

Montgomery County Board

Minutes

For Tuesday, January 14th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 14th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: Connie Beck – Absence due to a death in her family.

Pledge of Allegiance to the flag was led by member David Ronen.

Mileage and Per Diem Approval: Motion by Bishop, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Ronen to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 10th, 2013. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions and stated the Board of Review will meet tomorrow on Tuesday, January 15th for hearings.
2. **Circuit Clerk's Report** – Chief Deputy Stephanie Keiser was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Miles, second by Webb to approve the 11 items on the Consent Agenda. All in favor, motion carried.

Chairman Hertel announced that the Building & Grounds Committee considered a sound system for the Board room, but instead of making that purchase, asked that Board members adhere to the County Board Rules of Order and stand to speak.

LIAISON REPORTS:

- **911 Board** - Webb reported meeting will be one week from today.
- **CEFS Board** – Robinson said that CIPT Representatives are here today.
- **CIEDA** – Hampton+Knodle reported she has not received a confirmation on the Housing Project in Sangamon County, but it will probably not go through CIEDA.
- **Health Dept.** – Martin reported the meeting will be next month.
- **IL Assoc. of Co. Officials** – Plunkett and Kuchar reported the meeting will be next month.

- **MCEDC** – Ronen reported MCEDC is working with Hillsboro to clean up the Eagle Zinc site. Letters have been obtained from Senator Manar and also from US Senator Durbin. The annual MCEDC meeting will be held Thursday, March 13th around 6:00 p.m. at the Church Street Pub. Also, Ronen stated that the Sierra Club is suing Dynergy. Ronen reported the Weatherization Grant class begins on February 3rd with ten people signed up, but they need fifteen. With the County’s high unemployment rate, Ronen wondered why more people aren’t signed up for this free training.
- **MCWC** – Branum reported they did not meet.
- **Planning Commission** – Beeler reported they did not meet.
- **Senior Citizens Board** – Bishop had nothing to report.
- **UCCI** – Miles and Beck reported no meeting was held. Chairman Hertel stated the UCCI County Board Education Seminar will be on Saturday, February 1st and members can ride together to save county expense.
- **U of I** – Graden reported the next meeting will be in March.
- **VAC** – Sneed reported they did not meet.
- **WCDC** – Wendel reported the next meeting will be in February.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report & Representatives -Update:** The CIPT Report was included in Board packets. CIPT Mobility Manager Lisa Casterline and Director of Transportation Dennis Shiley presented an update to the County Board on public transit services. Shiley reported he met with Montgomery County representatives in October to discuss establishing a B-line Route in Litchfield that makes regular stops every day. CIPT had decided that they would not be able to provide that service with their current vehicles, but Moultrie County has a bus in the repair shop that they are willing to sell, but it needs a new engine and IDOT would have to approve it. They have decided to assume title of the 22-passenger class CDL bus. CEFS Board has approved the repairs and hopefully as it comes into the fleet will be able to start the B-line route. Shiley explained this is a circular route that stops throughout the city and will feed the system with the other buses. He stated it is better if we do the door-to door system, which will have a deviated route service where a citizen can jump back on the bus after shopping or a medical appointment, for example. Shiley stated the route length is 45 minutes long and will be a good addition to Montgomery County. Deabenderfer asked if residents from Nokomis could take CIPT to classes at LLCC and Shiley replied affirmatively. The B-line should be implemented in one month, and transit service will still exist in the County. Leitheiser asked about a marketing strategy and Casterline stated local media and radio will be notified and hopes Litchfield will install signs and also word of mouth. Leitheiser stated when the map is finalized with the City of Litchfield; it could be put on the County website. Casterline said CIPT has a Facebook site and a CIPT website, and they would be glad to share their map with the county. Graden hopes that since the City of Litchfield will benefit that they will also help financially and Shiley replied he hopes they will be supportive of the signs since their service provides economic development. Chairman Hertel stated that the B-line route was to help with increased ridership for CIPT. Deabenderfer asked how many people would need to ride each day to make the B-line worthwhile and Shiley replied it costs \$280 per day to run a bus and at \$1 a ride would need 280 riders each day, but their program also has grant funding. A preliminary B-line map was distributed to Board members.
2. **Snow Report -Update:** Chairman Hertel stated that during the severe recent snow storm there were a couple of life saving events that took place where our Sheriff and Highway Department gave great assistance. One incident was in rural Raymond/Harvel where a family with very small children was stranded and another was where a vehicle in rural Walshville was stranded. Chairman Hertel stated that he is very proud of the County Employees who assisted with getting these people out of a very dangerous situation in the middle of the night on Sunday. Chairman Hertel stated that all County Employees who served did a good job during this storm.
3. **Executive Session:** An Executive Session was not held.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Workplace Wellness Program -Update:** Hillsboro Area Hospital CEO Rex Brown and Fusion Executive Director Jessica Chappellear and Consociates Insurance Company representative Jolie Burris were here to give an update and answer any questions about the Wellness Program. Bathurst stated Hillsboro Area Hospital has a wonderful partnership with Fusion and they have implemented their wellness program for their staff and asked him to explain what they have done. She also asked Chappellear to speak on what Fusion has to offer the County and Burris to explain what we can do within our insurance program. Bathurst stated if the Board thinks this Wellness Program is a good idea then we will move forward, and that it is now in the developmental stage. The County can define the parameter of the \$1,000 preventative care benefit that we already provide for employees on the Health Insurance and Fusion Membership would fall into that category. Bathurst further stated that this wellness incentive would have to be offered to all employees, including ones not on health insurance. Brown presented Board members with a handout entitled "Hillsboro Area Hospital Staff Health & Wellness Timeline." He stated the Wellness Program has been an element to our success and we've seen improved health. There has been a 14% savings in health insurance costs this last year and an increase in employee satisfaction. Hampton+Knodle asked if insurance savings could solely be contributed to the Wellness Program and he replied it is hard to assess, but they feel it plays a part. Chappellear reported that Fusion meets the needs of the community through the CATCH program for kids after school, a free summer lunch program, and the MOVE program and has worked with the hospital for the last five years. At this time, 95 out of 145 employed at the hospital participate in their point-based program. These points help earn membership to Fusion, discounts on health insurance and other benefits. Chappellear said that Fusion can offer a wellness program to County employees at several levels. Hampton+Knodle asked out of the 95 hospital employees, how many are active and Chappellear replied about one-third are close to the incentive for savings in health insurance. Burris stated the Wellness program can be offered through Consociates with details worked out, and said that less than five percent of County employees use the insurance wellness benefits at the present time. Bathurst stated the County will probably offer a matching program where we will help subsidize the Wellness Program.
2. **Personnel Manual -Approval:** Bathurst reported that the Committee will start reviewing the Personnel Manual for further revisions. The definition of Exempt salary personnel section was reviewed by the full board for one month, and action is ready to be taken. **Motion by Bathurst, second by Martin to approve the language presented last month in the Personnel Manual under Classification of Personnel as follows: "with the work week defined, for the purposes of IMRF, as 40 hours." All in favor, motion carried.**
3. **Other Business -Update:**
Union Grievance in the Circuit Clerk's office still needs to be addressed.
Bathurst reported the Committee reviewed the FOP Final Contract submitted for signature and Personnel members need to stay after today's meeting to sign.
4. **Committee Accomplishment(s) -Update:** Bathurst reported Union contracts have been finished.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported the Contractor is working on the project. County Maintenance worker Meyer reported that the pipes outside the chiller unit are welded together, the new coils and new motors have been installed and the motors are larger than the older ones and have variable speeds.
2. **Maintenance Issues and Report -Update:** Sneed reported that the new generator tank was installed. The Highway Department brought their front end loader to help lift the equipment, so we didn't need to rent a small crane for \$1,500. Meyer will check for any leaking in the Annex building.

3. **Sheriff's Vehicle Accident/Replacement -Approval:** Sneed reported that one of the new Sheriff's Vehicles was totaled in an accident and needs to be replaced as soon as possible. The Sheriff received a quote from Roger Jennings in the amount of \$30,860.60 and our insurance will pay \$28,213. The other driver's insurance will pay \$2,500 and it will cost about \$1,000 to move the radios and equipment. Sneed also reported that the County generated in excess of \$23,000 in the vehicle surplus sale. **Motion by Sneed, second by Graden to purchase a new 2014 Chevy Tahoe PPV Police Interceptor for \$30,870.60 from Roger Jennings. All in favor, motion carried.** Chairman Hertel thanked Tom Franzen of Scheller Insurance who helped with this.
4. **Snow Removal -Update:** Sneed thanked the courthouse staff for snow removal after the winter blizzard. He reported that the Sheriff hired a new person for snow removal at County parking lots and is working well.
5. **Parking Lot Across from Courts Complex -Update:** Miles reported to the committee that the Road and Bridge Committee discussed and approved for the Highway Department to just charge for materials when they work on County owned parking lots and property. The committee approved to proceed with the work on the parking lot across from the Courthouse Complex. Drainage issues and a few tree stumps will need to be addressed. Sneed reported when the Highway Department gets caught up they will start on the parking lot.
6. **Advertise for Part Time Employee-Cleaning at Courts Complex -Update:** Sneed reported the Committee reviewed and approved the advertisement and job description for the part time custodian position and it will be published in the county newspapers. The position will be \$10/hour and will start on March 1st, 2014. This will replace the Courts Complex full time cleaning service and will save some money.
7. **Annex Building -Update:** Sneed reported we have not heard of any leaking issues with the snow storm.
8. **Sound System for County Board Room -Update:** Sneed reported that the Committee reviewed a sound system quote with two options, but they don't want to spend the money, and as Chairman Hertel stated committee chairmen giving their reports could speak louder into the microphone and other board members could stand when speaking. Sneed reported the sound system was one of the things that was taken out of renovations of the Historic Courthouse and stated if speaking up and standing doesn't work out, we will look into a sound system. He also asked Board members to please speak loudly as they speak.
9. **Generator for Animal Control -Update:** Sneed reported the committee discussed the recommendation that the generator for animal control be advertised for bids. The committee approved to seek two bids for the generator at the Animal Control Facility to keep things competitive.
10. **Other Business -Update:** Hugh Satterlee reported to the committee that the Health Department's building on School Street is in need of some repairs, including a new roof, furnace and basement walls. Satterlee would like to see what the County Board thought about the School Street building vs. adding on at the facility on Route 185. If adding on to the facility is an option, they are looking at a building that would be about 40' long by 30' wide with a restroom, utility room, and small kitchen area. The committee didn't show any interest in the property on School Street and thought it could be sold to help pay for the new building addition at the Health Department. Sneed reported the committee stated that they didn't need another building to take care of. Hampton+Knodle asked why the new addition needs a kitchen and Chairman Hertel stated he believes the Environmental Health program teaches adults with disabilities life skills, which includes cooking.
11. **Committee Accomplishment(s) -Update:** None was given.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Red Ball Trail -Update:** Miles reported that Surety Bond Company will look into the claim more thoroughly because about to lose bond.
2. **2014 Fuel Letting -Approval:** Miles stated the county received one bid from M & M Service for the Fuel prices. Option 1: Gas = M & M's cost plus \$.10 per gallon. Diesel – M & M's cost plus \$.10 per gallon. Option 2: Gas = fixed price for the year of \$3.151 per gallon and Diesel = fixed price for the year of \$3.426 per gallon. The committee discussed the two options. Miles reported we had a good price last year so we will go with the fixed price. **Motion by Miles, second by Branum to approve Option #2 the fixed costs from M & M Service of \$3.151 per gallon for gas and \$3.426 per gallon for diesel. All in favor, motion carried.**
3. **2014 Rock Letting Reminder -Update:** Miles reported that the Rock Letting will be held on Wednesday, January 22nd, 2014 at 9:00 AM at the County Highway Department.
4. **Montgomery County Highway Department 15-year plan -Update:** The Committee reviewed and discussed the 15-Year plan that was presented by Engineer Smith. The Committee will review the report for one month and discuss it further at the February committee meeting. They also discussed a few projects listed on the report like straightening out a road going into Nokomis and black topping the Nokomis-Fillmore Road, Taylorville Road and the Black Diamond Road. Miles reported the 15-year plan was sent out to Board members to review and get back to the committee with questions.
5. **New Pick Up Truck Purchase –Approval:** Miles reported that Engineer Smith does not have a County 4 wheel drive pickup truck and that the committee should consider purchasing one. The truck Engineer Smith currently uses is a 2008 rear wheel drive. The maintenance crew drives the oldest pickup truck, and when new trucks are purchased, vehicles are then passed down so that the oldest vehicle in inventory would be traded or sold off. Miles stated that the committee approved to seek bids for a 4 wheel drive pickup truck with a crew cab. The bids will be opened at the next Road & Bridge committee meeting on February 5th. Graden asked if a plow is needed and Miles replied no it isn't. Ronen asked if we are replacing an existing truck and Engineer Smith replied the oldest pickup will be offered out for bid. Plunkett asked which truck will be traded and Smith replied it would be the truck he uses. **Motion by Miles, second by Kuchar to advertise for bids for a 4 wheel drive pickup truck with a crew cab. All in favor, motion carried.**
6. **New Tandem Truck -Update:** Miles reported that the full board approved the purchase of a new tandem truck at last month's meeting and Assistant State's Attorney Betsy Wilson has checked out the Resolution for purchasing equipment on a State Bid and confirmed that the Highway Department can pursue the over \$30,000 purchase without putting this out on the formal bid process. Miles reported we will get the new truck in about 60 days.
7. **Committee Accomplishment(s):** Miles reported they are happy about the bridges that have been replaced and also doing our own work rather than bidding out this year.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle reported Ronen covered MCEDC during Liaison reports. The MCEDC annual meeting has been scheduled for Thursday, March 13, 2014 and will be held at the Church Street Pub in Hillsboro tentatively at 6:00 p.m.
2. **Revolving Loan Fund Report -Update:** Committee Chairman Hampton+Knodle and Lindsay Wagahoff worked on the Revolving Loan Fund Policy and Procedure Manual and shared the language changes with the committee. The committee reviewed the revisions and had a language change in Section 3.7 on page 5. These changes will be presented to the RLF Board tonight at 5:00 PM in the Annex Conference Room. Hampton+Knodle stated these revisions will give more clarity to bankers and protection for the County and hopefully there will be favorable feedback at tonight's meeting. Hampton+Knodle reported that both RLF participants have been current on their payments.

3. **Economic Development Fund in the Future -Update:** Board members will review Hampton+Knodle's "thought paper" on the Use of Coal Funds discussed at Finance.
4. **Central Illinois Economic Development Authority -Update:** A potential Housing redevelopment project in Sangamon County may not go through.
5. **Planning Commission -Update:** Hampton+Knodle stated that the Planning Commission will be looking at some recommendations for the Structural Notification permit. She will contact Assistant State's Attorney Wilson to see if anything is needed for a structural notification permit.
6. **West Central Annual Report -Update:** The committee discussed the West Central Planning Committee Annual Document revisions that need to be sent to us. Hampton+Knodle will follow up and see if she has received any emails from them.
7. **EZ Quarterly Mayors Meeting -Update:** This meeting will be held on Wednesday, February 5th at 5:30 p.m. There will be several things on the agenda and refreshments will be served. Hampton+Knodle stated this meeting is also serving as a Mayoral roundtable so encourage your mayor to come.
5. **Other Business -Update:**
 - Clean Line Energy Grain Belt Transmission contacted Hampton+Knodle, and she stated there is a revised memorandum that was forwarded to Betsy Wilson to review. On January 20th, 2014 at 1:00 PM there will be a meeting hosted by the Montgomery County Farm Bureau regarding proposed land easements for the Clean Line Energy Grain Belt Transmission and Ameren projects.
 - Hampton+Knodle responded to a reporter with the State Journal Register who did a news article regarding the population decrease in rural areas.
6. **Committee Accomplishment(s):** Hampton+Knodle stated that MCEDC's current status is a great accomplishment.

Chairman Hertel thanked Farm Bureau for hosting a breakfast on March 11th, 2014 at 7:00 a.m. inviting Board members and Legislators. Also, after the March Full Board meeting there will be a tour of Deer Run Mine with lunch served.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **GIS Work Group Report -Approval:** Member Megan Beeler has been working with the GIS work group. The Finance Committee discussed and recommends the new flyover from Pictometry and the Beacon-Schneider Web Design System. The full board was given information at last month's meeting so they could review it for one month and take action at this Meeting. Deabenderfer is very much in favor of the flyovers because the Board committed to it years ago. He encourages private businesses to help chip in to pay for the cost. Graden asked whether there will be any interest charged because we are paying this over a six year period, and Gasparich answered there would not be. Moore is against the idea because he stated that offering GIS services is not required by law. He stated the assessors are hired to do this function, and he has talked to his constituents and they don't want it. He believes the people who will benefit won't pay for it and we need them to pay a subscription. Kuchar stated even though the money is in the budget, the money still comes from somewhere and we were told not to dip into coal reserves. She asked that we wait two years to see if the coal money is still coming in and we have built up a nest egg. Gasparich stated our GIS data is outdated and causing additional time to shore up software and hardware. He said he doesn't like to spend money on the old system either as trying to update current software is time consuming and costly and the new system will have more benefits for our citizens. Chairman Hertel asked if people can pay to advertise on our GIS/webpage, and asked the State's Attorney's office to investigate this after someone brought this idea up to him. Beeler stated that the advertising would be called sponsorship. Leitheiser reported that Cass and Winnebago County are exploring this type of website advertisement as well. Martin reported that the people he has talked to are not against paying subscriptions for this service and Ronen replied he has heard the same. Beeler stated the assessors have seen this presentation and are willing to work with it, and it will change the way we do business on different levels. IS Manager Purcell stated that subscriptions will have to be monitored by an

employee and most counties around us are not having people pay for it but giving this information away. Plunkett explained that Purcell is saying if we choose subscriptions, it will cost more. Hampton+Knodle asked about the sponsorship on this software and Purcell stated this would apply and it could be easily implemented and managed. Beeler will work with Purcell for sponsorships. **Motion by Gasparich, second by Beeler to enter into an agreement with Pictometry for 2 flyovers (with an opt out for the 2nd flyover in year 4) with the 6''/9'' resolution for \$187,782 over a six year period. ROLL CALL VOTE: Ayes – 17, Nays – 3 Those voting Aye:** Mary Bathurst, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb. **Those voting Nay:** Sharon Kuchar, Jim Moore, Richard Wendel. (Beck absent). **Motion carried. Motion by Gasparich, second by Bathurst to enter into an agreement with Beacon-Schneider for Web Design work in the amount of \$39,740 over a four year period. ROLL CALL VOTE: Ayes – 17, Nays – 3 Those voting Aye:** Mary Bathurst, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb. **Those voting Nay:** Sharon Kuchar, Jim Moore, Richard Wendel. (Beck absent). **Motion carried.**

2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Reports were provided to Board members.
3. **Coal Fund Reserves -Approval:** Gasparich reminded Board members of the \$3.5 Million figure that he wants to have set aside, but asked members if we want to wait or want to do something now with the coal reserves. Hampton+Knodle presented and explained her handout entitled “Long-Term County Improvement Fund.” She stated to members that the question is what could we invest funds in for a better future. She stated the money is not for employee salaries, pensions, insurance, etc. These funds need to be applied to capital investments not operational services. She has ideas for the Board to review which would be pillars or standards to invest in over time. Gasparich stated the committee has approved to put 33% of coal reserves from January on to this fund to be used for these improvements, which could include loaning money to municipalities to help demolish bad properties to make their communities look better. Beeler stated in 2014, coal royalties should be about \$2 Million and 33% is \$600,000, which would be going to that fund each year. She stated the remaining \$1.7 Million is more than enough to provide cushion to General Fund for operations. Graden asked if we can put the money in an interest earning fund and Gasparich replied affirmatively – that it currently is earning .5%, but investments should not include anything risky with citizen’s money. Gasparich publically acknowledged all the Board members who worked hard on this issue. **Motion by Gasparich, second by Beeler to set aside 33% from this point (January) forward into a long term County Improvement fund. ROLL CALL VOTE: Ayes – 20, Nays – 0. Motion carried.**
4. **Letter from Chairman Opposing the Adoption of House Bill 924 Amending the Prevailing Wage Act -Approval:** Gasparich stated the Committee reviewed the Illinois Compiled Statute regarding an amendment to the Prevailing Wage Act that would require contractors bidding for Public works projects to be “responsible bidders.” We already have the PLA in place for projects over \$100,000, and we would have to jump through hoops to do this program and would also have to have an apprentice program, and such a program limits our ability to hire contractors. Gasparich stated he talked to Representative Rosenthal and he didn’t vote for the House Bill. Deabenderfer asked why this even came to the floor. Kuchar stated she learned this is not part of the minimum wage bill. Chairman Hertel stated it is making a blanket statement and also deals with minority contracts. We set the Project Labor Agreement over \$100,000 and this would run it down to the bottom with the State enforcing this law on everyone. Gasparich stated “Responsible Bidders” is the substance of the bill. Beeler had a concern on Responsible Bidder language versus our PLA and said it would need for many to be minority or women owned, etc. She stated someone has drafted this without thinking of rural areas with limited bidders. Ronen commented this would make us go out of County for contractors and that most of the bidders would be from the Metro-East area. He stated we need to use County bidders. Sneed stated this will handcuff us to get anything done. The majority of the work is

work that needs to be done around the County buildings so contractors need to be local. The PLA takes care of the big stuff, Sneed said. Deabenderfer reported HB924 has passed the House 60-50 and there could be a change of influence on the Senate. Moore stated Senator Manar will be at a meeting in Coffeen this evening and he will talk to him about this. Chairman Hertel stated Manar is a key voter right now. The committee approved to have the Chairman write a letter of opposition to HB 924 and sent to Senator Manar and Representative Rosenthal. **Motion by Gasparich, second by Martin to have Chairman Hertel write a letter of opposition to HB 924 and sent to Senator Manar and Representative Rosenthal. All in favor, motion carried.**

5. **2014 Business Mileage Allowance -Update:** Gasparich reported the County is currently reimbursing employee mileage at \$.55 per mile and the new IRS rate is \$.56 for mileage reimbursement. The committee decided to keep the mileage reimbursement at \$.55 per mile for FY 2014.
6. **Committee Accomplishment(s):** Gasparich reported we saw money saved in consolidating contracts such as copiers, cell phones, etc. Department Heads and managers came in with lower budgets than previous years. We are trying to maximize the dollars we have.
7. **Emergency on I-55:** Gasparich stated with the recent snow storm and emergencies on I-55, we need a plan in place as we are responsible for the people who pass through our county on the Interstate. A planning meeting is set for Thursday, January 30th and other emergency responders will be invited to attend.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports: A summary of monthly operations for December 2013: 367 calls

Collections: \$98,930.05 (New System \$98,836.73 Old System \$93.32)

1. **CMS Resolution #14-1(renewal) –Approval:** Savage reported this gives us access to surplus property at Springfield such as vehicle, generators, clothing and snow removal. This doesn't cost anything. **Motion by Savage, second by Webb to Approve the Resolution for Participation in the State of Illinois Federal Surplus Property Program. All in favor, motion carried. (For copy of Resolution, See Resolution Book 13, page 274).**
2. **Illinois Public Works Mutual Aid Network (IPWMAN) -Update:** Gasparich recommends that the County join this Organization for a \$250.00 per year membership. He has seen this organization in action in Washington, IL during the recent tornado disaster. They were denied Federal assistance and IPWMAN went in and helped clean up the debris. Membership will allow the County to get mutual aid assistance from other counties who belong to this organization. We can't join during a disaster. There are many counties around us who subscribe to this organization. If we join this organization and something serious happens, there is a point where we can say that we can't participate due to costs. You can only send the help and resources that you can afford to send. To belong to this organization, we must be NIMS compliant and pass a resolution. Miles stated this will cost us to send our people to other counties. Engineer Smith stated if we help Macoupin County in the Disaster Belt we could piggyback to get reimbursed. Savage stated it will be up to us to extend ourselves elsewhere. The committee approved the resolution to join IPWMAN pending review and recommendation from the States Attorney's Office.
3. **LEPC (Local Emergency Planning Committee) Meeting -Update:** Savage reported that an LEPC organizational meeting will be held on Monday, January 27th, 2014 at the Montgomery County Health Department. Food will be served at 6:00 pm and the meeting will start at 6:30 pm.
4. **AED/CPR Class -Update:** Savage reported that this is for Employees and Board members only and is scheduled for February 13th, 2014. All departments should turn in their sheets by the end of this week.
5. **Meetings with Local officials –Update:** Mike Webb will work with Joe Gasparich to get information on the MABAS program to present to the local officials. The goal is to show the local officials what MABAS is about and what it can do for them. Savage reported the Mutual Aid Box System is hardware that is useful in an emergency. Webb stated that we need to re-think this and finalize an agenda, and that he, Savage, Gasparich and Holmes need to meet.
6. **Regional Meeting -January 17, 2014 -Update:** Savage reported Holmes and Cathy Ulrici will attend the Regional meeting in Fairview Heights.

7. **Emergency Plans for COOP -Update:** (Continuity of Operations Plan for the 4th Judicial District) Savage reported that there is a plan in place concerning an alternative building in our county for Court in an emergency, and input will be received from all counties in that district with final approval made by Judge Schwarm. If Montgomery County Courthouse is not operational, they could work out agreements with another County for court services instead of finding an alternative building in our County. Holmes stated that State's Attorney Matoush has Judge Schwarm's plan and she hasn't received a copy yet. Holmes attended five meetings regarding an emergency location to hold court if there was a disaster and our Courthouse was severely damaged.
- Savage reported the Material Safety Data Sheets have to be kept where the chemicals areas stored, so each department has to keep their own and a copy will need to be sent to Lloyd Meyer.
 - Latter Rain ministries: Savage reported that in 2012 Latter Rain was asked to become an emergency shelter. The State of Illinois asked Director Holmes for a location to house emergency responders, equipment and for food. IEMA Stan Krushas checked Latter Rain's facility and it has sleeping rooms, parking, a big kitchen and conference room and a fuel station nearby. Holmes sent the list to Latter Rain ministries so that if we ever needed a big place to hold a meeting, could they accommodate us and they said yes if they get a special waiver from the City of Litchfield. The City of Litchfield has agreed to give them the variance to house people/volunteers in case of a major event.

H.W.E. COMMITTEE REPORT: Given by Vice Chairman Chuck Graden as follows:

1. **Elections -Update:** County Clerk Leitheiser reported that to date, the office has received one write-in candidate, which is a candidate running for United States Senator (Rep). She is currently taking care of voter registration services with county High Schools to register their eligible students to vote. The early voting room is almost ready and just needs computers, which are to be installed this month.
2. **ICRMT Update -Agent Tom Franzen -Update:** Graden stated that Franzen informed the committee the following information:
 - Every person who does work for the County should have liability insurance and if they have employees, then they must have Workman's Compensation. Any Contractor who does business with the County will need to file the proper certificates before work can be performed. They also need to sign a waiver holding the County Harmless and Assistant State's Attorney Betsy Wilson will draw up a simple contract for these vendors to sign to agree to hold the County harmless when they perform work here.
 - Need some way to administer this program. All certificates need to be held in one location on a spreadsheet that is assessable by all department of the County. When a certificate expires, Vendors will be contacted to send their new verifications. In doing this we will make sure the risk transfer is not coming to the County. What office will be responsible for retaining all the documents. Webb stated that a spreadsheet could be set up and put in a shared file so that departments can access the documents to hire vendors. Chairman Hertel stated that the Chairman's Office will put together the spreadsheet and track the certificates. A letter will be sent to the vendors requesting the certificates be filed. Vendors can't be paid until the certificates are on file. All County Offices will be encouraged to review the Vendor File before hiring contractors.
 - Vendors that are self-proprietors will need to file liability certificates but do not have to register Workman's Comp certificates unless they use other employees.
 - Someone from Tom Franzen's office will be present at all of our County Board meetings for informational purposes and will advise us if any of our decisions could expose us to liability issues.

3. **Recycling Program and Events -Update:** Graden reported the following:
 - A sheared pin on the baler has been fixed and a pressure switch was replaced. The conveyer belt had a motor replaced. The baler was down for five straight days of processing.
4. **EPA Report -Update:** Graden reported Bill Gonet gave his report and shared his quarterly County Open Dump report. Committee discussed the County Pickup truck and it is a 2008 rear wheel drive that just had a new battery and brakes installed. The committee will look at putting a new 4 wheel drive truck purchase in the budget next year.
5. **Mason County Animal Control -Update:** Graden reported there is a proposal on whether to continue to manage or staff the Animal Control Facility. Deabenderfer asked if the other Board members will have a voice in this decision. Chairman Hertel stated the Committee will visit Mason County Shelter when the weather is warmer in March or April and then share that information with the Full Board. Richardson, Daniels and Betsy Wilson will also go. Graden reported that if change occurs, we will still oversee the County Animal Control Facility so that it is done correctly. The committee had a conference call with Mason County Administrator Bill Blessman, who shared some information about their program and stated that before 2007 they had one full time animal control warden and their euthanization rate was at 80 – 85%. Ten years ago a volunteer group, Pets Without Parents (PWP) was created who specialized in adoptions and helping the animals. The County was getting bad PR and they sat down and talked with the group to see what could be done. The committee and others asked Mr. Blessman several questions, which are included in HWE committee minutes.
 - Chairman Hertel further explained that we made the decision not to kill adoptable animals. If a volunteer can't take an animal on transport like to Effingham, then Richardson or a staff member will take the animal to the rescue group with the County Vehicle and gas. Exploring this change is no reflection on how the facility is run right now, we just need to explore options to better serve the citizens and be more fiscally responsible.
 - Mike Webb stated that he would like to see us look at this option with the committee going to Mason County to see how the facility is operated, and how the warden's position is operated. The committee could come back and look at this as an opportunity to go forward. We don't have to do just like Mason County, but as stewards of the county money, we need to look at this to run it efficiently and look at this as a business opportunity and to see if this is better for the citizens of Montgomery County. This doesn't mean anything is wrong with the shelter, we are just looking to improve it and the services.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Gasparich to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. **UCCI County Board Education Seminar is Saturday, February 1st, 2014 in Springfield. Breakfast is at 8:15 a.m. and seminar begins at 9:00 a.m. Need signups ASAP with Chris Daniels.**
2. **There are some Coal Age magazines and County Newspapers on the center table for Board members to take if they wish.**
3. **Full Board is invited to Farm Bureau on March 11th, 2014 for breakfast.**
4. **Coal Mine tour will be after Full Board meeting on March 11th, 2014.**
5. **Mayor's meeting is February 5th at 5:30 p.m. in the County Board Room of the Historic Courthouse.**
6. **Code Red was activated and did work for the Snow Storm Alert.**

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS:

Bill Schroeder from the audience made the following statements. 1.) He stated that taxpayers hate to hear “we have it in the budget.” 2.) He asked when are we going to get the Red Ball Trail done and Chairman Hertel replied attorneys are involved at this point, so no public information is available at the present time. 3.) He stated we have a cultural problem with video gaming increasing and unemployment going up. 4.) He asked about our coal money for reserve and if there is a law that says we have to put it in a CD or is there a way to invest in a higher fund? Chairman Hertel replied we will have to check with the auditor and check out the risk involved.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Gasparich, second by Plunkett to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore) (Ronen). Motion carried.
2. Motion by Bishop, second by Ronen to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

ADJOURN: Until the Full Board Meeting on Tuesday, February 11th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson, second by Branum to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:03 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board
Minutes

For Tuesday, February 11th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 11th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Vice Chairperson Mary Bathurst at 8:30 AM. Roll call was taken - 19 members present, 2 members absent. Member Heather Hampton+Knodle came after roll call, so roll was changed to 20 members present, 1 absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel.

Members Absent: Roy Hertel

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval: Motion by Bishop, second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Beck, second by Bishop to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 14th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – was submitted.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – was submitted.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – Bane Ulrici was present for questions.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – was submitted.
10. **T.B. Department Report** – was submitted.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Robinson, second by Kuchar to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** - Webb reported that they met last month and elected a chairman.
- **CEFS Board** – Robinson reported that CIPT Representatives were unable to be here today, and there is a hold on the purchase of the new bus for the B-Line in Litchfield. Robinson also stated that there is a vacancy on the CEFS Board and CIPT would like an attorney to fill that vacancy. Robinson asked that if anyone had any suggestions to let her know.

- **CIEDA** – Hampton+Knodle reported there is no movement on the Housing Bond Project in Sangamon County.
- **Health Dept.** – Martin had nothing to report at this time.
- **IL Assoc. of Co. Officials** – Plunkett and Kuchar reported that a meeting date has not been set.
- **MCEDC** – Ronen reported that MCEDC reps attended the downtown revitalization workshop, the U of I Extension Luncheon and a Grant writing class. He stated that the current Weatherization class is full and another one will start on March 27th. Ronen also reported that the MCEDC annual meeting will be held on Thursday, March 13th, 2014 at the Church Street Pub and invitations will be sent out soon.
- **MCWC** – Branum reported that the water company is continuing to get right-of-way easements for the project to start in the spring.
- **Planning Commission** – Beeler reported that the next meeting is Thursday, February 20th at 5:30 p.m. at the Courthouse Annex Building in Hillsboro.
- **Senior Citizens Board** – Bishop reported that there was no meeting this month.
- **UCCI** – Miles reported on a seminar regarding maintaining local 911 services with diminishing revenues.
- **U of I** – Graden reported that they met on January 29th and the U of I Annual Report is provided to members in their packets today.
- **VAC** – Sneed had nothing to report at this time.
- **WCDC** – Wendel reported that they will meet on February 20th.

Vice Chairman Mary Bathurst announced that HWE and EMA Committees did not meet this month due to inclement weather but their bills were reviewed and will be approved at the end of today's meeting.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Vice Chairman Mary Bathurst as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Bathurst stated that the CIPT Report was included in Board packets.
2. **Executive Session:** An Executive Session did not occur.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported Henson Robinson continues to work on installing the new HVAC and they are waiting for the ice to melt to remove the old unit and set up the new equipment.
2. **Maintenance Issues and Report -Update:**
 - Sneed reported the Committee reviewed photos of the dead tree on the north side of the Historic Courthouse, and the City of Hillsboro will cut it down soon.
3. **Part Time Employee-Cleaning at Courts Complex -Update:** Sneed reported that the committee reviewed the applications for the part time cleaning job at the Courts Complex building and will set up interviews later this month.
4. **Sound System for County Board Room -Update:** Sneed reported that if there are any further problems with hearing in the County Board Room, the committee will look into getting a wireless microphone for the board members to pass around especially if the equipment keeps humming as it is currently.

5. **Johnson Controls Service Renewal - Approval:** Sneed reported that the committee reviewed the annual maintenance invoice from Johnson Controls in the amount of \$6,333 which is a three percent increase. Sneed stated that the committee also reviewed a history report that showed all the annual increases so he called Johnson Controls with some questions. They have not gotten back yet so Sneed stated that he will make a motion to accept the contract for an amount not exceed \$6,333. **Motion by Sneed, second by Bishop to approve paying the invoice for the annual maintenance agreement to Johnson Controls for an amount not to exceed \$6,333, pending the outcome of Bob Sneed's conversation with Johnson Controls. All in favor, motion carried.**
6. **List for Vendor Insurance Certificates & Vendor Waivers -Update:** Sneed reported that the committee discussed the policy and procedure for collecting insurance and signed waivers from vendors that will do business with the County. Sneed stated that communications are taking place with Insurance Agent Tom Franzen on risk management and they will continue to discuss this topic in the coming months.
7. **Open bids for Animal Control Generator -Update:** Sneed reported that he was in communication with the lowest bidder and that the bid will not be awarded until next month so that he and his committee have the chance to get all their questions answered and are satisfied. Sneed stated that there is about 15 inches of frost so they cannot install the generator at this time anyway.
8. **SEDAC Energy Assessment Report -Update:** Sneed reported the committee discussed the free energy assessment report submitted from SEDAC for all the energy efficiency of all the County Buildings. The committee reviewed their recommendations for the County Buildings and an update of which work has been completed will be sent back to SEDAC. Sneed stated that he will talk with other committees regarding this lengthy energy report so that it can help in applying for other grants.
9. **Other Business -Update:** None.

County Clerk Leitheiser thanked Sneed and the Committee for the availability of the new Early Voting Room in the Historic Courthouse basement. She stated that early voting has begun and encouraged board members to tour the room and give their input.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle reported that the MCEDC annual meeting will be held on Thursday, March 13th, 2014. MCEDC Executive Director Wagahoff has sent informational packets to EPA with letters from officials advocating the cleanup of the Eagle Zinc site. She stated that MCEDC has done some grant training with Amanda Cole, the Weatherization class is full for this term and the next class will start on March 27th, 2014. Hampton+Knodle also stated that Wagahoff met with the new manager of the Dynege Power Plant and a tour will be set up in the future for County Board members to better understand their technology.
2. **Central Illinois Economic Development Authority -Update:** Heather Hampton+Knodle stated that there has been no movement on the Sangamon County project, and that there has been an interest for a couple of businesses in our county.

3. **Planning Commission -Update:** Hampton+Knodle reported that the next Planning Commission meeting will be held on February 20th, 2014 at 5:30 PM and that the committee discussed having a county board liaison for the Housing Authority Board which is critical to economic development. She asked member Plunkett if the county board has had a member liaison in the past, and he stated that the County Board approves appointments for the Housing Authority and Ken Durbin is the current Chairman. Hampton+Knodle reported that the Planning Commission also continues to work on the dangerous county intersections and roads that were identified and put on maps by the Sheriff's Department. Beeler has five copies of these maps and will provide one to the Highway Department.
4. **Community Priorities for CEDS - West Central Annual Report -Update:** Hampton+Knodle reported that we are waiting on an updated version of the CEDS report for about 1 year and that recently we received a 2011 version of the report on a disk. Hampton+Knodle also stated that we just learned that the report will be re-done and that Lindsay Wagahoff will be working with newly contractual West Central Development representative Jeremy Jones to supply information for the new report format. Hampton+Knodle thanked Wagahoff for allocating her time to this.
5. **Farm Bureau Meeting regarding Transmission Line Easements -Update:** Hampton+Knodle reported that the Farm Bureau is hosting another meeting for Farm Bureau members with attorney Jeff Mollet on Tuesday, February 18th at 6:30 p.m. This meeting is primarily for land owners who have been contacted by Ameren for easements to be able to meet with the attorney as a group in order to pool resources for a collective negotiating strategy.
6. **Utility Projects -Update:** Heather Hampton+Knodle stated that Assistant State's Attorney Wilson has reviewed the memorandum of understanding for the Grain Belt Transmission project, and the committee will now review this memorandum for the next month.
7. **Structural Improvement Notification Permit Process -Update:** Hampton+Knodle reported that the Economic Development Committee will be making a formal recommendation to the Finance Committee asking that the Supervisor of Assessments office provide education and public awareness regarding the Structural Improvement Notification Permitting Process. Hampton+Knodle stated that the Planning Commission report suggests the SOA Office notify active contractors in the County about the Structural Improvement Notification Permitting Process.
8. **Revolving Loan Fund Report & Policy & Procedure Manual Changes -Update:** Hampton+Knodle reported that two active revolving loan clients are up to date on their payments. There have been some questions regarding the RLF program and an interested business is currently completing a RLF application.
 - **RLF Policy and Procedure Manual Changes:** Hampton+Knodle reported Wagahoff presented the changes to the manual as recommended by the RLF Board. Committee reviewed and will suggest a couple of language changes and will have Assistant States Attorney Betsy Wilson review for further language clarification. Full Board approval will be available in March.
9. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle stated that she has not completed work on the legislative priority list and welcomed input or priorities from board members so that a list can be compiled for committee discussion. There are some legislative issues that are on the Federal level.

10. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund - Update:** Hampton+Knodle reported the Committee has had thoughtful discussion on the Long-Term County Improvement Fund Guidelines and has a target date of December 1st, 2014 to have the applications up and running. Hampton+Knodle stated that first step will be to ask board members for input regarding the needs and opportunities for improvement for the pillars of development in order to prepare the committee for public sessions that are planned for the end of March. Vice Chairman Bathurst clarified that these guidelines will pertain to the expenditure of coal revenues. Hampton+Knodle affirmed that these guidelines pertain to the long term fund that the Board voted on last month where 33% of coal funds are to be set aside.
11. **Quarterly Mayors Meeting -Update:** Hampton+Knodle reported that the Mayors Meeting was cancelled on February 5th due to weather and will be re-scheduled for the April Economic Development meeting.
12. **Other Business -Update:** Hampton+Knodle reported that a consultant for the Deer Run Mine is looking to see if Coal mining was addressed in the Comprehensive Plan. IDNR asked if the coal mine ran this new permit through the County to see if it is OK with the Comprehensive Plan, and this topic will be on the agenda at the next Planning Commission meeting.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

Gasparich recognized the recent passing of Montgomery County community leader Ralph Niehaus, who he stated will be greatly missed.

1. **GIS Work Group Report -Update:** Gasparich reported that Beacon-Schneider representative Kevin Greene was at the committee meeting to thank the board for their business and for approving their contract at last month's meeting. Beeler reported the flyover will be delivered in June and Schneider will have online information for us to review next month, with the website running soon after.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich reported that \$750,000 was borrowed from the coal fund to conduct County business, and we continue to pay back these funds each year when real estate taxes come in.
3. **Coal Fund Reserves -Update:** Gasparich stated that the coal fund reports are in the Board Member packets for their review.
4. **Annual Circuit Clerk Audit Report -Update:** Circuit Clerk Holly Lemons presented the annual Independent Audit for her office prepared by Patton & Company P.C. Lemons reported that this report reflects all the funds they distribute and a separate audit is done to make sure everything is being assessed correctly. Gasparich stated that the audit shows they did a good job and that there are a few exceptions, but nothing to be concerned about. Board members will review the audit report for one month and will be asked to approve it next month.
5. **Tax Sale Certificate of Purchase request from County Tax Agent -Approval:** Gasparich reported that Assistant State's Attorney Wilson is reviewing the Tax Sale Certificate document from County Trustee Joe Meyer where a private tax buyer wants to have the parcel assigned to him. **Motion by Gasparich, second by Plunkett to approve the assignment of the Tax Sale Certificate for Parcel #07-36-400-005 in Rountree Township pending approval from the States Attorney's Office. All in favor, motion carried.**

6. **Intergovernmental Agreement in place with City of Litchfield for Police Radio & Telephone Services –Approval for City of Nokomis:** Gasparich reported that the Cities of Litchfield and Nokomis have given up their dispatching services and contracted with the County for the Sheriff’s office to do these services. Gasparich explained that the county provides these services to the other municipalities at no cost. He stated that prior County Board Chairman Plunkett and current County Board Chairman Hertel talked to the city officials in Litchfield a few years ago and negotiated the fees to do dispatching services for \$125,000. Per the written agreement, the first increase was 4% and the second increase of 1% should take place for this year. Gasparich explained that talks also took place with the City of Nokomis and they verbally agreed to pay the County \$20,000 per year for dispatching services and payments have been made. Gasparich stated that no written agreement was made and therefore the County would like to now propose an agreement with City of Nokomis. Gasparich further added that we do provide these services for free to the other towns and we need to take a look at what some of these fees would be to provide these services in the future. Bathurst stated that historically these two municipalities had their own dispatching services in the past and the County has been performing the dispatching services for the other towns, and the reason that negotiations took place with these two entities is because the County’s 911 department took on additional duties to provide these dispatching services. Bathurst explained that the increases were negotiated to coincide with what County Dispatchers received as an annual salary increase per their union contract. She said that the additional assessments were never given to Nokomis because it has always been a “gentleman’s agreement” and nothing was in writing, and the County is trying to bring Nokomis up to date with the increase as Litchfield was. Gasparich stated that he was not going to make a motion in this matter because he is going to abstain from the vote since he is the Fire Chief for the Nokomis Area Fire Protection District. Graden asked about the additional funds that Nokomis would need to pay and Bathurst replied it would be an additional \$1,800 per year. Gasparich stated that his concern is that we do this service for other municipalities and he doesn’t think it is fair that they don’t have a charge. **Motion by Graden, second by Wendel to come up with an agreement for the dispatching services with the City of Nokomis. Abstain – 1 (Gasparich). Motion carried.**
7. **Budget Hearing Dates -Update:** Gasparich reported the Committee discussed potential dates to conduct the FY 2015 budget hearings. They are tentatively scheduled for Monday July 21st, Tuesday July 22nd, and Wednesday July 23rd, 2014. Gasparich asked members to please attend budget hearings and stated that last year office holders and officials cut their budget substantially.
8. **Other Business -Update:**
- **Local 773 Pension Fund:** Gasparich asked that Vice Chairperson Mary Bathurst give the report since she attended the meeting regarding the Local 773 Pension fund. Bathurst stated that she and Chairman Hertel attended an informational meeting convened by the Jailers and Dispatchers Union members regarding their supplemental Pension Fund with their Local 773 Union in 1998. Bathurst stated that members informed them they have an unfunded Pension issue that may be a financial problem for the County. Assistant State’s Attorney Wilson has requested financial information from that Pension Fund. Bathurst explained that four years ago, the Union came up with a remedy for the unfunded amount by assessing a certain amount from the employees’ paychecks and sending it to the Pension Fund. Bathurst stated that a 2006 amendment to the current contract states that if

the Local Union pulls out of the Pension, the employer is responsible for covering the unfunded Pension, therefore, making the County liable. The employees have not made a decision to pull out of the Pension fund yet and they are considering their options, but wanted to inform the County Board of this situation. Bathurst stated that if they pull out of the pension fund, it will be a financial impact for the County. Deabenderfer asked if this is pulling out of the Local Union or State or Federal and Bathurst replied this is the Local Union pulling out of the Supplemental Pension only. Gasparich stated this is situation pertains only to those employees who are vested. Bathurst reported that she asked the Union if we could start Union negotiations right now instead of starting November 30th, 2014 when their contract is up. Deabenderfer stated we are obligated and can only give advice and asked how do we deal with this in the future? Gasparich stated Federal legislation mandates that the Employer pays for unfunded liability in Pensions. Plunkett stated that he refers to this as the Enron legislation where the Federal government said that someone is going to be responsible should Pension funds fail, which is the Employer. Bathurst stated that the Employees are very sensitive on the impact it will have on the County. Graden asked what the liability amount is, and Gasparich replied we don't know. Bathurst stated that the Personnel Committee will keep board members informed on this issue.

- **Health Department Building:** Gasparich reported that Health Department Director Hugh Satterlee came to the committee to inform them that they would like to get rid of the School Street facility due to the numerous repairs that are needed and that they are planning to put another smaller building on the back of their building on Rt. 185 in Hillsboro. Satterlee approached the committee to see if the County would loan the Health Department the money to build it and they would then pay the County back. Satterlee spoke with Assistant State's Attorney Wilson concerning this request and stated they will put the new building out for bid. Gasparich stated the Health Department asked to borrow money for their new roof in the past and as it turned out they didn't need to borrow the money, which shows good fiscal management. Gasparich also stated that the new building will be more efficient and the old building on School Street will be sold to recoup costs.

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich:

1. **Workplace Wellness Program -Approval:** Gasparich deferred to Vice Chairperson Bathurst who reported that the Wellness Program is not defined yet and the committee is asking the board for approval to move forward to establish a workplace wellness program. Bathurst also explained that the Committee discussed coming up with criteria for the program and said that the employees who have the County health insurance already have a \$1,000 wellness benefit and some of these funds could then be used towards a membership with a fitness center. Moore asked if any additional county funds are spent other than the \$1,000. Bathurst stated that for those county employees who are on the health insurance plan, this \$1,000 wellness benefit is currently being underutilized and that it is currently built into the premiums we already pay. She stated that if the Wellness Program is established with employees, this would come up in renegotiations with the insurance company. Hampton+Knodle asked if this is a wellness benefit that would be offered to all County employees including those without health insurance, because the County would have to pay additional funds for those employees. Bathurst replied the tentative plan would offer the same wellness benefit to the employees not on the Health

Insurance, which would mean additional county funding. Hampton+Knodle asked how many employees we would potentially cover and Bathurst replied that approximately 30 employees insurance would be offered the same incentive. Hampton+Knodle also asked if the results will be monitored for this program and Gasparich replied that Hillsboro Area Hospital does monitor the results of their employees and believes this program has helped them derive health benefits. Gasparich also stated that we are looking for positive changes in employees' lives to help save health care costs in the future and that employees will participate in some basic wellness screening procedures. Bathurst reported the committee is not interested in Hillsboro Hospital keeping track of the employee wellness program except for tracking the number of times a person visits the fitness center. At Fusion, members are given a card and must swipe the card prior to entering the facility, and this information could be given to the County to show their participation. Moore asked if the vote approval today is just to come up with a plan and Bathurst replied affirmatively. If the board approves to move forward, then a meeting will be scheduled with the Employee Wellness Committee. **Motion by Gasparich, second by Martin to move forward to establish a workplace wellness program based on information received from Fusion and Hillsboro Area Hospital and defined at a later date. All in favor, motion carried.**

2. **Customer Service Training Report -Update:** Gasparich reported that U of I Extension Educator Chris Casey shared a report regarding the Customer Service training presented in October. Casey was present and informed members that there were two half day sessions with 34 employees participating which covered 6 of the 10 modules of the U of I program. Casey also offered to return with follow up trainings, and stated that there were good discussions with employees. He reported that one exercise from the session was to write a mission statement for the County, and a popular example was "We're the County seat; Pull Up a Chair."
3. **Personnel Manual -Update:** Gasparich reported the Committee is trying to bring the Personnel Manual up to date. Once union negotiations were completed, the committee decided to see if there were other Personnel Manual templates available from our liability insurance carrier. Bathurst stated when the template is complete we will come back to the committee with the criteria so updates can occur.
4. **Review Annual Time off Reports -Update:** Gasparich reported the Committee reviewed the fiscal year end time off reports that were prepared for the County Audit. It was noted that the offices under the General Fund had very little vacation time carried over and that the committee was happy that they are all using their vacation and personal time by the end of November.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Rock Letting Bids -Approval:** Bids were read and opened on Wednesday, January 22 at 9:00 a.m. Graden asked about specific amounts charged for the rock letting, and Miles referred him to the Road & Bridge minutes included in Board packet where total amounts are included. **Motion by Miles, second by Branum to accept the low bid if figures are all acceptable for 2014 Various Road Districts MFT Rock for Section 14-XX000-00-GM. All in favor, motion carried.** (All Road Districts except for County). **Motion by Miles, second by Sneed to accept the low bid if figures are all acceptable for 2014 County MFT Rock for Section 14-00000-00-GM. All in favor, motion carried.** (County)

2. **Red Ball Trail -Update:** Miles reported that Assistant State's Attorney Wilson is working on the issue.
3. **2014 Oil Letting Date -Update:** Miles reported the 2014 Oil Letting Date will be scheduled for Thursday, March 27th at 9:30 AM at the Highway Department.
4. **Union Safety Meetings -Update:** Miles reported that there was a Safety meeting held at the Highway Department. The safety committee consists of the union steward, another employee, Engineer Smith and Committee Chairman Gene Miles. Miles reported he missed the last meeting, but they will have another one next week.
5. **New Rotary Mower Purchases -Approval:** Miles reported the Highway Department Engineer, employees and mechanic believe that our 2 eight year old mowers are in need of repairs and should be replaced. **Motion by Miles, second by Robinson to advertise for bids on two mowers. All in favor, motion carried.**
6. **Pick-up Truck Letting -Approval:** Miles reported the committee received one bid for the four wheel drive pickup truck from Wright Automotive. Miles stated that Wright Automotive submitted a bid for a 2015 Heavy Duty ¾ ton 4-door pickup truck in the amount of \$30,050 and it meets all the specifications. The 2015 model will not be received until about June. Hampton+Knodle asked if an old truck was being sold and Miles replied affirmatively. Hampton+Knodle asked if we could have gotten a 2014 model cheaper due to depreciation and Miles stated that the 2015 was a better bid. Branum replied the 2015 needed customization so the criteria was not met for a state bid. **Motion by Miles, second by Branum to approve the purchase of the 2015 four wheel drive F250 pickup truck from Wright Automotive for \$30,050. All in favor, motion carried.**
7. **Other Business -Update:** Miles reported that there was a problem with the County highway trucks using Mechanic Street and that they are trying to resolve the issue.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Robinson, second by Ronen to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Vice Chairperson Bathurst announced the following:

1. **County Board members need to verify their phone/address/e-mails with Coordinator Daniels.**
2. **The second County Town Hall Meeting for Local Emergency Management Awareness is Saturday, March 1st, 2014 at 8:00 a.m. at the Nokomis Park House.**
3. **Full Board is invited to Farm Bureau on March 11th for breakfast at 7:00 am.**
4. **Coal Mine tour will be after Full Board meeting on March 11th.**
5. **Reception for Summer Robbins:** Montgomery County Fair Board will be hosting a reception for 2014 Miss Illinois County Fair Queen, Summer Robbins, on Sunday, March 9th at 1-4 p.m. at the Butler Community Center, with a short program at 2:30 p.m. Everyone will be mailed an invitation. If there will be anyone wanting to speak or with a presentation, please let Missy Dean know by email at missydean@hotmail.com.

SCHEDULE CHANGES: None

APPOINTMENTS:

1. Motion by Branum, second by Hampton+Knodle to Appoint Wayne Marshall as Trustee to the Fillmore Community Fire Protection District due to the retirement of Bob Morell for a three year term beginning immediately and expiring February 10th, 2017. All in favor, motion carried.

PUBLIC COMMENTS: None

County Clerk Leitheiser announced Mileage and Per Diem charges from Heather Hampton+Knodle who came in late to the meeting. Motion by Webb, second by Miles to Approve Mileage and Per Diem. All in favor, motion carried.

PAY BILLS:

1. Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply: Motion by Plunkett, second by Martin to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore) (Ronen). Motion carried.
2. Motion by Bishop, second by Gasparich to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.

ADJOURN: Until the Full Board Meeting on Tuesday, March 11th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 9:45 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, March 11th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 11th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb.

Member Absent: Richard Wendel

Pledge of Allegiance to the flag was given and led by Megan Beeler.

Mileage and Per Diem Approval: Motion by Miles, second by Graden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Kuchar, second by Bathurst to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 11th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – was submitted.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – Undersheriff Rick Robbins was present for questions.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Ronen, second by Martin to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** - Webb reported they have not met.
- **CEFS Board** – Robinson reported she did not go to the last meeting.
- **CIEDA** – Hampton+Knodle reported the group is still pursuing leads on a bonding project.
- **Health Dept.** – Martin had nothing to report.
- **IL Assoc. of Co. Officials** – Plunkett and Kuchar had nothing to report.
- **MCEDC** – Ronen reported that the MCEDC annual meeting will be held on Thursday, March 13th, 2014 at 6:00 p.m. at the Church Street Pub, and stated that the current Weatherization class has six students enrolled to date and enrollment is also open to Macoupin County.
- **MCWC** – Branum reported that the water company is still working on easements for the next phase.

- **Planning Commission** – Beeler reported that the commission met February 20th and discussed the housing portion of the Comprehensive Plan, and requested a County Board liaison be assigned to Housing Authority meetings. Hertel stated that Hampton+Knodle will contact the Housing Authority regarding this appointment. Beeler stated they are also discussing the Structural Improvement Permit process.
- **Senior Citizens Board** – Bishop reported the board will meet next Monday.
- **UCCI** – Miles reported that the education seminar has been rescheduled to Saturday, April 26th.
- **U of I** – Graden reported that they will meet Thursday night in Taylorville.
- **VAC** – Sneed reported they did not meet.
- **WCDC** – No report, liaison Richard Wendel was absent.

Chairman Hertel thanked the Montgomery County Farm Bureau for the hosting the breakfast for County Board members and Elected Officials this morning, and recognized Farm Bureau President Jay Niemann, who then had Farm Bureau members in attendance introduce themselves. Niemann also introduced Farm Bureau Manager Bob Lentz and Dupage County, Illinois Senator Tom Cullerton who has been adopted by the local Farm Bureau. The Farm Bureau directors are considering a similar adoption program with the County Board. Chairman Hertel stated that the County Board has had a good relationship with the farming community and the Farm Bureau for a long time and the communication between them has been good, and a liaison would be important because we now have only four Board members who are farmers. Chairman Hertel thanked the Farm Bureau for housing the Supervisor of Assessments office during the Historic Courthouse renovations and stated the County Board has invited Farm Bureau members on a coal mine tour after today's meeting. Chairman Hertel also introduced State Representative Wayne Rosenthal and State Senator Andy Manar, who had also attended the breakfast and invited them to address the board. Representative Rosenthal stated that Congressman Rodney Davis also attended the breakfast, and informed members about the status of State funding of schools. Rosenthal also stated he sits on the Appropriation Committee concerning economic development legislation and strives to emphasis bringing jobs back to Illinois. He spoke of the unemployment rate of Montgomery County at 8.7% as compared to the national rate at 6.7% and stated he and Senator Manar work closely together for the people of our district to try to get more people back to work. Senator Andy Manar then spoke to the Board about his prior tenure as Macoupin County Board Chairman and how that Board had to match revenue and expenses after losing a coal mine, which was done with both political parties working together. He has sponsored a bill to restructure the Department of Commerce and Economic Opportunity and require that they have a strategic plan that prioritizes areas of Illinois with high unemployment. Manar stated he is concerned about unemployment downstate and the challenges we face. He reported we are well on the way to fixing school funding in the State as it hasn't been done in the past 17 years since 1997. State Senator Tom Cullerton of the 23rd District spoke to the Board about how he was chosen as an adoptee of Montgomery County Farm Bureau from Illinois Farm Bureau agencies. He also spoke on getting unemployment down and fixing the State budget and stated we have to work together to accomplish this goal.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Chairman Hertel reported the CIPT Report was included in Board packets. CIPT has not worked out the logistics for the B-line bus route in Litchfield.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

Sneed publicly thanked his committee members for their valuable input and good ideas which are saving the County money.

1. **HVAC at Courts Complex -Update:** Sneed reported on the status of the HVAC replacement at the Courts Complex and stated it is halfway done and everything is working okay. The committee has approved payment request #2 and #3. Sneed also reported that we were approved for a \$14,600 energy grant for this project.
2. **Maintenance Issues and Report -Update:** Sneed reported the committee reviewed and approved the quote for replacing the tile in the men's and ladies restrooms on the first floor of the Historic Courthouse.
3. **Elevator Safety Code Upgrade Requirements -Update:** Sneed reported the elevator inspection has been completed at the Courts Complex and the committee reviewed the informational letter from Otis Elevator Company regarding some changes to the safety code for elevators and escalators. We will ask Otis Elevator to verify in writing that we comply with these new codes.
4. **Part Time Employee-Cleaning at Courts Complex -Update:** Sneed reported the new part time custodian was hired and seems to be doing well.
5. **Request for Proposals for Panic & Fire System Testing & Monitoring -Update:** Sneed reported that the committee discussed the need to bid out the testing and monitoring for the fire and sprinkler systems for the county buildings. The EMA committee has assigned the monthly testing of the panic alarm systems to EMA Director Diana Holmes and she will report back to the committee each month.
6. **Bid for Generator at Animal Control -Approval:** Sneed reported that he spoke with the low bidder for this project and that this vendor is not certified to service the generator. Sneed then checked with Hillers Sheet Metal who was the second lowest bidder, and this bidder is certified to work on the generator. Graden asked when the generator will be installed and Sneed replied in about a month. **Motion by Sneed, second by Bishop to approve the bid from Hillers Sheet Metal for the Generator at Animal Control in the amount of \$9,440.43. All in favor, motion carried.**
7. **Exterior Lighting Proposals -Update:** Sneed reported two proposals were opened for the upgrade and replacement of the exterior lighting with high efficiency LED lighting. He stated the committee will be working on this in the next month.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports:

A summary of monthly operations for **February 2014** is as follows:

Total calls: 295 Total amount billed: \$161,211.30 Amount collected: \$106,492.50

AMBULANCE REPORT: Savage reported on a meeting held recently with the City of Litchfield on three suggestions to increase revenue for ambulance services. Hertel reported it was a good meeting.

1. **System for Awards Management number -Update:** Savage reported that the IEMA requirement for a SAM number has been completed.

EMA:

1. **Panic & Fire Alarm System Testing/Wareham's -Update:** Savage reported the committee approved to recommend to the Building and Grounds Committee that they obtain bids for the testing of the fire alarm and sprinkler systems. The committee also approved to direct Holmes to test the panic systems monthly and report to the EMA committee each month.
2. **Town Hall Meeting Nokomis -Approval of Illinois Public Works Mutual Aid Network membership:** Savage stated that communities need to be aware of the mutual aid process in order to qualify for grant reimbursement in case of disaster. The committee also approved joining the Illinois Public Works Mutual Aid Network for a \$250.00 annual membership fee. This membership can be rescinded at any time. Assistant State's Attorney Betsy Wilson recommended making sure insurance is in force at all times. **Motion by Savage, second by Kuchar to Join the Illinois Public Works Mutual Aid Network for a \$250.00 annual membership fee. All in favor, motion carried.**
3. **Mitigation Planning -Update:** Savage reported that there was a Hazardous Mitigation Planning Meeting at the Health Department on February 18th, 2014.

4. **Infrastructure Class -Update:** Savage reported that an “Earthquake Readiness” seminar is scheduled on April 16th, 2014 at the Hillsboro KC Hall from 8:00 to 5:00 PM for earthquake readiness. This class will get people together to plan in case our county has a possible earthquake in the future.
5. **Site visit National Weather Service -Update:** Savage reported that there was a site visit from the National Weather Service on February 24th, and the county was informed that for events that affect more than 2,000 people the National Weather Service will notify certain officials who have a smart phone of any severe weather. Those needing more information should contact Director Holmes.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **GIS Work Group Report -Update:** Gasparich reported the GIS Pictometry contract was signed this morning. Beeler reported the first data push is done, and additional information will be put on the website in the next two weeks.
2. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich reported that the committee reviewed the monthly coal revenue reports prepared by Treasurer Jenkins. He spoke about last year’s budget hearings and stated that the budget was \$650,000 down from the previous year and hopes we can continue to decrease expenses.
3. **Annual Health Insurance Discussion -Update:** Gasparich reported that the committee discussed the need to schedule a meeting with Travis Schmidt and Jollie Burris of Consociates to discuss the Annual Health Insurance renewal. The Finance Committee will have a joint meeting with the Personnel Committee on Tuesday, March 18th, 2014 at 8:30 AM in the County Board Room. The Personnel Committee will change their monthly meeting from Thursday, March 27th to March 18th so a special meeting will not be necessary.
4. **Annual Circuit Clerk Audit Report -Approval:** Gasparich reported Board members were given the report at February’s meeting. He stated there were very few exceptions in the report and Circuit Clerk Lemons is doing a good job. **Motion by Gasparich, second by Beeler to Approve the Annual Circuit Clerk’s Audit Report. All in favor, motion carried.**
5. **Intergovernmental Agreement City of Litchfield For Police Radio & Telephone Services - Update:** Gasparich reported that Assistant State’s Attorney Wilson is reviewing the Intergovernmental Agreement at this time, and Chairman Hertel reported that the City of Litchfield is doing a study to possibly reinstate their dispatching services rather than continue with county dispatching. A few years ago, former Litchfield Police Chief B.J. Wilkinson and Sheriff Vazzi had negotiated a deal for the County to dispatch for the City of Litchfield, and as a result the County hired two new dispatchers. The City of Litchfield paid the County \$125,000 per year for these services along with a small annual increase. Gasparich stated that he would like for the Litchfield Police Chief and the 911 Board to meet before a decision is made to change dispatching services back to the City. Chairman Hertel reiterated that Litchfield has no issues with our dispatch services and that the only reason they are considering this is for safety issues, since after the dispatching services were moved to the County, the Litchfield Police station is now locked after hours. Gasparich stated there are ICC rules that have to be adhered to regarding dispatching services. Deabenderfer asked if taking over Litchfield’s dispatching was part of the consolidation of the Sheriff’s Department and the 911 Department and Gasparich stated it was not. Plunkett stated that 911 and Sheriff’s Dispatchers needed to be cross trained and Chairman Hertel agreed that the consolidation took place so dispatchers from separate departments who were seated so close to each other could cover each other’s jobs. Deabenderfer asked if the County would be affected in other ways in addition to losing two dispatchers if Litchfield reinstates their dispatching services. Chairman Hertel stated that the City of Litchfield has about 12,000 calls that are made to 911 and that we will still receive those calls initially. Plunkett stated that our legislators in attendance need to be aware of the county’s 911 revenue loss we are incurring due to increased cell phone usage. Chairman Hertel affirmed Plunkett’s statement and stated that 911 revenue is down because of less landline phones and we need to add higher fees for 911 services to cell phones. Chairman Hertel explained that the County receives \$.58 cents on each cell phone and \$2 for each landline phone in the County for funding 911 services. If the fee were raised to \$2 for cell phones also, we would have enough money. Senator Andy Manar reported on a Senate bill

that is in the second reading that will try and bring parity to this issue as there is a large volume of landline phones being disconnected each year. Gasparich added that there is no tax on voice-over-internet and track phone recharges. He stated it takes \$225,000 to run 911 services and those services won't diminish.

6. **Structural Improvement Notification Permit Process -Update:** Gasparich reported that the Economic Development Committee made a recommendation for the Supervisor of Assessments Office to do some education and marketing to contractors regarding the need for a structural improvement notification permit. Gasparich stated that he asked Supervisor of Assessments Durston to attend the next meeting with some ideas on how we can notify the public about the structural improvement process and forms.
7. **Priorities for Long-Term Improvement Fund -Update:** Gasparich stated that in January the Board voted to put aside 33% of the Coal Revenue into a Long-Term Improvement fund and that the Board needs to define what this money can be used for. Gasparich stated that committees need to have some input and come up with a priority list of projects they think need funded. Gasparich also stated that he would like to wait until after budget hearings in July to come up with the priority list.
8. **ROE Quarterly Report -Approval:** Regional Superintendent of Schools Marchelle Kassebaum was in attendance and thanked Representative Rosenthal and Senator Manar for supporting education. She stated that due to the ROE consolidation, her term ends in July 2015 and Julie Wollerman will be the Regional Superintendent over our county and four others (Bond, Christian, Effingham, Fayette). She reported that the Chairmen of all five counties will meet in a few weeks to discuss the consolidation of services. **Motion by Gasparich, second by Bathurst to Approve the Regional Office of Education Quarterly Report. All in favor, motion carried.**

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Committee Chairman Beck reported that voting activity has been slow for the General Primary Election to date. Absentee/Early voting continues through Monday, March 17th at 4:00 p.m. and the courthouse will be open Saturday morning, March 15th from 8 AM to Noon for Early voting as well. Chairman Hertel stated that he is glad the election process was taken out of the County Clerk's main office and put in the basement office as it serves the public better.
2. **Recycling Program and Events -Update:** Beck reported that the winter has been harsh on equipment and that baler issues have been repaired. The next electronics recycling drive is May 1st and 2nd, 2014.
3. **EPA Report -Update:** Beck reported that there were repairs made to the EPA truck to replace a bad fuel pump that froze up due to getting watered down gas. The alternator on the truck then went out and had to be fixed. Beck also reported that the State will fund the EPA grant and that Gonet has applied for the State Fiscal Year 2015 grant.
4. **Animal Control Facility and Program:**
 - Beck reported the Animal Control van was also repaired and is running now.
 - Beck reported the new Animal Control truck has been delivered and that committee approved to put a spray-in truck bed liner at a cost of \$595.00 so the cages won't slide. Beeler asked if the spray-in bed liner would come out of the estate funds and Beck replied affirmatively. Deabenderfer asked how we would keep track of estate funds and Chairman Hertel replied it would be placed in a separate account for auditing purposes.
 - Friends of Montgomery County Animal Control will be helping with an open house at the Animal Control facility on Saturday April 12th from noon until 2:00 PM.
 - Beck read a letter from someone who adopted a dog from Montgomery County Animal Control who highly recommends our clean facility and friendly service.

5. **Other Business –Approval of Attorney Fees:** Beck reported that there is a \$15,000 fee from Michael Glenn for his work on the Vanek estate. Hampton+Knodle and Moore asked if this fee would be paid from estate funds and Wilson replied affirmatively. Deabenderfer asked how much money the county will receive from the estate and Assistant State’s Attorney Wilson said that there is a balance of \$615,154.67. Chairman Hertel stated that the County has already received \$50,000 from the estate funds. **Motion by Beck, second by Graden to pay the fee of \$15,000 to Attorney Michael Glenn for his work on the Vanek estate. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Workplace Wellness Program -Approval:** Bathurst reported that the Employee Workplace Wellness Committee met and drafted parameters of the program to present to the Board members. **(For parameters and supplemental information, see Resolution Book 13, pages 275-282.)** Bathurst stated that discussions have taken place with Fusion Fitness and they are waiving any initial membership fees, and said that she asked the Personnel Committee if the County would subsidize 60% of the annual membership fees to Snap Fitness or Fusion Fitness, leaving the employee to pay the remaining 40% which will be payroll deducted. Bathurst stated that if approved, this program will start on April 1st, 2014 and employees will commit to a yearly membership. She said that employees in the Insurance Plan will be required to have thirty events of participation on a quarterly basis and ten of the events can be away from the fitness facility and there will be a log on the employee intranet to record the ten exercise events on an honor system. If participation isn’t reached in one quarter, employees will be allowed one more quarter before the County takes away their subsidy. Employees will also participate in Fusion Health Fair in May which will include basic blood work. Bathurst stated the Wellness Program will also be offered to County Board Members and all regularly scheduled part time employees and that 100% of the membership fee will be payroll deducted. Hampton+Knodle asked if Consociates would monitor the participation and Bathurst replied it is employee driven and that the Employee Wellness Committee will monitor it and also act as an appeal board. Hampton+Knodle asked about the budget range for those 30 people not covered by the County Health Insurance and Bathurst replied if there is 50% participation or 15 people at \$400 each, the County would pay \$6,000 per year and it would come out of our Health Insurance line item. Deabenderfer wants to make sure there is no administrative cost to the County and Bathurst replied one employee on the committee who also does county payroll will do the payroll deductions, and Fusion and Snap Fitness are doing other administrative work. Kuchar asked if this will increase our insurance rates and Bathurst replied the Wellness program amount is already built in the system, but it is currently underutilized. Kuchar asked if someone has already used the \$1,000 wellness benefit and leaves county employment, will the County still subsidize this benefit and Bathurst replied she would research this matter. Bathurst said that once county employees’ \$1,000 wellness benefit is used, the employee is responsible for the cost and that they could participate at 100%. Beeler asked if annual membership dues are paid quarterly, are we bound to pay Fusion if an employee quits early and Bathurst replied no, that we will be billed monthly from Fusion and that they know that an employee might leave the program. Sneed asked if this could save the County money in insurance premiums down the road and Bathurst replied affirmatively. Chairman Hertel stated that Hillsboro Area Hospital said their workman’s compensation claims and health care costs have gone down since implementing their wellness program. Plunkett asked if the cost savings at the end of the line is worth the investment and stated that he has objection paying for those employees without County Health Insurance and wonders if their insurance would be willing to pay this cost instead. County Board Administrator Chris Daniels stated that upon checking with the Highway Department’s Union, they do not have a wellness benefit in their policy. Moore stated that we don’t need to spend money for employees who are not on the County insurance and for Highway Department employees who have health insurance other than through our county provider. Deabenderfer stated implementing this program will be hard to sell to the public as he has heard from concerned taxpayers that they would not want to pay for County employees’ fitness memberships through their taxes in addition to paying for

their own fitness memberships. Beeler stated she believes that the Obamacare mandate does not allow an option to only offer wellness benefits to employees on the employer's insurance, and that's why some employers are doing away with wellness benefits. Webb asked if the Board can review this program annually and Bathurst replied affirmatively, as approval of the program is a one year commitment and will be monitored constantly. Deabenderfer asked if the Personnel Committee recommends this, and Miles asked if insured employees were interested if they had to pay 100% or are they joining because the County is paying 60% and Bathurst replied employees were surveyed at the beginning and we had fifty employees interested at the time and now the numbers are growing. Gasparich feels this program will help with early diagnosis and stated that through proper health screening we could have some savings on claims. Beeler felt we should have a meeting with Consociates with our concerns and Bathurst replied we have done so and since we are self-insured we ultimately define how the wellness benefit can be used. Beeler asked where the money for this program comes from and Gasparich replied the Treasurer will have to create a line item in the Health insurance category. **Motion by Bathurst, second by Martin to approve the parameters for the 2014 Montgomery County Wellness Program and ask Employees for a 1 year commitment to this program. ROLL CALL VOTE: Ayes: 19, Nays: 1 (Moore), Absent: 1 (Wendel). Motion carried. (For parameters and supplemental information, see Resolution Book 13, pages 275-282.)**

2. **Personnel Manual -Update:** Bathurst reported the committee received a Personnel Manual template to review from our Liability Insurance carrier, and the committee will review sections on a month by month basis and will have some required training for employees and Board members.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Rotary Mower Letting -Approval:** The following three bids were received:
 - a. Sievers 2014 Bush Hog - \$14,310.00, \$28,620.00 for two.
 - b. Sloan Equipment 2014 John Deere - \$16,220.00, \$32,440.00 for two.
 - c. Jansen Farm Equipment 2014 Rhino - \$13,959.00, \$27,918.00 for two.

Motion by Miles, second by Branum to approve the purchase of two mowers from Jansen Farm Equipment in the amount of \$27,918. All in favor, motion carried. Hampton+Knodle asked about the distance for the mechanic to travel for parts, and Miles stated that parts can be purchased in Vandalia, so this bid will be acceptable to the mechanic.

2. **Red Ball Trail -Update:** Engineer Smith contacted Assistant State's Attorney Wilson who has spoken recently with the Surety Bond Company. Miles reported we are still in negotiations in this matter.
3. **Washboard Trail TBP Letting Date -Update:** Miles reported this Bridge is under design and it is now time to replace this bridge in Hillsboro Township. Engineer Smith has scheduled the letting to take place at next regular Road & Bridge meeting in April. The cost to replace will be split by Township, County and the State.
4. **2014 Oil Letting Reminder -Update:** Miles reported the oil letting will be held on March 27th at 9:30 AM at the Highway Department.
5. **Fuel Tank Problem -Update:** Engineer Smith stated that water infiltrated the fuel tank affecting five County vehicles. The problem was fixed by replacing a worn out seal.
6. **Priorities for Long-term Improvement Fund -Update:** Miles reported some priorities for the long-term improvement fund like removing the two underground fuel tanks and installing new above-ground fuel tanks.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle stated that member Ronen reported current MCEDC progress during the liaison reports and stated that the MCEDC annual meeting will be held on March 13th, 2014 at 6:00 PM at the Church Street Pub and over 67 people have reserved for the dinner meeting.

2. **Central Illinois Economic Development Authority -Update:** Hampton+Knodle stated she reported this information during liaison reports. There has been no change or movement on the pending bond issue.
3. **Planning Commission and Vacancy -Update:** Hampton+Knodle reported that the committee is looking for another Planning Commission member due to the recent resignation of Andy Ritchie.
4. **Planning Commission Reappointment of Brian Niemann -Approval at end of meeting.**
5. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle reported that she has been in communication with Assistant State's Attorney Wilson regarding the Revolving Loan Fund Policy Manual Changes. Wilson is reviewing a few sections to define some policy language and will bring revisions back to the committee and Full Board when her review is complete.
6. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle shared legislation 2014 Priorities at the Federal Level that she has been following. 1.) Redevelop the Diamond Zinc Brownfield Site. 2.) Renew the Work Opportunity Tax Credit. 3.) Fairness in Federal Disaster Declarations Act-support this effort to prevent small communities from being denied federal disaster aid because of their size. Because FEMA places so much emphasis on a disaster's cost "per capita," officials say communities in large states, like Illinois, must incur a relatively higher level of damage than communities in states with smaller populations. Gasparich stated that this needs to be passed nationwide. 4.) Support All-of-the-Above Energy Strategy" – EPA's proposed rules would virtually eliminate coal as a source for energy for new power plants. It is expected similar rules will be imposed (triggered by a legal requirement under the Clean Air Act) on existing power plants to require carbon capture and storage techniques as are being proposed for new plants. She stated that since more than 50-60% of our central Illinois energy is produced by coal-generated sources, this would lead to extreme price increases for businesses, government and residents. 5.) Support the Farm Bill's Proposed Increase in USDA Rural Development Funding. Hampton+Knodle also shared issues on the State level: Excise tax, Possible Fly ash tax, 911 cell phone rates, the Education Funding Formula and the State passing a tax on County services.
7. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund - Update:** Hampton+Knodle passed out a document for board members to review and gave a power point presentation entitled "**Long-Term Improvement Fund.**" (For copy of presentation, see Resolution Book 13, pages 283-315). She stated that at the County Board meeting in January 2014, members approved that 33% of coal revenue would be set aside in a special fund for long-term projects. Discussions took place at the Coordinating and Finance Committees this past week regarding the intention of how the 33% will be used. Hampton+Knodle stated there seems to be confusion on how this money would be used based on what was discussed and passed at the January full board meeting. Her power point presentation showed a pie chart to show how coal royalties are divided up and pointed out possibilities. Hampton+Knodle stated that she based the dollar amounts in her presentation on a \$2 Million projection in coal royalties this year, but actual revenue would be closer to \$5 Million according to last year's average. Hampton+Knodle then passed out a questionnaire for board members to complete and turn in so that the board can define and prioritize the projects for the Pillars of Development. The questionnaire included asking County Board members how many pennies of each coal royalty dollar should go into four categories: daily operations, capital improvements, reserve, and long-term improvement fund. (For copy of questionnaire, see Resolution Book 13, pages 316-317). Deabenderfer stated that we need to be clear that the Reserve fund is separate from the Long-Term Improvement Fund. Hertel stated we have to hold out funds for the future.
8. **Quarterly Mayors Meeting -Update:** Hampton+Knodle reported the quarterly Mayors meeting has been re-scheduled for Wednesday, April 2nd, 2014 at 5:30 PM in the County Board room.
9. **Memo of Understanding for Grain Belt Transmission -Update:** Hampton+Knodle reported the committee reviewed a memo from Assistant State's Attorney Wilson with some suggestions for them to consider regarding the Memo of Understanding for the Grain Belt Transmission Lines. Ronen pointed out in the Coal Age magazine that Deer Run Mine had the biggest change in percentage of tonnage this year and reports show mining is up 105% at that facility.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Gasparich, second by Robinson to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. The Finance Committee will have a joint meeting with the Personnel Committee on Tuesday, March 18th, 2014 at 8:30 AM in the County Board Room. The Personnel Committee will change their monthly meeting from Thursday, March 27th to March 18th, 2014 so no special meeting will be required for that committee.
2. Farm Bureau members are touring the Coal Mine today. There will also be a tour next month after the Full Board meeting on April 10th, 2014.
3. UCCI County Board Education Seminar is rescheduled for Saturday, April 26th at 8:15 a.m.
4. UCCI Leadership Academy Information was emailed to Board Members. Anyone interested in attending should sign up with Chris Daniels.
5. The Electronics Recycling Drive dates will be May 1 & 2, 2014.
6. Please notice the books sent to Board members, and those books not selected today will be recycled.

SCHEDULE CHANGES: See Announcements.

APPOINTMENTS:

1. Motion by Ronen, second by Kuchar to Re-appoint Brian Niemann to the Planning Commission for a 3-year term ending March 2017. All in favor, motion carried.

PUBLIC COMMENTS: Mr. Schroeder read a statement to the Full Board concerning County Board members' absence at the recent public hearing for Deer Run Mine. He stated only member Jim Moore attended, but left early. He stated the Board is interested in how to spend the coal royalty funds, but doesn't seem to be interested in the environmental concerns of the landowners. He stated the idea of selling the coal rights was sold to the public as a reduction of taxes for area residents. He asked the Board to use the coal royalty funds to benefit the most County residents as possible since getting a tax reduction is not possible. Chairman Hertel reported that County Clerk Leitheiser, MCEDC Executive Director Lindsay Wagahoff and County Board Administrator Chris Daniels attended the hearing as representatives of the County. (For copy of Mr. Schroeder's comments, see Resolution Rook 13, page 318).

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Martin, second by Beeler to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore) (Ronen). Motion carried.
2. Motion by Webb, second by Bishop to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

ADJOURN: Until the Full Board Meeting on Tuesday, April 8th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:00 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, April 8th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 8th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Vice Chairman Mary Bathurst at 8:30 AM.

Vice Chairman Mary Bathurst announced she was leading the meeting today instead of Chairman Hertel due to his recent serious cancer diagnosis. Bathurst stated he is undergoing diagnostic testing today and our thoughts and prayers are with him.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel

Members Absent: Roy Hertel, David Ronen, Mike Webb

Pledge of Allegiance to the flag was given.

Mileage and Per Diem Approval: Motion by Beck, second by Graden to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Sneed, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday March 11th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** – Ray Durston was present for questions and reported that County Clerk Leitheiser has delivered the final abstract to the Department of Revenue on Friday and now the county is waiting to receive the final multiplier from them. Durston also reported that his office is working on ways to inform people of the Structural Improvement Notification permit.
2. **Circuit Clerk's Report** – Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** – Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** – Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** – Mary Purcell was present for questions.
6. **Health Department Report** – Hugh Satterlee was present for questions.
7. **Probation Officer's Report** – was submitted.
8. **Public Defender's Report** – was submitted.
9. **Sheriff's Report** – Sheriff Vazzi was present for questions.
10. **T.B. Department Report** – Sally Adams was present for questions.
11. **V.A.C. Report** – Dave Strowmatt was present for questions and reported that the Illinois Association of County Officials conference is at the end of the month along with the upcoming VAC Legislative conference. Strowmatt stated that VAC supports veterans' benefits and at the conference members will be discussing their opposition to HB3898, which is an Illinois House bill that would eliminate the 13th annual payment that retirees of the Illinois Municipal Retirement Fund currently receive. He stated that HB3898 has gone to the House Rules Committee.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Beeler, second by Martin to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** - Webb was absent.
- **CEFS Board** – Robinson had nothing to report. CIPT Program Director Dennis Shiley was not present at Full Board.
- **CIEDA** – Hampton+Knodle reported on approval of a \$7.5 Million Housing Bond in Sangamon County.
- **Health Dept.** – Martin had nothing to report at this time.
- **IL Assoc. of Co. Officials** – Plunkett stated Dave Strowmatt reported on the IACO conference and he and the other county board liaison Sharon Kuchar are planning to attend it as well.
- **MCEDC** – Ronen was absent.
- **MCWC** – Branum had nothing to report at this time.
- **Planning Commission** – Beeler reported the next meeting is tentatively set for April 24th.
- **Senior Citizens Board** – Bishop had nothing to report at this time.
- **UCCI** – Miles reported that the UCCI meeting held March 19th regarding County employee health insurance topics was cut short due to the legislative meeting also held that evening.
- **U of I** – Graden reported the meeting in Taylorville went fine and the next meeting will be in Jerseyville.
- **VAC** – Sneed reported Dave Strowmatt received \$60,000 worth of benefits for veterans in our County and next month it will be an even higher amount. He stated Strowmatt is doing a good job for Montgomery County.
- **WCDC** – Richard Wendel reported the next meeting will be held on April 17th.

Vice Chairman Mary Bathurst announced that Stacie Barton Hackler from U.S. Senator Dick Durbin's office was in attendance and she will also attend the tour of the Deer Run Coal Mine to be conducted immediately after the meeting today.

COMMITTEE REPORTS:

COORDINATING COMMITTEE REPORT: Given by Vice Chairman Mary Bathurst as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Vice Chairman Bathurst reported the CIPT Report was included in Board packets.
2. Vice Chairman Bathurst announced Dave Ronen is not in attendance today because he is at the State Capitol testifying at a hearing about economic development per the request of Representative Wayne Rosenthal.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Bob Sneed reported that the project is almost complete, and the new HVAC unit will be tested within a week or so.
2. **Maintenance Issues and Report -Update:** Sneed reported that the 3rd Party Annual State Inspection of Elevators checked out okay.
3. **List for Vendor Insurance Certificates & Vendor Waivers -Approval:** Sneed reported that County Insurance representative Tom Franzen shared a report of the vendor liability manage risk transfer and stated that we should make sure that third-party vendors/providers are financially responsible for any liability that may be imposed during their work for the County. Sneed stated that the committee reviewed the hold-harmless/indemnity agreement with Tiers 1, 2 and 3, and the vendor insurance certificate and indemnity agreement should be in our files before these vendors do any work for the County. He said that Assistant State's Attorney Betsy Wilson has reviewed all the information as presented, and vendors will be required to supply a certificate of insurance and sign a lien waiver, and if they have employees they must show workers comp insurance proof. Sneed also stated that each committee that is requesting any work needs to get their information to the B & G committee so a tier can be assigned and proper paperwork and documentation requested. He said that no county vendor should start work before the properly signed waiver agreement is on file. Beeler asked about the individual who is paid to mow at the Waggoner Bike Trail and about county data service providers

such as Devnet, Schneider and Beacon. Gasparich also asked if we need to get waivers for those who bring copy machine paper, distilled water and auditing services, and those servicing Sheriff's Department vehicles. Sneed stated that all vendors County Insurance representatives deem eligible must meet compliance. Assistant State's Attorney Wilson stated most vendors already have waivers built into their contract. Bathurst suggested that committees take an inventory of their vendors and bring them forward for this process. **Motion by Sneed, second by Wendel to approve the policy of securing the vendor insurance certificates and vendor waivers pending review by the State's Attorney office. All in favor, motion carried.**

4. **Award Bid for Panic & Fire System Testing & Monitoring -Approval:** Sneed reported the committee reviewed and discussed two bids for the monitoring and testing of the Panic & Fire Systems for all county buildings except the Litchfield recycling facility. Sneed has reviewed the bids over the weekend, and stated the project is ready to move forward with the low bidder of Wareham's Security at \$4,900. **Motion by Sneed, second by Savage to approve the bid from Wareham's Security for the Monitoring and testing of the fire and panic alarms in the county buildings. All in favor, motion carried.**
5. **Exterior Lighting bids -Approval:** Sneed reported that the Committee received two proposals for the Exterior Lighting and approved the lowest bidder. **Motion by Sneed, second by Miles to approve the low bid from Hillsboro Electric for \$3,009.95 with a rebate of \$2,165.20. All in favor, motion carried.**
6. **Building Projects Summary Reports -Update:** Sneed reported that the Committee reviewed a summary report for all the building and grounds projects from 1998 to 2014. Sneed also stated we will continue to keep track of what we spend and this report will help with creating a priority list for budgeting purposes.
7. **Maintenance Agreement for Animal Control Generator -Approval:** Sneed reported that Hiller's Sheet Metal submitted a proposal to maintenance to the new generator at the Animal Control facility for \$300 per year, which was approved by the committee. **Motion by Sneed, second by Deabenderfer to approve the contract with Hiller's Sheet Metal for \$300.00 per year to maintain the generator at the Animal Control facility. All in favor, motion carried.**

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Quarterly Mayors Meeting -Update:** Hampton+Knodle reported there was good attendance at the quarterly mayors meeting with eleven communities represented. She noted there was an emphasis on water projects within the discussion at the meeting.
2. **MCEDC -Update:** Hampton+Knodle reemphasized that board member David Ronen was in Springfield today testifying on Economic Development needs. She stated that there is a workshop scheduled to be held on May 6th in Litchfield regarding starting a business and that a Legislative Breakfast is planned for May 12th, 2014 at the Lincoln Land Community College auditorium in Litchfield. Hampton+Knodle stated that RSVP's for this event can be made with the City of Litchfield or MCEDC, and also said that we are working with West Central Development on the priorities and needs of Montgomery County.
3. **Central Illinois Economic Development Authority -Update:** Hampton+Knodle stated the \$7.5 million dollar bond to fund a housing project in Sangamon County is good news and hopefully will open doors for other projects.
4. **Planning Commission -Update:** Hampton+Knodle reported that the committee discussed the need to have a county board member serve as a liaison to the Housing Authority Board. She stated that Montgomery County Housing Authority Director Kelly Moroney has advised her that she will plan to attend the Planning Commission meetings and the next date has been tentatively set for April 24, 2014.

5. **Planning Commission New Appointment -Update:** Hampton+Knodle reported that there is vacancy on the Planning Commission due to the resignation of Andy Ritchie and they are seeking to appoint another resident with an engineering background. McDonough-Whitlow owner and engineer Toni McDonough has been asked if she is interested in serving and she will advise by the end of April if she can serve.
6. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that the Committee reviewed the reports and payments for the two RLF clients, and there are no new applications pending.
7. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle stated that she is working with Assistant State's Attorney Wilson on a few language changes for the revolving loan fund policy and procedure manual and will present the revised policy at the May committee meeting.
8. **Adoption of 2014 Legislative Priorities and Input -Approval:** Hampton+Knodle read the revised list of State and Federal Legislative Priorities affecting the County. As Strowmatt discussed earlier, an addition to the list is the opposition to HB3898 which proposes to eliminate the IMRF 13th payment. Hampton+Knodle also stated that the County should oppose SB68 which would increase the Minimum Wage because this would also increase the cost of living. **Motion by Beeler, second by Martin for the approval of sending support letters for the 2014 Legislative and Regulatory Priorities list. All in favor, motion carried. (See Resolution Book 14, page 1.)**
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund - Update:** Hampton+Knodle asked Board members to turn in their green survey sheets if they haven't done so yet as she would like to get comments by the end of the day. Hampton+Knodle compiled the responses that she had received into a spreadsheet for board members to review. Hampton+Knodle asked Treasurer Jenkins where the long term coal fund money is tracked and Jenkins stated he was not given any direction on which fund to use to set it up. Hampton+Knodle stated that the Board voted to set aside 33 cents of every dollar from coal royalties since January and identified the money and there should be an account with a balance. Hampton+Knodle stated there are no specific guidelines yet on how it is to be spent. Hampton+Knodle requested a separate line item for coal funds be placed in the monthly Treasurer's reports and Jenkins agreed to provide it. **(For a copy of the Long-Term Improvement Fund County Board member responses as compiled by Hampton+Knodle, see Resolution Book 14, pages 2-6).**
10. **Memo of Understanding for Grain Belt Transmission -Update:** Hampton+Knodle asked committee members to review the Memo of Understanding for the Grain Belt Transmission line so it can be discussed at the next meeting.
11. **Marketing County Property for Potential Development -Update:** Hampton+Knodle stated that she will be discussing the potential of marketing county owned property for site development purposes with Assistant State's Attorney Wilson. The committee will review GIS maps of county owned property at an upcoming meeting.
12. **Other Business -Update:** Hampton+Knodle reported the Committee also discussed the possibility of running a 12" water line down Route 16 between Litchfield and Hillsboro along with fiber optics.
13. **Handout from American Society of Civil Engineers (ASCE) 2014 Report Card of Illinois Infrastructure:** Hampton+Knodle stated that Illinois scored a C- on the ASCE 2014 report card and that we need to be more competitive with other states. Investments need to be made to improve our state as Illinois is a hub of transportation. **(For copies, see Resolution Book 14, pages 7 and 8).**
14. **Handout regarding Hydraulic Fracturing Presentation meeting:** Board members received a copy of the Hydraulic Fracturing Presentation. Deabenderfer reported there is a meeting scheduled for May 14th, 2014 at the Holiday Inn in Mt. Vernon, Illinois regarding this topic. He also stated there is more seismic activity where fracturing is going on.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports: A summary of monthly operations for **March 2014** is as follows:

Total calls: 326 Total amount billed: \$199,408.20 Amount collected: \$100,018.14

AMBULANCE REPORT:

1. **Ambulance Contracts, Insurance, and Budgets -Update:** Savage reported that a letter was sent out in February to the five ambulance districts requesting their updated contracts and insurance documentation. He stated that Holmes will continue to gather all the contracts and insurance certifications until all five are submitted.

EMA:

1. **National Weather Service/ Public Service for Large Events and Homecoming -Update:** Savage gave Board members a handout pertaining to the National Weather Service's notification program for public officials and event organizers if severe weather is approaching during a festival or homecoming event. Director Holmes will contact each municipality to let them know about this program and request them to sign up for it if they want. Savage asked Board members to make contacts to those officials within their respective districts and urge their participation and for them to get back with Holmes.
2. **MABAS town hall meetings -Update:** Savage stated that meetings have already been conducted in Waggoner and Nokomis, and reported that the next meeting is Thursday, May 1st with the City of Litchfield.
3. **IPWMAN -Update:** Savage reported that the Illinois Public Works Mutual Aid Network (IPWMAN) paperwork and check is ready to be sent in, and he stated the County has joined the organization to get funds should there be a disaster.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **FY2013 County Audit Presentation -Update:** Patton & Company PC representative Whitey Patton presented the FY2013 County audit to the full board and talked about the positives and challenges. He stated the county has been blessed with the sale of coal rights as well as sales tax on refined coal and coal royalties, and the county has spent all of the \$7 Million received for coal rights with half being spent on county improvements. Patton stated that the 2012 Revenue was \$5,983,000 and 2013 Revenue was \$5,849,000. 2012 Expenses were \$8,502,000 and 2013 Expenses were \$6,843,000. Revenues (including Fines and Fees) were down in 2013 by \$150,000, but expenditures were also down by over \$700,000. He praised county board members and office holders for reducing their budget last year, but said he doubts if we will be able to reduce it again by \$700,000 next year. Patton stated the challenge is to find a way to increase revenue for the County. Patton also stated that the county Recycling center needs to increase revenue and reduce expenses. He said that the problem is revenues are going to be flat and expenses will be going up and we can't control health insurance costs. The County Board may have to look at larger deductibles and cost sharing with employees. Patton stated that the County Board can't count on getting more revenue if the State income tax goes from 3% to 5% and that other major challenges are retirement funding, gas products increases, and roads and bridges maintenance. He said the County's biggest expense is salaries and combining duties or eliminating a position when a retirement occurs should be considered. Patton also suggested that the Board have a plan in place if the coal royalties' decrease and consideration should be made to evaluate what is an adequate reserve. Patton recommended at least six months of expenses or \$3.5 Million as a reserve before using any coal reserves, and stated that in November the coal balance was \$2.9 Million. Patton also said that the County Board needs to provide services and to figure out how to best benefit from the windfall of the coal money. Deabenderfer asked Patton what are we looking at in the short term with IMRF funding, and Patton replied the county can raise taxes to pay for IMRF but we may not want to do this to the public because of the County receiving coal revenues. If there was a major hit to the IMRF account with a retirement, the county could look at an option to borrow those funds over a 10 year period. Gasparich stated that the county officials came into budget hearings last year and reduced budgets by \$700,000 and perhaps the board should look an early

retirement incentive again in the future to try and reduce staff and expenses. Gasparich reported about \$500,000 in sales tax revenue was generated from refined coal last year and that helped us not to have to borrow more money from coal revenues. Graden asked if the refined coal revenues will continue and Gasparich replied the he is not sure with sale of the Ameren power plant to Dynegy. Savage asked if we can look at combining positions within county offices. Gasparich stated that government is about providing services, and those services require staffing. He said the board will have one month to review the FY2013 Audit report with approval to take place at the May, 2014 board meeting. **(See Resolution Book 14, pages 9-13).**

2. **Discuss Funding of New PSR Building -Update:** Gasparich reported that Hugh Satterlee discussed the proposed cost of the new PSR building at the Health Department. Satterlee will come back to the Finance committee if they still need to borrow money from the county for this expansion. Savage stated that anytime the Health Department has borrowed money in the past, it was paid back ahead of time.
3. **Computer Home Use -Update:** Gasparich reported IS Manager Bill Purcell sought direction from the committee to allow an employee to work from home while on sick leave and to have temporary access to the County network. The Personnel Committee will take a look at a policy for these situations and make a decision on a case by case basis. The committee did allow for this situation for the employee to work at home.
4. **Structural Improvement Notification Permit Process -Update:** Gasparich reported that the Structural Improvement Notification Permit form will be put on the County website and no revenue will be generated. Supervisor of Assessments Ray Durston is still looking at options and will work to get a press release to notify people about the process.
5. **GIS Report -Update:** Gasparich deferred to Beeler, who reported the committee has reviewed the preliminary Beacon GIS site. She reported that the GIS web based system is progressing nicely and the vendor is working on our requests to updates and changes. Beeler reported that the Flyover was to be in late March or early April for a “leaf-off” aerial photography. She stated that IS Manager Purcell has put in a lot of work to get our county data to the vendors and has done a phenomenal job.
6. **Annual Health Insurance Renewal -Approval:** Gasparich reported that the Committee reviewed the revised reinsurance proposal from Consociates Dansig and discussed the specific deductibles of \$60,000, \$65,000 or \$70,000 with the No Laser option. Gasparich reported the committee recommends going from \$60,000 deductible (last year’s total) to \$70,000. With the No Laser option, if an employee would be hit with a catastrophic illness, the insurance carrier can’t come back to us next year and exclude that employee. Vice Chairman Bathurst stated the county is paying for up to \$70,000 per employee and that it is a rare year if three employees reach that maximum amount. Member Plunkett gave an explanation on the self-insurance process and stated that if no one gets sick, it will only cost the County the \$244,000 premium annually. With a Laser, if someone who has a serious illness with a six figure bill would get kicked out by the insurance company and the County will be responsible for their costs, so the No Laser option is preferred. Graden stated in other words that the insurance will start paying over the \$70,000 per employee. Beeler stated we would have to pay for 3.29 people before paying more money. Kuchar asked when this health insurance service comes up for bid next and Gasparich replied he was not sure, but he trusts Consociates as they look to find us the best pricing for county employee health care costs. Plunkett stated that Consociates as a third party administrator, the county is self-insured, and that is why we haven’t bid health insurance out. He stated that Consociates bids out the insurance every year on the county’s behalf, and then reports those premiums to the Personnel Committee. **Motion by Gasparich, second by Plunkett to accept Consociate’s proposal with the \$70,000 specific deductible for Health Insurance with the No Laser option at the annual premium of \$244,166.00. ROLL CALL VOTE: Ayes: 18, Nays: 0 Absent: 3 (Hertel, Ronen, Webb). Motion carried. (For copy of Insurance Renewal, See Resolution Book 14, page 14).**

7. **FY 2015 Budget Hearings – Information and setting salaries for non-union and supervisory employees–Motion Failed:** Gasparich stated that the committee reviewed some reports so that salary increases could be set for non-union and supervisory employees and that information placed in his instruction letter to department heads so they may prepare the FY 2015 budgets. The last three years of consumer price indexes were averaged at 2.2% which was then applied to report listing non-union, non-supervisory employees which calculated to an annual increase of \$635. The 2.2% was also applied to the list of appointed salary/exempt positions and calculated to an annual increase of \$1,150. In order to round things up, committee chairman Gasparich recommended giving salary increases of \$650 for the non-union, non-supervisory employees and \$1,200 for the exempt employees. Hampton+Knodle asked what the budget impact will be for these increases and Plunkett replied it is about a \$30,000 increase. Deabenderfer asks about the starting salary and Gasparich responded that there are several starting salaries in the Job Salary Study. Beeler stated she is a Finance Committee member and she voted against the recommended salary increase amount at the committee level. She said her negative vote was not because we don't have quality employees, but due to the consumer price index being down last year to 1.4%. Beeler stated that she has a concern that with our revenues going down and county constituents looking at lower incomes themselves that averaging the consumer price index over a three year period is not a sustainable policy. Gasparich stated another factor to consider is that we may be asking employees to pay more on their Health insurance costs. **Motion by Gasparich, second by Beck to approve the non-union and non-supervisory salary increases for FY 2015 to be set at \$650 and at \$1,200 for the exempt employees. ROLL CALL VOTE: Ayes: 9, Nays: 9, Absent: 3. Those voting Aye: Beck, Bishop, Branum, Gasparich, Plunkett, Robinson, Savage, Sneed, Wendel. Those voting Nay: Bathurst, Beeler, Deabenderfer, Graden, Hampton+Knodle, Kuchar, Martin, Miles, Moore. Those Absent: Hertel, Ronen, Webb. Tie vote- Motion failed.**
8. **Setting Salaries for Elected Officials – April Recommendation –Tabled Motion:** Bathurst stated that the committee reviewed a survey report of salaries for elected officials in neighboring counties to consider salary increases for the Elected Official positions of Treasurer, Sheriff, County Clerk/Recorder and Circuit Clerk. Bathurst stated some county employees are making more money than elected officials and the committee is recommending a 3.1% per year salary increase for the next four years for these four elected positions. She also explained that Chairman Hertel is proposing that the committee could consider a policy that if a newly Elected Official came into one of these offices, the salary for the new Elected Official could start at 10% less. **Motion by Gasparich, second by Branum to increase the elected official's salaries by 3.1% for each of the 4 years starting December 1st, 2014.** Deabenderfer stated he was afraid we would set a precedent like four years ago when the board approved a 4% increase for elected officials for each of the four years and it was given up front and he said precedence was also set with unions at 4%. Gasparich stated that the committee is not recommending the raises be given up front again this time. Bathurst stated comparisons were made to Elected Officials' salaries in similar counties and in the spirit of the Job Study; their pay level was set to be comparable to their elected peers. Deabenderfer asked about the status of the Job Study results. Gasparich stated some changes are being made and Chris Daniels is working with Job Study presenter Ron Duncan to get the final report. Bathurst stated the preliminary Job Study results assisted the County during the union negotiations. Coordinator Daniels stated we still owe Mr. Duncan a balance of \$8,000, which won't be paid until Mr. Duncan delivers the changes and information scheduled to be provided by the next Personnel meeting. Deabenderfer asked if these salaries need to be voted on today. Assistant State's Attorney Wilson stated under Illinois law, these Elected Officials' salaries need to be set at least 180 days before officials take office on December 1st, 2014. Plunkett stated there is a tradition of setting the four Elected Officials' salaries at the same time – Sheriff, County Clerk, Circuit Clerk, and Treasurer. He stated that the Coroner's salary is set at a different time frame and others are set during the time the county levy is passed. Kuchar stated that we have some elected officials who are paid more than other counties which should be considered. Beeler stated we shouldn't base our Elected Officials' salaries strictly on other counties' officials' salaries; they

should be based on what we are doing here instead. Bathurst stated maybe we ought to fine tune the proposal. Plunkett stated there is an option of tabling the motion till next month's meeting. Hampton+Knodle asked if the committee would consider the raise based on last year's 1.4% CPI. Beeler asked if we could give officials 1% higher than employees. Graden stated we shouldn't give officials that much of a raise and not give the employees as much of a raise. Motion was not brought for vote. **Motion by Hampton+Knodle, second by Graden to Table the motion until next month. Voice vote: 17 members in favor, 1 not in favor – Gasparich. Motion carried.**

9. **Resolution for Review of Current 911 Statutory Provisions -Approval:** Gasparich reported the committee reviewed the Resolution that was approved by Assistant State's Attorney Wilson. **Motion by Gasparich, second by Plunkett to approve the Resolution for Review of Current 911 Statutory Provisions. All in favor, motion carried. (See Resolution Book 14, page 15).**
10. **Basic Blood Work Screening at the Health Fair -Update:** Gasparich reported that Fusion will schedule the basic blood work screenings at the County buildings, and if an employee is participating in the health insurance program, then the basic blood work fee would be deducted from their wellness benefit. Bathurst stated we will also offer the blood work screening to all employees and those that are not on the employee insurance will pay for their own screening.
11. **Raymond Fire District – Trustee Building in Harvel -Update:** Gasparich reported that the Raymond Fire District is interested in a building located in the Village of Harvel and is owned by the County Trustee. The County will convey the parcel to the Raymond Fire District if they choose to accept it.
12. **Authorize the Cancellation of the Tax Sale Certificate for the Corner Block Building Parcel ID# 16-02-494-016 in the City of Hillsboro -Approval:** Gasparich reported the Committee reviewed and approved the documents proving that all taxing bodies have approved resolutions to void the prior year taxes owed for the Sherman / Corner Block Building parcel ID # 16-02-494-016 in the City of Hillsboro. **Motion by Gasparich, second by Moore to authorize the cancellation of the tax sale certificate for parcel ID #16-02-494-016, the Corner Block Building in the city of Hillsboro. All in favor, motion carried.**
13. **CEFS Ordinance and Intergovernmental Agreement to Provide Public Transportation - Approval:** Gasparich reported the Committee reviewed and recommends the approval to the full board. **Motion by Gasparich, second by Miles to approve the CEFS Ordinance and Intergovernmental Agreement to Provide Public Transportation for Montgomery County. All in favor, motion carried. (See Resolution Book 14, pages 16-18).**
14. **Amend Pre-Paid Vendor List to Add Snap Fitness & Homefield Energy -Approval:** Gasparich reported that the Committee approved adding Snap Fitness and Homefield Energy to the Pre-Paid vendor list. **Motion by Gasparich, second by Beeler to approve adding Snap Fitness & Homefield Energy to the pre-paid vendor list. All in favor, motion carried. (See Resolution Book 14, pages 19-20).**

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that the Official Canvass of the March 18th, 2014 General Primary Election was completed on April 2nd, 2014.
2. **Recycling Program and Events -Update:**
 - **Electronics Recycling:** Beck reported that the next Electronic Recycling Drive dates are May 1st and 2nd and Beck stated we will be receiving the \$.02 per pound this year, but not in 2015. Times the Drive will be conducted are 12:00pm – 5:00pm on May 1st and 8:00am – 3:00pm on May 2nd.
3. **EPA Report -Update:** Beck reported that the grant is being reviewed by the state for the next fiscal year and the State is still paying their quarterly payments. The state said as long as we have a landfill they will still continue to fund our program. Gonet gave the committee members his quarterly inspection report to review.

4. **Animal Control Facility and Program -Update:** Beck reported that Animal Control will be having an open house on Saturday, April 12th, 2014 and that Chairman Hertel had informed her that the city of Litchfield wants to see if County Animal Control can provide Animal Control services for their municipality. The committee also discussed a mileage reimbursement for going to other municipalities. The state is requesting a new protocol regarding the documentation used to deliver the animals to rescues. Beck stated this protocol will better track where animals will go as they leave the facility.
5. Hampton+Knodle spoke about a House Bill that would require a criminal background check to adopt an animal.

PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich:

1. **Workplace Wellness Program -Update:** Gasparich deferred to Bathurst, who reported that 60 employees have signed up to join Fusion and 9 employees have signed up to join Snap Fitness. A Health Fair at Hillsboro Hospital is planned for the first week of May and a few blood screening sessions will be scheduled for the employees at the Historic Courthouse and at the Health Department. Bathurst announced that 14 county employees who signed up for Fusion Fitness are not on County insurance, which shows the value of this program. Beeler stated some employees may also be part-time and she knows of one Board member who signed up also.
2. **Personnel Manual -Update:** Gasparich reported that committee members will start reviewing the Personnel Manual Template provided by ICRMT, our insurance carrier.
3. **Employee and Board Member Annual Sexual Harassment/Sensitivity Training -Update:** Gasparich reported that our insurance provider ICRMT will conduct four trainings for employees and county board members on Tuesday, May 20th, 2014. The training sessions will take place at 9:00 AM, 10:30 AM, 1:00 PM and 2:30 PM. This training will be mandatory for all board members and employees.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Washboard Trail TBP Letting -Approval:** Miles reported the committee received five bids for the Washboard Trail TBP letting: Kinney Contractors bid is \$331,993.80 - Plocher Construction bid is \$352,062.00 -- RCS Construction bid is \$445,015.50 -- Perry County Construction bid is \$308,173.00 - Yamnitz and Associates bid is \$247,831.75. **Motion by Miles, second by Branum to approve the low bid from Yamnitz and Associates in the amount of \$247,831.75 for the Washboard Trail Bridge in Hillsboro Township. ROLL CALL VOTE: Ayes: 17, Nays: 0 Absent: 4 (Gasparich left meeting, Hertel, Ronen, Webb absent). Motion carried.** Construction will start the Monday after school is out on June 6th, 2014.
2. **2014 Oil Letting Date 2014 Letting Date -Update:** Miles reported that the oil letting was cancelled for March 27th, 2014. Engineer Smith reported that the new IDOT law requires companies to submit a performance bond if they bid on something over \$50,000. The committee has rescheduled the oil letting for Friday, April 25th, 2014 at 9:30 am at the Highway Department.
3. **Red Ball Trail -Approval:** Miles reported that an Executive Session pertaining to the Red Ball Trail will be at the end of meeting.

ANNOUNCEMENTS: Vice Chairman Bathurst announced the following:

1. Bathurst referenced two letters of correspondence from Farm Bureau President Jay Niemann-one thanking the board for the Deer Run Mine tour after last month's board meeting and the other inquiring about Farm Bureau's "Adopt a County Board member" program.
2. Bathurst read a letter from Ron Deabenderfer regarding his resignation from the Public Building Commission.
3. Bathurst informed members about the UCCI Education Seminar to be held on Saturday, April 26th, 2014 at the Lincoln Library in Springfield, and members need to make reservations today. She requested that those interested should see Coordinator Daniels after the meeting.

4. Bathurst stated that the Animal Control Facility is having an Open House this Saturday April 12th, 2014 from noon until 2:00 PM.
5. Bathurst stated that a tour of the Dynegy Power Plant in Coffeen is tentatively set for May 13th after Full Board meeting.
6. Bathurst stated that a tour of the county Highway Department will be June 10th after the Full Board meeting.
7. Bathurst stated that a tour of the Deer Run Coal Mine will be held today after the meeting.

SCHEDULE CHANGES: None

APPOINTMENTS:

1. Motion by Miles, second by Martin to re-appoint Heather Hampton+Knodle to the Central Illinois Economic Development Authority (CIEDA) for a 6-year term retroactive to the Third Monday of 2014 until the Third Monday of 2020. All in favor, motion carried.
2. Motion by Beeler, second by Bishop to re-appoint Joseph Martin as trustee to the Raymond Community Fire Protection District for a three-year term expiring the first Monday in May 2017. All in favor, motion carried.
3. Motion by Beeler, second by Robinson to re-appoint John L. Walsh to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2015. All in favor, motion carried.
4. Motion by Beeler, second by Kuchar to re-appoint Leonard Rovey to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2016. All in favor, motion carried.
5. Motion by Bishop, second by Moore to re-appoint Jeff Brown to the Farmersville-Waggoner Fire Protection District for a term expiring March 31, 2017. All in favor, motion carried.

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Plunkett, second by Martin to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 17, Against – 0, Absent – 3, Abstain -1 (Moore). Motion carried.
2. **Approval to Pay all other Bills:** Motion by Wendel, second by Beck to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2013.

Executive Session to Discuss Pending Litigation regarding the Red Ball Trail:

- Motion by Miles, second by Hampton+Knodle to Enter Into Executive Session. All in favor, motion carried. Time: 10:57 AM
- Motion by Miles, second by Robinson to Come Out of Executive Session. Time: 11:14 AM

ADJOURN: Until the Full Board Meeting on Tuesday, May 13th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:15 a.m.

Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, May 13th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 13th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: Chuck Graden

Pledge of Allegiance to the flag was led by Glenn Savage.

Mileage and Per Diem Approval: Motion by Bathurst, second by Miles to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Wendel, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday April 8th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins stated that tax bills are tentatively scheduled to be sent out the first week of June.
5. **G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions.
6. **Health Department Report** ---- Hugh Satterlee was present for questions.
7. **Probation Office Report** ---- was submitted.
8. **Public Defender's Report** ---- was submitted.
9. **Sheriff's Report** ---- Jim Vazzi was absent.
10. **T.B. Department Report** ---- Sally Adams was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bishop, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated the board talked about 911 system preventative maintenance issues.
- **CEFS Board** - Robinson stated that they are working on the buses for the Litchfield B-line transit system.
- **CIEDA** – Hampton+Knodle stated that there is no new information to report.
- **Health Dept.** – Martin reported that they are moving forward on the PSR building.
- **IL Association of County Officials** – Kuchar stated that she attended an informative seminar this month at the IACO Conference in Springfield where they stressed that counties provide an important service to communities. Kuchar said that the mayor from Dixon, Illinois was there regarding their situation with their former city treasurer's felony thefts of city funds. Kuchar stated she also attended a seminar in Bloomington that provided informative information regarding new conceal carry and medical marijuana laws and the liabilities to counties associated with those laws.

- **MCEDC** – Ronen reported that the revolving loan fund has one loan completely paid off. He also reported that the Eagle Zinc Phase one clean-up is scheduled for this fall and the final clean up design is underway for Phase two. Ronen also stated that the MCEDC Legislative Breakfast was held recently and well attended, and speakers included US Congressman Rodney Davis, State Senator Andy Manar, State Representative Wayne Rosenthal and a representative from US Senator Durbin’s Office. Chairman Hertel asked if the Waggoner Frontage Road needs were brought up to our legislators at the Legislative Breakfast, and Ronen replied affirmatively. Ronen reported that MCEDC recently sponsored a small business workshop with 20 attendees.
- **MCWC** – Branum reported that all the right of way easements for the next phase are complete.
- **Planning Commission** – Beeler stated that the next meeting will be held this Thursday at 5:30 pm and a representative from Grainbelt Transmission will be there to talk about their project. She stated that the Planning Commission has a full agenda including two guests.
- **Senior Citizens Board** –Bishop reported that CEFS and the Senior Citizen Boards are having building rent issues, which hopefully will be resolved soon.
- **UCCI** – Miles reported that there was no meeting in April, 2014 however one is scheduled for May, 2014.
- **U of I** – Graden was absent, so there was no report.
- **VAC** – Sneed stated that they are getting the budget ready for County Board budget hearings.
- **WCDC** – Wendel reported that they will have a meeting on April 17th, 2014. WCDC is working on 17 CDAP grants, with 8 grants coming from Montgomery County.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Included in the Board packet for review.
2. **Adopt a Board Member Program –Farm Bureau -Update:** Chairman Hertel stated that the Farm Bureau has asked for interested board members to participate in their Adopt a Board Member program that would include going out to visit a farm in the fall. Board members Kuchar, Deabenderfer, Sneed and Martin have committed to participate so far. Board members Webb, Robinson and Miles will advise the Chairman’s office soon if they can also participate in the program.
3. **Frontage Road from Waggoner to Route 48 -Update:** Chairman Hertel reported that the residents in the Farmersville and Waggoner areas have been struggling with the Frontage Road surfacing problems for years and that we need to support this road upgrade project by sending letters to IDOT, the Governor’s Office and to our Legislative Representatives. He stated that the west side of this road from Waggoner to Route 48 is beyond repair. It makes no sense to seal coat and chip the east frontage road from Route 48 to Waggoner and not fix the West Frontage Road. Emergency funds are available, but it is up to IDOT to release the funds to overlay the West Frontage Road.
4. **Rules of Order Committee-Update:** Mary Bathurst reported that the Rules Committee met yesterday and reviewed the Per Diem issue and also reviewed all the rules. The committee also created a new rule and is asking the State’s Attorney’s Office to review it before presenting their revisions to the Full Board next month at the June meeting. The Full Board will review their revisions for one month and then take action at the July Board meeting.
5. **U of I County Board Youth Shadowing Program is on July 8th at Full Board meeting -Update:** U of I Representative Chris Casey was present and explained the Youth Shadowing Program he asked to be scheduled for the July 8th board meeting. Casey said the program will involve county board meeting attendance and a related community service project. Beeler asked how the youth in the county can sign up for the program, and Casey said they will promote the free program through county schools and the 4-H program, and he stated he will attend the May Coordinating Committee meeting to further discuss the details of this program.
6. **Executive Session to Review Prior Executive Session Minutes –Approval:** Chairman Hertel stated that the Board will go into Executive Session at the end of the meeting.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

1. **HVAC at Courts Complex -Update:** Sneed reported that the new HVAC system has been installed and that Hurst-Rosche Engineers will be working on the final punch list this week in order to work out a few of the issues the system is having.
2. **Maintenance Issues and Report -Update:**
 - **Striping Parking Lots:** Sneed reported that the committee approved the bid from Landmark Striping to stripe County parking lots.
 - **Filters for the Courthouse Complex and Jail:** Sneed reported that the committee approved the low bid from International Filter of Litchfield to purchase filters for these county buildings.
3. **Door Access Panels in the Courthouse Complex -Update:** Sneed reported that the committee approved replacement of the three main exterior door readers and controls at the Courthouse Complex from Wareham's Security in the amount of \$3,839 and the replacement of the door readers and controls on the three exit interior doors on the west side of Courtroom two and three in the amount of \$3,313. Sneed also reported that Judge Long approved for these purchases to be paid from the Court Fund.
4. **Fire and Sprinkler Inspection for the Courthouse Complex and Jail -Update:** Sneed reported that the committee approved a quote from Automatic Fire Sprinkler Company to inspect the fire and sprinkler systems at the Courthouse Complex and the Jail buildings. The committee also approved a quote to inspect the backflow preventers from Dan Heise Plumbing in Litchfield.
5. **Fire Alarm System in the Historic Courthouse -Update:** Sneed reported that there have been some problems with re-booting the fire alarm system at the Historic Courthouse and there have been some system check alerts. Purcell reported that the software may need to be replaced at some point in time.
6. **List for Vendor Insurance Certificates & Vendor Waivers -Update:** Sneed reported that the committee discussed the process of obtaining the vendor insurance certificates and that he met with Assistant State's Attorney Betsy Wilson and Liability Insurance Agent Tom Franzen to review the Hold Harmless Waiver agreement which will be presented next month. The County Board Office is also gathering copies of certificates of insurance from current vendors.
7. **Communications Tower - Update:** Sneed reported that the committee received and discussed a report from Public Safety Group regarding the inspection of the communications tower in the Butler area. The report gives a current estimate of \$10,000 for work that would need to be completed at the time of purchase and \$22,500 for work that could be done in the near future for a total of \$32,500. Sneed stated that the committee talked to the Sheriff about this project and is looking at trying to gain revenue by renting space on the tower. The committee also discussed concerns expressed by the Sheriff and Highway departments that the tower is full and doesn't have the radio range required for all the areas in the County. Chairman Hertel stated that we can negotiate with the landowners where the communications tower exists and the committee has spent a lot of time looking at the options to either buy or lease the tower. He stated it is up to the board to see if it is important enough to pursue this project. The committee will have more discussions with Sheriff Vazzi about how to proceed.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **State of Industry Report -Update:** Hampton+Knodle stated that MCEDC Executive Director Lindsay Wagahoff will present the State of Industry Report and explain employment trends at the June Full Board meeting.
2. **MCEDC -Update:** Hampton+Knodle stated that the Small Business Development seminar had a good turnout and there will be a follow up seminar next September at Litchfield's LLCC campus.

3. **Legislative Breakfast -Update:** Hampton+Knodle stated that the Legislation Breakfast was held recently on Monday, May 12th at 8:00 AM at LLCC.
4. **Planning Commission -Update:** Hampton+Knodle stated that the next meeting date is set for Thursday, May 15th and discussion will take place on a complaint from a home owner in the Schram City area regarding coal dust on their property. The Economic Development committee is planning to tour this home and review their concerns before their next regular Economic Development meeting. Chairman Hertel stated that the Coal Mine should be contacted regarding the coal dust issue after the visit and before contacting regulatory agencies to see if they can take care of the problem. Hampton+Knodle stated that the homeowners have had discussions with the coal mine and the response they received was that they are already doing everything they can.
5. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that one loan has been paid off and one client made two payments.
6. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle reported that after a meeting with MCEDC Representative Wagahoff and Assistant State's Attorney Wilson they are close to finalizing language for the RLF Policy and Procedure Manual. Once the revisions are complete, the draft policy will again be presented to the RLF board for approval before the final draft is presented to the Full Board.
7. **Adoption of 2014 Legislative Priorities and Input -Update:** Hampton+Knodle reported that a letter was recently sent out by Chairman Hertel to State and Federal representatives that included the list of our legislative priorities.
8. **Econ. Dev. Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle shared a report with the revised data from the survey that was submitted to Board Members regarding funding in the Long-Term Improvement Fund, and she said this report will be brought back to the Board in June with revisions from the Economic Development Committee so that the input can be used for the July budget hearings. Hampton+Knodle stated that the Finance Committee discussed a report that proposes how coal mine royalties can be distributed into the Operating/Maintenance fund, the Reserve (Rainy Day) Fund and the Capital Improvement fund. Hampton+Knodle reported that there will be a special Economic Development Committee meeting to decipher the survey results that the county board members suggested in order to establish the priorities and parameters so they can be taken to the public. The Special Meeting will be held on Monday, May 19th at 7:00 pm in the Conference room on the second floor of the Historic Courthouse. **(For copy of Long Term Improvement Fund Survey revised on 5/7/2014, see Resolution Book 14, pages 21-25).**
9. **Economic Development Incentives - Update:** Hampton+Knodle reported that they were approached by a business in the County asking for a forgivable loan, and stated the County does not have the legal authority to do this and does not want to set precedent. She said they will continue to work towards a formula approach to tax abatements that is being reviewed by Assistant State's Attorney Wilson and will bring more information to next month's board meeting.
10. **Memo of Understanding for Grain Belt Transmission -Update:** Hampton+Knodle reported that the Committee will review this at the next Planning Commission meeting.
11. **Marketing County Property for Potential Development -Update:** Hampton+Knodle reported that she met with Assistant State's Attorney Wilson to see whether the County can market county owned property with active advertising, but was informed that no advertising can be done, just noting it one on one with prospective buyers.
12. **12" Water Main Between Litchfield and Hillsboro -Update:** Hampton+Knodle stated that the MCEDC has been asked to look at grants for this project and that Finance Committee Chairman Gasparich has been asked to keep this issue in consideration for potential Hazardous Mitigation Plan grant funding.

13. Other Business -Update:

- Hampton+Knodle reported that the Finance Committee asked GIS representative Mary Purcell to get information regarding advertising and report back to the Finance Committee. Committee discussed looking for potential businesses to advertise on the county GIS web-based system.
- Hampton+Knodle read the Smithsonian Museum Exhibition Schedule of the BRS Baseball Museum in Nokomis, which was selected to host a traveling exhibit on hometown teams on June 7th – July 20th, 2014. The Public Humanities Programs include Night of Champions, Take Me Out to the Ballgame, Twin Bill at the Movies, Taking Stock of Your Sports Stuff, and Sports Media Roundtable. She offered a complete schedule to those who are interested in more information.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. Oil Letting Bids -Approval:

- **2014 Various Road Districts MFT Oil for Section 14-XX000-00-GM -Approval:** Miles stated that three bidders returned bids: Louis Marsch, Inc. of Morrisonville, IL, Litchfield Bituminous Corporation of Hillsboro, IL and JTC Petroleum Co., Inc. of Maryville, IL. Bids were opened and read. **Motion by Miles, second by Beeler to accept the low bids for the 2014 Various Road Districts MFT Oil for Section 14-XX000-00-GM as listed on the report provided to the Road and Bridge Committee. All in favor, motion carried.**
 - **2014 County MFT Oil for Section 14-00000-00-GM -Approval:** Two bidders returned bids: Louis Marsch, Inc. of Morrisonville, IL and JTC Petroleum of Maryville, IL. Bids were opened and read. **Motion by Miles and second by Branum to accept the low bid from Louis Marsch, Inc. All in favor, motion carried.** Hampton+Knodle asked if we have clarified if IDOT has waived the bonding requirements, and Miles replied affirmatively.
- 2. Red Ball Trail -Update:** Miles reported that Engineer Smith working with Assistant State's Attorney Wilson regarding this issue.
 - 3. Resolution #2014-01: Resolution to appropriate funds for 1112 B-CA, 20th Avenue, Nokomis Road District, 50% RD – 50% County Project -Approval:** Total project cost is \$5,600.00. Montgomery County portion is \$2,800.00. **Motion by Miles, second by Martin to approve Resolution #2014-01 to appropriate funds for 1112 B-CA, 20th Avenue, Nokomis Road District, 50% RD – 50% County Project. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, ages 26-27).**
 - 4. Used Single Axle Dump Truck Purchase -Approval:** Miles reported that the Highway Department employees found a used 1992 single axle dump truck with 26,000 miles on it for \$15,000. The highway department staff believes that this truck will be a good addition to their fleet and would save money in the future, since a new dump truck would cost about \$90,000. Miles reported that if this purchase is approved, they will then sell the current dump truck and they will also have an older pick up and snow blade for sale. Moore asked if the employees have inspected the dump truck, and Miles replied that they have inspected the International Dump Truck and it appears to be in very good shape. Plunkett asked if there are funds in the current year's Equipment Purchase budget for this purchase, and Miles responded affirmatively. **Motion by Miles and second by Robinson to purchase the 1992 single axle dump truck for \$15,000. All in favor, motion carried.**
 - 5. Reminder – June Highway Tour -Update:** Miles reminded board members that the County Board will tour the Highway Department after the June board meeting.
 - 6. Other Business -Update:** Miles reported that the Highway Department will address problems with the Oconee blacktop at a future meeting.
 - 7. Parking lot at the New Courthouse –Update:** Miles reported that the Highway Department will be working on the parking lot across from the Courthouse Complex, and Engineer Smith has coordinated this effort with City of Hillsboro representative Joe Boston.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

AMBULANCE REPORT:

1. **Coding Conference -Update:** Savage reported that the Ambulance billing and collections proceeded in routine fashion, and that Ambulance Billing personnel will be attending a Coding conference on May 20th and 21st in St. Louis.
2. **Ambulance Contracts -Update:** Savage reported that Director Holmes is collecting the ambulance contracts.

EMA:

1. **April 16th Class -Update:** Savage reported the class presented recently by Sandy Ellis at the Hillsboro KC Hall was very well attended. Discussion at the class included the need to run a water main between Hillsboro and Litchfield through IEMA
2. **Panic Alarm Checks May 1st with Wareham's -Update:** Savage reported that Wareham's Security representative Wendy Keller met recently with Holmes and showed her where all the panic alarms are at in the Historic Courthouse.
3. **MABAS Town Hall Meeting May 1st in Litchfield -Update:** Chairman Savage reported that there was a presentation given by Gasparich, Webb and Savage at Litchfield City Council's recent meeting regarding the Mutual Aid Box Alarm System, and they encouraged the City Council to sign mutual aid agreements for future emergency events.
4. **School Planning -Update:** Savage reported that he and Gasparich will meet with ROE Superintendent Marchelle Kassebaum to prepare a school emergency planning program that will be implemented this August before school starts.
5. **12" Water line between Hillsboro and Litchfield -Update:** Savage reported that the committee discussed amending the County Natural Hazardous Mitigation Plan to include the installation of a 12" water line between Hillsboro and Litchfield.
6. **Sprinkler Test -Update:** Savage reported that Wendy Keller from Wareham's Security was here on May 1st to inspect the fire alarm and sprinkler systems.
7. **ILEAS Agreement -Approval:** Savage reported that Assistant State's Attorney Wilson has reviewed and approved the ILEAS Agreement for board approval. **Motion by Savage and second by Kuchar to approve the renewal of the ILEAS Agreement for Montgomery County Law enforcement. All in favor, motion carried. (See Resolution Book 14, pages 28-29).**

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **Resolution #04-14-002- Amendment to Delinquent Tax Program Agreement -Approval:** Gasparich stated that Assistant State's Attorney Wilson has reviewed and approved the documents for the amendment to the Delinquent Tax Program Agreement. **Motion by Gasparich and second by Plunkett to approve Resolution #04-14-002 an Amendment to the Delinquent Tax Program Agreement. All in favor, motion carried. (See Resolution Book 14, pages 30-31).**
2. **Convey County Trustee Deed of Surplus Property of Parcel #18-26-128-002 in Fillmore Township -Approval:** Gasparich reported that there is a resolution and a copy of the map of the parcel in Fillmore Township in their packets. **Motion by Gasparich and second Hampton+Knodle to approve the conveyance of County Trustee Deed of Surplus Property of Parcel #18-26-128-002 in Fillmore Township. All in favor, motion carried. (See Resolution Book 14, pages 32-33).**
3. **GIS Report -Update:** Gasparich reported that the flyover was started but the rural areas were not completed due to the winter weather conditions. Beeler reported that she had Assistant State's Attorney Wilson review the contract and it states that they are not responsible for weather related issues. Gasparich explained that there are a few options with the first being to go ahead and accept the 6" low flight material that they did and then complete the 9" rural area fly over in the fall. The other option is to do the entire flyover again in the fall. The Finance committee will need to review the information and decide on how to proceed.

4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that the Committee reviewed a two page report prepared by Treasurer Jenkins titled “Coal Mine Royalty Disposition of Funds,” which was also distributed to members. Chairman Hertel asked the board members to look at the report showing the three fund categories and stated that the board will review the report for one month, and then a recommendation will be made on its contents. Chairman Hertel stated that he worked with Treasurer Jenkins and Gasparich to come up with the report, which presents three fund categories to be used to divide coal revenues: the Rainy Day or Reserve fund, the Operating/Maintenance fund and the Capital Improvement fund. Chairman Hertel stated that the Operating/Maintenance fund needs \$100,000 every month to sustain the County and keep the doors open and that we have already borrowed \$1.2 million from the fund. Chairman Hertel also stated that this report captures the fiscal year which began December 1st, 2013, and said that after the Operation/Maintenance fund needs are met, the Reserve fund and the Capital fund will then split the remainder of the coal revenue between those two funds. He said that if the coal revenue is down one month at least \$100,000 amount will be used for the operating fund. Plunkett stated that he has been doing a lot of thinking about this concept, and he likes the idea. He stated that if the board is going to reconsider how the money is set back and how the rainy day fund would be used, we should follow the Auditor’s suggestion and have \$3.5 million in reserve and then start using this formula to divide up the coal revenue from this point forward. Plunkett stated that we should always have the \$3.5 million in reserve, and we don’t want to be taking out the \$100,000 for operating and maintenance needs forever. He said that when we go to budget hearings we would look at what is going into the operating and maintenance categories each year and maybe reduce it to \$80,000 each month or \$60,000 each month. Plunkett also stated that it would be responsible for the board to make a five year plan that would allow us to wean ourselves off of this coal money. He suggested that the Reserve Account have \$3.5 million in at the start and then split up the revenues in the three accounts. Hampton+Knodle asked Plunkett if there is a ceiling amount that would be in the reserves in his proposal. Plunkett stated that once the reserve ceiling is met, the county could adjust what the coal fund puts into the Operation/Maintenance fund each month would be less than \$100,000. Hertel stated the county can have about \$6 million and bump up to \$9 million in reserve before there are property tax objections. Plunkett stated that property taxes could be abated at some point if there is enough in reserve. Gasparich stated to keep in mind that property tax revenues will come in soon and the Finance Committee will discuss this proposal further next month. **(For copy of “Coal Mine Royalty Disposition of Funds” report, see Resolution Book 14, pages 34-35).**
5. **FY 2013 Audit Report -Approval:** Gasparich stated that the board received the FY 2013 Audit Report last month and it needs to be approved this month. **Motion by Gasparich and second by Beck to approve the FY 2013 Audit Report. All in favor, motion carried.**
6. **Structural Improvement Notification Permit Process -Update:** Gasparich reported that Supervisor of Assessments Ray Durston is working on the Structural Improvement Notification Permit process and that the form is now on the County Web site. Gasparich stated that he attended the Nokomis City Council meeting last night informed them about the Structural Improvement Notification Permit Process along with giving them a packet of information. **(For copy of Structural Improvement Notification Process Guidelines, see Resolution Book 14, pages 36-37).**
7. **FY 2015 Budget Hearings -Approval:**
- **Information:** Gasparich stated that the Budgets will be due June 6th.
 - **Setting salaries -Approval:** Gasparich reported that Chairman Hertel and the committee discussed that the raises for non-union, non-supervisory employees should be \$.34 per hour to keep in line with what union employees received. The committee then discussed a \$984.00 annual increase for the exempt salaried positions. The committee approved to recommend a \$613.00 for non-union, non-supervisory employees and \$984.00 per year increase for supervisory employees in the Treasurer, County Clerk, SOA, and Circuit Clerk’s offices and appointed department heads. **Motion to approve a \$613.00 for non-union, non-supervisory employees and \$984.00 per year increase for supervisory employees in the Treasurer, County Clerk, SOA, and Circuit**

Clerk's offices and appointed department heads. Motion by Gasparich and second by Bathurst. Beeler expressed concerns with not having the money in the budget. Gasparich stated that they came up with these amounts by looking at what the union employees were given for this year and compared it to the mean salary with the CPI, which comes out to about 2%. Kuchar stated she doesn't understand why we keep hearing that we need to cut corners and expenses, and it is not cut and dry that the employees need to get raises every year. She stated that these employees are not tied in with the union and union employees' wages should have no bearing once the union contract is established. Hampton+Knodle agreed with Kuchar's comment and said this level of raises is not sustainable in the long term but she also recognizes the outcome of the union negotiations. Hampton+Knodle is concerned with pensions and insurance and realizes this is a very challenging process. Gasparich stated he did a quick calculation and county costs total \$6,500 for meeting expenses to meet with unions which doesn't also take into consideration the mediation expenses if they are needed. Bathurst stated that this has been an on-going process over several years and every time we negotiate a new contract we are looking at current contracts at the same time. She stated we are trying to get them all to a fair playing level at the same time and we are really close to that. Bathurst said that we can't always compare dollar raise to dollar raise because we had union employees who took a better insurance rate in exchange for a zero raise. Bathurst said the committee also took the job salary study information into account when negotiating with the unions and the committee also looked at some of the new unions and negotiated a higher first year salary to bring them up to a level playing field with other county employees. Deabenderfer stated that we are obligated to give employees a raise to help them keep up with the cost of living increases.

Roll Call vote: 18 members voting Yes: Bathurst, Beck, Bishop, Branum, Deabenderfer, Gasparich, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Ronen, Savage, Sneed, Webb, Wendel. 2 members voting No: Beeler, Kuchar. Chuck Graden was absent. Motion carried.

8. **Setting Salaries for Elected Officials -Approval:** Motion by Bathurst and second by Beeler to take the motion tabled last month off the table, so the motion is again made to increase the Elected Officials' salaries (Sheriff, Treasurer, County Clerk/Recorder, Circuit Clerk) by 3.1% for each of the four years starting December 1st, 2014. Gasparich referred members to the spreadsheet with the neighboring county's elected official salary comparisons and stated that other county officials that are paid more than our elected officials, others are paid less. He said that our County is not on top and not on the bottom, but the rationale in giving the 3.1% raise is that they are supervisors and they have expenses to run for election every four years. Bathurst stated that there are instances where employees in the elected officials' office make more money than the elected official. Deabenderfer stated that in response to Mary Bathurst's comments it is not a good managerial strategy to set a boss's salary based on someone in their office making more money than the boss. Moore asked if the elected officials are still getting their state stipends. Chairman Hertel replied that they are still getting them in most cases. Hampton+Knodle stated that it is important going forward to look at other factors other than county population when determining the ability to pay raises, such as county expenses and revenues and their assessed valuation. Chairman Hertel stated that Elected Officials are not hourly employees and are not paid that way. Due to the extra duties required by the positions, the raises were fair to go to 3%, such as major overtime, night meeting requirements, call outs on weekends, special requests by citizens after hours to come to the office all the other things they do in their particular position. Therefore, these officials deserve a little more money for the hours that they put in and the work that they do. Kuchar asked if it has always been the policy to give the elected officials a raise each year. Hertel stated that yes we have given the elected officials raises each year and that there is a law that requires their salaries be set for the next four years by this meeting. If we delay any further the Elected Officials would not receive a raise. Kuchar asked if the raise is generally given for each year, and Hertel stated that four years ago these raises were given at a 16% up front for the whole four year period. **Member Beeler left the meeting during discussion, so 19 members remained for the vote.**

Roll call vote: 12 members voting Yes: Bathurst, Beck, Bishop, Branum, Gasparich, Hertel, Miles, Plunkett, Robinson, Savage, Sneed, Wendel. 7 members voting No: Deabenderfer, Hampton+Knodle, Kuchar, Martin, Moore, Ronen, Webb. Motion carried.

9. **Electric Rate Proposals 2014 -Approval:** Gasparich reported that the Finance Committee held a special meeting this morning to review and approve the Electric rate bids for 2014, and the low bidder was Dynegy's Homefield Energy for a 12 month contract for .05007 per kilowatt. Last year the rate was .0426. **Motion by Gasparich and second by Plunkett to approve the low bid from Homefield Energy for a 12 month contract for .05007. All in favor, motion carried.**

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that County Clerk Leitheiser shared an updated list of the county Democratic and Republican Precinct Committee representatives with the committee, which now includes their email addresses when given. She stated that Richard Lyons of Harvel is now the county Democratic Party Chairman and Terry Richmond of Hillsboro is now the Republican Party Chairman, and that the County Board will be approving newly appointed Election Judges in July for their commission's two year term. Beck said that Precinct Committee Representatives must submit Election Judges names to Leitheiser's office by June 20th so they can then come to the board for approval at their July meeting.
2. **Recycling Program and Events -Update:** Beck reported that the Electronics Recycling drive last week was the largest one to date and resulted in the collection of 110,140 pounds that was hauled off in six semi-trucks. She stated that there will need to be some repairs done to a semi-truck that had the roof damaged when loading.
3. **EPA Report -Update:** Beck reported that EPA Inspector Bill Gonet shared information regarding the Litchfield-Hillsboro Landfill capacity certification report with the committee. She said that there will be a Household Hazardous Waste collection on May 17, 2014 at the Christian County fairgrounds in Taylorville,
4. **Animal Control Facility and Program -Update:** Beck reported:
 - The generator is working at the Animal Control facility and kicked on last week because MJM was down for about an hour, however the unit is not testing correctly and a service call was placed.
 - Friends of MCAC are having a spaghetti dinner fundraiser on Monday, May 19th 2014 at the Lions Building in Hillsboro.
 - Chief Jarman of Litchfield was given a copy of the Animal Control contract and he met with Animal Control regarding their services. We are waiting to hear from Litchfield to see what they are going to do.

Hampton+Knodle asked when the Mason County Tour will take place and Beck stated that one will be scheduled.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Workplace Wellness Program -Update:** Bathurst stated that the Employee Wellness Program has been a success and that Hillsboro Hospital conducted two health assessments for employees and they should have gotten their test results back.
2. **ICRMT Mandatory Employee and Board Member Sexual Harassment/Sensitivity Training - Update:** Bathurst stated that the mandatory sexual harassment/sensitivity training sessions will take place next Tuesday, May 20th for employees and board members. She said that arrangements have been made to video tape the training for future trainings or for employees who cannot attend this training. Moore asked who is required to attend this training. Hertel stated that the Insurance Company strongly suggested that county employees and County Board members attend this training and that board members will be paid to attend. Hertel stated he realizes he can't force Elected Officials to participate but he does appreciate that the Elected Officials are cooperating.
3. **Personnel Manual -Update:** Bathurst reported that the Committee is working on revisions to the Personnel Committee Manual. Once the revisions are complete the Personnel Manual will be presented to the full board.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Webb, second by Robinson to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. **Tour of Coffeen Power Station is today after Full Board meeting.**
2. **Tour of Highway Department will be June 10th after the Full Board meeting.**
3. **T-shirt sizes from Board members are needed if you plan to attend U of I County Board Youth Shadowing Program Community Service Project and Lunch immediately following July 8th Full Board meeting. Sign-up sheet is on front table.**
4. **ICRMT Mandatory training sessions will take place on Tuesday, May 20th, 2014 at 9:00 AM, 10:30 AM, 1:00 PM and 2:30 PM.**

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. **Special Economic Development Committee Meeting will be held on Monday, May 19th at 7:00 p.m. in the Conference room of the County Board Room at the Historic Courthouse in Hillsboro to discuss Capital Long Term Improvement.**
2. **The next Regular Economic Development Committee Meeting on June 4th will begin at 6:00 p.m. instead of 7:00 p.m. and the location of the meeting will begin at the home of Jean and Jerry Mehochko of Schram City.**

APPOINTMENTS:

1. **Motion by Wendel, second by Sneed to re-appoint Rich Applegate as a Trustee to the Shoal Creek Fire Protection District Board for a three year term to begin May 1, 2014 and expire April 30, 2017. All in favor, motion carried.**
2. **Motion by Miles, second by Bathurst to re-appoint Kent Aumann to the Board of Review for the 2014 and 2015 sessions. All in favor, motion carried.**
3. **Motion by Gasparich and second by Ronen to re-appoint Roger McFarlin to the Montgomery County Tuberculosis Care and Treatment Board for a three year term to begin July 1st, 2014 and expire June 30, 2017. All in favor, Motion carried.**

PUBLIC COMMENTS: Bill Schroeder stated that he appreciated all the discussion on the Finance report. Schroeder then asked what the coal dust issue was about. Hampton+Knodle stated that a resident in Schram City has the concern about coal dust at their home and in their pool and the resident invited the Economic Development committee to tour their home and property on Wednesday, June 4th at 6:00 PM. Hertel stated that Hampton+Knodle should notify the coal company of the problem and if they can't resolve the problem the board needs to be aware of it. Schroeder stated that as a point of observation, he lives 4.5 to 5 miles away from the coal mine refuse pile and it is visible from his front door. He said there were many occasions where coal dust could be seen blowing around, and he first thought it was smoke. Schroeder stated that the nearest air monitoring station is in Nutwood, Illinois. Schroeder stated that he also wants to inform the board that it was reported in the newspaper after the last County Board meeting that the Auditor referred to the coal money as a windfall. Schroeder stated that this is not true and asks the board to keep in mind when referring to the money to also witness the coal dust and the destruction of the farm ground. Schroeder also stated that the coal mine is expanding the shadow area down to Grisham County.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Webb, second by Gasparich to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Bathurst, second by Ronen to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

Executive Session for the purpose of Opening Executive Session Minutes -Approval:

- **Motion by Webb, second by Ronen to Enter Into Executive Session. All in favor, motion carried. Time: 10:25 a.m.**
- **Motion by Gasparich, second by Webb to Come Out of Executive Session. All in favor, motion carried. Time: 10:35 a.m.**
- **Motion by Plunkett, second by Bishop to approve Opening Executive Session Minutes dated 8/30/12, 02/25/13, 05/06/13, 06/11/13, 09/04/13, and 11/12/13 and Forever Sealing the remaining Executive Session Minutes listed on the Handout. All in favor, motion carried. (For copy of Handout, see Resolution Book 14, page 38).**

ADJOURN: Until the Full Board Meeting on Tuesday, June 10th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, June 10th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 10th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Mike Plunkett, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: Earlene Robinson, Jim Moore and Heather Hampton+Knodle

Pledge of Allegiance to the flag was led by Dave Strowmatt.

Mileage and Per Diem Approval: Motion by Bathurst second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Nikki Bishop submitted her Per Diem report after others were read: Motion by Bathurst and second by Ronen to approve Bishop's miles and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Gasparich, second by Beeler to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 13th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Chief Assessment Officer Ray Durston gave a brief explanation of the township factors he must use to achieve equalization at the county level, which resulted in a 1.0306% factor for property taxpayers in Hillsboro Township. Durston stated that the State of Illinois requires that the level of assessments be set statutorily at 33-1/3%, and the Department of Revenue does a Sales ratio study as part of this process. Durston said as a result of this Sales ratio study, if a township has higher sales and lower assessment, it will result in a positive factor that will increase the assessment and the opposite occurs when a township has lower sales and a higher assessment, which will result in a negative factor. He said that Hillsboro Township had a higher sales ratio study which resulted in a township factor of 1.0306% this year so basically parcels in that township had a 3% tax increase. Durston stated that all the other townships were below zero, and encouraged those with questions, to call his office.
2. **Circuit Clerk's Report** ---- was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- was submitted.
5. **G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions. She stated that the press release about the new GIS website was placed in the newspapers which have created more hits to the web site.
6. **Health Department Report** ---- Hugh Satterlee was present for questions.
7. **Probation Office Report** ---- was submitted.
8. **Public Defender's Report** ---- was submitted.
9. **Sheriff's Report** ---- was submitted.
10. **T.B. Department Report** ---- Becky Durbin was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt reported that the April numbers and the quarterly and year to date totals are all included on the report.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Gasparich, second by Graden to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that they did not have a meeting.

- **CEFS Board** - Robinson was absent.
- **CIEDA** – Hampton+Knodle was absent.
- **Health Department** – Martin has nothing to report at this time.
- **IL Association of County Officials** – Kuchar stated that they did not meet.
- **MCEDC** – Ronen reported that the MCEDC participated in a tour of the Eagle Zinc Site with other county and state officials and U.S. Congressman Rodney Davis on June 5th, 2014. He said that there have been seven EDGE visits & on May 19th MCEDC visited the Junior Achievement Facility in Chesterfield, Missouri with ROE Superintendent Marchelle Kassebaum, Hampton+Knodle, Chris Casey and Rex Brown to learn about educational opportunities regarding entrepreneurship that Junior Achievement offers students. Ronen also announced that the MCEDC will be participating in a Starting Your Business in Illinois Workshop on September 9th, 2014 at Lincoln Land Community College. Ronen also reported that they are waiting to hear from DCEO as to whether or not the program will be funded for another year. He said that MCEDC has assisted 17 businesses throughout the County this year, and also stated that Wagahoff contacted the USDA to see how their grant program could be used to connect Hillsboro to Litchfield water lines. Ronen reported that she also plans to attend the Hazard Mitigation planning meeting on June 17th to learn how those grants could be used to help fund the project. Ronen stated that there has been very little response from the communities about what to put in the CEDS report so an additional email reminder was sent out. Chairman Hertel stated that IL EPA representative Clarence Smith provided very valuable information on the tour of the Eagle Zinc and ASARCO facilities.
- **MCWC** – Branum reported that there was no meeting last month.
- **Planning Commission** – Beeler stated that they had a visit from the Grainbelt Transmission Line at their meeting and learned that they will announce a route for Illinois sometime this year which will come in through Pike County and will go out through Clark or Crawford County. Beeler stated that there are about 4 to 7 transmission line poles per mile and that they will require a lot of concrete to fill in the holes that will be 25 to 50 feet deep.
- **Senior Citizens Board** – Bishop had nothing to report at this time.
- **UCCI** – Miles reported stated that there was extensive discussion on the 911 surcharge problem as well as recent Illinois General Assembly legislation.
- **U of I** – Graden reported that they will meet in July in Jerseyville.
- **VAC** – Sneed nothing to report.
- **WCDC** – Wendel reported that they will meet June 19th.
- **Wellness Committee** – Bathurst reported there will be a meeting tomorrow.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel stated this report is in Board packets.
2. **Adopt a Board Member Program –Farm Bureau -Update:** Hertel reported that members Sharon Kuchar, Ron Deabenderfer, Bob Sneed, Mike Webb, Earlene Robinson and Gene Miles have committed to participate in the Adopt a Board Member Program with the Farm Bureau. Hertel said that Farm Bureau manager Bob Lentz reported that he met with Farm Bureau Director Evan Young and said the program will be similar to what member Mike Plunkett did last month when he rode a tractor with a local farmer last month. Hertel said that Lentz will have more information next month about the program.
3. **Rules of Order Committee -Update:** Bathurst reported that the Rules Committee met and went over all the rules and a few revisions were made with the input from Assistant State’s Attorney Betsy Wilson. Bathurst explained that the roll call vote topic was listed a few times and these items were combined into the same rule. She said that Rule #33 addresses the per diem and accompanying mileage allowed to charge for one meeting per day, and if members attend more than one meeting in a day, they may charge mileage for the other meetings at the discretion of the County Board Chairman. Bathurst asked the board members to review these Rules changes for one month so the revised Rules of Order can be approved at next month’s meeting. (See Resolution Book 14, pages 39-40).

4. **911 System – HB2453 -Update:** Chairman Hertel stated that HB 2453 regarding the 911 surcharge was passed, and it doesn't look like it will change how much money we are going to get by very much, therefore it will not help the County. The bill changes will be reviewed further and discussed at a later time.

Chairman Hertel announced that former county board members Terry Bone and Bob Durbin were in the audience today and he thanked them for coming to the meeting.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:

Before Sneed gave his report, Chairman Hertel stated that he temporarily appointed member Plunkett to the Building and Grounds Committee last Friday because a few members were absent and there would not have been a quorum to conduct business without him. Chairman Hertel checked and received approval from Assistant State's Attorney Wilson who was in attendance before making the temporary appointment.

1. **HVAC at Courts Complex -Update:** Sneed reported that Hurst-Rosche Engineer Dale Cover was present at the committee meeting and stated that everything for the HVAC system at the Courts Complex has been installed and the system is up and running. Sneed said there are still a few bugs in the system and Cover is working on the issues, and said there was a problem regarding the temperature changes over the weekend and for Monday mornings, so they are not going to shut the system down anymore. Sneed said that instead they are going to run the system 24 hours so that it will keep up. Sneed stated that modifications were made on the system last Wednesday and that there are some items on the punch list that the contractor still needs to address. Sneed also reported that all the grant paperwork has not been sent in; however it will be submitted for the new cycle.
2. **Cleaning at the Complex -Update:** Sneed reported that the committee heard some concerns that there are some cleaning issues at the Courts Complex. Sneed asked everyone if there are any problems to let him or Chairman Hertel know so they can be addressed with the Sheriff.
3. **Purchase of Four Wheeler for the Sheriff -Approval:** Chairman Sneed reported that Sheriff's Department representative Greg Nimmo presented a proposal to the committee to purchase a four wheeler for drug task force enforcement use. Sneed said that the Sheriff's Department received a few proposals for the same piece of equipment, and the State bid of \$15,918 was higher than the Action Cycle bid which was \$15,546. Sneed said that this purchase will not come from the General Fund and instead come from a grant fund. Chairman Hertel stated that some of the money from the sale of Sheriff's vehicles will also pay for this. **Motion by Sneed and second by Graden to purchase the four wheeler from Action Cycle in the amount of \$ 15,546. All in favor, motion carried.**
4. **Communications Tower -Update:** Sneed reported that they are still researching the different revenue streams for the new communications tower located on the Cervi property near Hillsboro, which will cost \$127,000 for its purchase and upgrades. Sneed said that there is \$86,000 allocated in this year's budget, and negotiations will take place for its purchase along with three acres it sits on. He said that Sheriff's Department representative Greg Nimmo will work with the grant writer to see if there is a possibility to apply for a grant in the County Hazard Mitigation Plan for this purchase. Sneed stated that the Coordinating Committee approved the negotiation process can proceed and Assistant State's Attorney Wilson is currently assisting in negotiations with the family for the purchase of the property.
5. **Historic Courthouse Sign during Old Settlers -Approval:** Sneed reported that member Plunkett and Jeff Dunn attended the committee meeting, and informed the board that Jeff Dunn is associated the Historical Society and owns the Neon Sign shop in Hillsboro. Sneed stated that Dunn has offered to reconstruct the Old Settlers sign that would consist of two 8 foot sections with 2 foot letters to be put on the porch roof. The Old Settlers Sign will say: Welcome to Old Settlers" in blue letters. He said that Dunn can build the sign for free and he also offered to make a sign for the holidays that will either say "Seasons Greetings" or "Happy Holidays". Dunn told committee members that he will give the signs to the County and the signs' storage will be discussed later. **Motion by Sneed and second by Plunkett to approve the offer by Jeff Dunn to make the Welcome to Old Settlers sign and have it installed for one week during the festivities. All in favor, motion carried.**

6. **List for Vendor Insurance Certificates Policy & Vendor Waivers -Approval:** Chairman Sneed reported that the committee reviewed the Hold Harmless waiver agreement form that has been approved by Assistant State's Attorney Wilson. The forms will be made available to go out to the vendors, and the committee will assign a tier to the businesses at their next meeting. **Motion by Sneed and second by Webb to approve the Vendor Insurance Certificates Policy and Vendor Waivers to the full board. All in favor, motion carried.**
7. **Other Business -Pave Parking Lot - Approval:** Chairman Sneed reported that Farm Bureau Director Bob Lentz informed the committee that they will be paving their parking lot this summer and it will be closed for a couple of days. Sneed stated there is a small section on the north east corner of our lot that they also need to repair and replace for better drainage. Lentz will check the Court schedule with Circuit Clerk Lemons to coordinate the repairs to the parking lot. **Motion by Sneed and second by Miles to approve that the Farm Bureau be allowed to pave a small portion of the parking lot on our property for better drainage. All in favor, motion carried.**

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **GIS Report -Update:** Gasparich stated that there were two specific flyover resolutions-a six inch and a nine inch resolution. The flyover for our municipalities is the six inch resolution and it was completed. The rural areas are the nine inch resolution and we will need to negotiate with the company to complete the flyover in the fall. Beeler stated that we hope to have the six inch resolution flyover updated to the County web site by the Mayors meeting in July. There were some concerns about how the GIS will look with the two different flyovers done at different times. Beeler stated that the company will blend the colors of the flyovers when they add the rural areas. Beeler also reported that they are working with advertisers for the GIS website also.
2. **Add Fusion to Prepaid Vendor List -Approval:** Gasparich stated that we need to add Fusion to the prepaid vendor list. **Motion by Gasparich and second by Ronen to add Fusion to the prepaid vendor list. All in favor, motion carried. (See Resolution Book 14, pages 41-42).**
3. **County Trustee parcels- Policy/Procedure -Update:** Gasparich reported that the County Trustee went to deed on some properties with buildings in disrepair and now the County is now responsible for getting the buildings torn down. There will be a meeting with Treasurer Jenkins, Assistant State's Attorney Wilson and County Trustee Joe Meyer's attorney this Thursday to address the issue of going to deed on properties with buildings in disrepair.
4. **Tear Down of House in Butler -Approval:** Gasparich reported that the County owns a couple of dilapidated properties that need torn down and disposed of, and the Highway Department doesn't have a track hoe to tear them down however they could use the county trucks to haul off the material. Gasparich explained that we want to get rid of these buildings, and we have the capability to haul off the debris but we will have to hire someone to demolish them. He said the County now owns the old Bank Building in Ohlman and a home in Butler and has to tear them down and dispose of them. Miles stated that we should bid the projects out two ways, one for the demolition only and the other for the demolition and the removal of the debris. Deabenderfer asked about setting a precedent if we start tearing down buildings and Gasparich replied that we don't want to get in this business, however we own these properties because the Trustee went to deed on them. Chairman Hertel stated that we received a letter from the Village of Butler informing us that the house has been condemned; therefore we need to tear it down. Miles stated that we don't have a choice and in the future we need to handle these properties differently. Chairman Hertel stated that we wish it didn't happen but it did and we need to be good stewards because we own the properties. Beeler stated that this issue could come up with other properties in the future and Chairman Hertel replied that this is the first round and there may be more. **Motion by Gasparich and second by Graden to get bids to demolish the county owned buildings in Ohlman and Butler, with the bids also including the cost to demolish and haul the debris to the landfill. All in favor, motion carried.**

5. Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Approval:

Gasparich explained a report to members that included three funds for Coal Revenues received each month as was suggested by member Plunkett- the Reserve Fund, Operating/Maintenance fund and the Capital Improvement fund. It was decided in committee that we would put \$100,000 in the operating fund each month. If we make sure that \$3.5 million will be in the Reserve (Rainy day fund) per the Auditor's recommendation and then put \$100,000 in the operating fund, what is left would be split and go into the other two funds; the Reserve and Capital Improvement Funds. Plunkett stated that we want to be good stewards and set aside the minimum of \$3.1 million as a minimum in the Reserve Fund and that we don't want to be hoarders so we would want to put a maximum amount equal to the legal limit allowable by court ruling in the Reserve Fund. Chairman Hertel stated that we need to make clear that we are changing what we decided to do by County Board approval in the January, 2014 meeting, which was to divide the coal revenue equally into the three funds, each getting one third. Hertel stated that this helps solve the problem and we will have money in the reserve fund, so if the coal revenues end it will help keep the County running. Hertel asked if there has to be a motion by the full board to take money out of the Reserve Account, and Gasparich stated that we gave Treasurer Jenkins the ability to take money out of the Reserve Account to pay the County bills, however he would like for Treasurer Jenkins to make the board aware when he has to take money out of the Reserve account. Hertel stated that he asked this question for clarification. **Motion by Gasparich and second by Bathurst to retain a minimum of \$3.5 million balance in the Reserve Account and the maximum balance would be the legal limit allowable by court ruling. Coal revenues received after attaining the \$3.5 million shall be deposited as follows: (a) \$100,000 (minimum) deposited to the Operating and Maintenance Account with the remainder divided equally to the Reserve Account and Capital Improvement Account and (b) If the payment received is less than \$100,000 then the entire amount will be deposited to the Operating and Maintenance Account. All in favor, motion carried. (See Resolution Book 14, page 43).**

6. FY 2015 Budget Hearings -Update: Hearings are scheduled for July 21st, 22nd and 23rd, 2014 at 8:15 a.m. with Committee and 8:30 a.m. with Office Holders.

7. Priorities for Long-Term Improvement Fund -Update: Gasparich stated that Hampton+Knodle attended their committee meeting and shared the survey results for the Long-Term Improvement Priority Fund submitted by board members. He said she stated some ideas on how that money should be spent and will have the Economic Development Committee work on getting information out to the communities, business and bankers etc.

8. ROE Quarterly Report -Approval: Gasparich reported that the R.O.E. quarterly report was submitted by Marchelle Kassebaum and needs to be approved. **Motion by Gasparich and second by Beck to approve the ROE Quarterly report. All in favor, motion carried.**

9. Other Business -Update: Gasparich stated that we need to take a hard look at the purchase of the Cervi communications tower to make sure we are making the right decision based on what technology needs we will have in the next few years as we compare a digital system to the analog system we have now. Gasparich further explained that he doesn't think we want to own a tower when in a few years we may be going digital and then we will not need that tower.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Vice-Chairman Megan Beeler as follows:

1. Tour of Schram City Home -Update: Beeler reported that Schram City residents Jean and Jerry Mehochko invited the committee to tour of the outside area of their home so committee members could see the coal dust problems about six weeks ago. The committee members met and toured the Mehochko home and some neighbors were also there to discuss the coal dust in and around their home and pool. Beeler stated that the committee discussed the need to increase the air monitoring for the area and made a motion to that effect, however decided to table the motion until Chairman Hertel could meet with Coal Mine representatives. The committee was encouraged to learn that the Coal Mine was working with the family by telling them that they are looking at spraying the coal and possibly installing wind fences. The coal

mine also acknowledged complaints about noise from the fans, conveyor belt and beeping equipment and they would also try to address that issue. Chairman Hertel stated that he and Deabenderfer met with the Coal Mine Manager Mark Cornell who was very responsive to them. Hertel explained that we don't have any jurisdiction over the coal mine, but the mine admits there is a problem and they will invest some money to build a wind fence on the southern end of the coal piles and that according to the Engineering report, the dust will be reduced by about 70%. Hertel stated that Mr. Cornell is very responsive, and told them that they want to be good neighbors and that they are currently spraying the coal with a corn starch mixture to keep the dust down. He said they also have plans to run some piping around the coal mine. Hertel stated that they were also told in the meeting that they have an ongoing problem of not getting enough trains in there to get the coal moved, and they have sold the coal that they are going to mine this year so the coal will disappear and they are going to do everything they can to get rid of the coal dust.

2. **State of Industry Report -Update:** MCEDC Executive Director Lindsay Wagahoff presented the State of Industry Report which gave a snapshot of activity from 2011 to 2013. The MCEDC has met and interviewed 57 businesses from 2011-2013. **(For a complete power point presentation, see Resolution Book 14, pages 44-55.)**
3. **MCEDC -Update:** MCEDC Board meeting dates are: July 17th, Sept. 11th, & Nov. 13th at 4:15 p.m. in the Conference room.
4. **Planning Commission -Update:** Beeler gave the report during the Liaison reports.
5. **Planning Commission New Appointment –Approval at End of Meeting:** Beeler reported that Hillsboro engineer Toni McDonough has agreed to serve on the Planning Commission Board and the approval will take place at the end of this meeting. They are also looking for another appointee as Ed Banovic gave his resignation.
6. **Revolving Loan Fund Report -Update:** Beeler stated that the RLF report was submitted and payments have been made to the one outstanding loan.
7. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Beeler reported that the committee had a special meeting to discuss the surveys that were turned in by board members and that Hampton+Knodle took the information and used it for discussion at the Finance Committee meeting. Beeler said that some of the issues of concern include funding for loans to help communities tear down buildings and workforce development.
8. **12” Water Main Between Litchfield and Hillsboro -Update:** Beeler stated that Hampton+Knodle will contact EMA Director Holmes to discuss the Litchfield to Hillsboro water line for the Hazard Mitigation meeting in June.
9. **EZ Update and Quarterly Meeting for July -Update:** Beeler reported that an Enterprise Zone Mayor's meeting is scheduled on Wednesday, July 2nd at 5:30 pm before the Economic Development Meeting.
10. **Other Business -Update:**
 - Beeler reported that the Committee discussed medical marijuana cultivation businesses. There have been six inquiries about this type of business in Montgomery County to date.
 - Webb asked if we could include the municipalities when discussing properties prior to going to deed. Chairman Hertel stated that if towns are willing to take the property, we may help with tearing down the structure. Webb stated that he thinks conversation should take place with the municipality before we refuse taking the deed to the property. Hertel stated that the redemption for the property in the Village of Butler was \$810 but no one wanted to take it for the lot and have to take the house down, and said that we would contact the municipality before going to deed. Plunkett stated that we don't want to take something that has contamination on the property and that we should work with the municipalities to take the property in case they can get a grant to clean it up such as the old gas station in Raymond that had the underground storage tanks removed several years ago because the Village of Raymond applied for a Brownfield grant.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Clayton Acres Minor Subdivision -Approval:** Miles reported that the committee approved the plans for the Clayton Acres Minor Subdivision submitted by surveyor Carl Nail, and stated that all the paperwork meets the County subdivision ordinance. Engineer Smith stated that he is still waiting for paperwork to be signed off by the Health Department before recording the Plat. **Motion by Miles and second by Kuchar to approve the Clayton Acres Minor Subdivision in North Litchfield pending sign off from all the Departments. All in favor, motion carried.**
2. **Red Ball Trail -Update:** Miles reported that he will be meeting with the Bonding Company, Assistant State's Attorney Wilson and Engineer Smith on June 16th, 2014 at 11:00 at the Historic Courthouse regarding the Red Ball Trail issue.
3. **Resolution #2014-02: Resolution to appropriate funds for 1113 B-CA, Niemanville Road, Montgomery County, 100% County Project -Approval:** Miles reported the estimated cost will be \$12,500. **Motion by Miles and second by Plunkett to approve Resolution #2014-02 to appropriate funds for 113 B-CA, Niemanville Road, Montgomery County, 100% County Project. All in favor, motion carried. (See Resolution Book 14, pages 56-57).**
4. **Resolution #2014-03: Resolution to appropriate funds for 1114 B-CA, Pine Tree Trail, Witt Road District, 50% RD – 50% County Project -Approval:** Miles reported the estimated cost will be \$3,100. **Motion by Miles and second by Martin to approve Resolution #2014-03 to appropriate funds for 114 B-CA, Pine Tree Trail, Witt Road District, 50% RD – 50% County Project. All in favor, motion carried. (See Resolution Book 14, pages 58-59).**
5. **Resolution #2014-04: Resolution to appropriate funds for 1115 B-CA, E 30th Road, Audubon Road District, 50% RD – 50% County Project -Approval:** Miles reported the cost of this project is \$6,000. **Motion by Miles and second by Graden to approve Resolution #2014-04 to appropriate funds for 115 B-CA, E 30th Road, Audubon Road District, 50% RD – 50% County Project. All in favor, motion carried. (See Resolution Book 14, pages 60-61).**
6. **Resolution #2014-05: Resolution to appropriate funds for 1116 B-CA, Audubon Road District, 50% RD – 50% County Project -Approval:** Miles reported the cost of this project is \$6,600. **Motion by Miles and second by Graden to approve Resolution #2014-05: Resolution to appropriate funds for 116 B-CA, Audubon Road District, 50% RD – 50% County Project. All in favor, motion carried. (See Resolution Book 14, pages 62-63).**
7. **Rocky Hollow Bridge Right-of-way Purchase -Update:** Miles reported that Engineer Smith is negotiating right of way with two land owners for this bridge by Rocky Hollow. We are asking for an additional 45' on one side of the road and 35' on the other side.
8. **Phase 1 Engineering Agreement for East Fork Township Bridge -Update:** Miles reported that there is a 16 ton weight limit due to the deterioration of the deck beams and the committee approved entering into an agreement with Hurst-Rosche Engineers to do a study on this bridge to see which of the three options would be the most cost effective in the long run. The agreement cost would not exceed \$3,000.
9. **Sale of Used Equipment -Approval:** Miles reported that the committee approved some surplus property at the Highway Department be sold. The items include a 1998 International single-axle dump truck with 198,000 miles, a 2000 International Tandem-axle dump truck with 140,400 miles, a 2001 Ford F-250 pickup truck with 191,116 miles, quantity two fifteen foot bush hog bat wing mowers and an eleven foot snow plow. **Motion by Miles and second by Ronen to approve the list of the surplus items and to advertise by sealed bids. All in favor, motion carried.**
10. **County Board Highway Department Tour -Update:** The County Board will tour the Highway Department after the today's meeting.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

AMBULANCE REPORT:

1. **Ambulance Budgets and Agreements -Approval:** Savage reported that all the ambulance districts have turned in their signed agreements for the 2014 ambulance billing services and all have attached their insurance liability certificates. **Motion by Savage and second by Beeler to approve the five ambulance districts agreements and Budgets for 2014. Webb abstains from voting due to his affiliation with Farmersville/Waggoner Ambulance Board. All in favor, motion carried.**

EMA:

1. **Generators and Cots -Update:** Savage reported that Holmes will purchase a few generators, some cots and blankets for the Coffeen, Donnellson and Schram City shelters for a total cost of \$4,097 in September.
2. **Mitigation Plan -Update:** Savage reported that the Hazard Mitigation Plan meeting is scheduled for Tuesday, June 17th at the Health Department. He said the point of the meeting is to get on record with the State and to work on adding the installation of a water line between Hillsboro and Litchfield.
3. **School Emergency Planning Class -Update:** Savage reported that Holmes tentatively set up a meeting with R.O.E. Superintendent Kassebaum on November 18th and 19th to have a school emergency planning training.
4. **Panic Alarms -Update:** Savage reported that Holmes has tested all the panic alarms in the Historic Courthouse and we received a report from Wareham's Security. One of the objectives is so that everyone in the department knows where the buttons are located. Testing was successful and will be done on a monthly basis.
5. **Other Business -Update:** Savage reported that he, Gasparich and Holmes will attend a Hillsboro City Council meeting on July 8th to present information on Emergency Preparedness. Savage stated that local municipalities and local governments need to have memorandums of understandings in place in order to qualify for grant monies should there be a disaster.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck stated that County Clerk Leitheiser reported that the commissioning of election judges will be presented to the full board at their July meeting and she plans to receive Election Judge names from the Democratic and Republican Party Precinct Committee Representatives by the June 20th, 2014 deadline.
2. **Recycling Program and Events -Approval:** Beck reported that Recycling Center Coordinator Dawn Lutz submitted her letter of resignation and her last day will be Friday, June 27th, 2014. Beck stated that the committee had a special meeting this morning and approved to recommend the promotion of Ben Bishop to the supervisor of the Recycling Department. Bishop has been employed for over nine years at the recycling facility and is very capable of performing the job duties. **Motion by Beck and second by Graden to promote Ben Bishop as the Recycling Supervisor. Nikki Bishop abstains from the vote, due to her family relationship with Ben Bishop. All in favor, motion carried.** Chairman Hertel thanked Lutz for her service to the County.
3. **EPA Report -Update:** Beck reported that the committee discussed replacing the EPA vehicle because it has had some problems and the purchase of a new truck with four wheel drive was added to the FY 2015 budget. County Board Administrator Daniels reported that the EPA program receives about \$39,000 per year from the State and that the truck purchase can be amortized or depreciated over a five year period on the grant.
4. **Other Business -Update:** Beck reported that she was working on budgets with the departments and all will keep expenses in line.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **ICRMT Mandatory Employee and Board Member Sexual Harassment/Sensitivity Training -Update:** Bathurst reported that the committee discussed that the training sessions were well attended with 177 employees and board members that participated. She said a training tape is now available to review for employees and board members that were unable to attend, and three sessions have been scheduled for Wednesday and Thursday of this week.
2. **Personnel Manual -Update:** Bathurst said the committee is reviewing the first draft of changes to the Personnel Manual's part two and will continue working on other sections next month.
3. **Prevailing Wage Ordinance #2014-4 Approval:** Bathurst stated that it is time of the year to approve the Prevailing Wage Ordinance. **Motion by Bathurst and second by Branum to approve the Prevailing Wage Ordinance #2014-4. Beeler abstained and Ronen voted no. Motion carried. (For copy, see Resolution Book 14, pages 64-71).**
4. **Local 773 in the Sheriff's Department -Update:** Bathurst reported that the Committee discussed correspondence they received from Local 773 in the Sheriff's Department and they want to start negotiations in July because the contract expires on November 30th of this year. Chairman Hertel stated that there will be no separate meetings for Local 773 that has now separated into two units and that the Sheriff has informed the Union Representative that we will negotiate both groups at the same time.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Beeler, second by Kuchar to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. Tour of Highway Department is today after the Full Board meeting.
2. ICRMT Video training sessions will take place on Wednesday, June 11th at 1:00 PM and Thursday, June 12th at 8:30 a.m. and 1:00 p.m.
3. U of I County Board Youth Shadowing Program is on July 8th Full Board meeting ----T-shirt sizes from Board members are needed if you plan to attend and a sign-up sheet is on front table.

SCHEDULE CHANGES: None at this time.

APPOINTMENTS:

1. **Motion by Martin and second by Miles to appoint Toni McDonough of McDonough Engineering in Taylor Springs to the Montgomery County Planning Commission for a 3-year term to expire March 2017. All in favor, motion carried.**

PUBLIC COMMENTS: County resident Bill Schroeder turned in a public comment card and stated that he would like to reference the coal dust monitoring that was reported on earlier. Mr. Schroeder stated he wanted to know why the City of Hillsboro was not involved in the tour of the Mehochko's home and stated that there have been petitions for the City to put in air monitoring systems over a year ago. Mr. Schroeder stated he also would like to know why the Board is asking the EPA to monitor and regulate the air quality and said that there was no mention made about the dust made by the impoundments. He stated that the new impoundment which is three time larger is much closer to the Schram City community. Schroeder thanked those board members who came to the Coal Mine Public Hearing last week.

Chairman Hertel then asked if anyone else had any comment or announcement, and Director Holmes first spoke and invited everyone to the Hazard Mitigation Planning Committee next week on June 17th, 2014 at 6:00 PM at the Health Department. East Fork Township resident Allen Kasten then addressed the board regarding a letter he received from the Deer Run Coal Mine giving him a 6 month notice informing him they will be mining under his property. Kasten stated that he will lose money from his antique tractor restoration shop when they mine under it and that when he talked with the coal mine he was told that it wasn't their problem. Kasten stated he wants to

know whose problem it is when they mine under his business building and he won't have income. Chairman Hertel encouraged Kasten to contact an attorney and Kasten asked why he should have to hire and pay for an attorney. Hertel replied that that he doesn't know the mining laws and he thought it was in Kasten's best interest to have legal representation. Kasten stated that the coal mine told him that he will have to leave his house and that the mining should happen about a year from now. He stated that he pays taxes and doesn't know how they can force him off his land. Hertel stated that the coal mine has cooperated with a lot of landowners and also bought land as mining activity has occurred. Kasten stated that he has talked with Hillsboro Energy representatives but has not been given answers to his questions. Kasten also voiced a concern regarding his grain structures for which the coal mine told him that they will pay for grain storage at other grain bins, which would require him to haul grain farther and hire more drivers which will be a bigger issue and expense. Plunkett asked Chairman Hertel if he would be willing to meet with mine representative Cornell again to address this issue and stated that he would like to be included in the meeting since the Kasten property is in his district. Schroeder stated that this is one of the examples of the negative consequences attributed to the coal mine that we are cashing in on each time when we get coal money. Schroeder also stated that he heard the same kind of comments made by the Grainbelt Transmission representatives at the Planning Commission meeting this past month and he wants the board members to keep these problems in mind. Hertel reported that when he spoke with mine representative Cornell, Cornell stated that he doesn't know why they set the coal mine so close to the city and communities and that he is now stuck with some of these issues because of this location. Hertel added that he hopes that things can be worked out.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Bathurst, second by Martin to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: Majority in favor, one Abstain (Ronen). Motion carried.
2. **Motion by Wendel, second by Bishop to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

ADJOURN: Until the Full Board Meeting on Tuesday, July 8th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:30 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Full Board Minutes

For Tuesday, July 8th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 8th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 19 members present, 2 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: Earlene Robinson and Chuck Graden

Pledge of Allegiance to the flag was led by youth U of I Extension participant Alana Bader.

Mileage and Per Diem Approval: Motion by Bishop and second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 10th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was absent.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions. She acknowledged two county Fire Department representatives, Terry Bone from Coffeen and Tom Priddle from Litchfield for their assistance in providing the training and approval of this year's three county Fireworks Permits.
4. **County Treasurer's Report** ---- Ron Jenkins was absent
5. **G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions. Purcell reported that she has been communicating with Schneider Corporation regarding the issues she has found with the new flyover and they are agreeable to corrections and are being proactive in getting the maps corrected.
6. **Health Department Report** ---- Hugh Satterlee was present for questions and reported that they are having issues with the ID badge printer and that parts have been ordered.
7. **Probation Office Report** ---- was submitted.
8. **Public Defender's Report** ---- was submitted.
9. **Sheriff's Report** ---- was submitted. Jim Vazzi was absent.
10. **T.B. Department Report** ---- Becky Durbin was present, and stated her report was not available, and the County Board will get 2 reports next month.
11. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA: Motion by Miles, second by Branum to approve the 10 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that they have a meeting one week from today.
- **CEFS Board** – Chairman Hertel stated that a letter was given to board members last month and they hope the CEFS B line public transportation will be running in Litchfield by next month.
- **CIEDA** – Hampton+Knodle stated that the bond for the housing project is moving forward.
- **Health Dept.** – Martin reported that they will meet one week from today.
- **IL Association of County Officials** – Kuchar stated that they have not met.

- **MCEDC** – Ronen reported that:
 - **Eagle Zinc Project:** The USEPA has announced the prime contractor for the Eagle Zinc cleanup and that information has been provided to MCEDC members and several elected officials. Ronen also reported that the information was in the Journal-News newspaper so area contractors could potentially bid the project for sub-contracting, and that we are hopeful the buildings will begin to come down later this year.
 - **ASARCO:** MCEDC is trying to schedule a meeting with one of the bankruptcy trustees who oversees the ASARCO site and we are in the very early stages of learning about this site.
 - **Always Sunny in Montgomery County:** MCEDC and the Journal-News have partnered together to highlight the many area attractions. A video will be released once a month promoting a different attraction in Montgomery County. The very first video of the series was released on June 30, 2014.
 - **EDGE Visits:** For this year, 8 EDGE Visits have been completed.
 - **Business Assistance:** Since the beginning of the year, MCEDC has assisted 22 businesses throughout the County.
 - **Water Grants:** Wagahoff has talked with the USDA regarding connecting the water line from Hillsboro to Litchfield and also attended the Hazard Mitigation Meeting to learn about grant opportunities available through that program for this project.
 - **CEDS Priorities:** We are still working with communities to get their priorities for the Comprehensive Economic Development Strategy, as requested by West Central Development Council.
 - **Montgomery County Summit:** We will be hosting the Montgomery County Summit on October 23 at Lincoln Land Community College-Litchfield. The theme for the event this year is “Building Blocks to the Future.” There will be two speakers who will discuss how working together and having a vision can lead to development within the community.
 - **Starting Your Business in Illinois Workshop:** We will be hosting another “Starting Your Business in IL” Workshop on Tuesday, September 9, at 6:00 pm at Lincoln Land Community College-Litchfield.
 - **Weatherization Program:** We are still waiting to hear from DCEO as to whether or not the program will be funded for another year.
- **MCWC** – Branum reported that he missed the meeting. Chairman Hertel stated he was there and that they awarded a bid for the Phase 5 project.
- **Planning Commission** – Beeler stated they have not met and will meet in late August.
- **Senior Citizens Board** – Bishop reported that they will meet in two weeks.
- **UCCI** – Miles reported that they will meet the last Monday and Tuesday in July.
- **U of I** – Graden was absent.
- **VAC** – Sneed stated he had nothing to report.
- **WCDC** – Wendel reported that he missed the June meeting, and the next meeting will be in August.
- **Wellness Committee** – Bathurst reported the committee met yesterday and stated there are currently 74 participants and 18 will be notified that they are on probation due to not meeting attendance requirements. She stated that 2 members have asked to terminate their membership. The Rules for the Wellness program and a newsletter will go out to all employees at next payday.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Hertel as follows:

1. **U of I Extension County Board Shadowing Program -Update:** Hertel introduced U. of I. Community and Economic Development Educator Chris Casey who gave an overview of the program and stated that this is the first time this program is being offered in Montgomery County. Casey introduced participating students Alexandra Miller, Jaydah Casey, Alanna Bader and brothers Alden and Kendall Knodle and he thanked the board for the opportunity these students have to see how government works. Casey stated that after the board meeting students will go to the jail building to work on a landscaping project.
2. **Adopt a Board Member Program -Update:** Farm Bureau Manager Bob Lentz reported that the “Adopt a Board Member” program is ready to start and that Farm Bureau members have been matched up with participating County Board Members to go out and visit their farms. Lentz also stated that the Old Tyme

Tractor Show is Scheduled for July 19th and 20th, 2014, and encouraged members to attend, stating that the Farm Bureau board has taken over the financial aspect of the tractor show. The FB members are looking forward to County Board members coming out to the farms and working with the County.

3. **County Board Rules of Order -Approval:** Motion by Bathurst and second by Plunkett to approve the County Board Rules of Order that was presented last month. All in favor, motion carried.
4. **Frontage Road from Waggoner to Route 48 -Update:** Hertel stated that IDOT Director Ann Schneider is no longer working for IDOT. Hertel has called the IDOT District 6 Engineer to make sure we are still on their radar for this project.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Budgeting for B & G/Capital Improvement Projects -Update:** Sneed reported that his committee discussed future short term and long term Building and Grounds projects for budgeting purposes and will seek grants to assist with tuck-pointing and sealing the Historic Courthouse. Sneed stated that we have to continue to upgrade buildings so that all these projects don't present a need at a later time.
2. **HVAC at Courts Complex -Update:** Sneed reported that they have not received any new complaints about the new HVAC unit at the Courts Complex and that final payment will be made once the paperwork has been submitted.
3. **Communications Tower -Update:** Sneed reported that the committee will wait for an update from County Board member Gasparich who will be having a meeting with a few communication vendors to see if the upgrades that were discussed would fix the communications problems. Sneed added that the committee plans to make a recommendation at the August Board meeting.
4. **Maintenance Issues and Report -Update:** Sneed reported that a grant has been submitted for the exterior lighting at the Courts Complex to make them more energy efficient.
5. **Bid Specs to Demolish and Remove Debris for Two Buildings -Update:** Sneed stated that the Building and Grounds Committee approved advertising for bids to demolish properties in Butler and Ohlman. Martin asked about the status of demolishing the building in Witt that is also a county trustee owned parcel and Chairman Hertel replied that it is on hold.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Potential Business -Update:** Hampton+Knodle stated that the committee will have more information to discuss at next month's meeting and that the MCEDC is working on this issue.
2. **Mehochko Home/Deer Run Mine Site -Update:** Hampton+Knodle reported that the Committee approved to table the air monitoring issue until the EPA or the coal mine can address it and stated that she had a follow-up conversation with the Mehochkos regarding the coal dust issues at their home in Schram City. Chairman Hertel and Deabenderfer met with coal mine officials last month and learned that they are working on installing a wind fence and that they are also currently applying water on the coal pile to keep the dust down. Chairman Hertel will touch base with them this week to see if they are making progress so that the committee may address the possibility of installing air monitoring devices with IL EPA.
3. **Planning Commission -Update:** Hampton+Knodle stated that Beeler reported to the committee that she received a phone call from a constituent regarding some open burning issues and Chairman Hertel stated that he will discuss the issue with Bill Gonet.
4. **Planning Commission New Appointment -Update:** Hampton+Knodle reported that Joe Goeke of Litchfield has agreed to serve and that the committee is recommending his appointment. Goeke will replace Planning Commission Chairman/Member Ed Banovic, who has served for approximately 6 years.
5. **Green Diamond Bike Trail -Update:** Hampton+Knodle reported that Pitman Township Road Commissioner Tony Krager called to advise the County that the Green Diamond Bike trail needs to be re-sealed with layer of oil and that rock would not be needed at this time. Hampton+Knodle stated that committee members plan to visit the trail and check the condition so they can determine when this expense should be put in the budget.

6. **Revolving Loan Fund Report -Update:** Hampton+Knodle stated that payments are being made.
7. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle stated that she is working with Asst. State's Attorney Wilson to finalize the revisions so the committee can review them next month.
8. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle stated that the committee continues to work on its list of legislative priorities and that the Committee discussed writing a letter supporting Phase 2 of the Eagle Zinc site clean-up now that a contractor has been selected for the Phase 1 clean-up. Hampton+Knodle also reported that she and MCEDC representative Wagahoff recently went on a tour of the ASARCO plant in Taylor Springs.
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle reported that another survey will be mailed out to gather information regarding the Long-term Improvement Fund to all county mayors and over 40 county private sector partners, and she will compile the information and report the findings to the Board.
10. **EZ Update and Quarterly Meeting for July -Update:** Hampton+Knodle reported that eleven Mayors were present as last week's Enterprise Zone Mayors meeting where discussion took place on the county's Long-term Improvement Fund. The communities in attendance showed interest in possible loans for water and sewer projects. She also reported that we are looking to re-apply for State Enterprise Zone recognition in 2018.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Collections:

1. **Update**– Savage stated that Jack Pitcock with Pro Medic's will be here on August 12th, 13th, and 14th to Audit the billing office.

EMA

1. **Update**– Savage reported that the Hazard Mitigation meeting was held on June 17th, 2014 and there were about 27 people in attendance. He stated that presenter Greg Michaud submitted the grant/plan to IEMA yesterday and there will be four more mitigation meetings once we hear back from IEMA with those meetings to be scheduled at a later date.
2. **Update**– Savage reported that the next Town Hall meeting will be held on July 8th at Hillsboro City Hall at 6:00 pm, and invitations have been sent out to 30 of the surrounding City Governments, Fire, Law Enforcement, Townships, and Road Districts. He said that those in attendance will be encouraged to sign a memorandum of understanding which is required by FEMA in order to get full disaster funding.
3. **Update**– Savage reported that Panic Alarms were checked and all were OK. Holmes stated that a panic button in Judge Roberts' office will need to be moved for easier access and one needs to be installed in Judge Jarman's Office. Wareham Security will be called to get the work done.
4. **Update**– Savage stated that a Triple "R" MABAS Exercise was held on June 7th, 2014 and Montgomery County will be reimbursed for use of the county truck when the volunteers took the Hazmat trailer to Bond County for this exercise. Savage said that Holmes informed the committee that the paperwork was sent in on June 10th, 2014 to get fuel reimbursement on the truck and a tent and equipment was put up during this exercise.
5. **Update**– Savage stated that letters have been sent to the other cities and villages to inform them they can still participate in the Hazard Mitigation plan when we submit the five year update. Holmes stated that letters were sent on June 18th, 2014 and she has made copies of all the intent letters for all the municipalities so they can sign up for the 5 year update on the Hazard Mitigation Plan.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **CEFS Budget Request -Update:** Gasparich reported that he received a letter from CEFS Transportation Director Dennis Shiley regarding a budget request of an additional \$3,111 to transport the seniors on trips. Gasparich stated that this request will be discussed further with Mr. Shiley at the budget hearings scheduled for later this month.
2. **SOA Report -Update:** Gasparich reported that the Supervisors of Assessments office has received 130 certificates of error and about 10 complaints so far and the Board of Review will need another member due to Bill Harpole moving.
3. **GIS Report -Update:** Gasparich reported that GIS Coordinator Mary Purcell has reviewed a few tiles from the newly released GIS flyover and found some issues with how data was blended. Purcell has been in communication with the Schneider Corporation and they are working on the problem. Gasparich added that they are leaving it up to Purcell to work with them to get the problems corrected.
4. **County Trustee parcels- Policy/Procedure -Approval:** Gasparich reported that we would like to have Treasurer Jenkins work with County Trustee Meyer and Associates before we go to deed on County Trustee parcels. He stated that there are other taxing bodies associated with these parcels; however the county bears most of the cost. Gasparich added he would like Assistant State's Attorney Wilson to draft a resolution that would give Treasurer Jenkins the authority to act as the County representative to work with Meyer and Associates regarding trustee parcels. **Motion by Gasparich and second by Beck to have the State's Attorney's office draft a resolution that appoints Treasurer Jenkins to be the County Representative to work with Meyer and Associates regarding Trustee parcels. All in favor, motion carried.**
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Approval:** Gasparich stated that reports are available for board members to review and pointed out that the report shows that we borrowed about \$710,000 out of that account for expenses so that leaves a total of \$1,706,252. Gasparich explained that the good news is that property tax money is now coming in to help replace some of that coal money spent however it will not replace all of it. Gasparich stated that the board previously voted in January to set aside 1/3 to the Capital Improvement Fund and 1/3 to the Operating Fund and 1/3 to the Long Term Improvement Fund. He said that last month the board decided to change the coal revenue/county funding formula and to put \$3.5 million dollars of that money in a reserve account, with \$110,000 going into the operating fund monthly with the remaining balance divided between the Reserve Fund and the Capital Improvement Fund. Gasparich said that the Board didn't rescind the motion in January and the Treasurer would like us to rescind January's Motion so he doesn't have to make two reports. **Motion by Gasparich and second by Hampton+Knodle to rescind the motion that was made in January that allocated 33 1/3% out of the Coal Revenues into each of the three funds. All in favor, motion carried.**
6. **FY 2015 Budget Hearings -Update:** Gasparich reported that the FY 2015 Budget Hearing will take place on July 21st, 22nd and 23rd, 2014. The schedules have been sent out to all the offices and the finance committee received a summary report to review.
7. **Annual University of Illinois Extension Agreement -Update:** Gasparich stated that U of I Extension Director Amanda Cole was present and she was invited to address the board. Cole stated she has the agreement with Montgomery County in the amount of \$154,946 for the 12 month period beginning with July 1st, 2014 and ending June 30th, 2015, and thanked everyone for allowing the youth job shadowing project to come to Montgomery County as part of today's meeting. Cole then stated that she was here once again for the annual U of I Extension agreement and that she is asking for the same amount as 2012 and 2013 of \$154,910 and promises the same amount for next year. Cole stated that they have added three full time permanent positions at Extension: Terri Miller was hired as the Publicity Specialist to do radio ads and provide information to the newspapers and other marketing duties. Community Worker Stephanie Hall was hired in June to work in a program that became 100% federally funded because of economy here in

Montgomery County. Lisa Peterson from Minnesota was hired for the third position for the Nutrition program and will work with senior groups and wellness programs. Cole stated that the students in attendance today will be working with their Horticulture Educator Andrew Holtzinger on a landscaping project at the jail. Cole completed her report and stated that the U of I Extension is the best kept secret in Montgomery County as they have a lot of services to offer kids and residents.

8. **Dispatching Services -Update:** Chairman Gasparich stated that he and Greg Nimmo will be meeting at 1:30 pm today with the City of Litchfield regarding their 911 dispatching services share information about what we do for them and insight about 911 services. Chairman Hertel stated that he wanted to clarify what was reported in the newspaper regarding the 12,000 calls for Litchfield in one year, and said that number was supplied by Litchfield's former Police Chief BJ Wilkinson, when Plunkett and the 911 board negotiated the current agreement with former City Administrator Andy Ritchie. Chairman Hertel explained that the City of Litchfield came to the County and asked for the Dispatching to be done here and that Wilkinson pursued and believed in the unified command system concept which has dispatching at one place. Hertel stated that Litchfield now wants the dispatching back and that is okay, but they need to know all the facts and costs associated with that decision. He said that if Litchfield takes their dispatching back then the county will have to lay off two dispatchers in the Sheriff's department because of the loss of revenue from Litchfield. Hertel stated that Gasparich will meet with them to make sure they understand all the issues, and he thinks that the current dispatching service is the right thing to do so that when someone calls in so they have the same dispatcher staying on the phone with them until someone arrives to help them, however we are not going to tell them how to do their business. Gasparich stated that he hates to lay off two good employees in the Sheriff's Department.

9. **Other Business--**Hampton+Knodle asked about the comments in the minutes pertaining to services for collecting delinquent fees and fines and stated she thought that we could discuss this topic with Litchfield since they have had experience with this process and could provide us the pros and cons of using the Secretary of State to deduct money from people's income tax refund to pay for outstanding fees and fines. Chairman Hertel explained the Secretary of State's collection program and that past boards have discussed hiring collection agencies however there are some issues and the State's Attorney's office has the authority to pursue the collections of delinquent fees and fines.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Election Judge Commission -Approval:** Beck reported that the list of election judges is ready to be approved to serve for the next three elections during the upcoming two years. **Motion by Beck and second by Bathurst to approve that list of Election Judges for Commission by the Circuit Court. All in favor, motion carried.**
2. **EPA Report -Update:** Beck reported that Gonet completed the Hazwopper training and that the third quarter grant payment has been received. She also reported that the County received approval for the 2015 IL EPA grant.
3. **Animal Control Facility and Program -Update:** Beck reported that the committee is working on the county ordinance pertaining to the sale of domestic cats and dogs and they will have Assistant State's Attorney Wilson review it next. Beck also reported that the committee approved the purchase of stainless steel cat cages for an amount not to exceed \$5,000 with the funds to come out of the Vanek estate. The current cat cages are rusted and have problems with the doors.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Personnel Manual -Update:** Bathurst stated that the committee continues to work on the Personnel Manual and she thanked Deabenderfer for his review of the content for any grammar corrections.
2. **Local 773 in the Sheriff's Department -Update:** Bathurst reported that the committee is working on setting up some meetings with Jailers and Dispatchers Local 773 in the Sheriff's department to get a jump start on negotiations for the contract with this union which will expire this November 30th, 2014.

3. **Other Business -Update:** Bathurst reported that we are checking with ICRMT Personnel Attorney Julie Bruch regarding a training request submitted by Circuit Clerk Holly Lemons for County Supervisors that addresses proper employee hiring and termination practices.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Sale of Used Equipment -Approval:** Miles reported that the committee opened bids for the Surplus Equipment. The used Ford F250 Truck sold to Jim Lohman for \$2,700. The 2005 bush hog mower was sold to Kent Stewart for \$4,525. The 2006 bush hog was sold to Mike Stratmeyer for \$5,150. Miles stated that all the bids were higher than the minimum requirement. **Motion by Bob Sneed and second by Ronen to accept the highest bids for the used equipment. All in favor, motion carried.**
2. **Resolution #2014-06: Resolution to appropriate funds for 1117 B-CA, Crabtree Trail, South Litchfield Road District, 50% RD – 50% County Project –Approval:** \$11,200 = \$5,600 each at 50% 50%. **Motion by Miles and second by Kuchar to approve Resolution #2014-06. All in favor, motion carried. (For copy of Resolution, See Resolution Book 14, pages 72-73).**
3. **Rocky Hollow Bridge Right-of-Way Purchase -Approval:** Miles reported that Engineer Smith negotiated with the two land owners for the right of purchase for the Rocky Hollow Bridge Project. He stated the county needs to purchase just over 1 acre from 2 different land owners and the land was valued at about \$8,000 per acre. One land owner will receive \$1,391.20 and other will receive \$7,413.60. **Motion by Miles and second by Savage to purchase the acreage needed for the Rocky Hollow Bridge Project. All in favor, motion carried.**
4. **Engineering Agreement for East Fork Township Bridge -Approval:** Miles reported that Engineer Smith asked Hurst-Rosche for three options to repair the bridge on 6th Avenue in East Fork Township. The Bridge now has a 16 ton weight limit and the committee is recommending the lowest priced option of \$234,000 to just replace the deck beams. The replacement of the deck beams will enable the weight restrictions to be removed. **Motion by Miles and second by Moore to approve the Engineering Agreement with Hurst-Rosche in the amount of \$18,300 for the preliminary engineering work to replace the deck beams on this bridge in East Fork Township. All in favor, motion carried.** Beeler asked if completion of this repair would remove the weight limit requirements, and Smith replied affirmatively. Hertel stated the bridge was originally built in 1965.
5. **Rock at the New Courthouse Parking Lot -Update:** Miles reported that the Highway Department put in additional rock at the Courthouse Complex Parking lot a few weeks ago.
6. **Red Ball Trail -Approval: An Executive Session was held to discuss Litigation on the Red Ball Trail.** At the time of Executive Session, 18 members were present, and 3 absent. Those absent were Graden, Kuchar and Robinson.
Motion by Miles, second by Moore to go into executive session. All in favor, motion carried. Time 10:00 am.
Motion to come out of executive session by Martin and second by Moore. Time 10:15 am.
Motion by Plunkett and second by Hampton+Knodle to authorize the State's Attorney to proceed on our County's behalf up to and including possible litigation concerning the Red Ball Trail. All in favor, motion carried.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Webb, second by Bishop to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced that the U of I youth shadowing program will be held after the board meeting.

Chairman Hertel recognized County Board of Review member Bill Harpole, who is moving to California.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. Regular Personnel Committee meeting on Thursday, July 31st, 2014 will start at 9:00 a.m. instead of 8:00 a.m.

APPOINTMENTS:

1. **Motion by Miles and second by Wendel to re-appoint Kenneth C. Durbin as commissioner to the Montgomery County Housing Authority Board. His five year term will begin July 1st, 2014 and expire June 30th, 2019. All in favor, motion carried.**
2. **Motion by Hampton+Knodle and second by Kuchar to appoint Joe Goeke of Litchfield to the Montgomery County Planning Commission due to the vacancy created by Ed Banovic's resignation. His term will expire in March 2015. All in favor, motion carried.**
3. **Board of Review Member Appointment:** Hertel asked for approval for the appointment of Mike Rappe to the Board of Review contingent upon the Attorney General opinion resolving the conflict of him also serving on the Hillsboro City Council as a City Commissioner. Hertel stated Rappe's background meets the criteria because he is a licensed realtor and appraiser and he has said he will resign as a City Commissioner if the AG opinion requires it. **Motion by Moore and second by Deabenderfer to appoint Mike Rappe to serve on the Board of Review contingent upon the AG opinion resolving the conflict of him also serving on the Hillsboro City Council or upon his resignation from the Hillsboro City Council. All in favor, motion carried.**

PUBLIC COMMENTS: Liz Corrado from Elevate Energy was present and provided information to members pertaining to the grant this company has received for utility grid modernization in Montgomery County. She stated this is part of the Act on Energy Program offered by Ameren and offered to work with residents to weatherize their homes. Chairman Hertel thanked Corrado for her information and stated that State Representative Rosenthal sponsored a meeting recently at the Historic Courthouse regarding this grid modernization project.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Plunkett, second by Gasparich to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Bishop, second by Gasparich to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

ADJOURN: Until the Full Board Meeting on Tuesday, August 12th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:16 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, August 12th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 12th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: None

Pledge of Allegiance to the flag was led by 2014 Montgomery County Fair Queen Shayla Grosenheider.

Mileage and Per Diem Approval: Motion by Webb second by Wendel to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Gasparich to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 8th, 2014. All in favor, motion carried.

CONSENT AGENDA:

- 1. Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
- 2. Circuit Clerk's Report** ---- was submitted.
- 3. County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
- 4. County Treasurer's Report** ---- Ron Jenkins was present for questions.
- 5. G.I.S. Coordinator's Report** ---- Mary Purcell was present, and Chairman Hertel asked for the status of the new flyover, and Purcell stated that the flyover layer for municipalities should be received this week to be added to the Beacon website.
- 6. Health Department Report** ---- Hugh Satterlee was present for questions.
- 7. Probation Office Report** ---- was submitted.
- 8. Public Defender's Report** ---- was submitted.
- 9. Sheriff's Report** ---- Undersheriff Rick Robbins was present for questions.
- 10. T.B. Department Report –2 reports—**were submitted.
- 11. V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bishop, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

Christian/Montgomery Regional Office of Education Superintendent Marchelle Kassebaum introduced Bond/Effingham/Fayette Regional Office of Education Superintendent Julie Wollerman, who addressed the board. Wollerman stated that due to consolidation, she will become the Bond/Christian/Effingham/Fayette/Montgomery ROE Superintendent on July 1st, 2015. She said that Kassebaum will be her Assistant ROE Superintendent, and they are working together to make the transition as seamless as possible for the school districts and community leaders. Chairman Hertel stated that Wollerman spoke on behalf of keeping the two regional offices separate at the Chicago meeting where the consolidation was decided, which would have been the best scenario, and he said that he appreciates Wollerman's Montgomery County family ties. Hampton+Knodle asked Wollerman if she has had experience with the CEO program in Effingham and Wollerman replied that she did, and hopes to expand it to other counties in the district.

LIAISON REPORTS:

- **911 Board** – Webb stated that the meeting was cancelled.
- **CEFS Board** - Robinson stated that there was an annual board of directors meeting last week where some County residents were recognized. Virginia Kenny of Donnellson and Judy Tucker of Hillsboro were recognized for their work with the Montgomery County Outreach Office Food Pantry, Harold Reents of Litchfield was recognized for his work with the Golden Circle Nutrition Program, the Montgomery County Farm Bureau Young Leaders received the Community Service Excellence Award for developing the “Grain for Groceries” Program, Wright Automotive received the Community Service Excellence Award for supporting the mission and goals of CEFS Housing by providing timely and dependable service on their vehicles. Robinson reported that two scholarship awards went to Tammy Davis and Jamie Milanos. She also stated that the City of Litchfield recently approved temporary signs for the B-line bus route.
- **CIEDA** – Hampton+Knodle stated that they will meet next Tuesday to review two more projects.
- **Health Dept.** – Martin reported that they did not have a meeting.
- **IL Association of County Officials** – Kuchar stated they did not meet.
- **MCEDC** – Ronen reported the following:
 - **Eagle Zinc:** The prime contractor should be accepting bids from sub-contractors at the end of August/early September. The prime contractor requires that all sub-contractors are 40 hour-work-week HAZWOPER trained/certified. Also, sub-contractors must be specially trained in asbestos removal.
 - **It’s Always Sunny in Montgomery County:** The second video of “It’s Always Sunny in Montgomery County” has been filmed and released. During this episode, we went to Ice Cream Man in Litchfield, IL and featured the Headache challenge.
 - **EDGE Visits:** For this year, 9 EDGE Visits have been completed.
 - **CEDS Priorities:** West Central Development Council recently informed us the actual submission for the Comprehensive Economic Development Strategy will not be done until October 2015. We will continue to work with communities on their priorities so we will be ready for the submission in October, 2015.
 - **New Member:** We welcomed a new Member, First Financial Bank of Hillsboro.
 - **Newsletter:** Our latest newsletter went out at the end of July.
 - **Montgomery County Summit:** We will be hosting the Montgomery County Summit on October 23rd, 2014 at Lincoln Land Community College in Litchfield. The theme for the event this year is “Building Blocks to the Future.” There will be two speakers who will discuss how working together and having a vision can lead to development within the community.
 - **Pioneer Tour:** The County Board will be touring the Pioneer facility after the September board meeting.
 - **Starting Your Business in Illinois Workshop:** We will be hosting another Starting Your Business in IL Workshop on Tuesday, September 9th, 2014 at 6:00 pm at Lincoln Land Community College in Litchfield.
 - **Weatherization Program:** Lincoln Land Community College is still working to get the grant renewed for the 2014-2015 fiscal year. Montgomery County had the highest graduation rate in the State of Illinois.
 - **Workforce Development:** We are in the process of scheduling a Workforce Development roundtable. We have heard from willing participants on their availability, we are just trying to find a time for everyone to meet. We are also working with the City of Litchfield to share ideas on this topic.
- **MCWC** – Branum reported that they did not meet.
- **Planning Commission** – Beeler stated that they are meeting next Wednesday, August 27th from 5:30 PM to 8:00 PM.
- **Senior Citizens Board** –Bishop stated there is nothing to report at this time.

- UCCI – Miles reported that he went to a meeting in Galena, IL recently where sessions were held on County Budgeting, FOIA and the Open Meetings Act.
- U of I – Graden stated that there is nothing to report at this time.
- VAC – Sneed stated that there is nothing to report at this time.
- WCDC – Wendel reported that they will have a meeting Aug. 21st, 2014.
- Wellness Committee – Bathurst stated there is nothing to report at this time.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel referred members to their monthly progress report in their packets, and reported that CEFS is looking for a client sector board member for the CEFS Board, and members with potential appointees should contact him for more information.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed as follows:

1. **Budgeting for B & G / Capital Improvement Projects -Approval:** Sneed reported that he met with Western Waterproofing regarding different options to tuck point and seal the Historic Courthouse. The committee discussed the options and proposal from Western Waterproofing to tuck point and seal the Historic Courthouse in different stages and thought that we could start by doing the bottom portion of the building. Sneed stated that because the committee wanted to get started on this project he received a quote to do the first six foot on the bottom portion of the Historic Courthouse. He reported that a lot of brick is missing in this section due to water getting behind it. Beeler asked if this expense requires a budget amendment and Sneed stated that we do not need a budget amendment because there is some money left in this year's budget. Bathurst asked if it was bid out and Sneed stated that it was not and that Western Waterproofing has been doing this type of work on this building for many years. Hampton+Knodle asked if grants were available for this work. Ronen stated that DCEO has a max of \$450,000 for public infrastructure funds; however we could contact them and ask about grant funds. Chairman Hertel asked if the MCEDC grant writer could look at this grant opportunity. Plunkett asked if this amount falls under the threshold of the \$20,000 or \$30,000 limit before having to bid this out. Chairman Hertel responded that the limit is \$30,000 before bidding needs to be done. Gasparich asked if we could wait a month so that we could check with some local companies to see if they are interested in doing this tuck pointing work. Hampton+Knodle and Bathurst both stated that they know a few brick laying businesses in the County. Miles stated that the committee walked around the base of the building and it looks like it needs to be done now before winter because we have a lot of brick missing. He said we would have had to hire an architect to do the whole building. Sneed stated that the committee did look at bidding out the rest of the tuck pointing and sealing work. Beeler stated that a grant may not be able to be obtained if services have already begun, since grant criteria may require application before the work is started. Graden called for the question. **Motion by Sneed second by Miles to accept the proposal of \$22,450 by Western Waterproofing to provide tuck pointing services to the bottom portion of the Historic Courthouse.**

ROLL CALL VOTE: Ayes: 18, Nays: 3, Those voting Aye: Bathurst, Beck, Bishop, Branum, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Webb, Wendel. Those voting Nay: Beeler, Kuchar, Ronen. Motion carried.

2. **HVAC at Courts Complex -Update:** Sneed reported that the new HVAC unit in the Courts Complex is running OK and no issues have been reported.
3. **Communications Tower -Approval:** Sneed stated that Sheriff's Department representative Greg Nimmo came to the committee meeting and explained that there is a safety hazard on the current tower by the jail building due to the potential of high winds and also stated that the tower is full of communication devices and has no further capacity. Sneed reported that the committee couldn't get anyone to tell us if the Cervi Tower would solve our communication problems and asked Under Sheriff Rick Robbins to speak to the full board. Robbins stated that the Sheriff's Department has been working on the tower project for the last few years because the current tower by the jail is full and poses a safety hazard in high winds. Robbins

explained that a recent tower inspector was surprised that the tower was still standing because of all weight of the antennas and that this tower is not rated for the high winds our county receives. He stated there was a vacant tower on the Cervi Property in the Butler area and negotiations have taken place with the Cervi family. Robbins stated that this tower would lighten the load of the current tower as most of the antennas will be moved to the Cervi tower, which is 60' higher than our current tower, which will offer better coverage in the outlying areas of the County. He said we can't guarantee that this will work, but it will help if we get something taller and more substantial. Robbins stated the other option would be to put up a new tower, which would cost about \$180,000 to \$200,000 which does not include the purchase price of the property, since a new larger tower would not fit on the current lot by the jail. Chairman Hertel stated that if the Cervi tower is obtained, we could also move the Highway department antennae out to the new area as well. Bathurst asked if the tower has been inspected and Robbins replied that it has and that it needs some updates as outlined in the inspection report. He said that some guide wires need to be replaced and it needs to be painted. Hampton+Knodle asked if the Highway Department has some money to help with the transfer of the antennas. Chairman Hertel stated that years ago the Highway department used to charge the General fund for labor and for the use of their equipment which they do not charge now. He said that the coal money would pay for the new tower, and the Highway department works for the County and we should work with them to get them better communication. Ronen stated that there will need to be some road work done at the new tower location and they should not bill the General fund. Beeler stated that she learned from the Planning Commission that there is a tower at Honey Bend that will be abandoned which could be another option. Moore stated that he wondered how much was spent five years ago to help the communications in the northern part of the County. Robbins stated \$55,000 was spent, and while what was done improved communications, it doesn't help the Coffeen or Donnellson areas and that it is also difficult to communicate with Deputies in the Panama and Fillmore areas. Hampton+Knodle questioned the longevity of this tower, and Robbins stated that we can't go to digital communication with the current tower and that the Private sector is digital at the present time. He referred to Communications Vendor Chris Endris who was present, and Endris stated that proper maintenance of the tower is the key to its longevity. He stated that as long as proper maintenance is kept up, the site should be okay, but if it is neglected it will fall into disrepair. He stated it is a suitable structure at the present time. Beeler asked if we could go digital in the future on the Cervi tower and Robbins replied affirmatively. Beeler asked why there was not a motion to approve this purchase from the committee. Sneed responded that they didn't have enough information at the committee level and wanted the full board to make the decision. Deabenderfer explained that he requested to committee members to bring the issue to the full board to decide because he wanted everyone to discuss it in full and vote their conscience. **Motion by Ron Deabenderfer second by Savage to negotiate and purchase this tower.** Beeler asked how much was budgeted for the tower purchase. Chairman Hertel replied that \$150,000 was budgeted this year. Hampton+Knodle asked if there is a purchase price number, and Sneed responded that when the negotiated amount is reached it will come back to the full board for their approval. Treasurer Jenkins stated that he understands that the Cervi tower site is the second or third highest geographic point in the county, which makes it an excellent location for this use. **ROLL CALL VOTE: Ayes: 17, Nays: 4, Those voting Aye: Bathurst, Beck, Beeler, Bishop, Branum, Deabenderfer, Graden, Hampton+Knodle, Hertel, Martin, Miles, Robinson, Ronen, Savage, Sneed, Webb, Wendel. Those voting Nay: Gasparich, Kuchar, Moore, and Plunkett. Motion carried.**

4. **Open Bids to Demolish and Remove Debris for Two Buildings -Approval:** Sneed stated that five bids were received for the demolition of the two properties, one in Butler, the other in Ohlman. The low bids were from Midwest Crane to demolish the house in Butler for \$6,500 and Nokomis Excavating to demolish the building in Ohlman for \$7,800. **Motion by Sneed and second by Hampton+Knodle to approve the low bid from Midwest Crane in the amount of \$6,500 for the demolition and removal of the house in Butler and the low bid from Nokomis Excavating in the amount of \$7,800 for the building in Ohlman. All in favor, motion carried.**

Ronen stated that he has some savings information for DCEO grants for the Building and Grounds Committee.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Coal Dust Issues -Approval:** Hampton+Knodle stated that the committee approved a request that a letter to be sent by the County Board Chairman to EPA regarding the air monitoring issues and that there is a need for further discussions with the coal mine to see how they are progressing on the coal dust issues. Hampton+Knodle stated that she continues to be in contact with residents of Schram City regarding this issue and that the committee is recommending to the full board to write a letter to IL EPA. Gasparich stated that this is just an advisory letter as the County Board does not have any control over the EPA. **Motion by Hampton+Knodle and second by Martin to send a letter to EPA requesting air monitors at all four compass points within a mile of the Deer Run Mine. All in favor, motion carried.**
2. **Planning Commission -Update:** Hampton+Knodle stated this was discussed in liaison reports.
3. **Green Diamond Bike Trail -Update:** Hampton+Knodle stated that she and her children visited the Green Diamond Bike Trail recently to check its condition after she received a report stating that the trail needed to be oiled and chipped again. She reported that Under Sheriff Rick Robbins and Engineer Smith also went to evaluate the condition of the trail. Smith and Robbins suggested that applying some cold pack type material could work just on the Farmersville end of the trail, and this would cost about \$650 in materials and some labor versus \$10,000 to oil and chip the entire trail. Miles asked if we need to get the ATV's off of the trail and Hampton+Knodle responded affirmatively and said she has had some discussion with residents about the problem. Graden asked about installing "No ATV" signage. Hampton+Knodle stated signs are posted, but ignored.
4. **Revolving Loan Fund Report -Update:** Hampton+Knodle stated that payments are being made.
5. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle stated that changes have been made to the RLF Policy & Procedure Manual and it is ready for the RLF Board to review and approve at their next board meeting scheduled for August 19th at 7:00 am. The full board will then review the changes to the policy and procedure manual and approve at their October meeting.
6. **2014 Legislative Priorities and Input -Approval:** Hampton+Knodle reported that she will draft a letter this month for the committee to review that would be addressed to our Congressmen, Senators and the Governor requesting funding for part two of the Eagle Zinc project. **Motion by Heather Hampton+Knodle, second by Beeler to send a letter to our Congressmen, Senators and the Governor to request that funding to be allocated for the Eagle Zinc phase II clean up. All in favor, motion carried.** Hampton+Knodle also stated the need for a letter US EPA objecting to their regulations on coal fired power plants and emissions. **Motion by Hampton+Knodle, second by Beeler to send a letter to US EPA objecting to their proposed stamp on regulations for coal fired power plants and emissions. All in favor, motion carried.**
7. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle reported that she received and compiled 19 responses from 61 business representatives and mayors to the survey on how to spend the coal money, which is about a 30 percent response. Hampton+Knodle stated that after averaging the numbers, 28 percent felt that the coal royalty funds should go to a long term improvement fund, 35 percent should be put in the capital projects and infrastructure fund and four percent to the County's operating expenses. (For copy of survey responses, see Resolution Book 14, pages 74-76).
8. **Other Business -Update:** Hampton+Knodle shared an article regarding Illinois receiving one of the worst grades for small business friendliness. (See Resolution Book 14, pages 77-78). She also informed members of a lengthy application she and her husband had to complete to meet Affordable Care Act requirements for their family farm, which she stated has a negative impact to small business.

EXECUTIVE SESSION: To discuss Legal Matters and Potential Litigation:

- **Motion to go into Executive Session by Bathurst, second by Ronen. All in favor, motion carried. Time: 9:44 a.m.**
- **Motion to come out of Executive Session by Bishop, second by Robinson. All in favor, motion carried. Time: 9:51 a.m.**
No Action was taken.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Collections: Savage reported Total Collections of \$127,534.17.

Chairman Hertel stated that Joe Gasparich has been helping out with some of Director Holmes' duties since she has been in the hospital.

EMA:

1. **Panic Buttons -Update:** Savage reported panic buttons were installed in the Judge's offices and testing will continue on a monthly basis.
2. **Emergency Planning for Schools -Update:** Savage reported that the Texas A & M School has offered a free class for the Regional Office of Education on November 18th and 19th, 2014 in regards to the FEMA Multi-Hazard Emergency Planning for Schools.
3. **Montgomery County Mitigation Sub-Grant -Update:** Savage reported that IEMA has approved the mitigation sub-grant for the county.
4. **National Weather Service -Update:** Savage reported that the National Weather Service will work with the local officials during the upcoming Old Settlers activities.
5. **September EMA Committee Meeting date change -Update:** Savage reported that the September Meeting will be changed to Wednesday, August 27th, 2014 at 3:30 pm due to Holmes attending an IEMA Conference.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **SOA Report -Update:** Gasparich stated that Ray Durston submitted his report.
2. **GIS Report -Update:** Gasparich stated that Mary Purcell gave her report.
3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that at the present time we don't know what revenue will be received from the coal mine this month due to the recent fire issues there.
4. **FY 2015 Budget -Update:** Gasparich thanked everyone for participating in the FY 2015 budget hearings held in July and stated that the Committee discussed budgeting \$500,000 in the Capital Improvement fund for next year and leaving the \$100,000 per month budgeted for the day to day operations. Beeler stated that her notes from the committee meeting reflect that \$1.2 million would be put in the Capital Improvement plan and Chairman Hertel responded to both that the committee meeting audio tape will be reviewed to clarify this information.
5. **Health Insurance for Budget Year 2015/2016 -Update:** Gasparich stated that the committee discussed and approved the recommendation to increase the employee health insurance premiums which will take effect January 1st, 2015. He said that we don't like to increase premiums, but we will try this increase for one year and see what happens for next year. **Motion by Gasparich and second by Ronen to increase the premiums to the employees on a single plan by \$8.00 per month, \$33 per month for the employee/child plan, \$37 for the employee/spouse plan and \$66 per month for the Family plan, effective January 1st, 2015. All in favor, motion carried.** Gasparich stated that the county takes the first \$70,000 risk for each employee. Hampton+Knodle noted that the health insurance is costing the county about \$800,000 which is close to the amount we collect in real estate taxes for the Corporate General fund. Chairman Hertel stated that the total cost for employee health insurance is about \$1.2 million and that we could have charged \$17.00 to the single employee but we cut it in half, so it could have been a larger increase to the employees. He said that we have checked on the legal issues to increase the

premiums and that it is legal the way we are doing it and the increase will generate about \$30,000 more per year.

6. **Designation of Depositories -Approval:** Gasparich stated that the committee reviewed a list of financial institutions from Treasurer Jenkins that designates one or more banks or savings and loan associations in which the funds and other public moneys in the custody of the County Treasurer may be kept pursuant to State Statute. Gasparich reported that Treasurer Jenkins feels that these are all trusted financial institutions. **Motion by Gasparich and second by Martin to approve the list of financial institutions submitted by Treasurer Jenkins. All in favor, motion carried. (For list, see Resolution Book 14, page 79).**
7. **EPA Truck -Update:** Gasparich reported that the Committee discussed and approved to bid out the new truck for EPA as specified by the HWE committee.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck stated that County Clerk Leitheiser updated members about the potential State-level Public Questions to be placed on the ballot at the November 2014 Election, and she also informed them that she will be providing information regarding the state law change that now requires school board candidates to file their petitions at the County Clerk's office instead of at their school's Unit Office as of the April, 2015 Consolidated Election to County School Superintendents at a meeting to be held and hosted by ROE Superintendent Marchelle Kassebaum at the ROE's Hillsboro office.
2. **Recycling Program and Events -Update:** Beck reported that the gas tank on the big box truck had to be replaced.
3. **EPA Report -Update:** Beck reported that the committee will advertise for a new truck on a State Bid and open them at a special meeting scheduled for Thursday, August 14th, 2014 at 5:30 pm.
4. **ICRMT Property Casualty Insurance -Update:** Beck reported that Tom Franzen addressed the committee and announced that they have hired a new loss control agent who will be visiting Recycling, Animal Control, Sheriff's Department and other offices to do work assessments at no charge to the County.
5. **Animal Control Facility and Program -Update:** Beck reported that the animal control facility had a live birth of eight puppies and that the mother and puppies were all taken to the Animal Protective League in Springfield. She said the committee reviewed the intake, revenue and expense summaries. Beck provided an orientation on Monday, August 11th, 2014 for the Animal Control Facility Manager/Officer Position, and interviews will be held on Thursday, August 14th, at 5:30 PM.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Rocky Hollow Bridge Right-of-way Purchase -Update:** Miles reported that the two property owners accepted the \$8,000 per acre for the right-of-way purchase for the Rocky Hollow Bridge project.
2. **Red Ball Trail -Update:** Miles reported that Assistant State's Attorney Wilson was contacted by the Surety Bond Company regarding the Red Ball Trail.
3. **Update/Approval Witt Labor Day Weekend Race -Update:** Miles reported that the committee approved the closure of the Witt Road for about 1 hour on the Sunday of the Witt Labor Day Weekend for a Race.
4. **2014 NBIS Bridge Audit -Update:** Miles reported that the Federal and State Bridge Auditors came and spent the entire morning at the highway department to randomly check on ten county bridges. The Federal Inspectors didn't find any issues with the paperwork or the highway department's inspection of the bridges. Miles also stated that we are able to do this inspection work in house and the inspectors were happy with the results. Chairman Hertel added that by training the two workers to do the inspections saved the County about \$30,000 and that the Federal and State auditors are happy with the inspections.
5. **Other Business -Update:** Miles reported that Engineer Smith informed the committee that he and Highway department maintainers and other staff were certified at a Flagger Training Course held recently in Springfield and their certification will last for 2 years.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Personnel Manual -Update:** Bathurst reported that the committee continues to work on the revisions to the Personnel Manual and will work on the final section for next month. Deabenderfer has agreed to review the sections before it is presented to the full board.
2. **Local 773 Union Negotiations in the Sheriff's Department -Update:** Bathurst reported that the committee has met with the Local 773 business agent Bill Troutt to exchange proposals for the Jailers in the Sheriff's Department. She stated that a meeting will be set up in September, 2014 with the union representative for the Dispatchers and that Mr. Troutt will come to the next Personnel Committee meeting on August 28th for further union negotiations. The meeting time has been changed to 4:00 p.m. and 5:30 p.m. with the Union.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Miles, second by Bishop to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. Shelby County invited members to the first Grantee Advisory Council meeting to be held on Tuesday, August 26th at 10:00 a.m. regarding public transportation.
2. County Board Members will tour Pioneer Seed Company after the September Full Board meeting.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. The next regular Finance Committee meeting is Monday, September 8th at 8:15 a.m. due to County offices closed on September 1st.
2. A special HWE Committee meeting is Thursday, August 14th at 5:30 p.m. to open EPA truck bids and interview Animal Control position.
3. Personnel Committee meeting on Thursday, August 28th is changed to 4:00 p.m. and 5:30 with Union.
4. EMA Committee meeting is changed to Wednesday, August 27th at 3:30 pm.

APPOINTMENTS:

1. **Motion by Beeler and second by Webb to re-appoint John Richard Lyons to Drainage District #43 – Harvel #1 and Drainage District #42 – Harvel #2 for a 3 year term beginning January 1st, 2015 and ending December 31st, 2017. All in favor, motion carried.**

PUBLIC COMMENTS: None

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Plunkett, second by Wendel to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 19, Against – 0, Absent – 0, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Webb, second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

Hampton+Knodle asked Chairman Hertel if the full board will be reviewing the information on the budget at the next meeting, and stated she is concerned about the reduction of fines and fees the county receives as revenues. Hertel affirmed that the full board will be reviewing the budget at their next meeting, and he attributed the reduction of fines and fee revenue to the limited Illinois State Police presence on I-55 due to their budget cuts and the increased use of ordinance fines by municipalities which eliminates revenue from the county.

ADJOURN: Until the Full Board Meeting on Tuesday, September 9th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum, second by Ronen to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:20 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, September 9th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 9th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed

Members Absent: Nikki Bishop, Mike Webb, Richard Wendel

Pledge of Allegiance to the flag was led by Miss Illinois County Fair Queen Summer Robbins. She said that her 1-year reign began January 1st, 2014, and she is a sophomore at the University of Illinois in Champaign and is studying business. Robbins stated that she has spent the summer touring more than 50 Illinois county fairs and she puts the Montgomery County fair in high regard. Chairman Hertel presented her with a plaque in appreciation of her excellent representation as Montgomery County and Illinois County Fair Queen.

Mileage and Per Diem Approval: **Motion by Miles, second by Ronen to approve the mileage and per diem. All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Beeler to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 12th, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions.
5. **G.I.S. Coordinator's Report** ---- Mary Purcell – was submitted.
6. **Health Department Report** ---- Hugh Satterlee was present for questions.
7. **Probation Office Report** ---- Bane Ulrici – was submitted.
8. **Public Defender's Report** ---- David Grigsby – was submitted.
9. **Sheriff's Report** ---- Jim Vazzi – was submitted.
10. **T.B. Department Report** – Becky Durbin – was submitted.
11. **V.A.C. Report** ---- Dave Strowmatt – was submitted.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: **Motion by Martin, second by Graden to approve the 11 items on the Consent Agenda. All in favor, motion carried.**

LIAISON REPORTS:

- **911 Board** – No report, Liaison Mike Webb was absent.
- **CEFS Board** – Hampton+Knodle stated that she attended a CIPT meeting and reported that they plan to start the B-Line bus service in Litchfield on Sept. 15th, and have hired two new drivers for this route.
- **CIEDA** – Hampton+Knodle stated that they met on August 18th and reviewed two new resolutions to induce the bonds for a project in Carlinville and one in Decatur.
- **Health Dept.** – Martin reported that they met last Tuesday and stated that Phase II on the Health Department building expansion will be put out for bids.
- **IL Association of County Officials** – Kuchar stated that no meeting has been held.

- **MCEDC** – Ronen reported on the following:
 - **Midwest Community Development Institute:** Ronen reported that Lindsay Wagahoff attended the Midwest Community Development Institute and returned with a wide variety of information on a variety of topics including information on brownfield sites, group facilitation, and networking opportunities.
 - **Grant Writer:** Ronen stated that Jamie Hires has resigned and MCEDC is currently in the process of hiring a new grant writer.
 - **Eagle Zinc:** Ronen stated that the prime contractor is going through the sub-contracting process, and they had a legal ad in the paper as well as a newspaper article. He said that the information available includes what local contractors need to do for the project.
 - **It's Always Sunny in Montgomery County:** Ronen stated that the third video of "It's Always Sunny in Montgomery County" was recently filmed and released, and this episode showcased the Hillsboro Country Club.
 - **EDGE Visits:** Ronen said that ten EDGE Visits have been completed this year.
 - **Montgomery County Summit:** Ronen said that the Montgomery County Summit will be held on October 23rd at Lincoln Land Community College in Litchfield. He said the theme for the event this year is "Building Blocks to the Future" and there will be two speakers who will discuss how working together and having a vision can lead to development within the community. All County Board members are invited.
 - **Starting Your Business in Illinois Workshop:** Ronen stated that MCEDC will be hosting another Starting Your Business in Illinois Workshop on Tuesday, September 9th at 6:00 pm at Lincoln Land Community College-Litchfield, and said that so far 12 participants have signed up and many of them are existing business owners.
 - **Workforce Development:** The workforce development roundtable had their first meeting on September 8, 2014.
- **MCWC** – Branum reported that another phase of construction will start soon where they will install water pipe in the Fillmore and Coffeen areas.
- **Planning Commission** – Beeler stated that at their meeting on August 27th they welcomed two new members and that she will present the Comprehensive Plan updates at the next Coordinating Committee meeting before taking it to the full board. Beeler also reported that the Housing Authority plans to tear down and rebuild some of their senior low income housing in Hillsboro, Witt, Coffeen and Litchfield. Beeler stated that the Housing Authority is willing to have a county board liaison come to their meetings and Chairman Hertel asked the Economic Development Committee to select someone to attend. Beeler stated that they are also working with Engineer Smith, who provided a sample road agreement that Assistant State's Attorney Betsy Wilson is reviewing due to a crude oil line project coming through the southern part of Montgomery County. Savage asked what townships are involved, and Beeler responded that to her knowledge South Litchfield, Grisham, Walshville, and East Fork Townships could be included in this project. Chairman Hertel stated that it is important to make sure that the county roads are protected when large projects take place.
- **Senior Citizens Board** –No report, Liaison Bishop was absent.
- **UCCI** – Miles reported that there was no meeting in August.
- **U of I** – Graden reported that there is an upcoming meeting soon.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – No report, Liaison Wendel was absent.
- **Wellness Committee** – Bathurst reported that the quarter will end on September 30th and a meeting will be scheduled after that date to review the activity.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel referred members to Board packets.
2. **Appointment Needed for the CEFS Board -Update:** Hertel stated that Hampton+Knodle is working on finding someone to serve on this board.
3. **Law Enforcement Training Resolution – Montgomery County Coroner’s Office -Approval:** Hertel stated that the committee discussed the resolution submitted by Coroner Broaddus for the Law Enforcement Training. **Motion by Gasparich and second by Plunkett to approve the Law Enforcement Training Resolution from the Montgomery County Coroner’s Office. All in favor, motion carried. (See Resolution Book 14, pages 81-82).**
4. **County Wide Connected Water System -Update:** Chairman Hertel reported that he made a phone call to the MCWC Engineer and asked if he had experience with any projects that connected community water lines within a County in case of a major emergency and he was told to call IEMA about this project to see if this scenario could allow us to apply for grants.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed reported that some of the smaller HVAC units at the Jail will need to be replaced in the near future and that the north Annex building has some issues with water getting in the walls and ceiling.
2. **Hillsboro Recycling Facility Building Repairs and Issues -Approval:** Sneed reported that Recycling Facility Coordinator Ben Bishop came to their meeting and submitted proposals for solving the roof issues at the Hillsboro Recycling facility. Sneed stated that part of the warehouse roof had blown off and was repaired and that particular metal is no longer available. He said that the roof on the north warehouse building is leaking and the water gets material wet and also creates a potential hazard with equipment and employees. Hampton+Knodle asked about the water going to the bailer and Sneed responded that the water by the baler is from another source that is also currently being addressed. Sneed also explained that the roof was originally installed incorrectly because the purlins should be 2-3 feet apart but they are four feet apart and stated that the metal was screwed down with the wrong screws so now when the wind blows, the metal vibrates which wears the screws out and bends the metal. In order to do the repairs correctly, Sneed said that the purlins need to be installed two feet apart and then new metal needs put on with the correct screws. Sneed reported that the committee reviewed four proposals to replace the warehouse roof. Plunkett stated that Pro Built constructed the new recycling building in Litchfield a couple of years ago after the fire. Beeler asked if this construction will impact the Recycling Center’s operations, and Hertel said that Bishop has a plan to work around the construction. **Motion by Sneed, second by Savage to approve the low bid from Pro Built in the amount of \$19,930 for the replacement of the Recycling facility roof. All in favor, motion carried.**
1. **Budgeting for B & G / Capital Improvement Projects -Update:** Sneed reported that the committee will ask for \$150,000 in next year’s Capital Improvement Fund for tuck pointing the Historic Courthouse, for repairs to the Annex Building and to expand the Hillsboro Recycling drop off area. Sneed stated that the committee also discussed the need for a new roof and addition at the jail and will include these projects in the budget for next year if possible.
2. **Communications Tower -Update:** Sneed reported that the committee is waiting on a response from the Cervi family regarding the purchase of the tower. Chairman Hertel stated that the attorneys involved are communicating on the purchase and that he got a call recently from a party interested in renting space on the tower which would help generate revenue and offset some expenses.

3. **Status of Demolition on Buildings that were bid last month -Update:** Sneed reported that the house in Butler has been torn down a few weeks ago and the building in Ohlman was torn down on September 4th. Sneed added that the contractors did a good job on the cleanup of the properties.
4. **Open Bids for Demolition of Building at 108 North Monroe, Harvel - Parcel #04-33-281-004 - Approval:** Sneed reported that the committee approved the lowest of three bids received for the demolition of the building next to the Raymond Fire Department building in Harvel. He said that the Raymond Fire Department will clean up the debris and pay the County Trustee fee of \$810 and also pay the County \$500 towards the demolition. **Motion by Sneed, second by Beeler to accept the low bid of \$2,500 from Dajen Corporation of Raymond contingent on the Raymond Fire Department cleaning it up and paying the minimum of \$810 to the County Trustee and also paying \$500 towards the demolition. All in favor, motion carried.**
5. **Other Business -Update:** Sneed will contact Western Waterproofing to see what the time frame will be for this year to start phase one of the tuck pointing work on the Historic Courthouse.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC -Update:** Hampton+Knodle stated that there will be planning discussion about the MCEDC Small Business Workshop soon and that she is also working with Jay Martin on the workforce development issue. She said she will also meet with ROE Supt. Marchelle Kassebaum to talk about the education issues relating to workforce development.
2. **Planning Commission -Update:** Hampton+Knodle stated that the report was given earlier by Beeler.
3. **Green Diamond Bike Trail -Update:** Hampton+Knodle reported that discussions continue and that M-19 cold pack will be used on the Green Diamond Bike Trail.
4. **Revolving Loan Fund Report -Update:** Hampton+Knodle stated that payments have been made.
5. **Revolving Loan Fund Policy & Procedure Manual Changes -Update:** Hampton+Knodle told board members that the draft of the RLF Policy and Procedure Manual is on their desk and asked them to review it to anticipate approving it next month. She reported that Assistant State's Attorney Wilson has reviewed the manual and approved it also, so the Economic Development committee recommends the adoption of the Revised 2014 RLF Policy and Procedure Manual.
6. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle stated that Chairmen Hertel wrote a letter to IL EPA regarding the coal dust issues and air monitoring issues. She said that a letter was also written to US EPA requesting the Eagle Zinc Phase II cleanup funding for next fiscal year and another letter was sent to US EPA objecting to their proposals regarding the emissions for coal fired power plants.
7. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle stated that their Committee discussed the Long Term Improvement Fund and they approved three categories for funds to be distributed to: Infrastructure (outside of Road and Bridges), Workforce Development, and Business Development.
8. **Other Business -Update:** Hampton+Knodle stated that the Enterprise Zone Mayors meeting will be held on October 8th before the regular committee meeting at 5:30 pm and that she plans to have a representative from Central Illinois Public Transit there to talk about the Litchfield B-Line and the transportation services they offer.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports:

Collections: Sneed reported that collection continues on a routine basis.

EMA:

1. **Capstone Table Top Exercise -Update:** Savage reported that the Capstone Table Top Exercise took place on August 19th at the Region 8 office and that the focus was being able to respond to a large earthquake near the New Madrid fault line. Montgomery County would provide support to others in need if the disaster were to occur.
2. **Emergency Planning for Schools -Update:** Savage reported that the free Emergency Planning Class with the Regional Office of Education will take place on November 18th and 19th.

3. **Other Business -Update:** Sneed reported that Assistant State's Attorney Wilson is researching and working on the line on a 911 map that separates the Hillsboro and Litchfield fire department services.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

Gasparich thanked County Board Administrator Chris Daniels and her assistant Lorraine Beers for getting everything together for the Finance meeting due to the Holiday. Gasparich also asked Board Members to remember the people who lost their lives this Thursday which marks the 13th anniversary of 9/11 terrorist attacks.

1. **SOA Report -Update:** Gasparich stated that Supervisor of Assessments Durston shared with the committee that the preliminary township factor numbers came in at 1.01 to 1.04.
2. **GIS Report -Update:** Gasparich reported that GIS Coordinator Purcell's report came in and they are still working on getting information and a timeframe to complete the Plat Book for the Farm Bureau.
3. **Intern in Information Systems Office -Update:** Gasparich reported that Information Systems Representative Curt Watkins approached the committee in regards to a young man who recently graduated from the U of I with a Bachelor's degree in computer science. Watkins stated that he is interested in doing some free intern work for the County, which could also include GIS projects. The committee has asked him to apply for the position just like any other applicant and that a background check will be conducted for the Personnel Committee to review.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that the Coal revenue report is in the packets along with the coal royalty report for the past 13 months. There has been no major impact due to the Coal mine shut down.
5. **FY 2015 Budget -Update:** Gasparich stated that a new fund #375 was established in order to budget for projects in the capital improvement to show expenses for the Coal Royalty monies. Gasparich reported that the committee voted to budget \$500,000 in the capital improvement fund based on input given by committees that submitted projects for the next budget year. Gasparich stated that Building and Grounds has requested \$150,000 for tuck pointing the Historic Courthouse, Annex building repairs and this will also include the expansion of the recycling center drop shed. The Highway Department has requested \$114,000 and Economic Development has requested \$150,000. There will also be \$150,000 put in a contingency fund which will be there in case we need to do some things. Gasparich also reported that \$80,000 will be put in the budget for the accounting software upgrades. Gasparich stated that the full board will be given the budget for 30 days to review and that we will recess the meeting next month and come back in November to approve the budget.
6. **Estimate Tax Levy -Approval:** Gasparich stated that we need to approve the Estimated Tax Levy this month in the amount of \$5,174,517 which is an increase of 4.9983% over last year. This will be under the 5% increase, so a public hearing will not be needed. **Motion by Gasparich second by Bathurst to approve the tax levy extension of \$5,174,517 which is a 4.9983% increase for this year. All in favor, motion carried.** Hampton+Knodle asked if Treasurer Jenkins could walk members through the 20 page document and explain the high points as to what they need to focus on in their review of the FY 2015 budget. Treasurer Jenkins stated that there is a lot to look at and it would take a while to go through the budget, and said that board members are always welcome to come to his office and ask him questions. Chairman Hertel stated that a few taxing bodies are not at their maximum levy level and that one ambulance district is at one half of their maximum levy. He said that another ambulance district could tax more and another went over their last year's request by a small amount. Hertel reported that the budget is improving and we are closing the gap on funding Social Security, Liability Insurance and IMRF. He added that he hopes we can get caught up and not have to borrow from the General Fund in order to pay those bills. Treasurer Jenkins requested that board members refer to their one page "Real Estate Tax Levy/Extension Summary" to review any changes that the Finance Committee made at their meeting. Hertel stated that we plan to collect \$842,400 to run the county General Fund.
7. **Litchfield Dispatching Services -Update:** Gasparich reported that there will be a meeting this Friday, September 12th at 8:30 am in the County Board Room with the Litchfield Mayor and City Administrator to discuss dispatching services and possibly the Hillsboro/Litchfield Fire Department maps.

8. **Code Red Funding -Update:** Gasparich reported that Code Red increased their price to \$9,040.50 this year and that Sheriff representative Nimmo was informed to go back to Code Red and tell them that we will approve their service if they charge us \$6,205 which is the same cost as last years' service. Gasparich explained that the City of Litchfield and many School Districts already have notification systems, so there is duplication of services. He said that people also have their mobile devices they refer to for severe weather. He stated that Code Red was used about 50 times last year for storm warnings, water breaks and boil orders so we don't know if we get a real value for this. Gasparich stated that the committee discussed the redundancy of services and they want to see if Code Red will come back with a lower rate.
9. **County Trustee parcels-Policy/Procedure -Approval:** Gasparich stated that at last month's meeting, the committee approved for the State's Attorney's office to draft a resolution that appoints Treasurer Jenkins to be the County Representative to deal with Meyer and Associates regarding the Trustee parcels. The committee approved that the County Treasurer will be the contact person to deal with the County Tax Agent for the County Trustee program. **Motion by Gasparich second by Plunkett to approve that the County Treasurer will be the contact person to deal with the County Tax Agent for the County Trustee program. All in favor, motion carried.** Gasparich also stated that he received calls from people in Ohlman and they are thankful that the old Bank Building has been demolished.
10. **Convey Parcel ID 10-33-259-010 in North Litchfield Township -Approval:** Gasparich reported that the committee discussed parcel ID 10-33-259-010 where the City of Litchfield has asked to obtain this parcel for \$810. Gasparich stated that in the future, they will be looking at offering the delinquent parcels to the citizens first in the tax sale and if the parcel doesn't sell, it will then be offered to the municipalities. Gasparich said that Treasurer Jenkins gave his approval for this conveyance. **Motion by Gasparich second by Robinson to convey Parcel ID 10-33-259-010 in North Litchfield Township to the City of Litchfield. All in favor, motion carried.** (See Resolution Book 14, page 83).
11. **Tri Tech Invoice -Update:** Gasparich reported that the committee approved the invoice from Tri Tech in the amount of \$1,000 for training and software updates.
12. **ROE Quarterly Report -Approval:** Gasparich reported that the committee reviewed the quarterly report that was submitted by Marchelle Kassebaum. **Motion by Gasparich second by Bathurst to approve the ROE Quarterly Report. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Personnel Manual -Update:** Bathurst reported that the committee reviewed the last section of the Personnel Manual and will get a draft to Mr. Deabenderfer to review. Bathurst would like to provide the draft to the entire board in November.
2. **Local 773 in the Sheriff's Department -Update:** Bathurst stated that the committee continues to work with the Sheriff's Department Jailer and Dispatcher's union negotiations and are working on scheduling another meeting.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Update/Approval Resolution #2014-07: Resolution to appropriate funds for 1118 B-CA, E. 15th Road, Rountree Road District, 50% RD – 50% County Project -Approval:** Miles reported that this resolution is a \$11,500 project which will be a \$5,750 cost for the County and a \$5,750 cost for the township. **Motion by Miles second by Branum to approve Resolution #2014-07: Resolution to appropriate funds for 1118 B-CA, E. 15th Road, Rountree Road District, 50% RD – 50% County Project. All in favor, motion carried.** (See Resolution Book 14, pages 84-85).
2. **Resolution #2014-08: Resolution to appropriate funds for 1119 B-CA, E. 15th Road, Rountree Road District, 50% RD – 50% County Project -Approval:** Miles reported that the total project cost is \$13,000. The cost for the County will be \$6,500 and the Township will be \$6,500. **Motion by Miles and second by Kuchar to approve Resolution #2014-08: Resolution to appropriate funds for 1119 B-CA, E. 15th Road, Rountree Road District, 50% RD – 50% County Project. All in favor, motion carried.** (See Resolution Book 14, pages 86-87).

3. **Engineering Agreement McDonough-Whitlow Taylorville Road -Approval:** Miles stated that the committee approved the Engineering Agreement with McDonough Whitlow for the engineering work on the Taylorville Road in the amount of \$9,100. **Motion by Miles second by Gasparich to approve the Engineering Agreement with McDonough Whitlow in the amount of \$9,100 for the Taylorville Road. All in favor, motion carried.** (See Resolution Book 14, pages 88-92).
4. **Red Ball Trail -Update:** Miles stated that he had nothing to report on the Red Ball Trail at this time.
5. **Other Business -Update:** Chairman Hertel reported that they budgeted \$14,000 of coal royalty money so they could install larger above ground gas tanks at the Highway Department because a water leak caused some damage to county vehicles and they almost ran out of fuel pushing snow. Chairman Hertel added that if the Highway Department ever moved to a new location, the fuel tanks would also move and the County would have to remove the below ground tanks. Engineer Smith stated that they will install guardrails so there will not be a need to build berms around the tanks and there are also safeguards against above ground tanks evaporating. Beeler asked if the fuel tanks will be locked down to prevent theft and Engineer Smith replied that they are locked down so that theft will not be a problem. Also, in other business Miles informed members of a guardrail in Nokomis that was damaged recently by an out-of-county police vehicle. Miles stated that the Sheriff knows about the issue and Miles said the county should send them a bill.

Executive Session for the purpose of Personnel Issues:

- Motion by Moore and second by Graden to go into Executive Session. TIME: 9:45 a.m.
Roll Call taken: 18 members present, 3 absent.
- Motion by Ronen and second by Robinson to come out of Executive Session. TIME: 10:25 a.m.
No Action was taken.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections -Update:** Beck reported that the County Clerk's office is currently testing ballots for the November 4th election.
2. **EPA Report -Approval:** Beck reported that the committee reviewed and approved the one bid from Wright Automotive in the amount of \$20,267 to purchase a truck for Gonet. Beck stated that this price includes a running trade-in. **Motion by Beck second by Kuchar to approve the purchase of the pickup truck from Wright Automotive in the amount of \$20,267. All in favor, motion carried.**
3. **Recycling Program and Events -Update:** Beck stated the recycling center roof issue has already been discussed.
4. **Animal Control Facility and Program -Update:** Beck reported that the Illinois Department of Agriculture performed an unannounced inspection of the Animal Control Facility on August 26th and it received a satisfactory report and passed every section. Beck stated that the committee also approved the purchase of some new software in the amount of \$2,500 to help with entering rabies tags and they will also purchase some sound baffles in the kennel area to help with the barking noise. Beck also reported that there is another issue with the old van and that it is overheating and has problems with the transmission and the committee will look to possibly replacing it. Hampton+Knodle asked if the county is providing mileage reimbursement for the volunteers who transport animals and Beck replied that there may be some because the van is not running and some transports have been done by the employees. Beck also explained that the volunteer group may not have the funding for transports. Chairman Hertel stated that the Rabies tags fee money collected last year was about \$25,000 and this year we are at about \$32,000 so the increase in tag fees is working.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Beeler, second by Deabenderfer to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. **Members are invited to the Pioneer Tour after Full Board meeting.**
2. **Money for West Frontage Road recently announced by the Governor – was awarded to Illinois Valley Paving of Springfield to re-surface the 1.79 miles of the west interstate 55 frontage road south of the Coalfield Rest Area.**

SCHEDULE CHANGES: none

APPOINTMENTS:

1. **Motion by Branum and second by Moore to appoint Mary Harrison as Secretary/Treasurer to the Fillmore Glendale Cemetery Board. All in favor, motion carried.**
2. **Motion by Graden and second by Hampton+Knodle to reappoint Daniel Tester to Drainage District #1 of Irving, Witt, Nokomis and Rountree for a 3 year term until the first Tuesday in September, 2017. All in favor, motion carried.**

PUBLIC COMMENTS: Mr. Schroeder asks if we can get better microphones or a sound system for the board room.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to A&D Electrical Supply:** Motion by Martin, second by Gasparich to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply. Voice Vote: In favor – 16, Against – 0, Absent – 3, Abstain -2 (Moore, Ronen). Motion carried.
2. **Motion by Plunkett, second by Martin to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.**

ADJOURN: Until the Full Board Meeting on Tuesday, October 14th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Ronen, second by Kuchar to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:35 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, October 14th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 14th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken – 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Sharon Kuchar, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: None

Pledge of Allegiance to the flag was led by Ron Deabenderfer.

Mileage and Per Diem Approval: Motion by Graden second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Gasparich, second by Beck to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 9th, 2014. All in favor, motion carried.

Chairman Hertel announced that Board member Bonnie Branum's last meeting will be next month after his 30 years of service on the County Board. A cake and punch reception will follow next month's Full Board meeting and former County Board members will be invited to attend.

CONSENT AGENDA:

- 1. Chief Assessment Officer's Report** ---- Ray Durston was present for questions and reported 32 objections to real estate tax assessments have been reported so far.
- 2. Circuit Clerk's Report** ---- was submitted.
- 3. County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
- 4. County Treasurer's Report** ---- Ron Jenkins was present for questions.
- 5. G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions.
- 6. Health Department Report** ---- Hugh Satterlee was present for questions.
- 7. Probation Office Report** ---- was submitted.
- 8. Public Defender's Report** ---- was submitted.
- 9. Sheriff's Report** ---- was submitted.
- 10. T.B. Department Report** – Becky Durbin was present for questions.
- 11. V.A.C. Report -- and Annual Report** -- Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Bathurst, second by Martin to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that they will meet one week from today.
- **CEFS Board** - Robinson said there was not much activity, and it was stated that two new drivers were hired and they are being trained. The B-Line will start up in December.
- **CIEDA** – Hampton+Knodle stated that there is no meeting this month, and there are several CIEDA bonds pending which hopefully will be good news for our area.
- **Health Dept.** – Martin reported that the quarterly meeting will be tonight.
- **IL Association of County Officials** – Kuchar stated that the State meeting will be next month.

- **MCEDC** – Ronen reported the following:

Grant Writer: We are still in the process of contracting the grant writing services.

Eagles Zinc: The prime contractor is going through the process now of selecting their general contractors. On September 18, 2014 the contractors did a walk-thru of the site so they could write their bid proposals. The demolition is expected to begin in November 2014, and it should take approximately 6 months, weather permitting.

It's Always Sunny in Montgomery County: So far we have released 4 videos, with the fourth video of "It's Always Sunny in Montgomery County" has been filmed and released. During this episode, we went to the BRS Baseball Museum in Nokomis, Illinois.

EDGE Visits: Nothing new to report.

Medical Marijuana: The State of Illinois deadline for applications for cultivation centers and dispensaries was September 22nd, 2014. The statistics for how many cultivation center and dispensary applications applied for in each state police district were released on October 2, 2014. There were 7 cultivation center permits filed in our state police district and 1 dispensary facility. The state has said they hope to award the first round of permits within each state police district by the end of this year, and our state police district includes the counties of Calhoun, Greene, Jersey, Macoupin and Montgomery. Chairman Hertel stated to qualify as an applicant a 2 million dollar bond must be posted, the owners have to be in operation within 6 months and there is a \$25,000 non-refundable application fee. Ronen stated there have been seven applications.

Montgomery County Summit: MCEDC Executive Director Lindsay Wagahoff reported that we will be hosting the Montgomery County Summit on October 23rd at 6:00 p.m. at Lincoln Land Community College in Litchfield with the theme for the event this year set as "Building Blocks to the Future." The speakers will discuss how working together and having a vision can lead to development within the community. All county board members are invited and should have received invitations. Wagahoff stated that Board members still have time to sign up and should see her if they plan to attend.

Workforce Development: The workforce development roundtable has met twice, and they are now in the process of identifying the various training opportunities that already exist for the workforce and they are also identifying gaps where training is not available to see what types of programs should be offered.

Crude Oil Pipeline: MCEDC attended the open house meeting on the crude oil pipeline to learn more about the project.

Illinois Development Council Conference: MCEDC attended a two day conference for the Illinois Development Council, and the conference provided an opportunity to network with others, hear State of Illinois representatives discuss some marketing plans to market Illinois to businesses, and hear the candidates for Lt. Governor speak.

Inter-Agency Workshop: MCEDC attended a workshop in Springfield held by the Governor's Office. The purpose of the workshop was to learn about the different grant opportunities through the various state agencies.

- **MCWC** – Branum reported that a new phase is getting starting when weather permits.
- **Planning Commission** – Beeler stated that the Planning Commission will meet tomorrow night.
- **Senior Citizens Board** – Bishop reported that they are getting ready for the Christmas dinner and meeting with CEFS Director Paul White to discuss options with the Senior Citizens' meal programs.
- **UCCI** – Miles reported that there is a dinner and reception this Friday night and seminar on Saturday in Springfield.
- **U of I** – Graden reported that they will have a meeting October 9th in Carlinville.
- **VAC** – Sneed reported that there is nothing to report at this time.
- **WCDC** – Wendel reported that they will meet this Thursday night.
- **Wellness Committee** – Bathurst reported they will have a meeting tomorrow night and she will report next month.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report Bus Schedule Calendar on Website - Update:** Hertel stated this was already reported in Liaison reports. (For copy of report, see Resolution Book 14, page 93).
2. **Rules of Order Committee -Approval:** Mary Bathurst reported that the Rules Committee met just before the County Board meeting and discussed adding the following rule which would pertain to the appointed department heads that report directly to the County Board.
“The hiring of all positions which are appointed by and report directly to the County Board will be conducted jointly between the oversight committee to which the position reports and the full Personnel Committee as an ad hoc committee with the majority of a quorum of all members voting to recommend the candidate to the full Board for approval.” Motion by Bathurst, second by Moore to approve the addition to the Montgomery County Rules of Order of the County Board. All in favor, motion carried.
3. **Appointment needed for the CEFS Board –Approval at end:** Hertel stated that Linda Johnston of Nokomis has agreed to serve on the CEFS Board and that she will be appointed at the end of this meeting.
4. **Liaison to Housing Authority Board -Update:** Hertel will attend their October Board meeting and will assign someone to attend future meetings.
5. **County Wide Connected Water System -Update:** Hertel stated that he spoke on this issue at the recent Mayors meeting and there is interest to pursue this project. He also reported that he is working on the engineering required for this project and he will report on this in the future.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Maintenance Issues and Report -Update:** Sneed reported that a 100 gallon water heater and a heat exchanger had to be replaced at the jail.
2. **Hillsboro Recycling Facility Roof Replacement -Update:** Sneed reported that the roof replacement at the Hillsboro Recycling center warehouse was postponed until the baler is fixed. The baler repairs should be completed today.
3. **Tuck-pointing Historic Courthouse -Update:** Sneed reported that Western Waterproofing continues to work on the Historic Courthouse and should have the work completed soon.
4. **Communications Tower -Update:** Sneed reported that we are still waiting on a reply regarding the County’s Offer from Attorney Michael Glenn who is representing the Cervi Family.
5. **Demolition of Building at 108 North Monroe, Harvel - Parcel #04-33-281-004 -Update:** Sneed reported that the work to tear down the building in Harvel has not started yet.
6. **Sound System in Board Room -Update:** Sneed reported that the committee is looking into getting a wireless microphone that would work with the current podium.
7. **Other Business -Update:** Sneed reported that he talked with the Sheriff regarding the future expansion for female and male prisoners and that the committee will keep this on the long-term project list.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **EZ Mayors Meeting -Update:** Hampton+Knodle reported that the mayor’s meeting was held last week before the Economic Development committee and that Enterprise Zone Administrator Daniels shared some information in regards to the new application process. Hampton+Knodle stated that our next Enterprise Zone application is not due until 2018, but much preliminary work needs to be completed before we apply.

2. **Coal Dust Issues -Update:** Hampton+Knodle stated that a letter from IL EPA was recently received informing us that they will not place air monitors in the area; however that they will still continue to take complaints from the citizens. She stated that the coal mine has budgeted for a wind fence and has been spraying water on the coal piles. Hampton+Knodle also stated that she met with representatives from the City of Hillsboro and learned that they may be able to take some action because the coal mine is located in Hillsboro.
3. **MCEDC -Update:** Hampton+Knodle stated that the MCEDC report was given by Ronen during the liaison reports.
4. **Planning Commission -Update:** Hampton+Knodle reported that the revisions are on everyone's desk to review for the next 30 days so it can be voted on in November. Hampton+Knodle stated that some of the recommendations are to update the plan regarding cell towers, to assign duties to the County Engineer to review the County Subdivision Ordinance, to have active representation on the Montgomery County Housing Authority and to establish a land use and growth management program to enable greater control over land use and development. **(For copy of Montgomery County Planning Commission recommendations, see Resolution Book 14, pages 94-95).**
5. **Workforce Round Table -Update:** Hampton+Knodle reported that she attended a workforce roundtable to discuss how to better train our workforce and what programs are needed. She stated that a follow up meeting will be scheduled with Marchelle Kassebaum to discuss goals and add classes to teach workforce skills in the area high schools.
6. **Revolving Loan Fund Report -Update:** Hampton+Knodle reported that payments are being made.
7. **Revolving Loan Fund Policy & Procedure Manual Changes -Approval:** Hampton+Knodle introduced Mike Fleming of Litchfield National Bank to the full board who serves as the Chairman of the RLF Policy Board. Fleming presented changes to the policy and procedure manual and stated that they want to make sure the program is set up so it was easy to administer and most importantly good for economic development. Fleming said that they want to make the process straight forward and simple for those who wish to start a business in Montgomery County. Fleming stated that the RLF board recommends the adoption of the revisions to the RLF Policy and Procedure Manual. Hampton+Knodle thanked Fleming and recognized him and County Board Member Jay Martin for their work on the RLF committee. **Motion by Hampton+Knodle, second by Marten to approve the changes to the Revolving Loan Fund Policy & Procedure Manual. All in favor, motion carried. (For revised Montgomery County Revolving Loan Fund Policy and Procedure Manual, see Resolution Book 14, pages 96-103).**
8. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle commented on the letter from IL EPA that encourages us to keep communicating with our federal Legislators for phase II funding for the Eagle Zinc cleanup project. She stated that a letter was also written in support of the power plant regarding emissions.
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund -Update:** Hampton+Knodle reported that workforce development and business development will be a priority in 2015.
10. **Other Business -Update:** Hampton+Knodle reported she met with representatives from Grain Belt Transmission along with Montgomery County Soil and Water Conservation representative Kris Reynolds and Assistant State's Attorney Wilson in regards to a project that will go through parts of our County and she stated that our road agreement will be critical in this process.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Ambulance Call Reports:

Collections: Savage reported that collections continue in a routine fashion. He said that the new system collected \$94,473.04 and the old system collected \$25.00 at a Grand Total of \$94,473.04.

EMA:

1. **IEMA Conference -Update:** Savage reported that Townships and Municipalities are encouraged to join the IPWMAN like the County has joined and that Director Holmes had attended an IEMA training.

2. **Mutual Aid -Update:** Savage reported that we will be asking all the taxing bodies to sign an agreement with the County board so we have procedures to follow.
3. **November Class -Update:** Savage reported that an emergency preparedness class for Schools is scheduled for November 18 and 19th at the Hillsboro K C Hall. Savage encouraged board members to talk with their school board representatives, teachers and administrators to request that they attend the free class offered by the Texas A & M University. Savage stated that they have been through some unique situations and he stressed that everyone should attend this important seminar and that he would like to see a good turnout for this class. He stated that you are only as ready as your last practice and we can't create an emergency.
4. **Code Red -Update:** Savage reported that the Code Red notification system will not be renewed due to the increased cost. Gasparich stated the new price was \$8,600 and we could spend the money on other things like sirens and he added that he didn't think it was worth the money. He stated that the City of Litchfield and all the schools have their own notification system and said that most carriers already provide alerts for weather emergencies. Chairman Hertel stated that MCEDC is checking into some possible grant funding for sirens. Holmes stated that she has some information from the IEMA conference for grants for the sirens that she will share with Wagahoff.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

1. **PMA USA Insurance Presentation -Update:** Gasparich stated that the committee heard a presentation from Toby Dean and Tom Kelty of PMA USA Insurance in regards to a supplemental insurance program for employees. He stated that there will be more discussion in the future to see if the County will allow for another supplemental insurance for our employees since we already have one.
2. **Health Insurance Request For Proposal -Approval:** Gasparich reported that county insurance representative Tom Franzen has agreed to review the employee health insurance at no cost to the county so we can compare all the options and make sure the county is getting the best deal. He said that the County has been in a self-funded program for the past 13 years and it is important to look to see how it compares to other types of insurance programs. Bathurst stated that since Franzen doesn't deal with Health Insurance he is an impartial party and he has agreed to do this review at no cost. Hampton+Knodle asked about long term plans and what would happen in the second year because companies often offer a good price in the first year and then raise rates, and Gasparich stated that they are aware that this could happen. **Motion by Gasparich, second by Graden to objectively look at our health insurance program and review with Mr. Franzen any possible changes in the future for a fully insured employee health insurance program. All in favor, motion carried.**
3. **Employee Health Insurance Premiums -Approval:** Gasparich stated that after further review the Committee decided not to increase the employee health insurance premiums for 2015 because some union contracts included keeping the same health insurance premium costs throughout the contract. **Motion by Gasparich, second by Beck to rescind the motion approval from the August County Board meeting which increased the employee premiums. All in favor, motion carried. (For copy of original motion from August meeting, see page 6 of County Board minutes.)**
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich asked board members to review their report and he stated that revenue was down but is going back up.
5. **Adopt FY 2015 Aggregate Levy -Approval:** Gasparich stated that the committee discussed and approved the FY 2015 Aggregate Levy for the amount of \$5,174,517 which is a 4.9983% increase. Moore stated that you need to prepare a budget first and then approve the levy after that and feels that it is being done backwards. Chairman Hertel stated that the State's Attorney said we can do this either way and today the levy will be passed. Chairman Hertel also stated that this is just not a county levy, and that taxes are collected for senior citizens, the VAC, Health Department, TB, five Ambulance districts, U of I Extension Service, Highway Department and IMRF. He said that the \$35 million tax revenue collected at the Treasurer's office is dispersed among all the other taxing bodies in the county. County resident Mary McKenzie was in attendance at the meeting, and she asked to speak to the County Board members. Chairman Hertel consented and she asked if the board had any idea of what value the county is to investors and explained that she invests thousands of dollars in improving houses in the area and is now having a

hard time selling them because the taxes are too high. Gasparich replied that property buyers can take advantage of various tax exemptions, including those for homestead and senior citizens. **Motion by Gasparich, second by Bathurst to approve the FY 2015 Aggregate Levy in the amount of \$5,174,517 which is a 4.9983% increase from last year. All in favor, motion carried.**

6. **FY 2015 Budget Changes and Recommendations -Approval:** Gasparich stated that members should review the budget changes in the packets and that the Finance committee is recommending the changes. **Motion by Gasparich, second by Branum to approve FY 2015 Budget Changes. All in favor, motion carried.**

7. **Litchfield Dispatching Services and Fire Protection Area -Update:** Gasparich stated that the County is still communicating with the City of Litchfield regarding the Fire Protection area and dispatching services.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **EPA Report -Update:** Beck reported that the new EPA truck has not come in yet but should be here soon.
2. **Elections -Update:** Clerk Leitheiser reported that the County has issued 510 absentee ballots and of that total 111 have voted early in the basement voting room. She said that there have been 399 requested ballots by mail and stated that the absentee ballot application form is on the County web site as well.
3. **Recycling Program and Events:** Beck reported that the baler repairs will be about \$16,000 and that it should be working today or tomorrow.

- **Motion by Beck, second by Savage to approve repairs payable to DeHart Recycling Equipment for the Recycling Baler at approximately \$16,000. All in favor, motion carried.** After some discussion, the board wants to wait until we have a correct amount. **Both motion and second was taken off the table, motion rescinded.**
- **Electronics Drive -Update:** Beck reported that the Electronics Recycling Drive will be postponed until Spring because the company that we were working with moved to Canada and Recycling Coordinator Bishop will need to do some research for another vendor to collect the electronics.

4. **Tom Franzen as our Agent/Broker of Record for Workers Compensation -Approval:** Beck reported that the committee is recommending that Tom Franzen be approved as the County's Workers Compensation agent. Franzen is currently the agent for the County Property Casualty insurance and this approval will allow him to handle the total cost to risk transfer and allow us to pull the two companies together for loss control and safety type issues. Kuchar asked why we are changing agents since we have had no problem with the current agent. Chairman Hertel stated that Mr. Franzen does the same business and he is more available for county needs since he is at the local level. Hertel stated that Treasurer Jenkins thought it would be easier if Tom Franzen did the workers compensation work. **Motion by Beck, second by Graden to approve that Tom Franzen be appointed as our Agent/Broker of Record for Workers Compensation for IPRF. All in favor, motion carried.**

5. **Animal Control Facility and Program:**

- **Appointment of Animal Control Administrator -Approval:** Beck reported that Assistant State's Attorney Betsy Wilson has agreed to serve as the Animal Control Administrator. **Motion by Beck, second by Webb to approve the appointment of Assistant State's Attorney Betsy Wilson as the Montgomery County Animal Control Administrator. All in favor, motion carried.**
- **Appoint Animal Control Facility Manager/Officer -Approval:** Beck reported that the HWE and Personnel Committees met to conduct the interviews. There were six applicants and three reported for the interviews. **Motion by Webb, second by Martin to approve the appointment of Amanda Daniels as the Montgomery County Animal Facility Manager/Officer.** Beck requested a roll call vote be taken on this appointment. **Roll call vote: Voting in favor: Bathurst, Beck, Beeler, Bishop, Branum, Gasparich, Graden, Hampton+Knodle, Hertel, Kuchar, Martin, Plunkett, Robinson, Ronen, Savage, Sneed, Webb, Wendel. Voting against: Deabenderfer, Moore. Voting Present: Miles. Final vote 18 for, 2 against, 1 present. Motion carried.**
- **Animal Incinerator Bid -Update:** Beck reported that the committee reviewed and approved the bid to replace the fuel pipe at the animal incinerator from Hiller's Sheet Metal in the amount of \$1,464.00.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Pine Street in Irving, Village of Irving - Bill Jurgena -Update:** Miles stated that the committee is discussing the Pine Street Project in Irving.
2. **Resolution #2014-09: Resolution to appropriate funds for 1120 B-CA, E. 9th Road, Harvel Road District, 50% RD – 50% County Project -Approval:** Miles stated that the committee discussed this 24 inch culvert replacement for a cost of \$2,900. County cost would be \$1,450. **Motion by Miles and second by Beeler to approve and recommend resolution #2014-09 to appropriate funds for 1120 B-CA, E. 9th Road, Harvel Road District, 50% RD and 50% County Project. All in favor, motion carried. (See Resolution Book 14, page 104).**
3. **East Fork 6th Avenue Township Bridge over Coffeen Lake -Update:** Miles asked Engineer Smith to give an update regarding the 6th Avenue bridge that goes over Coffeen Lake. Engineer Smith stated that IDOT now requires exposed piling to be encased in concrete. The added expense would now make it equal to the cost of a new bridge and East Fork Road Commissioner Voils is okay with constructing a new bridge. Engineer Smith recommends that the board table this motion until he gets a copy of the Hurst-Rosche Agreement. This is a five span bridge and they are looking at doing a 3 span by making beams longer.
4. **Highway Capital Improvement Projects: Nokomis Road –Update:** Miles stated that he attended the Nokomis City hall meeting last night and they are receptive to looking at this project. He stated that the county would fix the road and then turn it over to the City. Engineer Smith has a map to show board members after the meeting. Chairman Hertel stated that we need to review the issue of maintaining roads within municipal limits.
5. **Sale of Used Equipment -Update:** Miles reported that the new tandem truck is ready today and that the Highway Department is working on a list of surplus property.
6. **Red Ball Trail -Update:** Miles deferred to Assistant State’s Attorney Wilson, who stated that the attorney from the Surety Company has been on site to review documents and copies were made that he requested. Wilson also stated she has informed the Surety Company that the copies are ready for them to pick up or have shipped.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Personnel Manual -Update:** Bathurst reported that the committee reviewed and discussed the revisions to the final part #5 of the Personnel Manual and that the draft of the personnel manual will be introduced to the full board in November.
2. **Local 773 in the Sheriff’s Department -Update:** Bathurst stated that the committee has offered a counter proposal and is waiting on a response from the union.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Robinson, second by Ronen to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. Retirement Celebration for Judge Kelly Long is Friday, October 24th. Cake & Punch will be served from 2:00 – 4:00 p.m. Those who can attend should call the Circuit Clerk’s Office to RSVP.
2. Flu Shots are today until 10:00 a.m. and Wednesday, October 15th in the New Courthouse at 1:00 p.m. – 3:00 p.m.
3. Extra CIPT Packets are available for members who wish to have them.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. Due to Election Day, the next Regular EMA Committee meeting is Tuesday, October 28th at 3:30 p.m. before Coordinating Committee meeting.
2. Next Regular Economic Development Committee meeting is Wednesday, October 29th at 7:00 p.m.
3. Due to Veteran’s Day on the next County Board meeting, the next Full Board meeting is Wednesday, November 12th at 8:30 a.m.

APPOINTMENTS:

1. Motion by Hampton+Knodle and second by Gasparich to appoint Linda Johnston to the CEFS Board. All in favor, motion carried.

PUBLIC COMMENTS: None at this time.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore, A&D Electrical Supply and to Point of Light Awards:** Motion by Bishop, second by Wendel to pay any invoices for Adams, PC or Books & Moore and to A&D Electrical Supply and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 0, Abstain -3 (Moore, Ronen, Beck). Motion carried.
2. Motion by Bathurst, second by Martin to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.

Hertel thanked everyone who came to the recent Chamber of Commerce Dinner to support him as he received the Hillsboro Chamber of Commerce Achievement Award.

RECESS: Until the Full Board Meeting on Wednesday, November 12th, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Ronen, second by Moore to recess the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:13 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Wednesday, November 12th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Wednesday, November 12th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken – 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel

Members Absent: Sharon Kuchar

Chairman Hertel recognized the newly elected Board members were in the audience, Tim Hopper, Evan Young and Bill Bergen.

Chairman Hertel asked Veteran's Assistance Commission Superintendent Dave Strowmatt to provide comments regarding the recent Veterans' Day commemoration on November 11th. For a copy of his comments, see (**Resolution Book 14, page 106.**)

Pledge of Allegiance to the flag was led by VAC Board representative Ray Kellenberger.

Mileage and Per Diem Approval: Motion by Miles and second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst, second by Graden to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 14th, 2014. All in favor, motion carried.

Chairman Hertel read a thank you note from Farm Bureau manager Bob Lentz regarding the county's cooperation as their parking lot was paved.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions and commended Bonnie Branum for his service to the County Board for the past 30 years. Chairman Hertel also stated that with the recent election, Treasurer Jenkins will now hold the longest record for a county elected official as of December 1st, 2014.
5. **G.I.S. Coordinator's Report** ---- Mary Purcell was present for questions.
6. **Health Department Report** ---- was submitted.
7. **Probation Office Report** ---- was submitted.
8. **Public Defender's Report** ---- was submitted. Chairman Hertel stated Public Defender Grigsby will retire as of December 1st, 2014
9. **Sheriff's Report** ---- was submitted.
10. **T.B. Department Report** – Becky Durbin was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Webb, second by Ronen to approve the 11 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **911 Board** – Webb stated that three members met and discussion was held on some matters that Gasparich suggested a few weeks ago, but no quorum was met to conduct official business.

- **CEFS Board** - Robinson stated that the B-Line Litchfield transportation line is on the back burner for now and that overall county ridership has increased.
- **CIEDA** – Hampton+Knodle stated that CIEDA board passed another project for a Decatur commercial kitchen and food distributor, and in December they are looking to approve a bond for a health clinic also in the Decatur area.
- **Health Dept.** – Martin reported that the property in School Street has sold and now the contractor is working on getting the walls up on Phase II of the addition at the Health Department.
- **IL Association of County Officials** – Kuchar was absent so no report was given.
- **MCEDC** – Ronen reported that MCEDC Director Lindsay Wagahoff has been on light bed rest due to her pregnancy and not at work as a result.
- **Community Prioritizing:** Ronen reported they are in the process of assisting one community with prioritizing some of their needs so they can start to figure out which grants they would like to apply for and projects they would like to pursue.
- **Grant Writer:** Ronen reported they are still in the process of contracting the grant writing services.
- **Revolving Loan Fund Report:** Ronen reported they will be hosting a luncheon on November 19th for area bankers to promote the program and inform them of the new changes to the manual. He said that invitations went out to 13 area banks today.
- **Eagles Zinc:** Ronen stated that the USEPA is scheduling a public meeting to discuss what they can expect during demolition. He said that meeting is tentatively scheduled for November 20th, and that the USEPA responded to Congressman Davis’ request for funding for Operable Unit 2. He also stated that the letter indicated they were working through OU1 right now and still working on the design for OU2, and did not say whether or not the funding would be granted for OU2.
- **It’s Always Sunny in Montgomery County:** Ronen reported they are in the process of filming the 5th video.
- **Montgomery County Summit:** Ronen stated that we hosted the Montgomery County Summit on October 23, 2014 at Lincoln Land Community College with over 60 attendees at the event.
- **Workforce Development:** Ronen stated the next meeting of our workforce roundtable is currently scheduled for November 20th, and a representative from Lincoln Land Community College will be in attendance to discuss the programs they offer to help businesses train their workers.
- **MCWC** – Branum reported that they are installing a lot of water pipe near the Fillmore and the county line for the next Phase of the County Water line.
- **Planning Commission** – Beeler stated that they had a meeting recently to discuss utilities that are coming through. She said that the Dakota pipeline is coming through the County south of the Litchfield area and the Grain Belt Transmission line will be going through the Panhandle area.
- **Senior Citizens Board** –Bishop reported that they will have the annual Montgomery County Senior Citizen Party next Saturday at the Hillsboro Free Methodist Church.
- **UCCI** – Miles reported that they had a meeting and reception last month at the Lincoln Land museum.
- **U of I** – Graden stated there is nothing to report.
- **VAC** – Sneed stated there is nothing to report.
- **WCDC** – Wendel reported that they had a meeting but they did not have a quorum to conduct official business.
- **Wellness Committee** – Bathurst reported Liz Holcomb from the Treasurer’s Office supplied information regarding the 2nd quarter of the employee wellness program. She stated that 18 employees went on probation in the first quarter and 7 are on probation for this quarter. Bathurst said that the committee adopted a “two strikes and you are out” policy and six employees have left the program for that reason. She said that there are 63 employees still on the program.

Chairman Hertel presented Member Dave Ronen with a plaque and thanked him for his two years of service on the County Board and for his work on the MCEDC and the Personnel Committee. Chairman Hertel then presented Bonnie L. Branum with his plaque for his 30 years of service on the Montgomery County Board and stated that Branum has always served on Road and Bridge and the Finance Committees. Branum stated that he has served on

the board under the following County Board Chairmen: Ed Spinner, Paul Hamrock, Ralph Bawden, Joe Cordani, Mike Havera, Mike Plunkett and Roy Hertel and has enjoyed his years of service.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **County Board Reorganization Date -Update:** Hertel stated this meeting will be held on Monday, December 1st, 2014 at 8:30 a.m.
2. **CEFS Central Illinois Public Transit Monthly Progress Report -Update:** Hertel stated this information is in Board packets.
3. **County-wide Connected Water System -Update:** Chairman Hertel stated he continues to look for funding for this project.
4. **Incident Management Team (IMT) Meeting -Update:** Chairman Hertel stated that Undersheriff Rick Robbins and Sheriff's office Communications Captain Greg Nimmo will be hosting an IMT Meeting scheduled for Thursday, November 20th at the Health Department at 6:00 p.m.
5. **Resolution #2014-5 of Participation and Support - Intergovernmental Law Enforcement Officers In-service Training Act -Approval:** Chairman Hertel stated that the County board members have a resolution of participation and support for Law Enforcement Officers In-service Training Act for their review, and said that this resolution was approved last month for the Coroner's Office. After its approval, the Sheriff called and stated that he also needs this approved by the County Board for his office. Chairman Hertel said that if the resolution states that it is for Montgomery County and doesn't state a specific office, then it can be used for all the county's law enforcement offices such as the States Attorney's office and the Public Defender's office. **Motion by Graden second by Gasparich to approve the Resolution of Participation and Support for Law Enforcement Officers' In-service Training. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, pages 107-108).**
6. **Other Business -Update:** Chairman Hertel reported on the Montgomery County Housing Authority Board Meeting he attended on October 23rd, 2014 and he stated he will write a letter to the Chairman of the Housing Authority letting them know that it is our understanding that the Housing Authority Director will attend the Comprehensive Planning Meetings and that she will make a report to the full board once a year.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Maintenance Issues and Report -Update:** Sneed reported that Maintenance staff person Lloyd Meyer checked the heating systems and there is a little trouble with the boiler at the Jail building that will need attention.
2. **Tuck-pointing Historic Courthouse -Update:** Sneed reported that we have paid about 27% on the project and that he has been trying to call them in regards to the work that was completed and what remains to be completed.
3. **Communications Tower:** The board went into executive session at the end of the meeting to discuss property acquisition.
4. **Sound System in Board Room -Update:** Sneed reported that two wireless microphones were ordered for the sound system in the County Board room.
5. **Other Business -Update:** Plunkett stated that he was at the Waggoner Depot and it looks like the building will need a little work in the next couple of years. Sneed pledged to have someone look at this need.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Dakota Access Pipeline Presentation -Update:** Hampton+Knodle stated that Dakota Pipeline representatives were at the committee meeting to give an update on their project. She said that Adam Broad with the Dakota Access Pipeline Project was present and told the committee they are planning to start construction in 2016 on the thirty miles of 30 inch pipeline that will go through just west of Litchfield. She said that they have already contacted local labor unions and will work with County Highway Engineers to acquire road crossing permits and enter into road agreements.

2. **Presentation by Clean Line Energy on Grain Belt Transmission Project -Update:** Rick Cornell and Ally Smith from Clean Line Energy spoke to the board regarding the Grain Belt project. Cornell stated that the Grain Belt Transmission Project is part of the Clean Line Energy Corporation and they are planning to construct a \$2 billion dollar, 750 mile transmission line that will start in Kansas and come into Illinois at Pike County and go through the state to Indiana. Cornell stated that this past week they sent a letter to the County Clerk announcing a series of public meetings in December and he encouraged board members to also attend. Members received copies of the notice that Leitheiser received for their reference. Cornell stated that the Montgomery County public meeting will be held at the Moose Lodge in Hillsboro on December 2nd, 2014 from 5:00 to 8:00 pm. He said that letters have been sent out to potential impacted land owners from the Panhandle area of the county to inform them of the public meetings. Cornell stated that there are a couple of proposed routes and that they will be paying \$7,000 per linear mile to the County to allow the communities to benefit from this project. He said that their business open houses will be held in January and also stated that this is an economic development opportunity for the county and that they will need trucking, hauling, engineering and other local services as well as materials such as sand, gravel and concrete needing purchased. Cornell said that construction jobs will also be available and crews will need to eat and be lodged locally. He said they are planning on four to seven structures per mile and will be seeking easements from landowners, and that there will be detailed maps of the potential routes posted on their web site at www.grainbeltexpresscleanline.com. Bathurst asked if they are delivering energy anywhere else, and Cornell representative Smith replied that they are transmitting wind energy from Texas to Iowa and she said this project is all privately funded by investors. Chairman Hertel stated that he read the original contract when this project was introduced to the County and he said that energy is very competitive and changes every day, which will make it difficult for a company to pay \$7,000 per mile to the County and be competitive with energy costs. Chairman Hertel also voiced his concern about how long they will be able to pay the County this sum. Cornell stated that a contract is a contract, so if they sign for 20 years then we should get the money for 20 years. Chairman Hertel stated that they should have their public meetings first and then we can talk about an agreement with the County. Deabenderfer asked if this board will have a chance to vote, and Smith stated that the ICC is the regulatory commission and that Grain Belt Express's application will be submitted to them for their final approval of the route and the project. Smith said that Grain Belt Express will have to state in the application why they chose this route, and ultimately it is up to the Illinois ICC to approve their application. Deabenderfer asked if eminent domain can apply if the landowner denies allowing their route to go through their property, and Cornell stated that eminent domain has been used in less than 5% of the landowners so far. Beeler stated that there might not be very much participation at the public meeting since they are having it in Hillsboro and not in the Panhandle area that will potentially be impacted. Hampton+Knodle stated that Grain Belt Express can only get eminent domain privileges if the ICC grants them public utility status. **(See Resolution Book 14, pages 109-112).**
3. **Coal Dust Issues -Update:** Hampton+Knodle stated that she has been communicating with City of Hillsboro commissioner Don Karban regarding the coal dust issues from Deer Run Mine. Hampton+Knodle stated that she has a meeting with Assistant State's Attorney Wilson scheduled this week regarding this issue and that she has also recently seen a purchase order for the coal mine for one of the seventy foot wind fences which hopefully will help alleviate coal dust issues.
4. **MCEDC -Update:** This report was given by Ronen during liaison reports. Hampton+Knodle thanked Ronen for his work on the MCEDC and the RLF board. Hampton+Knodle stated she hopes his role to continue on the MCEDC.
5. **Planning Commission -Approval:** The County Board has reviewed the Montgomery County Planning Commission Recommendations for one month, and Heather Hampton+Knodle asked for members to now approve these recommendations. **Motion by Hampton+Knodle, second by Beeler to approve Montgomery County Planning Commission Recommendations of the Comprehensive Plan. All in favor, motion carried. (For copy of Recommendations, see Resolution Book 14, pages 113-114).**

6. **Workforce Round Table -Update:** Hampton+Knodle stated that she and Lindsay Wagahoff will be meeting on November 20th, 2014 with Marchelle Kassebaum about an educational project regarding improving workforce development skills.
7. **Revolving Loan Fund Report -Update:** Hampton+Knodle stated that payments are being made on schedule and reports are in the board packet.
8. **Appointment of MCEDC as Revolving Loan Fund Administrator for another 3-Year Term – Approval at end of meeting:** Hampton+Knodle stated that the RLF bankers will have a meeting next Wednesday. During the review of the RLF Policy & Procedure Manual, they noticed that the MCEDC's term as administrator of the Revolving Loan Fund needs to be updated. She stated that a motion for the new 3-year term to be re-appointed from November 2014 to November 2017 will be made at the end of this meeting.
9. **2014 Legislative Priorities and Input -Update:** Hampton+Knodle stated that there will be a public hearing on November 20th, 2014 at 6:00 pm at the Hillsboro High School regarding the Eagle Zinc cleanup project and that the committee had discussed the letter that was sent to USEPA regarding the request for the Phase II funding for cleanup.
10. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund –Update-CEO Program:** Hampton+Knodle introduced Community Liaison Liz Roepke to board members. Roepke stated that she works for the Midland Institute for Entrepreneurship and that the program started about seven 7 years ago when a student interviewed a successful businessman and reported to his teacher that every student should have the same opportunity. As a result of meeting with several other investors, CEO (Creating Entrepreneurship Opportunities) was created. As a part of this program, junior and senior high school students in the program meet 90 minutes before their regular classes and are given opportunities to visit businesses in the county. Students must dress in business attire and must go out and meet 50 to 60 businesses each year to learn about their respective businesses. Roepke reported that after seven years of this program they had 400 people in attendance at the trade show. The students raised seed money for their business and the class is funded by investors because local schools don't have the money. There are up to 70 guest speakers in the classes each year and 101 students who have gone through the program have gone on to college. Bathurst asked what students who have completed the Effingham program in the past seven years have businesses now. Roepke responded that it has taken a long time to gather the info because it takes students much time to graduate college, however; there have been eight students that have come back to the area and three of those eight have started businesses. One student is selling her merchandise on line and another student established a retail front. Another student has established a photography business and opened a retail front in Sangamon county. Plunkett asked about what cooperation is needed from school districts to host the program and Roepke replied that the schools are not responsible for where the students meet. She said that the businesses host the students and provide a meeting place and the high schools don't have to provide a lot of information, they just need to help recruit the students. ROE Supt. Marchelle Kassebaum stated that Christian County is on board with this CEO program and they are going to put it in place in August of next year. Roepke stated they have a meeting with Christian County tomorrow to see how the program will start and said the school district needs to be on board because of the need for them to coordinate the students getting to business classes and regular classes. (See Resolution Book 14, pages 115-116).
11. **Other Business -Update:** Hampton+Knodle announced that the Night of Networking will be held in Litchfield at the Country Club on December 11th, 2014.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Savage reported continuing billing and collections in a routine fashion.

1. **Update/Approval Tri-Tech Class -Update:** Savage reported that the report will be ready in December.
2. **Update/Approval Pro-Medic Audit -Update:** Savage reported that this audit will be ready in December.

3. **Bid Proposals for Hazard Mitigation Plan -Approval:** Savage reported that there was one proposal submitted from Johnson, Depp & Quisenberry to update and revise the Montgomery County Natural Hazard Mitigation Plan in the amount of \$39,912. Chairman Hertel stated that we can pay our part of the grant in in-kind services. Beeler asked if this in the budget and Chairman Hertel replied that this will come out of the FY 2015 budget. Director Holmes stated that we should know at the beginning of the year if we will receive the grant funding. **Motion by Savage second by Webb to approve hiring Johnson, Depp & Quisenberry to complete the five year update to the Montgomery County Hazard Mitigation Plan for an amount not to exceed \$39,912 contingent on receiving the IEMA grant to pay for this update. All in favor, motion carried.**
4. **Update/Approval Other Business:** Savage thanked members for their input regarding recruiting school board members for the upcoming IEMA training, and he stated that 23 people have signed up for the schools emergency meeting that will be held on November 18th and 19th at the KC Hall. Savage encouraged more education staff to sign up for this free class offered by the Illinois School and Campus Security Training Program.

FINANCE COMMITTEE REPORT: Given by Chairman Joe Gasparich as follows:

Gasparich thanked Ronen, Kuchar and Branum for their service as County Board members and to Branum for his service on the Finance Committee.

1. **PMA USA Insurance Presentation –Approval for Personnel Committee to give a Recommendation:** Gasparich stated that Toby Dean and Tom Kelty from PMA Insurance came to talk to the committee regarding offering this additional supplemental insurance to county employees. Gasparich said that some discussion took place whether we should let other insurance companies come in, so the Finance committee decided to bring this issue to the full board. He said that if this insurance is offered, it could be payroll deducted from the employees’ paychecks. Bathurst stated that the Personnel Committee’s standpoint is that this should be employee driven and whatever decision was made a long time ago that only AFLAC was offered was an arbitrary one. Bathurst thinks this should be all or nothing and that any company should be able to come in and a make a presentation to offer their supplemental insurance to the employees. Bathurst stated that she has heard that PMA has good credentials and she is not trying to make a judgment call and that the board should consider what we will do regarding letting other insurance companies come in and talk to the employees. Hampton+Knodle asked if it is opened up if it be like a job fair where they come and meet with employees. Bathurst stated that this is in the planning process and the companies will be invited to meet with the employees on their own time after hours. Chairman Hertel stated that there needs to be some limit set up for how many sign up so the Treasurer’s office can payroll deduct the premiums. Bathurst stated that we don’t have to decide this today and this is a service that we can provide to our employees. Jenkins stated that he doesn’t have a problem payroll deducting, but you have to draw the line on how many companies will come in to sell insurance to the employees. Tom Kelty addressed the board regarding giving the employees a choice for supplemental insurance for short term accident coverage, cancer insurance among other offerings to help with their out of pocket expenses. **Motion by Graden and second by Webb to have the Personnel and Finance Committees work on this need and come up with a recommendation to the full board.** Discussion took place and Bathurst stated that only one committee needs to deal with this. The motion was amended to: **Motion by Graden and second by Webb to have the Personnel Committee work on this need and come up with a recommendation to the full board. All in favor, motion carried.**
2. **Resolution for Tax Deed Conveyance for Parcel # 06-07-429-007 -Approval:** Motion by Gasparich second by Bishop to approve the Resolution for Tax Deed Conveyance for Parcel # 06-07-429-007. All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 117).
3. **Resolution for Tax Deed Conveyance for Parcel # 11-28-227-006 -Approval:** Motion by Gasparich second by Robinson to approve the Resolution for Tax Deed Conveyance for Parcel # 11-28-227-006.

- All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 118).
4. **Resolution for Tax Deed Conveyance for Parcel # 12-22-459-001 -Approval:** Motion by Gasparich second by Ronen to approve the Resolution for Tax Deed Conveyance for Parcel # 12-22-459-001. All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 119).
 5. **Resolution for Tax Deed Conveyance for Parcel # 12-22-481-003 -Approval:** Motion by Gasparich second by Deabenderfer to approve the Resolution for Tax Deed Conveyance for Parcel # 12-22-481-003. All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 120).
 6. **Resolution for Tax Deed Conveyance for Parcel # 13-05-102-007 -Approval:** Motion by Gasparich second by Hampton+Knodle to approve the Resolution for Tax Deed Conveyance for Parcel # 13-05-102-007. All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 121).
 7. **Resolution for Tax Deed Conveyance for Parcel # 20-22-384-004 -Approval:** Motion by Gasparich second by Ronen to approve the Resolution for Tax Deed Conveyance for Parcel # 20-22-384-004. All in favor, motion carried. (For copy of Resolution for Tax Deed, see Resolution Book 14, page 122).
 8. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report -Update:** Gasparich stated that the monthly report is in their packet to review along with the three fund balance report. We are getting the coal money in each month and are doing well.
 9. **FY 2015 Budget Changes and Recommendations -Update:** Gasparich stated that the only change will be for the increase for IT staff person Curt Watkins' salary. IT manager Bill Purcell came to the committee with a list of duties that Watkins has been doing that has saved the county money that is above his job description. The committee approved increasing his salary by \$1,000. Gasparich stated that Watkins has saved us about \$50,000 to \$60,000 by solving some hardware problems and also worked with a 911 service provider for the Sheriff's department. The total appropriations for FY 2015 will be \$22,541,974.00.
 10. **Fiscal Year 2015 Budget Appropriation, Levies and Resolutions –Approval:** Resolutions were read by State's Attorney Chris Matoush.
 - **Resolution #14 - 6:** Resolution to Adopt the Fiscal Year 2015 Financial Appropriation Ordinance for **\$22,541,974.00**. Motion by Gasparich, second by Bathurst. Nays – 2 (Moore, Ronen). Motion carried.
 - **Resolution #14 - 7:** Resolution to pass the General Corporate Fund levy for the current taxable year for **\$842,400.00**. Motion by Gasparich, second by Bathurst. Nays – 1 (Moore). Motion carried.
 - **Resolution #14 - 8:** Resolution to pass the County Health Department levy for **\$416,000.00**. Motion by Gasparich, second by Graden. All in favor, motion carried.
 - **Resolution #14 - 9:** Resolution to pass the Illinois Municipal Retirement Fund levy for **\$1,049,500.00**. Motion by Gasparich, second by Branum. All in favor, motion carried.
 - **Resolution #14 - 10:** Resolution to pass the Social Security Fund levy for **\$580,932.00**. Motion by Gasparich, second by Robinson. All in favor, motion carried.
 - **Resolution #14 - 11:** Resolution to pass the levy to pay the costs of Insurance Premiums for **\$486,375.00**. Motion by Gasparich, second by Beeler. All in favor, motion carried.
 - **Resolution #14- 12:** Resolution to pass the Tuberculosis Care and Treatment Fund levy for **\$90,800.00**. Motion by Gasparich, second by Beck. All in favor, motion carried.
 - **Resolution #14 - 13:** Resolution to pass the County Highway Fund levy for **\$416,000.00**. Motion by Gasparich, second by Branum. All in favor, motion carried.
 - **Resolution #14 - 14:** Resolution to pass the County Highway Federal Aid Matching Fund levy for **\$208,000.00**. Motion by Gasparich, second by Miles. All in favor, motion carried.

- **Resolution #14 - 15:** Resolution to pass the Special Aid to County Bridge Fund levy for **\$208,000.00**. Motion by Gasparich, second by Hampton+Knodle. All in favor, motion carried.
 - **Resolution #14 - 16:** Resolution to pass the levy for the Litchfield Special Service Area in the amount of **\$181,000.00**. Motion by Gasparich, second by Bishop. All in favor, motion carried.
 - **Resolution #14 - 17:** Resolution to pass the levy for the Hillsboro Special Service Area in the amount of **\$85,000.00**. Motion by Gasparich, second by Plunkett. All in favor, motion carried.
 - **Resolution #14 - 18:** Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of **\$150,000.00**. Motion by Miles, second by Graden. Abstain – 1 (Gasparich). Motion carried.
 - **Resolution #14 - 19:** Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of **\$50,000.00**. Motion by Gasparich, second by Beeler. All in favor, motion carried.
 - **Resolution #14 - 20:** Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of **\$72,000.00**. Motion by Gasparich, second by Beck. Abstain -1 (Webb). Motion carried.
 - **Resolution #14 - 21:** Resolution to pass the levy for the County Extension Service for **\$154,910.00**. Motion by Gasparich, second by Hampton+Knodle. All in favor, motion carried.
 - **Resolution #14 - 22:** Resolution to pass the levy for Senior Citizen Social Services for **\$104,000.00**. Motion by Gasparich, second by Bishop. All in favor, motion carried.
 - **Resolution #14 - 23:** Resolution to pass the levy for Veterans Assistance for **\$79,600.00**. Motion by Gasparich, second by Sneed. All in favor, motion carried.
 - **Resolution #14 - 24:** Resolution to set Salaries for the following Department Heads: Supervisor of Assessments - **\$56,429.00**, Probation Officer - **\$60,242.00**, and Assistant Probation Officers - **\$172,659.00**. Motion by Gasparich, second by Wendel. All in favor, motion carried. HHK asked how these salaries are set, and Hertel stated a comparison is made to other counties and Probation officer and assistants are set by the Chief Judge. Hertel stated that the Supervisor Of Assessments salary level is compared to elected officials' salaries also.
 - **Resolution #14 - 25:** Resolution to Authorize State's Attorneys Appellate Prosecutor and to Appropriate the sum of money not to exceed **\$12,000.00**. Motion by Gasparich, second by Robinson. All in favor, motion carried. (For copies of Resolutions, see Book 14, pages 123-143).
- 11. Passing the Fiscal Year 2015 Budget -Approval:** Motion by Gasparich, second by Beck to Approve the Fiscal Year 2015 Budget. **ROLL CALL VOTE:** Ayes – 16, Nays – 4. Absent – 1. Those Voting Aye: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel. Those Voting Nay: Ron Deabenderfer, Jim Moore, David Ronen, Mike Webb. Those Absent: Sharon Kuchar. Motion carried.

Webb thanked the finance committee for their hard work and stated that we really need to watch the coal revenue fund due to the announcement yesterday regarding the agreement between China and the US and the fact that it will negatively affect the Coal industry. Chairman Hertel stated that we have to find a way to use the coal because wind energy can't make up the difference. Gasparich announced that he will not be the Finance Chairman next year because of his job time constraints.

12. Other Business -Update: None at this time.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **EPA Report Update:** Beck reported that the old truck broke down on the same day that the new one was delivered and EPA Inspector Gonet got a bill from Wright Automotive for the towing. Gonet attended a training last week and will go to another training in Springfield on November 19th, 2014.
2. **Recycling Program and Events -Update:** Beck reported that the baler is up and running and the staff is working to get caught up to recycle materials that were not completed during the time the baler was inoperable.
3. **Animal Control Program Update:** Beck reported that everything is going OK.

4. **ICRMT Property Casualty Insurance Renewal -Approval:** Beck reported that Tom Franzen presented the Christian/Montgomery County ROE insurance renewal in the amount of \$14,976 and the County Property Casualty Insurance renewal in the amount of \$211,180. Franzen has reviewed all our coverage levels for the different types of liability insurance in regards to the deductibles, risk management and premiums. Tom Franzen will have the workers compensation report available next month and then at the December 9th, 2014 Board meeting he will go over all the renewal reports and make recommendations to the full board. Beeler asked how much the insurance had increased and Beck stated that the premium last year was \$211,823, which is now \$643 less. **Motion by Beck and second by Gasparich to approve the ICRMT invoice in the amount of \$211,180 for the property casualty insurance renewal and the ROE renewal in the amount of \$14,976. ROLL CALL VOTE: Ayes – 20, Nays – 0. Absent – 1. Those Voting Aye: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ron Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel. Those Voting Nay: None. Those Absent: Sharon Kuchar. All in favor, motion carried.**

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Sale of Used Equipment -Approval:** Miles reported that the committee received three bids for the surplus equipment. **Motion by Miles and second by Robinson to approve the sale of the surplus equipment to Fuller Brothers for the 1999 International tandem axle dump truck for \$9,002 and to South Litchfield Township for the single axle tandem for \$9,757 and the Flink snow plow for \$2,000. All in favor, motion carried.**
2. **Resolution #2014-10: Resolution to appropriate funds for 1121 B-CA, Burg Road, 100% County Project -Approval:** To replace a whistle on Burg Road in South Fillmore Township. Branum stated that the whistle has already installed. **Motion by Miles second by Branum to approve Resolution #2014-10 to appropriate funds for 1121 B-CA on the Burg Road which is a 100% County Project in the amount of \$10,000. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, pages 144-145).**
3. **Preliminary Services Agreement for East Fork 6th Avenue Township Bridge over Coffeen Lake - Update:** Miles stated that the agreement is in the packet for Hurst-Rosche Engineers to complete this work for an amount not to \$66,300. The committee approved last month and Engineer Smith wanted to have the contract in hand before the full board approved. **Motion by Miles and second by Deabenderfer to approve the Preliminary Services Agreement for East Fork 6th Avenue Township Bridge over Coffeen Lake in the amount of \$66,300 with Hurst-Rosche Engineers.** Moore stated that he heard that there is a possibility that the coal mine will be mining near that bridge and they need to coordinate timing with the coal mine before the bridge is repaired. **The motion was rescinded and agreed to by Miles and Deabenderfer pending coordinating with the coal mine about the timeframe when they will mine under this bridge.**
4. **Highway Capital Improvement Projects: Pine Street in Irving, Nokomis Road -Update:** Miles reported that the committee is having ongoing discussions regarding the options for these projects.
5. **County 2015 MFT Resolution- Resolution #2014-11 -Approval:** Miles reported that they need to approve this annual resolution. **Motion by Miles and second by Wendel to approve the County 2015 MFT Resolution- Resolution #2014-11. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 146).**
6. **Pipeline Permit/Road Use Agreement -Update:** Engineer Smith reported that the board members received a 17 page Pipeline Permit/Road Use Agreement document to review. Smith stated that some other counties got together to draft this standard agreement and that he wants the county board to address the three following questions. On page #2, the County needs to decide how much they would like to charge for

the management of this agreement and on Page 9 how much to set the Surety bond. On page 14, Smith wants the board to set how much we want them to require for insurance. Smith stated that Assistant State's Attorney Wilson has reviewed this agreement and that the Road and Bridge committee will come up with the answers to these three questions to recommend to the full board at the next meeting. Hampton+Knodle asked if we need two motions. Miles stated that we want one road use agreement to cover everything and there will be a format that will be voted on. Moore stated that there would have to be one of these agreements if the transmission line company comes in the county also. Smith stated that the Townships could also use the format of the 17 page document that he has. **(For copy of Road Use Agreement, See Resolution Book 14, pages 147-164).**

Miles commended Branum and Kuchar for their years of service on the Road and Bridge Committee. He stated that Branum was chairman of the Road and Bridge committee for many years and Kuchar was a very active member.

7. **Other Business -Update:** None at this time.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Quarterly Time-off Reports -Update:** Bathurst stated that the committee reviewed the time off reports ending August 31st, 2014.
2. **2015 Montgomery County Holiday Schedule -Approval:** Bathurst stated that the committee reviewed and approved the 2015 Holiday Schedule that is submitted in everyone's packet. **Motion by Bathurst second by Martin to approve the 2015 Montgomery County Holiday Schedule. All in favor, motion carried. (See Resolution Book 14, page 165).**
3. **Local 773 in the Sheriff's Department -Update:** Bathurst stated that the committee has been exchanging counter proposals with Local 773.
4. **Personnel Manual -Update:** Bathurst stated that the committee has been working on the revisions to the Personnel Manual for the past several months and the draft is being presented to the full board today so they can review it for one month. The board will be asked to take action at the December full board meeting.
5. **Executive Session to discuss Personnel and Property Acquisition –Approval at end:**
6. **Other Business -Update:** None at this time.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Gasparich, second by Graden to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. Ebola information from the EMA office is on the side table.
2. Cake and punch will be served after the board meeting to recognize Bonnie Branum for his 30 years of service on the County Board.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. County Board Reorganization meeting is December 1st, 2014 at 8:30 a.m.
2. The next Regular Finance Committee meeting has been changed to Thursday, December 4th at 6:00 p.m. due to Board Reorganization.
3. Employee Holiday Luncheon will be held on Wednesday, December 17th in the basement of St. Paul's Lutheran Church from 11:00 to 1:30 pm.

APPOINTMENTS:

1. Motion by Webb and second by Gasparich to re-appoint Tom Rogers to the 911 Board for a 4 year term ending November 30th, 2018. All in favor, motion carried. He is the chairperson and has served on this board since it started.

2. Motion by Martin and second by Hampton+Knodle to approve that the MCEDC be the Revolving Loan Fund Administrator for a three year term from November 2014 to November 2017. All in favor, motion carried.

PUBLIC COMMENTS: Hampton+Knodle asked if there will be a new County Board member orientation and which budget pays for a new flag for the pole in front of the Historic Courthouse. Chairman Hertel stated that the Sheriff's department will purchase a new flag for the pole in front of the Historic Courthouse.

PAY BILLS:

1. **Pay Any Invoices to Adams, PC or Books & Moore, A&D Electrical Supply and to Point of Light Awards -Approval:** Motion by Robinson, second by Bathurst to pay any invoices for Adams, PC or Books & Moore, A&D Electrical Supply and Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 1, Abstain -3 (Moore, Ronen, Beck). Motion carried.
2. Motion by Gasparich, second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2014.

Executive Session for the purpose to Discuss Personnel and Property Acquisition –Approval:

- Motion by Bathurst and second by Graden to go into Executive Session. Time: 10:55 a.m.
- Motion by Miles and second by Ronen to come out of Executive Session. Time: 11:35 a.m.

Motion by Sneed and second by Graden to approve the contract to purchase the tower and two acres from the Cervi family in the amount of \$38,000 pending the outcome of a survey, with the county retaining road access. **ROLL CALL VOTE:** Ayes – 18, Nays – 2, Absent – 1. Those Voting Aye: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Bonnie Branum, Ron Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Gene Miles, Earlene Robinson, David Ronen, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel. Those Voting Nay: Jim Moore, Mike Plunkett. Those Absent: Sharon Kuchar. Motion carried. No action was taken on the Personnel Issue.

ADJOURN: Until the Board Reorganization Meeting on Monday, December 1st, 2014 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Branum second by Bishop to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:45 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Reorganization Meeting Minutes

Date: Monday, December 1st, 2014

Time: 8:30 AM – County Board Room

The Reorganization meeting of the Montgomery County Board was called to order by County Clerk Sandy Leitheiser at 8:30 am in the County Board Room of the Historic Courthouse.

Newly Elected Officials were asked to come forward and the Official Verbal Oath was administered individually to County Clerk Sandy Leitheiser and Sheriff Jim Vazzi by our Fourth Judicial Circuit Resident Judge Jim Roberts.

The Official Verbal Oath was also administered to all newly elected County Board members by Judge Roberts.

Roll Call was taken with 21 members present, 0 members absent.

Members Present: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel and Evan Young

Pledge of Allegiance was given.

Clerk Leitheiser asked for a nomination of a temporary Chairman of the County Board. **Motion by Sneed and second by Bishop that Mary Bathurst be elected temporary County Board Chairman. All in favor, motion carried.**

Clerk Leitheiser asked for a motion to close the nominations. **Motion by Graden and second by Savage to close the nominations. All in favor, motion carried.**

Temporary Chairperson Mary Bathurst then called for nominations for County Board Chairman. **Motion by Gasparich, second by Beck that Roy Hertel be nominated as County Board Chairman. All in favor, motion carried.** Temporary Chairperson Mary Bathurst asked for more nominations for County Board Chairman a total of three times and no one else was nominated.

Temporary Chairperson Bathurst then asked for a final motion to close the nominations. **Motion by Graden, second by Martin to close the nominations for County Board Chairman. All in favor, motion carried.**

Temporary Chairperson Mary Bathurst then asked for a motion to elect Roy Hertel as County Board Chairman by acclamation. **Motion by Beck, second by Miles to elect Roy Hertel as County Board Chairman by acclamation. All in favor, motion carried.**

Newly elected County Board Chairman Hertel then addressed the board and expressed his appreciation to all. **(See Resolution Book 14, pages 166-169).** Chairman Hertel acknowledged re-elected County officers Circuit Judge Jim Roberts, County Clerk Sandy Leitheiser, Treasurer Ron Jenkins, Sheriff Jim Vazzi and Regional Office of Education Superintendent Julie Wollerman. Chairman Hertel congratulated the three new Board members and the re-elected Board members, and stated there are now ten Board members with two years of experience or less.

Chairman Hertel acknowledged special guests Senator Andy Manar and Representative Wayne Rosenthal and asked them each to come up and speak to the board.

Chairman Hertel named Mary Bathurst as Vice-Chairperson of the Board and the Chairman of the Personnel Committee. Chairman Hertel then named Bob Sneed as the Building and Grounds Committee Chairman, Heather Hampton+Knodle as the Chairman of the Economic Development committee, Glenn Savage as the EMA/Ambulance Committee Chairman, Megan Beeler as the Finance Committee Chairman, Connie Beck as the Health, Welfare and Elections Committee Chairman and Gene Miles as the Road & Bridge Committee Chairman. Each Committee Chairman announced their Vice-Chairpersons and committee members.

County Board Member Binders that gave Committee Chairman and Committee Member assignments were distributed to members.

Rules Committee-Ad Hoc Committee- Chairman Hertel asked for a motion to appoint Mary Bathurst, Joe Gasparich, and Mike Plunkett to the Rules Committee and to meet as needed and review County Board rules and make any recommendations for changes to the County Board. **Motion by Webb, second by Robinson to appoint those named above to the Rules Committee. All in favor, motion carried.**

Announcements: Chairman Hertel stated that handouts with the Committee assignments are available after the meeting and that pictures of the new county board members will be taken.

Chairman Hertel announced that there will be an open house for the Clean Line Power line meeting on Tuesday, December 2nd, 2014 at the Moose Club from 5:00 p.m. – 7:00 p.m.

Chairman Hertel announced that the next County Board Meeting will be on Tuesday, December 9th, 2014 at 8:30 AM in the County Board Room.

Motion to adjourn by Bathurst, second by Martin, all in favor, motion carried.

Meeting adjourned at 9:15 AM.

Minutes respectfully submitted by County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, December 9th, 2014 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 9th, 2014 in the County Board Room, 2nd floor of the Historic Courthouse, Hillsboro, Illinois.

The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Mary Bathurst, Connie Beck, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

Members Absent: Megan Beeler

Pledge of Allegiance to the flag was led by Citizen Bill Schroeder.

Mileage and Per Diem Approval: Motion by Graden and second by Bishop to approve the mileage and per diem. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting:

Motion by Bathurst and second by Hopper to approve the Minutes of the Previous County Board Meeting held on Wednesday, November 12th, 2014. All in favor, motion carried.

Approval of Minutes of the 2014 County Board Reorganization Meeting Held on December 1st, 2014.

Motion by Wendel and second by Martin to approve the Minutes of the County Board Reorganization Meeting held on Monday, December 1st, 2014. All in favor, motion carried.

CONSENT AGENDA:

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Bane Ulrici was present for questions.
7. **Public Defender's Report** ---- Newly Appointed Public Defender Erin Mattson was present for questions and she thanked everyone for their support and stated she is eager to work with everyone. Chairman Hertel welcomed her to her position, and informed members that her contract will run through June, 2015.
8. **Sheriff's Report** ---- Jim Vazzi was absent.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA: Motion by Martin and second by Miles to approve the 10 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

911 Board – Webb stated that they are scheduled to meet in January.

CEFS Board - Robinson stated that there is nothing to report at this time.

CIEDA – Hampton+Knodle stated that they will convene next Tuesday to consider a \$3.5 million bond for a Community Center in Decatur.

Health Dept. – Martin stated that there is nothing to report at this time.

IL Association of County Officials – Plunkett stated that there is a meeting set for January 22nd, 2015.

MCEDC – Heather Hampton+Knodle reported the following:

- **Grant Writer:** The MCEDC has contracted with Steve and Rita Bryant from Litchfield, Illinois to do the grant writing and they will begin their work shortly.
- **Revolving Loan Fund Report:** A lunch was given for 10 area lenders to promote the revolving loan fund and they had one request for information this month.
- **Eagle Zinc Cleanup:** Several county representatives attended a public meeting for the Eagle Zinc project in November where they discussed plans for the cleanup. Hampton+Knodle thanked Chairman Hertel and the MCEDC for their efforts for the project to employ local residents.
- **Workforce Development:** The MCEDC held a meeting of the workforce roundtable and met with LLCC to talk about the programs they offer to help develop our workforce.
- **Litchfield Night of Networking:** All county board members were invited to the Night of Networking held on December 11, 2014 at the Litchfield County Club.
- **Lindsay Wagahoff's Absence:** In Lindsay Wagahoff's absence due to her pregnancy, MCEDC member David Ronen will have the MCEDC phone. Hampton+Knodle said that if anyone needs anything, they may call David on the MCEDC phone at 851-4332.

MCWC – Deabenderfer is the liaison, and the next meeting is December 22nd at 7:00 p.m. at the Annex Building. Deabenderfer will call an MCWC representative before the meetings to make sure they are still meeting.

Planning Commission – Beeler was absent.

Senior Citizens Board – Bishop reported that they had their Christmas dinner just before Thanksgiving and thanked Lyn Fugate for all her hard work at the Senior Center.

UCCI – Miles reported that there was a speaker at their recent session who explained the recent elections and he stated there will be three seminars planned in the near future.

U of I – Hertel stated that the next U of I Extension Board meeting is Thursday, December 11th at 6:00 p.m. at the Ariston in Litchfield, and new County Board member Evan Young is the liaison.

VAC – Sneed reported that our Montgomery County veterans received over \$500,000 in retroactive benefits within the past FY 2014 and over \$2 million in continued benefits for the coming year.

WCDC – Wendel reported that there was a holiday dinner in Carrollton and no business was conducted.

Wellness Committee – Bathurst stated there is nothing to report at this time.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:

1. **CEFS Central Illinois Public Transit Monthly Progress Report Update:** In board packets.
2. **Set the dates and times for all the Committee and Full Board Meetings for 2015 Approval:**
Motion by Hopper and second by Bishop to approve the Dates and Times for all the Committee and Full Board Meetings for 2015. All in favor, motion carried. (See Resolution Book 14, page 170).
3. **County-wide Connected Water System Update:** Chairman Hertel reported that he has called West Central Development Council to check for funding options and he stated that this project will cost about \$3.6 million dollars to run 8.5 miles of water line down Illinois Route 16. Gasparich stated that we should put this request on the Mitigation Plan, and Chairman Hertel stated that he has mentioned this to Hazard Mitigation Plan Consultant Greg Michaud.
4. **Other Business:** None at this time.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Bob Sneed as follows:

1. **Tuck-pointing Historic Courthouse Update:** Sneed reported that he has been communicating with Western Waterproofing to address a few issues with the tuck pointing work they did on the lower level of the Historic Courthouse, and the final payment will be made to them when the issues are addressed. He also said that the Committee will advertise for bids for the rest of the tuck pointing work.

2. **Communications Tower Update:** Sneed reported that the land survey work for the communications tower will be done next week and if it is approved by Assistant State's Attorney Wilson it will be recorded. He said that Undersheriff Rick Robbins will follow up with Nail Surveying and give them advice.
3. **DCEO Lighting Grant Update:** Sneed reported that we have received about \$2,600 from DCEO for the lighting grant for the Historic Courthouse, so the taxpayer cost will be under \$500. He said that the committee will also work on getting energy efficient lights for the Courthouse Complex.
4. **Other Business Update:** Sneed reported that the Highway Department has started work on the parking lot across from the Courthouse Complex.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:

1. **Dakota Access Pipeline Update:** Hampton+Knodle stated that there is no new news except for the Road Use agreement that the committee discussed. County Board members were given a draft copy of the Road Use Agreement at last month's board meeting.
2. **Clean Line Energy on Grain Belt Transmission Project Approval:** Hampton+Knodle stated that we have received a verbal agreement showing where the transmission line is going through our county. The committee also discussed eminent domain and requested that the board direct Chairman Hertel to write a letter to ICC requesting that eminent domain status not be granted to this privately funded business. Hampton+Knodle also clarified that the County has not signed any agreements with Clean Line Energy and she explained that over a year ago they talked about an agreement that would pay the County \$7,000 per mile for county miles the project goes through, however the county board did not consider it. Graden asked why the county does not want eminent domain, and Hampton+Knodle stated that the company should not have that much power over land use and that Clean Line Energy should negotiate with individual land owners. Deabenderfer stated that they are also a privately owned company and only public companies can use eminent domain, and also this is not an Illinois Company and its energy will not benefit Illinois. Gasparich asked about the timeline and route of the project, and Hampton+Knodle responded that they will come back with a definite route in January. **Motion by Hampton+Knodle, second by Young to direct County Board Chairman Hertel to write a letter to the ICC stating the County Board is against Clean Line Energy getting eminent domain for this project. All in favor, motion carried.**
3. **Coal Dust Issues Update:** Chairman Hertel stated that he received a call from Hillsboro Energy Representative Mark Cornell recently and he reported that they have ordered all parts for the wind fence and will start construction in December. Hertel stated that Cornell also sent a copy of the invoices to the residents of Schram City who called their attention to this issue, Jean and Jerry Mehochko.
4. **Eagle Zinc Cleanup Project Update:** Hampton+Knodle stated that an update was given earlier about this project.
5. **MCEDC Update:**
 - The MCEDC annual meeting will be held during the first week of April and David Ronen will continue to serve as the Chairman until then.
 - Hampton+Knodle stated she is checking to see if the MCEDC could be the fiscal agent for the CEO program since they are a 501 c3 organization.
6. **Planning Commission Update:** Hampton+Knodle reported that the next meeting will be held on January 21st and discussion will take place on storm water issues. She said that Kris Reynolds is currently the acting Chairman and they will have an election for officers in January. Chairman Hertel inquired if the Planning Commission would review whether the county should charge a \$25.00 fee for a Structural Notification Permit.
7. **Workforce Round Table Update:** Hampton+Knodle reported that there was a meeting on November 20th and they are planning a training that will address many of the employment soft skills that were identified at the round table discussion.
8. **Revolving Loan Fund Report Update:** Hampton+Knodle reported that Committee reviewed the RLF report and payments have been made, and stated that there is a balance of \$187,000 in the Revolving Loan Fund.

9. **Legislative Priorities and Input Update:** Hampton+Knodle stated that the Committee discussed the need to issue another letter requesting federal funding for next year's budget for Phase II of the Eagle Zinc clean up.
10. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Approval:**
- **CEO Program:** Hampton+Knodle stated that this program is off to a strong start- we have 23 investors on board as of this morning, the program has been well received and all four school districts have indicated a positive interest. She stated we only need 35 investors to sign the agreement; however our goal is to have 40 investors by Christmas.
 - **CEO Franchise Fee:** Hampton+Knodle said there is a one-time franchise fee of \$20,000 and an annual fee of \$3,000 with a three year commitment to the CEO Program. After December 31st, 2014 the franchise fee will be \$25,000 and an annual fee of \$5,000 with a three year commitment. The franchise fee includes training the facilitator, support of the CEO board and mentor training. After the franchise fee is paid, she said that the next step will be to hire a facilitator. **Motion by Hampton+Knodle, second by Martin to pay the \$20,000 franchise fee to the Midland Institute.** Moore asked if the school districts could pay the franchise fee, and Hampton+Knodle replied that the school districts don't put money in the program, however they do provide guidance counselors. She also stated that this is a great use of coal funds as it invests in our youth, and if it the franchise fee is not paid now, it will go up. Graden confirmed that the fees paid will come from the coal fund. Hampton+Knodle stated that Sangamon and Morgan Counties have plans to start the CEO program soon and Bishop stated that she was in Carlinville recently and they spoke very highly of the CEO program and its strong investment in the youth. **All in favor, motion carried.**
11. **Other Business Update:** Hampton+Knodle stated that the Night of Networking will be held in Litchfield at the Country Club on December 11th, 2014. She stated that a speaker from the CEO program and alumni from the program will be there. Hampton+Knodle also asked members to think about ideas for Montgomery County population recruitment, which is a need that the Economic Development Committee will be seeking to meet in the coming year.

E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:

Collections: Savage reported that collections from the Old System was \$85.00 and New System was \$63,871.19 for a Total of \$63,956.19. He stated that the rate of recovery is very high, which is good news.

AMBULANCE REPORT:

1. **ProMedic Audit Update:** Savage reported that the Committee reviewed the report submitted by ProMedic Consultants who are an ambulance billing management and consulting company.

EMA:

1. **Hazard Mitigation Meeting Update:** Savage reported that a few volunteers are needed for one hour sessions for four weeks at different locations in the county to count truck traffic for data to be included in the Hazard Mitigation Plan Update. Holmes has further information if anyone is interested.
2. **Update/Approval Other Business:** None to report at this time.

FINANCE COMMITTEE REPORT: Given by Vice Chairman Joe Gasparich as follows:

1. **Purchase Two Vehicles for the Sheriff's Department Approval:** Gasparich reported that when the County Budget was done last year the Finance Committee agreed to let the Sheriff's Department have two new vehicles and stated that they also got five new vehicles last year. The Sheriff's Department advertised for two Tahoes because they have a good warranty and have been working great on county roads. **Motion by Gasparich and second by Graden to approve the purchase of two 2014 Tahoes in the amount of \$54,657.20 from Roger Jennings, Inc. which includes the trade in of two Crown Victorias for \$7,000.** Hampton+Knodle asked about how many Tahoes the county needs and if there is one for each deputy. Gasparich replied that each deputy has a vehicle and that their experience has been that the utility vehicles are better to maintain than cars. Graden stated that the SUVs can go everywhere in all kinds of weather. Gasparich also stated that he asked Kankakee County about their Tahoes and they responded that they hold up in all kinds of weather and save money on maintenance. Young asked about the expected life of the

Tahoos and Gasparich responded they will have longer life expectancy than cars. Hertel stated that there was a formula made by the County Board several years ago concerning the timeframe for the Sheriff Vehicles to be replaced. Plunkett stated that they had a rule of thumb that that they would be traded at 80,000 miles. Hopper stated as a law enforcement officer for a municipality he feels that SUV's are more reliable especially when you consider the rough roads and weather. **Roll Call Vote: 19 yes, 1 no (Moore) and 1 absent. Motion carried. Voting Yes were Bathurst, Beck, Bergen, Bishop, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Miles, Plunkett, Robinson, Savage, Sneed, Webb, Wendel and Young. Voting No was Jim Moore. Beeler was absent.**

2. **SOA Report Update:** Gasparich stated that Durston reported that the Property Tax Tentative Abstract was mailed on 10-29-14, that the multiplier came back at 1.0000 and that next year is a quad year. He said that the Board of Review had 150 complaints and their inspections were finished before the meeting. Durston stated that he attended the IACO Conference in Peoria recently and that he hired Sara Batty as of 12-29-14 for the full time position that was open in his office. Gasparich also stated that Durston will contact Pictometry to finish the flyover for the rural areas of the County and reported that Durston and Leitheiser worked together to advertise the GIS Technician position in county newspapers and on various websites.
3. **Health Insurance Review Approval:** Gasparich stated that County Property/Casualty Insurance representative Franzen compiled some information regarding the employee health insurance and he asked him to speak to the Board members. Franzen reported that he did a basic review of our insurance plans and also reviewed the networks that have been used when claims were submitted. Franzen stated that questions came up regarding getting the correct discounts on our networks and said it benefits the County to explore the fully funded marketplace to see if there are any savings there. Franzen also stated that we need accurate data and that this is a good time to review our policy. He said we need to consider bidding out health insurance to try and save some money also. Gasparich stated that we appreciate what Franzen did for us by reviewing our employee health insurance and said that the board needs to approve an invoice for \$12,743.02 which was a re-insurance annual enrollment contribution now required by the federal Affordable Care Act. **Motion by Gasparich and second by Deabenderfer to pay the annual enrollment fee for 2014 in the amount of \$12,743.02. 19 members in favor, 1 member Glenn Savage voted no, motion carried.**
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Gasparich referred board members to the reports in their packets and he stated that the CEO program will get paid \$20,000 out of this fund.
5. **School facility sales tax Update:** Gasparich reported on the possibility of county school districts wanting to put a sales tax referendum on the April 2015 ballot, and he said this sales tax would yield about \$63 per student if passed. He stated that more information will be forthcoming should it go forward. Deabenderfer asked if this tax passes if it will be collected by the state and Chairman Hertel replied affirmatively. Moore asked how much would be raised, and Chairman Hertel stated that it is 1% sales tax. Leitheiser stated that the law was amended in 2011 where the school districts goes through the Regional Office of Education and not the County Board to certify the question to the County Clerk to put on the ballot.
6. **New Accounting Software Update:** Gasparich stated that two vendors demonstrated their accounting software to the County Clerk and Treasurer's staff and more information will be submitted at a later time.
7. **Regional Office of Education Quarterly Report Approval:** Gasparich stated that the Full Board needs to approve the ROE quarterly and annual reports. **Motion by Gasparich, second by Hopper to approve the ROE quarterly and annual reports. All in favor, motion carried.** Hampton+Knodle stated that ROE Supt. Kassebaum didn't include the CEO program or Workforce Development in her report and she has been very helpful with both of these projects.
8. **Other Business Update:** Chairman Hertel gave board members a brief overview of their FY 2015 budget books and stated that the revenues are \$ 22,751,122 and expenses are \$22,541,974 which shows that we are planning to spend more than what we are taking in. Hertel explained that this doesn't mean that we are going to spend everything that was put in the budget and that board members will get a report every month showing what we spent each month out of each line item. He said that the budget consists of the General Fund, Health Department Fund and Road and Bridge Fund, and said the Health Department budget is

prepared by that department and Highway Department Engineer Kevin Smith prepares the Road and Bridge budget. Hertel further explained that the Road and Bridge budget added \$1.17 million for FY 2015 because they will spend it on projects that they have been saving up for. He said that there was also \$500,000 budgeted for projects for Economic Development, Road and Bridge, Building and Grounds projects so it looks like we inflated the budget this year, but this was not done. Hertel said that if the projects were not included the budget would not be this high, and that we set this money aside and now we will spend it so as a result the budget expenses are higher.

H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:

1. **Elections Update:** Beck asked County Clerk Leitheiser to give an update on the April 2015 elections. Leitheiser stated that the candidate filing period is from December 15th through December 22th for municipal elections which will include all municipalities, libraries, school boards, park districts, among others. Martin asked where candidates could pick up the petition forms and Leitheiser replied that the forms are available in her office, with local clerks, and on-line at the State Board of Elections website. Plunkett asked about the timeline for local clerks to certify the ballot to her, and Leitheiser replied that the deadline to receive them is January 29th, 2015.
2. **EPA Report Update:** Beck stated that EPA inspector Gonet has been driving his new truck and that the Committee is discussing his role in locating new structures for assessment purposes. Sneed inquired if the County is selling building permits now and Chairman Hertel stated that we are not at this time, however the board may look into the possibility in the future because many municipalities already sell building permits. He said that this fee would only apply for buildings constructed outside of city limits. Hertel also added that the Planning Commission will make a recommendation to the County Board about this potential fee and the board will have to decide what to do about charging the fee. Hertel said that Gonet may deliver the building permit forms, however he would not have to collect the fee.
3. **Recycling Program and Events Update:** Beck stated that Recycling Coordinator Ben Bishop is in the process of researching vendors to do an Electronic Recycling Drive. Bishop told the committee that vendors now want to be paid \$20 to \$40 per television set because of their costs to dispose of them, and if implemented, this fee would cost the county between \$8,000 and \$12,000 per electronics drive.
4. **Animal Control Facility and Program Approval:** Connie Beck reported that they are working to revise the contracts with the municipalities to charge for mileage. The committee met this morning to approve hiring Martin Large full time at animal control instead of hiring another part time employee, and this full time position will replace two part time positions. **Motion by Beck and second by Graden to hire Martin Large as a full time employee at the Animal Control facility instead of having two part time employees.** Hampton+Knodle asked about the number of part time employees at the Animal Control Facility, and Beck replied that there are three at the present time. Miles asked if the employee costs will be greater than the two part time positions and Chairman Hertel replied that the salary cost will be about the same, but the benefits will be a little more. Hertel also stated that it has been a problem in keeping part time employees and several good part timers have left for full time positions and he hopes that this change may solve that problem. Hertel also stated that employee Martin Large has the authority to write tickets and this will benefit work after hours and the weekends. Hampton+Knodle asked if this position was posted first and Chairman Hertel stated that it was not because part time people get offered full time jobs first because they are already trained. Hampton+Knodle then asked about the part time opening for cleaning the Courthouse Complex and Sneed replied that the committee is reviewing a list of older part time applications and they will post the position if these don't work out. Deabenderfer stated that he will vote for the full time hire because he feels that all county employees should receive benefits, however this isn't really holding costs down like the board says they will do. Plunkett stated that the benefit of having one full time and three part time employees was to cover for vacation time, and now there will be two full time employees who will accrue time off. He also noted that this is a seven day a week operation and benefits are expensive. **Verbal Vote with 19 Members voting Yes and Plunkett voting No. Motion carried.**

5. **Workers Compensation Premium Effective 1/1/2015 Approval:** Beck asked insurance agent Tom Franzen to share a report for the Workers Compensation, and Franzen gave a brief report and stated that the new premium is \$76,904, which is less than last year's premium of \$83,678. The committee also approved that the Finance committee set up a risk management fund to use it for loss control and safety and for future premiums. **Motion by Beck and second by Webb to approve the Workers Compensation premium in the amount of \$76,904. All in favor, motion carried.**
5. **Update/Approval Other Business:** None reported at this time.

Sheriff Jim Vazzi entered the meeting, and Chairman Hertel asked him to come forward and report about the Jail inspection that was conducted on August 27th, 2014 by the Illinois Department of Corrections. Sheriff Vazzi stated that there were no non-compliance issues and he brought a copy of the report for board members to review.

PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:

1. **Employee Supplemental Insurance Update:** Bathurst reported that the committee allowed representatives of Washington National Insurance to visit with the employees and offer their supplemental insurance for one year. She stated that this insurance would be allowed in addition to the AFLAC supplemental policy that is already offered to employees and that the County will visit this topic again next year before the enrollment period. Bathurst explained that Washington National Insurance must sign up at least ten employees in order for the County to allow the payroll deductions for this policy.
2. **Local 773 in the Sheriff's Department Update:** Bathurst reported that the committee is waiting for a mediation date with Local 773 business representative Bill Troutt and that there will be a special meeting this Thursday at 9:00 am to meet with Local 773 employees in the dispatcher section of the bargaining unit.
3. **GIS Position Reclassification Approval:** Bathurst reported that the committee approved to recommend the re-classification of the GIS Coordinator position to a GIS Technician position. This will be a non-exempt technical position in the SOA Office. **Motion by Bathurst, second by Robinson to approve the re-classification of the GIS Coordinator position to a GIS Technician position in the SOA office. Voice vote is 19 Yes and 1 No vote by Deabenderfer. Motion carried.**
4. **Personnel Manual Approval:** Bathurst explained a few small revisions that were made to the final version of the Personnel Manual that the board members received last month to review.
 1. Page 5 – Delete the GIS Coordinator Position from the Exempt Positions
 2. Page 7 – Delete the GIS Coordinator Position from the list of Department Heads that report their time off to the Chairman's Office.
 3. Page 9 – Final Pay, Language changes in #1, #2. Also the sick day pay is changed to \$20 per day.**Motion by Bathurst, second by Bergen to approve the Personnel Manual with the above changes. All in favor, motion carried. (See Resolution Book 14, pages 176-179).** Chairman Hertel stated this process to update the Personnel Manual was not an easy task. The committee started out by taking a boiler plate template from our Liability Insurance Attorney Julie Bruch and revised it from there. Hertel also expressed the Board's appreciation to Assistant State's Attorney Wilson for all her time and effort in helping with the revisions. Bathurst also stated that the final Personnel Manual will be put in three ring binders and distributed to Department Heads, put on flash drives and will be placed on the County web site.
5. **Other Business Update:** None to report at this time.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:

1. **Highway Department Capital Improvement Projects Update:** Miles stated that the committee is still discussing the capital improvements projects and in the planning stages. He also said that Engineer Smith will work on getting the new above ground fuel tanks at the Highway Department site.
2. **East Fork 6th Avenue Township Bridge over Coffeen Lake Update:** Miles stated that this bridge will not be repaired at this time because of the possibility that it will be mined under in the near future.

3. **Walshville Township Bridge, 3rd Avenue Engineering Agreement Approval:** Miles reported that the committee approved the recommendation from Engineer Smith to enter into a preliminary engineering agreement with Hurst-Roche in the amount of \$30,500 for the Walshville Township Bridge. **Motion by Miles and second by Webb to approve the Engineering Agreement with Hurst-Rosche Engineers in the amount of \$30,500 for the Walshville Township Bridge. All in favor, motion carried. (See Resolution Book 14, pages 171-175).**
4. **Red Ball Trail Update:** Miles reported that there has not been a response yet from the Surety Company and the committee will continue to work on this issue with Assistant State's Attorney Wilson.
5. **Pipeline Permit/Road Use Agreement Approval:** Miles reported that the committee reviewed and approved the recommendation of the Road Use Agreement and Permit. Plunkett asked if there is any impact on any water companies in our county, and Engineer Smith replied that all utilities will have to pay attention to our road use agreement. Hampton+Knodle asked if anything in the agreement will apply after the fact, such as if water lines on township roads were damaged during construction will this agreement be retroactive where the contractor has to come back and repair them. Engineer Smith stated that once this agreement is signed if a utility negatively affects a road then they have to come back and repair it. **Motion by Miles and second by Hampton+Knodle to approve the road use agreement.** The board then discussed the need to amend this motion to approve the agreement in the future because the board will have to set the bond amounts. Engineer Smith stated he will bring a proposal for appropriate bond amounts back to the board.
6. **2015 Fuel Letting Update:** Miles reported that fuel letting bids will be opened at the regular January Road and Bridge meeting.
7. **2015 Rock Letting Update:** Miles reported that the rock letting will be held on Wednesday, January 28th at 9:30 am at the Highway Department.
8. **New Equipment Purchase Update:** Miles reported that the committee approved for Engineer Smith to advertise for bids for a new backhoe that will include a chisel hammer. He stated that the cost will be about \$64,000 to \$65,000, and the bids will be opened at the special meeting on January 28th at 8:30 am.
9. **Other Business Update:** Miles stated that Highway Department workers are working on the parking lot by the Courthouse Complex.

APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Gasparich and second by Martin to approve the 8 Committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Hertel announced the following:

1. FAYCO Enterprises has sent us their newsletter "The Link" and it is on Board member's desks.
2. Employee Holiday Luncheon will be held on Wednesday, December 17th in the basement of St. Paul's Lutheran Church from 11:00 to 1:30 pm.

SCHEDULE CHANGES: Chairman Hertel announced the following:

1. Special Personnel Committee meeting is Thursday, December 11th at 9:00 a.m. with Sheriff's Laborers Local #773.
2. Special Road & Bridge Committee meeting for the rock letting is scheduled for Wednesday, January 28th at 9:30 am at the Highway Department.

APPOINTMENTS:

1. Motion by Beck and second by Webb to re-appoint Randall Riemann as Commissioner to the Pitman-Zanesville #2, County Zone #33 Drainage District for a 3-year term beginning January 1st, 2015 and expiring December 31st, 2017. All in favor, motion carried.
2. Motion by Bishop and second by Beck to re-appoint Larry Ziegler as Commissioner to the Zanesville #3, County Zone #15 Drainage District for a 3-year term beginning January 1st, 2015 and expiring December 31st, 2017. All in favor, motion carried.

3. **Motion by Webb and second by Wendel to re-appoint J. David Sale as Commissioner to the Zanesville #5 Drainage District for a 3-year term that will begin immediately and expire the first Tuesday of September 2017. All in favor, motion carried.**

PUBLIC COMMENTS:

Montgomery County resident Bill Schroeder thanked the County Board members for all they do and wished them all a Merry Christmas and a Blessed and Happy New Year.

PAY BILLS:

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Martin to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. **Voice Vote: In favor –17, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Bathurst and second by Sneed to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

ADJOURN: Until the Full Board Meeting on Tuesday, January 13th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson, second by Savage to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:16 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.