

**Montgomery County Board  
Minutes**

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**For Tuesday, January 8<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, January 8<sup>th</sup>, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent at beginning of meeting. Clark arrived at meeting later.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Ron Deabenderfer, Dillon Clark

**Pledge of Allegiance to the flag was led by Bill Bergen.**

**Mileage and Per Diem Approval: Motion by Graden and second by Furness to approve the mileage and per diem. ROLL CALL VOTE: 19 Members Yes and 2 Absent. Voting Yes were: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Absent: Deabenderfer, Clark. Motion carried.**

**Approval of the Minutes of the Re-Organization Meeting:**

**Motion by Hughes and second by Sneed to approve the Minutes of the Re-Organizational Meeting held on Monday, December 3<sup>rd</sup>, 2018. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Yeske and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 11<sup>th</sup>, 2018. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – was present for questions.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bane Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Mike Hand -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
14. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson reported Hillsboro, Litchfield and Raymond school districts attended the 708 board meeting last night to discuss the upcoming funding year. Robinson gave an update on UCAN, the Montgomery County Health Department, Continuing Recovery Center and FAYCO. Robinson stated the new funding applications go online February 1<sup>st</sup>, 2019 and must be returned by March 31<sup>st</sup>, 2019. Robinson reminded everyone they will not accept late applications. Robinson stated they will meet on the second Monday in April to review applications. Robinson stated the 708 Board presented Bruce Sanford with a plaque in appreciation for being the founding chairman. Robinson shared The Autism Support Connections (TASC) used some of their funding to purchase decals for home and vehicle windows to alert law enforcement and first responders when an autistic child is present.
- **CEFS Board** – Robinson reported stated there is nothing to report.
- **911 Board** – Bill Bergen reported he will give an update during the EMA/Ambulance report.
- **Health Department** – no report
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated there is nothing to report.
- **Planning Commission** – Young stated they will meet on January 30<sup>th</sup> at 5:30 pm in the conference room.
- **Senior Citizens Board** – Deabenderfer absent – no report.
- **UCCI** – Miles stated they did not meet in December and the January meeting will be a seminar.
- **U of I** – Beck reported they will meet the third Thursday in the months of March, June, October and December.
- **WCDC** – Wendel stated they will meet in February.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated IT Manager Curt Watkins gave his report to the Coordinating Committee.
2. **Health Department Liaison Update:** Young stated he is appointing Dillon Clark as a liaison to the Health Department Board.
3. **Rules of Order Revisions Approval:** - Young went through the changes as presented in the draft of the Rules of Order.
  - County Board meeting time changed to 5:30 pm. Delete the words “TB Report.”
  - Add a comma to Rule #17.
  - Delete Rule #18 since it is not used.
  - Rule #24- Change the amount for Roll Call votes from \$50,000 to \$100,000.
  - Rule #29- Change the amount the Chairperson is allowed to sign a voucher from \$6,000 to \$10,000, with the verbal consent of three Committee Chairpersons. Members discussed the need for something in writing instead of verbal consent, so

agreement was made to require the Chairman receive a dual signature from Committee chairperson instead of verbal consent.

- Rule #30- change the rule to include “or the Chairman of the County Board.”
- A new Rule #32 was added: “If a Board member is requested by the County Board Chairman to attend a board related function, per diem may be charged.”
- Rule #35- insert the word “only” in reference to the one meeting per day per diem allowance.

**Motion by Hughes and second by Johnson to approve the Rules of Order with the revisions as presented.** Miles stated he had a problem with #35, not be able to collect on two meetings per day. Miles explained at times when he has a UCCI meeting; he has a committee meeting on the same day and can’t charge for both; however the County receives \$400 for every meeting he attends for UCCI. Young replied the per diem of getting paid for one meeting a day is per State law. **All in favor, motion carried.**

4. **Other Business Update:** Young introduced a guest speaker from the Small Business Administration who shared a packet of information regarding small interest loans offered by the Federal Small Business Administration for the property owners affected by the December 1<sup>st</sup>, tornadoes in Montgomery, Christian, and Shelby Counties. Board members were informed an office has been opened at the Taylorville firehouse to accept applications for interest rates as low as 2% for homeowners and non-profits and 3.74% for businesses.
5. **Kelly Moroney – Housing Authority Update:** Montgomery County Housing Authority Director Kelly Moroney reported there are 50 family units on Long Avenue in Hillsboro to be torn down and replaced with single family homes and some townhouses. Moroney stated HUD gave an approval for the next two phases to replace other housing units in the county. She said the Montgomery Senior homes on Bluff Street in Hillsboro, Witt and Nokomis are complete. Moroney stated Kirk Terrace in Litchfield will be upgraded in the third phase, and the fourth phase will include units in Taylor Springs, Raymond and some in Coffeen. Miles stated the Nokomis project was very well done. Moroney stated the senior units replaced in Hillsboro, Nokomis and Witt were energy efficient and included radiant floor heating. Moroney reported the Housing Authority will be taking ownership of the Brown Shoe Factory in Litchfield at the end of January, and they will be putting \$3.5 million dollars in rehabbing the building. Moroney said there are 47 apartments in the Brown Shoe Factory, and Chairman Young thanked her and the Housing Authority for their efforts.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **2019 MFT Rock Letting Results Approval:** Miles reported the committee reviewed and discussed the bid tabulations for the County, and Township and they recommended approving the low bids for rock, chip mix and rock salt. **Motion by Miles and second by Sneed to approve the low bids for the County Rock letting. All in favor, motion carried. Motion by Miles and second by Moore to approve the low bids for the Township Rock letting. All in favor, motion carried.**
2. **Dakota Access Pipeline Update:** State’s Attorney Hitchings stated he communicated with Dakota Access recently regarding our counteroffer, and he will discuss it further with the committee. Miles reported Walshville Township received their settlement.

3. **Executive Session for Property Acquisition Approval:**  
**Motion by Miles and second by Furness to go into Executive Session to discuss property acquisition. All in favor, motion carried. Time: 7:10 PM.**  
**Motion by Miles and second by Beeler to come out of Executive Session.**  
**All in favor, motion carried. Time: 7:50 PM.**
4. **Highway Department Building Improvements/Property Acquisition Approval:**  
**Motion by Miles and second by Beeler to enter into an agreement with the Wright Family to purchase approximately 10 acres of property for \$630,000 which includes property taxes owed from 2018 due in 2019 and any subsequent taxes, contingent on a clean building inspection and clear title search. Roll Call Vote: 19 Yes, 1 abstained and 1 absent. Voting Yes: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. Yeske Abstained. Absent: Deabenderfer. Motion carried.**  
**Motion by Miles and second by Furness to pay an earnest money deposit of \$12,000 to be held in escrow contingent upon the successful completion of the real estate transaction. Miles stated this \$12,000 will be a part of the \$630,000 purchase price and not an additional amount. He said this earnest money will be refunded if we back out of the sale. Hitchings stated it needs to be a good faith transaction on both sides.**
5. **Other Business Update:** Miles stated a County Trustee property needs cleaned up in Butler. McCammack stated this is being handled, so nothing further is needed.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the committee is closely monitoring the cash in hand and liquidated monies in the coal fund.
2. **Bid out Property in Farmersville Update:** Beeler reported they are still working with the State's Attorney to bid out the surplus property in Farmersville.
3. **Travel Voucher for State's Attorney Approval:** Beeler reported the State's Attorney submitted a voucher for a conference in Chicago where taxes included with a lodging rate put the cost over the allowable rate in our ordinance. She said our ordinance uses the State of Illinois rates and we need to roll call this lodging expense. **Motion by Beeler and second by Graden to pay the travel voucher for the State's Attorney in the amount of \$302.90. Roll Call Vote: 20 members Yes and 1 member absent. Voting yes were:** Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Absent: Deabenderfer. **Motion carried.**
4. **FY 2019 Budget Update:** Beeler reported the FY 2019 budget will go back to the office holders for a final review and the board will then make all the necessary changes at one time.
5. **Prepaid Vendor List Approval:** Beeler stated the committee is recommending adding Farmers Oil and ICRMT to the Pre-Paid Vendor list. Beeler said she would like for all committees to review the pre-paid list at their upcoming meetings in February to see if any further adjustments need to be made. Beeler also reminded department officeholders to turn in their vouchers in a timely manner so late fees are not assessed. **Motion by Beeler and second by Sneed to update the Pre-Paid Vendor list by adding Farmers**

**Oil and ICRMT. All in favor, motion carried. (For updated list, see Resolution Book 17, pages 220-221).**

6. **Mileage Rate Approval:** Beeler reported the Federal IRS Mileage Rate went up to \$.58 per mile as of January 1<sup>st</sup>, 2019. She said our current reimbursement rate is \$.545 per mile. **Motion by Beeler and second by Loucks to change the IRS Mileage Reimbursement rate to \$.58 per mile effective today. All in favor, motion carried.**
7. **Other Business Update:** Beeler reported the committee discussed having a survey and talking with employees and office holders to see if positive changes can be made to help the county and budget.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser stated her office is preparing for the April 2<sup>nd</sup>, 2019 Consolidated Election. She said the local clerks are submitting the certificates of election for the ballot for races including city council, mayoral, school boards, park districts and library boards.
2. **EPA Report Update:** Graden stated Gonet was on vacation, and there were no problems to report.
3. **Recycling Program and Events Update:** Graden reported newly hired Recycling Coordinator Mike Hand is doing a good job. Young stated the baler needs another sensor installed on the conveyor. Beck asked if the Spring Electronics Drive was scheduled yet and Graden said they will work to arrange an event.
4. **Animal Control Facility Program Update:** Graden reported they are waiting on a meeting with the State's Attorney to review the Municipal Contracts where fees will be pro-rated to the cities and villages. Graden stated there is a lot of time spent going out on calls after hours, and the towns will be encouraged to hold the animal overnight rather than bringing it to the facility.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Approval:** Sneed reported we are at the point of identifying the scope of work to be performed for the Smart Watt energy savings project, and the committee recommends the approval of an amount not to exceed \$618,618. **Motion by Sneed and second by Graden to approve the Smart Watt energy project proposal with an amount not to exceed \$618,618.** Furness asked about getting a loan and how long it will take to be paid back in energy savings. Sneed replied our actual investment will be about \$330,000, and the savings will be about \$270,000. He said the rest will pay itself in 10 years by utility savings. Smart Watt representative Orry Cummings re-stated this is a 10 year project and the utility savings will be about \$27,000 per year. He said this project will include all new HVAC and water conservation items for the Jail and new lighting upgrades at the Courts Complex. Sneed stated the Smart Watt company hires the engineers and we don't have to hire one, and if the savings are not there, Smart Watt will reimburse us. Beck inquired about making changes at the jail at this time and suggested it may be better to wait until we know we have to build on to house female inmates. Jones asked if we could get a bigger HVAC system later if needed, or if we can make those changes once the project starts. Discussion took place on whether to pay for the upgrades up front or to finance all or part of the project. Beeler

reminded members this motion is not to determine the financing, just the scope of work, and we can decide on how to finance it next month. Miles stated if we add onto the jail down the road, the HVAC will be taken care of at that time. Jones stated he would like to see a detailed list of what is being replaced and how much the total cost will be. Cummings stated if the vote approves the project today, it will be completed in about 15-16 weeks. He said Smart Watt has the final say on who the contractors are and we will know their names when we get final numbers. **All in favor, motion carried. (For copies of Smart Watt proposals, see Resolution Book 17, pages 222-223).**

2. **County Board Room Sound System Update:** Sneed reported the committee is looking into sound system options for the county board room since there were complaints at last month's meeting.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **Planning Commission Update:** Yeske reported the Planning Commission will meet quarterly this year on the following dates at 5:30 pm in the Conference Room on the second floor. January 30<sup>th</sup>, 2019, March 27<sup>th</sup>, 2019, June 26<sup>th</sup>, 2019 and October 23<sup>rd</sup>, 2019.
2. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported the RLF is going well.
  - **CEO Program Update/Approval:** Yeske reported the CEO program is hosting an event called Moco's Got Talent on Saturday, March 2<sup>nd</sup>, 2019 at 7:00 pm at the Hillsboro High School.
  - **Broadband/Fiber Project Update/Approval:** Yeske reported Belusko is meeting with a professor from the University of Illinois for a Master's Class to review and study ways to effectively market high speed internet.
3. **Tourism Approval:**
  - **Tourism Financial Grant Application (draft) Update/Approval:** Yeske reported Belusko shared a final draft of the Tourism Financial Grant Application which the committee will review this month and vote on recommending it to the full board next month.
  - **IllinoisSouth Tourism Bureau:** Yeske stated Belusko was looking into a new tourism group, and gave a report on the differences between the *Rivers and Routes* and *IllinoisSouth Tourism* Bureaus. She said *Rivers and Routes* doesn't have a membership fee and they concentrate more on Route 66 tourism. She stated *Rivers and Routes* recently included Macoupin County so we can now join them since we are contiguous. **Motion by Yeske and second by Savage to join the River and Routes Tourism Bureau and discontinue membership with IllinoisSouth Tourism Bureau.** Jones asked if *Rivers and Routes* is the tourism bureau for Edwardsville because if so, it is a good one, and Clark stated he thinks it is a great idea to attach ourselves to Route 66. **All in favor, motion carried.**
4. **Eagle Zinc Cleanup Update:** Yeske stated they are still hauling dirt to the site.
5. **Mine Avenue Solar Project Approval:** Yeske reported a public hearing was held yesterday for the two solar projects being proposed by Nexamp on Mine Avenue near Farmersville. She said the project application is to install two, 2 MW solar arrays on parcel 01-31-300-005 owned by Springfield Coal Co. LLC, and Nexamp would need a

letter of support from the County Board to include with their application to the State of Illinois. **Motion by Yeske and second by Beck to recommend the approval of the Crown Three East I solar project on Mine Avenue in Farmersville IL on parcel ID 01-31-300-005.** Jones stated the property has top soil and sub soil on it and they are aware this has to be removed before this project moves forward. **All in favor, motion carried. Motion by Yeske and second by Beck to recommend the approval of the Crown Three East II solar project on Mine Avenue in Farmersville IL on parcel ID 01-31-300-005. All in favor, motion carried.**

6. **Shoal Creek Community Solar Approval:** Yeske reported a public hearing was held yesterday for the proposed Shoal Creek Community Solar project submitted by the Solar Provider Group to install one 2 megawatt solar array on parcel 20-23-400-004 a few miles west of Donnellson, IL. She said the application was available for public review and questions and comments were heard. **Motion by Yeske and second by Moore to recommend the approval of the Shoal Creek Community Solar Project submitted by the Solar Provider Group on parcel ID 20-23-400-004 in Donnellson, IL. All in favor, motion carried.** Young reported the State set the value of \$218,000 per megawatt for tax purposes.
7. **Enterprise Zone Update:** Yeske reported Coordinator Daniels completed the new Enterprise Zone Application and thanked her for her hard work. She stated there were over 12 projects submitted for 6 slots.
8. **West Central Development Update/Approval:** Yeske stated they are setting up some meetings with the West Central Development Council to work through some issues. **(For copy of WCDC chart, see Resolution Book 17, page 224).**

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported they are having some problems receiving information on patient insurance and are looking into software to help save some time.
2. **EMA Update:** Bergen reported the EMA Committee has changed their committee meetings to 4:00 PM on the first Monday of each month. He said EMA staff and volunteers responded to a missing child search in Wilsonville on December 17<sup>th</sup>, 2018; and Nimmo attended a Lost Person Behavior Class on January 5<sup>th</sup>, 2019. He also stated three weather spotter classes are scheduled at Blackburn in Carlinville on January 22<sup>nd</sup>, one at LLC in Litchfield on February 12<sup>th</sup>, and one at Lewis & Clark in Godfrey on March 3<sup>rd</sup>, 2019. He reported the LEPC is working on a Behavioral/Drug Coalition Sub-Committee to focus on these issues and coordinate the process. Bergen also stated there are three vendors scheduled in January for live demonstrations for 911 software. He reported the ETSB/911 Board will be meeting on January 17<sup>th</sup>, 2019 to select one vendor so this information and cost can be placed in the ISP grant, which is due at the end of January.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the committee reviewed the final HRA usage, which totaled at \$50,995, with a 14% utilization. Furness stated in 2017, Blue Cross Blue Shield cost us \$1.2 million, and this year our insurance costs were \$920,000. Furness added we would be paying over \$1.2 million this year if we had

stayed with BCBS. (For copy of HRA usage per fund FY18, see Resolution Book 17, page 225).

2. **Union Contract Negotiations Update:** Furness directed the committee to sign the FOP contract for 2019. He reported the Recycling Union contract is the only contract to negotiate for 2019. He said the Union Local 397's contract needs written approval, which will be provided.
3. **Recycling Local 773 Grievance Regarding Starting Hours Update:** Furness stated the grievance has been resolved and the employees will be allowed to start earlier in the morning during the summer months.
4. **Cyber Security Training Update:** Furness reported all county employees and office holders have completed the Cyber Security training as required by the County Board.

**ANNOUNCEMENTS:** Chairman Young presented a plaque that was made for Sheriff Vazzi's 32 years of service, and it will be presented at a later date since Sheriff Vazzi could not attend this meeting. Clerk Leitheiser read the plaque's inscription and displayed the plaque to members.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18, Against – 0, Absent – 1 Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Motion by Sneed and second by Johnson to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, February 12<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

**Motion by Loucks and second by Beck to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 8:15 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.



**Montgomery County Board  
Minutes**

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**for Tuesday, February 12<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, February 12<sup>th</sup>, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Dillon Clark, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Richard Wendel, Donna Yeske, and Evan Young

**Members Absent:** Ron Deabenderfer and Bob Sneed

**Pledge of Allegiance to the flag was led by David Loucks**

**Mileage and Per Diem Approval:** Motion by Hughes and second by Yeske to approve the mileage and per diem. **ROLL CALL VOTE:** Voting yes were: Beck, Beeler, Bergen, Bishop, Clark, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Furness and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, January 8<sup>th</sup>, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels was present for questions.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions. Leitheiser shared some information regarding the 2020 Census Bureau looking for census takers to help ensure the county has the correct population count. Leitheiser also shared information from local attorney Warren Benning who works for the Senior Citizens Legal Assistance Project, who informed her this program offers free legal services to local seniors.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood – report was submitted.
7. **Probation Office Report** ---- Banee Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Mike Hand -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – reports were submitted.
11. **Sheriff’s Report** -- Rick Robbins was present for questions and reported Maintenance worker Mark Brown will be off work for a few days due to the recent passing of his father, and Custodian Jan Wolfe is also on vacation until February 22<sup>nd</sup>. Robbins stated he sent an email to offices advising them to take care of their trash during this time, and to advise him if there are any maintenance issues. Robbins stated there are currently 36 detainees due to recent arrests for methamphetamine issues, and he met with area Police

Chiefs and Judge Roberts regarding bonding them out of jail. Robbins stated the issues with methamphetamine in the county seems to be due to criminals bringing them over the state line.

**12. SOA Report ----** Ray Durston – report was submitted.

**13. Treasurer’s Report ----** Nikki Lohman was present for questions.

**14. V.A.C. Report ----** Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Johnson to approve the 14 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board didn’t meet this past month.
- **CEFS Board** – Robinson reported they are looking for volunteers to do tax returns at the local office.
- **911 Board** – Bill Bergen stated he would give the 911 report during the EMA Committee report.
- **Health Department** – Dillon Clark reported Harold Jurgena retired from the Health Department board and was recognized for his service. He said Dr. Walt Williams is now the President of the Health Department Board.
- **IL Association of County Officials** –Bergen stated there is no report.
- **MCEDC** – Valerie Belusko was absent from the meeting.
- **Planning Commission** – Deabenderfer was absent, so no report was given.
- **Senior Citizens Board** – Deabenderfer was absent, so no report was given.
- **UCCI** – Miles stated he drove to the UCCI meeting and the meeting was almost completed by the time he got there. Young reported they moved the meeting start time up due to bad weather.
- **U of I** – Beck reported they didn’t meet this past month, and stated meetings are held quarterly.
- **WCDC** – Wendel stated they will meet on February 21<sup>st</sup>, 2019.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported Watkins gave his report and the IT Staff is very busy.
2. **CIPT (Central Illinois Public Transit) Intergovernmental Agreement and Ordinance Update/Approval:** Nathan Nichols gave an update on their services, and stated CIPT Director Susan Love is leaving her position in February and current program manager Beth Marts will be promoted to the Director position. Nichols stated there were just over 800 rides for 2018 which is less than the year before. He said they had some staffing issues; however, they are now fully staffed with two full time drivers, one part-time driver, and two substitute drivers. Nichols stated they will continue to offer special free trips for Senior Citizens each month thanks to the support from county funding. **Motion by Hughes and second by Miles to approve the CIPT Intergovernmental Agreement. All in favor, motion carried. Motion by Robinson and second by Yeske**

to approve the CIPT Ordinance. All in favor, motion carried. (See Resolution Book 17, pages 226-228).

3. **Other Business Update/Approval:** Young reported he attended a UCCI meeting in Springfield recently and reminded members to not to use their cell phones in meetings. He said it has been brought to his attention there have been concerns raised about members' texting each other during meetings, and told members their cellphone records can be requested by anyone under the Freedom of Information Act.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-02 to Appropriate Funds for 1185 BCA on Oconee Avenue to Replace a Culvert Liner – 100% County Project Update/Approval:** Greenwood reported the cost estimate is \$5,000 to replace this culvert liner. **Motion by Miles and second by Furness to approve Resolution #2019-02 to appropriate funds for 1185 BCA, Oconee Avenue culvert liner which is a 100% County Project. All in favor, motion carried. (For copy, see Resolution Book 17, page 229-230).**
2. **Resolution #2019-03 to appropriate funds for 1186 BCA on Oconee Avenue, Blade mix Section 19-00143-00-SC, Update/Approval:** Greenwood stated this resolution is to rebuild seven miles of road and will cost about \$400,000. He said \$300,000 will come from the Federal Aid to Bridge fund to cover materials, and \$100,000 will come from the MFT funds which will cover the labor and equipment. **Motion by Miles and second by Bergen to approve Resolution #2019-03 to appropriate funds for 1186 BCA, Oconee Avenue, Blade mix on Section 19-00143-00-SC. All in favor, motion carried. (For copy, see Resolution Book 17, page 231-232).**
3. **Dakota Access Pipeline Executive Session Update/Approval:** Miles stated a meeting was held last Thursday and negotiations are on-going.
4. **Highway Department Building Improvement/Property Acquisition Update or Approval:** Miles reported the title search is complete and we are still waiting to do the property inspection. He said they worked on some issues in the agreement regarding the earnest money requirements and title search. Miles reported a lien on the property will be cleared up soon also.
5. **Other Business Update/Approval:**
  - a. McCammack reported the Village of Butler is interested in a few properties in the Village needing to be cleaned up, and he said information they needed has been taken care of at the Treasurer's Office.
  - b. Greenwood reported there will be a Bridge Letting on March 4<sup>th</sup>, 2019 for the East Fork Bridge over Coffeen Lake. He said this will be a 10% County, 10% Township and 80% State funded project with a total estimated cost of \$650,000 to \$700,000. Greenwood stated the culvert letting will be held at 9:30 am on March 4<sup>th</sup>, 2019.
  - c. **Wright Automotive Agreement:** Miles stated we can inspect the building once the agreement is signed because we have to have insurance. Young stated the agreement went from 6 pages to 18 pages, which explains why there has been a delay in the process.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Sheriff Vehicle Bid Opening Update/Approval:** Beeler reported the committee reviewed two bids for Sheriff vehicles. She said the bid from Victory Lane Ford was for

\$57,805 for the 2020 model with three trade-ins valued at \$8,475. She said Morrow Brothers submitted a bid for \$57,960 with 3 trade-ins valued at \$6,000 and they are for 2019 models. **Motion by Beeler and second by Graden to purchase the two Sheriff's Vehicles from Victory Lane Ford in the amount of \$57,805 pending review by the State's Attorney. All in favor, motion carried.**

2. **Capital Improvement Fund Reports Update/Approval:** Beeler reported the committee reviewed and discussed the Capital Improvement Fund and a certificate of deposit set to expire at the end of this month. Beeler stated Treasurer Lohman is looking for the best interest rates for renewal.
3. **Bid out Property in Farmersville Update/Approval:** Beeler stated the committee discussed and approved the advertisement to bid parcel #03-04-200-008 in Pitman Township. She said an easement will be given for the Green Diamond Bike Trail. Beeler reported this property was gifted to the County by Springfield Coal. **Motion by Beeler and second by Beck to submit the advertisement to sell surplus property parcel #03-04-200-008 in Pitman Township. All in favor, motion carried. (See Resolution Book 17, pages 233-234).**
4. **708 Board FAYCO Contractual Services Update/Approval:** Beeler stated with the Rules of Order change from last month, we no longer are required to vote on the 708 expenditures separately. Beeler asked if the board still want to vote on these separately anyway. Furness said he would like to have it voted separately so it is reported in the newspaper and taxpayers will know what is being paid. **Motion by Beeler and second by Johnson to approve the 708 Board FAYCO Contractual Services for \$48,500. All in favor, motion carried.**
5. **FY 2019 Budget Amendment Update/Approval:** Beeler reported the committee discussed amending the budget regarding the typos and the Highway Department property purchase. Beeler stated we will address the budget amendment next month because we are waiting for all the department heads to sign off on budget confirmation sheets Treasurer Lohman gave them. Hughes asked why we are amending the budget, and Beeler replied we have a few options. Beeler explained there is funding allocated in the Capital Improvement fund 375 by using funds appropriated in B & G, Economic Development and Road & Bridge line items. She said there are enough funds for the property purchase now in those line items. Beeler stated the committee discussed and approved adding a line with funding for the highway department property purchase in Fund 375, office 225 for transparency reasons. Bishop stated we should make the amendments for the typos now, and made a motion to do so. State's Attorney Hitchings was present, and stated this topic is not listed on the agenda as an action item, so that motion cannot be acted upon. Beeler stated she would like to make all the amendments at one time, so we are going to wait until next month. Bishop stated he doesn't like amending the budget this way. Hughes asked when the county last amended the budget, and Beeler replied it was amended to reduce revenues and expenditures when the coal mine closed, and it was also amended for emergency purposes when the ceiling fell in the County Clerk's Office years ago.
6. **IMRF Update/Approval:** Beeler stated the committee discussed some proposed changes in the IMRF rates which will impact the employer share. She said the employees will be impacted as well, with interest going from 7.5% down to 7.25%. Beeler stated the

committee will get an estimated rate in April, and the final rate will be received in November.

7. **Pre-Paid Vendor List Review Update/Approval:** Beeler reported each committee reviewed the pre-paid vendor list this past month and two new items need to be added. **Motion by Beeler and second by Graden to approve adding Nokomis Vet and Countryside Vet to the Pre-Paid vendor list as presented. All in favor, motion carried. (For copy, see Resolution Book 17, pages 235-236).**
8. **Finance Policies Update/Approval:** Beeler reported the committee discussed drafting financial policies as suggested at the Illinois Association of County Board Member training held recently. Beeler stated she and Treasurer Lohman will work together to draft these policies, and then bring them to the Committee and full board for approval.
9. **Other Business Update/Approval:** Beeler stated the committee discussed charging an annual \$50 fee to non-general fund offices for montgomeryco.com email addresses. Beeler reported the committee is also working with Insurance Agent Tom Franzen to make sure we are covered by insurance in case our Deputy Coroners are armed.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update/Approval:** Clerk Leitheiser reported they are testing ballots for the April 2<sup>nd</sup> Consolidated Election and early voting will begin on February 21<sup>st</sup>, 2019.
2. **EPA Report Update/Approval:** Graden reported the State quarterly payment has been received.
3. **Five Year Solid Waste Plan and Resolution Update/Approval:** Graden reported Gonet updated the Five Year Solid Waste Plan and he will show Recycling Coordinator Mike Hand how to complete it the next time it is due.
4. **Recycling Program and Events Update/Approval:** Graden reported Hand has been doing a good job and he has talked with schools to schedule their recycling. Graden stated the new baler is working fine and they will work to schedule an Electronic Recycling drive in the spring.
5. **Animal Control Facility Program Update/Approval:** Graden reported they are checking with Dr. Probst's availability to schedule a rabies clinic this spring, and the State's Attorney has reviewed and approved the municipal contracts for animal control services. Graden stated the committee approved Animal Control Warden Daniels contacting Victory Lane Ford to purchase one of the traded-in Sheriff's Vehicles. Warden Daniels reported currently there are four dogs and four cats at the facility, and she was very busy doing humane welfare checks during the very cold weather. Daniels stated owners complied with necessary care for their pets and no animals had to be impounded.
6. **Other Business Update/Approval:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Vice Chairman Chuck Graden:

1. **Smart Watt Energy Survey Audit Update/Approval:** Graden reported Smart Watt will be coming with the final proposal soon, and the committee discussed the energy savings we are already receiving from when we participated in the free Ameren lighting upgrades. Smart Watt did calculate these electrical savings in their initial proposal of how the upgrades would pay for themselves over a period of time.

2. **AMEREN Easement Update/Approval:** Graden reported we received a letter from AMEREN asking for an easement through the county farm for their pipeline project.
3. **Maintenance and Cleaning Issues and Report Update/Approval:** Graden reported they asked the cleaning service at the Courthouse Complex to start at 3:30 PM so they can communicate with Maintenance representative Brown, and the committee discussed utilizing a community service worker while the custodian is on vacation. Graden reported Hillsboro Electric recently repaired a light in the Historic Courthouse Elevator; however Schindler had to come fix it because there was a problem in the circuit board. Graden reported they are addressing some boiler issues in the Historic Courthouse on cold windy days when it has to be reset.
4. **Conference/Lactation Room in the Courthouse Complex Update/Approval:** Graden reported the committee approved a proposal from Lipe Construction for \$5,635 to do work in the Law Library to create a conference/lactation room as required by new state statutes. Graden stated the committee also approved a new door and locks for \$1,700 in the Treasurer's Office for security reasons. Graden stated we will seek funds from the Judge's Office to help with the expenses to create the conference/lactation room.
5. **Sound System for County Board Room Update/Approval:** Graden reported the committee reviewed a few proposals for a new sound system ranging from \$6,000 to \$9,000. He said the committee discussed speaking directly into the microphone and standing up and projecting voices when board members speak. Graden reported we need a new microphone. Savage stated we need a good sound system in the county board room with a microphone for every station. Savage stated he gave a few bids to the committee for a new sound system for amounts totaling \$10,000 to \$12,000. Savage urged the committee to discuss this issue further.
6. **Other Business Update/Approval:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **Circuit Clerk Holly Lemons – Conference Request Update:** Circuit Clerk Lemons reported she is the President-Elect for the State Circuit Clerk's Association and this year's conference will be in Alton Best Western Premier from September 15<sup>th</sup> to the 18<sup>th</sup>, 2019. Lemons stated she couldn't find a facility in the county to host this type of event; however, she wants to promote Montgomery County and asked for some financial support from the County and the Economic Development Corporation. Lemons asked if the County would sponsor a booth at the conference and stated she has also reached out to both Hillsboro and Litchfield Chambers of Commerce.
2. **Solar Ordinance Amendment Update:** Yeske reported the committee discussed and approved a few changes to the Solar Ordinance. She said the Planning Commission suggested removing Land Evaluation Site Assessment (LESA) requirements and replace it with Agricultural Impact Mitigation Act. She also stated the term *deconstruction* will be added to the term *decommission* in the ordinance. Chairman Young asked the board to review the revised Solar Ordinance for 30 days so it can be voted on at the March board meeting.
3. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported the committee will be reviewing the RLF By-laws soon.

- CEO Program Update/Approval: Yeske stated the CEO Program will be hosting their “MoCo’s Got Talent” event and raffle on March 2<sup>nd</sup>, 2019 at 7:00 pm at Hillsboro High School.
  - Broadband/Fiber Project Update/Approval: Yeske reported CTI continues to work in Hillsboro and Nokomis.
4. **Tourism Update:**
- Tourism Financial Grant Application Update/Approval: Yeske reported the committee reviewed and recommends the approval of the amendments made to the Tourism Financial Grant Application. **Motion by Yeske and second by McCammack to approve the Tourism Financial Grant Application. All in favor, motion carried. Motion by Yeske and second by Furness to change the application deadline date to “no sooner than April 1<sup>st</sup>, 2019” for this year’s applications forms only. All in favor, motion carried.**
  - Resolution #2019-2 for Support of the Great Rivers & Routes Tourism Bureau Approval: Yeske stated last month the full board approved joining Great Rivers and Routes Tourism Bureau and we now need to approve the Resolution for Support. **Motion by Yeske, second by Jones to approve Resolution #2019-2 for Support of the Great Rivers & Routes Tourism Bureau. All in favor, motion carried. (For a copy, see Resolution Book 17, page 237).**
5. **Eagle Zinc Cleanup Update:** Yeske stated there has been little activity due to winter weather.
6. **Enterprise Zone Update:** Yeske informed members of the upcoming Mayors Meeting scheduled for February 27<sup>th</sup>, 2019 at 6:00 PM in the County Board room of the Historic Courthouse in Hillsboro.
7. **West Central Development Update:** Chairman Young reported he attended a meeting with West Central Development Council and other counties in the region with no progress to report.
8. **Deer Run Mine Permit Public Hearing Update:** Yeske reported the Public Hearing was well attended.
9. **Other Business Update:** None

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported they have postponed looking into new software for the ambulance billing department, and they also approved the purchase of two new office chairs for EMA staff in the amount of \$600.
2. **EMA Office Update:** Bergen reported Nimmo met with the Cross Over Ministries group recently regarding “QPR” (Question, Persuade and Respond) training to be held soon at both Hillsboro Area Hospital and Litchfield St. Francis Hospital. Bergen stated in 2018 there were 180 calls to 911 regarding suicide, and each hospital has 1 to 2 suicidal individuals coming into their facility on a daily basis, which doesn’t include the Health Department statistics. Bergen said Cross Over Ministries is considering approaching the 708 board for funding to support suicide prevention efforts.
3. **911 Update:** Bergen reported Nimmo has applied for the ISP grant to help pay for the new 911 software, and the recipients will be announced on June 1<sup>st</sup>, 2019. He said there

has been some discussion on personnel logistics and budgetary issues, which will be discussed further at the next ETSB meeting on February 21<sup>st</sup>, 2019 at 7:00 pm.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the HRA report for 2018 had a 14% utilization and they budgeted for 15%, which is good news. He said for the first two months of 2019, the HRA amount is zero, which is the same as last year at this time. Furness stated the insurance app service is now working for the employees so they can talk to a doctor online.
2. **Union Negotiations/Strategy Planning Update:** Furness reported the committee recently signed the Local 397 contract, which was approved in November, 2018.
3. **Sheriff's Office Personnel Update:** Furness reported Sheriff Robbins came to the meeting to start talking to the dispatchers union regarding the possible change for them to become ETSB/911 Board employees instead of Sheriff's Department employees. Furness stated staffing issues will be discussed at the next ETSB meeting scheduled on February 21<sup>st</sup> at 7:00 PM. Furness reported Sheriff Robbins continues to work with Kyle Shell of IPMG on policy and procedures for the Sheriff's Department.
4. **ICRMT Employee Personnel Manual Update:** Furness stated the committee will work with Kyle Shell of IPMG to update the employee personnel manual.
5. **Other Business Update/Approval:** Furness reported he and the Finance Committee will be discussing a solution to the workload in the Information Systems Office.

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** The Personnel Committee will have their regular meeting on Thursday, February 21<sup>st</sup> 2019 starting at 4:30 pm.

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Citizen Bill Schroeder read a prepared statement regarding Deer Run Mine. **(For copy of statement, see Resolution Book 17, pages 238-239).**

Glenn Bishop asked if a Resolution will be forthcoming regarding gun rights and sanctuary county status since the public question on the November ballot regarding gun control overwhelmingly passed. Jones stated he feels the community will support the County Board if they go on record supporting gun rights. Young stated we will look into the issue.

Litchfield News Herald representative John Hanafin addressed the board regarding the audio problems stated earlier, and said the County Board Rules of Order state the Chairman of the Board will have board members to stand up when speaking. He stated if members stand when they speak, it may help address the issue.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light:** Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore. and Point of Light. Voice Vote: In favor –17, Against – 0, Absent – 2, Abstain – 2 (Moore and Bishop). Motion by Yeske and second by Robinson to pay all other approved bills. All in favor, motion carried.

**ADJOURN:** Until the Full Board on Tuesday, March 12<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.



**Motion by Loucks and second by Hughes to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:07 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

**For Tuesday, March 12<sup>th</sup>, 2019 – 5:30 PM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, March 12th, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Glenn Bishop, Dillon Clark (arrived late after roll call), Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, and Evan Young.

**Members Absent:** Bergen and Yeske

**Pledge of Allegiance to the flag was led by County Board Member Glenn Savage.**

**Mileage and Per Diem Approval:** Motion by Johnson and second by Moore to approve the mileage and per diem. **ROLL CALL VOTE:** Beck, Beeler, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. **All in favor, motion carried. Absent: Bergen and Yeske. Clark arrived late after roll call.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Beck and second by Hughes to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 12<sup>th</sup>, 2019. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
6. **Highway Department Report** --- Cody Greenwood was present for questions.
7. **Probation Office Report** ---- Bane Ulrici – report was submitted.
8. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
9. **Recycling Report** ---- Mike Hand -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
14. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA:** Motion by Miles and second by Wendel to approve the 14 items on the Consent Agenda. **All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the application deadline was extended to April 4<sup>th</sup>, 2019, and they should be considered at the June meeting. Robinson introduced the new President

of the 708 Board Danny Hough, and he reported they joined the State Association of Mental Health boards.

- **CEFS Board** – Robinson stated she had nothing to report.
- **911 Board** – Beeler reported she has not heard of another meeting with the ETSB board regarding their budget.
- **Health Department** – Clark was absent. No report.
- **IL Association of County Officials** –Bergen was absent. No report.
- **MCEDC** – Yeske was absent. No report.
- **Planning Commission** – Deabenderfer stated they will meet the last Wednesday of this month and they will receive a presentation from a house builder/contractor.
- **Senior Citizens Board** – Deabenderfer reported they will meet in April.
- **UCCI** – Miles stated there is nothing new to report.
- **U of I** – Beck reported there is nothing to report.
- **WCDC** – Wendel stated they had a meeting, however there was no quorum. He said there will be policy board meeting on the fourth Thursday of this month.

### **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update/Approval:** Young reported Watkins attended the Coordinating Committee meeting and they are busy working on many projects.
2. **Executive Session to Review Closed Session Minutes Update/Approval:**  
**Motion by Furness and second by Deabenderfer to enter into executive session to review closed session minutes. Time: 6:45 PM. All in favor, motion carried.**  
**Motion by Hughes and second by Sneed to come out of executive session. Time: 6:48 pm. All in favor, motion carried.**  
**Motion by Beeler and second by Savage to open the County Board and County Board committee minutes from 12/28/17, 2/22/18, 4/10/18, 6/12/18, 7/10/18, 10/9/18, 10/25/18 and 12/11/18 and to leave the minutes from 4/30/18, 11/29/18, 12/18/18, 1/3/18 and 1/8/19 on the list pending until the next review and to Forever Seal all other executive session minutes on the list. All in favor, motion carried.**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-04 to appropriate funds for 1187 BCA, Mt. Olive Trail, Box Culvert Extension 100% County Approval:** Miles reported the cost is approximately \$11,000 and is a 100% County project coming out of the County Aid to Bridge Fund. **Motion by Miles and second by Sneed to recommend the approval of Resolution #2019-04 to appropriate funds for 1187 BCA, Mt Olive Trail Box Culvert Extension which is a 100% County project. All in favor, motion carried. (See Resolution Book 17, pages 240-241).**
2. **Section 14-04117-00-BR N. 6<sup>th</sup> Ave. over Coffeen Lake, East Fork Twp., Letting Results Approval:** Miles reported the lowest bid received for Section 14-04117-00 BR N. 6<sup>th</sup> Avenue over Coffeen Lake was from Depew & Owen Builders in the amount of \$676,788. The second bid was from Keller Construction in the amount of \$728,178 and the highest bid received was from Plocher Construction in the amount of \$1.74 million. **Motion by Miles and second by Graden to recommend the low bid from Depew & Owens Builders in the amount of \$676,788 for Section 14-**

- 04177-00-BR N. 6<sup>th</sup> Avenue over Coffeen Lake in East Fork Township. All in favor, motion carried.**
3. **2019 Pipe Culvert Letting Results Approval:** Greenwood reported they opened bids for three Groups for the Pipe Culvert Letting; he had asked for a per foot price. Group One was for galvanized pipes and the low bid came in from Contech Solutions in the amount of \$1,666.46. **Motion by Miles and second by Furness to recommend the approval of the low bid from Contech Solutions in the amount of \$1,666.46 for group one, galvanized pipes. All in favor, motion carried.** Miles stated the second group was for aluminum pipes/culverts and the low bid came in from Metal Culverts in the amount of \$1,752.85. **Motion by Miles and second by McCammack to recommend the approval of the low bid from Metal Culverts in the amount of \$1,752.85 for group two, the aluminum culverts. All in favor, motion carried.** Greenwood reported the third group was for poly coated pipes and the low bid was from Metal Culverts in the amount of \$1,920.95. **Motion by Miles and second by Hughes to recommend the approval of the bid from Metal Culverts in the amount of \$1,920.95 for the poly coated pipes. All in favor, motion carried.**
  4. **Seasonal Weight Limit Postings Update:** Miles reported the committee needs to look at the seasonal weight limit postings and will discuss further at their next meeting.
  5. **Dakota Access Pipeline Update:** State's Attorney Bryant Hitchings stated they should have some information from Dakota Access by next week.
  6. **Highway Department Building Improvements/Property Acquisition Update:** Miles reported the final purchase agreement was signed last Friday, March 1<sup>st</sup>, 2019, and a check for the \$12,000 earnest money was prepared. Building Inspector Joe Page conducted an inspection last week and the report is on the board members' desks for their review. Miles stated the inspection did not reveal any major concerns.
  7. **Maintainer Position Opening Update:** Miles reported a maintainer has retired, and the committee approved advertising for the position.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Circuit Clerk FY 2018 Audit Report Approval:** Beeler asked Circuit Clerk Holly Lemons to present the FY 2018 Circuit Clerk's Audit report submitted by KEB. Beeler stated the exception report was very good and no issues were found. **Motion by Beeler and second by Jones to approve the Circuit Clerk FY 2018 Audit Report. All in favor, motion carried. (See Resolution Book 17, pages 242-243).**
2. **Capital Improvement Fund Reports Update:** Beeler reported the committee reviewed the Capital Improvement Fund Report and noted a certificate of deposit recently expired and potentially will be re-invested at 2.25%, which is up from 1.44%.
3. **Minimum Wage Law Update:** Beeler reported the Finance and Personnel Committees need to keep an eye on the new law raising the minimum wage in increments from \$8.25 per hour to \$15 per hour by 2025. She stated at budget time the Personnel and Finance Committees will be looking at the employees currently making less than \$15 per hour and devise a plan to increase the salaries as required by law in 2025. Beeler stated the committees will also need to look at salary adjustments for employees making over \$15.00 per hour.

4. **Bid out Property in Farmersville Update:** Beeler reported we had only one inquiry regarding the parcel in Farmersville put out for bid last month. She said no bids were submitted for the committee to review.
5. **FY 2019 Budget Amendment Approval:** Beeler reported all FY 2019 budgets have been approved by the department heads or oversight committee, and there are only two office funds in the Highway Department needing correction due to typographical errors. Beeler stated she checked with State's Attorney Hitchings and our auditor at KEB regarding the budget amendments, and everyone agrees this can be done because the corrections to fix typographical errors are needed to appropriate the funds from the original budget request submitted by the Highway Department. **Motion by Beeler and second by Sneed to amend the FY 2019 budget to correct clerical errors in Office and Fund #240, township motor fuel line 520.021 to \$52,000 and line 530.018 to \$1,300,000 to reflect a total of Township Motor fuel expenses to \$1,500,000. All in favor, motion carried. Motion by Beeler and second by Furness to amend the FY 2019 budget to correct clerical errors in fund 255, township bridge fund, line 520.035 to \$616,000, line 520.127 to \$150,000 and line 520.128 to \$50,000 to reflect the total of \$816,000. All in favor, motion carried. (For copies of amended expenditures lines, see Resolution Book 17, pages 244-245).** Bishop asked what the final total budget is now with the corrections, and Beeler responded the corrections will be made and new reports will be sent out with the corrected totals. Beeler stated it will be documented these were clerical errors, and we will put policies and procedures in place so this doesn't happen again.
6. **Convey Deeds for Parcels 11-28-276-009, 008 and 010 to the Village of Butler Update:** Beeler reported we are waiting on information from the County Trustee and this topic will be discussed next month.
7. **IMRF Update:** Beeler stated the stock market took a big hit in December, and our IMRF balance went from a total of about \$7.5 million to \$4 million. Beeler reported we have budgeted enough for our employees, and said Treasurer Lohman contacted IMRF and asked for a representative to explain this impact to the Committee. She said the response from IMRF was that someone from the county board should go to their meetings. Beeler stated IMRF will not bill us until the end of the year if we are underfunded, and they will tell us what we need to pay into the fund. Beeler stated in general, IMRF has been pretty successful in the market, earning an average interest rate of about 15%. Bishop stated the fourth quarter was bad, but they brought back and recovered almost all the money back in a couple of months. Beeler stated IMRF will only provide these numbers at the end of the year and not on a quarterly basis as we requested.
8. **Kane County IMRF Letter Update:** Beeler stated the Kane County Board Chairman contacted us by mail recently regarding the issues with IMRF, asking our county to join them in asking IMRF to not raise rates for next year due to the loss in the stock market in 2018. She said this letter is currently under review.
9. **Dispatch Software Approval:** Beeler stated 911/ETSB board is presenting a Motorola contract for purchasing 911 software, and the Sheriff's portion of the software is \$98,000, which will be reimbursed to ETSB/911. **Motion by Beeler and second by Jones for the county to reimburse the ETSB board for the 911 software purchase from Motorola for an amount not to exceed \$98,000 in FY 2020. All in favor, motion carried.**

- 10. Dispatch Maintenance Update:** Beeler reported the committee decided to table this issue until we get more information from ETSB on the reimbursement process. She said if ETSB decides to go forward with a five year maintenance agreement, they will get a 10% discount.
- 11. CTI Phone and Internet Service Five Year Contract Approval:** Beeler reported the County is trying to create a redundant phone and internet system in case one service goes down. She said CTI will service most of the Courthouse Complex; and if it goes down, we will have a backup phone and internet service. She said Curt has the CTI and Consolidated contracts and he needs to get them signed, and he needs to get the ICN portion approved. **Motion by Beeler and second by Beck to recommend the approval of the five year contract with CTI for phone and internet services in the amount not to exceed \$1,000 per month pending the ICN Contract approval. All in favor, motion carried.**
- 11. Consolidated Communications Service Contract Approval:** Beeler reported IT Director Watkins reported the State's Attorney has reviewed and approved the Consolidated Communications Service Contract so we will have redundant phone and internet services. She said the committee discussed recommending this five year contract to the full board. **Motion by Beeler and second by Clark to recommend the approval of the five year Consolidated Communication Service Contract for an amount not to exceed \$360 per month pending the ICN Contract approval. All in favor, motion carried.**
- 12. 708 Board Vouchers Approval:** Beeler reported the committee discussed this issue as well as whether we are required to vote on these separately and if we have the authority over 708 Boar vouchers. **Motion by Beeler and second by Moore to add 708 authorized vendors to the prepaid vendor list and a quarterly report will be given at the full board meeting covering payments made. All in favor, motion carried. (See Resolution Book 17, pages 246-247).**
- 13. HB0158 Income Tax Act. Local Government Distributive Fund Approval:** Beeler reported there is proposed legislation to increase the LGDF back to 10% from the current 6%. **Motion by Beeler and second by Sneed to send a letter of support for HB 0158 Income Tax Act, Local Government Distributive Fund to our local representatives. All in favor, motion carried.**
- 14. Montgomeryco.com Email Address Charge for Offices Levying Taxes Approval:** Beeler stated the 911 Department, Highway Department, VAC, 708 Board and Health Department will pay \$50 to montgomeryco email if they decide to use it, and she will draft a memo and review it with Watkins.
- 15. Financial Policies Approval:** Beeler stated the committee was advised by a few who attended a county government seminar we should have financial policies in place. Beeler reported Treasurer Lohman has researched Financial Policies from other counties and she and Lohman are in the process of picking out some of the policy items to put in a draft for the committee to review. The county already has an investment policy and it was revised in 2011. These finance policies state how the county will handle certain financial and budget issues. Beeler stated she received a letter from Treasurer Lohman to designate thirteen financial institutions in which funds and other public moneys in the custody of the County Treasurer can be deposited. **Motion by Beeler and second by Graden to accept the request from Treasurer Lohman to designate the list of**

thirteen financial institutions accordingly to ILCS 55/ Section 53-10009. All in favor, motion carried. (See Resolution Book 17, page 248-249).

16. **Arming of Deputy Coroners Update:** Beeler thanked Coroner Leetham for providing the necessary information to respond to the county insurance company regarding arming the Deputy Coroners.
17. **Recycling Staffing Update:** Beeler reported the committee discussed staffing issues and will continue to look at this need during the FY 2020 budget hearings.
18. **IT Department Staffing Update:** Beeler stated the committee is discussing this need in preparation of the FY 2020 budget hearings.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Graden reported Clerk Leitheiser will be teaching the election judge school tomorrow at the U of I Extension Service in Hillsboro. He said she also reported the Cyber Navigator grant program is in place with the State Board of Elections, and she recently submitted grant request for reimbursement for the secure Illinois Century Network line in the amount of \$2664.
2. **EPA Report Update:** Graden reported the committee reviewed the monthly open dumping report and the five year municipal waste management plan update.
3. **Five Year Solid Waste Plan and Resolution Approval:** Graden reported the committee recommended the approval of the Five Year Solid Waste Plan and Resolution as required by IL EPA. **Motion by Graden and second by Wendel to recommend the approval of the Five Year Solid Waste Plan Resolution. All in favor, motion carried. (See Resolution Book 17, pages 250-260).**
4. **Recycling Program and Events Update:** Graden reported the committee is discussing the replacement of a laborer position due to a recent employee retirement and also whether to put a container at the Nokomis drop shed for cardboard collection. Graden also reported the white box truck will be helping deliver and pick up the voting equipment for the April 2<sup>nd</sup>, 2019 election. He stated the Electronics Recycling drive will be held at the Hillsboro Recycling Facility on Saturday, May 11<sup>th</sup>, 2019.
5. **Animal Control Facility Program Update:** Graden reported the municipal contracts will be discussed at the next Mayor's Meeting to be held March 13<sup>th</sup>, 2019, and the cities and villages will be asked to help out by housing their animals until regular Animal Control office hours. Graden reported the committee approved the purchase of one of the Sheriff's vehicles traded in to Victory Lane Ford back from Victory Lane Ford for an amount not to exceed \$3,000. Graden also stated they will follow up with the dealership because they are asking for more than the amount the committee authorized.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Update:** Sneed reported the Committee continues to work with Orry Cummings of Smart Watt to review different options for the project and lease agreement. He said the committee reviewed the final report presented by Orry Cummings, and asked questions on different projects totaling about \$605,000. Sneed reported they have the final report and calculations of how much money will be saved by doing this project and the committee will have a recommendation next month for the full board.

2. **AMEREN Easement Update:** Sneed reported we received a letter from AMEREN last week asking for an easement through the county farm for their pipeline project. He said the committee reviewed the request to complete a survey, and the committee gave permission for Chairman Young to sign it.
3. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the committee approved the cleaning service to clean the carpets at the Courthouse Complex in five steps between the months of March to July. Sneed stated Heise Plumbing has been on site to work on the boiler at the Historic Courthouse and to address some wiring issues. He reported the elevator in the Historic Courthouse was down last Friday, but was put back in operation this past Monday at noon. Sneed said the problem was a power surge in the building late Thursday, and the unit needed to be reset, which can only be done by Schindler.
4. **Conference/Lactation Room in the New Courthouse Update:** Sneed reported Lipe Construction has been working on remodeling the conference/lactation room at the Courthouse Complex Law Library. He said the doors and locks have not been installed in the Treasurer's Office yet.
5. **Sound System for County Board Room Update:** Dennis McCammack reported he ordered two new microphones for the sound system in the board room for approximately \$282. McCammack stated we will see if the sound improves, and he may order a stand for the external speaker so the sound will project better. Sneed reported the committee will continue to work on the sound issues in the county board room.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Vice-Chairman Ron Deabenderfer:

1. **Circuit Clerk Holly Lemons – Conference Request Update:** Deabenderfer reported Circuit Clerk Lemons addressed the committee looking for support for the annual statewide Circuit Clerks conference to be held in Alton this September. The committee discussed sponsoring booth space to represent Montgomery County so all the conference goers could stop by and receive information about the county.
2. **Planning Commission Update:** Deabenderfer stated the next meeting will be held on March 27<sup>th</sup>, 2019 at 5:30 pm in the Historic Courthouse conference room.
3. **Amended Solar Ordinance #2019-4 Approval:** Deabenderfer stated the full board was given the amended Solar Ordinance for a 30 day review, which is also on file at the County Clerk's Office. **Motion by Deabenderfer and second by Savage to approve the amended Solar Ordinance regarding the LESA and add the word Destruction to Decommission. All in favor, motion carried.**
4. **Tourism Update:** Deabenderfer reported we will be a member of the Great Rivers and Routes Tourism Bureau as of June 1<sup>st</sup>, 2019.
5. **Enterprise Zone Update:** Deabenderfer reported a Mayors Meeting will be held March 13<sup>th</sup>, 2019 at 5:30 PM in the County Board room of the Historic Courthouse in Hillsboro.
6. **Other Business Update:** Jones asked if Atlas 46 will be invited to an upcoming board meeting. Jones stated he recently visited Atlas 46 in Hillsboro and complimented this new business. McCammack stated he also got a tour recently, and said it is well worth the time to visit. Deabenderfer stated Atlas 46 will be invited to the April Economic Development committee and board meetings.



**E.M.A and AMBULANCE REPORT:** Given by Committee Vice Chairman Chuck Graden:

**1. Ambulance Billing:**

- **Litchfield Ambulance Billing reports:** Graden said the committee will continue the discussion next month regarding Litchfield Ambulance billing, and will invite Paul Osborne from KEB to explain the need for certain reports.
- 2. EMA Continuity of Operations Plan (COOP) Update:** Graden said this is an on-going project with all offices.
- 3. 911 Update:** Graden stated they are still discussing where to put the 911 dispatchers. The I.T. department is looking for a decision where the new 911 equipment will go so they can plan for the computer infrastructure and address security needs.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

- 1. Employee Health Insurance Update:** Furness reported we did not get a health insurance report from CIBC because the committee meeting was moved up one week. He stated Sheriff Robbins and Clerk Leitheiser shared concerns at their committee meeting regarding recruiting employees due to the current employee health insurance benefits, and they are finding our county benefits are not as good as surrounding municipalities and counties so potential candidates are not coming to work here. He said Robbins reported there is now a hiring shortage for law enforcement nationwide. Furness stated he asked them to provide examples of better health insurance plans for comparison.
- 2. HB 2748 IMRF – Part Time Elective Office Update:** Furness reported the committee discussed the new IMRF numbers for the county's obligation based on the results of a substantial loss in the market for 2018.
- 3. Sheriff's Office Personnel Update:** Furness reported Sheriff Robbins told the committee he is interviewing to hire two deputies. He said Robbins also reported there are two sheriff employees currently on FMLA, and one dispatcher will go on disability and will need to be replaced. Furness also reported there are two deputy patrol spots and a telecommunicator position open at the Sheriff's Department, and said Robbins reported there are three deputies who are also currently testing with other agencies who may be leaving county employment.
- 4. Highway Department Retirement Update:** Furness reported the committee approved the Highway Department advertising for a maintainer position as a result of a retirement.
- 5. Information Systems Staffing Update:** Furness reported they will work with the Finance Committee to get an additional staff person in the Information Systems Office.
- 6. ICRMT Employee Personnel Manual Update:** Furness reported the committee approved Kyle Shell from IPMG to make the necessary policy changes for the Personnel Manual to be completed in six weeks.

**ANNOUNCEMENTS:** Chairman Young reported about the upcoming Mayors' Meeting to be held March 13<sup>th</sup>, 2019, at 5:30 PM in the County Board Room of the Historic Courthouse in Hillsboro.

**APPOINTMENTS:** Young stated he appointed Bob Sneed as a Liaison to the Veteran's Assistance Commission.

Young asked for approval of an appointment for Gary Hulbert to the Nokomis Area Fire Protection District. **Motion by Miles and second by Graden to appoint Gary Hulbert to a 3 year term as a trustee beginning May 1<sup>st</sup>, 2019, to the Nokomis Area Fire Protection District. All in favor, motion carried.**

**PUBLIC COMMENTS:** Schroeder asked where Highway Department Vendor DePew and Owens were from and if they were union affiliated. County Highway Engineer Greenwood replied the company is prequalified with the state of Illinois, located in Centralia, and he will find out about the union affiliation.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, and Books & Moore, and Point of Light:** Motion by Robinson and second by Wendel to pay any invoices for Adams, PC, and Books & Moore. and Point of Light. Voice Vote: In favor-17, Against – 0, Absent – 2 (Bergen & Yeske), Abstain – 2 (Moore and Bishop). Motion carried.
2. Motion by Miles and second by Moore to pay all other approved bills. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2019.

**ADJOURN:** Until the Full Board on Tuesday, April 9<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by McCammack and second by Loucks to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 6:55 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, April 9<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, April 9<sup>th</sup>, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 17 members present, 4 members absent.**

**Members Present:** Connie Beck, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Bill Bergen and Megan Beeler. Dillion Clark and Mark Hughes arrived late.

**Pledge of Allegiance to the flag** was led by local veteran Bob Buda.

**Mileage and Per Diem Approval:** **Motion by Graden and second by Wendel** to approve the mileage and per diem.

**ROLL CALL VOTE** Beck, Bishop, Deabenderfer, Furness, Graden, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** **Motion by Yeske and second by Robinson** to approve the minutes of the previous county board meeting held on Tuesday, March 12<sup>th</sup>, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **Coroner’s Report** --- Randy Leetham -- report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
13. **SOA Report** ---- Ray Durston – report was submitted.
14. **Treasurer’s Report** ---- Nikki Lohman – report was submitted.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA:** **Motion by Miles and second by Wendel** to approve the 14 items on the Consent Agenda. **All in favor, motion carried.**

## LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 Board has a bank balance of \$283,106 and received 9 applications for funding with requests totaling \$730,687.
- **CEFS Board** – Robinson reported tomorrow is the last day for seniors to file their taxes free at the CEFS office. She also stated there is a job opening at CEFS for a senior over 55 years of age who qualifies with low incomes.
- **911 Board** – Bill Bergen was absent.
- **Health Department** – Dillon Clark was absent.
- **IL Association of County Officials** – Bill Bergen was absent.
- **MCEDC** – Yeske stated she will provide that report during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer reported there wasn't a quorum at the recent Planning Commission meeting, but the two members who attended listened to a presentation by Coventry Homes representative Melba Petrolina regarding affordable housing.
- **Senior Citizens Board** – Deabenderfer reported they will meet next week.
- **UCCI** – Miles reported he didn't attend the last UCCI meeting.
- **U of I** – Beck reported Lisa White was recently hired at the U of I Extension Office to replace Dara Jagodzinski and Penny Grundy, who are retiring.
- **WCDC** – Wendel stated WCDC will meet next week.

## COMMITTEE REPORTS:

### COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update/Approval:** Young reported Information Systems Director Curt Watkins attended their meeting, and he discussed the five year contract with the Illinois Century Network, which is the third component for the communications network. Young said the County Board previously approved agreements with Consolidated Communications and CTI last month. **Motion by Furness and second by Sneed to approve the five year contract with Illinois Century Network. All in favor, motion carried.**
2. **U of I Extension Agreement Update/Approval:** U of I Director Amanda Cole presented the annual U of I Extension agreement in the amount of \$154,925. Cole reported the amount has only increased \$15 since she took over the position seven years ago. **Motion by McCammack and second by Beck to approve the U of I Extension Agreement.**  
**ROLL CALL VOTE** Beck, Bishop, Deabenderfer, Furness, Graden, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

### ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Section 15-10120-00-BR Cottonwood Tr. over E. Fork Shoal Creek, Nokomis Twp., Letting Results Approval:** Miles reported the committee reviewed the bid tabulation for Section 15-10120-00-BR Cottonwood Trail over East Fork Shoal Creek in Nokomis Township. He said there were four bidders and the lowest bidder was Yamnitz and Associates in the amount of \$395,499.11, and they are qualified with the State. Keller came in second with a bid of \$414,764.81. Greenwood stated the engineering estimate

was \$419,000. **Motion by Miles and second by Johnson to recommend the approval of the low bid from Yamnitz and Associates in the amount of \$395,499.11 for Section 15-10120-00-BR Cottonwood Trail over East Fork Shoal Creek in Nokomis Township. Hughes was in attendance at the meeting. ROLL CALL VOTE:** Voting yes were Beck, Bishop, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Voting no was Deabenderfer. **17 members yes, and 1 member no, motion carried.**

2. **2019 County MFT Oil Letting Results Approval:** Miles reported there was one bid received for the county oil letting from Louis Marsch. He said the committee discussed a letter received from Counton Petroleum regarding the bidding requirement, but they didn't submit a bid. State's Attorney Hitchings stated there should be no issues with awarding to the low bidders since they didn't submit a bid. **Motion by Miles and second by Sneed to approve the bid from Louis Marsch for the county oil letting in the amount of \$204,160. All in favor, motion carried.**
3. **2019 Township MFT Oil Letting Results Approval:** Miles said Greenwood shared the bid results for the 2019 County MFT Oil Letting for groups 70 to 89. He said Louis Marsch and Litchfield Bituminous submitted bids and they came in lower than the estimates. **Motion by Miles and second by Loucks to approve the low bidder in each group for the Township bids. All in favor, motion carried.**
4. **Highway Maintainer Job Opening Executive Session Approval:** Miles reported the committee discussed and approved applicant Chad Millburg for the Maintainer Position and he started Monday. He said there were 23 applications and seven were interviewed. Greenwood reported all applicants were informed of the hiring decision. **Motion by Miles and second by Jones to hire Chad Millburg for the maintainer position. All in favor, motion carried.**
5. **Dakota Access Pipeline Executive Session Approval:** **Motion by Miles and second by McCammack to enter into executive session to discuss pending litigation. All in favor, motion carried. (Time: 7:29 pm) Motion to come out of executive session by Miles and second by Moore. All in favor, motion carried. (Time: 7:40 pm) Motion by Miles and second by Furness to approve the settlement agreement with Dakota Access Pipeline for damages on the County roads during the pipeline project. All in favor, motion carried.**

**FINANCE COMMITTEE REPORT:** Given by Committee Vice-Chairman Jim Moore:

1. **FY 2018 Audit Report Presentation by KEB Update:** Auditor Rick Gratza with KEB presented the FY 2018 Audit report findings and stated management is responsible for preparing the reports while KEB's responsibility is to conduct the audit and report the findings. Gratza stated they found the financial statements to be fairly presented and noted the county uses the "cash" basis of accounting. He reported the net income for the year from all funds was \$1,448,000, and it included the general fund and other smaller ancillary funds. Gratza stated they recommend there should be 20% of the annual expenditures in the unassigned balance of the General Fund, which is currently at \$1,403,283, where we should be. He said the net income for the year was about \$322,000 for the general fund. Gratza stated the Summary of Significant Accounting Policies has no change from the previous audit, but he stated we need to work on a

control system to prevent expenditures in excess of appropriations. Beeler stated all committee chairs need to look the finance reports each month for their departments' balances. Gratza reported the audit shows the general fund ended up with a net change in fund balance of \$341,834 and the actual sales tax was about \$164,000 more than budgeted for the year. He said the Health Department had a positive balance of \$332,464 fund balance and the ETSB fund balance was \$229,292. Gratza also recommends the county implement a Financial Policy manual. He stated the schedule of expenditures of the federal awards was deficient as they found some grants weren't included. Gratza recommended the county improve their internal control for federal grants. Gratza thanked county staff for their cooperation with the audit. Furness asked if we can put money in our budget for things we need to spend on such as putting additional funds to use the current year instead of going into the next fiscal year. Gratza stated he recommends either doing a budget amendment or put money in a contingency fund, but advised the county is limited as to what can be placed there.

2. **Capital Improvement Fund Reports Update:** Moore stated the committee reviewed the Capital Improvement report ending February 28<sup>th</sup>. He said Treasurer Lohman reinvested \$600,000 with a bank in Hillsboro at 2.5% which was up from 1.44%. Moore said the actual cash in the bank is \$2.32 million.
3. **FY 2020 Budget Hearing Dates Update:** Moore reported the committee decided to have the budget hearings during the third week of July on Monday, July 15<sup>th</sup> at 8:00 am for a full day and Wednesday, July 17<sup>th</sup>, beginning at 8:30 am for a half a day. Moore said officeholders will be getting their worksheets in May.
4. **Sheriff Department Personnel Update:** Moore reported Sheriff Robbins hired two certified deputies, and after a few weeks they will be put on the road. He said two deputies have announced their retirement as of May 1<sup>st</sup>, 2019.
5. **Salary Increases for FY 2020 Update:** Moore stated they will be talking about salaries for non-union employees so it can be included in the budget memo going out in May, and the Personnel Committee will be assisting with this decision.
6. **Minimum Wage Law Update:** Moore reported the committee discussed the minimum wage law and they will work on the minimum wage increase over a period of time.
7. **Recycling Funding Update:** Moore stated he talked with State's Attorney Hitchings to see how recycling could be funded and he was told there is a possibility it could become a special service district after ballot referendum approval, which will be researched further.
8. **Finance/Budget Policies and Procedures Update:** Moore reported Beeler and Treasurer Lohman are working to draft finance policies to implement for Montgomery County.
9. **Resolution to Convey Deed for Parcel 11-28-276-008 in Butler Grove Township to Steven J. Groom Approval:** Motion by Moore and second by McCammack to approve the Resolution to convey deed for parcel 11-28-276-008 in Butler Grove Township to Steven J. Groom. All in favor, motion carried. (See Resolution Book 17, pages 261-262).
10. **Resolution to Convey Deeds for Parcels 11-28-276-009 and 11-28-276-010 in Butler Grove Township to Steven J. Groom Approval:** Motion by Moore and second by Furness to approve the Resolution to convey deed for parcels 11-28-276-009 and 11-28-276-010 in Butler Grove Township to Steven J. Groom. All in favor, motion carried. (See Resolution Book 17, pages 263-264).

11. **Resolution Establishing Civil Fees and Criminal & Traffic Assessments to be charged by the Clerk of the Circuit Court Update/Approval:** Moore reported Circuit Clerk Lemons addressed the committee regarding a resolution she drafted about fees for criminal and traffic assessments. Moore asked board members to review the draft resolution for 30 days so they can vote on it next month.
12. **Dispatch Maintenance/Software Update/Approval:** Moore reported Sheriff Robbins addressed the committee regarding the 911 software, and he stated the package is going to be paid for by the 911 board and financed over five years. He said the Sheriff's Office and other law enforcement agencies will reimburse their share of the software over the five year period. Robbins stated the county needs to agree to enter into a maintenance agreement with the vendor, but he is waiting until there is a decision on the 911 dispatchers before he can finalize it. Robbins said this approval at this meeting is for the Sheriff's portion. **Motion by Moore and second by Graden to enter into a maintenance agreement for the ETSB/Sheriff software in an amount not to exceed \$13,000 effective FY 2021. All in favor, motion carried.**
13. **Recycling Staffing Update:** Moore reported HWE discussed the staffing issues at Recycling. The committee will let Recycling Coordinator Hand provide his request for staff at the budget hearings.
14. **IT Department Staffing Approval:** Moore reported IT Manager Curt Watkins addressed the committee with a written request regarding his staffing needs, salary, and reallocation of work space. He said the committee discussed the areas in the basement of the Courthouse Complex and will have the Building and Grounds Committee look at the space needs. **Motion by Moore and second by Yeske to add a position to the IT Staff as soon as possible for \$40 to \$50K. All in favor, motion carried.** Deabenderfer asked if the availability of funds will determine when hiring can take place, and Chairman Young stated funds will be found.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Graden reported the Consolidated Election went very well.
2. **EPA Report Update:** Graden reported the committee reviewed Gonet's monthly reports.
3. **Recycling Program and Events Update:** Graden reported the next Electronics Recycling Drive is scheduled for Saturday, May 11<sup>th</sup> at the Hillsboro Recycling Facility.
4. **Animal Control Facility Program Update:** Graden reported they were unable to purchase a used vehicle for the department, but they are still looking for one for about \$3,000.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Resolution #19-4 for Smart Watt Energy Project and Agreement for the Project Approval:** Sneed reported the Building and Grounds Committee discussed and approved recommending the final energy project as proposed by Smart Watt. He said the scope of the project includes a list of items to be replaced at the Jail and new lights at the Courthouse Complex, and nothing will be done at recycling or the animal control facility. Sneed reported we are going to self-fund this project, which will save interest expense. Furness stated they wanted us to enter into a lease for 10 years, but no one wanted to tie

up county funds in a 10 year lease and didn't want to commit a future board to this expense. He said Smart Watt will take one half of the money now and then we will pay the balance after December 1<sup>st</sup>, 2019. Sneed reported we will see savings quickly in the general fund as a result of these energy cost reductions. Hughes asked about the return on investment and Cummings responded it will be 14 years. Cummings also stated Henson Robinson from Springfield came in with the best price to engineer the job and Heise Plumbing of Litchfield was also hired. He said the average life of the equipment is projected at 25 years, and the new HVAC equipment will be made by Carrier. Sneed said Smart Watt has promised to save the county at least \$40,000 in energy savings for the first year. If it doesn't, they will pay the county the difference. **Motion by Sneed and second by McCammack to approve the Resolution and agreement in the amount of \$604,276 with Smart Watt to complete the energy project. ROLL CALL:** 19 Members voted Yes, none voting No. Voting yes were: Beck, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Motion carried. (See **Resolution Book 17, pages 265-266**).

2. **AMEREN Pipeline Easement Update:** Sneed said the committee discussed the request of the Highway Department to vacate the easement at the Wright Automotive property. Young stated they will meet this Friday between 9 and 10 am on this topic.
3. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the chiller went down at the Courthouse Complex the first time it was turned on because the flow switch needs to be replaced. Sneed stated the carpets were cleaned in the court rooms.
4. **Conference/Lactation Room in the New Courthouse Update:** Sneed reported they are working on completing the new conference/lactation room in the Law Library of the Courthouse Complex and locks will be replaced in the Treasurer's Office.
5. **Sound System for County Board Room Update:** Sneed reported the committee continues to work on the sound system for the county board room, and Savage will bring information regarding the audio issues in the board room to their next meeting.
6. **County Surplus Property Approval:** Sneed reported the committee discussed having a surplus auction and will store the items in a metal shed at the Wright Automotive property until it is held. **Motion by Sneed and second by Deabenderfer to take the surplus county equipment to the new highway department metal building to conduct a surplus auction. All in favor, motion carried.**
7. **IT Department Office Space Request Update:** Sneed reported the committee is discussing a request by the IT department for additional space in the basement of the Courthouse Complex. Sneed reported they are looking at the possibility of making an office for the IT Department using the breakroom/lounge area. Young reported the new CTI fiber will also be run into the Courthouse Complex and will need some space.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Donna Yeske:

1. **Atlas 46 – Mr. Carver Update:** Atlas 46 owner Brian Carver addressed the committee regarding his business's expansion to Hillsboro to manufacture tactical nylon gear. Carver said Atlas 46 has five patents and is an international company. He said their new store front will be ready in about one week, and they have employed 15 people so far,



and most are Montgomery County residents, and they have a vision to expand to about 100 total employees.

Carver stated he works with several CEO's with other businesses wanting to transition to business model and will let them know about our community. Carver stated they strongly support American made businesses and have plans to attract more business opportunities for the County. Carver stated they are working at acquiring a US hammer manufacturing company and may look at placing it in the Hillsboro area. Carver stated Atlas 46 will have an open house on Saturday May 18<sup>th</sup>, and sponsor an "American Made Day" event with food, children's' activities, crafts and a historical scavenger hunt. Carver noted with his love of history, they want their buildings to have architectural character, and Hillsboro is rich with American history including affiliation with Abraham Lincoln visits, which makes it a fantastic location. Carver urged investments in the community, in education, in taking care of the older buildings and showing our charm of the small town atmosphere.

Carver stated Montgomery County Growth Initiative group member Bob Buda worked diligently with Atlas 46 to help them locate in Montgomery County. Buda stated Brian Carver's vision would mean so much to Montgomery County for economic development and encouraged everyone to go to Atlas 46's website to learn more about the company. Montgomery County Growth Initiative member Andy Ritchie stated that he hopes to work with 100 Veterans housed at Graham Correctional Center to include them with Atlas 46 production. Litchfield banker Mike Fleming was in attendance and stated he is reaching out to other banks in the county to put some financial packages together for small businesses.

Hillsboro Mayor Brian Sullivan was present, and said this idea from Bob Buda is wonderful and he realizes the passion and integrity Carver has in his industry. Sullivan said we have an opportunity to make Montgomery County the epicenter, and he encouraged the County Board to have the vision to plan together to help these companies wanting to come here. Litchfield Mayor Steve Dougherty stated he agrees with Hillsboro Mayor Sullivan, and said they both have some of the same ideas, and he is glad to see the county support economic development, which will pay our bills because it creates jobs and provides more sales tax.

He challenged the County Board to be more involved and said in the last 6 years 11 million property tax dollars of 32 million total property tax dollars paid in the county came from Litchfield. Dougherty said Litchfield is currently working on an expansion across I-55, which would help bring in more revenue for both the county and city. He said he sees a lot of repetition going on in the county, and encouraged the County Board and other municipalities to get rid of animosity between them and to work together. Dougherty thanked the Montgomery County Growth Initiative for all they are bringing to the county.

Atlas 46 owner Carver asked the County Board members what Atlas 46 could do for the county, and Chairman Young said to be a good employer and treat their people fairly. Bishop asked them to promote Montgomery County as part of their business promotions. Sneed asked them to communicate with the local schools to promote vocational education. Deabenderfer asked them to provide an incentive that would give our high school grads a reason to stay here. Johnson asked if they could expand their business outreach to some of the other towns in the county like Nokomis and Raymond.

Jones asked what the county can do to help them, and Carver said to be unified with the towns and schools, and open to talking about ideas. Dougherty said that the issues with West Central Development Council need resolved, and the Enterprise Zone extension needs to be approved. Buda stated we can pull together to do this.

2. **Planning Commission Update:** Yeske reported the Planning Commission heard a presentation from Melba Petroline from Coventry Homes regarding the Manufactured Housing Industry and housing needs in Montgomery County.
3. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported the RLF is as it should be.
  - **CEO Program Update/Approval:** Yeske reported the CEO class would hold their Trade Marketing show on Tuesday, May 7<sup>th</sup> from 5:00 pm to 7:00 pm at the Aumann Auction facility in Nokomis.
  - **Broadband/Fiber Project Update/Approval:** Yeske reported CTI continues to install fiber in the Hillsboro area.
4. **Tourism Grant Applications Approval:** Yeske reported the committee reviewed and scored seven applications for the Tourism. She said all money in the Tourism fund is collected from the hotel tax and is not general fund. **Motion by Yeske and second by Deabenderfer to approve the tourism grant funding to: Ariston Cafe in the amount of \$1,000; Hillsboro Summer Concert Series in the amount of \$1,000; Hillsboro Old Settlers Car Show in the amount of \$650; Litchfield Pickers Market in the amount of \$1,000; Illinois Association of Circuit Clerks in the amount of \$500; Litchfield Spring Duathlon in the amount of \$500 and the Route 66 Jets Rally in the amount of \$600. All in favor, motion carried.**
5. **Green Diamond Bike Trail Update:** Yeske reported she had a meeting with Farmersville Mayor Tischkau regarding the concrete blocks on the bike trail and invited him to the mayors' meetings.
6. **Eagle Zinc Cleanup Update:** Yeske reported they have started moving dirt again.
7. **Enterprise Zone Update:** Coordinator Daniels reported the review of the Enterprise Zone Applications is currently on hold because some DCEO employees affiliated with the Enterprise Zone are no longer working in that Department.
8. **Other Business Update/Approval:** None

**E.M.A and AMBULANCE REPORT:** Given by Committee Vice-Chairman Chuck Graden:

**EMA/911 Meetings/Responses/Training Update:** Graden reported EMA Coordinator Nimmo attended several trainings and meetings during March.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Sheriff's Office Personnel Update:** Furness reported Sheriff Robbins has hired two new deputies and is in the process of hiring for two Telecommunicators and Correctional Officers.
2. **Employee Health Insurance Update:** Furness reported the committee had good input and discussion with some office holders regarding the employee health insurance. He said the committee will be looking at options to boost the health insurance by possibly helping with the HRA component so the employees can afford to use the insurance. Furness stated our type of policy is front loaded and employees aren't getting some services done because of the cost. He said if the county pays a higher portion of the

HRA, then the policy is great because the total out of pocket will be lower. Furness stated the insurance went up 2% this year.

3. **Recycling Facility Staffing Update:** Furness reported they do not plan to replace a position at the Recycling Department at this time.
4. **Minimum Wage Legislation Update:** Furness reported the Personnel Committee is reviewing new legislation increasing the minimum wage from \$8.25 per hour to \$15.00 per hour by the year 2025. Furness stated the committee will work on a plan to keep the spread between the lower paid employees and the older experienced employees. The Finance and Personnel Committee will be working together on this issue.
5. **Salary Increases for non-union and exempt employees for FY 2020 Update:** Furness said the Personnel and Finance Committees will be working together to make this decision.
6. **Employee Personnel Manual Update:** Furness said IPMG is working on our Personnel Manual.

**ANNOUNCEMENTS:** none

**SCHEDULE CHANGES:** none

**APPOINTMENTS:**

- **Reappoint Stephen Voyles as President of the Coffeen Fire Protection District:** Motion by Hughes and second by Robinson to re-appoint Stephen Voyles as President of the Coffeen Fire Protection District for a three year term. All in favor, motion carried.
- **Reappoint Robert Matli to the Raymond Fire Protection District:** Motion by Beck and second by Furness to re-appoint Robert Matli to the Raymond Fire Protection District for a three year term. All in favor, motion carried.

**PUBLIC COMMENTS:** none

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light** Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 15, Against – 0, Absent – 5 Abstain – 1 (Bishop). Motion carried. (Moore and Loucks left the meeting earlier.)
2. **Approval for all other bills:** Motion by Savage and second by McCammack to pay all other approved bills. All in favor, motion carried.

**ADJOURN:** Until the Full Board on Tuesday, May 14<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Yeske and second by Johnson to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 8:20 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

## Montgomery County Board Minutes

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**For Tuesday, May 14<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, May 14th, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call vote: 18 members present, 3 members absent.**

**Members Present:** Connie Beck, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young

**Members Absent:** Megan Beeler, Dillon Clark, Richard Wendel

**Pledge of Allegiance to the flag was led by Montgomery County Farm Bureau Director Katie Wilson.**

**Mileage and Per Diem Approval: Motion by Miles and second by McCammack to approve the mileage and per diem. Roll call vote: Beck, Bergen, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. All in favor, motion carried. Absent: Beeler, Clark and Wendel**

**Approval of Minutes of Previous County Board Meeting: Motion by Moore and second by Deabenderfer to approve the Minutes of the Previous County Board Meeting held on Tuesday, April 9<sup>th</sup>, 2019. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** --- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leatham was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood -- report was submitted.
8. **Probation Office Report** ---- Bane Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand --- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins was present for questions.
13. **SOA Report** ---- Ray Durston --- report was submitted.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt --- report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Hughes and second by Johnson to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 board met last night to review the applications for this year’s funding cycle, and the applicants will be interviewed at next month’s meeting.
- **CEFS Board** – Robinson reported representatives are wanting to do a fundraiser for CEFS to help with their program expenses. She will be collecting donations of Rubbermaid take-along containers for the Head Start Program.
- **911 Board** – Bill Bergen stated he will give an update during the EMA Committee report.
- **Health Department** – Dillon Clerk was absent. No report.
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated she will give an update during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated the Planning Commission will discuss changes to the County Wind Ordinance at their June meeting.
- **Senior Citizens Board** – Deabenderfer reported the Senior Citizen Board meets Quarterly, and they are having a hard time this year having a quorum.
- **UCCI** – Miles stated there was no meeting in April, and the next meeting will be at the end of May.
- **U of I** – Beck reported their next meeting will be held on October 18<sup>th</sup>, 2019.
- **WCDC** – Wendel was absent. No report.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported IT Director Curt Watkins attended the Coordinating Committee meeting and gave an update on their projects.
2. **Meeting with Deer Run Coal Mine Update:** Young reported he and Donna Yeske met with Mark Cornell at Deer Run Coal Mine recently and received an update on their mining operations.
3. **Farm Bureau Director Katy Wilson Update:** Chairman Young deferred to Katie Wilson, who addressed the board regarding the Annual Legislative Breakfast Meetings held in the past. She asked for input about changing the time of the meeting, since county board meetings are in the evenings now. Wilson said she will check with the Legislators to see what time of day would work best for them and report back to Chairman Young.
4. **Other Business Update/Approval:** None

### **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-05 to Appropriate Funds for 1188 BCA, North 17<sup>th</sup> Avenue, Pipe Culvert in Irving Township 50% and County 50% Approval:** Motion by Miles and second by Sneed to approve Resolution #2019-05 to appropriate funds for 1188 BCA on North 17<sup>th</sup> Avenue, pipe culvert in Irving Township at 50% and County 50%. The County share is \$3,000. All in favor, motion carried. (See Resolution Book 17, pages 267-268).

2. **Resolution #2019-06 to Appropriate Funds for 1189 BCA, Montgomery County Highway Department Asset Management Program Approval:** Motion by Miles and second by Bergen to approve Resolution #2019-06 to appropriate funds for 1189 BCA, Montgomery County Highway Department Asset Management Program at a net cost to the County of \$12,700. All in favor, motion carried. (Resolution Book 17, pages 269-270).
3. **Resolution #2019-07 to Appropriate Funds for 1190 BCA, Irving Road, (CH #5) Pipe Culvert which is a 100% County Project Approval:** Motion by Miles and second by Furness to approve Resolution #2019-07 to appropriate funds for 1190 BCA on Irving Road, (CH #5) Pipe Culvert which is a 100% County Project in the amount of \$4,000. All in favor, motion carried. (See Resolution Book 17, pages 271-272).
4. **Resolution #2019-08 to Appropriate Funds for 1191 BCA, Oconee Avenue (CH #2) Pipe Culvert 100% County Project Approval:** Motion by Miles and second by Graden to approve Resolution #2019-08 to appropriate funds for 1191 BCA on Oconee Avenue (CH #2) pipe culvert, which is a 100% County Project in the amount of \$12,000. All in favor, motion carried. (See Resolution Book 17, pages 273-274).
5. **Resolution #2019-09 to Appropriate Funds for 1192 BCA on North 15<sup>th</sup> Avenue, Pipe Culvert in Butler Township at 50% and County portion at 50% Approval:** Motion by Miles and second by Moore to appropriate funds for 1192 BCA on North 15<sup>th</sup> Avenue, pipe culvert in Butler Grove Township at 50% and County portion at 50% in the amount of \$4,750. All in favor, motion carried. (See Resolution Book 17, pages 275-276).
6. **Equipment Purchase Update:** Miles reported the committee discussed purchasing a Tandem Steel Drum Roller, with the rental cost per month to be \$5,000 to \$6,000. Miles said a new machine would cost \$175,000 and a used one would cost \$109,000. He said Greenwood would like to purchase one in the range of \$60,000 to \$80,000. Young suggested renting a machine to own and negotiating the price. Miles said Greenwood also discussed purchasing a larger mower/tractor for the Wright Automotive property. Miles reported Greenwood is checking with Nails Equipment in Litchfield and also found a commercial Kubota rider for \$15,000.
7. **New Highway Department Building Update:** Miles reported the Highway Department staff has been cleaning at the Wright Automotive Property recently purchased for the Highway Department.

**FINANCE COMMITTEE REPORT:** Given by Committee Vice-Chairman Jim Moore:

1. **Sheriff Department Personnel Update:** Moore asked Sheriff Robbins for a report on personnel for the Sheriff's department. Robbins reported they hired four deputies recently, and one will be sent for training to the Police Academy for 14 weeks. Robbins said he will be hiring one more deputy. He reported he also hired a correctional officer due to a recent personnel transfer from corrections to the patrol side, and this staff person will also start the academy on Monday. Robbins stated he interviewed two dispatchers who are moving onto the next stage of testing.
2. **Capital Improvement Fund Reports Update:** Moore reported the committee reviewed the Capital Improvement Fund Report and discussed an update on investments.

3. **FY 2018 Audit Report Presentation by KEB Approval:** Moore reported the FY 2018 Audit report was given last month and the board members were given 30 days to review the report. **Motion by Moore and second by Furness to approve the FY 2018 Audit Report as presented by KEB at the April board meeting. All in favor, motion carried.**
4. **FY 2018 Circuit Clerk Audit Approval:** Moore reported the FY 2018 Circuit Clerk's Office Audit Report was given to board members at the March meeting for review and needed approval. **Motion by Moore and second by McCammack to approve the FY 2018 Circuit Clerk's Audit report as submitted by KEB. All in favor, motion carried.**
5. **FY 2020 Budget Hearing Dates Update:** Moore reported the budget hearing dates will be on July 15<sup>th</sup> and July 17<sup>th</sup>, 2019, starting at 8:00 am. Beeler will draft a memo for all the offices about preparing the budget, and it will be sent out after the May board meeting.
6. **Salary Increases for FY 2020 Approval:** Moore reported the Personnel Committee recommended a \$.45 per hour increase for full time non-union employees in the general fund. **Motion by Moore and second by Johnson to recommend a \$.45 per hour salary increase for full time non-union employees in the general fund for FY 2020. All in favor, motion carried.**
7. **County Starting Salary Change Approval:** Moore stated the committee agreed the current starting salary of \$11.25 per hour is not a livable wage, and they suggested it be raised one dollar per hour to \$12.25 per hour, plus these employees would also get the \$.45 per hour increase as of December 1<sup>st</sup>, 2019. He said the annual starting base salary for a 35 hour a week worker would also be \$22,295 as of December 1<sup>st</sup>, 2019. **Motion by Moore and second by Sneed to make the county minimum starting salary \$12.25 per hour starting December 1st, 2019.** Moore confirmed on December 1<sup>st</sup>, 2019, employees paid under \$12.25 would increase to \$12.25 and then also get the \$.45 per hour so their wage would increase to \$12.70 per hour. **All in favor, motion carried.**
8. **Recycling Funding Update:** Moore stated the committee has been discussing ways to fund the recycling program.
9. **IMRF Update:** Moore reported Treasurer Lohman and Treasurer staff person Liz Holcomb recently attended a seminar hosted by IMRF.
10. **Prepaid Vendor List Revisions Approval:** Moore reported the committee reviewed and approved to the following three vendors to the pre-paid vendor list: CTI, Illinois Century Network and Technology Management Revolving Fund/Department of Innovative Technology (DOIT). **Motion by Moore and second by Yeske to add CTI, Illinois Century Network and Technology Management Revolving Fund/DOIT. All in favor, motion carried. (See Resolution Book 17, pages 277-278).**
11. **Bid out Electric Rates Approval:** Moore reported Electric Rates Bids were opened earlier today at a special Finance Committee meeting, and the committee voted to approve the low 24 month (2 year) bid from Your Choice Energy in the amount of \$.04245 per kWh. **Motion by Moore and second by Hughes to approve a 24 month agreement with Your Choice Energy for Electricity pending review from the State's Attorney in the amount of \$.04245 per kWh. All in favor, motion carried.**

12. **Resolution to Convey Tax Deed for Parcel 13-06-259-009 in Witt Township to ABW Auctions LLC Approval:** Motion by Moore and second by Miles to approve the resolution to convey deed for Parcel 13-06-259-009 in Witt Township to ABW Auctions LLC. All in favor, motion carried. (See Resolution Book 17, pages 279-280).
13. **Resolution 2019 CO-5 Establishing Civil Fees and Criminal & Traffic Assessments to be Charged by the Clerk of the Circuit Court Approval:** Clerk Lemons shared the revised resolution establishing Civil Fees and Criminal & Traffic Assessments given to county board members last month for a 30 day review. She said this new legislation will take effect on July 1<sup>st</sup>, 2019 and sunset in January, 2021. Lemons shared a spreadsheet regarding the fee structure for the county general fund and other county and state funds for Criminal and Civil court fines and fees. She said one of the major changes the county can anticipate is a reduction in the amount of money received from traffic citations and reported each county has to approve a resolution establishing fund parameters. Lemons reported \$247,000 was collected from traffic citations last year, and most of this money collected in the future will go to the State. Lemons stated she won't know how this new law will impact the county until next year. Lemons also explained the new waiver system for criminal offenses and stated waivers don't apply to traffic citations. **Motion by Moore and second by Robinson to approve Resolution #2019 CO-05 establishing Civil Fees and Criminal & Traffic Assessments to be charged by the Clerk of the Circuit Court. Voice Vote: Voting no were Savage and Sneed. All others voted in favor, motion carried.** (See Resolution Book 17, pages 281-296).
14. **Arming of Deputy Coroners Update:** Hughes asked when the Coroner would be getting the guns he purchased last year for his Deputy Coroners. Chairman Young stated the issue was the Deputy Coroners' guns had to be insured under our county insurance, and our insurance carrier needs them added to our inventory first. Coroner Leetham stated the updated inventory including the guns was given to the Treasurer's Office that day, so the issue should be resolved.
15. **I.T. Department Staffing Update:** Moore reported I.T. Director Watkins posted the IT position and is now reviewing resumes and applications. Moore said Watkins will bring the information to the committee when the hiring decision is made.
16. **Other Business Update:** Moore stated Treasurer Lohman reported her office is implementing other payment options for property tax payments to include debit and credit cards and electronic checks. He stated Lohman also reported to the committee she is looking for information about selling mobile home taxes at the annual tax sale to clean up areas of the county where derelict mobile homes are located. She will contact county trustee Meyers and Associates for more information. Lohman said the county has recorded liens in the past when taxes on mobile homes have gone unpaid, and she stated not many are paid and the liens released. Lohman reported many other counties sell mobile home taxes at tax sales, and it has gone well.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Graden said Clerk Leitheiser stated automatic voter registration should be fully implemented later this year. She reported the county recently received



some grant funds from the Illinois State Board of Elections for the cybersecurity Illinois Century Network connection.

2. **EPA Report Update:** Graden reported we received the quarterly reimbursement from the State today for the EPA program.
3. **Recycling Program and Events Update:** Graden reported the electronic recycling drive was held on Saturday in Hillsboro.
4. **Other Business Update:** Graden reported county citizen Amy Patton addressed the committee and stated she would like to see businesses have their recycling picked up again. Graden reported we have a deficit of about \$100,000 for the recycling program, and the committee has been discussing how to obtain more revenue for recycling. Graden stated he would like to see the county citizens given the opportunity to vote on whether to keep the recycling program. Young reported it costs the county about \$2,000 to ship a truck load of cardboard.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Proposal Update:** Sneed reported the Smart Watt project manager is working to finalize contracts with sub-contractors, and the project will start soon.
2. **AMEREN Pipeline Easement Update:** Sneed reported Chairman Young met with AMEREN to conduct negotiations for this easement, and another meeting is scheduled soon.
3. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there have been a few issues with the chiller unit blowing fuses at the Courthouse Complex, but they are being addressed.
4. **Conference/Lactation Room in the New Courthouse Update:** Sneed reported these rooms are complete and the signage has been installed.
5. **Sound System for County Board Room Update:** Sneed said he had referrals for potential sound companies, and local vendors and will be bringing more information to the committee next month.
6. **Surplus Property Update:** Sneed reported a memo has been sent to Office Holders regarding their surplus property asking for a list of their items with a return deadline of 5/15/2019. Sneed said Wendel agreed to allow use of his trailer to transport the items to the Highway Department for storage until a surplus auction can be held there.
7. **Other Business Update:** Sneed reported we have bees swarm every year on the northwest corner of the Historic Courthouse. Former County Board member and local beekeeper Tim Hopper addressed the committee and gave an overview of the bee problem and how it can be alleviated. Sneed also reported carpet cleaning was done at the Courthouse Complex.

(Note: Member Jones left the meeting during this report.)

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **Manufactured Housing Update:** Yeske reported Melba Petroline of Coventry Homes addressed the committee regarding manufactured homes and gave an overview about her

business located in Litchfield. Petroline offered to work with the communities on the housing shortage issues in the county.

2. **Enterprise Zone Update/Approval:** Yeske reported the next mayors' meeting is scheduled for June 19<sup>th</sup>, 2019 at 6:00 pm in the County Board Room. She shared a flyer prepared by MCEDC Director Valerie Belusko with facts about the county and stated she will ask the mayors to help distribute these and she hopes promote more involvement.
3. **Country Bend Campground (Former Girl Scout Camp in Honey Bend) in Litchfield Update:** Yeske reported Country Bend Campground bought the former Girl Scout camp in Honey Bend, and she said the committee will review the county hotel tax ordinance to confirm they can be taxed before sending them paperwork.
4. **Planning Commission Update:** Yeske reported only two members of the Planning Commission were present at the last meeting so there was no quorum. She said they will review the county wind ordinance at their next meeting.
5. **MCEDC Update:** Yeske reported the following:
  - **Revolving Loan Fund Update/Approval:** No report was submitted
  - **CEO Program Update/Approval:** Yeske reported the CEO Program had a Trade Show at Aumann Auction in Nokomis on May7, 2019.
  - **Broadband/Fiber Project Update/Approval:** Yeske reported CTI is doing well and their representatives will meet with the City of Litchfield.
6. **Tourism Update:** Yeske reported we will be members of the Great Rivers and Routes Tourism group on June 1<sup>st</sup>, 2019.
7. **Tourism Grant Applications Update:** Yeske reported the checks have been mailed to the tourism grant recipients.
8. **Green Diamond Bike Trail Update:** Yeske reported it is on the county highway department's to-do list to move the barricades back on Grain Leg Avenue and Morrisonville Avenue.
9. **Eagle Zinc Cleanup Update:** Yeske stated they are still moving dirt when weather permits.
10. **West Central Development Update:** Young reported he will set up a meeting to see what we can get going. Savage read an email regarding two job openings at WCDC- one is a position for a Fiscal Officer which requires a degree in accounting.
11. **Other Business Update:** None

**E.M.A. and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Monthly Report Update:** Bergen reported the ambulance billing department re-submitted paperwork sent out incorrectly and was able to collect about 10% to 20% of these bills.

**E.M.A.:**

1. **911 System Update:** Bergen reported the ETSB/911 board decided to keep the Telecommunicators at the Sheriff's Office; now they will start working on the details of placement of the new consoles. Bergen stated the 911 board will meet Thursday evening. Sheriff Robbins and EMA Coordinator Nimmo are working together to finalize a one year contract. Bergen reported the County was recently approved for a \$180,000 grant for new 911 system software.
2. **Map Project/GIS Update:** Bergen reported the new 911 Map Books should be ready in November.

3. **EMA/911 Meetings/Responses/Training Update:** Bergen reported the Village of Fillmore recently purchased a used weather siren from another community because theirs had been failing. Bergen announced EMA Coordinator Nimmo was selected to serve on the State of Illinois executive committee for the IESMA and Graden stated the County received 15 new Starcom radios (valued at \$5,000 each) from state surplus.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported Tony Johnston and Amanda Mast of CIBC attended their committee meeting and shared reports with comparisons of other health care plans and costs in our area including the City of Hillsboro. Furness said Mast has scheduled educational visits with county offices for May 15<sup>th</sup> and 16<sup>th</sup>, 2019. Furness stated Sheriff Robbins is trying to get insurance rate comparisons from other counties, and the committee hopes to have a decision made by the next meeting for budget hearings. Furness reported the HRA utilization as of April 24<sup>th</sup>, 2019, was \$10,568.
2. **IMRF – Letter from Kane County Illinois Update:** Furness reported Lohman told the committee we received our proposed 2020 IMRF rates, which are going up to just under 1%, so we will be at about 10% in 2020. Furness said the changes in the IMRF were not as catastrophic as earlier projected. He said we will get our final rate in November, 2019, and it shouldn't change much. If the market rebounds, we may get a positive amount.
3. **Recycling Facility Staffing/Grievance Update:** Furness reported the committee changed their regular committee meeting date to Tuesday, May 28<sup>th</sup>, 2019, and will also address a grievance filed by Local 773 representing the Recycling Department.
4. **Minimum Wage Legislation Update:** Furness reported the committee will continue to work to get a plan to comply with the new legislation increasing the minimum wage to \$15 per hour by 2025.
5. **Salary Increases for FY 2020 Update:** Furness reported the committee discussed and made a recommendation to the Finance committee to increase salaries by \$.45 per hour for non-union general fund employees.
6. **Employee Personnel Manual Update:** Furness reported the Legal Department from IPMG will be working on the Employee Personnel Manual updates.
7. **Other Business Update/Approval:** Furness said Clerk Leitheiser reported due to new state law, the county would not have to approve an annual prevailing wage ordinance for local newspaper publication. She told members the county will still have to comply with the prevailing wage; however, the State no longer requires local governments to pass the ordinance or publish it in the local newspapers.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Deabenderfer and second by McCammack to approve the eight committee reports and minutes. All in favor, motion carried.**

**SCHEDULE CHANGES:** Chairman Young said the Personnel Committee meeting has been rescheduled from May 30<sup>th</sup> to May 28<sup>th</sup> at 5:00 pm at the County Board room in the Historic Courthouse.

**APPOINTMENTS:** Motion by Miles and second by Bishop to re-appoint Kenneth C. Durbin to the Montgomery County Housing Authority Board for a three year term. All in favor, motion carried.

**PUBLIC COMMENTS:** Citizen Schroeder stated the County Board needs to identify abandoned wells throughout the county for public safety purposes. He said he spoke with Health Department Director Hugh Satterlee on this issue, and Satterlee stated the Health Department would be willing to help with this effort.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light:** Motion by Bergen and second by Loucks to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 15, Against – 0, Absent – 4 Abstain – 2 (Moore and Bishop). Motion carried.
2. Motion by Yeske and second by Moore to pay all other approved bills. All in favor, motion carried.

**ADJOURN:** Until the Full Board on Tuesday, June 11th, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Sneed and second by Miles to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 6:45 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser

**Montgomery County Board  
Minutes**

**For Tuesday, June 11<sup>th</sup>, 2019 – 5:30 PM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, June 11th, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Dillon Clark

**Pledge of Allegiance to the flag was led by Mark Hughes.**

**Mileage and Per Diem Approval:** Motion by Wendel and second by Miles to approve the mileage and per diem.

**ROLL CALL VOTE:** 20 members Yes, 1 member absent. Voting Yes - Beck, Beeler, Bergen, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Absent: Clark. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Sneed and second by Yeske to approve the minutes of the previous county board meeting held on Tuesday, May 14, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham -- report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
13. **SOA Report** ---- Ray Durston – report was submitted.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA:** Motion by Savage and second by Hughes to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**

## LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 board met last night to interview the nine applicants and said the 708 Board will announce the funding recipients at next month's meeting.
- **CEFS Board** – Robinson shared information on their fundraiser scheduled for August.
- **911 Board** – Bill Bergen stated he will give his report during the EMA/Ambulance committee report.
- **Health Department** – Chairman Young said Sandra Johnson will be the new liaison.
- **IL Association of County Officials** – Bergen reported there was no meeting.
- **MCEDC** – Yeske stated she will give the report during the Economic Development committee report.
- **Planning Commission** – Deabenderfer stated they will meet the last Wednesday of this month.
- **Senior Citizens Board** – Deabenderfer reported they haven't met this year and he will try to get one scheduled.
- **UCCI** – Miles stated they will have their seminar in Galena.
- **U of I** – Beck reported they will meet on June 20<sup>th</sup> in Carlinville.
- **WCDC** – Wendel stated they will meet on June 20<sup>th</sup> in Carlinville.

## COMMITTEE REPORTS:

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the new IT employee started yesterday.
2. **FOIA Request Update:** Young reported Terry Richmond submitted a FOIA requesting Full Board and Committee minutes from 2017, 2018 and 2019; County Board Member's Per Diem Vouchers from 2017 through 2019 and payment vouchers for Labor Attorney Guare from 2017 to 2019. Young stated the request was honored.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-10 to appropriate funds for 1193 BCA, Sorento Ave. (CH #21) Pipe Culvert, 100% County Approval:** Total cost is \$5,000. Motion by Miles and second by Moore to appropriate funds for 1193 BCA, Sorento Avenue, County Highway #21, Pipe Culvert which is 100% county funds in the amount of \$5,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 297-298).
2. **Resolution #2019-11 to appropriate funds for 1194 BCA, Rockwell Tr. (CH #13) Pipe Culvert, 100% County Approval:** Total cost is \$6,500. Motion by Miles and second by Beeler to appropriate funds for 1194 BCA, Rockwell Trail, County Highway #13, pipe culvert which is 100% County funds in the amount of \$6,500. All in favor, motion carried. (For copy, see Resolution Book 17, pages 299-300).
3. **Resolution #2019-12 to appropriate funds for 1195 BCA, Mt. Olive Tr. (CH #11) Pipe Culvert, 100% County Approval:** Total cost is \$7,500. Motion by Miles and second by Sneed to appropriate funds for 1195 BCA, Mt. Olive Trail, County Highway #11, Pipe culvert which is 100% County funds in the amount of \$7,500. All in favor, motion carried. (For copy, see Resolution Book 17, pages 301-302).

4. **Resolution #2019-13 to appropriate funds for 1196 BCA, Elevator Rd. (CH #21), 100% County Approval:** Total cost is \$6,000.00. **Motion by Miles and second by McCammack to appropriate funds for 1196 BCA on Elevator Road, County Highway #21 which is 100% county funds in the amount of \$6,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 303-304).**
5. **Sale of Surplus Equipment (Paint Booths) Approval:** Miles reported the committee discussed putting the paint booths located in the Collision Center building out for bid. Engineer Greenwood will advertise for sealed bid and stipulate bidders are present at the opening, they could raise their bid like at an auction. He said the committee discussed and approved the minimum bids on the following: Spray Booth with Mixing room - \$15,000, Prep Station - \$5,000, Cross Draft Booth - \$3,000. **Motion by Miles and second by Loucks to advertise the paint booths designated as surplus equipment by sealed bids with a minimum asking price. All in favor, motion carried.** The bids are due by Tuesday June 2nd at 8:30 am and will be opened at the next Road and Bridge Committee meeting.
6. **Roof Damage to Metal Building Approval:** Miles reported Engineer Greenwood received an email from the insurance company on the wind damage to the roof on the metal building. He said the appraiser/adjuster valued the building at \$70,716.91 with a replacement cash value of \$47,729.83 less depreciation and \$10,000 deductible. He said they offered a net claim of \$37,729.73 if the building was not rebuilt and \$60,616.91 if the building were going to be rebuilt. After discussion, the committee approved accepting the payout of \$37,729.73 since the \$60,616.91 would not be enough to build the structure they need for storage of vehicles. **Motion by Miles and second by Moore to accept the insurance payout of \$37,729.73 without replacing the building. All in favor, motion carried.**
7. **Other Business Update:** Miles asked constituent Karyl Dressen to speak to the board about her concern regarding the county policy of spraying and cutting of weeds. Dressen stated she talked with Engineer Greenwood and Dustin Sefton regarding the spraying of weed killer as it is harming the pollinating insects such as bees and monarch butterflies. Miles said we agreed to change our policy regarding spraying weed killer to accommodate Dressen's concerns.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairman Megan Beeler:

1. **Final Multiplier and Real Estate Taxes Update:** Beeler reported we received the final multiplier of 1.00 from the Department of Revenue. She said tax bills have been mailed and the first installment will be due on July 12<sup>th</sup>, 2019 with the second installment due September 6<sup>th</sup>, 2019. Beeler reported there is an insert in tax bills with instructions regarding credit card payment.
2. **FY 2020 Budget Hearing Dates Update:** Beeler reported the FY 2020 Budget Hearings are scheduled for July 15<sup>th</sup>, and 17<sup>th</sup> at 8:00 am in the County Board Room.
3. **FY 2020 Budget Worksheets Update:** Beeler reported the budget worksheets, memos and schedules were emailed to all departments, and worksheets are due back on Friday, June 14<sup>th</sup>, 2019.

4. **Recycling Funding Update:** Beeler stated the committee is looking at options to increase funding to make the recycling program more sustainable. She said one option is to set up a Special Service District for recycling similar to how the ambulance districts are set up. Beeler stated an advisory question could be put on the March 2020 General Election ballot to ask if the citizens would support the recycling program using property tax revenues.
5. **Resolution to Convey Deed for Parcel 01-34-100-301 in Bois D’Arc Township to Keyrock Energy, LLC Approval:** Motion by Beeler and second by Jones to approve the Resolution to Convey Deed for Parcel 01-34-100-300 in Bois D’Arc Township to Keyrock Energy, LLC. All in favor, motion carried. (For copy, see Resolution Book 17, pages 305).
6. **Other Business Update:** Beeler reported the IT Department is moving to another room in the basement of the Courthouse Complex and needed an upgrade on the electrical setup. Beeler read the email from Circuit Clerk Lemons regarding the breakdown of the schedule of fees for the Circuit Clerk’s Office. (For amended schedule, see Resolution Book 17, pages 306-307).

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser stated the omnibus elections bill stalled in the current legislative session but more activity is anticipated in the veto session. She said the next election will be a General Primary Election held on March 17<sup>th</sup>, 2020.
2. **EPA Report Update:** Graden reported Gonet picked up some TV’s on the side of Red Ball Trail on county property and took them to the highway department.
3. **Recycling Program and Events Update:** Graden reported we received three truckloads of recycling material collected at the drive in May. Graden stated the pickup truck and box truck had some repairs and the baler was down for a few days to have a new part installed.
  - **Green Pickup Truck** – Mike Hand reported the green truck has been down since January and the red pickup truck needed a new alternator and battery last week.
4. **Animal Control Facility Program Update:** Graden reported the Municipal Contracts will be discussed at next Mayor’s Meeting scheduled for June 19<sup>th</sup>, 2019 at 5:30 pm in the County Board Room.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Survey Audit Update:** Bob Sneed reported he attended a kick off meeting last week with Smart Watt and he received a schedule for work to be performed in phases. Sneed said the project will begin with Johnson Controls doing some work with the HVAC at the Courthouse Complex, and window and doors will be caulked.
2. **Executive Session to Discuss Litigation/Property Contractual Negotiations Approval:** Motion by Sneed and second by Graden to enter into executive session to discuss litigation. Time: 6:25 PM.  
Motion by Sneed and second by Savage to come out of executive session. All in favor, motion carried. Time: 6:45 PM.



3. **AMEREN Easement Update/Approval:** Motion by Sneed and second by Furness to approve the temporary easement of 3.87 acres and the Permanent easement of 2.8 acres for Phase One of the Taylor Springs Reliability Enhancement Agreement with Ameren. All in favor, motion carried.
4. **Maintenance and Cleaning Issues and Report Update:** Sneed reported a new flow switch was installed on the Courthouse Complex's HVAC for \$3,200.
5. **Sound System for Board Room Update:** Sneed reported the committee is still looking at the sound system options for the County board room.
6. **County Surplus Property Sale Update:** Sneed reported the committee reviewed the county office surplus list and will coordinate the use of Richard Wendel's pickup truck and trailer to move items to the metal building at the highway department. Sheriff Robbins stated he had multiple vehicles to sell and asked if the surplus auction will be advertised so they can collect some money for the surplus vehicles with clear title.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Donna Yeske:

1. **MCEDC Update:** Yeske reported MCEDC is working on establishing a community foundation program and will make an announcement soon.
2. **Broadband/Fiber Project Update:** Yeske reported CTI is looking for signups from nearby communities so they can make plans for their expansion project. Yeske encouraged nearby towns to go on CTI's website to show their interest by signing up online.
3. **Enterprise Zone Update:** Yeske reported Coordinator Daniels attended the Enterprise Zone Conference and learned the 14 New EZ applications made it through the first round at DCEO and will now be reviewed by a five person panel appointed by the Governor. She said we should know something about our application by September 30<sup>th</sup>, 2019.
4. **Green Diamond Bike Trail Update:** Yeske reported the barricades have been moved back onto the Green Diamond Bike Trail where they are supposed to be.
5. **Other Business Update:** Yeske stated the committee has been working with county resident Bob Buda regarding some ideas for Economic Development and will seek guidance from the State's Attorney regarding some of the ideas. Beeler stated the county has a mechanism in place for funding through the Revolving Loan Fund.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**EMA Report:**

1. **Ambulance Billing Update:** Bergen stated Sherry Greenwood has some questions about the ambulance contracts, and he will meet with her regarding them.
2. **EMA and ETSB/911 System Update** – Bergen reported they continue to meet with the new 911 software vendor and are planning accordingly for installation. Bergen reported Nimmo and GIS Coordinator Kevin Brink are still working on the GIS map project and hope to have it completed this November. Bergen stated Nimmo took the drone to video the flooding in Meredosia, IL and attended the LEPC meeting on May 3<sup>rd</sup>, 2019. Bergen reported Nimmo has been meeting with the Community Risk Committee regarding a County-Wide Safe School Hotline and applied for \$3,200 in funding from the 708 board. He said they will also be working with St. Francis Hospital, who just received a \$200,000 grant to create a program for heroin, opioid and suicide prevention, education, treatment and recovery in Litchfield and in rural areas in central Illinois. Bergen reported the drone is now out of service after it crashed while videoing the funeral of Val Sheldon. Bergen

stated Nimmo and Kevin Schoot will be deployed to Calhoun County for assistance with the flooding per a mutual aid request.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Sheriff's Office Personnel Update:** Furness reported Sherriff Robbins recently hired five new patrol deputies, two new Telecommunicators and one correctional officer. He said Robbins has one more correctional officer to hire and his department will be staffed for the existing positions.
2. **Employee Health Insurance Update:** Furness reported Amanda Mast with CIBC met with 51 employees regarding some concerns about the employee health insurance. Furness stated we are going to boost our HRA program amount for possible consideration at upcoming budget hearings to allow for a better deductible. Furness reported the HRA is currently at \$30,061 which is a little bit higher than this time last year.
3. **Recycling Facility Staffing/Grievance Update:** Furness reported they met regarding the union grievance and it will be tabled until union negotiations later this year.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Hughes and second by Robinson to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Young reported the Farm Bureau has invited board members to an Ice Cream Social on Tuesday, August 13<sup>th</sup>, 2019, at 3:00 pm, and encouraged members to RSVP with Coordinator Daniels.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** Young stated he appointed Sandra Johnson as a liaison to the Health Department Board.

**PUBLIC COMMENTS:** none

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light**  
**Motion by Miles and second by Yeske to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18 against – 0, absent – 1 (Clark). Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Motion by Beeler and second by McCammack to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, July 9th, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois. **Motion by Sneed and second by Johnson to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 6:55 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, July 9th, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, July 9th, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young

**Members Absent:** Dillon Clark and Richard Wendel

**Pledge of Allegiance to the flag** was led by Glenn Bishop.

**Mileage and Per Diem Approval:** Motion by Yeske and second by Moore to approve the mileage and per diem. **ROLL CALL VOTE:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. Absent: Clark and Wendel. **All 19 Members present in Favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

Motion by Sneed and second by McCammack to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 11<sup>th</sup>, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham -- was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood -- Report was submitted.
8. **Probation Office Report** ---- Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
13. **SOA Report** ---- Ray Durston was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions and reported they collected about \$13 million in taxes and the first distribution was made today, with a second distribution going out after Friday, July 12<sup>th</sup>, 2019. Lohman stated there has been \$212,571 collected on the new on-line payment services to date.
15. **V.A.C. Report** ---- Dave Strowmatt -- Report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Graden and second by Johnson to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board met July 8<sup>th</sup> to review the applications and \$784,087.15 was requested. Robinson stated after review of the applications, the 708 Board approved a combined total of \$599,658. She said the 708 Board will provide a breakdown next month after the applicants have been notified. Robinson reported the next 708 Board meeting is scheduled for Monday, August 12<sup>th</sup>.
- **CEFS Board** – Robinson reported they will meet tomorrow due to the July 4<sup>th</sup> Holiday.
- **911 Board** – Bill Bergen reported the ETSB board attended the Finance committee meeting on July 2<sup>nd</sup> to present a draft of the agreement for dispatching services with the County.
- **Health Department** – Sandra Johnson reported the next quarterly meeting is scheduled for next Tuesday.
- **IL Association of County Officials** –Bergen reported there have not been any meetings yet.
- **MCEDC** – Yeske stated she will give the MCEDC report during the Economic Development report.
- **Planning Commission** – Deabenderfer reported Cyndi Howard from the Health Department addressed the Commission regarding septic systems for rural homes in the county and David Rahe spoke about how the type of septic system chosen is based on soil analysis. Deabenderfer stated the Planning Commission heard from MCEDC Director Belusko who is preparing a home building guide which will outline the process needed to obtain a Structural Improvement Permit from the SOA Office. He said the County Wind Ordinance will be discussed at the next meeting.
- **Senior Citizens Board** – Deabenderfer reported the Senior Citizens Board met on June 12<sup>th</sup> with Lyn Fugate to go over the FY 2020 budget worksheets and he will accompany her to the budget hearings on Monday. Deabenderfer stated the quarterly board meetings aren't working as they haven't had a quorum since last November, so they have decided to start meeting monthly again, with meetings scheduled for the third Monday of each month beginning in August at 1:30 pm. Deabenderfer stated he attended the Drug Court graduation last Friday, and stated it was a very rewarding experience. He encouraged board members to attend their next graduation.
- **UCCI** – Miles stated they did not have a meeting in June, and he will attend the two day meeting in Galena next month.
- **U of I** – Beck reported U of I Director Amanda Cole presented a budget showing \$910,692 in revenues and \$930,150 in expenses, which is a deficit of \$19,458. Beck stated they will be able to use fiscal carryover funds toward the shortfall. She said their next meeting will be held on October 17<sup>th</sup>, 2019, in Taylorville.
- **WCDC** – Wendel was absent. Savage stated WCDC recently hired to fill their two open positions.

## **COMMITTEE REPORTS:**

### **COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported Watkins gave his report at the Coordinating Committee meeting and stated Nick Hall was hired to fill the third Information Systems Dept. position.
2. **Census 2020 Update:** Clerk Leitheiser reported she and Chairman Young met with our regional census representative to discuss organizing a county Central Count committee. Leitheiser stated our accurate census count will largely depend on our participation, and the county Central Count Committee process will help us make sure we are properly counted. Leitheiser also reported we will be hosting a job fair for Census taker applicants on July 24<sup>th</sup>, 2019 in the county board room of the Historic Courthouse, and our Regional census representative will also be here to answer questions.  
**Clark Resignation Letter Update:** Leitheiser read a resignation letter from County Board member Dillion Clark, who stated he enjoyed his time on the board and thanked fellow board members and the citizens of his district for their support. Chairman Young said the resignation letter was just received today, so we will vote to accept the resignation next month. He said once the resignation is accepted next month, the County Democrat Party Chairman will have 60 days to nominate a replacement. **(For copy, see Resolution Book 17, page 308).**

### **ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Sale of Surplus Equipment (Paint Booths) Approval:** Miles reported the committee opened the one bid received for the paint booth equipment and approved selling the Cross Draft Paint Booth to David DeWerff for \$3,000. He said Engineer Greenwood will re-advertise the remaining two pieces of paint booth equipment with the verbage the County has the right to reject any and all bids and to delete the minimum bid prices. Miles said bids will be opened at the September 5<sup>th</sup>, 2019 regular Road and Bridge meeting at 8:30 am, and bidders will have a chance to raise their bids when they are opened. **Motion by Miles and second by Furness to sell the Cross Craft Booth to David DeWerff for \$3000. All in favor, motion carried.**
2. **Roof Damage to Metal Building Update:** Miles reported they received the insurance check in the amount of \$37,729.73 for the wind damage to the roof on the metal building. He said the committee discussed the topic of building a new replacement shed at the new Highway Department property; however, the payout of \$60,000 to replace the building would not have provided enough money to build a larger shed as needed. Miles said the committee decided to take the money to make upgrades on the new property instead.
3. **New Overhead Doors on former Collision Center Update:** Miles reported Engineer Greenwood received quotes to install two additional overhead doors at the former Collision Center building. He said they will use some of the insurance money from the roof damage at the metal building to pay for the new doors.
4. **New Business Update:** Miles reported they will start the blade mix work on Oconee Road in July or August. Jones asked if the striping machine from Christian County will be rented to stripe the roads; and if so, will the Black Diamond Road will be included? Miles responded once the blade mix is done, they plan to stripe the Black Diamond Road and several other roads. Moore stated new construction on Coffeen Bridge is underway.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler stated the Capital Improvement fund is on everyone's desk, and noted \$5,000 in coal revenues was collected in April and \$8,000 in coal revenues was collected in May. She said there was another small coal revenues collection in June, but it is not reflected in this report.
2. **FY 2020 Budget Hearing Dates Update:** Beeler reported the FY 2020 budget hearings will take place on July 15<sup>th</sup> and 17<sup>th</sup> at 8:00 am, and they are open to all board members and encouraged everyone to attend.
3. **Circuit Clerk Budget Update:** Beeler reported Circuit Clerk Holly Lemons presented her budget requests to the Finance Committee.
4. **Recycling Funding Update:** Beeler reported the committee continues to look at other revenue streams to fund recycling, including the possibility of creating a special service area district. Beeler asked everyone to contact her with any funding ideas.
5. **911/ETSB Contract Update:** Beeler reported the Finance Committee and ETSB/911 Board met at the Finance Committee meeting to review a draft of the Intergovernmental Agreement for Centralized Emergency Dispatch Center. During this meeting, Gasparich stated the dispatchers do 60% of their work for the Sheriff's Department and about 40% for the 911 dispatching. He also stated the Dispatchers were asked how much time was spent on Sheriff's work, and they said it was a 50%/50% split. Beeler reported the Finance Committee asked the ETSB board for a 9 percent operational fee to cover county expenses such as phones, utilities, insurance, payroll, vouchering and IT services. Beeler said this 9% operational fee corresponds with the ambulance districts reimbursement to the county. Beeler reported the County and ETSB/911 board will each pay 41% of the budget and the remaining 18% of the budget will be paid for by the Nokomis and Litchfield dispatching services. Beeler reported the next ETSB meeting is scheduled for July 18<sup>th</sup>, and they are expecting a counter offer from the ETSB board, which the Finance Committee will discuss at their next meeting scheduled for August 12<sup>th</sup>, 2019.
6. **Change the August Finance Committee Meeting Date due to Old Settlers Approval:** Beeler reported the committee discussed and approved changing the August Finance Committee meeting date due to the Old Settlers Celebration activities on the regular meeting date. She said the meeting will be held on Monday, August 12<sup>th</sup>, 2019, at 8:30 am in the County Board Room.
7. **Convey Deed for Parcel 03-21-453-005 in Pitman Township to Kane A.M. Hobson Approval:** Motion by Beeler and second by Jones to convey deed for Parcel ID 03-21-453-005 in Pitman Township to Kane A.M. Hobson. All in favor, motion carried. (For copy, see Resolution Book 17, page 309).

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser informed the committee Automatic Voter Registration is now in place at Illinois Secretary of State's facilities and she has been told her office's voter registration duties will drastically increase as a result. She also informed them she will be attending Cybersecurity training on Wednesday, July 10<sup>th</sup> in Springfield as required by the Illinois State Board of Elections.
2. **EPA Report Update:** Graden reported EPA Inspector Bill Gonet will be retiring in February 2020; and the county plans to hire someone in January so Gonet can train with that person. Graden said the IL EPA will be training and certifying the new employee for EPA inspections. Graden reported Gonet had a meeting with IL EPA last week regarding

conducting tire facility inspections, and they will pay the county \$500 for each facility. Graden reported Gonet told the committee it is not worth the money to conduct the tire facility inspections as it will require multiple visits to each site. Deabenderfer asked if there are negative consequences if we don't do county inspections, and Beck said IL EPA should do them if we don't. Graden said there are no repercussions if we don't do the tire inspections. Savage reported if we change our mind and want to conduct tire facility inspections, we can re-visit this at a later time. **Motion by Graden and second by Miles not to do the IL EPA tire facility inspections. All in favor, motion carried.**

- 3. Recycling Program and Events Update:** Graden stated FAYCO announced they are closing their recycling program as of July 31<sup>st</sup>, 2019, and they are offering to sell and give some of their recycling supplies to the county. He said Recycling Coordinator Hand will inspect the equipment and supplies available at FAYCO's building in Vandalia.
- 4. Animal Control Facility Program Update:** Graden reported the State's Attorney reviewed the Municipal Contracts and the committee will now discuss them at their August committee meeting before presenting them to another Mayors' meeting scheduled for August 14<sup>th</sup>, 2019.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

- 1. Smart Watt Energy Project Update:** Sneed reported he met with the Smart Watt Project leader to inspect the work they have completed to date. He said the windows have all been caulked and weather strips have been installed on the doors in all the county buildings. Sneed reported he has another logistics meeting with them in the morning to go over HVAC at the Jail and the transformer replacement.
- 2. AMEREN Easement Update:** Chairman Young reported he met with the AMEREN representatives again regarding a change in the easement. He said the easement approved at last month's full board meeting has been signed, and Young is now negotiating an additional easement request for the AMEREN pipeline.
- 3. Maintenance and Cleaning Issues and Report Update:** Sneed reported he has not heard of any maintenance or cleaning issues, and the carpet cleaning at the Courthouse Complex continues.
- 4. Sound System for Board Room Update:** Sneed reported he brought in an amplifier and speaker to see if it would address the sound issues in the county board room. He said he tested the additional equipment, and the committee felt this was what is needed. Sneed said McCammack will look into getting prices on similar equipment to present at the next regular meeting.
- 5. County Surplus Property Sale Update:** Coordinator Daniels reported Maintenance staff person Mark Brown will use the county maintenance vehicle to pull the county lawn trailer to move the surplus items down to the shed at the new highway department building. Daniels said she contacted Mark Brown and he is working with the Probation Office to schedule community service helpers to move the surplus items to the Highway Department shed.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

- 1. MCEDC Update:** Yeske reported everything is going well with the Montgomery County Economic Development Corporation and the CEO Programs. Yeske reported

several communities continue to work toward getting their pre-signups with CTI for high speed internet services. She said the municipalities of Coffeen, Fillmore, Raymond and Witt have met their pre-sign up goals and only Irving and Litchfield have not met their pre-sign up numbers to date.

2. **Tourism Update:** Yeske stated MCEDC is close to completing the tourism videos.
3. **Zinc Cleanup Update:** Yeske reported they continue to move top soil from Route 185 near the prison. Truckers take it to the Eagle Zinc site.
4. **Enterprise Zone Update:** Coordinator Daniels reported she received an email from DCEO stating they reviewed the 14 Enterprise Zone applications, and all have made it through the first round. She said the applications will now be reviewed by the Governor's five person committee, and we should hear something by September 30<sup>th</sup>, 2019.
5. **West Central Development Update:** Yeske stated Savage reported earlier in the meeting WCDC has hired two people to fill the vacancies of the Chief Financial Officer and a Personnel Officer.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**Ambulance Billing Report Update/Approval:**

1. **FY 2020 Budget Update:** Bergen reported the committee members reviewed the ambulance billing and EMA budgets for FY 2020.

**EMA Old Business Update:**

1. Bergen reported Nimmo continues to work with GIS Technician Kevin Brink on the new 911 maps, and he said this project should be completed by November. Bergen stated Nimmo attended the IMT Team training on July 2<sup>nd</sup>, 2019. He also reported the Hazmat Drill/MCI is scheduled for October 19<sup>th</sup>, 2019 in Litchfield, and the County Wide Responder Training Day is scheduled for Saturday, October 5<sup>th</sup>, 2019. Bergen stated \$250 in parts were ordered to repair the drone and it should be operational soon. Bergen also reported Nimmo was deployed recently to help with flooding issues in a few areas of the State at the beginning of June.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Approval:** Kirby Furness reported we had to pay our annual \$6,000 administration fee for managing the HRA and \$180 for the renewal. He said the HRA total at the end of June was at a spending total of \$35,361, which is up from last year. Furness stated he spoke with insurance representative Tony Johnston, who recommended the County Board budget for a 5% insurance premium renewal but said Johnston felt it could come in at a 0% to 2% renewal. Furness reported the committee discussed and approved changing the HRA to help the employees with their out of pocket costs. He said currently the county and employees share a 50%/50% HRA split and the committee is recommending the county portion be 75% with the employee portion going to 25%. Furness reported this change could cost the county an additional \$40,000 by increasing the county share of the HRA. **Motion by Furness and second by Johnson to change the HRA level from 50% county/50% employee level to 75% county/25% employee level for the employees, effective FY 2020. All in favor, motion carried.** Miles asked where we are getting the money to pay for the additional employee insurance costs, and Furness replied we had a little surplus last year. Moore



asked if this change affects the union contracts, and Furness stated it won't change union contracts because the HRA isn't in the contracts.

2. **Employee Personnel manual Update/Approval:** Furness reported IPMG will work on the Employee Personnel manual updates for the next six to eight weeks.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Young announced the invitation from the Farm Bureau to attend the Ice Cream Social on Tuesday, August 13<sup>th</sup>, 2019 at 3:00 pm. He requested they RSVP with Chris Daniels if they plan to attend.

**SCHEDULE CHANGES:** Chairman Young stated the Finance Committee will meet August 12<sup>th</sup> at 8:30 am due to the Old Settlers holiday.

**APPOINTMENTS:** Chairman Young stated he recommends re-appointing Kent Aumann to the Montgomery County Board of Review for the 2019 and the 2020 sessions. **Motion by Miles and second by McCammack to re-appoint Kent Aumann to the Montgomery County Board of Review for the 2019 and the 2020 sessions. All in favor, motion carried.**

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:**  
**Motion by Yeske and second by Loucks to pay any invoices for Adams PC, Books & Moore, and Point of Light. Voice Vote: In favor – 17, Against – 0, Absent – 2 Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Approval to Pay all other Bills:** **Motion by Furness and second by Miles to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, August 13th, 2019, at 5:30 PM in the County Board Room, Hillsboro, Illinois.

**Motion by Graden and second by Savage to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 6:22 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

## Montgomery County Board Minutes

**For Tuesday, August 13<sup>th</sup>, 2019 – 5:30 PM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, August 13th, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandy Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Dillon Clark

**Pledge of Allegiance to the flag** was led by Montgomery County Farm Bureau Manager Katie Wilson.

**Mileage and Per Diem Approval: Motion by Wendel and second by McCammack to approve the mileage and per diem. Roll call vote: Beck, Beeler, Bergen, Bishop, Clark, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting: Motion by Savage and second by Yeske to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 9<sup>th</sup>, 2019. All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham -- was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee – report was submitted.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** ---- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - was present for questions.
13. **SOA Report** ---- Ray Durston – report was submitted.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions. Treasurer Lohman stated property tax collection was going well, and the new on-line method of paying property taxes is very popular with taxpayers.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Hughes and second by Moore to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

## LIAISON REPORTS:

- **708 Board** – Robinson stated 708 funds were recently awarded to the following organizations: Montgomery County Health Dept, Fayco, Autism support, SAAD, Panhandle Schools, Litchfield Schools, LFPC, Cross-over Ministries and UCAN.
- **CEFS Board** – Robinson reported CEFS had their annual board meeting on August 1<sup>st</sup>; and Montgomery County resident Paige Davidson, the Belvidere Motel and St. Agnes Church received recognition.
- **911 Board** – Bill Bergen stated he will provide this update as part of his committee report.
- **Health Department** – Sandra Johnson reported that board met on July 16<sup>th</sup> and discussed vaccination requirements for flu and childhood diseases and mosquito testing. She stated a recent fundraiser raised \$5000 for suicide prevention services, which will include billboards and placemats and coasters in restaurants. Robinson stated some recent suicide prevention messages on billboards were funded by 708 board funding.
- **IL Association of County Officials** –Bergen stated he has nothing to report.
- **MCEDC** – Yeske stated she will report about MCEDC later in the meeting along with her Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated their quarterly meeting is coming up.
- **Senior Citizens Board** – Deabenderfer reported they received one bid for the roof replacement at the Senior Citizens building, and they wanted two bids. He said the next meeting is next week.
- **UCCI** – Miles stated he attended their meeting in Galena last week where discussions took place on several topics pertinent to county government. He also announced UCCI is sponsoring a trip to Washington, DC, this year from Sept. 17<sup>th</sup> to the 19<sup>th</sup>, and anyone is interested in going should contact Chairman Young.
- **U of I** – Beck reported they will meet in October
- **WCDC** – Wendel stated they will meet this Thursday.

## COMMITTEE REPORTS:

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the phone system is now through CTI services, and internet services will be through CTI services later this month.
2. **Accept Resignation of Dillion Clark Approval:** Young reported County Board Member Dillon Clark submitted his letter of resignation at the July Board Meeting. **Motion by Furness and second by Bergen to accept the resignation of Dillon Clark. All in favor, motion carried.**
3. **Resolution Opposing the passage of any additional legislation by Illinois General Assembly restricting the Individual right of US Citizens as protected by the Second Amendment of the US Constitution Approval:** Young reported Sheriff Robbins submitted a draft of the resolution opposing the passage of any additional legislation restricting the individual rights of citizens protected by the second amendment. He said this resolution has been reviewed by the State’s Attorney and a few changes were made. Young stated this resolution will have a 30 day review and the board can take action next month. **Motion by Bishop and second by Graden to recommend the approval of the resolution to the full board for a 30 day review on this resolution. All in favor, motion carried.**
4. **Census Count Committee Meeting Update:** Young asked County Clerk Leitheiser to inform members about an upcoming 2020 Census Complete Count Committee meeting

scheduled for Wednesday, August 21<sup>st</sup>, 2019. Leitheiser invited members to select one of two sessions offered that day to participate along with invited township and municipal officials to help the county achieve an accurate 2020 census count.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution #2019-14 to appropriate funds for 1197 BCA, Morrisonville Ave. Pipe Culvert, Pitman Twp. (50%), Montgomery County (50%) Approval:** Miles stated this resolution is to replace a 72” pipe on Morrisonville Avenue for \$13,000 total cost and the county portion is \$6,500. **Motion by Miles and second by Jones to approve Resolution #2019-14 to appropriate funds for 1197 BCA, Morrisonville Ave. Pipe Culvert in Pitman Township, a 50% county cost share in the amount of \$6,500. All in favor, motion carried. (For copy, see Resolution Book 17, pages 310-311).**
2. **Resolution #2019-15 to appropriate funds for 1198 BCA, Grandpoint Ave. Box Culvert, Irving Twp. (50%), Montgomery County (50%) Approval:** Miles reported this resolution is to replace a box culvert on Grandpoint Avenue in the amount of \$12,000, and the County portion is 50% for a cost of \$6,000. **Motion by Miles and second by Wendel to approve Resolution #2019-15 to appropriate funds for 1198 BCA, Grandpoint Ave. Box Culvert in Irving Township, a 50% county cost share in the amount of \$6,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 312-313).**
3. **Resolution #2019-16 to appropriate funds for 1199 BCA, Waggoner Ave. Pipe Culvert, Harvel Twp. (50%), Montgomery County (50%) Approval:** Miles reported this resolution is to install 72” poly coated pipe on Waggoner Avenue for a total cost of \$14,000, and the county portion is 50% for a cost of \$7,000. **Motion by Miles and second by Beck to approve Resolution #2019-16 to appropriate funds for 1199 BCA, Waggoner Ave. Pipe Culvert, Harvel Township, a 50% county cost share in the amount of \$7,000. All those in favor, motion carried. (For copy, see Resolution Book 17, pages 314-315).**
4. **Resolution #2019-17 to appropriate funds for 2000 BCA, Ohlman Rd. (CH #20) Box Culvert, 100% Montgomery County Approval:** Miles reported this resolution is for a 96” arch pipe about 50 foot long on Ohlman Road at a cost of \$15,000. **Motion by Miles and second by Johnson to approve Resolution #2019-17 to appropriate funds for 2000 BCA, Ohlman Road (CH #20) Box Culvert which is 100% cost to Montgomery County in the amount of \$15,000. All in favor, motion carried. (For copy, see Resolution Book 17, pages 316-317).**
5. **2020 R&B Committee Dates Update:** Miles reported the Committee reviewed and approved the Road and Bridge Committee meeting dates for 2020.
6. **Sale of Surplus Equipment Update:** Miles reported bids for the surplus equipment will be opened at the September Committee Meeting.
7. **New Overhead Doors on Collision Center Approval:** Miles reported the committee received three quotes to install two new overhead all glass doors in the maintenance area of the new county Highway Department building. Miles stated the committee wanted to get more information such as the “R” value between solid doors and the glass doors. Miles reported we don’t have all the information yet so this will be discussed again next month. Miles stated they received the money for the new doors from an insurance payment for the damage to a roof on one of the metal sheds at the current highway department.

**Other Business Update:** Miles reported Highway Maintainer Lee Joyce will retire on September 23<sup>rd</sup>, 2019, and the committee discussed advertising for the position.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **U of I Extension Levy Request Update:** Beeler reported Amanda Cole will attend next month's meeting to present the U of I Extension Levy Request.
2. **SOA Report Update:** Beeler reported on the high number of hits on the Beacon website according to Durston's SOA monthly report.
3. **Capital Improvement Fund Reports Update:** Beeler stated the Capital Improvement report is in members' packets, and we received another coal check in July for just over \$30,000. She said the committee decided to reinvest the Certificate of Deposit expiring in September.
4. **FY 2020 Budget Update:** Beeler reported the FY 2020 proposed budget is about \$100,000 in the red, which leaves us in a good position at this point. Beeler stated part of the reason is we budgeted for an 8% increase on employee health insurance; however, it actually came in at a 2% increase. Beeler stated the county will increase their portion of the HRA a small amount for the employees; and said the committee is reviewing four requests for part time employees.
5. **Recycling Staffing and Funding Update/Approval:** Beeler reported the committee continues to look at options for more revenue to support the Recycling program, including the possibility of creating a Special Service Property Tax District. She said this idea is presently being researched by an attorney. Beeler also reported she received a letter from County Board member Ron Deabenderfer with some ideas to fund recycling.
6. **Part Time Employee for Building & Grounds Update/Approval:** Beeler stated the Committee will continue to discuss this request with the other requests for part time help.
7. **ETSB/911 Contract Update/Approval:** Beeler reported the Finance Committee gave a proposal to the ETSB Board which includes a 9% Administrative fee. She said the ETSB board met and didn't take a vote on the county proposal, so there was no action taken at yesterday's Finance Committee meeting. Beeler reported the ETSB board will meet again this Thursday, and she has told them the committee needs their budget information as soon as possible.
8. **Minimum Starting Salary Update/Approval:** Beeler reported the Finance Committee previously approved raising the minimum starting salary for full time non-union employees from \$11.25 per hour to \$12.25 per hour starting on December 1<sup>st</sup>, 2019. She said the Committee discussed crunching the numbers to come up with a salary to work towards the new minimum wage law which will be \$15 per hour in 2025. She said the committee discussed giving new employees \$12.25 per hour to start and a current employee making \$12.25 would be given a \$.45 per hour salary increase. Beeler said the committee had a lengthy discussion regarding the issues of dealing with compensation for employees with more years of service whose salaries will not be increased, and after discussion was held, the committee decided to leave the starting salary at the recommendation previously approved at \$12.25 per hour starting on December 1<sup>st</sup>, 2019. She said non-union employees currently at \$11.25 per hour will be increased to \$12.25 on December 1<sup>st</sup>, 2019 and also receive the \$.45 per hour salary increase.
9. **Part Time Employee Starting Salary Update/Approval:** Beeler reported the Personnel Committee made the recommendation to change the part time minimum starting salary from \$10 per hour to \$11.00 per hour effective December 1<sup>st</sup>, 2019. **Motion by Beeler**

- and second by Deabenderfer to raise the part time starting salary from \$10 per hour to \$11 per hour effective December 1<sup>st</sup>. 2019. All in favor, motion carried.
10. **Charge for Email Accounts Update/Approval:** Beeler said the committee discussed charging the non-general fund offices for their Google email accounts. **Motion by Beeler and second by Moore for non-general fund offices to start paying for their email accounts. All in favor, motion carried.**
  11. **Fee Schedule for IS Services for Non-General Fund Offices Update/Approval:** Beeler said the committee discussed setting a fee schedule for all county offices who levy real estate taxes to pay for work done by the Information Services Offices. These county offices include the Highway Department, Veterans Assistance Commission, 708 Board, etc... Beeler stated for cybersecurity reasons, if an office is on our network, they must comply with our system requirements. Beeler wondered if an Intergovernmental Agreement is needed, and she will check with the State's Attorney. **Motion by Beeler and second by Yeske to establish a fee for IS services to county offices who levy real estate taxes. All in favor, motion carried.**
  12. **EMA Part Time and Grant Employee Update/Approval:** Beeler stated a part time and grant employee is being considered.
  13. **Public Defender's Salary Adjustment Update/Approval:** Beeler reported the PTAX-451 form needs to be approved and signed for the Public Defender Salary adjustment. **Motion by Beeler and second by Moore to approve the PTAX 451 form to adjust the Public Defender's Salary. All in favor, motion carried.** Beeler stated this salary adjustment would also need to be amended in the Public Defender Contract. **Motion by Beeler and second by Robinson to amend the Public Defender's contract to reflect the salary increase. All in favor motion carried. (For copy of Resolution Book 17, page 318.)**
  14. **IMRF and Budgeted Bulk Payment Update/Approval:** Beeler stated IMRF usually tells us in November what we owe so a check could be written; however, with Payroll Clerk Liz Holcomb leaving county employment, Treasurer Lohman asked if we want to make the payment now. Beeler stated the money would be going from a bank account to the pension annuity account, and after discussion, the committee decided to wait to make the payment in November. Beeler said Treasurer Lohman also reported two employees are retiring and we need to make accelerated payments for those pension costs. **Motion by Beeler and second by Furness to make an accelerated payment to IMRF in the amount of \$22,945.18. All in favor, motion carried.** Beeler said these funds are for two retiring employees, and there may be more next year. Beeler also reported there is pending legislation that could impact board members who receive an IMRF pension by preventing them from collecting a per diem for serving on the County Board. **(For copy of voucher, see Resolution Book 17, page 319).**
  15. **IMRF Authorize Appointment of a New Agent Update/Approval:** Beeler reported because Treasurer's Office Payroll Clerk and IMRF agent Liz Holcomb is leaving county employment, we need to authorize the appointment of a new IMRF agent. **Motion by Beeler and second by Graden to appoint Treasurer's Office new Payroll Clerk Trish Roemelin as the IMRF Agent. All in favor, motion carried. (For copy of Resolution, see Book 17, page 320).**
  16. **Resolution #2019-6 for IMRF Agent Update/Approval:** Beeler stated Resolution #2019-6 will need to be approved for the new IMRF agent. **Motion by Beeler and second by McCammack to approve Resolution #2019-6 to Appoint Trish Roemelin as**

the IMRF Agent All in favor, motion carried. (For copy of Resolution, see Book 17, page 321.)

17. **Laptop Availability for Treasurer Lohman Update/Approval:** Beeler reported there is a need for Treasurer Lohman to have a laptop computer with remote access to be provided to her at home for last part of September, 2019. **Motion by Beeler and second by Johnson to allow a laptop to go home with Treasurer Lohman for remote access for the Treasurer's Office. All in favor, motion carried.**
18. **Resolution County Cannabis Retails' Occupation Law Update/Approval:** Beeler reported she will work with one of the mayors to draft a resolution regarding the cannabis retail occupation law.
19. **Ordinance Prohibiting Cannabis Business Establishments Update/Approval:** Beeler stated she recently attended a seminar regarding the new Cannabis laws and said we can enforce where recreational cannabis is sold in the rural areas of the county, and more research will be done.
20. **Finance/Budget Control Policies and Procedures Update/Approval:** Beeler said there is nothing new to report.
21. **A Resolution Committing Certain County Revenues to Specified Expenditures Update/Approval:** Beeler said there is nothing new to report.
22. **Non-Elected Department Head's Payroll Vouchers Signed by Chairman: Motion by Beeler and second by Bergen for all non-elected department heads' payroll vouchers to be signed by the County Board Chairman.** Beeler stated Chairman Evan Young's own salary voucher will be approved by the Finance Committee. **All in favor, motion carried.**

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update/Approval:** Clerk Leitheiser shared a list of county board district/members up for election in November 2020.
2. **EPA Report Update/Approval:** Graden reported EPA Inspector Gonet talked to the State, and the county received an increase to our EPA grant on July 1<sup>st</sup>, 2019. Because of the increase, Gonet asked for an increase in his salary, which will be researched.
3. **Recycling Program and Events Update/Approval:** Graden reported Recycling Coordinator Mike Hand said he has a temporary recycling employee helping cover for the employee out on Workers Compensation. Graden said the committee discussed the possibility of closing some of the smaller drop sheds because of the budget constraints; but after discussion, they decided to continue to pick them up for now but not as often.
4. **Animal Control Facility Program Update/Approval:** Graden said the committee reviewed a draft of the Animal Control municipal contracts and made some revisions. He said contract details will be presented to the municipalities at the next mayor's meeting scheduled for August 21<sup>st</sup>, 2019. **Motion by Graden and second by Wendel to approve the Animal Control municipal contract.** Moore stated he would like to amend the contract to read "to make animal control services available if you want to pay for it." Deabenderfer asked what the County Board will do if the municipalities say it is too high, and Young replied the cities are responsible for their own animal control and for enforcing their own ordinances. Graden stated the municipalities will have to handle these cases, and if the city chooses not to call the county, it's okay. Yeske stated the only thing different is the \$65 fee for afterhours calls. **Motion by Beeler and second by Hughes to amend the motion to approve the animal control contract with the following:** Montgomery County Animal Control agrees to make available 24 hour

animal control service as outlined in the Montgomery County Animal Control Ordinance during the term of this agreement – December 1, 2019 through November 30, 2020. **Graden and Wendel agreed to the motion amendment. All in favor, motion carried.**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

- 1. Smart Watt Energy Project Update/Approval:** Sneed reported Smart Watt continues to work on the project to upgrade equipment at the Jail and Courthouse Complex.
- 2. Lighting Proposals Update/Approval:** Sneed reported the committee discussed the issue of some exterior lights at the Courthouse Complex and Jail which have not been working for a few months. He said the committee reviewed and approved the proposal from Lyerla Electric to replace exterior lighting at the Courthouse Complex and Jail buildings in the amount of \$4,040.75, with the total proposal at \$5,520.75 with an Ameren rebate of \$1,780.00.
- 3. Annex Roofing Repair Quote Update/Approval:** Sneed reported the Annex Building rubber roof was chewed by raccoons, causing a leak into the VAC office. Brown had Young's Roofing patch the holes.
- 4. Ameren Easement Update/Approval:** Chairman Young reported he worked with the Ameren Representatives on the Pipeline Easement and shared the document with members. He said State's Attorney Hitchings is reviewing the document and Young reported he found something needing to be revised and he will contact Ameren to make the change. **Motion by Sneed and second by Loucks to recommend the approval of the Ameren Easement for the Taylor Springs Gas Pipeline Project pending approval of the State's Attorney's revision of the final draft. Bishop voted nay. All others in favor, motion carried.**
- 5. County Surplus Property Sale Update/Approval:** Sneed reported some of the surplus items have been moved down to the Highway Department storage building and another opportunity to send items will be offered to county offices before an auction is scheduled.
- 6. Panic Buttons in Historic Courthouse Update/Approval:** Sneed reported there was an incident in the Historic Courthouse with a disgruntled customer, and the panic buttons didn't work. He said Wareham's Security was called and they found some buttons were not operational. Sneed reported the protocol for testing the panic alarms in the future will be changed. Wareham's will call each office holder individually every month and ask him/her to test panic buttons so the office will know at that time if there is a problem.

**EXECUTIVE SESSION:**

**Motion by Sneed and second by Beeler to enter into Executive Session to discuss Contracts and litigation. All in favor, motion carried. Time 6:00 PM.**

**Motion by Hughes and second by Johnson to come out of executive session. All in favor, motion carried. Time: 6:19 PM.**

**Motion by Beeler and second by Hughes to approve the Settlement for the agreed capped amount. All in favor, motion carried.**



**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

**1. MCEDC Update/Approval:**

- **CEO Program Update/Approval:** Yeske reported the CEO group will have a social hour for their annual meeting, which will be held at Jack Tosetti's home in rural Nokomis.
- **Broadband/Fiber Project Update/Approval:** Yeske said CTI continues to install fiber in Hillsboro, and six additional communities have met their sign up goal. She reported CTI will make an announcement in October as to which towns will be in the next build out phase.

**2. Tourism Update/Approval:** Yeske reported tourism videos are going on the website and the Facebook page.

**3. Enterprise Zone Update/Approval:** Yeske deferred to Coordinator Daniels, who reported the first five person EZ Panel Review Board meeting was cancelled last week, but other meetings are scheduled for August and September.

**4. Resolution #2019-7 Approval for Funding for CEDS Document:** Yeske reported the committee discussed and approved working with Jersey County and the U of I Extension to compile a CEDS Document. She said the Comprehensive Economic Development Strategy is needed if anyone is applying for Federal EDA Grants, and Calhoun, Jersey and Greene Counties need a CEDS done so they can apply for grants due to the flooding this past spring. Yeske reported the U of I Extension can complete the CEDS document at a cost of \$50,000, so an additional \$10,000 could be divided up between the remaining counties in the region who wish to participate. She said this revised CEDS document would be good for five years and gives us the ability to apply for EDA grants, and the cost to Montgomery County depends on how many counties will participate in this CEDS writing project. Yeske stated Jersey County is the only one who would qualify to get the federal money, and then they would provide those funds to the U of I Extension for the CEDS document project. **Motion by Yeske and second by Deabenderfer for Montgomery County to approve Resolution #2019-7 to participate with surrounding counties and contract for the CEDS document. All in favor, motion carried.** Jones suggested getting information on this project to the mayors at our next mayors meeting, and Yeske stated MCEDC representative Belusko has already given information to the mayors about this topic. **(For copy of Resolution #2019-7, see Resolution Book 17, page 322).**

**5. Planning Commission Update/Approval:** Yeske stated they will meet again in October, and the Wind Siting Ordinance will be discussed.

**6. Other Business Update/Approval:** Yeske reported Belusko will be working with the Community Risk Committee to gather information for a White Paper.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**1. Ambulance Billing Report Update/Approval:** Bergen reported updates regarding the dating of the Ambulance billing contracts with Hillsboro Ambulance District, and said Greenwood will be taking care of this need.

**2. EMA:** Bergen reported negotiations are continuing about the 911 budget and he is waiting for information from the Illinois State Police at the present time. He said discussion will continue at the next ETSB/911 board meeting so a counter offer can be made to the Finance Committee. Bergen stated 911 Radios are hanging on by a thread, and the radios weren't working for a few days. He said the 911 board is also working to

put out a request for proposal for a new console. Bergen reported 911 handled an incident on Five Mile bridge recently regarding potential smelly waste floating in the water. Nimmo called the City of Litchfield and found out they drained the silt basin and the water turned over and created the mess and smell. Bergen also reported there was a county runaway incident that recently called for the services of the Search and Rescue team.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update/Approval:** Furness said CIBC originally presented the Health Alliance renewal at 6.4% increase, but CIBC asked Health Alliance for a further reduction and we received a 2% increase instead. Furness reported the employee HRA usage amount is currently at \$24,188, which is 6% utilization.
2. **Employee Personnel Manual Update/Approval:** Furness reported the committee is reviewing the recommended changes and additions to the employee manual submitted by the county's liability insurance firm (IPMG). He said the committee will also look at new policies from the State Board of Elections regarding cyber security and employee cannabis use.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Citizen Bill Schroeder stated animal control issues seem to rile citizens.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light:** Motion by Wendel and second by Loucks to pay any invoices for Adams, PC and Books & Moore and Point of Light. Voice Vote: In favor – 18 Against – 0, Absent – 1, Abstain – 2 (Moore and Bishop). Motion carried.
2. **Motion by McCammack and second by Yeske to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, September 10th, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Savage and second by Bishop to Adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 7:23 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, September 10<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, September 10th, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 18 members present, 2 members absent. (Dillon Clark resigned at August, 2019 meeting.)**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandy Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young.

**Members Absent:** Earlene Robinson and Richard Wendel

**Pledge of Allegiance to the flag was led by Dave Strowmatt.**

**Mileage and Per Diem Approval: Motion by Miles and second by Hughes to approve the mileage and per diem. ROLL CALL VOTE: Beck, Beeler, Bergen, Bishop, Deabenderfer, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Savage, Sneed, Yeske and Young. Eighteen members vote yes, none no. Two members were absent. Absent: Robinson and Wendel. **Motion carried.****

**Approval of Minutes of Previous County Board Meeting: Motion by Yeske and second by Deabenderfer to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 13th, 2019. **All in favor, motion carried.****

**CONSENT AGENDA:**

- 1. Ambulance Billing Report ---** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ---** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ---** Holly Lemons was present for questions. Lemons reported the State Circuit Clerk conference starts next week, and some staff members will be helping her there so the office will be short on staff during this time.
- 4. Coroner’s Report ---** Randy Leetham was present for questions.
- 5. County Clerk and Recorder’s Report ---** Sandy Leitheiser was present for questions. Leitheiser referenced members to the recent IACBM news bulletin showcasing projects in counties throughout the state. She stated her office has two projects underway mentioned in that bulletin: Locating military medal winners from older military discharge records recently made public according to Illinois law, and digitizing marriage records from 1821 to current and land records from 1960-1980. Leitheiser thanked VAC Superintendent Dave Strowmatt and local volunteer Jean Strausbaugh for their assistance in completing the military medal project and stated when it’s finalized, those military medal winners will be listed in reports available on our county website.
- 6. Health & TB Department Report ---** Hugh Satterlee was present for questions. Satterlee stated the Health Department will schedule flu shots for county board members and employees, and these services will take place next month.
- 7. Highway Department Report ---** Cody Greenwood was present for questions.

8. **Probation Office Report** --- Bane Ulrici – was present for questions.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **Recycling Report** --- Mike Hand -- report was submitted.
11. **ROE - Monthly and Quarterly Reports** --- Julie Wollerman – report was submitted.
12. **Sheriff’s Report** --- Rick Robbins was present. Robbins reported there are many jail detainees at this time.
13. **SOA Report** --- Ray Durston was present for questions.
14. **State’s Attorney’s Report** --- Bryant Hitchings was present for questions and shared information regarding the activity for the month of August in the State’s Attorney’s Office.
15. **Treasurer’s Report** --- Nikki Lohman was present for questions. She said the second due date for property taxes was last Friday and reported \$200,000 was collected on-line since Monday. Lohman stated delinquent notices will go out next week.
16. **V.A.C. Report** --- Dave Strowmatt was present for questions. Strowmatt reported he will be out of the office the week of September 23<sup>rd</sup> for annual continuing education training.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by Deabenderfer to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson was absent.
- **CEFS Board** – Robinson was absent.
- **911 Board** – Bergen reported he will give an update during the EMA report.
- **Health Department** – Johnson reported they have a meeting next month.
- **IL Association of County Officials** –Bergen had nothing to report.
- **MCEDC** – Yeske stated she will give her report during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated the Planning Commission will meet again in October to discuss wind ordinance changes.
- **Senior Citizens Board** – Deabenderfer reported the insurance company told the Senior Citizen board they need two bids for the roof replacement, and they have only received one so far.
- **UCCI** – Miles stated they didn’t meet in August and will meet in September.
- **U of I** – Beck asked U of I Extension Director Amanda Cole to give the annual report. Cole gave an update on some of their programs from this past year, and she stated the levy request decreased by \$500 to \$154,410.
- **WCDC** – Wendel was absent.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Appoint Tim Fogle for the vacancy on the County Board created by the resignation of Dillon Clark Approval: Motion by Moore and second by Deabenderfer to appoint Tim Fogle to the County Board to fill the vacancy created by the resignation of Dillion Clark. All in favor, motion carried.** Young said Fogle was not in attendance at the meeting, so he will be given the Official Oath next month.

2. **Information Systems Report Update:** Young reported our county government is now connected to CTI for high speed internet and phones.
3. **Resolution opposing the passage of any additional legislation by Illinois General Assembly that restricts the Individual right of US Citizens as protected by the Second Amendment of the US Constitution Approval:** Chairman Young stated the board had this resolution last month for a 30 day review. **Motion by Bishop and second by Furness to approve the Resolution opposing the passage of any additional legislation by Illinois General Assembly that restricts the Individual right of US Citizens as protected by the Second Amendment of the US Constitution. All in favor, motion carried.** Moore stated the Constitution says the courts are the ultimate judge of what is constitutional and county boards are not. Jones stated this is a clear message to the legislature and passing this resolution is a way to get our voice heard. **Voice vote: Moore voted Present, all others voted Yes. Motion carried. (For copy, see Resolution Book 17, page 322A-323).**
4. **Census Complete Count Committee Update:** Leitheiser stated the meeting held on Wednesday, August 21<sup>st</sup>, 2019, was well attended. She invited board members to be involved with the Census Complete Count Committee to assure a good count for Montgomery County.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Sale of Surplus Equipment Update:** Miles stated the committee reviewed and accepted the bids opened for the remaining paint booth equipment. He said Justin Rister submitted a bid in the amount of \$3,751 for the spray booth and mixing room and \$1.00 on the Prep Station, and Donald Maxey submitted a bid in the amount of \$2,500 for the spray booth and mixing room and \$500 on the prep station. Rister was present for the bid opening and Maxey was not, so Rister was given a chance to increase his bid on the prep station to \$501, which was accepted.
2. **Village of Walshville Street Issues Update:** Miles reported there was a lengthy discussion pertaining to the road through Walshville, and a few of their board members were in attendance at the committee meeting. He said Walshville doesn't receive a lot of money to maintain their roads, and stated they have about 600 vehicles going through their community on a daily basis. Miles said the committee is taking their request under advisement and hopefully will be able to help them.
3. **Resolution #2019-18 to appropriate funds for 1201 BCA, Possum Lane Pipe Culvert, Fillmore Twp. (50%), Montgomery County (50%) Approval:** **Motion by Miles and second by Moore to approve Resolution #2019-18 to appropriate funds for 1201 BCA, Possum Lane Pipe Culvert in Fillmore Township which is a 50%/50% project, and the county share is \$4,750. All in favor, motion carried. (For copy of Resolution, see Resolution Book 17, pages 324-325).**
4. **Highway Maintainer Job Opening Update:** Miles reported the committee approved hiring Jared West for the maintainer position.
5. **Double Drum Vibratory Roller Purchase Approval:** Miles reported approval was given to purchase a used double drum vibratory roller for an amount not to exceed \$96,000. **Motion by Miles and second by McCammack to purchase a Double Drum Vibratory Roller for an amount not to exceed \$96,000 and to negotiate a trade for our old roller. ROLL CALL VOTE: Beck, Beeler, Bergen, Bishop, Deabenderfer,**

Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Savage, Sneed, Yeske and Young. Eighteen members vote yes, none no. Absent: Robinson and Wendel. Motion carried.

6. **New Overhead Doors on Collision Center Update:** Miles reported the committee approved purchasing two new steel insulated overhead doors with one panel of glass and openers from Glenn Brothers in the amount of \$12,881. He said the total price for the electric and concrete work combined with the price of the doors will be \$26,244.
7. **Office Remodel/Addition on Collision Center Update:** Miles stated the committee reviewed and discussed a set of plans for the office remodel using the current footprint of the Collision center for the office and maintenance garage.
8. **Other Business Update:** Miles reported the damaged guard rail on East Union and the Fillmore Blacktop in Nokomis should be repaired in the next 30 days.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Possible Pre-Trial Position Update:** Beeler reported Bane Ulrici addressed the committee regarding a Pre-Trial Position approved by the court to pay the salary for a Probation worker with the county responsible for the worker's benefits at approximately \$12,500 per year. Beeler stated this position would also benefit the Sheriff's Office. Ulrici stated she completed grant paperwork in July, and she should know by December 1<sup>st</sup> if it is approved. Moore asked about funding in future years, and Ulrici responded there is no guarantee the state will fund this position in the future.
2. **SOA Report Update:** Beeler informed members the SOA report was in their packet.
3. **Capital Improvement Fund Reports Update:** Beeler stated the Capital Improvement report was on everyone's desk with no coal mine revenue received in August.
4. **FY 2020 Budget Update:** Beeler reported the FY 2020 budget was looking good until we received news from VISTRA about the Coffeen power plant closure. She said this will result in a decrease in property and sales taxes. Beeler stated the VISTRA power plant is taking another look at doing a possible gradual decrease in their assessment amount and has plans to turn the site into a solar/battery installation plant by 2022. She said the State has laws about assessing Solar farms but not for battery installation facilities.
5. **Fee Schedule for IS Services for Non-General Fund Offices Update:** Beeler reported IS Manager Curt Watkins prepared a price listing for the county to charge offices supported by a tax levy for IT services, and further information will be forthcoming.
6. **IMRF Update:** Beeler stated Treasurer Lohman will work with the board members who will be affected by the new law signed by the Governor regarding board members receiving an IMRF pension not collecting compensation from the County.
7. **County Cannabis Retailers' Occupation Law Ordinance Approval:** Beeler reported the county needs to approve an ordinance regarding the Cannabis Retailers' Occupation Law, and this resolution has been reviewed by the State's Attorney. **Motion by Beeler and second by Graden to approve the Resolution for County Cannabis Retailers' Occupation Law at the rate of 3.75% in unincorporated areas and 3% in the municipal areas. All in favor, motion carried. (For copy for Ordinance, see Resolution Book 17, pages 326-327).** Beeler said another ordinance to prohibit the sale of cannabis in the unincorporated areas of Montgomery County will be addressed by the Coordinating Committee, and stated revenue received for cannabis sales must be earmarked for public safety and law enforcement services.

8. **ETSB Contract and Dispatching Services Update:** Beeler reported the ETSB/911 board did not agree to the County Board request for funding, and the board is scheduled to meet this Thursday night to decide if they are remaining in Montgomery County or moving ETSB/911 services to Christian County.
9. **Resolution Committing Certain County Revenues to Specified Expenditures Update:** Beeler reported she continues to work with Treasurer Lohman and our auditors on this resolution.
10. **Resolution to Convey Deed for parcel ID #10-33-134-006 in North Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Sneed to approve the resolution to convey deed for parcel #10-33-134-006 in North Litchfield Township to the City of Litchfield. All in favor, motion carried. (For copy of Resolution, see Resolution Book 17, pages 328-329).
11. **Resolution to Convey Deed #15-05-229-009 in South Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Bergen to approve the resolution to convey deed for parcel #15-05-229-009 in South Litchfield Township to the City of Litchfield. All in favor, motion carried. (For copy of Resolution, see Resolution Book 17, pages 330-331).
12. **Resolution to Convey Deed for parcel ID #15-04-428-015 in South Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Yeske to approve the resolution to convey deed for parcel #15-04-428-015 in South Litchfield Township to the City of Litchfield. All in favor, motion carried. (For copy of Resolution, see Resolution Book 17, pages 332-333).
13. **Resolution to Convey Deed #18-23-454-004 in Fillmore Township to Michael Wilkerson Approval:** Motion by Beeler and second by Furness to approve the resolution to convey deed for parcel #18-23-454-004 in Fillmore Township to Michael Wilkerson. All in favor, motion carried. (For copy of Resolution, see Resolution Book 17, pages 334-335).
14. **Other Business Update:** Treasurer Lohman reminded everyone the tax sale will be on October 28<sup>th</sup>, 2019; and the tax surplus auction will be held on October 18<sup>th</sup>, 2019.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser reported the circulation period is underway for anyone seeking to be nominated or elected at the March 17, 2020 election, and packets are available now. She said the filing period for petitions is November 25<sup>th</sup> to December 2<sup>nd</sup>, 2019.
2. **EPA Report Approval:** Graden reported Bill Gonet is going to retire February 28<sup>th</sup>, 2020; and the county will need to hire and train someone to replace him. Graden reported the county received an addition \$3,149 in the state EPA grant, and the HWE Committee recommended giving it to Gonet as a bonus. Beeler reported the Finance Committee discussed the issue and decided not to give the bonus.  
**Motion to enter into executive session by Beeler and second by Moore. All in favor, motion carried. Executive session held. Motion by Moore and second by Johnson to come out of executive session. All in favor, motion carried.**  
**Motion by Graden and second by Beck to rescind the recommendation to give Gonet the bonus. All in favor, motion carried.**

### **3. Recycling Program and Events Approval:**

- Mike Hand Resignation – Graden said the committee discussed the resignation of supervisor Mike Hand and financial issues with the recycling program.
- Electronics Recycling Drive – Graden said this drive is scheduled for Saturday, October 26th, 2019 in Litchfield from 9:00 am to 1:00 pm.

**4. Closing Drop Sheds:** Graden reported the recycling facility is short on manpower due to Mike Hand's resignation with another full time employee on workers' compensation. He stated the HWE Committee recommended closing five of the smaller drop sheds. Beeler stated sadly this is the perfect storm with the shortage of manpower, the recent closing of the Coffeen Power Plant, and the recycling program running routinely about \$100,000 in the red each year. Beeler stated the Finance Committee voted to recommend closing all the drop off locations except for the Hillsboro facility. Bishop said we need to decide if we are truly committed to recycling. He said he is against a special services area property tax district to generate recycling revenue because this would be paid for by taxpayers. Bishop stated he is in favor of using \$100,000 in coal revenues each year to support the recycling program. Beeler stated Clerk Leitheiser did some research on the ballot advisory question requesting a special services taxing district and said she learned to implement the tax would cost the county about \$50,000 to just complete the public notice and hearing process. Jones suggested hiring someone to replace Mike Hand because not all areas of the county make money and recycling provides a service. Beeler stated one of the problems with having a working supervisor is the union filed a grievance against the county for hiring a working supervisor and a temporary person, which make is difficult to keep the recycling center staffed. Furness suggested privatizing the recycling program and reported conversations have already taken place with a local trash hauler who could be interested in taking over the recycling program. Furness stated the county shouldn't be in the recycling business and we are up against the wall without a lot of choices. Beeler stated the towns can bring their recycling to the Hillsboro facility to be processed and the main issue right now is the lack of man power. Young reported when the U of I Extension did a study about our recycling program, it showed the municipalities should bring the material to us. **Motion by Beeler and second by McCammack to close all recycling drop sheds effective October 1<sup>st</sup> except for the Montgomery County Recycling Center in Hillsboro, and offer no recycling pick up services unless the municipalities bring us their separated material.** Moore asked what will happen with the drop sheds once they are closed, and Chairman Young stated we will have to clean them out and lock them up. **Voice Vote: All in favor except three members who were opposed: Jones, Beck and Bishop. Motion carried.**

### **2. Animal Control Facility Program Update/Approval:**

- Municipal Contracts – Graden reported the committee discussed revising the municipal contracts approved last month and shared those revisions with the Mayors at their last meeting. Beeler stated some mayors were concerned about using the shortfall as the formula to charge municipalities for services, so at the HWE meeting she suggested charging them on a per call basis by using fees based on the true costs of running the facility and to consider passing along those costs to the municipalities. She said the current fee for pickup is \$50 for dogs and \$40 for cats, and municipalities have not paid for bite cases, humane investigations, and neglect calls since the facility was built. She said the committee reviewed the spread sheet with



the total number of calls per town for the last four years and discussion took place to set fee amounts the county would need to charge the municipalities to cover expenses. Graden said after discussion, the following fees were set by the committee: \$100 for calls for pickup of stray dogs and cats; \$50 if the municipality brought us the animal; \$250 for bite cases and humane investigations; and \$200 per call requiring a response on nights, weekends and holidays. **Motion by Graden and second by Hughes to charge the following for animal control services: \$100 to pick up dogs and cats; \$50 if the municipality brings us the animal; \$250 for bite cases and humane investigations, and \$200 per call requiring a response on nights, weekends, and holidays.** Beeler stated all calls for the unincorporated areas would be billed to the county. Discussion took place about whether the mayors know the fees have changed and Jones asked to vote on this next month rather than at this meeting. Litchfield Mayor Steve Dougherty was in the audience and stated he thinks this vote is premature, and stated he understands state law requires the county to provide certain animal control services for municipalities. Dougherty said he has to check with his council about this matter. Young asked State's Attorney Hitchings to check on the animal control act regarding the duties of the county and municipalities when providing animal control services, and he said this issue will be tabled until next month. Graden and Hughes agreed to rescind their motion.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update:** Sneed reported HVAC units in county buildings were inspected last week and everything seems to working well. He reported they have been pleased with the work done by Smart Watt and said they are currently working on issues in the kitchen at the jail.
2. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the lights behind the Courthouse Complex and Jail were recently repaired. He said all the carpets were recently cleaned at the Courthouse Complex, and he will look at the budget to see if the carpets can also be cleaned at the Historic Courthouse.
3. **County Surplus Property Sale Update:** Sneed reported the committee continues to work on coordinating a surplus sale for an auction sometime in November.
4. **County Farm Bid Out Update:** Sneed reported the County Farm lease is up at the end of November, and the committee approved sending out a notice to the current tenant by October 1<sup>st</sup>, 2019. Young stated the request for proposals to farm the County Farm will be put out at a future date.
5. **Elevator Service Contracts Expiration Dates Update:** Sneed reported the committee reviewed a spreadsheet with the history of the vendors for our elevator maintenance contract and the committee approved putting this service out for bid. Coordinator Daniels will send a letter to Schindler elevator in November stating we are going to bid this work out.
6. **Other Business Update:** Sneed reported Sheriff Robbins called him regarding the lighting in the lobby of the Jail building. Sneed got an estimate to replace nine lights in the lobby with LED lights and the quote came in at \$1593.50. Sneed said he will look into this further and report next month.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported everything is OK with the RLF.
  - **CEO Program Update/Approval:** Yeske reported students are working well.
  - **Broadband/Fiber Project Update/Approval:** Yeske reported we will get an updated report from CTI next month.
2. **Tourism Update:** Yeske reported the county provided funding for Circuit Clerk Lemons to take to the Circuit Clerk Conference she is hosting in Alton. She said the tourism grant helped pay for bags.
3. **Eagle Zinc Cleanup Update:** Yeske reported she corresponded with an EPA Representative who stated as of the end of July there have been 323,000 cubic yards of dirt and residue placed in a containment cell on the Eagle Zinc Site.
4. **Enterprise Zone Update:** Yeske reported the county received correspondence saying we were awarded a new Enterprise Zone effective January 1<sup>st</sup>, 2020, and thanked Coordinator Daniels for all her hard work to help the county accomplish this goal.
5. **CEDS Document Update:** Yeske stated the County qualifies for disaster status for the CEDS document due to the closure of the power plant. She said there are three other counties in our region affected by recent flooding, which qualifies them for a disaster declaration for the CEDS document.
6. **Other Business Update:** Yeske reported the economic development line item in the coal money line item will be zeroed out next year due to the lack of revenue.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Contracts:** Bergen reported they are working on getting paperwork signed from the five ambulance districts. Bergen reported Litchfield has requested some financial reports and the software company will charge \$100 to \$200 per report. Bergen also reported there was a batch of Medicare bills totaling approximately \$50,000 not sent in to Medicare, and it is too late to go back for reimbursement so it will be written off. Bergen said the committee approved adjusting the Medicare billing error all at one time. Beeler suggested having a conference call with the auditors regarding writing the Medicare off.
2. **EMA Old Business:** Bergen reported the EMA FY 2020 Budget Update was submitted and is under review by the Finance Committee. He stated the EMA Committee approved hiring a part time clerical assistant for the EMA office at the last committee meeting and the Finance Committee decided they can't support this request due to the power plant closure.
2. **EMA New Business:** Bergen reported Nimmo attended a GIS/911 training with Kevin Brink this past weekend, and we will apply for a grant estimated at \$85,000 to \$150,000 to update the GIS system. Bergen stated he is proud we have 56 active team members registered as EMA volunteers.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Approval:** Furness reported the Personnel Committee approved changing the vision, dental and life insurance carrier to Met Life; and our

renewal for the employee health insurance was revised to 2% increase. Furness said Met Life premiums for Dental came in at a 4.4% decrease from the current premium and Vision insurance came in at a 9.5% decrease. He said the Life Insurance would decrease and save the county about \$1,200 per year. **Motion by Furness and second by Johnson to change Dental, Vision and Life Insurance to Met Life. All in favor, motion carried.** He stated they will set up employee meetings for open enrollment in November because the insurance takes effect December 1<sup>st</sup>, 2019, and the committee approved going with Health Alliance with a 2% increase in premiums and the 75% HRA. **Motion by Furness and second by Yeske to accept the Health Alliance renewal for FY 2020. All in favor, motion carried.**

2. **Local 773 Union Contract (Recycling) Negotiations Update:** Furness reported the county needs to figure out what we are going to do about the recycling program because the union contract expires November 30<sup>th</sup>, 2019.
3. **Employee Personnel Manual Update:** Furness said the committee continues to review the recommendations from IPMG on the employee manual. He said the committee discussed the current employee drug testing procedures. The last time we did random testing was the fall of 2018.
4. **Employee Drug Policy Update:** Furness said the committee will review information from the Cannabis Seminar regarding the revision of the Drug Testing Policy in the employee manual for the legalization of Cannabis.

#### **APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by Hughes to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** Chairman Young asked for approval of the appointment of John Speiser to the Drainage District Number 1 of the Townships of Irving, Witt, Nokomis and Rountree. **Motion by Graden and second by Furness to appoint John Speiser to the Drainage District Number 1 of the Townships of Irving, Witt, Nokomis and Rountree. All in favor, motion carried. (For copy of appointment, see Resolution Book 17, page 336).**

**PUBLIC COMMENTS:** None

#### **PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light** **Motion by Hughes and second by Loucks to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 16 Against – 0, Absent – 2 Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Motion by Hughes and second by Beeler to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** **Until the Full Board on Tuesday, October 8<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Beeler and second by Furness to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:50 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

## Montgomery County Board Minutes

**For Tuesday, October 8th, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, October 8th, 2019, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent. (Megan Beeler arrived later in meeting).**

**Members Present:** Connie Beck, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Megan Beeler (Beeler arrived prior to Finance Committee Report).

**Pledge of Allegiance to the flag was led by County Board Member Deabenderfer.**

**Mileage and Per Diem Approval: Motion by Graden and second by Wendel to approve the mileage and per diem. Roll Call Vote: Beck, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.****

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Beck and second by Hughes to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 10th, 2019. **All in favor, motion carried.****

Chairman Young welcomed Tim Fogle to his first full county board meeting. Fogle was given the Oath of Office for his appointed county board membership at the October EMA/Ambulance Committee meeting by Circuit Judge Doug Jarman.

### **CONSENT AGENDA:**

- 1. Ambulance Billing Report ---** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ---** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ---** Holly Lemons was present for questions.
- 4. Coroner’s Report ---** Randy Leetham -- report was submitted.
- 5. County Clerk and Recorder’s Report ---** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ---** Hugh Satterlee was present for questions. Chairman Young thanked Satterlee for providing flu shots to county board members prior to this meeting.
- 7. Highway Department Report ---** Cody Greenwood was present for questions.
- 8. Probation Office Report ---** Bane Ulrici – report was submitted.
- 9. Public Defender’s Report ---** Erin Mattson – report was submitted.
- 10. Recycling Report ---** report was submitted.
- 11. ROE - Monthly and Quarterly Reports ---** Julie Wollerman – report was submitted.
- 12. Sheriff’s Report ---** Rick Robbins was present for questions.
- 13. SOA Report ---** Ray Durston --- report was submitted.
- 14. State’s Attorney Report ---** Bryant Hitchings --- report was submitted. Hitchings attended later in the meeting.

15. **Treasurer's Report** --- Nikki Lohman --- report was submitted.

16. **V.A.C. Report** --- Dave Strowmatt --- report was submitted.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA:** Motion by Furness and second by Yeske to approve the 16 items on the Consent Agenda. All in favor, motion carried.

**LIAISON REPORTS:**

- **708 Board** – Robinson stated there was no meeting for two months and informed members Cross Over Ministries gave \$30,000 they were previously awarded back to the 708 Board.
- **CEFS Board** – Robinson reported the CEFS LIHEAP program started in October for seniors and special needs groups; then the program will open to families with children under six years of age on November 1<sup>st</sup> and will open to the general public who need help with winter heating bills on December 1<sup>st</sup>.
- **911 Board** – Bill Bergen stated he will give his report during the EMA Committee report.
- **Health Department** – Sandra Johnson reported they will meet on October 15<sup>th</sup>, 2019.
- **IL Association of County Officials** – Bergen reported they will have a meeting in Jacksonville on Saturday, October 26<sup>th</sup>, 2019.
- **MCEDC** – Yeske stated she will give her update during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated their next meeting is scheduled for October 27<sup>th</sup>, 2019.
- **Senior Citizens Board** – Deabenderfer reported they received one bid for the roof replacement from Young's Roofing in the amount of \$13,480. He said the cost for a metal roof would be twice that amount. Deabenderfer also shared the Senior Citizens Board is not planning a Christmas Party this year and instead will have two events next year.
- **UCCI** – Miles stated they met on September 23<sup>rd</sup>. Another meeting is scheduled for October 26<sup>th</sup>, 2019, at Lincoln Presidential Library.
- **U of I** – Beck reported they will meet next on Oct. 18<sup>th</sup> in Taylorville.
- **WCDC** – Wendel stated they had a meeting in August and received their funding for their youth work training program, and the program needs eligible workers from ages 16 to 24. Wendel said the next meeting for WCDC will be held on November 21<sup>st</sup>, 2019.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by County Board Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the new IS employee left his county position for another job, and Watkins will advertise for another employee.
2. **Ordinance Prohibiting Cannabis Business Establishments Update:** Young asked board members to review an ordinance to prohibit cannabis business establishments in the rural areas of the county for the next 30 days so the board can take action next month.
3. **VISTRA Power Plant Update:** Young reported he participated recently in a phone conference with three of the four counties affected by the VISTRA power plant closures. Young stated we are still researching this issue and discussing how to proceed.

4. **Committee Meeting Dates and Times for 2020 Approval:** Young reported the committees each approved their meeting dates for 2020. **Motion Beck and second by Johnson to approve the committee meeting dates and times for 2020. All in favor, motion carried. (See Resolution Book 17, page 337).**

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Highway Department Office Remodel in New Building - Engineering Fees/Costs Approval:** Miles reported the committee discussed a proposal from Hurst-Rosche Engineering for plans to renovate the office space in the former Wright Automotive Collision Center building. He said the estimated cost to remodel is \$328,000 and the cost for the design plans will be about \$26,000. Hughes asked how many employees will be utilizing this new space, and Miles replied four and possibly a fifth employee if a position eliminated several years ago is brought back. Greenwood stated the plans call for an extra office because they currently have a dual roll employee and if they ever hire for the other position, they will need another office. Hughes stated the remodel cost is excessive for four employees and Miles agreed. Jones asked if there was storage space there for the Coroner in one of the shed buildings, and Greenwood replied they are planning to use all the buildings and storage space and won't know if any extra space is available until they physically move out there. Hughes said when he voted for the purchase of the Wright Automotive site, it was for the whole county's use, and space should be made available if another office needs it. Greenwood stated general fund money would not be used for this remodel project, and the \$328,000 cost for renovation is only an estimate. He said until a contractor looks at the drawings, we won't know how much it will be. Miles reported the committee is talking about cleaning up the current property and then selling the current site, and there are no underground tanks. Greenwood stated when we first talked about building a new building at the county farm, the project came in at \$3.5 million. Greenwood stated this option will enable us to get everything we need for the new site for about \$1 million, and we just need to do it. **Motion by Miles and second by Fogle to hire Hurst-Rosche to prepare the bid package for the Highway Department Office Remodel in the new building for an amount not to exceed \$28,000. All in favor, motion carried.**
2. **Sale of Surplus Equipment Update:** Miles reported Engineer Greenwood will advertise some surplus items and sealed bids will be opened at the next regular meeting.
3. **Village of Walshville Street Issues Update:** Miles reported the Highway Department helped patch some holes on the Walshville Road, and members discussed a proposed new road through Walshville which would eliminate all the curves.
4. **Fuel System Repair Invoice Update:** Miles reported the electronic panel of the fuel system was hit by lightning and the repair bill was \$5,104.53. He said the committee discussed and approved the repair with the Highway Department and the County splitting the invoice.
5. **New Overhead Doors on Collision Center Update:** Miles stated Greenwood reported the metal on the building has been trimmed and they are ready for Furness Concrete to complete the concrete work now.
6. **Other Business Update:** Miles reported the damaged guardrail in Nokomis has been replaced. He said Greenwood reported the Coffeen Lake Bridge is nearly complete and they are just waiting for the guard rail to be installed. Miles also reported they will be striping roads from mid to late October this year. Johnson stated she heard from

constituents in her district who are happy with the Oconee Road improvements completed by the Highway Department.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the committee reviewed the Capital Improvement Fund Report, and no coal royalties have been paid since July.
2. **FY 2020 Budget Update:** Beeler reported there are some unknowns in completing the FY 2020 budget. She stated she doesn't anticipate a lot of changes before next month and asked board members to review the budget for the next 30 days. Beeler called to members attention highlighted areas of the proposed budget which denotes changes made from July until now. Beeler also pointed out there will be about \$800,000 from reserves transferred to the general fund next year for county operations. She said the host fee revenue will be placed back into the general fund since the recycling program will no longer be funded. Beeler extended an invitation to attend the next Finance Committee meeting on November 6<sup>th</sup>, 2019, at 3:00 pm in the county board room.
3. **Reserve Account Minimum Balance Update:** Beeler reported several years ago the County Board approved a motion for the savings account to not go under \$3.5 million or six months of reserves. She stated by the time we pay out the shortage for FY 2020, our reserves will be about \$3.1 million. Beeler added right now we are at \$4.1 million and some expenses have not yet been paid from fund 375 (coal royalties). She said we need to finish paying for Smart Watt and the 911/Sheriff communications remodel. Beeler stated the board will need to think about changing the savings policy, and said we can either change it when we adopt the budget or when we actually spend the money. Deabenderfer would like the county auditors to speak to the board before voting on the minimum savings issue.
4. **FY 2020 Aggregate Levy Approval:** Beeler stated she is waiting on a response from ICRMT for property liability numbers. She said the tax extension amount is \$5,835,252 minus the county election cost of \$114,200 which is a 0.3748% increase. Beeler said she doesn't anticipate any huge increases. Bishop stated we have extra money in IMRF and Social Security, and he feels we are overtaxing our constituents. Beeler replied she received an IMRF rate estimate in April and she is expecting a solid number in November. She said the IMRF payment has to be made by December 31<sup>st</sup>, 2019, depending on what the actual rates are. Bishop said he would like to see the revenue total match the expense total on the budget. Beeler stated these numbers were provided by the Treasurer's office and she can't speak for Treasurer Lohman, who was not in attendance. **Motion by Beeler and second by Furness to approve the estimated FY 2020 Aggregate Levy in the amount of \$5,835,252 which is a 0.3748% increase. Voice Vote: 20 members voted Yes, Bishop voted No. Motion carried. (For copy, see Resolution Book 17, page 338).**
5. **ETSB Contract and Dispatching Services Update:** Beeler reported the ETSB board approved reimbursing the county 41% for salaries and \$27,787 for administrative fees. She said the County originally asked for \$67,000 to reimburse administrative fees, but the Finance committee accepted this new offer. Beeler reported the committee also discussed the issue of paying for the communications upgrade and remodel, and they felt the County can only afford to budget \$160,000 and not the \$360,000, the amount originally requested.

6. **Recycling Staffing and Funding Approval:** Beeler reported the Finance Committee discussed the issues and options of funding the Recycling program, and based on local private hauler DC Waste's willingness to take over the program, the committee recommended ceasing funding of the recycling program in FY 2020. **Motion by Beeler and second by Furness to cease funding of the recycling program as of December 1<sup>st</sup>, 2019.** Graden asked about the 2 full time and 1 part time employees working at the Recycling Center and Young replied they will work until the end of November. Young stated the employees have been notified of the plans to close the recycling operation. Jones asked if there was a contingent plan for recycling if the private business decides to not take over the program, and Beeler responded there is not a contingency plan. Deabenderfer asked if we should continue the service until the private hauler takes it over, and Beeler responded it will look different under a private market. Beeler stated the program would be eliminated as of December 1<sup>st</sup>, 2019. Robinson added we can't afford the program. Hughes asked what the recycling program was costing the county per year and Beeler responded \$217,000 in 2018, which doesn't include the host fees or what was transferred to fill the gap. Beeler said the program runs about \$100,000 in the red each year. Young stated we lose \$2,000 on every truckload shipped out. Johnson asked how we can explain to the rural residents they can't recycle, and Beeler responded the private trash carrier may start to recycle in the rural areas if there is interest. Fogle asked if we have looked at attaining EPA grants to subsidize recycling, and Beeler responded we have; they fund start up recycling projects but there is no funding to maintain established recycling programs. Jones reported he tried to obtain money to help the recycling program a few years ago from Republic, but he was unsuccessful. Beeler reported the counties around us have had to close their recycling services as well, plus a private business can't compete with the free service the County has been providing. Hughes stated he can't vote to completely close recycling because he feels this is a way county residents benefit from the county's coal money. Beeler responded the coal money is not coming in and closing the drop sheds was a manpower issue, not a funding issue. Young stated a lot of the people are confused about the coal money because our residents also benefit when we purchase squad cards, work on roads, pay for flyovers, etc. He reported these services also benefit the municipalities. Young reported the towns didn't say much about the county's decision to close drop sheds at the recent mayor's meeting, and the City of Nokomis is the only municipality trying to find a way to bring their recycling to the Hillsboro location. Young also reported DC Waste has a foothold in all the county municipalities except Donnellson, plus a provider in another part of the county already offers curbside recycling. Furness stated nobody wants to get rid of recycling, but in the big picture if we continue to take another \$100,000 out of the reserve account to have recycling, there will be less to run the county. Furness stated the supplemental sales tax from the power plant will be gone, and it will come down to hard choices in the next few years. Furness added Montgomery County Government will have to shrink down; we don't have a choice. He said we need to ask ourselves, "Do we provide an extra deputy on the road or do we keep recycling?" Furness stated we have a private carrier willing to take over recycling and residents will have to pay for this service. Furness added we offered a free service for a long time when we were wealthy with coal money, and Deming will



run it more efficiently than we do. Young stated he will contact Deming on the time frame as to when he can take over recycling. Hughes asked if we can table this vote until next month after we find out what Deming is going to do. Miles stated we never found a way to finance the recycling program by charging a fee. He said a special service tax district is out because it is too much work, and no one wants more property taxes. Jones stated we researched charging businesses \$25 per month a few years ago and potential vendors signed up; however, they needed two more trucks and two more staff people, causing expenses to go up. Bergen stated we should look at the bright side; we won't have to store a bunch of containers in our garages to separate materials, it can now go in one container. **Roll Call Vote: 12 Yes, 8 No and 1 abstained. Voting Yes were: Beeler, Bergen, Furness, Graden, Loucks, McCammack, Miles, Moore, Robinson, Sneed, Yeske and Young. Voting No were: Beck, Bishop, Deabenderfer, Fogle, Hughes, Johnson, Jones and Wendel. Savage abstained. Motion carried.**

7. **Resolution to Convey Deed for Parcel ID 16-14-429-016 in Hillsboro Township to the Village of Taylor Springs Approval:** Motion by Beeler and second by Moore to convey deed for parcel ID 16-14-429-016 in Hillsboro Township to the Village of Taylor Springs. All in favor, motion carried. (For copy, see Resolution Book 17, page 339).
8. **Resolution to Convey Deed for Parcel ID 16-14-429-017 in Hillsboro Township to the Village of Taylor Springs Approval:** Motion by Beeler and second by Robinson to convey deed for parcel ID 16-14-429-017 in Hillsboro Township to the Village of Taylor Springs. All in favor, motion carried. (For copy, see Resolution Book 17, page 340).
9. **Resolution to Convey Deed for Parcel ID 16-24-107-027 in Hillsboro Township to the Village of Taylor Springs Approval:** Motion by Beeler and second by Yeske to convey deed for parcel ID 16-24-107-027 in Hillsboro Township to the Village of Taylor Springs. All in favor, motion carried. (For copy, see Resolution Book 17, page 341).

**H.W.E. COMMITTEE REPORT:** Given by Committee Vice Chairwoman Sandy Johnson:

1. **Elections Update:** Clerk Leitheiser reported the filing period for the March 17<sup>th</sup>, 2020 Election is November 25<sup>th</sup>, 2019 to December 2<sup>nd</sup>, 2019 and they have packets in the County Clerk's office.
2. **EPA Report Update:** Gonet shared his monthly open dump inspection report.
  - **Recycling Program and Events Update/Approval:** Johnson reported the owner of DC Waste Bryan Deming addressed the committee with his ideas about offering curbside recycling in Montgomery County for a subscription fee of about \$10 per month. She said Deming is still researching the logistics and costs of how the residential curbside pickup would work in the municipalities, and said the material would no longer be sorted and all materials would be collected in one tote. Johnson stated there would be no drop-off services offered anywhere in the county. Jones asked about county owned property and equipment at the facilities, and Young replied he is in negotiations with Deming to purchase or lease everything to him. Jones stated his concern is there is a need to recover some of the taxpayer's money for the recently purchased baler and other equipment.

- **BLH – Electronics Recycling:** Johnson reported this event is scheduled for Saturday, October 26<sup>th</sup>, 2019, from 9:00 am to 1:00 pm. at the Litchfield recycling facility.
3. **Animal Control Facility Program Update/Approval:**
- **Municipal Contracts for Animal Control Services:** Young gave a brief update about the Mayors’ Meeting and the discussion taking place regarding the proposed municipal contracts. Young stated there was some pushback, but we won’t know if the new contracts will be approved until the next Mayors meetings in November. Young stated if the city has ordinances on the books, they are responsible for their animal control. Moore asked if the State’s Attorney is okay with the revised municipal contracts and Hitchings replied yes. **Motion by Johnson and second by Graden to approve the Municipality Contracts for Animal Control Services. All in favor, motion carried. (For copy, see Resolution Book 17, pages 342-343).**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update:** Sneed reported Smart Watt continues to work on installing the new lights in the Courthouse Complex, and the project should be completed by October 28<sup>th</sup>, 2019.
2. **Maintenance and Cleaning Issues and Report Update:** Sneed said there is nothing new to report.
3. **County Surplus Property Sale Update:** Sneed reported there is one more load to take down to the Highway Department storage building, and then we can schedule an auction.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:**
  - **Revolving Loan Fund Update/Approval:** Yeske reported the RLF is doing well.
2. **Tourism Update:**
  - **Great River and Routes Advertisement Update/Approval:** Yeske reported the committee approved placing an ad in the Great River and Routes Travel Guide to be distributed from January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2020. Yeske said MCEDC Director Valerie Belusko will draft an ad to send to Great River and Routes, and the committee approved purchasing a 1/6<sup>th</sup> of a page ad for the travel guide in the amount of \$550.
3. **Eagle Zinc Cleanup Update:** Yeske reported cleanup efforts continue at the Eagle Zinc Site.
4. **CEDS Document Update:** Yeske reported Macoupin County needs to vote on their resolution to approve funds for the CEDS document. She said the actual cost for the CEDS Document to be prepared by a University of Illinois grad student is \$10,000 with the Montgomery County share totaling about \$2,000. Young stated Macoupin County should be voting on their resolution tonight since they meet at the same date and time of the month as we do in Montgomery County.

5. **Planning Commission Update:** Deabenderfer reported there will be a meeting scheduled for Wednesday, October 23<sup>rd</sup>, 2019, at 5:30 pm where discussion will take place regarding the Wind Ordinance.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Monthly Report Update:** The Committee reviewed the monthly ambulance billing report.
2. **EMA Old Business Update:**
  - a) **EMA FY2020 Budget Update:** Bergen reported the Finance Committee received and reviewed the revised 911 and EMA budget.
3. **EMA New Business Update:**
  - a) **EMA Volunteer Teams Presentations** – Bergen reported EMA Coordinator Greg Nimmo presented information regarding the various EMA volunteer groups and the upcoming training opportunities for them.
  - b) **DAPL Funds** – Bergen reported Nimmo will attend a check presentation with Dakota Access Pipeline on October 15<sup>th</sup>, 2019 at Litchfield City Hall. He said DAPL is doing some upgrades and they will give an additional grant to the county to be used for Emergency Management purposes.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the open enrollment meetings for the medical renewal with Health Alliance are scheduled in four different locations at county buildings. Furness said the HRA utilization is currently at 7.15% as of 9/26/19, and expenses paid are \$32,326.
2. **Employee Personnel Manual Update:** Furness reported the committee continues to review the recommended changes from ICRMT.
3. **Employee Cyber Security Policies Update:** Furness reported the committee reviewed a draft of five employee policies for cyber security prepared by the State Board of Elections and the Statewide Terrorism and Intelligence Center. Once these policies are in place, county employees will be required to sign the agreement, with the original kept in their personnel file and a copy provided to IS services. County Clerk Sandy Leitheiser reported IT Manager Curt Watkins also reviewed the policy documents and added his input. Furness stated he would like the full board to review this policy for 30 days so action can be taken at next month's meeting to approve them. Members also received an Elected Official Waiver form for review, since elected officials are not required to follow the County Board Personnel policies, but they need to comply with proper cyber security employee training and cyber hygiene habits. Moore asked whether a county board member would be required to sign the Elected Official Waiver form, and Leitheiser stated if a county board member uses a county computer on the county network, he/she should abide by our cyber security policies. Furness said these documents will be sent to State's Attorney Hitchings and all elected officials for review so action can be taken next month.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Hughes and second by Loucks to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Montgomery County citizen Bill Schroeder was in attendance and stated the sound quality in the County Board room still needs to be addressed because he couldn't hear again at tonight's meeting. He also asked if the cleanup hours are being tracked for work completed at the Eagle Pitcher site since it is taking so long. Montgomery County citizen Karyl Dressen stated she is disappointed on the vote at tonight's meeting to close the recycling program, and she hopes one site will remain open to all county residents. She said by turning recycling over to DC Waste, only residents in town who can pay for the service will be able to recycle. She added this is cutting out a lot of people in the country who will not have the opportunity to recycle, and she wishes this decision could have had more public input before it was made. Young said the DC Waste owner said he is willing to pick up recycling in the rural area if there is interest. Furness asked her to give DC Waste time to see if he can make this work.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light**  
**Motion by Miles and second by Wendel to pay any invoices for Adams, PC and Book & Moore and Point of Light. In favor – 19, Against – 0, Absent – Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Motion by Loucks and second by Graden to pay all other approved bills. All in favor, motion carried.**

**RECESS:** Until the Full Board on Tuesday, November 12th, 2019, at 5:30 PM in the County Board Room, Hillsboro, Illinois. **Motion by Fogle and second by Bishop to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:30 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

## Montgomery County Board Minutes

**For Tuesday, November 12<sup>th</sup>, 2019 – 5:30 PM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, November 12<sup>th</sup>, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent: None**

**Pledge of Allegiance to the flag was led by Dennis McCammack.**

**Mileage and Per Diem Approval:** Motion by Moore and second by Miles to approve the mileage and per diem. **Roll call vote:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Hughes and second by Yeske to approve the Minutes of the Previous County Board Meeting held on Tuesday, October 8<sup>th</sup>, 2019. **All in favor, motion carried.**

### **CONSENT AGENDA:**

1. **Ambulance Billing Report** --- Sherry Greenwood – report was submitted.
2. **Animal Control Report** --- Amanda Daniels was present for questions.
3. **Circuit Clerk’s Report** --- Holly Lemons – report was submitted.
4. **Coroner’s Report** --- Randy Leatham was present for questions.
5. **County Clerk and Recorder’s Report** --- Sandy Leitheiser was present for questions. Leitheiser distributed a handout pertaining to the new Real ID Act law where certified copies of birth certificates and marriage licenses are required for the new versions of Driver's Licenses. She stated revenues are up in her office because of this new law since requests for certified copies have increased by 46%.
6. **Health & TB Department Report** --- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** --- Baneé Ulrici – report was submitted.
9. **Public Defender’s Report** --- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
11. **Sheriff’s Report** --- Rick Robbins was present for questions.
12. **SOA Report** --- Ray Durston was present for questions.
13. **State’s Attorney Report** --- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** --- Nikki Lohman was present for questions. Lohman reported the final distribution for real estate taxes was made for \$11,959,200. She reported the annual Tax Sale was held on October 28<sup>th</sup>, 2019, with 392 parcels in the tax sale and nine registered tax buyers participated. Lohman reported \$39,000,000 in property tax money

has been collected so far, with \$1,000,000 of this total collected through on-line payments.

**15. V.A.C. Report ---** Dave Strowmatt was present for questions.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Fogle and second by McCammack to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the meeting was cancelled due to the weather.
- **CEFS Board** – Robinson reported the local office is very busy with 204 weatherization clients.
- **911 Board** – Bill Bergen stated he will give an update during the EMA Committee report.
- **Health Department** – Sandra Johnson reported she was unable to make the last meeting but they will meet again in January.
- **IL Association of County Officials** –Bergen reported he didn't attend the meeting in Jacksonville; however Yeske and County Clerk Leitheiser were there. Yeske stated the meeting was very informative, and many topics were discussed, including the new cannabis laws. She stated they learned cannabis permits will cost \$250,000.
- **MCEDC** – Yeske stated she will give an update during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they met on October 23<sup>rd</sup> to discuss the county's current wind farm siting ordinance. He reported recent law changes remove townships from the wind farm siting process to make it more streamlined, and said Planning Commission members plan to continue discussion about this topic at their next meeting.
- **Senior Citizens Board** – Deabenderfer reported Senior Board President Dave Andrews passed away recently and that board will elect a new President next month.
- **UCCI** – Miles stated a meeting was held recently in Springfield, and topics discussed included workers compensation, zoning, taxes and the changes in Illinois cannabis laws.
- **U of I** – Beck stated there is nothing new to report.
- **WCDC** – Wendel stated they have a meeting scheduled for November 21<sup>st</sup>, 2019.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported Watkins is working hard and is now seeking an Information System Technician for his office.
2. **Ordinance# 2019-10 Prohibiting Cannabis Business Establishments in Unincorporated Montgomery County Approval: Motion by Robinson and second by Graden to approve Ordinance# 2019-10 Prohibiting Cannabis Business Establishments in Unincorporated Montgomery County. All in favor, motion carried.** Young said we shouldn't miss any revenue. (For copy, see Resolution Book 17, pages 344-345.)
3. **VISTRA Power Plant Update:** Young reported a meeting with VISTRA has been scheduled for November 18<sup>th</sup>, 2019, to receive their first offer in a potential agreement to reduce their property taxes because of the power plant closure.

4. **Census Complete County Committee Update:** Leitheiser stated she and Chairman Young met recently with our local Census Bureau representative regarding the effort to make sure everyone is counted in Montgomery County.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Sale of Surplus Equipment Update:** Miles reported Engineer Greenwood will advertise for a surplus equipment bid opening at the December committee meeting.
2. **Village of Walshville Street Issues Update:** Miles reported Engineer Greenwood will set up a meeting with Village of Walshville officials to discuss the options of either fixing or re-routing the main road going through town.
3. **2020 Bulk Fuel Purchasing Update:** Miles reported Engineer Greenwood will advertise for 2020 bulk fuel pricing, and bids will be opened at the December committee meeting.
4. **Section 19-18118-00-BR Witt Twp. Seven Sisters Ave. Bridge Replacement Preliminary Engineering Services Update:** Miles reported Engineer Greenwood received a proposal from Prairie Engineers which he thought was too expensive, so he will seek a proposal from Hurst-Rosche Engineers for the preliminary engineering work on this project.
5. **Resolution #2019-19, 2020 MFT Resolution Approval:** Miles introduced Resolution #2019-19 for MFT work for FY 2020; and the amount to be approved is \$1,126,000, which reflects an additional allotment from the State. He said the FY 2020 county budget has been changed to reflect the increase in revenue and expenses in the MFT fund. **Motion by Miles and second by Graden to approve Resolution #2019-19 for the MFT funds in the amount of \$1,126,000 for FY 2020. All in favor, motion carried. (For copy, see Resolution Book 17, pages 346.)**
6. **Resolution #2019-20, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2020 Approval:** Miles stated Engineer Greenwood has not received the revised Engineer salary figures from the State yet. This resolution must be approved each year once the state sends out the recommended highway engineer salaries. Under this state program, the state will reimburse 50% of the county highway engineer’s salary if the county pays a minimum 95% of the recommend salary established by the state. Since we do not have the recommended salaries yet, this resolution will be tabled until next month’s meeting.
7. **New Overhead Doors on Collision Center Update:** Miles reported the two new overhead doors are being installed, and he received a price of \$8,420 to replace the current glass doors with insulated metal doors.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported there were no coal payments in September, and one payment totaling \$17,000 was received in October. She said one Certificate of Deposit will mature at the end of this month, and we opted to use it for the Smart Watt costs. She reported new CD rates will be received on the 22<sup>nd</sup>; and the September CD was renewed.

2. **County ICRMT Insurance renewal approval:** Beeler said the committee reviewed the proposal from ICRMT representative Eric Braasch for the county's property and casualty insurance renewal. **Motion by Beeler and second by Bergen to approve the County Property and Casualty Insurance Renewal with ICRMT. Roll call vote:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**
3. **FY 2020 Budget Approval:** Beeler reported the committee reviewed a list of changes to the FY 2020 Budget presented last month. Beeler stated after last month's meeting, Beck informed her of a new law change from the Federal Department of Labor for the eligibility requirements for overtime and exempt employees. Beeler reported the Building and Grounds Maintenance Employee and the Animal Control Warden were both under the threshold, so their salaries were adjusted to meet the new law's minimum requirement of \$35,568 annual salary. Maintenance Employee Brown's salary was increased an additional \$1,264 beyond the new minimum amount to \$36,832. Beeler stated this was done because the Brown can't take a day off because he is the only one in the department, so the committee approved budgeting for a 20 hour per week part time employee. Beeler reported on the recent changes to the EMA budget made due to the consolidation with Christian County since that county be paying Nimmo's employee benefits. Beeler stated the Highway Engineer's salary was budgeted for a 3% increase because the State did not have the recommended salary published. She said the Highway Department revenue for MFT increased and the expenses will also increase. Beeler stated the Probation Office asked for funding for a part time employee, and Judge approved paying for this position from Probation Fund fees and compensation for this position will be paid through the Sheriff's Office. **Motion by Beeler and second by Furness to approve the FY 2020 Budget with the changes presented at today's meeting.** Bishop asked if this budget reflects a \$3 million deficit, and Beeler responded this budget reflects coal revenues which are being spent. Also much of the difference in revenues and expenses in the budget is because many office holders with dedicated funds included larger expenditures from those funds for FY 2020. **20 members voted yes, 1 member voted no (Bishop). Motion carried.**
2. **FY 2020 Budget Appropriations, Levies and Resolutions Approval:** The following Resolutions were introduced by State's Attorney Bryant Hitchings:
- **Resolution #19-11:** **Motion by Beeler and second by Robinson to approve the Resolution to Adopt the Fiscal Year 2020 Financial Appropriation Ordinance in the amount of \$24,038,131.00. 20 members voted yes, 1 member (Bishop) voted no. Motion carried.**
  - **Resolution #19-12:** **Motion by Beeler and second by McCammack to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$882,900.00. All in favor, motion carried.**
  - **Resolution #19-13:** **Motion by Beeler and second by Deabenderfer to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$109,000.00. All in favor, motion carried.**
  - **Resolution #19-14:** **Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$46,150.00. All in favor, motion carried.**



- **Resolution #19-15:** Motion by Beeler and second by Johnson to approve the Resolution to pass the County Health Department levy in the amount of \$580,000.00. All in favor, motion carried.
- **Resolution #19-16:** Motion by Beeler and second by Robinson to approve the Resolution to pass Community Mental Health Board Tax Levy in the amount of \$643,000.00. All in favor, motion carried.
- **Resolution #19-17:** Motion by Beeler and second by Yeske to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$745,237.00. 20 members voted yes, 1 member (Bishop) voted no. Motion carried.
- **Resolution #19-18:** Motion by Beeler and second by Fogle to approve the Resolution to pass the Social Security Fund levy in the amount of \$515,000.00. 20 members voted yes, 1 member (Bishop) voted no. Motion carried.
- **Resolution #19-19:** Motion by Beeler and second by Moore to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$586,040.00. All in favor, motion carried.
- **Resolution #19-20:** Motion by Beeler and second by Miles to approve the Resolution to pass the County Highway Fund levy in the amount of \$436,000.00. All in favor, motion carried.
- **Resolution: #19-21:** Motion by Beeler and second by Jones to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$218,000.00. All in favor, motion carried. Yeske abstain
- **Resolution #19-22:** Motion by Beeler and second by Furness to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$218,000.00. All in favor, motion carried.
- **Resolution #19-23:** Motion by Beeler and second by Hughes to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$181,000.00. All in favor, motion carried.
- **Resolution #19-24:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$101,500.00. All in favor, motion carried.
- **Resolution #19-25:** Motion by Beeler and second by Graden to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$274,000.00. All in favor. Motion carried.
- **Resolution #19-26:** Motion by Beeler and second by Moore to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$73,000.00. All in favor, motion carried.
- **Resolution #19-27:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$72,000.00. All in favor. Motion carried.
- **Resolution #19-28:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the County Extension Service in the amount of \$154,425.00. All in favor. Motion carried.
- **Resolution #19-29:** Motion by Beeler and second by Yeske to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$64,183.00, Probation Officer in the amount of \$71,633.00, and the Assistant Probation Officers in the amount of \$206,782.00. All in favor, motion carried.

- **Resolution #19-30: Motion by Beeler and second by McCammack to approve the Resolution to Authorize State’s Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$15,000.00. All in favor, motion carried. (For copies of Resolutions, see Resolution Book 17, pages 347 – 367).**
- **ETSB Contract and Dispatching Services Update:** Beeler stated there are no updates to report.
- **Recycling Staffing and Funding Update:** Beeler reported there are no updates to report.
- **IMRF for Elected Officials Update:** Beeler reported the committee discussed the new law taking effect January 1<sup>st</sup>, 2019, that states Board Members receiving an IMRF pension will not be compensated with per diem for serving on the board. She stated three sitting county board members will be impacted by this law, and Miles has asked UCCI for guidance.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser reported the filing period for the March 17<sup>th</sup>, 2020, General Primary Election will be from Monday, November 25<sup>th</sup>, to Monday, December 2<sup>nd</sup>, 2019.
2. **EPA Report Update:** Graden reported we received the state quarterly grant reimbursement check.
3. **Recycling Program and Events Update:** Graden reported DC Waste owner Brian Deming told the committee he will offer curbside recycling for \$13 per month but it will not be offered to the rural residents of the county at the present time. Graden said Deming told the committee there is interest in Nokomis and Raymond for their recycling services. Jones asked about the Recycling Center buildings and equipment, and Graden responded Deming is looking into leasing the building in Hillsboro, but answers are unknown at this time since privatization is just in the first quarter. Jones asked where the recycling material will be taken and Graden responded Deming will be taking the co-mingled materials to either Pekin or Bloomington for processing.
4. **Animal Control Facility Program Update:** Graden reported the cities of Hillsboro and Litchfield have rejected the county’s municipal contract for animal control services, while Witt and Nokomis have signed on for the services. Young stated we are checking with the State’s Attorney’s Office about the responsibilities the municipalities and the county have for animal control. State’s Attorney Hitchings was in attendance, and he stated if a city has its own animal control ordinance they can be responsible for issues, but the ultimate responsibility goes to the County if no ordinance exists. Hitchings added if a municipality abandons their animal control ordinance, the responsibility for these services also goes to the County. Hughes asked if the county could send a bill to the municipalities, and State’s Attorney Hitchings replied there is a provision for municipalities to help by sending their police officers on animal control calls. Fogle and Jones asked why the towns don’t want to sign the contracts, and Sneed replied representatives from Litchfield attended a conference in Chicago and learned the county was responsible for animal control services.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update:** Sneed reported the energy upgrades being performed by Smart Watt are coming to a close at the end of this fiscal year. Sneed added there are a couple of plumbing issues to be worked out at the jail, but everything else is going well.

2. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the boiler in the Historic Courthouse was down for several days and a valve needed to be replaced. Sneed reported the equipment has been prepared for the winter season.
3. **County Surplus Property Sale Update:** Sneed reported one more surplus property load needs to be taken to the Highway Department shed at the former Wright Automotive property, and he said Coordinator Daniels will advise county departments to see if they need anything before an auction is set up.
4. **Sound System for Board Room Update:** Sneed reported the committee continues to discuss and work on sound system issues in the county board room. He said a new cordless microphone will be purchased so others who are speaking can use it and be heard throughout the county board room.
5. **Elevator Service Contracts Expiration Dates Update:** Sneed reported a letter will be sent out in November to advise Schindler Elevator we are going to bid out the maintenance contract.
6. **Other Business Update:** Sneed reported the committee discussed the need to replace the sidewalks and curbs around the Historic Courthouse in Hillsboro, and they will bring up the issues with the City of Hillsboro to see if they will partner with the county for the sidewalk and curb replacement.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairman Donna Yeske:

1. **MCEDC Update:** Yeske reported the next MCEDC meeting will be held on December 19<sup>th</sup>, 2019, and the Revolving Loan Fund is doing okay.
2. **Tourism Update:** Yeske reported the last tourism video (of the Half-Witt Winery) is complete and will be put on line. She said there are currently five videos on the website featuring the Litchfield and Hillsboro lakes and golf courses.
3. **Eagle Zinc Cleanup Update:** Yeske shared a handout she received from the EPA project leader regarding the Eagle Zinc cleanup. She said there have been 85,619 person hours spent so far, and the EPA hired the contractor Cabrera and they employed four people from Montgomery County, seven from the State of Illinois, and an additional four from out of state. Yeske reported a total of about 25 to 30 employees have worked on the cleanup project, including a few local contractors hauling dirt. **(For copy of handout, see Resolution Book 17, page 368).**
4. **Intergovernmental Participation Agreement between the Counties of Calhoun, Christian, Greene, Jersey, Macoupin and Montgomery, as well as Jerseyville Economic Development Council, Inc. Approval:** Yeske reported the committee discussed and is recommending the approval of the Intergovernmental Participation Agreement to hire the U of I Extension to complete the Regional CEDS document for a total cost of \$11,500 to be divided by the participating counties. Montgomery County's portion is \$1,916.67 as outlined in the Intergovernmental Agreement. **Motion by Yeske and second by McCammack to approve the Participation Intergovernmental Agreement between the Counties of Calhoun, Christian, Greene, Jersey, Macoupin and Montgomery and Jerseyville Economic Development Council, Inc. All in favor, motion carried. (For copy, see Resolution Book 17, pages 369-372).**

5. **Appointment to the Regional CEDS Committee Approval:** Yeske reported Heather Hampton+Knodle would like to be a representative on the Regional CEDS Committee. Yeske reported the next meeting will be January 9<sup>th</sup>, 2020. **Motion by Yeske and second by Miles to appoint Heather Hampton+Knodle to the Regional CEDS Committee to represent Montgomery County. All in favor, motion carried.**
6. **Planning Commission Update:** Deabenderfer reported the Planning Commission discussed the Wind Farm Ordinance, and no recommendation came forward at this time.
7. **Other Business Update:** Savage reported on the IDOT Route 66 Prairie Project under construction on the Frontage Road north of the weigh station on I-55. Savage stated a 300 yard long walkway was placed there and a parking lot will be constructed for tour busses and cars to be able to observe the prairie grass species. Savage added a sign will also be placed when the work has been completed to notify visitors to see the prairie grass species in the roadside habitat.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Warning Siren & Starcom Testing Update:** Bergen reported Fillmore, Ohlman and Taylor Springs applied for and received free used warning sirens from Fairview Heights.
2. **Montgomery/Christian Co EMA Services Consolidation Intergovernmental Agreement Approval:** Bergen reported the part time Christian County EMA Director has resigned and there is an opportunity for the Montgomery County part time EMA position to consolidate with Christian County. He said the committee reviewed a Consolidation Intergovernmental Agreement where Nimmo would become a full time EMA Director for both counties, with Christian County as the primary employer to cover the EMA Director's health insurance and IMRF costs. **Motion by Bergen and second by Graden to approve a two year Intergovernmental Agreement with Christian County for EMA Consolidation effective December 1<sup>st</sup>, 2019.** Beeler stated this is not a financially motivated decision; rather this was a request by the employee to be able to focus on one task. She said Nimmo's other part time job currently is 911 Coordinator, which will be discontinued next December in 2020. Jones asked if the county is locked in with Christian County or if we could go back to our current set-up, and Beeler said with a 90 day notice the consolidation can be nullified. Beeler stated the way EMA is set up, we are not losing control; and the State of Illinois EMA has to approve the consolidation. Robbins asked if the EMA County Board committee will be dissolved, and Young replied not necessarily. Beeler said the County will pay \$12,357 per year to Christian County, and Nimmo will work in Christian County three days one week and two days in Montgomery County and then switch days the following week. Nimmo will answer to the Chairpersons of both counties. Nimmo stated we are paying \$12,357 and Christian County will pay all the expenses for vehicles, etc. He said the Christian County vehicle will become the primary vehicle for daily use, while the EMA truck will become the secondary vehicle used to haul the MABAS trailer and other equipment. Leitheiser shared a concern about delays in the 911 addressing process and asked how this will be done with the consolidation with Christian County. Jones asked if there was a way to streamline the process to make it easier, and Nimmo replied he has five days to respond, and he sometimes gets them late because it goes to the Highway and Health Departments first. Nimmo stated he has talked with Durston and asked about streamlining the process. **All in favor, motion carried.** Jones asked if we will lose Telecommunicator positions, and Sheriff Robbins

replied affirmatively. Nimmo stated the Sheriff's Department needs six telecommunicators and Christian County will need four 911 telecommunicators, and there are currently eleven positions with a possibility of one employee who may retire before the merger next December. Young stated the County Board has no control over the 911 board, since they are their own separate board with their own revenue sources and bylaws to follow and they make their own decisions. **(For copy of Christian/Montgomery EMA Consolidation Proposal, see Resolution Book 17, pages 373-379).**

3. **Other Business:** Bergen reported each school district needs to have active shooter training.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported employee health insurance open enrollment will be completed soon. Furness also stated we are currently at 8.53% utilization on the HRA, and last month it was at 7.15% utilization.
2. **Employee Cyber Policies/Elected Official Waiver Approval:** Furness reported the committee discussed the proposed cyber security and internet policies given to the full board last month for review. **Motion by Furness and second by Loucks to approve the Employee Cybersecurity, Cyber Hygiene Policies Compliance Agreement and Elected Official Waiver.** Furness said these policies are for accountability, not liability, and the goal is to implement these policies in the Personnel Manual once it has been updated. **All in favor, motion carried.**
3. **2020 Holiday Schedule Approval:** The committee reviewed a draft of the 2020 Holiday Schedule list. **Motion by Furness and second by Beeler to approve the 2020 Holiday Schedule as presented. All in favor, motion carried. (For copy, see Resolution Book 17, page 380).**
4. **Executive Session to Discuss Personnel Approval:**  
**Motion by Moore and second by Hughes to enter into executive session at 7:10 PM. All in favor, motion carried. Motion by Moore and second by Hughes to come out of executive session at 7:20 PM. All in favor, motion carried.**  
**Motion by Furness and second by Beeler to approve the Separation and Release Agreement for the Recycling Employees as drafted by Attorney Tim Guare. All in favor, motion carried.**

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Young stated he is removing Earlene Robinson as liaison to the CEFS Board and replacing her with Tim Fogle. Young also reported he is removing Beeler from the Personnel Committee and replacing her with Earlene Robinson. Young stated he will find another committee for Beeler.

**SCHEDULE CHANGES:** Young reported the Coordinating Committee will meet at 4:30 pm on November 26<sup>th</sup>, 2019 instead of their regular meeting time of 8:30 AM.

**APPOINTMENTS:** Appointment of John Speiser to Drainage District #1 of the Townships of Irving, Witt, Nokomis and Rountree. **Motion by Graden and second by Furness to appoint John Speiser to Drainage District #1 of the Townships of Irving, Witt, Nokomis and Rountree. All in favor, motion carried.**

**PUBLIC COMMENTS:** None

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC, Books & Moore, and Point of Light:** Motion by Wendel and second by Yeske to pay any invoices for Adams, PC and Book & Moore and Point of Light. **Voice Vote: In favor – 19, Against – 0, Absent – 0. Abstain – 2 (Moore and Bishop). Motion carried.**
2. **Motion by Loucks and second by Deabenderfer to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, December 10<sup>th</sup>, 2019 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

**Motion by Fogle and second by Loucks to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:25 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, December 10<sup>th</sup>, 2019 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, December 10th, 2019 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandy Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young

**Members Absent:** Megan Beeler

**Pledge of Allegiance to the flag was led by audience member Brad Ozee.**

**Mileage and Per Diem Approval:** Motion by Wendel and second by Graden to approve the mileage and per diem. **Roll call vote:** Beck, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Hughes and second by Yeske** to approve the minutes of the previous county board meeting held on Tuesday, November 12<sup>th</sup>, 2019. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** ---- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted, Daniels was present later in the meeting.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **Coroner’s Report** ---- Randy Leetham was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** ---- Cody Greenwood – report was submitted.
8. **Probation Office Report** ---- Bane Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** ---- Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Deputy Sheriff Bruce Sanford was present for questions, Sheriff Robbins was present later in the meeting.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **State’s Attorney Report** ---- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA:** Motion by Johnson and second by McCammack to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson deferred to 708 Board President Dan Hough, who was in attendance. Hough reported 708 Board activities are going well.
- **CEFS Board** – Fogle reported he could not attend the last meeting.
- **911 Board** – Bill Bergen reported he will report on 911 Board activities during his EMA/Ambulance report.
- **Health Department** – Sandy Johnson reported their next meeting is in January, 2020.
- **IL Association of County Officials** –Bergen stated he has nothing to report.
- **MCEDC** – Yeske stated she will give this report during her Economic Development Committee report.
- **Planning Commission** – Deabenderfer and Clerk Leitheiser confirmed the next meeting will be held December 11<sup>th</sup>, 2019, to discuss the county’s wind farm siting ordinance.
- **Senior Citizens Board** – Deabenderfer reported their next meeting will be held December 16<sup>th</sup>, 2019.
- **UCCI** – Miles stated UCCI met last month and gave an overview of the sessions he attended.
- **U of I** – Beck stated there is nothing to report.
- **WCDC** – Wendel stated there will be a joint meeting held soon which he plans to attend.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated IT Manager Curt Watkins attended the Coordinating Meeting and gave members an update on IT services.
2. **Census Count Committee Update:** Young deferred to Leitheiser, who stated she recently emailed census educational materials providing census data and other classroom materials about the importance of the Census to all the county school superintendents. She said she hopes the superintendents will disseminate this material to teachers in each district for student outreach purposes. Leitheiser encouraged members to help spread the word about the upcoming 2020 Census.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Sale of Surplus Equipment Letting Results Approval:** Miles reported we received three bids on the surplus pavement roller. Lester Hamlin bid \$2,787 and Joel Moore bid \$4,100. Dustin Favre of Titan Pipe and Tube LLC bid \$5,001. **Motion by Miles and second by Jones to sell the surplus pavement roller to Titan Pipe and Tube LLC in the amount of \$5,001. All in favor, motion carried.**
2. **2020 Bulk Fuel Purchasing Letting Results Approval:** Miles reported we received two bids for the 2020 bulk fuel. The bid is the cost of transportation.

<b><u>Farmers Oil in Nokomis</u></b>	<b><u>M &amp; M Service</u></b>	
Clear Diesel:	\$ .09 per gal.	\$ .14 per gal.
Red Diesel:	\$ .09 per gal.	\$ .14 per gal.
Diesel Additive:	\$ .02 per gal	\$ .06 per gal
Winter Additive:	\$ .02 per gal	\$ .03 per gal
Unleaded Gas:	\$ .09 per gal	\$ .14 per gal

**Motion by Miles and second by Graden to recommend the approval of the low bid from Farmers Oil in Nokomis for the Bulk Fuel Purchase for the coming year. All in favor, motion carried.**



3. **Diesel Diagnostic Repair Hardware Update:** Miles reported the committee approved the purchase of a new Diesel Diagnostic laptop in the amount of \$9,600 to be paid from the Equipment Fund. He said this piece of diagnostic equipment will also hook up to the off highway equipment. Miles stated the Highway Department mechanic has to do a lot of phone work to deal with getting fault codes, and this new equipment will eliminate this need.
4. **Section 19-18118-00-BR Witt Twp. Seven Sisters Ave. Bridge Replacement Preliminary Engineering Services Approval:** Miles reported the committee reviewed and approved the Preliminary Engineer Service Agreement with Hurst-Rosche Engineers for \$42,400. **Motion by Miles and second by Furness to approve the bid from Hurst-Rosche Engineers in the amount of \$42,400 for the preliminary engineering work for the Seven Sisters Avenue Bridge Replacement project. All in favor, motion carried. (For copy, see Resolution Book 18, pages 1-5).**
5. **Resolution #2019-20, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2020 Update:** Miles reported they have not yet received the revised salary figures from the State.

**FINANCE COMMITTEE REPORT:** Given by Committee Vice Chairman Jim Moore:

1. **Capital Improvement Fund Reports Update:** Moore reported the Committee reviewed the Capital Improvement Fund, and a coal check was deposited for November in the amount of \$18,800.
2. **IMRF for Elected Officials Update:** Moore stated UCCI is looking into the issue, but there are no updates since last month.
3. **Finance/Budget Control Policies and Procedures Update:** Moore reported Beeler and Treasurer Lohman will be working on the county policies soon.
4. **County Property and Casualty Insurance renewal Approval:** Moore reported 708 Board president Dan Hough addressed the committee to see if that board can be added to the county’s Property, Casualty and Liability Insurance. He stated the Committee also reviewed and discussed a draft of the Memorandum Of Understanding Hough shared, and a copy was sent to State’s Attorney Hitchings for his review and recommendation. **Motion by Moore and second by Jones to approve adding the 708 Community Health Board to our County Liability Insurance. All in favor, motion carried.**
5. **A Resolution Committing Certain County Revenues to Specified Expenditures Update:** Moore reported Treasurer Lohman is working out the details to be able to present this resolution.
6. **Resolution to Convey Trustee Deed for Parcel #08-23-401-002 in Nokomis Township to Randy Brockmeyer Approval:** Motion by Moore and second by Miles to approve the Resolution to Convey Trustee Deed for Parcel #08-23-401-002 in Nokomis Township to Randy Brockmeyer. All in favor, motion carried. (For copy, see Resolution Book 18, page 6.)
7. **Resolution to Convey Trustee Deed for Parcel #11-28-251-002 in Butler Grove Township to Rickey Lane Approval:** Motion by Moore and second by Furness to approve the Resolution to Convey Trustee Deed for Parcel #11-28-251-002 in Butler Grove Township to Rickey Lane. All in favor, motion carried. (For copy, see Resolution Book 18, page 7.)

8. **Resolution to Convey Trustee Deed for Parcel #11-36-200-015 in Butler Grove Township to Robert Bellm Rives Approval:** Motion by Moore and second by Bergen to approve the Resolution to Convey Trustee Deed for Parcel #11-36-200-015 in Butler Grove Township to Robert Bellm Rives. All in favor, motion carried. (For copy, see Resolution Book 18, page 8.)
9. **Resolution to Convey Trustee Deed for Parcel #13-06-212-006 in Witt Township to Merle Clayton Approval:** Motion by Moore and second by Furness to approve the Resolution to Convey Trustee Deed for Parcel #13-06-212-006 in Witt Township to Merle Clayton. All in favor, motion carried. (For copy, see Resolution Book 18, page 9.)
10. **Resolution to Convey Trustee Deed for Parcel #16-01-305-021 in Hillsboro Township to Franklin J. Altevogt, Teresa A. Altevogt Approval:** Motion by Moore and second by Loucks to approve the Resolution to Convey Trustee Deed for Parcel #16-01-305-021 in Hillsboro Township to Franklin J. Altevogt, Teresa A. Altevogt. All in favor, motion carried. (For copy, see Resolution Book 18, page 10.)
11. **Resolution to Convey Trustee Deed for Parcel #16-01-376-002 in Hillsboro Township to Adam Jeffers, Amy Jeffers Approval:** Motion by Moore and second by Fogle to approve the Resolution to Convey Trustee Deed for Parcel #16-01-376-002 in Hillsboro Township to Adam Jeffers, Amy Jeffers. All in favor, motion carried. (For copy, see Resolution Book 18, page 11.)
12. **Resolution to Convey Trustee Deed for Parcel #16-02-429-008 in Hillsboro Township to Robert Watson, Lora Watson Approval:** Motion by Moore and second by Deabenderfer to approve the Resolution to Convey Trustee Deed for Parcel #16-02-429-008 in Hillsboro Township to Robert Watson, Lora Watson. All in favor, motion carried. (For copy, see Resolution Book 18, page 12.)
13. **Resolution to Convey Trustee Deed for Parcel #17-07-136-003 in East Fork Township to Thomas A. Justison and Thomas F. Justison, Joint Tenants with Rights of Survivor Approval:** Motion by Moore and second by Yeske to approve the Resolution to Convey Trustee Deed for Parcel #17-07-136-003 in East Fork Township to Thomas A. Justison and Thomas F. Justison, Joint Tenants with Rights of Survivor. All in favor, motion carried. (For copy, see Resolution Book 18, page 13.)
14. **Resolution to Convey Trustee Deed for Parcel #17-07-209-013 in East Fork Township to Kent Stewart, Kathy Stewart Approval:** Motion by Moore and second by Johnson to approve the Resolution to Convey Trustee Deed for Parcel #17-07-209-013 in East Fork Township to Kent Stewart, Kathy Stewart. All in favor, motion carried. (For copy, see Resolution Book 19, page 14.)
15. **Resolution to Convey Trustee Deed for Parcel #17-35-405-002 in East Fork Township to Terri Theresa Romero Approval:** Motion by Moore and second by Robinson to approve the Resolution to Convey Trustee Deed for Parcel #17-35-405-002 in East Fork Township to Terri Theresa Romero. All in favor, motion carried. (For copy, see Resolution Book 19, page 15.)
16. **Resolution to Convey Trustee Deed for Parcel #17-35-462-008 in East Fork Township to Jose A. Perez Approval:** Motion by Moore and second by Wendel to approve the Resolution to Convey Trustee Deed for Parcel #17-35-462-008 in East Fork Township to Jose A. Perez. All in favor, motion carried. (For copy, see Resolution Book 18, page 16.)

17. **Resolution to Convey Trustee Deed for Parcel #18-26-129-002 in Fillmore Township to David Haslett Approval:** Motion by Moore and second by Fogle to approve the Resolution to Convey Trustee Deed for Parcel #18-26-129-002 in Fillmore Township to David Haslett. All in favor, motion carried. (For copy, see Resolution Book 18, page 17.)
18. **Resolution to Convey Trustee Deed for Parcel #21-19-359-005 in East Fork Township to Logan Renfro Approval:** Motion by Moore and second by Yeske to approve the Resolution to Convey Trustee Deed for Parcel #21-19-359-005 in East Fork Township to Logan Renfro. All in favor, motion carried. (For copy, see Resolution Book 18, page 18.)
19. **Resolution to Convey Trustee Deed for Parcel #12-22-456-005 in Irving Township to Amanda Hockett Approval:** Motion by Moore and second by Furness to approve the Resolution to Convey Trustee Deed for Parcel #12-22-456-005 in Irving Township to Amanda Hockett. All in favor, motion carried. (For copy, see Resolution Book 18, page 19.)
20. **Resolution to Convey Trustee Deed for Parcel #10-03-408-014 in North Litchfield Township to Claude E III and Carolyn Riley Approval:** Motion by Moore and second by Sneed to approve the Resolution to Convey Trustee Deed for Parcel #10-03-408-014 in North Litchfield Township to Claude E III and Carolyn Riley. All in favor, motion carried. (For copy, see Resolution Book 18, page 20.)

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Graden deferred to Clerk Leitheiser, who shared a list of county candidates for the March 17<sup>th</sup>, 2020, Primary Election. Leitheiser stated she is waiting for any other possible public questions to be filed, plus the certified list of state and federal candidates from the Illinois State Board of Elections.
2. **EPA Report Update:** Graden reported the committee is working on a replacement for EPA Inspector Gonet when he retires at the end of February.
3. **Recycling Program and Events Update:** Graden reported DC Waste owner Brian Deming gave the committee an update on his plans for curbside recycling services. Graden reported DC Waste now has accounts in Hillsboro, Litchfield and Schram City. He said the buildings located in municipalities used for recycling will revert back to the municipality ownership once all the recycling material is gone.
4. **Animal Control Facility Program Update:** Graden reported the municipalities of Harvel, Witt, Butler, Fillmore, Witt, and Nokomis have returned signed contracts for animal control services to date. Young stated we will set up a meeting with the mayors in January to further discuss this topic. Graden stated the committee discussed and approved for the red recycling pickup truck to go to Animal Control.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update/Approval:** Sneed reported the Smart Watt Energy project is about 99.9% complete, and we recently received the final invoice in the amount of \$268,276, which will be paid.

**2. Maintenance and Cleaning Issues and Report Update/Approval:**

- Carpet Cleaning in the Historic Courthouse: Sneed presented a proposal from a cleaning service to clean all the carpets in the Historic Courthouse for the amount of \$3,740.
- 3. County Surplus Property Sale Update/Approval:** Sneed stated a memo will go out to all the office holders letting them know the highway department shed with the surplus property items will be open on Thursday, December 12<sup>th</sup> so they can review the items before they go out for auction and retrieve any that can be used for county office purposes. Sneed said an auction will be scheduled in January, 2020, at the new highway department facility.
- 4. County Farm Update/Approval:** Sneed reported we will put together some bid specs for advertisement to bid the lease for farming services at the county farm in January of 2020.
- 5. Other Business:** Sneed reported the county is looking at the possibility of replacing the sidewalks around the Historic Courthouse. McCammack reported he recently talked to Hillsboro city commissioner Daniel Robbins about city financial assistance for this project, and he stated Robbins asked for a cost estimate for the work.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

- 1. MCEDC Update/Approval:** Yeske invited the Economic Development Committee members to a Strategic Planning meeting and dinner on December 19<sup>th</sup>, 2019, at 5:30 pm at the U of I Extension Office.
- 2. Revolving Loan Fund Update/Approval:** Yeske reported everything is going well.
- 3. Tourism Update/Approval:** Yeske stated Belusko sent an email to all the mayors asking for a list of their events and activities for 2020 so she can provide it to Great Rivers and Routes Tourism.
- 4. CEDS Document Update/Approval:** Yeske said the municipalities have been asked to send information to MCEDC for the CEDS document. She said the next meeting will be held in January.
- 5. Green Diamond Bike Trail Update/Approval:** Yeske reported she met recently with Pitman Township Road Commissioner Tony Krager regarding a drainage issue on the bike trail, and she stated the bike trail signage needs to be addressed. Yeske reported Pitman Township oiled and chipped the trail this past fall, and the committee reviewed the expenses for this service.
- 6. Other Business Update/Approval:** Yeske deferred to committee member Savage, who reported the new parking lot for the Route 66 Prairie project located by the weight station along I-55 has been poured. Savage stated this lot will accommodate two buses and ten cars.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

**1. Ambulance Billing Update:**

- a) New software: Bergen reported Litchfield has decided to contract with a private firm to provide their ambulance billing services beginning January 1<sup>st</sup>, 2020. He said an email was sent notifying the other four ambulance districts about the potential increase in their costs as a result of this action.

**2. EMA Director's Report:**

- a) Bergen said newly appointed Christian/Montgomery County EMA Coordinator Nimmo will start submitting an EMA Director's Report in January.

**3. EMA Old Business:**

- a) **911 Resolution to Dissolve the ETSB 911 Board/ Intergovernmental Agreement between the Counties of Christian, Shelby and Montgomery for Enhanced 9-1-1 Emergency Telephone Service Update:** Bergen reported the committee discussed the Resolution to dissolve the Montgomery County Emergency Telephone Service Board and the Intergovernmental Agreement with Christian and Shelby counties to create a consolidated board. He said State's Attorney Hitchings will be asked to review and recommend the Resolution and Intergovernmental Agreement, and the full board will have the opportunity to review the resolution for 30 days. Bergen reported he recently attended a meeting in Shelby County held for their county board members and the public regarding consolidating the 911 dispatching services. He stated he serves on the ETSB 911 Board, and voted against the merge because he wants to keep dispatchers here and have local services. Bergen stated there are a lot of complications to this issue including finances, and this is a very critical vote. He said he talked with Chairman Young about this situation and he will also research this topic to get as much information as possible for his committee and this board before members vote.

Bergen said he learned at the Shelby County meeting it is up to each County Board to make the decision whether or not to consolidate, not just the 911 board. Yeske stated 911 is a separate entity with their own board, and she thought we don't have any input on whether they stay or go. Young stated we as a County Board can create or dissolve the 911 board, but they have to make their own decisions about how they do their business.

Robbins reported he also attended the recent Shelby County meeting, and it was stated if any one of the three county boards (Montgomery, Shelby, Christian) does not dissolve their individual county 911 board, then the consolidation of the three counties does not happen. Leitheiser stated she also attended the Shelby County meeting because she was hopeful to receive information that addressed concerns she is hearing about lengthy response times for Shelby County calls. She stated the 22 members on the Shelby county board will be addressing this same dissolution resolution and intergovernmental agreement at their monthly meeting this week.

Young reported he recently spoke with the Shelby County Board Chairman who said they plan to table this issue this month. Robbins stated this is a financial issue, and research needs to be done about the budget to know which is the best route. Yeske stated whether we stay or go, we still need to update 911 equipment. Fogle asked about the Illinois State Police and their involvement. Young replied the Illinois State Police collects the phone surcharge, and they will have final say on any consolidations since they have control of the system under state law.

Jones stated we need to know the logistics of how the 911 calls will be answered if consolidation takes place. Furness stated he would have preferred to keep 911 services in Montgomery County, also, but we are getting a picture that is not right. Furness said it is all about finances, since the cost for 911 services will be \$1.2 million dollars and \$200,000 for the Sheriff's Office. He said if we spend \$1.4 million dollars, in three years we possibly won't be able to stay intact locally. He said this is a hard decision for 911, but it is a matter of funds not being available to them if they don't consolidate. Furness also stated in this day and age we should be able to use technology to dispatch from a

long-distance area. He said the decision to consolidated is being made purely for financial reasons, and nothing else.

Robbins stated there are issues with the financial numbers that have been presented to the County Board. He said Christian and Shelby County 911 services may not be doing a bad job; he just feels they won't be able to do the job the Sheriff's Department can do. He cited the quality dispatchers we have in Montgomery County as one good reason to try to keep it here if it is financially feasible. Robbins also asked if the 911 Coordinator Position will be filled, since this is a budget consideration. Bergen said this topic will be discussed further at next month's meeting and pledged to provide members new budget figures as soon they become available so they would have enough time to review them in advance of the January, 2020, meeting.

**4. EMA New Business:**

- a) EMA Trailer Purchase Update: Bergen reported he called Nimmo to discuss the purchase and storage of the EMA Trailer, and he will report this result next month.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. Employee Health Insurance Update: Furness reported the employee health insurance open enrollment has been completed, and the HRA utilization is currently at \$57,423, which is less than last year when it was about \$70,000.
2. Employee Personnel Manual Update: Furness reported the committee continued reviewing the recommendations from ICRMT to revise the Employee Personnel Manual. He said the cyber security policies have been sent out to all county departments, and the employees have until December 13<sup>th</sup>, 2019, to return their signed paperwork.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Moore and second by McCammack to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Young appointed Tim Fogle to the Economic Development Committee.

**APPOINTMENTS:** Motion by Robinson and second by Moore to appoint Maria Clark for a 4 year term to the 708 Board. All in favor, motion carried.

**Motion by Loucks and second by Johnson to appoint Lyle Polus to the 708 Board for the remainder of a four year term expiring in December, 2020. All in favor, motion carried.**

**Motion by Jones and second by Wendel to re-appoint Kenny Ryker for a four year term to the 708 Board. All in favor, motion carried.**

**PUBLIC COMMENTS:** Citizen Bill Schroeder thanked Yeske for getting information about staffing at the Eagle Zinc clean up. Schroeder stated he contacted Congressman Rodney Davis' office and asked about the job site hours. Schroeder reported one month after Yeske provided her information, he was told by the Congressman's office there were 87,356 work hours at the job site, with over 1,000 hours worked at this site in one month. Schroeder stated there have been many missed opportunities in our local community by not requiring this project to hire a high percentage of local workers. Schroeder stated there is still an EPA Superfund site cleanup work to be done at ASARCO in Taylor Springs, and he urged the county board to be more

aggressive in requiring the federal government to provide more local jobs for these cleanup projects.

Schroeder also shared concerns of losing local jobs as a result of the consolidation of 911 dispatching services. Chairman Young responded the consolidation will offer jobs to some of our displaced dispatchers, and stated Christian and Shelby counties merged in order to save money. Furness stated the Christian/Shelby 911 Boards came to our 911 board requesting this consolidation, and they will take the funds we receive from the Illinois State Police and apply them to the consolidated 911 system. Young stated when he and the Shelby county chairman talked recently; they agreed if we combine services the costs are spread out over a bigger area.

Taylor Springs Fire Chief Doug Fenton asked to speak, and he shared his concerns about the lack of response they receive when Christian County dispatches them now as backup for Montgomery County. Fenton stated Shoal Creek and Coffeen Fire Districts reported to him they have also had similar problems when dispatch calls are dropped. Fenton stated Montgomery County dispatchers know them and they give good directions; he referenced the recent accident on Route 185, where distraught callers gave incorrect accident location information and our dispatchers made sure they responded to the correct accident site. Sheriff Robbins stated if we can work something out financially, then we should keep 911 dispatching in Montgomery County because we offer the best service.

#### **PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light** Motion by Miles and second by McCammack to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain – 2 (Moore and Bishop). Motion carried.
2. Motion by Moore and second by Deabenderfer to pay all other approved bills. All in favor, motion carried.

**Adjourn:** Until the Full Board on Tuesday, January, 14<sup>th</sup>, 2020, at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Savage and second by Fogle to adjourn the full board meeting. All in favor, motion carried. Meeting Adjourned at 6:50 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.