

MONTGOMERY COUNTY BOARD OF HEALTH
Minutes
January 17, 2017

A regular quarterly meeting of the Montgomery County Board of Health was held on January 17, 2017, at 7:00 p.m. at the Montgomery County Health Department's satellite office, located at 317 West Union, Litchfield, Illinois. Present at the meeting were: Harold Jurgena, Jerry Wesley, Jay Martin, Phillip Johnson, M.D., Brenda Johnson, Lou Ellen Anderson, Patty Whitworth, M.D., Rick Robbins, Lori Beeler, Cyndy Howard, Kayla Hilt, Kimber Deming, Jodi Perkins, and Hugh Satterlee.

Harold Jurgena called the meeting to order at 7:00 p.m.

The election of Board of Health officers for 2017 was discussed. Jay Martin made a motion for the current officers to retain their positions. The motion was seconded by Rick Robbins. All present voted "aye" and the motion carried. Harold Jurgena will remain President and Kim Mathews will continue as Secretary.

Following his re-election as Board of Health President, Harold Jurgena made a statement to the Board. He said he felt that Board meetings should last no longer than an hour and that all business should be able to be taken care of in that amount of time.

Harold asked for a motion to approve the minutes of the October 18, 2016 Board of Health (BOH) meeting. Rick Robbins made a motion to approve the minutes. It was seconded by Brenda Johnson. All present voted "aye" and the motion carried.

Hugh Satterlee read a letter resignation from Carolyn DeWerff, the Maternal Child Health Program Coordinator. Her last day as a full-time employee would be 1/31/17. Hugh then introduced her replacement, Lori Beeler. Lori has been with the Health Department for eight years. Dr. Johnson made a motion that the Board extend a letter of recognition to Carolyn for her outstanding service over the 32 years she worked at the Health Department. Dr. Whitworth seconded the motion. All present voted "aye" and the motion carried. Hugh reported that Carolyn will continue to work as a part-time nurse in the Maternal Child Health department, working approximately five days each month.

Hugh gave the CCU report in Lynn Sellers' absence. A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Kayla Hilt gave the Public Health Nursing report. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

A motion to approve the Supervisors' reports was made by Jay Martin. It was seconded by Rick Robbins. All present voted "aye" and the motion carried.

Hugh gave the Administrator's Report / Fiscal Report.

Hugh gave an update on the psychiatrist / nurse practitioner situation.

Hugh gave an update on the 708 Board funding opportunity.

Under "New Business / Open Discussion," Rick Robbins spoke about a topic that was discussed at the R.E.A.L.I.T.Y. coalition meeting. The coalition is a part of the Health Department's Substance Abuse Prevention Program. The discussion was about a required training that all alcohol (not package liquor) sellers must take prior to July 1, 2017. He talked about the possibility of tying the meeting of this requirement to an establishment's food permit.

There was nothing to discuss under "Personnel Discussion / Legal Status."

Harold Jurgena asked for a motion to adjourn the meeting. Dr. Johnson made a motion. It was seconded by Brenda Johnson. All present voted "aye" and the meeting adjourned.

MONTGOMERY COUNTY BOARD OF HEALTH
Minutes
April 18, 2017

A regular quarterly meeting of the Montgomery County Board of Health was held on April 18, 2017, at 7:00 p.m. at the Montgomery County Health Department's office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Harold Jurgena, Walter Williams, M.D., Jay Martin, Phillip Johnson, M.D., Lou Ellen Anderson, Patty Whitworth, M.D., Rick Robbins, Lynn Sellers, Cyndy Howard, Kayla Hilt, Kimber Deming, Jodi Perkins, and Hugh Satterlee.

Harold Jurgena called the meeting to order at 7:00 p.m.

Harold asked for a motion to approve the minutes of the January 17, 2017 Board of Health (BOH) meeting. Dr. Whitworth made a motion to approve the minutes. It was seconded by Jay Martin. All present voted "aye" and the motion carried.

Hugh Satterlee reported that Kim Matthews notified him that she is resigning from the Board due to conflicts with her current schedule. She said that she appreciated her time on the Board and wished everyone well. Harold pointed out that a Secretary would need to be chosen to take her place. Dr. Williams nominated Dr. Whitworth to assume the position. The motion was seconded by Lou Ellen Anderson. All present voted "aye" and the motion carried.

Hugh stated that Dr. Balen had shown interest in serving on the BOH. This would bring the Board into compliance with the dentist requirement. Jay Martin made a motion to seat Dr. Balen on the Board. Dr. Williams seconded the motion. All present voted "aye" and the motion carried. Hugh will notify Dr. Balen of the approval of his membership on the Board.

Lynn Sellers gave the CCU report. A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Kayla Hilt gave the Public Health Nursing report. A copy of the report is attached.

Hugh Satterlee gave the Maternal Child Health report in Lori Beeler's absence. A copy of the report is attached.

A motion to approve the Supervisors' reports was made by Dr. Williams. It was seconded by Jay Martin. All present voted "aye" and the motion carried.

Hugh gave the Administrator's Report / Fiscal Report. A motion to approve the Administrator's / Fiscal report was made by Dr. Johnson and seconded by Dr. Williams. All present voted "aye" and the motion carried.

Hugh gave an update on the psychiatrist / nurse practitioner situation.

Hugh gave an update on the 708 Board funding opportunity.

Hugh discussed the idea of offering extended office hours. This would be achieved by some staff working four days a week, with longer hours each day. Staggering the staff schedules would allow the office to remain open five days a week, with additional hours. The Board agreed to try the arrangement for a period of one year. They will evaluate its success at the end of that time to decide if it should continue.

Under “New Business / Open Discussion,” Rick Robbins spoke about the limited availability of domestic abuse shelters in Montgomery County. He asked that the Board discuss the issue at the next BOH meeting. He requested it be added to that meeting’s Agenda.

Rick Robbins reported that he received a text message during the meeting from Taryn Markezich, a counselor with the Lincolnwood School District, saying that she would be willing to serve on the BOH. Dr. Whitworth made a motion to seat Taryn Markezich on the Board. The motion was seconded by Dr. Williams. All present voted “aye” and the motion carried.

There was nothing to discuss under “Personnel Discussion / Legal Status.”

Harold Jurgena asked for a motion to adjourn the meeting. Dr. Johnson made a motion. It was seconded by Dr. Whitworth. All present voted “aye” and the meeting adjourned.

MONTGOMERY COUNTY BOARD OF HEALTH
Minutes
July 6, 2017

A regular quarterly meeting of the Montgomery County Board of Health was held on July 6, 2017, at 7:00 p.m. at the Montgomery County Health Department's office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Harold Jurgena, Jerry Wesley, Phillip Johnson, M.D., Rick Robbins, Brenda Johnson, R.N., Lou Ellen Anderson, Patty Whitworth, M.D., Taryn Markezich, Jay Martin, Cyndy Howard, Kayla Hilt, Kimber Deming, Jodi Perkins, Hugh Satterlee, and Lauren Fuller.

Harold Jurgena called the meeting to order at 7:00 p.m.

Harold asked for a motion to approve the minutes of the April 18, 2017 Board of Health (BOH) meeting. Brenda Johnson made a motion to approve the minutes. It was seconded by Dr. Whitworth. All present voted "aye" and the motion carried.

The Board of Health has two new members, Robert Balen, DDS, and Taryn Markezich. Both were approved at the last Board meeting.

A motion to appoint Lauren Fuller to the Board of Health was made by Jay Martin and seconded by Dr. Whitworth. All present voted "aye" and the motion carried.

Hugh Satterlee gave the CCU report in Lynn Sellers absence. A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Kayla Hilt gave the Public Health Nursing report. A copy of the report is attached.

Hugh Satterlee gave the Maternal Child Health report in Lori Beeler's absence. A copy of the report is attached.

A motion to approve the Supervisors' reports was made by Dr. Johnson. It was seconded by Jerry Wesley. All present voted "aye" and the motion carried.

Hugh gave the Administrator's Report / Fiscal Report. He reported that on June 13, the Health Department used Calvary Baptist Church to see mental health, substance abuse, and WIC clients while IDOT replaced the culvert at the entrance of the Health Department's parking lot. Wright Automotive allowed the Health Department to park agency vehicles in their parking lot that day and the KC Hall allowed Health Department employees to park in their parking lot. Everything went smoothly that day. The plan and actions that were implemented that day will be used as an emergency preparedness exercise in continuity of operations.

Hugh Satterlee went over the Health Department's fiscal year 2018 budget. A motion was made by Dr. Whitworth to approve the FY18 budget as presented. The motion was seconded by Brenda Johnson. All present voted "aye" and the motion carried.

The Board discussed the lack of domestic violence shelters in Montgomery County.

There was nothing to discuss under "New Business / Open Discussion."

There was nothing to discuss under "Personnel Discussion / Legal Status."

There was no need for an Executive Session.

Harold Jurgena asked for a motion to adjourn the meeting. Jerry Wesley made a motion. It was seconded by Brenda Johnson. All present voted "aye" and the meeting adjourned.

MONTGOMERY COUNTY BOARD OF HEALTH
Minutes
October 17, 2017

A regular quarterly meeting of the Montgomery County Board of Health was held on October 17, 2017, at 7:00 p.m. at the Montgomery County Health Department's office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Jerry Wesley, Walter Williams, M.D., Phillip Johnson, M.D., Rick Robbins, Brenda Johnson, R.N., Lou Ellen Anderson, Patty Whitworth, M.D., Taryn Markezich, Robert Balen, D.M.D., Lauren Fuller, Jay Martin, Cyndy Howard, Lynn Sellers, Kayla Hilt, Lori Beeler, Jodi Perkins, and Hugh Satterlee.

Jerry Wesley called the meeting to order at 7:00 p.m.

Jerry asked for a motion to approve the minutes of the July 6, 2017 Board of Health (BOH) meeting. Dr. Williams made a motion to approve the minutes. It was seconded by Rick Robbins. All present voted "aye" and the motion carried.

Lynn Sellers gave the CCU report. A copy of the report is attached.

Hugh Satterlee gave the Behavioral Health report in Kimber Deming's absence. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Kayla Hilt gave the Public Health Nursing report. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

A motion to approve the Supervisors' reports was made by Brenda Johnson. It was seconded by Dr. Williams. All present voted "aye" and the motion carried.

Hugh gave the Administrator's Report / Fiscal Report. He reported the Health Department had contracted with a psychologist, Michele Womontree, to work one day a week.

A motion to approve the Administrator's/Fiscal report was made by Patty Whitworth. It was seconded by Dr. Johnson. All present voted "aye" and the motion carried.

Hugh Satterlee informed the Board of an issue with the Health Department's FY17 property tax levy. The full amount requested was not extended, even though a resolution was passed by the County Board. The County Clerk, Sandy Leitheiser, reduced the Health Department's extension without notifying anyone of the change. The change will mean the Health Department will not receive the full amount that was in the FY17 budget, a budget that was also approved by the County Board. The amount received will be around \$42,000 less. Hugh has spoken with the Finance Committee Chairman, Megan Beeler, to see what can be done to remedy the problem. He has not received an answer from her as of yet. Hugh will keep the Board informed and will give an update on the situation at the next Board meeting.

Under "New Business / Open Discussion," Dr. Johnson mentioned the fact that the Health Department's Litchfield has limited space. He said it might be a good idea to keep an eye open for a location with more space.

Rick Robbins stated that he is planning to apply for a grant for funding to purchase Narcan, the medication used to block the effects of opioids, so that it can be kept in all of the County's squad cars.

There was nothing to discuss under "Personnel Discussion / Legal Status."

There was no need for an Executive Session.

Jerry Wesley asked for a motion to adjourn the meeting. Dr. Williams made a motion. It was seconded by Brenda Johnson. All present voted "aye" and the meeting adjourned.