

**MONTGOMERY COUNTY, ILLINOIS PREDICTABLE RECORDING FEES
EFFECTIVE JANUARY 1st, 2025**

Statutory Reference: 55 ILCS 5/3-5018.2

Sandy Leitheiser

Montgomery County Clerk & Recorder

#1 Courthouse Square, PO Box 595

Hillsboro, Illinois 62049-0595

(217) 532-9535 or (217) 532-9534 Fax (217) 532-9581

Office Hours: Monday-Friday (8:00 am – 4:00 pm)

www.montgomerycountvil.gov

recorder@montgomerycountvil.gov

<u>Fee Breakdown</u>			
<u>STANDARD DOCUMENTS</u>		<u>NON-STANDARD DOCUMENTS</u>	
Base Recording Fee	\$10.50	Base Recording Fee	\$21.50
Recorder's Record Storage Fund	\$39.50	Recorder's Record Storage Fund	\$39.50
G.I.S. Fund	\$20.00	G.I.S. Fund	\$20.00
State Rental Housing Surcharge	<u>\$18.00</u>	State Rental Housing Surcharge	<u>\$18.00</u>
Total	\$88.00	Total	\$99.00

STANDARD DOCUMENT FEE:.....\$88 each (*see Exceptions)

*Exceptions: Memorandum of Judgment, Power of Attorney,
Notice of Probate, Will, Birth/Death/Marriage Certificate
Easement from Public Utility, State Agency,
Local Government, School District, Federal Government\$70 each

NON STANDARD DOCUMENT FEE:.....\$99 each

Non Standard Documents are:

Documents referencing 6 or more tax Parcel Identification Numbers **or**

Documents referencing 6 or more recorded document numbers or Book/Page Numbers **or**

Documents not conforming as in 55 ILCS 5/3-5018.1, paragraphs 1 through 5 below:

1. The document shall consist of one or more individual sheets measuring 8.5 inches by 11 inches, not permanently bound and not a continuous form. Graphic displays accompanying a document to be recorded that measure up to 11 inches by 17 inches shall be recorded without charging an additional fee.
2. The document shall be legibly printed in black ink, by hand, type or computer. Signatures and dates may be in contrasting colors if they will reproduce clearly.
3. The document shall be on white paper of not less than 20 pound weight and shall have a clean margin of at least one-half inch on the top, the bottom and each side. Margins may be used for non-essential notations that will not affect the quality of the document, including but not limited to form number, page numbers and customer notations.
4. The first page of the document shall contain a blank space, measuring at least 3 inches by 5 inches, from the upper right hand corner.
5. The document shall not have an attachment stapled or otherwise affixed to any page, however, pages may be stapled together.

Subdivision/Condominium Plats (need original & 1 signed copy).....\$115 each

Surveys/Plats over 8 ½ x 14.....\$115 each

Uniform Commercial Code (UCC).....\$99 each

Military Discharge (DD214).....FREE

Certified Copies.....FREE

Certified Copies of Recorded Documents.....Fee same as Recording fee on Document