

**Montgomery County Board
Minutes**

For Tuesday, January 12th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 12th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 17 members present, 3 members absent, 1 vacancy.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel.

Members Absent: George Blankenship, Dale Ogden, Bill Sielschott

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Bathurst, second by Aumann to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Helgen, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, December 8th, 2009. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Report** – Ron Jenkins was present for questions.
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – submitted
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Jim Vazzi was present for questions.
11. **T.B. Department's Report & Annual Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Durbin to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

A presentation was made to Joyce Matthews who resigned at the November, 2009 meeting in appreciation of her 7 years of service on the County Board. Plunkett stated that she was very active on the Building & Grounds Committee, the Senior Citizens Liaison, as well as on the Economic Development Committee. Matthews stated that resigning was a hard decision to make and that Montgomery County is very fortunate to have such good elected officers and county board members. She challenged board members to be proactive as they look at the future of Montgomery County.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Telephone System Update:** The committee discussed the progress on the new phone system implementation, and Bone stated that Tech Electronics has ordered the new equipment. Issues with the voice logger system in the Sheriff's Dept. have been resolved. The project to bore to the annex building has been delayed due to cold weather. The contractor can bore when the temperature reaches 30 degrees and above. The cut over date for the new phone system is scheduled for February 18th, 2010. Consolidated Telephone Company will install the new PRI line at the Sheriff's Office in 3 weeks. Purcell reported that the portable A/C unit is working in the current telephone data closet, so we should be getting a credit from Tech Electronics for not needing their labor to move data lines.
- 2. Annex Building Project Update:** A meeting was held on Thursday, January 7th, 2010 at 2:30 pm with Hurst-Rosche and Korte Luitjohan regarding the pay request for the annex building. They went over the invoice and compared it to the work that has been completed. Interior work will start moving along quickly in the next couple of weeks, and Hurst-Rosche representative Lance stated that the project should finish on schedule. The tin ceilings were in very poor shape in the north half of the building and can't be saved. The ramp at the back of the building will need to be extended by about 6 feet with a sidewalk and curb. Lance is currently getting prices for these revisions. A credit will be issued for cutting out the fancy lighting in the north side to help offset the cost of the drop ceiling that will replace the tin ceilings. Windows are scheduled to be delivered in 7 to 10 days.
- 3. Maintenance Issues & Maintenance Report:** Lloyd Meyer reported that one boiler system was repaired. The wallpaper in the Circuit Clerk's Office is complete. Meyer will check with Judge Long on when the courtroom wallpaper can be removed. The next project is Court Room #1.
- 4. Historic Courthouse Renovations:** Lance reported that plans will be designed to renovate the 2nd floor of the courthouse in order to move the Supervisor of Assessments from the 3rd floor down to the 2nd floor of the Historic Courthouse. Phase I would be 2nd floor renovations which include the County Board Room, the Coordinating Office, SOA, elevator replacement, and exploring a means of egress for the 3rd floor. The committee gave Lance some guidelines to draw up a proposal to do the design work for the 2nd floor renovations. The committee discussed scheduling a special meeting in the next week or two to approve change orders for the Annex Building and to review the proposal for 2nd floor renovations. Hertel asked if the price for the proposal will be negotiated for the Historic Courthouse renovations like the Annex Building was. Plunkett answered affirmatively that Hurst-Rosche will give a proposal first.

EMA/AMBULANCE COMMITTEE REPORT: Given by Vice Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for **November 2009** are as follows:

Total calls: 293 Total amount billed: \$158,529.00 Amount collected: \$123,513.29

AMBULANCE REPORT:

- 1. Collections:** Holmes reported that collections for the month of November were \$123,513.29
- 2. Ambulance Calls:** Following is a summary per district for 2008 and 2009:
 - Hillsboro Calls:** 2008 1602 - 2009 1644 (+2.6%)
 - Litchfield Calls:** 2008 1438 - 2009 1663 (+15.6%)
 - Nokomis Calls:** 2008 635 - 2009 534 (-15.9%)
 - Farmersville Calls:** 2008 169 - 2009 169 (Equal)
 - Raymond Calls:** 2008 137 - 2009 144 (+5.1%)
- 3. Small Claims Court Date:** The court date for small claims will be Feb. 3rd, 2010, with the assistance of Assistant State's Attorney Betsy Wilson.

EMA:

- 1. HazMat Spill Checks Update:** We have received full payment of \$33,509.85 for the HazMat spill last year on January 6th, 2009. We will be sending checks out on January 8th, 2010 to all agencies and HazMat members that assisted with that call.
- 1. Collection Agencies:** Attorney Wilson checked on Transworld/Green Flag Collection Bureau and does not recommend them for collections. The committee discussed finding out other agencies collect on delinquent accounts. Moore stated that we still need to decide how to get payment from people who live out of the county or state.
- 2. Ambulance Districts Reports:** Reports for the Ambulance Districts and the Litchfield area being refined. Member Blankenship told CPA Osborne to contact the Ortivus software company for the type of reconciliation reports requested by the Litchfield City Council. They also need an aging summary for the end of November. The committee discussed writing off very old accounts receivables, and also discussed aging receivables on the old card system. Chief Matt Weber will get with Director Holmes to work on the older accounts system. Moore stated that we are working with Litchfield to get them the reports they require.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan Update:** The next meeting will be Thursday, January 14th, 2010 at 6pm to compile a survey to be sent out to the public for feedback. Amanda Cole reported that the Comprehensive Plan Presentations can be added to the County Web Site per Pat Curry. The committee discussed and approved posting the Planning Commission information on the County Web Site. Deabenderfer encouraged those who receive a survey to complete it, and he explained that posting information on the web site will allow people to find out more information about the Comprehensive Planning process.
- 2. NAGS Intergovernmental Agreement:** Mr. Deabenderfer will check with State's Attorney Matoush to draw up an Intergovernmental Agreement that is similar to the Blooming Grove cemetery agreement.
- 3. MCEDC:** Amanda Cole reported that the MCEDC met on Dec. 21, 2009, and the annual meeting was postponed until March 2010. Discussion took place on the Central Illinois Economic Development Authority, which was created with the help of Senator Deanna Demuzio to have the ability to issue bonds for large scale business funding, and meetings of that group will start soon.

Deabenderfer commended Heather Hampton+Knodle for working at the MCEDC at half-salary for October-December, 2009 due to budget constraints and thanked Joyce Matthews for her years of service and stated she will be greatly missed.

FINANCE COMMITTEE REPORT: Given by acting Chairman John Downs as follows:

- 1. SOA Report:** Gene Stuard of Forrestal Group reported that he had received some questions from CAO Ray Durston regarding the Walmart assessment, an appeal from the Hillsboro Golf Course, assessments on hotels and motels, and the process to assess the new coal mine and coal rights parcels. The committee discussed and approved that Gene Stuard review and evaluate the Walmart appraisal and report on it at next month's meeting. The committee discussed having the Forrestal Group put together a proposal to appraise and evaluate the 5 hotels and motels. Gene Stuard stated that he will also work with Ray Durston to check into how the coal rights can be properly assessed along with undeveloped coal and also check on when and how the surface structures will be assessed. The committee also discussed looking into the Rock Quarry assessment.

2. **GIS Report update:** Mary Purcell reported that she is busy working on Kilton Farm Parcel divisions.

3. **IMRF Classification and Changes Approval:** Treasurer Jenkins reported that IMRF audit findings stated documentation is needed to show that County Board Members work 600 hours a year in order to qualify for IMRF benefits. IMRF informed Jenkins that the position of a County Board Member qualifies that each meeting could be attended by any board member, so the position qualifies for the 600 hour criteria, and if one Board Member qualifies, then all Board Members would qualify. However, if the County Board passed a resolution to increase the IMRF qualifying hours to 1000 hours, then future County Board Members would not qualify for IMRF, but Board Members currently participating in IMRF would still qualify. Assistant State's Attorney Wilson stated that she agrees with the information that Treasurer Ron Jenkins provided. Hitchings asked if increasing the IMRF qualifications to 1000 hours would save the county money, and Jenkins answered that the savings would be found with future County Board members only be paid out when reaching 1000 hours instead of 600, which is unlikely to occur due to County Board meeting schedules, so no future member would qualify. Member Bathurst stated that to be fair, she feels she does not qualify since she does not work 600 hours as a County Board member, and asked about removing herself from IMRF affiliation. Jenkins explained that once an employee is in IMRF they must stay in IMRF unless they quit their position, in which case, their money is refunded. IMRF Members are vested after 8 years, and currently, 16 County Board members are also members of IMRF with 8 members vested. **Motion by Downs, second by Deabenderfer to Raise the IMRF Qualifying Hours to 1000 Per Year Effective Immediately. All in favor, motion carried.**

4. **MCSO Vehicle Bid Award Approval:** Under Sheriff Rick Robbins reported he reviewed the bids that were opened at the Personnel Committee and recommends purchasing the 2010 Ford Expedition from Victory Lane Automotive in the amount of \$11,500.00 with a Trade in of the 2007 Ford F-150 pick up truck. **Motion by Downs, Second by Kuchar to Accept the Low Bid from Victory Lane Ford to Purchase the 2010 Ford Expedition in the amount of \$11,500. All in favor, motion carried.**

5. **Local 773 Employee Health Insurance Premiums Update:** The Finance Committee discussed an issue where Health Insurance Premiums were not being taken out of employee checks when the Jailers/Dispatchers union contract was settled. Treasurer Jenkins shared a report to show the amount due to the County from each employee that is affected and how the amounts can be paid back within a 3 year time frame. The committee discussed taking steps to correct this problem currently and in the future once a union contract is negotiated. Under sheriff Robbins checked with the Union's Representative to see if a meeting can take place to explain the adjusted insurance premium rates, and a meeting of all parties will take place this morning after the board meeting. Treasurer Jenkins will have payroll start deducting the correct insurance premium amount as of this Friday's payroll.

6. **911 & Sheriff Union Consolidation Update:** Rick Robbins reported that the 911 Board will meet on January 19th, 2010 at 7:00 pm to officially vote on the 911 and Sheriff Department's consolidation. Robbins reported that Greg Nimmo will be a non union employee and receive a 2% salary increase for his new position as a Captain of Communications. Downs reported that the Sheriff's Dept. has a telecommunicator who will retire at the end of February, and a new person will need to be hired to train and help alleviate overtime expenses. The committee discussed and approved filling the vacancy before the employee is off the payroll.

7. **Update ATM Machine at New Courthouse:** Downs reported that he was contacted by First Community Bank to see if the county would put an ATM Bank Machine in the lobby of the Courthouse Complex, which would require a dedicated phone line. Circuit Clerk Lemons reported

that bank fee costs would be reduced for people wanting to pay with their ATM card. The committee asked Lemons to contact all county banks to see if they have an interest in installing an ATM Machine in the Courthouse Complex lobby at no cost to the County. Lemons will send out letters and report back to Finance Committee next month.

- 8. Trustee Property Transfers Approval:** The committee discussed and reviewed a list of parcels for County Trustee Transfers. Treasurer Jenkins also reported that he has explained the transfer of all these properties to Finance Chairman Bill Sielschott, who was absent from the meeting.
Motion by Downs, Second by Beck to Transfer Parcels ID 03-21-381-03 and ID 03-21-455-04 and ID 03-21-457-002 to the Village of Waggoner. All in favor, motion carried.

Motion by Downs, Second by Hitchings to Transfer Parcel ID 04-33-282-004 to the Village of Harvel. All in favor, motion carried.

Motion by Downs, Second by Kuchar to Transfer Parcel ID 15-04-401-013 to the Litchfield Community Unit School District. All in favor, motion carried.

Motion by Downs, Second by Bone to Transfer Parcel ID 16-24-300-019 to Dwain Fenton of Hillsboro Township. All in favor, motion carried.

Motion by Downs, Second by Aumann to Transfer Parcel ID 20-22-333-015 to the Village of Panama. All in favor, motion carried.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Recycling Program and Events:** Recycling Coordinator Lutz reported she met with Waggoner Mayor Durston to see where the recycling trailer can be placed after moving it out of Farmersville, and it was agreed to move it onto county property south of the depot in Waggoner. Lutz is also working with Graham Correctional Center in Hillsboro to increase the number of materials being collected there, and is also working with several hotels in Litchfield to collect their recycling. Prices for recycling materials have gone up in December for the first time since 1994. The sump pump in the baler pit will need to be addressed in the spring. Durbin reported there may be another Electronics recycling drive in April, weather permitting, and stated that the last recycling drive collected about 100,000 lbs. of electronics.
- 2. EPA Report:** Gonet reported on the county open dumps for the 2nd quarter, and Durbin reported that he hasn't heard from Bond County concerning inspecting their landfill yet, and stated Bond County's funds may instead be used to start recycling in Greenville.
- 3. Elections Update:** County Clerk Leitheiser reported that the Election Judge School was held on January 6th, and she shared information regarding the Undervote issue and ballots. Voters will be given phone numbers for Senate President Cullerton and House Speaker Madigan to voice concerns regarding the new Undervote Notification Law. The Champaign County law suit was filed with no results to allow an injunction preventing this law from going into affect at the February, 2010 election. Counties with similar voting equipment are complying with the new law, as is Montgomery County.
- 4. Animal Control Facility and Program:** Animal Control Officer Nancy Richardson reported that we currently have 7 cats and 11 dogs at the facility. Out of the intake of 147 animals to the facility since its opening in August 2009, 19 animals have been adopted, 20 claimed, 102 went to a rescue, and only 3 were euthanized. Adoptions are picking up due to pictures added on Pet Finder. Richardson discussed looking at a pressure washer and a walk on scale for the correct weight of the animals.

- 5. County Property/Casualty and Workers Compensation Insurance:** Member Kuchar asked Durbin about the status of requesting proposals from other companies for this insurance, and Durbin stated he will be handling this process.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Circuit Clerk Personnel:** Kirby Joyce was hired to replace Barb Grosenheider in the Circuit Clerk's Office. A revised letter from Circuit Clerk Union Representative Dan Sweet was received also.
- 2. MCSO 911 Merger:** As was reported earlier, Downs stated that the MCSO/911 merger will recommend a 2% raise for Greg Nimmo after the consolidation. The timeline for the merger will begin with the development of a contract and budget, and changes may start to occur in April, 2010. Training of all affected staff should be complete in about 1.5 years. The contract is now being viewed by all parties as well as the State's Attorney's Office.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Fuel Letting:** The Fuel Letting will be held at the next regular Road and Bridge Meeting on February 3rd, 2010.
- 2. Irving/Coffeen Road Maintenance:** Dale White of Irving was present at the Road and Bridge Committee meeting to ask if the county would maintain the Irving/Coffeen Road ½ mile out of Irving toward Rt.16 due to the increase of over 50 semi trucks per day loaded with lime going to Ameren. According to Engineer Boehler, the road will be posted with a 72,000 lb. weight limit and he stated that the county doesn't have the funds to maintain what we have now, and the county would not receive any additional funding to maintain this road. Boehler stated that the Township will get MFT funds, however they can't take jurisdiction either because the city owns the road. Engineer Boehler also stated that this is an expensive section due to culverts, sewer, and utility lines in this area. After consideration, the committee denied White's proposal.
- 3. Red Ball Trail Project:** Engineer Boehler sent his comments regarding the Ameren Agreement and submitted them back to Ameren. The Red Ball Trail Project should begin sometime this summer.
- 4. Walton Park Bridge Project:** The Progress schedule from Ted LaBelle, CMT shows the consultant is back on schedule and plans to submit Pre-Final Plans, Specifications and Estimates to IDOT and IDNR on January 15, 2010. Boehler stated another meeting is scheduled for next week to review everything before paperwork is submitted. The Walton Park Bridge Project is planned to be completed by next fall.
- 5. Page Subdivision Plat Approval:** Engineer Boehler stated that Timothy Alverson of Alverson Surveying submitted a Plat for the Page Subdivision for review and approval to break out two 2 acre sections from a 9.65 acre parcel. Developer Charles Page has requested a variance as the subdivision does not satisfy all the requirements of the county's ordinance. There are neither utilities planned nor easements shown. The proposed roadway "Page Lane" does not meet the minimum criteria for a public road as defined by the county's subdivision ordinance. As shown on the plat, Page Lane is labeled as private and all maintenance would be the responsibility of the lot owners. The county's Health Department and 911 Coordinator's Office have reviewed and approved the preliminary plat, and Boehler's comments are minor: 1) to revise Funk Road to Funk Lane and 2) to reimburse the county for 911 and "Private Lane" signs and posts at the north end of Page Lane. **Motion by Branum, Second by Komar to Approve the Preliminary Plat for the Page Subdivision with the Above Variances from Engineer Boehler. All in favor, motion carried.** Deabenderfer asked if this would set precedence. Engineer Boehler stated it

would, and the process of review and approval has worked well. Parcels seeking division like this should attain committee approval. Hertel asked if a landowner could have divided land without notice to Boehler and being subject to the subdivision requirements. Boehler stated that due to the procedure now in place with GIS mapping prior to recordation, it is unlikely that this would occur, and County Clerk/Recorder Leitheiser commended Boehler, GIS Coordinator Purcell and Chief Assessing Officer Durston in their agreement to implement this new procedure for Plat approval which helps the county enforce our subdivision ordinance as well as the Illinois Plat Act Law.

- 6. Walshville Township Rock Letting:** Dean DeVries from Walshville Township came to the Committee Meeting to address concerns regarding a Rock Letting and Oil Letting at Walshville Township held January 3rd, 2010. Dresslers got the bid for the Township Rock Letting, and now he doesn't have the equipment to spread the rock. DeVries stated that he made several attempts with no success to contact Dresslers to resolve this issue, and if Dresslers is unsuccessful in getting the proper equipment to spread the rock then their bid could be disqualified. Walshville and Grisham Townships need rock hauled and spread on the roads. Engineer Boehler checked with IDOT, and two items from the letting were rejected and will have to be put up for bid again at the February, 2010 Road and Bridge meeting.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Brian Niemann from Farm Bureau announced that they were hosting a Meet the Candidates Night for State Candidates for the 98th and 49th Districts at the KC Hall on January 27th, 2010 at 7:00pm.

Terry Bone informed members to check out the newly installed Handicapped Entrance Door on the west side of the Historic Courthouse, and thanked County Clerk Leitheiser for making the Help America Vote Act Grant available for this use. Bone also announced that County Board members could look at the progress of the Annex Building after this morning's meeting.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Hertel second by Aumann to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 16, Against – 0, Present -1 (Jim Moore), Absent – 3 (Blankenship, Ogden, Sielschott) Vacancy - 1. Motion carried.**
- 2. Motion by Downs, second by Hitchings to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, February 9th, 2010 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Hitchings, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:35AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, February 9th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 9th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 19 members present, 1 member absent, 1 vacancy.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Richard Wendel.

Members Absent: Bill Sielschott

Pledge of Allegiance to the flag was given.

Chairman Plunkett reported he received notification from the Democratic Central Committee they recommend the appointment of Kent Voils of Nokomis to the County Board Vacancy in District #2.

Motion by Hitchings, Second by Blankenship to approve the appointment of Kent Voils to serve in County Board District #2 on the Montgomery County Board. All in favor, motion carried.

Judge Long gave the Official Oath to newly appointed County Board Member Kent Voils, who then was seated on the board.

Mileage and Per Diem Approval:

Motion by Aumann, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, January 12th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported on the next focus for the US Census is to establish "Be Counted" Centers which will be staffed to assist local citizens in completing the census questionnaire and answer any questions they may have. The three centers set up so far will be at the Montgomery County Health Dept., the Litchfield Public Library, and the Raymond Village Hall.
5. **County Treasurer's Report** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
11. **T.B. Department's Report** – submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Beck, second by Bathurst to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Telephone System Update:** The new phone system is scheduled to be implemented on Thursday, February 18th, 2010 at 9:00 am. Employees have been scheduled for phone training that will be held on February 11th, 12th, 16th, and 17th in the County Board Room. The new PRI line at the Jail building will be installed by Consolidated. All the new equipment has been delivered and will be installed on the employees' desks by this Wednesday. Americall was contacted by phone and email that we will no longer need their maintenance agreement as of February 18th, 2010.
- 2. Historic Courthouse Renovations Approval:** Brent Lance from Hurst-Rosche Engineers addressed the committee with a proposal to renovate the 2nd floor of the Historic Courthouse and the SOA office on the 3rd floor. Hurst-Rosche will complete preliminary design/programming and prepare design/bidding documents to be used for competitive bidding management of bid phase and construction phase administration for a lump sum of \$91,000. Construction observation will be provided at a standard hourly rate not to exceed \$31,000 (based on 12 hours per week for 6 months), and the county would only be billed for the hours observed.

Renovations Estimate:

- Office Space Renovation - 4900 sq. ft. @ \$80 per sq. ft. = \$394,384
- Create Mezzanine – 566 sq. ft. @ \$140 per sq. ft. = \$79,240
- Board Room with new furniture included – 1916 sq. ft. @ \$100 per sq. ft. = \$181,600
- Stairwell – 927 sq. ft. @ \$50 per sq. ft. = \$46,360
- Elevator Mechanicals Replacement - \$150,000

Subtotal is \$851,670 plus 10% contingency fee of \$85,167 for a Total of \$936,751.

Bone stated that the committee recommends the Proposal from Hurst-Rosche Engineers in the amount of \$122,000 for Engineering Services to Design Plans and Supervise Construction of the Renovation for the 2nd Floor and SOA office on the 3rd floor in the Historic Courthouse. Member Hertel asked if the SOA office was staying on the 3rd floor, and Bone replied affirmatively, saying we would maintain the 3rd floor and utilize all space in the building. He explained that Chief Assessment Officer Durston is fine with his office staying on the 3rd floor. Member Deabenderfer asked about the plan for the former ROE space, and Lance responded that paneling in the Board Room would be removed and the plaster walls repaired. The space would be reconfigured as a Board Room instead of a Courtroom, with handicapped accessible restrooms. Hertel asked if the Fire Escape was up to code, and Lance replied there were funds in the budget for this purpose. Chairman Plunkett explained that the creation of a Mezzanine would connect the 3rd Floor to the Stairwell Tower. Hertel asked what the renovation work would entail, and Lance explained it would include raising the ceiling in the Board Room to near the original ceiling. Durbin asked about the old fire escape outside the 3rd floor window. Lance responded the research has not gone to that extent to provide an answer to that question yet. Durbin commented that two means of egress is needed. Chairman Plunkett explained again that one mean of egress is the proposed plan to connect the Stairwell Tower to the 3rd floor. Aumann asked if the heating and electrical costs are being considered in the proposal, and Lance responded that the boiler heat is not planned for

replacement. Plunkett replied that the boiler is not that old, about 13 years, and maintenance staff reports that the building heats well. Hertel asked why we spent \$600,000 to renovate the annex building to get ROE off the 3rd floor and now they are not leaving that floor. Chairman Plunkett responded that the Regional Office of Education has more than a dozen staff and the Veterans Assistance Commission was looking for a place to rent, and the purchase of the Annex Building now provided them sufficient space. Bone responded that since we will be renovating the Historic Courthouse at all levels, this will allow us to have a fully functional building. Hertel stated that in the future he feels we still need a new County Building to house the Treasurer, County Clerk and SOA together. He explained that at the present time Early Voters at election time do not have enough space in the County Clerk's office. Bathurst stated that she is impressed with the new renovation ideas, and thanked the committee for their proposal. Durbin stated that the electrical and insulation need to be looked at, and Lance confirmed that the wiring in the space to be renovated would be looked at in the proposal process. Plunkett discussed the HVAC systems and explained that Lance will notify B&G Chairman Bone if a problem is seen. **Motion by Bone, Second by Miles to Approve the Proposal from Hurst-Rosche Engineers in the amount not to exceed \$122,000 for Engineering Services to Design Plans and Supervision of Construction of the Renovation for the 2nd Floor and SOA office on the 3rd floor in the Historic Courthouse. All in favor, motion carried. Roll Call Vote: Ayes 16, Nays 4, Absent 1. *Those Voting Aye:* Bathurst, Beck, Blankenship, Bone, Branum, Deabenderfer, Downs, Hertel, Hitchings, Komor, Miles, Moore, Ogden, Plunkett, Voils, Wendel. *Those Voting Nay:* Aumann, Durbin, Helgen, Kuchar. *Those Absent:* Sielschott. Motion carried.**

- 3. Annex Building Project Update:** Bone reported that the committee discussed the timeline for the completion of the Annex building renovation. ROE should be able to move by April 1st, 2010. Brent Lance reported that a couple of problems have surfaced with the plaster repairs due to moisture in the wall in the north part of the building and the window installation. Lance is currently working with the contractor to see if there will be any additional costs for these issues. Lance stated that there has been no water leaks reported since the roof was repaired. Bone informed the board that this has been taken care of.
- 4. Proposed Change Orders for Annex Building Approval:** The committee met at a Special B&G meeting on January 15th to discuss issues with the plaster walls at the Annex Building. Additional work will need to be done because mirrors were put on the walls with liquid nails. Damage to the walls occurred when the mirrors were removed. The total cost to skim coat existing walls with plaster is \$3,404.50. The committee reviewed a change order in the amount of \$2,271.30 to build a ramp in the back area of the building where a doorway was built to allow access to each building. The floor in the south building was 3 inches higher than the north building. Ceiling tiles at 201 S. Main were so deteriorated that they will have to be replaced with a suspended ceiling and different lights for a cost difference of \$648.00. The concrete ramp in the rear of the building had an elevated grade problem. Ramp extension would cost \$2,265.00. Extra labor to dig out the concrete to correct the problem is \$678.00. A three page Proposed Change Order was reviewed at the meeting. Other change orders included were replacing a steel column for \$740.00 and raising the gas meter for \$378.00. The total amount for the change orders is \$10,384.80. **Motion by Bone, Second by Hitchings to Approve Change Orders in the Amount of \$10,384.80 for the Annex Building. All in favor, motion carried.**
- 5. Moving Service for ROE & VAC to Annex Building Update:** The committee discussed options for moving the ROE and VAC offices to the Annex Building once renovations are complete. Chris Daniels will check with Vandalia prison for the availability of a work crew to move the ROE and VAC Offices. The committee discussed getting a proposal from Sims Awesome Moving Company of Coffeen to move these offices. Member Hertel recommended hiring a moving company to assure all went smoothly.
- 6. Midwest Elevator Inspection Update:** The committee discussed and approved a proposal from Midwest Elevator to inspect the 4 elevators in the amount of \$650. The inspection will be scheduled for sometime during the first two weeks of March.

7. **Johnson Controls Planned Service Agreement Approval:** Discussion took place on the annual Planned Service Agreement with Johnson Controls for maintaining the heating and air conditioning systems in the new courthouse. **Motion by Bone, Second by Moore to Approve the Planned Service Agreement with Johnson Control in the amount of \$5,628. Voice Vote: In favor – 19, Against – 1 (Hertel.) Absent – 1 (Sielschott). Motion carried.**

8. **Maintenance Issues & Maintenance Report Update:** Bone reported that Maintenance Representative Lloyd Meyer gave the committee the following information:

- Courtroom #1 – Wallpaper has been removed and is ready for painting.
- Ameren will be here next Wednesday, Feb. 10th to change out the gas meter.
- Generators have been started and working.
- Key for new handicap door has been changed.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **December 2009** are as follows:

Total calls: 327 Total amount billed: \$167,689.00, Amount collected: \$69,413.00

AMBULANCE REPORT:

1. **Collections Update:** Holmes reported that collections for the month of **January** were \$113,533.63, which includes \$107,507.23 under the new system and \$6,026.40 under the old.
2. **Credit Bureau Payment Update:** Credit Bureau out of Carlinville sent payment of \$1,389.11, and 26 cases went to Small Claims on 2/3/10.
Litchfield Ambulance No Transfer Practice Update: Chairman Blankenship reported that concerned citizen Bob Hermsmeyer addressed the committee regarding the practice of Litchfield Ambulance not doing transfers to Springfield. An ambulance had to come from Springfield to St. Francis Hospital to pick up a patient that waited twelve hours for transport. Mr. Hermsmeyer stated that the “no transfer” practice is not sufficient for the taxpayers of Litchfield and wants to know if there is a Board that they can turn to get this practice changed. The Litchfield Ambulance Service is supporting the fire department. Fire Chief Matt Weber stated that Litchfield does not do ALS transfers and this is a very complex issue which needs to be addressed with the Litchfield City Council. Board Chairman Plunkett stated he will call City Administrator Andy Ritchie to set up a meeting, to look at the issues around transfers and the structure of the Litchfield Ambulance Department. The County Board will also meet and work with Litchfield City Council.
3. **Hillsboro Ambulance Garage Open House Update:** Open house was Sunday, Feb. 7th, 2010 at 1-4pm. Blankenship described the facility as very nice. It has three ambulances, a wash bay, men and women’s areas to sleep, a conference room, bath, showers, and men and women restrooms.

EMA:

1. **MABAS Conference Update:** Conference will be Feb. 22 - 24. George Blankenship will cover for Diana Holmes while she is gone.
2. **Regional Meeting Update:** Meeting was Feb. 5th in Fairview Hts. And attendance by EMA is required unless priority issues emerge. The meeting will be a complete overview of the IEMA Act and ESDA Administrative Rule.
3. **Pipeline Meeting Update:** Meeting is Feb. 10th at Hillsboro.
4. **Weather Spotter Class Update:** Class is Feb. 18th at the Hillsboro Moose Lodge at 6:30pm.

- 5. Ambulance Billing Reports Update:** Whitey Patton will contact Paul Osborne to get the Ortivus reports that they need.

NEW BUSINESS:

- 1. Annual State Wide Tornado Exercise Update:** Exercise will be Tuesday, March 2nd at 10 AM. Holmes will have notices out by Feb. 19th to schools, hospitals, nursing homes, assisted living, etc.

OLD BUSINESS:

- 1. Defib. Training Update:** 24 County employees were trained in CPR and defibrillator use.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan Update:** Chairman Deabenderfer reported that surveys have been sent out to citizens, the next survey of 600 will be mailed to farmers and land owners, and a third survey will be sent to business representatives. Deabenderfer encouraged those who receive the surveys to fill them out and send them in. The next Planning Commission Meeting will be next Thursday, Feb. 11th at 6:00pm at the Extension office. The topic will be infrastructure in Montgomery County.
- 2. NAGS Intergovernmental Agreement Update:** Assistant State's Attorney Betsy Wilson will be asked to draft a resolution for NAGS to physically maintain the Butler Rail Line Trail for purposes of walking and hiking. The draft resolution will then be given to NAGS for their input. The committee discussed having Wilson contact Mark Joy for guidelines on what the NAGS group will do to maintain the trail, and that it would remain in the County ownership. Issues to address are liability issues, volunteer release or waiver forms, and type of signs and information to post on the trail for trail users.

FINANCE COMMITTEE REPORT: Given by Vice Chairman John Downs as follows:

- 1. Real Estate Taxes Update:** SOA Ray Durston reported that he spoke with Gene Stuard of Forrestal Group last Friday. Stuard stated that he is still working on the proposals to present at the March Finance meeting. Durston also reported that the Board of Review had hearings last week and have visited all the properties that had complaints. Downs reported that work is progressing quickly on the tax bill preparation.
- 2. MCEDC Revolving Loan Fund Update:** Amanda Cole will report next month.
- 3. ATM Machine at New Courthouse Approval:** Circuit Clerk Holly Lemons reported that she heard from three banks in the County regarding installing an ATM Machine at the Courthouse Complex. First Community Bank of Hillsboro and TCCU have responded with the same offer to install an ATM free of charge. The committee also discussed installing an ATM at the Jail per the request of Under Sheriff Rick Robbins. The committee approved installing two ATM Machines, one at the Courthouse Complex and one at the Jail at no cost to the County. **Motion by Down, Second by Aumann to Approve Installing Two ATM Machines, one at the New Courthouse and one at the Jail. All in favor, motion carried.**
- 4. Resolution #2010-01 to Adopt the Annual 1,000 Hour Standard for IMRF Participation Approval:** Discussion took place on the Resolution to adopt the annual 1,000 hour standard for IMRF Participation. The committee recommends the approval of the Resolution to Adopt the Annual 1,000 Hour Standard for IMRF Participation to the Full Board. **Motion by Downs, Second by Kuchar to Approve the Resolution to Adopt the Annual 1,000 Hour Standard for IMRF Participation. All in favor, motion carried. (See Resolution Book 10, page 1).**
- 5. Resolution #2010-02 Relating to Participation by Elected Officials in IMRF Approval:** Discussion took place on the resolution relating to participation by elected officials in IMRF. The committee recommends the approval of the Resolution of Participation by Elected Officials in IMRF to the full board. **Motion by Downs, Second by Branum to Approve the Resolution**

Relating to Participation by Elected Officials in IMRF. All in favor, motion carried. (See Resolution Book 10, page 2).

- 6. Compensation of Elected Officials Update:** The committee discussed the need to set the salaries of the Elected Officials 180 days before the next election, and this issue will be addressed at the March and April Finance meetings. The Board must take action by their April, 2010 Full Board meeting.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Elections Update:** County Clerk Sandy Leitheiser gave an update on the Primary Election that was held on February 2nd, 2010 and shared Election results reports and a history of voter turnout percentages with the committee. She reported that there was a 29.56% voter turnout for this election, there were 665 Early/Absentee Voters, and Election results came in very quickly on Election night. There were no issues presented at the Election. The committee discussed the issues of voters who were displeased with the State Undervote Notification Law at the polls. Leitheiser reported that most Primary Election costs should be ready for next month's meeting, and also thanked the Recycling Center for allowing use of their truck and staff for moving the election equipment.
- 2. Recycling Program and Events Update:** Lutz reported that she spoke about recycling at the Nokomis Women's Club recently. Lutz and Durbin met with Litchfield Economic Development representatives to set up recycling at five hotels in Litchfield. Since recycling is getting more business, there is a need for more totes to collect the materials. 96 gallon totes are available for \$70.00 at Midwest Fiber in Decatur. The committee discussed changing routes to increase the customer pick ups. Lutz went to Decatur to look at a company that recycles glass. Revenue will be about \$12.00 a ton for clear glass jars. This company would set up their containers at our drop sheds for clear, green, and brown glass and pick up once a month. The committee discussed waiting for more information and research on collection of glass in the County. Durbin stated that we probably won't collect glass at this time as it is not profitable at \$12 per ton. Com 2 has been contacted to possibly have another electronics recycling collection at the end of April or beginning of May, 2010. The committee reviewed the Material Revenue Reports. When weather permits, the north side of the Hillsboro recycling building will be cleaned up and items will be put out for bid. Downs reported that Donnellson has agreed and has found a location for a recycling drop shed. Plunkett stated that the drop shed is in our present budget. Durbin announced the Recycling dropshed location will be at the old Donnellson school parking lot.
- 3. EPA Report Update:** EPA inspector Bill Gonet shared a map of where the landfills are located in Illinois. The committee discussed the landfills in our region and the closing of the Bond County landfill on March 1st. The committee discussed contaminated clean up plans of Eagle Zinc and ASARCO. Gonet reported that there has not been any progress on the cleanup of Bishop Landfill. There has been no activity since some test wells were placed a few years ago. The funding allocated for this cleanup is no longer available at the state level.
- 4. Animal Control Facility and Program Update:**
 - a. Incinerator Use by Sheriff's Department for disposing of Evidence (drugs etc) - Bill Gonet checked with IL EPA and found out that if we burned evidence (Drugs) in the incinerator, it would make all the ashes a hazardous waste. The committee approved that the Sheriff's Dept. Does Not Dispose of such Waste in the Incinerator.
 - b. Feral Cats- Committee discussed the problem with accepting or trapping feral cats and bringing them to the facility, where they can't be adopted without getting them spayed or

neutered and microchipped. Committee decided not to take them unless we get a relinquish fee and to work on a case by case basis for the need to trap them. Deabenderfer asked if there was a distinction between feral cats and stray cats, and Plunkett stated that feral cats are not considered adoptable.

5. **Buildings in Witt Update:** Durbin reported that he received a complaint from a building owner in the downtown area of Witt where the county tore down a couple of buildings four years ago. There buildings were not turned over to the city of Witt and are still owned by the County. There is a small leak coming in at the existing building next to the empty lot where the buildings were removed. Durbin spoke with Treasurer Jenkins who will try to get this property out for tax sale.
6. **UCCI Legislative Meeting Update:** The UCCI Legislative Meeting will take place on Tuesday, February 23rd, 2010. Durbin announced to Board Members that anyone wanting to talk to Senators or Representatives is welcome to attend.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Amendment #4 to Employee Health Insurance Benefit Plan Approval:** The committee discussed a revision Amendment #4 to the Plan Document and Summary Plan Description for the Employee Benefit Plan to revise eligible coverage to include the Elected Officials. The committee approved the Revision to the Employee Benefit Plan as Proposed. **Motion by Downs, Second by Bathurst to Include the Revision to the Employee Benefit Plan as Proposed. All in favor, motion carried. (See Resolution Book 10, pages 3-4).**
2. **911 & Sheriff Dept. Consolidation Update:** The committee discussed the issues being resolved to complete the 911 & Sheriff Dept. consolidation. Employee changes should start in April, and training has started for the telecommunicators. Discussion took place on when and how the 911 secretary became full time.
3. **Local 773 Employee Health Insurance Premiums Update:** Downs reported that a meeting was held with the Union Representatives to help resolve getting the insurance premiums repaid that were incorrectly paid to employees. Some union employees have opted to use compensatory time to pay back the premiums, and a three year payback timeframe has been agreed upon.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **MFT Rock Letting for Grisham & Walshville Road Districts Update:** Engineer Boehler reported on the one bid received from Louis Marsch.
 - Grisham Township – \$21.75/unit = \$10,875.00
 - Walshville Township- \$21.75/unit = \$16,312.50
2. **Fuel Letting Approval:** One bid was received from M&M Service.
 - **Regular Fuel:** Alternate #1 - Fluctuating price - \$2.341
Alternate #2 - **Fixed price - \$2.551**
 - **Diesel Fuel:** Alternate #1 - Fluctuating price - \$2.446
Alternate #2 - **Fixed price - \$2.546**

The committee approved the Fixed prices for Regular and Diesel Fuel from M&M Service. **Motion by Branum, Second by Bone to Approve the Fixed prices for Regular and Diesel Fuel from M&M Service. All in favor, motion carried.**

3. **Probst Bridge Update:** Probst Bridge is currently closed. IDOT opened bids on January 15, 2010, with two bidders: As-Read low bidder was Yamnitz Construction at \$251,068 and the second bidder was Plocher Construction at \$283,871. The State of Illinois handles the contract so no action is needed by the County. Construction may start at the end of February and should be done by May, 2010.

4. **Red Ball Trail Project and Ameren Agreement Approval:** Boehler reported that copies of the revised memorandum of understanding between the County and Ameren were included in the committee member's packets, and the State's Attorney's office has reviewed it. Ameren agrees to pay 50% of the remaining costs after IDOT EDP and TARP funds are accounted for at an amount up to \$280,000. Engineer Boehler shared communication with Assistant State's Attorney Wilson regarding the county's obligation to honor any valid FOIA requests regarding this project. The committee Recommends the Memorandum of Understanding with Ameren for the Red Ball Trail Project. **Motion by Branum, Second by Miles to Approve the Memorandum of Understanding with Ameren for the Red Ball Trail Project. All in favor, motion carried. (See Resolution Book 10, pages 5-8).**
5. **Walton Park Bridge Project Update:** The progress schedule from Ted LaBelle, CMT was distributed to members, and Boehler stated the project is on schedule to be completed by harvest this fall.
6. **PE Agreement w/Henderson & Assoc., Sec. 10-00137-00-GR, road widening and guardrail removal on Mine Avenue west of Farmersville Approval:** Engineer Boehler reported that he would like Henderson & Assoc. to design an alternative to the guardrail which is now in place west of Farmersville. The guardrail has been damaged several times in the last month. This PE agreement will develop plans and cost estimates to lengthen the existing culverts, realign ditches and flatten out side-slopes. The committee approved a PE Agreement w/ Henderson & Assoc. to Design an Alternative to the Guardrail west of Farmersville. **Motion by Branum, Second by Hitchings to Approve a PE Agreement w/ Henderson & Assoc. to Design an Alternative to the Guardrail west of Farmersville. All in favor, motion carried. (See Resolution Book 10, pages 9-12).**
7. **Road Agreement with Hillsboro Energy LLC Update:** Engineer Boehler just received an agreement for the committee to review for this project, with action scheduled to be taken in March, 2010.
8. **Personnel Issue Approval:** A Letter of Resignation was received from Highway Engineer Ruben Boehler effective April 9th, 2010. **Motion by Branum, Second by Hitchings to accept the resignation of County Highway Engineer Ruben Boehler. All in favor, motion carried. (See Resolution Book 10, pages 13-14).** Bone stated that Boehler has done an outstanding job and has been an asset to the County. Boehler thanked everyone on the Road and Bridge Committee and especially appreciated the support of Branum and Plunkett. He thanked the Board Members for the opportunity to serve the County. Plunkett stated that the Highway Dept. has never run so smoothly, and he reiterated that Boehler has done an exceptional job and frequently stepped outside his job description and embraced extra job duties such as with the Animal Facility design and the collapsed ceilings in the Historic Courthouse. The Highway Engineer job opening has been posted on the State Engineering Website and will be soon published in the local newspapers.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Kuchar, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Three announcements were made by Chairman Plunkett. He informed Board Members of the new packet contents they have received with newly appointed member Kent Voils included, and let members know the Montgomery County Economic Development Corporation will be

sponsoring a Night of Networking at the Hillsboro Country Club on Thursday, February 18th from 5 -7pm. He called members attention to an article in the December 2009 issue of the Coal Age Magazine that mentions the Hillsboro coal mine project.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Beck second by Bone to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Moore), Absent – 1 (Sielschott). Motion carried.**
- 2. Motion by Downs, second by Bathurst to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, March 9th, 2010 at 8:30 AM in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Blankenship, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:55AM.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, March 9th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 9th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Hitchings to approve the mileage and per diem. All in favor, motion carried.

Approval of Amended Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Hertel to approve the Amended Minutes of the Previously Adjourned County Board Meeting held on Tuesday, February 9th, 2010 (with an addition to EMA Committee Report on page 4, #2 after Litchfield Ambulance No Transfer Practice Update—adding the words “Chairman Blankenship reported.”) All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator’s Report** – submitted
2. **Chief Assessment Officer’s Report** – submitted
3. **Circuit Clerk’s Report** – Holly Lemons was present for questions and reported that the ATM should be installed in the Courthouse Complex in Hillsboro by Friday.
4. **County Clerk and Recorder’s Report** – Sandy Leitheiser was present for questions and reported that the 2010 Census Questionnaires will soon be in the mail and local census takers were hired to do door-to-door canvassing.
5. **County Treasurer’s Reports**—Jan. & Feb. – Ron Jenkins was present for questions.
6. **G.I.S. Coordinator’s Report** – submitted
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Banee Ulrici was present for questions and reported that a vacancy will soon be filled since Marcia Tripp has retired. Also, she informed members of the van they now have for community service workers.
9. **Public Defender’s Report** – submitted
10. **Sheriff’s Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department’s Report**– submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions and reported that volunteer van drivers are getting their physicals, and the VAC will have five drivers by the end of the month.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Branum, second by Beck to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports. Member Connie Beck reported that U of I Extension offices will have major cuts due to the lack of state funding, and three to five counties could be consolidated as a result. A meeting with Director Dr. Hoff will be tonight, March 9th, at the Illinois fairgrounds in Springfield from 6:00- 7:30 p.m. Hoff will make some decisions by the end of April, 2010. Also, a teleconference meeting will be held on Thursday, March 11th, at the Extension Office from 2:00 - 3:30 p.m. Beck urged members to attend to support our County Extension Service. Member Hertel stated that the local Extension office has been frugal with their spending, and they have money to last 2 ½ years without state funding. He stated that our office should not be closed or penalized and that it is important that members go to this meeting and lend their support. Denise Kistner from the Montgomery County U of I Extension will be at the April Board Meeting to provide an update.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Lease for County Farm Update:** Bone reported that Jason Anderson presented the current 3 year lease for the County Farm that will expire on August 1st. 2010. Anderson also reported that the CRP program will expire this year. He has farmed the ground for the last 13 years. The committee stated that Anderson has been a good steward of the farm land. Anderson will return to the July meeting for a new lease agreement.
- 2. Telephone System Update:** Bone reported that the cut over to the new telephone system took place Feb. 18th, 2010 and Bill Purcell stated that phone system installation is complete. A problem existed with GTSI with the voice logger system at the Jail. Tech Electronics has ordered the new voice logger equipment, which should be installed and completed by next week. GTSI has pulled their equipment and no payment was made to them. Purcell stated that the phone system voice sound is different due to the newer technology, and any new or upgrade phone equipment ordered from this point on will need to be paid for by each office out of their budget. Fiber optics to the Annex building will be tested in the next week, and Purcell stated all equipment and services have been received by Tech Electronics to date. Bone stated that office holders he has contacted have been impressed with Tech Electronics and is pleased with the transition.
- 3. Annex Building Project Approval:** Bone stated the following:
 - Lance reported that the completion date on the Annex Building is March 30th, and painting, tuck pointing, and exterior ramp work still needs to be finished.
 - Lance reported there are 3 change orders:
 - 1. Window panels - \$714.00**
 - 2. HVAC System – Condensation panels and pumps - \$2,546.00.** These timers were left out of the original document.
 - 3. Exit lights - \$870.00**

The committee approved the 3 change orders in the amount of **\$4,130.00**. The new total for all the change orders is \$18,704.28 which is 4.1% of the original contract amount. **Motion by Bone, Second by Hitchings to Approve the 3 Change Orders in the Amount of \$4,130.00. All in favor, motion carried.**

 - The committee discussed purchasing partitions, folding tables, stackable chairs, and reception furniture for the ROE office, as well folding tables and stackable chairs for the conference room. Dave Strowmatt stated that VAC has sufficient furniture for the office and reception areas. The committee approved purchasing partitions, tables, chairs and reception furniture for the ROE office for an amount not to exceed \$5,000.
 - Sheriff Vazzi stated that the Annex Building will need a vacuum and cleaning supplies and commercial mat maintenance for the hardwood floors. Major cleaning will be done once a week, with trash and bathroom maintenance done every day.

- The Fire Alarm System is wired in, but Wareham's Security needs to hook up to it. Bone also stated we need to have panic buttons installed in each office of the Annex.
4. **Proposal for Moving to Annex Building Update:** Bone stated the committee discussed the proposal for moving ROE and VAC to the Annex Building, which options received for packing and moving or having ROE and VAC pack up their stuff and then we only pay company to move it. The committee approved to have ROE and VAC do their own packing and have Sims Awesome Moving Co. move everything for \$4000. They have been notified and agreed to move everything for \$4,000. The move will take place Friday, April 2nd and Saturday, April 3rd, 2010.
 5. **Maintenance Issues & Maintenance Report Update:** Bone reported the following:
 - The committee received a quote for installing shelving from the Circuit Clerk in the Annex Building basement. The Committee discussed having the maintenance staff install the shelving.
 - Discussion took place on keys to the Annex Building, and a decision was made to have a master key would open the exterior doors.
 - Meyer reported that the sight glass on the boiler at the Historic Courthouse needed to be replaced. Other issues with the boiler are being addressed. The committee was notified that the boiler was grounded. The inspection was performed by the State Fire Marshall and passed.
 6. **Historic Courthouse Renovations Update:** Bone reported that Brent Lance will have information at the April B&G meeting and will also meet with office holders in the Historic Courthouse and with GIS to see what their needs are. There will be a special meeting on Monday, March 22nd, 2010 at 10:00 am to tour the Christian County Courthouse that was recently renovated.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **January 2010** are as follows:

Total calls: 326 Total amount billed: \$173,586.00 Amount collected: \$113,533.63

A summary of a part of the monthly operations for **February** as follows:

Total calls: 297 Total amount billed: \$161,422.00 Amount collected: \$100,779.19

AMBULANCE REPORT:

1. **Collections Update:** Blankenship reported that Holmes stated at the committee meeting that collections for the month of February were \$101,088.81 which included \$96,310.89 under the new system and \$4,777.92 under the old.
2. **Small Claims Update:** Blankenship reported that four small claims individuals paid in full, four were not found, and one is in Chapter 7 Bankruptcy. Three others did not report to court, so the county received a judgment against them. Twelve individuals have promised to make monthly payments most of which will be \$25.00 or less per month. Two were in prison- one in Texas, one in Lincoln, IL.
3. **Court Date for Small Claims Update:** The next court date for small claims is April 28th, 2010.
4. **Ambulance Transfers/ Litchfield Update:** Blankenship reported that Board Chairman Plunkett read a letter from Litchfield Mayor Jones regarding ALS Transfers. Member Hertel spoke to the Mayor at Litchfield City Hall and Mayor Jones stated they will be budgeting money this coming year to upgrade their BLS ambulance to an ALS ambulance to make if possible to do more transfers. The Litchfield City Council will address doing more ALS transfers at their April council meeting. The committee discussed providing an oversight group for county residents to make sure services are being adequately provided. The committee heard statements from a few Litchfield residents who had problems with ALS transfers. The committee discussed meeting with the Litchfield City Mayor and Officials after their April meeting.

- 5. Collection Agency for Out-of-County and Out-of-State Update:** Blankenship reported that Holmes stated that she and Assistant State's Attorney Betsy Wilson will possibly contract with a collection agency for out-of-county and out-of-state delinquent ambulance accounts. Holmes stated there could be 20-30 each month.

EMA:

- 1. ARES (HAM Radio) Update:** They are now part of IEMA emergency communications system.
- 2. Weather Spotter Class Update:** Fifty-two people attended the Weather Spotter Class on February 18th, and some of the out-of-county attendees were from Bond, Christian, Macoupin and Madison Counties.
- 3. MABAS Conference Update:** They will be sending more equipment in 2010 to Montgomery County, with a storage location to be determined.
- 4. Regional Meeting Update:** The next regional meeting will be April 1st.
- 5. IEMA Class Update:** Montgomery County will host another IEMA Class on April 9th at the Moose Lodge from 8:00am – 4:00pm. The subject will be training volunteers.
- 6. State Wide Tornado Exercise Update:** The Exercise was held March 2nd, 2010.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. Enterprise Zone request from Rt. 16 Grain Co-op Approval:** Deabenderfer reported that Don Franks addressed the committee regarding a proposal to make improvements to the Witt Grain Elevator and a smaller improvement at the Nokomis facility. Improvements would include a grain leg, grain pit and conveyors, and new more efficient grain dryers, and are expected to cost over \$1 million dollars and could start in June. The committee approved to expand the Enterprise Zone with a three foot strip to Witt and Nokomis and to include the parcels for the Rt. 16 Grain Project. **Motion by Deabenderfer, Second by Durbin to Expand the Enterprise Zone with a Three Foot Strip to Witt and Nokomis and to Include the Parcels for the Rt. 16 Grain Project Parcels. All in favor, motion carried.**
- 2. Revolving Loan Fund Request Approval:** Deabenderfer reported that Amanda Cole discussed a request from Cathy (Barbetti) Mastrolia to use revolving loan funds for a new carry-out restaurant, next to where the Country Squire was located in Taylor Springs, Illinois, to be called Sorella's Restaurant. The committee reviewed a business plan for the new restaurant and learned that the MCEDC Revolving Loan Fund Board had met and approved the loan request. The committee recommends to the County Board the approval to use \$52,800 in Revolving Loan Funds for Sorella's Restaurant. There is a participating bank tied to this loan. **Motion by Deabenderfer, Second by Kuchar to Approve the Use of \$52,800 in Revolving Loan Funds for Sorella's Restaurant in Taylor Springs. All in favor, motion carried. Roll Call Vote: Ayes 21, Nays 0.**
- 3. County Comprehensive Plan Update:** The next Comprehensive Planning Meeting will be March 11th at 6:30 pm at the Extension Office, with the agenda to include Land use and an update on the county surveys recently sent.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. GIS Report Update:** Mary Purcell stated that the Kilton farm parcels' divisions are now complete.
- 2. Direct Energy Rates Update:** Sielschott reported that Bob Hermsmeyer addressed the committee regarding the contract for electric rates that will expire in June, and he will get a rate for the April, 2010 Board Meeting to take action then. The contract term will probably be for 18 months this

time, and Sielschott reported this program has been successful in providing savings to the county on energy costs.

- 3. Real Estate Taxes Approval:** Sielschott reported that Durston stated the Real Estate Tax bills should be ready to mail out in May, with the first installment would be due in June, the second installment in September. Durston also said they are still working on the Walmart complaint, and Eugene Stuard of Forrestal Group, Inc. presented a proposal for consulting services to re-assess the Walmart property for \$8,750 with a possible credit of \$3,000 if no appraisal is required. This proposal will include attending meetings, hearings, working with SOA, etc. The committee approved and recommends the Consulting Services of the Forrestal Group to work on the Walmart assessment for \$8,750.00. Stuard also presented a proposal to assess the new coal mine property. This process would take place over a two year period and we will be invoiced on a quarterly basis. This agreement will include a procedure set up so information regarding coal production will be received each year in order to assess the property, and is set up on an hourly basis with an amount not to exceed \$11,250 for a two year period. The committee approved and recommends the Consulting Services of the Forrestal Group, Inc. to appraise the Coal Mine Property over a two year period for an amount not to exceed \$11,250.00. The consulting fees for both agreements would come from the Capital Improvement Fund, and both proposals will be sent to Assistant State's Attorney Betsy Wilson for review and approval. Sielschott stated that taxing bodies are concerned about accurate assessments so there is a need to hire someone with experience to handle these services. **Motion by Sielschott, Second by Aumann to Approve the Consulting Services of the Forrestal Group to work on the Walmart Assessment for an Amount Not to Exceed \$8,750. All in favor, motion carried. (See Resolution Book 10, pages 15-17).**
Motion by Sielschott, Second by Beck to Approve the Consulting Services of the Forrestal Group to Appraise the Coal Mine Property over a Two Year Period for an Amount Not to Exceed \$11,250. All in favor, motion carried. (See Resolution Book 10, pages 18-20).
- 4. Circuit Clerk Annual Audit Update:** Circuit Clerk Lemons and the Finance Committee reviewed the annual audit report that was prepared by Patton & Company.
- 5. Compensation of Elected Officials Update:** Treasurer Jenkins shared information regarding a salary survey for elected officials for 19 various counties. The committee will review the spreadsheet for one month, and set the County Official salaries at the April Meeting.
- 6. Employee Health Insurance Renewal Update:** The Employee Health Insurance Renewal will be reviewed at the March Personnel Committee Meeting.
- 7. Electronic Storage of Treasurer/Collector Files - Automation Fund Update:** Treasurer Jenkins reported he would like to digitize over 2,000 collector books that are stored in the basement, including the collector books from 1855 to 1962 He and Supervisor of Assessments Ray Durston are also considering getting the equipment to scan documents in-house. Jenkins will bring more information to next month's meeting. Sielschott stated that we have a basement full of important documents, which is not a good place to store them. Electronic storage needs to be done before records are destroyed by mildew, etc.
- 8. Treasurer access to County Clerk ACS System Tract Index – Automation Fund Update:** Committee approved Treasurer Jenkins' office to have access to the County Clerks' ACS System Tract Index Software for that office's convenience for a cost of \$750 and the yearly maintenance fee of \$175, which will come from the Automation Fund.
- 9. ROE Quarterly Report Approval:** The committee reviewed and approved the ROE Quarterly Report. **Motion by Sielschott, Second by Downs to Approve the ROE Quarterly Report. All in favor, motion carried. (See Resolution Book 10, pages 21-25).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Elections Update:** County Clerk Leitheiser informed members she testified at the Illinois Senate in Springfield last week at the invitation of Senator Demuzio to support SB 355, a bill she is

sponsoring to move the Primary Election date from February back to March for General Primary Elections. The bill passed the Senate unanimously 54-0 that evening. Leitheiser reported there is a similar bill in the Illinois House, and if it passes and the Governor signs the joint bill into law, Primary Elections held in even years would be moved back to the 3rd Tuesday in March, the date these elections have been held since 1970. Leitheiser also informed members the Democratic and Republican parties held their County Conventions Wed., March 3rd, which she attended to give newly elected Precinct Committeemen their Deputy Registrar oaths and to distribute their Election Judge packets. Democrat Steve White and Republican Roy Hertel were both re-elected as Party Chairmen for their respective parties. Leitheiser reported that the Election Judges will be submitted for approval by the County Board at the July County Board Meeting (not the traditional May County Board meeting), which is later due to a change in Illinois law.

2. Recycling Program and Events Update: Durbin reported on the following:

- Dawn Lutz reported that they are still waiting on an update on the grant from DCEO.
- Lutz met with hotels in Litchfield to start recycling. Electronic Recycling may be scheduled for April 22nd and 23rd.
- The Village of Donnellson has picked a site for their Drop off site, which will be located on the North side of the old school building on the corner of Carson and Jefferson St. where the parking area used to be. Cement will be poured when weather permits.
- Forklift training will be held on Tuesday, March 30th at the Highway Dept. meeting room.
- Discussion took place on equipment repairs, and three pallet jacks were down and one repaired. Also, the scale is not working properly.
- Material prices are starting to increase for Recycling due to the lack of loggers' accessibility to the mills due to the harsh winter weather.

3. EPA Report Approval: Durbin reported that Bill Gonet providing the following information to the committee:

- He applied for the Solid Waste Enforcement grant.
- Training for HazMat training is next week for Eagle Zinc Inspections.
- CIPS landfill is ready to be inspected.
- Discussion took place on disposal of animal carcasses.

The committee approved entering an agreement with the Landfill to dispose of animal carcasses for an emergency basis pending review from States Attorney's Office. Not many animals are euthanized. This is only for an emergency basis. We must have an agreement with the landfill in place. **Motion by Durbin, Second by Miles to Approve Entering an Agreement with the Landfill to Dispose of Animal Carcasses for an Emergency Basis in case of incinerator unavailability pending review from State's Attorney's Office. All in favor, motion carried.**

4. Animal Control Facility and Program Update: Animal Control Officer Nancy Richardson reported that there is an average of 30 animals at the facility each day. There were 49 animals that came into the facility and 57 that were either claimed, adopted or went to rescue. There were 4 that had to be euthanized due to illness, injury or who were feral cats. Nancy also reported that there was over 50 volunteer hours for the month of February and \$345.00 in donations. Badges and a scale were ordered. Discussion took place on the need to purchase a pressure washer.

5. UCCI Legislative Meeting Update: Durbin, Helgen, and Plunkett attended the UCCI Legislative Meeting on February 23rd, where Plunkett reported that UCCI honored Montgomery County for 25 years of participation and gave the county a plaque at the reception. The county also received a check for \$2,500 to use toward safety training. Helgen stated the reception was well attended by County Members and Legislators. Durbin presented the plaque to Chairman Plunkett at the County Board Meeting.

Hertel asked about the timeline for dates to redistrict the County Board Districts and look at Precinct Consolidation. Leitheiser will supply the timeline to the County Board at the next board meeting.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. 911/Sheriff Dept. Consolidation Update:** John Downs stated that the consolidation of 911 and the Sheriff's Dept. is on schedule, and the lawyer will have the rough draft of the agreement completed by March 1st, 2010. Dispatchers are already training on 911 procedures, and the consolidation should be completed in May, 2010.
- 2. Amendments 1, 2, 3, & 4 Incorporated into Health Insurance Specific Plan Documents**
Approval: Downs reported that Ron Jenkins stated that in 2006 all plan documents were up to date. Since 2006 there have been four plan document changes that need to be included in the plan document. There is a fee of \$1,950 to change the new plan documents. The committee recommends the Proposal from Consociates in the Amount of \$1,950 to Change the Insurance Plan Documents. **Motion by Downs, Second by Bathurst to Approve the Proposal from Consociates in the Amount of \$1,950 to Change the Insurance Plan Documents. All in favor, motion carried.**
- 3. Personnel – Circuit Clerk Update:** Downs reported that the committee discussed a request from the Circuit Clerk's Union to allow an employee in the Circuit Clerk's Office to take vacation time after 10 months of service. The Union Contract states that vacation leave can be taken after 1 year; however, the Union has agreed to allow the employee to take accumulated vacation leave on a one-time basis. The committee discussed and allowed the Union request to let the employee take the time off either unpaid or take vacation pay in October and then wait another year for the next vacation.
- 4. Plat Act Officer transition update:** Downs reported that Highway Engineer Ruben Boehler stated that he has been filling the roll of Plat Act Officer, and the current practice has been that GIS Coordinator Mary Purcell reviews the Plat Act requests and Boehler gets involved when decisions need to be made because he has the authority as the Plat Act Officer. He would like the Plat Act Officer authority to go to GIS Coordinator Mary Purcell. His suggestion is to have the GIS Coordinator have final decision on Plat Act issues, and Boehler stated on average it takes about 8 hours a month to do the Plat Act duties. Under Boehler's direction, Purcell knows what to look for pertaining to Plat Act compliance, and she can research the law to make a decision, she also expressed an interest in Plat Act training. The committee will review the proposals for changes at the March Personnel Meeting.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. County Aid Resolution 2010-03, 50/50 w/Fayette Co Approval:** Branum reported this resolution is in regards to the County line bridge between Fayette Co. and Montgomery Co. We have agreed to pay for 50% of the cost to repair the bridge deck. The county's share would be \$2,747.54. The committee approved the Resolution to share repair costs with Fayette Co. for a cost of \$2,747.54. **Motion by Branum, Second by Miles to Approve the Resolution to Share Repair Costs with Fayette Co. for a bridge for a Cost of \$2,747.54. All in favor, motion carried. (See Resolution Book 10, pages 26-27).**
- 2. PE Agreement w/McDonough Whitlow, Sec. 10-00135-00-BR, Total replacement of bridge 068-3037 on Rocky Hollow Trail over Brush Creek Approval:** Branum reported that Engineer Boehler stated that he would like McDonough Whitlow to design a total bridge replacement for structure 068-3037. Last year the Highway Department replaced some of the timber piling under the bridge to remove the weight limits required by IDOT. This is a short term fix and the county should prepare to replace the bridge when funding is available. The committee approved the PE Agreement with McDonough Whitlow to replace the bridge on Rocky Hollow Trail over Brush

Creek. **Motion by Branum, Second by Aumann to Approve the PE Agreement with McDonough Whitlow to Replace the Bridge on Rocky Hollow Trail over Brush Creek. All in favor, motion carried. (See Resolution Book 10, pages 28-43).**

3. **PE Agreement w/Hurst-Rosche, Sec. 10-00136-00-BR, Total replacement of bridge 068-3033 on Irving Road over Unnamed Creek Approval:** Engineer Boehler reported that he would like Hurst-Rosche to design a total bridge replacement for structure 068-3033. The bridge is 60 years old and show signs of deterioration. The county should prepare to replace the bridge when funding is available. The committee approved the PE Agreement with Hurst Rosche to replace the bridge on Irving Road over the Unnamed Creek in Rountree Township. **Motion by Branum, Second by Hertel to Approve the PE Agreement with Hurst Rosche to Replace the Bridge on Irving Road over the Unnamed Creek in Rountree Township. All in favor, motion carried. (See Resolution Book 10, pages 44-57).**
4. **PE Agreement w/Henderson & Assoc., Sec. 09-00131-00-RS, design of concrete overlay for Red Ball Trail Approval:** Engineer Boehler reported that Henderson & Associates are currently under contract to design the road improvements to the Red Ball Trail. They are asking for additional hours due to the scope of work changing from hot mix asphalt to concrete overlay. Boehler advised the committee that these additional design hours are justified and necessary to complete the project. The committee approved the PE Agreement with Henderson & Assoc. to Revise the Engineering Plans for a Concrete Overlay on Red Ball Trail. This will not delay the project. **Motion by Branum, Second by Bone to Approve the PE Agreement with Henderson & Assoc. to Revise the Engineering Plans for a Concrete Overlay on Red Ball Trail. All in favor, motion carried. (See Resolution Book 10, pages 58-61).** Boehler assured Chairman Plunkett that no delay of current projects will occur as a result of his resignation.
5. **Probst Bridge Update:** Engineer Boehler reported that the construction contract was awarded to Yamnitz Construction in January, and a preconstruction meeting was held with IDOT on Friday March 5th, 2010. Branum reported that work started on Monday, March 8th, and weather permitting; the bridge could be finished in a month.
6. **Walton Park Bridge Project Update:** The progress schedule from Ted LaBelle, CMT was handed out, and the deadline for final plans to be submitted to IDOT was Tuesday March 2, 2010. Although CMT has made the deadline for IDOT, IDNR's review has not been completed yet. Changes to the plans may be necessary due to IDNR's comments, which may delay the project, depending on how significant those changes become. As of today, the project is on schedule for a June 11, 1010 letting date. Engineer Boehler will review a request from CMT for additional hours on the project and report next month.
7. **Complaints on Roads Changed to 72,000 lb. Weight Limit Update:** Engineer Boehler reported that he has received complaints from farmers that live on the roads that were changed due to the 72,000 lb. weight limit. He is working with them to provide further information.
8. **Executive Session:**
 - ***Enter Into Executive Session: Motion by Branum, Second by Downs to Enter Into Executive Session for discussion of personnel for Highway Engineer Position. All in favor, motion carried. Time: 9:30 a.m.***
 - ***Come Out of Executive Session: Motion by Branum, Second by Bathurst to Come Out of Executive Session. All in favor, motion carried. Time: 9:35 a.m.***
 - ***Executive Session Motion: Motion by Branum, Second by Downs to Appoint County Highway Engineer Kevin Smith for \$85,000 per year plus Typical Benefits. All in favor, motion carried. (See Resolution Book 10, page 62).***

Hertel thanked Engineer Ruben again for his service to the County.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Helgen to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett read a note from Fayco thanking Montgomery County for the additional financial support. Also, Plunkett offered his condolences to Mary Bathurst in the loss of her mother.

SCHEDULE CHANGES: There will be a Special B&G Meeting on Monday, 3/22/10 at 10:00 a.m. at the Christian County Courthouse.

APPOINTMENTS: NONE

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Sielschott, Second by Aumann to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 20, Against – 0, Present -1 (Moore). Motion carried.**
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, April 13th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:40 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, April 13th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 13th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 17 members present, 4 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Ogden, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, March 9th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and reported that the ATM machine in the Courthouse Complex is installed and working.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and reported that the 2010 US Census is underway, that the residents in municipalities with P.O. Boxes are not receiving their census forms because the US Post Office will not deliver them there, and door to door canvassing will start soon. Leitheiser reported that presently there is a 77% Census participation rate in Montgomery County as compared to the State's 70% Census participation rate. Plunkett thanked Leitheiser for her leadership in promoting Census participation.
5. **County Treasurer's Reports** - submitted
6. **G.I.S. Coordinator's Report** – submitted
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – submitted
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
11. **T.B. Department's Report**– Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions and thanked the County Board for their support in helping them receive the new VAC building and for their help with the move. He announced an Open House will be held on May 1st from 10 – 3 p.m, and invited all to attend. Strowmatt explained that their new van received from a grant is parked in the Sheriff's parking lot and is not the property of Montgomery County but of the Montgomery Veterans Task Force, Inc. which has just received a 501-C-3 not-for-profit corporation status.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Durbin, second by Beck to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

- 1. U of I Extension Consolidation Update:** Denise Kistner, Director of the Montgomery County U of I Extension office, reported that in November 2009, U of I's Regional Director determined that reorganization is needed, and they have been informed that five state centers will close on July 1, 2010. Additional state centers will close July 1, 2011 in Springfield and Edwardsville. After reorganization, each local office would then consist of 3-5 counties, and county directors will be cut from 76 to 30. Each local office has one director, one secretary, three educators and one volunteer coordinator position. She explained that the goal of the Extension office is to deliver research based information to the public, and is fairly confident that Montgomery County will be a Hub office because they have a good location with reasonable rent, a wide range of services, are well organized, and have good financial support from the County Board. The deadline to determine the reorganization plan is May 10th, 2010, with total implementation of the plan scheduled for July 1, 2011. Kistner's office will be meeting this week with other county extension offices concerning consolidation issues. Member Hitchings asked Kistner what counties are being considered for consolidation, and she replied that talks are underway with several neighboring counties at this time. Chairman Plunkett asked who makes the final decision on the consolidated plan, and Kistner stated that the U of I's Regional Director in the Springfield office will make that decision. Member Deabenderfer asked if many U of I educators are going to be laid off as a result of this plan, and Kistner stated educators may have to move but jobs could still be available based on those who may be taking early retirement incentives. Member Deabenderfer asked how the County Board could help support the Montgomery County Center, and Kistner requested that County Board members continue to voice support and provide ideas to her about the consolidation plans. Member Hertel asked if Montgomery County brought in more property taxes for Extension services than other counties, and Kistner stated that actually Christian County has a higher property tax levy than Montgomery County does, but most other counties in our area are tax capped so less property tax dollars are received.
- 2. Sealed Executive Session Minutes Approval:** Chairman Plunkett, Chris Daniels, and County Clerk Leitheiser reviewed the Sealed Executive Session Minutes and gave recommendation to the full board with Executive Session minutes from six meetings requested to be opened. **Motion by Bone, second by Beck to open the six Executive Session Minutes from: the Building and Grounds Committee meetings held Feb. 8th, 2008 and February 6th, 2009; County Board meetings held February 12, 2008, February 10, 2009, June 9, 2009; and the Road and Bridge Committee meeting held December 5th, 2007, and to keep the remaining minutes sealed. All in favor, motion carried.**
- 3. Resolution 2010-3A- Opposing Reduction of Local Government Distributive Fund Approval:** **Motion by Kuchar, second by Sielschott to Approve Resolution 2010-3A- Opposing Reduction of Local Government Distributive Fund. All in favor, motion carried. (See Resolution Book 10, page 63).**

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Lease for County Farm Approval:** Bone reported he received a few phone calls about bidding out the County farm farming services, and the committee discussed that as a professional service this does not have to be bid out. Bone also stated that Jason Anderson reported that there are about four acres in CRP which would expire in October of this year and explained that farm rent in East Fork Township is going for about \$183.00 per acre. Anderson has farmed the County farm since 1997, and the Committee discussed a fair rental rate with him, and he agreed the rent should be higher than the current lease of \$103.00 per acre. The new lease will be for a 3 year time frame and a rental rate of \$180.00 an acre per year. **Motion by Bone, second by Hitchings to Approve**

Renting the County Farm Ground to Jason Anderson for \$180.00 per Acre for a 3 Year Lease. All in favor, motion carried. Voice Vote: Against - 1 (Jim Moore)

2. Telephone System Update: Bill Purcell reported that the phone system has been functioning well and that the phone move to the Annex building went fine. He stated that he can add a phone in any building and that a policy is needed to cover which county staff can take care of programming issues and call Tech Electronics. Bone stated that Purcell is the first line of defense for all phone requests and issues, and his budget is absorbing the phone switches. Bone stated that funds need to be placed in the budget for phone system equipment for the next fiscal year.

3. Annex Building Project Approval:

- **Change Orders Approval-** Brent Lance reported on the list of items needed to be finalized, which were completed on March 30th, 2010, and Hurst-Rosche has now signed off on the project. Lance stated drywall was installed in the VAC basement stairwell for \$375 and a drain was installed for the ROE basement for \$564 at a total of \$939. Lance reported that in February he received a change order request from contractor Korte-Luitjohan for extra work needed to install windows on the second floor. The amount for the change order was \$3,675, was rejected by Lance, and the contractor has asked to re-visit this issue. Hurst-Rosche documents show wood blocking around the windows except for the sills. The contractor replaced all the wood around the windows and they did extra work to secure the windows. The committee discussed and approved offering \$3,114 to Korte-Luitjohan to cover the costs of materials and labor to put in the windows. The committee also approved the Change Order for Drywall and Drains in the Amount of \$939. **Motion by Bone, second by Wendel to Approve Paying the Change Order for the Windows in the Annex Building in the Amount of \$3,114. All in favor, motion carried. Motion by Bone, second by Miles to Approve the Change Order for Drywall and Drains in the Amount of \$939. All in favor, motion carried.**
- **ROE** – Bone reported the ROE moved on Good Friday, April 2nd and Saturday, April 3rd, 2010, with Sims Awesome Moving Company moving the office. Bone commended Sims for their excellent work.
- **VAC** – Bone reported that the VAC moved Monday to the Annex Building on Monday, April 5th, 2010 and the move went well.
- **Dehumidifier-** Bone reported the dehumidifier was purchased and installed in the basement of the Annex Building and is working fine to keep the humidity level down.
- **Parking** – The committee discussed the parking situation at the Courthouse and Annex Building, and confirmed that the employees working at the Annex should park in the municipal parking area in the back of the building so the parking spaces on Main Street remain open for customers. The committee also discussed the reserved parking around the courthouse and stated that this is allowed by the City of Hillsboro.
- **Area in back of Annex Building** – Bone called the County Highway Department to grade and rock the back area of the annex building. Consolidated Communications was called to see if the phone pole could be moved.
- **Keys at Annex Building** – The contractor left all the keys to the Annex Building and they have been issued to the personnel.
- **Conference room at Annex Building** – Tables and chairs will be purchased for the Conference room, with a schedule made for departments to request its use.
- **Door signage at Annex Building**– Signs for the doors have been installed.
- **Window Shades Approval**– Brent Lance gave a quote for window shades in the amount of \$2,893, which the committee approved and agreed to have county employees install them. Sun-Gard Window Fashions gave costs for measuring and installing. Measuring would cost \$250.00 and installation would be an additional \$345.00 for a total of \$3,488.00. **Motion by**

Bone, second by Moore to Approve the Purchase of Window Shades for the Amount of \$3,488.00 from Sun-Gard Window Fashions and Includes Custom Making and Installation. All in favor, motion carried.

- 4. Maintenance Issues & Maintenance Report Approval:** Bone reported that Compressor #2 at the Courthouse Complex is not working, and the oil in the crank case heater failed and damaged a rod in the unit. Johnson Controls gave a proposal for \$9,900 to replace Compressor #2 and the crank case heaters. The heaters would only be checked by Johnson Controls at the spring check-up. The committee told Lloyd Meyer to check the crank case heaters on a regular basis, and Bone reported that the compressor has been ordered. The committee discussed getting a price on a new compressor and a warranty.
 - **Purchase of Compressor #2 at New Courthouse Approval – Motion by Bone, second by Beck to Approve the Purchase of Compressor #2 including three crankcase heaters at the Courthouse Complex for \$9,990 from Johnson Controls. All in favor, motion carried.** Member Hertel stated that he is not happy with Johnson Controls, since the county pays over \$5,400 each year for a spring and fall maintenance check up. Lance stated that there are a few other companies we could consider for this service.
- 5. Update- Historic Courthouse Renovations:** Lance reported he met with Supervisor of Assessments Ray Durston and GIS Coordinator Mary Purcell for their office needs and ideas for their renovations and will explore ways to make the SOA office function easier. Hurst-Rosche staff has measured the second and third floor area and at next month's meeting discussion will take place on potential layouts for both floors.
- 6. Update- Panic Button Proposal for Annex Building:** Warehams Security gave a proposal of \$840.00 which included parts and labor and a one year warranty for a panic button system at the Annex Building, and the committee approved the installation of the Panic Alarm System in the Amount of \$840.00.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of a part of the monthly operations for **February** as follows:

Total calls: 297 Total amount billed: \$161,422.00 Amount collected: \$100,779.19

A summary of monthly operations for **March 2010** are as follows:

Total calls: 327 Total amount billed: \$186,936.50 Amount collected: \$129,542.74

AMBULANCE REPORT:

- 1. Collections Update:** Blankenship reported collections for the month of **March** of **\$129,542.74** includes \$125,742.95 under the new system and \$3,799.79 under the old.
- 2. Reconciling Reports for Litchfield Update:** Blankenship reported that Patton and Associates representative Amy Hunt was working out problems with the reconciliation of the Ambulance Billing for the past six to eight months and hopefully all is worked out.
- 3. Litchfield Ambulance Transfers Update:** The City of Litchfield is working on solutions to the Ambulance Transfers.
- 4. Small Claims Update:** There have been no payments through the Small Claims process, and some claims that were taken to court are paying on a monthly basis. If there is no response in 30 days from small claims judgment, the judge issues a rule and then a warrant. Holmes then contacts Asst. State's Attorney Wilson to follow up on claims with no response.
- 5. 5 Area Ambulance Districts Budgets Update:** Holmes will let the 5 area ambulance districts know that when they do their budget to try and keep it under a 5% increase.
- 6. Contracts for 2011 with the 5 Area Ambulance Districts Update:** Contracts for 2011 with the 5 area ambulance districts are being reviewed by the State's Attorney's Office. Also, they will check out two collection agencies on the county's behalf.

EMA:

1. **Regional Meeting Update:** Updates for Region 8 EOP's will need to be turned in 2-3 months before the deadline so changes can be made if needed. The Montgomery County report is due in 2011.
2. **EMA Grant Program Update:** Our normal Grant from the State will now be done online with invoice or receipt to be mailed.
3. **Exercise Policy Update:** We will need to do a few more exercises, (Table Top, Functional, Full Scale) every 2-3 years, which is an increase from the past when we were only required to have an exercise every 8 years.
4. **Weather Class Update:** There will be a 12 hour Weather Class on May 6th at the Fairview Hts., IL Fire Station. Holmes stated that she has signed up to go to this training.

NEW BUSINESS:

1. **MABAS Distribution Update:** We have received 22 Garmin GPS units from MABAS, and two units will be given to each Fire Service Department or District in Montgomery County.

Member Hertel thanked Amy Hunt and staff of Patton and Associates for their work done to reconcile the EMA reports.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan Update:** The next Comprehensive Planning Meeting will be Thursday, May 13th at 6:00 p.m. at the Extension office. Four public meetings will be held during a two week time frame in May with dates will be announced.
2. **MCEDC Annual Report Update:** Heather Hampton+Knodle presented the annual report on the Montgomery County Economic Development Corporation to the County Board, and she provided an overview of the MCEDC's past activities and future plans. She thanked the County Board for their decision in 2009 to double their contribution to \$30,000 for the Economic Development Corporation, and cited many communities who have benefited from grant money found by the MCEDC. Hampton+Knodle stated that in 2010 they are searching for more businesses to locate to Montgomery County and also thanked Denise Kistner for her efforts in managing the Montgomery County U of I Extension office.
3. **Planning Commission Open Seat Update:** The committee discussed the need to appoint one voting member who is leaving the commission. Former highway engineer Ruben Boehler has agreed to fill the vacancy left by Joe Murphy and will become a voting member representing the Panhandle area. The new highway engineer Kevin Smith will now be a non-voting member. Another person will be asked to fill the remaining voting member position at next month's meeting.
4. **Butler Bike Trail Update:** Mark Joy asked to be at May Economic Development Committee meeting to talk about the Butler Bike Trail. NAGS will be doing some blade work on the trail and reported they were very happy with the way the contractor left the trail after the sewer line installation.
5. **Central IL Economic Development Authority Update:** Deabenderfer stated that the CIEDA had their first multi county EDC meeting. Montgomery County has been in a leadership position for a 250,000,000 bonding tool to help businesses. CIEDA has met twice and is working on a funding drive to help get the organization running with bylaws, insurance, etc. Macoupin County is donating \$1,000 to help get CIEDA off the ground.

Member Hertel asked Heather Hampton+Knodle to call Paris Frozen Foods owner Allan Hopper regarding Federal legislation that jeopardizes the future of local locker plants. Hampton+Knodle also gave an update on the Demuzio Broadband Initiative, and stated that leases have to be put in place and activity should start this summer.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **2009 Annual Audit Presentation and Circuit Clerk Audit Approval:** Whitey Patton of Patton & Company gave the County Board members his 2009 Annual Audit Presentation and announced

that the County is in good shape financially. He stated we are extremely fortunate to have the Coal Mine and the revenue it will produce and projected that with the economy, the assessed value of property in Montgomery County may go down in the upcoming years. The state of Illinois will struggle financially the next 2-3 years which will adversely affect counties. Patton shared the general fund revenues, expenses and balance for FY 2009. Fines and fees continue to increase

which may change if there are less State troopers in the county due to the closing of the State Police Headquarters in Litchfield. He stated we are extremely fortunate that employee cuts are not taking place like in other areas, and suggested the County Board make a long term plan and set up priorities for. He stressed the importance of segregation of duties, cross training employees, and developing good recycling habits. He also explained that the county audit is done on a test basis
Motion by Sielschott, second by Kuchar to Approve the FY 2009 Audit Report as presented. All in favor, motion carried. Motion by Sielschott, second by Hertel to Approve the Circuit Clerk Audit Report. All in favor, motion carried. (For copy of Selected Financial Information from Audit Report, see Resolution Book 10, pages 64-67).

2. **Direct Energy Rates Approval:** Rates for electricity prices for Direct Energy were received at 8:00 a.m. before today's full board meeting. Last year, there was a savings of \$12,000 with a rate of .06317 per kilowatt. This year, the savings is projected to be \$18,000 with a rate of .05025 per kilowatt. **Motion by Sielschott, second by Miles to Enter into a 12 Month Contract with Direct Energy to Provide Electric Rates for the County. All in favor, motion carried. (See Resolution Book 10, pages 68-76).**
3. **Real Estate Taxes Update:** SOA Durston reported that the Abstract was sent to the Department of Revenue by Certified mail on March 29th so that the county's final multiplier can be calculated. County Clerk Leitheiser reported that the Department of Revenue replied that it could take several days to up to four weeks to get the multiplier. Real Estate Tax bills should go out in June.
4. **Compensation of Elected Officials Approval:** The committee reviewed a salary survey and proposal for Salary Increase for the Elected Officials and discussed that some of the Elected Officials had their stipends reduced due to the state's financial situation. The proposal is to increase the Sheriff, County Clerk, Treasurer and Circuit Clerk Salaries by a total of 16% which would be their only salary increase for the entire four year term. The Sheriff's salary would be \$68,137 for each of the next 4 years. The County Clerk, Treasurer and Circuit Clerk salaries would each be \$58,676 for each of the next 4 years. The committee approved the Proposed Salary Increase of 16% for the next four years. **Motion by Sielschott, second by Beck to increase the Salary of four Elected Officials by 16% for the next four years. The Sheriff's salary will be \$68,137 and the County Clerk, Treasurer and Circuit Clerk salaries will be \$58,676 for each year of the four year term. Roll Call Vote: Ayes 13, Nays 4, Absent 4. *Those Voting Aye:* Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, John Downs, Robert Durbin, Roy Hertel, Sharon Kuchar, Dale Ogden, Mike Plunkett, Bill Seilschott, Richard Wendel. *Those Voting Nay:* Ron Deabenderfer, Jarod Hitchings, Gene Miles, Jim Moore. *Those Absent:* Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils. Motion carried.**
5. **CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County Approval:** Committee discussed approving the ordinance and intergovernmental agreement as in previous years and to contribute \$4,000 per year to provide Public Transportation. The committee approved the CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County. CEFS Representative Kristie Warfell spoke to the Full Board about the counties where they provide public transportation, said they will be getting more vehicles which will be stationed in Taylor Springs, and informed the board that CEFS has received a \$100,000 grant for software to provide accurate

reporting. **Motion by Sielschott, second by Branum to Approve the CEFS Ordinance & Intergovernmental Agreement to Provide for Public Transportation in Montgomery County. All in favor, motion carried. (See Resolution Book 10, pages 77-79).**

6. **Budget Hearing Dates Update:** Budget hearing dates will be Wednesday, July 28th, Friday, July 30th, and Monday, August 2nd starting at 8:00 a.m.

7. **Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing Fees for Same Approval:** County Clerk Leitheiser reported that Assistant State's Attorney Betsy Wilson has reviewed and approved the Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing the \$25.00 Fee to divide a parcel, and the Finance Committee recommends its approval. **Motion by Sielschott, second by Bathurst to Approve the Resolution Establishing the Position of Plat Act Officer to Enforce the Illinois Plat Act 765 ILCS 205/1 in Montgomery County, IL and Establishing the \$25.00 Fee. All in favor, motion carried. (See Resolution Book 10, page 80).**
8. **Resolution 2010-06 Supporting District 18 State Police Office Staying Open Approval:** Circuit Clerk Holly Lemons asked if the County Board would be interested in supporting a resolution to help keep the District 18 State Police Office open in Litchfield, citing statistics she gathered documenting revenue loss to the county. The committee approved to pass a resolution to Support District 18 State Police Office Staying Open. **Motion by Sielschott, second by Downs to Approve Resolution 2010-06 to Support Illinois State Police District 18 Office Staying Open in Litchfield, Illinois. All in favor, motion carried. (See Resolution Book 10, pages 81-83).**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** Durbin reported that there is a bill at the Senate level that would repeal the Undervote law, and encouraged members to contact co-sponsors Senator Demuzio and Senator Haine to show support for its passage. SB2503 was introduced in January 2010, and further action will take place soon. If SB2503 passes, the House of Representatives will then need to address this repeal of the Undervote law. County Clerk Sandy Leitheiser shared information on the 2010 Census Timeline to redistrict the U.S. State and County Representation and stated that the County Board redistricting would need to take place by June 2011. Chairman Plunkett stated an Ad Hoc committee will be appointed to review the Redistricting process along with the County Clerk and State's Attorney. The committee discussed the U.S. Census County turnout to date and Leitheiser shared her efforts to facilitate residents getting census forms and the hiring of local census workers.
2. **Recycling Program and Events Update:** Durbin stated that the Hillsboro Recycling center was very clean, the rock parking lot looked good, the fence was down, and old equipment was taken away. Lutz reported that we did not receive any DCEO grant funding; however, she has applied for a Recycling bin grant. The next Electronics Recycling drive will be held on Earth Day, April 22nd and April 23rd, 2010.
3. **Property Liability Insurance Update:** Kuchar asked Durbin about the time frame for getting information from CIRMA Insurance. Durbin replied we do not have to get insurance yet and that Treasurer Jenkins is getting the information on CIRMA. He stated an agreement would need to be reached, and that this issue has never been brought up before the budget hearings. Bone asked if the County Board could vote to bid out the insurance at today's meeting, and Plunkett replied that is not possible since the topic is not on the agenda as an action item. Kuchar requested that bidding the insurance be an action item on the agenda next month for the County Board.

- 4. EPA Report Update:** Gonet reported that he received his 40 hour Haz Mat Certification and the State has also agreed to provide training each year for Haz Mat training. Gonet also stated that he and the ILEPA are making plans to visit the new Ameren CIPS Landfill and shared a report of the illegal dumping in Montgomery County. Deabenderfer asked if we are getting increased traffic since the closure of Bond County Landfill, and Durbin replied affirmatively and stated that 100 more tons of landfill material per day are now being received.

5. Animal Control Facility and Program Update:

- a. **March Activity Report:** Durbin reported that ACO Nancy Richardson shared the March activity report for the animal control facility. The total intake of animals was 56, with 39 outgoing. The daily average was 25 animals. There were 71 volunteer hours, 19 donations and 41 visitors at the facility in March. Monetary donations amounted to about \$500.00.
- b. **Parking Lot** – The highway department finished the rock drive and parking lot last week. Committee discussed the need to till and plant grass and how this would be maintained.
- c. **Kenel Drains** – Heise Plumbing was called for a drainage issue last week. The drains were clogged. Heise recommended a screen be installed to trap the dog hair so it can't go to the Lift Station pump.
- d. **Signs** - Three signs were ordered for the facility. Coordinator Daniels got a letter approving that the signs could be installed on State Right of Way off of Illinois Routes 127 and 185.
- e. **Scale** – The facility received the walk on scale to get a correct weight on the animals for Pet Finder and for any medical issues.
- f. **Building Problems** – Nancy Richardson stated that there are a few issues with the building that need to be addressed with the contractor and maintenance. A few isolation panels have some loose, caulking/stripping along the walls are coming off and there is a crack in the wall in the office area.
- g. **Microchipping Clinic** – The committee discussed having our first microchip clinic on May 15th with a \$15 charge for each chip.
- h. **Fencing** – Nancy Richardson reported that fencing is available and checked on the possibility of volunteers installing the fence.
- i. **PAWS Van** – Committee discussed and approved that the donated PAWS CARE van could be parked in the back of the building so that it is easy to access when animals are being loaded very early in the morning to go to rescue.
- j. **Open House** - Committee discussed some possible dates in May or June to have an open house.

- 6. UCCI Seminar Update:** The next UCCI Seminar will be April 22nd at the Crown Plaza at 9:30 a.m. and the main topic will be health insurance.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Employee Health Insurance Renewal Approval:** Downs reported that Terry Lovekamp and Steve Spinner of Consociate Dansig addressed the committee with the reinsurance proposal, which is locked in until April 15th, 2010. Spinner shared a booklet of information on the past and current claims and costs. The committee discussed HIPAA regulations in regards to new hires and current employee insurance coverage. Spinner stated that the County could opt out of the liability if there is something wrong, and this could shift to State insurance coverage and future employees may pay a higher premium. Spinner reported that requests for fully insured proposals were sent to eight insurance companies. The committee also discussed the wellness and preventative plan benefits. Spinner stated that Consociate Dansig's administrative costs would increase by \$1,926

per year. Spinner explained that their costs to be HIPAA compliant have increased. The committee also discussed having Consociates provide informational meetings for employees during the work day. The committee approved to recommend accepting Consociate Dansig's self insured proposal with the \$1,926 per year increase for administrative costs contingent upon the proposal for full insurance. **Motion by Downs, second by Hertel to Accept Consociate Dansig's Self Insured Proposal with the \$1,926 per Year Increase for Administrative Costs Contingent upon the Proposal for Full Insurance. All in favor, motion carried.**

2. 911 & Sheriff Dept. Consolidation Update: There is no new information.

3. Roll of Plat Act Officer Approval: The committee discussed the roll of Plat Act Officer last month. Purcell reported that no official training classes are available, but the officer should be familiar with subdivision and the Illinois Plat Act law. Purcell checked with other counties on how the Plat Act Officer position works, and reported that some counties charge a fee for parcel changes that the Plat Act Officer would have to review. Purcell also brought up another need for a Resolution she has to require that all Plats of Survey be recorded. Criteria of the Resolution could also address a time frame, such as 180 days to have the Plat of Survey complete, or it is null and void and would need to begin again. County Clerk Leitheiser stated that we may need to have two ordinances pending State's Attorney Chris Matoush's review and approval. One ordinance would establish the Plat Act Officer and a fee for the service. The second ordinance would require surveys to be recorded. Purcell stated that after establishing the \$25.00 fee, there should be about \$4,500 per year revenue for the GIS Office. Purcell is asking for compensation of \$2,200 per year salary increase for the duties and Authority of Plat Act Officer. The committee recommends appointing Mary Purcell as the Plat Act Officer and to increase her salary by \$2,200 per year and to charge a \$25 parcel division fee effective on the passage of the resolution. **Motion by Downs, second by Bathurst to Appoint Mary Purcell as the Plat Act Officer and to Increase her Salary by \$2,200 per Year. All in favor, motion carried.**

4. Impact on Montgomery County if IL State Police District 18 Closes Update: Downs stated this issue has already been reported in the Finance Committee, and stated his concerns about the negative impact the Litchfield facility's closure could have to the revenues and public safety of Montgomery County.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. Subdividing Land Update: Branum reported that Mike White addressed the committee regarding his request to subdivide 4.3 acres of his land. He wants to sell his house he is living in on N. 6th Ave. on the east side of the bridge by Coffeen Lake and build another house on the other half of the parcel. Both parcels will have direct access to the road. Mike White will work with the surveyor, Carl Nail. Plunkett stated that his request doesn't sound like there is any variance to the subdivision ordinance. There are no new roads or easements. The committee approved that Mike White needs to have Carl Nail do a survey and draw and plat to draw the property in half.

2. Sec. 09-00131-00-RS, Red Ball Trail-Agreement with Henderson & Associates Approval: Engineer Smith reported that Alverson Surveying is in the process of investigating a Right-of-Way (R.O.W.) issue involving the home properties on the west side of the highway in Coffeen. The plans show the R.O.W. line being approximately 5' further west than the Surveyor's information shows. Alverson is expected to complete the investigation and report findings back to Smith during the week of April 19, 2010. The side walk is not in our R.O.W. The problem is with the back side of the side walk in our R.O.W. Records need to be researched to see if R.O.W. is correct or the project will have to be changed. Engineer Smith reported that he would like Allen Henderson & Associates to perform the Construction Engineering for the Red Ball Trail. This

Agreement was discussed by Boehler and Smith before Boehler's departure, and both agreed that it would benefit the county to have this Agreement in place with Allen Henderson & Associates. The committee discussed and approved the C.E. Agreement with Allen Henderson & Associates for the Red Ball Trail Project in the Amount of \$71,367.79. Engineer Smith reported that it would be in the best interest of the County to hold a public meeting with the residents of Coffeen to explain the Red Ball Trail construction project, what the residents can expect, and address any questions or concerns they may have. Engineer Smith and the committee discussed having the public meeting once the R.O.W. has been established, which potentially could move the project to next year. **Motion by Branum, second by Bone to Approve the C.E. Agreement with Allen**

Henderson & Associates for the Red Ball Trail Project in the Amount of \$71,367.79. Roll Call Vote: Ayes 17, Nays 0, Absent 4. *Those Voting Aye:* Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ron Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Seilschott, Richard Wendel. *Those Absent:* Nelson Aumann, Ed Helgen, Frank Komor, Kent Voils. Motion carried. (See Resolution Book 10, pages 84-89).

3. **Walton Park Bridge Project and CE Agreement with Hurst-Rosche Engineers Update:** Branum reported that the Road and Bridge committee reviewed and discussed the progress schedule from Ted LaBelle at CMT. The project is still on schedule for a June 11th, 2010 letting date. Ruben Boehler stated that he had received a Supplemental Agreement from CMT as well as a Construction Engineering Agreement from Hurst-Rosche for this project. Engineer Smith is still in the process of studying the information and will report back to the committee at the May 5th, 2010 meeting with his recommendations. The committee discussed the Supplemental Agreement proposal from CMT Engineering for additional work on the Walton Park Bridge. CMT wanted more money to do the Maintenance agreement and for extra hours spent on the project in excess of \$19,000. Ruben Boehler stated that the County should not have to pay these additional hours for various reasons discussed with the committee as outlined in a memo to Engineer Kevin Smith. The committee then discussed and approved a Construction Engineering agreement with Hurst-Rosche Engineers for \$95,977.92 for the Walton Park Bridge Project. Engineer Smith will review this agreement. **Motion by Branum, second by Miles to Approve the Construction Engineering Agreement with Hurst-Rosche Engineers in the Amount of \$95,977.92 Pending Review and Approval of County Engineer Smith.** Highway Engineer Smith stated he has not had a chance to review the agreement yet, and we could wait to approve it at the May meeting without it impacting the June Bid Letting date. **Motion and second was withdrawn by Branum and Miles until Next Month.**
4. **Agreement with McDonough-Whitlow, P.C. 2010 Program Manager for Bridge Inspections** **Approval:** Engineer Smith reported that he would like McDonough-Whitlow, P.C. to perform the duties as Program Manager and perform the Special Bridge Inspections for the County for the remainder of 2010. Smith is planning to attend the National Bridge Inspection Standards 10-day class this fall in order to become qualified to assume the duties of the Program Manager and Team Leader for the future. The committee discussed the Agreement with McDonough-Whitlow, P.C. to be the Program Manager for the Bridge Inspections for a Total Amount of \$4,110.00. **Motion by Branum, second by Hitchings to Approve the Agreement with McDonough-Whitlow, P.C. to be the Program Manager for the Bridge Inspections for a Total Amount of \$4,110.00. All in favor, motion carried. (See Resolution Book 10, pages 90-94).**
5. **Update- 2010 Oil Letting:** Engineer Smith asked the Committee about the traditional process followed in terms of holding local lettings. Smith would like to have the 2010 Oil Letting within the next month. The 2010 Oil Letting will be April 28th at 9:30 a.m.

- 6. Update- Probst Bridge:** Engineer Smith reported that the contractor finished the rock approaches and the approach guardrail will start next Monday. Weather permitting; the bridge should be opened to the traveling public by the middle of next week.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Durbin to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett announced the VAC Grand Opening on Saturday, May 1st, from 10:00 a.m. – 3:00 p.m. County Clerk Leitheiser said that the Historical Society walk will also be on May 1st. The Harkey House museum will be open along with Books & Moore and the Historic Courthouse which will be made available for tour from 10:00 a.m. – 2:00 p.m. Another announcement was the Grand Opening of The Wooden Nickel at Honey Bend on April 14th from 5:00-7:00 p.m.

SCHEDULE CHANGES: NONE

APPOINTMENTS: Motion by Bone, second by Kuchar to approve the reappointment of Stephen Voyles as trustee to the Coffeen Fire Protection District. All in favor, motion carried.

Motion by Durbin, second by Miles to approve the reappointment of G. Martin Dawson as trustee to the Nokomis Area Fire Protection District. All in favor, motion carried.

Motion by Ogden, second by Beck to approve the reappointment of Robert B. Matli as trustee to the Raymond Community Fire Protection District. All in favor, motion carried.

Motion by Hitchings, second by Bathurst to approve the reappointment of Brenda Johnson to the Montgomery County Tuberculosis Care & Treatment Board. All in favor, motion carried.

Motion by Deabenderfer, second by Kuchar to approve the reappointment of Ruben Boehler as a voting member of the Montgomery County Regional Planning Commission to fill the vacancy of Joe Murphy. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Downs, Second by Sielschott to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 16, Against – 0, Present -1 (Moore) Absent - 4. Motion carried.
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills.** All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, May 11th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, May 11th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 11th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: Nelson Aumann

A moment of silence was observed for the passing away of former County Board member David Jackson, who served in County Board District #7 in Litchfield. Chairman Plunkett shared about how Jackson always thought things through before speaking, and when he had something to say people listened. County Clerk Leitheiser stated that he volunteered his time to proofread the County Board minutes each month without compensation up until the month before his death, and that he was truly a public servant.

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Miles, second by Downs to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Beck to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, April 13th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Reports** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – Banee Ulrici was present for questions and informed the Board that the vacant Probation Officer position was recently filled by Tyler Cearlock of Nokomis.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Blankenship to approve the 12 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Plunkett as follows: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports, and called on County Board Member and U of I Extension liaison Connie Beck to provide an update about the U of I Extension office funding. Beck stated that U of I Extension in Montgomery County is recommending that we combine with two neighboring counties: Christian and Macoupin, and reported that Kistner should know the University of Illinois' decision after the 24th of this month. Kistner is hopeful that Montgomery County will be the hub office for the three counties. Deabenderfer asked if the three counties considered for combination are in agreement and Beck responded affirmatively.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. Maintenance Issues & Maintenance Report Update:

- **A Tree planting** recognition took place last Friday on Arbor Day. Montgomery County Historical Society representative Barbara Adams purchased and donated a red sunset hard maple tree to replace the tree that was destroyed in a storm on last Old Settlers Days and Bone expressed his appreciation for the generous donation.
- **Johnson Controls Invoice and compressor** – Lloyd Meyer reported that the new Compressor was installed last Saturday at the new Courthouse but there have been some problems since the unit was installed. Johnson Controls came back this Saturday to make necessary adjustments and installed timers on the compressors so they were not coming on at the same time.

2. Annex Building Project Update:

- **Project Cost** – The Committee reviewed a spreadsheet that outlined the entire cost of the Annex Building Project (See Resolution Book 10, page 95). The \$606,842.79 costs included everything from the purchase price, appraisal, engineering fees to the actual renovations cost.
- **Conference Room Tables & Chairs** were purchased and installed in the Annex Conference room.
- **Baffles** – Lance explained that the background noise is distracting to the ROE employees. The building was designed with partitions to absorb the sound; however ROE staff did not want partitions. The solution is to get fabric panels for the walls. Panels are easily installed and cost about \$70 each. The committee approved the purchase and installation of wall panels to absorb sound for a cost of \$1,260. The panels are a part of the furniture allotment.
- **Window Shades** – Sun Guard came and measured for window shades. Lance stated that there should not be any film put on the new windows so as not to void the warranty on the windows.
- **Rock** – The County Highway Dept. will handle delivering and spreading rock behind the annex building.
- **Telephone/Power Pole in rear of building-** Daniels reported that Consolidated Telephone came out and gave an estimate of \$2,310 to remove the pole in the rear of the building. We would also have to contact Ameren to see how much it would cost to move their anchors and guides from that pole. The committee felt that this would be too costly to further pursue the removal of the pole, so the pole will remain.
- **Leak at Annex** – After a rain a couple of weeks ago, there was water by a front desk in ROE office. After reviewing, it was found that the front brick was holding water. Lance contacted Western Waterproofing to see what can be done. Tuck pointing the area would cost \$1,500 - \$2,000. Lance will check with Korte-Luitjohan to seal the area where the awning was taken

down. We can address with Western Waterproofing if problem is not corrected by Korte-Luitjohan.

3. Historic Courthouse Renovations Update:

Brent Lance addressed the committee with some preliminary ideas of potential layouts for the 2nd and 3rd floor renovations.

3rd Floor Considerations:

- Reorganize space so that SOA Durston can be near his employees and the public. Lance suggested moving the Reassessment Office from the basement to the current Board of Review office and having the Board of Review meet in a conference room on the second floor. This would free up the basement office for early voting and voting equipment storage.
- Lance will have a consultant do some Asbestos/Lead testing before the preparation of design documents and any bidding out on the project. The condition of the plaster beneath the wood paneling will be tested in a couple of areas on an interior and exterior wall prior to completion of design.
- Lance stated that the HVAC, Electrical, Plumbing, as well as Special Systems like Telephone, data, fire alarm, security, and video surveillance will be considered in the design and renovations.

Bone informed the board about a possible DCEO grant for HVAC and lighting which needs to be turned in by June 11th, 2010.

2nd Floor Considerations: Lance stated that areas on the second floor will be designed to hold the office space for the following: County Board Room, Board Chairman Office, Coordinated Services, EPA, GIS, Restroom, Scanning room and Conference Room

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **April 2010** are as follows:

Total calls: 315 Total amount billed: \$197,764.00 Amount collected: \$98,358.02

AMBULANCE REPORT:

- 1. Collections Update:** Blankenship reported that collections for the month of **April** were **\$98,358.02** which includes \$93,375.89 under the new system and \$4,982.13 under the old billing system.
- 2. Coding Class Update:** Blankenship explained the Coding Class recommended by the Ortivus Trainer which will give the two billing clerks certification in coding for ambulance billing to help with the billing process.
- 3. Small Claims Update:** Blankenship reported that 9 of the 25 cases were dismissed in small Claims Court for a total of \$5,096.00. Three cases paid in full for a total of \$2,299.00. Judgment was made against eight cases for a total of \$5,109.00, none of which paid on their bill on the day of court, and payment arrangements have been made. Three cases will go to bench trial for a total of \$2,396.00. The next Court date will be June 11th, 2010 @ 9:00AM.
- 4. Litchfield Ambulance Service Update:** Blankenship reported about the City of Litchfield's affiliation with Medic First which would provide ALS service from Litchfield's St. Francis Hospital to Springfield and will be stationed at the Pawnee exit on Interstate 55.

EMA:

1. **Meeting with LEPC Members Update:** The meeting with LEPC members will be May 19th at the Montgomery County Health Department.
2. **HazMat Call Update:** There was a HazMat Call on April 22nd on the North Road ½ mile south of the Nokomis/Raymond Blacktop where Crop-Productions of Harvel was spreading “Slider ATZ” and their “High-Boy” equipment became tangled in power lines and caught the unit on fire. Raymond/Harvel Fire District extinguished the fire, and HazMat request made by Jurisdictional Fire Chief (IC) on scene. No injuries were reported.
3. **ARES Radio Club Meeting Update:** The ARES Radio Club meeting will be May 12th with EMA in charge of the dinner.
4. **HazMat Team Validation Update:** There is a possibility that the HazMat Team will do their validation in October.
5. **Weather Siren Testing Update:** The weather siren testing took place May 4th at 10:00 a.m. Sixteen county-wide sirens had their monthly 911 weather siren testing and a few failed, but were then repaired.

Member Hertel asked if the City of Litchfield will be having Medic First do transfers as of May 1st, 2010, and Litchfield City administrator Andy Ritchie, who was in attendance, responded he will check on this and get back to Hertel.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Comprehensive Plan Update:** Deabenderfer stated the next Comprehensive Planning Meeting originally scheduled for May 13th is cancelled due to Regional Public Hearings that are scheduled to be held on Wednesday, May 19th and May 25th, 26th, 27th. Cole stated that the marketing campaign will be done next week and Deabenderfer encouraged Board Members to attend the public hearings in their respective districts. Locations and times will be announced next week.
2. **Regional Planning Commission Open Seat Update:** Deabenderfer reported that Tobin Ott has volunteered to serve on the Regional Planning Commission. The committee recommends appointing Tobin Ott to the Planning Commission. Tobin Ott is a media representative on WSMI radio.
3. **Butler Bike Trail Update:** Mark Joy addressed the committee regarding the NAGS progress on the Bike Trail and asked for direction. Joy stated that the contractor was willing to communicate and did a good job installing the Butler sewer line down the Bike Trail. Joy reported that the Trail was in good shape and drainage was better, but the trail is muddy in a section near the Bremer Sanctuary which NAGS has addressed with the Soil & Water Conservation group. Deabenderfer stated that hopefully NAGS will maintain the Bike Trail as a future project.
4. **Enterprise Zone Update:** Coordinator Daniels reported that GIS maps have been made for the legal description provided by Route 66 Grain Inc. Daniels will visit the taxing bodies that need to approve Ordinances for the Enterprise Zone.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Senate Bill Update:** Circuit Clerk Holly Lemons reported on an amendment to Senate Bill 3695, the State Police Operations Assistance Fund. This special fund shall receive revenue from tickets; however, the law did not raise the ticket fee, which reduces the County’s General Fund at an amount of about \$68,745. Sielschott stated that the good news is that the IL State Police Office District 18 should stay open as a result of this bill’s passage.
2. **GIS Report Update:** Mary Purcell reported that the \$25.00 Plat Act fee has been implemented. Betsy Wilson, Sandy Leitheiser, and Mary are still researching information for the Plat Act.

- 3. Real Estate Taxes Update:** Sielschott reported that tax bills have been mailed, and the taxing bodies will appreciate getting their money early this year because of the economy. Gene Stuard of Forrester Group gave an update on the coal mine assessment research, and plans to assist Supervisor of Assessments Ray Durston in setting up a spread sheet so the coal mine can report data which will be calculated according to a formula from the Department of Revenue for assessing the new coal mine. Stuard also reported that he pursued the appeal filed by Wal-Mart and provided the committee an agreement he negotiated with them. The Board of Review and State's Attorney's Office will need to review and approve the agreement before the Full Board can take action next month.
- 4. Convey 3 County Trustee Parcels to Dwain S. Fenton, Village of Harvel, and Litchfield School District #12 Approval:** The committee approved conveying deeds on 3 County Trustee Parcels to Dwain S. Fenton, the Village of Harvel, and Litchfield School District #12. All were acquired by the County Trustee from tax deeds.
- **Motion by Sielschott, second by Beck to Approve Resolution #2010-07 to Convey Parcel ID # 07-000-261-00 to the Village of Harvel. All in favor, motion carried. (See Resolution Book 10, pgs. 96-99).**
 - **Motion by Sielschott, second by Kuchar to Approve Resolution #2010-08 to Convey Parcel ID # 08-100-432-05 to Dwain S. Fenton in Hillsboro Township. All in favor, motion carried. (See Resolution Book 10, pages 100-104).**
 - **Motion by Sielschott, second by Downs to Approve Resolutions #2010-09, #2010-10, #2010-11, and #2010-12 to Convey Parcel ID numbers 08-202-800-00, 08-202-800-05, 08-202-820-00 and 08-202-813-00 to the Montgomery County Housing Authority. All in favor, motion carried. (See Resolution Book 10, pages 105-108; Book 10, pages 109-112; Book 10, pages 113-116; Book 10, pages 117-120, respectively).**
 - **Motion by Sielschott, second by Hitchings to Approve Resolution #2010-13 to Convey Parcel ID # 16-001-500-00 to the Litchfield School District #12. All in favor, motion carried. (See Resolution Book 10, page 121-124).**
- 5. Document Copy/Storage/Space Update:** Information was given to Building & Grounds Chairman Terry Bone on the need for a Copy/Storage/Scanning room when the Historic Courthouse is renovated. Sielschott explained that many books and documents are downstairs in storage and these old records are deteriorating. The necessary equipment would be purchased to digitize these in-house.
- 6. Natural Gas Proposal Update:** Direct Energy representative Bob Hermsmeyer reported that the price per therm for natural gas fluctuates each month, and is seeking permission to research the County records with Ameren to see if we qualify for getting Natural gas billing through Direct Energy. The committee approved to provide county records from Ameren to Bob Hermsmeyer to see if we qualify for Direct Energy Billing for natural gas. The county must use 10,000 therms per month to qualify for this billing program.
- 7. 2011 Budget Update:** Sielschott reported that a letter for FY2011 Budget guidelines will go out to the office holders soon, and the committee discussed and reviewed information for non-union employees' salary increase for next budget year.
- 8. 911 & Sheriff's Dept. Consolidation Update:** Greg Nimmo stated that the contract from ESTB was completed on April 27th, 2010, and the State's Attorney is now reviewing the contract. Once approved, the ESTB Board will approve the contract and then the IL Commerce Commission would then need to review it, which is a process that could take up to 90 days. Nimmo stated that there is about a \$30,000 bank balance for 911 services as of the present time, and consolidation for the two departments is scheduled to take place in September, 2010.

- 9. Prepaid Vendor List Approval:** Sielschott reported that the county needs to add the Bond County Health Department to the Prepaid Vendor List due to their affiliation as the county's drug testing site. The committee approved to add Bond County Health Dept. to the Prepaid Vendor List. **Motion by Sielschott, second by Branum to Add Bond County Health Dept. to the Prepaid Vendor List. All in favor, motion carried. (See Resolution Book 10, pages 125-126).**

Member Hertel thanked the Finance Committee and the County offices for all the work they did to get the tax bills out on time. Chairman Plunkett stated that the public appreciates the extended time between both installments.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Elections Update:** County Clerk Leitheiser reported that Election Judge assignments are being submitted and will be brought to the Full Board for approval in July. The Undervote Repeal Legislation passed in the Senate and has moved to the House, which will hopefully also pass there.
- 2. Recycling Program and Events Update:** Recycling Coordinator Dawn Lutz reported:
 - Litchfield Drop Shed Parking Lot – The Litchfield City Council approved providing the labor to install asphalt at the Litchfield drop shed. The committee will research the cost for materials.
 - Electronics Recycling – We had another successful electronics drive where approximately 80,000 lbs. of electronics was recycled. Last fall's drive brought in 90,000 lbs of electronics.
 - Waggoner Drop Shed – The recycling trailer parked in Farmersville has been moved to Waggoner, and an announcement will be put in the local newspapers so the Village of Waggoner can begin using it.
 - Donnellson Drop Shed – The county is waiting for concrete to be poured at the new site in Donnellson so a Drop Shed may be placed there.
 - Hotel Recycling – Smaller totes have been utilized for the hotel recycling, with the Hampton Inn having 5 containers and the Quality Inn having 1 container.
 - Equipment Repairs: The Recycling Box Truck was down for 6 working days and a U-Haul had to be rented for two of those days to help get caught up. Dawn Lutz and another employee went to Motor City Motors in St. Louis to check on a 2000 F-650 24' box truck, which the committee discussed and approved the purchase of for \$8,500. **Motion by Durbin, second by Ogden to Approve the Purchase of the Used Box Truck for \$8,500. All in favor, motion carried.**
- 3. EPA Report Update:** Bill Gonet reported that a Used Tire Collection was conducted at the County Highway Department on May 3rd and 4th for the purpose of removing used tires picked up along roadsides by the County and Township Road Commissioners. This was the first time that all of the 19 Townships participated in the program, and funding for the collection was provided for by the Illinois EPA's Used Tire program. About 1000 tires were collected.
 - The Committee was provided photographs of problem areas caused by leachate and erosion at White & Brewer Landfill. The photos were taken during an annual inspection of the facility conducted by the Montgomery County Environmental Protection Dept. and the Illinois EPA.
 - The Litchfield-Hillsboro Landfill is beginning to fill in air space along the south side of Cell 6 in preparation for final closure of part of the south side. The completion date for the project is unknown at this time.

4. Animal Control Facility and Program Update: Animal Control Officer Nancy Richardson reported:

- **Monthly Statistics:** The total intake at the facility for April, 2010 was 44 animals. There were 11 animals claimed, 17 adopted and 15 went to rescue for an outgoing total of 43 animals. The daily average of animals at the Animal Control Facility in April was 25 animals. There were 70 volunteers hours logged in April, 35 visitors and 17 donations brought in. Animal control officers responded to 29 calls and 9 Pet Owners relinquished their pet to the facility.
- **Seeding:** Committee discussed the offer by Richard Wendel to volunteer his services to till up and seed that area around the Animal Control facility. The State's Attorney reviewed this request and their opinion was that this was not a conflict since Mr. Wendel was donating his time and equipment for the project and the County would purchase the materials from a retail store. Mr. Wendel stated that the County would need to purchase about 150 pounds of grass seed and about 5 bags of fertilizer. Wendel will start the project late next week.
- **Incinerator:** Daniels reported that Hiller Sheet Metal has just installed the fabricated parts to the chimney at the incinerator.
- **Micro Chip Clinic**– The first Micro Chip clinic will be held on Saturday, May 15th, 2010 - About 26 pet owners have pre-registered their pets so far.
- **Signs:** Flags have been set where the outdoor entrance signs need to be installed at the Animal Control facility, and Jorn Signs will install them this week.
- **Perimeter fencing:** The Committee discussed the need for perimeter fencing, and will research costs.

5. Property Liability Insurance Approval: HWE Chairman Durbin reported that Tom Franzen, a certified insurance consultant from Litchfield, addressed questions and concerns from the committee about getting proposals for the County's Property Casualty and Workers Compensation Insurance. Franzen stated that in his opinion, ICRMT is the premier carrier in Illinois for Risk Management Insurance and that he works with ICRMT in municipalities. Franzen estimated that the fee to draw up a good set of proposal requests to provide interested insurance carriers would cost the county about \$4,000 to \$5,000. Franzen also stated that ICRMT is a gold standard for Liability insurance and he is 95% sure that ICRMT will be the insurance carrier chosen by the County even if we ask for Requests For Proposals from other carriers. Durbin said that the County needs to make sure we are spending our money wisely and liability is covered. Kuchar stated that we should get the insurance rates compared properly. Durbin reported that he talked to Asst. State's Attorney Betsy Wilson, and she will get a letter to him with the recommendation not to bid out the insurance. Kuchar asked if the State's Attorney office has decided to recommend that the insurance not be put out for bid. State's Attorney Chris Matoush stated that his office will not weigh in about recommending insurance, only to issue their legal opinion that county insurance is considered a professional service and is exempt from bidding. Chairman Plunkett stated that the HWE Committee had a motion to bid out the insurance, but it died in committee for a lack of a second. Bone asked if Mr. Franzen, the same consultant from the HWE Committee, would draw up the specs. Plunkett stated that Mr. Franzen was consulted for a different purpose, which was to estimate proposal specification costs. Bathurst asked Plunkett if the Full Board would vote to put the insurance out for proposals. Plunkett responded affirmatively. Deabenderfer asked if we have put the insurance out for proposals before. Durbin responded that this has not been done for many years. Hertel questioned the time frame when this proposal process could take place to meet budget hearing deadlines for the current fiscal year. Downs asked when the current insurance contract is up, and Durbin stated that the current insurance contract with ICRMT is due on December 1st, 2010. Plunkett reiterated that insurance is considered a professional service that does not have to be bid but submitted as a Request For Proposal (RFP).

Bathurst passionately stated that the county should spend the fee to provide a proposal request for this insurance because in these tough economic times, it is not fair for any entity to be entitled to a service and get a free pass year after year. Bathurst reminded members that the County Board represents every resident of our county, and there should be no more politics as usual. Bathurst stated that this is the day we are allowing an open process, and even if proposals are only requested every five years, we should give equal opportunity to all insurance companies who may wish to participate. Kuchar agreed, also stating we need other input, and asked what the harm is in finding out every few years what company has the best policy for the county. Bathurst stated we owe it to our constituents to ask for requests for proposals on this insurance. Durbin responded that we are much better off now than 10 years ago and this can be checked out with the Treasurer Jenkins. Bathurst stated that she does not contest this issue. Hertel stated that through the proposal process we may find out that we need to add, change or remove coverage in our insurance, and also suggested an annual review of the appropriate coverage. Durbin said that everything is reviewed, and Treasurer Jenkins has also kept the county inventory up to date, which saves insurance costs. Sielschott stated that he would vote not to request proposals for the insurance unless it is done properly by a qualified service professional, which is the most important thing, and if he can be assured of this he believes the county should request proposals. Chairman Plunkett briefly explained the scope of services ICRMT provides. Bathurst asked for a Roll Call Vote. Before the vote was called, Moore asked if the motion would be to spend up to \$5,000 for a qualified consultant to review our insurance and write a Request For Proposal, and Chairman Plunkett responded affirmatively. **Motion by Bone, second by Kuchar to Hire a Qualified Consultant to Write a Proposal for County Property Casualty and Workers Compensation Insurance at a Cost not to Exceed \$5,000.** Board Chairman Plunkett chose to abstain from voting unless there was a tie because of his family members in the insurance business. **Roll Call Vote: Ayes 10, Nays 9, Absent 1. Those Voting Aye: Mary Bathurst, Connie Beck, Terry Bone, Ron Deabenderfer, John Downs, Roy Hertel, Sharon Kuchar, Gene Miles, Jim Moore, Bill Seilschott. Those Voting Nay: George Blankenship, Bonnie Branum, Robert Durbin, Ed Helgen, Jarod Hitchings, Frank Komor, Dale Ogden, Kent Voils, Richard Wendel. Those Absent: Nelson Aumann. Motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Employee Health Insurance Renewal Approval:** Steve Spinner of Consociate·Dansig addressed the committee with the new insurance rates, and stated he asked the insurance carriers for a fully insured rate for the Employee Health Insurance. Three out of eight insurance companies submitted a proposed insurance rate for a fully insured program. The committee reviewed the yearly reinsurance proposed quotes for self insurance and the fully insured programs. The self insurance proposal was about \$100,000 per year less than other carriers. Spinner recommended that the County stay with the self insurance plan and transfer to the RAS insurance provider, which is a solid company. The committee approved staying with the Self Insurance Program with RAS Insurance Group and to stay at the \$45,000 Specific Deductible and \$20,000 Aggregate Specific Deductible. Spinner reported that Government Form 5500 has to be filed when someone has over 100 employees, and Consociate·Dansig will coordinate this and \$600 will be added as an administrative cost to complete this required form. The committee discussed and approved raising the wellness plan from \$350 to \$1,000 for each county employee. Consociate·Dansig explained that Mutual of Omaha will replace Sun Life as the Life Insurance Company for the employee voluntary life insurance as of June 1st, 2010. The committee asked Consociate·Dansig to get costs to provide a wellness clinic for employees, which Consociate·Dansig provide during employee working hours. **Motion by Downs, second by Hertel to Approve Staying with the Self Insurance Program with RAS Insurance Group and Stay at the \$45,000 Specific Deductible and \$20,000 Aggregate Specific Deductible. All in favor, motion carried.** Plunkett stated that this approval represents no change to the county other than with the wellness plan increase.

2. **SOA Report Update:** Ray Durston addressed the committee with a request to promote SOA employee Cindy Laurent to Assistant Supervisor of Assessments with a salary increase to \$27,000.22 effective December 1st, 2010. Durston will provide a job description to present to the committee at a later time. Downs stated that is important for Durston to have an Assistant to maintain services should he need to be away from the office.
3. **Public Service Contract Update:** Chief Probation Officer Bane Ulrici needs to hire a temporary part-time employee to drive the Probation office van and supervise the public service workers. The employee will be supervised through the Sheriff's office and the salary will be paid from Probation fees paid to the Sheriff's Dept.
4. **911 & Sheriff Dept. Consolidation Update:** The Sheriff's Dept. and 911 Contract is ready for review. Plunkett reported that he reviewed a copy of the contract drawn up by the 911 Board Attorney with 911 and the Sheriff's Department and asked a few questions, and the State's Attorney is reviewing the contract now.

5. **Circuit Clerk Union Drug Test Policy Update:** Downs reported that it was brought to his attention that the Circuit Clerk's office Union Agreement does not address the Drug Testing Policy and Procedure. Union Representative Dan Sweet stated that the Employee Manual was amended on March 1st, 2008 to implement the Drug Testing Policy and this Policy does not apply to the Circuit Clerk's Union agreement and must be negotiated. Until this issue is resolved, if someone in the Circuit Clerk's office is randomly picked for drug testing, they will not go. Downs will contact the State Attorney's office and stated that we will negotiate the addendum to the contract with a goal to include the Circuit Clerk's office in the Drug Test Policy.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Whitetown Subdivision Approval:** Engineer Smith informed the Committee that everything seems to be in order regarding the Final Plat of the Whitetown Subdivision. Smith recommends approving this subdivision plat. The committee approved to accept the plat of the Whitetown Subdivision as presented. **Motion by Branum, second by Hitchings to Accept the Plat of the Whitetown Subdivision as Presented. All in favor, motion carried.**
2. **Sec. 09-00131-00-RS, Red Ball Trail Update:** Engineer Smith reported that Alverson Surveying finished the investigation of the Right-of-Way (R.O.W.) issue involving the home properties on the west side of the highway in Coffeen, the county needs to determine who has jurisdiction of the road. The plans showed the R.O.W. line being approximately 5' further west than the Surveyor's information showed. Alverson found out that the road is actually 9.17' further west. Smith is working with Asst. State's Attorney Betsy Wilson to determine how to rectify this discrepancy. She needs the past history of the R.O.W. and will review the paperwork for the Red Ball Project prior to 1975.
3. **Walton Park Bridge Project - CMT Supplemental Agreement and CE Agreement with CMT Approval:** The project is still on schedule for a June 11th, 2010 letting date. Engineer Smith completed his research into the CMT Supplemental Agreement for the PE work performed, and after careful consideration, as well as conferring with Boehler's opinion letter regarding the subject, Smith feels there is no legitimate reason why we should pay CMT the additional money. During the PE work, Montgomery County never directed CMT to modify the scope of services for the project. Engineer Smith will type up a letter to CMT stating that more funding will not be given. Engineer Smith also recommends using CMT for the Construction Engineering work for the Walton Park Bridge Project. Engineer Smith will perform the duties of Resident Engineer and will have direct oversight of the construction of the project. **Motion by Branum, second by**

Miles to Approve the Construction Engineering Agreement with Crawford, Murphy & Tilly, Inc. for the Walton Park Bridge Project in the Amount of \$94,306.00. All in favor, motion carried. (See Resolution Book 10, pages 127-142).

- 4. Nokomis Golf Ordinance Update:** Engineer Smith reported that he received a letter from the City of Nokomis about their ordinance passed by the city to allow individuals to acquire permits from the city for the operation of golf carts on city streets per 625 ILCS 5/11-1428. The city is asking for Board approval to allow its residents driving golf carts to cross County Highway 7 at the intersections of Central Street and Hamilton Street. Smith suggests working with the State's Attorney's Office to determine what our liability would be if we allowed golf carts to cross our highway as our next step. Member Deabenderfer stated concern that we would be setting precedence for other towns with the decision made for golf carts in Nokomis. Branum stated that the golf carts would have requirements such as turn signals, lights, etc..., and the Road and Bridge Committee will report the State's Attorney's findings when they are available.

Member Hertel asked Engineer Smith about the bad condition of the Mt. Olive road out of Litchfield, south of Walshville. Engineer Smith responded he would check into that road's situation and address its problems.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bathurst, second by Helgen to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: The Building & Grounds committee will take a tour of the Courthouse Complex at their next regular meeting from 9:30 a.m. – 10:30 a.m. for the purpose of gathering information for the budget process.

SCHEDULE CHANGES: NONE

APPOINTMENTS: Motion by Beck, second by Deabenderfer to approve the appointment of Tobin Ott to the Montgomery County Regional Planning Commission for a three year term. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Hitchings, Second by Bathurst to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Moore) Absent - 1. Motion carried.**
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on *Tuesday, June 8th, 2010 at 8:30 a.m.* in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Voils to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 9:50 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, June 8th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 8th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given and led by Sheriff Vazzi.

Mileage and Per Diem Approval:

Motion by Aumann, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Hertel to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, May 11th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Greg Nimmo was present for questions.
2. **Chief Assessment Officer's Report** – submitted.
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and gave an update on the 2010 Census. She announced that the door-to-door canvassing stage was completing and she was told by the Census Bureau to expect preliminary percentage figures in July.
5. **County Treasurer's Reports** – submitted.
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – The Probation Office Report for May was just completed and will be submitted at Full Board in July along with June's report. Bane Ulrici was present for questions.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report**– Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Bone, second by Beck to approve 11 of the 12 office reports on the Consent Agenda. All in favor, motion carried. (Probation Office Report was not submitted at this time)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

1. **County School Superintendents Present Resolutions Requesting a County School Facility Sales Tax Referendum on the November 2010 Ballot:** A video presentation from Stifel Nicolaus, a brokerage firm who focuses on Illinois K-12 finances, provided information to the Full Board concerning a county wide sales tax for county Schools. According to Illinois law, the County Board needs to vote to place a ballot question before county voters at election time

requesting its implementation. Revenue would be generated through a sales tax that would help school districts with their school building needs -- new construction, maintaining existing buildings and retiring bonded indebtedness, and there would be an opportunity to shift the financial burden away from property taxpayers. Chairman Plunkett explained that the State law allows a county wide sales tax up to 1%. The Illinois Department of Revenue would collect the taxes and then the Regional Office of Education would disburse the money to the four school districts in Montgomery County in proportion to the student population. Plunkett asked Tom Crabtree, Vice President of Stifel Nicolaus, if he had anything else to add to the presentation, and Crabtree replied that the sales tax is not a new mechanism just a new opportunity. Also attending the meeting to request the County Board pass the Resolution allowing the Sales Tax Increase Public Question to be on the November, 2010 ballot were Montgomery County school superintendents Chad Allison of Litchfield School District, David Powell of Hillsboro School District, Scott Doerr of Nokomis School District and Connie Woods of Panhandle School District. Board member Mary Bathurst asked if the sales tax passes, would this new tax then directly decrease property taxes. Litchfield School Supt. Allison explained that Litchfield property taxes should decrease, because their school buildings are in good shape and bonds have already been issued after new buildings were constructed. Allison said because the sales tax revenue would be applied to the existing bonds, taxpayers could save 65 cents of their tax rate, and the Litchfield School Board plans to pass a resolution pledging a decrease in their property tax levy should the sales tax increase pass at the election. Discussion concluded that each school district will handle the revenue differently because of their different needs. Hillsboro School Superintendent Powell stated that the commitments for the potential funds will be made ahead of time, and will most likely be devoted to the dire need for the Hillsboro High School building and maintaining other buildings in the Hillsboro School District. Nokomis School Superintendent Doerr explained that property taxes could be abated 30- 40% in the Nokomis district if the additional sales tax were collected, and the Nokomis School District would use the revenue to both retire bonds and fund building needs. Panhandle School Superintendent Woods stated that their board would also look at property tax relief, retire bonds and use the sales tax to fund their building needs. Chairman Plunkett asked Crabtree how many counties have passed the County School Facility Tax to date. Crabtree replied that six counties have passed it out of twenty counties who have placed it on the ballot, and five counties including Sangamon and Marion are slated to vote on it at the November, 2010 election. He expects a few counties to pass it every election cycle. Plunkett stated that the State law requires the County Board Resolution to pass for the referendum to be placed on the ballot. Member Deabenderfer said that the board would be allowing the voters to vote on this issue.

2. **Resolution #2010-13A providing for and requiring the submission to the electors of The County of Montgomery, Illinois, at the General Election to be held on the 2nd day of November, 2010, of a proposition to impose a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes** **Approval:** Motion by Bathurst, second by Aumann to Approve Resolution #2010-13A providing for and requiring the submission to the electors of The County of Montgomery, Illinois, at the General Election to be held on the 2nd day of November, 2010, of a proposition to impose a retailers' occupation tax and a service occupation tax to be used exclusively for school facility purposes. County Board Chairman Plunkett informed the board members that the question on the November ballot will read: **Shall the County of Montgomery, Illinois, be authorized to impose a retailers' occupation tax and a service occupation tax (commonly referred to as a "sales tax") at a rate of 1% to be used exclusively for school facility purposes?** **Roll Call Vote:** Ayes 21, Nays 0. All in favor, motion carried. (For copy of Resolution, see Resolution Book 10, pages 143-152).

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Annex Building Project Update:** The shades for the windows at the Annex Building were installed on Monday, June 7th, 2010. The committee discussed the problems with birds that were getting into the basement and the ROE office. Hillers installed caps over the two chimneys to remedy the problem.
- 2. Mural on Annex Wall Update:** Bone reported that he and Chairman Plunkett met with County Clerk Sandy Leitheiser and some members of the Montgomery County Historical Society to discuss the options of putting up an outdoor mural on the north side of the Annex Building wall. He stated that some ideas were shared with artist John Hubbell of Greenville, Illinois, who will get back to us with a couple of sketches and a cost to paint the mural. It is the hope of the committee that private funds will help with the purchase of the mural. City of Hillsboro Council member Chris Sherer also attended the meeting to get information to share with the Hillsboro city council on what it would take to paint a mural on the north side of the Escape building wall for the plaza.
- 3. Maintenance Issues & Maintenance Report Update:** The new compressor at the new courthouse is now working. The wallpaper has been removed and walls painted in the Circuit Clerk's Office and in Court room #1.
- 4. Historic Courthouse Renovations Update:** Bone reported that Brent Lance is out of town this week, so there will be no other floor plan proposals presented for committee review this month. The committee discussed the break down of the estimated \$1,061,520 Project Cost that Lance supplied in an email totaling as follows: Office Renovations will be \$394,480, Mezzanine Construction estimate is \$79,240, Renovations to County Board Room will be about \$181,600, Stair Renovations will be \$46,350, Upgrades to the Elevator will be \$150,000, for a subtotal of \$851,670. With the Contingency amount of \$85,167, Design Fees of \$93,683, and Construction Admin fees of \$31,000, the total project cost to renovate the Historic Courthouse would be \$1,061,520.
- 5. DCEO Grants Update:**
 - Coordinator Daniels reported that the survey has been completed and sent to DCEO for a \$100,000 Capital Improvement Grant. The replacement of the elevator in the Historic Courthouse was the project that was submitted for this grant, which must be replaced by 2013 under elevator regulatory law.
 - Chairman Bone reported that he and Chris Daniels went to Hurst-Rosche Engineers last Friday to meet with Brent Lance and Mark Ritter for help in preparing the Energy Grant for DCEO. Discussion took place on getting figures for energy efficient air conditioning units, lighting and replacement windows for the Historic Courthouse. Hurst-Rosche will help prepare the documents to send to DCEO before the June 11th, 2010 deadline.
- 6. Tour of Buildings Update:** The committee toured the Historic Courthouse and the Courthouse Complex buildings for budget purposes, with the County Jail building to be toured after the regular July committee meeting. In the Historic Courthouse, the committee discussed the need for putting a conference room and scanning room on the second floor during the renovations, and areas in the basement were reviewed to look for better storage of election equipment and to make room for early voting. When touring the Courthouse Complex, the committee had concerns about the holes and misplaced ceiling tiles by the new ATM machine and noticed that loose wall paper edges need to be glued down and edging installed on corners. Other needs addressed in the Courthouse Complex were: the EMA office needs to be painted, the shipping and maintenance rooms need to be organized and cleaned, and the springs and latches are not working properly in many windows in various locations. Hurst-Rosche will be contacted to get the manufacturer information so that Lloyd Meyer can contact them to look at the windows. Judge Long and other employees addressed the committee regarding several ongoing cleaning issues in the New Courthouse. Bone contacted Paula Kuhl and will meet with her to address the cleaning issues and will meet with Johnson Controls regarding the hot and cold areas of the New Courthouse.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **May 2010** are as follows:

Total calls: 345 Total amount billed: \$200,290.00 Amount collected: \$125,188.18

AMBULANCE REPORT:

- 1. Pinnacle Collections of Springfield Approval:** Chairman Blankenship reported that Steven Paden, owner of Pinnacle Collection Agency of Springfield, Illinois, gave a presentation at the EMA meeting offering collection services. The contract considered for collection accounts is paid on a contingency basis only, with a 31% fee for first time, and a 35% collection fee for second time collection accounts. Betsy Wilson reviewed the agreement and a final recommendation was given by the State's Attorney office to approve the agreement with Pinnacle Collection Agency, which will not cost the County upfront money and this collection agency will be used on delinquent out-of-county and out-of-state accounts only. **Motion by Blankenship, second by Beck to approve the agreement with Pinnacle Collection Agency for Ambulance Delinquent Collections. All in favor, motion carried.**
- 2. Ambulance Transfers Update:** Chairman Blankenship stated that his committee discussed the ambulance transfer procedure in the City of Litchfield and asked City Administrator Andy Ritchie who was in attendance in the audience to address the Full Board. Ritchie stated that he would like to clarify information presented from the May EMA/Ambulance committee meeting, and he explained that the City of Litchfield has no direct participation in the contract between Medic First and St. John's Hospital, with whom St. Francis Hospital is affiliated. He did note that the Litchfield Fire Department offered a spare 12 lead monitor and collapsing stretcher for start-up assistance as well as help with contract costs to St. John's Hospital. Ritchie informed the board that the City Council recently approved a budget which upgrades a Basic Life Support (BLS) Ambulance to Advanced Life Support (ALS) capacity. Ritchie also explained that Medic First started doing transfers before the contract was awarded. Bathurst clarified the fact that approval from the Litchfield City Council was not needed for the Medic First contract, and the Litchfield Ambulance Service is not a part of the contract. Ritchie explained this need arose as a quality of service issue because St. Francis Hospital found it extremely difficult and time consuming to make 12-13 phone calls before finding an ambulance to transfer patients to Springfield. Hertel stated that Illinois law requires that an ambulance has to take a patient to a hospital but the law doesn't require them to perform transfers. Chairman Plunkett asked Ritchie if Litchfield Ambulance would be the first called. Ritchie replied affirmatively, and stated that the second call would be to Medic First. Bathurst stated that the ambulance transfer problems have been a part of discussions for months first initiated by complaints from other ambulance districts that are being overburdened. Blankenship thanked Ritchie for his information to help clarify the Medic First affiliation with the Litchfield Ambulance Service.
- 3. Ambulance Budgets and Contracts Update:** Blankenship reported that Hillsboro and Litchfield have each met to approve their ambulance budgets and contracts so they can be submitted to Director Holmes.
- 4. Small Claims Update:** Three accounts went to small claims during the past month, and the next court date will be June 11th, 2010 at 9:00AM.

EMA:

- 1. HazMat Call on April 22nd Update:** Blankenship reported that Crop-Mate, the company whose sprayer got caught in the power lines, has paid \$3,238.00 in full. All corresponding agencies have been reimbursed.

2. **ARES Radio Club Meeting Update:** The Radio Club met on May 12th.
3. **HazMat Call on May 13th Update:** There was a HazMat call on May 13th in Litchfield for nuclear waste at the sewage plant. The monitors at the landfill went off. The monitor showed a high level of Ioden from a patient. The waste sat for an extra day and the alarm did not go off. Blankenship reported this was a minor thing. It did not require major calls from HazMat.
4. **LEPC Meeting on May 19th Update:** New officers were elected at the LEPC meeting on May 19th. The Chairman is Brian Guinn of St. Francis hospital. The Vice Chairman is Bill Gonet of Montgomery County EPA. The secretary is Sandy Leitheiser, Montgomery County PIO. All members were asked to review the LEPC policy and send any comments to the EMA office for revisions. The next meeting date was tabled until the LEPC policy has been reviewed. Three new replacement members were at the meeting: Robert Coleman replaced Cheryl Payne, transport manager of Hillsboro schools, Amanda Payne replaced Chris Henson of Hillsboro Hospital, Kevin Clark of Pioneer Corp. in Litchfield replaced the M&M representative.

OLD BUSINESS:

1. **Mitigation Planning Update:** Maps and plans will be available for public review at the Montgomery County Health Department on June 17th at 5:00 p.m.
2. **Weather Siren Testing Update:** Two sirens that failed again in Litchfield are being worked on.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

1. **County Membership with MCEDC Update:** Deabenderfer reported that the Montgomery County Economic Development Corporation come to their committee meeting to request the same level of \$30,000 funding for the FY2011 Budget. The committee approved and recommends the funding support of \$30,000 for FY2011 to the MCEDC.
2. **County Comprehensive Plan Update:** Chairman Deabenderfer reported that Comprehensive Planning Committee members will tour the mine site on Tuesday, June 8th, at 10:00 a.m. The next planning commission meeting will be June 10th at 6:00p.m. A public meeting will also be on Thursday, June 10th at 6:30 p.m. at the U of I Extension office in Hillsboro, with three other public meetings to be scheduled soon in Litchfield, Nokomis, and the Panhandle area.
3. **Enterprise Zone Update:** Chairman Deabenderfer reported that Coordinator Daniels will be preparing an Enterprise Zone Application to add territory for parcels in Witt and Nokomis at the request of Route 16 Grain Co-op. The County and five municipalities in the EZ will need to amend their ordinances and intergovernmental agreements for the expansion at their July meetings. Deabenderfer stated that there will be a public hearing on Tuesday, June 29th at 5:15 p.m. before the Coordinating Committee meeting.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **GIS Report Update:** Chairman Sielschott reported that the Plat Act office's Plat Act oversight is being challenged due to the request to split off some land that would require easements. Purcell has a meeting with Assistant State's Attorney Betsy Wilson to review the parcel split.
2. **Real Estate Taxes Update:** Ray Durston reported that about 200 Certificate of Errors have been filed. The Wal-Mart assessment agreement has been approved and the first installment of their 2009-2010 taxes was paid.
3. **Void 2009 Tax Bills per County Trustee Approval:** The committee reviewed the list and approved to Void 2009 Tax Bills per the County Trustee. The list is available to all the board members. These are the parcels held by the County Trustee that we do not pay taxes on. **Motion**

by Sielschott, second by Kuchar to Void 2009 Tax Bills per County Trustee. All in favor, motion carried. (See Resolution Book 10, pages 153-155).

4. **FY2011 Budget Update:** Letters went out to all offices regarding the guidelines for completing the FY 2011 budgets.
5. **Revolving Loan Update:** Sielschott stated that the Board will begin receiving a monthly Revolving Loan Report showing the balances of the two revolving loans. The committee approved the Revolving Loan report. There is still \$165,000 that could be loaned out to qualifying businesses.
6. **R.O.E. Quarterly Report Approval:** The committee reviewed and recommends the approval of the R.O.E. quarterly report. **Motion by Sielschott, second by Branum to Approve the R.O.E. Quarterly Report. All in favor, motion carried.**
7. **Convey Parcel ID #03-21-457-002 from County Trustee to Village of Waggoner Approval:** The committee reviewed Parcel ID #03-21-457-002 for 3 empty lots. **Motion by Sielschott, second by Beck to Convey Parcel ID #03-21-457-002 from the County Trustee to the Village of Waggoner in the Amount of \$391.04. All in favor, motion carried.**
8. **Convey Parcel ID #08-23-115-007 from County Trustee to City of Nokomis Approval:** The committee reviewed Parcel ID #08-23-115-007 for 1 empty lot. **Motion by Sielschott, second by Aumann to Convey Parcel ID #08-23-115-007 from the County Trustee to the City of Nokomis in the Amount of \$405.58. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections Update:** County Clerk Sandy Leitheiser reported that the Undervote Bill did not make it through the House of Representatives at the past State Legislative session, so as a result Champaign County is planning to proceed with their lawsuit. Leitheiser shared information with the committee regarding Election Judge selections needed by each political party, with several precincts from both parties still needing to submit names of individuals willing to serve as Election Judges. She also shared information regarding the February 2010 General Primary Election cost per vote, which was as follows: the total cost was \$101,280.52, with 5,223 ballots cast at a total cost per vote of \$19.39. Chairman Plunkett explained that if voter turnout increases then the cost per vote would decrease. Leitheiser stated that the February 2010 election had a 29% voter turnout. In response to the near \$20 cost per vote, Member Hertel suggested the board consolidate precincts to save money in 2011. Durbin replied that consolidation will be considered at that time. The committee discussed the bill that the County Clerks introduced that would not require a Consolidated Election in the odd-year elections if a race was not contested, and she reported that this bill did not make it through the House Legislative Committee level. She provided the committee the circulation and filing period dates for the April, 2011 Election, with circulation beginning Tuesday, Sept. 7th, 2010 and filing with local clerks from November 29th to December 6th, 2010.
2. **Recycling Program and Events:** Dawn Lutz reported on the following:
 - **Waggoner Drop Shed Update:** The trailer was set up in the Village of Waggoner and the site has been scheduled for pickups.
 - **Donnellson Drop Shed Update:** Donnellson's Recycling Drop Off has been completed and the containers and signs will be getting installed as soon as possible. The ribbon cutting ceremony will be June 17th, 2010 from 10:00 – 11:00 a.m.
 - **Irving Drop Shed Update:** Lutz received some pricing on materials for repairing the Irving Drop Shed. Durbin reported that the invoice from RP Lumber for the metal is \$780.00. The CRC facility in Irving will be contacted to see if they will help install the metal roof. There is still over \$1,500.00 in the building/construction line item.

- **Equipment & Repairs-Used Box Truck Update:** The used box truck has been purchased and picked up. Lettering for the used box truck purchased will be around \$350.00. Total repair costs were \$876.00.
- **Recycling Drive Contract Renewal with Com-2 Update:** Committee received a copy of the contract with Com-2 for the Electronics Drives. There will be some date changes, but everything else will remain the same. The Assistant State's Attorney will review and the contract will be ready next month.
- **Bid Items Update:** Two bids were given for the sale of excess equipment:
 - Randy Dollans:** Trailer-\$50.00, two Hoppers-\$100.00 each, Tool Box-\$40.00, two Loading Docks-\$50.00 each, Scale-\$75.00
 - CRP Enterprise:** two Hoppers-\$100 each
 The committee accepted the bid from Randy Dollans for the Excess Equipment.
- **Blacktop Surface at Litchfield Drop Shed Update:** Durbin stated that there are maintenance issues with blacktop, and concrete might be less expensive in the long run. Lutz will get pricing for both materials and check with Litchfield on what they can do to help. Bathurst asked about the City of Litchfield's offer at the Open House to provide equipment and labor for doing the blacktop. Helgen stated that the plant south of Litchfield where the blacktop would be purchased may be closed.
- 3. **EPA Report Update:** Gonet reported that he investigated the landfill fees and found that the fees sent to Montgomery County were correct. The State is still investigating waste collection totals for their fees.
- 4. **Animal Control Facility and Program:** Animal Control Officer Nancy Richardson reported on the following:
 - **Monthly Summary Update:** The total intake of animals in May was 46. There were 12 animals claimed, 12 were adopted, 19 went to Rescue, 2 were euthanized and 1 died natural from injuries.
 - **Seeding Update:** The committee discussed that now that the weather has been very warm and rainy for the past few weeks, August would be the best time to plant the grass seed. Roundup will be used at the beginning of August and tilling will be used to keep the weeds down. Lloyd Meyer will do the mowing at the facility.
 - **First Micro Chip Clinic Update:** The first micro chip clinic had 49 participants and another event will be planned in the fall.
 - **Open House Update:** Open House will be planned for the last week of August to celebrate the first anniversary of the opening of the facility.
- 5. **Property Liability Insurance Update:** Durbin reported that Tom Franzen gave him the name of Bill Ghent of Harrisburg, Illinois as one of two insurance consultants to review the property casualty and workers compensation insurance. Jackson County was very happy with Sam Valeo, a consultant they hired to perform their insurance review. The committee will need information on these consultants that states their qualifications and references so the committee can interview them at next month's meeting.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **New Employee in Circuit Clerk's Office Update:** Chairman Downs reported that Sara Batty has resigned as of June 4th, 2010. Circuit Clerk Lemons has placed an ad in the county newspapers for the open position. A part-time person, Brian Hayes, will be starting June 3rd to assist with some projects.

2. **County Clerk Compensation for Chief Deputy Position Approval:** County Clerk Sandy Leitheiser presented a job description for the role of Chief Deputy County Clerk/Recorder. The committee discussed and recommends compensating the position of the **Chief Deputy County Clerk/Recorder at a Salary Level of \$27,000.22.** The committee also discussed and approved the promotion of **Vicky Murphy to the Chief Deputy County Clerk/Recorder in the County Clerk/Recorder's Office.** State's Attorney Chris Matoush suggested amending the Personnel Manual to include language regarding reducing an employee's salary if the job duties are not up to standard. **Motion by Downs, second by Kuchar to Approve the County Clerk/Recorder Chief Deputy Salary at \$27,000.22 effective December 1st, 2010. All in favor, motion carried.**
3. **Sheriff's Office and ETSB Contract Approval:** Chairman Downs reported that Undersheriff Rick Robbins had met with the ETSB Board regarding the Intergovernmental Agreement Providing for Centralized Dispatch Services. This revised agreement has been reviewed and approved by States Attorney Chris Matoush as well as the attorneys for the ETSB and Sheriff. This agreement could take 30 to 90 days for ICC to approve. The committee reviewed the proposed amendments to the Laborer's Local 773 Union Contract. The committee approved the Intergovernmental Agreement Providing For Centralized Dispatch Services, subject to approval from the ICC. The Sheriff or designee must be on the 911 Board, and the Sheriff has designated Rick Robbins to sit on the Board. Mike Webb will resign as a member of the 911 Board, and this position will be filled by the Sheriff or designee. **Motion by Downs, second by Hertel to Approve the Intergovernmental Agreement Providing For Centralized Dispatch Services, Subject to Approval for the Illinois Commerce Commission. All in favor, motion carried. (See Resolution Book 10, pages 156-164).**
4. **Prevailing Wage Ordinance #2010-14 Approval:** Ordinance #2010-14 Establishing Prevailing Wage Rates is an annual ordinance that must be approved according to Illinois law. The Personnel committee approved the Prevailing Wage Ordinance. **Motion by Downs, second by Hitchings to Approve the Prevailing Wage Ordinance. All in favor, motion carried. (See Resolution Book 10, pages 165-173).**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

1. **Resolution #2010-04 to appropriate funds for 1082 B-CA, N. 33rd Ave., Bois D'Arc Road District, 50% Road District - 50% County Project Approval:** The committee recommends Resolution #2010-04 to appropriate funds for 1082 B-CA, N. 33rd Ave., Bois D'Arc Road District, 50% Road District - 50% County Project to the Full Board for approval. **Motion by Blankenship, second by Bathurst to Approve Resolution #2010-04 to appropriate funds for 1082 B-CA, N. 33rd Ave., Bois D'Arc Road District, 50% Road District - 50% County Project, Total-\$4,500, County Share-\$2,250. All in favor, motion carried. (See Resolution Book 10, page 174-175).**
2. **Resolution #2010-05 to appropriate funds for 1083 B-CA, Montgomery Trail, Butler Grove Road District, 50% Road District - 50% County Project Approval:** The committee recommends Resolution #2010-05 to appropriate funds for 1083 B-CA, Montgomery Trail, Butler Grove Road District, 50% Road District - 50% County Project to the Full Board for approval. **Motion by Blankenship, second by Beck to Approve Resolution #2010-05 to appropriate funds for 1083 B-CA, Montgomery Trail, Butler Grove Road District, 50% Road District -**

50% County Project, Total-\$6,500, County Share-\$3,250. All in favor, motion carried. (See Resolution Book 10, page 176-177).

- 3. Resolution #2010-06 to appropriate funds for 1084 B-CA, N. 22nd Ave., Raymond Road District, 50% Road District - 50% County Project Approval: The committee recommends Resolution #2010-06 to appropriate funds for 1084 B-CA, N. 22nd Ave., Raymond Road District, 50% Road District - 50% County Project to the Full Board for approval. **Motion by Blankenship, second by Wendel to Approve Resolution #2010-06 to appropriate funds for 1084 B-CA, N. 22nd Ave., Raymond Road District, 50% Road District - 50% County Project. Total-\$6,500. County Share-\$3,250. All in favor, motion carried. (See Resolution Book 10, page 178-179).****
- 4. Resolution #2010-07 to appropriate funds for 1081B-CA, Longbridge Trail, Montgomery County, 100% County Project Approval: The committee recommends Resolution #2010-07 to appropriate funds for 1081B-CA, Longbridge Trail, Montgomery County, 100% County Project to the Full Board for approval. **Motion by Blankenship, second by Bone to Approve Resolution #2010-07 to appropriate funds for 1081B-CA, Longbridge Trail, Montgomery County, 100% County Project in the Amount of \$5,000. All in favor, motion carried. (See Resolution Book 10, page 180-181).****
- 5. Resolution #2010-08 to appropriate funds for 1085 B-CA, Monke Ave., South Litchfield Road District, 50% Road District – 50% County Project Approval: The committee recommends Resolution #2010-08 to appropriate funds for 1085 B-CA, Monke Ave., South Litchfield Road District, 50% Road District – 50% County Project to the Full Board for approval. **Motion by Blankenship, second by Kuchar to Approve Resolution #2010-08 to appropriate funds for 1085 B-CA, Monke Ave., South Litchfield Road District, 50% Road District – 50% County Project, Total-\$55,000, County Share-\$27,500. All in favor, motion carried. (See Resolution Book 10, page 182-83).****
- 6. Sec. 09-00131-00-RS, Red Ball Trail Update: Vice Chairman Blankenship reported that Engineer Smith has been in communication with Assistant State’s Attorney Wilson and researching the right of ways for this project, which can not begin until the right of ways are secured.**
- 7. Walton Park Bridge Project Update: Blankenship reported that we are still on track for the June 11th, 2010 State Letting.**
- 8. Construction Letting Date, Section 08-19119-00-BR, Rossi Road Railroad Crossing Approach Work Update: Blankenship reported that this project is now ready to go to letting. Committee discussed and approved scheduling the date of Tuesday, June 22nd at 9:00 a.m. at the Highway Department for this Special Meeting.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Durbin, second by Aumann to approve the 8 committee reports. All in favor, motion carried.

ANNOUNCEMENTS: Board Chairman Plunkett announced that Larry Caulk, a graduate of University of Illinois and a resident of Irving, presented him with a research paper he wrote on the history of the Civil War Cannon on the Historic Courthouse front lawn which could be viewed after the board meeting, and will be available for public use at the County Clerk’s Office.

SCHEDULE CHANGES: NONE

APPOINTMENTS: Motion by Beck, second by Branum to approve the reappointment of Heather Hampton+Knodle to the Central Illinois Economic Development Authority Board. All in favor, motion carried.

Motion by Kuchar, second by Downs to approve the reappointment of Joyce Matthews to the Montgomery County Housing Authority Board. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Hitchings, Second by Bathurst to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore) Absent - 1. Motion carried.**
- 2. Motion by Sielschott, second by Wendel to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, July 13th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:13 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, July 13th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 13th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Nelson Aumann, Frank Komor, Kent Voils

Pledge of Allegiance to the flag was given and led by Bridget Stieren from Litchfield, our 2010 Montgomery County Fair Queen.

Mileage and Per Diem Approval:

Motion by Miles, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Beck to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, June 8th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions and announced that she hired new employee Andrea Merriman and stated that the ATM now has a limit of \$300.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and provided members a US Census population estimate sheet for the County and the 20 municipalities in the board packet. The estimates released on June 22nd, 2010 for Montgomery County showed a decrease of 3.7% in July 2009 as compared to the 2000 Census. The final 2010 Census count will be made public at the end of this year.
5. **County Treasurer's Reports** – submitted
6. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
7. **Health Department Report** – submitted
8. **Probation Office Report** – The Probation Office Report was not submitted this month but will be available next month.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions and read a letter signed by VAC delegates and officers thanking Montgomery County Board and liaison Jim Moore for the new facility downtown. Strowmatt stated there has been much more activity for the VAC because of its new location. **(For copy of letter, see Resolution Book 10, page 184).**

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Wendel, second by Durbin to approve the 11 office reports on the Consent Agenda. All in favor, motion carried. (Probation Office Report was not submitted at this time.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Award Presentation for Flower Pot by Annex Building -Update:** Hillsboro 2000 and Beyond representative Nancy Slepicka presented Montgomery County with a certificate and \$50 award for the flower pot in front of the annex building that won that organization's contest for the best downtown planter. County Maintenance staff person Jan Wolfe was recognized for her efforts in planting.
- 2. Air Conditioning at New Courthouse -Update:** Bone reported that Luther from Johnson Controls was here last Tuesday to explain the recent problems with the Air Conditioning at the Courthouse Complex. There was reduced air flow due to some insulation that broke loose in duct work and blew against a coil. The Circuit Clerk, Probation, and Law Library had the air flow problem after the July 4th holiday weekend, and on Tuesday, the Courthouse Complex was very warm and Lloyd Meyer called Luther that afternoon. On Wednesday morning, Johnson Controls came to look for the problem and found that three boxes in the duct work were blocked when the insulation came loose, and had to drill a hole and cut the duct work to get access. Also, two weeks ago a damper motor blew on a return fan unit and was replaced by Johnson Controls last Thursday. The unit outside was tripping out and resetting itself so timers were installed so the compressors would not be damaged. Luther stated that the boilers should not be shut off on this system, and almost all hot water valve boxes have been changed out. Leaves were also cleaned off the unit outside. Lloyd was asked if he comes in on weekends to check the buildings when there is really hot or cold weather and he replied that he comes in periodically to check. This system is programmed to run 7 days a week unless Johnson Controls manually changes it.
- 3. Proposal by A & D Electric -Update:** Dave Ronen of A&D Electrical Supply stated that there is a rebate program with Ameren for high efficiency lighting and by the year 2012 we will not be able to purchase bulbs or ballasts for our existing light fixtures. New units would cut the electric costs by about one-third and would be less maintenance. Certain lamps and ballasts will qualify for the Ameren Rebate Program, and Ronen shared a list of customers that A&D has helped get the rebates. Ronen explained there are about two more months on this program and the committee advised Ronen to proceed with getting figures for the rebate program.
- 4. Historic Courthouse Renovations -Update:** Brent Lance from Hurst-Rosche shared a diagram of how the County Board room in the Historic Courthouse would be renovated, and stated that at the August meeting the committee will get specific costs of elevator renovation and ceiling renovations and he will check on the cost to raise the floors on the 2nd floor versus renovating the elevator to make another stop. Also, testing for lead and asbestos will be scheduled in the next month, and at the next meeting, Lance will have samples of products and pictures. The original ceiling of the board room is tongue and groove wood and Lance will check on suspended ceiling materials and other synthetic materials to make the moldings around the ceiling look authentic. Plans will need to be made to move the S.O.A. office down to the second floor once the project is bid so that renovations of the 3rd floor can take place first. Chairman Bone asked if the project will still be ready to put out for bid in August, and Lance stated that instead, the project should be bid out in September.

- 5. Property at 141 N Main, Hillsboro -Update:** The owners of a house at 141 N. Main Street in Hillsboro contacted County Board member John Downs to say they are selling their home and wanted to know if the County would be interested in purchasing it. The committee discussed purchasing a piece of property that we do not need right now, which would also remove it from the tax rolls. The Committee also discussed an acquisition price and tear down price to make another parking lot, which may be cost prohibitive. Gene Miles asked if the County could purchase the house and then rent it out. The State's Attorney would need to advise whether County government can do that. Committee discussed the issues with renting property. The committee recommends not pursuing the purchase of 141 N. Main. Downs asked if there was any consideration that the entire County Board could discuss this request, and Plunkett replied it can be discussed. Hertel stated that if the county rents it out, taxes will still be paid although there would be maintenance involved. He stated this is the second time this house has been up for sale, and he thinks we should look to the future and purchase this property now since it is so close to where we are located. Deabenderfer said that as a past landlord, he feels there can be real problems with rental property. Bone stated we have many maintenance issues with what we now own without adding more property at this time. Hertel asked if the house could be used for storage. Deabenderfer reminded the board that the 2nd floor at the annex building could presently be used for storage. Bathurst suggested that if we do not need it now, maybe we should watch the process and perhaps we could get it cheaper in six months. The asking price is \$63,000, and the house is presently assessed at \$92,000. Helgen asked about the parking situation around the courthouse area and remembered a statement from the UCCI meeting that it is illegal for counties to purchase and rent out property. Plunkett stated that parking is not an issue now since the addition of the parking lot east of the jail. After discussion, the Building & Grounds Committee's decision was allowed to stand.
- 6. Annex Building Project -Update:** Western Waterproofing was here for two days tuck pointing the façade of the Annex Building at a cost of about \$2,500. There has been a problem of leaks occurring after rain storms in the last few weeks. The baffles for the ROE walls were ordered but have not shipped yet. The Highway Department has installed rock behind the Annex Building.
- 7. Storage Request -Update:** The Committee received a request to make the break room in the basement of the Courthouse Complex as storage space. The committee discussed the need to keep the break room as is and to look for other storage alternatives.
- 8. Basement Office of Montgomery County Water Company - Update:** Discussion took place on painting and carpeting the basement office. The committee decided to proceed with the work to be completed by maintenance staff.
- 9. House Bill 6349 (Public Act 96-929) Illinois Preference Act -Update:** The committee reviewed and discussed HB 6349. Contractors on State public works projects are required to employ a workforce that is comprised of at least 90% Illinois residents during periods of excessive unemployment, which occurs when the level of unemployment in IL has exceeded 5% for at least 2 consecutive months.
- 10. Landmark Illinois – Courthouse Initiative Grants Courthouse Complex -Update:** These matching Grants are designed to help fund the restoration of a county courthouse's most critical exterior features that are visible to the public, such as clocks, bell towers, cupolas, and ornaments. Another grant priority is to support cutting edge-and energy efficient – exterior lighting programs. The deadline is September 1st, 2010 to apply for the grant. County Clerk Leitheiser participated in the discussion and offered to help with the grant. The committee decided to concentrate on the inside remodeling with the available funding and not request grant funds for the outside of the Historic Courthouse at this time.

Bone stated that last month we turned in a grant for energy efficient lighting and air conditioning. Sielschott asked if the floor plans for the Historic Courthouse renovations will be available soon, and Bone responded affirmatively.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **May 2010** are as follows:

Total calls: 345 Total amount billed: \$200,290.00 Amount collected: \$125,188.18

A summary of monthly operations for **June 2010** are as follows:

Total calls: 330 Total amount billed: \$197,750.00 Amount collected: \$116,109.78

AMBULANCE REPORT:

- 1. 5 Area Ambulance FY 2010 Agreements -Approval:** Motion by Blankenship, second by Bone to approve the 5 Area Ambulance FY 2010 Agreements. All in favor, motion carried.
- 2. Collections -Update:** Total Collections for June are \$116,109.78. (New System \$113,131.12) (Old System \$2,978.66)
- 3. Pinnacle Collections -Update:** Steven Paden and Michael Griffin were here on June 16th and made arrangements to start sending out-of-county and out-of-state unpaid accounts. The county also sent some of the accounts that are nearing the five year mark to Pinnacle Collections because that is approaching the Statute of Limitations deadline. It will take approximately 60 days before we see any payments.
- 4. Small Claims -Update:** Small Claims Court was on June 11th, 2010, and twelve complaints were set for court with judgment made on three accounts. Six accounts were dismissed due to three people that were in Illinois DOC and three people that could not be found. The person that asked for a bench trial did not report for the court date. The next Small Claims Court is set for July 16th, 2010.

EMA:

- 1. MABAS Dive Equipment -Update:** The MABAS dive equipment the county received will be housed at the Litchfield Fire Station. Matt Weber stated that they are trying to get other county fire department personnel to be trained for the Dive Team.
- 2. Earthquake Training Class -Update:** The Montgomery County Health Dept. and the EMA Office will hold an Earthquake training class in October, 2010. In 2011, the State of Illinois will have a four day exercise which hopefully will include Montgomery County. As in the past, the county EMA and the county Health Department will split the cost. IEMA will have a class August 5th at John Logan College that EMA Director Holmes is interested in, and she will gather information. Director Holmes will work with Health Department representative Delores Wheelhouse to inform the municipalities and businesses along I-55 that may be directly affected should there be an earthquake along the New Madrid fault.

OLD BUSINESS:

- 1. Ambulance Billing Collections -Update:** The committee discussed the percentages collected by each of the Ambulance Districts and the fact that the State of Illinois is billions of dollars behind in Medicaid payments. Chief Weber informed the committee that Medic First was providing a good service for Litchfield.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** A Planning Commission Public Hearing was on Thursday, July 8th, 2010 in Raymond. The last Public Hearing will be planned at the Nokomis

City Hall on July 22nd at 6:00 pm. These Public Hearings give the public an opportunity to have input before the Planning Commission writes the County plan and submits it to the Board.

- 2. Amend the EZ Ordinance to Add Territory in Nokomis, Raymond & Witt Townships – Ordinance #2010-14A Approval:** Committee discussed the progress on the DCEO Enterprise Zone application to add territory. A public Hearing was held on June 29th, 2010. The committee approved amending the Enterprise Zone Ordinance for territory expansion in Witt, Nokomis and Raymond Townships to include parcels for Route 16 Grain Co-op. **Motion by Deabenderfer, second by Beck to Amend the Enterprise Zone Ordinance for Territory Expansion in Witt, Nokomis and Raymond Townships to Include Parcels for Route 16 Grain Co-op. All in favor, motion carried. (See Ordinance #2010-14A in Book 10, pages 185-187).**
- 3. Amend the EZ Intergovernmental Agreement to Add Territory in Nokomis, Raymond & Witt Townships -Approval:** The committee approved amending the Enterprise Zone Intergovernmental Agreement for territory expansion in Witt, Nokomis and Raymond Townships to include parcels for Route 16 Grain Co-op. **Motion by Deabenderfer, second by Hitchings to Amend the Enterprise Zone Intergovernmental Agreement for Territory Expansion in Witt, Nokomis and Raymond Townships to Include Parcels for Route 16 Grain Co-op. All in favor, motion carried.**
- 4. Broadband Initiative -Update:** The effort to develop broadband services in Montgomery County continues. Deabenderfer stated progress is being made as equipment has been ordered and announced the USDA Rural Development State Director will be in Montgomery County tomorrow to review USDA Rural Development projects.

Deabenderfer stated that a new Revolving Loan will be discussed in a later committee report and that Plunkett will announce Revolving Loan Board reappointments near the end of the meeting.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. GIS Report -Update:** Mary Purcell shared the GIS monthly status report with the committee. Purcell also stated that she has contacted three companies for prices to do another fly over and contacted IDNR to get information on what the State is planning to do for a State-wide fly over. Sielschott stated it has been eight years since the last fly over and stated a new fly over will be needed in the future.
- 2. Real Estate Taxes -Update:** SOA Durston is working on the assessment of 2010 taxes payable 2011.
- 3. Natural Gas Proposal -Update:** Bob Hermsmeyer reported that he does not have any natural gas rates and informed the committee the program has been dropped until December 1st, 2010.
- 4. Revolving Loan -Approval:** The committee reviewed the reports from Amanda Cole for the two current businesses using the Revolving Loan fund. Cole reported that the Revolving Loan Fund Board received and approved a new application from Marilyn Strowmatt who is opening a new quilt and sewing machine shop in downtown Hillsboro called KK Gifts. The business will service sewing machines and have night time sewing classes and will employ two full-time and 1 part-time employees. The repayment schedule for the \$19,650 loan is set at five years. Cole also stated that there will be a Night of Networking event at Emil's in Nokomis on Thursday, September 16th, 2010. The Economic Development Committee has recommended the approval to lend \$19,650 to KK Gifts from the Revolving Loan Fund. **Motion by Sielschott, second by**

Deabenderfer to lend \$19,650 to KK Gifts from the Revolving Loan Fund. All in favor, motion carried.

5. FY 2011 Budget -Update:

- **SB3660 – State’s Attorney Reimbursement to Counties:** The committee discussed Senate Bill 3660 received last week that cut the State’s Attorney Salary Reimbursement. Chairman Seilshott reported that as of this morning, the latest news from the State is that the new State Budget will fund 35% of the State’s Attorney Salary, 26.7% of the Public Defender salary, and 20% of the Assessors salary. The Stipend was lowered to \$2,600 to the Sheriff, Coroner, and the Treasurer.
- **Chief Judge’s Office moving to Fayette County:** Sieslchott reported that Judge Schwarm sent a letter to advice that the Chief Judge’s office is moving to Fayette County. Montgomery County will now be reimbursing Fayette County for our share of the expenses for that office. The committee discussed the future of the newly vacant office space in the Courthouse Complex.

6. Tax Deed Resolutions from the County Trustee for Village of Waggoner and City of Nokomis -Approval: The committee reviewed Tax Deed Resolution #2010-15 from the County Trustee on Parcel 03-21-457-002 located in Village of Waggoner and Tax Deed Resolution #2010-16 on Parcel 08-23-115-007 located in City of Nokomis.

- **Motion by Sielschott, second by Beck to Approve Tax Deed Resolution #2010-15 from the County Trustee for Village of Waggoner on Parcel 03-21-457-002. All in favor, motion carried. (See Resolution Book 10, pages 188-190).**
- **Motion by Sielschott, second by Miles to Approve the Tax Deed Resolution #2010-16 from the County Trustee for the City of Nokomis on Parcel 08-23-115-007. All in favor, motion carried. (See Resolution Book 10, pages 191-193).**

7. Retirees Health Insurance Buy Out -Update: There are currently three retirees in this program, which was implemented 9 to 10 years ago. Retirees have the right to be on the insurance if they pay the premium. The committee discussed doing away with this program, and Treasurer Jenkins will prepare more information for the committee to review next month. The retired employee has to be on the County Insurance to qualify for the buy out.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Election Judges 2010-2012 Commission -Approval:** County Clerk Sandy Leitheiser shared the list of the Democrat and Republican Judges that was approved by each Party and must be commissioned at this County Board meeting. 210 Election Judges are needed to serve in all 42 precincts, and a total of 240 Election Judges’ names were submitted. Once the County Board approves, then the list is presented in County Circuit Court and then the Judges are commissioned to serve for the next two year election cycle. The committee approved and recommends the List of Election Judges to the Full Board. **Motion by Durbin, second by Kuchar to Approve the List of Election Judges. All in favor, motion carried.**
- 2. Recycling Program and Events:** Recycling Coordinator Dawn Lutz reported on the following:
 - **Donnellson Drop Shed -Update:** There are now ten Recycling Drop Offs around Montgomery County- Nokomis, Witt, Irving, Coffeen, Hillsboro, Litchfield, Raymond,

Farmersville, Waggoner, and Donnellson. Three-fourths of the material that is processed comes from our Drop Shed facilities.

- **Box Truck -Update:** The emergency brake on the box truck was repaired for \$877.
- **Electronics Drive Contract Renewal with Com-2 -Approval:** Com-2 approved the contract changes and Asst. State's Attorney Wilson reviewed it and also approved the contract. **Motion by Durbin, second by Helgen to Approve the Contract Renewal with Com-2. All in favor, motion carried. (See Resolution Book 10, pages 194-196).**

- **Glass Recycling-Update:** The County is considering having a Glass Recycling drive possibly in August or September, with drop offs to be set up in Litchfield, Hillsboro, Nokomis and Raymond.
- **Paving Litchfield Drop Shed -Update:** Lutz called Litchfield Mayor Jones concerning paving of the Litchfield Drop Shed. Jones stated that the City is not interested in doing the concrete or the cold mix for paving, and he stated that hot mix is better overall and cure time is hours compared to concrete and cold mix. Pricing is about \$60 per ton for hot mix.
- **Recycling Budget -Update:** \$25,000 will be placed in the FY2011 Budget for adding an office area to the Hillsboro Recycling Center.
- **Weight & Revenue -Update:** Currently we have deposited over \$80,000 in revenue and are waiting for another \$10,000 and have trucks ordered for more shipments, with over 1.4 million pounds processed and have made over 913 bales of material.

3. **EPA Report -Update:** EPA Inspector Bill Gonet gave the quarterly update for the open dump and landfill inspections.

Animal Control Facility and Program: Animal Control Officer Nancy Richardson reported that June had a total intake of 87 animals which is an increase from 44 animals received in April and 46 received in May. A total of 69 animals left the facility, there were 20 animals claimed, 11 adopted, 29 sent to rescues and 2 injured/sick euthanized.

- **Perimeter Fencing -Approval:** The committee reviewed a proposal from Fence Masters of Hillsboro to install a 6' commercial grade chain link fence around the perimeter of the animal control facility. This was a recommendation from Illinois Department of Agriculture last year when they reviewed the facility for the state kennel license. The proposal is for 760' of 9 gauge galvanized chain link at 6 foot tall, with two gates at 4' each and a 20 foot gate across the driveway. The committee approved the proposal from Fence Masters in the amount of \$11,100 to install a 6' perimeter chain link fence around the animal control facility. There is money budgeted in the Capital Improvement fund. **Motion by Durbin, second by Ogden to Approve the Proposal from Fence Master in the Amount of \$11,100 to install a 6' Perimeter Chain Link Fence around the Animal Control Facility. All in favor, motion carried.**
- **Butler cat problem -Update:** Richardson went to the Village of Butler meeting and reported that the village council approved that the County will help with their stray cat problem. Butler will notify residents that trapping of cats will take place and they will help bring the cats to the facility. Butler will reimburse the County \$25 per cat.
- **Citations -Update:** Nancy reported that she and Chris Daniels met with Circuit Clerk Lemons to set up a procedure for Citations to be revised in order to go through the Circuit Clerk's office, and the State's Attorney's Office will review this policy.
- **Micro Chip Clinic -Update:** A Micro Chip Clinic will be held in the fall.
- **Volunteers under 18 years old -Update:** Committee discussed volunteers under 18 years of age with a parent or legal guardian consent. The committee felt that minors under the age of 18 without their parent or legal guardian's consent may not be able to help at the facility.

Daniels and Richardson will set up a meeting with the State's Attorney's office to review the Volunteer Release form and revise it for clearer language on this issue.

- **Incinerator -Approval:** Committee looked at costs to replace the incinerator with another unit that is similar to the current 12 year old one that is running very inefficiently. Committee reviewed a proposal from R & K Incinerator for a model 36 Incinerator that is 6' x 30" with a 42" door. This unit also has the required 20" afterburner that is required by IL EPA. The cost for the unit is \$6,773.00 plus about \$400 for freight. The cost of the original incinerator was \$5,600 in 1998. The committee approved the purchase of the incinerator from R & K Incinerator in the amount of \$6,773. **Motion by Durbin, second by Miles to Approve the Purchase of the Incinerator from R & K Incinerator in the Amount of \$6,773. All in favor, motion carried.**
4. **Property Liability Insurance -Update:** Chairman Durbin reported that two Insurance Consultants have been contacted to review the Property Casualty and Workers Compensation Insurance. One will be here in August and one in September for the committee to interview to see who would be best to hire to prepare bid specifications for next year. Kuchar asked if there is a possibility that these bid specifications can be ready for this year's budget, and Chairman Plunkett replied that we will keep it as a goal but the time frame will be minimal as the last interview is in September, and the budget is due soon after that date.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. Circuit Clerk's Office:

- **Grievance -Update:** Union Representative Dan Sweet and the Union Steward addressed the Personnel Committee regarding a written reprimand and misconduct report that was filed in the Circuit Clerk's office. Sweet stated that he had met with Circuit Clerk Lemons and the Union Steward to discuss the disciplinary issue and asked that the written disciplinary action be taken down to a verbal reprimand. Circuit Clerk Lemons stated that the employee did receive a verbal reprimand for rude customer service 7-8 months ago. The Committee denied the Grievance, and will respond in writing to the Union.
- **Union Drug Test Policy -Update:** Sweet stated that he has an issue with the County Drug Testing Policy and Procedure, and the Union wants language stating the following: Reasonable Cause of Testing - The employer has the right to test for the following conditions: 1. Work Performance 2. Irregular Behavior 3. Tardiness, Calling off Work. Downs stated that the other county unions have welcomed and currently abide by the Drug Testing Policy and Procedure. Circuit Clerk Employees received and signed for a Personnel Manual back in March 2008. Sweet stated that until this is negotiated, there should be no drug testing for Union Employees in the Circuit Clerk's office. State's Attorney Matoush said that probable cause and random drug testing is in the Employee Manual. Sweet replied that the Personnel Manual he received from the FOIA request he submitted prior to union negotiations did not have the drug testing policy and procedure included. Matoush suggests that in the future the Employee Manual be included with the signed Union contract. Matoush stated that this issue was negotiated because they adopted the Policy Manual according to the signed contract. The committee discussed writing a letter to the Union, and Matoush sent a letter to Sweet to invite him to the next Personnel Meeting on July 29th and requesting him to produce request letters prior to Union Negotiations in 2008.

Member Hertel reported that he was in attendance at the Personnel Committee meeting, and Coordinator Daniels stated she will correct the minutes to include his name in attendance.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

- 1. Walton Park Bridge Project -Approval:** Engineer Smith reported that the low bid from June 11th, 2010 letting was \$1,195,138.51 for the Walton Park Bridge. The new amount the local agencies would be responsible for is \$574,538.51 (50% city & 50% county following the previous agreement-\$287,269.26 each). Originally, the amount responsible was \$152,900.00 (50% city & 50% county-\$76,430.00 each). We can use our STR Fund for \$167,755.41 and use Federal Aid Match for the remaining \$119,513.85, with the city doing the same. The project could start this year but probably will not be completed this year. The State will not award the contract until the County and City agree to pay their additional funding share. The committee approved the additional funding based on a 50-50 split with the City of Litchfield to proceed with the Walton Park Bridge Project. Member Hertel asked Smith about CMT's original estimate for the project. Smith replied CMT's estimate was \$784,000 and IDOT's estimate was \$906,000. Smith also explained the STR Fund as Federal money that the State holds for counties to fix roads and stated that if approved at today's meeting, it will take two weeks for the contract to be signed then up to 10 days after signing to start construction of the project. The project should start in the next month. Andy Ritchie stated that the Litchfield City Council has already approved the additional funds and the 50-50 split and that the City gets STU Funds, and Smith said that after the board's approval now, he will contact the State so that the project can start in the next month. **Motion by Branum, second by Helgen to Approve the Additional Funding Based on a 50-50 Split with the City of Litchfield to Proceed with the Walton Park Bridge Project. Roll Call Vote: Ayes- 17, Nays- 0, Present- 1 (Hitchings), Absent- 3 (Aumann, Komor, Voils). Motion carried.**
- 2. Red Ball Trail -Update:** Engineer Smith reported that he spoke with the surveyor in regards to the Right of Way work and he has finished his investigation for the section of road under the City of Coffeen's jurisdiction. The Right of Way was laid out incorrectly for many years, and the Right of Way documents will be prepared and recorded correctly based on what everyone thought the Right of Way has been. Alverson Surveying is set to finish the county's portion in the coming days.
- 3. Nokomis Golf Cart Ordinance -Update:** Engineer Smith reported he is waiting for information from Asst. State's Attorney Wilson, and the committee also discussed waiting for legislation from the State of Illinois regarding golf carts.
- 4. Walshville Trail Speed Study -Approval to Table Issue:** Engineer Smith informed the committee that he has had a few close calls with traveling vehicles on this section of road and a concerned resident contacted him in regards to vehicles driving at excessive speeds. Smith would like to have Hurst-Rosche perform a speed study on this section of road in hopes of possibly lowering the speed limit for the road west of the Seymour/Kinkead intersection to the first hill. The State requires a speed study to be completed in order to reduce speed limits. Smith would like to use the Contingency Line Item in the County Highway Fund for the cost of the speed study, but it would place this line item over budget. The cost for the speed study would be \$3,000.00, and it could take place in a couple of weeks. The committee approved the speed study in the amount of \$3,000 with Hurst-Rosche Engineers. **Motion by Branum, second by Durbin to approve the speed study in the Amount of \$3,000 with Hurst-Rosche Engineers to Potentially Reduce the Speed on Walshville Trail.** Hertel asked if the City of Hillsboro could regulate the speed better because it abuts at city limits. Branum agreed that the speed study could be tabled to allow Engineer Smith to make contact with the City of Hillsboro. **Motion by Hertel, second by Beck to Table Approval of a Speed Study on Walshville Trail. All in favor, motion carried.**
- 5. Road Agreement with Hillsboro Energy, LLC -Update:** Engineer Smith reported that he is awaiting word from Hillsboro Energy for them to answer questions on the Road Agreement. He will continue to follow up on the issue of repairing the damages done to Fillmore Trail near the north entrance to the Coal Mine.
- 6. Down's Bridge -Update:** Yamnitz and Associates is nine days behind schedule to starting the Down's Bridge replacement due to the recent rains and the company is aware that the county is

charging working days. Smith reported that Yamnitz has a 60 day time frame to complete the bridge and he hopes it will be finished by the time school starts in August, 2010.

7. **Audit Report #29 – 2009 TBP Funds -Approval:** The committee approved the Audit Report #29 as Presented by IDOT and to have it put on file in the County Clerk’s Office. **Motion by Branum, second by Blankenship to Approve the IDOT Audit Report #29 – 2009 TBP Funds. All in favor, motion carried.**
8. **Audit Report #58 – 2009 Township MFT Funds -Approval:** The committee approved the Audit Report #58 as presented by IDOT and to have it put on file in the County Clerk’s Office. **Motion by Branum, second by Kuchar to Approve the IDOT Audit Report #58 – 2009 Township MFT Funds. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Durbin, second by Wendel to approve the 8 committee reports and minutes, with the correction made to show Member Hertel present at the Personnel Committee meeting. All in favor, motion carried.

ANNOUNCEMENTS: NONE

SCHEDULE CHANGES: NONE

APPOINTMENTS: Motion by Kuchar, second by Ogden to approve the appointment of Louis Lewey to the Job Center Board. All in favor, motion carried.

Motion by Sielschott, second by Bathurst to approve the reappointment of Frank Fleming to the Revolving Loan Fund Board. All in favor, motion carried.

Motion by Bone, second by Blankenship to approve the reappointment of Scott Niehaus to the Revolving Loan Fund Board. All in favor, motion carried.

Motion by Beck, second by Hitchings to approve the reappointment of Bob Wagahoff to the Revolving Loan Fund Board. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Downs, Second by Deabenderfer to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 17, Against – 0, Present -1 (Jim Moore) Absent - 3. Motion carried.
2. **Motion by Blankenship, second by Sielschott to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, August 10th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Hitchings to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:48 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, August 10th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 10th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois. **The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.**

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Blankenship to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Downs, second by Hertel to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, July 13th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
5. **County Treasurer's Reports** – Ron Jenkins was present for questions and reminded everyone that real estate taxes are due September 1st, 2010.
6. **G.I.S. Coordinator's Report** – submitted
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – 3 reports were submitted for the past and present months.
9. **Public Defender's Report** – submitted
10. **Sheriff's Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions and stated that an error was made in his report – it should read were 24 new clients instead of 1 new client. He also reported that donations of 26 cell phones were sent to soldiers through their donation program. Chairman Plunkett stated that the correction would be made to his report.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Hitchings, second by Bathurst to approve the 12 office reports on the Consent Agenda. All in favor, motion carried. (Probation handed in 3 reports this month.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Property at 141 N. Main, Hillsboro -Update:** Dr. John Mekala addressed the committee regarding the property he is purchasing at 141 N. Main St. adjacent to his building in Hillsboro. Dr. Mekala would like to expand his current business by building an indoor therapy pool on this property. Dr. Mekala will check for costs to demolish the building at 141 N. Main and draw a diagram of how his current building would be expanded and advise the committee next month.

Maintenance Issues & Maintenance Report -Update: Lloyd Meyer reported that everything is running OK with the air conditioning in the Courthouse Complex. The committee discussed the air conditioning concerns there and Meyer reported that Judge Long's office was very cold. Meyer has been turning the boiler off when the outside temperature gets in the 100 degree heat index. The committee reminded Meyer that at last month's meeting Johnson Controls said that the boiler needs to be on at all times when the air conditioning is on. Meyer will have Luther with Johnson Controls check the set point of the air conditioning system and check the thermostats. Meyer reported that has had the trim for the basement handicap door and needs to install it.
- 2. Historic Courthouse Renovations -Approval:** Brent Lance from Hurst-Rosche presented some options for the ceiling in the board room. Lance showed pictures of different types of suspended ceilings that range from \$10,000 to \$50,000. There is about \$200,000 in the budget to renovate the County Board Room, and Lance reported that he met with Otis Elevator last Tuesday and stated that the current traction elevator with weights and cables would be replaced with a hydraulic elevator. The entire elevator cab would be replaced and can be made larger because the weights and cables would be gone. The floors in north part of the second floor would be raised to the level of the board room. Lance stated that the mezzanine level above would need to be closed off for fire code. Lance was asked to check the codes again to see if the mezzanine could be opened up so we would see the top of the windows on the west wall. Lance was also asked to check into trying to take some paint off of a section of the wood molding to see the condition of the wood underneath the paint. The committee also learned that the project won't be ready to bid out until the October Board meeting. The committee discussed removing the original medallions on the original Board room ceiling so that the plaster didn't start deteriorating in the coming years and fall on the new drop ceiling. Lance talked about doing some asbestos testing in the next 30 days with Hurst-Rosche staff for about \$3,000. **Motion by Bone, second by Moore to have Hurst-Rosche Engineers do the Engineering Work to Test Asbestos in the Historic Courthouse at a cost not to exceed \$3,000. All in favor, motion carried.**
- 3. Energy Grant -Update:** The Committee had a Special Building & Grounds Committee meeting on July 26th, 2010 to discuss the Energy Efficiency and Conservation Block Grant offer of \$143,483.00. The original request was \$441,375.00 and the county portion would have been 147,125.00 for the 75%-25% Energy Grant. Eight applications were submitted. Two counties with larger requests are offered \$143,483.00. Small requests will be offered 50% funding of the project. If some other counties cannot participate, then the offer could increase, and money should be available in two months. The committee discussed and approved that the mechanical system (heating and air conditioning) would be replaced as the project is submitted for the Energy Efficiency and Conservation Block Grant funding for the Historic Courthouse. Member Hertel asked Bone if funds are included in the plans to replace the boiler in the Historic Courthouse, and Bone responded affirmatively.
- 4. Proposal by Hurst-Rosche for Energy Grant Work -Update:** The committee discussed the proposal for the energy grant from Hurst-Rosche Engineers for \$21,000 and questioned Lance about it. The committee discussed getting an itemized explanation for the \$21,000 engineering fees. The committee approved to table Hurst-Rosche Engineer's proposal until we get further explanation.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **June 2010** are as follows (these were unavailable at the July meeting):

Total calls: 330 Total amount billed: \$197,750.00 Amount collected: \$116,109.78

A summary of monthly operations for **July 2010** are as follows:

Total calls: 365 Total amount billed: \$201,537.00 Amount collected: \$114,262.38

AMBULANCE REPORT:

- 1. Sheriff Summons' Service -Update:** Blankenship reported that Sheriff Vazzi came to the last committee meeting with concerns that the deputies are having a hard time finding the individuals who owe money on 2-4 year old ambulance claims. Sheriff Vazzi also shared the concern that his Department is wasting time and gas trying to find those who still owe on the old claims. Committee discussed having the Sheriff's department work on newer claims only, and the older ones would be given to the collection agency.
- 2. Transport Audit-ProMed -Update:** Jack Pitcock with ProMed Consultants will be here August 12th and 13th to review the software program and make sure we are taking advantage of all the features offered with the Ortivus Program. The funds for these services are in the budget.
- 3. Small Claims-Update:** Small Claims Court was held on July 30th, 2010 and the results were: one paid in full, three had default judgments, four agreed on payments of \$25 per month, nine were dismissed and will go to collections, one had a medical card but can not be resubmitted, two who couldn't be located will be sent to the Credit Bureau, and one is now deceased. Holmes reported that the Sheriff's Office is having problems finding some of the individuals we have filed against.

EMA:

- 1. September EMA Time Change -Update:** The committee approved changing the September EMA Committee meeting time from 3:00 p.m. to 2:00 p.m.
- 2. IEMA Conference -Update:** The IEMA Conference will be September 7th – 9th in Springfield, and this year there will not be a charge for the conference, but everyone must pay their own hotel bill. Holmes is on the list for Montgomery County LEPC and IEMA will pay.
- 3. Hazmat Team -Update:** The Hazmat Team will go for validation on October 4th, 5th, and 6th at IL Fire & Safety Institute (IFSI).
- 4. Vacation -Update:** Holmes will be on vacation from August 4th to August 11th and will be back in the office on the 12th. She will still be available for calls.
- 5. Regional Meeting -Update:** The Regional Meeting will be August 17th in Fairview Heights.

NEW BUSINESS:

- 1. Narrow Banding of Radios -Update:** By 2012, all emergency radios (police, fire, weather) will change over from broadband to narrowband. The Federal government is mandating the change of radios and sirens going to the narrowband. Holmes will be checking to see what we will need to do to update. Director Holmes asked Matt Weber if he would coordinate the effort on the county's behalf to put the team together regarding the narrow band width change for communications.
- 2. Weather Radios -Update:** All weather radios that we received from IESMA (Illinois Emergency Services Management Association) will need to be returned. Several communities

had radios that did not work, and they will let Holmes know how to ship the non-working radios back to the company at no cost to the County.

Bone asked Blankenship if 911 radios are already updated for narrowband. Blankenship replied that some newer radios can be changed while the older ones will have to be replaced when the mandate requires it.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** The next Comprehensive Planning meeting will be Thursday, August 12th, 2010 at the U of I Extension office in Hillsboro. The final two public hearings were held in Nokomis and Raymond. Deabenderfer discussed the editorial from C.F. Marley where Marley stated he was not given a fair hearing at the Nokomis public hearing, and explained that Marley was told at the hearing that his position paper he asked to read could be presented at the end of the meeting. At that time, Marley was given a chance to speak and read his position paper, but he declined. Marley announced a meeting to be held on August 20th in Ohlman to present his position.
- 2. NAGS -Update:** Deabenderfer attended a meeting with NAGS regarding the trail maintenance and found out there was still some ground work for the contractor to do before NAGS could start mowing. A couple of large rains made problems for the ground work to get done with bulldozers. The sewer project contractor was to come back to smooth out the area. The sewer line from Butler to Hillsboro is complete and did not need a lift station and a push station was installed near the Butler fairgrounds.
- 3. Businesses using Revolving County Revolving Loan -Update:** Two businesses using Revolving Loan funding recently opened: Sorellas' Restaurant opened Monday, August 2nd and KK Gifts opened on Monday, August 9th. Open houses will be planned and board members will be invited.
- 4. Broadband Initiative -Update:** Equipment has been purchased and towers for Broadband are being put up at sites around the County. Heather Hampton+Knodle attended a meeting in Farmersville and received good cooperation to put broadband equipment on their water tower.

Deabenderfer stated that on Tuesday, August 3rd he attended a seminar in Springfield entitled "A Forum For Fiscal Integrity" and shared his review with members.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. GIS Report -Update:** Chairman Sielschott reported that GIS Coordinator Purcell is currently working with County Clerk/Recorder Leitheiser and Assistant State's Attorney Wilson to research requiring the recordation of Plat Surveys.
- 2. Real Estate Taxes -Update:** Sielschott reported that all assessor books are back in to the Supervisor of Assessment's office and they are getting ready to publish in the newspapers.
- 3. Revolving Loan -Update:** Sielschott reported that Amanda Cole presented the Revolving Loan status reports and stated that Sorellas' Restaurant is officially open and a grand opening will be planned. The third loan has not received the County funding yet but KK Gifts opened August 9th, 2010. There is about \$150,000 remaining in the Revolving Loan Fund.
- 4. FY 2011 Budget and Levy Discussion –Salary Approval:** Sielschott reported that an estimate levy needs to go to the Full Board in September. The committee reviewed and discussed the FY 2011 Real Estate Tax Levy/Extension Summary and the tentative FY 2011 estimate is 4.9778 %. Sielschott shared a revised FY 2011 Revenue and Expenses report for the Recycling program. The committee also discussed raising the full time county non-union starting salary. The current entry level salary is \$18,250. **Motion by Sielschott, second by Beck to make the Starting Full Time Salary at \$18,500 Effective December 1st, 2010 and Part Time Starting Salary will Remain at \$10 per hour unless previously employed in the same position within the last year. These seasonal part time employees will get the same approved annual increase that other**

non-union employees receive. Voice Vote: In favor – 20, Against – 1 (Roy Hertel). Motion carried.

Sielschott thanked the Department Heads for being prepared at the budget hearings. A copy of the budget will be presented next month with a copy of the estimated levy.

- 5. Retirees Health Insurance Cash Buy Out -Approval:** Chairman Sielschott reported that his committee discussed and reviewed the Retirees Health Insurance Cash Buy Out Program and that they feel this program has accomplished what it set out to do. There are currently three employees left on the program, one will get out of the program this September and the other two will get out of the program in May and November of 2011. The committee discussed ending the Retiree Health Insurance Cash Buy Out Program as of November 30th, 2010. **Motion by Sielschott, second by Wendel to End the Retiree Health Insurance Cash Buy Out Program as of November 30th, 2010. All in favor, motion carried.**
- 6. Veribanc -Update:** Committee approved that Treasurer Jenkins purchase Veribanc, a National database for financial information on CD and Money Market Rates in the amount of \$400.00.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Elections -Update:** Chairman Durbin reported that County Clerk Leitheiser gave the committee an update on the important dates for the November 2nd, 2010 General Election. The committee discussed concern with the Absentee Application law changes and the Special Election to be held for U.S. Senate as a result of a court order and the Governor's declaration.
- 2. Recycling Program and Events:**
 - **Small Box Truck -Update:** The air compressor went out and had to be replaced.
 - **Lightning Strikes and Storms -Update:** On Saturday, July 24th, there were some major storms in the area that caused some problems with rain water flooding areas by the scales and problems with the phone and fax machine at the Recycling center.
 - **Glass Recycling -Update:** Lutz is getting information for a glass recycling drive in Montgomery County to be held possibly near the end of September.
 - **Budget -Update:** Committee discussed building an office at the Recycling center for about \$25,000. Lutz contacted Surplus and they assured her that we can do whatever we want with the trailer. Stipulations on how long purchases from Surplus must be kept are only on purchases over \$5,000 and vehicles. They have to be put into use within 12 months of purchase and can not be sold, traded, etc... for another 12 to 18 months. The recycling trailer was purchased in January 2008 and set in December 2008 for an amount of \$3,020.00.
 - **County Cell Phone Issue -Update:** The Recycling county cell phone was stolen at the Recycling center by a probation community service worker and has been missing since April 9th, 2010. The cell phone cost is now removed from the FY 2011 budget and information regarding the theft was turned over to the Sheriff's Department.
- 3. EPA Report -Update:** Durbin reported that EPA Inspector Gonet received a call from U.S. EPA regarding a community outreach meeting regarding Eagle Zinc to be held the week of August 23rd, 2010. Gonet also reported that he checked out to see if municipalities were paying host fees on city wide cleanups. The committee approved sending a letter to the Landfill stating that the Landfill will pay Host Fees to the County on all Municipal Waste starting October 1st, 2010.
- 4. Animal Control Facility and Program:** Durbin reported that there were 66 animals taken to the Animal Control Facility in July. There were a total of 76 animals that left the facility, with 8 animals claimed, 13 animals adopted, 49 animals sent to rescue, 5 animals euthanized and 1 died. On a daily average, there were 23 dogs and 8 cats at the facility for a total daily average of 31 animals. There were over 140 volunteer hours logged in for the month of July. Animal control staff responded to 33 calls and quarterly invoicing was mailed out to the municipalities.

- **Seeding/Roundup -Update:** Member Wendel will check to see if roundup needs sprayed at the facility before the area around it is tilled and seeded.
 - **Citations -Update:** Richardson and Daniels met with Circuit Clerk Lemons and Assistant State's Attorney Wilson in regards to a procedure for getting animal control citations through the court system. The citations will be revised and sent to Wilson and Lemons for final review before they are printed.
 - **City of Hillsboro -Update:** The Committee discussed a request from the City of Hillsboro to get them a price to take care of their animal control services once their animal control person retires later this month. Coordinator Daniels will provide prices to Hillsboro for them to present to their council next Tuesday.
 - **Offsite Adoption -Update:** The first county offsite adoption was held at Rural King in Litchfield on Saturday from 10:00 am to 2:00 pm and was very successful.
- 5. Property & Casualty Liability Insurance -Update:** Durbin reported that Tom Couch of Gentry Couch Incorporated gave a presentation regarding the insurance and risk services that his business can provide to the County for consulting services. The committee discussed hiring a professional insurance consultant to assess the current County insurance coverage for property casualty and risk management. Mr. Couch would check out liability issues with pollution control problems like underground gas tanks. Mr. Couch stated that he would need to collect information from the County and bid specs could be presented for approval in about two weeks. The insurance companies should be given a six week time period to bid on the insurance bid specs. Mr. Couch will send a proposal on Monday for his fee to do the bid specs, and he feels that entities should put their insurance out for bid every five years, which lets taxpayers see that board members are making good decisions with public funds. Sam Valeo & Mr. Ghents will be here next month to give a presentation on what their services would entail to make up bid specs for the county property and casualty insurance.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Review Plan Document & Summary Plan Description for Group Health Insurance -Update:** Downs stated that the four amendments/changes made to the plan since 2006 are now incorporated into the Plan Document & Summary Plan Description for Group Health Insurance. The committee approved the Plan Document & Summary Plan Description for Group Health Insurance and the Treasurer's office gave employees copies with their paycheck two weeks ago. Employees were required to sign that they received the new documents.
- 2. Grievance in Circuit Clerk's Office and Drug Testing Policy -Update:** Union Representative Dan Sweet had a prior commitment and could not the last meeting, and the committee feels we should not wait another month so a special meeting will be scheduled in the next week or two to discuss the Employee Union Grievance and the Drug Testing Policy. Downs stated that he has not received the special meeting date yet.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Vice Chairman George Blankenship as follows:

- 1. CDBG Ike Program -Update:** Engineer Smith invited Deputy Director of the West Central Development Council Mike Cavanaugh to speak before the committee and explain the Community Development Block Grant – Disaster Recovery 'Ike' Program. Cavanaugh explained that there are only 41 counties that are eligible for this grant money and there is about \$48,000,000 that is available, and encouraged Montgomery County to participate.
- 2. Walton Park Bridge Project -Update:** Engineer Smith informed the committee that IDOT District-6 originally stated that the County could use its STR Funds to help fund this project, but he was informed by IDOT District 6 last week that IDOT's Central Office does not feel that the Federal Government would allow these "additional" funds to be added to a new Agreement. Engineer Smith informed IDOT District 6 that unless the county was allowed to use these funds,

the county wouldn't be able to afford its portion of the project. IDOT D-6 has not received final word whether or not we can use our STR funds. Helgen asked Engineer Smith how long we have to award the bid, and Smith replied the contractor has options after 45 days. Helgen stated we are into the third harvest season since the bridge has been closed and the Walton Park Bridge closure has been very difficult on the area farmers and residents, and he stated that the county should look for funds elsewhere if the IDOT funds are not available. Kuchar, who is also South Litchfield Township Supervisor, stated her concerns about South Litchfield Township roads not being able to handle the extra traffic for a third harvest season. Chairman Plunkett spoke of two possible alternatives for money – the Special Aid to Bridge Fund or the IKE grant funding. Bone stated that the IKE grant could reimburse a project, but it could be a long process at twelve months or more. Bathurst expressed her concerns as she has already told citizens of Litchfield that the project was proceeding, and encouraged contact be made with IDOT Director Hannig, who is also a Litchfield resident. Engineer Smith stated that the County and the City of Litchfield would each need \$170,000 additional dollars if we can't use STR and STU funds, and he has not received a response from IDOT about using STR and STU funds. Bathurst suggested the County Board send a letter to IDOT Director Hannig or have a face to face meeting to find resolution to using STR funds. Hertel suggested a meeting with the IDOT Director, Chairman Plunkett, Road and Bridge Chairman Branum and Engineer Smith be held to find out if we can use STR funds. Plunkett directed Engineer Smith to set up a meeting with IDOT.

3. **Red Ball Trail -Update:** Allen Henderson & Associates and Alverson Surveying are currently updating the plans to incorporate the R.O.W. issues that have been corrected concerning the Red Ball Trail. At its last month's council meeting, the City of Coffeen approved the corrected R.O.W. documents for its portion of the road within the City limits, and this project should start next year. No funds from Ameren have been received to date.
4. **Nokomis Golf Cart Ordinance -Update:** Committee discussed the Nokomis Golf Cart Ordinance, which is on hold until we see if the State of Illinois will allow their use on Route 16, which runs through Nokomis.
5. **Walshville Trail Speed Study-Update:** Engineer Smith stated that the State's Attorney's office informed him that statute allows 30 mph speed limit signs to be erected without performing a speed study, so "slow down" warning signs and the 30 mph speed limit signs will be posted by the county highway department soon.
6. **Down's Bridge -Update:** Construction began on Monday, August 8th, 2010, and the bridge is now closed until it is complete.
7. **Rossi Railroad Project -Approval:** Smith informed the committee that the Rossi Railroad project was approved by the committee last month at a special meeting, however it was not on last month's County Board agenda for approval. Therefore, it is now before the full board for approval. The committee recommends to the County Board to award the contract to Yamnitz and Associates for the Rossi Avenue Railroad Project Section 08-19119-00-BR in the amount of \$109,665.00. **Motion by Branum, second by Miles to Award the Contract to Yamnitz and Associates for the Rossi Avenue Railroad Project Section 08-19119-00-BR in the amount of \$109,665.00. All in favor, motion carried.**
8. **2011 Road & Bridge Committee Meeting Dates -Update:** The committee approved the 2011 Road & Bridge Committee Meeting Dates.
9. **Purchase New Tandem Truck -Update:** Smith informed the committee that their department's 1996 Ford tandem truck has 195,000 miles and has some major mechanical issues. He will be looking at new tandem prices on the State Bid when they become available to replace one tandem truck. Smith will also check with Amanda Cole for grant assistance from Rural Development.
10. **Road Damage South of Kink's Korner -Update:** Engineer Smith reported that there was no road agreement with the Coal company prior to the mine's construction, and he informed the committee that he and Assistant Engineer Sefton recently met with mine president Dwayne Francisco about the damage on the county road just south of Kink's Korner. Francisco told Smith

that the coal mine will help the county to repair the damages caused to the road by his company. Smith stated there will be about 2-3 more months of heavy traffic and once traffic stops, the Highway Department will get the road built back up to an 80,000 lb. road. The mine should open their south entrance once the City of Hillsboro gets utilities installed.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Kuchar, second by Downs to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: NONE

SCHEDULE CHANGES: The EMA committee meeting time will be changed in September, 2010 to 2:00 p.m. instead of 3:00 p.m.

APPOINTMENTS: Chairman Plunkett reported that Member Aumann has resigned from the C.E.F.S. Board of Directors after 17 years, and he read a letter from C.E.F.S. thanking Aumann for his service. Plunkett then announced the appointment of Mary Bathurst to that position. **Motion by Aumann, second by Kuchar to approve the appointment of Mary Bathurst to the C.E.F.S. Board of Directors as public sector representative from Montgomery County. All in favor, motion carried.**

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Bone, Second by Voils to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore). Motion carried.**
- 2. Motion by Sielschott, second by Wendel to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, September 14th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Blankenship to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:35 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, September 14th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 14th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: Ed Helgen

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, August 10th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – submitted
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Chief Deputy Stephanie Keiser was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and encouraged members to make sure that voters are aware that October 5th is the last day to register to vote or update their voting addresses for the November 2nd, 2010 General Election.
5. **County Treasurer's Reports** – Ron Jenkins was present for questions and reported that real estate tax delinquent notices were sent and the 2009 Delinquent Tax Sale is November 8th, 2010. He also reported that tax collections of approximately \$28 Million of \$33 Million to be collected have been disbursed to date.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions and stated that flu shots will be available to the community as of October 1st. Flu shots will be administered to County Board members and employees at the Courthouse Complex on October 6th from 12:00 p.m. – 1:00 p.m. and at the Historic Courthouse on the 2nd floor in the vacant ROE area on October 12th from 7:30 a.m. – 9:30 a.m.
8. **Probation Office Report** – Bane Ulrici was present for questions and reported on the drug court grant that will be received over three years and also reported on hiring a Public Service Coordinator.
9. **Public Defender's Report** – David Grigsby was present for questions.
10. **Sheriff's Report** – submitted.
11. **T.B. Department's Report**– Sally Adams was present for questions.
12. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

**Motion by Bathurst, second by Hitchings to approve the 12 office reports on the Consent Agenda.
All in favor, motion carried.**

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

- 1. U of I Extension Office Re-organization -Update:** Director of the University of Illinois Extension Office in Hillsboro Denise Kistner updated the Board on the statewide reorganization. Montgomery, Macoupin, Christian, and Jersey county offices have been chosen to consolidate, and Montgomery County was selected to be the main office of the four counties pending administrative approval. The current Montgomery County staff who wishes to be considered for the reorganization had to reapply for their job; employees should be notified by mid October, 2010. Kistner stated that the local Extension office would have similar programming as in the past. The proposal for staffing of the Montgomery County office includes a local food and small farms educator, an environmental and energy stewardship educator, a youth development educator, a community and economic development educator, and a nutrition educator to be shared. Kistner stated the local Extension Council feels that it is important to keep all four offices open and available to the public. The current budgets and levies have been submitted for the four counties, and it will be up to the individual counties to approve the budget. The Executive Council made up of the four counties will meet to decide if they will continue in that format. Chairman Plunkett complimented Kistner and her staff on the excellent service they provide which helped Montgomery County to be selected as the Main office.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Proposal by A & D Electric for Ameren Rebate Program -Approval:** David Ronen of A & D Electric presented three proposals to replace the lights and ballasts in the Courthouse Complex buildings and to apply for the Ameren Rebate Program. The committee learned a couple of months ago that we will not be able to purchase bulbs or ballasts for our current light fixtures after 2012. Ronen of A & D Electric approached the committee regarding a rebate and grant program that could be used to help offset the cost to upgrade to the energy efficient lighting. The cost to replace all lighting and ballasts in the Historic Courthouse would be \$32,979.00. The DCEO grant would be for \$17,955.00 and the annual electric bill savings would be about \$7,454.00, and it will take 2.14 years for a payback on this project. The total upfront cost to replace the bulbs and ballasts in the Courthouse Complex would be \$32,402.00. The DCEO grant would be for \$12,403.00 and the annual bill savings would be for \$7,827.00, with a payback time frame of 2.65 years on this project. The lighting at the Jail would be cost \$16,046.00 up front, the DCEO payback would be \$4,785.00 and the annual bill savings would be \$7,701.00 for a project payback of 1.46 years. Ronen stated that he could complete the project in 3 to 4 months and that the new ballasts would be guaranteed for 5 years and the bulbs for 25,000 to 30,000 hours. Chairman Plunkett stated our total cost for this project would be \$47,000 and our annual energy savings would be \$23,000. Bone reported that the Hillsboro Jr. High has replaced that building's lighting and have seen a big savings in energy costs. Grant funds are available until March, 2011, and Ronen stated we have 120 days on billing. He was able to extend the time to pay for the project until after December 1st, 2010 so it will be reflected in the new fiscal year. Hertel asked where the lighting is manufactured, and Ronen stated that the bulbs are manufactured by Phillips in the U.S.A and the ballasts are made in Mississippi. Bone said there may be a possibility of selling the old lighting, and he will be looking into this. Plunkett asked if there was a fee to dispose of the old bulbs. Ronen replied that there are some companies that will recycle the ballasts for the copper, and there is a flat fee of \$1,000 to dispose of the bulbs due to their mercury content. **Motion by**

Bone, second by Beck to Approve the Proposals from A & D Electric to Replace the Lights and Ballasts in the Courthouse Complex and to apply for the Ameren Rebate Program and DCEO Grant Funds. All in favor, motion carried.

- 2. Property at 141 N. Main, Hillsboro -Approval:** Dr. John Mekala reported that he received a few proposals ranging from \$10,000 to \$12,500 to demolish the house that he purchased at 141 N. Main Street in Hillsboro. The committee reviewed a parcel map that showed the County owned parcels and the parcels that Dr. Mekala now owns. Dr. Mekala is seeking to purchase a 40' x 64' section of the current county parking lot adjacent to his building so that he can build a therapy pool and in return, Dr. Mekala offered to sell a vacant lot at 141 North Main Street to the County. The committee approved to sell Dr. John Mekala a 40'x 64' section of parcel ID 16-02-482-014 and purchase a vacant lot, parcel ID 16-02-482-005 from Dr. Mekala pending approval by State's Attorney Chris Matoush. Bone stated the current approach to the parking lot will not need to be moved. Aumann asked if a trade of parcels could be made, and Chairman Plunkett stated that no trade is possible since Dr. Mekala needs \$10,000 difference to help cover his costs. State's Attorney Chris Matoush stated that the County does not have to take bids to sell the parcel but the County should be selling their portion at fair market value using the Supervisor of Assessment's Office assessment information on the parcel. Dr. Mekala is giving up 5,250 square feet and receiving 2,560 square feet. **Motion by Bone, second by Hertel to Sell Dr. John Mekala a 40'x 64' section of parcel ID 16-02-482-014 at Fair Market Value and Purchase a vacant lot parcel ID 16-02-482-005 for \$10,000 More than what the county sold to him. All in favor, motion carried.**
- 3. Historic Courthouse Renovations -Update:** Brent Lance of Hurst Rosche Engineers discussed the Historic Courthouse renovations with the committee, and reported that 45 locations in the Historic Courthouse were sampled for asbestos and lead. Lab tests should be back by September 14th or 15th. Lance stated that this project will not be ready to put out for bid until November and the committee will receive and open bids in December, which would put construction possibly starting in January 2011. The Supervisor of Assessments Office on the third floor will be the first to be renovated and will need to move temporarily to the 2nd floor in January for a couple of months. Once the 3rd floor renovations are complete, the SOA office should be able to move back to the 3rd floor in March, 2011. The committee reviewed a draft of the proposed area for GIS and the SOA offices, and was told that the stairwell in the northwest part of the building that connects the 2nd and 3rd will be taken out since another option of egress is planned by building a mezzanine that will connect the SOA office to the tower on the southwest corner of the historic courthouse. Lance also reported that the Elevator replacement will take about 1-2 weeks and that the current fire escape will be removed and replaced with exterior stairs that are not enclosed.
- 4. Proposal by Hurst-Rosche for Energy Grant Work -Update:** Brent Lance of Hurst-Rosche Engineers stated that they reviewed their proposal for \$21,000 to do the energy grant work. They determined that about \$6,000 of the fees were overlapping with work scheduled to be performed with the engineering fees to renovate the Historic Courthouse. Hurst-Rosche determined that about \$3,000 will be for grant administration and closeout. The net change is \$3,000 so the proposal was decreased to \$18,000. The committee approved the proposal from Hurst-Rosche Engineers for \$18,000 to design, bid and provide construction administration services for 10 air conditioning units. Upon further discussion, the committee learned that this proposal did not include engineering fees for the boiler replacement. The committee had a special meeting last month and approved to use the grant money for the replacement of the mechanical systems, which would be the air conditioning and boiler. The committee approved to have Terry Bone and Mike Plunkett meet on Friday, September 17th at 2:30 p.m with Hurst-Rosche Engineers to revise the proposal for engineering services to include air conditioning and boiler replacement for the Historic Courthouse.

5. **Maintenance Issues & Maintenance Report -Update:** Bone discussed the report given by Lloyd Meyer:
- The Election room wall in the basement is patched and painted.
 - There was a small water leak repaired at the Jail.
 - The Air Conditioning in the Courthouse Complex was down on September 8th in the afternoon due to a bad capacitor.
6. **Seeking Bids for Old Phone System -Update:** The old phone system was put out for bid, with no bids received. The committee discussed disposing of the equipment in the next electronics recycling drive and to check with Graham Correctional facility to see if they would be interested in the used phones.
7. **DCEO Grant for Historic Courthouse Elevator -Update:** Coordinator Daniels reported that the DCEO Grant Contract for \$100,000 for replacement of the elevator in the Historic Courthouse has been signed.
8. **Annex Building -Update:** Committee discussed some issues with a few light ballasts in the ROE office area that have failed and needed replaced under warranty and the need to fix the north outside door leading to the conference room that is so tight the door can't be operated. The committee also addressed the issue of the annex building conference room and that the restrooms in the ROE and VAC office areas should be used to serve as the public restrooms for this area.
9. **Mold Remediation in Historic Courthouse Basement Vault and Books -Approval:** The committee discussed the mold issue on some books in the Treasurer's vault where over 2,400 collector books are stored. Treasurer Jenkins stated that customers doing title research and genealogy use the old collector books on a frequent basis. The committee reviewed a document prepared by Health Department representative Cindy Howard that gave information on ways to remediate the problem. The committee discussed doing the work in house versus having an outside service clean the books and the vault. Quotes were received from Evans Disaster Restoration Services for \$27,808.60 and Servpro for \$9,900. Servpro would take the books offsite to their facility to clean them in a sterilized environment, and Evans Restoration's bid was to set up a sterile environment here at the Historic Courthouse to clean the books. Treasurer Jenkins stated that Servpro is a company that provides a professional service and that it would be alright with him if the books left the building to be cleaned. When the books are cleaned, Treasurer Jenkins will have the Health Department come back and give an all clear to enter the room and use the books. Chairman Bone stated that the Building and Grounds committee should be notified as soon as any problem is noticed. The committee approved the proposal from Servpro for \$9,900 to remediate the mold issue in the Treasurer's vault and clean the collector books and a few of the County Clerk/Recorder's Books and to have the Health Department inspect after remediation. Bone stated that the dehumidifier in the vault was left unplugged. The damage has already been done, but a new dehumidifier has been purchased and is running now. Hertel asked if this price will include cleaning the room, and Plunkett responded affirmatively that it will be cleaned as part of the work. **Motion by Bone, second by Kuchar to Approve the Proposal from Servpro for \$9,900 to Remediate the Mold Issue in the Treasurer's Vault, Clean the Collector Books and a few of the County Clerk's Books, and to have the Health Department Inspect after Remediation. All in favor, motion carried.**

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **August 2010** are as follows:

Total calls: 347 Total amount billed: \$198,519.00 Amount collected: \$144,450.68

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for August are \$144,450.68.
- 2. Railroad Insurance-Update:** Software is \$1,118.00. They no longer take any statements sent in by mail. This charge will be picked up by the 5 area services.
- 3. Pinnacle Collection Services-Update:** We have just started to see some small payments from Pinnacle Collection Services for Nokomis and Raymond ambulance service.

EMA:

- 1. Regional Meeting Held on August 17th -Update:**
 - **3rd quarter Grant Application Status:** Some changes will be made in the future and timely submission of quarterly forms will be made.
 - **Overview of Annual EMA Grant and Accreditation:** If any money is left over in the Homeland Security fund at the end of September, it will be divided among all of the Illinois counties and the City Emergency Management Agencies. Last year Montgomery County received \$3,000 from this program.
 - **ILEAS – Dave Fellows – Program Support and Overview:** ILEAS would like to be involved in any training or exercises held around the state. They want to get to know the people they would be dealing with should a real world event occur.
 - **IDOT Earthquake Preparedness (Response and Recovery Plan):** Blankenship stated there will be a meeting on September 24th in the EMA Office, to plan a meeting that Montgomery County is setting up on October 25th at the Free Methodist Church to organize an earthquake preparedness plan.
 - **County EOP -Update:** Director Holmes will start the process by October. She believes our date to have it turned in will be April 30th, 2011. Holmes will work with IEMA, IFSI, County Fire Service, and County and Local Law Enforcement.
- 2. Resolution #10-17 For Participation in State of Illinois Federal Surplus Property Program Approval:** The CMS contract requires a new Resolution by the County Board for EMA Participation in the State of IL Federal Surplus Property Program. The committee Recommends to the County Board the Approval of the Resolution for EMA Participation in the State of Illinois Federal Surplus Property Program. Blankenship stated an approval has to be done every 2-3 years in order to buy State Surplus property. **Motion by Blankenship, second by Durbin to Approve the Resolution for EMA Participation in the State of Illinois Federal Surplus Property Program. All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan Update:** There was a Comprehensive Planning meeting on Thursday, September 9th at 5:30 p.m. at the Farm Bureau meeting. Deabenderfer stated there were good discussions with many points of views. The next meeting will be October 14th at the Hillsboro U of I Extension Office.
- 2. Green Diamond Bike Trail Expansion Opportunity Update:** Marla Gursh of IDNR addressed the committee regarding the abandoned Right of Way in North Litchfield Township for a bike trail to connect with Green Diamond Bike Trail. There is a proposed IDOT project on I-55 to remove two underground structures and put fill in the area. If fill is used, it would eliminate the future possibility for a bike trail. The County currently owns the right of way for this abandoned rail line. The committee needs a GIS map of the bike trail and County owned rail line south of Waggoner and north of Litchfield. Marla stated that she could work with the County and IDOT

in regards to the two structures that need to be removed on I-55. Deabenderfer explained that this issue is at the south end of undeveloped Green Diamond Bike Trail, and the long term goal is to have a bike trail connect Chicago to St. Louis.

3. **EZ Application for Nokomis, Witt and Raymond -Update:** Coordinator Daniels reported that the Enterprise Zone application to add territory in Witt, Nokomis and Raymond for the inclusion of Rt.16 Grain Coop. was delivered to DCEO on August 31st, 2010.
4. **CIEDA Chairman -Update:** Chairman Deabenderfer reported that MCEDC Chief Executive Officer Heather Hampton+Knodle has been appointed as chairman of the Central Illinois Economic Development Authority (CIEDA) on August 24th, 2010. CIEDA has bonding authority and could assist with development of the west side of Litchfield.
5. **Broadband Initiative -Update:** Deabenderfer reported that a tower for broadband will be constructed in Farmersville and by the end of this month three of five service points in Macoupin County will be ready. By the end of October, three antennas will be operable in Montgomery County and the entire broadband project should be completed by December 2010.
6. **Butler Rail Trail -Update:** Deabenderfer reported that he spoke with Butler Mayor Boliard who stated that the Butler Rail Trail has been repaired by the sewer contractor. A meeting with the contractor and NAGS was held on Monday, September 13th and Deabenderfer walked the 4 mile hike along with NAGS representatives Henry Eilers and Judge Joy. He reported some erosion starting to take place in the middle of the trail, that the crown problem should be corrected and grated, and some water covered the trail. Deabenderfer stated a small whistle needs to be installed to help drain the water to the pond, and that he also found deep ruts on the trail, and assured the board that the contractor will fix the list of problems before getting paid.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **Information System Hire -Update:** Bill Purcell shared a job description for a Network Administrator for a starting salary of \$30,000 to 40,000 based on experience. Duties will also include maintenance of the county website and the phone system, and Purcell will put the job classification in the newspaper and interviews will take place in October.
2. **Walton Park Bridge Project -Approval:** Sielschott stated that both the County and City of Litchfield now need approximately \$300,000 each to proceed with the Walton Park Bridge Project. Sielschott stated that the County will apply for the Community Development Block Grant from the "Ike" Program Disaster Recovery Program, but the Finance and Road & Bridge Committees felt the county can not wait for a decision on this grant so those committees recommend the County proceeds with getting the funding elsewhere. The total amount needed is \$293,000, which would come from the following funds: \$93,000 from the County Farm fund that was established years ago, \$100,000 from Highway Funds, and the remaining \$100,000 from Reserve for Capital Improvements fund. Deabenderfer asked if the county is providing the money, whether the grant funds will be reimbursed after the fact. Grant writer Cavanaugh said that this wasn't the case and he will check for sure. Bone stated that the bridge collapse happened because of "Ike" so he feels we should be reimbursed. Plunkett stated that we haven't heard whether we can use STR and STU funds yet. Hertel stated that the people in that area have waited long enough and the bridge needs to be fixed. Litchfield Administrator Andy Ritchie was in attendance and when called upon, stated that Litchfield Council will meet October 5th to decide whether the City of Litchfield will devote city funds to this project. County Highway Engineer Smith stated that funds from the County and City will get the project moving in case we can't use STR and STU funds. **Motion by Sielschott, second by Bone to Approve up to \$300,000 additional County funds for the Walton Park Bridge Project, contingent on the City of Litchfield also obligating \$300,000 in additional funding. Roll Call Vote: Ayes- 20, Nays- 0, Absent- 1 (Helgen). All in favor, motion carried.**

3. **Resolution #10-18 of Support and Commitment of Funds -Approval:** The Committee discussed and approved the resolution of support and commitment of these funds for the CDBG “Ike” Program Disaster Recovery Grant. **Motion by Sielschott, second by Bathurst to Approve the Resolution of Support and Commitment of Funds for the CDBG “IKE” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 198).**
4. **Resolution Committing Local Funds -Approval:** The Committee discussed and approved the resolution committing the local funds for the Walton Park Bridge. **Motion by Sielschott, second by Komor to Approve the Resolution Committing Local Funds for the CDBG “Ike” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 199).**
5. **Resolution #10-19 of Support -Approval:** The Committee discussed and approved the resolution of Support for using CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Kuchar to Approve the Resolution of Support for the CDBG “Ike” Program Disaster Recovery Grant. All in favor, motion carried. (See Resolution Book 10, page 200).**
6. **Intergovernmental Cooperation Agreement-South Litchfield Township -Approval:** The Committee discussed and approved entering in an Intergovernmental Cooperation Agreement with South Litchfield Township to apply for CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Wendel to Approve the Intergovernmental Cooperation Agreement South Litchfield Township. All in favor, motion carried. (See Resolution Book 10, page 201).**
7. **Intergovernmental Cooperation Agreement-City of Litchfield -Approval:** The Committee discussed and approved entering in an Intergovernmental Cooperation Agreement with the City of Litchfield to apply for CDBG “Ike” Program Disaster Recovery Grant funds for the Walton Park Bridge Project. **Motion by Sielschott, second by Beck to Approve the Intergovernmental Cooperation Agreement-City of Litchfield. All in favor, motion carried. (See Resolution Book 10, page 202).**
8. **FY 2011 Budget -Update:** Packets were passed out to the Board members to review and the budget will be approved at the November, 2010 County Board meeting. Sielschott gave highlights from the proposed FY11 budget, including stating that revenue has increased a little as compared to last year. Other information given was: the Health Department continues to receive grants; Income tax is down; State reimbursements for salaries are down; Interest earned is down; a 4% raise to non-union employees was given; a county parcel flyover for \$60,000 has been budgeted; there are changes in the 911 budget due to the consolidation of 911 and the Sheriff’s office with the Sheriff assuming additional expenses; a part-time employee has been added in Animal Control with the county contracting with the City of Hillsboro for Animal Control services; Recycling has budgeted \$25,000 for an office; a full-time Information System employee has been added for \$30,000-\$40,000; the Chief Judge’s office has moved to Vandalia; and the Media Archive room is in the FY 2011 Budget.
9. **FY 2011 Estimated Levy -Update:** The committee reviewed the Estimated Levy of \$4,242,179.00. Sielschott explained the big increase in social security stating that money has been put in this fund instead of borrowing from the general fund. The board will review the document and take action at the October Board meeting.
10. **ROE Quarterly Report -Approval:** The committee received and reviewed the quarterly report that was provided by the Regional Office of Education. **Motion by Sielschott, second by Aumann to Approve the Regional Office of Education Quarterly Report. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Elections -Update:** County Clerk Sandy Leitheiser addressed the committee regarding the November 2nd, 2010 Election. Leitheiser stated that absentee voting starts September 23rd, 2010

for the November 2nd, 2010 Election, and the circulation period for the April 5th, 2011 Consolidated Election begins on September 21st, 2010.

2. Recycling Program and Events:

- **Glass Recycling -Update:** Glass recycling drives will occur Saturday, October 2nd, 2010 from 8:00 a.m. to 11:00 a.m. at the Litchfield, Coffeen, and Raymond Recycling Drop-off facilities. Saturday, October 9th, 2010 from 8:00 a.m. to 11:00 a.m. will be the date for the Hillsboro and Nokomis Recycling Drop Offs. Only glass bottles and jars will be accepted.
 - **Union Negotiations-Update:** Union Negotiations are next Wednesday, September 15th at 6:00 p.m. in the PBC Room for Recycling.
 - **Fayette County Recycling-Update:** Lutz is working with Kim Taylor of FAYCO Enterprises in Vandalia to help Fayette County get a recycling program started.
 - **Weight & Revenue -Update:** The committee learned that the recycling program has processed over 1.8 million pounds of material that represents over \$113,000.00 in revenue. Our weights are little over last years at this time, but due to pricing increases we have doubled our revenue at this point.
 - **Litchfield Proposal for Curbside Recycling-Update:** The committee discussed the City of Litchfield's proposal to check into curbside recycling for the city residents. The city is currently getting more information on this service and how it can be implemented
 - **Raymond Drop Shed-Update:** Lutz reported that the Village of Raymond received their letter regarding finding an alternative for a daily drop shed in the Village and will advise the county. Durbin reported that the Village of Raymond has responded to the county and informed them that they do not want a daily 24x7 drop shed installed for recycling at this time.
- 3. EPA Report -Update:** Bill Gonet reported that Landfill Cell 6 should be done by the end of this year. There are 20 years left with the current intake at the landfill and they will be looking to the county board sometime in the future for expansion. Bill Gonet attended a training regarding Public Act 96-1416 that pertains to new requirements for Clean Construction and Demolition Debris and Uncontaminated Soil.
- 4. Animal Control Facility and Program:** Bob Durbin reported that the intake total for the month of August was 45 animals. There were 12 animals claimed, 18 adopted, 18 that went to rescue and 2 that were euthanized for a total of 45 outgoing animals from the facility in August. There was an average of 23 dogs and 14 cats that were cared for at the facility each day. There were 100 volunteer hours logged in for the month of August and \$270.00 was received in donations.
- **City of Hillsboro Contract with Montgomery County for Animal Control Services - Approval:** The City of Hillsboro contacted the county in the middle of August inquiring about animal control services because their employee for animal control services retired. The Hillsboro City Council approved a contract with the County to pick up strays with calls to be dispatched to Animal Control from the Hillsboro Police Department. Hertel asked what the City of Hillsboro is going to pay, and Coordinator Daniels reported that the fees will be \$50 for dogs, \$25 for cats, \$75 for a litter, and \$20 for calls when no animal is found. The county now has Animal Control contracts with all but two cities/villages. **Motion by Durbin, second by Miles to Accept the Contract for Animal Control Services with Hillsboro. All in favor, motion carried.**
 - **Citations -Approval:** Richardson and Daniels updated the committee regarding meetings held with Assistant State's Attorney Wilson and Circuit Clerk Lemons regarding the Animal Control Citations, and a final draft of the citation was sent to them for approval. The defendant will be given 30 days to pay their fine to animal control. If payment is not received

within the 30 day time frame, Animal Control will then send the citation to the Circuit Clerk's office where a court file will be opened and the defendant will be given a court date. Additional court fees will then be added to the citation. The committee approved Circuit Clerk Lemons to collect and pay fines for Animal Control for deposit to Office 095, Animal Control. **Motion by Durbin, second by Wendel to Approve Circuit Clerk Lemons to Collect and Pay Fines for Animal Control for Deposit to Office 095, Animal Control. All in favor, motion carried.**

- **Grass Seed -Update:** Grass Seed was planted at the Animal Control Facility on Labor Day weekend.
- **Perimeter Fence -Update:** The six foot perimeter fence is being installed this week.
- **Offsite Adoption -Update:** There was an offsite adoption on September 11th, 2010 at Ace Hardware from 10:00 a.m. to 1:00 p.m.
- **Microchip Clinic -Update:** There will be a Microchip Clinic on Saturday, September 25th, 2010 at the Animal Control Facility. The cost to County residents is \$15. Pre-registration is required.
- **Rabies Clinic -Update:** Dr. Probst has agreed to do a Rabies Shot Clinic at the Animal Control Facility on October 9th, 2010. The cost to county residents will be \$10.00 for the shot and \$5.00 for the county tag if the animal is sterile; the tag is \$15.00 for animals that are not spayed or neutered.
- **Revenues and Expenses -Update:** The Committee reviewed reports showing the current revenues and expenses for the animal control program. The total revenues and expenses are pretty much on track with the estimate when the budgets were prepared last year.

5. Property & Casualty Liability Insurance Consulting Services -Update: Insurance Consultant Sam Valeo addressed the committee regarding his services to provide specifications for Property & Casualty and Worker's Compensation Insurance. Treasurer Jenkins provided the committee with information that ICRMT has already been notified the County will seek bids for the Property and Casualty and Worker's Comp Insurance so the notification period is waived. Bid specs would need to be completed and put out for bid by October 2011 in order to act on awarding a bid by the end of this fiscal year. Valeo stated that he could prepare the specs in a couple of weeks with the following steps completed: 1) Review analysis; put together a summary of current information; 2) Prepare request for proposal; 3) Send out bid specs to insurance companies; and 4) Review the proposals once they are submitted and advise the County within a few days. Valeo stated that he charges by the hour and will send an email with the estimated number of hours and costs for his services through the RFP process sometime on Monday. The following RFP preparation proposals were received in time for the Full Board meeting:___

Proposal from Tom Couch - \$4,218 - Additional fee of \$500 to review the policies after they are issued and provide a written report to the committee.

Proposal from Sam Valeo - \$10,000 - Will provide other services at additional fees (up to \$29,500)

Motion by Kuchar, second by Bathurst to Accept Sam Valeo's Proposal. Durbin stated that at another Full Board meeting, the bid spec costs were not to exceed \$5,000. Kuchar stated that cheaper is not always best, and she believes Mr. Valeo was more professional and knowledgeable of the two. She stated that both gentlemen made it very clear that this bid process should be done every 5 years. Bathurst stated her second was based on the assumption that Valeo would review everything new, and the other proposal did not state it would do this. Kuchar asked Treasurer Jenkins if both men received the same information. Jenkins stated that Valeo and Couch received the same information from him and that Valeo requested more information yesterday and he responded. Hertel stated that he doesn't have a problem with paying more money, but he believes the committee needs to review both proposals and get it right instead of hurrying. Aumann suggested we table this issue till the committee reviews both proposals and gives a

recommendation. Kuchar stated that last year it was put in the minutes so this process would have been done by now. Chairman Plunkett stated that if something is tabled, it has to be voted on at the next Full Board meeting. He also stated that if we put this decision off one month, we will not make the December 1st deadline. The premium is paid at the start of the fiscal year. Also, if this is put off until next year, the process would not start immediately, but next summer when insurance companies would want to bid. Bone suggested we make a decision next month. Hertel stated that whoever we hire they should come to the Full Board meeting. Ogden asked if these representatives would be selling the insurance or just consulting on the county's behalf for the best insurance policy, and Plunkett informed the Full Board that he asked both consultants if they represent a certain insurance company to which they replied they did not, and were entirely independent. Sielschott suggested voting to table the issue. **Motion by Sielschott, second by Deabenderfer to Table Accepting a Proposal until Next Month. All in favor, motion carried. (Nays-0)**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Part-time Personnel in Circuit Clerk's Office -Update:** Circuit Clerk Lemons shared a letter with the committee from a part time employee in her office regarding time off. The committee stands by the personnel manual that states there will be no benefits, vacation, or personnel days given to part time employees.
- 2. Union Negotiations with Recycling Employees -Update:** There will be a Special Personnel Committee meeting on Wednesday, September 15th, 2010 at 6:00 pm in the PBC meeting room at the Courts Complex to start Union Negotiations with the Recycling Employees.
- 3. Special Personnel Meeting for Grievance and Drug Testing Policy -Update:** The Special Personnel Committee meeting scheduled for Friday, September 10th at 5:00 p.m. was cancelled and rescheduled for September 23rd at 4:30 p.m. in the County Board room on the 2nd floor of the Historic Courthouse to discuss a grievance and the drug testing policy in the Circuit Clerk's Union.
- 4. Fraternal Order of Police Union Negotiations -Update:** The committee decided to meet on a Thursday evening for the FOP Union Negotiations. Chairman Downs reported that the date will be September 27th at 6:00 p.m. in the PBC room.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

- 1. Red Ball Trail -Approval:** Allen Henderson & Associates has completed all survey work for this project. Smith had the State's Attorney's Office review the Plats and it was their advice to have these new Plats recorded. The committee recommends approval of the Plats to the Full Board. The centerline of the road was off six to ten feet to the west. Documents and recordings at the Courthouse were reviewed. This new plat is correcting something that was wrong for many years and there is no new ROW being developed. The current road and ROW will be recorded as is to correct the old plat. **Motion by Branum, second by Blankenship to Approve the New Plats for the Red Ball Trail and have them Recorded. All in favor, motion carried.**
- 2. Walshville Trail Speed Study -Approval:** Engineer Smith informed the committee that he investigated this issue with the States Attorney's Office and was informed that this section of road follows 625 ILCS 5/1-214, which classifies this section of road as being within an urban district. This allows 30 mph speed limit signs to be erected without performing a speed study per 625 ILCS 5/11-601. County jurisdiction starts about 106 feet east of the Edgewood Subdivision. The County will put up an advance warning sign to slow down and then put up the speed limit sign. **Motion by Branum, second by Aumann to Put up an Advance Warning Sign on Walshville Trail to Slow Down and then Put up the Speed Limit Sign. All in favor, motion carried.**
- 3. Purchase New Tandem Truck -Approval:** Smith informed the committee that no tandem contract is available on the CMS website. He also spoke with Amanda Cole in regards to the Rural Development Grant and Montgomery County may be eligible for a grant that will pay up to

55% of the cost of a new tandem. The downside is that the approval process takes about 1 – 1½ years. This would be good to use for future truck replacements, but doesn't help us now. Smith would like to have a local tandem letting to replace truck #9 before winter due to the condition of the truck, time & date for letting needs set. The State bids for Tandem trucks are not out yet. The committee approved to proceed with putting out bid specs for the Tandem Truck to be opened at the next Road & Bridge Committee meeting. **Motion by Branum, second by Komor to Proceed with Putting Out Bid Specs for the Tandem Truck to be Opened at the Next Road & Bridge Committee meeting. All in favor, motion carried.**

4. **Annual County MFT Audit Report #79 -Approval:** The committee reviewed and recommends the approval of the Annual County MFT Audit Report #79 to the County Board. **Motion by Branum, second by Bone to Approve the Annual County Motor Fuel Tax Audit Report #79. All in favor, motion carried.**
5. **UST Liability Insurance Quote -Update:** Engineer Smith reported that he worked with Treasurer Jenkins to get a proposal to insure the underground fuel tanks which came in at \$2,000. The current tanks are in a vault and have monitors that would indicate any leaks. The committee felt that this insurance is not needed at this time. Hertel suggested that we have the new insurance consultant review this liability.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Miles to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Plunkett announced the date of the next Full Board meeting as Tuesday, October 12th, 2010, and clarified an error on that date in a calendar provided in County Board members' packets. Also, he announced that UCCI is sponsoring the Abraham Lincoln Presidential Library and Museum Dinner and Seminar on October 22-23, 2010 and encouraged members to attend. Registration deadline is October 13, 2010.

SCHEDULE CHANGES: Plunkett announced the following Special Personnel Committee Meetings:
Recycling Union Negotiations -Wednesday, September 15th, 2010 at 6:00 pm in the PBC room.
Circuit Clerk Grievance & Drug Testing Policy - Thursday, September 23rd, 2010 at 4:30 pm in the County Board Room.
FOP Union Negotiations – Monday, September 27th, at 6:00 p.m. in the PBC meeting room.

APPOINTMENTS: Motion by Hitchings, second by Kuchar to approve the appointment of Kim White to the Montgomery County Tuberculosis Care and Treatment Board. All in favor, motion carried.

PAY BILLS:

1. **Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Bathurst, Second by Hitchings to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore) Absent - 1. Motion carried.
2. **Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Full Board Meeting on Tuesday, October 12th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Ogden to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:25 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, October 12th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 12th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Kent Voils, Richard Wendel.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Aumann, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, September 14th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **911 Coordinator's Report** – Board Chairman Plunkett announced that the 911 Report will now be combined with the Sheriff's Office Report due to their consolidation. He welcomes any suggestions on content of the new report.
2. **Chief Assessment Officer's Report** – submitted
3. **Circuit Clerk's Report** – Holly Lemons was present for questions.
4. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and announced that Early Voting started today, there has been a total of 300 absentee voters for the November 2nd, 2010 Election to date, and the county specimen ballot for this election will also be posted on the County website.
5. **County Treasurer's Reports** – Ron Jenkins was present for questions.
6. **G.I.S. Coordinator's Report** – submitted.
7. **Health Department Report** – Hugh Satterlee was present for questions.
8. **Probation Office Report** – The Probation Office Report was not submitted this month but will be available next month. Bane Ulrici was present for questions and introduced Public Service Coordinator Rice Phillips, and also reported that the new drug testing machine will be set up today.
9. **Public Defender's Report** – submitted
10. **Sheriff's Office Report** – Sheriff Vazzi was present for questions.
11. **T.B. Department's Report** – submitted
12. **V.A.C. Report** – Dave Strowmatt was present for questions and stated that he has collected 53 cell phones for soldiers so far, and he is also still looking for volunteer drivers for the VAC van.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:

Motion by Blankenship, second by Bathurst to approve the 10 office reports on the Consent Agenda. All in favor, motion carried. (911 Report is now combined with the Sheriff's Office Report and the Probation Office Report was not submitted at this time.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Chairman Mike Plunkett stated all action from the Coordinating Committee will be made within the other committee reports.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Space Issues in Probation Office -Update:** Chairman Bone reported that Chief Probation Office Bane Ulrici attended the Building and Grounds committee to report that the Probation Office received the Drug Court Grant. Ulrici also discussed space issues in the Probation office in order to accommodate the new drug test machine for their office. Currently, the drug tests are sent to Springfield and may take up to three months for the results. The refrigerator and copier would need to be moved and a meeting room is also needed for group classes, which are held during the day and in the evening. The committee discussed having a cabinet with supplies for the group classes moved to the basement break room on a temporary basis.
- 2. Request for Bids for Purchase and Installation of Energy Efficient Lighting to Meet DCEO Grant and Ameren Rebate Program -Approval:** Chairman Bone reported that there were two bids and one letter received for the DCEO and Ameren Rebate Program to purchase and install energy efficient lighting at the Courthouse complex. One bid was received from Vogel in the amount of \$121,000 for the three buildings and the other bid was from A & D Electric in the amount of \$74,427 for the materials and labor and \$7,000 for professional services to complete the paperwork for the DCEO and the Ameren Rebate Program for a grand total of \$81,427. Hillsboro Electric submitted a letter stating that he didn't have enough time to bid on the project and that they were expecting the specs to state the type and quantity of light fixtures to be replaced. The committee discussed that the county did not know what particular light fixtures would be replaced or retrofitted to comply with the DCEO grant or the Ameren Energy rebate program. The incentive to replace the lighting at this time was for the grant and rebate programs. Hillsboro Electric did receive the DCEO grant requirements and the Ameren rebate requirements for the light fixtures that would meet the performance specs that the committee was looking for. After discussion, the committee felt that the competitive bidding process was met with the performance specs that were supplied. **Motion by Bone, second by Kuchar to Approve the Bid from A&D Electric for Purchase and Installation of Energy Efficient Lighting to meet the DCEO grant and the Ameren Rebate Program in the amount of \$81,427.00. Roll Call Vote: Ayes- 20, Nays- 1 (Moore). Motion carried.**
- 3. Historic Courthouse Renovations -Update:** Chairman Bone reported that Brent Lance informed the committee that he is still working on the plans for the second and third floor renovations of the Historic Courthouse. The project may be out for bid in December, 2010.
- 4. Proposal by Hurst-Rosche for Energy Grant Work -Approval:** Chairman Bone reported that the committee discussed the report from Brent Lance of Hurst – Rosche Engineers that the boiler in the Historic Courthouse boiler is only 12 years old. The committee felt that the boiler is not old enough to be replaced at this time, so only the aging air conditioning units will be replaced and submitted on the DCEO energy grant of \$143,483. **Motion by Bone, second by Wendel to Approve the Proposal by Hurst-Rosche Engineers to Design, Bid and Provide Construction Administration Services for 10 Air Conditioning Units at the Historic Courthouse in the amount of \$18,000. All in favor, motion carried.**

5. Maintenance Issues & Maintenance Report:

- **Servpro of Springfield -Update:** Chairman Bone stated that the Committee discussed the work that has been completed in the Treasurer's Vault where the Collectors Books are stored in the Historic Courthouse Basement. Treasurer Jenkins stated that he is satisfied with the work that has been done for mold remediation and wall repair. The books can be brought back from Servpro when they are finished with removing the mold in a few weeks.
- **Ameren Electrical Outage -Update:** Chairman Bone reported that on Wednesday, October 6th, 2010, a fuse went bad on the Ameren power pole on the northeast corner of the Historic Courthouse that caused a power outage for a couple of hours. Phone service was also temporarily interrupted. Some employees shared the concern that there is a need for emergency lights on some of the stairways. The committee discussed addressing dark areas for emergency lights and a Fire Alarm System for the Historic Courthouse. The committee discussed needing a protocol for emergency evacuation. Bone stated that the Sheriff makes the call to evacuate county buildings. Hertel addressed the need for a 911 backup system for phones and a backup power generator for the Historic Courthouse.
- **Cast Iron Sewer Pipe in Basement -Update:** Chairman Bone reported that Maintenance Superintendent Lloyd Meyer informed the committee that the cast iron sewer pipe in the basement of the Historic Courthouse had a small leak that has been repaired.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **September 2010** are as follows:

Total calls: 344 Total amount billed: \$210,392.00 Amount collected: \$114,126.18

AMBULANCE REPORT:

1. **Small Claims -Update:** Blankenship reported that the Small Claims Court Date was moved to October 15th, 2010 and the November Court date will be November 19th, 2010. The November Court date should catch the billing office up to date on small claims.

EMA:

1. **EMA/Health Dept. Table Top for Earthquake Discussion -Update:** The EMA/Health Dept. Table Top will be on October 25th, 2010 @ the Free Methodist Church on Seymour St. in Hillsboro. The dates set for Statewide Earthquake exercise will be May 18, 19, 20th, 2011.
2. **Illinois RACES Exercise -Update:** Montgomery County participated in the Illinois RACES exercise on Saturday October 2nd. The ARES HAM radio organization in Montgomery County contacted EMA on Sat. morning, and requested we contact Springfield SEOC with the StarCom radio system to see if the HAM operators could give and receive information to help with communications if needed.
3. **State Wide Validation -Update:** HazMat members went on October 5th for State Wide Validation in Champaign at IFSI, University of Illinois.

NEW BUSINESS:

1. **HazMat Breakfast -Update:** HazMat Pancake and Sausage, Biscuits and Gravy Breakfast will be held October 30th from 6:00AM till 11:00AM @ the Hillsboro Moose Lodge.
2. **Litchfield Healthcare Center -Update:** Litchfield Healthcare Center will be closing as of December 31, 2010, with no plans at this time to reopen.

- 3. Litchfield Sirens -Update:** Matt Weber reported that 2 new sirens were installed in Litchfield this week, one on Solar Circle and one by the Litchfield Lake, and there are now a total of 7 sirens in Litchfield.
- 4. New Hillsboro Ambulance -Update:** Barb Schmedeke reported they are adding a new ambulance to the Hillsboro Area Ambulance Service, and now four vehicles will be in service out of the Hillsboro Unit.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** The next Comprehensive Planning meeting will be at 6:00 PM on October 14th at the U of I Extension office in Hillsboro. Amanda Cole presented the Summary of Survey Results of the Public Participation Report, and the final report will be ready in a few months. Deabenderfer stated that these are the documents that will drive the County's final comprehensive plan. Next month the committee will decide how to pay the last Comprehensive Planning invoice of \$10,000.
- 2. Green Diamond Bike Trail -Update:** The committee discussed the appropriate time frame to oil and chip the Bike Trail, since the last time it was done was in August, 2007 when at that time they purchased the material from Louis Marsch and Pitman Township performed the labor. The committee discussed putting funding in the 2012 budget for oil and chip improvements on the Bike Trail and possibly every five years thereafter. The estimated cost would be \$10,000.
- 3. Quit Claim Deed Parcel 03-28-129-014 to the Village of Waggoner -Approval:** (address: 150 West Main Street, Waggoner) The committee reviewed the Quit Claim Deed and parcel map for ID 03-23-129-014 that would be transferred to the Village of Waggoner. **Motion by Deabenderfer, second by Beck to Approve the Quit Claim Deed for Parcel 03-28-129-014 to the Village of Waggoner. All in favor, motion carried.**
- 4. Resolution #10-20 to Adopt the West Central Development Council Economic Development Planning Report -Approval:** The committee reviewed the Resolution to Adopt the West Central Development Council Economic Development Planning Report. Every year we are asked to pass this Resolution. Kuchar, Wendel, Ogden, and Hitchings sit on the West Central Development Council Board. **Motion by Deabenderfer, second by Ogden to Approve the Resolution from West Central Development Council to adopt the Planning Report. All in favor, motion carried. (See Resolution Book 10, page 203).**
- 5. Butler Rail Trail -Update:** On October 1st, 2010, Deabenderfer reviewed the trail with Mark Joy and two engineers from the contractor to check for problems from the sewer line construction. The engineers said that the ruts will be fixed. A whistle will be installed and they will try and drain the bog areas. Deabenderfer stated that in the future there could be a need to run a water line from Litchfield down the trail for Deer Run Mine ten feet from the sewer line.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

- 1. GIS Report -Update:** Mary Purcell gave her monthly report to the committee.
- 2. Real Estate Taxes -Update:** Ray Durston gave his report to the committee.
- 3. Upgrade 911 Map System -Approval:** Undersheriff Robbins reported that the Sheriff's office has a contract with the ETSB Board to see that 911 is run properly. Robbins stated that the software to print 911 maps was originally purchased in 1994 and is obsolete, and the ETSB Board recommended \$11,000 to upgrade the mapping software in order to print 911 map books. GIS vendor Bruce Harris needs to recreate the 911 data (road layer) onto the current GIS Mapping System and the maps will have accurate street names. **Motion by Sielschott, second by Hertel**

to approve the \$11,000 fee from Bruce Harris and Associates to upgrade the County Street Layer Data on the 911 Map System, with funds coming from the Capital Improvement Fund. All in favor, motion carried.

4. **Revolving Loan -Update:** Amanda Cole gave an update on the Revolving Loan Fund, and stated that all payments have been received to date. The amount remaining in the Revolving Loan Fund is approximately \$150,000, and Cole reported that there have been a few inquiries for loans.
5. **Forrestal Group -Update:** Gene Stuard of the Forrestal Group will come to the November Finance meeting to give updates on some assessment work he is doing on the Deer Run Mine site.

6. **FY 2011 Budget Changes and Recommendations -Update:** Changes to the FY 2011 Budget will include the Victim Witness position in the State's Attorneys office from full-time to part-time, Recycling employees' and FOP deputies' wages, and the addition of the Drug Court Fund in the Probation office. The budget will be approved next month with some changes.
7. **FY 2011 Estimated Levy -Approval:** The committee discussed the Fiscal Year 2011 Estimated Levy in the amount of \$4,242,179.00 which was under the 5% so it does not require a public Truth in Taxation hearing. **Motion by Sielschott, second by Downs to Approve the FY 2011 Estimated Levy in the Amount of \$4,242,179.00. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Recycling Program and Events:**

- **Glass Recycling -Update:** Nearly 3,000 lbs. of glass was collected at the first Glass Recycling Drive held in Raymond, Litchfield and Coffeen. The next drive was on Saturday, October 9th from 8:00 a.m. – 11:00 a.m. at Hillsboro and Nokomis and 4,000 lbs. of glass was collected then. No future glass drives are being scheduled.
- **Union Negotiations -Update:** An agreement was reached. The contract will be presented to the Full Board later today.
- **Litchfield Curbside Recycling -Update:** Lutz and Durbin attended a meeting at Litchfield City Hall on Tuesday evening regarding the proposed curbside recycling. Discussion took place on Litchfield hiring one waste hauler that would also supply curbside recycling. If the City does this, Montgomery County Recycling would be out more than ½ million pounds of material. Approximately \$30,000 in revenue is collected at the Litchfield drop shed each year.
- **Raymond Drop Shed -Update:** Discussion took place on Raymond Village Council not accepting the County's offer for a new recycling drop shed in Raymond that would be open everyday. The Raymond Buckeyes host a bi-monthly recycling drive on two Saturdays a month from 8:00 am to 10:00 am, and the County has been funding these drives at \$100.00 per month for many years. Durbin reported that a motion was made at the Committee meeting not to fund the 4-H group for future drives they will hold. Hertel asked if Raymond will still recycle, and how much recycling we collect from Raymond. Miles responded that recycling pick ups will not stop in Raymond, just the payments to 4-H club, since the committee feels since no other county 4-H club receives county funding for recycling drives, all clubs should be treated equally. Durbin said we don't pick up as much recycling as we should in Raymond. Ogden stated that there is only 4 hours designated each month to recycle in Raymond. Plunkett stated that the level of service per cost is not worth continuing in the same manner, and the county currently paid the Raymond 4-H Club \$1200 a year for approximately 48 hours of service, where a drop shed open every day of the year could be established for \$3,500 but the village has chosen not to have a permanent structure. Hertel thanked the other members for their clarification on the elimination of funding the 4-H Club for this drive.

2. **EPA Report -Update:** The committee reviewed the quarterly open dump report and the landfill inspection report prepared by EPA Inspector Gonet.

3. Animal Control Facility and Program:

- **Animal Control Intake Summary -Update:** Durbin reported the total animal intake for September was 58. There were 11 animals claimed, 14 adopted and 20 that went to rescue. There were 7 animals euthanized and 1 that died. There was an average of 35 animals at the facility each day.
- **Citations -Update:** New citation forms are being used. The first court date will be Thursday, November 18th, 2010. The older unpaid citations will be sent out as certified mail on the new citations.
- **Grass -Update:** Member Wendel has volunteered to cut the newly grown grass at the facility.

- **Offsite Adoption-Update:** The Offsite Adoption at Ace Hardware resulted in 3 animals being adopted. Another offsite adoption will be scheduled at Ace Hardware in November. Ace also donated 10 gallons of bleach to the facility. The next Offsite Adoption will be at St. Timothy's in Litchfield on Saturday, October 23rd. Dogs will be on leashes with crates available on site and there will be one person responsible per dog.
- **Micro Chip Clinic-Update:** A Micro Chip Clinic was held Saturday, September 28th, 2010. The clinic went well with 28 animals micro chipped.
- **Rabies Clinic-Update:** A Rabies Clinic was held last Saturday, October 9th, 2010 at the facility. Dr. Probst administered rabies shots from 2:00 p.m. – 4:00 p.m. He gave a brief exam of the animal and offered Parvo Distemper shots if the pet owner wanted their animal vaccinated.
- **Revenue-Update:** The City of Hillsboro has asked to be billed every other month. Other municipalities will be billed each quarter.
- **Dept. of Agriculture -Update:** Stacey Ballard of the Department of Agriculture came and performed the annual inspection of the facility, and the facility passed the inspection. Ballard had not received any calls or complaints about the facility and stated that bite case animals should be micro chipped before leaving the facility.
- **PAWS CARE -Update:** PAWS CARE will be applying for a Paper Shelter License to foster animals.

- 4. Property & Casualty Liability Insurance Consulting Services -Approval:** Durbin reported that the committee discussed the two proposals submitted last month for consulting services- Sam Valeo submitted a proposal for \$10,000 and Tom Couch of Gentry Couch submitted a bid for \$4,218 plus \$500 more for a policy review after issuance and compliance check. The Board once approved only spending up to \$5,000 for an insurance consultant to prepare bid specs for Property, Casualty and Workers Compensation Insurance. This committee discussed the huge difference between the two proposals and the services that would be performed. The committee voted to recommend the Proposal from Gentry Couch to prepare the bid specs in the amount of \$4,218. There would be an additional fee of \$500 for Mr. Couch to review the policies after their issuance and to verify compliance with the accepted bid. Bathurst asked if this proposal is for next year's cycle, and Chairman Plunkett replied affirmatively. Tom Couch of Gentry Couch was present and he explained that his original proposal gave a time line for 2010. Now that it has been pushed back later, he can have the specifications prepared in the spring/summer months with bids let in late summer or early fall, 2011. Plunkett asked Couch if he could get the Board a schedule going backward from September 2011, and Couch replied affirmatively. Bathurst responded that she does not want the process to be pushed further back when late summer comes, and prefers the requests for bids to be out in August 2011. Couch explained that the difference in price between his proposal and Valeo's was mainly overhead costs. Bathurst expressed concern about the

insurance coverage for all the County's needs and specifically any new needs that may need to be addressed. Couch explained that he will offer the county comprehensive planning and review of the current carrier's status. Kuchar stated to fully address our needs, the County needs a fresh start now, rather than just a review of what we currently have. Couch stated he understands members' concerns and he will discuss these concerns with them. He told members he does not physically inspect the county buildings as part of his consulting service, and it would be ultimately up to the board as to what insurance needs would be covered. Sielschott asked about the extra \$500 fee, which wasn't included in the original proposal price. Couch said that a decision on the \$500 can be made at a later date.

Plunkett asked Couch if his proposal services will include his final recommendation for the County's insurance carrier, and Couch responded affirmatively. **Motion by Durbin, second by Miles to Approve the Proposal from Gentry Couch for Consulting Services to Prepare the Bid Specs for the Property and Casualty Liability Insurance in the Amount of \$4,218. Roll Call Vote: Ayes- 14, Nays- 7. *Those Voting Aye:* Deabenderfer, Downs, Durbin, Helgen, Hertel, Komor, Miles, Moore, Plunkett, Sielschott, Voils, Wendel, Aumann, Bathurst. *Those Voting Nay:* Beck, Blankenship, Bone, Branum, Hitchings, Kuchar, Ogden. Motion carried.** The total ICRMT Premium for 2011 is \$359,317. The Property and Casualty portion is \$208,412 and the Workers Compensation premium is \$150,905. This premium is due in December 2010.

5. **UCCI Seminar -Update:** UCCI will host a dinner and seminar at the Abraham Lincoln Museum in Springfield, Illinois on October 22nd & 23rd. The deadline to register is October 13th.
6. **Safety Meetings for Employees -Update:** The committee discussed and approved setting up a safety committee and having safety meetings held county-wide on a quarterly basis. The safety training will be provided by ICRMT at no cost to the county.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Tandem Truck Bid Opening -Approval:** Two bids were received:
Prairie Archway International Trucking: \$76,350 List price -2011
-9,000 Trade in
\$67,350 Net
Truck Centers: \$78,585 List price -2011 Freight liner
-8,000 Trade in
\$70,585 Net

The committee discussed the possibility of selling the old 1996 Tandem at auction and then decided that it would be best if the truck were just traded off with the purchase of the new truck. **Motion by Branum, second by Bone to Purchase the Tandem truck from Prairie Archway International in the amount of \$67,350.00. Roll Call Vote: Ayes- 21, Nays- 0. All in favor, motion carried.**

2. **Tandem Truck Dump Box Bid Opening -Approval:** One bid was received for a 13 foot galion dump body from Woody's Municipal Supply Co. for \$27,574.00. **Motion by Branum, second by Blankenship to Purchase the Tandem Truck Dump Box from Woody's Municipal Supply Co. for \$27,574.00. Roll Call Vote: Ayes- 21, Nays- 0. All in favor, motion carried.**
3. **Walton Park Bridge Project -Update:** Engineer Smith informed the committee that he hasn't received any word from IDOT D-6 regarding the awarding of the project. He did receive a letter from IDOT regarding an additional \$300,000 being allocated from the State's Emergency Repair Program (ERP). The project could probably start next spring.
\$611,600 Federal funds

300,000 State funding
 \$911,600
9,000 Additional Federal funds
 \$920,600 Funding to be allocated to the project

Chairman Plunkett read a letter from IDOT Secretary Gary Hannig to Representative Betsy Hannig concerning an additional \$300,000 that will be allocated to the Walton Park Bridge Project. Litchfield City Administrator Andy Ritchie was present and provided background on the letter from Hannig to Hannig informing members that Litchfield Mayor Jones first contacted Betsy Hannig who then sent a letter to Gary Hannig requesting additional funds for the City of Litchfield which in turn produced this approval letter from Gary Hannig. Ritchie stated that another agreement will have to be entered into between the City and the County as a result of this award letter. The City Council approved to pay \$172,000 at their last meeting. Ritchie stated the split between the City of Litchfield and the County will be one of two ways. Either the County will pay \$22,000 or \$44,000, but not the previous amount of \$172,000. Hertel asked why this project is not starting until the spring, and Ritchie stated that we possibly won't have to wait until spring because the contractor will be contacted to see if they will stand by their original bid which he expects that they will. This will allow some work to begin after the project is awarded, which should be sooner than spring. Plunkett stated that a new Intergovernmental Agreement will be available next month. Plunkett asked Ritchie to convey to Litchfield Major Jones the County's appreciation of his efforts in securing this additional \$300,000 for this project.

4. **Red Ball Trail Project -Update:** Smith informed the committee that this project is on schedule to make the State's January Letting, and an official public notice will be put in the newspaper soon.
5. **Resolution #2010-09: Resolution to appropriate funds for 1086 B-CA, Waveland Rd., Grisham Road District, 50% RD – 50% County Project -Approval:** The project will cost approximately \$15,000. The County's portion will be 50%. **Motion by Branum, second by Aumann to Approve Resolution #2010-09, Resolution to appropriate funds for 1086 B-CA, Waveland Rd., Grisham Road District, 50% RD – 50% County Project. All in favor, motion carried. (See Resolution Book 10, pages 204-205).**

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

1. **Circuit Clerk Grievance and Drug Testing Policy -Update:** A special Personnel meeting with the Circuit Clerk Union Representative Dan Sweet was held September 23rd, 2010. Per Assistant State's Attorney Betsy Wilson, the committee needs to make a determination on what to do with people who fail or don't comply with the drug testing policy and needs to establish parameters on what the sanctions will be and how to impose the sanctions across the board within all departments. Downs reported that Circuit Clerk Union Steward Debbie Yeske told the Circuit Clerk employees to go for the drug testing if they get called. The committee also discussed the letter from Dan Sweet stating that the union will not pursue a potential grievance in the Circuit Clerk's office.
2. **2011 Holiday Schedule -Approval:** The committee reviewed and discussed the proposed 2011 Holiday Schedule. **Motion by Downs, second by Beck to Approve the 2011 Holiday Schedule, with eleven Days to be observed. All in favor, motion carried.** Downs stated that the 2011 New Year's Holiday will be observed on Friday, December 31st 2010. **(See Resolution Book 10, page 206).**
3. **Employee Christmas Luncheon -Update:** The Employee Christmas Luncheon will be held on Thursday, December 16th, 2010.
4. **Executive Session:**

- **Enter Into Executive Session: Motion by Downs, Second by Hitchings to Enter Into Executive Session for the purpose of Union Negotiations. All in favor, motion carried. Time: 9:47 a.m.**
 - **Come Out of Executive Session: Motion by Downs, Second by Hitchings to Come Out of Executive Session. All in favor, motion carried. Time: 10:05 a.m.**
- 5. Recycling Union Contract -Approval:** The Recycling Union Negotiations meeting was September 15th, 2010 and an agreement was reached. The committee approved the contract. **Motion by Downs, second by Hertel to approve the Three year Contract for the Recycling Employees with Laborers' Local 773. All in favor, motion carried.**
- 6. Fraternal Order of Police Union Contract -Approval:** The FOP Union Negotiations meeting was September 27th, 2010, and a tentative agreement was reached pending union member vote. The committee voted to approve and recommend the FOP Union Contract pending review of the final draft. **Motion by Downs, second by Bathurst to Approve the Three year Contract for the FOP with Montgomery County Deputies. All in favor, motion carried.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Durbin, second by Miles to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Plunkett read the Resignation Letter from County Board Member Nelson Aumann effective November 30th, 2010. Plunkett stated that Aumann has been serving District #2 for 20 years on the Personnel and Finance Committees and expressed appreciation for the work he has done on the board and as a liaison to CEFS.

SCHEDULE CHANGES: Plunkett announced that the Finance Committee will meet at the Courthouse Annex Building Conference room at their regular November 8th meeting due to the Treasurer's Delinquent Tax Sale being held in the County Board room in the Historic Courthouse.

APPOINTMENTS: Motion by Beck, second by Hertel to approve the appointment of Rick Robbins to the Emergency Telephone System Board. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore:** Motion by Bathurst, Second by Bone to pay any invoices for Adams & Wilson, PCC and Books and Moore. **Voice Vote: In favor – 20, Against – 0, Present -1 (Jim Moore). Motion carried.**
- 2. Motion by Sielschott, second by Hitchings to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

RECESS: Until the Full Board Meeting on **Tuesday, November 9th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.**

Motion by Ogden, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:10 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, November 9th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 9th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 20 members present, 1 member absent.

Members Present: Nelson Aumann, Mary Bathurst, Connie Beck, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, John Downs, Robert Durbin, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Gene Miles, Jim Moore, Dale Ogden, Mike Plunkett, Bill Sielschott, Richard Wendel.

Members Absent: Kent Voils

Plunkett announced the recent passing of former County Clerk/Recorder Clinton Kimbro who served Montgomery County in that capacity for 16 years. A moment of silence was observed.

Pledge of Allegiance to the flag was lead by County Clerk/Recorder Sandy Leitheiser in honor of former County Clerk/Recorder Clinton Kimbro.

Mileage and Per Diem Approval:

Motion by Aumann, second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Beck, second by Downs to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, October 12th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** –was submitted.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions and thanked all those involved for their assistance at the recent November 2nd General Election, which had a 54% voter turnout. Leitheiser stated that since the unofficial election results show a one vote difference between members Downs with 636 and Deabenderfer with 635, election results will be made official 14 days after the election, which will be November 16th, 2010. Currently, Montgomery County has 34 pending absentee ballots county-wide including 3 pending absentee ballots for District #6. To be counted, ballots must be received by mail on or before November 16th and have a postmark no later than November 1st. Leitheiser announced that to date, one absentee ballot from a voter in County Board District #6 has been received. Results will not be known until November 16th at 1:00 p.m. and a lottery will be held in the case of a tie.
4. **County Treasurer's Reports** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Office Report** – was submitted
8. **Public Defender's Report** – was submitted
9. **Sheriff's Office Report** – Sheriff Vazzi was present for questions. Member Hertel asked about the large daily average of 35 inmates reported on the Sheriff's Report. Vazzi stated that the jail's capacity is 40 inmates and is currently housing 36 inmates.
10. **T.B. Department's Report**– Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions and announced that their affiliate organization the Montgomery County Veterans Task Force has recruited 4 more volunteer van drivers for the VAC van. Plunkett congratulated Strowmatt, who stated there are now a total of 6 volunteer van drivers.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:

Motion by Kuchar, second by Hertel to approve the 11 office reports on the Consent Agenda. All in favor, motion carried.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT:

- 1. 2011 Montgomery County Full Board Meeting Dates and Time -Update:** Board Chairman Plunkett stated that the Full Board dates for 2011 will be decided by the Rules Committee at the December meeting.
- 2. 2011 Coordinating Committee Meeting Dates and Time -Update:** The committee approved the 2011 Coordinating Committee meeting dates and time as the last Tuesday of each month at 5:30 p.m.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

- 1. Hillsboro 2000 & Beyond Holiday Lights on Annex Building -Update:** Nancy Slepicka of the Hillsboro 2000 & Beyond Committee addressed the committee regarding Hillsboro 2000 & Beyond having fundraising events to install and maintain the holiday lights on the roof tops of the downtown buildings. Slepicka stated that there were lights on the Annex building before the renovations; however they are not there now and asked the committee if new ones could be placed on the roof top. Committee reviewed and approved a proposal from Hillsboro Electric to purchase and install the holiday lights on the Annex building rooftop in the amount of \$1541.08.
- 2. Historic Courthouse Renovations -Update:** Mark Ritter attended the committee meeting and stated that Hurst-Rosche Engineers will present the Historic Courthouse Renovation plans to the County Board in December, 2010, and explained that the current steam heat radiators on the 2nd and 3rd floor of the Historic Courthouse will be replaced with steam coils in the duct work of the building, which will allow for better heat distribution.. Once the board reviews and approves the plans, they will then be put out for bid possibly in January, 2011 and the project could then be awarded to a contractor in February, 2011, with construction to start in March. Chairman Plunkett stated the timeline for the County Board approval of the Historic Courthouse building renovation will be one month, and members should expect to vote on this project at the January, 2011 meeting.
- 3. Maintenance Issues & Maintenance Report -Update:**
 - Servpro is finished cleaning the Treasurer's Collector books and have brought them back to the courthouse. Treasurer Jenkins said the books look good.
 - The committee has asked Lloyd Meyer to install a clock in the Annex conference room and to check on the double door on the north wall of the Annex building that has some damage. Brent Lance stated that a meeting will be held to discuss the problems with the double door and it may possibly need replaced.
- 4. 2011 Buildings & Grounds Committee Meeting Dates and Time -Update:** The committee reviewed the Buildings & Grounds Committee meeting dates and time for 2011. The Buildings & Grounds Committee will meet each month on the Friday before Full Board at 8:30 a.m.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

Ambulance Call Reports:

A summary of monthly operations for **October** is as follows:

Total calls: **338** Total amount billed: **\$198,004.00** Amount collected: **\$112,872.21**

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for October are \$112,872.21 (Old and New System).
- 2. Small Claims -Update:** Small Claims was on October 16th, 2010. Blankenship stated that at \$20.00/month it will take awhile for those who owe to pay in full. November 19th, 2010 is the next small claims court date, which should catch up activity until after the new year.
- 3. National Ambulance Coding Class -Update:** EMA employee Sherry Greenwood has completed and passed the coding class. Both employees are qualified in coding and will need to certify every 3 years.
- 4. HazMat Validation -Update:** HazMat members performed well on October 5th, 2010 at the state wide validation in Champaign.
- 5. Earthquake Table Top -Update:** 66 participants attended the October 25th Earthquake Table Top meeting at the Free Methodist Church. The presenters at the meeting were Joe Gasparich (IFSI) and Stan Krushas (IEMA). Discussion took place on how we can make a donation to the church for their hospitality, Holmes will check with the church for a set up and cleaning bill.
- 6. The Great Central U.S. "Shake Out" Earthquake Exercise -Update:** The Great Central U.S. "Shake Out" Earthquake Exercise is set for April 28th, 2011 at 10:15 a.m. Montgomery County must participate.
- 7. Statewide Earthquake Exercise -Update:** Statewide Earthquake Exercise will be May 18, 19, 20th, 2011. Montgomery County will participate.
- 8. Regional Meeting -Update:** Regional Meeting will be November 19th at Fairview Hts. Fire Station. Review of "Damage Assessment and Debris Management" will be the main topic.
- 9. Incident Management Team Update Meeting -Update:** Incident Management Team Update will be held on Wednesday, November 17th at the Health Department from 5:30 p.m. till around 8:30 p.m. All IMT members are encouraged to participate in the update. Holmes has sent out emails to notify participants.
- 10. Resolution #20A- Resolution of Adoption of the Montgomery County, Illinois Multi-Jurisdictional Natural Hazards Mitigation Plan -Approval:** The plan has been approved by the State of Illinois and FEMA. The county must adopt the resolution in order to receive funding. **Motion by Blankenship, second by Bone to Approve the Resolution of Adoption of the Montgomery County, Illinois Multi-Jurisdictional Natural Hazards Mitigation Plan. All in favor, motion carried. (See Resolution Book 10, page 207).**
- 11. 2011 EMA Committee Meeting Dates and Time -Update:** The EMA Committee will meet each month on the Tuesday before Full Board at 3:00 p.m. in the PBC room.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. Easement for Drainage Tile -Approval:** Frank Fleming was present at the Full Board meeting. At the Economic Development meeting, he presented a map of an easement he is seeking on his property to install some drainage tile over and across the bike trail located in North Litchfield Township and owned by Montgomery County. Fleming had Carl Nail complete the paperwork. Fleming has already contacted the County Engineer with this request and the paperwork was reviewed and approved by Assistant State's Attorney Betsy Wilson. The committee approves and recommends the easement to the Full Board. **Motion by Deabenderfer, second by Helgen to Approve the Easement to Frank Fleming for Drainage Tile across the Bike Trail in N. Litchfield Township. All in favor, motion carried.**
- 2. County Comprehensive Plan -Update:** The next Comprehensive Planning meeting is Thursday, November 11th, 2010 at 6 p.m. Deabenderfer stated there will be a meal first at 5:30 p.m.
- 3. Butler Rail Trail -Update:** The committee discussed a call from Butler Mayor Boliard to see if the County will approve the work that the contractor completed to the rail trail after the sewer construction. Deabenderfer stated that he believes Butler has approved it, and if Butler is satisfied,

then the county should be also. He also stated it would be acceptable if the NAGS organization wants to take over the maintenance of the trail.

4. **EZ Ordinance and Intergovernmental Agreement -Update:** Coordinator Daniels reported that DCEO is reviewing the application to add territory to the Montgomery County Enterprise Zone and advised that we need to amend our application to add Nokomis, Witt and Raymond as units of government. Daniels will work on amending all the EZ Ordinances and Intergovernmental agreements to pass at the County Board meeting and Municipal Council meetings during the month of December, 2010.
5. **2011 Economic Development Committee Meeting Dates and Time -Update:** The committee reviewed the Economic Development Committee meeting dates and times for 2011. The Economic Development Committee will meet each month the Wednesday before Full Board at 6:00 p.m.

Deabenderfer stated that in case the election results are not in his favor on November 16th when the final absentee votes are counted, he is grateful for the friendships he has made during his tenure on the County Board, and hopes he would be remembered as someone who is articulate, who stands up for issues that he believes in, who is an independent thinker, and as an upstanding board member.

FINANCE COMMITTEE REPORT: Given by Chairman Bill Sielschott as follows:

1. **GIS Report -Update:** Mary Purcell's report was given.
2. **Revolving Loan -Update:** Amanda Cole shared the Revolving Loan payment information with the committee. There are no pending Revolving Loan applications at this time.
3. **SOA Report -Update:** Sielschott reported that Cindy Laurent is now certified as the Assistant Supervisor of Assessments.
4. **Forrestal Group Report of Assessments -Update:** Gene Stuard of the Forrestal Group addressed the committee with information regarding the assessment for the coal mine. Sielschott reported that Stuard is coming along well with the assessment, which is to develop a system for setting up the reports with formulas for the coal mine to fill in and provide to the Supervisor of Assessments office. Assessment changes could take place in the 2012 payable in 2013 tax cycle.
5. **Fiscal Year 2011 Budget Changes and Recommendations -Update:** The committee reviewed a report for the Fiscal Year 2011 Budget changes. Sielschott reported that even though the budget has shown a deficit for a number of years, with projects pending such as the Courthouse renovations that aren't expensed, there won't be that large of a deficit.
6. **Fiscal Year 2011 Levies -Approval:** Resolutions read by State's Attorney Chris Matoush as follows: **(For copies of all Resolutions, see Book 10, pages 208-288)**
 - **Resolution #10-21:** Resolution adopting Fiscal Year 2011 Financial Appropriation Ordinance totaling the sum of **\$22,299,153.00**. Motion by Sielschott, second by Beck. All in favor, motion carried.
 - **Resolution #10-22:** Resolution to pass tax levy for the General Corporate Fund for the current taxable year, in the sum of **\$806,000.00**. Motion by Sielschott, second by Kuchar. All in favor, motion carried.
 - **Resolution #10-23:** Resolution to pass tax levy for the County Health Department, in the amount of **\$398,000.00**. Motion by Sielschott, second by Downs. All in favor, motion carried.
 - **Resolution #10-24:** Resolution to pass tax levy for the Illinois Municipal Retirement Fund, in the amount of **\$690,000.00**. Motion by Sielschott, second by Aumann. All in favor, motion carried.
 - **Resolution #10-25:** Resolution to pass tax levy for the Social Security Fund, in the amount of **\$440,000.00**. Motion by Sielschott, second by Komor. All in favor, motion carried.

- **Resolution #10-26:** Resolution to pass tax levy to pay the costs of Insurance Premiums, in the amount of **\$348,000.00**. Motion by Sielschott, second by Durbin. All in favor, motion carried.
- **Resolution #10-27:** Resolution to pass tax levy for the Tuberculosis Care and Treatment Fund, in the amount of **\$90,800.00**. Motion by Sielschott, second by Bathurst. All in favor, motion carried.
- **Resolution #10-28:** Resolution to pass tax levy for the County Highway Fund, in the amount of **\$398,000.00**. Motion by Sielschott, second by Branum. All in favor, motion carried.
- **Resolution #10-29:** Resolution to pass tax levy for the County Highway Federal Aid Matching Fund, in the amount of **\$199,000.00**. Motion by Sielschott, second by Helgen. All in favor, motion carried.
- **Resolution #10-30:** Resolution to pass tax levy for the Special Aid to County Bridge Fund, in the amount of **\$199,000.00**. Motion by Sielschott, second by Bone. All in favor, motion carried.
- **Resolution #10-31:** Resolution to pass tax levy for the Litchfield Special Service Area in the amount of **\$188,528.00**. Motion by Sielschott, second by Komor. All in favor, motion carried.
- **Resolution #10-32:** Resolution to pass tax levy for the Hillsboro Special Service Area in the amount of **\$157,000.00**. Motion by Sielschott, second by Downs. All in favor, motion carried.
- **Resolution #10-33:** Resolution to pass tax levy for the Nokomis/Witt Special Service Area in the amount of **\$109,313.00**. Motion by Sielschott, second by Miles. All in favor, motion carried.
- **Resolution #10-34:** Resolution to pass tax levy for the Raymond/Harvel Special Service Area in the amount of **\$42,600.00**. Motion by Sielschott, second by Hitchings. All in favor, motion carried.
- **Resolution #10-35:** Resolution to pass tax levy for the Farmersville/Waggoner Special Service Area in the amount of **\$65,000.00**. Motion by Sielschott, second by Beck. All in favor, motion carried.
- **Resolution #10-36:** Resolution to pass a levy for the County Extension Service, in the amount of **\$154,910.00**. Motion by Sielschott, second by Deabenderfer. All in favor, motion carried.
- **Resolution #10-37:** Resolution to pass levy for Senior Citizen Social Services in the amount of **\$75,800.00**. Motion by Sielschott, second by Bathurst. All in favor, motion carried.
- **Resolution #10-38:** Resolution to pass levy for Veterans Assistance in the amount of **\$73,500.00**. Motion by Sielschott, second by Moore. All in favor, motion carried.
- **Resolution #10-39:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - **\$51,148.00**, Probation Officer - **\$52,523.00**, and Assistant Probation Officers - **\$150,886.00**. Motion by Sielschott, second by Bathurst. All in favor, motion carried.
- **Resolution #10-40:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed **\$11,000.00**. Motion by Sielschott, second by Kuchar. All in favor, motion carried.

7. **Passing The Fiscal Year 2011 Budget & Revisions -Approval:** Motion by Sielschott, second by Aumann to approve the Fiscal Year 2011 Budget & Revisions which include all the above

mentioned levies and appropriations. All in favor, motion carried. (For copy of Revisions, see Resolution Book 10, page 229).

8. **Resolution for Meeting Urgent Need National Objective (IKE Grant) -Approval:** The committee discussed the new Intergovernmental Agreement and documentation that will need to be approved for the Walton Park Bridge Project. The committee approved and recommends to the Full Board the Resolution for Meeting Urgent Need National Objective IKE Grant to submit to DCEO for their consideration as soon as possible. **Motion by Sielschott, second by Kuchar to Approve the Resolution for Meeting Urgent Need National Objective. All in favor, motion carried. (See Resolution Book 10, page 230).**
9. **2011 Finance Committee Meeting Dates and Time -Update:** The committee reviewed the Finance Committee meeting dates and time for 2011. There is one date conflict on October 10th, 2011, Columbus Day, so the October 2011 meeting will be held on October 3rd, 2011. The Finance Committee will meet each month on the Monday before Full Board at 8:30 a.m. with one exception, then on October 3rd, 2011.

Sielschott thanked the County Board, the office holders, and the department heads as he will retire from the County Board as of November 30th, 2010. He said he appreciates everyone that he has worked with for the past 10 years, and believes the future looks good for Montgomery County. He stated that Montgomery County is fortunate to have such dedicated and hard working Department Heads and Elected Officials.

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

1. **Amend Food Service Sanitation Ordinance –Tabled:** Health Department Director Hugh Satterlee presented an amendment to the Food Ordinance that states a business with a food permit in Montgomery County can not violate any Federal law or State statute, which would assist the Health Department as they enforce the Smoke Free Illinois Act. The Health Department Board approved this amendment to the ordinance and it has been sent to the State of Illinois for approval. The HWE committee approved the amendment to the Food Service Sanitation Ordinance. Satterlee explained that businesses where food is served would be warned then fined for allowing smoking, or providing ash trays. Deabenderfer asked how hard it would be to enforce this ordinance, and Satterlee stated that the fines would deter the owners. Moore is concerned with business owners losing their license should smoking occur on their premises without their knowledge. Moore asked if the State's Attorney Matoush has reviewed the ordinance, and Satterlee said he had not. **Motion by Moore, second by Hitchings to table this issue until next month's meeting. All in favor, motion carried.**
2. **Amend Private Sewage Disposal System Ordinance -Approval:** Hugh Satterlee presented an amendment to the Private Sewage Disposal System Ordinance that would require: 1) Installers of Sewage Disposal Systems must register in Montgomery County. 2) The installer can't cover up the sewage system until it is inspected. The Health Department will not charge for the registration, and a private individual installing their own system will not have to register. The Health Department Board and the State of Illinois has reviewed and approved these amendments. The HWE committee approved the Amendments to the Private Sewage Disposal System Ordinance. Health Department representative Cindy Howard explained that some installers licensed in other counties are not calling the Health Department to inspect before covering, and stated they will not get a permit unless they are required to pre-register first. Moore asked if the State's Attorney has seen this ordinance. Chairman Plunkett said the State's Attorney has not, but the County Health Department Board and State Environmental Health Agency has approved it.

Motion by Durbin, second by Bathurst to approve the amendments to the Private Sewage Disposal System Ordinance. All in favor, motion carried. (For copy of the Ordinance, see Resolution Book 10, pages 231-245).

- 3. Elections -Update:** County Clerk Sandy Leitheiser shared an Election Results Report for the General Election held on Tuesday, November 2nd, 2010. Montgomery County overall turnout was 54.5%, and the Raymond Precinct had the highest voter turnout with 68.4%.
- 4. Raymond Recycling Drop Off -Update:** Chairman Plunkett gave an overview of the discussion and decision from last month when the committee voted to take out the \$1,200 for the Raymond Buckeyes 4-H Club. The committee hoped to get a better drop off service for Raymond by offering to build a 24 hour/7 day a week structure. Mayor Denny Held and Village Trustee Emily Battin of Raymond attended the committee meeting for discussion, and some possible solutions will be researched. The committee discussed funding the 4-H until this issue is worked out.
- 5. Recycling Program and Events -Update:** Lutz and Durbin attended a meeting in Litchfield regarding potential curbside recycling administered by the City. The committee discussed making some repairs to a few of the drop off areas with this year's budget.
- 6. EPA Report -Update:** EPA Inspector Gonet shared information on the landfill statistics for 2008, and also shared handouts from Illinois EPA regarding Used Paint Disposal Alternatives and Disposal of Unwanted or Unused Pharmaceuticals.
- 7. Animal Control Facility and Program:**
 - **Animal Control Intake Summary -Update:** Durbin reported intake of dogs – 28, cats – 12, Total = 40. Euthanasia rate is 4.7 %. Hillsboro calls – about 2 times a week. Richardson refers Hillsboro calls to their Police Department to dispatch.
 - **Citations -Update:** 1st Court date is November 18th, 2010, with some paying their fines in advance of going to court.
 - **Offsite Adoptions -Update:** 2 cats were adopted at St. Timothy's Church in Litchfield on October 23rd.
 - **Revenues & Expenses for FY 2010 -Update:** Committee reviewed the year to date revenues and expenses with good results.
 - **Minimum Call Out Fee to Municipalities -Update:** Committee discussed implementing a fee for the municipalities for a minimum call out when an animal is not there after the animal control officer was dispatched to the area.
 - **Shelter Software -Update:** Committee discussed the advantages of having software to enter Rabies tags to help expedite invoicing the veterinarians for the tags they issue to pet owners. Two different animal shelter software programs will be reviewed for purchase in the next fiscal year budget.
- 8. 2011 HWE Committee Meeting Dates and Time -Update:** The committee reviewed the HWE Committee meeting dates and time for 2011. The HWE Committee will meet each month the Thursday before Full Board at 8:30 a.m.

Member Hertel asked for and received clarification that the Recycling budget will include \$1200 for the Raymond Buckeye 4-H Club until a resolution is reached.

PERSONNEL COMMITTEE REPORT: Given by Chairman John Downs as follows:

- 1. Information System Hire -Update:** Downs stated that he and Bill Purcell interviewed 7 people Wednesday, October 20th, 2010 for the Information Systems Assistant at starting salary of \$35,000. Current Morrisonville School District employee Curtis Watkins was selected and approved by the committee and he will start employment on November 22nd, 2010. Upon an inquiry from Member Moore, Downs stated that he understands that Watkins is willing to move to Montgomery County in the future.

2. **Circuit Clerk Drug Testing Policy -Update:** Chairman Downs read a letter from State's Attorney Matoush to Circuit Clerk Union Representative Dan Sweet regarding the Circuit Clerk's Union cooperating with the Drug Testing Policy. In the future, Circuit Clerk employees will take the drug test if asked to do so.

3. **2011 Personnel Committee Meeting Dates and Time -Update:** The committee reviewed the Personnel Committee meeting dates and time for 2011. There is one conflict on November 24th, 2011, which is Thanksgiving Day. The November 2011 meeting will be held on November 17th, 2011. The Personnel Committee will meet the last Thursday of each month at 8:30 a.m. with one exception, November 17th, 2011.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Walton Park Bridge Project -Update:** Branum reported that Highway Engineer Smith informed the committee that the contractor declined to accept the awarded contract due to the completion date, which the State of Illinois could not change, so the project will be rebid on the January 2011 State Letting. Hertel referred to the letter from IDOT Secretary Gary Hannig to Litchfield for \$300,000 additional funds for the Walton Park Bridge Project and asked if this amount would be split evenly between Litchfield and Montgomery County. Smith stated that the \$300,000 emergency repair funds have already been deposited in the City of Litchfield's account and won't be on the agreement, and said that the County and City can agree to a new intergovernmental agreement, but it is up to Litchfield on how the additional \$300,000 will be split. Smith gave a recap of events, stating that previous Highway Engineer Boehler asked the Federal government for \$611,600 funds held at the State level. The City of Litchfield received \$300,000 from IDOT, and now he is seeking to secure an additional \$350,000 funds for this project through Federal funding. Litchfield City Administrator Andy Ritchie was present at Full Board and explained that the City has matched the County dollar for dollar out of their cash reserves. Ritchie stated that emergency repair funds of \$300,000 were received from IDOT and the Litchfield City Council will vote on how the funds will be split and used, and said that the funds could be held for cost overruns, but can only be used for the Niemanville Trail. Smith said that he anticipates a new agreement with IDOT for this project to come through for an update at the December, 2010 meeting.
2. **Red Ball Trail Project -Update:** Branum reported that this project is still on schedule to make the State's January, 2011 Letting. In the process of securing the temporary construction paperwork, Engineer Smith will need to set up a public hearing date.
3. **Down's Bridge -Update:** Branum reported that this construction is completed and the road is now opened to traffic.
4. **IEMA Hazard Mitigation Grant -Approval:** Branum reported that there is a remaining amount of \$392.65 to be paid for developing the grant. The original grant in the amount of \$26,695 was for developing an approved Hazard Mitigation Plan. All invoices incurred during the development phase have been paid in full. The committee approved to appoint Kevin Smith as the Point of Contact for the Montgomery County Hazard Mitigation Plan. **Motion by Branum, second by Durbin to Appoint Kevin Smith as the Point of Contact for the Montgomery County Hazard Mitigation Plan. All in favor, motion carried.**
5. **County Motor Fuel Tax Maintenance Resolution #2010-10-Approval:** The committee recommends approval to the Full Board Resolution #2010-10, a Resolution to Appropriate \$975,000.00 from County MFT for Highway Maintenance from December 1st, 2010 through November 30th, 2011. **Motion by Branum, second by Miles to Approve the County Motor Fuel Tax Maintenance Resolution #2010-10, a Resolution to Appropriate \$975,000.00 from County MFT for Highway Maintenance from December 1st, 2010 through November 30th,**

2011. All in favor, motion carried. Plunkett stated that the Resolution is required by IDOT in order to spend MFT funds for next year. (See Resolution Book 10, page 246).

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Blankenship, second by Hitchings to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: The County Board will have a Special Re-Organizational Meeting on MONDAY, December 6th, 2010 at 8:30 am in the County Board room.

Board Chairman Plunkett gave recognition to all board members who are leaving the Montgomery County Board as of November 30th, 2010: Kent Voils, appointed in February 2010; Nelson Aumann, elected in 1990 with 20 years service; Dale Ogden, elected in 1996 with 14 years service; Bill Sielschott, elected in 2000 with 10 years service. Engraved wall clocks were presented to each member present. Aumann stated that it has been a pleasure to serve on the board, and it has been a great learning experience. Ogden thanked everyone for their help and agreed that he has enjoyed the experience. Plunkett announced that the Republican Committee recommends Chuck Graden as the replacement for retiring board member Nelson Aumann in District #2. Plunkett welcomed both Graden and newly elected County Board member Joe Gasparich who were both present at the Full Board meeting.

SCHEDULE CHANGES: None

APPOINTMENTS: Motion by Ogden, second by Hitchings to approve the reappointment of Gregory Weitekamp to the Zanesville #3, County Zone #15, Drainage District for a three year term. All in favor, motion carried.

Motion by Hitchings, second by Beck to approve the reappointment of Mark Meisner to the Pitman-Zanesville #2, County Zone #33, Drainage District for a three year term. All in favor, motion carried.

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Beck, Second by Aumann to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 19, Against – 0, Present -1 (Jim Moore) Absent - 1. Motion carried.**
- 2. Motion by Sielschott, second by Blankenship to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2010.

ADJOURN: Until the Re-Organizational Full Board Meeting on Monday, December 6th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:58 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, December 14th, 2010 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 14th, 2010 in the County Board Chambers of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Mike Plunkett at 8:30 AM.

Roll call was taken. 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Nikki Bishop, George Blankenship, Terry Bone, Bonnie Branum, Ronald Deabenderfer, Robert Durbin, Joe Gasparich, Chuck Graden, Ed Helgen, Roy Hertel, Jarod Hitchings, Frank Komor, Sharon Kuchar, Scott Merano, Gene Miles, Jim Moore, Mike Plunkett, Richard Wendel, Dennis Williams.

Members Absent: None

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval:

Motion by Miles, second by Durbin to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Hertel, second by Kuchar to approve the Minutes of the Previously Adjourned County Board Meeting held on Tuesday, November 9th, 2010. All in favor, motion carried.

Approval of Minutes of the 2010 County Board Reorganization Meeting:

Motion by Beck, second by Blankenship to approve the Minutes of the 2010 County Board Reorganization Meeting held on Monday, December 6th, 2010. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** –was submitted.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions and announced that the Legal Self Help Center in the Law Library is now open. She also informed members about a new payment plan time frame now available that will reduce the amount of notices sent out and save county funds.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Reports** – Ron Jenkins was present for questions and stated the County Auditors have begun their work.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions and reported that the State of Illinois recently paid them over \$300,000 past due in Health Department funds.
7. **Probation Office Report** – The Probation Office Report was not submitted this month but will be available next month along with next month's report.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Office Report** – Sheriff Vazzi was present for questions.
10. **T.B. Department's Report**– Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:

Motion by Gasparich, second by Kuchar to approve the 10 office reports on the Consent Agenda. All in favor, motion carried. (Probation Office Report was not submitted at this time.)

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Mike Plunkett as follows:

U of I Extension Director Denise Kistner presented a certificate and pin to County Clerk and Recorder Sandy Leitheiser for completing the Bronze Level of the Certified County Officials program. She explained that Leitheiser participated in teleconferences offered by the Extension office and obtained 24 hours of credit in the CCO program. Leitheiser congratulated Kistner's and the Montgomery County U of I Extension office staff in becoming the main Hub office of the newly consolidated four county Extension offices and expressed her appreciation for the chance to attend these trainings to help her in her duties as County Clerk and Recorder.

BUILDINGS AND GROUNDS COMMITTEE REPORT: Given by Chairman Terry Bone as follows:

1. Historic Courthouse Renovations -Update: Building & Grounds Chairman Bone reported that he met with Brent Lance of Hurst-Rosche and learned that the elevator replacement will now take 3 months instead of 2-3 weeks to complete. Since the elevator will be down for that amount of time, they proposed having the offices on the 2nd and 3rd floor of the Historic Courthouse move out during the entire duration of renovations to the building. Space will be rented from the Farm Bureau for the Supervisor of Assessment's Office and the Full Board meetings for \$1,000 per month. Coordinated Services Office will relocate temporarily to the basement of the Historic Courthouse and Bill Gonet will work from home. Brent Lance of Hurst-Rosche Engineers gave his presentation to the County Board for Courthouse renovations and answered questions at the end of his presentation. (See Resolution Book 10, pages 247-286).

Below is Hurst-Rosche's Summary of Probable Cost with possible adjustments discussed at Full Board in the right column:

Asbestos	40,000	40,000	
Structural	93,000	18,000	(-75,000 cut fire escape)
Architectural	655,814	655,814	
Fire Protection	15,000	15,000	
Plumbing	37,000	37,000	
Mechanical	170,000	170,000	
Electrical	140,000	140,000	
Audio/Visual	60,000	10,000	(-50,000 cuts in audio/visual)
Subtotal	1,210,814	1,085,814	
10% contingency	121,081	108,851	
Design Fees	140,000	140,000	
Total Cost	\$1,471,895	\$1,334,395	

Energy grant (143,000)
Elevator grant (100,000)

Lance reported asbestos floor tile was found under the carpet in the Board room and stated the committee's desire is to remove it now and not leave it to future generations. He explained the need for elevator replacement and that it will cost an additional \$50,000. The hydraulic elevator originally planned has been dropped as manufacturers are doing the same and an ADA compliant Machine Roomless Elevator will be installed with the motor mounted in the shaft at the top. A temporary ramp will be built on the south side of the Courthouse to provide access to the main floor during elevator replacement. The north and west portion of the second floor will be raised 21 inches to make the entire second floor one level. The back wall in the Board room will be removed and rebuilt to create a Mezzanine on the third floor overlooking the Board room which will connect the Supervisor of Assessment office on the third floor to the southwest tower staircase as one means of egress. The treads in the tower to the third level are worn out so new treads and railing will be added. Lance discussed the old fire escape on the north side of the Courthouse which is structurally sound but can only be accessed through windows and the proposed \$75,000 steel frame stairway that the committee asked to be removed from the project. Other renovations include lobbies and bathrooms on both floors with cork flooring for sound proofing. The ceiling in the Board room will be raised under the original crown molding at 23 feet with an Acoustical Grid Ceiling added including 4 quadrants with 4 light pendants. Paneling and carpet will be removed and plaster and trim repaired and painted. The pews will be cushioned and upholstered. The Chairman's bench and table will be stripped with a new top added and brought down to floor level. New Board member desks will face each other for better viewing. Originally, microphones were to be installed at each Board members desks and a screen and projector would lower from the ceiling, but Chairman Plunkett requested microphones only at the Chairman's bench and Board table and a couple hand held microphones which would cut costs by \$50,000. Trays installed under the Board room floor will provide a place to run future wiring for additional video, microphones, etc. The railing bar between the board members and the public will be maintained as a piece of history but repurposed in the Mezzanine. Behind the Board room will be the Committee Conference room with GIS Coordinator Mary Purcell occupying the northwest corner. The staircase in the old ROE office will be removed, and the EPA office will be located at the left of the elevator and the break room/conference room with a sink addition will be located in the northeast corner. The third floor Supervisor of Assessment office will have a larger lobby with the counter turned and Durston's office situated in a better location. Lance stated that he met with Durston and Purcell several times to see that their needs were met. Mark Ritter of Hurst-Rosche discussed the fire protection, plumbing, and electrical systems. The existing boiler will be used but the radiators will be removed. A steam coil will be added in the duct work to distribute the heat more evenly and efficiently. New air conditioning and air handlers will be installed with the new main panel in the basement. Lance explained that part of the renovation costs will be covered by grants received totaling \$243,000, and he reported the schedule for renovations would be 5-6 months with elevator replacement at 8+ weeks. The Board will review the plans for 1 month and make a decision at the January Full Board meeting. If approved, bids specs will be out and bids received in February and the start date for renovations would be mid March. The new elevator would be operable for Election Day on April 5th. Deabenderfer asked if there was an estimate on additional utility costs with the raised ceiling in the County Board room, and Ritter stated additional costs would be negligible. Hertel asked about keeping the old fire escape, and Lance replied that currently it is structurally sound and as long as it is maintained it can be used, but once changes are made, it must be brought to compliance. Hertel stated that the reason he voted to renovate the Annex building was to get the SOA office off the third floor. Kuchar and Helgen questioned whether the third floor is needed since we spent \$600,000 on the Annex. Bishop asked about whether SOA could move to the vacated ROE office on the second floor. Lance stated from a square footage needs standpoint, this could work, but the results would be less than ideal. Plunkett stated that Durston is happy with the third floor space and that our primary objective was to have a means of egress from the third floor which a Mezzanine connected to the south stair tower would provide. Kuchar asked about saving money by not using the third floor or having an elevator to that floor. Lance replied the savings would only be \$50,000. Miles stated that with our current needs we cannot eliminate the third floor space as the GIS office has been renting at the Farm Bureau and will need to move to the second floor. Bone replied we should use

the entire space we have in the Historic Courthouse and make the building fully functional. Lance stated that not much will be saved by not renovating the third floor since \$150,000 - \$200,000 of the construction budget is for the County Board room alone. Over half of the budget is for the 2nd floor, not including the elevator. Approximately \$112,000 is budgeted for the third floor. Gasparich stated he is concerned with eliminating the outside fire escape as we need to make access out of this building as easy as possible in case of emergency. Circuit Clerk Lemons asked about a potential security concern with the balcony area in the County Board room, and Lance stated this will be an open space with no Plexiglas. Branum asked if project costs will increase as they did with the Annex renovation. Lance stated the costs in that project were within \$30,000 of what he originally estimated to the Board for the Annex project. Plunkett stated the Building & Grounds Committee did not want to renovate the Annex if it was going to be a band-aid; they wanted a suitable space for the Regional Office of Education and the Veterans Assistance Commission. Durbin stated that he deals with insurance companies and a building this big needs 2 fire escapes. He believes we need the new fire escape. Plunkett stated that if the board wants the new fire escape than the design can be modified to include it. Hertel was concerned about spending 1.2 to 1.5 Million on renovations which would bring the Coal Reserves down from 4 Million to 2.5 Million. He explained that other counties are having trouble making payroll and cautioned everyone that the county's revenues total only \$120,000 without the coal money. He said he has been glad that the coal money was not spent on day to day operations. Durbin agreed that other counties are in trouble financially because he and Helgen attend the UCCI meetings in Springfield and hear all about it and stated that without the coal money we wouldn't be in the good position that we are in at this time. Plunkett agreed that without coal funds, the county would be looking at less revenues, and as a result, less services.

Hurst-Rosche volunteered to hold a meeting for the public to hear and comment on the proposed renovations. Hertel and Plunkett agreed it was an excellent idea, and Hertel stated that Board Members should come to the meeting but not be paid. Bone announced the special public meeting date will be on Thursday, December 30th at 7:00 p.m in the County Board Room of the Historic Courthouse.

2. Maintenance Issues & Maintenance Report -Update:

- The sound barrier panels are up at the ROE office.
- The double door on the north side of the Annex building will be replaced with a steel door by Korte & Luitjohan as the veneer is loose.
- The threshold at the north single door entrance to the VA office sags and is leaking air. Lance suggests Korte &Luitjohan come back and look at it.
- Lloyd replaced the thermostat heads on the radiators in the County Clerk's and Treasurer's office.
- Lloyd reported the air handler is not cooling right in the State's Attorney office and meeting room.

EMA/AMBULANCE COMMITTEE REPORT: Given by Chairman Jim Moore as follows:

Ambulance Call Reports:

A summary of monthly operations for **November 2010** are as follows:

Total calls: **315** Total amount billed: **\$178,320.00** Amount collected: **\$116,412.55**

AMBULANCE REPORT:

- 1. Collections -Update:** Total Collections for **November** are **\$116,412.55** (Old and New System).
- 2. Small Claims -Update:** Small Claims took place on November 19th, 2010. Three clients paid in full in the amount of \$1,763.00, five accounts couldn't be served the paperwork, and 3 accounts agreed to a payment order. The next court date will be March 18th, 2011 if the committee wants to continue with small claims. The committee discussed the process with the Sheriff's Office and State's Attorney Office and decided to have Asst. State's Attorney Betsy Wilson continue to work on small claims. Accounts that can't be tracked down will be turned over to the Collection Agency.

- 3. Reports -Update:** Some of the information for the 5 Ambulance Districts is late and incomplete. Bathurst suggested sending different letters to the ambulance districts that would address the individual specific issues regarding the ambulance paperwork being filled out completely and submitted in a timely manner.

EMA:

- 1. American Red Cross (ARC) Shelters -Update:** Some time in January, 2011, ARC Springfield Chapter will be here to get shelter information and possibly get some MOUs (Memorandum of Understanding) signed. Springfield has some shelters that we do not and Holmes has a few that ARC does not have on their list. Holmes will work with shelters to get an agreement to use their facility for a shelter if needed.
- 2. Regional Meeting -Update:** We have a new format for disaster declaration for City and County. (EOP Section) Disaster Intelligence, Damage Assessment and SOA. Debris Management should basically remain the same. Ray Durston has agreed to be the key person for damage assessment. Ray and one of his staff members will attend a damage assessment class in 2011. We will try and have the class here in the county so it would be close for Bond County EMA and their SOA person. Madison County may have some people that they would like to send.
- 3. HazMat Validation - Update:** The HazMat team scored a 7.1 on their exercise, which is a very good score, and Validation is now complete.

NEW BUSINESS:

- 1. Safety Policy for Historic Courthouse -Update:** There were two meetings with Historic Courthouse Office Holders and Terry Bone to develop emergency plans. Holmes stated that she is currently working with offices in the Historic Courthouse to implement a Fire and evacuation policy. Once plans are in place, a drill will be coordinated.
 - Holmes will schedule training on fire extinguishers for employees every 2 years.
 - Holmes will not have time to test Panic alarms, and she said that Sheriff Vazzi stated someone in the Historic Courthouse should test them.
 - Panic Buttons- Holmes stated that she has to put in a call to Wareham's Security to advise them that the panic alarms were going to be tested and then has to call to have the system put back in service once the testing is complete. Moore stated that some alarms ring to the Sheriff's office and some go to Taylorville and that all calls need to go to the Sheriff's office. The Annex building also needs to be hooked up.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Ron Deabenderfer as follows:

- 1. County Comprehensive Plan -Update:** Deabenderfer reported that the Comprehensive Planning meeting was last Thursday, December 9th and six of the seven Board Members attended. The Comprehensive Plan is to include recommendations for economic development, infrastructure and housing and will be available in the near future. The Members agreed to meet two times in January on the 13th and 20th and will discuss land use provisions.
- 2. Amended Enterprise Zone Ordinance #2010-41 to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit of Government to the County EZ -Approval:** Coordinator Daniels reported that DCEO's legal department determined that even if the 3 foot connecting strip goes through a municipality, it now needs to be added to the County Enterprise Zone as a unit of government. The Montgomery County Economic Development Corporation also had some additional territory to add to the EZ in Nokomis and Coalton. Therefore, the EZ Ordinance and Intergovernmental Agreements were amended to make the changes. There will now be 11 municipalities on the EZ Council board. Mayor Jones shared his concern about the need for a unanimous vote on the EZ Council and wanted a clarification on whether all EZ council members needed to be present at a meeting to vote on any action items. Coordinator Daniels will check with DCEO for clarification on these issues and schedule an EZ Council meeting sometime during the last week of December. The

Committee recommends to the Full Board the amended Enterprise Zone Ordinance to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit

of Government to the County EZ. Deabenderfer stated the Enterprise Zone has 7.6 square miles and the proposed .133 added would bring it up to 7.73 square miles. **Motion by Deabenderfer, second by Beck to Approve the Amended Enterprise Zone Ordinance to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit of Government to the County EZ. All in favor, motion carried. (See Resolution Book 10, pages 287-288).**

3. **Amended Enterprise Zone Intergovernmental Agreement to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit of Government to the County EZ -Approval:** The committee recommends to the Full Board the amended Enterprise Zone Intergovernmental Agreement to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit of Government to the County EZ. **Motion by Deabenderfer, second by Hitchings to Approve the Amended Enterprise Zone Intergovernmental Agreement to add territory, and to add the municipalities of Coalton, Irving, Nokomis, Raymond and Witt as a Unit of Government to the County EZ. All in favor, motion carried. (See Resolution Book 10, pages 289-301).**

FINANCE COMMITTEE REPORT: Given by Chairman George Blankenship as follows:

1. **Sheriff's Office Communications - Update:** Undersheriff Rick Robbins explained that there was \$174,000 approved for major updates when the 911 and Sheriff's department merged. Some telecommunication equipment was purchased in order for four telecommunication position work stations to be compatible and was found not to be compatible with the new phone system. Robbins reported two telecommunicator job openings available due to one resignation and one termination. Robbins also reported that one correctional officer will retire in January.
2. **Microfilm Machine - Approval:** Stephanie Keiser of the Circuit Clerk's office stated that the old microfilm machine is in disrepair and they are seeking to purchase a new microfilm machine for \$7,695 to come out of the Circuit Clerk's Document Storage Fund. The Treasurer's office will also be looking to purchase a microfilm machine for the Media/Archive room. The committee approved the purchase of 2 Microfilm Machines for \$7,695 each. One will be paid from the Circuit Clerk's Document Storage Fund and one from the Media/Archive fund. A discount will be received for purchasing two units. **Motion by Blankenship, second by Bone to approve the Purchase of 2 Microfilm Machines for \$7,695 each for a total of \$15,390. All in favor, motion carried.**
3. **Resolution #10-42, Drug Court-Court Costs -Approval:** The committee discussed the Resolution to Set Fees for Drug Court explained by State's Attorney Chris Matoush. A \$5.00 fee will be assessed on court cases to be used to defray the costs of collection and disbursement of the drug court fee. The committee approved and recommends to the Full Board the Resolution to Set Fees for Drug Court in the amount of \$5.00. **Motion by Blankenship, second by Hertel to Approve the Resolution to Set Fees for Drug Court in the Amount of \$5.00. All in favor, motion carried. (See Resolution Book 10, pages 302-306).**
4. **Coal Company Payment - Update:** The Coal Company paid the final amount of \$1,272,000. All obligations for the Coal Company have been met. \$4.3 Million in coal money is in the General Fund. The General Fund cash balance was \$400,000 less as of December 1st, 2010.
5. **ROE Quarterly and Annual Reports - Approval:** The committee approved the ROE Quarterly and Annual Reports. **Motion by Blankenship, second by Branum to Approve the ROE Quarterly and Annual Reports. All in favor, motion carried.**

HWE COMMITTEE REPORT: Given by Chairman Bob Durbin as follows:

- 1. Amend Food Service Sanitation Ordinance - Approval:** Assistant State's Attorney Betsy Wilson stated that State's Attorney Chris Matoush has reviewed and approved the Amended Food Service Sanitation Ordinance. The Committee discussed a few situations that may arise with revoking the food permit should there be a smoking violation. Moore asked Matoush about confinement or penalty in case of violation. Matoush stated that by State statute it is a Class B Misdemeanor to violate the Ordinance and the State has guidelines for fines but no incarceration requirements. Health Department Director Hugh Satterlee reviewed the guidelines pertaining to the amended Food Service Sanitation Ordinance with the County Board. Satterlee stated there are no "teeth" in the Smoke-Free Illinois Act Law and this Ordinance allows the Health Department to revoke a food permit if a violation of the smoking ban occurs. Moore asked if this was a food ordinance with a smoking ban within, and Satterlee replied affirmatively. **Motion by Durbin, second by Kuchar to Approve the Amended Food Service Sanitation Ordinance. Roll Call Vote: Ayes- 19, Nays- 2 (Hitchings, Moore). Motion carried. (For Copy of Amended Food Service Sanitation Ordinance and Guidelines, see Resolution Book 10, pages 307-326).** On another issue, Hertel asked Satterlee about the fees of \$10 and \$50 for temporary food permits, stating that he believes charitable organizations should be exempt from the \$50 fee even if late. Satterlee reported that the Health Department Board approved these fees at their last meeting. Board Chairman Plunkett will have Blankenship bring up this concern to the Health Department Board at their upcoming meeting since the County Board approves these fees.
- 2. Elections -Update:** County Clerk Leitheiser stated that candidates are now circulating petitions for the April 5, 2011 Consolidated Election, and she distributed a handout that showed Important Election Dates and the list of Districts holding elections on that date. Leitheiser also informed the committee that the State Board of Elections will not be reimbursing the county the \$45.00 per Election Judge Salary amount per election due to the lack of state funds. The committee discussed possible precinct consolidation, which may be done in June each year with County Board approval per Illinois statute, and Leitheiser stated that traditionally precinct boundary changes have been made with both parties' approval as well.
- 3. Recycling Program and Events:**

 - **Nokomis Drop Shed Repairs -Update:** Flooring and ceiling repairs are needed. The City of Nokomis has agreed to pay for the material if the County would pay for the labor.
 - **Fence for Litchfield Drop off -Update:** Lutz will get prices to install a fence at Litchfield Facility to help keep debris from blowing around into neighbor's yards.
 - **Raymond Drop Shed Issues -Update:** Mayor Held has asked that they be placed on the January 2011 Committee meeting to discuss what decisions they have made.
 - **Office Expansion Bid -Update:** Building of the Recycling office will be bid out in the spring.
 - **Electronics Recycling -Update:** Lutz will schedule a drive in May or June.
 - **Weights/Revenue -Update:** Final reports for the FY2010 Weights and Revenues will be available next month
- 4. EPA Report -Update:**

 - Gonet shared information regarding funding reimbursement from IL EPA for FY 2011.
 - Training for 2011 Annual OSHA HAZWOPER Safety Refresher will be on January 19th, 2011.
- 5. Animal Control Facility and Program:**

 - **Animal Control Intake Summary -Update:** Durbin reported there were 16 dogs and 7 cats for a total of 23 animals taken to the facility in November. There was 1 animal claimed, 15

adopted, 17 that went to rescues and 1 euthanized for a total of 34 animals leaving the facility in November. The daily average of animals for the month of November was 27.

- **Citations -Update:** Non-paid citations are now being presented in court. More fines are now being paid by the due dates.
- **Revenues & Expenses -Update:** Total revenues for FY 2010 was \$61,501.08. The total amount of expenses for FY 2010 will be given next month.

PERSONNEL COMMITTEE REPORT: Given by Chairman Sharon Kuchar as follows:

1. **Personnel Manual -Update:** Kuchar read the report from Personnel Chairman Downs that the County policy manual and amendments are being reviewed by the law firm that works with our property casualty and workers compensation insurance. All recommended changes will be given to the Personnel Committee to review and approve. The employee manual was last updated and approved in March of 2008.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Bonnie Branum as follows:

1. **Walton Park Bridge Project -Update:** Joint agreement will need to be approved at the January Board meeting before the project can be let. Project is still on schedule for the January 21st, 2011 State Letting.
2. **Red Ball Trail Project -Update:** Smith informed the committee that this project is still on schedule. Smith will be holding a public informational meeting for residents of Coffeen on December 16th from 6:00 – 8:00 p.m. at the East Fork Community Building in Coffeen. Documentation, plans and exhibits will be available for the public to review. The committee scheduled a special Road and Bridge Committee meeting for Wednesday, December 19th, 2010 at 9:30 a.m. at the County Highway Building.
3. **2011 Bridge Inspections, McDonough-Whitlow as the Program Manager Team Leader -Approval:** Smith can attend a 10 day training class in January, 2011 for future inspection work, but he recommends continuing with McDonough-Whitlow for our 2011 Bridge Inspection Program. This involves the inspection of 134 bridges for a total of \$30,150. The committee approved a Fee of \$225.00 per Bridge to McDonough-Whitlow for our 2011 Bridge Inspection Program. If the bridge is in good shape it is put on a 4 year rotation schedule for inspection. There are a few county bridges on a 3 month cycle. Rotation schedule is based on the condition of the bridge. Plunkett stated that the State used to inspect bridges until a few years ago, and counties must pay for it now. **Motion by Branum, second by Hitchings to Approve a Fee of \$225.00 per Bridge to McDonough-Whitlow for our 2011 Bridge Inspection Program. All in favor, motion carried. (See Resolution Book 10, pages 327-328).**
4. **Resolution #2011-01: Replaces Resolution #03-08 to appropriate funds for 1055B-CA, N 2nd Ave., Walshville Road District, 50% RD – 50% County Project -Approval:** Township Road Commissioner just completed the work to get this project going and this is to cover the overage costs. Montgomery County share is \$2,596.42. The committee approved Resolution #2011-01 to replace Resolution #03-08 to appropriate an amount of \$5,192.84 for 1055 B-CA, N 2nd Ave., 50% RD – 50% County Project, Montgomery County's Share = \$2,596.42. **Motion by Branum, second by Bone to Approve Resolution #2011-01 to replace Resolution #03-08 to appropriate an amount of \$5,192.84 for 1055 B-CA, N 2nd Ave., 50% RD – 50% County Project, Montgomery County's Share = \$2,596.42. All in favor, motion carried. (See Resolution Book 10, pages 329-330).**
5. **Resolution #2011-02: Resolution to appropriate funds for 1087 B-CA, N. 32nd Ave., Bois D'Arc Road District, 50% RD – 50% County Project -Approval:** Funds are for a pipe culvert replacement. The committee approved Resolution #2011-02: to appropriate an amount of \$9,000 for 1087 B-CA, N. 32nd Ave., 50% RD – 50% County Project, Montgomery County's Share = \$4,500. **Motion by Branum, second by Williams to Approve Resolution #2011-02: to appropriate an amount of \$9,000 for 1087 B-CA, N. 32nd Ave., 50% RD – 50% County**

Project, Montgomery County's Share = \$4,500. All in favor, motion carried. (See Resolution Book 10, pages 331-332).

- 6. Resolution #2011-03: Resolution to appropriate funds for 1088 B-CA, E 19th Road, Nokomis Road District, 50% RD – 50% County Project -Approval: Funds are for a pipe culvert replacement 3 miles west of Nokomis. The committee approves Resolution #2011-03 to appropriate an amount of \$7,500 for 1088 B-CA, E 19th Road, 50% RD – 50% County Project, Montgomery County's Share = \$3,750. **Motion by Branum, second by Miles to Approve Resolution #2011-03 to appropriate an amount of \$7,500 for 1088 B-CA, E 19th Road, 50% RD – 50% County Project, Montgomery County's Share = \$3,750. All in favor, motion carried. (See Resolution Book 10, pages 333-334).****
- 7. Resolution #2011-04: Resolution to appropriate funds for 1089 B-CA, Morrisonville Ave., Pitman Road District, 50% RD – 50% County Project -Approval: Funds are for a 48" pipe culvert replacement just west of I-55. The committee approves Resolution #2011-04 to appropriate an amount of \$8,000 for 1089 B-CA, Morrisonville Ave., 50% RD – 50% County Project, Montgomery County's Share = \$4,000. **Motion by Branum, second by Beck to Approve Resolution #2011-04 to appropriate an amount of \$8,000 for 1089 B-CA, on Morrisonville Ave., Pipe Culvert Project, 50% RD – 50% County Project, Montgomery County's Share = \$4,000. All in favor, motion carried. (See Resolution Book 10, pages 335-336).****
- 8. Hillsboro Township Bridge, Section 10-08113-00-BR, Preliminary Engineering Agreement, Hurst-Rosche Engineers, Inc. -Approval: Bridge is on Washboard Trail near Old Litchfield Trail. Engineer Smith reported that he would like to hire Hurst-Rosche to perform the Preliminary Engineering for the replacement of Hillsboro Township Bridge for the amount NTE \$44,892.00. Bridge has timber substructure that is showing signs of concerning deterioration. Township Road Funds will cover 80% of the Bridge replacement. The committee approves the Preliminary Agreement with Hurst-Rosche for an amount not to exceed \$44,892.00. **Motion by Branum, second by Kuchar to Approve the Preliminary Engineering Agreement with Hurst-Rosche for an amount not to exceed \$44,892.00 for Bridge on Washboard Trail near Old Litchfield Trail. All in favor, motion carried. (See Resolution Book 10, pages 337-343).****
- 9. Village of Walshville, "Ike" Disaster Engineering -Update: Mike Cavanaugh requested engineering information for Walshville by the end of December. The committee discussed the deterioration of the road through Walshville and the lack of funds in Walshville Township to fix the road. Smith will inform Cavanaugh that he doesn't have enough time for this project. Hertel asked if we can work with the Village of Walshville to get the road repaired since many people pass through on their way to St. Louis. Plunkett stated that this is a major project. Engineer Smith stated that the Highway Department patches holes but it doesn't alleviate the problem because the road base is in such disrepair.**
- 10. 2011 Fuel Letting Date -Update: Fuel Letting Date is January 5th, 2011 at 8:30 a.m.**
- 11. 2011 Rock Letting Date -Update: Rock Letting Date is January 20th, 2011 at 9:00 a.m.**

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Hitchings, second by Durbin to approve the 8 committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Board Chairman Plunkett notified Board Members that a large copy of the floor plans for the 2nd and 3rd floor Historic Courthouse renovations is available to view anytime in the Board room and a smaller; two page versions is available also.

Plunkett announced the date for the Rules of Order Committee Meeting to meet will be Monday, December 20th, 2010 at 8:30 a.m. in the County Board Room of the Historic Courthouse and the

Employee Christmas Lunch will be held on Thursday, December 16th from 11:00 to 1:30 pm at the same location.

Plunkett also reminded members that the Public Meeting concerning Historic Courthouse renovations will be held on Thursday, December 30th, 2010 at 7:00 PM in the County Board Room of the Historic Courthouse.

SCHEDULE CHANGES: None

APPOINTMENTS: None

PAY BILLS:

- 1. Approval to Pay Any Invoices from Adams & Wilson, PCC and Books and Moore: Motion by Bathurst, Second by Deabenderfer to pay any invoices for Adams & Wilson, PCC and Books and Moore. Voice Vote: In favor – 20, Against – 0, Abstain -1 (Jim Moore) Motion carried.**
- 2. Motion by Blankenship, second by Hitchings to pay all other approved bills. All in favor, motion carried.** For itemized listing of bills paid, refer to Accounts Payable Book for FY 2011.

ADJOURN: Until the Full Board Meeting on Tuesday, January 11th, 2010 at 8:30 a.m. in the County Board Room, Historic Courthouse, Hillsboro, Illinois.

Motion by Branum, second by Hitchings to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:00 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Reorganization Meeting Minutes

Date: Monday, December 6th, 2010

Time: 8:30 AM – County Board Room

County Clerk Sandy Leitheiser called the meeting to order.

Pledge of Allegiance was given.

Official Verbal Oath was administered to newly elected members by Resident Circuit Judge Kelly Long.

Roll Call was given, with 20 members present, 0 members absent.

Clerk Leitheiser asked for a nomination of a temporary Chairman of the County Board. Motion by Sharon Kuchar, second by Roy Hertel that Terry Bone be elected temporary County Board Chairman. All in favor, motion carried.

Clerk Leitheiser asked for motion to close the nominations. Motion by Jarod Hitchings, second by Mary Bathurst to close the nominations. All in favor, motion carried.

Temporary Chairman Terry Bone then called for nominations for County Board Chairman. Motion by Ron Deabenderfer, second by Bonnie Branum that Mike Plunkett be nominated as County Board Chairman. All in favor, motion carried. Temporary Chairman Bone asked for more nominations for County Board Chairman a total of three times. None were heard.

Temporary Chairman Bone then asked for a motion to close the nominations. Motion by Jim Moore, second by Gene Miles to close the nominations for County Board Chairman. All in favor, motion carried.

Temporary Chairman Bone then asked for a motion to elect Mike Plunkett as County Board Chairman by acclamation. Motion by George Blankenship, second by Richard Wendel to elect Mike Plunkett as County Board Chairman by acclamation. All in favor, motion carried.

Newly elected County Board Chairman Plunkett then addressed the board, thanking his wife Heather, who was present at the meeting, for all her support during his service as County Board Chairman, stressing that no one in public service takes on that responsibility alone, and everyone in the family shares that responsibility. Chairman Plunkett informed members that these next two years are going to present new opportunities to this board the like of which have never been faced in this county before. He envisioned the county to have improvements such as improved roads and safe bridges; an expanding diverse economy; a revitalized downtown areas throughout the county; and lower taxes for those who choose to live and do business here. Plunkett stated that a naysayer would argue that, although those goals are not uncommon, only one county in a thousand can ever hope to achieve them. That naysayer would be right. But that doesn't make him pessimistic, just all the more optimistic, because one county in a thousand does actually succeed in achieving those goals. Chairman Plunkett said that we in Montgomery County are at the very point in time where we can choose to use the opportunities in front of us to be that one county.

Chairman Plunkett then stated that the Republican Party has requested that Chuck Graden be appointed to serve in County Board District #2 for the remainder of the term vacated by Nelson Aumann, and asked for the County Board approval of that appointment. Motion by Joe Gasparich, second by Roy Hertel to approve the appointment of Chuck Graden to serve in County Board District #2 on the Montgomery County Board. All in favor, motion carried.

The Official Verbal Oath was administered to appointed board member Chuck Graden by Judge Kelly Long.

Chairman Plunkett named Terry Bone as Vice-Chairman of the Board and County Board Books were distributed to members that gave Committee Chairman and Committee Member assignments. Coordinator Chris Daniels reviewed the contents of the County Board Books with members.

Rules Committee-Ad Hoc Committee: Chairman Plunkett asked for a motion to appoint Mary Bathurst, Roy Hertel, Jim Moore, and Ron Deabenderfer to the Rules Committee to meet and review County Board rules and make any recommendations for changes to the County Board. Motion by Branum, second by Wendel to appoint those named above to the Rules Committee. All in favor, motion carried.

Next County Board Meeting will be on Tuesday, Dec. 14th, 2010 @ 8:30 AM in the County Board Room.

Motion by Miles, 2nd by Kuchar to adjourn. All in favor, motion carried.

Meeting adjourned at 8:55 AM.

Minutes respectfully submitted by County Clerk/Recorder Sandy Leitheiser.