

Montgomery County Board

Buildings & Grounds Committee Meeting Minutes

Date: Tuesday, March 7th, 2023

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Patty Whitworth, Russell Beason (via telephone), Ken Folkerts, Mark Hughes (arrived at 8:55 a.m.) and Doug Donaldson

Members Absent: None.

Others Present: Kevin Schott, Joe Gasparich, Tyson Holshouser, Daniel Robbins, Sandy Leitheiser, Jeremy Conner, Jason Anderson, Arlen Kasten and Brian Brown

The committee met today to discuss the following:

Buildings & Grounds Committee:

- 1. Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance Tech Ernst reported Undersheriff Holshouser told him the county custodian returned to work Monday, but is gone again today and will be out through March 29. Ernst also reported the Sheriff will be going with GTSI for their intercom system, and it will be paid for out of their commissary fund.
- 2. Furnace for Conference Room in VAC/ROE Building Update/Approval:** Sneed reported the committee received bids from two companies for a new heat exchanger for the furnace in the ROE building conference room. He said the companies also provided bids to replace the entire furnace. He stated C&C Heating and Cooling provided a bid of \$1,100 to replace the heat exchanger or \$3,660 to replace the furnace. Neuhaus Heating and Cooling submitted a bid of \$1,865.15 to replace the heat exchanger and a bid of \$4,187.47 to replace the furnace. Ernst stated C&C's bid included a \$600 discount if the board chooses the option to replace the entire furnace. He said Neuhaus was informed of that, but they are not a Bryant dealer, which is what the existing furnace is. Folkerts stated if the heat exchanger is the main source of the problem, maybe replacing that would be the best way to go. Ernst said the furnace is 14 years old and they typically have a lifespan of 15 to 20 years. Hughes said he replaced his after 22 years. **Motion by Whitworth and second by Hughes to approve purchasing a new furnace for the conference room in the ROE building from C&C Heating and Cooling in the amount of \$3,660. All in favor, motion carried.**
- 3. Recommend Approving Contract with Johnson Controls Update/Approval:** Sneed stated the Johnson Controls price did not increase any more than they normally do. Ernst reported the contract covers 32 hours, and they service only the VAV boxes. He said the Johnson Controls rep usually visits and plugs their computer into the HVAC system at the new courthouse. He said there have been quite a few times the rep has showed up and the computer they bring doesn't work, but the County is still charged with a visit. Ernst stated he dealt with Clow Control when he worked for the hospital, and they didn't have to sign a contract. He said they charge on a per call basis, and their price is \$110 per hour, which is less than the \$207 per hour that it would cost if the County signs the contract with Johnson Controls. Ernst said he could still use Johnson Controls if they don't sign a contract, but it would cost \$244 per hour as of last Wednesday. Sneed stated Ernst does a lot of the manual work on the HVAC system now that wasn't being done by previous maintenance superintendents. Ernst said there are certain things the Johnson Control reps don't show him when they visit, but if the board chooses to move forward without the contract, they can have Information Services lock Johnson Controls out of the system. Sneed asked if the County is obligated to Johnson Controls for anything. Ernst said the county owns all of the equipment because they purchased it. Sneed said he would like to have some sort of guarantee on the price Clow is presenting so the County is not backed into a corner. He said he believes a lot of money can be saved. **Motion by Folkerts and second by Hughes to table this item for another month. All in favor, motion carried.**
- 4. Security Cameras for Annex Building Update/Approval:** Sneed reported the committee received a bid from Wareham's Security for cameras behind the ROE building. He said the building was recently

broken into and some cell phones were stolen. Ernst said Wareham's submitted a price of \$703, and the company owes Information Services Manager Curt Watkins some time, so there would be no charge for labor installation. **Motion by Whitworth and second by Hughes to approve purchasing security cameras for the back of the ROE building from Warehams' Security for \$703. All in favor, motion carried.**

5. **Recommend Approving Preventative Maintenance Service Agreement for Elevators Update/Approval:** Sneed reported Schindler Elevator Corporation sent an invoice for the annual preventative maintenance agreement in the amount of \$10,233.59, which is an increase of approximately 16 percent. Sneed stated the County has previously put this agreement out for bids, and they have discussed doing it again, but the agreement renews automatically and must be canceled a certain number of days prior to the renewal date. Sneed said it will be put on the committee's agenda to talk about putting it out for bids next year, but it is too late to do that this year. **Motion by Sneed and second by Hughes to recommend the Full Board approve the Schindler Elevator Corporation preventative maintenance agreement in the amount of \$10,233.59. All in favor, motion carried.**
6. **Sidewalks at Historic Courthouse Update/Approval:** Jeremy Conner with Hurst-Rosche Engineers presented the latest figures and updates for replacing the sidewalks around the Historic Courthouse. He said he has been communicating with the County as well as officials from the city of Hillsboro. Sneed said the City would like to partner with the County to share some of the costs of the project. Conner said the County's share of the project would be approximately \$67,200, while the City's share would be \$62,350. **Motion by Sneed and second by Whitworth to bring the Historic Courthouse sidewalk replacement project before the Full Board. All in favor, motion carried.**
7. **Interior Door Project for County Clerk's Office Update/Approval:** Sneed reported this project is on hold at the moment, but the committee has not given up on it. He said they reached out to contractors about the project, but the office needs something more secure than what has been proposed so far. He said there currently is not enough room to put doors in places where doors have been requested. Folkerts stated this item has been on the agenda since he was appointed to the board and he would like to see about moving towards some kind of solution. County Clerk Leitheiser stated she could put out a Request for Proposal. **Motion by Hughes and second by Whitworth to approve putting out a Request for Proposal for the County Clerk's Office Interior Door Project. All in favor, motion carried.**
8. **Review and Recommend Approving Bids for County Farm Lease Update/Approval:** Sneed reported they received four sealed bids to lease the County Farm. The first bid was from Arlen Kasten at \$405 per acre. The second was from Nick White for \$318 per acre. The third was from Brian Brown for \$331 per acre. The fourth was from Jason Anderson for \$351 per acre. Kasten, Brown and Anderson were in attendance and were given the option to raise their bids. Brown declined. Anderson stated he would raise his bid to \$406 per acre. Kasten said he would raise his bid to \$410 per acre. Sneed asked three more times if anyone would like to raise their bids. No other offers were submitted. County Board Administrator Chris Daniels stated the lease is for three years. **Motion by Hughes and second by Donaldson to recommend the Full Board accept the bid from Arlen Kasten to lease the County Farm for three years at an amount of \$410 per acre. All in favor, motion carried.** Anderson thanked the committee and board for allowing him to lease the farm for the previous 24 years. Brown said Anderson has done a good job with it. Anderson wished Kasten luck and said he knows he will do a good job with the farm.
9. **EMA Storage Building Update/Approval:** EMA Coordinator Gasparich reported they found a building they would like the board to consider purchasing for EMA. He stated the building was built approximately four years ago and was supposed to be a plumbing shop, but the owner ended up having some health issues. The building has a garage area on one side and an area for office space on the other. Gasparich stated they would be able to house the Hazmat trailer, MABAS trailer, EMA trailer and new generators, as well as other EMA items. He said the property currently has concrete floor with the capability of heat, but it has been sitting for three or four years and would need some work to

renovate. He said the property needs concrete in the front of the property as well as access to Route 16. The building is located in Irving. The property is listed at \$150,000. Sneed reported it still needs a lot of additional work, which may be an additional \$50,000 to \$60,000. Gasparich said if the County was looking for a type of building for EMA, this would be it. Gasparich said they would be able to do some of the stud work themselves, but would need to pay somebody to do the concrete and finish the ceilings. Schott said they would like the building finished down the road, but it would not have to be done right away. Undersheriff Holshouser reported they had drone issues this winter because they were stored in the cold. Schott stated they will approach the Finance and Budget committee about this item as well.

10. **Window Kits for Probation Office Doors Update/Approval:** Sneed reported he gave Probation Office Manager Bane Ulrici the go ahead to move forward with the window kits for their office doors. He said the cost of six glass windows for the doors from Gardner Glass would be an estimated \$2,415.
11. **Additional Office Space for Probation Update/Approval:** Sneed reported this item can be taken off the agenda as probation has been working directly with EMA on a potential solution.
12. **Old Highway Department Building Update/Approval:** Sneed reported he received bids from Highway Department Engineer Cody Greenwood to abate the asbestos at the old highway department building. Three different contractors submitted bids of \$17,200, \$23,160 and \$33,600 respectively.
13. **Bid Old Highway Department Property Update/Approval:** Donaldson reported he has heard from three parties interested in purchasing the old highway department property as is. Whitworth said she has heard from interested parties. Hughes asked if the property is sold, where would EMA go. Schott said Greenwood has expressed a desire to build a new storage shed on their new property. He said he will be bringing that before Finance and Budget Committee during the budget hearings. If the board approves, he would allow EMA to utilize some of the highway department space for storage. **Motion by Folkerts and second by Whitworth to recommend the Full Board advertise bids for the old highway department property as is, with the option for the top three bidders to increase their bids if they attend the next meeting in person.** Hughes said allowing the bidders to show up and increase their bids if they attend in person worked out for the county farm, so why not do the same for this property. **All in favor, motion carried.**
14. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
15. **Other Business:** Sneed reported he received a bid from National Maintenance and Cleaning to clean the carpets of the Historic Courthouse. He said it will be added to the April committee agenda. He also reported there is moisture on the east side of the Historic Courthouse that he is going to have Seward Masonry take a look at. Sneed also reported the union rep for the custodian told the sheriff the maintenance employees are not to clean the jail anymore because that is union labor, and once Jan returns from leave, she will be required to clean the jail.
16. **Public Comments:** None.

Motion to pay the bills by Folkerts and second by Whitworth. All in favor, motion carried.

Motion to Adjourn by Hughes and second by Folkerts. All in favor, motion carried.

Meeting adjourned at 10:24 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board Coordinating Committee Meeting Minutes

Date: Thursday, February 23rd 2023

Time: 8:30 AM – County Board Room

Members Present: Doug Donaldson, Evan Young, Connie Beck, Mark Hughes, Gene Miles, Andy Ritchie and Bob Sneed

Members Absent: None.

Others Present: Ethan Murzynski, Kevin Schott, Cody Greenwood, Daniel Robbins, Dan Hough, Sandy Leitheiser, Rick Robbins and Bob Buda

The committee met today to discuss the following:

Coordinating Committee: Doug Donaldson, Board Chairman -

1. **Information Systems Report Update/Approval:** Nothing new to report.
2. **EMA Report Update/Approval:** EMA Director Schott reported the Hazard Mitigation plan is moving along and the next meeting will take place in May. He also reported he is part of the Community Risk Reduction Committee, and their goal is to address mental health and drug use and abuse concerns. He stated a meeting was held Friday, February 17 in Litchfield with many state senators and representatives in attendance. He said it is up to the CRRC to educate the elected officials on the mental health and substance abuse crises facing Montgomery County and many communities like it. County citizen Buda stated he would like to see the County Board declare a state of emergency over the crises, adding that board members should look at it like it's the equivalent of the highest magnitude disaster the county has ever encountered. Donaldson stated he would like to set up a meeting with leadership from other surrounding county boards first. Schott stated the Risk Committee meets the second Wednesday of every month at 10 a.m. at Beacon Church in Litchfield. He said they also need to have goals and objectives outlined before a state of emergency is declared. Buda stated the county needs to readjust how they plan to help, and he believes the board needs to dedicate some funds to a temporary facility for those with mental health or substance abuse issues. Sheriff Rick Robbins stated there are probably five to ten people currently in custody at the jail who are in need of mental crisis help, but he does not know how the County can combat this problem. Schott stated it is a complex issue.
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Nothing new to report.
4. **Elected and Board-appointed Officials Report Update/Approval:** County Clerk Leitheiser reported today is the first day of early voting, and her staff has been working with that. Circuit Clerk Robbins reported he received a technology grant and some of it will be devoted to updating the County's website, but he is not sure how to proceed with that. Young suggested getting ahold of the elected officials and department heads and getting their feedback.
5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
6. **Other Business:** None.

Rules Committee Report: Connie Beck, Chairwoman:

1. **Approve Committee Assignments Update/Approval:** Beck reported a few changes were made to the committee assignments since the previous full board meeting. Those changes include moving the Emergency Management Agency (EMA) and West Central Development Council under the Coordinating Committee. Young suggested moving animal control under the Roads and Bridges Committee since their facility is close to the Highway Department and Miles has been working with animal control ever since the Infrastructure Committee was initially created. Beck stated the Rules Committee discussed at length where to put animal control and the committee approved to recommend moving it under the Development and Personnel Committee. Hughes stated he has no problem

overseeing it since he was in charge of it before the committees were restructured last year. Miles stated he told Gerl he would support her. Donaldson said the full board will have to approve the assignments on Tuesday. Beck said they will give the assignments as presented today to the full board for consideration.

2. **Appoint Animal Control Administrator Update/Approval:** Beck stated the board has been operating without an animal control administrator ever since the committees were restructured last year, and the board must appoint an animal control administrator by state law. Young stated he thought the board bylaws state whoever is the chair of animal control's oversight committee is the administrator. Beck said the board previously voted on the animal control administrator individually during full board meetings. The last time the board voted on the animal control administrator was when the HWE committee changed to the Safety and Elections Committee. When the Safety and Elections Committee changed last year and was combined into the Infrastructure Committee there was no motion to have the chairman of that committee be the animal control administrator.
3. **Adopt Rules of Order for County Board Update/Approval:** Nothing new to report.
4. **Other Business:** None.

Buildings and Grounds: Bob Sneed, Chairman:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported maintenance superintendent Phil Ernst and maintenance tech Roger Cassidy have been working on a lot of issues. He stated they will be dealing with Wareham's Security coming up as well as Johnson Controls. Sheriff Robbins reported the custodian is off on leave, and he has spoken with the company hired to temporarily clean the Historic Courthouse.
2. **Sidewalks at Historic Courthouse Update/Approval:** Sneed reported the City of Hillsboro will be partnering with the County on this project.
3. **Interior Door Project for County Clerk's Office Update/Approval:** Sneed reported he has had three different contractors look at the County Clerk's Office project.
4. **Review and Recommend Approving Bids for County Farm Lease Update/Approval:** Sneed reported the committee will review bids at their next meeting.
5. **EMA Storage Shed Update/Approval:** Schott reported EMA is going to need a building for storage if they are to vacate the old highway department property. Sneed said this will be discussed further at the Buildings and Grounds Committee meeting.
6. **Window Kits for Probation Office Doors Update/Approval:** Nothing new to report.
7. **Additional Office Space for Probation Update/Approval:** Nothing new to report.
8. **Old Highway Department Building Update/Approval:** Sneed reported the Hillsboro School District is interested in the old highway department property as is for their buildings and trades class.
9. **Bid Old Highway Department Property Update/Approval:** Donaldson stated he has heard from multiple parties interested in purchasing the old highway department property.
10. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
11. **Other Business:** None.

Development & Personnel Committee: Mark Hughes, Chairman -

1. **MCEDC Update/Approval:** Hughes reported a meeting is scheduled for March 6, 2022.
2. **Heartland Greenway Carbon Sequestration Project and Development Agreement Update/Approval:** Hughes stated he has nothing new to report on the subject. Donaldson stated State's Attorney Andrew Affrunti has been working on this.
3. **Tourism Grants Update/Approval:** Hughes reported grant applications are out and available for parties interested in applying. He said the committee will review and make recommendations at their April meeting.

4. **DCEO Energy Transition Community Grant Update/Approval:** Hughes reported the Ad Hoc Grant Committee met yesterday and had a productive meeting with grant writer Dan Rogers. He said they have scheduled a second meeting for March 8 at 6 p.m.
5. **Recommend Approving FY 2023 Agreement with Hillsboro Area Ambulance Service Update/Approval:** Hughes reported the committee will review these agreements and make recommendations to the full board.
6. **Recommend Approving FY 2023 Agreement with Raymond-Harvel Area Ambulance Service Update/Approval:** Nothing additional to report.
7. **Recommend Approving FY 2023 Agreement with Farmersville-Waggoner Area Ambulance Service Update/Approval:** Nothing additional to report.
8. **Recommend Approving FY 2023 Agreement with Nokomis-Witt Area Ambulance Service Update/Approval:** Nothing additional to report.
9. **Animal Control Facility Update/Approval:** Nothing additional to report.
10. **Animal Control Municipal Contracts Update/Approval:** Nothing new to report.
11. **EPA Report Update/Approval:** Hughes reported there will be an electronics recycling drive on April 29th in Litchfield and on September 17th in Hillsboro. Both will take place from 9:00 am until noon.
12. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
13. **Other Business:** None.

Finance and Budget Committee: Andy Ritchie, Chairman -

1. **SOA Report Update/Approval:** Nothing new to report.
2. **Capital Improvement Fund Reports Update/Approval:** Ritchie stated he anticipates having a report by the next Finance and Budget Committee meeting.
3. **IMRF Update/Approval:** Ritchie stated this item can be taken off the agenda for now since the board received the year-end balances during the last meeting.
4. **FY 2022 Audit Update/Approval:** Nothing new to report.
5. **Intergovernmental Agreement for Centralized Emergency Dispatch Center Update/Approval:** Robbins reported they are standing by on this issue.
6. **Notification of Non-County ARPA Project Recipients Update/Approval:** Ritchie reported he drafted some notification letters and they will be sent out soon.
7. **Intergovernmental Agreement for ARPA Distribution Update/Approval:** Ritchie reported Affrunti is working on the agreements.
8. **Recommend Approving Intergovernmental Agreement with Nokomis-Witt Ambulance Service for ARPA Distribution Update/Approval:** Hughes reported he listened to a recording from the September 9, 2022 Finance and Budget Committee meeting, and former Board Chairman Young said during that meeting the Nokomis-Witt Area Ambulance Service could probably come up with the 40 percent match for the ARPA grant. Hughes said he also listened to a recording of the September 26, 2022 special full board meeting when former Finance and Budget Committee Chair Russell Beason stated all of the ambulance services applying for ARPA funds for ambulances could provide the 40 percent match. Hughes said he also heard Young say during the recording of that meeting ambulance services must provide a match; otherwise they couldn't receive ARPA money from the County. Young stated the financial situation for the Nokomis-Witt Area Ambulance Service was different then than it is now. Ritchie stated the reason the board approved their application was based on the belief they could provide a 40 percent match like the other non-county applications that were approved.
9. **Recommend Approving Intergovernmental Agreement with Raymond-Harvel Ambulance Service for ARPA Distribution Update/Approval:** Hough, who was speaking on behalf of the Raymond-Harvel Area Ambulance Service, reported they may have to cash in a CD to provide their match for the application. Ritchie stated the non-county applicants have until October 2024 to provide the money, and the check does not have to accompany the Intergovernmental Agreement that is returned.

10. **Recommend Approving Intergovernmental Agreement with Farmersville-Waggoner Ambulance Service for ARPA Distribution Update/Approval:** Nothing additional to report.
11. **Recommend Approving Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** Nothing additional to report.
12. **Recommend Approving Intergovernmental Agreement with Fillmore Police Department for ARPA Distribution Update/Approval:** Nothing additional to report.
13. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Nokomis-Witt Ambulance Service Update/Approval:** Nothing additional to report.
14. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Raymond-Harvel Ambulance Service Update/Approval:** Nothing additional to report.
15. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Farmersville-Waggoner Ambulance Service Update/Approval:** Nothing additional to report.
16. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:** Nothing additional to report.
17. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase a Police Squad Car for the Fillmore Police Department Update/Approval:** Nothing additional to report.
18. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval:** Nothing additional to report.
19. **Ordinance Authorizing Use of ARPA Funds to Purchase Simulcast System for 911 ETSB Update/Approval:** Nothing additional to report.
20. **DCEO Energy Community Reinvestment Act Grant and Vistra Energy Update/Approval:** Ritchie reported there will be a Vistra informational meeting on March 21st. Coordinated Services assistant David Jenkins stated Vistra representative Brad Watson organized the meeting.
21. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** *(not needed)*
22. **Other Business:** None.

Roads and Bridges Committee: Gene Miles, Chairman

1. **Walshville Bypass Road Intergovernmental Agreement Update/Approval:** Miles stated he hopes the Walshville Village Board will have approved the agreement before the next committee meeting. Highway Engineer Greenwood stated he doesn't think they meet until after the Roads and Bridges Committee meeting, so it will most likely be April at the soonest.
2. **Old Highway Department Building Update/Approval:** Greenwood reported the individual who purchased the white truck shed on the old highway department property is in the process of tearing it down. He also stated he will have a formal report on the asbestos findings at the old highway department brick building.
3. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval:** *(not needed)*
4. **Other Business:** Coordinator Daniels reported Benjamin Orcutt has requested to be on the next Roads and Bridges Committee meeting regarding a wind farm. Greenwood reported an appeal has been filed over the Nokomis Township Road vacation. He private landowners filed the appeal, and a public hearing must be held within 20 days. Greenwood is required to make a decision on the issue, and then the landowners may file an appeal of his decision after that. It would then go to the circuit court.

Public Comments: None.

Appointments for this month's Full Board meeting: None.

Motion by Hughes and second by Miles to pay the Bills. All in favor, motion carried.

Motion to Adjourn by Ritchie and second by Young. All in favor, motion carried.

Meeting adjourned at 10:05 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Development & Personnel Committee Meeting Agenda

Date: Thursday, March 9th, 2023

Time: 5:00 PM – County Board Room

Members Present: Mark Hughes, Bill Bergen, Jeremy Jones, Ethan Murzynski

Members Absent: Russell Beason and Doug Donaldson

Others Present: Andy Ritchie, Daniel Robbins, Sandy Leitheiser, Andrew Affrunti, Emily Gerl, Ben Orcutt and Sarah McConnell

The committee met today to discuss the following:

Development & Personnel Committee: Mark Hughes, chairman -

1. **MCEDC Update/Approval:** Hughes reported he attended an MCEDC meeting on Monday, March 6. He stated MCEDC Executive Director Valerie Belusko and Board President Jonathan Weyer are both leaving. The board will discuss the future of the organization during their annual meeting on April 27 at 5:30 p.m.
2. **Monthly Insurance and HRA Report Update/Approval:** Hughes stated the committee received the monthly HRA report. February's numbers are lower, most likely due to the change in insurance carriers for the fiscal year.
3. **Recommend Approving Appointing Supervisor of Assessments Update/Approval:** Hughes reported Kendra Niehaus passed her state Supervisor of Assessments exam and may now be appointed to the position. He said the committee needs to decide the start date. Assistant County Board Administrator David Jenkins stated temporary SOA office manager Cindy Laurent has been extended through March. State's Attorney Affrunti suggested having the motion be subject to contract provisions negotiated by the Finance and Budget Committee. **Motion by Jones and second by Murzynski to recommend the Full Board appoint Kendra Niehaus to the position of Supervisor of Assessments, effective April 1, 2023 and subject to the provisions the Finance and Budget Committee negotiates with the party. All in favor, motion carried.**
4. **Heartland Greenway Carbon Sequestration Project and Development Agreement Update/Approval:** Hughes reported there is nothing new to report. Chairman Donaldson will be forming an ad hoc committee to handle negotiating a development agreement, but nothing additional has been reported.
5. **UKA North America – Wind Project Update/Approval:** UKA Senior Project Developer Orcutt gave a presentation on a proposed wind farm project for Montgomery County. UKA is a German renewal company with 18 offices in Europe and five in the U.S., including two in Illinois. One of those two is located in Farmersville with the other being located in LaSalle Peru. He stated the first project proposed in Montgomery County is to be located in Bois D'arc, Pitman and Harvel townships. He said his primary concern was with the setbacks listed in the county's ordinance with regards to the Wind Energy Conversion System (WECS) Towers. He said he is interpreting the ordinance to reference the setbacks based on the WECS themselves and not the towers. Affrunti stated he could speak with Orcutt about any questions with regards to the ordinance, and should include Committee Chair Hughes in email correspondence. Orcutt said one of the next steps after his questions are answered will be to finalize an internal citing study. Jones asked Orcutt if birds being killed by windmills were really an issue. Orcutt responded it does happen, and it is not just because of the size of the blades. He said birds can get behind the wake of the blade and it disrupts their flying patterns. Orcutt also reported based on previous experience, there will likely not be any archaeology needed as this area was historically a marsh. He said the committee should expect the final application to be on a dolly. Jones said a lot of residents in his district don't want to deal with flicker from the windmills. Orcutt said they try to located windmills on the north of homes. Leitheiser asked if any leases have been recorded and what

name they would be under. Orcutt said everything in Montgomery County would be listed under Pawnee Power LLC.

6. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** Hughes reported this item will be addressed further at the April Committee meeting as Jenkins and Christine Daniels will be working on making sure the county’s wind and solar ordinances line up with the recent changes made by the state. Jenkins said they will rely heavily on Affrunti.
7. **Solar Provider Group - Permit Application and Setback Waiver Update/Approval:** Hughes reported the county received an application and check for a potential solar project. He said this will be addressed more at the April meeting as well.
8. **Tourism Grants Update/Approval:** Hughes reported the tourism grant applications are available for pickup. One has been turned in so far while others have been picked up. The committee will review and score them at their April meeting.
9. **DCEO Energy Transition Community Grant Update/Approval:** Hughes reported the County received notice that our application for the DCEO energy grant is eligible for \$2,267,334, which would be divided among all the entities included in the application. Hughes said the county needs to discuss ideas to be included as part of our share of the grant as some of the other agencies already have ideas of what to request. He said Jenkins put together a spreadsheet outlining a potential way of dividing the money. Jenkins said the spreadsheet includes two tables. One would divide the entire \$2.267 million between the eight taxing bodies on the application based on the tax rate of each entity on the Vistra tax bill that was used to create the ad hoc committee. The second table gives each of the eight entities \$50,000, and then divides the remaining \$1.867 million between the bodies based on the tax rate. Hughes said he has been in contact with Atlas 46 about a potential economic development project. Ritchie stated he has been in contact with the city of Litchfield about a shovel-ready project. The city is in need of \$4.5 million to pay Ameren for gas and electricity to the new industrial park. They have received a different grant from DCEO for \$2 million, and are in need of \$2.5 million. Ritchie said he spoke with grant writer Dan Rogers about the project, and it would qualify. He said the County would not have to give the entire \$2 million to the City, but Litchfield desires a partnership with the County. Hughes said anyone with other project ideas should come to the next Energy Grant ad hoc committee meeting. It is tentatively scheduled for March 22 at 6 p.m.
10. **Recommend Approving FY 2023 Agreement with Hillsboro Area Ambulance Service Update/Approval:** Hughes stated these agreements need to be approved so the County can distribute tax money to each of the districts. **Motion by Murzynski and second by Jones to recommend the Full Board approve the FY 2023 Agreement with the Hillsboro Area Ambulance Service. All in favor, motion carried.**
11. **Recommend Approving FY 2023 Agreement with Raymond-Harvel Area Ambulance Service Update/Approval:** **Motion by Jones and second by Bergen to recommend the Full Board approve the FY 2023 Agreement with the Raymond-Harvel Area Ambulance Service. All in favor, motion carried.**
12. **Recommend Approving FY 2023 Agreement with Farmersville-Waggoner Area Ambulance Service Update/Approval:** **Motion by Hughes and second by Bergen to recommend the Full Board approve the FY 2023 Agreement with the Farmersville-Waggoner Area Ambulance Service. All in favor, motion carried.**
13. **Recommend Approving FY 2023 Agreement with Nokomis-Witt Area Ambulance Service Update/Approval:** **Motion by Bergen and second by Hughes to recommend the Full Board approve the FY 2023 Agreement with the Nokomis-Witt Area Ambulance Service. All in favor, motion carried.**
14. **Animal Control Facility Update/Approval:** Animal Control Warden Gerl reported they currently have 19 dogs and 4 cats at the facility. One of those is a feral cat.

15. **Animal Control Municipal Contracts Update/Approval:** Gerl reported she had a meeting with the Taylor Springs Village Board, and they would like the contract terms to be changed from three years to one per the recommendation of their village attorney.
16. **EPA Report Update/Approval:** EPA Investigator Jenkins reported he completed an investigation at a site in Donnellson, and the property has become compliant since the previous meeting. Jones asked if there was any update to the bike trail. Jenkins said that issue is dependent upon where the county's property ends. Jones said he and Affrunti looked over the paperwork and the property line is not where it was initially believed to be. Jenkins said if that is the case, the property is most likely in compliance with the EPA Act now. He said he will schedule a follow-up inspection so the case can be closed.
17. **Committee Meeting Dates Update/Approval:** Hughes reported the County Board Administration office has requested moving the Development and Personnel Committee meetings to a different night of the week so it isn't so close to the Finance and Budget Committee meeting. Jenkins said they have a hard time finishing the minutes and getting things ready for the Full Board meeting when this committee meets on Thursday night followed by lengthy Finance meetings on Friday mornings. Gerl asked if the meetings could be moved to the morning. Hughes said that doesn't work because Affrunti and board members who work during the day wouldn't be able to attend. **Motion by Jones and second by Murzynski to move the Development and Personnel Committee meetings to two Mondays before the Full Board meeting, with the exception of Monday holidays. In these instances, the committee will meet on Thursdays. All in favor, motion carried.**
18. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval:** **Motion by Hughes and second by Jones to enter into executive session for the purpose of discussing Personnel and Litigation. All in favor, motion carried. The committee entered into executive session at 6:35 p.m. Motion by Hughes and second by Bergen to come out of executive session. All in favor, motion carried. Committee returned to open session at 6:55 p.m. No action was taken.**
19. **Other Business:** None.
20. **Public Comment:** None.

Motion to Adjourn by Jones and second by Bergen. All in favor, motion carried.

Meeting adjourned at 7:00 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Finance & Budget Committee Meeting Minutes

Date: Friday, March 10th, 2023

Time: 8:30 AM – County Board Room

Members Present: Andy Ritchie, Ken Folkerts, David Loucks, Ethan Murzynski, Patty Whitworth and Doug Donaldson

Members Absent: Connie Beck

Others Present: Bill Bergen, Joe Gasparich, Kevin Schott, Sandy Leitheiser, Curt Watkins, Kendra Niehaus, Cindy Laurent, Darrin Beckman, Nikki Lohman, Daniel Robbins, Tyson Holshouser, Steve Dougherty and James Holliday

The committee met today to discuss the following:

- 1. SOA Report Update/Approval:** Temporary Supervisor of Assessments office manager Laurent presented her report to the board. During the presentation, she stated their office is down an employee after the passing of Miles Harris. She said she anticipates carrying his workload for the time being, but they would like the board's blessing to advertise for a new field rep. She also reported Kendra Niehaus passed her Illinois Department of Revenue Certification exam and may now be appointed to the position of Supervisor of Assessments, which the Development and Personnel Committee voted to recommend the previous day. Laurent said she is going to continue to train Niehaus as they are entering a busy season, but the office is running on schedule. Niehaus said they will have to fill her position as well once she assumes the role of SOA. Ritchie clarified the positions being advertised are not new positions, so the committee and board does not need to take action. Laurent said both would be hired at the County minimum, but they will focus on filling the field rep position first. She said she does have a job description for the position.
- 2. Recommend Approving Purchase of TrueRoll Proactive Homestead Monitoring Software Update/Approval:** Laurent said a representative from TrueRoll will attend the full board meeting Tuesday remotely. She said she had a conversation with Treasurer Lohman, County Clerk Leitheiser, County Board Administrator Chris Daniels and assistant David Jenkins about how to pay for the software, and they determined it will come out of the GIS budget. Laurent said she does not know if the board realizes how much revenue is lost thru exemptions, and using this software will be a way to clean that up. She said it will also help her office find out which citizens are turning 65 and may not know. Loucks said the software may essentially pay for itself. Laurent agreed. **Motion by Loucks and second by Whitworth to recommend the Full Board approve purchasing the TrueRoll Proactive Homestead Monitoring Software in the amount of \$11,240. All in favor, motion carried.**
- 3. Recommend Approving Salary for Supervisor of Assessments Update/Approval:** Ritchie stated the committee may want to go into executive session to discuss the salary of potential incoming SOA Niehaus. **Motion by Folkerts and second by Whitworth to enter into executive session for the purpose of discussing salary of the Supervisor of Assessments. All in favor, motion carried. Committee entered into executive session at 10:12 a.m. Motion by Whitworth and second by Loucks to come out of executive session. All in favor, motion carried. Committee returned to open session at 10:25 a.m. Motion by Folkerts and second by Loucks to recommend the Full Board approve a salary of \$57,500 for a six-month probationary period for Kendra Niehaus as Supervisor of Assessments. All in favor, motion carried.**
- 4. Capital Improvement Fund Reports Update/Approval:** Lohman reported the county received a \$310,000 check in January and another \$300,000 in February, the latter of which will be reflected in next month's report. She stated some of the PFM investments came due, and she has continued to invest coal royalty money.
- 5. FY 2022 Audit Update/Approval:** Lohman reported the auditors are finishing up, and they should be finished on time.

6. **Intergovernmental Agreement for Centralized Emergency Dispatch Center Update/Approval:** Lohman reported Undersheriff Holshouser informed her before he left the meeting the agreement has been signed. **Motion by Whitworth and second by Murzynski to recommend the Full Board approve the Intergovernmental Agreement for the Centralized Emergency Dispatch Center with the City of Nokomis. All in favor, motion carried.**
7. **Recommend Approving Resolution Implementing Recording Fee Increase Due to State of Illinois Rental Housing Surcharge Program (RHSP) Fund Increase Update/Approval:** County Clerk Leitheiser reported this item is related to the Rental Housing Surcharge Program she informed the committee and board about last month. She said the state will receive this money. **Motion by Folkerts and second by Whitworth to recommend the Full Board approve the Resolution Implementing Recording Fees Increase due to the State of Illinois Rental Housing Surcharge Program Fund increase. All in favor, motion carried.**
8. **Recommend Approving Purchase of EMA Building Update/Approval:** EMA Assistant Coordinator Gasparich reported they have been searching around the county for different buildings, and they found a potential one in Irving. He stated it was built as a plumbing shop and is semi complete. He said they need a building where they will be able to store the MABAS trailer, Hazmat trailer, Red Cross Trailer, IMT trailer, two generators and other equipment. EMA Director Schott reported some of the items are sensitive to cold temperatures. Gasparich said he spoke with the realtor twice, and it is listed at \$150,000. He said there is always wiggle room when negotiating a price, and the building needs a ceiling, power to the electrical pole and concrete in front of the building. He said they will also need to petition to IDOT to get access to Route 16 if they move forward with purchasing the property. Gasparich said there is also piping to provide heat in the floors, and the water inside is not connected. Loucks stated he likes the location of the property as it is right on the highway. Whitworth said she knows there is interest in the old highway department building where EMA is currently storing trailers and equipment. Schott said if the board votes to bid and eventually sell the old highway department property, they will have to be out of the building as soon as the new owner takes possession. He said two ways of funding the purchase would be ARPA money that has not been spent, or the Energy grant the county may receive. Lohman stated she cannot just find \$150,000 in the budget, and there is not a lot left of the ARPA money that has not been spent or allocated. Gasparich said another option would be lease to purchase. Lohman asked if that building floods because she has noticed possible flooding when driving by before. Schott said he is not aware of any flooding and that has not been disclosed at this time. Ritchie asked how long EMA can wait for a decision. Schott said it depends on how long they are able to remain in the current building. **Motion by Ritchie and second by Whitworth to table this agenda item for one month. All in favor, motion carried.**
9. **Recommend Approving Contract with Nokomis-Witt Ambulance Service for ARPA Distribution Update/Approval:** Jenkins reported State's Attorney Andrew Affrunti informed him the contracts and Intergovernmental Agreements for ARPA funds for non-county projects need to be sent out right away, so no action will be taken on them just yet. He said he will send those out after the conclusion of the meeting. He stated the board will not be able to act on the ordinances until receiving the contracts.
10. **Recommend Approving Contract with Raymond-Harvel Ambulance Service for ARPA Distribution Update/Approval:** Nothing additional to report.
11. **Recommend Approving Contract with Farmersville-Waggoner Ambulance Service for ARPA Distribution Update/Approval:** Nothing additional to report.
12. **Recommend Approving Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** Nothing additional to report.
13. **Recommend Approving Intergovernmental Agreement with Village of Fillmore for ARPA Distribution Update/Approval:** Nothing additional to report.
14. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Nokomis-Witt Ambulance Service Update/Approval:** Nothing additional to report.

15. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Raymond-Harvel Ambulance Service Update/Approval:** Nothing additional to report.
16. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Ambulance(s) for Farmersville-Waggoner Ambulance Service Update/Approval:** Nothing additional to report.
17. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:** Nothing additional to report.
18. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase a Police Squad Car for the Fillmore Police Department Update/Approval:** Nothing additional to report.
19. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval:** Nothing additional to report.
20. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Simulcast System for 911 ETSB Update/Approval:** Ritchie said the board has already passed an ordinance agreeing to utilize ARPA funds to purchase a new simulcast system for ETSB, but some members of the 911 board are in attendance to speak on the matter. Bergen said the ordinance that was passed does not state simulcast system, but rather says “communications.” 911 board member Holliday said they have been hashing this issue out for months and they ultimately voted not to go with the simulcast. He said they are going to look at a different system. With the change in approach, Holliday said they are looking at a cost of less than \$100,000. Holliday said he did some research on the system, and the biggest problem three departments had with the project is the vendor. He said Global Technical Systems Inc. is trash and not good to work with. He stated the current vendor they work with is C&K Communications and their bid to upgrade the multicast system is \$49,000. He said C&K also submitted another bid of \$88,000, which would include upgrading a couple towers as well. Holliday stated the multicast system works off of three frequencies and the simulcast system works off of one. He also said the simulcast is a VHF analog system. Information Services manager Watkins stated he, like Holliday, is not a radio guy and he thinks Holliday did a nice job of explaining the two systems. He stated, however, the simulcast system works on networking and doesn’t have to utilize microwaves. He said the project C&K has submitted is not the same project that was submitted by GTSI. Watkins stated the simulcast project was going to open up redundancy in towers, as well as make it more efficient for Christian County being Montgomery County’s backup. He stated the County board needs to keep in mind that these two projects are not apples to apples. 911 board chairman Beckman said he and 911 coordinator Ed Boyd brought the simulcast project before the board after speaking with first responders in the county. He said the 911 board finally brought it to a vote last month and he believes the reason it was voted down was because it was a vendor issue. Donaldson said his fear is the dollar amount presented by C&K communications has already increased once, from \$49,000 to \$88,000. He’s afraid the bid will continue to increase. Beckman said he had never heard the \$88,000 price figure before this morning’s meeting. Lohman said it is possible to amend the ordinance that was already passed, as the board has had to do that before. Holliday said if they change to a simulcast system, every tower, except for the ones in Hillsboro and Litchfield, will have to be replaced. Ritchie said the item on the agenda specifically spells out simulcast so no action can be taken today, but they can amend the item on the full board agenda to vote for it.
21. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase vehicles for Sheriff’s Office Update/Approval:** Lohman reported this item is in relation to the vehicles the sheriff is driving as we speak. She said the vendor agreed to release the vehicles before the purchase was completed and the board needs to pass the ordinance approving the use of ARPA money. **Motion by Loucks and second by Whitworth to recommend the Full Board approve the Ordinance Authorizing the Use of ARPA Funds to purchase vehicles for the Sheriff’s Office. All in favor, motion carried.** Lohman stated the board will also vote on an ordinance at their meeting purchasing equipment for the vehicles.

22. DCEO Energy Community Reinvestment Act Grant and Vistra Energy Update/Approval:

Ritchie reported Litchfield mayor Dougherty attended today's meeting to discuss a possible project to be funded by the energy grant the county is eligible for due to the closing of the Vistra Power Plant. Ritchie stated the county application was awarded \$2.2 million. He said Litchfield has a commercial industrial project they have funded completely so far, which includes punching water and sewer lines underneath Interstate 55. He said everything with the project is shovel-ready except for gas and electricity. He said they need \$4.5 million for the gas and electricity, and they have received a separate grant from the Illinois DCEO in the amount of \$2 million. He said that still leaves the project short \$2.5 million. Dougherty stated he has attempted to partner with the County on projects before. Once, specifically, when the City was trying to keep a company in town. He said the County displayed no interest at the time in participating. Dougherty stated they didn't end up losing the company, who is now in their third building. He said they were able to do all of that with a long-term economic development fund. He said this project the City is working on will benefit Montgomery County. Folkerts asked if there are companies currently committed to the industrial project. Dougherty said there are and they have not released all the information yet. He said they purchased 120 acres at \$25,000 per acre when they made the purchase years ago. He said they are looking at all sources of funding. Lohman said the project should be brought to the Energy Grant Ad Hoc Committee because they will be working with Dan Rogers on writing the grant. Whitworth, who chairs that committee, stated their next meeting will be March 22 at 6:00 p.m. in the county board room.

23. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: *(not needed)*

24. Other Business: Lohman stated in addition to the Ordinance for the sheriff's vehicles equipment purchase, she also will have ordinances for the board to approve using ARPA money to purchase communications/radios for EMA and Fiber to Cress Hill for the ETSB.

25. Public Comment: None.

Motion to pay the bills and payroll by Ritchie and second by Whitworth. All in favor, motion carried.

Motion to Adjourn by Murzynski and second by Folkerts. All in favor, motion carried.

Meeting adjourned at 11:18 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Roads & Bridges Committee Meeting Minutes

Date: Wednesday, March 8th, 2023

Time: 8:30 AM – Conference Room, County Highway Dept.

Members Present: Gene Miles, Evan Young, Connie Beck, David Loucks and Doug Donaldson

Members Absent: Bill Bergen

Others Present: Cody Greenwood, Emily Gerl and Ben Orcutt

The committee met today to discuss the following:

Roads & Bridges Committee: Gene Miles, Chairman

1. **Walshville Bypass Road Intergovernmental Agreement Update/Approval:** Highway Department Engineer Greenwood reported the Walshville Village Board plans on voting on the IGA during their meeting this month.
2. **Wind Farm – UKA North America – Ben Orcutt Update/Approval:** UKA North America representative Orcutt presented the committee with information on a proposed wind farm in the panhandle area of the county. Orcutt said UKA is a German renewal company with 18 offices in Europe and five in the U.S., including two in Illinois. One of those two is located in Farmersville with the other being located in LaSalle County. Orcutt stated the first project will be located in Bois D’Arc, Pitman and Harvel. There will be a total of 16 windmills in project one. The primary access roads for the park will be Mine Avenue and Black Diamond, with other secondary access roads located throughout the area. Orcutt stated he will be attending the Development and Personnel Committee meeting tomorrow as well and will give a little more detailed presentation. He said this tour of the committees is just informational, and the earliest the board should expect to see an application will be late summer.
3. **2023 Township MFT Oil Letting Update/Approval:** Greenwood reported this and the other two lettings on the agenda will all take place April 4, 2023 at 9 a.m. He stated he will have bid tabs and results at the next committee meeting.
4. **2023 County MFT Oil Letting Update/Approval:** Nothing additional to report.
5. **2023 Pipe Culvert Letting Update/Approval:** Nothing additional to report.
6. **Old Highway Department Building Update/Approval:** Greenwood reported he received the full report regarding testing the old highway department building for asbestos. He also received bids to abate the property if the board chooses to go that route, with the lowest price being \$17,200. Assistant County Board Administrator David Jenkins stated the Buildings and Grounds Committee voted to recommend the board advertise bids to sell the old highway department property as is. Donaldson stated there are multiple parties who have expressed interest in purchasing the property in its current state. Miles asked if the white truck shed has been removed from the property yet. Greenwood said about 80 percent of the steel has been removed and progress is being made.
7. **Section 15-00138-00-BR – Whitetown Bridge Update/Approval:** Greenwood reported this project is on the State Letting for March 10. The estimated construction cost is \$2.53 million. Once construction begins, Greenwood said the project must be completed within 95 working days.
8. **Section 09-00133-00-BR – Walshville Trail Bridge Update/Approval:** Greenwood reported this project was going to be slated for summer 2024 and they have been allotted \$1.442 million to work on the project, but the cost of materials has increased drastically since that money was awarded. He stated it may be in the County’s best interest to reapply for major bridge funds. He said he can reapply this fall to cover new construction costs, which would then push the project out to 2027 or 2028.
9. **Nokomis Township Road Vacation – Portion of N. 22nd Ave Update/Approval:** Greenwood reported Nokomis Township held preliminary and final hearing meetings on vacating an approximate 4000 feet stretch of North 22nd Avenue just south of the rock quarry. He stated an appeal has been filed, and he has to hold a hearing, which is set for Monday, March 13 at 6:30 p.m. at the Nokomis

Township Shed where he will make his decision. He said the appeals came from Kurt Johnson, Marvin Johnson, and Kurt and Debra Bangert. If he chooses to approve vacating the road, his decision can be appealed and it would then head to the circuit court.

10. Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)

11. Other Business: Gerl said she thought she was supposed to come to this committee meeting however was informed that the Rules of Order committee is recommending animal control is to report to the Personnel Committee. Animal Control Warden Gerl reported she found information on Alan Probst being the County Vet. She stated an agreement was never signed when he was made the County vet in 2009, and the agreement was only for one year. She also stated she does not believe she should be tied to one specific vet, especially when that vet does not have life-saving technology. She said Probst cannot do x-rays, and that's one of the most important factors when taking an injured animal to the vet. Loucks said he took an animal to Probst and needed an x-ray, and ended up having to take it to Litchfield. Jenkins reported State's Attorney Andrew Affrunti said during the previous board meeting the County must have a designated vet because Gerl is not a licensed vet. He said if she was a licensed vet, then the county board would not have to appoint a county vet. Young said he thought the statute stated the board could appoint county vet or appoint a county administrator. Jenkins said he believes that is incorrect. Donaldson reported the statute says the board must appoint an animal control administrator who may be a licensed vet. If the administrator is not a licensed vet, they can defer all medical decisions to the deputy administrator who must be a licensed vet. Gerl also reported Probst has been charging the County tax. She said one of Probst's employees informed her they did not have a county tax exempt form, so she provided one. Donaldson reported Hillsboro City Council Commissioner Fred Butler reached out to him and would like to meet with Gerl, Donaldson and Hillsboro Mayor Don Downs about the animal control municipal contracts. Young asked where the County was at on Nokomis Road between Nokomis and Fillmore. Greenwood said they need to work on a plan. Miles said he thought that would be worked on this year. Greenwood stated they never really decided, and it is probably a good time to move the project up. He said the road needs to be a hot mix asphalt job and he will put it back on his radar.

12. Public Comments: None.

Motion to pay the bills by Loucks and second by Beck. All in favor, motion carried.

Motion to Adjourn by Beck and second by Loucks. All in favor, motion carried.

Meeting adjourned at 10:05 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.