

**LAKE LAND**  
**COLLEGE**  

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**OFFICE OF THE PRESIDENT**

August 22, 2023

On behalf of Lake Land College, please find enclosed the final report of the 2023 Lake Land College Decennial Committee on Local Government Efficiencies.

Sincerely,

Ms. Seirra Laughhunn  
Executive Assistant to the President's Office

Enclosure: 1

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# Lake Land College

Board of Trustees

District No. 517



## Final Report of the 2023 Decennial Committee on Local Government Efficiency Meetings

The Committee was comprised of the following members:

- Gary Cadwell, Chair of the Board of Trustees and Chair of the Decennial Committee.
- Board Trustees Kevin Curtis, Doris Reynolds, Dave Storm, Mike Sullivan, Denise Walk, and Tom Wright.
- Student Trustee Jackie Schertz.
- Dr. Josh Bullock, College President.
- Dr. Valerie Lynch, District Resident.
- Mr. Greg Nuxoll, District Resident (from May 17, 2023 through August 9, 2023).
- Ms. Jean Anne Highland, District Resident (from August 10, 2023 through dissolution of the Decennial Committee).

The Committee met on the following dates: May 17, 2023, June 8, 2023, and August 10, 2023. Minutes of each meeting may be viewed at <https://www.lakelandcollege.edu/board-of-trustees/agendas-board-books-minutes/> and detail the extensive data the Committee considered regarding the College's existing governing statutes and processes that support accountability and transparency; the College's numerous intergovernmental agreements, shared services and partnerships; and the College's extensive efforts since 2009 toward energy savings and sustainability.

A sign in sheet was provided at each meeting to gather names and contact information for any district resident (not already serving on the Committee or a College employee) who attended the meeting to then conduct a follow up survey with them. There were no additional district resident attendees at the May 17, 2023 meeting other than College employees who are also district residents including Seirra Laughhunn and Scott Rawlings. At the June 8, 2023 meeting, there were no additional district resident attendees other than College employee Scott Rawlings.

An email was issued to Scott Rawlings and Seirra Laughhunn on 6/8/23 seeking their feedback for any additional information for the Board to consider at their final Decennial Committee meeting from the May 17 and June 8 meetings. They provided no additional feedback.

During the May 17, 2023 meeting, Committee Chair Cadwell announced the Committee Charge would be to:

- Study the College's governing statutes and processes for accountability and transparency;
- Study the College's existing intergovernmental agreements, shared services and partnerships; and
- Study the College's energy savings and efficiencies for a sustainable campus environment.

Committee members agreed to this charge.

Also during the May 17, 2023 meeting, the College's administration presented significant data on the College's existing governing statutes and processes that support accountability and transparency. The administration also presented significant data on the College's numerous intergovernmental agreements, shared services and partnerships with other entities to maximize efficiencies and support our mission as a community college. Please refer to the meeting minutes for details of the significant data reviewed for these discussions. Finally, the administration presented significant data on the College's efforts since 2009 to become an energy efficient, sustainable campus. Committee members were updated on the College's long-time partnership with an external vendor, the CTS Group – a Veregy Company, to install and expand a geothermal system, install numerous solar panels and improve building air quality and maintenance systems. The Committee agreed to meet again on June 8, 2023, to continue discussion on energy savings and efficiencies and consider future initiatives to further enhance and/or expand these efforts.

During the June 8, 2023 meeting the Committee reviewed an updated and even greater detailed report from the CTS Group that highlighted the College's realized energy savings since 2009 and benchmarked against the baseline year 2008. Committee members learned the College's combined natural gas savings through FY 2022 was \$824,298 and the College's combined electricity savings through FY 2022 was \$1,067,590. The Committee reviewed ideas presented by CTS representatives for potential future energy savings initiatives the College might pursue such as additional and simultaneous roof top refurbishments along with solar photovoltaic installations as well as potential federal, state and local energy provider incentives (e.g. tax credits, project rebates to reduce total cost, etc.) associated with the various projects. The College administration also presented an updated Campus Facilities Master Plan and discussed plans for the next ten years to support facilities and grounds maintenance/repair needs and upgrades by fiscal year, building, project, project type and potential funding source. This plan includes numerous projects to address building energy efficiency (e.g. roof replacements, HVAC system upgrades, etc.). The Committee agreed the College should conduct an outreach effort to other units of local government and K-12 schools in the district to share the innovative projects and successful results the College has achieved to date with its energy sustainability programs – in the spirit of the Decennial Committee on Local Government Efficiencies Act. The Committee agreed to meet again on August 10, 2023 to further discuss and research the CTS suggested energy efficiency projects and/or other possible future energy savings initiatives, how to conduct a cost analysis of the benefits for the various projects and how the College might optimally proceed in pursuing the potential future projects.

During the August 10, 2023 meeting the Committee discussed ways the College could share with other units of local government or K-12 districts the College's innovative energy sustainability projects and successful results to date, how to seek best practices or ideas from other entities, and strategized for how to optimally proceed in pursuing future energy efficiency or sustainability projects.

The Committee adopted this final report on August 10, 2023 and agreed to its recommendations related to its committee charge:

- Continue the College's commitment to continually review and update its extensive and publicly available Board Policy Manual.
- Support the College's FY 2023-2027 Strategic Plan that includes strategic projects for enhancing and expanding the College's numerous partnerships to advance its mission and maximize efficiencies.
- Launch a renewed initiative toward energy sustainability by optimally investigating and analyzing costs for future sustainability projects.
- Actively share with other units of local government or K-12 districts the College's energy sustainability efforts to date and seek best practices or ideas from these entities.
- Commit to maintaining and improving campus facilities and grounds to ensure the most efficient use for district residents.

As with the first two meetings, an email will be sent seeking feedback to any district resident attendee or any College employee not serving on the Decennial Committee who also attended the August 10, 2023 meeting.

This report will be filed with the county boards of the 15 counties associated with the Lake Land College, Community College District #517.