

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

July 18, 2023

A regular quarterly meeting of the Montgomery County Board of Health was held on July 18, 2023, at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Brenda Johnson, Rick Robbins, Theresa Rapp, Lauren Fuller, Brian Cady, M.D., Pam Myers, Robert Hamm, D.D.S., and Ross Billiter, M.D., Becky Schweizer, Jessica Moxey, Kimber Deming, Lori Beeler, Hugh Satterlee, and Jodi Perkins.

Dr. Whitworth called the meeting to order at 7:00 p.m.

Dr. Whitworth asked for a motion to approve the minutes of the April 18, 2023 meeting. Rick Robbins made a motion to approve the minutes of the April 18, 2023 meeting. It was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

The meeting was then opened up for public comment. Hearing no comments, the meeting moved on.

The supervisors gave their reports.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Hugh Satterlee gave the Environmental Health report in Cyndy Howard's absence. A copy of the report is attached.

Becky Schweizer gave the Public Health report. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

Jessica Moxey presented the Elder Services report. A copy of the report is attached.

Jodi Perkins gave the Fiscal Report. Her report included a review of the check lists from April, May, and June and also the Balance Sheet.

Hugh Satterlee gave the Administrator's report. Hugh reported that FY24 County Budget information has started being gathered, but it is still in the preliminary stage. He said that once the Budget is complete, a special Board of Health meeting will be necessary in order for it to be reviewed and approved prior to it moving on to the County Board.

Hugh reported that the State had increased the Health Department's FY24 Local Health Protection Grant. Also, that a 5-year IDPH grant to be used for retention of public health staff is being given to local health departments.

Hugh went over some information he received from Hillsboro Area Hospital. They are discontinuing their psychiatric services as of 8/31/23. He met with their administrative team to obtain details of their current contract with the service provider, Array, to determine whether the Health Department would be interested in utilizing their services. Hugh presented the information to the Board. After discussion, a motion to investigate Array's services further was made by Lauren Fuller. It was seconded by Dr. Cady. All present voted "aye" and the motion passed.

Hugh informed the Board that he has created a policy that states that each payroll staff will only be paid for the time that they have entered into the time tracking software at the time that payroll is prepared. They will be paid for the time that they did not receive pay for on the next payroll if that time has been entered by the time that payroll is prepared. Staff have been very lax about keeping their time entries up to date. Their time entries effect the billing of State grants. This policy is meant to make employees more accountable and to help resolve this issue.

Hugh stated that there are no bids for the renovation work on the new Litchfield building. Two contractors took packets, but neither turned in a bid. Hugh said that the Health Department has fulfilled its obligation of advertising for bids. He said that he will now contact the contractors who took the packets and ask if they are interested in submitting a bid.

New Business/Open Discussion: Hugh presented information on a mental health crisis response situation that occurred. The Board discussed the response with Hugh and Kimber.

Personnel Discussion/Legal Status: Nothing was discussed.

Executive Session: No Executive Session was needed.

A motion to adjourn the meeting was made by Dr. Cady. It was seconded by Dr. Hamm. All present voted "aye" and the motion passed.