

**Montgomery County Board  
Special Meeting Minutes**

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**for Monday, January 6<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a special meeting of the Montgomery County Board held at 5:30 PM on Monday, January 6<sup>th</sup>, 2020 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois. **The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call: 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young

**Members Absent:** Sandra Johnson and Richard Wendel

**Pledge of Allegiance to the flag** was led by Hillsboro City Police Officer Tim Hopper, who was in attendance.

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information regarding the ETSB/911 Services and Policies Update/Approval:**

Former 911 Coordinator Greg Nimmo shared a timeline of the history of 911 services in Montgomery County and the past 911 financial issues contributing to their agreement with the Montgomery County Sheriff's office. He also gave an overview of the current negative economic outlook at the county level due to the recent VISTRA Power Plant closure, which prompted the ESTB/911 Board to vote to consolidate with Christian County. Nimmo stated the current Christian/Shelby ESTB/911 structure has been in place for three years and is going well at this time. He said the ESTB/911 Board is in control of their funds, and if the County Board votes not to consolidate they will stay, but they are concerned about how to pay for it. Nimmo introduced Joint 911 Christian/Shelby County ESTB/911 Board Chairman Andy Goodall to those in attendance.

Nimmo also introduced Christian/Shelby County ESTB/911 Board Director Mickie Ehrhardt, who stated she has been in public safety since 1993 and has been 911 Coordinator since 1998. Ehrhardt said they have a multi county network which is working well, and they can easily bring on another county.

Nimmo gave a budget projection for the next six years, which lists in FY2022 a deficit of \$3,800, in FY2023 a deficit of \$108,000 and in the sixth year showing ETSB/911 would break even without enough funds for upgrades or repairs. Nimmo stated he has been reassigned recently as Christian/Montgomery EMA Director and will not be 911 Coordinator if it stays in Montgomery County.

Nimmo then introduced Statewide 911 Coordinator Cindy Barbera-Brelle and told those in attendance she approves all 911 service activity for the State of Illinois. Barbera-Brelle gave a brief history of her credentials in 911 dispatching and coordinating of 911 services. She gave an overview of 911 funding for counties since its inception and stated the current funding flows through the Illinois State Police and includes surcharges on cellphones, as well as landlines, which have dramatically increased the revenues for county 911 services. Barbera-Brelle stated current state law requires new technology for "Next Generation" 911 be in place in all counties in

Illinois by July 1<sup>st</sup>, 2020, but the reality is the Statewide 911 network will not be ready for “Next Generation”911 by then themselves. She said the State of Illinois hasn’t selected a vendor to put that system in place, which she anticipates to be a time consuming process.

Barbera-Brelle said the needs of the new “Next Generation”technology is a work in progress, with the first tier requirements being hardware and maintenance-related items while the second tier requirements includes a public alert system for emergency events. She said counties may not charge fees to pay for 911 administrative costs since this is considered a diversion of funds under Illinois law. She stated in order for State 911 to meet the guidelines for federal funds, they can’t misuse grant money nor can the county 911 services. She stated if consolidation would be approved by Montgomery, Christian, and Shelby counties, they would be eligible for a state grant, with the deadline set for February, 2020. She said these grants should be offered annually if the counties don’t decide to consolidate now.

Much discussion was held by county board members and members of the public, which is documented as follows:

Chairman Young asked if the population of counties required to consolidate by Illinois law would be lowered to include our county in the future, and Barbera-Brelle said she wasn’t sure, since that directive would have to come from the Governor’s office.

Deabenderfer asked because state grants are available for consolidation if this is a recommendation from the State. Barbera-Brelle said there is an expense to updating the system to meet state requirements and she thinks consolidation makes sense. Hughes asked how many counties have consolidated, and Barbera-Brelle cited the names of consolidated counties at this time, saying this is an opportunity to save some dollars in administrative costs.

Jones asked if consolidated counties can revert back to providing 911 services on their own, and Barbera-Brelle said there is no provision under the law to do this, so once an ETSB/911 has been dissolved, it cannot be re-created. Jones also asked how we are charged or get our surcharge money from the state if consolidation is done. Barbera-Brelle stated the surcharge funds are placed together in one fund, not separated by county.

Members of the public in attendance were given an opportunity to speak by Chairman Young, and comments were made in favor of keeping 911/ETSB/911 services in Montgomery County by retired Hillsboro Fire Chief Richard Hewitt and Hillsboro City Commissioner Don Downs. Hillsboro Ambulance Director Barb Schmedeke stated there are issues with the Christian County backup pages now, and Nimmo responded they are in the process of upgrading this technology and it will take a \$39,000 investment to resolve this issue. Coffeen Fire Department representative Terry Bone said the backup page issue has been going on for years, but nothing has been done. Nimmo stated they need to contact him personally so he will look into their specific issue. Bone responded this has been done, with no resolution of this issue.

Litchfield Mayor Steve Dougherty asked how many dispatchers Christian/Shelby counties have now, and Ehrhardt responded they presently have 9 dispatchers covering 32,000 calls with two dispatchers per shift covering 190 calls per day. She said if Montgomery County comes on board they would add another person per day, since they anticipate approximately 20,000 more calls annually.

Nimmo stated Christian County is presently our backup. The current Montgomery County dispatcher staff handles prisoner bonding, matron duties and records management, in addition to their regular duties. If consolidation goes through, all dispatchers would just be doing dispatching functions and not any other distracting duties.

Montgomery County Search and Rescue team leader Dan Hough asked if the county has initiated a contract with Motorola for the equipment and software purchases; and if so, are we obligated to them for this purchase? Nimmo stated a contract at a cost of \$900,000 to be paid over 5 years is in place, and if we stay in Montgomery County we will pay for it. The money will have to come from somewhere. He said we are in trouble paying for the Motorola contract in the third year. Nimmo said he feels if we consolidate with Christian and Shelby counties and they agree to take the Motorola contract, we will be okay; however, if they don't want that contract, we may have to buy it out at approximately \$200,000. Hough encouraged the county board members to keep the issue of the Motorola contract in mind as they make their decision about consolidation.

Hough then asked about the funds the county now receives from the Illinois State Police from the phone surcharge. Barbera-Brelle said funding is defined in the state law, and since 2017 the surcharge has been set at \$1.50. She said Montgomery County receives approximately \$42,000 a month from the surcharge. She also stated should Montgomery County be consolidated with Christian and Shelby counties, a new joint ETSB/911 board would be formed with Christian County having five members, Montgomery County having four members, and Shelby County having four members. Hough stated he would like the county board to think long and hard about leaving our county before making this decision.

County Board member Glenn Bishop stated he would like to slow down this process so the County Board can think about this some more. He said there could be some out of the box ideas that would allow Montgomery County to keep 911 here. Bishop said the state obviously wants consolidation, but if we must consolidate we may be better off to look to Bond or Fayette counties to join us here. He also stated the county signed a contract with Motorola they shouldn't have. He said we need to remember ETSB/911 was in bad shape at one time and the county bailed them out.

County Board member Bill Bergen stated Chairman Young gave him permission to do some research on the ETSB/911 budget to see if we can keep this service in the county. He said he will bring his proposed budget to the Finance Committee meeting this coming Wednesday and also to the next full County Board meeting.

Witt Firemen and former ETSB/911 dispatcher Dan Rogers asked the county board members how many of them are first responders, and two members raised their hands. He said public safety is not a spot to cut costs. He understands the county board has to consider finances, but if ETSB/911 moves out of the county, we will lose valuable knowledge of the dispatchers. He cited a recent failure from the Christian County backup system where first responders received new pagers at \$500 each, but their reception in an emergency event only produced tones with no voices. He also stated once we dissolve our ETSB/911 board, there is no going back and cited the concern of the funds Montgomery County would have to pay for the Motorola contract if we consolidate and Christian County doesn't want it.

County Board member Mark Hughes asked how someone could get the minutes of the 911 Board meetings, and Nimmo responded they could contact him and he would provide them.

Hillsboro resident Patty Whitworth asked if anyone has spoken with Motorola regarding the status of the contract. Sheriff Rick Robbins responded he has been in touch with their salesman recently and a 5 year payment plan is being considered. Whitworth also asked about the breakdown of the \$42,000 surcharge amount we receive, and Barbera-Brelle said it comes to the county in a lump sum payment. Whitworth then asked why there have been no equipment upgrades in the past several years, and Robbins responded he was involved and didn't feel the

annual maintenance costs we were spending was worth the money when it was needed elsewhere within the office. Robbins also stated he now feels differently, and with technology changing so quickly, it is important to pay annual maintenance costs and keep the dispatching system up to date.

Whitworth then asked if anyone from Shelby County was in attendance, and if so what is their opinion about this consolidation. There were several Shelby County board members there, and they reported the current system has needs, with reports of missed calls and dispatching to the wrong counties. Barbera-Brelle stated new technology is available to do better pinpointing of calls, but more funding for the current system is needed to implement it. Another Shelby County board member stated the Christian/Shelby system is in the crawling state now and he feels they should work out the bumps in the road between them before taking on another county. Another Shelby County board member said they would not be voting on anything on this topic until they hear from us.

County Board member Megan Beeler said in 2012, the ETSB/911 Board owed \$50,000 from the past, and the 911 surcharge wasn't enough for salaries and costs. This is why the Sheriff's office absorbed 911 and staff's dispatcher duties were shared with sheriff duties. ETSB/911 revenue increased in 2017, which has contributed to the level of revenues we are seeing now. She said the big difference from the beginning of 911 services to now is our personnel costs since we try to pay livable wages in Montgomery County. She said we tried to pass a public safety sales tax twice and it failed. If it would have passed, it would have helped with Sheriff and 911 expenses. Beeler also clarified the county board has never charged ETSB/911 for rent, IT expenses, office supplies, phone access, personnel costs including benefits and union negotiations, etc. She said ETSB/911 was also asking to leave the Sheriff's office but stay in the county, so the conversation started for them to pay for all of their services, but ETSB/911 could not afford to go on their own. Beeler said because the power plant has closed, the county cannot afford to float the ETSB/911 services without charging them an operational fee to help with administrative costs. She said this amount came to \$60,000 and it was negotiated down to \$27,000.

Retired Hillsboro Fire Chief Richard Hewitt said the original agreement with the county and 911 called for no charges from the county and 911 was to be housed at the jail. Robbins gave a history of the working environment when 911 was just housed in the jail, which resulted in two dispatchers sitting side by side and not working together. Robbins said the current environment offers cross-training between staff which is working well. He also said we need new equipment so first responders and the citizens of Montgomery County are safe, so he is asking the county board to take their time before making this decision and look at other options. Robbins stated he is 100% behind keeping this in Montgomery County if we can afford it, since in his opinion if it is consolidated it will never be as good as it is today.

Beeler said this is a lose-lose situation, since if they stay we will lose, and if they go we will also lose. She said there is an \$800,000 deficit in the county general fund budget now and we are starting to negotiate with VISTRA for property tax assessment. Beeler said the entire county budget deficit is \$3,000,000, and we only have \$1.7 million in reserves now.

Dan Rogers asked if the possibility of consolidating ETSB/911 was in motion before we knew the power plant was closing, and Beeler responded this has been a topic for about 18 months.

Hough asked at what point does the State of Illinois come in and force counties to consolidate, and Barbera-Brelle responded there is no statutory authority to do this now. Hough

asked what if we aren't "Next Generation" 911 ready by then, and Barbera-Brelle responded the state probably won't be ready by then either.

Nimmo stated the State of Illinois 911 office has the authority to make sure we are using our 911 funds correctly, and Barbera-Brelle responded affirmatively if a threat is deemed to public safety.

Beeler asked Barbera-Brelle if she knows what the county will receive after the "Next Generation" 911 vendor has been selected, and Barbera-Brelle responded she does not know this information. She said the state retained a consultant to do a study at a cost of \$20 million dollars, and there is a possibility the revenues given to the counties will go down. She said there also is a possibility legislation could change to increase the \$1.50 surcharge to help with the new system costs.

Ehrhardt said the Christian/Shelby system is ready for "Next Generation" when the State of Illinois is ready to go live. Nimmo confirmed the Motorola contract includes "Next Generation" technology and meets compliance with the state.

Beeler stated the ETSB/911 Board has the authority over how they provide 911 services and the county board can't make them stay here. She said if they move away, the Sheriff will still have to have dispatchers and the "Next Generation" technology. Robbins agreed with Beeler about the financial issues, and urged the county board members to finalize an actual cost of the Motorola buyout if it is needed. He stated perhaps another attempt to pass a public safety sales tax is in order. Beeler asked Clerk Leitheiser about the timeline when monies would be received should a sales tax referendum be passed, and Leitheiser responded it could be a year to one and half years, depending on the election date chosen for the referendum.

Hillsboro City commissioner Don Downs asked why the board hasn't tried to get a state grant, and Nimmo responded we got a \$194,000 grant for 911 technology needs which must be spent by August of this year.

Discussion and questions from the public were held, including questions about if first responder agencies were contacted about ETSB/911 Consolidation, statements about the ETSB/911 Board appointment structure by the county board, the accountability the county board has to their constituents as elected officials, the negative repercussions consolidation would have on the existing Litchfield and Nokomis Sheriff dispatching contracts, and the time delay issues faced when dispatching is done from a long distance source.

State police officer Jim Holliday stated his preference to keep ETSB/911 services in Montgomery County, saying the best emergency service is done with a local dispatcher.

Chairman Young gave former 911 Coordinator/current Christian-Montgomery EMA Director Greg Nimmo an opportunity to make a closing statement. Nimmo said no matter what the outcome of this consolidation will be, he pledges when it comes to public safety all involved will help each other and work together. He said there are many passionate people in this room, and he is a Montgomery County resident himself so he sees both sides. He stated if the county board members want ETSB/911 to stay in Montgomery County, they need to come up with the money to keep it here. He will have no hard feelings either way, and Nimmo stated his opinion doesn't rule.

County Board member Jim Moore asked to hear from the ETSB/911 Board members who voted to consolidate with Christian/Shelby counties. ETSB/911 Board member Joe Gasparich came forward, and stated he has had over 20 years on the ETSB/911 board and watched it go broke until then County Board Chairman Roy Hertel came to the rescue by offering to combine it with the Sheriff's department. He said the ETSB/911 Board still owes Montgomery County

\$50,000 from the plan. Gasparich stated if consolidation is agreed upon, four dispatchers from Montgomery County will go to Christian County so local presence will remain. He said the ETSB/911 Board made their decision so they could look into the future, and he doesn't want to see 911 go broke again. He said if ETSB/911 remains in Montgomery County and the "Next Generation" 911 technology goes into place, the Sheriff's office will be down for two weeks. County IT Director Curt Watkins said this is not a true statement. Gasparich said the ETSB/911 Board has been beating their heads against the wall for the past two weeks trying to keep 911 going.

County board member Jeremy Jones said he didn't know the county board had a voice in the location of the 911 services. Gasparich said the ETSB/911 Board tried to do what's right. He said he won't stay on the board if it remains in Montgomery County because he knows they are going to go broke again in three years.

Beeler asked Barbera-Brelle about the consolidation grant deadline, and she said the deadline is February 3<sup>rd</sup>, 2020, but another round of consolidation grants might be offered in February, 2021.

Robbins stated if consolidation takes place he will keep seven dispatchers who are senior members and have to lay off 4 other dispatchers. He also informed members there is a significantly lower pay in Christian County. Ehrhardt stated if displaced Montgomery County dispatchers want to go to Christian County, they will be given first priority and she will not advertise the openings. She stated they would earn about \$4,800 less in Christian County.

County employee Terry Rogers asked Ehrhardt how many of their current Christian/Shelby County dispatcher staff are from Shelby County, and Ehrhardt responded of 9 dispatchers, one full-time and one part-time position is from Shelby County.

Hillsboro Mayor Brian Sullivan encouraged the county board to make it happen to keep 911 in Montgomery County, and agreed it is a funding problem either way.

ETSB/911 Board member Darin Beckman stated he voted for consolidation and didn't like it but it came down to money. He said we have some of the best dispatchers in the state. He would like for ETSB/911 to stay here if the finances can be worked out. Nimmo stated the names of all the sitting ETSB/911 Board members in attendance at the meeting: Mandy Schebscheck, David Beal, Tom Rogers, Joe Gasparich, Darin Beckmen, and Bill Bergen. He stated member Dave Weir was not at this meeting.

1. Other Business Update/Approval: Chairman Young deferred to County Clerk Sandy Leitheiser, who invited all to attend an upcoming Census Leader Training with two sessions to be held at January 16<sup>th</sup>, 2020 in the County Board Room.

**Adjourn: Until the Full Board on Tuesday, January, 14<sup>th</sup>, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.**

**Motion by Beeler and second by Miles to Adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 8:10 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

## Montgomery County Board Minutes

**For Tuesday, January 14th, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, January 14th, 2020, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken – 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young.

**Member Absent:** Richard Wendel

**Pledge of Allegiance to the flag** was led by Glenn Savage.

**Mileage and Per Diem Approval:** **Motion by Savage and second by Sneed** to approve the mileage and per Diem. **Roll call vote:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. 20 Yes and 1 absent: Wendel. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** **Motion by Hughes and second by Yeske** to approve the minutes of the previous county board meeting held on Tuesday, December 10<sup>th</sup>, 2019. **All in favor, motion carried.**

**Approval of Minutes of Special County Board Meeting:** **Motion by Graden and second by Hughes** to approve the minutes of the previous county board meeting held on Tuesday, January 6th, 2020. **All in favor, motion carried.**

### **CONSENT AGENDA:**

- 1. Ambulance Billing Report ----** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ----** Holly Lemons – report was submitted.
- 4. Coroner’s Report ---** Randy Leetham was present for questions
- 5. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ----** Hugh Satterlee was present for questions.
- 7. Highway Department Report ---** Cody Greenwood was present for questions.
- 8. Probation Office Report ----** Bane Ulrici – report was submitted.
- 9. Public Defender’s Report ----** Erin Mattson – report was submitted.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman – report was submitted.
- 11. Sheriff’s Report ----** Rick Robbins was present for questions
- 12. SOA Report ----** Ray Durston --- report was submitted.
- 13. State’s Attorney Report --** Bryant Hitchings was present for questions.
- 14. Treasurer’s Report ----** Nikki Lohman was present for questions.
- 15. V.A.C. Report ----** Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by McCammack to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Board liaison Earlene Robinson stated they met last night and presented plaques to resigning members Lentz and Gaskin. She also stated election of 708 Board officers was held, and Dan Hough will continue as 708 Board President. She said applications for 708 Board funding will be online by Feb 1<sup>st</sup>, and they will need to be returned by March 31<sup>st</sup>. She said Information Services staff member Mat Marietta helped get their applications online to streamline the process. Robinson said the 708 Board has been instrumental in implementing a new School Safety anonymous hotline for public use to report potential school safety concerns. 708 Board President Hough was present, and he stated the system has been activated but not yet advertised in the media.
- **CEFS Board** – Board liaison Tim Fogle reported CEFS recently finished their independent audit, and everything was found to be in compliance. He also reported the Montgomery County center has an opening for a Client Center Director position.
- **911 Board** – Bill Bergen reported the ETSB board will meet this Thursday at 7:00 pm.
- **Health Department** – Sandra Johnson reported they will meet tomorrow night.
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated she will give this report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they met last month, and another meeting is scheduled for January 22<sup>nd</sup>, 2020. He reported the commission is working on updating the Wind Siting Ordinance to make sure it is meeting current Illinois State Statutes.
- **Senior Citizens Board** – Deabenderfer reported they didn't meet due to inclement weather. He stated the next meeting is January 20<sup>th</sup>, 2020 at 12:30 pm at the Senior Center in Taylor Springs, IL.
- **UCCI** – Miles stated UCCI has a seminar planned for February.
- **U of I** – Beck reported they met at the Ariston in December, but didn't have a quorum of members. She said they will meet again in March in Jerseyville.
- **WCDC** – Liaison Wendel was absent, so Chairman Young called on Jeremy Jones, who said there is nothing new to report.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Chairman Young reported he received an email from Information Services Director Curt Watkins who stated he is having a difficult time recruiting someone for the third Information Systems Technician position.
2. **Census Complete Count Committee Update/Approval:** County Clerk Sandy Leitheiser reported there will be a Census Leaders meeting this Thursday at 3:00 and at 6:00 pm in the County Board Room at the Historic Courthouse in Hillsboro. Leitheiser stated MCEDC Director Valerie Belusko will be helping with the Census outreach as part of her MCEDC duties. She also informed members the Macoupin County Health Department recently received a \$60,000 grant to help Macoupin and Montgomery counties with census outreach. Montgomery County will get at least half of the grant



dollars because of our undercount in 2010. She stated Census mailings will go out to Montgomery County, Illinois, households from March 12<sup>th</sup> to March 20<sup>th</sup>, 2020.

3. **VISTRA Update:** Chairman Young reported an informational meeting with the affected Montgomery County taxing bodies will be held on January 27<sup>th</sup>, 2020, at 5:30 pm in the county board room to discuss the proposal from VISTRA regarding their property tax assessment.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **2020 MFT Township Rock Letting Results Approval:** Miles stated Highway Engineer Cody Greenwood reported bids for the 2020 MFT Township Rock were opened last Tuesday. He said the committee reviewed the bid tabulation spreadsheets and discussed approving and recommending the lowest bidder. **Motion by Miles and second by Moore to approve the low bids for the 2020 MFT Township Rock Letting. All in favor, motion carried.**
2. **2020 MFT County Rock Letting Results Approval:** Miles stated Greenwood reported bids for the 2020 MFT County Rock Letter were opened last Tuesday. He said the committee reviewed the bid tabulation spreadsheets and discussed approving and recommending the lowest bidder. **Motion by Miles and second by Jones to approve the low bid for the 2020 MFT County Rock Letting. All in favor, motion carried.**
3. **Village of Walshville Street Issues Update/Approval:** Miles said Greenwood informed the committee he is moving forward with the Village of Walshville to make a bypass road east and south around the Village. Greenwood was in attendance at the meeting and stated this project will cost about \$1 million dollars, with 80% to be paid from federal funds and 20% from local funds. Greenwood also stated the Federal Department of Transportation has funding scheduled for this project in 2024. Miles said the Road and Bridge Committee asked Greenwood to check with the Federal Department of Transportation to see if this project can be moved up to 2022, and he stated he is working on that now. Miles said he will bring information to the full board for their approval as this project progresses, and also stated this road near Walshville will be taken over by the county once it has been completed
4. **City of Hillsboro Seward St. Bridge Replacement Update:** Miles stated a project to replace the Seward St. Bridge in the city of Hillsboro will take place in a few years. He said Engineer Greenwood reported the City of Hillsboro can petition the county to help with 50% of the cost to replace the Seward Street Bridge in Hillsboro in a similar manner the Townships use to ask for funding help. Miles said the county could help cover construction costs using federal and local funds.
5. **Resolution #2020-01, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2020 Approval:** Miles reported Engineer Greenwood received a letter from IDOT with the new rates for the County Engineer’s Salary Program. He said in order to participate in the program, IDOT requires the county to pay at least 95% of the County Engineer’s recommended salary before IDOT will reimburse 50% of the salary. Miles said Greenwood’s salary was \$103,500 last year, but the state recommendation for Montgomery County is \$111,000 per year. He said the committee discussed raising Greenwood’s salary to meet 95% of the state rate for Montgomery County. **Motion by Miles and second by Bergen to approve Resolution #2020-01 BLR 09221 Appropriating Funds for the Payment of the**

**County Engineer's Salary in the amount of \$105,500 for FY 2020. All in favor, motion carried.** Member Mark Hughes stated that member Donna Yeske should abstain or vote present on this motion because she is Engineer Greenwood's mother-in-law, and he feels her vote on this matter is a conflict of interest. Yeske stated she will abstain from the vote. Graden asked about whether a roll call vote is necessary, but State's Attorney Hitchings said there is no need for a roll call vote because payroll is paid out in 26 pays so the salary amount wouldn't meet the roll call vote threshold. **Vote amended to reflect Yeske's abstention, all others in favor, motion carried. (For copy of Resolution, see Resolution Book 18, pages 21-22.)**

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** Beeler stated the Supervisor of Assessments Office Board of Review has received about 150 assessment complaints.
2. **ETSB Dispatching Services Update/Approval:** Beeler stated much discussion was held at their committee meeting regarding the ETSB financial outlook. She said County Board member and ETSB liaison Bill Bergen attended their meeting and presented several options regarding budgets. Beeler said the Finance committee agreed they aren't sure how to proceed until after the ETSB board meets this Thursday, and she stated the Finance Committee recommended the Dissolution of the Montgomery County ETSB Board be tabled until after their meeting. **Motion by Beeler and second by Savage to table the resolution to dissolve the ETSB Board for one month as we wait for a counter offer from the ETSB board.** Member Ron Deabenderfer stated he is concerned with how the Motorola Contract was signed and asked who had the authority from the county to sign it. Chairman Young stated some of the money in the contract is for the sheriff's office and some is for the ETSB board. Beeler stated the ETSB will have to buy out this contract with the money they have in the bank. Deabenderfer asked if it looks like that will not be our problem. Beeler said we have asked them to come back and tell us what it will take for them to stay in Montgomery County. Deabenderfer said \$900,000 is a big problem. Beeler said the ETSB board has gone to the Sheriff's office and public safety entities around the county and received letters of agreement to help pay for the contract, and the county will pay for their portion. Beeler said Bergen presented several budget options to the committee and now ETSB also needs to look at these options and bring their preference back to the Finance Committee. **All in favor, motion carried.**
3. **Capital Improvement Fund Reports Update:** Beeler referred members to the Capital Improvement Fund report ending November 2019.
4. **Employee Time Keeping in Appointed Offices Update:** Beeler stated the committee reviewed a new law regarding time keeping for salaried employees. She said this law will be addressed at the Personnel Committee this month.
5. **Revise the Pre-Paid Vendor List Update:** Beeler stated the committee reviewed the Pre-Paid Vendor List to add and delete some insurance vendors. Beeler also said she sent a memo to all department heads to also see if they have anything to add or delete to the Pre-Paid Vendor List as this is updated. She said this issue will be tabled until next month so department heads can respond with their input.
6. **IMRF Update:** Beeler stated the committee discussed IMRF and Elected County Board Members per diem implications, and they are waiting on legislative revisions.

7. **Ambulance Districts Annual Costs/Agreements Update:** Beeler deferred to Chairman Young, who reported he attended a meeting last Tuesday night with county ambulance district representatives and he said they are going to absorb the additional costs the county needs for ambulance billing services due to the City of Litchfield discontinuing using our billing services. Young said the committee discussed billing the City of Litchfield on an hourly rate basis for collections taking place after December 31<sup>st</sup>, 2019; and he will send a letter to the City of Litchfield to advise them of this requirement.
8. **Finance/Budget Control Policies and Procedures Update:** Beeler said the auditor has asked the county to approve budget policies to amend budgets, etc. She has researched various county policies and will have a draft to present at next month's Finance Committee meeting.
9. **Resolution Committing Certain County Revenues to Specified Expenditures Update:** Beeler stated she spoke with KEB auditor Rick Gratza regarding a proposed resolution required by them committing certain county revenues to specified expenditures. She also informed members the Circuit Clerk's Audit has been completed with a clean result.
10. **Travel Vouchers for State's Attorney Approval:** Beeler said the committee reviewed a few travel vouchers submitted by State's Attorney Hitchings for a meeting he attended in Chicago, Illinois, which were over the threshold allowed by the county's travel ordinance. **Motion by Beeler and second by Hughes to approve the travel vouchers for the State's Attorney which are over the allotted expense. Roll call vote:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. 20 Yes and 1 absent: Wendel. **All in favor, motion carried.**
11. **Other Business Update:** Beeler introduced insurance representative Eric Braasch, who gave an overview of the county's insurance for cyber, workmen's compensation and property casualty insurance. Miles expressed his concern about the \$3 million increase in property values, which Braasch said is because the Wright Automotive building purchased by the Highway Department is insured for replacement costs. Member Dennis McCammack stated actual cash value replacement costs aren't the best option. Member Kirby Furness asked about the Motorola Contract, and said right now we have insurance on something we don't have. Braasch said they received notification in May, 2019, to put the new Motorola equipment on the county insurance policy. Furness said it should be removed from the insurance policy, but Sheriff Rick Robbins disagreed, stating some of the equipment is on site, but not in use. Braasch said he will check on the terms of the insurance for the Motorola software. Beeler stated there needs to be a new policy for the chain of authority for authorizing purchase or insurance coverage for the county.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Graden stated Clerk Leitheiser shared a report showing the important election dates for the General Primary Election scheduled for March 17<sup>th</sup>, 2020.
2. **EPA Report Approval:** Graden stated the committee reviewed the EPA activity report submitted by EPA Inspector Bill Gonet. He also said Gonet's retirement date will be February 28<sup>th</sup>, 2020, and the HWE committee has a recommendation about who will do the EPA work for the full board. **Motion by Graden and second by Furness to enter into Executive Session to discuss Personnel. All in favor, motion carried. Motion by**

**Graden and second by Hughes to come out of Executive Session. All in favor, motion carried. Motion by Graden and second by Jones to approve having the County Board Administrator do the EPA Position upon Gonet's retirement and to hire a full time office assistant in the County Coordinator's Office to help with the EPA position and County Board. All in favor, motion carried.**

- 3. Recycling Program and Events Approval:** Graden said the committee discussed the Hillsboro and Litchfield recycling buildings and the carports used in other municipalities for collecting recycling. He said the committee felt the structures should go back to the municipalities if they want them. **Motion by Graden and second by Furness to give the recycling structures back to the municipalities if they want them.** County resident Jamie Huber was in the audience and asked Graden if the county is wiping their hands of recycling. Graden responded to Huber by saying the county can sell what we don't use and can rent the baler to a private individual. Huber asked if it should be put out for bid since taxpayer money is involved. Chairman Young said no bidding process is required since it is being rented or leased, and asked State's Attorney Hitchings for clarification.

Hitchings said if the property is being leased, it can be provided to whoever the chairman wants. Young stated Hillsboro will get the building back, and the county equipment will be leased. Young stated the new lessee will have an agreement with the City of Hillsboro for the building. He understands if we sell equipment, we have to bid out, but not if we lease it. County resident Patty Whitworth was also in the audience and asked if the county reached out to anyone other than DC Waste about the availability of recycling services.

Young said all county waste haulers were contacted to see if they were interested in recycling, and no one was interested. Huber asked why the public wasn't made aware the county recycling equipment would be available for lease. Young responded this information was contained in the board minutes. Huber said he has already talked with city leaders in Nokomis, Hillsboro and Litchfield. Jones stated if Huber is interested, he should be able to bid on leasing the county recycling equipment. Miles commented we wanted to keep funding recycling services, but we can't afford it. He said all the counties around us have also stopped their taxpayer funded recycling programs. Huber said he wants to do a service and create a few jobs. Graden encouraged him to go to the next HWE committee meeting for further information. Huber stated he wants financial information about recycling, and Chairman Young stated he can receive it on the county website or meet with Coordinator Daniels. Graden said he feels the municipalities should have an opportunity to receive the structures back if they would like them. **All in favor, motion carried.**

Daniels reported there are a few more truckloads of material at the Hillsboro recycling building and she hopes trucks will be available to pick them up by the end of this month.

- 4. Animal Control Facility Program Update:** Daniels gave an update on the municipalities who have sent in the revised animal control municipal contract. She said there are some issues to work out with some of the municipalities. Chairman Young said he and Graden will schedule a meeting with some of the mayors to discuss their issues. Daniels also reported the dryer at the Animal Control facility stopped working last Saturday and a service call was placed. She said the current washer/dryer set is over 10

years old. Graden said the committee agreed to replace the current washer/dryer set due to the age of the current set.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update:** Sneed said the Project is complete and we need to sign the final paperwork for the Ameren rebates. He said there should be an anticipated 15% savings.
2. **Maintenance and Cleaning Issues and Report Update:** Sneed reported he will talk with the cleaning service about spot cleaning the carpet in the high traffic areas of the Historic Courthouse.
3. **Annex Building Roof Estimate Approval:** Sneed reported Young's Roofing had to repair some holes in the rubber roof because raccoons did some damage. He said he went on the roof and saw where the glue is starting to come loose. He said the committee reviewed and discussed the proposal from Young's Roofing for \$20,360 to tear off the existing rubber and wood fiber roof of the Annex building and replaced it with new materials. Sneed stated this proposal includes prevailing wage rates. He said the committee discussed getting a second bid for comparison; however, Young's roofing is a good vendor who comes out for repair calls when needed, plus the proposal amount is now public knowledge. Sneed said the roof will be installed in better weather and the raccoon problem will be addressed. He also said ICRMT representative Braasch will check to see if the insurance will help cover the expense of a new roof. Beeler asked about the bidding process, and Sneed stated this project falls under the \$30,000 threshold, and Young's has already been doing the repairs for a few years. Sneed said their scope of work will include plywood laid down first and then a rubber roof to be installed. The subject of asking the Regional Office of Education to pay higher rent to offset building maintenance costs came up, but Finance Chairwoman Beeler state she was concerned if ROE rent increased, their fees the county must pay to house them would also increase. She said we will pay one way or another, and it is not worth charging them rent. **Motion by Sneed and second by Graden to approve the proposal from Young's Roofing in the amount of \$20,360 to replace the rubber roof on the Annex Building. All in favor, motion carried.**
4. **Bid out County Farm Approval:** Chairman Young reported he prepared a draft of a new County Farm Lease to put out for bid in February, 2020. He said the Building and Grounds committee discussed a three year lease, and Young stated language will be put in this lease document to address the Ameren Pipeline installation set to take place in 2021. Young also stated we need to obtain current fertilizer application and yield data reports for this bidding process. **Motion by Sneed and second by Miles to advertise for bids for the County Farm. All in favor, motion carried. Motion by Sneed and second by McCammack to hire someone to get the soil samples.** Beeler asked how the hiring costs will be paid for, and Furness stated we should take the cost of soil samples off the rent. Beeler said she doesn't like to pay for expenses from revenue lines. **All in favor, motion carried.**
5. **Other Business Update:** Sneed reported he had a conversation with Sheriff Robbins regarding lighting replacement needs at the Jail which are outside of the scope of work done by Smart Watt. Sneed shared a proposal from Lyerla Electric to remove and

replace the outside lighting at the Courthouse Complex and Jail. He said the committee approved for him to review and research the lighting upgrades for the Courthouse Complex and Jail and report back at next month's Building & Grounds Committee meeting. Sneed also reported we need to provide a price to replace the sidewalks around the Historic Courthouse to the City of Hillsboro so they can use it for budgetary purposes. He also suggested using a silent auction rather than an auctioneer for the county surplus items and utilizing a sealed bid on the more costly items.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **Committee meeting cancelled:** Yeske stated the Economic Development Committee meeting was cancelled due to the special Full Board meeting held on Monday, January 6<sup>th</sup>, 2020 to discuss the 911/ETSB Consolidation.
2. **MCEDC:** Yeske reported the MCEDC recently held a strategic planning session, and will meet again on January 29<sup>th</sup>, 2020. She informed members about the Rivers and Routes Tourism booklet they should have recently received, and she found 25+ places where Montgomery County sites were mentioned. She expressed her appreciation to MCEDC, Valerie Belusko and Litchfield tourism director Sarah Waggoner for their input on the tourism book.
3. **Enterprise Zone Application Now Official:** County Clerk Leitheiser informed members her office just recorded the official Enterprise Zone document, which totaled over 3,600 pages. She thanked Coordinator Chris Daniels for her efforts to make sure our Enterprise Zone application was approved for the next 15 years, which will greatly assist with business growth and development.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

- A. **Ambulance Billing Update:**
  1. Monthly Report: Bergen said the committee reviewed the November 2019 monthly financial report.
- B. **EMA Director's Report Update:** Bergen said Nimmo shared his Director's Report with his December activities and meetings.
- C. **EMA Old Business Update:** Bergen said the committee discussed the red EMA truck and where it will be stored when Nimmo will not be using it. He said it is currently in the parking lot at the Courthouse Complex, but Dan Hough is checking to see if it can be stored in Raymond.
- D. **911 System Update:** Bergen said the special Full Board Meeting held on Monday, January 6<sup>th</sup>, 2020, allowed members to share information from the Christian County 911 Coordinator and the State ISP-911 Administrator. He told members he had copies of the budget options he provided to the Finance Committee for 911 to remain in Montgomery County if they would like a copy to review.
- E. **EMA New Business Update:** Bergen said after a final review by legal authorities at IEMA two addendum statements have been requested to the EMA intergovernmental agreement. He said we are the first counties in Illinois to consolidate EMA services so the state wants to ensure all areas are covered. One addendum statement requested is regarding how workman's compensation will be handled between the two counties. Bergen stated Nimmo asked the state's attorneys from both counties for some language

for the addendum, but hasn't heard anything from them as of yet. Secondly, a "hard" date when the combined emergency operations plan for the two counties will be completed needs to be addressed in the addendum. Bergen said Nimmo spoke with the IEMA Regional Coordinator, and he believes August 31, 2020 is a realistic date for the combined emergency operations plan to be completed. He said in January 2020, Nimmo will be submitting the addendum information to the two county board chairpersons for their signatures and then submitting it with a letter of request to IEMA.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:**
  - a. **Monthly HRA report:** Furness stated the committee reviewed the HRA report submitted by Treasurer Lohman, and the total usage for December 2019 was \$3,874.
2. **Employee Personnel Manual Update:** Furness said the committee made revisions to the Employee Personnel Manual and Coordinator Daniels is updating the document for further review. Daniels stated revisions have been made, and now we are waiting on the new changes from ICRMT for the Employee Drug Policy.
3. **Employee Drug Policy Update/Approval:** Furness said we are waiting for a sample policy from ICRMT regarding the most recent changes in legislation regarding cannabis to be implemented in the employee drug policy. He stated the Personnel committee will review these changes at their next meeting.
4. **Circuit Clerk Union Local 148 Grievances Update/Approval:** Furness reported we responded to this grievance and are now awaiting the union's response.
5. **Colonial Insurance Request Update/Approval:** Furness said the committee reviewed the information from Colonial Insurance for supplemental insurance coverage for employees.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.**

**SCHEDULE CHANGES:** Chairman Young changed the next Personnel Committee meeting to Thursday, January 23<sup>rd</sup>, 2020 at 5:00 pm.

**APPOINTMENTS:**

**Motion by Jones and second by Sneed to appoint Bill Bergen to the ETSB Board for a 3 year term. All in favor, motion carried.**

**Motion by Moore and second by Deabenderfer to re-appoint Darrin Beckman to the ETSB Board for a 3 year term effective 12-1-2019. All in favor, motion carried.**

**PUBLIC COMMENTS:** County resident Larry Schraut asked about the future of Foresight Energy's Deer Run mine. Chairman Young responded the mine recently transferred workers to their site, and also said mine representatives recently asked to reduce the compensation they are paying to the county. Schraut stated Murray Energy recently filed bankruptcy.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light**  
Motion by Loucks and second by Furness to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18, Against – 0, Absent – 1, Abstain – 2 (Moore and Bishop). Motion carried.
2. Motion by Miles and second by McCammack to pay all other approved bills. All in favor, motion carried.
3. **Adjourn:** Until the Full Board on Tuesday, February 11<sup>th</sup>, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Yeske and second by Loucks to adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 7:35 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.



# Montgomery County Board Minutes

**For Tuesday, February 11th, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, February 11th, 2020 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Vice-Chairman Megan Beeler at 5:30 PM.**

**Roll call was taken – 17 members present, 4 members absent. (Chairman Young arrived at end of meeting at 7:30 PM.)**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, and Donna Yeske.

**Members Absent:** Glenn Bishop, Ronald Deabenderfer, Chuck Graden, and Evan Young. (Young arrived at 7:30 PM)

**Pledge of Allegiance to the flag was led by member Donna Yeske.**

**Mileage and Per Diem Approval: Motion by Yeske and second by Robinson to approve the mileage and per diem.**

**ROLL CALL VOTE** Beck, Beeler, Bergen, Fogle, Furness, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Yeske. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Sneed and second by McCammack to approve the Minutes of the previous county board meeting held on Tuesday, January 14<sup>th</sup>, 2020. All in favor, motion carried.**

## **CONSENT AGENDA:**

- 1. Ambulance Billing Report --** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ----** Holly Lemons – report was submitted.
- 4. Coroner’s Report ---** Randy Leetham was present for questions.
- 5. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions and reported her office staff just completed scanning land records from the year 1981. Leitheiser stated these documents can be searched and printed which will create more revenue for the county, and said work will now begin to scan land records from 1980 and older.
- 6. EMA Director’s Report --** Greg Nimmo – report was submitted.
- 7. Health & TB Department Report ----** Hugh Satterlee was present for questions.
- 8. Highway Department Report ---** Cody Greenwood was present for questions.
- 9. Probation Office Report ----** Bane Ulrici – report was submitted.
- 10. Public Defender’s Report ----** Erin Mattson – report was submitted.
- 11. ROE - Monthly and Quarterly Reports –** Julie Wollerman – report was submitted.
- 12. Sheriff’s Report ----** Rick Robbins was present for questions.
- 13. SOA Report ----** Ray Durston – report was submitted.
- 14. State’s Attorney Report --** Bryant Hitchings was present for questions.

15. **Treasurer's Report** ---- Nikki Lohman was present for questions.

16. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Furness to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated they met last night and applications are due on March 31<sup>st</sup>, 2020. Application forms have been posted on the county website. Robinson said they have received two applications back so far, and they will meet again in April to review all returned applications.
- **CEFS Board** – Fogle reported CEFS is starting a new marketing promotion of their services offered in the County.
- **911 Board** – Bill Bergen stated he will give an update during his committee report.
- **Health Department** – Sandra Johnson reported the Health Department is currently renovating an office on Front Street in Nokomis to serve clients in the Witt/Nokomis area. She said the new facility will offer services for behavioral and maternal/child cases.
- **IL Association of County Officials** – Bergen stated there was no new update.
- **MCEDC** – Yeske said she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer was absent.
- **Senior Citizens Board** – Deabenderfer was absent.
- **UCCI** – Miles reported UCCI has scheduled a seminar on February 25<sup>th</sup> from 5:00 to 7:30 pm at the Sangamo Club in Springfield, and an Education Seminar will be held the next day.
- **U of I** – Beck reported there was no meeting.
- **WCDC** – Wendel stated they will meet on February 20<sup>th</sup>, 2020.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Vice-Chairman Megan Beeler:

1. **Information Systems Report Update:** Beeler reported IS Manager Curt Watkins recently hired Craig Rhodes as the new IS Technician. She said Watkins will schedule training for employees in March. He reported County Clerk Leitheiser informed him we recently received \$6,000 for another cyber security election grant, and she is applying for more grants.

2. **Census Count Committee Update:** Leitheiser stated a census invitation will be mailed out March 12<sup>th</sup> to March 20<sup>th</sup> inviting Montgomery County residents to take part in the Census. She said the Census Bureau informed her residents with a P.O. Box will not receive an invitation since they can't deliver to P.O. Boxes. Leitheiser stated there will be locations around the county set up to assist citizens as they go online to complete the short Census questionnaire. She also informed members most census taker positions have been hired in the county, and she hopes local residents got these positions.
3. **Central Illinois Public Transportation Ordinance & Resolution Update:** Beeler reported board members will have a 30 day review of the Central Illinois Public Transportation Ordinance and Intergovernmental Agreement.
4. **Montgomery County Housing Authority Annual Update:** Housing Authority manager Kelly Moroney was present and she stated they are working on two projects at this time- one at Long Avenue in Hillsboro replacing the current 50 housing units and the other at the former Brown Shoe location in Litchfield which will provide 47 housing units. She said environmental issues at Brown Shoe have caused them to be behind schedule for about four months, but renovations are currently taking place. Moroney stated local contractors and jobs have benefited from these projects, as well as the local economy. She also stated five units in "The Hills" Hillsboro project will be targeted for local Veterans, and both projects are scheduled to be completed by the end of this year. Moroney stated next year they will submit an application to demolish and replace the Litchfield Housing buildings.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution 2020-02 Authorizing Local Match Funds for Section 09-00132-00-RS Nokomis/Taylorville Road Resurfacing Project Approval:** Miles reported this resolution is for a resurfacing project on the Nokomis Taylorville Road. Montgomery County portion is 20% local match using Federal Aid Matching funds, and the project is scheduled for this summer. **Motion by Miles and second by Furness to approve Resolution 2020-02 authorizing local match funds in the amount of \$300,000 for Section 09-00132-00-RS Nokomis/Taylorville Road Resurfacing Project. All in favor, motion carried. (For copy, see Resolution Book 18, page 23).**
2. **Resolution 2020-03 Authorizing Local Match Funds for Section 17-00140-00-GR Guardrail Improvements Project Approval:** Miles reported this resolution is for guardrail improvements using Federal Aid Match funds in the amount of \$250,000. **Motion by Miles and second by Bergen to approve Resolution 2020-03 authorizing local match funds in the amount of \$250,000 for Section 17-00140-00-GR Guardrail Improvements Project. All in favor, motion carried. This is for guardrail improvements on County Highways. (For copy, see Resolution Book 18, page 24).**
3. **Services for Right of Way Acquisition for Section 15-00138-00-BR Whitetown Bridge Project Approval:** Miles reported he was given a proposal from Prairie Engineers to perform work to acquire the right of way for the Whitetown Bridge Project. He said there are 9 parcels involved. Prairie Engineers would coordinate with IDOT and their scope of work included doing title search and land acquisition work. Miles said the expense would come out of the Federal Aid Match funds. **Motion by Miles and second by McCammack to approve the proposal from Prairie Engineers in the amount of**

**\$19,650 to perform services for right of way acquisition for Section 15-00138-00-BR Whitetown Bridge Project. All in favor, motion carried.**

4. **Walshville Street Issues Update:** Miles said he received a call from one of the Walshville Trustees stating some property owners along the proposed road re-route will not give up their land to construct the new road. Miles stated when three of their Village Officials attended a Road and Bridge Committee meeting several months ago. They said they were going to help with the land acquisition to build the new road. Miles stated he and Engineer Greenwood will meet with the Walshville Trustee tomorrow morning regarding this project.
5. **Other Business Update/Approval:** Miles reported member Donna Yeske called him to ask if the Highway Department could help with some drainage and signage issues on the bike trail located in Waggoner, and this topic will be discussed.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **IRS Mileage Rate Approval:** Beeler said the committee reviewed the new rates from the IRS with the new 2020 IRS Mileage rate of \$.575 per mile. **Motion by Beeler and second by Yeske to approve the new IRS mileage reimbursement in the amount of \$.575 per mile. All in favor, motion carried.**
2. **Capital Improvement Fund Reports Update:** Beeler reported the Committee reviewed the Capital Improvement Fund reports submitted by the Treasurer and stated the county received about \$18,000 in coal royalty revenue.
3. **IMRF Legislation Update:** Beeler stated our actual rate of return for 2020 arrived last week and informed members the fund balance shows an increase due to better stock market investment returns in 2019.
4. **Foresight Energy Proposal Approval:** Beeler reported the committee met in a prior Finance committee meeting with Foresight Energy representatives regarding a proposal to amend the coal royalty percentage from the 2004 Coal Rights Purchase Agreement. She said they were informed Foresight Energy is going to creditors and vendors for concessions to free up some cash in order to mine coal for upcoming contracts. **Motion by Beeler and second by Hughes to reduce the coal royalties to 1.5% until December 31<sup>st</sup>, 2020; then the royalty will revert back to the original purchase agreement of 2%.** Hughes asked if we know how many local vendors the coal mine owes money to, and Beeler responded the committee discussed prioritizing payment to these local vendors as a condition of the agreement, but we can't legally make this requirement. Jones asked when the longwall will start up, and Beeler stated they expect it will be in full swing in August of this year. Fogle asked if we can suggest to them in fair negotiations to pay our local vendors first, and State's Attorney Hitchings was present and stated it is possible to put this language in the contract, but it may not be legally binding. **All in favor, motion carried.**
5. **Circuit Clerk FY 2019 Audit Update:** Beeler reported the committee reviewed the exception report last month, and now we are waiting on the financial part of the report from KEB.
6. **Finance/Budget Control Policies and Procedures Update:** Beeler reported she has several examples from other counties of Finance/Budget control policies and member Fogle has offered to help her draft some policies for Montgomery County.

7. **Resolution Committing Certain Montgomery County Revenues to Specified Expenditures Update:** Beeler reported she has been in communication with KEB regarding this resolution, and it will be revised and presented to Finance Committee for a recommendation next month.
8. **ETSB/911 Dispatching Services FY 2020 Budget Proposal Approval:** Beeler reported we asked the ETSB Board to come back with an offer for them to stay in Montgomery County and not consolidate with Christian and Shelby counties. **Motion by Beeler and second by Bergen to recommend the FY 2020 budget approval for one year without the \$50,000 loan or the admin fees pending ETSB Board approval.** Member Bergen stated the 911 Board wanted a budget with no loan or fees and presented a six year budget for projections; however they understand this is a one year agreement. Bergen said he will take this agreement back to the ETSB board for their approval. Furness stated this has situation been going on since last April, and he felt the three counties would have been better together because there would be a bigger pool of money to run 911 services. Furness said he doesn't have much faith in how the State of Illinois' manages money, and the Governor will cut schools about 15% next year. Furness added the Illinois State Police doesn't have money either; and before 2017 when new legislation passed, we were taxed \$.87 on phone lines and we are now taxed over \$1.30. He said if we had been getting what we should have been getting, this wouldn't be a problem. Furness said he was comfortable with Bill Bergen's numbers; but if the state comes and cuts again, we will be in a problem again. Beeler said the ETSB board meets next week on February 20<sup>th</sup>, 2020, at 7:00 pm, and this issue may be resolved then. **All in favor, motion carried.**
9. **Operational Contract/Agreement between the Sheriff's Office and the ETSB Board Update:** Beeler stated we will table this issue until next month because board members don't have an agreement document to review. Sheriff Robbins said he plans to sign the agreement since it is with the Sheriff's office so this transition can move forward.
10. **New Highway Department Property Purchase Update:** Beeler stated the Road and Bridge Committee discussed repaying the County for the \$600,000 purchase of the Wright Automotive Property last year. She said they agreed to pay back \$300,000 over 10 years for \$30,000 per year with payments going to the coal fund 375. Beeler also stated any proceeds from the sale of the current Highway Department location would go to the County General Fund. She said the Highway Department's budget also used \$300,000 budgeted from coal money for the Irving Road project. Board member Hughes asked why the committee met in closed session to discuss the repayment of the new Highway Department property because this discussion is about a transfer of public funds. Beeler the closed session was justified because this is technically a real estate purchase and the Highway Department is a separate entity and levies its own funds. She said at the Road and Bridge's January committee meeting the committee also discussed the appraisal of the current property, which qualifies for closed session. Hughes asked if other committee closed sessions were held on this topic, and Beeler stated we will look at those meeting minutes to check this out. State's Attorney Hitchings stated we should be citing the purpose of why we are going into executive sessions. County Clerk Leitheiser stated she has provided a list of the categories Illinois law allows to enter into executive session for County Board members.

- 11. Pre-paid Vendor List Revisions Approval:** Beeler stated the revised list was distributed last month for everyone to review and there has been no feedback for any revisions. **Motion by Beeler and second by Loucks to approve the revision to the Pre-Paid Vendor's List. All in favor, motion carried.**

**H.W.E. COMMITTEE REPORT:** Given by Committee Vice Chairwoman Sandra Johnson:

1. **Elections Update:** Johnson deferred to County Clerk Leitheiser, who gave members updates about the upcoming election and stated her office has had decent activity for early voting and voting by mail so far.
2. **EPA Report Update:** Johnson reported EPA Inspector Bill Gonet's last day will be Friday, February 28<sup>th</sup>, 2020; and informed everyone they are invited to a retirement party on his last day.
3. **Recycling Program and Events Update:** Johnson reported the following:
  - a. DC Waste submitted a proposal for the recycling equipment and supplies during the executive session.
  - b. Electronics Recycling Drive with BLH Computers will be held on Saturday, October 17<sup>th</sup>, 2020 at a location to be announced in Hillsboro.
  - c. The committee approved putting all the recycling equipment and supplies in the surplus auction.
4. **Animal Control Facility Program Update:**
  - a. Municipal Contracts – Johnson stated Animal Control Warden Amanda Daniels looked at the Rabies Tag/Registration database, and it appears there are about 16,000 pets with expired rabies tags. Johnson stated this is an approximate loss of revenue in the amount of \$40,000 per year. She said the committee also discussed options of sending out notices to pet owners letting them know the requirement to pay pet registration fees required for pets living in Montgomery County. Johnson said Daniels will bring more information to next month's meeting, and a plan will be made to get notices out to pet owners. She said several municipalities have asked for a mayor's meeting, and Chairman Young said he will try to schedule one early next March.
5. **Executive Session for Personnel/Litigation/Property Acquisition/Leasing County Property Approval:** Motion by Johnson and second by Savage to enter into executive session to discuss leasing county property. All in favor, motion carried.  
Motion by Robinson and second by Miles to come out of executive session. All in favor, motion carried.  
Johnson stated the HWE Committee will draft a counter proposal for leasing county property for State's Attorney Hitchings to review, and they will come back next month to the full County Board meeting with a recommendation.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported maintenance staff has been working on several issues, and the committee approved spending \$1,600 to replace nine lights in the lobby of the Jail with LED fixtures. Sneed reported he is also getting proposals to replace outside lights at the Courthouse Complex and Jail. The generator at the Jail was repaired for \$2,100.

2. **Open Bids for County Farm Approval:** Sneed reported the committee opened and reviewed seven bids submitted for the County Farm. **Motion by Sneed and second by Furness to approve the high bid from Jason Anderson in the amount of \$281 per acre to lease the County Farm. All in favor, motion carried. Motion by Sneed and second by Beck to approve the three year agreement with Jason Anderson to lease the County Farm for the amount of \$281 per acre. All in favor, motion carried.**
3. **Johnson Controls Service Contract Renewal Approval:** Sneed reported we received our maintenance service contract renewal from Johnson Controls in the amount of \$5,919. He said the committee discussed and approved for Sneed to call Johnson Controls to check on the price, and the negotiated maintenance contract is a savings of about \$525 over the three years. **Motion by Sneed and second by McCammack to approve the three year maintenance agreement with Johnson Controls in the amount of \$5,753 for the first year, \$5,926 for the second year and \$6,104 for the third year. All in favor, motion carried.**
4. **Surplus Auction Update:** Sneed reported the surplus auction will be held in April when weather permits.

Member Earlene Robinson left the meeting.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:**
  - Revolving Loan Fund Update/Approval: Yeske stated the Revolving Loan Fund account is being paid.
2. **Tourism Update:** Yeske reported there are three drafts of Tourism Videos ready for Belusko to review.
3. **Applications for Event Funding-Tourism Financial Assistance Update:** Yeske said the grant applications for Round two are due March 27<sup>th</sup>, 2020. She said the committee will review and approve them at their meeting on April 6<sup>th</sup>, 2020, and this grant cycle will cover events from April 15<sup>th</sup> through November 30<sup>th</sup>, 2020. Yeske stated the committee discussed possibly changing the maximum grant award of \$1,000 because we don't know how many organizations will apply.
4. **CEDS Document Update:** Yeske stated the CEDS document is currently being prepared by the U of I Extension Service.
5. **Planning Commission Update:** Yeske reported the Planning Commission continues to work on the Wind Farm Siting Ordinance. She said she understands there is a potential of a wind farm location in the northern part of our county at this time.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Update:** Bergen reported he participated in a Webinar on February 4<sup>th</sup>, 2020 offered by Tri Tech billing software. (Chairman Evan Young arrives to meeting.)
2. **EMA Director's Report Update:** Bergen stated we just received a letter from the IEMA Director stating the Christian and Montgomery County EMA Office request for consolidation and Intergovernmental Agreement with Addendum A has been approved. (For copy, see Resolution Book 18, pages 25-26). He said Christian/Montgomery

County EMA Director Greg Nimmo reported the transition to combine the EMA Offices for Christian and Montgomery Counties is going well.

3. **Other Business Update:** Bergen introduced new 911 Director Ed Boyd, who was in attendance, and also thanked the Finance Committee for their work on the ETSB budget. Member Sneed thanked Bergen for all his efforts on the ETSB budget. He stated if it wasn't for Bill Bergen, Montgomery County wouldn't have kept 911 in the county.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance and HRA Report Update:**
  - a. Monthly HRA report: Furness reported the HRA used \$7,004 to date.
2. **Employee Personnel Manual Update:**
  - a. Revised Drug Policy addressing Cannabis usage: Furness reported the committee reviewed the revised sample policy from ICRMT regarding Drug, Alcohol and Cannabis and it will be sent to State's Attorney Bryant Hitchings for his review and recommendation. Hitchings stated he might have these tasks completed by the end of this month.
3. **Grievance Discussion with Local 148 – Circuit Clerk's Union Update:** Furness reported the committee met with Local 148 representatives and the grievance has been dropped by the Union.
4. **Employee Time Keeping in Appointed Offices Update:** Furness reported the committee discussed a few different options for keeping track of employee's timekeeping, including clocking in and out according to new legal requirements provided in a recent newsletter from Illinois Association of County Officials. He reported a time clock was purchased and installed for the employees in the basement of the New Courthouse.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Loucks and second by Sneed to approve the eight committee reports and minutes. All in favor, motion carried.**

**APPOINTMENTS:**

**Motion by Yeske and second by Johnson to appoint James Holiday to the 911/ETSB Board for a 3 year term. All in favor, motion carried.**

**Motion by Young and second by Furness to appoint Michael Smalley to the 911/ETSB Board for a 3 year term. All in favor, motion carried.**

**Motion by Bergen and second by Moore to re-appoint David Beal to the 911/ETSB Board for a 3 year term. All in favor, motion carried.**

**Motion by Moore and second by Sneed to re-appoint Daniel Fenton to the Shoal Creek Fire Protection District Board of Trustees for a 3 year term. All in favor, motion carried.**

**PUBLIC COMMENTS:** County Resident Patty Whitworth was in attendance and stated as a member of the local DAR chapter, she wanted to bring awareness about the County's 200<sup>th</sup> Birthday and Bi-centennial next year on February 21<sup>st</sup>. 2021. She said the DAR, Hillsboro



Rotary and other organizations she is affiliated with are interested in history; and she feels there should be different organizations from throughout the county invited to participate in organizing events for the birthday celebration. Member Yeske stated they have been talking about this issue at their Economic Development committee meetings and said we need to branch out with other committees. Whitworth stated with county board members representing all parts of the county, they should be the leaders in planning bicentennial events and activities and no part of the county should be left out. Chairman Even Young suggested Whitworth contact all the county fire departments to get involved with the celebrations.

**PAY BILLS:**

- 1. Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light Motion by Sneed and second by Furness to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 16, Against – 0, Absent -4 Abstain – 1 (Moore). Motion carried.**
- 2. Motion by Young and second by Fogle to pay all other approved bills. All in favor, motion carried.**

**ADJOURN:**

**Until the Full Board on Tuesday, March 10th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.**

**Motion by Loucks and second by Fogle to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:40 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, March 10<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, March 10th, 2020 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois.

**The meeting was called to order by County Board Chairman Evan Young at 5:32 PM.**

**Roll call was taken - 18 members present, 3 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, and Evan Young

**Members Absent:** Furness, Loucks and Yeske

**Pledge of Allegiance to the flag was led by County Board Member Bill Bergen.**

**Mileage and Per Diem Approval:** Motion by Miles and second by Hughes to approve the mileage and per diem.

**ROLL CALL VOTE:** Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Graden, Hughes, Johnson, Jones, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. No members voted no. Final vote was 18 members voted yes, no members voted no and 3 members (Furness, Loucks and Yeske) were absent. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:** Motion by Deabenderfer and second by Fogle to approve the Minutes of the Previous County Board Meeting held on Tuesday, February 11th, 2020. **All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Ambulance Billing Report --** Sherry Greenwood – report was submitted.
- 2. Animal Control Report --** Amanda Daniels – report was submitted.
- 3. Circuit Clerk's Report --** Holly Lemons was present for questions and gave an update on the Criminal Traffic Assessment Act which allows credit for time served and fee waivers for low income offenders. Lemons stated the county lost \$179,841.40 from July through December due to this new state mandated program. State's Attorney Bryant Hitchings also stated Montgomery County is suffering revenue loss due to this new law. He said our county doesn't have big civil dockets like other counties have to help pay for their court services.
- 4. Coroner's Report --** Randy Leetham -- was present for questions.
- 5. County Clerk and Recorder's Report --** Sandy Leitheiser was present for questions.
- 6. EMA Director's Report --** Greg Nimmo was present for questions.
- 7. Health & TB Department Report --** Hugh Satterlee was present for questions.
- 8. Highway Department Report --** Cody Greenwood was present for questions.
- 9. Probation Office Report --** Bane Ulrici – report was submitted.
- 10. Public Defender's Report --** Erin Mattson – report was submitted.
- 11. ROE - Monthly and Quarterly Reports --** Julie Wollerman – report was submitted.
- 12. Sheriff's Report --** Rick Robbins was present for questions.

- 13. **SOA Report** -- Ray Durston -- report was submitted.
- 14. **State's Attorney Report** -- Bryant Hitchings was present for questions.
- 15. **Treasurer's Report** -- Nikki Lohman -- report was submitted.
- 16. **V.A.C. Report** -- Dave Strowmatt -- report was submitted.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Sneed and second by Johnson to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board did not meet this month.
- **CEFS Board** – Fogle reported he provided members information he received from CEFS promoting their services and statistics regarding their LIHEAP, Meals on Wheels and PIPP programs.
- **911 Board** – Bill Bergen stated he will give his report later in this meeting.
- **Health Department** – Sandra Johnson reported no meeting was held.
- **IL Association of County Officials** –Bergen stated he had nothing to report.
- **MCEDC** – Yeske was absent.
- **Planning Commission** – Deabenderfer stated he will make this report with the Economic Development Committee report.
- **Senior Citizens Board** – Deabenderfer reported they will meet next Monday and have sent out requests for bids to get new flooring at the Taylor Springs facility.
- **UCCI** – Miles stated he didn't attend their recent meeting.
- **U of I** – Beck reported they will meet on March 19<sup>th</sup> in Jerseyville.
- **WCDC** – Wendel stated they met in February and WCDC Director Mike Sherer said Power plant employees received a good severance package from VISTRA. Wendel said County Board member Jeremy Jones was elected as Secretary of West Central Development. Jones reported he is working with WCDC to better promote youth programs to teachers who have qualifying students.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Update on Coronavirus:** Chris-Mont EMA Director Greg Nimmo and Montgomery County Health Department Director Hugh Satterlee gave a local update regarding the Coronavirus Pandemic. Nimmo explained the Health Department is the lead agency and EMA plays a role to help coordinate efforts in disasters including pandemics. Nimmo said the Governor declared a disaster in Illinois to give us access to additional Federal Funding. Nimmo stated they have daily and weekly coordination efforts with schools, hospitals, and other local agencies and referred members to reputable websites like the Illinois Department of Health, Center for Disease Control and Ready.gov for more information. Satterlee reported there is no proof the coronavirus is sensitive to heat and humidity conditions. He said this virus has more serious health concerns than the flu and extra precautions need to be taken. Satterlee stressed all should frequently wash hands, don't touch their faces and use hand sanitizer. He said if a doctor wants to test for the Coronavirus, they have to go through the local health department to send off to one of the three state labs at this time. Satterlee also said the virus can live up to 70 hours outside the host.

2. **Central Illinois Public Transportation Ordinance & Resolution Approval:** Central Illinois Public Transportation Mobility Manager Nathan Nichols stated he has been employed at CEFS for nine years and gave an overview of CEFS services. **Motion by Graden and second by Bergen to approve the Ordinance with Central Illinois Public Transportation. All in favor, motion carried. Motion by Beck and second by McCammack to approve the Intergovernmental Agreement with CIPT. All in favor, motion carried. (For copies of Ordinance and Intergovernmental Agreement, see Resolution Book 18, pages 27-29).**
3. **Information Systems Report Update:** Young reported IT Manager Curt Watkins told the committee his department received 95 work order tickets in January which is up from 56 tickets in December. He also stated they have set up county email accounts for the 708 Board members.
4. **Census Count Committee Update:** Leitheiser reported today is the first day residents can complete their information on line for the 2020 Census. She stated her office will be available to help the public complete their census forms on line, and Farm Bureau Manager Katie Wilson will assist Farm Bureau members with their census information on line.
5. **Mayor's Meeting Scheduled for Wednesday, March 11<sup>th</sup>, 2020 at 5:45 pm Update:** Young reported he has scheduled a Mayor's meeting for March 11<sup>th</sup> at 5:45 pm in the County Board Room of the Historic Courthouse.
6. **Other Business Update:** Young reported he received a revised Intergovernmental Agreement for Centralized Emergency Dispatch Center from Sheriff Robbins. **(For copy, see Resolution Book 18, pages 30-33).** Young reported Leitheiser informed members the Montgomery County Water Company sold to EJ Cooperative in Dieterich, Illinois.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **2020 County MFT Oil Letting Results Approval:** Miles said the committee discussed the County MFT Oil Letting results from the previous day and approved the low bid from Louis Marsch. **Motion by Miles and second by Beeler to approve the bid from Louis Marsch for the County's MFT Oil Letting in the amount of \$155,082. ROLL CALL VOTE:** Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Graden, Hughes, Johnson, Jones, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, and Young. No members voted no. Final vote was 18 members voted yes, no members voted no and 3 members (Furness, Loucks and Yeske) were absent. **All in favor, motion carried.**
2. **2020 Township MFT Oil Letting Results Approval:** Miles said the committee discussed the Township MFT Oil Letter results from the previous day and approved the low bidder in each group. **Motion by Miles and second by McCammack to approve the low bidder in each group for the Township MFT Oil Letting. All in favor, motion carried.**
3. **2020 Pipe Culvert Letting Results Approval:** Miles said the committee discussed the Pipe Culvert Letter bids from the previous day and approved the low bid from Metal Culverts. **Motion by Miles and second by Sneed to approve the bid from Metal Culverts in the amount of \$1,653.12 for Group 1 galvanized culverts, \$1,755.28 for Group 2 aluminized culverts, and \$2,001.06 for Group 3 poly coated culverts. All in favor, motion carried.**

4. **City of Hillsboro Seward St. Bridge Replacement Petition Approval:** Miles said the committee discussed and approved the City of Hillsboro Seward Street Bridge replacement Petition. **Motion by Miles and second by Deabenderfer to approve the City of Hillsboro’s Petition for County Aid for the replacement of the Seward Street Bridge. Savage and Graden voted no, all others voted yes. Motion carried.**
5. **Walshville Bypass Road Update:** Miles reported the committee discussed the options for the Walshville Bypass Road, and the Village of Walshville wants to keep the original route through town. Miles reported Engineer Greenwood met with Village Officials who say we won’t be able to get the Right of Way to do the bypass road as proposed by the County. Miles reported if the County does the bypass road, it will become a county road Greenwood suggested inviting the property owners to the next Road and Bridge meeting to let us know why they won’t give up right of way for the road bypass.
6. **New Highway Department Property Purchase Approval:** Miles reported Highway Engineer Greenwood stated he emailed State’s Attorney Hitchings regarding drawing up an agreement for the property purchase and hasn’t received a return email yet.
7. **Other Business Update/Approval:** Graden asked if there is any date on the county surplus auction yet, and Sneed replied there is not.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Circuit Clerk FY 2019 Audit Update:** Beeler reported Circuit Clerk Lemons received the financial part of her FY 2019 Audit on Tuesday, March 3<sup>rd</sup> and the full board will be given a 30 day review period for action at the April meeting.
2. **SOA Report Update:** Beeler said Durston shared his report and he would like to schedule another meeting with taxing bodies to review the options of VISTRA’s proposal.
3. **Capital Improvement Fund Reports Update:** Beeler said the committee reviewed the Capital Improvement Fund, and said recycling revenues from the sale of materials have been deposited into the Coal fund office 375. Beeler reported we should start getting some additional coal royalties.
4. **IMRF Update:** Beeler said there have not been any new legislative updates since last month.
5. **Foresight Energy Agreement Approval:** Beeler reported the committee reviewed the revised Amendment to Purchase Agreement between Montgomery County and Colt LLC drafted by the State’s Attorney’s Office. She said the revised agreement was presented to the Finance Committee last month by Foresight Energy asking for some concessions in the Royalty payments. Beeler stated the original agreement was approved in 2004 for 2% royalty and the County Board approved last month to decrease the coal royalty to 1.5% through December 31<sup>st</sup>, 2020. She said State’s Attorney Hitchings also added a sentence to the agreement stating the Purchaser must provide a monthly accounting of all coal sold within seven business days of the last day of every month. This topic was discussed in executive session, after which the County Board decided to table it until next month.
6. **Finance/Budget Control Policies and Procedures Update:** Beeler stated she and Tim Fogle are still reviewing the sample policies from other counties, and they will report next month.
7. **KEB Engagement Letter Update:** Beeler reported they are looking at previous invoicing and the current engagement letter for last year.

8. **Policy for Bidding out Professional Services Update:** Beeler reported we need to look at our policy for bidding out professional services and get a list together of what can be bid out. She said the committee discussed bidding out some professional services this year.
9. **Intergovernmental Agreement Centralized Emergency Dispatch Center Approval:** The committee reviewed the revised Intergovernmental Agreement Centralized Emergency Dispatch Center as prepared by Sheriff Robbins. The ETSB Board has already approved this Intergovernmental Agreement. **Motion by Beeler and second by Graden to approve the Intergovernmental Agreement Centralized Emergency Dispatch Center between Montgomery County and ETSB. All in favor, motion carried. (For copy of Agreement, see Resolution Book 18, pages 30-33).**
10. **Resolution to Convey Deed for Parcel ID #21-19-327-006 in East Fork Township to Patricia A Ryan Russo Approval:** Motion by Beeler and second by Wendel to approve the Resolution to Convey Deed for Parcel ID #21-19-327-006 in East Fork Township to Patricia A. Ryan Russo. All in favor, motion carried. (For copy, see Resolution Book 18, pages 34-35).
11. **Surveyor Fee for County Trustee Corrected Deed for Taylor Springs Update:** Beeler reported there was an error in the legal description for a parcel deeded to the Village of Taylor Springs through the County Trustee. Surveyor Carl Nail discovered the error when surveying the property and invoiced the village of Taylor Springs \$2,000 for his extra work. Beeler said Taylor Springs paid one half of the \$2,000 invoice and the Finance Committee approved paying the remaining \$1,000 due to the error in the legal description.
12. **Executive Session for Personnel/Litigation/Property Acquisition Approval:**  
**Motion by Beeler and second by Graden to enter into executive session at 6:50 PM to discuss the setting of a price for sales or lease of property owned by the public body. All in favor, motion carried.**  
**Motion by Beeler and second by Graden to come out of executive session at 8:10 PM. All in favor, motion carried.**  
**Motion by Beeler and second by Savage to table action regarding the amended agreement with Foresight Energy. All in favor, motion carried.**
13. **Other Business Update/Approval:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:**
  - **Proposal to fix steps at Historic Courthouse** – Sneed reported the committee approved a proposal from Joann Seward in the amount of \$1,610 to repair the steps at the North entrance of the Historic Courthouse. He said the entrance will be closed for about one week. Sneed reported the committee also discussed seeking bids for repairs of three of the generators.
2. **Insurance Claim for Annex Building Roof Update:** Sneed reported we received a response from the insurance claim for the Courthouse Annex Building roof. He said the adjuster's response made it two claims with a \$10,000 deductible for each claim. Sneed stated one claim was for the damage caused by the raccoons and the other was for wind damage. He said we asked for them to re-visit the claim and get back to us. Sneed also

reported ICRMT representative Eric Braasch sent the report to Young's Roofing to review and he will advise us whether this claim is approved.

3. **Sidewalk Repairs Around the Historic Courthouse Update:** Sneed reported he continues to work to get an estimate from the City of Hillsboro on the replacement cost of the sidewalks around the Historic Courthouse.
4. **Imagine Hillsboro Mural on the Annex Building North Wall Update:** Sneed reported Imagine Hillsboro has asked if they can install a mural on the north wall of the Annex Building. Imagine Hillsboro will be contacted to ask them what they have in mind.
5. **Other Business Update/Approval:** Sneed said the committee approved a contract with Hillsboro Electric to replace lighting at the new courthouse. He also gave an update on the generator located at the Animal Control facility.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Vice-Chairman Ron Deabenderfer:

1. **Applications for Event Funding (Tourism) Update:** Deabenderfer reported the committee discussed the deadline of March 27<sup>th</sup> for organizations wanting to submit an event-funding tourism grant. He said the committee plans to review the applications and make awards at their next committee meeting. He also said there have been four applications turned in to date.
2. **CEDS Document Update:** Young reported there was a meeting held on February 25<sup>th</sup>, 2020 about the CEDS document preparation, and said this topic will also be discussed at the Mayors Meeting on March 11<sup>th</sup>, 2020.
3. **Planning Commission Update:** Deabenderfer stated the Planning Commission had to cancel their last scheduled meeting and is scheduled to meet next on March 11<sup>th</sup>, 2020.
4. **Wind Siting Ordinance Amendments Update:** Deabenderfer reported the Planning Commission is working on revising the Wind Siting Ordinance. Deabenderfer asked land owners are asked to not sign a lease with wind farms until they consult with an attorney. He said there are currently five lease agreements for Wind projects in Montgomery County.
5. **Bicentennial Update:** Deabenderfer stated the Bicentennial Committee held their first meeting on March 5<sup>th</sup>, 2020 and the kick off date has been scheduled for February 12<sup>th</sup>, 2021. He said current plans are to attend each town's major celebration and have a booth to make our citizens aware of the county's history.
6. **Other Business Update/Approval:** None

**EMA and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen: Bergen recognized Jones for his new role as the WCDC Board secretary.

1. **Ambulance Billing Update:**

- **City of Litchfield Ambulance Reports-** Bergen said these reports have been boxed up, but not yet sent out by the EMA office.
- **Monthly Report** – Bergen said this will be completed when Greenwood comes back to work.
- **Ambulance Contracts** – Bergen reported Greenwood has received three ambulance districts' contracts but still needs Raymond/Harvel's contract.

**2. EMA Director's Report Update:**

- Chris-Mont EMA report – Bergen reported Director Nimmo attended a Coronavirus planning meeting in Christian County on Wednesday, March 4<sup>th</sup>, 2020.

**3. Other Business Update:** Bergen said the Montgomery County ETSB process is making lots of progress and equipment is coming soon.

**PERSONNEL COMMITTEE REPORT:** Given by Vice Chairman Sandra Johnson:

**1. Employee Health Insurance Update:** Johnson said Health Insurance representative Amanda Mast shared her monthly report with the committee and discussion took place about the need for Employee ID Cards from Met Life for the Vision and Dental Insurance. Mast stated no ID cards will be issued since many health insurance providers have eliminated them.

- a. Monthly HRA report: Johnson said the committee reviewed the HRA report submitted by the Treasurer's Office with a February ending balance of \$11,406, which is about the same as last year at this time.

**2. Employee Personnel Manual Update:**

- a. Revised Drug Policy addressing Cannabis – Johnson said Coordinator Daniels will check with IPMG to see if there has been an updated version since the Veto Session.
- b. Sexual Harassment Policy and Training- Johnson said the committee reviewed the sample training recommended by IT Manager Curt Watkins. She said a new law requires this training to be given every year to all employees and elected officials. **Motion by Johnson and second by Robinson to approve the Sexual Harassment Training suggested by the Information Systems Department. All in favor, motion carried.**

**3. Other Business Update/Approval:** None

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

**1. Elections Update:** Leitheiser gave members an overview of the total Early and Vote By Mail Ballots cast to date. She encouraged all who haven't voted to either vote early or on Election day, March 17<sup>th</sup>, 2020.

**2. EPA Report Update:** Graden said Bill Gonet's retirement party was held last Friday. New EPA Inspector Daniels reported she went to several inspection trainings at the Landfill and also open dumping training. Daniels said the IL EPA Inspector will be down next week to continue training at the Landfill and will check on a couple of open dump sites. She said she will work with the State Inspector until she is certified to conduct inspections on her own.

**3. Animal Control Facility Program Update:**

- Municipal Contracts: Graden said these will be discussed at the Mayor's Meeting to be held on Wednesday, March 11<sup>th</sup>, 2020. He said other agenda items also include information on the 2020 Census, the CEDS Documents and Open Discussion.



4. **Executive Session for Personnel/Litigation/Property Lease/Acquisition Approval(session held earlier in meeting):**  
Motion by Graden and second by Beeler to present a counter offer to DC Waste. All in favor, motion carried. Motion by Johnson and second by Beck to advertise for sale the Recycling forklift with the option to reject any and all bids. All in favor, motion carried. All in favor, motion carried.
5. **Recycling Program and Events Update:** none
6. **Other Business Update:** Graden thanked Hughes for asking if Coordinator Daniels has been compensated for working with the Recycling program since Mike Hand left the program. Young stated he will discuss this need with Daniels.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

Motion by Robinson and second by Fogle to approve the eight committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS:** Chairman Young announced the Mayor's meeting will be held March 11<sup>th</sup>, 2020 at 5:45 pm in the Historic Courthouse.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Citizen Bill Schroeder shared his concern about Foresight Energy declaring bankruptcy and asked if the contract could be amended with language to pay our local vendors first. Chairman Young replied the State's Attorney said we can't add that language to the contract.

**PAY BILLS:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light**  
Motion by Miles and second by Beck to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 17 Against – 0, Absent – 3 Abstain – 1 (Moore). Motion carried.
2. Motion by McCammack and second by Johnson to pay all other approved bills. All in favor, motion carried.

**Adjourn:** Until the Full Board on Tuesday, April 14th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.

Motion by Bergen and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 8:35 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser

**Montgomery County Board  
Special Meeting Minutes**

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**For Friday, April 3<sup>rd</sup>, 2020 – 5:30 PM**

The following are minutes of a Special Meeting of the Montgomery County Board held at 5:30 PM on Friday, April 3<sup>rd</sup>, 2020 in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois. Several members called in remotely due to COVID-19 social distancing concerns.

**The meeting was called to order by County Board Chairman Evan Young at 5:31 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present in the County Board Room:** Ron Deabenderfer, Dennis McCammack, Gene Miles and Evan Young

**Members Participating by Conference Call:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, Dave Loucks, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, and Donna Yeske

**Members Absent:** Chuck Graden and Richard Wendel

**Pledge of Allegiance to the flag was led by County Board member Ron Deabenderfer.**

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Update on Coronavirus:** Chairman Young introduced Chris-Mont EMA Director Greg Nimmo who attended via phone conference. Nimmo gave a county update regarding the Coronavirus Pandemic. Nimmo gave a brief summary of the two-county activities since the Coronavirus Pandemic began. Nimmo explained Chairman Young signed the necessary paperwork to declare Montgomery County a Disaster effective on March 28<sup>th</sup>, 2020 and it was good for seven days. **(For copy of original Declaration, see Resolution Book 18, page 36.)** Young reported this Declaration needs to extend beyond seven days through May 12<sup>th</sup>, 2020, so he recommends the board approve an amended Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) to that date. Young opened the discussions to those participating by teleconference. Bergen asked about possibly extending this Emergency Declaration until the regular April County Board meeting and Fogle suggested an extension date of April 30<sup>th</sup>, but Chairman Young defended the need to extend this date until May 12<sup>th</sup>, 2020 since we should know more about what to expect with the pandemic after that date. **Motion by Furness and second by McCammack to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) to May 12<sup>th</sup>, 2020.** Roll Call Vote: 19 Yes, 0 No, and 2 Absent. Voting yes were Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Hughes, Johnson, Jones, Loucks, Miles Moore, Robinson, Savage, Sneed, Yeske and Young. No members voted no. Two members were absent: Graden and Wendel. **All in favor, motion carried. (For copy of Amended Declaration, see Resolution Book 18, page 37).**

**Public Comment:** Local title searcher Jake Fleming was a remote participant at the meeting and stated as a title research company there are times where they need access to the public records housed at the county. Fleming cited other county courthouses that are open to the public on a limited basis by appointment and requested the County Board consider also offering this service.

Chairman Young replied the buildings need to remain closed to the public for safety purposes until further notice, but he plans to have a conference call with all County Department Heads next week to re-evaluate this policy. Clerk/Recorder Sandy Leitheiser stated documents are being recorded in the office.

**Adjourn: Motion by Miles and second by Deabenderfer to adjourn the Special Board Meeting until the Full Board meeting on Tuesday, April 14th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois. All in favor, motion carried.** Meeting Adjourned at 6:35 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, April 14th, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, April 14<sup>th</sup>, 2020 in the County Board room at the Historic Courthouse via teleconference. **The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young.

**Members Absent:** Richard Wendel

**Pledge of Allegiance to the flag was led by Dennis McCammack.**

**Mileage and Per Diem Approval:** Motion by Furness and second by McCammack to approve the mileage and per diem.

**ROLL CALL VOTE:** 20 members Yes, 0 members No, 1 member absent: Wendel Voting Yes: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Miles and second by Furness** to approve the Minutes of the Previous County Board Meeting held on Tuesday, March 10<sup>th</sup>, 2020. **All in favor, motion carried.**

**Approval of Minutes of Previous SPECIAL County Board Meeting:**

**Motion by McCammack and second by Miles** to approve the Minutes of the Previous County Board Meeting held on Friday, April 3<sup>rd</sup>, 2020. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – was present for questions.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham -- report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **EMA Director’s Report** -- Greg Nimmo – report was not submitted.
7. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
8. **Highway Department Report** --- Cody Greenwood was present for questions.
9. **Probation Office Report** ---- Bane Ulrici – report was submitted.
10. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins - Report was submitted.
13. **SOA Report** ---- Ray Durston was present for questions.
14. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
15. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
16. **V.A.C. Report** ---- Dave Strowmatt was present for questions.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Furness and second by McCammack to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board extended the deadline to turn in applications until April 30<sup>th</sup>, 2020.
- **CEFS Board** – Fogle reported CEFS is looking for volunteers for local services.
- **911 Board** – Bill Bergen stated he will report at the committee level.
- **Health Department** – Sandra Johnson stated she has nothing to report.
- **IL Association of County Officials** – Bergen said there is nothing to report.
- **MCEDC** – Yeske stated she will give this update during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they reviewed a portion of the revised Wind Siting Ordinance and another meeting has not yet been scheduled.
- **Senior Citizens Board** – Deabenderfer reported their meeting was cancelled.
- **UCCI** – Miles stated their meeting was cancelled.
- **U of I** – Beck reported their meeting scheduled for March 19<sup>th</sup>, 2020 was cancelled.
- **WCDC** – Wendel was absent.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported IT Director Curt Watkins has been busy during the coronavirus pandemic, keeping computers going and getting several employees set up to work remotely from home.
2. **Census Count Committee Update:** County Clerk Sandy Leitheiser stated 55.5% of county residents have responded to the 2020 Census online so far. She said paper questionnaires will be sent out by mail soon, and door to door field operations to collect census data have been postponed until June 1<sup>st</sup>, 2020. Leitheiser stated the Macoupin County Health Department received another small grant for census ads, flyers and social media promotions.
3. **Update on Coronavirus Pandemic Issues Update:** Health Department Director Hugh Satterlee stated COVID testing is still going on at Hillsboro Hospital and in Springfield. He said the Health Department has been coordinating with Chris-Mont EMA Director Nimmo regarding the COVID-19 Pandemic issues on a daily basis. Satterlee stated they have been trying to get Personal Protective Equipment (PPE) for nursing home facilities and first responders. He reported people have been inquiring about residency locations for positive coronavirus patients, and he explained it doesn't matter where they live because they could work, shop and visit anywhere in the county and could also spread it anywhere. Satterlee stated everyone still needs to practice social distancing, and we need to discuss how and when we should allow people back into the county buildings. Satterlee stated they are only conducting public services at the health department by phone, by mail, or on-site in their cars outside their building, and only new mental health patients are allowed in the building after they are screened.
4. **Other Business Update/Approval:** None

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles: Miles reported the Highway Department has pretty much been shut down since the shelter in place order was given, and staff is working only on an on-call basis if needed to work on emergency repairs. Miles also stated the Walshville road project is on hold, and he hoped that mowing will begin next month.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **KEB Engagement Letter Update:** Beeler stated the KEB letter was signed and mailed.
2. **County FY 2019 Audit Presentation by KEB will be at May meeting Update:** Beeler stated a digital copy of the audit will be available by April 28<sup>th</sup>, 2020, and the County Board will vote on the audit at the May meeting because it is due to the State by the end of May unless there is an extension. Treasurer Nikki Lohman reported she received the extension approval today, and the audit now won't need to be provided to the State until the end of July 2020.
3. **Circuit Clerk FY 2019 Audit Approval: Motion by Beeler and second by Furness to approve the FY 2019 Circuit Clerk Audit report. All in favor, motion carried.**
4. **Capital Improvement Fund Reports Update/Approval:** Beeler reported members should have received this information in advance of the meeting.
5. **IMRF Update/Approval:** Beeler said she and Treasurer Lohman continue to watch the IMRF funds.
6. **Foresight Energy Agreement Update:** Beeler stated she has been communicating with Foresight Energy representative Chad Fuson. She stated they are moving coal, but it may not be sold yet. Lohman reported she has deposited two coal royalty checks for the months of February and March for a total of about \$6,000.
7. **New Highway Department Property Purchase Update:** Beeler said she hasn't had an update on this purchase agreement from State's Attorney Hitchings yet. Engineer Cody Greenwood said this agreement should be presented next month.
8. **COVID-19 Expenses, Reimbursements Update/Approval:** Beeler said all COVID-19 related expenses are being paid from COVID-10 expenditure line items for each individual department per the request of Treasurer Lohman. Beeler stated she is requesting that payroll expenses for county offices be included in this itemization.
9. **Intergovernmental Agreement for Litchfield Dispatching Services Approval: Motion by Beeler and second by McCammack to approve the Intergovernmental Agreement for Litchfield Dispatching Services. All in favor, motion carried. (For copy of Agreement, see Resolution Book 18, pages 38-39).**
10. **Other Business Update/Approval:** None

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the north steps are finished at the Historic Courthouse.
  - Generators at the Courthouse Complex and Jail – work is underway.
  - Lights installation at the Courthouse Complex – done.
2. **Insurance Claim for Annex Building Roof Update:** Sneed said he told the contractors to start the work on the roof. He will talk with the Insurance Company about the claim.
3. **Other Business Update/Approval:** None

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported the MCEDC Annual meeting was postponed until further notice.
2. **Other Business Update/Approval:** Yeske stated the payment for the tourism videos will be included with the other bills set for approval at the end of this meeting.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported the ambulance billing work is getting done with staff coming in on a limited basis or working from home.
2. **EMA Report Update:** Bergen reported EMA Director Nimmo has been busy with the Covid-19 Pandemic event.
3. **ETSB Update:** Bergen said the ETSB board met and discussion was held about the 911 radio equipment purchase.
4. **Four Ambulance District Billing Contract Approvals:**
  - **Motion by Bergen and second by Miles to approve the Farmersville/Waggoner Ambulance Agreement. All in favor, motion carried.**
  - **Motion by Bergen and second by Furness to approve the Raymond/Harvel Ambulance Agreement. All in favor, motion carried**
  - **Motion by Bergen and second by Graden to approve the Nokomis/Witt Ambulance Agreement. All in favor, motion carried.**
  - **Motion by Bergen and second by McCammack to approve the Hillsboro Area Ambulance Agreement. All in favor, motion carried.**
5. **Other Business Update/Approval:** None

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:**
  - a. Monthly HRA report: Furness reported the HRA balance through March, 2020 is \$28,450.
2. **Other Business Update/Approval:** None

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Leitheiser stated the 2020 Primary Election was finalized and canvassed and the final results are on the county web site.
2. **Recycling Program and Events Update/Approval:** Young reported the DC Waste Proposal has been signed.
3. **Other Business Update/Approval:** None

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Miles and second by McCammack to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** None

**SCHEDULE CHANGES:** None

**APPOINTMENTS:**

**Motion by Furness and second by McCammack to appoint Jeff Brown to the Farmersville-Waggoner Fire Protection District effective today and expiring March 31<sup>st</sup>, 2023. All in favor, motion carried.**

**Motion by Miles and second by Beck to appoint Leonard Rovey to the Farmersville-Waggoner Fire Protection District effective today and expiring March 31<sup>st</sup>, 2022. All in favor, motion carried.**

**Motion by McCammack and second by Beck to appoint John Welsh to the Farmersville-Waggoner Fire Protection District effective today and expiring March 31<sup>st</sup>, 2021. All in favor, motion carried.**

**Motion by Young and second by Miles to appoint Shane Davidson to the Fillmore Community Fire Protection District effective today and expiring December 27<sup>th</sup>, 2022. All in favor, motion carried.**

**Motion by Furness and second by McCammack to appoint Jay Greenwood to the Green Hill Cemetery Board effective today and expiring April 30<sup>th</sup>, 2026. All in favor, motion carried.**

**Motion by Moore and second by Miles to appoint Marilyn Harvey to the Green Hill Cemetery Board effective today and expiring April 30<sup>th</sup>, 2026. All in favor, motion carried.**

**Motion by Robinson and second by McCammack to appoint Maurice Wilson to the Green Hill Cemetery Board effective today and expiring April 30<sup>th</sup>, 2026. All in favor, motion carried.**

**Motion by Graden and second by Miles to appoint Trevor Loafman to the Nokomis Witt Ambulance Board effective today and expiring December 31<sup>st</sup>, 2020. All in favor, motion carried.**

**Motion by Furness and second by Beeler to appoint Joe Chappellear to the Raymond Drainage District #1 effective today and expiring March 31<sup>st</sup>, 2023. All in favor, motion carried.**

**Motion by Beck and second by Beeler to appoint David Fuchs to the Raymond Drainage District #1 effective today and expiring March 31<sup>st</sup>, 2023. All in favor, motion carried.**

**Motion by Beck and second by Beeler to appoint Kent Sorrells to the Raymond Drainage District #1 effective today and expiring March 31<sup>st</sup>, 2023. All in favor, motion carried.**

**Motion by Beck and second by Yeske to appoint Joseph Martin to the Raymond Fire Protection District effective today and expiring March 31<sup>st</sup>, 2023. All in favor, motion carried.**

**Motion by Deabenderfer and second by Beck to appoint Daniel Fenton to the Shoal Creek Fire Protection District. All in favor, motion carried.**

**Motion by Beck and second by McCammack to appoint Gregory Weitekamp to the Zanesville #3 Drainage District effective today and expiring December 31<sup>st</sup>, 2022. All in favor, motion carried.**

**Motion by Beck and second by Beeler to appoint Melvin Wempen to the Zanesville #3 Drainage District effective today and expiring December 31<sup>st</sup>, 2021. All in favor, motion carried.**

**Motion by Furness and second by Beck to appoint Larry Ziegler to the Zanesville #3 Drainage District effective today and expiring December 31<sup>st</sup>, 2020. All in favor, motion carried.**



**PUBLIC COMMENTS:** Local title company representative Jake Fleming made comments about public documents housed in the Historic Courthouse not being available to the public. Fleming asked if the county board voted to close the buildings, and he stated other courthouses are letting the public in by appointment. Chairman Young stated at this time we need to keep the public out to keep everyone safe and said no county board vote was taken, but a meeting with several county board members, the elected officials, department heads and Judge Roberts was held last week about this topic. Young said the consensus at that meeting was to keep the buildings closed. Beeler stated the county board doesn't have control over the county buildings since they are under the control of the Sheriff, and emergency shutdown of facilities doesn't have to be voted on by the county board. Chairman Young said the Montgomery County Declaration of Emergency powers are in effect until May 12<sup>th</sup>, 2020. Furness asked Fleming if his company has titles in limbo because they can't get to the public records, and Fleming responded affirmatively. Fleming complimented members on their service, and asked them to not take his passion as an attack. Furness stated there is no support to open the buildings at this time.

**PAY BILLS AND PAYROLL:**

**1. Approval to Pay Any Invoices to Adams PC and Books & Moore, and Point of Light**  
**Motion by Furness and second by McCammack to pay any invoices for Adams, PC and Book & Moore and Point of Light. Voice Vote: In favor – 18 Against – 0, Absent – 1 Abstain – 2 (Moore and Bishop). Motion carried.**

**2. Motion by Miles and second by Beck to pay all other approved bills and Payroll. All in favor, motion carried.**

**Adjourn: Until the Full Board on Tuesday, May 12th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Miles and second by Loucks to adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 6:30 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.**

**Montgomery County Board  
Minutes**

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**For Tuesday, May 12<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, May 12th, 2020 via teleconference. Some members were present in the County Board Room for the meeting.

**The meeting was called to order by County Board Chairman Evan Young at 5:36 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young.

**Member Absent:** Richard Wendel

**Pledge of Allegiance to the flag was led by Bob Sneed.**

**Mileage and Per Diem Approval:** Motion by Miles and second by Moore to approve the mileage and per diem.

**ROLL CALL VOTE:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Deabenderfer and second by Sneed** to approve the Minutes of the previous County Board Meeting held on Tuesday, April 14th, 2020. **All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** - Sherry Greenwood – no report, will be submitted next month.
2. **Animal Control Report** -- Amanda Daniels was present for questions.
3. **Circuit Clerk’s Report** -- Holly Lemons was present for questions.
4. **Coroner’s Report** -- Randy Leetham -- report was submitted.
5. **County Clerk and Recorder’s Report** -- Sandy Leitheiser was present for questions. She informed members the appointments for the Title Searchers are underway, and they are going well. Members Loucks and Furness thanked Leitheiser for providing this service and stated they have received favorable comments from their constituents.
6. **EMA Director’s Report** -- Greg Nimmo – report was submitted.
7. **Health & TB Department Report** -- Hugh Satterlee was present for questions.
8. **Highway Department Report** -- Cody Greenwood was present for questions.
9. **Probation Office Report** -- Bane Ulrici – report was submitted.
10. **Public Defender’s Report** -- Erin Mattson – no report, will be submitted next month.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** -- Rick Robbins - was on conference call for questions.
13. **SOA Report** -- Ray Durston was present for questions.
14. **States Attorney Report** -- Bryant Hitchings was on conference call for questions.
15. **Treasurer’s Report** -- Nikki Lohman was on conference call for questions.
16. **V.A.C. Report** -- Dave Strowmatt – was present for questions.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Furness and second by Beeler to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the board had 12 applicants with \$833,000 requested. She said the board will begin the selection process next month.
- **CEFS Board** – Fogle gave an update on CEFS activity.
- **911 Board** – Bill Bergen stated he will give his report later in the meeting.
- **Health Department** – Sandra Johnson reported the Health Department had a Nokomis project underway, and there was much discussion at the last meeting regarding COVID-19.
- **IL Association of County Officials** –Bergen stated there was nothing to report.
- **MCEDC** – Yeske said she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated there were no meetings, so no report.
- **Senior Citizens Board** – Deabenderfer stated there were no meetings, so no report.
- **UCCI** – Miles stated there was no meeting, so no report.
- **U of I** – Beck stated there was no meeting, so no report.
- **WCDC** – Wendel was absent, so Chairman Young called on Jones, who said West Central is now rotating staff for COVID-19 reasons, and he has also been helping constituents with unemployment issues.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the Information System staff is making sure employees who can work from home remotely can do so.
2. **Census Count Committee Update:** Clerk Leitheiser provided an update for members.
3. **Coronavirus and Employee Transition back to work Update:** Young stated the Historic Courthouse is now open to the public by appointment only for title searches, and this is being handled by Clerk Leitheiser.
4. **Extension of the Proclamation of a Disaster in Montgomery County Approval:** Chairman Young said we need to extend the county disaster proclamation date so we can qualify for COVID-19 expense reimbursements, and it allows us to keep getting PPE supplies and assistance from the National Guard. Bishop asked if this money is guaranteed and how much money the county has spent to date. Chairman Young said we have been careful about what we purchased, have installed plexiglass barriers, and provided PPE to employees. Johnson and Jones expressed their concerns about the many local businesses that are closed. **Motion by Fogle and second by Beeler to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) until the June 9<sup>th</sup> Full Board Meeting at 5:30 pm or if the Governor Lifts the Order earlier. All in favor, motion carried. (For copy, see Resolution Book 18, page 40).**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Smart Watt Energy Project Update:** Sneed reported he signed off on the final paperwork for the Smart Watt project and gave Mark Brown the two binders containing all the specs for the completed work. He said the project was also installed on a CD and given to Coordinator Daniels to file in the County Board Office. Sneed stated the committee was pleased with Smart Watt's work.
2. **Dropbox at the Historic Courthouse Update:** Sneed reported a drop box was purchased and will be installed tomorrow on the north side of the Historic Courthouse near the fire escape. He said the public can use the drop box for their tax payments and for any mailings for the County Clerk and SOA Offices.
3. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the maintenance staff has been cleaning and disinfecting county buildings. Discussion also took place about the maintenance workers sanitizing between court cases and putting up a sign at the courtroom entrance stating the room has been cleaned and disinfected.
4. **Generator Bids approval:** Sneed said the committee reviewed and approved the maintenance proposal for the three generators submitted by Luby Equipment.
5. **Re-Opening County Buildings Approval:** Sneed reported Chairman Young and Maintenance staff did a good job getting plexiglass barriers for the public counters in the county offices.
6. **Insurance Claim for Annex Building Roof Update:** Sneed reported there has been no change in our request to review the insurance claim for the Annex Building roof, but he signed the contract with Young's Roofing for the repairs.
7. **Sidewalk Repairs around the Historic Courthouse Update:** Sneed reported he has not been successful in getting someone to call him back with prices to replace the sidewalks.
8. **Imagine Hillsboro Mural on the Annex Building North Wall Update:** Sneed reported he has not been contacted by anyone regarding the mural, and Young stated the mural has to be something historical.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske stated Belusko has been working with local businesses impacted during the COVID Pandemic. She said the MCEDC Annual Meeting is on hold as well as the CEO Program due to COVID-19. She stated Belusko informed her twelve students have been accepted into next year's CEO program.
2. **Revolving Loan Fund Update:** Yeske reported Belusko said she will work on this report next month because she needs the proper reports from the bank. McCammack said there could be eligible projects for the Revolving Loan Fund (RLF) now with COVID-19 concerns, and Hughes asked if small businesses can use the fund for these purposes. Beeler stated the purposes of the RLF fund is for business startups and expansion. Young stated it will be up to the RLF committee to discuss this need and approve it. McCammack said small businesses are hurting and need help. Beeler said the county can make changes to the RLF policy to fit our needs. McCammack and Hughes requested the RLF policy be changed to help our small businesses during this COVID pandemic.
3. **Tourism Update:** Yeske stated all the videos are on You Tube, and MCEDC will advertise them this week.

4. **Applications for Event Funding (Tourism) Approval:** Yeske said the committee reviewed and approved funding for some of the events who submitted grant paperwork for round 2 of the Tourism Grants. **Motion by Yeske and second by Deabenderfer to approve the Round 2 Tourism Grant requests (if they have their event) as follows: Hillsboro Old Settlers Car Show for \$750; Hillsboro Olde Tyme Tractor Show, Hillsboro Summer Concert Series, Litchfield Farmers Market and Litchfield Pickers Market for \$1,000 each.** Bishop stated he understands that some venues have cancelled their events. Yeske replied if the event isn't held, it doesn't get the money. **All in favor, motion carried.**
5. **CEDS Document Update:** Yeske shared a report listing some of the wish list items/projects to add to the CEDS document. Yeske invited everyone to share their ideas for additional items or projects.
6. **Planning Commission Update:** Yeske stated the Planning Commission has not met due to COVID-19; and when they meet again, they will continue to revise the Wind Siting Ordinance.
7. **Wind Siting Ordinance Amendments Update:** Savage suggested checking out the new large wind farms and to keep in mind the setback needs to be proportionate to the height of the wind turbine.
8. **Bike Trail Update:** Yeske stated she didn't have anything new to report.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing:** Bergen stated employees Greenwood and Lewis reported things are going okay with ambulance billing.
  - **Monthly Report** – Greenwood is waiting on some numbers from the ambulance districts to update the report.
2. **EMA Director's Report:** Nimmo gave a status report on the COVID-19 pandemic in Montgomery and Christian Counties. He said Governor Pritzker placed our county in Region 3 and we are now in Phase II. He complimented the National Guard staff assigned to help them with their response efforts. Nimmo said he drafted the Historic Courthouse re-opening plan which is going well so far.
3. **Other Business:** Health Department Director Hugh Satterlee gave an update on the current status of COVID-19, and said with more testing taking place, cases could go up. He warned members that our county hospitals don't have the capacity to handle things on our own if cases go up, and we should be careful as we proceed.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler stated some interest payments were posted in April, and we received some coal royalty payments which haven't been posted yet.
2. **IMRF Update:** Beeler referred everyone to a document in the packet and stated we will keep a close eye on the IMRF account.
3. **FY 2019 Audit Presentation by KEB:** KEB representative Rick Gratza gave a presentation of the County FY 2019 Audit report. Gratza stated there were no material weaknesses, no significant deficiency and no noncompliance with laws, regulations, grants and contracts. Some recommendations from KEB include Budgetary Controls, an accounting procedures manual, better response on returned economic interest forms,

positive pay banking and the Sheriff's revolving fund balance. Bishop asked about a note provided on the audit that referenced a County Board member who had a conflict of interest with a local engineering firm; and after researching this statement, Gratza responded KEB had made an error on the audit, since the member in question was a planning commission member and not a county board member. Gratz said this error will be corrected. Beeler thanked KEB and the county department heads for their work and stated board members will be given a 30 day review and action to approve the audit will take place at the June Meeting.

4. **Ordinance #2020-2 Postponing Delinquency Date Interest for the First Installment 2019 (Payable 2020) Property Tax Payments Pursuant to 35 ILCS 200-21-40(c)(1)(B) Approval:** Beeler stated the committee discussed and approved recommending waiving late payment penalty for the first installment for all types of property taxes to help give taxpayers a little break during the COVID situation. She said the ordinance also states property taxes collected through escrow must be paid on time or be penalized, and Beeler said the penalty is 1.5% per month. Treasurer Nikki Lohman stated she always puts out a press release about the payment schedule for property tax bills and will include information about this ordinance. Lohman said the Treasurer's Office will also accept partial payments for those who are having financial difficulties. **Motion by Beeler and second by McCammack to approve Ordinance #2020-2 Postponing Delinquency Date Interest for the First Installment 2019 (Payable 2020) Property Tax Payments Pursuant to 35 ILCS 200-21-40(c)(1)(B). All in favor, motion carried. (For copy of Ordinance, see Resolution Book 18, page 41).**
5. **Covid-19 Employees Leave – FMLA/FFCRA (Families First Coronavirus Response Act) Update:** Beeler stated all employee leave after employees return full time will be treated in the same manner as FMLA.
6. **FY 2021 Non-Union Salaries Update:** Beeler stated the budget hearings will be held starting in August instead of July, and worksheets will go out in May or June. Beeler explained if budget hearings are held in August, we will have six months of revenue and expense history for office holders to help them prepare their FY 2021 budgets. Budget hearings will also be held between the property tax installment dates.
7. **Finance/Budget Control Policies and Procedures Update:** Beeler stated she gave a preliminary draft to Treasurer Lohman for review.
8. **VISTRA Power Plant Legislation Approval:** Lohman reported Senator Andy Manar contacted her recently to request support letters from affected Montgomery County Taxing Bodies to Senator Hastings so he can move ahead with the VISTRA Power Plant Legislation. Beeler responded a letter will be sent out on Chairman Young's letterhead. **Motion by Beeler and second by Sneed to approve sending a support letter to Senator Hastings & his Committee regarding the VISTRA Power Plant Legislation. All in favor, motion carried. (For copy of letter, see Resolution Book 18, page 42).**
9. **Policy for Bidding out Professional Services Update:** Beeler reported she notified a KEB representative we are soliciting bids for next year for the FY 2020 Audit. Beeler stated we will also solicit bids for the Property Casualty Insurance.
10. **Highway Department Property Agreement Update:** Beeler said the committee reviewed the draft prepared by Bryant Hitchings. Beeler stated Finance will review it next month.

- 11. Foresight Energy Update/Approval:** Beeler stated the recommendation is to not change anything on the current contract with Foresight Energy. State's Attorney Hitchings stated the hearing is coming up on Thursday. Beeler stated we are not making any changes to the royalty, and she recommends holding tight. She said someone will be going to the bankruptcy hearing this Thursday on the county's behalf.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser updated members about potential legislation regarding increasing the county's voting by mail outreach for the November 3<sup>rd</sup>, 2020 General Election. County Board member Earlene Robinson stated Sandy had several judges call off the day before the primary and complimented her and her staff. Robinson also said the Attorney General's office representatives stopped in to their polling place as part of their county Election Day inspection, and they praised Leitheiser and her staff as well. Bishop expressed his thanks to Leitheiser for her leadership in digitizing land records back to 1981 and placing them online so county customers could maintain access to those important records during the COVID pandemic.
2. **EPA Report Update:** Coordinator Chris Daniels reported she has not had any training yet due to social distancing requirements as a result of the COVID Pandemic.
3. **Recycling Report Update:** Chairman Young reported D.C. Waste/Recycling owner Bryan Deming is now working on the lease agreement for the baler and is interested in purchasing the Caterpillar Forklift and the scale. He said the committee discussed and approved the bigger recycling surplus items be advertised for bid and opened in two weeks at the Coordinating Committee meeting.
4. **Animal Control Facility Program Update** Member Jim Moore asked what the animal control policy is regarding horses and farm animals. Chairman Young stated that these animals should be the responsibility of the Department of Agriculture. Coordinator Chris Daniels said because of the COVID-19 pandemic, the Department of Agriculture representatives are not responding, so the county Sheriff's office requested Animal Control Officer Amanda Daniels assist in these types of cases until Department of Agriculture representatives can be reached.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update/Approval:**
  - Monthly HRA report: Furness reported the HRA balance is \$36,863.
2. **Employee Personnel Manual Update/Approval:** Furness stated the committee will review the recommended revisions to the Employee Personnel Manual next month.
  - Revised Drug Policy addressing Cannabis – Will be reviewed next month.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Gene Miles:

1. **Walshville Bypass Road Update:** Miles reported Engineer Greenwood will set up a meeting with Walshville Trustee Gary Applegate and more discussion will need to take place with the Walshville Village Board regarding this project.
2. **New Highway Department Property Purchase Agreement Update:** Miles reported the committee reviewed and discussed a draft of the new Highway Department Property Purchase Agreement prepared by State's Attorney Bryant Hitchings and members were generally in favor of it.

3. **COVID-19 Update:** Miles said Greenwood reported the maintainers are gradually working more each day with two man crews working from separate trucks, with the two secretaries working half days one week on and one week off.
4. **REBUILD Illinois bond funds to local public agencies Update:** Miles said Greenwood reported IDOT sent them a letter regarding proceeds from some bond sales they will disperse twice a year for three years. The money can be deposited into the MFT account so they can keep track of this money separately. Miles said there are two big bridge projects coming up as well as road and guardrail projects. Greenwood reported they haven't received their April MFT allotment yet, so he doesn't yet know if it has decreased. Miles said the committee reviewed a list showing what each Municipality and Township would get from the Rebuild Illinois fund. He said the County Road District will receive \$1,156,934 over three years; the Townships will get \$3,244,583 over three years; and municipalities will get \$1,472,212 over three years for a county-wide grand total of \$5,873,729, to be used by July 2025. Greenwood reported the first disbursement has been sent out by the State, with proceeds to be from Transportation series A Bonds to fund Rebuild Illinois and is separate from MFT funds. Greenwood said we don't know how the bonds will be paid back.
5. **Highway Safety Improvement Fund** – Greenwood stated this money will become available again this year, and the committee discussed the Guardrail Improvement project at 90% funding.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Moore and second by McCammack to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Young thanked Sheriff Robbins for coming to the Historic Courthouse this morning to make sure the County Board room was sanitized. He also complimented the Montgomery County Mask Makers, who are making and donating masks for many in need. There were no schedule changes.

**APPOINTMENTS:**

**Motion by Beeler and second by Moore to approve the re-appointment of Ray Durston as the Montgomery County Chief Assessment Officer for a 4 year term effective July 8<sup>th</sup>, 2020, to July 8<sup>th</sup>, 2024. All in favor, motion carried.**

**Motion by Sneed and second by Furness to approve the re-appointment of Lyle (Dick) James to the Board of Review for a 2 year term effective June 1st, 2020, to May 31<sup>st</sup>, 2022. All in favor, motion carried.**

**Motion by Robinson and second by Loucks to approve the re-appointment of Mike Rappe to the Board of Review for a 2 year term effective June 1st, 2020, to May 31<sup>st</sup>, 2022. All in favor, motion carried.**

**Motion by Miles and second by Furness to approve the re-appointment of Kent Aumann to the Board of Review for a 1 year term effective June 1st, 2020, to May 31<sup>st</sup>, 2021. All in favor, motion carried.**



**Motion by Moore and second by Beeler to approve the re-appointment of John Richard Lyons to the Harvel Drainage District #1 for a 1 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2021. All in favor, motion carried.**

**Motion by Beeler and second by McCammack to approve the re-appointment of Richard Uhrig to the Harvel Drainage District #1 for a 2 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2022. All in favor, motion carried.**

**Motion by Sneed and second by Beeler to approve the re-appointment of Christopher Zimmerman to the Harvel Drainage District #1 for a 3 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2023. All in favor, motion carried.**

**Motion by Loucks and second by Furness to approve the re-appointment of Dennis Held to the Harvel Drainage District #2 for a 1 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2021. All in favor, motion carried.**

**Motion by Moore and second by Sneed to approve the re-appointment of John Richard Lyons to the Harvel Drainage District #2 for a 2 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2022. All in favor, motion carried.**

**Motion by Furness and second by Beeler to approve the re-appointment of Larry Meisner to the Harvel Drainage District #2 for a 3 year term effective May 12<sup>th</sup>, 2020, to May 12th, 2023. All in favor, motion carried.**

**PUBLIC COMMENTS: None**

**PAY BILLS AND PAYROLL:**

- 1. Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps:  
Motion by Beeler and second by Loucks to pay any invoices for Adams, PC and Book & Moore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: In favor – 15, Against – 0, Absent – 2 (Deabenderfer left meeting prior to vote, Wendel was absent), Abstain – 4 (Moore, Bishop, Yeske and Furness). Motion carried.**
- 2. Motion by Beeler and second by Miles to pay all other approved bills and Payroll. All in favor, motion carried. For itemized listing of bills paid, refer to Accounts Payable Book for FY 2020.**

**Adjourn: Until the Full Board on Tuesday, June 9th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.**

**Motion by Loucks and second by Miles to adjourn the Full Board Meeting. All in favor, motion carried. Meeting Adjourned at 7:35 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.**

**Montgomery County Board  
Special Meeting Minutes**

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**For Thursday, May 28th, 2020 – 5:30 PM**

The following are minutes of a special meeting of the Montgomery County Board held at 5:30 PM on Thursday, May 28th, 2020, in the County Board Room, 2<sup>nd</sup> floor of the Historic Courthouse, Hillsboro, Illinois. This special meeting was held in accordance with 55 ILCS 5/2-1002 due to a petition signed by at least one-third of the County Board members. This petition was signed by the following ten County Board members: Dennis McCammack, Glenn Bishop, Mark Hughes, Earlene Robinson, Glenn Savage, Jeremy Jones, Kirby Furness, Sandra Johnson, Connie Beck and Donna Yeske. **(For copy of Petition and Special Meeting Notice, see Resolution Book 18, pages 43-44).** Due to COVID-19, this meeting was held via phone conference with some members, but other members were in attendance.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young.

**Member Absent:** Richard Wendel

**Pledge of Allegiance to the flag was led by County Board member Bob Sneed.**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

**1. “A Proclamation of the Montgomery County Board in Support of Montgomery County Businesses, Organizations and Houses of Worship” Update/Approval:** Chairman Young directed County Clerk Sandy Leitheiser to read the Proclamation, which she did. Motion by Sneed and second by Robinson to approve the Proclamation of the Montgomery County Board in Support of Montgomery Businesses, Organizations and Houses of Worship. General discussion followed.

Member Bill Bergen offered his support for the Proclamation and stated he feels state government has gone too far in taking away rights and freedoms of local residents.

Member Jim Moore stated he felt this Proclamation is unnecessary, as Phase 3 of the Restore Illinois plan would be starting the next day. Moore also said the Montgomery County Health Department should have had input into the Proclamation since it deals with public health issues. He stated he is not a medical person, but the Health Department has staff trained to deal with these types of situations, and he trusts them. Moore also said he would not be submitting a *per diem* pay request for this meeting.

Member Mark Hughes spoke in favor of the Proclamation, stating he hopes it would help many of the small businesses who are hurting. He added he knows the County Board can't officially re-open businesses without jeopardizing state funding, but he felt the Proclamation would offer support for local businesses. He asked about the potential of the Revolving Loan Fund being revamped and used for this purpose, and he requested the County Board be updated by the Montgomery County Economic Development Corporation on their activities to help businesses impacted by the COVID-19 shutdown.

Member Donna Yeske added her support for the Proclamation and stated Montgomery County should be opening in advance of Cook County. She informed members the Montgomery County Economic Development Corporation's Valerie Belusko has been watching for available grants and assisting local businesses during the COVID-19 shutdown.

Member Jeremy Jones stated he would like to see local businesses opened immediately, and he requested the County Board consider his request. He asked State's Attorney Bryant Hitchings about his role when businesses wish to reopen in advance of the Governor's schedule. Hitchings responded his office doesn't have much authority over this process, but stated there are significant risks to businesses who continue to operate during the pandemic. Hitchings said if this lack of compliance takes place, he can send a quarantine notice to the business at the health department's request.

Member Glenn Bishop stated he felt it is important for the County Board to show leadership for businesses and help them with Revolving Loan funds or tourism funds. He said it is important to retain our businesses.

Circuit Clerk Holly Lemons said she felt the Proclamation was too late and a waste of taxpayer dollars. She stated the Proclamation gives a false sense of security; and, while she supports local businesses, she feels it is a feel-good measure at a cost to the taxpayers.

County Clerk Sandy Leitheiser stated the idea of a Proclamation came as she and Sheriff Rick Robbins were discussing how the county could help local businesses, organizations and churches as they seek to safely re-open. She said she supports the efforts of EMA and the Montgomery County Health Department, who both must follow the Governor's Executive Order to the letter. She also stated the county's liability insurance company has reviewed the Proclamation and approved its wording so the county would not be held liable if it's misinterpreted.

Member Glenn Savage stated his support for the Proclamation, saying the measure is not political posturing, but instead is a show of support and readiness by the County Board.

Chairman Young then asked if anyone from the public wanted to speak, and local attorney Tom Devore of Sorento stated his support for the Proclamation. Devore said he has been representing several businesses in this matter and told board members this Proclamation is not a futile exercise, but instead will give them hope that the County Board is here to help in any way they can.

Litchfield Mayor Steve Dougherty stated he is in support of the Proclamation because it sends a statement to our legislators that a bi-partisan effort is in place to accelerate re-opening our part of the state.

Member Kirby Furness said he supports the Proclamation to support Montgomery County businesses.

Member Megan Beeler said she supports the Proclamation, but she feels it is an injustice to say someone who doesn't support it also doesn't support county businesses. She also said she didn't appreciate the insinuation County Board leadership hasn't done enough, stating the chairman has worked diligently and above and beyond his regular duties. Beeler also questioned if municipalities in the county are also taking up similar measures since the County Board only has jurisdiction over the unincorporated areas.

Health Department Director Hugh Satterlee updated members and gave high praise for both hospitals in the county who have stepped up to the plate and encouraged residents to continue to support their efforts by following the current guidelines. He said he was not saying businesses should not be open, but it takes more than Montgomery County to accomplish this goal. He encouraged everyone to wear masks in public to protect others as well as themselves.

Treasurer Nikki Lohman encouraged members to think about whether they will vote to extend the disaster declaration at their upcoming June meeting, which will be needed if the county seeks reimbursement for funding expended during the pandemic. She said if the Proclamation is approved at this meeting and a disaster declaration is approved at the June meeting, a mixed message would be sent. **Roll Call Vote:** Voting Yes were: Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Mark Hughes, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Earlene Robinson, Glenn Savage, Bob Sneed, Donna Yeske, and Evan Young. Voting No were Graden and Moore. Johnson (was on call for roll call earlier, but not on call when vote was taken) and Wendel were absent. **17 Yes, 2 No and 2 absent. Motion carried. (For copy of Proclamation, see Resolution Book 18, pages 45-47).**

**2. Motion by Furness and second by Robinson to send the signed Proclamation to the Governor. Voice Vote: 17 Yes, 2 No.** Voting No were Graden and Moore. Wendel and Johnson were absent. **Motion carried.**

**3. Motion by McCammack and second by Hughes to send the Proclamation to our legislators. Voice Vote: 18 Yes, 1 No and 2 absent.** Voting No was Jim Moore; all others were in favor. Wendel and Johnson were absent. **Motion carried.**

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**Adjourn: Until the Full Board on Tuesday, June 9<sup>th</sup>, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Furness and second by Loucks to Adjourn the Special Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:15 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, June 9<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, June 9th, 2020, via teleconference for 3 members and the public, with 18 members present in the County Board meeting Room of the Historic Courthouse in Hillsboro.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young. Participating by Conference Call: Glenn Bishop, Tim Fogle, and Glenn Savage.

**Members Absent:** None

**Pledge of Allegiance to the flag** was led by Sheriff Rick Robbins.

**Mileage and Per Diem Approval:** (Vote taken at the end of the meeting.)

**Approval of Minutes of Previous County Board Meeting:** Motion by Yeske and second by Moore to approve the Minutes of the Previous County Board Meeting held on Tuesday, May 12th, 2020. All in favor, motion carried.

**Approval of Minutes of Previous SPECIAL County Board Meeting:**

Motion by Beck and second by Hughes to approve the Minutes of the Previous County Board Meeting held on Thursday, May 28th, 2020. All in favor, motion carried.

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – No report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **Coroner’s Report** --- Randy Leetham -- report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions. She reviewed pending legislation regarding using the RHSP fee from her Recorder’s office to offset rental costs as a result of COVID-19 issues.
6. **EMA Director’s Report** -- Greg Nimmo – report was not submitted.
7. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
8. **Highway Department Report** --- Cody Greenwood was present for questions.
9. **Probation Office Report** ---- Banee Ulrici – partial report was submitted.
10. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
11. **ROE - Monthly and Quarterly Reports** – Julie Wollerman – report was submitted.
12. **Sheriff’s Report** ---- Rick Robbins was present for questions.
13. **SOA Report** ---- Ray Durston – report was submitted.
14. **State’s Attorney’s Report** -- Bryant Hitchings was present by conference call for questions.
15. **Treasurer’s Report** ---- Nikki Lohman was present by conference call for questions.
16. **V.A.C. Report** ---- Dave Strowmatt was present by conference call for questions and stated his office will not re-open until the counter top and barriers are installed for COVID-19 precautionary reasons.

**APPROVAL OF 16 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by McCammack to approve the 16 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated the 708 Board met last night and interviewed six of the applicants. They will interview the remaining applicants this Thursday night.
- **CEFS Board** – Fogle reported they need Meals on Wheels volunteers.
- **911 Board** – Bill Bergen stated he will give an update during the EMA report.
- **Health Department** – Sandra Johnson stated there is nothing new to report.
- **IL Association of County Officials** – Bergen stated they did not have a meeting.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they did not meet and asked everyone to review the “Power Up Illinois” handout regarding wind energy and read it carefully. He said the Planning Commission will be making important decisions regarding whether wind energy can be utilized while adhering to fair land rights.
- **Senior Citizens Board** – Deabenderfer reported the Senior Building has been closed during the COVID pandemic, with meals available for back porch pickup only.
- **UCCI** – Miles stated there have not been any meetings due to the COVID pandemic.
- **U of I** – Beck reported they have not had any meetings due to the COVID pandemic.
- **WCDC** – Wendel stated they have a meeting scheduled for June 18<sup>th</sup>, 2020.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the IT staff is currently working on Sheriff Department upgrades and the Building and Grounds Committee recently approved upgrading electrical availability in the data room to accommodate the new 911 equipment.
2. **Census Count Committee Update:** Young called on County Clerk Sandy Leitheiser to report on current census activity. Leitheiser stated census workers have recently started going to the porches of county households where census questionnaires may not have been mailed because of their PO Box mailing address. She said she has been told by census officials there will be no person to person contact with county residents with this effort, and census workers should be property identified. She said Illinois Census district offices are not yet open, contrasting other states. She told members Macoupin County Health Department grant partners now have marketing items available because of extra grant funds they received, and she is assisting them to locate food pantries or community events so these items can be dispersed. Leitheiser encouraged members to continue to promote the census so the county will receive the most accurate 2020 census count possible.
3. **Extension of the Proclamation of a Disaster in Montgomery County Approval:** **Motion by Beck and second by Robinson to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) to the July 14<sup>th</sup> Full Board Meeting or if the Governor Lifts the Order Earlier.** Deabenderfer stated Treasurer Lohman brought up it may be contradictory to approve a Proclamation asking the Governor to allow the county to open sooner than current state requirements and then also extend the county

Disaster Proclamation. Young responded this would be needed so we can possibly be reimbursed for any future costs incurred because of the COVID pandemic. Health Department Director Hugh Satterlee stated our county currently has 40 positive cases and every positive case is now out of isolation. He said another long term care facility was just recently tested and there have not been any new cases for 15 days. Beeler asked State's Attorney Hitchings if the federal and state emergency declarations will cover us for reimbursement of funds if the county doesn't extend our own declaration.

Hitchings responded that Governor Pritzker issued a state-wide Proclamation on March 9<sup>th</sup>, 2020, and the county could start received aid according to our EMA plan on or after that date. Hitching stated the question about the need for our own Emergency Declaration should be posed to EMA Director Nimmo, who would be more familiar with the statutes for EMA. Beeler asked if we have to continue to approve the Disaster Proclamation in order to re-coup our expenses for the COVID pandemic. Hitching stated the declaration at the local level does have importance.

Bishop asked if a total amount spent for COVID related expenditures is known, and Treasurer Lohman stated we have spent \$21,000 plus an invoice for the contractor who provided plexiglass barriers for offices is to be approved at this meeting in the amount of \$12,000. Bishop said we should also try to re-coup salaries for employees who were not working during the COVID pandemic and Lohman stated so far her research doesn't show where the CARES act allows reimbursement for budgeted items like salaries.

Jones asked if any other counties around us are extending their declarations, and Leitheiser stated she checked with other County Clerks, with the following results: Greene county extended their Declaration indefinitely; Jersey, Warren and McDonough counties didn't extend their Declarations, and Calhoun County didn't declare a county emergency at all. McCammack said this is all about receiving the money, and we have to approve the declaration to be on the list for any COVID related funds in the State of Illinois. Moore stated we may spend more money on COVID expenses, so we should extend this Declaration to keep our options open. Beeler said she feels it is a bad idea to extend the Declaration indefinitely Further discussion took place to extend the Declaration for one more month. **Voice Vote Taken:** Beeler abstains, all other members voted yes. **Motion carried. (For copy, see Resolution Book 18, age 148).**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

**1. Maintenance and Cleaning Issues and Report Update:**

- B&G Work Orders: Sneed reported Coordinator Daniels has implemented a work order system for the Maintenance Department. He said the IT Department helped create a computerized work order and spreadsheet program to help issue and track work orders for maintenance work. Sneed said the part time maintenance employee has been working full time for building and grounds since the beginning of May to help with maintenance, custodial, and extra disinfecting work. He said the elevator in the Historic Courthouse was down for one week and is now operational after the replacement of a new circuit board. Sneed reported Johnson Controls repaired the HVAC at the Courthouse Complex and it is now operational after it was down for nearly a week. He stated he understands this was due to a lightning strike and no bills have been received yet.

Deabenderfer asked that insurance coverage be checked since a lightning strike could offer reimbursement for this expense.

2. **Historic Courthouse Brick Issues:** Sneed said some of the brick on the Historic Courthouse is in disrepair, and his committee felt they should be fixed so they approved the work be done.
3. **Re-Opening County Buildings Approval:** Sneed gave an update of the work done at the county buildings to help keep employees safe during the COVID pandemic. He said new barriers were installed at all customer counters and the public land records research area formerly housed at the County Clerk, Treasurer and Supervisor of Assessments Offices was moved to the third floor in the Historic Courthouse. **Motion by Sneed and second by Graden to pay the invoice in the amount of \$12,356.61 to The Countertop Shop for the counter barriers. All in favor, motion carried.**
4. **Sidewalk Repairs around the Historic Courthouse Update:** Sneed reported McCammack will talk with the Hillsboro Commissioner Daniel Robbins regarding partnering with the City to pay for the sidewalk repairs around the Historic Courthouse.
5. **Committee Meeting Date and Time Change Update:** Sneed reported the Finance Committee asked to change their committee meeting from the first Wednesday of the month to the first Friday of the month. He said the committee discussed and approved to change their meeting to the first Wednesday of the month at 8:30 am starting in July, 2020.
6. **Electrical and Circuit System Upgrade for the IT Power data room Approval:** Sneed reported IT Manager Curt Watkins addressed the Building and Grounds Committee regarding the need to upgrade the electrical capacity in the data room at the Courthouse Complex to accommodate the new 911 equipment. Watkins said they need to run a few 100 amp circuits down to the data room so generators can be hooked up if power is lost and they will also need to maintain the same level of redundancy. Sneed said the UPS proposal is \$19,000 and the sub panel is \$4,000, and the 911 equipment will also be on this new electrical system. Sneed said the ETSB Board has agreed to help with the cost. **Motion by Sneed and second by Bergen to approve the electrical upgrade work for the IT data room for an amount not to exceed \$25,000, and we will pursue getting one half the cost from 911/ETSB Board for this project. All in favor, motion carried.** Sneed reported they will pay for this from coal funds (office 375), and Young reported he spoke with the 911 Chairman regarding help to pay for these upgrades.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported the RLF balance is \$165,780.49. Yeske reported two clients are making monthly payments and the Annual Meeting is scheduled to be held Thursday night.
2. **Tourism Update:** Yeske reported the tourism videos were put on social media and MCEDC is paying for ads.
3. **CEDS Document Update:** Yeske reported information is being compiled from the communities and sent to the U of I Extension so they can complete the CEDS Document.
4. **Bike Trail Update:** Yeske stated the bike trail will be discussed during the budget process.



5. **Montgomery County Bicentennial Update:** Yeske reported a meeting has been scheduled for Wednesday, June 10<sup>th</sup>, at 7:00 pm at the Bank of Hillsboro to discuss the County Bicentennial.
6. **Other Business Update:** Yeske reported the Montgomery County Mask Makers group has made over 20,000 masks sent to 8 countries and 33 states. Yeske said she alone has made about 500 masks and thanked everyone who has been involved with this worthwhile project.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported ambulance collections have been down, but the reports are not in yet for the current monthly report.
2. **EMA Report Update:** Bergen reported our COVID numbers have been status quo for some time now, and the long term facilities have been doing well. He said transition to Phase IV of the Restore Illinois Plan is scheduled to take place on June 26<sup>th</sup>, 2020. Health Department Director Satterlee agreed everything is moving forward and we are getting closer back to normal. Bergen stated EMA Director Nimmo is getting pallets of PPE and he made arrangements to store the supplies at the new Highway Department building. Bergen reported Temporary Deputy EMA Director Kevin Schott is now down to working 16 hours per week for the month of June, and the Committee will review COVID expenses to gather information about amending the budget later this year.
3. **911/ETSB Update:** Bergen reported the ETSB Board met and approved bids for the console equipment in the amount of \$182,000.
4. **Other Business Update:** Bergen reported the committee discussed developing and approving a policy for meals and expenses for employees and volunteers. Bill Bergen stated he will research this matter and report his findings back to the EMA committee.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** Beeler reported the committee reviewed a good monthly report from Durston. The final payment was made to Pictometry for the flyover from April, 2018. Beeler stated the SOA employees are back to work
2. **COVID-19 Business Relief Grant Approval:** Beeler stated she drafted a grant program to help businesses in the county affected by the COVID-19 pandemic shutdowns. She said she checked with State's Attorney Hitchings to see if this grant can be made available to businesses; he stated it is allowed and shared the state statute. Beeler reviewed the criteria of the grant program and proposed deadlines for applications to be submitted. Beeler stated this program will be funded with \$250,000, including a transfer of funds from the Revolving Loan Fund, \$50,000 from the 375 Contingency Fund, and \$100,000 from the 375 General Fund. She explained this will leave \$65,000 in the Revolving Loan Fund so it would leave enough for one full loan request. Beeler said there was \$800,000 budgeted for the gap in the property tax fund, so using some of the funds for this grant will leave the remaining balance at \$700,000. She stated the funds are already appropriated so a budget amendment will not be required. Beeler stated she modeled this grant program after the Revolving Loan Fund program set up in 2006. Beeler also reviewed the COVID-19 Business Relief Grant Program Scoring Rubric. She also stated that State's Attorney Hitchings said board members should abstain from voting if they plan to apply for this grant and said all documents submitted will be public

information because it will be approved by the county board. Beeler stated because of the large need now, grant awards will be recommended by the Finance Committee and approved by the County Board next month with applications sent to the county board coordinator's office. She said farmers can also apply if they are on file with the county or the state as a business.

Hughes stated he feels the funds should go to non-essential businesses first, since the agriculture industry was not as affected. **Motion by Beeler and second by Johnson to approve the Covid-19 Business Relief Grant Program.**

Deabenderfer stated he attended a recent Revolving Loan Fund Board meeting where this grant was presented, and they advised to not rush into anything. County board members should review this proposal for one month before voting. He said this 30 day review will give members' time to revise the application and grading rubric if needed. **Motion by Deabenderfer and second by Fogle to table the vote to approve the Covid-19 Business Relief Grant Program.**

Yeske said she doesn't agree that the motion should be tabled since she feels the businesses need help now and she has faith in the Finance Committee.

Chairman Young said he spoke with several business owners who said they need the money now. **Voice Vote: Voting Yes to Table the Motion was Deabenderfer and Wendel. All others voted no to table. Motion failed.**

Much Discussion was then held on the original motion again, including questions on the timeline about the grant, with most members stating the vote should be held tonight in order to get grant money to the businesses who have been hurting as soon as possible. Graden called for the question. **19 members in favor, 1 abstained – McCammack, 1 voted no- Deabenderfer. Motion carried. (For copy of Grant and Application, See Resolution Book 18, pages 149-153).**

**Motion by Beeler and second by Yeske to approve transferring \$250,000; \$100,000 from the Revolving Loan Fund, 50,000 from the 375 Contingency Line and \$100,000 from the 375 General Fund transfer line.** Deabenderfer asked if these funds are in the budget, and Beeler replied affirmatively, saying we would be asking for a transfer from funds already appropriated. Discussion was held; then Fogle called for the question. **Voice vote: McCammack abstains, All others in favor, motion carried.**

3. **Capital Improvement Fund Reports Update:** Beeler stated the county received about \$30,000 in coal royalties since the last report and Treasurer Lohman reported there was no coal tonnage report included with this royalty check as was requested. Sheriff Robbins reported he recently requested grant funds totaling \$300,000 to update the law enforcement radio system from the State of Illinois with assistance from State Representative Avery Bourne, and he just received word we will get these funds. Robbins stated this grant, used to upgrade the radios, will also help the other municipalities so they can communicate on the same radio frequency.
4. **Committee Meeting Date and Time Change Update:** Beeler reported the Finance Committee approved changing their meeting date to the first Friday of the month at 8:30 am starting in July, 2020.
5. **FY 2019 Audit KEB Approval:** Beeler stated the committee discussed the Planning commission member erroneously mentioned in the KEB Audit and said a correction has been made. **Motion by Beeler and second by McCammack to approve the FY 2019**

**Audit. All in favor, motion carried.** Beeler stated KEB will get us official copies once we adopt this audit.

- 6. FY 2021 Non-Union Salaries Approval:** Beeler stated the Finance and Personnel Committees discussed and approved salary increases in several categories. **Motion by Beeler and second by Furness to approve the full-time starting salary going from \$12.25 per hour to \$12.75 per hour effective December 1, 2020 for FY 2021. All in favor, motion carried.**

Motion by Beeler and second by Yeske to approve a \$.30 per hour for full time non-union employees for FY 2021. All in favor, motion carried.

Motion by Beeler and second by Furness to approve having the part time salary be established at \$11.75 per hour starting FY 2021. All in favor, motion carried.

- 7. Finance/Budget Control Policies and Procedures Update:** No updates at this time.
- 8. VISTRA Power Plant Legislation Update:** Beeler stated Supervisor of Assessments Durston is planning a meeting together with the taxing bodies.
- 9. Revised Prepaid Vendor List Approval:** Beeler reported Sheriff Robbins asked to add Casey's Business Mastercard to the prepaid vendor list because of the late fees they are charging. Invoices can then be paid as they come in to avoid the late fees. **Motion by Beeler and second by Graden to add Casey's Business Mastercard to the prepaid vendor list. All in favor, motion carried.**
- 10. Resolution #20-03 to Void Tax Bills for Parcels #16-13-177-005 & #16-13-327-002 for new Highway Department Property Approval:** **Motion by Beeler and second by Loucks to approve the resolution to void the taxes on the two parcels for the highway department. All in favor, motion carried. (See Resolution Book 18, page 154).**
- 11. FY 2021 Budget – Set dates for budget hearings Update:** Beeler stated budget hearings will be scheduled for all day Tuesday, August 18<sup>th</sup> at 8:00 am, and on Thursday, August 20<sup>th</sup> at 8:00 am to noon. Office Holders will receive their information sometime this week.
- 12. Bidding County Surplus Property in Pitman Township Update:** Beeler reported the committee will advertise for bids for a triangular parcel located at the north end of the bike trail. There were no bids received when this parcel was put out for bids previously.
- 13. Other Business Update:**
  - **EMA COVID-19 Budget & Expenses** – Beeler reported the committee reviewed a draft of a budget prepared by Nimmo for EMA COVID expenses. She stated the FY 2020 budget will need to be amended in November for this year's unforeseen and unbudgeted COVID expenses. She also reported she has been watching the current budget and comparing the current revenues with last year's revenues and after comparing April 2019 to April 2020, we have revenues down 22%.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

- 1. Elections Update:** Clerk Leitheiser reported the Governor has not signed the Elections Omnibus Bill SB 1863 yet; however, he is expected to sign it. She stated Precinct Committee representatives recently received a packet with new voter lists along with requests for them to complete their new Election Judge assignments for the next two year election cycle by June 19<sup>th</sup>, 2020.

2. **EPA Report Update:** Coordinator Daniels reported she hopes training will resume sometime in June since the social distancing requirements for the COVID-19 pandemic are still in place.
3. **Recycling Report Approval:** Graden reported the committee opened the bids for the Surplus Recycling Equipment. He said Coordinator Daniels shared some research for similar vehicles for sales on the internet so the committee would have an idea of the values.
  - **Ford XL Super Duty F-650 – 2005 (8’ x 24’) Box Truck with lift has about 267,175 miles. It runs well but the back door needs repairs. Tommy Lift works.** Graden said two bids were received and the highest bid was \$2,900. Similar year, make and model trucks were going for \$6,500 to \$9,500. The committee felt this bid was too low and decided to reject the high bid. The committee approved to rebid, making the minimum bid \$8,000.
  - **Ford XL Super Duty F-650 - 2000 (7’ x 24’) Box truck with lift has about 186,393 miles, runs but the transmission is bad but tommy lift works. Motion by Graden and second by Beck to accept the highest bid of \$1,200 by Julio Crispin for the Ford XL Super Duty F-650. All in favor, motion carried.**
  - **Chevy Silverado 1500 Truck – 2002 with about 90,322 miles, doesn’t run, problem with starter and needs some front end work. Motion by Graden and second by Beck to accept the highest bid of \$1,051 by Julio Crispin for the 2002 Chevy Silverado 1500. All in favor, motion carried.**
  - **Tandem Trailer 15’ x 7.5’ – Yellow Open Trailer. Motion by Graden and second by Beck to accept the highest bid of \$550 by Julio Crispin for the yellow tandem trailer. All in favor, motion carried.**
  - **Tandem Trailer 16’ x 6.5’ – Black Open Trailer.** Graden said the committee felt the high bid was too low for this trailer and rejected the high bid of \$550. He said the committee approved rebidding and made the minimum bid \$1,000.
  - **IN Scale (scale) to weigh pallets – stored inside the building. Motion by Johnson and second by Beck to accept the highest bid of \$250 by Sharps Auto Sales for the IN Scale. All in favor, motion carried.**
  - **Caterpillar Forklift – stored inside the building. 2000 - Model # GC25K – Propane with hard rubber tires and a capacity of 5,000 pounds.** Graden said the high bid submitted was for \$3,009 from Brian Deming. He said Coordinator Daniels shared on-line information showing this make and model has a value from \$6,000 to \$9,900. Graden said the committee approved rebidding, making the minimum bid \$3,500.
4. **Animal Control Facility Program Update:** Graden reported the facility had two part time workers leave recently so the committee approved advertising for part time help. He said there are about 62 part time hours budgeted in the animal control budget. He said the committee advised Animal Control officer Amanda Daniels to advertise for the position to coincide with the budget parameters.
5. **Waive Per Diem for Special Full Board Meeting held on Thursday, May 28<sup>th</sup>, 2020 Update:** Graden said the committee made the recommendation to not charge a per diem for the Special Full board meeting held on Thursday, May 28<sup>th</sup>, 2020, but he would not make that motion to the full board since each member can make his/her own decision. Deabenderfer stated he feels per diem should be paid each time they have a meeting since receiving payment adds value to that member’s input to the meeting, and he feels if a

member doesn't want to take the per diem for the meeting he/she can make that decision on his/her own without announcing that decision.

6. **Other Business Update:** Miles stated the Animal Control facility should be put up for surplus.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported we are at a 4% Utilization on the HRA and there has been \$23,000 paid in claims so far of the \$568,000 total budgeted. Furness said Health Insurance representative Tony Johnston said COVID-19 has negatively impacted many people having elective surgeries so far this year.
2. **Employee Personnel Manual Update:** Furness said Coordinator Daniels will contact ICRMT representative Derek Mederia to receive important information regarding the revised Drug Policy.
3. **Covid-19 Employees Leave – FMLA/FFCRA (Families First Coronavirus Response Act) Update:** Furness reported this law took effect April 1<sup>st</sup>, 2020 and it will be used on a case by case basis in county offices. Furness stated the Personnel Committee will draft a memo to all department heads regarding the FMLA/FFCRA (Families First Coronavirus Response Act).
4. **Employee Vacation Buyback Update:** Furness reported the committee discussed the employee vacation buyback policy at the request of Circuit Clerk Holly Lemons to possibly consider buying back a maximum of 10 days this year instead of the current maximum of 5 days allowed in the personnel manual. He said with most of the county employees required to stay at home because of the COVID-19 pandemic, it will be difficult to cover for all the employee vacation time off they must use before November 30<sup>th</sup> this year. He said the committee will review this section of the employee manual at the next meeting.

Beeler stated she doesn't think we can buy back more vacation time because it is not budgeted in the office's salary line item. Furness stated he is not in favor of offering to buy back more vacation time because of the cost. Members discussed the possibility of allowing employees to carry over some vacation on the books until next fiscal year so this is not a financial burden to the county this year. Beeler replied this may not be a consideration because the auditor would consider this a liability in the audit. Engineer Greenwood stated this issue will cause a problem for the highway department to cover all the vacation, especially since they have certain times when vacation can't be taken during inclement weather. Furness stated this topic will be discussed further at next month's Personnel Committee meeting.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Walshville Bypass Road Update:** Miles reported several Village of Walshville leaders attended the committee meeting to participate in the discussion regarding the County Proposal for an alternate route for the Walshville Bypass Road. He said they shared a different route than the version proposed by Engineer Greenwood which would include going through the village and curves. Greenwood stated he feels their proposal wasn't a fair alignment because the land owners who would be affected weren't at the committee meeting to represent themselves. Greenwood also said he looked at their proposed route and there is an issue with a railroad crossing.

Miles reported the bypass road around the village as proposed by the Road and Bridge Committee was rejected by the landowners who would be affected. Members discussed the option of just offering to help the village patch the road as needed, and Greenwood stated this could also cause a problem because we don't help other municipalities with their roads. Miles said the committee approved asking Greenwood to research the project further using the proposed route presented by village leaders; however, Greenwood stated he has concerns because the land owners who would be affected with the new proposal were not represented and at this time he prefers to continue patching village of Walshville roads on an as needed basis. Moore stated he would like for Greenwood to table this subject until more information is available.

2. **Resolution 2020-04 to appropriate funds for 1205 BCA, E. 20<sup>th</sup> Rd. Pipe Culvert, Nokomis Twp. 50%/County 50% Approval:** \$8,500 total. Motion by Miles and second by Graden to approve resolution 2020-04 to appropriate funds for 1205 BCA, East 20<sup>th</sup> Road, Pipe Culvert in Nokomis Township in the amount of \$4,250. All in favor, motion carried. (See Resolution Book 18, pages 155-156).
3. **Resolution 2020-05 to appropriate funds for 1206 BCA, Janssen Tr. Pipe Culvert, Rountree Twp. 50%/County 50% Approval:** Total Project is \$5,000. Motion by Miles and second by Beeler to approve resolution 2020-05 to appropriate funds for 1206 BCA, Janssen Trail, Pipe Culvert project in Rountree Township in the amount of \$2,500. All in favor, motion carried. (See Resolution Book 18, pages 157-158).
4. **Resolution 2020-06 to appropriate funds for 1207 BCA, N. 14<sup>th</sup> Ave. Pipe Culvert, Witt Twp. 50%/County 50% Approval:** The total project cost is \$8,500 and the county portion is \$4,250. Motion by Miles and second by Furness to approve resolution 2020-06 to appropriate funds for 1207 BCA, North 14<sup>th</sup>, Avenue, a pipe culvert in Witt Township in the amount of \$4,250. All in favor, motion carried. (See Resolution Book 18, pages 159-160).
5. **Resolution 2020-07 to appropriate funds for 1208 BCA, McCord's Tr. Pipe Culvert, Irving Twp. 50%/County 50% Approval:** The total project cost is \$8,000 and the county portion is \$4,000. Motion by Miles and second by Yeske to approve resolution 2020-07 to appropriate funds for 1208 BCA, McCord's Trail, Pipe Culvert in Irving Township in the amount of \$4,000. All in favor, motion carried. (See Resolution Book 18, pages 161-162).
6. **Resolution 2020-08 to appropriate funds for 1209 BCA, Burg Rd. Pipe Culvert Liner, 100% County Approval:** Total project cost is \$20,000 and the county portion is \$20,000. Motion by Miles and second by Moore to approve Resolution 2020-08 to appropriate funds for 1209 BCA, Burg Road Pipe Culvert Liner in the amount of \$20,000. All in favor, motion carried. (See Resolution Book 18, pages 163-164).
7. **Section 09-00132-00-RS Taylorville Rd. Resurfacing Construction Engineering Services Approval:** Provide construction engineering services for this Federal Project on an hourly basis IDOT approves. Estimated \$109,658 for the Taylorville Road Project with Prairie Engineers. Motion by Miles and second by Johnson to approve the Engineering Services agreement with Prairie Engineers for Section 09-00132-00-RS, Taylorville Road resurfacing project in the amount of \$109,658. All in favor, motion carried. Roll Call Vote: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore,

**Robinson, Savage, Sneed, Wendel, Yeske, Young. All in favor, motion carried. (See Resolution Book 18, pages 165-173).**

8. **Highway Department Surplus Property Sale Update:** Miles stated the committee approved to sell the glass overhead doors used for the old wash bay and the Detroit Diesel sign by sealed bids.
9. **Highway Department Property Agreement Approval:** Miles presented the agreement for approval as recommended by both the Road and Bridge and Finance committees. Greenwood stated Leitheiser asked him about the recording of the document so he provided a copy to her office to confirm it met conformity standards to be recorded. Miles said the Highway Department will make their payments to the County Board starting this fiscal year. **Motion by Miles and second by Bergen to approve the Highway Department Property Agreement. All in favor, motion carried. (See Resolution Book 18, pages 174-177).**
10. **Other Business Update/Approval:** Greenwood stated all Highway Department employees are back working full time now as of June 1<sup>st</sup>, 2020. Jones asked Greenwood if the Highway Department will be striping any of the roads this year, and Greenwood responded they are hopeful to accomplish some of this work.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Yeske and second by Robinson to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Young informed members in the future all committee handouts will be posted to the county website packet for review, and only board members without email will receive paper copies.

Young also announced budget hearings will be held on Tuesday, August 18<sup>th</sup> at 8:00 am, and on Thursday, August 20<sup>th</sup> at 8:00 am to noon.

**SCHEDULE CHANGES:** Young stated starting in July, 2020, the Building and Grounds committee will meet on the Wednesday before the full board meeting at 8:30 am and the Finance committee will meet on the Friday before the full board meeting at 8:30 am.

**APPOINTMENTS:**

- **Motion by Furness and second by Hughes to approve the appointment of Ann Frailey to the Fillmore Glendale Cemetery Board effective immediately. All in favor, motion carried.**
- **Motion by Moore and second by Fogle to approve the appointment of Carl Fesser to the Fillmore Glendale Cemetery Board effective immediately. All in favor, motion carried.**
- **Motion by Furness and second by Yeske to approve the appointment of Steven Brookshire to the Fillmore Glendale Cemetery Board effective immediately. All in favor, motion carried.**
- **Motion by Graden and second by Johnson to approve the appointment of Cody West to the Fillmore Glendale Cemetery Board effective immediately. All in favor, motion carried.**

- **Motion by Moore and second by Hughes to approve the appointment of J.C. Marley to the Fillmore Glendale Cemetery Board effective immediately. All in favor, motion carried.**
- **Motion by Furness and second by Deabenderfer to approve the re-appointment of Joyce Matthews to the Montgomery County Housing Authority Board for a 5 year term effective June 30<sup>th</sup>, 2020 to June 29<sup>th</sup>, 2025. All in favor, motion carried.**

**PUBLIC COMMENTS:** None

**PAY BILLS AND PAYROLL:**

1. **Communications Upgrade Voucher for \$157,146.00 Approval:** Motion by Beck and second by Beeler to pay the Communications Upgrade Voucher for \$157,146.00. **ROLL CALL VOTE:** All 21 members voted yes, none no. Yes Votes: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**
2. **Highway Department Voucher for \$101,067.25 Approval:** Motion by Moore and second by Beeler to pay the Highway Department Voucher for \$101,067.25. **ROLL CALL VOTE:** All 21 members voted yes, none no. Yes Votes: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**
3. **Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light, Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps:** Motion by Hughes and second by Miles to pay any invoices for Adams, PC and Books & Moore, Point of Light, Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps. **In favor – 17 members, against – 0, absent –0, abstain – 4 (Moore, Bishop, Yeske and Furness). Motion carried.**
4. **Motion by Moore and second by Yeske to pay all other approved bills and Payroll. All in favor, motion carried.**

**Chairman Young directed Clerk Leitheiser to read the County Board members' Mileage and Per Diem. Motion by Graden and second by McCammack to approve the mileage and per diem. ROLL CALL VOTE: All 21 members voted yes, none no. Voting Yes: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. All in favor, motion carried.**

**Adjourn: Until the Full Board on Tuesday, July 14th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.**

**Motion by McCammack and second by Loucks to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 8:10 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.



# Montgomery County Board Minutes

**For Tuesday, July 21<sup>st</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:37 PM on Tuesday, July 21st, 2020 via teleconference.

**The meeting was called to order by County Board Vice Chairman Megan Beeler at 5:37 PM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young. (Chairman Young arrived in person later in the meeting, so Vice Chairperson Beeler chaired the meeting).

**Members Absent: none**

**Pledge of Allegiance to the flag was led by Gene Miles.**

Chairman Beeler asked for a moment of silence for former County Board member Dale White, who recently passed away.

**Mileage and Per Diem Approval: Motion by Miles and second by Loucks to approve the Mileage and Per Diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Yeske to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 9<sup>th</sup>, 2020. All in favor, motion carried.**

**CONSENT AGENDA:** No reports given for this month.

## **LIAISON REPORTS:**

- **708 Board** – Robinson stated they have a meeting scheduled soon.
- **CEFS Board** – Fogle stated there was nothing to report.
- **911 Board** – Bergen reported they will have a meeting next week.
- **Health Department** – Sandra Johnson stated there was nothing to report.
- **IL Association of County Officials** – Bergen stated there was nothing to report.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated the Planning Commission heard presentations about the pros and cons of Wind Farms at their last meeting and will discuss the updates to the current Wind Siting Ordinance at their upcoming meeting tomorrow night.
- **Senior Citizens Board** – Deabenderfer reported they met on July 6<sup>th</sup>, 2020, to discuss the budget.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported they did not meet.
- **WCDC** – Wendel stated they met on June 18<sup>th</sup> and the Job Center has funds for dislocated workers and youth training.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Vice Chairman Megan Beeler:

1. **Information Systems Report Update:** Beeler reported they are currently working on the Sheriff Department upgrades and the electrical systems in the data room need upgraded to accommodate the new 911 equipment. She said they are planning to switch over to the new 911 equipment in July.
2. **Census Count Committee Update:** County Clerk Leitheiser provided members a handout with the current timeline for Census completion and encouraged them to tell their constituents to complete their 2020 Census if they haven't already done so.
3. **Covid-19 Pandemic Update:** EMA Director Nimmo gave an overview of COVID-19 activities and funding. He announced the Montgomery County Health Department has set up a mobile COVID-19 testing site located at the new Montgomery County Highway Department site.
4. **Extension of the Proclamation of a Disaster in Montgomery County Approval: Motion by Yeske and second by Miles to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) to the August 11<sup>th</sup> full Board Meeting at 5:30 pm or if the Governor lifts the order earlier. All in favor, motion carried. (See Resolution Book 18, page 78).**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
  - Sneed reported Building and Grounds Committee Work Orders are being submitted. He said the elevator at Courthouse Complex has been down since last week and needs a new circuit board which will be shipped by Thursday. He stated the leak at the Courthouse Complex above Courtroom #2 has been addressed. Sneed also stated additional roof repairs were done at the Annex due to a leak there. He reported he called local contractor Brett Seward regarding brick work needed at the Historic Courthouse, but he hasn't heard from him yet.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Vice Chairman Ron Deabenderfer:

1. **COVID-19 Relief Grant Update:** Yeske said the committee discussed recent information from DCEO regarding the CURES grant awards for Counties, Municipalities and County Health Departments.
2. **MCEDC Update:** Yeske stated the Annual MCEDC meeting will be held on August 13<sup>th</sup>, 2020 and the location and time will be announced.
3. **Tourism Applications for Event Funding Update:** Yeske said the letter went out regarding the awards.
4. **CEDS Document Update:** Yeske reported she is hoping to submit the CEDS package by the end of September, 2020, and the County Board will need to pass a proclamation to be able to participate.

5. **Planning Commission Update:** Deabenderfer reported the Planning Commission met last week and heard presentations from Robert Scott of Power up Illinois and Joe Tillman of Lake Land Community College. He said the next Planning Commission meeting is scheduled for July 22<sup>nd</sup>, 2020, when they should be working on Wind Energy and Siting Ordinance.
6. **Bike Trail Update:** Yeske deferred to Engineer Greenwood, who said he did an assessment of the Green Diamond Bike Trail and informed members the Highway Department will address a few of the improvements at a cost of approximately \$2,000. Greenwood said the Highway Department will mow if needed and trim trees this fall.
7. **Montgomery County Bicentennial Update:** Yeske reported the next Bicentennial Committee meeting will be held on July 29<sup>th</sup>, 2020, at Hillsboro Bank at 7:00 pm and everyone is encouraged to attend.
8. **FY 2021 Budget Sheet Proposals Update:** Yeske reported the committee reviewed and approved the FY 2021 budget sheet proposals for Offices 246, Hotel Tax – 345, RLF and 046 Economic and Infrastructure.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported all Litchfield billing is going to Litchfield as of the middle of the month, so the ambulance billing service will no longer work for Litchfield after that date. He reported ambulance calls are down 30% to 40% due to the virus.
2. **EMA Report Update:** Bergen reported there was a misunderstanding about food purchases for EMA volunteers, and it has been addressed.
3. **ETSB/911 Update:** Bergen reported they are making progress with new equipment installation for 911. Sheriff Robbins said the project is about half completed. Bergen said they will be making adjustments to the 911 budget and addressing an issue with a concern from a vendor regarding the RFP.
4. **HWE and EMA Committee Restructure to Combine Update:** Bergen reported he spoke with Chairman Young and his committee is in favor of combining with the HWE Committee. Beeler stated the Rules Committee will have to meet to make this change and most likely changes will be made for the next fiscal year.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **FY 2021 Budget Update:** Beeler encouraged members to get their budgets completed and turned in.
2. **COVID-19 Business Relief Grant Approvals:** Beeler reported the committee reviewed all grants submitted for the COVID-19 Business Relief Grant Program. Beeler stated there may be a second round of grants offered later this year.
  - **Motion by Beeler and second by Loucks to award Briar Rose \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Yeske to award Chapps \$3,997 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Moore to award Chiefs I \$2,463 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler second by Yeske to award Cobetto's Inc. \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**

- **Motion by Beeler and second by Loucks to award Drapes Lounge \$3,765 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Yeske to award EVI Salon \$2,784 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Graden to award Farmers Oil \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Yeske to award Grandma’s Kitchens \$3,909 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Jones to award Hillsboro Garden Family Restaurant \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Deabenderfer and to award Hiltop Elite Academy of Tumbling Inc. \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Jones to award Hunter Green Inn & Pub \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Fogle to award Hurst-Rosche Engineers \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion Beeler second by Yeske to award Key Largo Tan and Hair \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Loucks to award Litchfield Country Club, which has a 501c7 status, \$5,000 for the COVID Business Relief Grant Program. Sneed abstains. All others in favor, motion carried.**
- **Motion by Beeler and second by Loucks to award Litchfield Taxicab \$4,025 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Yeske to award Midwest Target Company \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Fogle to award National Maintenance and Cleaning Inc. \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Graden to award New 2 You \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler second by Beck to award Petal Pushers \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Jones to award Raise the Bar \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Moore to award Re-Sale Station \$3,831 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Graden to award S Oltmanns Inc. \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
- **Motion by Beeler and second by Beck to award Skyview Drive In \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**

- **Motion by Beeler and second by Jones to award Tosi’s Route 66 Café \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Deabenderfer to award T-Shirts Inc. \$3,701 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Loucks to award Witt Bar LLC. \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Beck to award Hubbard Wood \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Jones to award Krager Construction \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Fogle to award Elk Tower Apartments and Line Pilot Bungee, Inc. \$5,000 EACH for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Yeske to award Tan Lines and Hair Designs \$471 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Wendel to award Opperman Hardscape \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Beck to award Maverick Steaks and Spirits \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Beck to award Ariston Café \$5,000 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Yeske to award Lisa Lipe Hair Stylist \$1,860 for the COVID Business Relief Grant Program. All in favor, motion carried.**
  - **Motion by Beeler and second by Moore to deny funding to Travel Services for the COVID Business Relief Grant Program based on lack of information. All in favor, motion carried.**
  - **Motion by Beeler and second by Yeske to deny funding to Corporate Consulting Services, Inc. for the COVID Business Relief Grant Program based on lack of information. All in favor, motion carried.**
  - **Motion by Beeler and second by Loucks to deny funding to Financial Services of America for the COVID Business Relief Grant Program based on lack of information. All in favor, motion carried.**
  - **Motion by Beeler and second by Graden to award Suzzie’s Beauty Shop \$5,000 for the COVID Business Relief Grant Program. Robinson abstains. All others in favor, motion carried.**
3. **Capital Improvement Fund Reports Update:** The committee discussed and reviewed the Capital Improvement Fund Reports.
4. **Opened Bids for County Surplus Property in Pitman Township:** Beeler reported the committee opened three bids for the surplus property in Pitman Township, Parcel ID #03-04-200-008 and the high bid was \$9,005 from Jamie Hannah. **Motion by Beeler and second by Beck to accept the high bid from Jamie Hannah in the amount of \$9,005**

for parcel ID # 03-04-200-008 contingent on negotiating an easement for the bike trail. All in favor, motion carried.

5. **Sheriff Vehicle Replacement Approval:** Motion by Graden and second by Jones to approve up to \$39,000 for another Deputy Patrol Vehicle. Moore asked if some of the equipment can be retained from the current vehicle and used for the new vehicle. Sheriff Robbins responded they try to do this, but some of the equipment won't fit in the newer vehicle. Moore asked how many Sheriff's vehicles we have now, and Robbins responded we have 16 total vehicles to his best recall. All in favor, motion carried.
6. **Vacation Buyback Update:** Beeler stated Furness reported the Personnel Committee discussed employee vacation buyback options, and the committee will get more info and continue to discuss this topic next month.
7. **State's Attorney and Public Defender Salaries Approval:** Beeler stated we are required to approve a Cost Of Living Adjustment (COLA) increase for State's Attorney and Public Defender salaries to be added to the Illinois Department of Revenue reimbursement the county receives for their salaries. She said the wage increase would range from 2.1% to 2.4%, and the current salary for State's Attorney is \$173,744.74. Beeler stated we have to retroactively pay this new percentage back to July 1, 2019 a base salary increase to \$174,255.29, and the proposed raise effective 7/1/2020 is \$178,960.18.

She stated the Public Defender's salary is presently \$156,370.24, and we have to retroactively pay back to July 1, 2019, a base salary increase to \$156,829.76 and the proposed raise effective 7/1/2020 for the Public Defender is \$161,064.16.

**Motion by Beeler and second by Fogle to adopt the Illinois Department of Revenue's salary recommendation for the State's Attorney and the Public Defender. All in favor, motion carried.**

Hughes asked if consideration could be given to increasing other elected officials' salaries if we are increasing the State's Attorney's salary, such as the Coroner and Circuit Clerk, who are also running for re-election. He asked when the last time the Coroner got a raise, and Beeler said that position received a raise the last time it was up for re-election. She said raises for county elected officials have to be set in a certain timeframe before their elections under Illinois law, and it isn't possible to raise them again after that timeframe during their four year term.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Consolidation of HWE and EMA Update:** Graden reported the committee discussed the idea of consolidating the HWE and EMA committees due to the recycling program being discontinued and the consolidation of the Montgomery and Christian County EMA's.
2. **Elections Update:** Graden deferred to Leitheiser, who reported that due to the new Elections law, her office will be mailing a postcard application to vote to all active registered voters in Montgomery County. Leitheiser reported it will cost \$.25 to print each post card and \$.18 per post card to mail, which will be reimbursed by state grants. She said other provisions included in the law are enhanced polling place standards for social distancing and disinfecting.
3. **Election Judge Commission List Approval:** Leitheiser stated she is seeking County Board approval of Election Judges names, which will then be sent to the Circuit Court.

**Motion by Graden and second by Moore to approve the Election Judge Commission List. All in favor, motion carried. (See Resolution Book 18, page 79).**

4. **Polling Place Changes Update/Approval:** Leitheiser reported two polling place locations need to be changed due to COVID requirements. **Motion by Jones, second by Beck to move the polling place from the Farmersville Village Hall to the Farmersville KC Hall. All in favor motion carried. Motion by Beck and second by Fogle to move the polling place from Litchfield National Armory to the First Presbyterian Church of Litchfield. All in favor, motion carried.**
5. **Recycling Surplus Bids Update/Approval:** Graden stated bids for the three surplus items were opened. **Motion by Graden and second by Beck to accept the bid from Phillip Seacella for the F650 box truck in the amount of \$3,039. All in favor, motion carried.** Furness stated the bid process was flawed because the amount awarded did not meet the minimum bid. **Motion by Furness and second by Jones to rescind the motion made to accept the bid because it did not meet the minimum bid requirement in the advertisement. All in favor, motion carried.** **Motion by Graden and second by Beck to sell the Caterpillar Forklift to Joe Chapealer in the amount of \$3,550.** Beeler stated this motion met the minimum bid. **All in favor, motion carried. (Chairman Young entered the meeting.)** **Motion by Moore and second by Miles to reject the bid from Mr. Seacella for \$503 for the trailer due to it not meeting the minimum bid requirement in the advertisement. All in favor, motion carried.**
6. **Animal Control Facility Program Update/Approval:** Graden said Amanda Daniels reported on the number of bite and neglect cases since the beginning of the year. He said Daniels also shared other statistics for animal control. Deabenderfer asked if there has been any movement on the municipal agreements for Animal Control, and Young said there has been none.
7. **EPA Report Update/Approval:** Graden reported training has not resumed due to COVID-19. He said Daniels shared an email from IL EPA regarding the delegation agreement scheduled to expire in 2021 that indicated there will not be any significant changes in the state delegation agreements with the counties.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness said Amanda Mast reviewed the quarterly plan report regarding the claims so far, and Health Alliance is reporting a loss of \$26,454. Bishop questioned whether the board needs to bid broker services for employee health insurance since we may be facing an increase from Health Alliance next year, and members discussed the timeframes set for the bidding process, as well as the broker services currently provided which includes bids from several health insurance companies.
  - a. Monthly HRA report: Furness stated we have had a 4.6% utilization rate as of the end of June and the HRA model changed a little this year so we are running a little higher in terms of dollar amount, but running a little lower percentage. He said Health Alliance reported a \$22,000 loss on our group for the first 2 quarters of this year, and the expenses were \$431,191 and premiums were \$408,537.

2. **Employee Personnel Manual Update:**
  - a. **Revised Drug Policy addressing Cannabis** – Furness said the Committee reviewed and made some changes to the policy. This issue will be tabled until next month.
3. **Vacation Buyback Policy Update:** Furness reported the Finance and Personnel Committees will work on this issue closer to the end of the year.
4. **Employee Transition back to Work Update:** Furness reported they are doing the court cases by Zoom.
5. **Other Business Update:** Furness stated union negotiation meetings will be set up with Local 773 Telecommunicator/Correctional Officer Union.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Surplus Property Sealed Bids Approval:** Miles reported two bids were turned in on the lighted diesel sign. **Motion by Miles and second by Loucks to sell the lighted diesel sign to Darrin Spinner for \$105. All in favor, motion carried.**  
Miles reported there were also two bids on the overhead doors. **Motion by Miles and second by Young to approve selling the two overhead doors to Larry Pezold for \$456 each. All in favor, motion carried.**
2. **Resolution 2020-09 to appropriate funds for 1210 BCA on North 3<sup>rd</sup> Avenue, Pipe Culvert in Walshville Township, 50%/County 50% for a total of \$18,000 Approval:** The county portion will be \$9,000. **Motion by Miles and second by Loucks to approve Resolution 2020-09 to appropriate funds for 1210 BCA on North 3<sup>rd</sup> Avenue, pipe culvert in Walshville Township with the County share being \$9,000. All in favor, motion carried. (See Resolution Book 18, Pages 80-81.)**
3. **Resolution 2020-10 to appropriate funds for 1211 BCA, Structure 068-3358 (Downs Bridge) HMA overlay, 100% County project in the amount of \$18,000 Approval:** **Motion by Miles and second by Deabenderfer to approve Resolution 2020-10 to appropriate funds for 1211 BCA, Structure 068-3358 (Downs Bridge) HMA overlay, 100 County project in the amount of \$18,000. All in favor, motion carried. (See Resolution Book 18, pages 82-83.)**
4. **Village of Walshville Streets Update:** Miles reported Sefton shared a map providing a few options to re-route the main road in the Village of Walshville. He said the committee discussed having Engineer Greenwood presenting Option 1 to the Village of Walshville to obtain the right of way. Option 2 will not be considered by the County, so this issue is being tabled at this time.
5. **Property Agreement for the former Wright Automotive Property to Highway Department Update:** Miles stated the signed agreement has been recorded.
6. **Highway Maintainer Job Opening Update:** Miles reported Highway Maintainer Randy Schmidt retired and the vacant position was published in the newspaper for this week and next week. He said a recommendation from Greenwood and Sefton will be made to the full board. Applications are due at the end of the workday this Thursday, July 23<sup>rd</sup>.
7. **Letter from Bremer Sanctuary Update:** Miles reported Assistant Engineer Sefton said they received a letter from Ken Schaal of Bremer Sanctuary complaining about the spraying of chemicals on the right of way at the Sanctuary. Sefton will be meeting with Schaal concerning this matter and reporting his findings back to the committee.



**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Loucks and second by Yeske to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Beeler stated Budget Hearings will be scheduled for all day Tuesday, August 18<sup>th</sup> starting at 8:00 am, and on Thursday, August 20<sup>th</sup> from 8:00 am to noon.

**SCHEDULE CHANGES:** Beeler stated starting in July, the Building and Grounds committee is now meeting on the Wednesdays before the full board on the following Tuesday at 8:30 am and Finance committee is meeting the Fridays before the full board on the following Tuesday at 8:30 am.

**APPOINTMENTS:**

**Motion by Beeler and second by Miles to appoint the following individuals to the Revolving Loan Fund Board for two year terms all ending in July 2022: Jennifer Compton, Tim Hoehn, Ron Deabenderfer, Mike Fleming, Misty Borrowman, Nick Kuhns and Bob Wagahoff. Deabenderfer abstains. All others in favor, motion carried.**

Treasurer Lohman reported 65% of Property taxes have been collected so far, and last year at this time we had collected 67%. She said at the present time, we are reimbursed 90% of the State's Attorney's salary and 66% of the Public Defender's salary.

**PUBLIC COMMENTS:** None

**PAY BILLS AND PAYROLL:** **Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps:** Motion by Beeler and second by Loucks to pay any invoices for Adams, PC and Book & Moore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: In favor – 17, Against – 0, Absent – 0, Abstain – 4 (Moore, Bishop, Furness and Yeske). Motion carried.

**Motion by Beeler and second by Jones to pay all other approved bills and Payroll. All in favor, motion carried.**

**Adjourn:** **Until the Full Board on Tuesday, August 11th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Jones and second by Beck to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 7:35. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, August 11<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, August 11<sup>th</sup>, 2020 via teleconference, with some members attending in person. **The meeting was called to order by County Board Vice Chairperson Megan Beeler at 5:33 PM.**

**Roll call was taken - 21members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young. **Members Absent:** None.

**Pledge of Allegiance to the flag was led by member Donna Yeske.**

**Vice Chairperson Beeler led members in a moment of silence for former County Board member Dennis Jagodzinski who recently passed away.**

**Vice Chairperson Beeler recognized member Yeske, who stated Imagine Hillsboro contacted her seeking to have the Historic Courthouse lit in purple and gold during the evening of Wednesday, August 26<sup>th</sup>, 2020 in commemoration of the 100<sup>th</sup> anniversary of American Women’s Right to Vote. She said all costs related to this event will be the responsibility of Imagine Hillsboro, and gave her endorsement of this event. Yeske reviewed a brief history on the 19<sup>th</sup> Amendment, and then deferred to County Clerk Leitheiser, who stated of Montgomery County’s 16,579 current voters, there are 8,618 females and 7,961 males. Leitheiser also expressed gratitude to those who helped women attain the right to vote through the 19<sup>th</sup> Amendment and said she will be conducting voter registration at Lincoln Plaza the night of the event.**

**Mileage and Per Diem Approval: Motion by Moore and second by Hughes to approve the Mileage and Per Diem. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting: Motion by Sneed and second by Yeske to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 21<sup>st</sup>, 2020. All in favor, motion carried.**

**CONSENT AGENDA:**

- 1. Ambulance Billing Report --** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ----** Holly Lemons – report was submitted.
- 4. Coroner’s Report ---** Randy Leetham – report was submitted.
- 5. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ----** Hugh Satterlee – report was submitted
- 7. Highway Department Report ---** Cody Greenwood was present for questions.
- 8. Probation Office Report ----** Bane Ulrici - report was submitted.
- 9. Public Defender’s Report ----** Erin Mattson - report was submitted.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman – report was submitted.
- 11. Sheriff’s Report ----** Rick Robbins – was present for questions.

- 12. **SOA Report** ---- Ray Durston – report was submitted.
- 13. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
- 14. **Treasurer’s Report** ---- Nikki Lohman – was present for questions and stated 68% of the real estate taxes have been paid to date, with much on-line payment usage.
- 15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Robinson and second by Yeske to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated their meeting was postponed until August 24<sup>th</sup>, 2020.
- **CEFS Board** – Fogle stated an email with CIPT information and statistics had been provided to board members. CEFS recently reported a record amount of Meals on Wheels deliveries due to COVID-19, and there are job openings within the CEFS agency.
- **911 Board** – Bill Bergen stated he will give his report during EMA report.
- **Health Department** – Sandra Johnson stated there was nothing to report.
- **IL Association of County Officials** –Bergen stated there was nothing to report.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they met on July 22nd, and he is pleased with the progress being made on revisions to the Wind Farm Siting Ordinance. He reported their next meeting will be held on August 19<sup>th</sup>, 2020 at the Farm Bureau, and they are scheduled to meet again on August 31<sup>st</sup>, 2020 if the meeting is needed. If progress on the Wind Farm Siting Ordinance can continue, they are planning to present the final draft at the September 8<sup>th</sup>, 2020 County Board meeting.
- **Senior Citizens Board** – Deabenderfer stated they met on July 24<sup>th</sup>, and they are working on the budget. He said there is no meeting scheduled for a couple of months.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported they haven’t held a meeting recently.
- **WCDC** – Wendel stated they have a meeting on August 20<sup>th</sup>, 2020.

**COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Vice Chairwoman Megan Beeler:

1. **Information Services Report Update:** Beeler reported the Information Services Office has been spending a lot of time on the 911/Sheriff updates. She said two new 911 consoles have been installed and the remaining two will be done next month.
2. **Census Count Committee Update:** County Clerk Leitheiser gave members an update about 2020 Census activity, including an overview of door-to-door census taker activity coming to the county soon.
3. **COVID-19 Pandemic Approval:** Chris-Mont EMA Director Nimmo reported there were 78 additional positives and 5 deaths since the last County Board meeting, and over 5,000 people have been tested. He stated there is an on-going need to wear masks. He gave an overview of COVID grants from IEMA and DCEO, and he recommends utilizing the consulting and administration services from Bellwether, Inc. to make sure the county receives our maximum amount of grant funds. Nimmo reported he is working on a 30

day supply of PPE supplies to have on hand and stated they have already handed out about \$350,000 in PPE the county did not have to provide. Beeler stated they received a quote to purchase 21 Chromebooks and 21 g-mail address accounts for county board members, and this will be a billable COVID-19 expense for grant reimbursement. Beeler added having Chromebooks will make it easier for meeting preparation and when the IT Department has to respond to FOIA requests including board members' emails. **Motion by Fogle and second by Yeske to approve the purchase of Chrome Books and g-mail addresses for the County Board in an amount not exceed \$7,500.** Beeler stated the Chrome book is like a laptop and has access to internet. She also said the cost of g-mail addresses will be an annual expense of about \$1,500 for the 21 board members. **Sneed and Deabenderfer vote no. All others vote yes. Motion carried.**

4. **Extension of the Proclamation of a Disaster in Montgomery County Approval:** Motion by Miles and second by Hughes to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) until the September 8th full Board Meeting at 5:30 pm or until the Governor lifts the Order earlier. All in favor, motion carried. (See Resolution Book 18, page 84).

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported we will be doing some brick repair work on the bottom half exterior of the Historic Courthouse. He said a local business will be doing the work because they have the material matching the brick on the Historic Courthouse left over from a previous job, which will be more cost-effective.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **COVID-19 Business Relief Grant Update:** Yeske reported there have been a few calls and emails regarding business owners who missed applying for the COVID 19 Business Relief Grant.
2. **MCEDC Approval:**
  - **Revolving Loan Fund Approval:** Yeske reported the county needs to move funds from the Revolving Loan Fund to the Coal Fund to pay recipients of the COVID-19 Business Relief Grant. **Motion by Furness and second by Moore to move \$100,000 from the RLF to the Coal fund to pay the COVID-19 Business Relief Grant recipients. All in favor, motion carried.**
  - **RLF review of By Laws Update/Approval:** Yeske reported the RLF board is reviewing their By Laws.
3. **Tourism Update:** Yeske stated there is no update at this time.
4. **CEDS Document Approval:** Yeske reported the final draft of the CEDS document is ready to review and Deabenderfer said he found some grammatical corrections he talked to Valerie Belusko about recently. Members agreed these corrections need to be made before the document is finalized. **Motion by Yeske and second by Young to approve the final draft of the CEDS Document. All in favor, motion carried.**

5. **Planning Commission Update:** Deabenderfer and Young reported they attended the last Planning Commission meeting and work continues on revising the Wind Farm Siting Ordinance.
6. **Bike Trail Update:** Yeske said there is nothing new to report.
7. **Montgomery County Bicentennial Update:** Yeske stated the Bicentennial Committee met last week to discuss events planned to celebrate the County's bicentennial next year, and she invited everyone to attend a meeting tomorrow night at the Bank of Hillsboro. Yeske said a meeting is also scheduled for August 29<sup>th</sup>, 2020. Yeske said events are planned for February 12<sup>th</sup> and June 5<sup>th</sup>, 2021.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen stated there has been an increase in ambulance billing and the staff is catching up.
2. **ETSB/911 Update:** Bergen reported the 911 upgrades are going well.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Bellwether Proposal Approval:** Beeler reported the committee listened to a proposal by Bellwether, Inc., to help county offices reclaim allowable COVID-19 expenses for the CURE grant offered through DCEO. Beeler stated Bellwether has done work for the county in the past by performing cost studies for various offices. She said Bellwether will be available through December to assist with applying for COVID-19 grants. **Motion by Beeler and second by Beck to approve hiring Bellwether for the amount of \$5,000 to gather information to apply for COVID-19 CURE reimbursement grants. All in favor, motion carried.**
2. **Capital Improvement Fund Reports Update:** Beeler said the committee reviewed and discussed the Capital Improvement Fund Report and noted the county received \$84,000 in coal royalty payments and will receive another \$74,000 payment this month.
3. **VISTRA Power Plant Legislation Update:** Beeler reported Supervisor of Assessments Ray Durston is scheduling a meeting with the taxing bodies involved with the VISTRA Power Plant assessment in the near future.
4. **Finance/Budget Control Policies and Procedures Update:** Beeler stated there is no update at this time.
5. **Vacation Buyback Update:** Beeler stated the committee is now discussing Hazard Pay for employees who worked during the COVID shutdown per Bellwether's recommendation instead of a vacation buyback.
6. **FY 2021 Budget Update:** Beeler announced the budget hearing dates for Tuesday, August 18<sup>th</sup>, 2020 at 8:00 am and Thursday, August 20<sup>th</sup>, 2020 at 8:00 am. Beeler invited everyone to attend the budget hearings and thanked Treasurer Lohman for doing a good job with the budget packets.
7. **Policy for Bidding out Professional Services Update:** Beeler reported a letter will be sent to Scheller Insurance advising them we will be going out for bids on the Property Casualty Insurance. She said an RFP will be drafted to request bids for Auditing services.
8. **COVID-19 Business Grants Update:** Beeler reported she has been contacted by several business owners who stated they didn't know about the COVID-19 Business grants and wondered if it was going to be offered again. Beeler said she is keeping a list

of those businesses interested; she informed them if there is another grant opportunity, they will be contacted. She reported the committee discussed keeping this issue on the radar and look at doing the grant again in September and reminded members the first grant was advertised in newspapers and on radio and Facebook.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Leitheiser reported there is a great deal of interest in voting by mail this election due to COVID-19 concerns, so she anticipates many voters will utilize this service. She said she received grants from the State Board of Elections to help offset the extra cost of mailing these postcards as well as other provisions required for Early Voting and at the polling places on Election Day. Leitheiser referred members to recent correspondence recently received from the United States Postmaster General regarding the timeframe within which vote by mail ballots should be mailed to assure they will be received on a timely basis. She said there are concerns about using the current Historic Courthouse Dropbox since it doesn't meet State Board of Elections standards. She informed members that Sept 24<sup>th</sup> is the first day of early voting.
2. **EPA Report Update:** Coordinator Daniels reported EPA training will resume after the county board meeting.
3. **Recycling Surplus Bids Update:** Graden reported the committee discussed bidding out the F650 White box truck and the tandem trailer with no minimum bid. He said the bids will be due the Friday before the next HWE committee meeting.
4. **Animal Control Facility Program Update:** Graden reported Animal Control Warden Daniels was called by the Sheriff's Department to respond to the murder case in Witt recently to retrieve two pit bulls and nine puppies. Robinson stated she had a constituent relay concerns with communication between the warden and the City of Hillsboro regarding a call. Graden responded the City of Hillsboro is supposed to respond to this type of call and pledged to check into her concern.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness stated CIBC representatives Amanda Mast and Tony Johnson shared the monthly report showing Health Alliance reporting a loss of \$22,654 so far this year. Furness reported the 2020 Renewal for Health Alliance is 9.9% and Johnson reported they will be seeking rate relief which will include a full market analysis and should be presented at next month's Personnel Committee meeting. Furness also reported the dental insurance is receiving a 7% increase. He said CIBC offered to have the employees complete a satisfaction survey and Treasurer Lohman stated her office will provide this survey to employees to complete as part of payroll services. Furness also reported the HRA is at 11.17% (\$51,218.87 paid of \$572,062 total)
2. **Employee Personnel Manual Update:**
  - **Revised Drug Policy addressing Cannabis:** Furness said the committee reviewed a draft of the changes made to the Revised Drug Policy addressing Cannabis. A 30 day review will be completed so it can be voted on next month.
3. **COVID-19 Employees Leave MEMO – FMLA/FFCRA (Families First Coronavirus Response Act) Update:** Furness said he plans to participate in a webinar regarding this employee leave during the pandemic for a better clarification of the Federal laws.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

- 1. Village of Walshville Streets Update:** Miles reported Trustee Gary Applegate from the Village of Walshville attended their meeting regarding the ongoing discussion regarding the county possibly helping them fix the main road through town. Miles said the county will help if we can.
- 2. Property Deed Transfer of Former Wright Automotive Property to Highway Department Update:** Miles stated the committee discussed not transferring the deed for the former Wright Automotive property to the Highway Department at this time, but the Highway Department will still continue to make payments per the agreement.
- 3. Highway Maintainer Job Opening Update:** Miles said the committee discussed the recommendation of Engineer Greenwood to not hire an additional maintainer at this time as they feel the current five man crew can handle the workload. Greenwood will keep the salary for the additional maintainer in the FY 2021 budget in case that employee is needed because of changing circumstances.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Sneed and second by Moore to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Beeler stated Budget hearings will be scheduled for all day Tuesday, August 18<sup>th</sup>, beginning at 8:00 A.M., and on Thursday, August 20<sup>th</sup>, from 8:00 A.M. until noon.

**SCHEDULE CHANGES:** None

**APPOINTMENTS:** None

**PUBLIC COMMENTS:** Glenn Bishop stated since the State's Attorney received a raise at last month's meeting, there is also a need for the other county elected officials to receive salary increases also. He said the statutory deadline was missed for the Coroner and Circuit Clerk to receive raises since it should have been done 180 days before they take office. Beeler responded she takes full responsibility for this error and has reached out to them and apologized for this oversight. She said she has asked the State's Attorney for assistance in correcting it.

**PAY BILLS AND PAYROLL:**

- 1. Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps:**  
**Motion by Hughes and second by Miles to pay any invoices for Adams, PC and Book & ore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: in favor – 17, against – 0, abstain – 3 (Moore, Bishop, and Furness). (Deabenderfer had left the meeting). Motion carried.**
- 2. Motion by Loucks and second by Beck to pay all other approved bills and Payroll.**  
**All in favor, motion carried.**

**ADJOURN:** Until the Full Board on Tuesday, September 8th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois. **Motion by Yeske and second by Wendel to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting adjourned at 7:20 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
MINUTES**

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**For Tuesday, September 8<sup>th</sup>, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, September 8<sup>th</sup>, 2020, via teleconference with many members attending in person.

**The meeting was called to order by County Board Vice Chairman Megan Beeler at 5:30 PM.**

**Roll call was taken - 19 members present, 2 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Members Absent:** Bill Bergen and Dennis McCammack

**Pledge of Allegiance to the flag was led by Chuck Graden.**

**Mileage and Per Diem Approval: Motion by Yeske and second by Furness to approve the Mileage and Per Diem.**

**ROLL CALL VOTE:** Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Miles and second by Loucks to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 11<sup>th</sup>, 2020. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons – report was submitted.
4. **Coroner’s Report** --- Randy Leetham – was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee -- report was submitted.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Banee Ulrici -- report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson -- report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman -- report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins – report was submitted.
12. **SOA Report** ---- Ray Durston -- report was submitted.
13. **States Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt --- report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA:** Motion by Fogle and second by Moore to approve the 15 items on the Consent Agenda. **All in favor, motion carried.**



## **LIAISON REPORTS:**

- **708 Board** – Robinson stated they met last week, and \$594,474 was awarded with \$833,267 requested. Robinson shared handout for funding awards. **(For copy, see Resolution Book 18, page 85).**
- **CEFS Board** – Fogle stated the Meals on Wheels program continues to grow due to COVID-19, and they have a job opening at the Senior Center for the CEFS Director.
- **911 Board** – Bergen was absent.
- **Health Department** – Johnson stated flu shots will be available in the next few weeks and they are working diligently on COVID-19 issues.
- **IL Association of County Officials** –Bergen was absent.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated they reviewed the Wind Siting Ordinance. He said a final draft should be ready for the next Economic Development Committee meeting for review and then be sent to the full board for their approval in October.
- **Senior Citizens Board** – Deabenderfer stated they are not meeting until the COVID-19 issues have subsided.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported U of I Extension Director Cole met with the Finance Committee, and they are asking for \$154,425 for FY 2021. Their FY 2022 request will be lowered to \$150,425. Beck reported the Montgomery County U of I Extension building will open to the public on September 24<sup>th</sup>, 2020, and they are fully staffed.
- **WCDC** – Wendel stated they had a meeting last month and gave salary raises of \$.30 per hour to employees, but did not give bonuses. He said grant money is still available in the ORS program.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Vice Chairperson Megan Beeler:

1. **Information Systems Report Update:** Beeler reported the IT Department has been busy with several projects.
2. **Census Count Committee Update:** Leitheiser reported a federal judge signed a court order to stop the Census Bureau from collecting census data after the end of September 30<sup>th</sup>, 2020.
3. **Extension of the Proclamation of a Disaster in Montgomery County:** Motion by Beck and second by Yeske to approve the extension of the Proclamation of a Disaster in Montgomery County due to the outbreak of the Coronavirus Disease (COVID-19) until the October 12th full Board Meeting at 5:30 pm or until the Governor Lifts the Order Earlier. All in favor, motion carried. (See Resolution Book 18, page 86).
4. **Rules of Order Committee Recommendation to Combine the HWE and EMA Committee Approval:** Beeler reported the Rules of Order Committee met and recommended combining the HWE and EMA committees, which will save the county about \$5,000 to \$6,000 per year. Motion by Furness and second by Jones to approve combining the HWE and EMA committees at the Full Board Re-Organization scheduled for Tuesday December 1<sup>st</sup>, 2020. All in favor, motion carried.
5. **Proclamation for Suicide Awareness Month Approval:** Crossover Ministries representative Linda Liebscher and leaders presented a Proclamation for September to be designated as Suicide Awareness month to the County Board. Motion by Beeler and

second by Johnson to approve the Proclamation for Suicide Awareness Month. All in favor, motion carried. (For copy, see Resolution Book 18, page 87).

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed said there were no major maintenance issues.
2. **Sidewalk Repairs around the Historic Courthouse Update:** Sneed stated there was not an update at this time.
3. **Request to have a Gathering on the South Lawn of the Historic Courthouse Update:** Sneed said the committee discussed and approved the request made by Ingrid Watkins for a Prayer Gathering on the south lawn of the Historic Courthouse on September 26<sup>th</sup>. Sneed said they will follow all the COVID guidelines, and Chairman Young checked with State's Attorney Hitchings who said it is okay.
4. **Coroner's Office – Space Request in the Basement of the New Courthouse Update:** Young reported the Coroner's office staff has requested additional space in the Basement of the Courthouse Complex for the Coroner's Office so they can do their paperwork. At one time, COVID related PPE supplies took up a lot of storage area. Leatham stated he currently has an 8 x 10 room for storage, equipment and files. He needs about double the space which must be secure.
5. **County Clerk Requests at the Historic Courthouse Update:** Sneed stated Clerk Leitheiser has asked for additional space so she can social distance her employees to remain COVID free for the election. He said he met with Leitheiser recently, along with Health Department Director Hugh Satterlee and Chairman Young, to come up with a plan. Sneed also reported Leitheiser contacted him to install a drive through ballot drop off box on the north side of the Historic Courthouse using funds from a COVID election grant. He said a concrete pad will need to be poured and a camera installed on the Historic Courthouse to monitor the box. Sneed said the committee discussed and approved having the drop box located in the basement of the Historic Courthouse so the election judges can monitor it, and it would be available during voting hours.

Sneed stated Leitheiser can do whatever she wants with the box and place it outside if she prefers it to be there. Building and Grounds Committee members Bishop and Jones stated they made the motion to keep the box inside the building, but now after researching the subject further want to rescind their motion. Bishop stated an outdoor drop box will give voters the option to return their ballot and not have contact with others, which is best for COVID safety guidelines. Sneed stated the reason for having the box inside is due to security and liability reasons if it is outside. Bishop said the box is designed to meet security requirements. Chuck Graden stated to solve both problems the box can be placed outdoors, but just left open during the day and closed before and after voting hours. Jim Moore stated Leitheiser has proven her ability to lead as County Clerk, and if she prefers to have the ballot drop box outdoors, it should be there. Beeler asked about camera surveillance required for the box, and Leitheiser stated two existing cameras affixed to the Courthouse Complex will monitor the box as well as an additional camera to be purchased with COVID Elections grant funds. Leitheiser stated there have been approximately 2,300 requests for vote by mail ballots so far from voters representing both established parties, and she feels the public needs an outdoor ballot

drop box which would be available 24/7 for voters. She felt as if she went through the proper channels by contacting Sneed before purchasing the box, and then contacting Coroner/Hillsboro Police Chief Leetham who said there would be no issue using one of the 15 minute parking spaces for the box's location. She then stated Highway Engineer Greenwood looked at the location and gave his approval. Leitheiser said if someone were to tamper with the drop box it would be a Class 4 Felony; and she plans to have a Democrat and Republican from her staff empty the box daily. She said in the off season, the slot opening on the drop box will be closed so no one can insert anything inside. Yeske stated she favors traditional voting methods and doesn't like the 24 x 7 accessibility, but sees this as the way things are changing. Sneed stated the committee was going to take the heat because of the additional work for her office. Leitheiser appreciated members' concerns.

6. **Lighting Ceremony at the Historic Courthouse Update:** Sneed stated the lighting ceremony (to celebrate the 100<sup>th</sup> year anniversary of Women's Right to Vote movement) went well.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske stated MCEDC Director Belusko emailed her report for Daniels to share with committee members. Yeske reviewed some highlights from the report, including the potential of better internet coming to the rural areas.
  - **Revolving Loan Fund Update/Approval:** Yeske said payments are being made.
  - **RLF review of By Laws Update/Approval:** Yeske reported the RLF committee has not been scheduled to meet, and information regarding RLF bylaws updates will be forthcoming.
  - **Tourism Update:** Yeske reported all Montgomery County events have been cancelled due to COVID-19 for this year.
2. **CEDS Document Update:** Yeske stated she has been in contact with Heather Hampton+Knodle, Evan Young and Valerie Belusko regarding the draft of the CEDS Document, and representatives may go to Christian County's Finance Committee meeting on September 10<sup>th</sup>, 2020, to discuss it.
3. **Planning Commission Update:**
  - **Wind Energy & Siting Ordinance Amendments Update/Approval:** Yeske stated Deabenderfer reported on the draft of the Wind Energy and Siting Ordinance.
4. **Bike Trail Update:** Yeske stated the Highway Department will work on the bike trail project this week. Yeske stated State's Attorney Hitchings will call her back regarding the easement for the surplus parcel we sold last month in Pitman Township.
5. **Montgomery County Bicentennial Update:** Yeske reported the Bicentennial committee met and events are being planned for February and June in 2021. She said the next meeting will be held September 30<sup>th</sup> at 7:00 pm at the Hillsboro Bank and invited all to attend.
6. **Other Business Update:** Yeske announced the Montgomery County Mask Makers group has made over 24,000 masks to date.

**E.M.A and AMBULANCE REPORT:** Given by Committee Vice Chairman Chuck Graden:

1. **EMA Report Update:** Graden stated EMA Director Greg Nimmo is doing a good job. An update on the COVID-19 cases and testing in Montgomery County was given.
2. **ETSB/911 Update:** Graden stated Bergen reported two 911 workstations are done, and the other two workstations will be completed next month.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the COVID business grants were paid out of the Capital Improvement fund, and they are now watching to make sure we don't go below the recommended \$3.1 Million balance in that fund.
2. **VISTRA Power Plant Legislation Update:** Beeler stated Supervisor of Assessments Durston and Treasurer Lohman recently attended a meeting with other counties affected by the power plant closures. She said Durston reported a meeting will be held on September 30<sup>th</sup>, 2020, at 5:30 pm in the County Board room with taxing bodies regarding the VISTRA Power Plant legislation.
3. **Dynegy Energy Appraisal Reimbursements to Taxing Bodies Update:** Beeler stated there was an agreement made in 2015 to reimburse the taxing bodies the consulting fees they paid if we collected more than \$250,000 in coal revenues within five years. She suggested the reimbursements in FY 2021 should be budgeted while making the payment on December 1<sup>st</sup>, 2020, because we did not appropriate payments for this year. Beeler stated a new line item will be placed in office 047 for this purpose and she drafted a letter to go out to the taxing bodies advising them the money will be paid to them on December 1<sup>st</sup>, 2020.
4. **FY 2021 Budget Approval:** Beeler reported there is a \$750,000 deficit in the FY 2021 proposed budget and the committee will share a more finalized draft next month. She said there were a 12% decrease in revenues and a 4% increase in expenses for FY 2021. Beeler provided members an overview of the proposal given by Chief Probation Officer Bane Ulrici for salary increases to Probation office employees. She said the Judge sets the salaries for the Circuit Court and Probation and Ulrici submitted proposed FY 2021 salaries to include a promotion and longevity raises for two employees. The State of Illinois reimburses these salaries and said they are mandated to give us 100% as long as we stay in the compensation plan. Beeler stated the State doesn't always cover the shortfall. On our off year, probation service funds picks up half, and last year probation paid \$81,000 in salary shortfall. She said merit and COLA raises for Probation officers which won't be covered by the State were also in the budget, so the Committee didn't approve them at this time. Beeler stated in 2020 it won't cost us anything as the State is paying for everything. **Motion by Beeler and second by Graden to adopt the grade promotion and longevity raises effective August 11<sup>th</sup>, 2020, and the shortfall will come out of Office 497 Probation fees for FY 2020. All in favor, motion carried.** Beeler stated some back pay will also need to be paid to Probation office staff.
5. **U of I Extension Levy Update:** U of I Extension Director Amanda Cole called in to discuss the tax levy extension for the U of I Extension Office for FY 2021 in the amount of \$154,425. Cole gave an overview of services and programs provided by the Extension Office, and stated the amount requested for FY 2022 will be \$150,425.
6. **Election Judge Salaries Approval:** **Motion by Beeler and second by Furness to pay a base salary of \$165 per election judge and \$20 additional salary for training**

**effective FY 2021. Loucks and Robinson abstain, all others vote in favor, motion carried.** Leitheiser stated she has an elections grant to pay this same extra amount at the November election, so this pay increase will go into effect immediately.

7. **Assistant Public Defender Position Approval:** Beeler stated the committee discussed an additional employee to assist with the case load in the Public Defender's Office at the Budget Hearings. Beeler stated there are over 600 cases, and COVID makes it harder to do the job. She said the position would be for an Associate Public Defender and the salary range suggested by Judge Roberts is from \$51,000 to \$57,000. Beeler said the committee discussed and approved adding a line item in the amount of \$55,000 for an associate Public Defender in the FY 2021 budget. **Motion by Beeler and second by Moore to create an Associate Public Defender position with a starting salary range of \$51,000 to \$55,000 effective December 1<sup>st</sup>, 2020. All in favor, motion carried.**
8. **Policy for Bidding out Professional Services Update:** No update at this time.
9. **Bid Specs for Property Casualty and Workman's Compensation Approval:** Beeler stated the committee reviewed a draft of the bid specifications for the Property Casualty and Workman's Compensation Insurance. She asked committee members to review this draft and said she has forwarded the bid specifications to State's Attorney Hitchings for his input. **Motion by Beeler and second by Yeske to advertise for bids on Property Casualty and Workman's Compensation. All in favor, motion carried.**
10. **Bid Specs for Financial Auditing Services Approval:** Beeler said the committee reviewed a draft of the bid specs for Financial Auditing Services. She asked committee members to review this draft and stated she has also sent it to State's Attorney Hitchings for his input. **Motion by Beeler and second by Beck to advertise for bid specs for Financial Auditing Services. All in favor, motion carried.**
11. **COVID-19 Business Grants Update:** Beeler reported the committee discussed whether or not to offer another COVID-19 Business grant because of the input from some business owners who said they didn't know about the first grant and didn't apply. After some discussion, the committee decided to see if there is another COVID shut down before offering another COVID business grant, so a round two grant application process will not be offered at this time.
12. **Bellwether and CURES Grant Progress Update:** Beeler said committee members read an email from Bellwether representative Bruce Delashmit reporting on their progress in working on the CURES grant. She reported a meeting was held with department heads to gather COVID related expenses from March 1<sup>st</sup> to June 30<sup>th</sup>, 2020, and an initial submission of paperwork will take place this week, with Bellwether's representatives onsite next week.
13. **Hazard Pay/Vacation Buyback Policy during COVID-19 Update:** Beeler reported Bellwether was looking into Hazard Pay for county workers who physically worked during the pandemic shutdown, but we recently learned DCEO has changed their mind about the reimbursement of this expense. She said DCEO is now calling this a bonus, and it will not be an allowable expense on the CURES grant. Beeler stated we need to think about this need for future shut downs and need a definition established which would require employees to physically report to work during a shut down.
14. **Property Tax Collection Update:** Lohman reported they have collected about 88% of the property taxes so far.

**15. Resolution to Convey Deed # 03-28-129-010 in Pitman Township to the Village of Waggoner Approval: Motion by Beeler and second by Beck to approve the resolution to convey deed #03-28-129-010 in Pitman Township to the Village of Waggoner. All in favor, motion carried. (See Resolution Book 18, pages 88-89).**

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** Clerk Leitheiser shared a handout with the Important Election Dates for November 3<sup>rd</sup>, 2020.
2. **EPA Report Update:** Daniels reported EPA training will resume next week and she has submitted paperwork for the last quarter of expenses.
3. **Recycling Surplus Bids Approval:** Graden said the bid was postmarked before the deadline and received the next morning after the committee met. **Motion by Graden and second by Beck to sell the 2005, Ford XL Super Duty F-650 White Box truck for \$ 3,029 and the trailer for \$ 453 to Philip Fiscella. All in favor, motion carried.**
4. **Animal Control Facility Program Update:** Graden stated a pending court case has been rescheduled for the second time and the Committee discussed looking at a revised reimbursement structure for the municipalities needing animal control services. Graden said the committee reviewed information from Fayette County where they enter into Intergovernmental Agreements on a per Capita Basis with their municipalities. He said more info will be gathered and shared at next month's meeting.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported the committee reviewed a report from Amanda Mast of CIBC showing financial information regarding the Health Alliance Health Insurance renewal. He said they presented a 9.9% increase last month which corresponds to groups similar in size to Montgomery County. Furness said Mast stated they will still try to get the increase down at least a couple of points. Health Alliance is currently showing a \$45,000 loss on our group though July. CIBC did a market analysis on our group and the closet plan option with BCBS with a \$5,000 plan came in at a 47.2% increase over the current rates. BCBS lowest cost plan was still a 21.9% increase over our current plan. On the Ancillary renewals, the MetLife vision, life and voluntary life insurance rates will stay the same while the MetLife Dental is receiving a 7% premium increase and are paid 100% by the employees. Furness stated the proposed renewal is now \$969,207 for an 8.1% increase, the proposal from BCBS, came in at \$1,447, 673, which is \$400,000 higher than the current renewal. He said United Health Care was the closest competitive bid. Furness stated the committee told Amanda Mast to go back and try to get a 3% increase from Health Alliance.
  - a. Monthly HRA report: Mast reported HRA utilization as of 8/27/20 was 9.5% and \$54,281 was paid of the \$572,062 total.
2. **Local 773 Union Negotiations with Dispatchers/Jailers Update:** Furness said Local 773 Business Agent Kelly Byrd will be representing the Telecommunicators in the Sheriff's Office. He said Byrd will set up a meeting with the Sheriff Department employees, then email Coordinator Daniels with potential dates.

3. **Employee Personnel Manual Approval:**
  - a. **Revised Drug Policy addressing Cannabis – 30 day review: Motion by Furness and second by Johnson to approve the Revised Drug Policy addressing Cannabis. All in favor, motion carried.**
4. **Drug Testing Policy for New Employees Update:** Furness reported the committee discussed where to send new hires for a pre-employment drug test, either the Probation office or the Bond County Health Department in Greenville. Our current policy was checked by State’s Attorney Hitchings, who said the drug testing should be done by an independent facility, and the committee feels the same.
5. **EMPLOYEE SURVEY Update:** Furness said the survey sent by CIBC to employees was due last Friday and the results should be known shortly.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Resolution 2020-11 to appropriate funds for 1212 BCA, Burg Road Pipe Culvert Liner, 100% County Approval:** Miles said the cost estimate is \$10,000. **Motion by Miles and second by Moore to approve Resolution 2020-11 to appropriate funds for 1212 BCA, Burg Road Pipe Culvert Liner which is a 100% County Project in the amount of \$10,000. All in favor, motion carried. (See Resolution Book 18, pages 90-91).**
2. **Resolution 2020-12 to appropriate funds for 1213 BCA, Waggoner Ave. Concrete Box Culvert, 100% County Approval:** Miles stated just west of Waggoner, triple pipes will be replaced with a single pipe. He said the project cost is \$40,000, and includes a 12 foot by 3 foot box culvert. **Motion by Miles and second by Furness to approve Resolution 2020-12 to appropriate funds for 1213 BCA on Waggoner Avenue, Concrete Box Culvert which is a 100% County project in the amount of \$40,000. All in favor, motion carried. (See Resolution Book 18, pages 92-93).**
3. **Resolution 2020-13 to appropriate funds for 1214 BCA, E. 19<sup>th</sup> Road Pipe Culvert, Witt Township 50%/County 50% Approval:** Miles stated the total cost of the project is \$65,000. **Motion by Miles and second by Yeske to approve Resolution 2020-13 to appropriate funds for 1214 BCA, East 19<sup>th</sup> Road Pipe Culvert in Witt Township which is a 50%/County in the amount of \$3,250 and 50% Township for \$3,250. All in favor, motion carried. (See Resolution Book 18, pages 94-95).**
4. **Resolution 2020-14 to appropriate funds for 1215 BCA, Fillmore Trail Storm Sewer, 100% County Approval:** Miles stated this project is near the Korner Store off of Fillmore Trail in the amount of \$9,000. **Motion by Miles and second by Loucks to approve Resolution 2020-14 to appropriate funds for 1215 BCA, Fillmore Trail Storm Sewer which is 100% county project in the amount of \$9,000. All in favor, Motion carried. (See Resolution Book 18, pages 96-97).**
5. **Intergovernmental Agreement with the City of Hillsboro for the replacement of the Seward St. Bridge SN: 068-6004 Approval:** Miles deferred to Engineer Greenwood, who reported the city of Hillsboro petitioned the county for assistance to help cover the cost to replace the Seward Street bridge back in February 2020, and the board approved it at their March 2020 full board meeting. He said the estimated County local fund is \$153,000, with the City responsible for the remaining expenses for the project and also will have to pay expenses up front. Greenwood stated the total estimated project is \$1,095,000. **Motion by Miles and second Hughes to recommend the approval of the**

**Intergovernmental Agreement with the City of Hillsboro for the replacement of the Seward Street Bridge SN: 068-6004. All in favor, motion carried.** Greenwood stated our portion will come from the Federal Aid Bridge Fund. (See **Resolution Book 18, pages 98-99**).

6. **Section 19-18118-00-BR Seven Sisters Bridge, Witt Township Bid Letting Results Approval:** Greenwood reported there were five bidders and the low bidder was Yamnitz and Associates for \$226,608.06 for Section 19-18118-00-BR, Seven Sisters Bridge in Witt Township. **Motion by Miles and second by Furness to recommend the approval of the bid from Yamnitz and Associates in the amount of \$226,608.06 to replace the bridge 19-18118-00-BR on Seven Sisters in Witt Township. All in favor, motion carried.** ROLL CALL VOTE: Voting Yes: Beck, Beeler, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske, and Young. Voting No: None. Absent: Bergen, Bishop, Deabenderfer, and McCammack. (Bishop and Deabenderfer left meeting prior to vote). **All in favor, motion carried.**
7. **2021 R&B Committee Dates Update:** Miles stated the committee discussed and approved the Road and Bridge Committee meeting dates for 2021.
8. **Road Side Spraying Update:** Miles stated local Natural Area Guardian representative Ken Schaal and his guests attended the meeting to address concerns of spraying along roadsides. He said good discussion was held, with all in agreement that contacting landowners and then signage is the best approach going forward. Miles said Schaal's group will coordinate efforts to contact landowners about mowing and spraying their right of way and they will then notify the Highway Department of the outcome.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Fogle and second by Miles to approve the eight committee reports and minutes. All in favor, motion carried.**

**APPOINTMENTS:**

**Motion by Beeler and second by Furness to appoint Heather Hampton+Knodle to the CIEDA Board (Central Illinois Economic Development Association) for a six year term beginning 9-9-20.**

**Motion by Hughes and second by Johnson to accept the Resignation of Joe Gasparich from the ETSB Board. All in favor, motion carried.**

**Motion by Beeler and second by Moore to Appoint Donald Huber to the ETSB Board. All in favor, motion carried.**

**PUBLIC COMMENTS:** Patty Whitworth stated the best location for the Ballot Drop Off Box will be to offer a drive through service outside the building so voters won't have to leave their vehicles.



**PAY BILLS AND PAYROLL:**

1. **Approval to Pay Any Invoices to Adams PC and Books & Moore, Point of Light and Furness Concrete & Construction, Inc. and JJ Outlet, LLC and Yeske Soaps: Motion by Miles and second by Hughes to pay any invoices for Adams, PC and Book & Moore, Point of Light and Furness Concrete & Construction, Inc. Voice Vote: In favor – 15 Against – 0, Absent – 3, Abstain – 3 (Moore, Bishop, and Furness). Motion carried.**

**Motion by Beeler and second by Yeske to pay all other approved bills and payroll. All in favor, motion carried.**

**Adjourn: Until the Full Board on Tuesday, October 11th, 2020 at 5:30 PM in the County Board Room, Hillsboro, Illinois.**

**Motion by Beck and second by Fogle to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting Adjourned at 7:31 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

**For Tuesday, October 13<sup>th</sup>, 2020 – 5:30 PM**

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The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, October 13<sup>th</sup>, 2020, via teleconference.

**The meeting was called to order by County Board Vice Chairwoman Megan Beeler at 5:30 PM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Chuck Graden, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Chairman Evan Young. (Chairman Young was on conference call).

**Members Absent:** None

**Pledge of Allegiance to the flag was led by Circuit Clerk Holly Lemons.**

**Mileage and Per Diem Approval: Motion by Miles and second by Hughes to approve the Mileage and Per Diem. ROLL CALL VOTE: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Graden, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. **All in favor, motion carried.****

**Approval of Minutes of Previous County Board Meeting:**

**Motion by Deabenderfer and second by Moore to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 8<sup>th</sup>, 2020. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** -- Sherry Greenwood –report was submitted.
2. **Animal Control Report** ---- Amanda Daniels –report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman- report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston- report was submitted.
13. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by Sneed to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

**LIAISON REPORTS:**

- **708 Board** – Robinson stated there was no meeting this month
- **CEFS Board** – Fogle reminded everyone winter is coming and to encourage residents

who are in need to apply for the ILHEAP assistance.

- **911 Board** – Bill Bergen reported they will have a meeting next week.
- **Health Department** – Sandra Johnson stated the Health Department has given 450 flu shots so far.
- **IL Association of County Officials** –Bergen said there is no report at this time.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated the Planning Commission met and now have a draft of the Wind Siting Ordinance.
- **Senior Citizens Board** – Deabenderfer stated the Senior Citizens Board met and their insurance was cancelled due to five claims submitted (three for roof damage and two for parking lot accidents). Needed a new carrier by Oct. 19<sup>th</sup> , and a Springfield based company, Troxell Insurance, was hired.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported they plan to meet Thursday.
- **WCDC** – Wendel reported the policy board met Thursday and held interviews for a Litchfield Job Center assistant.

#### **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Vice Chairwoman Megan Beeler:

1. **Census Count Committee Update:** County Clerk Sandy Leitheiser gave an update regarding the upcoming Census response deadline.
2. **COVID-19 Pandemic Update:** Beeler stated the expenses were submitted for the CURES grant.
3. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Beeler asked for approval to extend the Proclamation of Disaster in Montgomery County. **Motion by Beck and second by Robinson. All in favor, motion carried. (For copy, see Resolution Book 18, page 100).**
4. **2021 Holiday Schedule Approval:** Beeler reported the committee reviewed and approved a proposed list of the holidays for 2021. **Motion by Beck and second by Beeler to approve the 2021 Holiday Schedule. All in favor, motion carried. (For copy, see Resolution Book 18, page 101).**
5. **Meeting Dates for 2021 Approval:** Beeler stated the committee reviewed and discussed the meeting dates for 2021. **Motion by Moore and second by Hughes to approve the 2021 Meeting Dates. All in favor, motion carried.**

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there were a few maintenance issues this month and gave an update on the brick work completed at the Historic Courthouse and painting done at the Jail.
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update:** Sneed reported the committee continues to work on available office space per a request from the Coroner.
3. **Outdoor Kiosk Update:** Sneed reported Circuit Clerk Holly Lemons purchased an outdoor kiosk to be used to pay fines at any time and it will be paid from the Automation Fund since it was approved by the Judge. Lemons stated they hope to be able to bill the cost of the kiosk to the CARES Act funding. Sneed said this kiosk will only be able to

take payments for the Circuit Clerk's Office and should be installed by the end of the year.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported DCEO has a new grant out for businesses impacted by lack of tourism and events; and theaters, bars and restaurants should apply for these grants worth as much as \$25,000 per business, She also stated the CARES grant is still available for municipalities for residents unable to pay their water bills. Yeske reported Wisper Internet is looking for 150 residents to sign up for rural internet service.
  - **Revolving Loan Fund Update/Approval:** Yeske reported the committee is reviewing the Revolving Loan Fund bylaws and MCEDC Director Valerie Belusko should be contacted to answer questions.
2. **CEDS Document Update:** Yeske reported four counties have approved and signed the CEDS document; however Christian County has not signed it. She said the Committee is checking out the possibility of sharing expenses to establish another regional group approved by the EDA.
3. **Planning Commission Update:** Yeske thanked the Planning Commission for all their work on the amendments to the Wind Energy and Siting Ordinance.
4. **Wind Energy & Siting Ordinance Amendments Update:** Yeske said the Wind Energy and Siting Ordinance is now ready for a 30 day review so the board can take action next month.
5. **Bike Trail Update:** Yeske thanked the Highway Department for fixing the issue on the bike trail.
6. **Montgomery County Bicentennial Update:** Yeske thanked Patty Whitworth for her work on the Bicentennial Committee and said the next meeting is planned for October 28<sup>th</sup>, 2020, at the Butler Fair Grounds.
7. **Purchase of Wooden Nickels for Bicentennial Celebration Update:** Yeske said the committee discussed and approved the purchase of 15,000 wooden nickels for \$1,500. Yeske stated there are two events planned for the County Bicentennial Celebration, with the first to be held on February 12<sup>th</sup>, 2021, and the second one on June 5<sup>th</sup>. 2021.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Ambulance Billing Office Update:** Bergen reported the committee heard from a concerned citizen regarding an issue with ambulance services and billing when a call was placed for lifting assistance. Bergen said he will check with 911 dispatching about their protocol for calls when someone needs lift assistance.
2. **EMA Report Update:** Bergen deferred to EMA Director Nimmo, who stated there are 98 new COVID cases since the last board meeting and six more deaths. He said there is an average of 9,000 Illinois deaths for COVID in the past seven months.
3. **CURES Grant and FEMA PA Grant Update:** Nimmo reported the Federal Government has added public safety salaries as a reimbursable item under the CARES Act for COVID-related expenses. He said the County will be able to submit for the entire \$318,968 as allocated. Nimmo also reported they are also working on FEMA public assistance with a reimbursable rate of 75% on items like PPE personal protective equipment and Plexiglas.
4. **ETSB/911 Update:** Bergen reported they have installed the last two Motorola 911 stations and one will be operational by the end of this week. He said the last station had a bad phone part and they are waiting on a new part to arrive from Motorola by the end of the week. Bergen said the committee is also working on a GIS mapping issue.

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler said there was \$270,062 in coal royalties received recently and it is reflected on the monthly capital improvement report. Beeler stated we have started to receive the coal tonnage reports with the revenue, which is helpful information.
2. **Review Bids for Property Casualty and Workers Compensation Insurance Approval:** Beeler stated the committee reviewed the two bids for Property Casualty and Workers Compensation – both from Diamond Brothers and Scheller Insurance agent Eric Braash. She said the committee recommended ICRMT as our carrier. **Motion by Beeler and second by Furness to accept ICRMT as our carrier for the Property Casualty Insurance and Workman’s Compensation for next year. All in favor, motion carried.** (Beeler stated we are going to lower the \$10,000 deductible to \$5,000).
3. **Review Bids for Financial Auditing Services Approval:** Beeler reported the committee reviewed four bids for Auditing services. **Motion by Beeler and second by Sneed to approve Scheffel Boyle for Auditing Services for FY 2020, FY 2021 and FY 2022 contingent upon further research. All in favor, motion carried.**
4. **CURES and PA Funding/Grant Update:** Beeler reported COVID related expenses have been submitted for reimbursement, and we were asked for additional documentation. She stated the county is putting together a wish list for COVID related reimbursable items, and a meeting will be scheduled next month for discussion.
5. **COVID-19 Business Grants Update:** Beeler reported the County will not offer any additional business relief grants, but encouraged local business to apply for the Illinois BIG Grants instead.
6. **Scanning Machine at the New Courthouse Update:** Beeler said the scanning machine at the Courthouse Complex has been having issues and may need replaced. She said funds were budgeted in office 375 (Building and Grounds) for a new scanning machine in case this one fails.
7. **Power Plant Taxing Body Meeting 9-30-20 Update:** Beeler and Durston reported four Taxing Bodies affected by the Power Plant closure attended a meeting on September 30<sup>th</sup>, 2020.
8. **Coffeen Power Plant Appraisal and Taxes Paid Update/Approval:** Beeler reported the taxing bodies attending the recent meeting agreed we should conduct an appraisal of the Power plant and we need someone with experience. She stated the other four counties losing a VISTRA power plant is hiring Charles Argianas to perform their appraisals and he offered to do ours for \$9,000. **Motion by Beeler and second by Yeske to approve hiring Charles G. Argianas to do an appraisal of the power plant for an amount not to exceed \$9,500. All in favor, motion carried.** Bishop asked if the school district is paying any portion of this appraisal and Beeler responded we could ask, but we don’t have time right now.
9. **DEVNET Remote Access Update:** Beeler reported the committee approved the purchase of a DEVNET Remote Access program for one year, which will allow employees access to Real Estate information so they can work from home in case there is another pandemic shutdown. The public would also be able to use it which would cut down on traffic in the courthouse.

10. **FY 2020 Budget Amendment Update:** Beeler presented a budget amendment updating revenues for coal royalties and expenses for COVID related items. She said a change sheet was submitted for all amended items for a 30 day review. Beeler said we will need an approval next month for amending the FY 2020 budget.
11. **FY 2021 Budget Approval:** Beeler shared a final draft of the FY 2021 budget. Beeler pointed out a few of the changes made since the last month's draft, and stated this version shows a \$500,000 deficit. Beeler stated next month's budget will be changed to put coal fund revenues in to offset this shortfall and allow the county to present a balanced budget. **Motion by Beeler and second by Johnson to recommend a 30 day review of the FY 2021 budget as presented pending health insurance updates and a general fund transfer from Office 375. All in favor, motion carried.**
12. **Adopt Estimated FY 2021 Aggregate Levy Approval:** Beeler presented the Estimated FY 2021 Aggregate Levy in the amount of \$5,685,375 for a decrease of 3.0854%. **Motion by Beeler and second by Furness to approve the estimated FY 2021 Aggregate Levy in the amount of \$5,685,375 for a -3.0854% decrease. All in favor, motion carried. (For copy, see Resolution Book 18, page 102).**
13. **Imprest Fund Update:** Beeler reported she will draft a memo to educate department heads on the proper use of Imprest Funds.

**H.W.E. COMMITTEE REPORT:** Given by Committee Chairman Chuck Graden:

1. **Elections Update:** County Clerk Leitheiser reported approximately 25% of the county's 16,443 registered voters have either voted early or requested a vote by mail ballot. She also said 1,577 vote by mail ballots have been returned so far, with 442 of those ballots placed in the secure drop box outside the Historic Courthouse.
2. **EPA Report Update:** Coordinator Chris Daniels reported EPA training has been scheduled.
3. **Electronic Recycling Drive Update:** Daniels reported the Electronics Recycling Drive has been scheduled with BLH for Saturday, October 17<sup>th</sup> from 9 AM to Noon at the new highway department building located at routes 185 and 127 in Hillsboro.
4. **Animal Control Facility Program Update:** Beeler reported she was informed by the Treasurer's Office we received and deposited a few checks in error for VIP Pet Care in the amount of \$2,738 for Montgomery County TN. We have to figure out how to reimburse the money.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Approval:** Furness reported they negotiated the employee health insurance renewal rate with Health Alliance down from 9.9% to 3%. He said the ancillary renewals with MetLife for Dental will increase 7% and there will not be an increase on vision, life and voluntary life. **Motion by Furness and second by Beeler to recommend the renewal with Health Alliance at a 3% increase for the employee insurance. All in favor, motion carried. Motion by Furness and second by Johnson to recommend the renewals with MetLife for dental, vision, life and voluntary life insurance. All in favor, motion carried.** Furness said the HRA has been running at 10.2%, and we should end the year with a utilization rate of about 15%, which is good news because the HRA expense was budgeted at 25% utilization.
2. **Local 773 Union Negotiations with Dispatchers and Jailers Approval:** Furness reported the committee met with Local 773 Business Agent Kelly Byrd and a few employees in this bargaining unit. **Motion by Furness and second by Beeler to enter into executive session to discuss negotiations with Local 773. All in favor, motion carried. Time:**

6:20 pm. Motion by Furness and second by Sneed to come out of Executive Session. All in favor, motion carried. Time 6:35 pm. Motion by Furness and second by Graden to approve the Collective Bargaining Agreement with the Sheriff's Department and employees in Local 773 Telecommunicator's Unit. Motion by Furness and second by Beeler to approve the MOU with Local 773. All in favor, motion carried.

**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Section 20-00145-00-PV Coffeen Rd. and Seven Sisters Intersection Preliminary Engineering Agreement Update/Approval:** Miles reported Hurst Rosche Engineers will do the Preliminary Engineering Services Agreement in the amount of \$47,000 to straighten the jog at the Coffeen Road and Seven Sisters Ave intersection and it will probably take place next year. **Motion by Miles and second by McCammack to approve the Preliminary Engineering Agreement with Hurst Rosche Engineers to design Section 20-00145-00- PV Coffeen Road and Seven Sisters Intersection in the amount not to exceed \$47,000. All in favor, motion carried. (See Resolution Book 18, pages 103-107).**
2. **Resolution 2020-15 to appropriate funds for 1216 BCA, SN: 068-3081 Pile Repairs, 41.11% Montgomery County/58.89% Macoupin County Approval:** Miles reported this project is in Zanesville Township on the County Line so we will share the costs with Macoupin County. He said the Montgomery County share is 41.11% for a total of \$9,455.30, and the total project cost is \$23,000 so Macoupin will pay \$13,544.70. **Motion by Miles and second by Sneed to approve Resolution 2020-15 to appropriate funds for 1216 BCA, SN: 068-3031 Pile Repairs and Montgomery County Share will be \$9,455.30. All in favor, motion carried. (See Resolution Book 18, pages 108-110).**
3. **New Highway Department Approval:** Miles reported the Highway Department staff has been preparing the new building and approved hiring outside services to complete the project. Greenwood received estimates to hire out the HVAC, Electrical, drywall and painting.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

Motion by Bergen and second by Robinson to approve the eight committee reports and minutes. All in favor, motion carried.

**ANNOUNCEMENTS/SCHEDULE CHANGES/APPOINTMENTS/PUBLIC COMMENT:**

None

**PAY BILLS AND PAYROLL:**

1. **Approval to Pay Any Invoices to Adams PC, Point of Light, Furness Concrete & Construction, Inc., JJ Outlet, LLC, and Yeske Soaps:** Motion by Miles and second by Fogle to pay any invoices for the above listed businesses. Voice vote: In favor – 18, Against – 0, Absent –0, Abstain – 3 (Moore, Bishop, Furness and Yeske). Motion carried.

Motion by Robinson and second by Yeske to pay all other approved bills and Payroll.

All in favor, motion carried.

**RECESS:** Until the Full Board on Tuesday, November 10th, 2020, at 5:30 PM in the County Board Room, Hillsboro, Illinois. Motion by Beeler and second by Moore to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:05 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.





**Montgomery County Board  
Minutes**

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**For Tuesday, November 10th, 2020 – 5:30 PM**

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, November 10, 2020 in the County Board room of the Historic Courthouse in Hillsboro and via teleconference.

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken: 20 members present, 1 member absent.**

**Members Present:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young.

**Member Absent:** Chuck Graden

**Pledge of Allegiance to the flag was led by County Board member McCammack.**

**Mileage and Per Diem Approval: Motion by Beeler and second by Miles to approve the Mileage and Per Diem. Roll Call Vote:** Voting yes were: Beck, Beeler, Bergen, Bishop, Deabenderfer, Fogle, Furness, Hughes, Johnson, Jones, Loucks, McCammack, Miles, Moore, Robinson, Savage, Sneed, Wendel, Yeske and Young. Graden was absent. **All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting: Motion by Yeske and second by Johnson to approve the minutes of the Previous County Board Meeting held on Tuesday, October 13th, 2020. All in favor, motion carried.**

**CONSENT AGENDA:**

1. **Ambulance Billing Report** ---- Sherry Greenwood – report was submitted.
2. **Animal Control Report** ---- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** ---- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---- Hugh Satterlee was present for questions.
7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici was present for questions.
9. **Public Defender’s Report** ---- Erin Mattson – report was submitted.
10. **ROE - Monthly and Quarterly Reports** ---- Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---- Rick Robbins was present for questions.
12. **SOA Report** ---- Ray Durston – report was submitted.
13. **State’s Attorney Report** -- Bryant Hitchings was present for questions.
14. **Treasurer’s Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt – report was submitted.

**APPROVAL OF 15 ITEMS ON THE CONSENT AGENDA: Motion by Sneed and second by Hughes to approve the 15 items on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **708 Board** – Robinson stated there is nothing to report.
- **CEFS Board** – Fogle stated the Meals on Wheels program is in desperate need of volunteers.
- **911 Board** –Bergen stated he will give his report during the EMA committee.
- **Health Department** –Johnson stated there is nothing to report.
- **IL Association of County Officials** –Bergen stated there is nothing to report.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer stated there is nothing to report.
- **Senior Citizens Board** – Deabenderfer stated they did not meet.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck stated there are no updates at this time.
- **WCDC** – Wendel stated they hired Dawn Lutz at the Litchfield Job Center and the WCDC recently started their independent audit. Jeremy Jones added WCDC has some additional funds for youth programs and for training available.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Young:

1. **Information Systems Report Update:** Young stated the IT Department has been busy with different projects and the Chrome books are on back order.
2. **Census Count Committee Update:** County Clerk Leitheiser stated we are in waiting mode for final 2020 Census totals to be certified to the state and county levels.
3. **COVID-19 Pandemic Update:** Chris/Mont EMA Coordinator Nimmo reported there have been 760 additional cases, three additional deaths and eight current hospitalizations since last month's report. He said our region is at 15.2% and there will be another re-evaluation in a few days. He stated there is a possibility we may go to more strict mitigations or could be looking at a statewide lockdown. Nimmo also reported elective surgeries are not being performed at this time and he encouraged businesses to participate in the Small Business COVID funding. Nimmo stated everything has been submitted for the county CURES grant and it is in review status. He said about \$40,000 has been submitted for the FEMA grant, with additional submissions to be sent in soon.
4. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Motion by Fogle and second by Beck to approve the Amendment to Extend the Proclaiming of a Disaster in Montgomery County. All in favor, motion carried. (For copy, see Resolution Book 18, page 111).

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update:** Beeler reported the coal revenue for September was \$78,511 and about \$79,000 for October. The year to date coal revenue is \$413,457.
2. **Unemployment Insurance Approval:** Beeler reported Eric Braasch with Scheller Insurance addressed the committee with a proposal from ICRMT offering a service to its members to handle unemployment insurance. She said the State handles it now for

.625% and ICRMT has offered to manage our unemployment insurance for .562%, which would be about a \$4,000 per year savings. Braasch stated ICRMT would like a two year commitment, but Beeler stated we are going to try this for one year at this time. **Motion by Beeler and second by Furness to engage ICRMT to manage our unemployment insurance. All in favor, motion carried.**

3. **Bellwether and CURES Grant Update:** Beeler reported our CURES grant was submitted with corrections regarding adding names and titles to the payroll submission. The grant is in review status as of today.
4. **Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler Approval:** Motion by Beeler and second by Furness to approve Resolution to Convey Deed for Parcel ID #03-21-383-014 in Pitman Township to Brandi Boehler. All in favor, motion carried. (See Resolution Book 18, pages 112-113.)
5. **Resolution to Convey Deed for Parcel ID #16-01-456-016 in Hillsboro Township to John Wright, Kendra Wright Approval:** Motion by Beeler and second by Moore to approve Resolution to Convey Deed for Parcel ID # 16-01-456-016 in Hillsboro
6. Township to John Wright and Kendra Wright. All in favor, motion carried. (See Resolution Book 18, pages 114-115.)
7. **Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright, Kendra Wright Approval:** Motion by Beeler and second by Miles to approve Resolution to Convey Deed for Parcel ID #16-01-457-009 in Hillsboro Township to John Wright and Kendra Wright. All in favor, motion carried. (See Resolution Book 18, pages 116-117.)
8. **Resolution to Convey Deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins Approval:** Motion by Beeler and second by Sneed to approve Resolution to convey deed for Parcel ID #10-33-318-005 in South Litchfield Township to Christopher Blevins. All in favor, motion carried. (See Resolution Book 18, pages 118-119).
9. **VISTRA Power Plant Legislation Update:** Beeler stated there will be no update until next spring.
10. **Power Plant Taxing Body Meeting Update:** Beeler stated they met last Wednesday to review the agreement.
11. **Resolution #20-04 to Amend the FY 2020 Budget Update/Approval:** Beeler reported she has not heard of any revisions or comments regarding the amended FY 2020 budget she shared last month for a 30 day review. **Motion by Beeler and second by Bergen to recommend the Resolution 20-04 to Amend FY 2020 Budget as presented. Roll call vote: 20 Yes, 1 absent (Chuck Graden) and 0 No Votes. Voting Yes:** Connie Beck, Megan Beeler, Bill Bergen, Glenn Bishop, Ronald Deabenderfer, Tim Fogle, Kirby Furness, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Dennis McCammack, Gene Miles, Jim Moore, Earlene Robinson, Glenn Savage, Bob Sneed, Richard Wendel, Donna Yeske, and Evan Young. **All in favor, motion carried. (See Resolution Book 18, pages 120-136).**

**Motion by Beeler and second by Furness to enter into Executive Session for Personnel reasons and Union Negotiations with Local 773 – Sheriff’s Correctional Officers. Time 6:00 pm. Motion by Beeler and second by Sneed to come out of executive session. All in**

favor, motion carried. Time: 6:25 pm. After executive session, when the County Board approved the FY 2021 budget they approved to increase the FY 2021 salary reflected in Resolution 20-23 for the Probation Officer to the amount of \$85,046.00, and the salaries for the Assistant Probation Officers to the amounts of \$223,398.00.

**12. Local 773 Union Negotiations with Dispatchers and Jailers Approval:** Beeler stated union negotiations took place with Local 773 Business agent Kelly Byrd and Correctional Officers James Stitt and Chris Watson. **Motion by Furness and second by Johnson to approve of the Union contract with Local 773 – Correctional Officers in the Sheriff’s Department. All in favor, motion carried.**

**13. FY 2021 Budget Approval:** Beeler presented the list of budget changes needed for the FY 2021 Budget. She stated we will need to budget \$350,000 in office 375 (coal funds) to transfer out due to the general fund deficit. Beeler reported there is a bank balance of \$1,364,199 in Office 270, Insurance Claims and Judgements and a new line item with \$100,000 was added to pay for deductibles and other judgements. **Motion by Beeler and second by Furness to adopt the FY 2021 Budget as presented with the changes discussed today.** Bishop asked about the IMRF balance has 1.59 years of funds already on hand and he recommended eliminating this levy for this year. Bishop suggested doing the same with the Social Security fund so we don’t overtax the taxpayers. Beeler stated the money is not budgeted in this manner. Lohman stated the IMRF amount levied is the same as we are anticipating distributing for the coming year. She said IMRF is an account we may have to use to pay the gap if the markets are down. Lohman stated Social Security has been discussed and it could be looked at in the future. She said that levy is also set at what we expect to spend this year. Beeler explained the reason it was built up is because IMRF funds are invested in a fluctuating market. She said several years ago, the IMRF account was in the red and the county had to borrow from the general fund to pay the IMRF and Social Security Obligations, and it took prior Treasurer Ron Jenkins a long time to pay the gap and try to get ahead. Beeler stated this money is not in the general fund and it can only be spent on IMRF and Social Security Obligations. **Voice Vote taken, with Moore and Bishop voting NO. All other 18 members voted yes. Motion carried.**

**14. Adopt FY 2021 Aggregate Levy Approval:** Beeler reported there is no change to the estimated levy from last month. **Motion by Beeler and second by Robinson to approve the FY 2021 Aggregate Levy in the amount of \$5,685,375 for a -3.0854% decrease. Moore and Bishop vote no. 18 Yes. Motion carried.**

**15. FY 2021 Budget Appropriations, Levies and Resolutions Approval:** State’s Attorney Hitchings read each of the 20 Resolutions to adopt the FY 2021 Budget Appropriations and Levies. (For copies of Resolutions, see Resolution Book 18, pages 137-157).

**A. Resolution #20-05:** Motion by Beeler and second by Robinson to approve the Resolution to Adopt the Fiscal Year 2021 Financial Appropriation Ordinance in the amount of \$24,363,619.00. All in favor motion carried.

**B. Resolution #20-06:** Motion by Beeler and second by Yeske to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$921,375.00. All in favor, motion carried.

- C. Resolution #20-07:** Motion by Beeler and second by Hughes to approve the Resolution to pass the County Health Department levy in the amount of \$591,500.00. All in favor, motion carried.
- D. Resolution #20-08 :** Motion by Beeler and second by Furness to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$745,000.00. Voice Vote: Opposed, Bishop. Other 19 Members voted Yes. Motion carried.
- E. Resolution #20-09:** Motion by Beeler and second by Miles to approve the Resolution to pass the Social Security Fund levy in the amount of \$525,000.00. Voice Vote: Opposed, Bishop. Other 19 Members voted Yes. Motion carried.
- F. Resolution #20-10:** Motion by Beeler and second by Sneed to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$325,000.00. All in favor, motion carried.
- G. Resolution #20-11:** Motion by Beeler and second by Robinson to approve the Resolution to pass Community Mental Health Board Tax Levy in the amount of \$ 643,000.00. All in favor, motion carried.
- H. Resolution #20-12:** Motion by Beeler and second by Loucks to approve the Resolution to pass the County Highway Fund levy in the amount of \$455,000.00. All in favor, motion carried.
- I. Resolution: #20-13:** Motion by Beeler and second by Bergen to approve the Resolution to pass the County Highway Federal Aid Matching Fund levy in the amount of \$227,500.00. All in favor, motion carried.
- J. Resolution #20-14:** Motion by Beeler and second by Hughes to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$227,500.00. All in favor, motion carried.
- K. Resolution #20-15:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$185,000.00. All in favor, motion carried.
- L. Resolution #20-16:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$104,500.00. All in favor, motion carried.
- M. Resolution #20-17:** Motion by Beeler and second by Miles to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$275,700.00. All in favor, motion carried.
- N. Resolution #20-18:** Motion by Beeler and second by Johnson to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$76,650.00. All in favor, motion carried.
- O. Resolution #20-19:** Motion by Beeler and second by Furness to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$75,000.00. All in favor, motion carried.
- P. Resolution #20-20:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for the County Extension Service in the amount of \$150,425.00. All in favor, motion carried.
- Q. Resolution #20-21:** Motion by Beeler and second by Beck to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$ 109,000.00 . All in favor, motion carried.

**R. Resolution #20-22: Motion by Beeler and second by Sneed to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$48,225.00. All in favor, motion carried.**

**S. Resolution #20-23: Motion by Beeler and second by Johnson to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$64,807.00, Probation Officer in the amount of \$85,046.00, and the Assistant Probation Officers in the amount of \$223,398.00. All in favor, motion carried.**

**T. Resolution #20-24: Motion by Beeler and second by Beck to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of money not to exceed \$15,000.00. All in favor, motion carried.**

16. **IMRF Update:** Beeler reported she understands from Treasurer Lohman that board members who receive IMRF will be grandfathered in on the IMRF and can still get paid for meetings. She stated this new law doesn't go into effect until January 2021.
17. **Finance/Budget Control Policies and Procedures Update:** Beeler said there are no updates at this time.
18. **Other Business Update/Approval:** Beeler stated she will draft a memo to Department Heads regarding a policy for the use of Imprest Funds. She said there has never been a policy, however there was a limit of a \$1,000 balance established in 2015.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported there are no maintenance issues at this time and they are painting in the Public Defender's Office.
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update:** Sneed reported we are cleaning out a room next to the Coroner's Office with some computer equipment in it to make room for additional office space for the Coroner.
3. **Recycling at County Buildings Update:** Sneed reported the committee discussed the need to have additional recycling totes at the county buildings. He said we have two 65 gallon totes at the Historic Courthouse picked up twice a month, and DC Waste provided one tote at no cost with the bailer lease. Sneed said the committee approved getting seven additional totes at \$5.00 each per month for the county buildings.
4. **Lights in the Windows Update:** Sneed reported Yeske inquired about purchasing candle lights for the windows at the Historic Courthouse for Christmas. He said the committee approved to purchase dusk till dawn candles for the south windows of the Historic Courthouse. Sneed said some test candles were purchased, but they will need to be replaced because they can't be seen due to the size of our building.
5. **Other Business Update:** Sneed stated we will need to do some concrete work next spring.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske said MCEDC has been working with Wisper Internet to meet their goal of 300 to 500 signups from rural customers, and they ran ads for three weeks to help with the effort, and the goal has been met. She said Wisper is searching for large towers in the area to install their equipment.
2. **Revolving Loan Fund Update:** Yeske reported the RLF is doing OK.
3. **Tourism Update/Approval:**
  - a. **2021 Travel Guides** – Yeske said the committee reviewed and approved a ¼ page ad for \$900 in the Great Rivers and Routes Tourism Guide.
4. **Planning Commission Update:** Yeske said Planning Commission members have reviewed the feedback email from Stan Komperda with Highland Renewables with his concerns regarding the proposed amended Wind Siting Ordinance. She said Farm Leader representative Rachel Tester and Planning Commission member Schroeder were also in attendance at the committee meeting.
5. **Revised Wind Siting Ordinance Approval:** Yeske reported grammatical corrections submitted by Deabenderfer were made to the proposed Wind Siting Ordinance. She said the committee listened to concerns shared by Stan Komperda with Highland Renewables and also heard from Joe Tillman from Lake Land College regarding the ordinance. **Motion by Yeske and second by Sneed to approve the amended Wind Siting Ordinance. All in favor, motion carried.**
6. **West Central Development Update:** Yeske stated Wendel and Jones have given this update earlier in the meeting.
7. **Montgomery County Bicentennial Update:** Yeske reported they changed the Bicentennial celebration date from February 12<sup>th</sup>, 2021 to Saturday, February 13<sup>th</sup>, 2021. She said the reception will be held in the lobby of the Courthouse Complex and the next planning meeting will be held on December 9<sup>th</sup>, 2020 at the Hillsboro Bank at 5:00 pm.

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **EMA Report Update:** Bergen stated this report was given earlier in the meeting.
2. **Ambulance Billing Office Update:** Bergen reported Billing office Supervisor Sherry Greenwood received a letter from the City of Litchfield Administrator Tonya Flannery stating they need more detailed information regarding their invoice for \$1,648. Greenwood stated she will send copies of the system generated ambulance billing reports for the Litchfield collections.
3. **ETSB/911 Update:** Bergen reported the final walk through/inspection was performed last week on the new 911 equipment and system. He said there are three of the four new stations up and running right now. Bergen stated they plan on going five years to pay for this new system and then save money for the second five years to make more updates.

**H.W.E. COMMITTEE REPORT:** Given by Committee Vice Chairwoman Sandy Johnson:

1. **Elections Update:** Johnson deferred to Clerk Leitheiser, who reported Montgomery County's unofficial results show we had an 83.71 percent voter turnout for the General Election held on Tuesday, November 3<sup>rd</sup>, 2020. She said there are currently 268 outstanding vote by mail ballots to possibly receive by mail on or before the 14th day deadline (November 17<sup>th</sup>, 2020). Leitheiser stated after that date, the election can be canvassed and

made official. She thanked everyone for their support, and said of the 13,908 voters who voted, 51% voted at the polls, 28% voted early and 21% voted by mail. Leitheiser said of those who voted by mail, 43% of them returned their ballot by depositing them in the new county Official Ballot Drop Box on the north side of the Historic Courthouse, which proved to be a resounding success. Leitheiser said the next election is the Consolidated Election, which will be held on April 6<sup>th</sup>, 2021.

2. **EPA Report Update:** Johnson deferred to Coordinator Daniels, who reported there was a conference call recently with a few EPA managers regarding our Intergovernmental Agreement to be sent to us to approve in January. She said the current five year IGA will expire on June 30<sup>th</sup>, 2021 and the state would like to get things rolling o get paperwork out to all the delegated counties by January. Daniels also stated the EPA managers discussed the need for recycling education and tire facility inspections.
3. **Electronics Recycling Drive Update:** Coordinator Daniels stated there was an overwhelming turnout for the Electronics Recycling Drive held on Saturday, October 17<sup>th</sup>, 2020 at the new Highway Department facility. She stated she and county employee Dave Fleming had to direct traffic to try and keep cars off of Route 185. Johnson said the committee discussed a few issues with the current electronics recycling vendor, and stated we will look into other vendors who also offer this service. Daniels reported we collected 43,172 pounds at the October event, and reviewed the following summary of electronics recycling drives since 2015:

Year	Weight Collected	# Events
2015	32,175	2
2016	28,088	2
2017	47,461	2
2018	14,995	2
2019	24,023	2
2020	43,172	1
<b>TOTAL</b>	<b>189,914</b>	

4. **Animal Control Facility Program Update:** Johnson reported the court case has been postponed until December 7<sup>th</sup>, 2020 and repairs to the lift station were needed in the amount of \$2,100 because a valve broke allowing sewer to back up into the building from the prison. She said the committee also discussed issuing vouchers for rabies shots since we can't hold our usual rabies clinic due to the COVID Pandemic.

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Kirby Furness:

1. **Employee Health Insurance Update:** Furness reported Amanda Mast of CIBC – Esser Hayes participated in their committee meeting by phone and stated she was here the week before to meet with county employees in the various buildings for the open enrollment process. Furness said the committee reviewed the HRA report submitted by Treasurer Lohman. The total General Fund HRA is \$36,255.



**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **Section 09-00132-00-RS – Taylorville Rd. Resurfacing Project Update:** Miles reported the committee discussed the Taylorville Road Resurfacing project and it is on schedule.
2. **Section 17-00140-00-GR – Guardrail Upgrade Project Update:** Miles reported the crew is still out in the County working on the Guardrail project. He said the Coffeen Irving Road signage was updated and new terminal ends were installed on some of our guardrail according to new State Standards and the project should be finished in the spring.
3. **2021 Bulk Fuel Purchasing Update:** Miles reported they will advertise for the 2021 Bulk Fuel Purchasing and open bids in December.
4. **New Highway Department Update:** Miles reported the HVAC and Plumbing have been roughed in and they are waiting on estimates for electrical work. Greenwood has a quote from Wright Brothers for drywall and painting work in the amount of \$22,425 and electrical work very similar to his engineering estimate. The committee approved the electrical, drywall and painting bid for an amount not to exceed \$1,000 of Greenwood's engineering estimate with the consent of the Committee Chairman.

**APPROVAL OF 8 COMMITTEE REPORTS & MINUTES:**

**Motion by Beck and second by Beeler to approve the eight committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** Chairman Young announced the County Board Re-Organizational meeting will be held on Monday, December 1<sup>st</sup>, 2020 at 4:00 pm.

**SCHEDULE CHANGES:** none

**APPOINTMENTS:** none

**PUBLIC COMMENTS:** Farm Leader representative Rachel Tester thanked the County Board and the Planning Commission for their work and for approving the Amended Wind Siting Ordinance at tonight's meeting.

**PAY BILLS AND PAYROLL:**

1. **Approval to Pay Any Invoices to Adams PC, Point of Light, Furness Concrete & Construction, Inc., JJ Outlet, LLC and Yeske Soaps:** Motion by Loucks and second by Miles to pay any invoices for Adams, PC, Point of Light, Furness Concrete & Construction, Inc, JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 17, Against – 0, Absent – 1, Abstain – 3 (Moore, Bishop, Furness and Yeske). Motion carried.

**Motion by Robinson and second by Yeske to pay all other approved bills and Payroll. All in favor, motion carried.**

**ADJOURN:** Until the Full Board Reorganization on Tuesday, December 1st, 2020 at 4:00 PM in the County Board Room, Hillsboro, Illinois, with the next regular Full Board Meeting to be held on Tuesday, December 8<sup>th</sup>, 2020 at 5:30 pm. Motion by McCammack and second by Bishop to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:25 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

# Montgomery County Board Re-Organization Minutes

**Date: Monday, December 7<sup>th</sup>, 2020**

**Time: 5:30 pm - County Board**

## Room

Clerk Leitheiser called the meeting to order.

Pledge of Allegiance was given by Judge James Roberts.

Official Verbal Oath was administered to the following elected or re-elected County Board members by Judge Jim Roberts: Connie Beck, Jeremy Jones, Gene Miles, Jim Havera, Doug Donaldson, Patty Whitworth, Russell Beason, Richard Wendel, Beverly McCoy, Andy Ritchie and Tim Fogle.

Roll call was taken, with 20 board members present and one absent. Those present were Russell Beason, Connie Beck, Megan Beeler by phone, Bill Bergen, Ron Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Beverly McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Richard Wendel, Patty Whitworth, Donna Yeske by phone and Evan Young. Bob Sneed was absent. Leitheiser stated there was a quorum to conduct business.

Leitheiser asked for a nomination for a Temporary Chairman of the County Board. **Motion by Young and second by Bergen that Gene Miles be elected temporary County Board Chairman. All in favor, motion carried.** Leitheiser asked for other nominations for a Temporary Chairman of the county board and there were none. Leitheiser asked for a motion to close the nominations for a Temporary Chairman of the County Board. **Motion by Robinson and second by Loucks to close the nominations for a Temporary County Board Chairman. All in favor, motion carried.**

Temporary Chairman Miles then asked for nominations for County Board Chairman. **Motion by Bergen and second by Loucks that Evan Young be nominated as County Board Chairman.** Temporary Chairman Miles asked three more times for other nominations for County Board Chairman, and heard none. Temporary Chairman Miles then asked for a motion to close nominations. **Motion by Whitworth and second by Donaldson that we close nominations for County Board Chairman. All in favor, motion carried.**

Temporary Chairman Gene Miles asks for a motion to elect Evan Young as Board Chairman by acclamation. **Motion by Fogle and second by Hughes to elect Evan Young as the County Board Chairman by acclamation. All in favor, motion carried.**

Newly Elected County Board Chairman Evan Young took the Chairman's Chair thanked the Board for their support. Chairman Young then called for nominations for County Board Vice-Chairperson. **Motion by Robinson and second by Hughes that Patty Whitworth is nominated as County Board Vice-Chairwoman.** Chairman Young asks three more times for nominations for County Board Vice-Chairperson, and there were none. Young asked to close nominations for County Board Vice-Chairperson. **Motion by Miles and second by Wendel that we close nominations for County Board Vice-Chairperson. All in favor, motion carried.** Chairman Young asks for a motion to elect Patty Whitworth as Board Vice-Chairwoman by acclamation. **Motion by Hughes and second by Robinson to elect Patty Whitworth as the County Board Vice-Chairwoman by acclamation. All in favor, motion carried.** Newly Elected County Board Vice Chairwoman Whitworth addressed the board and thanked them for their support.

Newly elected Chairman Young asked Coordinator Daniels to read the Committee Assignments. Coordinating Committee members are as follows: Personnel – Bill Bergen; Buildings & Grounds – Bob Sneed; Economic Development – Donna Yeske; Finance – Megan Beeler; Road & Bridge – Gene Miles; Safety & Elections – Mark Hughes. Chairman Young stated he had a list of Committee member assignments for members and the public to pick up after the meeting. Coordinator Daniels read the list of committee assignments as follows:

**Building and Grounds Committee:** Chairman Bob Sneed, Vice Chairman Gene Miles. Members – Jeremy Jones, Jim Havera, Russell Beason and Richard Wendel.

**Economic Development:** Chairman Donna Yeske, Vice Chairman Ron Deabenderfer. Members – Mark Hughes, Beverly McCoy, Patty Whitworth and Andy Ritchie.

**Finance Committee:** Chairman Megan Beeler, Vice Chairman David Loucks. Members – Andy Ritchie, Earlene Robinson, Bob Sneed, Russell Beason and Tim Fogle.

**Personnel Committee:** Chairman Bill Bergen, Vice Chairman Sandra Johnson. Members – Ron Deabenderfer, Earlene Robinson, Donna Yeske and Doug Donaldson.

**Road and Bridge Committee:** Chairman Gene Miles, Vice Chairman David Loucks. Members – Connie Beck, Doug Donaldson, Patty Whitworth and Jim Havera.

**Safety and Elections Committee:** Chairman Mark Hughes, Vice Chairman Bill Bergen. Members – Sandra Johnson, Richard Wendel, Beverly McCoy and Tim Fogle.

Chairman Young then appointed Bergen, Beeler and Deabenderfer to the Rules of Order Ad Hoc Committee and stated they would meet at a time to be announced if any members had something that needed updated. **Motion by Wendel and second by Hughes to appoint these individuals to the Rules of Order Committee. All in favor, motion carried.**

**Public Comments:** Treasurer Nikki Lohman requested new board members turn in their paperwork for payroll.

**Motion by Robinson and second by Donaldson to adjourn the meeting. All in favor, motion carried.** Meeting adjourned at 5:45 PM. Chairman Young stated the next County Board meeting will be held on Tuesday, December 8<sup>th</sup>, 2020 at 5:30 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board  
Minutes**

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**For Tuesday, December 8th, 2020 – 5:30 PM**

**The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.**

**Roll call was taken - 21 members present, 0 members absent.**

**Members Present:** Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske by phone, and Evan Young.

**Members Absent: None**

**Pledge of Allegiance to the flag was led by Jim Havera.**

**Mileage and Per Diem Approval: Motion by Hughes and second by Johnson to approve the Mileage and Per Diem. Roll Call vote was held: Voting Yes were: Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. No members voted No. All in favor, motion carried.**

**Approval of Minutes of Previous County Board Meeting: Motion by Wendel and second by Robinson to approve the minutes of the previous county board meeting held on Tuesday, November 10th, 2020. All in favor, motion carried.**

**CONSENT AGENDA: No reports for this month.**

- 1. Ambulance Billing Report --** Sherry Greenwood – no report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report ----** Holly Lemons – report was submitted.
- 4. Coroner’s Report ---** Randy Leetham – report was submitted.
- 5. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ----** Hugh Satterlee – report was submitted.
- 7. Highway Department Report ---** Cody Greenwood was present for questions.
- 8. Probation Office Report ----** Banee Ulrici - no report was submitted.
- 9. Public Defender’s Report ----** Erin Mattson - no report was submitted.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman – report was submitted.
- 11. Sheriff’s Report ----** Rick Robbins was present for questions.
- 12. SOA Report ----** Ray Durston - report was submitted.
- 13. State’s Attorney Report ---** Andrew Affrunti was present for questions.
- 14. Treasurer’s Report ----** Nikki Lohman was present for questions. She informed members their first per diem/mileage checks will either be mailed or available for pick up.
- 15. V.A.C. Report ----** Dave Strowmatt – report was submitted.

**APPROVAL OF 12 REPORTS ON THE CONSENT AGENDA: Motion by Whitworth and second by Beeler to approve the 12 reports provided on the Consent Agenda. All in favor, motion carried.**

## **LIAISON REPORTS:**

- **708 Board** – Robinson stated they will meet December 14<sup>th</sup>, 2020.
- **CEFS Board** – Fogle thanked volunteers for their support with Meals on Wheels and informed members county resident Larry Blevins was recently hired as a CEFS representative.
- **911 Board** – Bill Bergen reported they will have a meeting next week. He said the new 911 equipment is now installed and working, and the full cost has been paid. Sheriff Robbins added 911 Coordinator Ed Boyd was recently selected as one of the MCSO employees of the year for all of his hard work and dedication.
- **Health Department** – Sandra Johnson stated their board was informed there will be a vaccine for COVID-19, but no details have been given yet.
- **IL Association of County Officials** –Beeler and Bergen stated there is no report at this time.
- **MCEDC** – Young stated the Economic Development Committee did not meet, so there is no report.
- **Planning Commission** – Deabenderfer stated no meeting was held.
- **Senior Citizens Board** – Deabenderfer stated they will not meet until COVID is resolved.
- **UCCI** – Miles stated they did not meet.
- **U of I** – Beck reported they are now holding meetings via Zoom. She said the next meeting will be held on December 17, 2020, at 7:00 PM.
- **WCDC** – Wendel stated the next meeting will be held in February, 2021. He said the WCDC independent audit has been completed and the federal audit will begin soon.

## **COMMITTEE REPORTS:**

**COORDINATING COMMITTEE:** Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the chrome books for County Board members' use are still on back order.
2. **Census Count Committee Update:** Young deferred to County Clerk Leitheiser, who stated population counts are scheduled to be delivered to the US President by December 31<sup>st</sup>, 2020. She said state and county population totals are scheduled to be delivered to the Illinois Secretary of State by April 1<sup>st</sup>, 2021, but there is court activity underway relating to the 2020 Census which may delay results.
3. **COVID-19 Pandemic Update:** Young stated COVID cases are increasing lately, and warned all to follow guidelines to be safe. He said Chris/Mont EMA Coordinator Greg Nimmo couldn't call in due to a call concerning the COVID vaccine.
4. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Motion by Fogle and second by Hughes to approve the Amendment to Extend the Proclamation of a Disaster in Montgomery County. All in favor, motion carried. (For copy, see Resolution Book 18,page 158).

**FINANCE COMMITTEE REPORT:** Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update/Approval:** Beeler stated Supervisor of Assessments Ray Durston reported they have received 30 complaints for the Board of Review so far and shared his written monthly report.

2. **Intergovernmental Agreement between Montgomery County and Nokomis/Audubon Multi-Township Assessment District Approval:** Beeler stated the committee reviewed the Intergovernmental Agreement. **Motion by Beeler and second by Miles to recommend the Intergovernmental Agreement between Montgomery County and Nokomis/Audubon Multi-Township Assessment District be approved. All in favor, motion carried. (For copy, see Resolution Book 18, page 159-160).**
3. **Capital Improvement Fund Reports Update:** Beeler said the committee reviewed and discussed the Capital Improvement Fund. She stated a payment was received in October.
4. **Bellwether and CURES Grant Update/Approval:** Beeler said Treasurer Nikki Lohman reported the CURES check was deposited recently, and the Health Department has also certified for their CURES grant. Beeler said Nimmo has applied for the FEMA grant, but nothing has been received yet.
5. **VISTRA Power Plant Legislation and Taxing Body Meeting Update:** Beeler reported she recently spoke with VISTRA attorney Tom Atherton, and they will pay the remaining property tax balance due after January 1<sup>st</sup>, 2021. She said they will work out the logistics of writing checks to the taxing bodies with Treasurer Lohman. Beeler said there will be another meeting with taxing bodies soon.
6. **Finance/Budget Control Policies and Procedures Update:** Beeler said there is no update.
7. **Litchfield Ambulance Tax Levy Rate Update/Approval:** Beeler reported the City of Litchfield asked about increasing their Special Services Ambulance tax levy after the county approved the levy and FY 2021 budget last month. Beeler said she spoke with newly elected State's Attorney Andrew Affrunti, and he will have more information on this subject at next month's meeting.
8. **Resolution to Convey Trustee Deed for Parcel #08-23-332-010 in Nokomis Township to North Illinois Investments LLC Approval:** **Motion by Beeler and second by Miles to approve Resolution to convey Trustee Deed for Parcel #08-23-332-010 in Nokomis Township to North Illinois Investments LLC. All in favor, motion carried. (For copy, see Resolution Book 18, pages 161-162).**
9. **Resolution to Convey Trustee Deed for Parcel #08-27-181-012 in Nokomis Township to Raymond Eller & Linda Eller Approval:** **Motion by Beeler and second by Whitworth to approve Resolution to convey Trustee Deed for Parcel #08-27-181-012 in Nokomis Township to Raymond Eller & Linda Eller. All in favor, motion carried. (For copy, see Resolution Book 18, pages 163-164).**
10. **Resolution to Convey Trustee Deed for Parcel #10-33-318-007 in North Litchfield Township to Plummer Holdings, Inc., c/o Terry W. Plummer Approval:** **Motion by Beeler and second by Sneed to approve Resolution to convey Trustee Deed for Parcel #10-33-318-007 in North Litchfield Township to Plummer Holdings, INC, c/o Terry W. Plummer. All in favor, motion carried. (For copy, see Resolution Book 18, pages 165-166).**
11. **Resolution to Convey Trustee Deed for Parcel #12-22-100-007 in Irving Township to William D. Tolliver, Sr. Approval:** **Motion by Beeler and second by McCoy to approve Resolution to convey Trustee Deed for Parcel #12-22-100-007 in Irving Township to William D. Tolliver, Sr. All in favor, motion carried. (For copy, see Resolution Book 18, pages 167-168).**

12. **Resolution to Convey Trustee Deed for Parcel #12-22-477-002 in Irving Township to R. Brandon Bell & Melissa Bell Approval:** Motion by Beeler and second by Loucks to approve Resolution to Convey Trustee Deed for Parcel #12-22-477-002 in Irving Township to R. Brandon Bell & Melissa Bell. All in favor, motion carried. (For copy, see Resolution Book 18, pages 169-170).
13. **Resolution to Convey Trustee Deed for Parcel #12-22-477-015 in Irving Township to R. Brandon Bell & Melissa Bell Approval:** Motion by Beeler and second by Donaldson to approve Resolution to convey Trustee Deed for Parcel #12-22-477-015 in Irving Township to R. Brandon Bell & Melissa Bell. All in favor, motion carried. (For copy, see Resolution Book 18, pages 171-172).
14. **Resolution to Convey Trustee Deed for Parcel #12-27-128-005 in Irving Township to Lance L. and Kenda S. Caulk Approval:** Motion by Beeler and second by Whitworth to approve Resolution to convey Trustee Deed for Parcel #12-27-128-005 in Irving Township to Lance L. and Kenda S. Caulk. All in favor, motion carried. (For copy, see Resolution Book 18, pages 173-174).
15. **Resolution to Convey Trustee Deed for Parcels #13-06-340-012, -013 in Witt Township to Gregory Elliot & Debra Elliot Approval:** Motion by Beeler and second by Ritchie to approve Resolution to convey Trustee Deed for Parcels #13-06-340-012, -013 in Witt Township to Gregory Elliot & Debra Elliot. All in favor, motion carried. (For copy, see Resolution Book 18, pages 175-176).
16. **Resolution to Convey Trustee Deed for Parcel #17-06-376-009 in East Fork Township to Richard Wilson Approval:** Motion by Beeler and second by Robinson to approve Resolution to Convey Trustee Deed for Parcel #17-06-376-009 in East Fork Township to Richard Wilson. All in favor, motion carried. (For copy, see Resolution Book 18, pages 177-178).
17. **Resolution to Convey Trustee Deed for Parcel #13-06-205-004 in Witt Township to John Stivers Approval:** Motion by Beeler and second by Beason to approve Resolution to Convey Trustee Deed for Parcel #13-06-205-004 in Witt Township to John Stivers. All in favor, motion carried. (For copy, see Resolution Book 18, pages 179-180).
18. **Other Business Update:** Young reported he will work with State's Attorney Affrunti to get a closing date so the deed can be finalized for the Pitman Township Surplus property sold a few months ago to Jamie Hannah.

**BUILDING & GROUNDS COMMITTEE REPORT:** Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported staff worked on normal maintenance issues, did some painting and got equipment ready for winter. He said all three generators were serviced and the sprinkler systems were checked out. Sneed also said the tile floors in the basement in the Old Courthouse have been stripped and waxed.
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update:** Sneed reported additional space was located in the basement of the Courthouse Complex for the Coroner's Office and now they are waiting for the IT department to clean it out so it can be used.

3. **Recycling at County Buildings Update:** Sneed reported DC Waste and Recycling dropped off new containers which are now in service at the Courthouse Complex and Jail.
4. **Other Business Update:** Sneed said the Circuit Clerk's Office is still closed to the public at this time due to COVID 19. He said spot cleaning of carpets in Historic Courthouse will take place soon. Sneed also reported tuck pointing at the Historic Courthouse will take place this spring; however, an invoice was received for the 55 bricks replaced a few months ago. Sneed thanked County member Yeske and Imagine Hillsboro for the shared effort so the Historic Courthouse will look festive for the holidays.

**ECONOMIC DEVELOPMENT COMMITTEE REPORT:** Given By Committee Chairwoman Donna Yeske:

1. **No Report – Committee did not meet.**

**E.M.A and AMBULANCE REPORT:** Given by Committee Chairman Bill Bergen:

1. **No Report – Committee did not meet.**

**H.W.E. COMMITTEE REPORT:** Given by Chairman Evan Young:

1. **No Report – Committee did not meet.**

**PERSONNEL COMMITTEE REPORT:** Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and HRA Report Update:** Bergen reported the recent open enrollment for employees was successful and the HRA utilization rate is about 15%, which will probably increase in the final weeks this year. Bergen stated the employee insurance premiums increased by 3% for the coming year.
2. **New COVID Guidelines from the Governor Update/Approval:** Bergen reported discussion took place regarding some employees who weren't able to take all of their vacation time by the end of November due to COVID. He said the committee discussed letting those few employees trade off sick days or to carry over unused vacation until March of 2021. **Motion by Bergen and second by Johnson for employees who were unable to use their vacation due to COVID be allowed to carry over their vacation time until March 31st of the following year.** Beeler asked if the employees would cap the amount of time taken because some departments struggle to cover for employees off on vacation. Patty Whitworth agreed and stated this offer could be extended through May to give employees more time to take their missed vacation. Other office holders in attendance were polled to see how this would affect their office, and those in attendance stated it would not. Board members discuss then whether this motion would cover only non-union employees and how many employees would be affected. **Motion by Hughes and second by Donaldson to table this motion until next month. All in favor, motion carried.**
3. **Other Business Update:** Bergen asked member Deabenderfer if he would like to share the concerns he discussed at the last Personnel Committee meeting. Deabenderfer stated his concerns, which included a need for a Human Resources employee to answer personnel related questions and help with union negotiations; the reduction of county board member per diem from \$75 to \$60 after the past two election cycles; and the reduction of the size of the county board.



**ROAD AND BRIDGE COMMITTEE REPORT:** Given by Committee Chairman Gene Miles:

1. **2021 Bulk Fuel Purchasing Letting Results Approval:** Two bids were submitted:

	<b><u>Farmers Oil</u></b>	<b><u>M&amp;M Services</u></b>
Clear diesel	\$.07 per gal	\$.085 per gal
Died diesel	\$.07 per gal	\$.085 per gal
Diesel additive	\$.02 per gal	\$.06 per gal
Diesel Winter additive	\$.02 per gal	\$.025 per gal
Unleaded fuel	\$.09 per gal	\$.085 per gal

**Motion by Miles and second by Donaldson to approve the low bid from Farmers Oil for the 2021 Bulk Fuel Purchasing with a 2 Year Contract. All in favor, motion carried.**

2. **New Highway Department Update:** Miles reported Engineer Greenwood received two estimates for the New Highway Department electrical renovations (Hillsboro Electric for \$43,917.24 and one from Lyerla Electric for \$30,758.60). Miles reported the committee authorized up to \$30,000 to rough in the electrical work. Clerk Leitheiser questioned whether a full board approval was needed for this project because the expenditure was over \$10,000. Miles responded the committee had made sure the \$30,000 threshold was not exceeded so the project didn't need to be bid. State's Attorney Affrunti said the committee was fine to approve up to \$30,000 to be spent for the project; and if any vouchers for payment for this project come in over \$10,000, they will need full board approval.
3. **Resolution Appropriating Funds for the Payment of the County Engineer's Salary for 2021 Update:** Miles reported the information was just received and will be presented at next month's meeting.
4. **Other Business Update:** Miles stated Greenwood reported they are presently working on Nokomis/Fillmore Road.

**APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:**

**Motion by Fogle and second by Whitworth to approve the seven committee reports and minutes. All in favor, motion carried.**

**ANNOUNCEMENTS:** none

**SCHEDULE CHANGES:** none

**APPOINTMENTS:**

**Motion by Beeler and second by Jones to reappoint Larry Ziegler as commissioner to Zanesville #3, County Zone #15 Drainage District. All in favor, motion carried.**

**Motion by Jones and second by Donaldson to reappoint Randal Riemann as commissioner to the Pitman-Zanesville #2, County Zone #33 Drainage District. All in favor, motion carried.**

**Motion by Beeler and second by Sneed to appoint Jon Magnuson to the 708 Board for a four year term ending in 2024. All in favor, motion carried.**

**Motion by Loucks and second by Wendel to appoint Terri Miller to the 708 Board for a four year term ending in 2024. All in favor, motion carried.**

**Motion by Whitworth and second by Johnson to reappoint Lyle Polus to the 708 Board for a four year term ending in 2024. All in favor, motion carried.**

**PUBLIC COMMENTS:** None

**PAY BILLS AND PAYROLL:**

**Approval to Pay Any Invoices to JJ Outlet, LLC, and Yeske Soaps:**

**Motion by Miles and second by Beeler to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor –20; Against – 0, Absent – 0, Abstain – 1 (Yeske). Motion carried.**

**Motion by Wendel and second by McCoy to pay all other approved bills and payroll. All in favor, motion carried.**

**ADJOURN: Until the next regular Full Board Meeting on Tuesday, January 12th, 2021, at 5:30 pm in the County Board Room, Hillsboro, Illinois.**

**Motion by Donaldson and second by Johnson to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting Adjourned at 6:20 PM. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.