

**Montgomery County Board
Minutes**

For Tuesday, JANUARY 13th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 13th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Richard Wendel.

Members Absent: Bill Sielschott and Mary Bathurst.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Helgen to approve the mileage and per diem. All in favor, motion carried.

Approval of the Re-Organizational Board Meeting Minutes:

Motion by Downs, second by Matthews to approve the Minutes of the Re-Organizational County Board Meeting held on Monday, December 1st, 2008. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bone, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 9th, 2008. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** - submitted
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the Townships will be holding their caucuses that night.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** - submitted
7. **Health Department Report** - submitted
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** - submitted
11. **T.B. Department's Report & Annual Report** – Sally Adams was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Blankenship to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Approval of Changes and Additions to the Rules of Order for the Montgomery County Board:**
The Rules of Order Committee met and approved the following changes to the Rules of Order for the Montgomery County Board:
 - **3rd page of the Rules of Order Booklet, under Consent Agenda:** Consent Agenda Additions – Chief Assessment Officer, GIS Coordinator and VAC reports will be added to the Consent Agenda. There will now be a total of 12 reports.

- **3rd page of the Rules of Order Booklet, with regard to the Consent Agenda and Committee Reports:** Consent Agenda and Committee Reports will go in Alphabetical Order, with the exception of the Coordinating Committee, which will remain 1st on the Committee Reports.
- **Rule #10 currently reads** - The County Board Meetings for the months of September and October shall be recessed rather than adjourned at their conclusion until the new FY budget is final in November.
- **Rule #10 – Changes** - The County Board Meetings for the months of September and October shall be recessed rather than adjourned at their conclusion until the new FY budget is final in November.
- **Rule #22 currently reads** - All bills against the County, except for mileage and per diem of members of the Board, shall be presented and filed in the office of the County Clerk on or before the 25th of the preceding month.
- **Rule #22 – Changes** - All bills against the County, except for mileage and per diem of members of the Board, shall be presented and filed in the office of the County Clerk on or before the 25th 26th of the preceding month.
- **Rule #31 currently reads** - The County Board Chairman or Designee and a Committee Chairman may sign a voucher up to \$2,000. Any purchase over \$2,000 must be approved by the Full Board.
- **Rule #31 – Changes** - The County Board Chairman or Designee and a Committee Chairman may sign a voucher up to ~~\$2,000~~ \$5,000. Any purchase over ~~\$2,000~~ \$5,000 must be approved by the Full Board.
- The committee also discussed getting information to board members prior to the full board meeting. The Prior Month's minutes, and committee minutes except for Finance could be available for board members on Friday afternoon. Board members who have email addresses may get their minutes emailed to them and other board members may pick theirs up at the Coordinated Services office late Friday Afternoon or Monday before the full board meeting. All other handouts and mail will be on the board member's desks as usual. Anyone getting their packets early please remember to bring them with you the day of the board meeting.
- **Motion by Beck, second by Downs to accept the changes and additions to the Rules of Order for the Montgomery County Board as presented. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. Update- Maintenance Report:

- **Elevators** - Chairman Bone reported that Otis Elevator Company was at the Courthouse Complex yesterday to maintain the county's elevators. Otis relayed information regarding new State laws and regulations for public elevators that will take effect in 2013. All elevators will need to be updated.
- **Phone System** – Bone stated that currently the courthouse still has some phone lines hooked to copper lines. Americall is getting four of the eight fiber boxes repaired and has ordered two spare fiber boxes.
- **Waterproofing Courthouse and Jail Secure Tunnel** – Bone reported that Western Waterproofing has completed the waterproofing projects on the Historic Courthouse basement walls and the secure tunnel at the Jail. The amount of the work completed was approximately \$23,000.00.

- 2. Approval- Building Improvements:** Bone stated that Brent Lance of Hurst-Rosche met with Mike Jackson on December 18th, at the Illinois Preservation Agency to discuss renovations of the Historic Courthouse. If the County would fund 100% of the renovation project then they would be able to add the 3rd floor office above the County Board room, however if the County wanted to seek any State or Federal funding for the project, then the Preservation Agency would not be able to approve the reconstruction of a 3rd floor above the County Board room. If a new stairwell was added on the northeast corner that would be allowed by the Preservation agency, as it would help with safety and ADA issues. One of the challenges faced with the Historic Courthouse will be to keep the building functional in today's world. Bone stated the committee discussed the possibility of using the PBC to help fund a new addition. The committee discussed the action taken last month to enter into a contract

with Hurst-Rosche in the amount of \$28,500 to do a study of the Historic Courthouse for remodeling/renovation work needed. **Motion by Bone, second by Downs to rescind last month's motion to enter into a Preliminary Engineering Agreement with Hurst-Rosche in the amount of \$28,500 for a study on the Historic Courthouse renovations. All in favor, motion carried.** The committee will look into staying within a \$3 million budget to address any additional space and safety needs. The committee also discussed contacting the owner of the corner building across from the courthouse that is for sale. Arrangements will be made for the committee to review the building after the Building and Grounds meeting on February 6th, 2009.

3. **Update- Lightning Master Evaluation of Courthouse Complex:** Bone stated that a site survey was submitted by Bruce Kaiser of Lightning Master Corporation for grounding issues at the Courthouse Complex. Lloyd Meyer will work on grounding issues that are outlined in the evaluation report. Bid specs will be sent out and opened at the February 2009 Building and Grounds meeting for the electrical work as recommended by Lightning Masters. Several issues surrounding the work that would need to be completed will be addressed at the meeting.
4. **Approval- Johnson Control Maintenance Agreement for 3/1/09 to 3/1/10:** Discussion took place on the annual maintenance contract with Johnson Controls for the HVAC System at the New Courthouse. The proposed price for 32 hours of maintenance on the system would be \$5,412.00 and \$6,262.00 for 40 hours of service. The maintenance agreement for last year was \$4,668. **Motion by Bone, second by Komor to approve a 32 hour contract with Johnson Controls in the amount of \$5,412.00. All in favor, motion carried.**
5. **Approval- Window Treatment for Courthouse Complex:** Bone reported that the committee reviewed and discussed two proposals for window treatments to the lobby windows of the Courthouse Complex. A proposal from Auto Sound and Security was submitted for \$5,180.94 for tinting treatment to the windows and a proposal from Short Furniture for window shades was submitted in the amount of \$4,530. **Motion by Bone, second by Matthews to approve the proposal for tinting the front lobby windows of the Courthouse Complex from Auto Sound and Security Inc. in the amount of \$5,180.94. All in favor, motion carried.**
6. **Update- Maintenance Job Descriptions:** Chairman Bone stated that he and Coordinator Daniels met with Lloyd Meyer regarding the Maintenance Job Description and other maintenance issues.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **December 2008** is as follows: **Total calls: 429, Total amounts billed: \$231,831.00, Total amounts collected: \$91,829.07.**
2. **Update- Director Holmes Report:**
 - **Ice Storm:** On Tuesday, January 6th, 2009 a semi trailer turned over on I-55, due to the icy conditions, and Director Holmes was on scene during the clean up. The trailer was carrying hazardous materials and the HazMat team was dispatched and on scene for several hours.
 - **Job Description:** Blankenship stated that discussion took place on job descriptions.
 - **Billing Software:** Blankenship reported that there will be a couple of software companies at the EMA/Ambulance Committee meeting next month to discuss their billing software.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Approval-Comprehensive Plan Ordinance #09-01:** Deabenderfer reported that Pat Curry of the University of Illinois was at the committee meeting to discuss and review the Comprehensive Plan Ordinance and Contract for Montgomery County. The Ordinance to Establish a Regional Planning Commission of ten members was reviewed by the committee. The leadership team should have knowledge of the county, people and issues. The planning commission should be geographically balanced throughout the county and members should have some type of environmental background. A list of prospective members will be contacted. The members will be appointed at the February Full Board meeting. **Motion by Deabenderfer, second by Kuchar to approve Ordinance #09-01 to**

create a County Regional Planning Commission. Member Helgen asked if this plan would approve zoning, and Deabenderfer responded that it would not, but will provide the county with data collection, analysis of needs and resources, and better management of the land use in Montgomery County. **All in favor, motion carried. (See Resolution Book 9, pages 1-2).**

2. **Approval-Comprehensive Plan Contract:** Deabenderfer stated that the committee reviewed the contract, as presented by the University of Illinois, to prepare a Comprehensive Plan for Montgomery County for \$60,000. Assistant State's Attorney Betsy Wilson had reviewed and approved the contract a few months ago. **Motion by Deabenderfer, second by Hitchings to enter into an agreement with U of I Extension to complete a Comprehensive Plan in the amount of \$60,000. All in favor, motion carried. (See Resolution Book 9, pages 3-13).**
3. **Approval- Rail Line Easement:** Deabenderfer reported that the project to get sewer lines to the Village of Butler will commence soon after the board approves giving easement rights. **Motion by Deabenderfer, second by Beck to approve the sewer easement for the Village of Butler on the newly acquired trail. All in favor, motion carried. (See Resolution Book 9, pages 14-17).**
4. **Update- Enterprise Zone Expansion:**
 - Deabenderfer reported that Hillsboro Energy's Application for the Deer Run Coal Mine to be added to the Montgomery County Enterprise Zone will be sent to the State DCEO office on January 14th, 2009.
 - Deabenderfer reported that as of January 9th, 2009 DCEO had called and reported that the application for the 10-year extension to the Montgomery County Enterprise Zone had been approved and certified. The certification letter was received on Monday, January 12th, 2009.
5. **Update- MCEDC Annual Board Meeting:** The Annual Montgomery County Economic Development Corporation meeting will be held on January 27th, 2009 at the Hillsboro Country Club at 6:00 PM.
6. **Update- Ryer Pork Production:** Deabenderfer reported that as of January 8th, 2009, the Department of AG had sent a letter to the owner/operator, Montgomery County Board and Mindy Adams regarding Ryer Pork Production's hog confinement facility. After the Department of Ag's review of all information, recommendations and documentation, the Department found that additional information was needed to make their final decision:
 - A more detailed description of the tree buffer/tree planting plans.
 - How facility plans will comply with seasonal weight restrictions that may be placed on roads that the facility will access.
 - A detailed plan of the operation that minimizes the likelihood of environmental damage to the surrounding area from spills, runoff, and leaching.
7. **Update- Montgomery County Unemployment Rate:** It was reported that as of November 2008, Montgomery County had the highest unemployment rate in the State of Illinois at 11.2%.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

1. **Approval- Jail Administrator:** Downs reported that UnderSheriff Rick Robbins was present at the committee meeting and introduced newly hired Deputy Chris Steffen who replaced Deputy Simmons. Downs stated that the Jail Administrator has a rank of captain and due to an oversight during the budget process, the salary of the Jail Administrator was set at \$43,679. Robbins compared this to the jail's cook who is earning \$43,657, which includes holiday pay. Robbins addressed the committee to see if there could be an increase adjustment made to the administrator's salary, and stated that the Jail Administrator's job performance is very good and the jail is immaculate and taken care of very well. **Motion by Downs, second by Aumann to approve a \$2,000 increase due to discrepancies, which would be retroactive to December 1st, 2008 for the Jail Administrator. All in favor, motion carried.**
2. **Update- BPI Progress Report:** Downs reported that BPI is still paying on their wells per the current agreement, and is paid up to 2009 because of an extra payment that was made in 2008.

3. **Update- Imprest Funds, Debit/Credit Cards, etc.:** A memo will go out to all offices requesting information regarding debit/credit cards, imprest funds, petty cash accounts, etc... The Finance Committee needs to know about all accounts and balances on a monthly basis and needs to know where the money is going.
4. **GIS Update:** Downs stated that Mary Purcell was present at the committee meeting and reported that there are some Homeland Security grants available again this year. There are some issues regarding errors in legal descriptions on GIS. The GIS contract with municipalities will need to be updated with MCEDC. Plunkett stated that the GIS Office should maintain these contracts since the GIS Office would know when the contracts expire and when they would need to be renewed.
5. **Real Estate Tax Cycle Update:** Supervisor of Assessments Ray Durston reported that workbooks for Township Assessors are in and the publications should go out in the next couple of weeks. County Clerk/Recorder Sandy Leitheiser reported that her office sent out levy confirmation notices ahead of DEVNET's schedule. All considered, Downs reported that the tax cycle is on schedule at this time.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Approval- Bids for the Design and Construction of the Animal Control Facility:** Durbin reported that the committee reviewed bids that were submitted from Morton Buildings, VH Builders and Cloyd Builders for the design and construction of the 40' X 65' animal control facility. Morton Buildings submitted a proposal in the amount of \$246,250. The bid from Cloyd Builders was presented in the amount of \$254,000. VH Builders submitted their proposal for \$239,320. Member Hertel questioned the ongoing costs of the facility and the increased costs the county will incur once the facility is built. Hertel suggested turning the program over to a non-profit agency like Adopt-A-Pet in Benld or the PAWS CARE group, and asked if contracts have been established with the Cities of Hillsboro and Litchfield for leasing kennels with the county once the facility is up and running. Hertel also reported that he had checked with Christian County regarding the revenues and expenses with their Animal Control program and facility and they have an average annual loss of \$60,000. Plunkett stated that veterinarians in the county were asked years ago if they would be willing to do the animal control program and no one wanted it. Dr. Brohammer, who currently holds the animals for the county, is no longer interested in being the holding facility and we can not continue to impose on him. Plunkett stated that the County has to comply with State Animal Control laws and the County has looked into better options for well over 5 years. Durbin stated that he has been on the County Board for 12 years and animal control has always been a problem and something has to be done. **Motion by Durbin, second by Miles to approve the proposal from VH Builders in the amount of \$239,320 for the design and construction of the animal control facility. Voice Vote: In Favor – 17, Against - 2 (Roy Hertel, Jim Moore), Absent – 2. Motion carried.**
2. **Update- Rabies Tags:** Durbin stated that County Coordinator Chris Daniels shared some information regarding the problems of collecting rabies tag registration fees from Dr. Pastrovich's customers. There is about \$1,000 of uncollected rabies tag revenue dating back to May 1st, 2008, when Pastrovich stopped collecting the fee from his customers. The committee reviewed the State Law and County Ordinance that states a veterinarian must use a serialized or numbered rabies certificate that has been approved by the County Board. Dr. Pastrovich has been issuing rabies certificates to his customers from his own computer software. The State's Attorneys Office will send a letter to Dr. Pastrovich addressing the State Law for issuing rabies certificates.
3. **Update- Recycling Program:** Durbin reported that the yellow box truck has not been inspected yet to see what it would take to get it back on the road. Durbin stated that he would go down to Wright Automotive to see when they would be able to check out the box truck. Durbin reported on the continuing decline of the current recycling markets.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Sheriff's Jailers and Dispatchers Union Negotiations:** Downs reported that the committee reviewed the proposed agreement changes submitted by the Laborer's Local 773. The first union

negotiations meeting, for the Jailers/Dispatchers, will be held on Wednesday, January 14th, 2009 at 6:00 PM in the PBC room.

2. **Update– Sheriff’s Jailers and Dispatchers Union Grievance:** Downs reported that a letter was sent to Union Representative, William Troutt, stating that a grievance was denied by the Personnel Committee.
3. **Update– Circuit Clerk Union Negotiations:** Downs reported that negotiations continue with the Circuit Clerk’s Office. The next meeting, to continue negotiations, will be on Wednesday, January 21st, 2009 at 6:00 PM in the PBC Room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update- Walton Park Bridge:** Branum reported that Engineer Boehler met with the City of Litchfield Administrator Andy Ritchie and the Federal Emergency Management Agency (FEMA) to discuss funding repairs for Walton Park Bridge. Since the road is a Federal Aid Route, FEMA is waiting for a decision by the Federal Highway Administration (FHWA) as to whether they are going to fund the project. FHWA is currently reviewing the application.
2. **Update- Zanesville Township, Rossi Avenue Railroad Crossing:** Engineer Boehler has submitted a request for a time extension to the ICC. The design phase is taking longer than expected due to unforeseen complexities arising from an abandoned cemetery located within the proposed R.O.W.
3. **Update- Hillsboro Airport Bridge:** The last State inspection of the airport bridge near Hillsboro, revealed more deterioration of pilings. Engineer Boehler was informed by IDOT that there will be a weight limit of 13 tons for single unit and 20 tons for multi unit vehicles on the bridge. An engineering firm has been contacted to see what needs to be done to expedite the replacement of the bridge.
4. **Update- Bridge Embankment Repairs:** There were several embankments washed out from the last big rains on Honey Bend Ave. near the resort and on the Irving Road north of Witt Ave. B-CA projects will be ready for approval at next month’s meeting.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Kuchar, second by Downs to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: none

SCHEDULE CHANGES:

Plunkett reminded members of the special Personnel Committee meeting on January 14th, at 6:00 PM in the PBC room to begin Union Negotiations for the Jailers/Dispatchers.

Plunkett reminded members of the special Personnel Committee meeting on January 21st, at 6:00 PM in the PBC room to continue Union Negotiations for the Circuit Clerks union contract.

APPOINTMENTS:

Motion by Ogden, second by Hitchings to approve the appointment of David Weir to the vacant seat on the Emergency Telephone System Board for a term of 4 years. All in favor, motion carried.

PAY BILLS:

1. Board Member Jim Moore asked that the board vote on paying an invoice where he would vote present for Adams and Wilson, PCC. **Motion by Matthews, second by Aumann to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 18, Against – 0, Present -1 (Jim Moore), Absent – 2. Motion Carried.**
2. **Motion by Bone, second Beck to pay all other bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, February 10th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Hitchings to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:30 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, FEBRUARY 10th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 10th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Miles, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Aumann to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 13th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** - submitted
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – **Dave Strowmatt** is the new VAC Superintendent and was introduced by board member Jim Moore who serves as liaison for the County Board to the VAC.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Kuchar to approve 11 of the 12 office reports on the Consent Agenda. All in favor, motion carried. (VAC Report was not submitted at this time)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Update:** Discussion took place on amending the Rules of Order. Roy Hertel recommended to the board that any time the board is asked to spend over \$25,000 there should be a Roll Call Vote of all members. This item will be placed on the agenda for next month.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Maintenance Issues:** Chairman Bone reported that HWE Committee Chairman Bob Durbin was present at the committee meeting to discuss concerns of maintenance work that was done to the Recycling Center Office Trailer.

2. **Update- Maintenance Report:** Bone reported that Lloyd Meyer is following up with the company to tint the windows on the New Courthouse. The third party elevator inspections are scheduled by Otis Elevator and Midwest Elevators on March 2nd and 3rd, 2009.
3. **Update- Lightning Grounding Issues and Bids:** Bone stated that the committee reviewed the advertisement for bids to install surge suppressors as recommended in the lightning evaluation report that was submitted by Lightning Masters last month. The bid specs will be sent to the newspapers for advertisement and are available to contractors in the Coordinator's Office and will be opened at the next Building and Grounds Committee meeting.
4. **Approval- Parking Lot:** Bone reported that the committee discussed the parking situation around the Courthouse Complex and the need for additional parking. There was money put in the 2009 budget for the parking lot on the corner of North Main and Brailey Streets across from the jail. Engineer Boehler prepared a drawing last year and estimated the cost to be about \$16,000. **Motion by Bone, second by Hitchings to have the Highway Department proceed with construction of a rock parking area on the vacant lot across from the jail. All in favor, motion carried.**
5. **Approval- Service Agreement Johnson Controls:** Bone reported that the committee reviewed and approved a proposal submitted by Johnson Controls in the amount of \$3,280 for a bi-annual preventive maintenance agreement on the four boilers in the Courthouse Complex buildings and an analysis of the Air Conditioning systems at the New Courthouse. Bone stated that the committee thought it was a good idea to do this one time and on an as needed basis. **Motion by Bone, second by Beck to approve the bi-annual Service Agreement with Johnson Controls in the amount of \$3,280 for the four boilers in Courts Complex and A/C System at the new courthouse. All in favor, motion carried.**
6. **Update- DCEO Grant for \$25,000:** Bone stated that communication took place with DCEO regarding the payment status of the county's \$25,000 grant that was approved last year. The payment was pending a release from the Illinois Historic Preservation Agency for the ceiling repair work. After a follow up with IHPA, the paperwork was approved and released on February 5th, 2009 that allowed DCEO to proceed with payment. An extension to the DCEO grant was requested to insure that the county didn't go beyond their grant expiration date of March 30th, 2009. It takes about 60 days or more for the State to process the pay request, and Bone confirmed that everything is in order to receive this grant.
7. **Update- Building Improvements:** Bone requested that the Board go into Executive Session at the end of the meeting for discussion on building improvements, which Chairman Plunkett approved.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Ambulance Call Reports:** A summary of monthly operations for **January 2009** is as follows: **Total calls:** 356, **Total amounts billed:** \$195,950.00, **Total amounts collected:** \$128,490.90.
2. **Update- Director Holmes Report:**
 - **Software Presentation:** Zolle Data Systems gave a presentation on their Ambulance Billing Software. Otrivus Data Systems gave a presentation on their software and stated that it is HIPPA compliant. Both vendors showed examples of their billing software and various reports that can be generated.
 - **Ambulance Contracts:** Blankenship reported that only 4 of the 5 ambulance contracts were in by the EMA committee meeting, but the 5th arrived and the Finance Committee approved at their meeting on Monday and will recommend approval to the Full Board in their report.
 - **HazMat Call – January 6th 2009:** Blankenship reported on the tractor trailer Haz Mat spill that occurred on I-55 last month. The total costs for services, from the incident, were \$33,509.85, and the trucking company will be billed for these services.
 - **Regional Meeting:** Blankenship reported that there will be a Regional Meeting on February 20th, 2009 at Fairview Heights.
 - **Illinois EPA Requirements:** Illinois EPA will now be requiring that all animal waste be reported to EMA, per a directive on January 20th, 2009. Livestock operators with large herds (hogs) will

need to send a “Tier Report” to EMA just like all the other industrial businesses or farms that keep a large quantity of hazardous chemicals. The EPA has not stated how large of an (other than hogs) operation would have to be to fall under the Tier Reporting guidelines.

- **Grant Possibilities:** Blankenship reported that Illinois has been given approximately 14 million dollars in EMA grant funding for 2009. EMA had applied for some of this grant money in 2008, but didn’t make the cut. EMA is again applying and asking for \$250,000.00 for renovations to the EMA Office.
- **MABAS Conference:** Director Holmes will be attending a MABAS Conference in Peoria from February 23rd thru February 25th, 2009.
- **Weather Spotter’s Class:** City of Litchfield Fire Chief Weber hosted a Weather Spotter’s Class in Litchfield last week.
- **May 2008 Exercise:** Blankenship reported that the county has finally received payment from the State of Illinois in the amount of \$1,210.86 for the Exercise that was held in Irving on May 1st, 2008.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Johanna Gillan de Orozco – ICCS:** Johanna Gillan de Orozco with ICCS (Illinois Coalition for Community Services) was present to introduce herself. Johanna will have an office in Staunton and will serve Montgomery, Macoupin, Jersey, Greene and Christian Counties. ICCS provides services for illiteracy and poverty and can help in writing grants for libraries, day care centers, playgrounds and anything that helps promote communities. It also helps find resources to help communities and work with other organizations like the Health Department, Regional Office of Education and the Chamber of Commerce.
2. **Update- Planning Commission Appointees:** Deabenderfer stated that the committee reviewed a list of people who have agreed to serve on the Planning Commission. One person is checking with his employer to see if it will be okay to serve. The board will appoint individuals to the commission next month.
3. **Approval- U of I Comprehensive Plan Contract Revisions:** Pat Curry from U of I has submitted three revisions for the Comprehensive Plan Contract. Due to staff changes the Comprehensive Plan project will begin in May of 2009. A \$10,000 payment will be submitted with the signed contract. The project completion date has been changed to June 1st, 2010. **Motion by Deabenderfer, second by Kuchar to accept the revisions to the Comprehensive Plan Contract. All in favor, motion carried (See Book 8, pages 270-281).**
4. **Update- Wind Farm Conference:** The Wind Farm Conference held in Peoria was attended by Highway Engineer Ruben Boehler, who has drafted the Wind Farm Ordinance and sent it over to the State’s Attorney’s Office for review.
5. **Update- Sewer Line for Village of Butler:** The sewer line for the Village of Butler is ready for construction.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

1. **Update- Montgomery County Fair:** Undersheriff Rick Robbins reported to the committee that he was contacted by Greg Marsch of the Montgomery County Fair Board regarding security coverage for County Fair events that start on June 26th, 2009. A martial arts event has been scheduled for Friday, June 26th which will require 9 to 10 security personnel, and the County Fair board is also requesting police coverage for the Demolition Derby on Saturday night June 27th. Undersheriff Robbins is seeking county board guidance on providing police and security coverage during these special events at the county fair, and he stated that he will have to put 5 or 6 officers on time and a half. Robbins will meet with the fair board to discuss the county’s level of support. The County can supply 3 to 4 deputies and arrangements could be made with the State Police and off duty officers to cover the balance. Robbins also informed

the committee that the newly hired deputy has injured his knee at the academy and will get an MRI exam to see the extent of the damage. Robbins also reported that he has a couple of employees near retirement at the Sheriff's Department, and inquired about early retirement incentives.

2. **Update- GIS Report:** The GIS Office is looking into selling data to businesses, and GIS Coordinator Purcell is working with municipalities to update their GIS information for Economic Development. Plunkett reported that the U of I Extension Office will be contacting Purcell regarding the Comprehensive Plan on digital information. The committee also discussed budgeting for countywide low flight mapping in the next few years.
3. **Update- Real Estate Taxes:** The Supervisor of Assessment's Office is ready to publish assessment changes as soon as factors are complete. DEVNET will revise the schedule and e-mail to the County Offices, and the vendor is working with Supervisor of Assessments Durston to enter Township Factors.
4. **Update- Imprest Funds, Debit/Credit Cards, etc.:** Treasurer Jenkins is compiling information from reports sent to county offices on imprest funds, debit and credit cards, as well as other expense information for the Finance Committee.
5. **Endorsement of Previous Motions to Approve Conveying Tax Deeds on Parcels in Irving #12-22-480-009, in Ohlman #09-05-230-013 and Farmersville #01-33-404-003:** Three parcels were previously approved in 2008 without a Resolution for proper passage, so the board will need to endorse the conveyance of each tax deed.
 - **Motion by Downs, second by Branum to approve Resolution #09-02 and endorse the conveyance of tax deed 12-22-480-009 in the Village of Irving to the Village of Irving. All in favor, motion carried. (See Book 9, pages 18-22).**
 - **Motion by Downs, second by Miles to approve Resolution #09-03 and endorse the conveyance of tax bill 09-05-230-013 in the Village of Ohlman to the Village of Ohlman. All in favor, motion carried. (See Book 9, pages 23-25).**
 - **Motion by Downs, second by Hitchings to endorse the conveyance of tax bill 01-33-404-003 in the Village of Farmersville to the Village of Farmersville. All in favor, motion carried. (See Book 9, pages 26-30).**
6. **Approval- Voiding of 2007 County Trustee Tax Bills for 9 Parcels:** Downs stated that the committee reviewed and discussed voiding the tax bills for the 9 parcels owned by the county trustee. **Motion by Downs, second by Branum to approve voiding the 2007 county Trustee tax bills for the following parcels: 09-05-230-019, 01-33-404-003, 12-22-480-009, 10-03-408-021, 10-03-407-002, 10-03-405-036, 10-03-406-012, 10-03-406-013, 13-06-340-011. All in favor, motion carried. (See Book 9, pages 31-32).**
7. **Update- Ameren Agreement:** Ameren has filed an objection to their tax assessment in court, but State's Attorney Matoush stated that this is part of the process to get the agreement in motion. County Clerk Leitheiser reported that Ameren's attorney stated their intention is to dismiss the objection.
8. **Approval-Discontinue IBG Lawsuit:** Downs read a letter from State's Attorney Matoush regarding the \$80,000 lawsuit filed with IBG in 2003. IBG, the County's former 3rd party Insurance Administrator, has since gone out of business, and there have been many difficulties in trying to recoup this money. **Motion by Downs, second by Matthews to dismiss without prejudice the lawsuit with IBG based on the information and recommendation from the State's Attorney. All in favor, motion carried.**
9. **Approval of 5 Area Ambulance Special Service Tax Agreements:**
 - **Motion by Downs, second by Deabenderfer to Approve the Contract with Hillsboro Area Ambulance Special Services in the amount of \$157,000.00. All in favor, motion carried. (See Book 9, pages 33-36).**

- **Motion by Downs, second by Bathurst to Approve the Contract with Litchfield Area Ambulance Special Services** in the amount of \$171,000.00. **All in favor, motion carried.** (See **Book 9, pages 37-40**).
- **Motion by Downs, second by Aumann to Approve the Contract with Nokomis/Witt Area Ambulance Special Services** in the amount of \$97,500.00. **All in favor, motion carried.** (See **Book 9, pages 41-44**).

- **Motion by Downs, second by Ogden to Approve the Contract with Raymond/Harvel Area Ambulance Special Services** in the amount of \$40,276.00. **All in favor, motion carried.** (See **Book 9, pages 45-48**).

- **Motion by Downs, second by Beck to Approve the Contract with Farmersville/Waggoner Area Ambulance Special Services** in the amount of \$65,000.00. **All in favor, motion carried.** (See **Book 9, pages 49-52**).

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Election Update:** The Consolidated Election will be held on Tuesday, April 7th, 2009. Clerk Leitheiser shared the Notice of Election with the committee that shows all the entities of government that will have positions up for election.
2. **Update- Construction of the Animal Control Facility:** Durbin stated that the committee will meet in a special meeting on Thursday, February 19th, 2009 at 8:30 AM to discuss construction of the animal control facility.
3. **Update- Rabies Tags:** State's Attorney Chris Matoush and Chris Daniels will check with Stacey Ballard from the Department of Agriculture regarding rabies tag registration fee collections.
4. **Update- Recycling Program:** Durbin reported that recyclable material prices continue to be very low. Currently the Village of Raymond can only recycle two times a month, the first Saturday and the third Saturday of each month. The committee will look into making recycling more available to the citizens in the Raymond area. Coordinator Daniels gave a recycling presentation to the Witt Lioness Club last Thursday evening.
5. **Update- Recycling Trailer:** Durbin reported on the flood that occurred at the Recycling Center's new office trailer last week due to a capped water line. Maintenance staff replaced the propane hot water heater with an electric hot water tank and took out some water lines and also installed an electrical receptacle so the hot water tank could be plugged in directly.
6. **Update- UCCI Meeting:** Durbin stated that there will be a UCCI meeting at the Sangamo Club in Springfield on Tuesday, February 24th and Wednesday, February 25th. On Tuesday will be the Executive Committee meeting. U of I will host an Education Seminar on Wednesday.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Drug Testing Policy:** Downs reported that the committee discussed options of implementing the approved drug testing policy and he will consult with other area employers regarding their drug testing procedures.
2. **Update – Sheriff's Jailers and Dispatchers Union Negotiations:** State's Attorney Chris Matoush was available to answer questions and give recommendations regarding mandatory inoculations that were proposed by the union during negotiations. The next meeting to continue union negotiations will be held on Thursday, February 12th, 2009 at 6:00 pm in the PBC room.
3. **Update – Circuit Clerk Union Negotiations:** The next meeting to continue negotiations will be on Friday, February 13th, 2009 at 6:00 PM in the PBC Room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #01-09:** A Resolution to appropriate an amount of \$7,500.00 for 1065 B-CA, N. 22nd Avenue, Nokomis Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5

- (\$3,750.00). **Motion by Branum, second by Matthews to approve Resolution #01-09 in the amount of \$3,750.00. All in favor, motion carried. (See Book 9, pages 53-54).**
2. **Approval- Resolution #02-09:** A Resolution to appropriate an amount of \$3,000.00 for 1066 B-CA, E. 2nd Rd., Pitman Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$1,500.00). **Motion by Branum, second by Wendel to approve Resolution #02-09 in the amount of \$1,500.00. All in favor, motion carried. (See Book 9, pages 55-56).**
 3. **Approval- Resolution #03-09:** A Resolution to appropriate an amount of \$3,000.00 for 1067 B-CA, E. 14th Rd., Rountree Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$1,500.00). **Motion by Branum, second by Miles to approve Resolution #03-09 in the amount of \$1,500.00. All in favor, motion carried. (See Book 9, pages 57-58).**
 4. **Approval- Resolution #04-09:** A Resolution to appropriate an amount of \$2,000.00 for 1068 B-CA, N. 19th Avenue, Rountree Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$1,000.00). **Motion by Branum, second by Miles to approve Resolution #04-09 in the amount of \$1,000.00. All in favor, motion carried. (See Book 8, pages 59-60).**
 5. **Approval- Resolution #05-09:** A Resolution to appropriate an amount of \$2,500.00 for 1069 B-CA, Dodson Trail, Witt Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$1,250.00). **Motion by Branum, second by Blankenship to approve Resolution #05-09 in the amount of \$1,250.00. All in favor, motion carried. (See Book 9, pages 61-62).**
 6. **Approval- Resolution #06-09:** A Resolution to appropriate an amount of \$7,500.00 for 1070 B-CA, N. 22nd Avenue, Zanesville Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$3,750.00). **Motion by Branum, second by Ogden to approve Resolution #06-09 in the amount of \$3,750.00. All in favor, motion carried. (See Book 9, pages 63-64).**
 7. **Approval- Resolution #07-09:** A Resolution to appropriate an amount of \$15,800.00 for 1071 B-CA, E. 1st Rd. & N. 14th Avenue, North Litchfield Road District, 50% RD-50% County Project; Montgomery County's Share = 0.5 (\$7,900.00). **Motion by Branum, second by Helgen to approve Resolution #07-09 in the amount of \$7,900.00. All in favor, motion carried. (See Book 9, pages 65-66).**
 8. **Approval- Resolution #08-09:** A Resolution to appropriate an amount of \$75,000.00 for 1072 B-CA, Locations A thru J – Various, Montgomery County 100% County Project; Montgomery County's Share = 1.0 (\$75,000.00). **Motion by Branum, second by Komor to approve Resolution #08-09 in the amount of \$75,000.00. All in favor, motion carried. (See Book 9, pages 67-76).**
 9. **Approval- Preliminary Engineering Agreement, Fehr-Graham:** Discussion took place on a Preliminary Engineering Agreement with Fehr-Graham & Associates for Section 00-00115-00-BR, which would be a total replacement of bridge 068-3008 on Fillmore Trail (CH8) over an unnamed stream near Hillsboro Airport. Signs have been ordered to reduce the weight limit on this bridge. It could be completed by this summer and when completed the bridge will be a little wider. **Motion by Branum, second by Durbin to approve the Preliminary Engineering Agreement with Fehr-Graham & Associates for replacement of Bridge 068-3008 on Fillmore Trail. All in favor, motion carried. (See Book 9, pages 77-81).**
 10. **Approval- Preliminary Engineering Agreement, WHKS & Company:** Discussion took place on a Preliminary Engineering Agreement with WHKS & Company for Section 00-00130-00-BR, total replacement of bridge 068-3016 on Walshville Trail (CH11) over W. Fork Shoal Creek. **Motion by Branum, second by Kuchar to approve Preliminary Engineering Agreement with WHKS & Company for total replacement of bridge 068-3016 on Walshville Trail (County Highway 11) over W. Fork Shoal Creek. All in favor, motion carried. (See Book 9, pages 82-88).**
 11. **Approval- Preliminary Engineering Agreement, Allen Henderson & Associates:** Discussion took place on a Preliminary Engineering Agreement with Allen Henderson & Associates for Section 00-00131-00-RS, Resurfacing and upgrade of Red Ball Trail (CH9) from Coffeen to Ameren CIPS power plant, which would be a 1 mile stretch of road. **Motion by Branum, second by Bone to approve Preliminary Engineering Agreement with Allen Henderson & Associates for Section 00-00131-00-RS, Resurfacing and upgrade of Red Ball Trail (CH9) from Coffeen to Ameren CIPS power plant. All in favor, motion carried. (See Book 8, pages 89-95).**

12. **Update- Pipe Culvert Letting Date:** There will be a pipe culvert letting held at the regularly scheduled Road and Bridge Committee meeting on March 4th, 2008 at 8:30 am.
13. **Update- Walton Park Bridge:** Boehler met with FHWA and IDOT on February 6th, 2009, at Walton Park Bridge. Boehler received verbal confirmation from FHWA regarding their help to fund repairs to the bridge. Federal funds will go through the State and then the County will be reimbursed. Boehler will prepare an Intergovernmental Agreement with Litchfield for current and upcoming repairs to the Walton Park Bridge. The County will wait for a formal agreement from the Federal Government once the Intergovernmental Agreement is done. Boehler will set up agreements with the State and City of Litchfield, which will be ready for approval by the March Full Board meeting. FEMA will step out of the picture because FHWA will pay 80 % of the project.

Buildings & Grounds Committee Report Continues:

1. **Update- Building Improvements:** Bone reported that the committee was taken on a tour of the Ginos buildings across from the Historic Courthouse.
2. **Enter into Executive Session:** Motion by Bone, second by Matthews to enter into executive session to discuss property acquisition. All in favor, motion carried. *Time: 9:27 AM.*
3. **Return from Executive Session:** Motion by Bone, second by Blankenship to come out of executive session. All in favor, motion carried. *Time: 9:55 AM.*
4. **Approval- Building Acquisition:** Bone reported that the Board has decided to offer \$50,000 for the Ginos Building on Main Street in Hillsboro subject to an appraisal and a structural engineering inspection. Motion to offer \$50,000 for Ginos Building subject to an appraisal and structural engineering inspection. Roll Call Vote: In Favor – 20, Against - 1 (Nelson Aumann). Motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:

Motion by Hitchings, second by Kuchar to approve the 8 committee reports. All in favor, motion carried.

Chairman's Report: Given by County Board Chairman Plunkett

SCHEDULE CHANGES:

- Plunkett reminded board members of the special HWE Committee meeting on Thursday, February 19th, 2009 at 8:30 AM in the County Board room to discuss the animal control building.
- Plunkett reminded members to the special Personnel Committee meeting on Thursday, February 12th, 2009 at 6:00 PM in the PBC room to continue union negotiations for the Jailer's/Dispatcher's.
- Plunkett reminded members of the special Personnel Committee meeting on Friday, February 13th, 2009 at 6:00 PM in the PBC room to continue union negotiations for the Circuit Clerk's Office.

APPOINTMENTS:

- Motion by Beck, second by Ogden to approve the re-appointment of Joseph Martin to the Raymond Community Fire Protection District Board for a 2 year term. All in favor, motion carried.
- Motion by Hitchings, second by Kuchar to approve the re-appointment of William Beeler to the Raymond Community Fire Protection District Board for a 3 year term. All in favor, motion carried.
- Motion by Hitchings, second by Beck to approve the appointment of Robert Matli to the resigned seat of James Hitchings on the Raymond Community Fire Protection District Board for a term that will expire in May of 2010. All in favor, motion carried.

PAY BILLS:

1. Board Member Jim Moore asked that the board vote on paying invoices, where he would vote present as the invoices are for Adams and Wilson, PCC and Books & Moore. Motion by Sielschott, second by Hitchings to pay invoices for Adams & Wilson, PCC and Books & Moore. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.

2 . Motion by Sielschott, second by Bone to pay all other approved bills. All in favor, motion carried.

For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, March 10th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois. Motion by Branum, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:00 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, MARCH 10th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 10th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bathurst, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bone, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 10th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – *No Report Submitted.*
7. **Health Department Report** – submitted.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – submitted.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Ogden, second by Downs to approve 11 of the 12 office reports on the Consent Agenda. All in favor, motion carried. (GIS Report was not submitted.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Update- 911 Presentation:** Litchfield Police Chief and 911 Chairman B.J. Wilkinson and 911 Coordinator Greg Nimmo gave a presentation on consolidating county emergency communications as a County Wide Public Safety Dispatch Center to provide more efficient and cost-effective dispatching services. Discussion among members after the presentation was favorable toward exploring this concept further, and Finance Committee Chairman Sielschott stated that he felt the leadership is in place to pursue this idea, and he looks forward to working with the 911 Board and other County Board committees to study this issue further. (For copy of presentation, see Resolution Book 9, pages 96-107.)

2. **Approval- Amending the Rules of Order:** Roy Hertel addressed the Coordinating Committee with a suggestion to change the Rules of Order to reflect having a roll call vote on single line expenditures over \$25,000. The committee recommended to the board changing the Rules of Order to state that there would be a roll call vote on any single line expenditure over \$50,000. Chairman Plunkett stated that any member can still call for a Roll Call Vote at any time. **Motion by Hertel, second by Aumann to approve changing the Rules of Order to require a Roll Call Vote on any single line expenditure over \$50,000. All in favor, motion carried.**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Lightning Grounding Issues and Bids:** Bone stated that Lloyd Meyer had completed his portion of the grounding recommendations from Lightning Masters. One of the companies bidding on the grounding issues made Meyer aware that there needs to be a fused disconnect breaker installed in order to comply with State codes. Meyer is checking with Hurst-Rosche Engineering about the State code requirements for this breaker. Bids for the grounding issues were as follows: Lyerla Electric - \$17,859.88 and Wissehr bid \$43,897.00. **Motion by Bone, second by Wendel to accept the low bid from Lyerla Electric for \$17,859.88 for Lightning Grounding work as recommended by Lightning Masters. All in favor, motion carried.**
2. **Update- Property Acquisition:** Bone reported Assistant State's Attorney Betsy Wilson is revising the purchase agreement to reflect three concerns that were submitted by Mr. Ginos' attorney on the Main Street property being considered for County office space. The committee also discussed the current tenant leases and the requirements to make proper notification to them should the purchase go through. Bone stated that Bill Purcell is checking into options to upgrade the phone system and internet to the Ginos building and will report back next month.
3. **Update- Maintenance Issues & Maintenance Report:**
 - **Elevators:** The 3rd party inspection for the elevators was performed on March 2nd and 3rd, 2009 by Otis Elevator and Midwest Elevator, and the final reports from the inspection will be given to the committee next month for review. Bone stated that over the next few years, the elevator in the Historic Courthouse will need to be brought up to current codes.
 - **Update- Maintenance Report:** Bone reported on the following miscellaneous work and repairs which need to be done around the Courthouse Complex:
 - a. The Kubota will need to go into the shop to get the water pump fixed.
 - b. The generator at the Jail was down and CK Powers removed the fuel injector pump and replaced it last Thursday.
 - c. New paving bricks will be installed to replace the ones that are bad in front of the New Courthouse.
 - d. Additional soil and seed will need to be placed at the North West corner of the Historic Courthouse.
 - e. The mold on the outside of the new courthouse will be removed, weather permitting.
 - f. Lyerla Electric was contacted to look at repairing the flood lights around the Courthouse buildings.
4. **Update- Parking Lot:** Engineer Boehler has had several major projects going on recently, so the Highway Department will work on the parking lot across from the jail when their schedule permits.
5. **Update- Emergency Plan for All County Buildings:** Bone and John Downs met with Judge Long and other office holders to come up with an Emergency Plan for all County buildings. Other meetings will be scheduled to work on this Emergency Plan. State law requires that an Emergency Plan is to be in place for County Buildings.
6. **Announcement:** Bone reminded members that the next regular Building and Grounds Committee meeting will be on Friday, April 3rd, 2009 due to the Good Friday Holiday on Friday, April 10th, 2009.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update-Ambulance Call Reports:** A summary of monthly operations for **February 2009** is as follows: **Total calls:** 334, **Total amounts billed:** \$193,270.00, **Total amounts collected:** \$135,984.38.
2. **Update- Director Holmes Report:**
 - **Tornado Exercise March 3rd:** Blankenship reported that there will be a Tornado Exercise March 3rd, 2009.
 - **Food and Water Services for Emergency Sites:** Blankenship stated that there was a fire in Nokomis and EMA supplied the food and water for this emergency. Discussion took place on who is responsible for paying for food and water that is requested at an emergency site.
 - **Ice Storm Damage Reimbursement:** The County will be getting another payment for damages from the Ice Storm back in 2006-2007. The amount will be approximately \$2,000.00.
 - **Montgomery County MABAS – ATV:** February 27th, 2009 Montgomery County MABAS took delivery of a new Polaris 700 Ranger ATV 6x6. The ATV will be housed in the County and used for MABAS operations.
 - **Disaster Mitigation Plan:** Montgomery County has received approval for grant funding for a Disaster Mitigation Plan. The firm of Johnson, Depp, and Quisenberry Consulting Engineers will be working on this grant along with county representatives. The grant is through Illinois Emergency Management Agency and the County EMA.
 - **Billing Proposal:** Blankenship reported that discussion continues on ambulance billing software options. Health Department director Hugh Satterlee gave a presentation to the EMA Committee on the billing software services that the Health Department could provide, and the committee will look into this future at next month's meeting.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Approval- Planning Commission Appointees:** Deabenderfer reported on a list of people who have agreed to serve on the Planning Commission. Pat Curry from U of I will schedule the first meeting sometime in May 2009. **Motion by Deabenderfer, second by Kuchar to approve the following Planning Commission Appointees; Brian Niemann, Joe Murphy, Kris Reynolds, Sandy Leitheiser, William Schroeder, Ed Bonovic, Andy Ritchie, Mike Plunkett, Ruben Boehler and Heather Hampton+Knodle. All in favor, motion carried.** Board member Joyce Matthews will attend the American Legion meeting in Nokomis tonight to explain the Comprehensive Plan to the membership there.
2. **Update- County Website Updates:** Three offices have submitted changes for the county website that will be forwarded to Terri Miller for updating.
3. **Update- Stimulus Programs:** Deabenderfer reported on the countywide projects that were collected and submitted to DCEO for the Stimulus Program. Board members received a packet of information on the available stimulus funding.
4. **Update- Annual MCEDC Report to Full Board:** Heather Hampton+Knodle gave an update on the Montgomery County Economic Development Corporation and the 2008 Annual Report. Knodle reported that MCEDC has given proposals to four prospective businesses in Montgomery County, IL. They have handed out the county's 2009 Brochure for tourism and have offered their time in submitting Federal Stimulus packages for municipalities and the county.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Mel Hesloy:** Sielschott reported that the owner of Mel's Collection Agency gave a presentation to the committee regarding collecting delinquent accounts for traffic violations. The committee decided that they are not interested as they learned it is the responsibility of the State's Attorney's Office to deal with delinquent accounts.
2. **Update- Real Estate Taxes:** Sielschott stated that Township Factors were recently published in the local newspapers. The last day for complaints on tax assessments will be on March 20th, 2009. The Tentative Abstract was submitted to the Illinois Department of Revenue and the tentative multiplier should be received soon. The Board of Review started on February 27th, 2009, and so far 175 complaints were received and the Board of Review has looked at 150 properties. Additional training with DEVNET will be scheduled for Supervisor of Assessments staff. Sielschott reported that they are planning for tax bills to go out in July.
3. **Approval- ROE Quarterly Report:** Discussion took place on the Regional Office of Education's Quarterly Report. **Motion by Sielschott, second by Beck to approve the Regional Office of Education's Quarterly Report. All in favor, motion carried.**
4. **Update- Montgomery County Fair Security Coverage:** Sielschott stated that UnderSheriff Rick Robbins is checking on more information regarding the security coverage he requested for the Montgomery County Fair and will report back to the Finance Committee next month.
5. **Update- Imprest Funds, Debit/Credit Cards, etc.:** Sielschott stated that Treasurer Jenkins is almost finished gathering information from offices regarding imprest funds, debit/credit cards, etc... The committee will review the report when all information has been received.
6. **Resolution #09-05- Approval of Transfer of Deed for Kerr McGee Gas Station property in Raymond to the Village of Raymond:** Discussion took place on the old Kerr McGee gas station property in the Village of Raymond. The Village of Raymond received some Brownfield funding in 2005 to get the gas tanks out and clean up the contaminated soil. The tanks were removed and then funding was cut to complete the project. Funds are now available through the Stimulus money to finish the project, therefore the County can now transfer the property to the Village of Raymond so that they can get the contaminated soil cleaned up for that parcel (#06-07-459-010). **Motion by Sielschott, second by Ogden to approve a resolution to transfer parcel ID #06-07-459-010 to the Village of Raymond. All in favor, motion carried. (See Resolution Book 9, pages 108-111.)**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that Absentee Voting started on February 26th, 2009 and the specimen ballot will be published in county newspapers the week of March 23rd. Early voting will begin the week of March 16th thru April 2nd, 2009 and the County Clerk's Office will also be open on Saturday, March 21st and March 28th from 8:00 AM until 12:00 PM for early voters.
2. **Update- Rabies Tags:** Durbin reported that the committee discussed violations of the State Statutes and the County Animal Control Ordinance regarding the proper issuing of serial numbered rabies tags and certificates by veterinarians. State's Attorney Matoush was given a letter from the HWE committee directing him to pursue this issue.
3. **Update- Construction of the Animal Control Facility & Program:**
 - **P.A.W.S. C.A.R.E.:** Durbin reported that Nancy Richardson updated the committee on PAWS CARE activities. Richardson told the committee that Mike Whitworth is the attorney for PAWS CARE and that he is reviewing bylaws for the organization and is working on the Not-for-Profit status, with the 501(c)3 nonprofit status to be completed by spring or early summer. Richardson and Amy Tucker passed the Humane Investigator class, and the group continues to work on placing dogs

and cats. PAWS CARE is paying for medical treatments and grooming and continues working on fundraising. Currently they are working on a quarterly newsletter and will work on getting a website. PAWS CARE would like to be involved and help out with the Open House for the new facility when it is built. PAWS CARE has made arrangements to set up mobile adoptions at various sites around the county once the facility is functioning.

- **Ameren – MJM Power Hook Up:** Durbin reported that Daniels has been working with Ameren on getting power to the animal control facility site, but learned that this is M.J.M.'s territory. Arrangements will be made with MJM for electric hook up.
 - **Rock Driveway and Parking Lot:** Engineer Boehler will have the Highway Department deliver and install rock for the driveway and parking lot area next week.
 - **Building Permit with City of Hillsboro:** Durbin reported that there is a \$250.00 charge for a Building Permit with the City of Hillsboro for the facility. The permit has been applied for and is ready at city hall.
 - **Contract with VH Builders:** Durbin stated that the contract with VH Builders has been sent to the State's Attorney's Office for review.
 - **Kennels:** Durbin stated that the committee is looking into getting prices and options on kennels to bid out for next month.
4. **Update- Recycling Program:**
- **Yellow Truck:** Durbin reported that the Recycling Center's yellow box truck has been sent down to Nokomis to get a second estimate on what would need to be repaired to get it back on the road. To pass the State inspection it would need about \$1,000 worth of repairs and another \$3,000 for other miscellaneous repairs. The committee is recommending not getting the truck repaired. The truck was put out for bids last year and the committee decided will contact the top bidder to see if he is still interested in purchasing the truck.
5. **Update- UCCI Meeting:** Durbin reported on the UCCI meetings that were held on February 24th and 25th. He stated that currently there are 3500 bills in the House and 2500 bills in the Senate.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Drug Testing Policy:** Downs reported that Hugh Satterlee will work with the Personnel Committee to implement the Drug Testing program for county employees.
2. **Update- Sheriff's Jailers and Dispatchers Union Negotiations:** Downs stated that the committee discussed the open issues with the Jailer's/Dispatcher's union contract. The next meeting date will be Monday, March 30th, 2009 at 6:00 pm in the PBC room.
3. **Update- Circuit Clerk Union Negotiations:** There will be Arbitration with the Circuit Clerk's Union and their arbitrator Rick Kirkpatrick on Thursday, March 12th, 2009 in the County Board Room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Pipe Culvert Letting:** Three companies put their bids in for the pipe culvert letting: Metal Culverts, Cody Supply and Thompson Culvert Company. **Motion by Branum, second by Hitchings to accept the low bid from Cody Supply. All in favor, motion carried.**
2. **Approval -Walton Park Bridge:**
 - a. **Intergovernmental Agreement:** Engineer Boehler presented a draft of an Intergovernmental Agreement between Montgomery County and the City of Litchfield regarding the Walton Park Bridge and State's Attorney Matoush was given the agreement to review. Boehler stated that he attended Litchfield's City Council committee meeting and the agreement was approved at the committee level. The Intergovernmental Agreement was also approved at the Litchfield City Council Meeting last Thursday night. The County will take the lead role in the repairs once the (FHWA) Federal Highway Administration approves the funding for the project. IEMA has reimbursed the City of Litchfield for some emergency response work, so these costs were removed from the FHWA request. Engineer Boehler stated that the overall costs will be approximately \$1

million and that FHWA will pay 80% and the County and the City of Litchfield will split the remaining costs at about \$100,000 each. **Motion by Branum, second by Helgen to approve the Intergovernmental Agreement with the City of Litchfield for the Walton Park Bridge repairs,**

contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 112-114).

- b. **Joint Agreement:** Boehler reported that the committee discussed the joint agreement between the County and the State to distribute funds for the Walton Park Bridge. **Motion by Branum, second by Blankenship to approve the joint agreement for the Walton Park Bridge contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 115-119).**
 - c. **Preliminary Engineering Agreement:** Boehler presented the Preliminary Engineering Agreement with CMT (Crawford, Murphy and Tilly) for engineering work on the Walton Park Bridge. **Motion by Kuchar, second by Wendel to approve the Preliminary Engineering Agreement with CMT for engineering work on Walton Park Bridge. All in favor, motion carried. (See Resolution Book 9, pages 120-130).**
 - d. **Jurisdictional Transfer:** Boehler stated that the committee discussed and reviewed the paperwork for the Jurisdictional Transfer, which is a formal document required by IDOT, for the transfer of the Walton Park Road and Bridge to the City of Litchfield once the repairs are completed. Litchfield has already approved the document. **Motion by Bone, second by Komor to approve the Jurisdictional Transfer of the Walton Park Road and Bridge to the City of Litchfield to occur upon final inspection and contingent upon approval of the project by FHWA. All in favor, motion carried. (See Resolution Book 9, pages 131-132).**
3. **Approval- Witt South Culvert:** A culvert on Witt Trail collapsed due to extreme weather conditions. There was a heavy freeze, a couple of days of warm weather and then a lot of rain that caused the collapse. A vehicle owned by Adam Bertolino was damaged after he stopped on the structure just before it collapsed.
- a. **Insurance:** Boehler is checking into insurance coverage for damages to the culverts. Boehler met with the insurance adjuster who stated that if the project is approved, the county's insurance will cover the replacement cost of the culvert, which includes labor and materials. There is a \$25,000 deductible.
 - b. **Reimbursement to Owner of Vehicle:** Boehler received two estimates for damages to Adam Bertolino's vehicle. The damages would not be covered under the county's insurance. The committee discussed getting a release form signed from the owner once the repairs are made. The committee approved paying an invoice to Nokomis Auto Body in the amount of \$1,134.54 for damages to the vehicle pending review from the State's Attorney's Office. **Motion by Branum, second by Aumann to approve paying an invoice to Nokomis Auto Body in the amount of \$1,134.54 for damages to the vehicle pending review from the State's Attorney's Office. All in favor, motion carried.**
 - c. **Resolution #09-09:** Boehler has prepared a resolution to replace the culvert on Witt Trail. Boehler will have to bid out the pipes for this project. **Motion by Branum, second by Durbin to approve Resolution #09-09 to appropriate an amount of \$120,000 for 1073 B-CA, SN 068-5050, Witt Trail, 100% County Project. All in favor, motion carried. (See Resolution Book 9, pages 133-134).**
4. **Approval-State Fire Marshal Inspection:** Boehler received a letter from the Office of the Illinois State Fire Marshal regarding the Underground Gas storage tanks at the Highway department. The last inspection and test for the tank corrosion protection was 2004. The Owner/Operator needs to indicate what type of financial assurance would be provided if there is a problem with the underground tank. The State Fire Marshal Office's is requiring assurance for a \$10,000 corrective action and \$10,000 for third-party liability for bodily injury or property damage. The tanks have monitors on them, so a leak

would be found quickly. **Motion by Branum, second by Bone to sign the State Fire Marshall form that the County has the funds in a designated savings account. All in favor, motion carried. (See Resolution Book 9, page 135).**

5. **Update- Sign Upgrade Program:** \$110,000 worth of signs were received and delivered to all of the participating townships and municipalities. These will need to be installed within one year and the County will be reimbursed by the Federal Government.
6. **Approval- Hazard Mitigation Plan:** FEMA has approved the grant for the development of a Hazard Mitigation Plan. A special committee will be formed and will meet approximately five times during the year and will have about 15 members, and Plunkett recommended that Engineer Boehler chair the committee. The federal grant will fund 75% of the project with the remaining 25% being paid by the county. The grant total will be \$26,695.00. The plan will document hazard mitigation projects, which will be eligible for future funding through IEMA/FEMA. **Motion by Matthews, second by Blankenship to approve the Hazard Mitigation Agreement with IEMA. All in favor, motion carried. (See Resolution Book 9, pages 136-143).**
7. **Update- Economic Stimulus Program:** An update was given of allotted stimulus funding available from IDOT for all areas of the State. IDOT received \$935,600,000, with the stimulus allocations going to Montgomery County in the amount of \$460,000.
8. **Update- County Bridge Inspection:** McDonough Whitlow has completed the county's bridge inspections.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Hitchings, second by Miles to approve the 8 committee reports. All in favor, motion carried.

Chairman's Report: Given by County Board Chairman Mike Plunkett as follows:

ANNOUNCEMENTS: Plunkett reminded members that MCEDC will be co-sponsoring a "Night of Networking" held on Thursday, March 19th, 2009 from 5:00 PM until 7:00 PM at Lincoln Land Community College at the Southern Region Education Center. This will be an opportunity to meet the candidates from all communities in Montgomery County before the April 7th, 2009 Consolidated election. Everyone is encouraged to attend and may call to RSVP with the Extension Office, Litchfield City Hall or at the Coordinated Services Office.

SCHEDULE CHANGES:

Plunkett reminded members that there will be a special Personnel Committee meeting on Thursday, March 12th, 2009 at 6:00 PM in the County Board Room for Arbitration with the Circuit Clerk's Union.

Plunkett reminded members that there will be a special Personnel Committee meeting on Monday, March 30th, 2009 at 6:00 PM in the PBC Room to continue union negotiations with the Jailers/Dispatchers.

APPOINTMENTS:

Motion by Bathurst, second by Ogden to approve the appointment of Ken Elmore to the Job Center Board. Mr. Elmore's term will begin immediately. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Sielschott, second by Downs to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.
2. **Motion by Sielschott, second Kuchar to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, April 14th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Miles to adjourn the Full Board Meeting. **All in favor, motion carried.**
Meeting adjourned at 10:00 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, APRIL 14th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 14th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Frank Komor.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bathurst, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Bone to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 10th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and thanked everyone who helped at the April 7, 2009 Consolidated Election, and gave a special thanks to the Recycling Center staff for use of the Recycling truck and driver. She informed members that a Discovery Recount has been filed by Litchfield mayoral candidate Brian Hollo and will be held on April 17th in the County Clerk's Office at 2:30 PM. There will also be a lottery for the 3 candidates who tied for 2 spots in the Nokomis Township Trustee race at 3:00 PM on Thursday, April 16th in the County Clerk's Office.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Bane Ulrici was present for questions and reported that they recently received a Redeploy Illinois Grant for serving juveniles in Montgomery, Christian and Marion Counties. Montgomery County Probation Office will use this grant to reduce the number of commitments to the Illinois Department of Juvenile Justice from Montgomery County.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – submitted
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions. Member Downs commended Strowmatt for the work he has been doing toward establishing a Veteran's Health Care Clinic in Montgomery County, and asked Chairman Plunkett about proposing a Support Resolution for this at an upcoming County Board meeting, and Chairman Plunkett responded affirmatively.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Blankenship, second by Beck to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows: Chairman Plunkett stated that all business discussed in the Coordinating Committee will be reported in the other committees.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Long Range Planning Issues with Jail:** Bone reported that Sheriff Vazzi was present at the committee meeting and shared a list of long range planning needs for the county's jail. Bone stated that the jail is in need of more cells for women, there is a need to update the communications for the Sheriff's Department and a new roof will be needed on the jail in the near future. These are a few items that should be looked at for budget consideration in the next 3 to 5 years.
2. **Update- Lightning Masters Recommendations for Sheriff's Radios:** Bone reported that one of the recommendations from Lightning Masters was to protect the communications lines at the Sheriff's Department. Rick Robbins has contacted GTSI for a cost to put lightning protection on the radio equipment. GTSI quoted \$50.00 for each of the 25 lines for a total of \$1,250.00 for lightning protection on the Sheriff's radio equipment, and the Sheriff's office has received approval to complete this work.
3. **Update- Property Acquisition:** Bone stated that Hurst-Rosche will put in a proposal to perform a structural inspection of the Ginos building.
4. **Update- Maintenance Issues & Maintenance Report:** Bone reported that Joe Lyerla of Lyerla Electric is working on grounding issues. Lloyd Meyer will check on a downspout for the northeast corner of the Historic Courthouse. Lyerla is working on conduit in the elevator and will complete extensive work on Wednesday at 5:00 PM when the building is unoccupied. Meyer will be getting pricing from Litchfield Pump and Motors to rebuild pumps for the boiler.
5. **Update- Flower Box:** The Maintenance/custodial staff will take care of the planting and upkeep on the flower bed in front of the Historic Courthouse.
6. **Update- Generator Repairs at Jail:** Bone reported that the committee discussed an invoice from CK Power for repairs to the generator at the jail in the amount of \$3,220.95 and has decided to table discussion until at a later time.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **March 2009** is as follows:
Total calls: 309, **Total amounts billed:** \$173,682.00, **Total amounts collected:** \$185,859.61.
2. **Update- Director Holmes Report:**
 - **Mitigation Planning Meeting:** Blankenship reported that the first Mitigation Planning meeting will be held on May 7th at the Montgomery County Health Department at 10:00 AM, with approximately 20 members serving on this committee.
 - **Noah's Wish:** Blankenship reported that plans have been made to hold a workshop from 6:00 PM to 9:00 PM with Noah's Wish on June 4th at the Hillsboro Moose Lodge. Refreshments will be served at 5:30 PM. The work shop will explain how evacuation plans need set up for companion animals. Any board members interested in attending will need to notify Director Holmes.
 - **Damage Assessment Class:** Blankenship reported that Montgomery County will host a Damage Assessment class on June 11th at the Hillsboro Moose Lodge and a Debris Management Class on June 12th also at the Hillsboro Moose Lodge. Classes are 8 hours each day and IEMA will host the training.
 - **Weather Spotter Organization:** Greg Nimmo will send out weather watcher messages by cell phone in the event of a weather emergency. An Emergency Operations Center will be determined in length at a later time. The County map has been divided into geographical zones so that weather spotters can be dispatched to populated locations. All types of emergency radios and cell phones can be used.

3. **Approval of Ambulance Billing Software Purchase and Billing Location:** Discussion took place on two proposals to either 1) move the ambulance billing to the Health Department for a three month trial basis or 2) purchasing the Ortivus Software and leave the billing office where it currently is, billing each Ambulance District 20% of the software purchase, and having everything operational and running smoothly by the end of 90 days. Plunkett stated that the billing software needs updated and Ortivus would cost \$15,000 for the 1st year along with \$2,000 in maintenance fees, for a total of \$17,000, and the ambulance districts would have to split the costs. The Health Department already has the billing software and could do the ambulance billing without additional purchase, but the ambulance billing office would need to be moved to the Health Department. Representatives of Four of the five ambulance districts have stated that they would prefer that the ambulance billing stay where it currently is and would be willing to pay their portion for the software. Barb Schmedeke of the Hillsboro Ambulance District told members that they would like to see the ambulance billing office stay where it is, because they have good service and Hillsboro Ambulance District would be willing to pay their portion of the billing costs for the software. City of Litchfield Administrator Andy Ritchie told members this decision comes down to costs and training issues, and Litchfield Ambulance Department believes that the most efficient option would be to move it to the Health Department. Plunkett stated that there are two employees in the EMA/Ambulance Office in addition to Director Holmes. If the billing office is voted to stay where it currently is both employees would stay. If it is voted that the billing office is moved to the Health Department, then one employee would stay and one employee would go to the Health Department. The General Fund would then pick up all of the remaining EMA employee's salary. Health Department Administrator Hugh Satterlee reported on some costs that would change in their budget, such as additional health insurance costs of \$10,000 and postage costs of \$3,000. Member Hertel stated if the billing office is moved, ambulance districts would pay less and not have to pay for the cost of the software. Bathurst stated that the recommendation to move the billing services to the Health Department was made by auditors, who stated that the current system is not computerized and the current location would not be the best place for the billing office. The county could try putting the program down at the Health Department for a 90 day period and then they wouldn't have to purchase the software. If the county purchases the software and leaves it at the current office and it fails, then the county loses the \$17,000 spent for it. Blankenship stated that there is more than just the billing software to contend with, the office also deals with the State of Illinois Medicare, Medicaid, attorneys and others. Durbin stated that years ago he was involved with the Nokomis/Witt Ambulance service when the county's Special Service Area was set up, and said that he spoke with other ambulance districts' representatives and feels the billing services should be left at the EMA office. After lengthy discussion, Member Helgen asked that the Ambulance Billing Office decision be tabled until next month's County Board meeting to allow more time for members to research the issues. **Motion by Helgen, second by Miles to table the Ambulance Billing Issues until next month's County Board meeting. Roll Call Vote: Ayes 6, Nays 14, Absent 1. Those Voting Aye: Aumann, Downs, Helgen, Matthews, Miles, Wendel. Those Voting Nay: Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Durbin, Hertel, Hitchings, Kuchar, Moore, Ogden, Plunkett, Sielschott. Those Absent: Komor. Motion does not carry.** The board then decided to go into executive session to further discuss the Ambulance billing issues and the Union Contract with the Circuit Clerk's Office, which will be under the Personnel Committee Report.

- **Enter into Executive Session:** Motion by Bathurst, second by Beck to enter into Executive Session to discussed Ambulance Billing/Personnel Issues and the Circuit Clerk's Union Contract. All in favor, motion carried. **Time: 9:10 AM.** (Member Helgen excused himself prior to Executive Session, as he had a prior engagement.)
- **Come out of Executive Session:** Motion by Hertel, second by Hitchings to come out of Executive Session. All in favor, motion carried. **Time: 9:35 AM.**

- **Motion by Blankenship, second by Durbin to purchase the Ortivus software and leave the Ambulance Billing in the EMA Office.** Discussion: Bathurst stated that there must be a stipulation that the program would be fully operational by the end of 3 months. Blankenship stated that Ortivus will take 4 to 6 weeks just to get the software installed and should be operational within 5 months, so if a timeframe is included in the motion, 5 months is more appropriate. **Motion corrected to purchase the Ortivus software and leave the Ambulance billing in the EMA Office with the stipulation that the program will be fully operational in 5 months.** Roll Call Vote: Ayes 10, Nays 9, Absent 2. *Those Voting Aye: Aumann, Blankenship, Bone, Branum, Durbin, Matthews, Miles, Moore, Ogden, Wendel. Those Voting Nay: Bathurst, Beck, Deabenderfer, Downs, Hertel, Hitchings, Kuchar, Plunkett, Sielschott. Those Absent: Komor, Helgen.* Motion carried.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- County Comprehensive Plan:** Deabenderfer reported that the newly formed Comprehensive Planning Commission will meet sometime during the 3rd week of May.
2. **Update- Schutt Manufacturing:** Deabenderfer stated that Tonya Flannery and the City of Litchfield are working on an incentive package with Schutt Manufacturing and will update the Economic Development Committee at next month's meeting.
3. **Update- Enterprise Zone & Senate Bill 43:** Deabenderfer reported that the committee discussed issues with Senate Bill 43, which passed through the Senate last week, and will require any new construction, building, etc... within a newly approved Enterprise Zone will require the owner to pay Prevailing Wage on construction, which may be detrimental to properties in the Enterprise Zone.. The bill has been sent to the House for its first reading and now has been passed over to the Rules Committee.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- BPI:** Sielschott reported that the County has a five year lease with BPI, who has four methane capped gas wells in Montgomery County. The five year lease will stay in effect with BPI, but if there is no production in five years, then the lease will expire under its own terms. If the lease is not renewed after the five years, the State will require BPI to plug the wells which would make them useless. The company has filed for reorganization to get financing to continue this project, but Sielschott stated there is a minimal chance that the county will receive any revenue from BPI for the methane.
2. **Approval- 2008 Annual Audit Presentation:** Whitey Patton presented the Fiscal Year 2008 Audit Report to the board, and reported that the County is in good financial shape and it needs to stay that way. Patton reported that 80% of 1 year's expenditures is in reserve, and there was an increase to expenditures for public safety. Patton stated that \$370,000 was used to pay off the loan for the Health Department. He informed members that when the coal mine gets running, the County Board will get the opportunity to plan for the future, and the board needs to plan for when the coal mine is not here in 30 years by bringing in other businesses and promoting Economic Development. Patton gave an update on new auditing practices and recommends cross training employees and segregation of duties, and stated that there should be a reporting process to the Finance Committee on the status of the revolving loan. **Motion by Sielschott, second by Downs to approve the FY 2008 Audit Report as presented. All in favor, motion carried. (For copy of selected Financial Information for Audit Presentation, See Resolution Book 9, pages 144-147).**
3. **Update- Countywide Public Communications for 911/ESTB:** Sielschott reported that Greg Nimmo stated that 911 and Sheriff's Communications will have more dialog on the Countywide Public Communications for 911/ESTB at a meeting on Tuesday, April 21st at 7:00 PM. Undersheriff Rick Robbins has stated that the Sheriff's Office doesn't want to run the proposed public communication center. However, the Sheriff said if the new public communications center will be in the jail building then the Sheriff needs to have input on personnel and operations, plus the Sheriff will still need telecommunicators in addition to the public communications center staff. Robbins recommended that

someone from the committee also meet with the 911 and Sheriff's Office, and Sielschott and Downs will attend the next 911 Board meeting to hear discussions on the proposals.

4. **Approval- Resolution #2009-06 to Increase Drug Testing & Electronic Monitoring Fees:** A new law went into effect that states anyone listed on an Order of Protection must wear an electronic monitoring device. This unit is on a GPS program to detect the location of the offender and the victim. Current drug testing is \$12.00 per day and \$15.00 for drug and alcohol testing. The new Resolution will allow for a \$20.00 fee for drug tests, and secondary tests are done by State Police at no charge to the County. The Monitoring Center is located in California, and Probation Officer Ulrici stated that four individuals with Orders of Protection are currently on the GPS Monitoring System. **Motion by Sielschott, second by Hitchings to approve the resolution to increase the Electronic Monitoring Fee from \$12.00 to \$20.00 per day. All in favor, motion carried. (See Resolution Book 9, Page 148).** Member Deabenderfer asked if the Offenders are those who must pay these fees, and Sielschott responded affirmatively.
5. **Approval- GIS Report:** Sielschott reported that requests are coming in for GIS Services from Townships, Drainage Districts, School Districts and others. Mary Purcell and Amanda Cole have been working together for a fee schedule for charging GIS Services to municipal members of the Economic Development Corporation. The GIS Oversight Committee met to discuss and recommend that GIS Data should be sold for \$75.00 per request to any taxing body. If the municipality is a member of the MCEDC, then they will get free GIS and 1 free update per year. **Motion by Sielschott, second by Branum to approve a fee structure of \$75.00 per request for GIS to any county taxing body. Municipal MCEDC members will receive free GIS and one update per year. All in favor, motion carried.**
6. **Update- Real Estate Taxes:** Sielschott reported that Real Estate Taxes are on schedule and hope that the tax bills will go out in July.
7. **Update- 2010 Budget Discussion:** Sielschott reported that he asked Treasurer Jenkins to prepare reports for the committee to review to prepare for the Fiscal Year 2010 Budget. The tentative budget hearing dates will be Wednesday, July 29th thru Friday, July 31st, 2009 at 8:00 AM in the County Board Room. The Personnel Committee meeting that is scheduled for Thursday, July 30th, at 8:30 AM will be moved to Thursday, July 23rd, 2009 at 8:30 AM in the County Board room. Sielschott reported that he will write a letter to the taxing bodies to request that they stay within the 5% increase for their respective portions of the county levy.
8. **Update- Communications and Grant funds:** Sielschott stated that there will be some proposals to review under the Personnel Committee Report.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Rabies Tags Policy:** Durbin reported that State's Attorney Matoush met with Dr. Pastrovich in regard to the County's rabies tag policy, and Dr. Pastrovich's office is now using the County Certificates and tags.
2. **Update- Animal Control Facility and Program:** Durbin reported that MJM Electric erected a temporary power pole at the animal control facility site, and VH Builders will begin construction next week. The Groundbreaking Ceremony was held on Thursday, April 9th, 2009 for the new Animal Control Facility. The Department of Revenue has sent a letter confirming that the property will be tax exempt. Member Hertel inquired if anyone has contacted Adopt-a-Pet or PAWS CARE regarding running the facility, which will be an ongoing big expense, and asked the committee to consider this option. Durbin stated that the County will run the Animal Control Program.
3. **Update- Consolidated Election:** Durbin reported that Clerk Leitheiser gave an update on the Consolidated Election and discussed the procedures for the re-count needed in the mayoral race in Litchfield, where there was a 1 vote difference, 906-905. Discussion also took place on the three way tie in Nokomis Township for the 3rd and 4th positions of Township Trustee.

4. **Update- Recycling Program:** Discussion took place on building the recycling dropoff facilities for Farmersville and Donnellson. The two dropoff facilities were put in the budget for this year and construction will begin once weather permits.

5. **Approval- CMS Resolution #09-07:** Durbin stated that it was time again to renew the CMS Resolution for purchasing Federal Surplus. **Motion by Durbin, second by Matthews to approve the CMS Resolution. All in favor, motion carried. (See Resolution Book 9, Page 149.)**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Approval- Communications and Grant Money:**
 - **Communications:** Downs stated that Undersheriff Robbins addressed the committee regarding the need to hire a full time telecommunicator due to two part time people who have resigned. This would help cut down on overtime by filling extra shifts. **Motion by Downs, second by Aumann to approve hiring a full time telecommunicator in the Sheriff's Office to take affect this fiscal year. All in favor, motion carried.**
 - **Grant Money:** Downs stated that Robbins also reported that there is grant money available for paying for the training and salary of a new deputy. This would be a sworn deputy for three years at 100% salary reimbursement. There is one current deputy that can retire in about two years. The County will pay for the vehicle and equipment. The retiree will not be replaced in 2 years, but the new deputy will fill that position when the retiree leaves. The money confiscated by the Sheriff's Dept. in a microwave arrest will help pay for equipment needed for this staffperson.
2. **Update- Drug Testing Policy:** Downs reported that he has talked with Health Dept. Director Satterlee on the status of the county's drug testing policy, which is still under consideration.
3. **Update- Sheriff's Jailers and Dispatchers Union Negotiations:** Downs stated that there will be a special Personnel Committee meeting on Monday, April 27th, 2009. Downs stated that he would like the committee to meet at 5:15 PM in the PBC room and the negotiations would begin at 6:00 PM.
4. **Approval – Circuit Clerk Union Negotiations:** Downs reported that the Circuit Clerk's Union accepted the last offer by the County on the contract. **Motion by Downs, second by Hertel to approve the Circuit Clerk's Union Contract. Roll Call Vote: Ayes 15, Nays 4, Absent 2. Those Voting Aye: Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Kuchar, Matthews, Miles, Moore, Plunkett, Sielschott, Wendel. Those Voting Nay: Aumann, Bathurst, Hitchings, Ogden. Those Absent: Komor, Helgen. Motion carried.**
5. **Approval- Consociate Dansig Insurance:** Downs reported that Steve Spinner with Consociate Dansig addressed the committee regarding the employee self-insurance plan costs for the county. The committee reviewed specific and aggregate insurance reports, contract savings reports and trend analysis reports, and two reinsurance proposals were submitted for their consideration. Discussion took place on adding Disease and Case Management and Utilization Review Services through Hines and Associates for a total of \$5.25 per employee per month. Spinner recommended to the committee that the Hines and Associates Patient Advocate Services will be money well spent, since it will require employees to pre-certify before any procedures. This upgrade to the employee insurance would require a policy amendment and a change in the employee insurance cards. The committee will look into changing the option at the June renewal time frame, and get information from Consociate Dansig to educate the employees regarding the procedure to pre-certify. **Motion by Downs, second by Bathurst to renew with the current insurance provider at the \$45,000 specific deductible. All in favor, motion carried.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update– Hazard Mitigation Plan:** Branum reported that the grant agreement is in place for the Hazard Mitigation Plan. The total cost of the plan development will be \$35,593 and IEMA will reimburse

\$26,695 or approximately 75% of this cost. The payment would come out of the General Fund Office 047 and reimbursement from IEMA would then be put back into Office 047 when it has been received. The first meeting for the mitigation plan will be held on Thursday, May 7th, 2009.

2. **Update– Walton Park Bridge:** Official Notification was received on March 19th, 2009 that FHWA (Federal Highway Administration) will participate in the repair cost for the Walton Park Bridge. Repair costs for the bridge and engineering are estimated at \$1,032,108.40. Boehler has sent the Joint Preliminary Engineering Agreement and the Jurisdictional Transfer Agreement to IDOT for approval. Boehler has also sent the Intergovernmental Agreement to the City of Litchfield for their records. The consultant is actively designing the repair of the bridge and the Highway Department has set up proper barricades. The consultant will set up a timeline for construction repairs and will complete the final inspection of the repairs.
3. **Update– Donnellson Avenue Improvement:** Branum reported that Boehler spoke with Bob Allen on March 13th, 2009 regarding safety hazards along Donnellson Avenue between Panama and Donnellson. Mr. Allen's son died in an accident just east of Panama on February 18th, 2009. The road has narrow shoulders and steep slopes making it nearly impossible to recover once a vehicle has left the roadway. The roadway improvement would require resurfacing, widening shoulders and the installation of guardrail. Boehler is preparing an application for special funding thru the Highway Safety Improvement Program, which is due by Friday. IDOT selects projects that are based on the number of accidents, severity of accidents and the cost of the improvement. This area is a significantly a dangerous area, causing severe accidents. Boehler is recommending the widening of the road and addition of a guardrail to the 1.5 mile section at an approximate cost of \$1.2 million. The project will be submitted to IDOT to see if the county can get help with funding.
4. **Update- Mine Avenue Resurfacing:** IDOT has scheduled a bid letting for April 24th, 2009 for resurfacing Mine Avenue, which will be from Macoupin County line to Illinois Central Railroad crossing in Farmersville. The project will be paid by 80% Federal funds and 20% County funds.
5. **Update– Airport Bridge:** Branum stated that the consultant has submitted a preliminary set of plans for the airport bridge for review and right-of-way plats are being developed by McDonough-Whitlow. The road will stay in its current location, but it will be widened.
6. **Update– Probst Bridge:** IDOT Bridge Office will be requiring Probst Bridge be restricted to one lane of traffic and posted at 20/24/26 ton limit, due to the deteriorated timber cap and piling. Boehler has not received the official letter as of yet, but he has asked Hurst-Rosche to accelerate their schedule for the letting. The letting is scheduled for November of 2010, but Boehler would like to see it moved up to September 2009.
7. **Update– Knols School Circle, Fillmore Township Bridge Replacement:** Branum stated that the consultant will submit final plans by end of week for Fillmore Township Bridge replacement. As soon as the Road Commissioner gets the right-of-way the bridge will be ready to let.
8. **Update– E. 1st Road, Pitman Township Bridge Replacement:** The consultant will submit final plans by the end of next week for the Pitman Township Bridge replacement. Road Commissioner, Tony Krager, is working on securing right-of-way.
9. **Update– Witt Trail Culverts:** Branum reported that insurance will cover \$89,419.74 minus the \$25,000 deductible towards the replacement of the Witt Trail culverts. Boehler plans to sell the damaged aluminum culverts as scrap to the highest bidder. A copy of the advertisement and contract were passed out to members.
10. **Approval – 1074 B-CA Chapman T Trail, Resolution #10-09:** Branum reported that a pipe culvert washed out on Chapman T Trail, which has required total replacement. **Motion by Branum, second by Durbin to approve Resolution #10-09 to appropriate an amount of \$3,000 for 1074 B-**

CA, Chapman T Trail, 100% County Project. All in favor, motion carried. (See Resolution Book 9, Page 150-151).

11. **Approval – 1075 B-CA, Walshville Road District, Resolution #11-09:** Walshville Road District has petitioned the County for aid in replacing a culvert on N. 3rd Avenue for an estimated total cost of \$6,000. **Motion by Branum, second by Kuchar to approve Resolution #11-09 to appropriate an amount of \$6,000 for 1075 B-CA, N. 3rd Ave., 50%/50% Project with Walshville Road District, Montgomery County's Share = \$3,000. All in favor, motion carried. (See Resolution Book 9, Pages 152-153).**
12. **Approval – Red Ball Trail Improvement:** Branum reported that Boehler received approval from IDOT on March 12th for Economic Development Program funds to pay 50% of the improvement cost plus \$75,000 in TARP funds for a total of \$660,500. The total estimated cost would be \$1,171,000. An Economic Development/TARP Agreement, Local Agency/Company Agreement and an 80,000 lb. Truck Route Resolution need to be approved.
 - **Economic Development/TARP Agreement:** Branum presented the Economic Development/TARP Agreement. **Motion by Branum, second by Bone to approve the Economic Development/TARP Agreement with the State for improvement of the Red Ball Trail. All in favor, motion carried. (See Resolution Book 9, Pages 154-161).** Branum stated that a draft copy of the Local Agency/Company Agreement has been sent to the State's Attorney's Office and Ameren. The only change Ameren is proposing, at this time, is to limit their contribution to \$585,000 in Section II of the agreement. Ameren's legal department is currently reviewing it. Betsy Wilson and Boehler have discussed the agreement and Ameren's changes. Boehler feels confident that the project can be constructed within the estimate. Any cost overruns will be paid by the county and should be minor. **Motion by Branum, second by Bone to approve the Local Agency/Company Agreement with limited changes as discussed. All in favor, motion carried.**
 - **Resolution #12-09 Establishing the Red Ball Trail from IL Rte. 185 Running South for 1.5 miles as a Class III Designated Truck Route:** Branum presented Resolution #12-09 classifying 1.5 miles of Red Ball Trail as a Class III designated truck route. **Motion by Branum, second by Blankenship to approve Resolution #12-09 Establishing the Red Ball Trail from IL Rte. 185 running south for 1.5 miles as a Class III Designated Truck Route. All in favor, motion carried. (See Resolution Book 9, Page 162).**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Miles to approve the 8 committee reports. All in favor, motion carried.

Chairman's Report: Given by County Board Chairman Mike Plunkett

ANNOUNCEMENTS: Jarod Hitchings announced that Governor Pat Quinn will be at the Grand Opening for the GobNob Wind Turbine which stands atop the gobnob pile east of Farmersville, Illinois, on Monday, April 20th, 2009 at 3:30 PM. The Governor will display the GobNob t-shirts from RECC (Rural Electric Convenience Cooperative).

APPOINTMENTS:

1. **Motion by Downs, second by Blankenship to approve the reappointment of Donald Sturgeon to the Shoal Creek Fire Protection District Board for a 3 year term. All in favor, motion carried.**
2. **Motion by Matthews, second by Aumann to approve the reappointment of Louis Stauder to the Nokomis Area Fire Protection District Board for a term of 3 years. All in favor, motion carried.**
3. **Motion by Bone, second by Hertel to approve the reappointment of Beverly Whalen as Trustee to the Coffeen Fire Protection District Board for a term of 3 years. All in favor, motion carried.**
4. **Motion to by Beck, second by Ogden to approve the reappointment of Tobin Gunn to the Raymond-Harvel Ambulance Board, with Mr. Gunn's term beginning immediately. All in favor, motion carried.**

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Hitchings, second by Bathurst to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 18, Against – 0, Present -1 (Jim Moore), Absent – 2. Motion Carried.
2. Motion by Sielschott, second by Downs to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, May12th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:30 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, MAY 12th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 12th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: No one.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 14th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** - submitted
3. **Circuit Clerk's Report** - submitted
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions and stated that he appreciated all of the help and support from the County Board and County Officers on the recent H1N1 flu outbreak.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** - submitted
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Bathurst, second by Ogden to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **Approval Resolution #09-08 for VAC:** Plunkett reported that the Veterans Assistance Commission is trying to establish a V.A. Hospital/Clinic in Montgomery County at Hillsboro Area Hospital. The Coordinating Committee approved a Resolution from the V.A.C. to establish the V.A. Hospital/Clinic and is recommending it to the Full Board. **Motion by Downs, second by Hertel in support of Resolution #09-08 to establish a V.A. Hospital/Clinic in Montgomery County. All in favor, motion carried. (See Resolution Book 9, page 163).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Property Acquisition:** Bone stated that the committee reviewed the report from Hurst-Rosche Engineering on the Ginos building on Main Street in Hillsboro. Bill Dees completed an appraisal of the building at \$77,000. Will Ginos has signed the contract and forwarded it to his sister to sign. Ginos has received a waiver letter from the church tenants that they are not interested in purchasing the building. Ginos received notice from Russell Greenwood that the insurance company will be relocating by May 31st, 2009 to the corner of Wood and Main Street in Hillsboro, which is east of the post office. Ginos has stated in the contract that the closing date would be on or before May 30th, 2009. Hurst-Rosche performed a visual structural inspection of the building on May 5th. The following is a brief rundown of what repairs are needed:
 - Plaster ceilings primarily on 2nd floor should be removed.
 - Brick on the back side of building has some water infiltration and should be tuck-pointed.
 - Any water damaged areas should be replaced.
 - Building needs windows and entryways redone.
 - Back of building will need a good entrance and walkway.
2. **Approval- Proposal for Estimated Costs to Make Necessary Building Repairs:** Hurst-Rosche will prepare a proposal for estimated costs to repair the building. It will cost approximately \$12 to \$17 per square foot for tuck pointing. **Motion by Bone, second by Miles to have Hurst-Rosche prepare a proposal for estimated costs to repair the Ginos building. All in favor, motion carried.**
3. **Update- Maintenance Issues & Maintenance Report:** Bone reported on some of the maintenance issues.
 - **Elevators:** The Historic Courthouse elevator was down two different times the week of May 4th.
 - **Handicap Accessibility:** All handicap accessibility issues in the Historic Courthouse have been completed.
 - **Update on Electrical Grounding Issues:** Grounding issues have been taken care of but there are a couple of surge protectors to install.
4. **Update- Emergency Plan for All County Buildings:** Judge Long scheduled a meeting last Friday, May 8th at 2:00 PM in courtroom #1 for an emergency plan meeting.
5. **Approval- Telephone System for County Buildings:** There have been problems over the past few years with the county's phone system and the County will need to get costs on upgrading the system. Bone reported that the committee would like to recommend having Hurst-Rosche submit a proposal on specs for an upgrade phone system. **Motion by Bone, second by Beck to have Hurst-Rosche draw up specs for replacing a phone system. All in favor, motion carried.**
6. **Update- Farm Bureau Parking Lot:** Discussion took place on parking issues.
 - **Farm Bureau Parking Lot:** Chairman Bone and County Board Chairman Plunkett met with the Farm Bureau regarding their parking lot on the north side of their building. The Farm Bureau will be placing "No Parking" signs in their parking area.
 - **New Parking Lot Area:** The Highway Department has installed the large rock base on the new parking lot area, and a concrete approach will be built off Main Street which will add an additional 22 parking spaces next to the jail and when the Regional Office of Education moves across the street to the new building will free up more parking. Hertel asked that the County get a cost for automatic doors for handicap accessibility to the Historic Courthouse, and Bone responded that will be researched.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update- Ambulance Call Reports:** A summary of monthly operations for **April 2009** is as follows:
Total calls: 340, Total amounts billed: \$193,823.00, Total amounts collected: \$143,067.83.

2. Update- Director Holmes Report:

- **Alternate Site for EOC in an Emergency:** The Nokomis Ambulance and Fire Station has been offered a second alternate site for an Emergency Operations Center in case of any emergencies.
- **Swine Flu (H1N1):** The Montgomery County Health Department and County EMA have been meeting daily to plan for any flu outbreaks in Montgomery County. IEMA along with IDPH (Illinois Department of Public Health) have been holding conference calls daily at 11:00 AM for County EMA and Health Department staff statewide. The conference call will continue for an undetermined amount of time. At this point the county has received their SNS (Strategic National Stockpile) as of last week, the CDC (Center for Disease Control) and IDPH had nothing new to report as of Monday, May 4th, and the next conference call will be Thursday with IDPH/IEMA. The next meeting with county health officials will be next Monday, May 11th at 1:00 PM.
- **Noah's Wish:** Holmes will be sending out letters to several agencies and County Board members for the upcoming workshop with Noah's Wish to be held Thursday, June 4th at the Hillsboro Moose Lodge. This workshop will allow EMA to put out a directive on what to do with companion animals in case of emergency. Holmes will be sending letters out to PAWS CARE, local vets, Adopt-A-Pet in Benld and others.
- **EMA Volunteer for Damage Assessment Classes:** EMA has a new volunteer, Janet Spencer of Hillsboro, who is signed up for the June class on damage assessment, and debris management.
- **Spiller Pays:** Blankenship reported that the State's Attorney's Office sent a letter to the trucking company responsible for the spill on I-55 back in January of 2009 for the fees incurred.

3. **Approval- Ortivus Software Reimbursement from Ambulance Districts:** The Ortivus software has been installed in the EMA billing office. On May 1st, office staff had their first online pre-training by conference call, on May 7th there was regular training and there will be a three day onsite training on May 16th, 17th, and 18th. Blankenship reported that the board needs to approve how the software for the Ortivus program would be reimbursed to the county by the five Ambulance Districts, with the EMA committee discussing having each district pay 20% of the purchase price. **Motion by Blankenship, second by Hertel that the purchase price of the Ortivus software be divided equally among all 5 Ambulance Districts, which is approximately \$15,000, but the maintenance fee would be charged at the rate of use. Voice Vote: Ayes 20, Nay 1 – Jarod Hitchings, Present 0, Absent 0. Motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- MCEDC:** Deabenderfer reported that the Executive Board of the Economic Development Corporation updated the committee on their activities, discussed the economic crisis and asked for more county funding. The committee will consider their proposal next month.
2. **Update- Enterprise Zone Application to Add Territory:** Deabenderfer stated that the County has received a certified letter from DCEO for the approval of the territory expansion to the Montgomery County Enterprise Zone for Hillsboro Energy, LLC.
3. **Update- Wind Energy Ordinance:** Engineer Boehler drafted the Wind Energy Ordinance for Montgomery County and Assistant State's Attorney Betsy Wilson has reviewed and approved it. Board members should review this ordinance for one month and be prepared to take action in June.
4. **Update- Ryer Pork Production:** Ryan Dougherty of Ryer Pork Production sent a letter regarding the family's decision to sell the 230 acre proposed site. Therefore, the hog confinement facility will not be built in Walshville Township. However, the Illinois Department of Ag did approve the project.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Discussion on Power Bill Savings:** Bob Hermsmeyer with BCS Energy LLC reported that he has reviewed the county's energy utility bills to see if there could be any cost saving by purchasing power on the open market. It was reported that Hermsmeyer shopped for the best price on natural gas for businesses and showed the committee the possible cost savings. Hermsmeyer showed an approximate cost saving of \$1,000 per month by contracting with BCS Energy LLC to purchase the energy.
2. **Update- Telecommunications:** Sielschott reported that Undersheriff Robbins addressed the Finance Committee with financial reports and budgets for combining the Sheriff's Office, dispatchers and ETSB's dispatch. The committee reviewed the reports and discussed the budget salaries, equipment, phone system upgrades, and training expenses for Fiscal Year 2010. The County will have to sign a contract with 911 that the Sheriff's Department will provide the services. Undersheriff Robbins will ask the State's Attorney to draw up an agreement and the Sheriff's Department and 911 will continue to gather information for the consolidation process. The goal will be to have one 911 Dispatching center for Montgomery County.
3. **Approval- Courthouse Memorabilia & Employee Awards:** Sielschott reported that County Clerk Leitheiser has a need to computerize some older vital records and is seeking additional revenue sources. Leitheiser is working with a vendor to produce courthouse memorabilia items to sell to help get additional funding for the computerization of these vital records. Leitheiser checked with Treasurer Jenkins and Auditor Patton on which funds are to be used to pay for products that will be sold, the County will only purchase what products are needed so there will be a minimal cost up front. **Motion by Sielschott, second by Kuchar for County Clerk & Recorder Leitheiser to proceed with the purchase and sale of the Courthouse Memorabilia items. All in favor, motion carried.**
4. **Update- Real Estate Taxes:** Sielschott reported that the Board of Review will finish Friday and they should have the numbers to the County Clerk and the State very soon. The tentative mailing date for tax bills should be in July. The final abstract should be sent to IDOR around June 1st.
5. **Approval- Corporate Cost Solutions-Workers Comp:** Sielschott stated that the committee discussed and reviewed Corporate Cost Solutions' proposal for Workers Compensation, which would be the same contract as the last couple of years. **Motion by Sielschott, second by Beck to approve renewing with Corporate Cost Solutions for Workers Compensation. All in favor, motion carried. (See Resolution Book 9, page 164).**
6. **Update- 2010 Budget Discussion:** Sielschott reported that the committee reviewed the Fiscal Year 2010 budget schedule and Budget hearing dates will be August 29th, 30th, and 31st, at 8:00 am in the County Board Room. A letter will go out this week to office holders with guidelines for the FY 2010 budget process.
7. **Update- Credit/Debit & Imprest Funds:** Sielschott reported on the credit card/cash fund summary report that was prepared after each office completed a survey which will be reviewed at budget hearings.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Animal Control:** Durbin reported that the committee met last night to interview some prospective applicants for the Animal Control Warden position, with a good response of 24 applications for the job received.
2. **Update- Recycling Program:** Durbin reported on some equipment problems at the Recycling Center:
 - **Baler** – There was a Hydraulic leak on the baler that was fixed by DeHart, plus oil and filter was changed.
 - **Baler Belt** – The baler conveyer belt is coming apart and a new belt is needed. A new belt with kleats will cost \$1,885.05 plus shipping and labor.

- **Box Truck** – The white box truck broke down late Monday, April 27th. A mechanic was called out to assess the problem, but could not pinpoint the problem. The truck was then towed to Ponders Equipment but the problem could still not be determined. Finally it was towed to Springfield to a CAT dealer. They found a broken wire that was causing all the problems and fixed it. Due to the truck being down nearly 2 weeks the center had to rent a U-haul truck to help maintain some of the recycling as material was getting severely backed up.
- **Electronic Recycling Presentation** – Saheem Baloch with Com2Recycling will come to the committee meeting on June 4th to give a presentation on a free Electronics Recycling Drive for Montgomery County.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update – Sheriff’s Jailers and Dispatchers Union Negotiations:** Downs reported that the committee and union came to a verbal agreement on the Jailers/Dispatchers union contract on Monday, April 27th. Committee members will review the tentative final agreement and hold discussions with the Sheriff and Undersheriff that all changes are correct. The union has not voted on the contract yet.
2. **Update- Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** Downs stated that the committee reviewed and discussed a policy and procedure for authorized drivers and motor vehicle record checks. The committee will have the State’s Attorney’s Office review this policy and procedure.
3. **Update- Employee Hiring Policy and Procedure:** Downs stated that the committee reviewed and discussed a policy and procedure for hiring employees and will have the State’s Attorney’s Office review it.
4. **Update- Drug and Alcohol Use/Abuse Policy:** Hugh Satterlee at the Health Department is helping to draft a procedure to implement an employee drug and alcohol use abuse policy.
5. **Approval- Consociate Dansig:** Downs reported that Steve Spinner with Consociate Dansig addressed the committee regarding the recommendation by Consociates to add the benefit of a pre-certification process. County employees will need to be educated on the new process. Hines and Associates will be the pre-certified company that will offer this system to help save on insurance costs. Employees already have to pre-certify, but this will enable a nurse to answer questions when employees are pre-certifying. There will be disease management for long term health conditions like diabetes. The contract will start June 1st, 2009. **Motion by Downs, second by Bathurst to approve Consociate Group to hire Hines and Associates to do the pre-certification for the employee insurance. All in favor, motion carried.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #2009-09-Comprehensive Capital Infrastructure Plan Policy Position:** County Board Member Durbin presented Resolution #2009-09 from United Counties Council of Illinois to the committee supporting a Comprehensive Capital Infrastructure Policy Position with regards to the Motor Fuel Tax. Engineer Boehler stated that the Resolution is to keep the current distribution formula intact so that the State can not take more motor fuel tax dollars from the local level. **Motion by Branum, second by Durbin to approve Resolution #2009-09 Adopting the Comprehensive Capital Infrastructure Plan Policy Position. All in favor, motion carried. (See Resolution Book 9, page 165).**
2. **Update- Motor Fuel Tax Audit:** Boehler presented the Motor Fuel Tax Audit at the committee meeting and it will be recorded in the County Clerk’s Office.
3. **Update- Mine Avenue Resurfacing Project:** IDOT opened bids for the resurfacing project on Mine Avenue. Three bids were received: P.H. Broughton & Sons bid \$1,041,387.70, Illinois Valley Paving bid \$996,980.61 and Fred Weber of St. Louis bid \$996,483.00. IDOT approved the bid and Boehler concurred with IDOT to award the project to Fred Weber with the low bid of \$996,483.00. IDOT will execute the contract in May and construction should start in late May or early June.

4. **Update- Airport Bridge:** The final plans for Airport Bridge have been sent to IDOT for review. This is not a state or federal project, but is a local endeavor. Once other projects have been completed, the Highway Department will begin work on the bridge.
5. **Update- Probst Bridge:** Boehler received the official letter from IDOT requiring Probst Bridge be restricted to one lane of traffic and posted for 20/24/26 tons due to the deteriorated timber cap and piling. Signs have been ordered and will be placed as soon as they are received. Boehler stated that he has notified special area services of the restrictions.
6. **Update- Knols School Circle, Fillmore Township Bridge Replacement:** The Right of Way has been secured for Knols School Circle for the Fillmore Township Bridge replacement, and final plans should be completed and submitted to Boehler very soon.
7. **Update- Bridge Letting:** There will be a Bridge Letting for the Knols School circle, Fillmore Township Bridge replacement at the next Road and Bridge Committee meeting on June 3rd, 2009.
8. **Update- Witt Trail Culverts:** Two bids were received for the existing damaged culverts. Lee Joyce bid \$1,500 and Audubon Township bid \$8,000. The culverts were sold, as-is, to Audubon Township and have been removed from the site. Boehler stated that the Highway Department started to assemble the new culverts on Monday. If the weather permits, the road should be opened by the end of May. Boehler plans to contract out the concrete work. After an inquiry from member Hertel, Chairman Branum stated that Insurance did not cover the claim on the culverts.
9. **Update- Red Ball Trail Improvement:** Ameren is having trouble securing funding for their portion of improvements to the Red Ball Trail.
10. **Update- Used Equipment:** The Highway Department has some used equipment, i.e., tar pot and broom that Boehler will be offering for sale to townships. If it does not sell then it will go for scrap.
11. **Update- Walton Park Bridge:** Helgen inquired about the Walton Park Bridge outside of Litchfield. Boehler stated that IDOT is preparing a Bridge Repair and Plan Development Report to try to get federal funding.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Hitchings, second by Miles to approve the 8 committee reports. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Aumann, second by Beck to pay an invoice from Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.
2. **Motion by Sielschott, second by Bone to pay all other approved bills. All in favor, motion carried.**
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, June 9th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Hitchings to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:22 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, June 9th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 9th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: No one.

Pledge of Allegiance to the flag was given.

Comments from the Chairman: Chairman Plunkett reported that Dawn Lutz was taking minutes today in Chris Daniels' absence as Chris's dad is very ill, and asked that everyone keep them in their prayers.

Mileage and Per Diem Approval:

Motion by Aumann, second by Beck to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, May 12th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – submitted.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** - submitted
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Kuchar to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

Resignation of Circuit Clerk Mary Webb: Plunkett reported that he received a letter dated May 18th, 2009 from Circuit Clerk Mary Webb giving her resignation. **Motion by Hitchings, second by Blankenship to accept Mary Webb's resignation as Circuit Clerk for Montgomery County. All in favor, motion carried.** Mary Webb could not be at the board meeting, but her husband Paris Webb was present and stated that Mary wanted everyone to know that she appreciated their support over the years and has enjoyed her time as Circuit Clerk. Plunkett stated that the County appreciated all of the hard work and dedication that Mary has shown as Circuit Clerk and awarded Mary an engraved wall clock honoring her years of service.

Appointment of new Circuit Clerk: Plunkett deferred to County Board Member Roy Hertel who is the Republican Party Central Committee Chairman. Hertel stated that the committee met on May 18th, 2009 and recommended Holly Lemons for the Circuit Clerk's position for Montgomery County. Hertel introduced Lemons, who gave members an overview of her credentials, and stated that she is looking forward to working with everyone at the County in her new position. **Motion by Helgen, second by Bathurst to accept the recommendation for the appointment of Holly Lemons as the Montgomery County Circuit Clerk. All in favor, motion carried.**

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Automatic Door for handicap entrance:** Chairman Bone reported that Lloyd Meyer has contacted Tim Lipe in regard to getting a replacement cost for a new door at the handicap entrance in the basement with an automatic door opener. Lipe will have costs for the next Building and Grounds meeting.
2. **Update- Podium with Microphone:** Bone stated that the committee discussed waiting on the purchase of a podium with microphone until renovations are made on the Historic Courthouse.
3. **Update- Property Acquisition:** The closing for the newly obtained property at 201 South Main Street was on May 29th. The lease with the Church located in the building expires July 9th, 2009, and Plunkett spoke with the pastor of the church who stated they are currently looking for a place to relocate. The insurance company that was in the building has already moved to a new location in Hillsboro.
4. **Approval- Hurst-Rosche Engineering Proposal:** Bone reported that Brent Lance with Hurst-Rosche Engineering addressed the committee with a proposal to design, bid and provide construction administrative services for the interior and exterior renovations of the property located at 201 South Main Street. Bone stated that the committee asked for a percentage based engineering agreement. The proposal is 11% of the completed cost of construction or the lump sum of \$29,900.00, whichever is greater. Aumann asked if Hurst-Rosche has provided cost estimates for the renovation, and Bone deferred to Lance, who stated that the high end cost for renovations to the new building is proposed at \$500,000. There is tuck pointing to be done and exterior windows that need to be replaced, as well as a stairwell that needs to be rebuilt, programming that needs done, and design and bid specs to complete. Bone assured members that the Committee will be as frugal as possible with taxpayer dollars used for this renovation. **Motion by Bone, second by Matthews to approve the proposal from Hurst-Rosche Engineers for the proposed services for a fee equal to 11% of the completed cost of construction or the lump sum of \$29,900.00, whichever is greater. All in favor, motion carried.** Hertel asked if the sub-committee could be allowed to approve the funds to be spent on renovations instead of asking the Full Board every time so that things could move along faster. State's Attorney Matoush will check on this matter to see if the committee could be allowed to make the approvals of dispersing funds for the renovation project without waiting for Full board approval to move the project forward at a faster pace.
Approval- Hurst-Rosche Engineers Proposal for New Phone System Bid Specs: Brent Lance also presented a proposal to complete bid specs for a new phone system in the amount of \$10,500, with the scope of the work proposed would be put out for bids. A preliminary estimate of construction costs for a new phone system could range from \$115,000 to \$150,000. **Motion by Bone, second by Miles to accept the proposal for Hurst-Rosche Engineering to complete bid specs for a new phone system in the amount of \$10,500. All in favor, motion carried.** Sielschott asked Lance if there was a qualified person on staff to do specs for a phone system, and Lance stated that there is an employee there who has extensive knowledge in this type of technology and this individual would be drawing up the bid specs for the phone system.

5. **Update- Custodial Needs for New Building:** Bone stated that the committee discussed possible cleaning issues with the new building. Sheriff Vazzi told the committee that with current staff they should be able to handle the new building along with the others for now, but this issue may need to be revisited at a later time. The VAC, which would be housed in the building, will be taking care of their own cleaning. Cleaning supplies and equipment will be looked into and purchased.
6. **Update- Stanby Generator System:** A new portable Kabota generator will be ordered and purchased from CK Power for \$16,240, and Judge Long has offered to pay for the unit with court funds. A couple of options and accessories for \$4,600 will be purchased and also paid for out of court funds.
7. **Update- Maintenance Issues & Maintenance Report:** Bone reported that Johnson Controls was here to do a check on the air conditioning system at the courthouse complex. A couple of fans will need to be replaced and one of the compressors was vibrating. Johnson Controls stated that they would be back in the fall to service the unit, but that overall, the air conditioning units at the new courthouse are in good working order. The downspout on the northeast corner of the Historic Courthouse has also been replaced.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

1. A summary of monthly operations for **May 2009** will be reported at next month's meeting, as all reports had not come in. Blankenship reported that 319 calls have been posted through May 25th.

Update- EMA/Ambulance Report:

1. **Collections:** Blankenship reported that collections for May were at \$152,525.23, which is an increase since the State has started paying their portion.
2. **Ortivirus Program Pre-Training:** Pre-training for the Ortivirus software program ended on May 21st. There will be a three day training on June 23rd, 24th, and 25th. The office will be closed for those three days as there can be no interruptions during the training period, and emergency calls will be the only calls accepted. The goal is to have everything up and running with the Ortivirus software by July 1st.
3. **Lights Trailer:** The lights trailer was sent to Marion, Illinois on May 8th. The trailer was requested through MABAS and was set to be used by Marion Fire Services. Marion was one of the communities that were hit hard by the storms on May 8th in southern Illinois. The trailer has since been returned.
4. **HazMat:** HazMat may need to use part of their county funds for testing of the SCBA's (self-contained breathing apparatus) in October. Testing runs around \$40.00 per tank and HazMat has 15 tanks.
5. **HazMat Call:** On May 27th in Farmersville, there was a gasoline spill into the sewer system. There was an evacuation and the sewer system was flushed.
6. **Regional Meeting:** Blankenship reported that there will be a regional meeting held on June 5th, in Fairview Heights.
7. **Langer Trucking:** Langer Trucking Company, the company that caused a Haz Mat spill recently and is liable for expenses incurred, had 30 days to reply to the State's Attorney's Office which ended May 20th. Asst. State's Attorney Wilson sent a summons out on May 21st for the owner of the company, which is incorporated and insured. Blankenship reported that there are several responders that are owed reimbursement for the call.
8. **Noah's Wish Workshop:** Noah's Wish had a Workshop on Thursday, June 4th, at the Hillsboro Moose Lodge to discuss taking care of abandoned or lost animals in case of an emergency or disaster.
9. **Update- 5 Area Ambulance District Budgets:** The 5 Area Ambulance District budgets will be approved at the November Full Board meeting along with the levies and budget.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- MCEDC Report:** Deabenderfer stated that MCEDC is in a funding crisis and has submitted two options for additional funding from Montgomery County. MCEDC's proposal to raise the county's commitment of \$15,000 per year up to \$40,000 per year for 3 years will be submitted during budget hearings.
2. **Update- County Comprehensive Plan:** Pat Curry will be scheduling meeting dates for the Planning Commission soon.
3. **Approval- Wind Ordinance #09-10:** Deabenderfer reported that there were some revisions to the Wind Energy Ordinance. The need for the ordinance is due to the county's one large turbine up near Farmersville and other activity in the northern part of Montgomery County and the southern part of Christian County. **Motion by Deabenderfer, second by Kuchar to approve Wind Energy Ordinance #09-10, which will be effective immediately. All in favor, motion carried. (See Resolution Book 9, pages 166-177).**
4. **Update- Enterprise Zone Senate Bill 43:** Senate Bill 43, which is in regard to the Enterprise Zone, is still in committee and no action has been taken as of yet.
5. **Update- EPA Permit Approval for Deer Run Mine:** A letter was received from ILEPA stating that the agency has approved the National Pollution Discharge Elimination System (NPDES) permit for Hillsboro Energy, LLC. They are waiting on the Army Corps of Engineers report, and site preparation has begun at both ends of the mine construction site.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update- Public Service Work Van:** Sielschott reported that Bane Ulrici attended the committee meeting to give an update on the Public Service Work Program. Ulrici stated that she will be putting a public service work van out for bid. Judge Long and Judge Schwarm have stated that they will pay for the van from court funds. Ulrici stated that they will use the van to take public service work crews from site to site. The crews will be supervised, but Ulrici stated that a part time person may have to be hired to supervise and drive the van.
2. **Update- Countywide Public Communications for 911/ESTB:** Sielschott reported on the Countywide Public Communications center for 911/ESTB.
3. **Approval- Totaled Squad Car:** Sielschott reported that one of the squad cars had been totaled and one had been wrecked, and a squad car is needed on an emergency basis. A new car will cost \$21,000 along with the fees to change over equipment, vinyl striping and a light bar. The insurance company has issued a check for \$11,075. The Sheriff's Department is requesting funds in the amount of \$12,500. The committee discussed that the funds would come from the reserve for capital improvement funds. **Motion by Sielschott, second by Deabenderfer to approve \$12,500 to replace the squad car and funds to come out of the reserve for capital improvements. All in favor, motion carried.**
4. **Update- Funds for Employee Vaccine Shots:** Sielschott stated that in the current Jailers/Dispatchers union contract vaccine inoculations for employees will be covered.
5. **Approval- Direct Energy, LLC:** Sielschott reported that Bob Hermsmeyer with Direct Energy, LLC presented a proposal to the committee for savings on the county's electric bills. Sielschott stated that electricity is now an open market and can be traded. When compared to Ameren's rates, Hermsmeyer told the Finance Committee that Direct Energy could save the county over \$12,000 annually. The contract has been reviewed and approved by the State's Attorney. The committee recommended going with a 1 year contract. **Motion by Sielschott, second by Beck to approve signing a one year contract with Direct Energy Business, LLC to purchase energy. All in favor, motion carried. (See Book 9, pages 178-187).**

6. **Update- Harris Computer General Ledger Upgrading:** The software for Harris Financial, which is used for accounting, is in need of an upgrade. The upgrade would cost \$750.00 to make the operation of the General Ledger work better. Sielschott reported that the committee approved the upgrade.

7. **Approval- GIS Report and Plotter Purchase:** Sielschott reported that the current printer for GIS is no longer compatible for printing the amount of data that needs to be printed. It was thought that the one in the 911 Office would be able to print the maps, but that is not the case. Purcell has looked into several plotters and found a plotter that will grow with the needs of the GIS Office. The plotter is \$12,900 plus \$1,032 for a yearly maintenance contract. The plotter would be used for 911, SOA and GIS to share. The company has reported that they will move the plotter when a new office is decided on. Funds for the plotter would come out of the reserve for capital improvements. **Motion by Sielschott, second by Branum to approve the purchase of a plotter in the amount of \$12,900 with a \$1,032 yearly maintenance fee. All in favor, motion carried.**
8. **Update- Real Estate Taxes:** The final data for the 2008-2009 tax cycle has gone to the County Clerk's Office and the Abstract was mailed to the Illinois Department of Revenue for the final State Multiplier on June 3rd. Tax bills should go out in the middle of July.
9. **Approval- CEFS Ordinance #09-11 & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County:** Linda Mitchell with CEFS introduced Christy Warpole who gave a brief presentation on the continuing need for public transportation in Montgomery County and introduced the CEFS Ordinance and Intergovernmental Agreement is approved annually by the county. Montgomery County contributes \$4,000 per year for the agreement.
 - **Motion by Sielschott, second by Hertel to approve CEFS Ordinance #09-11 to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 9, page 188).**
 - **Motion by Sielschott, second by Aumann to approve the CEFS Intergovernmental Agreement to provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 9, page 189-190).**
10. **Approval -ROE Quarterly Report:** The quarterly report from the Regional Office of Education was submitted. **Motion by Sielschott, second by Helgen to approve the Regional Office of Education's Quarterly Report. All in favor, motion carried.**
11. **Approval- Prevailing Wage Ordinance #09-12:** The Prevailing Wage Ordinance was submitted for approval. **Motion by Sielschott, second by Bone to approve the Prevailing Wage Ordinance. All in favor, motion carried. (See Resolution Book 9, pages 191-197).**
12. **Approval- Recommendations and Approval of Audit Proposal:** Sielschott stated that the committee looked over two proposals for doing the county's audit and decided to stay with Patton and Associates. **Motion by Sielschott, second by Deabenderfer to approve the proposal from Patton and Associates for a maximum of \$34,500 for 2009 and a maximum of \$36,000 for 2010 for the county's audit and an additional annual proposal of \$7,000 to \$8,000 for the Circuit Clerk's audit.** Bathurst asked how much the proposal was from Pritchard-Osborne. Sielschott reported that their proposal was at an amount of \$39,000 for 2009 and 2010. Hitchings inquired if the \$39,000 from Pritchard-Osborn included the Circuit Clerk's audit and Sielschott stated that it did. Bathurst asked why the committee didn't recommend the lower bid from Pritchard-Osborne. Sielschott stated that it was not a unanimous decision. Deabenderfer stated that Patton has done the county's audit for a long time and works well with the county. Aumann stated that he wanted to stay with Patton because of the company's experience with county government and their good working relationship with the county. Branum stated that Patton has traditionally charged the county less than their proposal cost. Bathurst stated that she understands, but would like to see county money spread around a little more, and then asked for a roll call vote. **Roll Call Vote: Ayes – 16 (Aumann, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Komor,**

Kuchar, Matthews, Miles, Moore, Ogden, Plunkett, Wendel), Nays – 5 (Bathurst, Beck, Helgen, Hitchings, Sielschott). Motion carried.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin stated that the February 2nd, 2010 General Primary Election season is approaching, and the filing period for candidates will be October 26th thru November 2nd, 2009. Clerk Leitheiser stated that the new law will go into effect for the voting equipment to query under votes at the February 2010 Primary Election, which Leitheiser adamantly opposes. The Champaign County Clerk has filed a law suit against this requirement which will be heard in their Circuit Court in July. Leitheiser has stated that this lawsuit will be watched very closely by other counties throughout the State. Leitheiser will further research the potential of legislation that is already law in Texas and Indiana in regard to uncontested Consolidated Elections which would eliminate Elections when races are uncontested in local Consolidated Elections, which would save substantial costs in a Consolidated Election since most races are uncontested.
2. **Update- Animal Control Facility and Program:** Durbin gave an update on the Animal Control facility and program.
 - **Update on Building:** Durbin reported that most of the concrete foundation for the Animal Control facility has been poured.
 - **Parvo issues:** Durbin stated that the committee discussed giving adoptable county stray animals vaccinations or foster care for 7 days versus impoundment.
 - **Foster Licenses:** Durbin reported that there are several fosters that have taken in county strays, and discussion took place on licensing these individuals.
 - **PAWS CARE:** Durbin stated that the committee discussed needing a special meeting with the PAWS CARE group to discuss their responsibilities with working with the county at the facility.
 - **Donation:** A large anonymous donation was given to the Animal Control Program to help pay for kennels. There will be a line item set up in the budget for future donations.
 - **Bid out Kennels:** The Animal Control kennels will need to be bid out this month and opened at the July committee meeting.
3. **Update- Electronics Recycling Presentation:** Saheem Baloch with Com2Recycling gave a brief presentation to the HWE Committee on a free Electronics Recycling drive for Montgomery County. The company requires a contract, which will be looked over and presented next month. The drive will be a huge asset to the county. The committee will recommend it next month once a contract with Com2 has been looked over.
4. **Update- Recycling Program:** The Recycling Center is down to two full time employees and two part time employees, and an opening has been advertised in the local papers recently.
 - ◆ **Conveyor Belt:** The conveyor belt was replaced last Wednesday. There is also a leaky seal inside the motor that will need replaced.
 - ◆ **Litchfield Recycling Center Damage:** Ameren approved a proposal to repair the Litchfield Recycling Center roof in the amount of \$2,151.00. The work has been completed.
 - ◆ **Recycling Backed Up:** Due to equipment being down, manpower shortage and other uncontrollable circumstances the recycling facility is getting overloaded. Overtime is the only solution at this time to getting the facility back on track.
 - ◆ **Drop Offs:** Durbin reported that recycling will be looking into putting up two drop offs that have been budgeted for this year. There is one scheduled for Donnellson and one to be put in Farmersville. Farmersville currently has a small trailer for a drop area, but this trailer will be pulled down to Waggoner, so that they may begin recycling.

5. **Update- Noah's Wish Meeting:** Noah's Wish held a meeting at the Hillsboro Moose Lodge to discuss a plan for companion animals in emergency events.
6. **Update- Precinct Consolidation:** Hertel stated that the committee should start looking at Precinct Consolidation for the upcoming Primary Elections in February to reduce elections costs.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #13-09:** A Resolution to appropriate funds for 1076 B-CA, Bald Knob Trail, Fillmore Road District, 50% RD-50% County Project. **Motion by Branum, second by Durbin to approve Resolution #13-09 to appropriate an amount of \$5,000 for 1076 B-CA, Bald Knob Trail, 50% RD - 50% County Project, Montgomery County's Share = \$2,500. All in favor, motion carried. (See Resolution Book 9, pages 198-199).**
2. **Approval- Resolution #14-09:** A Resolution to appropriate an amount of \$335,000 for 1077 B-CA, SN 068-3343, Fillmore Trail, 100% County Project. The new right of way is currently being secured. Plans are to construct the bridge using a combination of day labor forces and contracted services for pile driving. A new B-CA project is needed with an estimated cost of \$335,000. Water and phone line locations will need to be verified. Boehler will be able to use County Aid to Bridge Funds instead of MFT Funds for the project. **Motion by Branum, second by Blankenship to appropriate an amount of \$335,000 for 1077 B-CA, SN 068-3343, Fillmore Trail, 100% County Project. All in favor, motion carried. (See Resolution Book 9, pages 200-201).**
3. **Approval- Walton Park Bridge Jurisdictional Transfer:**
 - IDOT made minor changes to the Jurisdictional Transfer form which requires a new approval and resolution. The City of Litchfield is aware of the changes. This is a formality that the State is requiring. The Resolution and Intergovernmental Agreement are worded the same. The State has rated the dam as a Category 3, which will require less engineering and construction costs. **Motion by Branum, second by Helgen to approve the new Jurisdictional Transfer form with the City of Litchfield regarding the Walton Park Bridge. All in favor, motion carried. (See Resolution Book 9, pages 202-205).**
 - **Motion by Branum, second by Kuchar to approve Resolution #15-09 to delete 0.70 miles of County Highway 13, Niemanville Trail, and SN 068-3232 from the county highway system to transfer to the City of Litchfield. All in favor, motion carried. (See Resolution Book 9, page 206).**
4. **Update- Knols School Circle, Fillmore Township Bridge Replacement:** The Bridge letting scheduled for June 3, 2009 for the Knols School Circle, Fillmore Township Bridge replacement was moved to July 1st, 2009. Plans were submitted to IDOT for approval of the replacement on May 8th and the Highway Department is waiting on IDOT's approval prior to the bridge letting. The letting has been re-scheduled for July 1st.
5. **Update- Witt Trail Culverts:** The culverts for Witt Trail have been assembled, installed and the road reopened to traffic.
6. **Approval- Red Ball Trail Improvement:** The total estimated cost for the Red Ball Trail upgrade is \$1,171,000 of which IDOT Economic Development Program will contribute \$660,500. Ameren was scheduled to contribute the remaining \$510,500.00, but has been unable to secure the necessary funding. Boehler proposed that the County use MFT funds to make up the difference, and reported that there is \$800,000 that has been set aside for seal coating, chipping, labor and equipment needs available for use for this project. Boehler found documentation from 1975 showing that CIPS originally paid for the road upgrade and the County agreed to maintain it. IDOT's EDP (Economic Development Program) still requires an agreement be entered into between Ameren and the County which states that the county will maintain and construct the road improvement and Ameren will retain a certain number of jobs and report them annually to IDOT. Once the agreement is passed, the county will be obligated to pay their portion

of the upgrade. **Motion by Branum, second by Hitchings to approve the Local Agency/Company Agreement with Ameren at an amount of \$510,500.00 total cost. Roll call vote requested by Hertel. Roll Call Vote: Ayes – 19, Nays – 2 (Hertel, Moore). Motion carried.**

7. **Update– Emergency Repair Program:** Boehler stated there is \$150 million available in special funding to repair state or local highways, and Legislators are to send projects to IDOT for consideration. Representative Betsy Hannig requested submission of county projects on the local system with three basic criteria: a minimum cost of \$300,000.00, project could be let by September 21st, 2009, and project meets minimum MFT design standards. Boehler has submitted three projects including the Mt. Olive Trail resurfacing, the Taylorville Road resurfacing and Probst Bridge reconstruction. Notification from IDOT on which projects were selected should be forthcoming this month.
8. **Approval- Equipment Purchase:** The County Highway Department needs to purchase two trucks this year. A State bid for a single axle dump truck came thru Prairie International and Woody's at \$82,728 plus license and title. Boehler stated that they plan to sell the existing #10, 1998 International with 149,000 miles. Also the State bid price of \$18,796 plus license and title for an extended cab pick up truck has expired, and the current estimate is closer to \$22,000. Boehler reported that he plans to have a local letting at the next Road and Bridge Committee meeting on July 8th, 2009. There are plans to sell the existing #3, 1998 Ford F-150 with 126,000 miles and the #5, 1995 Chevy 4 door with 219,000 miles.
 - **Motion by Branum, second by Matthews to purchase a new Single Axle Dump Truck through the State bid for \$85,000 and to bid out the current pick up truck. All in favor, motion carried.**
 - **Motion by Branum, second by Miles to approve bidding out the other surplus vehicle equipment. All in favor, motion carried.**
9. **Update- Road and Bridge Tour:** A Road and Bridge Tour is scheduled for Wednesday, July 15th, 2009 at 8:30 AM.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** The State's Attorney's Office is reviewing policy and procedures for authorized drivers and motor vehicle record check.
2. **Update- Employee Hiring Policy and Procedure:** The State's Attorney's Office is reviewing policy and procedures on employee hiring.
3. **Update- Drug Testing Policy:** Health Department Director Hugh Satterlee reported to the committee that he has checked with Bond County on conducting drug testing for county employees. Satterlee feels that the County Health Department should not be involved with drug testing of county employees and that this random testing should be done out of county and employee numbers would be used not names. The Health Department van can be utilized to transport employees to Greenville. A urine sample will cost \$25.00, and if the sample comes back positive it goes on to a lab for further testing. Someone who tests positive should be sent to the hospital for a blood draw to be tested. The county would need an order from a doctor for the blood tests and the cost would be around \$198.00. The committee will need to discuss what line item to use for the cost. Testing will take place quarterly and Satterlee will draw up a policy for the testing procedures. Satterlee will have the State's Attorney review the policy before going to the Personnel Committee. The committee will adopt the policy as an amendment to the current drug testing policy in the employee manual. Elected Officials will not be included in the pool.
4. **Update– Sheriff's Jailers and Dispatchers Union Negotiations:** Downs reported that he received notification from the Jailers/Dispatchers union that union members met and voted to approve the contract. Downs asked the Chairman that the board enter into executive session.

5. Executive Session:

- ***Enter Into Executive Session:*** Motion by Downs, second by Blankenship to enter into executive session to discuss the Jailers/Dispatchers union contract. All in favor, motion carried. *Time: 10:04 AM.*
- ***Come Out of Executive Session:*** Motion by Bathurst, second by Hitchings to come out of executive session. All in favor, motion carried. *Time: 10:10 AM.*

- ***Executive Session Motion:*** Motion by Downs, second by Hertel to approve the Jailers/Dispatchers Union Contract, which is effective retroactively from December 1st, 2008 for 3 years through November 30, 2011. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Matthews to approve the 8 committee reports. All in favor, motion carried.

SCHEDULE CHANGES: There will be a Road and Bridge Tour on Wednesday, July 15th, 2009 at 8:30 AM beginning at the County Highway Department.

APPOINTMENTS:

1. **Motion by Downs, second by Aumann to approve the reappointment of Kenneth C. Durbin to the Montgomery County Housing Authority Board for a five year term. All in favor, motion carried.**
2. **Motion by Bone, second by Kuchar to approve the appointment of Donald Sturgeon, Jr. to the Shoal Creek Fire Protection District for a term of 3 years. All in favor, motion carried.**

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Bathurst, second by Aumann to pay an invoice for Adams & Wilson, PCC. **Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore). Motion Carried.**
2. **Motion by Sielschott, second Hitchings to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on **Tuesday, July14th, 2009 at 8:30 AM** in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Durbin to adjourn the Full Board Meeting. All in favor, motion carried.
Meeting adjourned at 10:12 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, July 14th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 14th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Joyce Matthews and Nelson Aumann.

Pledge of Allegiance to the flag was given and led by Sara Crocks, the 2009 Montgomery County Queen who also works as a summer intern at the Montgomery County Circuit Clerk's office.

Mileage and Per Diem Approval:

Motion by Miles, second by Hitchings to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Blankenship to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 9th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that tax bills were recently sent out and thanked members for their kindness after the recent passing of his mother-in-law.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions and reported that the V.A.C. has received a \$22,032 grant to purchase a van for transportation of vets to hospitals and doctor visits. Strowmatt stated that it could be 6 to 12 months before grant money is received.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Kuchar, second by Durbin to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett reported that items discussed by the Coordinating Committee will be reported on in the respective individual committees.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Approval- Air-conditioning for the New Data Room at the Courthouse Complex:** The new data room at the Courthouse Complex needs to be cooled properly and the temperature controlled year round. County IT Coordinator Bill Purcell has received pricing for the new wiring and a low ambient air conditioning unit needed to cool the data room. **Motion by Bone, second by Beck to approve the purchase and installation from Lyerla Electric for the wiring and a low ambient air conditioning unit for the new data room at the Courthouse Complex in the amount of \$5,987.09. All in favor, motion carried.**
2. **Update- Hillsboro 2000 & Beyond:** Nancy Slepicka with the Hillsboro 2000 and Beyond Committee addressed the committee with a request to display local student's artwork of President Lincoln in the windows of the County's new annex building, which the committee granted.
3. **Update- Annex Building Project:**
 - **Annex Building:** Bone stated that Hurst-Rosche Engineering just completed measuring the inside of the Annex building in order to start preliminary plans. Hurst-Rosche representative Brent Lance has met with Veterans Assistance Commission Superintendent Dave Strowmatt to discuss their needs for office space at the new annex building. Lance has also contacted Regional Office of Education Superintendent Greg Springer to discuss their office and storage needs. R.O.E. can feasibly move to the south end of the building and the VAC to the North West part of the building, and the south east end of the building could be a shared conference testing room. Base drawings should be completed in another week and Lance will meet with the committee in two weeks to present a couple of different layouts. Hurst-Rosche can then start the design and development stage so that the project could be bid out by September. The 2nd floor area will be cleaned up and have new windows installed. Lance assured the committee that budget figures can be presented next month. The next Building and Grounds meeting will be a Special Meeting to be held Friday, July 24th, 2009 at 8:30 AM in the County Board Room.
 - **New Phone System:** The new phone system will be bid out once Hurst-Rosche gets specs ready for next month's meeting.
 - **Relocate GIS:** It will be about one year before the GIS office can be relocated so the rent to the Farm Bureau has been extended.
 - **Relocate SOA:** The committee will discuss relocating SOA once the annex building is complete and ready for occupancy.
4. **Update- Maintenance Issues & Maintenance Report:**
 - **Surge Protectors:** Lyerla Electric has almost completed installation of the surge protectors in the Historic Courthouse.
 - **Wallpaper Issues:** Bone stated that discussion took place on the wallpaper peeling at Courthouse Complex. Lloyd Meyer was told to follow up on the removal and painting of these areas.
 - **5 Ton Air Conditioning Unit in Board Room:** The committee was informed by Lloyd Meyer that one of the 5 ton air conditioning units that cools the County Board Room is down and needs to be replaced. Lloyd did not know how much the replacement would cost.
5. **Update- Johnson Controls Proposal for Compressor #1 Change Out:** Bone reported that the #1 compressor at the courts complex is vibrating and Johnson Controls submitted a proposal to replace the compressor for \$8,350.00. The committee will decide at the next meeting on July 24th, 2009 as to how they should proceed. They will try to replace the compressor during work hours.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

1. A summary of monthly operations for **May 2009** is as follows: Total calls: 366: Total amount billed: \$209,136.00, Amount collected: \$152,525.23.
2. A summary of monthly operations for **June 2009** is as follows: Total calls: 341: Total amount billed: \$188,111.00, Amount collected: \$112,533.81.
3. **Ortivus Program:** Blankenship stated that on June 24th the new billing program was up and running. Some of the things on the new system are as follows:
 - More than one person can work in the same program at the same time.
 - It won't allow someone to print or transmit if there are any errors or missed fields. The ambulance districts will have to make sure their reports are complete.
 - It reduces the number of key strokes needed to produce a statement.
 - Reports can be sorted in a number of different ways, i.e., dates, times, etc.
 - The program can also track which crew members were on a call.

Update- EMA Report:

1. **County EOP:** Blankenship reported that the County's Emergency Operating Plan is due at the end of July.
2. **HazCollect:** Blankenship reported that HazCollect from the National Weather Service and IEMA is a new service that they are using on a trial basis, which will allow for severe weather notification.
3. **Meeting:** There will be a meeting held in the near future between 911, MABAS Officer's, HazMat members, and EMA. Discussion will take place on what protocol to follow for 911 Dispatcher's, i.e., Deployment of MABAS equipment, deployment of HazMat Team, and EMA calls. A written protocol will be implemented.
4. **Noah's Wish:** On June 4th, Noah's Wish had a workshop regarding an operating plan for companion animals in the case of an emergency. Joe Gasparich will help with writing a plan along with some of the PAWS Care group and Director Holmes.
5. **Regional Meeting:** Blankenship stated that Director Holmes attended a regional meeting on June 5th in Fairview Heights. The meeting reported on some of the lessons that were learned from the storms that hit in Southern Illinois. This was a good meeting for learning to disseminate information.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update-County Comprehensive Plan:** Deabenderfer reported that the Comprehensive Planning Committee will meet Tuesday, July 28th, 2009. The committee will then meet the second Thursday of each month starting in August at 6:00 PM at the Extension Office in Hillsboro. The next meeting will concentrate on surveys that will be sent out to the community. Once underway, this process should be finished in approximately 10 months.
2. **Update- Enterprise Zone Projects:** The Enterprise Zone Committee will meet on Thursday, July 30th, 2009. The EZ committee will discuss the applications to add territories in Raymond and Nokomis and some issues with obtaining correct legal descriptions for mapping.
3. **Update- NAGS Butler Trail:** A call from Mark Joy of NAGs was received regarding some questions with the sewer installation project that is going down the bike trail for the Village of Butler. Deabenderfer stated that once the sewer line is finished, an agreement will be made with NAGs to maintain the trail.

4. **Update- Dial "A" Tech Corporation:** Deabenderfer reported that a local resident addressed the committee regarding his business plan and proposed project. He is looking for funding and assistance with grant writing to obtain some additional funding.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Approval- County Trustee Voided Tax Bill List:** Void the tax bills for the County Trustee parcels. **Motion by Sielschott, second by Downs to void the County Trustee Tax Bills. All in favor, motion carried. (See Resolution Book 9, pages 207-209).**
2. **Update- MCEDC Report:** Sielschott reported that the Finance Committee heard from MCEDC members about their budget needs and the Committee will review a proposal from the MCEDC for their additional funding request and submit it at Budget Hearings.
3. **Update- GIS Report:** Sielschott reported that the 36" Plotter for printing GIS maps was damaged during the delivery and GIS Coordinator Mary Purcell is negotiating with the company.
4. **Approval- GIS Intergovernmental Agreements, Licenses, and Waiver of fees:** A list of municipalities was submitted to the committee that have approved their GIS Intergovernmental Agreements, Licenses, and Waiver of fees. The municipalities include: the Villages of Fillmore, Waggoner, Butler, Irving, Raymond, Coalton, Farmersville, Ohlman, Taylor Springs, Schram City and the Cities of Witt, Coffeen, Litchfield, Hillsboro and Nokomis. **Motion by Sielschott, second by Beck to approve the GIS Intergovernmental Agreements, Licenses, and Waiver of fees for the 15 municipalities. All in favor, motion carried.**
5. **Update- Countywide Public Communications for 911/ESTB:** Sielschott reported that the next meeting will be held on July 23rd, 2009. Sielschott reported that he is having the State's Attorney's Office research on what the county board can do when and if the 911 fund runs out of money to operate.
6. **Update- Waste Management Revenues for FY 2010:** The county received a phone call that as of July 1st, 2009, funding for EPA designated counties has been cut. Montgomery County currently receives \$39,775 a year to help operate the EPA program. Host fees are down and the County General fund will have to subsidize Waste Management. Further discussion on what to do should this funding not be received will be discussed at the upcoming Budget Hearings.
7. **Update- FY 2010 Budget & Levy Discussion:** The FY 2010 Estimated Levy proposed is 4.9996%. Sielschott stated that the county is going to try to stay under the 5% levy increase to be within the Truth in Taxation guidelines.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update- Elections:** County Clerk Sandy Leitheiser reported on the Undervote Law requiring the equipment to query voters who undervote for state and federal candidates as of the February 2nd, 2010 Election. Champaign County is planning to file suit against this legislation in their Circuit Court later this month because of its unconstitutionality. Candidates who are running in the February 2nd, 2010 Primary Elections can now pick up their petition packets. The 11 board members whose seats are up for election will have 2-year terms from 2010 to 2012, when re-districting is again done after the 2010 Decennial Census. Circulation of petitions will begin on August 4th, 2009 and the filing period will be from October 26th to November 2nd, 2009.
2. **Update- Host Fee Agreement:** Durbin stated that the committee reviewed the Illinois Statute that regulates Solid Waste Management fees and the current Host Fee Agreement with the landfill. EPA Inspector Bill Gonet shared information with the committee from IEPA regarding the State's landfill fees and the local landfill fees. The committee reviewed a spreadsheet showing the local surcharge fees collected in 2007 for Illinois delegated counties. The committee discussed the exempt tons reported from the landfill and will request an audit.

3. Approval- Animal Control Facility and Program:

- **Kennels:** The committee opened two bids that were submitted for the animal control facility kennels. Mason Company and Amco Fencing submitted proposals. Total quote from Mason Company was \$26,105.52. Amco had the low bid in the amount of \$16,300, however they did not bid on the isolation channels that were requested because they didn't know what they were. **Motion by Durbin, second by Miles to approve the purchase of kennels in an amount not to exceed \$23,200.00. 18 members in favor, one opposed (Hertel). Motion carried.**
- **Incinerator Use:** Durbin reported that Christian County Animal Control lets County Veterinarians use their incinerator for a fee based on the weight of the animal. Use of the Montgomery County Animal Control incinerator will be offered at \$.50 per pound to County Veterinarians.

4. Update- Issues Regarding Animal Control Program and PAWS Care: A special HWE Committee Meeting was held on June 18th with Paws Care members and the Department of Agriculture. Discussion took place on issues concerning impoundment and foster licenses. The committee has decided to go with Sangamon County Animal Control for the impoundment facility until the County facility is finished.

5. Update- Recycling Program:

- **Drop Offs:** Durbin stated that the committee discussed putting up a new drop off facility in Farmersville during this budget year and postponing the installation of a drop off facility in Donnellson until next year.
- **DCEO Grant Application:** Durbin reported that the County Recycling program will be applying for a grant from DCEO for a used box truck. There may not be any grants available at this time, but recycling will apply anyway.
- **FY 2010 Budget:** The committee discussed the 2010 budget concerns and how revenues for Host Fees, the sale of recycling materials and possible state grant funding cuts will affect the programs.

7. Approval- Com2 Electronics Recycling Contract: Durbin reported that Com2 Computers and Technologies gave a presentation on a free Electronics Recycling drive for Montgomery County last month. Com2 sent a draft of one of their contracts to be reviewed. The contract was revised for Montgomery County's needs and sent to the State's Attorney's Office to review. The contract was reviewed and an Indemnification Clause was added. The contract was sent back to Com2 Computers and they approved the final draft of the contract. There will be more information coming on when the drive will be set up. **Motion by Durbin, second by Helgen to approve the contract with Com2 Computers and Technologies LLC to have a free electronics recycling drive in Montgomery County. All in favor, motion carried. (See Resolution Book 9, pages 210-212).**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Update- Meeting Date Change:** The Personnel Committee has re-scheduled their regular monthly meeting for July from the 30th to the 23rd due to budget hearings.
- 2. Approval- Circuit Clerk Personnel:** Downs met with Circuit Clerk Holly Lemons and Chairman Mike Plunkett regarding the need for a Chief Deputy under the Circuit Clerk. According to Lemons, a member of the current Circuit Clerk staff will fill this position, and she is also working with the union representative and ICMRT Attorney Julie Bruch on any union concerns. **Motion by Downs, second by Bathurst to approve the pursuit of hiring a Chief Deputy under the Circuit Clerk from her office. All in favor, motion carried.**

3. **Update- Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** The Authorized Drivers and Motor Vehicle Record Check Policy and Procedure has been approved by the State's Attorney and will be recommended to the Full Board in August.
4. **Update- Employee Hiring Policy and Procedure:** The Employee Hiring Policy and Procedures have been reviewed and approved by the State's Attorney's Office and will be recommended at the Full Board meeting next month.
5. **Update- Drug Testing Policy Implementation:** The Drug Testing Policy has been drafted by Hugh Satterlee and reviewed by the State's Attorney's Office and will be recommended to the Full Board next month..

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval- Resolution #16-09:** Motion by Branum, second by Durbin to approve Resolution #16-09 to appropriate funds for 1078 B-CA, Elbow Trail, Witt Road District, 50% RD-50% County Project. County Share = \$2,500. All in favor, motion carried. (See Resolution Book 9, pages 213-214).
2. **Update- Mine Avenue Resurfacing Project:** Branum reported that plans to start the resurfacing project on Mine Avenue west of Farmersville at the end of June have been delayed due to inclement weather. The contractor plans to start work at the end of August or early September.
3. **Update- Airport Bridge:** Boehler has secured the Right of Way from two of the three land owners on Fillmore Trail for the Airport Bridge project. R.O.W. from the third land owner is expected shortly. Boehler will schedule material and contractor lettings for the next Road and Bridge Committee meeting. Concrete abutments and pilings will be contracted out. Earth and crane work, to set the beams, will be done by the County Highway Department to save on MFT funds.
4. **Update- 2009 Chip Seal Program:** There will be about 34.5 miles of county roads that will be oiled and chipped at a cost of approximately \$450,000. Roads that the Highway Department plans on completing crack sealing totals about 18.5 miles and will cost approximately \$55,000. Costs for oil have increased and MFT revenues have decreased.
5. **Update- Red Ball Trail:** The new road surface for Red Ball Trail will be constructed of hot mix asphalt as opposed to a concrete overlay as originally planned. In order to construct a concrete overlay the road would be closed. Alternative truck routes were investigated with none being feasible.
6. **Approval- Opening Bids for Section 06-05119-00-BR:** Bids were received from County Contractors of Quincy, IL for \$174,909.59; Yamnitz & Associates of Fieldon, IL for \$171,990.69; and Kinney Contractors of Raymond, IL for \$221,158.00. **Motion by Branum, second by Komor to award the bid to the apparent low bidder of Yamnitz & Associates. All in favor, motion carried.** Treasurer Jenkins asked by such a difference in the bid amounts, and Boehler responded that companies have different overhead cost estimates which can increase their bid amounts. Boehler stated that the project completed with this bid will be a single span bridge on Old School Circle in Fillmore Township.
7. **Update/Approval Opening Bids for Heavy Duty ¾ Ton Ext. Cab Pickup:** Bids were received from Wright Automotive for \$19,833.83. **Motion by Branum, second by Blankenship to award to apparent low bidder of Wright Automotive for \$19,833.83 for Heavy Duty ¾ Ton Ext. Cab Pickup. All in favor, motion carried.**
Member Hertel inquired when the Red Ball Trail work will be completed, and Engineer Boehler stated that the anticipated completion date is summer, 2010.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Kuchar to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS:

Chairman Plunkett reported that he and County Clerk Sandy Leitheiser will be hosting a meeting for the 2010 Decennial Census on Wednesday, July 15th, 2009 in the County Board room at 2:00 PM and 6:00 PM. Any interested County Board member is welcome to attend.

SCHEDULE CHANGES:

Chairman Plunkett reported that the Building and Grounds Committee will have a special meeting to discuss the annex building and renovations on Friday, July 24th, 2009 at 8:30 AM in the County Board Room.

The Personnel Committee will meet on July 23rd instead of July 30th due to budget hearings.

Plunkett stated that the Road and Bridge Tour will be at 8:30 AM on Wednesday, July 15th, 2009.

APPOINTMENTS:

1. **Motion by Sielschott, second by Downs to approve the reappointment of William Harpole to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
2. **Motion by Miles, second by Deabenderfer to approve the reappointment of Lyle R. James to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
3. **Motion by Hitchings, second by Ogden to approve the reappointment of Kent Aumann to the Board of Review for the 2009 – 2010 session. All in favor, motion carried.**
4. **Motion by Bone, second by Blankenship to approve the reappointment of Mark Noyes to the MCEDC Revolving Loan Fund Board. All in favor, motion carried.**
5. **Motion by Beck, second by Branum to approve the reappointment of Ed Chausse to the MCEDC Revolving Loan Fund Board. All in favor, motion carried.**

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC: Motion by Hitchings, second by Beck to pay an invoice for Adams & Wilson, PCC. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.**
2. **Motion by Sielschott, second Miles to pay all other approved bills. All in favor, motion carried.**
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on *Tuesday, August 11th, 2009 at 8:30 AM* in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:15 AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, August 11th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 11th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Member Absent: George Blankenship

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 14th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and called attention to the February 2nd, 2010 Election handout that was placed in board members packets.
5. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the second distribution of taxes to the taxing districts was mailed on Thursday, August 6, 2009.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Bane Ulrici was present for questions and introduced Brian Hampton from Raymond, Illinois as the new Juvenile Probation Officer.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Under Sheriff Rick Robbins was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions. County Clerk Leitheiser thanked the VAC for their new service to be a dropoff center for the proper retirement of American flags.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Beck to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

1. **Approval - Census 2010 Proclamation Approval:** County Clerk Sandy Leitheiser submitted a proclamation for the 2010 Census. Plunkett stated that it is important that everyone be counted in all districts. Montgomery County does not want to fall below the 30,000 population. **Motion by Downs, second by Miles to approve the Census 2010 Proclamation for Montgomery County. All in favor, motion carried. (See Resolution Book 9, page 215).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update - Grant Money for Handicap Door on West Entrance:** Chairman Bone reported that the Illinois State Board of Elections has a grant available for \$2,745.00 for Voting Access of Individuals with disabilities. County Clerk Leitheiser can apply for the grant funds for this year to help with the cost to replace the handicap door on the west entrance of the Historic Courthouse.
2. **Update - Air Conditioning Unit in Board Room:** Bone reported that 2 proposals were received on the compressor for the air conditioning unit in the board room. Bone stated that the committee approved going with Hillers Sheet Metal on the compressor for the low bid of \$1,409.82.
3. **Update - Annex Building Project:** Bone reported that Brent Lance of Hurst-Rosche Engineering presented a cost estimate, to the committee for renovations to the annex building. The committee discussed the different options for plaster removal, tuck pointing, new windows, etc... and decided to take out some items from the cost estimate summary and have Hurst-Rosche proceed with getting the project out for bids. The VAC will be located on the north side of the building and will share a conference room with the Regional Office of Education. ROE will be located on the south side and storage will be located in the south end of the basement. Bone stated that the county is following their original intent to get the Supervisor of Assessments Office off the 3rd floor and relocate them to the second floor of the Historic Courthouse.
4. **Update - Telephone System Bid Specs:** Bone reported that Mark Ritter and Bill Guthrie from Hurst Rosche Engineers met with Chris Daniels on Wednesday to discuss the current phone system issues and set up meetings with office holders so that Hurst-Rosche can get their phone needs. After getting input from the offices on their phone system requirements, Hurst-Rosche will prepare bid specs for an estimated cost to replace the phone system. The phone system will be incorporated with the new annex building and should be ready to bid out next month. Member Hitchings inquired about the process Hurst Rosche will use for bidding the Telephone System, and Bone responded that they have experience with the technology required for the type of phone system, which should be utilized to make the best decision for the county. Member Kuchar asked how long the phone system has been in service at the County Buildings, and Bone answered it has been in place for approximately 10 years. Member Hertel asked how soon Hurst Rosche will have bid specifications completed, and Bone responded they will be available at next month's County Board meeting.
5. **Update - Maintenance Issues & Maintenance Report:**
 - **Wallpaper Issues at Courthouse Complex:** Bone reported that a bid was received for \$18,642.80 to take down wallpaper at the Courthouse Complex and paint the walls. The committee has decided to have the maintenance staff do the work of removing the wallpaper and painting. The Courtroom #1 will be completed first.
 - **Front Porch Lights:** The third light was found and installed for the south porch of the Historic Courthouse.
 - **8 ft. Red, White and Blue Banners:** Bone reported that County Clerk Leitheiser ordered red, white and blue banners for the south porch of the Historic Courthouse. Bone commented that the banners have been installed and look very good.
 - **Sign on Southeast Corner of Building:** Bone reported that the sign on the southeast corner of the Historic Courthouse lawn was removed due to its poor condition.
 - **Yellow Striping of Parking Spaces:** Bone reported that the committee approved a bid sent to them from Sheriff Vazzi to re-stripe the parking lot areas in the amount of \$1,990.00.
 - **Stop Sign by Historic Courthouse:** Bone stated that the committee discussed getting a historic looking stop sign post for the front of the Historic Courthouse at a cost of \$200.00. The committee will be checking with the City of Hillsboro about the sign and the possibility of moving it to the corner area of the new annex building.

6. **Approval - Johnson Controls Proposal for Compressor #1 Change Out:** Johnson Controls will replace the #1 compressor at the Courthouse Complex on the weekend as the entire unit will need to be shut down. Johnson Controls put in a bid for the #1 compressor in the amount of \$8,350.00, which includes the standard rate for labor. There was a serious vibration in the compressor and the concern is that the vibration could break the Freon lines. The #2 and #3 compressors were replaced last year, which means all 3 compressors will have been replaced in the last year. **Motion by Bone, second by Hitchings to approve replacing the #1 compressor at the Courthouse Complex by Johnson Controls in the amount of \$8,350.00. All in favor, motion carried.**
7. **Update - Podium:** Bone reported that the podium for the board room has been ordered and will be delivered before next month's County Board meeting.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Jim Moore as follows:

Ambulance Call Reports:

1. **July 2009:** A summary of monthly operations for **July 2009** is as follows: **Total calls:** 313, **Total amounts billed:** \$167,416.00, **Total amounts collected:** \$96,468.13.
2. **Collections:** Moore stated that collections for under the old system for July were \$75,273.36 and under the new system each district is broken out showing individual totals collected for July.
 - Raymond/Harvel had \$3,960.74
 - Nokomis/Witt had \$2,585.11
 - Litchfield had \$5,472.34
 - Hillsboro had \$9,176.58
 - Farmersville/Waggoner had \$0

This would bring the combined total for the month of July under the old computer system and the new computer system to \$96,468.13.

3. **Availability Workshop:** Cathy Ulrici and Selena Brazel went to an Availability Workshop on Tuesday, July 21st in Springfield.
4. **New Reporting System:** Moore stated that Holmes will have some valid reports to give out at the September EMA and Full Board meeting from the new computer reporting system, which seems to be working quite well. Monthly past due statements are also automatically printed with the new system.

Update - EMA Report:

1. **Companion Pets – Plan:** Jim Moore reported that there was a meeting on August 3rd to decide what was needed to begin writing a plan on how to proceed with companion pets in the case of an emergency. The County Fairground was looked at for a possible location for housing pets. Livestock and horses will also be considered in the plan. Exotic animals would have to stay with the owner of the animal and could not be included in the Companion Pet Plan.
2. **ICS Command Class:** Moore stated that Director Holmes plans to have a refresher class for people that have been through the ICS Command Class. There may be a small charge for IFSI to do a refresher. The date has been set for October 1st, 2009 from 5:30 PM to 9:00 PM. A location will be decided on as soon as Holmes knows how many participants there will be.
3. **HazMat Meeting:** Patton Mining/Deer Run Coal Mine Human Resources representative Dean Lee attended the HazMat meeting on July 30th and also may start coming to EMA meetings anticipating coordination that may be needed between EMA, HazMat and the coal mine.

4. **C.O.O.P. and C.O.G.:** Information was received from IEMA on a plan they have been working on for the past 2 years about Illinois counties' emergency preparedness. The plan is called Continuity Of Operations Plan (C.O.O.P.) and Continuity Of Government (C.O.G.). Each office in county government will need a plan how they would conduct their daily business in the event that the building or their office had to be closed. Each plan should include where each office's staff would go for emergency housing, would address providing adequate space for all staff, all done keeping in mind that county business should continue without much interruption. The Health Department is currently working on their own emergency plan. Judge Long is working with office holders in the Courthouse Complex to come up with their own plan. There will have to be 3 emergency plans for each building so that if the first plan does not work with placement of offices and office operations then there will be two other options. Plans will need to be in place by 2010.
5. **County E.O.P.:** The County's Emergency Operations Plan is finished, but the county is waiting for approval from IEMA.
6. **EMA and 911 Meeting:** Holmes and Greg Nimmo had a meeting in regards to some issues and have stated that the meeting went well.
7. **Spiller Pays:** The State's Attorney's Office served papers on the trucking company responsible for the HazMat spill on I-55 earlier this year, and is currently working on revamping the HazMat Ordinance to include stronger penalties.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update - Enterprise Zone Projects – Legal Descriptions:** Deabenderfer reported that there was an Enterprise Zone Mayor's Meeting on July 30th. Tony Hard from McDonough Whitlow was at the Economic Development meeting and explained some of the issues with writing a legal description for the proposed map of the Village of Raymond. Coordinator Daniels will contact DCEO for the requirements to submit a legal description in the application to add territory and will request proposals to professionally prepare legal descriptions for the additional territory in the Villages of Raymond and Nokomis. The next Enterprise Zone Council meeting will be held on Thursday, September 3rd, 2009 at 6:00 PM in the County Board room of the Historic Courthouse.
2. **Update - County Comprehensive Plan:** The Planning Commission meetings will be held the second Thursday of each month starting August 13th at 6:00 PM at the Extension Office.
3. **Update - West Central Development Council Resolution:** Heather Hampton+Knodle will update the committee on the West Central Development Councils Annual Plan, which the county passes each year. The board will take action next month.
4. **Update - MCEDC Revolving Loan:** There were some changes made to the Revolving Loan Policy and Procedures Manual. Amanda Cole will get the document to the State's Attorney's Office for review and approval. The changes will be submitted to the County Board next month and should be ready for approval at the October full board meeting.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update - Budget Hearings:** Sielschott thanked everyone for their cooperation through the budget hearings.
2. **Update - Countywide Public Communications for 911/ESTB:** Plans continue on combining 911 and the Sheriff's Dispatch. The Sheriff's Department dispatchers will have to attend additional training sessions sometime this fall.
3. **Update - FY 2010 Budget & Levy Discussion:** Sielschott reported that the tentative levy remains at 4.9996%.
4. **Update - Revision of Budget Categories:** Sielschott reported that four funds were moved to the General Fund; Waste Management fund 303, Reserve for Capital Improvement fund 340, GIS fund 273

and Host Fees fund 290. This move will save the multiple transfer of funds and separate bank accounts for these funds.

5. **Approval- Circuit Clerk's Office – Purchases from Document Storage and Automation Fund:**

- Circuit Clerk Holly Lemons will purchase a safe as recommended by Auditor Whitey Patton for the Circuit Clerk's Office and will be paid for out of the document storage fund.
- A Digital Docket System is needed in the Circuit Clerk's Office. The system is a computer with monitors which will be placed for view of court cases instead of the paper dockets with the funds to come from the automation fund. The monitors will be placed outside of Courtroom #1, the lobby and also Courtrooms #2 and #3. **Motion by Sielschott, second by Beck to approve the purchase of the Digital Docket System not to exceed \$6,500.00 from the Automation Fund. All in favor, motion carried.**

6. **Update - Circuit Clerk's Audit:** The Circuit Clerk's Office had an audit done by Patton and Company after the change in management, and there were no findings. Whitey Patton made some verbal recommendations to the Circuit Clerk, and among the changes suggested were the purchase of a safe using monies from the document storage fund, which has been done.

7. **Update - Senior Citizens Organization Consolidation:** Sielschott reported that the Golden Hour Corporation, which is located in the Senior Citizens Building in Taylor Springs, will be dissolving and transferring all of their assets to the Montgomery County Senior Citizens which is also located in the same building.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update - Elections:**

- **Primary Elections Update:** Durbin reported that County Clerk Leitheiser shared important dates for candidates filing for the February 2nd, 2010 Primary Election and Leitheiser recently received a Help America Vote Act federal grant request from the Illinois State Board of Elections to apply for a grant totaling \$2,745. The grant could be used either for fixing uneven sidewalks around the Historic Courthouse or installing an automatic door on the west side of the building for handicap accessibility, since the Historic Courthouse is used as an early and absentee voting location.
- **Undervote Law Update:** Durbin reported that Leitheiser discussed some concerns about Public Act 95-699, which is a new state law that will require the voting tabulators to notify voters when they undervote their ballot for candidates to be elected for State and Federal offices. Leitheiser will be looking for support from the Illinois County Clerks and Records Association to oppose this law, which eliminates the ballot's secrecy when voters intentionally undervote.
- **Election Judge Salary reimbursement from State of Illinois:** Durbin reported that there may be funding cuts for election judges. State funding is \$45.00 per Election Judge. The Finance Committee stated during budget hearings that the County will continue paying Election Judges the same amount should the State eliminate their reimbursement to the County.

2. **Update – EPA Delegation Agreement:** Durbin reported that Bill Gonet has checked with IEPA and the County will need to stay a delegated county under IEPA even though they will not be giving any financial support. The committee may be seeking an intergovernmental agreement with Bond County to inspect their landfill.

3. **Update - Animal Control Facility and Program:**

- **Building Completion:** Durbin reported that the contractor is done with painting the animal control facility and the ceiling tile is almost complete.
- **Kennel Installation:** Durbin reported that kennels have been ordered and will arrive today or tomorrow. County maintenance workers and volunteers will be installing the kennels.
- **State Inspection:** Stacy Ballard from the Department of Agriculture will come and do an inspection of the new facility once the kennels are installed.

- **Lift Station:** Durbin reported that the electrical hook up of the lift station was not previously bid by the building contractor or the plumber who installed the lift station. The committee accepted the low bid of \$1,200 from the building contractor.

4. **Approval - Bids for Veterinary Services:** Durbin reported that two proposals were given to the committee for Veterinary Services once the facility is open. Proposals were received from Dr. Alan Probst of Fillmore and Dr. Stacey Funderburk of Taylorville. The committee compared the list of services and determined that Dr. Probst was lower on most of the services. A contract will be made and reviewed by the State's Attorney's Office before it is signed by Dr. Probst. **Motion by Durbin, second by Hitchings to seek a contract with Dr. Probst as Montgomery County's Primary Veterinarian for animal care services. All in favor, motion carried.**

5. **Update - Recycling Program:**

- **Farmersville Drop Shed:** Discussion took place on installation of Farmersville's new drop off area. Durbin stated that he spoke with the Mayor of Farmersville and they will be looking at a couple of locations for the new drop off area to be set up. A couple of potential locations were the baseball field area or the water plant.
- **Conveyor Belt:** The conveyor belt stopped working at the recycling center. A service provider that works on excel balers was called and fixed the problem. A key was sheared, but the baler has been repaired, greased and is up and running well.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update - Circuit Clerk Personnel:** Holly Lemons had posted for a Chief Deputy position and has appointed Stephanie Keiser as her new Chief Deputy. Lemons has also advertised for a deputy clerk with the position to be paid from the Document Storage fund.
2. **Update - Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** The Authorized Drivers and Motor Vehicle Record Check Policy and Procedure has been reviewed and approved by the State's Attorney's Office. Copies have gone out to all offices and may be approved at next month's board meeting.
3. **Update - Employee Hiring Policy and Procedure:** Downs reported that the Employee Hiring Policy and Procedures were approved by the State's Attorney's Office. Copies have gone out to all offices and may be approved at next month's board meeting.
4. **Update - Drug Testing Policy Implementation:** Hugh Satterlee submitted the Drug Testing Policy and Procedures that were reviewed and recommended by State's Attorney Matoush. Bond County Health Department will contact the Montgomery County Treasurer of any positive tests, and the Treasurer will then contact the Department Head. The policy was sent to all departments to review for 30 days. The three policies will be adopted at the September Full Board meeting to be effective October 1st, 2009.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Approval - Construction Letting for 916 B-CA:** The Construction Letting for Airport Bridge on Fillmore Trail was held and one bid was submitted by Yamnitz and Associates from Fieldon, Illinois. **Motion by Branum, second by Durbin to approve awarding contract to Yamnitz and Associates in the amount of \$37,373.50. All in favor, motion carried.**
2. **Approval - Material Letting for 916 B-CA:** Bids for the Material Letting were opened at the committee meeting for Airport Bridge on Fillmore Trail. There were 6 bids submitted. Bidders were as follows: St. Louis Prestress, P.H. Drew, Inc., Clevenger Contractors, County Materials Corporation, Illini Concrete Co. and Freezen, Inc. Ill. Valley. Three of the six bidders were awarded the contract. PH. Drew, Inc from Indianapolis, Indiana bid \$10,758.60 for Steal Bridge Railing. Clevenger Contractors from Bluffs, Illinois bid \$7,959.90 for traffic barriers and terminal markers. County

Materials Corporation from Champaign, Illinois bid \$67,275.00 for precast deck beams. The following are the motions to approve the total of 3 low bids:

- **Motion by Branum, second by Bone to approve awarding P.H. Drew, Inc. for the steel bridge railing in the amount of \$10,758.60. All in favor, motion carried.**
- **Motion by Branum, second by Kuchar to approve awarding Clevenger Contractors for the traffic barriers and terminal markers in the amount of \$7,959.90. All in favor, motion carried.**
- **Motion by Branum, second by Helgen to approve awarding County Materials Corporation for precast deck beams in the amount of \$67,275.00. All in favor, motion carried.**

The total for the bridge is \$85,993.50. Most of the work will be done by county forces to get the bridge repaired quicker and cheaper.

3. **Approval - Resolution #17-09:** A Resolution to appropriate funds in the amount of \$15,000 for 1079 B-CA, 1st Ave., Walshville Road District, 50% RD-50% County Project. **Motion by Branum, second by Komor to approve Resolution #17-09 to appropriate funds in the amount of \$15,000 for 1079 B-CA, 1st Ave., Walshville Road District, 50% RD-50% County Project, Montgomery County's Share = \$7,500. All in favor, motion carried. (See Resolution Book 9, pages 216-217).**
4. **Update – Walton Park Bridge:** Engineer Boehler has contacted CMT for an update on the design and approval for repairs to the Walton Park Bridge and dam. Boehler will meet with them sometime later this week.
5. **Update - Road Closure:** The Nokomis Road north of the s-curve was closed because of pilings that were in disrepair on the east side of the bridge. At first one lane was closed, the speed limit was reduced and barricades were bolted down, but somehow the barricades were removed and thrown into the creek, so for safety purposes the road was completely closed. Member Hertel asked when the Nokomis bridge will be repaired, and Branum responded that this may need to be a winter construction project.
6. **Update - Red Ball Trail Upgrade:** It was reported that a meeting would be scheduled with Ameren to see if they will change their position on helping to fund the upgrades to the Red Ball Trail.
7. **Update - Walton Park:** Member Bathurst asked Branum when the Walton Park area work will be completed, and Branum responded that no date has been set as of yet.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Downs to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS:

1. **Motion by Hitchings, second by Ogden to approve the appointment of Joe Chapple as Commissioner to the Raymond Township Drainage District #1. All in favor, motion carried.**

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC:** Motion by Aumann, second by Downs to pay an invoice for Adams & Wilson, PCC and Books and Moore. **Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore), Absent – 1. Motion Carried.**
2. **Motion by Sielschott, second Kuchar to pay all other approved bills. All in favor, motion carried.**
For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, September 8th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Matthews to adjourn the Full Board Meeting. **All in favor, motion carried.**

Meeting adjourned at 9:30AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, September 8th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 8th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 11th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the Complete Count Committee for the 2010 Census is in place and they are waiting for promotional information to begin distribution.
5. **County Treasurer's Report** – Ron Jenkins was present for questions and stated that the second due date for Real Estate taxes is this Thursday, September 10th, 2009, with the distribution of tax dollars to taxing bodies going very smoothly.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions and reported that the Health Department met with the county school superintendents at the Regional Office of Education concerning the H1N1 flu. Satterlee urged Office Holders to consider devising a plan to maintain services should the majority of their staff get the flu. Member Hertel inquired if the new vaccine is ready for market, and Satterlee responded that it is still being tested, and that the flu would affect children more than adults or teachers. Satterlee stated that they are looking at mid October for the vaccine to become available.
8. **Probation Office Report** – Banee Ulrici was present for questions.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Hitchings, second by Kuchar to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

1. **Update - Open Meetings Act Tele-Institute:** Chairman Plunkett distributed information on the Tele-Institute Conference for Open Meetings was distributed to board members. The Tele-Institute conference will be held on September 10th, 2009 from 3:00 PM to 5:00 PM at all Illinois County Extension Offices, with the local Hillsboro Cooperative Extension office participating.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update - Annex Building Project:** Bone stated that discussion took place during the Building and Grounds Committee meeting on front end documents which direct the contractor on prevailing wage and contractor work requirements and any requirements for HVAC, plumbing, etc... As requested, a low visual screen will be added at the entry way of the annex building for the Regional Office of Education. The renovation work for the annex building will be bid out Tuesday, September 22nd. Hurst-Rosche Engineering will handle the public notices and newspaper advertising. There will be a pre-bid meeting Thursday, October 1st at 10:00 AM in the County Board room to go over the general requirements. Bids must be submitted to Hurst-Rosche Engineering by 2:00 PM on Thursday, October 8th, 2009. The winning bid will be given to Building and Grounds on Friday, October 9th, 2009 at their regular meeting and the full board can take action on Tuesday October 13th, 2009. Bone reported that the committee discussed coming up with a long term Building Plan for each of the county buildings.
2. **Update - Telephone System Bid Specs:** Bone reported that Hurst-Rosche Engineering is looking into specs for a new phone system. The engineering company is looking at an IP Voice Override Hybrid System. If the IP system is used then there would have to be some reconfiguration to the data in the network. A Network Consultant could be upwards of \$20,000. The committee will meet in a special meeting on Friday, September 18th, 2009 at 8:30 AM to review building specifications that will be bid out and to review phone system specs. The contract will be awarded on October 13th, 2009 then it will take about three months to complete the work. The new phone system will need to be installed in conjunction with the building remodeling across the street.
3. **Update - Maintenance Issues & Maintenance Report:** Chairman Bone reported on maintenance issues:
 - **Cleaning the GIS Office:** Bone reported that cleaning the GIS Office in the Farm Bureau building will be done once a week by the Sheriff's Office custodial staff.
 - **Moving stop sign at the south end of the Historic Courthouse:** Moving the Stop Sign on the south side of the Historic Courthouse will be the City of Hillsboro's issue to re-route. Hertel reported that the Lincoln Statue Committee will contact the City of Hillsboro in regards to the moving the stop sign.
 - **Removing tree stump & replacement tree:** The tree on the southwest side of the Historic Courthouse that was damaged due to storms during Old Settlers has been cut down, but still needs to have the stump removed. The committee agreed to replace the tree with a new hard maple.
 - **Handicap automatic door opener for Historic Courthouse:** Bone reported that the committee discussed putting the automatic door and door opener for the Historic Courthouse out for bid.
 - **Johnson Controls – Compressor:** Johnson Controls will be at the Courthouse Complex on Saturday, September 19th, 2009 to change out the number 3 compressor, which is the final compressor needing replaced. The other two were replaced last year.
4. **Update - Siding Coming Off at Old Depot in Waggoner:** It was reported that Lloyd Meyer has fixed the siding issue at the old depot in Waggoner.

5. **Approval - Hillsboro School District Disaster Plan :** State's Attorney Chris Matoush wrote an Emergency Preparedness Plan with Hillsboro School District. The School District is to provide mutual cooperation in response to a major emergency or incident which may render the courthouse buildings and/or county Jail inoperable. In cooperation with the school district, the new portable generator may be used at the Witt School if needed. **Motion by Bone, second by Matthews to approve entering into an agreement with Hillsboro School District - Unit #3 for an Emergency Disaster Plan. All in favor, motion carried.** The school district will also allow the county to use Witt School for the courts system, should the need arise. **(See Resolution Book 9, pages 218-219).**
6. **Update - Historic Courthouse Stimulus \$100,000 funding request:** Bone reported that the committee reviewed a letter to Senator Demuzio requesting stimulus funding for \$100,000 from the State of Illinois' Capital Bill.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Update - AMBULANCE REPORT:** Ambulance Call Report for August will be submitted at the October Full Board meeting.
 - **Collections:** Collections for the month of August 2009 were at \$190,943.36.
 - **Availity:** Blankenship reported that they have been approved by Availity for electronic billing, but are waiting on the login and password that Availity will supply for them.
 - **Aging Reports:** Some of the reports that the new billing software is producing were distributed by EMA Director Diana Holmes to board members to review. Member Bathurst asked Holmes if the reports show what has been paid, and stated that it would be a more valuable report if payments were included on the aging reports. Holmes responded that not many payments have been entered in the new system yet, and the quality of the reports should improve in time. Hertel asked if they are getting all the information they need for the reports. Holmes responded that they are having difficulty getting all the information required from some ambulance districts especially Litchfield. Plunkett stated that the reports need to provide total collections from each Ambulance District, not just county-wide, and eventually will have more data once the old card system is phased out.
 - **Billing Office Opening:** Selena Brazel resigned her position in the Ambulance Billing Office and has taken the open position in the Circuit Clerk's Office.
2. **Update – EMA Report:** _____
 - **Search and Rescue Classes:** Training is being planned for Search and Rescue Classes on November 7th and 8th, but they still need to find a place to hold the class.
 - **H1N1 Flu:** Holmes reported that they are planning for several meetings with the Montgomery County Health Department in preparation for the H1N1 Flu.
 - **Damage Assessment and Debris Management Class:** Blankenship stated that a total of 12 people attended the Damage Assessment and Debris Management Class, with some coming to the class from the Wisconsin area. Dr. Terry Donat from DuPage County attended both days. He and other physicians in the county are writing a plan for the hospitals in that area. Roxanne Kahan from Manitowoc County, Wisconsin for ARC emergency planning attended. It was suggested that Montgomery County should add a new annex to their E.O.P. on debris management. Janet Spencer (EMA volunteer) also took the class and will help in writing the annex along with Ruben Boehler and Director Holmes.
 - **ICS or NIMS 300 and 400 Classes:** There will be a refresher class for anyone who has had the ICS 5 day class or has completed the NIMS 300 and 400 on October 1st at the Montgomery County Health Department from 5:30 PM to 10:00 PM. The class will be scenario based and it will be taught by IFSI Instructors Joe Gasparich and Les Albert.

- **COOP & COG:** The County may not have to do much with the Continuity of Operations Plan (C.O.O.P.) and Continuity of Government (C.O.G.). Most of the information that is asked for is already in the County's E.O.P. The county may want to add the plan for the County's Judicial System, as an addendum to the current E.O.P., when it is completed and in place.
 - **Impoundments:** Discussion took place on having the County require impoundments when the party responsible for a spill does not pay in a timely manner.
3. **Approval - County EOP:** The County's Emergency Operating Plan has been approved by IEMA and the committee, but will need approval from the board. When all parties have made their approval Director Holmes can issue copies to the areas that need one. **Motion by Blankenship, second by Hitchings to approve the County's updated Emergency Operating Plan Manual. All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update - Enterprise Zone Projects – Legal Descriptions:** The Enterprise Zone Council met on Thursday, September 3rd. Mary Purcell was contacted to make new GIS maps according to the original Enterprise Zone maps from 1990 located by Coordinator Daniels. Daniels had received information from the Legal Department at DCEO regarding the criteria for writing legal descriptions and has some cost estimates to share for the preparation of legal descriptions for Raymond and Nokomis.
2. **Update - County Comprehensive Plan:** The next Planning Commission meeting is September 10th at 6:00 PM at the Extension Office. The commission is on schedule and hopes to have a Comprehensive Plan ready for review within the next 10 months.
3. **Approval - West Central Development Council Resolution:** Heather Hampton+Knodle has reviewed the West Central Development Council report and will submit some corrections when complete. The committee decided that the board should go ahead and approve the West Central Resolution. **Motion by Deabenderfer, second by Hertel to approve the West Central Development Council Resolution. All in favor, motion carried. (See Resolution Book 9, page 220).**
4. **Update - MCEDC Revolving Loan:** The minor changes to the Revolving Loan Policy and Procedure have been submitted to the County Board for review and the board will look to approve at the October full board meeting.
5. **Update - Mine Update:** Plunkett, John Downs and Journal-News editor John Galer went on a tour of the Deer Run Mine-Patton Mining site on Thursday, September 3rd. Hillsboro Energy will give an update on the progress of the mine project at a future County Board meeting.
6. **Update - Night of Networking:** MCEDC will have a Night of Networking on Tuesday, September 22nd, 2009 from 5:00 PM until 7:00 PM. There is a golf outing scheduled with a T-time of 3:00 PM.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update - Real Estate Taxes:** The Supervisor of Assessment's Office is working on 2009 Real Estate Taxes. The office has received about 150 complaints, which is normal according to Supervisor of Assessments Ray Durston. A 2009-2010 Property Tax Cycle Timeline will be forthcoming at a future meeting.

2. **Update - Montgomery County Probation State Funding:** It was reported that the allocations from the State of Illinois to reimburse Probation Officer salaries were cut by 48% for Montgomery County and the short fall for Fiscal Year 2010 is projected at \$132,000. During a meeting last Friday with Judge Schwarm, he stated that he does not want Probation Officers laid off and is checking into why Montgomery County received such a huge cut in State reimbursement allocations. Chief Probation Officer Ulrici stated that she can not keep the programs offered through her office if there is a reduction in staff. The normal short fall which happens every other year is approximately \$30,000 to \$40,000. Judge Schwarm reported at the meeting last Friday that the only salary increase will be 2.8% for cost of living and there will be no merit increases this year for Probation Officers.
3. **Update/Approval Circuit Clerk Request:**
 - **Shelving Units Update:** Sielschott reported that Circuit Clerk Chief Deputy Stephanie Keiser addressed the committee with information submitted by Circuit Clerk Holly Lemons for proposals to digitalize historic documents. Proposals for the new shelving units were reviewed by the committee and it was stated that the shelving units should be put out for bid, with the bid to be awarded at the October Full Board meeting. All funding for the shelving units will come from the Circuit Clerk document storage fund.
 - **Microfilming/Digitizing Approval:** The committee reviewed a proposal from HOV for microfilming/digitizing historic documents in the basement of the Courts Complex. These are valuable documents and are becoming fragile, so there is a need to digitize. The proposal was for five different case types for a total of \$189,882.31 to digitize about half of the first storage room. **Motion by Sielschott, second by Beck to approve the microfilming of Probate B drawers in the amount of \$12,705.80. All in favor, motion carried.**
 - **Raising Document Storage and Automation Fees Update:** Circuit Clerk Holly Lemons asked the Committee to raise the fees for document storage and the automation fund, excluding traffic related cases, from \$5.00 to \$15.00. The State statute that supports the increase in fees was distributed, and a resolution will be presented at the full board meeting in October.
4. **Approval - County's Starting Salary:** Sielschott reported that the committee discussed raising the current starting salary of \$17,750 to a starting rate of \$18,250 for non-union employees, effective beginning in the next fiscal year, FY 2010, December 1, 2009. **Motion by Sielschott, second by Hitchings to establish the starting salary for non-union position from \$17,750 to \$18,250 effective beginning the next fiscal year, FY 2010, December 1, 2009. All in favor, motion carried.**
5. **Update - Countywide Public Communications for 911/ESTB:** Sielschott reported that there are a couple of concerns holding up the negotiations to consolidate the 911 and Sheriff's Dispatchers, including issues on managing the 911 employees plus seniority issues. 911 will research raising fees to keep the department on its own, but they will continue to work on the consolidation.
6. **Update - 2010 Budget & Levy Discussion:** Sielschott reported that the 2010 Budget will be posted after the October Full Board meeting and approved at the November, 2009 board meeting and said there have been many decreases in revenues from State reimbursements to the county's budget. Some of the county offices impacted include Highway, EPA, Probation, etc... The county anticipates assuming the expense where the State has eliminated their reimbursement for the next fiscal year. In the meantime, to offset the extra EPA expense, Bond County will be contacted to see if they would be willing to have the Montgomery County EPA Inspector inspect their landfill. Sielschott also stated that Probation took a huge 48% decrease in cuts from the State, the county did not do well on insurance last year, and the Highway Department has been saving money for bridges, which will be spent this year. Also, county employees' salaries went up an average of 4%, new Sheriff's radios, Animal Control facility costs are now included, as is Public Defender's Office increases. All in all, the County 2009 Levy will be under the Truth in Taxation 5% limit with no hearing needed. Plunkett stated that he appreciated everyone's help on the 2010 budget.

7. **Approval - ROE Quarterly Report:** The Regional Office of Education presented their quarterly report to the committee. **Motion by Sielschott, second by Sharon Kuchar to approve the R.O.E. quarterly report. All in favor, motion carried.**
8. **Approval - of Estimate of Taxes to be Levied:** A report prepared by Treasurer Ron Jenkins was reviewed for the Real Estate Tax Levy/Extension Summary. **Motion by Sielschott, second by Aumann to approve the estimated taxes to be levied in the amount of \$4,160,257.00 for Fiscal Year 2010 Budget. All in favor, motion carried.**
9. **Approval - of Third Conflict Public Defender:** A letter from Judge Long was reviewed regarding the need to hire a third Conflict Public Defender under a contract instead of paid by the hour. The compensation will be \$24,000 and no benefits will be received as an employee of Montgomery County. **Motion by Sielschott, second by Hitchings to approve hiring a 3rd Conflict Public Defender to be compensated in the amount of \$24,000 with no benefits. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update - Elections:** Durbin reported that County Clerk Sandy Leitheiser updated the committee on the following new laws that will be in place for the February 2nd, 2010 General Primary Elections.
 - **Grace Period Update:** HB0267 Public Act 96-0441, which will be effective January 1st, 2010, will extend the grace period registration from the current 14 days before the election or primary to 7 days before the election or primary.
 - **No-excuse Absentee Voting Update:** No-excuse Absentee Voting, SB2022 Public Act 553, which became effective August 17th, 2009 states that a person voting an absentee ballot does not have to specify why they will not be able to vote on the day of the elections.
 - **Election Judge Pay Update:** According to the County Clerk Association Lobbyist, the State will reimburse ½ of the \$45.00 for Election Judge Pay (\$22.50 per Judge) for future elections and the county will pick up the other half to keep election judges.
 - **Non-Contested Race Cost Savings Update:** Leitheiser continues to research and get other States' information regarding saving costs in non-contested races in Consolidated Elections.
 - **Hauling Election Equipment Update:** Discussion took place on moving the lever for the lift gate on the white recycling truck up to be able to access it easier. The truck is utilized during election time to deliver and pick up voting equipment.
2. **Update - Meeting with Bond County to Inspect Landfill:** Durbin and Bill Gonet will make an appointment with Bond County Chairman Jill Franks to discuss an agreement with them for Montgomery County to inspect their landfill. An Intergovernmental Agreement with Bond County will be considered to help offset some of the EPA Office's salary.
3. **Update - Appraisals of County Buildings:** Nelson Aumann will update appraisals on all county buildings for insurance purposes. It has been about 5 years since the appraisals were updated, and the appraisal cost is in the 2010 budget. Durbin stated that Treasurer Jenkins sends out a form each year for every office to inventory and keep it updated for insurance so that if any loss occurs the inventory can be replaced at proper reimbursement levels.
4. **Update - Insurance:** Durbin received a report from Treasurer Jenkins listing the entire inventory for the County. If anything is not on the inventory then it will not be reimbursed.
5. **Update - Animal Control Facility and Program:** Durbin reported that the Animal Control Facility is now complete and animals are now housed there. Board members will need to look over policy and procedures soon.

6. **Update - Public Act 096-0314:** Durbin reported that the committee reviewed Public Act 096-0314, which was signed into law and amends the Animal Welfare Act by requiring dogs and cats be spayed or neutered and microchipped when they are adopted out. The new owner has 30 days from the adoption to get the services performed. Member Moore inquired who pays for the spaying or neutering, and Plunkett stated that the owner would pay for the service but the county would hold a \$50.00 deposit until the animal has been spayed or neutered within the allotted time. Once proof has been shown to Animal Control that the animal has been spayed or neutered then the deposit will be refunded.
7. **Update - Recycling Program:**
 - **Electronics Recycling Update:** Durbin reported on the free Electronics Recycling Drive will be held on Thursday, September 17th, 2009 from 12:00 PM until 6:00 PM and Friday, September 18th, 2009 from 7:00 AM until 3:30 PM at the Montgomery County Recycling Center in Hillsboro. Montgomery County Recycling has partnered with Com2 Recycling for the drive. Com2 will follow federal and state regulations and Department of Defense Standards when destroying electronic components and information will be handed out to the public on the destruction security that Com2 provides during the drive. Helgen asked if a Household Waste Recycling Drive will be held again, and Durbin responded that unfortunately, it will not be held due to State of Illinois budget cuts.
 - **Farmersville Drop Shed Update:** Durbin reported that the Farmersville Mayor has staked out a location for the new drop shed, which will be located near the water treatment plant. Construction should begin in the next couple of weeks.
8. **Update – UCCI:** Durbin reported that UCCI will host a seminar at the Lincoln Museum in Springfield, Illinois on October 23rd and 24th, 2009.
9. **Update – HHW Collections:** Member Ed Helgen inquired about Household Hazardous Waste Collections. Durbin reported that the State has cut funding for Household Hazardous Waste Collections, so there are no Collections at present.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update - Circuit Clerk Personnel:** Circuit Clerk Holly Lemons has hired EMA employee Selena Brazel as a Deputy Clerk. Director Holmes ran an ad in the newspaper for the position now open in Ambulance Billing office.
2. **Approval - Authorized Drivers and Motor Vehicle Record Check Policy and Procedure:** There has not been any negative feedback from offices on the Authorized Drivers and Motor Vehicle Record Check Policy and Procedure that was sent out to offices last month. **Motion by Downs, second by Kuchar to approve the Authorized Drivers and Motor Vehicle Record Check Policy and Procedure. All in favor, motion carried.** The policy will be effective October 1st, 2009. Downs will have a letter sent out to all offices informing them of the newly adopted policies and procedures.
3. **Approval - Employee Hiring Policy and Procedure:** There has not been any negative feedback from offices on the Employee Hiring Policy and Procedure that was sent out to offices last month. **Motion by Downs, second by Beck to approve the Employee Hiring Policy and Procedure. All in favor, motion carried.** The policy will be effective October 1st, 2009. Downs will have a letter sent out to all offices informing them of the newly adopted policies and procedures.
4. **Approval - Drug Testing Policy Implementation:** There has not been any negative feedback on the Drug Testing Policy that was sent out to offices last month. **Motion by Downs, second by Bone to approve the Drug Testing Policy Implementation. All in favor, motion carried.** The policy will be effective October 1st, 2009. Downs will have a letter sent out to all offices informing them of the newly adopted policies and procedures.

5. **Update - Reduction in County Board:** A brief discussion took place on the possibility of reducing the county board size. The committee discussed factors that are considered when reducing the number of county board members. This must be voted on by June 2011. Once a number of members is selected, then districts could be changed accordingly in 2012. The committee will continue to look into this matter.
6. **Update - IMRF for County Board Members:** Discussion took place on an IMRF Policy for board members to review. Board members who work 600 or more hours a year for the county could receive IMRF. Treasurer Jenkins is researching this issue with IMRF and Downs will bring back information as it is received.
7. **Update - Per Diem Policy:** A written clarification of Per Diem Policies were sent out to board members.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

Update - Used Equipment Letting: Bids were opened at the committee meeting for the Used Equipment Letting and were awarded as follows:

- **1995 GMC C3500 Crew Cab Diesel.** Sold to Raymond Akeman for **\$951.00.**
- **1998 Ford F150, Gasoline.** Sold to Witt Township for **\$2,651.99.**
- **1998 International 4900 Single Axle 10' Dump Truck.** Sold to Grisham Township for **\$15,552.50.**
- **7' Wide, Ground Driven Road Broom.** Sold to Fillmore Township for **\$1,529.00.**
- **Gravity Flow Tar Pot.** Sold to Bill Ellinger for **\$30.00.**

Motion by Branum, second by Miles to approve the sale of the used equipment to the highest bidders. All in favor, motion carried.

Update - Resolution #18-09: A Resolution to Appropriate funds for 1080 B-CA, Crabtree Trail, South Litchfield Road District, Total Cost = \$40,000, 50% RD-50% County Project. Branum reported that the committee discussed the project and decided to put it on hold until Niemanville Trail (Walton Park Bridge) is opened to traffic.

Approval - Section 08-00128-00-BR: Discussion took place on a Local Agency Agreement for federal participation of construction of the bridge on Fillmore Trail crossing the east fork of Shoal Creek (formerly known as Down's Bridge). Total construction cost for this project is estimated at \$550,000. Federal stimulus funds will pay for \$462,000 of the project with the remaining \$88,000 to be paid by the County. The Letting for this project is scheduled for November 2009. The County has to obligate the funding for this project no later than March 2010 or the County could lose the funding. Boehler is currently finalizing right of way acquisition.

Motion by Branum, second by Durbin to approve the Local Agency Agreement for federal participation of construction of Fillmore Trail over the East Fork of Shoal Creek. Voice Vote = 20 Ayes, 1 Present (Jarod Hitchings), 0 Nays, 0 Absent. Motion carried. (See Resolution Book 9, pages 221-225).

Update - Walton Park Bridge: The consultant has received IDOT approval for the Bridge Condition Report. The next step is to obtain approval from IDNR and IDOT for the hydrology and hydraulic design of the spillway and bridge. The Construction Letting is planned for June 11th, 2010.

Update - Probst Bridge Problems: Engineer Boehler received a letter from the Nokomis School Superintendent regarding the recent closure of the Probst Bridge located on Nokomis Road where it crosses Hurricane Creek. The closure has caused long bus detours and creates safety issues on the narrow township roads. As a compromise, Boehler agreed to leave the road closed but stagger the barricades so a bus could get through safely. The bridge is structurally safe as long as the posted weight limits are obeyed. If it becomes a safety issue with trucks and thru traffic disobeying the weight limits or moving or damaging the barricades, the County will have to close the road again. Boehler has expedited the design phase and is nearly a year ahead of schedule. The bridge should be let for construction in November or January depending on IDOT's schedule. Branum reported that the committee agreed to the compromise as planned.

Update - Airport Bridge: The Highway Department started removal of the Airport Bridge on Monday, August 24, 2009, and test piles were driven Friday and final grading for the new abutment caps was completed Tuesday, September 1st, 2009, with the project currently ahead of schedule. Concrete beams are to be set on

September 28th and the bridge should be open by mid October, 2009. The bridge closure has also been announced on WSMI Radio.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Downs to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES:

There will be a Special Building and Grounds meeting on Friday, September 18th, at 8:30 AM to go over bid specs for the annex building and the phone system.

Also, a reminder was issued that the Finance Committee will meet early next month on Monday, October 5th, 2009 at 8:30 AM in the County Board room.

APPOINTMENTS:

1. Motion by Hitchings, second by Ogden to approve the appointment of Dave Heaton to the Montgomery County Housing Authority Board. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC and Books and Moore:** Motion by Aumann, second by Bathurst to pay an invoice for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore), Absent – 0. Motion Carried.
2. Motion by Sielschott, second Branum to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, October 13th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Sielschott, second by Bone to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:50AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, October 13th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 13th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Hitchings, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Helgen, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, September 8th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted.
2. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** – Ron Jenkins was absent due to surgery he had on September 28th, 2009. He has since returned home and is on his way to recovery, and due back to the office soon.
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions and distributed Health Department budget revisions.
8. **Probation Office Report** – Bane Ulrici was present for questions.
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Blankenship to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

1. **Presentation on Deer Run Coal Mine – Dean Lee:** A slide show of the construction of the Deer Run Mine project was presented by Dean Lee, Human Resource and Public Relations Coordinator of Patton Mining. The Presentation given included aerial photographs taken in September and October, 2009 showing the construction progress of the pit and slope areas. Lee stated that 42 of the 45 employees working on the slope were from the local area, with pay ranges from \$16 - \$19 an hour and will eventually employ 160-180 workers. Lee explained that the Air shaft will go down 600-700 feet and will be 22 feet wide, that the coal mine will produce an average of 8 tons of coal per square foot and it will produce 8-9 million tons a year with enough reserves for the next 50 to 100 years. Lee stated the mine will be one of the biggest booming mines in the United States. Mike Plunkett asked when a workforce would be hired, and Lee replied that they will start hiring in December, 2009 with a third party from Litchfield collecting applications for experienced miners. Bill Sielschott asked about the current market price of coal, and Lee stated that the last market price was \$45 to \$65 a ton, depending on what type of coal was mined. **(For copy of Power Point Presentation, see Resolution Book 9, pages 226-246).**
2. **Approval - AFSCME Resolution #2009-13:** The American Federation of State, County and Municipal Employees have asked that the Montgomery County Board pass a resolution for the Governor to rescind all planned layoffs of State Employees. **Motion by Hertel, second by Downs to approve Resolution#2009-13 for the Governor to rescind all planned layoffs of State Employees. All in favor, motion carried. (For copy of Resolution, see Resolution Book 9, page 247).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update - Countertop in Probation Office:** The committee approved \$250.00 for Probation Office to make some adjustments to counter tops for computer monitors.
2. **Update - Automatic External Defibrillator (AED):** The committee approved the purchase of 4 defibrillators for the county buildings from Cardiac Science in the amount of \$4,617.28, which will come out of the Sheriff's small equipment purchases line item. Director Holmes has been contacted to schedule training for employees to operate the defibrillators. Hand sanitizer dispensers were ordered and will be installed in the county buildings.
3. **Approval - Annex Building Project and Bids:** The committee reviewed 7 bids that were submitted for the remodeling of the Annex Building. The bids were as follows:
 - \$453,100 - Korte-Luitjohan, Highland, Illinois
 - \$460,000 - Vogel Plumbing, Hillsboro, Illinois
 - \$473,000 - Johnco Construction, Mackinaw, Illinois
 - \$480,000 - VH Builders, Carlinville, Illinois
 - \$487,000 - R.W. Boeker Company, Hamel, Illinois
 - \$543,137 - Interior Construction Services, St. Louis, Missouri
 - \$599,000 - Cloyd Builders, New Berlin, Illinois

Chairman Bone reported that with all of the rain, some leaks were found on the second floor of the newly purchased Annex building around the wall. In 2004 the roof was replaced, therefore, he is checking on the warranty with the contractor. Tests were done on asbestos and lead, and the lead tests should be back by next Wednesday. A few areas tested positive for asbestos, which could cost \$8,000 to \$20,000 for removal. The ramp and retaining wall will be less than \$20,000. Some \$50,000 to \$75,000 for overhead expenses. HVAC will be about \$45,000, electricity will be \$80,000, plumbing will be \$25,000, masonry, restoration and painting around \$25,000, doors and windows \$50,000 and \$130,000 to \$150,000 on the interior of the buildings. This bid cost also includes the cost for demolition of the plaster on the second floor and new insulation and drywall.

Discussion: The Architect's estimate of the renovation project was \$300,000 to \$350,000. Tom Baker of Hurst-Rosche stated that originally the estimate was \$500,000, at which time the Board said to take some items from the design while trying to keep the efficiency of the building for new offices. Baker said this cost although more than anticipated, is less than a new building with land, utilities and the same square footage, and the cost to build new would be three times this amount. Roy Hertel stated that the goal should be to get people off the third floor of the Historic Courthouse, and he feels the bid is too high but is realistic because the bids were comparable. He said that we should go ahead with this project but feels that we should someday build a new building on North Main Street. **Motion by Bone, second by Miles to approve the low bid from Korte-Luitjohan in the amount of \$453,100 to renovate the Annex building. Roll Call Vote: Ayes 19, Nays 1, Absent 1. Those Voting Aye: Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Helgen, Hitchings, Komor, Matthews, Miles, Moore, Ogden, Plunkett, Sielschott, Wendel. Those Voting Nay: Kuchar. Those Absent: Aumann. Motion carried.**

4. **Approval - Telephone System Bids:** Bone reported that four bids were submitted on the telephone system. Bids were as follows:

- \$129,110.00 - Tech Electronics, St. Louis, Missouri
- \$148,602.00 – STL Communications, St. Louis, Missouri
- \$232,246.75 – Consolidated Communications, Mattoon, Illinois
- \$256,650.00 – Bodine Electronic, Decatur, Illinois

Hurst-Rosche Engineering recommends that the County award the new phone system to the lowest bidder, Tech Electronics of St. Louis, Missouri in the amount of \$129,111 for a digital phone system with a deduction of \$2,078 for a voice override IP system totaling \$127,032. The 911 phone system is not included in this bid. Terry Bone reported that he contacted Judge Long who stated that he would contribute \$35,000 to the new phone system from the court fund. Tom Baker stated that the bid prices differ because some of the bidders were distributors of phone equipment and explained the voice override IP (Internet Protocol) system. **Motion by Bone, Second by Matthews to approve the telephone system bid from Tech Electronics for a voice override IP system in the amount of \$127,032.** Member Hertel asked Baker how much input County IT Representative Bill Purcell has had with the final bids, and Bill Purcell, who was in the audience, responded that he has had minimal interaction. Purcell stated that he would like to know what kind of equipment Tech Electronics is using and where the equipment is coming from, since he has had a hard time getting parts in the past. Undersheriff Robbins asked how many employees they have. Tom Baker said around 100 employees. Robbins voiced his concern because of the inadequacies of the current system. Bone stated that the new system will have 250 phone lines available, instead of the 140 lines we have now. Karen Louthan, a representative from Consolidated Communications who was also a bidder, received permission to speak from Chairman Plunkett, and expressed concerns about the “apples to apples” comparison that should be done to assure all bids are equal in content before County Board approval. She stated that the bid should include replacing the phone system, the fiber construction to get to the building across the street and data switches to give the capability of voice override. She would welcome an opportunity to review the bids with County Board members, Hurst-Rosche and Bill Purcell to assure equal specifications have been included in all bids. Chairman Plunkett said that the county depends of the advice of Hurst-Rosche as to whether Tech Electronics is a qualified bidder. Hertel stated that Purcell should meet with Hurst-Rosche and go over the specifications. Undersheriff Robbins requested that we take time on this decision to make sure it is a good phone system. Baker said that when a bid is signed it should mean they are meeting the specifications, but there is time to go over the bids to assure all concerned they are valid. Terry Bone stated he wants to make sure the County has the best phone system. **Bone and Matthews both withdrew their**

Motion. Motion by Bone, Second by Beck to table this approval until next month. All in favor. motion carried.

5. Update - Maintenance Issues & Maintenance Report:

- **Handicap Automatic Door Opener for Historic Courthouse:** No bids were received. We are working with a \$2750 grant from Leitheiser's Election Office.
- **Carpet Cleaning Bill:** Bone contacted Bergie Heating & Air Conditioning to pay for cleaning, and they agreed.
- **Wallpaper Removal:** Lloyd Meyer had spoke with Circuit Clerk Holly Lemons on a schedule to remove wallpaper when she is out of her office, and Courtroom #1 can be started next week.
- **Clean Out Debris from Annex Building:** Lloyd Meyer reported that removal of the debris in the annex building is nearly complete. Bone said maintenance did a good job.
- **Elevators:** Otis will be working on the Historic Courthouse elevator on October 14th. It will be down for approximately 2 hours.
- **Stump Removal:** Lloyd Meyer will have someone come out to remove the rest of the tree stump on the south west side of the Historic Courthouse.
- **SOA Office:** Meyer reported that there is a small leak in the SOA Office and he will call Young's Roofing to look at it.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. Update - Ambulance Call Reports:

- A summary of monthly operations for **August 2009** is as follows: **Total calls:** 341, **Total amounts billed:** \$189,550.00, **Total amounts collected:** \$141,131.09.
- A summary of monthly operations for **September 2009** will be submitted next month. Member Bathurst requested that aging reports without current billing data be included in their reports, and Blankenship stated they will comply with this request.

2. Update - AMBULANCE REPORT:

- **Collections:** The combination of the old and new system collections came in at \$111,451.74 for September.
- **New Hire:** Sharon Greenwood of Hillsboro was hired and will be trained on the new Ortivus software soon. She has been working on old collections.
- **Ortivus Training:** Ortivus will come back to train the new employee on the system on October 26th and 27th. There is still money in the budget for this.
- **Availity:** Availity has approved the office for online billing. Ortivus will call and walk the staff through the procedure to make the final hook up, which should take about an hour to complete.

3. Update - EMA Report:

- **Search & Rescue Training:** There will be Search and Rescue Training on November 7th and 8th at the Fillmore Fire Station.
- **Collection Agencies:** Director Holmes will start looking for information on collection agencies.
- **IEMA Conference:**
 - a. Update on H1N1 Flu: The Illinois Department of Public Health (IDPH) gave an update on the H1N1 Flu and recommended that the courthouses place hand sanitizer in each office, by elevators, and in lobbies.
 - b. Memorandum of Understanding (MOU): It was discussed at the conference about having some type of MOU in place with private sector partners, such as

General Contractors, Plumbers, Pharmacies, Grocery Stores, etc... in the case of an emergency.

- c. *Animals in a Disaster*: Discussion took place at the IEMA conference in regards to Federal Disaster Assistance Policy (FEMA 9523.19) Covered Animals. Animals that would be covered in a disaster type emergency are as follows: Dogs, cats, turtles, rabbits, birds, and rodents. Those animals that are not covered are: Snakes, amphibians, reptiles, racing dogs, horses, cows and pigs. The County would get Federal aid for covered animals.
- d. *Exercise ICS Plans*: IEMA also covered Incident Command System plans. It was October 1st.
 - **ICS Refresher Class**: There was an ICS refresher class on October 1st. The class was well attended, with about 25-30 people, and the scenario emergency was based on a Tornado Touch Down incident in Montgomery County.
 - **Update Impounding Vehicles**: Discussion took place on having the State's Attorney's Office look into the County being able to impound vehicles in the case when a spiller from a Hazardous Material spill does not pay.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update - County Comprehensive Plan**: The Planning Commission recently met on October 8th at 6:00 PM at the Extension Office with the presentation on Economic Development activities and statistics in the County. The next meeting is Thursday, November 12th, 2009.
2. **Approval - MCEDC Revolving Loan Fund Report**: Amanda Cole gave the committee an update on the Revolving Loan Fund Policy. **Motion by Deabenderfer, Second by Kuchar to approve 3 changes to the Revolving Loan Fund Policy, which was presented at last month's full board meeting. All in favor, motion carried. (For copy of changes to Revolving Loan Fund Policy, see Resolution Book 9, pages 248-255).**
3. **Approval - Intergovernmental Agreement between IL Department of Central Services, and the County boards of Montgomery and Macoupin for the Demuzio Broadband Initiative**: The committee reviewed and discussed the Intergovernmental Agreement for the Broadband Initiative. **Motion by Deabenderfer, Second by Matthews to approve the Intergovernmental Agreement for Broadband pending the State's Attorney's approval. All in favor, motion carried. (See Resolution Book 9, pages 256-257).**

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Update - GIS Report**: The committee approved hanging map storage cabinets for GIS not to exceed \$600.00.
2. **Update - Real Estate Taxes**: Chief Assessments Officer Ray Durston reported that the tentative schedule to have assessor's books finished is by November 2nd, 2009. Most of the bigger townships are back from the local assessors and are being entered into the system. The tentative publishing date will be on December 4th, 2009. Durston is working with DEVNET for an updated schedule. The committee discussed getting tax bills out in June, 2010 and will possibly allow two months between installments. They are planning on the first installment of real estate taxes to come out in early June 2010.
3. **Approval – Resolution #09-14 to Void Tax Bill on Parcel ID 06-07-459-010 in the Village of Raymond**: The committee discussed the need to void the tax bill on the old Kerr McGee gas station, which was deeded over to the Village of Raymond earlier this year. Since the County

owned the parcel in 2008, the County would still need to void the tax bill this year. **Motion by Sielschott, Second by Hitchings to approve Resolution #09-14 to void tax bill ID# 06-07-459-010 in the Village of Raymond. All in favor, motion carried. (See Resolution Book 9, page 258).**

4. **Approval – Resolution #09-15 to Increase Circuit Clerk’s Automation Fee and Document Storage Fee:** The committee reviewed and discussed the resolution to increase the Automation and Document Storage Fee in the Circuit Clerk’s Office at an amount not to exceed \$15.00 for all cases other than traffic cases, with traffic cases remaining at \$5.00. Clerk Leitheiser read the resolution. After conferring with State’s Attorney Matoush, Circuit Clerk Lemons asked that the resolution be amended to read “for all cases other than **petty** traffic cases and **ordinance violations.**” **Motion by Sielschott, Second by Bathurst to approve Resolution #09-15 to increase the Circuit Clerk’s Automation and Document Storage Fee from \$5.00 to \$15.00 for all cases other than petty traffic cases and ordinance violations. All in favor, motion carried. (See Resolution Book 9, page 259).**
5. **Approval - Circuit Clerk Office Shelving Units Bids:** The committee opened the only bid that was received for new shelving units in the Circuit Clerk’s Office. TAB St. Louis submitted a bid in the amount of \$54,475.00, which will be paid for from the Document Storage Fee fund, which consists of fee revenues collected by the Circuit Clerk’s office, and will not come from the General Fund. **Motion by Sielschott, Second by Beck to approve the purchase of shelving units from TAB St. Louis in the amount of \$54,475.00. Roll Call Vote: Ayes 20, Nays 0, Absent 1. Those Absent: Aumann. Motion carried.**
6. **Update - FY 2010 Budget Revisions:** The committee reviewed the revenues and expenses for budget revisions for the Fiscal Year 2010 budget. The Health Dept. submitted some revisions due to state funding issues. Bane Ulrici from the Probation Office said she’s been told that the state will reinstate some of the funds to the Probation department.
7. **Approval - FY 2010 Levy:** The committee discussed the Fiscal Year 2010 Levy in the amount of \$4,160,257.00. **Motion by Sielschott, Second by Kuchar to approve the Fiscal Year 2010 Levy in the amount of \$4,160,257.00. All in favor, motion carried.** The budget will be posted on the bulletin board on the first floor by Clerk Leitheiser’s office for the next month, then scheduled for passage next month. Sielschott stated the budget includes funds needed for the newly purchased County Annex Building.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Update - Elections:**
 - County Clerk Leitheiser presented information to the committee regarding a law in Florida where the names of unopposed candidates do not appear on the Election ballot, which saves a tremendous amount of election costs. Clerk Leitheiser has also shared this information with the Illinois County Clerks Association lobbyist and members of the Clerks’ Legislative committee, with hopes to have similar legislation introduced in Illinois at the spring session.
 - Leitheiser gave an update on election equipment vendors and reported that the Champaign County lawsuit should be filed in two weeks regarding the undervote law, which forces election equipment to query undervotes. Other counties are coming forward against the new undervote law, which must go into effect at the February 2, 2010 election. Durbin reported that this topic was discussed at the UCCI meeting last month.
 - The candidate filing period for the February, 2nd 2010 Elections will be October 26th thru November 2nd, 2009.
2. **Update - Meeting with Bond County to Inspect Landfill:** Durbin stated he plans to get a meeting with Bond County Chairman Jill Franks next week in regard to Montgomery County inspecting Bond County’s landfill.

3. Approval - Animal Control Facility and Program:

- **Animal Control Policy and Procedures, Adoption forms, Volunteer Application and Release Forms:** Discussion took place on policy and procedures for animal control, as well as Adoption Forms, Volunteer Applications and Release Forms. The Policy and Procedures for the operation of the facility were handed out last month for all board members to review. Durbin stated that although he did not have any comments from board members on any changes to the Policy and Procedures, he would like to wait on any action pending other changes. **Motion by Durbin, Second by Helgen to approve the Volunteer Release Forms for Animal Control. All in favor, motion carried.**
- **Contracts for Municipalities:** The County has received contracts from Coffeen, Schram City, Raymond and Litchfield in regard to using the Montgomery County Animal Control Program and Facility.
- **Meeting with PAWS CARE:** A meeting will be set up with PAWS CARE for volunteer services for Friday, October 16th, 2009 at 8:30 AM in the County Board room.
- **Sidewalk:** There will be a sidewalk installed on the south end of the Animal Control building for \$850.00 by Kirby Furness and the Highway department will rock the driveway once the sidewalk is installed.
- **Tour of Facility:** The Hillsboro Chamber of Commerce has requested a tour of the Animal Control Facility for their monthly meeting on Friday, Oct. 16th, 2009 at Noon.
- **Schedule Open House:** The committee will schedule an Open House for the facility as soon as the corn has been harvested.

4. Update - Recycling Program and Events:

- It was reported that the Electronics Recycling drive went very well and over 90,000 lbs. of electronics was collected. The County will get a true total from Com2 soon. Durbin read a thank you letter from the Litchfield Schools Building and Grounds Coordinator Dale Bruhn regarding the Electronics Recycling Drive.

5. Update - Coordinated Services Restructure:

- Discussion took place on restructuring the Coordinated Services Office, with the Personnel Committee recommending some restructuring of Recycling and EPA. Dawn Lutz will be in charge of the Recycling Program full time and Bill Gonet will be in charge of the EPA office. Both Lutz and Gonet will report directly to the HWE Committee.

6. Update - UCCI Seminar:

- UCCI will host a dinner on October 23rd @ 6:00 pm and a seminar on October 24th at the Lincoln Museum in Springfield. The deadline to register is October 13th. Board members wanting to attend should let Coordinator Daniels know after the meeting. Bob Durbin announced that on October 24th from 3:00 – 7:00 pm at the Witt Lions Building he and his wife will be having their 60th Wedding Anniversary Celebration.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update - Circuit Clerk Union:** The committee discussed union issues concerning the salary of an employee who was transferred. Union Representative Dan Sweet stated to Mike Plunkett that the last time there was an employee transfer he understood there was an agreement that any future transfers would start at beginning salary stated in the contract. However, the Personnel committee never received an agreement to sign for this issue. Union Representative Sweet will draft an

agreement stating that this transfer and pay rate will be okay but any future hires will start at the contract's starting salary. Plunkett suggested addressing the employee transfer issue at the time the next contract is open. The committee also discussed that it is not feasible for a transfer employee to take a cut in pay.

2. **Update - Liberty National Insurance:** A presentation was given to the committee regarding Voluntary Employee Group Term Life Insurance, which would offer a low cost \$3,000 Accidental Life Insurance Policy for employees at no cost to the County and none to the employees for the first year. After the first year employees will be charged \$10.00 per year. Liberty Mutual also offers plans for Whole and Term Life Insurance and is asking to present this information to all county employees. The committee would like to check with the Treasurer's Office first, and the committee will address this next month.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Update – Bridge Postings:** As of January 1, 2010, maximum legal loads on local roads will be increased from 73,280 lbs. to 80,000 lbs. according to State Law. However, several bridges currently in service will need to be posted for reduced load limits as they are not structurally adequate to handle the proposed 80,000 lb. loading. A map was handed out to committee members showing the six bridges to be affected. Engineer Boehler will order the signs and have them posted by January 1, 2010. Dale Ogden asked about the 90,000 lb. posted limits for frost from January to April. Ruben Boehler stated that it was repealed by the state.
2. **Approval – Section 08-00129-00-BR, Local Agency Agreement for Federal Participation of Construction of SN 068-3359, Nokomis Road over Hurricane Creek:** An approval of the Local Agency Agreement for Federal Participation for construction cost of the Probst Bridge was presented, with the estimated construction cost of \$375,000 to be shared. The split would be 80/20 with 80% being Federal at \$300,000 and 20% being the County's at \$75,000. The scheduled letting date for this project is January 15, 2010. **Motion by Matthews, Second by Beck to approve the Local Agency Agreement for Federal Participation of Construction of Nokomis Road over Hurricane Creek, Section 08-00129-00-BR. Voice Vote: In favor – 19, Against – 0, Present -1 (Jarod Hitchings), Absent – 1 (Nelson Aumann). Motion carried. (See Resolution Book 9, pages 260-263).**
3. **Update – Airport Bridge Project:** Yamnitz Construction finished casting the concrete abutments on Airport Bridge. The County's day labor forces set beams, grouted shear keys, drilled and grouted pins and installed bridge rail. The final grading, guardrail installation, oil and seeding should be finished by the end of this week, weather permitting.
4. **Update – Mine Avenue Resurfacing west of Farmersville:** Weber Construction finished paving and started shoulder work on Mine Avenue west of Farmersville. Shoulders, guardrail and striping should be finished by the end of the week.
5. **Update – Walton Park Bridge Project:** On October 5, 2009, Boehler, Chairman Plunkett, Mayor Jones of Litchfield and Litchfield City Administrator Ritchie met to discuss scheduling issues with Crawford, Murphy and Tilly (CMT) because CMT is approximately a month behind with their scheduled submittals. It was agreed that Ted LaBelle with CMT should provide a monthly progress report to both the City and County effective next month through bid letting. LaBelle has verified with IDOT that they can still make the scheduled June 11, 2010 letting. Questions were asked about the timeline and funding for the project. The engineering work must

be approved before the bridge can be repaired. The project is being funded jointly by FHWA, the County and the City of Litchfield.

6. **Update – Red Ball Trail Project:** On September 11, 2009, Cheryl Welge of Ameren, Chairman Plunkett, Member Branum, Member Hertel and Engineer Boehler met to discuss the status of the Red Ball Trail upgrade. Discussion took place in regards to the reduced County MFT revenue and the likelihood that the County will not be able to fund the project. Ameren will investigate internally if they can contribute any funding, but there has been no decision from Ameren yet. The only repairs the County can afford to do at this point are to oil and chip the 1.5 miles of Red Ball Trail. Boehler stated that due to safety concerns, the County may have to post a lower speed limit and weight restriction to help stop the deterioration of the road. Truck traffic has increased since the summer due to the 50 trucks that are coming and going each day from the Viper Coal Mine. When the scrubbers are ready, there will be an additional 50 trucks per day going to the Power Plant. Chairman Plunkett stated that the road needs upgraded because of the increased truck usage. Member Deabenderfer asked about the ability to repair Red Ball Trail without MFT funds, and Plunkett said that we would like to receive Ameren's financial support to pay for the project.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES:

Reminder that the HWE Committee will be meeting on Friday, October 16th, at 8:30 AM in the board room with PAWS CARE to discuss volunteers at the facility.

APPOINTMENTS:

Motion by Branum, Second by Bone to approve the appointment of Cheryl Short as Secretary/Treasurer to the Fillmore Fire Protection District's Board of Trustees to replace a vacancy. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Invoice from Adams & Wilson, PCC and Books and Moore:** Motion by Beck, second by Sielschott to pay an invoice for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore), Absent – 1 (Nelson Aumann). Motion carried.
2. **Motion by Sielschott, second by Blankenship to pay all other approved bills.** All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

RECESS: Until the Full Board Meeting on Tuesday, November 10th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Kuchar to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:15AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, November 10th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 10th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Joyce Matthews, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Frank Komor

Pledge of Allegiance to the flag was given and led by Sonny Gonet, who is a senior at Greenville College studying Communications and working on a project regarding communications in County Government.

Mileage and Per Diem Approval:

Motion by Aumann, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Helgen, second by Matthews to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, October 13th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and stated the new shelving units ordered are now in place in the basement of the Courthouse Complex and invited members to stop by and see them.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions and gave an update on the H1N1 flu vaccines. He said that 4,200 – 4,300 H1N1 shots have been given, and he still has about 3,000 doses of vaccine. Satterlee expressed his appreciation for all the help that he has received from the county offices. County Clerk Sandy Leitheiser commended the County Health Department for their quick and organized response to provide the H1N1 virus vaccination.
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted.
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Downs, second by Kuchar to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

The Coordinating Committee approved their 2010 meeting dates on the last Tuesday of each month at 5:30 pm.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Approval- Telephone System Bids:** Bone reported that Mark Ritter stated that Hurst-Rosche Engineers stands behind the low bid for the new phone system from Tech Electronics and that the proposal did meet the bid specifications. Bill Purcell reported that he contacted several references in the Metro East area provided by Tech Electronics and he received good reports. Purcell checked on the Mitel Equipment with his Computer Technician Network and reported it is very good equipment and that Tech Electronics is a reputable company. As a result of these findings, the committee stands by their motion from October 2009 to recommend the low bid from Tech Electronics in the amount of \$127,032.00. Bill Purcell was thanked for his assistance in confirming the Tech Electronics company and bid were valid. **Motion by Bone, Second by Hitchings to approve the telephone system bid from Tech Electronics for a voice override IP phone system in the amount of \$127,032.00. All in favor, motion carried. Roll Call Vote: Ayes 20, Nays 0, Absent 1. Those Voting Aye: Aumann, Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Helgen, Hitchings, Komor, Matthews, Miles, Moore, Ogden, Plunkett, Sielschott, Wendel. Those Absent: Komor. Motion carried.** Bone reported that Judge Long has agreed to contribute \$35,000 from court funds toward the purchase of the new telephone system.
- 2. Update- Annex Building Project:** Bone reported that Korte & Luitjohan Contractors, Incorporated started the renovation of the Annex Building on November 2nd, 2009. The committee reviewed the project schedule as submitted by the contractor. Renovations are expected to be completed by March 2, 2010.
- 3. Update- Annex Building Roof:** The committee reviewed and approved a quote from Young's Roofing in the amount of \$4,480.00 to make the necessary repairs to the rubber roof on the Annex Building. The committee decided to do away with the sky light and replace it with plywood. The roof is 5-6 years old, and is showing signs of leakage. No warranty on the roof has been located to cover these repairs.
- 4. Approval -Annex Building Asbestos Removal:** The committee reviewed and approved the report and costs to remove the asbestos in the Annex Building from Cenpro Services Inc. Brent Lance of Hurst-Rosche Engineers reported that there were some areas found where asbestos needs to be removed. In the County Annex Building located at 201 S. Main there is asbestos in panels along the stairs, the restroom floor and in the County Annex Building located at 203 S. Main, one pipe needs asbestos removed. Asbestos was also found in all the window glazing. Bone reported that the county will receive a credit from the contractor for window removal since Cenpro will now be removing the windows. **Motion by Bone, Second by Beck to approve the proposal from Cenpro Services Inc. to abate the asbestos in the Annex Building for a cost of \$15,000 to \$18,000. All in favor, motion carried.**
- 5. Update - Maintenance Issues & Maintenance Report:** The committee discussed and approved the proposal from Door Controls of St. Louis to install an automatic opening door for handicap accessibility at the Historic Courthouse in the amount of \$3,061.00. County Clerk Leitheiser has a grant for \$2,750.00 to help with this expense. The committee also discussed replacing the faucets in the Historic Courthouse restrooms on the first floor that have leaking problems. The Committee will look into when the work will start on the wallpaper removal at the Courthouse Complex. A new tree will be planted on the southwest corner of the Historic Courthouse once the tree stump has been removed.

6. **Approval - 2010 Schedule for Meeting Dates:** Committee discussed and approved the 2010 meeting dates for the first Friday before the Full Board meeting at 8:30 am.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

AMBULANCE CALL REPORTS:

A summary of monthly operations for September 2009 are as follows:

September 2009 Total calls: 353: Total amount billed: \$183,812.00: Amount collected: \$111,451.74.

A summary of monthly operations for October 2009 will be submitted at next month's meeting:

AMBULANCE REPORT:

1. **Collections:** Estimate -\$94,629.13 for October, Old System \$23,201.65, New System \$71,427.48. (Incomplete)
2. **Training:** Ortivus Trainer came on October 26, and 27th, 2009. While the Ortivus trainer was here he reviewed all reports and collections for the past 5 months. After review of all reports and collections he told us we were right where we needed to be at this point in time.
3. **Credit Bureau-Ambulance Collections:** The Committee discussed and approved that the State's Attorney's Office and the Sheriff's Office handle the Ambulance collections. Blankenship said we will try this for one year.
4. **Ambulance coding class:** This was a recommendation of the Ortivus Trainer. It is an online class, complete with testing at the end of the class. Once they have completed all phases they will be certified in "Ambulance" billing.
5. **Aging and Billing Questions:** Paul Osborne addressed the committee with aging and billing questions. The questions were answered to the best of their ability.

EMA:

1. **HazMat Breakfast:** There will be a HazMat Breakfast on Saturday November 14th at the Hillsboro Moose Lodge. Hours are 6:00 AM till 11:00 AM. Tickets are sold at the door. Also, 50/50 tickets will be available at the door.
2. **MABAS Audit and HazMat Audit:** We will have our MABAS Audit on November 19th here at the EMA office. The HazMat Audit will be on November 28th at Raymond Fire Station.
3. **Fillmore Search and Rescue Class:** There was a Search and Rescue Class in Fillmore recently with 46 in attendance.

NEW BUSINESS:

1. **Approval - 2010 Meeting Dates:** Committee approved to set the 2010 Meeting Dates to the Tuesday before the Full Board Meeting at 3:00 PM with the exception of November's meeting which will be held on Monday, November 1st, 2010.

OLD BUSINESS:

1. **Langer Trucking:** Per Asst. State's Attorney Betsy Wilson, they will pay the bill from the Jan. 6th HazMat spill on I-55. We will put that money in the HazMat account and pay the agencies that responded, and will need to replace some of the equipment used from HazMat trailer.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- Enterprise Zone Projects:** Amanda Cole reported she is working on getting a map for parcels to be included in the Enterprise Zone for Nokomis.
2. **Update- Historic Old Route 66 Project:** Amanda Cole shared handouts providing information on the Historic Old Route 66 Project and explained the requirement to apply for grant funds for this project. The IL Route 66 Scenic Byway Wayside Exhibit Program requires a local share cost for the signs. One of the requirements is to be a member of the Old Route 66 Byway. Farmersville is a member, and we could get one of these signs for the Bike Trail from

Farmersville. Committee approved that Amanda Cole put the county on a waiting list for the IL Route 66 Wayside Exhibit signs. Deabenderfer said that we won't have to take any action for at least a year.

- 3. Update- 2010 Schedule for Meeting Dates:** The committee reviewed and approved to meet on the first Wednesday before the Full board meeting at 6:30 pm for 2010.
- 4. Update- County Comprehensive Planning Committee:** The Comprehensive Planning meeting date was cancelled due to the Farm Bureau Banquet on November 12th, 2009. The next meeting will be held on December 10th, 2009.
- 5. Update- MCEDC Meeting:** There will be an MCEDC meeting on Thursday, November 19th, 2009 at 2:00 PM at the Extension office. The MCEDC Night of Networking will be held on Thursday, November 19th, 2009 at LLCC for the Festival of Trees at 5:00 pm.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. Update- FY 2010 Budget Changes and Recommendations:** The committee discussed the Fiscal Year 2010 Budget.
- 2. Approval of FY 2010 Levies:** Resolutions read by State's Attorney Chris Matoush
 - **Resolution #09-16:** Resolution adopting Fiscal Year 2010 Financial Appropriation Ordinance totaling the sum of \$21,929,577.00. Motion by Sielschott, second by Miles. All in favor, motion carried. (See Resolution Book 9, Page 264.)
 - **Resolution #09-17:** Resolution to pass tax levy for the General Corporate Fund for the current taxable year, in the sum of \$755,325.00. Motion by Sielschott, second by Bathurst. All in favor, motion carried. (See Resolution Book 9, Page 265.)
 - **Resolution #09-18:** Resolution to pass tax levy for the County Health Department, in the sum of \$373,000.00. Motion by Sielschott, second by Downs. All in favor, motion carried. (See Resolution Book 9, Page 266.)
 - **Resolution #09-19:** Resolution to pass tax levy for the Illinois Municipal Retirement Fund, in the sum of \$697,675.00. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 9, Page 267.)
 - **Resolution #09-20:** Resolution to pass tax levy for the Social Security Fund, in the sum of \$321,985.00. Motion by Sielschott, second by Aumann. All in favor, motion carried. (See Resolution Book 9, Page 268.)
 - **Resolution #09-21:** Resolution to pass tax levy to pay the costs of Insurance Premiums, in the sum of \$332,875.00. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 9, Page 269.)
 - **Resolution #09-22:** Resolution to pass tax levy for the Tuberculosis Care and Treatment Fund, in the sum of \$90,800.00. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 9, Page 270.)
 - **Resolution #09-23:** Resolution to pass tax levy for the County Highway Fund, in the sum of \$373,000.00. Motion by Sielschott, second by Miles. All in favor, motion carried. (See Resolution Book 9, Page 271.)
 - **Resolution #09-24:** Resolution to pass tax levy for the County Highway Federal Aid Matching Fund, in the sum of \$186,500.00. Motion by Sielschott, second by Branum. All in favor, motion carried. (See Resolution Book 9, Page 272.)
 - **Resolution #09-25:** Resolution to pass tax levy for the Special Aid to County Bridge Fund, in the sum of \$186,500.00. Motion by Sielschott, second by Bathurst. All in favor, motion carried. (See Resolution Book 9, Page 273.)

- **Resolution #09-26:** Resolution to pass tax levy for the Litchfield Special Service Area in the Amount of **\$179,550.00**. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 9, Page 274.)

 - **Resolution #09-27:** Resolution to pass tax levy for the Hillsboro Special Service Area in the Amount of **\$157,000.00**. Motion by Sielschott, second by Bone. All in favor, motion carried. (See Resolution Book 9, Page 275.)
 - **Resolution #09-28:** Resolution to pass tax levy for the Nokomis/Witt Special Service Area in the Amount of **\$104,107.00**. Motion by Sielschott, second by Durbin. All in favor, motion carried. (See Resolution Book 9, Page 276.)
 - **Resolution #09-29:** Resolution to pass tax levy for the Raymond/Harvel Special Service Area in the Amount of **\$42,000.00**. Motion by Hitchings, second by Blankenship. All in favor, motion carried. (See Resolution Book 9, Page 277.)
 - **Resolution #09-30:** Resolution to pass tax levy for the Farmersville/Waggoner Special Service Area in the Amount of **\$65,000.00**. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 9, Page 278.)
 - **Resolution #09-31:** Resolution to pass a levy for the County Extension Service, in the sum of **\$154,910.00**. Motion by Sielschott, second by Kuchar. All in favor, motion carried. (See Resolution Book 9, Page 279.)
 - **Resolution #09-32:** Resolution to pass levy for Senior Citizen Social Services in the sum of **\$70,030.00**. Motion by Sielschott, second by Matthews. All in favor, motion carried. (See Resolution Book 9, Page 280.)
 - **Resolution #09-33:** Resolution to pass levy for Veterans Assistance in the sum of **\$70,000.00**. Motion by Sielschott, second by Ogden. All in favor, motion carried. (See Resolution Book 9, Page 281.)
 - **Resolution #09-34:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - **\$44,026.00**, Probation Officer - **\$51,204.00**, and Assistant Probation Officers - **\$154,468.00**. Motion by Sielschott, second by Beck. All in favor, motion carried. (See Resolution Book 9, Page 282.)
 - **Resolution #09-35:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed **\$11,000.00**. Motion by Sielschott, second by Hitchings. All in favor, motion carried. (See Resolution Book 9, Page 283-284.)
3. **Approval- PASSING THE FY 2010 Budget & Revisions:** There are no changes at this time. Motion by Sielschott, second by Blankenship to approve the Fiscal Year 2010 Budget & Revisions which include all the above mentioned levies and appropriations. All in favor, motion carried.
 4. **Approval- Tax Sale Certificate Surrender County Trustee Parcel #16-11-207-015:** The Committee discussed the need to surrender County Trustee on a parcel owned by an individual due to an error in the deed. The Parcel was 10 feet wide and controlled by the County Trustee due to error. Motion by Sielschott, second by Branum to pay **\$50.00** to County Trustee Ballinger to Surrender Parcel #16-11-207-015 in the City of Hillsboro. (See Resolution Book 9, Pages 285-288.)

An announcement was made by Sielschott that more funding totaling \$140,000 is now anticipated from the State of Illinois for the Probation Office to reimburse the salaries of Probation Officers.

The 2010 Finance Committee Meeting Dates were set for the Monday before the Full Board Meeting at 8:30 AM with the exception of October's meeting which will be held on Monday, October 4th, 2010. Chairman Plunkett thanked Sielschott and the Finance Committee for their work during the budget process.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Approval- Recycling Program and Events DCEO Grant:** Durbin reported that Dawn Lutz is working on a DCEO recycling grant. Discussion took place concerning a resolution in support of the grant, and Durbin stated that the grant will be a 90% grant from DCEO. There are 1600 businesses in the county that could recycle and the Recycling Center currently picks up at 120 businesses, and the grant is needed to get machinery and to do more recycling. **Motion by Durbin, Second by Helgen to approve the Resolution in Support of the Montgomery County Recycling Program's Request for Grant Funding from DCEO. (See Resolution Book 9, page 289.)**
- 2. Approval- County Insurance:** Paul Hamrock advised the committee that the county insurance premium is \$326,742.00. The premium for Property Casualty cost decreased by \$4,795.00 while the Workman's Compensation premium increased by \$7,827.00. The net cost increase for FY 2010 is \$3,032.00. Hamrock stated that there are now 204 entities in the ICRMT Insurance program in the state of Illinois. **Motion by Durbin, Second by Miles to approve the ICRMT Insurance Premium in the amount of \$326,742.00.** Bathurst expressed her concern that other insurance companies have not had the opportunity to bid, and endorsed bidding this service in the future. Durbin replied that the Property Casualty Insurance had not been put out for bid because ICRMT has provided good service, and have many training programs for the county. Kuchar asked when this insurance was last put out for bid and agreed with Bathurst that other companies should have the opportunity to bid. Durbin said it has been quite some time since the insurance services have been put out for bid, and Kuchar replied that different insurance companies should have a chance to bid on this each year. Chairman Plunkett stated that we have been a member of ICRMT for some 20 years, and that professional services do not have to be put out for bid. Helgen said that there was an opportunity in the past where bids were received, however, no company was able to compete with ICRMT's proposal. Durbin stated that next year will be our 25th year with ICRMT, and he feels the county receives good service from them. Matthews said the ICRMT group formed to provide a lower cost to counties. Bone stated that a similar insurance company called County Insurance Risk Management Agency (CIRMA) has formed and he suggested we get a price from them. Plunkett said that it never hurts to compare proposals, but we haven't had any problems with the premiums from ICRMT, and with the added county property and payroll, there has been minimal increases each year. Kuchar stated that last year it was suggested that the property and casualty insurance be put out for bid, and asked what we need to do as County Board members so that it gets put out for bid next year. Durbin said that we will have to start in June, 2010 to have everything done before December 1st, 2010. Dale Ogden said that the issue has been discussed a lot in the committee meetings, and of 102 counties in Illinois, ICRMT is the insurance provider for 54 counties. Chairman Plunkett said the need will be put on the HWE agenda for next month. **Roll Call Vote: Ayes 20, Nays 0, Absent 1. Those Voting Aye: Aumann, Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Helgen, Hitchings, Komor, Matthews, Miles, Moore, Ogden, Plunkett, Sielschott, Wendel. Those Absent: Komor. Motion carried.**
- 3. Update- EPA Report:** Bill Gonet shared a packet of information with the committee regarding the Enforcement duties of the EPA officer. He presented information regarding a grant to enable

community groups to apply for cleanup funding of a Superfund site, which has to be submitted by a non-for-profit group like the MCEDC. Gonet and Durbin met with Bond County Board Chairman Jill Franks who requested a price for Gonet to inspect the Bond County landfill. Bond County Board Chairman Franks will be contacted today to advise that the price per inspection would be \$250.00. Durbin talked to Franks who said they are having a meeting today, and Bond County will check their budget. Deabenderfer asked about the grant and whether MCEDC has been contacted, and Chairman Plunkett said that he took the grant information to Amanda Cole.

4. **Update- Elections:** County Clerk Leitheiser presented a proposal to eliminate the Technical Judge Role for upcoming elections to offset county expenses due to lack of State of Illinois reimbursement. The committee discussed and approved to eliminate the Technical Judge Role. County Clerk Leitheiser also shared information regarding the new State Undervote law that could compromise ballot secrecy and voter intent. Leitheiser will get information out to educate voters and election judges before this election, and will send a letter of protest to Senator Demuzio and Representative Hannig. Roy Hertel was concerned that the county should be eliminating precincts to cut down on expenses. Hertel then asked if we have to pay more money to upgrade the voting equipment to accommodate the Undervote law, and he protests its constitutionality since the voter's secrecy is being violated when an undervote is detected. Leitheiser said we have no extra costs to implement this law in our county, unlike other counties with other equipment that needs to be upgraded.
5. **Update- Animal Control Facility and Program:** A special meeting with the PAWS CARE Volunteer group was held on Friday, October 16th, 2009. PAWS CARE representative Nancy Richardson stated that they have filed 501C3 Status with IRS, and has paid for a \$1 Million dollar Liability Insurance Policy. Once IRS has approved the Non-for Profit status, a cargo van will be donated to the PAWS CARE group for transporting animals. At the Regular Meeting on Thursday, November 5th, 2009, States Attorney Matoush addressed the committee regarding some questions about volunteers at the Animal Control Facility. Matoush suggested that the Probation Office be contacted for Public Services Workers to take down and install an existing fence that was donated for the Animal Control Facility. Chairman Plunkett thanked the Volunteer group for helping the county save money on the animals that have been saved by the efforts of the group. Discussion also took place on the four foot fencing that is being donated by the Senior Citizen building in Taylor Springs and measurements will be taken. The Committee discussed and approved the hours of operation at the Animal Control Facility in order to make it more accessible to the public and for volunteers. The facility will have employees scheduled Monday through Friday 8:00 am to 6:00 pm and on Saturdays from 10:00 am to Noon. Hertel stated that he is concerned about the volunteers at the Animal Control Facility who would have to leave if the employees have to go out on a call. He asked about who opens up the facility and stays till 6 pm. He was then informed that the warden opens the facility and the part-time employee stays until 6 pm. Hertel suggested that we have a contract with the volunteers to eliminate this problem. States's Attorney Matoush said that the main issue is insurability. Matoush hasn't seen the PAWS CARE insurance policy and is concerned mainly with our facility. The matter will be discussed further at the next HWE Committee meeting.
6. **Update- 2010 Schedule for Meeting Dates:** Committee reviewed and approved their committee meeting dates on the first Thursday before the full board meeting at 8:30 am in 2010.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Update- Circuit Clerk Personnel Question:** Circuit Clerk employee Barb Grosenheider will be retiring on December 22nd, 2009. Circuit Clerk Holly Lemons stated that she does not know if any

current county employee will want to transfer. Mike Plunkett reported that he communicated with Union Representative Dan Sweet regarding the starting salary.

2. **Update- Liberty National Insurance:** Downs reported that Sielschott spoke with Treasurer Jenkins regarding the Liberty National Insurance proposal. County employees already have two other voluntary insurance options, and the committee feels there is no need for another one.
3. **Update- Employee Christmas Luncheon:** The Employee Christmas Luncheon will be Wednesday, December 16th, 2009 from 11:00 AM – 1:30 PM in the County Board Room on the 2nd floor of the Historic Courthouse.

4. **Approval- Holiday Schedule for Year 2010:** The Committee discussed the Holiday Schedule for Year 2010. New Years Day for Year 2011 will be observed on December 31st, 2010. **Motion by Downs, Second by Bathurst to approve the 2010 Holiday Schedule with 14 days as presented. All in favor, motion carried. (See Resolution Book 9, page 290.)**
5. **Update- 2010 Schedule for Meeting Dates:** Personnel Committee reviewed and approved their meeting dates for 2010. There was only one Holiday conflict at Thanksgiving so the committee will meet on Thursday, November 18th, 2010.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Update– Airport Bridge Project:** Branum reported that the Highway Department finished constructing the bridge and the highway was opened to traffic on October 21, 2009. This project finished ahead of schedule and under budget.
2. **Update– Mine Avenue Resurfacing west of Farmersville:** Branum reported that Construction was completed on 10/20/09 within budget. A few calls were received with concerns on how close the guardrail is to the road. Engineer Boehler stated that the guardrail was installed according to plan which met Federal Standards. Boehler also stated that additional construction costs would have been incurred if guard rails were installed further from the road.
3. **Update– 2010 R&B Meeting Dates:** Branum reported Road & Bridge Meeting dates were submitted and approved for FY 2010 on the first Wednesday before the Full Board Meeting at 8:30 am.
4. **Update– Walton Park Bridge Project:** Engineer Boehler reported that CMT submitted the Preliminary Design Report and Preliminary Bridge Design and Hydraulic Report to IDNR and IDOT on 10/19/2009, 6 weeks behind schedule. The Draft Project Development Report is being prepared and is planned to be submitted to IDOT on November 6th, 2009. The planned submittal date is 6 days later than the IDOT schedule date for the June 11, 2010 bid letting. The environmental signoffs have been received for the ESR and the project received a Categorical Exclusion II Classification. The soil borings for the dam slope stability analysis were completed and the soil boring tests are nearly completed. The configuration for the principal spillway replacement structure has been developed and dimensions are being developed with the Design of Small Dams publication by the U.S. Department of Interior. Boehler stated that after this activity, we are now 1 week behind schedule instead of 6 weeks.
5. **Update– Red Ball Trail Project:** Engineer Boehler reported that on October 15, 2009, he met with Cheryl Welge (Ameren), Mike Plunkett, and Heather Hampton-Knodle and discussed the status of the Red Ball Trail upgrade. At this time Ameren will not be able to contribute to the project. Boehler stated that the county's limited MFT funds are not enough to do the whole project. The State grant is available for 5 years. Heather Hampton-Knodle is still communicating with Ameren to see if any agreement can be reached. Boehler doesn't think this road will last 5 years without major upgrades. Moore asked about putting a weight limit on the road, and Boehler

said as the road fails, weight restrictions and speed limit reduction may be imposed due to public safety concerns.

6. **Update– Village of Walshville:** Engineer Boehler reported that Mayor of Walshville Bill Sykes asked if the County would prepare engineering and construct repairs to village streets connecting Mt. Olive Trail and Walshville Trail. Engineer Boehler explained that the County would need an intergovernmental agreement to define the scope of work and reimbursement procedures using the Village’s MFT funds, and there will be no cost to the County. Walshville has requested that this would be a spring project, and the intergovernmental agreement will be submitted to State’s Attorney Chris Matoush for approval. Walshville will reimburse the County for costs.

7. **Update– Witt Road District Reimbursement for Chipmix:** Engineer Boehler reported that Witt Road District Commissioner John Charnisky requested that the County reimburse them for cost incurred to upgrade E. 22nd Road due to the Probst Bridge closure. His request is for materials only in the amount of \$4,599.45. After discussion, the committee decided not to set a precedent for reimbursing for this chipmix due to the concern that the county should have had prior knowledge before this work was done. In the future, Road Districts are asked to contact the Road and Bridge Committee ahead of time for assistance or to ask for these requests.
8. **Update– 2010 R&B Meeting Dates:** Road & Bridge Meeting dates were submitted and approved for FY 2010 on the first Wednesday before the Full Board Meeting at 8:30 am.
9. **Update – Highway Weight Limits Resolution:** Engineer Boehler recommended restricting weight limits on the County Highways as listed in the resolution. Due to recent legislation, the allowable gross weight limits on local roads will increase to 80,000 lbs. Many county highways are not able to withstand the increased loads without unreasonable damage or extraordinary maintenance expense. A copy of a map with potential local road weight limitations and a Highway Weight Limits resolution was distributed to all board members to review and take action at the December board meeting. Once the resolution is approved, Engineer Boehler will order the new signs to post the weight limits.
10. **Update– Oversize & Overweight Permit Resolution:** Engineer Boehler recommended the County establish a policy allowing oversize and/or overweight vehicles on County Highways. The policies and procedures as stated in the resolution will protect the public safety from unauthorized use of public roads by oversize and overweight vehicles. Copies were submitted to the full board to review for 1 month and action will be taken at the December full board meeting.
11. **Approval– County Motor Fuel Tax Maintenance Resolution #18-09:** This resolution is for next year’s MFT. The dates have been changed to coincide with the County Fiscal Year. **Motion by Branum, Second by Kuchar to approve Resolution 18-09 to appropriate \$1,174,044.00 from County MFT for highway maintenance from December 1, 2009 through November 30, 2010. All in favor, motion carried. Roll Call Vote: Ayes 20, Nays 0, Absent 1. Those Voting Aye: Aumann, Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Helgen, Hitchings, Komor, Matthews, Miles, Moore, Ogden, Plunkett, Sielschott, Wendel. Those Absent: Komor. Motion carried. (See Resolution Book 9, page 291.)**
12. **Update– Fuel Letting:** The Fuel letting will be held in January 2010 instead of November 2009. The current vendor has agreed to hold prices until January 2010.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Matthews, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Notice was given of the article in the County Review concerning high speed internet services coming to Montgomery County as a result of the Demuzio Broadband initiative grant program.

Motion by Ogden, Second by Beck to approve the reappointment of Charles Herrmann as Commissioner to Zanesville #3, County Zone #15, Drainage District. All in favor, motion carried.

Motion by Hitchings, Second by Beck to approve the reappointment of Greg Weitekamp as Commissioner to Pitman-Zanesville #2, County Zone #33, Drainage District. All in favor, motion carried.

Motion by Bone, Second by Hertel to approve the reappointment of Joe Gasparich to the Emergency Telephone System Board. All in favor, motion carried.

Motion by Hertel, Second by Beck to approve the reappointment of Lynn Shepherd to the Emergency Telephone System Board. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Aumann, second by Miles to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore), Absent – 1 (Frank Komor). Motion carried.**
- 2. Motion by Sielschott, second by Kuchar to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2009.

ADJOURN: Until the Full Board Meeting on Tuesday, December 8th, 2009 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Hitchings, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:05AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, December 8th, 2009 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 8th, 2009 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 2 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott.

Members Absent: Joyce Matthews, Richard Wendel

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Miles, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 10th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and gave an invitation to members to attend Circuit Clerk employee Barb Grosenheider's Retirement party on Dec. 18th, 2009.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions, and presented promotional items and information to members from the US Census Bureau. She encouraged all members to tell others about the importance of participating in the 2010 Census as the County is striving for a census count over 30,000.
5. **County Treasurer's Report** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions. He informed the board that he has received the final shipment of 500 doses of the seasonal flu vaccine, and a clinic will be held on Saturday, December 12th at 9:00 a.m. – 11:00 a.m. at the Health Department to distribute the vaccine.
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – submitted
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Hitchings, second by Hertel to approve of the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

Sharon Kuchar was presented the Certified County Officials Silver Level Achievement Award by Denise Kistner of the University of Illinois Extension Office. Kuchar was the first government official in the State of Illinois to achieve the Silver Level goal, which requires attending 48 hours of educational training with 30 hours being specific to her local government status.

Chairman Plunkett also announced that a coal payment of \$1,132,000 was received by the County on 12/01/09.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. **Update- Telephone System:** Bill Purcell reported that based on a meeting with the Tech Electronics Phone System company last week, there is a need to purchase a third Mitel unit for the Courthouse Complex. Purcell and Daniels met with each office in the Courthouse Complex and made a list of everyone's phone needs. Any additional equipment for the phones like headsets and handsets will be ordered and paid for from that office's budget. Purcell stated that there will be eleven gig stands required for the employees that use GIS mapping everyday.
2. **Update- Annex Building Project:** The Pay/Progress Meeting Dates with Korte Luitjohan and Hurst-Rosche will be held on Thursdays at 2:30 p.m. in the County Board Room on the following days: 1/7/10, 1/28/10, and 2/25/10. Brent Lance from Hurst-Rosche Engineers submitted a new three week schedule for the renovation work. Some change orders were discussed at the meeting on 12/3/09. Lance reported that a problem was discovered when taking out a store front window. It is too costly to replace it with glass, so a more cost effective solution for an amount of \$5,190 was selected. Another problem was found when opening a wall in the back of the conference and ROE area where the floor has a 3 inch elevation difference. A ramp needs to be built and a water cooler would be eliminated for a credit of approximately \$1,000. Renovation work should be completed by March 17th, 2010. The committee approved a change order of \$4,190 and the first pay request of \$80,000 to Korte & Luitjohan Contractors. Brent Lance reported that the renovation work is progressing very well and the project is beyond the point where more unforeseen circumstances will surface. Offices should be able to move in by April 1st, 2010.
3. **Update- Maintenance Issues & Maintenance Report:** The handicap door has been ordered for the Historic Courthouse west entrance, and Lloyd Meyer will schedule installation soon. The Circuit Clerk's Office is being painted this week, and Lloyd will contact Johnson Controls for winter maintenance. The tree stump south of the Historic Courthouse will be removed this month at a cost of \$75.
4. **Update- Historic Courthouse Renovations:** The committee discussed getting design plans started in January, 2010 so that renovations of the 2nd floor in the Historic Courthouse can begin when the ROE moves out to the Annex Building. Phase I would be the renovation of the 2nd floor. Bone stated that the committee wants to keep this entire project moving forward with plans for Historic Courthouse renovations.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **October 2009** are as follows:

Total calls: 379 Total amount billed: \$200,510.00 Amount collected: \$94,548.53

A summary of monthly operations for November 2009 will be submitted at next month's meeting.

AMBULANCE REPORT:

1. **Update- Collections:** Holmes reported that collections for the month of October were \$94,548.53.
2. **Update-** The State's Attorney Office will be handling all delinquent accounts.

EMA:

1. **Update-Search and Rescue Class:** The class had a large attendance of about 40 people.
2. **Update-HazMat:** The HazMat Team will be talking to some Christian County HazMat Technicians that are A & B level from the Taylorville Fire Department. They would like to add them to Montgomery County HazMat. Christian County will not be able to get funding from State or MABAS to form their own team, so as a result they would like to become part of the Montgomery County Team so their skills are not wasted, and Montgomery County's team will benefit from the extra Technician trained firefighters.
3. **Update-EMA:** Director Holmes has one person from Christian County that has applied to become a Montgomery County IMT (Incident Management Team) member. EMA Volunteer Leon Duncan lives in Christian County and teaches for IFSI (Illinois Fire Service Institute). He teaches with Joe Gasparich and has many years of experience in Fire Service, ESDA, EMS, and a trained Weather Spotter. Christian County does not have an incident management team and it doesn't look like they will be forming one any time soon. Leon would like to lend his services to Montgomery County if needed.

NEW BUSINESS:

1. **Update-MABAS:** In 2010, Montgomery County will be receiving an 18 ft. trailer with a 20x32 tent, (tent will sleep 20 people) complete with cots, heat and air conditioning. The heat and air can be powered with the light tower/generator that we already have.
2. **Update-GPS Units:** All Montgomery County Fire Departments will be receiving 2 GPS units for their trucks. The HazMat and IMT trailer will also receive the same GPS unit.
3. **Update-Defibrillators:** The Sheriff's Dept. purchased defibrillators for all County Buildings. The Defibrillator Training classes will be held on January 15th at 9:00 AM, 10:30 AM, and 1:00 PM in the PBC Room of the Courthouse Complex.

OLD BUSINESS:

1. **Update-Langer Trucking:** The County has received payment in full from Langer Trucking, the company whose vehicle caused the Jan. 6th spill on I-55.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **Update- County Comprehensive Plan:** The next meeting of the Planning Commission will be December 10th at 6:00 p.m. There will be discussion on Agriculture and Natural Resources. The committee will approve a community survey.
2. **Update- Coal Mine Tour:** At the invitation of Patton Mining, the Economic Development Committee and others toured the Deer Run Coal Mine on Tuesday, December 1st, 2009. Board members were able to see the construction of the coal mine. Chairman Deabenderfer spoke with Dean Lee who wanted to thank everyone for going and would be glad to give additional tours.
3. **Update- NAGS Intergovernmental Agreement:** Chairman Deabenderfer spoke with retired Judge Mark Joy, who stated he was happy with how the trail was left after the sewer construction for Butler was completed. He will continue to work on an Intergovernmental Agreement with NAGS to maintain the Butler Bike Trail this spring.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. New FY2010 Budget Books:** Sielschott reported that new FY2010 Budget Books have been distributed.
- 2. Update- SOA Report:** Ray Durston reported that the Board of Review is looking at some complaints and North and South Litchfield Townships' assessments were published. Devnet will be working with County Clerk Sandy Leitheiser to implement new Vital Records Software. Ray Durston contacted Gene Steward of Forrestal Group to attend the January, 2010's Finance Committee Meeting to discuss the Litchfield Wal-Mart and coal mine assessments. The Structural Permit Process is now completed using an internet based program which includes approvals from the Supervisor of Assessments, the Highway Department and 911. Sielschott stated that it is encouraging to know that the various departments are working together.
- 3. Approval- FAYCO Grant:** Director of FAYCO in Vandalia Bob Lindberg reported that the state budget cuts affected many of their programs, and requested additional funding from Bond, Fayette and Montgomery Counties to keep the programs going. Fayette and Bond Counties both levy for Developmental disabilities funding. Fayette County will commit an additional \$16,000, and Bond County will commit an additional \$12,000. Lindberg is requesting an additional \$14,000 from Montgomery County. Current support from Montgomery County is \$20,000. The committee approved \$14,000 additional funding for FY2010, with the understanding that FAYCO will attend the FY2011 Budget hearings. FAYCO serves many citizens of Montgomery County, and the committee felt this is money well spent. **Motion by Sielschott, second by Kuchar to approve \$14,000 additional funding to FAYCO for FY2010. All in favor, motion carried.**
- 4. Approval- FOIA Officer:** State's Attorney Chris Matoush stated that he requests that Assistant State's Attorney Betsy Wilson serve as the County's Freedom of Information Act (FOIA) Officer to comply with new State Law that becomes effective January 1st, 2010. The committee approved and recommends the appointment of Assistant State's Attorney Betsy Wilson as the FOIA officer for Montgomery County. **Motion by Sielschott, second by Hitchings to approve the appointment of Assistant State's Attorney Betsy Wilson as the FOIA officer for Montgomery County. All in favor, motion carried.** Member Hertel asked if Office Holders will be informed of the new FOIA laws soon, and Matoush responded that Wilson will convene a meeting soon.
- 5. Approval- Salary Increase for Assistant State's Attorney:** State's Attorney Chris Matoush addressed the committee with a request to increase the salary for the Assistant State's Attorney who will handle additional duties of the Freedom of Information Act (FOIA) officer. Matoush explained that the FOIA officer requires additional training to comply with the new laws that become effective January 1st, 2010. One of the new requirements is that the County must respond to the FOIA request within five working days instead of seven working days. The committee approved to increase Assistant State's Attorney Wilson's salary \$1,500 per year for the additional duties of FOIA officer. **Motion by Sielschott, second by Beck to increase Assistant State's Attorney Wilson's salary \$1,500 per year for the additional duties of FOIA officer. All in favor, motion carried.**
- 6. Approval- County Law Library Maintenance Fee Increase Resolution #09-37:** State's Attorney Chris Matoush reported that the State Statute was amended to increase fees for the law library from \$13 to \$18 in 2009, \$19 in 2010, and \$21 in 2011. The committee reviewed and approved a Resolution with the Law Library fee increases. **Motion by Sielschott, second by Aumann to approve a Resolution with the Law Library fee increases from \$13 to \$18 in**

2009, \$19 in 2010, and \$21 in 2011 and thereafter. All in favor, motion carried. (See Resolution Book 9, page 292.)

7. **Update- State Stipend for Elected Officials/EPA State Funding:** The committee discussed notification from the state regarding Elected Officials' Stipends. The Circuit Clerk received information that the state cut the entire amount for the Circuit Clerks, and Treasurer and Sheriff Stipends have been reduced. The committee discussed not knowing exactly how much or which elected officials are being affected; therefore, the committee will review this in March 2010. Sielschott reported that EPA will be funded for the 1st quarter of FY2010 for approximately \$9,000 and no further funding will be collected for the remaining year.
8. **Approval- Starting Salary for Part-time Employees:** Sielschott reported that the Personnel Committee discussed establishing the Part-time Starting Salary. The committee discussed starting a part time employee at \$8.78 per hour with no benefits which is based on the full time starting rate of \$18,250 for a 40 hour work week. The full time starting salary for a 35 hour work week employee is \$18,250 per year, which equates to \$10.00 per hour with no benefits. If there is a problem then the office holder can come to the Personnel Committee to discuss. The committee had a roll call vote and approved to start Part-timers at \$10 per hour with no benefits. **Motion by Sielschott, Second by Deabenderfer to start Part-time employees at \$10 per hour with no benefits. All in favor, motion carried.** Connie Beck asked for a roll call vote. **Roll Call Vote: Ayes 16, Nays 3, Absent 2. Those Voting Aye: Aumann, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Durbin, Hertel, Helgen, Hitchings, Komor, Kuchar, Miles, Moore, Ogden. Those Voting Nay: Bathurst, Plunkett, Sielschott. Those Absent: Matthews, Wendel. Motion carried.**
9. **Approval- ROE Quarterly Report:** Committee reviewed and discussed the ROE Quarterly Report. **Motion by Sielschott, second by Branum to approve the ROE Quarterly Report. All in favor, motion carried.**
10. **Approval- ROE Annual Report:** Committee reviewed and discussed the ROE Annual Report. **Motion by Sielschott, second by Hitchings to approve the ROE Annual Report. All in favor, motion carried.**
11. **Update- IMRF Classification and Changes:** The committee discussed IMRF in length, and there will be a recommendation made in January, 2010.
12. **Approval- Petition to Delay Implementation of Montgomery County Drug Court:** States Attorney Chris Matoush stated that a Petition needs to be passed on an emergency basis regarding the Delay of the Implementation of Montgomery County Drug Court due to the lack of resources and funding. The committee approved and recommended the Petition to Delay the Implementation of Montgomery County Drug Court. Matoush stated that the legislature passed a mandatory law that in January, 2010 all counties will establish a drug court, which is a very expensive program. Judge Long wishes to establish a joint effort with Christian County for a Drug Court, and wants to petition for a 2 year delay time frame to receive the funding and resources to establish this program. **Motion by Sielschott, second by Branum to approve the resolution to Delay the Implementation of Montgomery County Drug Court. All in favor, motion carried. (See Resolution Book 9, page 293).**

HWE COMMITTEE REPORT: Given by Acting Chairman Ed Helgen as follows:

- 1. Update- Animal Control Facility and Program:** Dr. Probst attended the HWE meeting to receive clarification on his duties as the “Rabies Control Administrator” and gave input on the animals’ medical issues and the determination about which animals are adoptable. Input will be given by the Animal Control Warden and the volunteers working with the animals. The Animal Control Warden will be in charge of the day-to-day operations of the facility and will be giving work direction to the volunteers. Aumann questioned who determines what dog gets put down, and Helgen responded that Dr. Probst will make that decision. Ogden hopes the Veterinarian will take the input into consideration from those who work with the animals. Bathurst asked about the time frame animals have at the facility and how long owners have to find them there. Plunkett responded that those dogs determined not to be adoptable have 7 working days before they would have to be put down. If the dogs are adoptable however, it is a matter of space available instead of the 7 working day time frame. Coordinator Daniels reported that only 2 animals have been put down since the Animal Control facility was opened.
- 2. Update- Elections:** County Clerk Leitheiser reported that the Champaign County Clerk filed a complaint and injunction request in Champaign County Circuit Court using a private attorney regarding the new Undervote Law, and the next hearing date is December 17th, 2009. Leitheiser also shared the two public questions (for Hillsboro School District property tax increase, Village of Farmersville sales tax increase) and the school board election for the newly formed North Macoupin School District #34, (Virden and Girard) that will be on the ballot along with the Federal, State, and County candidates at the General Primary Election to be held 2/2/2010. Leitheiser reported that based on her research from the March 2006 election, 8% to 30% of voters could be affected by the new Undervote Law.
- 3. Update- EPA Report:** Bill Gonet reported that he hasn’t heard anything from Bond County to inspect their landfill, and stated that he will be gone for training March 8th to March 12th with the EPA for inspecting the Eagle Zinc Property. Gonet also reported that there will be one more quarterly payment from the EPA for State FY 2010. The committee discussed the Ameren NPDES Public Hearing on December 17th, and Gonet reported he would be doing periodic inspections. Gonet stated that the landfill will be installing a cap on the south side of cell 6.
- 4. Update- Recycling Program and Events:** Dawn Lutz reported that the DCEO recycling grant application was turned in on November 13th, 2009. DCEO will notify us with preliminary information in January, 2010. Lutz reported that the new Farmersville drop shed is now operational and that the old trailer will be placed in Waggoner. Donnellson Mayor Hiram Renfro has been contacted to install a new drop off shed in Donnellson. David Beal was contacted for snow removal for the winter at the Hillsboro recycling facility. The committee discussed the possibility of installing a new drop shed in Raymond. Lutz has found a used box truck for \$11,900, and Helgen stated this purchase will wait until we know if we get the grant.
- 5. Update- County Property/Casualty and Workers Compensation Insurance:** The committee discussed that this is a professional service and doesn’t have to be bid out, however getting other pricing would be good for comparison purposes. Treasurer Jenkins will be asked to prepare the specifications so this comparison pricing can be provided.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Update- Circuit Clerk Personnel:** The committee reviewed a letter from Union Representative Dan Sweet regarding a current county employee transferring into the bargaining unit with a

starting salary more than \$17,750. Sweet stated that the parties could negotiate the entry level salary issue during the next contract negotiations. The committee discussed and approved the letter from Sweet regarding the entry level salary rate pending State's Attorney's approval. State's Attorney Matoush stated that Sweet needs to match the wording with the contract.

2. **Approval- Drug Testing Policy Amendment:** The committee discussed two options prepared for verbiage on a Legal drug definition. The Legal drug definition will be amended as follows: "Legal drug" means any substance, the possession or sale of which is not prohibited by law, including prescription drugs that have been prescribed to the employee by a licensed physician and over-the-counter drugs. **Motion by Downs, second by Hertel to amend Legal drug definition as follows: "Legal drug" means any substance, the possession or sale of which is not prohibited by law, including prescription drugs that have been prescribed to the employee by a licensed physician and over-the-counter drugs. All in favor, motion carried.**
3. **Update- Check Employee Driver's Licenses:** Discussion took place on checking employee driver's licenses for anyone driving a county vehicle. Downs stated that it will be left to the direction of each department to follow up with their employees to make sure they have valid driver's licenses.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Update- Walton Park Bridge Project:** Engineer Boehler reported that he received a progress report from Crawford, Murphy & Tilly regarding the Walton Park Bridge Project. The project should be ready for Letting in June 2010.
2. **Update- Red Ball Trail Project:** Engineer Boehler reported that on 11/20/2009, he met with Jeff Coyle, Cheryl Welge, Mike Plunkett, and Bonnie Branum at the Highway Department. Coyle offered that Ameren could fund ½ of the remaining costs after the state grant is applied for. Ameren and the County would contribute approximately \$250,000 each. Ameren will develop an agreement to be reviewed by the County with the total project cost at \$1,171,000. The County will obtain \$660,500 from EDP and TARP Grant funding. Construction will begin in Summer, 2010 and will take about 8 weeks to complete. Engineer Boehler will get this agreement to State's Attorney Chris Matoush to review and recommend in January.
3. **Approval- Highway Weight Limits Resolution #2010-01:** The resolution was presented to the board members for review last month to vote on at the December meeting. As of January 1st, the State is increasing the weight limits on all county and township roads. Included at December's board meeting was a map that provides the roads that will not support the new weight limits. **Motion by Branum, second by Aumann to approve Resolution 2010-01 to establish weight limits on designated county highways. All in favor, motion carried. (See Resolution Book 9, pages 294-295).**
4. **Approval- Oversize & Overweight Permit Resolution #2010-02:** The resolution was presented to board members last month to review and then vote on at the December meeting. Attorney Betsy Wilson has reviewed and approved. **Motion by Branum, second by Miles to approve Resolution #2010-02 to establish oversize & overweight permit fees, regulations and procedures. All in favor, motion carried. (See Resolution Book 9, pages 296-297).**
5. **Approval- IDOT Audit Reports:** Engineer Boehler reported that IDOT Audit Reports 28 (Township Bridge Program), 57 (Road District MFT) and 78 (County MFT) all show records to be true and correct. **Motion by Branum, second by Bone to approve the IDOT Audits and put on file at the County Clerk's office. All in favor, motion carried.**

6. Update- MFT Rock Letting: MFT Rock Letting will be scheduled for Monday, January 4th, 2010 at 9:00am at the Montgomery County Highway Building.

- 7. Approval- PE Agreement w/WHKS & Co., Sec. 09-00133-00-BR, Total replacement of bridge 068-3017 on Walshville Trail over Middle Fork Shoal Creek:** The committee recommends approval to full board, a PE Agreement w/WHKS & Co., Sec. 09-00133-00-BR, Total replacement of bridge 068-3017 on Walshville Trail over Middle Fork Shoal Creek. Hertel was concerning about the closure of the bridge. Preliminary Traffic Studies are being conducted to see if the bridge needs to be closed. **Motion by Branum, second by Kuchar to approve a PE Agreement w/WHKS & Co., Sec. 09-00133-00-BR, Total replacement of bridge 068-3017 on Walshville Trail over Middle Fork Shoal Creek. All in favor, motion carried.** Hertel asked if road closure will be needed, and Boehler responded that it will, but not for a lengthy period of time. The approximate time frame to complete this project will be from 6/2010 to 8/2010.
- 8. Update- Probst Bridge:** Engineer Boehler reported that the Probst Bridge was closed just before Thanksgiving due to the barricades again being removed and dumped in a nearby creek. Engineer Boehler had to call the Sheriff's Dept. to dispatch a deputy to be on site while a Highway Dept. Maintainer went to install new barricades. Engineer Boehler notified the Nokomis School District that the road had to be closed due to public safety reasons.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Kuchar, second by Downs to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett read a letter from Joyce Matthews announcing her resignation from the Montgomery County Board as of December 31st, 2009. She has accepted an appointment for the Obama Administration. **Motion by Bone, Second by Downs to accept the Resignation letter of Joyce Matthews. All in favor, motion carried.** Plunkett stated he will notify both Republican and Democratic Party Chairmen about the vacancy for her seat in County Board District #2. (See Resolution Book 9, pages 298-300).

There was a reminder about the Christmas Employee Luncheon next Wed. on Dec. 16th, 2009 at 11:00 to 1:30 pm in the County Board room.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Bathurst second by Hitchings to pay any invoices for Adams & Wilson, PCC and Books and Moore. **Voice Vote: In favor – 18, Against – 0, Present -1 (Jim Moore), Absent – 2 (Matthews, Wendel). Motion carried.**
- 2. Motion by Sielschott, second by Durbin to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, January 12th, at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:40AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.