

Montgomery County Board
Buildings & Grounds Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Tuesday, June 6th, 2023

Time: 8:30 AM – County Board Room

Members Present: Bob Sneed, Patty Whitworth, Russell Beason, Mark Hughes and Doug Donaldson

Members Absent: Ken Folkerts

Others Present: Phil Ernst, Kevin Schott, Daniel Robbins, Jeremy Conner, Fred Butler, Jim Roberts, Justin Chappelle, Don Downs

The committee met today to discuss the following:

Buildings & Grounds Committee:

1. **Public Comments:** None.
2. **Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance Superintendent Ernst presented his monthly report to the committee. He reported a tree limb fell down by the bowling alley and caused damage to a couple county items. He stated it knocked out one of the controllers for the heat at one of the buildings and the air conditioning units at the jail were also short cycling. He said he got them going before three of the four units ended up shutting down. He also reported a fire alarm sounded at the old courthouse, which was a false alarm. He said there was also a panic alarm that had a false alarm as well. Hughes asked if Ernst had a plan for replacing air conditioner units over a span of five to ten years. Ernst replied there are four that need replaced more than others, and he would like to replace one per year. Ernst also reported an employee with the cleaning service hired to clean the new courthouse has not been fulfilling their time obligations, and the county is being overcharged as a result. He asked if they could get the employee to clock in in order to better track the hours worked. Sneed said that would be ok.
3. **Painting Emergency Staircase and Band on Historic Courthouse Update/Approval:** Ernst reported he has been trying to get a price for painting the fire escape and the band around the Historic Courthouse for about six months. He said he was finally able to receive one. The price is \$11,800. Sneed said this could depend on the sidewalks around the courthouse. He said if the company could get the band painted first and then work on the staircase after the sidewalk construction so they don't have to put any heavy machinery on the new sidewalks. **Motion by Hughes and second by Whitworth to approve painting the band around the Historic Courthouse first and then the staircase after the sidewalks are completed. All in favor, motion carried.**
4. **Sidewalks at Historic Courthouse Update/Approval:**
 - **Recommend Approving Bid for Sidewalks at Historic Courthouse Update/Approval:** Jeremy Conner with Hurst-Rosche Engineers presented the results of the bid that was presented for sidewalk construction around the Historic Courthouse. He said only one bid was submitted. It came from Kinney Contractors at a total price of \$232,215. He said the total engineering estimate was around \$170,000. Conner stated curbing and work around the outside edge seemed to be where a lot of the increases came from. Hillsboro Mayor Downs asked if the bid specs should have been for six inch concrete instead of four. Hughes stated they talked about different ways to have strong concrete, and they said they could have four inch that would be just as strong as six inch. Donaldson said the committee could vote to recommend accepting the bid and wait and see if the City approves it. Hughes asked Hillsboro City Council Commissioner Butler if he believed the council would approve the bid. He said he believes they will. Downs said they could wait until after Old Settlers and rebid the project to see if the price comes down and more bidders get involved. Conner said it's possible the price would come down but there is no guarantee. Butler said he wants to see the project be completed and be done with it. He said he wants to talk with Kinney Contractors to see if the City and County

could put sod down instead of Kinney using straw to see if that would help decrease the price at all. He said he also wants to know why the price of excavating is so high. **Motion by Whitworth and second by Hughes to recommend the Full Board accept the bid from Kinney Contractors for the Historic Courthouse Sidewalk Construction project. All in favor, motion carried.**

5. **Interior Door Project for County Clerk's Office Update/Approval:** Sneed reported they are waiting to hear back from the state on the status of the DCEO Energy grant before proceeding any further with this project.
6. **Soil Testing at County Farm Update/Approval:** Sneed reported Hughes reached out to Arlen Kasten, who is going to bring the results of the soil testing by.
7. **New Courthouse Improvement Committee/Courthouse Improvements Update/Approval:** Retired judge Jim Roberts reported he would like to informally request permission to spruce up the new courthouse, which would involve changing some of the artwork that is outdated or moving it around. He said he is not asking for any money, but wants permission to look around the courthouse and freshen it up. Some of the pictures are stock images that came with the frames they are hanging in. Other pieces of artwork are hanging in their frames crooked. He stated he could also get the historical society involved and has no intent to spend money on the project. He also stated he did not believe this was something that should fall on the plate of the maintenance staff. Ernst said they could still work together to improve the place. Committee members agreed to grant Roberts his request.
8. **Old Highway Department Property Update/Approval:**
 - **Parking at Old Highway Department Update/Approval:** Sneed reported he received an email from CTI requesting permission to park some of their equipment at the old highway department property. Beason asked how long they wanted to do this. Sneed said he did not have an answer to that. Whitworth stated she would be opposed to this because it may not be a short-term request. **Sneed asked for a motion to allow CTI to park their equipment at the old highway department property. No motion was made; therefore the committee considered the matter closed.**
 - **Old Highway Department Property Update/Approval:** Sneed reported Assistant County Board Administrator David Jenkins put together a slideshow presentation with differing scenarios outlining what the board can do with the old highway department property. Jenkins said the presentation contained no endorsements of options, but rather was a means to present information so the committee could make a decision easier. Hughes reported he also had a presentation for the committee. He stated he was initially against selling the old highway department property, but he began researching the possible return on investment on the property. He stated he would like to propose the board selling the property now with the contingency that EMA remains in the remaining structure on the property and will vacate two years from now after the new building at the highway department is built. He said the county could then abate the structure for asbestos and then demolish it. Sneed said the county could sell the property as a whole that way and not divide it out and sell it separately. **Motion by Whitworth and second by Hughes to recommend the Full Board sell the old highway department property now as a whole with the contingency that EMA will vacate the remaining structure two years from now after the new highway department shed is built; and the county will pay for the asbestos abatement of the structure and demolish it once it is vacated by EMA. All in favor, motion carried.**
9. **Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:** Sneed reported Chris Daniels and David Jenkins will look at the Elevator Maintenance Service Agreement file and find the window when the board can put the agreement out for bid.
10. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval:** **Motion by Hughes and second by Whitworth to enter into executive session for the purpose of discussing personnel. All in favor, motion carried. Committee entered into**

executive session at 10:04 a.m. Motion by Beason and second by Whitworth to come out of executive session. All in favor, motion carried. Committee returned to open session at 10:40 a.m.
No action was taken following executive session.

- 11. Other Business:** Sneed reported the next Buildings and Grounds Committee meeting will be held June 27th due to the July 4th holiday. Circuit Clerk Robbins reported he heard back from Ameresco, and the cost to add meeting rooms to the open space in the new courthouse alone is going to be around \$500,000. He said the cost to only upgrade security, the jury rooms and court rooms will be about \$715,000, which is under the \$856,000 that was approved for ARPA funding. He said he is going to ask the Finance and Budget Committee that if they plan on moving down the list of ARPA projects, his \$544,000 request for increased barriers and security for the Circuit Clerk's office is also considered. He stated this project is next on the list of ARPA projects to be approved.

Motion to pay the bills by Hughes and second by Beason. All in favor, motion carried.

Motion to Adjourn by Hughes and second by Beason. All in favor, motion carried.

Meeting adjourned at 10:42 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.



Montgomery County Board
Coordinating Committee Meeting Minutes
County Board Room, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

Date: Thursday, May 25th, 2023

Time: 8:30 AM – County Board Room

Members Present: Doug Donaldson, Evan Young, Andy Ritchie and Bob Sneed

Members Absent: Mark Hughes

Others Present: Tyson Holshouser, Kevin Schott, Sandy Leitheiser, Nikki Lohman, Rick Robbins, Curt Watkins, Daniel Robbins, Hugh Satterlee, Jeff Roach and Sarah McConnell

The committee met today to discuss the following:

Public Comments: None.

Coordinating Committee: Doug Donaldson, Board Chairman -

1. **Information Systems Report Update/Approval:** Information Services Manager Watkins reported his office has three of 10 PCs left to install. He stated they are also working to upgrade one of the main backup servers. He reported Sheriff Rick Robbins will speak more about the body cameras. Robbins asked Watkins to speak about the recommendation for storage of camera footage. Watkins stated he would prefer to go cloud-based. He said the finances would come out better for the county based on a five-year model. Donaldson asked how long footage would have to be kept. Watkins said he would love to keep it past 90 days. He stated six months would be fantastic, but the county is nowhere near prepared for that at this time.
2. **EMA Report Update/Approval:** EMA Director Schott reported they held a hazard mitigation plan meeting on Wednesday, May 24. He said the next meeting is scheduled for August. The deadline to submit projects for the hazard mitigation plan is June 30th. He stated submitting projects does not guarantee they will get funded. Schott also reported Sheriff Robbins graciously gave one of their old vehicles to EMA. He stated this gives each of the EMA coordinators the ability to respond to incidents from their homes.
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Donaldson reported he has volunteered to be the chairman of the West Central Development Council.
4. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
5. **Other Business:** Donaldson reported The Pipeline and Hazardous Materials Safety Administration (PHMSA) will be holding a presentation in Des Moines, IA. He stated he has requested if a similar presentation could be held closer to our area since Montgomery County is dealing with the CO2 pipeline as well. Treasurer Lohman asked if the upcoming mayor's meeting could be held in June since there is a surplus auction scheduled for July. Donaldson said that could be arranged.

Buildings and Grounds: Bob Sneed, Chairman:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Sneed reported the cleaning service is still cleaning the historic courthouse and he doesn't know where the money is going to come from to pay that service if this situation continues. Sheriff Robbins reported the county is paying a third of the custodian's salary who is currently out on workman's compensation. Sneed also reported the maintenance staff has been working on HVAC issues at the jail. Sneed stated Henson Robinson installed the HVAC units and they say they wired them according to Smart Watt's specifications. He said the two companies have been blaming each other for the issues. Sneed stated he has a bad feeling the county is going to have to go back to square one to resolve the issues.

2. **Sidewalks at Historic Courthouse Update/Approval:** Sneed reported the Buildings and Grounds committee will open bids for the historic courthouse sidewalk project on June 6, 2023.
3. **Interior Door Project for County Clerk's Office Update/Approval:** County Clerk Leitheiser reported she hopes to be granted money from the DCEO Energy Grant for her office's project.
4. **Soil Testing at County Farm Update/Approval:** Sneed reported they have not received the soil testing paperwork yet.
5. **New Courthouse Improvement Committee/Courthouse Improvements Update/Approval:** Sneed reported Jim Roberts will attend the next Buildings and Grounds Committee meeting to discuss this item.
6. **Old Highway Department Property Update/Approval:** Sneed reported this item is on hold for the time being. Donaldson stated they chose to add it back to the agenda to discuss the direction the county should move with the property. Sneed reported CTI reached out to him about possibly parking vehicles in the parking lot there. He said he did not know if they wanted to do this long term or temporarily, but the committee would have to discuss it further.
7. **Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:** Nothing new to report.
8. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (not needed)**
9. **Other Business:** Sheriff Robbins reported he has a 1984 stove that will need to be replaced. He also stated maintenance superintendent Ernst has had to use their credit/card to purchase items. Robbins asked if an imprest account could be looked into for maintenance. Treasurer Lohman stated she is already working on it.

Development & Personnel Committee: given by Chairman Doug Donaldson -

1. **MCEDC Update/Approval:** Nothing new to report.
2. **Planning Commission Update/Approval:** Donaldson reported he will be reappointing CJ Liddell and Brian Niemann to the Planning Commission. Their terms expire at the end of June and both expressed a willingness to continue serving.
3. **Employee Health Insurance and Monthly HRA Report Update/Approval:** Nothing new to report.
4. **Animal Control Facility Update/Approval:** Nothing new to report.
5. **Animal Control Municipal Contracts Update/Approval:** Nothing new to report.
6. **EPA Report Update/Approval:** EPA Administrator Chris Daniels reported they have been busy with inspections over the last week. Young asked about the county bike trail in Waggoner. Daniels said they found out the county's right of way did not extend as far as believed and the debris on the trail has been cleared.
7. **Approve Signing FY2023 Agreement between Montgomery County and Farmersville-Waggoner Area Ambulance Service Update/Approval:** Donaldson reported the committee will vote on this item.
8. **Nextlink Broadband Internet Update/Approval:** Donaldson reported a representative from Nextlink will attend the Development and Personnel Committee meeting to talk about a possible fiber internet project in rural parts of the county. He said this will not cost the county any money.
9. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** Nothing new to report.
10. **Solar Provider Group - Permit Application/Public Hearing and Setback Waiver Update/Approval:** Donaldson stated the public hearing was held prior to the Coordinating Committee meeting.
11. **General Abatement for G & M Vending in Schram City on Parcel ID # 17-07-106-018 Update/Approval:** Enterprise Zone Administrator Daniels reported a representative from GNM Vending visited her office to talk about incentives for the Enterprise Zone. The business is not currently in the EZ, and she told the gentleman that the county could consider a general abatement of

taxes if the village of Schram City pursued it. She stated Schram City mayor Albert Oberle requested it be put on the board's agenda, and he will attend the next Development and Personnel Committee meeting. The business will have to get approval from all of the taxing districts involved. Daniels stated there are eight or nine districts involved with that particular parcel. It would be a four year abatement based on past practice.

12. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
13. **Other Business:** Sheriff Robbins reported Deputy Scott Woods retired recently, and he has begun advertising the opening for that position. He stated he is also trying to fill two vacant telecommunicator positions.

Finance and Budget Committee: Andy Ritchie, Chairman -

1. **SOA Report Update/Approval:** Nothing new to report.
 - **Revising the Lease Application in SOA Office Update/Approval:** Nothing new to report.
 - **Proposing an Ordinance requiring the recording of Leases Update/Approval:** Nothing new to report.
2. **Capital Improvement Fund Reports Update/Approval:** Nothing new to report.
3. **Recommend Approving Resolution to Convey Deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt Update/Approval:** Ritchie reported there has been no update on this item.
4. **Assistant State's Attorney Position and Salary Update/Approval:** Circuit Clerk Daniel Robbins reported State's Attorney Andrew Affrunti did post the opening for the Assistant SA position.
 - **Resolution Increasing Assistant State's Attorney(s) Salary Update/Approval:** Nothing additional to report.
 - **Ordinance Amending the FY 2024 Budget Update/Approval:** Nothing additional to report.
5. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to purchase Vehicle(s) for Sheriff's Department Update/Approval:** Nothing additional to report.
6. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Vehicle Equipment for Sheriff's Department Update/Approval:** Nothing additional to report.
7. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval:** Assistant County Board Administrator David Jenkins stated a discussion was held during the last ETSB meeting about purchasing pagers for first responders in the county. He stated there was some discussion about whether or not the pagers would be paid for with a 60-40 split like the other non-county ARPA requests. He said the county board never made an official decision to pay full price for the pagers, but they budgeted to pay in full based on the estimated price at the time. Donaldson stated the board approved \$57,700 for pagers. Jenkins said that amount would cover the cost of 115 pagers based on an estimated price of \$497 per pager. Ritchie said he spoke with former ETSB chair Darrin Beckman and he believed the pagers now cost around \$700 each. Daniels called Beckman and said the pagers should cost no more than \$500 each. Lohman said the board could gift the pagers to the individual first responding agencies through the ETSB, but would need to have a signed agreement absolving the county of any maintenance or insurance costs once the pagers are picked up.
8. **Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:**
 - A. **Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** Ritchie reported Treasurer Lohman received a signed agreement and check for their share of the ARPA request.
9. **Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:**
 - A. **Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:** Nothing additional to report.

10. **Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:** Lohman asked Health Department Director Satterlee where he stood on his ARPA requests. Satterlee said the generator and panic buttons should be ready soon. He stated they are waiting on a contractor for the entrance door.
11. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)**
12. **Other Business:** Sheriff Robbins reported the Litchfield Police Department will be paying an increased amount for police radio and telephone services. The board will have to sign an addendum to their agreement. He also reported he received a bid for a new vehicle for the jail administrator. This will be paid for from his jail commissary line. Robbins also reported he received a grant for cameras, which have to be in place by 2025. He said the county has to front the \$100,000 to pay for them and then they will be reimbursed. Lohman reported the county will be switching banks to fulfill a statutory requirement. County Clerk Leitheiser asked the board to consider raising staff salaries.

Roads and Bridges Committee: Evan Young, Vice Chairman

1. **Illinois House Bill 2781 Increase of TBP Funds Update/Approval:** Young reported the County is at the mercy of the state on this timeline.
2. **Illinois House Bill 2505 and Senate Bill 2278 Update/Approval:** Young reported, like the previous item, we are waiting on the state.
3. **Permits issued to Navigator Heartland Greenway Update/Approval:** Nothing new to report.
4. **Upcoming Road Use Agreements Update/Approval:** Nothing new to report.
5. **Section 15-00138-00-BR – Whitetown Bridge Update/Approval:** Young reported this project should begin soon.
6. **Section 20-00145-00-PV – Coffeen Rd/7 Sisters Ave Update/Approval:** Young reported this project might be pushed to next year.
7. **Other Items:** None.

Appointments for this month's Full Board meeting: CJ Liddell and Brian Niemann to the Planning Commission

Motion to Adjourn by Young and second by Sneed. All in favor, motion carried.

Meeting adjourned at 9:50 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board
Development & Personnel Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Monday, June 5th, 2023

Time: 5:00 PM – County Board Room

Members Present: Mark Hughes, Bill Bergen, Russell Beason, Jeremy Jones, Ethan Murzynski and Doug Donaldson

Members Absent: None.

Others Present: Sandy Leitheiser, Daniel Robbins, Rick Robbins, Emily Gerl and Rick Harnish

The committee met today to discuss the following:

Development & Personnel Committee: Mark Hughes, chairman -

1. **Public Comment:** None.
2. **Employee Health Insurance and Monthly HRA Report Update/Approval:** Hughes presented the monthly HRA report to the committee. He also reported Assured Partners Representative Amanda Mast hopes to have some enrollment figures for the committee at next month's meeting.
3. **County Employee Salary Study Information Update/Approval:** County Board Administrator Chris Daniels presented results of the county employee salary study using updated State and Federal SOC Codes and the 2023 UCCI Salary Study to the committee. Sheriff Rick Robbins stated he believes the numbers presented are wrong. Donaldson stated the numbers are facts, and we may not like them but they are facts. Daniels stated she will continue working on the spreadsheets for next month's meeting.
4. **Animal Control Facility Update/Approval:** Animal Control Warden Gerl reported her facility had 49 cats incoming last month, and they ended the month with 18. She also reported they had 39 incoming dogs throughout the month, and ended up with 26 after adoption and fostering out the animals.
5. **Animal Control Municipal Contracts Update/Approval:** Gerl reported she still has yet to receive signed contracts from all the municipalities. She said she has a meeting scheduled with the Village of Taylor Springs for June 6th, and she also found a contract with the village of Butler that previous warden Amanda Daniels had gotten signed. Donaldson reported there is a mayor's meeting scheduled for June 28th where they can discuss the matter further.
6. **Recommend Approving Signing FY2023 Agreement between Montgomery County and Farmersville-Waggoner Area Ambulance Service Update/Approval:** Motion by Jones and second by Bergen to recommend the Full Board approve signing the FY 2023 Agreement between Montgomery County and the Farmersville-Waggoner Area Ambulance Service. All in favor, motion carried.
7. **EPA Report Update/Approval:** Daniels and Assistant David Jenkins presented the EPA report to the committee. Jenkins stated he inspected six new sites during the month of May. He said they currently have nine active sites under inspection, though one of those will likely be coming off. He said he will have more on the progress of that site during next month's meeting. He explained that open dump inspections are sites that are investigated after a complaint has been filed that a resident or business has been improperly disposing of waste. He said a cluttered property does not necessarily constitute a violation, which is why they conduct inspections after complaints are filed. Daniels reported they have been dealing with a site in Witt that has been in violation for some time and they will have to get the State's Attorney's office involved.
8. **MCEDC Update/Approval:** Hughes reported the next MCEDC meeting is scheduled for June 22. He said the MCEDC board decided to post the job opening for executive director, which he believes should have been done months ago. He reported some MCEDC board members wanted to send out bills during their last meeting, but he was opposed because the members would not be getting anything for their money at the moment. Sheriff Robbins asked if MCEDC was necessary. Hughes stated he is

still trying to figure that out. Donaldson said it would be a good idea to find out what the County is getting out of the money they are paying for. Bergen said they should request to see copies of budgets. Hughes asked the committee if they would like him to relay to the MCEDC board that the county needs out of the organization. County Clerk Leitheiser stated grant services are needed. Sheriff Robbins said they should be doing economic development, and he hasn't seen any economic development brought in by the organization. Bergen stated he believes the money will tell the tale. Hughes said he will request that information.

9. **Planning Commission Update/Approval:** Donaldson reported he will be reappointing C.J. Liddell and Brian Niemann to the Planning Commission at the full board meeting. Both of their terms expire at the end of June, and both have agreed to stay on. He said there will still be three vacancies on the commission even after these reappointments. Bergen stated he may have found someone to fill one of the vacancies, but he will have to speak with the individual first.
10. **Nextlink Broadband Internet Update/Approval:** Rick Harnish from Nextlink Internet and Phone Service gave a presentation on an opportunity for broadband internet to rural Montgomery County. He said the company has been awarded funding from different grants to bring high-speed internet to rural parts of the county. Harnish described the service as a hybrid model, utilizing both fiber and wireless assets. He said they have a six-year build timeframe. He said their initial rollout will include speeds of 500/100 megabytes per second, with the plan to upgrade to one gigabyte per second in the future. Harnish stated they are looking for support from the county in the form of letters. He also stated the county could allocate matching funding for the installation of monopoles in rural areas, though this is not a requirement. Donaldson stated they have grant money from the DCEO Energy grant that could be utilized this year, and they could plan to allocate funds for next year's grant request as well.
11. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** This item was explained further in the following two agenda items.
12. **Recommend Approving Updated Solar Ordinance Update/Approval:** Hughes reported these two ordinances were given to board members last month for a 30-day review. **Motion by Murzynski and second by Jones to recommend the Full Board approve the updated solar ordinance. All in favor, motion carried.**
13. **Recommend Approving Updated Wind Ordinance Update/Approval:** **Motion by Jones and second by Bergen to recommend the Full Board approve the updated wind ordinance. All in favor, motion carried.**
14. **Solar Provider Group - Permit Application/Public Hearing and Setback Waiver Update/Approval:** Donaldson reported Andrew Evans from Solar Provider Group responded to Hurst-Rosche's independent review of the solar project application. He said he requested the response be forwarded back to Hurst-Rosche, and the committee could make a recommendation contingent upon their issues being resolved. **Motion by Bergen and second by Beason to recommend the Full Board approve the permit application from Solar Provider Group for the Frontier Community Solar project contingent upon the Hurst-Rosche findings being satisfied. All in favor, motion carried.**
15. **General Abatement for G&M Vending in Schram City on Parcel ID # 17-07-106-018 Update/Approval:** Enterprise Zone Administrator Daniels reported the parcel in question is not in the enterprise zone, and the general abatement would be for four years. Since it is not an enterprise zone abatement, there will be no sales tax exemption. Bergen asked if this would open a can of worms with other businesses wanting general abatements. Daniels stated the county has done general abatements before. Hughes reported the company will have to get approval from all of the taxing bodies affected and not just Montgomery County. Bergen said he is satisfied with that. **Motion by Jones and second by Beason to recommend the Full Board approve the general abatement for G&M Vending In Schram City. All in favor, motion carried.**
16. **Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update/Approval:** Hughes reported the committee usually begins negotiating with the union in September, and the committee needs to have this on their radar. Robbins stated the

first meetings between the union and the committee are usually pointless becomes terms are introduced but nothing else is accomplished. He asked if the committee could exchange proposals with the union beforehand so the first meeting is more products. Donaldson stated those are typically referred to as “no nonsense negotiations.” He stated the committee could go into executive session during their next meeting to discuss proposals.

17. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)

18. Other Business: None.

Motion to pay the bills by Jones and second by Murzynski. All in favor, motion carried.

Motion to Adjourn by Jones and second by Murzynski. All in favor, motion carried.

Meeting adjourned at 7:09 p.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.



Montgomery County Board
Finance & Budget Committee Meeting Minutes
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

Date: Friday, June 9th, 2023

Time: 8:30 AM – County Board Room

Members Present: Andy Ritchie, Connie Beck, Ken Folkerts, David Loucks, Ethan Murzynski, Patty Whitworth and Doug Donaldson

Members Absent: None.

Others Present: Sandy Leitheiser, Kendra Niehaus, Tyson Holshouser, Jeff Roach, Rick Robbins, Nikki Lohman and Kevin Schott

The committee met today to discuss the following:

1. **Public Comment:** None.
2. **SOA Report Update/Approval:**
 - a. **Revising the Lease Application in SOA Office Update/Approval:** Supervisor of Assessments Niehaus presented her report to the committee. She stated she would like to have lease agreements recorded in order to qualify for homestead exemptions. She said there are currently 193 leases that total \$102,996.13 in tax exemptions. She reported if leases were recorded, it would result in \$15,247 in automated recording.
 - b. **Proposing an Ordinance requiring the recording of Leases Update/Approval:** In addition to revising the leases, Niehaus reported she would like to have the board pass an ordinance requiring an electric bill recorded in the name of the individual leasing the property in order to show proof of residency. **Motion by Whitworth and second by Folkerts to recommend the Full Board approve an ordinance requiring the recording of leases starting in Fiscal Year 2024. All in favor, motion carried.** Niehaus also reported her office has recovered \$16,561.65 with the TrueRoll software so far, meaning the program has already paid for itself. Sheriff Robbins reported the SOA requested one of the old sheriff's department vehicles, and Robbins agreed to give it to her to replace the old red SOA truck. Niehaus said the old SOA truck will be given to the sheriff's office to be used as a trade in if desired.
3. **Capital Improvement Fund Reports Update/Approval:** Ritchie reported the county received a smaller check in April because the previous larger checks were a result of the mine catching up. Treasurer Lohman reported the check her office received in May was from around \$170,000, so the amounts might increase a little but coal mine representatives said to expect smaller checks for a few months while they are moving.
4. **Recommend Approving Resolution to Convey Deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt Update/Approval:** Ritchie reported this item was tabled from last month. Lohman stated she has not heard any update from Yvonne Hunt, but another gentleman concerned with what the property may be developed into has visited her office recently. Niehaus stated Hunt has been in her office and said she plans on having a school for those with behavioral issues in the area of the property in question. Beck said she doesn't think the board should approve the resolution conveying the deed. **Ritchie asked for a motion recommending the Full Board approve the Resolution conveying the deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt. No motion was made, therefore the item failed.**
5. **Recommend Approving Addendum to Intergovernmental Agreement between Montgomery County and the City of Litchfield for Police Radio & Telephone Services Update/Approval:** Robbins reported the county did 80 percent of Litchfield's dispatching prior to June 1, 2023. Robbins said the county is not picking up a lot more, but the City has agreed to pay an additional \$25,000 annually to the County, which will be effective from June 1st to December 1, 2023. The price per month based on the proposed addendum would be \$14,809. Robbins reported the county does

dispatching and police radio and telephone services for Irving, Witt and Coffeen, who should all be paying as well; however, he said he does not know how the county would go back to them and get that money since the county has been doing those services for so long without payment. **Motion by Folkerts and second by Murzynski to recommend the Full Board approve the Addendum to the Intergovernmental Agreement between Montgomery County and the City of Litchfield for Police Radio and Telephone Services. All in favor, motion carried.**

6. **Recommend Approving Purchase of Body Cameras/In-vehicle Cameras/Video Equipment/Storage for Sheriff's Department Update/Approval:** Robbins reported the State has mandated the use of body and in-vehicle cameras by 2025, and his office received a grant for cameras and equipment. He said he received a quote from Motorola for the equipment, as well as cloud-based storage for five years. He said the grant would pay for the \$13,425 in body cameras and equipment, as well as the \$86,275 for the vehicle camera equipment; however, the county would have to purchase the equipment up front and be reimbursed after the fact. In addition, the \$130,725 for storage and equipment would not be covered by this grant. Robbins said they are working on getting another grant to help pay for this part of the project, but he believes the county needs to pay for this up front as well in order to be eligible for this grant. Robbins stated Information Systems manager Curt Watkins recommended going with the cloud-based storage. Lohman stated she believes the first \$100,000 needs to be paid for using the coal transfer line since it is reimbursable. Ritchie suggested paying for the storage over a five-year period instead of all up front. He said if the grant requires it be paid for up front, they can revisit the matter. **Motion by Ritchie and second by Beck to recommend the Full Board approve purchasing body and in-vehicle cameras and equipment in the amount not to exceed \$99,700. All in favor, motion carried. Motion by Ritchie and second by Beck to recommend the Full Board approve the purchase of cloud-based storage over a 5-year period for an amount not to exceed \$130,725. All in favor, motion carried.**
7. **Assistant State's Attorney Position and Salary Update/Approval:** Lohman said she informed Chairman Donaldson that she has not heard any update on this issue. Ritchie said he has not either, but the State's Attorney could present the board with information at the full board meeting June 13th. Otherwise, the item could be taken off the agenda.
 - **Resolution Increasing Assistant State's Attorney(s) Salary Update/Approval:** Nothing additional to report.
 - **Ordinance Amending the FY 2024 Budget Update/Approval:** Nothing additional to report.
8. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to purchase Vehicle(s) for Sheriff's Department Update/Approval:** Robbins reported the vehicle will be a Dodge Durango. He stated he is getting it from Victory Lane in the amount of \$42,684. **Motion by Ritchie and second by Whitworth to recommend the Full Board approve the ordinance authorizing the use of ARPA funds to purchase a vehicle for the sheriff's department for an amount not to exceed \$42,684. All in favor, motion carried.**
9. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Vehicle Equipment for Sheriff's Department Update/Approval:** Ritchie reported this ordinance is to equip the new vehicle. **Motion by Ritchie and second by Murzynski to recommend the Full Board approve the ordinance authorizing the use of ARPA funds to purchase vehicle equipment for the sheriff's department for an amount not to exceed \$25,000. All in favor, motion carried.**
10. **Recommend Approving Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval:** EMA Director Schott reported he was approached by Ritchie to purchase pagers for first responding agencies in the county. He said State's Attorney Andrew Affrunti advised to make a single purchase to simplify the issue. Schott stated some agencies have preferences about vendors and types of pagers, so he met with Lohman and David Jenkins to discuss how to proceed. Jenkins reported the County Board approved paying \$57,500 to pay 100 percent of the pagers for the agencies, but the board has a couple different ways they can go about this. He stated they could either purchase the pagers and gift them out to each of the agencies without

utilizing multiple vendors, or they could allot amounts for each of the agencies and have them purchase their own pagers from their preferred vendors. Jenkins stated he did not believe it was Schott's responsibility to go shopping for each of the first responding agencies. He said he could see merits to both methods, but he doesn't want to move forward until the committee makes a decision. **Motion by Murzynski and second by Beck to approve allowing the first responding agencies to purchase their own pagers using ARPA funds the County provides. All in favor, motion carried.** Jenkins stated he could send the agreements out right away.

11. Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:

A. Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval: Jenkins reported the City of Nokomis sent their signed agreement and check back to the County, so the board can proceed with both the agreement and the ARPA ordinance. **Motion by Whitworth and second by Murzynski to recommend the Full Board approve signing the Intergovernmental Agreement with the City of Nokomis for ARPA Distribution. All in favor, motion carried.**

12. Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:

A. Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval: **Motion by Ritchie and second by Whitworth to recommend the Full Board approve the ordinance authorizing the use of ARPA funds to purchase a warning siren for the City of Nokomis for an amount not to exceed \$21,000. All in favor, motion carried.**

13. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval: Lohman reported she wanted the board to be aware of how much ARPA money the county has in play with budget hearings coming up. She stated there is approximately \$1 million left to spend, and there are other projects on the original list that did not get approved. Donaldson stated the board could pay for a lot of the remaining items on the list with the remaining money. He asked Jenkins to go through the list and update it based on items that were not originally approved that don't need to be considered anymore because they have already been taken care of.

14. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (not needed)

15. Other Business: Ritchie reported one item the board will take action on that didn't make today's agenda will be to approve an Imprest Account for the Maintenance Department. Lohman suggested considering dates for budget hearings since those are typically held in August. The committee agreed to hold budget hearings on August 17 and 18, 2023.

Motion to pay the bills and payroll by Ritchie and second by Folkerts. All in favor, motion carried.

Motion to Adjourn by Ritchie and second by Beck. All in favor, motion carried.

Meeting adjourned at 10:14 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

Montgomery County Board

Roads & Bridges Committee Meeting Minutes

Conference Room, County Highway Dept.
11159 IL Rte 185 Hillsboro, IL 62049

Date: Wednesday, June 7th, 2023

Time: 8:30 AM – Conference Room, County Highway Dept.

Members Present: Evan Young, Connie Beck, Bill Bergen, David Loucks and Doug Donaldson

Members Absent:

Others Present: Cody Greenwood and Ethan Murzynski

The committee met today to discuss the following:

Roads & Bridges Committee:

1. **Public Comments:** None.
2. **TBP Funds Update/Approval:** Highway Engineer Greenwood thanked the members of the board for their support of the legislation increasing the amount of Township Bridge funds. He stated the changes were made as part of the budget proposal, which has passed both houses of the General Assembly and now awaits the Governor's signature. He said the state used to allot \$15 million for the entire state for Township Bridges, but that amount was increased to \$60 million. Greenwood stated the county may be able to do a couple township bridges a year, whereas they used to only do one every other year.
3. **Permits issued to Navigator Heartland Greenway Update/Approval:** Greenwood reported he has no update on this item and it can be removed from the agenda.
4. **Section 15-00138-00-BR – Whitetown Bridge Update/Approval:** Greenwood reported signs are being installed and the road will be physically closed off beginning today. The project is slated for 95 working days. He said they will probably begin the project with bridge demolition.
5. **Section 20-00145-00-PV – Coffeen Rd/7 Sisters Ave Update/Approval:** Greenwood reported they are probably looking at December letting so fall harvest will not be affected. He stated they can start moving utilities now.
6. **Other Items:** Greenwood reported they have not received their new boom mower yet, and it will probably be September before it arrives. He said the chipper has also not been picked up yet either. He also reported he met with consultants last week regarding the Walshville Bypass road, and an engineering agreement is in the works. He said he hopes to have it by the next meeting.

Motion to pay the bills by Loucks and second by Bergen. All in favor, motion carried.

Motion to Adjourn by Loucks and second by Beck. All in favor, motion carried.

Meeting adjourned at 9:00 a.m. The summaries of minutes were respectfully submitted by acting secretary Christine Daniels, as Deputized by Montgomery County Clerk/Recorder, Sandy Leitheiser.

