Date: Friday, April 28th, 2023 Date: Friday, April 28th, 2023 Time: 8:30 AM – County Board R Members Present: Doug Donaldson, Evan Young, Mark Hughes, Andy Ritchie and Bob Sneed Time: 8:30 AM - County Board Room

Members Absent:

Others Present:

FILED

APR 26 2023

County Board Admin.

The committee met today to discuss the following:

Coordinating Committee: Doug Donaldson, Board Chairman -

- 1. Information Systems Report Update/Approval:
- 2. EMA Report Update/Approval:
 - - Hazardous Mitigation Plan Update/Approval: Kevin Schott
- 3. West Central Development Council/Job Center Board/CEO Board Update/Approval:
- 4. Montgomery County Mental Health Committee Update/Approval:
- 5. Proclamation Recognizing May as Mental Health Awareness Month Update/Approval:
- 6. County Board Seat Vacancy Update/Approval:
- 7. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 8. Other Business:

Buildings and Grounds: Bob Sneed, Chairman:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:
- 2. Jail Generator Maintenance Update/Approval:
- 3. Sidewalks at Historic Courthouse Update/Approval:
- 4. Interior Door Project for County Clerk's Office Update/Approval:
- 5. Soil Testing at County Farm Update/Approval:
- 6. New Courthouse Improvement Committee/Courthouse Improvements Update/Approval:
- 7. Recommend Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:
- 8. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 9. Other Business:

Development & Personnel Committee: Mark Hughes, Chairman -

- 1. MCEDC Update/Approval:
- 2. Employee Health Insurance and Monthly HRA Report Update/Approval:
- 3. DCEO Energy Transition Community Grant Update/Approval:
- 4. Recommend Approving Phase II Application/Projects for DCEO Energy Transition Community Grant Update/Approval:
- 5. Animal Control Facility Update/Approval:
- 6. Animal Control Municipal Contracts Update/Approval:
- 7. EPA Report Update/Approval:
- 8. Recommend Approving Contract for Supervisor of Assessments Update/Approval:
- 9. Statewide Siting of Wind & Solar Facilities Public Act 102-1123 Update/Approval:
- 10. Solar Provider Group Permit Application and Setback Waiver Update/Approval:
- 11. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 12. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman -

1. SOA Report Update/Approval:

- 2. Capital Improvement Fund Reports Update/Approval:
- 3. IMRF Update:
- 4. Recommend Approving Resolution to Convey Deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt Update/Approval:
- 5. Approve Signing Amended Intergovernmental Agreement with ETSB for Centralized Emergency Dispatch Center Update/Approval:
- 6. County Website Recommend Approving Annual Fee for Website Update/Approval:
- 7. Recommend Approving Resolution/Ordinance to Transfer Revolving Loan Funds Update/Approval:
- 8. Assistant State's Attorney Position and Salary Update/Approval:
- 9. Recommend Approving Allocation of Funds for Phase II Application/Projects for DCEO Transition Community Grant Update/Approval:
- 10. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 11. Other Business:

Roads and Bridges Committee: Evan Young, Vice Chairman

- 1. Old Highway Department White Truck Shed Update/Approval:
- 2. Illinois House Bill 2781 Increase of Township Bridge Funds Update/Approval:
- 3. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 4. Other Business:

Public Comments:

Appointments for this month's Full Board meeting:

Motion by and second by to pay the Bills. All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Meeting will be held in the County Board Room on the second floor of the Historic Courthouse, located at #1 Courthouse Square, Hillsboro, Illinois 62049.

County Board Room, Historic Courthouse #1 Courthouse Sq. Hillsboro, IL 62049

Date: Thursday, May 25th, 2023 Time: 8:30 AM - County Board Room

Members Present: Doug Donaldson, Evan Young, Mark Hughes, Andy Ritchie and Bob Sneed

Members Absent: Others Present:

The committee met today to discuss the following:

FILED

MAY 2 2 2023

Public Comments:

Coordinating Committee: Doug Donaldson, Board Chairman -

County Board Admin,

- 1. Information Systems Report Update/Approval:
- 2. EMA Report Update/Approval:
 - Hazardous Mitigation Plan Update/Approval: Kevin Schott
- 3. West Central Development Council/Job Center Board/CEO Board Update/Approval:
- 4. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 5. Other Business:

Buildings and Grounds: Bob Sneed, Chairman:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:
- 2. Sidewalks at Historic Courthouse Update/Approval:
- 3. Interior Door Project for County Clerk's Office Update/Approval:
- 4. Soil Testing at County Farm Update/Approval:
- 5. New Courthouse Improvement Committee/Courthouse Improvements Update/Approval:
- 6. Old Highway Department Property Update/Approval:
- 7. Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:
- 8. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 9. Other Business:

Development & Personnel Committee: Mark Hughes, Chairman -

- 1. MCEDC Update/Approval:
- 2. Planning Commission Update/Approval:
- 3. Employee Health Insurance and Monthly HRA Report Update/Approval;
- 4. Animal Control Facility Update/Approval:
- 5. Animal Control Municipal Contracts Update/Approval:
- 6. EPA Report Update/Approval:
- 7. Approve Signing FY2023 Agreement between Montgomery County and Farmersville-Waggoner Area Ambulance Service Update/Approval:
- 8. Nextlink Broadband Internet Update/Approval:
- 9. Statewide Siting of Wind & Solar Facilities Public Act 102-1123 Update/Approval:
- 10. Solar Provider Group Permit Application/Public Hearing and Setback Waiver Update/Approval:
- 11. General Abatement for GNM Vending in Schram City on Parcel ID # 17-07-106-018
- 12. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 13. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman -

- 1. SOA Report Update/Approval:
 - Revising the Lease Application in SOA Office Update/Approval:
 - Proposing an Ordinance requiring the recording of Leases Update/Approval:
- 2. Capital Improvement Fund Reports Update/Approval:
- 3. Recommend Approving Resolution to Convey Deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt Update/Approval:
- 4. Assistant State's Attorney Position and Salary Update/Approval:
 - Resolution Increasing Assistant State's Attorney(s) Salary Update/Approval:
 - Ordinance Amending the FY 2024 Budget Update/Approval:
- 5. Recommend Approving Ordinance Authorizing the Use of ARPA Funds to purchase Vehicle(s) for Sheriff's Department Update/Approval:
- 6. Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Vehicle Equipment for Sheriff's Department Update/Approval:
- 7. Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval:
- 8. Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:
 - A. Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:
- 9. Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:
 - A. Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:
- 10. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:
- 11. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 12. Other Business:

Roads and Bridges Committee: Evan Young, Vice Chairman

- 1. Illinois House Bill 2781 Increase of TBP Funds Update/Approval:
- 2. Illinois House Bill 2505 and Senate Bill 2278 Update/Approval:
- 3. Permits issued to Navigator Heartland Greenway Update/Approval:
- 4. Upcoming Road Use Agreements Update/Approval:
- 5. Section 15-00138-00-BR Whitetown Bridge Update/Approval:
- 6. Section 20-00145-00-PV Coffeen Rd/7 Sisters Ave Update/Approval:
- 7. Other Items:

Appointments for this month's Full Board meeting:

Motion by and second by to pay the Bills. All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

County Board Room, Historic Courthouse #1 Courthouse Sq. Hillsboro, IL 62049

Date: Thursday, June 29th, 2023 Time: 8:30

Time: 8:30 AM - County Board Room

Members Present: Doug Donaldson, Evan Young, Mark Hughes, Ethan Murzynski, Andy Ritchie and Bob

Sneed

Members Absent: Others Present:

FILED

The committee met today to discuss the following:

JUN 27 2023

Public Comments:

Coordinating Committee: Doug Donaldson, Board Chairman -

County Board Admin.

- 1. Information Systems Report Update/Approval:
- 2. EMA Report Update/Approval:
 - Hazardous Mitigation Plan Update/Approval: Kevin Schott
- 3. West Central Development Council/Job Center Board/CEO Board Update/Approval:
- 4. Rules of Order Update/Approval:
- 5. CO2 Sequestration Ad Hoc Committee Update/Approval:
- 6. FOIA Officer Appointment Update/Approval:
- 7. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 8. Other Business:

Buildings and Grounds: Bob Sneed, Chairman:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:
- 2. AC Units for County Buildings Update/Approval:
- 3. Sidewalks at Historic Courthouse Update/Approval:
- 4. Interior Door Project for County Clerk's Office Update/Approval:
- 5. Old Highway Department Property Update/Approval:
 - Advertise for Bids for Seymour Avenue Surplus Property (Old Highway Department) Update/Approval:
- 6. Marker for Historic Courthouse Update/Approval:
- 7. Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:
- 8. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 9. Other Business:

Development & Personnel Committee: Mark Hughes, Chairman -

- 1. Employee Health Insurance and Monthly HRA Report Update/Approval:
- 2. Animal Control Facility Update/Approval:
- 3. Animal Control Municipal Contracts Update/Approval:
- 4. Approve Signing FY2023 Agreement between Montgomery County and Nokomis-Witt Area Ambulance Service Update/Approval:
- 5. EPA Report Update/Approval:
- 6. MCEDC Update/Approval:
- 7. Nextlink Broadband Internet Update/Approval:

- 8. Non-union Employee Salary Increases Update/Approval:
- 9. Solar Provider Group Permit Application/Public Hearing and Setback Waiver Update/Approval:
- 10. Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update/Approval:
- 11. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 12. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman -

- 1. SOA Report Update/Approval:
 - Revising the Lease Application in SOA Office Update/Approval:
 - Proposing an Ordinance requiring the recording of Leases Update/Approval:
- 2. Capital Improvement Fund Reports Update/Approval:
- 3. FY 2024 Budget Update/Approval:
- 4. Deer Creek Property Request Update/Approval:
- 5. Non-union Employee Salary Increases Update/Approval:
- 6. COLA increase for State's Attorney and Affected Office holders Update/Approval:
- 7. Assistant State's Attorney Position and Salary Update/Approval:
 - Resolution Increasing Assistant State's Attorney(s) Salary Update/Approval:
 - Ordinance Amending the FY 2024 Budget Update/Approval:
- 8. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:
- 9. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 10. Other Business:

Roads and Bridges Committee: Ethan Murzynski, Chairman

- 1. Illinois House Bill 2781 Increase of TBP Funds Update/Approval:
- 2. Illinois House Bill 2505 and Senate Bill 2278 Update/Approval:
- 3. Upcoming Road Use Agreements Update/Approval:
- 4. Section 15-00138-00-BR Whitetown Bridge Update/Approval:
- 5. Section 20-00145-00-PV Coffeen Rd/7 Sisters Ave Update/Approval:
- 6. Other Items:

Appointments for this month's Full Board meeting:

Motion by and second by to pay the Bills. All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

County Board Room, Historic Courthouse #1 Courthouse Sq. Hillsboro, IL 62049

Date: Thursday, July 27, 2023 Time: 8:30 AM - County Board Room

Members Present: Doug Donaldson, Evan Young, Mark Hughes, Ethan Murzynski, Andy Ritchie and Bob

Sneed

Members Absent: Others Present:

The committee met today to discuss the following:

FILED

JUL 25 2023

Public Comments:

Coordinating Committee: Doug Donaldson, Board Chairman -

County Board Admin.

- 1. Information Systems Report Update/Approval:
- 2. EMA Report and Hazard Mitigation Plan Update/Approval:
- 3. West Central Development Council/Job Center Board/CEO Board Update/Approval:
- 4. CO2 Sequestration Ad Hoc Committee Update/Approval:
- 5. FOIA Officer Appointment Update/Approval:
- 6. Committee Member Assignments Update/Approval:
- 7. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 8. Other Business:

Buildings and Grounds: Bob Sneed, Chairman:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:
- 2. AC Units for County Buildings Update/Approval:
- 3. Interior Door Project for County Clerk's Office Update/Approval:
- 4. Old Highway Department Property Update/Approval:
 - Abate Red Building on Old Highway Department Property Update/Approval:
 - Advertise for Bids for Seymour Avenue Surplus Property (Old Highway Department) Update/Approval:
- 5. New Courthouse Renovation from Ameresco Update/Approval:
- 6. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 7. Other Business:

Development & Personnel Committee: Mark Hughes, Chairman -

- 1. Employee Health Insurance and Monthly HRA Report Update/Approval:
- 2. Animal Control Facility Update/Approval:
- 3. Animal Control Municipal Contracts Update/Approval:
- 4. MCEDC Update/Approval:
- 5. Nextlink Broadband Internet Update/Approval:
- 6. Vistra Energy Coffeen Solar Project Permit Application Update/Approval:
- 7. Revisions to Personnel Manual Update/Approval:
 - Illinois Law for Additional Time Off Update/Approval:
- 8. Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update/Approval:
- 9. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 10. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman -

1. SOA Report Update/Approval:

- Revising the Lease Application in SOA Office Update/Approval:
- Proposing an Ordinance requiring the recording of Leases Update/Approval;
- 2. Capital Improvement Fund Reports Update/Approval:
- 3. FY 2024 Budget Update/Approval:
- 4. Deer Creek Property Request Update/Approval:
- 5. New Courthouse Renovation from Ameresco Update/Approval:
- 6. Department Head/Board Member Meeting for Budget Update/Approval:
- 7. Resolution to Convey Deed for Parcel ID #15-04-253-013 in South Litchfield Township to the City of Litchfield Update/Approval:
- 8. Resolution to Convey Deed for Parcel ID #15-05-226-012 in South Litchfield Township to the City of Litchfield Update/Approval:
- 9. Resolution to Convey Deed for Parcel ID #10-32-458-012 in North Litchfield Township to the City of Litchfield Update/Approval:
- 10. Resolution to Convey Deed for Parcel ID #10-33-318-002 in North Litchfield Township to the City of Litchfield Update/Approval:
- 11. Approve Signing an Intergovernmental Agreement with the Coffeen Fire Protection District for Pagers in the amount not to exceed \$3,000 from ARPA funds Update/Approval:
- 12. Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Coffeen Fire Protection District in the amount not to exceed \$3,000 Update/Approval:
- 13. Approve Signing an Intergovernmental Agreement with the Nokomis Fire Protection District for Pagers in the amount not to exceed \$2,500 from ARPA funds Update/Approval:
- 14. Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Nokomis Fire Protection District in an amount not to exceed \$2,500 Update/Approval:
- 15. Approve Signing an Intergovernmental Agreement with the Shoal Creek Fire Protection District for Pagers in the amount not to exceed \$3,000 from ARPA funds Update/Approval:
- 16. Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Shoal Creek Fire Protection District in an amount not to exceed \$3,000 Update/Approval:
- 17. Approve Signing an Intergovernmental Agreement with the City of Hillsboro Ambulance Services for Pagers in the amount not to exceed \$5,000 from ARPA funds Update/Approval:
- 18. Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the City of Hillsboro Ambulance Services in an amount not to exceed \$5,000 Update/Approval:
- 19. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:
- 20. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 21. Other Business:

Roads and Bridges Committee: Ethan Murzynski, Chairman

- 1. Section 15-00138-00-BR Red Ball Trail Bridge Update/Approval:
- 2. Section 20-00145-00-PV Coffeen Rd./Seven Sisters Intersection Update/Approval:
- 3. Upcoming Road Use Agreements Update/Approval:
- 4. Location of Potential Used/Waste tire pickup Update/Approval:
- 5. Other Business:

Appointments for this month's Full Board meeting: Larry Meisner to Harvel #2 Drainage District

Motion by and second by to pay the Bills. All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

County Board Room, Historic Courthouse #1 Courthouse Sq. Hillsboro, IL 62049

Date: Thursday, August 31, 2023 Time: 8:30 AM - County Board Room

Members Present: Doug Donaldson, Evan Young, Mark Hughes, Ethan Murzynski, Andy Ritchie and Bob

Sneed

Members Absent: Others Present:

FILED

The committee met today to discuss the following:

AUG 2 9 2023

Public Comments:

County Board Admin.

Coordinating Committee: Doug Donaldson, Board Chairman -

- 1. Information Systems Report Update/Approval:
- 2. EMA Report and Hazard Mitigation Plan Update/Approval:
- 3. West Central Development Council/Job Center Board/CEO Board Update/Approval:
- 4. CO2 Sequestration Ad Hoc Committee Update/Approval:
- 5. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 6. Other Business:

Buildings and Grounds: Bob Sneed, Chairman:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:
- 2. Interior Door Project for County Clerk's Office Update/Approval:
- 3. Old Highway Department Property Update/Approval:
 - Approve Purchase Agreement, Advertise for Bids for Seymour Avenue Surplus Property (Old Highway Department) Update/Approval:
- 4. Elevator Preventative Maintenance Service Agreement Update/Approval:
- 5. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)
- 6. Other Business:

Development & Personnel Committee: Mark Hughes, Chairman -

- 1. Employee Health Insurance and Monthly HRA Report Update/Approval:
- 2. Animal Control Facility and Municipal Contracts Update/Approval:
- 3. Animal Control Policy Update/Approval:
- 4. MCEDC Update/Approval:
- 5. Nextlink Broadband Internet Update/Approval:
- 6. Vistra Energy Coffeen Solar Project Permit Application Update/Approval:
- 7. Vistra Energy Coffeen Solar Project Enterprise Zone Request Update/Approval:
- 8. Ordinance Adopting Personnel Manual Update/Approval:
- 9. Illinois DCEO Community Development Block Grant Update/Approval:
- 10. Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update/Approval:
- 11. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 12. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman -

- 1. SOA Report Update/Approval:
- 2. Capital Improvement Fund Reports Update/Approval:
- 3. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:
- 4. Highway Department \$30,000 Payment Update/Approval:
- 5. County Policy for Special Fund Use Update/Approval:
- 6. FY 2024 Budget Update/Approval:
- 7. Resolution to Convey Deed for Parcel ID # 08-23-160-029 in Nokomis Township to Jason and Sarah Miller Update/Approval:
- 8. Resolution to Convey Deed for Parcel ID # 13-06-333-002 in Witt Township to Tucker Teubel Update/Approval:
- 9. Resolution to Convey Deed for Parcel ID # 16-12-205-004 in Hillsboro Township to Scott Anderson Update/Approval:
- 10. Resolution to Convey Deed for Parcel ID # 16-12-111-006 in Hillsboro Township to Brittny Harris Update/Approval:
- 11. Resolution to Convey Deed for Parcel ID # 17-35-406-002 in East Fork Township to Snowwhite and Jonathan Nixon Update/Approval:
- 12. Resolution to Convey Deed for Parcel ID # 21-23-226-008 in East Fork Township to Travis and Amanda Hemken Update/Approval:
- 13. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
- 14. Other Business:

Roads and Bridges Committee: Ethan Murzynski, Chairman

- 1. Section 15-00138-00-BR Red Ball Trail Bridge Update/Approval:
- 2. H.R. 3372 proposal in Congress to raise the federal weight limit of heavy trucks Update/Approval:
- 3. Upcoming Road Use Agreements Update/Approval:
- 4. Other Items:

Appointments for this month's Full Board meeting:

- Alex Jordan, Donald Murphy and Todd Megginson to the Bois D'Arc #4 Drainage District Board
- Daniel Tester and John Speiser to the Irving-Witt-Nokomis-Rountree #1 Drainage District Board
- Robert Wagahoff, Leonard Rovey and John Welsh to the Farmersville-Waggoner Fire Protection District Board
- Paul Pershing to the Three County Public Water District Board

Motion by and second by to pay the Bills. All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.