

MONTGOMERY COUNTY BOARD OF HEALTH
Minutes
January 15, 2019

A regular quarterly meeting of the Montgomery County Board of Health was held on January 15, 2019, at 7:00 p.m. at the Montgomery County Health Department office, located at 317 West Union Avenue, Litchfield, Illinois. Present at the meeting were: Harold Jurgena, Jerry Wesley, Brenda Johnson, R.N., Lou Ellen Anderson, Patty Whitworth, M.D., Taryn Markezich, Robert Mulch, M.D., Dillon Clark, Cyndy Howard, Kimber Deming, and Hugh Satterlee.

Harold Jurgena called the meeting to order at 7:00 p.m.

Dillon Clark was introduced as the new County Board representative on the Montgomery County Board of Health.

Harold Jurgena announced his resignation from the Board of Health. He stated it had been a pleasure to serve on the Board of Health for many years and felt it was time for him to leave. The Board thanked Harold for his dedication to the citizens of the county and to the Health Department. He will be greatly missed. He was asked to chair the meeting for the night. He graciously accepted.

Robert Mulch, M.D. has agreed to accept the appointment to fill the vacancy on the Board.

After discussion, Jerry Wesley made a motion to appoint Walter Williams, M.D. to the position of President and Patty Whitworth, M.D. to the position of Secretary. Brenda Johnson, R.N. seconded the motion. All present voted "aye" and the motion passed.

Harold Jurgena asked for a motion to approve the minutes of the October 16, 2018 Board of Health (BOH) meeting. Jerry Wesley made a motion to approve the minutes. It was seconded Dr. Mulch. All present voted "aye" and the motion carried.

Harold Jurgena asked the Board members if they had any questions on the supervisors' reports (copies attached) that they received in their packet of meeting materials.

Elder Services report submitted by Lynn Sellers: There were no questions.

Behavioral Health report submitted by Kimber Deming: A discussion was had on the availability of crisis beds throughout the state. It was noted that the need continues to grow however the number of beds continues to decrease.

Environmental Health report submitted by Cyndy Howard: It was discussed that the County Board had approved the proposed food ordinance and that it would become effective January 1, 2019. After discussion by the Board, it was decided that the Board of Health would formally adopt the new ordinance. Jerry Wesley made a motion to approve the new food ordinance as presented to the County Board. It was seconded by Dr. Whitworth. All present voted "aye" and the motion passed.

Public Health report submitted by Kayla Hilt: There were no questions.

Maternal Child Health report submitted by Lori Beeler: There were no questions.

A motion to approve the supervisors' reports was made by Dr. Mulch. It was seconded by Brenda Johnson. All present voted "aye" and the motion passed.

Hugh Satterlee gave the Administrator's Report / Fiscal Report. Hugh reported that one CD had been purchased and an additional \$100,000.00 will be moved to a CD in the future.

There was nothing under "New Business / Open Discussion."

Under "Personnel Discussion / Legal Status," Hugh updated the Board on the Lori Partch case. Dillon Clark was brought up to date.

No Executive Session was needed.

Harold Jurgena asked for a motion to adjourn the meeting. Dr. Mulch made a motion. It was seconded by Lou Ellen Anderson. All present voted "aye" and the meeting adjourned.

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

April 16, 2019

A regular quarterly meeting of the Montgomery County Board of Health was held on April 16, 2019, at 7:00 p.m. at the Montgomery County Health Department office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Walter Williams, M.D., Jerry Wesley, Phillip Johnson, M.D., Rick Robbins, Brenda Johnson, R.N., Lou Ellen Anderson, Patty Whitworth, M.D., Taryn Markezich, Robert Mulch, M.D., Lynn Sellers, Cyndy Howard, Kayla Hilt, Lori Beeler, Jodi Perkins, and Hugh Satterlee.

Dr. Williams called the meeting to order at 7:00 p.m.

Dr. Williams asked for a motion to approve the minutes of the January 15, 2019 Board of Health (BOH) meeting. Dr. Mulch made a motion to approve the minutes. It was seconded Dr. Whitworth. All present voted "aye" and the motion carried.

The supervisors then gave their reports.

The Elder Services report was presented by Lynn Sellers: A copy of the report is attached.

Kimber Deming was not present to give the Behavioral Health report. A copy of the report is attached. Hugh Satterlee answered the questions the Board had about information in her report.

The Environmental Health report was presented by Cyndy Howard. A copy of her report is attached.

The Public Health report was presented by Kayla Hilt. A copy of her report is attached. There was discussion about getting the message out to the public about the importance of vaccinations.

The Maternal Child Health report was presented by Lori Beeler. A copy of her report is attached.

A motion to approve the supervisors' reports was made by Dr. Mulch. It was seconded by Jerry Wesley. All present voted "aye" and the motion passed.

Hugh Satterlee gave the Administrator's Report / Fiscal Report. He gave an update on the FY20 708 application that was submitted. The total of the Health Department's application was \$231, 820.

Hugh asked the Board for their approval of him exploring the possibility of offering services in Nokomis. Following discussion of the issue by the Board, Jerry Wesley made a motion to explore the offering of services in Nokomis. It was seconded by Dr. Mulch. All present voted "aye" and the motion passed.

A motion to approve the Administrator's Report / Fiscal Report was made by Dr. Johnson. It was seconded by Dr. Whitworth. All present voted "aye" and the motion passed.

There was nothing under "New Business / Open Discussion."

Under "Personnel Discussion / Legal Status," Hugh updated the Board on the Lori Partch case. He said the last thing he had heard was that her attorney was going to recommend to her that she plead guilty to the lesser offence of disorderly conduct.

No Executive Session was needed.

Dr. Williams asked for a motion to adjourn the meeting. Brenda Johnson made a motion. It was seconded by Dr. Johnson. All present voted "aye" and the meeting adjourned.

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

July 16, 2019

A regular quarterly meeting of the Montgomery County Board of Health was held on July 16, 2019, at 7:00 p.m. at the Montgomery County Health Department office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Walter Williams, M.D., Jerry Wesley, Phillip Johnson, M.D., Rick Robbins, Brenda Johnson, R.N., Lou Ellen Anderson, Taryn Markezich, Robert Mulch, M.D., Sandra Johnson, Lynn Sellers, Cyndy Howard, Becky Schweizer, Lori Beeler, Kimber Deming, Jodi Perkins, and Hugh Satterlee.

Dr. Williams called the meeting to order at 7:00 p.m.

The new County Board Representative assigned to the Board of Health, Sandra Johnson, was introduced.

Hugh Satterlee reported that he had received a letter from Dr. Balen stating that he is unable to fulfill the obligation of being a member of the Board of Health and that he is resigning.

Dr. Williams asked for a motion to approve the minutes of the April 16, 2019 Board of Health meeting. Brenda Johnson made a motion to approve the minutes. It was seconded Lou Ellen Anderson. All present voted "aye" and the motion passed.

The supervisors then gave their reports.

The Elder Services report was presented by Lynn Sellers: A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

The Environmental Health report was presented by Cyndy Howard. A copy of her report is attached.

The Public Health report was presented by Becky Schweizer. A copy of her report is attached.

The Maternal Child Health report was presented by Lori Beeler. A copy of her report is attached.

A motion to approve the supervisors' reports was made by Dr. Mulch. It was seconded by Jerry Wesley. All present voted "aye" and the motion passed.

Hugh Satterlee gave the Administrator's Report / Fiscal Report. He reported that the Health Department's behavioral health accreditation review is scheduled for August 26-28. The review is conducted by CARF (Commission on Accreditation of Rehabilitation Facilities). He then went over the financial reports.

Hugh asked for the Board's approval to pay for the DHS budget approved expense of the installation of a generator at the Litchfield office. He wanted to make sure he had approval to pay the invoice if it exceeded the amount that he is currently approved to spend without Board of Health approval, which is \$10,000. The cost of the generator is expected to be under that amount. A motion was made by Taryn Markezich to approve the payment of the generator invoice. The motion was seconded by Brenda Johnson. All present voted "aye" and the motion passed.

Hugh presented the proposed County Fiscal Year 2020 budget. Following discussion by the Board, Rick Robbins made a motion to approve the County Fiscal Year 2020 budget as presented. Dr. Mulch seconded the motion. All present voted "aye" and the motion passed.

There was nothing under "New Business / Open Discussion."

There was nothing under "Personnel Discussion / Legal Status."

No Executive Session was needed.

Dr. Williams asked for a motion to adjourn the meeting. Dr. Johnson made a motion. It was seconded by Dr. Mulch. All present voted "aye" and the meeting adjourned.

MCHD Services for the Elderly CCU (Care Coordination Unit) Report

July 16th, 2019

- In May Jess Moxey gave a presentation to the Senior Achievers in Litchfield with 45 people in attendance. She spoke about Medicare Part D and the various programs the agency provides.
- In June, Julie Jones, APS Caseworker, was the guest speaker for the Help at Home, Inc. in-service. She gave information and answered questions about the Adult Protective Services program to their 80 in-home care workers.
- Currently we are case managing 559 Community Care Program clients.
- For FY 2019 we received 35 reports of abuse or self-neglect. Of the 35 reports, 30 cases involved individuals 60 + & 5 cases involved individuals under 60 & disabled. The breakdown of the reports we investigated: 3 – Self Neglect, 1 – Confinement, 4 – Willful Deprivation, 16 – Emotional Abuse, 17 – Financial Exploitation, 12 – Passive Neglect, 5 – Physical Abuse, and 2 – Sexual Abuse.
- The beginning of FY2020 is bringing many changes - Managed Care (MCO) is going state wide and will affect nearly half of our 559 CCP clients. And community based services will shift to a “Person Centered Planning” model in the months to come.

Thank you,

Lynn Sellers
CCU Program Director

**MENTAL HEALTH
BOARD MEETING
July 16, 2019**

2019 4th Quarter Stats:

*103 New or return Mental Health clients

*30 New or return Substance Abuse clients

*26 Crisis contacts, 2 were hospitalized, and 7 followed up with services

* 0 referrals for Psychosocial Rehabilitation Services, 8 currently

* 5 current clients for Drug Court

** Our first Suicide Awareness 5K run or 1M walk was very successful. We had 76 participants and raised \$4835.00, which was donated to Crossover Ministries. Next year we hope to have more participants, especially from the surrounding schools and health care facilities.

** Staff have been involved in a couple debriefings in Raymond. They always seem very appreciative of the service.

** Staff have given trainings on bullying, autism and coping skills at schools and nursing home facilities.

** CARF will be here in August 26th.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

Board of Health
July 16, 2019

Environmental Health Report
Cyndy Howard

Food - New Aldi location has been approved in Litchfield.

Half Witt Winery in Witt has begun to produce wines and will be opening their tasting room in a few months.

Private Sewage - Attended Montgomery County Planning Commission Meeting to answer questions on septic system planning and permitting requirements.

Lead - Currently have 4.

Vector - Continue to conduct mosquito testing. No positive West Nile have been found in the county. Illinois currently has 13 counties with positive results and no human cases as of July 2nd.

Public Health Board Report

July 16, 2019

Becky Schweizer

Communicable Diseases/STD's: Total of 56 communicable diseases for this quarter

28 STD's. Influenza A outbreak in April at LTC in county. 1 meningitis which resulted in death. 1 confirmed pertussis in older female in county (70's)

TB: 228 TB skin test given at Jail, in house and LTC facilities

Drug Screens: 5 test total. 4 for mental health clients

DNA/Paternity testing: 4 test this quarter

Immunizations: 53 given.

Vision and Hearing: None this quarter. Will start in August contacting schools and scheduling

Diabetes Support Group: Met each month of quarter. In June new lead for group Madison Reck LPN

They meet last Wednesday of month at 5:30pm

Illinois Breast and Cervical Program: 711 clients served as of 6/30/19. New caseload given to us from OWH now 800 clients

July 16, 2019 Board of Health Meeting WIC/FCM

1. Caseload has averaged 75% for the last 3 months. New caseload assignment began July 1.
2. Lead review was conducted on July 3, 2019. No findings reported. We currently have 5 open children's cases in Montgomery County. Vaccine for Children review was conducted on 4/18/19, passed. IDPH has recently reinstated the CHIP vaccine program for VFC providers. This allows VFC providers to administer VFC vaccines to Title 21 children again. Most healthcare providers in our county are providing vaccines to Title 21 children, therefore we will have to consider how many eligible children we may serve and if vaccines will be administered prior to expiration. IDPH requires all expired vaccines be reimbursed dose for dose, which is very costly.
3. WIC staff made 21 home assessments, completed 2 pregnancy tests, completed 26 genetic screens, obtained 58 capillary lead samples and administered 648 vaccines this quarter. FCM now requires home visits be made on all pregnant women and infants. Infants will be seen between 2-4 months of age. We received 10 Pack and Plays, numerous Onsies and 10 swaddlers from the SIDS of Illinois program to promote FCM's safe sleep initiative. Farmer's Market produce will be available for client pick up during the month of July.
4. WIC/FCM has hired a new BFPC, Jes Kruse. She has participated in the program for many years and is adjusting well. Patti Kirk, RN has returned. She is working 3 days a week. We are conducting interviews for a new front line staff employee for our Hillsboro office.
6. St. Francis Hospital contacted the health department, by mail, to inform the agency our BFPC is welcome at their facility at any time. Jes has been to SFH twice and reports no problems.
7. Outreach efforts continue.

Lori Beeler RN

Maternal Child Health Coordinator

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

October 15, 2019

A regular quarterly meeting of the Montgomery County Board of Health was held on October 15, 2019, at 7:00 p.m. at the Montgomery County Health Department office, located at 11191 Illinois Route 185, Hillsboro, Illinois. Present at the meeting were: Walter Williams, M.D., Jerry Wesley, Phillip Johnson, M.D., Brenda Johnson, R.N., Lou Ellen Anderson, Taryn Markezich, Robert Mulch, M.D., Lauren Fuller, Patty Whitworth, M.D., Lynn Sellers, Cyndy Howard, Becky Schweizer, Kimber Deming, Jodi Perkins, and Hugh Satterlee.

Dr. Williams called the meeting to order at 7:00 p.m.

Dr. Williams asked for a motion to approve the minutes of the July 16, 2019 Board of Health meeting. Brenda Johnson made a motion to approve the minutes. It was seconded Lou Ellen Anderson. All present voted "aye" and the motion passed.

The supervisors then gave their reports.

The Elder Services report was presented by Lynn Sellers: A copy of the report is attached.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached. Kimber added to her report stating that the Health Department did receive a three year behavioral health accreditation from CARF.

The Environmental Health report was presented by Cyndy Howard. A copy of her report is attached.

The Public Health report was presented by Becky Schweizer. A copy of her report is attached.

The Maternal Child Health report was presented by Lori Beeler. A copy of her report is attached.

A motion to approve the supervisors' reports was made by Dr. Johnson. It was seconded by Dr. Whitworth. All present voted "aye" and the motion passed.

Hugh Satterlee gave the Administrator's Report / Fiscal Report. He reported that the Health Department's behavioral health department was visited and reviewed by three different entities since the July meeting: the State of Illinois' Substance Use Prevention and Recovery (SUPR) office, CARF, and the State's Bureau of Accreditation, Licensure, and Certification (BALC) department. All three reviews went well. He then went over the financial reports. A motion to approve the financial reports was made by Jerry Wesley. Brenda Johnson seconded the motion. All present voted "aye" and the motion passed.

Hugh mentioned that he was waiting to hear back on some cost information related to starting a satellite office in Nokomis. The Board asked for Hugh to also gather information regarding the estimated number of clients that would be served if an office were to be opened.

MCHD Services for the Elderly CCU (Care Coordination Unit) Report

October 15th, 2019

- Medicare Part D Open Enrollment begins on Oct. 15th and ends on Dec. 7th. We have been busy taking appointments. We will have staff going a few times to Christian & Macoupin Counties to provide services and have several enrollment events scheduled during the 8 week period.
- Currently we are case managing 562 Community Care Program clients.
- One of our Care Coordinators resigned the end of August and we are currently looking to fill that position.
- We just completed the competitive bidding process for the Title III B Information & Assistance grant, Title III B Options Counseling grant and Title III E Access Assistance (Family Caregiver) I & A grant. We successfully retained the Options Counseling grant for all 3 counties. We were also successful in retaining the Access Assistance (Family Caregiver) grant for Montgomery County and we gained Macoupin & Christian counties. We initially lost the Title III B I & A grant for Montgomery & Christian counties, retaining only Macoupin County. We appealed the decision and were granted a hearing, which resulted in the positive outcome of restoring all 3 counties to MCHD.
- APS – Since July we have investigated 19 reports of abuse, neglect or exploitation in Montgomery County and conducted 6 wellness checks (2 in Macoupin, 3 in Montgomery & 1 in Christian).

Thank you,

Lynn Sellers
CCU Program Director

**MENTAL HEALTH
BOARD MEETING
October 15, 2019**

2020 1st Quarter Stats:

*113 New or return Mental Health clients

*33 New or return Substance Use clients

*32 Crisis contacts, 1 was hospitalized, and 17 followed up with services

* 1 referral for Psychosocial Rehabilitation Services, 8 currently

* 7 current clients for Drug Court

** Staff are still going to trainings as needed.

** CARF was here in August. The review went well, but we will not know any definite results until later this month.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

Board of Health
October 15, 2019

Environmental Health Report
Cyndy Howard

Mark King has resigned as Associate Sanitarian and we are currently accepting applications for his position.

Vector - Mosquito testing has concluded for the year. Two samples were found positive, Taylor springs located behind MCHD and Nokomis located behind the water tower. Illinois currently has 44 counties with positive results and 14 human cases as of October 1st. Compared to last year Illinois had 74 positive counties with 176 human cases.

PUBLIC HEALTH BOARD REPORT

October 15, 2019

Becky Schweizer

Communicable Disease/STD's: 54 communicable disease

STD's: 25

TB test—Jail, office and LTC: 273

Drug Test: 6

Mental Health Drug Test: 3

Paternity / DNA testing: 6

Flu Shots (began 9/24/19): 42

Immunizations: 77 including Litchfield office

Aug. 2, 19- TB 2 step given to Nursing class at HAH –total
15

August investigation began on Salmonella case (Nokomis)

September 26 first flu clinic of the season

Investigated 1 vaping pneumonia—transferred from SFH to STJ. Case transferred to Macoupin County due to place of residence

9/30/19 Began investigation into 5 cases of campylobacter (Litchfield, Hillsboro, Nokomis, Witt, Irving)

Vision and Hearing out testing pre-k's. Very slow pace due to age of clients

Diabetic Support group continues to meet last Wednesday of the month at MCHD at 5A:30pm

IBCCP caseload for July-Sept= 198

October 15, 2019 Board of Health Meeting WIC/FCM

1. Caseload averaged 75% last quarter.
2. Vaccine for Children Program is now allowing VFC providers to provide CHIP, Title 21 or State Funded, children ACIP approved vaccines. The state estimated CHIP population in county and automatically send CHIP vaccines with each order. VFC flu vaccine is now available.
3. We currently have 7 open children lead cases in the county. No environmental assessments were conducted last quarter.
4. FY20 FCM guidelines now requires all pregnant women and all infants, between the age of 2-4 months, receive a home visit. Safe Sleep initiative is included in primary initiatives this fiscal year. WIC/FCM staff performed 37 home visits, completed 32 genetic screens and 5 pregnancy tests, obtained 90 capillary lead samples and administered 941 VFC vaccines in the last quarter.
5. Megan Earnest was hired for the front line staff position in Hillsboro office.
6. Outreach efforts continue.

Thank you,

Lori Beeler RN

Maternal Child Health Coordinator