

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, January 7, 2025

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young,
Doug Donaldson/Dr. Patty Whitworth

Members Absent:

Others Present:

The committee met today to discuss the following:

1. **Public Comments:**
2. **Courthouse Chiller Bid Opening Update/Approval:**
3. **Maintenance and Cleaning Issues and Report Update/Approval:**
4. **New Courthouse Cleaning Contract Update/Approval:**
5. **Courthouse Annex Table Request Update/Approval:** Julie Wollerman
6. **County Board Room AV Work Feb. 3-7 Update/Approval:**
7. **Green Diamond Bike Trail Update/Approval:**
8. **Property Insurance on New Construction Update/Approval:** Nikki Lohman
9. **Other Business:**

Motion to pay the bills by _____ and second by _____. All in favor, motion carried.
Motion to Adjourn by _____ and second by _____. All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

Historic Courthouse Annex
201 South Main Street, Hillsboro, IL 62049

Date: Tuesday, February 4, 2025

Time: 8:30 AM – County Board Room

Roll Call: Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young,
Doug Donaldson/Dr. Patty Whitworth **Members Absent:**

Others Present:

1. **Pledge of Allegiance:**
2. **Public Comments:**
3. **Courthouse Chiller Bid Opening Update/Approval:**
4. **Maintenance and Cleaning Issues and Report Update/Approval:**
5. **Historic Courthouse First Floor Lighting Update/Approval:**
6. **County Board Room AV Work Feb. 3-7 Update/Approval:**
7. **Green Diamond Bike Trail Update/Approval:**
8. **New Hire for Cleaning Position Update/Approval:**
9. **Other Business:**

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, March 4, 2025

Time: 8:30 AM – County Board Room

Roll Call: Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young,
Doug Donaldson/Dr. Patty Whitworth **Members Absent:**

Others Present:

1. **Pledge of Allegiance:**
2. **Public Comments:**
3. **Maintenance and Cleaning Issues and Report Update/Approval:**
4. **Tuck-pointing Update/Approval:**
5. **Generator Waiting List Update/Approval:**
6. **Cinric VAC Wall Painting Proposal Update/Approval:**
7. **Old Highway Department Property Update/Approval:**
8. **New Hire for Cleaning Position Update/Approval:**
9. **Other Business:**

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

Historic Courthouse Annex
201 South Main Street, Hillsboro, IL 62049

Date: Tuesday, April 1, 2025

Time: 8:30 AM – County Board Room

Roll Call: Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young,
Doug Donaldson/Dr. Patty Whitworth **Members Absent:**

Others Present:

1. **Pledge of Allegiance:**
2. **Public Comments:**
3. **Maintenance and Cleaning Issues and Report Update/Approval:**
4. **New Courthouse Chiller Update/Approval:**
5. **Historic Courthouse Flower Bed/Pots Update/Approval:**
6. **Hillsboro Market Update/Approval:**
7. **New Hire for Cleaning Position Update/Approval:**
8. **Other Business:**

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board Buildings & Grounds Committee Meeting Agenda

Historic Courthouse Annex
201 South Main Street, Hillsboro, IL 62049

8:30 a.m. Tuesday, May 6, 2025

Roll Call: **Members Present:** Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson/Dr. Patty Whitworth **Members Absent:**

Others Present:

1. **Pledge of Allegiance:**
2. **Public Comments:**
3. **Maintenance and Cleaning Issues and Report Update/Approval:**
4. **Generator Pad Bids Update/Approval:**
5. **New Courthouse Chiller Update/Approval:**
6. **DC Waste Recycling Baler Move Update/Approval:**
7. **New Hire for Cleaning Position Update/Approval:**
8. **Other Business:**

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, June 3, 2025

Roll Call: Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young,
Doug Donaldson/Dr. Patty Whitworth **Members Absent:**

Others Present:

1. **Pledge of Allegiance:**
2. **Public Comments:**
3. **Maintenance Report Update/Approval:**
4. **Alpha Controls Presentation (Brad Smith) Update/Approval:**
5. **Elevator Maintenance Contract Update/Approval:**
6. **Generator Pad Bids Update/Approval:**
7. **Other Business:**

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, July 1, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson/Dr. Patty Whitworth

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Historical Marker Update/Approval: Jeff Dunn
4. J-Tec Pipe Coating Presentation Update/Approval: Next month
5. Maintenance Report Update/Approval:
6. DCEO Phase II Projects Update/Approval:
7. Elevator Update/Approval:
8. Generator Pad Bids Update/Approval:
9. Window Cleaning Update/Approval:
10. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, August 5, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson/Dr. Patty Whitworth

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Boiler Bid Opening Update/Approval:
4. Jaytech Water Solutions Presentation Update/Approval: Andrew Grapperhaus
5. Maintenance Report Update/Approval:
6. Ameren Illinois Energy Assessment Offer Update/Approval:
7. NAGS Arches Rail Trail Request Update/Approval: Ray Luebbert
8. Historical Marker Update/Approval:
9. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, September 2, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Maintenance Report Update/Approval:
4. Courtroom Three Split Unit Update/Approval:
5. Jaytech Water Solutions Proposal Update/Approval:
6. NAGS Arches Rail Trail Request Update/Approval:
7. Window Cleaning Proposal Update/Approval:
8. Court Complex ADA Grant Update/Approval:
9. Silicon Ranch Solar Update/Approval:
10. Other Business:

Motion to pay the bills by _____ and second by _____ . All in favor, motion carried.

Motion to Adjourn by _____ and second by _____ . All in favor, motion carried.

Meeting adjourned at _____ a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda

Historic Courthouse Annex
201 South Main Street, Hillsboro, IL 62049

8:30 a.m. Tuesday, October 7, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Maintenance Report Update/Approval:
4. Silicon Ranch Solar Update/Approval:
5. EV Charging Station Request Update/Approval:
6. DCEO County Board Room Grant Update/Approval:
7. Court Complex ADA Grant Update/Approval:
8. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.
Motion to Adjourn by and second by . All in favor, motion carried.
Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, November 4, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Maintenance Report Update/Approval:
4. EV Charging Station Request Update/Approval:
5. Cinric Painting South Porch Estimate Update/Approval:
6. Robinson Construction Estimate on DCEO Grant Annex Work Update/Approval:
7. DCEO County Board Room Grant Update/Approval:
8. County Farm Lease Update/Approval:
9. City of Hillsboro Request to Move Electric Service Update/Approval:
10. DAR Plaque Honoring Gen. Richard Montgomery Update/Approval:
11. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, December 2, 2025

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. Maintenance Report Update/Approval:
4. DCEO County Board Room Grant Update/Approval:
5. County Farm Lease Update/Approval:
6. 127 N. Main Street Property Update/Approval:
7. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as
Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.