



120 North Main
Hillsboro, IL 62049

EMA Director,
Kevin Schott

Vol. Dep. Director,
Joe Gasparich

Deputy Director,
Dan Hough

E.O.C. Phone Mon-Fri 8 am to 4 pm: 217-532-9560

Kevin Schott, EMA Director
(217) 313-4153 or kevin@montgomerycountyil.gov

To: Members of Montgomery County Board

From: Kevin Schott, Director Montgomery Co. EMA

Please accept this letter as my intent to retire from Montgomery County EMA effective October 1, 2024.

It has been an Honor to serve the County and Citizens of Montgomery County as Director of the Emergency Management Agency.

Thank you for the opportunity.

Respectfully,

Kevin D. Schott
July 25, 2024

**WORKFORCE DEVELOPMENT MONTH
MONTGOMERY COUNTY, ILLINOIS, BOARD PROCLAMATION
AUGUST 13TH, 2024**

WHEREAS, Investment in the education, training, and career advancement of Montgomery County's workforce is crucial to the ability of the county and state to compete in the global economy and to achieve economic equity; and

WHEREAS, Montgomery County employers need more workers with in-demand skills to meet the needs of their businesses and communities; and

WHEREAS, Welcoming all residents who need to work into the labor force in a meaningful way is critical to the strength of Montgomery County's employers and workers; and

WHEREAS, Workforce Services Division of Montgomery County and its partners in the workforce system help job seekers identify their interests and skills, and assist them in developing a strong job search strategy, leading to fulfilling employment; and

WHEREAS, Aligning the workforce development system with employer needs and preparing job seekers to enter family-sustaining employment are among the strategies to address employment and economic disparities based on race, disability, age, gender, veteran status, national origin, or justice-system involvement; and

WHEREAS, The Workforce Development Board prioritizes collaboration among all members of the local workforce development system, including industry partners, workforce development entities, educational institutions, labor unions, and community-based organizations, which is critical to system alignment and preparing a workforce to meet the labor needs; and

WHEREAS, Montgomery County's participation in the Workforce Development Board proactively engages customers, works to achieve equity, and focuses on flexibility to provide tailored resources to help meet the needs of all Montgomery County employers and residents seeking employment; Now, Therefore, Be It

PROCLAIMED, The Montgomery County Board declares the month of September 2024 as Workforce Development Month in Montgomery County.

PASSED by the Board of Montgomery County this 13th day of August, 2024.

AYES: _____ **NAYS:** _____ **PRESENT:** _____ **ABSTAIN/ABSENT:** _____

Signed: _____
Doug Donaldson, Chairman

Attest: _____
Sandy Leitheiser, County Clerk

**MONTGOMERY COUNTY
HRA USAGE PER FUND
FY24**

Office	December HRA	January HRA	February HRA	March HRA	April HRA	May HRA	June HRA	July HRA	August HRA	September HRA	October HRA	November HRA
General Fund	\$549	\$0	\$0	\$0	\$3,500	\$0	\$0	\$0				
Public Health	\$3,884	\$10,553	\$6,872	\$3,500	\$0	\$0	\$3,500	\$678				
Highway	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Record Keep-County Clerk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Automation-County Clerk	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Child Support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Animal Control	\$0	\$0	\$0	\$0	\$3,500	\$0	\$0	\$0				
911	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0				
Grand Total	\$4,433	\$14,053	\$6,872	\$3,500	\$7,000	\$0	\$3,500	\$678	\$0	\$0	\$0	\$0

FY22 Total	Office
\$ 4,049	General Fund
\$ 28,987	Public Health
\$ -	Highway
\$ -	Record Keep-County Clerk
\$ -	Automation-County Clerk
\$ -	Child Support
\$ 3,500	Animal Control
\$ 3,500	911
\$ 40,036	Grand Total



Montgomery County

8.5.24 Meeting Agenda – Employee Benefits Package

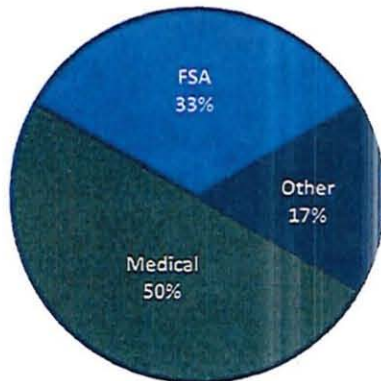
- 1. MAP Reporting**
- 2. Claims Tracking**
- 3. HRA Utilization**
- 4. Renewal Update (UHC 12/1/2024)**
 - a. Medical**
 - b. Dental/Vision/Life/ADD**
- 5. Renewal Calendar / Open Enrollment Schedule**

Member Advocacy Program

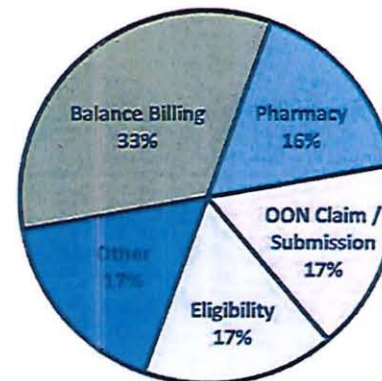
Client Value At-A-Glance

Montgomery County Q2 2024			
	Q4/Q1	Q2	YTD
Total # of Inquiries	16	6	22
Phone Calls	5	5	10
Emails	11	1	12
Total Advocacy Hours	8.75	2.50	11.25
Client Value	\$262.50	\$75.00	\$337.50
Member Value	\$712.77	\$9,461.44	\$10,174.21
Total Value Creation	\$975.27	\$9,536.44	\$10,511.71

LINE OF COVERAGE



TYPE OF INQUIRY



Member Advocacy Program

Value by Line of Coverage & Inquiry Type

Line of Coverage + Inquiry Type	# of Inquiries	Advocacy Hours	Client Value ¹ (Savings)	Member Value ² (Savings)	Total Value
FSA	2	0.75	\$22.50	\$404.76	\$427.26
OON Claim Inquiry or Submission	1	0.5	\$15.00	\$404.76	\$419.76
Other	1	0.25	\$7.50		\$7.50
Medical	3	1.5	\$45.00	\$9,056.68	\$9,101.68
Balance Billing	2	1.25	\$37.50	\$9,056.68	\$9,094.18
Pharmacy/Rx	1	0.25	\$7.50		\$7.50
Other	1	0.25	\$7.50		\$7.50
Enrollment/Eligibility	1	0.25	\$7.50		\$7.50
Grand Total	6	2.5	\$75.00	\$9,461.44	\$9,536.44

¹Client Value is representative of the time spent assisting members times an average hourly rate of \$30. This rate is intended to represent an average HR or Benefits position salary and is meant to reflect the time and money saved for the client through our advocacy efforts.

²Member Value is representative of one or more of the following: direct money saved for a member through a successful resolution by an advocate, or the estimated value of the benefit that applies to the inquiry assistance or guidance was provided for.



Member Advocacy Program

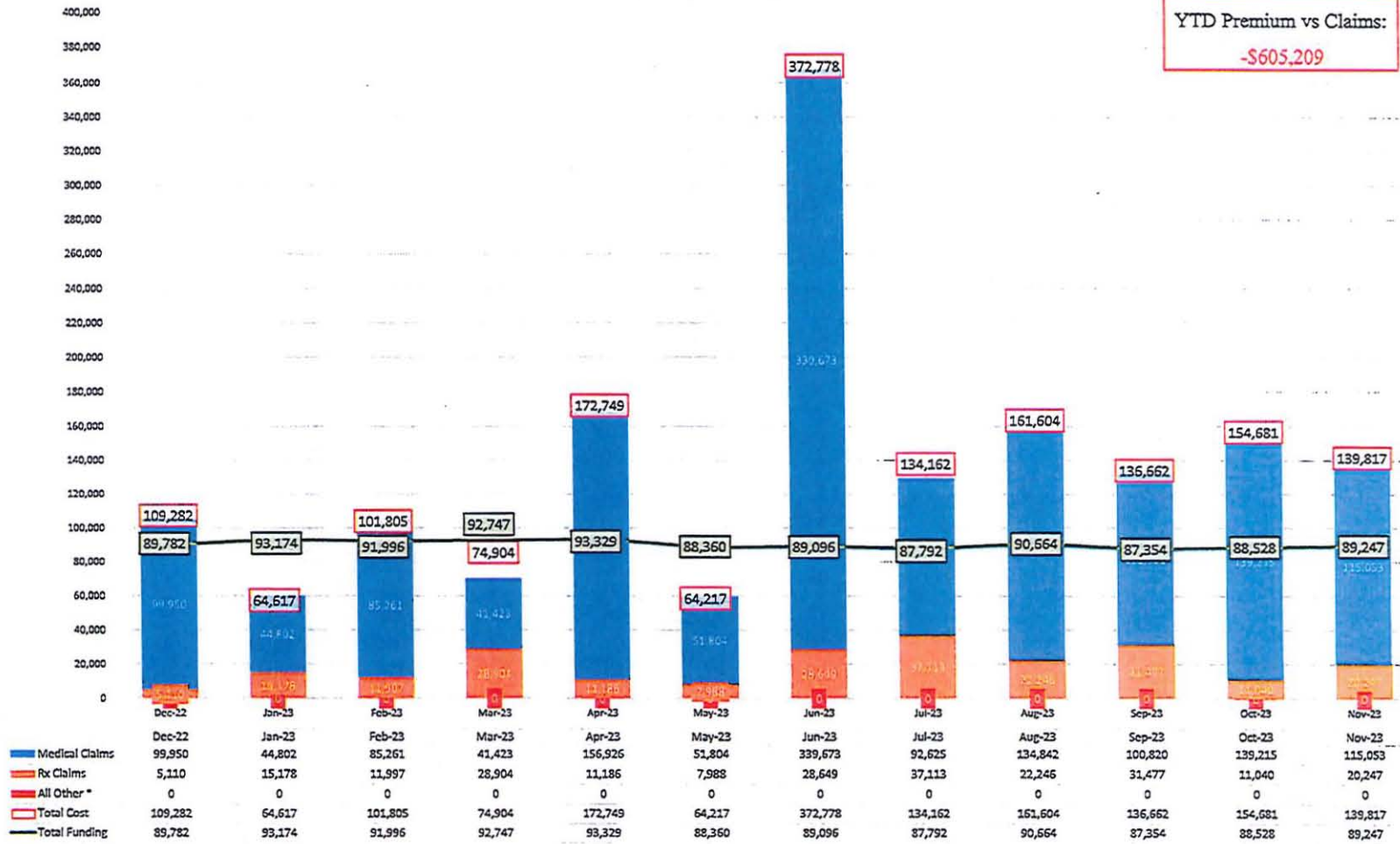
Detailed Report of Inquiries (No PHI)

Type of Issue	Line of Coverage	Carrier	Resolved	Total Hours	Client Value	Member Value	Total Value	Method	General Description
Other	FSA	BPC	4/22/2024	0.25	\$ 7.50		\$ 7.50	Call	Dependent Care Account and payroll questions. Member contacted by service team.
Enrollment/Eligibility	Other	BPC	4/26/2024	0.25	\$ 7.50		\$ 7.50	Call	Payroll-related inquiry. Member contacted by service team.
OON Claim Inquiry or Submission	FSA	BPC	5/1/2024	0.5	\$ 15.00	\$ 404.76	\$ 419.76	Email	Member needed assistance submitting receipts to FSA portal (experiencing trouble with portal). Worked with member to submit claims to FSA for processing.
Pharmacy/Rx	Medical	UHC	6/5/2024	0.25	\$ 7.50		\$ 7.50	Call	Medication inquiry. Provided member with covered medication list and confirmed coverage of specific medications.
Balance Billing	Medical	UHC	6/24/2024	0.75	\$ 22.50	\$ 3,500.00	\$ 3,522.50	Call	Member received an invoice for anesthesia after surgery. Requested claim review with UHC. UHC reprocessed claim; no member responsibility.
Balance Billing	Medical	UHC	6/27/2024	0.5	\$ 15.00	\$ 5,556.68	\$ 5,571.68	Call	Member received a balance bill from provider. Provider is in-network. Confirmed with carrier that provider cannot balance bill; provider will write-off amount and zero out account.



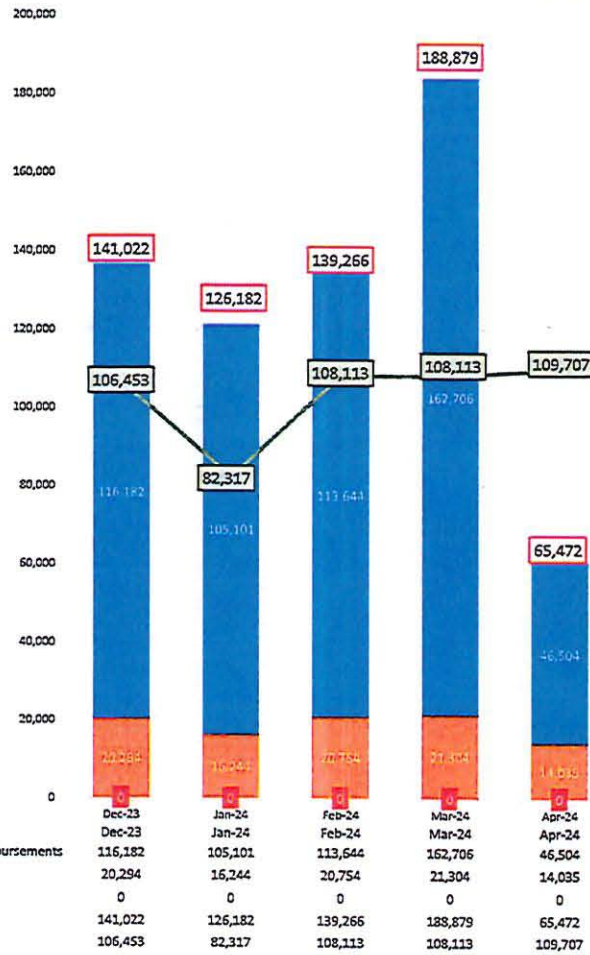
Global 22-23 Chart

YTD Premium vs Claims:
-\$605,209



* All Other Includes HSA Contributions, Consulting Fee, Dental Fixed Costs, and Dental Claims.

Global 23-24 Chart



YTD Premium vs Claims:
-\$146,118

Utilization

Plan Year To Date Report
 Reporting Through 07/31/2024
 Created 8/2/2024 2:44:31 AM

Montgomery County Illinois

Spending Account: MONTGOMER_HRA
 Account Type: HRA
 Financial Policy #: 929518
 Plan Year Start Date: 01-01-2024

This report reflects how Montgomery County Illinois dollars have been spent YTD across the entire policy

Benefit Type	Transaction Manual Submit	Total Number of Manual Submit	Transaction Manual Submit %	Transaction Auto Submit	Total Number of Auto Submit	Transaction Auto Submit %	Transaction Total	Total Number of Transactions	Prior Year Transaction Activity	Benefit Type %	Average Transaction Amount
Medical	0.00	0	0.00%	25177.82	10	100.00%	25177.82	10	3752.94	100.00%	2517.78
Total	0.00	0		25177.82	10		25177.82	10	3752.94	100.00%	

Transaction Manual Submit% = Transaction Manual Submit / Transaction Total
 Transaction Auto Submit% = Transaction Auto Submit / Transaction Total
 Benefit Type% = Transaction Total / Sum of Transaction Total

Total Annual Funding: \$87,500.00
 YTD HRA Utilized \$ \$25,177.82
 Utilization %: 28.77%

MONTGOMERY COUNTY
PETITION / APPLICATION / REQUEST PROCESS
for a Solar Farm or Solar Garden Permit
(August 13, 2024)

APPENDIX A: Solar Application (Montgomery County Board Admin, 8-12 weeks)

1. Applicant completes and submits (APPENDIX A) application with supporting docs and fees.
2. County Board Administration accepts the application as “Properly Filed.”
3. County Board Administration schedules public hearing within 60 days of accepting application.
 - a. County Board Admin notifies applicant, schedules public notices, publishes on website.
 - b. Applicant notifies required property owners.
4. County Board Administration forwards application to independent engineer for review.
 - a. Engineer Review to focus on Environmental and Safety Concerns – NEPA process
 - b. EcoCat submittal – Cultural/Biological Clearances
 - c. Wetlands Mapper Clearance
 - d. Parcel Identification – Location to be provided to determine offset concerns/impacts to adjacent property owners
 - e. Identify Topographical concerns – Drainage, Streams, Clearing, Access points (Sight Distance Concerns)
 - f. Road Use Agreements – (County or Township)
 - g. Decommission Bonding Agreements
5. County Board Development & Personnel Committee conducts Public Hearing.
 - a. County Board Admin schedules verbatim recording.
6. County Board Development & Personnel Committee makes recommendation to County Board.
 - a. Recommendation may include Findings of Fact and Permit Conditions.
7. County Board makes decision within 30 days of Public Hearing conclusion.

APPENDIX B: Construction/Improvement Permit (Supervisor of Assessments, 6-8 weeks)

1. Applicant completes Solar Site survey per statute 35 ILCS 200/10-740.
2. Engineer Review of Construction Documents
 - a. Adherence to the Solar Ordinance
 - b. Sealed licensed Documents by an Illinois PE
 - c. Approval – Recommendation of review to County Board
3. County GIS Department completes parcel split and assigns new parcel numbers.
 - a. Applicant is responsible for Plat Act Fee
4. Applicant records new lease with updated parcel number, site address, legal description and completed, signed Plat Act Affidavit with County Recorder.
5. Applicant files Structural Improvement Permit (APPENDIX B) with Supervisor of Assessments.
6. Supervisor of Assessments mails approved permit to applicant.

APPENDIX C: Operating Permit (Supervisor of Assessments, 2-4 weeks)

1. Applicant completes application (APPENDIX C) and submits to Supervisor of Assessments.
2. County Independent Engineer reviews site operation with inspections to ensure adherence to approved construction documents.
3. Supervisor of Assessments issues Operating Permit.
4. Applicant displays Operating Permit on site.

MONTGOMERY COUNTY
PETITION / APPLICATION / REQUEST PROCESS
for a WECS Permit

APPENDIX A: Solar Application (Montgomery County Board Admin, 8-12 weeks)

1. Applicant completes and submits (APPENDIX A) application with supporting docs and fees.
2. County Board Administration accepts the application as “Properly Filed.”
3. County Board Administration schedules public hearing within 60 days of accepting application.
 - a. County Board Admin notifies applicant, schedules public notices, publishes on website.
 - b. Applicant notifies required property owners.
4. County Board Administration forwards application to independent engineer for review.
 - a. Engineer Review to focus on Environmental and Safety Concerns – NEPA process
 - b. EcoCat submittal – Cultural/Biological Clearances
 - c. Wetlands Mapper Clearance
 - d. Parcel Identification –Location to be provided to determine offset concerns/impacts to adjacent property owners
 - e. Identify Topographical concerns – Drainage, Streams, Clearing, Access points (Sight Distance Concerns)
 - f. Road Use Agreements – (County or Township)
 - g. Decommission Bonding Agreements
5. County Board Development & Personnel Committee conducts Public Hearing.
 - a. County Board Admin schedules verbatim recording.
6. County Board Development & Personnel Committee makes recommendation to County Board.
 - a. Recommendation may include Findings of Fact and Permit Conditions.
7. County Board makes decision within 30 days of Public Hearing conclusion.

APPENDIX B: Construction/Improvement Permit (Supervisor of Assessments, 6-8 weeks)

1. Applicant completes WECS Site survey per statute 35 ILCS 200/10-740.
2. Engineer Review of Construction Documents
 - a. Adherence to the Solar Ordinance
 - b. Sealed licensed Documents by an Illinois PE
 - c. Approval – Recommendation of review to County Board
3. County GIS Department completes parcel split and assigns new parcel numbers.
 - a. Applicant is responsible for Plat Act Fee
4. Applicant records new lease with updated parcel number, site address, legal description and completed, signed Plat Act Affidavit with County Recorder.
5. Applicant files Structural Improvement Permit (APPENDIX B) with Supervisor of Assessments.
6. Supervisor of Assessments mails approved permit to applicant.

APPENDIX C: Operating Permit (Supervisor of Assessments, 2-4 weeks)

1. Applicant completes application (APPENDIX C) and submits to Supervisor of Assessments.
2. County Independent Engineer reviews site operation with inspections to ensure adherence to approved construction documents.
3. Supervisor of Assessments issues Operating Permit.
4. Applicant displays Operating Permit on site.



Employment Application

(An Equal Opportunity Employer)
 This Application will be maintained for 12 months only

Thank you for your interest in employment with Montgomery County. Please complete and submit this form and include an updated resume.

Name:				Date:	
	<i>(Last Name)</i>	<i>(First Name)</i>	<i>(Middle)</i>		
Address:					
	<i>(Number)</i>	<i>(Street)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip Code)</i>
Telephone #	()	()			
	Home	Cell			
E-mail Address (optional):					

1 2 3 4

WORK EXPERIENCE: List below your last four employers, starting with the most current one.

Employer Name:		Address:	
Position:	Dates - From		To
Supervisor -Name and Title:		Phone ()	
Reason for Leaving:			
Description of Duties:			
Employer Name:		Address:	
Position:	Dates - From		To
Supervisor - Name and Title:		Phone ()	
Reason for Leaving:			
Description of Duties:			
Employer Name:		Address:	
Position:	Dates - From		To
Supervisor Name and Title		Phone ()	
Reason for Leaving:			
Description of Duties:			
Employer Name:		Address:	
Position:	Dates - From		To

Supervisor Name and Title	Phone ()
Reason for Leaving:	
Description of Duties:	

Are there any other places you have worked in addition to those listed above? Yes No

Additional Experience

Please list any additional experience.

PROFESSIONAL REFERENCES: Include three professional references who supervised your previous work (owners, managers, supervisors).

Name	Address, City, State	Position	Phone Number

THE BELOW DISCLAIMERS MUST BE READ IN THEIR ENTIRETY AND ACKNOWLEDGED, BY SIGNATURE, AS PART OF THE APPLICATION PROCESS. PLEASE MAKE CERTAIN THAT YOU HAVE ANSWERED ALL OF THE QUESTIONS OF THIS EMPLOYMENT APPLICATION TRUTHFULLY.

By signing below, I understand that the information provided is true and correct, and that any misstatements or omission of material facts in the application or the hiring process may result in discontinuing of the hiring process or termination of employment, no matter when discovered. I agree that the organization shall not be held liable in any respect if my employment is terminated because of false statements, answers or omissions made by me in this application.

I authorize the organization to analyze the truthfulness of all statements made on this application, complete reference checks from my current and former employers, and others that may provide information regarding my education and experiences. In addition, I give my consent for all contacted persons including current and former employers to provide information concerning this application, and I release each such person from liability for providing information to the organization.

I understand that nothing contained in this application, or the granting of an interview is intended to create an employer/employee relationship between the organization and myself either for employment or for the providing of any benefits. No promises regarding employment have been made to me unless made in writing. I further understand and agree that if I am hired, my employment would be "at will," as defined by law where our organization operates: I would have the right to terminate my employment at any time for any reason and that the organization would retain a similar right.

I understand that any offers of employment may be contingent upon my taking and successfully passing a drug and/or alcohol test in accordance with the organization's policy. If I refuse to submit to testing, refuse to sign the consent form, or test positive, the organization will not employ me.

I understand that any offers of employment may be contingent upon the results of a background

check(s), including without limitation a criminal background check and a conviction inquiry, in accordance with the organization's policies and state law.

I hereby attest that all statements made by me above are true to the best of my knowledge, and I agree to the terms noted above.

Date: _____

Applicant's Signature: _____

DCEO Small Biz Grant Tracker - 2024

Applicant	Town	Contact	Date In	Emp.	Eligible Award	Amount Awarded	
Noko Sugar Rush	Nokomis	sugarrushnoko@gmail 217-710-1736	7/8/24	6	\$40,000	\$40,000	
Willow Lane	Litchfield	rivali@me.com 217-556-4734	6/3/24	8	\$40,000	\$20,000	
Neon Café	Hillsboro	217-313-0085	7/11/24	8	\$40,000	\$20,000	
The Revived Soul	Hillsboro	mandyduff2020@gmail 217-246-3829	7/1/24	4	\$25,000	\$10,000	
Cosmo's Place	Litchfield	alivia.85@yahoo.com 217-556-9357	6/28/24	2	\$25,000	\$10,000	
Majors Ink	Litchfield	amandamajors101@gmail 217-250-1685	6/28/24	2	\$25,000	\$7,500	
Que-One-Seven	Hillsboro	tjulrici@beckman.com 217-851-7085	6/28/24	3	\$25,000	\$7,500	
Interurban Designs	Hillsboro	bobodle57@gmail.com 217-556-1515	7/11/24	1	\$25,000	\$5,000	
Scout House	Hillsboro	moose2010.mc@gmail 217-725-7894	6/10/24	4	\$25,000	\$5,000	
The Annex	Hillsboro	jmulrici@gmail.com 217-259-1379	7/2/24	0	\$0	\$0	
Litchfield Home Imp.	Litchfield	philliprandazzo1011@gmail 618-414-0445	7/1/24	8	\$40,000	\$0	
SSp Entertainment	Litchfield	shilp98@yahoo.com 217-710-1983	7/19/24	3	\$25,000	\$0	
					\$335,000.00	\$125,000	
Total							
DCEO Grant - Board Approval					\$336,594.55		
Award Amount					\$125,000.00		
Amount Remaining		Balance			\$211,594.55		



LEGEND:

- NON PARTICIPATING PARCELS
- PROJECT BOUNDARY
- COUNTY LINES
- PARCEL LINES
- # TURBINE LOCATION
- PROPOSED ACCESS RD.
- PROPOSED ALTERNATE ACCESS RD.
- DELIVERY ROUTE (INGRESS)
- PROPOSED FACILITIES
- DX. NON-DELIVERY RD.
- DX. HIGHWAY
- DX. ASPHALT DELIVERY RD.
- DX. GRAVEL DELIVERY RD.
- ▲ FILL-IN INTERSECTION IMPROVEMENT
- ▲ CUT-THROUGH INTERSECTION IMPROVEMENT
- ▲ JUGHANDLE INTERSECTION IMPROVEMENT
- ▲ 270° INTERSECTION IMPROVEMENT

*NOTE: TEMPORARY TURN IMPROVEMENTS ARE PRELIMINARY AND NOT TO SCALE.

ITEM	LENGTH
ASPHALT DELIVERY ROUTE	16.7 mi
GRAVEL DELIVERY ROUTE	7.1 mi
TOTAL ACCESS ROADS	5.8 mi

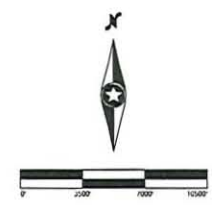
PREPARED FOR:

UKA North America

1002 SE Monterey Commons Blvd.
 Stuart, FL 34996

REVISIONS:

#	DATE	COMMENT	BY	CHK	APP
A	12/08/2023	10% Civil Construction Plans	SEA	TRG	
B	03/19/2024	Turbine and Land Control	SEA	PAR	TRG
C	05/28/2024	Turbine and Land Control	CM	PAR	TRG
D	07/22/2024	Updated Delivery Design	CM	PAR	TRG



Virden Wind Project
 Montgomery and Sangamon Counties, IL

Delivery Flow Plan

NOT FOR CONSTRUCTION

DATE: 07/22/2024
 SHEET: C201
 REV: D

Public Information Meeting

Walshville Trail (CH 11) Improvement Project

August 6, 2024

Project Location

- ▶ Walshville Trail (CH 11) through Walshville, Illinois in Montgomery County
- ▶ Project limits are Broadway Street to Hamby Lane

Purpose of the Public Information Meeting

- ▶ Provide the general public with the opportunity to review the proposed improvements
- ▶ Provide the general public with the opportunity to meet with the project team members, ask questions, and discuss the project details
- ▶ Provide the general public with the opportunity to provide comments and/or concerns about the project on the Comment Form

Goals of the Project

Improve	Improve safety of the roadway
Reduce	Reduce the number of curves
Correct	Correct non-compliant curves by increasing the design speed of the curves
Balance	Balance the need for improvement with amount of Right-of-Way needed

Anticipated Project Schedule

 Phase I Design	 Land Acquisition	 Phase II Design	 Construction	 Roadway Opens
Preliminary Design Reports Estimated Completion Summer 2025	Negotiate Right-of-Way Purchases Estimated Completion Summer 2026	Prepare the Plans Estimated Completion Summer 2026	Build the Project Estimated Start Fall 2026	Estimated Completion Winter 2027

Why is the project needed?

- ▶ Existing pavement is deteriorated
 - Roadway is currently maintained by the Village of Walshville
 - Proposed roadway will be paid for and maintained by the County Highway Department
- ▶ Existing curves do not meet design policy criteria (i.e. curves are non-compliant)
- ▶ Non-compliant curves increase the chance of a crash

Alternative Alignments Considered

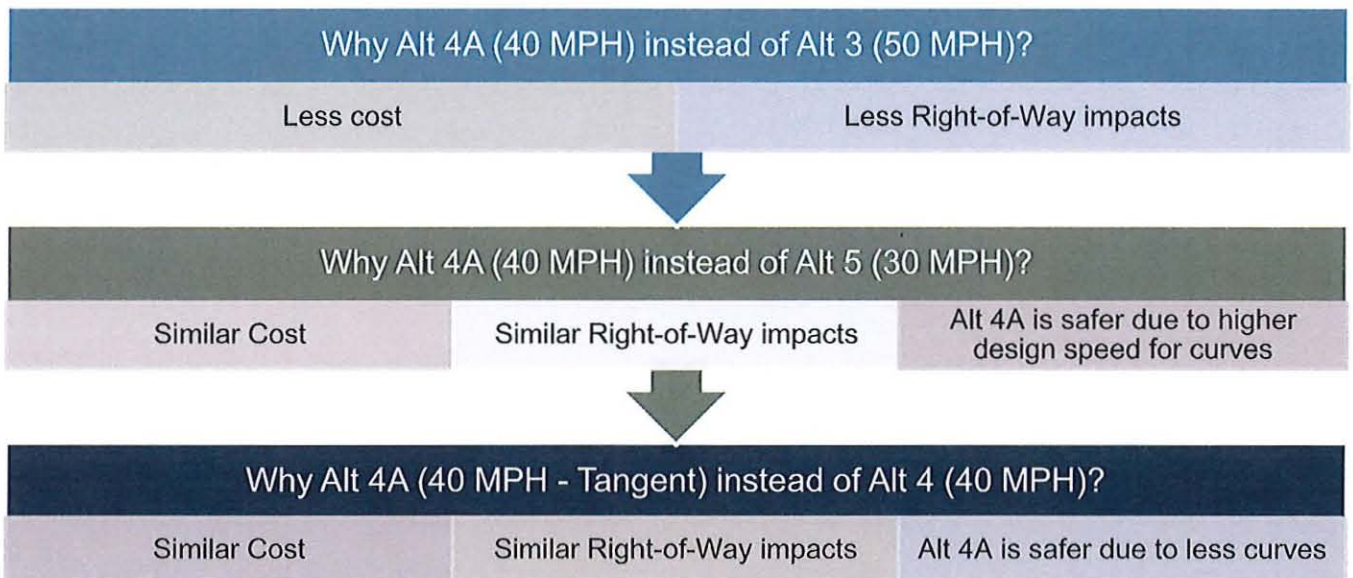
- ▶ Alternative 1 - Existing Alignment with Improved Curves – Eliminated
 - Eliminated due to impacts to residential homes
 - Eliminated because number of curves is not reduced
- ▶ Alternative 2 – Realign on Pearl Street – Eliminated
 - Eliminated due to railroad crossing improvement that would be required
 - Eliminated because number of curves is not reduced
- ▶ Alternative 3 – New Road with 50 MPH Curves – Feasible (see below)
 - 4 curves
 - Compliant curves for new construction
- ▶ Alternative 4 – New Road with 40 MPH Curves – Feasible (see below)
 - 4 curves
 - Compliant curves for maintenance construction
- ▶ Alternative 4A – New Road with 40 MPH Curves on Tangent – Feasible (see below)
 - 2 curves
- ▶ Alternative 5 – New Road with 30 MPH Curves – Feasible (see below)
 - 4 curves
 - Non-Compliant curves for maintenance construction

Comparison of feasible alternatives:

Alt 3	Alt 4	Alt 4A	Alt 5
<ul style="list-style-type: none"> • \$2,364,500 estimated cost • 7.5 acres estimated ROW needed • Safest option 	<ul style="list-style-type: none"> • \$2,167,000 estimated cost • 4.7 acres estimated ROW needed • Safer than existing 	<ul style="list-style-type: none"> • \$2,168,500 estimated cost • 4.7 acres estimated ROW needed • Safer than existing 	<ul style="list-style-type: none"> • \$2,001,500 estimated cost • 4.3 acres estimated ROW needed • Slightly safer than existing

Recommended Alternative

Alternative 4A – New Road with 40 MPH Curves on Tangent is the recommended alignment.





Walshville Trail (CH 11) Improvement Project

Public Information Meeting - Tuesday August 6, 2024

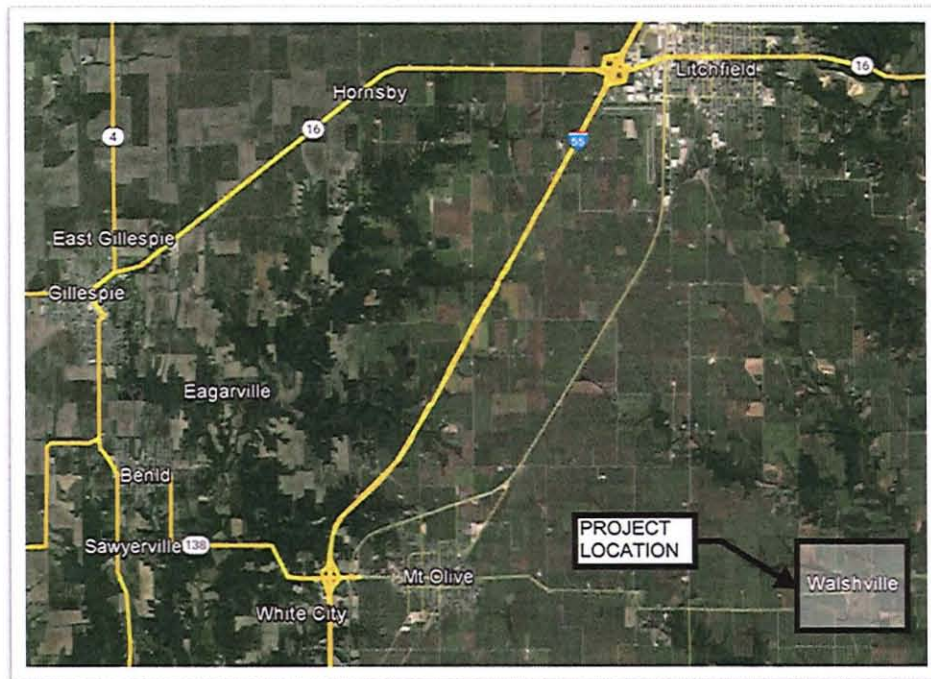
Montgomery
County
Highway
Department



whks

engineers + planners + land surveyors

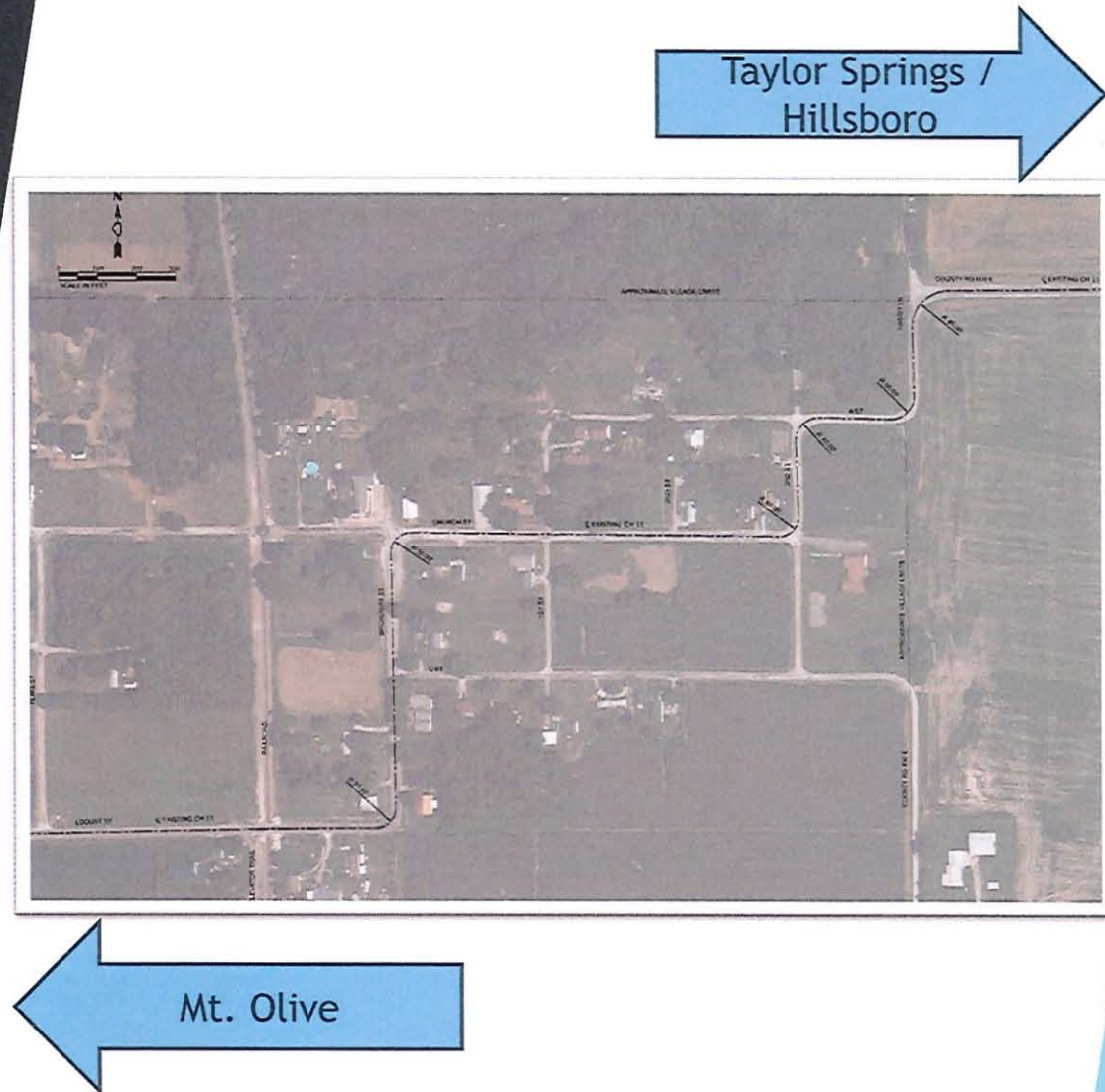
Project Location



- ▶ Montgomery County, IL
- ▶ Walshville, IL
- ▶ Walshville Trail (CH 11) between Broadway Street and Hamby Lane

Existing Walshville Trail (CH 11)

- ▶ A major collector roadway that connects Mt. Olive to Taylor Springs / Hillsboro
- ▶ Existing alignment goes through the Village of Walshville
- ▶ Streets on existing alignment
 - ▶ Locust Street
 - ▶ Broadway Street
 - ▶ Church Street
 - ▶ 3rd Street
 - ▶ A Street
 - ▶ Hamby Lane
- ▶ 6 sharp horizontal curves
- ▶ 500 vehicles travel this road per day (Average Daily Traffic)
- ▶ 6% of the traffic is truck traffic

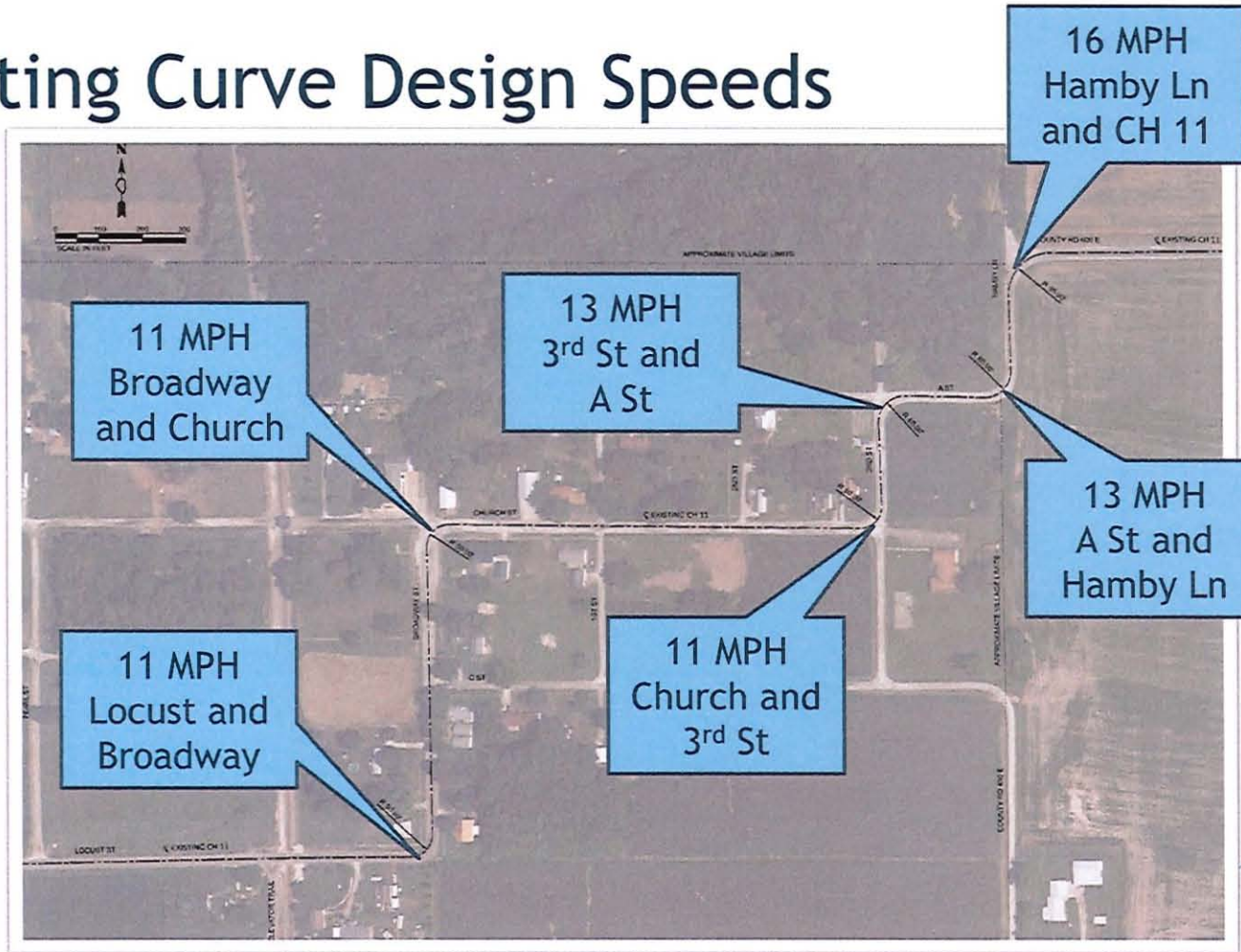


Why is the project needed?

- ▶ Existing pavement is deteriorated
 - ▶ Roadway is currently maintained by the Village of Walshville
 - ▶ Proposed roadway will be paid for and maintained by the County Highway Department
- ▶ Existing curves do not meet design policy criteria (i.e. curves are non-compliant)
- ▶ Non-compliant curves increase the chance of a crash



Existing Curve Design Speeds



Goals of the Project

Improve

Improve safety of the roadway

Reduce

Reduce the number of curves

Correct

Correct non-compliant curves by increasing the design speed of the curves

Balance

Balance the need for improvement with amount of Right-of-Way needed

Curve Design Speeds Considered



50 MPH

Compliant for new construction
Needs the most land (Right-of-Way)
926 ft = minimum curve radius



40 MPH

Compliant for future maintenance
533 ft = minimum curve radius



30 MPH

Non-compliant, but improvement from existing
Needs the least land (Right-of-Way)
250 ft = minimum curve radius

Alternative Alignments Considered

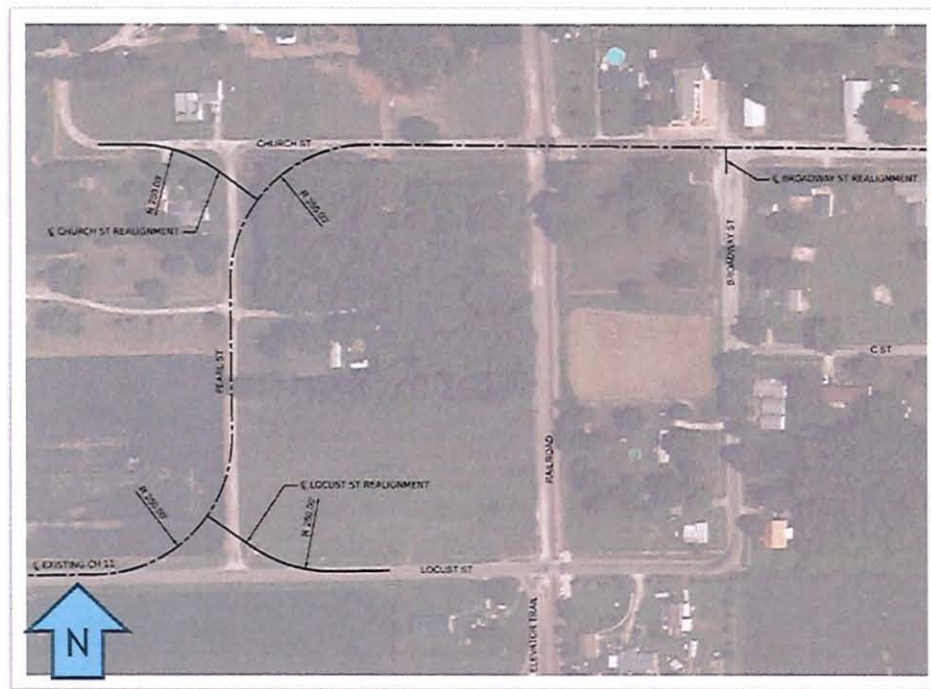
Alternative 1: Existing Alignment with Improved Curves



- ▶ Stay on existing alignment
- ▶ 30 MPH curve design speed
- ▶ Alternative Eliminated
 - ▶ Does not reduce the number of curves
 - ▶ Requires relocating 2 residential homes

Alternative Alignments Considered

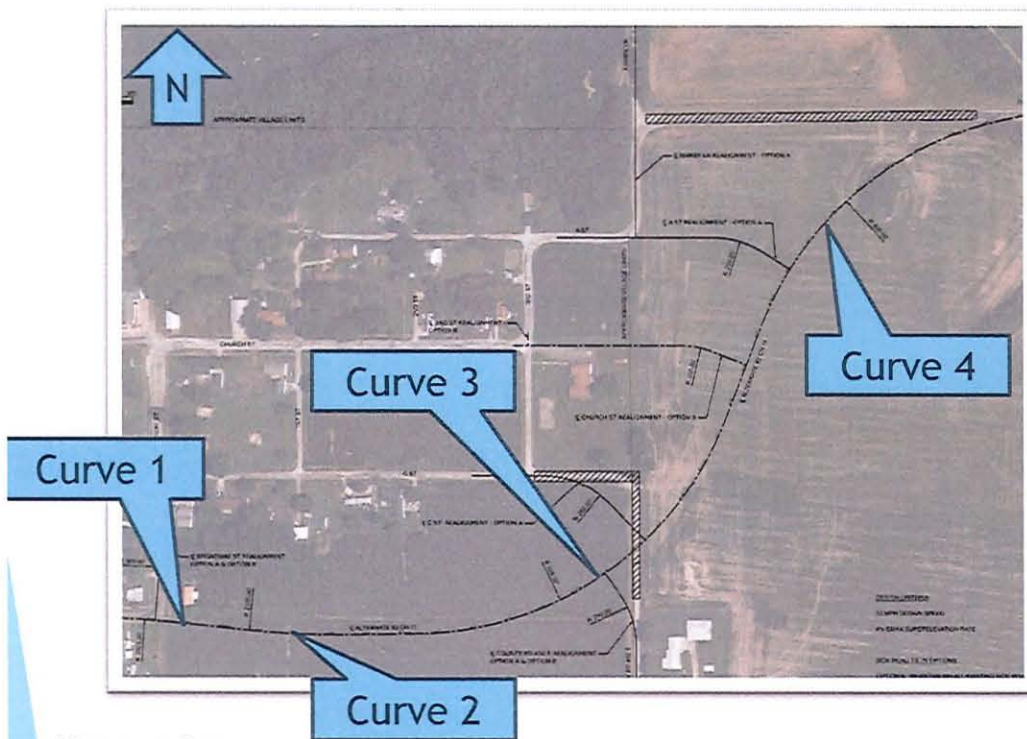
Alternative 2: Realignment on Existing Roads



- ▶ Realign on Pearl Street
- ▶ 30 MPH curve design speed
- ▶ Alternative Eliminated
 - ▶ Does not reduce the number of curves
 - ▶ Requires improving the railroad crossing on Church Street

Alternative Alignments Considered

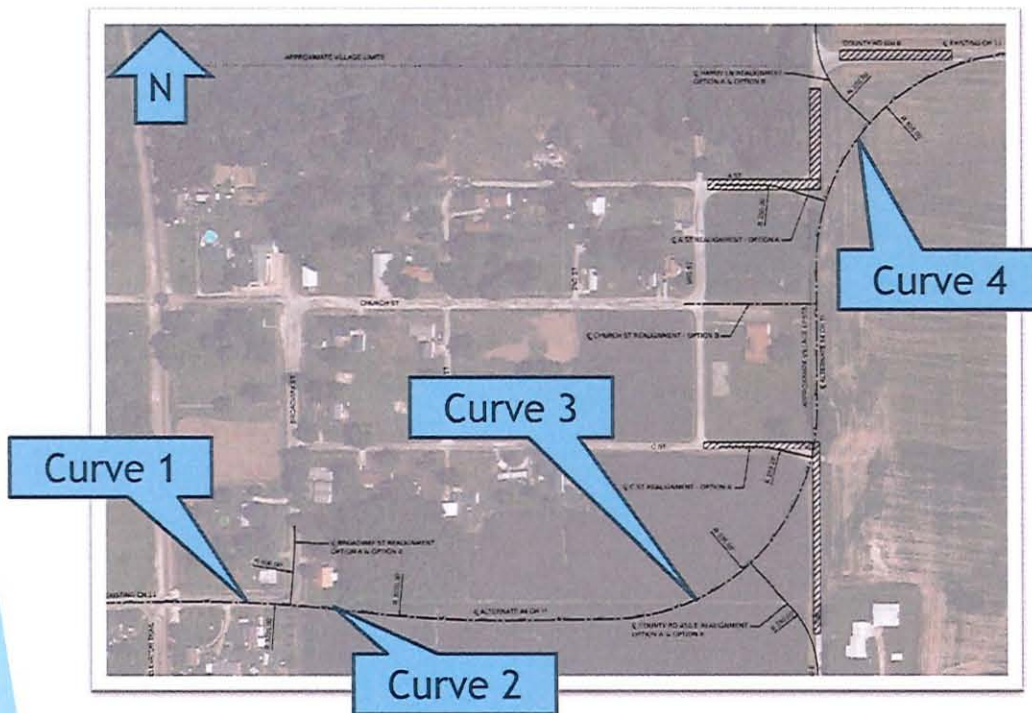
Alternative 3: New Road with 50 MPH Curves



- ▶ Realign to the south and east of Walshville
- ▶ 50 MPH curve design speed
- ▶ Alternative Considered
 - ▶ 4 curves
 - ▶ Compliant curves for new construction
 - ▶ No impacts to buildings
 - ▶ Approximately 7.5 acres of Right-of-Way
 - ▶ Tree removal needed
 - ▶ Utility relocation needed

Alternative Alignments Considered

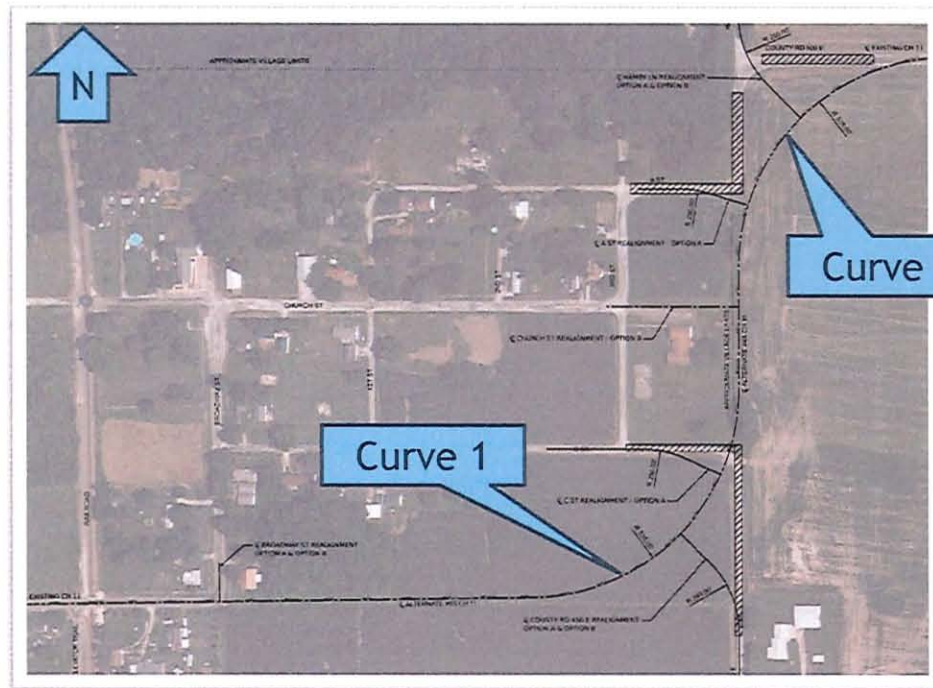
Alternative 4: New Road with 40 MPH Curves



- ▶ Realign to the south and east of Walshville
- ▶ 40 MPH curve design speed
- ▶ Alternative Considered
 - ▶ 4 curves
 - ▶ Compliant curves for maintenance
 - ▶ No impacts to buildings
 - ▶ Approximately 4.7 acres of Right-of-Way
 - ▶ Tree removal needed
 - ▶ Utility relocation needed

Alternative Alignments Considered

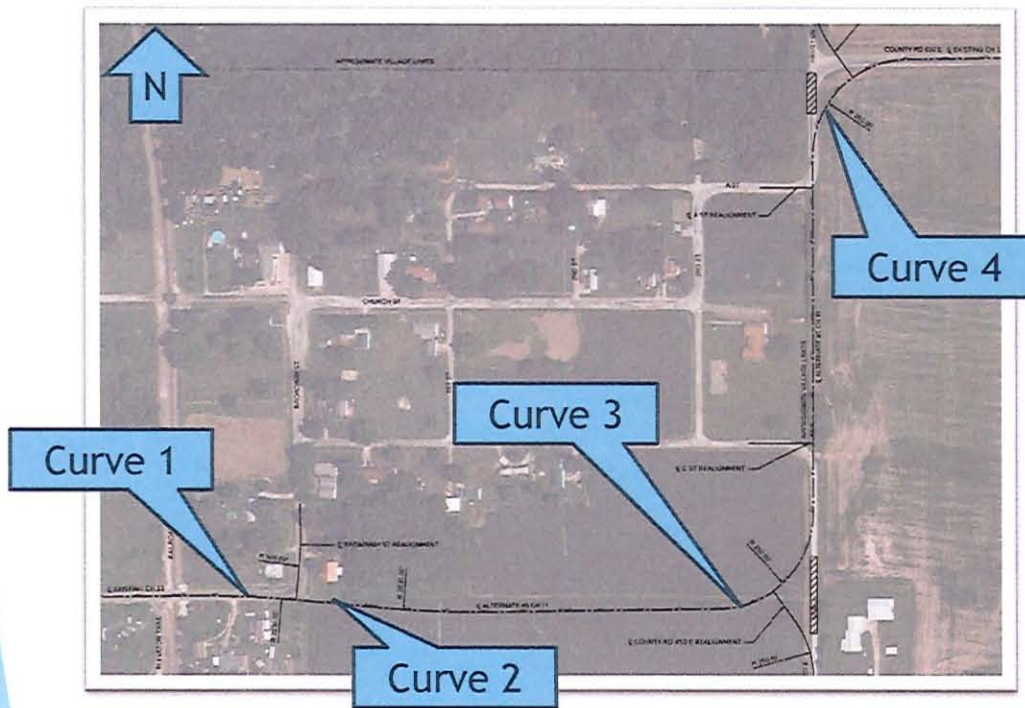
Alternative 4A: New Road with 40 MPH Curves - Tangent



- ▶ Realign to the south and east of Walshville
- ▶ 40 MPH curve design speed
- ▶ Alternative Considered
 - ▶ 2 curves
 - ▶ Compliant curves for maintenance
 - ▶ No impacts to buildings
 - ▶ Approximately 4.7 acres of Right-of-Way
 - ▶ Tree removal needed
 - ▶ Utility relocation needed

Alternative Alignments Considered

Alternative 5: New Road with 30 MPH Curves



- ▶ Realign to the south and east of Walshville
- ▶ 30 MPH curve design speed
- ▶ Alternative Considered
 - ▶ 4 curves
 - ▶ Non-compliant curves for maintenance
 - ▶ No impacts to buildings
 - ▶ Approximately 4.3 acres of Right-of-Way
 - ▶ Tree removal needed
 - ▶ Utility relocation needed

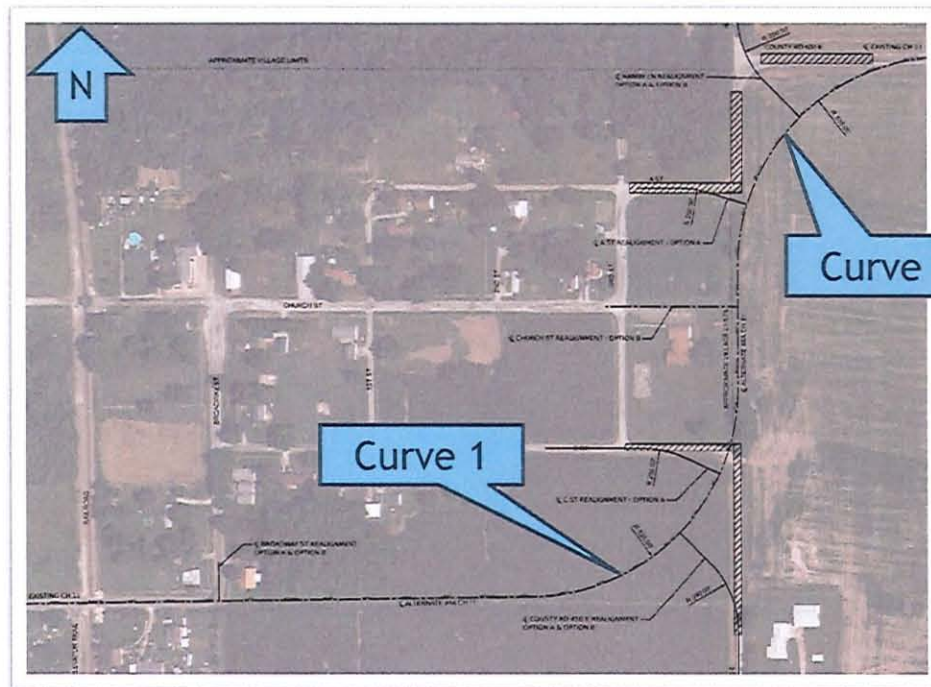
Alternative Alignments Considered

Comparison of Feasible Alternatives

Alt 3	Alt 4	Alt 4A	Alt 5
<ul style="list-style-type: none">• \$2,364,500 estimated cost• 7.5 acres estimated ROW needed• Safest option	<ul style="list-style-type: none">• \$2,167,000 estimated cost• 4.7 acres estimated ROW needed• Safer than existing	<ul style="list-style-type: none">• \$2,168,500 estimated cost• 4.7 acres estimated ROW needed• Safer than existing	<ul style="list-style-type: none">• \$2,001,500 estimated cost• 4.3 acres estimated ROW needed• Slightly safer than existing

Recommended Alignment

Alternative 4A: New Road with 40 MPH Curves - Tangent



- ▶ 40 MPH curve design speed
- ▶ 2 curves
- ▶ Compliant curves for maintenance
- ▶ No impacts to buildings
- ▶ Approximately 4.7 acres of Right-of-Way
- ▶ Tree removal needed
- ▶ Utility relocation needed
- ▶ \$2,168,500 estimated cost

Recommended Alignment

Alternative 4A: New Road with 40 MPH Curves

Why Alt 4A (40 MPH) instead of Alt 3 (50 MPH)?

Less cost

Less Right-of-Way impacts



Why Alt 4A (40 MPH) instead of Alt 5 (30 MPH)?

Similar Cost

Similar Right-of-Way impacts

Alt 4A is safer due to higher design speed for curves



Why Alt 4A (40 MPH - Tangent) instead of Alt 4 (40 MPH)?

Similar Cost

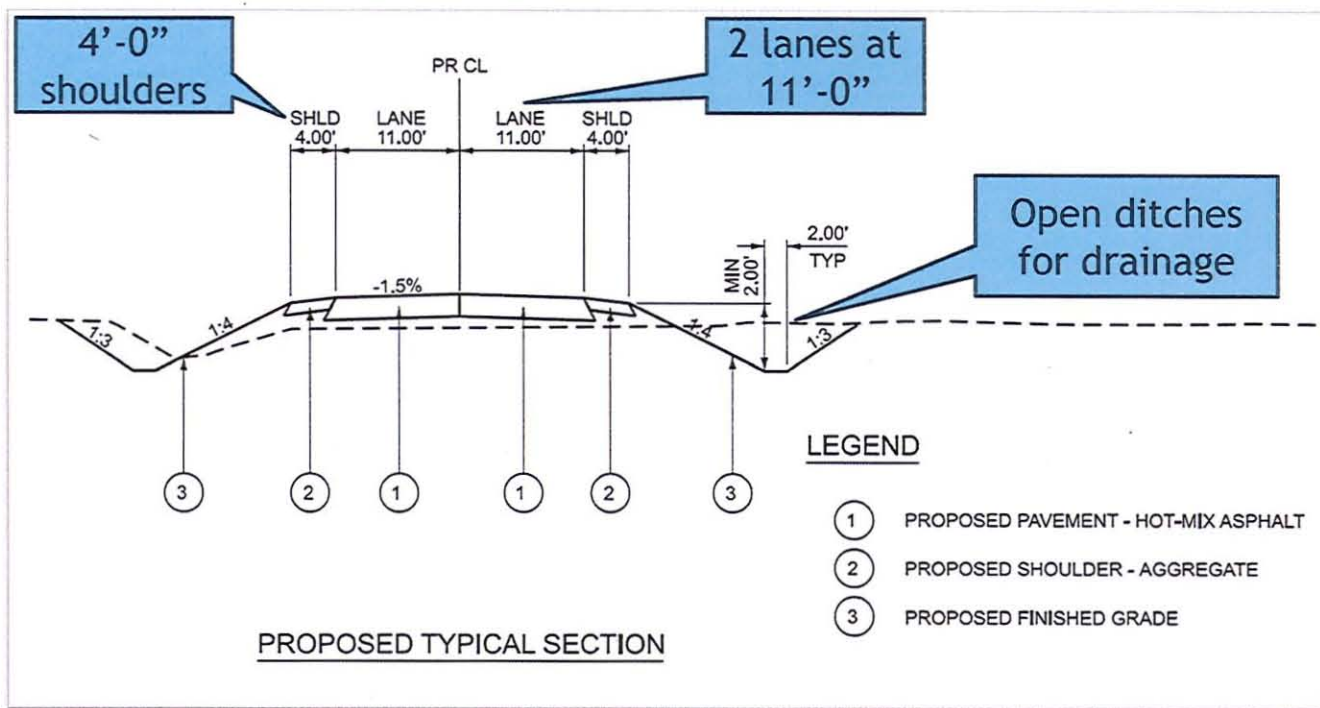
Similar Right-of-Way impacts

Alt 4A is safer due to less curves



Recommended Alignment

Alternative 4A: New Road with 40 MPH Curves



Land Acquisition Process (Right-of-Way)

What if the project goes through my property?

- ▶ Land purchased for this project will comply with The Uniform Act
- ▶ Overview of the Land Acquisition Process



We Are Here



Phase I Design

Preliminary Design Reports
Estimated Completion Summer 2025



Land Acquisition

Negotiate Right-of-Way Purchases
Estimated Completion Summer 2026



Phase II Design

Prepare the Plans
Estimated Completion Summer 2026



Construction

Build the Project
Estimated Start Fall 2027



Roadway Opens

Estimated Completion Winter 2027

Anticipated Project Schedule

Questions/Concerns?

- ▶ Exhibits from this presentation are on display around the room.
- ▶ Team members are here to discuss the project with you.
- ▶ Comment forms are provided for you to submit written comments, questions, and concerns to be considered in the design process for the project.
- ▶ Thank you for watching. Presentation will begin again shortly.





**OFFICE OF
MONTGOMERY COUNTY TREASURER
AND COLLECTOR**
1 Courthouse Square, Room 101, Hillsboro, Illinois 62049

July 23, 2024

Scheffel Boyle
322 State Street
Alton, IL 62002

This representation letter is provided in connection with your audit of the financial statements of Montgomery County, which comprise the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information as of November 30, 2023, and the respective changes in financial position for the year then ended, and the related notes to the financial statements, for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, in accordance with the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of July 23, 2024, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated March 23, 2023, including our responsibility for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for preparation of the supplementary information in accordance with the applicable criteria.
- 2) The financial statements referred to above are fairly presented in conformity with the cash basis of accounting and include all properly classified funds and other financial information of the primary government required by cash basis of accounting to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) The methods, significant assumptions, and data used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement, or disclosure that is reasonable in accordance with the cash basis of accounting.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the cash basis of accounting.

- 7) Adjustments or disclosures have been made for all events, including instances of noncompliance, subsequent to the date of the financial statements that would require adjustment to or disclosure in the financial statements.
- 8) We are in agreement with the adjusting journal entries you have proposed, and they have been posted to the County's accounts.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with cash basis of accounting.
- 10) Guarantees, whether written or oral, under which the County is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 11) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the County from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the County or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 12) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 13) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the County and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the County's financial statements communicated by employees, former employees, regulators, or others.
- 16) We have no knowledge of instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or waste or abuse, whose effects should be considered when preparing financial statements.
- 17) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.
- 18) We have disclosed to you the names of the County's related parties and all the related party relationships and transactions, including any side agreements.

Government—specific

- 19) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 20) We have a process to track the status of audit findings and recommendations.
- 21) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.

- 23) The County has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities and fund balance or net position.
- 24) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and legal and contractual provisions for reporting specific activities in separate funds.
- 25) We have identified and disclosed to you all instances of identified and suspected fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we believe have a material effect on the financial statements.
- 26) There are no violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- 27) As part of your audit, you assisted with preparation of the financial statements and disclosures and the County's Annual Financial Report (AFR) for submission to the Illinois Office of the Comptroller. We acknowledge our responsibility as it relates to those nonaudit services, including that we assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services performed; and accept responsibility for the results of the services. We have reviewed, approved, and accepted responsibility for those financial statements, related notes, and Annual Financial Report.
- 28) The County has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 29) The County has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
- 30) The financial statements include all component units, appropriately present majority interests in legally separate organizations and joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.
- 31) The financial statements include all fiduciary activities required by GASBS No. 84, as amended.
- 32) The financial statements properly classify all funds and activities, in accordance with GASBS No. 34, as amended.
- 33) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 34) Components of net position (net investment in capital assets; restricted; and unrestricted), and classifications of fund balance (nonspendable, restricted, committed, assigned, and unassigned) are properly classified and, if applicable, approved.
- 35) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 36) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 37) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 38) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.

- 39) We have appropriately disclosed the County's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- 40) We are following our established accounting policy regarding which resources (this is, restricted, committed, assigned, or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 41) We have determined that other post-employment benefit plans offered to retirees are immaterial to the financial statements as a whole under GASBS No. 75.
- 42) With respect to the supplementary schedules as listed in the table of contents on which an in-relation-to opinion is issued:
- a) We acknowledge our responsibility for presenting the supplementary schedules as listed in the table of contents in accordance with the cash basis of accounting, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America, and we believe the supplementary schedules as listed in the table of contents, including its form and content, is fairly presented in accordance with the cash basis of accounting. The methods of measurement and presentation of the supplementary schedules as listed in the table of contents have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the supplementary information is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 43) With respect to federal award programs:
- a) We are responsible for understanding and complying with and have complied with, the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), including requirements relating to preparation of the schedule of expenditures of federal awards.
 - b) We acknowledge our responsibility for preparing and presenting the schedule of expenditures of federal awards (SEFA) and related disclosures in accordance with the requirements of the Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with the Uniform Guidance. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period and we have disclosed to you any significant assumptions and interpretations underlying the measurement or presentation of the SEFA.
 - c) If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
 - d) We have identified and disclosed to you all of our government programs and related activities subject to the Uniform Guidance compliance audit, and have included in the SEFA, expenditures made during the audit period for all awards provided by federal agencies in the form of federal awards, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
 - e) We are responsible for understanding and complying with, and have complied with, the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the requirements of federal statutes, regulations, and the terms and conditions of federal awards that are considered to have a direct and material effect on each major program.

- f) We are responsible for establishing, designing, implementing, and maintaining, and have established, designed, implemented, and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended.
- g) We have made available to you all federal awards (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities.
- h) We have received no requests from a federal agency to audit one or more specific programs as a major program.
- i) We have complied with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Compliance Supplement*, relating to federal awards and confirm that there were no amounts questioned and no known noncompliance with the direct and material compliance requirements of federal awards.
- j) We have disclosed any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- k) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal or external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- l) Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB's Uniform Guidance (2 CFR part 200, subpart E).
- m) We have disclosed to you our interpretation of compliance requirements that may have varying interpretations.
- n) We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
- o) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- p) There are no such known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- q) No changes have been made in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies or material weaknesses in internal control over compliance, subsequent to the period covered by the auditor's report.
- r) Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the financial statements have been prepared.
- s) The copies of federal program financial reports provided you are true copies of the reports submitted, or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
- t) We have charged costs to federal awards in accordance with applicable cost principles.

- u) We are responsible for and have accurately prepared the summary schedule of prior audit findings to include all findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
 - v) We are responsible for and have ensured the reporting package does not contain protected personally identifiable information.
 - w) We are responsible for and have accurately prepared the auditee section of the Data Collection Form as required by the Uniform Guidance.
 - x) We are responsible for taking corrective action on each audit finding of the compliance audit and have developed a corrective action plan that meets the requirements of the Uniform Guidance.
- 44) In regard to assistance in preparing the financial statements of the Entity in conformity with the cash basis of accounting, GATA reporting, and annual financial report reporting, we have—
- a) Assumed all management responsibilities
 - b) Designated Nikki Lohman who has suitable skill, knowledge, or experience to oversee the services
 - c) Evaluated the adequacy and results of the services performed
 - d) Accepted responsibility for the results of the services
 - e) Ensured that the County's data and records are complete and received sufficient information to oversee the services.

Signature: Nikki Lohman

Title: Treasurer

Signature: [Handwritten Signature]

Title: CO. BOARD CHAIRMAN



OFFICE OF
MONTGOMERY COUNTY TREASURER
AND COLLECTOR
1 Courthouse Square, Room 101, Hillsboro, Illinois 62049

July 23, 2024

CORRECTIVE ACTION PLAN

Montgomery County, Illinois respectfully submits the following corrective action plan for the year ended November 30, 2023.

Name and address of the independent public accounting firm:

Scheffel Boyle
322 State Street
Alton, IL 62002

Audit Period: For the Year Ended November 30, 2023

The findings from the July 23, 2024 schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

Financial Statement Findings

Finding 2023-001

Condition: The federal awards expenditure data compiled by the County to prepare the SEFA was found to be incomplete and inaccurate.

Plan: The County should consider the costs and benefits of establishing a financial management system that provides for the identification, in its accounts, of all Federal awards received and expended and the Federal programs for which they are received for all County Departments receiving federal awards.

Name of Contact Person: Nikki Lohman, Treasurer

Management Response: The Montgomery County Treasurer will work with the Department heads to track Federal awards and expenditures separately in the financial management system.

Anticipated Date of Completion: Ongoing Analysis

Finding 2023-002

Condition: The County relies on its auditors for the preparation of the County's financial statements and all required disclosures in accordance with the cash basis of accounting.

Plan: The County should consider the costs and benefits of hiring staff with expertise or contracting with an outside Certified Public Accounting firm to ensure the County's annual financial statements and all required disclosures are prepared in accordance with the cash basis of accounting.

Name of Contact Person: Nikki Lohman, Treasurer

Management Response: The County will consider the economic feasibility of retaining an employee or an outside Certified Public Accountant to prepare the statements and note disclosures.

Anticipated Date of Completion: Ongoing Analysis

Finding 2023-003

Condition: The County incorrectly reported expenditures on their annual Project and Expenditure (P&E) report for the fiscal year ending November 30, 2023. There were excluded expenditures and overstated expenditures for various projects.

Plan: The County should ensure all expenditures incurred within the fiscal year are included on the annual report.

Name of Contact Person: Nikki Lohman, Treasurer

Management Response: The County will work closer with Bellwether to ensure the expenditures are matching and included in the report.

Anticipated Date of Completion: Ongoing Analysis

Finding 2023-004

Condition: The County has expenditures in excess of budgeted expenditures in Public Health and General Fund, major funds and various other nonmajor funds.

Plan: The County should properly budget for all funds, as well as, monitor their expenditures in each fund during the year, and make amendments as necessary

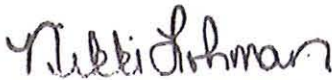
Name of Contact Person: Nikki Lohman, Treasurer

Management Response: The County will monitor the budget for all funds closer and amend them as necessary and allowable.

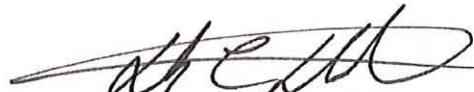
Anticipated Date of Completion: Ongoing Analysis

If there are any questions regarding this plan, contact the County Treasurer's Office at Montgomery County, Illinois Old Courthouse, 1 Courthouse Square, Hillsboro, IL 62049 or at 217-532-9521.

Sincerely yours,



Nikki Lohman, County Treasurer



Doug Donaldson, Board Chairman

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

NOKOMIS TOWNSHIP

PERMANENT PARCEL NUMBER: 08-27-134-035

As described in certificate(s) : 2020-00187 sold October 2021

and it appearing to the Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Village of Coalton, has bid \$820.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$70.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$820.00.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

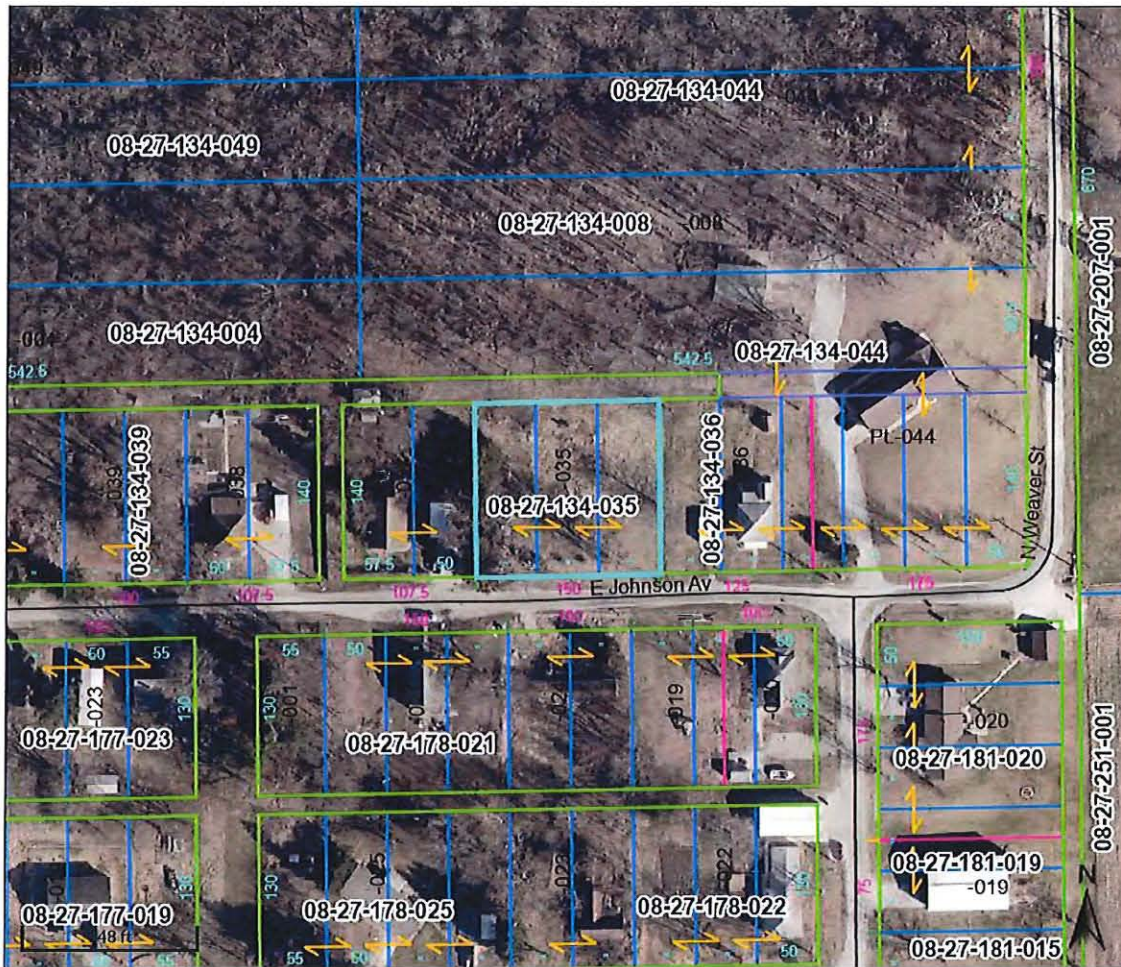
BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

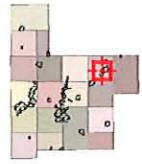
ATTEST:

CLERK

COUNTY BOARD CHAIRMAN



Overview



Legend

- CenterLines
- Symbols**
- ARROW_SYM
- HOOK_SYM
- LOT_SYM
- MISC_SYM
- PARCEL_SYM
- PROPERTY_SYM
- ROW_SYM
- SECSURV_SYM
- <all other values>
- Boundaries**
- CONSTRUCTION_LI
- COUNTY_LIN
- HIDDEN_LIN
- HOOKED_LOT_LIN
- HYDRO_LIN
- INDIAN_LIN
- LEGAL_LOT_LIN
- LEGAL_PARCEL_LIN
- LOT_LIN
- MATCH_LIN
- PARCEL_LIN
- ROW_LIN
- SECTION_LIN
- STATE_LIN
- TOWNSHIP_LIN
- VACATED_ROW_LIN
- <all other values>
- Hydrography
- Tax Parcels

Parcel ID	08-27-134-035	Alternate ID	n/a	Owner Address	MONTGOMERY COUNTY TRUSTEE
Sec/Twp/Rng	n/a	Class	0030		1 COURTHOUSE SQ
Property Address	217 E JOHNSON	Acreage	n/a		HILLSBORO IL 62049
	NOKOMIS IL 62075				
District	10002				
Brief Tax Description	LOTS 7 THRU 9 YOUNG SUB DIV LTS 7 & 8 BLK16 MILLER-YOUNG-CRICKENBERGER SUB 10-2-3048 & 3049 S T00 R				
	(Note: Not to be used on legal documents)				

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

NOKOMIS TOWNSHIP

PERMANENT PARCEL NUMBER: 08-27-310-012

As described in certificate(s) : 2020-00192 sold October 2021

and it appearing to the Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Village of Coalton, has bid \$820.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$70.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$820.00.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

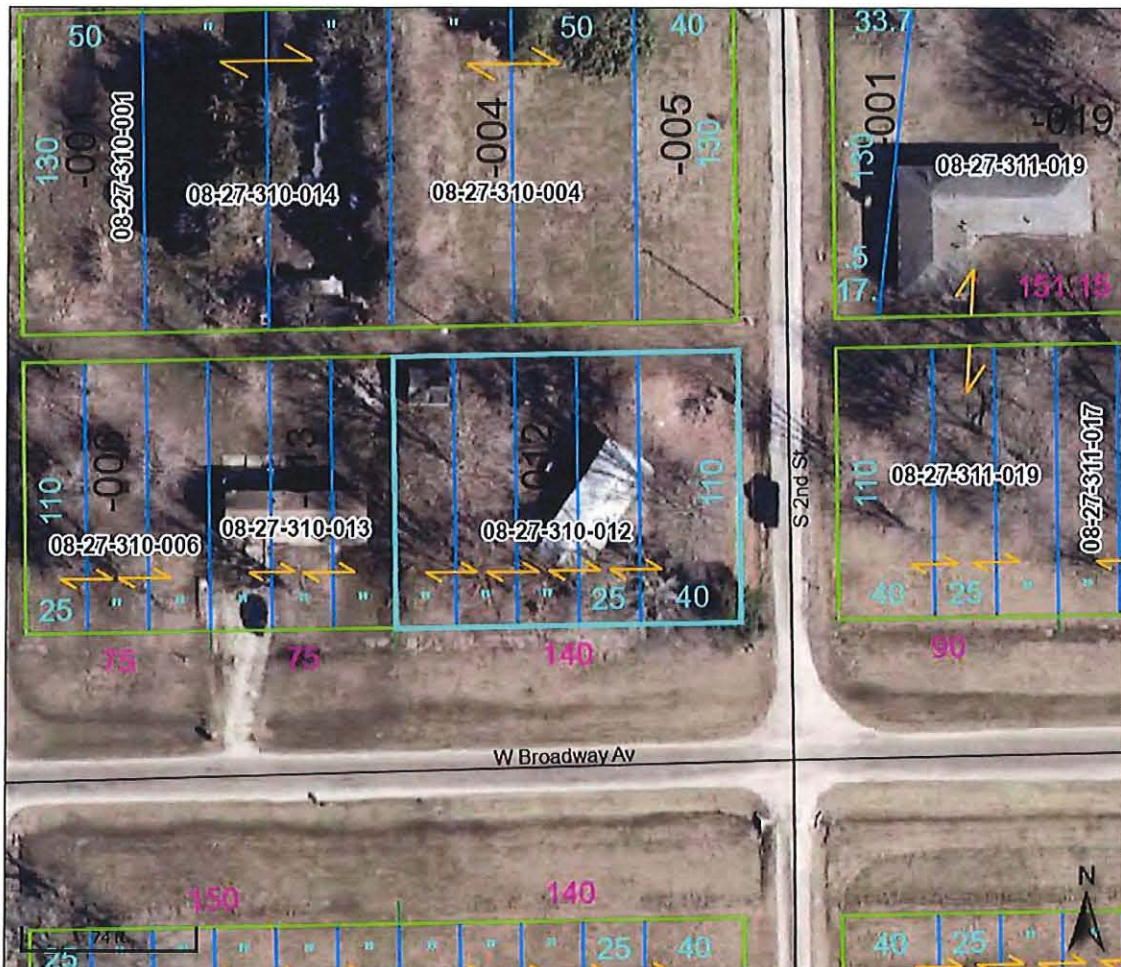
BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

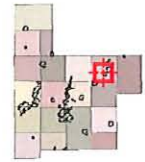
ATTEST:

CLERK

COUNTY BOARD CHAIRMAN



Overview



Legend

- CenterLines
- Symbols**
- ARROW_SYM
- HOOK_SYM
- LOT_SYM
- MISC_SYM
- PARCEL_SYM
- PROPERTY_SYM
- ROW_SYM
- SECSURV_SYM
- <all other values>
- Boundaries**
- CONSTRUCTION_LI
- COUNTY_LIN
- HIDDEN_LIN
- HOOKED_LOT_LIN
- HYDRO_LIN
- INDIAN_LIN
- LEGAL_LOT_LIN
- LEGAL_PARCEL_LIN
- LOT_LIN
- MATCH_LIN
- PARCEL_LIN
- ROW_LIN
- SECTION_LIN
- STATE_LIN
- TOWNSHIP_LIN
- VACATED_ROW_LIN
- <all other values>
- Hydrography
- Tax Parcels

Parcel ID	08-27-310-012	Alternate ID	n/a	Owner Address	MONTGOMERY COUNTY TRUSTEE
Sec/Twp/Rng	n/a	Class	0040		1 COURTHOUSE SQ
Property Address	417 W BROADWAY AV	Acreeage	n/a		HILLSBORO IL 62049
	COALTON IL 62075				
District	10002				
Brief Tax Description	LOTS 7 THRU 11 BLK18 LOTS IN COALTON 10-2-2504 INC 2505 & 2506 S T00 R				
	<i>(Note: Not to be used on legal documents)</i>				

ORDINANCE 2024-_____

WHEREAS, The American Rescue Plan Act provides for State and Local Fiscal Recovery Funds, a definition which includes Montgomery County, Illinois, and

WHEREAS, The United States Treasury Department was tasked with administration of the American Rescue Plan Act and in July 2021 issued instructions, criteria, and limitations for the use of funds provided by the American Rescue Plan Act compiled titled U.S. TREASURY INTERIM FINAL RULE & GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 RIN 1505-AC77) henceforth U.S. TREASURY FINAL RULE

WHEREAS, in January 2022, the U.S. TREASURY issued U.S. TREASURY FINAL RULE AND GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 RIN 1505-AC77) HENCEFORTH U.S. TREASURY FINAL RULE

WHEREAS, Montgomery County elected the Standard Allowance method of calculating Lost Revenue as allowed by the U.S. TREASURY FINAL RULE, thus enabling Montgomery County to use available ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS for *“Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services.”* and in accordance with cited restrictions defined in the U.S. TREASURY FINAL RULE.

NOW THEREFORE, the Montgomery County Treasurer shall make American Rescue Plan Act, State and Local Fiscal Recovery Funds available and shall properly record such distribution as follows:

1. An amount not to exceed \$ 24,000.00 shall be made available for the purchase of Data Storage Monitoring for the IT Department.

This Ordinance shall be in effect upon passage.

YES: _____

NO: _____

ABSTAIN: _____

ABSENT: _____

Approved and Passed this _____ day of _____, 2024.

_____ Doug Donaldson, Montgomery County Board

_____ Nikki Lohman, Treasurer, Montgomery County

_____ Sandy Leitheiser, County Clerk, Montgomery County

ORDINANCE 2024-_____

WHEREAS, The American Rescue Plan Act provides for State and Local Fiscal Recovery Funds, a definition which includes Montgomery County, Illinois, and

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NOW THEREFORE, the Montgomery County Treasurer shall make American Rescue Plan Act, State and Local Fiscal Recovery Funds available and shall properly record such distribution as follows:

1. An amount not to exceed \$ 14558.98 shall be made available for the purchase of Generators for the Public Health Dept.

This Ordinance shall be in effect upon passage.

YES: _____

NO: _____

ABSTAIN: _____

ABSENT: _____

Approved and Passed this _____ day of _____, 2024.

_____ Doug Donaldson, Montgomery County Board

_____ Nikki Lohman, Treasurer, Montgomery County

_____ Sandy Leitheiser, County Clerk , Montgomery County

FW: FactoryPure Invoice #D24503

Hugh Satterlee <hsatterlee@consolidated.net>
Thu 10/12/2023 8:33 AM
To: Frankie Malloy <mchdfrankie@hotmail.com>

From: sales@factorypure.com [mailto:sales@factorypure.com]
Sent: Friday, September 22, 2023 10:08 AM
To: hsatterlee@consolidated.net
Subject: FactoryPure Invoice #D24503

INVOICE #D24503

Complete your purchase

[Create an account here](#) or [visit our store](#)

PAID / CK # NO.: 340
AMOUNT: 14,558.98
DATE: 10-12-23

Order summary

<input type="checkbox"/>	Generac Protector RG03015GNAX 30kW Liquid Cooled 3 Phase 120/208v Standby Generator New x 1 SEN100 (-\$100.00)	\$11,899.00 \$11,899.00
<input type="checkbox"/>	Generac Extreme Cold Weather Kit Block Heater Liquid Cooled Standby Models x 1	\$162.99
<input type="checkbox"/>	Generac Battery Heater Kit Liquid Cooled Standby Models x 1	\$327.99
	RTSN400G3 x 1	\$2,169.00
	Subtotal	\$14,558.98
	Shipping	\$0.00
	Estimated taxes	\$0.00
	Total	\$14,558.98 USD
		You saved \$100.00

Customer information

Shipping address
Hugh Satterlee
Montgomery County Health
Department
11191 Illinois Route 185
Hillsboro IL 62049
United States

Billing address
Hugh Satterlee
Montgomery County Health
Department
11191 Illinois Route 185
Hillsboro IL 62049
United States

If you have any questions, reply to this email or contact us at sales@factorypure.com

or call

1-800-978-4932 - M-F 8AM - 5:30 PM CT
1-800-959-1522 - After Hours Sales

COPY

Health Dept - ARPA

FW: attn: Chris - invoice D24503

Hugh Satterlee <hsatterlee@consolidated.net>

Thu 10/12/2023 8:39 AM

To: Frankie Malloy <mchdfrankie@hotmail.com>

From: sales@factorypure.com [mailto:sales@factorypure.com]

Sent: Monday, October 02, 2023 3:36 PM

To: hsatterlee@consolidated.net

Subject: Re: attn: Chris - invoice D24503

Hi Hugh,

Here is the mailing address for the check you're going to send:

FactoryPure
13818 Lookout Road
San Antonio, TX 78233

Thank you,

Josh with FactoryPure

Customer Service: 888-978-4993 (M-F 8-5 PM CT)

Pre-Sales After Hours: 888-999-1522

sales@factorypure.com | www.factorypure.com

Virus-free www.avast.com

On Wed, Sep 20, 2023 at 2:31 PM sales@factorypure.com <sales@factorypure.com> wrote:

Hello Hugh,

I have applied the \$100 discount to your invoice.

Thank you,

Chris with FactoryPure

factorypure.com

Customer Service: 1-888-978-4993 (M-F 9 AM - 5 PM CT)

Pre-Sales After Hours: 1-888-999-1522

On Wed, Sep 20, 2023 at 10:11 AM Hugh Satterlee <hsatterlee@consolidated.net> wrote:

Online shows a \$100.00 discount. Is that available or anything better available for our purchase?

Thanks,

Hugh

From: sales@factorypure.com [mailto:sales@factorypure.com]

Sent: Monday, September 18, 2023 11:15 AM

To: Hugh Satterlee <hsatterlee@consolidated.net>

Subject: Re: attn: Chris - invoice D24503

Hugh,

I sent the invoice removing tax. I set you up with the 120/208 Transfer switch to match the generator. I will update through email with the lead times.

Thank you,

Chris with FactoryPure

factorypure.com

Customer Service: 1-888-978-4993 (M-F 9 AM - 5 PM CT)

Pre-Sales After Hours: 1-888-999-1522

Error!
Filename
not
specified.

Virus-free www.avast.com

On Mon, Sep 18, 2023 at 10:18 AM Hugh Satterlee <hsatterlee@consolidated.net> wrote:

This is for invoice D24503.

Thanks.

Hugh

Hugh Satterlee

Administrator

Montgomery County Health Department

11191 IL Route 185

Hillsboro, IL 62049

217-532-2001

ORDINANCE 2024-_____

WHEREAS, The American Rescue Plan Act provides for State and Local Fiscal Recovery Funds, a definition which includes Montgomery County, Illinois, and

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NOW THEREFORE, the Montgomery County Treasurer shall make American Rescue Plan Act, State and Local Fiscal Recovery Funds available and shall properly record such distribution as follows:

1. An amount not to exceed \$ 6523.00 shall be made available for the purchase of Panic Buttons for the Public Health Dept.

This Ordinance shall be in effect upon passage.

YES: _____

NO: _____

ABSTAIN: _____

ABSENT: _____

Approved and Passed this _____ day of _____, 2024.

_____ Doug Donaldson, Montgomery County Board

_____ Nikki Lohman, Treasurer, Montgomery County

_____ Sandy Leitheiser, County Clerk, Montgomery County

Wareham's Security

400 E. MAIN CROSS ST.
TAYLORVILLE, IL 62568
PHONE: (800)500.8514 FAX: (217)287.7425
billing@warehamssecurity.com

Invoice

Date: 12/29/2023
Invoice #: 163145

Bill To:

Montgomery County Health Department
11191 IL RT 185
Hillsboro, IL 62049

Ship To:

Montgomery County Health Department
11191 IL RT 185
Hillsboro, IL 62049

Balance Due: \$6,523.00

P.O. No.

Terms

Net 30

Serviced	Item	Description	Qty	Rate	Amount
10/25/2023	Labor -PW	Installed update to burg alarm per proposal		2,375.00	2,375.00
	Parts- no-tax	Vista 128bpt alarm system		4,082.00	4,082.00
	Monitoring	Monitoring of burg alarm (Nov-Dec)	2	18.00	36.00
	Cellular	Cellular of burg alarm (Nov-Dec)	2	12.00	24.00
	Alarm App	App of burg alarm (Nov-Dec)	2	3.00	6.00

PAID | CK # NO.: 575
AMOUNT: 10,857.45
DATE: 1-5-24
JAN 05 2024

Total: \$6,523.00

Monitoring - Burglar Alarms - Fire Alarms - Keyless Entry
Intercom Systems - Medical Alarms - Access Control - Driveway Alarms
Ring Doorbells - Cameras - And more!



COPY

Health Dept - ARPA

WAREHAM'S SECURITY

400 E. MAIN CROSS ST.
TAYLORVILLE IL 62568
PHONE: (800)500.8514 FAX: (217)287.7425

January 22, 2023

Montgomery County Health Department
11191 IL RT 185
Hillsboro, IL 62049

We propose the following update the existing burglar alarm system to allow for the addition of protection in the ADMIN building and to allow for the addition of a panic system. We will install a Vista 128 BPT commercial burglar panel to replace the existing Vista 40 panel. This panel is obsolete and cannot be expanded to receive all the additional devices to be added.

We will be adding burglar protection to the admin building. This building will have its own entry point with a touch pad at the main front door. We will protect the exterior doors and breezeway door in this area. In addition, we will add 5 motion sensors in the corridors to block movement through the building. This area will be able to be armed independently of the WiC and Mental Health areas.

We will install panic buttons through out the Admin area, WIC area, and Mental Health area.

Upon completion of the system, we will perform a full function test of the system.

Included with this upgrade:

- 1 - V128bpt main control panel
- 1 - Additional burg touch pad for the Admin area
- 2 - 5881enh wireless receivers
- 49 - Wireless transmitter
- 49 - Panic buttons
- 3 - Wireless transmitters with door contacts for the Admin area of the building
- 2 - Long-range PIR motion sensors
- 3 - Standard range Pir motion sensors
- 1 - Siren
- 1 - 12vpower supply
- 1 - Cellular communicator
- Cable, connectors, miscellaneous included

Parts: \$4082.00 + tax

Labor: \$2375.00

Monitoring - \$30.00 per month with no phone line needed

NOTE: With cellular monitoring, you can add the "Total Connect - on line services". With this service, you can have remote connectivity to your system via a computer or smart phone. This service will text and/or email any time the system is arm/disarm, you can view an audit trail, will have access to a remote touch pad, and can send commands. **Additional cost: \$3.00 per month**

Thank you for your consideration.

Wendy Keller

FIRE ~ BURGLAR ~ ACCESS CONTROL ~ VIDEO ~ MEDICAL

WFD - ARPA Request

1 message

Dan Rogers <wittfiredept322@hotmail.com>

Thu, Jul 4, 2024 at 2:19 PM

To: Mike Plunkett <mikep@montgomerycountyil.gov>, Doug Donaldson <doug.donaldson@montgomerycountyil.gov>, County Board Administrators <cbadmins@montgomerycountyil.gov>

Cc: Don Keiser <dskeiser@consolidated.net>

Subject: Funding Request for WVFD Training Room Addition

Dear Chairman Donaldson,

I understand you have some ARPA money still available. The WVFD's request for repeaters, while extremely beneficial to our cause, was small. We are using our DCEO money to begin construction on a meeting/training room addition. This money will only get our exterior phase completed but not provide any interior finishing for the project. Moving forward, we cannot count on any DCEO money as the City is working on a list of projects that they will want to use the money for.

As you know, we are a very low-budget department that is fortunate enough to have a large roster. When our station was originally built, we had 16 members responding to 20-25 calls per year. Currently, we have 30 members responding to an average of 260 calls for service each year. We went from strictly a volunteer agency that responds only to fire related incidents to a department that handles fire, vehicle extrication, rope rescue operations, medical first response, and fire prevention.

In 2011 we signed an intergovernmental agreement with the Village of Irving to provide their village and rural service area with fire protection and allow any Irving members the opportunity to volunteer on our department. This increased our coverage area from 88 square miles to 142 and added 60-80 calls per year. In short, we have outgrown our little station. Our project is to simply add a meeting/training room with bathrooms and a kitchen. To save on costs, the WVFD members, who are mainly blue-collar workers, will be doing the majority of the work keeping us from paying prevailing wage costs to get this project completed. This tactic is how we have been able to secure an ISO rating of a 5 with a budget of only \$35.5k per year. This ranks us within the top 3% of volunteer departments in the nation when comparing our abilities to mitigate risks vs operating budgets. We will soon be asking for a reclassification opportunity from the ISO folks to reduce our rating yet again to a 4 which would place us in the top 1% in the nation. We have done the legwork but without this training room, we may fall short.

Our current meeting room was built to hold about 20 members in total at best. During meetings and trainings, we are forced to seat members where they cannot see the training material or hear the chief and/or be involved in the discussion. This results in poor retention metrics as members who cannot be engaged often stop coming to trainings. It's no secret that the volunteer fire service is dying, and community volunteers are becoming hard to find. As a part of our comprehensive recruitment and retention plan, we are required to fully train our new members and provide ongoing training to retain our current members. This task is simply undoable with our current meeting room. The WVFD also holds several multi-department training events where we bring in the Illinois Fire Service Institute to provide our agency as well as mutual aid agencies critical training sessions. These sessions have to take place in our department bays as we do not have enough room in our meeting room but cannot pass on the free training opportunities and knowledge base that is afforded to us through their program. This means sitting in an 85-degree bay listening to an instructor after working all day in the heat.

We are asking for financial help with some of the remaining ARPA funds. We fully understand that the County has projects that need funded as well and this year's DCEO grant only went so far. The WFD DID NOT receive any ARPA funds from the City of Witt's share as they have glaring infrastructure needs that needed addresses immediately.

The WVFD has been saving and has \$40,000 of available funding that we would use as a match. Our total project budget is \$145,000. Using the \$57,000 DCEO grant plus our \$40,000 share which leaves our project with \$48,000 unfunded. We are respectfully requesting a \$30,000 ARPA award from you all and will fundraise for the remaining \$18,000 through mailers, food events, and solicitations. It is our hope that you all feel that this project is worthwhile.

We are shovel ready and when round 2 of the DCEO grant drops, we will begin construction which means we will be able to spend the ARPA money before the year-end requirement is due.

Our motto at the WVFD is "If we are standing still, we are moving backwards". We are always working to improve our abilities to provide our community and those of our mutual aid partners through hard work, proper training, and membership dedication.

Best regards,

Daniel L. Rogers
Assistant Chief - Recruitment/Retention Coordinator
Witt Volunteer Fire Department

2000 Ford F-250 For Sale By Sealed Bid

Date: 7-10-24

Plases publish 2x4 in next two editions.

Montgomery County Finance & Budget Committee is accepting sealed bids for a used as-is 2000 Ford F-250 Super Duty gasoline engine 2WD regular cab pickup truck. Runs, 155,228 miles, can be viewed by contacting County Board Administration at 217-532-9577. Bids must be in a sealed envelope at the County Board Administration office located on the second floor of the Historic Courthouse in Hillsboro, or mailed to: #1 Courthouse Sq. Room 202, Hillsboro, IL 62049. The deadline to return bids is by 4:00 p.m. Wednesday, August 7, 2024. Sealed bids will be opened at the Finance and Budget Committee meeting at 8:30 a.m. Thursday, August 8, 2024. Bidders are invited to attend the Finance & Budget Committee meeting, at which time all sealed bids will be opened and the top three bidders shall be given the opportunity to raise their bids.

The County reserves the right to waive technicalities and reject any and all bids. Call 217-532-9577 with any questions.

Please send invoice to:

County Board Administration
#1 Courthouse Sq. Room 202
Hillsboro, IL 62049

Montgomery County Board Finance Committee
Andy Ritchie, Chairperson
Nikki Lohman, Montgomery County Treasurer

DATE: July 15, 2024

TO: Montgomery County Elected Officials and Office Managers

FROM: County Board Finance Committee
Andrew Ritchie, Chairperson

RE: Fiscal Year 2025 (FY25) Budget

The Annual Budget Hearings Schedule, will be available soon with a department head meeting day of August 1st and the Annual Budget Proposal forms are available via email from Bellwether. If you have not received your forms please let me know so we can get them to you. The forms are to be used to compile your FY25 County annual budget. After reviewing the County budgetary process for FY24, please note the following observations and directions for FY25:

1. DO NOT change any original information on your Annual Budget Proposal forms.
 - a. If you are completing the Proposal in "hard copy" and you must add a new "Fund Description" please note the addition by using red ink at the bottom of the column;
 - b. If you are completing the Proposal in "Excel" and you must add a new "Fund Description" please do so at the bottom of the column;
2. To conclude the budget in a timely manner it is necessary that your Proposals be completed and provided to Treasurer Lohman and Jake Johnson with Bellwether by 3:00 p.m., Friday, July 26, 2024.
 - Proposal copies are to be provided by Fund. Normally each Proposal has two (2) areas consisting of Revenues and Expenses. Some consist of more pages but most only have two (2). **DO NOT staple more than one (1) Fund together.** Please, keep the Funds separate.Notify Treasurer Lohman if an item exists but is not listed on your Proposal form. The item will be assigned a name and number from the accounting system;
3. For revenues and expenses, please complete the column labeled "FY25 Budget" and the column labeled "2024 Projected". The estimation of revenues and expenses must be as accurate as possible and not just a duplication of your "FY24 Budget" amounts. If you have questions concerning estimation, please check with Treasurer Lohman;
4. The Finance Committee will be looking very closely at any additional personnel or any item not "a one time expense";
5. When budgeting salary amounts for FY25 full time nonunion nonexempt employees budget a maximum annual increase of 5%. Full time nonunion exempt employees budget a maximum annual increase of 5%. Any part-time employee salary increase shall be pro-rated. A minimum starting salary has been set at \$1.00 over minimum wage. If you have questions, please contact Treasurer Lohman or Andy Ritchie;
6. If your budget is prepared with the assistance of someone else, please see that only one copy of Annual Budget Proposal forms are submitted to the Treasurer and another set to Jake at Bellwether. It is your responsibility to combine all information on to one set of Annual Budget Proposal forms and then submit. If you report directly to a County Board Committee, be certain the Committee has approved your budget request;
7. Budget requests for FY25 should reflect actual expenses from FY23 and it is expected that the budget expenditures are as close to FY24 numbers as possible. **Expect to justify any increases;**
8. Look carefully at any overtime expenses; new legislation could impact this line.

9. Verify any items in your FY23 audited actual expenses which were far below the FY24 appropriation. While there does exist the ability to make some small changes in a budget, budget appropriations should be as close to estimated expenses as possible. **Expect to justify any large appropriations not spent in the FY23 budget that still remain in the FY24 budget and appear again in the FY25 budget. The committee will be looking closely at chronic over-appropriation;**
10. When estimating revenues do not be afraid to use the FY23 audited actual revenues and FY24 projections. You may be apprehensive about estimating, and then ending short of the estimate, but you should be frugal if you anticipate any increases. When estimating revenue involving the State of Illinois, once again, make a judgment based on the most current information that you may have;
11. Review the Scheffel Boyle., FY23 (when available) audit comments and recommendations, if any, concerning your office. We will discuss them briefly at budget hearing time. These are very important recommendations that should not be taken lightly;
12. The budget hearings will be conducted in the County Board Room. Your date and time will be scheduled through Bellwether and available shortly. If you have a problem with your scheduled date and time, please contact Treasurer Lohman immediately;
13. We will use \$630,273,978 as the estimated county taxable value for discussing any levy request in the FY25 budget;
14. The Finance Committee will be inquiring about your use of Credit/Debit Cards and Credit Cards. Also, Petty Cash, Imprest Funds, and/or Other Checking accounts maintained by your office will also be reviewed. These accounts should be used as little as possible and only for special circumstances. If you have an expense that comes from one of these accounts more than once annually put it in your budget. Monthly reconciliations must be done on these accounts.
15. The County Board appreciates your willingness to cut budget expenses in 2024. Please look closely at your budget again this year to eliminate items that are not necessary and trim costs to help the Board get closer to a balanced budget.

Questions prior to the hearings can be directed to either Treasurer Lohman or Andy Ritchie. The Finance Committee very much appreciates your efforts. Thank you.

**TRUTH IN TAXATION
(35 ILCS 200/18-55)**

The **Truth in Taxation law** establishes procedures taxing districts must follow in the adoption of their property tax levies; see 35 ILCS 200/18-55 through 35 ILCS 200/18-100.

The Truth in Taxation law requires a taxing district to compare the amount of its proposed aggregate property tax levy, to the amount of taxes extended for the district in the prior year. A notice must be published in a newspaper and a public hearing must be held, if the proposed aggregate tax levy is more than 5% greater than the previous year's tax extension.

To comply with the law, it is necessary to understand some important terms:

"Taxing district" means any unit of local government, including a home rule unit, school district, or community college district with the power to levy property taxes. The law also applies to new taxing districts.

"Aggregate levy" means the annual corporate property tax levy plus the special purpose levies that are made annually. Examples of special purpose tax levies include taxes for pension plans, social security, unemployment insurance, worker's compensation, liability insurance, police protection, fire protection, etc. The aggregate levy does not include debt service levies, tax levies made to pay leases to public building commissions, taxes for election expenses or the Permanent Road levy of a road district.

"Debt Service levy" means levies made to retire the principal or pay interest on bonds, notes or other financial instruments that are indebtedness of the taxing district.

"Tax extension" is the amount of taxes billed to property taxpayers of the taxing district in the previous year.

Step #1: Determine the Proposed Aggregate Tax Levy

The Law requires the corporate authorities of each taxing district to determine (estimate) the amount of its proposed aggregate tax levy. The determination of the proposed aggregate tax levy must be made **not less than 20 days** before the adoption of the levy ordinance. The proposed aggregate tax levy is the key in deciding whether a notice must be published and a hearing conducted. Because of the importance of the proposed levy, it is recommended that it be recorded in the minutes of the governing board meeting.

If the taxing district abated any portion of its taxes before the previous tax extension was made, the abated amount should be add back to the extension.

Internet Address <http://www.commerce.state.il.us>

620 East Adams Street
Springfield, Illinois 62701

James R. Thompson Center
100 West Randolph Street, Suite 3-400
Chicago, Illinois 60601

607 East Adams Street
Springfield, Illinois 62701

2309 West Main, Suite 118
Marion, Illinois 62959

217/782-7500
Fax: 217/524-1627 xTDD: 800/785-6055

312/814-7179
Fax: 312/814-6732 xTDD: 800/419-0667

217/785-2800
Fax: 217/785-2618 xTDD: 217/785-6055

618/997-4394
Fax: 618/997-1825 x TDD Relay: 800/526-0844

Step #2: Calculate the Percentage Increase

The estimate of the proposed aggregate tax levy is then compared to the previous year's tax extension. If the proposed tax levy is more than a 5% increase over the amount of the previous year's extension, the district must publish a notice in a newspaper and conduct a hearing.

The following is an example of how a district decides whether it must publish a notice in a newspaper and conduct a hearing.

Example:

A taxing district determines (estimates) that its **proposed aggregate tax levy will be \$104,000.**

Last year's **extension is \$98,000** (Obtained from the county clerk's office)

To compute the percentage increase, subtract last year's tax extension from the proposed aggregate tax levy. Divide the remainder by last year's extension, and then multiply by 100.

$$104,000 - 98,000 = 6,000 \quad (\text{Subtract last year's tax extension from the proposed aggregate tax levy})$$

$$\frac{6,000}{98,000} = .0612 \quad (\text{Divide the remainder by last year's extension})$$

$$.0612 \times 100 = 6.12\% \quad (\text{Multiply by 100})$$

The percentage increase is greater than the allowable increase of 5%. Therefore, a newspaper notice and a public hearing are required.

Step #3: Publish Notice in Newspaper (Section 18-75)

The notice must be published in an English language newspaper, in accordance with following requirements:

1. If the taxing district is located **entirely in one county**, the notice must be published in an English language newspaper of general circulation published in the taxing district. If there is no such newspaper, the notice must be published in an English language newspaper of general circulation published in the county and having circulation in the taxing district.
2. If the taxing district is located **primarily in one county**, but extends into adjoining counties, the notice must be published in a newspaper of general circulation published in the taxing district. If there is no such newspaper, the notice must be published in a newspaper of general circulation published in each county in which any part of the district is located.
3. If the taxing district includes all or a **large portion of 2 or more counties**, the notice must be published in a newspaper of general circulation published in each county in which any part of the district is located.

The **hearing notice** must meet the following requirements:

- It must appear **not more than 14 days nor less than 7 days** before the date of the public hearing.
- It must be at least **1/8 page in size**.
- It must be enclosed in a **black border not less than ¼ inch wide**.
- The smallest type used must be **12 point**.
- It may **not appear in the classified or legal section** of the newspaper.
- It may not contain **any additional information** not required by the law.

(See Exhibit A for the language of the Section 18-80 Hearing Notice. The requirement in the statutes is that the notice shall be published in substantially the form shown.)

Step #4: Conduct the Public Hearing

All hearings must be open to the public. The corporate authority of the taxing district must explain the reasons for the levy and any proposed increase. The taxing district must permit anyone desiring to be heard an opportunity to present testimony. The taxing district may establish reasonable time limits for testimony. The hearing cannot coincide with the hearing on the proposed budget.

After the hearing is conducted, the governing body of the taxing district may adopt the tax levy.

Step #5: A Second Notice May Be Required (Section 18-85)

In some instances, **a second notice may be required**. If the final aggregate tax levy ordinance adopted is larger than the amount stated in the published notice, a second notice is required. The second notice must be published within 15 days of the adoption of the levy. **(See Exhibit B: Notice If Adopted Levy Exceeds Proposed Levy)**

If the district did not have to publish a hearing notice because its proposed levy did not exceed 5% of the prior year's extension, but its adopted levy was greater than 5% of the extension, then it would also have to publish a notice as in Exhibit B.

Step #6: Certificate of Compliance (Section 18-90)

The law restricts the county clerk from extending an amount of taxes more than 5% over the prior year's extension unless the tax levy ordinance is accompanied by a certificate from the presiding officer of the district certifying compliance with the law.

(See Exhibit C: Sample Truth in Taxation Certificate of Compliance)

The information in this pamphlet is to be used only as a general guide to the Truth in Taxation Law. It is not a substitute for a careful reading of the law and should not be considered as legal advice. Taxing districts may need to contact and consult with their attorney if there are additional questions about the law.

**EXHIBIT A
HEARING NOTICE
(35 ILCS 200/18-80)**

Notice of Proposed Property Tax Increase for ... (commonly known name of taxing district).

I. A public hearing to approve a proposed property tax levy increase for ... (legal name of the taxing district)... for ... (year) ... will be held on ... (date) ... at ... (time) ... at ... (location).

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact ... (name, title, address and telephone number of an appropriate official).

II. The corporate and special purpose property taxes extended or abated for ... (preceding year) ... were ... (dollar amount of the final aggregate levy as extended, plus the amount abated by the taxing district prior to extension).

The proposed corporate and special purpose property taxes to be levied for ... (current year) ... are ... (dollar amount of the proposed aggregate levy). This represents a ... (percentage) ... increase over the previous year.

III. The property taxes extended for debt service and public building commission leases for ... (preceding year) ... were ... (dollar amount).

The estimated property taxes to be levied for debt service and public building commission leases for ... (current year) ... are ... (dollar amount). This represents a ... (percentage increase or decrease) ... over the previous year.

IV. The total property taxes extended or abated for ... (preceding year) ... were ... (dollar amount).

The estimated total property taxes to be levied for ... (current year) ... are ... (dollar amount). This represents a ... (percentage increase or decrease) ... over the previous year.

Size ----- Not less than 1/8 of page in size.

Type ----- Smallest type used shall be twelve points.

Border ----- Enclosed in a black border no less than ¼ inch wide.

Location ----- Shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear.

Other Information --- Any notice, which includes any information not specified and required by this Article, shall be an invalid notice.

EXHIBIT B
NOTICE IF ADOPTED LEVY EXCEEDS PROPOSED LEVY
(35 ILCS 200/18-85)

A second notice may be required if the aggregate levy adopted is greater than the amount stated in the notice in Exhibit A. This notice would also be required if the adopted levy is more than 5% greater than the taxes extended for the prior year and no notice was initially required.

Notice of Adopted Property Tax Increase for ... (commonly known name of taxing district).

I. The corporate and special purpose property taxes extended or abated for ... (preceding year) ... were ... (dollar amount of the final aggregate levy as extended).

The adopted corporate and special purpose property taxes to be levied for ... (current year) ... are ... (dollar amount of the proposed aggregate levy). This represents a ... (percentage) ... increase over the previous year.

II. The property taxes extended for debt service and public building commission leases for ... (preceding year) ... were ... (dollar amount).

The estimated property taxes to be levied for debt service and public building commission leases for ... (current year) ... are ... (dollar amount). This represents a ... (percentage increase or decrease) ... over the previous year.

III. The total property taxes extended or abated for ... (preceding year) ... were ... (dollar amount).

The estimated total property taxes to be levied for ... (current year) ... are ... (dollar amount). This represents a ... (percentage increase or decrease) ... over the previous year.

Size ----- Not less than 1/8 of page in size.

Type ----- Smallest type used shall be twelve points.

Border ----- Enclosed in a black border no less than ¼ inch wide.

Location ----- Shall not be placed in that portion of the newspaper where legal notices and classified advertisements appear.

Other Information ---- Any notice, which includes any information not specified and required by this Article, shall be an invalid notice.

EXHIBIT C

TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE
(35 ILCS 200/18-90)

Note: The following certificate is only a suggested format. The county clerk may require a different certificate to be signed by the presiding officer of the taxing district certifying compliance with the Truth in Taxation law or that the law is inapplicable.

I, the undersigned, hereby certify that I am the presiding officer of _____
_____, (Legal Name of Taxing District), and as such presiding
officer I certify that the levy ordinance, a copy of which is attached, was adopted
pursuant to, and in all respects in compliance with the provisions of Section 18-60
through 18-85 of the "Truth in Taxation" law.

Check One of the Choices Below

- 1) The taxing district published a notice in the newspaper and conducted a hearing meeting the requirements of the Truth in Taxation Law.
- 2) The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.
- 3) The proposed aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a hearing was not held. The adopted aggregate tax levy exceeded 5% of the prior year's extension and a notice was published within 15 days of its adoption in accordance with the Truth in Taxation Law.
- 4) The adopted levy exceeded the amount stated in the published notice. A second notice was published within 15 days of the adoption in accordance with the Truth in Taxation Law.

Date _____

Presiding Officer _____

**REAL ESTATE TAX LEVY/EXTENSION SUMMARY
COMPARISON
FY25 BUDGET REQUEST TO FY24 ACTUAL EXTENSION**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
ITEM #	FUND DESCRIPTION	MAXIMUM ALLOWABLE EXTENSION RATE	FY25 BUDGET		FY24 BUDGET		\$ FY25 ESTIMATE MORE (LESS) FY24 ACTUAL EXTENSION	% FY25 ESTIMATE MORE (LESS) FY24 ACTUAL EXTENSION
			2024 TAX YEAR ESTIMATED TAXABLE VALUE	ESTIMATED EXTENSION	2023 TAX YEAR ACTUAL TAXABLE VALUE	ACTUAL EXTENSION		
COUNTY:								
1	CORPORATE GENERAL	0.2025%	630,273,978	\$1,276,304	581,814,637	\$1,154,145	\$122,159	10.5844%
2	HEALTH	0.1500%	630,273,978	\$819,356	581,814,637	\$740,940	\$78,416	10.5833%
3	I.M.R.F.	NO LIMIT	630,273,978	\$618,100	581,814,637	\$525,029	\$93,071	17.7268%
4	SOCIAL SECURITY	NO LIMIT	630,273,978	\$625,200	581,814,637	\$575,007	\$50,193	8.7290%
5	LIABILITY INSURANCE	NO LIMIT	630,273,978	\$560,000	581,814,637	\$555,168	\$4,832	0.8705%
6	COUNTY HIGHWAY	0.1000%	630,273,978	\$630,274	581,814,637	\$569,946	\$60,328	10.5849%
7	FEDERAL AID MATCHING	0.0500%	630,273,978	\$315,137	581,814,637	\$285,031	\$30,106	10.5624%
8	AID TO BRIDGES	0.0500%	630,273,978	\$315,137	581,814,637	\$285,031	\$30,106	10.5624%
9	UNEMPLOYMENT INSURANCE	NO LIMIT	630,273,978	\$54,000	581,814,637	\$48,814	\$5,186	10.6234%
10	WORKMENS COMPENSATION	NO LIMIT	630,273,978	\$65,000	581,814,637	\$62,545	\$2,455	3.9251%
11	TOTAL COUNTY		630,273,978	\$5,278,508	581,814,637	\$4,801,656	\$476,852	9.9310%
12	TOTAL COUNTY			\$5,278,508		\$4,801,656	\$476,852	9.9310%
13	MINUS COUNTY ELECTION COST			\$295,779		\$410,377	(\$114,598)	
14	TOTAL COUNTY MINUS ESTIMATED ELECTION COST			\$4,982,729		\$4,391,279	\$591,450	13.4687% ***
15	*** IF THIS % IS IN EXCESS OF 5%, A PUBLIC HEARING MUST BE HELD.							

SUMMARY	
FY25 Estimated Request (Column E, Item #10)	\$4,982,729
FY24 Actual Extension (Column G, Item #10)	\$4,391,279
Difference	\$591,450
.05 of FY23 Actual Extension (Column G, Item #10)	\$219,564
FY25 Estimated Extension More (Less) 105% FY24 Actual Extension	\$371,886