

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, January 10th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Smart Watt Energy Project Update/Approval:**
2. **Executive Session to Discuss Litigation/Contractual Negotiations Update/Approval:** (not needed)
3. **Maintenance and Cleaning Issues and Report Update/Approval:**
4. **Annex Building Roof Estimate Update/Approval:**
5. **Sound System for Board Room Update/Approval:**
6. **Bid out County Farm Update/Approval:**
7. **Other Business Update/Approval:** .

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, February 7th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Sound System for Board Room Update/Approval:**
3. **Open Bids for County Farm Update/Approval:**
4. **Johnson Controls Service Contract Renewal Update/Approval: \$5,919**
5. **Surplus Auction Update/Approval:**
6. **CTI Promotion of WIFI Update/Approval:**
7. **Other Business Update/Approval:**
8. **Public Comments:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, March 6th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
 - Proposal to fix steps at Historic Courthouse
 - Historic Courthouse Boiler passed inspection on February 21st, 2020.
 - Trees in front of New Courthouse.
2. **Insurance Claim for Annex Building Roof Update/Approval:**
3. **Sidewalk Repairs Around the Historic Courthouse Update/Approval:**
4. **Imagine Hillsboro Mural on the Annex Building North Wall Update/Approval:**
5. **Executive Session to Discuss Litigation/Contractual Negotiations Update/Approval: (if needed).**
6. **Other Business Update/Approval:**
7. **Public Comments:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, April 3rd, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The Buildings and Grounds Committee meeting was Cancelled due to the Coronavirus Disease Pandemic.

Public bodies determining whether to hold meetings at this time should exercise good judgment and discretion and utilize the availability of remote participation to help curb the spread of COVID-19.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, May 8th, 2020

Time: 8:30 AM – County Board Room

In accordance with EXECUTIVE ORDER 2020-07 issued by Governor Pritzker, this meeting will be conducted via remote participation ONLY.

AG Guidance on OMA: For a public body that determines it must hold a meeting during the COVID-19 pandemic, the Executive Order 2020-07 suspends the in-person attendance requirement for members of the public body and allows for remote participation. If a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to maintain openness and transparency to members of the public. Public bodies determining whether to hold meetings at this time should exercise good judgment and discretion and utilize the availability of remote participation to help curb the spread of COVID-19. **Conference Call NUMBER IS: 217-532-8500.**

Once you are prompted, enter the Conference ID number: 926186 #.
You must enter the pound (#) sign after the ID number. Please mute your phones when not speaking to eliminate background noises.

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

- 1. Drop Box at the Historic Courthouse Update/Approval:**
- 2. Maintenance and Cleaning Issues and Report Update/Approval:**
 - Generator Bids approval:
- 3. Re-Opening County Buildings Update/Approval:**
- 4. Insurance Claim for Annex Building Roof Update/Approval:**
- 5. Sidewalk Repairs around the Historic Courthouse Update/Approval:**
- 6. Imagine Hillsboro Mural on the Annex Building North Wall Update/Approval:**
- 7. Executive Session to Discuss Litigation/Contractual Negotiations Update/Approval: (if needed)**
- 8. Other Business Update/Approval:**
- 9. Public Comments:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Friday, June 5th, 2020

Time: 8:30 AM – County Board Room

In accordance with EXECUTIVE ORDER 2020-07 issued by Governor Pritzker, this meeting will be conducted via remote participation.

AG Guidance on OMA: For a public body that determines it must hold a meeting during the COVID-19 pandemic, the Executive Order 2020-07 suspends the in-person attendance requirement for members of the public body and allows for remote participation. If a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to maintain openness and transparency to members of the public. Public bodies determining whether to hold meetings at this time should exercise good judgment and discretion and utilize the availability of remote participation to help curb the spread of COVID-19.

Conference Call NUMBER IS: 217-532-8500.

Once you are prompted, enter the Conference ID number: 926186 #.

You must enter the pound (#) sign after the ID number. Please mute your phones when not speaking to eliminate background noises.

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Maintenance and Cleaning Issues and Report Update/Approval:

- B&G Work Orders
- Historic Courthouse Elevator
- HVAC at New Courthouse

2. Re-Opening County Buildings Update/Approval:

3. Sidewalk Repairs around the Historic Courthouse Update/Approval:

4. Committee Meeting Date and Time Change Update/Approval:

5. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)

6. Maintenance Staff Update/Approval:

7. Other Business Update/Approval:

8. Public Comments Update/Approval:

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, July 8th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

Conference Call NUMBER IS: 217-532-8500. , enter the Conference ID number: 926186 #.

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:**
3. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** *(if needed)*
4. **Other Business Update/Approval:**
5. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, August 5th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
2. **Other Business Update/Approval:**
3. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by to _____ adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, September 2nd, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

Conference Call NUMBER IS: 217-532-8500. Enter the Conference ID number: 926186 #.

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:**
3. **Request to have a Gathering on the South Lawn of the Historic Courthouse Update/Approval:** Ingrid Watkins
4. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:**
5. **County Clerk Request at the Historic Courthouse Update/Approval:**
6. **Lighting Ceremony at the Historic Courthouse Update/Approval:**
7. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** *(if needed)*
8. **Other Business Update/Approval:**
9. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, October 7th, 2020

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

Conference Call NUMBER IS: 217-532-8500. Enter the Conference ID number: 926186 #.

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:**
3. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:**
4. **Outdoor Kiosk Update/Approval:** Holly Lemons
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval:** *(if needed)*
6. **Other Business Update/Approval:**
7. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, November 4, 2020

Time: 8:30 AM – County Board Room

Conference Call NUMBER IS: 217-532-8500. Conference ID number: 926186 #.

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Sidewalk Repairs around the Historic Courthouse Update/Approval:**
3. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:**
4. **Recycling at County Buildings Update/Approval:**
5. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
6. **Other Business Update/Approval:**
7. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Meeting Agenda

Date: Wednesday, December 2, 2020

Time: 8:30 AM – County Board Room

Conference Call NUMBER IS: 217-532-8500. Conference ID number: 926186 #.

Members Present: Bob Sneed, Chuck Graden, Glenn Bishop, Jeremy Jones, Dennis McCammack, Gene Miles, Richard Wendel, and Evan Young

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Maintenance and Cleaning Issues and Report Update/Approval:**
2. **Coroner Office – Space Request in the Basement of the New Courthouse Update/Approval:**
3. **Recycling at County Buildings Update/Approval:**
4. **Executive Session to Discuss Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
5. **Other Business Update/Approval:**
6. **Public Comments Update/Approval:**

Motion by _____ and second by _____ to pay the bills. Motion carried.

Motion by _____ and second by _____ to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at _____ am

Minutes respectfully submitted by acting secretary Chris Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.