

2/12/24

708 Board – Montgomery Co. Meeting

In attendance: Dan, Maria, Jon, Ethan, Cory, Terri

Absent: Courtney

1. Call to Order TIME: 6:02 pm
2. Pledge
3. Roll Call
4. Public Comments
5. Approve Minutes: From November 2023
 - Jon motion to approve, Ethan 2nd: All in Favor w/ no objections (Passed)
6. Committee Reports
7. Agency Reports - None this meeting
8. Financial Report: YTD REPORT and approve Foundant Invoice
 - \$8,800 - 2 year contract
 - Maria motion to approve, Jon 2nd: All in favor w/ no objections (Passed)
9. Old Business: NIU study Review Questions for Data Collection
 - Questions emailed to board members for review.
 - Terri motion to approve question set as presented from NIU, Cory 2nd: All in favor w/ no objections (Passed)
 - Need a timeline so 708 Board to advertise.
10. New Business:
 - Review how the application Process: Next phase is development of reporting requirements to be sent out to grantees by the end of Feb. Due 3/15 (Q1).
 - DCEO - Energy Transition Grant - 2023 Phase I award has an overlap of award for the same budget line. The 708 Board will reach out to Crossover Ministries to clarify budget requests for each grant.
11. Announcements
12. Next Meeting; Mar 11, 2024 6:00 PM
13. Adjournment TIME: 7:38 PM
 - Terri motion to adjourn the meeting, Jon 2nd, all in favor w/ no objections

3/11/24

708 Board – Montgomery Co. Meeting

In attendance: Dan, Maria, Jon, Ethan, Terri, Courtney, Cory,

Absent: Terri

1. Call to Order **TIME: 6:05PM**
2. Pledge
3. Roll Call : Present - Jim Timpe (HSHS St Francis), Diane Young/Jen Carron (CrossOver Ministries, Kelly (NAMI)
4. Public Comments: N/A
5. Approve Minutes: From February 2024
 - Motion to approve by Jon M, Courtney second, Approved
6. Committee Reports: Community Wellness
7. Agency Reports NAMI HSHS ST. Francis, and Crossover

NAMI SWI: Outreach Specialist (PT)

- Actively recruiting for part-time to cover Macoupin & Montgomery Counties, provided copy of job posting.
- Brief description of
- Attending ROSC meetings monthly
- In April starting Family Support Group and Family & Friends presentation (4hrs) in June

Question: Has all of last year's energy grant funding been exhausted prior to funding by 708 Board. Yes, a software upgrade purchased at the end of last year.

Question: With the delay in hiring, what plans to spend down remaining funds. New Exec Dir will continue to provide service and serve as interim Outreach Specialist.

HSHS St Francis, Litchfield: Emergency Sitter

- Funding applied to offset salary cost for dedicated sitters.
- Provided summary of activity and applied expenses by month.
- No unexpected outcomes/challenges.
- Challenges: High need in February, length of stay 3-7days coverage of 1 on 1 coverage.

Question: How many hours does this equate to? On average 315hrs/month.

Question: On average placement hours spent with sitters is 16hrs/day.

Crossover Ministries: Addition of 1 FT & 2 PT staff

- Data from intakes and activities.
- Tracked 35 encounters that led to services provided.
- Strong community based engagement and program development.
- On board with Mental Health Court referrals.

Question: Duplicate grant funding for the same positions has been identified. What is the plan moving forward? No sustainability plans, only planning for additional programming.

Question: What is your largest concern right now? Not enough staff coverage. Looking into a resident mentor program in exchange for room/board.

Comment: An effort to narrow scope of services/programming needs made to ensure sustainability and deter staff burnout.

Comment: 708 Board requests a letter of clarification with next quarter reporting of what staff is being funded with 708 funds vs any other grant funding.

8. Financial Report: YTD REPORT

9. Old Business: NIU study: No new updates, still awaiting final mailing/survey template

10. New Business: Develop changes for reporting template/2024-25 application

11. Announcements:

- Jon Magnuson resignation and presentation of Tricia Maulding as replacement seat on 708 Board. Dan requested bio / background to present prior to approval by the board.
- Funding opportunity identified by Dan to develop programming for Veterans, First Responders, Farmers mental health programming.

Next Meeting: April 8th, 2024 @ 6:00pm

13. Adjournment TIME: 8:10PM

Motion to Adjourn Maria, Second by Jon, Approved

4/8/24

708 Board – Montgomery Co. Meeting

In attendance: Dan, Cory, Maria, Tricia, Courtney, Terri

Absent: Ethan

- 1. Call to Order TIME: 6:03 pm**
- 2. Pledge**
- 3. Roll Call : Aaron Hopper Raymond School, Hope McBrain/Hillsboro School & Candi Mazza/Litchfield School**
- 4. Public Comments: Kim/Fayco inquired about fact finding and website update process and to ensure we are regularly uploaded. Dan to review and confirm county IT contact to set a schedule for document sharing and important dates.**
- 5. Approve Minutes: March 2024 Meeting
Motion to approve by Courtney , 2nd Cory , All in favor - PASSED.**
- 6. Committee Reports: Community Wellness committee**
 - 1. Review of MCHD stats provided at the last meeting broken out by service.**
- 7. Agency 1st QTR Reports: Panhandle, Litchfield, Hillsboro**

Panhandle School: Utilization of 85% of allotted budget. One position funded to support and emotional learning of 270 students (pre-K to 3rd). Other duties include community outreach, resource connections and other district activities as assigned.

Hillsboro School: Reporting on funding for Student Interventionists. Caseload is about 65 students per week and also has some form of contact with 650 students. Acts as crisis situations and connects families/students to resources in the community. A Tier 1 - 3 intervention program is currently under review to implement.

Litchfield School: Handout provided summarizing activities of Candi Mazza, Family Engagement Coordinator Overview. Candi presented narrative and financial updates. As of 4/8 reported 101 students categorized as homeless and currently 2 families are finding temporary housing in local Hotels/AirBnB's. Goals for next quarter include growing supplies and access for Clothing Closet, collecting gently used sports equipment, and growing community awareness and connections. Volume of services are approximately 25 teacher referrals per month.

QUESTION: How do the schools report financial portion when the school district year is not in alignment with county fiscal year. It was discussed and agreed upon that the school will continue to report the expense as accrued through the school year.

QUESTION: Did the loss of the HS program (Blues) have any impact at the school district level? Yes the loss of the program has been felt but the Interpersonal communications class that is offered to all freshmen teaches components of the curriculum.

8. Financial Report: YTD

9. Old Business: NIU study, Review/Revise 2024-2025 Application

- NIU Study still in process
- Application review: Application is in good shape, work still in process on communication templates and reporting templates.

10. New Business:

- Approve Payment for Panhandle Project 3rd Day (DECO grant) Phase 1.
 - Motion to approve Maria, 2nd Courtney, All in Favor: PASSED
- Board of Review Letters : Board review and accepted the following -

**Illinois Housing Development Authority
Litchfield 628 Realty
MHF Properties LLC % James MC Kay**

- Approve Ordinance #2024001 Tax abatement: Benjamin & Diane Beeler (G&M Vending)
 - Motion to approve Dan, 2nd Maria, All in Favor: PASSED

11. Announcements:

- Next Meeting; June 10, 2024 @ 6:00 pm

12. Adjournment TIME: Motion Maria, 2nd Courtney - All in Favor: PASSED @ 8:10 pm

6/13/2024

1. Call to Order
2. Pledge
3. Roll Call: Ethan Murzynski Cory Bilyeu Courtney Bell Tricia Maulding Terri Miller, Maria Clark, Dan Hough
4. Public Comments:
 - Kevin S. from the Wellness Committee had request for \$75 for space to hold Annual MH Summit and any extra for refreshments & supplies.
 - Motion to approve check request by Maria, 2nd Terri, All in favor (PASSED).
5. Review of meeting (no quorum and no motions passed) from April Meeting Minutes filed as submitted- no changes.
 - May Meeting was a meeting with survey contractor to review survey needs.
6. Committee Reports: Community Wellness committee
 - Upcoming Summit, retired Judge Roberts to MC 8/5/24 from 6-8pm
 - Discussed planning for format to summit agenda
7. Agency Reports: Montgomery County Health Dept
 - Presented by Hugh S.: Provided quarterly report
 - Reviewed volumes by Mental Health Services, Psychiatric Services, & Substance Use Services broken out by age group.
 - Discussion on staffing credentialing and available services
 - Summary of PSR program: Group Services teaching life skills.
 - Announcement that MCHD will be funding a Deputy to respond to MH community needs. Funding includes approx. \$150k for first year. Expenses include a new car, training, salary & benefits. The commitment for this position is 5 years.
8. Financial Report: YTD
9. Old Business: NIU study, Review/Revise 2024-2025 Application
10. New Business:
 1. Set Dates for NIU
 - 8/21 - Community Focus Groups
 - 9/4 9/5 - Board One-on-One interviews
 - 10/28 - Strategic Planning Leadership Workshop
11. Announcements: Application Deadline 6/30/24
 1. Next Meeting - July 2nd Monday to review applications (7/8/24).
13. Adjournment (7:57PM) - Motion to adjourn Terri, 2nd Cory All in Favor (Passed).



Meeting Minutes

**MONTGOMERY COUNTY MENTAL HEALTH 708 BOARD
BOARD MEETING MINTUES**

DATE: July 10, 2024 TIME: 6:00pm

Montgomery County New CourtHouse, PBC Room

Dan Hough Courtney Bell
Maria Clark Terri Miller
Cory Bilyeu Tricia Maulding
Ethan Murzynski

1. Call to Order TIME - 6:03pm
2. Pledge
3. Roll Call: Present- Dan Hough, Courtney Bell, Maria Clark, Cory Bilyeu, Tricia Maulding, Ethan Murzynski / Absent - Terri Miller
4. Public Attendees: Kim Taylor - Fayco
 1. Comment on budget and net profit and instead view % of total budget.
5. Approve Minutes: from June 2024 Meeting
 1. Tricia motioned to approve, Courtney seconded, all in favor - Passed
6. Committee Reports: Community Wellness committee:
 1. Discussion on deliverables and upcoming Summit Aug. 5th, 6-8pm
 1. Tasked w/ 1. advisement only to identify what MH services are being offered and by who. 2. Are needs being met. 3. What needs to be done to meet needs. 4. Develop a plan to address needs. 5. Inform residents of needs, resources and plan.
 2. Board president to send communication to committee to review scope and provide monthly updates based on the tasks listed above.
7. Agency 1st QTR Reports:
8. Financial Report: Budget YTD
9. Old Business:
 1. NIU study update: Survey was distributed 2 weeks ago. Timeline is still delayed with the Strategic Planning workshop in the first part of December. (Original Dates below)
 1. 8/21 - Community Focus Groups
 2. 9/4 9/5 - Board One-on-One interviews

3. 10/28 - Strategic Planning Leadership Workshop

2. Review/Revise 2024-2025 Application

3. Determine total funding requested: \$902K

1. After review estimated total funding available: undetermined.

2. Motion to pursue EAV/Truth and Taxation request for full amount during this budget review. 1st Maria, 2nd Tricia, all in favor, Passed.

10. New Business: N/A

11. 2024-2025 Application:

1. Review of 24-25 applications - 11 applicants this year to review.

12. Announcements:

1. Next Meeting; Monday, 8/12/24 @ 6:00pm

13. Adjournment TIME:

Motion to adjourn - 1st Cory, 2nd Courtney, all in favor, Passed.

8/12/2024

1. Call to Order @ 6:00pm
2. Pledge
3. Roll Call: Ethan Murzynski Cory Bilyeu Courtney Bell Tricia Maulding Terri Miller, Maria Clark, Dan Hough - All Board Members Present
4. Review of Wellness Committee communication from 7/8/24
 - a. Presented a committee summary of work accomplished over the last year.
 - b. Discussion on how to proceed with the committee as deliverables and scope of work not meeting expectations.
5. Public Comments: In attendance Kim - FAYCO
6. Invited Guest: UKA - Unable to Attend
7. Old Business:
 - a. Presented our draft budget to the county and we have new assessment figures on property taxes my bring in.
 - b. \$933K requested in this round of applications
 - c. The 708 Board will attempt to close the gap in EVA% applied to our budget.
8. NIU Community Needs Assessment Update
9. Financial Report/Budget
10. Applications: In depth review of all 11 applications and discussion on funding requests.
 - a. Motion to approve awards as outlined without LSRC 1st Terri,2nd Tricia, All in favor - PASSED
 - b. Motion to approve LSRC 1st Terri, 2nd Tricia, Maria abstained - rest all in favor - PASSED
11. Next Meeting: Sep 9, 2024 Award signing

Adjourn : Motion to Adjourn by Maria, 2nd by Cory, All in Favor - Passed

MONTGOMERY COUNTY MENTAL HEALTH 708 BOARD

BOARD MEETING Minutes

DATE: September 9, 2024 TIME: 6:00pm

Montgomery County Historic Court House, County Board Room

Courtney Bell - absent
Maria Clark - present
Dan Hough - present

Terri Miller - absent
Cory Bilyeu - absent
Tricia Maulding - present
Ethan Murzynski - present

1. Call to Order: TIME - 6:02pm
2. Pledge
3. Roll Call - Board members present marked above. Public representatives include:
4. Public Comments: Announcements of awards, review of funding award contracts and deliverables. Quarterly reporting dates to be sent to awardees via email as quarter end nears.
 1. 9/24/2024 is the upcoming truth and taxation hearing.
 2. Funding for maximum levy will be reviewed
5. Approve Minutes: from August 2024 Meeting - Motion to approve by Maria, seconded by Tricia - Passed unanimously.
6. Old Business: 2024-25 applications - Contracts were signed and time for questions provided. Hillsboro School District inquired about the timing of their school year to the counties fiscal year. They will continue to accrue expenses until the first funding release period. Reporting will still be by the county fiscal year quarters.

Panhandle School, Litchfield School, Hillsboro School, FAYCO, MCHD, Cross Over Ministry, Next Network, Locust Street Resource Center

7. Announcements:
 1. Next Meeting; Meetings to resume January 13, 2025
13. Adjournment TIME: 7:11pm / Motion to adjourn by Dan, seconded by Ethan, Passed unanimously.