

Montgomery County Board Minutes

For Tuesday, July 11th, 2023 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held on the 2nd floor of the Historic Courthouse at 5:30 PM on Tuesday, July 11th, 2023.

The meeting was called to order by County Board Chairman Doug Donaldson at 5:30 PM.

Roll call was taken – 14 members present, 0 members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Doug Donaldson, Ken Folkerts, Mark Hughes, Jeremy Jones, David Loucks, Ethan Murzynski, Andy Ritchie, Chad Ruppert, Bob Sneed, Patty Whitworth and Evan Young

Members Absent: None

Pledge of Allegiance to the flag was led by County Board Member Ethan Murzynski.

Mileage and Per Diem Approval: Motion by Murzynski and second by Whitworth to approve the Mileage and Per Diem. **ROLL CALL VOTE:** Voting YES: Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Loucks, Murzynski, Ritchie, Ruppert, Sneed, Whitworth and Young. Voting NO: None All in favor, motion carried.

Approval of Minutes of Previous County Board Meeting: Motion by Young and second by Folkerts to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, June 13th, 2023. All in favor, motion carried.

CONSENT AGENDA:

- 1. Animal Control Report** -- Emily Gerl – Report was submitted. Gerl informed the board of an upcoming pet adoption event.
- 2. Circuit Clerk's Report** – Daniel Robbins – Report was submitted. Robbins was present for questions.
- 3. Coroner's Report** – Randy Leetham – Report was submitted.
- 4. County Clerk and Recorder's Report** – Sandy Leitheiser - Report was submitted. Leitheiser was present for questions. She reported her staff is currently completing land record software conversion and their work continues regarding digitizing older marriage records.
- 5. Enterprise Zone Report** – Christine Daniels – Report was submitted. Daniels was present for questions.
- 6. Environmental Protection Agency Report** – Christine Daniels – Report was submitted. Daniels was present for questions.
- 7. Health & TB Department Report** – Hugh Satterlee – Report was submitted. Satterlee was present for questions.
- 8. Highway Department Report** – Cody Greenwood – Report was submitted. Greenwood was present for questions. He thanked the board for passing the resolution of support for the Township Bridge Program funding increase, and the law passed to increase funding. He stated they are likely to see an increase of about 300 percent this fall, which will all go to funding roads and bridges services.
- 9. Information Services Report** – Curt Watkins – Report was submitted.
- 10. Maintenance Superintendent Report** – Phil Ernst – Report was submitted.
- 11. Probation Office Report** – Bane Ulrici – Report was submitted.
- 12. Public Defender's Report** – Erin Mattson — No report was submitted.

13. **ROE – Monthly, Quarterly & Annual Reports** -- Julie Wollerman – Report was submitted.
14. **Sheriff’s Report** – Rick Robbins – Report was submitted. Undersheriff Tyson Holshouser was present for questions.
15. **SOA Report** – Kendra Niehaus – Report was submitted. Niehaus was present for questions. She reported her office is waiting to hear about an estimate for digitizing all map work in the SOA office.
16. **State’s Attorney Report** – Andrew Affrunti – Report was submitted. Affrunti was present for questions.
17. **Treasurer’s Report** – Nikki Lohman – Report was submitted. Lohman was present for questions. She reported the due date for the first installment to pay property taxes is this Friday. She stated as of today’s meeting, her office has collected 44 percent of property taxes due.
18. **V.A.C. Report** – Cassandra Hampton – Report was submitted. Hampton was present for questions.

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Motion by Hughes and second by Sneed to approve the 17 items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** – Murzynski reported they met last night and the committee will review applications at their meeting next month. He also stated a new mental health sub-committee had members appointed, with EMA Director Kevin Schott facilitating the sub-committee.
- **CEFS Board** -- Beason stated there is nothing new to report.
- **911 Board** – Bergen reported they are waiting on a few parts to come in so the towers can be updated.
- **Health Department** -- Whitworth reported they will meet next week.
- **IL Association of County Officials** -- Bergen stated there is nothing new to report.
- **MCEDC** -- Hughes reported he missed the last meeting, but they have posted the executive director position vacancy.
- **Planning Commission** -- Ritchie stated there is nothing new to report.
- **Senior Citizens Board** -- Folkerts reported he delivered the framed Declaration of Independence donated by the Senior Citizens Board to the County.
- **UCCI** – Ruppert stated there is nothing new to report.
- **U of I** – Beck reported U of I Regional Director Amanda Cole is leaving and Sarah Martin will assume the position as interim director. She also reported there are four openings on the Extension Council for anyone who is a Montgomery County resident who is interested in participating, and asked those interested to contact her for more information.
- **WCDC** – Jones reported they will meet next on July 20th, 2023.

PUBLIC COMMENTS: Bill Schroeder informed board members of a CO2 sequestration meeting to be held in Springfield on July 17th, 2023.

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Doug Donaldson:

1. **Information Systems Report Update:** Donaldson reported Information Services is working on firewall projects and upgrading backup servers. He also reported they received preliminary designs for the new website, and the plans are currently under scrutiny by all the office holders.
2. **EMA Report Update:** EMA Director Kevin Schott reported the next Hazard Mitigation meeting is scheduled for August 23rd, 2023, at 6:30 p.m. He stated the deadline to submit surveys to be included in the plan is July 17th. He also reported there will be a meeting on July 31st with Heartland Greenway to discuss safety regarding CO2 pipelines. He said we have to be prepared if the CO2 pipeline comes through the county.
3. **West Central Development Council/Job Center Board/CEO Board Update:** Donaldson reported the next meeting is scheduled for July 20th in Carlinville.
4. **CO2 Sequestration Ad Hoc Committee Update:** Donaldson reported they met on June 22nd and will meet again on July 18th. He stated he has distributed information packets to each of the committee members for their review. He said nothing will be resolved at the July 18th meeting, but they will discuss ways the county can best protect the citizens of the county. He said he and other board members will attend the CO2 meeting in Springfield on July 17th previously referenced by Schroeder. Donaldson also stated he talked with an Ameren representative and invited them to the meeting.
5. **FOIA Officer Appointment Update:** Donaldson reported he spoke with State's Attorney Andrew Affrunti about the FOIA officer duties. Affrunti noted once his office has needed staff, the FOIA duties will be better facilitated.
6. **Other Business:** Donaldson reported a Mayors meeting was held in June, and another meeting is scheduled for September.

RULES OF ORDER COMMITTEE REPORT: Given by Committee Chairwoman Connie Beck:

1. **Amend Rules of the County Board Approval:** Beck reported the Rules committee met recently and came to the agreement the rules regarding public comment are restrictive; therefore they decided to recommend removing the rule limiting public comment topics only to items on the agenda of the posted meeting so the public can speak on any topic. She also reported the other rule they agreed to amend involves board members physically attending board meetings. She stated since the state lifted the COVID disaster declaration, a quorum must be physically present in order for meetings to be conducted. Donaldson stated board members who attend remotely would still be allowed to vote if a quorum is physically present. Beason asked if board members who attend remotely would be allowed to collect per diem. Donaldson said no, they will not. **Motion by Beck and second by Jones to approve the amended Rules of Order as presented. All in favor, motion carried. (For copy, see Resolution Book 20, pages 81-92).**
2. **Other Business:** None

BUILDINGS & GROUNDS COMMITTEE REPORT: Given by Committee Chairman Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update:** Sneed reported Maintenance Superintendent Ernst presented his monthly report to the committee. He stated the staff remains busy working around the Courthouse Complex.
2. **AC Units for County Buildings Update:** Sneed reported Ernst received prices for air conditioning units. He stated the committee will begin looking into replacing AC units.
3. **Interior Door Project for County Clerk's Office Update:** Sneed reported we are still waiting to hear about the results of the DCEO energy grant for this project.
4. **Old Highway Department Property Update:**
 - **Advertise for Bids for Seymour Avenue Surplus Property (Old Highway Department) Update:** Sneed reported they are waiting to hear from the State's Attorney before moving forward with this project.
5. **Marker for Historic Courthouse and Mural for VAC building Approval:** Local Historian Jeff Dunn presented information on a proposed historical marker for the Historic Courthouse lawn and a mural to be located on the VAC building. Dunn stated the topic for the marker would be our county's coal and industrial heritage. He said the cost for the marker would be about \$5,500, with the University of Illinois grant paying for half and the remainder paid for by local fundraising. As for the mural, Dunn said he is thinking about depicting the old Hillsboro Glass factory, which played a big part in enriching our industrial history. He stated the cost of the mural would be between \$6,000 and \$8,000, with the University of Illinois grant paying for half, and local donors paying for the other half. He said these items are in conjunction with the University of Illinois' Mythic Mississippi Project aimed at promoting local history and tourism. He stated the cost for the county would be very minimal. **Motion by Sneed and second by Bergen to approve installing a historical marker on the property of the Historic Courthouse. All in favor, motion carried. Motion by Sneed and second by Beck to approve the creation of a mural on the VAC building exterior north wall.** Sneed stated the county would be allowing the use of the building but would not tell the city what kind of mural to put there. **All in favor, motion carried.** Jones stated we are blessed to have Historian Dunn's expertise with the history of our county.
6. **Other Business:** Sneed reported they will be addressing the condition of the two trees on the south lawn of the Historic Courthouse property.

DEVELOPMENT & PERSONNEL COMMITTEE REPORT: Given by Committee Chairman Mark Hughes:

1. **Employee Health Insurance and Monthly HRA Report Update:** Hughes reported Assured Partners representative Amanda Mast presented the monthly report to the committee. He said she hopes to have enrollment figures at the next meeting and stated Springfield Clinic is still not in BCBS's network.
2. **Animal Control Facility Update:** Hughes said there is nothing new to report.
3. **Animal Control Municipal Contracts Update:** Hughes stated contracts were discussed at the Mayors' meeting. Animal Control Warden Gerl reported they have not received all the signed municipal contracts yet. Affrunti reported he spoke with the village attorney for Taylor Springs, and he sent the updated contract to her, which includes the opt-out clause after one year. Beck asked if all the contracts were the same. Affrunti said about

98 percent of the contracts were the same. Clerk Leitheiser read the following municipal contracts with signed contracts filed by Gerl with the County Clerk's office for public review: Coalton, Coffeen, Harvel, Panama, Waggoner and Witt. She said she is still waiting on a copy of the Village of Butler's signed contract from Gerl.

4. **Approve Signing FY2023 Agreement between Montgomery County and Nokomis-Witt Area Ambulance Service Approval:** Motion by Hughes and second by Young to sign the FY2023 agreement between Montgomery County and the Nokomis-Witt Area Ambulance Service. All in favor, motion carried. (For copy, see Resolution Book 20, pages 93-95).
5. **MCEDC Update:** Hughes reported the next meeting will be held July 27th at 5:30 p.m.
6. **Nextlink Broadband Internet Update:** Donaldson reported 11 municipalities submitted letters of support for the Broadband project. He stated the target submitted by Nextlink is for it to be underway by the end of the year. He said Nextlink is mandated by the FCC to offer 1 gig download speed and 500 meg upload speed, although consumers will not have to purchase packages for those speeds. He shared that Nextlink pricing seems very competitive as well. Donaldson also reported Daniels and Leitheiser participated in a meeting with county representatives from Bond, Clinton, Fayette and Madison counties about broadband, plus Nextlink has requested another meeting with us soon.
7. **Non-union Employee Salary Increases Update:** Hughes reported the Finance and Budget Committee will be discussing this topic further during their report.
8. **Solar Provider Group - Permit Application/Public Hearing and Setback Waiver Approval:** Hughes reported he spoke with Hurst-Rosche engineer Jeremy Connor and he approved the revised permit application and submitted a letter stating the project met our requirements. Motion by Hughes and second by Jones to approve the revised permit application from Solar Provider Group based on the successful review completed by independent agency Hurst-Rosche engineers. All in favor, motion carried.
9. **Vistra Energy – Coffeen Solar Project Permit Application Update:** Hughes reported Vistra Energy submitted an extensive solar project permit to the county. He said he spoke with Hurst-Roche Engineer Connor about a proposal for engineering services for this project, but will also request proposals from other engineering firms in the County as well. Highway Engineer Greenwood stated Prairie Engineers of Taylor Springs is another firm to contact.
10. **Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update:** Hughes said there is nothing new to report.

FINANCE & BUDGET COMMITTEE REPORT: Given by Committee Chairman Andy Ritchie:

1. **SOA Report Update:** Ritchie reported SOA Niehaus submitted her monthly report for review.
 - a. **Revising the Lease Application in SOA Office Update:** Ritchie reported Niehaus is waiting on this review from State's Attorney Affrunti.
 - b. **Proposing an Ordinance requiring the recording of Leases Update:** Ritchie reported Niehaus is waiting on State's Attorney Affrunti for the ordinance document.

2. **Capital Improvement Fund Reports Update:** Ritchie reported we last received \$274,000 in monthly royalties from the coal mine.
3. **FY 2024 Budget Update:** Ritchie reported budget worksheets have been sent to office holders, and Treasurer Lohman said they must be returned by the end of July.
4. **Non-union Employee Salary Increases and Starting Salary Approval:** Ritchie reported the Finance and Budget Committee discussed the issue of salary increases for non-union county employees at length. He said the Development and Personnel Committee produced a spreadsheet along with a recommendation to the Finance Committee showing the State and Federal Standard Occupation Codes for non-union employee positions and where they ranked in the median of those figures. Ritchie said some employees ranked as low as 70% and some over 100%, so the Personnel Committee suggested doing a tier of raises to help close the gap for the lower paid employees. Young said he proposed a 4.5 percent across the board increase at the committee meeting as he felt it is more in line with the Cost Of Living Allowance (COLA) increase. Ritchie stated the Finance Committee voted to recommend to the full board a 6% across the board raise. **Motion by Ritchie and second by Whitworth to increase salary line items for non-union county employees by six percent.** Bergen asked if any employees had produced feedback about the 6% raise. Ritchie said many employees expressed thanks for the increases being considered. Jones stated the Development and Personnel Committee wanted to stair step the increases in order to bring up the employees who were below the state and federal SOC median. Affrunti stated increasing the salary line item would give department heads the opportunity to increase their employees' salaries as they prefer, which may result in increasing some of the lower paid employees closer to their respective averages. Loucks stated he is not in agreement with an increase based on a percentage. He said he believes giving a flat dollar amount raise would be better. Jones asked what is considered a livable wage. Circuit Clerk Daniel Robbins stated \$18.12 per hour is currently considered a livable wage and anything below is considered the poverty rate. Affrunti stated increasing the line items also would help office holders when employees retire or leave. Ruppert said Department Heads know best where the raises need to go. **ROLL CALL VOTE: Voting Yes: Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Murzynski, Ritchie, Ruppert, Sneed and Whitworth. Voting NO: Loucks and Young. Motion carried with a 12-2 vote in favor.**
5. **County Minimum Starting Salary Approval:** Ritchie reported the committee also discussed increasing the starting salary and they came to an agreement to set the starting salary at \$1 per hour above the state minimum wage. **Motion by Ritchie and second by Hughes to establish the county minimum starting hourly salary at \$1.00 above the Illinois minimum wage.** Affrunti stated the board cannot force department heads to start employees at the minimum, but they can set the floor for what employees must be paid starting out. **All in favor, motion carried.**
6. **COLA increase for State's Attorney and Affected Office holders Approval:** **Motion by Ritchie and second by Beck to approve the State's Attorney COLA salary increase of 4.6%.** Donaldson stated this is mandated by the State of Illinois. **All in favor, motion carried.**

8. **Illinois Department of Revenue PTAX 451 Salary Adjustment for the Public Defender Approval:** Motion by Ritchie and second by Whitworth to approve the IL Department of Revenue PTAX-451 Salary Adjustment for the Public Defender. All in favor, motion carried. (For copy, see Resolution Book 20, page 96).
9. **Illinois Department of Revenue PTAX 451 Salary Adjustment for the Sheriff Approval:** Motion by Ritchie and second by Beck to approve the IL Department of Revenue PTAX 451 Salary Adjustment for the Sheriff. All in favor, motion carried. (For copy, see Resolution Book 20, page 97).
10. **Assistant State's Attorney Position and Salary Approval:** Ritchie reported State's Attorney Affrunti posted the open position and is still having difficulty getting applicants. Affrunti prepared a resolution declaring an emergency situation in the State's Attorney's office. Ritchie read the Resolution.
- **Resolution #2023-28.5 Increasing Assistant State's Attorney(s) Salary Update/Approval:** Motion by Ritchie and second by Beck to approve the Resolution as read. Affrunti stated as part of the process, he will not be asking for an increase to the budget. He said he spoke with Treasurer Lohman and he believes he can cover the cost of the increase without amending the budget. Young asked why the board needs to pass the resolution if his office can cover the cost of the salary increase. Affrunti said if a situation arises where his budget's salary portion goes over budget, he would be held personally liable without the resolution, which shows support for this emergency situation. Beason said he is reluctant to endorse the wording of the resolution without it better defining the emergency. Ruppert said he agrees with Beason because as it is written in its original form, it sounds like the board is authorizing a blank check. Young stated in his opinion there is no emergency because Affrunti said he has the money in his budget for the increase. Young said as a result, he doesn't believe this resolution needs to be passed right now. Sneed asked if the state helps pay for assistant state's attorney salaries. Affrunti said they provide a small stipend of \$3,000 per year. Donaldson stated valid concerns were raised and he believes the resolution needs to be amended to read "WHEREAS, the State's Attorney has an emergency situation and the county has to provide the appropriate resources for him to perform his statutory duties *with respect to hiring an assistant state's attorney only.*" **Motion by Ritchie and second by Beck to amend the resolution with the following clause: "WHEREAS, the State's Attorney has an emergency situation and the county has to provide the appropriate resources for him to perform his statutory duties with respect to hiring an assistant state's attorney only."** VOICE VOTE. Motion to amend the Resolution wording carried with a 13-1 vote in favor. Young voted No. **Motion by Ritchie and second by Beck to approve Resolution #2023-28.5 as amended. ROLL CALL VOTE: Voting YES: Beck, Donaldson, Hughes, Jones, Murzynski, Ritchie, Sneed and Whitworth. Voting NO: Beason, Bergen, Folkerts, Loucks, Ruppert and Young. Motion passes with an 8-6 vote in favor. (For copy, see Resolution Book 20, page 98).**
9. **Deer Creek Property Request Update:** Ritchie reported the committee voted to table this matter until hearing from the individual interested in purchasing the parcels.

10. **Approve Signing Intergovernmental Agreement with Nokomis-Witt Area Ambulance Service for Pagers (ARPA) Approval:** Motion by Ritchie and second by Young to approve the signed contract with Nokomis-Witt Area Ambulance for Pagers from the ARPA funding. All in favor, motion carried. (For copy, see Resolution Book 20, page 99).
11. **Ordinance# 2023-29 Authorizing the Use of ARPA Funds to Purchase Pagers for the Nokomis-Witt Area Ambulance Service in an amount not to exceed \$10,000 Approval:** Motion by Ritchie and second by Folkerts to approve ARPA funds to Purchase pagers for the Nokomis-Witt Area Ambulance Service in the amount not to exceed \$10,000. All in favor, motion carried. (For copy, see Resolution Book 20, page 100).
12. **Approve Signing an Intergovernmental Agreement with Fillmore Fire Protection District for Pagers in the amount not to exceed \$10,500 from ARPA funds Approval:** Motion by Ritchie and second by Ruppert to approve signing an Intergovernmental Agreement with Fillmore Fire Protection District for Pagers in the amount not to exceed \$10,500 from ARPA funds. All in favor, motion carried. (For copy, see Resolution Book 20, page 101).
13. **Ordinance #2023-30 Authorizing the Use of ARPA Funds to Purchase Pagers for the Fillmore Fire Protection District in an amount not to exceed \$10,500 Approval:** Motion by Ritchie and second by Young to approve the ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Fillmore Fire Protection District in an amount not to exceed \$10,500. All in favor, motion carried. (For copy, see Resolution Book 20, page 102).
14. **Approve the signed Intergovernmental Agreement with Raymond/Harvel Fire Protection District for Pagers in the amount not to exceed \$8,000 from ARPA funds Approval:** Motion by Ritchie and second by Beck to approve the signed Intergovernmental Agreement with Raymond/Harvel Fire Protection District for Pagers in the amount not to exceed \$8,000 from ARPA funds. All in favor, motion carried. (For copy, see Resolution Book 20, page 103).
15. **Ordinance #2023-31 Authorizing the Use of ARPA Funds to Purchase Pagers for the Raymond/Harvel Fire Protection District in the amount not to exceed \$8,000 Approval:** Motion by Ritchie and second by Ruppert to approve the Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Raymond/Harvel Fire Protection District in the amount not to exceed \$8,000. All in favor, motion carried. (For copy, see Resolution Book 20, page 104).
16. **Approve the Signed Intergovernmental Agreement with the Village of Taylor Springs for Pagers in the amount not to exceed \$5,000 for the Fire Department from ARPA funds Approval:** Motion by Ritchie and second by Loucks to approve the Signed Intergovernmental Agreement with the Village of Taylor Springs for Pagers in the amount not to exceed \$5,000 for the Fire Department from ARPA funds. All in favor, motion carried. (For copy, see Resolution Book 20, page 105).
17. **Ordinance #2023-32 Authorizing the Use of ARPA Funds to Purchase Pagers for the Village of Taylor Springs Fire Department in an amount not to exceed \$5,000 Approval:** Motion by Ritchie and second by Whitworth to approve the Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Village of Taylor

- Springs Fire Department in an amount not to exceed \$5,000. All in favor, motion carried. (For copy, see Resolution Book 20, page 106).
18. **Approve the Signed Intergovernmental Agreement with the City of Witt for Pagers in the amount not to exceed \$2,500 for the Fire Department from ARPA funds Approval:** Motion by Ritchie and second by Ruppert to approve the Signed Intergovernmental Agreement with the City of Witt for Pagers in the amount not to exceed \$2,500 for the Fire Department from ARPA funds. All in favor, motion carried. (For copy, see Resolution Book 20, page 107).
 19. **Ordinance #2023-33 Authorizing the Use of ARPA Funds to Purchase Pagers for the City of Witt Fire Department in an amount not to exceed \$2,500 Approval:** Motion by Ritchie and second by Young to approve the Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the City of Witt Fire Department in an amount not to exceed \$2,500. All in favor, motion carried. (For copy, see Resolution Book 20, page 108).
 20. **Approve the Signed Intergovernmental Agreement with the Raymond/Harvel Ambulance Services for Pagers in the amount not to exceed \$8,000 from ARPA funds Approval:** Motion by Ritchie and second by Jones to approve the Signed Intergovernmental Agreement with the Raymond-Harvel Ambulance Service for Pagers in the amount not to exceed \$8,000 from ARPA funds. All in favor, motion carried. (For copy, see Resolution Book 20, page 109).
 21. **Ordinance #2023-34 Authorizing the Use of ARPA Funds to Purchase Pagers for the Raymond/Harvel Ambulance Services in an amount not to exceed \$8,000 Approval:** Motion by Ritchie and second by Folkerts to approve the Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for the Raymond-Harvel Ambulance Service in an amount not to exceed \$8,000 Update/Approval. All in favor, motion carried. (For copy, see Resolution Book 20, page 110).
 22. **Ordinance #2023-35 Authorizing the Use of ARPA Funds to Purchase Data Storage for Sheriff's Body Cam footage in the amount of \$40,000 Approval:** Motion by Ritchie and second by Beason to approve the Ordinance authorizing the use of ARPA funds to purchase data storage for Sheriff's Body Cam Footage in the amount not to exceed \$40,000. Ruppert asked if this was what was discussed during last month's meeting. Donaldson replied affirmatively. All in favor, motion carried. (For copy, see Resolution Book 20, page 111-114).
 23. **Maintenance Supervisor to Work on Preparing the Office 005 Building and Grounds Budget Approval:** Ritchie reported Phil Ernst inquired about preparing the Building and Grounds Office 005 Budget. He stated committee members and State's Attorney Affrunti felt he should be working on his budget. Sneed stated this is news to him, but he has no thoughts on the matter. He said Ernst has plenty of work to do, but if he wants to prepare the budget he can do it. **Motion by Ritchie and second by Whitworth to have the Maintenance Supervisor prepare the Office 005 Building and Grounds Budget. All in favor, motion carried.**
 24. **Allocate \$38,000 for Waggoner Baseball Field Project from DCEO Energy Grant Funds Approval:** Ritchie reported Patty Whitworth shared a presentation regarding the Waggoner Baseball and Soccer Field Revitalization Plans with the committee. Jones stated the group has been fundraising for this project and would like to construct ADA facilities to the Waggoner Park and fields. The total build cost would be \$38,036.69 and

committee members felt this was a worthwhile project and would enhance economic activity. Whitworth stated she would like to allocate some of the DCEO Energy Grant for this project. **Motion by Ritchie and second by Jones to allocate \$38,000 for the Waggoner Baseball and Soccer Field Revitalization Plans contingent upon receiving the DCEO Energy Grant. All in favor, motion carried.**

25. **Allocation of Remaining ARPA Funds for FY 2024 Budget Update:** Ritchie reported the committee reviewed a spreadsheet prepared by Assistant Coordinator David Jenkins showing the remaining ARPA funding available along with the remaining projects. He stated there were 7 projects removed from the list for various reasons. Ritchie stated the Highway Department garages were taken off the list because Engineer Greenwood said he informed the Buildings and Grounds committee he would be budgeting for a new shed to purchase by using highway funds instead. Ritchie reported a discussion took place on funding the project list rankings based on board members original choices. State's Attorney Affrunti suggested reaching out to the remaining projects' representatives to see if they still need the same amount of money. Young stated his feeling is to give the Highway Department funds for the garages so EMA can get moved into the building at the new Highway Department and the old Highway Department property can be sold so it will return to the tax rolls. Murzynski asked how many projects are ahead of the Highway Department garages. Donaldson stated the following projects are as follows: Circuit Clerk Barriers and Security, ETSB Scalable UPS units, Litchfield warning siren and Information Services Video Backup storage are the only projects ahead of the Highway Department garages. He said if the board chooses to go down the list, the money would essentially run out with the Highway Department garages. He said the committee will discuss this matter further after finding out if the requests down the list are still needed or wanted.
26. **Other Business:** No other items were discussed or acted upon due to not receiving signed Intergovernmental Agreements/Contracts or Ordinances for first responder agency pagers.

ROADS & BRIDGES COMMITTEE REPORT: Given by Committee Chairman Ethan Murzynski:

1. **Highway Resolution #2023-03 appropriating funds for 50/50 culvert replacement on E. 14th Rd., Irving Twp. Approval:** Motion by Murzynski and second by Ruppert to approve Resolution 2023-03 appropriating funds for 50/50 culvert replacement on East 14th Road in Irving Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 115-116).
2. **Highway Resolution #2023-04 appropriating funds for 50/50 culvert replacement on E. 1st Rd., South Litchfield Twp. Approval:** Motion by Murzynski and second by Bergen to approve Resolution 2023-04 appropriating funds for 50/50 culvert replacement on East 1st Road in South Litchfield Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 117-118).
3. **Highway Resolution #2023-05 appropriating funds for 100% County culvert replacement on N. 18th Ave. Approval:** Motion by Murzynski and second by Whitworth to approve Resolution 2023-05 appropriating funds for 100 percent culvert replacement on North 18th Avenue. All in favor, motion carried. (For copy, see Resolution Book 20, page 119-120).

4. **Highway Resolution #2023-06 appropriating funds for 50/50 culvert replacement on E. 21st Rd., Witt Twp. Approval:** Motion by Murzynski and second by Young to approve Resolution 2023-06 appropriating funds for 50/50 culvert replacement on East 21st Road in Witt Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 121-122).
5. **Highway Resolution #2023-07 appropriating funds for 50/50 culvert replacement on E. 20th Rd., Witt Twp. Approval:** Motion by Murzynski and second by Jones to approve Resolution 2023-07 appropriating funds for 50/50 culvert replacement on East 20th Road in Witt Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 123-124).
6. **Highway Resolution #2023-08 appropriating funds for 50/50 culvert replacement on E. 17th Rd., Rountree Twp. Approval:** Motion by Murzynski and second by Ruppert to approve Resolution 2023-08 appropriating funds for 50/50 culvert replacement on East 17th Road in Rountree Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 125-126).
7. **Section 20-00144-00-FP Walshville Bypass Road Preliminary Engineering Agreement Approval:** Greenwood reported this is the next step in the process for the Walshville Bypass Road. Motion by Murzynski and second by Hughes to approve the Preliminary Engineering Agreement with WHKS for the Walshville Bypass Road in the amount of \$148,493.63. ROLL CALL VOTE: Voting YES: Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Loucks, Murzynski, Ritchie, Ruppert, Sneed, Whitworth and Young. Voting NO: None. All in favor, motion carried. (For copy, see Resolution Book 20, page 127-137).
8. **Section 23-05122-00-PV Fillmore Twp E. 24th Rd. Hydraulic Study – RBI Funds Approval:** Greenwood reported this agreement will be funded with Fillmore Township’s Rebuild Illinois money. Motion by Murzynski and second by Whitworth to approve the agreement with Hurst-Rosche engineers for the East 24th Road Hydraulic Study in Fillmore Township. All in favor, motion carried. (For copy, see Resolution Book 20, page 138-146).
9. **Section 15-00138-00-BR Red Ball Trail Bridge Update:** Greenwood reported construction is going well, and the county board should anticipate a 95 working-day project.
10. **Section 20-00145-00-PV Coffeen Rd./Seven Sisters Intersection Update:** Nothing new to report.
11. **Upcoming Road Use Agreements Update:** State’s Attorney Affrunti reported he will talk with Greenwood about potential outside attorneys to use for Road Use Agreements.
12. **Other Business:** Greenwood reported the roof of the white block building located on the new Highway Department grounds sustained storm damage in the recent storms. He stated an insurance claim was submitted since the roof needs replaced.

APPROVAL OF THE COMMITTEE REPORTS & MINUTES: Motion by Beck and second by Folkerts to approve the five committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Young informed members an additional CO2 pipeline may be coming to central Illinois with that proposed pipeline ending in Macon County.

SCHEDULE CHANGES: None

APPOINTMENTS: None

PAY BILLS AND PAYROLL: Motion by Beason and second by Ritchie to pay all approved bills and payroll. All in favor, motion carried. **ROLL CALL VOTE: Voting YES:** Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Loucks, Murzynski, Ritchie, Ruppert, Sneed, Whitworth and Young. **Voting NO:** None. All in favor, motion carried.

ADJOURN: The next regular full board meeting will be on Tuesday, August 8th, 2023 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois. Motion by Sneed and second by Hughes to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at 7:50 p.m. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.