

**Montgomery County Board
Minutes**

For Tuesday, January 12, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, January 12, 2021 in person and via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera (via conference call), Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske, and Evan Young.

Members Absent: None

Pledge of Allegiance to the flag was led by County Board member Jeremy Jones.

Mileage and Per Diem Approval: Motion by Beason and second by Miles to approve the Mileage and Per Diem. ROLL CALL VOTE: Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of the Re-Organizational Minutes from Monday, December 7th, 2020: Motion by Hughes and second by Robinson to approve the Minutes of the Re-Organizational Minutes held on Monday, December 7th, 2020. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Donaldson to approve the Minutes of the Previous County Board Meeting held on Tuesday, December 8th, 2020. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** ---- Sherry Greenwood – no report this month.
2. **Animal Control Report** ---- Amanda Daniels was present for questions. Daniels stated the facility presently has 14 dogs and 1 cat.
3. **Circuit Clerk’s Report** ---- Holly Lemons – Report was submitted.
4. **Coroner’s Report** ---- Randy Leetham was present for questions.
5. **County Clerk and Recorder’s Report** ---- Sandy Leitheiser reported her staff recently completed scanning and indexing all 3,942 land record documents from 1980 so customers can now search these documents through the county website.
6. **Health & TB Department Report** ---- Hugh Satterlee reported they received 500 COVID-19 vaccines so far, with 100 going to the Health Department, 200 to Hillsboro Area Hospital and 200 to HSHS St. Francis Hospital in Litchfield. He said they are trying to get through those in the 1A group needing the vaccine first, and then next week the 1B group (which includes senior citizens) will be prioritized. Satterlee reported they have over 1,000 names on a list of residents mostly 65 and older wanting the vaccine so far. He said schools will also be included in the 1B group, but government officials are in the 1C group. Satterlee said we are getting the Moderna vaccine, which requires two doses for each person. He also said nursing home vaccinations are being covered through a federal program and not the Health Department. Satterlee stated those interested in being vaccinated are encouraged to call the Health Department at 217-532-2001 to be put

on the waiting list. Satterlee also informed members the Health Department currently has a program with Litchfield Family Practice Center to do COVID rapid testing on Saturdays and Sundays from 1-3 PM.

7. **Highway Department Report** --- Cody Greenwood was present for questions.
8. **Probation Office Report** ---- Bane Ulrici -- Report was submitted
9. **Public Defender's Report** ---- No report this month.
10. **ROE - Monthly and Quarterly Reports** – Julie Wollerman--- report was submitted.
11. **Sheriff's Report** ---- Rick Robbins said the Law Enforcement Reform Bill has a good possibility of passing and stated that law enforcement had not been contacted for input. He thanked local officials for their public support opposing HB 163. Beeler stated she received numbers from Circuit Clerk Lemons and said 56% of our funding for the courts will be cut should this bill become law. Robbins stated if this bill passes, our citizens will ultimately pay the price because there will be more taxes and less law enforcement services. Young stated he reviewed the annual Illinois Department of Corrections Jail Inspection Report and commended Robbins for his good work.
12. **SOA Report** ---- Ray Durston – Report was submitted.
13. **State's Attorney Report** – Andrew Affrunti reported Assistant State's Attorney Wes Poggenpohl left recently, so his office is one attorney short for the time being.
14. **Treasurer's Report** ---- Nikki Lohman was present for questions.
15. **V.A.C. Report** ---- Dave Strowmatt - Report was submitted.

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by Fogle to approve the 13 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated the 708 board met last night and elected Danny Hough as President, Kenny Rykers as Vice President, Maria Clark as Secretary and Earlene Robinson as Treasurer. She said the committee continues to review applications for funding this year, and their next regular meeting is February 8th, 2021 at 6:00 pm.
- **CEFS Board** – Fogle stated the numbers of those in need of CEFS services are up and also reported that Meals on Wheels needs volunteers.
- **911 Board** – Bill Bergen gave a report on the 911 budget. He stated Sheriff Robbins and 911 Coordinator Ed Boyd did an excellent job and stated the year end numbers came out very well. He said they were expecting a \$200,000 deficit and instead came out with \$84,000 surplus. Bergen said the fourth 911 station is now in place and they will start training soon.
- **Health Department** – Sandra Johnson stated there is nothing to add to Satterlee's report made earlier.
- **IL Association of County Officials** –Bergen and Beeler both stated there is nothing to report.
- **MCEDC** – Yeske stated she will give the report during Economic Development Committee report.
- **Planning Commission** – Deabenderfer and Ritchie both stated there is nothing to report.
- **Senior Citizens Board** – Deabenderfer stated there is nothing to report.
- **UCCI** – Miles stated they have not met.
- **U of I** – Beck reported there is nothing to report.

- WCDC – Wendel stated there is nothing to report.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated the Chrome books for board members have a projected delivery date of March or April 2021. He said IT Director Curt Watkins reported three of the four dispatch stations are now 100% functional and the fourth station needs a little more equipment. To install it takes a lot of time to run the wires. Yeske thanked the IT Department for putting the Bicentennial Forms and information on the county website.
2. **COVID-19 Pandemic Update:** Young deferred to Chris/Mont Emergency Management Agency Director Greg Nimmo, who called in and gave an update on COVID cases and vaccine administration. Nimmo said both counties are ready with their plan to get the vaccines out to residents. Nimmo reported there have been 907 positive COVID cases since the last county board meeting, and our positivity percentage has also doubled since last board meeting. Nimmo said there have been 638 positive COVID cases at Graham Correctional Facility since the last county board meeting, and these numbers are not included in the County wide numbers. Nimmo also stated we have a tight perimeter from IDPH about how we deal with administering the vaccines.
3. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Young presented the Amendment to the Disaster Proclamation to the board. **Motion by Whitworth and second by Donaldson to approve the Amendment to Extend the Proclamation of a Disaster in Montgomery County. All in favor, motion carried. (See Resolution Book 18, page 181).**

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

Maintenance and Cleaning Issues and Report Approval:

1. **Cleaning Contract with National Maintenance & Cleaning Inc. Approval:** Sneed shared a new proposal/contract from National Maintenance & Cleaning Incorporated which has been submitted to the County Board due to the minimum wage increase as of January 1st, 2021. Sneed said the cleaning service workers are currently cleaning four hours per day because the Courthouse Complex is not open as much to the public because of COVID. He stated the proposal is for no more than six hours per day at a rate of \$21.50 per hour, which includes cleaning and paper supplies purchased by National Maintenance & Cleaning Inc. Sneed said the committee recommended the approval of this new contract at \$21.50 per hour not to exceed six hours per day for an estimated annual cost of \$33,450. **Motion by Sneed and second by Beason to approve the Contract with National Maintenance & Cleaning Inc. to clean the Courthouse Complex in an amount not to exceed \$33,450 for the year which will include the paper products and cleaning supplies. All in favor, motion carried.**
 - a. Generator – Sneed said the committee approved the invoice from Luby for maintenance on the generators in the amount of \$350. He said Luby checked both generators and found them to be working correctly, but the status lights on both transfer switch boxes were burned out and replaced. Sneed said the belt, filter thermostat, gasket and the radiator hoses were replaced due to their age.

- b. Sneed said there are about 14 plungers needed for sinks at the jail and will cost about \$15 each.
2. **Bicentennial Tour TV Commercial Request Update:** Sneed reported WSIU-TV-PBS emailed a request to do a tour and TV Commercial for the Bicentennial at the Historic Courthouse. He said the Committee discussed the email request of the locations they want to tour and there were no objections. Young stated he will follow up with Sheriff Robbins on this request when more information is known. Robbins suggested we stay in communication with the person requesting this tour to know the details of who will be accessing the building. Sneed reported waivers will need to be signed first by those accessing the building, and he can be on site to walk them through the building if he knows the date of the tour.
3. **Other Business Update:** Sneed reported he compared utility costs from 2019 to 2020, and because of the Smart Watt utility upgrades, we saved \$5,000 on water usage at the jail and about \$4,000 in electricity usage. He said this utility savings totals to about \$13,000, which are based on a report of invoices paid in the County Clerk's Office. Sneed thanked County Clerk Sandy Leitheiser and County Clerk Chief Deputy Tricia Maulding for their efforts in tracking utility costs so these savings can be tracked.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske said MCEDC Director Valerie Belusko explained her role to the new committee members, and she provided information found in their Economic Development Committee Binders.
2. **Revolving Loan Fund Update:** Yeske reported Belusko said the RLF balance is \$88,462.25 and the two clients have been making payments as of November. Yeske said there are also two outstanding loans to local municipalities, and they pay them back with their tax bill revenue.
3. **Tourism Update:** Yeske reported the next meeting for the Rivers and Route Tourism Bureau is scheduled for January 21st, 2021, at 9:00 am.
4. **Develop a Regional ED Group to Implement the CEDS Document Update:** Yeske stated there is nothing new to report on at this time.
5. **Bike Trail - Drainage Update:** Yeske reported she spoke with the land owner involved in this request to replace an 18" culvert for \$500 and he wanted a 24" culvert instead. She said the land owner has to pay the difference for the larger pipe. Engineer Cody Greenwood reported the culvert was delivered to the Highway Department and Township Commissioner Dave Stieren will oversee the culvert replacement. Greenwood also gave a brief status report on some brush clearing work needing done at the bike trail.
6. **Montgomery County Bicentennial Update:** Yeske reported the next meeting will be held on Wednesday, February 3rd, at 5:00 pm at the Bank of Hillsboro. She said the Proclamation will be read at the Bicentennial event to be held on Saturday, February 13th, at the Courthouse Complex. Yeske said the Bicentennial Committee is reaching out to descendants of the earliest settlers from 1821 for the Celebration, and the list of surnames can be found on the County Website. Patty Whitworth reported Congressman Davis will do a one minute speech regarding the Montgomery County Bicentennial on the floor of the Capital in Washington DC.
7. **Proclamation to Celebrate the 200th Birthday of Montgomery County Approval:** Yeske presented a copy of the Proclamation she gave to State's Attorney Affrunti for

review. **Motion by Yeske and second by Hughes to approve the Proclamation to Celebrate the 200th Birthday of Montgomery County. All in favor, motion carried. (See Resolution Book 18, page 182).**

8. **Other Business Update:** Yeske reported the committee will be reviewing information regarding a Cupcake Ordinance for residents to be able to bake and sell goods from their home in the unincorporated areas of Montgomery County.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **IL Next Gen 911 Grant for an updated Flyover Update:** Beeler reported Supervisor of Assessments Ray Durston stated there is an IL Next Gen 911 Grant available for an updated Flyover. She said Sheriff Robbins reported we applied last year, and Beeler stated we will apply again this year. Durston reported Trent Pell will be sending a quote for a flyover to 911 Coordinator Ed Boyd to be submitted with a NG 911 grant application.
2. **Capital Improvement Fund Reports Update:** Beeler reported we received about \$103,000 in coal royalties in December, which was not reflected on the report yet.
3. **Intergovernmental Agreement between Montgomery County and the Multi-Township Assessment District of Butler Grove-Irving-Rountree Approval:** SOA Durston presented an Intergovernmental Agreement with the Multi-Township Assessment District of Butler Grove-Irving-Rountree. Beeler stated it is difficult to find replacements for the Assessors who retire and the SOA's Office has to do the assessment changes. **Motion by Beeler and second by Sneed to approve the Intergovernmental Agreement between Montgomery County and the Multi-Township Assessment District of Butler Grove-Irving-Rountree. All in favor, motion carried. (See Resolution Book 18, pages 183-184).**
4. **VISTRA Power Plant Legislation and Taxing Body Meeting Update:** Beeler reported there is an agreement with VISTRA for a one year deal and we accepted it and have entered into this agreement.
5. **Unknown Parcels of Real Estate by Recorder of Deed Offices Update:** Beeler referred to a handout shared by Clerk Leitheiser regarding 120 unknown parcels of real estate needing ownership determination. Beeler said this situation happens when deeds are recorded with incorrect legal descriptions. She stated the committee decided to table this issue until they do more research on the options. Beeler stated we will do a 30 day review of the RFP and get input from State's Attorney Affrunti on how to proceed with identifying these properties.
6. **IRS Mileage Rate Reimbursement for 2021 Approval:** Beeler reported the Committee reviewed an update from the IRS regarding a change in the Mileage Rate Reimbursement for 2021. It was \$.575 for 2020 and it is decreasing to \$.56 for 2021. **Motion by Beeler and second by Wendel to approve the IRS Mileage Reimbursement at \$.56 per mile effective January 13th, 2021. Deabenderfer abstained. All others voted in favor, motion carried.**
7. **IMRF Update:** Beeler stated Lohman reported IMRF contributors are now listed on the county website per new Illinois law.
8. **Audit Update:** Beeler said auditors from Scheffel Boyle have been on site this week and started the annual audit, which is going well so far.

9. **Finance/Budget Control Policies and Procedures Update:** Beeler stated she has been working on these policies.
10. **ICRMT versus State of IL Unemployment Insurance Rate Update:** Beeler reported the board approved going with ICRMT for our Unemployment Insurance at a rate of 0.562% a few months ago, and the State Rate came in at 0.775%. So there is an additional savings from the .625% for the original correspondence. She commended ICRMT for offering this great service.
11. **DEVNET Demonstration Update:** Beeler reported Treasurer Lohman gave an overview and presentation of the DEVNET software, which provides additional tax information for the public via the county website.
12. **Litchfield Ambulance Tax Levy Rate Update:** Beeler reported the City of Litchfield has decided to wait on the Litchfield Ambulance tax levy rate increase until spring.
13. **COVID-19 Business Grants Update:** Beeler said the committee discussed keeping this issue on their agenda in case the need comes up. She said MCEDC gave a report last week regarding the State of Illinois BIG grant awarded to some county businesses.
14. **HB 163 Amendment #2 Update:** Beeler said the committee discussed Amendment #2 to HB 163, which impacts law enforcement's ability to keep communities safe. She said this bill was drafted without input from law enforcement and would be a huge expense to the county and more legal proceedings for the State's Attorney's Office. Sheriff Robbins stated the lame duck session ends the next day (Jan. 13th) and action will take place quickly. Beeler said since there is little time to pass a Resolution, the committee discussed sending a letter to State Representatives opposing amendment #2 to HB 163, which they did.
Beeler said Chairman Young also recently sent a letter to Senators and the House of Representatives opposing HB 163.
15. **Other Business Update:** Sherriff Robbins stated this office can file for worker's compensation for any frontline responders who missed work due to COVID. He reported insurance representative Braasch has been a great help with these cases, and we should be getting funds back after this insurance is applied. Robbins stated there are several jail detainees who currently have tested positive for COVID.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and HRA Report Update:** Bergen reported Amanda Mast of Esser Hayes Insurance Group gave a brief overview of the employee insurance ending 2020, 2019 and 2018. He said Health Alliance showed a loss totaling \$72,767 ending in November 2020 for our group. He said the catastrophic claims over \$30,000 totaled \$311,057, which was 41.4% of our claims. He also stated the HRA utilization for 2020 is at 17%. Bergen reported he is waiting for a return call from our insurance company regarding the 47 COVID testing claims for county employees for 2020, at a cost of \$7,740.39 to Montgomery County. He said if employees get a vaccine from Public Health, there will not be a charge to our county health insurance.
2. **Telecommunicator Hourly Salary in Local 773 Union Contract is not Correct Update:** Bergen said the committee reviewed a memo from Sheriff Robbins regarding a typographical error on the new Local 773 contract in which a Telecommunicator's hourly wage was incorrect. He said the Tele communicator has been paid the correct amount, but the contract needs to be corrected. State's Attorney Andrew Affrunti

reported he typed up a Memorandum Of Understanding to correct this issue. Bergen said this document will be sent to the union for approval.

3. **ICRMT Memo Regarding EEOC Guidance and other Considerations for COVID Vaccination Policies Update:** Bergen said the Committee reviewed the informational EEOC Guidance and Other Considerations for COVID Vaccination Policies submitted by ICRMT. He said these guidelines could be used for employers mandating the COVID Vaccination. Bergen reported the committee decided not to mandate the COVID vaccination for County employees.
4. **Human Resource Department Information Update:** Bergen reported his committee reviewed information compiled by Yeske comparing us to a few similar counties regarding Human Resource Departments. He said the report showed most counties do not have this department, and if there is an issue it is brought to the attention of the County Board Chairman and the State's Attorney. Bergen stated Deabenderfer talked with him regarding some additional information he found and the committee will discuss this issue again next month.
5. **2020 Unused Vacation Carryover Approval:** Bergen reported this issue was approved at last month's committee meeting; however, it was tabled at the board meeting. Young stated it was because the number of employees this would affect was unknown and the cost was questioned. Bergen said it only affects three non-union, salaried department heads who worked during the COVID shut down between March and June and could not take all their vacation time. Clerk Leitheiser stated the discussion of increasing the vacation buyback to help alleviate this issue took place earlier in the year, with no resolution at that time. Bergen said this is would be a one-time allowance made due to COVID-19. **Motion by Donaldson and second by Jones to provide a onetime allowance for the three employees to use their unused vacation by the end of March, 2021. All in favor, motion carried.**
6. **FFCRA Leave Update:** Bergen reported the FFCRA Mandatory Leave was not extended and will expire on December 31st, 2020. State's Attorney Affrunti said he will draft a memo to Department Heads advising them to inform their employees that FFCRA has lapsed.
7. **Employee Personnel Manual Update:** Bergen reported the committee reviewed some changes to the employee manual the committee discussed last year, and the appendixes will be inserted after the pages they affect. He said State's Attorney Affrunti will draft some language for the manual regarding the need for the county to also follow the county Emergency Operations Manual and will include an Acknowledgement page the employees will sign. Coordinator Daniels will have an updated draft ready for the next Personnel Committee meeting for members to review.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Resolution #2021-01, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer's Salary for 2021 Approval:** Miles reported the committee reviewed the County Engineer Salary Program offered by the State. The county joined the program in 2017. He said the State pays half of the Engineer's Salary from federal to MFT state funds. He said the State recommended salaries are established by a ranking system considering the following five factors: County MFT Allotment, land mileage, population, assessed valuation and system vehicle miles of travel. The 2021 state recommendation for Montgomery County is \$112,700 and the

minimum salary is 95% to stay in the program. The minimum would then be \$107,065 for Greenwood's salary. **Motion by Miles and second by Donaldson to approve Resolution #2021-01, BLR 09221 Appropriating Funds for the Payment of the County Engineer's Salary for 2021 in the amount of \$108,000. ROLL CALL Vote:** 19 Voting Yes are: Beason, Beck, Beeler, Bergen, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth and Young. (Deabenderfer was absent prior to the vote.) Yeske Abstained. **Motion carried. (See Resolution Book 18, pages 185-186).**

2. **Resolution #2021-02, 2021 MFT Resolution Approval:** The committee reviewed and discussed the annual MFT Resolution in the amount of \$1,137,000. **Motion by Miles and second by Wendel to approve Resolution #2021-02, 2021 MFT Resolution. All in favor, motion carried. ROLL CALL VOTE:** Voting Yes are: Beason, Beck, Beeler, Bergen, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske, and Young. (Deabenderfer absent.) **Motion carried. (See Resolution Book 18, page 187).**
3. **New Rotary Cutters Purchase Approval:** Miles reported the committee approved trading in the rhino mowers purchased in 2014 and purchasing a John Deere model M15 from Sloan's Implement in the amount of \$19,781.28, and a Bush Hog model 3815 from Sievers for \$19,875.00. He said trade-in value on the current mowers is \$5,000 each, which is not included in the above prices. Miles said Engineer Greenwood feels this is a fair trade-in offer. **Motion by Miles and second by Jones to approve the purchase of the John Deere model M15 from Sloan's Implement for \$19,781.28 less the \$5,000 trade in. All in favor, motion carried. Motion by Miles and second by Whitworth to approve the purchase of Bush Hog Model 3815 from Sievers for \$19,875.00 less the \$5,000 trade in. All in favor, motion carried.**
4. **New Highway Department Approval:** Greenwood stated Lyerla has started the electrical work at the new Highway Department Building.
5. **Pay IDOT Invoice/Voucher for Nokomis Blacktop in the amount of \$132,996.80:** **Motion by Miles, second by Bergen to pay this invoice. ROLL CALL VOTE:** Voting Yes are: Beason, Beck, Beeler, Bergen, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske, and Young. Deabenderfer left the meeting (absent). **Motion carried.**
6. **Other Business Update:** Miles reported they are presently working on Nokomis/Fillmore Road. He also stated the State of Illinois slated the resurfacing of Route 16 and it is to be completed by 2025.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **EMA Report Update:** Hughes reported Nimmo already reported earlier in the meeting.
2. **Ambulance Billing Office Update:** Hughes reported he spoke with Sherry Greenwood and everything is going okay with Ambulance billing. Whitworth asked if the bill got straightened out with Litchfield yet, and Hughes said he will check on this and report back.
3. **Elections Update:** Hughes deferred to Clerk Leitheiser, who stated the April 6th, 2021 Consolidated Election will be the only election held this year, and she shared a handout listing the entities of Local Governments who have elections this spring. She also stated

two Public questions have been filed so far: a property tax rate increase question for Nokomis Township to do maintenance on Nokomis Cemetery and a property tax increase question for Bond County Unit School district.

4. EPA Report Update:

- Delegation Agreement – Hughes deferred to Coordinator Daniels, who reported we are still waiting on a copy of the new five year Delegation Agreement from IL EPA.
- Spring 2021 Tire Collections- Hughes deferred to Coordinator Daniels, who reported she is working with the Highway Department to get a county-wide list and total count of the tires collected by all the Township and Municipalities. Daniels said she will then contact IL EPA to see if we can schedule a Tire Collection this spring or summer.

5. Animal Control Facility Program Update:

- Hughes reported the Committee discussed the need to look at the current fee structure for animal control services next month. He said the municipal contracts will also be given to State’s Attorney Affrunti to review.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Miles and second by Ritchie to approve the seven committee reports and minutes. All in favor, motion carried.

PUBLIC COMMENTS: Robbins stated he has had positive feedback from law enforcement regarding State’s Attorney Affrunti saying he is doing a great job.

PAY BILLS AND PAYROLL:

1. **Approval to pay any invoices to JJ Outlet, LLC and Yeske Soaps**
2. **Motion by Donaldson and second by Johnson to pay any invoices for JJ Outlet, LLC and Yeske Soaps Voice Vote: 19 in favor, Deabenderfer absent, Yeske abstains.**
Motion carried.

Motion by Robinson and second by Hughes to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN: Until the next regular full board meeting on Tuesday, February 9th, 2021, at 5:30 pm in the County Board Room, Hillsboro, Illinois. Motion by Donaldson and second by Whitworth to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:22 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Minutes

For Tuesday, February 9th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, February 9th, 2021 in person and via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 21 members present in person, 0 members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske, and Evan Young.

Members Absent: None

Pledge of Allegiance to the flag was led by Chief Deputy Sheriff Bruce Sanford.

Mileage and Per Diem Approval: Motion by Donaldson and second by Yeske to approve the Mileage and Per Diem. All in favor, motion carried. **ROLL CALL VOTE:** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **21 Members voted yes, none voted no. All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Robinson and second by Hughes to approve the minutes of the previous County Board meeting held on Tuesday, January 12th, 2021. All in favor, motion carried.

CONSENT AGENDA:

- 1. Ambulance Billing Report --** Sherry Greenwood – Report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – Report was submitted.
- 3. Circuit Clerk’s Report ----** Holly Lemons – Report was submitted.
- 4. Coroner’s Report ---** Randy Leetham – Report was submitted.
- 5. County Clerk and Recorder’s Report ----** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ----** Hugh Satterlee was present for questions. Satterlee stated his department is now in the COVID-19 vaccination business and everything is going well. He said the next clinic will be in Raymond for 350 people and also stated the employees at the Jail will receive their second dose tomorrow morning. Satterlee stated they have 500 doses going to teachers a week from Saturday, and said COVID vaccines are still on a limited supply.
- 7. Highway Department Report ---** Cody Greenwood – Report was submitted, and he was available on the phone for questions.
- 8. Probation Office Report ----** Bane Ulrici – Report was submitted.
- 9. Public Defender’s Report ----** Erin Mattson - No Report this month.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman - Both reports were submitted.
- 11. Sheriff’s Report ----** Rick Robbins was absent. Chief Deputy Sanford reported the Sheriff’s office and Jail had an outbreak of some COVID positive cases a few weeks ago among detainees and employees and currently have zero cases and are at full staff. He stated 911 Tele-communicator Tammy Thompson will be retiring in 15 days, and they

are in the process of hiring another Tele-communicator. Sanford also said 911 dispatchers will start training on the Motorola FLEX Program in February and the program will go live in April with all the county Fire and Police Agencies.

12. SOA Report ---- Ray Durston – Report was submitted.

13. State’s Attorney Report – Andrew Affrunti was present for questions.

14. Treasurer’s Report ---- Nikki Lohman - Report was submitted, and she was available on the phone for questions.

15. V.A.C. Report ---- Dave Strowmatt – Report was submitted and he was available on the phone for questions.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Beck to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated they are still working on getting their current contracts lined out.
- **CEFS Board** – Fogle stated there is nothing to report.
- **911 Board** – Bill Bergen reported they are working with Shoal Creek Fire District to start dispatching their calls, and said he missed the last 911 Board meeting held with all the county fire and police departments regarding the FLEX program but heard it went smoothly.
- **Health Department** – Sandra Johnson stated Hugh Satterlee covered everything in his report.
- **IL Association of County Officials** –Bergen, Beeler stated there is nothing to report.
- **MCEDC** – Yeske stated she will give the report during the Economic Development Committee report.
- **Planning Commission** – Deabenderfer, Andy Ritchie –nothing to report.
- **Senior Citizens Board** – Deabenderfer stated they are still not meeting due to COVID.
- **UCCI** – Miles stated they are still not meeting.
- **U of I** – Beck reported they are still not meeting.
- **WCDC** – Wendel stated they have a meeting scheduled on February 17th, 2021.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Central Illinois Public Transit – IGA and Ordinance Approval:** – Nathan Nichols called into the meeting to give an update on CIPT Services and presented the annual Intergovernmental Agreement and Ordinance #2021-01 along with an update on CIPT activities during COVID. **Motion by Beeler and second by Ritchie to approve Ordinance #2021-01 with Central Illinois Public Transportation. All in favor, motion carried. Motion by Donaldson and second by Wendel to approve the Intergovernmental Agreement with CIPT. All in favor, motion carried. (For a copy, see Resolution Book 18, pages 188-190).**
2. **COVID-19 Pandemic Update:** Nimmo reported by phone and stated we were at 7.5% but we are now at 3.3% positivity rate, which is good news. He said unfortunately there have been 34 deaths in Montgomery County due to COVID since the January board meeting.

Nimmo reported we only get about 400 doses of the vaccine per week in Montgomery County at this time, but as soon as CVS, Walgreens and Wal-Mart are registered to administer the vaccine, we can expect about 1,500 doses each week. He said they are still doing rapid COVID testing at LFPC on Saturdays where they administer about 40 tests. Chairman Young asked when CVS, Walgreens and Walmart will come on board, and Nimmo responded they are hoping to be in place by the end of February.

- 3. Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval: Motion by Whitworth and second by Johnson to approve the Amendment to Extend the Proclamation of a Disaster in Montgomery County. All in favor, motion carried. (For a copy, see Resolution Book 18, page 191).**

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported Circuit Clerk Lemons requested her office doors be re-keyed and the committee approved the replacement of the five door locks in the Circuit Clerk's Office not to exceed \$600.
2. **Surplus at the Highway Department Update:** Sneed stated the committee discussed and directed the Maintenance Staff to organize the surplus in storage at the new Highway Department so we can get ready for a surplus sale.
3. **AMEREN Pipeline Easement at County Farm Update:** Sneed reported Ameren is clearing the right of way for the pipeline replacement to take place this summer. Young stated he informed the County Farm tenant he can plant at his own risk this year.
4. **IPMG Building Inspection & Appraisal Update:** Sneed reported the committee reviewed the building inspection and appraisal reports submitted by IPMG. He said the building appraisals increased about \$5.5 million, which is about 18%. IPMG representative Eric Braasch was present and stated the premium will not change this year but will go up about \$5,500 next year based on this new appraisal report. Sneed said Braasch will attend the next Coordinating Committee with an explanation about the appraisal report.
5. **Treasurer Parking Spot Update:** Sneed said member Mark Hughes contacted the City of Hillsboro regarding making the Treasurer's parking spot another handicap parking spot at the Historic Courthouse and they are ok with changing the sign and parking location.
6. **Energy Savings Report from Centrica (Smart Watt) Update:** Sneed reported Centrica Business Solutions (formerly Smart Watt) submitted a measurement and verification report for the first year the energy upgrades were installed. Sneed said he will review the multi-page report and give an update next month. He said the guaranteed savings are supposed to be about \$28,000 each year and we did actually save about \$26,000. Sneed said because the buildings were not fully open all year due to COVID, we are saving a lot on water at the jail.
7. **Generator Repair Proposal From Luby Update:** Sneed reported the Building and Grounds Committee approved the proposal from Luby Equipment for the repairs on the two generators at the jail and Bruce Sanford contacted them to order the parts.
8. **Other Business Update:** Sneed reported due to the cold weather the Bicentennial Celebration for this Saturday has been cancelled and will be rescheduled for April.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported Belusko didn't have any updates to report.
2. **Revolving Loan Fund Update:** Yeske stated Belusko didn't have an RLF update.
3. **Tourism Approval:**
 - Yeske reported the committee reviewed and discussed a letter from John White, owner of Pheasant Valley Farms regarding Hotel/Motel Tax. Yeske stated there will be more discussion on how to help this business next month.
 - She reported the committee approved paying an invoice in the amount of \$900 from Great Rivers and Routes for advertising, which will be used for a buy one, get one free ad.
 - Yeske stated we need to send a letter of endorsement and support naming Great Rivers and Routes Tourism Bureau as the official State certified Bureau for Montgomery County through fiscal year 2022. **Motion by Yeske and second by Beason to approve a Letter of endorsement and support the Great Rivers and Routes Tourism Bureau as the official State certified Bureau for Montgomery County as its tourism representative through fiscal year 2022. All in favor, motion carried.**
4. **Tourism Grant Applications Update:** Yeske reported the committee members reviewed the Tourism Financial Assistance Application and decided to set Monday, March 22nd, 2021 as the deadline to submit the grant applications and they will be awarded on Monday, April 5th, 2021. She said the full board will then approve them at their meeting held April 13th 2021. Yeske reported most of the events awarded grant money last year were cancelled due to COVID. Deabenderfer stated the county will be losing the Magnuson Grand Hotel as a major tourism taxpayer due to their upcoming closure.
5. **Bike Trail – Drainage Update:** Yeske stated the committee approved paying the Highway Department \$526.66 for the culvert replaced on the bike trail and the property owner paid the balance to upgrade to a larger culvert.
6. **Montgomery County Bicentennial Update:** Yeske stated the bicentennial celebration scheduled for Saturday, February 13th, 2021 has been cancelled due to cold weather predictions. She said as weather permits, local historian Jeff Dunn will be providing a large wooden Birthday Cake with 148 historical images on it to be displayed on the Courthouse grounds, and she thanked Dunn for all his efforts. She also announced an upcoming Open House scheduled this Friday for the Veterans Room at the Litchfield Route 66 Museum in Litchfield. Yeske reported Chairman Young signed the Proclamation for the Bicentennial recently. **(For a copy, see Resolution Book 18, page 192).** Member Donaldson commended the Bicentennial Committee for all their hard work.
7. **Other Business Update:** Yeske said the committee discussed and recommended the name change for the Committee to the *Montgomery County Board Development Committee* and action will be taken next month. Member Bev McCoy stated the committee discussed whether to implement a Cupcake ordinance in length and she asked why it wasn't on this meeting's agenda. Yeske responded to inform members Health Department food inspector Cyndi Howard and a local business owner were present at their meeting and gave their viewpoints about the Home Kitchen Operation Statute, also known as the Cupcake ordinance. She said the committee voted whether to implement this statute at the county level, and it was a tie (three yes, three no) so the motion failed. Whitworth stated she is also

a member of the Board of Health and hopes this topic will be brought up at their level in the future.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Bid Opening for Sheriff's Office Vehicle Approval:** Beeler reported Sheriff Robbins opened one bid from Roger Jennings for \$36,435 for one 2021 Chevrolet Tahoe PPV Police Interceptor with 4 wheel drive pursuit rated. She said two Tahoe trade-ins were offered in the bid specifications. Beeler stated there will also be about \$5,000 in expenses to transfer over the lights, radios and other equipment, and \$40,000 was also put in the budget for the vehicle. **Motion by Beeler and second by Donaldson to approve the bid from Roger Jennings for the 2021 Chevrolet Tahoe for \$36,435 including two trade-ins. All in favor, motion carried.** Whitworth stated Animal Control plans to work with Jennings regarding purchasing one of the traded vehicles. Sanford stated one trade in vehicle has 156,000 miles on it and the other has 147,000 miles on it.
2. **ICRMT Grants and Custom Policies Update:** Beeler reported we will work on a 50/50 grant for Tasers and other police safety gear and use some of our safety grant money as the 50% match.
3. **SOA Report Update:** Beeler stated Ray Durston shared his report and said the Board of Review received 64 complaints and will begin property inspections on February 12th. She said the tentative abstract was sent to the Department of Revenue on January 7th, 2021, and the tentative multiplier of 1.00 was received on February 2nd, 2021. Durston stated the 2021 Senior Homestead, Disabled Persons and Disabled Veteran Exemption renewals have been mailed and they have been busy receiving them back. He said the GIS Department is working on the county cemetery map with data provided by the Montgomery County Genealogical Society. Updated centerline data has been shared with the Census Bureau and will be included in the next Boundary and Annexation Survey submission.
4. **Capital Improvement Fund Reports Update:** Beeler stated \$115,000 in coal royalty revenue was deposited in January.
5. **Amended Intergovernmental Agreement for the Centralized Emergency Dispatch Center Approval:** Beeler reported Sheriff Robbins and the ETSB Board have both approved the revised Centralized Dispatch Center. Intergovernmental Agreement. **Motion by Beeler and second by Bergen to approve the Amended Intergovernmental Agreement for the Centralized Emergency Dispatch Center. All in favor, motion carried. (For copy, see Resolution Book 18, pages 193-196).**
6. **IPMG Building Inspection & Appraisal Update:** Beeler stated this issue will be discussed at Coordinating Committee because a premium increase would affect the levy.
7. **Resolution to Convey Deed for Parcel ID #08-23-330-012 in Nokomis Township to Jeff H. Chenoweth Approval:** **Motion by Beeler and second by Whitworth to approve conveying the deed for parcel ID #08-23-330-012 in Nokomis Township to Jeff H. Chenoweth. All in favor, motion carried. (For copy, see Resolution Book 18, pages 197-198).**
8. **Resolution to Convey Deed for Parcel ID #20-24-433-005 in Grisham Township to Shawn and Amanda Elam Approval:** **Motion by Beeler and second by McCoy to approve conveying the deed for parcel ID #20-24-433-005 in Grisham Township to Shawn and Amanda Elam. All in favor, motion carried. (For copy, see Resolution Book 18, pages 199-200).**

9. **Resolution to Convey Deed for Parcel ID #13-05-104-017 in Witt Township to Charles Harston & Andrea Harston Approval:** Motion by Beeler and second by Donaldson to approve conveying the deed for parcel ID #13-05-104-017 in Witt Township to Charles Harston & Andrea Harston. All in favor motion carried. (For copy, see Resolution Book 18, pages 201-202).
10. **IMRF Update:** Beeler stated she will get a more detailed reported from Treasurer Lohman regarding the good news on our four IMRF accounts. She announced the regular IMRF balance is \$10,721,248 and had an increase of \$10,721 with 10 people retiring; the SLEP fund had a balance of \$3,322,582 and the ECO fund had a balance of \$1,910,089.
11. **Unknown Parcel Project Approval:** Beeler reported Clerk Leitheiser contacted our County Trustee company Meyer and Associates regarding the cleanup of the county unknown parcels. She said Meyer and Associates representative Whitney Strohmeier attended the Finance Committee meeting and explained the unknown tax parcels may go through the tax sale surplus auction process to start a new chain of ownership to get these parcels back on the tax rolls. The committee also discussed adding the Mobile Home Privilege Tax properties to the annual tax sale rather than recording tax liens on them. **Motion by Beeler and second by Yeske to approve the Treasurer to include the Unknown Parcels to the Tax Sale. All in favor, motion carried. Motion by Beeler and second by Fogle to approve adding the Mobile Home Privilege Tax properties to the Tax Sale. All in favor, motion carried.**
12. **Finance/Budget Control Policies and Procedures Update:** Beeler stated there is no update.
13. **HB 3563 and Resolution Approval:** Beeler reported the committee reviewed and discussed county Resolution 2021-02 regarding HB 3563 urging Governor Pritzker to veto this bill. **Motion by Beeler and second by Donaldson to approve Resolution 2021-02 Urging Governor Pritzker to Veto House Bill 3563 Regarding Criminal Justice Reform.** Deabenderfer stated a word of caution should be given before voting on this resolution because our vote could be misinterpreted in the future by the state legislature and Governor. Beeler stated the Bond County Board passed this same resolution at their meeting last week and reported she checked out the synopsis of the bill and stated if the Governor signs it, counties will endure many financial hardships. Member Jones said if this bill becomes law, it will be difficult to find people to serve in law enforcement. He also said we can't afford the mandates in this legislation, which he feels comes from problems with the criminal justice system in Chicago, and it is important for us to stand up for the people we represent. Deabenderfer said he is not sure anything good will come to us if we pass this Resolution, and some harm may come instead. Voice vote was taken, with 19 members voting yes and 2 voting no. Voting no were Deabenderfer and Fogle. **All others vote yes, motion carried. (For copy, see Resolution Book 18, page 203).**
14. **Sheriff's K-9 Insurance Update:** Beeler stated the committee reviewed and approved carrying insurance on the Sheriff's K-9 dog. She said the premium will be \$600 per \$10,000 of mortality coverage, and \$200 per \$10,000 of disability coverage for a total premium of \$800 per year effective today.
15. **Military Reserve Employee in the Sheriff's Office Update:** Beeler stated Sheriff Robbins updated the committee regarding the financial impact his department will sustain due to an employee in his office who has joined the Military Reserves.
16. **Assistant State's Attorney Salary Overage Approval:** Beeler reported we lost an

Assistant State's Attorney so there is a vacancy in the office, and the committee discussed how to handle this at the beginning of the fiscal year. She said State's Attorney Affrunti asked the committee for permission to increase the salary of that Assistant State's Attorney position so he could hire an experienced attorney. **Motion by Beeler and second by Donaldson to allow the State's Attorney to fill the vacant Assistant State's Attorney at a salary above the budget approved amount by no more than \$17,000.** Beeler said the Assistant Public Defender position has also not been filled yet and there may be an issue of that salary not being enough and a salary change may need to take place there as well. Fogle asked Affrunti how much experience he needs in this position. Affrunti responded Wes Poggenpohl was a prosecutor with at least six years' experience, and he needs someone who knows how to do pleas, felony cases etc...., so six years' experience would be a minimum, if possible. Affrunti said he reached out to the Appellate Prosecutor's Office, and he needs a login to post the job. He said he has also talked with an Assistant State's Attorney in Shelby County and another attorney referred to him by Judge Roberts about the position. Fogle asked if Poggenpohl was offered more money to stay, and Affrunti responded affirmatively, but said Poggenpohl responded he was leaving because he was ready for a change of pace. Fogle said he thinks \$17,000 is too much of a salary increase to start a new employee. Whitworth stated she wants to go on record in support of Affrunti's request. Beeler stated we are already running at a deficit, and said if the coal mine shuts down tomorrow, our entire system will be turned on its ear. Sanford said on behalf of Montgomery County law enforcement, he would like to thank them for their support. **All in favor, motion carried.**

17. Beeler said Treasurer Lohman will get vouchers ready in order to reimburse the taxing bodies for their portion of the consulting fees paid for the VISTRA appraisal. She also stated VISTRA will be reimbursing the county for their property tax bill shortage amount soon.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported Amanda Mast shared the HRA report and we ended at 16.2% utilization for 2020.
2. **BPC Employer Elections for CAA Changes Approval:** Bergen reported the committee discussed legislation recently passed regarding the BPC health insurance accounts allowing some amendments to employer Medical reimbursement accounts. He said the Federal Government allows for a \$500 rollover in the employee's account to the next year; however with COVID, employees couldn't get some medical work done and some have a large account balance. He said the committee discussed and approved allowing a full balance carryover for the medical reimbursement accounts due to this special circumstances. **Motion by Bergen and second by Johnson to approve letting the employees extend their FLEX account carryover balance into the 2021 plan year and also allow the full balance carryover for the 2022 plan year. All in favor, motion carried.**

Bergen said the Committee also discussed and approved that employee mid-year election changes would not be allowed without a qualifying event and the committee wants to keep this policy. He said the Dependent care account doesn't have a rollover feature; and in the new legislation they are asking employers to see if they want to extend the grace period deadline for 12 months to submit claims for 2020 and 2021. He said the committee discussed and approved allowing that roll over. **Motion by Bergen and second by Whitworth to allow employees to extend a 12 month grace period to incur claims on**

the Dependent Care Account to 2020 to 2021 and 2021 to 2022. All in favor, motion carried.

Bergen said the committee discussed and approved raising the age limit for children in daycare from 12 years old to 13 years old because of the 12 month extension of the grace period. This would allow the parents to pay the carried over daycare money for the 12 year old child. **Motion by Bergen and second by Donaldson to raise the dependent age from 12 years old to 13 years old for the 2021 plan year. All in favor, motion carried.**

- 3. Workers Compensation Issues at the Sheriff's Department Update:** Bergen stated Sheriff Robbins is working on a Workers Compensation claim that has not been approved. He said Treasurer Lohman will contact our claims analyst to see if we can get something taken care of and get this claim paid.
- 4. COVID Vaccinations for Employees Update:** Young reported he signed the Vaccine Administration Agreement with Lincoln Land Community College to have Health Program training students administer COVID vaccines.
- 5. Employee Personnel Manual Update:** Bergen reported the final draft of the Personnel manual was given to committee members who will take it home and bring back their comments to the next meeting.
- 6. Human Resources Update:** Bergen said the Committee discussed the Human Resources issue, and they will have more research to discuss at their next meeting.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

- 1. 2021 MFT Township Rock Letting Results Approval:** Miles said Engineer Greenwood shared the Township Rock Letting results opened on Tuesday. **Motion by Miles and second by Hughes to approve the low bids for 2021 MFT Township Letting. All in favor, motion carried.**
- 2. 2021 MFT County Rock Letting Results Approval:** Miles said Engineer Greenwood shared the results of the County Rock Letting opened on Tuesday. **Motion by Miles and second by Robinson to approve the 2021 MFT County Rock Letting Results. All in favor, motion carried.**
- 3. New Highway Department Office Furniture Approval:** Miles reported the committee reviewed a proposal from Egyptian Workspace Partners for new office furniture for the new Highway Department for \$38,270. He said this bid is more than the amount the bids came in at two years ago. **Motion by Miles and second by Donaldson to approve the quote from Egyptian Workspace Partners for new office furniture for the new Highway Department for an amount not to exceed \$39,000. All in favor, motion carried.**

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

- 1. Ambulance Billing Office Update:** Hughes stated he spoke with the staff and everything is going well and they are working on the audit for Hillsboro ambulance.
- 2. Elections Update:** Hughes deferred to County Clerk Leitheiser, who shared a handout for the Consolidated Election's important dates. She said she received approval from State's Attorney Affrunti to permanently use the ballot drop box on the north part of the building for voters to deliver their voted ballots to avoid post office delays. She said since the legislature did not act on a bill regarding using the ballot drop boxes permanently, their use is a county decision, and the drop box was very popular at the November election, with over 1,100 voters taking advantage of it. Loucks asked

Leitheiser about the upcoming Census numbers, and she stated the last word she heard was to anticipate a delay in Census data delivery to the states. Discussion was also held regarding inmate population counts, since HB 3563 includes language changing their residence from the place of incarceration to the inmate's home residence.

3. EPA Report Update:

- a. Tire Collection for Townships – Daniels reported she contacted the Illinois EPA to set up a Tire Collection for local government agencies. She said a call will be scheduled in the next couple of weeks to set something up and Daniels will report at the next meeting.
- b. Delegation agreement – Daniels reported the EPA Delegation agreement was received today and she will review it and report at next month's meeting.
- c. Electronics Recycling for 2021 – Daniels reported two Electronics Recycling Drives have been set up for 2021 – to be held on Saturday, September 18th and October 16th, 2021. Daniels will call the City of Litchfield to see if we can schedule one there.

4. Safety Grant Update: Daniels reported we were allotted \$6,797 for safety grant supplies and we will put in for AED's, Tasers, PPE and Body Cameras.

5. Animal Control Facility Program Approval:

a. Change A/C Administrator to Safety & Elections from HWE Committee: Hughes said the committee discussed the need to change the Animal Control Administrator in the Animal Control Ordinance to be the Chairman of the Safety and Election committee instead of the Chairman of the Health Welfare and Elections Committee, since that committee has been combined with the EMA Committee and renamed as the Safety and Election committee. **Motion by Yeske and Second by Beeler to approve the Animal Control Administrator to be the Chairman of the Safety and Elections Committee. All in favor, motion carried.**

b. Vehicle: Hughes stated the committee is looking into upgrading a current animal control vehicle and getting one of the Tahoe vehicles traded in by the Sheriff's office. Beeler stated this department was \$120,000 in the red as of 2020 and we currently have three vehicles, and the county pays the insurance on them. Beeler said \$70,000 of the 2020 deficit came from general fund, and the other half came from the Vanek Estate. Whitworth said she attended the committee meeting and understands the intent of purchasing this Tahoe would allow them to have an enclosed vehicle to use when transporting animals instead of in the back of the truck due to extreme hot or cold temperatures. Hughes stated he will research the amount of vehicles at Animal Control to see if one can be sold to reduce their vehicle inventory.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Wendel and second by Sneed to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young announced all business emails will now be sent to members' montgomeryco.com email addresses and asked them to check them.

SCHEDULE CHANGES: none

APPOINTMENTS: **Motion by Fogle and second by Ritchie to appoint Tonya Flannery to fill Kenneth Durbin's unexpired term on the Montgomery County Housing Authority Board of Commissioners. All in favor, motion carried.**

PUBLIC COMMENTS: None

PAY BILLS AND PAYROLL:

1. **Approval to Pay Any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Miles and second by Johnson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 19, Against – 0, Absent – 1 (Deabenderfer left the meeting before the vote), Abstain – (Yeske). Motion carried.
2. **Approval to Pay All Other Invoices:** Motion by Sneed and second by Whitworth to pay all other approved bills and payroll. All in favor, motion carried.

ADJOURN: Chairman Young announced the next regular full board meeting will be on Tuesday, March 9th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois. **Motion by Loucks and second by Whitworth to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting adjourned at 7:25 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, March 9th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, March 9th, 2021, in person and via teleconference.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Russell Beason (by phone), Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, and Evan Young.

Members Absent: Donna Yeske.

Pledge of Allegiance to the flag was led by County Board member Beeler's daughter, Nora Beeler.

Mileage and Per Diem Approval: Motion by Donaldson and second by Hughes to approve the Mileage and Per Diem. ROLL CALL VOTE: Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by Deabenderfer and second by Wendel to approve the minutes of the previous County Board meeting held on Tuesday, February 9th, 2021. All in favor, motion carried.

CONSENT AGENDA:

- 1. Ambulance Billing Report ----** Sherry Greenwood – report was submitted.
- 2. Animal Control Report ----** Amanda Daniels – report was submitted.
- 3. Circuit Clerk's Report ----** Holly Lemons – report was submitted.
- 4. Coroner's Report ---** Randy Leetham – report was submitted.
- 5. County Clerk and Recorder's Report ----** Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ----** Hugh Satterlee was present and thanked the Sheriff's Office for traffic control coverage at the drive-thru COVID vaccination sites. Satterlee also thanked the Highway Department for letting the Health Department use their parking lot as a vaccination site. Satterlee stated by the end of this week they will have administered 700 first time doses and 600 second time doses for a total of 1300 doses. Satterlee reported the Health Department is working down the list of vaccine applicants, with 5,000 people signed up.
- 7. Highway Department Report ---** Cody Greenwood -- report was submitted.
- 8. Probation Office Report ----** Bane Ulrici -- report was submitted.
- 9. Public Defender's Report ----** Erin Mattson – no report was provided.
- 10. ROE - Monthly and Quarterly Reports –** Julie Wollerman -- report was submitted.
- 11. Sheriff's Report ----** Rick Robbins was present for questions.
- 12. SOA Report ----** Ray Durston – report was submitted.
- 13. State's Attorney Report –** Andrew Affrunti stated he hired his second Assistant State's Attorney Brian Bach, who has 11 years of experience and comes from Christian County. Affrunti added Bach was recommended by circuit judges.

14. **Treasurer's Report** ---- Nikki Lohman ---- report was submitted.

15. **V.A.C. Report** ---- Dave Strowmatt---- report was submitted.

APPROVAL OF 14 SUBMITTED REPORTS ON THE CONSENT AGENDA: Motion by Whitworth and second by Miles to approve the 14 submitted reports on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated applications for the upcoming grants will be available on April 1st and are due June 30th. She stated the first awards will be made in December.
- **CEFS Board** – Fogle stated there is nothing new to report.
- **911 Board** – Bill Bergen reported the ETSB Board is getting estimates to upgrade the Cress Hill Communications Tower, and they are working on a grant with the Assessor's Office for a new flyover.
- **Health Department** – Sandra Johnson stated there is nothing new to report.
- **IL Association of County Officials** –Bergen, Beeler – nothing at this time
- **MCEDC** – Yeske was absent, so no report was given.
- **Planning Commission** – Deabenderfer, Andy Ritchie – Young said Belusko is setting up the meetings for the Planning Commission.
- **Senior Citizens Board** – Deabenderfer stated there is nothing new to report.
- **UCCI** – Miles stated they are not meeting yet due to COVID.
- **U of I** – Beck reported they will have a Zoom meeting at 7:00 on March 18th, 2021.
- **WCDC** – Wendel stated they had a meeting on February 25th, 2021, and they received a good report on their state audit. Wendel also reported there is funding available for job training and youth programs, and anyone interested should go to the Job Center in Litchfield.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the IT Department worked to get Animal Control connected through CTI. He said Watkins will be scheduling training soon for the Board members' chrome books. Watkins stated they just finished a phishing campaign and there were 88 emails sent out and 11 people clicked on it, which is 12.4% of our county employees. Young stated Watkins also helped resolve an electrical issue at the Courthouse Complex during the recent bad weather.
2. **COVID-19 Pandemic Update:** Young reported Chris/Mont EMA Director Greg Nimmo has recently resigned. His last day is Friday, March 12th, 2021. Young stated he called a Christian County representative; and as of last night, their Personnel Committee is recommending splitting off from Montgomery County for the EMA position. Deabenderfer asked if Christian County said why they wanted to break off, and Young said they did not say, and the current contract expires at the end of November, 2021. He said the Sheriff's Department will assist with EMA duties until another person is found. Young stated he and the former Christian County Board Chairwoman had the idea to have the Montgomery and Christian Counties combine, but it became difficult when the COVID 19 pandemic hit. Whitworth asked if the position will continue to be part time, and Young replied they don't know yet.
3. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Motion by Robinson and second by Beck to approve the Amendment to

extend the Proclamation of a Disaster in Montgomery County. (See Resolution Book 18, page 204).

- 4. Regional Development Group Update:** Young reported he and Yeske recently attended a meeting with some other County Board Chairmen to discuss setting up a Regional Planning Group to replace the West Central Development Council. He said the next meeting will be held March 16th, 2021, in Litchfield. Young said we will have to sit down with EDA to check on the guidelines and what they want as far as an organizational lineup and staff.
- 5. Other Business Update:** Young thanked Farm Bureau Manager Katie Wilson for the goodie bags they left for board members today.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

- 1. Maintenance and Cleaning Issues and Report Update:** Sneed reported there were some maintenance issues dealt with this month, and the committee also approved a proposal from Luby for the repairs on the generator at the Jail in the amount of \$2,091.31 to replace the upper and lower radiator hoses, belts and the coolant. Sneed said the committee also approved a bid from Hillsboro Electric to fix the ground lights outside the Jail which will replace everything with LED lights. The cost is \$2,391 after the AMEREN incentives.
- 2. Elevator Issues and Proposal Update:** Sneed reported the committee approved the bid from Schindler Elevator to make repairs to the Historic Courthouse elevator and the secure elevator at the Courthouse Complex in the amount of \$3,355. He said the third party inspection was completed last week, and two of our three elevators failed due to phones and a light not working.
- 3. Surplus at the Highway Department Update:** Sneed reported the surplus stored at the highway department shed will be organized and sold at a surplus auction soon.
- 4. IPMG Building Inspection & Appraisal Update:** Sneed reported he spoke with IPMG representative Eric Braasch regarding the county building appraisal report and he will have the appraiser take a look at it and give us an update.
- 5. Energy Savings Report from Centrica (Smart Watt) Update:** Sneed reported he contacted Centrica representative Orry Cummings about reviewing the energy savings report and he will be on the agenda for next month to explain it.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: Given By Committee Vice Chairman Ron Deabenderfer:

- 1. MCEDC Update:** Deabenderfer reported there is nothing new to update.
- 2. EDC Committee Name Change Approval:** Deabenderfer reported the committee discussed changing the committee name last month and needs to take action this month. Deabenderfer stated the MCEDC suggested we change our committee name due to the confusion in the names. He said MCEDC didn't want to change their name because it is more expensive for them to do so. **Motion by Deabenderfer and second by Whitworth to change committee name from Economic Development Committee to Montgomery County Development Committee. All in favor, motion carried.**

3. **Tourism Grant Applications Update:** Deabenderfer reported the committee is accepting tourism grant applications until March 22nd, 2021. He said the committee will review and approve the applications at their meeting on April 5th, 2021, and the grants will be awarded at the full board meeting on April 13th, 2021.
4. **Montgomery County Bicentennial Update:** Deabenderfer reported there was a Bicentennial planning meeting on Wednesday, March 3rd, at 7:00 pm at the Bank of Hillsboro. He said the wooden county Bicentennial birthday cake is displayed in front of the Historic Courthouse, and the first celebration was rescheduled for Saturday, April 10th, 2021.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **ICRMT Grants and Custom Policies Approval:** Beeler stated Sheriff Robbins applied for an Illinois capital working grant costing the county \$75,000 in matching funds so he can purchase radio equipment. She said the total grant is for \$300,000 and would allow all the law enforcement agencies in Montgomery County to have the capabilities of digital radio communication so they can all talk and hear each other. **Motion by Beeler second by Johnson to approve up to \$75,000 on the new radio system pending receiving grant funds. All in favor, motion carried.**
2. **Capital Improvement Fund Reports Update:** Beeler reported we received a coal royalty payment of \$119,000 for January and \$179,000 was received in February.
3. **IPMG Building Inspection & Appraisal Update:** Beeler reported IPMG Representative Eric Braasch was present to answer questions about the appraisal report on county buildings. She said Braasch asked if the old county highway buildings should be on the insurance, and Young stated they should be on inventory until the Highway Department vacates the old buildings and moves to the new facility. Beeler reported the Hillsboro Health Department and Litchfield Health Department building contents appraisals went up. Beeler said the Historic Courthouse's appraisal went up from 2016 due to the previous appraisal showing the building on the historical register. Leitheiser stated there are restrictions when a building is on the National Register and that needs to be checked out. Beeler said the Historic Courthouse was put on the report at replacement cost, and discussion took place on how the building would be replaced if there were a major loss. Sneed asked Braasch to research more information about what we would have to do if there was a total loss of the Historic Courthouse and the replacement requirements since it is on the National Historic Courthouse.
4. **Resolution to Convey Deed for Parcel ID #13-06-202-006 in Witt Township to Bradley J. Lecrone Approval:** Motion by Beeler and second by Fogle to approve the Resolution to convey deed for parcel ID #13-06-202-006 in Witt Township to Bradley J. Lecrone. All in favor, motion carried. (See Resolution Book 18, pages 205-206).
5. **Resolution to Convey Deed for Parcel ID #12-27-204-010 in Irving Township to Stephen Keith Approval:** Motion by Beeler and second by Whitworth to approve the Resolution to convey deed for parcel ID #12-27-204-010 in Irving Township to Stephen Keith. All in favor, motion carried. (See Resolution Book 18, pages 207-208).
6. **IMRF Update:** Beeler said there is nothing new to report.

7. **Finance/Budget Control Policies and Procedures Update:** Beeler reported she drafted a County Financial Policy and asked everyone to review it for the next month and get back to her for input. Beeler said there are some categories needing addressed and asked board members contact her with any suggestions.
8. **Fence Damage: Insurance Claim Update:** Beeler stated we had some fence damage and the committee opted to pay for it because the insurance deductible is higher.
9. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Approval: Motion to enter into Executive Session by Beeler and second by Donaldson. All in favor, motion carried.**
Motion to come out of Executive Session by Whitworth and second by Miles. All in favor, motion carried.
Ratify the Settlement: Motion by Beeler and second by Fogle to ratify the settlement and pay \$1,000. All in favor, motion carried.
10. **Other Business Update:** Beeler reported UCCI has released the 2021 salary study and informed board members who serve on committees where salaries are discussed that they can now review. Beeler also asked everyone to read the current issue of *Counties at the Capital* for some interesting legislation relating to county finances.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported Health insurance representative Amanda Mast gave the monthly report and informed members there was zero utilization of the HRA since her last report.
2. **Employee Personnel Manual Update:** Bergen reported the committee reviewed some of the suggested corrections presented by Deabenderfer and will continue this review next month. He said the punctuation section was reviewed and next meeting the rule changes will be reviewed.
3. **Workers Compensation Issues at the Sheriff's Department Update:** Bergen reported the committee discussed the ongoing issue with a pending workers compensation claim for an employee at the Jail who was off due to COVID. Bergen deferred to Sheriff Robbins, who stated he sent out more daily logs regarding the deputy who was off due to COVID.
4. **Human Resources Update:** Bergen stated the Committee is not going to pursue this topic anymore.

ROAD AND BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **New Highway Department Update:** Miles stated the drywall and painting have been finished and the interior doors and glass have been installed at the new facility. He said the heating and air conditioning and electric systems still need to be installed. Miles also reported Highway Department workers recently demolished the former show room portion of the building.
2. **2021 County and Township MFT Oil Letting Update:** Miles stated the 2021 County and Township MFT Oil letting is scheduled for April 6th, 2021, at 9:00 A.M. at the new Highway Department building.
3. **2021 Culvert Letting Update:** Miles stated the annual culvert letting will also be held on April 6th, 2021 at 9:00 A.M. at the new Highway Department Building.
4. **Nokomis Rd. (CH 7) Extension Update:** Miles reported he and Highway Engineer Greenwood recently attended the Nokomis City Council meeting to discuss the transfer

of Union and Elm streets back to the City of Nokomis once improvements were made. He said this issue will be discussed again at the Nokomis city council meeting scheduled for March 22nd, 2021.

5. **Other Business Update:** Miles said the Highway Department will be working on the bridge on Red Ball Trail this fall. Jones asked Miles about current staffing levels at the Highway Department, and Miles stated they didn't hire last year when an employee retired, but staffing levels have worked well. Discussion took place about phone calls some board members are receiving regarding the recent mine subsidence on Illinois Route 185. Young stated this road is not in the county's jurisdiction since it is a State of Illinois road. He said the coal mine is bonded and is obligated to fix the damages on Illinois Route 185. Whitworth stated she has been getting several calls from constituents regarding the highway mine subsidence; and she said even though the highway itself is under the State of Illinois' jurisdiction, the farmland surrounding it is under the county's jurisdiction. Robbins stated mining will take place in this longwall panel of about 1,400 feet for 90 days and we are now two weeks into this project. Deabenderfer asked if a coal mine representative could update the county board at an upcoming meeting about their current activity, and Young replied he will invite a representative to attend. Leitheiser stated the coal mine files a mining activities location map with the County Clerk/Recorder's office each year, which she has placed on the county website for public view. Jones stated the MSHA Office should have records and maps of these mining activities as well.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes stated he spoke with the staff and everything is going okay although there are two outstanding ambulance contracts needing signed.
2. **ETSB/911 Update:** Bergen stated he had nothing new to report.
3. **Elections Update:** Leitheiser reported early voting started on February 25th for the April 6th, 2021, election. She said currently there have been only 105 early voters and 5 vote by mail ballots with 69 ballots outstanding, and asked members to encourage their constituents to vote at the upcoming election.
4. **EPA Report Update:**
 - a. **Tire Collection for Townships** – Coordinator Daniels reported she sent a letter to the Illinois EPA requesting a tire collection for local government agencies in Montgomery County and is waiting for a response.
 - b. **Electronics Recycling for 2021** – Coordinator Daniels stated she set up Saturday, September 18th, and Saturday, October 23rd, 2021, for the Electronic Recycling drives. She said Litchfield wants to host the recycling event in October at the former recycling facility.
5. **IL EPA Delegation Agreement Approval:** Daniels reported the new five year IL EPA Delegation Agreement has been received as has State's Attorney Affrunti's recommendation. **Motion by Hughes and second by Jones to approve the five year delegation agreement with IL EPA. All in favor, motion carried.**
6. **Animal Control Employee Issue Update:** Hughes reported the Safety and Elections Committee and the Personnel Committee both listened to a husband and wife's complaint regarding an animal control employee. Hughes also stated six residents came to this

month's Safety and Elections committee and told members animal control services work very well. Hughes said in his opinion, this is not a big deal.

7. **Animal Control Facility Program Update:** Hughes said there are 13 dogs and four cats currently at the facility.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Wendel and second by Donaldson to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young stated he hopes to have a Mayor's meeting after the April Consolidated election.

SCHEDULE CHANGES: None

APPOINTMENTS: None

PUBLIC COMMENTS: Citizen Bill Schroeder provided members with information about the repair process on Illinois Route 185 after longwall mining caused subsidence there. He asked the County Board to inquire about the mechanics of how the repair to the state roadway will work.

PAY BILLS AND PAYROLL:

Approval to Pay Any Invoices to JJ Outlet, LLC and Yeske Soaps

Motion by Bergen and second by Wendel to pay any invoices for JJ Outlet, LLC and Yeske Soaps. All in favor, motion carried. (Yeske absent).

Motion by Deabenderfer and second by Fogle to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN:

The Next Regular Full Board Meeting will be on Tuesday, April 13th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by Miles and second by Ritchie to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 6:45 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, April 13th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, April 13th, 2021 via teleconference. The meeting was called to order by County Board Chairman Evan Young at 5:34 PM.

Roll call was taken - 21 members present, 0 members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie (by phone), Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Members Absent: None

Pledge of Allegiance to the flag was led by Jim Havera.

Mileage and Per Diem Approval: Motion by Robinson and second by Wendel to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Donaldson to approve the Minutes of the Previous County Board Meeting held on Tuesday, March 9th, 2021. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Ambulance Billing Report** -- Sherry Greenwood – report was submitted.
- 2. Animal Control Report** -- Amanda Daniels – report was submitted.
- 3. Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
- 4. Coroner’s Report** --- Randy Leetham was present for questions.
- 5. County Clerk and Recorder’s Report** ---Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report** ---Hugh Satterlee reported there have been 13,575 COVID vaccinations administered to county residents to date. He said there are now 5,457 residents fully vaccinated which is 19.08% of the county, and of those county residents who are vaccinated, 66.81% are 65 years or older. Satterlee added the State of Illinois has wasted 2,603 vaccines so far, while Montgomery County has only wasted 6 doses, which is a good track record. Satterlee stated things are opening up, but people still need to get vaccinated. He said the Johnson & Johnson vaccine was stopped and the Health Department is now waiting on further clarification before it is resumed. Satterlee said the county has 175 doses of the Johnson & Johnson vaccine, which has a 30 day shelf life. Satterlee reported they have a 96-97% return rate for those getting the second dose due to some having a bad reaction to the first shot. He said the Moderna vaccine has a 90% effective rate against COVID after six months.
- 7. Highway Department Report** ---Cody Greenwood was present for questions.
- 8. Probation Office Report** ---Banee Ulrici—report was submitted.
- 9. Public Defender’s Report** ---Erin Mattson—no report was given.
- 10. ROE – Monthly and Quarterly Reports** --Julie Wollerman – report was submitted.
- 11. Sheriff’s Report** ---Rick Robbins – report was submitted.

12. **SOA Report** ---Ray Durston – report was submitted.
13. **State’s Attorney Report** –Andrew Affrunti was present for questions.
14. **Treasurer’s Report** ---Nikki Lohman was present for questions.
15. **V.A.C. Report** ---Dave Strowmatt – report was submitted.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Hughes to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson said applications for funding will be available May 1st and are due back by July, 2021. She said their next meeting is scheduled for July.
- **CEFS Board** – Fogle thanked the volunteers who have helped with meals on wheels, and he reported CEFS is getting a grant due to COVID which will be helpful with expenses.
- **911 Board** – Bergen referred to 911 Coordinator Ed Boyd, who gave an update about a new response app they now offer called “I Am Responding,” which allows tele communicators to reach out to first responders more quickly. Boyd said the response app works with the new 911 CAD system; and when a 911 call is placed, the app will bring up a run sheet, validate the address and notify the appropriate Fire, EMS or Police agency. He said the app sends an alert to responders’ cell phones with a text message communicating the nature of the call and sends out a map with the destination to the responders. Boyd stated the first responders can then text a message stating whether they can go to the call, which allows everyone to know how much help is coming. Boyd stated today is the go live date with the new 911 CAD system.
- **Health Department** -- Sandra Johnson stated there is nothing to add to Satterlee’s report.
- **IL Association of County Officials** -- Bergen and Beeler stated there was no meeting.
- **MCEDC** -- Yeske stated she will report during the Development Committee.
- **Planning Commission** --Deabenderfer, Ritchie – Deabenderfer stated there was no meeting.
- **Senior Citizens Board** -- Deabenderfer said they will not meet until COVID is over.
- **UCCI** – Miles stated there was no meeting.
- **U of I** – Beck stated there was nothing new, and they are only meeting quarterly by phone.
- **WCDC** –Wendel stated WCDC will meet this Thursday night in Carlinville at 5:30 pm.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by County Board Chairman Evan Young:

1. **Information Systems Report Update:** Young stated the Information Systems Department is hoping to set a date for training County Board members about the Chrome Books.
2. **COVID-19 Pandemic Update:** Young said Satterlee reported earlier in the meeting.
3. **2020 Census Data Update:** Young stated the census numbers are not final yet and have been delayed until August. He said the delay makes it harder for lawmakers to finalize redistricting maps. County Clerk Leitheiser reported according to the Illinois County Clerk/Recorder's Association lobbyist, the Illinois Democratic Party would like everyone to use Americas Community Survey census data, which estimates population each year and is not considered official; and the Illinois Republican Party wants to wait for the final certified 2020 Census numbers. She said they have been told at some point the courts will likely get involved.
4. **Amendment to Extend the Proclamation of a Disaster in Montgomery County Approval:** Young stated we will approve this proclamation for one or two more months. **Motion by Yeske and second by Whitworth to approve the amendment to extend the Proclamation of a Disaster in Montgomery County. All in favor, motion carried. (See Resolution Book 18, page 209).**
5. **Regional Development Group Approval:** Young stated the chairman from the five counties interested in a regional development group met recently and set up a subcommittee to establish a mission statement and bylaws to form the new regional development group. He said discussion took place about how to finance the group and whether or not they can have private sector individuals serve as members. Young stated he talked recently with U of I Extension Director Amanda Cole, and they hope to have this done by May 1st, 2021. He said their recommendations will be given to the five county boards to approve. Whitworth asked who will be serving as the Montgomery County Reps, and Young responded Tonya Flannery of Litchfield and Heather Hampton+Knodle from Fillmore will represent our county on this group.
6. **Vote to Terminate the EMA Contract with Christian County Approval:** Young stated we received a letter from the Christian County Board asking to terminate the EMA Contract with them. He reported there was a meeting recently with our District EMA Director, and he recommends our board vote to terminate the contract with Christian County as well. Young said both Counties have decided to go back to having their own EMA services instead of a joint EMA. **Motion by Bergen and second by Beck to terminate the joint EMA Contract with Christian County. All in favor, motion carried.**
7. **Reapportionment for Montgomery County Update:** Leitheiser reported she gave Affrunti paperwork to review.
8. **Coal Mine Representative Update:** Young introduced Land Manager for Coalfield Construction Chad Fuson who gave an update on coal mining activities and the subsidence on Route 185. Fuson stated they are about seven weeks into the longwall mining of the panel under Route 185 and have approximately 30 days left. Fuson said after mining has been completed in that area, the Illinois Department of Transportation will then direct them on what to do to fix the road and they will be under the guidance of IDOT. He said the road is bonded and there is enough money to fix it. Fuson added they

monitor Route 185 every two hours daily and have been doing the best they can to keep the road in working order. He said there will be three more panels going under Route 185 after this panel, with each section about 3,000 feet; and they expect the same damage in the future panels. Fuson stated they planned for two full panels and a short panel of about 1,000 feet south and east of where they are now, and the coal mine company will fix the road according to IDOT specifications. He said they are checking 100 year flood plan data to see how high they will have to rebuild the road and stated Brian Gallaway from IDOT is in charge of this road and it will be completely milled. Fuson said they will wait about 60 days after the mining for subsidence to finish before they start to fix Illinois Route 185. Fuson said Illinois Route 185 has dropped about seven feet, and the coal seam they are mining now is about seven to eight feet deep. Fuson said houses and structures get monitored; and once the settling stops, they will then fix that area. He stated they are running two shifts at four to five days a week and average moving about 40 feet forward in a day. Leitheiser asked about when the annual coal mine planning map will be filed with the County Clerk's office, and Fuson responded they are working on it. Discussion was held between Fuson and County Board members on the current project involving Illinois Route 185.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

- 1. Maintenance and Cleaning Issues and Report Update:** Sneed reported he received a phone call regarding a leak in the wall in the building to the south of the Courthouse Annex Building. He will have local contractor Brett Seward get on the roof to review the situation. Sneed also stated he will check with State's Attorney Affrunti about the legality of repairing this wall.
- 2. Surplus at the Highway Department Update:** Sneed said maintenance staff will work to organize the surplus items and take any metal for scrap.
- 3. IPMG Building Inspection & Appraisal Update:** Sneed reported he will check with Highway Engineer Greenwood and Health Department Director Satterlee regarding the Highway and Health Department building assessments reported by IPMG.
- 4. Energy Savings Report from Centrica (Smart Watt) Approval:** Sneed reported the committee received the energy report from Orry Cummings of Centrica, formally Smart Watt. He said the guaranteed savings was \$27,889 and we actually saved about \$30,000 for a surplus of \$2,600 over what they projected. Sneed said we have to pay a service each year to monitor these savings; and due to COVID, the committee felt we need another year of monitoring the energy savings to see if we are truly saving money. Affrunti stated he has heard the circuit judges talk about opening the Courthouse Complex back up about May 1st, 2021, which would allow us to get a more realistic audit. **Motion by Sneed and second by Beason to have Centrica perform the monitoring service for another year for \$3,400, and the report will be due January 21st, 2022. All in favor, motion carried.**
- 5. Other Business Update:** Sneed stated the committee plans to treat dandelion weeds on courthouse lawns soon.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported the CEO (Creating Entrepreneurial Opportunities) program is looking for a new facilitator since Dr. Follis was offered another position.
2. **Revolving Loan Fund Update:** Yeske reported both RLF businesses are making payments.
3. **Tourism Update:** Yeske said the committee received three grant applications to review.
4. **Tourism Grant Applications Approval:** Yeske reported the committee received three applications for tourism grant money, and two events were scored and awarded the funding they requested. She said the third application from Re-Inventing Central Park Phase I was not awarded a grant because it was considered a project and not an event. Yeske stated she called the person who submitted the application to explain the situation, and he understood the committee's decision. **Motion by Yeske and second by Jones to approve awarding the Old Settlers Car Show event \$800 and the Raymond Independence Day Celebration event \$1,000 pending their events take place. All in favor, motion carried.** Lohman stated some of the federal relief package programs she is hearing about could reimburse Economic Development needs, and she will check into the criteria. Whitworth said if we do another round of tourism grants, we should make sure we change the application and take off the word project so there isn't confusion in the future. Young stated if they had an event for building the park, then they would have been eligible for a grant. Whitworth replied the Reinventing Hillsboro Central Park group is doing fundraiser events.
5. **Develop a Regional ED Group to Implement the CEDS Document Update:** Yeske stated Young gave an update on this topic earlier in the meeting.
6. **Montgomery County Bicentennial Update:** Yeske thanked everyone who participated in the Bicentennial kickoff event held on Saturday, April 10th, 2021. She said plans for the event kept changing due to the inclement weather. Whitworth also thanked everyone who helped with the event and said there are still programs, cookies and wooden nickels left. Whitworth said the next event is scheduled for Saturday, June 5th, 2021, at the Fairgrounds in Butler. Yeske stated the PBS TV program came to the Historic Courthouse recently and filmed a segment regarding the 150th anniversary of the Historic Courthouse. She said the interview regarding the Historic Courthouse can also be seen on the Historical Society Facebook page and on You Tube.
7. **Resolution #2021-03 to Support Local Control of Zoning and Land Use Affairs – SB1602 Approval:** Yeske reported there is legislation to allow the state to take control away from local governments if a wind or solar facility comes to a county. She said the committee would like the County Board to adopt this resolution to oppose SB1602, and Young shared the Farm Bureau is also against SB1602. Yeske also stated there is a wind company interested in locating in the northern part of the county at this time. **Motion by Yeske and second by Beeler to approve the Resolution #2021-03 to Support Local Control of Zoning and Land Use Affairs. All in favor, motion carried. (See Resolution Book 18, pages 210-212).**

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** She stated Durston's report is included in the Department Reports.
2. **Capital Improvement Fund Reports Update:** Beeler said Treasurer Lohman reported we reimbursed the taxing bodies for what they previously paid towards the power plant

assessment, and VISTRA sent their payments directly to the taxing bodies. Beeler said Lohman informed the committee some certificate of deposits came due at the end of March and they were renewed. The largest CD was for one year and the others went to 18 months renewal. Beeler said CD's are renewing at one half of what they were a year ago.

3. **FY 2020 Audit Update:** Beeler referred to Josh Andres of Scheffel Boyle Accountants, who gave a presentation on their findings in the FY 2020 Audit. Andres introduced Scheffel Boyle Accountant Katelin Feldmann from Litchfield who helped prepare the independent audit. Andres gave the county a clean opinion which is the highest opinion a unit of government can get on an audit. He stated the total receipts for 2019 and 2020 were about the same, with difference of \$6,207. He said the 2020 expenditures were \$16,337,798 and they were \$17,860,152 in 2020, resulting in a net decrease of \$1,532,354 compared to 2019. Andres stated there was a decrease in sales tax revenue of about \$300,000 from 2019, and the state restricted their calculations on the licenses, fees and fines so there was a difference. He said the total receipts in the general fund decreased \$764,876 from last year, and there is about 3.3 months of cash reserves due to restrictive cash the county can't use. Andres shared all the county financial records were in great shape and they appreciated the opportunity to prepare our audit. He said the single audit report was also done, and the standards were outlined in their letter. Andres reported this was the first year they worked on our audit, so this requires a lot more work and documentation. Andres added the county offices were great to work with, and Treasurer Lohman, Clerk Leitheiser and Circuit Clerk Lemons all said it was a great experience working with Scheffel Boyle as well. Beeler stated she is concerned about pending legislation to cut the LGDB again and court funding will possibly change due to SB 3653, the State's new criminal reform bill. Beeler thanked the officeholders who didn't spend their entire budget, and said there were some areas where salaries were over budget and salaries are paid before the board sees them. Beeler said the department heads are responsible for the salaries and this is something to improve in the future. Beeler added this could be caused by Union contracts not negotiated until the budget is approved; however, some of the salary overages were not union offices.
4. **Property Tax Penalty Waiver Update:** Beeler stated the committee discussed the option to waive the penalty on paying property taxes for private individuals due to COVID. She said not many people took advantage of this last year, and many paid the penalty anyway, which caused the Treasurer's office to send out refund checks. Beeler stated the committee decided not to offer the property tax penalty waiver this year.
5. **County Board Reapportionment Update:** Young reported the Finance committee discussed the reapportionment issues created by not having received any census data yet. The committee reviewed current census district maps prepared by GIS Technician Kevin Brink. Clerk Leitheiser shared a packet of information including guidelines and past history of county redistricting, Illinois law, information from UCCI on how to redistrict and the resolution and reapportionment plan approved by the county in 2011. Leitheiser stated the precinct boundaries need to match the county board boundaries. The redistricting plan must be filed with the County Clerk no later than July 1st, 2021, or the day after the July 13th, 2021 County Board meeting. Young stated a County Board Ad-Hoc Redistricting Committee will need to meet to decide the number of County Board members and County Board Districts, how board members will be compensated, and how the board chairperson will be elected.

6. **IMRF Update:** Beeler stated Treasurer Lohman received an estimate of our IMRF obligation for next year, and we are seeing a decrease in all three funds. She said we will get the final number at the end of April.
7. **EMA Position Vacancy Update:** Beeler reported the Finance Committee will research what the EMA Position will be paid and the Personnel Committee will make the recommendation for a full time, part time or three quarters time employee.
8. **ETSB Maintenance Fees Update:** Beeler reported the committee is looking into maintenance fees for the new Motorola Equipment with the ETSB Board. She said the ETSB board will pay for the upgrade; but by state statute, 911 funds can only be used for 911 functions. Jail doors and other jail functions can't be paid with 911 funding.
9. **Finance/Budget Control Policies and Procedures Update:** Beeler stated the committee continues to review the comments from Deabenderfer. She said we can also look at the Auditor's recommendations to address in our policies. Beeler said the finance committee will work through each policy and bring back a clean copy next month.
10. **FY 2022 Budget Meeting Schedule Update:** Beeler stated the committee set the FY 2022 Budget hearing dates for Thursday, August 12th, and Friday, August 13th, 2021. She said memos will go out to office holders in June, and the budget proposals will be due back in July.
11. **Electric Service Rates Bids Approval:** Beeler reported the committee approved going out for bid on the electric service rates which expire at the end of May. She said the bid specs will include the statement saying Montgomery County has the right to reject any and all bids. **Motion by Beeler and second by Fogle to issue an RFP for electrical rates and services charges and any and all applicable fees. All in favor, motion carried.**

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported the committee received the report from Amanda Mast of Esser Hayes regarding our employee health insurance. He said Health Alliance reported a \$150,912 loss for the ending period of February 28th, 2021. Bergen stated the HRA utilization is currently at 2% and \$8,649.16 is paid out of \$525,450 total, plus there were 12 COVID claims for \$17,249, which was 3.1% of the claim cost.
2. **Employee Personnel Manual Update:** Bergen said the Committee continues to work on the Employee Personnel Manual.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **New Highway Department Approval:** Miles reported flooring and furniture have been installed at the new building and wants to have the next committee meeting there. Miles stated the committee approved recommending a contract with InfraSource to lease them .808 acres of the new parking lot on a month to month basis for about six months. They drafted a temporary facility lease reviewed by Greenwood and endorsed by the State's Attorney, with funds going to the highway department. **Motion by Miles and second by Donaldson to approve the Temporary Facility Lease with InfraSource Construction LLC to lease a portion of the new highway department parking lot. All in favor, motion carried.**
2. **2021 County and Township MFT Oil Letting Approval:** Miles said the committee reviewed the spreadsheets with the bid results. **Motion by Miles and second by Jones to approve the low bids from Louis Marsh and Litchfield Bituminous for the Township**

MFT Oil Letting. All in favor, motion carried. Motion by Miles and second by Whitworth to approve the low bids from Louis Marsh for the County MFT Oil Letting. All in favor, motion carried.

3. **2021 Culvert Letting Approval:** The committee reviewed the bids opened for the 2021 culvert letting. **Motion by Miles and second by Donaldson to approve the low bid for the 2021 Culvert Letting. All in favor, motion carried.**
4. **Nokomis Road (CH 7) Extension Update:** Miles reported he and Greenwood attended the Nokomis City Council meeting regarding the Nokomis road extension, and there is no interest from the City of Nokomis to do this project at this time.
5. **Other Business Update:** Miles reported IDOT will be working on a large section of road through Fayette County which includes Hurricane Creek over Rt. 185. He said Highway Engineer Greenwood recently received a letter of understanding regarding 0.21 miles of a county road to be used as a detour during the one to two month project.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **EMA Report Update:** Hughes asked EMA volunteer Dan Hough to give an EMA update. Hough reported the EMA Search and Rescue volunteers recently participated in an active search in the Pana Area for an individual who was reported missing a year ago. He said there were about 110 searchers from 12 counties, and the missing individual was found. Hough reported there were no incidents or injuries during the search. Hough also reported Interim EMA Director Kevin Schott is currently attending some meetings in northern Illinois.
2. **Ambulance Billing Office Update:** Hughes reported the four ambulance contracts are ready to be approved and will be voted on next month because they were not on the Safety and Elections agenda.
3. **Elections Update:** Clerk Leitheiser reported about the April election and said there was a 24% voter turnout compared to the 84% turnout at the November, 2020, election. Leitheiser said a lottery will be held to determine the mayor of Witt this week because the April election resulted in a tie vote.
4. **EPA Report Update:** Daniels reported the signed five year delegation agreement has been sent to IL EPA, and a letter to the IL EPA was also sent requesting a county and township used tire collection. Daniels stated they will be responding to several complaint calls next week.
5. **Animal Control Facility Program Update:** Daniels reported there is one cat and 14 dogs at the facility currently, and one is microchipped so the owner will be contacted. She stated there are ten dogs there involved in a pending court case.
6. **State's Attorney - Animal Control Ordinances Update:** Hughes reported the committee is working with State's Attorney Affrunti regarding the county's Animal Control Ordinance. He said Affrunti informed the committee there are several issues to address in the ordinance, such as having the ability to go after an individual to cover our costs for vet bills, impoundment etc. He said Affrunti suggested looking at ordinances from other counties so as to not re-invent the wheel. Hughes said according to Affrunti, the county Animal Control Ordinance can only be enforced in the unincorporated areas of the county. Affrunti was in attendance to provide more information and said the county doesn't have the ability to prosecute offenses in municipalities unless it is rabies compliance, dog bites, vicious dogs, animal cruelty cases and damage to livestock, which can be enforced in both

incorporated and unincorporated areas of the county. Affrunti said municipalities can pass their own ordinances and decide if they want to enforce them; or they can contract with the county to enforce them. He said the county can't go into a municipality to enforce their leash law or running at large laws. According to Affrunti, most municipalities contract with county animal control because we have the employees, facility, equipment etc. He said we can only do the things we have power to do under the Illinois county statute. Affrunti added we need to charge a fee if we perform services for them, and the city will be responsible to prosecute their ordinances. He cited an example of a dog running at large in city limits, and the city would need to prosecute the pet owner and they would then charge those fees and fines. Deabenderfer asked if a city doesn't have an ordinance, are they out of luck. Hughes said we are going to get these issues settled between the county and the municipalities soon.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Whitworth and second by Sneed to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Chairman Young asked members to be sure to sign the Local Control Resolution after the meeting.

SCHEDULE CHANGES: None

APPOINTMENTS: Chairman Young requested approval to appoint Young, Loucks, Beeler, Affrunti and Leitheiser to the Ad-Hoc Reapportionment Committee. **Motion by Donaldson and second by Fogle to appoint Evan Young, David Loucks, Megan Beeler, Andrew Affrunti and Sandy Leitheiser to the Ad-Hoc Reapportionment Committee. All in favor, motion carried.**

Re-appointment of Donald Sturgeon to the Shoal Creek Fire Protection District as a Trustee from May 1st, 2021 to April 30th, 2024. Motion by Robinson and second by Fogle to re-appoint Donald Sturgeon to the Shoal Creek Fire Protection District as a Trustee effective May 1st, 2021 to June 30th, 2024. All in favor, motion carried.

Appointment of Daniel Tester to the Mutual Drainage District No. 1 of Irving, Witt, Nokomis and Rountree from April 13th, 2021 to September 5th, 2023. Motion by Miles and second by Johnson to appoint Daniel Tester to the Mutual Drainage District No. 1 of Irving, Witt, Nokomis and Rountree effective April 13th, 2021 to September 5th, 2023. All in favor, motion carried.

Appointment of Robert Warnock to the Green Hill Cemetery Association from April 13th, 2021 to April 30th, 2027. Motion by Sneed and second by Donaldson to appoint Robert Warnock to the Green Hill Cemetery Association effective April 13th, 2021 to April 30th, 2027. All in favor, motion carried.

Re-appointment of Ron Lawler to Green Hill Cemetery Association effective April 13th, 2021 to April 30th, 2027. Motion by Whitworth and second by Beason to re-appoint Ron Lawler to

Green Hill Cemetery Association effective April 13th, 2021 to April 30th, 2027. All in favor, motion carried.

Re-appointment of Dale Nobbe to the Green Hill Cemetery Association effective April 13th, 2021 to April 30th, 2027. **Motion by Sneed and second by Fogle to re-appoint Dale Nobbe to the Green Hill Cemetery Association effective April 13th, 2021 to April 30th, 2027. All in favor, motion carried.**

Appointment of Glenn Cherry to the Planning Commission for a three year term expiring on June 30, 2024. **Motion by Bergen and second by Beck to reappoint Glenn Cherry to the Planning Commission for a three year term expiring June 30, 2024. All in favor, motion carried.**

Re-appointment of Bill Schroeder to the Planning Commission for a term to expire June 30, 2022. **Motion by Jones and second by Wendel to reappoint Bill Schroeder to the Planning Commission for a term to expire June 30, 2022. All in favor, motion carried.**

Re-appointment of CJ Liddell to the Planning Commission for a term to expire June 30, 2023. **Motion by Whitworth and second by McCoy to reappoint CJ Liddell to the Planning Commission for a term to expire June 30, 2023. All in favor, motion carried.**

Re-appointment of Joe Goeke to the Planning Commission for a term to expire June 30, 2023. **Motion by Sneed and second by Miles to reappoint Joe Goeke to the Planning Commission for a term to expire June 30, 2023. All in favor, motion carried.**

Re-appointment of Brian Niemann to the Planning Commission for a full three year term to expire June 30, 2023. **Motion by Yeske and second by Beck to re-appoint Brian Niemann to the Planning Commission for a full three year term to expire June 30, 2023. All in favor, motion carried.**

Re-appointment of William Beeler to the Raymond Community Fire Protection District board of trustees for a 3 year term from March 2021 to March 2024. **Motion by Jones and second by Wendel to re-appoint William Beeler to the Raymond Community Fire Protection District board of trustees for a 3 year term effective March 2021 to March 2024. Beeler abstained. All other in favor, motion carried.**

PUBLIC COMMENTS: Citizen Bill Schroeder asked about the Foresight Energy bankruptcy and if the debt to the county and local businesses has been paid. Schroeder added we need an accurate accounting of the scale tickets for the coal sales and the dates it was sold. He said there has been no follow up on this topic. Schroeder stated given the past promises from Foresight have failed to materialize, the county should be making sure the correct royalties are received. Schroeder said the company owed about \$6,974 to the county and the info was given to Treasurer Lohman, who responded she wasn't sure if it has been paid, but would check the status. She said this issue was turned over to the county's insurance company to see if it had been paid, and Beeler said we will have to follow the bankruptcy case through the court system. Schroeder said he has a list of all the people in the county owed money from the coal mine's

bankruptcy. Lohman said we are now receiving a breakdown of tonnages from the coal mine each month, and it shows the breakdown of what the coal mine is paying for royalties. Beeler asked mine representative Fuson who verifies the tonnage reports, and he replied the State of Illinois does the checking. Beeler said we didn't reduce our royalty amount with the coal mine when they requested this be done.

Karyl Dressen encouraged members to drive down Illinois Route 185 to Coffeen to see the damage done due to longwall mining. Dressen added this mining activity is also damaging homes, barns, fields and livelihoods. Member Jones stated the Litchfield cutoff road was just as damaged and it was repaired very well after mining was completed.

PAY BILLS AND PAYROLL:

1. **Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Donaldson and second by Miles to pay any invoices for JJ Outlet, LLC and Yeske Soaps All in favor except Yeske, who abstained. Motion carried.
2. Motion by Wendel and second by Yeske to pay all other approved bills and payroll. All in favor, motion carried.

ADJOURN:

Chairman Young announced the Next Regular Full Board Meeting will be on Tuesday, May 11th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois. **Motion by Beason and second by Havera to adjourn the Full Board Meeting. All in favor, motion carried.** Meeting Adjourned at 8:07 pm.

Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, May 11th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, May 11th, 2021, via teleconference and in person meeting.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken: 17 members present, 4 members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Members Absent: Beeler, Deabenderfer, Loucks, and McCoy.

Pledge of Allegiance to the flag was led by audience member Randy Singler.

Mileage and Per Diem Approval: **Motion by Wendel and second by Whitworth to approve the Mileage and Per Diem. Roll call vote:** Beason, Beck, Bergen, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: **Motion by Robinson and second by Donaldson to approve the Minutes of the Previous County Board Meeting held on Tuesday, April 13th, 2021. All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** - Sherry Greenwood—report was submitted.
2. **Animal Control Report** - Amanda Daniels—report was submitted.
3. **Circuit Clerk’s Report** - Holly Lemons—report was submitted.
4. **Coroner’s Report** - Randy Leetham was present for questions.
5. **County Clerk and Recorder’s Report** - Sandy Leitheiser was present for questions and reported HB 3878 passed in the House and is now in the Senate. She said if passed, this bill will raise recording fees from \$79 to \$88 with extra funding going mainly to the Chicago metro area for the Rental Housing Support program. Leitheiser urged members to call their legislators to ask them to vote no on HB 3878 since our county residents won’t benefit from it.
6. **Health & TB Department Report** - Hugh Satterlee reported COVID-19 vaccinations continue throughout Montgomery County.
7. **Highway Department Report** - Cody Greenwood was present for questions.
8. **Probation Office Report** - Bane Ulrici – report was submitted.
9. **Public Defender’s Report** - Erin Mattson—no report was provided.
10. **ROE – Monthly and Quarterly Reports** - Julie Wollerman—report was submitted.
11. **Sheriff’s Report** - Rick Robbins was present for questions.
12. **SOA Report** - Ray Durston—report was submitted.
13. **State’s Attorney Report** – Andrew Affrunti was present for questions.
14. **Treasurer’s Report** - Nikki Lohman was present for questions.
15. **V.A.C. Report** - Dave Strowmatt—report was submitted.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Miles and second by Yeske to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** - Robinson stated there is nothing to report.
- **CEFS Board** - Fogle reported Meals on Wheels is going strong and they can always use volunteers. Fogle stated ILHEAP will be releasing funds soon to help with power bills.
- **911 Board** - Bergen reported 911 recently made their second payment to Motorola in the amount of \$183,000 but phone surcharge revenue is down about 4%. He said the Panama tower will be ready in June and the Fillmore tower will also be ready soon. Bergen stated the ETSB board looked at prices to install fiber to the Cress Hill Tower, but the project is cost prohibitive at this time.
- **Health Department** - Sandra Johnson stated she has nothing further to add from Satterlee's report.
- **IL Association of County Officials** – Bergen said there is nothing to report.
- **MCEDC** - Yeske stated there is nothing to report.
- **Planning Commission** - Ritchie stated there is nothing to report.
- **Senior Citizens Board** – No report was given.
- **UCCI** - Miles reported they have not had any meetings.
- **U of I** - Beck stated the next meeting is scheduled for June 17th, 2021.
- **WCDC** - Wendel reported they had a meeting on April 15th in Carlinville. He shared a flyer with members relating to WCDC activities.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Proclamation for Mental Health Awareness Month in May Approval:** Young reported the Coordinating Committee recommended the proclamation prepared by Cross Over Ministries designating the month of May to be recognized as Mental Health Awareness Month. **Motion by Donaldson and second by Johnson to approve the Proclamation designating May as Mental Health Awareness Month. All in favor, motion carried.**
2. **Information Systems Report Update:** Young reported chrome book training has been scheduled after the Coordinating, Safety & Election, Building and Grounds, Road and Bridge and Finance Committee meetings.
3. **EMA Position Oversight Committee Update:** Young stated he changed the EMA Director Position's Oversight committee from the Safety and Elections to the Coordinating Committee. Young explained that according to State Statute, the EMA Director reports to the County Board Chairman. Temporary EMA Director Kevin Schott reported EMA is a resource to Montgomery County and neighboring counties and gave members an update on recent EMA activities. He also reported he met with Region 8 Director Doug Downey and all the paperwork for the EOP was completed and turned in for our accreditation.

4. **Regional Development Group Update:** Young reported he and Yeske recently attended the Regional Development Group meeting. He stated the U of I Extension did a lot of work on this project and said they have completed some bylaws along with a chart on how to set up and finance the new economic development group. Young stated all the County Board Chairmen in the group will review the information for one month and three resolutions will need to be approved next month.
5. **Reapportionment for Montgomery County – District Boundaries Approval:** Young reported the Reapportionment Ad-Hoc committee met and made the recommendation to keep the current county board district boundaries the same. **Motion by Yeske and second by Ritchie to approve keeping the current county board district boundaries the same. All in favor, motion carried.**
6. **Number of County Board Members per District Approval:** Young stated the Coordinating Committee recommended reducing the county board from 21 members to 14 members. **Motion by Jones and second by Robinson to approve reducing the size of the board from 21 members to 14 members. Miles voted no. All others in favor, motion carried.**
7. **Number of County Board Districts Approval:** Young reported the Coordinating Committee recommends keeping the 7 county board districts with two members per district. **Motion by Sneed and second by Havera to approve keeping 7 county board districts with two members per district for a total of 14 board members. All in favor, motion carried.** Young stated the board can put a rule of order in to address the situation of a tie vote which would result in a motion failing.
8. **How Board Members will be Compensated (per diem, monthly stipend) Approval:** Young reported the Coordinating Committee recommends board member compensation be set at \$60 per diem. **Motion by Wendel and second by Johnson to approve board members' compensation to be set at \$60 per diem. All in favor motion carried. Fogle and Jones voted no. All others voted yes. Motion carried.**
9. **Compensation for Mileage Approval:** Young reported the Coordinating Committee voted to continue paying mileage reimbursement for board members. Beck asked about the Ad-Hoc committee's vote for mileage. Affrunti said the full board still must vote on the mileage issue. Hughes asked if the Ad-Hoc committee reports to the Coordinating Committee or the Full Board. Affrunti stated he didn't attend the Coordinating Committee meeting and the full board still needs to vote on the mileage issue. **Motion by Bergen and second by Donaldson to continue to pay mileage.** Beck said she thinks the mileage should be eliminated. Young said we shouldn't eliminate the mileage and feels it is fair to compensate for mileage. Young added he doesn't collect mileage for his County Board work; but if others want to collect mileage, they should be able to do. Bergen stated he did some research in Macoupin County and they are paid \$237 for board meetings and \$38 for any other meetings they attend, but they don't reimburse for mileage. Affrunti reported he voted against paying mileage for board members at the Ad-Hoc committee meeting and stated board members who do not get compensated for mileage could still claim the mileage expense on their taxes. Jones said he drives 50 miles to County Board meetings and would vote to get rid of mileage and per diem since he doesn't do it for the money. He reminded members he and member Fogle voted against getting paid per diem to attend meetings also. Yeske said we might not be here in two years, and we shouldn't tie the hands of a future board who may want

to get compensated for mileage. Hughes stated school board members don't get paid per diem or mileage. Bergen stated it is not fair to take away the mileage for those who travel out of town. Donaldson said members who don't want paid for mileage should not ask to be compensated for it. Sneed said mileage should not be taken away for county related business trips. Whitworth said with dwindling coal revenues, we should be saving any way we can, including not charging for mileage. Miles asked what will happen when there will be fewer board members and mileage will increase because fewer members will have to attend more meetings. Whitworth replied some committees can be combined to save taxpayer funds. Young stated at the last board meeting there were 7 board members who didn't claim mileage, so if members don't want paid mileage, they don't have to request payment for it. **Roll Call Vote:** 11 members voted yes, 6 members voted no, with 4 members absent. Voting Yes were Beason, Bergen, Donaldson, Havera, Johnson, Miles, Robinson, Sneed, Wendel, Yeske and Young. Voting No were Beck, Fogle, Hughes, Jones, Ritchie and Whitworth. Absent were Beeler, Deabenderfer, Loucks and McCoy.

10. **Compensation for County Board Chairman Approval:** Discussion took place regarding increasing the compensation for the County Board Chairman. Young reported he only charges \$6,000 per year, and said this salary needs set every 10 years. **Motion by Beason and second by Fogle to approve keeping the salary of the County Board Chairman at \$7,500, contingent upon talking with the State's Attorney on whether it can be raised in the next ten years. Young abstained. All others are in favor, motion carried.**
11. **How the Board Chairperson will be Elected Approval:** Young stated the Coordinating Committee recommended the Board Chairperson be elected by the board members. **Motion by Donaldson and second by Miles to approve the Chairman of the County Board be elected by board members and not at large. Young abstains. All others in favor, motion carried.**
12. **Other Business Update:** Satterlee reported the Health Department received a Mental Health Crisis Grant which will allow the Health Department to send two people to the scene or home of a crisis situation. He said by dialing 988, a response will be triggered for a mental health professional who will be on call 24 hours a day, 7 days a week for 365 days per year. Jones asked if the Health Department has a protocol for this grant yet. Satterlee responded they have one year to develop this program and policies. Satterlee said the current "Program 580" will no longer be funded at the end of this month and everything will transfer to the new "Program 590." Sheriff Robbins stated there are some law enforcement concerns about this new grant program such as 70% of these calls involve alcohol and illegal drugs when the counselors respond; however, hospitals will not take them until they are sober.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Approval:** Sneed reported the pump went out on the HVAC at the Courthouse Complex recently.
 - a. **Generator at the Jail:** Sneed reported the timer switch turning on the generator went bad and it had to be replaced afterhours. He said the quote from Luby Equipment is \$4,453.42 to install the switch afterhours which includes overtime labor in the amount of \$1,900. **Motion by Sneed and second by Beason to approve the proposal from**

- Luby Equipment in the amount of \$4,453.42 to replace the transfer switch at the New Courthouse. All in favor, motion carried.**
- 2. Surplus at the Highway Department Update:** Sneed stated they worked on organizing the county surplus items stored at the highway department shed. Daniels reported she has drafted the ad for the newspapers and made up all the surplus sign up and bid sheets, and she will take photos of the surplus items to put on the County web site. Sneed said the silent auction will take place on Thursday, May 20th, 2021, at the new County Highway Department, with items purchased needing to be picked up by Friday, May 21st, 2021.
 - 3. Other Business Update:** Sneed reported the City of Hillsboro has asked for an Intergovernmental Agreement with the County to take care of sidewalk replacement repairs around the Historic Courthouse. He reported there are also concrete issues at the Jail so we will be responsible to fix those sidewalks. Sneed stated he is having trouble getting vendors to respond to give a proposal.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

Yeske reported the regular committee meeting scheduled on May 5th was cancelled. She stated the Bicentennial Event on the Butler Fair Grounds is scheduled for Saturday, June 5th. There will be food vendors, three bands, a tractor and car show, along with other activities. She said there is no fee for vendors and they will be given a 10' x 10' space to set up. Yeske also reported SB 1602 regarding Local Control has been placed in another 1,677 page senate bill.

FINANCE COMMITTEE REPORT: Given by Finance Committee member Earlene Robinson:

- 1. SOA Report Update:** Robinson stated SOA Durston reported the Board of Review adjourned the 2020 session and will start receiving complaints for the 2021 tax cycle on June 7th, 2021. She said the 2020 Final Abstract packet was mailed to the Department of Revenue on April 19th, 2021, and it hadn't been received as of April 29th, so Durston delivered another packet on May 4th. The DOR promised it would be processed as soon as possible.
- 2. Budget Question for Public Defender's Office Approval:** Robinson reported Public Defender Erin Mattson addressed the committee with a request to hire a part time intern for \$11.25 per hour at 35 hours per week for 58 days. Mattson stated there was \$55,000 put in the budget last year for an associate Public Defender, and they have not been successful in hiring for the position. **Motion by Robinson and second by Whitworth to approve the summer intern position in the Public Defender's office. All in favor, motion carried.**
- 3. FY 2020 Audit Approval:** Robinson said the FY 2020 Audit was given to the Full Board last month for a 30 day review and it is ready to be approved. **Motion by Robinson and second by Jones to approve the adoption of the FY 2020 Audit as presented by Auditors Scheffel Boyle last month. All in favor, motion carried.**
- 4. FY 2022 Budget Update:** Robinson stated the FY 2022 budget worksheets and memo will go out in the middle of June, with budget hearings scheduled for Thursday, August 12th and Friday, August 13th, 2021, starting at 8:30 am.
- 5. Non-Union FY 2022 Wages Update:** Robinson said the committee will look at the union contracts and the Consumer Price Index to figure out the annual salary raises for non-union employees. She said a recommended salary increase for non-union employees needs to be included in the Office Holder memo sent with budget preparation documents.

6. **ICRMT Grants and Custom Policies Update:** Robinson reported Sheriff Robbins applied for two grants and purchased about \$2,000 of latex gloves, plus they received a 50/50 grant where he purchased \$10,000 of new taser equipment.
7. **IMRF Update:** Robinson reported Treasurer Lohman stated the latest report shows we are 100% funded in our IMRF fund.
8. **Sale in Error Fund Update:** Robinson deferred to Treasurer Lohman to explain the Sale in Error Fund. Lohman stated according to state statute, the County Board can pass a Resolution to collect up to \$60 for each parcel's taxes sold at a tax sale and also collect \$10 on mobile home taxes sold at a tax sale. Lohman said if the tax buyer doesn't want the property after his/her successful bid at the tax sale, a Sale in Error may be approved by the court and then it has to go through the delinquent tax process again. She said when a Sale in Error is approved by the court, the county has to refund what the tax buyer paid on the property's taxes (including interest), which comes from the Collector's Fund. She said if a Resolution is approved, we can collect up to \$60 per parcel at each tax sale for the Collector's Fund and put the burden on the tax buyers. This money would establish a Sale in Error Fund and be used to pay these costs instead of the current Collector's Fund. Lohman said she will get a sample resolution and some estimated figures for the committee to review next month.
9. **EMA Position Vacancy/Salary Update:** Robinson reported the Finance Committee approved the EMA Director position to be part time at 20 hours per week for a salary range of \$24,000 to \$28,000 depending on experience.
10. **Finance/Budget Control Policies and Procedures Update:** Robinson reported the committee continues to review and discuss the comments they received regarding the Finance/Budget Control Policies and Procedures.
11. **Electric Service Rates Bids Approval:** Robinson reported the Finance committee met today at 5:15 pm to review and recommend an electric bid rate. **Motion by Robinson and second by Beason to approve the electric rate bid from Homefield Energy in the amount of 0.04529 per KW for 3 years. All in favor, motion carried.**
12. **ETSB Maintenance Fee Update:** Robinson said Leitheiser reported there is only one expenditure to ETSB in the amount of \$157,000, and we have not paid the maintenance costs.
13. **Revisions to the Prepaid Vendor List Approval:** Robinson said the Finance Committee is recommending some changes to the Pre-Paid Vendor list. She said NewWave is now Sparklight and Countryside Vet Service is now Hillsboro Advanced Vet Care. Sheriff Robbins requested adding GTSI (Global Technology Systems Inc.) to the prepaid vendor list. **Motion by Robinson and second by Ritchie to approve adding GTSI up to \$300,000, changing New Wave to Sparklight, deleting KEB and RICHOH USA Inc., adding Great American Financial Services and Hillsboro Advanced Vet Care. All in favor, motion carried.**
14. **America Recovery Plan Act Update:** Robinson reported the EMA truck hit a deer while being used on duty, and the repairs will be turned into the 2021 FEMA grant reimbursement request.
15. **FEMA Grant Update:** Robinson reported Treasurer Lohman paid \$155,000 for 2020 COVID-19 expenses to be uploaded to the FEMA Grant portal.

- 16. Litchfield Ambulance Levy Request Update:** Robinson said Young and Affrunti are working on the Litchfield Ambulance Levy Request. Affrunti stated he received a list of Litchfield Ambulance Board appointees this afternoon from the city of Litchfield administrator.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA Report Update:** Bergen reported we are on track with the Employee Health Insurance HRA utilization at 2%.
2. **Employee Personnel Manual Update:** Bergen reported the committee reviewed the remaining issues with our current manual and we only have one issue left. He said the employee personnel manual should be finished at the next meeting.
3. **Workers Compensation Issue at the Sheriff's Department Update:** Bergen reported Sheriff Robbins received another email yesterday seeking more paperwork for this claim.
4. **Correctional Officer Resignations and Openings Update:** Sheriff Robbins reported he has two Correctional Officer openings at this time, plus one intern has successfully passed tests and was hired part time until he completes the six month training at the academy.
5. **EMA Director Position Vacancy Approval:** Bergen reported the committee reviewed four examples of job descriptions for the EMA Director Position and they decided it should be a part time 20 hour per week position. **Motion by Bergen and second by Whitworth to approve to go with the Christian/Montgomery Job Description for the position. All in favor, motion carried.** Bergen said the committee recommends part-time hours for the EMA Director position. **Motion by Bergen and second by Johnson to approve to make the EMA Director position part time.** Miles asked how many hours a week the EMA Director will work in that position, and Bergen responded they will work 20 hours a week. **All in favor, motion carried.** Jones asked how the part time person would get paid if they worked over 20 hours. Bergen said the committee is looking at comp time usage if 20 hours are exceeded, not overtime. **Motion by Bergen and second by Yeske to approve setting the salary at \$24,000 to \$28,000 depending on qualifications. All in favor, motion carried.** Bergen said the position will be advertised in the county papers with applications and resumes due back by Friday, May 21st, at 4:00 pm. He said the Personnel committee will bring their recommendation about who to hire to the June full board meeting.

ROAD & BRIDGE COMMITTEE REPORT:

1. **New Highway Department Update:** Miles reported the Highway Department staff is officially conducting business at the new building, and the old building on Seymour is almost empty.
2. **Nokomis Rd. (CH 7) Extension Update:** Miles reported the City of Nokomis has no interest in taking over this section of road if the County does the upgrades to straighten the road to Route 16. Miles stated Engineer Greenwood reported he found an old file with a signed agreement from 1979 where then County Board Chairman Hamrock signed it along with the City of Nokomis to do this project. Greenwood checked with State's Attorney Affrunti to see if it is still valid, and Affrunti agreed it is still binding if the State approves.

3. **Resolution 2021-03 to appropriate funds for 1219 BCA, Hill Circle Pipe Culvert, Fillmore Twp. 50%/County 50% Approval:** Greenwood reported this is an 84” pipe which is 44 feet long and the total cost is \$22,000 with the county portion being 50%. **Motion by Miles and second by Yeske to approve Resolution 2021-03 appropriating funds for 1219 BCA, Hill Circle Pipe Culvert in Fillmore Township for a cost of \$11,000 for the County. All in favor, motion carried. (See Resolution Book 13, ages 213-214).**
4. **Resolution 2021-04 to appropriate funds for 1220 BCA, Meisenheimer Ave. Pipe Culvert, Butler Grove Twp. 50%/County 50% Approval:** Greenwood reported this is a 36 inch pipe that is 50 feet long and the total cost is \$11,000 with the county portion being 50%. **Motion by Miles and second by Donaldson to approve Resolution 2021-04 to appropriate funds for 1220 BCA on Meisenheimer Avenue Pipe Culvert, Butler Grove Township for a cost of \$5,500 for the County. All in favor, motion carried. (See Resolution Book 13, ages 215-216).**
5. **Resolution 2021-05 to appropriate funds for 1221 BCA, Ohlman Rd. Pipe Culvert, 100% County Approval:** Greenwood reported this is a 36” pipe that is 45’ long and is a 100% county project totaling \$10,000. **Motion by Miles and second by Whitworth to approve Resolution 2021-05 to appropriate funds for 1221 BCA on Ohlman Road, a Pipe Culvert which is 100% county project for a total cost of \$10,000. All in favor, motion carried. (See Resolution Book 13, ages 217-218).**

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **EMA Report Update:** Hughes said Schott gave his report earlier in the meeting.
2. **Ambulance Billing Office Update:** Hughes said he called Sherry Greenwood and there is nothing new to report.
3. **Farmersville/Waggoner Ambulance District Agreement Approval:** Hughes stated the ambulance District Agreements are ready for approval. **Motion by Hughes and second by Jones to approve the Farmersville/Waggoner Ambulance District Agreement pending approval of the State’s Attorney. All in favor, motion carried.**
4. **Hillsboro Area Ambulance District Agreement Approval:** **Motion by Hughes and second by Whitworth to approve the Hillsboro Area Ambulance District Agreement pending approval of the State’s Attorney. All in favor, motion carried.**
5. **Nokomis/Witt Area Ambulance District Agreement Approval:** **Motion by Hughes and second by Johnson to approve the Nokomis/Witt Area Ambulance District Agreement pending approval of the State’s Attorney. All in favor, motion carried.**
6. **Raymond/Harvel Ambulance District Agreement Approval:** **Motion by Hughes and second by Beck to approve the Raymond/Harvel Area Ambulance District Agreement pending approval of the State’s Attorney. All in favor, motion carried.**
7. **Elections Update:** Hughes called on Leitheiser, who stated she has the certified canvass for the April 2021 Consolidated Election and all units of elected local governments will begin their new terms soon. She said township offices will take office on May 17th, 2021 according to state statute.
8. **EPA Report Update:** Hughes called on Coordinator Daniels, who reported there is an area of concern in the northern part of the county she recently investigated along with the Sheriff’s Department. She said we are still waiting on a date for the tire collection.

9. Animal Control Facility Program Update:

- a. Animal Control Ordinance and Municipal Contracts – Hughes reported he and Daniels met with State’s Attorney Affrunti recently to review the Animal Control ordinance and they hope to have a draft to review next month.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Fogle and second by Miles to approve the seven committee reports and minutes. All in favor, motion carried.

APPOINTMENTS:

Motion by Young and second by Hughes to reappoint Richard Lyons to the Harvel Drainage District #1 for a 3 year term effective May 11th, 2021 – May 12th, 2023. All in favor, motion carried.

Motion by Young and second by Sneed to reappoint Dennis Held to the Harvel Drainage District #2 for a 3 year term effective May 11th, 2021 – May 12th, 2023. All in favor, motion carried.

Motion by Young and second by Miles to reappoint Kent Aumann to the Montgomery County Board of Review for the 2021 and 2022 sessions. All in favor, motion carried.

PUBLIC COMMENTS: Schroeder ask if anyone heard anything from the coal mine. Young replied they have a hot spot with elevated CO2 levels so they are shut down and not mining. Schroeder also stated as a citizen he has no problem with board members being compensated for the time to be a board member for the grief they get.

PAY BILLS AND PAYROLL:

1. Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps:

Motion by Wendel and second by Robinson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. 16 members voted in favor, none against , and 4 were absent. Yeske abstained. Motion carried.

2. Motion by Wendel and second by Yeske to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN: Chairman Young asked for a motion to adjourn until the next regular full Board meeting on Tuesday, June 8th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois. **Motion by Bergen and second by Robinson to adjourn the Full Board Meeting. All in favor, motion carried.**

Meeting Adjourned at 7:17 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, June 8th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, June 8th, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Members Absent: Megan Beeler

Pledge of Allegiance to the flag was led by County Board member Doug Donaldson.

Chairman Young asked for a moment of silence for Grace Herschelman, who recently passed away.

Mileage and Per Diem Approval: Motion by Wendel and second by Ritchie to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Donaldson and second by Johnson to approve the minutes of the previous County Board meeting held on Tuesday, May 11th, 2021. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Ambulance Billing Report** - Sherry Greenwood – no report submitted.
- 2. Animal Control Report** - Amanda Daniels - report was submitted.
- 3. Circuit Clerk's Report** - Holly Lemons - report was submitted.
- 4. Coroner's Report** - Randy Leetham was present for questions and provided an update of coroner statistics.
- 5. County Clerk and Recorder's Report** - Sandy Leitheiser was present for questions
- 6. Health & TB Department Report** - Hugh Satterlee was present for questions and reported they are having vaccination clinics in small communities. He said there are currently over 10,000 fully vaccinated residents in Montgomery County, which is over 35% of the population. He stated there are about 6,000 children who cannot yet be vaccinated, but companies have started testing it on children as young as five. Satterlee reported ten vaccinations were given at the Bicentennial Celebration.
- 7. Highway Department Report** - Cody Greenwood was present for questions
- 8. Probation Office Report** - Bane Ulrici – report was submitted.
- 9. Public Defender's Report** - Erin Mattson— no report submitted
- 10. ROE – Monthly and Quarterly Reports** - Julie Wollerman - report was submitted.
- 11. Sheriff's Report** - Rick Robbins was present for questions.
- 12. SOA Report** - Ray Durston was present for questions.
- 13. State's Attorney Report** - Andrew Affrunti was present for questions.
- 14. Treasurer's Report** - Nikki Lohman was present for questions.
- 15. V.A.C. Report** - Dave Strowmatt - report was submitted.

APPROVAL OF 13 ITEMS ON THE CONSENT AGENDA: Motion by Whitworth and second by Miles to approve the 13 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson said there is nothing new to report.
- **CEFS Board** -- Fogle said there is nothing new to report.
- **911 Board** – Bergen reported they are in the process of being approved for a grant in the amount of \$109,000 to pay for a flyover for the GIS mapping system.
- **Health Department** -- Sandra Johnson said there is nothing further to report.
- **IL Association of County Officials** -- Bergen, Beeler – nothing to report.
- **MCEDC** -- Yeske stated she will report later in the meeting.
- **Planning Commission** --Deabenderfer, Ritchie – Deabenderfer said there hasn't been recent activity about the Planning Commission.
- **Senior Citizens Board** -- Deabenderfer reported the Senior Citizen Board met with the new CEFS Director and they discussed some issues in the lease agreement and the deteriorating condition of the parking lot.
- **UCCI** – Miles said no meetings are being held yet.
- **U of I** – Beck stated they will be meeting on June 17th, 2021.
- **WCDC** –Wendel said they have a Policy Board Meeting on June 17th, 2021.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Report given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the IT office has upgraded the Circuit Clerk's phones so that office has licensing capability to go offsite.
2. **EMA Report Update:** Young reported Kevin Schott received an email from IEMA to notify Satterlee and Young we are one of 10 counties where waste water treatment plants will have to take a water sample twice a week and send it by overnight mail to the company to test for COVID 19 in the waste water. Young said it will affect every wastewater facility in the county and we don't know who will cover the cost; therefore, he will bring it up at the next Mayor's meeting. Schott said he had an interview with WSMI and Channel 20 News recently about community risk reduction for COVID and stated the county board will be invited to join medical professionals at a press conference at Hillsboro Hospital on June 22nd, 2021, to increase awareness to inform the public of the need to be vaccinated.
3. **2020 Census Data Update:** County Clerk Leitheiser said September 30th, 2021 is potentially when the final 2020 census data will be released. She said the new state 2020 House and Senate redistricting maps were approved by the legislature and Governor based on statewide census estimates used from the American Community Annual Survey. Leitheiser shared the map with the new Illinois House district boundary lines for Montgomery County. She said officials will have to wait for the final census data to do any redistricting at the Federal level. Leitheiser provided members a list showing ACS census estimates of population in county municipalities and townships which includes margin of error estimates. She said the ACS census estimate shows an estimated 4%

decrease in population for Montgomery County from the 2010 census population was 30,104 and the 2020 estimate is 28,828.

4. **Resolution for Reapportionment of Montgomery County Approval:** Young reported the board will need to pass the resolution for County Board Reapportionment. He said the number of districts stay the same at seven total districts with two board members per district for 14 instead of the current 21 members. He said member per diem is set at \$60 per day plus mileage and a \$7,500 stipend will be provided for the Board Chairman. He said newly elected Board members from the 2022 election will draw straws to determine the rotation for the next ten years. **Motion by Wendel and second by Ritchie to approve the Resolution for Reapportionment of Montgomery County. 19 members voted in favor, Deabenderfer voted no, motion carried. (See Resolution Book 18, pages 219-221).**
5. **Other Business Update:** Young reported the Resolution for INAD/Grace Herschelmann will be ready next month. Board Member Earlene Robinson read the following statement on behalf of the County Board to members of the Galer/Herschelmann family, who were in attendance: “Thank you for taking us on Grace’s amazing journey. Thank you for being an example, too; when life gives you a bucket full of lemons, you take those lemons and make the sweetest lemonade one can only imagine. And instead of keeping that lemonade to yourself, you share it with the World.” Robinson challenged everyone, in the words of Grace’s Dad, to always “Choose joy. Choose Kindness. Choose Grace.”

BUILDING & GROUNDS COMMITTEE REPORT: Report given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed said there are a few maintenance issues but no big problems at this time.
2. **Surplus Sale at the Highway Department Update:** Sneed reported the surplus sale was held and the Highway Department shed has been cleaned out.
3. **IPMG Building Inspection & Appraisal Update:** Sneed reported he talked with Hugh Satterlee and the appraisal numbers for the Health Department buildings were okay. Sneed said he worked with insurance agent Eric Braasch to get the buildings and contents at the new Highway Department Building re-appraised since the remodeling was done.
4. **Intergovernmental Agreement with the City of Hillsboro Update:** Sneed reported the committee reviewed the Intergovernmental Agreement with the City of Hillsboro for the repairs on the sidewalks around the Historic Courthouse. Young stated Mayor Downs would like to meet with Sneed and himself to review the work needing done and to re-write the agreement. Hughes asked about the sidewalk specifications, and Sneed replied the county would most likely set the specifications for the sidewalk work.
5. **Annex Building Parapet Wall Update:** Sneed reported the committee approved the proposal from Seward Masonry to do some tuck-pointing repair on the south parapet wall of the Annex Building for \$2,650.
6. **Other Business Update:** Sneed reported Clerk Leitheiser received an ADA grant to hire Jorn Signs to replace some braille signage at the Historic Courthouse.

DEVELOPMENT COMMITTEE REPORT: Report given by Committee Chairwoman Yeske:

1. **MCEDC Update:** Yeske reported MCEDC has some new board members and Farm Bureau Manager Katie Wilson is now the MCEDC President with June 10th her first meeting. She said the new CEO students were selected for the next school year and MCEDC recently worked on USDA grants for Schram City to get a work truck. Panama received a back hoe, and Witt received a police car.
2. **Revolving Loan Fund Update:** Yeske reported the RLF balance is \$93,050.96 and clients have been paying.
3. **Tourism Update:** Yeske shared new Great Rivers and Routes Go Guides with members, and said there is a full page of Montgomery County events included. She said our ad is on page 13 of this issue.
4. **Mid-Illinois Regional Planning Council Inc. Update:** Yeske reported they continue to work on the CEDS document and will meet at a later date.
5. **Governor's Energy Plan Update:** Yeske stated HB 1602 was included in the Governor's Energy Plan Package in the Wind and Solar section. Young said he received a call from IACBM director Kelly Murray this afternoon and the Governor is looking to add eminent domain clauses for the Great Plains company which would take away local control.
6. **Montgomery County Bicentennial Update:** Yeske stated they would like to thank everyone who helped and participated in the Bicentennial Event this past Saturday at the Fairgrounds. She showed a photo and map depicting the location of the 22 cakes throughout the county. Whitworth also thanked everyone and said there was a great turnout.
7. **Other Business Update:** Yeske reported she and Young met with another Wind Farm company yesterday and they want taller towers because they can generate more electricity with fewer towers with more height, but we didn't put a waiver in our ordinance to allow additional height. Young added he was told these projects are three to five years away.

FINANCE COMMITTEE REPORT: Report given by Committee Vice-Chairman Loucks:

1. **SOA Report Update:** Loucks reported the SOA Office received our final property tax multiplier of 1.0000 from the Illinois Department of Revenue and the county will likely have to perform property assessment duties in South Litchfield Township next year because they won't have an Assessor.
2. **Real Estate Tax Cycle Update:** Loucks reported the real estate tax bills were mailed out last week.
3. **Capital Improvement Fund Reports Update:** Loucks said the committee reviewed the Capital Improvement Fund, and Treasurer Lohman stated we received \$186,000 in coal royalties.
4. **Sheriff's Vehicle Purchase Approval:** Loucks reported Sheriff Robbins opened one bid from Victory Lane Ford to purchase a 2021 Ford Explorer 4 door vehicle. He said the base price is \$36,080 less a trade in value of \$13,852 and a discount of \$22,228 for a final balance due of \$22,228. **Motion by Loucks and second by Beason to approve the proposal from Victory Lane Ford to purchase a 2021 Ford Explorer 4 door, 4 x 4**

vehicle for base price of \$36,080 less \$13,852 for trade in and discount for a final balance due of \$22,228. All in favor, motion carried.

5. **FY 2022 Budget Hearing Dates Update:** Loucks reported the FY 2022 Budget hearings are scheduled for Thursday 8/12/21 & Friday 8/13/21 at 8:30 AM.
6. **FY 2022 Raises for Non-Union Employees Approval:** Loucks reported Beeler attended the Personnel Committee meeting and explained the non-union salary increase recommendations. He said the average union salary increase is \$.33 per hour and the Personnel Committee recommended a \$.35 per hour increase for non-union employees. This increase would impact 36 exempt and non-union employees who work 35 and 40 hour weekly and will increase the General fund salaries by about \$26,000. **Motion by Loucks and second by Donaldson to approve the \$.35 per hour increase for Non-Union employees. He said employees working 35 hours weekly would get an annual \$637 increase and 40 hour weekly positions would receive \$714 per year increase. All in favor, motion carried.**
7. **FY 2022 Starting Salary Approval:** Loucks reported the starting salary is gradually being increased since the governor said the starting salary is to be \$15.00 per hour by 2025. He said we need to increase the minimum starting wage again and this will create compression issues in our non-union offices. Loucks said the minimum starting salary is currently \$12.75 per hour and stated we can increase it a little at a time or wait and do a huge increase in 2025. He said we can't afford to give everyone a compression raise, but we can choose to leave it alone or make the jump now and give it to everyone. Young stated if the raise is given to everyone, this could be a problem with the unions wanting a wage opener. Loucks said the best approach would be to raise the starting salary \$.50 per hour like last year. **Motion by Loucks and second by Yeske to approve to change the minimum starting salary from \$12.75 per hour to \$13.25 per hour. All in favor, motion carried. Motion by Loucks and second by Hughes to approve the current non-union employees go to \$13.25 per hour or the approved \$.35 per hour, whichever raise is larger. All in favor, motion carried.**
8. **Resolution to Convey Deed for Parcel #12-22-428-013 in Irving Township to George Elam Approval:** Motion by Loucks and second by Whitworth to approve the Resolution to Convey Deed for Parcel #12-22-428-013 in Irving Township to George Elam. All in favor, motion carried. (See Resolution Book 18, pages 222-223).
9. **Resolution for Sale in Error Fund Update:** Loucks said Treasurer Lohman is working on a Resolution for the Sale in Error Fund.
10. **Finance/Budget Control Policies and Procedures Update:** Loucks reported Treasurer Lohman and Beeler are working on some verbiage for the Finance/Budget Control Policies. He said the committee will review a draft and report next month.
11. **Revisions to the Prepaid Vendor List Approval:** Loucks said the Finance Committee approved a couple of changes to the Prepaid Vendor List. **Motion by Loucks and second by Robinson to approve adding Homefield Energy to the Pre-Paid vendor list. All in favor, motion carried. (See Resolution Book 18, pages 224-225).**
12. **America Recovery Plan Act Update:** Loucks reported we received our first payment of \$2.7 million of ARPA funds and Beeler is planning to schedule roundtable discussions with community organizations and leaders. He said the parameters for the ARPA money allows us an opportunity to do some good in the county to be in a better position five years from now. Loucks said the committee is also discussing the possibility of hiring a

Project Manager to collect the data for the ARPA projects and implement a strategic plan the full board has to approve. Loucks said the committee is still discussing the proposal from Bellwether to administer the ARPA grant. **Motion by Loucks and second by Donaldson to approve to host two county wide Round Table discussion meetings regarding the ARPA money. All in favor, motion carried.** The meetings are tentatively scheduled for Tuesday June 22, 2021 at 6PM and Saturday June 26, 2021 at 2 PM.

- 13. FEMA Grant Update:** Loucks said Treasurer Lohman told the committee the FEMA grant was submitted and they want more information on every item purchased and every invoice submitted.
- 14. Dispatching Services with the City of Nokomis Update:** Loucks asked Sheriff Robbins to give an update on the dispatch services with the City of Nokomis. Robbins said the City of Nokomis chose a different system for their dispatching which will put them on another frequency and would require him to hire another dispatcher so all frequencies can be handled. Robbins reported he received the grant to update the radio equipment for the entire county so everyone will be on the same page and there would be no cost to municipalities who join it. Robbins added another problem with Nokomis not going with the new system the county purchased is they would not be able to communicate vehicle to vehicle with law enforcement. Loucks said a meeting with Nokomis city representatives is scheduled for Thursday, June 10th, 2021, at 7:00 pm in the county board room of the Historic Courthouse.
- 15. Litchfield Ambulance Levy Request Update:** Loucks said the committee continues to work with State's Attorney Affrunti and the City of Litchfield on their levy request.

PERSONNEL COMMITTEE REPORT: Report given by Committee Chairman Bill Bergen:

- 1. Employee Health Insurance and Monthly HRA report Update:** Bergen said Amanda Mast from our health insurance company reported the Health Alliance Quarterly Report Package will be available at the June Committee meeting and she will have a timeline for the renewal process then. He said the HRA utilization through 5/26/21 is at 3%. Bergen said the Employee Health Insurance renewal is in December, and Mast gets the info ready to review about three months prior.
- 2. Medcor Workplace Injury Triage & Reporting offered by IPMG/ICRMT Update:** Bergen stated the committee members received an email from our representative at ICRMT regarding Medcor Workplace Injury Triage and Reporting service, and they will take the information home to review for discussion next month.
- 3. Employee Personnel Manual Approval:** Bergen stated Personnel committee members Yeske and Johnson and State's Attorney Affrunti reviewed the final draft of the Employee Personnel Manual. He said the committee also reviewed and discussed nine examples of employee evaluation forms and approved an employee evaluation form to be used in the Personnel Manual. **Motion by Bergen and second by Donaldson to approve submitting the revised Employee Manual for a 30 day review including the evaluation form with the removal of the formula for accrued vacation. All in favor, motion carried.** Young stated adjustments will be made and placed on the Chrome Books and county website for review.

4. **EMA Position Vacancy Approval:** Bergen reported interviews were held on 5/27/2021 at the regular Personnel Committee Meeting and the Committee is recommending Kevin Schott for the part-time EMA Director Position. **Motion by Bergen and second by Johnson to approve hiring Kevin Schott for the EMA position. All in favor, motion carried.** Robinson stated it was a tough decision since both applicants were good candidates.
5. **Sheriff's Department – FOP Negotiations – Contract Expires 11/30/21 Update:** Bergen said the union has notified us regarding union negotiations.
6. **Other Business Update:** Sheriff Robbins stated we will have our response within 48 hours regarding the Worker's Compensation issue with a Sheriff's Employee.

ROAD & BRIDGE COMMITTEE REPORT: Report given by Committee Chairman Miles:

1. **New Highway Department Update:** Miles reported they are working on moving everything from the old sign shop to the brown shed at the new facility now that the surplus sale is done. He said Highway Department personnel have been sorting through guardrail and will have some for another surplus sale scheduled to be held at the old highway department facility sometime later this summer.
2. **Nokomis Road (CH 7) Extension Update:** Miles reported there have not been any updates on this subject since the last meeting.
3. **Resolution 2021-06 to appropriate funds for 1218 BCA, Butler Avenue. Pipe Culvert, Butler Township 50%/ County 50% Approval:** Proposed 42" ERS poly coated pipe 30 foot long. Total cost is \$10,000 and County portion is \$5,000. **Motion by Miles and second by Hughes to approve Resolution 2021-06 to appropriate funds for 1218 BCA, Butler Avenue; Pipe Culvert in Butler Township and the County's portion is \$5,000. All in favor, motion carried. (See Resolution Book 18, pages 226-227).**
4. **Resolution 2021-07 to appropriate funds for 1222 BCA, East 19th Road Pipe Culvert, Nokomis Township 50%/ County 50% Approval:** Proposed 42" ERS poly coated pipe 30 foot long. Total cost is \$8,000 and County portion is \$4,000. **Motion by Miles and second by McCoy to approve Resolution 2021-07 to appropriate funds for 1222 BCA, East 19th Road, Pipe Culvert in Nokomis Township and the County's portion is \$4,000. All in favor, motion carried. (See Resolution Book 18, pages 228-229).**
5. **Resolution 2021-08 to appropriate funds for 1223 BCA, North 20th Avenue Pipe Culvert, Nokomis Township. 50%/ County 50% Approval:** Proposed 42" ERS poly coated pipe 31 foot long. Total cost is \$8,000 and County portion is \$4,000. **Motion by Miles and second by Beason to approve Resolution 2021-08 to appropriate funds for 1223 BCA, North 20th Avenue, Pipe Culvert in Nokomis Township and the County's portion is \$4,000. All in favor, motion carried. (See Resolution Book 18, pages 230-231).**
6. **Resolution 2021-09 to appropriate funds for 1224 BCA, East 17th Road Pipe Culvert, Irving Township. 50%/ County 50% Approval:** Proposed 90" ERS poly coated pipe 45 foot long. Total cost is \$35,000 and County portion is \$17,500. **Motion by Miles and second by Whitworth to approve Resolution 2021-09 to appropriate funds for 1224 BCA, East 17th Road, Pipe Culvert in Butler Township and the**

County's portion is \$17,500. All in favor, motion carried. (See Resolution Book 18, pages 232-233).

7. **Other Business Update:** Miles said Highway Engineer Greenwood reported OSHA did an inspection the day they were moving to the new Highway Department building and found seven to eight issues needing to be corrected. Greenwood stated they have until July 16th to abate the issues so no citations would be filed.

SAFETY & ELECTIONS REPORT: Report was given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes reported the ambulance billing office has nothing new to report and informed members Joletta Hill is retiring from the Nokomis/Witt Ambulance District.
2. **ETSB/911 Update:** Hughes stated Bergen previously reported 911 is getting a grant to help with the next GIS flyover.
3. **Elections & Equipment Update:** Hughes deferred to Leitheiser, who shared information regarding the latest voting system vendors approved for Illinois and said the current election equipment purchased in 2005 was supposed to have a life span of eight years and has cost effectively lasted 16 years. She said it is time to upgrade our election equipment because the current software's system is Windows 7 and is no longer supported by Microsoft, and the PCMCIA memory cards used for the hardware are now obsolete. Leitheiser stated she would like the County Board to consider Liberty Systems from Tremont, IL, since they are already a trusted vendor for our county and an authorized dealer of the Unisyn Voting Solutions system which is currently used in 25 other Illinois Counties as well as in other states. She said this system would still offer voters a paper ballot going into a scanner and the system is not internet based. Leitheiser said her County Clerk peers have glowing reviews of this system, and many neighboring counties are using it, including Bond, Christian, Shelby and Macoupin Counties. She said Liberty Voting Systems has been on site to demonstrate their system to her staff as well as IT staff Curt Watkins and Mat Marietta and County Board members Hughes, Fogle and Whitworth. She said all are favorable about the system. Whitworth stated she recommends following Leitheiser's lead. Leitheiser stated Liberty has always met their deadlines and have provided our application books and pre-printed voting books since 2018. She reassured members our current election equipment's counting ability is excellent and audits conducted after each election for randomly selected precincts always come out well with the same results as Election day. Miles asked what the county will do with the current equipment if it gets replaced, and Leitheiser said the State Board of Elections provides guidance with this process and the equipment most likely will be recycled in an upcoming electronics recycling drive. Young stated we can use ARPA funds for the purchase of the new election equipment.
4. **EPA Report Update:** Hughes reported we are still waiting on a date for the Tire Collection. He said the Electronics Recycling Drive is scheduled for Saturday, September 18th, 2021, from 9 am to Noon at the Highway Department and on Saturday, October 23rd, 2021 from 9 am to noon at the former Litchfield recycling building.
5. **Animal Control Facility Program Update:** Hughes reported there are currently 12 dogs and 6 cats at the facility.

6. **Animal Control Ordinance & Municipal Contracts Update:** Hughes said State's Attorney Affrunti is reviewing the draft of the amended Animal Control Ordinance and will make a recommendation. Donaldson asked about a recent dog bite case in Irving involving a child, and State's Attorney Affrunti informed members it is an ongoing investigation. Hughes said the municipal Animal Control contract will be provided at the next Mayor's meeting for their feedback before it is presented to the full board.
7. **EMA Director Report Update:** Schott thanked everyone for their support in approving him for the position.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES: Motion by Miles and second by Ritchie to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young announced there will be a Mayor's meeting this Thursday, June 10th, 2021.

SCHEDULE CHANGES: none

APPOINTMENTS: Motion by Young and second by Hughes to appoint Matt Blankenship to the Green Hill Cemetery Association to replace Maurice Wilson effective June 8th, 2021 - April 30th, 2026. All in favor, motion carried.

PUBLIC COMMENTS: none

PAY BILLS AND PAYROLL:

1. **Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Donaldson and second by Wendel to pay any invoices for JJ Outlet, LLC and Yeske Soaps. All in favor - 19, Against-0, Absent – 2, Abstain (Yeske). Motion carried.
2. **Pay all other Bills:** Motion by Fogle and second by Yeske to pay all other approved bills and Payroll. All in favor, motion carried.

Chairman Young said because of the higher expenditure amount, we must Roll Call vote to pay Yamnitz & Associates Invoice/Voucher for #1 Section 19-18118-00-BR, Witt Township Bridge Project, TR 257, Seven Sisters Avenue in the amount of \$134,817.90. Motion by Miles and second by Wendel to approve this bill. **ROLL CALL VOTE:** Beason, Beck, Bergen, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. Beeler and Deabenderfer were absent. All in favor, motion carried.

Board Member Russ Beason complimented the great job everyone had done on helping with organizing the Bicentennial celebration. Members and audience applauded the organizers' efforts.

ADJOURN:

The Next Regular full Board Meeting will be on Tuesday, July 13th, 2021, at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by Loucks and second by Beason to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:15 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, July 13th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, July 13th, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:34 PM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Donna Yeske and Evan Young.

Members Absent: Bev McCoy, Richard Wendel and Patty Whitworth.

Pledge of Allegiance to the flag was led by County Board member Connie Beck.

Mileage and Per Diem Approval: Roll call vote to approve the Mileage and Per Diem: Voting yes were: Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, Miles, Ritchie, Robinson, Sneed, Yeske and Young. McCoy, Wendel and Whitworth were absent. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Donaldson and second by Johnson to approve the Minutes of the Previous County Board Meeting held on Tuesday, June 8th, 2021. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – Report was submitted.
2. **Animal Control Report** -- Amanda Daniels – Report was submitted.
3. **Circuit Clerk's Report** ---- Holly Lemons was present for questions.
4. **Coroner's Report** --- Randy Leetham was present for questions.
5. **County Clerk and Recorder's Report** ---Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---Hugh Satterlee was present for questions.
7. **Highway Department Report** ---Cody Greenwood was present for questions.
8. **Probation Office Report** ---Banee Ulrici – Report was submitted.
9. **Public Defender's Report** ---Erin Mattson—**No report was submitted.**
10. **ROE – Monthly and Quarterly Reports** --Julie Wollerman – Report was submitted.
11. **Sheriff's Report** ---Rick Robbins – Report was submitted.
12. **SOA Report** ---Ray Durston was present for questions.
13. **State's Attorney Report** --Andrew Affrunti was present via teleconference.
14. **Treasurer's Report** ---Nikki Lohman was present for questions. She informed members 67% of the first installment of property taxes has been collected so far, and the first installment's due date is July 16th, 2021.
15. **V.A.C. Report** ---Dave Strowmatt was present for questions.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Yeske and second by Hughes to approve the 14 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson said at their recent meeting they received 10 applications for funding with \$678,613 total requested.
- **CEFS Board** -- Fogle stated Montgomery County CEFS has an opening for a Client Sector Director representative and anyone interested should contact CEFS for more information.

- **911 Board** – Bergen stated he had nothing to report.
- **Health Department** -- Sandy Johnson stated she had nothing to report, but asked Health Department Director Satterlee about the potential of county citizens being canvassed door-to-door requesting they receive the COVID vaccine. Satterlee stated there is nothing planned for this activity at this time.
- **IL Association of County Officials** -- Bergen and Beeler said they are receiving helpful ARPA information from this organization at this time. Leitheiser encouraged members to read IACBM's *Counties at the Capitol* report, which is very helpful.
- **MCEDC** -- Yeske stated she will report during Development Committee.
- **Planning Commission** – Deabenderfer stated the Planning Commission had two meetings recently, both discussing the requests for waivers for the wind citing ordinance. He said the Planning Commission also amended the current wind citing ordinance to include a height waiver, and members should be receiving this document at today's meeting for their review.
- **Senior Citizens Board** – Deabenderfer stated the Senior Citizens Board hasn't met since last May.
- **UCCI** – Miles said UCCI will meet later this month in Galena, Illinois.
- **U of I** – Beck stated there is nothing to report.
- **WCDC** –Wendel was not present at the County Board meeting, but he left the following report, which was read: “Dan Bates, Job Center Chairman, attended the recent WCDC meeting. We are going to start having WCDC meetings and Job Center meetings the 3rd Thursday of the month, every other month, starting in August. WCDC will meet at 5:00 pm and the Job Center will meet at 6:00 pm. Counties will get back some of the money from the Community Development Fund which will be closed out. Employees will receive a 30 cent raise October 1st, 2021.”

COMMITTEE REPORTS:

COORDINATING COMMITTEE: *Report Given by County Board Chairman Evan Young:*

1. **Information Systems Report Update:** Young stated IT Director Watkins reported their recent activities and said there was an increase in employees completing cybersecurity training after his office notified office holders. Young stated the IT Department has almost completed the LEAD software and the FLEX data sharing software updates.
2. **EMA Report Update:** Kevin Schott was present at the meeting, and he reported he has nothing to add at this time.
3. **2020 Census Data Update:** Leitheiser said she received an email from the US Census Bureau this week which provided the date of August 16th, 2021 for the release of 2020 Census data.
4. **FY 2022 Budget Update:** Young stated he is still working on the budget. He said he is thinking about eliminating one more committee to see if a reduced County Board size to 14 members will work. He said there won't be any cost savings at this time because he expects all members to retain the same number of committees.
5. **Resolution 2021-05 for INAD/Grace Herschelman Approval:** Leitheiser read Resolution 2021-05, a Resolution Celebrating the Life and Courage of Miss Grace Louise Herschelman of Montgomery County, IL. **Motion by Beeler and second by Robinson to approve the Resolution for INAD/Grace Herschelman. All in favor, motion carried. (For copy, see Resolution Book 18, page 234).**
6. **Other Business Update:** Young recognized Holly Lemons with a Certificate of Recognition for being honored earlier this month as this year's IACO County Official of the Year.

BUILDING & GROUNDS COMMITTEE REPORT: *Report Given by Committee Chairman Bob Sneed:*

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported normal maintenance and cleaning issues and there were no problems.
2. **Coal Mine – Easement power line across the County Farm Approval:** Young reported he has been communicating with a Hillsboro Energy LLC representative regarding an easement on the County Farm so the coal mine can install a powerline extension there. Young said Hillsboro Energy is offering \$2.50 per foot for this powerline pole extension. **Motion by Sneed and second by Bergen to approve the proposal from Hillsboro Energy LLC to install a powerline pole extension on the County Farm at \$2.50 per foot, contingent on approval by the State’s Attorney. All in favor, motion carried.**
3. **Sidewalk Replacement Approval:** Sneed reported the county is looking to replace some of the sidewalks this summer and are waiting for an estimate from a contractor at this time.

DEVELOPMENT COMMITTEE REPORT: *Report Given By Committee Chairwoman Donna Yeske:*

1. **MCEDC Update:** Yeske stated Belusko couldn’t attend this meeting and she has nothing new to report. There were no MCEDC updates given.
2. **Revolving Loan Fund Update:** Yeske reported the RLF balance is \$95,000 and there were four outstanding loans. She said one RLF loan was just recently paid off and another will be paid off after the second distribution of taxes this year.
3. **Tourism Update:** Yeske said there is nothing new to report.
4. **Planning Commission – Review the suggested change to the County’s Wind Ordinance Approval:** Yeske deferred to Deabenderfer, who reviewed changes the Planning Commission made to the Wind Citing ordinance, including a waiver form for wind tower height. He said two wind farms have approached the county with potential wind farm projects and they had an issue with the height regulations in our ordinance. He said the Planning Commission members thought it was best to come up with a formula to negotiate the height criteria so as to not lose potential revenue. He reported the amendments to the Wind Citing ordinance also include a waiver form. Beeler asked who the county designated representative is, and Deabenderfer replied the waiver comes back to the full board. **Motion by Yeske and second by Donaldson to approve the revised County Wind Citing Ordinance to the County Board for a 30 day review. All in favor, motion carried.**
5. **Mid-Illinois Regional Planning Council Inc. Update:** Young stated county boards are currently at a standstill whether or not we can use federal ARPA funds to help pay for county participation in this council. He said if we can’t use ARPA money, then it may be several years to get enough money to get this council up and running.
6. **Governor’s Energy Plan Update:** Yeske said this legislation may come up again in August, but as of now there is no movement.
7. **FY 2022 Budget Update:** Yeske said she put \$15,000 in the Development committee’s budget for MCEDC, and she feels MCEDC is an important organization. Yeske stated she feels we need to fund both MCEDC and the new Regional Planning Council.
8. **Other Business Update:** Yeske reported the Development committee was under budget with Bicentennial expenses and only spent about \$9,000.

FINANCE COMMITTEE REPORT: *Report Given by Committee Chairwoman Megan Beeler:*

1. **SOA Report Approval:** Beeler stated Durston reported the Supervisor of Assessments office has processed 92 Certificates of Error for the 2020 tax bills and received notice of two Property Tax Appeal Board appeals of the 2020 assessment. She said Durston reported 911 Coordinator Ed Boyd received the grant agreement for the flyover in amount of \$109,987; and if we sign to do the flyover, we may not have to pay for the Pictometry/Connect account. Beeler reported ETSB applied for the grant, and Boyd will communicate with the ETSB State Administrator to see how the payment shall be handled. Boyd said it will need to be paid by June, 2022. **Motion by Beeler and second by Sneed to approve**

moving forward with the grant agreement 911 Coordinator Ed Boyd received in the amount of \$109,987 for updated flyover. All in favor, motion carried. Beeler stated this is the full amount of the flyover and thanked Boyd for his efforts to get a grant to pay for it. She said the flyover will take place next spring, so Beeler will budget for this next year.

2. **FY 2022 Budget Update - Budget Hearing Dates** – Budget Hearings are scheduled for Thursday 8/12/21 & Friday 8/13/21 @ 8:30 AM: Budget worksheets are due to the Treasurer’s Office by next Friday. Beeler invites everyone to come.
3. **Litchfield Ambulance Levy Public Hearing Resolution Request Update:** Beeler reported Leitheiser presented documents and a timeline for the Litchfield Ambulance Levy request as approved by both the State’s Attorney and the Litchfield City Attorney; but after the Finance Committee meeting, she discovered potential statutory language revisions and alerted both attorneys. Both attorneys agreed with Leitheiser’s findings and endorsed a revised timeline and Public Hearing schedule. As a result, Beeler said we will need to table the Resolution to allow a Public Hearing concerning increasing the Litchfield Ambulance Special Service Area’s tax rate until the August County Board meeting. **Motion by Beeler and second by Fogle to table the Resolution until next month’s meeting. All in favor, motion carried.**
4. **Capital Improvement Fund Reports Update:** Beeler said the committee discussed the Capital Improvement Fund report submitted by Treasurer Lohman. Young reported the coal mine is shut down until at least the end of August.
5. **State’s Attorney and Public Defender COLA Increase Approval:** Beeler reported the State informed us the COLA salary adjustments for the State’s Attorney and Public Defender took effect July 1st, 2021. She said Lohman has asked the State of Illinois about the salary levels if the 2020 Census population goes under 30,000 and will report this information back as it becomes available. **Motion by Beeler and second by Yeske to approve the State of Illinois COLA salary increase for the State’s Attorney from \$178,960.18 to \$183,434.18 effective July 1st, 2021. ROLL CALL VOTE:** Voting Yes were: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Donna Yeske and Evan Young. Wendel, McCoy and Whitworth were absent. **All in favor, motion carried. Motion by Beeler and second by Fogle to approve the State of Illinois COLA salary increase for the Public Defender from \$161,064.28 to \$165,090.76 effective July 1st, 2021. ROLL CALL VOTE:** Voting Yes were: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Donna Yeske and Evan Young. Wendel, McCoy and Whitworth were absent. **All in favor, motion carried.**
6. **America Recovery Plan Act (ARPA Funding) Update:** Beeler said the ARPA roundtable meetings are scheduled for: Saturday, July 17th, 2021 from 2 to 4pm; Tuesday, July 20th, 2021 from 6 to 9 pm; Thursday, July 17th, 2021 from 6 to 9 pm and Saturday, July 24th, 2021 from 9 to 11 am at University of Illinois Extension building in Hillsboro. She said an RSVP is requested for seating purposes. Beeler also reported she met last Wednesday at 7:30 am with County Department Heads to discuss how we will handle the ARPA budget request within county government offices. She said the roundtable meetings are just an information gathering option and some lists have already been submitted by email. Beeler stated everything will have to be vetted through Bellwether and scored through a rubric process. She said office Holders have several options to discuss their projects: at their budget hearings, at a scheduled Finance Committee meeting, or at a special Finance Committee meeting. Beeler said Yeske and MCEDC Director Belusko will attend the roundtable meetings with her, and she also stated Belusko has been invaluable working with planning and logistics.

7. **Rubric for ARPA Projects Update:** Beeler shared a draft of a rubric to prioritize the potential ARPA funded projects and asked the committee to review it and provide input. She stated she used rubrics from various federal grants to create this document. Loucks asked about a cap for the money on certain projects, and Beeler replied that is something the County Board will have to decide. Beeler said she doesn't want to rush into anything and wants to make sure all projects are vetted. Beeler said she will share the rubric draft with Bellwether and ask for their input so it can be finalized by next month and presented to the full board at their meeting in August. Yeske reported she has already reached out to the mayors requesting ideas for town projects, with some wish lists already submitted.
8. **Bellwether Contract Agreement Approval:** Beeler stated she talked with Bellwether and they are not able to offer more services other than those in the proposal. Beeler also said Treasurer Lohman has already given them data to review our potential lost revenue to qualify for ARPA funds in that category. She said the committee reviewed the Bellwether Contract Agreement. **Motion by Beeler and second by Jones to approve the Ordinance and Agreement to pay Bellwether a total fee of \$20,000, payable in two invoices of \$10,000, each for the Coronavirus State and Local Fiscal Recovery Funds consulting fee to assist with managing and administering the ARPA funds. All in favor, motion carried. (For copies, see Resolution Book 18, pages 235-237).**
9. **Election Equipment Purchase Approval:** Beeler stated the down payment to purchase new election equipment is \$80,000, and \$75,000 was budgeted in Office 375 and the remaining \$5,000 will come from the Elections Budget Office 045. Beeler added if we can claim lost revenue, we will be able to pay the cost of the Elections Equipment from the ARPA grant. If not, then coal money will be used for the new election equipment purchase. Beeler said she will ask Bellwether if we can budget and pay for the new election equipment out of the coal money and then reimburse from the ARPA grant if we qualify for lost revenue. Beeler stated we will move forward with the purchase of the election equipment. **Motion by Beeler and second by Donaldson to approve the contract with Liberty Systems to purchase the new Election Equipment in the amount of \$323,514 with an \$80,000 down payment in FY2021, \$75,000 will be from Office 375 and the remaining \$5,000 out of Elections Office 45. The remaining balance of \$243,514 will be paid in FY 2022 out of Office 375. ROLL CALL VOTE: Voting Yes were: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Donna Yeske and Evan Young. Wendel, McCoy and Whitworth were absent. All in favor, motion carried.**
10. **Resolution Sale in Error Fund Approval:** Beeler reported Nikki Lohman brought forward information last month regarding creating a resolution for the Sale in Error Fund and the committee needs to decide what to charge. Our county has never charged for this. **Motion by Beeler and second by Beason to approve adopting the resolution to create a Sale in Error Fund and to impose a \$60.00 fee per parcel effective immediately. All in favor, motion carried. (See Resolution Book 18, page 238).**
11. **Resolution to Convey Deed for Parcel #16-11-430-021 in Hillsboro Township to the City of Hillsboro Approval:** **Motion by Beeler and second by Hughes to approve the Resolution to Convey Deed for Parcel #16-11-430-021 in Hillsboro Township to the City of Hillsboro. All in favor, motion carried. (See Resolution Book 18, pages 239-240).**
12. **Resolution to Convey Deed for Parcel #21-19-351-002 in Donnellson to William Albro Approval:** **Motion by Beeler and second by Ritchie to approve the Resolution to Convey Deed for Parcel #21-19-351-002 in Donnellson to William Albro. All in favor, motion carried. (See Resolution Book 18, pages 241-242).**

- 13. Resolution to Convey Deed for Parcel #04-33-280-004 in Harvel to Barbara Turner Approval: Motion by Beeler and second by Beck to approve the Resolution to Convey Deed for Parcel #04-33-280-004 in Harvel to Barbara Turner. All in favor, motion carried. (See Resolution Book 18, pages 243-244).**

PERSONNEL COMMITTEE REPORT: Report Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update:** Bergen reported Health Insurance representative Amanda Mast presented the quarterly reports from Health Alliance to the committee. He said the HRA Utilization through 6/22/21 is 3.9%. Mast said we should have a renewal from Health Alliance by the next Personnel Committee meeting, and she estimates an increase due to larger employee usage. He said Mast will seek other quotes from other insurance companies as a negotiating tool with Health Alliance.
2. **Employee Personnel Manual Approval:** Bergen reported the Committee reviewed the final draft of the Employee Personnel Manual, and it is now ready for board approval. **Motion by Bergen and second by Yeske to approve the Employee Personnel Manual revisions made effective July 13th, 2021. All in favor, Motion carried.**
3. **Workers Compensation Issues at the Sheriff's Department Update:** Bergen reported Sheriff Robbins told the committee the insurance company accepted the workers compensation claim that had been in question for the past several months. He said the county will be reimbursed and any current claims will be paid for that case.
4. **Sheriff's Department – FOP Negotiations – Contract Expires 11/30/21 Update:** Bergen reported Robbins said he will call FOP union business agent Mark Russillo to see if they will email their proposals and possibly set up a meeting next month for an opener to review the proposals.
5. **Other Business Update:** Bergen said Robbins informed the committee a new Correctional Officer who didn't go to the academy has recently resigned. Robbins complimented his entire staff as they have been dealing with an increased amount of mental disability calls, domestic calls and civil order of protection calls. He said the Sheriff's office also recently dealt with four fatalities in one day. Johnson asked if the City of Nokomis has agreed to use the new Sheriff's dispatch system, and Bergen responded affirmatively.

ROAD & BRIDGE COMMITTEE REPORT: Report Given by Committee Chairman Gene Miles:

1. **New Highway Department Update:** Miles stated the Highway Department staff is pouring a concrete pad for three 1,000 gallon fuel tanks at the new location. They will be placed next to each other in the open lot on the west side of the building. He said Highway Engineer Greenwood reported the pump controller holding data is maxed out on storing data internally. Miles also said Greenwood reported departments have been advised the fuel pumps are down until they move the tanks to the new facility so the controller can be reset.
2. **Nokomis Rd. (CH 7) Extension Update:** Miles stated there are no updates at this time and reported the City of Nokomis hasn't been discussing this issue on their agendas.
3. **Section 15-00138-00 BR Whitetown Bridge Replacement Appraisal Services Approval:** Miles said Greenwood shared an engagement letter with the committee for services by Stenger Professional Services, Inc. from Shelbyville, IL so they can negotiate with land owners and get fair market value for property so they can do the Whitetown Bridge Replacement. Hughes asked if they could contract with a local company for this service, and Greenwood stated this company has to follow federal guidelines since it is a Federal project and no local company is certified federally. **Motion by Miles and second by Donaldson to approve Stenger Professional Services, Inc. to provide primary appraisal services for \$16,200 to appraise eight parcels for land acquisition associated with the Whitetown Bridge and Red Ball Trail CH 9 project for Montgomery County. All in favor, motion carried.**

4. **Other Business Update:** Miles said they will start the Irving North Road blade project in a few weeks and it will be a two week project. Greenwood reported the new John Deere mower is here but recently needed repair.

SAFETY & ELECTIONS COMMITTEE REPORT: *Report Given by Committee Chairman Mark Hughes:*

1. **Ambulance Billing Office Update:** Hughes reported the Ambulance Billing staff recently signed documents to be removed from Union Local 397. He also said the staff will close the office for online training for about a day and a half during this month.
2. **ETSB/911 Update:** Hughes deferred to Bergen, who stated there is nothing new to report.
3. **EPA Report Update:** Daniels reported we are still waiting for a date to have a municipal tire collection and for paperwork on our 5 year delegation agreement. She also said we are hoping to schedule an electronics recycling drive for spring and fall in 2022.
4. **Animal Control Facility Program Update:** Hughes stated there were 16 dogs and 16 cats currently at the facility. He said Animal Control Warden Amanda Daniels was busy over the Fourth of July holiday weekend providing animal control services as a result of a bad car accident in Coffeen Saturday night and rescuing pets from a deceased pet owner on Monday.
5. **Animal Control Ordinance & Municipal Contracts Update:** Hughes said he and Daniels met with State's Attorney Affrunti regarding the Animal Control Ordinance and the Municipal Contracts. He said they hope to have something to recommend to the committee next month, as Affrunti is ready to hand off the ordinance.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Miles and second by Johnson to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: None

SCHEDULE CHANGES: None

APPOINTMENTS: Motion by Beeler and second by Ritchie to appoint Dwayne Gerl, Marilyn Sisson, Dave Hollo, Mark Brown, Cassidy Paine, Timothy Wright, Woodrow Street, Ray Kellenberger and Robert Buda to the City of Litchfield EMS Ambulance Board effective July 13th, 2021 through July 11th, 2023. All in favor, motion carried.

Motion by Robinson and second by Hughes to reappoint Breanna Wasson and Bev Whalen to the Coffeen Fire Protection District for a 2 year term effective from July 13th, 2021, expiring in April, 2023. All in favor, motion carried.

PUBLIC COMMENTS: None

PAY BILLS AND PAYROLL:

1. **Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Deabenderfer and second by Donaldson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. **Vote:** 17 members in favor, 0 members against, 3 members absent (McCoy, Wendel and Whitworth), and 1 member abstained (Yeske). Motion carried.
2. **Approval to Pay All Other Invoices:** Motion by Hughes and second by Fogle to pay all other approved bills and payroll. All in favor, motion carried.

ADJOURN: Young stated the Next Regular full Board Meeting will be held on Tuesday, August 10th, 2021, at 5:30 pm in the County Board Room, Hillsboro, Illinois. Motion by Loucks and second by Yeske to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 6:45 pm.

Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, August 10th, 2021

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, August 10th, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken: 20 members present, 1 member absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Member Absent: Gene Miles

Pledge of Allegiance to the flag was led by County Board member Richard Wendel.

Mileage and Per Diem Approval: Motion by Beason and second by Donaldson to approve the Mileage and Per Diem.

ROLL CALL VOTE: Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Yeske and second by Deabenderfer to approve the Minutes of the Previous County Board Meeting held on Tuesday, July 13th, 2021. All in favor, motion carried.

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – no report was submitted.
2. **Animal Control Report** -- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---Hugh Satterlee was present for questions.
7. **Highway Department Report** ---Cody Greenwood was present for questions.
8. **Probation Office Report** ---Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---Erin Mattson— no report was submitted.
10. **ROE – Monthly, Quarterly & Annual Reports** --Julie Wollerman – No monthly report was submitted.
11. **Sheriff’s Report** ---Rick Robbins was present for questions.
12. **SOA Report** ---Ray Durston – report was submitted.
13. **State’s Attorney Report** –Andrew Affrunti was present for questions.
14. **Treasurer’s Report** ---Nikki Lohman was present for questions.
15. **V.A.C. Report** ---Dave Strowmatt was present for questions.

APPROVAL OF 12 REPORTS ON THE CONSENT AGENDA: Motion by Wendel and second by Whitworth to approve the 12 reports on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson reported there is a vacancy on the board and they reviewed 10 applications for funding. Robinson said the 10 applicants will be reviewed next month. Robbins stated with the increase of mental health issues throughout the county, the jail needs a padded jail cell. Robbins reported he will purchase the padded cell with \$10,000 from the 708 board and \$12,000 from his commissary fund.
- **CEFS Board** – Fogle – Nothing to report at this time.
- **911 Board** – Bergen – Nothing to report at this time.
- **Health Department** -- Sandra Johnson – Nothing to report at this time.
- **IL Association of County Officials** -- Bergen, Beeler – nothing to report at this time.
- **MCEDC** -- Yeske - nothing to report at this time.
- **Planning Commission** -- Deabenderfer, Ritchie – nothing to report at this time.
- **Senior Citizens Board** -- Deabenderfer stated a proposed budget was submitted.
- **UCCI** – Miles was absent.
- **U of I** – Beck - nothing to report at this time.
- **WCDC** – Young reported he has attended some meetings at West Central Development with other county board chairmen. He said the meetings are with DCEO regarding the status and funding issues with their job centers. Young stated the meeting today seemed to be positive.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated IT Director Watkins reported they have replaced some computers in the SOA and GIS offices. He also said Litchfield, Nokomis and Hillsboro Police Departments are now connected to the 911 Flex system.
2. **EMA Report Update:** Kevin Schott was present and stated there is nothing to report.
3. **2020 Census Data Update:** Young deferred to Sandy Leitheiser, who stated census results for townships and counties should be out by the end of this week.
4. **Committee Structure Update:** Young stated he is still looking at how we can merge committees together prior to reduction of the board to 14 members next year.
5. **Executive Session for Personnel/Litigation/Property Acquisition/ Closed Session Review Approval:** **Motion by Beeler and second by Loucks to enter into executive session to review the Executive Session Minutes. All in favor, motion carried. Time: 6:35 PM. Motion by Beason and second by Beeler to come out of executive session. All in favor, motion carried. Time: 7:18 pm.** Chairman Young reported he reviewed the executive session minutes with Clerk Leitheiser and Coordinator Daniels in August. Board members reviewed the handout showing the executive session minutes with Young's recommendation on the status of which to open, which to keep as pending for further review, and which to keep sealed forever.

Motion by Young and second by Donaldson to "OPEN" the following Executive Session Committee and Full Board meeting minutes: 4/30/18, 11/29/18, 12/18/18, 1/03/19, 1/08/19, 1/31/19, 2/07/19, 3/12/19, 4/04/19, 4/09/19, 4/25/19, 5/28/19, 5/30/19, 6/03/19, 06/07/19, 6/11/19, 7/02/19, 10/24/19, 11/05/19, 11/07/19, 12/03/19, 12/04/19, 12/05/19, 1/14/20, 2/04/20, 2/11/20, 3/03/20, 8/06/20, 10/13/20, 11/10/20 and 4/07/21. All in favor, motion carried.

Motion by Young and second by Hughes to “FOREVER SEAL” The following Executive Session Committee and Full Board meeting minutes: 2/21/19, 2/26/19, 4/02/19, 7/30/19, 8/12/19, 8/13/19, 8/26/19, 9/10/19, 10/02/19, 11/06/19, 11/12/19, 12/26/19, 6/05/20, 2/23/21, 2/25/21, 3/05/21 and 3/09/21. All in favor, motion carried.

Motion by Young and second by Whitworth to keep the following Executive Session Committee and Full Board meeting minutes “CLOSED PENDING REVIEW”: 3/26/19, 11/26/19, 1/08/20, 3/10/20, 1/28/21, 6/29/21 and 7/6/21. All in favor, motion carried. (For listing, see Resolution Book 18, pages 270-271.)

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

- 1. Maintenance and Cleaning Issues and Report Update:** Sneed reported retired Maintenance Supervisor Lloyd Meyer is our Interim Maintenance Employee due to our recent vacancy. Sneed reported Meyer is repairing equipment to bring it back as it should be. Sneed said we need to work on getting some quotes to replace the boiler in the Historic Courthouse.
- 2. Maintenance Position Vacancy and Interviews Update:** Sneed said the applications for the Maintenance Superintendent vacancy are due back to the Coordinator’s office on Wednesday, August 18th, 2021. He said the Committee discussed and agreed to have a special meeting on Tuesday, August 24th, 2021 at 8:30 am to review the applications. He said the interviews for the Maintenance position were scheduled for a special joint meeting with the Personnel and Building and Grounds Committees on Monday, August 30th, 2021, at 6:00 pm.
- 3. Sidewalk Replacement at the Historic Courthouse and Jail Update:** Sneed reported we are still waiting on a contract for the sidewalk replacement.
- 4. Other Business Update:** Sneed reported the committee discussed the age and condition of the boiler at the Courthouse Complex for budgeting purposes in the near future.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

- 1. MCEDC Update:** Yeske stated there is nothing new to report.
- 2. Revolving Loan Fund Update:** Yeske stated the committee will look into the RLF Bylaws to see if anything needs updated.
- 3. Tourism Update:** Yeske stated there is nothing new to report.
- 4. Planning Commission Update:** Yeske said there is nothing new to report.
- 5. Suggested Amendment to County Wind Siting Ordinance Update:** Yeske said the amended Montgomery County Wind Siting Ordinance was distributed last month for a 30 day review. She said the amendment would allow companies to apply for a waiver to build a tower taller than 500 feet, which was originally stated in the ordinance. She said a change was made regarding invoices being prepared and sent by the County Board Office and not by the County Clerk. **Motion by Yeske and second by Donaldson to approve the Amended County Wind Siting Ordinance. All in favor, motion carried.**
- 6. Mid-Illinois Regional Planning Council Inc. Update:** Yeske said we can’t move further with this new council until issues are settled between DCEO and West Central Development Council.
- 7. Governor’s Energy Plan Update:** Yeske stated there has been no movement on this plan, but she is watching it closely.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** Beeler said the SOA report is in everyone's packet for members' review.
2. **Capital Improvement Fund Reports Update:** Beeler said the Capital Improvement Fund report is in everyone's packet for members' review.
3. **FY 2022 Budget Update:** Beeler reminded everyone Budget hearings will take place this Thursday and Friday, August 12th and 13th, starting at 8:00 am. She said all members are invited to attend and see how we work through the process.
4. **IMRF Update:** Beeler said there is nothing new to report.
5. **Health Department ARPA Requests Update:** Beeler reported Health Department Director Hugh Satterlee shared his list for the ARPA projects at the committee meeting.
6. **Litchfield Ambulance Levy Request Update:** Beeler stated this request was tabled last month due to deadline timing issues but is now ready to proceed.
7. **Resolution Proposing Increasing the Maximum Allowable Levy for Litchfield Special Service Area Ambulance Tax in Montgomery County and providing for a Public Hearing and Other Procedures in Connection Therewith Approval:** Beeler stated we are not approving the tax increase; we are just allowing the City of Litchfield to ask their general public to increase their ambulance tax levy up to the .45. **Motion by Beeler and second by Beason to approve the Resolution Proposing Increasing the Maximum Allowable Levy for Litchfield Special Service Area Ambulance Tax in Montgomery County and providing for a Public Hearing and Other Procedures in Connection Therewith. All in favor, motion carried. (See Resolution Book 18, pages 245-246).**
8. **Public Notice of Hearing for Litchfield Special Service Area-Ambulance Montgomery County Approval:** A Public Hearing of the Litchfield Special Service Area Ambulance District to be held Thursday, September 16th, 2021 at 5:30 PM in the Litchfield City Council Chambers before the regular Litchfield City Council meeting. If the City of Litchfield approves the maximum tax rate of .45, it will then be included in the levy passed by the County Board at their Tuesday, October 12th, 2021 meeting. **Motion by Beeler and second by Fogle to approve the Public Notice of Hearing for Litchfield Special Service Area-Ambulance. All in favor, motion carried. (See Resolution Book 18, page 247).**
9. **Finance/Budget Control Policies and Procedures Update:** Beeler stated there is nothing new to report this month.
10. **Resolution of CTAA Approval:** Beeler said Circuit Clerk Holly Lemons reported Public Act 100-0987 was enacted on July 1st, 2021, which streamlined the statutory fee provisions identifying the maximum amounts which can be assessed in each civil case category as established by the Supreme Court Order. Beeler stated we need to adopt a resolution to approve updates to the General Administrative Order on Recordkeeping in the Circuit Courts to be effective January 1st, 2022. Accordingly, Beeler said the civil fee schedules are amended with the new case category assignments. She stated the county board will implement the local fee amounts according to these new schedules by ordinance. **Motion by Beeler and second by Sneed to approve the Resolution of CTAA to be effective January 1st, 2022. All in favor, motion carried. She said this aligns our structure with the Supreme Court structure. (See Resolution Book 18, pages 248-251).**
11. **ARPA Roundtable Meeting Feedback Update:** Beeler reported the County hosted four roundtable meetings with about 75 people in attendance to discuss how the county's share of the Federal ARPA money could be spent. Beeler said there was excellent feedback and she

has had a lot of follow up calls. Beeler stated the requests from the municipalities and other organizations were put on a spreadsheet and will be shared with our consultant Bellwether to see which projects would qualify.

12. **Rubric for ARPA Projects Update:** Beeler said the committee reviewed and discussed the draft of the rubric to score the ARPA projects and we could put something in there to get points for being a unit of government and for those capable with systems in place to apply and complete the reporting requirements. She said if an entity qualifies for their own ARPA money and does not apply, they are disqualified for applying for any County ARPA funds. Beeler asked everyone to thoroughly review and give input on the rubric for next month.
13. **Bellwether & America Recovery Plan Act (ARPA funding) Update:** Beeler reported she is waiting for the lost revenue report from Bellwether. Beeler said the lost revenue is the money allowable to be invested back into general government. She said Bellwether is trying to decipher the information to get to this number. Beeler stated we have a template for our first report and it tells how to submit it. Lohman said we need to lend Bellwether our information by August 16th, 2021, and it is due to the Treasury by August 31st, 2021.
14. **ARPA Investments/Resolution Update:** Beeler reported we are reviewing this information regarding investing the ARPA grant funds the county has received. She stated the county will not disperse ARPA funds until at least February, 2022. Beeler stated the ARPA money has not been invested due to low interest rates, but the money has been deposited into an interest-bearing checking account.
15. **FEMA Grant Update:** Beeler stated there is nothing new to report.
16. **Resolution to Convey Deed for Parcel #10-33-358-018 in North Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Hughes to approve the Resolution to Convey Deed for Parcel #10-33-358-018 in North Litchfield Township to the City of Litchfield. All in favor, motion carried. (See Resolution Book 18, pages 252-253).
17. **Resolution to Convey Deed for Parcel #15-04-204-011 in South Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Donaldson to approve the Resolution to Convey Deed for Parcel 15-04-204-011 in South Litchfield Township to the City of Litchfield. All in favor, motion carried. (See Resolution Book 18, pages 254-255).
18. **Resolution to Convey Deed for Parcel #15-04-108-001 in South Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Bergen to approve the Resolution to Convey Deed for Parcel #15-04-108-001 in South Litchfield Township to the City of Litchfield. All in favor, motion carried. (See Resolution Book 18, pages 256-257).
19. **Resolution to Convey Deed for Parcel #10-33-328-003 in North Litchfield Township to the City of Litchfield Approval:** Motion by Beeler and second by Whitworth to approve the Resolution to Convey Deed for Parcel #10-33-328-003 in North Litchfield Township to the City of Litchfield. All in favor, motion carried. (See Resolution Book 18, pages 258-259).
20. **Resolution to Convey Deed for Parcel #03-28-205-004 in Waggoner to Connie Albright Approval:** Motion by Beeler and second by Beck to approve the Resolution to Convey Deed for Parcel #03-28-205-004 in Waggoner to Connie Albright. All in favor, motion carried. (See Resolution Book 18, pages 260-261).

21. **Resolution to Convey Deed for Parcel #18-26-201-003 in Fillmore Consolidated Township to the Village of Fillmore Approval:** Motion by Beeler and second by Yeske to approve the Resolution to Convey Deed for Parcel #18-26-201-003 in Fillmore Consolidated Township to the Village of Fillmore. All in favor, motion carried. (See Resolution Book 18, pages 262-263).
22. **Resolution to Convey Deed for Parcel #16-11-251-004 in Hillsboro Township to Jammie L. Boyd Approval:** Motion by Beeler and second by McCoy approve the Resolution to Convey Deed for Parcel #16-11-251-004 in Hillsboro Township to Jammie L. Boyd. All in favor, motion carried. (See Resolution Book 18, pages 264-265).
23. **Resolution to Convey Deed for Parcel #16-01-384-006 in Hillsboro Township to Brett Leetham Approval:** Motion by Beeler and second by Loucks to approve the Resolution to Convey Deed for Parcel #16-01-384-006 in Hillsboro Township to Brett Leetham. All in favor, motion carried. (See Resolution Book 18, pages 266-267).
24. **Other Business Update:** Treasurer Lohman reported 15 parcels were recently sold in the surplus auction.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA Report Update:** Bergen reported the employee health insurance is presently anticipating an increase of 22.68%, but he is hopeful the final numbers will be lower. He said the ancillary renewal for dental and vision insurance originally came in at a 5% increase and it was revised to 0%. Bergen said we will have a full market analysis and final renewal percentage from Health Alliance for the August meeting.
2. **FOP Union Negotiations Update:** Bergen reported the committee has met with the FOP union and the next meeting is scheduled for Monday August 16th, 2021 at 4:30 pm.
3. **Maintenance Position Interviews Update:** Bergen said the Personnel Committee will have a joint special meeting with the Building and Grounds Committee to conduct interviews for the Maintenance position.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Vice-Chairman Dave Loucks:

1. **New Highway Department Approval:** Loucks had reported they have quotes for a new fuel tank from M & M Service in the amount of \$6,525 and from Farmers Oil for \$6,338.03. **Motion by Loucks and second by Johnson to approve the purchase a fuel tank from Farmers Oil in the amount of \$6,338.03. All in favor, motion carried.**
2. **Emergency Equipment Purchase Update:** Loucks reported the chip spreader had a major failure on the Irving Road blade mix project and parts are no longer available to repair the unit. Loucks said after a lot of searching, Greenwood found a used 2000 Chipper spreader unit, a four wheel drive from Ginsing and Son Asphalt in Wisconsin for \$15,000. He said a brand new chipper unit would be over \$200,000. Loucks stated the newer chipper unit will be serviced and calibrated so they can finish the Irving Road blade mix project.
3. **New Batwing Mowers Update:** Loucks reported they had some issues with the John Deere Mower as compared to the Bush Hog, which is heavier and more durable. He said the Bush Hog will be used on the more difficult areas to mow.
4. **Other Business Update:** Loucks reported the Red Ball Trail bridge project is scheduled for the 2022 construction season.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes reported the ambulance billing staff has completed their training.
2. **ETSB/911 Update:** Hughes stated there is no report today.
3. **Elections Update:** Leitheiser reported they were given approval from the State Board of Elections to dispose of old election equipment; disposal inventory sheets will be completed and given to Treasurer Lohman. Leitheiser stated the new equipment is scheduled to be delivered in late September and she will then schedule training and demonstrations. Leitheiser stated the primaries will be held on June 28th, 2022, instead of March, 2022, due to the 2020 census numbers being issued late.
4. **EPA Report Update:** Coordinator Daniels reported we just received the signed IL EPA five year Delegation Agreement and she had a conference call recently with a few IL EPA Managers regarding our Intergovernmental Agreements and proceeding with field work.
5. **Resolution approving an extension of the Delegation Agreement Between ILEPA and Montgomery County from 7/1/2021 to 6/30/2026 Approval:** Coordinator Daniels reported the full board needs to adopt a resolution approving the extension of the delegation agreement since IL EPA has signed the document. State's Attorney Affrunti has reviewed and approved the resolution. **Motion by Hughes and second by Beck to approve the resolution approving an extension of the Delegation Agreement between ILEPA and Montgomery County from 7/1/2021 to 6/30/2026. All in favor, motion carried. (See Resolution Book 18, pages 268-269).**
6. **McDavid Cemetery and Nichols Cemetery in rural Coffeen update:** Hughes reported Nichols Cemetery can be mowed now since the driveway gate key was obtained by the individual wishing to mow it. He said Coordinator Daniels will follow up with county historian Carol Berry regarding the McDavid Cemetery.
7. **Animal Control Facility Program & Municipal Contracts Update:** Hughes reported there are 15 dogs and 20 cats currently at the animal control facility, and they are looking at the mowing issues.
8. **Animal Control Ordinance Update:** Hughes reported he met with State's Attorney Affrunti regarding the final draft of the Animal Control Ordinance. He provided a copy of the amended ordinance to board members for a 30 day review.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Whitworth and second by Wendel to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: none

SCHEDULE CHANGES: none

APPOINTMENTS: Motion by Ritchie and second by Sneed to appoint William Montgomery to the Montgomery County Planning Commission for a four year term to expire June 30th, 2025. All in favor, motion carried.

Motion by Fogle and second by Beeler to reappoint Amy Patton to the Montgomery County Housing Authority Board for a five year term to expire July 1st, 2026. All in favor, motion carried.

PUBLIC COMMENTS: none

PAY BILLS AND PAYROLL:

1. **Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps:** Motion by Donaldson and second by Johnson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor - 19, Against - 0, Absent - 1, Abstain (Yeske). Motion carried.
2. Motion by Yeske and second by Beason to pay all other approved bills and payroll. All in favor, motion carried.

ADJOURN:

The Next Regular full Board Meeting will be on Tuesday, September 14th, 2021 at 5:30 pm in the County Board Room of the Historic Courthouse, Hillsboro, Illinois. Motion by Robinson and second by Hughes to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:40 pm.

Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, September 14th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, September 14th, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:33 PM.

Roll call Vote: - 20 members present, 1 member absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Member Absent: Tim Fogle

Pledge of Allegiance to the flag was led by County Coordinator Chris Daniels.

Mileage and Per Diem Approval: Motion by Donaldson and second by Johnson to approve the Mileage and Per Diem. **Roll Call Vote:** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Hughes and second by Deabenderfer to approve the Minutes of the Previous County Board Meeting held on Tuesday, August 10th, 2021. **All in favor, motion carried.**

CONSENT AGENDA:

- 1. Ambulance Billing Report** -- Sherry Greenwood -- no report was provided.
- 2. Animal Control Report** -- Amanda Daniels -- report was submitted.
- 3. Circuit Clerk's Report** -- Holly Lemons -- report was submitted.
- 4. Coroner's Report** -- Randy Leetham -- report was submitted.
- 5. County Clerk and Recorder's Report** -- Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report** -- Hugh Satterlee was present for questions.
- 7. Highway Department Report** -- Cody Greenwood was present for questions.
- 8. Probation Office Report** -- Bane Ulrici -- report was submitted.
- 9. Public Defender's Report** -- Erin Mattson -- report was submitted.
- 10. ROE – Monthly, Quarterly & Annual Reports** -- Julie Wollerman -- report was submitted.
- 11. Sheriff's Report** -- Rick Robbins was present for questions.
- 12. SOA Report** -- Ray Durston -- report was submitted.
- 13. State's Attorney Report** -- Andrew Affrunti was present for questions.
- 14. Treasurer's Report** -- Nikki Lohman was present for questions
- 15. V.A.C. Report** -- Dave Strowmatt stated he will be in training next week and the office will be open intermittently during his absence. He said he was disappointed there was no Montgomery County memorial ceremony for the 20th anniversary of the September 11th, 2001 tragedy.

APPROVAL OF 14 ITEMS APPROVED ON THE CONSENT AGENDA: Motion by Whitworth and second by Ritchie to approve the 14 items on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** -- Robinson stated the 708 Board met last night and she will announce the awards next month.
- **CEFS Board** -- Fogle was absent so no report was given.
- **911 Board** – Bergen reported all is going well.
- **Health Department** -- Sandra Johnson said there was nothing to report.
- **IL Association of County Officials** -- Bergen, Beeler – nothing to report.
- **MCEDC** -- Yeske said she will give the report as part of the Development Committee report.
- **Planning Commission** -- Deabenderfer reported they will meet later this month to review the Comprehensive Plan.
- **Senior Citizens Board** -- Deabenderfer said he reviewed the Senior Citizens Board's bank balance from the last two months and they are still not meeting due to COVID.
- **UCCI** -- Miles reported they will have an educational seminar later this month.
- **U of I** – Beck said there is nothing to report.
- **WCDC** -- Wendel reported DCEO may approve a one year plan for the West Central Development Corporation. He said the next meeting is scheduled for Thursday night.

COMMITTEE REPORTS:

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **Capital Improvement Fund Reports Update/Approval:** Beeler reported the County received \$121,000 in coal royalties last month.
2. **FY 2022 Budget Update/Approval:** Beeler stated after the Budget hearings were held, the county is \$600,000 in the red and the committee discussed how to deal with the deficit. She referenced members to a draft copy of the budget they will receive in their Google drive soon. She said employee health insurance is a moving target, and it's hard to know what health insurance plan the employees will choose during open enrollment next month. She stated when Personnel Committee chairman Bergen brings in the health insurance costs, it will include a grand total cost which will be paid by both general fund and outside funds.
3. **Sherry Greenwood Request Update/Approval:** Beeler said the committee discussed the rent and other costs for the Ambulance Billing office and how it was budgeted. Beeler stated the committee also discussed the salary increase request by the ambulance billing staff. Beeler said the Safety and Elections committee will also discuss this topic.
4. **Treasurer Lohman – FY 2022 Budget Request Update/Approval:** Beeler stated Treasurer Lohman requested a move of funds from an automation fund to a salary fund to help better compensate that office's employees. Beeler stated the committee approved that request so it is reflected in the draft of the budget and set for County Board approval in November.
5. **Witt Patrol Contract with Sheriff's office Update/Approval:** Beeler reported Sheriff Robbins came to the meeting and reported the City of Witt is requesting a law enforcement patrol contract with the Sheriff's office, and more information will be forthcoming.
6. **GTSI Invoice for Lightning Damage to Microwave Radio Link Update/Approval:** Beeler said the Cress Hill communication tower was struck by lightning and had to have an emergency fix. She said this repair is covered under our property casualty insurance. **Motion by Beeler and second by Beason to recommend the approval to pay the \$5,000 deductible for the Lightning Damage Claim to the Microwave Radio Link. All in favor, motion carried.**
7. **ICRMT Grants and Custom Policies Update/Approval:** Beeler stated there is no update at this time.
8. **New Election Equipment Maintenance Cost Update/Approval:** Beeler stated the Finance Committee requested more information from Clerk Leitheiser regarding ongoing election

maintenance costs for the new election equipment. She said the committee recognizes the necessity for new election equipment which will also require maintenance, but asked for clarity on the additional maintenance costs. Leitheiser provided the committee additional information and said prior to this new elections vendor, the county had three vendors for most of the election services. She stated the change to using only the new elections vendor will result in approximately \$22,000 additional costs annually.

9. **U of I Extension Agreement and Levy Update/Approval:** Beeler stated U of I Extension representatives Lisa Peterson and Valerie Belusko addressed the committee regarding the annual levy request in the amount of \$150,425 for FY 2023. Beeler said this levy request amount has not changed for many years. **Motion by Beeler and second by Yeske to recommend the approval of the U of I Extension Agreement and Levy in the amount of \$150,425 for the County's FY 2022 Levy. All in favor, motion carried.**
10. **Litchfield Area Ambulance Levy Request/Resolution/Public Hearing Update/Approval:** Beeler said the Litchfield Area Ambulance Levy Request Public Hearing is this Thursday, September 16th, 2021 at 5:30 pm at Litchfield City Hall Council chambers.
11. **Finance/Budget Control Policies and Procedures Update/Approval:** Beeler stated there is no update at this time.
12. **Bellwether & America Recovery Plan Act (ARPA funding) Update/Approval:** Beeler provided members' information regarding the \$1,100,000 lost revenue portion of ARPA funding which will be calculated each year during the ARPA grant program. She said the lost revenue amount is not in addition to the entire ARPA funding totals; rather it is part of that total allocation and can be used for county general fund expenses. She said the committee began discussing how to spend ARPA funds and encouraged members to attend their meeting and provide additional input.
 - a. **Municipal & Organizational Wish List Bellwether's Tentative Recommendations for Projects Update/Approval:** Beeler stated the information we gathered from the Round Table meetings was given to the consultant to determine what projects fit the grant criteria and the consultant responded with some preliminary guidance. She said she feels some of the projects need more clarification so the consultant will better understand the detail of these projects before determining their eligibility, and she plans to re-submit the potential project spreadsheet to the consultant soon to provide this additional explanation.
 - b. **ARPA Rubric Approval:** Beeler said she sent the Rubric to the consultant to review and she hasn't heard back from them yet, so the approval of the ARPA Rubric needs tabled until next month.
13. **Cyber Liability Coverage with ICRMT Update/Approval:** Beeler said we don't have a coverage amount yet, and she will let everyone know when we do.
14. **FEMA Grant Update/Approval:** Beeler reported when the prior EMA Director left, the need to apply for FEMA grant approval went to the Treasurer; but she can't provide the needed details. New EMA Director Kevin Schott has agreed to process the grant to meet the September, 2021 deadline
15. **Resolution to Convey Deed for Parcel ID # 05-28-200-011 in Zanesville Township to Calvin G. Glover Update/Approval:** **Motion by Beeler and second by Jones to approve the Resolution to Convey Deed for Parcel ID # 05-28-200-011 in Zanesville Township to Calvin G. Glover. All in favor, motion carried.**
16. **Resolution to Convey Deed for Parcel ID # 08-15-451-003 in Nokomis Township to Stella Johnson and Jeffery Johnson Update/Approval:** **Motion by Beeler and second by Miles to approve the Resolution to Convey Deed for Parcel ID # 08-15-451-003 in Nokomis Township to Stella Johnson and Jeffery Johnson. All in favor, motion carried.**
17. **Resolution to Convey Deed for Parcel ID # 08-23-256-001 in Nokomis Township to Piggy Bank Investment Properties, LLC Update/Approval:** **Motion by Beeler and second by**

- Beason to approve the Resolution to Convey Deed for Parcel ID # 08-23-256-001 in Nokomis Township to Piggy Bank Investment Properties, LLC. All in favor, motion carried.
18. Resolution to Convey Deed for Parcel ID # 08-28-276-007 in Nokomis Township to Piggy Bank Investment Properties, LLC Update/Approval: Motion by Beeler and second by Johnson to approve the Resolution to Convey Deed for Parcel ID # 08-28-276-007 in Nokomis Township to Piggy Bank Investment Properties, LLC. All in favor, motion carried.
 19. Resolution to Convey Deed for Parcel ID # 10-33-318-011 in North Litchfield Township to Plummer Holding, Inc. Update/Approval: Motion by Beeler and second by Sneed to approve the Resolution to Convey Deed for Parcel ID # 10-33-318-011 in North Litchfield Township to Plummer Holding. All in favor, motion carried.
 20. Resolution to Convey Deed for Parcel ID # 12-22-402-023 in Irving Township to Karen Summers and Loren Caulk Update/Approval: Motion by Beeler and second by McCoy to approve the Resolution to Convey Deed for Parcel ID # 12-22-402-023 in Irving Township to Karen Summers and Loren Caulk. All in favor, motion carried.
 21. Resolution to Convey Deed for Parcel ID # 12-22-404-008 in Irving Township to Krista Wineburner Update/Approval: Motion by Beeler and second by Yeske to approve the Resolution to Convey Deed for Parcel ID # 12-22-404-008 in Irving Township to Krista Wineburner. All in favor, motion carried.
 22. Resolution to Convey Deed for Parcel 16-01-352-011 in Hillsboro Township to Alice L. Matthews Update/Approval: Motion by Beeler and second by Whitworth to approve the Resolution to Convey Deed for Parcel ID # 16-01-352-011 in Hillsboro Township to Alice L. Matthews. All in favor, motion carried.
 23. Resolution to Convey Deed for Parcel 16-02-427-014 in Hillsboro Township to Charles Eugene Knisley Update/Approval: Motion by Beeler and second by McCoy to approve the Resolution to Convey Deed for Parcel ID # 16-02-427-014 in Hillsboro Township to Charles Eugene Knisley. All in favor, motion carried.
 24. Resolution to Convey Deed for Parcel 16-13-158-005 in Hillsboro Township to Matthew D. Sykes Update/Approval: Motion by Beeler and second by Jones to approve the Resolution to Convey Deed for Parcel ID # 16-16-13-158-005 in Hillsboro Township to Matthew D. Sykes. All in favor, motion carried.
 25. Resolution to Convey Deed for Parcel #16-13-301-013 in Hillsboro Township to Auction Flippers LLC Update/Approval: Motion by Beeler and second by Whitworth to approve the Resolution to Convey Deed for Parcel ID #16-13-301-013 in Hillsboro Township to Auction Flippers LLC. All in favor, motion carried.
 26. Resolution to Convey Deed for Parcel 17-06-376-014, 015 in East Fork Township to Allied Tire Recycling LLC Update/Approval: Beeler stated approval of this Resolution will be tabled until the municipality's leaders are contacted to provide more information about the buyer.
 27. Resolution to Convey Deed for Parcel 19-11-134-020 in Walshville Township to Ricky A. McDonald and Myrna J. McDonald Update/Approval: Motion by Beeler and second by Beck to approve the Resolution to Convey Deed for Parcel ID # 19-11-134-020 in Walshville Township to Ricky A. McDonald and Myrna J. McDonald. All in favor, motion carried. (For copies of Resolutions, see Resolution Book 18, pages 274-297).

COORDINATING COMMITTEE: Given by County Board Chairman Evan Young:

1. **Information Systems Report Update/Approval:** Young reported IT Director Curt Watkins said they continue to work on our network along with several projects. Young also stated Watkins reported we might need more storage in the future for security cameras, etc.
2. **EMA Report Update/Approval:** Young deferred to EMA Director Kevin Schott who reported on his on-going projects, including the FEMA grant and the Hazardous Mitigation Plan, which is scheduled to expire in 2022.
3. **2020 Census Data Update/Approval:** Young deferred to Clerk Leitheiser who reported the County is waiting for Congressional district data to be compiled using 2020 Census information, and we might not get it until the end of the year. Young stated he's heard law suits have been filed against the IL House and IL Senate maps.
4. **Committee Structure Update/Approval:** Young stated he is still working on the committee structure, but has had limited time to devote to it.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported issues are continuing, with repairs to various offices and buildings of the county complex. Sneed also reported various leaks to a vault in the Historic Courthouse basement and the roof at the Animal Control facility. He also reported four lights are out in the office at animal control and there may be a need to repair the light switch at the facility.
2. **Estimate of Repair for 2008 F250 – Front End Repair and Tires Update/Approval:** Sneed said the truck is in need of repair and an estimate of \$1,026 was given to fix it. He said our Highway Department Maintenance mechanic confirmed the need for repair, so it is being completed now. Sneed thanked Highway Department Engineer Greenwood for making their mechanic available to look at the truck.
3. **Maintenance Position Vacancy/Hire Update/Approval:** Sneed said the committee interviewed three applicants and their top candidate accepted the position with the start date of October 4th, 2021. **Motion by Sneed and second by Beason to hire Phil Ernst as the Full Time Maintenance Technician effective October 4th, 2021. All in favor, motion carried.**
4. **Revised Coal Mine Easement power line across from City Farm Update/Approval:** Sneed reported there are no updates at this time.
5. **Sidewalk Replacement at the Historic Courthouse and Jail Update/Approval:** Sneed said this project is on hold at this time.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

1. **MCEDC Update/Approval:** Yeske said the county has been selected by CORI (Center on Rural Innovation) from Vermont. She stated this company helps communities identify local assets, opportunities, gaps and challenges that factor into building inclusive digital economy ecosystems. Yeske said Montgomery County is the first county in Illinois to be selected, and MCEDC paid for the grant application.
2. **Revolving Loan Fund Update/Approval:** Yeske stated everything is going smoothly, and there is nothing new to report at this time.
3. **Tourism Update/Approval:** Yeske said there are no updates at this time.

4. **Planning Commission Update/Approval:** Yeske said Deabenderfer already spoke on this topic, and the committee looks forward to hearing from them after their upcoming meeting.
5. **Governor's Energy Plan Update/Approval:** Yeske said VISTRA Energy released an announcement regarding the new Energy Plan law.
6. **Bike Trail Update/Approval:** Yeske said she reported open dumping at the south entrance of the bike trail in Waggoner and Coordinator Daniels investigated the site. She said the information with the debris on county property will be sent to State's Attorney Affrunti for further action. Yeske thanked Member Jeremy Jones for his assistance with this issue.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance and Monthly HRA report Update/Approval:** Bergen provided a proposal for new county employee Health Insurance. He said Health Alliance proposed a 22.68% increase in premiums and they have denied the request for a rate relief because of high county group losses experienced last year. Bergen said this new proposal offers substantial savings to the county because it offers high deductible/zero premium options for employees who have little health insurance needs and spend less than \$2,000 a year. Yeske and Johnson said the county will need to address the HRA costs for the county. Donaldson confirmed his support for this proposal since it keeps the county's health insurance cost in line because it offers the high deductible/zero premium plan for the large percentage of employees who don't currently use the plan. Jones asked if the higher claims were the result of COVID, and Bergen replied this was not the case. The County is paying 75% of the \$7,150 less \$1,500 (employee) deductible. Yeske said the insurance will check the possibility of adding language regarding spousal secondary insurance coverage. **Motion by Bergen and second by Donaldson to approve the four tier proposal for Employee Health Insurance. All in favor, motion carried.** Bergen stated the insurance representative will set up open enrollment meetings with employees beginning in October.
2. **FOP Union Negotiations Update/Approval:** Bergen said they are still working on an Memorandum Of Understanding and he will discuss it next month.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **New Highway Department Update/Approval:** Miles reported Greenwood told the committee they got the second concrete pad poured for the fuel tanks. He said the second concrete pad for the fuel tanks has been poured, and they should be operational this week.
2. **New Batwing Mowers Update/Approval:** Miles reported Greenwood said the trade-in amount for the John Deere will be \$6,500 and they want to get another Bush Hog mower. **Motion by Miles and second by Donaldson to trade in the John Deere mower for \$6,500 and then use those funds to purchase the Bush Hog mower. All in favor, motion carried.**

3. **2022 Road and Bridge Committee Dates Update/Approval:** Miles said the committee reviewed and approved the meeting dates for 2022, and there were no conflicts.
4. **Resolution 2021-10 to appropriate funds for 1225 BCA, East 13th Road, Pipe Culvert in Rountree Township. The township's share is 50% and County is 50% project Update/Approval:** Motion by Miles and second by Beck to recommend the approval of Resolution 2021-10 to appropriate funds for 1225 BCA, East 13th Road, Pipe Culvert in Rountree Township with the county portion being \$4,000. All in favor, motion carried. (For copy, see Resolution Book 18, pages 298-299).
5. **Resolution 2021-11 to appropriate funds for 1226 BCA, Black Diamond Trail drainage improvements Update/Approval:** Miles stated this project will use \$15,000 of Federal Aid Matching funds along with \$15,000 from MFT funds for culvert work. Motion by Miles and second by Jones to recommend the approval of Resolution 2021-11 to appropriate funds for 1226 BCA, Black Diamond Trail drainage improvements. All in favor, motion carried. (For copy, see Resolution Book 18, pages 300-301).
6. **County Trustee Parcel 08-22-483-001 in the City of Nokomis Update/Approval:** Miles said Clerk Leitheiser and Treasurer Lohman attended the committee meeting and shared parcel and map information regarding County Trustee owned Parcel #08-22-483-001 located in the City of Nokomis, which has a large tree that has a neighbor concerned it will fall on her house. Miles said the County Trustee was notified about this problem and provided options for resolution. Miles said there is currently research being done to see who is responsible for taking the tree down.
7. **Other Business Update/Approval:** Donaldson said he was asked about fixing (and if the county could take responsibility for) a road going into Witt. Young stated he was also approached and said the County didn't want to take responsibility for the road. Miles said the Mayor of Witt needs to give a proposal to the Road and Bridge Committee to let us know what the city wants done with the road.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update/Approval:** Hughes said Beeler gave an overview of this topic in her Finance Committee report. He stated the salaries of the two Ambulance Billing employees are being discussed for potential increase.
2. **EMA Report Update/Approval:** Hughes asked Schott if he had anything further to report, and he said he did not.
3. **ETSB/911 Update/Approval:** Hughes deferred to Bergen, who said there is nothing new to report at this time.
4. **Elections Update/Approval:** Hughes deferred to Leitheiser, who said the new election equipment should be arriving soon. She stated the hard shell cases used for the prior equipment will be retrofitted for the new equipment.
5. **EPA Report Update:** Hughes deferred to Coordinator Daniels, who reported she is working on a parcel by the Green Diamond Bike Trail and will send documentation to allow State's Attorney Affrunti to send the property owner a letter. She gave members updates on two Electronic Recycling Drives to be held in Hillsboro and Litchfield.
6. **McDavid Cemetery and Nichols Cemetery in Rural Coffeen Update:** Daniels reported she gave the McDavid Cemetery caretaker copies of various state statutes regarding cemeteries to see if there are any funding opportunities.

7. **Animal Control Facility Program & Municipal Contracts Update:** Hughes stated there are currently 23 dogs and 19 cats and kittens at the shelter.
8. **Municipal Contracts for Animal Control Services Update:** Hughes said State's Attorney Affrunti helped the committee make some wording changes to the contract to clarify the provisions just for rural areas of the county and not within municipalities, and a revised version will be provided to members at the next meeting.
9. **FY 2022 Budgets Update:** Hughes stated the budgets were turned in and he attended the budget hearings.
10. **Other Business Update** Hughes stated there was a Facebook post made by Animal Control Officer Daniels that has since been taken down, and the issue has been handled.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES: Motion by Whitworth and second by Ritchie to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young stated IDNR will hold a meeting on Wednesday, September 15th, 2021 in the County Board room regarding a permit change for the Deer Run Mine. Deabenderfer asked if members should attend the Litchfield Area Ambulance Tax Rate increase Public Hearing to be held Thursday, September 16th, 2021, and State's Attorney Affrunti stated they did not have to attend. Chairman Young stated Vice-Chairwoman Patty Whitworth will attend the meeting, but the hearing itself will be conducted by the Litchfield Area Ambulance Special Service Area commissioners.

APPOINTMENTS: Motion by Donaldson and second by Yeske to Appoint Randall Singler as Commissioner to the Mutual Drainage District #1 of Irving, Witt, Nokomis and Rountree for a term to expire September 3rd, 2024. All in favor, motion carried.

PUBLIC COMMENTS: Bill Schroeder attended the meeting and said recently there were considerable farm properties leased to Donnellson Solar LLC, and asked if the county has been contacted about a future solar farm. Chairman Young said there has been no information provided at this time.

PAY BILLS AND PAYROLL:

Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps: Motion by Ritchie and second by Whitworth to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor - 19, Against 0, Absent - 2, Beeler and Fogle Abstain (Yeske). Motion carried.

Motion by Beason and second by Loucks to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN:

The Next Regular full Board Meeting will be on Tuesday, October 12th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by Ritchie and second by Johnson to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 6:50 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Minutes**

For Tuesday, October 12th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, October 12, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

Member Absent: Jeremy Jones

Pledge of Allegiance to the flag was led by EMA Director Kevin Schott.

Mileage and Per Diem Approval: Motion by Miles and second by Beason to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Beason, Beck, Beeler, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Hughes to approve the Minutes of the Previous County Board Meeting held on Tuesday, September 14th, 2021. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** -- Sherry Greenwood – report was not submitted
2. **Animal Control Report** -- Amanda Daniels report was submitted.
3. **Circuit Clerk’s Report** ---- Holly Lemons was present for questions.
4. **Coroner’s Report** --- Randy Leetham – Report was not submitted.
5. **County Clerk and Recorder’s Report** ---Sandy Leitheiser was present for questions. She provided members an overview of an updated website section on the County Clerk/Recorder’s portion of the county website providing more in-depth information pertaining to mining permits and mine subsidence.
6. **Health & TB Department Report** ---Hugh Satterlee – report was submitted.
7. **Highway Department Report** ---Cody Greenwood was present for questions.
8. **Probation Office Report** ---Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---Erin Mattson— Report not submitted.
10. **ROE – Monthly, Quarterly & Annual Reports** --Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---Rick Robbins – Report was not submitted.
12. **SOA Report** ---Ray Durston – report was submitted.
13. **State’s Attorney Report** –Andrew Affrunti was present for questions.
14. **Treasurer’s Report** ---Nikki Lohman was present for questions.
15. **V.A.C. Report** ---Dave Strowmatt was present for questions.

APPROVAL OF 11 ITEMS ON THE CONSENT AGENDA: Motion by Fogle and second by Johnson to approve the 11 reports given on the Consent Agenda. **All in favor, motion carried.**

LIAISON REPORTS:

- **708 Board** – Robinson reported that the following organizations received funding at their 708 Board meeting last month. She said Fayco Enterprises requested and was awarded \$182,000 in 708 funds; MCHDC requested \$178,210 and was awarded \$160,389; SAAD requested \$20,000 and was awarded \$8,000; Hillsboro Community Unit School District requested \$60,000 and was awarded \$54,000; Panhandle Community Unit School District requested \$46,303 and was awarded \$41,673; Nokomis Community Unit School District requested \$50,000 and was awarded \$45,000; Litchfield Community Unit School District requested \$63,000 and was awarded \$56,700; and Litchfield Family Practice Center requested \$64,800 and was awarded \$51,840. Robinson said walk in requests were also submitted and awarded to TASC for \$6,500 and UCAN for \$7,800, plus the Montgomery County Sheriff's Office was also awarded \$10,000, bringing the total amount rewarded to \$623,902. Deabenderfer asked if an intergovernmental agreement is needed with the School Districts since they are separate taxing bodies, and Chairman Young pledged to have State's Attorney Affrunti research this matter.
- **CEFS Board** -- Fogle stated they are looking for volunteers for Meals on Wheels. He also said they still need to hire a Client Coordinator in Montgomery County.
- **911 Board** – Bergen said the microwave link has been repaired.
- **Health Department** -- Sandra Johnson said there was nothing new to report.
- **IL Association of County Officials** -- Bergen, Beeler – both said there is nothing new to report.
- **MCEDC** -- Yeske said she will give her report as part of the Development Committee report.
- **Planning Commission** -- Deabenderfer, Ritchie – Deabenderfer said the next meeting will be held December 8th at 5:30 p.m. in the meeting room of the Historic Courthouse. He said the Planning Commission will review the comprehensive plan, which is supposed to be reviewed every 5 years, but it has been almost 10 years.
- **Senior Citizens Board** -- Deabenderfer said they did not meet.
- **UCCI** – Miles stated they had a meeting but he couldn't attend.
- **U of I** – Beck reported they will meet on Oct. 21st, 2021. She also said the U of I Extension awarded this year's Montgomery County Community Partner award to the Montgomery County Farm Bureau.
- **WCDC** – Wendel reported they accepted the resignation of WCDC's fiscal officer Kristy Swearingen and hired Gina Wright on a one-year contract. He said Chris Casey was also hired to assist at the management level. He said the next WCDC meeting will be held on October 21, 2021.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported the IT Department has been working on a few projects.
2. **EMA Report Update:** Young deferred to EMA Director Kevin Schott and Treasurer Nikki Lohman, who reported several items will not be awarded for COVID grant expenses by FEMA, with \$90,000 worth of COVID expenses sent in and only

approximately \$19,000 approved. Schott said FEMA said there is no deadline to the grant; FEMA said if they show activity toward providing the required documentation, the county should still receive it. He also stated a search and rescue training with dog teams and a helicopter will be conducted at Long Bridge Trail by Walshville this Saturday.

3. **Committee Structure Update:** Young stated he is still working on the committee structure and needs to meet with Vice Chairwoman Patty Whitworth regarding his ideas. He stated there will be a meeting of the Rules of Order Committee this Friday at 8:00 AM at the Historic Courthouse.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported new Maintenance Technician Phil Ernst started today.
2. **Historic Courthouse Basement Door Issue for after hour meetings Update:** Sneed reported he was called about the need to have the basement door available for night meetings so people who can't use stairs have access to enter the building. Sneed said the committee decided to put a sign up with the County Board room phone number so the person needing access can call that designated phone and have someone go down and unlock the door.
3. **Sidewalk Replacement at the Historic Courthouse and Jail Update:** Sneed reported he is still waiting for someone to get back to him to give a proposal to replace the sidewalks around the Historic Courthouse. Deabenderfer stated the city of Hillsboro has a program for concrete sidewalks and Sneed said they tried this approach and it did not work out well.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske said Valerie Belusko updated the committee on the Center on Rural Innovation project.
2. **Revolving Loan Fund Update:** Yeske reported all outstanding loans are being paid.
3. **Tourism Update:** Yeske stated a letter will be sent to the two tourism grant recipients to remind them to complete and send in their final reports.
4. **Planning Commission Update:** Yeske said Deabenderfer already reported on this subject and had nothing further to report.
5. **Mid IL Regional Planning Council, Inc.:** Yeske reported they are waiting to get the WCDC operating again before any more discussion takes place on a new organization.
6. **CEDS Document Update:** Yeske stated all the counties in our region can now use the CEDS document to apply for any EDA loans.
7. **West Central Development Update:** Yeske said Wendel gave an update on this subject and had nothing further to report.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** Beeler stated Supervisor of Assessments Durston gave his report to the committee.
2. **Capital Improvement Fund Reports Update:** Beeler reported Treasurer Lohman stated some CDs were re-invested for 12 months at .3%.

- 3. FY 2022 Budget Approval:** Beeler referred members to the revenue and expenses reports for the FY 2022 budget. She said these budget reports include conservative estimates for 2022 because with state criminal justice reform potentially affecting revenues, she doesn't know what will happen. Beeler said the county is facing a \$600,000 deficit in the budget and the committee decided to transfer this amount from Coal Royalties Office 375 revenues to balance the budget. She said the Finance Committee held a lengthy discussion on how to balance the budget and they agreed it won't be balanced by cutting paper clips and copy paper. Beeler stated labor and health insurance costs are the only categories to cut or eliminate to make the budget balanced. She said the county either needs a reduction in employees or a reduction in health insurance expenses, such as only offering only employee health insurance instead of insurance for families/spouses. Beeler said the committee is recommending using coal funds to fund the deficit because there is a current balance of \$4,600,000 in coal funds, and the county is on track to receive an additional \$1,900,000 coal funds in FY21. She said the employee health insurance open enrollment period begins next week so we'll have a better idea of those costs prior to next month. She asked members to look at the total budget and also at the cash fund report Treasurer Lohman supplies the board each month. She stated there will be a 30-day review of this budget, and informed members there will be a few last minutes changes to clean up prior to the final budget being passed next month, with a change sheet provided. Fogle encouraged all members to come to the Finance Committee meetings to see the financial challenges and share their ideas. **Motion by Beeler and second by Beason to recommend a 30 day review of the FY 2022 budget as presented pending health insurance updates. All in favor, motion carried.**
- 4. Adopt Estimated FY 2022 Aggregate Levy Approval:** Beeler presented the estimated FY 2022 Aggregate Levy in the amount of \$4,203,740 for a 4.999% increase. **Motion by Beeler and second by Ritchie to approve the estimated FY 2022 Aggregate Levy in the amount of \$ 4,203,740 for a 4.999% increase. All in favor, motion carried.**
- 5. Adopt the Estimated FY 2022 Special Levies as presented Approval:** **Motion by Beeler and second by Donaldson to adopt the Estimated FY 2022 Special Levies as presented. All in favor, motion carried.**
- 6. Litchfield Ambulance Levy Request/Resolution/Public Hearing Update:** Beeler reported two Ambulance Special Services Areas will be over the 5% Truth in Taxation limit (Litchfield Ambulance Special Service Area and Nokomis Ambulance Special Service Area). She said she will send a memo to them, as well as to all Special Levy representatives explaining why the county decided to withdraw Special Levies from the county's overall aggregate levy totals. She said the Litchfield Ambulance Special Service Area has requested to raise their levy above the 5% Truth in Taxation limit and they will hold a Truth in Taxation hearing. State's Attorney Andrew Affrunti was in attendance, and he said the County Board only controls the taxes in the corporate general levy and doesn't control the Special Levies, so the County Board doesn't have to have a Truth in Taxation Hearing. Affrunti stated he confirmed with other counties and this is the procedure they are using. Beeler said she anticipates the Litchfield ambulance levy to be .45% next month. Deabenderfer asked who sets this higher maximum tax rate, and Affrunti responded the Litchfield Area Ambulance Special Service Area Commission does. Deabenderfer asked if there is a conflict of interest for Litchfield City Council

members to sit on the ambulance commission. Affrunti stated the only restriction he located in the Special Service Area commission statutes is that members can't be affiliated to a business associated with ambulances, which doesn't apply in this case. Litchfield City Administrator Tonya Flannery was in attendance and asked who will hold the Truth in Taxation hearing. Affrunti said the Litchfield Area Special Services Area Ambulance Commission will need to hold the Truth in Taxation hearing, and it should be held prior to the Friday, Nov. 5th, 2021 Finance Committee meeting. Affrunti stated he will provide the statutory references to Flannery. Beeler stated Nokomis-Witt Ambulance Service will also be notified of their obligation to conduct a Truth in Taxation hearing. Affrunti said the County Board needs to inform the Special Levy representatives about the new procedure to request their annual levies so they can be better prepared next year.

7. **Bellwether & America Recovery Plan Act (ARPA funding) Update:** Beeler said the portal to report ARPA activity had technical issues and wasn't working in August, plus the deadline for reporting has been pushed back.
8. **ARPA Rubric Approval:** Beeler stated she didn't receive any feedback on the draft of the ARPA Rubric from members and she also didn't get any response from Bellwether. Beason provided proofing assistance. **Motion by Beeler and second by Whitworth to approve the ARPA Rubric as presented. All in favor, motion carried. (For copy, see Resolution Book 18, pages 302-303).**
9. **ARPA Lost Revenue Ordinance #2021-09 to Transfer ARPA Money in a Separate Account to be utilized for County Government Services Approval:** Beeler said there is ARPA lost revenue of \$1,096,777 which can be used for general government services. Loucks stated he believes the county should retain coal funds for other long-term needs and use the ARPA money instead for county general government services. **Motion by Loucks and second by Hughes to approve Lost Revenue Ordinance #2021-09 to allow the transfer of the ARPA Lost Revenue in the amount of \$1,096,777 into a separate fund to be utilized for County Government Services according to the ARPA guidelines.** Beeler said she disagrees, stating she wants this money to stay in the ARPA funds. She said other counties don't have coal funds sitting there, and we don't have a framework in place to share coal revenues from office 375 with municipalities, businesses, townships, etc. She said the ARPA funding provides such a framework to share it with others and she wants to see this \$1.1 million from the ARPA money to stay in the ARPA money fund. She said squad cars, election equipment, and coroner vehicles can all be budgeted from coal funds. McCoy said the coordinating committee discussed taking care of the county first and she feels this portion should stay in county funds. Deabenderfer asked which way would be more simple for bookkeeping purposes, and Beeler replied it doesn't matter since the same process has to be done no matter how the money is spent. Loucks said the reason he brought this up is because of losing the power plant and county funds could use the money. He said the mine may dry up tomorrow, so we will have a little bit saved for later for county needs, such as a new boiler for county buildings, etc. Whitworth said she agrees with Loucks and she supports his motion. Beeler said the county projects to bring in over \$1.9 million in coal revenue next year, and more of these funds need to be spent on county needs. Hughes said he prefers using this portion of the ARPA funds on county business such as election equipment, squad cars, etc. Ritchie said the \$4.6 million in the bank is all coal money and we are holding it

to spend when we need it. He said auditors told us we need to keep six months of operating funds in reserves. Ritchie stated Beeler's approach has merit because it is not taking ARPA funding away from the rest of the county since cities and the townships are not getting millions of dollars. Ritchie said he thinks it would be proper to spend our own coal funds on county projects before using ARPA funds. Deabenderfer said the coal reserve fund is divided into three categories, with each representing board recommended uses. Young says he has been getting calls recently from mayors needing funding and buying squad cars isn't getting help to the communities when the county is already sitting on \$4.6 million in coal funds. He said if this motion passes, the Finance committee will have to have a special meeting to revise the budget. Donaldson said he supports Loucks' motion but doesn't want it to be used as a "slush" fund. Bergen stated he also supports Loucks' motion. **Roll Call Vote:** 14 members voted yes, 6 voted no, with 1 member absent. Voting yes were Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Loucks, McCoy, Robinson, Sneed, Wendel, Whitworth and Yeske. Voting no were Beason, Beck, Beeler, Miles, Ritchie and Young. Jones was absent. **Motion carried. (For copy, see Resolution Book 18, pages 304-307).**

10. Resolution to Convey Deed for Parcels 17-06-376-014 and 015 in East Fork Township to Allied Tire Recycling LLC Approval: Motion by Beeler and second by Beason to approve the Resolution to Convey Deed for Parcel 17-06-376-014 and 015 in East Fork Township to Allied Tire Recycling LLC. All in favor, motion carried. (For copy, see Resolution Book 18, pages 308-309).

11. Cyber Liability Coverage with ICRMT Update: Beeler said we received our estimates on Property Casualty and Liability from our insurance company and changes will be reflected as members see the budget next month.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen.

1. Employee Health Insurance and Monthly HRA report Update: Bergen stated employee health insurance open enrollment will be held the week of October 18th, 2021 on three days at different locations. He said there will be a \$20,000 premium credit after the third month and there is currently 11.1% usage on the HRA. Lohman stated she didn't make any changes in the FY 2022 budget for the HRA and Bergen stated it should stay the same.

2. 2022 Holiday Schedule Approval: Bergen stated the Personnel Committee reviewed and is recommending the 2022 Holiday Schedule to include the new state approved Juneteenth holiday. **Motion by Bergen and second by Donaldson to approve the 2022 Holiday Schedule as presented with the Juneteenth Holiday. Roll Call Vote:** 15 members voted yes, 4 members voted no, and 2 members were absent. Voting yes were Beck, Beeler, Bergen, Donaldson, Fogle, Havera, Johnson, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Yeske and Young. Voting no were Beason, Hughes, Sneed, and Whitworth. Absent were Deabenderfer and Jones. **Motion carried. (For copy, see Resolution Book 18, page 310).**

3. FOP Union Collective Bargaining Agreement Approval: Bergen said he talked to the labor attorney and she recommends waiting to vote on the contract until next month.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **New Highway Department Update:** Miles reported the fuel pumps have been moved to the new highway department and are now operational.
2. **New Equipment Purchase for FY 2022 Approval:** Miles reported the Committee approved the purchase of a new backhoe from Erb Equipment in an amount not to exceed \$120,000. **Motion by Miles and second by Beeler to purchase a John Deere backhoe from Erb Equipment for an amount not to exceed \$120,000 and to put it in the FY 2022 budget. All in favor, motion carried.**
3. **FY22 Coal Royalty Fund Project Update:** Miles reported Greenwood presented a project to the Finance Committee last Friday which proposes to use coal funds for materials to repair the 12.5 mile section of the Nokomis Road from Fillmore Trail to Oconee Avenue. He said material prices have increased from \$30,000 per mile to \$44,000 per mile, so the estimated cost would be \$551,558.33 in material with funding from the Office 375 Coal Royalty fund. Miles said this was discussed several years ago but there was no money. **(For Estimate of Cost, see Resolution Book 18, page 311).**
4. **Other Business Update:** Miles said he has been informed an overgrown tree is outside of the city of Nokomis's Right of Way legal requirements and the Montgomery County Trustee now has a tax deed to the property since taxes weren't paid. He stated the county was recently notified by a neighbor to the property about this tree because they are concerned it will fall on the house, and he is considering paying to cut the tree's limbs himself. Treasurer Lohman said the Montgomery County Trustee representative informed her if the tree falls on the house, the property owner's insurance company will sue the Montgomery County Trustee, not the county, and the most they could receive would be the property with the tree. Greenwood and Affrunti both said they don't want to set a precedent by cutting down the tree.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes said Sherry Greenwood will come to the monthly committee meeting each month to give her report.
2. **ETSB/911 Update:** Kevin Schott gave his report earlier.
3. **Elections Update:** Leitheiser stated there was nothing else to report other than the information listed in the committee report.
4. **EPA Report Update:** Coordinator Daniels reported she has been training with IL EPA Inspector at the Landfill and recently handled a few open dump complaints. Daniels said she has been working on the reports and documents and hopes to be IL EPA certified next month.
5. **Electronics Drive Update:** Daniels said the Electronics Recycling drive in Hillsboro went well and thanked Clerk Leitheiser for helping direct traffic. She said the next Drive will be held in Litchfield on Saturday, October 23rd, 2021 from 9 am to Noon at the former Recycling Center at the corner of Illinois and Ryder Streets.
6. **Animal Control Facility Program & Municipal Contracts Update:** Hughes said he wants to invite all county mayors to next month's committee meeting to discuss the animal control municipal contracts and share the statistics of county animal control facilities similar in size to Montgomery County with them. He said the animal control facility roof is not leaking anymore and they also currently have 14 dogs and 9 cats in house.

7. **Animal Control Ordinance Update:** Hughes said the final draft of the Animal Control Ordinance needs a 30-day review and Deabenderfer will assist with grammatical changes. Hughes stated Daniels got a trial subscription for an online web-based shelter computer software program costing \$360 a year which can accept online payments. Beeler said for online payments, you need a separate checking account, and asked if county IT has approved this software. Affrunti stated IT probably has approved it, but the committee should double check this. Lohman said online payments are made; they must meet required auditor procedures. Fogle said Daniels is just looking into online payments and nothing has been finalized yet.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Whitworth and second by Fogle to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young stated there will be a Rules of Order committee meeting this Friday, October 15th, 2021 at 8:00 a.m. in the County Board Room of the Historic Courthouse in Hillsboro.

SCHEDULE CHANGES: none

APPOINTMENTS: none

PUBLIC COMMENTS: Citizen Bill Schroeder thanked County Board members Young and Whitworth for attending the recent IDNR Mine public hearing. He said it was the most frustrating hearing he's ever witnessed since no answers were given to those who attended. Young said he has heard the recent Deer Run mine permit was approved without concerns addressed. Schroeder also said this is only the beginning and the next approved permit will go to Donnellson. He said he would like for the board to understand the concerns of the people who are affected by this coal mine. He informed members a coal mine in another county had a fire in their mine and foam was used to extinguish it that has been banned because it causes cancer. Schroeder said IDNR didn't know this information until people brought them photos. Schroeder encouraged all board members to attend these IDNR mine public hearings in the future.

PAY BILLS AND PAYROLL:

Approval to pay any invoices to JJ Outlet, LLC and Yeske Soaps: Motion by Donaldson and second by Robinson to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 18, Against - 0, Absent – 2 (Deabenderfer and Jones), Abstain – 1 (Yeske). Motion carried.

Motion by Yeske and second by Whitworth to pay all other approved bills and payroll. All in favor, motion carried.

RECESS:

The Next Regular full Board Meeting will be on Tuesday, November 9th, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois.

Motion by Wendel and second by Johnson to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Recessed at 7:28 pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

**Montgomery County Board
Special Meeting Minutes**

For Wednesday, November 3rd, 2021 – 5:30 PM

The following are minutes of a special meeting of the Montgomery County Board held at 5:30 PM on Wednesday, November 3, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

ROLL CALL was taken - 19 members present, 2 members absent.

MEMBERS PRESENT: Russell Beason, Connie Beck, Megan Beeler, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson (by phone), Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth and Evan Young.

MEMBERS ABSENT: Bill Bergen and Donna Yeske

PLEDGE OF ALLEGIANCE to the flag was led by Circuit Clerk Holly Lemons.

Coordinating Committee Report: Given by Board Chairman Evan Young

1. **Resignation of Circuit Clerk Holly Lemons Update/Approval:** Lemons reported that she is resigning, effective November 5, 2021. She said it has been an honor and privilege to serve as Circuit Clerk, and she will be forever grateful to Montgomery County. She said she still gets to work with the court system, which is where her heart is. She also stated there is a great candidate waiting in the wings, and she is confident he will do a great job. **Motion by Beeler, second by Robinson, to accept the resignation of Circuit Clerk Holly Lemons, effective at 4:00 p.m. on Friday, November 5, 2021. All in favor, motion carried.**
2. **Appointment of the Interim/Permanent Montgomery County Circuit Clerk Update/Approval:** **Motion by Donaldson, second by McCoy, to approve the appointment of Daniel Robbins to the position of Montgomery County Circuit Clerk, effective after 4:00 p.m. on Friday, November 5, 2021 until November 30, 2022. All in favor, motion carried.** Robbins thanked everyone for their support and confidence in him and also thanked Lemons, stating that she trained him well. Robbins added one of his plans is to maintain automation in the Circuit Clerk's office.
3. **Executive Session for Personnel/Litigation/Property Acquisition/Closed Session Minutes Review Update/Approval:** Not needed
4. **Other Business Update/Approval:** None

ANNOUNCEMENTS: Coordinator Christine Daniels reported she distributed copies of the final draft of the Animal Control Ordinance to members. She stated these copies have the grammatical corrections made from member Deabenderfer.

PUBLIC COMMENTS: County Clerk/Recorder employee Mary Bone stated she believes the County Board made a wise choice by appointing Robbins as the new Circuit Clerk. County Clerk/Recorder Sandy Leitheiser also endorsed Daniel Robbins as a great choice and stated his co-workers in the County Clerk/Recorder's office really enjoyed working with him.

RECESS:

Until the Next Regular Full Board Meeting to be held on Tuesday, November 9, 2021 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois.

Motion by Beck and second by Whitworth to recess the Full Board Meeting. All in favor, motion carried.

Meeting recessed at 5:40 p.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, November 9th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, November 9, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 20 members present, 1 member absent.

Members Present: Russell Beason, Connie Beck, Megan Beeler, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Sandra Johnson, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Bob Sneed, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young.

Member Absent: Bill Bergen

Pledge of Allegiance to the flag was led by Veterans Assistance Commission Superintendent Dave Strowmatt.

Mileage and Per Diem Approval: Motion by Wendel and second by Ritchie to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Beason, Beck, Beeler, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Sneed, Wendel, Whitworth, Yeske and Young voted yes, none voted no, Bergen was absent. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Deabenderfer and second by Robinson to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, October 12th, 2021. **All in favor, motion carried.**

Motion by Ritchie and second by Donaldson to approve the Minutes of the Previous Special County Board Meeting held on Wednesday, November 3rd, 2021. **All in favor, motion carried.**

CONSENT AGENDA:

1. **Ambulance Billing Report** -- No report was submitted
2. **Animal Control Report** -- Amanda Daniels – report was submitted.
3. **Circuit Clerk’s Report** ---- Daniel Robbins was present for questions.
4. **Coroner’s Report** --- Randy Leetham – report was submitted.
5. **County Clerk and Recorder’s Report** ---Sandy Leitheiser was present for questions.
6. **Health & TB Department Report** ---Hugh Satterlee was present for questions.
7. **Highway Department Report** ---Cody Greenwood was present for questions.
8. **Probation Office Report** ---Banee Ulrici – report was submitted.
9. **Public Defender’s Report** ---Erin Mattson— no report was submitted.
10. **ROE – Monthly, Quarterly & Annual Reports** --Julie Wollerman – report was submitted.
11. **Sheriff’s Report** ---Rick Robbins was present for questions.
12. **SOA Report** ---Ray Durston was present for questions.
13. **State’s Attorney Report** –Andrew Affrunti was present for questions.
14. **Treasurer’s Report** ---Nikki Lohman was present for questions. She stated the final property tax distribution will be sent soon, and said only 317 tax parcels of 29,000 total tax parcels went to the annual Tax Sale.
15. **V.A.C. Report** ---Dave Strowmatt was present for questions

APPROVAL OF 13 REPORTS SUBMITTED ON THE CONSENT AGENDA: Motion by Hughes and second by Yeske to approve the 13 reports submitted on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson – nothing to report.
- **CEFS Board** -- Fogle reported CEFS is encouraging people to sign up for the Illinois Low-income Home Energy Assistance Program (LIHEAP).
- **911 Board** – Bergen was absent.
- **Health Department** -- Sandra Johnson – nothing to report
- **IL Association of County Officials** -- Bergen, Beeler – nothing to report.
- **MCEDC** -- Yeske stated the update will be given during the Development Committee report.
- **Planning Commission** -- Deabenderfer reported they will meet again on December 8, 2021. He stated the Comprehensive Plan needs to be updated, which will be the focus of the commission.
- **Senior Citizens Board** -- Deabenderfer stated he has financial reports for the last two months available.
- **UCCI** – Miles said their next meeting will be held November 15, 2021.
- **U of I** – Beck reported their next meeting will be held on December 16, 2021 in Hillsboro.
- **WCDC** – Wendel reported a meeting was recently held on October 21, 2021 and said they have been advertising for an Executive Director and a Fiscal Officer. Chairman Young reported he sits on the committee reviewing applicants for these positions, and this committee will meet again on November 22, 2021.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young reported AT&T is switching from 3G to 5G in February 2022, and asked Sheriff Robbins if that office is ready for the switch. Robbins said they were not ready yet. Young also said IT Director Curt Watkins reported Montgomery County networks were not affected by a recent cyberattack on ambulance billing vendor software.
2. **EMA Report Update:** County EMA Coordinator Kevin Schott reported he and IT Director Watkins recently attended a cyber event exercise for IEMA Region 8.
3. **Committee Structure Approval: Motion by Jones, second by Beck, to table the committee restructuring changes until October 2022.** Beeler reported the Rules committee's thought process was to try and balance the workload on all of the committees to be more efficient with tax dollars and streamline more duties. She stated some committees hold meetings lasting between 30 to 45 minutes while others often meet for two hours. Deabenderfer stated cutting down the number of committees would change financial rewards for board members, which may be unconstitutional. Hughes said he doesn't care how long meetings take, and it's what the board members do with the time they spend in the meetings. Beeler stated the Rules committee believed if the board tried cutting the number of committees down now and it didn't work, they could always go back to the way things were previously. McCoy said she doesn't see why this decision has to be made so far in advance. Young stated the board will be decreasing from 21 to 14 board members after the

November, 2022 election, and something is going to have to be done to streamline the workload. Miles asked why committee chairpersons weren't consulted. Jones also asked why the Coordinating committee, originally created to be an oversight committee, would be absorbing so many duties. Young replied most of the assignments to be added to the Coordinating committee answer to the Chairman anyway. Beeler stated research regarding decreasing the size of the board and the number of committees has been going on for several years, adding she and former board member Mike Plunkett worked on this concept together. Deabenderfer said the board tends to plan for the people we have and not people we are going to have, and he feels we need to wait until next year. Beeler said she feels the number of committees should be in place sooner so people who are running for seats on the board in the next election will know what to expect, and she is in favor of 7 member committees to meet quorum requirements. Beck said she hopes people who are planning to run for County Board have been following what the board has been doing. She also said she is concerned that four committees will be too few for all the work to be done. Beason stated when someone submits his/her name to run for the County Board, he/she should trust the structure will be best for the citizens of Montgomery County. Donaldson said when the reduction of members from 21 to 14 happens, candidates should know what will be expected. Ritchie complimented Beeler for her diligence on this subject and suggested another Rules committee meeting be held to provide more information. **ROLL CALL VOTE: 14 members voted yes, 6 voted no. Voting YES: Beck, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Johnson, Jones, McCoy, Miles, Ritchie, Sneed, Wendel and Whitworth. Voting NO: Beason, Beeler, Loucks, Robinson, Yeske and Young. Bergen was absent. Motion carried.** Greenwood stated the he would like for the County Board keep the Roads and Bridges Committee as its own committee if possible.

4. **Rules of Order Committee Update:** Young stated there is nothing to report.

FINANCE COMMITTEE REPORT: Given by Committee Chairwoman Megan Beeler:

1. **SOA Report Update:** Beeler had nothing to report.
2. **Capital Improvement Fund Reports Update:** Beeler said Treasurer Lohman reported we received \$53,408 in coal royalties in October.
3. **IMRF Update:** Beeler stated there is nothing new to report at this time.
4. **Litchfield Ambulance Levy Request/Minutes/Resolution/Public Hearing Notices Update/Approval:** Beeler stated the Litchfield Ambulance levy request is included with the levies to be passed later in this meeting.
5. **Finance/Budget Control Policies and Procedures Update:** Beeler said there is no update at this time.
6. **Bellwether & America Recovery Plan Act (ARPA funding) Update:** Beeler reported the U.S. Department of Treasury continues to change the rules regarding the ARPA grant.
7. **Cyber Liability Coverage with ICRMT Approval:** Beeler stated Scheller Insurance agent Eric Braasch recommends the County buy Cybersecurity Coverage, but we would have to go to a Multi Factor Authentication (MFA) system. She said our insurance company is also checking for other potential coverage options. **Motion by Beeler, second by Beason, to approve the Property Casualty Insurance premium costs as presented. All in favor, motion carried.**
8. **FEMA Grant Update:** Beeler deferred to Treasurer Lohman, who said there is nothing new to report at this time.
9. **Intergovernmental Agreement between Montgomery County and Nokomis/Audubon Multi-Township Assessment District Approval:** Motion by Beeler, second by Johnson,

- to approve an Intergovernmental Agreement between Montgomery County and Nokomis/Audubon Multi-Township Assessment District. All in favor, motion carried. (For copy, see Resolution Book 18, pages 312-313).
10. **Resolution to Convey Deed for Parcel ID #17-35-412-002 in East Fork Township to Stephanie Cooper Approval:** Motion by Beeler, second by Robinson, to approve the Resolution to Convey Deed for Parcel ID #17-35-412-002 in East Fork Township to Stephanie Cooper. All in favor, motion carried. (For copy, see Resolution Book 18, pages 314-315).
 11. **Intergovernmental Agreement for Law Enforcement Services between the Village of Panama and Montgomery County Approval:** Motion by Beeler, second by Whitworth, to approve an Intergovernmental Agreement for Law Enforcement Services between Montgomery County and the Village of Panama effective December 1, 2021 through November 30, 2024, pending the approval of the Panama village trustees. Sheriff Robbins reported this is the third or fourth year the two entities have had an agreement. All in favor, motion carried.
 12. **FY 2022 Change Sheet Update:** Beeler presented the list of changes needed for the FY 2022 Budget. She reported the change sheets consist mostly of changes made for the ARPA Lost Revenue funds, and the new account number is Office 401. She stated the change in the Probation department budget is a grant which is no longer available. She also said the change in the Highway Department is the Road and Bridge project discussed last month. Beeler stated Insurance Premium changes were made due to open enrollment. She reported the Regional Office of Education budget information was received late, so it is on the change sheet. Beeler thanked Treasurer Lohman for all her hard work on the budget process.
 13. **FY 2022 Budget Approval:** Motion by Beeler, second by Donaldson, to adopt the FY 2022 Budget as presented with the changes discussed today. McCoy noted the registration tag fee revenues for animal control were listed as \$20,000; yet as of the end of October 2021, they have received \$41,000. She asked why the budget only reflects \$20,000. Beeler responded it's possible they were basing revenue totals for those funds received as of August 31, 2021. She also said it's possible there were several registration tags received in October, which could have made the difference. McCoy also asked if funds from the Vanek estate will remain in that fund instead of being transferred into the Animal Control department's budget. Beeler said Lohman doesn't transfer Vanek funds unless it's needed to offset deficit prior to the budget's passage, and then she only transfers the amount needed. McCoy stated the reason for her inquiry is because she doesn't want Animal Control to be in trouble for going over budget. All in favor, motion carried. Beeler thanked the Finance Committee for their excellent work on the budget.
 14. **Adopt FY 2022 Aggregate Levy Approval:** Motion by Beeler, second by Beason, to approve the FY 2022 Aggregate Levy in the amount of \$4,203,740 for a 4.9999 percent increase. All in favor, motion carried.
 15. **FY 2022 Budget Appropriations, Levies and Resolutions Approval:** State's Attorney Affrunti read each of the Resolutions to adopt the FY 2022 Budget Appropriations and Levies. (For copies of all Resolutions, see Resolution Book 18, pages 316-346).
 - A. **Resolution #21-10:** Motion by Beeler, second by Robinson, to approve the Resolution to Adopt the Fiscal Year 2022 Financial Appropriation Ordinance in the amount of \$33,224,995. All in favor, motion carried.
 - B. **Resolution #21-11:** Motion by Beeler, second by Whitworth, to approve the Resolution to pass the General Corporate Fund levy for the current taxable year in the amount of \$992,250. All in favor, motion carried.

C. Resolution #21-12: Motion by Beeler, second by Donaldson, to approve the Resolution to pass the County Health Department levy in the amount of \$637,000. All in favor, motion carried.

D. Resolution #21-13: Motion by Beeler, second by Hughes, to approve the Resolution to pass the Illinois Municipal Retirement Fund levy in the amount of \$700,000. All in favor, motion carried.

E. Resolution #21-14: Motion by Beeler, second by Yeske, to approve the Resolution to pass the Social Security Fund levy in the amount of \$569,490. All in favor, motion carried.

F. Resolution #21-15: Motion by Beeler, second by Beason, to approve the Resolution to pass the levy to pay the costs of Insurance Premiums in the amount of \$325,000. All in favor, motion carried.

G. Resolution #21-16: Motion by Beeler, second by Miles, to approve the Resolution to pass the County Highway Fund levy in the amount of \$490,000. All in favor, motion carried.

H. Resolution #21-17: Motion by Beeler, second by Miles, to approve the Resolution to pass the County Highway Federal Aid Matching levy in the amount of \$245,000. All in favor, motion carried.

I. Resolution #21-18: Motion by Beeler, second by Wendel, to approve the Resolution to pass the Special Aid to County Bridge Fund levy in the amount of \$245,000. All in favor, motion carried.

J. Resolution #21-19: Motion by Beeler, second by Sneed, to approve the Resolution to pass the levy for the Litchfield Special Service Area in the amount of \$648,000. All in favor, motion carried.

K. Resolution #21-20: Motion by Beeler, second by Robinson, to approve the Resolution to pass the Community Mental Health Board Tax levy in the amount of \$643,000. All in favor, motion carried.

L. Resolution #21-21: Motion by Beeler, second by Deabenderfer, to approve the Resolution to pass the levy for the Hillsboro Special Service Area in the amount of \$108,000. All in favor, motion carried.

M. Resolution #21-22: Motion by Beeler, second by Yeske, to approve the Resolution to pass the levy for the Nokomis/Witt Special Service Area in the amount of \$289,490. All in favor, motion carried.

N. Resolution #21-23: Motion by Beeler, second by McCoy, to approve the Resolution to pass the levy for Veterans Assistance in the amount of \$50,150. All in favor, motion carried.

O. Resolution #21-24: Motion by Beeler, second by Deabenderfer, to approve the Resolution to pass the levy for Senior Citizen Social Services in the amount of \$109,000. All in favor, motion carried.

P. Resolution #21-25: Motion by Beeler, second by Beck, to approve the Resolution to pass the levy for the County Extension Service in the amount of \$150,425. All in favor, motion carried.

Q. Resolution #21-26: Motion by Beeler, second by Beck, to approve the Resolution to pass the levy for the Farmersville/Waggoner Special Service Area in the amount of \$75,000. All in favor, motion carried.

R. Resolution #21-27: Motion by Beeler, second by McCoy, to approve the Resolution to pass the levy for the Raymond/Harvel Special Service Area in the amount of \$76,650. All in favor, motion carried.

S. Resolution #21-28: Motion by Beeler, second by Donaldson, to approve the Resolution to set Salaries for the following Department Heads: Supervisor of Assessments in the amount of \$68,377, Probation Officer in the amount of \$87,891, and the Assistant Probation Officers in the amount of \$228,844. All in favor, motion carried.

T. Resolution #21-29: Motion by Beeler, second by McCoy, to approve the Resolution to Authorize State's Attorneys Appellate Prosecutor and to appropriate the sum of \$15,000. All in favor, motion carried.

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported the maintenance department has been catching up on a lot of county needs.
2. **Pipeline Construction Damages on County Farm Update:** Sneed reported Ameren had damaged the waterway on the County Farm during their pipeline project. Young said Ameren has agreed to pay someone to fix it with County Farm lessee Jason Anderson supervising the project.
3. **Sidewalk Replacement at the Historic Courthouse and Jail Update:** Sneed reported after consulting with State's Attorney Affrunti, they have agreed to shovel sidewalks covered with snow. Some municipalities choose not to do so out of fear of being sued, but Sneed said we will take the high road and that's why we have liability insurance. He also reported we will not look to address sidewalk replacement needs until next spring.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Vice-Chairman Ron Deabenderfer:

1. **MCEDC Update:** Deabenderfer stated his major concern if the Development Committee is dissolved is the county's inability to afford a full-time Economic Development person. He encouraged everyone to support MCEDC or to support funding an Economic Development position if the committee is dissolved.
2. **Revolving Loan Fund Update:** Deabenderfer said there hasn't been much need for the Revolving Loan Fund since bank interest rates dropped so low. He stated the this fund still serves a purpose, however, and said he believes the board needs to keep it for the municipalities who need to complete projects prior to receiving their property tax funds.
3. **Tourism Update:** Nothing was reported.
4. **Planning Commission Update:** Deabenderfer gave his report earlier in the meeting.
5. **Mid Illinois Regional Planning Council Inc. Update:** Nothing was reported.
6. **West Central Development Council Update:** Wendel and Young gave this report earlier in the meeting.

PERSONNEL COMMITTEE REPORT: Given by Committee Vice-Chairwoman Sandra Johnson:

1. **Employee Health Insurance and Monthly HRA report Update:** Johnson stated it was depressing to hear a lot of employees didn't show up for the informational Health Insurance meetings regarding open enrollment, and the committee discussed that changes need to happen in the future. Treasurer Lohman reported now there are only three employee forms missing, and Johnson said these findings are better than the 100 or so missing employee forms earlier.
2. **FOP Union Collective Bargaining Agreement Update/Approval:** Johnson stated an executive session will be held on this topic at this meeting.

3. **COVID Booster and Flu Shots Update:** Johnson deferred to Coordinator Chris Daniels, who reported the Health Department had a good turnout for Covid boosters and flu shots on October 29, 2021. She stated COVID Boosters were made available to county employees and their spouses.
4. **Executive Session for Personnel/Litigation/Property Acquisition Update:** Motion by Hughes, second by Deabenderfer, to enter into executive session for the purpose of discussing the FOP union contract. All in favor, motion carried. Board entered into executive session at 6:53 p.m.
Motion by Johnson, second by Havera, to come out of executive session. All in favor, motion carried. Board returned to open session at 7:17 p.m. No action items resulted.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Highway Department Surplus Property Sale Approval:** Motion by Miles, second by Donaldson, to approve selling surplus Highway Department property through an online auction using the auctioneering service with the lowest auction service fees. All in favor, motion carried.
2. **Resolution 2021-12 to Appropriate MFT/RBI Funds for the construction of Section 15-00138-00-BR – White Town Bridge on Red Ball Trail Approval:** Motion by Miles, second by Donaldson to approve Resolution 2021-12 to Appropriate MFT/RBI Funds for the construction of Section 15-00138-00-BR – White Town Bridge on Red Ball Trail. All in favor, motion carried. (For copy, see Resolution Book 18, page 347).
3. **Right of Way Acquisition for Section 15-00138-00-BR Update:** Miles stated there is no update at this time.
4. **Resolution Appropriating Funds for the Payment of the County Engineer’s Salary for 2022 Update:** Miles stated there is nothing new to report.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update:** Motion by Miles, second by Whitworth, to enter into executive session for the purpose of discussing property acquisition. All in favor, motion carried. Board entered into executive session at 7:12 p.m.
Motion by Miles, second by Wendel, to come out of executive session. All in favor, motion carried. Board returned to open session at 7:40 p.m. No action items resulted.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes reported the Ambulance Billing office now only has one employee.
2. **ETSB/911 Update:** Hughes stated there is nothing new to report.
3. **Elections Update:** Hughes deferred to Leitheiser, who reported she is waiting for state and federal election district maps to be finalized soon.
4. **EPA Report Update:** EPA Administrator Daniels stated she and EPA Assistant David Jenkins will be going on three inspections with State EPA Inspector Craig Meridith on Wednesday, November 10, 2021.
5. **BLH Computer Recycling Drive Update:** Hughes stated this drive went well.
6. **Animal Control Facility Program & Municipal Contracts Update:** Hughes reported Hillsboro Mayor Don Downs attended this month’s Safety and Elections Committee meeting and they will host a meeting of the county mayors to discuss municipal contracts soon.

7. **Animal Control Ordinance Approval:** Motion by Hughes, second by Whitworth, to approve the Animal Control Ordinance as written and approved by State's Attorney Andrew Affrunti. All in favor, motion carried. (For copy, see Resolution Book 18, pages 348-364).

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Whitworth and second by Donaldson to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young encouraged everyone to thank a veteran in honor of Veteran's Day on Thursday this week. Daniels reported County Board members will be able to utilize their Chromebooks again starting in December.

SCHEDULE CHANGES: none

APPOINTMENTS: Motion by Yeske, second by Donaldson, to appoint Brian Carlock to the Nokomis-Witt Ambulance Board to represent Nokomis Township. All in favor, motion carried.

PUBLIC COMMENTS: None.

PAY BILLS AND PAYROLL:

Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps: Motion by Fogle and second by Beason to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor – 19, Against – 0, Absent – 1 (Bergen), Abstain (Yeske). Motion carried.

Approval to Pay all Other Approved Bills and Payroll: Motion by Beason and second by Loucks to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN:

The Next Regular full Board Meeting will be on Tuesday, December 14, 2021 at 5:30 pm in the County Board Room, Hillsboro, Illinois. Motion by Miles and second by Loucks to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:47 p.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board Minutes

For Tuesday, December 14th, 2021 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, December 14, 2021.

The meeting was called to order by County Board Chairman Evan Young at 5:30 PM.

Roll call was taken - 18 members present, 3 members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Ronald Deabenderfer, Doug Donaldson, Tim Fogle, Jim Havera, Mark Hughes, Jeremy Jones, David Loucks, Bev McCoy, Gene Miles, Andy Ritchie, Earlene Robinson, Richard Wendel, Patty Whitworth, Donna Yeske and Evan Young

Members Absent: Megan Beeler, Bob Sneed, Sandra Johnson

Pledge of Allegiance to the flag was led by County Board member Doug Donaldson. Chairman Young expressed his condolences to member Yeske at the recent passing of her mother and member Donaldson at the recent passing of his sister.

Mileage and Per Diem Approval: Motion by Miles, second by Ritchie to approve the Mileage and Per Diem. ROLL CALL VOTE: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Hughes, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting: Motion by Robinson and second by Beason to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, November 9th, 2021. All in favor, motion carried.

CONSENT AGENDA:

- 1. Ambulance Billing Report --** Mona Lewis – Report was submitted.
- 2. Animal Control Report --** Amanda Daniels – Report was submitted
- 3. Circuit Clerk’s Report ----** Daniel Robbins was present for questions.
- 4. Coroner’s Report ---** Randy Leetham – Report was submitted.
- 5. County Clerk and Recorder’s Report ---**Sandy Leitheiser was present for questions.
- 6. Health & TB Department Report ---**Hugh Satterlee was present for questions.
- 7. Highway Department Report ---**Cody Greenwood was present for questions.
- 8. Probation Office Report ---**Banee Ulrici – Report was submitted.
- 9. Public Defender’s Report ---**Erin Mattson— No report was submitted.
- 10. ROE – Monthly, Quarterly & Annual Reports -** Julie Wollerman – Report was submitted.
- 11. Sheriff’s Report ---**Rick Robbins – Report was submitted.
- 12. SOA Report ---**Ray Durston – Report was submitted.
- 13. State’s Attorney Report –**Andrew Affrunti was present for questions.
- 14. Treasurer’s Report ---**Nikki Lohman was present for questions.
- 15. V.A.C. Report ---**Dave Strowmatt was present for questions.

APPROVAL OF 14 ITEMS ON THE CONSENT AGENDA: Motion by Wendel and second by McCoy to approve the 14 reports submitted on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Robinson stated they will meet again on February 7th, 2022 at 6:00 pm.
- **CEFS Board** -- Fogle stated if anyone needs assistance with power bills to call CEFS. He also announced that county resident Liz Lusk of Litchfield has agreed to represent Montgomery County on the CEFS Board.
- **911 Board** – Bergen reported Sheriff Robbins told him he has a candidate for the dispatcher vacancy, and everything is going well.
- **Health Department** -- Sandra Johnson was absent. Vice-Chairwoman Whitworth stated they will meet again in February.
- **IL Association of County Officials** -- Bergen, Beeler – Bergen said there is nothing new to report.
- **MCEDC** -- Yeske stated she will give this report during the Development Committee report.
- **Planning Commission** – Deabenderfer, Ritchie – Deabenderfer stated they met recently and talked about the problems and hazards with battery storage facilities and the commission members agreed oversight of these facilities is necessary. He said they will meet again in January.
- **Senior Citizens Board** -- Deabenderfer stated there is nothing new to report.
- **UCCI** – Miles reported they will meet again in January.
- **U of I** – Beck stated there will be a meeting this Thursday, December 16, at 7:00 p.m. at the Extension building in Hillsboro.
- **WCDC** –Wendel stated Chairman Young was elected as the Chairman of the new CEO Board overseeing West Central and the Job Center. He said Interim Director Chris Casey is working on the plans to submit to Department of Commerce and Economic Opportunity (DCEO).

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Evan Young:

1. **Information Systems Report Update:** Young stated the IT staff will be busy working on upgrading the radios and computers in the Sheriff's Vehicles due to the upcoming termination of 3G networks.
2. **EMA Report Update:** Emergency Management Coordinator Schott reported on the recent severe storms to our area. He said he wrote a press release and sent it to County Board members. Schott also stated he will schedule a weather spotting class in January or February, 2022.
3. **2022 Full Board and Committee Meeting Dates Approval:** Young reported the 2022 Full Board and Committee Meeting dates will have to be posted soon and the committees need to approve the tentative calendar as presented. **Motion by Yeske, second by McCoy to approve the 2022 Montgomery County Full Board and committee meeting dates as presented with a regular meeting time of Full Board meetings of 5:30 p.m. All in favor, motion carried.**

4. **Other Business:** State's Attorney Affrunti stated the deputies did a great job and worked for 27 hours straight over the Thanksgiving Holiday on a reported homicide case in Farmersville.

SAFETY & ELECTIONS: Given by Committee Chairman Mark Hughes:

1. **Ambulance Billing Office Update:** Hughes reported the Coordinator's Office is working with Ambulance Billing employee Mona Lewis and a report will be given next month on what is needed.
2. **Ambulance Billing Office Vacancy Update:** Hughes stated there is nothing new to report.
3. **ETSB/911 Update:** Hughes stated there is nothing new to report.
4. **Elections Update:** Hughes deferred to County Clerk Leitheiser, who reported the county is waiting on the outcome of a lawsuit pertaining to the State Legislative district maps and will proceed to update voting districts after the lawsuit has been resolved. She stated the second unit of the new voting equipment will be arriving on December 20, and they will first finalize the inventory of the new voting machines and will then schedule staff training.
5. **EPA Report Update:** EPA Administrator Chris Daniels reported she and Assistant Jenkins visited the Litchfield/Hillsboro Landfill on December 3 for a short inspection. She said they are currently doing a contaminated soil remediation at the site involving soil from an Ameren site in Litchfield. She stated the former Ameren site will soon become a parking lot for a new Litchfield school.
6. **Animal Control Facility Program Update:** Hughes reported Animal Control received an email from an anonymous donor who is donating a kitten incubator, a power washer system and dog beds to the facility. He said the Committee is invited to go to the facility for an opportunity for a photo with the donated items for the newspaper. Hughes said there are currently 15 dogs and 8 cats at the facility.
7. **Animal Control Municipal Contracts Update:** Hughes stated he wants to invite the mayors of the county to the next committee meeting to get the ball rolling on the municipal contracts. He said he will be in the Coordinator's office soon to draft a memo to send to the mayors.
8. **Nokomis Ambulance Billing Update:** State's Attorney Affrunti stated we are contracting with local organizations to provide ambulance billing services, and we need to determine whether these organizations are corporations or local governmental bodies. He said he doesn't know if there are other commissions appointed by the county board for the other special service areas. He reviewed the procedures used with the Hillsboro Area Ambulance, LLC corporation and the Litchfield Area Ambulance Special Service Area Commission. Affrunti stated the County Board should determine the status of each ambulance organization and then enter into a contract with that organization to provide ambulance billing. Coordinator Daniels stated she will provide a listing of Ambulance organization appointees for the County Board and State's Attorney Affrunti to review as this determination is made.

(Hughes was absent from the meeting from this point forward)

BUILDING & GROUNDS COMMITTEE REPORT: Given by Committee Vice Chairman Gene Miles:

1. **Maintenance and Cleaning Issues and Report Update:** Miles reported maintenance tech Phil Ernst gave a good report, and the Sheriff has him working on changing out

hinges on the jail doors at the present time. Miles said Ernst told the committee the roofs on the Historic Courthouse and Jail are in good shape, and the roof on the Courthouse Complex may last another year before it needs replaced as some shingles are getting brittle.

2. **New locks for Historic Courthouse Update:** Miles reported the committee discussed Young's report to re-key the locks on the Historic Courthouse's outside doors because there have been too many keys issued over the years and some may not have been returned. He said the Committee discussed and approved a key policy where 20 keys would be made and distributed to those on the list made by the committee. Young said they are looking at options such as issuing new keys or implementing an electronic key system for the building.
3. **Terminating Power to a County Garage Update:** Miles said the committee discussed and approved terminating electricity at the county garage building located across the street from the Hillsboro Bowling Alley.

ROAD & BRIDGE COMMITTEE REPORT: Given by Committee Chairman Gene Miles:

1. **Highway Department Surplus Property Sale Update:** Miles reported Langham Auctioneers recently conducted a surplus property auction online for the Highway Department and the total earnings were \$24,038.70; the average commission was 15.4 percent. County Engineer Greenwood stated our share was around \$20,000, and this was well above what they usually get with open bids.
2. **Resolution #2022-01, 2022 MFT Resolution Approval:** Miles said the committee approved recommending the MFT Resolution for 2022 in the amount of \$1,200,000. **Motion by Miles, second by Donaldson, to approve Resolution #2022-01 – Resolution appropriating \$1,200,000 for MFT. ROLL CALL VOTE: VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. VOTING NO: None. ABSENT: Beeler, Hughes, Johnson and Sneed. All in favor, motion carried. (For copy of Resolution, see Resolution Book 19, page 1)**
3. **Purchase of Parcel ID #16-13-177-009 in Hillsboro, IL adjacent to the Montgomery County Highway Department Approval:** **Motion by Miles, second by Wendel to approve the purchase of Parcel ID #16-13-177-009 consisting of 9.65 acres in Hillsboro, IL and located adjacent to the Montgomery County Highway Department for \$65,000. ROLL CALL VOTE: VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. VOTING NO: None. ABSENT: Beeler, Hughes, Johnson and Sneed. All in favor, motion carried.**
4. **Resolution #2022-02, BLR 09221 – Resolution Appropriating Funds for the Payment of the County Engineer's Salary for 2022 Approval:** **Motion by Miles, second by Beason to approve Resolution #2022-02, BLR 09221 – Resolution appropriating \$110,205 for the Montgomery County Engineer's Salary, which is 95.83 percent of IDOT's recommendation. Miles reported the State of Illinois reimburses one half of the salary to the county from MFT funds. 16 voted in favor, 0 against, 1 voted to abstain and 4 were absent during the vote. ROLL CALL VOTE: VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Whitworth and Young.**

VOTING NO: None. Yeske abstained. ABSENT: Beeler, Hughes Johnson and Sneed. Motion carried.

5. **Other Business:** Miles stated a portion of Fillmore Trail outside of Fillmore has been trashed by fertilizer spreaders. He said the spreaders are getting wider and heavier, causing damage to the edge of the road. Miles stated the rock letting will also be done on January 4, 2022 at 8:30 a.m.

DEVELOPMENT COMMITTEE REPORT: Given by Committee Chairwoman Donna Yeske:

1. **MCEDC Update:** Yeske reported Belusko submitted a written report to the committee. Yeske stated Belusko is still meeting with Wisper Internet.
2. **Revolving Loan Fund Update:** Yeske stated Panama has made their final RLF loan payment through their tax collections recently and Yeske said we only have one Revolving Loan account left.
3. **Tourism Update:** Yeske said Belusko stated in her written report she will start focusing on tourism and retrieving event dates from the municipalities and other organizations. Yeske stated we need to review the application process at the committee meeting in February, 2022, and they should be returned in March.
4. **Planning Commission Update:** Yeske stated member Deabenderfer reported on Planning Commission progress earlier in the meeting.
5. **West Central Development Council/Job Center Board/CEO Board Update:** Yeske stated she has nothing additional to report.

FINANCE COMMITTEE REPORT: Given by Committee member Russell Beason:

1. **Open Bids for Sheriff's Department Vehicles Approval:** Beason reported there aren't any 2022 Chevy Tahoe vehicles available anywhere. He said the Sheriff received one bid from Roger Jennings Inc. (RJI) for three 2023 Chevy Tahoe Police Patrol Vehicles for a guaranteed price not to exceed \$127,000 with two trade-ins. Beason said with current demands, production difficulties and supply chain problems, this is the best proposal they can provide at this time, and the units should arrive here sometime in late October 2022. **Motion by Beason, second by Whitworth, to approve the bid from Roger Jennings Inc. in the amount of \$127,000 and to seek ARPA funds to cover the balance of the equipment costs.** Deabenderfer asked if we were still on a vehicle rotation. Young said we try to get two vehicles per year and only received one vehicle last year, so we are trying to catch up this year and receive three vehicles. Beason said he would like to see some tweaking in the bidding process next time. **ROLL CALL VOTE: VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, McCoy, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. VOTING NO: None. ABSENT: Beeler, Hughes, Johnson and Sneed. All in favor, motion carried.**
2. **SOA Report Update:** Beason stated Supervisor of Assessments Durston told the committee the last day to file complaints for 2021 is January 10, 2022. He also stated during the committee meeting Vistra Energy and Montgomery County remain several million dollars apart on their respective assessments of the Coffeen Power Plant, and we are the only county who lost or will lose a power plant with which Vistra has not yet settled.

3. **Capital Improvement Fund Reports Update:** Beason said the committee reviewed and discussed the capital improvement fund report.
4. **ICRMT Grants and Custom Policies Approval:** Beason said Scheller Insurance representative Eric Braasch presented the cybersecurity insurance information. He reported the county had initially approved \$1,000,000 of coverage with a \$25,000 deductible and an annual premium of \$13,169. Beason said Braasch gave the committee good news and reported the new insurance coverage premium was lowered to still provide \$1,000,000 of coverage but with a \$10,000 deductible and an annual premium of \$7,260. **Motion by Beason, second by Yeske, to approve moving over to the new cybersecurity insurance policy of \$1,000,000 of coverage with a \$10,000 deductible and an annual premium of \$7,260. All in favor, motion carried.**
5. **IMRF Final Rate for 2022 Update:** Beason stated Treasurer Lohman reported our IMRF rates stayed the same as the preliminary rates submitted in April.
6. **Finance/Budget Control Policies and Procedures Update:** Beason said there is nothing new to report.
7. **Bellwether & America Recovery Plan Act (ARPA funding) Update:** Beason reported we are still waiting on feedback from Bellwether.
8. **FEMA Grant Update:** Beason reported the grant application is about wrapped up and the county will be receiving in the vicinity of \$30,000 per Treasurer Lohman.
9. **FY 2021 Audit Update:** Beason said Treasurer Lohman told the Finance Committee the county auditors are scheduled to be on site the first 2 weeks of January in the Conference Room, and they are requesting information from office holders now.
10. **Other Business:** Beason reported Sheriff Robbins was in attendance at the Finance Committee meeting and stated he was pleased the State's Attorney and the deputies' performances on the Homicide Investigation in Farmersville. Beason also reported Robbins stated he has hired two new deputies who are already certified.

PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Bill Bergen:

1. **Employee Health Insurance Update:** Bergen said the committee reviewed Assured Partners account manager Amanda Mast's monthly report and he reported only seven employees elected to switch to the new health insurance policies being offered for Fiscal Year 2022. Bergen also reported the HRA utilization through November 1, 2021 was 15.8% and \$86,877 of \$550,975 was paid.
Executive Session for Personnel/Litigation/Property Acquisition Approval:
Motion by Bergen, second by Robinson, to enter into Executive Session for the purpose of discussing the FOP Fraternal Order of Police Union Contract and a Memorandum of Understanding. All in favor, motion carried. Board entered into Executive Session at 6:42 p.m.
Motion by Whitworth, second by Donaldson, to come out of Executive Session. All in favor, motion carried. Board came out of Executive Session at 6:52 p.m.
2. **FOP Union Contract MOU Approval:** **Motion by Bergen and second by Yeske to approve the Fraternal Order of Police (FOP) Memorandum of Understanding (MOU) stating the parties agreed to a one-time bonus for this contract cycle in the amount of \$2,000 to be paid to all employees covered under the agreement at the time of signing and this payment will be made within 30 days of the signing of this agreement. Also, employees not currently employed at the time of the signing of this**

contract shall not receive this bonus. 16 Voted in favor, 0 voted against, 1 voted to abstain, 4 were absent at the time of the vote. VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. VOTING NO: None. VOTING TO ABSTAIN: McCoy. ABSENT: Beeler, Hughes, Johnson and Sneed. All in favor, motion carried.

3. **FOP Union Collective Bargaining Agreement Approval:** Motion by Bergen and second by Donaldson to approve the FOP Collective Bargaining Contract. 16 Voted in favor, 0 voted against, 1 voted to abstain, 4 were absent at the time of the vote. VOTING YES: Beason, Beck, Bergen, Deabenderfer, Donaldson, Fogle, Havera, Jones, Loucks, Miles, Ritchie, Robinson, Wendel, Whitworth, Yeske and Young. VOTING NO: None. McCoy Abstained. ABSENT: Beeler, Hughes, Johnson and Sneed. Motion carried.

APPROVAL OF 7 COMMITTEE REPORTS & MINUTES:

Motion by Loucks and second by Wendel to approve the seven committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young reported Finance Committee Chairwoman Megan Beeler will be stepping back a little and Russell Beason will now serve as chairman of the Finance Committee of the Montgomery County Board.

SCHEDULE CHANGES: None

APPOINTMENTS: Motion by Bergen and second by Donaldson to appoint Mandy Sebeschak to the 911/ETSB Board for a four-year term, effective December 14, 2021 and expiring December 14, 2025. All in favor, motion carried.

Motion by Whitworth and second by Deabenderfer to appoint Don Huber to the 911/ETSB Board for a four-year term, effective December 14, 2021 and expiring December 14, 2025. All in favor, motion carried.

Motion by McCoy and second by Jones to appoint Gregory Weitekamp to the Pitman-Zanesville #2 County Zone #33 Drainage District for a three-year term, effective December 31, 2021 and expiring December 31, 2024. All in favor, motion carried.

Motion by Beck and second by Jones to appoint Melvin Wempen to the Zanesville #3 County Zone #15 Drainage District for a three-year term, effective December 31, 2021 and expiring December 31, 2024. All in favor, motion carried.

PUBLIC COMMENTS: Walshville Village President Joy McDonald addressed the board regarding the Highway Department trucks using the village roads to haul rock. She said what the County is doing in the Village is completely wrong and village roads are being torn up. She said she called Engineer Greenwood to voice her concern and was told the county Highway Department has to use the closest road to travel. McDonald stated she compared the Township road route to the Village road route and they were both the same distance, and she added Walshville can't afford to fix their roads and the township roads should have been used instead since they receive more funding for road maintenance. Greenwood said they have been hauling rock from Hillsboro to Walshville and he thought the Highway Department was being helpful

because smaller tandem trucks were used instead of semi-trucks. Greenwood added the County has fixed some potholes in the village limits of Walshville in the past. McDonald confirmed the village received county assistance with pothole repair in the past. Young said he will meet with McDonald and Greenwood regarding this matter.

PAY BILLS AND PAYROLL:

Approval to Pay any Invoices to JJ Outlet, LLC and Yeske Soaps: Motion by Fogle and second by Miles to pay any invoices for JJ Outlet, LLC and Yeske Soaps. Voice Vote: In favor -16. Against – 0, Absent – 4. Abstain (Yeske). Motion carried.

Approval to Pay all Other Approved Bills and Payroll: Motion by Donaldson and second by Beck to pay all other approved bills and Payroll. All in favor, motion carried.

ADJOURN:

Chairman Young stated the next regular full board meeting will be on Tuesday, January 11, 2022 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois. Motion by Wendel and second by Whitworth to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:03 p.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.