

**Circuit Clerk  
County Board Report  
October, 2023**

	<u>Monthly</u>	<u>Year to Date</u>
Circuit Clerk.....	\$ 13,248.17	\$ 155,092.61
County Fee.....	\$ 63.81	\$ 509.58
State's Attorney.....	\$ 9,205.80	\$ 67,418.88
Sheriff.....	\$ 1,815.48	\$ 24,787.98
Criminal.....	\$ 3,263.16	\$ 76,697.58
Traffic.....	\$ 1,797.90	\$ 25,517.55
Municipalities.....	\$ 16,096.69	\$ 203,290.77
Conservation.....	\$ -	\$ 1,818.59
Overweight.....	\$ 35,584.21	\$ 391,577.96
Law Library.....	\$ 1,021.25	\$ 11,704.00
Court Fund.....	\$ 9,750.16	\$ 102,898.96
Automation.....	\$ 5,969.73	\$ 65,266.61
Court Security.....	\$ 7,882.30	\$ 84,653.59
Probation.....	\$ 7,566.17	\$ 72,994.46
Marriage.....	\$ 80.00	\$ 320.00
Driver Education.....	\$ 863.51	\$ 8,528.75
Violent Crime.....	\$ 2,727.01	\$ 25,455.31
Trauma.....	\$ 668.38	\$ 7,794.80
Medical Costs.....	\$ 304.07	\$ 3,273.33
Interest.....	\$ 2,842.99	\$ 29,564.13
Bonds.....	\$ 58,034.25	\$ 1,007,113.50
Child Support - Clerk.....	\$ 348.00	\$ 14,172.00
Child Support - SDU.....	\$ 188,733.01	\$ 2,039,827.48
Document Storage.....	\$ 6,004.13	\$ 65,361.05
Administrative Fee-Child Support.....	\$ 348.00	\$ 14,172.00

**Coroner Report - October 2023**

	<b>Natural</b>	<b>Suicide</b>	<b>Homicide</b>	<b>Accidental</b>	<b>FYI accidental deaths due to overdoses</b>
<b>2023</b>					
January	24	1	0	2	2
February	14	0	0	3	3
March	29	3		1	
April	19	0	0	1	1
May	22	1	0	8	2
June	16	0	0	2	2
July	21	1	0	0	0
August	27	1	0	1	
September	21	0	0	1	
October	25	1	0	1	1
November					
December					
<b>Totals</b>	<b>218</b>	<b>8</b>	<b>0</b>	<b>20</b>	<b>11</b>
<b>2022</b>					
January	29	0	0	1	
February	20				
March	34	1		1	1
April	16			1	1
May	19			2	
June	20	2	2	1	
July	18	2		1	
August	37	0	0	1	
September	17	1		2	
October	23		1	1	
November	22	0	1	1	
December	28	1	0	2	2
<b>Total</b>	<b>283</b>	<b>7</b>	<b>4</b>	<b>14</b>	<b>4</b>

## MONTHLY FINANCIAL REPORT OF COUNTY CLERK & RECORDER

I, Sandy Leitheiser, County Clerk and Recorder in and for the County of Montgomery and State of Illinois respectfully present the following report of all fees of my office and expenditures for tax redemption, earnings and fees collected and forwarded to the Treasurer of Montgomery County, for and during the month of October 2023, wherein I state the gross amount of all fees by me earned or received for official service during the month.

### NATURE OF SERVICE

Tax Redemptions	41,048.27
County Clerk Services	15,180.00
Clerk's Vital Record Automation Fees	1,071.50
State Marriage License Domestic Violence Prevention Surcharge Fund	115.00
G.I.S. Fees (Cost Study Monthly Ave. \$5,400.00)	5,860.00
State Real Estate Transfer Tax	9,909.00
State Death Certificate Fund	784.00
Record Keeping Improvement Fees	18,412.22
Rental Housing Surcharge Program Fees sent to IDOR	5,004.00
	-
<b>GRAND TOTAL RECEIPTS</b>	<b>97,383.99</b>

### MINUS EXPENDITURES

State Real Estate Transfer Tax sent to IDOR	9,909.00
Tax Redemptions paid out	41,048.27
Clerk's Vital Record Automation Fees to Treasurer	1,071.50
Rental Housing Surcharge Program Fees sent to IDOR	5,004.00
Recordkeeping Improvement fees to Treasurer	18,412.22
G.I.S. Fees paid to Treasurer	5,860.00
State Death Certificate Fund	784.00
State Marriage License Domestic Violence Prevention Surcharge Fund	115.00
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<b>CLERK/REC EARNINGS DUE TO TREASURER</b>	<b>15,180.00</b>
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(State of Illinois)  
(Montgomery County) SS

I, Sandy Leitheiser, County Clerk and Recorder, do solemnly swear that the foregoing is to the best of my knowledge, true and correct.

*Sandy Leitheiser, County Clerk and Recorder*

## Montgomery County Enterprise Zone Activity October 2023

	Number of Businesses	Total Project Cost		
Pending	13	\$9,207,339		
Abated in 2023	2	\$1,880,188		
Abated in 2022	3	\$10,362,835		
T.I.F 2022 - 2023	4	\$921,000		
<b>New EZ Business Applications 2023</b>		<b>General Abatement application</b>	<b>REQUEST FOR ADD'L EZ Territory</b>	
January	1			
February	0			
March	0			
April	0			
May	2	1		
June	1			
July	1			
August	1		VISTA Solar Project	
September	1		Pioneer	
October	2			
November				
December				
<b>TOTAL Applications</b>	<b>9</b>	<b>1</b>		



# **Montgomery County Environmental Protection Agency**

#1 Courthouse Square – Room 202, Hillsboro, Illinois 62049 – (217) 532-9577

## **November 2023 Report**

### **Inspections**

Montgomery County EPA conducted eight (8) open dump inspections during the month of October. Of those inspections, one of the sites is now in compliance with the Illinois Environmental Protection Act.

In addition, Montgomery County EPA conducted two (2) landfill inspections in October.

### **Inspections**

	<u>October 2023</u>	<u>FY 2023</u>
Open Dump Inspections	8	48
New Open Dump Sites	1	9
Sites brought into compliance	1	8
Landfill Inspections	2	9
Active Open Dump Inspections as of October 31, 2023	7	7

### **Active Site Inspections by Location**

Fillmore: 1

Irving: 1

Nokomis: 2

Taylor Springs: 1

Waggoner: 1

Witt: 1



MONTGOMERY COUNTY HIGHWAY DEPARTMENT  
CODY A. GREENWOOD, COUNTY ENGINEER  
11159 IL Route 185, Hillsboro, Illinois 62049  
Phone 217-532-6109, Fax 217-532-6642

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## November 2023 Maintenance Report

The following maintenance items were performed in the month of October 2023:

### Signage

Repair various signs

### Miscellaneous

Patched potholes  
Picked up trash and dead deer  
Mowing ROW  
Oiled and chipped around guard rails  
Sorento Ave. ditch work regrade  
Pipe extension on North Rd. pipe  
Cleaned equipment  
Installed 50/50 pipes for Townships

Cody A. Greenwood, P.E.  
County Engineer

# Montgomery County Information Services Monthly Board Report

120 N. Main, Hillsboro IL 62049 • 217-532-9582 • [admins@montgomerycountyil.gov](mailto:admins@montgomerycountyil.gov)

## November, 2023

### Current Projects:

The IS Office has accepted a proposal for the redundant fiber ring project (ARPA funded). A total of three proposals were submitted and Consolidated Communications' was the only one that fell within the original budgeted ARPA funding. If weather continues to be favorable we are hoping the work can be completed before winter.

The IS Office has finished the configuring and testing on the shared network storage devices. We will soon be updating servers that will utilize the storage on the NAS devices.

Tweaking and fine tuning of the new [montgomerycountyil.gov](http://montgomerycountyil.gov) website continues. We are still working on a final timeline for transition and training.

The IS office is assisting the Montgomery County Sherriff's Office with implementation of body cameras and storage/sharing software. Meetings have taken place discussing the network requirement for uploading video. Additional internet bandwidth may have to be discussed to support the additional demand.

### Upcoming Projects:

The IS office will be upgrading the server/service that manages potential jurors

The IS office is working with 911 to plan the network connectivity to the Cress Hill tower site as the leased fiber build gets closer to completion.

### Office Personnel:

The process for finding and hiring a new assistant network admin has started. The position was left vacant when our third tech left September 29<sup>th</sup>. The position has been posted, advertised, and two potential candidates have been interviewed. The application deadline is November 1<sup>st</sup>.

(11-7-23)

# Maintenance

- (1) Old Courthouse Elevator waiting on Belts <sup>still</sup>
- (2) Do Oct. Fire Extinguishers, Emergency / Ext Light's. ck. lost all Buildings.
- (3) Do Weekly Generator tests + ck. lost.
- (4) ReAlign Daniel Robbins Parking lot sign + Added Dirt by Post.
- (5) Pick-up Household Generator from Roy Wilson, New Carb. installed + operational now.
- (6) Scooped up Broken Concrete on Pad of Jail-House Generator, Ross Jones from Hillsboro Electric Broke out.
- (7) Empty Gutter's in Front of Jail-House from Pine Tree.
- (8) Cleaned out Deep-freeze in Old Courthouse Basement.
- (9) Unclogged Condensate main drain in AHU-Rm.
- (10) Pallet of Salt for Winter Arrived, Unloaded onto Wood-Pallet in Mower shed.
- (11) Traced down some Wiring from a surge Prot. Tector Going into a Breaker Panel Box RT-Ft. Dept, not used anymore, disconnected it.
- (12) Spread Fall Grass Seed Around (3) Main Facilities + some Fresh Good Dirt.
- (13) Unplug stool, 1st Floor Men's Restroom, Handicap stall, with Sewer Auger.
- (14) Clean out (4) Fridges / Freezer Condensator's out in Jail-House Kitchen Dept. + Under em, + Also Washed out Washable Filter for Ice-Machine.
- (15) Fixed sink draining slow in Kitchen Dept.
- (16) Fixed Tip Holder in Kitchen Dept. Bathroom Also for Pam.
- (17) Middle Pot-Sink Drain Handle Broken to Pot-Sink in Kitchen Dept, ordered New One + replaced it.
- (18) Pull out PTAC A/C Unit in Transmitter Building + clean it out + swept up Floor to Building.
- (19) ck. + or Replaced (22) VAV Box Filter's on 1st + 2nd Floor of New Courthouse.
- (20) Pam from Kitchen Jail-House wanted us to look



- at her main Garbage Disposal, Wire's been UnAttached  
& 3-Pole Breaker marked Bad, \$16.25 for Replacement  
Breaker, Sheriff Robbins said Leave it down.
- (21) Tighten Hinge Screw's to state's Attorney's Door, &  
Mounted Door-stop on Wall.
- (22) Called Cody From Highway Dept, Bob Sneed Gave  
the O.K. to Pour New Joined Concrete Pad for  
Fed Ex/UPS Drop-Boxes at old Courthouse.
- (23) Called Mayor Don Down's, About Having Imagine  
Hillsboro Take over Front Flower-Bed & Potunia  
~~Pots~~ Pots in front of & Behind old Courthouse  
which was Jan's Job, Going to RePaint Flower-Pots,
- (24) HTP Far Left Boiler went down to Sheriff's  
Office / Jail-House, Bad Circuit Board, ordered  
it from Herson / Robinson & installed it.
- (25) Mounted 4" Bolts & nuts to HTP Boiler's Front Panels  
to try to get More Air Flow to Circuit-Boards.
- (26) Put Mole Killing Pellets & Worm's down Mole-Tunnels  
on Hillside to Jail-House.
- (27) Adjust Night Motion Sensor's to Night Fixtures  
on 2nd & 3rd Floor's to old Courthouse.
- (28) Added Night motion sensor to stair's by Furnace  
Hallway on 3rd Floor old Courthouse & Plug-in Night-  
light for added light to stair-case until Elevator  
is Back up & running, lighting was poor.
- (29) 1st Floor Men's Middle Toilet at New Courthouse  
leaking when Pushed, installed New Spud & Seal's.
- (30) Turn on Heat-Valve's in Basement of New Court-  
House for 1st Floor Radiant Heater's, Foyer Heater's, North  
& South stair Case Heater's, turned on Fans Also, turned on  
Halt of Heater's in Tunnel to Jail-House, & Turn on  
Heater's to All (8) Box Heater's in Maint. Shop & ABU  
Rm. & Judge's Garage & Flashed em.
- (31) Replace Back Door Closure to old Courthouse,

- over 2 years.
- (32) Door slamming & it's been leaking oil for <sup>(1)</sup> Post New Signage Around Old Courthouse which Chris Daniels made for us, for better Access for HandiCap Customer's to call Depts. when needing something while Elevator is Down.
  - (33) Replace Door-stop on Bench for Treasurer's Breakroom Door.
  - (34) Schindler Elevator, Artis Inspector, & Wareham's Security on-site Oct. 19th for New Courthouse Elevator Inspections, old Courthouse be done at later date. Passed inspection, but need's (2) Backup Batteries, Schindler to take care of it.
  - (35) Check out a Leak by Stair Case by Nikki Lohman's office's; Chris Daniels Break-room sink Main Drain in Ceiling / Wall Leaking, Cast Iron Pipe Rotted out, Meist Plumbing looked at it, may-be to costly to Repair, Valved out sink supply-line's & Unplugged Hot-water Heater.
  - (36) Took care of About (30) Wasps in Stair-Case of New Courthouse, 2nd Floor Lobby Area.
  - (37) Go to Animal-Control to Repair Hole in the Wall tore up by a dog, in 1st Kennel Area to Left, installed Tin shield, ckd. outside lights.
  - (38) Nikki Lohman's Breakroom sink Faucet Dripping Water from spout, end up installing New Peerless Faucet with sprayer, Moen old stem was Corroded in old Faucet, Flushed out line's from Hot-water Heater.
  - (39) Add Another Layer of Concrete Mix to Door Bottom Threshold to Maint. Shop Door.
  - (40) Now, Trim Mulch up Leaves Weekly.
  - (41) Replaced (22) year old Water Filter to Ice-machine at Kitchen Dept, over at Jail-House.
  - (42) Co-ordinator fridge making noise, Freezer Door Off.

- (43) open during the night, Fan hitting built-up ice needs  
 Bettina, sec. for Public Defender's office is <sup>thawed it out</sup>  
 hearing squealing noise in ceiling, Found Bad Motor  
 Bearings in VAV Box in Circuit Clerk's Conference  
 Rm, Replaced Motor, couple hours on it.
- (44) Dorm Rm #1 at Jail House Faucet Hot & cold coming  
 out too much pressure, worked over 2 hours on Plumbing  
 installing (2) New Collars, (2) New Internal shut-off Valves, &  
 Balls, (2) metering cylinders, Gaskets, etc, (1) New Hot-stem  
 & (1) New seat
- (45) Bee's Bore Hole in Window Sill, 1st Floor New Court-  
 House Windows, Filled Hole with Wood-Putty.
- (46) Contacted Sean Whalen bout Temp. Cabling for Portable  
 Generator for Jail-House for Russ Jones, he worked some  
 more upstairs in I.T. Rm. of Jail House.
- (47) Adjust Settings to (5) Box Heaters in Maint. Shop,  
 Att'd-Rm. & Judge's Garage, Drain em some.
- (48) Met with my niece Amanda Bergman, showed her  
 Around old Courthouse, Jail-House, & Annex Building.
- (49) 2 out of 3 Bulbs out in light fixture <sup>New House keeps</sup>  
 Cindy Laurent's Desk, Assessor's office, Replaced  
 Ballast & rewired some.
- (50) Took used Desk to Public Defender's office  
 for Erin M.
- (51) Worked on Griddle for Pam Foster & Dish Machine Dose
- (52) Sprayed for Bugs in Carpet by Nikki Kohman's  
 Stair-Case.
- (53) Re-purposed Wood Shelving Unit which Public Defend-  
 er's office didn't want, & Junked Type-Writer, (3)  
 adding Machine's, Ribbon's, etc, & Junk Small Metal Table  
 in Coroner's Filing Cabinet Rm.
- (54) Try to close window on 2nd Floor stair-case out-  
 side of Board Rm, old Courthouse, stuck, closed Gap  
 with styro-foam Insulation.

- (55) Do Nov Monthly AHO's ck. list at New Court House, + Jail-House, Pop-off Boilers, Hot-Water Heaters, etc.
- (56) Oven down at Jail-House kitchen, Relight Pilot-light,
- (57) Ordered New VAV Box Motor thru C+C Cooling for \$596.00 without shipping, Vandavra Electric was \$700 with shipping, Grainger wanted \$1008.26
- (58) Cddy from Highway Dept. wants Reimbursed \$4000 for Sign Post's Around old Courthouse from Maint. Fund.
- (59) Move (11) Filing Cabinets Around for Bettina, <sup>Coal</sup> Public Defender's office.
- (60) Amanda Bergman, New Housekeeper for Old Court House + Sheriff's office, Found Another Window which wouldn't close All the way at old Courthouse, stuck, we used Foam Rubber to seal up Crack, 3rd Floor old stair Case.
- (61) Do Nov. Monthly Fire Extinguishers ck. list, Emergency / Exit lights, at old Courthouse, ROE, Veterans Buildings.
- (62) Do Monthly ck. list at ROE/Veterans Buildings, replaced (4) Bulbs in (4) Different Fixtures,
- (62) Replace (1) Emergency light fixture + battery, middle Basement Rm, old Courthouse, Sandy Co Rm.
- (63) Replace (2) Batteries to (2) Emergency light Fixtures, old Courthouse Front Stair-Case.
- (64) Replaced Thermo-coupler to Jail-House kitchen.
- (65) Do Monthly Fire Extinguishers, Exit-lights, ck. list at New Courthouse, Jail-House, Sheriff's Office, Communication's Building
- (66) Do Monthly ck. list at Animal-Control, Pop-off + Prdn Abot Hot-Water Heater, change Furnace Filter, ck. lights, Replace (1) T-8 Yel. Bulb in fixture in bathroom, ck. Fire Extinguishers, Emergency / Exit-lights.
- (67) Touch-up Ceiling-Tile's in Courtrooms #1 + #2.
- (68) Pilot-light to kitchen oven out Again, Revamped Bracket to Allow Thermo-coupler to be in Flame

- better but only stayed ~~1 hr~~ for an-hour, Sheriff  
 Robbin's Learning Towards New Oven, Pretty Newer  
 Gas Valve is Bad, Getting Bid's for him, oven 40 yrs. Old
- (69) Went to Cat / Alto for to get portable cabling  
 for Jail-House Portable Generator for Russ Jones's.
- Spring  
 Field  
 (70) Cut Down Rose-Bush's, Pampus Grass, etc. in Flower Bed. In  
 Front of Old Courthouse & Pull out Petunias in Bed  
 Planters.
- (71) Help Russ Jones's, Hollisboro Electric, Route Temp. Cabling  
 upstairs Jail House for Portable Generator, We worked 10 hr
- (72) Relight Pilot-light's to Steam-Table for Jail House kitchen  
 for Pam to use it while stove is down, Bid for Eichbauer  
 service's for New stove with Griddle is Approx. \$2500.00
- (73) Russ Jones from Hollisboro Electric Here, Drilling Hole thru  
 wall Above Jail-House to install Pipe for Temp. Cabling, for
- (74) Called Grant Madgin from Schindler Elevator, <sup>Portable Generator</sup>  
 Betts for old Courthouse Elevator still on order, looking at  
 December now for installation.
- (75) Called Larry Chaney from Clow Controls, Compressor's  
 for chiller still on order, waiting any day now to be shipped.

**Office of The  
Supervisor of Assessments  
Montgomery County  
1 Courthouse Square, Room 201  
Hillsboro, IL. 62049**

**Kendra Niehaus, CIAO**  
**Phone: 217-532-9595**

**Chief County Assessment Officer**  
**Email: [assessor@montgomerycountyil.gov](mailto:assessor@montgomerycountyil.gov)**

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November 1, 2023

**GIS-**

-Report was not provided

**Assessor Books-**

We have checked in all assessor books for 2023, entry work at the TA level has been completed and we have rolled to the SA level to complete entry work. As of today our current EAV is \$558,217,798. Our current EAV is up \$44,594,117 from last year.

**Township Factors-**

Once we complete our SA entry work I will calculate our township factors based on the 2022 Sales Ratio Study provided by the Department of Revenue I shared previously. I do expect majority of the townships to have a positive factor consistent with previous years based on the study.

**Township and Multi Township Contracts-**

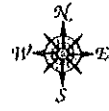
We have received payments for our 2023 assessment work from South Litchfield Township, Nokomis-Audubon MTD, and Grisham-Walshville-East Fork MTD. We have not yet received payments from Fillmore-Witt MTD or Butler-Irving-Rountree MTD. We have not received back any of the 2024 assessment contracts from any of the townships and MTD.

**Data Collecting/Field Work-**

My staff has done a phenomenal job collecting data from the field while still being short staffed. The entire month of September and October I had 2 employees out in the field 4 days a week. Majority of the assessments added to the tax rolls for 2023 were from improvements that had never been assessed. I would like the board to consider implementing some type of zoning to prevent these situations from occurring in the future. We do ask that structural improvement permits be completed, however majority of people do not complete them and we are unable to require them due to no zoning. This allows the county to lose out on property tax revenue because structures go untaxed. From the perspective of an assessor zoning would be extremely beneficial in collecting accurate information such as plumbing fixtures since property owners aren't always forthcoming with providing us information.



# Montgomery County GIS



October finally signaled the wrap-up of sorting through old records in the GIS office filing cabinets. Most of them were indeed duplicates, but there a fair number of records that had not been entered into the archives of the Assessors' Office. This has now been corrected, and even located a few misfilings in the Assessors' Office archives. I'm happy to say those have been fixed, too.

Next on the list was performing a similar sort in the digital archives of the "group (\\ms3)" drive, bringing the parcel change entries (combinations, splits, etc, commonly called "mapwork") of previous employees (and my own early experiments when I was still learning) into a common format. This will make searching for digital records easier in the future.

After that came a routine data topology check to make sure that parcels matched up with parcel lines, right-of-way matched up with right-of-way lines, etc. Basic data maintenance and quickly completed, but important to maintain the integrity of our data.

ESRI Field Map training continued, and maps were created for both Coalton and Nokomis: a new annexation and a garage sale event, respectively, and the remainder of the month that wasn't spent keeping up with current mapwork was happily spent assembling a few quality of life improvements for office equipment and furniture. My lower back appreciates the new office chair, and my neck appreciates the new monitor arms.



**ANDREW AFFRONTI**  
MONTGOMERY COUNTY  
STATE'S ATTORNEY

Brian Bach  
Assistant State's Attorney

Clark Johnson  
Assistant State's Attorney

November 02, 2023

Montgomery County Courthouse  
120 N Main, Room 212  
Hillsboro, IL 62049  
(217) 532-9551  
saoffice@montgomeryco.com

Total Opened Cases for the Month of October, 2023

20 Criminal Felonies

8 Criminal Misdemeanors

1 Domestic Violence

2 Conservation

6 Driving Under the Influence

70 Major Traffic Violations

313 Traffic

Total Cases Closed for the Month of October, 2023

39 Criminal Felonies

7 Criminal Misdemeanor

3 Domestic Violence

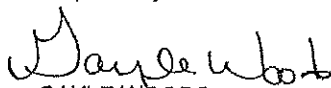
0 Conservation

8 Driving Under the Influence

76 Major Traffic Violations

281 Traffic

Prepared by:

  
GAYLE WOODS  
Legal Secretary



**VETERANS ASSISTANCE COMMISSION**

**Superintendent Cassandra Hampton**

**Report for October, 2023**

**November Meeting, November 6, 2023**

1. Monthly activities:

County Board Meeting  
Danville VAMC-PIV

2. Veterans Service / Case Load:

- a. Referrals = 24
- b. Client contacts = 94
- c. Phone contacts = 129
- d. Equipment loans = 0
- e. Claims paid total =

	Category	Month	YTD
1	Transportation	20.00	252.01
0	Heating Fuel	0	0
1	Food	198.72	2161.76
0	Utilities	0	300.00
0	Shelter	0	2311.93
0	Water/Sewer	0	0
	Total	218.72	5025.70

- e. Assistance with forms/applications = 63
- f. New clients Assistance 11
- g. Cell Phones for Soldiers Collected 1

Submitted this 1st day of November, 2023: Cassandra Hampton  
Superintendent