

Montgomery County Board

Buildings & Grounds Committee Meeting Minutes

Date: Tuesday, April 4th, 2023

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Patty Whitworth, Russell Beason, Ken Folkerts, Mark Hughes and Doug Donaldson

Members Absent: None.

Others Present: Phil Ernst, Daniel Robbins, Kevin Schott, Cody Greenwood, Rick Robbins, Sarah McConnell, Don Downs, Len Reynolds and Liz Holcomb

The committee met today to discuss the following:

Buildings & Grounds Committee:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance Superintendent Ernst presented his monthly report to the committee. He stated the furnace at the ROE building has been replaced. Regarding cleaning, Circuit Clerk Daniel Robbins requested the cleaning company of the new courthouse be reminded to empty the trash in the judge's chambers and jury rooms.
- 2. Recommend Approving Bid from Johnson Controls/Clow Controls Update/Approval:** Sneed reported Johnson Controls submitted a contract proposal, which included premium prices of \$6,645 for 2024, \$7,177 for 2025 and \$7,751 for 2026. He said the pricing issue with Johnson Controls has been a thorn in the county's side for years. Sneed stated Ernst can do the same work Johnson Controls does as far as maintaining the HVAC system of the new courthouse. Sneed reported Clow Control submitted a price, which would not include a contract. The pricing includes \$100 per hour for service work and \$130 per hour for control work and balance work. Ernst said most of Clow's work would be control work. He said he reported a price from Johnson Controls last month of \$244 per hour, which did not include a contract. Ernst stated that price has now increased to \$265 per hour with no contract. Ernst stated regardless of who the county chooses to go with, the engine in the system will need to be replaced eventually. He said that will cost approximately \$10,000. **Motion by Hughes and second by Folkerts to use Clow Controls for control maintenance work of the HVAC system of the new courthouse. All in favor, motion carried.**
- 3. Jail Generator Maintenance Update/Approval:** Sneed reported the county purchased a generator for the jail, and they initially believed there would not be an issue switching the old for the new out. He said Russ Jones from Hillsboro Electric looked at it, and submitted an estimate of \$30,850.14. Sneed stated this is a worst case scenario price, but he doesn't see any other way around paying it. He said the generator could be moved to the new courthouse, but the jail needs it more. Sheriff Robbins stated he has tried to stay out of the issue, but Ernst asked for his opinion and he believes the jail probably needs to generator first. Hughes stated since the bid submitted is above \$30,000, it needs to be bid out. Ernst said he did not have a problem with bidding it out, but Jones should submit a bill to the county for all the work he's put in so far. Sneed stated he will talk to Jones about the bid. Robbins suggested tabling the matter. **Motion by Hughes and second by Whitworth to table this item for one month. All in favor, motion carried.**
- 4. Sidewalks at Historic Courthouse Update/Approval:** Sneed stated there is nothing new to report and they are waiting to hear back from Jeremy Conner with Hurst-Rosche. Hillsboro Mayor Downs stated they haven't received a copy of the pricing. Sneed said he thought Conner gave them one, but he will give it to them.
- 5. Interior Door Project for County Clerk's Office Update/Approval:** Sneed stated there is nothing new to report.
- 6. EMA Storage Shed Update/Approval:** Sneed reported this item is being handled by the Finance and Budget Committee now and can come off this committee's agenda.

7. **Quote from National Maintenance and Cleaning to Clean Carpets in Historic Courthouse Update/Approval:** Sneed reported he received two bids from National Maintenance and Cleaning to clean the carpets of the historic courthouse. One quote is for cleaning all the carpets, and the other is for high traffic areas only. The price for the entire thing is \$2,086.50, with high traffic areas coming in at \$850. **Motion by Whitworth and second by Beason to approve the bid from National Maintenance and Cleaning to clean the high traffic areas of the Historic Courthouse for \$850. All in favor, motion carried.**
8. **Review and Recommend Approving Bids for Old Highway Department Property Update/Approval:** Sneed reported there are a lot of things up in the air when it comes to selling the old highway department property. The board initially voted to advertise for bids for the property as is, but they have received requests from multiple parties about putting some kind of deed restriction. Sneed said the city of Hillsboro would like the building demolished and would like the county to put a restriction in the advertisements saying anyone who purchases the property must demolish it. Donaldson said State's Attorney Andrew Affrunti said the county may end up spending more money than it is worth litigating a deed restriction, as opposed to just selling the property without it. Sneed said he has heard of a party interested in purchasing the old highway department building and living there. Donaldson said the board may have been a little rash in moving as quickly as they did. Hughes stated it is not his concern if the building stays or goes, and whoever purchases the property has the right to do whatever they want with it. Whitworth stated it is the county's job to be good neighbors to all the municipalities, which would include doing what is requested by the host municipality. Hillsboro resident Len Reynolds stated if he submitted a bid, it would be significantly less if he had to tear the building down himself as opposed to submitting a bid with the structure already demolished. Hillsboro resident Liz Holcomb asked if there has been any thought to breaking the property up and selling the lots individually. Sneed said that is something they will have to consider. Highway engineer Greenwood stated he believes part of being a good neighbor would be for the county to pay to have the building demolished before selling it. He said the highway department would give the labor and equipment to demolish the building. **Motion by Folkerts and second by Whitworth to reject all bids.** Hughes asked if the bids could be opened before rejecting them. Sneed said only one was submitted, but if it was opened, it would become public information. The bid remained sealed. **All in favor, motion carried.**
9. **Soil Testing at County Farm Update/Approval:** Sneed reported the last time the soil was tested at the county farm was 2020. He said two names were submitted: Dave Rahe and Ted Huber. Whitworth said Rahe has since passed away. Sneed said he would like for a farmer to take this off his hands because he doesn't know enough about soil testing. Hughes asked Sneed if he would like him to reach out to Arlen Kasten, who was awarded the lease, to ask about soil testing vendors. Sneed said yes. Hughes stated he will report back with results at next month's meeting.
10. **Recommend Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:** Sneed reported this item will remain on the agenda until the fall since the board has a small window to bid out the maintenance agreement.
11. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
12. **Other Business:** Sneed said he received a price from Elite Grounds for fertilizing the lawn around the court complex. He said the price is for the entire year and he wanted to make the committee members aware of it. EPA Administrator Daniels reported there will be an electronics recycling drive held April 29th in Litchfield, and another held September 16th at the highway department in Hillsboro.
13. **Public Comments:** None.

Motion to pay the bills by Hughes and second by Beason. All in favor, motion carried.

Motion to Adjourn by Folkerts and second by Whitworth. All in favor, motion carried.

Meeting adjourned at 9:20 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board Coordinating Committee Meeting Minutes

Date: Thursday, March 30th, 2023

Time: 8:30 AM – County Board Room

Members Present: Doug Donaldson, Evan Young, Mark Hughes, Gene Miles, Andy Ritchie and Bob Sneed

Members Absent: None.

Others Present: Kevin Schott, Daniel Robbins, Cody Greenwood, Rick Robbins, Andrew Affrunti, Curt Watkins, Sandy Leitheiser, Sarah McConnell, Kirby Furness, Jerry Spinner and Len Reynolds

The committee met today to discuss the following:

Coordinating Committee: Doug Donaldson, Board Chairman -

1. **Information Systems Report Update/Approval:** Information Services Manager Watkins reported they have been working with the Circuit Clerk's office's court grant for technology upgrades. He stated new employee Zeke Philpot has experience running wire, which has proven beneficial for the county. He also reported board members and county employees who receive emails with an html attachment should know those are most likely bad. He reported their office has a shared storage project that will be funded by a court grant. Watkins also presented a fiber redundancy project that was previously approved by the board. The project would create a 'ring' of fiber from the new courthouse that links the sheriff's office, old courthouse and annex building, and loops around area streets. He stated if one fiber line is cut accidentally with this project in place, the county would still have fiber internet access with the other lines. Sneed suggested new conduit and ground boxes to replace what is existing since those have all been around for some time.
2. **EMA Report Update/Approval:** EMA Director Schott reported the Hazard Mitigation plan is continuing and going well. He also reported he has a conference call scheduled to discuss the potential incoming severe weather tomorrow.
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Nothing new to report.
4. **Montgomery County Mental Health Committee Update/Approval:** Donaldson reported they hosted a very good meeting Tuesday evening. Young stated the committee identified some of the problems, and they now need to find solutions.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
6. **Other Business:** None.

Rules Committee Report: given by Doug Donaldson, Chairman:

1. **Adopt Rules of Order for County Board Update/Approval:** Donaldson reported the Rules Committee met Monday evening and voted to recommend adopting the Rules of Order as presented.
2. **Appoint Animal Control Administrator Update/Approval:** Donaldson reported the Committee is recommending making the chair of the Development and Personnel Committee the animal control administrator.
3. **Other Business:** None.

Buildings and Grounds: Bob Sneed, Chairman:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported National Maintenance and Cleaning continues to clean some of the county buildings while the custodian remains out on leave.
2. **Sidewalks at Historic Courthouse Update/Approval:** Sneed reported Ameren wants a mast on one of the poles moved. He stated he passed that information along to Jeremy Conner with Hurst-Rosche engineers.

3. **Interior Door Project for County Clerk's Office Update/Approval:** County Clerk Leitheiser stated she has been promised information by the next Buildings and Grounds Committee meeting.
4. **EMA Storage Shed Update/Approval:** Schott reported EMA has approximately \$1 million in equipment that needs storage. He stated they are also in need of a training room for volunteers. This need will become more imminent if the Board chooses to sell the old highway department property.
5. **Quote from National Maintenance and Cleaning to Clean Carpets in Historic Courthouse Update/Approval:** Sneed reported he received two quotes from National Maintenance and Cleaning to clean the carpets of the Historic Courthouse. One quote is for high traffic areas only, and the other is for all carpets.
6. **Review and Recommend Approving Bids for Old Highway Department Property Update/Approval:** Sneed reported the advertisement for bids on the old highway department property was published, but the City of Hillsboro wants the old brick building demolished and the Board voted to advertise the property as is. Hughes asked if the bid specs were changed. Sneed stated the bid packets were changed to read the building must be demolished within one year of purchase. Hughes asked if that was legal since it did not go through the Board. State's Attorney Affrunti stated the board would need to start over advertising for bids if any of the terms were changed after the fact. Highway engineer Greenwood suggested demolishing the structure before advertising for bids. Sneed stated there were people who expressed interest in the property initially who were going to allow EMA to utilize the building for storage, but that has since changed. Sneed stated they were probably wrong in the way the situation was handled and it needs to be addressed again. Hillsboro resident Len Reynolds stated he would like some of the property, and Jim Vazzi and Brian Sullivan have each expressed interest in portions of the property as well but they don't want the entire thing. Donaldson said it sounds like the committee needs to go back and address how they want to advertise the property for bids.
7. **Recommend Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:** Sneed reported this item is on the agenda as a reminder to look at bidding out the service agreement later in the year.
8. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
9. **Other Business:** Sneed reported there will also be other items added to this agenda before the next committee meeting. They include addressing the generator at the jail, soil testing at the county farm and voting on a bid for Johnson Controls or Clow Controls.

At this point in the meeting, Evan Young had to leave the meeting.

Development & Personnel Committee: Mark Hughes, Chairman -

1. **MCEDC Update/Approval:** Hughes reported there will be a meeting held April 24.
2. **Employee Health Insurance and Monthly HRA Report Update/Approval:** Hughes stated he will give a report at the next committee meeting.
3. **Carbon Sequestration Ad Hoc Committee Update/Approval:** Hughes asked Donaldson who will be chairing the ad hoc committee. Donaldson stated it may not matter right now as he has asked Affrunti to draft a two-year moratorium on CO2 pipelines in the county. He said if the board votes to reject the moratorium, the ad hoc committee can proceed; but if the board votes to approve the moratorium, there is no need for the ad hoc committee at this time. He stated the vote at the full board meeting will be a roll call vote. Affrunti stated he has also reached out to other counties about a petition to intervene with the Illinois Commerce Commission. Schott stated he would encourage the board to move forward with the moratorium. County resident Furness stated he does not have a dog in the fight, but this project is a \$45 billion revenue source over the next 10 years and everything they are doing is setting a precedent. Schott said there are positives to this issue right now as it has given officials heightened awareness over other types of pipeline that run through the county.

4. **Tourism Grants Update/Approval:** Hughes reported the committee will review and vote to recommend awarding grants at their next meeting.
5. **DCEO Energy Transition Community Grant Update/Approval:** Hughes stated the Energy Grant ad hoc committee questioned if the grant application and projects submitted needed to go to the full board for a vote. Affrunti said it does. Donaldson said the ad hoc committee will make a recommendation to the Development and Personnel Committee, who will then make a recommendation to the Full Board. Hughes also reported the money awarded by the grant will be in the form of reimbursements and it cannot be spent before it is allocated.
6. **Animal Control Facility Update/Approval:** Nothing new to report.
7. **Animal Control Municipal Contracts Update/Approval:** Nothing new to report.
8. **EPA Report Update/Approval:** Hughes reported EPA Administrator Daniels will give a report at the committee meeting.
9. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** Nothing new to report.
10. **Solar Provider Group - Permit Application and Setback Waiver Update/Approval:** Hughes reported he has heard from someone interested in a setback waiver, but there has been no further progress on this.
11. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
12. **Other Business:** None.

At this point in the meeting, Chairman Donaldson had to leave and he made a recommendation to appoint Gene Miles as temporary chair of the Coordinating Committee. Motion by Donaldson and second by Hughes to appoint Gene Miles as temporary chair of the Coordinating Committee for the remainder of the meeting. All in favor, motion carried.

Finance and Budget Committee: Andy Ritchie, Chairman -

1. **SOA Report Update/Approval:** Ritchie stated there will be an SOA report during their committee meeting.
2. **Capital Improvement Fund Reports Update/Approval:** Ritchie stated there will be a Capital Improvement report at their committee meeting.
3. **Recommend Approving FY 2022 Audit Update/Approval:** Ritchie reported the committee will address the audit during their meeting.
4. **Recommend Approving Contract with Scheffel-Boyle for Auditing Services Update/Approval:** Ritchie reported the county's contract with Scheffel-Boyle for auditing services is expiring and needs to be renewed.
5. **Intergovernmental Agreement with City of Nokomis for Police Radio and Telephone Services Update/Approval:** Ritchie reported the committee will address this item during their meeting.
6. **Approve Signing Amended Intergovernmental Agreement with ETSB for Centralized Emergency Dispatch Center Update/Approval:** Ritchie reported the committee will vote on recommending approving this amended agreement. He said this is separate from the ETSB ARPA request.
7. **Intergovernmental Agreement for Multi-township Assessment of Butler Grove-Irving-Rountree Townships Update/Approval:** Nothing new to report.
8. **Recommend Approving Payment of Supreme Court Data Integration Expense and for Full Reimbursement Update/Approval:** Circuit Clerk Robbins stated the Supreme Court wants all court data to be live-streamed. This will affect both the Circuit Clerk and Probation offices. Robbins reported it will be funded by the Supreme Court, but the County has to wait for certification from the e-file system.
9. **Recommend Approving Purchase of EMA Building Update/Approval:** Ritchie stated he visited all three potential sites for the EMA storage building. At the proposed property in Irving, Ritchie said

there are utilities up to the building but not inside. The asking price of the property is \$150,000 and it will require an additional \$100,000 to bring the building up to the specifications EMA needs. Schott stated he tried to contact a contractor regarding the old highway department building. That property, Schott said, needs a wall to insulate trailers, and he would like to install a training room on the property. Hughes stated there is no way he would sell a building just to turn around a buy a new one. Schott stated he has no problem with staying in the old highway department building. Miles asked how the building in Irving would be paid for. Schott said that is one of the issues they are running into. Greenwood stated he plans on building a truck shed, which will open half of the space in the old block building at the new highway department for EMA to utilize. Hughes asked Greenwood if he plan on building that building no matter what. Greenwood said yes. He said he has highway funds saved up to pay for it. Sneed stated the buildings and grounds committee could talk about the old property further at their meeting.

At this point in the meeting, Sneed had to leave. The committee lost their quorum and the remainder of the items on the agenda could be discussed but not acted upon.

10. **Policy and Process for Resubmission of ARPA Funding Application Update/Approval:** Ritchie stated the committee will discuss a policy for resubmitting applications for ARPA funding.
11. **Recommend Approving Ordinance Authorizing the Use of ARPA funds to Pay Bellwether for Budget Services Update/Approval:** This item will be discussed with the committee.
12. **Recommend Approving Ordinance Authorizing the Use of ARPA funds to pay for Fiber project for Information Services Update/Approval:** Information services manager Watkins presented on this items earlier in the meeting. No further information was given.
13. **Recommend Approving Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:**
 - A. **Contract with Nokomis-Witt Area Ambulance Service for ARPA Distribution Update/Approval:** Nothing new to report.
 - B. **Contract with Raymond-Harvel Area Ambulance Service for ARPA Distribution Update/Approval:** Nothing new to report.
 - C. **Contract with Farmersville-Waggoner Area Ambulance Service for ARPA Distribution Update/Approval:** Ritchie reported the Farmersville-Waggoner Area Ambulance Service submitted returned their signed contract.
 - D. **Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** Nothing new to report.
 - E. **Intergovernmental Agreement with Fillmore Police Department for ARPA Distribution Update/Approval:** Nothing new to report.
14. **Recommend Approving Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:**
 - A. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Nokomis-Witt Area Ambulance Service Update/Approval:** Nothing new to report.
 - B. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Raymond-Harvel Ambulance Service Update/Approval:** Nothing new to report.
 - C. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Farmersville-Waggoner Ambulance Service Update/Approval:** Nothing new to report.
 - D. **Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:** Nothing new to report.
 - E. **Ordinance Authorizing the Use of ARPA Funds to Purchase a Police Squad Car for the Fillmore Police Department Update/Approval:** Nothing new to report.
15. **Vistra Energy Solar Farm and Battery Storage Facility Update/Approval:** Ritchie reported representatives from Vistra Energy held an informational meeting in the board room on March 21.

16. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
17. **Other Business:** None.

Roads and Bridges Committee: Gene Miles, Chairman

1. **Walshville Bypass Road Intergovernmental Agreement Update/Approval:** Greenwood reported he received a signed IGA back from the Village of Walshville, so the committee can take action on it during their next meeting.
2. **2023 Township MFT Oil Letting Update/Approval:** Greenwood reported the Township MFT Oil letting has been moved to April 10.
3. **2023 County MFT Oil Letting Update/Approval:** Greenwood reported the County MFT Oil letting has been moved to April 10.
4. **2023 Pipe Culvert Letting Update/Approval:** Greenwood reported the pipe culvert letting will still be held April 4.
5. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
6. **Other Business:** None.

Public Comments: None.

Appointments for this month's Full Board meeting: None.

Motion to Adjourn by Hughes and second by Ritchie. All in favor, motion carried.

Meeting adjourned at 10:00 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Development & Personnel Committee Meeting Minutes

Date: Monday, April 3rd, 2023

Time: 5:00 PM – County Board Room

Members Present: Mark Hughes, Russell Beason, Bill Bergen, Jeremy Jones, Ethan Murzynski and Doug Donaldson

Members Absent:

Others Present: Sarah McConnell, Rick Robbins and Daniel Robbins

The committee met today to discuss the following:

Development & Personnel Committee: Mark Hughes, chairman -

- 1. Recommend Approving Resolution Establishing Moratorium on Carbon Dioxide (CO2) Pipeline Construction in Montgomery County Update/Approval:** The committee discussed the issues involved with a Resolution Establishing a Moratorium on Carbon Dioxide (CO2). Other area county moratoriums were shared. Jones said there is an acid that is added to the CO2 and the concern is that it will eat away at the material and corrode the pipe. The committee also discussed issues like shutting off the wells that could damage the wells. **Motion by Murzynski and second by Jones to recommend the Resolution Establishing a Moratorium on CO2 Pipeline Construction in Montgomery County to the full board. All in favor, motion carried.**
- 2. Carbon Sequestration Ad Hoc Committee Update/Approval:** Hughes stated there is nothing happening on this until we find out what the board votes on next Tuesday regarding the Moratorium.
- 3. MCEDC Update/Approval:** Hughes stated he will be attending the MCEDC annual meeting and the end of April and will report next month.
- 4. Employee Health Insurance and Monthly HRA Report Update/Approval:** The committee reviewed the HRA sheet submitted by Treasurer Lohman. Daniels reported Amanda Mast will send a report next month once she has received usage numbers from United Health Care.
- 5. Tourism Grants Update/Approval:**
 - A. Recommend Approving Tourism Grant Awards Update/Approval:** The committee reviewed the 18 Tourism Grant applications that were submitted and scored them on the Rubics sheet. The numbers were calculated and all were awarded 50% to 75%. **Motion by Jones and second by Beason to recommend the tourism grant awards as presented. All in favor, motion carried.**
- 6. Moratorium on Cannabis Use in Montgomery County Update/Approval:** Mr. & Mrs. Compton from rural Butler addressed the committee regarding a neighbor that is potentially going to start a cannabis friendly camp ground. States Attorney Affrunti stated the County doesn't have zoning so there is no nuisance ordinance to object any one from starting one of these businesses using cannabis on their property. Discussion took place on looking at how to establish county zoning which would also require the appointment of a zoning board. Affrunti shared a draft of a moratorium on cannabis use in Montgomery County. Bergen recommends not doing anything on this tonight or for the full board. Affrunti said he has drafted one for the full board and will email it for the committee to review.

7. **DCEO Energy Transition Community Grant Update/Approval:** Hughes reported the ad hoc committee met and develop guidelines for entities to submit requests for the DCEO Energy Transition Community Grant. The ad hoc committee will have a follow up meeting on Wednesday, April 5th, 2023.
8. **Animal Control Facility Update/Approval:** Hughes reported Gerl was looking for a used vehicle to replace the van that was damaged by hitting a deer.
9. **Animal Control Municipal Contracts Update/Approval:** Hughes said there was a meeting with Hillsboro officials Downs and Butler regarding the animal control contract. Butler shared a concern with the language in the contract that a municipality can get out after one year if they wish instead of the 3 year language currently in the contract. Hughes said some of the contracts were changed and need to be re-addressed and approved by the board. The municipalities also don't like the contract automatically renewing after 3 years. The committee discussed the emergency phone number of 217-259-6104 to call after hours and Doug said he told Emily to take the sign down so Hillsboro PD will be called and not 911. Donaldson said Gerl was all about that and will take signage down. Hillsboro will make the determination on what dogs will be picked up. Robbins said the Sheriff's office will not take the calls and get in the middle of it. Donaldson said there may be a few adjustments yet and he told Gerl to take the sign down.
10. **EPA Report Update/Approval:** The Electronics Recycling Drive is scheduled for Saturday, April 29th, 2023 from 9 am to noon in Litchfield on the corner of Illinois and Ryder Streets. The fall collection will be held in September at the former Wright Automotive building in Hillsboro, also from 9:00 to noon.
11. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** Hughes reported public act 102-1123 took place in January 2023 and will become effective January 2024. The public act will need to be reviewed and compared to our current Wind and Solar facility ordinances and the differences will be discussed next month. Counties have 120 days from January 1st, 2023 to comply with Public Act 102-1123.
12. **Solar Provider Group - Permit Application and Setback Waiver Update/Approval:** States Attorney Affrunti stated the minimum setbacks in the State's new statutes regarding solar are larger than the 500' setbacks we have now. Affrunti stated he has been emailing back and forth with Andrew Evans with Solar Provider Group that has sent in a solar permit.
13. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
14. **Other Business:** Rick Robbins said he has an employee on workman compensation and nothing has changed. The Cleaning Company has been doing a good job. Robbins said he got two proposals on HR companies, Bellwether and one the City of Litchfield uses. The committee also discussed new legislation taking place on January 1, 2024 regarding 40 hour paid time off for employees that don't any paid time off options. Affrunti stated the new law also states employees can take sick leave in 2 hour increments which will need to be changed in our Personnel Manual.
15. **Public Comment: None**

Motion to pay the bills by Jones and second by Murzynski. All in favor, motion carried.

Motion to Adjourn by Beason and second by Murzynski. All in favor, motion carried.

Meeting adjourned at 6:40 pm. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Finance & Budget Committee Meeting Minutes

Date: Friday, March 31st, 2023

Time: 8:30 AM – County Board Room

Members Present: Andy Ritchie, Connie Beck, Ken Folkerts, David Loucks, Ethan Murzynski, Patty Whitworth (arrived at 8:40 a.m.) and Doug Donaldson

Members Absent: None.

Others Present: Bill Bergen, Daniel Robbins, Kevin Schott, Kendra Niehaus, Cindy Laurent, Emily Gerl, Rick Robbins, Ed Boyd, Hugh Satterlee, Tyson Holshouser, Nikki Lohman and James Holliday

The committee met today to discuss the following:

1. **SOA Report Update/Approval:** SOA Office Manager Laurent presented her report to the committee. She stated they will post a job opening for the Field Rep position on April 1. She also reported Natalie Bergman will be taking tests to become certified as a Certified Illinois Assessing Officer (CIAO). She also reported TrueRoll has begun their data collection.
2. **Capital Improvement Fund Reports Update/Approval:** Treasurer Lohman reported the fund is doing well, and some of the investments came due at the end of March.
3. **Recommend Approving FY 2022 Audit Update/Approval:** Ritchie reported the auditors will be at the full board meeting to present the audit. He stated since the audit has not been reviewed yet, there is no sense in voting to recommend it. Lohman reported the Circuit Clerk audit is not finished yet, but it is a State of Illinois issue. She said the backlog could result in extra costs if the auditors have to put in extra time.
4. **Recommend Approving Contract with Scheffel-Boyle for Auditing Services Update/Approval:** Lohman reported so many counties have lost their auditors and she would recommend approving the contract for auditing services. **Motion by Ritchie and second by Whitworth to recommend the full board approve the three-year agreement with Scheffel-Boyle for auditing services. All in favor, motion carried.**
5. **Intergovernmental Agreement with City of Nokomis for Police Radio and Telephone Services Update/Approval:** **Motion by Ritchie and second by Whitworth to recommend the full board approve the Intergovernmental Agreement with the City of Nokomis for Police Radio and Telephone Services.** Sheriff Robbins reported the city of Nokomis pays the county for telephone and radio services. He said this agreement is thru the end of November and will have to be addressed again at that time. Ritchie stated Nokomis used to have their own 24-hour dispatch center, but it was dissolved. **All in favor, motion carried.**
6. **Approve Signing Amended Intergovernmental Agreement with ETSB for Centralized Emergency Dispatch Center Update/Approval:** **Motion by Ritchie and second by Murzynski to recommend the full board approve signing the amended Intergovernmental Agreement with ETSB for Centralized Emergency Dispatch Center, pending the ETSB signing the agreement.** Sheriff Robbins stated the ETSB needs to sign the document still. Ritchie stated the motion will be pending the signature from the ETSB. **All in favor, motion carried.**
7. **Intergovernmental Agreement for Multi-township Assessment of Butler Grove-Irving-Rountree Townships Update/Approval:** **Motion by Ritchie and second by Folkerts to recommend the full board approve the Intergovernmental Agreement for Multi-township Assessment of Butler Grove-Irving-Rountree Townships. All in favor, motion carried.**
8. **Recommend Approving Payment of Supreme Court Data Integration Expense and for Full Reimbursement Update/Approval:** **Motion by Ritchie and second by Whitworth to recommend the full board approve payment of the Supreme Court data integration expense.** Circuit Clerk Robbins reported this is being mandated by the Supreme Court. The cost will be \$36,000 and will be split between the Circuit Clerk's Office, probation office and pre-trial office. He said the county will pay for it, send proof of payment and then it will be fully reimbursed. Robbins stated if the certification does not arrive by April 28, the payment will be sent back. **All in favor, motion carried.**

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9. **Recommend Approving Purchase of EMA Building Update/Approval:** Ritchie reported the highway department plans on building a new truck shed and will allow EMA to move into one of their buildings once it is vacated. He said EMA could remain in their existing building until the new highway building is built in 2024. Whitworth asked if this will be discussed more at the Buildings and Grounds committee meeting. Donaldson said it will be. He said State's Attorney Andrew Affrunti said the county has to re-advertise for bids on the highway department property because the bid specs did not match what was advertised. He also stated Affrunti recommended not putting a deed restriction on the bid specs for the property.
10. **Recommend Approving Purchase of Vehicle for Animal Control Update/Approval:** Ritchie reported this item is in the Animal Control budget. AC Warden Gerl reported she has looked at a variety of vehicles to replace the animal control van that was totaled. She said the County received \$7,500 back from the insurance company, and her office received a \$5,000 donation. She said she found a 2008 Dodge Ram truck for \$8,000. She stated it has 86,000 miles on it and does need a camper shell. Gerl stated the only low mileage vans she could find were \$20,000. Lohman clarified this item is not in the animal control budget, but rather the cost has been budgeted using insurance and donation funds. Whitworth asked if the donation specified what the money had to be used for. Circuit Clerk Robbins said the will stated it just had to be used for the care of animals. Donaldson said a vehicle would fall under that. **Motion by Ritchie and second by Loucks to recommend the full board approve the purchase of a vehicle for animal control in the amount of \$8,000.** Sheriff Robbins said if the price comes in under \$30,000, it does not have to be bid out. **All in favor, motion carried.**
11. **Policy and Process for Resubmission of ARPA Funding Application Update/Approval:** Ritchie stated he would like the board to approve a policy addressing the resubmission of ARPA applications for funding. **Motion by Ritchie and second by Murzynski to recommend the full board approve the policy for resubmission of ARPA funding applications.** Ritchie stated the policy would allow the reapplication for projects that were already applied for. It would not allow new applications, but would allow for applications already submitted to have their scopes changed. Loucks said he would like to see this written out before making a decision. Donaldson said Ritchie could write up the policy and bring it to the Finance and Budget Committee during their next meeting. **Motion by Ritchie is withdrawn, with the approval of Murzynski.**
12. **Recommend Approving Ordinance Authorizing the Use of ARPA funds to Pay Bellwether for Budget Services Update/Approval:** **Motion by Ritchie and second by Folkerts to recommend approving the Ordinance authorizing the use of ARPA funds to pay Bellwether for budget services for an amount not to exceed \$6,000.** Ritchie stated this is the first of two payments the board will make for this budget cycle. **All in favor, motion carried.**
13. **Recommend Approving Ordinance Authorizing the Use of ARPA funds to pay for Fiber Redundancy Project for Information Services Update/Approval:** Ritchie reported this project is one of the board approve ARPA projects. **Motion by Loucks and second by Whitworth to recommend the full board approve the ordinance authorizing the use of ARPA funds to pay for the fiber redundancy project for Information Services for an amount not to exceed \$60,000. All in favor, motion carried.**
14. **Recommend Approving Ordinance Authorizing the Use of ARPA funds to pay for Digitizing project for County Clerk and Recorder's Office Update/Approval:** Ritchie reported this project is one of the board-approved ARPA projects. **Motion by Ritchie and second by Murzynski to recommend the full board approve the ordinance authorizing the use of ARPA funds to pay for the digitizing project for the County Clerk and Recorder's Office for an amount not to exceed \$218,705. All in favor, motion carried.**
15. **Recommend Approving Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:** Ritchie reported one contract/Intergovernmental Agreement has been returned signed so far. It came from the Farmersville-Waggoner Area Ambulance Service.
 - A. **Contract with Nokomis-Witt Area Ambulance Service for ARPA Distribution Update/Approval:** Nothing new to report.

- B. **Contract with Raymond-Harvel Area Ambulance Service for ARPA Distribution Update/Approval:** Nothing new to report.
 - C. **Contract with Farmersville-Waggoner Area Ambulance Service for ARPA Distribution Update/Approval:** Motion by Ritchie and second by Beck to recommend the full board approve signing the contract with the Farmersville-Waggoner Area Ambulance Service for ARPA distribution. All in favor, motion carried.
 - D. **Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** Nothing new to report.
 - E. **Intergovernmental Agreement with Fillmore Police Department for ARPA Distribution Update/Approval:** Nothing new to report.
16. **Recommend Approving Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:** Ritchie reported the committee can take action on the ordinance for the Farmersville-Waggoner Area Ambulance Service since they returned their signed agreement.
- A. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Nokomis-Witt Area Ambulance Service Update/Approval:** Nothing new to report.
 - B. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Raymond-Harvel Ambulance Service Update/Approval:** Nothing new to report.
 - C. **Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Farmersville-Waggoner Ambulance Service Update/Approval:** Motion by Ritchie and second by Beck to recommend the full board approve the ordinance authorizing the use of ARPA funds to purchase an ambulance for the Farmersville-Waggoner Area Ambulance Service for an amount not to exceed \$127,194.60. All in favor, motion carried.
 - D. **Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:** Nothing new to report.
 - E. **Ordinance Authorizing the Use of ARPA Funds to Purchase a Police Squad Car for the Fillmore Police Department Update/Approval:** Nothing new to report.
17. **Vistra Energy Solar Farm and Battery Storage Facility Update/Approval:** Ritchie reported representatives from Vistra Energy held an informational meeting in the board room March 21. Assistant County Board Administrator David Jenkins stated the main piece of information he took away from the meeting was after construction is completed, there will only be 30-50 jobs across the state. Whitworth stated she understood that to mean there would be 30-50 jobs locally, and the same number of employees before the closure would not be the same. Donaldson stated that was his understanding as well. Jenkins said he thought the representative said those jobs would be spread across their nine facilities in the state and much of the operational work would be conducted remotely. Murzynski said that was his understanding as well. Jenkins said he could be wrong.
18. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
19. **Other Business:** Ritchie reported the board will vote on an ordinance amending the previously-passed ordinance for 911 communications. He said this will be to upgrade the 911 multicast system for an amount not to exceed \$83,620. Donaldson stated he sent all of the board members a proposed moratorium on CO2 pipelines to look at. He said the board will take action on it during their April 11th meeting. Lohman also reported she got the workman's comp audit, which showed an additional \$5,507. She said \$3,073 came from the health department. She stated the county has the extra money in cash, but it will look like we went over in the budget. Circuit Clerk Robbins reported he had a copier go down and will look to replace it from automation funds, but he doesn't know how that will affect the maintenance contract.
20. **Public Comment:** None.

Motion to pay the bills and payroll by Ritchie and second by Whitworth. All in favor, motion carried.

Motion to Adjourn by Beck and second by Folkerts. All in favor, motion carried.

Meeting adjourned at 10:00 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Roads & Bridges Committee Meeting Minutes

Date: Wednesday, April 5th, 2023

Time: 8:30 AM – Conference Room, County Highway Dept.

Members Present: Evan Young, Connie Beck, Bill Bergen, David Loucks and Doug Donaldson

Members Absent: Gene Miles

Others Present: Cody Greenwood

The committee met today to discuss the following:

Roads & Bridges Committee: Gene Miles, Chairman

- 1. Walshville Bypass Road Intergovernmental Agreement Update/Approval:** Highway Engineer Greenwood reported the Walshville Village Board signed the agreement March 14, and nothing has changed since the county board reviewed it prior to Walshville signing it. Loucks asked what the next step in the process is. Greenwood stated the board will need to approve the agreement, and then they will hire a consultant to start Phase I preliminary engineering agreements. He said federal law states they cannot start dealing with property owners until they get to a certain point in the project. Greenwood reported construction on the project will likely take place in summer of 2025. He said 2024 would be pushing it as environmental requests at the state level have been taking a long time. **Motion by Loucks and second by Bergen to recommend the full board approve the Intergovernmental Agreement with the Village of Walshville for the Walshville Bypass Road project. All in favor, motion carried.**
- 2. 2023 Township MFT Oil Letting Update/Approval:** Greenwood reported this item will be tabled until the May meeting as this letting was moved to April 10.
- 3. 2023 County MFT Oil Letting Update/Approval:** Greenwood reported this item will be tabled until the May meeting as this letting was moved to April 10.
- 4. 2023 Pipe Culvert Letting Update/Approval:** Greenwood reported Metal Culverts, Inc. was the only vendor to submit bids. He stated prices went down slightly compared to where they were last year. **Motion by Beck and second by Loucks to recommend the full board approve the low bid from Metal Culverts Inc. for pipe culvert letting. All in favor, motion carried.**
- 5. Old Highway Department Building Update/Approval:** Greenwood reported the individual who purchased the white truck building on the old highway department has only four sides of the newest part of the structure to remove. He said he believes the person could finish the job in one more good day. Young asked if the county decided to demolish the old office building on that property if they highway department would be able to assist with hauling the debris. Greenwood said they could. He said the unknown cost would be dumping fees, but the highway department could utilize their equipment and labor to demolish it.
- 6. Section 15-00138-00-BR – Whitetown Bridge Construction Engineering Services Update/Approval:** Greenwood reported the board needs to approve hiring a construction engineer. WHKS is the proposed engineer, and the project would be completed in approximately 95 working days. He said the cost of the construction agreement is \$176,456. **Motion by Bergen and second by Loucks to recommend the full board approve the construction engineering agreement with WHKS. All in favor, motion carried.**
- 7. Section 17-05121-00-BR – Wonder Trail Bridge, Fillmore Twp, TBP, Engineering Services Update/Approval:** Greenwood reported this agreement is for preliminary engineering, and will be with Prairie Engineers. He said this is a Fillmore Township project, which will be paid for using Township Bridge money. 80 percent will be paid for by the state with the remaining 20 percent being split between the Count and Fillmore Township. The cost of the preliminary engineering agreement is

\$56,495. Motion by Loucks and second by Beck to recommend the full board approve the preliminary engineering agreement with Prairie Engineers. All in favor, motion carried.

8. **Nokomis Township Road Vacation – Portion of N. 22nd Ave Update/Approval:** Greenwood reported he made his decision to deny the appeal and uphold the decision made by the Nokomis Township road commissioner on vacating a portion of North 22nd Avenue. He said the parties who filed the appeal may now appeal Greenwood's decision with the circuit court; however, Greenwood stated Nokomis Township attorney Trent West informed him it would not be taken any further.
9. **Illinois House Bill 2781 – Increase of Township Bridge Funds Update/Approval:** Greenwood reported the Township Bridge funds program has been in place for 43 years with no increases made. He said counties cannot afford to build bridges every year like they used to. He stated House Bill 2781, which is currently in committee at the state level, would increase the amount of township bridge funds. Currently, the county receives \$200,000 per year on average. If the same formula is used, Greenwood said the county would receive approximately \$800,000 per year for township bridges. He said this has nothing to do with county bridges. Greenwood stated some counties have filed resolutions supporting this bill, and he will look into this to possibly present to the committee at a future meeting.
10. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
11. **Other Business:** Young reported he was recently approached by a Christian County board member about possibly partnering with Road Use Agreements for the CO2 pipeline if the project does indeed move forward. Greenwood stated the county should be looking into road use agreements for wind farms as well because of the weight of the materials used. Donaldson reported State's Attorney Andrew Affrunti drafted a Resolution placing a moratorium on CO2 pipelines in the County, which the Development and Personnel Committee will recommend the full board pass at their next meeting. Greenwood also reported he plans on budgeting for a new truck shed during the next budget year, which would make half of the existing white truck shed on the property available for EMA to utilize. He said he has money saved for the cost of the new truck shed.
12. **Public Comments:** None.

Motion to pay the bills by Loucks and second by Beck. All in favor, motion carried.

Motion to Adjourn by Bergen and second by Loucks. All in favor, motion carried.

Meeting adjourned at 9:20 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.