

## Montgomery County Board

### Full Board Minutes

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For Tuesday, January 13th, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, January 13<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Member Absent:** Mike Plunkett

**Pledge of Allegiance to the flag was led by County Board member Tim Hopper.**

**Mileage and Per Diem Approval:** Motion by Bishop and second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Sneed and second by Martin to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 9<sup>th</sup>, 2014. All in favor, motion carried.

#### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston's report was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemon's report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins' report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Bane Ulrici was present for questions.
7. **Public Defender's Report** ---- Erin Mattson's report was submitted.
8. **Sheriff's Report** ---- Under Sheriff Rick Robbins was present for questions. Robbins stated that over the past few months County Information Services staff Bill Purcell and Curt Watkins have been working on a project for the Montgomery County Sheriff's Office which involves a mobile data computer installed in the squad cars for each deputy. Robbins stated that in the past the county has utilized the Illinois CMS system which includes a private cellular vendor to connect to the ISP information programs. He said that as computers and technology have changed, the cellular/wireless vendor's connection required by the state contract seems to fail quite often in our area. Robbins stated that Purcell and Watkins worked with several different resources and vendors to create our own "in-house" network and their expertise and willingness to venture out into this new area for us has led to a system that has increased the Deputies' internet connectivity by three fold. He said that this system is the first in the State of Illinois with this specific cellular/wireless vendor.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions and stated that the office will be closed today so staff may attend the funeral of VAC Board member John Ernst.

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Graden and second by Young to approve the 10 items on the Consent Agenda. All in favor, motion carried.

#### **LIAISON REPORTS:**

- **911 Board** – Webb stated that a meeting is scheduled for next week.
- **CEFS Board** - Robinson stated that she did not attend the recent meeting due to cold weather.

- **CIEDA** – Hampton+Knodle stated that the board approved a final bond on a community health center in Decatur, and two more projects are in the works. She stated that there will not be a meeting in January.
- **Health Department** – Martin reported that they will meet in one week.
- **IL Association of County Officials** – Bergen stated there is no report at this time.
  - **MCEDC** –Hampton+Knodle reported that the MCEDC voted to act as the fiscal agent for the CEO program and will help bring the program to the students of Montgomery County. She said that the MCEDC's next board meeting is on Thursday January 8<sup>th</sup> and they will be setting a location and date for the annual meeting where they plan to do something special to celebrate MCEDC's 10th anniversary. They are currently working with the Village of Panama on a potential grant opportunity.
- **MCWC** – Deabenderfer stated that only eight of the thirty miles in phase 5 is complete due to the weather.
- **Planning Commission** – Beeler stated that they have a meeting next week.
- **Senior Citizens Board** –Bishop reported that there are no meetings scheduled for December or January.
- **UCCI** – Miles reported that they did not meet in December and they will meet the last week of this month.
- **U of I** –Evan Young reported that they met in December and new officers were introduced however no business was conducted because they did not have a quorum.
- **VAC** – Sneed had nothing to report.
- **WCDC** – Wendel reported that there will be a meeting next month.
- **Wellness Committee** – Bathurst reported that there are 63 active participants in the program and there are 6 on probation but are still active in the program. Three employees dropped out due to lack of participation.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Montgomery County Housing Authority Report Update:** Hertel introduced Montgomery County Housing Authority Director Kelly Moroney who thanked him for inviting her to the meeting and stated that she has been employed at the Montgomery County Housing Authority for 23 years and has served as the Executive Director for the past ten years. Moroney stated that currently there are 235 units in Montgomery County, which includes a ten unit complex they purchased about four years ago in Hillsboro to supplement their budget which was cut by the federal government. She said that the low income public housing units are located in Hillsboro, Raymond, Nokomis, Witt, Taylor Springs and Coffeen and the Authority also has 89 section eight vouchers for those that qualify as well as 60 single family units located in Hillsboro and Litchfield. She informed members about a long range plan for the next five to ten years to tear down and reconstruct older units around the County. Moroney stated that Chairman Hertel signed a support letter they submitted with a pre application to IDA in December and the final formal paperwork will be submitted in March. She said that the units that will be torn down in Hillsboro were built in the early 1950's and the others were built in the 1960's, and these units have infrastructure issues with water and sewer and will be replaced with more energy efficient units. Deabenderfer asked if the need is increasing for public housing, and Moroney responded that the need is leveling off right now however they still maintain waiting lists. Beeler asked what they will do with the residents during the construction period, and Moroney replied that they will assist them with other local placement if necessary. She said that MCHA has purchased land in Hillsboro where the old trailer park used to be. Hampton+Knodle asked if they can use USDA or just HUD funding. Moroney stated they only use HUD funding. Hampton+Knodle asked about grant funding, and Moroney stated that they had a good preliminary score on their pre application so they should be okay. Hampton+Knodle asked about the process they use to select a developer, and Moroney stated that RFPS have recently gone out and they traditionally select developers who they have successfully worked with in the past and who usually does this type of construction and that they try to stay as local as they can get when hiring sub-contractors. Hampton+Knodle mentioned that the Housing Authority could work with the County GIS department to see the maps which may be able to help with their application process. Chairman Hertel stated that many of our county housing units are old and need updated, and he appreciates that this need is getting fulfilled and that new units are also separated from each other.

2. **CEFS Central Illinois Public Transit Monthly Progress Report Update:** Hampton+Knodle stated that she will go to their meeting next week. Chairman Hertel reported that the CEFS report is in Board packets.
3. **ROE Supts. Marchelle Kassebaum and Julie Wollerman Update:** Kassebaum reported that Asst. Superintendent Greg Patrick's wife and daughter were in a car accident recently but are doing okay. Kassebaum also stated that she and Julie Wollerman have been working closely together for the past year to make the transition easier when the counties are merged and she stated that challenges exist with combining the bookkeeping for the two ROE's. Wollerman gave a brief update about the transition, and stated they hope to close the books by June 30<sup>th</sup>, 2015. She said that they are working with grants with both units to combine them. Chairman Hertel stated that he knows they are working with the counties and their budgets. Hampton+Knodle asked if there will still be an office in Montgomery County. Kassebaum replied that the offices in Montgomery and Christian County will remain open and that she will stay in Montgomery County and Greg will stay in Christian County and that Wollerman will take office as the shared Bond/Christian/Effingham/Fayette/Montgomery ROE on July 1<sup>st</sup>, 2015. Wollerman complimented Kassebaum and stated that she has worked very hard to make the transition as smooth as possible.
4. **Executive Session if Needed:** This session was not necessary.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed stated that the part time custodian for the Courthouse Complex was hired and trained last week.
2. **First Aid Kits for Each Floor in Each Building Update:** The committee discussed and approved purchasing first aid kits for each floor of every County building from the new safety grant.
3. **Waggoner Depot Update:** Sneed reported that the committee approved for Supervisor of Assessments Ray Durston to ask the Village of Waggoner if they will take ownership of the depot building and that the remaining balance of the Phyllis Webb memorial money would help the Village do some of the repairs. Sneed reported that Durston made this request and informed that committee that the Village of Waggoner will take the depot and the County will deed it over and give them the remaining funds in the Phyllis Webb memorial in the amount of \$1074. Sneed thanked Durston for helping with this process.
4. **Mail Box at Courthouse Complex Update:** Sneed stated that an outgoing US mail box will be installed in the Courthouse Complex.
5. **Historic Courthouse Tuck pointing Update:** Sneed reported that Western Waterproofing has agreed to fix the problems and that they are just waiting for better weather to address the issues.
6. **Communications Tower Update:** Sneed reported that we have received the paperwork from Nail Survey and that we will make the final payment and record the deed once Assistant State's Attorney Wilson approves the project.
7. **Courthouse Complex Tour Update:** Sneed reported that the Building and Grounds Committee will tour the Courthouse Complex at 8:30 am on February 6<sup>th</sup>, 2015.
8. **Space heaters and extension cords recommendation:** Sneed reported that the committee discussed the letter from former Building and Grounds Committee Chairman Terry Bone in 2008 that outlined the space heater policy and he said that a memo will go out again to remind employees of this policy. If there are cold spots in the buildings, the committee will work towards getting those issues resolved.
9. **The Courthouse Complex Parking Lot Update:** Sneed reported that the Highway Department worked on the parking lot across from the Courthouse Complex and they are waiting for the ground to firm up so they can continue work this spring.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

1. **Dakota Access Pipeline Update:** Hampton+Knodle stated that the committee learned that the Dakota Access Pipeline could possibly seek to use eminent domain so a letter went out to the ICC regarding the County opposing eminent domain for the Dakota Access Pipeline project.

2. **Clean Line Energy on Grain Belt Transmission Project Update:** Hampton+Knodle stated that a group has formed in opposition of the Clean Line Energy Transmission Line Project. Engineer Smith has more definite maps of the proposed line location, and these maps will be available when they meet with the township officials concerning this project on Wednesday, January 28<sup>th</sup>, 2015 at 7:00 PM.
3. **Township Officials Meeting (1/28/15 at 7:00 pm) Update:** Hampton+Knodle stated that the primary purpose of this meeting will be to explain the road use agreements and to make townships aware of this process and to encourage them set their own bond because they will not be covered under the county bond. She stated that the meeting with township officials is scheduled for January 28<sup>th</sup>, 2015 at 7:00 pm in the County Board room.
4. **Coal Dust Issues Update:** Hampton+Knodle stated that residents near the Deer Run Coal Mine still have coal dust issues even in the cold weather. The Coal Mine has purchased the wind fence but they haven't installed it yet due to poor winter conditions since this will involve pouring concrete.
5. **Eagle Zinc Cleanup Project Update:** Hampton+Knodle stated that the cleanup work at Eagle Zinc is underway and that some local labor is being used.
6. **MCEDC Update:** Hampton+Knodle stated that the report was given earlier.
7. **Planning Commission Update:** Hampton+Knodle stated that the Planning Commission will meet again on January 21<sup>st</sup>, 2015 to elect new officers and their agenda includes the discussion of storm water issues and structural permit fees.
8. **Revolving Loan Fund Report Update:** Hampton+Knodle reported that payments have been made and the balance is currently about \$185,000.
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Approval:**
  - **CEO Program:** Hampton+Knodle stated that they are off to a strong start and have 42 investors on board so far. She said that the CEO board had their first meeting last night at Hillsboro Hospital and they will have three more meetings this month to get things going. Hampton+Knodle stated that things are going very well and they hope to have 60 investors by June 1<sup>st</sup>. 2015. Hampton+Knodle also reported that the MCEDC has agreed to be the fiscal agent for the CEO Program and that the Committee recommended that they pay the MCEDC \$5,000 from the Economic Development sub account to hire a bookkeeper. **Motion by Hampton+Knodle and second by Young that they allocate \$5,000 from the Economic Development Sub account to give to the MCEDC for the purpose of hiring a bookkeeper for the CEO Program. All in favor, motion carried.**
  - **Workforce Round Table:** Hampton+Knodle reported that a meeting will be scheduled in late March.
  - **Infrastructure:** Hampton+Knodle stated that she is still waiting on a legal opinion concerning this topic.
10. **Priorities for Comprehensive Economic Development Strategy Update:** Hampton+Knodle stated that the Committee will come up with some ideas for next month's meeting.
11. **Enterprise Zone and Mayors Meeting Update:** Hampton+Knodle thanked Coordinator Daniels for her work on gathering information to define the Local Labor Market Area for the new Enterprise Zone application. She stated that more data will be obtained when the new GIS person is hired, and announced the next EZ Mayor's Meeting will be held on Wednesday, February 25<sup>th</sup>, 2015 at 5:30 pm.
12. **Other Business Update:** Hampton+Knodle reported that the Committee discussed and approved a letter be sent to West Central Development Council to request a report about workforce development programs.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Collections:** Savage reported that collections continue in routine fashion.

**AMBULANCE REPORT:**

1. **County has been paid back in full for billing office Update:** Savage reported that all of the Communities have paid their share for the Ambulance billing services.

## **EMA:**

1. **Emergency fund from Coal Funds:** Savage reported that the committee also discussed the various nonprofit organizations that would help families in an emergency and Gasparich stated that as a fireman it would be nice to have a backup plan. Savage stated that the plan would help provide shelter for a displaced family who just had something catastrophic happen to their home to provide them emergency shelter for the first 24 to 48 hours after the incident until another agency could help them. He reported that the committee then discussed and approved to allocate \$5,000 out of the Reserve for Contingencies line item in coal funds (fund number 375) to help a displaced family for the first 24 hours that lost their home due to a catastrophic incident until a nonprofit organization can help. He stated that a letter will be sent from the EMA office to the County Fire and Police Chiefs notifying them of this emergency fund, which will be managed by Director Holmes.
2. **Three additional classes by September 2015 Update:** Savage reported that Director Holmes and backup EMA Director Ulrici need to complete three additional on-line classes by September 2015.
3. **SAMS Registration has been successfully updated Update:** Savage reported that Director Holmes has updated the System for Award Management registration in order to obtain grant funding.
4. **Mitigation Meeting Update:** Savage reported that they received a letter from Schram City recently expressing thanks for the generator, cots and blankets for emergency use and that they look forward working with EMA in the future. He stated that Schram City will also continue to work with the Hazard Mitigation plan.
5. **Litchfield Hillsboro Fire Service/911 Update:** Savage reported that the Litchfield and Hillsboro Fire Chiefs recently met and progress has been made on the maps. Chairman Hertel stated that they will meet one more time to finalize the maps which will identify the Department who will respond to emergency 911 calls. Assistant State's Attorney Wilson will then review the maps and finalize a legal opinion.
6. **IMT Meeting Update:** Savage reported that they are trying to recruit IMT managers from our County and that Gasparich will be an instructor in Madison County for the upcoming five day course. Gasparich stated that if something happens in the county like flooding or tornado, this team would help out with a plan and the IMT builds a comprehensive plan on where the resources are coming from and how to establish your infrastructure in a disaster. Gasparich reported that the next Command Class will be held in O'Fallon for five days starting January 26<sup>th</sup>, 2015 and that no one from Montgomery County has signed up to attend yet. Director Holmes or Sheriff's representative Nimmo needs to follow up with a memo to all IMT members advising them of this free training opportunity because Gasparich stated that it isn't offered very often this close to our County.

## **FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Presentation of Zobrio Accounting Software Update:** Beeler stated that the Zobrio accounting software representative was in attendance at their recent meeting, and the committee discussed its features. She stated that there are still some questions about its Human Resources module, and said she would like to wait to get some questions answered and get better breakdowns of the costs before the board approves this new software. Further information will be presented to the committee at their meeting next month.
2. **SOA Report Update:** Beeler stated that there was an annual assessor's meeting on December 30<sup>th</sup>, 2014 and only one assessor was absent. She said this upcoming year is a Quad year where all parcels are re-assessed, and the SOA office has already started working on the Grisham, Walshville and East Fork Multi-Township District. Beeler also stated that six applications for the GIS Technician position were received and interviews for two of the applicants will take place soon.
3. **Imprest and Revolving Funds for Appointed Offices Update:** Beeler stated that the committee discussed and approved that there will be a \$1,000 cap on the Imprest and Revolving loan accounts for the three appointed officials. Beeler also added that there have been no problems and the accounts are audited every year.

4. **Conflict Public Defender Contracts for Stacy Hollo, Barb Adams and Jack Evans Update:** Beeler stated that the committee will be reviewing the contracts for Conflict Public Defenders Stacy Hollo, Barb Adams and Jack Evans. She said that Judge Roberts will look at the hours worked for the lump sum pay they receive this June, and then the contract rates will be revisited. Beeler also reported that the Committee approved that Chairman Hertel sign the contracts with the stipulation that the committee will look at the financial aspect of the contracts and also review the hours worked as payment for services is made.
5. **Circuit Clerk Audit Report from Patton and Associates Update:** Beeler stated that the Committee will review the audit report for the Circuit Clerk's Office for one month and approve next month.
6. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the board members may review the coal reports that have been included in their packets.
7. **Mileage Reimbursement Approval:** Beeler reported that the committee discussed the IRS mileage reimbursement that went up to \$.575 cents per mile for 2015 and decided to keep the mileage at \$.55 per mile. **Motion by Beeler and second by Martin to keep the mileage reimbursement at \$.55 per mile. All in favor, motion carried.**
8. **Review Prepaid Vendor List Approval:** Beeler stated that the Committee reviewed the Prepaid Vendor List submitted by Clerk Leitheiser and discussed removing the vendors that no longer does work for the County. **Motion by Beeler and second by Hampton+Knodle to remove the following vendors from the Prepaid Vendors List: Contractual Cleaning services for County Buildings, Public Building Commission and Montgomery County Farm Bureau. All in favor, motion carried. (For copy, see Resolution Book 14, pages 179-180).**
9. **Summary Needed with Expiration Dates for all Contracts in the County:** Beeler stated that there was a problem with ending the contract for the Code Red Emergency Notification System that the full board voted to end. While we were seeking to negotiate the contract to a lower price rather than end it, the contract expired and we did not give proper notification to Code Red to cancel so we have to pay for another year of the service. The States Attorney's Office was notified of non-payment and Assistant State's Attorney Wilson has negotiated a discount and also asked for language changes regarding the annual renewal. Beeler stated that the Code Red emergency notification system was approved in 2012 and was to expire on 9/3/13. Wilson reported that she negotiated the price down to \$7,000 which is less than the \$8,900 amount previously sought for the year. **Motion by Beeler and second by Miles to authorize Chairman Hertel to sign the revised contract and voucher for the Code Red invoice once the final amount is negotiated. All in favor, motion carried.** Chairman Hertel stated that neither he nor Wilson had seen the contract and was not aware of its automatic renewal requirement. Hertel also reported that since this occurrence, he had a meeting with the Department Heads and asked that they give the County Board Administrator's Office a copy of all county contracts and agreements so that a system can be put in place providing both the dates when county contracts are due and the proper legal review by the State's Attorney's office.
10. **Raymond Fire Protection District Paid County Trustee Update:** Beeler reported that the Raymond Fire Protection District has paid \$810 to the County Trustee for the Parcel in Harvel and that we also received a check for \$500 towards the cleanup which will be put back in the Coal Revenue fund.
11. **Circuit Clerk's Office Deputy Position was put in the Newspapers Update:** Beeler reported that a Deputy Clerk position previously existed in the Circuit Clerk's Office and at budget hearings the Circuit Clerk thought this position was not needed so it was left out of the budget. Since then, there have been circumstances where the office is shorthanded so the position has been recently advertised in the newspaper.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

- 1. Elections Update:** Beck reported that the Consolidated Election will be held on April 7<sup>th</sup>, 2015 and Clerk Leitheiser is collecting candidate information from local clerks at this time, and their deadline to file this information is January 29<sup>th</sup>, 2015. Hampton+Knodle asked if there will be a question on the ballot regarding the minimum wage, and Leitheiser responded that this question will not appear. Deabenderfer asked about the status of a special election for the state comptroller position and Leitheiser stated that this election will likely be added to the 2016 March primary ballot.
- 2. EPA Report Update:** Beck reported that there will not be any changes with the EPA grant due to the changing of the new State administration. She also stated that the committee will be looking into an intergovernmental agreement with municipalities to allow Gonet to distribute forms for the structural permit process. Beck stated that Gonet is also working with Assistant State's Attorney Wilson regarding a cleanup of a property in the Village of Ohlman.
- 3. Recycling Program and Events Update:** Beck reported that Recycling Coordinator Ben Bishop and his crew have reorganized the Nokomis Drop Shed to make more room for recycled materials. She stated that Bishop also continues to look for a vendor to conduct an electronics recycling drive, and informed members that the problem is that vendors now want a \$20 fee to collect TVs. Beck stated that the county may conduct an electronics drive but will not take TVs due to the cost.
- 4. Animal Control Facility and Program Approval:** Beck reported that the committee approved to seek quotes from the State bid for a new van for Animal Control. The current 1999 Chevy Van and the 2007 Crown Vic will be traded in. **Motion by Beck and second by Graden to seek bids for a new van and trade in the 1999 Chevy Astro and the Crown Vic with the funds coming from the Vanek Estate. All in favor, motion carried.** Hampton+Knodle asked that with the new staffing changes if there has been any conversation with the PAWS group. Chairman Hertel responded that he has asked to speak to PAWS representatives several times but they have not responded. Beck also informed members about a recent rescue of an Animal Control dog that was transported by plane by "Pilots For PAWS" volunteer group to Nebraska.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

- 1. Health Insurance with Consociates Update:** Bathurst stated that the Committee has been working with a consultant to review the current health insurance plan through Consociates. She said that the PPO contractual arrangements are being reviewed to see if we are getting the best deal. Consociates will come back for another joint meeting with the Finance and Personnel Committees in February. Bathurst also reported that the committee will be doing their own research regarding a fully funded insurance program and that more information is to come.
- 2. Employee Supplemental Insurance Update:** Bathurst reported that the committee continues to discuss a fair way for vendors to offer supplemental insurance services. Washington Mutual Insurance recently met with employees to offer supplemental short-term disability insurance.
- 3. Deferred Compensation Update:** Bathurst stated that during the supplemental insurance discussions, she received a question about the AIG VALIC deferred compensation program that was offered to some employees since 2002. She said that the County currently has an agreement with AIG VALIC which was not publicized or explained to all new employees and stated that it was a challenge to get documentation regarding this issue. Bathurst said that she referred to the minutes from 2002 and the motion stated that AIG VALIC would be in place pending review and approval by then State's Attorney Roberts. Assistant State's Attorney Wilson checked with now Judge Roberts and he did not recollect anything on this issue. There are twelve employees participating in the AIG VALIC plan and Bathurst explained that she met personally with these employees and explained the situation and that there will be no penalties if they opt out of the plan. Bathurst stated that the Personnel Committee recommends terminating the contract with AIG VALIC and the employees can then either work keep their money with VALIC in a personal IRA or they can have their funds distributed to them to roll over with another investment advisor of their choosing. Bathurst asked board members to review the proposed draft resolution that would terminate the deferred compensation plan between the County and AIG

VALIC and stated that the board will have one month to consider the resolution and will take action at the February Board Meeting.

4. **Local 773 in the Sheriff's Department Update:** Bathurst reported that the Personnel Committee recently met with Local 773 Union Representative Judy Simpson and a few employees of the Sheriff's Office for the first time to discuss the proposals submitted by the union. The next meeting will be scheduled for January 22<sup>nd</sup>, 2015 at 5:30 pm in the County Board Room. The committee will also be going to mediation with the Jailers Union and are presently waiting for a date for the process to begin.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Red Ball Trail Update:** Miles reported that Assistant State's Attorney Wilson will be at the next committee meeting to give an update.
2. **2015 Fuel Letting Approval:** Miles reported that one fuel bid was received from M & M Service. The alternate price bid for gas and diesel is their cost plus 10 cents per gallon and the fixed price bid for gasoline for the year is \$2.151 per gallon and for diesel for the year is \$2.496 per gallon. Miles stated that last year we paid \$3.151 for gas and \$3.426 for Diesel. Martin asked if there is a limit on how much fuel to purchase. Miles deferred to Highway Engineer Smith who stated that his department provides the vendor an approximate number of gallons anticipated to be used and they provide a price based on the county's yearly usage. Deabenderfer asked if the Sheriff department's gas is also pumped from the Highway Department and Chairman Hertel stated there is currently a test case for the Sheriff department to use a county credit card to get the low current gas prices and go offsite to purchase gas. Hertel stated that no other department is going offsite for gas purchase at this time. Miles asked if the county can purchase in bulk from another vendor without it jeopardizing this contract with M & M. Smith stated if this is done, M & M may not bid out so friendly next time on their bid, and said that the alternate price bid can be re-negotiated every quarter. Miles stated that the committee discussed that we always make up for the price difference at the end of the contract. Graden asked if we get a portion of the tax back if a deputy buys gas at a station and Chairman Hertel replied affirmatively. Deabenderfer stated that he is not clear about what his vote would mean, and asked if we approve either bid with M & M Service if it excludes us from buying fuel from a gas station. Chairman Hertel stated that Engineer Smith said there is no stipulation in the M & M contract that we can't buy fuel from a gas station. Beck asked if Assistant State's Attorney Wilson has reviewed this contract and the reply was that she has not. Gasparich stated that we are buying fuel from a Montgomery County business that also has to deal with market fluctuations and they negotiated in good faith with the county. Bathurst stated that she doesn't think we are reinventing the wheel and we are not the only government agency that is doing this option and that this is taxpayer money we are using. Gasparich stated that if we purchase 500 gallons and it sits in the tank it can get moisture in it, which caused expensive repairs to county vehicles in the past. Young stated that fuel shelf life is three months so this shouldn't be an issue. Chairman Hertel stated that the Highway Department is in the process of getting two new above ground 1,000 gallon gas tanks. **Motion by Miles and second by Sneed to approve the bid from M & M Service for the fixed price for the fuel at \$2.151 per gallon of gasoline and \$2.496 per gallon for diesel pending State's Attorney approval. Roll Call Vote: 17 yes and 2 no. Those voting yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel. Those voting no: Ron Deabenderfer, Evan Young. Those absent: Mike Plunkett, Mike Webb left meeting before vote. Motion carried.**
3. **Resolution #2015-01 through #2015-05 Approval: Resolutions to appropriate funds for 1122 B-CA, Burg Road, multiple locations, 100% County Project:** These projects are for five locations for slide in culvert liner jobs at a total cost of \$22,900. **Location A is \$4,500 and Locations B through E are \$4,600 each.**

**Motion by Miles and second by Hampton+Knodle to recommend the approval to appropriate funds for Resolution #2015-01 on the Burg Road, Locations 1-3- 100% County. All in favor, motion carried. (See Resolution Book 14, pages 181-182).**



Motion by Miles and second by Martin to recommend the approval to appropriate funds for Resolution #2015-02 on the Burg Road, Locations 1-3- 100% County. All in favor, motion carried. (See Resolution Book 14, pages 183-184).

Motion by Miles and second by Wendel to recommend the approval to appropriate funds for Resolution #2015-03 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 185-186).

Motion by Miles and second by Bishop to recommend the approval to appropriate funds for Resolution #2015-04 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 187-188).

Motion by Miles and second by Hopper to recommend the approval to appropriate funds for Resolution #2015-05 on the Burg Road, Locations 1-3 100% County. All in favor, motion carried. (See Resolution Book 14, pages 189-190).

4. **Pipeline Permit/Road Use Agreement Update:** Miles stated that there will be a meeting with all the townships on January 28<sup>th</sup>, 2015 at 7:00 pm to explain the permit/road use agreement process for the pipeline and transmission line projects.
5. **2015 Rock Letting Reminder Update:** Miles reported that there will be a backhoe letting at 9:00 am and a Rock Letting on Wednesday, January 28<sup>th</sup>, 2015 at 9:30 am. Assistant State's Attorney Wilson will meet with the committee after the letting in Executive Session regarding the Red Ball Trail.
6. **Other Business Update:** Miles reported that the Highway Department will be working on the road that gain access to the new communications tower.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Bathurst and second by Gasparich to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Chairman Hertel announced the following meetings:

Joint Finance and Personnel Meeting on February 5<sup>th</sup>, 2015 at 8:30 am.

Road & Bridge Special Meeting on January 28<sup>th</sup>, 2015 at 9:00 am for backhoe bid opening and 9:30 am for Rock Letting and Executive session.

**SCHEDULE CHANGES:** Chairman Hertel announced the following schedule changes:

1. Special Personnel meeting with Sheriff's Dispatchers Local #773 at 5:30 pm on January 22<sup>nd</sup>, 2015.
2. Next Regular Building & Grounds meeting on February 6<sup>th</sup>, 2015 will start at the Courthouse Complex for a tour at 8:30 am and finish in the County Board room at the Historic Courthouse.
3. County Board members are invited to the Farm Bureau Breakfast at 7:00 am on February 10th, 2015.

**APPOINTMENTS:**

1. Motion by Robinson and second by Hopper to re-appoint Beverly Whalen as a trustee to the Coffeen Fire Protection District for a three year term to expire April 30<sup>th</sup>, 2015. All in favor, motion carried.
2. Motion by Robinson and second by Moore to re-appoint Steve Voyles as trustee to the Coffeen Fire Protection District for a three year term to expire April 30<sup>th</sup>, 2016. All in favor, motion carried.
3. Motion by Moore and second by Robinson to re-appoint Terry Toberman as trustee to the Coffeen Fire Protection District for a three year term to expire April 30<sup>th</sup>, 2017. All in favor, motion carried.

**PUBLIC COMMENTS:** none

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Gasparich and second by Miles to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Bergen and second by Bishop to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

**ADJOURN:** Until the Full Board Meeting on Tuesday, February 10th, 2015 at 8:30 am in the County Board Room, Hillsboro, Illinois. Motion by Miles and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:40 am. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, February 10<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, February 10<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Richard Wendel, Evan Young

**Members Absent:** Bob Sneed and Mike Webb

**Pledge of Allegiance to the flag was led by member Chuck Graden.**

**Mileage and Per Diem Approval:** Motion by Bishop and second by Bathurst to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Graden and second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 13<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

- 1. Chief Assessment Officer's Report** ---- Ray Durston was present for questions and reported that he has hired Cassidy Younker to fill the GIS Technician position in his office.
- 2. Circuit Clerk's Report** ---- Holly Lemons- was submitted.
- 3. County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions. Leitheiser informed members about the Rental Housing Surcharge Program (RHSP) that impacts the Recording fees of her office and requires a state mandated fee of \$9.00 per document be collected for the Rental Housing Surcharge Program which is then sent monthly to the Illinois Department of Revenue for distribution to qualifying landlords and programs statewide for low income housing needs with no stipulation that it be devoted to Montgomery County housing needs. Leitheiser shared that her office has collected \$430,326 for that fund to date and the state has full control over it, despite efforts made by the Recorders to require the funds be returned to benefit our own County residents. Leitheiser commended our CEFS organization, which has successfully applied and received about \$117,168 back for Montgomery County low income housing needs.
- 4. County Treasurer's Report** ---- Ron Jenkins was present for questions.
- 5. Health Department Report** ---- Hugh Satterlee was present for questions.
- 6. Probation Office Report** ---- Bance Ulrici – was submitted.
- 7. Public Defender's Report** ---- Erin Mattson – was submitted.
- 8. Sheriff's Report** ---- Jim Vazzi- was submitted.
- 9. T.B. Department Report** – Becky Durbin was present for questions.
- 10. V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Young and second by Bathurst to approve the 10 items on the Consent Agenda. All in favor, motion carried.

Chairman Hertel reported that many board members attended a breakfast at the Farm Bureau this morning before the County Board meeting and he stated that members appreciated the invitation and the fellowship. Hertel added that we have a great working relationship with the Farm Bureau and that the County Board is taking an active role to protect county roads with the two potential pipeline/transmission projects facing our county. Hertel then introduced Senator Tom Cullerton from Villa Park, Illinois who is the Montgomery County Farm Bureau's adopted Legislator and he addressed the County Board and answered members' questions regarding school funding and the issue of unvaccinated children in public schools. Hertel asked Cullerton about the status of state income tax reimbursement to counties and municipalities and stated that he would like to see it restored to the 10% level before 2025. Hertel said that the county used to receive 10% of the income taxes but in 2011 the formula was changed and counties and municipalities were lowered to 7%, and in January 2015 the income tax increase was allowed to sunset and the reimbursement level became 8% and was not restored to the 10% level. Senator Cullerton replied that he didn't think the income tax would be restored anytime soon because there are not any new revenue streams on the horizon for the State.

### **LIAISON REPORTS:**

- **911 Board** – Webb was absent.
- **CEFS Board** - Robinson stated that CEFS is taking applications for scholarships and she shared an article that shows Montgomery County is one of four counties in Illinois on the poverty warning list. Robinson stated that the County Board needs to promote jobs and businesses to get us off this list.
- **CIEDA** – Hampton+Knodle stated that there is no new information at this time.
- **Health Department** – Martin reported that things are positive at the Health Department.
- **IL Association of County Officials** – Plunkett and Bergen reported there is a state meeting scheduled for February 19<sup>th</sup> and that there is also a zone meeting in March that they plan to attend.
- **MCEDC** – Heather Hampton+Knodle reported that there were three accounts set up for the CEO Program where the MCEDC will serve as their fiscal agent. Hampton+Knodle also stated that the MCEDC is making plans for their 10 year anniversary and that Executive Director Lindsay Wagahoff recently received an offer for a job as a IL House Legislative aide in Springfield and will be leaving her position with the MCEDC as a result. Hampton+Knodle stated that this change creates some opportunities for the MCEDC and that she is meeting with their board this afternoon for further discussion.
- **MCWC** – Deabenderfer stated that the weather has delayed installing water pipe around the County and that phase five is scheduled to be completed sometime this summer. He reported that the water meters will all be transitioned to more efficient radio read capability technology.
- **Planning Commission** – Beeler stated that the Planning Commission met and elected officers as well as discussed the structural notification permit process, storm water issues and the potential transmission line.
- **Senior Citizens Board** – Bishop reported that the Board will meet five times a year during the months of January, April, July, October and December. She stated that the Senior Citizen board will also look at addressing some parking lot problems at the Taylor Springs facility this spring when the weather is warmer.
- **UCCI** – Miles reported that the Governor Rauner and Dr. Kent Redfield spoke at their recent meeting.
- **U of I** –Evan Young reported that the next meeting will be held in March.
- **VAC** – Sneed was absent.
- **WCDC** – Wendel reported that they will have a meeting on February 19<sup>th</sup>.
- **Wellness Committee** – Bathurst stated that there is nothing to report at this time.

### **COMMITTEE REPORTS:**

#### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **CEFS Central Illinois Public Transit Monthly Progress Report Update:** Chairman Hertel deferred to CIPT Transportation Manager Dennis Shiley and Mobility Manager Nathan Nichols who addressed the board regarding their monthly reports and progress on the B-Line route in Litchfield. Shiley stated that they held a quarterly meeting in January and that the overall transportation system is working well. He also reported that there was a 7 percent decrease in ridership for Montgomery County and that they would like to get more people on the buses to make the

best use of the funding. Shiley also reported that funding will not get any better from IDOT so CIPT is looking for more service contracts and ways to promote and advertise their services to promote ridership. He said that Shelby County exceeded their goal by 60 percent because they have large service contracts with CIPT for community services. Shiley also reported that they continue to work on getting the Litchfield B Line route established and stated that it would cost \$60,000 to \$65,000 to operate and they wondered if they will get enough ridership to offset the costs. Mobility Manager Nathan Nichols stated that he has been attending various community meetings to encourage people who need the transportation to use the system. Nichols added that they went to places in the county to put up advertising, he has sent out more than 85 mailings and he has met with the senior citizen groups to advertise their bus services. Beeler suggested that they reach out to the Montgomery County Housing Authority. Hampton+Knodle suggested reaching out to the Health Department and County Clerk's Office to provide their CIPT materials and stated that she was shocked to learn about the discrepancies in funding to the counties they serve. Leitheiser stated that she could provide information about the transportation program in her office and suggested it be added to the county website. Hampton+Knodle stated that this is an opportunity to communicate what these funding discrepancies mean to our legislators, program administrators and IDOT. She said that Montgomery County is allotted \$353 per mile while Macoupin County gets more than \$500 per mile. Shiley stated that the county will have to work to get the funding formulas changed at IDOT and he added that they are not allowed to lobby with legislators. Chairman Hertel stated that we need to get more equitable funding and he hopes they come up with a better formula in the future. Chairman Hertel also suggested they contact the school districts because they don't always transport their students which would allow them to contract to haul some of the smaller sports teams. Beeler asked about the types of contracts they have in Shelby County and Shiley responded that they work with Shelby County Community Service, after school programs, churches and senior citizen groups.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

- 1. Zobrio Accounting Software Approval:** Beeler stated that she tabled this discussion at last month's meeting in order to iron out some details regarding the Human Resource and Timekeeping modules. She stated that the committee feels that we should hold off on purchasing those two modules for now. Hampton+Knodle asked about the six month price lock for the Human Resource module in order to give the committee more time to look at that component. Zobrio representative David Penrod was in attendance and replied that he will honor the six month price quote on the Human Resource module, however it is not written in the contract that way. Beeler stated that Assistant State's Attorney Wilson has reviewed the agreement and stated it met her approval and Zobrio representative Penrod is on record as agreeing to that price hold. Deabenderfer asked if the new software is going to be worth the amount over the current software we have now and Treasurer Jenkins responded that the new system will have a new chart of accounts, offer better inventory tracking and a better payroll system. Jenkins said that the new software will bring us out of the stone age and is very user friendly. Clerk Leitheiser shared that the county will also see a benefit of digitizing voucher and invoice documents for easier access and archiving. Plunkett stated that the annual software maintenance for Zobrio is close to \$9,000 year less than what we are paying the current vendor now. **Motion by Beeler and second by Bathurst to recommend the approval of the purchase of the Zobrio financial and payroll software in the amount of \$57,875. Roll Call Vote: 19 yes and 2 absent, 0 no. Those voting yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Richard Wendel, Evan Young. Those voting no: None. Those absent: Bob Sneed, Mike Webb. Motion carried.**
- 2. Circuit Clerk Audit Report from Patton and Associates Approval:** Beeler stated that the committee reviewed and recommends the approval of the independent audit report for Circuit Clerk Holly Lemons' Office that was prepared by Patton and Associates. **Motion by Beeler and second by Robinson to approve Circuit Clerk's Audit report. All in favor, motion carried.**
- 3. Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the Coal Revenue reports are in the board packets for review.
- 4. Collection of all County Contracts/Agreements Update:** Beeler stated that the County Board office continues to collect all the contracts so they can be reviewed by Assistant State's Attorney Wilson.

5. **CEFS Ordinance #01-15 and Intergovernmental Agreement to Provide Public Transportation Approval:** Beeler stated that the committee recommends the approval of the CEFS Ordinance and Intergovernmental agreement that Assistant State's Attorney Wilson has reviewed. **Motion by Beeler and second by Wendel to recommend the approval of the CEFS Ordinance and Intergovernmental Agreement. All in favor, motion carried. (See Resolution Book 14, pages 191-193).**
6. **Resolution to Convey Deed to Parcels 04-33-281-003, 004 Approval:** Beeler reported that there are two parcels in Harvel Township that the County Trustee seeks to convey to the Raymond/Harvel Fire Protection District. **Motion by Beeler and second by Miles to approve to convey deeds to parcels 04-33-281-003 and -004 in Harvel Township to the Raymond/Harvel Fire Protection District. All in favor, motion carried. (See Resolution Book 14, page 194).**
7. **State Income Tax Issues for Counties Approval for Letter:** Chairman Hertel shared some information regarding the Income Tax Situation in the State of Illinois and how Counties are losing funding since the state income tax went back to 3% from 5% as of January 1<sup>st</sup> of this year. Hertel would like permission to send a letter to legislators about our concern regarding the state income tax. Treasurer Jenkins cautioned the board about proceeding because we could lose the sales tax in Coffeen which is about \$500,000 per year. **Motion by Heather Hampton+Knodle and second by Bathurst that we write a letter requesting the restoration of the 10% State Income Tax formula given to local governments. All in favor, motion carried.**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Vice Chairman Nikki Bishop as follows:

1. **Tour of the Courthouse Complex Update:** Bishop reported that the committee started their meeting by touring the Courthouse Complex to look at issues that need to be addressed. Maintenance staff person Lloyd Meyer needs to work on the sash locks on the windows at the Courthouse Complex so they seal better and loose wallpaper needs to be removed in several areas. Sneed has a list of other concerns that he will provide Meyer so he can work on them.
2. **Maintenance Issues and Report Update:** Bishop reported that a bearing assembly in the boiler of the Historic Courthouse be replaced by Heise Plumbing and Heating.
3. **Johnson Controls Maintenance Agreement Approval:** Bishop reported that the committee reviewed and approved the annual one year agreement with Johnson Controls in the amount of \$4,486 for the maintenance agreement on the HVAC system at the Courthouse Complex. **Motion by Bishop and second by Graden to approve the one year Johnson Controls Maintenance Agreement in the amount of \$4,486. All in favor, motion carried.**
4. **Schindler Elevator Maintenance Agreement Proposal, Approval to not Renew:** Bishop reported that the committee reviewed the Elevator Maintenance Agreement and decided to seek bids and stated that Assistant State's Attorney Wilson has reviewed the paperwork. **Motion by Bishop and second by Moore to notify Schindler that we are not renewing the current contract and we will be seeking bids for a one year contract for the Historic Courthouse Elevator. All in favor, motion carried.**
5. **Waggoner Depot Update:** Bishop thanked Ray Durston for working with the Village of Waggoner to take over the Waggoner Depot and preparing the paperwork for the parcel split. Assistant State's Attorney Betsy Wilson will review the final deed before it is recorded.
6. **Tuck-pointing Historic Courthouse Update:** Bishop reported that Western Waterproofing will come back when the weather is warmer to fix the issues on the Historic Courthouse and that the committee is looking into how much funding has been allocated in the FY 2015 budget for the remainder of the tuck pointing work.
7. **Communications Tower Update:** Bishop reported that Assistant State's Attorney Wilson received the survey from Carl Nail and gave the information to the Cervi Family Attorney to prepare the deed which she will review before it is recorded. Chairman Hertel thanked the Highway Department for cleaning the area to the tower and he asked Wilson to contact the Cervi's Attorney for a status on the deed.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows: Hampton+Knodle introduced Grant Writers Steve and Rita Bryant of Litchfield who are under contract with the MCEDC to do grant work. Steve Bryant stated that they took over the grant writing duties in December and they are currently working on three grants, which include a police car grant for Coffeen, a pickup truck grant for Taylor Springs and a request from Hillsboro for an EPA grant to stock fish in the lake.

1. **Dakota Access Pipeline Update:** Hampton+Knodle stated that there are no updates from the Company yet and that a letter was sent to the ICC stating the County's opposition to any potential eminent domain authority for this project. She stated that the City of Litchfield has not received any revised maps showing this project's pipeline path, which they had requested. Joe Gasparich asked that the board resend the ICC letter again in early April or May to oppose the eminent domain status for this pipeline project and stated that we are the only county that has sent such a letter for this proposed route. Chairman Hertel stated that other counties may be sending letters now because he received a call yesterday regarding this project and also agreed that when they apply for their application to the ICC we will re-submit the opposition letter.
2. **Clean Line Energy on Grain Belt Transmission Project Update:** Hampton+Knodle stated that the opposition group had a meeting recently at the Nokomis Parish Center and that County Board members Beck, Deabenderfer and Beeler attended. She stated that a Public meeting is scheduled for next Tuesday from 7:00 am to 10:00 am at the Raymond K C hall and Beeler plans to attend it. Hampton+Knodle stated that she provided a proposed transmission line map to Engineer Kevin Smith. She stated that a meeting is scheduled for tonight at the Farm Bureau's Hillsboro office for attorneys to meet with affected property owners about their landowner rights.
3. **Township Officials Meeting (1/28/15 at 7:00 pm) Update:** Hampton+Knodle thanked Engineer Kevin Smith for speaking to the township to officials and Beeler for chairing that meeting. She stated that Smith and Beeler shared information regarding the Pipeline and Transmission projects and the Road Use Agreement and Permit process. Chairman Hertel informed members that he appreciated everyone who attended and that we are concerned about the roads and want to make sure they are cared for. He also told the group that the County had sent letters to the ICC asking they not grant eminent domain status to either one of the companies that want to traverse the County. He said that everyone at the meeting wanted another copy of the agreement and the permit so he assured everyone that the County Board office would mail out copies to all supervisors and road commissioners.
4. **Priorities for Comprehensive Economic Development Strategy Update:** Hampton+Knodle thanked her committee for their input in compiling list of priorities for workforce development, infrastructure and cultural issues to submit to West Central Planning to include in the CEDS document.
5. **Coal Dust Issues Approval:** Hampton+Knodle reported that since the last committee meeting she received information that there is still a problem with the coal dust and that there is a request for the IL EPA to have air monitor systems installed before the coal company constructs the wind fence so they can see how much difference the wind fence will make. Gasparich asked if we need a motion to write a letter and Chairman Hertel responded that if is this case we should do something as a board because the dust is an issue for our residents. Deabenderfer added that the City of Hillsboro will be addressing this issue as part of their nuisance ordinance at their upcoming meeting and Schram City will also be following this issue. **Motion by Hampton+Knodle and second by Beeler to write a letter to IL EPA requesting the installation of air monitoring equipment. All in favor, motion carried.**
6. **Eagle Zinc Cleanup Project Update:** Hampton+Knodle reported that progress continues on the asbestos removal at the Eagle Zinc site and then they will then start on the demolition of the Eagle Zinc facility. She stated that there were some issues resolved relating to the Operating Engineers' laborer qualifications.
7. **Planning Commission Update:** Hampton+Knodle stated that their meeting was held on January 21<sup>st</sup>, 2015 and the election of officers took place where Tobin Ott was elected as the Chairman, Ruben Boehler was elected as Vice Chairman and Leitheiser will continue to volunteer as Secretary. Hampton+Knodle stated that their next meeting will be in April, 2015. She said that the Planning Commission discussed the Structural Permit fine and felt that \$500 amount is too high and they don't feel that attaching a fee to the Structural Permit will fix the problem or make it more efficient. Hampton+Knodle stated that the County

Ordinance was first passed in 1996 with a \$500 fine and she reported that the Planning Commission discussed the need for the County to enforce the ordinance now and that they did not vote on the issue but stated that before they make any recommendation to the County Board they would like to see what the fee and fine funds cover. She said that the Planning Commission also discussed storm water issues and the effect if there was a large amount of water on a concrete service area where the water couldn't go into the ground. She stated that they will continue this discussion at their next meeting.

8. **Revolving Loan Fund Report Update:** Hampton+Knodle stated that she does not have an update yet from the MCEDC for the Revolving Loan however payments are being made on time.
9. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Update:**
  - CEO Program: Hampton+Knodle stated that plans are going forward for the implementation of the CEO program that will be offered to High School Students. She stated that they have received several applications for the Facilitator position and reported that the CEO board has met twice and also attended training in Effingham. She stated they are also planning a bus trip for high school students to attend the Effingham trade show on April 29<sup>th</sup> that showcases what businesses they are creating.
  - Hampton+Knodle stated that the workforce roundtable has been tabled until March.
  - Infrastructure: Hampton+Knodle stated they are still waiting on communication with Assistant State's Attorney Wilson.
10. **Population Recruitment Update:** Hampton+Knodle thanked member Jay Martin for working with the school districts to obtain databases to get information for the population recruitment project.
11. **Enterprise Zone and Mayors Meeting Update:** Hampton+Knodle stated that the next Enterprise Zone Mayors meeting will be held on February 25<sup>th</sup>, 2015 at 5:30 pm.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Ambulance Call Reports:**

Collections Update: Savage stated that the ambulance billing continues to be routinely collected.

**EMA:**

1. **County EOP for 2015 Update:** Savage reported that Tornado season is upon us and encouraged everyone to be prepared.
2. **County IMT Meeting Update:** Savage reported that the next County IMT (Incident Management Team) meeting will be held on Thursday, February 19<sup>th</sup>, 2015 at 6:30 pm at the County Health Department. He said that Madison County EMA Director Larry Ringling attended the last meeting on January 15<sup>th</sup>, 2015 and gave the IMT group a lot of useful information from the Madison County IMT. Savage stated that this summer Madison County would like to invite Montgomery County to participate in one of their exercises where Montgomery County would provide backup to their IMT.
3. **Hazardous Mitigation Meeting Update:** Savage stated that the next Hazard Mitigation meeting will be held on March 4<sup>th</sup>, 2015 and Director Holmes will be sending out invitations this month.
4. **Tornado Exercise Scheduled Update:** Savage reported that a Tornado Exercise has been scheduled for Tuesday, March 3<sup>rd</sup>, 2015 and that Director Holmes will send out information notices this month to schools, hospitals and nursing homes in the County.
5. **Dakota Access Pipeline Meeting Update:** Savage stated that the Pipeline meeting was scheduled for February 5<sup>th</sup>, 2015 at 9:30 am. Beeler asked if Director Holmes attended the meeting and Savage replied that he did not know.
6. **Contract for the Five Area Ambulance Districts Update:** Savage stated that Director Holmes is checking on the status of the Litchfield ambulance contract and member Bill Bergen is facilitating getting the document for the EMA office.
7. **Memorandums of Understanding for Mutual Aid Agreement Update:** Savage stated that Assistant State's Attorney Wilson and Director Holmes are working on the MOU for mutual aid.
8. **Immunization for measles Update:** Savage talked about the importance of the MMR vaccine for school age children and that this issue affects unborn children.



**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update:** Committee Chairman Beck deferred to Clerk Leitheiser who stated that everything is proceeding accordingly.
2. **EPA Report Update:** Beck reported that Gonet is working with Assistant State's Attorney Wilson to get a property cleaned up in the Village of Ohlman.
3. **Recycling Program and Events Update:** Beck reported that the committee reviewed production logs for the month of January and the revenue and weights shipped for January along with the total weights and revenues for 2014.
4. **Animal Control Facility Program and Van Purchase Approval:**  
**Van Purchase:** Beck reported that they received one state bid from Wright Automotive for the 2015 Dodge Caravan in the amount of \$17,430 which included the trade in of the 1999 Astro Van in the amount of \$300 and the 2008 Crown Vic for \$1,900. She stated that some board members felt that this was a very low price for the 1999 Astro Van and they suggested that it be put out for bid separately, so this approval will not include the 1999 Astro Van trade in. **Motion by Beck and second by Miles to approve the purchase of a 2015 Dodge Caravan Van from Wright Automotive on the State Bid for \$17,730 that includes tax and title fees and the trade of the 2008 Crown Vic for \$1,900. All in favor, motion carried.** Plunkett asked if the money from the sale of the Astro van will go back to the Vanek Estate and Beck replied that it would. Chairman Hertel stated that he talked to the State's Attorney and the Dealer and they both said it was okay to not include the Astro Van in the transaction.
5. **Other Business Update:** At the end of Committee Chairperson Beck's report, Ron Deabenderfer inquired about whether the Electronics Recycling drive can be held because he has received phone calls inquiring about when the county is planning one. Chairman Hertel stated that the committee has been discussing this need, but the problem is that it now costs anywhere from \$20 to \$40 to recycle a television and that they can't go to the landfill. A recent feature article in the Journal-News about Montgomery County Recycling referred the public to Sangamon County for electronics recycling, but Deabenderfer stated that when he called an electronics recycling vendor in Springfield he was told that they only accept recycling from Sangamon County residents. Mike Plunkett stated that even if the residents have to pay to dispose of the televisions, the county should still host the recycling drive.

**PERSONNEL COMMITTEE REPORT: Given by Vice-Chairman Jay Martin:**

1. **Request for Qualifications for Employee Health Insurance Approval:** Martin stated that the committee had a joint meeting with the Finance Committee where they invited our third party administrator Consociates Care Group to answer questions regarding our employee health insurance program. He stated that the committee discussed the issue of not knowing if Consociates is getting us the most savings on employee claims. Martin stated that the committee also discussed getting proposals for a fully funded insurance program and that they would start out by getting a list of qualified vendors. **Motion by Martin and second by Bathurst to seek qualified bidders for a fully funded health insurance plan. All in favor, motion carried.** Bathurst further explained that we are only going out and looking for qualified professionals to get us some costs so we can compare them to our partially funded insurance. She said that every few years our TPA brings us a number from a fully funded program to compare to our partially funded program and Bathurst stated that we will do this process on our own this time. Hampton+Knodle asked if the request for qualifications will be sent out to all insurance companies and Bathurst replied that it will be sent out to Montgomery County insurance companies and it will also be advertised in the newspapers.
2. **Resolution #02-15 to Terminate the Deferred Compensation Plan between the County and VALIC Approval:** Martin reported that the full board had month to consider the resolution that was distributed at the January's meeting. **Motion by Martin and second by Bathurst to Approve Resolution #02-15 to Terminate the Deferred Compensation Plan between the County and VALIC. All in favor, motion carried. (See Resolution Book 14, page 195).**

3. **Local 773 in the Sheriff's Department Update:**

- **Jailers:** Mediation took place and a tentative agreement was reached with the Jailers.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **2015 MFT Rock Letting Approval:** Miles reported that they had a special meeting on January 28<sup>th</sup> to open bids for the Rock letting and the figures were reviewed by Engineer Smith. **Motion by Miles and second by Bishop to approve the lowest bidders on the rock letting. All in favor, motion carried.**
2. **Bid Letting for Backhoe Purchase Approval:** Miles reported that the committee also opened bids for a 2014 John Deere 320 SK backhoe. The committee reviewed and recommends the bid from ERB Equipment Company of Illinois Inc. of Mitchell, IL who submitted the lowest qualifying bid of \$94,000 less the Trade-In Value of \$45,000 for the old backhoe which would result in amount due of \$49,000. **Motion by Miles and second by Young to go with ERB Equipment Company of Illinois, Inc. for \$49,000 which includes trading in the old back hoe.** Plunkett asked Miles why the committee did not pick the lower bid from Sievers Equipment in Hillsboro and Miles responded that a few things didn't meet their specs like the horse power was less and they asked for true four wheel drive and the Sievers bid was not. Hampton+Knodle asked about maintenance concerns and Miles replied that the Highway Dept. mechanic will do the maintenance work when the warranty is done. Plunkett asked if we are confident that the JCB wouldn't do the job we need it to do. Engineer Smith stated the he is not an expert on the machinery and he had his qualified staff look at the specs and they decided what would work best because they have to work with the equipment. Young stated that he is in support of the John Deere purchase because it is made in America whereas the JCB is made in England. Engineer Smith also explained that they asked for a 96 horse power engine and Sievers submitted a bid for a 91 horse power, and if it were accepted another company could state that they could have gotten us an 85 horsepower for even less money. Graden stated that he thinks the continuous four wheel drive is an advantage. Chairman Hertel asked Assistant State's Attorney Wilson if the county can restrict acceptable bids to only those who meet their exact specifications and she replied that the County can do this, in fact they can even reject bids if they don't meet their specifications. **Roll Call Vote: 19 yes and 0 no, 2 absent. Those voting yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Richard Wendel, Evan Young. Those voting no: None. Those absent: Bob Sneed, Mike Webb. Motion carried.**
3. **Hydraulic Hammer Purchase Approval:** Miles asked Engineer Smith to explain this equipment purchase. Smith stated that this is a jack hammer that goes on the back of the back hoe and he had asked the Highway Department Mechanic Murzinski and Assistant Engineer Sefton to do the research and after doing so, they said they preferred the NPK hammer. Smith reported that Sefton found out that the NPK is less costly to re-build so he asked the committee to purchase the one that they want without having to bid it out. Smith said that Martin Equipment has one for \$15,600, however the committee still wanted Smith to look at other companies for a price. Smith reported that the ERB price for the same hammer is \$17,500 and that there are only three dealers in the state of Illinois that can sell this NPK hammer. **Motion by Miles and second by Young to purchase a NPK hammer at the lowest possible price and for Engineer Smith to research other vendors for this same model hammer. All in favor, motion carried.**
4. **Resolution #2015-06: Resolution to appropriate funds for 1123 B-CA, Wonder Trail, Bridge Pile Repair, 50% Road District - 50% County Approval:** Miles reported that this resolution is for the replacement of six timber piles on this triple span bridge with a 9 ton weight limit restriction and once the bridge is fixed the weight limit will come off. **Motion by Miles and second by Hampton+Knodle to approve Resolution #2015-06 to appropriate funds for 1123 B-CA, Wonder Trail, Bridge Pile Repair, 50% Road District - 50% County. All in favor, motion carried. (See Resolution Book 14, page 196).**

5. **Resolution #2015-07: Resolution to appropriate funds for 1124 B-CA, Seven Sisters, Bridge Pile Repair, 50% Road District - 50% County Approval:** Miles reported that the total for this three span bridge will be \$15,000. **Motion by Miles and second by Savage to approve resolution #2015-07 to appropriate funds for 1124 B-CA Seven Sisters, Bridge Pile Repair, 50% Road District - 50% County. All in favor, motion carried. (See Resolution Book 14, page 197).**
6. **Walshville Trail Bridge R.O.W. Purchase Update:** Miles reported that both land owners have agreed to the right of way purchase price to gain easements on the Walshville Trail project.
7. **Damaged Guard Rail near Nokomis on the Fillmore Blacktop Update:** Miles reported that the Highway Department will be fixing some damaged guardrail on the Fillmore Blacktop that curves into Nokomis.
8. **Meeting with Village of Irving regarding Pine Street Update:** Miles stated that he and Engineer Smith are planning to attend the next Village of Irving meeting to discuss what the Village is willing to pay toward fixing Pine Street and to come up with a schedule to work on it.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Young and second by Hopper to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Chairman Hertel announced the following:

1. **Members may purchase County Board group portraits. Please sign up on the sheet located on the front table.**

**SCHEDULE CHANGES:** Chairman Hertel announced the following:

1. **Special Personnel meeting with Sheriff's Dispatchers Local #773 on February 12<sup>th</sup> at 5:30 p.m.**

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** University of Illinois Extension Director Amanda Cole referred members to the latest Extension publication on their desks, and stated that a survey was recently mailed by the Extension Office to residents so that they can let them know what the Extension can do for them. She said that this survey is also available online and will be in their next newsletter.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Martin to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. **Voice Vote: In favor – 17, Against – 0, Absent – 2 (Sneed, Webb), Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Wendel and second by Bishop to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**ADJOURN:** Until the Full Board Meeting on Tuesday, March 10<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. **Motion by Robinson and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 11:00 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, March 10th, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, March 10th, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Vice Chairman Mary Bathurst at 8:30 AM.**

**Roll call was taken - 18 members present, 3 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Evan Young

**Members Absent:** Roy Hertel, Heather Hampton+Knodle and Richard Wendel

**Pledge of Allegiance to the flag was led by Tobin Ott. Vice-Chairman Bathurst thanked Ott for all his hard work and she extended the board's best wishes as Ott and his wife relocate to Florida. Ott expressed his appreciation and stated that it was an honor to serve on the County Planning Commission and he had fun covering the County Board meetings for the past 12 years.**

**Mileage and Per Diem Approval:** Motion by Bishop and second by Young to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Gasparich and second by Hopper to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 10<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons – report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins – report was submitted.
5. **Health Department Report** ---- Hugh Satterlee – report was submitted.
6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Sheriff's Report** ---- Jim Vazzi - report was submitted, Undersheriff Robbins was present for questions.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt- was present for questions.

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Young and second by Savage to approve the 10 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that no meeting was held.
- **CEFS Board** - Robinson stated that on March 23<sup>rd</sup>, 2015 CEFS will be celebrating 50 years as a service organization and that she attended their board meeting on March 4<sup>th</sup> where they learned about SB 274, which would appropriate \$15 million of LIHEAP (Low Income Housing Assistance Program) funds to the state general fund. Robinson said that money comes from surcharges from the utility companies and that our representatives sent a letter opposing this Senate Bill. She said that over 900 households in our county would be affected by this bill. Robinson would like the County Board Chairman to write a letter opposing the bill. Bathurst stated that we need to review this issue over the next month and put on the Board Agenda for next month.

- **CIEDA** – Hampton+Knodle was absent.
- **Health Dept.** – Martin stated that there is nothing to report this month.
- **IL Association of County Officials** – Plunkett stated that he and Bergen attended IACO meeting held recently and two big topics were discussed, the LGDF fund and the County’s portion of the income tax plus the 911 surcharge. Plunkett reported that there are a lot of proposals out there and one proposal would allow the State to take half which would equate to about a \$370,000 loss for Montgomery County. Plunkett reported that legislators Sullivan, McCann and Meyer expressed opposition to this bill and stated that legislators were not hopeful that the counties will ever be funded back to the 10%. Regarding the 911 surcharge issue, Plunkett stated that they learned that some counties are getting rich over the cell phone surcharge and that Senator Sullivan favored a re-apportionment of the surcharge. In Montgomery County, we are running a deficit with our \$2 surcharge and our legislators are seeing the problems and are trying to fix it. Bergen stated that this was his first IACO meeting and that it was very informative. He reported that they also discussed workers compensation laws and the property tax laws and so far there are no solutions for the problems. Bergen also said that some Senators said the Illinois State Pension fund has been unfunded since 1919 and comments were made that they didn’t realize that income tax law loss affected the counties.
- **MCEDC** – Heather Hampton+Knodle was absent.
- **MCWC** – Deabenderfer stated that meeting was canceled due to weather.
- **Planning Commission** – Beeler stated that they did not have a meeting.
- **Senior Citizens Board** – Bishop reported that they are waiting on better weather to work on the parking lot.
- **UCCI** – Miles reported that he attended the UCCI meeting where the special guest speaker was Senator Manar.
- **U of I** –Evan Young deferred to U of I rep Amanda Cole who will report later.
- **VAC** – Sneed had nothing to report.
- **WCDC** – Wendel was absent.
- **Wellness Committee** – Bathurst reported that the Wellness Committee is coming up on their one year anniversary and that the Wellness Committee will meet tomorrow. She also stated that the Wellness Committee revised some rules that were introduced in the last pay check.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Vice Chairman Mary Bathurst as follows:**

1. **Water Line Connection Update:** Bathurst stated that Chairman Hertel is still working on this issue.
2. **Jury Costs – SB 59 Approval:** Bathurst stated that SB 59 deals with legislation that would increase Jury Costs and that a copy of the synopsis of the bill and the budget line item that will be affected is in the packets for review. Bathurst suggested that the Board send a letter to our legislators concerning SB 59. **Motion by Beeler and second by Young for the Chairman to send a letter concerning SB 59. All in favor, motion carried.**
3. **State Income Tax – HB 365 Approval:** Bathurst stated that HB 365 is in regards to legislation that would increase the County’s portion of the state income tax in 2019. If this legislation isn’t changed the counties could lose one half of their revenue and Bathurst explained that our current revenue of \$750,000 would be cut in half. She said that UCCI sent out a template for the County Boards to pass a Resolution calling for the Governor and General Assembly to Protect Necessary Funding for County Government. Bathurst explained how she revised the last sentence of the Resolution to reflect what Montgomery County would like to see happen and Assistant State’s Attorney Wilson has also reviewed the Resolution and approved it.

**Motion by Beck and second by Gasparich to approve Resolution #03-15 Calling for the Governor and General Assembly to Protect Necessary Funding for County Government. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 200.)**

4. **Other Business Update:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Elevator Maintenance Agreement Proposal Update:** Sneed stated that there are currently two elevator companies that have maintenance contracts for our elevators and that we are trying to use only one company. He stated that a letter was sent to Schindler elevator to advise them that we were not going to renew the annual contract but they had a 90 day renewal clause and we were one month late. He said that letters will be sent out to both elevator companies to let them know that we are not going to automatically renew and will bid out the maintenance service next year.
2. **Waggoner Depot Update:** Sneed reported that Durston is working with Assistant State's Attorney Wilson on the legal description for the parcel split in order to deed the Waggoner Depot over to the Village of Waggoner.
3. **Tuck-pointing Historic Courthouse Update:** Sneed reported that he has been in contact with Western Waterproofing and they are working on the stone at this time because it was deteriorating more than the brick. He said they are working on a test spot right now as weather permits. Sneed also reported that the committee is working towards putting the remainder of the building out for bids as money allows and that this will be our big project for the year.
4. **Communications Tower Update:** Sneed reported that Assistant State's Attorney Wilson has sent a letter to attorney Glenn and we are waiting for a response. Assistant State's Attorney Wilson stated that Attorney Glenn advised her that there is an issue on the title search and she will continue to work with him to resolve the issue.
5. **Storage on Third Floor-Proposal from Hurst-Rosche Engineering Update:** Sneed reported that we are running out of room for the Treasurer books going back to the 1800's and that Treasurer Jenkins wanted to put some upstairs on the 3<sup>rd</sup> floor but it is not structurally sound to put that weight up there. He said there will be a problem with the storage of books from here on out and one member talked about digitizing them like some of the other offices do which will come at a cost.
6. **Other Business Update:** Sneed stated that we have so many signs on the county buildings that it is overwhelming but we need to condense some signage and put it on one big board so people know to go to the right office.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Vice-Chairman Megan Beeler as follows:**

1. **MCEDC Approval:** Beeler stated that the MCEDC is currently without an Executive Director and they are working with the U of I Extension to revamp the position to make it more attractive to applicants. She stated that Grant writer Steve Bryant was present at the committee meeting and gave an update on the grants that the MCEDC is working on. Beeler said that the committee discussed and approved nominating Tim Hopper to the MCEDC Board. **Motion by Beeler and second by Bishop to appoint Tim Hopper to the Economic Development Corporation Board. All in favor, motion carried. Hopper Abstains. All in favor, motion carried.**
2. **Revolving Loan Fund Report Update:** Beeler stated that there was not a report due to the absence of the MCEDC Executive Director however loan payments are being made.
3. **Planning Commission Update:** Beeler stated that the Planning Commission met on January 21<sup>st</sup> and that Vice Chairman Rueben Boehler will serve as the Chairman with the resignation of the current chairman Tobin Ott who is relocating to Florida. She said that the committee is seeking a replacement of Ott's position and thanked Ott for being helpful and easy to work with and stated that he played a vital part of the community and we will miss him and his contribution to economic development.
4. **Structural Notification Forms Update:** Beeler stated that this issue continues to be in discussion and she is working with the Supervisor of Assessments to put a system in place.
5. **Dakota Access Pipeline Update:** Beeler stated that the Dakota Access Crude Oil has changed their route and shifted it to south of Walshville to avoid Coffeen Lake and Cline Resources Property, and said that Highway Engineer Smith has a map to share to those interested after the meeting which shows the changes.

6. **Clean Line Energy on Grain Belt Transmission Project Update:** Beeler stated that she attended a meeting last week and she has a map to share of the proposed route which shows the project coming into the County by Thomasville in Bois D' Arc Township and going east to Harvel into Christian County. She said this route would impact 20-21 miles in Montgomery County, and their last map would have affected about 30 miles. Beeler stated that their goal is to submit their paperwork to the ICC by May 1<sup>st</sup> and she added that they might tweak some more and can do so even after they go to the ICC. Gasparich asked if the County Board will re-submit our objection to eminent domain once they submit their project to the ICC. Beeler replied that this is the time period to file complaints to the ICC and that they have been getting a lot of opposition. Gasparich stated that the ICC has 255 days to give a decision.
7. **Eagle Zinc Cleanup Project Update:** Beeler reported that cleanup efforts are progressing and that we need to send a letter supporting Phase II clean up.
8. **Economic Development Fund/Developing Guidelines for Long-Term Improvement Fund Update:**
  - CEO Program: Beeler reported that about 50 businesses are supporting the program and there are five applicants for the facilitator's position which should be filled by April 1<sup>st</sup>. 2015. She said the deadline for student applications was yesterday. Beeler also stated that the CEO board has been very active and the web site is ready to go live and the CEO Facebook page is up and running.
9. **Priorities/Input for Comprehensive Economic Development Strategy (CEDS) Update:** Beeler stated that the committee has compiled the list and will work on cleaning up duplicates.
10. **Enterprise Zone and Mayors Meeting Update:** Beeler reported EZ Administrator Chris Daniels shared a lot of information regarding the new application process with county mayors and representatives at this meeting. She said that all the Enterprise Zones in the State have to re-apply in the next four years. Beeler explained that this is an opportunity to clean up our zone, our legal descriptions and incentives. She said the first step is to identify what is in the zone right now and what could be deleted. GIS Technician Younker provided an EZ parcel listing and maps to the mayors at the meeting which they will review for the next meeting.
11. **CIPT – CEFS Update:** Beeler reported that board member Robinson attended the Economic Development Committee meeting to discuss the CEFS ridership numbers. Robinson talked with CEFS Director Paul White who is willing to meet with Hampton+Knodle regarding her questions and concerns. Robinson stated that she doesn't understand the push for the higher ridership and that this will not affect the service to Montgomery County or our grant funds. ROE Supt. Kassebaum, who was in attendance at the meeting and also on the CEFS Board, stated that this is just a personal goal for CEFS.
12. **Other Business Update:** None at this time.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

1. Collections: Savage reported that ambulance collections are being collected in a routine fashion and that Holmes had completed the testing of the panic alarms.
2. Tornado Season: Savage reminded everyone to use precautions as tornado season is here and he encouraged motorists to take a different route if there are dangers of flooding.

**EMA:**

1. **Mitigation Planning Meeting Update:** Savage reported that the county is continuing the process to update the Hazard Mitigation Plan and he urged members to help get some of their towns signed up and on board. Savage stated that the price is a few minutes of their time to go to a meeting will make federal funds more available to us if we need them. He said this is the cheapest insurance we'll ever get in case of a disaster. Savage concluded his report by stating that EMA is still looking for truck counters to sit for an hour to record the placards and write down what they are carrying and informed members there will be four locations to count the trucks with final information to be given to the consultant that is preparing the Mitigation Plan.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **SOA Report Update:** Beeler reported that Supervisor of Assessments Durston's office has begun balancing the final abstract and reviewing changes so that it can be submitted to the Department of Revenue for their calculation of the final state multiplier which should be 1.00. Beeler stated that 2015 is a quad year and they hope to have the books to the Assessors by April 15<sup>th</sup>. Beeler also reported that the Board of Review has completed their hearings and the Supervisor of Assessments is finishing up on late divisions. She said that the SOA office has received about 900 senior renewals and 200 Disabled Veterans/Persons exemptions at this time. Beeler stated that there has also been some training with Pictometry and Durston attended a Mayor's meeting with GIS Technician Cassidy Younker where EZ maps were distributed to the mayors. Beeler stated that Pictometry has completed about 80% to 85% of our county's aerial photography, and they will resume the flyover weather permitting and will notify Durston when complete.
2. **Zobrio Accounting Software Implementation Update:** Beeler reported that IT Representative Purcell is turning our old accounting Harris Software data to a read only file so it can be retained for historical purposes. Beeler stated that the Finance Committee has asked the Personnel committee to continue to look at the Zobrio Human Resources and timekeeping modules which will be discussed at their next meeting.
3. **Collection of all County Contracts/Agreements Update:** Beeler reported that the County Board Coordinator is still collecting agreements and contracts from the county offices and 88 contracts have been collected so far. She said that a procedure has been put in place for Assistant State's Attorney Wilson to review all current and future agreements/contracts and she thanked Wilson for her work to review the documents and also thanked Coordinator Daniels' office for doing the administrative work.
4. **Nokomis/Witt Ambulance Levy Increase Proposal Update:** Beeler reported that the committee received a legal notice from the Nokomis/Witt Ambulance District in regards to increasing their levy from .30 to .45 per \$100. She said that they reported that they have had deficit spending for a few years now and they will come to the next Finance committee meeting to discuss the procedure to use to increase their maximum rate.
5. **Structural Permitting & Collection Process Update:** Beeler reported that Gonet had some questions about handing out the Structural Improvement Permit and he hadn't been told by the board how to handle. Gonet photographs new structures and then gives them to the SOA office. Gonet was then told to take the permit and give it to the contractor or landowner and he didn't know which one should receive them. The committee decided to have them go back to having Gonet just take the photographs and give them to the SOA so they could deal with the landowner.
6. **U of I Extension Agreement & Levy Approval:** Beeler introduced U of I Extension District 18 Director Amanda Cole who distributed their annual report and told board members that the annual tax levy will remain the same at \$154,910. Cole added that she hopes that the levy will be the same amount next year. Nikki Bishop stated that the new U of I Extension nutritionist is awesome and enthusiastic. Cole replied that Nutritionist Lisa Peterson started June 16 last year and she completes three to four programs per week. Beeler thanked Cole for the amount of work they do and said she appreciates her responsible management.  
**Motion by Beeler and second by Bishop to recommend the approval of the U of I extension Agreement and levy for FY 2016 in the amount of \$154,910. Gasparich abstains. All others in favor, motion carried.**
7. **Add Bloome Water to the Prepaid Vendor List Approval:** Beeler stated that the committee discussed adding Bloome Water to the Prepaid Vendor List because they deliver every three weeks and it becomes an accounting issue on the county's end to avoid late payment fees. **Motion by Beeler and second by Webb to approve that Bloome Water is added to the Prepaid Vendor list. Discussion:** Moore stated that he doesn't know why we are buying water when you can turn on the tap and the water is just fine and that when he got on the board there were no water purchases. Deabenderfer left the meeting prior to this vote. **Roll call vote 10-7. Voting Yes = Bathurst, Beck, Beeler, Bishop, Gasparich, Hopper, Martin, Plunkett, Robinson and Webb. Voting No = Bergen, Graden, Miles, Moore, Savage, Sneed and Young. Motion carried.** Beeler then stated that the committee recommended deleting Tech Electronics and Francotyp-Postalia Mailing Solutions from the Prepaid vendor list. **Motion by Beeler and second by Martin to delete Tech Electronics**



and Francotyp-Postalia Mailing Solutions from the Prepaid vendor list. All in favor, motion carried. (For copy of Prepaid Vendor List, see Resolution Book 14, page 201.)

8. **FY 2016 Budget Hearing Dates Update:** Beeler stated that the budget hearings are scheduled for Monday July 20th, Tuesday July 21st, and Thursday, July 23rd.
9. **Real Estate Tax Bills Update:** Beeler stated that a constituent has asked that the time frame between real estate tax payments be increased to a 60 day window instead of the normal 30 day window, and said the committee will discuss this further next month.
10. **Other Business Update/Approval:** None at this time.
11. **ROE quarterly report Approval:** Beeler reported that Marchelle Kassebaum submitted the ROE quarterly report for approval. **Motion by Beeler and second by Miles to the ROE quarterly report. All in favor, motion carried.**

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections Update:** Beck stated that the Consolidated Election will be held on Tuesday, April 7<sup>th</sup>. County Clerk Leitheiser stated that no excuse absentee voting is currently underway and things are going smoothly so far. Leitheiser also stated that there have been about 58 voters so far and that the average voter turnout for a Consolidated Election in our county is about 26%. Leitheiser also asked everyone to spread the word to encourage voters to vote so that there would be a higher turnout. Gasparich asked if election judges will help voters since there are so many write in candidates and Leitheiser replied that the election judges have been trained to help if voters need it. She said that the write in votes will have to be manually counted by the Election Judges and Gasparich stated that votes will only count for write in candidates who have officially filed with the County Clerk's Office. Bishop asked why there are so many write in candidates this time and Leitheiser explained that there may have been some confusion with school board candidates because they now have to file their petitions with the County Clerk's Office and not their respective school unit offices, plus others may have missed the filing period deadlines with their local clerks.
2. **EPA Report Update:** Beck reported that the State grant has been received to fund the EPA Office.
3. **Recycling Program and Events Update:** Beck reported that Recycling Representative Bishop has scheduled an Electronic recycling drive with BLH in Springfield for Saturday, April 25<sup>th</sup> from 8:00 am to 2:00 pm at the Hillsboro facility. She said that BLH will have a 15 man crew who will come down with their trucks and will collect the \$20 fee for television sets. Beck stated that we have a grant to help put information in the newspapers.
4. **Animal Control Facility Program Update:** Beck reported that things are going well and that the old Astro Van was sold. She said that the new van is here and staff has already made a trip to Champaign in it to transport five dogs to rescue. Beck thanked board member Hopper for taking care of an animal abuse case where animal control staff was called in to assist the City of Hillsboro.
5. **Other Business Update/Approval:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Vice Chairman Earlene Robinson as follows:

1. **2015 MFT Oil Letting Update:** Robinson reported that the committee will review the MFT Oil Letting bids on Wednesday April 29<sup>th</sup>, 2015 at 9:30 am at the Highway Department.
2. **Above Ground Fuel Tanks Update:** Robinson reported that Engineer Smith received some information regarding the two 1,000 above ground fuel tanks and he learned that the cost would not be as much as he first reported a few months ago. Smith also looked at a better inventory/security system for the various departments to get fuel at the new pumps by purchasing a keypad system that would allow for 120 users to enter a four digit number to access the fuel even when the Highway Department is closed. Smith stated that he will talk more with the committee and asked if we want to continue with the bidding process or do we just ask some companies to give a price and then pick the cheapest solution.
3. **Pipeline Permit/Road Use Agreement Update:** Robinson reminded everyone that Engineer Smith has the map for the Dakota Pipeline route for board members to look at after the meeting.

#### **4. Other Business Update:**

- Robinson reported that Chairman Hertel asked that the Highway Department Mechanic take a look at the older Recycling box truck that has some issues. She said that the mechanic has looked at the truck and has reported her findings to HWE Chairperson Beck.

#### **PERSONNEL COMMITTEE REPORT: Given by Vice Chairman Jay Martin:**

1. **Request for Qualification on Employee Health Insurance Update:** Martin reported that the committee received and reviewed qualification information from five insurance companies and chose two local companies to submit comparisons for a fully funded employee insurance program for their March 26<sup>th</sup> meeting.
2. **Zobrio Human Resource Module Update:** Martin reported that the committee continues to look at the Zobrio Human Resource and Time Keeping modules.
3. **Wellness Program Update:** Martin deferred to Bathurst who reported that the one year contracts will be up at the end of March and the revised “Rules” document will be dispersed in the employee’s pay checks.
4. **Executive Session for the purpose of Discussing Litigation and Union Contracts Approval:**  
**Motion by Martin and second by Young to go into Executive Session. TIME: 9:58 am.**  
**Motion by Gasparich and second by Moore to come out of Executive Session. TIME: 10:34 am**
5. **Union Contract with Laborers Local 773, Correctional Officers in the Sheriff’s Department Approval.** Motion by Martin and second by Bergen to approve the contract with Laborers Local 773 Correctional Officers at the Sheriff’s Department. All in favor, motion carried.
6. **Other Business Update/Approval:** None at this time.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Webb and second by Hopper to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Vice Chairman Bathurst announced the following:

Bathurst again announced that this is Tobin Ott’s last board meeting and thanked him for his service. Bathurst also stated that she had asked newly appointed Illinois House Representative Avery Bourne to attend this board meeting, but her schedule must not have allowed it. Bathurst also read a thank you note from Farm Bureau President Brian Niemann for the breakfast they shared with County Board members before last month’s meeting.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** None

#### **PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Webb and second by Graden to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 16, Against – 0, Absent – 3, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Bishop and second by Robinson to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

**ADJOURN:** Until the Full Board Meeting on Tuesday, April 14th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson and second by Martin to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:35 AM. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

**For Tuesday, April 14th, 2015 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, April 14<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** Joe Gasparich

**Pledge of Allegiance to the flag was led by Bill Bergen**

**Mileage and Per Diem Approval:** Motion by Webb and second by Plunkett to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Bishop and second by Hopper to approve the Minutes of the Previous County Board Meeting held on Tuesday, March 10<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Sheriff's Report** ---- Rick Robbins was present for questions.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Graden and second by Sneed to approve the 10 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that there is a meeting scheduled for next week.
- **CEFS Board** - Robinson stated that the CEFS reports are in the packet and called members attention to correspondence from CEFS Director Paul White regarding the RHSP funds that Montgomery County receives for CEFS Housing services as a result of the Rental Housing Surcharge Program's county recording fees.
- **CIEDA** – Hampton+Knodle stated that CIEDA plans to meet next on May 19<sup>th</sup>.
- **Health Dept.** – Martin stated that there is a meeting scheduled for next week.
- **IL Association of County Officials** –Plunkett and Bergen reported that they cannot attend the IL Governing Conference in Bloomington on Monday, April 20<sup>th</sup>. Chairman Hertel will see if someone else can attend.

- **MCEDC** – Hopper reported that there is an annual MCEDC meeting at the Hillsboro Moose this Thursday and that an offer was made to an individual for the Executive Director position which will be announced on Thursday.
- **MCWC** – Deabenderfer stated that at their last meeting it was reported that traditional meters are being switched out for electronic meters.
- **Planning Commission** – Beeler stated that the Planning Commission will meet tomorrow at 5:30 pm and storm drainage issues are some of the items on their agenda. She stated that they also need to replace Tobin Ott who has moved to Florida and Kris Reynolds who doesn't want to be re-appointed to a new term since his current term has expired.
- **Senior Citizens Board** – Bishop reported that they will meet next week.
- **UCCI** – Miles reported that he did not attend the meeting last month and there is no meeting this month.
- **U of I** – Evan Young deferred to U of I Extension representative Terri Miller who gave the report. Miller reported that U of I Extension Unit 18 is planning to send out a survey to their members by mail and on-line regarding their services. Miller also stated that Extension Connection magazine will be acknowledging their volunteers and they recently received a grant for kids' activities this summer.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – Wendel reported that they will meet this Thursday.
- **Wellness Committee** – Bathurst reported that March 31<sup>st</sup> marked the first year of the program and that 51 members are currently signed on with Fusion Fitness and 6 members with Snap Fitness. She stated that county employee Tyson Holshouser was the fitness member of the month and Dan Rogers was in a contest and lost the most weight.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Water Line Connection Update:** Chairman Hertel stated that he has scheduled a meeting for the first part of May and invited Congressmen Davis, the Mayors of Hillsboro and Litchfield and a representative from the coal mine. Chairman Hertel also stated that the cities are having difficulty with siltation problems at the lake and he has ideas how to address the problem. Hertel stated that it is estimated that in 40 to 50 years the lakes could be full, and one possible solution would be to run a 16 inch line to connect the cities so if needed we could drain and clean one lake at a time.
2. **Jury Costs – SB 59 Update:** Chairman Hertel reported that he recently sent a letter to legislators to support SB 59 to help pay juror costs for counties with a smaller population. He stated that Circuit Clerk Lemons has provided legislators a survey regarding our need for jury pay and said he hopes they will adjust the juror costs back to the way it was because the county can't absorb \$30,000 in additional costs up from \$3,000 that we currently have budgeted.
3. **State Income Tax – HB 365 Update:** Chairman Hertel stated he has written a letter to the Governor and Legislators to support HB 365 so that local governments can get back to the 10% level for State Income Taxes. He said that the County stands to lose \$350,000 with the proposed cuts to our current revenues from the State.
4. **Indigent Funeral Expenses Update:** Chairman Hertel reported that Coroner Broaddus was present at the last Coordinating Committee meeting to discuss Indigent Funeral Expenses the County will have to pay as a result of state funding cuts. He stated that the Illinois Department of Public Aid has paid up to \$1,650 for those burials and now they will not due to budget cuts. Hertel stated that Coroner Broaddus has agreed to help with locating resources so the County may cut expenses but meet this need. Hertel stated that we have a place of internment at the Oak Grove Mausoleum in Hillsboro for cremated remains and that some bodies can be donated to science.
5. **Contract with City of Litchfield for Dispatching Services Approval:** Chairman Hertel stated that he appreciates the work of Undersheriff Robbins and the City of Litchfield for working together to get the contract revised between the County and the City of Litchfield for Dispatching Services. Robbins stated that the contract will run from last July 1<sup>st</sup> through November 30<sup>th</sup>, 2015 of this year. Hertel stated that the City of Litchfield was thinking about re-establishing their own dispatching service but then decided not to,

and that Assistant State's Attorney Wilson has already reviewed and approved the contract. Hampton+Knodle asked about what the County will do after Nov. 30<sup>th</sup> and Robbins replied that they will start working on the new contract 60 days before the November expiration date and he doesn't think there will be any problems with continuing the agreement. **Motion by Webb and second by Wendel to approve the Intergovernmental Agreement/Contract with the City of Litchfield for Dispatching Services. All in favor, motion carried.** (For copy, see Resolution Book 14, pages 202-203).

6. **Coordinating Committee Time Change Approval:** Chairman Hertel stated that the committee discussed and approved changing the meeting time from 5:30 pm to 8:30 am, but still to be held on the last Tuesday of the month. **Motion by Bathurst and second by Beeler to approve changing the Coordinating Committee time to 8:30 am on the last Tuesday of the month. All in favor, motion carried.**
7. **Severance Tax on Coal:** Chairman Hertel stated that citizen Bill Schroeder provided Coordinating Committee members with information about a coal severance tax, and said he agrees that a state severance tax should apply to Illinois coal.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that Johnston Controls will replace a coil on the new HVAC unit in the Courthouse Complex and that compressor #1 is doing OK. He stated that the coil is currently under warranty and the full one year warranty on the new HVAC system will be up this month. Young asked if the labor to install the coil was also covered under the warranty and Sneed replied that he will check on this and that he hopes that it was covered.
2. **Tuck-pointing Historic Courthouse Update:** Sneed stated that Phase I of the tuck pointing project on the Historic Courthouse continues and when it is finished the committee plans to seek bids for Phase II of the project.
3. **Communications Tower Update:** Sneed reported that Chairman Hertel is checking to make sure there are no financial liability issues against the Cervi estate before the County purchases the property for the Communications Tower.
4. **Other Business Update:** Sneed thanked Engineer Smith and the Highway Department for their work on the parking lot across from the Courthouse Complex which should alleviate parking problems.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:**

1. **Incentives – EZ, Abatements Approval:** Hampton+Knodle stated that there will be an Enterprise Zone Mayors meeting this Wednesday and all EA Mayors are encouraged to attend. She said this will be a key meeting to discuss new territories and the committee needs to decide on the incentives that will be offered in the new application. Hampton+Knodle stated that there is a need for criteria to be established for a General Abatement and the Economic Development Committee discussed and approved a recommendation to the full board. **Motion by Hampton+Knodle and second by Beeler to offer a special Five year tax abatement for a business who makes a \$4 million investment, increases property assessment value and creates 2 full time positions.** Plunkett asked when this will be in effect and Hampton+Knodle responded that it would take effect immediately. **All in favor, motion carried.**
2. **MCEDC Update:** Hampton+Knodle reported that interviews took place for the MCEDC Director position and an announcement will be made this Thursday at their annual dinner regarding this position.
3. **Revolving Loan Fund Report Update:** Hampton+Knodle stated that she has spoken with the banker and payments on the RLF are being made.
4. **Utilities - Dakota Access, Grainbelt, and other Update:** Hampton+Knodle stated that Dakota Access is negotiating some easements on the southwest side of the county and that they changed their map going south of Walshville to avoid coal rights. Hampton+Knodle stated that she hasn't checked for a final route for the Grain Belt project in the past couple of days and she stated that the current route is mainly the Panhandle area.

5. **Business Sites – Eagle Zinc Update:** Hampton+Knodle stated that progress on this project is progressing and that she is optimistic that plans will go forward with Phase II cleanup. She said that Chairman Hertel has sent letters requesting funding for additional clean up.
6. **Planning Commission, Comprehensive Economic Development Strategy Update** – Hampton+Knodle asked if anyone had anything to add to the priority list to provide their ideas to her and that she will also ask for input from other community leaders so everything can be compiled and sent in for the CEDS plan update. She stated that Coffeen has responded back on their priorities and they will be added to the document.
  - **CEO Program:** Hampton+Knodle stated that she is very excited about the progress that the CEO program is making and that they are off to a good start with 18 students were selected from 22 applicants. Hampton+Knodle also stated that Dr. Ryan Follis of Nokomis has been selected as the facilitator for the CEO program.
7. **CIPT – CEFS Update:** Hampton+Knodle stated that CEFS is celebrating their 50<sup>th</sup> anniversary and she would like to meet with IDOT, County Engineer Kevin Smith and Gene Miles to discuss the criteria for CIPT funding and several other transportation issues.
8. **Committee Meeting Date/Time Change Approval:** Hampton+Knodle reported that the committee discussed and approved moving their meeting to mornings at 8:30 am and they will be also switching days with the Personnel Committee beginning in May, which will place their committee meeting on the last Thursday of the month. **Motion by Hampton+Knodle and second by Young to move the Economic Development Committee meeting date to the last Thursday of the month at 8:30 am starting in May. All in favor, motion carried.**
9. **Other Business Update:** Hampton+Knodle reported that the committee discussed a request from a local county Liquor License holder to allow for the termination of a bond to sell alcoholic liquor after good compliance is shown and she stated that the State’s Attorney’s Office is looking into it. Hampton+Knodle also reported that the Highway Department took care of two dead goats on the Farmersville bike trail which is owned by the County. Chairman Hertel also stated that the coal mine has recently installed poles needed for the wind fence to help with the dust issue there.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

Collections: \$107,910.27 New System \$107,875.27 Old System \$35.00

**EMA:**

1. **Ambulance Contracts Approval:** Savage reported that all five ambulance contracts that were due January 1<sup>st</sup>, 2015 have now been submitted with their proof of insurance, and the committee approved sending a letter to them stating that the ambulance contracts are to be signed and returned along with the proof of insurance to the EMA office by January 1<sup>st</sup> each year. Savage said that in the future, the reimbursements will be paid to the ambulance districts when the contracts and proof of insurance are received by the EMA office. Webb stated that as a board member of the Farmersville-Waggoner Ambulance District he doesn’t mind this policy but requested that the ambulance districts need the contracts provided to them by the County EMA office at least in November each year so they can be signed in the following month (December.) **Motion by Savage and second by Graden to approve the five Montgomery County Ambulance District contracts. Webb abstains. Motion carried.** Savage stated that Director Holmes will have the five Montgomery County Ambulance District budgets to the County Board by June 1<sup>st</sup>, 2015.
2. **County IMT Meeting Update:** Savage reported that the next IMT meeting is scheduled for Thursday, April 16<sup>th</sup>, 2015 at the Health Department at 6:30 pm.
3. **Hazard Mitigation Planning Meeting, Grant & Letter of Intent to Townships Update:** Savage reported that the next meeting is scheduled for Thursday, May 14<sup>th</sup>, 2015 at 6:30 pm at the Health Department and that our goal is to get all the townships and the mayors to participate in the planning meetings. Savage stated that board members are helping to get these people to the meetings, and he thanked members for their assistance. Savage also informed members that he has been out on I-55 counting trucks and their placards for the Commodity Flow study which is a requirement for the Hazard

Mitigation update to identify hazard materials being shipped throughout the county, and he invited anyone interested in volunteering to sign up and participate.

4. **LEPC Meeting August 10<sup>th</sup> at HD Update:** Savage stated that the next Local Emergency Planning Commission meeting is scheduled for August 10<sup>th</sup> at the Health Department where they will discuss having a train derailment exercise in August.
5. **Deer Run Mine Dam # 2 Emergency Plans Update:** Savage reported that the coal mine is adding a second cell and that the County will be notified when paperwork is complete.
6. **Mutual Aid Agreement Update:** Savage reported that the committee has been discussing and pursuing a mutual aid agreement as required by FEMA so that we can get funding should there be a disaster.
7. **MABAS/ILEAS support Update:** Savage stated that Gasparich has contacted State Representative Avery Bourne asking her to support an Illinois House bill to add \$2 or \$3 to the Illinois license plate fee to pay for funding of maintenance of hazardous material equipment. Savage said that this Haz Mat equipment was provided to the County by grants, but now approximately \$10,000 in funding is needed annually for them to be recalibrated and batteries changed so the Haz Mat team can perform their job when needed.
8. **Panic Button Testing Update:** Savage stated that the panic buttons in County Buildings have been successfully tested and are in good working order.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **County FY 2014 Audit Presentation by Patton & Associates Update:** Beeler referred members to the Audit report and thanked Patton and Associates for all their work in completing the Audit. She noted that County employee Health Insurance is about 17% of the General Fund budget and that this issue will be discussed later in the meeting. Beeler also stated that the Sheriff's department is 31% of the budget and that Capital Outlay expenses for last year were up because of the new HVAC system at the Courthouse complex. Beeler added that as facilities are maintained, we will continue to budget capital outlay expenses. Patton then addressed the Board Members regarding the annual audit and stated that the County has received \$14 million in coal money over the last ten years and that there has been an increase in capital outlay expenses as we re-invest into equipment and facilities. Patton also mentioned that the Sheriff's Department budget is 31% of the budget and that he didn't think that the need for public safety is going to go down. Patton stated that he thought the County may receive a couple of million dollars a year for the next 25 years from coal royalties and that is why the County is able to maintain the same level of services with less revenue. Patton stated that there are positives that we forget about and encouraged the County to look at our assets of our two lakes, two good hospitals, good school districts and excellent medical providers. Patton reported that the County has tried to stay under the 5% level each year on the budget which is difficult to do as the state is trying to get in the County's pocket. Patton stated that Health Insurance costs will be a major challenge and that the Property and Casualty Insurance will want us to take a higher deductible. Patton suggested that if there is anyone retiring there may be a way to combine positions and not hire. Patton stated that he would also like to see an improvement of the Grant tracking system by the County departments. He said that the County Board is charged with being good stewards of the coal money and that it is very important to invest into our infrastructure like county roads and bridges so that they will last another 40 to 50 years. Patton stated that we have an obligation to future generations to put aside some of that money or reinvest it for use when the coal mine is gone. He said that Montgomery County is fortunate to be where we are today and that we have an opportunity to work on things. Patton also stated there is a need to cross train employees. Deabenderfer asked how we are doing on the IMRF fund and Treasurer Jenkins replied that it is status quo from last year and is still underfunded and is tax driven. Jenkins stated that the IMRF system has it allocated and that the underfunded figures are only a reality if all your employees retire at one time. He said if you go along as normal, you will be alright. Chairman Hertel stated that we have narrowed the gap on those funds a bit. Hampton+Knodle stated that we have learned from the past and we worked hard to intentionally to put more in the reserve which now totals \$5.4 million and she asked Patton if he has an opinion about bond financing to do some massive road upgrades. Patton provided no opinion on that subject, but he stated that infrastructure should be one of the top priorities. Chairman Hertel stated that our roads are not capable of 80,000 lb. traffic and he has a plan

to fix them but it will be costly and we may or may not need to take a bond depending on how many roads are repaired. **(For copy of Selected Financial Information for Presentation to Montgomery County Board, see Resolution Book 14, pages 204-207).**

2. **Comparisons for a Fully Funded Employee Health Insurance Plan Update:** Beeler reported that this discussion will take place during the Personnel Committee report.
3. **SOA Report Update:** Beeler reported Supervisor of Assessments Durston is working with County Clerk/Recorder Leitheiser to purchase a scanner/printer/copier for Large Plats and other maps with the purchase coming from the automation fund. Beeler also reported that Pictometry has completed the flyover and that they will deliver the information within 60 days and additional employee training will be scheduled. Chairman Hertel stated that tax bills could be out in May this year which would mean the first installment would be due in June.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler reported that the report is in everyone's packet for review.
5. **FY 2016 Budget Hearing Dates Update:** Beeler reminded everyone that the FY 2016 budget hearings are scheduled for Monday 7-20-15, Tuesday 7-21-15, and Thursday 7-23-15. She stated that the memo with instructions to all office holders should go out in the next few weeks from Treasurer Jenkins' Office.
6. **Zobrio Accounting Software Implementation Update:** Beeler stated that Zobrio has been here for a few days to train employees on the new software and that the Personnel Committee will be looking at the Human Resource component at an upcoming meeting.
7. **Collection of all County Contracts/Agreements Update:** Beeler stated that the County Contracts are still being collected by Coordinator Daniels and are being reviewed by Assistant State's Attorney Betsy Wilson.
8. **Nokomis/Witt Ambulance Levy Increase Proposal Update:** Beeler reported that Nokomis/Witt Ambulance District representative Joletta Hill came to their Committee meeting and stated that the District has maxed out their levy of .30 and they have had to obtain loans to help keep them operating. Beeler stated that the County Board may be presented with an Ordinance to approve their request to increase their tax levy to .45 at an upcoming meeting.
9. **Other Business Update:** Beeler stated that the Committee will need to meet at 8:00 am next month before the full board meeting to approve electricity bids.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update:** Beck reported that the Consolidated Election went well and thanked Clerk Leitheiser and her staff, the Recycling Center staff, County Maintenance staff, and County I.T. staff and others who helped make the election successful.
2. **EPA Report Update:** Beck reported that the State EPA grant has been approved and the committee reviewed the Litchfield-Hillsboro Landfill capacity report. Deabenderfer asked about the estimated time left for the Landfill and Coordinator Daniels replied that the report shows that there are 16 years left before the landfill would be at capacity and then they would have to apply for another permit and get County Board approve to expand.
3. **Recycling Office Update:** Beck reported that the concrete floor in the Recycling office has been painted.
4. **Electronics Recycling Drive Update:** Beck reminded everyone that the Electronics Drive is scheduled for Saturday, April 25<sup>th</sup>, 2015 and that there will be a \$20 fee collected by the vendor (BLH) for CRT monitors and televisions.
5. **Resolution #03-15 - Proclaiming April 22<sup>nd</sup> 2015 as Earth Day Approval:** Beck reported that a South Litchfield Township constituent came to the Coordinating Committee meeting to address the problem of trash on the road ways and asked for help. She said that the committee discussed passing a resolution for Earth Day on April 22<sup>nd</sup> to help raise awareness. **Motion by Young and second by Savage to approve Resolution #03-15 Proclaiming April 22<sup>nd</sup>, 2015 as Earth Day. All in favor, motion carried. (For copy, see Resolution Book 14, page 208).** Savage stated that he and this concerned constituent from South Litchfield Township attended a Township meeting to discuss this issue and since that time South Litchfield Township has placed a dumpster in an area for public use to avoid this refuse from being placed



in ditches and along roadways. Savage also stated that we will be hearing more about this issue in the future.

6. **Animal Control Facility Program Update:** Beck reported that she had asked Engineer Smith go to the facility to give them a price on expanding the parking lot and adding rock which was depleted after years of snow plowing. Beck reported that after visiting there, Smith informed her that there is no ADA compliant handicap parking spot and calculated the cost to provide one in the price as well. Beck stated that the committee met this morning before the Full Board meeting to approve that the Highway Department install an ADA compliant handicap parking spot and expand the Animal Control parking lot at a cost not to exceed \$5,000. No Full Board approval of this expenditure is needed because the cost threshold does not require it.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Above Ground Fuel Tanks Request for Proposals Approval:** Miles reported that Engineer Smith received one bid from M & M Service for two above ground fuel storage tanks in the amount of \$11,699.56 which includes one Wi-Fi kit. **Motion by Miles and second by Young to approve the purchase of the two fuel storage tanks for \$11,699.56 from M & M Service. All in favor, motion carried.**
2. **Pine Street Rock Letting Approval:** Miles reported that the committee reviewed and approved one bid from Hanson Material Service for the rock that will be used on the Pine Street Project in Irving. **Motion by Miles and second by Hampton+Knodle to approve the purchase of the rock for \$32,625 from Hanson Material Service for the Pine Street Project. All in favor, motion carried.**
3. **Rovey Acres Subdivision Approval:** Miles reported that Carl Nail presented a subdivision plat which divides land less than 5 acres according to the Subdivision Ordinance and stated that everything is in order. Beeler inquired about the location of the subdivision, and Engineer Smith stated that the land is in Section 30 in Bois D'arc Township. **Motion by Miles and second by Bishop to approve the Rovey Acres Subdivision. All in approval, motion carried.**
4. **Nokomis Quarry Culvert Update:** Miles reported that the Nokomis Quarry contacted the Highway Engineer and inquired about installing a 16 foot diameter culvert pipe under a county road. The pipe should be installed at least four to five feet deeper than the ditches. More information on this inquiry will follow at future meetings.
5. **Excavator Rental Approval:** Miles reported that the committee discussed and approved the rental of an excavator for one month for the Highway Department to use to help fix approximately four miles on the Black Diamond Trail that has deterioration problems similar to the Niemanville Road. He said that by renting this unit there will be savings in employee time, since a back hoe would be needed for this road project with no excavator available. **Motion by Miles and second by Webb to approve the rental of the excavator for one month in the amount of \$6,200. All in favor, motion carried.**
6. **2015 MFT Oil Letting Reminder Update:** Miles reported that there will be a MFT Oil Letting on Wednesday April 29<sup>th</sup>, 2015 at 9:30 am at the Highway Department.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman Mary Bathurst:

1. **Employee Personnel Manual Approval** – Bathurst stated that there is a need to amend Jury Duty guidelines in the Personnel Manual to apply to only full time employees. **Motion by Bathurst and second by Martin to amend the Employee Personnel Manual to change Jury Duty language to state that only full time employees will get jury duty pay. All in favor, motion carried.**
2. **Local 773 in the Sheriff's Department Update:** Bathurst reported that the Jailers contract is ready for signatures and that we have not heard from business agent Judy Simpson yet regarding the Dispatchers contract.
3. **Meeting date change Approval:** Bathurst reported that the Personnel Committee approved changing their meeting dates per the request of the Economic Development Committee, and the Personnel Committee will now meet on the last Wednesday of the month at 8:30 am starting in May. **Motion by Bathurst and second by Young to change the meeting dates to the last Wednesday of the month at 8:30 am starting in May. All in favor, motion carried.**

4. **Employee Health Insurance Approval:** Bathurst stated that this project started last summer after Scheller Insurance representative Tom Franzen suggested that the County Board take a look at a fully funded Employee Health Insurance plan. She said that the County has participated in a partially self-funded health insurance plan for about 12 years. Bathurst explained that currently, the County pays up to \$70,000 for each covered individual's medical expenses before a reinsurance company takes over and pays for expenses above that amount. She said that this type of plan is managed for the County by a third party administrator, Consociates Care Group from Decatur, IL for an administrative fee. Bathurst explained that the County sent out letters to local companies requesting that qualified insurance agents give comparisons on a fully funded program. She stated that after reviewing the qualifications sent in by several agents/brokers, Scheller Insurance and Tosetti Insurance were selected to present fully-funded comparisons. Scheller Insurance presented a fully funded Blue Cross Blue Shield plan and Tosetti Insurance's affiliate, CIBC of Champaign, Illinois, presented a Health Alliance plan that included an HRA (Health Reimbursement Account). Bathurst explained that an HRA is a type of mini partially self-funded insurance plan as the County would again be responsible for a larger amount of employee medical expenses (\$5000 for an individual) before Health Alliance would begin to cover expenses and this type of plan is used to keep premiums lower. She stated that the employees would be responsible for paying a similar deductible to their current levels and the County would be responsible for paying the remainder of the higher deductible. She said that the committee then asked Scheller Insurance to come back with a HRA plan so they could make comparisons between equal plans from both companies. Bathurst explained that once the committee listened to all proposals, Beeler and Health Department Administrator Hugh Satterlee were tasked with "crunching the numbers" to produce spreadsheets for County Board members to review. Finance Chairman Beeler then addressed the board and explained how the spreadsheets were created to show comparisons between the current partially self-funded plan proposal for the renewal year, a Blue Cross Blue Shield HRA plan, the Health Alliance HRA plan and the Blue Cross Blue Shield fully-funded plan. Beeler explained that the current partially self-funded plan managed by Consociates has a risk factor because the County never knows from year to year who many employees will have major medical expenses requiring the County to cover up to \$70,000 per covered individual, so she asked Treasurer Jenkins to provide historical data for the past three years on what was spent by the County. She stated that she found that 93% of what was budgeted for estimation of the County's risk exposure was spent, a figure very close to the maximum risk exposure projection. Beeler further explained that there been good years in the self-funded market but in the past 6 years, the County's costs have escalated. Beeler stated that the committee looked at reducing the risk to the County and the taxpayers so the comparisons on the reports emphasized estimated potential risk for each plan. In the end, only the Blue Cross Blue Shield full-funded plan had a flat rate premium to the County with no risk factor on County expenditures through the plan year. **Motion by Beeler and second by Jim Moore that the County purchase the Blue Cross Blue Shield (BCBS) fully funded policy NPP9383C at an annual premium of \$1,090,010.** Savage thanked everyone for all the hard work. Deabenderfer asked if this approval is just for Health Department employees' health insurance or for everyone and if this is something we can do without negotiating with the unions. Beeler replied that this is for all County employees. Bathurst stated in reviewing all the union contracts, there was nothing in any of them to prevent the County from changing companies. Satterlee asked if these plans include Dental and Vision benefits. Bathurst said it did not but those benefits will be reviewed in addition. Plunkett stated that the County requested proposals from two local businesses and we are now comparing Health Alliance and BCBS plans to each other. He said that he will vote against BCBS because that plan will result in the biggest change for employees, that he personally had a poor experience with BCBS which resulted in him reporting them to the Illinois Department of Insurance and he didn't want to put employees in a similar position. Moore stated that he wants to take the risk away from the taxpayers and go with a fully funded program. Chairman Hertel stated that he hates insurance and what has happened to our County with our insurance costs. He added that when he worked for the County, the insurance was terrible but it has gotten better. He stated that if the current insurance provider had done their homework and negotiated better discounts in the County's provider network, the County wouldn't be in the position of

shopping for insurance. Hertel stated that this is a big problem and we are running out of time. He explained that we collect \$800,000 a year in property taxes in the General Fund and it all goes to pay health insurance costs, which makes it very difficult to reduce taxes in this County. Beeler stated that the motivation behind her motion to go with the BCBS fully funded policy is strictly numbers based to reduce risk for the taxpayers and that either of the brokers or agents would be great to work with. Sneed stated that he trusts the information and figures that were presented by the Personnel and Finance Committees. Chairman Hertel stated the proposal is a one-year contract now and the County will try to adjust later to have the insurance plan coincide with the County's fiscal year once there is an established health insurance program with claims history. Beeler stated that she wants to focus on the medical insurance right now and that the dental and vision will be another conversation. Hertel stated that dental and vision benefits can still be included by May 31<sup>st</sup> if the County decides to maintain them. Jack Tosetti of Tosetti Insurance stated that he appreciates what the board members do, that insurance is serious business and the Board needs to look at the whole package and go with the benefit specialists, which CIBC is, and they will be the County's advocate. Hampton+Knodle stated that she did not like the big change for the employees' health insurance benefits and voiced her frustration in general with the Affordable Care Act. She also asked if there was any way that the County could just give blanket raises to employees and get out of the health insurance business. Chairman Hertel replied that was done for the sheriff's deputies years ago and they eventually requested to go back to the County insurance program, agreeing to take a lower raise at the time to re-join the health plan. Bathurst stated that everyone has been sensitive to employee needs but she also represents the taxpayers of this county and for the last 12 years the county taxpayers have assumed the additional risk and expenses in order to keep the employees' costs low. The CIBC representative stated that under law, the County employs more than 50 employees and we are mandated to provide insurance so that we don't get penalized. Chairman Hertel asked Satterlee how he feels about the health insurance proposals since he has over 40 employees at the Health Department who participate in the program and Satterlee replied that he will be able to budget easier with a fixed figure in a fully-funded insurance program rather than never knowing how much the partially-funded type program will cost and he is very concerned as his revenue sources are diminishing and he would be unable to continue paying the current increasing health insurance costs. **Roll call vote was held. 13 MEMBERS VOTING YES = Chairman Hertel, Moore, Robinson, Savage, Sneed, Webb, Wendel, Young, Bathurst, Beck, Beeler, Bergen and Bishop. 7 MEMBERS VOTING NO = Graden, Hampton+Knodle, Hopper, Martin, Miles, Plunkett and Deabenderfer. Motion carried.**

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Bishop and second by Robinson to approve the 8 Committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS: Chairman Hertel provided members with a copy of the response letter he received from new Coal Mine owners Murray Energy.**

**SCHEDULE CHANGES: Chairman Hertel stated that Coordinating Committee time changes to 8:30 am on the last Tuesday of the month beginning with their April meeting. Hertel stated that in May the Personnel Committee changes to the last Wednesday of the month at 8:30 am, and also in May the Economic Development committee changes to the last Thursday of the month at 8:30 am.**

**APPOINTMENTS: Louis Stauder as Trustee to the Nokomis Area Fire Protection District Motion by Miles and second by Graden to appoint Louis Stauder as a Trustee to the Nokomis Area Fire Protection District for a three year term that will begin May 1<sup>st</sup>, 2015 and end on April 30, 2018. All in favor, motion carried.**

**PUBLIC COMMENTS: Citizen Bill Schroeder stated that he would like Board Members to contact their legislators about the Coal Severance Tax and said we are missing an opportunity to get some money in the state.**

Chairman Hertel stated he agrees with Mr. Schroeder about needing the Coal Severance Tax. Schroeder stated that he has heard that the Grain Belt Express has recently filed for utility status with the ICC. He also said that he attended the Coordinating Committee meeting to hear the concerns about trash from the South Litchfield Township constituent, and he asked if county beautification can be considered infrastructure, so funds can be set aside for road cleanup expenses. Schroeder also asked for Members to look into services from the County Highway Department to be provided to needy citizens during snowy conditions to assist them with gaining access to their homes in case of emergency.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Martin and second by Bathurst to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.
2. **Motion by Miles and second by Graden to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**ADJOURN:** Until the Full Board Meeting on Tuesday, May 12<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Robinson and second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:20 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, May 12<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, May 12, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 21members present, 0 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** none

**Pledge of Allegiance to the flag** was led by County Board member Evan Young.

**Mileage and Per Diem Approval:** Motion by Bathurst and second by Martin to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Gasparich and second by Bishop to approve the Minutes of the Previous County Board Meeting held on Tuesday, April 14<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins' report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Probation Office Report** ---- Banee Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Sheriff's Report** ---- Jim Vazzi report was submitted.
9. **T.B. Department Report** – Becky Durbin reported that there are 13 active TB cases in our region, but none are in our county.
10. **V.A.C. Report** ---- Dave Strowmatt reported that he attended the IACO conference recently and informed members about legislative activity concerning two bills: SB 1818 which supports the addition of the Beirut Veterans to the Children of Veterans Scholarship for the University of Illinois and HB 226 which supports the funding of IL nursing homes. Strowmatt stated that there is also a bill in process to change the property tax law that would decrease the assessed value of a disabled veteran's home depending on the severity of disability.

**Chairman Hertel thanked the Supervisor of Assessments Office, County Clerks Office and Treasurer's Office for getting the tax bills out early.**

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Miles and second by Young to approve the 10 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that they had a meeting and that they are looking forward to the new county tower after the county works out purchase.
- **CEFS Board** - Robinson stated that there is nothing to report. Bathurst inquired about Macoupin County's bus service which offers pricing for a group of five people to pay \$10 for shared destination trips. Robinson stated she will check into it.

- **CIEDA** – Hampton+Knodle stated that they will be voting on a Bond for a project at Blackburn University next Tuesday.
- **Health Dept.** – Martin reported that they recently seated new members Rex Brown and Undersheriff Rick Robbins.
- **IL Association of County Officials** –Plunkett and Bergen stated they have nothing to report.
- **MCEDC** – Hopper introduced Will Shalter of Nokomis who is the new MCEDC Director and informed members he has been in his position for about three weeks. Shalter addressed the board and reported on the 5<sup>th</sup> Legislative breakfast held at LLCC yesterday where speakers included were IDNR Director Rosenthal, Representative Bourne and Senator Manar. Shalter also reported that the MCEDC is helping to increase the website presence of local downtowns in Montgomery County and that they are helping Coffeen with a grant for a police car and helping Taylor Springs get a grant for a new truck.
- **MCWC** – Deabenderfer stated that they did not meet.
- **Planning Commission** – Beeler stated that Deabenderfer attended the meeting and they had a discussion regarding drainage issues and the Illinois Drainage Act, but there was no action taken because they did not have a quorum.
- **Senior Citizens Board** –Bishop stated that there was nothing major to report and they will now meet on a quarterly basis. She said they are planning some much needed work being done to the driveway at the Taylor Springs senior center.
- **UCCI** – Miles reported that there was not a meeting this month but there will be a meeting next month.
- **U of I Extension**– Young referred to MCEDC Director Shalter to give the report, and he stated that he is also a U of I Extension employee as he works for the MCEDC. Shalter said that the U of I Extension office sent out a Unit Program Planning survey and there was a 36% response rate, and he will report the findings in June. Shalter stated they are also having a Safety and Conservation day for all county fourth graders at the 4-H park in Butler today and the Extension office is gearing up for their summer programs.
- **VAC** – Sneed stated that Strowmatt already gave the report and he had nothing further.
- **WCDC** – Wendel reported that they met on April 16<sup>th</sup> and Betty Scheldt is the new WCDC grant manager so she received a salary increase. Wendel reported that WCDC Director Sherer stated that the Unemployment rate went down 2.9% from Jan 2014 to Jan 2015.
- **Wellness Committee** – Bathurst reported they are putting together the final details for the annual health fair coordinated by Hillsboro Hospital and Fusion Fitness scheduled for June 2<sup>nd</sup> and June 3<sup>rd</sup>, 2015.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Water Line Connection Update/Approval:** Chairman Hertel reported that he hosted a meeting on May 5<sup>th</sup>, 2015 which included officials from Hillsboro, Litchfield, the coal mine and other interested parties to look at the possibility of connecting water between Hillsboro and Litchfield by running a 16 inch water line. Hertel stated that the meeting went well and the consensus of the group was to proceed with getting costs for engineering work. He said that this project may involve running two lines, one raw and one fresh water line, with the 16 inch raw water line costing about \$3.6 million, and if a fresh water line were added the project would cost an additional 30%. Hertel stated that they are looking for low interest loans and grants to take this project further.
2. **Elevate Energy Presentation Update/Approval:** Chairman Hertel reported that Elevate Energy representative Jamie Hires presented information to the committee regarding the non-for profit's programs to help consumers conserve energy and save money.
3. **State Income Tax – HB 365 Update/Approval:** Chairman Hertel stated that this issue is still not resolved and that we are trying to get back our money.
4. **MFT Funding Update/Approval:** Chairman Hertel stated that the state is taking one half of our MFT funds and further discussion will take place during the Road and Bridge report.

5. **Voucher Changes Update/Approval:** Chairman Hertel stated that with the new accounting software there is now a need to make the voucher used to pay county claims uniform in all departments, and this change was recommended by the Coordinating committee. Clerk Leitheiser stated that she and her staff will be coordinating this transition with county offices to provide training and assistance if needed.
6. **Indigent Funeral Expenses Update/Approval:** Chairman Hertel stated that state funding has been restored and at least we have a plan in place if the situation comes up again where state funds are cut.
7. **Resolution to Support the Authorization to Submit the FY 2015 Partnership Planning Assistance grant with West Central Development/Approval:** Motion by Hampton+Knodle and second by Wendel to approve the Resolution to Support the Authorization to Submit the FY 2015 Partnership Planning Assistance grant with West Central Development. All in favor, motion carried. (For copy of Resolution, See Resolution Book 14, page 209).
8. **Resolution to Support the Efforts of the West Central Development Council in securing a FY 2015 Partnership Planning Grant Update/Approval:** Motion by Hampton+Knodle and second by Young to approve the Resolution to Support the Efforts of the West Central Development Council in securing a FY 2015 Partnership Planning Grant. All in favor, motion carried. (For copy of Resolution, See Resolution Book 14, page 210).
9. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update/Approval:**
  - Sneed reported that the HVAC has been fixed at the Courthouse Complex and that the coil that was replaced was just within the warranty by less than a month, and he stated that these coils are made thin to be more energy efficient however they get holes easier. He said that Johnson Controls and Hurst-Rosche Engineers are aware of these manufacturing issues with the coils and he suggested sending a letter to them to let them know that we are also aware of the problem. Sneed said he will also check to see if there is a warranty on the new coil.
  - Sneed reported that our County ADA Officer Holly Lemons visited the Committee with an itemized list of what needs to be addressed for the court rooms. He reported that the committee approved Circuit Clerk Holly Lemons to purchase a small oak table for Courtroom #3 that can be moved to accommodate handicap accessibility.
  - Sneed reported that they are working on leaks around the buildings after the last rain.
2. **Tuck-pointing Historic Courthouse Update/Approval:** Sneed reported that the coating is being put on the stone and it looks better than what it did before. He said that Western Waterproofing is also working on the bars on the basement windows, and stated that the bars were taken out on one corner of the building then sandblasted, painted and placed back.
3. **Cervi Communications Tower Update/Approval:** Sneed reported that we are still waiting on a reply from Cervi family Attorney Mike Glenn and Chairman Hertel doesn't want to sign anything until we are assured there are no liens on the property. Assistant State's Attorney Wilson stated that she has a call into Attorney Glenn and he has been busy with a court case.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

1. **Incentives – EZ, abatements Update/Approval:** Hampton+Knodle stated that the County Mayors will meet again on May 20<sup>th</sup>, 2015 for an Enterprise Zone Mayors meeting and also that some communities have independently met with Daniels to discuss their EZ territory. She stated that Daniels attended an EZ Conference and will have more updates for the EZ mayors meeting, and that contracting someone to complete the legal description work will be the next step. Hampton+Knodle stated that the Communities are very engaged with working on the EZ and they will look at revised maps on May 20<sup>th</sup>, 2015.

2. **MCEDC Update/Approval:** Hampton+Knodle reported that new MCEDC Executive Director Will Shalter is settling in at the U of I Extension Office and that the board elected officers for the coming year. Officers include Chairman John Galer, Vice Chairman Tim Hopper, Treasurer Sheila White and Secretary Terri Miller. Hampton+Knodle also stated that she is pleased with the responses from all the community representatives who shared information for the CEDS document.
3. **Revolving Loan Fund Report Update/Approval:** Hampton+Knodle stated that Shalter will provide the RLF report in the future and at this time payments have been paid on the one outstanding loan.
4. **Planning Commission Update/Approval:** Hampton+Knodle stated we will need to fill two open positions on the Planning Commission for Kris Reynolds and Tobin Ott. She stated that Soil and Water Conservation District representative CJ Liddell has agreed to serve, and Hillsboro resident Don Karban is also being asked to serve.
5. **U of I Extension Chris Casey Economic Development Information Update/Approval:** Hampton+Knodle stated that Chris Casey has been working with the Health Department to work on sessions for workforce development and training.
6. **Utilities - Dakota Access, Grain Belt, and other Update/Approval:** Hampton+Knodle stated that Highway Engineer Smith has had some communication with these businesses about their easements. She said that the Dakota Access Pipeline project held a pre-administrative hearing with the ICC on May 5<sup>th</sup> regarding their final route and that we have submitted our letter objecting to eminent domain. Hampton+Knodle also stated that they are working on shape files to submit to Engineer Smith so we can see how this will impact our roads and get prepared for this project. Chairman Hertel stated that he received information regarding the transmission line and they didn't break down how much kwh they would produce. Gasparich asked about the general health and wellness for those who would live near this line and shared that there is not much information available on the dangers regarding the large amount of voltage that would be transmitted on these lines. Beeler stated that now is the time to submit our objections, comments or questions, and anyone interested can go online to submit our comments for a 30 day window. Citizen Bill Schroeder was in attendance at the meeting and stated that there was no public input allowed at this project's last hearing.
7. **Business Sites – Eagle Zinc Update/Approval:** Hampton+Knodle stated that cleanup work continues at the Eagle Zinc site and that we are hoping to hear by April 30<sup>th</sup> to see if Phase II funding has been approved.
8. **Planning Commission, Comprehensive Economic Development Strategy Update/Approval:** Hampton+Knodle stated that we are moving forward using the input that communities have shared.
9. **Update/Approval:**
  - **CEO Program:** Hampton+Knodle stated that eleven students attended the CEO trade show in Effingham on April 29<sup>th</sup>, 2015 and that she will share highlights of the program with the board members via email. Hampton+Knodle said that an orientation for the new students will be held on June 1<sup>st</sup>, 2015.
  - **Workforce Round Table:** Hampton+Knodle stated that there has been a lot of discussion that will be shared later this year.
10. **Population Recruitment Update/Approval:** Hampton+Knodle stated that the MCEDC will pursue this need by sending out mailings to county school alumni to see if they are interested in moving back to appreciate the amenities and life style that we have here in Montgomery County.
11. **CIPT – CEFS Update/Approval:** Hampton+Knodle stated that there is no new information at this time and efforts are being made to utilize CIPT transportation for a Nokomis children's' summer program.
12. **Resolution #04-2015 to Amend the County Liquor License Resolution to Allow a waiver of the County's Bond Requirement Update/Approval:** Hampton+Knodle stated there was a county business who has a county Liquor License who contacted her regarding the need for a waiver of the County Bond Requirement after good compliance is shown, similar to the practice that is currently in place with the State Department of Revenue. Hampton+Knodle stated that there is no cost to the County to amend the County



Liquor Ordinance for this purpose. Clerk Leitheiser stated that there are six businesses in the County who currently have a liquor license: Five full-time businesses- Diana's Restaurant in Nokomis, the Magnuson Grand Hotel in Raymond, and three located in the Coffeen area including the Indian Springs Golf Course, Indian Grove Campground and Forsee Winery. There is also a one-day license issued for the Big Dawg Dare charity event held in Litchfield each July. Leitheiser stated that the county received \$3,600 each year in liquor license fees. **Motion by Hampton+Knodle and second by Martin to amend the County Liquor License Resolution #04-2015 effective the 2015-2016 year to allow the County to waive its bond requirement when the business shows current proof that the Illinois Department of Revenue has waived their requirement. All in favor, motion carried.**

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

Collections: Savage reported that collection continues in a routine fashion.

**AMBULANCE REPORT:**

1. **Savage invited to Raymond and Farmersville Ambulance meetings:** Savage reported that he and Chairman Hertel are going to Farmersville tonight and will go to Raymond tomorrow night to explain the procedure about submitting their ambulance contracts and insurance on time in order to receive their funding.
2. **Panic Alarm Testing Update/Approval:** Savage reported that Holmes has tested the panic alarm system and everything is in good working order.
3. **Mitigation Planning Update/Approval:** Savage reported that the next meeting is scheduled for May 14<sup>th</sup>, 2015 at 6:30 pm at the Health Department.
4. **Meeting with County Insurance representative Tom Franzen on April 28<sup>th</sup> - Update/Approval:** Savage thanked Franzen for meeting with them to help draft the MOU that will be reviewed by Assistant State's Attorney Betsy Wilson and he reported that Director Holmes met with Tom Franzen regarding a MOU for IEMA.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **SOA Report Update/Approval:** Beeler stated that the new flyover is complete but it is not on the Beacon site yet. Beeler also reported that the committee recommended the purchase of a Printer/Copier/Scanner from Tom Day Business Machines so that large plats and maps can be printed, scanned or copied. The Recorders' Office and Supervisor of Assessments' Office will be sharing the up to \$11,000 expense for the unit from Recording Dept. Automation fees and GIS fees. **Motion by Beeler and second by Martin to purchase the Printer/Copier/Scanner in the amount of \$11,000 from Tom Day Business Machines. Maintenance agreement is \$496 for the year.** Beeler stated that the scanner will be housed in the County Clerk/Recorder's office. Miles asked if it will generate enough revenue to cover the costs to maintain it. Leitheiser replied that we don't know what the demand for these services will be, however she is getting a cost per copy from the Vendor. Leitheiser added that she will make sure the fees are comparable to what other comparable services charge. Moore asked about the warranty, and Durston confirmed it is a 30 day warranty. Plunkett stated that black and white copies are cheaper and stated there needs to be a discussion about where the revenue will go since two separate funds are paying for the unit. Chairman Hertel stated that the GIS system cost \$400,000 to start and funds from Recording department fees are working towards paying off that debt. Beeler stated that Lanier/Ricoh is the manufacturer of the unit. Martin stated that we need to scan documents in order to preserve them. Chairman Hertel stated that we were paying an outside vendor to scan in the plat maps before but we haven't done this for eleven years, so they need scanned now. Young asked if our computer server will hold all this data that is being scanned in and Leitheiser stated that County I.T. representative Watkins was there when the unit was demoed and assured her the county server can handle this. **All in favor, motion carried.**

2. **Jury Duty Resolution Update/Approval:** Beeler stated that the committee discussed the Resolution regarding Jury Duty fees. Circuit Clerk Lemons stated that alternate jurors are vital to the process and the way the legislation is now their compensation is \$25 for the first day and \$50 for the second and subsequent days and there is no mileage reimbursement. Circuit Clerk Lemons stated that the new law pays six jurors for a civil case so the fee of \$212.50 for a civil jury trial demand and \$175 for the first alternate juror and \$150 for each additional alternate juror and fee is to be collected from the first requesting part in each civil jury trial demand case as provided by 705 ILCS 105/27.1a(s). This fee is what the attorney pays to have the alternate jurors and not what the county pays for the jurors, and the attorney pays this when he files his case and asks for a Jury trial. Chairman Hertel stated that this fee structure may change if legislation reduces the fees. **Motion by Beeler and second by Gasparich to approve the Resolution fixing Juror Compensation and Jury Trial Demand Fees. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, pages 221-222).**
3. **Audit Recommendation from Personnel Committee on Health Insurance Update/Approval:** Beeler stated that due to the changes with the employee Health Insurance going from a 3<sup>rd</sup> party administrator to a fully funded program, questions came up with how the procedures are done with our present provider. The Personnel and Finance committees felt that it was a good time to do a Procedural Review of the program and Kerber, Eck and Braeckel from Springfield, Illinois will perform the procedural review for an amount not to exceed \$4,999.
4. **Proposals for Auditing Services Update/Approval:** Beeler stated that we are on a schedule to go out for bid on different professional services and that the committee approved to advertise for a Request for Proposal for auditing services. Beeler provided a rough draft that Assistant State's Attorney Wilson and Treasurer Jenkins are reviewing.
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update/Approval:** Beeler stated that the month coal revenue is down a little because the coal mine has been not operational for some time, and added that we will see this hit in the coming months as a result, which is a reminder that this money is not definite. Chairman Hertel stated that State Representative Bradley and State Senator Manar are co-sponsoring a bill that will enhance use of Illinois coal, and he said that he is supportive of this pending legislation and is hopeful for some additional information about it. Plunkett stated that there is a Press Conference in Springfield at 11:00 today to provide an update about the impact of this pending legislation. Deabenderfer stated that he spoke to local residents who told him that Dynegy's Coffeen plant tried to burn this coal but it hasn't been successful. Chairman Hertel stated that his understanding is that they can burn it if they do it the correct way. He also stated that the State of Illinois spent several million dollars to help the Coffeen Power Plant put in this scrubber and they never got an agreement that they would burn Illinois coal in exchange for those funds. Hampton+Knodle stated there should be an excise tax on coal, and that the severance tax is something different. Chairman Hertel stated that whatever tax is set has to be run through the Legal Department at the Illinois Department of Revenue and that there is a limit on what they can charge. Leitheiser stated that a handout is included in everyone's packet with contact information for the Department of Revenue and their various services.
6. **FY 2016 Budget Hearing Dates and Salary for Non-Union and Supervisors Update/Approval:** Beeler reminded everyone that the budget hearing dates are scheduled for Monday, 7-20-15, Tuesday, 7-21-15 and Thursday, 7-23-15. Beeler reported that the committee reviewed spreadsheets with the consumer price index and noted that the cost of living is lower so the committee recommends salary increases for non-union employees at \$.30 per hour. She said that last year's salary increase was \$613 for the year or \$.34 per hour and was comparable to what the union employees received. Beeler stated that based on the economic analysis of the consumer price index and the cost of living at a stagnant level, she recommends \$.30 an hour for non-union employees. Hampton+Knodle asked what the total budget impact would be and Beeler replied that it will be about \$30,000 which also includes the Health Department's 40 employees. Beeler also stated that the County Board sets the ceiling and office holders don't have to give employees

that much of a raise per employee. **Motion by Beeler and second by Bergen to approve a FY 2016 salary increase for the non-union non-exempt employees of \$546 per year and \$624 for the full time exempt employees. All in favor, motion carried.**

7. **Public Defender Contract Update/Approval:** Beeler reported that the committee reviewed a copy of the Public Defender Contract and that Chairman Hertel has signed it.
8. **County FY 2014 Audit Presentation by Patton & Associates Update/Approval:** Beeler thanked Patton and Associates for spending extra time with her going over the audit report. She said that the audit was given to board members last month and the Finance Committee recommends its approval. **Motion by Beeler and second by Graden to approve the FY 2014 Audit report. All in favor, motion carried.**
9. **Zobrio Accounting Software Implementation and Training Update/Approval:** Beeler reported that the County Clerk and Treasurer's offices went May 1<sup>st</sup>, 2015 on the new Zobrio accounting software and payroll will go live on July 1<sup>st</sup>, 2015. Leitheiser reported that the County Clerk's office is now using the new software and additional training for her staff will be scheduled.
10. **Collection and Tracking of County Grants Update/Approval:** Beeler stated that we have been told by the auditors that we need to do a better job of tracking our grants when they are received. Beeler stated that we need to develop a centralized and consistent Grant Tracking system and involve all Department Heads who receive grants. Beeler invited anyone to be a part of this process if they are interested.
11. **Real Estate Tax Bills Update/Approval:** Beeler reported that tax bills have been mailed and the due dates are June 10<sup>th</sup>, 2015 and September 2<sup>nd</sup>, 2015.
12. **Collection of all County Contracts/Agreements Update/Approval:** Beeler stated that Assistant State's Attorney Wilson continues to work on reviewing all the contracts.
13. **Utility & Electric Rate and Fees Review Update/Approval:** Beeler reported that the Finance Committee held a special meeting at 8:00 am this morning to review and approve the utility electric rate proposals. **Motion by Beeler and second by Bathurst to approve the low bid from Direct Energy for a two year contract in the amount of 0.05295 pending review of the contract with the State's Attorney's Office.** Chairman Hertel abstained from voting. **All remaining members in favor, motion carried.**
14. **Other Business- Update/Approval:** Beeler stated that the committee also discussed the fact that fees and revenue are down and they are reviewing information about Bellwether, LLC, a consulting firm that could perform a fee comparison. Leitheiser has set up a meeting with the Bellwether rep. for later this month and Beeler invited anyone who is interested to join if they are interested.

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections Update/Approval:** Beck reported that the April Consolidated Election went well and asked Clerk Leitheiser to give a report. Leitheiser reported that there was a 21% turnout and that Chairman Hertel asked her to look into the cost per vote for the election and that cost \$15.11 per vote. She said that in order to bring election costs down, legislative changes are needed. Hampton+Knodle asked if there is a bill to eliminate uncontested races in local consolidated elections, and Leitheiser stated this proposal will probably not be successful at the legislative level. Beeler thanked the County Clerk's office for doing what they can to reduce election costs, such as doing all the ballot layout work in her office. Chairman Hertel agreed that stated that a few years ago it was \$21 per vote with the same turnout but it is now \$15 per vote because of doing the ballots in house, and also commended Leitheiser and her staff for their efforts.
2. **EPA Report Update/Approval:** Beck reported that there is no state funding for a Household Hazardous Waste collection.
3. **Recycling Program and Events Update/Approval:**  
**Panama Recycling Center Drop Off – On VFW property:** Beck said that the committee reviewed an Intergovernmental Agreement with Panama that Assistant State's Attorney Wilson drafted so that the County can install a drop-off shed in Panama. Beeler asked why the community doesn't pay for the structure themselves and Chairman Hertel replied that we have always paid to put these up in the communities including Hillsboro and Litchfield, however this is the first time we have an Intergovernmental Agreement with a village. He said that it is our structure and we want to protect our interest, so an agreement is important. Graden stated that the structure is about \$4,000 and we are

depreciating it over five years for \$800 per year. Beeler stated that there is no recycling pick up there now and asked if it will cost more money and labor to pick them up. Beck stated that the staff goes to Donnellson now so it is not much further. Beeler asked if our insurance coverage will go up and Chairman Hertel asked County Insurance representative Franzen about the insurance and he replied that it would just be an additional cost of about \$25 or \$30 to the annual premium. Young asked about the manpower if we can do this additional route and Beck stated that recycling staff can handle it. Chairman Hertel stated that the commodities prices are low and we need the material. Plunkett stated that the recycled material brings in a little revenue to the county and that since part of Panama is in Bond County, we may get some of their recycling since they do not have a county recycling program. **Motion by Beck and second by Sneed to approve the Intergovernmental Agreement to construct a Recycling drop off in the Village of Panama. All in favor, motion carried. (See Resolution Book 14, p. 223-224).**

**Electronics Recycling Drive:** Beck reported that BLH of Springfield held an Electronics Recycling Drive on April 25<sup>th</sup>, 2015 and it went very well and they have requested to do another collection in the fall. Beck also stated that BLH is looking for a location in Montgomery County which would eliminate the drives.

4. **Animal Control Facility Program Update/Approval:** Beck reported that the committee discussed and approved hosting rabies clinics in Nokomis, Raymond, Waggoner and Farmersville. Beck also reported that APL gave Animal Control a large donation of kitty litter and some doggie treats. Beck stated that Animal Control was invited by the U of I Extension office to participate in a Safety program that they are hosting at the fairgrounds today for all fourth grade students in the County. Daniels will be doing a program on pet safety and will have information and handouts for over 300 students. Beck reported that last fiscal year the Animal Control program had some expenses like veterinary and spay/neuter costs that were over budget and the committee discussed transferring money from the Vanek Estate to reimburse the general fund. Chairman Hertel stated that Mrs. Vanek would have wanted money spent on spay and neuter and transporting the animals and next year these expenses will be budgeted from the Vanek Estate funds.

**Motion by Beck and second by Graden to transfer \$7,234 from the Vanek Estate to the General Fund. All in favor, motion carried**

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **2015 MFT Oil Letting Update/Approval:** Miles reported that the committee approved the low bids from Litchfield Bituminous and Louis Marsch and JTC Petroleum for the county and township road districts in 2015.

**Motion by Miles and second by Young to approve the low bids if figures were all acceptable. All in favor, motion carried.**

2. **Update/Approval Above-Ground Fuel Tanks:** Miles stated that Engineer Smith is working on getting the above ground fuel tanks installed after the crew relocates one of the storage bins.
3. **Update/Approval Pine Street, Irving:** Miles reported that that are looking at a start date of Monday, October 5<sup>th</sup>, 2015 for the Pine Street project.
4. **Update/Approval Pipeline Permit/Road Use Agreement:** Miles reported that Engineer Smith is working on the pipeline permits.
5. **2015 MFT Funding Update/Approval:** Miles reported that in the month of March the state cut the MFT funds that all counties received by one half which for Montgomery County amounts to \$17,000. Engineer Smith stated that these cuts also affect the townships that are already hurting for funds. Chairman Hertel stated that he supports a statewide \$.01 increase in sales tax to help the state revenue issues. Miles stated that the committee would like Chairman Hertel to send a letter on behalf of the County Board to stop taking MFT funds and that this fund is not intended to pay for other bills that the state should be paying from their general fund. **Motion by Miles and second by Webb to approve for the Chairman of the Board to send a letter to Elected State Officials objecting to taking the MFT funds. All in favor, motion carried**
6. **Red Ball Trail Update/Approval:** Miles reported that there are no updates at this time.
7. **Other Business Update/Approval:** Miles reported that Engineer Smith has billed two townships for approximately \$70,000 that they owe the County for projects that were done three years ago. Smith

reported that the State has not approved the paperwork for the projects and that when a project is complete they go through the file and turn over the documents to the State so they can check that everything meets their requirements. Hampton+Knodle asked if we submitted our paperwork on time three years ago and Smith replied that the state is working on a skeleton crew and it takes a while for them to process the paperwork at their level.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Zobrio Human Resources and Time Keeping Modules Update/Approval:** Bathurst stated this software will help us keep track of FMLA and time off and the plan will be to come back and train each office employee who submits the payroll for their office. Bathurst stated that Undersheriff Robbins has volunteered to be the first office to be trained on the new software, and the cost is \$4,295 with an annual maintenance of \$1,641.45 which will increase at the cost of living level but no more than 5% each year. Deabenderfer asked if this expense is in the budget and Beeler stated that it is. Gasparich asked if any additional hardware equipment is needed to be purchased so this data could be entered and Bathurst replied no. Gasparich asked if employees will record their daily attendance in this software and Bathurst stated they won't because timekeeping is a separate module in the Zobrio software. Beeler stated that there are many ways for employees to enter their daily attendance. Chairman Hertel stated that it will be much easier for the payroll person to enter the payroll by using tables established by this software. Martin stated that the tables are updated based on what increases are given and will make the data entry more streamlined and more efficient and that the software will allow easier entry for performance reviews, certificates of achievements and employee identity information. **Motion by Bathurst and second by Hampton+Knodle to approve the purchase of the Zobrio Human Resource Module in the amount of \$6,936.45 for the software and the maintenance. All in favor, motion carried.**
2. **Employee Health Insurance Update/Approval:** Bathurst stated that we are moving along with the transition to the new employee Health Insurance.
3. **Employee Dental and Vision Insurance Update/Approval:** Bathurst stated that the committee met to review the dental and vision insurance for an additional cost of \$89,910. Miles asked if this amount is paid by the employees and Bathurst said this is a county cost and she stated that the employees pay a portion of the total health insurance premiums. Gasparich asked if we bid the Dental and Vision insurance and Bathurst stated that it was not bid. New County Blue Cross Blue Shield Health insurance representative Shannon Hall stated that her company bid it out and they looked at several different vendors and this final expense is less cost for the County than the expense in the self-funded program was. **Motion by Bathurst and second by Bergen to approve that the county pay for the employee Dental and Vision insurance with Guardian Insurance and Dearborn National Insurance for life insurance and TASC for managing the flex spending accounts. All in favor, motion carried.** Martin asked if we are going to pass some of this cost onto the employees and Chairman Hertel stated that the subject will come up at the July budget hearings and it also depends on union negotiations.
4. **First Payment to Blue Cross Blue Shield \$90,000 – Add BCBS to the Prepaid Vendor List –Also add Dearborn Insurance and Guardian Update/Approval:** Bathurst stated that we are waiting on the first invoice from BCBS at this time and the county should also expect to pay BCBS subsidiaries Dearborn Insurance for employee life insurance and Guardian Insurance for employee dental and vision insurance. It was also recommended by the Finance Committee last week to add TASC and Illinois Public Risk Fund to the Prepaid Vendor List. **Motion by Bathurst and second by Beeler to approve the Prepaid Vendor List additions of Blue Cross Blue Shield, Dearborn Insurance and Guardian Insurance, TASC (Total Administrative Services Corp.) and Illinois Public Risk Fund. All in favor, motion carried. (See Resolution Book 14, page 225).**
5. **Hillsboro Hospital Health Screening – Wellness Benefit:** Bathurst stated that report was given at the beginning of the meeting.

6. **Local 773 in the Sheriff's Department Contract:** Bathurst stated that the committee negotiated the contract with the Sheriff's Department Local 773 Dispatchers unit and the only change was in wages. The wages will increase \$.45 per hour for the first year, and \$.35 per hour for the second and third year. Bathurst stated that we found out from the business agent that they did vote to approve the contract on March 26<sup>th</sup>. This unit would not agree to the 4 week vacation cap on new employees like the Jailers did. The members voted to approve this contract. **Motion by Bathurst and second by Moore to approve the three year contract with Local 773 Telecommunicators and the other Job classes in the Sheriff's Department Local 773. This contract excludes the Correctional Officers. Wages increases are \$.45 per hour for the 1<sup>st</sup> year and \$.35 per hour for the second and third year. Hampton+Knodle voted No. All remaining members in favor, motion carried.** Hampton+Knodle stated that revenue is not increasing and yet we keep setting new bench marks for wages. Bathurst stated that this is what we are trying to do with the \$.30 per hour increase for non-union employees and that when the county negotiates three years ahead and it is hard to know what revenues will be.
7. **Other Business Update/Approval:** Three union contracts will be expiring soon and plans were made to send notice to those union representatives to begin the negotiating process.
8. **Executive Session for the purpose of Litigation and Property Acquisition Update/Approval:**  
Motion to enter into executive session for the purpose of Litigation and property acquisition by Bathurst and second by Martin. TIME: 10:55 am.  
Motion by Graden and second by Wendel to come out of Executive Session. TIME: 11:16 am  
**Motion by Young and second by Graden to pay the Central Laborers' Pension, Welfare & Annuity Funds a total of \$6,007.48. All in favor, motion carried.**

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Robinson and second by Beeler to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Gasparich stated that with the large amounts of paper housed in the building, the Historic Courthouse has a need for the Hillsboro Fire Department to walk through it to locate these areas in case of fire. Sneed agreed to have the Building and Grounds Committee look into this need.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:** Motion by Hampton+Knodle, second by Martin to appoint CJ Liddell to serve on the Planning Commission. All in favor, motion carried.

**PUBLIC COMMENTS:** none

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Martin and second by Webb to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18 Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Savage and second by Hopper to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

**ADJOURN:** Until the Full Board Meeting on Tuesday, June 9<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Bathurst and second by Robinson to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 11:19 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, June 9<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, June 9<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, and Evan Young

**Members Absent:** Heather Hampton+Knodle

**Pledge of Allegiance to the flag was led by Connie Beck**

**Mileage and Per Diem Approval:** Motion by Gasparich and second by Webb to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Bishop and second by Bathurst to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 12<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions and he stated that there have been a handful of tax objections so far from taxpayers who have received their tax bills recently.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions. Chairman Hertel thanked Satterlee for allowing the County to use the Health Department facilities for EMA meetings including those held for Hazard Mitigation, LEPC and IMT. He also thanked Satterlee for attending and participating in these meetings.
6. **Probation Office Report** ---- Bane Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Sheriff's Report** ---- Jim Vazzi - report was submitted.
9. **T.B. Department Report** – Becky Durbin was present for questions.
10. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 10 ITEMS ON THE CONSENT AGENDA:** Motion by Hopper and second by Graden to approve the 10 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that there was no scheduled meeting.
- **CEFS Board** - Robinson stated that she could not attend the last meeting due to her work schedule.
- **CIEDA** – Hampton+Knodle was absent.
- **Health Dept.** – Martin stated that there was nothing to report.
- **IL Association of County Officials** –Plunkett and Bergen stated that there was no meeting.
- **MCEDC** –Hopper stated that the MCEDC met in June and they are planning to host a strategic planning meeting on August 25. Hopper then asked MCEDC Director William Shalter to give a report. Shalter addressed the County Board regarding the importance of increasing internet access in the County and stated that we need to work smarter, not harder. Shalter also stated that the millennial generation is outnumbering the baby boomers and generation X in the workforce and they want and require more internet access. He distributed a handout to members regarding this topic. (See Resolution Book 14, page 226).

- **MCWC** – Deabenderfer stated that he did not attend their last meeting.
- **Planning Commission** – Beeler stated that the Planning Commission didn't meet and will meet July 15<sup>th</sup>, 2015.
- **Senior Citizens Board** – Bishop reported that Senior Citizens meetings are now held quarterly.
- **UCCI** – Miles reported that the next UCCI meeting will in Galena in July.
- **U of I** –Evan Young asked MCEDC representative Will Shalter to give the report. Shalter stated that there is no formal report and to check their website for updated information about their activities.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – Wendel reported that they will be meeting on June 18<sup>th</sup>, 2015.
- **Wellness Committee** – Bathurst reported that there were blood tests taken at Hillsboro Hospital for the Employee wellness program.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

Chairman Hertel congratulated and recognized Mike Plunkett for his award and being named the Master Editor by the Southern Illinois Editorial Association in April. Plunkett stated that he has seen many people get the award and that it was nice to be considered and given the award. Chairman Hertel also congratulated Joe Gasparich for his recent commencement speech at the Nokomis High School Graduation. Gasparich stated that he was honored to work with that senior class and to speak to them about them being able to change the world. Chairman Hertel also recognized Bill Bergen who coached the Litchfield High School girls' soccer team to win their regional championship.

1. **Water Line Connection Update:** Chairman Hertel stated that he talked with Hurst-Rosche and they will provide the board a list of some possible routes, contingencies and costs.
2. **State Income Tax – HB 365 Update:** Chairman Hertel stated that he called Senator Manar regarding this issue and that so far Governor Rauner has left the local income tax revenue alone. He also noted that the Governor has not signed the budget into law yet.
3. **Coal Mine Update:** Chairman Hertel stated that the coal mine is not in operation yet and that he hopes to get some information later this week.
4. **Budget Concerns Update:** Chairman Hertel stated that if the coal mine doesn't start operating soon he would like to have a meeting with Department Heads regarding future budgets.
5. **Digital Signage Services for the Historic Courthouse Update:** Chairman Hertel stated that the digital signage would not be installed at the Historic Courthouse due to the cost.
6. **Bonding for Elected Officials Update:** Chairman Hertel stated that they are still looking into the bonding of Elected Officials that handle large amounts of money.
7. **Other Business Update/Approval:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that he spoke with Hurst-Rosche Engineers regarding the problems with the coils that were replaced on the new HVAC system at the Courthouse complex. Hurst Rosche told Sneed that Johnson Controls will extend our warranty on the new coils and the equipment should work for a long time. Sneed also reported that the committee is working with Circuit Clerk Lemons to address some ADA issues at the Courthouse Complex and the possibility of installing exterior signs between the buildings. Sneed reported that the committee is also addressing some continued water issues at the ROE office in the Annex Building whenever there is a large rain. ROE Supt. Kassebaum stated that the carpets in their office were saturated after the last rain and Sneed replied that they will work on the issue. Sneed reported that the committee also discussed and approved the installation of a guard around the bottom of the fire escape on the Historic Courthouse.



2. **Waggoner Depot Update:** Sneed reported that survey work and documents have been completed and are ready for the deed to be prepared so the property can be transferred from the County to the Village of Waggoner. Beeler asked if the utilities will also be transferred with the property and Sneed replied that they would.
3. **Tuck-pointing Historic Courthouse Update:** Sneed reported that Phase I of the tuck pointing is done now and we will work on cleaning and sandblasting the basement windows on the Historic Courthouse along with redoing the outside stone work under the windows.
4. **ServPro Disaster Assessment Update:** Sneed reported that the Committee discussed and approved to have ServPro perform an Emergency Response Plan for the County Buildings which will be set up through our insurance company IPMG at no cost to the County.
5. **Other Business Update/Approval:** Sneed stated there will also be work done soon on the parking lot at the Courthouse Complex.

**Kassebaum stated that the ROE transition to the newly consolidated district is going well and thanked everyone for their support. Kassebaum also stated the Hillsboro ROE Office had a small party to recognize some retirees last Friday.**

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Vice Chairman Megan Beeler as follows:**

1. **Utilities Dakota Access, Grain Belt, and other Update:** Beeler reported that the Rick Cornell from Clean Line Energy addressed the committee with an update on the Grain Belt Express Transmission line. Cornell told the committee that the company has filed an application to the Illinois Commerce Commission for a primary and alternate route that will go through Montgomery County. Beeler stated that the states of Missouri and Arkansas have both denied them utility status so now Clean Line will go to the federal regulatory commission and if they give their approval then the project can still go through those states. She said that Missouri and Arkansas are a part of the Midwest Energy Consortium and Illinois is not part of that group so the ICC would have to approve or deny this project in our state. Beeler stated that area residents have until mid-July to make comments to the ICC which can be done on-line by using docket number 15-02077. Beeler stated that the company will not be contacting landowners at this time.
2. **MCEDC Update:** Beeler stated that the revolving loan fund payments are being made on the one loan that is outstanding and payments are being made on the interest and some on the principal.
3. **Resolution to Support Prairie Transfer Update:** Beeler stated that the committee discussed approving a resolution in support of transferring the ownership of about 10 acres of property along I-55 north of the weigh station to the Department of Natural Resources. Beeler stated that Assistant State's Attorney Wilson will review the draft resolution and advise us so it can be approved next month. Savage stated that representatives of the Natural Area Guardians group Henry Eilers and Dave Rahe met with Michael Rhoades and discussed the implications to transfer that patch from IDOT to IDNR. Savage explained that this resolution to transfer this ownership to IDNR will protect these 10 acres which is the only prairie grass left in Montgomery County. Savage stated that NAGS has spent the last seven years nurturing the prairie grass species there and that this is the last disturbed ecosystem in Montgomery County.
4. **Resolution to Support Pioneer Abatement Approval:** Beeler reported that the committee discussed and approved a resolution to support the Pioneer abatement for a potential expansion of their facility north of Litchfield. Beeler stated that the resolution would abate property taxes for five years and applies only to the improvements on the property. **Motion by Beeler and second by Hopper to approve the Resolution to Support the Pioneer Abatement. All in favor, motion carried. (See Resolution Book 14, p. 227).**
5. **Planning – Planning Commission, Comprehensive Economic Development Strategy Update:** Beeler stated that the committee is recommending the appointments of Don Karban and CJ Liddell and the reappointments of Bill Schroeder and Joe Goeke which will be voted on at end of this meeting.
6. **Review and Adopt CEDS Update:** Beeler stated that the committee continues to work on the priorities for the CEDS document.

7. **Funds for Enterprise Zone Legal Description:** Beeler reported that the Enterprise Zone mayors have been attending meetings to work on the new EZ application and the mayors have been reviewing and making changes to the EZ territory in their municipality and the next step is to get an accurate legal description for the territory. The committee discussed and approved hiring Tony Hard of McDonough Whitlow to prepare the legal description for an amount not to exceed \$15,000 and the expense would come out of the long term economic development fund from the coal royalties. Bathurst asked how the selection was made to hire Tony Hard and Beeler replied that it was because he has 25 years of experience in this field. Bathurst voiced her concerns that the enterprise mayors did not have a chance to participate in the selection process. **Motion by Beeler and second by Martin to approve that McDonough Whitlow Vice President/licensed surveyor Tony Hard prepare the EZ legal description for an amount not to exceed \$15,000 pending approval of the contract by the States Attorney's office. Voice vote.** Bathurst and Beck voted No. **18 yes, 2 no, motion carried.** Beeler stated that the next EZ mayors' meeting is scheduled for Wednesday, June 17<sup>th</sup>, 2015 at 5:30 pm.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Ambulance Call Reports:** Collections continue as normal.

**EMA:**

1. **Mitigation meeting May 4<sup>th</sup> Update:** Savage stated that 48 people attended the last Hazard Mitigation meeting in May and the next meeting is scheduled for July 25<sup>th</sup>, 2015 at 6:30 pm at the Health Department.
2. **Meeting with Farmersville and Raymond Ambulance Update:** Savage stated that he and Chairman Hertel visited the Farmersville and Raymond Ambulance Board meetings to talk about their contracts, certificates of insurance and the change in the procedure to get these documents signed and turned in. Savage also stated that Director Holmes will meet with them annually to assist them in getting their budgets and insurance certificates turned in on time.
3. **MOU submitted to Attorney Wilson Update:** Savage stated the committee is working on the Memorandum Of Understanding with Assistant State's Attorney Wilson which will provide mutual assistance in case of natural disaster.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **Advertise on Beacon Web Site Approval:** Beeler reported that Journal News Publisher John Galer presented a proposal for their advertising services on the Beacon Web Site. Beeler stated that the Journal News will do the selling, design and the billing services for the advertising and that the County would receive 60% of the sales while the newspaper would receive the remaining 40%. Beeler also reported that our Beacon site got 57,000 hits last month and that this is a growing site for information. **Motion by Beeler and second by Gasparich to approve the proposal from the Journal News for advertising on the Beacon GIS web site and the County will receive 60% of the sales, contingent on the State's Attorney's office review of the contract. Voice Vote. Plunkett abstains. All others vote yes, motion carried.**
2. **SOA Report Update:** Beeler reported that the Supervisor of Assessments office had 120 certificates of errors and that the Pictometry flyover has been delivered and will be installed on the county system soon. Beeler stated that SOA Durston will schedule additional training for staff on Pictometry.
3. **Procedural Review on Health Insurance Update:** Beeler stated that the Procedural review on the Health Insurance was completed in one day and that there were no glaring findings and just a few small procedural suggestions.
4. **Proposals for Auditing Services Update:** Beeler stated that the committee reviewed and approved the draft of the Request For Proposals for auditing services and that it will go out to the newspapers today for publication.
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler reported that the coal payment for May was about \$203,000 and that we will get payments as they ship coal. If they are not mining by July 1<sup>st</sup> we will start to feel the pinch as the coal revenue continues to drop.

Beeler stated that we have a reserve fund and she hopes that we don't have to dip into that reserve this year. If they don't start mining by July 21<sup>st</sup>, we will have to start discussing the implications with Department Heads on how to cut their budgets by 10%. Beeler also stated that we knew the mine was not a sure thing and we need to be prepared and have a plan in case its revenue stream stops. Chairman Hertel stated that he would like to have a meeting with the Office Holders regarding this issue before the budget hearings.

6. **FY 2016 Budget Hearing Dates Update:** Beeler stated that the budget hearings are scheduled for Monday, 7-20-15 - Tuesday, 7-21-15, and Thursday, 7-23-15 and that the County will have to start showing the IMRF funding in the audit because of a new law. Beeler also stated that she had a meeting in Treasurer Jenkins' office about the unfunded IMRF liability and that she feels good about our present status. She said that it looks bad that we have unfunded liability but not everyone will retire at the same time.
7. **Zobrio Accounting Software Implementation and Training Update:** Beeler reported that training continues on the new Zobrio accounting software and that County IT representative Purcell is working with Zobrio representatives to get the payroll and time off software working for the departments that are not connected to the network in the Courts Complex. She said that the Highway Department will be the first to get connected.
8. **Zobrio Cash Management Software for County Clerk Office Update:** Beeler reported that the cash management software for the County Clerk's Office was omitted from the initial purchase of the Zobrio Accounting software in error, and stated that all receipts in the County Clerk's office are handwritten and the entries are manually put in an excel spread sheet. Due to the miscommunication, Beeler stated that Zobrio will comp the software for one year and we will just pay for the labor to install it. Beeler explained that Zobrio owns this software and no one else does this type of software, so Zobrio only leases it out for \$3,000 per year. Beeler stated that there is money in the budget for this year but there is no money moving forward however the committee will continue to discuss possible options.
9. **Structural Permitting & Collection Process Update/Approval:** Beeler stated that the committee is moving forward on this need.
10. **Collection and Tracking of County Grants Update/Approval:** Beeler reported that Zobrio has a built in function for grant tracking and that they are moving forward to get supervisors access to read only data from this system.
11. **Utility and Fees Review – Meeting with Bellwether Update:** Beeler reported the committee is looking at a proposal submitted by Bellwether, LLC to perform a comprehensive fee and expense management review. She said that the County has to have a cost study to raise fees for the County Clerk and Sheriff's departments and that the Circuit Clerk fees are set by the state. Circuit Clerk Lemons stated that we are at the top end of those fees. Beeler stated that the Bellwether proposal is in everyone's packet to review and we can start small and add departments as needed. Beeler reported that a cost study was completed in 2011 and we are in the process to see if we can still use this study to raise fees. Beeler stated that the committee will discuss this issue more in the future.
12. **Endorse Plat Scanner/ Color Copier Purchase Approval:** Beeler stated we are going to vote on this purchase again this month because it was not on the public agenda as its own action item. She said that the cost and revenues are being split between the County Clerk Automation and GIS funds. Beeler stated that General Fund money is not being used for the purchase and that the cost and revenues are being split between the County Clerk Automation and GIS funds. **Motion by Beeler and second by Martin to approve the purchase of the Plat scanner/color copier from Tom Day Business and that the revenue will be split between the County Clerk automation fund and the GIS fund. All in favor, motion carried.**
13. **Nokomis/Witt Ambulance Maximum Tax Rate Increase Approval:** Beeler stated that the board needs to vote on the tax rate increase for the Nokomis/Witt ambulance and that they need these funds because they have been operating on borrowed money for several years. She said that this would allow them to increase their tax levy from \$.30 to \$.45. Beeler said that the County Clerk's office will be mailing notices for a public hearing that will be held June 29<sup>th</sup> at the Nokomis City Hall. **Motion by Beeler and second by Miles to approve Resolution #05-2015 to give the Nokomis/Witt Ambulance the authority to**

proceed with the process to increase their tax rate to the maximum. Voice Vote. Gasparich abstains. All others are in favor, motion carried. (For copy of Resolution #05-2015, see Resolution Book 14, pages 228-229).

14. **Prepaid Vendor List Revisions Approval:** Beeler stated that the committee reviewed and approved the changes to the Prepaid Vendor list. The Insurance vendors are now all listed and Direct Energy and Zobrio were added along with other Highway department vendors. Harris was deleted from the prepaid vendor list. **Motion by Beeler and second by Webb to approve the revised Prepaid Vendor List as presented. All in favor, motion carried. (See Resolution Book 14, pages 230-231).**
15. **Regional Office of Education Quarterly Report Approval:** Beeler stated that the Regional Office of Education Quarterly report is in the packet for approval. Kassebaum reported that the ROE offices in Montgomery, Fayette, Bond, and Effingham will merge effective July 1<sup>st</sup>, 2015 and the transition is going well. **Motion by Beeler and second by Bathurst to approve and accept the ROE quarterly report as presented. All in favor, motion carried.**

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections Update:** Beck reported that Clerk Leitheiser's Office has been working with the County tax software vendor DevNet to help match the voter files with the tax code files using the site address as a common denominator.
2. **EPA Report Update:** Beck stated that the current delegation agreement with EPA might change next year for added duties that the State is requesting of Bill Gonet.
3. **Recycling Program and Events Update:** Beck reported that the Village of Panama signed the intergovernmental agreement for the County to install a drop off area at the Panama VFW. She said that the county is also going to host another electronics recycling drive with BLH in Litchfield on October 10<sup>th</sup>.
4. **Animal Control Facility Program Update:** Beck reported that the committee discussed and approved setting up a rabies clinic in Nokomis, Raymond, Waggoner and Farmersville and that the Highway Department will be installing a concrete handicap accessible parking spot and expanding the current parking area. She stated that the fence that was damaged by a farm tractor will be repaired soon.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman Mary Bathurst:

1. **Zobrio Human Resources and Time Off Recordkeeping Modules Update:** Bathurst stated that the new Zobrio Human Resources and time off recordkeeping module will be introduced to key staff in the Sheriff's department this Thursday.
2. **Employee Health Insurance Update:** Bathurst stated that the health insurance transition is moving forward.
3. **Hillsboro Hospital Health Screening – Wellness Benefit Update:** Bathurst stated that employee blood screenings took place last week at Hillsboro Hospital.
4. **Dispatchers Union Contract Update:** Bathurst stated that the committee is working with the Central Labor's pension fund to try to acquire accurate numbers to deduct from the employees' pay checks. She stated that the committee is making arrangements to start negotiations with other county unions who have contracts that will expire later this year.
5. **Prevailing Wage Approval:** Committee reviewed and discussed the Prevailing Wage Ordinance as presented. **Motion by Bathurst and second by Plunkett to approve the Prevailing Wage Ordinance. All in favor, motion carried. (See Resolution Book 14, pages 232-239).**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Walshville TBP Letting Date Update:** Miles reported that the deck beams will be removed and replaced for the Walshville Bridge project.
2. **Resolution #2015-08:Resolution to appropriate funds for 1125 B-CA, Oak Lane, S. Fillmore Township, 50% Road District - 50% County Approval:** Miles reported that this resolution is for a double pipe replacement and the overall estimated cost is \$10,500 and the County share will be \$5,250. **Motion by Miles and second by Savage to approve the Resolution #2015-08 to appropriate funds for 1125 B-CA, Oak Lane, South Fillmore Township, County portion is \$5,250. All in favor, motion carried. (See Resolution Book 14, pages 240-241).**

3. **Resolution #2015-09:Resolution to appropriate funds for 1126 B-CA, N. 13<sup>th</sup> Avenue, Witt Township, 50% Road District - 50% County Approval:** Miles reported that the highway department is planning to replace two culverts next month for \$24,000. **Motion by Miles and second by Young to approve the Resolution #2015-09 to appropriate funds for 1126 B-CA, North 13 Avenue in Witt Township County portion is \$12,000. All in favor, Motion carried. (See Resolution Book 14, pages 242-243).**
4. **State of Illinois and MFT Funding Update:** Miles stated that information regarding the MFT funds were in everyone's packet and asked Engineer Smith to explain the report. Smith stated that there is a decrease in MFT funds and that the costs for fees, oiling, seal coating, rock and labor has increased. Of the 192 miles of county roads in the county, Smith said that the County Highway Department usually oil and chips 12 to 18 miles per year, and several years ago they were able to oil and chip 35 miles a year. Smith went over the graphs of how the MFT money has compared from 1983 to current. Chairman Hertel stated that the State is also taking a lot of administrative fees and not passing it on and that the Motor Fuel Tax is 18.9 cents per gallon which doesn't change when fuel prices increase or decrease, so we are not gaining any ground on roads. Hertel said that the township roads are in worse shape than the county roads and won't get better unless something is changed in the MFT formula to generate more local revenue. Smith stated they are doing a multi-phase repair project on the Black Diamond Trail, and they got a track hoe and dug up the bad spots and then oiled and chipped the road. He said that Phase III will take place when the weather is much warmer and they will go over the Black Diamond with a blade mix and let cure it for one month and then they will seal coat the entire trail. Plunkett asked how many county roads were seal coated and Smith responded that about one-third of them are seal coated.
5. **R&B Meeting Location Update:** Miles reported that Road and Bridge Committee discussed the topic of changing the meeting location room due to ADA concerns and stated that the committee decided they will still have the meetings on the second floor of the Highway Department building but if a situation comes up where there is an ADA concern the committee will have the meeting on the first floor of the Highway Department.
6. **Approval of repair to Road Damage on the North Road:** Miles reported that the damage to the North Road starts by the Hillsboro bowling alley and goes north about one mile. The committee discussed the issue and Miles stated that we have no choice but to fix it. **Motion by Miles and second by Young to get the road repaired now.** Bathurst asked if the county is going to get reimbursed for our costs. Miles stated that we will send a bill to the farmer who caused the damage. **All in favor, motion carried.** Graden asked if white lines will be put on the North road and Miles replied that the white lines will be painted along with other County Roads when the County has the money, and the need for striping of the roads has been discussed for a couple of years now.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Gasparich and second by Hopper to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** None at this time.

**SCHEDULE CHANGES:** None at this time.

**APPOINTMENTS:**

1. **Motion by Moore and second by Robinson to Re-appoint Beverly Whalen as Trustee to the Coffeen Fire District Protection District expiring April 30, 2018. All in favor, motion carried.**
2. **Motion by Bishop and second by Deabenderfer to Appoint Don Karban to the Montgomery County Planning Commission expiring March 2016. All in favor, motion carried.**
3. **Motion by Hopper and second by Graden to Appoint CJ Liddell to the Montgomery County Planning Commission for a 3 year term expiring March 2018. All in favor, motion carried.**
4. **Motion by Bathurst and second by Marten to Re-appoint Joe Goeke to the Montgomery County Planning Commission for a 3 year term expiring March 2018. All in favor, motion carried.**
5. **Motion by Deabenderfer and second by Beeler to Re-appoint Bill Schroeder to the Montgomery County Planning Commission for a 3 year term expiring March 2018. All in favor, motion carried.**

6. **Motion by Plunkett and second by Robinson to Re-appoint Donald Sturgeon Jr. as Trustee to the Shoal Creek Fire Protection District for a 3 year term expiring April 30, 2018. All in favor, motion carried.**
7. **Motion by Young and second by Martin to Re-appoint Aaron Janssen as President to the Fillmore Fire Protection District for a 3 year term. All in favor, motion carried.**
8. **Motion by Bishop and second by Young to Re-appoint Cheryl Short as Secretary/Treasurer to the Fillmore Fire Protection District for a 3 year term. All in favor, motion carried.**
9. **Motion by Young and second by Marten to Re-appoint Kevin Darst as Trustee to the Fillmore Fire Protection District for a 3 year term. All in favor, motion carried.**

**PUBLIC COMMENTS:** Bill Schroeder asked if there was any additional information about the Red Ball Trail and Chairman Hertel stated that we can't talk about Litigation.

Larry Schraut of rural Hillsboro stated that the real estate taxpayer is the only consistent revenue source in the County and said that he is available to show County board members the sinking farm ground that is occurring due to long wall mining in the County.

Chairman Hertel stated that the County's General Fund only received about \$800,000 of the \$35 million that is collected for all taxing bodies through real estate taxes and that in 1980 about \$13 million was collected for all taxing bodies through real estate taxes.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Webb and second by Bathurst to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.
2. **Motion by Gasparich and second by Hopper to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**ADJOURN:** Until the Full Board Meeting on Tuesday, July 14<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Gasparich and second by Miles to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting adjourned at 10:10 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, July 14<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, July 14<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** Earlene Robinson

**Pledge of Allegiance to the flag was led by Megan Beeler.**

**Mileage and Per Diem Approval:** Motion by Miles and second by Bishop to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Graden and second by Bathurst to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 9th, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins was present for questions and stated that the report this month is a copy of the county budget's revenues and expenses through May since the Zobrio software is not operational at this time.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Kevin Smith was present for questions. Hampton+Knodle asked if the Irving Pine Street Project will be moved up since the Simpson Bridge project has been delayed due to funding. Smith replied that the Simpson Bridge project has no effect on the scheduling date for the Pine Street Project and that rain has been a factor in completing this work. Engineer Smith said he will try to move up the Irving Pine Street Project.
7. **Probation Office Report** ---- Bane Ulrici – report was submitted.
8. **Public Defender's Report** ---- Erin Mattson – report was submitted.
9. **Sheriff's Report** ---- Jim Vazzi - report was submitted.
10. **T.B. Department Report** – Becky Durbin - report was submitted.
11. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:** Motion by Beck and second by Deabenderfer to approve the 11 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that the 911 board will meet one week from tonight.
- **CEFS Board** - Robinson was absent so no report was given.
- **CIEDA** – Hampton+Knodle stated that the Governor's Office is looking for two appointees for the CIEDA Board within their district of eleven counties and that there are no new bond projects at this time.
- **Health Dept.** – Martin reported that they will meet one week from tonight.
- **IL Association of County Officials** – Plunkett and Bergen reported that no meeting has been held.

- **MCEDC** – Tim Hopper reported that MCEDC representative Will Shalter met with the Eagle Zinc sub-contractors regarding not getting paid and that we will know by July 31 if US EPA will fund the second phase of the cleanup. Shalter also reported that they are still working on several grants.
- **MCWC** – Deabenderfer reported that the Water Company Engineer stated that it is too wet to trench for the meter exchange project at this time.
- **Planning Commission** – Beeler stated that there will be a Planning Commission meeting tomorrow night.
- **Senior Citizens Board** – Bishop reported that there will be a meeting next week.
- **UCCI** – Miles reported that they will have a meeting next week in Galena, Illinois.
- **U of I** – Young asked U of I Extension director Amanda Cole to give the report. Cole gave a status report of their funding and reported that they only received one quarterly payment from the state of Illinois so far. She said that their FY 2016 funding is still up in the air and they are trying to be more conservative and are looking for more grants.
- **VAC** – Sneed stated that there is nothing to report at this time.
- **WCDC** – Wendel reported that the June meeting was cancelled and they will have a meeting in August.
- **Wellness Committee** – Bathurst stated that there is nothing to report.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Discussion with Department Heads regarding Budget concerns Update:** Chairman Hertel stated that he had a meeting with the county department heads regarding the status of the coal mine and revenues that will affect our budget. Hertel added that the coal mine is not in operation yet, however it sounds like things might be improving. He said that the coal mine has not been operating for a few months due to a fire and there is enough coal that has been mined for about one more month of sales. Hertel also reported that the State of Illinois budget is not finished and that the State may take one half of our income tax revenue which would result in loss of about \$350,000. He explained that we still need to look at the general fund budget so that the coal money doesn't have to fill that gap. Hertel read a coal revenue report through June that gave the breakdown of the \$7.8 million in royalties received from the sale of coal. He said that out of the \$592 million in coal sales, their transportation costs were \$147 million, their black Lung disease fund was \$15 million and reclamation was over \$2 million. Hertel stated that the two percent royalty is then figured on that balance which has resulted in about \$7.8 million in revenue. He said that the County has spent about \$1.5 million of coal revenues for the general fund and other expenses like the new communication tower, the EPA truck purchase, the CEO program, new financial software and other miscellaneous expenses, which has left us with a balance of \$5,446,625 right now in the bank. He said that some coal funds have been spent for IMRF and Social Security payments, but that money will be paid back when real estate tax money is received. Hertel also reported that MFT funds are being held by the State of Illinois and if this continues for three months they will have to borrow money to make payroll. He said that the Health Department has the same problem with getting their grant revenue. Hertel also stated that the state pays all but about \$22,000 of the State's Attorney's salary and pays 60% of the Public Defender's salary and he has concerns that salary reimbursements won't be received due to the state budget impasse. Hertel stated that we need to make sure we get all the money we are supposed to get once the state gets their budget passed. He said that we can't survive very long with our reserve if the state does not pay the money owed to local governments. Martin asked if we will implement the 10% budget cut in this next budget, and he stated we need to live within our means. Chairman Hertel replied that we provide services to the public and we can't just stop providing services because we have some money in reserves to help make ends meet this year. He said that if the coal mine doesn't stay open, then we will look at a 10 percent cut across the board in 2017 and possibly more in 2018. Deabenderfer stated that we have many unfunded mandates imposed by the State. Gasparich stated that we don't have a lot of control over everything in the budget and that if you look at the taxes we collect, we can barely pay the employee insurance because insurance costs have skyrocketed. Gasparich also added that it is our job to take the money we have to provide services for our citizens and secondly to look out for our employees. Hertel stated that he suggests that the State of Illinois raise the sales tax by one cent since this is the fairest tax. Members discussed having Chairman Hertel



write a letter to the legislature voicing our concern with these budget issues. Plunkett stated that at the last Illinois Association of County Board Members meeting, there were three senators talking about the state budget concerns and no one wants to use the “T” word and address the issue of raising taxes.

2. **Coal Mine Update:** Chairman Hertel stated that we are still waiting to hear if the coal mine will reopen.
3. **Other Business Update:** None at this time.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that they are working on routine maintenance issues and that we will get warranties in writing from Johnson Controls and York on our HVAC for the New Courthouse.
2. **Sheriff’s Department Vehicle Replacement Approval:** Sneed reported that the Sheriff’s Department had a vehicle that was damaged in a deer accident and the vehicle needs to be replaced. Under Sheriff Robbins sent out a few bid specs for the replacement and asked the committee for the approval to purchase a new Ford Explorer that will be paid for from the “Failure to Appear” fund. Sneed said that the damaged vehicle was a 2008 Ford Explorer with 90,000 miles and was used to transport prisoners. He said that the damages to the vehicle were \$7,600 and the insurance reimbursement was \$4,600 after the \$2,500 deductible was paid. Beeler asked if they have a purchase amount for the truck and Sneed replied that they don’t have an amount, but that it would be under \$30,000. Moore asked where this money came from and he had never heard of the “Failure to Appear” fund before. Deabenderfer asked what proceeds from the fund are to be used for. Representatives from the Sheriff’s office were not at the meeting, but Circuit Clerk Lemons was present and stated that this fund was enacted about five years ago and consists of a \$75 fee that is collected by the arresting agency when an individual is picked up on a failure to appear warrant. She said that the Sheriff’s Department receives \$70 and the Circuit Clerk’s Office receives \$5 of the fee. Lemons stated that the \$5 goes to the Circuit Clerk’s office to cover office expenses. Lemons also stated that the collection process can differ from county to county. Plunkett asked what the balance of the fund is and it was not known by those present at the meeting. Plunkett stated that these outside funds should be put in next year’s budget, especially if there is enough money in a fund to purchase a vehicle. Beeler stated that the Sheriff’s Department has several funds that are not in the budget. Hertel stated that the funds are audited and that there are other county offices with these types of dedicated funds. **Motion by Sneed and second by Graden to purchase the new Ford Explorer and pay for it from the Failure to Appear Fund. Voting Yes – Hertel, Hopper, Martin, Miles, Savage, Sneed, Wendel Bathurst, Beck, Bergen, Bishop, Deabenderfer, Gasparich and Graden. Voting No – Plunkett and Webb. Voting Present – Moore, Young, Beeler and Hampton+Knodle. Absent- Robinson. Final vote- 14 yes, 2 no, 4 present, 1 absent. Motion carried.**
3. **Contractor to Assess the Annex Building issues Approval:** Sneed reported that he and Rex Fuller looked at the Courthouse Annex building and decided that a structural engineer needs to assess the building. Sneed made a motion, seconded by Miles to hire McDonough Whitlow to do some engineering work for the Annex Building and then both withdrew their motion because there was no price known for the completion of the work. Sneed said he will get prices for the engineering work and plans first. Gasparich asked if they will also look at the brick on the inside of the building and Sneed replied that they will look the entire building.
4. **Curbs, Gutters and Sidewalks around Courts Complex Update:** Sneed reported that Hillsboro Commissioner Donnie Downs looked at the deteriorated curbs and sidewalks around the downtown area and was seeking prices from contractors to make the necessary repairs. Downs told Sneed that the City of Hillsboro will get the bids and come to the August Building and Grounds committee meeting with a report that will include costs to replace the curbs, gutters and sidewalks around the Courts Complex and will ask if the County will pay half of the cost. Young asked if any amounts have been given yet, and Sneed replied none have been given. Hertel stated that the entrance area of the Courthouse Complex has deteriorated and the city has offered to include this in their scope of work.

5. **Communications Tower Update:** Sneed reported that the Highway Department has been at the site doing some work to the entrance. He informed members that the deed to the county for the tower was prepared by Cervi family Attorney Glenn and the County Clerk/Recorder's office found a problem when they tried to record the deed. Attorney Glenn was called to make the necessary correction so the deed can be recorded.
6. **Signage Outside County Buildings Update:** Sneed reported that the Building and Grounds committee is working with County Clerk Leitheiser and Circuit Clerk Lemons regarding their suggestion to install a sign outside to show people which building to go to for services for the Historic Courthouse and the Courthouse Complex.
7. **ServPro Disaster Assessment of County Buildings Update:** Sneed reported that they had a meeting with representatives from ServPro, Sheriff Vazzi, Clerk Leitheiser, Insurance Agent Tom Franzen and Chairman Hertel to schedule a free disaster assessment. He stated that ServPro will complete the building assessment free of charge and will submit a report showing the utility shut offs for each building and other emergency preparedness guidance.
8. **Waggoner Depot Update:** Sneed reported that the deed needs to be prepared for the transfer of this property.
9. **Other Business Update:** None at this time.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Hampton+Knodle as follows:

1. **MCEDC Update:** Hampton+Knodle stated that Will Shalter is doing a good job in his first months in his position and also recently found a missing payment for the revolving loan.
2. **Revolving Loan Fund Report Update/Approval:** Hampton+Knodle stated that the report is in packet and payments are being made.
3. **Planning Commission Update:** Hampton+Knodle stated that the Planning Commission will meet on Wednesday, July 15<sup>th</sup> and there are many new members on the board.
4. **Utilities - Dakota Access, Grain Belt, and other Update:** Hampton+Knodle stated Dakota Access has requested a meeting however Chairman Hertel stated that it should be cancelled because there is nothing new to report. Hampton+Knodle reported that the Illinois Commerce Commission will hold some meetings in the next few weeks regarding public utility recognition for new utility lines and we can follow their website for updates.
5. **Business Sites – Eagle Zinc Update:** Hampton+Knodle stated that she has talked with legislators regarding the Phase Two clean-up of Eagle Zinc in Hillsboro.
6. **Incentives – EZ, abatements Approval:** Hampton+Knodle stated that the communities in the Enterprise Zone have been working together on their maps and their other related responsibilities for the new EZ application that will take place by the end of this year. She said that the EZ board also reviewed and approved an amendment to the EZ Ordinance and Intergovernmental agreement to implement an administration fee of one half of a percent on the building materials for a business that applies for EZ benefits. Hertel stated that this fee will help offset many costs that the county will incur to apply for the new Enterprise Zone such as the \$10,000 cost to prepare the legal description and the cost to prepare the narrative for the application. He said that the County doesn't ask for any reimbursement from the municipalities that benefit from having the Enterprise Zone. Hampton+Knodle stated that she prepared a draft of a request for proposals for consulting services needed to write the narrative for the ten criteria for the new application that Assistant State's Attorney Wilson will review. **Motion by Hampton+Knodle and second by Beeler to amend the Montgomery County Enterprise Zone Intergovernmental Agreement to Implement an Administration Fee per 20 ILCS 655/8.2c. All in favor, motion carried. (See Resolution Book 14, pages 244-245). Motion by Hampton+Knodle and second by Savage to amend the Montgomery County EZ Ordinance #07-2015 to Implement an Administration Fee per 20 ILCS 655/8.2c. All in favor, motion carried. (See Resolution Book 14, pages 246-248).**

7. **Planning – Planning Commission, Comprehensive Economic Development Strategy Update:**
  - CEO Program: Hampton+Knodle stated that there are 16 students enrolled in the CEO class and the board meeting will be on July 8<sup>th</sup>, 2015 and the first day of class will tentatively begin on August 20<sup>th</sup>, 2015. She stated that Dr. Ryan Follis has been approved by the State Board of Education to be the facilitator.
8. **Population Recruitment Update:** Hampton+Knodle stated that she has asked Will Shalter to work on a brochure and compile information for population recruitment in Montgomery County.
9. **Infrastructure – Review proposed award language, Broadband Opportunity, Water Line Update:** Hampton+Knodle reported that she was given the task of working on county property demolition needs and she stated that MCEDC Director Shalter is facilitating with the schools regarding the broadband opportunity.
10. **Resolution to Support Prairie Transfer Approval:** Hampton+Knodle stated that the County Board needs to approve for Chairman Hertel to write a letter in support of transferring ten acres of prairie grass from the Illinois Department of Transportation to the Illinois Department of Natural Resources. **Motion by Hampton+Knodle and second by Bishop to approve writing a support letter to the Illinois Department of Natural Resources to support the Prairie Transfer. All in favor, motion carried.**
11. **CIPT – CEFS Update:** Hampton+Knodle stated that we need to help get the word out about ridership on the Central Illinois Public Transit buses and that she is lobbying to get them to change the ridership formula. Hampton+Knodle referred to the CIPT Calendar handout and she asked for this calendar to be shared. Hampton+Knodle stated that CIPT is also looking into the possibility of advertising on its buses for additional revenue, that Christian County has been added to our district as of July 1 and that Douglas County has been removed from our district.
12. **Other Business Update:** Webb stated that he provided Hampton+Knodle a letter he received regarding repairs to the bike trail. Hampton+Knodle stated that bike trail repairs will be put on the August committee agenda and she will ask that the Village help keep the four-wheelers off of the trail because it is getting damaged.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:** Collections: New System \$133,810.16 Old System \$27.00 TOTAL \$133,837.16. Savage reported that collections continue routinely.

**EMA:**

1. **Weather Alerts Update:** Chairman Savage stated that he received several alerts on his weather radio regarding the warning for flooding in our area.
2. **ServPro Services for Building Assessments Update:** Savage stated that this topic was covered by Building and Grounds Committee chairman Bob Sneed.
3. **5 Mile Lake Emergency Plans Update:** Savage reported that the EMA office has received the 5 Mile Lake Emergency Plan.
4. **County EOP Approval:** Savage reported that the plan is ready and has been downloaded to compact discs. **Motion by Savage and second by Graden to approve the County Emergency Operation Plan. All in favor, motion carried.** Plunkett asked for an electronic copy of the EOP, and his request was granted.
5. **MOU approved by State’s Attorney Approval:** Savage reported that Assistant State’s Attorney Wilson is doing the final review of the Memorandum of Understanding and after she is finished she will get it back to the committee. **Motion by Savage, second by Sneed to recommend the approval of the MOU pending final review from the State’s Attorney’s Office. All in favor, motion carried.**
6. **Hazard Mitigation Meeting July 23<sup>rd</sup> Update:** Savage encourages people to come to the Hazard Mitigation Meeting that is scheduled for July 23<sup>rd</sup>, 2015.
7. **Other Business Update:** None at this time.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Zobrio Accounting Software Update:** Beeler reported that the committee discussed the issues and problems with the new Zobrio Accounting software. She stated that there have been difficulties with the transition, they are working on the issues and that more information will be forthcoming.
2. **Proposals for Professional Auditing Services Update:** Beeler reported that the committee received one proposal for auditing services from Kerber, Eck and Braeckel in Litchfield. She said that the committee has asked Health Department Director Satterlee, Assistant State's Attorney Wilson and Treasurer Jenkins to review the proposal and to give their recommendations for their next committee meeting.
3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Approval:** Beeler stated that the Coal Revenue reports were in members' packets for review. **Motion by Beeler and second by Beck to authorize Chairman Hertel to write a letter to the State Legislative Leaders and Governor expressing the need to come to terms on a state budget and outlining the specific impacts to county governments.** Gasparich asked if the letter can also support townships and other local governments, and Hertel replied affirmatively. **All in favor, motion carried.**
4. **FY 2016 Budget Hearing Dates Update: 7-20-15, 7-21-15, 7-23-15:** Beeler reported that the Finance Committee will meet on July 20<sup>th</sup>, 21<sup>st</sup> and 23<sup>rd</sup> with the various departments to go over their FY 2016 budget requests and at this time the estimated increase will be 5.4345% which would require a public hearing. She stated that the committee discussed the Nokomis/Witt ambulance levy increase and a few other small increases that are making the budget going over the 5%. Beeler stated that we need to take a look at the budget totals and make some adjustments to get it under the 5%.
5. **Fee Review with Bellwether LLC Approval:** Beeler reported that she had a meeting with Under Sheriff Robbins and Clerk Leitheiser regarding the cost study that was completed in 2011. **Motion by Beeler and second by Young that we refer to the 2011 cost study for county fee structure and make recommendations based on that study.** Hampton+Knodle verified that the cost study was only completed on the offices of County Clerk, Recorder and Sheriff. **All in favor, motion carried.**
6. **Resolution to Convey Parcel #06-07-455-007 by Tax Deed to the Village of Raymond Approval:** **Motion by Beeler and second by Bishop to convey parcel #06-07-455-007 in the Village of Raymond to the Village of Raymond. All in favor, motion carried. (See Resolution Book 14, page 249).**
7. **Resolution to Convey Parcel #06-07-455-008 by Tax Deed to the Village of Raymond Approval:** **Motion by Beeler and second by Miles to convey parcel #06-07-455-008 in the Village of Raymond to the Village of Raymond. All in favor, motion carried. (See Resolution Book 14, page 250).**
8. **Resolution to Convey Parcel #06-07-476-010 by Tax Deed to the Village of Raymond Approval:** **Motion by Beeler and second by Webb to convey parcel #06-07-476-010 in the Village of Raymond to the Village of Raymond. All in favor, motion carried. (See Resolution Book 14, page 251).** Chairman Hertel stated we are one of the few counties in Illinois that allow the municipalities to purchase these delinquent properties rather than requiring that they bid on them along with the public at the sealed bid surplus property auction.
9. **August Finance Committee Meeting changed to July 31<sup>st</sup> at 8:30 AM Update:** The August meeting will be held on Friday, July 31<sup>st</sup>.
10. **Intergovernmental Agreement City of Nokomis and Montgomery County For Police Radio & Telephone Services Approval:** Beeler reported that Under Sheriff Robbins presented the signed contract from the City of Nokomis for the Intergovernmental Agreement for Police Radio and Telephone Services. This contract will be through November 30<sup>th</sup>, 2015. **Motion by Beeler and second by Bathurst to recommend the approval of the Intergovernmental Agreement with the City of Nokomis for Police Radio and Telephone Services. All in favor, motion carried. (See Resolution Book 14, pages 252-253).**
11. **Other Business Update:** None at this time.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update:** Beck reported that the next General Primary Election will be held on March 15<sup>th</sup>, 2016 and according to County Clerk Leitheiser the circulation period will begin September 1<sup>st</sup>, 2015 however the forms are not available yet due to the state budget delay causing staff shortages at the Illinois State Board of Elections. She said there will be eleven County Board members whose seats will be up for election in 2016.
2. **Risk Management Review Update:** Beck reported that county insurance agent Tom Franzen shared a six month update with the committee regarding the county property and casualty insurance. Hampton+Knodle asked about the potential ten percent increase in the premium cost and Franzen replied that he hopes that there will be a flat renewal rate in December but added that the County should plan for a 10% increase just in case.
3. **EPA Report Update:** Beck reported that everything was going OK with EPA and that the county has about 16 years of life left in the landfill, which makes it important to recycle.
4. **Recycling Program and Events Update:** Beck reported that the baler is working again and that all the drop sheds are open again and full of material to be recycled. Beck stated that the staff is baling as fast as they can.
5. **Animal Control Facility Program Update:** Beck reported that the Animal Control Facility is full and she encouraged people to consider adopting. The facility has been full and very busy since July 4<sup>th</sup> trying to find the owners of the dogs that ran off because they were scared of fireworks. Beck said that in order to get some animals claimed or adopted, Animal Control Warden Amanda Daniels had the facility open an additional two hours until 7:00 pm to accommodate people who work. Beck also reported that a rabies clinic was scheduled in Farmersville for Saturday, July 25<sup>th</sup> At Village Hall starting at 9:00 am and Animal Control will also participate in a booth at Old Settlers to hand out information about the animal control program. Deabenderfer asked Beck if most lost pets are microchipped and Beck replied that they are not.
6. **Other Business Update:** Hertel informed members of a Farm Bureau outreach visit he made yesterday to see a cow milking operation at a local farm.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Walshville TBP Letting Date Update:** Miles stated that the committee will open bids for the Walshville Bridge letting at their regular meeting on August 5<sup>th</sup>, 2015 at 8:30 am at the Highway Department.
2. **Crude Oil Pipeline Update:** Miles asked Engineer Smith to report on the Pipeline project. Smith stated that there are three fees that the County Board needs to discuss and approve for the crude oil pipeline project that they are intending to start in the first quarter of 2016. Smith stated that he was at a meeting with township road commissioners recently and received copies of maps of the proposed route which he brought with him today so that board members could review after the meeting. Smith stated he would like to have final figures for the administrative monitoring fee, the surety bond and the general liability insurance soon. Beeler stated that she would like to see a formula for what the dollar amount will be on the roads. Smith stated that they are meeting again tomorrow with the townships to be affected by this pipeline project, which are Hillsboro, East Fork, Walshville, Grisham, Fillmore and South Litchfield, South Fillmore and North Litchfield. Moore asked about whether the county road use agreement with the pipeline will apply to townships also, and Smith stated that it will not apply to townships since they must have their own separate agreements with the pipeline.
3. **Hauling Cost for Village of Irving Aggregate Update:** Miles reported that the committee approved a quote for hauling rock for the Pine Street Project in Irving.
4. **Proposal for Walshville Bridge Rail Repair Update:** Miles reported that the committee discussed and approved a proposal for \$1,500 from Hurst-Rosche Engineers for engineer Rueben Boehler to prepare a set of design plans to repair the Walshville Bridge guardrail.
5. **2015 Multi-Agency Culvert Letting Update:** Miles reported that the committee will have a multi-agency culvert letting on August 5<sup>th</sup>, 2015.
6. **Striping Investigation Update:** Miles reported that the committee continues to discuss the striping of County Roads and that it would cost \$.13 per foot to stripe on the county hot mix roads. Hampton+Knodle asked about the legal requirements of striping roads and Smith replied that if a County road has over 3,000 cars traveling it on a daily basis then the state requires that we have a center line stripe on the blacktop road. He said there is no policy in the IDOT manual about striping the oil and chipped roads. Smith also

stated that we have 26,000 linear feet of culverts under our county roads which doesn't include the entrances for farms and houses.

7. **Other Business Update:** Board members received and reviewed the 15 year Highway Department plan. Miles stated that Hampton+Knodle talked to IDOT regarding the Nokomis Blacktop and it may take two years to get the project going and the Coordinating Committee feels that work should start sooner. Hampton+Knodle told Hertel that we may get federal money to help straighten the Nokomis road because it is near a school but we need to apply for the funding. Smith will check to see if TARP money of \$90,000 per mile is available to help hot mix the Fillmore road. Engineer Smith will touch base with IDOT so their safety engineer and field engineer will come and look at this work to get the project started and to apply for funding.

**PERSONNEL COMMITTEE REPORT:** Given by Chairman Mary Bathurst:

1. **Zobrio Human Resources and Time Off Keeping Modules Implementation and Training Update:** Bathurst reported that they had some problems with the Zobrio Human Resource module after meeting with the Sheriff's department. She said that Undersheriff Robbins was looking for something that would help him schedule the time off for employees but we found out that this module keeps track of time off after the employee time has been taken. Beeler asked if we paid for this module yet and Clerk Leitheiser replied affirmatively.
2. **Union Negotiation with Local 397 Bill Traylor Update:** Bathurst reported that the committee is scheduling a second meeting with Local 397 which represents employees in the State's Attorney's Office, Supervisor of Assessments Office and the EMA office.
3. **Meeting with Circuit Clerk Union Rep Pat Lynch and Health Insurance Rep Shannon Hall Update:** Bathurst reported that the Circuit Clerk Union representative has asked to have a meeting with Scheller Insurance agent Shannon Hall to address some questions regarding the new health insurance.
4. **Union Contract and Pension Addendums with Local 773 Dispatchers and Jailers Approval:** Bathurst explained that Local 773 business agents Judy Simpson and Bill Troutt came to the committee meeting to discuss the Pension Addendum and to clarify the language in that union contract. She stated that the Pension language was revised to the satisfaction of both parties and the collective bargaining agreement for the Telecommunicators is now ready for the full board vote. Bathurst said that the Jailers contract was already approved by the County Board, and that the negotiated increase will be \$.45 for this year and \$.35 for the second and third year. **Motion by Bathurst and second by Bishop to approve the collective bargaining agreement with Local 773 in the Sheriff's Department that included the Telecommunicators, Cook, Clerical and Custodians. Hampton+Knodle voted no, all other members present voted Yes. Motion carried.** Hampton+Knodle asked if this involves a salary increase, and Bathurst replied affirmatively. Hampton+Knodle asked what this will add up to for the county budget, and Hertel said this increase will include approximately 12 employees at an approximate annual cost of \$30,000.
5. **Other New Business Update:** None at this time.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Miles and second by Webb to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** No announcements.

**SCHEDULE CHANGES:** No schedule changes.

**APPOINTMENTS:**

1. Approval to Appoint Joyce Matthews to the Montgomery County Housing Authority for a five year term: **Motion by Miles and second by Martin to appoint Joyce Matthews to the Montgomery County Housing Authority for a five year term. Hampton+Knodle asked how long Matthews has served on the MCHA board and Chairman Hertel replied that it has been for quite some time. Six members voted no on the appointment: Bathurst, Beck, Savage, Sneed, Graden and Hertel. The remaining 14 board members present voted Yes. Motion carried.**

2. Approval to Re-appoint Jim Miller to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion: Hampton+Knodle and second by Young to re-appoint Jim Miller to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
3. Approval to Re-appoint Donnie Smalley to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Hopper and second by Graden re-appoint Donnie Smalley to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
4. Approval to Re-appoint Gary Hulbert to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Graden and second by Bishop to re-appoint Gary Hulbert to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
5. Approval to Re-appoint Mary Speier to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Hopper and second by Graden to re-appoint Mary Speier to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
6. Approval to Re-appoint Cathy Ulrici to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Young and second by Martin to re-appoint Cathy Ulrici to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
7. Approval to Re-appoint Darlene Tosetti to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Miles and second by Plunkett to re-appoint Darlene Tosetti to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
8. Approval to Re-appoint Aaron Johnston to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Webb and second by Sneed to re-appoint Aaron Johnston to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
9. Approval to Re-appoint Annette McNeill to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Martin and second by Bergen to re-appoint Annette McNeill to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**
10. Approval to Re-appoint Dennis Aumann to the Nokomis-Witt Ambulance Board for a 1 year term 1/1/15 to 1/1/2016: **Motion by Young and second by Plunkett to re-appoint Dennis Aumann to the Nokomis-Witt Ambulance Board for a one year term. All in favor, motion carried. Gasparich abstains.**

**PUBLIC COMMENTS:** Bill Schroeder asked about the company that was not being paid on the Eagle Zinc cleanup project. Chairman Hertel replied that Envirotech, Inc. filed a mechanics lien against the project in the amount of \$189,570.84, and said that the County expressed displeasure about this lien being filed with both of our US elected officials Senator Kirk and Congressman Davis.

**PAY BILLS:**

1. **Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards Approval: Motion by Plunkett and second by Martin to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Wendel and second by Bathurst to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**ADJOURN: Until the Full Board Meeting on Tuesday, August 11th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Graden and second by Sneed to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 11:05 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, August 11<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, August 11<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** none

**Pledge of Allegiance to the flag:** The Pledge was led by U of I Extension Entrepreneur student Tad Daniels.

**Mileage and Per Diem Approval:** Motion by Young and second by Graden to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Robinson and second by Wendel to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 14<sup>th</sup>, 2015. All in favor, motion carried.

### **CONSENT AGENDA:**

1. **Chief Assessment Officer's Report** ---- Ray Durston was present for questions.
2. **Circuit Clerk's Report** ---- Holly Lemons' report was submitted.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
4. **County Treasurer's Report** ---- Ron Jenkins' report was submitted.
5. **Health Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Kevin Smith was present for questions.
7. **Probation Office Report** ---- Banee Ulrici's report was submitted.
8. **Public Defender's Report** ---- Erin Mattson's report was submitted.
9. **Sheriff's Report** ---- Jim Vazzi's report was submitted.
10. **T.B. Department Report** – Becky Durbin was present for questions.
11. **V.A.C. Report** ---- Dave Strowmatt's report was submitted.

**APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA:** Motion by Martin and second by Bishop to approve the 11 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that they did not have a quorum to conduct a meeting.
- **CEFS Board** - Robinson stated that there is nothing to report this month.
- **CIEDA** – Hampton+Knodle stated that two of the three Governor appointed seats are up and will be appointed soon.
- **Health Department** – Martin reported that Under Sheriff Rick Robbins agreed to fill the open position on the Health Department Board.
- **IL Association of County Officials** –Plunkett and Bergen reported that no meeting was held.
- **MCEDC** – Tim Hopper reported that there is nothing to report at this time.
- **MCWC** – Deabenderfer stated that John Rapp was recently elected as President of the MCWC board and that Daryl Fuchs will serve as Vice President. Deabenderfer reported that Phil Borgic will remain as the Secretary/Treasurer and Pat Robinson of rural Hillsboro was appointed to fill one of the open board member positions. Deabenderfer stated that they have resumed trenching for Phase 5 and that it will be



finished by September and also reported there will be a three percent rate increase for water customers to be implemented in September and collected in October.

- **Planning Commission** – Beeler stated that they had a meeting and welcomed two new members. She also said that they will be reviewing the State statutes regarding storm drainage and water issues and they also discussed concerns regarding enforcement.
- **Senior Citizens Board** – Bishop stated that there is nothing to report this month.
- **UCCI** – Miles reported that he went to a meeting in Galena and that UCCI is working on a government handbook for local officials. Miles stated that they also discussed workplace rules for county employees to be in compliance with the new state medical cannabis statutes.
- **U of I** – Evan Young reported that there is nothing to report at this time.
- **VAC** – Sneed reported that there is nothing to report at this time.
- **WCDC** – Wendel reported that the WCDC will meet on August 20<sup>th</sup>.
- **Wellness Committee** – Bathurst reported that the Wellness Committee met and there were about eight employees who went on probation in the first quarter and that the group currently has about 60 active participants.

### **COMMITTEE REPORTS:**

#### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **U of I Extension Entrepreneurship Camp Presentation:** Chairman Hertel recognized the leaders and youth who participated in an Entrepreneurship Camp sponsored by the U of I Extension Service this past summer, and he asked U of I Cooperative Extension Marketing Director Terri Miller to introduce those in attendance. Miller stated that the camp was facilitated by Chris Casey who could not be present at the meeting. Board Members heard presentations from five local youth who developed their own products, marketing plans and commercials, and the students explained their products and showed a brief video of their commercials.
2. **The Tourism Bureau Illinois Presentation:** Hertel stated this presentation will be given during the Economic Development report.
3. **Water Line Connection Update:** Hertel stated that he has not had any recent meetings regarding this issue.
4. **State Income Tax – Local Government Distribution Fund, HB 365 Update:** Hertel reported that without a State budget we don't know what will happen with the State Income Tax.
5. **Coal Mine Update:** Hertel stated the Deer Run Mine is not in operation again because of high CO2 levels.
6. **Other Business Update:** None at this time.

#### **BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that the rail for the fire escape has been installed and will be painted this week.
2. **Bid from Engineer Service to Prepare Specs for the Annex Building issues Approval:** Sneed reported that at last month's meeting he addressed some of the issues at the Annex Building and he has since asked McDonough-Whitlow to submit a price for preliminary engineering work. He stated that McDonough-Whitlow submitted a quote of \$6,000 to prepare bid specs to address the issues at the Annex Building and this price also includes letting of bids and the pre-bid meeting. Sneed reported that we have spent about \$630,000 on the building already and that we can either put more money in it to protect our investment or we can decide not to make any more repairs at this time. Moore stated that we need to protect our investment. Beeler stated that it is human nature to protect one's investment but she also has a concern about committing an additional amount of money without knowing if it will solve the problems. Beeler also stated that we could be committed to pay twice that much and not get anywhere and that we may want to think about cutting our losses now. She asked about the potential of utilizing Hillsboro TIF District funds, and Hertel stated that no TIF funds are currently available. Gasparich stated that he thinks we need to have other options such as a plan to house these offices in another County building or perhaps

constructing another building that might be cheaper than repairing the Annex. Gasparich gave the example of the new building at the Health Department that is very suitable and didn't cost a lot of money. Sneed stated that there were things that needed to be addressed at the Annex Building from the beginning that were not done during the first renovation and that as far as other options we could find another spot and build another building. He and his committee would like to know what direction the board wants them to take. Bathurst stated that she would prefer that the committee make some kind of recommendation and she needs more information to make a decision. Hampton+Knodle asked if options could be considered to house the ROE Office at the Hillsboro School District unit office and wondered if there have been any discussions or options like this. Sneed stated that he has not checked with other locations to house these offices. Sneed outlined the problems with the building and stated that there are some priorities needed to be made in the scope of work that needs to be done and that we need an engineer involved to be able to proceed. Hampton+Knodle suggested hiring an engineer to do this work and get us a cost for the repairs while we look at other options for these offices. Miles stated that we looked at other options before and at this time we need to fix the lentil to keep that water out and that that this should have been fixed when we first bought the building. Miles also stated that there should be an awning installed to protect the lentil and then the building needs to be sealed. Graden stated that as the building stands now it is not worth much and that if the county chooses to sell it we won't get what we have paid into it. Plunkett stated that by spending \$6,000 for an engineering agreement, the outcome will tell us where we go from here. **Motion by Deabenderfer and second by Bishop to approve the engineering agreement with McDonough-Whitlow in the amount of \$6,000. All in favor, motion carried.**

3. **Bid for Painting at the Historic Courthouse Update:** Sneed reported that the committee is getting bids to paint the porch and doors of the Historic Courthouse.
4. **Communications Tower Approval:** Sneed reported that the County now owns the communication tower and we need to install a gate for security purposes. **Motion by Sneed and second by Graden for the Highway Department to install a gate at the tower entrance for \$500. All in favor, motion carried.** Gasparich asked about redundancy between the two towers and Chairman Hertel replied that the Sheriff's Department is in charge of the project and he has suggested they look at the potential of renting space on the tower as a new revenue source.
5. **ServPro Disaster Assessment of County Buildings Update:** Sneed reported that ServPro has completed their assessment of the County buildings and submitted reports. He said that copies of the final reports will go to different offices and law enforcement to show the locations for the utility shut offs. Sneed said that labeling will also take place at all the shut off areas for identification purposes, and wrenches will be provided in indoor locations so emergency shut offs can occur. Deabenderfer asked if the wrenches will be secure at all the indoor shut offs and Sneed replied that the committee will make a determination about which locations receive them.
6. **Other Business Update:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Chairman Gene Miles as follows:

1. **Walshville TBP Letting Approval:** Miles reported that the committee received two bids for the Walshville Trail Bridge Project. Kinney Contractors submitted a bid for \$412,717.50 and Yamnitz and Associates submitted a bid of \$385,077. Miles stated that both bids were compliant with IDOT regulations and recommended that we accept the low bid. **Motion by Miles and second by Young to approve the low bid from Yamnitz in the amount of \$385,077 for the Walshville TBP.** Miles stated that Yamnitz is located in Fieldon, IL which is near Jerseyville, IL and he also stated that Yamnitz has done several bridge projects for the county. Board members expressed their concerns that we have to accept the low bid from a company that is not located within Montgomery County. **Roll call vote. Voting Yes = Bathurst, Beck, Beeler, Bergen, Bishop, Gasparich, Graden, Hampton+Knodle, Hopper, Miles, Moore, Robinson, Savage, Sneed, Webb, Wendel, and Young. Voting No = Chairman Hertel, Deabenderfer and Plunkett. Martin had left the meeting before this action. 17 yes, 3 no, Motion Carried.** Chairman Hertel stated that he voted no because all of the money spent for this project leaves the County when this contractor does the work and that he rarely hires any workers from our county.

2. **2015 Multi-Agency Culvert Letting Approval:** Miles reported that the committee reviewed and recommends the low bid for the 2015 Multi-Agency Culvert. **Motion by Miles and second by Webb to approve the low bid from Metal Culverts in the amount of \$15,072.90 for group 1 culverts and \$8,506.30 for group 2 culverts. All in favor, motion carried.**
3. **Crude Oil Pipeline Update:** Miles stated that the committee is waiting on a final map from Dakota Access so they can add the final information to the road use agreement.
4. **Resolution #2015-10 to appropriate funds for 1127 B-CA, Donnellson Avenue, CH-10, Montgomery County, 100% County project Approval:** **Motion by Miles and second by Moore to recommend the approval of Resolution #2015-10 to appropriate \$7,000 for 1127 B-CA, Donnellson Avenue, CH-10, 100% County project. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, pages 254 and 255).**
5. **P.E. Agreement, McDonough-Whitlow, P.C., Section 15-08114-00-RR, Red Bridge Road Approval:** Miles stated that the Illinois Commerce Commission works to upgrade rail road crossings for public roads and two Preliminary Engineering agreements need to be approved. He stated that the cost will be paid 100% from the Grade Crossing Protection Fund and no funds will be used from the township or county for these agreements. Miles said that Hillsboro Township will pay for their share and then get reimbursed from IDOT. **Motion by Miles and second by Graden to recommend the approval of the P.E. Agreement with McDonough-Whitlow in the amount of \$16,400 for the Red Bridge Road project to the full board. All in favor, motion carried.** Engineer Smith further explained that the Grade Crossing Protection fund is an IDOT fund and not a county fund and is an arm of the Motor Fuel Tax and that the County is responsible for overseeing the Motor Fuel Tax fund. Smith stated that reimbursement money to Hillsboro Township from this state fund will go through the Highway Department. **(For copy of Agreement, See Resolution Book 14, pages 256-260).**
6. **P.E. Agreement, McDonough-Whitlow, P.C., Section 15-08115-00-RR, Miller Branch Trail Approval:** **Motion by Miles and second by Young to recommend the approval of the P.E. Agreement with McDonough-Whitlow in the amount of \$11,400 to the full board for the Miller Branch Trail project. All in favor, motion carried. (For copy of Agreement, see Resolution Book 14, pages 261-265).**
7. **Nokomis-Fillmore Road Update:** Miles stated that the committee discussed the issues with the Nokomis-Fillmore Road and the possibility of using TARP funds in the amount of \$90,000 per mile which would not be nearly enough to cover the estimated \$500,000 per mile cost.
8. **Above Ground Fuel Tanks Update:** Miles stated that the fuel tanks came in and the concrete pad was installed and needs to cure so that electricity can be hooked up.
9. **Damage on North Road Update:** Miles reported that repairs have been made to the mile stretch of the North Road damaged by a large implement vehicle and that it will be oiled when the county does the rest of the road oiling at the end of August. Miles also stated that an invoice will be sent to the individual that caused the damage to the North Road.
10. **Black Diamond Road Repairs Update:** Miles stated that he drove that Black Diamond yesterday and that it is much smoother. He said they have a few small spots to work on and then the road will be ready to be oiled and chipped later this month.
11. **Other Business Update:** Engineer Smith reported that there will be a meeting this Thursday on the Simpson Bridge because the County has an executed contract so we should get the Federal funding. Chairman Hertel stated that he received a call from IDOT representatives Sue Graham and Ron Rybolt and that they told him that we should get the funding for the project. Smith stated that the paperwork has been sent off to the state and they are responsible for paying the contractors for the work. Hertel informed members that he was recently informed that the county will not receive Motor Fuel Tax this month so the County General Fund will supplement the costs it pays.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:**

1. **MCEDC Update:** Hampton+Knodle stated that MCEDC representative Will Shalter is currently working on a population recruitment brochure and will present it at their next meeting.
2. **Revolving Loan Fund Report Update:** Hampton+Knodle stated that Revolving Loan payments have been made and that MCEDC Director Will Shalter is checking on some potential leads for other business loans.
3. **Utilities Update:**
  - **Dakota Access** – Hampton+Knodle stated that she hasn't heard of anything new on this project since mid-July.
  - **Grain Belt Transmission Line Project** - Hampton+Knodle stated that there was a public meeting held recently in Pana and County Board member Joe Gasparich attended. Gasparich stated that it was very well attended with about 80% of those in attendance in opposition and a 20% in support of the project. He stated that most of the people who spoke were local residents who would be affected by these lines on their farms and spoke about the stress the project will cause to local property owners. Gasparich stated that there were some businesses in attendance that supported the project, and that two representatives from the Illinois Commerce Commission were also at the meeting. Gasparich stated that comments made on behalf of our county were in regards to the eminent domain issue, potential damage to roads and the concerns if a line dropped. Hampton+Knodle also stated that Clean Line Energy is appealing the ruling by the Missouri Commerce Organization that ruled against their status as a public utility.
4. **Business Sites and Development Update:**
  - a. **Eagle Zinc Operable Unit 2** – Hampton+Knodle stated that Congressman Shimkus' Office representative told her that we should hear something about the funding for Phase II in the next two to three weeks.
  - b. **Electronics Recycling Pitch** – Hampton+Knodle stated that MCEDC representative Will Shalter is working with BLH electronics recycling company of Springfield to find a location in Montgomery County.
  - c. **CEO Program** – Hampton+Knodle stated that nearly 100 people attended the CEO annual meeting on August 10<sup>th</sup> and the first day of classes for the 16 students will be August 20<sup>th</sup>, 2015. Discussion among members expressed concern that no Litchfield students are in the CEO program, and Hampton+Knodle stated there were 24 Litchfield students who picked up applications, however only three applications were returned and only one of those students was selected for the program and she has since dropped out. Hampton+Knodle stated that the new Litchfield School Superintendent is very excited about the program and that they are developing a feeder system in the schools there so they can encourage kids to join the program in the future.
5. **Tourism Approval:**
  - a. **Tourism South Approval:** Hampton+Knodle stated that the committee reviewed an opportunity to pursue membership with the Illinois South Tourism Bureau with some of the funds coming from the Hotel/Motel tax collected by the State. Hampton+Knodle explained that hotels and motels have to pay a State tax and unless our county belongs to a Bureau we can't take advantage of this funding match. Hampton+Knodle reported that this membership will include a marketing consultation, website advertisement and a marketing campaign that will help us create a "brand" name for our county. Beeler stated that the Bureau will also offer discounted advertising in their publications, promote our events and provide assistance with tourism mailer and brochure printing. Beeler added that membership to this Bureau will provide a great benefit for all our communities because they will then have the opportunity to advertise their events in their publications. Hampton+Knodle stated that we don't know how much funding we will get from the State because they do the calculation based on the hotel/motel taxes collected in each county. Beeler stated the funding match formula from the State is unknown, however we think we are at the \$2,500 match level. Deabenderfer stated that he fears that

there is no way to measure how much the \$2,500 expenditure will bring into the County. Hopper stated that there is a way to measure results like checking prior attendance at the Summer Concerts in Hillsboro and then comparing those numbers to the same events after we advertise. Beeler stated if we work with real estate agents and other community leaders we can capture feedback and other data from the publications. Bergen asked if we will have to hire a county tourism employee and Hampton+Knodle replied no, that the MCEDC has the mechanism to work with tourism because it is in their bylaws and the City of Litchfield already has their own tourism employee. Bishop stated that if we participate in this program we should encourage coordination with the City of Litchfield tourism department, and Bathurst stated she has contacted the City of Litchfield and established that coordination. Plunkett stated that one of the nice things about the Illinois Tourism Bureau is that their publications are getting out and in the hands of those who travel, and by participating we will have opportunities to further tourism here. Hertel stated that he was originally contacted at home by the Tourism Bureau Illinois South representative and she told him that the hotel/motel taxes aren't being spent here and explained to him how we could take advantage of this funding and join their bureau. He stated that their tourism brochures and publications are placed in hotels, rest stops and restaurants throughout Illinois, and said the \$2,500 membership will be for the Illinois 2017 Fiscal Year, however the Tourism Bureau Illinois South stated that services will start once we join and we won't be billed until FY 17. **Motion by Hampton+Knodle and second by Hopper to pursue membership with Illinois Tourism South Bureau for \$2,500. All in favor, motion carried.**

b. **Farmersville Bike Trail** – Hampton+Knodle stated that the Highway Department doesn't have the materials to run the sign machine and that it is cheaper to go out and purchase a sign for the bike trail. Savage stated that IDNR considers this bike trail to be a part of the Old Route 66 and gave Mike Webb some signs to install at the trail. The committee is also looking to see if a current ordinance will address the problems of the four wheelers on the bike trail.

**6. Planning Update:**

- a. **Planning Commission Update:** Hampton+Knodle stated that the Planning Commission met on July 16<sup>th</sup>, 2015 at the Annex building and Beeler gave an update earlier during the Liaison reports.
- b. **West Central** – Hampton+Knodle stated that she is planning on attending the Economic Development Administration meeting scheduled for August 12<sup>th</sup>, 2015.

**7. Infrastructure Update:**

- a. **Broadband Opportunity** – Hampton+Knodle stated that Shalter attended a meeting last week with School Districts for the Broadband Opportunity and that he is at the stage of figuring out costs, etc.
- b. **Central Illinois Public Transit- CEFS Update/Approval** – Hampton+Knodle reported that CIPT is looking for another Transit Director because Dennis Shiley is leaving the organization. Hampton+Knodle also stated that they are optimistic we will get a higher funding level for our area.

**8. Incentives – EZ, abatements Approval:**

- a. **Pioneer Abatement Update** – Hampton+Knodle stated that all the taxing authorities have approved the resolution to abate taxes for the Pioneer project and that in her last conversation with the Pioneer Corporate Office they reported that they are planning to do more upgrades.
- b. **Enterprise Zone Legal Description** – Hampton+Knodle stated that Tony Hard has the revised contract and the information to start the legal description work for the new enterprise zone territory.
- c. **Enterprise Zone Next Mayor's Meeting** – Hampton+Knodle stated that the next meeting will be scheduled once the legal description work has been completed and when the Consultant who will be working on the narrative will be available.
- d. **Enterprise Zone Presentations for Narrative** – Hampton+Knodle stated that the committee listened to two presentations for consulting services to prepare the narrative for the new enterprise zone application and that we changed our scope to include a total review of the application once it is ready for DCEO. Hampton+Knodle stated that the Consultant will write the narrative for the 10 criteria and that both companies who presented their information had experience. One company stated that they would charge \$55,000 and the other would charge \$30,000. **Motion by Hampton+Knodle and second by Beeler to approve hiring Craig Coil with TDC to complete**

the narrative, review the ordinances & intergovernmental agreements and to review our final application for the new EZ application for an amount not to exceed \$30,000. All in favor, motion carried. Young asked specifically what the consultant will be doing for this cost and Hampton+Knodle replied that they will be getting data from various sources and writing a high level narrative to tell our county story that will justify our criteria to DCEO in hopes that we will be awarded an Enterprise Zone in round two.

9. **Other Business Update:** None at this time.

**E.M.A./AMBULANCE COMMITTEE REPORT:** Given by Chairman Glenn Savage as follows:

**Ambulance Call Reports:** Savage reported that collections continue in a routine fashion.

Collections: New System \$114,625.29 Old System \$22.00 Total \$ 114,647.29

**AMBULANCE REPORT:** Savage reported that the ambulance budgets will be discussed and approved at their next meeting.

**EMA:**

1. **LEPC Meeting August 13<sup>th</sup> at the Health Department Update:** Savage reported that the LEPC meeting is scheduled for August 13<sup>th</sup> at the Health Department.
2. **Emergency Contacts Update:** Savage stated that 911 has the ability to send text messages and that Director Holmes will coordinate getting lists from each Department Head so that 911 can notify them.
3. **Mitigation Planning next meeting October 22<sup>nd</sup> Update:** Savage reported that the next mitigation planning meeting is scheduled for October 22<sup>nd</sup>.
4. **MOU Approval:** Savage reported that the committee reviewed the Memorandum of Understanding and is recommending its approval to the full board. He explained that this agreement outlines who has the right to manage resources in a disaster situation and the MOU must be updated every three years. **Motion by Gasparich and second by Webb to approve the Memorandum of Understanding for Mutual Aid. All in favor, motion carried. (For copy of MOU, see Resolution Book 14, pages 266-267).** Chairman Hertel asked how Attachment A will be dealt with (the list of all the taxing bodies). Gasparich replied that it has been a long time since we discussed this and he explained that the MOU is needed to apply for federal disaster aid so these taxing authorities can be recipients of grant money from the State of Illinois. He stated that the taxing authorities all need to approve this MOU at their board meetings and we need to keep their signed copy on file at the EMA office. Hampton+Knodle asked how and who will be responsible to make sure this MOU is updated every three years. Gasparich replied that it is the responsibility of the EMA Office to get this on file so the taxing authorities can apply for emergency funding and be eligible for disaster relief. Savage thanked Assistant State's Attorney Betsy Wilson who has spent a lot of time looking at various versions of this agreement.
5. **EOP Update:** Savage stated the Emergency Operation Plan was submitted to IEMA and they have reviewed and accepted it.
6. **MABAS Assets Update:** Savage reported that the committee is working on liability insurance for the MABAS Vehicle and that Holmes is getting VIN numbers to cover equipment for liability.
7. **Other Business Update:** Savage stated that Hillsboro Ambulance Service representative Barb Schmedeke attended the committee meeting with a request to increase their coverage from 16 hours to 24 hour coverage and stated that they are in the process of phasing out old ambulances.

Gasparich left the meeting at 10:30 AM.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **Proposals for Professional Auditing Services Approval:** Beeler reported that the committee received one proposal from Kerber, Eck and Braeckel to perform the annual county audit, and their proposal is for \$40,000 for the first year, \$41,200 for the second year and for an amount not to exceed \$42,436 for the third year. Beeler stated there are still issues with the new Zobrio financial software and she was advised by KEB that there could be an increase in their fees if they have to go through two sets of software entries and reports due to these issues. Beeler stated that this will create an auditing nightmare and stated she wants

the board to know that there will be further repercussions if we can't get the Zobrio software to work. Plunkett stated that he wondered about the two year proposal since we advertised for this time frame as the proposals were sought. Beeler replied that we don't have to go out for proposals on professional services and that Assistant State's Attorney Wilson reviewed the proposals and said we are OK with going for the three year version. **Motion by Beeler and second by Bathurst to approve hiring KEB to perform the annual county audit in the amount of \$40,000 for the first year, \$41,200 for the second year and an amount not to exceed \$42,436 for the third year. All in favor, motion carried.** Deabenderfer asked if the county would have to pay Patton and Associates for working with KEB during the transition and Hertel replied they probably will not charge the county since this is part of auditing etiquette.

2. **Zobrio Accounting Software, Access for Supervisors-Security Level Update:** Beeler stated that we are continuing to work through the process of implementing the Zobrio accounting software and trying to get payroll to balance. Beeler reported that there is a problem with the IMRF payroll calculations and that it has been a challenge working through the process. County Clerk Leitheiser stated that her office has been successfully using the Accounts Payable module for several months now and it is working well and that she feels that purchasing this software has been a worthwhile investment for the County. Beeler stated that the General Ledger module is functioning; however Treasurer Jenkins doesn't like the reports and that the software doesn't function the way he wants. Beeler stated that Zobrio wants this to work and that they are working with the software writer to get the Treasurer's issues resolved. Chairman Hertel stated that both offices were asked if this is the software they wanted before the county purchased it. Beeler stated that Assistant State's Attorney Wilson has also talked with Treasurer Jenkins regarding these issues and that Zobrio is doing the extra work without charge to the county and the Harris software is still being used until the issues can be worked out. Moore asked who is paying for the Harris software and Hertel stated that the county is paying them \$4,000 for another quarter to run payroll.
3. **ROE Budget Update:** Beeler stated that ROE Superintendent Julie Wallerman addressed the committee and presented the new ROE budget which will cost the county about \$30,000 more than prior years due to the ROE consolidation with Bond, Fayette and Effingham Counties. Beeler also reported that after the consolidation we now have fewer employees here in the Montgomery County Office. Deabenderfer asked why the costs have increased and Chairman Hertel replied that the State saved money with the consolidation but the Counties did not, and unfortunately will have to pay more and receive less services. Hampton+Knodle confirmed that the consolidation of the ROE Districts was misrepresented to our county when it was mandated.
4. **Procedural Review on Health Insurance Written Report Update:** Beeler stated that Kerber, Eck and Braeckel submitted their final written procedural health insurance review due to the change in health insurance companies and there were no major findings.
5. **Suspension of State Reimbursed Salaries Update:** Beeler reported that the State has suspended the salary reimbursements for the Supervisor of Assessments, Public Defender and State's Attorney as of the June reimbursements until they can pass a state budget.
6. **County Clerk Employee – Automation Fund Approval:** Beeler stated that Clerk Leitheiser requested that she be allowed to make her part time employee a full time employee with the entire salary and insurance to come from her automation fund. **Motion by Beeler and second by Bathurst to move the part time employee to a full time position and to pay the salary and insurance out of the County Clerk Automation Fund #327. All in favor, motion carried.**
7. **FY 2016 Budget Update:** Beeler said that as of now the county levy increase will be 4.9983%, which would be under the Truth In Taxation requirement, but this levy amount may be revised based on tentative budget requests. Beeler stated that the County received \$125,000 for the July coal royalty payment and that we received \$195,000 for the month of June. She said our average monthly coal royalty payment six months ago was \$233,000. Beeler stated that due to the fire at the mine, there will be one more small payment next month and that we just can't count on more payments until the coal mine re-opens. Beeler thanked former Finance Committee Chairman Gasparich for setting up a reserve to help us work through this situation.

- **Animal Control Budget Update-** Beeler reported that the committee is still working on the Animal Control budget to take some funding from the Vanek Estate.
- **County Board Member Per Diem Update:** Beeler reported that the committee also discussed lowering the county board member per diem from \$75 per day down to \$60 per day among other cost saving measures, but she would like to table this issue until next month so that the County Board Chairman reimbursement can also be addressed. Beeler explained that at budget hearings the county offices had cut their budgets and the committee went through their line items and asked them to tighten their budgets even further. Beeler added that the board should control and change their own budget also to share the sacrifice, and a 20% decrease would make the meeting per diem \$60 per day and the mileage reimbursement would be reduced to \$.44 per mile. Beeler stated that the county board structure will also be discussed next month. She said we need to start thinking outside the box and think about how we will do things in Montgomery County with having fewer committees and/or fewer board members. She said she realizes the total amount of the county board budget is minimal as compared to other county budgets, but we must “tackle this elephant one bite at a time.” Beeler stated that she has asked Gasparich and Plunkett to research other county board member pay and board structures so they can report on different options at their next meeting. Deabenderfer stated that he noticed this on the agenda and said that he refuses to take a guilt trip about his county board member earnings and that it is unconscionable to ask board members to go back and do the work for the same pay as was earned in 2000. Deabenderfer stated that when he got on the board he realized how much time it takes to do this work and he resisted the temptation to say “you know what you are worth.” He said that he refuses to take a guilt trip for the county board per diem since it takes a lot of time and effort to be on this board. He asked how can we go to our constituents and say that our time isn’t as valuable as it was before, and he knows what he is worth and it is at the level that members are currently paid. Moore said he would gladly “take a bite out of the elephant if we can wash it down with free city water,” referencing the bottled water purchase for county offices. Hertel stated that this pay reduction would only pertain to the board members who were elected in 2016 because the per diem requests can’t be set during the term of current board members. Hertel also stated that we can’t officially cut the number of members of the board until 2022 after the next census, but we can vote now to cut the board but it wouldn’t take effect until after the census. Hertel stated that the pay for board chairman is \$7,500 and he only takes \$6,000 per year and his per diem is for \$60 per meeting instead of \$75. Hertel stated that the county board budget might go over a little this year and reminded members that some meetings were consolidated together, and cited that the Road and Bridge Committee has had some lettings at their regular meetings. Deabenderfer stated that we act as a board that is not in a crisis because we just voted to spend \$30,000 for Enterprise Zone consultant fees, recently paid for a new flyover and got new financial software. Hertel stated the sky wasn’t falling until March and if the fire at the coal mine keeps burning, we will be in crisis and that he is more concerned about keeping the employees working. Hertel added that he is not concerned about the board members and if we have to cut \$1 million from the budget it would mean cutting a lot of employees and we are here to make sure the county runs and to give people services. Plunkett stated that we spent a lot of money on a job study to see what we should pay employees and we need to look at the board members salary and pay them at the level of the job requirements. Beeler said that she recently has had two four hour meetings and when that is broken down it is \$19 per hour or \$39,000 per year, which is much more than we pay most of our employees. Beeler asked how many board members sit in four hour meetings each month. Deabenderfer stated that there is other time spent on board member work besides meeting time. Bishop stated that some board members have young families and some are retired and that in her case she feels it is her duty to serve her constituents and give back to the county who has given her and her family so much. She added that we are asking our employees to look at everything they can to reduce spending and the Board Members should also do their part. Hertel stated that the sky is not falling yet and he would be more than happy to give up some of the board members’ salary to keep our employees employed. He said that if the revenue continues to



go down, employees will be asked for a 10-15% cut in pay but because of unions there would probably be layoffs instead. Hertel concluded by saying we hired our employees to do a job and it is our job to keep them employed.

8. **Convey Parcel # 13-06-406-001 to the City of Witt Approval:** Motion to convey parcel #13-06-406-001 to the City of Witt. **Motion by Beeler and second by Young to convey parcel #13-06-406-001 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 268).**
9. **Convey Parcel # 13-06-329-005 to the City of Witt Approval:** Motion to convey parcel #13-06-329-005 to the City of Witt. **Motion by Beeler and second by Webb to convey parcel #13-06-329-005 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 269).**
10. **Convey Parcel # 13-05-105-002 to the City of Witt Approval:** Motion to convey parcel #13-05-105-002 to the City of Witt. **Motion by Beeler and second by Hampton+Knodle to convey parcel #13-05-105-002 to the City of Witt. All in favor, motion carried. (See Resolution Book 14, page 270).**
11. **Convey Parcel # 10-32-435-003 to the City of Litchfield Approval:** Motion to convey parcel #10-32-435-003 to the City of Litchfield. **Motion by Beeler and second by Bathurst to convey parcel #10-32-435-003 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 271).**
12. **Convey Parcel # 10-33-401-003 to the City of Litchfield Approval:** Motion to convey parcel #10-33-401-003 to the City of Litchfield. **Motion by Beeler and second by Sneed to convey parcel #10-33-401-003 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 272).**
13. **Convey Parcel # 15-04-251-013 to the City of Litchfield Approval:** Motion to convey parcel #15-04-251-013 to the City of Litchfield. **Motion by Beeler and second by Beck to convey parcel #15-04-251-013 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 273).**
14. **Convey Parcel # 15-04-429-009 to the City of Litchfield Approval:** Motion to convey parcel #10-32-435-003 to the City of Litchfield. **Motion by Beeler and second by Bishop to convey parcel #15-04-429-009 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 274).**
15. **Convey Parcel # 15-05-278-012 to the City of Litchfield Approval:** Motion to convey parcel #15-05-278-012 to the City of Litchfield. **Motion by Beeler and second by Young to convey parcel #15-05-278-012 to the City of Litchfield. All in favor, motion carried. (See Resolution Book 14, page 275).**
16. **Convey Parcel # 03-28-201-001 to Steven R Webb in Pitman Township Approval:** Motion to convey parcel #03-28-201-001 to Steven R. Webb in Pitman Township. **Motion by Beeler and second by Miles to convey parcel #03-28-201-001 to Steven R. Webb in Pitman Township. All in favor, motion carried. Mike Webb abstained. (See Resolution Book 14, page 276).**
17. **Revised Pre-Paid vendor list Approval:** Beeler reported that the committee met in a special meeting before the full board meeting to approve revisions to the Pre-Paid Vendor List. **Motion by Beeler and second by Miles to approve the revisions to the Pre-Paid Vendor List. All in favor, motion carried. (See Resolution Book 14, page 277-278).**
18. **Jury Commission Dissolution Resolution Approval:** Beeler reported that Circuit Clerk Lemons presented a Resolution to Dissolve the Jury Commission. **Motion by Beeler and second by Graden to approve the Jury Commission Dissolution Resolution.** Moore asked about the cost savings, and Beeler replied that it was about \$200 every quarter and that Circuit Clerk Lemons notified the three individuals who sit on the Jury Commission and the Judges have also agreed to this change now that her office has a computer program used to select juries. **Voice vote with Moore voting no, motion carried. (See Resolution Book 14, page 279).**
19. **Other Business Update:** None at this time.

**H.W.E. COMMITTEE REPORT:** Given by Chairman Connie Beck as follows:

1. **Elections Update:** County Clerk Leitheiser stated that county board member candidate packets are now available for pickup.
2. **EPA Report Update:** Beck reported that the committee discussed the cleanup of a safety hazard property in Ohlman. Assistant State's Attorney Wilson stated that they are working with this issue and that Ohlman has hired an attorney.

3. **Recycling Program and Events Update:** Beck reported that the committee approved some repairs to the building and also approved to purchase a building exhaust fan to help draw out the heat due to a couple of employees getting sick during the recent hot weather.
4. **Animal Control Facility Program Update:** Beck reported that there are plenty of pets available for adoption at the facility and that the committee continues to discuss the amount of after-hours call for animal control services.
5. **Other Business Update:** None at this time.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **FOP Union Grievance Update:** Bathurst stated that the grievance filed by the Fraternal Order of Police regarding the county health insurance was withdrawn by the union.
2. **Union Negotiation meetings with Local 397 Update:** Bathurst reported that there will be a special meeting on Monday, August 24<sup>th</sup> at 6:00 pm in the County Board room to conduct union negotiations with Local 397, the union that represents employees in the offices of the Supervisor of Assessments, State's Attorney and EMA.
3. **Other Business Update:** None at this time.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES: Motion by Wendel and second by Hopper to approve the 8 Committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** Hertel stated that a special Personnel Meeting on Monday, August 24<sup>th</sup> at 6:00 pm in the County Board Room to conduct union negotiations with Local 397.

**APPOINTMENTS:**

1. **Motion by Moore and second by Young to appoint Jack Rebman to the Irving Cemetery Board Association. All in favor, motion carried.**

**PUBLIC COMMENTS:** Schroeder thanked Hertel, Plunkett and Deabenderfer for voting against Yamnitz on the bridge project and he stated that this contractor has failed to comply with an apprentice program and minority and female hiring standards. Schroeder stated that Kinney Contractors is a local company and he thinks there needs to be a protest against the unfair State requirement to take the low bid on these projects. Schroeder stated that he doesn't have an objection to what board members get paid or with the per diem and mileage reimbursement. Schroeder stated that he hopes the county does something to repair the Annex building but they should do it faster than the Red Ball Trail and Communication Tower projects.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards: Motion by Bathurst and second by Plunkett to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 17, Against – 0, Absent – 2, Abstain -2 (Moore, Beck). Motion carried.**
2. **Motion by Bishop and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**ADJOURN: Until the Full Board Meeting on Tuesday, September 8<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Hopper and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:17 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.**

# Montgomery County Board

## Minutes

**For Tuesday, September 8<sup>th</sup>, 2015 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, September 8<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young

**Members Absent:** Mike Webb

**Pledge of Allegiance to the flag was led by Undersheriff Rick Robbins, Jim Moore, Joe Gasparich, Bill Bergen, Chuck Graden, Tim Hopper and Bob Sneed in honor of September 11<sup>th</sup>.**

**Mileage and Per Diem Approval:** Motion by Graden and second by Miles to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Bathurst and second by Bishop** to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 11<sup>th</sup>, 2015. All in favor, motion carried.

Hampton+Knodle introduced local business owner Tyler Downs of Care Otter who gave an update about his new medical software company. Downs stated that Care Otter started with two employees in May 2015 and they just hired their 20<sup>th</sup> employee. Downs reported that they chose the Hillsboro area for their business because of its close proximity to both Springfield and St. Louis and stated that they are outgrowing their current office located in the renovated former ambulance bay at Hillsboro Hospital. Downs also reported that four employees have bought homes in the area and that Hillsboro residents make up 30 percent of their workforce. He said they expect to have 22 employees hired by the end of this year and they estimate that they will hire three to four new employees every month next year. Chairman Hertel thanked Downs for bringing Care Otter to Montgomery County and stated that it will be nice to have more technology jobs here. Hampton+Knodle stated that the County needs to work on better infrastructure here including broadband accessibility which would give other technology based companies' opportunities as well.

**CONSENT AGENDA:**

1. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
2. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
3. **Health Department Report** ---- Hugh Satterlee was present for questions and encouraged everyone to get their flu shots which are now available the Health Department.
4. **Highway Department Report** --- Kevin Smith was present for questions.
5. **Probation Office Report** ---- Banee Ulrici – report was submitted.
6. **Public Defender's Report** ---- Erin Mattson – report was submitted.
7. **Recycling Report** ---- Ben Bishop – report was submitted.
8. **Sheriff's Report** ---- Jim Vazzi- report was submitted. Robbins stated that the Sheriff recently had a hip replacement, and Hertel said that Sheriff Vazzi is mending well.
9. **SOA Report** ---- Ray Durston was present for questions.
10. **TB Department Report** – Becky Durbin was present for questions.
11. **Treasurer's Report** ---- Ron Jenkins was present for questions.
12. **VAC Report** ---- Dave Strowmatt was present for questions. Strowmatt thanked Supervisor of Assessments Ray Durston for coordinating with him on the new veteran's real estate tax exemption.

**APPROVAL OF 12 ITEMS ON THE CONSENT AGENDA:** Motion by Gasparich and second by Hopper to approve the 12 items on the Consent Agenda. All in favor, motion carried.

## **LIAISON REPORTS:**

- **911 Board** – Webb was absent.
- **CEFS Board** - Robinson stated that CIPT Transit Program Director Dennis Shiley will resign October 1<sup>st</sup> and that Kim Adair of Louisville, KY was hired to replace him and she begins employment today. Robinson also reported that LIHEAP program changes will start on October 1<sup>st</sup> and that senior citizens and families with children under age 6 may now apply for low income home energy assistance. She said that the RA benefit limit amount has been reduced to 750 to re-connect their services. Robinson also reported that because of cut backs the Litchfield office will close within 90 days but the Taylor Springs office will remain open.
- **CIEDA** – Hampton+Knodle stated that there is no new information.
- **Health Dept.** – Martin stated that there is nothing to report.
- **IL Association of County Officials** –Plunkett, Bergen – nothing to report.
- **MCEDC** – Tim Hopper referred to MCEDC Director Will Shalter for the report. Shalter stated that the MCEDC has acquired grants for Coffeen and Nokomis for police cars and they are currently helping Panama get a grant for a generator. Shalter provided information regarding the medical marijuana dispensaries and stated that a Marion medical marijuana site was recently approved and there is still a possibility of another site being approved in Litchfield.
- **MCWC** – Deabenderfer stated that Phase five will be completed in the eastern part of the county and since the project came in under bid, they will use the remaining funds to help connect some other lines. He also stated that the MCWC may modify their meter reading system. Chairman Hertel asked Deabenderfer if he could check at their next meeting about how close the water lines are to each community for the purpose of looking at the possibility of a county water system.
- **Planning Commission** – Beeler stated that there is nothing to report.
- **Senior Citizens Board** –Bishop reported that board meets next month.
- **UCCI** – Miles reported that no meeting was held this month, but there will be a three day meeting in October.
- **U of I Extension**–Evan Young deferred to Shalter who reported that they are concluding their summer programs and getting ready for the fall programs. Shalter said that the U of I Office just received a new 3D printer and they are hoping to teach this kind of technology to county residents.
- **VAC** – Sneed reported that the meeting will be held next month.
- **WCDC** – Wendel reported that their meeting was cancelled and will be re-scheduled.
- **Wellness Committee** – Bathurst reported that they did not have a meeting.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Congressman Rodney Davis Met with the Coordinating Committee on Sept. 29 Update:** Chairman Hertel stated that Congressman Davis met with the Coordinating Committee and thanked him for helping to secure the funding for the second phase of the Eagle Zinc clean-up project.
2. **Coal Mine Update:** Chairman Hertel stated that he has been contacting Legislators regarding the Coal Mine to ask why we have a different standard than other Coal Mines for carbon monoxide levels.
3. **Other Business Update:** None at this time.

### **BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that the committee dealt with routine maintenance issues.
2. **Proposal for Engineering Services to Review the Annex Building Issues Update:** Sneed reported that he and McDonough-Whitlow representative Ken McDonough went through the Annex Building to assess what work will need to be completed to keep water from coming in the building. Sneed said they hope to have a full report at next month's meeting.

3. **Communications Tower Update:** Sneed reported that Undersheriff Robbins and Sheriff's representative Nimmo addressed the committee regarding the work being done on the Communications Tower by Cress Hill outside of Hillsboro. He said that all the old metal antennas were sent for scrap metal and the tower is now ready to be painted and the project is expected to come in under budget. Sneed thanked the Highway Department for the road work done for the entrance and for installing a gate.
4. **Other Business Update:** None at this time.

**Motion to recess the meeting for 5 minutes by Bathurst and second by Savage. All in favor, motion carried. Meeting reconvened after 5 minutes.**

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **Simpson Bridge Construction Update:** Miles reported that construction started today for the Simpson Bridge in Walshville area and that the Walshville Trail road will be closed for the next nine months.
2. **Pine Street in Irving project Update:** Miles reported that the repairs to Pine Street in Irving also start today and that the Highway Department crews are going to keep part of Pine Street open during the work.
3. **North Road Damage Update:** Miles stated that repairs to the one mile area on the North Road have been completed and that the cost was \$8,108.82. The State's Attorney's Office will send a letter and a copy of the invoice to the individual who is responsible for the damages. Graden asked if the North road will be striped soon and Miles replied that we do not have the funding at this time for the road to be striped.
4. **Crude Oil Pipeline Update:** Miles reported that the final route for this project has not been chosen yet.
5. **Nokomis-Fillmore Road Update:** Miles stated that the committee is discussing funding options for this project and they hope to start next year.
6. **Other Business Update:** Miles reported that the committee discussed the schedule of bridge work to be completed and said they would like to add the bridge at the bottom of the hill on Walshville Trail to the list for 2017.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

Savage reported that collections are routine.

**AMBULANCE REPORT:**

1. **Nokomis Ambulance Budget/Levy Update:** Chairman Hertel stated that the Nokomis Ambulance Budget has agreed to lower their levy for 2016 by \$15,000 and that it is OK to pass all five ambulance budgets at the county board meeting.
2. **5 Area Ambulance Budgets/Levies Approval:** Savage reported that the committee approved all the budgets and levies from the five ambulance districts. **Motion by Savage and second by Hopper to approve the Five Area Ambulance Budgets and Levies. All in favor, motion carried. Gasparich abstained from voting. (For copies, See Resolution Book 14, pages 280-286).**

**EMA:**

1. **Call List 911 Update:** Savage reported that the committee discussed and approved a procedure to be used by Department heads to notify their staff in case of an emergency such as excessive snow or flooding etc.
2. **MOU letter of Explanation Update:** Savage stated that a letter and Memorandum Of Understanding agreement has been sent out to all the taxing authorities. He said that Gasparich wrote the letter and Clerk Leitheiser supplied the letters and mailing labels for the taxing authorities. Gasparich stated that we need to validate that we have a MOU agreement with each taxing authority so information may be compiled for the costs in a disaster. Savage stated that this MOU makes us eligible for better funding if there is a disaster. Chairman Hertel thanked Assistant State's Attorney Wilson for her help with the MOU.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Broadband-Internet Fees and Providers Update:** Beeler reported that Information Systems Manager Bill Purcell addressed the committee with information regarding changing internet and phone service from Consolidated Communications to New Wave Communications. Beeler stated that locally the Health Department and Hillsboro School District have already changed over to New Wave for these services and they are happy with the faster internet for a lower cost. Health Department Director Hugh Satterlee stated that they now have free long distance with New Wave as their provider and that their internet is so much faster at a lower cost. Gasparich stated that the New Wave internet service in Nokomis is slow. Beeler reported that Purcell gave the New Wave contract to Assistant State's Attorney Wilson for her review and that the committee has recommended that we change providers which will save about \$2,000 per month. Beeler stated that the phone numbers and email addresses will remain the same after the transition has been completed.
2. **Communications Tower - Leasing Out Space Update:** Beeler stated that the County is about ready to lease available space on the tower.
3. **SOA Report Update/Approval:** Beeler reported that new layers will be added this week to the Beacon Web Site including a layer for the four county school districts. Beeler stated that the web site is very popular and the site is growing. Chairman Hertel asked that some training on the website features be scheduled at the request of some County employees and Beeler added that it may be good training for board members to attend as well.
4. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the coal revenue reports are in the packets for board members to review. Beeler added that we have been in contact with Senator Kirk's Office and that Chairman Hertel will talk to Senator Durbin's office today regarding the federal regulations that were imposed on the carbon monoxide levels for the Deer Run Mine site.
5. **Frequency for Bidding Our Professional Services Update:** Beeler stated that the committee discussed the frequency policy of bidding out our professional services and how it was handled in the past.
6. **KEB Auditing Services Letter to Revise Price Approval:** Beeler reported that she received a letter from KEB stating that they were not aware that we were in a software transition before they placed their proposal for services. She said there will be five months of data from the Harris software and seven months from the Zobrio software to audit, which will create a double audit. Beeler reported that KEB stated that there would also be an additional fee for preparing the journal entries and doing the adjustments. She said that last year there were 53 journal entries. Beeler stated that she called KEB and negotiated a onetime fee of \$5,000 for the additional work to do the double audit due to the new accounting software and a \$5,000 per year additional fee to do the journal entries and adjustments to comply with the new GASBY 68 requirements. **Motion by Beeler and second by Bathurst to approve the revision to the KEB contract to include an additional \$5,000 per year to complete the journal entry adjustments and a onetime fee of \$5,000 for the additional work to complete a double audit due to the new accounting software.** **Discussion:** Deabenderfer asked if KEB misread the proposal and Beeler replied that she doesn't know, however the information regarding the two softwares was not in the bid specifications. **ROLL CALL VOTE: 17 YES and 3 NO, 1 Absent. Those voting Yes: Mary Bathurst, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Chuck Graden, Heather Hampton+Knodle, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young. Those voting No: Connie Beck, Joe Gasparich, Roy Hertel. Those Absent: Mike Webb. Motion carried.**
7. **FY 2016 Budget:** Committee reviewed revised copies of the FY 2016 budget.
  - **County Board Member Per Diem Approval:** Beeler reported that the Committee voted last month to decrease the per diem by 20% but not the full board because she wanted to present the Chairman reimbursements as well. Beeler stated that she is asking everyone to take a bite of the elephant and by decreasing the per diem to \$60 would equate to \$15 per hour for a four hour meeting and added that that is not a bad pay. Chairman Hertel stated that due to legal requirements,

this will only affect the eleven seats that are up in 2016 and then the ten seats open in 2018 unless something changes. **Motion by Beeler and second by Hopper to change the meeting per diem to \$60 per day effective 2016 for 11 board members in 2016 and for 10 board members in 2018.** Deabenderfer stated that he took an oath of office to support the Illinois Constitution which states that pay can't be cut for elected officials. Deabenderfer added that this law was upheld last year with Governor Quinn regarding the state employees. He also thanked those who willingly work for less and that as a former teacher and union member, he struggles with undercutting wages. He said that if you are willing to work for less and write it quietly on your per diem sheet it is okay, but to tell everyone that you are charging less could make it sound like you are pandering for votes. Deabenderfer also stated that to avoid a possible lawsuit he will vote no. Moore stated that he has a problem setting a salary for future board members and doesn't like the fact that the county is still purchasing bottled water for its employees. Chairman Hertel stated to Moore that this issue should be put on the Building and Grounds committee agenda. Beeler stated that the concern with voluntarily putting the \$60 down on the per diem agenda creates a problem with budgeting. Deabenderfer replied that the County could budget for \$75 and it would be good for the board if there is a surplus. Gene Miles stated that we need to be fair and all employees need to be cut 20% as well or it is not fair. Sneed said that many County Board members quietly donate their time already, and if we lower our pay, people may not be apt to lower their pay voluntarily. Plunkett stated that when he was first elected the per diem was \$40, and will do it again. He said there is nothing wrong with a hard day's work for a hard day's pay. **ROLL CALL VOTE: 11 YES and 9 NO, 1 Absent. Those voting Yes: Mary Bathurst, Megan Beeler, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Earlene Robinson, Evan Young. Those voting No: Connie Beck, Bill Bergen, Ron Deabenderfer, Gene Miles, Jim Moore, Mike Plunkett, Glenn Savage, Bob Sneed, Richard Wendel. Those Absent: Mike Webb. Motion carried.**

- **County Board Chairman Update:** Beeler reported that there was a motion at the Finance Committee meeting to decrease the County Board Chairman reimbursement from \$7,500 to \$6,000 per year but it failed.
- **Committee Chairman Reimbursements Approval:** **Motion by Beeler and second by Bathurst to decrease the Committee Chairman Stipend Reimbursements from \$750 to \$600 per year.** Deabenderfer stated that some committee chairman may be up for election and asked if some will get \$600 and some will get \$750? Chairman Hertel referred to Assistant States Attorney Wilson and replied that this is just a stipend for an expense reimbursement and this is not pay. **ROLL CALL VOTE: 13 YES and 7 NO, 1 Absent. Those voting Yes: Mary Bathurst, Connie Beck, Megan Beeler, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Earlene Robinson, Bob Sneed, Evan Young. Those voting No: Bill Bergen, Ron Deabenderfer, Gene Miles, Jim Moore, Mike Plunkett, Glenn Savage, Richard Wendel. Those Absent: Mike Webb. Motion carried.**
- **County Board Structure Update:** Beeler stated that Gasparich and Plunkett are reviewing information from other counties regarding the County Board structure and the committee will research this further.
- **Mileage Reimbursement Disapproval:** Beeler reported that the committee voted last month to lower the county mileage reimbursement to \$.44 but not the full board. **Motion by Beeler and second by Robinson to change the County Mileage reimbursement rate from \$.55 to \$.44 per mile effective December 1<sup>st</sup>, 2015.** Plunkett stated concerns that the impact to this action is uncertain at this time since we can't predict gas prices and we have always used the IRS mileage rate. Beeler stated that the federal rate is \$.57 and we reimburse \$.55 and people can claim the \$.02 difference on their income tax. Bathurst stated that she is not in favor of this and doesn't want to impose this on the other employees of the County. **ROLL CALL VOTE: 3 YES and 15 NO, 1 Present, 1 Abstain, 1 Absent. Those voting Yes: Megan Beeler, Earlene Robinson, Evan Young. Those voting No: Mary Bathurst, Connie Beck, Bill Bergen, Nikki Bishop, Joe**

Gasparich, Chuck Graden, Heather Hampton+Knodle, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Glenn Savage, Bob Sneed, Richard Wendel. Those voting Present: Ron Deabenderfer. Those Abstaining: Roy Hertel. Those Absent: Mike Webb. Motion failed.

- **Utilities at Recycling and Animal Control Update:** Beeler stated that the utilities expenses for the Recycling Center and Animal Control facility will now come out of office 005, Building and Grounds and that the copier maintenance fees for the general fund offices will come out of office 047 per Chairman Hertel.
  - **Two Used copiers for SOA & County Board Offices Approval:** Beeler stated that the committee approved a proposal from Tom Day Business Machines for two refurbished color copiers for the SOA and County Board Admin Offices. **Motion by Beeler and second by Gasparich to purchase two refurbished color copiers for the SOA and County Board Offices in the amount of \$4,995 each pending contract review from the State's Attorney's Office. All in favor, motion carried.**
8. **Estimated Tax Levy Approval:** Beeler reported that the Real Estate Tax Levy/Extension Summary was submitted by Treasurer Jenkins and the estimated extension is \$5,396,558 which is a 4.9983% increase. **Motion by Beeler and second by Plunkett to approve the estimated tax levy in the amount of \$5,396,558 which is a 4.9983% increase. All in favor, motion carried.**
  9. **Truth and Taxation Update:** Beeler stated that we are under the 5% increase so we will not need to hold a truth and taxation hearing before passing the levy.
  10. **Zobrio Accounting Software Implementation & Access for Supervisors-Security Level Update:** Beeler reported that Zobrio is addressing the problems with the accounting software issues and Purcell is working on getting the supervisors access for the accounts payable information. She said that if any board members want access, they can ask Coordinator Daniels for more information.
  11. **Payroll Function Update:** Beeler stated that it has come to her attention that the Payroll function statutorily is a duty to be done in the County Clerk's Office. She said that in the 1980's the prior County Clerk Clinton Kimbro gave approval allowing the Treasurer's Office to do the payroll function. Beeler added that the State's Attorney's office was asked to write an opinion on this matter which will be reviewed by the Committee.
  12. **DevNet Contract Renewal Approval:** Beeler reported that Assistant State's Attorney Wilson has reviewed the DevNet property tax software contract and the SOA, Treasurer and County Clerk office holders have also approved it. Beeler said that this is a 1.5% increase and is a five year contract. **Motion by Beeler and second by Bishop to approve the DevNet five year Contract at a cost of \$39,527.50 per year. ROLL CALL VOTE: 20 YES and 0 NO, 1 Absent. Those voting Yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young. Those Absent: Mike Webb. Motion carried.**
  13. **Resolution to Convey Deed Parcel # 08-27-134-004 to the Village of Coalton Approval:** Beeler reported that the Finance Committee approved and recommended to convey this parcel to the Village of Coalton. **Motion by Miles and second by Gasparich to approve conveying the deed on parcel #08-27-134-004 to the Village of Coalton. All in favor, motion carried. (See Resolution Book 14, page 287).**
  14. **Resolution to Convey Deed Parcel # 08-27-341-002 to the Village of Coalton Approval:** Beeler reported that the Finance Committee approved and recommended to convey this parcel to the Village of Coalton **Motion by Graden and second by Miles to approve conveying the deed on parcel #08-27-341-002 to the Village of Coalton. All in favor, motion carried. (See Resolution Book 14, page 288).**
  15. **Other Business Update:** Beeler thanked Circuit Clerk Lemons for working on the Illinois Comptrollers debt collection program where we can recover the debt owed for fines. Beeler stated that our outstanding portion is \$3,532,045.31 and the Circuit Clerk Lemons' office is working on getting the information to the State to start the collection process.



**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Elections Update:** The filing period is November 23<sup>rd</sup> to November 30<sup>th</sup>, 2015 for the General Primary Election scheduled for March 15<sup>th</sup>, 2016.
2. **Animal Control Facility Program Update:** Beck reported that Animal Control Warden Amanda Daniels transported six dogs to a rescue this morning and there are others available for adoption. Young asked about the concrete ADA accessible parking lot at the facility and Beck replied that one bid was received and it was too expensive. Chairman Hertel stated that they Highway Department will hopefully do the work later this fall once some of their projects are completed.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:**

1. **MCEDC Update:** Hampton+Knodle stated that the MCEDC held a planning exercise on August 25<sup>th</sup> and that they are contacting an electronics recycling business for possible relocation in the County.
2. **Revolving Loan Fund Report Update:** Hampton+Knodle stated that payments are being made to the Revolving Loan Fund and the MCEDC has received questions regarding another loan and that Shalter will be setting up a RLF board meeting to review the information.
3. **Utilities Update:** Hampton+Knodle reported:
  - Dakota Access – No new information to report at this time.
  - Grain Belt and other – Hampton+Knodle reported that there was a meeting in Springfield last week and they are expecting in a ruling in November from the Illinois Commerce Commission. Hampton+Knodle also reported that the project was still alive and that Clean Line Energy will likely seek an appeal or new ruling in Missouri.
4. **Business Sites and Development Update:**
  - a. Eagle Zinc Operable Unit 2 – Hampton+Knodle stated that the Federal Government has awarded an additional \$9 million in funding for Phase II of the Eagle Zinc cleanup which will cover about half of the cost. The remainder of the funding is expected to be approved by the EPA and Federal Government next fiscal year.
  - b. CEO Program – Hampton+Knodle stated that the CEO Program will hold a networking event in Litchfield from 5:30 pm to 7:30 pm on Monday, November 16<sup>th</sup> at the new Holiday Inn in Litchfield and she encouraged board members and investors to attend. Hampton+Knodle reported that eleven or twelve people have volunteered to be a mentor when they signed up as an investor. Hampton+Knodle added that mentors have to fill out an application and go through a back ground check to participate in the program.

**Tourism Update:**

- c. Tourism South – Hampton+Knodle stated that we are waiting on information from the State of Illinois for the County's cost to join the program. The deadline to advertise in next year's brochures is approaching rapidly and Shalter is working with potential county advertisers.
  - d. Farmersville Bike Trail – Hampton+Knodle stated that she will work on an Intergovernmental Agreement with Assistant State's Attorney Wilson and thanked Deabenderfer for his assistance on getting the signage for the bike trail because the sign machine at the Highway Department was too expensive to operate.
5. **Planning Update:**
    - a. Planning Commission Update: Hampton+Knodle stated that the next Planning Commission meeting will be held on October 21<sup>st</sup> at 5:30 pm.
    - b. West Central – Hampton+Knodle stated that she and Tim Hopper attended an Economic Development Administration meeting on August 12<sup>th</sup> at the West Central office in Carlinville. Hampton+Knodle stated that information for the CEDS document was submitted and there have not been any developments. Hopper stated the purpose of the meeting was misleading because they

thought the meeting was held to discuss projects but it ended up being an evaluation for West Central's services.

**6. Infrastructure Update:**

- a. Broadband Opportunity – Hampton+Knodle stated that the committee continues to discuss Broadband and they are looking forward to Shalter working with the committee.
- b. Central Illinois Public Transit- CEFS Update/Approval – Hampton+Knodle stated that she discussed some issues with Earlene Robinson regarding the CIPT and the committee will continue discussion at their next meeting.

**7. IACBM Memo regarding Lt. Governor's Unfunded Mandates Survey Update:** Hampton+Knodle stated that we are reaching out to board members and department heads regarding a survey from Illinois Association of County Board Members that is seeking information regarding unfunded mandates from the State.

**8. Incentives – EZ, abatements Update:**

- a. Enterprise Zone Legal Description – Hampton+Knodle stated that the legal description is close to being completed
- b. Enterprise Zone New Application – Hampton+Knodle stated that a contract was signed with consultant Craig Coil and will be reviewed on Friday.

Plunkett asked if the first batch of Enterprise Zone applications were approved but not certified and still being held by the Governor. Hampton+Knodle said she had a conversation with the DCEO Chief of Staff recently and was told that all State programs are on hold and we are included in this holding process.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Zobrio Human Resources Module Update:** Bathurst stated that she will contact Dave Penrod with Zobrio regarding this Module.
2. **Union Negotiations Local 397 (EMA, SOA & State's Attorney Offices) Update:** Bathurst reported that the Committee is moving along with Union Negotiations with Local 397 which represents the SOA, States Attorney and EMA Offices.
3. **EEOC Recommendations in Policies per ICRMT Update:** Bathurst reported that she will start reviewing a packet of information that the committee received from ICRMT with "samples" of updated employee manual issues.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Young and second by Savage to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Chairman Hertel asked Assistant State's Attorney Wilson if there was anything else to add from the meeting and she replied that she didn't have any other input. Shannon Hall of Scheller Insurance was present and stated that procedures are smoothing out with the new Blue Cross Blue Shield County Employee Health Insurance and that everything looks good for the rest of the year. Tom Franzen of Scheller Insurance was also present and stated that everything with the County Property Casualty Insurance is going well.

**SCHEDULE CHANGES:** none

**APPOINTMENTS:**

1. Appointment of Lyle R. James to the Board of Review for the 2015 and 2016 sessions. **Motion by Deabenderfer and second by Bathurst to approve this appointment. All in favor, motion carried.**
2. Appointment of Mike Rappe to the Board of Review for the 2015 and 2016 sessions. **Motion by Plunkett and second by Moore to approve this appointment. All in favor, motion carried.**

**PUBLIC COMMENTS:** As a member of the public, Savage stated that he contacted Norfolk and Southern Railroad regarding the acre of land that is flooding by the rail bed on frontage I-55 area near the Niemann farm. He hasn't heard anything back from them and will take this issue back to the EMA committee.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Martin and second by Young to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Bishop and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

**ADJOURN:** Until the Full Board Meeting on Tuesday, October 13<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Bathurst and second by Martin to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 10:28 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

For Tuesday, October 13<sup>th</sup>, 2015 – 8:30 AM

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, October 13<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** Nikki Bishop

**Pledge of Allegiance to the flag was led by Mike Plunkett.**

**Mileage and Per Diem Approval:** Motion by Wendel and second by Young to approve the mileage and per diem. All in favor, motion carried.

**Approval of Minutes of Previous County Board Meeting:**

Motion by Beck and second by Martin to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 8<sup>th</sup>, 2015. All in favor, motion carried.

**Illinois Law Enforcement Management Presentation:** Dave Fellows of ILEAS was present and stated that he was in attendance to make a special presentation to Sheriff Vazzi in appreciation of his tenure on the ILEAS board. Fellows said that Vazzi was one of the founding board members of ILEAS, which provides for and facilitates mutual aid throughout the State of Illinois, and he recently stepped down from the ILEAS board. Vazzi was presented with a plaque from ILEAS representative Fellows.

### **CONSENT AGENDA:**

1. **Circuit Clerk's Report** ---- Holly Lemons was present for questions. Lemons stated that she sent the first list of individuals who have delinquent fines to the Illinois Comptroller's Office to see if we can collect some of the money owed from their tax returns.
2. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions.
3. **Health Department Report** ---- Hugh Satterlee was present for questions.
4. **Highway Department Report** --- Kevin Smith was present for questions.
5. **Probation Office Report** ---- Bane Ulrici – report was submitted.
6. **Public Defender's Report** ---- Erin Mattson – report was submitted.
7. **Recycling Report** ---- Ben Bishop – report was submitted.
8. **Sheriff's Report** ---- Jim Vazzi was present for questions.
9. **SOA Report** ---- Ray Durston – report was submitted.
10. **T.B. Department Report** – Becky Durbin – report was submitted.
11. **Treasurer's Report** ---- Ron Jenkins – report was submitted.
12. **V.A.C. Report** ---- Dave Strowmatt was present for questions.
13. **Animal Control Report** – Amanda Daniels – report was submitted.

**APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA:** Motion by Gasparich and second by Graden to approve the 13 items on the Consent Agenda. All in favor, motion carried.

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that there will be a meeting next Thursday night.
- **CEFS Board** - Robinson stated there is nothing to report at this time.
- **CIEDA** – Hampton+Knodle stated that there are no projects under consideration at this time.

- **Health Dept.** – Martin reported that there has been no meeting held.
- **IL Association of County Officials** –Plunkett and Bergen reported that no meeting was held.
- **MCEDC** – Hopper reported that a “strategic focus” handout prepared by Will Shalter is in everyone’s packet for review. Hopper also reported that the MCEDC is working with the city of Nokomis on a grant for a new police car and is also working with municipalities to submit information for the MCEDC tourism brochure. Hopper stated that Shalter is also working on a re-population brochure. Hopper also reported that Terri Miller has recently resigned from the MCEDC board and Dr. Bob Mulch has been appointed to replace her.
- **MCWC** – Deabenderfer stated that the company from Dietrich in charge of the Montgomery County Water Company reported at the MCWC meeting that they found a leak within the system and are in the process of locating it.
- **Planning Commission** – Beeler stated that their next meeting will be held next Wednesday night.
- **Senior Citizens Board** –Bishop was absent so there is no report this month.
- **UCCI** – Miles reported that a meeting was held recently that included presentations from the State’s Attorneys and called board members’ attention to a Practical Guide to County Government Law Handbook provided by the United Counties Council of Illinois.
- **U of I** –Evan Young referred to U of I Extension Director Amanda Cole to give the report. Cole stated that the U of I Extension annual report is on everyone’s desk at the meeting and she praised Elisha Hughes who was with her and was able to borrow a 3-D printer from the University of Illinois for a few months and plan to have some workshops to teach some youth on how to use the equipment. Cole and Hughes gave each board member a cut out of the State of Illinois showing Montgomery County printed from the 3-D printer as a sample of what it can do. They also presented the board with a 3-D replica of the Historic Courthouse which will be put on display on the first floor of that building in the public display case.
- **VAC** – Sneed stated that there is nothing to report.
- **WCDC** – Wendel reported that there will be a meeting on Thursday night.
- **Wellness Committee** – Bathurst reported they are trying to schedule a meeting to go over the third quarter statistics.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Coal Mine Update:** Chairman Hertel stated that there is nothing new to report and that he was told the coal mine continues to try to seal off the area with the fire and pump nitrogen in the area.
2. **Other Business Update/Approval:** None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **North Road Damage Update:** Miles reported that the committee met with the individual who was responsible for the damage on the North Road in the Hillsboro area and that he agreed that the damage was their fault, however he didn’t agree on the amount invoiced for the damages. Beeler stated that she spoke with the individual and he told her that he didn’t receive a copy of the police report and no one called him letting him know that he was going to have to pay for the damages. Miles said that the damage was done in May and the Highway Department completed the repairs in September. Miles stated that the responsible party will check with his insurance company and report back to the committee.
2. **Pine Street, Irving Update:** Miles reported that Phase one of the Pine Street project is complete and the amount of trucks using the road created a dust issue. Miles stated that a treatment to keep the dust down will be applied later this week.
3. **Nokomis Quarry Boring Project Update:** Miles stated that the committee discussed and approved issuing a \$50,000 surety bond to Nokomis Quarry so they can install a 12’ encased pipe under County Highway 7 (Taylorville Road).
4. **New Wave Phone Contract Update:** Miles reported that the committee approved a contract with New Wave Communications for phone and internet services for the Highway Department.

5. **P.E. Agreement, McDonough-Whitlow, P.C., 15-10120-00-BR, Nokomis Township, Cottonwood Trail Approval:** Miles stated that the Committee reviewed and approved the P.E. Agreement with McDonough-Whitlow PC for repairs to the bridge on Cotton Wood Trail near Nokomis that is scheduled for next year. **Motion by Miles and second by Webb to approve the P.E. Agreement with McDonough Whitlow P.C. for an amount not to exceed \$61,900 for the bridge #15-10120-00 in Nokomis Township on Cottonwood Trail. Roll Call Vote: 20 Members Voting Yes = Bathurst, Beck, Beeler, Bergen, Deabenderfer, Gasparich, Graden, Hampton+Knodle, Hertel, Hopper, Martin, Miles, Moore, Plunkett, Robinson, Savage, Sneed, Webb, Wendel and Young. One member absent = Nikki Bishop. Motion carried. (See Resolution Book 14, pages 289-294).**
6. **P.E. Agreement, Hurst-Rosche, 15-05120-00-BR, Fillmore Township, North 11<sup>th</sup> Avenue Approval:** Miles reported that the committee reviewed and approved the P.E. Agreement with Hurst-Rosche for an amount not to exceed \$41,000 for the bridge in Fillmore Township a mile south of Seven Sisters that has a 5 ton weight limit and is scheduled to be done next year. **Motion by Miles and second by Young to approve and recommend the P.E. Agreement with Hurst-Rosche for an amount not to exceed \$41,000 for the Fillmore Township Bridge #15-05120-00-BR. All in favor, motion carried. (See Resolution Book 14, pages 295-299).**
7. **Resolution #2015-11: Resolution to appropriate funds for 1128 B-CA, North 17<sup>th</sup> Avenue, Irving Township, 50% Road District – 50% County Approval:** Miles reported that the estimate is \$11,000 that will be split 50% each for an amount of \$5,500 each. **Motion by Miles and second by Martin to approve Resolution #2015-11 to appropriate funds for 1128 B-CA North 1<sup>st</sup> Avenue in Irving Township in the amount of \$5,500. All in favor, motion carried. (See Resolution Book 14, pages 300-301).**
8. **Resolution #2015-12: Resolution to appropriate funds for 1129 B-CA, North 20<sup>th</sup> Avenue, Nokomis Township, 50% Road District – 50% County Approval:** Miles reported that the estimate is \$15,000 with the County portion of 50% in the amount of \$7,500. **Motion by Miles and second by Graden to approve Resolution #2015-12 to appropriate funds for 1129 B-CA on North 20<sup>th</sup> Avenue in Nokomis Township in the amount of \$7,500. All in favor, motion carried. (See Resolution Book 14, pages 302-303).**
9. **Crude Oil Pipeline Approval:** Miles stated that the committee discussed the Dakota Access Crude Oil Pipeline project in regards to the surety bond and administrative fees. He said that the project is expected to start in the spring of 2016, will affect 29.5 miles of county roads and is expected to take two to four weeks to complete. He said that the committee recommends a \$25,000 administration fee and Engineer Smith stated that he checked with a few other counties and their admin. fee is \$10,000 and surety bond was \$3.5 million. Smith reported that the trucks will be legal on 80,000 roads and said that he is having a meeting today at 2:00 pm with Dakota Access and other engineers to talk about the map they presented for the project. Hampton+Knodle asked if the township commissioners will also be at today's meeting and Smith replied that he advised them of the map and meetings. Young asked if we have any control with the permit and Smith replied affirmatively and said that once we sign the road use agreement the two values that the board approves are included in it. Smith also stated that we can tell them what roads we want them to use for this project. **Motion by Miles and second by Young to set the administrative cost at a minimum of \$25,000 and the bond at \$3.5 million for the Crude Oil Pipeline project road use agreement. All in Favor, motion carried.**
10. **Above-ground Fuel Tanks Update:** Miles reported that the electricians have been back and a few things need to be checked out before the State Fire Marshall's Office can inspect the fuel pumps. Smith said he will make contact with the State Fire Marshall regarding this need.
11. **Other Business Update:** Miles reported that the road grater will need a new set of tires due to the work completed on the Pine Street project, and he said that the replacement cost will be about \$13,000 for the tires. Hertel commended the Highway Department for their work done on this project.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Invoice to Install Radio, Lights and Canine Equipment Approval:** Sneed reported that the Sheriff's Department submitted an invoice for \$10,689 payable to Whiteside Communications to install radio, lights and canine equipment in the new vehicle. Sheriff Vazzi stated that his department received a grant last year for \$80,000 to purchase a new Chevy Tahoe, equipment, a canine and training for the dog and its handler. The canine officer will complete the training in November. **Motion by Beck and second by Gasparich to approve the invoice in the amount of \$10,689 to install a radio, lights and canine equipment in the new vehicle. All in favor, motion carried.**
2. **Maintenance Issues and Report Update:** Sneed reported that the north door of the Historic Courthouse will be painted this week and a deep cycle battery on the sump pump at the Annex building was replaced. He said that there was an air handler repaired at the Historic Courthouse and drainage problems with new coils at the Courthouse Complex were repaired at no charge.
3. **Proposal for Engineering Services to Review the Annex Building Issues Update:** Sneed reported that the committee reviewed the work assessment report prepared by McDonough-Whitlow for the masonry renovation of the Annex Building and the chimneys of the Historic Courthouse. He said that there are different options where the contractors would submit alternate bids and McDonough Whitlow will advertise for bids. Sneed stated that the committee set a pre-bid meeting for Monday, November 9<sup>th</sup>, 2015 at 9:00 am in the County Board room of the Historic Courthouse, the bids will need to be returned by Monday, November 30<sup>th</sup> at 4:00 p.m. and will be opened at the regular Building and Grounds committee meeting on December 4<sup>th</sup>, 2015 so that a recommendation to award a bid can be made to the Full Board on December 8<sup>th</sup>, 2015.
4. **Communications Tower Renovations Update:** Sneed reported that the Communications Tower has been painted and other renovations are moving along. He said that they hope the tower will be operational by the end of the month and they are working on some frequency issues so that space can be rented to the Hillsboro School District.
5. **Other Business Update:** None at this time.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

Collections: Savage reported that \$96,228.84 was collected on the new system and there is nothing left to collect on the old billing system.

**AMBULANCE REPORT:**

**EMA:**

1. **Conference in Springfield Update:** Savage reported that Director Holmes attended a conference in Springfield where they talked about the importance of mitigation planning.
2. **Contact Information Update:** Savage stated that a test of the notification system in the aftermath of a disaster will take place on Wednesday, October 21<sup>st</sup>, 2015.
3. **Meeting/Exercise with Animal Control Update:** Savage reported that Holmes will be working with Animal Control on a plan to find and care for residents' pets and livestock in case of an emergency or disaster.
4. **MOU's Update:** Savage reported that the Memorandums Of Understanding (MOU's) were mailed out to 97 taxing authorities in the county and that 52 have been signed and sent back so far. Chairman Hertel asked Holmes to retrieve the signed MOU's so that the remaining taxing authorities can be contacted to sign and return their agreements also. Webb stated that he would like board members to get a list of the remaining taxing authorities so that board members can help retrieve them.
5. **Latter Rain Ministries Update:** Savage reported that the Latter Rain Ministries are in the process of installing a commercial kitchen in the former nursing home they purchased and that they have agreed to cooperate with us to distribute food and house emergency personnel in case of a disaster.

6. **Fire Extinguisher Training Update:** Savage reported that the fire extinguisher training for county employees is scheduled for Wednesday, November 18<sup>th</sup> with two classes scheduled in the morning and two in the afternoon. Chairman Hertel stated that the insurance company requires every employee participate in the training so they know how to handle a fire extinguisher.
7. **Other Business Update:** None at this time.

**FINANCE COMMITTEE REPORT:** Given by Chairman Megan Beeler as follows:

1. **Nokomis Dispatching Contract Approval:** Beeler stated that Under Sheriff Robbins presented the Intergovernmental Agreement with the City of Nokomis for dispatching services and that Assistant State's Attorney Wilson has reviewed and approved the dispatching service contracts with the Cities of Nokomis and Litchfield. **Motion by Beeler and second Graden by to approve the Intergovernmental Agreement with the City of Nokomis for dispatching services. Gasparich abstains. All others in favor, motion carried. (See Resolution Book 14, pages 304-305).**
2. **City Of Litchfield Dispatching Contract Approval:** Beeler stated that the City of Litchfield has approved and signed their contract for Dispatching services with the County and that this contract has been reviewed and approved by Assistant State's Attorney Wilson. **Motion by Beeler and second by Bergen to approve the Intergovernmental Agreement with the City of Litchfield for dispatching services. All in favor, Motion carried. (See Resolution Book 14, pages 306-308).**
3. **Inmate Health Care Contract Renewal with CHC Correctional Healthcare Companies, Inc. Update:** Beeler reported that the Sheriff's Department renewed the contract with CHC Correctional Healthcare Companies for Inmate Health Care needs and this contract was reviewed by Assistant States Attorney Betsy Wilson.
4. **SOA Report Update:** Beeler stated that Durston's report is in everyone's packet for review.
5. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the monthly coal revenue report is in everyone's packet and that the July payment was about \$125,000 and the September payment was about \$63,000. Beeler also noted that the revenue continues to decrease and there is no news on when the coal mine will re-open.
6. **New Wave Communications Company Contract for Phone and Internet Services Approval:** Beeler reported that County IT Representative Bill Purcell has been looking at other options for phone and internet services for the County buildings. Purcell and Assistant State's Attorney Wilson have reviewed and negotiated a three year contract with New Wave Communication Company for phone and internet services for the buildings in the County Complex, Animal Control, and the Highway Department. She said that there will be a substantial cost savings of about \$2,000 each month along with free long distance and faster internet. Beeler stated that the Health Department has already changed over to New Wave Communications and Assistant State's Attorney Wilson has reviewed and approved the final draft of the contract for full board action. **Motion by Beeler and second by Hampton+Knodle to approve the three year contract with New Wave Communications for Phone and Internet Services. All in Favor, motion carried.**
7. **Zobrio Accounting Software Implementation & Access for Supervisors Update:** Beeler stated that the committee discussed some of the issues with the Zobrio Accounting Software and will be having a joint meeting with the Personnel Committee on Wednesday, October 21<sup>st</sup> at 9:00 am in the County Board room. She said that the meeting will involve discussion making sure all the modules are being used and that there is read only access for supervisors to meet their needs. Beeler stated that we want to make sure that all County departments get what they need.
8. **FY 2016 Budget Changes/Recommendation Approval:** Beeler stated that the Committee made a few changes to the FY 2016 budget and a copy is on everyone's desk to review. Beeler reported that there will need to be a few more adjustments made to revise the salaries for the three union contracts that were just negotiated before the board approves the budget next month. Hampton+Knodle stated that she doesn't see any carry over funds in any of the reports and she wondered why they don't appear in the new budget. Chairman Hertel replied that whatever funds that are not spent in the budget at the end of the fiscal year do



not carry over, and office holders have to budget for the expenses the next year. Plunkett stated that we could get our account balances any day of the week and that we would have to budget each year for expenses that we want to spend. **Motion by Beeler and second by Bathurst to approve the changes and to recommend the Amended FY 2016 budget and to post it for 30 days at the entrance to County Clerk and Recorder's Office. All in favor, motion carried.**

9. **Adopt the FY 2016 Aggregate Levy Approval:** Beeler said that the committee discussed approving the adoption of the FY 2016 Aggregate Levy. She stated that last month the full board received the actual Tax Extension report and approved the estimated FY 2016 Aggregate Levy in the amount of \$5,396,558 which represents a 4.9983% increase. **Motion by Beeler and second by Gasparich to approve the FY 2016 Aggregate Levy in the amount of \$5,396,558 which is a 4.9983% increase. Moore voted no, all others present are in favor of the motion and the motion is carried.**
10. **Convey Parcel #10-33-362-010 to the City of Litchfield Approval:** Beeler said the committee reviewed the resolution to convey parcel #10-33-326-010 to the City of Litchfield. **Motion by Beeler and second by Beck to convey parcel #10-33-362-010 to the City of Litchfield. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 309).**
11. **Convey Parcel #20-24-478-001 to the Village of Donnellson Approval:** Beeler said the committee reviewed the resolution to convey parcel #20-24-478-001 to the Village of Donnellson. **Motion by Beeler and second by Robinson to convey parcel #20-24-478-001 to the Village of Donnellson. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 310).**
12. **Convey Parcel #17-35-330-002 to the City of Coffeen Approval:** Beeler said the committee reviewed the resolution to convey parcel #17-35-330-002 to the City of Coffeen. **Motion by Beeler and second by Plunkett to convey parcel #17-35-330-002 to the City of Coffeen. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 311).**
13. **Convey Parcel #17-35-330-003 to the City of Coffeen Approval:** Beeler said the Committee reviewed the resolution to convey parcel #17-35-330-003 to the City of Coffeen. **Motion by Beeler and second by Robinson to convey parcel #17-35-330-003 to the City of Coffeen. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 312).**
14. **Convey Parcel #17-35-406-013 to the City of Coffeen Approval:** Beeler said the Committee reviewed the resolution to convey parcel #17-35-406-013 to the City of Coffeen. **Motion by Beeler and second by Martin to convey parcel #17-35-406-013 to the City of Coffeen. All in favor, motion carried. (For copy of Resolution, see Resolution Book 14, page 313).**
15. **Assignment of Tax Sale Certificate of Purchase Parcel #17-35-354-004 in East Fork Township Approval:** Beeler said the committee reviewed and approved the assignment of tax sale certificate of Purchase for parcel #17-35-354-004 in East Fork Township. **Motion by Beeler and second by Young to assign the tax sales certificate for parcel #17-35-354-004 in East Fork Township. All in favor, motion carried.** Hertel said that the county now has assisted municipalities in acquiring 21 properties for \$810 each, and all will be cleaned up and placed back on the rolls.
16. **Agreement with the Village of Ohlman Regarding Acquisition and Cleanup Update/Approval:** The committee reviewed an Intergovernmental agreement with the Village of Ohlman regarding the acquisition and cleanup of a property in the village. Gasparich stated that the Village of Ohlman has signed the agreement and that Assistant State's Attorney Wilson has reviewed and approved it. **Motion by Beeler and second by Gasparich to enter into the Intergovernmental Agreement with the Village of Ohlman to acquire and clean up the derelict property. All in favor, motion carried.** Chairman Hertel stated that there have been 21 properties in the County where the municipalities paid the minimum amount to the County Trustee so they could be cleaned up and put back on the tax rolls. **(See Resolution Book 14, pages 314-317).**
17. **Other Business Update/Approval:** Beeler stated that the committee will continue to look at the makeup of the County Board.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

**1. Recycling Program and Events Update:**

- **Electronics Recycling Drive in Litchfield this Saturday, October 10<sup>th</sup>, 2015:** Beck reported that BLH Electronics conducted a successful Electronics Recycling Drive in Litchfield last Saturday, October 10<sup>th</sup>. Circuit Clerk Lemons stated that she seen some TVs that that were dropped off at the Hillsboro recycling facility and asked if the Recycling staff took them to Litchfield and if so, who would pay the \$20 disposal fee. Beck replied that possibly someone dumped the TVs at the Hillsboro recycling facility and it costs \$20 to recycle TVs, but she doesn't think that the County would be charged by BLH in this circumstance. Plunkett stated that we need a permanent spot in our county for Electronics Disposal because he often gets TVs dropped off illegally at his apartments in Raymond. Chairman Hertel agreed that there is a concern about illegal dumping of TVs stated that this is a problem that we did not create.

- 2. Animal Control Facility Program Update:** Beck stated that things are going well at Animal Control and that there are plenty of kittens for adoption. Beck also reminded residents to get their pets rabies vaccinated.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:**

- 1. MCEDC Update:** Hampton+Knodle stated that Shalter created a visual handout regarding Montgomery County's Regional Job Performance from 2004 – 2014 and pointed out the numbers for various job statistics

- 2. Revolving Loan Fund Report Update:** Hampton+Knodle stated that the RLF monthly payments have been submitted on time.

**3. Utilities Update:**

- **Grain Belt and other:** Hampton+Knodle thanked Beck and Deabenderfer for attending the meeting in Raymond and stated that the Illinois Commerce Commission should be making a ruling in November about the Grain Belt utility status.

**4. Business Sites and Development Update:**

- a. Eagle Zinc Operable Unit 2:** Hampton+Knodle stated that plans are being finalized for phase two of the Eagle Zinc clean-up project and that Chairman Hertel will write a letter to legislators regarding the issues with the Contractor who worked on Phase One of the project.

- b. Electronics Recycling Pitch:** Hampton+Knodle stated that Shalter talked to BLH Electronics Recycling regarding their relocation plans in the future and he offered assistance when they reach that point to consider Montgomery County as their relocation site.

- c. CEO Program:** Hampton+Knodle stated the CEO program is off to a good start and they are planning a networking event for November 16<sup>th</sup>, 2015 at 5:30 pm at the Holiday Inn in Litchfield. Hampton+Knodle also reported that they are seeking Mentors for the students and they will be using the U of I Extension 3-d printer throughout the program. She said they are also working on the recruitment process for next year.

**5. Tourism Update/Approval:**

- a. Tourism South Update/Approval:** Hampton+Knodle stated that Shalter is our primary contact with the Tourism Bureau and she said that Shalter sent the Tourism Bureau a list of County items to be included in their next publication and they are moving forward and pursuing the branding concept.

**6. Planning Update:**

- a. Planning Commission Update:** Hampton+Knodle stated that the next meeting is scheduled for Wednesday, October 21<sup>st</sup>.

- b. West Central:** Hampton+Knodle stated that we have not received the evaluation from the WCEDC Admin group yet and that Shalter attended their meeting last Thursday and learned that West Central was able to receive their federal funding but Community Colleges would not be receiving funding.

7. **Infrastructure Update:**

- a. **Broadband Opportunity:** Hampton+Knodle stated that Hopper and Shalter went to visit with representatives from the City of Highland which has their own municipally owned fiber system utility they started ten years ago. She said that Highland offers cable TV, phone and internet services and that we are looking into the possibility of offering a franchise like that here in Montgomery County. Hampton+Knodle reported that she and University of Illinois representative Chris Casey recently visited a private business in Taylorville which is a licensed utility provider with the Illinois Commerce Commission. Hampton+Knodle stated that we need to look at options of getting faster internet services to people's homes as well as businesses like Hillsboro's Care Otter that has the potential for hundreds of new local jobs. Gasparich commented that we should partner with the City of Litchfield since the fiber runs up I-55. Hampton+Knodle stated that the Economic Development Committee is working with the MCEDC to seek proposals with other Internet providers. Young stated that if we want to grow this county, we need to be serious about doing this because businesses rely on the internet.
- b. **Farm Bike Trail Sign & Intergovernmental Agreement Update/Approval:** Hampton+Knodle stated that Deabenderfer and Webb are working on signage for the bike trail with the Highway Department.

8. **Incentives – EZ, abatements Update:**

- a. **Enterprise Zone Legal Description:** Hampton+Knodle stated that the legal descriptions are complete.
- b. **Enterprise Zone New Application:** Hampton+Knodle stated that our EZ consultant Craig Coil contacted us and said that the State Enterprise Zone Board will not approve applications with expiration dates prior to 2018. She said that this administration is following the rule of applying two years before your application is due. Hampton+Knodle stated that she had a lengthy conversation with DCEO's Deputy Director regarding her concerns of our rural county waiting for two more years to apply when there are only so many slots. Hampton+Knodle stated that we can move forward with the legal descriptions additions and deletions, and to add Butler and Donnellson as units of government. Chairman Hertel stated that we had a signed contract with Craig Coil and he appreciates his honesty by telling us about the State's policy where we would need to apply in 2018 without charging us for services we may not need.

9. **CIPT – CEFS Update:** Hampton+Knodle stated that CIPT Transportation Director Dennis Shiley has moved and that Kim Adair has been hired by CEFS as his replacement.

10. **Other Business Update:** Hampton+Knodle reported that Illinois Department of Transportation has officially transferred the oversight of the Route 66 Prairie to the Illinois Department of Natural Resources. She said that the Prairie Grass project is near Interstate 55 and is maintained by the Natural Area Guardians.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Local 397 Union Negotiations Update/Approval:** Bathurst stated that the issues will be discussed further in executive session later in the meeting.
2. **Local 148 Union – Circuit Clerk's Office Negotiations Update/Approval:** Bathurst stated that the committee is working with Circuit Clerk Lemons and the business agent for Local 148 to start the union negotiation process.
3. **Local 773 Sheriff Dispatchers/Jailers Dispute over Penalty for Pension Fund & Addendum Update/Approval:** Bathurst stated that issues with the pension fund for Local 773 have been resolved.
4. **Zobrio Human Resources Module Update/Approval:** Bathurst reported that they will discuss this issue at a joint meeting with the Finance committee on Wednesday, October 21<sup>st</sup>, 2015 at 9:00 am.
5. **Review Draft of Personnel Manual Updates from ICRMT Update/Approval:** Bathurst reported that the committee will be recommending some changes to the Personnel Manual.

6. **Holiday Schedule for 2016 Approval:** Bathurst stated that the committee has approved and recommends the 2016 Holiday Schedule as presented. Beeler talked about the potential of closing the Courthouses for Old Settlers because it is not that busy and it would save money. Circuit Clerk Lemons stated that Court is never held on Old Settlers because there is no parking. Bathurst stated that it would be hard to do this logistically with all the unions' contracts since Holidays are set within their individual contracts. **Motion by Bathurst and second by Robinson to approve the 2016 Holiday Schedule as presented. All in favor, motion carried. (See Resolution Book 14, page 318).**

**Executive Session to Discuss Personnel, Union Negotiations and Litigation Issues Approval:** Motion to go into Executive Session regarding personnel issues, union negotiations and litigation.

**Motion by Bathurst and second by Martin** to enter into Executive Session to discuss Personnel, Union Negotiations and Litigation issues. All in favor, motion carried. Time: 10:30 am

**Motion by Martin and second by Robinson** to come out of Executive Session. All in favor, motion carried. Time: 10:55 am

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Gasparich and second by Miles to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Beck announced that the Animal Control Facility will be hosting an Open House on Saturday, October 17<sup>th</sup> from 1:00 pm to 3:00 pm. Beck stated that they will be serving pork patties and encouraged residents to attend and sign up to volunteer.

**SCHEDULE CHANGES:** Hertel announced a Special Joint Personnel and Finance Committee meeting on October 21<sup>st</sup>, 2015 at 9:00 am.

**APPOINTMENT APPROVALS:**

1. **Motion by Graden and second by Hopper to appoint Randall Singler as a Commissioner to the Mutual Drainage District No. 1 of the Towns of Irving, Witt, Nokomis and Rountree. All in favor, motion carried.**

**PUBLIC COMMENTS:** Citizen Bill Schroeder asked about the contractor issues with the Dakota Access pipeline project and whether the County has any input on the bonding requirements for the utilities affected by these projects. Chairman Hertel stated that the utilities would have to negotiate their own bonding levels and he would bring up Mr. Schroeder's question at the upcoming meeting with the pipeline representatives at the Highway Department.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Webb to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain -2 (Moore, Beck). Motion carried.
2. **Motion by Young and second by Martin to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.**

**RECESS:** Motion by Gasparich and second by Miles to RECESS the Full Board Meeting until Tuesday, November 10<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. All in favor, motion carried. Meeting adjourned at 10:57 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

**For Tuesday, November 10<sup>th</sup>, 2015 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, November 10<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent: None**

**Pledge of Allegiance to the flag:** The Pledge was led by Veteran's Assistance Commission Superintendent Dave Strowmatt who gave a brief overview of the history and meaning of Veteran's Day.

**Mileage and Per Diem Approval: Motion by Miles and second by Wendel to approve the mileage and per diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Bathurst and second by Young to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 13th, 2015. All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Animal Control Report** ---- Amanda Daniels – report was submitted.
2. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
3. **County Clerk and Recorder's Report** ---- Sandy Leitheiser was present for questions. She stated that the office is near completion of the digitization and indexing of original birth certificates dating back from 1862 to current. Leitheiser complimented her staff as they completed this task which was started in 2011 as a backup project and included the scanning and indexing of the birth record information from over 91,000 birth certificates. She stated they will now work on the marriage records which date back to 1821. Chairman Hertel complimented Leitheiser and her staff for the completion of this project.
4. **Health Department Report** ---- Hugh Satterlee – report was submitted.
5. **Highway Department Report** --- Kevin Smith was present for questions.
6. **Probation Office Report** ---- Bane Ulrici – report was submitted.
7. **Public Defender's Report** ---- Erin Mattson – report was submitted.
8. **Recycling Report** ---- Ben Bishop – report was submitted.
9. **Sheriff's Report** ---- Jim Vazzi report was submitted.
10. **SOA Report** ---- Ray Durston was present for questions.
11. **T.B. Department Report** – Becky Durbin was present for questions.
12. **Treasurer's Report** ---- Ron Jenkins was present for questions.
13. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Bishop to approve the 13 items on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **911 Board** – Webb stated that they had a meeting last month and informed members that the law has changed and the oversight of 911 services is moving next year to the Illinois State Police and he is concerned they will consolidate to smaller dispatch centers. Gasparich stated that he has talked with a few Illinois State Police Officers and they don't know what is going to happen. He said that the administering agency has to figure out what is going to happen, and Gasparich also said that we can still keep our dispatching center if we find a way to pay for it. Chairman Hertel stated that as of January 1, 2016, the State of Illinois is going to collect and keep the 911 surcharges and the County needs to take action to make sure that our local dispatching services are maintained.
- **CEFS Board** - Robinson stated that due to the current State of Illinois budget crisis, the Golden Circle program will be reduced to 4 days a week and only 150 meals will be delivered. She also said that on February 1<sup>st</sup> senior meals will only be served three days per week. Robinson also reported that the CEFS Literacy program has also been reduced.
- **CIEDA** – Hampton+Knodle stated that there is no new information at this time.
- **Health Dept.** – Martin stated that there is nothing to report at this time.
- **IL Association of County Officials** –Plunkett and Bergen – Plunkett stated that a meeting will be held in Springfield on Thursday.
- **MCEDC** – Hopper reported that a meeting will be held next week.
- **MCWC** – Deabenderfer stated that Phase 5 is finished now and phone contacts have been made to those who can connect to the water lines. Deabenderfer also reported that most of the water is being purchased from Litchfield because the rates are cheaper. Panama Mayor Joe McCario attended the meeting regarding supplying Panama with water.
- **Planning Commission** – Beeler stated that there was a meeting held on October 21<sup>st</sup> and discussion took place regarding the bonds and admin fee for the pipeline project. She said that they also discussed the county structural permit fee process and there was an inquiry about if the County has any storm or water ordinances on the books. She stated that they also scheduled their meeting dates for 2016.
- **Senior Citizens Board** –Bishop reported that the annual Senior Citizens Christmas Dinner will be December 12<sup>th</sup>, 2015 at noon at the Free Methodist Church in Hillsboro.
- **UCCI** – Miles reported that there is a meeting scheduled for next Monday morning.
- **U of I** – Young stated that there is nothing to report.
- **VAC** – Sneed stated that there is nothing to report.
- **WCDC** – Wendel stated that West Central Director Mike Sherer was present to report on WCDC activities. Sherer stated that they provide job training programs for customers in the area and said that there is money currently allocated for a program for eligible out of school youth ages 16 to 24 who are looking for jobs. Sherer asked everyone to send these individuals to their local job center and explained that this grant will pay their salary and workers compensation. Hampton+Knodle asked Sherer if he has had a conversation with Banee Ulrici in the Probation Office regarding this program for referrals, and Sherer stated that he will call Ulrici. Hampton+Knodle also asked if there were any updates on the WCDC services review meeting they attended in August and Sherer stated that the review went well but a written report has not been issued yet. Hampton+Knodle stated that the WCDC services need to focus on preparing the future work force. Sherer talked about the dropout rate problem and said he feels there is a need for programs to be implemented in the schools and said that all they can do is try to re-train workers for jobs that are growing in demand. Hampton+Knodle stated that to be able to get outreach to those needing services social media must be looked at and not just the traditional means of getting information. Chairman Hertel suggested that WCDC go to all of the Illinois Department of Human Services Offices in the seven counties they serve and coordinate their job programs with the State TANF work program.

- **Wellness Committee** – Bathurst reported that there are 46 current participants in Fusion and 7 participants with SNAP fitness programs.

**Gasparich reported on the passing of retired county Sheriff's Deputy employee Tom Unser and informed members that he was a good person and great county employee.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **IPMG Claims and Loss Control Presentation Update/Approval:** Chairman Hertel stated that IPMG representatives and our Insurance agent Tom Franzen are currently working with the Sheriff's Office to set up on-line and other training that will begin on 12/9/2015. Hertel stated that once the training and policies are in place, it should help us reduce our premium costs.
2. **Coal Mine Update/Approval:** Chairman Hertel stated that some of the coal miners have just gone back to work however they are not mining coal yet.
3. **Law Suit – Montgomery County vs. State of Illinois Update/Approval:** Chairman Hertel stated that the State owes us about \$175,000 in back MFT funds and we have not been reimbursed about \$8,000 of our State's Attorney's Salary as well as the salaries for the SOA and Public Defender. Chairman Hertel added that sales tax and income taxes are coming at about the same rate as last year, however we are not receiving our video gaming tax as well as another tax. Hertel stated that he discussed this issue at the Coordinating Committee and they recommended that we file a law suit in the Court of Claims for the monies the State owes us. Chairman Hertel added that if we don't win the claim at least we would have it on file to show what the State owes us at this time in case the State passes a law that states they will not pay the back funds. State's Attorney Matoush reported that he is not aware of any cost to file a claim. **Motion by Beck and second by Bergen to file a law suit in the Court of Claims for the money owed by the State of Illinois. Gasparich abstains, all others are in favor. Motion carried.** Chairman Hertel stated that other State Employees are getting paid so the County employees whose salaries are reimbursed by the State should get paid also. Hampton+Knodle added that there should be a Class action suit filed against the Speaker of the Illinois House for lack of duty. Deabenderfer asked if we are the only county doing this or if there is a movement to sue from other counties. Chairman Hertel replied that Mercer County wants to pursue suing the State also. Plunkett stated that we will have labor costs and asked if we lose if there will be costs that we will have to cover on the opponents. Hertel stated that he will have the State's Attorney check this out and he doesn't think there are charged attorney fees on the other side because we will all file in the Court of Claims where it is anyone's right to file to get money from the State and let a Judge decide. Chairman Hertel explained that the State of Illinois owes us about \$300,000 and with this lawsuit filing we will have something on record to show that the State owes us this money. Chairman Hertel stated that if other taxing bodies want to join us (townships, municipalities, etc.) they can get their figures together and join us in the law suit.
4. **2016 Montgomery County Full Board and Committee Meeting Dates Approval:** The full board reviewed the list of full board and committee meeting dates for 2016. **Motion by Gasparich and second by Robinson to approve the 2016 Full Board meeting dates and the 2016 Committee meetings dates for B & G, Coordinating, Economic Development, EMA/Ambulance, HWE, Finance, Personnel and Road & Bridge. All in favor, motion carried. (See Resolution Book 15, page 1).**
5. **Other Business Update/Approval:** Hertel stated that the CEFS monthly reports are in members' packets for review.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Fiscal Year 2016 Budget Approval:** Beeler reported that board members received a copy of the proposed budget for 2016 and this month they also have a one page change sheet on their desk to review. **(For Budget change sheet, see Resolution Book 15, page 2).** Beeler explained that the Finance Committee adjusted the coal money transfer in amount down to \$1 million from \$1.2 million. She said there were also five changes to

County Departments for salaries due to union negotiations. Beeler also stated that the Economic Development Capital Improvement fund was increased from \$50,000 to \$100,000 for an internet fiber project and explained that this money will not be spent if no project materializes. Beeler reported that the total County budget is in the black, however the million dollar transfer of coal revenue is still covering the difference of the county shortfall between revenue and expenses. Beeler thanked Gasparich for the foresight to put that reserve contingency money away and added that the coal money is still floating the County because if we take out the million dollars in coal revenues we would be \$750,000 in the red. Webb stated that he wants to make sure that special projects will always be voted on by the board and he noted that expenses dropped from last year's budget. Beeler stated that money in Office 375 budget will not be spent if coal money is not received. Moore stated that the biggest expense in the budget is Sheriff's Department and commented that out of their \$2.4 million budget, they only cut \$40,000 or 1% from last year. Beeler stated that the goal was to cut the Sheriff's budget by 2% for this year and they nearly got there. Gasparich stated that other offices don't have the 2% to cut and he pointed out that some office holders are using their other internal funds to pay employee salaries and other expenses in their office to help ease the pain of the General Fund. Moore stated that the Sheriff's Office also has other internal funds which could have been used and Beeler replied that they did ask the Sheriff's Department for some of this money from their other funds to help with pay for items they wanted. Beeler added that some of the medical costs now come out of the commissary funds and that prisoner medical expenses were cut by \$30,000. Beeler stated that the salaries in the Sheriff's Department prevent further cuts from being made. **Motion by Beeler, second by Gasparich to Approve the Fiscal Year 2016 Budget.**  
**ROLL CALL VOTE: Ayes – 18, Nays – 3. Those Voting Aye:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Nikki Bishop, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Evan Young. **Those Voting Nay:** Ronald Deabenderfer, Jim Moore and Mike Webb. **Motion carried.**

**2. Approval of Fiscal Year 2016 Budget - Levies and Resolutions: Resolutions were read by States Attorney Chris Matoush.**

**Resolution #15-09: Motion by Beeler and second by Bathurst to approve the Resolution to Adopt the Fiscal Year 2016 Financial Appropriation Ordinance in the amount of \$20,426,417.00. All in favor, motion carried.**

**Resolution #15-10: Motion by Beeler and second by Graden to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$867,450.00. All in favor, motion carried.**

**Resolution #15 -11: Motion by Beeler and second by Webb to approve the Resolution to pass the County Health Department levy in the amount of \$428,000.00. All in favor, motion carried.**

**Resolution #15 -12: Motion by Beeler and second by Young to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$1,105,000.00.**

**Resolution #15-13: Motion by Beeler and second by Martin to approve the Resolution to pass the Social Security Fund levy in the amount of \$610,015.00. All in favor, motion carried.**

**Resolution #15-14: Motion by Beeler and second by Gasparich to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$510,701.00. All in favor, motion carried.**

**Resolution #15-15: Motion by Beeler and second by Hopper to approve the Resolution to pass the Tuberculosis Care and Treatment Fund levy in the amount of \$90,800.00. Hampton+Knodle votes no, all others vote yes. Motion carried.**

**Resolution #15-16: Motion by Beeler and second by Robinson to approve the Resolution to pass the County Highway Fund levy in the amount of \$428,000.00. All in favor, motion carried.**

**Resolution #15-17: Motion by Beeler and second by Miles to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$214,000.00. All in favor, motion carried.**

**Resolution #15-18: Motion by Beeler and second by Sneed to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$214,000.00. All in favor, motion carried.**



**Resolution #15-19: Motion by Beeler and second by Bergen to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$181,000.00. All in favor, motion carried.**

**Resolution #15-20: Motion by Beeler and second by Hopper to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$85,000.00. All in favor, motion carried.**

**Resolution #15-21: Motion by Beeler and second by Graden to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$199,000.00. Gasparich abstained, and all others are favor. Motion carried.**

**Resolution #15-22: Motion by Beeler and second by Miles to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$50,000.00. All in favor, motion carried.**

**Resolution #15-23: Motion by Beeler and second by Young to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$72,000.00. Webb abstained, all others in favor. Motion carried.**

**Resolution #15-24: Motion by Beeler and second by Young to approve the Resolution to pass the levy for the County Extension Service in the amount of \$154,900.00. Gasparich abstained, all other in favor. Motion carried.**

**Resolution #15-25: Motion by Beeler and second by Bishop to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$107,092.00. All in favor, motion carried.**

**Resolution #15-26: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$79,600.00. All in favor, motion carried.**

**Resolution #15-27: Motion by Beeler and second by Miles to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$60,178.00, Probation Officer in the amount of \$61,437.00, and the Assistant Probation Officers in the amount of \$178,043.00. All in favor, motion carried.**

**Resolution #15-28: Motion by Beeler and second by Moore to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$12,000.00. All in favor, motion carried. (For copies of all Resolutions and Budget/Levy summary, see Resolution Book 15, pages 3-24).**

3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that we received two payments from the Coal Mine in September. She said that the July revenue was \$124,906 and the September revenue was \$63,144, and there was no coal revenue received for August.
4. **New Wave Phone and Internet Implementation Update:** Beeler reported that IT Manager Bill Purcell has been working on moving our County phone and internet service over to New Wave Communications and that there will be a onetime fee of \$500 to change over the computers in the Sheriff's Vehicles which will take place over the next four weeks. Beeler added that in the long run the County will save about \$2,000 per month by switching our phone and internet services to New Wave Communications.
5. **708 Board – Mental Health and Developmental Disabilities & Substance Tax Levy- 405 ILCS 20 Update:** Beeler stated that Health Department Administrator Hugh Satterlee and FAYCO Director Kim Taylor were at the Finance Committee to talk about creating a 708 board where they would collect property taxes to help cover the costs for FAYCO and other entities to fund Mental Health and Developmental Disabilities & Substance Tax Levy, and gave an overview of how the 708 board would be created, which must include passage by the county electors at an upcoming election.
6. **Zobrio Accounting Software Implementation & Access for Supervisors Update:** Beeler stated that a follow up meeting was held with Zobrio CEO John Varadian on Monday, November 9<sup>th</sup> to go over the Zobrio punch list showing the pending items before the software can be fully utilized. Beeler stated she feels like we are headed in the right direction and it was good to sit down and go over all the items with the Zobrio representative and learn when they will be addressed. Chairman Hertel stated that Mr. Varadian also needs to follow up on the Human Resources Training.

7. **Full Time Minimum Salary Increase Approval:** Beeler stated that the committee discussed that the minimum starting hourly salary for a full time county employee has been set at \$11.00 per hour since 2012 and approved increasing it by \$.25 per hour to \$11.25 per hour. **Motion by Beeler and second by Beck to increase the starting salary for a new full time county employee to \$11.25 per hour. All in favor, motion carried.**
8. **Public Act 099-0269 – County Board Implement a Judicial Facilities Fee Update:** Beeler reported that the Finance committee approved for Chairman Hertel to write a letter to Senator Manar asking him to introduce a bill so that we could implement a judicial facilities fee that is similar to Public Act 099-0269.
9. **County Hotel/Motel Tax Ordinance Update:** Beeler stated that the committee decided to pursue looking into establishing a Hotel/Motel Ordinance and that Assistant State’s Attorney Wilson will be contacted to provide further research.
10. **County Board Member Structure Update/Approval:** Beeler stated that the committee had a good discussion regarding options to consider changing the County Board member structure and she thanked Plunkett for putting information together that compared us with the County Board member structure of other counties comparable to our size. She said that the report also showed what counties pay their members for per diem, mileage, etc., and said that the committee will continue to look at these options for County Board member structure.
11. **ROE Quarterly Report Update/Approval:** Beeler stated that the ROE Quarterly report has been submitted for approval. Hampton+Knodle stated that she would like for Daniels to contact ROE Superintendent Wallerman to ask her to break out the statistics for just Montgomery County on future reports. **Motion by Beeler and second by Hampton+Knodle to approve the ROE quarterly report as presented. All in favor, motion carried.**

**Resolutions to convey deeds Approval:**

1. **Motion by Beeler and second Beck by to approve a Resolution to Convey Deed for Parcel # 03-28-206-006 in Pitman Township to Steve Price All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 25).**
2. **Motion by Beeler and second by Graden to Approve a Resolution to Convey Deed for Parcel # 08-14-355-007 in Nokomis Township to Taylor Bain. All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 26).**
3. **Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 08-23-151-001 in Nokomis Township to Donald Baxter. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 27).**
4. **Motion by Beeler and second by Gasparich to Approve a Resolution to Convey Deed for Parcel # 08-23-160-021 in Nokomis Township to Timothy J. Brookshire. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 28).**
5. **Motion by Beeler and second by Graden to Approve a Resolution to Convey Deed for Parcel # 08-23-327-019 in Nokomis Township to Johnie R. West Sr. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 29).**
6. **Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 08-23-327-021 in Nokomis Township to Elizabeth Watkins Update/Approval: All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 30).**
7. **Motion by Beeler and second by Bathurst to Approve a Resolution to Convey Deed for Parcel # 10-03-279-003 in North Litchfield Township to Curtis D. Walch. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 31).**
8. **Motion by Beeler and second by Young to Approve a Resolution to Convey Deed for Parcel # 12-22-453-001 in Irving Township to Matthew Brody Page. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 32).**

9. Motion by Beeler and second by Miles to Approve a Resolution to Convey Deed for Parcel # 12-27-204-010 in Irving Township to Beneficial Homes, Inc. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 33).
10. Motion by Beeler and second by Martin to Approve a Resolution to Convey Deed for Parcel # 13-06-204-006 in Witt Township to Charles R. King. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 34).
11. Motion by Beeler and second by Hampton+Knodle to Approve a Resolution to Convey Deed for Parcel # 13-06-204-008 in Witt Township to Charles R. King. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 35).
12. Motion by Webb and second by Martin to Approve a Resolution to Convey Deed for Parcel # 13-06-263-001 in Witt Township to David D. Beeler. Beeler abstains, all other in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 36).
13. Motion by Beeler and second by Young to Approve a Resolution to Convey Deed for Parcel # 13-06-286-004 in Witt Township to Elizabeth Watkins. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 37).
14. Motion by Beeler and second by Robinson to Approve a Resolution to Convey Deed for Parcel # 16-12-254-041 in Hillsboro Township to Kenneth Voyles. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 38).
15. Motion by Beeler and second by Bishop to Approve a Resolution to Convey Deed for Parcel # 21-09-400-009 in East Fork Township to Collin Wasson. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 39).
16. Motion by Beeler and second by Savage to Approve a Resolution to Convey Deed for Parcel # 15-04-504-008 in South Litchfield Township to the City of Litchfield. All in favor, Motion carried. (For copy of Resolution, see Resolution Book 15, page 40).

Miles stated that he hope the people who purchased these properties understand that they are now responsible for them and Chairman Hertel replied that the liability for these properties will go to the new owners and after the Deed is recorded, the property will go on the tax rolls in their name. Chairman Hertel added that this is a very large group of parcels that have been transferred so the trustee program is working.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **I-55 from IL-16 to IL-108 Update/Approval:** Miles stated that the committee discussed the inquiry from IDOT regarding the frontage road near the I-55 weigh station and they decided to tell them to take the structure down and fill it in with dirt. Chairman Hertel stated he thinks that IDOT should spend the money on another project in the county.
2. **North Road Damage Update:** Miles reported that the insurance company of the person who did the damages will pay the full amount for the damages to the North Road.
3. **Fillmore Road Damage Update:** Miles reported that a farm implement damaged about 500 feet of the Fillmore road a few weeks ago and that the responsible individual contacted Engineer Smith immediately. Miles said that the Highway Department did a quick emergency repair the night of the incident and they will oil and chip it next year.
4. **Nokomis Quarry Boring Project Update:** Miles reported that the Nokomis Quarry is now negotiating with another company to complete their boring project and that our bonds will remain the same.
5. **Simpson Bridge Construction Update:** Miles reported that the project is moving along very well because the weather has been good and stated that they hope the project will get done sooner that projected. He said that some residents are using the side road due to the road closure.
6. **Crude Oil Pipeline Update/Approval:** Miles reported that the Dakota Access company submitted their final maps for their crude oil pipeline and we will have 23.02 miles of county roads affected. He stated that we are asking for a \$3.5 million surety bond which will stay the same for less miles so it will be \$152,000 per mile, and the administrative fee was set at \$25,000.

7. **Above-ground Fuel Tanks Update:** Miles stated that the State Fire Marshall's office came and inspected the new fuel tanks at the Highway Department and they are now getting prices to remove the old tanks.
8. **2016 MFT Resolution Approval:** Miles stated that the committee reviewed and is recommending a resolution to appropriate \$1.2 million next year out of MFT funds. **Motion by Miles and second by Young to Approve the County Maintenance Resolution to appropriate \$1.2 million for the 2016 MFT. All in favor, motion carried. (For copy of Resolution, see Resolution Book 15, page 41).** Chairman Hertel stated that the Highway Department has been doing a lot of work this year and thanked them for their work on the county bridges, the communication tower site, and the Irving Road. Engineer Smith stated that we can remove the weight limit signs on Seven Sisters Bridge per Young's request.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Chairman Bob Sneed as follows:

1. **Maintenance Issues and Report Update:** Sneed reported that the north and south doors of the Historic Courthouse have been painted and that a bearing was replaced on one of the jail doors. Sneed stated that the trim by the handicap entrance needs to be fixed and the bags of salt now need to be moved from the ramp.
2. **Building Restoration Update:** Sneed reported that there was a pre-bid meeting on Monday, November 9<sup>th</sup> at 9:00 am at the Historic Courthouse. He said the bids will be due on November 30<sup>th</sup>, 2015 and the Building and Grounds will review them at their meeting on December 4<sup>th</sup>, 2015. He said that only one bidder showed up yesterday at the pre-bid meeting.
3. **Communication Tower Renovations – Security Fence Approval:** Sneed reported that the tower has been painted and that a small storage building and generator have been installed. He said that a new electric pole will need to be installed to hook up the electricity to the area. Sneed thanked the Highway Department for doing a good job of clearing the area and stated that Undersheriff Robbins received a bid of \$6,500 to install a fence around the generator. Sneed added that no trespassing signs will be installed on the fence. **Motion by Sneed and second by Miles to approve the proposal from Fence Masters in the amount of \$6,500 to install the fence at the tower site. All in favor, motion carried.**
4. **Upgrade panic security system at the Courthouse Complex update:** Sneed reported that the committee approved a bid from Wareham's Security to upgrade the panic security system at the Courthouse Complex in the amount of \$4,750 which would allow security to know if there is a problem somewhere in the building.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given by Chairman Heather Hampton+Knodle as follows:

1. **MCEDC Update/Approval:** Hampton+Knodle referred the board members to a handout submitted by MCEDC representative Shalter listing the things that the MCEDC has been working on.
2. **Incentives Update/Approval:**
  - a. Revolving Loan Fun: Hampton+Knodle stated that the RLF payments have been made on time and MCEDC Director Shalter is working on some leads for new loans.
  - b. Enterprise Zone New Application: Hampton+Knodle stated that the EZ Mayor Council met last week and learned about the issues with applying for a new EZ Application prior to two years before the current Zone terminates. She stated that our EZ terminates in 2020, so we would have to submit a new application in 2018 and we have received clarification from DCEO that we can apply for the Admin Fee in one application, and adding territory and units of government can be combined in another application. She said that the deletion of territory would need to be a separate application and said that she would like the County Board to approve proceeding with an application to add territory. **Motion by Hampton+Knodle and second by Martin to include Butler and Donnellson in the Enterprise Zone. All in favor, motion carried. Motion by Hampton+Knodle and second by Young to proceed with adding territory as prescribed in the legal descriptions. All in favor, motion carried.**

**3. Planning Update/Approval:**

- a. Planning Commission: Hampton+Knodle stated that Beeler will not be able to continue as the county liaison to the Planning Commission and she asked Evan Young to be the Liaison and he has agreed.
- b. West Central Internal Review Update: Chairman Hertel stated that he went to their last meeting in Carlinville and they will be having an audit this week.

**4. Infrastructure Update/Approval:**

- a. Incumbent Provider Updates: Hampton+Knodle stated that they had a meeting with Consolidated Communications and learned that there is significant fiber along the county highways, but despite this we have measurable evidence of poor internet service in Montgomery County. Hampton+Knodle stated that her committee will continue with their research to improve fiber infrastructure for broadband in the county. She also stated that Assistant State's Attorney Wilson is reviewing their Request for Proposal for the Fiber project.
- b. Eagle Zinc – Hampton+Knodle stated that Chairman Hertel sent a letter to the Remedial Project Manager of the US EPA Superfund Division regarding the issues with the Phase I contractor and stated that our request is not to have this same contractor for Phase II.
- c. Grain Belt – Hampton+Knodle stated that we hope to hear about the status of the Grain Belt project from the Illinois Commerce Commission on or before November 21<sup>st</sup>, 2015.

**Tourism Update/Approval:**

- Tourism South Submissions: Hampton+Knodle stated that Shalter has submitted a list of businesses to the Tourism Bureau.
- Bike Trail Signage Bid: Hampton+Knodle stated that the committee reviewed and approved a proposal in the amount of \$55.70 each for signage for prohibiting unauthorized motor vehicles and displayed the signs to be posted to the members.

**5. Workforce Update/Approval:**

- a. CEO Networking Event: Hampton+Knodle stated that the Networking event will be held on November 16<sup>th</sup>, 2015 at the new Litchfield Holiday Inn Express from 5:00 pm to 7:00 pm and invited members to attend.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

Collections: New System \$93,124.95 Old System \$44.00 Total \$93,168.95

**EMA:**

- 1. **Mitigation Meeting Update/Approval:** Savage reported that the next Mitigation Meeting is scheduled for Thursday, January 21<sup>st</sup>, 2016 at 6:30 pm at the County Health Department.
- 2. **MOU Update/Approval:** Savage stated that Director Holmes has received over 70 signed MOU resolutions to date.
- 3. **New IEMA Rules Update/Approval:** Savage reported that IEMA has increased training requirements for Director Holmes.
- 4. **Text Page Test Update/Approval:** Savage deferred to Director Holmes and she reported that she collected contact information for all the Department Heads and the test on October 21<sup>st</sup> didn't work so they performed the test again on October 28<sup>th</sup> and a few issues remain that she and Nimmo will work out.
- 5. **Flood Plain Ordinance and Enforcement Policy Update/Approval:** Savage reported that we have a flood plain ordinance to protect property in the County and in the past, some structures were placed in the flood plain and in harm's way, so better enforcement is needed.
- 6. **Radios and Power Supplies Update/Approval:** Savage reported that we had a lighting strike and the county insurance is replacing the equipment that was damaged in the EMA office.
- 7. **Fire Extinguisher training Update/Approval:** Savage stated that there are about 50 people signed up to attend one of four fire extinguisher trainings to be held in the County Board room.
- 8. **911 Legislation Update/Approval:** Savage stated that the EMA Committee is looking into how the new State 911 law is going to affect Montgomery County.

**H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Property Casualty Insurance Update/Approval:** Beck deferred to Insurance Agent Tom Franzen who gave an update on the county property casualty insurance. Franzen stated that there will be an increase in the premiums this year, however when he ran the Loss report nothing jumps out as a need. Franzen also reported that there are training courses for employees that are available to get the insurance premium costs down.
2. **Water Well Ordinance – Health Department Approval:** Health Department employee Cyndi Howard presented the proposed Water Well Ordinance and stated that it has been reviewed and approved by Assistant State’s Attorney Wilson, the State of Illinois Department of Public Health and the Montgomery County Health Department Board. Howard explained that changes were made to add regulation language for GEO thermal well drillers because there have been some issues of policies not being followed. She said that the State of Illinois charges water well owners \$100 for water and GEO Thermal Wells permits to regulate wells that are bored horizontal and vertical at the present time. Moore asked if this policy is currently covered by the State and Chairman Hertel replied that the State may not be enforcing it and that with this ordinance we will have the right to enforce it in our County. Members discussed the pros and cons of implementing this ordinance. Howard stated that presently the homeowner contracts with the well digger and then they apply to the Health Department to inspect the well at which time they pay \$100, and the Health Department sends the check to the State of Illinois to process and then the Health Department gets 75% of the money back through a grant. Hampton+Knodle asked if there is a net loss or gain of the funding needed to regulate this and about the anticipated number of wells impacted. Howard stated there have been 13 well inspections so far for the year. Chairman Hertel stated that board members should review the Water Well Ordinance and discuss it further at next month’s meeting.
3. **Recycling Program and Events Update/Approval:**
  - **Lease a New Baler:** Beeler asked about whether the county is leasing a new baler and Chairman Hertel stated that we might keep the old one and also check into lease/purchasing another baler. Gasparich stated that if we lease/purchase a new baler, we should not keep the old one. Chairman Hertel replied that we could still use the old baler as a backup which would make it worth keeping. Hampton+Knodle asked if we have talked with Vandalia Prison about doing their recycling, and Beck stated this will be checked out.
4. **Animal Control Facility Program Update/Approval:**
  - **Animal Control Ordinance:** Beck reported that the committee reviewed and approved to give the revisions of the Animal Control ordinance to the full board to review for one month. She said that Assistant State’s Attorney Wilson has reviewed the ordinance and made some recommended changes. Beck stated that after the committee meeting she received an email from Department of AG Veterinarian Dr. Earnst stating that there are four new Public Acts regarding animal control that were signed into law so she provided them to the members with the ordinance for their review. Plunkett asked about the ordinance’s new Breeders section and Beck stated that board members are welcome to contact her with questions.

**PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Local 397 Union Negotiations Update/Approval:** Bathurst reported that the union contracts for the three offices’ employees in Local 397 voted to approve the union contract. She stated that the salary increases agreed upon were \$.30 per hour for the first year and \$.25 per hour for the second and third years. Bathurst also stated that health insurance premiums will remain the same for the first year of the contract and any increases in the second and third year will be split 50% by the employee and 50% by the County. **Motion by Bathurst and second by Young to approve the three Local 397 union contracts. All in favor, motion carried.**

2. **Local 148 Union – Circuit Clerk’s Office Negotiations Update/Approval:** Bathurst reported that Circuit Clerk Lemons and the committee met to discuss some items that needed addressing in their union contract and said that three more meetings have been scheduled with the union business agent.
3. **Review Draft of Personnel Manual Updates from ICRMT Update/Approval:** Committee Chairman Bathurst reviewed the changes and updates to the Employee Personnel Manual that she and Assistant State’s Attorney Wilson worked on last month. She said that the committee also worked on the Separation Procedures and Final Pay section and she asked Wilson to help write some language. Bathurst said that the committee approved and recommended the changes to the full board and she asked the board members to review these changes for 30 days so action can be taken at the December meeting.

**Executive Session to Discuss Personnel, Litigation and Executive Session Minutes Update/Approval:**

**Motion to enter into Executive Session by Bathurst and second by Moore. All in favor, motion carried. Time 11:18 am.**

**Motion by Beeler and second by Moore to come out of Executive Session. All in favor, motion carried. Time: 11:24 am.**

No action was taken after Executive Session.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Miles and second by Wendel to approve the 8 Committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Chairman Hertel announced the employee Christmas Party is coming up and County Board members should expect notification soon.

**SCHEDULE CHANGES:** none

**APPOINTMENTS:**

1. Motion by Hopper and second by Hampton+Knodle to reappoint Darin Beckman to the 911 Board expiring November 30<sup>th</sup>, 2019. All in favor, motion carried. Gasparich and Webb abstained.
2. Motion: Young and second by Miles to reappoint Mike Webb to the 911 Board to a term expiring November 30<sup>th</sup>, 2019. All in favor, motion carried. Webb and Gasparich abstain.

**PUBLIC COMMENTS:** Citizen Bill Schroeder asked about the proposed county lawsuit against the State regarding the back monies owed and he also asked if we are going for a smaller membership on the board as an option for the board member structure issue that was given during the Finance Committee report. He stated that by reducing the size the board we are discounting the need to serve our potentially increasing population. Schroeder also asked if the Water Well ordinance is put in place if the property assessment will increase, and Hertel stated he will check into this.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Young to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 19, Against – 0, Absent –0, Abstain -2 (Moore, Beck). Motion carried.
2. Motion by Wendel and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2015.

**Adjourn:** Until the Full Board Meeting on Tuesday, December 8th, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Young and second by Savage to adjourn the Full Board Meeting. All in favor, motion carried. Meeting adjourned at 11:35 am. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board

## Minutes

**For Tuesday, December 8th, 2015 – 8:30 AM**

The following are minutes of a regular meeting of the Montgomery County Board held at 8:30 AM on Tuesday, December 8<sup>th</sup>, 2015 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Roy Hertel at 8:30 AM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young

**Members Absent:** Nikki Bishop

**Pledge of Allegiance to the flag** was led by County Board member Mike Webb.

**Mileage and Per Diem Approval:** **Motion by Martin and second by Bathurst** to approve the mileage and per diem. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Robinson and second by Sneed** to approve the Minutes of the Previous County Board Meeting held on Tuesday, November 10<sup>th</sup>, 2015. **All in favor, motion carried.**

### **CONSENT AGENDA:**

- 1. Animal Control Report ----** Amanda Daniels – report was submitted.
- 2. Circuit Clerk’s Report ----** Holly Lemons was present for questions. Lemons reported that she and the State’s Attorney’s Office worked together to turn over many delinquent traffic and DUI cases to the State Comptroller’s Office for their collection program from offenders’ state tax refund checks. Lemons stated that they plan to send delinquent misdemeanor and felony cases to the State Comptroller’s Office as well.
- 3. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 4. Health Department Report ----** Hugh Satterlee was present for questions.
- 5. Highway Department Report ---** Kevin Smith - report was submitted.
- 6. Probation Office Report ----** Banee Ulrici – report was submitted.
- 7. Public Defender’s Report ----** Erin Mattson – report was submitted.
- 8. Recycling Report ----** Ben Bishop – report was submitted.
- 9. Sheriff’s Report ----** Jim Vazzi - report was submitted.
- 10. SOA Report ----** Ray Durston - report was submitted.
- 11. T.B. Department Report –** Becky Durbin was present for questions.
- 12. Treasurer’s Report ----** Ron Jenkins – report was submitted.
- 13. V.A.C. Report ----** Dave Strowmatt was present for questions and he reported that continuing benefits for Veterans and their families amounted to \$151,174 in the fourth quarter and to date, over \$2.5 million has been collected over the years for Veterans in our area. Chairman Hertel expressed his congratulations to Montgomery County resident and retiring General Willie Cobetto and thanked him for his service.

**APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA:** **Motion by Webb and second by Graden** to approve the 13 items on the Consent Agenda. **All in favor, motion carried.**

### **LIAISON REPORTS:**

- **911 Board** – Webb stated that the 911 Board has not met recently.
- **CEFS Board** - Robinson stated that the Golden Circle organization had three anonymous donors to help keep the program going five days a week thru December and they are trying to get more funds for January. Robinson also stated that once the funding is released they will still only deliver meals four days per week,



but the seniors will get two meals on Thursday to help cover for Friday. Hertel asked specifics about the cutbacks and their impact, and Robinson stated that she will check on this information and report back.

- **CIEDA** – Hampton+Knodle stated that they are following a lead on a potential Jersey County project and CIEDA may see some activity in the new calendar year.
- **Health Dept.** – Martin stated that there is nothing to report at this time.
- **IL Association of County Officials** –Plunkett, Bergen – Bergen stated that he went to the IL Assn of County Officials meeting in Springfield and the State Treasurer told everyone that his department brings in \$28 for every dollar they put out. Bergen reported that they had a discussion on multi taxing districts and that it is not an advantage for townships to merge because of costs. Chairman Hertel stated he also went to the meeting and said that if the county took over the township roads it would be too costly for the taxpayers. Hertel explained that there are many layers of government and if there was no township government then the county would have to take over the maintenance and expenses of the roads.
- **MCEDC** – Hopper stated that they had a meeting on the November 19<sup>th</sup> and referenced members to two handouts in their packets- the MCEDC newsletter which gave a summary of county events and the ESRI handout pertaining to Heartland Community statistics. Hopper deferred to MCEDC representative Will Shalter who reviewed highlights from the ESRI handout and explained that 75% of the population in Montgomery County own their home which shows stability in the workforce with ties to the community.
- **MCWC** – Deabenderfer stated that the EPA has approved Phase 5 extensions and that EJ Cooperative said the system is running well. He also said that they are only purchasing water at this time from the City of Litchfield because it is cheaper. Deabenderfer also reported that the MCWC board is working with the Village of Panama to serve them with water.
- **Planning Commission** – Young stated that the next meeting will be held on January 20<sup>th</sup>, 2016.
- **Senior Citizens Board** – Bishop was absent.
- **UCCI** – Miles stated that they had a meeting on November 16<sup>th</sup> and a representative from the ILEPA Bureau of Land and Water was there.
- **U of I** – Young stated that they are working on spring programs and they have a meeting tonight.
- **VAC** – Sneed stated that through the VAC we are taking care of the Veterans in our County. Chairman Hertel stated that several years ago the citizens agreed to a tax that would be collected to help fund the VAC program.
- **WCDC** – Wendel stated that there is nothing to report at this time.
- **Wellness Committee** – Bathurst stated that there is nothing to report at this time.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE: Given by Chairman Roy Hertel as follows:**

1. **Executive Session Minutes Update:** Chairman Hertel stated that he reviewed the executive session minutes and the full board will take action on them at the January meeting.
2. **Coal Mine Update:** Chairman Hertel stated that the coal mine continues drilling efforts to insert nitrogen and foam underground and to date they have been unsuccessful in putting the fire out.
3. **Law Suit in Court of Claims Update:** Chairman Hertel stated that we will be filing a law suit at the Circuit Clerk's Office against the State of Illinois for the reimbursement of the State's Attorney, SOA and Public Defender salaries. He said that we still hold the right to file in a court of claims for the MFT funds that are supposed to be released.
4. **Other Business Update:** Chairman Hertel stated that the monthly CEFS-CIPT report and bus schedule is included in board packets.

### **H.W.E. COMMITTEE REPORT: Given by Chairman Connie Beck as follows:**

1. **Water Well Ordinance – Health Department Approval:** Beck deferred to Health Department representatives Hugh Satterlee and Cyndi Howard who presented information to the board about the proposed ordinance. Howard said that she sent a revision to the Water Well Ordinance to change the violation from a Class A misdemeanor to a Class B misdemeanor and also said that there aren't any new requirements or any new fees. Satterlee reviewed the current procedure used for water well compliance, and said that currently the permit fees

are sent to the State and then about a year later we get our portion of the fee reimbursed from the State. He said that this revised ordinance will allow the permit fees to stay here and we won't have to wait for the State to reimburse us. Satterlee stated that an administrative hearing is held when an installer does not give the proper notification of 48 hours which is in the State code. Satterlee also said that they do their best to accommodate everyone and they are not requiring anyone to do anything different than they already do. He said that if there will be a fine involved the States Attorney's Office will be involved. Satterlee also stated that this revised ordinance has been reviewed by the State's Attorney's Office and they made a few revisions. Deabenderfer asked if there was another step to review this ordinance before it is approved. Hampton+Knodle asked if the fine will be determined by the Health Department Authority or on a case by case basis. Satterlee stated that any fines assessed would be on a case by case basis because of repeat offenders. He said that the only issues or problems they have are the installers who are not getting the permit or giving them the proper time to inspect. Young asked about the contractor drawing up a plan and what steps would have to be taken in order to modify the plan. Howard replied that in an instance where something was in the way, they could move the well on their own as long as they were following the requirements to do so. Plunkett asked when the ordinance would become effective and Howard replied that it would be implemented on January 1<sup>st</sup>, 2016. Bergen asked about the fees to the State and Satterlee replied that the State is now letting the County Health Departments collect and do the work on their own as long as they enforce the State Code for water wells. Satterlee reported that the State gets 25% of the fee and the County keeps the remaining 75%. Hampton+Knodle stated that the phrase that concerned her in the ordinance was "modify a well" so she looked at the State code, and she stated that she was not aware that they needed a permit. Beeler asked about the impact of the traditional wells versus the closed loop system as we see more and more of these GEO thermal units and Howard replied that the Health Department only regulates the wells and not the HVAC system. Young asked if you have to get a permit to making changes to anything in a well with this ordinance and Howard replied this is not necessary because the person is modifying the current well. **Motion by Beck and second by Bathurst to approve the Water Well Ordinance. ROLL CALL VOTE: Yes: 20, No: 0, Absent: 1. Those voting Yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young. Those voting No: None. Those absent: Nikki Bishop. Motion Carried. (For copy of ordinance, see Resolution Book 15, pages 42-49).**

2. **Recycling Program and Events Update**: Chairman Hertel reported that he attended a recent meeting at Schutt Manufacturing in Litchfield where DCEO Director Schultz gave a presentation about their services and that he wrote a letter asking that the DCEO Recycling Department check out our recycling program and assist us with applying for grants.
3. **Animal Control Facility Program Update**:
  - **Animal Control Ordinance**: Beck reported that the Committee discussed some changes to the ordinance and that there was not enough time for Assistant State's Attorney Wilson to review and approve the final revisions so the ordinance will be mailed to everyone once she has a chance to review it. Beck also stated that an ordinance from Macon County is being compared to ours regarding the breeder license and how they enforce it. She also said that there will be another 30 day review once the board members receive the revised ordinance. Chairman Hertel stated that the ordinance needs to be changed because we don't want animals in our County being abused and that some breeders are doing what they should and that some are not complying with the laws. Hertel stated that it is important to address this issue with the breeders who need to clean up their act and that breeders are supposed to be registered with the State and have a sales tax number if they are selling dogs to individuals Illinois residents. Hertel reported that we have about 15,000 pets on the rabies tag system, but only about 6,000 animals are registered which makes it difficult to find the owner if they get loose. Hertel added that we do have some issues that have been compounded for years and we want to get this right when we pass the new ordinance.
4. **Other Business Update**: None at this time.

**ROAD AND BRIDGE COMMITTEE REPORT: Given by Chairman Gene Miles as follows:**

1. **North Road Tile Update:** Miles stated that some landowners came to their meeting to discuss their concerns with about 1300 feet of tile under the North Road north of Hillsboro at the Witt intersection. He said that members learned that this tile has deteriorated and the landowners are asking if the County will help with the cost to replace it. Miles stated that the committee is still discussing and researching this issue.
2. **North Road Damage Update:** Miles stated that the issue has been resolved with the Insurance company who will reimburse the county for the damages.
3. **Simpson Bridge Construction Update:** Miles stated that the pier caps can be poured this week and concrete tests will be taken. He said that the contractor has been able to keep working in the bridge due to the good weather and the committee hopes that the bridge will be done sooner than originally planned.
4. **Crude Oil Pipeline Approval:** Miles stated that Dakota Access has agreed to the \$25,000 Administrative Fee and the \$3.5 million bond and he has incorporated those amounts in the Road Use Agreement can be approved. **Motion by Miles and second by Young to recommend the approval of the Road Use Agreement for the Crude Oil Pipeline Project. All in favor, motion carried. (For copy, see Resolution Book 15, pages 50-74.)**
5. **Above-ground Fuel Tanks Approval:** Miles stated that the new above ground tanks at the Highway Dept. will be operational next week and the committee reviewed a couple of bids to remove the current fuel tanks by a certified contractor. Miles said that if the project costs are over \$10,000, the State has a grant to cover the difference. **Motion by Miles and second by Webb to approve the bid from United Petroleum in the amount of \$9,600 to remove the fuel tanks. All in favor, motion carried.**
6. **Black Diamond Trail Update:** Miles reported that the committee approved Engineer Smith's suggestion to install a sign for a weight limit of 72,000 pounds on the Black Diamond Road to help preserve the road during the winter months. Miles added that a weight limit may also be put on the repaired section of the Irving Road.
7. **2016 Fuel Letting Update:** Miles stated that the 2016 fuel letting will take place at the January regular Road and Bridge Committee meeting.
8. **2016 Rock Letting Update:** Miles reported that the rock letting can't be scheduled until the State Budget is approved.
9. **Other Business Update:** Chairman Hertel thanked the Highway Department for all the work they did this year.

**BUILDING & GROUNDS COMMITTEE REPORT: Given by Chairman Bob Sneed as follows:**

1. **Maintenance Issues and Report Update:** Sneed reported that the hot water heater was replaced at the Jail and new hand rails were installed for the handicap entrance at the Historic Courthouse. He said that the outside doors on the Historic Courthouse will be caulked and painted next week.
2. **Open Bids for the Annex Building Issues Approval:** Sneed reported that only one bid was received for the work on the Annex Building, and said that Evans-Mason Inc. submitted a bid in the amount of \$56,840 for masonry work to the west wall of the Annex building. Sneed said that there are also amounts for three other areas of work that were submitted as "alternate bids." He explained that alternate bid #1 in the amount of \$2,950 includes work to install five metal ties that go into the floor joists so the walls don't bow out, Alternate bid #2 in the amount of \$5,440 would include taking pieces of wood grounds out of the masonry and Alternate bid #3 in the amount of \$5,510 would be to repair the two chimneys on the east side of the Historic Courthouse. He said that the committee is not recommending Alternate bid #2 at this time. Sneed stated that there is a \$10,000 contingency built into the \$56,840 bid. **Motion by Sneed and second by Moore to recommend the bid from Evans-Mason Inc. in the amount of \$56,840 which includes the \$10,000 contingency, along with Alternate bid #1 in the amount of \$2,950 and alternate bid #3 in the amount of \$5,510 for a total of \$65,300.** Gasparich asked about taking the expense from the Capital Improvement fund. Beeler asked if any coal is currently being mined and Chairman Hertel replied that no coal is being mined. Hertel stated that he spoke with a coal mine representative this morning and there are layoffs again due to the ongoing fire. Young asked if there are any more problems with Annex building and

Sneed replied that he won't guarantee that we won't have any more problems. Deabenderfer stated that as long as we own the building we need to take care of it. Miles stated that part of this problem with the leaking should have been addressed at the time the building was renovated in 2011-2012 and that the committee could never get anyone to take care of the leaks at the time. Miles also stated that we have spent money on this before, but it didn't fix the leak. Beeler asked what happens if we reject this bid and go out for bid again. Sneed stated that everyone will know the price bid, which will further inflate the cost. Plunkett asked what the engineer estimated for the repairs and Sneed replied that we are over \$10,000 without the contingency. Hampton+Knodle asked about the advertising for bids process and if bid packets went out to contractors. Hertel replied that we did not send out packets because McDonough-Whitlow took care of this process. Miles stated that nobody liked the bid received; however the committee's concern is with the leakage and trying to save this building. Gasparich stated that McDonough-Whitlow is a reputable firm. Hampton+Knodle stated that local contractors won't bid on these projects because of having to pay prevailing wage. Sneed stated that there is some carpentry and painting involved in the project also. Moore stated that the VAC was once housed in a small building on School Street and that the Vets are very happy with this location because it is close to the Courthouse complex and convenient to Clerk/Recorder Leitheiser's Office for recording Military Discharge documents. Chairman Hertel stated that the building started leaking when the awning was removed. Sneed stated that the committee talked about putting the awning back at a later time. **ROLL CALL VOTE: Yes: 19, No: 1, Absent: 1. Those voting Yes: Mary Bathurst, Connie Beck, Bill Bergen, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Roy Hertel, Tim Hopper, Jay Martin, Gene Miles, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young. Those voting No: Megan Beeler. Those absent: Nikki Bishop. Motion Carried.**

3. **Bid out Elevator Maintenance Agreements Update:** Sneed reported that the committee discussed reviewing the elevator maintenance agreements and putting them out for bid in January. He said that an email will be sent to OTIS and Schindler Elevator to ask them to submit a quote for the maintenance agreement for the three elevators.
4. **Communication Tower Renovations Update:** Chairman Hertel reported that renovation work continues on the communication tower and the antennas and equipment have been purchased and should be installed soon.
5. **Trash Hauling Service Update:** Sneed reported that Chairman Hertel, HWE Committee Chairperson Connie Beck and himself will talk with DC Waste and Recycling owner Brian Deming.
6. **Other Business Update:** Sneed reported that we will enter into another one year maintenance contract with Johnson Controls for the HVAC system at the New Courthouse.

**FINANCE COMMITTEE REPORT: Given by Chairman Megan Beeler as follows:**

1. **Conflict Public Defender Contracts Approval:** Beeler reported that Judge Roberts attended their meeting and gave a recommendation to approve the contracts for the three conflict public defenders. She said that Roberts told the committee that two attorneys were contracted at \$34,500 each per year and the third attorney at \$24,000 per year, which are the same contract amounts as last year and a savings to the County as opposed to an hourly rate. Roberts stated that he has been monitoring their work. **Motion by Beeler and second by Webb to approve the three Conflict Public Defender Contracts as presented by Judge Roberts. ROLL CALL VOTE: Yes: 18, Abstain: 2, Absent: 1. Those voting Yes: Mary Bathurst, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Joe Gasparich, Chuck Graden, Heather Hampton+Knodle, Tim Hopper, Jay Martin, Gene Miles, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel, Evan Young. Those voting Abstain: Roy Hertel, Jim Moore. Those absent: Nikki Bishop. Motion Carried.**
2. **SOA Report Update:** Beeler reported that the SOA report is in members' packet and that part of the expense to publish for the quad year took place in the FY 2015 budget and the other ½ will be in next year's budget. Deabenderfer asked about charging businesses for using the Beacon site and Beeler replied that a lot of the users are County office holders. Chairman Hertel replied that there are also public computers here in the courthouse used by the public. Beeler stated that we will have advertising placed on the Beacon site

to generate some revenue. Mr. Deabenderfer said that he hates to see tax money used so that private companies can make profits. Leitheiser stated that some customers looking to relocate to our county use the Beacon site and Daniels reported that Animal Control uses the Beacon site for entering correct information on rabies tags and when doing investigations. Hopper stated that he also uses the Beacon site for doing his police investigations.

3. **Monthly Coal Revenue Report and Revenue, Expense & Bank Balance Report Update:** Beeler stated that the Coal revenue and expense reports are in members' packet for review.
4. **New Wave Phone and Internet Implementation Update:** Beeler stated that IT representative Bill Purcell has been working with the phone and internet implementation. She said that the Internet services have been switched to New Wave and the phones are scheduled to switch from Consolidated Communications to New Wave in the next couple of weeks.
5. **Zobrio Accounting Software Implementation & Access for Supervisors Approval:** Beeler reported that we received a bill in the amount of \$7,895 for next year's maintenance agreement with Zobrio. She said that if we choose not to enter into the contract, we have 45 days to notify them that we do not want to engage in the contract and that the deadline for that notification is next Monday. Beeler stated that Zobrio has agreed to come next week for two days of training for the Treasurer's Office. **Motion by Beeler and second by Hampton+Knodle that the County sent a letter to Zobrio notifying them that we are exercising our option to negotiate the terms of the maintenance contract.** Beeler explained that this will give us the option to re-negotiate the agreement or look for another maintenance service provider. She said that she will follow up with the Treasurer's Office next week to see how the two days of training went and if the Treasurer's Office is still not comfortable it will give us time to find another provider. Hampton+Knodle stated that a lot of people have put in time and work on this issue and that we would like to negotiate the terms of the new maintenance contract. Hampton+Knodle asked what county office would do the due diligence to walk through the criteria if we seek a different service provider. Hampton+Knodle stated that there needs to be a lead person if we go shopping for another provider. Beeler stated that since a trainer is coming this week to work with the Treasurer's Office we will see where we are at after the training. Beeler stated that we are seeing improvements so far. Martin stated that it is important to send a message to Zobrio that we want results. Bathurst stated that when this was brought to the Finance Committee to approve it, we relied on the users to do the due the diligence on the software and the company to get what we needed. Bathurst added that if we have to go shopping this round we are a little more educated on what we need. Chairman Hertel stated that we have had two meetings with the Zobrio CEO and that we did get some results. **All in favor, motion carried.**
6. **County Hotel/Motel Tax Ordinance Update:** Beeler stated that the Committee will pursue and work on establishing a County Hotel/Motel Tax with the States Attorney's Office.
7. **Leasing Space on the Communication Tower Update:** Chairman Hertel stated that the Sheriff's Department has been working with the Hillsboro School District on the frequency issues to see if they can lease space on our communication tower.
8. **County Board Structure Update:** Beeler stated that she and the committee are looking at the structure of other County boards to see if we can be more efficient with our member structure. She said that the committee will continue to compile and analyze data to see if any changes can be made to our county board structure to benefit the taxpayers.
9. **Copy Machine Contracts Update:** Beeler reported that Tom Day Business Machines has compiled all the copy machine contracts for the general fund offices and prorated them for one invoice. She said that the contracts for these offices will now be from December 1<sup>st</sup>, 2015 to November 30<sup>th</sup>, 2016. Beeler said she will review the information for accuracy.
10. **ROE Annual Report Approval:** The committee reviewed the final ROE annual report that was submitted by Marchelle Kausbaum. **Motion by Beeler and second by Graden to approve the ROE annual report. All in favor, motion carried.**
11. **Other Business Update:** None at this time.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given by Chairman Heather Hampton+Knodle as follows:**

1. **MCEDC Update:** Hampton+Knodle thanked Shalter for his work the past seven months and she stated that the MCEDC is looking for a new grant writer.
2. **Incentives Update:**
  - a. Revolving Loan Fund: Hampton+Knodle stated that Shalter has had a few businesses inquire about the Revolving Loan Fund program.
  - b. Enterprise Zone: Hampton+Knodle stated that the committee discussed the status of the Enterprise Zone Administration Fee application process and the addition of more territory, and that the timeframe to submit the Administration Fee application to DCEO will be February 1<sup>st</sup>, 2016.
3. **Utilities Update:**
  - Dakota Access: Hampton+Knodle stated that the project has not been started to date. Chairman Hertel shared that he and Engineer Smith talked with the Dakota Access project manager and the \$3.5 million bond required for the project will be in place, as well as \$25,000 in administrative fees.
  - Grain Belt: Hampton+Knodle stated that the Grain Belt Transmission project was granted utility status by the State of Illinois Commerce Commission; however they do not have eminent domain rights at this time.
4. **Planning Update:**
  - a. Planning Commission: Chairman Hertel stated that Evan Young is the new County Liaison to the Planning Commission due to the resignation of Rueben Boehler who took a job working out of the County.
5. **Infrastructure Update:**
  - a. Fiber RFP: Hampton+Knodle stated that her committee is still reviewing the expansion of our broadband capabilities in the County.
  - b. Eagle Zinc: Hampton+Knodle reported that there is no news on the Eagle Zinc project. Mayor Sullivan will have a meeting with EPA regarding the retention pile.
6. **Tourism Update:**
  - Tourism South Submissions: Hampton+Knodle stated that Will Shalter has submitted business lists to Tourism South Bureau for their Spring publication.
  - Bike Trail: Hampton+Knodle stated that two new signs were ordered by Engineer Smith. Hampton+Knodle stated that they received an invoice for 8 tons of patch for a cost of \$720 and they only budgeted \$600. Hampton+Knodle noted that the trail has continued to deteriorate due to ATV traffic that should not be on it.
7. **Workforce Update:**
  - a. CEO Night of Networking: Hampton+Knodle stated that the CEO Night of Networking was held on November 16<sup>th</sup> at the Litchfield Holiday Inn Express and there was a great turn out. She said that they had a “Shark Tank” program on November 20<sup>th</sup> that went well and the Joint Board will have a meeting this week with future CEO participants and the trade show is scheduled for April 26<sup>th</sup>, 2016 at the LLCC Auditorium.
8. **Other Business Update:** Hampton+Knodle reported that the Housing Authority received notification that they received approval for their funding to replace 37 housing units and the project should start next spring.

**E.M.A./AMBULANCE COMMITTEE REPORT: Given by Chairman Glenn Savage as follows:**

**Ambulance Call Reports:**

**Collections:** Director Holmes stated we will have reports by next Tuesday. Collections continue in a routine fashion.

## EMA:

1. **Weather Spotter Class Update:** Savage stated that the weather spotter's class will be at the Moose Club on March 10<sup>th</sup>, 2016 at 6:00 p.m. and a meal will be served. He said that there will be videos that the spotters and the Weather Service have filmed.
2. **AED Refresher Class Update:** Savage reported that the training will be scheduled on a Thursday in the County Board room for the AED class from 8:00 a.m. – 4:00 p.m. and said that there will be two classes in the morning and two in the afternoon.
3. **Panic Alarm Testing Update:** Savage stated all panic alarm have been tested and are working at this time.
4. **Panic Alarm Panel Update:** Savage stated we need to upgrade the panel in the Courthouse Complex at a cost of \$5,000 and that Judge Roberts has offered to help pay on the invoice.
5. **Tom Day Contract Update:** Savage reported that the committee approved the purchase of a refurbished copier with Tom Day for the EMA office in the amount of \$2,000. He said that the service contract includes all parts, labor and supplies for \$467 a year which covers 20,000 black and white copies and 3,000 color copies a year and excess black copies at .013 per copy. Savage stated that the IT Department also uses this copier.
6. **Mitigation Planning Update:** Savage reported that the committee reviewed a handout that identified mitigation projects to include in the Natural Hazard Mitigation Plan. He said that the committee also reviewed a handout on funds that were received after the 2006 ice storm. Gasparich stated these funds were only for equipment since the County local EMA didn't have MOU's signed so therefore we couldn't get paid for any hours that the first responders spent on the disaster. Gasparich stated that we now have these MOU's in place and that we would be covered in the future. Chairman Hertel stated with plans for a new high school in Hillsboro, a storm shelter should be included in the Hazardous Mitigation Plan and that Hillsboro School District could get some money to defray the cost of building a new facility. Chairman Hertel stated that the high school and the junior high can have one storm shelter together since they are within five minutes walking distance and that all other County schools should also be included in the Hazard Mitigation Plan.
7. **EMPG Grant Update:** Savage reported that the State paid the third quarter grant but they won't be paying the fourth quarter because they ran out of money and haven't approved a budget.
8. **Regional Meeting December 11<sup>th</sup> Update:** Savage reported that the Regional meeting in November was cancelled and moved to December 11<sup>th</sup>, 2015.
9. **Other Business Update:** Chairman Hertel stated that there is no update at this time regarding the establishment of the boundary lines of the Hillsboro and Litchfield Fire Districts and that board member Bergen is working on this issue. Savage distributed a list of the items that should be in place for Emergency Winter Weather Preparedness and he stated that everyone should review your emergency items for your home and car.

## **PERSONNEL COMMITTEE REPORT: Given by Chairman Mary Bathurst:**

1. **Local 148 Union – Circuit Clerk's Update:** Bathurst stated that the committee had a tentative agreement with Local 148 after last Monday's meeting but the County was later notified that the union members rejected the union contract. Bathurst reported that after hearing the news, she sent an email to the union business agent to schedule mediation.
2. **Zobrio Human Resource Module Training Update:** Bathurst reported that communication has been taking place with Zobrio's CEO and that training will be scheduled with the Treasurer's Office.
3. **Draft of Personnel Manual Updates from ICRMT Approval:** Bathurst reported that revisions to the Personnel Manual were given out last month for board members to review for one month. **Motion by Bathurst and second by Young to approve the changes to the Personnel Manual with Deabenderfer's grammatical corrections and that one sentence be added for supervisors to make sure that employees take the Sexual Harassment Training. All in favor, motion carried.** Discussion: Hampton+Knodle asked about the sexual harassment training and if the supervisors are responsible for making the employees

complete the training. Assistant State's Attorney Wilson stated that this language could be incorporated in this section.

4. **Washington National Supplemental Insurance Approval:** Bathurst reported that she was advised that there are only four out of ten remaining participants in the Washington National Supplemental Insurance program. She said when this supplemental insurance was offered last year it was with the stipulation that a minimum of ten employees would need to sign up through payroll deduction and due to lack of participation, the committee approved to cancel payroll deductions into the program. She said that when the program year ends at the end of December, the remaining employees can choose whether to keep the coverage and pay it on their own. **Motion by Bathurst and second by Martin to discontinue payroll deduction for Washington National Supplemental Insurance. All in favor, motion carried.**
5. **Executive Session to Discuss Personnel and Litigation Issues Approval:** Motion to enter into Executive Session by Bathurst and second by Martin. Time 9:47 am. Motion by Bathurst and second by Young to come out of Executive Session. All in favor, motion carried. Time: 11:03 am. Motion by Bathurst and second by Martin that the County approve the Settlement agreement as recommended by the State's Attorney and the county's Liability Insurance Company. **ROLL CALL VOTE:** Yes: 15, No: 5, Absent: 1. Those voting Yes: Mary Bathurst, Connie Beck, Megan Beeler, Ronald Deabenderfer, Joe Gasparich, Heather Hampton+Knodle, Roy Hertel, Jay Martin, Jim Moore, Mike Plunkett, Earlene Robinson, Glenn Savage, Bob Sneed, Mike Webb, Richard Wendel. Those voting No: Bill Bergen, Chuck Graden, Tim Hopper, Gene Miles, Evan Young. Those absent: Nikki Bishop. Motion Carried.
5. **Other Business Update:** None at this time.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:** Motion by Martin and second by Hopper to approve the 8 Committee reports and minutes. Discussion: Hampton+Knodle wanted to make sure the changes will be made to the Economic Development committee minutes prior to their approval regarding the Enterprise Zone to include that there are plans to move forward to add territory to the existing Enterprise Zone and Leitheiser replied affirmatively. Chairman Hertel stated that during his discussion with DCEO Director Schultz, Hertel said the EZ application process was a disaster and the Director agreed. Chairman Hertel also stated that he told the Director that there needs to be more Enterprise Zones because by the time we get to 2018, there might not be any left and Director Schultz agreed that the process was antiquated and he also wants to cut through the red tape. Chairman Hertel stated that he also told Director Schultz that we would be happy to testify at the state hearings regarding the EZ process. **All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Hertel announced the following:

1. All Board Members and County Employees are invited to the Holiday Luncheon located in the basement of St. Paul's Lutheran Church on Wednesday, December 16<sup>th</sup> from 11:00 a.m. – 1:00 p.m.
2. The Senior Citizen Holiday Lunch will be held this Saturday at Noon at the Hillsboro Free Methodist Church on Seymour Avenue in Hillsboro. Board members are welcome.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

1. Motion by Webb and second by Beeler to reappoint Greg Weitekamp to the Pitman-Zanesville #2, County Zone #33 Drainage District for a three year term to begin December 31, 2015 and expire December 31, 2018. All in favor, motion carried.
2. Motion by Beck and second by Beeler to reappoint Melvin Wempen to the Zanesville #3, County Zone #15 Drainage District for a three year term to begin December 31, 2015 and expire December 31, 2018. All in favor, motion carried.

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams, PC or Books & Moore and to Point of Light Awards:** Motion by Plunkett and second by Bathurst to pay any invoices for Adams, PC or Books & Moore and to Point of Light Awards. Voice Vote: In favor – 18, Against – 0, Absent – Abstain -2 (Moore, Beck). Motion carried.



2. **Motion by Wendel and second by Miles to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2016.**

**Adjourn: Until the Full Board Meeting on Tuesday, January 12<sup>th</sup>, 2015 at 8:30 a.m. in the County Board Room, Hillsboro, Illinois. Motion by Gasparich and second by Webb to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 11:05 a.m. Minutes respectfully submitted and recorded by Montgomery County Clerk and Recorder Sandy Leitheiser.