

**Emergency Telephone System Board Agenda**  
**Thursday, January 15<sup>th</sup>, 2026 at 7:00 pm**  
**Courts Complex PBC Room - Basement**  
**120 No. Main St. - Hillsboro, IL 62049**

1. **Call the Meeting to Order:** Meeting was called to Order by James Holliday at 7:02 pm.
2. **Roll Call was taken:** Members Present - There were 5 members present.  
**Present:** James Holliday, David Beal, Darin Beckman, Don Huber, and Mike Smalley.  
**Members Absent:** Bill Bergen and Mandy Sebeschak  
**Others Present:** Coordinator Dan Hough and Chris Coss  
**Pledge of Allegiance:** Was led by James Holliday  
**Guests:**
3. **Approval of the Minutes for December 18<sup>th</sup>, 2025:** Motion by Smalley and second by Beal to approve the minutes for December 18<sup>th</sup>, 2025. All in favor, motion carried.
4. **Approval of the Financial Reports:** Dan Hough reported there are no new Treasurer reports out yet and the ending balance is the same.
5. **Approval of Bills:** the monthly bills were read in the amount of \$10,949.37. **Motion by Beal and second by Huber to approve the bills. All in favor, motion carried.**

**Old Business:**

- **Communications Upgrade:** FY25 NG9-1-1 Grants Update: CAD2CAD with Christian County. Coordinator Hough reported he was on a conference call and this will be a bit of a process as he has to coordinate with Deputy Roach in the Sheriff's Office to get something worked out between the two systems.
- **DCEO Grant for a new Cress Hill building:** Hough reported the work on the new communications building went well however there was a small amount of water that came in under the door during a storm. The issue was cleaned up and addressed.
- **Motorola CallWorks Equipment Upgrade:** Hough reported he will meet with Kim from Christian County to see what is needed.
- **Dispatch Radio PCS replacement:** Hough reported he talked to Curt Watkins regarding ordering the PCS at a more reasonable cost. **Motion by Smalley and second by Beckman to have the County IT Department order four new PCS with Windows Licenses included for a cost not to exceed \$8,000. All in favor, motion carried.** The software will be obtained from the vendor Zetron.
- **Dispatch base repeater replacement/bid proposal:** Dan Hough reported he and Chris Coss went on a field trip to check out the TK750 repeater. It is 25 years old and Chris Coss loaned it to the County years ago.
- **Tower Maintenance:** Chris Coss is drafting a Maintenance Agreement and will give it to Dan Hough for the ETSB review. Discussion took place on the need to do maintenance on the five towers. Panama just got their water tower fixed. The cost for sealed batteries and labor is \$7,849 and Hough recommends getting them updated. **Motion by Beckman and second by Beal to approve the proposal for the new batteries at the five tower sites. All in favor, motion carried.** Hough reported he completed DCEO grant paperwork for a new repeater but was denied due to lack of funds. Hough said the cost would be about \$10,000 to \$12,000 to replace the repeater. Dough stated an update could be done for less money if we keep the newer amplifier.

After some discussion it was the consensus to replace the repeater. **Motion by Smalley and second by Beal to have Chris Coss replace the repeater and make it right and cleanup the wires for an amount not to exceed \$10,000. All in favor, motion carried.**

- **Nokomis Tower Maintenance/IGA:** Holliday said he talked with Mayor Goldsmith regarding a grounding issue on the tower that needs corrected. The tower is not grounded but the equipment is. There is static and concerns if a lightning strike were to occur. Hough, Beckman and Holliday discussed getting on the agenda for the next Nokomis City Council meeting to address the issue.

**New Business Update/Approval:**

- **Telecommunicator Headsets:** Hough shared issues with the headsets and charging decks. The components are getting obsolete and he sought out some pricing on four headset units with four extra batteries in the amount of \$3,759.21. Hough recommends replacing all four stations for about \$4,000 and the expenditure could be taken out of the radio maintenance line item. **Motion by Smalley and second by Huber to purchase the four headset units with extra batteries for an amount not to exceed \$4,000. All in favor, motion carried.**
- **Open Discussion:** The Coffeen damages cost about \$6,800 and Treasurer Lohman has not received a response on the insurance claim yet. Holliday received a copy of the contract between Coffeen and their vendor and wondered if the States Attorney should write a letter to the vendor that caused the damage.

**Adjournment:** Motion by Smalley and second by Huber to adjourn. All in favor, motion carried. Meeting adjourned at 9:10 PM.