

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

January 16, 2024

A regular quarterly meeting of the Montgomery County Board of Health was held on January 16, 2024 at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Brenda Johnson, Rick Robbins, Phillip Johnson, M.D., Brian Cady, M.D., Jerry Wesley, Lauren Fuller, Becky Schweizer, Jessica Moxey, Cyndy Howard, Lori Beeler, Kimber Deming, and Hugh Satterlee.

Dr. Whitworth called the meeting to order at 7:03 p.m.

Dr. Whitworth asked for a motion to approve the minutes of the October 17, 2023 meeting. Brenda Johnson made a motion to approve the minutes of the October 17, 2023 meeting. It was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

The meeting was then opened up for public comment. Hearing no comments, the meeting moved on.

The election of officers was held. Dr. Johnson made a motion to nominate Dr. Whitworth for the President position. It was seconded by Dr. Cady. As no further nominations for President were made, Jerry Wesley made a motion to close the nominations and elect Dr. Whitworth by acclamation. The motion was seconded by Rick Robbins. All present voted "aye" and the motion passed.

Dr. Johnson made a motion to nominate Brenda Johnson for the Secretary position. It was seconded by Jerry Wesley. As no further nominations for Secretary were made, Dr. Whitworth made a motion to close the nominations and elect Brenda Johnson by acclamation. The motion was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

The supervisors gave their reports.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Becky Schweizer gave the Public Health report. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

Jessica Moxey presented the Elder Services report. A copy of the report is attached.

Hugh Satterlee gave the Fiscal Report in Jodi Perkins' absence. This report included a review of the check lists from October, November, and December, and also the Balance Sheet. Rick Robbins made a motion to approve the Fiscal Report as presented. The motion was seconded by Dr. Cady. A discussion was had concerning the payment to Cross Over Ministries in November. After discussion, all present voted "aye" and the motion passed.

Hugh Satterlee gave the Administrator's report. Hugh reported on the status of our current vehicles and replacing some of them. It was requested that a list of vehicles be prepared for the Board of Health showing age, mileage, and condition.

Rick Robbins made a motion to authorize Hugh to spend up to \$90,000.00 to purchase two vehicles at his discretion. The motion was seconded by Jerry Wesley. All present voted "aye" and the motion passed.

Dr. Whitworth asked about the status of the requested easement by the City of Litchfield at the new Litchfield property. Hugh reported that it had been sent to the State's Attorney for review and advisement. We have not heard back from him. The Board of Health would like additional information on this easement before it is granted.

Hugh reported on the status of the renovation of the Litchfield office. He stated that all known contractors were located in Montgomery County with the exception of the flooring provider which is located in Macoupin County.

Changes to **07.09 Leave Without Pay** in the Personnel Policy and Procedures Manual was discussed. After discussion and altering the wording in the policy, a motion was made by Brenda Johnson to approve the policy pending review and approval by the County's attorney for HR matters. The motion was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

Hugh informed the Board that the Drug-Free Workplace policy was being reviewed by the State's Attorney and will be presented in the future for review.

New Business/Open Discussion: Dr. Johnson discussed the need for the Board of Health and the Health Department to prepare a letter to our legislators concerning the issues currently being struggled with in the behavioral health scene. The Board discussed the funding that the State provides and how resources that are approved may not be a solution to the current problems. Dr. Johnson will compose a draft for the Board of Health to modify which when approved will be presented to our legislators.

Personnel Discussion/Legal Status: Nothing was discussed.

Executive Session: No Executive Session was needed.

A motion to adjourn the meeting was made by Dr. Johnson. It was seconded by Dr. Cady. All present voted "aye" and the motion passed.

**MENTAL HEALTH
BOARD MEETING
January 16, 2024**

2024 2nd Quarter Stats:

*82 New or return Mental Health clients

*22 New or return Substance Use/DUI clients

*16 Crisis contacts, 13 were face to face, 0 were hospitalized, and 1 followed up with services

* 9 current clients for Drug Court

* 4 current clients for Mental Health court

** 2 New Staff members, Ashley Jewell and Whitney Evans are new counselors.

**Death statistics are attached. These are directly from the Montgomery County Coroner's office.

** Mobile Crisis Response Team is still undergoing minor changes made by the State.

**Montgomery County has started the Mental Health court program.

** Staff are still using telephone therapy as needed. Most all clients are now seen in person.

** Staff are continuing to get trainings over zoom, internet, telehealth or in person as needed.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

	Natural	Suicide	Homicide	Accidental		FYI accidental deaths due to overdoses
2023						
January	24	1	0	2		2
February	14	0	0	3		3
March	29	3		1		
April	19	0	0	1		1
May	22	1	0	8		2
June	16	0	0	2		2
July	21	1	0	0		0
August	27	1	0	1		
September	21	0	0	1		
October	25	1	0	1		1
November	31	1	0	2		
December						
Totals	249	9	0	22		11
2022						
January	29	0	0	1		
February	20					
March	34	1		1		1
April	16			1		1
May	19			2		
June	20	2	2	1		
July	18	2		1		
August	37	0	0	1		
September	17	1		2		
October	23		1	1		
November	22	0	1	1		
December	28	1	0	2		2
Total	283	7	4	14		4

**This is an attachment to the minutes
from the prior BOH meeting.**

Board of Health
January 16, 2024

Environmental Health Report
Cyndy Howard

Food - The Chubby Cheesecake and Tavie's Tea have opened in Litchfield. Imperial Dragon and 5 Boys (Hillsboro Country Club) has opened in Hillsboro. The Waffle Cone in Hillsboro has moved locations.

Anthony has completed Standardization with the FDA Standardization officer.

Completed Food Establishment Permit Renewals for 2024. Issued 7 late fee notices.

HS Pay is part of our HealthSpace software that was designed to allow Credit Cards to be used for renewals however an error message would come up while trying to complete payments. We have turned it over to the support team and are awaiting notification that it is fixed. HS Pay is the last portion of the Health Space software that we are waiting to complete.

Private Water - EH staff attended training at Melvin Price Lock & Dam in October.

**This is an attachment to the minutes
from the prior BOH meeting.**

PUBLIC HEALTH BOARD REPORT

JANUARY 1, 2024

Communicable Disease:

Chlamydia: 14

Gonorrhea: 3

Hepatitis: 1

Campylobacter: 3

Haemophilus Influenza: 2

Histoplasmosis: 2

IMMUNIZATIONS: 23

Flu Reg. Dose: 175

High Dose: 220

TB Skin Test in House: 36

TB Test Traveling: 61

DNA: 11

COVID VACCINE: 495

**This is an attachment to the minutes
from the prior BOH meeting.**

Continue to offer Flu vaccine and Covid vaccine daily.

We have no idea if any new Covid vaccine will be offered soon or not till annually like flu vaccine.

Public health staff is getting acquainted with the Wise Woman Program pending CDC approval

Attached BCCP quarterly report

Becky Schweizer

Public Health Nurse

**This is an attachment to the minutes
from the prior BOH meeting.**

IBCCP - SUMMARY STATISTICS REPORT
PERIOD: 10/01/2023 through 12/31/2023
CLINIC ID: 135001 MONTGOMERY CHD

Category AGE RANGE	Clients			Screening Services										Cancerous/Precancerous Conditions				
	Total	New	Estab	CBE	Mam				MRI				Pap	Invas Breast	In Situ Breast	Invas Cervical	CIN 3	HG SIL
					BCCP	O	S	K	BCCP	O	S	K						
Under 35	11	7	4	8								1		4				
35-39	32	7	25	7										3	1			
40-49	74	21	53	35	2	10	41		1			1		20				
50 and over	59	14	45	41	29	10	18					2		17				
Total	176	49	127	91	31	20	59		1			4		44	1			
RACE																		
White	160	48	112	85	26	18	54		1			4		41	1			
Black/African American	8	1	7	3	3	1	2							2				
Asian	6		6	2	2	1	2							1				
American Indian/Alaska	1		1															
Native Hawaiian/Othr Pac	1		1	1			1											
Other																		
ETHNICITY																		
Hispanic	68	19	49	46	13	2	28		1					27				
Not Hispanic	108	30	78	45	18	18	31					4		17	1			
Unknown/Other																		

This is an attachment to the minutes from the prior BOH meeting.

Maternal Child Health January 2024 Board of Health Report

Litchfield participants continue to receive services at the Hillsboro office and we continue to actively seek a RN for that office.

WIC staff collected 68 capillary lead samples in the last quarter. Our agency currently has 10 open lead cases, venous levels above 5. We had 3 new open cases this quarter.

Outreach efforts continue. FCM case load is being met and our WIC caseload remains between 84-86%. Home visiting services remain in progress. Breastfeeding percentages remain above the state level.

Thank you,

Lori Beeler, RN

Maternal Child Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

MCHD Elder Services Report
1/16/2024

- 684 Community Care Program clients on the case load.
- Approximately 1500 client contacts during open Enrollment is October 15-December 7.
- Emergency Senior Services grant approved- so far we have been able to assist a couple of clients with overdue utility bills. Several others are in the process of assisting with items such as minor home modifications, assistive technology, and home furnishings.
- IL Department on Aging is in the process of adding fall detection and GPS capabilities to Emergency Home Response devices that are covered under the Community Care Program. This will be a great benefit to our clients.
- Annual redetermination compliance rates continue to remain above 90%

Thank you,

Jessica Moxey

Elder Services Program Director

**This is an attachment to the minutes
from the prior BOH meeting.**

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

April 16, 2024

A regular quarterly meeting of the Montgomery County Board of Health was held on April 16, 2024 at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Rick Robbins, Phillip Johnson, M.D., Brian Cady, M.D., Jerry Wesley, Lauren Fuller, Theresa Rapp, Ross Billiter, M.D., Robert Hamm, D.D.S., Taryn Markezich, Jessica Moxey, Cyndy Howard, Lori Beeler, Kimber Deming, Jodi Perkins, Hugh Satterlee, Tyson Holshouser, and Andrew Affrunti.

Dr. Whitworth called the meeting to order at 7:00 p.m.

Dr. Whitworth asked for a motion to approve the minutes of the January 16, 2024 meeting. Jerry Wesley made a motion to approve the minutes of the January 16, 2024 meeting. It was seconded by Dr. Cady. All present voted "aye" and the motion passed.

The meeting was then opened up for public comment. Hearing no comments, the meeting moved on.

Dr. Whitworth introduced and welcomed Maggie Poteau with UKA North America, who gave a virtual presentation on the wind/renewable energy project her agency is bringing to Montgomery County/Central Illinois. Following the presentation, Ms. Poteau answered questions from Board members.

Hugh Satterlee asked that the Funding for Mental Health Deputy agenda item be moved up so that the presenter, Montgomery County Undersheriff Tyson Holshouser, could return to work. Tyson described what the duties of the position would be and broke down all of the costs involved. He then answered questions from the Board. State's Attorney Andrew Affrunti stated that there would need to be an agreement between the Sheriff's Office and the Health Department. Following discussion by the Board, a motion to create a memorandum of understanding between the Montgomery County Health Department and the Montgomery County Sheriff's Office to fund a Mental Health Deputy based upon the proposal presented by the Sheriff's office, less the basic law enforcement training costs, in the amount of \$173, 642.69, for the first year, and the cost of salary and fringe for the following four years was made by Taryn Markezich. It was seconded by Jerry Wesley. A roll call vote was taken. Nine members present voted "aye." Rick Robbins abstained. The motion passed.

The easement at the Health Department's Litchfield property was explained by Andrew Affrunti. He answered questions from the Board. A motion to release the easement was made by Rick Robbins. The motion was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

The supervisors gave their reports.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached. She added that her staff will be at the Litchfield Picker's Market on May 12th for Mental Health Month with information on mental health, substance use, and crisis.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Hugh Satterlee gave the Public Health report in Becky Schweizer's absence. A copy of the report is attached.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached.

Jessica Moxey presented the Elder Services report. A copy of the report is attached.

Jodi Perkins gave the Fiscal Report. Her report included a review of the check lists from January, February, and March, and also the Balance Sheet.

Hugh Satterlee gave the Administrator's report. Hugh reported that the Litchfield office may be done in a few weeks. Then the inspectors will be able to come in. He gave an update on the vehicle purchases. He said that even though he had approval to purchase a new PSR van, he's having a hard time spending \$60,000 on a vehicle to transport seven clients. He said that Macoupin County Transportation is going to be getting rid of some of their vehicles so we may be able to get something from them for a lot less. He has replaced one other vehicle with a Chevy Equinox.

Following a short discussion on the Paid Leave For All Workers Act Policy, Reasonable Accommodations Policy, and the Cannabis, Drug, and Alcohol Use/Abuse Policy, a motion was made by Dr. Cady to adopt the Paid Leave For All Workers Act Policy, Reasonable Accommodations Policy, and the Cannabis, Drug, and Alcohol Use/Abuse Policy. The motion was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

New Business/Open Discussion: Nothing was discussed

Personnel Discussion/Legal Status: Nothing was discussed.

Executive Session: No Executive Session was needed.

A motion to adjourn the meeting was made by Dr. Johnson. It was seconded by Rick Robbins. All present voted "aye" and the motion passed.

**MONTGOMERY COUNTY BOARD OF HEALTH
ROLL CALL**

Date: 4/16/24

REGARDING MOTION TO: create a memorandum of understanding between the Montgomery County Health Department and the Montgomery County Sheriff's Office to fund a Mental Health Deputy based upon the proposal presented by the Sheriff's office, less the basic law enforcement training costs, in the amount of \$173, 642.69, for the first year, and the cost of salary and fringe for the following four years.

BOARD OF HEALTH

	Present	Yes	No	Abstain
Patricia Whitworth, M.D. (Co. Brd. Rep.)	_____	<u> X </u>	_____	_____
Phillip W. Johnson, M.D.	_____	<u> X </u>	_____	_____
Jerry Wesley	_____	<u> X </u>	_____	_____
Rick Robbins	_____	_____	_____	<u> X </u>
Robert Hamm, D.D.S.	_____	<u> X </u>	_____	_____
Brenda Johnson, R.N.	_____	_____	_____	_____
Taryn Markezich	_____	<u> X </u>	_____	_____
Theresa Rapp, R.N.	_____	<u> X </u>	_____	_____
Lauren Fuller	_____	<u> X </u>	_____	_____
Brian Cady, M.D.	_____	<u> X </u>	_____	_____
Ross Billiter, M.D.	_____	<u> X </u>	_____	_____
Pam Myers, R.N.	_____	_____	_____	_____

**MENTAL HEALTH
BOARD MEETING
April 16, 2024**

2024 3rd Quarter Stats:

*519 current Mental Health clients

*43 current Substance Use/DUI clients

*9 Crisis contacts, 7 were face to face, 1 was referred for hospitalization, and 6 followed up with services

* 13 current clients for Drug Court

* 3 current clients for Mental Health court

**Death statistics are attached. These are directly from the Montgomery County Coroner's office.

** We are planning on celebrating Mental Health month in May. We are unsure of details at this time.

** Staff are continuing to get trainings over zoom, internet, telehealth or in person as needed.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

	Natural	Suicide	Homicide	Accidental	accidental death due to overdose
2023					
January	24	1	0	2	2
February	14	0	0	3	3
March	29	3		1	0
April	19	0	0	1	1
May	22	1	0	8	2
June	16	0	0	2	2
July	21	1	0	0	0
August	27	1	0	1	0
September	21	0	0	1	0
October	25	1	0	1	1
November	31	1	0	2	0
December	20	0	0	0	0
Totals	269	9	0	22	11
2024					
January	17	0	0	0	0
February	30	0	0	0	0
March	19	0	1	2	1
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total	66	0	1	2	1

This is an attachment to the minutes from the prior BOH meeting.

Board of Health
April 16, 2024

Environmental Health Report
Cyndy Howard

Anthony resigned effective March 29th. Hugh is currently reviewing position requirements and qualifications and position will be posted soon.

Food - No new facilities permitted this quarter. Pre-opening inspection was conducted for Main Street Gaming in Coffeen. Facility will open as soon as games are installed in the next few months.

Cyndy completed Standardization with Anthony according to FDA Standardization Procedures.

Food Manager Classes continue to be offered monthly. Many adjoining counties are referring students to us as well.

Private Water - EH staff attended training at Kohnen Concrete Products to complete required program hours.

Private Septic - EH staff attended Onsite Wastewater Professionals of Illinois training to complete required program hours.

Vector - Mosquito season will be getting underway in May depending on the weather. Collection will begin after May 1st when daytime temperatures remain in the 70s and above.

Tick collections will begin this week, weather depending. A total of 6 tick drags will be done over the next 2 months

**This is an attachment to the minutes
from the prior BOH meeting.**

PUBLIC BOARD REPORT

APRIL 2024

Communicable:

Chlamydia:14

Gonorrhea: 7

Pertussis: 1

Lymes: 1

Immunization:

Regular Dose Flu: 27

High Dose Flu: 9

TB test in house: 38

TB test traveling: 137

DNA: 14

Immunizations: 63

This is an attachment to the minutes
from the prior BOH meeting.

New employee for IBCCP and Wise Woman starts this week.

Attached BCCP caseload

Becky Schweizer

Public Health Nurse

**This is an attachment to the minutes
from the prior BOH meeting.**

IBCCP - SUMMARY STATISTICS REPORT
PERIOD: 01/01/2024 through 03/31/2024
CLINIC ID: 135001 MONTGOMERY CHD

Category	Clients			Screening Services										Cancerous/Precancerous Conditions					
	AGE RANGE	Total	New	Estab	CBE	Mam				MRI				Pap	Invas Breast	In Situ Breast	Invas Cervical	CIN 3	HG SIL
						BCCP	O	S	K	BCCP	O	S	K						
Under 35	18	13	5	9									7	1					
35-39	18	2	16	1															
40-49	73	13	60	26	8	5	19		1	1	1		13						
50 and over	44	14	30	38	16	9	16				2		18	4					
Total	153	42	111	74	24	14	35		1	1	3		38	5					
RACE																			
White	134	35	99	61	20	13	32		1	1	3		32	5					
Black/African American	9	3	6	5	2	1							4						
Asian	8	4	4	7	2		3						2						
American Indian/Alaska	2		2	1															
Native Hawaiian/Othr Pac																			
Other																			
ETHNICITY																			
Hispanic	41	10	31	22	9	1	5						15						
Not Hispanic	112	32	80	52	15	13	30		1	1	3		23	5					
Unknown/Other																			

This is an attachment to the minutes from the prior BOH meeting.

Maternal Child Health April 2024 Board of Health Report

WIC has hired a new RN for the Litchfield site. Her name is Marjorie Weathers and she will begin seeing participants in Litchfield once she is trained and that site is open. Litchfield participants continue to receive services in the Hillsboro office.

WIC has a biennial review scheduled on April 22. Caseload remains between 80-85% with a performance goal of 90%, Outreach efforts continue. Family Case Management caseload continues to be met and 75% of pregnant women and infants, between 0-4 months of age, are receiving a home visit.

WIC staff collected 60 capillary lead samples in the last quarter. Our agency currently has 10 open lead cases, venous levels above 5. We did not have any new cases in the last quarter.

WIC staff administered 497 VFC vaccines in the last quarter and will again provide vaccines at the area Back to School Bashes scheduled in our county.

Thank you,

Lori Beeler, RN

Maternal Child Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

MCHD Elder Services Report April 2024

- 674 Community Care Program clients on the case load.
- 200 contacts this quarter for Medicare, Medicaid, Medicare Savings Program, Benefits Access questions.
- Emergency Senior Services grant continues- Examples of items that have been requested and/or purchased- Nutritional drinks, incontinence supplies, minor home repairs, lift chairs, help paying utility bills.
- New required for determining eligibility for CCP- Verifying citizenship.
- Community Care Program now covers Emergency Home Response units that have fall detection and/or GPS.
- Annual redetermination compliance rates continue to remain at 90%

Thank you,

Jessica Moxey

Elder Services Program Director

**This is an attachment to the minutes
from the prior BOH meeting.**

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

July 16, 2024

A regular quarterly meeting of the Montgomery County Board of Health was held on July 16, 2024 at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Brian Cady, M.D., Jerry Wesley, Brenda Johnson, Pam Myers, Theresa Rapp, Taryn Markezich, Cyndy Howard, Lori Beeler, Kimber Deming, Becky Schweizer, Jodi Perkins, and Hugh Satterlee.

Dr. Whitworth called the meeting to order at 7:04 p.m.

Dr. Whitworth asked for a motion to approve the minutes of the April 16, 2024 meeting. Jerry Wesley made a motion to approve the minutes of the January 16, 2024 meeting. It was seconded by Brenda Johnson. All present voted "aye" and the motion passed.

The meeting was then opened up for public comment. Hearing no comments, the meeting moved on.

The supervisors gave their reports.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached. She added that the booth her department had at the Litchfield Picker's Market on May 12th for Mental Health Month went well.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Becky Schweizer gave the Public Health report. A copy of the report is attached. She added that her department will have a booth at the Picker's Market in October for Breast Cancer Awareness Month.

Lori Beeler gave the Maternal Child Health report. A copy of the report is attached. She added that her department is going to be at the back to school bashes in Hillsboro and Litchfield.

Hugh Satterlee presented the Elder Services report in Jessica Moxey's absence. A copy of the report is attached.

Jodi Perkins gave the Fiscal Report. Her report included a review of the check lists from April, May, and June, and also the Balance Sheet.

Hugh Satterlee gave the Administrator's report.

- Hugh reported that he is waiting on the State, DHS, to do a review of the Litchfield office.
- He said that a used bus had been purchased for the New Horizons program. It has 80,000 miles on it.
- Hugh mentioned that someone with the County had asked him if the Health Department would be interested in taking the EPA program back over, as it used to be part of the Health Department many years ago. It was not an official offer, but Hugh discussed with the Board what it might entail. He said that he and Dr. Whitworth would try to find out more at the next Coordinating Committee meeting.
- Hugh discussed the vehicle that was stolen from the Health Department. It had originally been purchased with funding through the Contact Tracing grant. He informed the Board about the paperwork that had to be taken care of with the State due to it being purchased with Federal funds. He asked the Board for approval to replace the vehicle with one that cost at least as much as the stolen

one had. Dr. Cady made a motion to approve up to \$33,000 for the purchase of a vehicle. Pam Myers seconded the motion. All present voted “aye” and the motion passed.

- Hugh brought up getting rid of the old New Horizons van and the black APS vehicle and asked about considering them surplus property. Jerry Wesley made a motion to declare the old New Horizons van and the black APS vehicle surplus property. It was seconded by Brenda Johnson. All present voted “aye” and the motion passed.
- Hugh went over the quote he had received from Stewart Signs for a sign for the Litchfield office. He said the sign is similar to the one that the Nokomis Fire Department has. It comes in a 4’x6’ cabinet. The total price, which includes installation, is \$27,688. The possibility of putting the same sign at the Hillsboro office was talked about. Following a short discussion by the Board, Taryn Markezich made a motion to enter into a contract to purchase one sign for \$27,688, or two signs for double that price. It was seconded by Pam Myers. All present voted “aye” and the motion passed.

An update on the Mental Health Deputy position, submitted by Tyson Holshouser, was read by Hugh.

FMLA Policy – Hugh has not heard anything from the attorneys on this.

Leave Without Pay Policy – The Bushue HR representatives who the County has been working with said that, if we are going to have it at all, we should make sure it is for an FMLA qualifying reason.

New Business/Open Discussion: The County Budget is due on 7/26, with the budget hearing on 8/1. We will need to have a Board of Health meeting to approve the County Budget on 7/30 at 7:00 pm in Hillsboro.

Agenda items will include EPA, Leave Without Pay Policy, and the County Budget.

Personnel Discussion/Legal Status: Nothing was discussed.

Executive Session: No Executive Session was needed.

A motion to adjourn the meeting was made by Brenda Johnson. It was seconded by Jerry Wesley. All present voted “aye” and the motion passed.

**MENTAL HEALTH
BOARD MEETING
July 16, 2024**

2024 4th Quarter Stats:

*512 current Mental Health clients

*44 current Substance Use/DUI clients

*11 Crisis contacts, 5 were face to face, 4 were referred for hospitalization, and 3 followed up with services

* 10 current clients for Drug Court

* 5 current clients for Mental Health court

**Death statistics are attached. These are directly from the Montgomery County Coroner's office.

** Staff are continuing to get trainings over zoom, internet, telehealth or in person as needed.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

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from the prior BOH meeting.**

	Natural	Suicide	Homicide	Accidental	accidental death due to overdose
2023					
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June	16	0	0	2	2
July	21	1	0	0	0
August	27	1	0	1	0
September	21	0	0	1	0
October	25	1	0	1	1
November	31	1	0	2	0
December	20	0	0	0	0
Totals	269	9	0	22	11
2024					
January	17	0	0	0	0
February	30	0	0	0	0
March	19	0	1	2	1
April	16	0	0	0	0
May	22	0	0	1	0
June	16	0	0	0	0
July					
August					
September					
October					
November					
December					
Total	120	0	1	3	1

This is an attachment to the minutes
from the prior BOH meeting.

Board of Health
July 16, 2024

Environmental Health Report
Cyndy Howard

Food - New facilities this quarter include Happez and The Vault in Nokomis, Shug Smoke Shack and Sweet P's in Litchfield, and The Little Town Ice Shed in Farmersville. The Korner Store in Schram City has changed ownership. Plan review was conducted for Starbucks in Litchfield. We are awaiting them to contact us for a final inspection.

Illinois has adopted the 2022 FDA Food Code which will become effective January 1, 2025. EH staff attended a training to cover changes to Food Code and inspection forms. Changes to the Montgomery County Food Ordinance will be required to incorporate the new Food Code and a draft will be presented to the board later this year.

Vector - Mosquito collection season began in May. Two collections in Nokomis have tested positive. Dates collected were 6/21 and 6/27.

Tick collections were conducted at 6 different locations and submitted to IDPH for identification and pathogen testing. Identification has been conducted for the first collection site but, pathogen testing results have not yet been received.

**This is an attachment to the minutes
from the prior BOH meeting.**

BOARD MEETING

July 2024

Chlamydia—6

Gonorrhea—2

Campylobacter—1

Hep C - 1

Salmonella—1

Haemophyllis Pneu—2

Immunizations—34

TB (in house)—44

TB (out)—125

This is an attachment to the minutes
from the prior BOH meeting.

DNA—18

**Attached BCCP caseload April-
June**

*Becky Schuyler
Public Health Nurse*

This is an attachment to the minutes
from the prior BOH meeting.

STATE OF ILLINOIS
CORNERSTONE
IBCCP - SUMMARY STATISTICS REPORT
PERIOD: 04/01/2024 through 06/30/2024
CLINIC ID: 135001 MONTGOMERY CHD

Category	Clients			Screening Services									Cancerous/Precancerous Conditions						
	AGE RANGE	Total	New	Estab	CBE	Mam				MRI				Pap	Invas Breast	In Situ Breast	Invas Cervical	CIN 3	HG SIL
						BCCP	O	S	K	BCCP	O	S	K						
Under 35	8	6	2	5									4						
35-39	22	7	15	7									5						
40-49	52	19	33	30	21	2	6		1		2		16						
50 and over	42	14	28	29	19	8	12			1			10	2					
Total	124	46	78	71	40	10	18		1	1	2		35	2					
RACE																			
White	112	43	69	65	36	10	18		1	1	2		32	2					
Black/African American	3	1	2		2														
Asian	8	2	6	6	1								3						
American Indian/Alaska	1		1		1														
Native Hawaiian/Othr Pac																			
Other																			
ETHNICITY																			
Hispanic	47	20	27	29	22	2							18						
Not Hispanic	77	26	51	42	18	8	18		1	1	2		17	2					
Unknown/Other																			

This is an attachment to the minutes from the prior BOH meeting.

Maternal Child Health July 2024 Board of Health Report

We are again seeking a full time RN for our Litchfield office, recently hired RN has decided to decrease to part time status. Litchfield participants continue to receive services in the Hillsboro office.

A WIC review was conducted in April. Caseload is currently between 78-81%. Staff served 794 participants this quarter. Outreach efforts continue. Family Case Management caseload continues to be met.

WIC staff collected 87 capillary lead samples in the last quarter. Our agency currently has 12 open lead cases. One new case was opened in June.

WIC staff administered 634 VFC vaccines in the last quarter and will again provide vaccines at the area Back to School Bashes.

Thank you,

Lori Beeler, RN

Maternal Child Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

MCHD Elder Services Report
July 2024

- 671 Community Care Program clients on the case load.
- 173 contacts this quarter for Medicare, Medicaid, Medicare Savings Program, Benefits Access questions. Looking at having 2 more staff go through training for SHIP before annual Open Enrollment in October.
- HFS is making changes to how online Medicaid applications are handled. We are looking at ways to make it a smoother process to better assist our clients.
- Emergency Senior Services grant for FY2024- 178 individuals were assisted through the grant.

Thank you,

Jessica Moxey

Elder Services Program Director

**This is an attachment to the minutes
from the prior BOH meeting.**

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

July 30, 2024

A special meeting of the Montgomery County Board of Health was held on July 30, 2024 at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Brian Cady, M.D., Jerry Wesley, Brenda Johnson, Pam Myers, Robert Hamm, D.D.S., Rick Robbins, Jodi Perkins, and Hugh Satterlee.

Dr. Whitworth called the meeting to order at 7:00 p.m.

Office Reassignment – Hugh reported that on the subject of the Health Department taking over the duties of the EPA office, County Board Chairman Doug Donaldson said he appreciated the Board of Health considering it. Dr. Whitworth said that, as of right now, it is off the table.

Leave Without Pay Policy – Hugh reports that the Bushue HR representatives will advise.

County Budget – Hugh presented the Health Department’s County Budget. A motion to approve the Health Department’s budget as presented was made by Rick Robbins. It was seconded by Dr. Hamm. All present voted “aye” and the motion passed.

A motion to adjourn the meeting was made by Jerry Wesley. It was seconded by Dr. Cady. All present voted “aye” and the motion passed.

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

October 15, 2024

A regular quarterly meeting of the Montgomery County Board of Health was held on October 15, 2024 at 7:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Phillip Johnson, M.D., Ross Billiter, M.D., Jerry Wesley, Pam Myers, Lauren Fuller, Taryn Markezich, Kimber Deming, Cyndy Howard, Jessica Moxey, Jodi Perkins, Hugh Satterlee, Tyson Holshouser, and Gage Wesley.

Dr. Whitworth called the meeting to order at 7:00 p.m.

Dr. Whitworth asked for a motion to approve the minutes of the July 16, 2024 and July 30, 2024 meetings. Taryn Markezich made a motion to approve the minutes of the July 16, 2024 and July 30, 2024 meetings. It was seconded by Lauren Fuller. All present voted "aye" and the motion passed.

The supervisors gave their reports.

Kimber Deming gave the Behavioral Health report. A copy of the report is attached. She added that Larry Blevins has been hired as a Mental Health Counselor. His start date is 11/4/24.

Cyndy Howard gave the Environmental Health report. A copy of the report is attached.

Hugh Satterlee gave the Public Health report in Becky Schweizer's absence. A copy of the report is attached. Hugh added an explanation of the 317 vaccination program through the State of Illinois.

Hugh Satterlee gave the Maternal Child Health report in Lori Beeler's absence. A copy of the report is attached.

Jessica Moxey presented the Elder Services report. A copy of the report is attached.

Jodi Perkins gave the Fiscal Report. Her report included a review of the check lists from July, August, and September, and also the Balance Sheet.

Tyson Holshouser gave an update on the mental health deputy. He reported that Gage Wesley will be filling the position. He will have normal deputy functions with a mental health specialty. The Board congratulated Deputy Wesley and wished him well.

Hugh Satterlee gave the Administrator's report. He explained why the costs for projects under the CLEAR-Win grant are so expensive. He then let the Board know that the State of Illinois may be making a change to the Health Department's coverage area for the Illinois Breast and Cervical Cancer Program.

Hugh Satterlee presented the two bids received for the solar project. IL-Solar, Inc. and LMD Solar were the two bidders. IL-Solar, Inc.'s bid was for \$211,000 and LMD Solar's was \$203,508. The Board of Health must own the property the solar equipment sits on in order to receive tax credits. Hugh has spoken with the County Board and they have offered to give the Health Department the property for the equipment to sit on. This includes a portion of the hillside and down to the highway, Route 185, adjacent to Health Department's property. The solar project must be complete by 12/14/24 in order to receive the tax credits from the State of

Illinois. Dr. Johnson made a motion to accept the \$203,508 bid from LMD Solar. Jerry Wesley seconded the motion. All present voted “aye” and the motion passed.

Hugh Satterlee went over the bid that was received for the sidewalk project at the Hillsboro office. He said it was a lot higher than he had expected. Following discussion by the Board, Dr. Johnson made a motion to table the project with the intent of gathering more information. Dr. Billiter seconded the motion. All present voted “aye” and the motion passed. Pam Myers suggested first focusing on a solution to the water problem behind the building. Hugh said he will contact the Highway Department to see if they could assist with that issue.

Hugh Satterlee went over the landscaping bid that was received for the Litchfield office. It was from Marten Lawn Care and Landscaping. Following a brief discussion, Pam Myers made a motion to approve up to \$10,500 for landscaping at the Litchfield office. Taryn Markezich seconded the motion. All present voted “aye” and the motion passed.

New Business – Jerry Wesley inquired about the status of the signs for the Hillsboro and Litchfield offices. Hugh said the City of Litchfield has given the permit and the electrician has moved the wires at the Litchfield office. The Hillsboro office is ready to go. The next step is for the installer to come and dig the holes.

Dr. Billiter stated that he feels unsafe at the Board of Health meetings. Safety was discussed.

Personnel Discussion/Legal Status: Nothing was discussed.

Executive Session: No Executive Session was needed.

A motion to adjourn the meeting was made by Dr. Johnson. It was seconded by Jerry Wesley. All present voted “aye” and the motion passed.

**MENTAL HEALTH
BOARD MEETING
October 15, 2024**

2025 1st Quarter Stats:

*521 average number of Mental Health clients for this quarter

*41 average number of Substance Use/DUI clients for this quarter

*8 Crisis contacts, 5 were face to face, 3 were on the phone, 0 were referred for hospitalization, and 1 followed up with services

* 14 current clients for Drug Court

* 6 current clients for Mental Health court

** We hired another Psychiatric Nurse Practitioner, Karli Robinson. She will start in January, 2025

**Ron Howard, MCRT Supervisor, will be leaving October 18th.

**Death statistics are attached. These are directly from the Montgomery County Coroner's office.

** Staff are continuing to get trainings over zoom, internet, telehealth or in person as needed.

Respectfully submitted,

Kimber Deming, MA, LCPC
Behavioral Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

	Natural	Suicide	Homicide	Accidental	accidental death due to overdose
2023					
January	24	1	0	2	2
February	14	0	0	3	3
March	29	3		1	0
April	19	0	0	1	1
May	22	1	0	8	2
June	16	0	0	2	2
July	21	1	0	0	0
August	27	1	0	1	0
September	21	0	0	1	0
October	25	1	0	1	1
November	31	1	0	2	0
December	20	0	0	0	0
Totals	269	9	0	22	11
2024					
January	17	0	0	0	0
February	30	0	0	0	0
March	19	0	1	2	1
April	16	0	0	0	0
May	22	0	0	1	0
June	16	0	0	0	0
July	19	1	0	1	
August	15	0	0	1	0
September	22	0	0	0	0
October					
November					
December					
Total	176	1	1	5	1

This is an attachment to the minutes from the prior BOH meeting.

Board of Health
October 15, 2024

Environmental Health Report
Cyndy Howard

EH is still seeking qualified candidates for Associate Sanitarian. One candidate was hired in late July, however after 8 weeks it was apparent that his training was not progressing at the level expected and his employment was terminated.

Food - Starbucks has opened in Litchfield, and Uhly's Market has re-opened in Hillsboro.

Vector - Mosquito collection season began in May. Two additional collections in Taylor Springs have tested positive. Dates collected were 9/9 and 9/12. West Nile collections will wrap up in October as the evening temperatures cool.

Tick collections were conducted at 6 different locations and submitted to IDPH for identification and pathogen testing. Collection sites included 3 separate locations on Coffeen Lake State Park, Bremer Sanctuary, Litchfield Nature Conservancy, and private property on Red Ball Trail. Identification has been conducted for all collections. No Black legged ticks were identified. Adults and nymphs of Lone Star Tick, Gulf Coast Tick and American Dog Tick were collected. Pathogens were identified from tick collections at 2 locations on Coffeen Lake State Park. Pathogens identified included *Ehrlichia ewingii*, *Ehrlichia chaffeensis*, and *Rickettsia parkeri*. There is increased activity of adult black legged ticks in the fall and at least one collection will be conducted before winter.

Program Review - Local Health Protection Reviews were conducted for Food Protection, Private Sewage Disposal, and Potable Water Supply. All requirements of the LHPG for these programs were met for the 2023 review year.

Lead Poisoning Prevention Program Review was also conducted. Deficiencies found during that review included timeliness of follow-up inspections and mitigations. She however did note that she understood that some delays on mitigation activity were dependent on Mitigation Contractor availability. A corrective action plan has been drafted to address the deficiencies in follow-up inspections.

**This is an attachment to the minutes
from the prior BOH meeting.**

HEALTH BOARD MEETING

October 2024

Chlamydia: 6

Gonorrhea: 2

Salomonillis: 3

Hepatitis C: 2

Dog Bite: 1

Immunizations: 30

TB (in house): 81

TB (out): 134

DNA: 8

Flu: 58

Covid: 49

**This is an attachment to the minutes
from the prior BOH meeting.**

Flu Clinics with drive thru's and inside have begun.

Attached BCCP caseload for July-September

Becky Schweizer
Public Health Nurse

**This is an attachment to the minutes
from the prior BOH meeting.**

IBCCP - SUMMARY STATISTICS REPORT
PERIOD: 07/01/2024 through 09/30/2024
CLINIC ID: 135001 MONTGOMERY CHD

Category	Clients				Screening Services									Cancerous/Precancerous Conditions					
	AGE RANGE	Total	New	Estab	CBE	Mam				MRI				Pap	Invas Breast	In Situ Breast	Invas Cervical	CIN 3	HG SIL
						BCCP	O	S	K	BCCP	O	S	K						
Under 35	14	5	9	5									5						
35-39	20	6	14	8									3						
40-49	77	19	58	31	23	5	7		1		1		12						
50 and over	56	15	41	47	30	6	18		2	2	1		16	1					
Total	167	45	122	91	53	11	25		3	2	2		36	1					
RACE																			
White	146	40	106	82	44	9	23		3	2	2		31	1					
Black/African American	7	3	4	3	2	1	1												
Asian	14	2	12	6	7	1	1						5						
American Indian/Alaska																			
Native Hawaiian/Othr Pac																			
Other																			
ETHNICITY																			
Hispanic	59	17	42	30	23	7							12						
Not Hispanic	108	28	80	61	30	4	25		3	2	2		24	1					
Unknown/Other																			

This is an attachment to the minutes from the prior BOH meeting.

Maternal Child Health September 2024 Board of Health Report

Joy Lewis RN was hired, part time, to fill our nurse vacancy. She worked in WIC 15 years ago and is back and doing great.

FCM and lead reviews were conducted in September and both went well. Caseload is currently between 76-80% and outreach efforts continue. Staff provided vaccines at the Hillsboro and Litchfield Back to School Bashes and both were successful. We continue to administer school vaccines, on a daily basis, as school exclusion dates are active. Staff served 772 participants last quarter. Family Case Management caseload continues to be met.

WIC/FCM staff collected 92 capillary lead samples in the last quarter. Our agency currently has 10 open lead cases.

WIC staff administered 980 VFC vaccines last quarter.

Thank you,

Lori Beeler, RN

Maternal Child Health Coordinator

**This is an attachment to the minutes
from the prior BOH meeting.**

MCHD Elder Services Report October 2024

- 636 Community Care Program clients on the case load.
- Medicare Annual Open Enrollment starts October 15th. Schedules are open for appointments. 2 new staff have been trained and will be certified soon.
- Emergency Senior Services grant for FY2025- We have signed contracts and will be working through our list of clients.

Thank you,

Jessica Moxey

Elder Services Program Director

**This is an attachment to the minutes
from the prior BOH meeting.**

MONTGOMERY COUNTY BOARD OF HEALTH

Minutes

December 11, 2024

A special meeting of the Montgomery County Board of Health was held on December 11, 2024 at 6:00 p.m. Present at the meeting were: Patricia Whitworth, M.D., Brian Cady, M.D., Ross Biliter, M.D., Jerry Wesley, Brenda Johnson, Pam Myers, Theresa Rapp, Rick Robbins, Lauren Fuller, Kimber Deming, Jill Wright, Jensine Wyant, Jodi Perkins, Hugh Satterlee, and Ashley Jewell.

Dr. Whitworth called the meeting to order at 6:00 p.m.

Ashley Jewell – Agency Cell Phone: Hugh Satterlee asked Ashley Jewell to unlock the Health Department cell phone she had been assigned when she was employed as a Mental Health Counselor and crisis staff member. Ashley did so and stated what the code was. Hugh thanked her for that.

Ashley Jewell addressed the Board of Health.

Jerry Wesley made a motion for the Board of Health to enter into executive session for the purpose of discussing a personnel matter. Lauren Fuller seconded the motion. A roll call vote was taken, with all nine present voting “yes.” A copy of the roll call vote is attached. The Board then entered executive session.

A motion to exit executive session was made by Rick Robbins. Theresa Rapp seconded the motion. A roll call vote was taken, with all nine members present voting “yes.” A copy of the roll call vote is attached. The Board then exited executive session.

A motion to adjourn the meeting was made by Dr. Cady. It was seconded by Brenda Johnson. All present voted “aye” and the motion passed.