

**SAMPLE TOWNSHIP REPORT FOR COMPLIANCE WITH DECENNIAL  
COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT  
(For Townships and Road District JOINT REPORT Only)**

I. Unit of government submitting this report:

f

NAME OF TOWNSHIP:     **Nokomis Township**    

Note: Any local government that levies a tax, other than a municipality or county must file this report. For Road Districts in counties with populations of less than 400,000 the highway commissioner may form a joint committee to prepare one combined report. See 50 ILCS 70/10(b-5).

II. Information about our Township

- A. We are located in Montgomery County. There are 18 townships in our county.
- B. The population of our Township is 2939, as of the 2020 census.
- C. We have 0 employees of the Township (not including elected officials).
- D. We have 4 employees in our Road District (not including elected officials).
- E. Our annual budget for 2023 is: \$ **(Town) 321,691 and (Road) 459,460**
- F. Our Township's equalized assessed valuation for 2023 is \$ 31,821,682.

III. Information about Our Committee

A. Committee Members:

Township Supervisor Brenda Matthews

Township Highway Commissioner Phil Bailey

Township Trustee Roger Battles

Township Trustee Gloria Wendling

Township Trustee Daryl Keiser

Township Trustee John Bauer

Township Resident (Supervisor Appointment) Christine Ukena

Township Resident (Supervisor Appointment) Robert Barnstable

Township Resident (Highway Comm. Appointment) John Panieri

Note: Per 50 ILCS 70/10(b), the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

- B. Dates that our Committee Met (50 ILCS 70/20)
- First (Organizational) Meeting  
(must occur prior to June 10, 2023): June 6, 2023
- Second Meeting: July 5, 2023
- Third Meeting: August 7, 2023
- Additional Meetings (List All): \_\_\_\_\_, 2023

**EACH OF THESE SECTIONS ARE TO BE COMPLETED SEPARATELY BY  
THE ROAD DISTRICT AND THE TOWNSHIP AND INCLUDED AS TWO  
PARTS OF THE SUBMITTED REPORT**

**Nekomis Township**

IV. Programs Offered by our Township.

A. Our Township offers the following services and programs: (List programs like general assistance, youth programs, senior programs, community programs, LIHEAP, etc.) (If not applicable, remove this).

**General Assistance is offered, including electricity, water, sewer, and rent**

B. Other services/programs we could possibly provide:

**Children's programs**

V. Social Service Agreements

A. We partner with the following not for profits to offer social services (list all):

**Entity:**

**Services Provided:**

- 1.
- 2.
- 3.N/A

- 4.
- 5.

B. Our residents have benefitted from these agreements in the following ways:

C. We have considered possibly offering the following social services or the following additional potential partnerships:

VI. Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions: (List all).

N/A

VII. Intergovernmental Agreements

A. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity:

Services Offered:

**Montgomery County Assessor**

**Property Assessments**

B. Our Township's efficiency has increased through intergovernmental cooperation in the following way (list cost savings, avoiding duplicated services, etc.):

**By hiring the county assessor, we have saved our citizens in cost incurred. We are part of the Multi-Township with Audubon Township**

VIII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)

Illinois Open Meetings Act (5 ILCS 120)

Policy on public comment

Designation of OMA officer (5 ILCS 120/1.05(a))

All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b))

Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)

Illinois Freedom of Information Act (5 ILCS 140)

Designation of FOIA officer (5 ILCS 140/3.5(a))

FOIA Officer Training (5 ILCS 140/3.5(b))

Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))

Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))

List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)

Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))

IMRF Total Compensation Postings (5 ILCS 120/7.3)

Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)

All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)

Sexual harassment prevention training (775 ILCS 5/2-109(c))

Our Intergovernmental Agreements

Our Social Service Agreements or Contracts

Our budget and financial documents

State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1)

N/A Reports on government efficiency, including "Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016); "Local Democracy and Townships in the Chicagoland Area," by Wendell Cox, (January 2012).

Others (List Below or Attach):

IX. What Have We Done Well? (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list

any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements or social services offered; list any increase in number of township residents served, etc.) **The board has effectively budgeted funds for the operation of the township. Meetings are open to the public and officers are paid a modest fee. Proper disbursements have also been made timely.**

X. What Inefficiencies Did We Identify/What Are our Next Steps?

**This committee found that we had not identified who the FOIA, OMA, and Whistleblower officials should be. When we began, the training had not been completed, but as of our final report, it is completed. A Whistleblower resolution was passed that had also been missing. We are confident that all requirements are currently being met.**

XI. What Can We Do Better or More Efficiently?

**Ensure that annual training is completed to make sure we are in compliance with state laws.**

XII. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XIII. Our committee's recommendations regarding Increased Accountability and Efficiency: NONE, we are comfortable with current procedures

**Nokomis Road Commissioner**

XIV. Programs Offered by our Township.

C. Our Township offers the following services and programs: (List programs like general assistance, youth programs, senior programs, community programs, LIHEAP, etc.) (If not applicable, remove this).

**No programs from the Road Funds**

D. Other services/programs we could possibly provide:

**NONE**

XV. Social Service Agreements

D. We partner with the following not for profits to offer social services (list all):

**Entity:**

**Services Provided:**

- 1.
- 2.
- 3.N/A
- 4.
- 5.

E. Our residents have benefitted from these agreements in the following ways:

F. We have considered possibly offering the following social services or the following additional potential partnerships:

XVI. Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions: (List all).

N/A

XVII. Intergovernmental Agreements

C. We partner with, or have Intergovernmental Agreements, with the following other Governments (List all):

Entity:

Services Offered:

N/A

D. Our Township's efficiency has increased through intergovernmental cooperation in the following way (list cost savings, avoiding duplicated services, etc.):

N/A

Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

We have reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine if any of the foregoing should be amended.

- State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
- Illinois Open Meetings Act (5 ILCS 120)
- Policy on public comment
- Designation of OMA officer (5 ILCS 120/1.05(a))
- ~~All of Elected~~ Officials have completed OMA Training (5 ILCS 120/1.05(b))
- Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03)
- Illinois Freedom of Information Act (5 ILCS 140)
- Designation of FOIA officer (5 ILCS 140/3.5(a))
- FOIA Officer Training (5 ILCS 140/3.5(b))
- Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a))
- Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b))
- List of Types or Categories of FOIA Records under Township's Control (5 ILCS 140/5)
- Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d))
- IMRF Total Compensation Postings (5 ILCS 120/7.3)
- Designation of Whistleblower Auditing Official (50 ILCS 105/4.1)
- All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5)

Sexual harassment prevention training (775 ILCS 5/2-109(c))

Our Intergovernmental Agreements

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Our budget and financial documents

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\_\_\_\_\_ Others (List Below or Attach):

**XVIII. What Have We Done Well? (List any budget/levy freezes or reductions in the past decade; list new programs or services offered to residents over the past decade; list any ethics ordinances adopted; timely FOIA compliance; responsiveness to public; list any new intergovernmental agreements or social services offered; list any increase in number of township residents served, etc.) **Effectively budgeted funds for the roads in our township. The Commissioner hires part-time employees and utilizes them during high production times.****

**XIX. What Inefficiencies Did We Identify/What Are our Next Steps?  
**This committee did not find inefficiencies within the road funds****

**XX. What Can We Do Better or More Efficiently?  
**Continue with transparency with the board****

**XXI. Studies on Governmental Efficiencies**

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

**XXII. Our committee's recommendations regarding Increased Accountability and Efficiency: **NONE, we are comfortable with current procedures****

Note: This Report must be filed with your County no later than 18 months after your first committee meeting.

Submitted by: Brenda J Matthews  
Chairman, Decennial Efficiency Committee of Nokomis Township

Date:

