

Montgomery County Board
Coordinating Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

Date: Wednesday, November 27, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Doug Donaldson, Ethan Murzynski, Andy Ritchie, Chad Ruppert, Bob Sneed

Members Absent: Evan Young

Others Present: Christine Daniels and Mike Plunkett from County Board Administration, Supervisor of Assessments Kendra Niehaus, EMA Director Dan Hough, Engineer Cody Greenwood, Circuit Clerk Dan Robbins, IS Director Curt Watkins, Sheriff Tyson Holshouser, Undersheriff Jeff Roach, County Clerk Sandy Leitheiser, State’s Attorney Andrew Affrunti, Hillsboro Community Planner Sarah McConnell.

Public Comments: Before Public Comments, Chairman Donaldson asked Assistant County Board Administrator Mike Plunkett to read a press release containing the Chairman’s comments that assessment changes made this year due to timberland reclassification statutory requirements will not go into effect. Instead, the Chairman will establish a Wooded Acreage Assessment Ad Hoc Committee to address issues raised in Montgomery County with state government.

Two people had filled out Public Comment Cards. Donna Yeske elected to not make any comments. Brandi Lentz commented that the county board had been aware of wooded acreage reclassification but taken no action until that day. She said she has called for a full investigation by the Attorney General.

Coordinating Committee: Doug Donaldson, Board Chairman

1. **Information Systems Report Update/Approval:** Curt Watkins reported his department has been working on end-of-year projects, and requesting quotes for tech items that will be supplied by the new court grant. The Cress Hill camera project is almost complete, and his department is integrating the 911 server into the county system. Future work includes multi-factor authentication implementation, security video storage, and a phone system upgrade. In response to a question, he said his department could train offices to post items on the county website, such as committee agendas and minutes.
2. **EMA Report Update/Approval:** Dan Hough said his department had purchased 14 new AEDs through ARPA funding, and he brought one to display. Employee training will be scheduled after January 1st, 2025. He also mentioned a National Weather Service storm spotter class scheduled for March 18 at the Lincoln Land Community College Litchfield campus.
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Chairman Donaldson reported the next meeting is in January.
4. **Ad Hoc Committee to Address SB17 Wooded Acreage Assessments Update/Approval:** Chairman Donaldson said he will be appointing a committee of County Board members and the public to a Wooded Acreage Assessments Ad Hoc Committee. He hopes the committee will develop statutory changes to present to state legislators. Donaldson said Rep. Wayne Rosenthal indicated he was confident legislation could be introduced.
5. **Other Business:** Plunkett reported receiving a \$5,000 donation from Vistra to offset the costs of weather sirens near Coffeen Lake. Vistra also intends to donate to the proposed Coffeen Veterans Memorial, and Hough said he has had positive conversations with Vistra about returning a weather radio to the site. Plunkett also reported UKA will be making a \$3,000 donation to the Panhandle Food Pantry, a \$1,000 donation to the Farmersville Illuminatus Motorcycle Club, and a \$300 donation to Panhandle Project Third Day for their Farmersville Polar Express Day. The county is expecting reimbursements from the current DCEO grant, and was notified of award of the second phase of the grant.

Development & Personnel Committee: Chad Ruppert, Chairman

1. **Small Biz Grant Application Update/Approval:** The committee will review two previous applications and five new ones.
2. **Employee Health Insurance and Monthly HRA Report Update/Approval:** The committee will review and discuss.

3. **County Project Labor Agreement (PLA) Update/Approval:** Committee Chair Ruppert said the committee will review the trigger amount.
4. **Animal Control Update/Approval:** Committee Chair Ruppert said the committee will review police updates. County Clerk Leitheiser reported training is needed at Animal Control on the voucher process.
5. **Plains Solar Update/Approval:** Ruppert reported the public hearing will resume on December 16th.
6. **DCEO Energy Transition Grant Update/Approval:** Committee Chair Ruppert referenced Plunkett's earlier report.
7. **City-Wide Clean-Up Grant Update/Approval:** The committee will review and discuss implementation.
8. **Other Business:** None

Buildings and Grounds: Bob Sneed, Chairman

1. **Historic Courthouse Roof Bid Opening Update/Approval:** Committee Chair Sneed said a pre-bid meeting was held on November 21st, and bids will be opened and reviewed at the committee meeting.
2. **Maintenance and Cleaning Issues and Report Update/Approval:** The committee will review and discuss. Committee Chair Sneed added New Courthouse water fountain compressors can be replaced.
3. **Green Diamond Bike Trail Update/Approval:** The committee will review and discuss turning the trail over to the Village of Waggoner.
4. **Other Business:** Committee Chair Sneed reported Entec has diagnosed the New Courthouse HVAC system, and found the chiller to be compromised.

Roads and Bridges Committee: Ethan Murzynski, Chairman

1. **UKA Virden Wind Road Use Agreement Update/Approval:** Engineer Greenwood said he has just received an updated Traffic Impact Analysis.
2. **Walshville Bypass Update/Approval:** Committee Chair Murzynski had no new developments to report.
3. **Section 17-09117-00-BR Irving Township – N. 17th Ave. Bridge Replacement Letting Update/Approval:** The committee will review and discuss.
4. **Section 20-00145-00-PV Coffeen Road/Seven Sisters Intersection Joint Funding Agreement Update/Approval:** Committee Chair Murzynski said action has been taken.
5. **Heavy Equipment Shed Bid Awards Update/Approval:** Electric and concrete bids will be opened at the committee meeting.
6. **Resolution Appropriating Funds for Engineer Salary Update/Approval:** Committee Chair Murzynski said the committee is still awaiting the resolution from the State of Illinois.
7. **County Bulk Fuel Letting Update/Approval:** The committee will open and review bids.
8. **County Motor Fuel Tax Resolution Update/Approval:** The committee will review and discuss.
9. **Other Business:** None

Finance and Budget Committee: Andy Ritchie, Chairman

1. **SOA Report Update/Approval:** The committee will review and discuss.
2. **Capital Improvement & Coal Fund Reports Update/Approval:** The committee will review and discuss.
3. **Assessment Issue Request/Tim Loveless Update/Approval:** Committee Chair Ritchie anticipates Mr. Loveless will attend the meeting.
4. **Woodland Assessment Update/Approval:** Committee Chair Ritchie referenced the ad hoc committee.
5. **Fee Schedule Resolution Update/Approval:** County Clerk Leitheiser said the resolution is ready for County Board approval.
6. **IRS Mileage Rate Effective Jan. 1 Update/Approval:** The new rate has yet to be determined.
7. **Decennial Reports Update/Approval:** Reports will be available for committee review.
8. **PTAX 451 Reimbursement Form Update/Approval:** The committee will review and discuss.
9. **Pre-Approved Vendor List Update/Approval:** County Clerk Leitheiser said the new health insurance provider needs to be added.
10. **ARPA Ordinance for MCHD Phone Upgrade Update/Approval:** The committee will review and discuss.
11. **Other Business:** Supervisor of Assessments Niehaus said the committee needs to review Multi-Township Assessor Agreements, and Sheriff Holshouser said the committee needs to review bids for budgeted squad cars.

Appointments:

1. Re-appoint Gregory Weitekamp for 3-year term for the Pitman-Zanesville#2 County Zone #33, Drainage District.
2. Re-Appoint Melvin Wempen for a 3-year term for the Zanesville#3, County Zone #15, Drainage District.
3. Re-Appoint David Beal and Michael Smalley for a three year term on the ETSB Board.

Motion to adjourn by Sneed and second by Ritchie. All in favor, motion carried.

Meeting adjourned at 9:20 am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Development & Personnel Committee Meeting Minutes

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Monday, December 2, 2024

Time: 5:32 PM – County Board Room

Roll Call - Members Present: Chad Ruppert, Bill Bergen, Chris Daniels, Jeremy Jones, Dr. Patty Whitworth

Members Absent: Russell Beason

Others Present: Mike Plunkett from County Board Administration, EMA Director Dan Hough, County Clerk Sandy Leitheiser, Circuit Clerk Daniel Robbins, Animal Control Warden April Pier, Maggie Poteau of UKA, Matt Blankenship and Dale Stewart

1. **Public Comment:** None
2. **Small Biz Grant Application Update/Approval:** The committee heard presentations from Heather Greenwood of Raise the Bar Recovery & Wellness, Dalton Downs of Downs Plumbing, Caleb Osborne of Manifesto Wine Bar, Abby Barcum of State Street Event Center, Jamee and Jennifer Dunn of Dunns n' Roses, and Alan Reynolds of R Custom Cuts. **Motion by Jones and second by Daniels to recommend awarding \$10,000 to Raise the Bar Recovery & Wellness; \$5,000 to Downs Plumbing; \$7,500 to Manifesto Wine Bar; \$10,000 to State Street Event Center; \$7,500 to Dunns n' Roses; and \$5,000 to R Custom Cuts. All in favor, motion carried.**
3. **County Project Labor Agreement (PLA) Update/Approval:** Committee Chair Ruppert said the County Board needs to determine if a PLA is needed, and if so, does the \$100,000 trigger amount need to be raised. Matt Blankenship of Laborers International Union of North America (LiUNA) distributed information on PLAs and said they guarantee no strikes, no labor shortages, and provide security that public funds spent on public projects remain local. Committee Chair Ruppert expressed concern about giving up a level of control in the bidding process, and Committee Member Jones raised questions regarding the ability of non-union contractors to utilize their employees. Ruppert said he will address those questions with the State's Attorney before proceeding.
4. **Animal Control Update/Approval:** Animal Control Warden Pier said she has learned that prices for veterinary services are increasing at local veterinary offices and is recommending reviewing costs for county Animal Control services. She will continue to research potential fee changes for adoptions and cremation. County Clerk Leitheiser noted cost studies are among Bellwether's services. Committee Member Jones suggested pursuing vendor agreements for spay/neuter services. Committee Chair Ruppert suggested increases in rabies tags. **Motion by Jones and second by Bergen to recommend one-year rabies tags increase to \$15 and three-year rabies tags increase to \$30 effective January 1st, 2025. All in favor, motion carried.**
5. **Plains Solar Update/Approval:** Committee Chair Ruppert reminded the committee that the Public Hearing will resume at 6 p.m. Monday, December 16th, in the County Board Room at the Historic Courthouse in Hillsboro.
6. **DCEO Energy Transition Grant Update/Approval:** Plunkett said monthly reports have been approved through October, and payment is pending submission of BEP lien waivers.
7. **City-Wide Clean-Up Grant Update/Approval:** Discussion will continue next month when Treasurer Nikki Lohman is present.

8. **Department of Labor Final Overtime Rule Update/Approval:** According to an email from Bushue HR, a Federal District Judge in Texas blocked the salary threshold increase for the new Department of Labor overtime rule on Friday, November 15th. The salary threshold will revert to the amount prior to July 1st, 2024, which is \$35,568 annually. Bushue will continue to monitor.
9. **Other Business:** County Clerk Leitheiser referenced potential new TIF districts in Litchfield, Hillsboro and Nokomis. She also reported Hillsboro Energy significant permit revision applications provided by statute to her office and the County Board Chairman's office.

Motion to Adjourn by Jones and second by Bergen. All in favor, motion carried.

Meeting adjourned at 7:19 p.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Buildings & Grounds Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, December 3, 2024

Time: 8:30 AM – County Board Room

Roll Call - Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Doug Donaldson

Members Absent: Evan Young

Others Present: County Clerk Sandy Leitheiser, Mike Plunkett of County Board Administration, Supervisor of Assessments Kendra Niehaus, EMA Director Dan Hough, Circuit Clerk Daniel Robbins, Treasurer Nikki Lohman, Hillsboro Community Planner Sarah McConnell, Tim Weisner of TMI, Chase Jackson of Central Roofing

The committee met today to discuss the following:

1. **Public Comments:** None
2. **Historic Courthouse Room Bid Opening Update/Approval:** Committee Chair Hughes opened two bids, one from Central Roofing for \$116,931 and one from Young's Roofing for \$179,880. Work would begin in the spring, but to meet ARPA requirements, a contract must be signed before the end of 2024. Central Roofing has completed county contracts for roofing the EMA block building and the Montgomery County Courthouse earlier this year. **Motion by Beason and second by Beck to recommend awarding the low bid of \$116,931 to Central Roofing of Mattoon for Historic Courthouse roof project. All in favor, motion carried.**
3. **Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance Director Ernst highlighted many of the 43 items on his monthly report, including replacing compressors instead of water fountains at the New Courthouse for \$3,380 and replacing cast iron pipes in the Historic Courthouse to a third floor restroom and second floor sink. **Motion by Beck and second by Beason to approve a quote of \$1,805.24 from Bondurant Plumbing to replace cast iron pipes to a third floor restroom and second floor sink at the Historic Courthouse. All in favor, motion carried.** The committee also discussed using allocated ARPA funds to replace carpet in the Montgomery County Treasurer's office and break room, and the cleaning contract at the New Courthouse.
4. **Green Diamond Bike Trail Update/Approval:** The State's Attorney is working on Quit Claim deeds to turn the property and maintenance funds over to the Village of Waggoner.
5. **New Courthouse HVAC Update/Approval:** The committee heard from Tim Weisner, Service Administrator at TMI, who described the process of repairing the New Courthouse HVAC system and replacing it. Currently, the county has two new compressors provided under warranty. Installing them will cost over \$20,000 and the system needs to be running to diagnose the cause of the system failure. That diagnosis may or may not lead to the need to replace the system. Replacement components will take 5-6 months to arrive, which is well into cooling season. The committee will continue to research the bid process with State's Attorney Affrunti.
6. **Other Business:** Committee Chair Hughes, EMA Director Hough, and Engineer Cody Greenwood will walk through the EMA block building to determine ceiling, insulation and heating needs. Committee Chair Hughes reported the survey for property needed by the Montgomery County Health Department for solar panels has been completed. **Motion by Beason and second by Beck to recommend transferring property to Montgomery County Health Department for solar panels. All in favor, motion carried.**

Motion to pay the bills by Beason and second by Beck. All in favor, motion carried.

Motion to Adjourn by Beason and second by Beck. All in favor, motion carried.

Meeting adjourned at 9:55 a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board

Roads & Bridges Committee Meeting Minutes

Conference Room, County Highway Dept.
11159 IL Rte 185, Hillsboro, IL 62049

Date: Wednesday, December 4th, 2024

Time: 8:30 AM – County Highway Department

Members present: Ethan Murzynski, Bill Bergen, Keith Hancock, Chad Ruppert, Dr. Patty Whitworth

Members Absent: Rob Corso, Doug Donaldson

Other Present: County Engineer Cody Greenwood, Mike Plunkett of County Board Administration, Tim Downen of Hurst-Rosche

The committee met today to discuss the following:

1. **Public Comments:** None
2. **UKA Virden Wind Road Use Agreement Update/Approval:** Engineer Greenwood reported he had received a draft of the Traffic Impact Analysis and shared a map with the committee. Greenwood reported the haul route is from Interstate 55 to Route 48 and up Black Diamond Trail. He estimated the route utilizes 13 miles of county highway, plus township roads in Harvel and Bois D'Arc. Greenwood said he will continue to review the Traffic Impact Analysis and consult with an outside attorney on drafting a Road Use Agreement.
3. **Heavy Equipment Shed Bid Package 1 Letting Results Update/Approval:** Tim Downen of Hurst-Rosche opened three bids with representatives from all three bidders present: \$1,281,900 from Kinney Contractors in Raymond; \$850,000 from Bruce Unterbrink Construction in Greenville; and \$787,700 from Stutz Excavating in Alton. The apparent low bidder did not acknowledge one of two addenda for limited inside electrical finishing work on the bid sheet, but after a teleconference with the committee, provided by email previously submitted acknowledgement from the electrician. Engineer Greenwood said the 72x184 Heavy Equipment Shed has been awarded \$670,000 in ARPA funds. A bid package for \$505,921 for the building shell has already been awarded to Stutz Excavating leaving \$164,079 in ARPA funds. Greenwood said an additional \$300,000 has been appropriated in Highway Funds in the FY 2025 budget, leaving a shortfall of \$323,621 to complete the project. The committee discussed eliminating some concrete and site work from the bid. Engineer Greenwood said he could put off purchasing a new tandem truck he had anticipated purchasing in FY 2025 from \$500,000 appropriated Coal Funds. **Motion by Bergen and second by Ruppert to recommend awarding the apparent low qualified bid of \$787,700 to Stutz Excavating of Alton pending review by Hursh-Rosche. All in favor, motion carried.**
4. **2025-2026 Bulk Fuel Purchasing Letting Results Update/Approval:** Engineer Greenwood opened one bid, submitted by Huels Oil Company of Carlyle. The two-year bid was for .18 delivery charge for No. 2 and Off Road diesel, .17 for unleaded gasoline, and .03 for Premium diesel additive and Winter Fuel additive. **Motion by Ruppert and second by Whitworth to recommend awarding the low bulk fuel two-year bid to Huels Oil Company of Carlyle. All in favor, motion carried.**
5. **Section 17-05121-00-BR Fillmore Township – Wonder Trail Bridge Replacement Construction Engineering Agreement Update/Approval:** The committee reviewed and discussed an IDOT engineering agreement with WHKS & Co. of Springfield for \$149,296 for replacement of a bridge on Wonder Trail, 1.8 miles northeast of VanBurensburg. According to Engineer Greenwood, the bridge is an 80-10-10 project with the county responsible for 10%. **Motion by Whitworth and second by Bergen to recommend approval of Section 17-05121-00-BR Fillmore Township Wonder Trail Bridge Replacement Construction Engineering Agreement with WHKS & Co. of Springfield for \$149,296. All in favor, motion carried.**

6. **Section 17-09117-00-BR Irving Township – N. 17th Ave. Bridge Replacement Letting Results Update/Approval:** Engineer Greenwood reminded the committee that the letting award was recommended last month, but tabled at the Full Board Meeting. It is now ready for County Board action.
7. **Resolution 2024-13, 2025 County MFT Resolution Update/Approval:** The resolution appropriates \$1.2 million in County Motor Fuel Tax, the same amount as last year. **Motion by Hancock and second by Ruppert to recommend approval of the 2025 County Motor Fuel Tax Resolution 2024-13 for \$1.2 million. All in favor, motion carried.**
8. **Resolution 2024-14 appropriating funds for the payment of the County Engineer's Salary for 2025 Updated/Approval:** Engineer Greenwood reported his office is still awaiting the resolution from the Illinois Department of Transportation.
9. **Other Items:** None

Motion by Ruppert, second by Hancock to Pay Bills. All in favor, motion carried.

Motion by Bergen, second by Whitworth to adjourn the meeting. All in favor, motion carried.

Meeting adjourned at 9:41 a.m. Minutes respectfully submitted by acting secretary Mike Plunkett as Deputized by the Montgomery County Clerk and Recorder Sandy Leitheiser.

Montgomery County Board

Finance & Budget Committee Meeting Minutes

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Thursday, December 5, 2024

Time: 8:31 AM – County Board Room

Roll Call - Members Present: Andy Ritchie, Connie Beck, Rob Corso, Chris Daniels, Dr. Patty Whitworth, Evan Young

Members Absent: Doug Donaldson

Others Present: Circuit Clerk Daniel Robbins, Mike Plunkett from County Board Administration, Tim Loveless, Supervisor of Assessments Kendra Niehaus, Treasurer Nikki Lohman, Sheriff Tyson Holshouser, Undersheriff Jeff Roach, County Clerk Sandy Leitheiser, Hillsboro Community Planner Sarah McConnell

Pledge of Allegiance: was led by Committee Vice Chair Connie Beck

The committee met today to discuss the following:

1. **Public Comment:** None
2. **SOA Report Update/Approval:** Supervisor of Assessments Niehaus reported her office has been reverting parcels that she had reclassified this year due to the 2007 woodland reclassification statute. She said she looks forward to working with the County Board and the proposed Ad Hoc Committee to suggest legislative changes, include suggesting a new separate preferential classification for rural timberland. Niehaus said over 500 wooded acreage parcels in Montgomery County have been previously reclassified, primarily by elected Township Assessors. Vice Chair Whitworth said she believes Township Assessors should also revert those reclassifications
3. **Capital Improvement & Coal Fund Reports Update/Approval:** Committee Chair Ritchie reported an October coal royalty payment of \$147,889.57 and noted the Coal Fund has earned \$403,508.84 in interest this year.
4. **Assessment Issue Request/Tim Loveless Update/Approval:** Tim Loveless told the board he has rental houses in Litchfield, but due to a fire in his office on September 19th, 2023, he missed the January 31st, 2024, deadline to record leases for Homestead Exemptions. He presented written requests to the board to 1) make an exception to the deadline based on the hardship his business endured, and 2) do away with the requirement of recording leases. Board Member Young said he agreed with the exception request because increased costs will be passed on to the tenants. Vice Chair Whitworth said she also agrees with the exception request, but does not agree with directing the Supervisor of Assessments to grant it. Board Member Daniels asked if the Supervisor of Assessments had checked with the State's Attorney regarding the issue; she had. **Motion by Young to direct the Supervisor of Assessments to grant Tim Loveless and exception to the January 31st, 2024, deadline to record leases died for lack of second.** Committee Chair Ritchie said he will inform Loveless.
5. **Fee Schedule Resolution Update/Approval:** County Clerk Leitheiser said the resolution to require state agencies to pay the same recording fees as the public, recommended by the committee last month, has been approved by the State's Attorney and has been legally posted. Upon County Board approval, it will take effect January 1st, 2025.
6. **IRS Mileage Rate Effective Jan. 1 Update/Approval:** The IRS has not yet announced the new mileage rate.

7. **Decennial Reports Update/Approval:** The committee reviewed a list of 21 Decennial Reports submitted to the County Board by local units of government, and also reviewed a list of those who have not yet submitted Decennial Reports. County Board Administration plans to post all reports on the Montgomery County website. **Motion by Daniels and second by Beck to recommend acknowledgement of receipt of 21 local government Decennial Reports. All in favor, motion carried.**
8. **PTAX 451 Reimbursement Form Update/Approval:** Treasurer Lohman reported in order for the State of Illinois to reimburse half of the Supervisor of Assessments' salary, a PTAX-451 must be filed with the Illinois Department of Revenue. **Motion by Whitworth and second by Beck to recommend filing Supervisor of Assessments PTAX-451 with the Illinois Department of Revenue. All in favor, motion carried.**
9. **Pre-Approved Vendor List Update/Approval:** County Clerk Leitheiser presented changes required by the new health insurance carrier. **Motion by Ritchie and second by Daniels to recommend adding Blue Cross Blue Shield and Dearborn Life Insurance to the Pre-Approved Vendor List, and removing Metropolitan Life. All in favor, motion carried.**
10. **ARPA Ordinance for MCHD Phone Upgrade Update/Approval:** An ordinance needs to be passed for the previously approved Health Department telephone upgrade. **Motion by Whitworth and second by Beck to recommend approval of an ordinance to expend ARPA funds not to exceed \$48,000 for a telephone system upgrade at the Montgomery County Health Department. All in favor, motion carried.**
11. **MTA Agreement Update/Approval:** Supervisor of Assessments Niehaus reported two intergovernmental agreements have been returned to provide township assessor services. **Motion by Ritchie and second by Whitworth to recommend approval of a contract with the Butler Grove/Irving/Rountree MTA for \$7,000 and a contract with South Litchfield Township for \$12,000 for assessor services. All in favor, motion carried.**
12. **Montgomery County Sheriff's Office Vehicle Update/Approval:** Sheriff Tyson Holshouser asked for and received committee consent to advertise for the purchase of two new squad vehicles in the FY 2025 budget. **Motion by Ritchie and second by Daniels to approve advertising for two new Montgomery County Sheriff's Office squad vehicles in the FY 2025 budget. All in favor, motion carried.**
13. **Other Business:** Treasurer Lohman distributed a Compensation and Fee Disclosure provided by Assured Partners regarding commissions earned with the new health insurance plan. The County Board will be asked to consider a motion for Treasurer Lohman to sign the disclosure. Lohman also had a Trustee Deed Resolution from action last month that needed signed by the committee,, and a draft report of the final disposition of the FY 2024 budget showing a \$700,000 deficit, primarily comprised of DCEO grant expenditures that have yet to be reimbursed. Supervisor of Assessments Niehaus had questions about filling the vacant Data Collector position in her office and was referred to Bushue HR, and Circuit Clerk Robbins asked if the committee would like to see any changes in his report.

Motion to pay the bills and payroll by Daniels and second by Whitworth. All in favor, motion carried.

Motion to Adjourn by Young and second by Corso. All in favor, motion carried.

Meeting adjourned at 10:26 a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

Montgomery County Board
Rules of Order Ad Hoc Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Thursday, December 5, 2024

Time: 5:03 PM – County Board Room

Roll Call - Members Present: Connie Beck, Bill Bergen, Chris Daniels, Mark Hughes, Patty Whitworth

Members Absent: Doug Donaldson

Others Present: County Clerk Sandy Leitheiser, Mike Plunkett of County Board Administration, Jesse Boehler

The committee met today to discuss the following:

1. **Public Comments:** None

2. **Review and Amend Rules of Order Update/Approval:** The committee reviewed the Montgomery County Rules of the County Board page by page and made several small clarifications. They discussed whether liaisons are eligible for per diem and discussed the number of standing committees. **Motion by Whitworth and second by Hughes to combine the Roads & Bridges Committee and the Buildings & Grounds Committee into the Infrastructure Committee. Roll Call: Voting yes: Daniels, Hughes, Whitworth, Beck. Voting no: Bergen. Motion carried 4-1.** The committee also discussed reducing the amount of purchase that a committee can approve. **Motion by Beck and second by Hughes to change the amount in Section D Paragraph 4 from \$15,000 to \$10,000. All in favor, motion carried.** The committee suggested adding rules that every meeting should begin with the Pledge of Allegiance to the Flag, and all departments should obtain approval from their oversight committee prior to advertising for bids, and emphasized the rule that vouchers should be submitted by the 26th day of the month. **Motion by Hughes and second by Whitworth to present revised Rules of Order to the Full Board for a 30-day review. All in favor, motion carried.**

3. **Other Business:** None

Motion to Adjourn by Hughes and second by Bergen. All in favor, motion carried.

Meeting adjourned at 7:04 p.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.