

**Montgomery County Board
Long Agenda**

For Tuesday, March 14th, 2023 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, March 14th, 2023.

The meeting was called to order by County Board Chairman Doug Donaldson at 5:30 PM.

Roll call was taken - members present, members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Doug Donaldson, Ken Folkerts, Mark Hughes, Jeremy Jones, David Loucks, Gene Miles, Ethan Murzynski, Andy Ritchie, Bob Sneed, Patty Whitworth and Evan Young

Members Absent:

Pledge of Allegiance to the flag was led by

Mileage and Per Diem Approval: Motion by and second by to approve the Mileage and Per Diem.

ROLL CALL VOTE Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Loucks, Miles, Murzynski, Ritchie, Sneed, Whitworth and Young **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by _____ and second by _____ to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, February 14th, 2023. All in favor, motion carried.

CONSENT AGENDA:

1. **Animal Control Report** – Emily Gerl – Report submitted.
2. **Circuit Clerk’s Report** – Daniel Robbins – Report submitted.
3. **Coroner’s Report** – Randy Leetham –
4. **County Clerk and Recorder’s Report** – Report submitted. Sandy Leitheiser was present for questions.
5. **Health & TB Department Report** – Hugh Satterlee – Report submitted.
6. **Highway Department Report** – Cody Greenwood – Report submitted.
7. **Probation Office Report** – Bane Ulrici – Report submitted.
8. **Public Defender’s Report** – Erin Mattson –
9. **ROE – Monthly, Quarterly & Annual Reports** – Julie Wollerman – Report submitted.
10. **Sheriff’s Report** – Rick Robbins –
11. **SOA Report** – Cindy Laurent – Report submitted.
12. **State’s Attorney Report** – Andrew Affrunti – Report submitted.
13. **Treasurer’s Report** – Nikki Lohman – Report submitted.
14. **V.A.C. Report** – Cassandra Hampton – Report submitted.

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Motion by _____ and second by _____ to approve the _____ items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- 708 Board -- Murzynski
- CEFS Board -- Beason
- 911 Board – Bergen
- Health Department -- Whitworth
- IL Association of County Officials -- Bergen
- MCEDC -- Hughes
- Planning Commission -- Ritchie
- Senior Citizens Board -- Folkerts
- UCCI – Miles
- U of I – Beck
- WCDC – Jones

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Doug Donaldson

1. **Information Systems Report Update/Approval:** Nothing new to report.
2. **EMA Report and Hazard Mitigation Plan Update/Approval:**
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Nothing new to report.
4. **Montgomery County Mental Health Ad Hoc Committee Update/Approval:**

Motion by _____ and second by _____ to approve the creation of the Montgomery County Mental Health Crisis Ad Hoc Committee with the following members serving: Dan Hough, Kevin Schott, Evan Young, Ethan Murzynski, Patty Whitworth, Candy Mazza, Steve Dougherty, Don Downs, Randy Leetham, and Linda Leibscher. All in favor, motion carried.

5. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**
6. **Other Business:** None.

RULES COMMITTEE REPORT: Given by Connie Beck:

1. **Approve Committee Assignments Update/Approval:**

Motion by Beck and second by _____ to approve the committee assignments as presented. All in favor, motion carried.

2. **Appoint Animal Control Administrator Update/Approval:** Because Animal Control is no longer listed under the Infrastructure Committee, a new Animal Control Administrator must be appointed according to State Statute.

Motion by Beck and second by _____ to approve making the Chair of the _____ Committee the Animal Control Administrator. All in favor, motion carried.

3. **Adopt Rules of Order for County Board Update/Approval:** During their meetings, the Rules Committee discussed potential rules of the County Board. The committee recommends the board adopt Robert's Rules of Order (Revised).

Motion by Beck and second by _____ to adopt Robert's Rules of Order (Revised). All in favor, motion carried.

Motion by Beck and second by _____ to adopt the Montgomery County Rules of the County Board as presented. All in favor, motion carried.

4. **Other Business:** None.

BUILDINGS & GROUNDS COMMITTEE REPORT: Given by Bob Sneed:

1. **Maintenance and Cleaning Issues and Report Update/Approval:** Maintenance staff remains busy throughout the complex. National Maintenance and Cleaning continues to clean the Historic Courthouse and Jail while the custodian is absent.
2. **Furnace for Conference Room in VAC/ROE Building Update/Approval:** The committee reviewed bids from C&C Heating and Cooling and Neuhaus Heating and Cooling for maintenance to the furnace in the conference room in the ROE building. Both companies submitted bids to either replace the heat exchanger in the existing furnace or replace the entire furnace altogether. The committee voted to replace the furnace and chose the low bid from C&C Heating and Cooling in the amount of \$3660.
3. **Contract with Johnson Controls Update/Approval:** The annual agreement with Johnson Controls has expired, and the committee was presented with a new agreement. Maintenance superintendent Phil Ernst informed the committee of the company Clow Control, whom he dealt with while working for the hospital. They don't require a contract and charge on a per call basis. The quote Ernst received from Clow was nearly half the price of Johnson Controls. The committee voted to table the matter until the next meeting.
4. **Security Cameras for Annex Building Update/Approval:** The committee received a bid from Wareham's Security for cameras behind the ROE building after it was broken into and some cell phones were stolen. The total cost of the project will be \$703. There will be no charge for installation as Wareham's owes Information Services manager Curt Watkins some time.
5. **Approve Preventative Maintenance Service Agreement for Elevators Update/Approval:** The committee received the annual preventative maintenance service agreement with Schindler Elevator Corporation. The cost of this agreement is \$10,233.59, which is an increase of approximately 16 percent. The committee is recommending approving this agreement, but will address this agreement again in the fall during our opt-out window so we can discuss bidding the agreement out for next year.

Motion by Sneed and second by _____ to approve the Schindler Elevator Corporation preventative maintenance agreement in the amount of \$10,233.59. All in favor, motion carried.

6. **Sidewalks at Historic Courthouse Update/Approval:** Jeremy Conner with Hurst-Rosche Engineers presented the latest figures and updates for replacing the sidewalks around the Historic Courthouse. The city of Hillsboro plans on partnering with the County to share some of the costs of the project. The County's share of the project would be approximately \$67,200, while the City's share would be \$62,350. Hurst-Rosche will be handling the bid specs.

Motion by Sneed and second by _____ to advertise for bids to replace the sidewalks around the Historic Courthouse. All in favor, motion carried.

7. **Interior Door Project for County Clerk's Office Update/Approval:** In order to move forward with this project, the committee voted to let County Clerk Leitheiser put out a Request for Proposal.
8. **Approve Bids for County Farm Lease Update/Approval:** The committee received four sealed bids to lease the County Farm. The top three bidders were Allen Kasten, Jason Anderson and Brian Brown. The three bidders had the option to increase their bids. Brown declined, but Kasten and Anderson each increased their respective bids once. Kasten ended up with the highest bid at \$410 per acre.

Motion by Sneed and second by _____ to accept the bid from Kasten to lease the County Farm for three years at an amount of \$410 per acre. All in favor, motion carried.

9. **EMA Storage Building Update/Approval:** EMA Coordinator Schott and Assistant Coordinator Gasparich approached the committee about possibly purchasing a building in Irving where they could store trailers and equipment, as well as utilize for office space. The building is listed at \$150,000, and they said they would address the Finance and Budget Committee as well.
10. **Old Highway Department Building Update/Approval:** The committee briefly discussed bids to abate the asbestos at the old highway department building. Three different contractors submitted bids of \$17,200, \$23,160 and \$33,600 respectively.
11. **Bid Old Highway Department Property Update/Approval:** At least three parties have contacted county board members about purchasing the old highway department property as is. The committee is recommending the board advertise for bids for the property as is, with the option for the highest three bidders to increase their bids if they attend the bid opening at the next meeting.

Motion by Sneed and second by _____ to advertise bids for the old highway department property as is, with the option for the top three bidders to increase their bids if they attend the next meeting in person. All in favor, motion carried.

12. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)**
13. **Other Business:** None.

DEVELOPMENT & PERSONNEL COMMITTEE REPORT: Given by Mark Hughes:

1. **MCEDC Update/Approval:** MCEDC held a meeting on Monday, March 6. Executive Director Valerie Belusko and Board President Jonathan Weyer are both leaving. The board will discuss the future of the organization during their annual meeting on April 27 at 5:30 p.m.

2. **Monthly Insurance and HRA Report Update/Approval:** The committee reviewed the monthly HRA report. February's numbers are lower, most likely due to the change in insurance carriers for the fiscal year.
3. **Approve Appointing Supervisor of Assessments Update/Approval:** Kendra Niehaus passed her state Supervisor of Assessments exam and may now be appointed to the position. Cindy Laurent was extended as the SOA office manager through March, so the committee is recommending Kendra's appointment take effect April 1.

Motion by Hughes and second by _____ to Kendra Niehaus to the position of Supervisor of Assessments for a four-year term, effective April 1, 2023 through March 31, 2027. All in favor, motion carried.

4. **Heartland Greenway Carbon Sequestration Project and Development Agreement Update/Approval:** Nothing new to report.
5. **UKA North America – Wind Project Update/Approval:** UKA Senior Project Developer Ben Orcutt gave a presentation on a proposed wind farm project for Montgomery County. The first project is to be located in Bois D'arc, Pitman and Harvel townships. He has questions regarding the setbacks in the County's ordinance and will be communicating with State's Attorney Affrunti to have those questions answered.
6. **Statewide Siting of Wind & Solar Facilities – Public Act 102-1123 Update/Approval:** The committee will address this further at the April meeting.
7. **Solar Provider Group - Permit Application and Setback Waiver Update/Approval:** The committee will address this further at the April meeting.
8. **Tourism Grants Update/Approval:** Applications for tourism grants have been posted and are available for pickup. The Development and Personnel Committee will review and score them at their April meeting.
9. **DCEO Energy Transition Community Grant Update/Approval:** The county's application for the Energy Community Transition Grant is eligible for \$2,267,334. The Energy Grant Ad Hoc Committee will meet March 22nd at 6 p.m. to work with grant writer Dan Rogers on completing Phase II of the application.
10. **Approve FY 2023 Agreement with Hillsboro Area Ambulance Service Update/Approval:** These contracts are for the tax disbursements.

Motion by Hughes and second by _____ to approve the FY 2023 Agreement with the Hillsboro Area Ambulance Service. All in favor, motion carried.

11. **Approve FY 2023 Agreement with Raymond-Harvel Area Ambulance Service Update/Approval:**

Motion by Hughes and second by _____ to approve the FY 2023 Agreement with the Raymond-Harvel Area Ambulance Service. All in favor, motion carried.

12. Approve FY 2023 Agreement with Farmersville-Waggoner Area Ambulance Service Update/Approval:

Motion by Hughes and second by _____ to approve the FY 2023 Agreement with the Farmersville-Waggoner Area Ambulance Service. All in favor, motion carried.

13. Approve FY 2023 Agreement with Nokomis-Witt Area Ambulance Service Update/Approval:

Motion by Hughes and second by _____ to approve the FY 2023 Agreement with the Nokomis-Witt Area Ambulance Service. All in favor, motion carried.

14. Animal Control Facility Update/Approval: There are currently 19 dogs and 4 cats at the Animal Control Facility.

15. Animal Control Municipal Contracts Update/Approval: Animal Control Warden Emily Gerl is working on getting contracts signed with municipalities.

16. EPA Report Update/Approval: EPA Administrator Chris Daniels and Investigator David Jenkins continue to conduct open dump and landfill inspections throughout the County. Jenkins informed the committee a site in Donnellson was inspected since the previous meeting and is now compliance with the EPA Act.

17. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)

18. Other Business: The Development and Personnel Committee voted to move their meetings to Mondays instead of Thursdays, except whenever Monday is a holiday. Meetings will still take place at 5:00 p.m.

FINANCE & BUDGET COMMITTEE REPORT: Given by Andy Ritchie:

1. SOA Report Update/Approval: Temporary Supervisor of Assessments office manager Cindy Laurent presented her report to the Finance and Budget Committee. The office is down an employee after the passing of Miles Harris. Laurent will be carrying the workload for the time being, in addition to training Kendra Niehaus to take over as Supervisor of Assessments since Niehaus passed her exam. The office will be advertising for the position of Field Rep. Despite being so busy and down a couple of employees, the SOA office is running on schedule.

2. Approve Purchase of TrueRoll Proactive Homestead Monitoring Software Update/Approval: A representative from TrueRoll is supposed to give a remote presentation during the meeting. The money to pay for this software will come from the GIS budget, using a combination of lines.

Motion by Ritchie and second by _____ to approve purchasing the TrueRoll Proactive Homestead Monitoring Software in the amount of \$11,240. All in favor, motion carried.

3. Approve Salary for Supervisor of Assessments Update/Approval: The board needs to approve the salary for incoming Supervisor of Assessments Niehaus. The position was advertised at a range of \$55,000 to \$70,000. The latter amount was what was budgeted. The committee is recommending a salary of \$57,500 for a probationary period of six months.

Motion by Ritchie and second by _____ to approve a salary of \$57,500 for a six-month probationary period for Kendra Niehaus as Supervisor of Assessments. All in favor, motion carried.

4. **Capital Improvement Fund Reports Update/Approval:** The county received a \$310,000 capital improvement check in January and another \$300,000 in February, the latter of which will be reflected in next month's report.
5. **FY 2022 Audit Update/Approval:** The auditors are finishing up and should be finished on time.
6. **Intergovernmental Agreement for Centralized Emergency Dispatch Center Update/Approval:**

Motion by Ritchie and second by _____ to approve the Intergovernmental Agreement for the Centralized Emergency Dispatch Center with the City of Nokomis. All in favor, motion carried.

7. **Resolution Implementing Recording Fee Increase Due to State of Illinois Rental Housing Surcharge Program (RHSP) Fund Increase Update/Approval:**

Motion by Ritchie and second by _____ to approve the Resolution Implementing Recording Fees Increase due to the State of Illinois Rental Housing Surcharge Program Fund increase. All in favor, motion carried.

8. **Approve Purchase of EMA Building Update/Approval:** EMA is in need of a building and they found one in Irving. It's located along Route 16. The listed price is \$150,000, and the building is in need of additional funds eventually to make it fully functional for the department. The \$150,000 for the building has not been budgeted, and the committee voted to table the discussion for one month in order to research all potential options for where to house EMA.
9. **Contracts and Intergovernmental Agreements for Non-County ARPA Distribution Update/Approval:** The contracts and Intergovernmental Agreements for ARPA funds for non-county projects have been sent out. The committee will wait until we receive them back signed. They are to be turned in no later than April 11th.
10. **Ordinances Authorizing the Distribution of ARPA Funds for Non-County ARPA Projects Update/Approval:** These ordinances will not be acted upon until we receive the signed contracts and IGAs.
11. **Ordinance Authorizing the Use of ARPA Funds to Purchase Communications System for 911 ETSB Update/Approval:** Members of the 911 Board, as well as county employees, spoke at the Finance and Budget Committee meeting regarding this issue. The board previously passed an ordinance authorizing the use of ARPA funds to purchase a communications system for \$345,000. This ordinance was previously linked to a quote from Global Technical Systems Inc. for a simulcast system. After months of deliberations, the 911 board voted to reject that quote, and would rather upgrade their multicast system instead of purchasing a simulcast system. They will also instead use the vendor C&K Communications. This is not the same project that was initially presented, and the committee is recommending the ordinance be amended at an amount not to exceed \$90,000.

Motion by Ritchie and second by _____ to approve amending the Ordinance authorizing the use of ARPA Funds to purchase a communications system for 911/ETSB for an amount not to exceed \$90,000. All in favor, motion carried.

12. Ordinance Authorizing the Use of ARPA Funds to Purchase Fiber Project for 911 ETSB Update/Approval: This is for a project that has already been budgeted using ARPA money.

Motion by Ritchie and second by _____ to approve the Ordinance authorizing the use of ARPA Funds to purchase a fiber project for 911/ETSB for an amount not to exceed \$40,000. All in favor, motion carried.

13. Ordinance Authorizing the Use of ARPA Funds to Purchase vehicles for Sheriff's Office Update/Approval: The vendor agreed to distribute vehicles to the sheriff's office before the purchase was complete. There are three vehicles at a total cost of \$127,000.

Motion by Ritchie and second by _____ to approve the Ordinance Authorizing the Use of ARPA Funds to purchase vehicles for the Sheriff's Office for an amount not to exceed \$127,000. All in favor, motion carried.

14. Ordinance Authorizing the Use of ARPA Funds to Purchase Equipment for Sheriff's Office Update/Approval: This is for equipment for the newly purchased sheriff's vehicles.

Motion by Ritchie and second by _____ to approve the Ordinance Authorizing the Use of ARPA Funds to purchase vehicle equipment for the Sheriff's Office for an amount not to exceed \$8,000. All in favor, motion carried.

15. Ordinance Authorizing the Use of ARPA Funds to Purchase Radios/Communications Equipment for Montgomery County EMA Update/Approval: This is the second of two ordinances to purchase radios and communications equipment for ETSB. This was budgeted for ARPA funds.

Motion by Ritchie and second by _____ to approve the Ordinance Authorizing the Use of ARPA Funds to purchase radios and communications equipment for the Montgomery County EMA for an amount not to exceed \$16,133.15. All in favor, motion carried.

16. DCEO Energy Community Reinvestment Act Grant and Vistra Energy Update/Approval: The County's application for the DCEO Energy Community Transition Grant is eligible for \$2,267,334, which will be divided among all the entities included in our application. The energy grant ad hoc committee will next meet March 22, 2023 at 6:00 p.m. in the County Board room to work on writing Phase II of the grant with Dan Rogers.

17. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: *(if needed)*

18. Other Business: None.

ROADS & BRIDGES COMMITTEE REPORT: Given by Gene Miles:

1. Walshville Bypass Road Intergovernmental Agreement Update/Approval: The Walshville Village Board plans on addressing the agreement during their meeting this month.

2. **Wind Farm – UKA North America – Ben Orcutt Update/Approval:** UKA North America Wind Project Developer Ben Orcutt presented the committee with information on a proposed wind farm in the panhandle area of the county. The first project will be located in Bois D’Arc, Pitman and Harvel. There will be a total of 16 windmills in project one. The primary access roads for the park will be Mine Avenue and Black Diamond, with other secondary access roads located throughout the area. The earliest the board should expect to see an application will be late summer.
3. **2023 Township MFT Oil Letting Update/Approval:** This and the other two lettings on the agenda will all take place on April 4, 2023 at 9 a.m.
4. **2023 County MFT Oil Letting Update/Approval:** Nothing additional to report.
5. **2023 Pipe Culvert Letting Update/Approval:** Nothing additional to report.
6. **Old Highway Department Building Update/Approval:** The lowest price to abate the asbestos at the old highway department is \$17,200. Also, approximately 80 percent of the steel has been removed from the white truck shed at the old property and progress is being made to remove it.
7. **Section 15-00138-00-BR – Whitetown Bridge Update/Approval:** This project is on the State Letting. The estimated construction cost is \$2.53 million. Once construction begins, the project must be completed within 95 working days.
8. **Section 09-00133-00-BR – Walshville Trail Bridge Update/Approval:** This project was going to be slated for summer 2024 and we have been allotted \$1.442 million to work on the project; however, the cost of materials has increased drastically since that money was awarded. Greenwood will reapply for major bridge funds to cover new construction costs, which would push the project out to 2027 or 2028.
9. **Nokomis Township Road Vacation – Portion of N. 22nd Ave Update/Approval:** Greenwood held a hearing Monday at the Nokomis Township Shed regarding an appeal to the vacation of approximately 4000 feet of North 22nd Avenue just south of the rock quarry.
10. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)**
11. **Other Business:** Greenwood will look to put the Nokomis Road project between Nokomis and Fillmore back on his radar.

APPROVAL OF THE COMMITTEE REPORTS & MINUTES:

Motion by _____ and second by _____ to approve the four committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS:

SCHEDULE CHANGES:

APPOINTMENTS:

Motion by _____ and second by _____ to appoint Michael Broaddus to the Raymond Community Fire Protection District Board to finish the vacated term that will expire in May 2023. All in favor, motion carried.

PUBLIC COMMENTS:

PAY BILLS AND PAYROLL:

Motion by _____ and second by _____ to pay all approved bills and Payroll. All in favor, motion carried.

ADJOURN:

The next regular full board meeting will be on Tuesday, April 11th, 2023 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois.

Motion by _____ and second by _____ to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at _____ pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.