

Montgomery County Board
Coordinating Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Thursday, January 29, 2026

Members Present: Doug Donaldson, Mark Hughes, Ethan Murzynski, Andy Ritchie, Chad Ruppert, Dr. Patty Whitworth

Members Absent:

Others Present:

Pledge of Allegiance:

Public Comments:

Coordinating Committee: Doug Donaldson, Board Chairman

1. Information Systems Report Update/Approval:
2. Privacy Notice Policy Update/Approval:
3. EMA/EPA Report Update/Approval:
4. Safety Committee Update/Approval:
5. CIPT Intergovernmental Agreement & Ordinance Update/Approval:
6. Rules of Order Ad Hoc Committee Update/Approval:
7. Mayors Meeting Update/Approval:
8. Review of Closed Session Minutes Update/Approval:
9. Other Business:

Development & Personnel Committee: Chad Ruppert, Chairman

1. MCEDC Update/Approval: Kaitlyn Fath
2. Animal Control Update/Approval:
3. Enclosure, Eye Wash, and Fence Bids Update/Approval:
4. DCEO Energy Transition Grant Update/Approval:
5. Wind, Solar, and Battery Ordinances Update/Approval:
6. County Starting Salary Update/Approval:
7. Other Business:

Buildings and Grounds: Mark Hughes, Chairman

1. County Farm Lease Bid Opening Update/Approval:
2. Maintenance Report Update/Approval:
3. 127 N. Main Street Property Update/Approval:
4. DCEO County Board Room Grant Update/Approval:
5. Surplus Kohler Generator Update/Approval:
6. Other Business:

Roads and Bridges Committee: Ethan Murzynski, Chairman

1. Other Business:

Finance and Budget Committee: Andy Ritchie, Chairman

1. SOA Office Update/Approval:
2. Capital Improvement & Coal Fund Reports Update/Approval:
3. Special Service Area Ambulance Contracts Update/Approval:

4. Solar Income Tax Filing Update/Approval:
5. Fund 375 Purchases Update/Approval:
6. Elected Official Salary Process Update/Approval:
7. Request for Proposals for Copier Service Update/Approval:
8. Other Business:

Motion to adjourn by _____ and second by _____. All in favor, motion carried.
Meeting adjourned at _____ a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

HELP Safety Committee 1-26-26

Committee Members

Chairman Tyson Holshouser
Safety Director Nikki Lohman
Secretary Mike Plunkett
Cody Greenwood
Phil Ernst

First Meeting

8:30 a.m. Tuesday, March 10, County Board Room

MONTGOMERY BOARD REPORT

January 30, 2026

FY27 Shelby Grant amounts: -have not received FY27 allocations.
expect additional 5311 funds to expire (3 years received \$453,953)

5311 (Federal) \$393,033

DOAP (State) \$1,697,700 max drawdown

FY25 Stats:

Days of Service: 253

Units: 7,067

Unduplicated Riders 315

Unmet Requests 126 (1.7%)

Average Rides per Day 27.5

New Riders: 151

Current Staff: 4 full-time drivers, 2 subs, with 1 full-time in pre-employment process

Much of FY25 we had 2 full-time drivers and 2 subs.

Trip Purpose:

Business 677

Education 30

Employment 395

Nutrition 328

Shopping 713

Social/Recreational 643

Medical 4,189 (442 contracted NEMT services 10.6 %)

Other 92

FY27 Goals

- Increase contracted NEMT services (source of match)
- Decrease unmet requests



Shelby County Public Transportation

Address: 301 E Main St (PO Box 62), Shelbyville, IL 62565
Phone: (217) 273-8986 | Email: pcom@shelbycounty-il.gov

ORDINANCE NUMBER _____

AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION

IN MONTGOMERY COUNTY, ILLINOIS
FOR FISCAL YEAR 2026
(July 1, 2026 through June 30, 2027)

□

WHEREAS, public transportation is an essential public purpose for which public funds may be expended pursuant to **Article XIII, Section 7 of the Illinois Constitution**; and

WHEREAS, **Montgomery County** desires that public transportation be made available to its residents and that such services be provided in a manner consistent with state and federal law; and

WHEREAS, **Illinois Compiled Statutes 740 ILCS 2/2-1 et seq.** authorize counties to provide for public transportation within their respective county limits, either directly or through agreements with other units of local government; and

WHEREAS, **Shelby County** has applied for and serves as the designated **grant recipient and administering agency** for public transportation funding, including funds made available through the **Illinois Department of Transportation** and the **Federal Transit Administration Section 5311 Rural Area Formula Program**; and

WHEREAS, Montgomery County desires to participate in such public transportation program administered by Shelby County and to authorize Shelby County to apply for, execute, and administer all required grant agreements on its behalf;



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NOW, THEREFORE, BE IT ORDAINED by the Chairman and the County Board of **Montgomery County, Illinois**, that:

Section 1.

Public transportation services are hereby authorized to be provided **within the county limits of Montgomery County, Illinois**, for the benefit of its residents.

Section 2.

Shelby County is hereby recognized and authorized as the **grant recipient and administering agency** for public transportation services provided within Montgomery County, including the administration of state and federal public transportation funds.

Section 3.

The **County Board Chairman of Shelby County** is hereby authorized and directed to **execute and submit, on behalf of Montgomery County**, all applications, certifications, assurances, and related documents required by the **Illinois Department of Transportation** and any applicable federal agency for the purpose of obtaining and administering public transportation funding.

Section 4.

The **County Board Chairman of Shelby County** is further authorized and directed to **execute and administer all grant agreements**, amendments, and related documents with the Illinois Department of Transportation necessary to carry out public transportation services within Montgomery County in compliance with applicable **state and federal laws and regulations**, including but not limited to **49 U.S.C. §5311** and **2 CFR Part 200**.



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Section 5.

The **Montgomery County Clerk** shall file a certified copy of this Ordinance within sixty (60) days after its passage.

Section 6.

This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

APPROVED by the Chairman of the **Montgomery County Board**, this ____ day of _____, 2026, and deposited and filed in the office of the Montgomery County Clerk on that date.

ELECTED BOARD MEMBERS _____

PRESENT _____

AYE _____

NAY _____

Clerk of Montgomery County, Illinois

Chairman of Montgomery County, Illinois



Shelby County Public Transportation

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Phone: (217) 273-8986 | Email: pcom@shelbycounty-il.gov

Intergovernmental Agreement

This Agreement is entered into by and between the County of Shelby and the counties of Fayette, Clay, Moultrie, Montgomery, and Christian, (hereinafter referred to as the "Participants") for the provision of public transportation in said counties. (...with the County of Shelby designated herein as the Primary Participant")

WHEREAS, Participants have applied for a grant pursuant to (49 U.S.C. § 5311) and the Downstate Public Transportation Act (30ILCS 740/2-1 et seq.)... in order for financial assistance to be made available for public transportation programs in rural and small urban areas within Shelby, Fayette, Clay, Moultrie, Montgomery, and Christian Counties; and

WHEREAS, it is the mutual desire of the Participants that the County of Shelby be designated as the "Primary Participant" pursuant to Section 601.105(b) of the Illinois Department of Transportation Regulations for Public Transportation Assistance to Programs in Non-Urbanized Areas for the administration and distribution of Federal Section 5311 and Downstate Public Transportation funds.

And WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the county limits;

WITNESSETH:

1. The County of Shelby shall be designated as the "Primary Participant" pursuant to Section 601.105(b) of the Illinois Department of Transportation Regulations for Public Transportation Assistance to Programs in Non-Urbanized Areas providing for the administration and distribution of Federal Section 5311 of the Downstate Public Transportation Act funds.
2. It shall be the responsibility of the Primary Participant to receive all Section 5311 Funds from the Illinois Department of Transportation pursuant to said Department's agreements with the Participants.
3. The Primary Participant shall disburse said funds to "C.E.F.S. Economic Opportunity Corporation, a not-for-profit corporation," the service provider under the terms and conditions of said agreements.
4. Delivery of services by Service Provider shall be made in accordance with agreements entered into by Service Provider with the Primary Participant.
5. Participants are not responsible to the service provider for any local matching funds but may provide match as desired; therefore increased opportunity of community Transit.
6. Any revision of this Agreement must be agreed to by the Participants as evidenced by an addendum signed by the authorized representative of each.



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7. This Agreement or any part thereof may be renegotiated where changes are required by State or Federal law, rules, regulations, or court action, or when Participants agree that a new intergovernmental agreement would meet their particular needs.
8. This intergovernmental agreement is binding upon the Participants, their successors and assigns.
9. If any section, sentence, clause, phrase or portion of this Intergovernmental Agreement is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of the Agreement. It is hereby declared the intent of the Participants that this Agreement shall remain valid and enforceable, notwithstanding the invalidity of any part hereof.
10. That only one original copy of this Intergovernmental Agreement shall be signed and executed by Participants and that any photocopies of the executed Intergovernmental Agreement shall be deemed to be duplicate originals.
11. The term of this agreement shall be for the Grant Fiscal year of July 1, 2026, to June 30, 2027, and will be submitted for approval annually, including counterparts executed electronically, each of which shall be deemed original.

COUNTY OF SHELBY, a body politic and corporate

By: _____
Chairperson, Shelby County Board

ATTEST:

Shelby County Clerk

COUNTY OF Montgomery, a body politic and corporate

By: _____
Chairperson, Montgomery County Board

ATTEST:

Montgomery County Clerk

Montgomery County Board
Rules of Order Ad Hoc Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Square, Hillsboro, IL 62049

4:00 p.m. Thursday, January 22, 2026

Members Present: Connie Beck, Bill Bergen, Chris Daniels, Mark Hughes, Patty Whitworth, Doug Donaldson

Members Absent:

Others Present:

1. Public Comments:
2. Review Chain of Command Update/Approval:
3. Coal Fund 375 Expense Procedure Update/Approval:
4. Other Business:

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.
Meeting adjourned at _____ am. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.



Montgomery County Board

Rules of Order



February 10, 2026

MEMBERS OF THE COUNTY BOARD

2024-2026

DISTRICT 1

Connie Beck, 3413 N. 15th Ave., Litchfield, IL 62056..... 217-820-3588
Jeremy Jones, 29379 E. 4th Rd. Farmersville, IL 62533 217-415-2657

DISTRICT 2

Keith Hancock, 29004 N. 17th Ave., Oconee, IL 62553 217-556-7799
Chad Ruppert, 19303 Furness Rd., Witt, IL 62094 217-622-3334

DISTRICT 3

Doug Donaldson, 109 Rucker Lane, Irving, IL 62051 217-710-0775
Evan Young, 12123 E. 20th Rd., Fillmore, IL 62032..... 217-827-2188

DISTRICT 4

Chris Daniels, 11106 N. 7th Ave., Hillsboro, IL 62049 217-259-6100
Dr. Patty Whitworth, 8 Old Oaks Drive, Hillsboro, IL 62049 217-246-2806

DISTRICT 5

Russell Beason, 406 S. Van Buren St., Litchfield, IL 62056 217-710-7451
Bill Bergen, 19 Ridge Dr., Litchfield, IL 62056..... 217-246-1721

DISTRICT 6

Mark Hughes, 1380 Interurban Circle, Hillsboro, IL 62049 217-246-7236
Ethan Murzynski, 807 Montgomery Ave., Hillsboro, IL 62049 217-851-2181

DISTRICT 7

Rob Corso, 1931 N. Monroe St., Litchfield, IL 62056 217-556-3845
Andy Ritchie, 804 N. Montgomery Ave., Litchfield, IL 62056..... 217-313-1921

COMMITTEE ASSIGNMENTS

Coordinating Committee: Doug Donaldson – Chairman Dr. Patty Whitworth – Vice Chairman
Mark Hughes, Ethan Murzynski, Andy Ritchie, Chad Ruppert

Buildings & Grounds: Mark Hughes – Chairman Russ Beason – Vice Chairman
Connie Beck, Keith Hancock, Evan Young

Development & Personnel: Chad Ruppert – Chairman Bill Bergen – Vice Chairman
Russell Beason, Chris Daniels, Jeremy Jones

Finance & Budget: Andy Ritchie – Chairman Connie Beck – Vice Chairman
Rob Corso, Chris Daniels, Dr. Patty Whitworth, Evan Young

Roads & Bridges: Ethan Murzynski – Chairman Bill Bergen – Vice Chairman
Rob Corso, Keith Hancock, Chad Ruppert, Dr. Patty Whitworth

Rules of Order Ad Hoc: Connie Beck – Chairwoman Patty Whitworth – Vice Chairman
Bill Bergen, Chris Daniels, Mark Hughes

COUNTY BOARD LIAISONS

CEFS Board: Russ Beason

Community Mental Health 708 Board: Ethan Murzynski

ETSB 911 Board: Bill Bergen

Health Department Board: Dr. Patty Whitworth

Illinois Association of County Officials: Keith Hancock

Montgomery County Economic Development Corporation: Christine Daniels

Montgomery County Planning Commission: Andy Ritchie

Montgomery County Senior Citizens Board: Chris Daniels

United County Council of Illinois: Rob Corso

University of Illinois Extension Services: Chad Ruppert

Veterans Assistance Commission: Bill Bergen

West Central Development Council: Jeremy Jones, Dr. Patty Whitworth

Workforce Investment Board: Jeremy Jones

Rules of the Montgomery County Board

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Rules of the Montgomery County Board

Section A. County Board Meetings

Regular Meetings

1. The County Board (sometimes referred to as Board) shall conduct regular meetings on the days and times and at the locations it annually specifies pursuant to Section 2.02 of the Open Meetings Act.
2. Unless otherwise provided by the County Board, the Board shall conduct its meetings on the second Tuesday of each month at 5:30 p.m.
3. A majority of the members of the Board shall constitute a quorum for the transaction of business during a full board meeting. At the Committee level, a majority of the members of the Committee shall constitute a quorum for the transaction of business during the committee meeting.
4. The County Board Meeting for the month of October shall be recessed rather than adjourned at their conclusion until the new FY budget is final in November.
5. A Board Member may conference call to a committee meeting if they are unable to attend for health or work related reasons. There must be a quorum physically present at the meeting, and then the board members can participate in the Committee meeting by phone. Only members physically present at meetings will receive per diem.
6. The Board, in its deliberations, shall be governed by parliamentary rules as laid down by Robert's Rules of Order (Newly Revised) and such other rules as may be provided by the County Board.

Special Meetings

1. The County Board shall convene a special meeting upon the request of:
 - a. At least one-third of the members of the County Board, or;
 - b. The Chair of the County Board
2. A request to convene a special meeting of the County Board shall:
 - a. Be in writing, addressed to the County Clerk;
 - b. Specify the time and place of the meeting; and
 - c. Indicate the business to be considered by the Board. The Board shall consider no other business at a special meeting other than the business items set forth in the call.
3. Notice of Call
 - a. The County Clerk or County Board Administration office shall transmit by electronic means written notice and the agenda of a special meeting to each member of the County Board and to the Chair of the County Board at least 48 hours prior to the meeting.
 - b. The County Clerk or County Board Administration office shall cause notice of each special meeting to be posted on the bulletin board of the Historic Courthouse and with the media at least 48 hours prior to the special meeting.
 - c. Special meetings shall comply with all notice requirements contained in the Open Meetings Act.

Section B. Chair and Vice Chair of the County Board

Election

1. The Chairperson and Vice Chairperson of the County Board shall be elected by members of the Board after the general election every two years.
2. In the matter of electing a County Board Chairman or Vice Chairman if there is a tie, a coin flip by a countywide elected office-holder or his/her designee shall be used to determine the winner with the highest vote-getter from the general election between the candidates nominated calling heads or tails.
3. The Chairperson shall preside at all meetings of the County Board. In the event of the absence or temporary inability of the Chairperson to preside at a meeting, the Vice Chairperson shall act as Chairperson pro-tempore for the meeting. In case of the absence of the chairman and the vice-chairman at any meeting, the members present shall choose one of their number as temporary chairman.
4. In the event a vacancy occurs in the office of chairman, the members of the board shall elect one of the members of the board to serve for the balance of the unexpired term of the chairman. The Vice Chairman shall assume the role as acting chairman until such election of a chairman occurs. If the board elects the vice chairman now serving as acting chairman to be chairman, the board must also select a new vice chairman.

Duties/Responsibilities

1. The Chairperson of the Board shall control, manage and preserve the decorum of the Board meeting, which includes calling law enforcement, if necessary, to protect the members of the board, the public and otherwise maintain order. The Chairperson must protect the rights of the general public to address the meeting as provided by law, including the right to publicly address the board and their right to record the meeting.
2. The Chairperson must conduct board meetings in compliance with the Open Meetings Act.
3. The Chairperson of the Board shall be entitled to vote on all matters coming before the Board for a vote.
4. The Chairperson, with the advice and consent of the County Board, shall be the Board's representative at any convention or meeting where the Board or the Chairperson of the County Board has not already appointed a representative. The Chair may request any County staff, official and/or members of the Board to assist him/her in the transaction of official business at such convention or meeting.

Contact

1. All Official mail for the County Board should be addressed to: Montgomery County Board Admin Office, #1 Courthouse Square – Room 202, Hillsboro, IL 62049.

Section C. Committees

Definitions: *“Reassigned” means moving board members and/or duties/responsibilities from one committee to another.*

Duties/Responsibilities

1. Each Committee shall perform duties assigned to the Committee by the County Board Rules.
2. All Committees shall report to the Full Board with the statement of facts and the opinion of the majority.

Membership

1. Each board member shall serve on at least one standing committee.
2. All Committee members shall be appointed by the Chair and can be reassigned at any time as the Chair deems necessary, with the consent of the Full Board.
3. Any non-committee member who attends a committee meeting in which they are not a voting or ex-officio member must sit in the gallery and not at a board member desk.

Structure

1. There shall be five (5) standing committees:
 - a. Coordinating Committee
 - b. Buildings & Grounds Committee
 - c. Development & Personnel Committee
 - d. Finance & Budget Committee
 - e. Roads & Bridges Committee

Assignments

1. The Coordinating Committee shall have oversight and be responsible for the following departments and items:
 - a. Elected and Board Appointed Officials Report
 1. Elected
 - A. Circuit Clerk
 - B. Coroner
 - C. County Clerk
 - D. Regional Office of Education Superintendent
 - E. Sheriff
 - F. State’s Attorney
 - G. Treasurer
 2. Appointed
 - A. Animal Control Warden/Facility Manager
 - B. County Board Administrator/Coordinator
 - C. Emergency Management Agency (EMA) Director
 - D. Environmental Protection Agency (EPA) Administrator
 - E. Highway Engineer
 - F. Information Services Manager
 - G. Maintenance Superintendent
 - H. Supervisor of Assessments

3. Non-elected Office Supervisors/Managers not appointed by the County Board
 - A. Emergency Telephone System Board 911 Coordinator
 - B. Health Department Director
 - C. Probation Office Manager
 - D. Public Defender
 - E. Veterans Assistance Commission Superintendent
- b. Information Services
- c. Committee Chair Reports
- d. Emergency Management Agency (EMA)
- e. West Central Development Council (WCDC)
2. The Buildings and Grounds Committee shall have oversight and be responsible for the following departments and items:
 - a. Buildings and Grounds
 - b. Bidding out property
 - c. County Farm
 - d. Property Casualty Insurance
3. The Development and Personnel Committee shall have oversight and be responsible for the following departments and items:
 - a. County Employee Manual
 - b. Union Negotiations
 - c. Holiday Schedule
 - d. Employee Insurance
 - e. Workers Compensation
 - f. Montgomery County Economic Development Corporation (MCEDC)
 - g. Tourism
 - h. Animal Control
 - i. Planning Commission
 - j. Mid Illinois Regional Council
 - k. Enterprise Zone
 - l. Economic Development Grants
 - m. Wind and Solar Applications
4. The Finance and Budget Committee shall have oversight and be responsible for the following departments and items:
 - a. Budget Process - Amendments
 - b. Levies and Appropriations
 - c. Annual Audits and Auditor Services
 - d. Illinois Municipal Retirement Fund (IMRF)
 - e. Conveying of Deeds
 - f. Supervisor of Assessments Office (SOA)
 - g. Fees and Cost Studies
 - h. Real Estate Tax Cycle
 - i. Prepaid Vendor List
 - j. Electric Bids and agreements
 - k. Taxing District Levy Requests
 - l. Capital Improvement Fund
 - m. Financial Policies

5. The Roads and Bridges Committee shall have oversight and be responsible for the following departments and items:
 - a. Roads and Bridges
 - b. Bids on County and Township Roads and Bridges
 - c. County Highway Department
6. The Chair of the County Board may establish ad hoc special committees.
7. If the Chair assigns an ad hoc special committee to a standing committee, the ad hoc special committee shall report to that standing committee and to the chair of the County Board on a regular basis.
8. The Chair of the County Board or his/her designee may be a member of any such ad hoc special committee. Non-County Board members may be assigned by the Chair of the County Board to be voting members of an ad hoc special committee or advisory committee. County Board members must constitute a majority of an ad hoc special committee or advisory Committee.
9. The Chair of the County Board shall establish the scope and objectives of the ad hoc special committee.
10. No ad hoc special committee may be appointed beyond the term of the Chair of the County Board.

Section D. Finances

Vouchers and Expenditures

1. The appropriate committee is authorized and directed to supervise the purchase of all supplies for the various county offices.
2. Any unusual voucher shall not be paid without majority approval of the appropriate committee of the Board.
3. A Roll Call Vote shall be taken on all applications for financial assistance, positions and raising of salaries, on all propositions to appropriate money from the County Treasury, for any expenditures of \$50,000 or more and for any other matter which requires a roll call vote according to the State of Illinois County Code 55 ILCS 5/2-1005 or other pertinent Illinois Statute. Additionally, a Roll Call Vote will be conducted on any vote at the request of any County Board Member.
4. The County Board Chairperson or Designee and a Committee Chairperson may sign a voucher up to \$10,000, and then authorize the Chairman to sign vouchers over \$10,000 with a dual signature from any Committee chairperson. The County Board Chairman must provide a list of vouchers over \$10,000 dual signed by the County Board Chairman and any Committee chairperson to the County Board at their next Full Board meeting. Excluding purchases made by pre-approved vendors, any purchase over \$10,000 must be approved by the Full Board.
5. All bills against the County, except for mileage and per diem of members of the Board, shall be presented and filed in the office of the County Clerk on or before the 26th of the preceding month.
6. Members may charge mileage to attend all per diem allowable meetings from either home or work, whichever is closer to the meeting location. Additionally, members may charge mileage to attend non per diem allowable meetings at the discretion of the County Board Chairman.

7. If a Board Member is requested by the County Board Chairman to attend a board related function, per diem may be charged.
8. Board Members may charge for only one meeting per day (Per Diem) on any given calendar day regardless of the number of meetings they may attend that day pursuant to 55 ILCS 5/2-3008.
9. Vice Chairpersons of each committee, when given consent by the Committee Chairperson, shall have the authority to sign vouchers during the designated committee meeting.
10. All County offices and departments must obtain approval from their oversight committee prior to advertising for bids.
11. With the intent of using Coal Fund 375 for capital improvements/infrastructure and contingencies, prior to any purchase or bid advertisement for Coal Fund 375 use, all potential expenses from the fund must first 1) be submitted to County Board Administration for recommendation from the oversight committee; 2) upon approval of the oversight committee gain recommendation by the Finance & Budget Committee, and; 3) gain subsequent approval by the County Board.

Budget

1. The County Board shall annually develop a budget policy no later than May 1st preceding the budget cycle.
2. The Finance and Budget Committee shall prepare a proposed annual budget consistent with the budget policy and submit it to the County Board no later than the regularly scheduled County Board meeting in October of each year.

Section E. County Operations

Hiring and Personnel

1. The County Board shall hire all County supervisors and department heads except elected officials and appointments otherwise stipulated by law. Elected officials, department heads or supervisors shall hire all other employees. The Chairman of the County Board may request that the Personnel & Development Committee and/or the Committee responsible for the supervisor or department head interview applicants and recommend a candidate for a position of supervisor or department head to the full board. The starting annual salary for all new employees will be determined each year by the Finance & Budget Committee during the budget planning process. Any variance from this amount will require prior approval by the Personnel & Development Committee. The date a new employee is hired will be pro-rated to coincide with the first day of the subsequent fiscal year. Appointed department heads shall consult with the Personnel & Development Committee Chair and their oversight committee chair before filling any employee vacancy. The Personnel & Development Committee may assist in recruiting qualified personnel for all vacant positions approved in the department's operating budget if requested by the elected official, department head or supervisor.
2. The hiring of all positions which are appointed by and report directly to the County Board will be conducted by the County Board Chair, the oversight committee chair to which the position reports, and the Development & Personnel Committee Chair to recommend the candidate to the Full Board for approval. Appointed positions include:
 - a. Animal Control Warden (Development & Personnel Committee)
 - b. County Board Administrator (Coordinating Committee)

- c. EMA and EPA Director (Coordinating Committee)
 - d. Highway Engineer (Roads & Bridges Committee)
 - e. Information Services Manager (Coordinating Committee)
 - f. Maintenance Superintendent (Buildings & Grounds Committee)
 - g. Supervisor of Assessments (Finance & Budget Committee)
3. No appointed department head shall be terminated without first being suspended by majority agreement of the County Board Chairman or Vice Chair, the Chairman of the oversight committee, and the Chairman of the Personnel & Development Committee with the State's Attorney. Suspension shall be with pay until the next County Board meeting. Termination and terms of termination shall be by majority vote of the County Board.

Section F. Meeting Procedure

Agendas

1. All meeting agendas shall comply and be posted in accordance with the requirements of the Open Meetings Act.
2. The Order of Business for County Board meetings shall be as follows:
 - a. Call to Order by Chairman
 - b. Roll Call for a quorum of the Board
 - c. Pledge of Allegiance to the Flag
 - d. Approval of board members' Mileage and Per Diem. Must be approved utilizing a roll call vote
 - e. Approval of the Minutes of any previous Full Board Meeting
 - f. Consent Agenda
 1. Animal Control Report
 2. Circuit Clerk's Report
 3. Coroner's Report
 4. County Clerk and Recorder's Report
 5. Enterprise Zone Report
 6. EMA Report
 7. EPA Report
 8. Health Department
 9. Highway Department Report
 10. Maintenance Superintendent Report
 11. Probation Office Report
 12. Public Defender's Report
 13. Regional Office of Education Report
 14. Sheriff's Report
 15. Supervisor of Assessments Report
 16. State's Attorney Report
 17. Treasurer's Report
 18. Veteran's Assistance Commission Report
 - g. Approval of the items on the consent agenda.
 - h. Liaison Reports
 - i. Public Comments
 - j. Committee Reports
 1. Coordinating Committee Report

2. Development & Personnel Committee Report
 3. Buildings & Grounds Committee Report
 4. Roads & Bridges Committee Report
 5. Finance and Budget Committee Report
- k. Executive Session (if needed)
 - l. Approval of 5 Committee Reports and Committee Minutes
 - m. Special Announcements
 - n. Announce Schedule Changes
 - o. Appointments
 - p. Approve and Pay all Bills and Payroll
 - q. Adjourn Meeting

Meeting Etiquette

In the interest of civility, County Board members pledge to promote civility by listening, being respectful of others, acknowledging that all are striving to support and improve the community, and understanding that each may have different ideas for achieving that objective.

1. All County Board and Committee meetings shall begin with the Pledge of Allegiance to the Flag.
2. All questions relating to the priority of business shall be decided without debate.
3. The Chairperson shall preserve order and decide questions of order subject to an appeal to the board without debate.
4. When two or more members speak at once, the Chair shall name the member who is entitled to the floor.
5. No member shall speak more than twice on the same question without leave from the Chair, and shall not occupy more than 15 minutes the first time, no more than 5 minutes the second time. The member shall stand whenever he/she speaks on a question if requested by the Chair.
6. A member called to order by the Chair shall immediately end his/her remarks unless permitted to explain, and if there is no appeal, the decision of the Chair shall be final.
7. Every member present on putting of a question shall vote thereon, unless excused by the Chair or unless he/she is directly interested.
8. No motion shall be debated or put unless seconded. When motion is seconded, it shall be stated by the Chair or by any member of the board.
9. A motion to adjourn is always in order and shall be decided without debate unless a question of time to adjourn occurs.
10. After a motion is stated by the Chair or read by the Clerk, it shall be deemed in possession of the Board, but may be withdrawn by the mover at any time before the vote is taken, by consent of the second.
11. All questions shall be decided by a majority vote unless otherwise specified in Robert's Rules of Order or in Illinois State Statute.
12. For roll call votes, the Clerk shall call the names of the members in alphabetical order beginning with the member whose last name begins with the letter closest to the letter "A." For each subsequent roll call vote, the name of the person who voted first on the preceding issue shall be called last. This progressive voting shall be carried forward from meeting to meeting with the purpose of allowing members to vote first in rotation.

13. The rules may be suspended in any particular case by a two-thirds vote of the members present.
14. No alterations may be made in any of the rules of the County Board without consent of the majority of members thereof or without one day's notice thereof to be given.
15. When a question is under debate, no motion shall be received but to adjourn, to lay on table, to postpone, or to commit or to amend, which motions shall have precedence in the order they stand arranged.
16. When a question has been put and carried in the affirmative or negative, it shall be in order for any member who voted in the majority to move for reconsideration thereof.

Public Comment

1. Members of the public and employees of the County shall be afforded time during regular and special meetings, open to the public, to comment to the Board.
2. Members of the public who wish to address the board must sign in before the meeting is called to order and be recognized by the Chairperson of the board prior to speaking. Members of the public must state their name after being recognized by the Chairperson.
3. Board members shall not engage with members of the public during public comment portion of the meeting.
4. Members of the public shall be allowed 3 minutes each to address the Board..
5. If a group is invited to address the Board, such group shall choose one spokesperson as their representative and that spokesperson shall not exceed the 3 minute maximum length.

Section G. Miscellaneous Rules of the County Board

Other

1. The parliamentarian of the County Board shall be the State's Attorney or his/her designated assistant.
2. These County Board rules and procedures are subject to requirements of Illinois State Statute. In the event of any inconsistency between these rules and the requirement of any state statute, the state statute shall govern.

Andrew S. Ritchie, P.E. Emeritus
Captain, Civil Engineer Corps, U. S. Navy (Retired)

804 North Montgomery Avenue
Litchfield, IL 62056

(217) 313.1921
a_s_ritchie@msn.com

Date: 29 January 2026

To: Chairman Doug Donaldson
Montgomery County Board Chair

Subject: Resignation from the Montgomery County Board

Dear Chairman Donaldson,

I must resign from my elected position on the Montgomery County Board effective February 27, 2026. This is the date for the closure of the sale of my home, and I will not be eligible to hold my position after that.

It is with heavy heart that I depart the County and our fine Board. Your strength of leadership has corrected the course of the County on many fronts. I wholeheartedly salute your knowledge, foresight and perseverance.

Wishing you fair winds and following seas,



Andrew S. Ritchie
Finance and Budget Committee Chair

Copy to: Montgomery County Clerk

Montgomery County Board
Development & Personnel Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

5:00 p.m. Monday, February 2, 2026

Members Present: Chad Ruppert, Bill Bergen, Chris Daniels, Jeremy Jones, Russell Beason, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comment:
3. MCEDC Update/Approval: Kaitlyn Fath
4. Animal Control Update/Approval:
5. Enclosure, Eye Wash, and Fence Bids Update/Approval:
6. DCEO Energy Transition Grant Update/Approval:
7. Wind, Solar, and Battery Ordinances Update/Approval:
8. County Starting Salary Update/Approval:
9. City-Wide Clean-Up for 2026 Update/Approval:
10. Report from Nextlink Update/Approval:
11. Other Business:

Motion to pay the bills by and second by . All in favor, motion carried.

Motion to Adjourn by and second by . All in favor, motion carried.

Meeting adjourned at p.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

2026 ANNUAL MEMBERSHIP DUES INVOICE

Date Billed:

1/30/2026

Bill to:

Montgomery County

1 Courthouse Sq

Hillsboro, IL 62049

Please pay by:

3/31/2026

Item Description	Membership Class	Type
2026 MCEDC Annual Membership Dues	Governing	County
TOTAL BALANCE DUE BY 3/31/2026:		\$15,000

If you are in need of a payment plan, please contact our Treasurer, Cassandra Rovey by email at mcedctreasurer@gmail.com

Save the Date! Governing Member dues must be paid by the due date to be eligible to vote at the annual meeting. Please mark your calendars for Thursday, April 23, 2026, at 6:00 p.m.

MCEDC is a 501 (c) (3) nonprofit organization. Your membership fee may be eligible as a tax donation. Our EIN is 03-0551657.

For any other questions about memberships, please contact our Executive Director, Kaitlyn Fath, by email at contact@montgomeryeconomic.com or by phone at 217-851-0254.

DETACH AND INCLUDE WITH PAYMENT

Mail payment to:

Montgomery County Economic Development Corporation

Attn: Cassandra Rovey, Treasurer

516 Elevator Street

Farmersville, IL 62533

Amount Enclosed:

Make Payable to:

Montgomery County Economic Development Corporation

January 2026 Inventory

Dogs

Intact male-6

Intact female-4

Sterile male-1

Sterile female-0

Puppies

Intact male-0

Intact female-0

Sterile female-0

Sterile male-0

Cats

Intact male-0

Intact female-0

Sterile female-3

Sterile male-2

Kittens

Male-0

Female-0

Foster

Dog/Puppy-7 male, 8 female

Cat/Kitten-15 male, 22 female

Incidents between two dates by completion type

Criteria:

Enter the from date: 01/01/2026

Enter the to date: 01/31/2026

Animal Impounded

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
01/06/2026 09:00:00	2601-007	Running At Large	Fuselier, Maurie H: W: C:	dogs showed up at house, appear malnourished			Witt Illinois 62094	01/06/2026 09:00:00 Melanib		01/06/2026 11:10:00
01/06/2026 16:00:00	2601-001	Aggression	Montgomery County Sheriff's H:(217) 532-9511 W: C:	dangerous dogs running at large		Wheeler, Alexis	185 S. Pitman Waggoner Illinois 62572	01/06/2026 16:35:00 triciap	01/06/2026 17:00:00	01/07/2026 17:45:00
01/08/2026 13:25:00	2601-005	Running At Large	Brown, mark & Roxie H:710-5586 W: C:	dogs running at large in rural Witt		Phillips, Debra	17116 N 16th Ave Witt Illinois 62094	01/08/2026 14:00:00 johnv	01/08/2026 14:00:00	01/08/2026 15:00:00
01/09/2026 10:00:00	2601-006	Running At Large	Smoot, Glenda H:(217) 532-2361 W: C:	dog running along Walshville Trail			8077 Walshville Trail Hillsboro Illinois 62049	01/09/2026 13:00:00 triciap	01/09/2026 14:00:00	01/14/2026 13:35:00
01/13/2026 08:00:00	2601-009	Bite	Litchfield Family Practice Center H:(217) 324-1004 W: C:	dog bite	Woolard, Brynley	Hildebrandt, Hunter	Nokomis Illinois 62075	01/13/2026 09:00:00 triciap	01/13/2026 09:00:00	01/13/2026 17:00:00
01/13/2026 10:11:12	2601-010	Owner Surrender	H: W: C:	dog left at house, unable to find owner and her dog won't accept				01/13/2026 10:00:00 triciap	01/13/2026 10:00:00	01/13/2026 10:15:00
01/13/2026 17:20:00	2601-011	Stray	Hillsboro Police Department H: W:(217) 532-6129 C:	dogs in abandoned house			2004 School Street Hillsboro Illinois 62049	01/14/2026 08:52:31 Melanib		01/13/2026 18:00:00
01/14/2026 09:00:00	2601-012	Stray	Belcher, Clayton & Tate, Kenteria H: W: C:(618) 699-2523	dog that was found in December 2025, finders can no longer care for				01/14/2026 09:00:00 triciap	01/14/2026 09:00:00	01/14/2026 09:00:00
01/15/2026 10:00:00	2601-014	Bite	Hillsboro Area Hospital H:(217) 532-4199 W: C:	dog bite		Osborn, David	1320 Vandalia Rd Hillsboro Illinois 62049	01/15/2026 13:00:00 triciap	01/15/2026 13:00:00	01/15/2026 16:00:00

01/18/2026 09:00:00	2601-016	Running At Large	H: W: C:	dog RAL			North Jackson Litchfield Illinois 62056	01/18/2026 09:00:00 triciap		01/18/2026 13:00:00
01/21/2026 10:00:00	2601-019	Running At Large	Montgomery County Sheriff's H:(217) 532-9511 W: C:	2 dogs RAL			Yaeger Lake Trail & Rainmaker Litchfield Illinois 62056	01/21/2026 10:00:00 johnv,triciap	01/21/2026 10:00:00	01/21/2026 12:22:31
01/22/2026 10:00:00	2601-021	Stray	Adams, Barb & Jim Moore H:(217) 532-9309 W: C:(217) 710-5410	stray cat that appears sick			Hillsboro Illinois 62049	01/22/2026 14:00:00 johnv	01/22/2026 14:00:00	01/22/2026 14:00:00
01/22/2026 14:45:00	2601-022	Other	Montgomery County Sheriff's H:(217) 532-9511 W: C:	3 dogs at house, owner died			1654 Longbridge Trail Walshville Illinois 62091	01/22/2026 15:00:00 johnv	01/22/2026 15:00:00	01/22/2026 15:30:00
01/23/2026 12:49:14	2601-023	Sick/injured animal	Blackshare, Taylor H: W: C:(469) 679-9855	injured dog along roadway			4067 IL Rte 16 Litchfield Illinois 62056	01/23/2026 13:00:00 Melanib	01/23/2026 13:00:00	01/23/2026 13:30:00
01/27/2026 08:30:00	2601-025	Stray	Durbin, Jessica & Derek H:(217) 899-5093 W: C:	stray elderly dog			721 Water Street Nokomis Illinois 62075	01/27/2026 10:00:00 triciap	01/27/2026 10:00:00	01/27/2026 10:00:00
01/27/2026 21:15:00	2601-026	Bite	Hillsboro Area Hospital H:(217) 532-4199 W: C:	dog bite	Hefley, Nicolas	Thunhorst, Emily	301 19th St Hillsboro Illinois 62049	01/28/2026 08:10:31 triciap		01/28/2026 13:00:00
01/28/2026 08:30:00	2601-027	Stray	Snider, Stephanie H: W: C:(217) 619-1192	stray cat			5170 Rossi Ave Raymond Illinois 62560	01/28/2026 10:30:00 triciap	01/28/2026 10:30:00	01/28/2026 10:34:46
01/29/2026 11:00:00	2601-030	Owner Surrender	Benny, Jamie & Karen H:313-6732 W: C:				Coffeen Illinois 62017	01/29/2026 11:30:00 triciap	01/29/2026 11:30:00	01/29/2026 11:30:00
01/23/2026 12:00:00	2601-029	Stray	Demoulin, Denise H:618-973-0117 W: C:	stray cat			Litchfield Illinois 62056	01/29/2026 11:00:00 triciap	01/29/2026 11:00:00	01/29/2026 11:00:00
01/30/2026 09:50:00	2601-031	Stray	Prescott, Sue H: W: C:	stray dog in yard, sweater and leash on			916 W Sargent Litchfield Illinois 62056	01/30/2026 09:55:00 davef	01/30/2026 09:55:00	01/30/2026 10:00:00
01/30/2026 10:30:00	2601-032	Stray	Chamness, Doris H: W: C:(217) 851-6379	dog found running in field			IL Rte 16 Nokomis Illinois 62075	01/30/2026 11:00:00 triciap	01/30/2026 11:00:00	01/30/2026 11:00:00

Total Animal Impounded: 21

Animal Picked Up

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
01/08/2026 08:25:00	2601-004	Stray	Young, Shannon H:(217) 220-0587 W: C:	dog at school			510 School Street Nokomis Illinois 62075	01/08/2026 09:00:00 johnv	01/08/2026 09:00:00	01/08/2026 09:00:00

Total Animal Picked Up: 1

No Further Action Required

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
01/21/2026 08:30:00	2601-017	Running At Large	Vollintine, Kate H: W: C:(618) 604-4299	horse with ratchet strap near bridge			2013 Old Brushy Rd Walshville Illinois 62091	01/21/2026 08:45:00 triciap	01/21/2026 08:45:00	01/21/2026 09:45:00
01/21/2026 13:15:49	2601-020	Neglect	Dawson, Charlotte H: W: C:(708) 509-8118	dog in garage		Bishop, Raquel	506 State st Litchfield Illinois 62056	01/21/2026 13:18:30 triciap	01/21/2026 14:30:00	01/22/2026 14:30:00

Total No Further Action Required: 2

Nothing Found

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
01/12/2026 15:30:00	2601-008	Running At Large	Montgomery County Sheriff's H:(217) 532-9511 W: C:	dogs running and chasing livestock			11094 Schoolhouse Road Hillsboro Illinois 62049	01/12/2026 15:30:00 triciap	01/12/2026 15:45:00	01/12/2026 16:30:00
01/14/2026 10:50:00	2601-013	Sick/injured animal	Havens, Joselin H: W: C:(217) 313-0305	dog hit by semi			1112 School st Hillsboro Illinois 62049	01/14/2026 10:50:00 Melanib	01/14/2026 10:50:00	01/14/2026 12:00:00
01/29/2026 12:00:00	2601-028	Stray	Black, Ben H: W: C:(217) 685-1461				Clark & Monroe Litchfield Illinois 62056	01/29/2026 12:10:00 johnv	01/29/2026 12:10:00	01/29/2026 13:00:00

Total Nothing Found: 3

Violation Notice Hand Delivered

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
01/16/2026 11:30:00	2601-015	Neglect	unknown, H: W: C:	dog very skinny		Tucker, Daniel	432 Plain Lane Walshville Illinois 62091	01/16/2026 12:00:00 triciap	01/16/2026 12:00:00	01/16/2026 12:50:00

Total Violation Notice Hand Delivered: 1

Date	Incident Code	Type	Caller	Notes	Victim	Suspect	Dispatch	Dispatched	Responded	Completed
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01/07/2026 12:02:09	2601-002	Nuisance	Brown, Ali H: W: C:(217) 710-4156	possible neglect or nuisance		815 Redball Trail Coffeen Illinois 62017			
01/07/2026 18:50:00	2601-003	Aggression	Page, Harley H: W: C:(217) 851-4410	dogs RAL, appear malnourished		19020 IL-16 Witt Illinois 62094			
01/21/2026 11:45:02	2601-018	Other	Speed, William H: W: C:(217) 532-2281	incase of dumping		223 North East Street Hillsboro Illinois 62049			
01/23/2026 12:00:00	2601-024	Bite	Whitlow, Bernard H: W: C:	dog bite		318 Burdell Lane Hillsboro Illinois 62049	01/23/2026 12:00:00 Melanib	01/23/2026 12:00:00	

Total : 4

Report: **Animal Control -> Incidents between two dates by completion type**

Generated by Animal Shelter Manager 51u [Mon Feb 2 12:15:21 UTC 2026] at Montgomery County Animal Control on 02/02/2026 by triciap



**Illinois
Department of Commerce
& Economic Opportunity**

JB Pritzker, Governor

Date: 1/15/2026

Applicant: Montgomery County

Project Title: Multiple Projects

Subject: Application for Energy Transition Community Grant Program CSFA 420-35-3071 (NOFO ID: 3071-2992)

Thank you for submitting your grant application to the Department of Commerce and Economic Opportunity (DCEO) Office of Energy and Business Utility. We have completed the review of your organization's application and are happy to inform you that your application has been approved to move to the next stage of the grant process.

As the process progresses, please look for communication from our team with requests for information or documentation from your team. We anticipate this process to conclude within 8 – 12 weeks of the date of this letter.

Should you have any questions about the above information, do not hesitate to contact our team at CEO.CEJACommTransition.Illinois.gov.

Sincerely,

Office of Energy & Business Utility
Illinois Department of Commerce and Economic Opportunity

Summary HA 3 to SB 25 (Energy Omnibus)

Representative Jay Hoffman has filed House Amendment 3 to Senate Bill 25, which is an energy omnibus bill. The amendment makes the following changes to the property tax code and siting requirements:

- Creates the solar bill of rights which prohibits a county from adopting an ordinance that prohibits the installation of a solar energy system or low-voltage solar-powered devices.
- Creates a uniform assessment for commercial energy storage and applies to energy storage systems that are either operating stand-alone or tied to a power generation system and used for wholesale or retail electric sale rather than on premises use. Applies for assessment years 2026 through 2040.
- Caps the application fees for commercial wind and solar at \$5,000 per MW, not to exceed \$125,000 and reasonable expense reimbursement. Caps the building permit fees for commercial wind and solar at \$5,000 MW, not to exceed \$75,000.
- Requires that a public hearing for a commercial wind or solar permit before a county zoning authority conclude (rather than be held) within 60 days after the application is filed.
- Permits a county to regulate the siting of commercial solar energy in unincorporated areas of the county that are outside the zoning jurisdiction of the municipality, consistent with the existing backstop siting standards.
- Prohibits a county from imposing a deadline to start construction that is less than five years.
- Permits counties to require commercial wind and solar permit applications to maintain liability insurance upon the start of construction that is consistent with industry standard.
- Limits vegetative screening requirements to areas between the commercial solar facility and a nonparticipating residence, rather than "surrounding" a commercial wind or solar facility.
- Removes provision enabling counties to require a commercial wind or solar facility owner to provide the U.S. Fish and Wildlife Service's Information for Planning and Consulting environmental review.
- Prohibits a road district or other unit of local government from requiring permit fees, fines, or other payment for a road use agreement unless it is equivalent to the actual expenses incurred.
- Establishes backstop county zoning standards for energy storage systems, including permit fee caps, setback distances, decommissioning requirements, and other provisions.

- Establishes a Siting Appeals Board within the ICC. The Siting Appeals Board is empowered to resolve siting disputes for commercial wind, solar, and energy storages facilities to avoid litigation. The ICC must establish rules to create and govern the Siting Appeal Board.

MONTGOMERY COUNTY

Ordinance for Solar Energy Farm and Solar Garden

Installations in Unincorporated Montgomery County, Illinois

Adopted by: Montgomery County

April 10, 2018

First Revision: March 12, 1919

Second Revision: June 13, 2023

Third Revision: February 13, 2024

Fourth Revision: July 9, 2024

Fifth Revision: August 13, 2024

Sixth Revision: October 14, 2025

Seventh Revision: March 10, 2026

Ordinance for Solar Energy Farm and Solar Garden Installations in Unincorporated Montgomery County, Illinois

Amended 3/10/26

ORDINANCE NO. _____

WHEREAS, the Montgomery County Illinois Planning Commission has recommended to the County Board that said amendment be adopted as follows:

A. SCOPE

This article applies to solar energy farm and garden installations in unincorporated Montgomery County, Illinois, other than those areas surrounding municipal limits governed by municipal ordinance.

B. PURPOSE

The purpose of this ordinance is to facilitate the construction, installation, operation and decommission of Solar Farms or Solar Gardens (Solar Energy Systems SES) in Montgomery County, Illinois in a manner that promotes economic development and ensures the protection of health, safety, and welfare while also avoiding adverse impacts to important areas such as agricultural lands, endangered species habitats, conservation lands, and other sensitive lands. This ordinance will not impede personal or business solar collector development for the primary use of self-sustaining energy. This ordinance is not intended to replace safety, health or environmental requirements contained in other applicable codes, standards, or ordinances. The provisions of this ordinance shall not nullify any provisions of local, state or federal law.

C. DEFINITIONS

1. *Active Solar Energy System*: A solar energy system whose primary purpose is to harvest energy by transforming solar energy into another form of energy or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.
2. *Application*: Request for the Solar Farm or Solar Garden Permit must be submitted on the application form maintained by the County. Application may be modified from time to time by the County in order to provide sufficient information for permitting decisions to be made. (See EXAMPLE in Appendix A.)
3. *Aviation Protection*: For solar units located within five hundred (500') feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHA T) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.
4. *Building-integrated Solar Energy Systems*: An active solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include but are not limited to photo voltaic or hot water solar energy systems that are contained within roofing materials, windows, skylights, and awnings.
5. *Construction Permit*: Formal approval of the application by the County Board. (See EXAMPLE in Appendix B.)
6. *Decommissioning/Deconstruction*: To return the property to its pre-installation state or better as approved in the decommissioning plan.

7. *Grid-intertie Solar Energy System*: A photovoltaic solar energy system that is connected to an electric circuit served by an electric utility company.
8. *Ground-Mount*: A solar energy system mounted on a rack or pole that rests or is attached to the ground. Ground-mount systems can be either accessory or principal uses.
9. *Maximum height*: Solar panel arrays shall be no more than thirty (30') feet in height, not including power lines.
10. *Off-grid Solar Energy System*: A photovoltaic solar energy system in which the circuits energized by the solar energy system are not electrically connected in any way to electric circuits that are served by an electric utility company.
11. *Operating Permit*: After the project is substantially completed, according to approval by the County's designee, an operating permit to produce and sell solar generated power must be issued prior to operation. (See EXAMPLE in Appendix C.)
12. *Passive Solar Energy System*: A solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.
13. *Photovoltaic System*: An active solar energy system that converts solar energy directly into electricity.
14. *Renewable Energy Easement, Solar Energy Easement*: An easement that limits the height or location, of both, of permissible development on the burdened land in terms of a structure or vegetation, or both, for the purpose of providing access for the benefited land to sunlight passing over the burdened land.
15. *Renewable Energy System*: A solar energy system. Renewable energy systems do not include passive systems that serve a dual function, such as a greenhouse or window.
16. *Set-back*: Minimum distance from a property line, margins of any public road or high water mark of any lake available for public use, stream banks and drainage ditches from which the Solar Farm or Solar Garden is located. The setback set forth herein shall be measured from the exterior of the fencing and gates, which are required around the perimeter of all Solar Farms.
17. *Solar Access*: Unobstructed access to direct sunlight on a lot or building through the entire year, including access across adjacent parcel air rights, for the purpose of capturing direct sunlight to operate a solar energy system.
18. *Solar Farm*: A commercial facility that converts sunlight into electricity, whether by photovoltaics (PV), concentrating solar thermal devices (CST), or other conversion technology, for the primary purpose of wholesale sales of generated electricity. A Solar Farm is the principal land use for the parcel on which it is located.
19. *Solar Garden*: A commercial solar-electric (photovoltaic) array, of no more than five (5) acres in size, that provides retail electric power (or a financial proxy for retail power) to multiple households or businesses residing in or located off-site from the location of the solar energy system. A county Solar Garden may be either an accessory use, when a part of an existing or a proposed subdivision, or a special use if it is a stand-alone garden.
20. *Solar Resource*: A view of the sun from a specific point on a lot or building that is not obscured by any vegetation, building, or object for a minimum of four (4) hours between the hours of 9:00 AM and 3:00 PM Standard time on all days of the year.
21. *Solar Collector*: A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.
22. *Solar Collector SUI/ace*: Any part of a solar collector that absorbs solar energy for use in the collector's energy transformation process. Collector surface does not include frames, supports and mounting hardware.

23. *Solar Daylighting*: A device specifically designed to capture and redirect the visible portion of the solar spectrum, while controlling the infrared portion, for use in illuminating interior building spaces in lieu of artificial lighting.
24. *Solar Energy*: Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.
25. *Solar Energy System*: A device, array of devices, or structural design feature, the purpose of which is to provide for generation of electricity, the collection, storage and distribution of solar energy for space heating or cooling, daylight for interior lighting, or water heating.
26. *Solar Heat Exchanger*: A component of a solar energy device that is used to transfer heat from one substance to another, either liquid or gas.
27. *Solar Hot Air System*: An active solar energy system (also referred to as Solar Air Heat or Solar Furnace) that includes a solar collector to provide direct supplemental space heating by heating and re-circulating conditioned building air. The most efficient performance typically uses a vertically mounted collector on a south-facing wall.
28. *Solar Hot Water System*: A system (also referred to as Solar Thermal) that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.
29. *Solar Mounting Devices*: Racking, frames, or other devices that allow the mounting of a solar collector onto a roof surface or the ground.
30. *Solar Storage Unit*: A component of a solar energy device that is used to store solar generated electricity or heat for later use.

D. PERMITTING

1. No Solar Farm or Solar Garden subject to this Ordinance shall be erected, built, or constructed without a Solar Farm or Solar Garden Development Permit having been issued by the Montgomery County Board. A request for siting approval for a commercial solar energy facility, or modification of an approved siting, shall be approved if the request follows the standards and condition imposed within the law and the conditions imposed under state and federal statutes and regulations.
2. Prior to processing any Application for a Solar Farm or Solar Garden, the Applicant must submit a certified check to the County for the non-refundable Application Fee equal to \$5,000 per megawatt (MW) of proposed nameplate capacity, up to a maximum fee of **\$125,000**. These funds shall be placed in the General Fund. Should the actual costs to the County exceed the submitted Application Fee, the Applicant shall be responsible for those additional costs and shall remit additional funds to the County within 15 days of receipt of a request from the County. No final decisions shall be rendered on an Application if there are Application fees due to the County.
3. The County Board shall not approve any permit until a public hearing is **concluded** within **60** days of the application. Notice of the hearing shall be published, by the Montgomery County Clerk's Office, in a newspaper of general circulation in Montgomery County at least once a week for two (2) successive calendar weeks prior to the hearing. The initial notice shall be published the first time not less than ten (10) days or more than twenty-five (25) days before the date fixed for the hearing. In computing such period, the date of publication is not to be included, but the day of the hearing shall be included.
4. A Solar Farm or Solar Garden development in the un-incorporated areas of Montgomery County shall be required to obtain permits and provides fees as applicable to Montgomery County.

5. The County Board may provide for a final site inspection before the facility is authorized to become operational.
6. An emergency contact name and phone number must be posted at the point of access on all solar developments.
7. The permit holder will allow the County, or its Authorized Agent, access to the property within 30 days of an inspection request by the County. In the event of an emergency, the County, or its Authorized Agent, has the right to access the premises.
8. The County will schedule yearly inspections with the developer. The County Board Chair, or Authorized Agent, will perform the inspection at no cost to the developer.
9. The provisions of this Ordinance shall be administered and enforced by personnel of the Montgomery County Board or their authorized agents.
10. Application(s) for Solar Farm or Solar Garden Development Permits shall be accompanied by:
 - a. plans for the Solar Farm or Solar Garden in duplicate drawn to scale,
 - i. showing the actual dimensions and shape of the parcel or parcels of land upon which the Solar Farm or Solar Garden is to be erected, built or constructed,
 - ii. the size and locations of any road(s), lake(s), pond(s), or streams touching on said parcel or parcels of land,
 - iii. the location and dimensions of the proposed Solar Farm or Solar Garden,
 - iv. the fencing and gates required to be around the exterior perimeter of the same,
 - v. the storm water pollution and prevention plan,
 - vi. the decommissioning plan,
 - b. An Ecological Compliance Assessment Tool (EcoCAT) Sign off.
11. Application shall comply with the standards established by this Ordinance.
12. All copies of the plan must be submitted, signed and sealed by a professional engineer, licensed in the State of Illinois.
13. The County Board shall require an independent engineer, chosen by the County Board, to review plans at the petitioner's expense. Findings by the independent engineering firm are to be submitted to the County Coordinating Office.
14. The Montgomery County Assessor's Office shall maintain a record of all Solar Farm or Solar Garden Development Permits and copies shall be furnished upon request to any interested person.
15. Any order, requirement, decision or determination of the Montgomery County Board and/or Authorized Agent adverse to the interest of an applicant for a Solar Farm or Solar Garden Development Permit shall be provided to the applicant in writing by certified mail, return receipt requested.
16. The failure to obtain any required Solar Farm or Solar Garden Development Permit shall be a Violation of this Ordinance. Further, Solar Farm or Solar Garden Development Permits shall be issued on the basis of applications approved by the Montgomery County Board and shall authorize only the use, arrangement, and construction applied for and approved. Any use, arrangement or construction not in compliance with that authorized shall be a violation of this Ordinance.
17. If actual onsite construction has not started within **five years** of the approved application, the permits are no longer valid and all fees are forfeited, unless prior to such expiration, an extension of up to two years is applied for by the Applicant and granted by the Montgomery County Board. Prior to processing any application for an extension, the Applicant must submit a certified check to the county for the non-refundable extension fee equal to \$250 per megawatt (MW) of siting approved nameplate capacity.

E. COMPLIANCE

1. Approved Solar Components: Electric solar energy system components must have a UL listing or approved equivalent and solar hot water systems must have an SRCC rating.
2. Compliance with Building Code: All active solar energy systems shall meet approval of county building code officials, consistent with the International Building Code; and solar thermal systems shall comply with HV AC-related requirements of the Energy Code. Any county building codes in existence at the time of application will apply and take precedence where applicable.
3. Compliance with State Electric Code: All photovoltaic systems shall comply with the National Electric Code.
4. Compliance with State Plumbing Code: Solar thermal systems shall comply with applicable Illinois State Plumbing Code requirements.
5. Compliance with State Energy Code: All photovoltaic systems and Solar thermal systems shall comply with the Illinois State Energy Code.
6. Compliance with State Drainage Laws: All Solar Energy Systems shall comply with applicable State Drainage Laws.
7. Utility Notification: All grid-intertie solar energy systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement.
8. Agricultural Protection: Solar Farms must comply with the Agricultural Impact Mitigation Act (AIMA) statute (505 ILCS 147).
9. Endangered Species and Wetlands: Solar Farm developer(s) shall be required to initiate a natural resource review consultation with the IDNR (Illinois Department of Natural Resources) through the department's online, EcoCAT (Ecological Compliance Assessment Tool) program. Areas reviewed through this process will be reviewed for endangered species and wetlands. The cost of the EcoCAT consultation will be borne by the developer(s)
10. Storm water and NPDES (National Pollutant Discharge Elimination System): Solar farms are subject to the State of Illinois Storm Water Management regulations, erosion and sediment control provisions if adopted and NPDES permit requirements

F. PRINCIPLE USES

1. Solar Gardens: Montgomery County permits the development of unincorporated county Solar Gardens, subject to the following standards and requirements:
 - a. Gardens Permitted. Community systems are permitted in all unincorporated districts where buildings are permitted.
 - b. Ground-Mount Gardens Special Use. Ground-mount community solar energy systems must be less than five (5) acres in total size. Ground-mount solar developments covering more than five (5) acres shall be considered solar farms.
 - c. Interconnection. An interconnection agreement must be completed with the electric utility in whose service territory the system is located.
 - d. Dimensional Standards:
 - i. All Solar Garden related structures in newly platted subdivisions must comply with setback, height, and coverage limitations for the subdivision in which the system is located. The setback from property lines will be ten (10) feet minimum unless otherwise specified in the subdivision ordinance.
 - ii. All Solar Garden related structures in existing platted subdivisions must comply with setback, height, and coverage limitations for the district in which the system is located.

- e. Aviation Protection. For Solar Gardens located within five hundred (500') feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.
 - f. Glare: All solar energy systems shall minimize glare from affecting adjacent or nearby properties. Measures to minimize glare include selective placement of the system, screening on the north side of the solar array, modifying the orientation of the system, reducing use of the reflector system, or other remedies that limit glare.
 - g. Other Standards. Ground-mount systems must comply with all required standards for structures in which the system is located. All Solar Gardens shall also be in compliance with all applicable local, state and federal regulatory codes, including the International Building Code, as amended; and the National Electric Code, as amended. Health Department requirements for wells and septic systems must be met.
2. Solar Farms: Ground-mount solar energy, designed for providing energy to off-site uses or export to the wholesale market, are permitted under the following standards:
- a. Ground Cover and Buffer Areas. Ground-mount systems shall be maintained. Top soils shall not be removed during development, unless part of a remediation effort. Soils shall be planted to and maintained in perennial vegetation to prevent erosion, manage run off and build soil, subject to the Illinois Noxious Weed Law (505 ILCS 100). Due to potential county liability under the Illinois Endangered Species Protection Act (520 ILCS IO/II(b)) it is required that any crops planted be in compliance with all federal and state laws protecting endangered species. This will also include pollinators such as bees. Foundations, gravel or compacted soils are considered impervious. Ground-mount systems shall be exempt from impervious surface calculations if the soil under the collector is not compacted and maintained in vegetation, including any access or service roads. A managed vegetative buffer shall be present and maintained at all times **between the solar facility and a nonparticipating residence and outside** of the fencing and gate(s) which are required around the perimeter of all Solar Farm(s) and the setback area.
 - b. Foundations. A qualified engineer shall certify that the foundation and design of the solar panels racking and support is within accepted professional standards, given local soil and climate conditions.
 - c. Other Standards and Codes. All solar farms shall be in compliance with all applicable local, state and federal regulatory codes, including the International Building Code, as amended; and the National Electric Code, as amended.
 - d. Power and Communication Lines. Power and communication lines running between banks of solar panels and to nearby electric substations or interconnections with buildings shall be buried underground according to the National Electric Code. Exemptions may be granted by Montgomery County in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines, or distance makes undergrounding infeasible, at the discretion of the County Board or designated representative.
 - e. Site Plan Required. A detailed site plan for both existing and proposed conditions must be submitted, showing location of all solar arrays, other structures, property lines, rights-of-way, service roads, floodplains, wetlands and other protected natural resources, topography, electric equipment, and all other characteristics requested by Montgomery County.

- f. Setbacks. Projects including multiple, adjoining properties as part of the project plan, need not adhere to this setback at point of connection between the adjoining properties. Solar panels will be kept at least one hundred and fifty (150') feet from a residence. Owners may sign a waiver stating they have agreed to allow the land owner and developer to set closer setbacks than this section. This waiver must specifically state terms of the agreement and the County must receive a certified copy from the residence owner.
 - i. Every Solar Farm shall be setback at least fifty (50') feet from all property lines of the parcel land upon which the Solar Farm is located or to be located.
 - ii. Every Solar Farm shall be setback at least fifty (50') feet from the right-of-way of any public road.
 - iii. Every Solar Farm shall be setback at least one hundred and fifty (150') from the nearest point of the outside wall of any occupied community building or dwelling
 - iv. All setbacks set forth herein shall be measured from the exterior of the fencing and gates which are required around the perimeter of all Solar Farms.
- g. Aviation Protection. For solar farms located within five hundred (500') feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.
- h. Glare: All solar energy systems shall minimize glare from affecting adjacent or nearby properties. Measures to minimize glare include selective placement of the system, screening on the north side of the solar array, modifying the orientation of the system, reducing use of the reflector system, or other remedies that limit glare.
- i. Safety Fencing.
 - i. All Solar Farms shall be fenced around the exterior of the Solar Farm with a fence at least six (6') feet in height but less than twenty-five (25') feet.
 - ii. All fencing shall be constructed so as to substantially lessen the likelihood of entry into a Solar Farm by unauthorized individuals.
 - iii. The fencing shall be maintained in serviceable condition. Failure to maintain the fencing required hereunder shall constitute a violation of this ordinance.
 - iv. The fencing requirements specified hereunder shall continue notwithstanding the fact that a Solar Farm is no longer operational and/or falls into disuse unless and until the solar farm is properly decommissioned.
- j. Gates and Locks.
 - i. All gates to the fences of all Solar Farms shall be at least six (6') feet in height.
 - ii. All gates to the fences of all Solar Farms shall be equipped with locks and shall be remained locked at all times except for those times when the owner and/or operator, or their respective agents is/are using the gate for ingress and/or egress or is/are otherwise present and monitoring the Solar Farm.
 - iii. All gates to the fences of all Solar Farms shall be constructed so as to substantially lessen the likelihood of entry into a Solar Farm by unauthorized individuals.
 - iv. The gates required hereunder shall be maintained in serviceable condition. Failure to maintain the gates required hereunder shall constitute a violation of this ordinance.

- v. The gate and lock requirements specified hereunder shall continue notwithstanding the fact that a Solar Farm is no longer operational and/or falls into disuse unless and until such Solar Farm is properly decommissioned.

G. DECOMMISSIONING

1. Decommissioning applies to both Solar Farms and Solar Gardens.
2. The Solar Farm or Solar Garden developer or property owner shall include a decommissioning plan consistent with those included in the Department of Agriculture's standard wind farm agricultural impact mitigation agreement, template 81818, or standard solar agricultural impact mitigation agreement, version 8.19.19, as applicable and in effect on December 31, 2022. The amount of any decommissioning payment shall be limited to the cost identified in the decommissioning or deconstruction plan, as required by those agricultural impact mitigation agreements.

H. LEGAL PROVISION

1. Amendments: The Montgomery County Board may periodically amend the terms of this ordinance.
2. Penalties for Violations: After the effective date of this ordinance, any persons who, being the owner or agent of the owner of any land, or project developer, located within the territorial jurisdiction of this ordinance, thereafter proceeds with development of a solar farm or solar garden prior to being approved under the terms of this ordinance shall be fined. Further, violators of this ordinance shall be subject to fine of \$1,000 for the first violation and \$500 for each additional month the violation is not corrected. The County Coordinating office will be notified of any violations and the County Chair will enforce penalties.
3. After the effective date of this ordinance, no proposed Solar Farm or Solar Garden, as defined in this ordinance and within Montgomery County's jurisdiction, shall proceed with construction until it has been submitted to and approved by the Montgomery County Board and/or Designee in accordance with the provisions of this Ordinance.

Appendix A: EXAMPLE Solar Application

Appendix B: EXAMPLE Construction Permit

Appendix C: EXAMPLE Operating Permit

NOW, THEREFORE BE IT ORDAINED that the Montgomery County Board hereby adopts said Solar Farm or Solar Garden Ordinance.

BE IT FURTHER ORDAINED that the effective date is immediately upon adoption.

Passed and Adopted, this ____ day of _____, A.D. 2026, by the County Board of Montgomery County.

Attest: _____

Doug Donaldson, Chairman

Sandy Leitheiser, County Clerk

MONTGOMERY COUNTY
PETITION / APPLICATION / REQUEST PROCESS
for a Solar Farm or Solar Garden Permit

APPENDIX A: Solar Application (8-12 weeks)

1. Applicant completes and submits (APPENDIX A) application with supporting docs and fees.
2. County Board Administration accepts the application as “Properly Filed.”
3. County Board Administration schedules public hearing within 60 days of accepting application.
 - a. County Board Admin notifies applicant, schedules public notices, publishes on website.
 - b. Applicant notifies required property owners.
4. County Board Administration forwards application to independent engineer for review.
 - a. Engineer Review to focus on Environmental and Safety Concerns – NEPA process
 - b. EcoCat submittal – Cultural/Biological Clearances
 - c. Wetlands Mapper Clearance
 - d. Parcel Identification –Location to be provided to determine offset concerns/impacts to adjacent property owners
 - e. Identify Topographical concerns – Drainage, Streams, Clearing, Access points (Sight Distance Concerns)
 - f. Road Use Agreements – (County or Township)
 - g. Decommission Bonding Agreements
5. County Board Development & Personnel Committee conducts Public Hearing.
 - a. County Board Admin schedules verbatim recording.
6. County Board Development & Personnel Committee makes recommendation to County Board.
 - a. Recommendation may include Findings of Fact and Permit Conditions.
7. County Board makes decision within 30 days of Public Hearing conclusion.

APPENDIX B: Construction/Improvement Permit (6-8 weeks)

1. Applicant completes Solar Site survey per statute 35 ILCS 200/10-740.
2. Engineer Review of Construction Documents
 - a. Adherence to the Solar Ordinance
 - b. Sealed licensed Documents by an Illinois PE
 - c. Approval – Recommendation of review to County Board
3. County GIS Department completes parcel split and assigns new parcel numbers.
 - a. Applicant is responsible for Plat Act Fee
4. Applicant records new lease with updated parcel number, site address, legal description and completed, signed Plat Act Affidavit with County Recorder.
5. Applicant files Structural Improvement Permit (APPENDIX B) with Supervisor of Assessments.
6. Supervisor of Assessments mails approved permit to applicant.

APPENDIX C: Operating Permit (2-4 weeks)

1. Applicant completes application (APPENDIX C) and submits to County Board Admin.
2. County Independent Engineer reviews site operation with inspections to ensure adherence to approved construction documents.
3. County Board Admin issues Operating Permit.
4. Applicant displays Operating Permit on site.

APPENDIX A

MONTGOMERY COUNTY PETITION / APPLICATION / REQUEST For a Solar Farm or Solar Garden Construction Permit

It is the responsibility of petitioners or requesters of actions placed before the Montgomery County Board to provide specific information and supporting data regarding proposed actions/projects in sufficient detail that will allow a decision to be made or a final course of action chosen. The Board shall not accept a petition or request as properly filed that is not sufficiently detailed, is missing information required by Ordinance, or does not provide sufficient sealed and signed professional studies, reports, and construction documents to support the request or petition based on the reasoned judgment of the Board. The Board is not responsible to make corrections or revise requests/petitions. Incomplete Applications will be returned.

Certain requests, such as a petition / application for a Solar Farm or Solar Garden Construction Permit, require the Board to conduct a Public Hearing on the matter. No Hearings will be scheduled until such time that petitions/requests have been "Accepted as Properly Filed." Similarly, Petitions/Requests shall not be placed on a Board meeting agenda until such time that the petition/request has been "Accepted as Properly Filed" by the Board.

The Date on which the Petition / Application / Request is "Accepted as Properly Filed" constitutes the Legal Beginning Date of any such Construction for all purposes of defining whether a project has been initiated or was in progress in Montgomery County, Illinois.

This petition/application/request for a Solar Farm or Solar Garden Construction Permit shall be completed in its entirety and submitted to the Montgomery County Board, #1 Courthouse Square, Hillsboro, IL, 62049. Once the petition / application for a Solar Farm or Solar Garden Construction Permit is Accepted as Properly Filed by the Board, the application for a Solar Garden or Solar Farm will be reviewed by an independent engineer, appointed by the County at the Petitioners expense, to determine the impact of the use on public utilities, traffic volume and circulation, impact on near-by properties, compliance with Ordinances and laws, and other lawful factors as may be determined reasonable by the Board based on the individual Petition/Application. The Board, following a Public Hearing, prepares its Findings of Facts and may then take action regarding issuance of a Construction Permit.

Notice of the Public Hearing

The County Board shall **conclude** a Public hearing within sixty (60) days of receiving reviewed information from the independent engineer. At the hearing, any interested party may appear and testify, either in person or by duly authorized agent or attorney. Notice indicating the time, date, place, and the nature of the proposed Solar Farm or Solar Garden Construction Application, shall be given, according to Para. D3 of the Ordinance, before the hearing by:

1. First class mail to the applicant, and to all parties whose property would be directly affected by the proposed use; and
2. Publication in a newspaper of general circulation within this County; and
3. Publication on a state-wide web site.

The Petitioner / Applicant / Requestor is responsible to mail the notices to the last known property tax bill address by PIN number, and submit a Post Office certificate of mailing record to the County but only after receiving the approved text of the Notice from the County. This is at the Petitioner's / Applicant's / Requestor's sole expense.

Properly completed Applications for a Solar Farm or Solar Garden Construction, complete with supporting documentation, are to be submitted to the County Board with sufficient lead time for review based on the complexity of the individual request.

All petitioners, or their representative, must attend the County Board meeting(s) considering their request. If there is no representation the application may be removed from the agenda and rescheduled.

The Montgomery County Board shall make a decision within 30 days of the Public Hearing.

If you have any questions, please contact the Montgomery County Coordinating office at 217-532-9577.

SECTION BELOW TO BE FILLED OUT BY COUNTY OFFICIAL:

Date first Received by the Office of The Montgomery County Board: _____

Date(s) County Board Date Returned application for more information (if applicable):

Date County Board requested revisions were received (if applicable): _____

Date accepted by County Board as properly filed: _____

Filing fee: _____ Date paid: _____ Check number: _____

Date(s) published and where published:

Date notices sent: _____ Public hearing date: _____

County Board determination: _____

APPLICANT & PROPERTY OWNER INFORMATION (Print or Type):

Applicant/Petitioner information: _____

Company Name: _____

Contact Name and Title: _____

Phone number: _____

Mailing address for all official correspondence unless a Legal Representative is designated in which case all correspondence and contact will be made with that Legal Representative:

_____ Zip: _____

Property Owner Name(s): _____

Phone number: _____

Mailing address: _____ Zip: _____

Designated Legal Representative (*licensed to practice law in the State of IL*) of Applicant (*if any*)

Name: _____ Phone: _____

Address: _____ Zip: _____

Designated Contact Person (*if different from Applicant*), to whom all phone calls, requests for information, clarifications, and coordinator for all actions regarding this Petition, who has the authority to act on behalf of the Petitioner in regard to this Petition/Application/Request. *This does not apply if a Legal Representative has been designated in which case all contact will be made through that Legal Representative.*

Name: _____ Phone: _____

Address: _____ Zip: _____

PROPERTY INFORMATION:

Note: If additional space is needed, please attach additional sheets to the application and reference attachment description in application.

- 1. Location of the proposed use or structure, and its relationship to existing adjacent uses or structures:

- 2. Legal Description and Acreage: _____

3. Area and dimensions of the site for the proposed structure(s) or uses.

4. Present Use of property:

5. Present Land Classification:

6. Proposed Land Use Activity / Nature of the Proposed Use, including type of activity, manner of operation, number of occupants or employees, and similar matters:

7. Height, setbacks, and property lines of the proposed uses and/or structure(s).

8. Location and number of proposed parking/loading spaces by type of vehicles, to include Weight Classifications and size of access drives/ways.

9. Existing and proposed screening, lighting (including intensity) landscaping, erosion control, and drainage) features on the site, including the parking areas.

10. Disclosure of any potential environmental issues and methods for dealing with them.

11. Disclosure of any activities requiring outside agency permits and the names, addresses, and phone numbers of the agency points of contact and how those requirements are being met.

12. Indicate the suitability of the property in question for Construction:

13. Adjacent Land Use:

A. North: _____

B. South: _____

C. East: _____

D. West: _____

15. Should this Use be valid only for a specific time period? Yes _____ No _____

If Yes, what length of time? _____

16. Does the proposed Permit meet the following standards? Yes _____ No _____ *(If not, attach a separate sheet explaining why.)*

A. Will the proposed design, location and manner of operation of the proposed Solar Garden or Solar Farm adequately protect the public health, safety and welfare, and the physical environment? _____

B. Will the proposed Solar Garden or Solar Farm have a negative impact on the value of neighboring property?

C. Will the proposed Solar Garden or Solar Farm have a negative impact on public utilities and on traffic circulation?

D. Will the proposed Solar Garden or Solar Farm have an impact on the facilities near the proposed Solar Garden or Solar Farm, such as schools or hospitals or airports that require special protection?

ATTACHMENTS REQUIRED:

1. At the time the application is filed, a non-refundable fee is to be paid by the applicant. The application fee \$5,000 per megawatt (MW) of proposed nameplate capacity, up to a maximum fee of \$125,000.
2. For entities governed by governing boards, a copy of the Board Resolution or Board Meeting Minutes authorizing the governing board’s approval to carry out the requested project and to authorize the submission to Montgomery County by a designated entity officer of the required specific requests / applications / petitions is required to be submitted.
3. An area map and site plan from a certified Illinois licensed Engineer.
4. List of the names, current property tax addresses and property tax PIN numbers of property owners located within two-hundred feet and fifty (250’) of the property.
5. A Decommissioning plan including:
 - A. Process details and cost estimate of decommission.
 - B. Anticipated life expectancy of the Solar Farm.
 - C. Method of insuring funds will be available for decommissioning and restoration of the project site to its original, natural condition prior to the solar farm construction.
 1. This includes a proposed schedule of payments to be deposited into an escrow account, on a minimum of a yearly basis, held by Montgomery County as assurance for available decommissioning funds.
 - D. The cost estimate of decommissioning will be reviewed every five (5) years, by the County’s chosen Independent Engineer, and revised if necessary, at the Developers expense. The review and revised plan shall be sent to the Montgomery County Coordinating Office for Board review. If necessary, provisions will be made to the escrow account balance for the decommissioning of the Solar Garden or Solar Farm.

**CERTIFICATION OF A SOLAR GARDEN OR SOLAR FARM
PERMIT PETITION / APPLICATION / REQUEST**

I/We the undersigned, agree that the information herein and attached is true. I/We, the undersigned, do hereby permit officials and/or consultants of Montgomery County, to enter the property described herein to complete a thorough review of this application.

Address:

Parcel ID #

Applicant’s Printed/Typed Name: _____

Signature: _____ Date: _____

Property Owner’s Printed/Typed Name: _____

Signature: _____ Date: _____

Applicant's Legal or other Representative's Printed/Typed Name (*if applicable*):

Signature: _____

Date: _____

STATEMENT OF CONFORMANCE:

I/We, the undersigned, in making a Petition/ Application / Request to Montgomery County for approval of a Solar Farm or Solar Garden Construction Permit described in this application have reviewed the laws and regulations of Montgomery County to the extent that they are applicable to this proposal and understand that: I/We, the undersigned have no reasonable expectation of approval of this request until such time that a Solar Farm or Solar Garden Construction Permit is actually issued by the Montgomery County and have been so notified of issuance in writing. I/We hereby acknowledge, attest to, and accept the following as conditions of obtaining a Solar Farm or Solar Garden Construction Permit in Montgomery County, Illinois.

- **NO** building, construction, alteration, or use may be started prior to the issuance of a Solar Farm or Solar Garden Construction Permit.
- **All** building construction and all site construction must conform to the plans and specifications approved by the Montgomery County Board. No deviation from or revision to an approved plan may take place without the prior written approval of the Montgomery County Board.
- Any Permit, once issued, is non-transferrable to any other legal entity without the express prior written approval of the Montgomery County Board.
- That **ALL** actions associated with this Permit process shall be taken, processed, and interpreted under the Laws of the State of Illinois and Montgomery County and any legal remedies sought by any party in connection with this Solar Farm or Solar Garden Construction Permit shall be brought forth in the Courts of Montgomery County, Illinois for adjudication.
- That if the applicant is an Agent representing the actual owners of multiple properties, or is a lessor, that the Agent has in their possession signed documentation that the actual property owners are aware of their legal responsibilities to be personally liable for the costs associated with Decommissioning if said lessor or Agent fails for any reason to meet this requirement of the Solar Farm or Solar Garden Construction Permit.

Applicant's Printed/Typed Name: _____

Signature: _____

Date: _____

Applicant's Legal Representative Printed/Typed Name Signature and Date (*If applicable*):

Signature: _____

Date: _____

NOTE: It is the responsibility of the Applicant to notify the Montgomery County Coordinating Office at each stage of work completed once the Permit is issued. **Email:** cbadmins@montgomerycountyil.gov
Phone: 217-532-9577

Address: Montgomery County Coordinator
#1 Courthouse Square – Room 202
Hillsboro, IL 62049

Notification of Building Construction/Improvement and New 911 Address Assignment - Montgomery County, Illinois

All persons shall be required to provide notice of building construction/improvements to real property in Montgomery County. The term "Building construction/improvements" includes but is not limited to all houses, garages, barns, sheds, storage units, of any kind, commercial buildings, etc. Failure to file a Notification of Building Construction/Improvement prior to construction shall constitute an offense punishable by fine up to \$500.00 each day in which work proceeds and each day following completion of the structure shall constitute a separate offense.

Check One:

- Improvement to an existing structure only and a new 911 address is not needed
- New structure that will require a new 911 address (includes: houses, barns, sheds, etc.).

Property No.: _____ Notification No.: _____

Name of Property Owner: _____

Current Address: _____
City: _____ State: _____ Zip _____

Road Name Driveway: _____

Phone No.: _____ Alternate No.: _____

Type of Construction: Commercial ___ Home ___ Out Building ___ Other: _____

Estimated Start Date: _____

Cost Estimate: _____ Size _____ Bathroom _____ Basement _____
Central Air _____ Garage _____ Porches _____

Legal Description	_____
Township Name:	_____ Sec: _____ Twp: _____ Range: _____
Legal Description:	_____
Lot/Land Size:	_____
Tax Group Code No:	_____

Your legal description can be obtained from your Township or Multi Township Assessor or the Supervisor of Assessments office.

This acknowledgement satisfies the Montgomery County Notification Process.
All other city, township, subdivision and state ordinances must be followed!

Return completed worksheet to: Supervisor of Assessments
1 Courthouse Square Room 201
Hillsboro, IL 62049
Email: assessor@montgomeryco.com Phone: 217-532-9595

APPENDIX C

MONTGOMERY COUNTY SOLAR OPERATING PERMIT

Upon completing construction of the facility, the Applicant/Petitioner must inform the County Board Admin office and request an Operating Permit prior to any production or sale of solar generated power.

*All developers in unincorporated areas of Montgomery County shall be required to post an on-site, laminated, Solar Garden or Solar Farm Operating Permit at the front entrance of the construction area, visible to County employees. Failure to file a Solar Garden or Farm Operating Permit, prior to production or sale of generated solar power, shall constitute an offense punishable by a fine up to \$500.00 each day in which work proceeds and each day following completion of the structure shall constitute a separate offense, **TO BE ENFORCED BY THE COUNTY BOARD CHAIR.***

Date: _____ Approved Disapproved

Operating Permit Number _____

Signature: _____ Title: _____

DO NOT WRITE ABOVE THIS LINE

Property Information:

Address: _____ City: _____ State: IL Zip: _____

Legal Description:

Company Name: _____

Project Name: _____

Contact Name and Title:

Mailing Address: _____

Phone Number: _____ Email: _____

Land Owner Name(s) if different from Company Name:

Mailing Address: _____

Phone Number: _____ Email: _____

Conditions of Permit:

In applying for and obtaining a Solar Garden or Solar Farm Operating Permit from Montgomery County, the Applicant agrees to comply with the laws, rules and regulations set forth by the State of Illinois and the Montgomery County Solar Energy Farm and Solar Garden Installations Ordinance. The permit is subject to revocation for failure to comply with laws, rules, regulations and fines.

**Montgomery County Board
and Montgomery County Treasurer
City-Wide Clean-Up Program 2026**

The Montgomery County Board and Montgomery County Treasurer have teamed up to reinstate a program to provide financial assistance to units of local government to help pay landfill fees related to cleanup efforts in their community. Cities, villages, and townships in Montgomery County that host city-wide clean-up days are eligible to be reimbursed a one-time payment of up to **\$750 per year** paid through the Montgomery County Board Trustee Fund.

To apply, fill out the form below and send it to:
**Montgomery County Board Administration
City-Wide Clean-Up Program
#1 Courthouse Square, Room 202
Hillsboro, Illinois 62049**

Or scan and email the form below to:
cbadmins@montgomerycountyil.gov

Requests will be reviewed by the Montgomery County Board Development & Personnel Committee. Requests will be considered on a first-come first-served basis.

Municipality or Township: _____

Address: _____

Contact Person: _____

Contact Phone: _____

Contact Email: _____

Anticipated Dates of City-Wide Clean-Up: _____

Signature: _____ **Date:** _____

Upon notice of approval by the Montgomery County Board Development & Personnel Committee, all necessary receipts must be sent to the above address for up to \$750 reimbursement.

City-Wide Clean-Up Grant 2025

Municipality or Township	Request Date	Clean-Up Dates	Approval Date	Receipt Submittal Date	Payment Amount
Raymond	1/16/2025	June 2-6	2/11/2025	6/15/2025	\$750.00
Witt	1/16/2025	May 5-9	2/11/2025		
Hillsboro	1/16/2025	April-May	2/11/2025		
Donnellson	1/16/2025	May	2/11/2025	8/14/2025	\$327.82
Nokomis	1/16/2025	May 16-18	2/11/2025		
Waggoner	1/17/2025	June 27-29	2/11/2025		
Coalton	1/17/2025	June	2/11/2025	10/14/2025	\$750.00
Irving	1/16/2025	May October	2/11/2025		
Coffeen	1/22/2025	June 6-7	2/11/2025		
Walshville	2/11/2025	April-May	2/11/2025	5/14/2025	\$720.00
Schram City	2/12/2025	May 5-10	3/11/2025	5/27/2025	\$750.00
Litchfield	2/12/2025	April October	3/11/2025		
Taylor Springs	2/19/2025	May 2-4	3/11/2025	6/9/2025	\$750.00
Harvel	3/4/2025	Sept. 22-27	4/8/2025	7/31/2025	\$750.00
Ohlman	3/31/2025	May 24	4/8/2025	1/28/2026	\$750.00
Farmersville	6/3/2025	May 7-9	6/10/2025	6/3/2025	\$750.00
Panama	10/17/2025			9/17/2025	\$750.00
					\$6,297.82

Montgomery County

RESOLUTION 2026-

**A resolution for Support of the
Great Rivers & Routes Tourism Bureau**

WHEREAS, Montgomery County recognizes the need of a professional and comprehensive approach for the marketing and development of tourism in and around **Montgomery County** and endorses the Great Rivers & Routes Tourism Bureau for promotional efforts in representing the **Montgomery County** tourism area.

NOW THEREFORE BE IT RESOLVED, that the **MONTGOMERY COUNTY BOARD** endorses and supports the Great Rivers & Routes Tourism Bureau as the official State Certified Bureau for **Montgomery County** in its tourism representation through fiscal Year 2026.

PRESENTED, APPROVED and RESOLVED by **The Montgomery County Board, Montgomery County, Illinois** on this 10th day of February 2026.

Doug Donaldson, Chairman
Montgomery County Board

ATTEST:

Sandy Leitheiser, County Clerk and Recorder

Montgomery County Board
Buildings & Grounds Committee Meeting Agenda
County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Tuesday, February 3, 2026

Members Present: Mark Hughes, Connie Beck, Russell Beason, Keith Hancock, Evan Young, Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comments:
3. County Farm Lease Bid Opening Update/Approval:
4. Maintenance Report Update/Approval:
5. 127 N. Main Street Property Update/Approval:
6. DCEO County Board Room Grant Update/Approval:
7. Other Business:

Motion to pay the bills by _____ and second by _____ . All in favor, motion carried.
Motion to Adjourn by _____ and second by _____ . All in favor, motion carried.
Meeting adjourned at _____ a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.



Montgomery County Board Administration Office

*#1 Courthouse Square
2nd Floor – Room 202
Hillsboro, Illinois 62049*

Phone: 217-532-9577

E-Mail: cbadmins@montgomerycountyil.gov

Seeking Bids for Three-Year Cash-Rent Farm Lease

The Montgomery County Building and Grounds Committee is seeking bids for a three-year cash-rent farm lease of the County Farm consisting of approximately 119.9 acres. Specifications can be obtained by picking up an informational packet in the County Board Admin Office located in Room 202 at the Historic Courthouse in Hillsboro or on the county website at montgomerycountyil.gov. Sealed bids must be turned in to the County Board Admin Office by 3:00 p.m. on Monday, Feb. 2. Sealed bids will be opened at the Buildings & Grounds Committee meeting at 8:30 a.m. on Tuesday, Feb. 3, 2025. The top three bidders will be given the option to raise their bid if they attend the bid opening. The committee reserves the right to refuse all bids.



Montgomery County Board Administration Office

*#1 Courthouse Square
2nd Floor – Room 202
Hillsboro, Illinois 62049*

Phone: 217-532-9577

E-Mail: cbadmins@montgomerycountyil.gov

Bid Specs for Three-Year Cash-Rent Farm Lease

The Montgomery County Building and Grounds Committee is seeking bids for a three-year cash-rent farm lease of the County Farm consisting of approximately 119.9 acres. Maps are attached. Sealed bids must be turned in to the County Board Admin Office by 3:00 p.m. on Monday, Feb. 2. Sealed bids will be opened at the Buildings & Grounds Committee meeting at 8:30 a.m. on Tuesday, Feb. 3, 2025. The top three bidders will be given the option to raise their bid if they attend the bid opening. The committee reserves the right to refuse all bids.

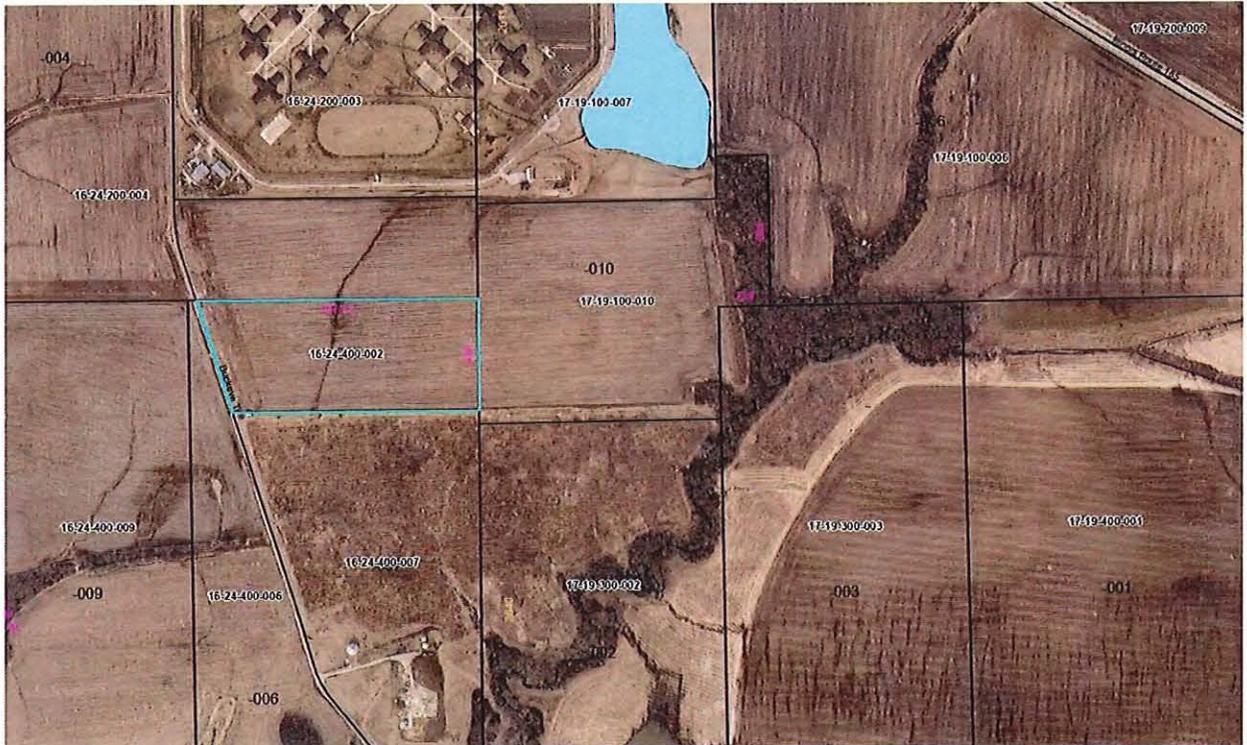
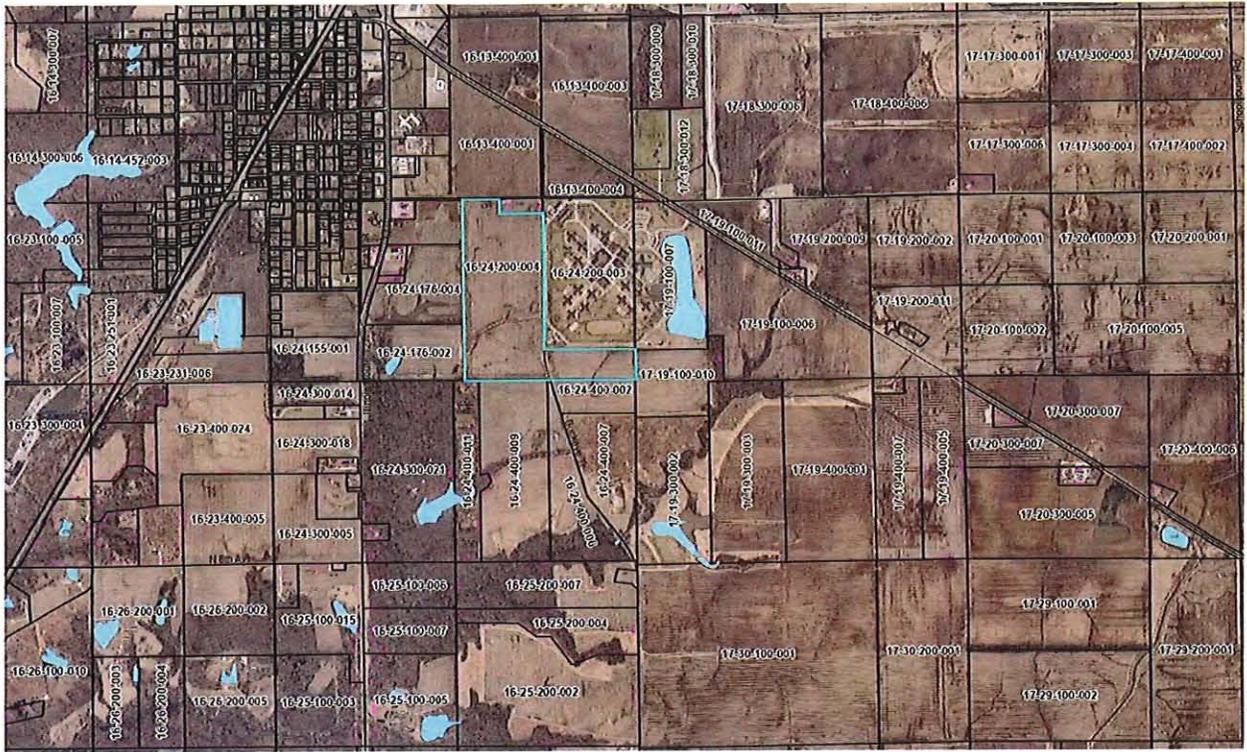
Rent \$ _____ per acre per year

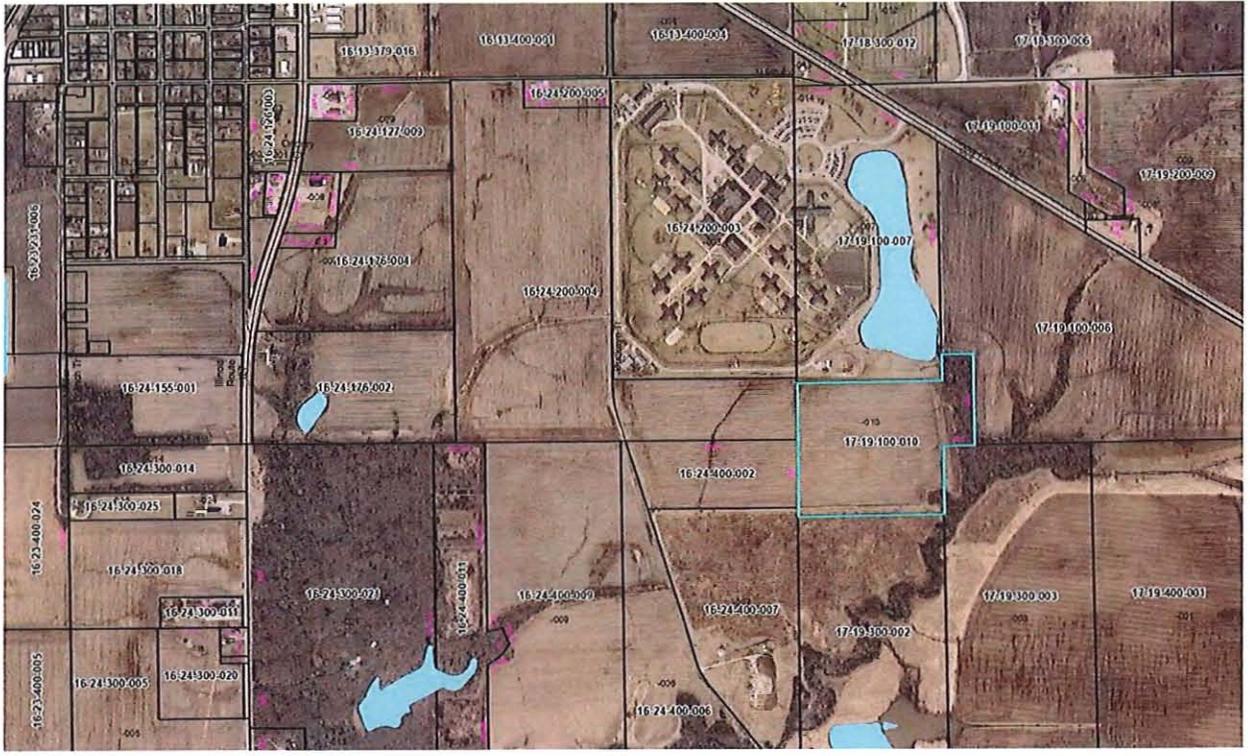
Name: _____ Phone: _____

Address: _____

Sealed bids must be dropped off or mailed to the County Board Admin office
Montgomery County Buildings & Grounds Committee
#1 Courthouse Square Room 202
Hillsboro, IL 62049

The lease will be for three years beginning Feb. 15, 2026, through Nov. 30, 2028. Rent payments will be due twice each year, half on March 15 and half on Nov. 15, payable at the Montgomery County Treasurer's office. The Tennant will be required to share all yield data, all fertilizer and chemical application reports annually. There will be no fall tillage. The County will soil test and provide a copy of the results to the Tennant. At the end of the lease, the soil will be tested again and the Tennant may be required to add additional fertilizer at the end of the lease so the soil tests are similar to the results from the beginning of the lease.





Montgomery County Farm Fixed Cash Lease

Date and names of parties. This lease, bearing the date of February 15, 2026, is between:

Lessor(s) (Insert Landowner's exact name):

Montgomery County, Illinois, whose mailing address is #1 Courthouse Square Room 202, Hillsboro, IL 62059,

and

Lessee(s) (Insert Tenant's exact name):

Arlen & Allen Kasten (217-556-6065),

whose mailing address is 13164 Illinois Route 185, Hillsboro, IL 62049.

The parties to this lease agree to the following lease for the land and length of tenure described in Section 1.

SECTION 1. DESCRIPTION OF RENTED LAND AND LENGTH OF TENURE

- A. Description of Land.** The Landowner (Lessor) rents and leases to the Tenant (Lessee), to occupy and to use for agricultural purposes only, the following real estate located in the County of Montgomery and the State of Illinois, and described as follows: Pts of SE ¼ and NE ¼ of Section 24, T8N R4W and Pts of NW ¼ and SW ¼ of Section 19 T8N R4W, commonly known as the Montgomery County Farm and consisting of approximately 119.9 acres, together with all buildings and improvements thereon belonging to the Lessor, except the County Farm Cemetery.
- B. Length of tenure.** The term of this lease shall be for the 2026, 2027, and 2028 Crop Years, specifically from February 15, 2025, to November 30, 2028. Lessee shall surrender possession at the end of this term or of any extension. Extensions must be in writing and attached to. and/refer to, this lease.

SECTION 2. FIXED CASH RENT

Fixed Cash Rent. Tenant agrees to pay Landowner an annual fixed cash rent in the following amount:

\$53,995 (119.9 acres x \$450/acre).

Cash Rent Installments. The cash rent shall be paid each year in the following amounts on the following dates (identify whether the amount is in Dollars (\$) or a percent (%) of the total):

50% (\$26,977.50) of the annual fixed cash rent on or before March 15, and 50% (\$26,977.50) of the annual fixed cash rent on or before Nov. 15

SECTION 3. INVESTMENT AND EXPENSES OF LESSOR-OWNER AND LESSEE-TENANT

- A.** The Lessor-Owner agrees to pay:
 - (1) Real Estate Taxes on the land and improvements and
 - (2) Reasonable costs of soil tests used to monitor the fertility and pH levels of the farmland.

- B.** The Lessee-Tenant agrees to furnish:
 - (1) All the machinery, equipment, labor, fuel, and power necessary to farm the premises, and
 - (2) All other annual inputs to the farming operation, including seed, pest and disease treatments, and fertilizers and limestone.

SECTION 4. LESSEE-TENANT'S DUTIES IN OPERATING FARM

- A. The Lessee-Tenant agrees:**
 - 1. To cultivate the farm in a timely, thorough, and businesslike manner, including (a) Preventing, so far as reasonably possible, noxious weeds (defined by Illinois) and other weeds from going to seed and (b) Preventing unnecessary waste, loss, or damage.

 - 2. To maintain the soil pH at 6.0 or higher (not to exceed a pH of 6.8) and to maintain soil fertility levels. Lessee-Tenant will apply limestone as appropriate to maintain this minimum pH level and will apply N, P, and K fertilizers at rates that, at a minimum, will replace the net N, P, and K expected to be used by the crops to be grown. (See Section 5, Clause A, for provisions regarding reimbursement of Lessee-Tenant for limestone.)

 - 3. To implement soil erosion control practices and other conservation measures as may be necessary to comply with any soil loss standards mandated by the local, state and federal agencies and other conservation compliance requirements of federal farm programs.

 - 4. Insurance: For the term of the lease, Lessee-Tenant shall maintain insurance with a carrier acceptable to the Lessor-Owner, insuring Lessee-Tenant while performing on the premises

 - 5. To fulfill all other requirements necessary to qualify current and future farm operators to participate in federal farm programs.

- B. The Lessee-Tenant further agrees, unless written consent of the Lessor-Owner is obtained:**
 - 1. Not to Assign this lease to any person or sublet any part of the premises herein leased nor to Permit, encourage, or invite other persons to use any part or all of this property for any purpose or activity not directly related to its use for agricultural production, and

2. Not to burn or bury any materials on the farm nor store or dispose of chemicals or empty chemical containers on the property nor enter into any contract, or other business arrangement that alters rights in the Lessor-Owner's security interest, right of entry, default or possession.

C. **Other Duties:** Regularly mow roadside right-of-way

SECTION 5. MANAGEMENT AND BUSINESS PROCEDURES

- A. **Failure to Make Lease Payment.** Failure to make a lease payment by a due date described in Appendix A, or failure to make a payment required by a previous lease between the parties, is a "substantial breach" of this lease (See Section 6.A – Termination and Default).
- B. **Data.** Lessee-Tenant shall provide to Lessor-Owner annually (1) All crop production data from this farm, including records substantiating this production, and (2) The product name, amount, date of application and location of application of all pesticides and fertilizers used on the farm. Invoices/Receipts must be specific to the farm unit identified in this lease.
- C. **Hunting.** Lessor retains/the hunting rights to the leased premises.

SECTION 6. DEFAULT, POSSESSION, ATTORNEY FEES, OTHER MATTERS

- A. **Termination upon default.** If either party fails to carry out substantially the terms of this lease, the lease may be terminated by the other party by serving a written notice citing the instance(s) of default and specifying a termination date of 3 days from the date of such notice. Settlement shall then be made in accordance with the provisions of Clause B of this section, the reimbursement agreements of Section 5, and any amendments to this lease.
- B. **Yielding possession.** The Lessee-Tenant agrees at the expiration or termination of this lease to yield possession of the premises to the Lessor-Owner without further demand or notice, in as good order and condition as when they were entered upon by the Lessee-Tenant, loss by fire, flood, or tornado, and ordinary wear excepted. If the Lessee-Tenant fails to yield possession, the Lessee-Tenant shall pay to the Lessor-Owner a penalty of \$20 per day for each day he/she remains in possession thereafter, in addition to any damages caused by the Lessee-Tenant to the Lessor-Owner's land or improvements. These payments shall not entitle the Lessee-Tenant to any interest of any kind in or on the premises.
- C. **Attorney Fees.** All costs and attorney fees of the Lessor-Owner in enforcing collection or performance shall be added to the obligations payable by the Lessee-Tenant.
- D. **Lessor-Owner's right of entry.** The Lessor-Owner reserves the right personally or by agents, employees, or assigns to enter upon the premises at any reasonable time to view them, work or make repairs or improvements thereon, hunt or shoot firearms, take soil tests, develop mineral resources, and, if the

lease term has not been extended and following severance of crops, to conduct fall tillage, make seedings, glean corn, apply fertilizers, and perform any other operation necessary to good farming by the succeeding Lessee-Tenant.

- E. **Lessor-Owner liability.** The Lessee-Tenant acknowledges the hazards of operating a farm, and assumes all risk of accidents personally as well as for family, employees, or agents in pursuance of farming operations, or in performing repairs on improvements.

Signatures of parties to lease:

_____ **Chairman** _____ **Date**

_____ **Tenant** _____ **Date**

_____ **Tenant** _____ **Date**

County Farm Lease Summary 1997 - Present

Lease Year	Renter	Term (Years)	Expiration Date	Lease Amount per Acre	Comments
2026	Arlen & Allen Kasten	3	11/30/28	\$450	
2023	Arlen & Allen Kasten	3	04/30/26	\$410	
2020	Jason Anderson	3	03/01/23	\$280	Pipeline adj.
2016	Jason Anderson	4	12/01/19	\$210	
2013	Jason Anderson	3	12/01/16	\$240	
2010	Jason Anderson	3	12/01/13	\$180	
2007	Jason Anderson	3	12/01/10	\$103	
2003	Jason Anderson	4	12/01/07	\$103	
2000	Jason Anderson	3	12/01/03	\$103	
1997	Jason Anderson	3	12/01/00	\$103	

CINRIC PROPOSAL

Cinric Painting & Remodeling
 1110 Carroll Street
 Pawnee, IL 62558
 (217) 498-1322



Phil Ernst
 105 Courthouse Square
 Hillsboro, IL 62049

Estimate #	2285
Date	11/21/2025

Item	Description	Amount
Interior Staining & Painting	<p>Proposal for Refinishing of Historic Woodwork, Handrails, Judge's Bench & Decorative Moldings Hillsboro Courthouse – Courtroom Restoration Project</p> <p>Project Overview Refinishing and restoration of the historic woodwork inside the Hillsboro Courthouse courtroom. This includes the judge's bench, paneling, decorative moldings, balustrades, painted handrails, and the black-painted desk area. Our approach is designed to preserve the architectural integrity, character, and craftsmanship of the original 19th-century millwork while refreshing the appearance to ensure long-term beauty, durability, and functionality.</p> <p>All work will follow professional restoration standards appropriate for a historic government building. Labor + materials are included in our proposal.</p> <p>Scope of Work 1. Judge's Bench & Elevated Paneling (Restain & Refinish) This includes the full front face, curved millwork, recessed panels, ornamental appliques, side returns, stair rail panels, and all stained wood components.</p> <p>Work to include: -Full cleaning and degreasing of all surfaces to remove contaminants. -Hand-sanding to remove failing finish, scuffs, scratches, and wear marks while preserving the crisp edges of original millwork. -Detail sanding of carved elements and decorative profiles. -Application of a high-quality wood conditioner where necessary for uniform stain absorption. -Custom stain application to match the original historic tone of the woodwork. -Application of a durable clear finish (satin or semi-gloss per courthouse preference) designed for high-touch, public-use surfaces. -Final polishing and protective wipe-down.</p> <p>2. Lower Desk Structure & Black Panel Area (Repaint) The lower black-painted panels beneath the long front desk show significant wear, scratches, and exposed substrate.</p> <p>Work to include: -Cleaning and surface prep. -Repair of chipping, gouges, and loose edges. -Sanding and bonding primer for maximum adhesion. -Application of high-performance interior enamel in the existing or</p>	\$10,750.00

Item	Description	Amount
	<p>updated color selected by the County. -Smooth, uniform finish to restore a clean and professional appearance.</p> <p>3. Painted Balustrade Handrail System (Repaint) The long gray handrail system separating the courtroom seating from the council area will be fully repainted.</p> <p>Work to include: -Full cleaning and sanding of posts, spindles, handrail caps, and decorative elements. -Repair of damaged molding, filler work as needed, and reconditioning of loose joints. -Prime and repaint using premium-grade, scuff-resistant enamel for courtroom durability. -Smooth, consistent finish with careful attention to detail around profiles and turnings.</p> <p>4. Side Stair Handrails & Post Caps (Restain & Refinish) The stained raised panel stair railings leading to the judge's bench will be fully restored to harmonize with the refinished bench.</p> <p>Work to include: -Sanding and stripping of worn finish. -Restoration of decorative post cap details. -Matching stain to the bench restoration. -Clear protective finish to ensure long-term wear resistance.</p> <p>5. Decorative Moldings & Trim Work (Blend, Repair & Refinish) All associated moldings, caps, trims, and transitions around the judge's bench and desk area will be addressed.</p> <p>Work to include: -Patching of dents, divots, and wear areas. -Sanding and restoration of crisp lines and profiles. -Spot repairs or full refinishing as needed for uniformity. -Matching stain or paint for seamless visual continuity.</p> <p>Materials & Products Cinric Painting uses only commercial-grade, professional products approved for government facilities: -High-grade oil or water-based stains. -Industrial-rated polyurethane clear coat for high-traffic areas. -Premium bonding primer for painted surfaces. -Scuff-resistant interior enamels for durable, washable finishes. -All products will be selected to ensure historical accuracy, longevity, and minimal maintenance.</p> <p>Workmanship Standards All work will be completed by experienced craftsmen focused on historic wood restoration. Detail work will be performed by hand, ensuring original profiles, carvings, and moldings remain sharp and preserved. Work areas will be kept clean and contained to minimize disruption to courthouse operations. Daily cleanup will be performed, and all equipment safely stored. Final inspection with courthouse representatives will confirm satisfaction and quality of finish.</p> <p>Project Timeline We will work to avoid disruption to sessions and meetings. Estimated timeline from start to completion: Approx. 8-12 working days, depending on courthouse schedule, drying times, and final finish preferences.</p> <p>Conclusion The Hillsboro Courthouse is an architectural treasure, and Cinric Painting is committed to restoring its craftsmanship with excellence, respect, and historic sensitivity. This project will not only enhance the beauty and dignity of the courtroom but also ensure that these historic wood features</p>	

Item	Description	Amount
	<p>continue to serve the community for decades to come. We appreciate the opportunity to submit this proposal and look forward to serving Montgomery County with the highest level of professionalism and craftsmanship.</p>	
		
		
		

Sub Total	\$10,750.00
Total	\$10,750.00

DETAILED INFORMATION

Following in this Estimate Cinric Painting will be referred to as (Contractor); and Client/Owner will be referred to as (Owner). Contractor hereby agrees to furnish labor, completed in accordance with the specifications listed above.

PAYMENT TERMS & BILLING:

We ask for a 20% deposit check mailed to our address, and we may ask for your credit card information on file as part of your security deposit in order to begin the project. Deposits are non-refundable once a signed contract is executed. Final payment will be collected upon completion of the project, after an inspection has been done. We may request progress payments throughout the course of the project. Invoices are due upon receipt. Any payments that have not been received within 5 business days will be charged an additional fee, in addition to a 4% convenience fee. Checks should be mailed to the following address:

Cinric Painting
1110 Carroll Street
Pawnee, IL 62558

CHANGES IN WORK:

No alterations shall be made in the work, nor shall any request be made by Client for extra work, without the prior written approval of such by Contractor. If Client claims that any instruction from the Contractor involves extra work then additional costs will be involved as agreed upon mutually. Additional costs may be added to the final invoice if multiple paint colors are chosen after the proposal has been agreed upon.

MEDIA & PUBLICITY:

Client agrees to allow CINRIC PAINTING to utilize videography and photography at the project during all stages and when completed. This media will be used for business purposes, including, but not limited to: press, publications, online, social media, marketing, advertising, and print. CINRIC PAINTING will not disclose clients address without prior consent. You will also be subscribed to receive periodic CINRIC PAINTING emails, upon which your project may be showcased.

WAIVER OF LIABILITY/INDEMNITY CLAUSE:

CINRIC PAINTING always takes every precaution when working with our clients, and while we do our absolute best to never damage anything, it is our policy to have every client acknowledge our Waiver of Liability. I hereby acknowledge and agree with the following:

1. There may be some risks involved in the moving of furniture and anything associated with the protection of areas as part of the painting services I have contracted CINRIC PAINTING to do.
2. Any evidence of lead-based paints during the course your project will incur additional costs associated with and required by Federal and Illinois Statutes for proper safety procedures and equipment. Additionally, hazard costs will be incurred and invoiced upon you as well upon completion of the project.
3. Many projects require sanding which can cause elevated levels of dust and debris in your home. By signing this contract I acknowledge this aspect of my project.

I hereby waive any and all civil or monetary claims for damage or injury to myself or any members of my family, my furniture, flooring and my accessories, whether owned, rented, or borrowed by me or member of my family, relatives or friends and assume all legal financial responsibility myself for such. I shall not now nor in the future make any claim against CINRIC PAINTING, or team members for any injury to persons within my home or damage or destruction of possessions or property belonging to myself or others in and on my property. I further warrant that I have the authority to authorize this information.*

PRICE ALLOWANCE:

As in all remodeling projects, it's difficult to give "hard" numbers on each project because there can be unknowns (coverage issues, unaccounted for wall surfaces, material price increases, etc.) I have given you numbers based on what we can see and allowances we've done on similar projects. If there is something that causes us to go over the proposal amount during the project, due unforeseen circumstances, you will be notified of the situation.

TENTATIVE SCHEDULING POLICY:

All scheduled work is tentative and subject to adjustment based on the progress of other ongoing projects, weather conditions, availability of materials, and unforeseen circumstances beyond our control. While we strive to adhere to the proposed schedule, changes may occur. In the event of delays or rescheduling, we will communicate with clients promptly and make every effort to minimize disruption.

WOOD REFINISHING:

Due to the sundry types of wood used to fabricate cabinetry, there may be color variations beyond our control. Additionally, different wood species may possess deeper graining and texturing. We work to reduce that texturing and graining to the best of our ability, if you request additional grain-filling, further cost will need to be agreed-upon, prior to completion of the project.

GARBAGE REMOVAL:

CINRIC PAINTING will utilize your garbage disposal service for the removal of any trash generated during your project. We will attempt to coordinate with your garbage disposal company to ensure the rubbish is in the proper location for removal.

TO SCHEDULE YOUR PROJECT PLEASE SIGN THE PROPOSAL AND RETURN:

Please mail your signed proposal to let us know you are ready to move forward, along with a 20% deposit payment. Deposits are non-refundable once a signed contract is executed. You will be added to our project queue, and as we get close to a start date, we will notify you. The remaining balance will be invoiced at the completion of your project after a "final walk-through" has been done with one of our crew members.

All materials are guaranteed by the manufacturers and all work shall be performed in accordance with the specifications above and in a substantially workmanlike fashion according to the highest industry standards. Your proposal is good for 30 days from issue date.

Owner or Authorized Signature: _____ Date: _____

Montgomery County Board
Roads & Bridges Committee Meeting Agenda

Conference Room, County Highway Dept.
11159 IL Rte 185, Hillsboro, IL 62049

Date: Wednesday, February 4th, 2026

Time: 8:30 AM – County Highway Department

Members present: Ethan Murzynski, Bill Bergen, Patty Whitworth, Chad Ruppert, Keith Hancock, Rob Corso, Doug Donaldson

Members Absent:

Other Present: County Engineer Cody Greenwood

The committee met today to discuss the following:

Roads & Bridges Committee:

1. **Public Comments:**
2. **Section 26-03115-00-BR – Butler Grove Twp. N. 15th Ave. Bridge Replacement Engineering Agreement Update/Approval:**
3. **Nokomis Rd. (CH 7) Extension/Improvement Project Update/Approval:**
4. **Resolution 2026-03, Equipment Purchase with borrowed Coal Funds Update/Approval:**
5. **Resolution 2026-04 appropriating funds for 50/50 culvert replacement on Schoolhouse Ave., Fillmore Township Update/Approval:**
6. **Heavy Equipment Shed Update/Approval:**
7. **Other Items:**

Motion by _____, second by _____ to Pay Bills. All in favor, motion carried.
Motion by _____, second by _____ to adjourn the meeting. All in favor, motion carried.
Meeting adjourned at _____ a.m. Minutes respectfully submitted by acting secretary Christine Daniels as Deputized by the Montgomery County Clerk and Recorder, Sandy Leitheiser.

**RESOLUTION BY THE MONTGOMERY COUNTY BOARD
FOR HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT**

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.), Montgomery County may purchase personal property, supplies and services joining with other governmental units; and Illinois State Statutes authorize local governments to jointly purchase supplies; and

WHEREAS, Montgomery County is a member of the Sourcewell cooperative purchasing program, which establishes contracts for a variety of products and services through public and competitive solicitations, and permits member governments to purchase products and services through those contracts; and

WHEREAS, Sourcewell Contract #032824-DAI has been publicly and competitively bid for medium & heavy-duty tandem trucks and Sourcewell has identified Daimler Trucks North America as a responsible bidder; and

WHEREAS, it is in the best interest of Montgomery County to procure one tandem plow truck from Truck Centers, Inc. of Troy, IL as the agent for Daimler Trucks North America in accordance with Sourcewell Contract #032824-DAI; and

WHEREAS, the purchase of a new tandem plow truck will assist in maintaining a quality fleet of vehicles by replacing a 2003 International 7400 tandem truck; and

WHEREAS, the Highway Department requests a loan from budgeted FY2026 Coal Royalty funds in order to proceed with the purchase of one tandem plow truck; and

WHEREAS, the Highway Department shall repay requested Coal Royalty funds prior to January 1, 2027; and

WHEREAS, as documented by the approval of this resolution, the Road and Bridge Committee has approved the Highway Department's request to procure this item specified and the committee recommends that the County Board approve procurement of the same.

NOW THEREFORE BE IT RESOLVED by the Montgomery County Board that the Montgomery County Highway Department purchase the following using borrowed Coal Royalty funds in the amount not to exceed \$300,000:

- (1) – Model Year 2027 Western Star 47X Tandem Dump Truck with snow plow and tailgate spreader through the Sourcewell Joint Purchase Program.

Approved and adopted by the Montgomery County Board this 10th day of February, 2026.

I, Sandy Leitheiser, County Clerk in and for said County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a Resolution adopted by the Montgomery County Board at its monthly meeting held at Hillsboro, Illinois on this 10th day of February, 2026.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County at my office in Hillsboro, Illinois in said County, this 10th day of February, 2026.

Sandy Leitheiser, Montgomery County Clerk

Chairman, Montgomery County Board

Respectfully submitted,

Chairman, Road and Bridge Committee
Montgomery County Board

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2026-04

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the Road District stated below has petitioned the County Board of Montgomery County for aid in constructing or repairing a bridge, culvert or drainage structure under 605 ILCS 5/5-501 as specified in the petition on file with the Montgomery County Highway Department; and

WHEREAS, the Road District has agreed to pay one-half of the total construction cost as shown in the table below.

NOW THEREFORE, BE IT RESOLVED that the prayer of the Road District be and the same is hereby granted for aid in the construction or repair of the bridge, culvert or drainage structure described below (see attached location map):

<i>DESIGNATION</i>	<i>AGENCY</i>	<i>ESTIMATE OF COST</i>	
		<i>Percent</i>	<i>Dollars</i>
MCHD Proj. #1280 Schoolhouse Ave.	Fillmore Road District	50 %	\$12,000.00
	Montgomery County	50 %	\$12,000.00
TOTAL =		100 %	\$ 24,000.00

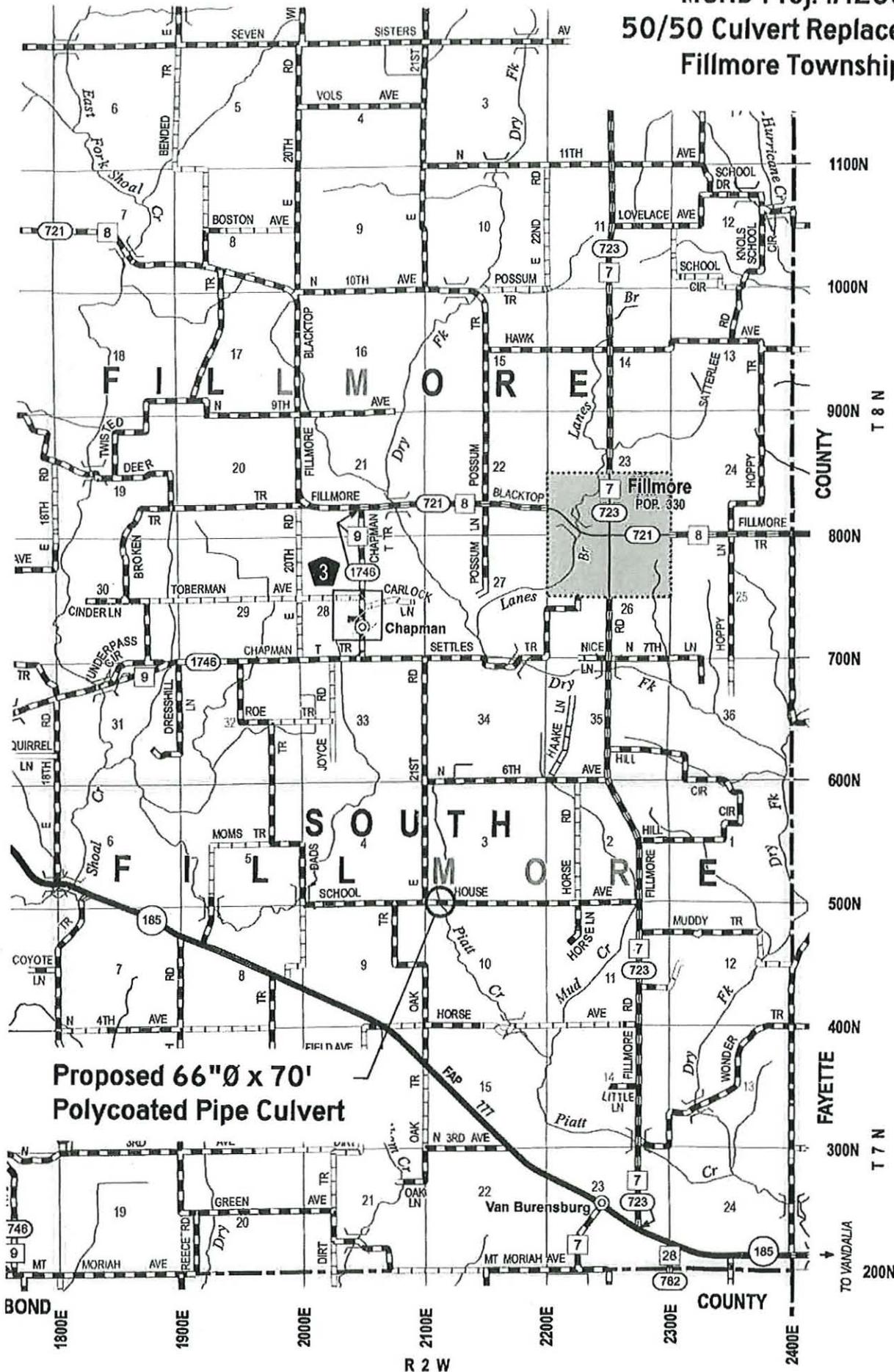
BE IT FURTHER RESOLVED, the funds necessary to furnish the County's share of cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 10th day of February, 2026.

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

MCHD Proj. #1280
 50/50 Culvert Replacement
 Fillmore Township



**Proposed 66"Ø x 70'
 Polycoated Pipe Culvert**

Montgomery County Board
Finance & Budget Committee Meeting Agenda

County Board Room, 2nd Floor, Historic Courthouse
#1 Courthouse Sq. Hillsboro, IL 62049

8:30 a.m. Thursday, February 5, 2026

Members Present: Andy Ritchie, Connie Beck, Rob Corso, Chris Daniels, Dr. Patty Whitworth, Evan Young,
Doug Donaldson

Members Absent:

Others Present:

1. Pledge of Allegiance:
2. Public Comment:
3. SOA Office Update/Approval:
4. Capital Improvement & Coal Fund Reports Update/Approval:
5. ICRMT Endorsement Update/Approval:
6. Special Service Area Ambulance Contracts Update/Approval:
7. Solar Income Tax Filing Update/Approval:
8. Fund 375 Purchases Update/Approval:
9. Elected Official Salary Process Update/Approval:
10. Travel Voucher Update/Approval:
11. Other Business:

Motion to pay the bills and payroll by _____ and second by _____. All in favor, motion carried.

Motion to Adjourn by _____ and second by _____. All in favor, motion carried.

Meeting adjourned at _____ a.m. The summaries of minutes were respectfully submitted by acting secretary Mike Plunkett, as Deputized by Montgomery County Clerk/Recorder Sandy Leitheiser.

**Office of The
Supervisor of Assessments
Montgomery County
1 Courthouse Square, Room 201
Hillsboro, IL. 62049**

Tysha Mullen

Phone: 217-532-9595

February 3, 2026

Board of Review met on January 9th and reviewed many of the assessment complaints. They will be driving the various properties beginning Friday, February 6th.

I attended the Area IV meeting in Effingham on Monday, February 2nd. It was very informative and I make some good connections with other Supervisors in our area.

Michaela and Jaime are signed up for an Intro to Mapping course with IDOR in April. I think they will gain good information from this class.

The deadline for the Applications for Owner Occupied Exemptions due to Leasehold Agreements was January 31, 2026 and several applications and supporting documents were received.

The 2026 Senior Homestead forms will be mailed out next week. We anticipate mailing over 3,000 forms.

**PROPERTY EVALUATION
& TAX ADVISORS LLC.**



To:

Montgomery County Board Chair, Doug Donaldson

Montgomery County Administrator, Mike Plunkett

Montgomery County Board Members

February 2, 2026

re: County Assessment Office

Executive Summary

Dear Montgomery County Leaders,

Stan Jenkins and I appreciate the opportunity to collaborate with you and numerous Montgomery County officials and staff members over the past six months. We are optimistic about the future of your Assessment Office. Your staff demonstrates a high level of excellence. I would like to take this occasion to outline the technical, administrative, policy, and methodological advancements that have been accomplished during this period:

Relationship Development has progressed, with Tysha Mullen, key staff member Michaela Gray, and other team members enhancing communication with the public. Their expanded knowledge base is being leveraged effectively within operations.

Scheduled tax cycle meetings now offer valuable opportunities for collaboration and preparation, contributing to improvements in the Montgomery County tax cycle. The annual township assessor informational meeting has further strengthened ties between the County Assessment Office and relevant stakeholders. Recent efforts have also improved working relationships with key vendors and members of the Illinois Department of Revenue. Tysha Mullen now serves as an attending member of the Area IV Supervisor of Assessments group and is slated as a candidate for potential leadership within that organization.

Key Software Skills: Staff have gained substantial experience in utilizing Devnet software for both tax and valuation purposes. They have demonstrated increased proficiency with tasks such as managing split and combination parcels, importing data from the Real Estate Transfer Data system, generating abstracts of assessments, reconciling reports, conducting CAMA valuations, and performing additional specialized functions not exhaustively listed in this report.

Statutory Knowledge: Staff now possess an enhanced understanding of the statutory basis underlying various elements of the assessment industry. This has facilitated a review of multiple office functions to ensure alignment with best practices and legal compliance.

Key Tax Cycle Functions: Tysha and her team have successfully completed nearly all steps typically undertaken over a twelve-month period. These functions include, but are not limited to, calculating cost factors, valuing and reviewing township assessment work, determining equalization factors, issuing legal notices of assessment changes, fulfilling publication requirements, producing necessary documents, as well as

conducting Board of Review procedures, scheduling and hearings, and preparing and defending both Tentative and Final Abstracts of Assessment.

It is anticipated that the Assessment staff team, comprising motivated and knowledgeable individuals, will positively influence the citizens of Montgomery County over time. The team members possess, or are actively enhancing, the skills necessary for continued success.

Gary Twist

Property Evaluation and Tax Advisors LLC

Gary_twist@hotmail.com *217/778-5950*

TREASURER'S SUMMARY REPORT
2% ROYALTY PAYMENTS TO MONTGOMERY COUNTY
FY26

Bank Balance - 12/01/25 \$5,844,009

Receipts:

Royalty Payment - 12/25/25	145,099.44	(Royalty)
Royalty Payment - 01/26		
Royalty Payment - 02/26		
Royalty Payment - 03/26		
Royalty Payment - 04/26		
Royalty Payment - 05/26		
Royalty Payment - 06/26		
Royalty Payment - 07/26		
Royalty Payment - 08/26		
Royalty Payment - 09/26		
Royalty Payment - 10/26		
Royalty Payment - 11/25/26		

Total Royalty Payments	145,099.44	
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Interest Earned	\$25,722	
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Total Receipts \$170,822

Expenses:

12/09/25 Property Evaluation and 1	-14,583.00	
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Total Expenses	-14,583.00	
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Certificate of Deposit (LFNB, 365 @ 4.25%) 03/26/26	\$200,000
Certificate of Deposit (LFNB, 365 @ 4.25%) 03/26/26	\$200,000
Certificate of Deposit (LFNB, 365 @ 4.25%) 03/26/26	\$200,000
Certificate of Deposit (LFNB, 365 @ 4.25%) 03/26/26	\$200,000
Certificate of Deposit (LFNB, 365 @ 4.25%) 03/26/26	\$200,000
Certificate of Deposit (LNB, 276 @ 4.00%) 10/02/26	\$600,000
Certificate of Deposit (LBT, 365 @ 4.00%) 10/2/26	\$500,000
Certificate of Deposit (WBT, 364 @ 4.00%) 09/21/26	\$500,000
Term (PFM @ 4.12%) 02/19/26	\$350,000
CD (PFM @ 4.40% & 4.49%) 06/10/26	\$365,000
CD (PFM @ 4.13% & 4% & 3.95%) 09/01/26	\$550,000
CD (PFM @ 4.35%) 2/23/26	\$468,000
CD (PFM @ 4.40%) 8/26/26	\$229,000
CD (PFM @ 4.60%) 8/26/26	\$228,000
Liquidity PFM (3.70%)	\$41,685
Cash in Bank	\$5,987,828
Total Funds Available -	\$10,819,513

SUMMARY

Reserve	\$5,328,537
Operating & Maintenance	\$4,189,891
Capital Improvement	\$1,284,266
Total Funds Available	\$10,802,694

**COAL MINE ROYALTY
DISPOSITION OF FUNDS**

Accounts

Month	Royalty Payment	Reserve					Operating / Maintenance				Capital Improvement				Reconciled Bank Balance
		Deposit Revenue	Transfer-out	Refund	Loan	Balance	Deposit Revenue	Expense	Transfer Out/In Gen Fd	Balance	Deposit Revenue	Interest	Expense	Balance	
12/01/25						\$5,312,196.38				\$4,104,474.10				\$1,242,203.89	\$10,658,874.37
Dec-25	132,680.42	16,340.21				\$5,328,536.59	100,000.00		(14,583.00)	\$4,189,891.10	16,340.21	42,541.57		\$1,301,085.67	\$10,819,513.36
Jan-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Feb-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Mar-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Apr-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
May-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Jun-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Jul-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Aug-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Sep-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Oct-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Nov-26						\$5,328,536.59				\$4,189,891.10				\$1,301,085.67	\$10,819,513.36
Total	\$132,680.42	\$16,340.21	\$0.00	\$0.00	\$0.00	\$5,328,536.59	\$100,000.00	\$0.00	(\$14,583.00)	\$4,189,891.10	\$16,340.21	\$42,541.57	\$0.00	\$1,301,085.67	\$10,819,513.36

\$10,819,513.36	Total
(\$4,831,695.00)	Invest
\$5,987,828.36	Cash
\$5,987,828.36	Per Books
\$0.00	Difference
\$10,819,513.36	
\$10,819,513.36	
\$0.00	

It is the intent of the County Board to retain a \$3,500,000 balance on-hand in the Reserve Account. At no time is this balance to be less. The Operating and Maintenance Account and the Capital Improvement Account will receive funding only at a time when the Reserve Account has at least \$3,500,000 balance on-hand. After attaining the \$3,500,000 balance, payments received shall be deposited as follows:

(a) \$100,000 (minimum) deposited to the Operating and Maintenance Account with the remainder divided equally to the Reserve Account and Capital Improvement Account.

(b) If the payment received is less than \$100,000 then the entire amount will be deposited to the Operating and Maintenance Account.

FY2026

AGREEMENT BETWEEN

**THE MONTGOMERY COUNTY BOARD AND
NOKOMIS-WITT AREA AMBULANCE SERVICE**

The following terms constitute the working agreement between the **Nokomis-Witt Area Ambulance service**, a not-for-profit corporation (hereinafter named F/W AAS) an independent contractor, and NWAAS Special Service District through it's governing body, the Montgomery County Board (hereinafter the "County") for ambulance Service within the Service Area (hereinafter the "Area").

The County will levy a Special Service Area Ambulance Tax **(\$438,943)**, sufficient to generate an amount of revenue to offset a portion of operating expense as determined by the Ambulance Board.

Disbursement of revenue collected by the County, based on taxes in the respective Service Areas, shall be disbursed in the following manner.

On or before December 31, 2026 the county shall have reimbursed to the NWAAS an amount not less than 100% of the total amount collected pursuant to the levy.

Remittance will be 4 to 5 times between July 1, 2026 and December 31, 2026, in accordance with the Real Estate Tax Distribution Schedule.

1. The NWAAS agrees to provide 24 hour ambulance service within the geographical area contained within the boundaries of the Area in accordance with the standards and qualifications of the State of Illinois during the term of this agreement, i.e., **December 1, 2025**, through **November 30, 2026**.
2. NWAAS shall be responsible for buying, owning, maintaining, and insuring its own ambulances. NWAAS shall provide the County with proof of vehicle liability insurance upon request.
3. The NWAAS shall be solely responsible for the hiring, firing, discipline, and management of its employees and the manner in which the service is operated, subject only to State regulations and guidelines.
4. The County shall have the right to withhold monthly reimbursements of collected funds or distribution of levied funds upon written notice to the NWAAS, that the NWAAS is violation of State regulations, said funds to be disbursed upon the NWAAS coming into compliance.
5. The NWAAS will submit a tentative **FY2027** budget and contract request to the Montgomery County Board Admin Office (#1 Courthouse Square, Room 202, Hillsboro, IL 62049) on or before **August 1, 2026**.
6. The NWAAS shall indemnify the County from all claims, demands, lawsuits, and actions arising out of services performed or to be performed by the NWAAS.
7. The NWAAS shall provide the name of the corporation officer responsible for the actual receipt and disbursement of funds hereunder to the Montgomery County Board Admin Office on or before **December 31, 2026**, and proof (A) of the officers bond in an amount to cover the estimated annual receipts of the NWAAS from the county under this agreement, or (B) that officers bond in an amount fixed by the Illinois State Statue for that particular corporate office.
8. The NWAAS shall provide a 3rd party audit review every year of the NWAAS books and records in so far as they pertain to the operation of the ambulance service. There will be a full audit submitted every 5th year, the next full audit will be due **August of 2028**.
9. The NWAAS shall allow inspection of its books and records pertaining to the operation of the ambulance service under this agreement at any time by the County.

This agreement is executed by the County representatives named below pursuant to the authority of the Montgomery County Board and for NWAAS by its Administrator / Chairman or Official pursuant to authority granted by its Board of Directors.

County Board Chairman

Date

Attest:

County Clerk

Date

NOKOMIS-WITT AREA AMBULANCE SERVICE

Authorized Representative

Date

Title

FY2026

AGREEMENT BETWEEN

**THE MONTGOMERY COUNTY BOARD AND
FARMERSVILLE-WAGGONER AREA AMBULANCE SERVICE**

The following terms constitute the working agreement between the **Farmersville-Waggoner Area Ambulance service**, a not-for-profit corporation (hereinafter named FWAAS) an independent contractor, and FWAAS Special Service District through it's governing body, the Montgomery County Board (hereinafter the "County") for ambulance Service within the Service Area (hereinafter the "Area").

The County will levy a Special Service Area Ambulance Tax **(\$119,700)**, sufficient to generate an amount of revenue to offset a portion of operating expense as determined by the Ambulance Board.

Disbursement of revenue collected by the County, based on taxes in the respective Service Areas, shall be disbursed in the following manner.

On or before December 31, 2026 the county shall have reimbursed to the FWAAS an amount not less than 100% of the total amount collected pursuant to the levy.

Remittance will be 4 to 5 times between July 1, 2026 and December 31, 2026, in accordance with the Real Estate Tax Distribution Schedule.

1. The FWAAS agrees to provide 24 hour ambulance service within the geographical area contained within the boundaries of the Area in accordance with the standards and qualifications of the State of Illinois during the term of this agreement, i.e., **December 1, 2025** through **November 30, 2026**.
2. FWAAS shall be responsible for buying, owning, maintaining, and insuring its own ambulances. FWAAS shall provide the County with proof of vehicle liability insurance upon request.
3. The FWAAS shall be solely responsible for the hiring, firing, discipline, and management of its employees and the manner in which the service is operated, subject only to State regulations and guidelines.
4. The County shall have the right to withhold monthly reimbursements of collected funds or distribution of levied funds upon written notice to the FWAAS, that the FWAAS is violation of State regulations, said funds to be disbursed upon the FWAAS coming into compliance.
5. The FWAAS will submit a tentative **FY2027** budget and contract request to the Montgomery County Board Admin Office (#1 Courthouse Square, Room 202, Hillsboro, IL 62049) on or before **August 1, 2026**.
6. The FWAAS shall indemnify the County from all claims, demands, lawsuits, and actions arising out of services performed or to be performed by the FWAAS.
7. The FWAAS shall provide the name of the corporation officer responsible for the actual receipt and disbursement of funds hereunder to the Montgomery County Board Admin Office on or before **December 31, 2026**, and proof (A) of the officers bond in an amount to cover the estimated annual receipts of the FWAAS from the county under this agreement, or (B) that officers bond in an amount fixed by the Illinois State Statue for that particular corporate office.
8. The FWAAS shall provide a 3rd party audit review every year of the FWAAS books and records in so far as they pertain to the operation of the ambulance service. There will be a full audit submitted every 5th year, the next full audit will be due **August of 2028**.
9. The FWAAS shall allow inspection of its books and records pertaining to the operation of the ambulance service under this agreement at any time by the County.

This agreement is executed by the County representatives named below pursuant to the authority of the Montgomery County Board and for FWAAS by its Administrator / Chairman or Official pursuant to authority granted by its Board of Directors.

County Board Chairman

Date

Attest:

County Clerk

Date

FARMERSVILLE-WAGGONER AREA AMBULANCE SERVICE

Authorized Representative

Date

Title

FY2026

AGREEMENT BETWEEN

**THE MONTGOMERY COUNTY BOARD AND
HILLSBORO AREA AMBULANCE SERVICE**

The following terms constitute the working agreement between the **Hillsboro Area Ambulance service**, a not-for-profit corporation (hereinafter named HAAS) an independent contractor, and HAAS Special Service District through it's governing body, the Montgomery County Board (hereinafter the "County") for ambulance Service within the Service Area (hereinafter the "Area").

The County will levy a Special Service Area Ambulance Tax **(\$300,000)**, sufficient to generate an amount of revenue to offset a portion of operating expense as determined by the Ambulance Board.

Disbursement of revenue collected by the County, based on taxes in the respective Service Areas, shall be disbursed in the following manner.

On or before December 31, 2026 the county shall have reimbursed to the HAAS an amount not less than 100% of the total amount collected pursuant to the levy.

Remittance will be 4 to 5 times between July 1, 2026 and December 31, 2026, in accordance with the Real Estate Tax Distribution Schedule.

1. The HAAS agrees to provide 24 hour ambulance service within the geographical area contained within the boundaries of the Area in accordance with the standards and qualifications of the State of Illinois during the term of this agreement, i.e., **December 1, 2025**, through **November 30, 2026**.
2. HAAS shall be responsible for buying, owning, maintaining, and insuring its own ambulances. HAAS shall provide the County with proof of vehicle liability insurance upon request.
3. The HAAS shall be solely responsible for the hiring, firing, discipline, and management of its employees and the manner in which the service is operated, subject only to State regulations and guidelines.
4. The County shall have the right to withhold monthly reimbursements of collected funds or distribution of levied funds upon written notice to the HAAS, that the HAAS is violation of State regulations, said funds to be disbursed upon the HAAS coming into compliance.
5. The HAAS will submit a tentative **FY2027** budget and contract request to the Montgomery County Board Admin Office (#1 Courthouse Square, Room 202, Hillsboro, IL 62049) on or before **August 1, 2026**.
6. The HAAS shall indemnify the County from all claims, demands, lawsuits, and actions arising out of services performed or to be performed by the HAAS.
7. The HAAS shall provide the name of the corporation officer responsible for the actual receipt and disbursement of funds hereunder to the Montgomery County Board Admin Office on or before **December 31, 2026**, and proof (A) of the officers bond in an amount to cover the estimated annual receipts of the HAAS from the county under this agreement, or (B) that officers bond in an amount fixed by the Illinois State Statue for that particular corporate office.
8. The HAAS shall provide a 3rd party audit review every year of the HAAS books and records in so far as they pertain to the operation of the ambulance service. There will be a full audit submitted every 5th year, the next full audit will be due **August of 2028**.
9. The HAAS shall allow inspection of its books and records pertaining to the operation of the ambulance service under this agreement at any time by the County.

This agreement is executed by the County representatives named below pursuant to the authority of the Montgomery County Board and for HAAS by its Administrator / Chairman or Official pursuant to authority granted by its Board of Directors.

County Board Chairman

Date

Attest:

County Clerk

Date

HILLSBORO AREA AMBULANCE SERVICE

Authorized Representative

Date

Title



ASSUMPTIONS/LIMITATIONS

- Based on our understanding, Montgomery County has not previously filed a federal income tax return. It is therefore anticipated that Montgomery County will adopt its existing fiscal year of December 1, 2024 through November 30, 2025 as its federal tax year for purposes of claiming energy tax credits related to the three subject properties. Each system is expected to be reported on a separate tax form and included collectively within a single Form 990-T filing.
- Based on our initial review, all systems are assumed to have a capacity under the 1 MW statutory threshold. Accordingly, our credit estimate is calculated on this basis and reflects eligibility for the 30% base credit without the requirement to satisfy Prevailing Wage and Apprenticeship provisions. Any change to the system size or configuration may affect credit eligibility and value.
- The estimated credit range is based on an assessment of eligible expenses using the invoices provided and our industry experience, additionally the
- Evaluation and substantiation of Energy Community Bonus eligibility is included as part of our scope of services. This includes a review of applicable geographic, economic, and regulatory criteria to determine qualification under prevailing IRS guidance.
- Domestic Content compliance is not planned for the projects. Accordingly, services related to evaluation or substantiation of the Domestic Content Bonus Credit are not included in this proposal.
- The extent to which tax-exempt bond financing may have been utilized for the project has not been fully confirmed as of the date of this proposal. Accordingly, no reduction related to tax-exempt bond financing has been applied to the credit estimate. If tax-exempt bond proceeds are ultimately determined to have been used, the allowable tax credit may be subject to a reduction of up to 15 percent under applicable federal tax rules.
- Fair Market Value evaluation of assets is not included within the scope of services.
- Any services required as a result of a recapture event are outside the scope of this proposal.

All assumptions are subject to verification and collection of appropriate substantiation in order to qualify for any of the energy credits or bonuses.

CONCLUSION

Once you have had a chance to review the proposal, let us know if there are any questions or concerns, or if you would like to discuss further.

If you are agreeable to the terms in this proposal, your Tri-Merit representative will issue an Engagement Letter via Pandadoc for electronic signature.

Finance & Budget Committee
February 5, 2026

Fund 375 Requests

- Buildings & Grounds
 1. Historic Courthouse Front Porch Work \$17,900
- Information Services
 1. Phone System Upgrades \$4,295
- Animal Control
 1. Used Tahoe from MCSO \$11,714
- County Board for SOA
 1. PETA Monthly Contract \$14,583
- County Highway
 1. Tandem Dump Truck \$300,000

BUILDINGS & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Mark Hughes:

1. **Maintenance Report Update/Approval:** Hughes said Maintenance Director Phil Ernst reviewed the 43 items on his report, including cleaning the County Clerk's record storage in the basement of the Historic Courthouse after flooding. The gutter pipes had collapsed due to tree branches, causing repeated flooding. The line needs to be replaced and rerouted to prevent future collapse. Hughes also reported Gardner Glass installed a panic bar, as well as a new full length door-hinge, on the south double door entrance to the Historic Courthouse.
2. **EV Charging Station Request Update/Approval:** Hillsboro City Commissioner Kendra Wright has a proposal to install grant-funded EV charging stations around Hillsboro, including one on Courthouse Square. Wright asked if the county would be willing to allow use of county internet to process payments. Whitworth added there is only one public charging station in the entire county (located in Litchfield), and she said adding more stations is important for tourism. Hughes said his committee will continue to consider options.
3. **Cinric Painting South Porch Estimate Update/Approval:** Hughes presented a proposal from Cinric Paining for \$17,900 to repair and paint the south porch of the Historic Courthouse. This will include the repair and repainting of the front porch columns, molding, trim, handrails, and second story corbels and soffit/fascia. **Motion by Hughes and second by Young to approve a proposal from Cinric Painting and Remodeling for \$17,900 to repair and paint the south porch of the Historic Courthouse in FY2026. All in favor, motion carried.**
4. **DCEO County Board Room Grant Update/Approval:** Hughes reported County Board Administration met with Double E Upholstery on Nov. 3, 2025, for a quote to have cushions made for the bench-style seating in the back of the County Board Room, and has since met with Cinric Paining about possible work on the judge's bench and railing. These expenses will be paid by the \$10,000 DCEO grant. He said the committee will review quotes next month.
5. **County Farm Lease Update/Approval:** Hughes said the lease of the County Farm is set to expire on April 30, 2026 and County Board Administration will update the lease to advertise for bids early next year.
6. **City of Hillsboro Request to Move Electric Service Update/Approval:** Hughes reported the City of Hillsboro would like to remove the power pole on the Courthouse Square and move the electric services behind the VAC building.
7. **DAR Plaque Honoring Gen. Richard Montgomery Update/Approval:** County Board member Whitworth (who is also a member of the local Daughter of the American Revolution chapter) asked the County Board to approve the installation of an 18x24 inch bronze plaque to honor Revolutionary War veteran General Richard Montgomery, in whose honor Montgomery County was named. The plaque will be mounted on the south side of the Historic Courthouse west of the doorway. **Motion by Hughes and second by Whitworth to allow the DAR to install a plaque honoring Gen. Richard Montgomery. All in favor, motion carried.**

CINRIC PROPOSAL

Cinric Painting & Remodeling
 1110 Carroll Street
 Pawnee, IL 62558
 (217) 498-1322

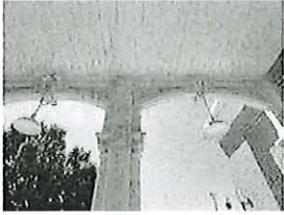


Phil Ernst
 105 Courthouse Square
 Hillsboro, IL 62049

Estimate #	2255
Date	9/23/2025

Item	Description	Amount
Exterior Painting	<p>SCOPE OF WORK This proposal includes labor, materials, and equipment necessary to complete the following five tasks as discussed:</p> <ol style="list-style-type: none"> 1. Repair and Repaint Front Columns -Repair damaged areas on front columns using fiber mesh plaster restoration methods to reinforce and smooth the surface. -Sand, prime, and apply two coats of high-quality exterior paint for a uniform finish and long-term durability. 2. Repaint Yellow Parking Stripes -Clean and prepare existing yellow stripes. -Repaint all lines with high-visibility exterior traffic paint, ensuring sharp edges and consistent coverage. 3. Repaint Trim, Moldings, Doors, and Ceiling (Under Front Doors) -Sand and clean all trim and moldings. <p>Note: Also includes the Veterans building wall: matching and blending</p> <p>Apply two coats of Sherwin-Williams premium paint coatings. -Include the ceiling area beneath the front doors, matching existing sheen and color.</p> <ol style="list-style-type: none"> 4. Repaint Handrails -Clean and lightly sand all metal handrails. -Prime any rusted or bare metal areas. -Apply two finish coats of exterior-grade enamel for maximum protection. 5. Repaint Second Story Corbels and Soffit/Fascia -Clean, sand, and prep corbels and fascia boards on the second story. -Apply primer where needed and two coats of high-quality exterior paint. <p>STEPS AND SERVICES INCLUDED Protection of Surroundings Cover and protect all shrubs, bushes, flower beds, and landscaping near work areas using drop cloths or plastic sheeting. Protect driveways, sidewalks, and concrete surfaces from paint splatter. Mask windows, doors, and fixtures as needed to ensure clean edges and protection. Surface Preparation</p>	<p>\$17,900.00</p>

Item	Description	Amount
	<p>Pressure Washing: Thorough cleaning to remove dirt, mildew, and loose paint.</p> <p>Scraping & Sanding: Remove any peeling or flaking paint for a smooth finish.</p> <p>Caulking: Seal gaps and joints with premium exterior-grade caulk to prevent moisture intrusion.</p> <p>Priming: Apply primer to bare or repaired surfaces to ensure adhesion and long-lasting results.</p> <p>Painting Apply two coats of premium Sherwin-Williams Exterior Coatings on all designated areas for superior coverage and weather resistance.</p> <p>Cleanup Remove all job-related debris, materials, and coverings. Leave all work areas clean and in original condition.</p> <p>Final Inspection Conduct a detailed walk-through with the client to ensure satisfaction and complete any final touch-ups if needed.</p> <p>Color All paint colors and sheens will match existing finishes unless otherwise specified.</p> <p>Environmental Conditions We will use ProSure Moisture & Humidity Readers to monitor both surface and ambient conditions throughout the project. Work may be adjusted as needed to ensure ideal conditions for application and proper curing, guaranteeing a durable and professional finish.</p> <p>TERMS AND CONDITIONS Payment Schedule: 20% deposit due at acceptance; remaining balance due upon completion. Weather Contingency: Schedule may shift based on weather conditions to maintain quality standards. Warranty: Workmanship is guaranteed for one year against peeling or blistering under normal conditions.</p>	

Item	Description	Amount
		
		
		
		

Sub Total

\$17,900.00

Total

\$17,900.00

DETAILED INFORMATION

Following in this Estimate Cinric Painting will be referred to as (Contractor); and Client/Owner will be referred to as (Owner). Contractor hereby agrees to furnish labor, completed in accordance with the specifications listed above.

PAYMENT TERMS & BILLING:

We ask for a 20% deposit check mailed to our address, and we may ask for your credit card information on file as part of your security deposit in order to begin the project. Deposits are non-refundable once a signed contract is executed. Final payment will be collected upon completion of the project, after an inspection has been done. We may request progress payments throughout the course of the project. Invoices are due upon receipt. Any payments that have not been received within 5 business days will be charged an additional fee, in addition to a 4% convenience fee. Checks should be mailed to the following address:

Cinric Painting
1110 Carroll Street
Pawnee, IL 62558

CHANGES IN WORK:

No alterations shall be made in the work, nor shall any request be made by Client for extra work, without the prior written approval of such by Contractor. If Client claims that any instruction from the Contractor involves extra work then additional costs will be involved as agreed upon mutually. Additional costs may be added to the final invoice if multiple paint colors are chosen after the proposal has been agreed upon.

MEDIA & PUBLICITY:

Client agrees to allow CINRIC PAINTING to utilize videography and photography at the project during all stages and when completed. This media will be used for business purposes, including, but not limited to: press, publications, online, social media, marketing, advertising, and print. CINRIC PAINTING will not disclose clients address without prior consent. You will also be subscribed to receive periodic CINRIC PAINTING emails, upon which your project may be showcased.

WAIVER OF LIABILITY/INDEMNITY CLAUSE:

CINRIC PAINTING always takes every precaution when working with our clients, and while we do our absolute best to never damage anything, it is our policy to have every client acknowledge our Waiver of Liability. I hereby acknowledge and agree with the following:

1. There may be some risks involved in the moving of furniture and anything associated with the protection of areas as part of the painting services I have contracted CINRIC PAINTING to do.
2. Any evidence of lead-based paints during the course your project will incur additional costs associated with and required by Federal and Illinois Statutes for proper safety procedures and equipment. Additionally, hazard costs will be incurred and invoiced upon you as well upon completion of the project.
3. Many projects require sanding which can cause elevated levels of dust and debris in your home. By signing this contract I acknowledge this aspect of my project.

I hereby waive any and all civil or monetary claims for damage or injury to myself or any members of my family, my furniture, flooring and my accessories, whether owned, rented, or borrowed by me or member of my family, relatives or friends and assume all legal financial responsibility myself for such. I shall not now nor in the future make any claim against CINRIC PAINTING, or team members for any injury to persons within my home or damage or destruction of possessions or property belonging to myself or others in and on my property. I further warrant that I have the authority to authorize this information.

PRICE ALLOWANCE:

As in all remodeling projects, it's difficult to give "hard" numbers on each project because there can be unknowns (coverage issues, unaccounted for wall surfaces, material price increases, etc.) I have given you numbers based on what we can see and allowances we've done on similar projects. If there is something that causes us to go over the proposal amount during the project, due unforeseen circumstances, you will be notified of the situation.

TENTATIVE SCHEDULING POLICY:

All scheduled work is tentative and subject to adjustment based on the progress of other ongoing projects, weather conditions, availability of materials, and unforeseen circumstances beyond our control. While we strive to adhere to the proposed schedule, changes may occur. In the event of delays or rescheduling, we will communicate with clients promptly and make every effort to minimize disruption.

WOOD REFINISHING:

Due to the sundry types of wood used to fabricate cabinetry, there may be color variations beyond our control. Additionally, different wood species may possess deeper graining and texturing. We work to reduce that texturing and graining to the best of our ability, if you request additional grain-filling, further cost will need to be agreed-upon, prior to completion of the project.

GARBAGE REMOVAL:

CINRIC PAINTING will utilize your garbage disposal service for the removal of any trash generated during your project. We will attempt to coordinate with your garbage disposal company to ensure the rubbish is in the proper location for removal.

TO SCHEDULE YOUR PROJECT PLEASE SIGN THE PROPOSAL AND RETURN:

Please mail your signed proposal to let us know you are ready to move forward, along with a 20% deposit payment. Deposits are non-refundable once a signed contract is executed. You will be added to our project queue, and as we get close to a start date, we will notify you. The remaining balance will be invoiced at the completion of your project after a "final walk-through" has been done with one of our crew members.

All materials are guaranteed by the manufacturers and all work shall be performed in accordance with the specifications above and in a substantially workmanlike fashion according to the highest industry standards. Your proposal is good for 30 days from issue date.

Owner or Authorized Signature: _____ Date: _____

101014

COUNTY VOUCHER

Committee: Finance

COUNTY OF MONTGOMERY HILLSBORO, ILLINOIS 62049

1. Vendor Name: Heart Technologies, Inc.

Address: 3105 N. Main Street
East Peoria, IL 61611

Account Number: _____

2. Invoice Number: 83941

Invoice Date: 11/06/25

Fiscal Year: FY26

Check Number: _____

Fund : 375 Acct: 520165 Office: 375

3. Description and Purpose of Item:	Amount
_____	_____
Phone System Upgrades	\$ 4,295.00
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	\$ 4,295.00

I certify that the service and/or material as cited above was occasioned by business for Montgomery County, IL.

4. Department Head Approved Signature: See Attached Date: _____

5. County Board Approved Signature: _____ Date: _____

6. County Clerk Paid Signature: _____ Date: _____

7. County Treasurer Paid Signature: _____ Date: _____

Department Head Form for County Voucher Completion

FUND-Office-Account #:

Vendor Name: Victory Lane Carlinville

Description: vehicle

Total Amount to be Invoiced: \$11714

I certify that the service and/or material as cited above was occasioned by business for Montgomery Co., IL.

Department Head Approval Signature: 

Date: 2/2/2026

Department Head Form for County Voucher Completion

FUND-Office-Account #: 375-375-540.001

Vendor Name: Property Evaluation & Tax Advisors

Description: Monthly Contract

Total Amount to be Invoiced: \$14583

I certify that the service and/or material as cited above was occasioned by business for Montgomery Co., IL.

Department Head Approval Signature: 

Date: 2/2/2026

Property Evaluation and Tax Advisors

201 Castle Lane

St. Joseph, IL 61873

Phone: (217) 841-2484

Email: PropertyETA@gmail.com

INVOICE FOR SERVICES

DATE: FEBRUARY 2, 2026

TO: MONTGOMERY COUNTY BOARD

RE: INVOICE FOR SERVICES RENDERED PER CONTRACT

PAYMENT # 6

INVOICE AMOUNT

\$14,583

Please remit payment by March 2, 2026 to:

Property Evaluation and Tax Advisors

c/o Stan Jenkins

201 Castle Lane

St. Joseph, IL 61873

**RESOLUTION BY THE MONTGOMERY COUNTY BOARD
FOR HIGHWAY DEPARTMENT PURCHASE OF EQUIPMENT**

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.), Montgomery County may purchase personal property, supplies and services joining with other governmental units; and Illinois State Statutes authorize local governments to jointly purchase supplies; and

WHEREAS, Montgomery County is a member of the Sourcewell cooperative purchasing program, which establishes contracts for a variety of products and services through public and competitive solicitations, and permits member governments to purchase products and services through those contracts; and

WHEREAS, Sourcewell Contract #032824-DAI has been publicly and competitively bid for medium & heavy-duty tandem trucks and Sourcewell has identified Daimler Trucks North America as a responsible bidder; and

WHEREAS, it is in the best interest of Montgomery County to procure one tandem plow truck from Truck Centers, Inc. of Troy, IL as the agent for Daimler Trucks North America in accordance with Sourcewell Contract #032824-DAI; and

WHEREAS, the purchase of a new tandem plow truck will assist in maintaining a quality fleet of vehicles by replacing a 2003 International 7400 tandem truck; and

WHEREAS, the Highway Department requests a loan from budgeted FY2026 Coal Royalty funds in order to proceed with the purchase of one tandem plow truck; and

WHEREAS, the Highway Department shall repay requested Coal Royalty funds prior to January 1, 2027; and

WHEREAS, as documented by the approval of this resolution, the Road and Bridge Committee has approved the Highway Department's request to procure this item specified and the committee recommends that the County Board approve procurement of the same.

NOW THEREFORE BE IT RESOLVED by the Montgomery County Board that the Montgomery County Highway Department purchase the following using borrowed Coal Royalty funds in the amount not to exceed \$300,000:

- (1) – Model Year 2027 Western Star 47X Tandem Dump Truck with snow plow and tailgate spreader through the Sourcewell Joint Purchase Program.

Approved and adopted by the Montgomery County Board this 10th day of February, 2026.

I, Sandy Leitheiser, County Clerk in and for said County in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a Resolution adopted by the Montgomery County Board at its monthly meeting held at Hillsboro, Illinois on this 10th day of February, 2026.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County at my office in Hillsboro, Illinois in said County, this 10th day of February, 2026.

Chairman, Montgomery County Board

Respectfully submitted,

Chairman, Road and Bridge Committee
Montgomery County Board



INVOICE

INVOICE NUMBER: 159000421-1
 DATE: 01/20/2026
 TERMS: Net 30
 INVOICE DUE: 02/19/2026
 PAGE: 1

GLOBAL TECHNICAL SYSTEMS INC

INVOICE TO:

Montgomery County Sheriff's Office
 140 North Main Street
 Hillsboro, IL 62049

SHIP TO:

Montgomery County Sheriff's Office
 140 North Main Street
 Hillsboro, IL 62049

CUSTOMER PO:	CUSTOMER ID:	ACCOUNT REP.:
	MONTGOMERYCOSO	SO90

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
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68-2 removal of both cages and camera system. Add grille lighting

2	CODE 3 RB GRILLE 3LED RB	145.02	290.04
2	CODE3 L-BRACKET FOR ULT-6 LIGHT	13.71	27.42
1	LABOR	600.00	600.00

If you would like invoices emailed please send a note to: ar@gtsl.co

- * 15% Restocking charge on all returned equipment.
- * All accounts due on or before the invoice due date listed above. All past due accounts are subject to a 2% monthly service charge or the maximum rate allowed by law.
- A 3% convenience fee will be added to all credit/debit card payments.
- * Please reference invoice number on remittance and send payment to the remit to address listed below:

PLEASE REMIT PAYMENT TO:
 Global Technical Systems, Inc.
 ATTN: Accounts Receivable
 2270 W. Morton Ave.
 Jacksonville, IL 62650

Subtotal:	\$917.46
Tax:	\$0.00
Total Amount:	\$917.46

PLEASE PAY THIS AMOUNT:
\$917.46

Thank you,
 We Appreciate Your Business!

Montgomery County Board

Resolution# 2026- _____

WHEREAS, it is the duty of the County Board to establish compensation for the Montgomery County Clerk/Recorder and Treasurer, and;

WHEREAS, it is the recommendation of the majority of the Finance Committee that the salaries for the Montgomery County Clerk/Recorder and Treasurer for the fiscal years of FY 2027 (beginning December 1, 2026), FY 2028 (beginning December 1, 2027), FY 2029 (beginning December 1, 2028), FY 2030 (beginning December 1, 2029) be established as follows:

60% of the Montgomery County, IL Elected Official 's Salary of State's Attorney

which is set by the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED, by the Montgomery County Board that compensation for the Montgomery County Clerk/Recorder and Treasurer be established as follows:

60% of the Montgomery County, IL Elected Official's Salary of State's Attorney

which is set by the State of Illinois.

BE IT, THEREFORE FURTHER RESOLVED, by the Montgomery County Board that Illinois law imposes additional duties on several of the County officers, requiring them to perform services on behalf of the State, rather than the County. To compensate these officers for their additional responsibilities, the State of Illinois provides them with additional salary in the form of a lump sum stipend paid from State, rather than County funds. **Illinois law states these stipends to be "in addition to" or "separate and apart" from the compensation established by the County Board and prohibits the County Board from reducing or impairing the salaries of a County officer as a result of these stipends, And;**

BE IT, THEREFORE FURTHER RESOLVED, by the Montgomery County Board that pursuant to 50 ILCS 145/2(b), the Compensation of County Elected Officers shall be fixed by Ordinance or Resolution of the County Board or the Board of County Commissioners. In the Ordinance or Resolution fixing the compensation of the

County Elected Officers under subsection (a), the County Board shall separately list each stipend an Elected Officers is expected to receive in addition to the compensation to be paid by the County. The stipends listed shall include, but are not limited to, stipends expected to be received under the following Illinois statutes:

Section 3-40 of the Property Tax Code

Section 4-20 of the Property Tax Code

Section 3-10007 of the Counties Code

Section 4-2001 of the Counties Code

Section 4-6001 of the Counties Code

Section 4-6002 of the Counties Code

Section 4-6003 of the Counties Code

Section 4-8002 of the Counties Code

Section 27.3 of the Clerks of Courts Act

Note: The Circuit Clerk's stipend is \$6,500 per annum as prescribed in the Clerk of Courts Act (705 ILCS 105/27.3(a)(4))

Note: The annual stipends of the County Clerk/Recorder, Coroner and Sheriff are \$6,500 per annum as prescribed in the Counties Code (55 ILCS 5/4-6001-6003)

Note: The annual stipend of the Treasurer is \$6,500 per annum as prescribed in the Counties Code (55 ILCS 5/3-10007(iii)).

ADOPTED this 10th day of February, 2026.

Doug Donaldson, Chairman, Montgomery County Board

Attest:

Sandy Leitheiser, Montgomery County Clerk

ELECTED OFFICIAL SALARY

DEPARTMENT HEAD	2026 SALARY
States Attorney - Elected	\$169,866.00
Public Defender – Appointed (90% of States Atty)	\$152,879.23
County Engineer - Appointed	\$137,546.00
Sheriff – Elected (80% of States Atty)	\$135,892.90
Probation - Appointed	\$122,966.00
Health Department - Appointed	\$113,708.00
EMA/EPA/911 – Appointed	\$86,164.00
IT Head - Appointed	\$84,563.00
<u>Circuit Clerk – Elected</u>	<u>\$77,177.00</u>
<u>County Clerk – Elected</u>	<u>\$77,177.00</u>
<u>Treasurer – Elected</u>	<u>\$77,177.00</u>
SOA – Appointed	\$72,500.00
Maintenance – Appointed	\$71,563.84
County Coordinator – Appointed	\$66,908.10
Coroner – Elected	\$37,747.00

As the increases for appointed continue SOA will pass up in 3 years, Maintenance in 4 years and the Coordinator in 6-7 years.

Montgomery County, IL Travel Voucher

TRAVELER:			Voucher Date:	1/29/2026
Last Name:	First Name:	Middle I.	Employee #:	1067
Hampton	Cassandra	L	Account #:	520.015
ADDRESS: 153 Goby Trail Waggoner, IL. 62572			Office #:	284
			Max Meal Rates Max Meal Per Diem = \$28 per day	

Please Note: If Meal/Lodging Rates exceed the rates listed above which were approved by the County Board, the Office or Designee must inform the County Clerk so that the Voucher will be placed on the County Board Agenda for Roll Call Approval before payment.

Date	Meetings Description	Per Diem/Meal Expense	Number of Miles @ \$0.725	Mileage Reimbursement	Lodging Expense	Other Mode of Transportation Expense	TOTAL LINES
1/22/2026	IACVAC Conference	\$24.91	120	\$87.00	\$159.78		\$271.69
1/23/2026	IACVAC Conference		120	\$87.00			\$87.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
TOTALS:		\$24.91	240	\$174.00	\$159.78	\$0.00	\$358.69

TRAVELER CERTIFIES THAT SHE/HE IS DULY LICENSED AND CARRIES AT LEAST THE MINIMUM AUTO LIABILITY INSURANCE COVERAGE.

I certify that the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were occasioned by official business or unavoidable delays requiring the stay at hotels for the time specified; that the journey was performed with all practicable dispatch by the shortest route usually traveled in the customary reasonable manner; and that I have not been furnished with transportation or money in lieu thereof for any part of the journey there in charged for.

This certifies that the travel shown above was required by the official duties of the traveler named to my personal knowledge, or as indicated by records submitted to me. If applicable, the reporting requirements of section 5.1 of the Governor's Office of Management and Budget Act have been met.

Cassandra L Hampton
Traveler's Signature

1/29/2026
Date

Office Holder or Designee Approval



Holiday Inn

01-23-26

Cassandra Hampton 153 Goby Trail Waggoner IL 62572 United States	Folio No. :	Room No. : 311
	A/R Number :	Arrival : 01-22-26
	Group Code : ICV	Departure : 01-23-26
	Company : Illinois Association of County Veterans	Conf. No. : 45671062
	Membership No. : PC 194191463	Rate Code :
	Invoice No. :	Page No. : 1 of 1

Date	Description	Charges	Credits
01-22-26	Package Rate	143.00	
01-22-26	State Room Tax	7.92	
01-22-26	Occupancy Tax	7.92	
01-22-26	Sales Tax	0.94	

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Total	159.78	0.00
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Balance	159.78
----------------	---------------

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn & Suites East Peoria
 East Peoria, IL 61611
 Telephone: (309) 698-3333 Fax: (309) 698-3335



Obed and Isaacs Peoria
 321 NE Madison Ave
 Peoria, IL 61603
 309-306-0190

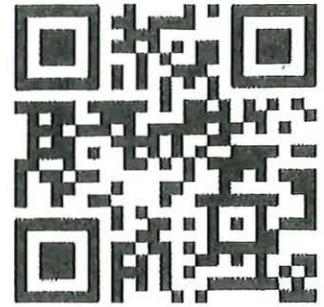
Server: Andrea C
 Check #130 Table 22
 Seat 5
 Ordered: 1/22/26 7:48 PM

~~XXXXXXXXXXXXXXXXXXXX~~
 Margherita Chicken \$17.00

Subtotal \$25.50
 Service Charge (20.00%) \$5.10
 Tax \$2.81
 Total \$33.41

 If you use a credit card,
 we charge a 3% (\$0.92)
 surcharge to help offset
 processing costs. This
 amount is not more than
 what we pay in fees.

 SIGN UP and earn REWARDS
 For every \$1 you earn 1
 point
 that can be used at ALL
 CHG properties
 ONLY by scanning the QR
 code above



Obed and Isaacs Peoria
 321 NE Madison Ave
 Peoria, IL 61603
 309-306-0190

Server: Andrea C
 Check #130 Table 22
 Seat 5
 Ordered: 1/22/26 7:48 PM

Input Type
 C (EMV Chip Read)
 VISA DEBIT xxxxxxxx4477
 Time 7:56 PM
 Transaction Type Sale
 Authorization Approved
 Approval Code 195612
 Payment ID pYPnwXYcbznf
 Application ID

A0000000031010
 Application Label
 VISA DEBIT
 Device ID
 Card Reader BBPOS

Subtotal \$25.50
 Service Charge
 (20.00%) \$5.10
 Tax \$2.81
 Amount \$33.41

+ Additional Tip: _____
 = Total: _____

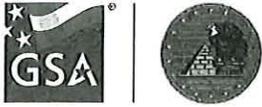
X _____
 CASSANDRA L HAMPTON

Customer Copy

SIGN UP and earn REWARDS
 For every \$1 you earn 1
 point
 that can be used at ALL CHG
 properties
 ONLY by scanning the QR



 An official website of the United States government



U.S. General Services Administration

FY 2026 per diem rates for peoria, Illinois

Change fiscal year: or

Daily lodging rates (excluding taxes) | October 2025 - September 2026

Cities not appearing below may be located within a county for which rates are listed. To determine the county a destination is located in, visit the [Census Geocoder](#).

Primary destination	County	2025 Oct	Nov	Dec	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110

Meals and incidental expenses (M&IE) rates and breakdown

The M&IE total is the full daily amount for a single calendar day when that day is neither the first nor last day of travel. The amount received on the first and last day of travel equals 75% of the M&IE total. See [M&IE breakdowns](#) for information related to the individual meal amounts.

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and last day of travel
Standard Rate	Applies for all locations without specified rates	\$68	\$16	\$19	\$28	\$5	\$51.00

Additional per diem topics

- [Meals & Incidental Expenses breakdown \(M&IE\)](#)
- [FAQs](#)
- [State tax exemption forms](#)
- [Factors influencing lodging rates](#)
- [Fire safe hotels](#)
- [Have a per diem question?](#)
- [Downloadable per diem files](#)

Need more information?

- [Rates for Alaska, Hawaii, U.S. territories and possessions \(set by DoD\)](#)
- [Rates in foreign countries \(set by State Dept.\)](#)
- [Federal travel regulations](#)

Related topics

- [Travel resources](#)
- [FedRooms](#)
- [POV mileage reimbursement rates](#)

Last reviewed: 2023-12-23