

Montgomery County Board
Long Agenda

For Tuesday, June 13th, 2023 – 5:30 PM

The following are minutes of a regular meeting of the Montgomery County Board held at 5:30 PM on Tuesday, May 9th, 2023.

The meeting was called to order by County Board Chairman Doug Donaldson at 5:30 PM.

Roll call was taken - members present, members absent.

Members Present: Russell Beason, Connie Beck, Bill Bergen, Doug Donaldson, Ken Folkerts, Mark Hughes, Jeremy Jones, David Loucks, Ethan Murzynski, Andy Ritchie, Chad Ruppert, Bob Sneed, Patty Whitworth and Evan Young

Members Absent:

Pledge of Allegiance to the flag was led by

Mileage and Per Diem Approval: Motion by _____ and second by _____ to approve the Mileage and Per Diem.

ROLL CALL VOTE Beason, Beck, Bergen, Donaldson, Folkerts, Hughes, Jones, Loucks, Murzynski, Ritchie, Ruppert, Sneed, Whitworth and Young **All in favor, motion carried.**

Approval of Minutes of Previous County Board Meeting:

Motion by _____ and second by _____ to approve the Minutes of the Previous Regular County Board Meeting held on Tuesday, May 9th, 2023. All in favor, motion carried.

CONSENT AGENDA:

1. **Animal Control Report** – Emily Gerl – Report submitted.
2. **Circuit Clerk’s Report** – Daniel Robbins – Report submitted.
3. **Coroner’s Report** – Randy Leetham – Report submitted.
4. **County Clerk and Recorder’s Report** – Report submitted. Sandy Leitheiser was present for questions.
5. **Enterprise Zone Report** – Christine Daniels – Report Submitted
6. **Environmental Protection Agency Report** – Christine Daniels – Report submitted.
7. **Health & TB Department Report** – Hugh Satterlee – Report submitted.
8. **Highway Department Report** – Cody Greenwood – Report submitted.
9. **Information Services Report** – Curt Watkins – Report submitted.
10. **Maintenance Superintendent Report** – Phil Ernst – Report submitted.
11. **Probation Office Report** – Bane Ulrici –
12. **Public Defender’s Report** – Erin Mattson –
13. **ROE – Monthly, Quarterly & Annual Reports** – Julie Wollerman – Report submitted.
14. **Sheriff’s Report** – Rick Robbins – Report submitted.
15. **SOA Report** – Kendra Niehaus – Report submitted.
16. **State’s Attorney Report** – Andrew Affrunti – Report submitted.
17. **Treasurer’s Report** – Nikki Lohman – Report submitted.
18. **V.A.C. Report** – Cassandra Hampton – Report submitted.

APPROVAL OF ITEMS ON THE CONSENT AGENDA: Motion by [redacted] and second by [redacted] to approve the [redacted] items on the Consent Agenda. All in favor, motion carried.

LIAISON REPORTS:

- **708 Board** -- Murzynski
- **CEFS Board** -- Beason
- **911 Board** – Bergen
- **Health Department** -- Whitworth
- **IL Association of County Officials** -- Bergen
- **MCEDC** -- Hughes
- **Planning Commission** -- Ritchie
- **Senior Citizens Board** -- Folkerts
- **UCCI** – Ruppert
- **U of I** – Beck
- **WCDC** – Jones

PUBLIC COMMENTS:

COMMITTEE REPORTS:

COORDINATING COMMITTEE: Given by Chairman Doug Donaldson

1. **Information Systems Report Update/Approval:** Information Systems has three of 10 PCs left to install, and they are also working to upgrade one of the main backup servers.
2. **EMA Report and Hazard Mitigation Plan Update/Approval:** A hazard mitigation plan meeting was held Wednesday, May 24. The next meeting is scheduled for August. The deadline to submit projects for the hazard mitigation plan is June 30th. Submitting projects does not guarantee they will get funded.
3. **West Central Development Council/Job Center Board/CEO Board Update/Approval:** Donaldson has volunteered to be the chairman of the West Central Development Council.
4. **Committee Assignments Update/Approval:** The following changes are to be made to committees: Regarding the Roads and Bridges Committee, Ethan Murzynski is to be Chair, Bill Bergen is to be Vice Chair, Chad Ruppert is to added and Evan Young is coming off. Regarding Coordinating, Ethan Murzynski will be added. Regarding the Finance and Budget Committee, Evan Young will be added and Ethan Murzynski will be coming off. Regarding Development and Personnel, Chad Ruppert will be added and Ethan Murzynski is to come off.

Motion by [redacted] and second by [redacted] to approve the appointment of Ethan Murzynski as the Chair of the Roads and Bridges Committee. All in favor, motion carried.

Motion by [redacted] and second by [redacted] to approve adding Ethan Murzynski to the Coordinating Committee. All in favor, motion carried.

Motion by [redacted] and second by [redacted] to approve the appointment of Bill Bergen as Vice Chair of the Roads and Bridges Committee. All in favor, motion carried.

Motion by _____ and second by _____ to approve adding Chad Ruppert to the Development and Personnel and Roads and Bridges Committees. All in favor, motion carried.

Motion by _____ and second by _____ to approve adding Evan Young to the Finance and Budget Committee. All in favor, motion carried.

Motion by _____ and second by _____ to approve removing Evan Young from the Roads and Bridges Committee, and Ethan Murzynski from the Finance and Budget and Development and Personnel Committees. All in favor, motion carried.

5. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)
6. Other Business: The Pipeline and Hazardous Materials Safety Administration (PHMSA) will be holding a presentation in Des Moines, IA. Donaldson has requested a presentation be held closer to our area. A mayors meeting has been scheduled for June 28th at 5:30 p.m.

BUILDINGS & GROUNDS COMMITTEE REPORT: Given by Bob Sneed:

1. Maintenance and Cleaning Issues and Report Update/Approval: Maintenance Superintendent Ernst presented his monthly report to the committee. A tree limb fell down by the bowling alley and caused damage to a couple county items, including knocking out one of the HVAC controllers at one of the buildings. Air conditioning units at the jail have also been short cycling.
2. Painting Emergency Staircase and Band on Historic Courthouse Update/Approval: The committee reviewed and approved a bid from Cenric Painting to paint the fire escape and band around the Historic Courthouse. The price is \$11,800. Ernst is going to check with the company to see if they can paint the band first before the sidewalks are scheduled to be worked on.
3. Sidewalks at Historic Courthouse Update/Approval:
 - Approving Bid for Sidewalks at Historic Courthouse Update/Approval: Jeremy Conner with Hurst-Rosche Engineers presented the results of the bid that was presented for sidewalk construction around the Historic Courthouse. Only one bid was submitted and it came from Kinney Contractors at a total price of \$232,215. The total engineering estimate was around \$170,000. The county's portion is \$97,220 with the city total coming in at \$134,995.

Motion by Sneed and second by _____ to accept the bid from Kinney Contractors for the Historic Courthouse Sidewalk Construction project in the amount not to exceed \$232,215. All in favor, motion carried. (ROLL CALL VOTE)

4. Interior Door Project for County Clerk's Office Update/Approval: We are waiting to hear back from the state on the status of the DCEO Energy grant before proceeding any further with this project.
5. Old Highway Department Property Update/Approval: The committee discussed varying options of how to proceed with the old highway department property. After reviewing the different scenarios, the committee agreed to recommend the board sell the old highway department property as a whole with the contingency that EMA will vacate the remaining structure they currently occupy two years

from now after a new shed at the highway department's current location is constructed. The County will pay for the asbestos abatement of the structure and demolish it once it is vacated.

Motion by Sneed and second by _____ to proceed with selling the old highway department property with the contingencies presented. All in favor, motion carried.

6. **Bidding Out Elevator Preventative Maintenance Service Agreement Update/Approval:** Chris Daniels and David Jenkins will look at the Elevator Maintenance Service Agreement file and find the window when the board can put the agreement out for bid.
7. **Executive Session for Personnel/Litigation/Property Acquisition/County Property Update/Approval: (if needed)**
8. **Other Business:** The next Buildings and Grounds Committee meeting is scheduled for June 27th at 8:30 a.m. due to the July 4th holiday.

DEVELOPMENT & PERSONNEL COMMITTEE REPORT: Given by Mark Hughes:

1. **Employee Health Insurance and Monthly HRA Report Update/Approval:** Assured Partners Representative Amanda Mast hopes to have some enrollment figures for the committee at next month's meeting.
2. **Animal Control Facility Update/Approval:** Animal Control had 49 cats incoming last month, and they ended the month with 18. They also had 39 incoming dogs throughout the month, and ended up with 26 after adoption and fostering out the animals.
3. **Animal Control Municipal Contracts Update/Approval:** There is a mayor's meeting scheduled for the end of this month where municipal contracts will be discussed further.
4. **Approve Signing FY2023 Agreement between Montgomery County and Farmersville-Waggoner Area Ambulance Service Update/Approval:**

Motion by Hughes and second by _____ to approve signing the FY 2023 Agreement between Montgomery County and the Farmersville-Waggoner Area Ambulance Service. All in favor, motion carried.

5. **EPA Report Update/Approval:** Six new sites were inspected during the month of May. Two more were inspected last week. Those figures will be reflected in July's report. As of May 31st, there were nine active site inspections.
6. **MCEDC Update/Approval:** The next MCEDC meeting is scheduled for June 22. The MCEDC board decided to post the job opening for executive director. Hughes will be requesting copies of the MCEDC budgets and financial information.
7. **Planning Commission Update/Approval:** The board will be voting on the reappointment of C.J. Liddell and Brian Niemann to the Planning Commission towards the end of the meeting. There will still be three vacancies on the commission even after these reappointments.

8. **Nextlink Broadband Internet Update/Approval:** Rick Harnish from Nextlink Internet and Phone Service gave a presentation on an opportunity for broadband internet to rural Montgomery County. The company has been awarded funding from different grants to bring high-speed internet to rural parts of the county. Harnish described the service as a hybrid model, utilizing both fiber and wireless assets. They have a six-year build timeframe, and their initial rollout will include speeds of 500/100 megabytes per second, with the plan to upgrade to one gigabyte per second in the future. They are looking for support from the county in the form of letters. The county could also allocate matching funding for the installation of monopoles in rural areas, though this is not a requirement. We are waiting to hear about the results of the DCEO Energy grant that could help pay for these.

9. **Approve Updated Solar Ordinance Update/Approval:**

Motion by Hughes and second by _____ to approve the updated solar ordinance as presented. All in favor, motion carried.

10. **Approve Updated Wind Ordinance Update/Approval:**

Motion by Hughes and second by _____ to approve the updated wind ordinance as presented. All in favor, motion carried.

11. **Solar Provider Group - Permit Application/Public Hearing and Setback Waiver Update/Approval:** Andrew Evans from Solar Provider Group responded to Hurst-Rosche's independent review of the solar project application. The responses were forwarded back to Hurst-Rosche.

Motion by Hughes and second by _____ to approve the permit application from Solar Provider Group for the Frontier Community Solar project contingent upon the Hurst-Rosche findings being satisfied. All in favor, motion carried.

12. **General Abatement Ordinance for G&M Vending in Schram City on Parcel ID # 17-07-106-018 Update/Approval:** The parcel in question is not in the enterprise zone, and the general abatement would be for four years. Since it is not an Enterprise Zone abatement, there will be no sales tax exemption. The county has done general abatements before. The company will have to get approval from all of the taxing bodies affected and not just Montgomery County.

Motion by Hughes and second by _____ to approve the general abatement Ordinance for G&M Vending. All in favor, motion carried.

13. **Scheduling of Union Negotiation Meetings with Local 773 (Correctional Officers and Telecommunicators) Update/Approval:** The committee plans to begin negotiating with the union in September.

14. **Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**

15. **Other Business:** None.

FINANCE & BUDGET COMMITTEE REPORT: Given by Andy Ritchie:

1. **SOA Report Update/Approval:**

- a. **Revising the Lease Application in SOA Office Update/Approval:** Supervisor of Assessments Niehaus would like to require the recording of lease agreements in order for residents to qualify for homestead exemptions. There are currently 193 leases that total \$102,996.13 in tax exemptions. If leases were recorded, it would result in \$15,247 in automated recording.
- b. **Proposing an Ordinance requiring the recording of Leases Update/Approval:** In addition to revising the leases, Niehaus would like to have the board pass an ordinance requiring an electric bill recorded in the name of the individual leasing the property in order to show proof of residency.

Motion by Ritchie and second by _____ to approve an ordinance requiring the recording of leases starting in Fiscal Year 2024. All in favor, motion carried.

2. **Intergovernmental Agreement between Montgomery County and the Multi-township Assessment District of Nokomis-Audubon Update/Approval:**

Motion by Ritchie and second by _____ to approve the Intergovernmental Agreement between Montgomery County and the Multi-township Assessment District of Nokomis-Audubon. All in favor, motion carried.

3. **Capital Improvement Fund Reports Update/Approval:** The County received a smaller check in April because the previous larger checks were a result of the mine catching up. The check received by the treasurer's office in May was around \$170,000, so the amounts might increase a little but coal mine representatives said to expect smaller checks for a few months while they are moving.
4. **Resolution to Convey Deed to Parcel ID #10-03-405-011 in North Litchfield Township to Yvonne Hunt Update/Approval:** Item died in committee, so no further action needs to be taken.
5. **Addendum to Intergovernmental Agreement between Montgomery County and the City of Litchfield for Police Radio & Telephone Services Update/Approval:** The County did 80 percent of Litchfield's dispatching prior to June 1, 2023. The county is not picking up a lot more, but the City of Litchfield has agreed to pay an additional \$25,000 annually to the County, which will be effective from June 1st to December 1, 2023. The price per month based on the proposed addendum would be \$14,809.

Motion by Ritchie and second by _____ to approve the Addendum to the Intergovernmental Agreement between Montgomery County and the City of Litchfield for Police Radio and Telephone Services. All in favor, motion carried.

6. **Approve Purchase of Body Cameras/In-vehicle Cameras/Video Equipment/Storage for Sheriff's Department Update/Approval:** The State has mandated the use of body and in-vehicle cameras by 2025, and the sheriff's office received a grant for cameras and equipment. Sheriff Robbins received a quote from Motorola for the equipment, as well as cloud-based storage for five years. The grant would pay for the \$13,425 in body cameras and equipment, as well as the \$86,275 for the vehicle camera equipment; however, the county would have to purchase the equipment up front and be reimbursed after the fact. In addition, the \$130,725 for storage and equipment would not

be covered by this grant. The sheriff's department is working on getting another grant to help pay for this part of the project.

Motion by Ritchie and second by _____ to approve purchasing body and in-vehicle cameras and equipment in the amount not to exceed \$99,700. All in favor, motion carried. (ROLL CALL VOTE)

Motion by Ritchie and second by _____ to approve the purchase of cloud storage storage over a 5-year period for a total amount not to exceed \$130,725. All in favor, motion carried. (ROLL CALL VOTE)

7. Imprest Account for Maintenance Department Update/Approval:

Motion by Ritchie and second by _____ to approve creating an Imprest Account for the Maintenance Department. All in favor, motion carried.

8. Assistant State's Attorney Position and Salary Update/Approval:

- **Resolution Increasing Assistant State's Attorney(s) Salary Update/Approval:**
- **Ordinance Amending the FY 2024 Budget Update/Approval:**

9. Ordinance Authorizing the Use of ARPA Funds to purchase Vehicle(s) for Sheriff's Department Update/Approval: The vehicle will be a Dodge Durango from Victory Lane in the amount of \$42,684.

Motion by Ritchie and second by _____ to approve the ordinance authorizing the use of ARPA funds to purchase a vehicle for the sheriff's department for an amount not to exceed \$42,684. All in favor, motion carried.

10. Ordinance Authorizing the Use of ARPA Funds to Purchase Vehicle Equipment for Sheriff's Department Update/Approval: This ordinance is to equip the new vehicle.

Motion by Ritchie and second by _____ to approve the ordinance authorizing the use of ARPA funds to purchase vehicle equipment for the sheriff's department for an amount not to exceed \$25,000. All in favor, motion carried.

11. Ordinance Authorizing the Use of ARPA Funds to Purchase Pagers for Montgomery County First Responders Update/Approval: The County budgeted to pay for 100 percent of the pagers for emergency response agencies who requested them. The Finance and Budget Committee discussed two options for distributing pagers to these agencies: The first being having EMA Director Kevin Schott purchase the pagers and distributing them to the agencies; and the second being distributing funds to each of the agencies and having them purchase the pagers using their preferred vendor. The Finance and Budget Committee approved allowing these agencies to purchase their own pagers using ARPA funds provided by the County. Each agency will be sent an agreement that tells them the maximum amount of funds they are allowed to spend on the machines.

12. Contracts and Intergovernmental Agreements for ARPA Distribution Update/Approval:

- A. Intergovernmental Agreement with City of Nokomis for ARPA Distribution Update/Approval:** The City of Nokomis sent their signed agreement and check back

to the County, so the board can proceed with both the agreement and the ARPA ordinance.

Motion by Ritchie and second by _____ to approve signing the Intergovernmental Agreement with the City of Nokomis for ARPA Distribution. All in favor, motion carried.

13. Ordinances Authorizing the Use of ARPA Funds for Non-County Distributions Update/Approval:

- A. Ordinance Authorizing the Use of ARPA Funds to Purchase a Warning Siren for the City of Nokomis Update/Approval:**

Motion by Ritchie and second by _____ to approve the ordinance authorizing the use of ARPA funds to purchase a warning siren for the City of Nokomis for an amount not to exceed \$21,000. All in favor, motion carried.

- 14. Allocation of Remaining ARPA Funds for FY 2024 Budget Update/Approval:** The Finance and Budget Committee will review the remaining ARPA funds left and will review the list of ARPA projects that were not previously approved that could be funded with said money.

- 15. Executive Session for Personnel/Litigation/Property Acquisition Update/Approval: (if needed)**

- 16. Other Business:** Budget hearings will be held August 17th and 18th.

ROADS & BRIDGES COMMITTEE REPORT: Given by Evan Young:

- 1. TBP Funds Update/Approval:** The Township Bridge Project fund changes were made as part of the State budget proposal, which has passed both houses of the General Assembly and now awaits the Governor's signature. The state used to allot \$15 million for the entire state for Township Bridges, but that amount was increased to \$60 million.
- 2. Permits issued to Navigator Heartland Greenway Update/Approval:** Nothing new to report.
- 3. Section 15-00138-00-BR – Whitetown Bridge Update/Approval:** Signs are being installed and the road is physically closed off. The project is slated for 95 working days.
- 4. Section 20-00145-00-PV – Coffeen Rd/7 Sisters Ave Update/Approval:** They are probably looking at December letting so fall harvest will not be affected. Utilities can start to be moved now.
- 5. Other Items:** None.

APPROVAL OF THE COMMITTEE REPORTS & MINUTES:

Motion by _____ and second by _____ to approve the five committee reports and minutes. All in favor, motion carried.

ANNOUNCEMENTS: Recognition of Nikki Lohman as Illinois County Treasurer's Association 2023 Zone 2 Treasurer of the Year. Mayors meeting scheduled for June 28th, 2023 at 5:30 p.m.

SCHEDULE CHANGES:

APPOINTMENTS:

Motion by _____ and second by _____ to appoint C.J. Liddell to the Montgomery County Planning Commission for a three-year term. All in favor, motion carried.

Motion by _____ and second by _____ to appoint Brian Niemann to the Montgomery County Planning Commission for a three-year term. All in favor, motion carried.

PAY BILLS AND PAYROLL:

Motion by _____ and second by _____ to pay all approved bills and Payroll. All in favor, motion carried. **(ROLL CALL VOTE)**

ADJOURN:

The next regular full board meeting will be on Tuesday, July 11th, 2023 at 5:30 p.m. in the County Board Room, Hillsboro, Illinois.

Motion by _____ and second by _____ to adjourn the Full Board Meeting. All in favor, motion carried.

Meeting Adjourned at _____pm. Minutes respectfully recorded and submitted by Montgomery County Clerk and Recorder Sandy Leitheiser.