion by Durbin, second by Ogden to approve ICRMT Insurance Premium in the amount of \$306,959.00 for Property, Casualty and Workman's Compensation Insurance Premium for next Fiscal Year. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update on Maintenance and Cleaning Issues:** Chairman Bone stated that the committee will plan to interview prospective applicants for the part time Maintenance/Custodial position on Wednesday, November 21st, 2007 at 5:00 PM in the County Board room. The part time position will work from 1:00 PM until 7:00 PM Monday thru Friday. Maintenance employee Larry Moore will move to the Courts Complex and Jail for maintenance and custodial work, with all maintenance issues to be addressed with the Sheriff's Department.
2. **Update on Demolition and Clean up of Acquired County Property:** Bone stated that the asbestos inspection is complete and demolition should begin Wednesday, November 14, 2007 on the property that was acquired on the corner of Main and Brailey streets in Hillsboro.
3. **Update on Garage Repair/Remodel:** The committee decided to keep the garage that is on the property for its use as a utility shed to store lawn and snow removal equipment. The committee decided to get the roof fixed this year, but will wait on siding, doors, electrical, etc... and review this need next spring.
4. **Update on Historic Courthouse Use Analysis:** Bone reported that the committee discussed the 3 proposals that were submitted by Hurst-Rosche Engineers and toured the third floor areas of the Historic Courthouse. The committee continues to review the options and will come up with a list of pros and cons for each option at their December Committee meeting. A special Full Board meeting will be scheduled for Thursday, January 10th, 2008 at 6:30 PM to review the options. Brent Lance of Hurst Rosche Engineers will be invited to answer any questions from the board members, which will give members an opportunity to look over the information and make a decision the following month.
5. **Approval of Maintenance Truck Purchase:** Chairman Bone stated that he received a State Bid from Wright Automotive for the maintenance truck in the amount of \$21,055.31. **Motion by Bone, second by Downs to accept the State Bid from Wright Automotive in the amount of \$21,055.31 for a new maintenance truck. All in favor, motion carried.**
6. **Approval of Basement Office for GIS and North West Wall:** A bid in the amount of \$3,876.00 was submitted by Woods Basement Systems for addressing the water issues on the North West wall in the basement of the Historic Courthouse. A bid was also submitted by Helitech in the amount of \$5,200. Bone stated that several excavating companies had been asked to look at the outer basement structure for repairs, but there was no one who was willing to do the work. **Motion by Bone, second by Myers to accept the low bid from Woods Basement Systems in the amount of \$3,876.00 to install a waterproofing system in the basement office. All in favor, motion carried.**

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for September 2007 is as follows: **Total calls: 293; Total amounts billed: \$151,957.00; collected: \$73,195.93.**
A summary of monthly operations for October 2007 is as follows: **Total calls: 269; Total amounts billed: \$138,322.00; collected: \$67,289.16.**
2. **Director Holmes Report:**
 - **Holmes out of Office:** Jagodzinski reported that Director Holmes would be taking a short vacation from November 18th to November 21st. Joe Gasparich will cover emergency calls on the days Holmes is gone.
 - **HazMat Equipment Use:** Jagodzinski reported that Litchfield Fire borrowed a piece of equipment from the HazMat trailer and the equipment needed repaired. Discussion took place at the committee meeting on which party or parties involved, will be paying the invoice. The State's Attorney's Office will be drafting a letter to the concerned parties.

- **Communications Consolidation Center:** Jagodzinski reported that a Communications Consolidation Center is being considered.
- **Meetings Attended:** Director Holmes and Assistant Cathy Ulrici have been attending several meetings.
- **Montgomery County Event Exercise:** There will be a Montgomery County Event Exercise in 2008. Under Sheriff Rick Robbins will be in charge of the event.
- **MABAS Board Election:** There will be a MABAS Board Election on November 26th in the PBC Room.
- **HazMat Call:** Jagodzinski stated that there was a HazMat call on October 14th at the Best Value Inn in Litchfield. A tractor/trailer hauling cadmium had stopped in the motel parking lot, for the evening when someone noticed that something was leaking from the rear tailgate of the truck. The spill was cleaned up by the trucking company and HazMat did not have to respond.
- **Committee Meeting Dates for 2008:** The EMA/Ambulance Committee will meet on the Tuesday before the Full Board at 3:00 PM in the EMA Office. Two meeting dates have changed; January 1st, 2008 meeting will be changed to Monday, December 31st, 2007 due to the New Year holiday and the November 4th, 2008 Election Day will change the meeting to Monday, November 3rd, 2008.
- **Digital Radio:** Jagodzinski stated that Holmes received the new digital type radio that replaces the old analog radio.
- **HazMat & AmerenCIPS Power Plant:** HazMat held their training and meeting at the Power Plant in Coffeen on October 25th. The meeting was well attended by HazMat volunteers and Ameren staff. Part of the training for members was reviewing the contents of the HazMat trailer and explaining what equipment HazMat has and how HazMat could be of assistance to AmerenCIPS. Several of the AmerenCIPS staff members took the HazMat members on a tour of the plant where the hazardous materials were stored and showed how to gain access to those areas. In the spring there will be some training at the Power Plant with CIPS staff, and they have made a request for two exercises in 2008. After talking with the plant manager and safety manager at the meeting, it appears that County HazMat will be the primary backup for the plant and on some occasions the primary response team. The plant at this time is very short handed for trained HazMat personnel. They have asked to be invited to HazMat meetings so they can have some updated information. They want to come to all the hands-on training that we have. HazMat members agreed to add CIPS to the meetings.
- **HazMat Breakfast:** The HazMat Breakfast was on November 3rd and netted over \$700.00 for HazMat use.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update on Personnel Manual:** Downs stated that discussion took place on comp-time in the Personnel Manual and the pros and cons of eliminating comp-time. Positions will be defined as exempt or non-exempt and exempt positions will be 40 hour work week with no comp or overtime. The committee also discussed sick leave and the ability to send employees to a physician for a second opinion. This should be a management right and should put in policy manual and negotiate a procedure in the union contracts. State's Attorney Matoush will draft a new section for the manual to address sick time and the committee will look into ways to get comp-time off the books.
2. **Approval of 2008 Holiday Schedule:** Downs reviewed the Holiday Schedule for 2008. **Motion by Downs, second by Bathurst to approve the Holiday schedule for 2008. All in favor, motion carried. (See Resolution Book 7, page 334).**
3. **Update of ID Badges:** Some of the employee ID badges were requested without their names. Downs will write a letter regarding this matter, new badges will be supplied, and the old ones without names will be surrendered.
4. **Update on Christmas Luncheon:** The County Christmas Luncheon will be held on Wednesday, December 19th, 2007 from 11:00 – 2:00 PM in the County Board Room of the Historic Courthouse.

5. **Update on GIS Position:** The committee reviewed four applications that were submitted for the GIS Coordinator Position. The interviews were held on Monday, October 29th. Downs asked that the board go into executive session to further discuss the hiring of the GIS Coordinator and the Property Acquisition.
6. **EXECUTIVE SESSION:**
 - **Motion by Downs, second by Jagodzinski to enter into executive session to discuss the GIS Coordinator position and abandoned rail line. Time: 9:22 AM**
 - **Come Out of: Motion by Downs, second by Miles to come out of executive session. All in favor, motion carried. Time: 9:55 AM**
7. **Approval of GIS Coordinator:** Motion by Downs, second by Myers to approve Ray Durston as the new GIS Coordinator to begin the new position on December 3rd, 2007. All in favor, motion carried.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Approval of Purchase of Abandoned Rail Line:** The board had met in executive session to discuss purchasing an abandoned rail line that runs between Hillsboro and Butler. **Motion by Deabenderfer, second by Matthews for the County to purchase the abandoned rail line property between Butler and Hillsboro in the amount of \$75,000. Discussion:** Chairman Deabenderfer introduced Henry Eilers with NAGs (Natural Area Guardians), who commended the board for taking the care, concern and the responsibility of financial stewardship for the county in regard to the possible purchase of the rail line property. Eilers summarized the many options that the trail could provide if the county chooses to buy it and turn it over to NAGs. Member Dean inquired if the county would provide a right-of-way easement to the Village of Butler so that water and sewer lines could be put in to Hillsboro if the property is purchased, and Eilers responded it could. The trail would cost \$75,000 to purchase, and Finance Committee Chairman Sielschott stated that although the money is not in the budget for that purchase, capital outlay funds may be used. Member Bathurst asked Eilers where the sewer line will lay, and Eilers responded that it hadn't been officially discussed, but the NAGS group would like to see it go down the side of the rail line. Member Downs asked who would be responsible for the restoration of the property, and Eilers responded that the owner of the property would. Eilers stated that NAGS would like to assist the County in submitting a preservation grant between January 1st and March 1st, 2008 to be able to recoup some funds paid for the trail purchase. **Roll Call Vote: 13 ayes, 6 nays, 2 absent. Members absent: Nelson Aumann and Dale Ogden. Members voting no: Terry Bone, Bob Durbin, Dennis Jagodzinski, Ed Helgen, Bonnie Branum and Frank Komor. Members voting yes: Mary Bathurst, Connie Beck, George Blankenship, Ron Deabenderfer, Toby Dean, John Downs, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Mike Plunkett, Bill Sielschott, Richard Wendel. Motion carried.**
2. **Update on Surface Mining Meeting:** Deabenderfer reported that he and Chairman Plunkett attended a meeting held in Alton regarding surface mining. The Federal Office of Mineral Mining sent a few representatives and an expert from SIUE to answer questions regarding the Coal Mine Permit submitted to DNR by Hillsboro Energy, LLC.

APPROVAL OF 9 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Bathurst to approve the 9 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett reminded board members that the Annual Christmas Luncheon will be on Wednesday, December 19th, 2007 between 11:00 and 2:00. Anyone wishing to attend would need to let the Coordinating Office know.

SCHEDULE CHANGES:

- Plunkett stated that there will be a special HWE Committee meeting on Friday, November 16th at 8:30 AM at Litchfield City Hall to discuss an Animal Control Facility.
- There will be a special Building and Grounds Committee meeting on Wednesday, November 21st at 5:00 PM in the County Board room to conduct interviews for the part-time custodian/maintenance position.
- There will be a special Full Board meeting on Thursday, January 10th, 2008 at 6:30 PM in the County Board room to discuss the Historic Courthouse use analysis.

APPOINTMENTS:

- **Motion by Jagodzinski, second by Beck to re-appoint Roy Hertel to the 911 Emergency Telephone System Board for a four year term. All in favor, motion carried.**
- **Motion by Dean, second by Branum to re-appoint Mark Meisner as commissioner to the Pitman-Zanesville #2 County Zone #33, Drainage District for a 3 year term. All in favor, motion carried.**
- **Motion by Dean, second by Wendel to re-appoint Gregory Weitekamp as commissioner to the Zanesville #3, County Zone #33, Drainage District for a 3 year term. All in favor, motion carried.**
- **Motion by Deabenderfer, second by Bone to appoint Scott Snow to the West Central Planning Workforce Investment Board for a term that will begin immediately. All in favor, motion carried.**

PAY BILLS:

Motion by Sielschott, second by Beck to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2007.

ADJOURN: Until the Full Board Meeting on Tuesday, December 11th, 2007 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Bathurst, second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.
Meeting adjourned at 10:20 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, December 11th, 2007 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 11th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 13th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Sally Adams was present for questions and informed members of a correction to the T.B. Report.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.

APPROVAL OF 9 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Bathurst to approve the 9 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Plunkett stated that all topics discussed at the Coordinating Committee will be discussed in the individual committee reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update on Fox Avenue Relocation:** Chairman Branum reported that on December 3rd East Fork Township Road Commissioner Steve Voyles dropped off the final plat and legal description for the new ROW and drainage easement. East Fork Township Road Commissioner Voyles will sign the dedication paperwork after Ameren's signatures.
2. **Update on Bowles Bridge Repair:** Branum stated that steel was delivered on November 15th for the Bowles Bridge repair and work began on November 19th. At this time all east abutment piles have been repaired and the west abutment will be repaired as soon as weather permits.

3. **Approval of Preliminary Engineering Agreement with Allen Henderson & Associates for Section 07-00125-02-RS:** Branum deferred to Engineer Boehler who reported members about an engineering agreement for Henderson & Associates for an extension of the Farmersville overlay project. This third phase will include an overlay from the current Phase II limits to the west county line, approximately 2.5 miles. Federal Highway Administration (FHWA) required that Phases II and III be included in the Project Development Report to show a logical termination point. FHWA felt the overall project should extend to the county line since that is where the main truck generator is located. Boehler stated that the work for Henderson & Associates has expanded and a new engineering agreement was needed, and there are no State funds available for an overlay project. The committee discussed having a public meeting to inform residents on the overpass repairs. **Motion by Branum, second by Beck to approve the Preliminary Engineering Agreement with Henderson and Associates for Section 07-00125-02-RS. All in favor, motion carried. (See Resolution Book 8, pages 1-5).**
4. **Approval of Resolution #31-07 to appropriate \$800,000.00 for County Motor Fuel from January 1st 2008 thru December 31st 2008:** Boehler reported that the estimate has been approved by IDOT for the general maintenance of County Highways. **Motion by Branum, second by Helgen to approve Resolution #31-07 to appropriate \$800,000.00 for County Motor Fuel from January 1st 2008 thru December 31st 2008. All in favor, motion carried. (See Resolution Book 8, page 6).**
5. **Approval of Resolution #32-07 to use County Aid to Bridge Funds to repair SN 068-3037 on C.H. #14, Rocky Hollow Trail:** Boehler reported that the restricted bridge posting on Rocky Hollow Trail, which is located west of the Village of Butler, can be increased by repairing the damaged pier piles. Boehler estimates cost of repairs to be \$15,000. The pier piles with concrete caps will be more difficult to replace. **Motion by Branum, second by Dean to Approve Resolution #32-07 to use County Aid to Bridge Funds to repair SN 068-3037 on C.H. #14, Rocky Hollow Trail. All in favor, motion carried. (See Resolution Book 8, pages 7-8).**
6. **Update of Witt Bridge:** Boehler is working up costs for the Witt Bridge, which is located south of Witt. When costs are calculated, Boehler will bring a Resolution before the Full Board.
7. **Update on Highway Shed:** Boehler stated that the shed construction at the Highway Department is nearly complete and the electrical equipment and gutters will be finished soon. Branum stated that the employees have done a great job.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of Regional Office of Education Quarterly Report:** The Regional Office of Education quarterly report was presented for acceptance. **Motion by Sielschott, second by Downs to accept the Regional Office of Education quarterly report. All in favor, motion carried.**
2. **Update of Trustee Deed to City of Nokomis:** The transferring of the deed to the Skating Rink property located in the city limits of Nokomis will be deeded over to the City of Nokomis at a later date.
3. **Update on GIS Coordinator:** GIS Coordinator Ray Durston is in Chicago this week for training.
4. **Supervisor of Assessments Report:** Chief Assessments Officer Julie Kiefer shared a report for the Supervisor of Assessments Office and Land Assessment Office. After this month, the report will be added to the consent agenda for the County Board meetings each month. New County Property Tax Computer System Company DEVNET was at the Supervisor of Assessments Office for training on December 6th, 2007.
5. **Update on Power Plant/Golf Course/Landfill Assessment:** Sielschott reported on the following:
 - **AMEREN Assessment:** Gene Stuard from the Forrestal Group reported to the Finance Committee that he will have a meeting with Joe Meyer of AMEREN to inform Meyer of what the evaluation was on the re-assessment. Two letters were prepared by Stuard for AMEREN, one on the total market value and a letter on the pollution control equipment. Stuard told the committee that most of the new improvements are for Air Pollution Control that will fall under other State incentives and not real property. The committee discussed and recommends a phase-in of the increased assessment. Gene Stuard will inform the committee about the progress of the negotiations.

- **Golf Course Assessments:** The committee discussed more fairly reassessing the county golf courses over time. Stuard will get individual proposals together for all four county golf courses with a phase-in amount for the January 2008 meeting.
 - **Landfill Re-Assessment:** Sielschott stated that Gene Stuard has spoken with other landfill appraisers and they are assessed at how much air space is permitted for a landfill. There is unclear information in the State for assessing landfills. They usually use the royalty method and not real property. Allied Waste is also seeking someone to appraise the landfill. Stuard will not do anything until the landfill gets the appraisal done
6. **Approval of Prisoner Medical Contract:** A proposal was reviewed in the committee meeting from HP Health Professionals to renew the Prisoner Medical Contract at the Sheriff's Department for 3 years in the amount of \$59,000 for the first year. **Motion by Sielschott, second by Bathurst to approve a 3 year contract with HP Health Professionals for \$59,000 the first year with a 5% increase for years 2 and 3 and will include a \$300,000 cap. All in favor, motion carried.**
 7. **Update on Senior Citizens Budgets:** Sielschott stated that a letter will go out to Senior Citizen Clubs requesting their receipts and expenses for 2007 so that they can get their tax money for the 2008 year.
 8. **Update Amendment to the 2008 Budget:** Sielschott reported that because the 1.2 million dollars in coal revenues for 2008 was received in 2007, the budget will need to be amended in October 2008.
 9. **Update on late Property Taxes 2006 Taxes- 2007:** Member Ed Helgen stated that he has several complaints regarding tax payers receiving their tax bills showing that they owed no taxes and needed clarification, and member Sharon Kuchar stated she also had similar calls. Sielschott said that tax payers will need to call the Treasurer's Office to get this information, and pledged to provide members with an answer to this question after the meeting. *(Sielschott discussed the matter with Treasurer Jenkins after the meeting, and a memo was provided to board members at the Dec. 13th, 2007 Special County Board meeting- See copy in Resolution Book 8, page 9).*

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update on Elections:** Durbin stated that the deadline for write-in candidates for the February 5, 2008 General Primary Election was Thursday, December 6th, 2007. There was only one candidate anticipated to file for Democratic Precinct Committee representative in Grisham #2 precinct. Durbin stated that Clerk Leitheiser advised the committee that three Public Questions have been filed for the February Primary Election, including tax increase questions for New Douglas Fire District and the Litchfield Park District and the creation of a Litchfield Fire Protection District. The election preparation is underway and proceeding as scheduled.
2. **Approval of Recycling Center Facility:** Durbin reported that the tube heaters at the recycling facility in Hillsboro need to be replaced. C&C Heating and Cooling out of Nokomis put in a bid of \$4,480 for the installation and replacement of the tube heaters. **Motion by Durbin, second by Kuchar to approve the bid of \$4,480.00 from C&C Heating & Cooling to replace the tube heaters at the Recycling Center. All in favor, motion carried.** Durbin reported that the Coffeen Drop Shed was installed Saturday and a Ribbon Cutting ceremony will be held today at 1:30 PM in the City of Coffeen.
3. **Update on Animal Control Facility:** Durbin stated that the committee reviewed quotes for replacing the roof, windows, basement walls and posts in the Litchfield Stratmeyer building for a potential Animal Control facility. He reported that concrete and guttering will also need to be poured for dog runs.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update on Personnel Manual:** Downs stated that there is new language ready to be added to the Employee Personnel Manuals regarding identification badges, sick leave, disability and workman's compensation issues. State's Attorney Chris Matoush had provided language for the committee to review regarding a second medical opinion. Exempt and non-exempt employees in regards to comp-

time were discussed. The committee will need an employee list for the next meeting to define which positions are exempt and which are non-exempt.

2. **Update on Union Negotiations Highway Department:** Downs reported that there has been one meeting with Highway Department Union Representatives to discuss a 5 year contract. The next union negotiations will be held on Wednesday, December 19th, 2007 at 8:30 AM in the PBC Meeting Room. Discussion took place on inserting the Drug Policy in the Union Contract for the Highway Department and to add a second medical opinion.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update of Historic Courthouse Structural Issues:** Chairman Bone stated that on November 14th, 2007, the ceiling collapsed in the County Clerk's Office of the Historic Courthouse. There was a Special Building and Grounds Meeting on November 21st with Hurst-Rosche Engineering to go over the integrity of the Historic Courthouse building. Hurst-Rosche stated in that meeting that the plaster is the issue in the ceilings, and recommended all plastered ceilings be removed in a controlled systematical fashion. Hurst-Rosche also reported there was no corrosion on the I-beams and the arched brick was fine, and that they arranged to have ceilings torn down in the Treasurer's Office and put them back up in just a few days. After the Treasurer's area was repaired, the board will now need to address the second floor by the Regional Office of Education and in front of the elevator. Engineers will also set up a schedule for regular inspections of all county buildings. During that special meeting, Tom Baker stated that as of November 21st, 2007, the building was adequate for occupancy. Hurst-Rosche will prepare a report for the county's insurance company for what happened and what needs to happen on repairs so that the county may get preventative maintenance covered. Air quality samples were taken in the Historic Courthouse and the results were back the following week and there was no asbestos. The Full Board will convene in a special meeting on Thursday, December 13th, 2007 at 6:30 PM to discuss building needs issues. Bone thanked County Clerk Leitheiser's and Treasurer Jenkins' staff for their cooperation.
2. **Update on Hurst-Rosche Building Use Analysis:** Bone stated that Architect Brent Lance of Hurst-Rosche reported that plaster was removed from the Treasurer's Office last weekend in four days, with only one move and one cleanup, and new grid ceilings and lights were installed. All plaster that was of an immediate concern has been removed, and the remaining plaster can wait until after the Holidays and should be bid out. The County Board checked with State's Attorney Matoush regarding the urgency of the first two jobs that needed to be done, and confirmed that the county didn't have to bid the jobs as they were in an emergency situation. Hurst-Rosche can prepare the bid documents for the upcoming plaster removal, and they suggested the remaining plaster be removed in the next year. The next area that will be addressed is the Regional Office of Education on the 2nd floor. The fact that the building is on the National Historical Society Register was discussed, and Highway Engineer Rueben Boehler has been assigned to visually inspect the remaining ceilings each month. There will be a special Full Board meeting on Thursday, December 13th, 2007 at 6:30 PM in the County Board Room to discuss the four options about how to proceed with building issues. The Public and Board Members will then be able to express their opinion. Bone stated that he appreciates Engineer Boehlers' help with ceiling issues. County Clerk Leitheiser also thanked Chairman Bone for all his time spent with the ceiling clean up.
3. **Update on Future Parking Lot for Courthouse Complex:** Bone stated that the committee will get a few prices for replacing the roof on the garage that is on the property acquired by the county on the corner of Main and Brailey. The parking lot will be rocked in the spring.
4. **Update on Historic Courthouse Basement Wall Repairs:** Bone reported that a proposal from Huber Sanitation and Plumbing in the amount of \$6,017.75 was discussed for repairs to the outside drainage tiles on the Northwest corner of the Historic Courthouse. The bid excluded tuck pointing the masonry

and brick should that be a problem. Engineer Rueben Boehler told the committee that he could dig a couple of test holes to inspect the integrity of the brick before digging up the whole area.

5. **Update on Maintenance, Janitorial Staff:** Chairman Bone reported that he met with Sheriff Vazzi, State's Attorney Matoush, John Downs, Mike Plunkett and Coordinator Daniels regarding the Custodial Staff duties and who they report to. Sheriff Vazzi shared a letter from the Union Representative stating that the new part time custodian should report to the Sheriff. Sheriff Vazzi stated that the custodial staff should report to him due to Illinois Statute that says he is the custodian of the courthouse building and grounds. Bone referred Sheriff Vazzi to County Board Minutes from May 1999 where the County Board approved a new County Coordinator Position that would supervise the maintenance and custodial staff. State's Attorney Matoush stated that mechanical and technical repairs to County buildings and grounds would fall under the responsibility of the County Board/Coordinator and that any cleaning, custodial responsibilities should come under the Sheriff's direction per Illinois Statute. A complete job description will be written for the maintenance position and a list of building and grounds job duties will be reviewed by State's Attorney Matoush to determine where the responsibilities lie so that County Offices can be advised as to whom to call when they need maintenance or janitorial services. Sheriff Vazzi told the committee that the extra custodial staff can clean the jail and the cleaning service would not be needed at the Jail but would continue cleaning the Courthouse Complex. Bone stated that he met with the cleaning service and got an adjustment in the cleaning price to take off the services of cleaning at the jail. The committee reviewed and discussed a three year contract with Paula Johnson to continue cleaning the Courthouse Complex for \$23,000 per year. The previous amount was \$27,000 per year since January 2003. **Motion by Bone, second by Beck to accept a three year cleaning contract for the Courthouse Complex for \$23,000 per year.**
6. **Update on Tree Planted on West Side of Historic Courthouse:** Bone reported that an Oak tree has been planted on the west side of the Historic Courthouse to replace the diseased one that was cut down.
7. **Update on VAC Office Issues:** Bone met with Judge Long regarding areas of the Courthouse Complex that could be used for the VAC office.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for November 2007 is as follows:
Total calls: 293; Total amounts billed: \$145,192.00; collected: \$85,053.21.
2. **Director Holmes Report:**
 - **Ceiling Collapse at Historic Courthouse:** Holmes thanked everyone who was involved with the clean up of the Historic Courthouse, and stated that Terry Bone did a great job in coordinating the incident at the Historic Courthouse. By days end on November 14th, the day the ceiling collapsed, Bone had all plans in place for clean-up and repair work, with structural engineers coming in and professional cleaners ready to step in for the cleaning process. The local contractors dropped other projects to help, including Lyerla Electric, Lipe Construction, and Hurst and Rosche Engineers. County Clerk Sandy Leitheiser, County Highway Engineer Ruben Boehler, County Coordinator Chris Daniels and Information Systems Manager Bill Purcell were at the Historic Courthouse from beginning to finish getting clean up completed so county offices could open on Monday morning. Coordinating Assistant Dawn Lutz, Recycling Employees and Maintenance Supervisor Lloyd Meyer all pitched in working all day, evenings and over the weekend to get everything ready for Monday morning. Holmes thanked everyone for a job well done.
 - **NIPA Meeting in November:** Jagodzinski reported that Holmes and Office Assistant Cathy Ulrici attended a NIPA meeting. Information and phone numbers for the area pipelines were distributed at that meeting.

- **Hazardous Material Exercise:** Jagodzinski stated that on November 30th, 2007, Holmes attended an emergency hazardous material exercise at Hillsboro Area Hospital and the EMA Office was the observer/controller for the event. Holmes will offer additional training in hazmat issues for safety.
- **EMA Radio:** The old EMA radio has been donated to Litchfield Police for their communications trailer. Chief BJ Wilkinson has been working on a trailer that can be used countywide if necessary.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update on Butler/Hillsboro Abandoned Rail Line:** Chairman Deabenderfer reported on a meeting with NAGS and a priority list that was provided to them for purchasing the property. The MCEDC will apply for the IDNR grant by March 1st, 2008, and a Letter of Intent will be drafted by Assistant State's Attorney Betsy Wilson for the purchase of the property. Discussion also took place on appraising the abandoned rail line property. The committee approved to have the property appraised at an appraisal fee not to exceed \$700.00
2. **Approval of Resolution #07-40 - Void Tax Bill on Bike Trail Property:** The committee discussed voiding the 2006-2007 county owned Bike Trail property tax. **Motion by Deabenderfer, second by Matthews to recommend voiding the tax bill on the Green Diamond Bike Trail parcel ID # 12-000-405-05. All in favor, motion carried. (See Resolution Book 8, page 10).**
3. **Update on Bike Trail mowing:** The Village of Farmersville inquired about a reimbursement for mowing on their end of the Bike Trail. They also had concerns regarding ATV's speeding on the trail.
4. **Update on Broadband Initiative:** There was a meeting in Springfield with the five vendors that applied for the Broadband Initiative Proposals, since the \$1 million was reinstated in the State's budget. The Montgomery County Economic Development Corporation is assisting with this effort, as well as other local grant applications, and doing an excellent job of promoting Montgomery County.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Beck, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Sielschott announced that Treasurer Jenkins will make a payment to taxing bodies on Thursday, December 13th, 2007.

Plunkett announced that the annual County Christmas Luncheon will be held on Wednesday, December 19th, 2007 between 11:00 AM and 2:00 PM in the County Board room.

Plunkett reminded members that there will be a dedication for the New Recycling Drop Off in the City of Coffeen at 1:30 PM, and anyone in the Coffeen area wishing to recycle can come to the grand opening at 1:30 to learn about recycling.

Plunkett reported that the 2008 County Board Calendars were distributed to the members with their monthly information.

SCHEDULE CHANGES:

Plunkett reminded board members of the special Full Board meeting on Thursday, December 13th, 2007 at 6:30 PM in the County Board Room to discuss the building needs issues, and stated that the primary goal of the meeting is to give a direction to the Building and Grounds Committee as to how to proceed.

Plunkett reminded members that there will be a special Personnel Committee meeting on December 19th, 2007 at 8:30 AM in the PBC Room to continue Union Negotiations with the Highway Department employees.

APPOINTMENTS:

Motion by Kuchar, second by Beck to appoint Litchfield Police Chief B.J. Wilkinson to the Emergency Telephone System Board for a four year term. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Aumann to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Special Full Board Meeting on Thursday, December 13th, 2007 at 6:30 PM in the County Board Room, Historic Courthouse, Hillsboro, Illinois. The Regular monthly Full Board meeting will convene on Tuesday, January 8th, 2008 at 8:30 AM in the County Board Room.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.
Meeting adjourned at 9:15 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Thursday, December 13th, 2007 – 6:30 PM

The following are minutes of a Special meeting of the Montgomery County Board held at 6:30 PM on Thursday, December 13th, 2007 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 6:30 PM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Others Present: Audience members included State's Attorney Chris Matoush, Highway Engineer Rueben Boehler, Hurst Rosche Engineering representatives Tom Baker and Brent Lance, Hillsboro Historical Society representative Idabel Evan, Health Department Director Hugh Satterlee. Approximately 15 others were present in the audience.

Pledge of Allegiance to the flag was given.

Chairman's Statement: Chairman Plunkett stated that the purpose of this meeting is to discuss the future of the Historic Courthouse with public comments and questions to be allowed, and said that the Building and Grounds Committee members are in need of direction to help them proceed with building plans for the Courthouse Complex. He said that the options that have been discussed in previous meetings range in price from \$2.2 million to 6.5 million, and these options may be mixed and matched. The committee will be working with a budget of about \$3 million without increasing taxes or borrowing money to finance the project, which would leave approximately \$1.5 million in reserve. Building and Grounds Committee Chairman Terry Bone introduced Brent Lance and Tom Baker of Hurst-Rosche Engineering, who first assured all that there are no immediate structural concerns at the Historic Courthouse at the present time with no asbestos or air quality problems, and then presented three Building Assessment Options in a PowerPoint presentation (**See Resolution Book 8, pages 11-21**). Lance shared that interviews were conducted with Historic Courthouse Office Holders to assess their office needs and an analysis was done on the information gathered. Tom Baker stated that the prices listed are based on 2008 materials and labor costs.

Public Comment:

Member Aumann stated that is the County Board's obligation to look at long range plans and not a quick fix because the current functionality of the building is not feasible. The county needs to look at something that would function for the next 20 to 50 years instead of putting more money into this building, which is obsolete.

Member Durbin stated that even with a 28,000 square foot addition it would be hard to tell what space may be needed 10 years down the road with growth of offices, and even though he likes this building, it is a headache.

Chairman Plunkett stated that the county would still need to take care of the Historic Courthouse building and confirmed that if the county moves ROE and SOA Offices the county would need additional 7,500 square feet of office space.

Vice Chairman Jagodzinski stated that an additional Option 4 is his suggestion, which would expand the Courthouse Complex to its maximum of 28,000 square feet and would get every office over to the new building. He stated that the Public Building Commission had a long range plan for the 28,000 square feet expansion.

Member Downs agreed with Jagodzinski and Aumann that the Historic Courthouse is obsolete and that the county should get all county offices in the Courthouse Complex building as well as the board room, but we should not let the Historic Courthouse go without maintenance.

Member Dean stated that the county should put all county offices in the Courthouse Complex building, and said he likes the Historic Courthouse also, and wondered if it could be turned over to the Historical Society.

Member Sielschott reminded members that the county needs to find the finances for the building project first, and must have a plan to pay for it after coal revenue is received.

Member Bathurst stated that the County Board should not lose sight of the importance to preserve this building, and reminded them to remember the Illinois Capital Building and the US Congress Building. She stated that it is a good idea to build an addition to the new courthouse and because of the safety issues surrounding this building it would be a bad idea for the offices to stay here.

Member Kuchar agreed with Bathurst to restore the Historic Courthouse to its original glory.

Member Aumann asked if information could be located to confirm the cost of maintaining and upgrading the Historic Courthouse over the past 20 years, and stated that the county needs to look at the long range planning for this building.

Chairman Plunkett stated that this building is part of the county's heritage and should be put at the top of the priority list, and said that the board members should consider where their heart is- if you are a lover of old buildings, it's worth it to renovate the Historic Courthouse, if you're not, it's not worth it to renovate the Historic Courthouse.

Member Helgen asked if the Public Building Commission could be an option for financing.

Member Matthews, who is a member of the Public Building Commission, stated that the PBC can assist financially with expansion for the Court System offices, but not for the Treasurer or County Clerk offices.

Member Bone stated that he likes the Historic Courthouse also, but the County must look at what is feasible and the right thing to do, which is to build and get what we want across the street.

Member Dean agreed with Bathurst about the priority needed for the preservation of the Historic Courthouse, and suggested that there are several empty buildings downtown that could possibly house the Supervisor of Assessments and Regional Office of Education.

Member Deabenderfer asked if we are in violation of the ADA in the County Board room, and Engineer Lance responded it is in compliance with ADA standards. **Deabenderfer** asked if the Supervisor of Assessments is safe at this time, and Engineer Lance responded that there are issues with egress in that office and future options have designated that space for storage only.

Member Branum stated it would be foolish to spend \$300,000 to restore the County Board room with the original ceiling. Engineer Lance clarified it would also include removing the paneling from the room.

County Clerk Leitheiser stated that there were a few members from the Historical Society present and asked if the Montgomery County Genealogy Society or Hillsboro Historical Society could take over the old courthouse.

Idabel Evans who is with the Hillsboro Historical Society stated that should the county not be able to maintain the Historic Courthouse, the Hillsboro Historical Society can not either.

State's Attorney Matoush stated there is a need for more space in the Courthouse Complex, and storage is already a problem.

Member Durbin stated that he heard through United Counties Council of Illinois (UCCI) that Cass County's Courthouse was restored, and would research this further.

Chairman Plunkett asked if the County owned enough land to accommodate the addition, and Engineer Lance responded they did.

Bill Schroeder of Hillsboro questioned why the written Options start with 18,000 square feet and now discussions include space needs to 28,000 square feet, and received clarification from Member Jagodzinski that the Courthouse Complex's original expansion can include 28,000 square feet, which isn't on the written Options, but a possibility. Schroeder also asked if all the costs represented on the Options include inflation, and Hurst Rosche representative Baker stated that the project would be bid at today prices with a 5 to 8 year project length, so if the decision is made to begin construction in 2008, the cost will be set.

Member Helgen questioned whether Courthouse Complex offices would be closed during construction if the addition is done there. Engineer Lance stated that the design of the building addition was to have the least amount of disruption.

Member Matthews stated that given the security needs of our day, housing all county offices together with security would be important, and Engineer Lance stated there would need to be a separate entrance or one main entrance for security.

Member Bathurst questioned if Option #2 would allow all offices to fit in the new addition. Engineer Lance stated that with Option #1 and #2, the Regional Office of Education (ROE) would stay at the Historic Courthouse, and informed the board that if the county fully vacates the building it would deteriorate rapidly.

Member Aumann asked if information could be located to confirm the cost of maintaining and upgrading the Historic Courthouse over the past 20 years, and stated that the county needs to look at the long range planning for this building.

Betty Rottinghaus stated that for over 80 years she has loved this building, but would rather see County Offices in several buildings rather than all housed in one building for security reasons.

Jim May of Hillsboro stated that the county should consider making the historical building more useful and not turn it into a warehouse. He noted that there is a lot of square footage here, and there has been no long-range plan for this building.

Chairman Plunkett stated that the county is also trying to get the Veteran's Assistance Commission in the New Building.

State's Attorney Matoush stated that there is no space for files at the new courthouse.

Health Department Administrator Hugh Satterlee stated that currently there are complaints that there is no parking around the Courthouse Complex, that maybe it would be better to buy land and build a new County Offices building to get the offices out of the Historic Courthouse, but to still maintain the building. He asked what offices are required to be in the Historic Courthouse and what offices are paying the County rent to be housed there.

Member Deabenderfer stated that the county may want to look at 21,000 square feet in additional office space and keep ROE and the County Board room in Historic Courthouse and leave the 3rd floor for storage.

Member Sielschott stated that everyone needs to keep the budget in mind.

Member Myers questioned whether a newly seated board could make a different choice and not keep any decision made by this board, and Chairman Plunkett responded they could.

Chairman Plunkett stated this meeting was made to give the Building and Grounds Committee direction on the best way to proceed, this is not a meeting to make any final decisions. He said that he understood that the consensus of the County Board members to be as Member Deabenderfer suggested: to instruct the Building and Grounds Committee to pursue the addition of not less than 21,000 square feet to the Courthouse Complex, while keeping the ROE and County Board room in the Historic Courthouse, using its 3rd floor only for storage space, and maintaining the Historic Courthouse building.

Nancy Slepicka from Hillsboro asked what the county's obligation is to the Regional Office of Education.

Member Sielschott stated that the State and the Federal Government gives money to ROE, but rent is not included in their grant money. Illinois Statutes require the County to provide housing for the ROE.

ADJOURN: The Regular monthly Full Board meeting will be held on *Tuesday, January 8th, 2008 at 8:30 AM* in the County Board Room.

Motion by Blankenship, second by Bathurst to adjourn the Special Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 7:45 PM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.