

Montgomery County 9-1-1 Emergency Telephone System Board Minutes

January 21st, 2021 at 7:00 p.m.

Board Room 2nd floor Historic Court House

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on December 17th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order by ETSB Chairman Darin Beckman at 7:00 PM.

Roll Call was taken: There were five Members present and two absent.

Present: Darin Beckman, David Beal, Bill Bergen, James Holliday and Mike Smalley

Absent: Mandy Sebeschak and Don Huber

Others Present: 911 Coordinator Ed Boyd

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the December 17th, 2020 Minutes: Motion by Bergen and second by Beal to approve the minutes for December 17th, 2020. All in favor, motion carried.

1. Financial Reports Update/Approval: Report Given by Bill Bergen

Members reviewed the November Financial report document that was submitted by Bill Bergen. The ETSB expenses for the year totaled \$905,242 which came out to \$153,173 under budget. The Revenue totaled \$994,016 and the cash balance at the end of November was \$430,222. The cash balance at the beginning of FY 2020 was \$345,229 so the bank balance gained \$84,993. **Motion by Beal and second by Smalley to approve the November Financial Report. All in favor, motion carried.**

2. Approval of Bills: The monthly bills totaling \$24,415.81 were read by Coordinator Boyd.

Motion by Smalley and second by Beal to approve the invoices as presented. All in favor, motion carried.

3. Old Business Update/Approval:

- **Flex Update** – Boyd reported system updates are complete and GIS and ESRI mapping are installed on the System. Crossroads is working to get the borders of the northern part of Bond and the southern part of Christian added to our maps. The western part of Fayette County is already there because Crossroads does their mapping. Bond County was reluctant to give up their mapping data, but we made a deal to switch their data with ours. Our broadband will need to be expanded so all the agencies will be able to access it. Curt wasn't part of the conversation while this was being discussed and he now has to make it work. Coffeen Fire is the only one that didn't participate and they didn't sign up at the beginning. Smalley stated he went to their board meeting the other night and they said no one went and talked to them during the sign up process. Gary Gile resigned as their Fire Chief and there may have been some miscommunication. **Motion by Smalley and second by Beckman to give Coffeen Fire until January 31st, 2020 to submit their FLEX payment to ETSB. All in favor, motion carried.** Boyd said they are working on a proposal and will have something for the next meeting. Boyd said he is making good progress on the apps and he received better weather apps from Mandy and he also worked with Curt Watkins. Boyd reported there will be some additional costs to pass onto the agencies. Things are falling into place on the FLEX. Discussion took place on the new system having the capability to take the location right off the phone where you use it and they get a location right away. Beckman stated he participated on the app call and it would be a benefit. Beckman said he is curious to see what the cost savings would be since some small agencies may not have 100 calls per year. Beckman asked what costs are involved with the AVL units and Boyd replied it was unknown.

- **Shoal Creek FPD Dispatch:** Shoal Creek is participating on the FLEX and looking forward to a more robust repeater. Boyd shared a map of the Shoal Creek district. Crossroads is helping with the mapping. We may look at an option for a better repeater. The target date to take over their dispatching is June 1st, 2021. 911 has traditionally maintained the antennas. Beckman said Fillmore is still an extender repeater. We need to consult with GTSI, Paul M. or Chris Coss and get some input regarding the repeaters. Smalley said to have Chris Coss review the area down there and give us his recommendation. The ETSB committee can then review in January or February to see what is needed before taking on Shoal Creek.
- 4. **Archive Project Update:** Secretary Chris Daniels reported work has started on the archive project to scan in all the ETSB/911 Board minutes.
- 5. **Business Update/Approval:**
 - **Radio Towers Update -** Smalley reported a fuse was blown in the box and we need to find someone to re-build the system. The paper capacitors are from 1951. Work continues on the Nokomis siren and GTSI was frustrated trying to get it working. Smalley suggested it may have been a lighting hit because the cone was found on the ground by the dealership across the road. Beckman said the Fillmore siren is a work in progress and once finished, there will be four sirens in Fillmore. The Litchfield Police Department is getting a new digital system and they are putting a new tower at the Lake. Litchfield Fire will take the old PD system and they will have their own repeater system. It will be an analog system with one tone. We will no longer need the Litchfield repeater and can take it out of service. Beckman suggested putting it somewhere else. This will take place in a couple of months. Panama got the parts they needed and they got ran over by a forklift. New parts will need to be ordered. Discussion took place on their antiquated repeater. Boyd said he is looking at low cost fixes. Bergen and Boyd went to the Cress Hill Tower area and the Highway department had mowed outside the fence. There is a large old tree next to one of the anchors to the guidelines that will need to be taken down piece by piece so it doesn't damage the tower by dropping it. There is one 15 amp UPS system to back up all the equipment. Boyd proposes getting two 45 amp UPS systems and Curt Watkins suggests getting new batteries. Boyd reported Sheriff Robbins stated he will pay for the tree take down and ETSB can pay for the upgrade for the UPS and purchase two new batteries. **Motion by Bergen and second by Smalley to upgrade the UPS's and purchase the batteries for two units and the Sheriff will take down the tree. All in favor, motion carried.** Boyd will advise Curt to get the UPS's and batteries and advise the Sheriff to take down the tree.
 - **Sheriff's Office Contract –** The ETSB reviewed and discussed the proposed changes to the Montgomery County Illinois Intergovernmental Agreement Centralized Emergency Dispatch Center. Beckman said there are four places where the COUNTY was taken out. Committee discussed having the county also sign the document. Beckman suggested waiting until the January meeting when we get a final revised copy. Bergen will check with Evan Young about signing the document.
- 6. **Executive Session Update/Approval: (not needed)**
- 7. **Open Discussion/Other Business Update/Approval:** James Holliday congratulated Director Boyd for being selected "Employee of the Year" for the Sheriff's Department. Everyone commended Boyd for his work on the 911 upgrade project. Boyd reported Lead Telecommunicator Tammy Thompson announced she will retire in February 2021 and there are a few current TC's that are interested in the position. Beckman said the ETSB needs to look into the future for when Boyd would retire in a few years and asked if he would be interested in doing the job on a part time basis. Boyd declined and stated when he retires he is done. Boyd said he doesn't know what the Sheriff's plan is regarding the replacement for the Lead TC position or if they will go back to a Communication Captain position again.
- 8. **StarCom Radio:** Boyd said he hasn't heard anything back.

Adjournment: Motion by Holliday and second by Smalley to adjourn. All in favor, motion carried.

Time: 8:25 pm. Next meeting is Thursday, February 21st, 2021.

Minutes respectfully recorded and submitted by Secretary Christine Daniels

**Montgomery County ETSB
Minutes**

For February 20, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on February 20, 2020, in the EMA Office on the lower level of the Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Vice-Chairman Gasparich at 7:00 PM

Roll Call was taken - members present, six; members absent, one.

Members Present: Joe Gasparich, Darin Beckman, Bill Bergen, David Beal, James Holiday, and Mike Smalley // Acting 911 Coordinator Ed Boyd

Member Absent: Mandy Sebeschak

Guests Present: David Loucks, Sheriff Rick Robbins, Chris Coss, Tamera Thompson.

Approval of Minutes of Previous ETSB Meetings: No minutes of previous meetings presented for approval.

Financial Report:

Financial report was presented to members. Balance of \$398,605.70 on hand as of 12/31/19. It was noted that line item 520046, Health insurance payment of \$7,526 exceeds 2020 budget of \$2,646 to put line at a negative balance of \$5,062. This was a bill from the previous year. Coordinator Boyd was tasked to follow-up with Treasurer's Office about the excessive negative balance. Beckman moved to accept report; seconded by Beal; all in favor; motion carried.

Payment of Bills:

Bills presented to members. Discussion was of CTI recurring payment for the new fiber line. As this is a monthly bill, it could be put on an automatic payment. No action on automatic payment. Bergen moved to pay bills; seconded by Beal. All in favor, motion carried.

Old Business:

a. Christian County Backup: Status report given of progress towards the fiber link with Christian County. Coordinator Boyd relayed information from conference call with GTSI and Information Services Watkins. Project anticipated to be completed within two weeks. Boyd also relayed communication from Watkins about additional cost for new fiber line: GTSI wants a better connection to the Radio Building than the current 25-pair copper cable can provide. Watkins did not have firm price, but believed a fiber upgrade to the building would be an additional expense of approximately \$4,500. GTSI advised that while the current 25-pair line could work, it was not a long-term solution. Bergen moved to pay the additional expense for the fiber line to the radio shed; seconded by

Beal. Discussion was that payment could be made from the construction budget as it includes fiber. All in favor, motion carried. Boyd tasked to communicate with Coffeen Fire and Shoal Creek Fire of issues with Christian County link and to recommend radio upgrades.

New Business:

a. ETSB Appointments: James Holiday and Michael Smalley were recognized as newly appointed members to the ETSB.

b. ETSB Officers: Vice-Chairman Gasparich called for nominations for a new ETSB Chairman. Beal nominated Beckman for Chairman, Bergen seconded. There were no other nominations. Smalley moved to close further nominations; Beal seconded; all in favor to close nominations: motion passed. On vote for Beckman for Chairman; all in favor; motion passed.

c. Budget Agreement with County Board: Beckman motioned to accept agreement with County Board, Holiday seconded. Roll call vote; Beckman, Beal, Bergen, Holiday, yes; Gasparich and Smalley abstained; motion passed.

d. Contract with Sheriff's Office: Sheriff presented amended contract with language changes and with provision of Sheriff's Office to have a Lead TC act as the 911 Coordinator. Discussion centered on if County Board needed to approve contract, or if it only needed to involve ETSB and Sheriff's Office. Gasparich motioned to approve contract pending County Board or representative approval; Beal seconded. Roll call vote; Beckman, Gasparich, Beal, Bergen, and Holiday, yes; Smalley abstained; motion passed.

e. 911 Administrator Position: Gasparich motioned to appoint Boyd to 911 Coordinator position, Bergen seconded. All in favor, motion passed

f. Dispatch Center upgrade: Discussion on the need for a construction/upgrade action plan. Boyd tasked with producing plan and meetings with those involved in the upgrade. Discussion was on grant status and if ETSB should make Motorola payment and submit to grant for reimbursement. Boyd tasked to check with state to see if Motorola payment could be used for grant. Special meeting scheduled for March 06, 2020 at 7:00 PM for discussion and action on upgrade. Boyd tasked with RFPs for upgrade. Boyd tasked to contact State of Illinois contact to see if there may be additional grants.

Executive Session: No motion for executive session

Open Discussion: Loucks stated he is grateful that ETSB was able to keep 911 in Montgomery County. Others agreed with statement and thanks to ETSB for working through issues. Bergen stated he was glad that Montgomery County monies were staying in county rather than going to other county.

Adjournment: Until next ETSB meeting scheduled for March 05, 2020. Motion was made to adjourn by Bergen, seconded by Beal. All in favor; motion carried. Meeting was adjourned at 8:56 PM. Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd

**Montgomery County ETSB
Minutes**

For March 05, 2020 7:00 PM

The following are minutes of a special meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on March 05, 2020, in the PBC room on the lower level of the Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:00 PM

Chairman Beckman led in the Pledge of Allegiance

Roll Call was taken - members present, six; members absent, one.

Members Present: Darin Beckman, Joe Gasparich, Bill Bergen, David Beal, James Holiday, and Mike Smalley // 911 Coordinator Ed Boyd

Member Absent: Mandy Sebeschak

Guests Present: Sheriff Rick Robbins, Chris Coss, Curt Watkins, and Michael Patch.

Minutes of ETSB Meeting held on February 20, 2020 were presented. Approval of minutes was tabled until regular meeting to be held on March 19, 2020.

Old Business:

a. Christian County Backup: Status report given of progress towards the fiber link with Christian County. Coordinator Boyd reported project still not completed. Curt Watkins reported progress with fiber connections to the radio building are on track and should be completed shortly. Estimates from Hillsboro Electric and Consolidated Communications total \$4,994.27, but the work may end up being less. Boyd reported he heard GTSI estimate for their work is \$39,000.00. ETSB expressed concerns about the status and costs of the project. Boyd will make contact with GTSI requesting status update and itemized estimate. Boyd will also contact Greg Nimmo for minutes of December and January minutes when project was approved. ETSB consensus about budget line for this GTSI payment should be from Radio/Door System 520169. This payment may cause the console upgrade line item to exceed amount budgeted.

New Business:

Dispatch Center upgrade: Boyd presented updates on the dispatch center. The grant from the State can be submitted for repayment at any time. The funds will be processed as soon as proof of payment is remitted. The NG911 upgrade does not have to be completed before funds are released. ETSB consensus was to go ahead and approve the payment to Motorola at the March meeting and then submit the payment towards the grant. ETSB advised of tentative date of April 02, 2020 to meet with Motorola Representative Michelle Aldecocoea.

ETSB discussed the work station furniture. Some cuts to estimate should result in savings for work stations. Discussion on UPS units considered options for two, rather than four units which could result in savings. The UPS units could be place upstairs to save space and noise in the dispatch room. There was discussion on the upgrade including wireless headsets for dispatchers. Boyd presented draft RFPs for the console and the work stations. Boyd was tasked to contact Phil McCarty as to how he produced and RFP for a console upgrade. ETSB members will review RFP drafts before next meeting. Boyd was tasked to have States Attorney and County Coordinator review RFPs as well. Boyd tasked to produce RFP for a new digital recorder.

Adjournment: Smalley motioned to adjourn; seconded by Beal; all in favor, motion passed. Meeting adjourned at 8:20 p.m. Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd.

**Montgomery County ETSB
Minutes**

For March 19, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on March 19, 2020, in Courtroom three on the 2nd level of the Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:06 PM

Roll Call was taken - members present, seven; members absent, none.

Members Present: Darin Beckman, Joe Gasparich, David Beal, James Holiday, Mandy Sebeschak, and Mike Smalley. Bill Bergen was present by phone conference // 911 Coordinator Ed Boyd

Member Absent: none.

Guest Present: Sheriff Rick Robbins.

Chairman Beckman led in the Pledge of Allegiance to the Flag.

No mileage reports presented. These were deferred to the regularly scheduled meeting for April.

Approval of Minutes of Previous ETSB Meetings: The minutes for the December 2019 and January 2020 were still not available. The minutes for the regular meeting of February 20, 20 and the special meeting of March 05, 20 were presented for approval. Beal moved to accept the regular February meeting and special March meeting minutes, seconded by Sebeschak; all in favor. Motion carried.

Financial Report:

Financial report was presented to members. Balance of \$360,899.48 on hand as of 01/31/20. The drop in the balance was due to a late payment from the State. Per Karl Pound of the Statewide 911 Board, the February payment of \$45,414.36 had been issued late. On the line item questions from the February meeting, Bergman has been following up on line items 520046 Health Insurance, 510073 Overtime and 510077 Holiday Pay which all appear to be underfunded. Bergman discovered these line costs were to be charged to 51007 Salary Dispatcher in 2020. Hopefully this will be resolved shortly. Smalley moved to accept report; seconded by Beal; all in favor. Motion carried.

Payment of Bills:

Bills presented to members. The Motorola payment of \$183,379.58 which would largely be reimbursed by the State grant was included in the bills. Boyd presented the voucher of \$103.78 for February that had been submitted for ETSB budget to reimburse the Sheriff's Office for ETSB Coordinator position. Gasparich moved to pay bills; seconded by Beal;

all in favor. Motion carried. The Motorola payment was revisited later in the meeting for roll-call vote due to amount. Beal, Bergen, Gasparich, Holliday, Sebeschak, Smalley and Beckman all voted yes. Motion passed.

Old Business:

a. Contract with Sheriff's Office: The contract between the ETSB and the Sheriff's Office was approved by the County Board. It was presented to Chairman Beckman for final signatures.

b. Christian County Backup: Status report given of progress towards the fiber link with Christian County. Coordinator Boyd relayed the original estimate from GTSI for \$39,000.00 and a revised one for \$32,500.00. The revised estimate reflects savings by not including Litchfield PD and Hillsboro PD radios in the fiber link. Work is progressing on the link. There were questions about the labor cost not being itemized. Boyd will follow up with GTSI. Boyd shared letter from Chris Ginder from GTSI. Ginder wanted to inform the ETSB that the COVID-19 is having a major impact on supply lines, and it may be difficult to get parts and supplies in the coming months.

c. Grant Status: The approved payment will be sent to Motorola. This will be in excess of available grant monies, so it will recoup the available monies in full. Receipt of payment will be forwarded to State of Illinois for reimbursement.

d. Dispatch center upgrade: Boyd reported back his findings of conversation with Phil McCarty from Jacksonville/Morgan County. McCarty advised they did not use an RFP. They had their vendor replace their console as an upgrade. On the UPS system, Hillsboro Electric and their UPS subcontractor Scott Denny provided two options for UPS systems. Two fixed capacity units had an estimate of \$17,683.33, and a scalable rack unit had an estimate of \$26,588.57. On RFPs, Holliday asked about emergency upgrade due to reports of current equipment failures. The ETSB discussed the options of upgrade versus using the RFP process. There was also discussion on using vendors to assist in the RFP process. The consensus was to continue RFPs without vendor assistance. Boyd presented final RFPs to the board for Console, Recorder and for Workstation Furniture. In addition, to the RFPs, the newspaper notice with due date of April 16th was presented to the Board. Gasparich motioned for the RFP for the Console be approved, seconded by Beal. On roll call vote, Beal, Bergen, Gasparich, Holliday, Sebeschak, Smalley and Beckman all voted yes. Motion passed. Gasparich motioned for the RFP for the Recorder be approved. On roll call vote, Beal, Bergen, Gasparich, Holliday, Sebeschak, Smalley and Beckman all voted yes. Motion passed. Gasparich moved for the RFP for the Workstation Furniture be approved. On roll call vote, Beal, Bergen, Gasparich, Holliday, Sebeschak, Smalley and Beckman all voted yes. Motion passed.

New Business:

a. ETSB Officers: Chairman Beckman called for nominations for a new ETSB Vice-Chairman. Bergen nominated Beal for Vice-Chairman, Holliday seconded. There were

no other nominations. Smalley moved to close further nominations; Sebeschak seconded; all in favor to close nominations: motion to close nominations passed. On roll call vote for Beal as Vice-Chairman; Bergen, Gasparich, Holliday, Sebeschak, Smalley, Beal and Beckman all voted yes. Motion passed.

b. Pandemic protocols for dispatch: Boyd reported of changes in protocols for the dispatch center due to COVID-19. Per medical control, TC's are using the Infectious Diseases protocol on all calls including fire and law enforcement as well as EMS. Changes in protocol include having First Responders on standby status and only respond to the scene as needed. Sheriff Robbins has implemented lock-down, cleaning and PPE procedures for the building including the dispatch center.

c. Arch Air Methods One Call: The Arch Air Methods contract was presented to the Board. Beckman reported that other divisions have been using this system with good results. The One Call frees the TC staff from lengthy calls to air services during times of high call volume. Sebeschak motioned to approve the contract, seconded by Smalley; all in favor, motion passed.

Executive Session: No Executive Session

Open Discussion:

COVID-19 and dispatch protocols were discussed further. Sebeschak gave an update on how the hospitals were dealing with pandemic issues and testing.

Adjournment: Until next ETSB meeting scheduled for April 16, 2020. Motion was made to adjourn by Sebeschak, seconded by Smalley. All in favor; motion carried. Meeting was adjourned at 8:34 PM.

Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd

**Montgomery County ETSB
Minutes**

For April 02, 2020 7:00 PM

The following are minutes of a special meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on April 02, 2020 at the Boardroom on the second level of the Montgomery County Historic Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:11 PM

Roll Call was taken - seven members present; no members absent. There was a quorum established of members present.

Members Present: Darin Beckman, David Beal, Mandy Sebaschak, James Holiday, Mike Smalley, Joe Gasparich; Bill Bergen by conference call // 911 Coordinator Ed Boyd.

Guests Present: Sheriff Rick Robbins, Chris Daniels, Chris Ginder, Chris Overbeck, Kelly Brewer, and Michael Patch; Curt Watkins was present by conference call.

Chairman Beckman led in the Pledge of Allegiance.

Special Meeting Business RFP update and action:

ETSB members discussed vendor concerns about the RFP for radio console. These concerns included the options for the intercom system. Members were also presented with a list of concerns from a vendor which included redundancy issues, automatic failover, and compatibility with the backup psap. Boyd advised board of four options, these being keeping the current RFP as is, canceling it and contracting with an outside consultant or canceling it and contracting with a vendor for a new RFP, or canceling it and opt for an emergency upgrade without an RFP. Holliday noted concerns of using a vendor assisted RFP and recommended the option of using an outside consultant. Gasparich advised that he and Beckman work at a post with two radio techs. These techs may be able to prove a possible lead on a consultant.

At 7:18, Gasparich moved to go into Executive Session to discuss contract proposals, seconded by Holliday; all in favor, motion passes.

At 7:33, Bergen moved to exit from Executive Session, seconded by Holliday; all in favor, motion passes.

Holliday motioned to suspend the RFP for the radio console, Smalley seconded; all in favor, motion passes.

Gasparich motioned to approve an expenditure of up to \$5,000.00 to hire a consultant to assist with the radio console project, Beal seconded; all in favor, motion passes.

Gasparich and Beckman will attempt to locate a consultant for this project.

Adjournment: Smalley motioned to adjourn; seconded by Beal; all in favor, motion passes. Meeting adjourned at 7:42 p.m. Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd.

**Montgomery County ETSB
Minutes**

For April 16, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on April 16, 2020, in the County Board Room on the 2nd level of the Historic Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:05 PM

Roll Call was taken - members present, six; members absent, one.

Members Present: Darin Beckman, David Beal, James Holiday, Mandy Sebeschak, and Mike Smalley. Bill Bergen was present by phone conference // 911 Coordinator Ed Boyd

Member Absent: Joe Gasparich

Guest Present: Sheriff Rick Robbins.

Chairman Beckman led in the Pledge of Allegiance to the Flag.

Mileage reports totaling \$401.34 were presented. Beal motioned to approve mileage reports; seconded by Sebeschak, on roll-call vote – all in favor. Motion carried.

Approval of Minutes of Previous ETSB Meetings: The minutes for the December 2019 and January 2020 were still not available. The minutes for the regular meeting of March 19, 20 and the special meeting of April 02, 20 were presented for approval. Beal moved to accept the regular March meeting and special April meeting minutes, seconded by Smalley; all in favor. Motion carried.

Financial Report:

Financial report was presented to members. Balance of \$383,744.16 on hand as of 02/28/20. The continued drop in the balance was due to another late payment from the State. The January payment of \$47,533 was posted but the February payment was late. Per Karl Pound of the Statewide 911 Board, the State is using a new system which is causing late payments. Hopefully the State will catch up shortly. Nokomis PD paid \$11,245 for their share of the upgrade which is not included in the balance. The balance on hand also does not reflect the Motorola payment of \$183,379.58. This payment has been submitted to the State for reimbursement of \$145,504.89. On the previous line item questions of line items 520046 Health Insurance, 510073 Overtime and 510077 Holiday Pay which all appear to be under-funded, these are no longer being charged. Bergen reminded the Board that the County packet report does not reflect the modified budget and that this information should be included in future reports. Beal moved to accept the report; seconded by Holliday; all in favor. Motion carried.

Payment of Bills:

Bills totaling \$21,375.06 were presented: Beal motioned to pay bills; seconded by Sebeshak; all in favor. Motion carried.

Old Business:

- a. Grant Status: The Motorola payment was submitted to the State. The grant itemized limit for the Motorola CAD system totals \$145,504.89. The remaining \$34,979.42 can only be applied toward the digital recording system.
- b. Christian County Backup: Status report given of progress towards the fiber link with Christian County. The link was vigorously tested and all but the agencies on the Fillmore tower tested successfully. GTSI will continue to work on paging for the Fillmore tower agencies.
- c. Dispatch center upgrade: There was discussion on the options for the UPS system. Boyd reported that vendors and Curt Watkins from I.T. consensus has been for the scalable option. Boyd tasked to contact UPS vendor for an estimate for the scalable option to present to the next regular meeting.
- d. Consultant Update: Chairman Beckman advised he has contacted Paul Maplethorpe as a consultant for a new radio console RFP. Hopefully this will be completed and submitted for approval shortly. There may be a special meeting called for the Board to meet and approve the RFP.
- e. Arch Air Methods Contract: The contract which had been approved at the previous meeting was presented for Chairman Beckman's signature.

New Business:

a. Requests for Proposals Received:

1. Workstation furniture - Xybix was the only vendor to submit a proposal for workstation furniture with a bid of \$52,513.96. The ETSB budget for workstation furniture is \$58,225.00. Smalley motioned to accept the Xybix bid; seconded by Beal. On roll-call vote, all were in favor. Motion passed.

2. Digital recorder - Nelson Systems was the only vendor to submit a proposal for the digital recording system with a bid of \$32,249.39. The ETSB budget for the digital recorder is \$38,000.00. Beal motioned to accept the Nelson Systems bid; seconded by Smalley. All voted in favor. Motion passed.

Executive Session: No Executive Session

Open Discussion:

Adjournment: Until next ETSB meeting scheduled for May 21, 2020. Motion was made to adjourn by Sebeschak, seconded by Holliday. All in favor; motion carried. Meeting was adjourned at 8:00 PM.

Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd

**Montgomery County ETSB
Minutes**

For April 30, 2020 7:00 PM

The following are minutes of a special meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on April 02, 2020 at the Boardroom on the second level of the Montgomery County Historic Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:03 PM

Roll Call was taken - seven members present; no members absent. There was a quorum established of members present.

Members Present: Darin Beckman, David Beal, Mandy Sebaschak, James Holiday, Mike Smalley, Joe Gasparich; Bill Bergen by conference call // 911 Coordinator Ed Boyd.

Guests Present: Michael Patch // Sheriff Rick Robbins, Paul Maplethorpe by conference call.

Chairman Beckman led in the Pledge of Allegiance.

Special Meeting Business RFP update and action:

ETSB members were presented with the RFP for console as produced by Paul Maplethorpe. Boyd advised that Maplethorpe had worked with Montgomery County IT Supervisor Watkins as well as current radio vendor Coss and console vendor Ginder in determining the current state and needs for the new console. Boyd recommended the ETSB approve Maplethorpe's RFP. It was noted that the intercom portion was not a 911 function, but that the Sheriff was making a sizable contribution to the project to cover that part of the upgrade. Maplethorpe via phone conference call went over the details and answered questions about the RFP. He noted the current console uses 1980's technology and the advantages of moving to an IP based console with gateway interface to control the radios. The RFP is to replace the current system with the option to be expandable as it may need to interconnect with other stations such as the Christian County backup. The RFP specified the phased aspect of the installation to keep dispatch function operational. He noted there will be a fair amount of wiring upgrade needed for the install. The prospective vendors are encouraged to communicate with Watkins for technical questions and to arrange a site tour with Boyd. There were questions about the disconnection and dismantling of the current work stations. The consensus of the Board was for the consoled vendor to perform this entire function. Gasparich asked about the project manager function. The console vendor would be project manager for the console only and would work closely with the other vendor project managers. Gasparich also asked Maplethorpe to continue as a consultant throughout the vendor selection process. Sheriff Robbins asked to review and approve the RFP before it was finalized. This request was approved per consensus of the Board. Holiday asked about the Monday to Friday restriction for the installation. The consensus of the Board was to remove this restriction. The Board decided on a release date of May 01, 2020 with a due date of May 21, 2020 at 3:00pm. The board discussed having a special meeting a week after receiving the

proposals to award the contract. Bergman recommended having the option to approve a proposal at the time of the meeting on the 21st. The consensus of the Board was to accept this option for the 21st. Smalley motioned to approve the RFP pending changes and the Sheriff's approval, Beal seconded. All in favor, motion passed.

Executive Session – none

Open discussion – none

Adjournment: Holliday motioned to adjourn; seconded by Beal; all in favor, motion passes. Meeting adjourned at 7:53 p.m. Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd.

**Montgomery County ETSB
Minutes**

For May 21, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on May 21, 2020, in the County Board Room on the 2nd level of the Historic Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:01 PM

Roll Call was taken - members present, seven; members absent, none.

Members Present: Chairman Darin Beckman, Vice-chairman David Beal, James Holiday, Mandy Sebeschak, and Mike Smalley, Joe Gasparich. Bill Bergen was present by phone conference // 911 Coordinator Ed Boyd

Guest Present: Sheriff Rick Robbins, Kelly Brewer // Paul Maplethorpe present by phone.

Chairman Beckman led in the Pledge of Allegiance to the Flag.

Mileage reports totaling \$184.00 was presented. Smalley motioned to approve mileage reports; seconded by Beal, on roll-call vote – Beal, Holiday, Sebeschak, Smalley, Bergen and Beckman in favor; Gasparich abstained. Motion carried.

Approval of Minutes of Previous ETSB Meetings: The minutes for the December 2019 and January 2020 were still not available. The minutes for the regular meeting of April 16, 2020 and the special meeting of April 30, 2020 were presented for approval. Holliday motioned to accept the regular April meeting and special April meeting minutes, seconded by Beal; all in favor. Motion carried.

Financial Report:

Financial report was presented to members. Bergen stated we got a surcharge payment of about \$47,000 for the month. Boyd presented budget projection showing Litchfield Fire and Litchfield Ambulance to both be billed for the Flex contract. There was discussion about the agency contributions and how they had been determined. Gasparich motioned to accept the proposed agency fees and to rescind any previous motions for fee schedules that may result in a double bill Litchfield Fire/Ambulance, seconded by Sebeschak; all in favor, motion carried. Beal motioned to accept the report; seconded by Holliday; all in favor. Motion carried. The Sheriff has vouchered \$157,146.00 for the contribution to the upgrade, so that is pending.

Payment of Bills:

Bills totaling \$38,217.05 were presented to the Board. The \$125.00 to reimburse the Sheriff's Office was because it for the RFP newspaper announcement and was paid in

error by MCSO as it wasn't clearly marked 911. Gasparich motioned to pay bills; seconded by Beal. All in favor, motion carried.

Old Business:

- a. Grant Status: The \$145,504.89 of the Motorola payment that was submitted to the State has been reimbursed and deposited. The remaining \$34,979.42 which can only be applied toward the digital recording system will be submitted with proof of payment. This will fulfill the remainder of the grant funds.
- b. Dispatch center upgrade: Boyd advised he and Curt Watkins have been having weekly conference calls with Motorola. There will be some modifications to the Xybix plan as there wasn't enough room clearance in the original design. Hopefully it will not be a significant change. Boyd also advised the Board that there will be an additional charge for the Xybix installation, as it was not clear in the RFP that the delay in the two installs would be over a matter of several weeks. They will have additional travel expense for their install crew. CallWorks is beginning on-line training for the TC's with class room training to follow. Motorola will deliver equipment on July 22nd. The hot cut is scheduled for July 29th. The electrical system will need some upgrade. The current panel already has doubled circuits, so a new panel will be needed. This will enable dedicated circuits for dispatch equipment. July 1st is the target date for the removal of two workstations. Boyd presented the Board with a change order request from Motorola. Smalley motioned to approve the change order, seconded by Beal. All in favor, motion passed.

New Business:

- a. Requests for Proposals received/possible action: There were four bid proposals submitted to the ETSB. Motorola Solutions Inc. (Beck Tech) submitted a bid for a Scout dispatch console with a price of \$299,365.20. Option 1 bid was for \$51,264.91 and the Option 2 service contract was \$15,608.40. Boyd noted that Beck Tech is a Motorola dealer who will be working with Motorola on the CallWorks system installation. Gasparich proposed sending all the bids to Maplethorpe for review. SHI International Corp. submitted a bid for a Scout dispatch console with a price of \$419,048.00. SHI did not include Option 1 or Option 2 in their bid. Apex Communications of Fairfield, LLC (Chris Miller and Chris Coss) submitted a bid for a Telex dispatch console with a price of \$226,816.28. Option 1 bid was for \$34,967.00 and the Option 2 service contract was \$6,400.00. Global Technical Systems Inc. (GTSI) submitted a bid for a Zetron Max dispatch console with a price of \$182,247.70. Option 1 bid was for \$4,541.00 and the Option 2 service contract was \$15,516.87. Boyd recommended to Board to accept the bid from GTSI as it was the significantly lowest bid. He requested this action as time is critical, and GTSI is a well-known current vendor. Holliday stated it would be best to send the proposals to Maplethorpe to make sure it was an "apples to apples" comparison. Maplethorpe advised he understands the time constraint, but voiced a concern that the price disparity could indicate that something was missed. The Board tabled action on the bid proposals and tasked Boyd to send the proposals to the Board Consultant Maplethorpe for review. The consensus of the Board was to have a special meeting on May 28th after Maplethorpe has had time to review the proposals.

b. Indigital proposal for text-to-911. Boyd presented a proposal from Indigital for the text-to-911 function. Bergen will look at the budget for the best line. It might have to go under the Motorola line. Sebeschak motioned to approve the Indigital contract, seconded by Smalley. All in favor, motion passed.

c. Boyd presented a proposal from Hillsboro Electric for two scalable UPS systems to be delivered and set up in the I.T. room on the second floor of the Sheriff's Office. The estimate with delivery and installation came to \$29,829.12. Smalley motioned to accept the Hillsboro Electric proposal, seconded by Beal. All in favor, motion passed.

Executive Session – none

Open Discussion: Sheriff updated the Board on the status of the open dispatch position. He also notified the Board of a State grant for Law Enforcement that would upgrade the Police and Deputy radios for the County. Boyd reported that the State has set a new deadline of NG911 compliance of December 31, 2021.

Adjournment: Holliday motioned for adjournment, seconded by Beal. All in favor motion passed. Meeting was adjourned at 8:25 p.m.

Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd

**Montgomery County ETSB
Minutes**

For May 28, 2020 7:30 PM

The following are minutes of a special meeting of the Montgomery County Emergency Telephone System Board held at 7:30 PM on May 28, 2020 at the Boardroom on the second level of the Montgomery County Historic Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:30 PM

Roll Call was taken - seven members present; no members absent. There was a quorum established of members present.

Members Present: Chairman Darin Beckman, Vice-chairman David Beal, Mandy Sebaschak, James Holiday, Mike Smalley, Joe Gasparich; Bill Bergen // 911 Coordinator Ed Boyd.

Guests Present: Sheriff Rick Robbins, Curt Watkins, Chris Coss, Chris Miller, Matt Beck, Brit Miller, Chris Overbeck, Kelly Brewer // Paul Maplethorpe and Johnny Goforth by conference call.

Chairman Beckman led in the Pledge of Allegiance.

Special Meeting Business, RFPs for Radio Console:

Holliday motioned to review the bids for the Console RFP as they came in, seconded by Gasparich. On roll-call vote Beal, Smalley Holliday, Sebaschak, Gasparich, Bergen and Beckman all voted yes. Before any other action taken, Gasparich motioned to go into Executive Session for contract discussion, seconded by Beal. Roll-call vote; Smalley, Holliday, Sebaschak, Gasparich, Bergen, Beal and Beckman all voted yes, motion carried. ETSB went into Executive Session at 7:35. Watkins was invited to attend session and Maplethorpe was invited to attend by phone. ETSB exited from Executive Session at 8:23.

a. presentation by Vendors

Matt Beck from Beck Tech stated he was Motorola Solutions partner and service partner. They will be working with Motorola on the Montgomery County CallWorks installation. He spoke of the company history through BarBeck, Sego and Mackeever Communications. They have had many of the same people for a long time. He mentioned that they have several area offices. Brit Miller spoke of the R56 grounding certifications of the techs. Johnny Goforth spoke about how their system will work with other systems.

Chris Overbeck from GTSI spoke about how they celebrated their twenty-fifth in 2019. He mentioned the long list of references including neighboring counties. They have four local offices with service techs available. He also mentioned that the Zetron system has a forty plus year history.

Chris Miller from Apex Communications spoke about how the company has been in business since the 80's. He mentioned their licenses and certifications. His proposal includes redundancy that will keep the system operational if the single county fiber line is

cut. He also stated that Apex has several 911 centers in the state and works with the Federal Government in aviation.

b. Review and approve bids for radio console:

Bergen motioned to accept the bid proposal from GTSI, seconded by Beal. On roll call vote, Sebaschek, Bergen, Beal and Beckman voted yes. Gasparich and Holliday voted no. Smalley abstained. Motion carried. There was no action taken on the options provided in the bid proposal.

Executive Session – no other session

Open discussion: Holliday mentioned that Chris Daniels may be interested in recording the ETSB meeting minutes. There was discussion about compensation as she is already a County employee. Boyd tasked to check with SA Hitchings on possible implications. Gasparich asked consultant Maplethorpe to send an invoice for his services.

Adjournment: Gasparich motioned to adjourn; seconded by Holliday; all in favor, motion passes. Meeting adjourned at 7:53 p.m. Minutes respectfully recorded and submitted by Montgomery County 911 Coordinator Edward Boyd.

**Montgomery County ETSB
Minutes**

For June 18, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on June 18, 2020, in the County Board Room on the 2nd level of the Historic Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:02 PM

Roll Call was taken - members present, seven; members absent, none.

Members Present: Chairman Darin Beckman, Vice-chairman David Beal, Bill Bergen, Mandy Sebaschak, Joe Gasparich, James Holiday, and Mike Smalley. // 911 Coordinator Ed Boyd

Guest Present: Chris Coss

Chairman Beckman led in the Pledge of Allegiance to the Flag.

Approval of Minutes of Previous ETSB Meetings: The minutes for the regular meeting of May 21, 2020 and the special meeting of May 28, 2020 were presented for approval. Gasparich motioned to accept the regular May 21st meeting and special May 28th meeting minutes, seconded by Sebaschak; all in favor. Motion carried.

Financial Report:

Financial report was presented to members. Smalley motioned to accept the financial report; seconded by Beal; all in favor. Motion carried.

Payment of Bills:

Bills totaling \$14,422.50 were presented to the Board. Bergen motioned to pay bills; seconded by Holliday. All in favor, motion carried.

Old Business:

a. Grant Status: The remaining \$34,979.42 for the digital recording system was submitted. This fulfills the remainder of the grant funds.

b. Dispatch center upgrade:

New Business:

a. Chris Coss

b. Data Room electrical cost share: Gasparich motioned to approve a cost share of up to \$12,500.00, seconded by Beal. On voice vote, majority in favor, Smalley opposed; motion passed.

Executive Session: Holliday motioned to go into executive session to discuss possible litigation, Seconded by Smalley. On roll call vote Smalley, Sebaschak, Gasparich, Beal, Holliday, Bergen and Beckman all voted yes. Board went into Executive Session at 8:04 p.m. Board came out of Executive session at 8:19 p.m.

Open Discussion:

Adjournment: Holliday motioned for adjournment, seconded by Smalley. All in favor motion passed. Meeting was adjourned at 8:24 p.m.

Minutes respectfully recorded and submitted by

**Montgomery County ETSB
Minutes**

For June 18, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on June 18, 2020, in the County Board Room on the 2nd level of the Historic Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:02 PM

Roll Call was taken - members present, seven; members absent, none.

Members Present: Chairman Darin Beckman, Vice-chairman David Beal, Bill Bergen, Mandy Sebaschak, Joe Gasparich, James Holiday, and Mike Smalley. // 911 Coordinator Ed Boyd

Guest Present: Chris Coss

Chairman Beckman led in the Pledge of Allegiance to the Flag.

Approval of Minutes of Previous ETSB Meetings: The minutes for the regular meeting of May 21, 2020 and the special meeting of May 28, 2020 were presented for approval. Gasparich motioned to accept the regular May 21st meeting and special May 28th meeting minutes, seconded by Sebaschak; all in favor. Motion carried.

Financial Report:

Financial report was presented to members. Smalley motioned to accept the financial report; seconded by Beal; all in favor. Motion carried.

Payment of Bills:

Bills totaling \$14,422.50 were presented to the Board. Bergen motioned to pay bills; seconded by Holliday. All in favor, motion carried.

Old Business:

a. Grant Status: The remaining \$34,979.42 for the digital recording system was submitted. This fulfills the remainder of the grant funds.

b. Dispatch center upgrade:

New Business:

a. Chris Coss

b. Data Room electrical cost share: Gasparich motioned to approve a cost share of up to \$12,500.00, seconded by Beal. On voice vote, majority in favor, Smalley opposed; motion passed.

Executive Session: Holliday motioned to go into executive session to discuss possible litigation, Seconded by Smalley. On roll call vote Smalley, Sebaschak, Gasparich, Beal, Holliday, Bergen and Beckman all voted yes. Board went into Executive Session at 8:04 p.m. Board came out of Executive session at 8:19 p.m.

Open Discussion:

Adjournment: Holliday motioned for adjournment, seconded by Smalley. All in favor motion passed. Meeting was adjourned at 8:24 p.m.

Minutes respectfully recorded and submitted by

Montgomery County ETSB Minutes

For July 29, 2020 7:00 PM

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 PM on July 29, 2020, in the County Board Room on the 2nd level of the Historic Montgomery County Courthouse, Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:00 PM

Roll Call was taken - six members present and one absent.

Members Present: Chairman Darin Beckman, Vice-chairman David Beal, Bill Bergen, Mandy Sebeschak, Joe Gasparich, and Mike Smalley. 911 Coordinator Ed Boyd

Member Absent: James Holliday

Guest Present: Brett Kunkel

Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of Minutes of Previous ETSB Meetings:

The minutes for the regular meeting of June 18th, 2020 will be addressed next month.

Financial Report: Presented by Bill Bergen

Financial report was presented to members. Beckman reported that he along with Bill Bergen, Ed Boyd, Sheriff Robbins, Finance Chairman Megan Beeler, and County Treasurer Lohman met last week to go over the FY 2021 Budget. Bergen shared the financial report and the salaries and benefits are difficult to predict and hard to track. Bergen feels things are looking OK for the salary and benefits. The \$2,000 meeting expense hasn't been spent and is to be allocated for the annual County-wide meetings like the one held at LLCC last year. Due to COVID, there will probably not be a meeting planned this year. Bergen reported there will be an additional \$30,000 expense for employee's health insurance and HRA. **Motion by Smalley and second by Beal to accept the financial report. Joe Gasparich abstains. All others in favor, motion carried.**

Approval to Pay the Bills: Presented by Darin Beckman

Bills were presented to the ETSB Board. **Motion by Sebeschak and second by Bergen to pay the bills as presented. All in favor, motion carried.**

Old Business Update/Approval: Ed Boyd

b. Dispatch center upgrade: Boyd reported they are now functioning on the new Motorola dispatch system as of today. Radio techs are still on site to make sure everything is going OK. Motorola will be staying in town to make sure everything is working before they leave. Boyd stated there were a couple of additional expenses such as purchasing a router for the Data Room to the Dispatch area. They also needed to get a KDM device for \$2,600. Boyd stated everything is on track and working well and they got paid back for the recorder. Boyd invited everyone to look at the equipment after this meeting. It will take a while to get the flex on-line. If everything works ok through the weekend, they will start tearing out old stuff on Tuesday and start installing the other two stations with a completion timeframe for the end of August. Gasparich asked about the status of all the old wiring and Boyd responded all the old wiring will be gone and all the new equipment is running on their own dedicated circuits.

New Business Update/Approval:

- a. **Recording Secretary Position:** Discussion took place on having Chris Daniels do the Recording Secretary Position to prepare agendas and take the monthly board meeting minutes. **Motion by Smalley and second by Sebeschak to hire Chris Daniels as the Recording Secretary for \$50 per meeting. All in favor, motion carried.**
- b. **FY2021 Budget** – Discussion took place on the FY 2021 Budget. Bergen stated the Employee Insurance and HRA expenses where an additional \$30,000. The budget was figured for 4.5 employees. The repeaters are budgeted under the radio expense. Discussion took place on researching how to insure the equipment under the property insurance with Scheller Insurance. Leave the maintenance budgeted and discuss the topic next year. **Motion by Bergen and second by Beal that the ETSB Board approves paying the salary and all benefit expenses for 4.5 Tele communicators. All in favor, motion carried. Motion by Bergen and second by Beal to accept the FY 2021 Budget and present it to the Montgomery County Finance Committee. All in favor, motion carried.**
- c. **Shoal Creek FPD Dispatch** – Brett Kunkel, President of Shoal Creek Fire Protection District addressed the 911 Board regarding their request to come under the Montgomery County 911 dispatching instead of working with Bond and Montgomery Counties. Kunkel stated that 65 square miles of their 125 square mile district are in Montgomery County and a lot their fire fighters live in Montgomery County. They will add about 15 to 20 pages for the 911 center. They would like to move all their pages to Montgomery County. The majority of the area code is 217. Discussion took place on if this could be done and not causing fiction with Bond County dispatching. Some fiction could be alleviated if Shoal Creek could change their mailing address to Montgomery County. Mr. Kunkel shared concerns with all their pages not working when towers were moved. Bergen suggested contacting the Bond County 911 Director to see how they feel about the changes and proposal. There have been some changes in Personnel at the Bond County 911 center. Boyd will do some research and look into changing our agreement. Boyd shared that the new call volume is not significant and we want to support their mission.

Executive Session – Not Needed

Open Discussion: Smalley asked if we were going to have any meeting or trainings set up for the 911 system. Boyd stated it will take a lot of work to get the program working and some training can be planned at a later time.

Adjournment: Motion by Sebeschak and second by Smalley to adjourn. All in favor, motion carried. Meeting was adjourned at 8:40 p.m.

Minutes respectfully recorded and submitted by Secretary Christine Daniels

AGENDA
Montgomery County 9-1-1
Emergency Telephone System Board Agenda
August 20, 2020 at 7:00 p.m.
Board Room 2nd floor Historic Court House

Call in # 532-8500 --

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on August 20th, 2020, in the County Board Room on the 2nd floor of the Montgomery Historic County Courthouse in Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:10 pm.

Members Absent:

- **Call the Meeting to Order:** Chairman Darin Beckman
- **Roll Call:** Darin Beckman, David Beal, Bill Bergen, Joe Gasparich, James Holliday, Mandy Sebeschak and Mike Smalley. 911 Coordinator Ed Boyd
- **Pledge of Allegiance** led by Beckman
- **Approval of the Minutes for:**
 - **July 29th, 2020 - Motion by Holliday and second by Beal to approve the minutes for July 29th, 2020. All in favor, motion carried.**
- **Financial Reports Update/Approval:** Given by Bill Bergen – Bergen stated he doesn't have a budget balance report for this month. Hillsboro paid their \$21,000 fee and larger fees has been collected. Boyd stated some agencies have asked for new vouchers and asked how they pay. They just haven't come in yet. Bergen stated he attended the county finance committee budget meeting and they have a couple of requests. Beeler asked to change prescription service from 500 to 550. Put Back down to 3,950 like a few years ago. 26,200 put in for health insurance with a 3% increase on employee health insurance. The proposal was 9% and Bergen feels it may come in at about 7% and we will need to adjust the budget for the health insurance premium increase. Boyd the biggest concern was about the increase in the health insurance premiums. Boyd stated bargain will be this year. ~~Motion by _____ and second by _____ to approve the Financial Report. All in favor, motion carried.~~
- **Approval of Bills:** Bills were presented to the ETSB Board. **Motion by Bergen and second by Beal to approve paying the bills. Gasparich abstains. All others are in favor, motion carried.** Boyd stated the Sheriff is purchasing the..... for \$2,000. The ng911 grant covered the recorder and the **Motion by Beal and second by Bergen to Pay the GTSI invoice for the console \$136,685.77. ROLL CALL VOTE. Voting yes is Beckman, Beal, Bergen, Holliday, Sebeschak and Smalley. Gasparich abstains. Motion carried.**

Old Business Update/Approval:

Data Room electrical upgrade cost share. – Boyd stated the board agreed to pay up to \$12,500 on the electrical upgrade. The full bill came to \$185.28 x 2 is the balance of the bill for the electrical upgrade. Beckman recommends splitting the bill and we pay \$185.28. **Motion by Bergen and second by Mandy. To split the additional cost over \$12,500 in the amount of \$185.28. All in favor, motion carried.** Boyd will voucher and email the invoice to Beckman for signature.

Dispatch Center Upgrade – Boyd stated there have been a few bugs and issues being addressed. Intercom switching over. Hard to get equipment due to COVID. Intercom turned over by the end of this week. The other two stations tore out next week. Then paint and carpet. Furniture is backed up. Guarantee by the end of September. Going well and problems with phones where 911 calls not coming in. Not a lot. Working with Motorola to see if it is a phone issue with the cell tower. The recorder is working good now. Everything is being pretty reliable. Blue screens and equipment not breaking down. Next step working on the flex a little more. Sept. get it going. Conf call with Flex rep next week. Fire and EMS agencies. Reicke will work with the Police agencies. Tammy will work with..... Working with agencies how to work with the FLEX. Still working on getting payments in. Some agencies have given contact people names to work with. Still need more people. Need to figure out county-wide on how to do tracking so we don't Get a plan where everyone is on the same page so we don't have several protocols. Trying not to make it too difficult on the dispatchers to keep track. Beckman, how will the tracking system work in squads. Boyd has to have tracking system in every vehicle and he needs to find out how much the modules and devices will cost. Buy one software that everyone can piggy back off of so that everyone doesn't have to purchase. Need to schedule training and informational meeting with all the agencies. **Fillman Touch App** – get from Google Play from your phone for free per Mandy. This links you to real time call updates and see what is going on the cad over your cell phone. Call histories and alerts. Boyd will check to see if this will link you to maps. Allows user to access the maps via iPad or cell phone.

FY2021 Budget – Bergen reported already.

Shoal Creek FPD Dispatch – Boyd reported he spoke with Kunkel and will bring it up to their volunteers on August 23rd, then present to their attorney. We will get more info and their input next month.

- **New Business Update/Approval:** Ed Boyd stated GIS mapping employee Kevin Brink has been working on revising maps. They are trying to see if they can compress the files so it will work with the new software. There was a lot of work done on the 911 maps and they are real close to getting it to the publisher and getting new books printed. Brink could put the info in a file and get to publisher to print books. Capital Blueprint in Springfield is good but expensive per Joe Gasparich. Boyd will send Beckman a link to the map book so he can review it before printing and Beckman suggested printing a dozen for review before printing to see if everything is correct.
- **Executive Session Update/Approval: (not needed)**
- **Open Discussion/Other Business Update/Approval:** Gasparich stated we should get... Repeater puts out the page, it takes the signal from the console. Problem before the frequency doesn't match up perfectly then the pages doesn't go out with clarity. Shoal Creek was down and Beckman and Ed talked with Chris Coss. from a storm a few weeks ago. Problems Boyd contacted gtsi and they came down and worked on the Shoal Creek repeaters, and working on Fillmore's Store Order. It is now understandable. Need to do some fine tuning. Only repeaters, not Store Forwarders are in the Contract per Chris Coss. Witt, Fillmore and Shoal Creek are having problems.
- **Adjournment:** Motion by Smalley and second by Beal to adjourn. All in favor, motion carried. TIME: 7:50 pm

**Montgomery County ETSB/911
Minutes
For August 20th, 2020 7:00 PM**

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on August 20th, 2020, in the County Board Room on the 2nd floor of the Montgomery Historic County Courthouse in Hillsboro Illinois.

The meeting was called to order by ETSB Chairman Beckman at 7:10 pm.

Members Absent:

- **Call the Meeting to Order:** Chairman Darin Beckman
- **Roll Call:** Darin Beckman, David Beal, Bill Bergen, Joe Gasparich, James Holliday, Mandy Sebeschak and Mike Smalley. 911 Coordinator Ed Boyd
- **Pledge of Allegiance** led by Beckman
- **Approval of the Minutes for:**
 - **Motion by Holliday and second by Beal to approve the minutes for July 29th, 2020. All in favor, motion carried.**
- **Financial Reports Update/Approval:** Given by Bill Bergen – Bergen stated he doesn't have a budget balance report for this month. Hillsboro paid their \$21,000 fee and other fees have been collected. Boyd stated some agencies have asked for new vouchers and asked how they pay. They just haven't come in yet. Bergen stated he attended the county finance committee budget meeting and they have a couple of requests. Beeler asked to change prescription service from \$500 to \$550. \$26,200 was budgeted with a 3% increase on employee health insurance. The proposal was 9% and Bergen feels it may come in at about 7% so we will need to adjust the budget for the health insurance premium increase. Boyd stated the dispatchers union contract expires on November 30th, 2020 and bargaining meetings will begin to take place.
- **Approval of Bills:** Bills were presented to the ETSB Board. **Motion by Bergen and second by Beal to approve paying the bills. Gasparich abstains. All others are in favor, motion carried. Motion by Beal and second by Bergen to Pay the GTSI invoice for the console in the amount of \$136,685.77. ROLL CALL VOTE. Voting yes is Beckman, Beal, Bergen, Holliday, Sebeschak and Smalley. Gasparich abstains. Motion carried.**

Old Business Update/Approval:

Data Room electrical upgrade cost share. – Boyd stated the board agreed to pay up to \$12,500 on the electrical upgrade. The balance of the electrical upgrade bill was \$370.56 and Beckman recommends splitting the bill and we pay \$185.28. **Motion by Bergen and second by Mandy to split the additional cost over the \$12,500 in the amount of \$185.28. All in favor, motion carried.** Boyd will voucher and email the invoice to Beckman for signature.

Dispatch Center Upgrade – Boyd stated there have been a few bugs and issues being addressed. It is hard to get some equipment due to COVID. The Intercom will be turned over by the end of this week. The other two stations will be tore out next week and the area will be painted and carpeted. The furniture is backed up but should be here by the end of September. Boyd stated the transition is going well and problems were addressed

when phones where 911 calls were not coming in. They were working with Motorola to see if it is a phone issue with the cell tower. The recorder is working well now and everything is being pretty reliable. Blue screens and equipment not breaking down. Next step working on the flex system and a conference call is planned next week. A plan is being development to work with the agencies with the FLEX. Boyd reported they are still working on getting payments in and some agencies have given contact people names to work with. Working to get more contact names and to figure out a county-wide plan on how to do tracking where everyone is on the same page so we don't have several protocols. They are trying not to make it too difficult on the dispatchers to keep track. Beckman asked how will the tracking system work in squads. Boyd replied there will be a tracking system in every vehicle and he needs to find out how much the modules and devices will cost. Buy one software that everyone can piggy back off of so that everyone doesn't have to purchase. Need to schedule training and informational meetings with all the agencies. Mandy stated you can get Fillman Touch App from Google Play on your phone for free. This links you to real time call updates and to see what is going on the cad over your cell phone. Call histories and alerts. Boyd will check to see if this will link you to maps. Allows users to access the maps via iPad or cell phone.

Shoal Creek FPD Dispatch – Boyd reported he spoke with Kunkel and will bring it up to their volunteers on August 23rd, then present to their attorney. We will get more info and their input next month.

- **New Business Update/Approval:** Ed Boyd stated GIS mapping employee Kevin Brink has been working on revising maps. They are trying to see if they can compress the files so it will work with the new software. There was a lot of work done on the 911 maps and they are real close to getting it to the publisher and getting new books printed. Brink could put the info in a file and get to publisher to print books. Capital Blueprint in Springfield is good but expensive per Joe Gasparich. Boyd will send Beckman a link to the map book so he can review it before printing and Beckman suggested printing a dozen for review before printing to see if everything is correct.
- **Executive Session Update/Approval: (not needed)**
- **Open Discussion/Other Business Update/Approval:** Discussion took place regarding issues in the past when the frequency doesn't match up perfectly, and then the pages don't go out with clarity. Shoal Creek was down from a storm a few weeks ago and Beckman and Boy talked with Chris Coss. Boyd stated he contacted GTSI and they came down and worked on the Shoal Creek repeaters. They need to do some fine tuning but it is now understandable. Only repeaters, not Store Forewards are in the Contract per Chris Coss. Witt, Fillmore and Shoal Creek are having problems.
- **Adjournment:** Motion by Smalley and second by Beal to adjourn. All in favor, motion carried. TIME: 7:50 pm

Minutes respectfully recorded and submitted by Secretary Christine Daniels

Montgomery County 9-1-1
Emergency Telephone System Board Minutes
September 17th, 2020 at 7:00 p.m. **Board Room 2nd floor Historic Court House**

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on September 17th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order to by ETSB Chairman Darin Beckman at 7:05 PM.

Roll Call was taken: There were seven Members present and none absent.

Darin Beckman, David Beal, Bill Bergen, James Holliday, Don Huber, Mandy Sebeschak and Mike Smalley. 911 Coordinator Ed Boyd

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the Minutes for:

- **June 18th, 2020 - Motion by Beal and second by Sebeschak to approve the minutes for June 18th, 2020. All in favor, motion carried.**
- **August 20th, 2020 - Motion by Holliday and second by Beal to approve the minutes for August 20th, 2020. All in favor, motion carried.**

1. **Financial Report Approval:** Given by Bill Bergen – Bergen shared copies of the Financial reports for review and said he called Coordinator Boyd regarding the fees. Boyd said the normal payment wasn't reflected yet. Hillsboro paid their \$21,000 and Fillmore FD and Litchfield have paid their fees. The other agencies are planning to pay their fee. Bergen said he has a breakdown of which agencies have paid and will bring it next month. The total revenue is \$800, and expenses are \$750k. Bergen stated that in the first three years, we were planning on losing money because of the \$1 million purchase of equipment. There was \$121,000 put away for the budget in the fifth year and some money will need to be saved for the next round of equipment upgrades. Boyd stated we will get about \$40k for the radio door and we need to pay for carpet installation and the invoice for paint. Wareham Security will invoice for running the Ethernet cable. Boyd stated the County Mitel phone system and another phone system had to integrated for a cost of \$2,000. **Motion by Beal and second by Smalley to approve the Financial Report as presented by Bill Bergen. All in favor, motion carried.** Motorola will be back on October 7th to complete the install of the two stations. The board discussed having someone come in to inspect the new system to make sure everything was done. Boyd, stated that he and Curt Watkins have a punch list to go through before Motorola is paid the last payment. Holliday stated we need someone to do the inspection of the new equipment and Paul is qualified to perform the inspection according to the bid specs. **Motion by Smalley and second by Beal to have Paul come down and inspect the finished system for an amount not to exceed \$500.**

2. **Approval of Bills:** The ETSB Board reviewed the month bills. **Motion by Smalley and second by Bergen to approve paying the bills. All in favor, motion carried.**

3. **Old Business Update/Approval:**

Dispatch Center Upgrade – Boyd they were having trouble with Indigital and AT & T. they may have found it an corrected it. People could hear 911 but they could hear 911. Our new system doesn't roll over the Christian County and Ed had to call Motorola to get that worked out. It has rolled over for 15 years. Dispatch area has been painted and the carpet is almost complete. Some of the Co-ax ran the cameras and need to be reo-routed for \$6,000 and the Sheriff will pick up that cost. Work should be

done in the next two weeks. And the other two work stations will be installed on the 29th. The FLEX on line training is taking place. Links to start the training have been sent to the agencies that have paid for their portion of the software. When payments from agencies come in, then they are set up for on-line training. Boyd stated there are questions with connectivity with the vehicles and he and Curt along with a deputy are working on the issue. Don't want to promise too much as it could be costly. Could work off of a cell phone or tablet. Best option may be a dedicated tablet set up with Flex in the rig.

Discussion took place on Hillsboro police and fire department on a different contract or both under the same umbrella. Hillsboro ambulance is not under the City. Leave the decision under the City of Hillsboro. If they want them to be separate then they will have to pay the fee. Litchfield Fire and Ambulance are under the same agency and paid their \$500 fee. Discussion took place on being careful when other communities look at their agencies and being in the same building. **Motion by Smalley and second by Beal that if the City of Hillsboro wants a separate contract for the Fire Department from the Police Department, then they pay for another \$500 onetime fee and then \$250 per year.**

Shoal Creek FPD Dispatch. Brett Kunkel was here last month and Shoal Creek is interested. 3 of 4 firestations in Montgomery County. They want to move dispatch for Montgomery County. Discussed they are a Bond County agency because of the Sorento Station. EMAIL. Move all Dispatching to Montgomery County, P.O. Box office move from Sorento to Panama would be very tough so they don't want to do that. 65 of the 125 miles in Montg. Any more annexation will be to Montgomery County. They would consider moving P.O. to Donnellson. They don't want to drive to different P.O. They live in Sorento. Mandy S. said she lives rural Walshville and gets her mail in Sorento. Boyd said our dispatch center is not that familiar with some of the Bond County Territory. Beckman stated they want to be off of one dispatch center and not two and understands. Fillmore has some territory in Fayette County and Nokomis Fire has some territory in Christian County and everything is dispatched by Montgomery County. Boyd said we get a lot of Bond county calls because it goes to the Donnellson tower, and they have to forward to them. Coss stated they papers work on Bond County frequency and asked how that will work. Things would need to be re-programed and their pagers would have to be changed. It would be up to Shoal Creek to transfer everything. Committee discussed doing some additional homework to address all the issues and to wait until all our upgrades are done. Advise Brett Kunkel that we are interested and we will be looking addressing issues before taking this on. Beckman recommends between now and next meeting, talk to Brett and we are not against it, but we want to get through was we want to and that will give him a chance to get through the paging issues and Bond County frequency and they would have to incur to costs to change over their equipment. We will also bring up the mapping issues to Brett. Boyd will then give us an update next month.

Surplus Equipment: Boyd asked if the surplus recording equipment could be offered to Hillsboro and Litchfield dispatching so it doesn't have to be erased. There are four station recorders all together. Boyd stated we can keep the newest recorder for parts. **Motion by Beal and second by Bergen to donate the recorders to Cities of Hillsboro and Litchfield. If not wanted, they will be put in the surplus sales. OTHER Equipment in the surplus sale. All in favor, motion carried.**

Old computer equipment goes to Electronic recycling drive on Saturday, Oct. 17 from 9 to noon.

Mapping issues - When map works are ready, have so much budgeted. Looking at Georgia Press. Our Ortho mapping is good. No way to make it smaller. Trouble with 911 compliance mapping to the state for the next generation 911. Had a deadline this past Saturday, only 11% of state agencies made the deadline. We are working with 10.1 and sate is at 10.8 - need another company to help us. Conference call with crossroads, kevin, ed and Motorola. Licenses will be over \$5,000, but we have to be compliant with the State. The County GIS ORTHO maps are nice, but they will not work with Motorola system. Boyd will need to go outside to get a company to help us getting mapping for the state required maps for 911 systems. Boyd stated the ESRI mapping has a lot of advantages and will need to be updated frequently and will be updated and capabilities of overlaying with the counties next to

us. Boyd will do some research and get more info and pricing next month. As far as the printing of 911 books, Boyd will follow up with Georgia Press and get prices for about 200 printed books. Holliday asked aboutsomething working. Tones, pages. We have the new tones. The only thing left to fix is Nokomis weather siren. Make sure it is programed correctly. The Raymond issue should be have been addressed. **Beckman - Have they worked anymore on Christian Counties at the tone tests. There were four towns where pages/tones didn't work.** Chris Coss, the problem with the siren in Nokomis, someone didn't do their homework. They aren't working. Send on the main repeater and he will go to the sirens and correct it. Chris Coss, Whatever tones GTSI has programed, plextron tones, send out on the repeaters and Coss will fix it on the other end. Chris Coss will send the tones and what frequencies they need to be sent out on and he will fix it on the other end. Chris Coss stated the audio level adjustment, they are complaining on. If the tone sounds hot, then the voice is not as loud. Coss, if he Turns it up and it will be distorted and no one will get the page. **The fix, have zero to the dog house and the tone level is adjusted in the counsil.** Ed Boyd will need to address these issues with the Vendor.

New Business Update/Approval:

ETSB Appointment – Beckman introduced Don Huber and reported he was appointed by the county board for Joe Gasparich's vacancy.

ETSB Archives: Boyd stated the recording security secretary takes care of the minutes and Chris will Archive them. **Motion by Smalley and second by Mandy to compensate Daniels for archiving the past minutes.**

Radio Tower Battery Maintenance: Batteries were replaced every two years and we squeezed another year out of them. Now they really down. Coss stated baBergen, get batteries this year and write up an estimate to beef up the system in a year or two. Coss. Go to 35 power supply amp and another power supply. They really need replaced. Motion by Smalley and second by Holliday to have Chris Coss move forward with replacing all the batteries in the repeaters and store forwards in Montgomery County in the amount of \$2,200. All in favor, motion carried.

Executive Session Update/Approval: (not needed)

Open Discussion/Other Business Update/Approval: Beckman, should Ed contact all the Police and fire departments regarding the new software fees. What to do we do come January for any agencies that have not paid. They would only get a page and not training opportunities and could be a higher signup fee for signing up down the road. Beckman, since Chris Coss is here, discussing a contract Beckman hasn't seen. What do we need to get what we need. Boyd looked through all Greg's paperwork and he can't find the agreement.

Chris Coss,... part of.... Is part of the agreement. Anything that falls under the call.. cover repeater. Power supplies and batteries, servicing the antennae. 6 to 7 years ago, had all these older services and got changed out and were never covered under any contract and at one time he gave Nimmo figures and Coss never heard anything back since the transition. Coss can look up the calls and tell us. Beckman as far as what is not the doghouse. The Store Forward in Panama is a weird one. Beckman asked Boyd to ASK Brett what they are running for pagers. Boyd asked Coss to scan in the contract and send it to him and if everything in the tower was Coss's equipment. Need a cost for everything remote thing. Do you want to do away with the Store Forwards? Beckman need to keep until we get new pagers. There is a cost to make everyone get rid of their Store Forward pagers. This is very costly. Fillmore has an extender and not a repeater. Holliday told Chris Coss to get us a contract and price. Beckman talked about the possibility of grant money to fund some of the stuff we are talking about. Boyd stated he has been looking out for grant and the only money out there right now is for consolidation and

Adjournment: Motion by Holliday and second by Mandy to adjourn. All in favor, motion carried.
TIME: 9:00 pm.

Montgomery County 9-1-1
Emergency Telephone System Board Minutes
September 17th, 2020 at 7:00 p.m. **Board Room 2nd floor Historic Court House**

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on September 17th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order to by ETSB Chairman Darin Beckman at 7:05 PM.

Roll Call was taken: There were seven Members present and none absent.

Darin Beckman, David Beal, Bill Bergen, James Holliday, Don Huber, Mandy Sebeschak and Mike Smalley. 911 Coordinator Ed Boyd

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the Minutes for:

- **June 18th, 2020 - Motion by Beal and second by Sebeschak to approve the minutes for June 18th, 2020. All in favor, motion carried.**
- **August 20th, 2020 - Motion by Holliday and second by Beal to approve the minutes for August 20th, 2020. All in favor, motion carried.**

1. **Financial Report Approval:** Given by Bill Bergen – Bergen shared copies of the Financial reports for review and said he called Coordinator Boyd regarding the fees. Boyd said the normal payment wasn't reflected yet. Hillsboro paid their \$21,000 and Fillmore FD and Litchfield have paid their fees. The other agencies are planning to pay their fee. Bergen said he has a breakdown of which agencies have paid and will bring it next month. The total revenue is \$800, and expenses are \$750k. Bergen stated that in the first three years, we were planning on losing money because of the \$1 million purchase of equipment. There was \$121,000 put away for the budget in the fifth year and some money will need to be saved for the next round of equipment upgrades. Boyd stated we will get about \$40k for the radio door and we need to pay for carpet installation and the invoice for paint. Wareham Security will invoice for running the Ethernet cable. Boyd stated the County Mitel phone system and another phone system had to integrated for a cost of \$2,000. **Motion by Beal and second by Smalley to approve the Financial Report as presented by Bill Bergen. All in favor, motion carried.** Motorola will be back on October 7th to complete the install of the two stations. The board discussed having someone come in to inspect the new system to make sure everything was done. Boyd, stated that he and Curt Watkins have a punch list to go through before Motorola is paid the last payment. Holliday stated we need someone to do the inspection of the new equipment and Paul is qualified to perform the inspection according to the bid specs. **Motion by Smalley and second by Beal to have Paul come down and inspect the finished system for an amount not to exceed \$500.**

2. **Approval of Bills:** The ETSB Board reviewed the month bills. **Motion by Smalley and second by Bergen to approve paying the bills. All in favor, motion carried.**

3. **Old Business Update/Approval:**

Dispatch Center Upgrade – Boyd reported they were having trouble with Indigital and AT & T and the problem may have been found and corrected. Our new system doesn't roll over to Christian County and Ed had to call Motorola to get that worked out. It has rolled over to Christian County for 15 years. Boyd reported the Dispatch area has been painted and the carpet is almost complete. Some of the co-ax

that ran the cameras needed to be re-routed and the Sheriff will pick up the \$6,000 cost. Work should be done in the next two weeks. The last two stations will be installed on September 29th. The FLEX on line training is taking place and Links to start the training have been sent to the agencies that have paid for their portion of the software. Boyd stated there are questions with connectivity with the vehicles and he and Curt Watkins along with a deputy are working on the issue. Don't want to promise too much as it could be costly. Could work off of a cell phone or tablet. Best option may be a dedicated tablet set up with Flex in the rig.

Discussion took place on Hillsboro police and fire department on a different contract or both under the same umbrella. Hillsboro ambulance is not under the City. Leave the decision under the City of Hillsboro. If they want them to be separate then they will have to pay the fee. Litchfield Fire and Ambulance are under the same agency and paid their \$500 fee. Discussion took place on being careful when other communities look at their agencies and are in the same building. **Motion by Smalley and second by Beal that if the City of Hillsboro wants a separate contract for the Fire Department from the Police Department, then they pay for another \$500 onetime fee and then \$250 per year. All in favor, motion carried.**

Shoal Creek FPD Dispatch. Brett Kunkel was here last month and Shoal Creek is interested in having Montgomery County do all their dispatching. Three of their four fire stations and 65 of the 125 miles in their territory are in Montgomery County. They are a Bond County agency because of the Sorento Station. Moving their P.O. Box from Sorento to Panama would be very tough so they don't want to do that. Any more annexation will go to Montgomery County. They would consider moving P.O. to Donnellson however some members live in Sorento and don't want to drive to a different P.O. Box. Boyd said our dispatch center is not that familiar with some of the Bond County Territory. Fillmore has some territory in Fayette County and Nokomis Fire has some territory in Christian County and everything is dispatched by Montgomery County. Boyd said we get a lot of Bond county calls because it goes to the Donnellson tower, and they have to forward to them. Chris Coss asked about how their pages would work on Bond County frequency. Things would need to be re-programed and their pagers would have to be changed. It would be up to Shoal Creek to transfer everything. Committee discussed doing some additional homework to address all the issues and to wait until all our upgrades are done. Brett Kunkel will be told that we are interested and we will be looking at addressing issues before taking this on. Beckman recommends that between now and the next meeting, talk to Brett Kunkel to let him know we are not against it but we want to get through our 911 upgrades which will give him a chance to get through the paging issues and Bond County frequency. They would also have to incur costs to change over their equipment. We will also bring up the mapping issues to Brett. Boyd will then give an update next month.

Surplus Equipment: Boyd asked if the surplus recording equipment could be offered to Hillsboro and Litchfield dispatching so it doesn't have to be erased. There are four station recorders all together. Boyd stated we can keep the newest recorder for parts. **Motion by Beal and second by Bergen to donate the recorders to Cities of Hillsboro and Litchfield. If not wanted, they will be put in the surplus sale. All in favor, motion carried.**

Old computer equipment can go to the Electronics recycling drive on Saturday, October 17th, 2020 from 9 to noon.

Mapping issues - Looking at Georgia Press for printing maps. Our Ortho mapping is good and there is no way to make it smaller. There is some trouble with 911 compliance mapping to the state for the next generation 911. There was a deadline this past Saturday and only 11% of state agencies made the deadline. We are working with 10.1 and the state is at 10.8. We need another company to help us. Conference call with Crossroads, Kevin, Ed and Motorola. Licenses will be over \$5,000, but we have

to be compliant with the State. The County GIS ORTHO maps are nice, but they will not work with Motorola system. Boyd will need to go outside to get a company to help us get mapping for the state required maps for 911 systems. Boyd stated the ESRI mapping has a lot of advantages and it has capabilities of overlaying with the counties next to us. Boyd will do some research and get more info and pricing next month. Boyd will follow up with Georgia Press and get prices for about 200 printed 911 map books. Beckman asked if any more work was done with tone tests as there were four towns where pages/tone didn't work. Chris Coss said the problem with the siren in Nokomis was that someone didn't do their homework. Chris Coss will send the tones and what frequencies they need to be sent out on and he will fix it on the other end. Chris Coss stated the complaint is about the audio level adjustment. If the tone sounds hot then the voice is not as loud. Coss said if he turns it up it will be distorted and no one will get the page. Ed Boyd will need to address these issues with the Vendor.

New Business Update/Approval:

ETSB Appointment – Beckman introduced Don Huber and reported he was appointed by the county board for Joe Gasparich's vacancy.

ETSB Archives: Boyd stated the recording security secretary takes care of the minutes and Chris Daniels agreed to Archive all the past minutes. **Motion by Smalley and second by Mandy to compensate Daniels for archiving the past minutes. All in favor, motion carried.**

Radio Tower Battery Maintenance: Batteries were replaced every two years and we squeezed another year out of them. They are now down. Bergen suggested getting batteries this year and write up an estimate to beef up the system in a year or two. **Motion by Smalley and second by Holliday to have Chris Coss move forward with replacing all the batteries in the repeaters and store forwards in Montgomery County in the amount of \$2,200. All in favor, motion carried.**

Executive Session Update/Approval: (not needed)

Open Discussion/Other Business Update/Approval: Discussion took place on whether Ed Boyd should contact all the Police and Fire departments regarding the new software fees. What to do we do come January for any agencies that have not paid their fee. They would only get a page and not training opportunities and there could be a higher signup fee down the road. Beckman said that since Chris Coss is here he wanted to discuss a contract he hasn't seen and wanted to know what we need to do get what we need. Boyd said he looked through all Greg Nimmo's paperwork and he couldn't find the agreement. Chris Coss explained some of the contract and said older services were changed out and new ones were never covered under any contract and at one time he gave Nimmo figures and hasn't heard anything since the transition. Coss said he can look up the calls and tell us. Beckman asked Boyd to find out from Brett Kunkel what they are running for pagers. Boyd asked Coss to scan in the contract and send it to him and asked if everything in the tower was Coss's equipment. We need a cost for everything. Beckman stated we need to keep the Store Forwards until we get new pagers. There is a cost to make everyone get rid of their Store Forward pagers. This is very costly. Fillmore has an extender and not a repeater. Holliday told Chris Coss to get us a contract and price. Beckman talked about the possibility of grant money to fund some of the stuff we are talking about. Boyd stated he has been looking out for grant and the only money out there right now is for consolidation.

Adjournment: Motion by Jim Holliday and second by Mandy **Sebeschak** to adjourn. All in favor, motion carried. TIME: 9:00 pm.

Minutes respectfully recorded and submitted by Secretary Christine Daniels

Montgomery County 9-1-1 Emergency Telephone System Board Minutes

October 15th, 2020 at 7:00 p.m.

Board Room 2nd floor Historic Court House

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on October 15th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order to by ETSB Chairman Darin Beckman at 7:05 PM.

Roll Call was taken: There were seven Members present and none absent.

Darin Beckman, David Beal, Bill Bergen, James Holliday, Don Huber, Mandy Sebeschak and Mike Smalley

Others Present: 911 Coordinator Ed Boyd, Sheriff Robbins, Tom Flint, Kelly Brewer and Chris Gender.

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the September 17th, 2020 Minutes: Motion by Holliday and second by Beal to approve the minutes for September 17th, 2020. All in favor, motion carried.

1. Financial Reports Update/Approval: Report Given by Bill Bergen

Bergen reported he received the County Treasurer's report at about 5:00 pm today. Bergen stated he and Coordinator Boyd will get together to go over fees that have been paid and that expenses are in good shape. Bergen thanked everyone that helped on the budget and that money was saved on salaries, construction and radio purchases for the 911 equipment upgrade project. Beckman stated we will table approving the financial report until next month when we get a written report to review.

2. Approval of Bills: The Bills totaling \$33,183.51 were read by Coordinator Boyd. **Motion by Beal and second by Sebeschak to approve paying the bills in the amount of \$33,183.51. All in favor, motion carried.**

3. Old Business Update/Approval:

Dispatch Center Upgrade – Coordinator Boyd reported the two final workstations have been installed and the first two stations are working well with no complaints. Motorola came in and replaced an interface device on one of the new stations. Motorola subcontracted with BeckTech out of Decatur and we are in good shape with GTSL. Boyd stated that Information Systems manager Curt Watkins had questioned the security of the access through the internet and they are working on that issue. Coordinator Boyd recommends paying the final invoice of \$45,561.93 contingent on Curt Watkin's approval and the testing of the last station. Holliday stated he received complaints from the Witt Fire Chief on the new system because they weren't receiving pages from Montgomery County. Coordinator Boyd stated that issue has been corrected. Beckman reported stated the problem was solved before we went to the new system. Kelly Brewer stated there is a problem with Christian County working off of digital. Dispatchers talking over the tones causes problems. Boyd would like to go up to Christian County to see how they do things so adjustments can be made. Boyd stated he also talked with Chief McCallum in Raymond and they couldn't hear the pages and they are distorted. Weather sirens aren't working all the time and Christian County doesn't set off their signals. Discussion took place regarding the need for Nokomis to work on their tones and Chief Smalley will check on it. Holliday reported he also received a complaint that Montgomery County is paging with the new

tones and Christian County is paging with the old tones. Boyd will contact GTSI for adjustments. Boyd stated it would be nice to have all 911 stuff on the same tower and he would like to work on that. This would free up Curt Watkins from having to maintain switches.

Shoal Creek FPD Dispatch: Boyd reported he spoke with Brett Kunkle and they use the Motorola 5 & 6 pagers and have no problem getting them upgraded. This is now on hold pending the Flex system upgrades.

Inspection of the Finished System for an amount not to exceed \$500. Beckman reported he talked to chief Paul Maplethorpe to do a walk though and he would be glad to do that possibly the last week of October. Beckman will follow up with Paul on a timeline for him to come down when everything is done. Beckman shared an invoice and suggested paying half the amount now and the balance next month when everything is done and checked out. **Motion by Beck and second by Huber to approve paying one half of the \$45,000 GTSI invoice and paying the balance after the final inspection and check list is complete. Final payment is expected to be paid at the next meeting. Six members Voting Yes and one No. Voting Yes are Beckman, Beal, Bergen, Huber, Sebeschak and Smalley. Holliday votes No. Motion carried.**

4. New Business Update/Approval:

Crossroads Mapping Proposal: Boyd reported Curt Watkins and GIS Technician Kevin Brink have done a great job helping 911 get their new systems going. Kevin has spent a lot of hours trying to get our maps compliant with the State criteria however he needs some help getting the county's large map file to the size that ESRI can use. The ETSB board reviewed a one year proposal from Motorola Solutions to do some mapping work to build a Geo Validation on the GIS Database. This includes all Centerlines, addresses, common places, points of interest, mile markers, and polygons (Law, Fire, EMA and City) from data or information that is provided by the client. Other types of data can be added upon availability of the data or information through government, private and public databases. **Motion by Beal and second by Mandy to purchase the mapping services from Motorola Solutions in the amount of \$16,375 to be paid out of mapping line item and to budget the balance of \$16,000 in next year's mapping line item. All in favor, motion carried.**

Panama Antenna – Boyd suggested considering this an emergency repair at an approximate cost of \$1,000 to \$3,000. **Motion by Holliday and second by Beal to proceed with the new Antenna for the Panama Repeater contingent on the Chair and Vice Chair approval of the quote. All in favor, motion carried.**

5. Executive Session Update/Approval: (not needed)

6. Open Discussion/Other Business Update/Approval: Sheriff Robbins thanked 911 Coordinator Ed Boyd and IT Manager Curt Watkins for all their help in the 911 Equipment Upgrade Project. Robbins reported the Dispatchers collective bargaining agreement was negotiated and settled in one meeting. Robbins added there is one dispatching employee that applied with IL State Police and was accepted pending a back ground check. Beckman reported MABAS has a Free one day seminar coming up November 10th, 2020. Beckman reported he received a call from Carlinville F.D. asking how to make things work smoother when calling for help. They had a big field fire and needed assets so Beckman gave him Boyd's phone number to call.

7. Adjournment: Motion by Holliday and second by Beal to adjourn. All in favor, motion carried. TIME: 8:15 pm.

Minutes respectfully recorded and submitted by Secretary Christine Daniels

Montgomery County 9-1-1 Emergency Telephone System Board Minutes

November 19th, 2020 at 7:00 p.m.

Board Room 2nd floor Historic Court House

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on November 19th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order to by ETSB Chairman Darin Beckman at 7:05 PM.

Roll Call was taken: There were seven Members present and none absent.

Darin Beckman, David Beal, Bill Bergen, James Holliday, Don Huber, Mandy Sebeschak and Mike Smalley

Others Present: 911 Coordinator Ed Boyd and Kelly Brewer.

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the October 15th, 2020 Minutes: Motion by Beal and second by Sebeschak to approve the minutes for October 15th, 2020. All in favor, motion carried.

1. Financial Reports Update/Approval: Report Given by Bill Bergen

Members reviewed the September Financial report document that was submitted by Bill Bergen.

Motion by Bergen and second by Holliday to approve the September Financial Report.

All in favor, motion carried. Bergen reported he received the October Financial report today and the revenue remaining is \$674 with one month left. Not all the expenses are in for the year. Bergen stated money was saved on equipment this budget year however it will still be negative this year and next year. Bergen will have a full report next month so we will table the approval of the October Financial report until next month. Bergen reported the budget for employee health insurance was increased by 5%.

2. Approval of Bills: The Bills totaling \$23,471.71 were read by Coordinator Boyd. **Motion by Beal and second by Huber to approve pay the GTSI invoice in the amount of \$22,780.96. Roll Call Vote: Seven Members Voting Yes = Beckman, Beal, Bergen, Huber, Holiday, Sebeschak and Smalley. All in favor, motion carried. Motion to pay the other two bills was made by Smalley and second by Huber. All in favor, motion carried.**

3. Old Business Update/Approval:

- **Dispatch Center Upgrade** – Coordinator Boyd reported that Paul Maplethorpe did a walk through on the new system and it met or exceeded every item on the RFP. Boyd shared a letter and written report from PR Communications LLC that was prepared by Mr. Maplethorpe regarding the radio console installation assessment. Beckham stated he was present when Paul was here for the walk through and Paul was impressed with the upgrade. Paul was a good asset and consultant with this equipment upgrade. The upgrade expenses will be paid within the fiscal year. Boyd reported all four stations are up and running and thanked everyone that worked on the project. Boyd stated he worked with a great team and mentioned several vendors that were good to work with like Motorola, GTSI, Hillsboro Electric and others. Boyd also thanked the ETSB and County Board members for their work on the project. Boyd reported the FLEX session with law enforcement and dispatch center will be the first week of December.

Beal called Boyd to see if the system will integrate as they use the State system now. Data will be imported from one to another. Beal is checking with Motorola about the system integrations. The final burden will be on the agency and not the ETSB. Boyd stated he is waiting on info from the project manager regarding integration. Boyd reported he has not received the FLEX payments from the following agencies: Coffeen Fire, Taylor Springs Police and Fire departments and Witt. Secretary Daniels asked Boyd to forward a copy of the invoices for Taylor Springs so she can get them to the Village Treasurer for payment. Discussion took place on the agencies not being able to be supported with texts if their contracts are not signed and they have paid for the service. Beckman suggested waiting until the December meeting to make a decision about the cut off and pricing for the agencies that have not paid by then. The initial signup fee is \$500 and increases to \$1,200 after the cutoff date. Boyd also discussed crossroad mapping to expand our data around the county boarders.

- **Shoal Creek FPD Dispatch:** ETSB Coordinator Boyd reported he is waiting until the FLEX is done before taking on the Shoal Creek FD. There is a problem getting parts due to COVID for the Panama antennae. It works unless there is an electrical storm.

4. **New Business Update/Approval:**

- **StarCom Agreement** – Standard template is \$100 per year and the Sheriff's Office doesn't use StarCom. Beckman stated this is another tool in the tool box. It is a reasonable \$100 fee to be able to monitor and talk with MABAS and IEMA/ILEAS agencies. You can communicate with various state agencies and it was used a lot during the big field fire incident. Beckman stated the standard template is 8 – 10 zones and each zone has 16 channels. Some are repeated channels. Beckman added that the National Weather Service is running more on StarCom. Mandy Sebeschak stated the Hospital also uses StarCom and it is another communication tool.
- **Sheriff's Office Contract** – Boyd stated the Sheriff's contract needs to be reviewed for 2021 and suggested a cap for admin. Bergen and Boyd will review, make changes and present it next month.
- **Radio Towers** – Boyd reported the County has two communication towers, one outside the Jail building and tower two at Cress Hill outside of Hillsboro. The Cress Hill site is a much higher elevation and the old 911 base repeater at tower two goes through fiber to tower one. Boyd has a concern about having redundancy because both towers are tied together. Discussion took place on going to tower two because of the better elevation. Boyd stated tower two at Cress hill is a one acre meadow with old dead brush and a small 8' x 8' wooden building which are both fire risk concerns. There are trees close to the guidewires that secure the large tower. There is a generator that runs on fuel and no alarm to let anyone know when it is empty. Boyd stated the vegetation needs to be addressed and an alarm is needed to signal a problem with no power. A plan is needed to upgrade the security. Boyd reported the highway department has mowed there before and he will pick up more of the responsibility of checking on issues at the site and having the highway department mow. Bergen suggested getting an estimate to remediate the issues. Smalley suggested getting a cheap security camera to monitor the site. Beckman stated another priority is some type of notification if power is lost. Boyd will start gathering and researching prices to address some of the issues and present them next month. Beckman stated there could be a cost sharing with other departments and agencies that use the tower for bigger expenses like a new building and getting fiber.

5. **Executive Session Update/Approval: (not needed)**

6. **Open Discussion/Other Business Update/Approval:**

7. **Adjournment:** Motion by Holliday and second by Smalley to adjourn. All in favor, motion carried. TIME: 8:25 pm.

8. Minutes respectfully recorded and submitted by Secretary Christine Daniels

Montgomery County 9-1-1 Emergency Telephone System Board Minutes

December 17th, 2020 at 7:00 p.m.

Board Room 2nd floor Historic Court House

The following are minutes of a regular meeting of the Montgomery County Emergency Telephone System Board held at 7:00 pm on December 17th, 2020, in the County Board Room on the second floor of the Historic Montgomery County Courthouse, Hillsboro, IL.

The meeting was called to order to by ETSB Chairman Darin Beckman at 7:00 PM.

Roll Call was taken: There were five Members present and two absent.

Present: Darin Beckman, David Beal, Bill Bergen, James Holliday and Mike Smalley

Absent: Mandy Sebeschak and Don Huber

Others Present: 911 Coordinator Ed Boyd

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the November 19th, 2020 Minutes: Motion by Bergen and second by Beal to approve the minutes for November 19th, 2020. All in favor, motion carried.

1. Financial Reports Update/Approval: Report Given by Bill Bergen

Members reviewed the November Financial report document that was submitted by Bill Bergen. The ETSB expenses for the year totaled \$905,242 which came out to \$153,173 under budget. The Revenue totaled \$994,016 and the cash balance at the end of November was \$430,222. The cash balance at the beginning of FY 2020 was \$345,229 so the bank balance gained \$84,993. **Motion by Beal and second by Smalley to approve the November Financial Report. All in favor, motion carried.**

2. Approval of Bills: The monthly bills totaling \$24,415.81 were read by Coordinator Boyd.

Motion by Smalley and second by Beal to approve the invoices as presented. All in favor, motion carried.

3. Old Business Update/Approval:

- **Flex Update** – Boyd reported system updates are complete and GIS and ESRI mapping are being installed on the System. Crossroads is working to get the borders of the northern part of Bond and the southern part of Christian added to our maps. The western part of Fayette County is already there because Crossroads does their mapping. Bond County was reluctant to give up their mapping data, but we made a deal to switch their data with ours. Our broadband will need to be expanded so all the agencies will be able to access it. Curt wasn't part of the conversation while this was being discussed and he now has to make it work. Coffeen Fire is the only one that didn't participate and they didn't sign up at the beginning. Smalley stated he went to their board meeting the other night and they said no one went and talked to them during the sign up process. Gary Gile resigned as their Fire Chief and there may have been some miscommunication. **Motion by Smalley and second by Beckman to give Coffeen Fire until January 31st, 2020 to submit their FLEX payment to ETSB. All in favor, motion carried.** Boyd said they are working on a proposal and will have something for the next meeting. Boyd said he is making good progress on the apps and he received better weather apps from Mandy and he also worked with Curt Watkins. Boyd reported there will be some additional costs to pass onto the agencies. Things are falling into place on the FLEX. Discussion took place on the new system having the capability to take the location right off the phone where you use it and they get a location right away. Beckman stated he participated on the app call and it would be a benefit. Beckman said he is curious to see what the cost savings would be since some small agencies may not have 100 calls per year. Beckman asked what costs are involved with the AVL units and Boyd replied it was unknown.

- **Shoal Creek FPD Dispatch:** Shoal Creek is participating on the FLEX and looking forward to a more robust repeater. Boyd shared a map of the Shoal Creek district. Crossroads is helping with the mapping. We may look at an option for a better repeater. The target date to take over their dispatching is June 1st, 2021. 911 has traditionally maintained the antennas. Beckman said Fillmore is still an extender repeater. We need to consult with GTSI, Paul M. or Chris Coss and get some input regarding the repeaters. Smalley said to have Chris Coss review the area down there and give us his recommendation. The ETSB committee can then review in January or February to see what is needed before taking on Shoal Creek.
- 4. **Archive Project Update:** Secretary Chris Daniels reported work has started on the archive project to scan in all the ETSB/911 Board minutes.
- 5. **Business Update/Approval:**
 - **Radio Towers Update -** Smalley reported a fuse was blown in the box and we need to find someone to re-build the system. The paper capacitors are from 1951. Work continues on the Nokomis siren and GTSI was frustrated trying to get it working. Smalley suggested it may have been a lighting hit because the cone was found on the ground by the dealership across the road. Beckman said the Fillmore siren is a work in progress and once finished, there will be four sirens in Fillmore. The Litchfield Police Department is getting a new digital system and they are putting a new tower at the Lake. Litchfield Fire will take the old PD system and they will have their own repeater system. It will be an analog system with one tone. We will no longer need the Litchfield repeater and can take it out of service. Beckman suggested putting it somewhere else. This will take place in a couple of months. Panama got the parts they needed and they got ran over by a forklift. New parts will need to be ordered. Discussion took place on their antiquated repeater. Boyd said he is looking at low cost fixes. Bergen and Boyd went to the Cress Hill Tower area and the Highway department had mowed outside the fence. There is a large old tree next to one of the anchors to the guidelines that will need to be taken down piece by piece so it doesn't damage the tower by dropping it. There is one 15 amp UPS system to back up all the equipment. Boyd proposes getting two 45 amp UPS systems and Curt Watkins suggests getting new batteries. Boyd reported Sheriff Robbins stated he will pay for the tree take down and ETSB can pay for the upgrade for the UPS and purchase two new batteries. **Motion by Bergen and second by Smalley to upgrade the UPS's and purchase the batteries for two units and the Sheriff will take down the tree. All in favor, motion carried.** Boyd will advise Curt to get the UPS's and batteries and advise the Sheriff to take down the tree.
 - **Sheriff's Office Contract –** The ETSB reviewed and discussed the proposed changes to the Montgomery County Illinois Intergovernmental Agreement Centralized Emergency Dispatch Center. Beckman said there are four places where the COUNTY was taken out. Committee discussed having the county also sign the document. Beckman suggested waiting until the January meeting when we get a final revised copy. Bergen will check with Evan Young about signing the document.
- 6. **Executive Session Update/Approval: (not needed)**
- 7. **Open Discussion/Other Business Update/Approval:** James Holliday congratulated Director Boyd for being selected "Employee of the Year" for the Sheriff's Department. Everyone commended Boyd for his work on the 911 upgrade project. Boyd reported Lead Telecommunicator Tammy Thompson announced she will retire in February 2021 and there are a few current TC's that are interested in the position. Beckman said the ETSB needs to look into the future for when Boyd would retire in a few years and asked if he would be interested in doing the job on a part time basis. Boyd declined and stated when he retires he is done. Boyd said he doesn't know what the Sheriff's plan is regarding the replacement for the Lead TC position or if they will go back to a Communication Captain position again.
- 8. **StarCom Radio:** Boyd said he hasn't heard anything back.

Adjournment: Motion by Holliday and second by Smalley to adjourn. All in favor, motion carried.

Time: 8:25 pm. Next meeting is Thursday, January 21st, 2021.

Minutes respectfully recorded and submitted by Secretary Christine Daniels

Montgomery County 9-1-1 Emergency Telephone System Board Minutes

December 17th, 2020 at 7:00 p.m.

Board Room 2nd floor Historic Court House

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The meeting was called to order to by ETSB Chairman Darin Beckman at 7:00 PM.

Roll Call was taken: There were five Members present and two absent.

Darin Beckman, David Beal, Bill Bergen, James Holliday and Mike Smalley

Absent: Mandy Sebeschak and Don Huber

Others Present: 911 Coordinator Ed Boyd

The Pledge of Allegiance to the Flag was led by Chairman Beckman.

Approval of the November 17th, 2020 Minutes: Motion by Bergen and second by Beal to approve the minutes for November 17th, 2020. All in favor, motion carried.

1. Financial Reports Update/Approval: Report Given by Bill Bergen

Members reviewed the November Financial report document that was submitted by Bill Bergen. The ETSB expenses for the year totaled \$905,242 which came out to \$153,173 under budget. The Revenue totaled \$994,016 and the cash balance at the end of November was \$430,222. The cash balance at the beginning of FY 2020 was \$345,229 so the bank balance gained \$84,993. **Motion by Beal and second by Smalley to approve the November Financial Report. All in favor, motion carried.**

2. Approval of Bills: The monthly bills totaling \$24,415.81 were read by Coordinator Boyd. **Motion by Smalley and second by Beal to approve the invoices as presented. All in favor, motion carried.**

3. Old Business Update/Approval:

Flex Update –Coffeen Fire is the only one that didn't participate and they didn't sign up at the beginning. Smalley stated he went to their board meeting the other night and they said no one went and talked to them during the sign up process. Gary Gile resigned as their Fire Chief and there may hve been some miscommunication. **Motion by Smalley and second by Beckman to give Coffeen Fire until January 31st, 2020 to submit their FLEX payment to ETSB. All in favor, motion carried.** Their Fire Department could have gone with the cheap system but this one has so much more to offer David Beal, Beckman on conf call and gave input. Boyd said they are working on a proposal. Will have something for the next meeting. Boyd making good progress on the apps. Boyd got better weather apps from Mandy and worked with Curt. A lot of dispatching, and CAD experience to use the program all the time. will be some additional costs to pass onto the agencies. Coffeen won't have someone full time to use. Things are falling into place on the FLEX so Ed can get hands on.... Rapid SOS. If you make a 911 call previously. This new systems takes the location right off the phone where you use it and they get a location right away. Beckman stated he participated on the app call. Beckman, Would it be a benefit to throw all of M.C. instead all of the agencies. Beckman is curious to see what the cost savings would be since some small agencies may not have 100 calls per year.

Beckman, What costs are involved with the AVL units. Boyd doesn't know. Doc, you have the capabilities just needs hooked up properly. External antenna is not working.

Flex Update – Boyd reported we got our system updates done, Motorola. Crossroads is working with GIS, ESRI is installed in the System. Crossroads working to get the northern counties of Bond and southern part of Christian is the priority. Fayette is already there because Crossroads does their mapping. Bond county was reluctant to give up their mapping data, but we made a deal to switch their data with ours. Durston said OK> Next month server installed and they will do a smoke test Jan 21st and. Target date with the flex system is..... Work with Curt. Our broadband will need to be expanded so all the agencies will be able to access it. Curt wasn't part of the conversation while this was being discussed and he now has to make it work. Coffeen Fire is the only one that didn't participate and they didn't sign up at the beginning. Smalley went to their board meeting the other night and they said no one went and talked to them. He talked to Steve Voils. **Smalley Motioned and second by Beckman to give Coffeen Fire until January 31st, 2020 to submit their FLEX payment to the ETSB. All in favor, motion carried.** Miscommunication. (Smalley) (Their Fire Dept. could have gone with the cheap system, but this one has so much more to offer per ED) Gary Gile resigned as Chief. David Beal, Beckman on conf call and gave input. Boyd said they are working on a proposal. Will have something for the next meeting. Boyd making good progress on the apps. Boyd got better weather apps from Mandy and worked with Curt. A lot of dispatching, and CAD experience to use the program all the time. will be some additional costs to pass onto the agencies. Coffeen won't have someone full time to use. Things are falling into place on the FLEX so Ed can get hands on.... Rapid SOS. If you make a 911 call previously. This new systems takes the location right off the phone where you use it and they get a location right away. Beckman stated he participated on the app call. Beckman, Would it be a benefit to throw all of M.C. instead all of the agencies. Beckman is curious to see what the cost savings would be since some small agencies may not have 100 calls per year. Beckman, What costs are involved with the AVL units. Boyd doesn't know. Doc, you have the capabilities just needs hooked up properly. External antenna is not working.

- a. **Shoal Creek FPD Dispatch:** Shoal Creek is participating on the FLEX and looking forward to a more robust repeater. Boyd shared a map of the Shoal Creek district. Crossroads is helping with the mapping. We may look at an option for a better repeater. The target date to take over their dispatching is June 1st, 2021. 911 has traditionally maintained the antennas. Beckman said Fillmore is still an extender repeater. We need to consult with GTSI, Paul M. or Chris Coss and get some input regarding the repeaters. Smalley said to have Chris Coss review the area down there and give us his recommendation. The ETSB committee can then review in January or February to see what is needed before taking on Shoal Creek.

4. Archive Project Update: Secretary Chris Daniels reported.....

5. New Business Update/Approval:

- a. **Radio Towers Update -** Boyd reported. Radio Towers update – Smalley, Blew fuse in the box, looking into finding someone to reo-build the system. Paper capacitors from 1951. STILL working on the Nokomis siren. GTSI was frustrated trying to get the Nokomis siren working. Smalley, may have been a lighting hit, cone was on the ground by dealership across the road. Fillmore siren, Beckman said work in progress and finished product there will be 4 sirens in Fillmore. Litchfield PD is getting a new digital system and they are putting a new tower at the Lake. Litchfield Fire will take the old PD system and will have their own repeater system. It will be an analog system with one tone. We will no longer be needing Litchfield repeater and take it out of service. Beckman said to

put it somewhere else. This will take place in a couple of months. Panama got the parts and they got ran over by a forklift. They have an antiquated repeater. They will order new parts. Boyd, looking at low cost fixes. Bergen went with Boyd and Hwy dept had mowed outside the fence. Couple of problems. Large old tree next to one of the anchors to the guidelines. The tree will need to be taken down piece by piece so it doesn't damage the tower by dropping it. One 15 amp ups system to back up all the equipment. Boyd proposes getting two 45 amp ups systems and Curt says get new batteries. Sheriff will pay for the tree take down and ETSB will pay for the upgrade for the UPS and purchase two new batteries. **Motion by Bergen and second by Smalley to upgrade the UPS's and purchase the batteries for two units and the Sheriff will take down the tree. All in favor, motion carried.** Boyd will advise Curt to get the UPS's and batteries and advise the Sheriff to take down the tree. Bergen, Litchfield will be able to switch over to the 911 frequency. Beckman, Litchfield, free up some radio traffic on larger calls.

- b. **SCFPD Dispatch Update:** Boyd reported we got our system updates done, Motorola. Crossroads is working with GIS, ESRI is installed in the System. Crossroads working to get the northern counties of Bond and southern part of Christian is the priority. Fayette is already there because Crossroads does their mapping. Bond county was reluctant to give up their mapping data, but we made a deal to switch their data with ours. Durston said OK> Next month server installed and they will do a smoke test Jan 21st and. Target date with the flex system is..... Work with Curt . Our broadband will need to be expanded so all the agencies will be able to access it. Curt wasn't part of the conversation while this was being discussed and he now has to make it work.
- c. **Sheriff's Office Contract** – Boyd stated the MCSO Contract – Committee reviewed and discussed the proposed changes to the Montgomery County Illinois Intergovernmental Agreement Centralized Emergency Dispatch Center. Beckman, there are four places where the COUNTY was taken out. Committee discussed having the county also sign the document. Beckman, wait until the January meeting when we get a final revised copy. Bergen will check with Evan Young about signing the document.

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6. **Executive Session Update/Approval: (not needed)**

7. **Open Discussion/Other Business Update/Approval:** DOC congratulates Boyd for being Employee of the Year for the Sheriff's Dept. Beckman said the ETSB needs to look into the future to replace Boyd when he retires in three years. Boyd, Tammy is the lead TC and she will retire in February. New TC to take over Tammy's job and maybe they could do the 911 Coordinator position. Boyd said he doesn't know what the Sheriff's plan is to go back to a Communication Captain position again. Boyd said when he retires, he is done. Won't work part time for 911. Find a backup for if Boyd wants a vacation. Jeff Wilson, Taylor Putnam and Shawn Allen all want the Lead TC position.

8. **StarCom Radio:** Boyd hasn't heard anything back.

9. **Adjournment:** **Motion by Holliday and second by Smalley to adjourn. All in favor, motion carried.** Time: 8:25 pm. Next meeting is Thursday, January 21st, 2021

Minutes respectfully recorded and submitted by Secretary Christine Daniels