

**Montgomery County Board
Minutes**

For Tuesday, January 8th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 8th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Richard Wendel.

Members Absent: Bill Sielschott.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Durbin, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Aumann to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 11th, 2007. All in favor, motion carried.

Approval of Minutes of Previous Special County Board Meeting:

Motion by Bone, second by Matthews to approve the Minutes of the Previously Adjourned Special County Board Meeting held on Thursday, December 13th, 2007. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the first distribution of tax monies has gone out at \$10.4 million, which is 75% of total tax distributions. Jenkins informed members this has been a rough tax year due to the lateness and that the county should never do this again, and asked for their vigilance to oversee the process to make sure the lateness isn't repeated.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions, and distributed the county's property tax vendor DEVNET's schedule to all members which lists a 7/31/2008 tax bill mailing schedule, and asked that members track all county offices' activity to make sure this important schedule is followed, and stated that the DEVNET training in her office was being completed as scheduled. She also distributed a calendar of the various US Primary Election Dates to board members.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A. Report** – submitted.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:

Motion by Downs, second by Wendel to approve the 10 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Deer Run Mining Permit:** Plunkett gave an update on the mining permit submitted to the State and County for Deer Run Mine. The permit has been deemed administratively complete by Illinois Department of Natural Resources and was filed in the County Clerk's Office and with himself on December 21st, 2007. The 620 page document and maps have been scanned onto CD's by DNR, and are now available in the County Clerk's Office and is also posted on the County's website at www.montgomeryco.com. A paper copy of the permit is also available for review in the County Clerk's Office, and IDNR will be posting on their web site as well. Montgomery County has requested a Public Hearing and informal conference, which IDNR has received, but has not set a date as of yet.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update/Approval Bridge Repair Project:** Branum stated that work has been halted on Bowles Avenue Bridge due to the weather, piles are being designed for the Rocky Hollow Bridge, and borings have been ordered for the Witt South Bridge.
2. **Update/Approval ATV Usage Ordinance:** Branum stated that in the State Statutes the State allows the use of ATVs for farm use. In the Montgomery County Ordinance concerning ATVs the County still requires consent from the owner, under section 2-3. This means that a farmer would need consent from the owner (County, Township, City or Private entity) to be legal. The committee discussed leaving the ordinance as is, since the State already allows the use of ATVs for farm use.
3. **Update/Approval Deer Run Mine Permit:** Branum reported that Boehler will meet with Road commissioners once the mine permit has been reviewed for Deer Run Mine so they can discuss their concerns with the county's roads.
4. **Update/Approval Communications Tower:** Brian Demming spoke with Engineer Boehler regarding the possibility of putting the Highway Department's Communications Antenna on the tower that Demming is putting up for his own internet usage. Branum stated that Boehler would like to wait and see what 911 will do should they create a new Communication Center and build a tower.
5. **Update/Approval MFT Letting:** There will be a Motor Fuel Tax Letting on Wednesday, January 9th, 2008 at 9:00 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

1. **Update/Approval Bid Award for Sheriff's Vehicles:** Victory Lane Ford of Litchfield put in a bid for 8 Crown Victorias and 4 Ford Explorers in the amount of \$224,333. Wright Automotive of Taylor Springs submitted a bid for the same vehicles in the amount of \$211,297. The Sheriff's Department checked the bids and recommends going with Wright Automotive in the amount of \$211,297. **Motion by Downs, second by Branum to approve the bid from Wright Automotive of Taylor Springs in the amount of \$211,297.00 for 8 Ford Crown Victorias and 4 Ford Explorers for Sheriff's vehicles which includes 11 trade-ins. All in favor, motion carried.**
2. **Update/Approval Bid Award for Sheriff's Vehicle Cameras:** The only bid that was submitted for the digital in-car video system for the Sheriff's vehicles was from Digital Ally. **Motion by Downs, second by Aumann to approve the bid of \$40,250.00 from Digital Ally for 10 digital in-car video systems for the Sheriff's vehicles. All in favor, motion carried.**
3. **Update/Approval Forrestral Group – Assessments:** Downs reported that Gene Stuard of the Forrestral Group is continuing negotiations on the assessment of the Power Plant. The committee approved Forrestral Group to do an assessment of the four County Golf Courses in the amount not to exceed \$2,250.00 for each course. **Motion by Downs, second by Kuchar to approve Forrestral Group to do an assessment for each of the four county golf courses for an amount not to exceed \$2,250.00 each. All in favor, motion carried.** Forrestral Group will also prepare an agreement to appraise the landfill and to prepare an agreement to appraise the natural gas field at a later date.

4. **Update/Approval GIS Training for Ray Durston:** Downs stated new GIS Coordinator Ray Durston attended GIS Training Classes with Bruce Harris and Associates. Bruce Harris recommended to Durston that he take an ESRI class, which would cost \$1,425. The committee approved for Durston to take the class, and Durston will submit a GIS Office Report each month to the Full Board, which will be added to the Consent Agenda for next month.
5. **Update/Approval SOA Monthly Report:** Downs stated that Julie Kiefer gave an update to the committee regarding training on DEVNET. The board will need to find a replacement on the Board of Review as Ron Buehrer has given his resignation. Kiefer will also advertise for the SOA office's field position in May to replace Ray Durston, who is now the GIS Coordinator.
6. **Update/Approval 2008 IRS Mileage Reimbursement:** Starting January 1st, 2008 the IRS changed the mileage reimbursement to .505 cents per mile. **Motion by Downs, second by Matthews to increase the mileage reimbursement to .50 cents per mile for all county travel, which will be effective on January 9th, 2008. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update/Approval Elections:** Durbin stated that County Clerk Leitheiser shared a sample ballot for the Primary Election to be held on February 5th, 2008, in which there are 354 different styles of ballots. Absentee voting started on December 27th, with not been much activity to date. Early voting will be held from January 14th thru January 31st. Illinois is one of 23 States having a Primary Election or Caucus on February 5th, 2008.
2. **Approval of County Truancy Ordinance# 08-01:** State's Attorney Matoush presented a final draft of the Truancy Ordinance to the committee. The purpose of the ordinance is to be able to charge the student and parent in court if they are aware of a truancy violation, and any violation of the truancy ordinance is a petty offense with a fine of \$25.00 for the first offense. The Truancy Office has the statutory authority to enforce the ordinance and issue citations, which give the Truancy Officer the ability to issue citations. **Motion by Durbin, second by Beck to accept and approve Truancy Ordinance #08-01 for Montgomery County. All in favor, motion carried. (For copy, See Resolution Book 8, pages 22-25).**
3. **Update/Approval Recycling Center Facility:** The committee discussed the total revenues of the Recycling Facility for 2007. Coordinator Daniels stated that the facility shipped out 2,939,914 pounds of material in FY 2007 and collected \$157,666 in revenue. The revenue collected for FY 2006 was \$66,890 for 1,638,715 pounds of shipped material. Daniels noted that there was about 7 to 8 truck loads of material that was processed in 2006, but not shipped until 2007 because prices on material was going to go up. Expenses exceeded revenues by \$2,255 even though there was a huge increase in revenues. The additional expenditures were contributed by the used recycling truck purchased for \$32,000, warehouse wall repairs for \$15,000, new totes for \$3,000 and a utility trailer for \$4,000. Durbin stated that the Recycling Facility had a good year, but the County needs to get more people to recycle.
4. **Approval of Bid Specification Work for Animal Control Facility:** Durbin reported that the committee discussed the need to move ahead with constructing an animal control facility. The committee would like to have Hurst-Rosche Engineering draw up the bid specs for the building. In response to questioning by member Dean, Chairman Plunkett reported that the Stratmeyer building in Litchfield is not out of consideration for a potential site, but the county needs to move ahead with their options to have bid specifications completed so the best decision can be made. **Motion by Durbin, second by Miles to approve Hurst-Rosche Engineering to draw up bid specs for the proposed Animal Control Facility. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update/Approval Maintenance, Janitorial Staff & Cleaning Issues:** Bone stated that Sheriff Vazzi was present at the committee meeting to discuss the janitorial, maintenance and cleaning issues in the Courthouse Complex and Jail. When the full time union custodian/maintenance employee was on sick leave, the Sheriff hired a temporary custodian to fill in. At the FY 2008 Budget Hearings, an additional part-time custodian position was added to the budget of Office 005 and the salary for the current full time custodian was doubled to cover a year of sick days in case the full time employee was unable to return to work. The full time custodian did come back to work last month so the committee stated that the salary allocated in Office 080 for the temporary fill-in employee should not be used. Sheriff Vazzi had stated in the committee meeting that there will be a layoff by seniority and a two week notice will be given. Bone stated that custodian Jan Wolfe would have to go to part time (6 hours per day) with no benefits to comply with the position that was created and approved at the budget hearings.
2. **Update/Approval Panic Button Testing at Historic Courthouse:** Bone reported that procedures to have the panic systems tested each month in the Courts Complex and the Historic Courthouse have been resolved and EMA Director Holmes will test the system each month.
3. **Update/Approval Hurst-Rosche Building Use Analysis:** Bone stated that the committee discussed a request to build new office space across the street from the Courthouse Complex, instead of building on to the back of the Courthouse Complex, due to the complaint that limited entrances and parking would create an inconvenience to customers and staff.
4. **Update/Approval Ceiling Repair Costs:** Bone reported that the repair costs for the ceiling damage and replacement at the Historic Courthouse to date is \$110,433.82.
5. **Update/Approval Small Garage Roof & Electricity:** Bone stated that the committee approved to bid out roof repairs for the small garage roof across from the jail, which will be opened next month. Maintenance Superintendent Lloyd Meyer will check on getting electricity to the garage.
6. **Update/Approval Future Parking Lot for Courthouse Complex:** The future parking lot located east of the jail across the street will be rocked this spring with concrete approaches.
7. **Update/Approval Fire, Life & Safety Issues:** Bone reported that the committee approved sending a memo out to all offices that prohibits the use of household electrical cords and space heaters, which is our insurance company's recommendation. The county's insurance company also inspected the Historic Courthouse and found some safety issues that will be addressed.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for December 2007 will be given at next month's full board meeting, as Litchfield does not have all their reports in.
2. **Director Holmes Report:**
 - **Ambulance Billing Problems:** Jagodzinski stated that there was a meeting with City of Litchfield regarding ambulance billing forms and problems. Another meeting will be scheduled to further discuss issues.
 - **Under Budget:** Jagodzinski reported that the EMA/Ambulance Office came in \$12,496.02 under budget for 2007.
 - **City Lakes Emergency Plan Meeting:** Jagodzinski stated that there was a meeting on December 20th with the City of Hillsboro and Hurst Rosche Engineers regarding a city emergency plan for the two city lakes. The Department of Natural Resources had two representatives at the meeting.
 - **Regional Meeting:** A Regional Meeting was held in Fairview Heights on December 18th that Director Holmes attended.
 - **May 1st Emergency Exercise:** A Countywide Emergency Exercise will be held as required by NIMS and LEPC.

- **Panic System Tests:** Holmes will attend the Building and Grounds meeting in January to discuss testing of the panic buttons in the Historic Courthouse.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update/Approval Union Negotiations:** The next union negotiations will be held on Wednesday, January 16th, 2008 at 8:30 AM in the PBC meeting room.
2. **Update/Approval Personnel Manual:** Downs reported that the committee reviewed changes in the Personnel Manual regarding classifications of employees, ID Badge Policy, etc... Employee exempt list will be incorporated. The board will be asked to vote on the manual at the Full Board meeting in February. Pending approval, the Personnel manual changes will become effective on March 1st, 2008.
3. **Update/Approval of Union Grievance:** Downs stated that the committee discussed a union grievance that was submitted regarding Fiscal Year 2008 raises for the Sheriff's Dispatchers and 911, and the committee denied the grievance. The committee also discussed a grievance that was submitted by the Highway Department and will get clearer language in the next Highway Union Contract. Downs stated that the committee will review the situation with the State's Attorney and give their decision at a later date.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update/Approval Butler/Hillsboro Abandoned Rail Line:** Deabenderfer stated that local appraiser Kent Aumann will appraise the abandoned rail line property on January 4th, 2008 and return the completed appraisal to the County on January 11th, 2008. Coordinator Daniels will get the legal description to Assistant State's Attorney Betsey Wilson so that she can draft a "Letter of Intent." IDNR would like to review the Letter of Intent before it is sent to current owner Mr. Kee.
2. **Update/Approval MCEDC:** The Montgomery County Economic Development Corporation had a board meeting on Monday, January 7th, 2008, with 11 of 12 Board members present. Deabenderfer reported that the Workforce Development Committee of MCEDC is working to get grants for distance learning, and MCEDC has also been working with four counties: Montgomery, Macoupin, Greene and Jersey, for Regional Economic Development Planning. The MCEDC Annual meeting will be held on January 29th, 2008 at 6:00 pm at the Hillsboro Country Club.
3. **Update/Approval Broadband:** Deabenderfer stated that the Rural Broadband Committee is reviewing the 5 vendors that submitted proposals. The next step will be to rank the proposals submitted by the vendors at their January meeting.
4. **Update/Approval Mining Permit:** Deabenderfer reported that the Montgomery County Board requested a Public Hearing and informal conference on December 21st, 2007 when the Deer Run Mine Application #399 was submitted and deemed complete by IDNR.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Blankenship to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett reported that the Annual Open House for the Montgomery County Senior Center will be on Monday, January 14th, 2008 from 1:00 PM until 3:00 PM, and all members are invited to attend.

SCHEDULE CHANGES:

Plunkett reminded committee members that there will be a Motor Fuel Letting on Wednesday, January 9th, 2008 at the Highway Department.

Plunkett reminded committee members that there will be a special Personnel Committee meeting on Wednesday, January 16, 2008 at 8:30 AM in the PBC room for Highway Union Negotiations.

PAY BILLS:

Motion by Beck, second by Jagodzinski to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, February 12th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Matthews, second by Myers to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 9:10 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, February 12th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 12th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Member Absent: Dennis Jagodzinski

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Myers to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 8th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the Annual County Tax Sale will be held on Monday, March 10th, 2008 in the County Board room. Jenkins stated that 92% of Property Tax monies has been distributed to date.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and thanked County Board members, Township Officials and Election Judges for their assistance with the recent Primary Election.
4. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Bane Ulrici was present for questions, and informed members that Mary Pianfetti has been hired for the part-time clerical position in the Probation office.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** - submitted

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Bone to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Update on Informal Conference for Deer Run Mine:** Plunkett reported that the Illinois Department of Natural Resources will host an informal conference on Wednesday, February 20th, 2008 at the Taylor Springs VFW Hall at 6:00 PM. The hearing was requested by the County Board and will be a per diem allowable meeting expense for any board members wishing to attend.

2. **Update on Hog Confinement Facility:** Plunkett reported that last week the county received a notice of intent to construct a large hog facility in the South Litchfield Township area, but that he learned from the property owner yesterday that the project is off the table and there will be no need for further discussion.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update on Bridge Repair Projects:** Engineer Boehler reported that work has been halted on the Bowles Avenue Bridge due to weather. Piles are being designed for the Rocky Hollow Bridge and borings are finished on the Witt South Bridge. Once the survey is finished the hydraulics can be calculated and a bridge/culvert can be designed.
2. **Update on Sign Truck:** Branum reported that the sign truck was hit while in use at Barnstable's Corner in Nokomis on Monday, February 4th, 2008 and it appears at this time that it will be considered a total loss. Funds remain in the budget for machinery purchases and the cost of a new sign truck is estimated at \$25,000. If the existing truck is considered a total loss by the insurance company, the committee will consider purchasing a new truck via local letting or state bid, whichever is the most cost-effective. Engineer Boehler will get a proposal for next month's Road and Bridge Committee meeting to have a complete county sign inventory put on the G.I.S. system, which has to be done to receive State funding for sign replacement.
3. **Update on Equipment to be Auctioned:** The Highway Department has a 1991 F-250 Truck, manual transmission Pickup Truck and a 6' Bush Hog Mower which need to be auctioned, and the Department will wait until the sign truck is replaced before this auction would be held.
4. **Approval on a Preliminary Engineering Agreement with Hurst-Rosche Engineers for Rossi Avenue R.R. Crossing Improvement in Zanesville Township, Sec. 08-19119-00-RR:** Engineer Boehler reported that ICC has finalized an Agreement between ICC, Norfolk Southern Railroad and Zanesville Township, and stated that Zanesville is responsible for the improvement of the approach grade on the west side of the intersection. Estimated cost is \$100,000 of which Zanesville is responsible for the first \$20,000 with the remainder to be paid from Grade Crossing Protection Funds. The County Engineer is authorized to act as the Road District's agent to enter into engineering agreements, let the construction contract and bill IDOT for reimbursement. The Preliminary Engineering Agreement with Hurst-Rosche will include a survey, project development report, design work, and right of way documents. ICC will pay approximately 80%, Township will pay 20% and there would be no cost to the County. **Motion by Branum, second by Dean to approve the Preliminary Engineering Agreement with Hurst-Rosche Engineering for Rossi Avenue R.R. Crossing Improvement in Zanesville Township. All in favor, motion carried. (See Resolution Book 8, pages 26 -30).**
5. **Oil Letting Date Update:** Branum stated that they have sent Oil Bid proposals to IDOT for approval and expect them back next week. The committee set a tentative letting date of Friday, February 29th, 2008 at 10:00 AM at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Resolution #08-02 to transfer Trustee Deed to City of Nokomis Approval:** Sielschott reported that the committee discussed transferring a Trustee Deed for the old skating rink property to the City of Nokomis. **Motion by Sielschott, second by Miles to approve transferring deed # 10-002-074-00 to the City of Nokomis. All in favor, motion carried. (See Resolution Book 8, pages 31-35).**
2. **Update of Power Plant, Golf Courses and Landfill Assessments:** Sielschott stated that Gene Stuard of Forrester Group reported to the committee Ameren would like to take the Power Plant Assessment to upper management. Ameren understands there is a March 1st, 2008 deadline for the new assessment to take place, and Stuard will draft a letter requesting information relating to landfill operations and financial information from Allied Waste, which represents the Envotech landfill in Litchfield. The visual inspection of the three golf courses has been completed and Stuard will also draft a letter requesting operations and financial information from them.

3. **Approval to Void the 2006 County Trustee Tax Bills:** The committee reviewed a list of properties owned by the County Trustee and approved voiding their 2006 Property Tax bills. **Motion by Sielschott, second by Bathurst to void the 2006 County Trustee Tax Bills, which include 11 Deer Creek Condominium properties. All in favor, motion carried. (See Resolution Book 8, pages 36-37).**
4. **Update on DEVNET Software and Real Estate Taxes Timeline:** Chief Assessment Officer Julie Kiefer reported to the committee that things are progressing with DEVNET to keep on track for the Real Estate Tax timeline. Sielschott stated that DEVNET's support has been good.
5. **Approval of New Map Book for Treasurer's Office:** Sielschott reported that the committee approved getting a book of large maps for taxpayer review at the Treasurer's Office for approximately \$4,000.00. **Motion by Sielschott, second by Durbin to purchase a book of large maps for taxpayer review for approximately \$4,000.00 with the funds to come from the GIS Budget. All in favor, motion carried.**
6. **Update of Budget Issues for Sheriff's Department:** Sielschott stated that Undersheriff Rick Robbins presented to the committee a short and long term planning of the Sheriff's Department's future budget.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. Update on Animal Control Facility and Services:

- **Animal Control Vehicle:** Durbin stated that the Coroner received his new vehicle last week and transferred his used 1999 Astro Van to Animal Control. The light bar lenses were changed to "Yellow" for caution and the lettering was updated. Durbin stated that the new Animal Control vehicle has been lettered and is visible with blue paw prints on the white van.
- **Building Specifications:** Durbin stated that the committee reviewed the proposal from Hurst-Rosche Engineering regarding the specifications for the Animal Control Facility. Their total cost on a turn key operation was about \$38,000. The committee thought this was not within the budget and will look at other options for a facility. The County has not received any word yet on when the Stratmeyer facility can be looked at again.
- **Amended Animal Control Ordinance:** Durbin stated that Daniels is working with Betsy Wilson on amending the Animal Control Ordinance to help enforce the payment of citations and to have those payments go through the Circuit Clerk's Office. Assistant State's Attorney Betsy Wilson is reviewing the changes to the ordinance so the full board can review and adopt them in March 2008.
- **Pound Fee Increase:** Durbin stated that he received a letter from Brohammer informing the County of the increase in pound fees.

2. Update on Recycling Center Facility:

- **New Signs for Litchfield Recycling Facility:** Durbin reported that Jerry Dever from Litchfield submitted a quote of \$285.00 to replace both sides of the sign facing for the Recycling Facility in Litchfield and paint the sign posts white and the committee approved to have the work completed.
- **Village of Donnellson – Recycling Drop Off:** The Village of Donnellson is inquiring about putting in a Recycling Drop Off, and the committee will look into budgeting for a drop off in Donnellson this summer.
- **Presentation to St. Francis Hospital in Litchfield:** Durbin stated that County Coordinator Daniels and Dawn Lutz gave a presentation to some management personnel at St. Francis Hospital in Litchfield regarding the County Recycling Program. St. Francis Hospital already recycles cardboard, office paper, newspapers and magazines, and they would like to start recycling plastics and steel cans also.

3. **Approval of Purchase of Trailer for Recycling Office:** Durbin reported that the committee approved the purchase of a trailer from CMS in Springfield for a Recycling Center Office. The Highway Department would lay the rock for a base under the trailer and Charlie King from Witt will haul the trailer down to the Recycling Center. **Motion by Durbin, second by Kuchar to approve the purchase of a Trailer for the Recycling Center Office in the amount of \$3,020.00. All in favor, motion carried.**
4. **Update on Primary Election:** Durbin stated that County Clerk Leitheiser shared the Primary Election Summary Reports with the committee and reported that the overall voter turnout for the County was at 33%. The Elections went fine, but there was a concern with the Fillmore Polling place that may require a change in that location for future elections.
5. Durbin thanked board members for the plant that was sent to him after his brother's recent death.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Approval of revised Personnel Manual:** Downs stated that the committee discussed sending a memo to offices with forms for employee days off and attendance sheets. Mary Bathurst will draft a memo and provide sample forms to be sent to department heads addressing employee overtime and attendance issues. The memo will also advise department heads that the payroll system can keep track of employee sick, vacation and personal time off if requested. **Motion by Downs, second by Bathurst to approve the revised Personnel Manual. All in favor, motion carried. (See Resolution Book 8, page 38).**
2. **Update on ID Badges:** Downs stated that a memo would be sent out to remind county employees to wear their ID Badges.
3. **Update on Highway Union Negotiations:** Downs reported that discussion continues on the open issues regarding the Highway union negotiations. The next meeting is Wednesday, February 13th, at 8:30 AM in the PBC room.
4. **Update on Union Grievance:** Downs reported that he received a letter informing the committee that the Jailer's/Dispatcher's Union has dropped the grievance that was submitted last month.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for December 2007 is as follows: Total calls: 306: Total amount billed: \$161,461.00: Amount collected: \$70,269.25.
A summary of monthly operations for January 2008 will be presented at next month's meeting as Litchfield reports still need to be entered.
2. **Director Holmes Report:**
 - Vice Chairman Blankenship reported that the billing problems with the City of Litchfield are being worked out.
 - There will be an Emergency Preparedness Exercise in May 2008 at the Continuing Recovery Center in Irving.
 - There will be a Weather Spotters class on February 20th, 2008 at 6:30 PM at the Community Building in Taylor Springs.
 - There was some "Groove" Software training with ISEMA on January 23rd at the IEMA training center in Springfield. "Groove Virtual Office" is software that allows a group of users to work together as if they were all at the same physical location, and promotes a single place of entry for data collection, file sharing, and project coordination.
 - County MABAS Representative Larry Jamrozek from West Frankfort was here on January 29th and spent the morning going over records, addresses and policies, with County's MABAS doing well. Holmes stated that they had most of the information that was requested and the entire MABAS

inventory was up to date and properly inventoried. Jamrozek will return February 23rd to review the HazMat trailer, and IMAT trailer and will spend time with the HazMat Team.

- There will be a Statewide Tornado Drill on Tuesday, March 4th, 2008.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update on Butler/Hillsboro Abandoned Rail Line:** Deabenderfer stated that the rail line property was appraised by Aumann Realty in the amount of \$16,970.00, at 33.94 acres using an appraisal comparison to other bike trail properties at \$500.00 per acre. Deabenderfer stated that it was a good thing to get the property appraised, but reminded members it had already been approved to be purchased from Mr. Kee for \$75,000 at the November, 2007 Full Board meeting. The County intended to look into grant money for partial reimbursement of the property purchase, but has decided not to pursue a grant application. The Economic Development Committee asks the County to deed the property over to NAGs as long as there is a stipulation that an easement could be obtained for the Village of Butler for sewer lines. Sielschott questioned if the easements were secured for the sewer line, and Deabenderfer stated that the Butler Village Attorney is checking into easements and clarity of title, and will report their findings to the Committee. Downs questioned if the Village of Butler would be able to get the easements, and Deabenderfer and Chairman Plunkett stated that the easements should not be a problem.
2. **Update on Hog Confinement Facilities Issues:** Deabenderfer stated that Dean Butler addressed the committee regarding his property near a proposed Hog Confinement facility, and Butler told the committee that he would like to see future help for county residents in the form of zoning for these types of facilities near residential areas. Deabenderfer stated that the proposed facility located between Farmersville and Morrisonville is only a 960 unit facility, and a public hearing does not have to take place under Illinois law because the facility will be under 1,000 units and a lagoon will not be used for the waste. Pat Currey from the University of Illinois Extension will be asked to speak at the next Economic Development meeting regarding County Zoning and Planning. Deabenderfer stated that Mrs. Hitchings was also at the committee meeting to discuss the Hog Confinement facility and gave her account of what it is like to live near a hog confinement facility. He stated that even though the larger hog confinement facility in South Litchfield Township is no longer being considered as reported earlier by Chairman Plunkett, the County needs to make provisions to assist property owners with their quality of life concerns, and considering zoning should be looked at as an Economic Development tool and not as a negative.
3. **Update on MCEDC Annual Meeting:** The annual Montgomery County Economic Development Corporation meeting was held on Tuesday, January 29th, 2008 at the Hillsboro Country Club, and Chairman Mike Plunkett recognized for his leadership, Corporation representative Heather Hampton-Knodle presented the 2007 accomplishments of the MCEDC and the Election of Officers took place. A Night of Networking will be held on February 21st, 2008 at the Red Rooster Inn in Hillsboro. MCEDC representative Amanda Cole gave an update on the MCEDC, which presently has 45 members.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update on Fire Life & Safety Issues:** Chairman Bone reported that the new surge protectors, carbon monoxide detectors and smoke detectors have all been installed at the Courthouse Complex. An Otis Elevator service repairman advised Bone that a car handrail and door restrictors need to be installed on the elevator in the Historic Courthouse to bring it up to code, and Otis will submit a proposal for the work.
2. **Ceiling Plaster Removal Approval:** Brent Lance of Hurst-Rosche stated that he can put together a bid package to address the remaining plaster removal in phases. It will take approximately one month to get bid work ready, and Hurst-Rosche will prepare a proposal for doing the bid specs. The committee received a letter from Engineer Boehler regarding getting the rest of the plaster removed. **Motion by**

Bone, second by Myers to approve having Hurst-Rosche Engineering draw up bid specs for the remaining ceiling plaster removal. All in favor, motion carried.

3. **Heating Issues at New Courthouse:** Heating issues at the New Courthouse have been addressed. Johnston Controls was here earlier this week and found a couple of valves that need to be replaced.

4. **Update of Bid for Historic Courthouse Outside Wall Repairs:** There were no bids to open for the repairs to the outside walls of the Historic Courthouse. Jamie Huber of Huber Sanitation had a bid prepared but was unable to get it turned in before the committee meeting. The committee has tabled the discussion until they have had a chance to look at the bid next month.
5. **Approval of Small Garage Roof & Electricity:** Bone reported that one bid was received from Tim Lipe Construction for work on the small garage roof in the amount of \$1,365.00, and the committee approved the bid, with the garage to be used for equipment storage. **Motion by Bone, second by Matthews to approve the bid from Tim Lipe Construction in the amount of \$1,365.00 for work on the small garage roof. All in favor, motion carried.**
6. **Non-smoking Signs:** Bone reported that the “No Smoking” signs will be ordered from Jorn Signs for \$226.00.
7. **Update on Panic Button Testing at Historic Courthouse:** Diana Holmes tested the Historic Courthouse panic buttons on January 17th, 2008 and all tested fine. The testing of the panic system in the Historic Courthouse will be done on a monthly basis.
8. **Update on Maintenance, Janitorial Staff & Cleaning Issues:** Bone stated that the committee discussed maintenance and custodial staff and reviewed work items that Roy Wilson is performing. The Sheriff has stated to the committee that Wilson has been working mainly with Maintenance worker Lloyd Meyer and should be considered Maintenance under the direction of the County Board, and discussed the fact that this will not be a union position. The committee approved re-hiring Wilson as part time maintenance non-union employee under the direction of the Building and Grounds Committee. Wilson will work 6 hours per day, Monday through Friday and Chris Daniels the County Coordinator will be Wilson’s immediate supervisor. The part-time salary for Wilson comes out of Office 005, Building and Grounds Committee. A letter will be sent to Sheriff Vazzi regarding job descriptions and job re-classification. A memo will go out to all offices regarding the job duties and that work orders need to be completed for Maintenance work. Work Orders will be emphasized to help prioritize maintenance work.
9. **Update on Ceiling Repair Costs:** Bone stated that the reimbursement for ceiling repairs from the County’s Insurance, ICRMT came in at \$33,727.86, and the Insurance agent said the County was lucky to get that. The total ceiling repairs for the County Clerk’s Office and hallway was \$77,462.95 and the ceiling repairs in the Treasurer’s office was \$32,970.87, so the county will be liable for paying the remaining \$76,705.96.
10. **Building Use Analysis:**
 - **Enter into Executive Session: Motion by Bone, second by Downs to enter into executive session to discuss Property Acquisition. All in favor, motion carried.**
 - **Return from Executive Session: Motion by Bone, second by Branum to come out of executive session. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Helgen, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Each Board member received a 2008 membership card from the Illinois Association of County Board Members.

SCHEDULE CHANGES: Plunkett reported that there will be a special Personnel Committee meeting on Wednesday, February 13th, 2008 at 8:30 AM in the PBC room of the Courts Complex to continue Union Negotiations with the Highway Department.

Plunkett reminded members that the March, 2008 Finance Committee meeting will be held on March 10th, 2008 at 8:30 AM but will be in the PBC room instead of the County Board room because of the County Tax Sale.

APPOINTMENTS:

Motion by Myers, second by Blankenship to approve the appointment of Republican Dick James to the Permanent Vacant position on the Board of Review. All in favor, motion carried.

Motion by Bathurst, second by Helgen to approve the appointment of Republican Joe McNeal to the Temporary Vacant position on the Board of Review for the 2008 session. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Blankenship to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on *Tuesday, March 11th, 2008 at 8:30 AM* in the County Board Room, Historic Courthouse, Hillsboro, Illinois. Motion by Kuchar, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:45 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, March 11th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 11th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Blankenship, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Myers to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 12th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the County Tax Sale went well, with 460 parcels sold, which is 20% more than last year. The Treasurer's Office will close out the 2006-2007 Tax Year in about two weeks.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and thanked the Finance Committee for moving their meeting to the PBC room for the County Tax Sale that was held in the County Board room, and informed members that most parcels were sold at the highest interest rate of 18% interest, and now must be paid at the County Clerk/Recorder's office.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A. Report** – submitted.
11. **G.I.S. Report** – submitted

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Aumann, second by Beck to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett who stated that the Coordinating Committee Report will be at the end of all committee reports due to Executive Session discussion.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #01 - 08:** A Resolution to appropriate an amount of \$76,900 for 1053 B-CA, location A-L, county aid to bridge fund 26-C (#235) for the purpose of maintaining bridges and various county highways 100 % Montgomery County Project, Montgomery County Share (\$76,900.00). **Motion by Branum, second by Komor to approve Resolution #01-08. All in favor, motion carried. (See Resolution Book 8, pages 39-45).**
2. **Approval- Resolution #02 - 08:** A Resolution to appropriate an amount of \$35,000.00 for 1054 B-CA, Location A, Bertolino Avenue, Nokomis Road District, 50% - 50% Montgomery County Project, Montgomery County Share (\$17,500.00). **Motion by Matthews, second by Aumann to approve Resolution #02-08. All in favor, motion carried. (See Resolution Book 8, pages 46-47).**
3. **Approval- Resolution #03 - 08:** A Resolution to appropriate an amount of \$4,000.00 for 1055 B-CA, Location A, N. 2nd Avenue, Walshville Road District, 50% - 50% Montgomery County Project, Montgomery County Share (\$2,000.00). **Motion by Helgen, second by Dean to approve Resolution #03-08. All in favor, motion carried. (See Resolution Book 8, pages 48-49).**
4. **Approval- Resolution #04 - 08:** A Resolution to appropriate an amount of \$3,000.00 for 1056 B-CA, Witt Road District, 50% - 50% Montgomery County Project, Montgomery County Share (\$1,500.00). **Motion by Branum, second by Durbin to approve Resolution #04-08. All in favor, motion carried. (See Resolution Book 8, pages 50-51).**
5. **Approval- Resolution #05 - 08:** A Resolution to appropriate an amount of \$5,000.00 for 1057 B-CA, Fillmore Road District, 50% - 50% Montgomery County Project, Montgomery County Share (\$2,500.00). **Motion by Durbin, second by Matthews to approve Resolution #05-08. All in favor, motion carried. (See Resolution Book 8, pages 52-53).**
6. **Pipe Culvert Letting Date:** There will be a Pipe Culvert Letting held on Friday, March 28th, 2008 at 8:30 AM at the Highway Department.
7. **Approval- Proposal for GPS Road Sign Inventory:** Engineer Boehler reported that work is underway with the State of Illinois to get grant money for new signs in Montgomery County by July 1st, 2008. As a result, inventory of signs will need to be done as soon as possible. Mary Purcell submitted a proposal to use GPS/GIS technology to inventory an estimated 2,500 County Road signs in the amount of \$7,700. **Motion by Branum, second by Downs to approve the proposal from Mary Purcell for GIS/GPS services to inventory County Road signs in the amount of \$7,700. All in favor, motion carried.**
8. **Approval -Resolution #06-08 to make the Section by Farmersville Overpass a Class 3 Truck Route:** Boehler stated that the Highway Department would need to upgrade a section of road near the Farmersville overpass to 80,000 lbs. to make the road a truck route. The section is located east of the rail road and goes to the bridge near the overpass, and this upgrade is needed to receive Tarp funds from the State of Illinois. **Motion by Miles, second by Dean to approve Resolution #06-08 to make a section by the Farmersville Overpass a Class 3 Truck Route. All in favor, motion carried. (See Resolution Book 8, page 54).**
9. **Approval -Oil Letting Bids:** Branum stated that the committee met in a special meeting to open bids for an Oil Letting for the County and Township Road projects, with Louis Marsh Inc. and Litchfield Bituminous submitting bids. **Motion by Branum, second by Kuchar to accept the lowest bid from Louis Marsh, Inc. for the proposed Road District Projects. All in favor, motion carried.**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Probation Salaries:** Bill Sielschott reported that Judge Schwarm was present at the Finance Committee meeting to discuss merit and longevity salary increases for Probation Officers. The salary increases were sent down by the State of Illinois to the 4th Judicial Circuit, but after the County Fiscal Year 2008 Budget had already been passed. Sielschott stated that the State of Illinois reimburses most of the Probation Officers' salaries and statutorily the County Board does not set salaries for Probation Officers as it is set by the 4th Judicial Circuit. Judge Schwarm informed the Finance Committee that the late timing of the salary increase announcement was due to an investigation of the entry level salary.

2. **Update- Highway Department Future Infrastructure Budget Considerations:** Sielschott stated that Highway Engineer Boehler presented a map and photos to the Finance Committee that provided information on the age of the existing infrastructure of bridges in Montgomery County. Boehler stated that bridges in Montgomery County were designed with an approximate life expectancy of fifty years, but currently some of these bridges are over 70 years old and there are several more that are over 50 years old. In order to avoid closing bridges in the future the County needs to address making repairs or plan for replacement of bridges. Currently, it will cost about \$300,000 to \$600,000 to replace each bridge, and Federal and State funding is not available to replace bridges in a timely fashion. The Highway Department receives \$170,000 annually to help with costs, but this is not enough, according to Boehler. The committee will continue to review the money needed to repair or replace bridges, and the potential exists towards using future coal revenues to update the county bridges. Engineer Boehler also submitted information to the committee regarding a FEMA grant to assist with funding Bridge repair and replacement, which can be achieved through IEMA by creating a Natural Hazard Mitigation Plan. Engineer Boehler and EMA Director Holmes recommend passing a County Board Resolution to prepare a plan for Natural Hazard Mitigation, which would assist the county should a natural disaster occur. According to Boehler, the plan would need to be in place before submitting a grant, which would require the County Board to pass a Resolution to develop the plan. The committee will discuss the plan further at next month's meeting.
3. **Approval -Deputy Gear & Budget Issues:** Sielschott stated that Undersheriff Rick Robbins asked the committee for new equipment for county deputies. The list includes weapons, weapon lights, duty belts, accessories and ammunition. The amount of funds requested for the purchase of the necessary equipment for the current Montgomery County Sheriff's Office deputy personnel is \$27,000. Sielschott stated that there is enough funds left for this purchase in the budget's Reserve for Capital Equipment Fund after the Sheriff's Vehicle purchase and the cameras. **Motion by Sielschott, second by Myers to purchase new gear for County Deputies for an amount not to exceed \$27,000.** Member Deabenderfer asked if deputies will have approval of the selection of equipment, and Sielschott answered affirmatively. Member Helgen asked if this purchase includes bullet proof vests, and Sielschott responded that it did not. **All in favor, motion carried.**
4. **Approval- Jail Detainee Medical Fees Resolution 08-03:** A Resolution was provided by the Sheriff's Department for reimbursements of medical services at the Department of Public Aid rates. Reimbursement is for medical assistance of services provided to the detainees of the Montgomery County Jail. These rates will be determined by the Sheriff in consultation with the Illinois Department of Public Aid. **Motion by Sielschott, second by Bathurst to approve the Resolution for Jail Detainee Medical Fees. All in favor, motion carried. (See Resolution Book 8, pages 55).**
5. **DEVNET Update:** Sielschott reported that DEVNET representatives Joe Hurley and Steve Connell were at the Finance Committee meeting to discuss the updated timeline for the Real Estate Tax implementation. There were a few minor changes made in the timeline for the 2007 taxes payable in 2008, however, the projected goal date to send out tax bills remains at July 31st, 2008.
6. **Update- Ameren Appraisal:** Sielschott stated that AMEREN relayed to Gene Stuard of Forrestal Group that the appraisal from his company was being sent to them. The committee discussed and approved an extended deadline of April 1st, 2008 in order to wait for an answer from Ameren. If Ameren does not respond by April 1st, 2008, the new assessment should be put on the tax rolls. The board recommends continuing negotiations with AMEREN, and prefers to work with them at the local level rather than going to a State of Illinois P-TAB hearing. Sielschott reported that a letter was sent out to three Golf Course owners requesting information from them to complete their re-assessments, and the new appraisals should be ready by the April committee meeting
7. **Update- Personal Property Ordinance, County Vehicle and IRS Regulations:** Sielschott reported that State's Attorney Chris Matoush brought a policy to the committee concerning county personnel's

use of Montgomery County vehicles that relates to IRS regulations. The policy will be addressed at the next Personnel Committee meeting and will be incorporated into the Personnel Employee Manual.

8. **Approval- Coroner's Salary:** Discussion took place on setting the Coroner's Salary. **Motion by Sielschott, second by Miles to set the Coroner's Salary at \$24,219 for Fiscal Year 2009 with a 3.5% salary increase compounded each year for the remaining 3 years. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Elections:** Durbin reported that County Clerk Leitheiser advised the committee regarding the two party conventions that were held Wednesday, March 5th, 2008. The swearing-in of new Precinct Committee representatives as Deputy Voting Registrars took place and a ballot placement lottery was held before the conventions, with the results showing the Republicans will be listed on the ballot first, Democrats second, and Green Party third on the November 4th, 2008 Election Ballot. Next month Leitheiser will provide a Financial Report on the cost per vote to administer an election.
2. **Update- Recycling:**
 - **Update- Rock for Hillsboro Recycling Center Parking Lot:** Durbin reported that he had received some calls regarding muddy pot holes at the Hillsboro and Litchfield drop off facilities. The Highway Department has been contacted to fill in the pot holes and to oil and chip the parking lots when weather permits. Member Helgen stated he had calls about the poor quality of the Litchfield Recycling facility parking area, and Durbin responded that the City of Litchfield will be contacted to possibly blacktop it, which would be a big improvement.
 - **Update- New Office Trailer:** Durbin stated that a concrete footing base will be installed so that the new office trailer can be set on concrete blocks. Discussion took place on what is needed to get the office trailer hooked up to the existing utilities. Member Bathurst, not a member of the HWE Committee, asked about the location of the Recycling Office Trailer, and stated that the Litchfield Recycling facility needs improvements.
 - **Update- Yellow Box Truck:** Durbin reported that needed repairs to the yellow box truck were approved by the committee.
3. **Update/Approval Animal Control:**
 - **Update- Animal Control Facility:** Durbin reported that he has been checking on pricing for water and sewer, heating and air-conditioning and concrete work for the proposed Animal Control facility, and next on his list will be to check on plumbing, electrical and construction costs.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Highway Department Union Contract:** Downs reported that there are a few issues left open with the final draft of the proposed Highway Union Contract. The next negotiation meeting will be Wednesday, March 19th, 2008 at 8:30 AM in the PBC room. Chairman Plunkett stated that the main principles of the contract have been settled, but the actual verbiage on the contract remains to be negotiated.
2. **Update- Letters and Forms sent to Department Heads Regarding the Personnel Manual:** A draft letter prepared by Mary Bathurst will be sent to all Office Holders regarding the revised Personnel Manual that will take effect on March 1st, 2008. The IRS Vehicle Policy will be reviewed at the next meeting.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Hurst-Rosche Engineers Proposal to Bid Remaining Plaster Ceiling Repairs:** Bone reported that Brent Lance from Hurst-Rosche presented a proposal to the Building and Grounds Committee to begin work on the remaining ceiling repairs needed in the Historic Courthouse. **Motion by Bone, second by Myers to accept the proposal from Hurst-Rosche Engineers to design, manage**

and coordinate ceiling removal/replacement in the amount not to exceed \$7,800.00. All in favor, motion carried.

2. **Update- Construction Work to Rock Parking Lot Across from Jail:** Bone stated that there are plans in place to rock the new parking lot on Main Street in April. The Highway Department will skim off the surface, level and then rock the new parking area. Engineer Boehler will design a concrete entrance for Main Street and present it to the City of Hillsboro for approval.
3. **Update- New Maintenance Truck:** The new maintenance truck is scheduled to have a new fuel line installed. The old maintenance truck will be put out for bid and bids will be opened at the April 2008 Building and Grounds Committee meeting.
4. **Approval- Johnson Controls Maintenance Contract:** Bone stated that its time to renew the annual Johnson Controls Maintenance contract for the HVAC at the Courts Complex. **Motion by Bone, second by Matthews to approve the maintenance contract with Johnson Controls for the HVAC System in the amount of \$4,668.00. All in favor, motion carried.**
5. **Maintenance Report:** Bone reported that the new garage roof has been completed and an electrical box has been installed. Ameren will hook up power to the box. Bone reported that the committee also discussed and approved to purchase a ladder rack for the new maintenance truck.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Report:** A summary of monthly operations for **January 2008** is as follows: **Total calls:** 278, **Total amounts billed:** \$151,021.00, **Total amounts collected:** \$79,552.66. A summary of monthly operations for **February 2008** is as follows: **Total calls:** 371, **Total amounts billed:** \$195,516.00, **Total amounts collected:** \$88,232.95.
2. **Director Holmes Report:**
 - **Ambulance Agreements/Billing Reports:** Blankenship reported that EMA/Ambulance Committee is still working on Ambulance Agreements with the county Special Service Areas, and the committee is working out issues with City of Litchfield on Ambulance Reports and Billing.
 - **HazMat Call:** Blankenship reported that on February 9th, 2008, the HazMat Team was called out to the Quick Stuff Gas Station in Litchfield on a gas spill, where 30 gallons of gasoline had run over onto the ground. Oil dry was used by the Litchfield Fire Department and the HazMat Team also used two containers to store the oil dry with the absorbed hazardous materials until Bodine Environmental, an area Hazardous Waste company, could come and remove the waste.
 - **Weather Spotter Class:** There was a Weather Spotters Class on February 20th, 2008 at the Taylor Springs Community Building, which was well attended by 34 individuals including 5 from Law Enforcement Depts., 7 from Fire Services Depts., 2 from EMS, 8 from ARES and 12 citizens.
 - **Litchfield Special Service Area:** Blankenship stated that out of the 627 parcels 540 pay real estate taxes to the Litchfield Special Service Area for Ambulance Services and 87 parcels do not pay taxes into that service area. The 540 taxpayers do not have representation on the Litchfield Special Services Ambulance Board.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Comprehensive Planning and Zoning:** Pat Curry from University of Illinois Extension gave a presentation on Comprehensive Planning and Zoning to the Economic Development Committee, and Mr. Curry will be notified to inquire about steps needed to form a task force to look into a

comprehensive plan for Montgomery County. Member Aumann stated that the county should take a hard look at zoning as some of the surrounding counties that have zoning are not doing a good job with it. Member Matthews, a member of the Economic Development committee, stated that the committee is just looking at the concept of comprehensive planning and zoning as a beginning point.

2. **Update- Abandoned Rail Line Contract:** The committee reviewed a sales agreement prepared by Assistant State's Attorney Betsy Wilson to purchase the abandoned rail line from Conrad Kee in the amount of \$75,000. The anticipated closing date will be after April 2nd, 2008.
3. **Approval- MCEDC Revolving Loan Application:** Amanda Cole reported that the MCEDC met last week to review and approve their first Revolving Loan, since applicant Jim Schnarre of Nokomis met all guidelines and requirements. Loan funds will be used to expand a local tavern to include a restaurant in the City of Nokomis, and will add four jobs to the establishment. **Motion by Deabenderfer, second by Matthews to approve the Participation Agreement and the Revolving Loan Invoice for \$31,350.00. All in favor, motion carried.**
4. **Approval- Resolution #08-04 to Void 2006-2007 Tax Bill on Parcel #13-000-530-00:** Deabenderfer reported on the need to void a tax bill on parcel #13-000-530-00, which was the Brownfield reclamation project where the old Kerr McGee gas station was in Raymond. Once the clean up project has been completed, the Village of Raymond wants the property deeded to them for Economic Development purposes. **Motion by Deabenderfer, second by Dean to approve Resolution #08-04 voiding the 206-2007 tax bill for parcel #13-000-530-00 in Raymond. All in favor, motion carried. (See Resolution Book 8, page 56).**
5. **Discussion on Abandoned Rail Line Purchase:** Member Helgen stated that he has had constituents concerned about the Abandoned Rail Line property and how the county can buy it and then give it away. Economic Development Committee Chairman Deabenderfer replied that Asst. State's Attorney Wilson gave the committee assistance that confirmed that they could purchase the property and then deed it to the Natural Area Guardians group, since they are affiliated with the Montgomery County Soil and Water Conservation District, and not a private individual. Member Dean asked about the potential of a grant being received now that the appraisal on the property is much less than the sale price, and recalled that the County Board approval to purchase the property included the potential that a grant would be received. Treasurer Jenkins asked since the purchase of the property was approved at a prior meeting when the bill to pay for the property comes to his office, should he authorize payment, and Member Matthews confirmed that the bill must be paid if approved by the County Board. Jenkins also informed members that the County Surplus Auction that is held annually requires a bidding process, and warned them that they need to be sure this sale is thoroughly checked out by our State's Attorney, since a precedent is being set that may need to be followed. State's Attorney Matoush pledged to confirm the laws regarding the Abandoned Rail Line purchase.

COORDINATING COMMITTEE: Given by Chairman Mike Plunkett as follows:

1. **Approval- Resolution #08-05 to Support the Transferring of Funds Allotted To Soil and Water Conservation Districts:** Discussion took place on Resolution #08-05 that urges the Governor of Illinois to release funds allotted for the state's Soil and Water Districts. **Motion by Bone, second by Matthews to approve a Resolution to Transfer funds allotted to Soil and Water Conservation Districts. All in favor, motion carried. (See Resolution Book 8, pages 57-58).**
2. **Enter Into Executive Session to Discuss Past Executive Session Minutes:** **Motion by Blankenship, second by Downs to enter into executive session to review closed session minutes. All in favor, motion carried. Time: 9:30 AM.**
3. **Return from Executive Session:** **Motion by Branum, second by Kuchar to return from executive session. All in favor, motion carried. Time: 9:40 AM.**
4. **Motion(s) to be made from Executive Session Discussion:** **Motion by Aumann, second by Bathurst to approve the opening of past executive session minutes for HWE Committee, Full Board Executive Session Minutes of October 6, 2005, December 13th, 2005, April 11th, 2006; October 10th,**

2006, November 14, 2006, December 12th, 2006 and August 14th, 2007. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Blankenship, second by Matthews to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett reported that on Wednesday, March 19th, 2008 at 6:00 PM any board member wishing to attend the Public Hearing on Deer Run Mine will be paid a county board meeting expense.

SCHEDULE CHANGES: Plunkett reported that there will be a special Personnel Committee meeting on Wednesday, March 19th, 2008 at 8:30 AM in the PBC room to continue union negotiations for the Highway Department.

There will be a special Road and Bridge Committee meeting on Friday, March 28th, 2008 at 8:30 AM at the Highway Department for a Pipe and Culvert Letting.

APPOINTMENTS:

Motion by Bathurst, second by Ogden to accept the letter of resignation from Joe McNeal who was appointed to the Board of Review for the 2008 Session. All in favor, motion carried.

Motion by Wendel, second by Branum to approve the appointment of Kent Aumann to the resigned seat of Joe McNeal to the Board of Review for the 2008 Session. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Wendel to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, April 8th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Kuchar, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:43 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, April 8th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 8th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Helgen, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 11th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Treasurer Ron Jenkins was present for questions and called the members' attention to the picture of the Historic Courthouse's cannon on the front of the budget books, which were provided by Health Department.
3. **County Clerk and Recorder's Report** – County Clerk/Recorder Leitheiser was present for questions and stated that Monday, April 7th, 2008 was the last day for county candidates to file for the November 4th, 2008 General Election when no established party candidate was nominated at the February 5th, 2008 General Primary Election, and no additional candidates filed. Leitheiser also informed members that the State's Attorney's office has authorized her to mail Grantors and Grantees who record Quit Claim Deeds with her office a "Mortgage Fraud Alert Notice" postcard in an effort to prevent mortgage fraud.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A. Report** – submitted.
11. **G.I.S. Report** - submitted

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Aumann to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Regional Office of Education Quarterly Report:** Plunkett stated that a copy of the quarterly report of the Regional Office of Education that was submitted by Greg Springer will be put on file in the County Clerk's Office.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval of Used Equipment Ordinance #08-06:** Branum stated that a Used Equipment Ordinance will allow the purchase of used equipment or material in excess of \$20,000 which is not suitable for the competitive bidding procedures. **Motion by Branum, second by Komor to approve the Used Equipment Ordinance. All in favor, motion carried. (See Resolution Book 8, page 59).**
2. **Approval of Resolution #07-08 to Designate County Highway 25 (N. 18th Avenue) as a Class III Truck Route:** Discussion took place on designating County Highway 25 as a Class III Truck Route. **Motion by Branum, second by Helgen to approve the Resolution to designate County Highway 25 as a Class III Truck Route. All in favor, motion carried. (See Resolution Book 8, page 60).**
3. **Approval of Resolution #08-07 to Designate the North Road as the Ryan Buckley Memorial Highway:** Discussion took place on designating the North Road as the Corporal Ryan J. Buckley Memorial Road. **Motion by Myers, second by Bone to approve Resolution #08-07 to designate the North Road as the Corporal Ryan J. Buckley Memorial Road. All in favor, motion carried. (See Resolution Book 8, page 61).** A dedication ceremony will be planned and announced when the signs have arrived.
4. **Approval of Natural Hazard Mitigation Plan Resolution #08-08:** Boehler explained that a Natural Hazard Mitigation Plan Resolution is needed as the first step towards applying for federal funding for emergency preparedness grants that could help with much needed county bridge and infrastructure work. The Finance Committee will review and approve the estimated cost for preparing this plan, which is between \$7,000 and \$8,000, with the funds to come from the General Fund. After the plan is developed, it would then be sent to IEMA for approval. **Motion by Branum, second by Kuchar to approve Resolution #08-08 to prepare a Natural Hazard Mitigation Plan. All in favor, motion carried. (Resolution Book 8, page 62).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of 2007 Annual Audit Presentation:** County Auditor Whitey Patton presented the Fiscal Year 2007 Budget to Board members, and reported that the County's Equalized Assessed Valuation for 2006 was \$325,357,955 and the General Fund balance as of November 30th, 2007 was at \$2,439,897 and that the County is in great financial condition, but may have problems in staying there in the future. Approximately \$2.5 million of this General Fund balance is due to receiving two coal payments last year, and Patton recommends spending coal revenue on county Capital Improvements and not increasing day to day expenses, and stressed crosstraining employees. **Motion by Sielschott, second by Myers to approve the 2007 Annual Audit. All in favor, motion carried.**
2. **Update on 2007 Tax Cycle:** Sielschott reported that parcel inquiries and address changes are being input into the DEVNET system with an average of 20 hours per week overtime. GIS Coordinator Durston is working with Bruce Harris and Associates on a couple of issues with farmland assessments, and there are 9 townships that are balanced to date. Sielschott stated that DEVNET does not have self mailers for reassessment notices, so Chief Assessment Officer Kiefer contacted a vendor to get them printed and mailed. Sielschott stated that the Assessments Office will not wait on the Sales Ratio to compute Township Multipliers (Factors) and will receive a State Multiplier, which is best to speed up the process and get tax bills out on time this year. The committee gave Kiefer permission to hire a part-time temporary staffperson to do data entry for 30 hours per week.
3. **Update on Forrester Group Appraisals of Golf Courses and Landfill:** Sielschott stated that Gene Stuard with Forrester Group is waiting for additional information on the landfill assessment and is communicating with golf course owners to complete the appraisals of those properties. Stuard should have more information on these appraisals at the May 2008 Finance Committee meeting.
4. **Update on Ameren – Proposed Assessment Agreement Terms:** Sielschott reported that a tentative assessment agreement was reached with Ameren. State's Attorney Matoush is reviewing the Letter of

Intent that will be presented for approval by the taxing bodies and filed in court. Sielschott was pleased with the appraisal work from Forrestal Group.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Polling Place Change Approval:** County Clerk Leitheiser and Chairman Durbin reviewed the Fillmore Township Hall as a polling location due to issues with the old school building which is now the Fillmore Village Hall. A total of 624 South Fillmore and Fillmore Precincts voters vote in one polling place. The Fillmore Township building is handicap accessible and parking issues were addressed. **Motion by Durbin, second by Beck to change polling place in Fillmore to the Fillmore Township Building. All in favor, motion carried.**
2. **Update on Elections Costs:** Clerk Leitheiser explained the Election cost per vote for the February 5th, 2008 Primary Election, at a total cost of \$58,199.84 for 6,170 ballots cast cost of \$9.43 per vote. Leitheiser stated that with the new voting system in place, she and her staff are looking for ways to bring election costs down while increasing voter turnout.
3. **Update on Animal Control Program:**
 - **Facility:** Durbin stated that the committee discussed having Engineer Boehler work on the building bid specs for the Animal Control Facility, and Boehler plans to present completed bid specs at the May committee meeting.
 - **Officer:** Durbin reported that interviews were conducted last Friday for a new Animal Control Officer due to the recent resignation of Tina Christy.
4. **Update on Recycling Program:**
 - **Scale:** Durbin stated that discussion took place on the malfunctioning floor scale at the Recycling Center. The committee reviewed possibilities to repair or replace the scale unit. The price to repair a load cell can range from \$300 to \$400 per cell plus shipping. Coordinator Daniels reported that she has gathered a couple of prices for a new scale and additional information will be obtained for next month's meeting.
 - **Education Opportunities:** Durbin reported that there are several tours and educational events scheduled for the Recycling Center.
 - Friday, April 4th, 2008: Four Hillsboro High School students and their teachers toured the County Recycling Facility in Hillsboro on Friday.
 - Thursday, April 10th, 2008 A presentation will be given to the Litchfield High School Student Council on Recycling at 3:00 PM.
 - Wednesday, April 23rd, 2008: A Tour of the Nokomis Drop off Center will be given to 40 Pre-K Students at 9:00 AM & 9:30 AM.
 - Thursday, April 24th, 2008: There will be a tour at the County Recycling Facility in Hillsboro for 40 Pre-K and Headstart students from Hillsboro. The tours will be at 9:30 AM and 12:45 PM.
 - Tuesday, May 20th, 2008: Daniels will give a presentation on Recycling to the Sertoma Club at the Hillsboro Moose beginning at 7:00 AM.Chairman Plunkett stated that the goal of the County Recycling Program is to increase participation, and these outreach events are an excellent way to accomplish that goal.
 - **Recycling Bins Grant:** Daniels reported that she has applied for a grant for recycling bins.
5. **Update on Tire Collection:** Montgomery County and ILEPA will be hosting a Used Tire Collection on Friday, August 8th and Saturday, August 9th, 2008 at the Montgomery County Fairgrounds in Butler. More information and details will be distributed to inform County Residents.
6. **Approval of New Copy Machine Purchase for Coordinated Services Office:** The committee approved the purchase of a new copier from Tom Day Business Machines for the Coordinating Office for \$8,348.00. **Motion by Durbin, second by Matthews to purchase a new copier from Tom Day Business Machines in the amount of \$8,348.00 for the Coordinating Office. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update on Consociates Insurance – Discussion of County Employee Insurance Renewal:**
Chairman Downs reported that Travis Schmidt from Consociate/Dansig provided information for the proposed insurance renewal options and showed the comparisons of fully insured programs. The current insurance plan was reviewed and compared to the proposed renewal options, and the final underwriting for insurance premium rates will be ready in May. The committee will need to decide between two insurance carrier proposals when the final numbers are completed. Travis Schmidt will come to the April 24th, 2008 Personnel committee meeting with the final proposal renewal rates. The committee also decided to remain as a partially self insurance client with Consociate/Dansig at this time.
2. **Update on Highway Department Union Contract:** The committee met with Union Representatives to discuss a couple of issues with the Highway Dept. Union Contract, and also discussed a letter sent to the union regarding “Addendum A” on insurance premiums, which addresses the event when an employee terminates employment at the beginning of the month. Downs stated that he has not heard anything back on the contract as of yet.
3. **Update of Personal Property, County Vehicle and IRS Regulations:** Downs reported that discussion took place on a policy concerning personal use of Montgomery County property which will be added to the Employee Personnel Manual. Adequate record keeping will need to be turned into the Payroll Dept. and the benefit will be put on employees W-2’s each year. The committee and board members will review this policy for one month and approve it at the May Full Board meeting.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update on Historic Courthouse Ceiling Plaster Issues:** Bone stated that Hurst-Rosche Engineering will be finalizing the bid specs for the plaster ceiling removal in the Historic Courthouse. Bid Specs will be complete and put out for advertised in the next two weeks. Contractors will need to respond no later than Thursday, May 8th, 2008 by 2:00 PM. Bids will be opened on Friday, May 9th, 2008 at 8:30 AM at the regular Building and Grounds Committee Meeting. The remaining plaster ceilings will be replaced in 3 phases. The second floor ceiling issues will be addressed first.
2. **Update of Northwest Basement wall issues:** Bone stated that the committee discussed four remedies to deal with the basement wall issues at the Historic Courthouse.
 - **Approval of wider gutter installation on roof to prevent overflow:** Bone stated that Denny Hiller was present at the committee meeting to explain the installation of a wider gutter to catch the overflow of rain water at the North and West corner of the Historic Courthouse roof. Hiller submitted a proposal of \$5,845.35 to construct and install new guttering. Young’s Roofing and Taylor Guttering was also contacted, however no bids were received. A lift will have to be rented and the guttering will have to be fabricated and then installed. **Motion by Bone, second by Downs to approve the proposal from Hiller Construction to fabricate and install the wider guttering for \$5,845.35. All in favor, motion carried.**
 - **Weep Tile:** Bone stated that the Maintenance staff will install new weep tile about 1 foot below the ground, which will allow water to drain out to the street.
 - **Dig up ground around wall and install a waterproofing barrier:** Bone stated that the committee reviewed a proposal from Western Waterproofing Company to waterproof the outside basement walls on the northwest corner of the Historic Courthouse and to plug the old electrical outlets inside the basement office. **Motion by Bone, second by Beck to approve the proposal from Western Waterproofing for \$9,900 to waterproof the Northwest area of the outside wall of the Historic Courthouse. All in favor, motion carried.**
3. **Update on Parking Lot & Garage:** The electrical service has been installed at the storage garage and the gas powered equipment has been moved from the basement of the Courthouse Complex over to the

garage located on the recently acquired property, and the garage will be scraped and painted by the maintenance staff when weather permits.

4. **Update on Flower Bed in front of Historic Courthouse:** Bone stated that there was a request from the Hillsboro 2000 and Beyond Committee to help with the purchase and maintenance of the flower bed on the south side of the Historic Courthouse. The committee discussed and approved purchasing the flowers for approximately \$365.00 and to let Hillsboro's 2000 and Beyond Committee be responsible for planting them, and then the county custodian staff will water the planted area this summer. The committee also discussed displaying a larger American Flag for the front of the Historic Courthouse and will order it when the flag is replaced in the upcoming months.
5. **Approval of Sale of Maintenance Truck:** Bone reported that the 1985 blue Dodge maintenance truck was put out for bid, and only one bid was received from Greg Reuther in the amount of \$675.00. **Motion by Bone, second by Miles to approve the sale of the 1985 Dodge Maintenance Truck to Greg Reuther in the amount of \$675.00. All in favor, motion carried.**

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Report:** A summary of monthly operations for **March 2008** is as follows: **Total calls:** 344, **Total amounts billed:** \$183,413.00 **Total amounts collected:** \$141,178.42.
2. **Director Holmes Report:**
 - **County Exercise:** Vice Chairman Blankenship reported that the final briefing for the County Exercise will be Wednesday, April 30th, 2008 at 7:00 PM. The actual exercise will be held on May 1st starting at 5:30 PM.
 - **ARES Radio Club:** Blankenship stated that the committee approved to upgrade the HAM radio in the EMA Office at an estimated cost of \$400.00.
 - **HSEEP Class:** The Homeland Security Exercise and Evaluation Program (HSEEP) class has been reset for May 29th and 30th at the Hillsboro Moose Lodge from 8:30 AM to 4:00 PM.
 - **AMEREN CIPS Meeting:** There was a meeting held on March 18th with Ameren /CIPS for an Emergency Action Plan. The meeting was attended by a number of agencies that would need to be notified in case of emergency. The plan involves AMEREN's 2 existing dams and a "Gypsum Stack Dam" to be built at a later date.
3. **Update of Litchfield Ambulance Billing Issues:** The EMA Committee held a special meeting to discuss issues with the Litchfield Ambulance billing.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update on Abandoned Rail Line:** Chairman Deabenderfer stated that State's Attorney Chris Matoush shared a legal opinion regarding the purchase and possible future lease of the abandoned rail line property near Butler. Matoush recommends getting the sewer line installed before doing anything with the property, and the closing on the property will be later this month.
2. **Update on Comprehensive Planning and Zoning:** Deabenderfer stated that U of I Zoning expert Pat Curry will be at the May 7th committee meeting to follow up on how to get started on a Comprehensive Plan. Farm Bureau representatives Bob Lentz and Brian Niemann were present at the Economic Development Committee meeting to share a handout regarding County Zoning and Agriculture friendly considerations.
3. **Update on Hog Confinement Presentation:** Deabenderfer stated that President of the Illinois Pork Producers Association Phil Borgic gave a presentation to the committee regarding Hog Confinement facilities and the economic impact they have in Illinois. Borgic stated that there is potential for this type of economic development growth in Montgomery County, but the county needs to be sensitive to residential areas by not locating a facility too close to them.
4. **Update on Renewables & Technologies Workshop:** There will be a Renewables and Technologies Workshop sponsored by ILACMB and Johnson Controls on Thursday, April 17th, 2008 in Collinsville. The workshop will be held from 8:30 AM until 3:00 PM.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Aumann, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

APPOINTMENTS:

Motion by Bone, second by Downs to approve the re-appointment of Charles Wilkinson to the Shoal Creek Fire Protection District as Trustee for a three-year term. All in favor, motion carried.

Motion by Deabenderfer, second by Myers to approve the re-appointment of Stanley Hughes to the Three County Public Water District as Trustee for a five-year term. All in favor, motion carried.

PAY BILLS:

Motion by Kuchar, second by Sielschott to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, May 13th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:48 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, May 13th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 13th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, none absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Wendel to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 8th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – submitted.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** - submitted

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Myers, second by Beck to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Presentation of Certified County Officials Certification:** Chairman of Building and Grounds Committee Terry Bone and Montgomery County Coroner Rick Broaddus were presented with certificates of County Officials Certification.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Aluminum Culvert Letting:** A bid letting for aluminum culverts was held and Cody Supply out of Springfield, Thompson Culvert Co. and Metal Culverts all put in bids for the Aluminum Culvert letting. **Motion by Branum, second by Bone to accept the lowest bid for each type of culvert. All in favor, motion carried.**

2. **Approval -Resolution #08-08:** A Resolution to appropriate an amount of \$121,000.00 for 1052 B-CA, C.H. #6 (Witt Trail), Structure No. 068-3015 (E), Montgomery County, 10% County Project; Montgomery County's Share = 1.0 (\$121,000.00). **Motion by Branum, second by Durbin to approve Resolution #08-08 for \$121,000.00. All in favor, motion carried. (See Resolution Book 8, pages 63-64).**
3. **Approval -Resolution #09-08:** A Resolution to appropriate an amount of \$105,000.00 for 1058 B-CA, N 19th Avenue, Rountree Road District, Structure No. 068-5003 (E) & 068-5050 (P) 50%; County Project; Montgomery County's Share = 0.5 (\$52,500.00). **Motion by Branum, second by Miles to approve Resolution #09-08 for \$52,500.00. All in favor, motion carried. (See Resolution Book 8, pages 65-66).**
4. **Approval -Resolution #10-08:** A Resolution to appropriate an amount of \$42,000.00 for 1059 B-CA, Garold Trail, Irving Road District, No Structure No., 50%; County Project; Montgomery County's Share = 0.5 (\$21,000.00). **Motion by Branum, second by Durbin to approve Resolution #10-08 for \$21,000.00. All in favor, motion carried. (See Resolution Book 8, pages 67-68).**
5. **Approval -Sign Upgrade Program Agreement:** An application was sent to the State and was approved regarding the Sign Upgrade Program. **Federal pays 100% of sign cost. The County is responsible for labor. Motion by Branum, second by Helgen to approve the agreement for Federal Participation in the Sign Upgrade Program. All in favor, motion carried. (See Resolution Book 8, pages 69-72).**
6. **Butler Avenue Bridge Update:** Branum reported that construction at the Butler Avenue Bridge has been completed.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval -Resolution #08-09 for Marriage License Fee Increase:** Sielschott informed members that the State of Illinois passed Public Act 95-0711, which requires County Clerks to send in \$5.00 at the end of each month to the State Treasurer for each Marriage License issued. The funds will be deposited into the Domestic Violence Legal Assistance Trust Fund and the state mandated increase will be effective on June 1st, 2008. The committee discussed increasing the current \$40.00 Marriage License Fee to \$45.00 in order to collect the State Mandated fee. **Motion by Sielschott, second by Bathurst to approve Resolution #08-09 increasing the Marriage License fee from \$40.00 to \$45.00 effective June 1st, 2008. All in favor, motion carried. (See Resolution Book 8, page 73).**
2. **Real Estate Tax Cycle Update:** Steve Connell from DEVNET reported to the committee on the tax cycle for 2007 taxes payable in 2008. Supervisor of Assessments Julie Kiefer submitted a memo stating that 12 Townships have been published in the newspaper and thirty days from the time of publication the Board of Review can start reviewing the complaints. Sielschott stated that the date to print tax bills can't be determined until they see how many complaints will be received and how quickly the Board of Review can complete the complaints.
3. **FY09 Budget Schedule Hearing Dates Update:** The Fiscal Year 2009 Budget Hearing dates have been scheduled for Tuesday, July 22nd, Wednesday, July 23rd and Friday, July 25th at 8:30 AM to be held in the County Board Room.
4. **Approval -Ameren Settlement Agreement:** Sielschott stated that the committee reviewed the Ameren Coffeen Station Settlement Agreement. The County hired Forrestal Group to appraise and negotiate the agreement, and the final appraisal goes from \$39,637,818 in 2007 to \$56,000,000 in 2011 thru 2016. It is difficult to appraise power plants due to defining what real property is and what personal property is. The assessment will stay the same for this year. The phase-in agreement for tax years 2007 thru 2016 was negotiated and agreed upon by Ameren and County Board representatives. Sielschott stated that although it cost the county to pay Forrestal Group to negotiate this contact, it was well worth it. **Motion by Sielschott, second by Aumann to approve the Ameren Coffeen Station Settlement Agreement. All in favor, motion carried. (See Resolution Book 8, pages 74-79).**

5. **Approval -Renewal of Montgomery County Trustee Contract:** Discussion took place on the four-year agreement to re-appoint Dennis D. Ballinger as the County Trustee. **Motion by Sielschott, second by Myers to approve the four-year contract agreement with County Trustee Dennis D. Ballinger. All in favor, motion carried. (See Resolution Book 8, pages 80-93).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Witt Lions Club Polling Location/Witt Precincts:** Durbin stated that Paul Hamrock addressed the committee regarding the rental fee of \$75.00 for the Witt Lions Club as a Polling Location. Three precincts vote at that location and Hamrock stated that the County should look at paying more for rent at this facility to help cover costs of utilities and because three precincts vote at this location. Witt #1 Precinct Committeemen Dale Houck (R) and Alfred Hand (D) were present and requested that the County Board consider combining Witt #1 and #2 into one precinct. Durbin reported that no action was taken at this time and the committee will take these requests under advisement.
2. **Update- Animal Control Program:** Durbin reported that Engineer Ruben Boehler submitted animal control facility proposals for review. The committee looked at pictures and drawings prepared by Engineer Boehler based on his research and his visit to an existing facility. Boehler reported to the committee that the county can advertise for a request for proposals and suggested the requests be mailed to a list of 14 contractors he provided. The contractor will have a few weeks to reply with a proposal and the committee will review them at a special meeting on May 23rd, 2008 at 8:30 AM in the County Board Room. The committee will pick a few of the best proposals and request a formal bid from those contractors that would be opened at the next HWE meeting in June.
3. **Update- Revised Animal Control Ordinance:** The Revised County Animal Control Ordinance was reviewed and approved by Assistant State's Attorney Betsy Wilson. Durbin asked the Board members to review a copy of the Revised County Animal Control Ordinance with an anticipated approval scheduled for the Full Board meeting on June 10th, 2008.
4. **Approval- County Offices Recycling Policy Resolution #08-10:** Durbin reported that the committee discussed the need to pass a resolution to have all County Offices recycle all the materials that are collected and processed. **Motion by Durbin, second by Kuchar to approve Resolution #08-10 that mandates County Offices recycle. All in favor, motion carried. (See Resolution Book 8, page 94).**
5. **Approval- Indemnification Memorandum of Understanding for Highway Engineer:** Durbin stated that in order for County Engineer Ruben Boehler to do the design work for the Animal Control Facility, there would need to be an Indemnification Memorandum of Understanding passed by the Board, is required for Engineer Boehler to provide services for the County that are beyond the scope of his position as County Highway Engineer. **Motion by Durbin, second by Dean to approve the Indemnification Memorandum of Understanding for County Highway Engineer Ruben Boehler. All in favor, motion carried. (See Resolution Book 8, page 95-96).**
6. **Update- Recycling Program:** Durbin reported that there will be a live radio program on WSMI regarding the County Recycling Program on Wednesday, May 28th, 2008 at 8:45 AM.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for April 2008 is as follows: **Total calls: 298, Total amounts billed: \$158,899.00, Total amounts collected: \$97,766.01.**
2. **Approval of the 5 Area Ambulances Special Service Tax Agreements:**
 - **Motion by Jagodzinski, second by Myers to Approve Hillsboro Area Ambulance Special Service Tax Agreement in the Amount of \$157,000.00. All in favor, motion carried. (See Book 8, pages 97-100).**

- **Motion by Jagodzinski, second by Bathurst to Approve Litchfield Area Ambulance Special Service Tax Agreement in the Amount of \$165,000.00. All in favor, motion carried. (See Book 8, pages 101-104).**
- **Motion by Jagodzinski, second by Dean to Approve Farmersville/Waggoner Area Ambulance Special Service Tax Agreement in the Amount of \$63,000.00. All in favor, motion carried. (See Book 8, pages 105-108).**
- **Motion by Jagodzinski, second by Beck to Approve Raymond/Harvel Area Ambulance Special Service Tax Agreement in the Amount of \$32,662.00. All in favor, motion carried. (See Book 8, pages 109-112).**
- **Motion by Jagodzinski, second by Miles to Approve Nokomis/Witt Area Ambulance Special Service Tax Agreement in the Amount of \$97,500.00. All in favor, motion carried. (See Book 8, pages 113-116).**

3. Director Holmes Report:

- **Fast EMC computer billing software:** Jagodzinski reported that billing report issues are being worked out between the City of Litchfield and EMA/Ambulance Office. The current EMA program is not able to generate reports that Litchfield is requesting, and the tech support at Fast EMC will review the program and get back to Director Holmes on what the capabilities are. There are some questions regarding interface compatibilities. There may be some accounting processes that would be to the county's benefit, but Fast EMC will call IT Rep. Bill Purcell back when they have finished their review. The new update from Fast EMC will be done as soon as they have some of the "bugs out," Jagodzinski stated. The two times that the EMA Office called to update, their computers were down and they were waiting on Illinois Physicians to okay the changes. Discussion took place on what is the most beneficial process for the ambulance billing. There will be some training required for a new billing process and the committee decided that it would be better to send one or both office workers instead of Bill Purcell. The goal is to lessen the inputting of multiple data on paper and on computer and to update the current billing process with some accounting and more accurate reports.
- **HazMat Call:** Jagodzinski reported that on April 4th a HazMat call was handled in Litchfield. There was a report of a railcar leak on the set of tracks north of Wal-Mart. At the request of the Litchfield Fire Dept., the County HazMat Team was dispatched to the scene. After sending two team members in to sample the substance in one rail car and check on the 3 tanker cars, no hazardous materials were found. The call was received at 10:24 and HazMat was back in service at 12:53. Both Madison and Sangamon County HazMat Teams were put on standby and released at 12:05.
- **Irving Exercise:** Jagodzinski reported that there was an Exercise held on May 1st in Irving, and Director Holmes has applied for grant funding to help pay for part of the exercise. Since Montgomery County is NIMS compliant, and the exercise was held using NIMS guidelines and the State of Illinois Homeland Security Exercise and Evaluation Program (HSEEP), the county should be reimbursed for most of the funds needed for the event. A meeting will be scheduled at a later date for final briefing on the Exercise, and Holmes reported that the highest priority area of concern was communication between agencies, with approximately 25 agencies involved in the exercise.
- **IEMA Training:** IEMA will be teaching the new HSEEP training and exercise guidelines on May 29th and 30th. The training will be held at the Hillsboro Moose Club from 8:00 AM until 4:00 PM. Montgomery County EMA will be sponsoring the training.
- **HazMat Call Restitution:** There was a HazMat call on February 9th at the "Quick Stuff" gas station in Litchfield. Restitution has been made in the amount of \$1,862.00 for the call.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Comprehensive Planning:** Pat Curry with the U of I Extension Service gave a presentation to the Economic Development Committee on Comprehensive Planning. A list of actions necessary to manage the Comprehensive Planning Process were addressed during the committee meeting. Curry told the committee that a Comprehensive Plan should be looked at for 5 years into the future and that updating the plan every 5 years could be done by County staff.
2. **Request to Speak to Committee & Full Board:** Deabenderfer introduced Arlis Bates, who spoke to the Board regarding the Coal Mining Permits that are being considered by the Illinois Department of Natural Resources. Ms. Bates explained that she is concerned about issues surrounding the county water and air and cancer rates, and shared four handouts for the Board to review as well as a CD of information for the County Clerk/Recorder to file for public view in that office.
3. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer stated that the committee received and will review a few sample ordinances from other counties that regulate the siting of wind energy.
4. **Approval- Resolution #08-11 in Support of the Release of State Matching Funds for the Cooperative Extension Service in Illinois:** Deabenderfer stated that the committee reviewed and discussed a resolution in support of the release of State Matching Funds for the Cooperative Extension Service in Illinois. Some of the funds have been released, but the board will pass the Resolution for future use. Denise Kistner with the Extension Office stated that checks have formally been released and picked up in Springfield. **Motion by Deabenderfer, second by Kuchar to approve Resolution #08-11 in Support of Release of State Matching Funds for CES. All in favor, motion carried. (See Resolution Book 8, page 117).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Bid Opening for Repair to Plaster Ceilings in Historic Courthouse:** Chairman Bone stated that Hurst-Rosche brought two bids for the committee to review and discuss the remaining repair work to the plaster ceilings in the Historic Courthouse. Tim Lipe Construction submitted a bid of \$31,925 and Cloyd Builders of New Berlin submitted a bid of \$20,550. **Motion by Bone, second by Blankenship to accept the low bid of \$20,550 submitted by Cloyd Builders. All in favor, motion carried.**
2. **Update- Parking Area:** Highway Engineer Boehler submitted cost estimates to the committee to rock the new lot on the corner of Brailey and North Main Street. Estimated costs for the parking lot are \$16,522.00. The committee decided to wait on the work until the next budget year due to the unexpected expenses of the ceiling repairs and basement wall repairs for this budget year.
3. **Update- Proposal for Fertilizing Courts Complex:** Bone stated that one bid was received from Tru-Green for fertilizing the Courts Complex lawns in the amount of \$875.00. Instead of contracting this work, the fertilizer will be purchased and custodian staff will fertilize the lawn.
4. **Approval- Part Time/Full Time Maintenance Custodian:** Bone stated that the Sheriff requested additional custodial staff. Custodian Larry Moore left county employment and was replaced by Jan Wolff. The committee approved changing Roy Wilson to full time and place him in the union under the Sheriff's department to perform part-time custodial work and part-time maintenance work.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

Approval- Consociates Insurance for County Employee Insurance Renewal: Consociates Group recommends moving the county employee insurance to U.S. Fire for an annual premium estimated savings of \$160,000, and the change will not make any difference in benefits to county employees. **Motion by Downs, second by Wendel to move the insurance carrier to U.S. Fire Insurance. All in favor, motion carried.**

Approval- Personal Property, County Vehicle and IRS Regulations: Discussion took place on the Personal Property, County Vehicle and IRS Regulations. **Motion by Downs, second by Miles to approve the Policy**

concerning Personal Property Use of Montgomery County Property. All in favor, motion carried. (See Resolution Book 8, pages 118-119).

Update/Approval -Highway Department Union Contract & Personnel Issues:

Time: 9:20 AM

Motion by Downs, second by Branum to Enter into Executive Session to discuss Highway Union Contract and Personnel Issues. All in favor, motion carried.

Motion by Downs, second by Blankenship to return from Executive Session. All in favor, motion carried.

Time: 9:45 AM.

Motion by Downs, second by Helgen to approve the Collective Bargaining Agreement with the Highway Department Maintenance and Clerical Workers Union Contract. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Durbin, second by Matthews to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: There will be a Road Dedication Ceremony for the Cpl. Ryan J. Buckley Memorial Road held on Monday, May 26th, 2008 at 9:00 AM at Lake Glenn Shoals Pavilion. If it rains the ceremony will be held at Hillsboro High School.

SCHEDULE CHANGES: There were no schedule changes.

There will be a special Economic Development Committee meeting with the Enterprise Zone Mayors held on Wednesday, May 28th at 5:30 PM in the County Board Room.

There will be Special HWE Committee meeting held on Friday, May 23rd at 8:30 AM in the County Board room for the purpose of reviewing the Animal Control facility proposals.

APPOINTMENTS:

Motion by Jagodzinski, second by Bone to approve the re-appointment of Donald Sturgeon as trustee to the Shoal Creek Fire Protection District for a term to begin immediately and expire April 1st, 2009. All in favor, motion carried.

Motion by Miles, second by Matthews to approve the re-appointment of G. Martin Dawson as trustee to the Nokomis Area Fire Protection District for a term to begin immediately and expire April 30th, 2010. All in favor, motion carried.

Motion by Myers, second by Downs to approve the re-appointment of Rex Brown to the Job Center Board for a 4 year term. All in favor, motion carried.

Motion by Deabenderfer, second by Wendel to approve the re-appointment of Scott Snow to the Job Center Board for a 4 year term. All in favor, motion carried.

Motion by Matthews, second by Branum to approve the appointment of Theresa Lang to the Job Center Board for a 4 year term. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Kuchar to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, June 10th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Kuchar, second by Myers to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, June 10th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 10th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: George Blankenship

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Kuchar to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, May 13th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **Sheriff's Report** – Under Sheriff Rick Robbins was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – Bane Ulrici was present for questions, and stated that the Probation Office has recently applied for and received a "Redeploy Illinois" Planning Grant to reduce the total number of Department of Justice referrals.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Wendel to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated that all activity from the Coordinating Committee will be discussed in other committee reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update- Sign Upgrade Program:** Branum reported that Engineer Boehler will schedule a bid opening for the Sign Upgrade Program at a later date.
2. **Update- Farmersville Overhead Project:** Branum stated that the Farmersville Overpass Project was awarded to United Contractors Midwest (UCM) and sub-contracted to Kenny Contractors. Kenny Contractors will do everything except the bituminous. Branum reported that the project has already started.
3. **Approval- Trucks Purchase:** There was a bid submitted by Wright Automotive in the amount of \$24,998.24 for a used 2008 Ford F350, which does not include title transfer and license. A closed bid was also submitted by Wright Automotive for a new 2008 Ford F350 gas powered truck, which is a State bid of \$17,997.94. **Motion by Branum, second by Komor to accept the State Bid of \$17,997.94 from Wright Automotive for a new 2008 Ford F350. All in favor, motion carried.** Two bids were submitted for the sign truck bed. D&E in Hettick bid \$3,642.32 and Woodies in Edwardsville bid \$6,031.00. **Motion by Branum, second by Helgen to approve the purchase of a new truck bed for the sign truck from D&E in the amount of \$3,642.32. All in favor, motion carried.**
4. **Update- 2008 National Bridge Inspection Standards Process Review:** Engineer Boehler reported that everything was in order and no deficiencies were reported during the National Bridge Inspection Standards Process and Review. The next round of inspections is due in February of 2009. Due to time constraints, Engineer Boehler will be looking to contract out the bridge inspection work.
5. **Approval- Road Broom Purchase:** Boehler received a bid of \$10,658 for a new road broom, which will mount on front of the truck to sweep rocks. There is enough money in the Highway budget to purchase the broom. **Motion by Branum, second by Bathurst to purchase new road broom in the amount of \$10,658.00. All in favor, motion carried.**
6. **Update- Road & Bridge Tour:** There is a Bridge Tour scheduled for Thursday, July 10th, 2008 at 8:30 AM for committee members. The committee will meet at the Highway Department.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval- CEFS Ordinance #08-12 & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County:** Linda Mitchell with CEFS submitted the annual CEFS Ordinance and Intergovernmental Agreement to provide for public transportation in Montgomery County, with Montgomery County contributing \$4,000 per year for the agreement. **Motion by Sielschott, second by Aumann to approve the CEFS Ordinance and Intergovernmental Agreement to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 8, page 120-122.)**
2. **Update- Landfill and Golf Course Assessments:** Sielschott reported that Gene Stuard reported to the Committee on the assessment for the Litchfield/Hillsboro Landfill, and recommended negotiating a three year phase-in for the increased assessment. Stuard also shared information on the process of re-assessing the three privately owned golf courses in the county and stated that questionnaires were mailed and information received from the golf courses.
3. **Update- Ameren Assessment Agreement:** Sielschott stated that the Ameren Assessment Agreement is okay, but some details regarding the area covered by Coffeen Fire Protection District need to be worked out.
4. **Update- Probation Department Redeploy Grant:** Sielschott stated that the Probation Department applied for and will receive a Redeployment Grant through the Department of Human Services to reduce the number of Juvenile Cases sent to the Department of Justice. With the help of the Montgomery County Health Department, the Probation Department was reimbursed for employee expenses to supply the redeployment data.

5. **Update- County Real Estate Tax Cycle:** Sielschott stated all townships' assessments have been published per the quadrineal year requirement, and the Board of Review is meeting now to review complaints. The Supervisor of Assessments' Office is on track with the schedule, and the tentative abstract should be sent to the Department of Revenue on June 13th, 2008.
6. **Approval- Prevailing Wage Ordinance #08-13:** The Prevailing Wage Ordinance was discussed. **Motion by Sielschott, second by Kuchar to approve the Prevailing Wage Ordinance. All in favor, motion carried. (See Resolution Book 8, pages 123-129).**
7. **Update- FY09 Budget Discussion:** The Annual Budget Hearings will be held on Tuesday, July 22nd, Wednesday, July 23rd and Friday, July 25th, 2008. Letters to Senior Citizens Groups were mailed out Friday, May 30, 2008.
8. **Approval- Sheriff's Department Deputy Hire:** Sielschott stated that the Sheriff's Department wants to hire an additional deputy with revenue from a drug seizure where approximately \$223,000 was recovered. The Sheriff's Department originally asked for three additional deputies, but will agree to hire one new deputy with funds from the drug seizure. It costs about \$140,000 to add a deputy to the force the first year. The Sheriff's Office would like to keep the remainder of the seizure money in an audited Sheriff's Department Fund, and Undersheriff Rick Robbins stated that they would like to get a deputy hired as soon as possible, since they would need to have ten weeks of training prior to working on the force. **Motion by Sielschott, second by Myers to approve the employment of an additional deputy and equipment for the Sheriff's Department, with the funding to be paid for from the drug seizure money. All in favor, motion carried.**
9. **Update- Assistant State's Attorney Budget Issues:** Assistant State's Attorney Mike Havera will be leaving county employment due to his recent appointment as the Christian County Public Defender. State's Attorney Matoush will move the other Assistant State's Attorney Betsy Wilson to Havera's higher salary position and hire a new Assistant State's Attorney at a lower salary. Wilson will continue to work on county civil issues, juvenile cases and also acquire some criminal case issues.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that County Clerk Sandy Leitheiser shared information with the Committee on Election Legislative Updates that were provided by the Illinois Association of County Clerks and Recorders, and said that polling location rent was discussed at the committee meeting and the Committee decided to keep the rent at \$75.00 per location.
 - **Precinct Consolidation:** Durbin reported that he and County Clerk Leitheiser spoke with Democratic Party Chairman Steve White, about consolidating three precincts to one precinct in Witt, but White does not want to consolidate.
2. **Update- Animal Control Program:** The committee met on Friday, May 23rd, 2008 to discuss two proposals for the Animal Control facility. Morton Builders submitted a proposal in the amount of \$337,200.00, and Apple Creek Construction Services of Springfield submitted a proposal in the amount of \$435,985.69. Member Dean asked how long the proposals are valid, and Chairman Plunkett responded that the proposal would be valid for 10 days. The Committee will study the proposals to see what cutbacks can be made to reduce the cost of the facility and will make their recommendation at next month's Full Board meeting for their approval. Highway Engineer Boehler stated that unless the County reduces the size of facility, these construction costs would remain due to increasing costs of labor and materials, and Member Helgen stated that costs to build an Animal Control facility will only increase, since three years ago, the construction proposal for a similar facility design was presented for \$235,000. He also reminded members that we are currently spending \$2,300.00 each month for dog kennel usage at Hillsboro veterinarian Ben Brohammer.
3. **Approval- Revised Animal Control Ordinance #08-14:** Discussion took place on the revised Animal Control Ordinance that was put out last month for Board Members to review. **Motion by Durbin,**

second by Kuchar to approve the revised Animal Control Ordinance. All in favor, motion carried. (See Resolution Book 130-147).

4. Update- Recycling Program:

- Durbin reported that discussion took place on Recycling at the Historic Courthouse. Sheriff Vazzi was present at the committee meeting and stated that his custodians don't have time to separate the recycling and suggested that more containers be put in each office so employees could separate their own recycling materials into individual bins.
- Durbin stated that the Montgomery County Senior Citizens would like a presentation on Recycling for their June 16th, 2008 meeting. The Senior Citizen Meeting is at 1:30 at the Taylor Springs Senior Center.
- Durbin stated that WSMI will have a live broadcast on Recycling scheduled for July 30th, 2008 at 8:45 AM.
- Durbin reported that more and more people are recycling at the local drop sheds. Hillsboro and Litchfield drop sheds are cleaned out every Monday and Friday each week unless there is a holiday.
- A Montgomery County Tire Recycling Drive is planned for Saturday, August 9, 2008 at the Montgomery County Fairgrounds in Butler.

5. Approval to Adopt the 5 Year Solid Waste Recycling Act Plan Resolution #08-15: Discussion took place on the 5 year Solid Waste Recycling Act Plan Resolution. **Motion by Durbin, second by Helgen to approve the 5 Year Solid Waste Recycling Act Plan Resolution. All in favor, motion carried. (See Resolution Book 8, page 148).**

6. Update- Village of Donnellson Dropoff: Durbin reported that the Village of Donnellson would like to get a recycling dropoff. Chris Daniels and Mike Plunkett went to the Village's Council meeting to discuss plans on putting in a dropshed for the area.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Update- Department Survey Results for Employee Attendance and Time Off:** Downs reported that the committee reviewed packets of surveys that were completed by Office Holders for employee attendance and time off. The committee agreed that offices should use the payroll voucher system to document and keep track of county employees' time off.
- 2. Update- Policy for IRS Regulations on Personal Use of County Property:** Discussion took place on the policy for IRS Regulations on personal use of county property. This will be implemented through payroll vouchers to the Treasurer's Office. A memo will be sent out to Office Holders along with information regarding employee attendance and time off to be incorporated on payroll voucher.
- 3. Update- Supervisor of Assessments:** Downs reported that Mary Purcell started as the County GIS Coordinator on Monday, June 2nd, 2008 and Ray Durston is also training to be the Supervisor of Assessments.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Update- Repair to Plaster Ceilings in Historic Courthouse:** Bone stated that Hurst Rosche Engineers has received performance and payment bonds from Cloyd Builders, the contractor who will be doing the remaining plaster removal to the ceilings in the Historic Courthouse.
- 2. Update- Abraham Lincoln Picture for Display in Courthouse:** Robert Armes of Nokomis refurbished a large charcoal painting done by Thomas Johnson from 1863 – 1865 of Abraham Lincoln that had hung at the Wares Grove School for years and would like to put it on display in one of the Courthouses. The committee approved to have State's Attorney Matoush draw up paperwork to have

the painting put on display and hung by the elevator on the 1st floor of the Courthouse Complex near the security desk.

3. **Update- DCEO Grant for \$25,000 to be used for Historic Courthouse Repairs:** Bone reported that paperwork will be submitted for a \$25,000 grant from DCEO for ceiling and basement wall repairs at the Historic Courthouse. Senator Deanna Demuzio's Office contacted Montgomery County about the grant last year.
4. **Update- Historic Courthouse Office Space Needs:** Chairman Bone spoke with the Farm Bureau Board about the offer to purchase their building and the Farm Bureau has decided not to sell.
5. **Update- Recycling Bin Reorganization & Purchase in Historic Courthouse, Courthouse Complex and Jail:** Bone reported that discussion took place on the possible purchase of more Recycling bins for the Historic Courthouse, Courthouse Complex and Jail due to the Sheriff's request to not have custodial employees separate the material in one area of each building. The committee discussed the space issues that currently face the Courthouse Complex, and decided that there would be no space available to put the quantity of bins it would require to maintain the requested recycling change. Chairman Bone will contact Sheriff Vazzi to advise him that the committee discussed the issue and felt that the recycling should continue to be collected and separated as in the past 12 years by a custodial employee. There are now currently two custodial employees on staff.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for **May 2008** is as follows: Total calls: 371: Total amount billed: \$203,458.00: Amount collected: \$104,148.15.
2. **Director Holmes Report:**
 - **Fast EMC:** Jagodzinski reported Bill Purcell was at the committee meeting to discuss how the two computer systems, Fast EMC and Firehouse, are compatible in some areas and not compatible in others. If Litchfield wants the two systems to interface, it would have to be at their expense and not the county's. The Committee directed member Bathurst to discuss the issues with Litchfield's Auditor Paul Osborne. The Committee received the Audit completed on the Ambulance Billing by Paul Osborne and are currently reviewing it. Further discussion took place on the changes that will take place on the Medicaid and Medicare billing.
 - **HSEEP Class:** Jagodzinski reported that the Homeland Security Exercise and Evaluation Program classes had ten people and went well.
 - **Exercise Briefing:** The briefing for the exercise that was held on May 1st, will take place tomorrow June 11th, 2008.
 - **Reimburse for Food Service to City of Irving for Exercise:** Jagodzinski stated that the committee agreed to reimburse the Village of Irving for the food that was served during the Emergency Preparedness exercise in May. The billed amount was \$875.00 with 125 people being served.
 - **HazMat Breakfast:** Jagodzinski reported that HazMat made \$468.00 on the Pancake Breakfast fundraiser.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Enterprise Zone Projects in Montgomery County:**
 - **Enterprise Zone:** Deabenderfer reported that the committee met with the Enterprise Zone Mayors to discuss the 10 year extension to the Enterprise Zone and proposed expansions.

- **Dominion Energy Wind Farm Project:** Paul Briggs of Dominion gave an update to the committee on the Wind Farm Project in Christian and Montgomery Counties. Dominion is based in West Virginia and has proposed a project for a 300 megawatt wind turbine farm with 150 to 200 turbines. The company is continuing research to finalize the location for the wind farm, is looking at 25,000 acres, and representatives have been talking to landowners about short term leases that could possibly turn in to long term leases. Dominion is hoping to start construction in 2010 and produce energy by 2011 or 2012, and will come back to the Economic Development Committee in about a year to ask for Enterprise Zone incentives for a very large project, which will include 300 temporary construction jobs and 12 to 15 Full Time jobs once the wind turbines are operational. Dominion representative Briggs stated that there can be no mining within 500 feet of a wind turbine.
- **Hillsboro Energy:** Roger Dennison with Hillsboro Energy reported at the committee meeting that they are currently working on the Permit Stage.
 - a. Stage #1 - IDNR Permit: There were 2 public hearings on the IDNR Permit and 61 requests for modification were received. According to Dennison, Hillsboro Energy will have an answer back to IDNR answering the 61 requests within the next two weeks.
 - b. Stage #2 - Joint Permit with EPA, IDNR and Army Core of Engineers (wetlands).
 - c. Stage #3 - NPDS Permit

All permits should be received by July 2008 and Hillsboro Energy hopes to break ground at the Deer Run Mine in September or October of 2008. The first set of people to be hired will be in November for the slope. Dennison stated that they are close to getting the permits for Mine #1. They are drilling and getting ready to complete a permit for Mine #2. County Clerk Sandy Leitheiser stated that IDNR requests for modifications are posted on the County web site and copies are also available in her office.

2. **Update- Comprehensive Planning:** Deabenderfer stated that University of Illinois representative Pat Curry sent a complete Comprehensive Planning proposal to committee members, and all County Board members have them in their packets. Deabenderfer asked that members review the Comprehensive Plan proposal, which would cost the County \$60,000, for approval at next month's Full Board meeting. He reiterated that this Comprehensive Plan only influences areas outside municipal boundaries in Montgomery County, and is the backbone for any other efforts to look at zoning, land uses, etc...
3. **Update- 10 Year Extension to the Enterprise Zone:** An Enterprise Zone Mayor's meeting will be scheduled for Wednesday, June 25th, 2008.
4. **Update- Abandoned Rail Line Property:** Ron Deabenderfer stated that Mr. Kee is having trouble getting a clear title for the Abandoned Rail Line property approved for purchase by the County Board at a prior meeting, and that two Title Companies have been contacted with unsuccessful results. State's Attorney Matoush recommends making sure that the County gets a clear title to the property before it is purchased, and informed committee members that the problem may have started when the railroad acquired the property years ago. If a clear title can be obtained, Matoush recommends holding on to the property for a few years before selling or leasing the property.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Downs, second by Bathurst to approve the 8 committee reports. All in favor, motion carried.

SCHEDULE CHANGES: Plunkett reminded members that there will be a special Road & Bridge Committee meeting on Thursday, July 10th, 2008 at 8:30 AM. The committee will meet at the Highway Department and go out to tour Montgomery County bridges.

APPOINTMENTS:

Motion by Jagodzinski, second by Matthews to approve the reappointment of Michael Terneus as Commissioner to the Montgomery County Housing Authority Board for a term of 5 years. All in favor, motion carried.

Motion by Bone, second by Branum to approve the reappointment of Glen L. Greenwood as trustee to the Coffeen Fire Protection District for a term of 3 years. All in favor, motion carried.

Motion by Ogden, second by Myers to approve the reappointment of Dr. Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a term of 3 years. All in favor, motion carried.

Motion by Myers, second by Beck to endorse the appointment approval given last month of Theresa Lang to the Job Center Board for a 4 year term. This endorsement is needed because the appointment was not listed as an approval item on the posted agenda prior to its approval at last month's County Board meeting. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Kuchar to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

Member Dean announced that Animal Control and Protective Services volunteers Barb Boehler, Tara House, and Dawn Ashby were present to answer County Board members' questions about the proposed Animal Control facility and Animal Protection issues, and invited interested members to speak to them after the meeting.

ADJOURN: Until the Full Board Meeting on Tuesday, July 8th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Matthews to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:23 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, July 8th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 8th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann and Frank Komor.

Pledge of Allegiance to the flag was given. Chairman Plunkett introduced Hillsboro area Veteran Raymon Trost, who has recently been honored as “Veteran of the Month” in the State of Illinois, to lead the Pledge of Allegiance.

Mileage and Per Diem Approval:

Motion by Miles, second by Helgen to approve the mileage and per diem. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Dean, second by Branum to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 10th, 2008. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Circuit Clerk’s Report** – submitted.
2. **County Treasurer’s Report** – submitted.
3. **County Clerk and Recorder’s Report** – Sandy Leitheiser was present for questions and distributed an information sheet with important election dates for the November 4th, 2008 General Election.
4. **Sheriff’s Report** – submitted.
5. **Health Department Report** – Hugh Satterlee was present for questions.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender’s Report** – submitted.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Kuchar, second by Durbin to approve the 11 office reports on the Consent Agenda. **All in favor, motion carried.**

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update-Bridge Inspections:** Branum reported on some preliminary estimates that were received on inspecting the 200 bridges in the county. Highway Engineer Boehler estimated that the total project would take approximately 600 man-hours to complete. The National Bridge Inspection Standards requires inspection of bridges and culverts over 20 feet to be inspected every 2 to 4 years depending on condition/age. Boehler will further review the estimates and discuss the scope of work with the interested firms.

2. **Update-Reminder of Road & Bridge Tour:** There is a Road and Bridge Tour scheduled for Thursday, July 10th, 2008 at 8:30 AM, which will start at the Highway Department.
3. **Update- Fuel and Construction Costs:** Branum reported that due to the escalation of fuel and construction costs, it would be difficult to budget these items for 2009. The committee discussed the expenses for mowing and trying to save some fuel costs by not striping oil and chipped surfaces.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval- Award Bid for new Sheriff's Vehicle:** Two bids were submitted for the new Sheriff's vehicle. Victory Lane Ford submitted a bid for a 2009 Ford Explorer XLT, 4x4, 4-door in the amount of \$23,845.00. Wright Automotive submitted a bid for a 2008 Ford Explorer XLT, 4-door in the amount of \$23,470.40 and also put in a bid for a 2009 Ford Explorer XLT, V-6 in the amount of \$25,781.00. The Sheriff is recommending approving the bid from Wright Automotive for a 2008 Ford Explorer XLT with police equipment. **Motion by Sielschott, second by Branum to accept and approve the bid from Wright Automotive for the 2008 Ford Explorer XLT for \$23,470.40. All in favor, motion carried.**
2. **Update- Landfill and Golf Course Assessments:** Gene Stuard of Forrestal Group e-mailed his report on the county's golf course and landfill assessments, with the work on the golf course assessment is 90 to 95% complete. The landfill assessment should be finalized before August 11th, 2008. Stuard is hoping to have the assessments completed by the next committee meeting on August 11th, so that he can present them for approval.
3. **Update- Ameren Assessment Agreement:** The County is still waiting for information from Ameren's Attorney regarding the final agreement on the assessment.
4. **Update- County Real Estate Tax Cycle:** All complaints for the Board of Review are now in. There have been approximately 400 complaints received. There has been no word from the Department of Revenue concerning the Sales Ratio. The Board of Review has been viewing property on which complaints have been filed, with hearing dates of July 21st thru July 24th set for notices that have been mailed.
5. **Approval- Fee for Duplicate Copies of Tax Bills:** The committee discussed charging a fee for up to \$5.00 to lending institutions for a duplicate tax bill as provided by State Statute. **Motion by Sielschott, second by Wendel to approve charging \$5.00 for a duplicate tax bill to the lending institutions. All in favor, motion carried.**
6. **Update- Credit Card Acceptance for Real Estate Taxes:** The committee discussed a State statute for a Local Governmental Acceptance of a Credit Card Act. A public hearing would need to be held and a Resolution passed in the near future. The credit card fee would be 1.75%, which is lower than the current credit card system used.
7. **Update- FY09 Budget Discussion:** Budget Hearings will be held on Tuesday, July 22nd, Wednesday, July 23rd, and Friday, July 25th, at 8:00 AM in the County Board Room of the Historic Courthouse.
8. **Update- Trustee Property Village of Farmersville Opera House Property:** Discussion took place on the delinquent Opera House property in the Village of Farmersville. T.I.F. money will be used to clean up the run down building, County Trustee Dennis Ballinger will receive a fee to get the deed and the County can sign the property over to the Village of Farmersville.
9. **Approval- R.O.E. Quarterly Report:** The committee reviewed and discussed the Regional Office of Education quarterly report. **Motion by Sielschott, second by Downs to approve and recommend the Regional Office of Education quarterly report to the Full Board. All in favor, motion carried. All in favor, motion carried. (For copy of R.O.E. Quarterly Report, see Resolution Book 8, page 149-155).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Tire Collection Drive – Saturday, August 9th, 2008:** The Tire collection drive will be held on August 9th, 2008 at the Montgomery County Fairgrounds in Butler.

2. **Approval of Election Judges' Commission:** County Clerk Sandy Leitheiser provided a list of Election Judges to be commissioned. Both the Democratic Party Chair and the Republican Party Chair have reviewed and approved the list of Election Judges for the upcoming 2 year term. **Motion by Durbin, second by Beck to approve the list of Election Judges. All in favor, motion carried. (See Resolution Book 8, pages 156-167).**
3. **Update- Animal Control Facility:** Durbin reported that he looked at a building in Nokomis as a possible animal control facility, and stated that the committee also discussed other existing buildings that are for sale or vacant in the county that could be possibly renovated for a facility. Chris Daniels distributed a summary of revenues and expenses on Animal Control. If the HWE Committee is sure about proceeding with the facility by next month, the board may be able to make a decision on a facility next month. Discussion took place on the revised cost to build the new facility. Durbin reported that some parts of the design can wait to be added at a later time and taken out of the \$337,000 initial bid, which will bring the total to \$275,000 for the facility. Durbin stated that the committee can not base their budget on donations since it would have to be at the county's expense, but any donations would be considered as extra revenues.
4. **Approval- Repairs to Litchfield Recycling Facility on Emergency Basis:** Durbin reported on the suspicious fire at the Litchfield Recycling facility which occurred at about 11:00 PM on June 24th, 2008. The Insurance adjuster has visited the site and the committee will be getting total amounts on the structure and its contents that will be covered. The 54' X 80' building along with a fork lift truck and down stroke baler were destroyed. Temporary containers have been placed at the facility for cardboard and plastics and there is also a 15' recycling trailer at the location over the weekend designated for newspapers, steel (tin) cans, office paper and magazines. The estimated insurance coverage of the building and its contents is approximately \$117,000. **Motion by Durbin, second by Helgen to approve renovation of the Litchfield Recycling Facility on an emergency basis. All in favor, motion carried.**
5. **Update- FY09 Recycling Budget Recommendations:** Durbin stated that the committee will be making recommendations during budget hearings to expand the Hillsboro drop shed and put up drop sheds in Farmersville and Donnellson for the Fiscal Year 2009.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Approval- Employee Health Insurance:** Downs reported that Health Insurance Premiums for County Employees have not increased since August of 2003. The county will be increasing insurance premiums by 5% effective January 1st, 2009. **Motion by Downs, second by Bathurst to approve a 5% increase to employees for Health Insurance Premiums effective January 1st, 2009. All in favor, motion carried.**
2. **Update- Department Survey Results for Employee Attendance and Time Off:** Downs reported that the committee discussed a uniform procedure to report employee attendance to the payroll department by the 5th working day of each month. This process is a universal standard procedure to be used each day to improve the accountability of county employees.
3. **Update- Policy for IRS Regulations on Personal Use of County Property:** Downs stated that the committee discussed and approved a universal form and a letter to be sent to employees using county vehicles to meet IRS Regulations.
4. **Enter Into Executive Session:** The Board entered into Executive Session to discuss Personnel Issues. **Motion by Downs, second by Matthews to enter into Executive Session to discuss Personnel Issues. All in favor, motion carried. Time: 9:05 AM.**
5. **Come Out of Executive Session:** **Motion by Downs, second by Branum to come out of Executive Session. All in favor, motion carried. Time: 9:14 AM.**

6. **Approval of Acceptance of Resignation of Chief Assessment Officer:** Downs stated that Supervisor of Assessments Julie Kiefer has requested a voluntary transfer from her current position to the position of assessment team member. By doing so, the Supervisor of Assessments' position is now vacant, and the County must appoint an individual to that position. **Motion by Downs, second by Miles to accept the resignation of Julie Kiefer as Supervisor of Assessments (Chief Assessing Officer) and transfer her to Assessment Team Member. All in favor, motion carried.**
7. **Approval of Appointment of Chief Assessment Officer:** **Motion by Downs, second by Kuchar to appoint Ray Durston as Supervisor of Assessments (Chief Assessing Officer) effective July 8th, 2008 for a four year term. All in favor, motion carried.** Downs stated that Durston passed his Supervisor of Assessments test on the first try with a 79% score, and is very qualified for this position. Durston has been an employee with the county for 10 years. Mary Purcell will be taking over Durston's position as GIS Coordinator.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Repairs to Plastered Ceilings in Historic Courthouse:** Bone reported on a pre-construction meeting that was held with Cloyd Builders on June 17th, 2008. Bone went over the different phases of the ceiling removal. Phase I will be the area off the second floor elevator and an office in ROE that will start on Thursday, July 10th, 2008 at 4:30 PM. Phase II will begin Friday, July 18th, 2008 and will consist of the Recording Office on the first floor. Phase III will begin on Monday, July 28th, 2008 and will consist of the 2nd floor hallway and office behind the County Board room and a storage room on the third floor. This schedule was set in order to make as little office down time as possible.
2. **Update- DCEO Grant for \$25,000 – Historic Courthouse:** The paperwork was submitted to DCEO for the \$25,000 grant for Historic Courthouse repairs.
3. **Update- Historic Courthouse Office Space Needs:** Different options for the Historic Courthouse space issues were discussed, since the Farm Bureau building is no longer for sale.
4. **Update- Air Conditioning Down in New Courthouse:** Bone stated that the air conditioning unit in the Courthouse Complex is not working, and they are waiting on a new compressor or compressors from Johnson Controls.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Report:** A summary of monthly operations for **June 2008** will be presented at the August Full Board meeting.
2. **Director Holmes Report:**
 - **Reports:** Jagodzinski reported that the office had sent some reports back to Litchfield that were incorrect or incomplete. One copy went to the City Administrator and one copy went to the Fire Chief. All names were blocked out and the issues were highlighted. Reports have been sent back for the last three weeks.
 - **Fast EMC Program update:** Since updating the Fast EMC program there have been some problems, mostly on Fast EMC's end. All the billing for June may need to be resubmitted. Collections for this past month are not as much because of the problems with Fast EMC. Information Technology representative Bill Purcell has been working with Fast EMC on the problems.
 - **Training for Fast EMC:** Cathy Ulrici will be attending the training with Fast EMC on July 21st in Indianapolis, Indiana.

- **Bomb Threat:** Jagodzinski reported that there was a bomb threat made to St. Francis Hospital on Monday, June 9th. The incident started about 1:00 AM that Monday morning. 911 Coordinator Greg Nimmo informed EMA Director Diana Holmes that he had already contacted St. Francis Hospital for a patient count and how many ambulances would be needed. Nimmo had already contacted each of the ambulance services: Mt. Olive, Staunton, Carlinville, Hillsboro, and Raymond and put them on alert. Macoupin County EMA was not notified even though all but two ambulances would be coming from Macoupin County. Although EMA was not called until much later that morning, it was stated that EMA should have been one of the first ones to be contacted so that the State's EOC could be notified and a ticket opened for Montgomery County, and would make State resources immediately available if needed. Fortunately nothing came of the threat and EMA was not needed.
- **MABAS Equipment:** Jagodzinski reported that the generator and tower lights from MABAS will be ready to be picked up sometime around July 10th and 11th. This equipment from MABAS will be housed at the new Coffeen Fire Station.
- **DHS Grant Opportunity for New Construction or Renovation of Emergency Operations Center:** Jagodzinski stated that Mary Purcell will be looking at information to see if the county qualifies for any Homeland Security grants for the GIS System.
- **Next Committee Meeting Date - Change:** Due to a tour on Tuesday, August 5th, 2008, the regularly scheduled meeting date for August will be held on Thursday, August 7th, 2008 at 4:00 PM instead of 3:00 PM.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Comprehensive Planning:** Deabenderfer stated that the committee discussed and approved allocating \$60,000 in the Fiscal Year 2009 Budget for a Comprehensive Plan to be prepared by SIUE.
2. **Approval- Amended Ordinance and Intergovernmental Agreement for the Enterprise Zone 10 Year Extension:** The EZ committee met and approved the 10 year extension to the Enterprise Zone. The new termination date would be February 28th, 2020.
 - **Motion by Deabenderfer, second by Matthews to approve the Amended Enterprise Zone Ordinance for the 10 year extension and incentives. All in favor, motion carried. (See Resolution Book 8, pages 168-169).**
 - **Motion by Deabenderfer, second by Beck to approve the Amended Enterprise Zone Intergovernmental Agreement for the 10 Year Extension and incentives. All in favor, motion carried. (See Resolution Book 8, pages 170-171).**
3. **Update- Abandoned Rail Line:** Deabenderfer reported that he called Seller Conrad Kee regarding getting a clear title on the abandoned rail line property. The deadline to obtain clear title is on Thursday 7/10/2008, and after this passes, the county will ask for the return of the \$75,000 paid, since a clear title can not be obtained.
4. **Approval- West Central Development Council Resolution:** Discussion took place on approving the West Central Development Council Resolution #08-17. **Motion by Deabenderfer, second by Myers to approve the West Central Development Council Resolution #08-17. All in favor, motion carried. (See Resolution Book 8, page 172).**
5. **Update- Wind Energy Ordinance:** Deabenderfer stated that the committee will review a few ordinances from neighboring counties for next month's meeting on Wind Energy and will have the State's Attorney review and recommend the Ordinance to the Full Board.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

SCHEDULE CHANGES:

Chairman Plunkett reminded board members that there will be a Public Hearing on July 10th, 2008 at 6:00 PM in the County Board room to discuss the 10 year Extension to the Enterprise Zone.

Chairman Plunkett reminded board members that there will be a special Road and Bridge meeting on Thursday, July 10th, 2008 at 8:30 AM at the Highway Department to take a tour of Montgomery County's roads and bridges.

Chairman Plunkett reminded everyone that the EMA/Ambulance Committee has rescheduled their meeting and will meet on August 7th, 2008 at 4:00 PM in the EMA Office.

Chairman Plunkett informed members that there will be a Wind Farm Tour hosted by the Farm Bureau on August 5th, 2008 and the invitation has been extended to all county board members to attend.

APPOINTMENTS:

Motion by Beck, second by Bone to appoint Ron Deabenderfer to a 3 year term on the Montgomery County Revolving Loan Fund Board. All in favor, motion carried.

Motion by Dean, second by Ogden to appoint Patty Clarke to a 3 year term on the Montgomery County Revolving Loan Fund Board. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, August 12th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Bathurst to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:30 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, August 12th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 12th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Richard Wendel.

Members Absent: Nelson Aumann and Bill Sielschott.

Pledge of Allegiance to the flag was given. Chairman Plunkett introduced Lt. Ryan Petroski of Litchfield and son of County Board member Mary Bathurst to lead the Pledge of Allegiance. Plunkett announced that Lt. Petroski is leaving soon for active duty overseas.

Mileage and Per Diem Approval:

Motion by Miles, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Dean, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 8th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and distributed a handout of important election dates for the April, 2009 Consolidated Election.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Branum, second by Downs to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett reported that all discussion in the Coordinating Committee meeting would be included in the other Committee reports.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Approval -Resolution #11-08:** A Resolution to appropriate an amount of \$20,000 for 1060 B-CA, N 23rd Avenue, Rountree Road District, 50% County Project; Montgomery County's Share = .05 (\$10,000.00). **Motion by Miles, second by Matthews to approve \$10,000 to replace the bridge in Rountree Township. All in favor, motion carried. (See Resolution Book 8, pages 173-174).**

2. **Approval -Consultant Bridge Inspections:** The State of Illinois now requires that County Bridges be inspected on a regular basis, with no state funds available to pay for this service. Engineer Boehler stated that two proposals were received to inspect 200 bridges this year: Hurst-Rosche proposed to inspect the bridges for \$275.00 each and McDonough Whitlow gave a proposal for \$190.00 per bridge inspection. By staggering the inspection schedule, approximately 100 bridges will need to be inspected each year. **Motion by Blankenship, second by Bone to hire McDonough Whitlow to inspect approximately 200 bridges at \$190.00 per bridge. All in favor, motion carried.**
3. **Update -Special Meeting on Wednesday, August 13th, 2008 to Discuss Budget Issues:** There will be a special meeting on Wednesday, August 13th, 2008 at 8:30 AM at the Highway Department. Highway Engineer Boehler will advise the committee on Highway Budget issues. Boehler has some ideas for cost savings and to help generate some revenue to alleviate the rising costs of fuel and other Highway Department expenses.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

1. **Update -Landfill and Golf Course Assessments:** Vice Chairman Downs reported that all county golf course assessments are complete and an agreement was reached with Envotech Illinois, LLC regarding the assessment for the landfill for 2006, 2007 and 2008. The committee reviewed the assessments that were reevaluated for Hillsboro and Litchfield Country Clubs and Indian Springs Golf Course. Per Chief Assessment Officer Ray Durston, the assessment changes will take place for the 2008 payable 2009 tax year.
2. **Update -Ameren Assessment Agreement:** State's Attorney Chris Matoush and Assistant State's Attorney Betsy Wilson met with Chairman Plunkett to review changes to the Ameren Assessment Agreement. The only things that were changed were a couple of typographical errors and one word. The final agreement should be ready for signatures soon.
3. **Update -County Real Estate Tax Cycle:** Downs reported that discussion took place on whether to use the State multiplier or the Township factor for the upcoming 2007-2008 Real Estate Tax Cycle. The committee decided that it would be best to use the State multiplier in order to expedite the tax bill process. The goal will be to have tax bills mailed out by the end of September, with the first installment being due by the end of October and the second installment due by the end of November.
4. **Update -Payments by Credit Card Public Hearing – Sept. 8th, 2008 on 2nd Floor:** There will be a Public Hearing on Monday, September 8th, 2008 in the County Board Room at 8:30 AM regarding payments by credit card. There is no charge to the County to institute this payment service.
5. **Update -Resolution to Accept Payment by Credit Card:** The board will look at passing the Resolution for the Credit Card payment at the September Full Board Meeting.
6. **Update -FY09 Budget and Levy Discussion:** The committee discussed a comparison report from budgets prepared by the Treasurer's Office for Fiscal Year 2006 thru Fiscal Year 2009. Chairman Plunkett spoke with the Hillsboro Senior Club Treasurer regarding questions about the Fiscal Year 2009 budget request, and he stated that they told him they have enough money to operate next year. The committee decided that the \$3,200 will remain in the budget. A draft of the Real Estate Tax Levy Extension Summary in the amount of 4.9994% was reviewed and discussed so the Truth In Taxation level will be under the 5% Statutory requirement. The Levy will be approved by the Full Board at the September Full Board meeting. County Clerk Leitheiser shared a spreadsheet with a summary of the sales tax revenues for Montgomery County for the past year.
7. **Update -Trustee Property Village of Farmersville Opera House Property:** The last day for the owner of the opera house property to pay taxes to redeem the property is August 14th, 2008.
8. **Update -GIS:** A proposed GIS Data Fee Schedule was prepared based on a comparison with other County GIS fees. The Full Board will approve the GIS Data Fee Schedule at their next meeting.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Approval -Animal Control Facility:** Nancy Richardson, Chairperson for the P.A.W.S. C.A.R.E. Volunteer Group, gave an update to the board on their volunteer efforts and urged the County Board to start the animal control facility. Richardson stated that if the facility is built, volunteer groups would help find foster homes for adoptable dogs and cats, get donations and grants, man phones and help educate the public. She stated that state law mandates that each county be responsible for animal control in the rural unincorporated areas of the county, and the P.A.W.S. C.A.R.E. group would be willing to enter into a Memorandum of Understanding with the County Board to help with the Animal Control Facility in any way they can. Member Bathurst stated that the role of the county is to keep citizens safe, which includes responsible pet owners; however, it is the ones who do not take care of their animals that is the problem, and said that she does not feel it is the county's responsibility to run a benevolent animal shelter. Bathurst stated that the county should consider privatizing the shelter with county support, and discussion among members included inquiring about operating costs and alternative vet care. Plunkett explained operating costs of the program with or without a facility, and referred members to the "Summary of Revenues and Expenses for Animal Control" handout (See Resolution Book 8, page 175). Water and septic will cost approximately \$27,000, and the Animal Control building will cost \$274,000.00 for a total cost of \$301,000. Plunkett stated that operating costs after the facility has been built will be about the same as the county's current contracting with local veterinarian Ben Brohammer. Jagodzinski inquired if the vet has to be located in Montgomery County to do county Animal Control services. Plunkett stated that no other county veterinarian wants to help with animal control, and the county had a contract with Brohammer, but it has since expired. Durbin stated that an effort is made to obtain in-county veterinarian services. Bathurst inquired if the county had thought about enhancing the current privately owned pound. Durbin stated that the vets were never asked to extend their facilities, and Plunkett stated that the County probably could not build anything on a privately owned property. There is currently \$100,000 in the budget that can be spent on the Animal Control Facility this fiscal year and \$174,000 has been put in the budget for 2009 for a grand total of \$274,000.00. **Motion by Durbin, second by Helgen to approve \$274,000.00 for the purpose of building an Animal Control Facility. Roll Call Vote: Ayes – 11, Nays – 6, Present – 2, Absent – 2. Voting Yes: Beck, Bone, Deabenderfer, Dean, Durbin, Helgen, Komor, Miles, Ogden, Plunkett and Wendel. Voting No: Blankenship, Downs, Jagodzinski, Kuchar, Matthews, and Myers. Voting Present: Bathurst, Branum. Absent: Aumann, Sielschott. Motion carried.**
2. **Update- Animal Control Program:** Durbin reported that Under-Sheriff Rick Robbins addressed the committee regarding dispatching of Animal Control calls. Currently the Sheriff's dispatchers, who are on staff 7 days a week and 24 hours per day, will take an animal control complaint and dispatch that information to the County Animal Control Officer. The Sheriff's department would like for the calls to go directly to Animal Control and to educate the public on a phone number to call that goes directly to Animal Control. Coordinator Daniels explained the problems of not having a dedicated land line at the Historic Courthouse for the purpose of animal control. The Sheriff's dispatchers will take the complaint call and refer the caller to the animal control cell phone number. If a facility is built, a phone messaging system can be used to give callers' information regarding animal control hours and to call the Animal Control Officer on the cell phone only if there is an emergency.
3. **Update- Litchfield Recycling Facility:** Durbin reported that demolition and rebuilding of the Litchfield Recycling Facility will begin soon. Rovey Landscaping is doing the clean up of the warehouse floor and drop off area of the material that was destroyed in the fire.
4. **Update- UCCI:** Durbin reported that there will be a UCCI Seminar in Carrollton, Illinois on Monday, August 18, 2008 between 5:30 and 8:30 PM and encouraged members to sign up.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Local 773 Montgomery County Sheriff's Department Contract:** Chairman Downs stated that he will contact John Taylor from Local 773 to set up a meeting to start Union Contract Negotiations with the Jailers and Dispatchers.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Gutter Installation and Basement Wall repairs:** The guttering on the Historic Courthouse should be installed soon and the basement walls on the northwest corner can then be fixed.
2. **Update- Air Conditioning System for Courthouse Complex:** Chairman Bone reported on the air conditioning problems that started on July 3rd, 2008. Two compressors failed within a few days of each other and replacement compressors were installed in the next couple of weeks. The first compressor that was replaced blew a rod and another unit was installed on Wednesday after 5:30 P.M. On Monday, August 4th, 2008, the air conditioning system in the Courthouse Complex went completely down. Lloyd Meyer had reported that it was a bad sensor and Johnson Controls needed to over-ride the system. The new sensor was installed on Tuesday, August 5th, but on Thursday morning August 7th, 2008, the committee learned that the Freon in the system was completely drained and by noon another compressor went down on the system. The compressors each weigh over 20 tons and are built when ordered; companies do not have these in stock. Luther of Johnson Controls called on Monday, August 11, 2008 and stated that they discovered the problem with the compressor was due to a manufacturing fault. The last compressor will be put in this Saturday, but the system is working properly. Bone stated that there will be a meeting with Johnson Controls, Chris Daniels, Lloyd Meyer, Roy Wilson, Mike Plunkett, and the Sheriff on August 28th or 29th, some time after 2:45 P.M.
3. **Maintenance Issues:** Due to some maintenance issues, Maintenance Superintendent Lloyd Meyer will complete reports and have them turned in to Coordinator Daniels. Meyer will turn in daily log sheets and work order requests are to be completed by each department and faxed to the Coordinating Office. Communications of existing and potential problems are to be reported to Coordinator Daniels. Routine maintenance check off lists will be completed and turned in on a weekly basis and the mechanical systems will be checked on Sundays in extreme weather or when problems exist.
4. **Phone System – Historic Courthouse:** Bone reported that the Historic Courthouse's phone system was having some problems. Wednesday, July 27th the phone system went down and came back throughout the day, and Lloyd Meyer had to reset the system several different times. A service call was placed with Americall Communications on Thursday, July 28th and their phone technician reset the system, which did not recover. A new computer card was ordered and sent overnight for Friday, but that card did not fix the problem. Another card was ordered for first thing on Monday morning, and the part arrived at 9:00 A.M. and the technician reported that the wrong card was sent and a new one would be sent overnight for Tuesday, August 5th. The 2nd card came in on Tuesday and it was also the wrong card. Wednesday the phone system was still down, partially because of storms the night before. By Thursday afternoon, the phone system was back up and working again. By Friday morning the phone system was down again. The company servicing the phone system has been on site working to fix the system. The Historic Courthouse has a capacity of 60 phone lines and all 60 lines are in use. GIS needs a fax line and Animal Control needs a digital line with voice mail capability. During the committee meeting on Friday, Bill Purcell gave a brief history of when the current phone system was purchased and installed. Purcell discussed putting in a Voice-Over IP system, which is a computerized phone system that can be operated on the current computer network system. Bone stated that his committee thinks the phone system should be evaluated by another company. Consolidated will be called to see if they can evaluate the current system. Americall Communications System can also update the county's phone system. As of today's board meeting, the system is back up and working again.
5. **Building Needs Assessment:** Bone stated that his committee had a lengthy discussion regarding the needs assessment for the Historic Courthouse. Different options were discussed regarding purchasing an existing building for the Regional Office of Education and remodeling the Historic Courthouse or building a new building.

6. **Special Meeting:** There will be a special Building and Grounds Committee meeting held on Thursday, August 14th, 2008 at 6:00 PM in the County Board Room to discuss and review a nearby property that is for sale.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **June 2008** is as follows: **Total calls:** 374, **Total amounts billed:** \$195,687.00 **Total amounts collected:** \$39,703.68. A summary of monthly operations for **July 2008** will be given out at next month's board meeting.
2. **Director Holmes Report:**
 - **Fast EMC Training:** Jagodzinski stated that Cathy Ulrici went to training on Fast EMC. Ulrici shared examples of Medicare Reports for Litchfield Ambulance Billing with the committee.
 - **Triage Kits:** Jagodzinski stated that triage kits have been delivered to all 5 Area Ambulance Services, and each ambulance received the following kits: Hillsboro received 3 kits, Litchfield received 3 kits, Nokomis received 3 kits, Raymond/Harvel received 2 kits, and Farmersville/Waggoner received 2 kits. All the equipment received for the county came at no cost and were paid for by MABAS.
 - **Tri-Pod Lights and Generator:** Jagodzinski reported that the Community of Hamburg returned the generator and tri-pod lights that they had borrowed during the flooding on the Mississippi.
 - **IEMA – Grant Funding:** An application has been sent to IEMA for grant funding for a new Emergency Operations Center, which would house a Communications Center, GIS Office and Information Systems Management Office.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer stated that the committee reviewed a sample Wind Ordinance and discussed a few suggested changes. State's Attorney Chris Matoush will review the first draft and a copy will also be given to the Farm Bureau to review and submit feedback. The Full Board will be asked to approve an ordinance in the next few months. The draft has been modified from other counties' current ordinances to fit Montgomery County's needs. Deabenderfer reported that there was a Wind Farm tour organized by the Farm Bureau on Tuesday, August 5th, 2008, and many County Board members attended.
2. **Approval- Abandoned Rail Line Property Time Extension:** Deabenderfer reported that clear title was not obtained from current owner Mr. Kee for the abandoned rail line property, and Mr. Kee had until May 31st, 2008 to produce a clear title. Mr. Kee has now hired an attorney to research and obtain a clear title and is asking for an extension. The Coordinating Committee wanted the deadline to be as of the last meeting, which was held on July 26th, 2008. Retired Judge Mark Joy attended the Coordinating Committee meeting and explained that there is a reasonable chance that Mr. Kee has a clear title, and the only concern is getting title insurance for the property. Mr. Kee's attorney, Jack Evans, is researching the deeds with the help of Mark Joy. Evans told members that ownership of the Abandoned Rail Line Property went from the railroad to the Fair Board then to Mr. Kee, and he is hopeful to resolve the issue and obtain title insurance on the property. Discussion took place on obtaining the rail line property in order to get a sewer line to the Village of Butler so that they would have the potential for Economic Development. Deabenderfer stated that Mayor Boliard of Butler now has easements from farmers and does not need the rail line for that purpose, however, it would help the Village with the project to have the rail line available. **Motion by Deabenderfer, second by Matthews to approve a 60 day extension of the deadline to obtain clear title to the rail line property. Roll call vote: Ayes – 13, Nays - 6. Voting yes: Bathurst, Beck, Blankenship, Bone, Deabenderfer, Jagodzinski, Komor, Kuchar, Matthews, Miles, Ogden, Plunkett, Wendel. Voting no: Branum, Dean, Downs, Durbin, Helgen, Myers. Absent were: Aumann, Sielschott.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Beck to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett reported that there will be a Public Hearing on Monday, September 8th, 2008 at 8:30 AM in the County Board Room in regard to accepting credit card payments.

The Illinois Environmental Protection Agency will have a Public Hearing on Wednesday, September 17th, 2008 at 6:00 PM at the K.C. Hall regarding Hillsboro Energy, L.L.C. Deer Run Mine.

The Hillsboro Rehab and Health Care Center in cooperation with "Family Night" will present an evening with State and County Officials on Thursday, September 4th, 2008 at 5:30 PM. Appearing will be Senator Deanna Demuzio, Representative Gary Hannig, Macoupin Board Chairman Andy Manar, Montgomery County Board Chairman Mike Plunkett, Montgomery County Clerk and Recorder Sandy Leitheiser.

SCHEDULE CHANGES:

Plunkett stated that there will be a special Road & Bridge Committee meeting on Wednesday, August 13th, at 8:30 AM in the Highway Department to discuss budget issues.

Plunkett stated that there will be a special Building and Grounds Committee meeting on Thursday, August 14th, at 6:00 PM in the County Board room to discuss the Building Needs Assessment.

APPOINTMENTS:

Motion by Helgen, second by Myers to approve the appointment of Robbin Huffman to the Job Center Board. Ms. Huffman's term will begin immediately and expire on April 14th, 2010. All in favor, motion carried.

Motion by Bone, second by Deabenderfer to approve the appointment of Beverly Whalen to the Coffeen Fire Protection District. Ms. Whalen will complete the unexpired term of Merrill Micenheimer, until April 30th, 2009. All in favor, motion carried

Motion by Myers, second by Beck to approve the appointment of Deanne Jones as commissioner to the Montgomery County Housing Authority Board. Mr. Jones will fill the unexpired term of Dorothy Austin, which will expire June 30th, 2012. All in favor, motion carried.

Motion by Blankenship, second by Beck to approve the re-appointment of Gene Mitchell to the Litchfield Airport Authority Board. Mr. Mitchell's term will begin immediately and expire on June 30th, 2013. All in favor, motion carried.

PAY BILLS:

Motion by Jagodzinski, second by Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, September 9th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Durbin to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, September 9th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 9th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Dennis Jagodzinski.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 12th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that due to the HAVA (Help America Vote Act) grant funds, the county's voting system is now fully state and federally funded. Final grant funding for the system was received in August, 2008.
4. **Sheriff's Report** – Jim Vazzi was present for questions and reported that the jail is full and overflowing.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Blankenship, second by Bathurst to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Plunkett stated that all topics discussed at the Coordinating Committee will be reported on in the other committees.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Hazard Mitigation Plan Consultant Agreement:** Branum deferred to Highway Engineer Ruben Boehler who stated that the County Board would need to pass the Hazard Mitigation Plan Consultant Agreement in order to pay for engineering costs. The grant that was sent to FEMA for approval in the amount of \$35,593. **Motion by Branum, second by Downs to approve the Hazard Mitigation Plan Consultant Agreement. All in favor, motion carried. (See Resolution Book 8, pages 176-179).**

2. **Approval- Resolution #12-08:** Branum stated that the Committee discussed a resolution that would need to be approved each year to appropriate money from Motor Fuel Tax Funds for the purpose of paying of the County Engineer's salary for the period beginning January 1, 2009 and ending December 31, 2009. **Motion by Branum, second by Dean to approve Resolution #12-08. All in favor, motion carried. (See Resolution Book 8, page 180).**
3. **Update- Road Use Agreements:** Boehler reported that he met with Hillsboro Energy regarding a few truck routes to the proposed coal mine site. At this time, Hillsboro Energy is developing a Road Use Agreement with East Fork Township. Boehler is also checking with Ameren for slag and is actively pursuing agreements with them. Boehler is looking into measures of either 1) making upgrades to or 2) keeping heavy traffic off of the Irving/Coffeen Road and Red Ball Trail.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Treasurer Map Cost from GIS to the General Fund:** Sielschott reported on mapping costs for GIS. **Motion by Sielschott, second by Kuchar to move the map cost expenditure from GIS to the General Fund. All in favor, motion carried.**
2. **Update- Hardware Purchase – Information Systems:** Sielschott reported that Bill Purcell informed the committee of computer hardware expenses that have been a strain to his budget this year.
3. **Update- County Real Estate Tax Cycle:** Sielschott reported on the timeline for the County Real Estate Tax, and stated that tax bills should be going out at the end of September.
4. **Update- Payments by Credit Card Public Hearing:** Sielschott stated that a Public Hearing was held on September 8th, at 8:30 AM in the County Board room of the Historic Courthouse for the purpose of discussing payments by credit card for Montgomery County services. No one appeared at the hearing so Sielschott is recommending that the credit card payment be implemented. He stated that the County will pay nothing extra, and that the tax payer who uses the credit card service will incur a 1.75% interest rate. Sielschott also stated that with the new DevNet system, tax bills have changed in their format and the Treasurer's Office will get press release information to the public about this change.
5. **Approval- Resolution #08-18 to Accept Payment by Credit Card:** A Resolution is required to accept payments by credit card. **Motion by Sielschott, second by Aumann to approve the Resolution to accept payment by Credit Cards. All in favor, motion carried. (See Resolution Book 8, page 181).**
6. **Update- FY '09 Levy:** The levy will be approved at the full board meeting in October, 2008, and reports show the Fiscal Year 2009 Levy in the amount of 4.9994%. Since the County will stay below the 5% levy, there will be no need for a Truth in Taxation Hearing. Sielschott reported that they do not know the 2008 taxable value as of yet.
7. **Approval- Trustee Property in Farmersville:** Discussion took place on the Opera House property in Farmersville acquired by the County through tax deed, and the Village of Farmersville will tear down the house using T.I.F. funds. **Motion by Sielschott, second by Beck to approve the transfer of all County rights to the Opera House property to the Village of Farmersville. All in favor, motion carried.**
8. **Update- GIS Fee Proposals:** Sielschott stated that Mary Purcell has revised some of the proposed GIS mapping fees that were submitted last month, and she has turned over a draft of proposed fees to the State's Attorney Office for review with no information received as of last Friday. Purcell will not be selling updates without a signed contract to help increase revenues, and the Finance Committee will look to approve the fee schedule next month.
9. **Update- FY09 Budget Modifications:** Discussion took place on modifying the 2009 budget. Sielschott reported that revenues have been decreasing at the Highway Department and the Highway Engineer's salary will now come out of the Motor Fuel Tax fund. Office 340, which is the reserve for the Capital Improvement Fund, will have \$2,720,000 in expenses proposed for the Fiscal Year 2009 Budget including the following items: Property Restoration will be expensed at \$1,926,000.00, other Expenses will be at \$20,000.00, the Animal Control Facility will be at \$274,000.00 and the Real Estate Purchase line item will be at \$500,000. Discussion continued on expenses for the building improvements for the county. Fuel costs are up, which is hitting the Highway Department and Sheriff's

Department hard. There will be a part-time staff person added to Animal Control and a part-time staff person added to Recycling. Sielschott stated that Recycling continues to grow and the facility is bringing in a lot more material.

10. **Update- Meeting Date Change for October:** The Committee meeting for next month will be on Monday October 6th, 2008 at 8:30 AM in the County Board room due to the Columbus Day Holiday.
11. **Update- Ambulance Levies:** Sielschott stated that the procedure to approve the Ambulance Levies will be changed from taking this action at this September meeting to the October Full Board meeting where other levies are submitted for approval, so the board will not have to Recess their meeting until the next month.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Elections:** Durbin reported that County Clerk Sandy Leitheiser shared a list of important dates for the November 4th, 2008 General Election and that the County Clerk's Office is on schedule for Absentee Voting. In Person Early Voting begins on October 14th, 2008 and ends October 30th, 2008. **Update- Litchfield Recycling Center cleanup:** Bernie Leitschuh met with the EPA on August 27th, and has filed the necessary paperwork for the 10 day notification to the State EPA, which is required when tearing down commercial or public use structures. Leitschuh will begin tearing off the metal on the building on September 10th, but will not begin demolition on the main structure until September 11th, 2008.
2. **Approval- Animal Control Building:** Durbin reported that in October they will be putting out bids on the water and septic hook ups for the new Animal Control Facility. Hillsboro Township will install a culvert for \$180.00 and the USDA will do soil samples for \$250.00. Durbin recommended the bid from Morton Builders for the Animal Control Facility, with the estimated costs for the building at approximately \$274,000. **Motion by Durbin, second by Helgen to accept a bid from Morton Builders for the Animal Control facility for an amount not to exceed \$274,000. All in favor, motion carried.**
3. **Update- Workers Compensation Insurance:** Durbin reported that the Workers Compensation Insurance was going up 10% to 12%.
4. **Update- County Property Assessments:** Durbin stated that the committee discussed having all county buildings appraised every 5 years for insurance purposes and that the county buildings were last appraised in 2004. The HWE Committee will get a quote to appraise all the County Buildings for the Fiscal Year 2009 Budget. Durbin reported that he had County Treasurer Ron Jenkins add \$1,000 in the Fiscal Year 2009 budget for the appraisals. Durbin also asked that all offices make sure they get their inventory lists to the County Treasurer's Office.
5. **Update- UCCI Dinner:** Durbin stated that there will be a lecture and dinner on October 17th and 18th hosted by UCCI at the Abraham Lincoln Memorial Museum in Springfield, Illinois. The dinner will be on Friday, October 17th at 6:00 PM. Any board member wishing to attend should let Chris Daniels know so that she may get the R.S.V.P.'s in before the deadline on October 3rd. Durbin also stated that member Mary Bathurst will also be graduating from the UCCI Academy this fall.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Local 773 Montgomery County Sheriff's Department Contract:** Chairman Downs reported that he has been in contact with the union representative for the Jailer's/Dispatcher's Union to begin union negotiations.
2. **Update- Highway Department Personnel Issues:** Downs reported that he attended a special Road and Bridge Committee meeting on August 31st, 2008. Discussion took place on a 4 day work week for the Highway Department during Daylight Saving Time to see if there are cost savings on fuel. Boehler reported that he has drafted an addendum to the union contract to reflect this change on a 1 year trial basis.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Air Conditioning System for Courthouse Complex:** Bone stated that on August 28th he met with Johnson Controls, County Board Chairman Plunkett, Sheriff Vazzi, Coordinator Daniels, and Maintenance staff regarding the problems experienced with the air conditioning system at the New Courthouse starting in July. The committee reviewed a report of the timeline regarding the problems with the 80 ton air conditioning unit. Johnson Controls stated that there were some problems with safety relay switches and a motor due to lightning damage. The committee agrees to approve the payment of the current invoices totaling \$32,290.58, which includes the replacement of two compressors. Everything will be turned over to the insurance company for lightning damage.
2. **Update- Phone System:** Bone reported that some of the issues surrounding the phone system problems were due to two storms that produced substantial lightning. Gene Dinardo with Americall Communications addressed the Committee on the current issues with the phone system and gave a proposal to upgrade the County's current phone system. Dinardo stated that a PRI (Primary Rate Interface) system would be more stable and could be installed in the Historic Courthouse and in the other two buildings. The system would include a new box for each building with new voicemail, however, the analog and digital phones would remain the same. Bone stated that this will be very expensive, but the committee will look into this at a future date.
3. **Update- Building Needs Assessment - Maintenance Issues:** Bone stated that the committee has received two proposals for the air conditioning unit in the data/phone system room at the Historic Courthouse. The door will be coming off, but there will be no air conditioning installed. The new guttering was installed at the Historic Courthouse this week and the work is complete. Lloyd Meyer reported to the committee that there is water coming in through a crack or joint in the tunnel. Meyer will call Western Water Proofing to start the repairs on the Historic Courthouse basement walls and also have them look at the leak in the tunnel.
4. **Update- Proposal to Assess Courts Complex for Grounding Against Lightning:** Bone stated that the committee is looking into getting information to address and evaluate the county's lightning protection issues at the Courthouse Complex.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **July 2008** is as follows: **Total calls:** 390, **Total amounts billed:** \$202,661.00 **Total amounts collected:** \$90,205.72. A summary of monthly operations for **August 2008** is as follows: **Total calls:** 349, **Total amounts billed:** \$192,989.00, **Total amounts collected:** \$150,994.38.
2. **Director Holmes Report:**
 - **Pandemic Flu Exercise:** Blankenship reported that on September 23rd IEMA and IDPH (Illinois Department of Public Health) will host a Pandemic Flu Table Top Exercise in Collinsville at the Holiday Inn. EMA Coordinators and Public Health Official's are asked to attend.
 - **Earthquake Table Top Exercise:** On September 24th Montgomery County Health Department, Montgomery County EMA and LEPC members, will be able to attend the Earthquake Table Top Exercise that is for the County Planning Committee. This will be held at the Taylor Springs Community Building and will be by invitation only.
 - **EMS Command Kit will go in EMA Truck:** Blankenship reported that an EMS Command Kit was given to the County by MABAS and will be kept in the EMA truck.
 - **Fast EMC Program:** Blankenship stated that the County has upgraded their Ambulance Billing system to the Fast EMC program, but there are some problems with the program. Bill Purcell, Director Holmes and the office secretaries are being trained on how to operate the new software.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer reported that the committee reviewed and discussed a draft of an ordinance regulating the siting of wind energy. A copy of the ordinance has been sent to State's Attorney Chris Matoush and Highway Engineer Ruben Boehler to review and a copy will also be sent to the Farm Bureau for their review. The committee will look at the fee structure and discuss further next month.
2. **Update- Walshville Township Hog Confinement Facility – Larry Marburger:** Deabenderfer stated that some citizens from the Walshville area were at the Committee meeting to voice concerns regarding a proposed Hog Confinement Facility. Deabenderfer stated that due to State Laws, the county's hands are tied and plans for the Hog Confinement Facility can proceed. Deabenderfer reported that Engineer Boehler will be checking on the structure of the roads in that area.
3. **Approval- GIS Intergovernmental Agreements for Fillmore and Schram City:** Deabenderfer stated that Amanda Cole gave the committee a copy of signed GIS Intergovernmental Agreements for the Villages of Fillmore and Schram City. Both villages have also signed the GIS Licensing Agreements and Waiver of Fees. **Motion by Deabenderfer, second by Kuchar to approve the GIS Intergovernmental Agreements, Licensing Agreements and Waiver of Fees with the Village of Fillmore. All in favor, motion carried. (See Book 8, pages 182-186). Motion by Deabenderfer, second by Matthews to approve the GIS Intergovernmental Agreements, Licensing Agreements and Waiver of Fees with the Village of Schram City. All in favor, motion carried. (See Book 8, pages 187-191).**
4. **Update- EZ Request by Hillsboro Energy, LLC:** Deabenderfer reported that the committee reviewed a letter from Hillsboro Energy, LLC regarding a request for approximately 1 square mile of Enterprise Zone territory. The Enterprise Zone Mayors and Presidents will need to meet to approve the request.
5. **Update- Abandoned Rail Line Property:** Deabenderfer reported that he had spoken with Judge Joy regarding the abandoned rail line property's title. Joy reported to Deabenderfer that he feels title for the rail line will be insurable and the paperwork will be sent to State's Attorney Matoush by next week.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Beck to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett reported that UCCI will be hosting their annual Abraham Lincoln Presidential Library and Museum Education Seminar on October 17th and 18th. Anyone wishing to attend, please see Chris Daniels after the Full Board meeting.

SCHEDULE CHANGES: Plunkett reminded members that the regularly scheduled Finance Committee meeting for October will be on Monday, October 6th, 2008 at 8:30 AM in the County Board Room. This was changed due to the observance of Columbus Day on October 13th.

PAY BILLS:

Motion by Sielschott, second Kuchar to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Full Board Meeting on Tuesday, October 14th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.
Meeting adjourned at 9:20 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, October 14th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 14th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Toby Dean, John Downs, Robert Durbin, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Miles, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, September 9th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – Ron Jenkins was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and called members' attention to new outdoor polling place signs outside the courthouse, as required by Illinois law. Leitheiser stated that 958 newly registered voters have registered in Montgomery County since the February 2008 Primary Election.
4. **Sheriff's Report** – Jim Vazzi was present for questions.
5. **Health Department Report** – submitted.
6. **T.B. Department Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Office Report** – submitted.
9. **911 Report** – submitted.
10. **S.O.A.** – submitted.
11. **G.I.S.** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Kuchar to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Plunkett stated that all topics discussed at the Coordinating Committee will be reported on in the other committees.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval -Resolution #13-08:** A Resolution to appropriate an amount of \$11,966.12 for 1061 B-CA, ½ mile North of Oak Grove, Irving Road District, 50% County Project; Montgomery County's Share = 0.5 (\$5,983.06). Boehler stated that several pipes had been washed out due to the flooding from the heavy rains on September 14th. **Motion by Branum, second by Durbin to approve Resolution #13-08. All in favor, motion carried. (See Resolution Book 8, pages 192-193).**

2. **Approval -Resolution #14-08:** A Resolution to appropriate an amount of \$5,842.27 for 1062 B-CA, Oil Field Trail, Raymond Road District, 50% County Project; Montgomery County's Share = 0.5 (\$2,921.14). **Motion by Dean, second by Ogden to approve Resolution #14-08. All in favor, motion carried. (See Resolution Book 8, pages 194-195).**
3. **Approval -Resolution #15-08:** A Resolution to appropriate an amount of \$8,746.00 for 1063 B-CA, Bryce Trail, Irving Road District, 50% County Project; Montgomery County's Share = 0.5 (\$4,373.00). **Motion by Durbin, second by Wendel to approve Resolution #15-08. All in favor, motion carried. (See Resolution Book 8, pages 196-197).**
4. **Approval -Engineering Agreement with McDonough-Whitlow for Miscellaneous Survey Work:** The committee discussed an Engineering Agreement for misc. survey work for Right-of-Way acquisition. **Motion by Branum, second by Helgen to approve an Engineering Agreement with McDonough-Whitlow for survey work for right-of-way acquisition. All in favor, motion carried. (See Resolution Book 8, pages 198-199).**
5. **Approval -Preliminary Engineering Agreement with McDonough-Whitlow:** The committee reviewed a Preliminary Engineering Agreement with McDonough-Whitlow for Section 08-00128-00-BR for Fillmore Trail over E. Fork Shoal Creek, CH #8 (FAS 721) existing structure #068-3009 proposed structure #068-3358. The tentative letting date will be in November of 2009. Boehler stated that the bridge is deteriorating and will need to be replaced in the next year and one half. **Motion by Branum, second by Bone to approve the Preliminary Engineering Agreement with McDonough-Whitlow for bridge on Fillmore Trail over E. Fork Shoal Creek. (See Resolution Book 8, pages 200-215).**
6. **Approval -Preliminary Engineering Agreement with Hurst-Rosche Engineers:** The committee reviewed a Preliminary Engineering Agreement with Hurst-Rosche Engineers for Section 08-00129-00-BR for Nokomis Road over Hurricane Creek, CH #7 (FAS 723) existing structure #068-3012 proposed structure #068-3359. Boehler stated that deterioration of the abutments is of concern. The tentative schedule for this bridge letting will be in November 2010. **Motion by Branum, second by Matthews to approve the Preliminary Engineering Agreement with Hurst-Rosche Engineers for bridge on Nokomis Road over Hurricane Creek. (See Resolution Book 8, pages 216-223).**
7. **Update- Irving R.D. B-CA Project on Garold Trail:** An update was given on a project replacing pipes on Garold Trail.
8. **Update- Rountree R.D. B-CA Project on N. 19th Avenue:** The Highway Department will be taking special precautions on locating utilities for a project replacing a small bridge on North 19th Avenue. The project should be completed by next week if the weather permits.
9. **Update- County B-CA Project – Bridge on Rocky Hollow Trail:** The piling repairs are currently being designed for the bridge on Rocky Hollow Trail.
10. **Update- Walton Lake Bridge:** Engineer Boehler gave an update to the damage that was done to the Walton Lake Bridge in South Litchfield Township after a huge rain storm in September. Boehler reported that the County owns the Walton Lake Bridge and the City of Litchfield owns the spillway and dam. The road has been closed due to damage and will remain closed until repairs are completed. Boehler has been working with City of Litchfield Officials on a three phase plan to complete reconstruction of the dam, spillway and bridge. The State will require that the dam be brought up to current standards.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Employee Time:** Downs stated that 911 Coordinator Greg Nimmo called him regarding comp time issues. Nimmo told Downs that the 911 Department reports to their own Board like the Health Department does, and would like to reinstate compensatory time in the 911 department. The committee discussed not pursuing the comp time issue.

2. **Update- Union Contract's for Sheriff's Department and Circuit Clerk's Office:** The Jailers/Dispatchers union contract and the Circuit Clerk's union contract will expire on November 30th, 2008. The committee is waiting to hear something from each of the unions with dates when they can start the negotiations.
3. **Update- Employee Manual:** Discussion took place on IRS Regulations for Employee personal use of County Property Policy that was implemented a couple of months ago. The committee will look at updating the manual to include verbiage that will incorporate the IRS regulations for use of County Property.
4. **Update- County Starting Salary:** Discussion took place on the Finance Committee's decision to make the County's Entry Level Starting Salary at \$17,750.00. The annual starting salary will be determined each budget season by the Finance Committee. Any variation to the entry level starting salary must be approved by the Personnel Committee. This policy will also be implemented in the Employee Manual.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval- R.O.E. Quarterly Report:** Motion by Sielschott, second by Aumann to approve the Regional Office of Education quarterly report. All in favor, motion carried.
2. **Update- County Real Estate Tax Cycle:** Steve Connell of DEVNET reported to the Finance Committee that they are working with Supervisor of Assessments Ray Durston on a schedule for next year's tax cycle. DEVNET worked with the Treasurer's Office to make the first tax distribution to taxing bodies. The goal is to get back to a set schedule for the first installment of taxes in 2009. Sielschott stated that they would be looking at June 1st for the first installment.
3. **Approval -Pre-Approved Vendor List Addition:** The board reviewed a revised pre-paid vendor's list. Icon Financial Services were added to the list. Motion by Sielschott, second by Jagodzinski to approve the revised pre-paid vendor's list as presented. All in favor, motion carried. (See Resolution Book 8 pages 224-225).
4. **Approval -GIS Fee Proposals:** Discussion took place on the GIS fees including a disclaimer on the GIS purchase agreement. Mary Purcell has checked with the State's Attorney's Office and the goal will be to provide GIS Services, but keep fees at a reasonable amount. Motion by Sielschott, second by Bathurst to approve the GIS Data Fee Schedule as presented. All in favor, motion carried. (See Resolution Book 8, page 226).
5. **Approval -Additional Office Space GIS:** Sielschott reported that GIS Coordinator Purcell and Treasurer Jenkins checked on renting office space at the Farm Bureau for \$3,000 annually and a phone and fax line would be needed at approximately \$1,000 annually. Bill Purcell would have to install some equipment to make the County's network available to GIS at the Farm Bureau for a cost of about \$400 to \$500 that will come out of this year's budget. Sielschott recommends renting the space to get Purcell out of the basement with the fees for the move and rental to come out of the GIS Budget. Sielschott told Bob Lentz of the Farm Bureau to send the rental contract to the States Attorney's Office. ADA issues of renting space on the 2nd floor of the Farm Bureau have been addressed, and a conference room will be available on the first floor, and Purcell will go there for customer service if needed. GIS plans to purchase a plotter to make bigger maps, so more space would be needed. The \$3000 annual rent (or \$250.00 per month) of the 430 square foot office space at the Farm Bureau is subject to the State's Attorney's approval of the lease. Motion by Sielschott, second by Beck to approve renting space at the Farm Bureau Building for the GIS Office subject to State's Attorney approval. All in favor, motion carried.
6. **Approval -Trustee Property in Ohlman:** The board approved the transfer of all County rights for two lots next to the Ohlman Village hall in Ohlman to the Village of Ohlman. Motion by Sielschott, second by Aumann to approve the transfer of all county rights for two lots next to the Ohlman village hall to the Village of Ohlman. All in favor, motion carried.

7. **Approval - FY '09 Levy:** The board discussed the Real Estate Tax Levy Extension Summary as prepared by Treasurer Jenkins. There have been some minor changes in the ambulance levies, but the levy remains under 5%. **Motion by Sielschott, second by Kuchar to approve the Fiscal Year 2009 Aggregate Levy in the amount of \$3,771,674.00. All in favor, motion carried. (See Resolution Book 8, page 227).**
8. **Update - FY '09 Budget Modifications:** Discussion took place on modifications to the Fiscal Year 2009 Budget. The Sheriff's Department has revised their budget recommendations. Betty Simmons resigned as deputy and has taken the part-time clerk position at 911. The Sheriff's Department will need to hire another full time deputy. There were some changes with the Health Department and GIS will be adding \$4,000 to move the office to the Farm Bureau building. (See Resolution Book 8, page 228).

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Elections:** County Clerk Sandy Leitheiser has conducted Election Judge training at the Extension Office, and trained 209 election judges last week. The second training session for technical judges on equipment will be October 15th, 2008. Early voting started today on October 14th, 2008.
2. **Approval -Property Casualty & Workers Compensation Insurance:** Durbin reported that Paul Hamrock addressed the committee with the Fiscal Year 2009 proposal for Property Casualty Insurance Premium in the amount of \$323,710. The insurance premium for Fiscal Year 2008 was \$320,928.03, which reflects an increase of \$2,781.00. Claims in the last two years amounted to over \$430,000. The premium increase was due to increases in building and inventory values and salaries. **Motion by Durbin, second by Wendel to approve the proposal from ICRMT in the amount of \$323,710 for Property Casualty and Workers Compensation Insurance. All in favor, motion carried.**
3. **Bid Update:** Durbin reported that the committee approved the following bids:
 - **Animal Control Truck:** 3 bids were received for the Dodge Dakota. The high bid of \$826.99 was accepted for the Dodge Dakota.
 - **Baler, conveyor, tipper:** 1 bid was received for the Baler, conveyor and tipper at the Litchfield Recycling Center in the amount of \$950.00.
 - **Old Office Trailer:** 2 bids were received for the old office trailer at the Hillsboro Recycling facility. The high bid of \$326.00 was accepted.

Motion by Durbin, second by Miles to accept the high bids of \$826.00 for the pickup truck, \$326.00 for the office trailer and \$950.00 on the baler, conveyor, tipper. All in favor, motion carried.

4. **Update- Recycling:**
 - Durbin reported on the ongoing work to rebuild the Litchfield Recycling Center. Board member Bathurst addressed concerns she has with vandalism and security issues at the Litchfield drop shed. Bathurst stated that security concerns expressed at a public meeting in Litchfield regarding the rebuilding of the new drop shed had not been properly addressed, and said that proper lighting is also an issue. Durbin stated that there will be much more lighting at the Litchfield drop shed with timers on the lights and security cameras will also be installed. Durbin reported that the walls are up and the roof is complete on the new Litchfield Recycling Center.
 - The committee reviewed and discussed information from E-Waste Solutions and is planning to host an electronics recycling drive in March of 2009, with no cost to the county other than labor. Plunkett stated that this will be a great recycling drive for the county.

- There are some minor repairs that need to be done at the Hillsboro Recycling facility to the guttering over the loading dock area. A proposal from Young's Roofing was received in the amount of \$390.00 for the repairs. The committee will review the building before they make a decision.
 - There are a couple of drains that are clogged in the drive area of the Recycling Facility, and they will be cleaned out and grates put over the top to keep out debris.
5. **Update- Animal Control Building:** Durbin reported that the advertisement for the installation of water and septic system for the animal control facility has been published in local newspapers, and the committee will also discuss ordering kennels. Durbin reported that the committee discussed concerns regarding a septic system versus sewer system and decided to get costs for each one to compare.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval -Elevator Safety & Regulation Act:** Bone stated that due to the Elevator Safety and Regulations Act signed into law in January 2008, the County is required to hire a third party certified elevator inspector to review the annual inspection that is done by Otis Elevator. The County has advertised for bids to comply with this requirement by the State Fire Marshal's Office to inspect the four elevators. Bids were received from St. Louis company Midwest Elevator for \$725.00 and Jason Landers submitted a bid for \$1,050.00. The committee recommends the low bid of \$725.00 from Midwest Elevators. **Motion by Bone, second by Kuchar to approve the bid from Midwest Elevators in the amount of \$725.00 to perform the third party Elevator Inspection. All in favor, motion carried.**
2. **Update- Building Needs Assessment:** Bone reported that the committee reviewed and discussed a draft of floor plans to remodel the Historic Courthouse for additional space, which would also address the safety issues for the employees on the 3rd floor. The committee had discussed getting a cost from Hurst-Roche Engineering to prepare a Preliminary Engineering Design.
3. **Approval -Proposal to Assess Courts Complex for Grounding Against Lightning:** The committee reviewed a proposal from Lightning Master Corporation in the amount of \$2,400 to assess the buildings for better lightning protection. **Motion by Bone, second by Komor to approve a proposal from Lightning Master Corp. for a Lightning Protection Site Survey in an amount not to exceed \$2,400.00. All in favor, motion carried.**
4. **Update- Maintenance Issues:**
 - **Waterproofing Historic Courthouse:** Bone stated that Lloyd Meyer reported to the committee that due to a prior project, Western Waterproofing will be delayed for another couple of weeks before they can begin on the basement of the Historic Courthouse.
 - **Proposal from Johnson Controls:** Johnson Controls put in a proposal of \$1,420.00 to do away with motor masters on the air conditioning unit at the New Courthouse and put in fan cycle switches that are controlled by pressure.
 - **Jail Roof Replacement:** Bone stated that there have been some repairs to the Jail roof and it will need to be replaced in the next four or five years. The committee will need to begin budgeting for this.
 - **Budget for A/C Unit at New Courthouse:** Bone stated that discussion took place on the age of the air conditioning units in the Historic Courthouse and Courthouse Complex. Denny Hiller will take a look at the unit at the Courthouse Complex to see when the County may need to replace that unit.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Dennis Jagodzinski as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **September 2008** is as follows: **Total calls:** 282, **Total amounts billed:** \$156,005.00, **Total amounts collected:** \$239,170.90.

2 . Update- Director Holmes Report:

- It was reported that the committee approved the Ambulance District Budgets, which will be passed by the Full Board next month with the other levy resolutions.
- Jagodzinski reported that a part-time person will be put in the EMA/Ambulance Office budget to help with the backlog of work. The office will need be completely computerized instead of manual entries. Auditor Whitey Patton has made some recommendations for the ambulance billing office that the committee will review over the next couple of months.
- Jagodzinski stated that the City of Litchfield has asked for help with damages caused by the heavy rains on September 14th. The city will have to make a declaration and send it to the EMA Office. Once that is done it will need to be reviewed by the County and the State to see if they qualify. If they should qualify, then a County Declaration will need to be made and sent to IEMA. Stan Krushas from IEMA came to look over the damage on September 23rd. Krushas talked with City Administrator Andy Ritchie regarding damages to Walton Park Dam. The City of Litchfield will be getting a report in the near future on damages and costs and if they will need to close the road. Holmes has contacted Krushas with the total cost estimates. The bridge is Montgomery County's responsibility and the dam underneath falls under the City of Litchfield's responsibility. Chairman Plunkett reported that Andy Ritchie stated he was pleased with the assistance from Director Holmes on preparing the paperwork on this issue.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Walshville Township Hog Confinement Facility:** Deabenderfer deferred to county landowners Sam Pastrovich and Larry Marburger, who had attended this past month's committee meeting and raised their concerns regarding a proposed Hog Confinement facility for Walshville township near their properties. Pastrovich stated that he and some concerned neighbors met on September 17th, 2008 with proposed facility owner Maschoff regarding the proposed Hog Confinement Facility in Walshville Township. Mr. Pastrovich received a certified letter of intent on September 25th from the Illinois Department of Agriculture regarding the construction of the Hog Confinement facility, which he shared with the Economic Development Committee and included maps of the proposed area for the 1,680 unit facility (including a 100 x 300 ft building, housing up to 4200 head of hogs). Mr. Pastrovich stated concerns of waste, smell, and how it could lower property values in the surrounding area. The committee discussed setbacks for the building on the Mansholt property. It was reported that the owner of the facility will not be living there and no one in the neighborhood wants the facility there. The primary concern is the smell and air pollution. They will drill several wells for water. Neighbors are concerned that the existing water wells will go dry, and the county roads will be ruined by large trucks hauling hogs. The estimate of trucks was approximately 400 plus to transport manure every 6 months. Plunkett stated that the Illinois Department of Ag has to send out certified letters of intent to construct, and the county has not received their letter yet. When the certified letter is received by the county, a 30 day window to request a Public Hearing will begin. The County and concerned residents will then have the opportunity to give their opinion, but the sole decision to allow construction of the facility is up to the Illinois Department of Agriculture.
2. **Update- U of I Extension Contract for the Comprehensive Plan:** Pat Curry has forwarded a draft contract for the University of Illinois Extension to do the work for the County's Comprehensive Plan. The draft copy of the contract has been forwarded to State's Attorney Chris Matoush for review and recommendations. The committee hopes to have the final draft to review and approve at the November Committee meeting.

3. **Update- Ordinance Regulating the Siting of Wind Energy:** Ron Deabenderfer reported that he received comments from Bob Lentz at the Farm Bureau regarding the ordinance regulating the siting of wind energy. The copy has been forwarded to the State's Attorney for his review and recommendations. The State's Attorney will check to see if the county can charge a fee in the ordinance for regulating the siting of wind energy.
4. **Approval- GIS Intergovernmental Agreements for Butler:** Amanda Cole presented a signed GIS Intergovernmental Agreement with the Village of Butler for approval. **Motion by Deabenderfer, second by Bathurst to approve the GIS Intergovernmental Agreement with the Village of Butler. All in favor, motion carried. (See Resolution Book 8, pages 229-233).**
5. **Update- MCEDC Presentation:**
 - Heather Hampton+Knodle shared information regarding the Montgomery County Summit that is scheduled for Wednesday, October 29th, 2008 at 5:30 PM at the KC Hall in Taylor Springs, and that elected Officials have been invited to attend. Heather also shared information on activities and accomplishments of the Montgomery County Economic Development Corporation since its beginning in January, 2005. Heather also reported that Cinergy is moving forward with the Demuzio Broadband Initiative Program.
 - Hampton+Knodle stated that on November 20th, 2008 there will be a Night of Networking from 5:00 PM to 7:00 PM at Lincoln Land Community College in Litchfield, Illinois.
 - Hampton+Knodle stated that \$400,000 in grants and outside funds have come to the county and the communities since the development of the corporation 3 years and 10 months ago.
 - Hampton+Knodle thanked Durbin and Plunkett for the Host Fee seed money and their individual support to start the Montgomery County Economic Development Corporation. Business, industry and business retention in the County has stepped up since the development of the corporation. Plunkett thanked the Montgomery County Economic Development Corporation for their work and asked board members to please attend the summit.
6. **Update- EZ for Deer Run Mine:** Deabenderfer stated that a Public Hearing has been set for Wednesday, November 5th, 2008 at 6:30 PM for the expansion of the Montgomery County Enterprise Zone in the East Fork Township area to incorporate the Deer Run Mine.
7. **Update- Abandoned Rail Line Property:** Deabenderfer stated that clear title has been received on the abandoned rail line property and the deed from Mr. Kee to the County has been recorded in the County Clerk/Recorder's Office.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Dean, second by Bathurst to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett reported that the Health Department will be giving flu shots for employees and board members for a cost of \$15.00 after the board meeting at the Health Department.

Plunkett reported that the Montgomery County Recycling Program will be having their Grand Re-Opening of the Litchfield Drop Shed on America Recycles Day, which is Saturday, November 15th, 2008.

SCHEDULE CHANGES: Reminder that the Montgomery County Full Board meeting will be held next month on Wednesday November 12th instead of Tuesday the 11th due to Veteran's Day.

APPOINTMENTS:

Motion by Blankenship, second by Branum to approve Katrina Boliard to replace the resigned position of Tonya Rench as Secretary/Treasurer for the Board of Trustees for the Fillmore Fire Protection District, with Ms. Boliard's term beginning immediately. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second by Beck to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

RECESS: Until the Full Board Meeting on Wednesday, November 12th, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Bathurst, second by Bone to recess the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:00 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Wednesday, November 12th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Wednesday, November 12th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Ed Helgen, Dennis Jagodzinski, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Roger Myers, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Toby Dean and Robert Durbin.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Myers, second by Kuchar to approve the Minutes of the Previously Recessed County Board Meeting held on Tuesday, October 14th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that the November 4th, General Election had a 68.37% voter turnout, which was lower than the record year 1992 when the County had an 83% voter turnout.
4. **Sheriff's Report** – Jim Vazzi was present for questions and thanked board members who are leaving: Toby Dean, Dennis Jagodzinski and Roger Myers for their service to the County.
5. **Health Department's Report** – Hugh Satterlee was present for questions.
6. **T.B. Department's Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Officer's Report** – Bane Ulrici was present for questions.
9. **911 Coordinator's Report** – submitted.
10. **Chief Assessment Officer's Report.** – submitted.
11. **G.I.S. Coordinator's Report** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Bathurst to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Plunkett stated that all topics discussed in the Coordinating Committee will be reported on in the other committees.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Fuel Letting for FY 2009:** One fuel bid from M&M Service Co. was submitted and opened at the Road and Bridge Committee meeting. Alternative 1- allows the supplier to adjust their bid every 3 months (\$1.90 gas, \$2.53 diesel). Alternative 2- fixes the supplier's bid for the entire year (\$2.19 gas, \$2.78 diesel). **Motion by Branum, second by Bathurst to approve M&M Service's fixed prices on gas and diesel fuel for one year (paying \$2.19 gas, \$2.78 diesel). All in favor, motion carried.**

2. **Approval- Sign Upgrade Program Letting:** Sign Upgrade Program bids were opened and read at the Road and Bridge Committee meeting. Bids were as follows: Allied Municipal of Taylorville bid \$114,234.03, Custom Products Co. of Jackson Mississippi bid \$121,501.66 and Hall Signs of Bloomington, Indiana bid \$206,882.17. Boehler will prepare a tabulation of bids and forward acceptance to IDOT for their approval, as this is being paid for by federal grant funds. **Motion by Branum, second by Komor to award the bid to the low bidder Allied Municipal of Taylorville, IL in the amount of \$114,234.03. All in favor, motion carried.** Boehler stated that the upgraded signs will meet higher reflectivity standards and will be reimbursed by federal funds.
3. **Approval of County Motor Fuel Tax Maintenance -Resolution #16-08:** **Motion by Branum, second by Helgen to approve the MFT Maintenance Resolution #16-08 to appropriate \$810,000 for County Motor Fuel from January 1st 2009 thru December 31st 2009. All in favor, motion carried. (See Resolution Book 8, Page 234).**
4. **Update- Walton Park Bridge Repair:** Engineer Boehler stated that the road and bridge over the Walton Park Lake Dam are under the jurisdiction of the County while the dam and spillway are under the jurisdiction of the City of Litchfield. Under an agreement from the County, the City has closed the road using a combination of barricades and stockpiles of soil placed full width of the road. The City will remain responsible for the road closure until repairs are made. The City is actively pursuing funds from multiple sources to make repairs to the dam, spillway, road and bridge.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval of FY 2009 Levies:** Resolutions summarized by State's Attorney Chris Matoush:
 - **Resolution #08-19:** Resolution adopting Fiscal Year 2009 Financial Appropriation Ordinance totaling the sum of \$23,127,835.00. Motion by Sielschott, second by Blankenship. All in favor, motion carried. (See Resolution Book 8, Page 235).
 - **Resolution #08-20:** Resolution to pass tax levy for the General Corporate Fund for the current taxable year, in the sum of \$677,500.00. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 8, Page 236).
 - **Resolution #08-21:** Resolution to pass tax levy for the County Health Department, in the sum of \$335,000.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 8, Page 237).
 - **Resolution #08-22:** Resolution to pass tax levy for the Illinois Municipal Retirement Fund, in the sum of \$724,386.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 8, Page 238).
 - **Resolution #08-23:** Resolution to pass tax levy for the Social Security Fund, in the sum of \$283,000.00. Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 8, Page 239).
 - **Resolution #08-24:** Resolution to pass tax levy to pay the costs of Insurance Premiums, in the sum of \$301,300.00. Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 8, Page 240).
 - **Resolution #08-25:** Resolution to pass tax levy for the Tuberculosis Care and Treatment Fund, in the sum of \$90,800.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 241).
 - **Resolution #08-26:** Resolution to pass tax levy for the County Highway Fund, in the sum of \$335,000.00. Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 8, Page 242).
 - **Resolution #08-27:** Resolution to pass tax levy for the County Highway Federal Aid Matching Fund, in the sum of \$167,500.00. Motion by Sielschott, second by Komor. All in favor, motion carried. (See Resolution Book 8, Page 243).

- **Resolution #08-28:** Resolution to pass tax levy for the Special Aid to County Bridge Fund, in the sum of \$167,500.00. Motion by Sielschott, second by Miles. All in favor, motion carried. (See Resolution Book 8, Page 244).
 - **Resolution #08-29:** Resolution to pass tax levy for the Litchfield Special Service Area in the Amount of \$171,000.00. Motion by Sielschott, second by Bathurst. All in favor, motion carried. (See Resolution Book 8, Page 245).
 - **Resolution #08-30:** Resolution to pass tax levy for the Hillsboro Special Service Area in the Amount of \$157,000.00. Motion by Sielschott, second by Jagodzinski. All in favor, motion carried. (See Resolution Book 8, Page 246).
 - **Resolution #08-31:** Resolution to pass tax levy for the Nokomis/Witt Special Service Area in the Amount of \$97,500.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 247).
 - **Resolution #08-32:** Resolution to pass tax levy for the Raymond/Harvel Special Service Area in the Amount of \$40,276.00. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 8, Page 248).
 - **Resolution #08-33:** Resolution to pass tax levy for the Farmersville/Waggoner Special Service Area in the Amount of \$65,000.00. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 8, Page 249).
 - **Resolution #08-34:** Resolution to pass a levy for the County Extension Service, in the sum of \$147,500.00. Motion by Sielschott, second by Helgen. All in favor, motion carried. (See Resolution Book 8, Page 250).
 - **Resolution #08-35:** Resolution to pass levy for Senior Citizen Social Services in the sum of \$70,000.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 8, Page 251).
 - **Resolution #08-36:** Resolution to pass levy for Veterans Assistance in the sum of \$67,000.00. Motion by Sielschott, second by Myers. All in favor, motion carried. (See Resolution Book 8, Page 252).
 - **Resolution #08-37:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - \$42,538.00, Probation Officer - \$47,474.00, and Assistant Probation Officers - \$152,660.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 8, Page 253).
 - **Resolution #08-38:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$11,000.00. Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 8, Page 254-255).
2. **Approval -PASSING THE FY 2009 Budget & Revisions:** Motion by Sielschott, second by Blankenship to approve the Fiscal Year 2009 Budget & Revisions which include all the above mentioned levies and appropriations. All in favor, motion carried.
 3. **Approval- Resolution #08-39 Voiding Tax Bill on Property at 147 N Main:** Discussion took place on voiding the tax bill for parcel ID# 16-02-482-013 on property that the county purchased on the corner of Main and Brailey Streets in Hillsboro. An application has been recently approved by the Department of Revenue to exempt all future taxes on this parcel. **Motion by Sielschott, second by Beck to approve voiding tax bill on property at 147 North Main. All in favor, motion carried. (See Resolution Book 8, Page 256).**
 4. **Approval- Convey County Interest on Property ID# 12-22-480-009 in Irving:** Discussion took place on property in Irving behind Caulk Trucking, which was put up for bid at the County Tax Sale, but no one bid on it. **Motion by Sielschott, second by Branum to convey County Interest on Property ID# 12-22-480-009 in Irving to the Village of Irving. All in favor, motion carried.**
 5. **Update- County Real Estate Tax Cycle:** Steve Connell of DEVNET was present at the Committee meeting to review the tentative schedule for the 2008 payable 2009 Real Estate Tax Cycle. Sielschott stated that the County has a goal to have the tax bills mailed by the beginning of July, 2009 to get back

on track. Bathurst inquired about the DEVNET system's capability to add an overpayment from the first installment to the second installment, and Sielschott said he would ask Treasurer Jenkins about this feature.

HWE COMMITTEE REPORT: Given by Vice Chairman Ed Helgen as follows:

1. **Update- Elections:** County Clerk Leitheiser gave an update to the HWE Committee on the turnout and results of the 2008 November General Election. Committee members discussed the activity at their local polling places and stated that there were very few lines, despite the large voter turnout. Leitheiser stated that Election Judges and her office staff handled the challenges of the larger voter turnout and thanked them for a job well done.
2. **Update- Electronic Waste Collection:** Helgen stated there will be a presentation on Electronics Recycling at the January 2009 Committee meeting from E-Waste Solutions. Plans are underway for a county-wide electronics collection in March 2009.
3. **Update- Animal Control Program:**
 - **Bid Approval- Water, Sewer, Septic Systems:** Helgen reported that bids were opened for the water, sewer and septic lines for the animal control facility in a special meeting on October 29th. Jason Lessman bid \$8,425.00 on a 1,000 gallon septic system. Wayne Davis bid \$11,750 on the water system and \$18,225 on the Sewer with Lift Station and \$10,275.00 on the septic. Scott Lynch bid \$13,175 on the water system and \$18,995 on the Sewer with Lift Station and \$8,975 on the septic system. Helgen stated that the Health Department saw some problems with putting in a septic system. **Motion by Helgen, second by Wendel to approve the low bid of \$18,225 from Wayne Davis to install the sewer to the animal control facility. All in favor, motion carried. Motion by Helgen, second by Miles to approve the low bid of \$11,750 from Wayne Davis to install the water line for the animal control facility. All in favor, motion carried.**
 - **Approval- Re-Bidding Animal Control Building:** Discussion took place on re-bidding the construction of the Animal Control Facility in order to better comply with Illinois statute requiring advertising in the newspaper for purchases over \$20,000. Helgen stated that all bid specifications will remain the same. **Motion by Helgen, second by Kuchar to reject all bids for the Design and Construction of the Animal Control Facility. All in favor, motion carried. Motion by Helgen, second by Beck to advertise for new bids to Design and Construct an Animal Control Facility. All in favor, motion carried.**
 - **Rabies Shot at Pound:** Helgen stated that the committee discussed the Illinois State Administrative Code regarding impounded animals receiving rabies shots before being released to another shelter for adoption. The Animal Protective League in Springfield has a Veterinary on staff to administer medical needs of the animals when they arrive. The cost of the rabies shot at Countryside Vet Clinic is \$13.00 and the cost for euthanizing and disposal is \$23.00. The committee approved the rabies shot being given before going to a rescue group.
4. **Update- Recycling Program:**
 - **Security System for Litchfield Recycling:** The committee discussed putting in a security system at the Litchfield Recycling Facility.
 - **Litchfield Recycling Center Grand Re-Opening:** The grand re-opening of the Litchfield Recycling Center will be on Saturday, November 15th, 2008 from 10:00 am to 1:00 pm.
 - **Open bids for yellow box truck:** The committee opened bids for the yellow box truck at the Recycling Center. There were three bids, but the committee decided to get prices to fix the emergency brake instead of selling the truck.
 - **Approval of Quote to Install Office Trailer from Diamond Trailer Sales:** Diamond Trailer Sales of Litchfield quoted \$2,100 to install the office trailer at the Hillsboro Recycling Center. **Motion by Helgen, second by Miles to accept the bid from Diamond Trailer Sales in the amount of \$2,100 to install the office trailer at the Hillsboro Recycling Center. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- 911 Employee Comp Time:** 911 Coordinator Greg Nimmo was present at the committee meeting and stated that not having compensatory time has become an issue with employees because of getting their certification requirements. Nimmo stated that 911 Employees incur their own expenses when they go to Continuing Education Credits classes. If there is no compensatory time then the County has to start paying expenses like per diem, mileage, hotel, etc... Employees won't use vacation to get their certification hours. Nimmo also reported that the 911 Department has their own personnel manual and reports to the 911 Board, so the 911 Board is looking to reinstate the compensatory time. Nimmo stated that in the long run it would be a benefit to the County to allow comp time to help keep expenses down. The committee discussed letting the 911 Board try to resolve the issue and realizes that the decision is ultimately up to the 911 Board.
2. **Update- Union Contracts for Sheriff's Department and Circuit Clerk's Office:** Union Negotiations for the Circuit Clerk's Office will begin on Thursday, November 13th, 2008 at 6:00 pm in the PBC room. Downs stated that he has not heard from the Jailer's/Dispatcher's Union to date.
3. **Update- Employee Manual:** Downs reported that the committee discussed and approved incorporating Personnel Use of Montgomery County Property to the employee manual.
4. **Approval -Holiday Schedule for Year 2009:** There will be 12 Holidays for the 2009 Calendar Year. **Motion by Downs, second by Aumann to approve the 2009 Holiday Schedule. All in favor, motion carried. (See Resolution Book 8, page 257).**
5. **Update- County Board/Employee Christmas Lunch:** The County Christmas Luncheon will be held on Tuesday, December 16th, 2008 from 11:00 AM to 1:30 PM in the County Board room, Historic Courthouse.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **October 2008** is as follows: **Total calls:** 320, **Total amounts billed:** \$175,478.00, **Total amounts collected:** \$147,853.85.
2. **Update- Director Holmes Report:** Blankenship reported that there was no quorum for the EMA/Ambulance Committee meeting so no action could be taken, but discussion took place on the following:
 - **Walton Park Dam Update:** Engineers have checked the bridge and it is still capable of the 80,000 pound load limit on the west side. The city has been working with IDNR for a temporary solution.
 - **Emergency Operations Plan:** Holmes has started updating the EOP manual. Updates are due to IEMA between May and June of 2009.
 - **Accreditation Classes:** Starting in October 2008 it was time to start accumulating hours for the County's next accreditation in 2010. Hours are received by going to and participating in: Regional meetings twice a year, the annual IEMA Conference, classes offered by IEMA, county exercises, helping with or attending surrounding counties exercises, provide or arrange exercises or training for Fire, Law Enforcement, EMS, Hospital, and Health Department.
 - **Safety Meeting:** There was a Safety Meeting on October 28th, which was well attended.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- U of I Extension Contract for the Comprehensive Plan:** Pat Curry told the committee that the next step to the Comprehensive Plan is to form a Planning Commission. They are typically made up of 7 to 9 people who would be committed to monthly meetings and have the ability to decipher a lot of data. Each meeting will be reviewing data and background information. The county should try to get board members from the following agencies: Agriculture, Farm Bureau, Natural Resources, Economic Development, Business Owner, Housing and Social Services and Public Health. Land use will primarily be considered. Timeline for the plan would be to approve the ordinance in December, approve the contract and appoint the Planning Commission in January 2009.

2. **Approval- Amend the Montgomery County Enterprise Zone Ordinance:** Motion by Deabenderfer, second by Kuchar to amend the Montgomery County Enterprise Zone Ordinance to expand the Enterprise Zone to add territory in East Fork Township for Hillsboro Energy, LLC. All in favor, motion carried. (See Resolution Book 8, Page 258).

3. **Approval- Amend the Montgomery County Enterprise Zone Intergovernmental Agreement- Ordinance 08-#39A:** Motion by Deabenderfer, second by Myers to amend the Montgomery County Enterprise Zone Intergovernmental Agreement to expand the Enterprise Zone to add territory in East Fork Township for Hillsboro Energy, LLC. All in favor, motion carried. (See Resolution Book 8, Page 259-260).

4. **Approval- Resolution #08-40 Voiding Tax Bill on Bike Trail Property in Waggoner:** The County is submitting paperwork to the state to get the bike trail property exempt permanently. Motion by Deabenderfer, second by Matthews to approve voiding the tax bill on the bike trail property in Waggoner. All in favor, motion carried. (See Resolution Book 8, Page 261).

5. **Approval- Resolution #08-41 Voiding Tax Bill on old Kerr-McGee Property in Raymond:** The property in Raymond was a Brownfield Project, and the County will deed it back to Raymond in the future. Motion by Deabenderfer, second by Beck to approve voiding the tax bill on old Kerr-McGee gas station property in Raymond. All in favor, motion carried. (See Resolution Book 8, Page 262).

6. **Update- Walshville Township Hog Confinement Facility:** There was an informal hearing on Friday, November 7th in the County Board room regarding the hog confinement facility in the Walshville Township area. There will be further discussion on the confinement facility at the next committee meeting for recommendation to the County Board. Chairman Plunkett thanked all members who went to the informal hearing, and stated that the matter will be further discussed in December. He said that no matter what recommendation is given by the County Board, the Illinois Department of Agriculture will decide whether the proposed facility meets state law.

7. **Update- Ordinance Regulating the Siting of Wind Energy:** Deabenderfer reported that State's Attorney Matoush told him that there are many details to review for the Wind Energy Ordinance and his office is working on those details.

8. **Update- Rail Line Property:** NAGs will be contacted for care of the abandoned rail line property that the County purchased.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Building Needs Assessment:** Bone reported that the committee discussed the proposal from Hurst-Rosche for Preliminary Design Services for renovation/restoration of the Historic Courthouse. The committee discussed different possibilities of adding square footage to the Historic Courthouse's north side, adding on to the Courthouse Complex or building a new building. There are security, public accessibility and location issues that should be discussed so the offices can run efficiently.

2. **Approval- Maintenance Issues:** Discussion took place on the basement wall issues of the Historic Courthouse, where problems exist with the foundation. Western Waterproofing poured concrete and fixed a hole in the chimney, and also submitted a quote of \$4,500 to repair a leak in the secured tunnel. Motion by Bone, second by Beck to approve a quote from Western Waterproofing to repair the tunnel leak for an amount not to exceed \$4,500.00. All in favor, motion carried.

3. **Update- EMA Meeting Regarding Emergency within Buildings:** Bone met with Office Holders in the New Courthouse to discuss a contingency plan for emergency problems within county buildings. and said there will be future meetings with Office Holders, involving Sheriff Vazzi and Personnel Committee Chairman Downs.

4. **Update- Johnson Controls Invoice:** Discussion took place on the invoice for the last two compressors that were installed by Johnson Controls for the air conditioning system at the Courts Complex.

- **Enter Into Executive Session – Discuss Possible Pending Litigation:** Motion by Bone, second by Matthews to enter into executive session. All in favor, motion carried. Time: 9:27 AM.
 - **Come out of Executive Session:** Motion by Bone, second by Wendel to come out of executive session. Time: 9:43 AM.
5. **MOTION AFTER EXECUTIVE SESSION:** Motion by Bone, second by Miles for State's Attorney's Office to respond to the billing indicating that the county is not liable for the 2 compressors in question. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Beck to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett reminded Board Members that the County Christmas Luncheon will be held on Tuesday, December 16th, 2008 from 11:00 AM to 1:30 PM in the County Board room.

Plunkett stated that the grand re-opening of the Litchfield Recycling Center will be on Saturday, November 15th, 2008 from 10:00 am to 1:00 pm.

Plunkett gave awards to the County Board Members who are leaving the County Board. Plunkett stated that he appreciates the work they had done for Montgomery County. Roger Myers served from 1996 to 2008 for 12 years of service, Dennis Jagodzinski served from 1996 to 2008 for 12 years of service and Toby Dean from 2002 to 2008 for 6 years of service.

SCHEDULE CHANGES: Plunkett stated that Union Negotiations for the Circuit Clerk's Office will begin on Thursday, November 13th, 2008 at 6:00 pm in the PBC room.

APPOINTMENTS:

Motion by Jagodzinski, second by Wendel to approve the reappointment of Mike Webb as Chairman of the Emergency Telephone System Board for a four year term. All in favor, motion carried.

Motion by Ogden, second by Aumann to approve the reappointment of Larry Ziegler as Commissioner of the Zanesville #3, County Zone #15, Drainage District for a three year term. All in favor, motion carried.

Motion by Helgen, second by Beck to approve the reappointment of Randall Riemann to the Pitman-Zanesville #2, County Zone #33, Drainage District for a three year term. All in favor, motion carried.

PAY BILLS:

Motion by Sielschott, second Downs to pay all approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2008.

ADJOURN: Until the Special Reorganizational Full Board Meeting on Monday, December 1st, 2008 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Myers, second by Jagodzinski to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:50 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Re-Organization Meeting Minutes

For Monday, December 1st, 2008 – 8:30 AM

The following are minutes of the Re-Organization meeting of the Montgomery County Board held at 8:30 AM on Monday, December 1st, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Clerk Sandy Leitheiser.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Edward Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, William Sielschott, Richard Wendel.

Pledge of Allegiance to the flag was given.

Official Verbal Oath administered to all elected and re-elected members by Circuit Judge Kelly Long. The following members were sworn in by Circuit Judge Kelly Long: Nelson Aumann, Mary Bathurst, Robert Durbin, Edward Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Joyce Matthews, Jim Moore, Mike Plunkett.

Roll call: 21 members present, 0 absent.

Temporary Chairman Nomination: Clerk Leitheiser asked for a nomination of a temporary Chairman of the County Board. **Motion by Sielschott, second by Blankenship** that John Downs be elected temporary County Board Chairman. **All in favor, motion carried.**

Close Nominations: Clerk Leitheiser asked for a motion to close the nominations. **Motion by Branum, second by Kuchar** to close the nominations. **All in favor, motion carried.**

County Board Chairman Nominations: Temporary Chairman Downs took his position and called for a nomination for County Board Chairman. **Motion by Ron Deabenderfer, second by Gene Miles that Mike Plunkett be nominated as County Board Chairman. All in favor, motion carried.**

Temporary Chairman asks 3 Times for Nominations: Temporary Chairman Downs asked **three more times if there were any other nominations for Chairman.** No other nominations were submitted.

Close Nominations: Temporary Chairman Downs asked for a motion to close the nominations. **Motion by Hertel, second by Aumann** to close the nominations. **All in favor, motion carried.**

Election of Chairman by Acclamation: Temporary Chairman Downs asked for a motion to elect Mike Plunkett as County Board Chairman by acclamation. **Motion by Durbin, second by Bone to elect Mike Plunkett as County Board Chairman by Acclamation. All in favor, motion carried.**

Chairman Addresses Board: The newly elected Montgomery County Board Chairman Mike Plunkett addressed the board and thanked them for their trust and confidence in his leadership as he returns for a second term as County Board Chairman. Plunkett stated that tremendous challenges and a heavy workload for all members lie ahead, and said that he appreciates the opportunity given to him by his fellow board members and that he will do his best to serve Montgomery County as County Board Chairman for the next two years. He appointed John Downs to serve as Vice-Chairman of the County Board.

County Board Manuals: Manuals were distributed to all Board Members. County Coordinator Chris Daniels gave a brief overview of the new County Board manuals' contents.

Committee Assignment Review: Plunkett briefly reviewed the committee assignments of the Chairmen of each committee.

Rules Committee: Plunkett asked for a motion to appoint Ron Deabenderfer, John Downs and Mary Bathurst to the Rules Committee of the County Board. **Motion by Matthews, second by Helgen to approve the appointments of Ron Deabenderfer, John Downs and Mary Bathurst to the Rules Committee. All in favor, motion carried.** Plunkett then announced that the Rules Committee will briefly meet after today's re-organization meeting to discuss when they will meet before the next full board meeting to review the County Board Rules of Order.

Next meeting: Plunkett reported that the next County Board Meeting will be on Tuesday, December 9th, 2008 at 8:30 AM in the County Board Room.

Adjourn: Motion by Bathurst, second by Branum to adjourn the re-organization meeting. All in favor, motion carried.

Time Adjourned: The Re-Organizational Board Meeting was adjourned at 8:50 AM.

**Montgomery County Board
Minutes**

For Tuesday, DECEMBER 9th, 2008 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 9th, 2008 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: George Blankenship and Joyce Matthews.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Ogden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Branum, second by Helgen to approve the Minutes of the Previously Adjourned County Board Meeting held on Wednesday, November 12th, 2008. All in favor, motion carried.

Re-Organizational Board Meeting Minutes: The minutes of the Re-Organizational Board Meeting will be approved at the January 13th, 2009 Full Board Meeting.

CONSENT AGENDA:

1. **Circuit Clerk's Report** – submitted.
2. **County Treasurer's Report** – submitted.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and stated that the City of Witt and the City of Litchfield could possibly hold Primary Elections for 2009, and the filing period for candidates will be open until December 15th, 2008. February 24th, 2009 would be the Primary Election date if needed, and April 7th, 2009 is the date for the Consolidated Election.
4. **Sheriff's Report** – submitted.
5. **Health Department's Report** – Hugh Satterlee was present for questions.
6. **T.B. Department's Report** – Sally Adams was present for questions.
7. **Public Defender's Report** – submitted.
8. **Probation Officer's Report** – submitted.
9. **911 Coordinator's Report** – submitted.
10. **Chief Assessment Officer's Report.** – submitted.
11. **G.I.S. Coordinator's Report** – submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Miles to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Plunkett as follows:

1. **Update- FAYCO Executive Director Bob Linberg:** FAYCO Executive Director Bob Linberg thanked Montgomery County Board for their help, and stated that FAYCO serves over 259 people in three county areas. FAYCO gets financial support from Bond County for \$27,000, Fayette County at \$44,000 and Montgomery County at \$20,000. At the request of Chairman Plunkett, Linberg reviewed the work activities of Fayco clients, and the various projects they have under contract.
2. **Update- Rules Committee:** The County Board Rules Committee met last Thursday, December 4th, 2008 to suggest changes to the Rules of Order of the Montgomery County Board. Plunkett stated that the recommended changes are in board members' packets for review, and stated that the Board will asked to approve the changes at the January 13th, 2009 Full Board meeting.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update- MFT Rock Letting:** Branum reported that there will be a Rock Letting on Tuesday, December 23rd, 2008 at 8:30 AM at the Highway Department.
2. **Approval-1064 B-CA, Nokomis and Witt Road Districts Bridge Piling Repair- Resolution #17-08:** The Nokomis and Witt Road District Bridge has bad pilings and they are in need of repairs. **Motion by Branum, second by Durbin to approve Resolution #17-08 to appropriate an amount of \$21,000 for 1064 B-CA, SN 068-3120 on Hillside Avenue, Nokomis/Witt Road District, 50% County Project; Montgomery County's Share = 0.5 (\$10,500). All in favor, motion carried. (See Resolution Book 8, pages 263-264).**
3. **Update- Walton Park Bridge:** Paperwork has been submitted to the Federal Highway Administration (FHWA) for repairs to Walton Park bridge, road and dam. The estimated cost of engineering and construction is approximately \$830,000, and FHWA may contribute from 80% to 100% of eligible cost depending on timing of work. The County will manage the project if funding is received from FHWA. Montgomery County was declared a disaster area by the Illinois Governor in September, which allows eligibility for the funding. FEMA funding may be eligible for up to 75% of the cost not covered by FHWA, and City of Litchfield Administrator Andy Ritchie is applying for FEMA funding. The County could be hearing from FHWA in two to three weeks regarding funding, and an Intergovernmental Agreement may need to be adopted. Currently discussions are taking place that would allow the City of Litchfield taking over jurisdiction of the road once the repairs are complete.
4. **Update- Rocky Hollow Bridge Repairs:** Rocky Hollow Bridge located just west of Butler is in need of its pilings being replaced. The material is ready and the pilings will be replaced as weather permits.
5. **Update- Red Ball Trail Upgrade:** Due to a very high volume of truck traffic to the Coffeen Power Plant, repairs are needed to be done to Red Ball Trail. Boehler has applied for Economic Development funds from IDOT for a 50% share funding to upgrade the Red Ball Trail from Coffeen to the curve. Boehler has had discussions with Ameren to help with the remaining 50% due to the large amount of truck traffic to the Power Plant. The upgrade would not start until 2010 to coincide with completion of the work being done at the plant; meanwhile the Highway Department will have to maintain what is currently there until the final concrete upgrade can be constructed.
6. **Update- Mine Avenue Resurfacing:** An area of Mine Avenue located west of Farmersville is deteriorating due to high traffic volumes. A consultant has sent the final design plans for resurfacing the road to the State of Illinois, and the 2.5 mile section is tentatively scheduled to be completed in the next one to two years.
7. **Update- Sign Upgrade Program:** Boehler stated that they are waiting for the final authorization from IDOT to award the contract of the Sign Upgrade Program to the low bidder.
8. **Update/Approval Audit #26 and #27 for Township Bridge & Audit #55 and #56 for Road District Motor Fuel Tax:** Boehler reported IDOT audits have been completed, received and filed, with all records showing true and correct. **Motion by Branum, second by Beck to approve Audit #26 and #27 for Township Bridge & Audit #55 and #56 for Road District Motor Fuel Tax. All in favor, motion carried.**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Coal Company Coal Rights Payment:** Sielschott deferred to Chairman Plunkett, who reported that the annual payment from the coal rights sales was received on December 5th, 2008 and was \$1,192,000.00. There are still two annual \$1 million plus interest payments that remain to be paid, plus a final payment of \$200,000.00.
2. **Approval- ROE Quarterly Report:** The Regional Office of Education Quarterly Report was approved. **Motion by Sielschott, second by Hitchings to approve the Regional Office of Education Quarterly Report. All in favor, motion carried.**
3. **Approval- Voiding of 2007 Tax Bills:** The board approved voiding the 2007 County Trustees' Tax Bills on 76 parcels. **Motion by Sielschott, second by Kuchar to approve voiding the 2007 County**

Trustee Tax Bills for 76 parcels. All in favor, motion carried. (See Resolution Book 8, pages 265-267).

4. **Approval- Pre-paid Vendors List Addition:** The board approved adding the GIS Lease to the Pre-paid Vendors List. **Motion by Sielschott, second by Beck to approve adding the GIS Office Lease at the Farm Bureau to the Pre-paid Vendors List. All in favor, motion carried. (See Resolution Book 8, page 268-269).**
5. **Update- Tax Cycle:** Sielschott stated that Chief Assessment Officer Ray Durston reported to the committee that the assessors have turned in all of their 2008 Real Estate Tax books, the information is being entered into the system, and work is being performed in his office to get tax bills out in June or July, 2009.
6. **Approval- GIS Equipment:** Sielschott stated that the committee approved purchasing a GPS unit for the County's 911, EMA, GIS and Highway Offices to layer data on county GIS maps. Mary Purcell has a used GPS unit that she purchased at \$6,200 and would be willing to sell it to the county for \$5,000 since she is no longer doing private sector business with it. **Motion by Sielschott, second by Aumann to purchase the used GPS unit and Analyst for \$5,000 and divide the cost between 911, EMA, GIS and Highway Departments. All in favor, motion carried.**
7. **FY 2009 Budget Books:** Sielschott stated that all members should have FY 2009 Budget Books within their materials for this meeting.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Animal Control Program:** Durbin stated that the new animal control facility now has a 911 address of 11252 North 9th Avenue, Hillsboro, and the telephone number will be 532-9532 when the facility is finished. The water and sewer lines to the facility have also been installed. The committee opened five bids for the building of the facility and will meet in a special meeting on December 16th, 2008 at 9:30 AM to review them and recommend a contractor. The parcel that the facility will be located on has been split in the real estate tax system and the annexation of that parcel was approved at the last Hillsboro City Council Meeting.
2. **Update- Recycling Program:** The grand opening for the Litchfield Recycling Center went well. There has been a request made to have the parking lot area asphalted and the committee will work with the City of Litchfield to accomplish this goal. Durbin stated that the City would do the work and the County would supply the material. Barriers will need to be installed so that people will not pull their vehicles into the recycling building. Discussion took place on repair costs to the yellow box truck at the Recycling Center, and the committee decided to get more estimates on the truck.
3. **Update- Leadership Academy Presentation:** Bob Durbin presented Mary Bathurst with a certificate for completing the Leadership Academy offered by UCCI. Bathurst stated that the Leadership Academy is valuable and helps in networking with other counties.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update-Meeting with Labors Union for Grievance:** Downs reported that there has been correspondence from the Sheriff's Department and the Laborer's Union on a grievance and a special meeting with the union will be held regarding the grievance on Thurs., December 11th, 2008 at 5:45 PM.
2. **Update- Jailers/Dispatchers Union Negotiations:** A Union Representative for the Jailers/Dispatchers will be sending out a packet of information soon to start union negotiations, and the contract expired on November 30th, 2008.
3. **Update- Circuit Clerk's Union Negotiations:** Downs reported that the committee discussed the items requested in the union negotiations with the Circuit Clerk's Union contract. The next meeting will be Thursday, December 11th, 2008 at 7:00 PM in the PBC room.
4. **Update- Employee Christmas Luncheon:** Downs stated that the Employee Christmas Luncheon will be held on Tuesday, December 16th, 2008 from 11:00 to 1:30 PM in the County Board Room.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Building Needs Assessment:** Chairman Bone reported that Brent Lance and Tom Baker from Hurst/Rosche gave a presentation regarding their proposal to do design work to renovate/restore the Historic Courthouse. This scope of work would be a detailed plan to see how much the renovation

would cost. The cost of the proposal is \$28,500 for services that will include determination of specific space for building use, floor plans, mechanical systems and specific structural requirements. Lance reported to the committee that permission would need to be given by the Illinois Historic Preservation Agency on several aspects of renovation, since the Historic Courthouse is on the National Historic Register. Engineers will also need to see how renovations to the board room would affect the historical value of the building. The committee discussed the challenges of renovating a building with offices occupying the current space and trying to move offices around. Bone stated that Engineer Boehler advises that all renovations meet proper codes and that the scope of work that Hurst-Rosche would perform would include a structural evaluation of the Historic Courthouse to meet current standards. Aumann stated that he is not in favor of the agreement and stated that the building is functionally obsolete and the County should not spend \$28,500 for this proposal. Plunkett stated that the County has the funding to address immediate need for the Historic Courthouse, and would like to see those funds devoted to it. Downs stated that, like Aumann, he is also concerned about spending more money on the Historic Courthouse, and would like to see more research on other options. Brent Lance explained that the scope of the proposal includes checking to see if the Historic Courthouse could support a 3rd floor over the County Board room. The only way to find this out would be through the engineering work to see if building can structurally support an office above the room. Helgen stated that his concerns were about the numerous engineering studies done over the past 20 years, but nothing has been done. Chairman Plunkett stated that this proposal will tell us the final word about the future use of the Historic Courthouse, which is necessary information. **Motion by Bone, second by Wendel to approve \$28,500 for Preliminary Design Engineering Agreement with Hurst-Rosche Engineering for the Historic Courthouse renovations. Roll Call Vote: Aye – 11, Nay – 8, Absent – 2. Motion carried. Voting Aye: Bone, Deabenderfer, Durbin, Hertel, Komor, Miles, Moore, Ogden, Plunkett, Sielschott, Wendel. Voting Nay: Aumann, Bathurst, Beck, Branum, Downs, Helgen, Hitchings, Kuchar. Absent: Blankenship, Matthews.**

2. **Update- Lightning Protection for County Buildings:** Bone reported that Lightning Masters will be at the Historic Courthouse next Thursday, December 18th, 2008 to perform the evaluation for lightning protection for the county buildings.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Jim Moore as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **November 2008** is as follows: **Total calls: 298, Total amounts billed: \$156,418.00, Total amounts collected: \$105,791.95.**
2. **Update/Approval of Director Holmes Report:**
 - **Fast EMC Update:** Director Holmes, Bill Purcell and the billing office staff will be looking into upgrades for the Fast EMC program.
 - **Ambulance Contracts:** Ambulance contracts will need to go out by December 15th. The State's Attorney's Office will draw up the contracts.
 - **Special Needs Meeting:** There was a Special Needs meeting on November 18th at Fairview Heights, and the committee discussed the different requirements of shelter needs for *special needs* people during an evacuation, which is required by law.
 - **MABAS:** On November 13th, MABAS Southern Branch Chief Larry Janroezk was present for an update of Montgomery County MABAS. Some of the new guidelines for Montgomery County's HazMat Team and county fire service will be to have a trained medical person do their physicals. Mr. Janrozek will be in Raymond on December 6th to inspect the HazMat trailer and the IMT trailer.
 - **Pipeline Meeting:** Director Holmes attended the pipeline meeting on November 13th and was given new updates and phone numbers. The EMA Office has been invited to the preview of Evergreen Place - Supportive Living in Litchfield, which was held on December 3, 2008.
 - **TableTop Exercise:** A table top exercise is being planned for spring/summer with Noah's Wish representative Roger Smith, who will help with planning an evacuation of companion animals in case of an emergency event. Noah's Wish is an organization that will come in free of charge with their staff and equipment to take companion pets to a safe place during an evacuation. This

information will be placed in a new section/annex in the County Emergency Operating Procedures manual. The groups that will be asked to participate will be county veterinarians, animal control (county and city), and law enforcement.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. Approval- Hog Confinement Recommendation:** Discussion took place concerning whether Ryer Pork Production in Walshville Township has met IL Dept of Agriculture's siting requirements for hog confinement facilities. Deabenderfer asked representatives of both sides, Larry Marburger of rural Walshville and Mindy Adams of Ryer Pork Production, to make brief comments to board members prior to their vote. Mr. Marburger stated that the main issue the board needs to consider is the location of the facility, which is only 300' off of the County Highway and 1.2 miles from Walshville Elevator. Marburger stated that the building may be legal, but why do 100 people have to put up with the odor and have their rights infringed upon when the two owners will not live at the site. Ryer Pork Production representative Mindy Adams stated that they feel they have met the State of Illinois Department Of Agriculture's eight siting criteria, which the county board needs to vote on. Helgen commented that he feels there are a lot of restrictions put on farmers and agriculture facilities, stated that the County needs to think about the economy and that he feels Ryer has met the state criteria. Aumann stated that this decision should be up to the State of Illinois and not the County Board, since the County Board's decision is not binding. Aumann, who stated he has been an appraiser for 47 years, stated that in his experience, appraisers haven't seen a decline in property values where hog confinement facilities are located nearby. Bathurst stated that because the State's Attorney has given his opinion, she didn't see why the board needs to recommend, and said that she is a firm believer that if you own the property you should be able to do what you want with it, that Ryer Pork is following the state law, and that the county should stand behind them. Hertel stated that a quarter of a mile is not far enough, but there are no County ordinances to enforce setbacks, and if the owners meet the State requirements they should be okay. Hertel also stated that this should not be a vote for the County Board, since this decision has no affect on the State's final decision. State's Attorney Chris Matoush stated his findings are not to be considered an official opinion, and said his office pointed out debatable issues at the request of the Economic Development Committee. Matoush reminded members that the Illinois Department of Agriculture will make the final decision, but the Department asked the County Board to make an Advisory Non-Binding Recommendation, which is what is being voted on today. Deabenderfer stated that the Economic Development Committee voted on each of the eight criteria at their meeting this past month and is not recommending the hog confinement facility. **Motion by Deabenderfer, second by Hitchings to NOT recommend the hog confinement facility to the Illinois Department of Agriculture based on the eight siting criteria. Roll Call Vote: Aye – 14, Nay – 4, Present – 1. Motion Carried. Voting Aye: Bathurst, Beck, Bone, Branum, Downs, Durbin, Hitchings, Komor, Kuchar, Miles, Moore, Plunkett, Sielschott, Wendel. Voting Nay: Aumann, Deabenderfer, Helgen, Ogden. Voting Present: Hertel.**
- 2. Update- Comprehensive Plan:** Deabenderfer reported that the committee discussed the need to pass an ordinance or resolution to establish a Planning Commission. The commission will need to consist of 7 to 10 members, which would include, but not be limited to; a banker, planner, county engineer, etc... A contract will need to be signed with U of I Extension Services.
- 3. Update- Rail Line Trail:** The County will need to make sure that there is minimal damage to the trail during construction. Mr. Kee has requested to leave his camper trailer parked on the trail. Deabenderfer stated that the committee discussed not leaving the trailer there due to liability issues.
- 4. Update- Green Diamond Bike Trail:** Discussion took place on getting the Green Diamond Bike Trail exempt for tax purposes.
- 5. Update- Enterprise Zone expansion:** All ordinances and intergovernmental agreements have been approved and signed by the county and municipalities for the expansion of territory to the Montgomery

County Enterprise Zone for the Deer Run Mine. The application to DCEO should be completed and submitted the last week of December.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Bathurst, second by Miles to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Plunkett announced that the Montgomery County Senior Citizen Christmas Open House will be held on Monday, December 15th, 2008 at 1:30 pm at the T.S. Senior Building on Route 127.

Presentation of Certified County Officials: Amanda Cole & Denise Kistner with U of I Extension presented Certificates of Completion to County Board Members Connie Beck and Sharon Kuchar for finishing CCO Program Courses. Plunkett commended these board members for completing the course.

SCHEDULE CHANGES:

Chairman Plunkett reminded members that there will be two special meetings on Thursday, December 11th for the Personnel Committee. One meeting will be held at 5:45 PM for a grievance with the Sheriff's Department and the second meeting will be held at 7:00 PM for the Circuit Clerk's Union Contract. All will be held in the PBC meeting room at the Courthouse Complex.

Plunkett reminded members that there will be a special HWE Committee meeting on Tuesday, December 16th, 2008 at 9:30 AM in the County Board room to review bids and recommend a contractor for the building of the Animal Control facility.

APPOINTMENTS:

Motion by Miles, second by Kuchar to approve the reappointment of Joyce Matthews to the Montgomery County Public Building Commission for a four year term, which will begin immediately. All in favor, motion carried.

PAY BILLS:

- 1. Newly elected Member Jim Moore advised that when the board votes on bills at the end of each month, when approving the monthly invoice for Adams and Wilson, PCC, he needs to vote present, since his wife Barbara Adams is one of the vendors. Motion by Downs, second by Sielschott to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 18, Against – 0, Present – 1 (Jim Moore). Motion Carried.**
- 2. Motion by Bone, second by Beck to pay all other bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, January 13th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Hitchings, second by Durbin to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:05 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.