

Montgomery County Board

Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, January 2nd, 2024 **Time:** 8:30 AM – County Board Room

Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

Buildings & Grounds Committee:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Elevator at the Historic Courthouse Update/Approval:

4. Interior Door Project for County Clerk's Office Update/Approval:

5. Repair/Replace Roof of Block Building at Highway Department Update/Approval:

6. Grant for County Board Room Audiovisual Upgrades Update/Approval:

7. Ameresco - New Courthouse Renovation Project Update/Approval:

8. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)

9. Other Business:

Motion to pay the bills by _____ and second by _____ . All in favor, motion carried.

Motion to Adjourn by _____ and second by _____ . All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, February 6th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Interior Door Project for County Clerk’s Office Update/Approval:

4. Tom Day copier contract for COS/Animal Control Update/Approval:

5. Transfer parcel 10-28-100-006 to City of Litchfield for 3-inch force main sewer line Update/Approval:

6. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: *(if needed)*

7. Other Business:

Motion to pay the bills by _____ and second by _____ . All in favor, motion carried.
Motion to Adjourn by _____ and second by _____ . All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, March 5th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Historic Courthouse Chimney Liner Bid Update/Approval:

4. Interior Door Project for County Clerk's Office Update/Approval:

5. County Board Room Tech Grant Update/Approval:

**6. Former Montgomery County Highway Department Lots (East Side Of University)
Update/Approval:**

**7. Executive Session for Personnel/Litigation/Property Acquisition/County Property
Update/Approval: (if needed)**

8. Other Business:

Motion to pay the bills by _____ and second by _____ . All in favor, motion carried.

Motion to Adjourn by _____ and second by _____ . All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, April 2nd, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

- 1. Public Comments:**
- 2. Maintenance and Cleaning Issues and Report Update/Approval:**
- 3. Former Highway Department Lots (East Side Of University) Update/Approval:**
- 4. Coal Historical Marker Update/Approval:**
- 5. Interior Door Project for County Clerk’s Office Update/Approval:**
- 6. County Board Room Tech Grant Update/Approval:**
- 7. Highway Department Roof Bid Opening/Award Update/Approval:**
- 8. Other Business:**

Motion to pay the bills by _____ and seconded by _____ . All in favor, motion carried.
Motion to Adjourn by _____ and seconded by _____ . All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, May 7th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Schindler Elevator Contract Update/Approval:

4. Former Highway Department Lots (East Side Of University) Update/Approval:

5. Coal Historical Marker Update/Approval:

6. Annex Building Mural Update/Approval:

7. Highway Department Roof Bid Opening/Award Update/Approval:

8. Interior Door Project for County Clerk's Office Update/Approval:

9. County Board Room Tech Grant Update/Approval:

10. Surplus Property Resolution for Old Jail Generator Update/Approval:

11. New Courthouse Roof Replacement Bid Spec Update/Approval:

12. Other Business:

Motion to pay the bills by _____ and seconded by _____ . All in favor, motion carried.

Motion to Adjourn by _____ and seconded by _____ . All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, June 4th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Chimney Liner Update/Approval:

4. New Courthouse Roof Replacement Bid Opening Update/Approval:

5. Surplus Old Jail Generator Bid Process Update/Approval:

6. Interior Door Project for County Clerk's Office Update/Approval:

7. County Board Room Tech Grant Update/Approval:

8. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.
Motion to Adjourn by _____ and second by _____. All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, July 2nd, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. DAR Traveling Display Request Aug. 3-9 Update/Approval:

4. Historic Courthouse Historical Marker Update/Approval: Jeff Dunn

5. New Courthouse Roof Replacement Bid Opening Update/Approval:

6. Surplus Old Jail Generator Bid Opening Update/Approval:

7. Interior Door Project for County Clerk's Office Update/Approval:

8. County Board Room Tech Grant Update/Approval:

9. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, August 6th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Historic Courthouse Historical Marker Update/Approval: Jeff Dunn

4. Health Department Land Acquisition Update/Approval:

5. Interior Door Project for County Clerk's Office Update/Approval:

6. County Board Room Tech Grant Update/Approval:

7. Two-Year Plan Update/Approval:

8. Elevator Contract Update/Approval:

9. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, September 3rd, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Two-Year Plan Update/Approval:

4. Historic Courthouse Historical Marker Update/Approval: Jeff Dunn

5. Highway Department Land Acquisition Update/Approval:

6. Interior Door Project for County Clerk's Office Update/Approval:

7. County Board Room Tech Grant Update/Approval:

8. Surplus Office Equipment Update/Approval:

9. Green Diamond Bike Trail Update/Approval:

10. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, October 1st, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Maintenance and Cleaning Issues and Report Update/Approval:

3. Arches Rail Trail Signs Prohibiting Motorized Vehicles Update/Approval: Glenn Savage

4. Schindler Elevator Non-Renewal Letter Update/Approval:

5. Elevator Contract Proposals Update/Approval:

6. Highway Department Land Acquisition Update/Approval:

7. Interior Door Project for County Clerk's Office Update/Approval:

8. County Board Room Tech Grant Update/Approval:

9. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Friday, November 8th, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Bob Sneed, Connie Beck, Russell Beason, Ken Folkerts, Mark Hughes and
Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

- 1. Public Comments:**
- 2. Maintenance and Cleaning Issues and Report Update/Approval:**
- 3. Entec Project Proposal Update/Approval:** Jared Bergman
- 4. Operation Green Light for Veterans Update/Approval:**
- 5. Elevator Contract Proposals Update/Approval:**
- 6. New Postage Machine Lease Update/Approval:**
- 7. Highway Department Land Acquisition Update/Approval:**
- 8. Other Business:**

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.
Motion to Adjourn by _____ and second by _____. All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, December 3, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Mark Hughes, Connie Beck, Russell Beason, and Doug Donaldson

Members Absent:

Others Present:

The committee met today to discuss the following:

1. Public Comments:

2. Historic Courthouse Room Bid Opening Update/Approval:

3. Maintenance and Cleaning Issues and Report Update/Approval:

4. Green Diamond Bike Trail Update/Approval:

5. New Courthouse HVAC Update/Approval:

6. Other Business:

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.