

PROCLAMATION

Whereas, Montgomery County Sheriff's Office Telecommunications Division staff Captain Greg Nimmo and Telecommunicators Ed Boyd, Tammy Thompson and Amanda Chumley provided communication response above and beyond their call of duty during the Megabus accident that occurred on August 2nd, 2012 at 1:20 PM on Interstate 55 in Litchfield, Illinois, which required an emergency response that included dispatching, tracking, and coordinating a total of 57 Emergency Responder Units to the incident, of which on scene command was handled by the Litchfield Fire Department, and resulted in 80 patients triaged, treated and transported.

Whereas, the Montgomery County Sheriff's Office recognized these Telecommunications Division staff members for the 2012 Illinois Sheriff's Association Co-Telecommunicators of the Year Award, which they recently so deservedly received.

Whereas, on this day, February 12th, 2013, the Montgomery County Board congratulates and hereby issues this Proclamation in honor of the Montgomery County Sheriff's Office Telecommunications Division's exemplary service to the citizens of Montgomery County, Illinois.

Signed this 12th day of February, 2013.

Roy Hertel
Chairman, Montgomery County Board

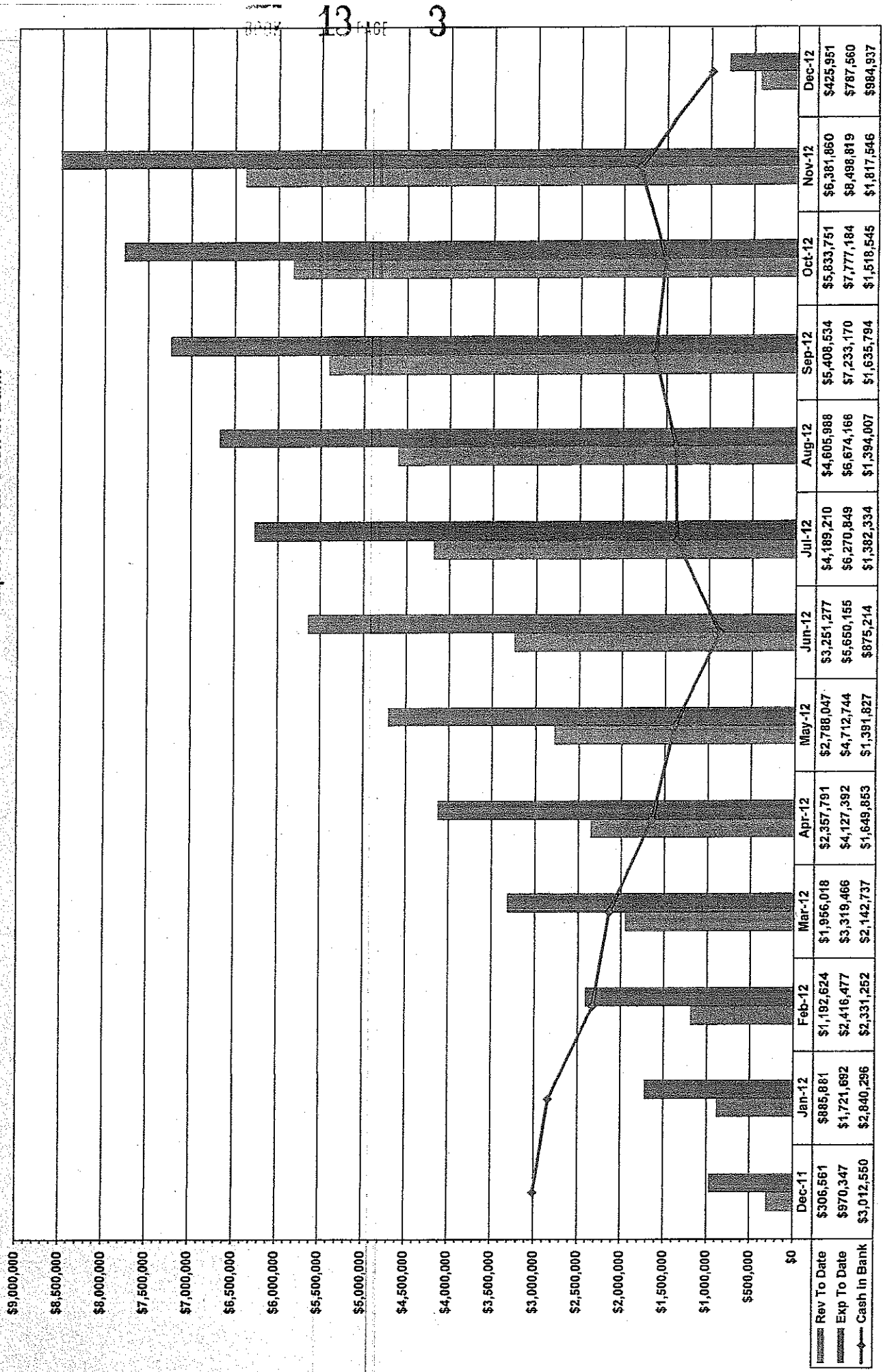
MONTGOMERY COUNTY GENERAL FUND 13 MONTH HISTORY
Monthly Revenue and Expense

| | | | | | | | | | | | | | | | | | | | | | | | |
|-------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| \$9,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$8,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$8,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$7,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$7,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$6,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$6,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$5,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$5,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$4,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$4,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$3,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$3,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$2,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$2,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$1,500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$1,000,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$500,000 | | | | | | | | | | | | | | | | | | | | | | | |
| \$0 | | | | | | | | | | | | | | | | | | | | | | | |

| | Dec-11 | Jan-12 | Feb-12 | Mar-12 | Apr-12 | May-12 | Jun-12 | Jul-12 | Aug-12 | Sep-12 | Oct-12 | Nov-12 | Dec-12 |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| * Revenue Per Month | \$306,581 | \$679,250 | \$307,243 | \$766,394 | \$443,058 | \$430,256 | \$464,958 | \$940,779 | \$416,776 | \$502,542 | \$425,221 | \$546,546 | \$425,951 |
| # Expense Per Month | \$970,347 | \$751,572 | \$694,660 | \$903,325 | \$883,774 | \$584,545 | \$939,412 | \$620,694 | \$519,086 | \$561,938 | \$642,447 | \$749,105 | \$787,560 |

MONTH / YEAR ENDING

MONTGOMERY COUNTY GENERAL FUND 13 MONTH HISTORY
Fiscal Year To Date Revenue and Expense With Cash in Bank



MONTH / YEAR ENDING

E-WASTE RECYCLING AGREEMENT BY AND BETWEEN COM2 COMPUTERS AND TECHNOLOGIES, LLC AND MONTGOMERY COUNTY RECYCLING

This Agreement is entered into as of February 12th, 2013 by and between Com2 Computers and Technologies, LLC an Illinois Company, known here as, "the COMPANY" and Montgomery County Recycling now known here as, "the HOST".

Whereas, the COMPANY is a recycler of excess and surplus computers and electronics that has offered to implement a free e-waste recycling program in Montgomery County, Illinois in the manner described below; and

Whereas, most electronic products contain components and materials, which are environmental and health risks; and

Whereas, the Electronics Products Recycling and Reuse Act was passed by the Illinois General Assembly on September 17th, 2008 and bans all e-waste from landfills after January 1, 2012; and

Whereas, the HOST desires to provide e-waste recycling services at a location they have determined suitable for these services to its residents;

Now, Therefore, In Consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Terms and Termination:

- a. This agreement will have an initial term from the date of execution of this agreement through February 1st, 2014. This agreement may be renewed each year 60 days prior to the aforesaid date, through a mutual agreement by both parties.
- b. The COMPANY or the HOST may terminate this agreement or any renewed agreement upon written notification to the other party within 60 days prior to the aforesaid date in the above section.

2. Services to be Provided by the COMPANY and/or the HOST:

- a. The COMPANY shall provide all necessary materials, i.e.; semi trailer, Gaylord Boxes, pallets and any other materials needed or required for containment of the collected e-waste materials, to the HOST at no cost for the term of this agreement or any renewed agreement between the COMPANY and the HOST.
- b. The containment materials will be set up for e-waste collections by the HOST in a secured (only the COMPANY'S Employees or Designees and/or the HOST'S Employees and/or Designees will be allowed to handle material and place in truck) location or locations designated by the HOST that will accept the following e-waste items...
 - Calculators, television sets, cell phones, portable music players, mp3 players, CD players, tape players, radios, boom boxes, speakers, computer laptops, computer notebooks, desktop computers, printers, copiers, VCR's DVD players, telephones, microwaves, and other standard household electronic devices are to be recycled at no charge to the resident or HOST.
- c. The COMPANY shall not send any of the electronics or electronic components to a landfill at any time; nor will any of the recycling be performed outside the United States.
- d. Any media type, computer hard drive, zip drive, tapes or cd rom that contains personal data will be wiped clean, erased, purged or shredded according to D.O.D. (Department of Defense) Standards and Procedures by the COMPANY. This will be held in compliance with federal

regulations, which include the Federal Privacy Act HIPPA (Health Insurance Portability and Accountability Act and State Legislation) and Gramm-Leach-Bliley Act.

- e. Client liability is eliminated by a Certificate of Destruction (Certificate of Recycling) documenting the destruction process and verifying that the COMPANY has followed EPA, State and Federal guidelines during the recycling and destruction process and the COMPANY will provide a report to the HOST on the types and amount of items that the certificate makes reference to.
 - f. The HOST will make contact with the COMPANY, upon completion of the drive/drives, to pick up the collected electronic devices, components and parts in a timely fashion as not to hinder the operation of the HOST.
 - g. The HOST will make every attempt to fill the trucks, sent by the COMPANY to pick up the electronic devices, components and parts, to their fullest capacity not exceeding 45,000 lbs. Pick ups will be scheduled during the HOST'S hours of operation.
 - h. The COMPANY will not charge the HOST, residents, businesses or anyone who participates in the e-waste recycling program for Montgomery County.
 - i. The HOST agrees to support the COMPANY by promoting the Com2 Computers and Technologies, LLC name, address and business phone number, in coordination with the HOST'S Free Electronics Recycling Drives.
 - j. The HOST agrees to keep separate, electronics collected from businesses and residents and agrees to mark boxes and pallets in an effort to let the COMPANY know which collected material is from the businesses.
 - k. The COMPANY, in turn, beginning January 1, 2012 will compensate the HOST at a value of \$0.02 cents per NET pound for all materials collected by the HOST and received by the COMPANY for the contract year.
 - l. The COMPANY agrees to send compensation to the HOST along with the Certificates of Recycling after all weights from the current drive have been recorded with the COMPANY.
3. **Force Majeure:** Neither party (the HOST nor the COMPANY) shall be held liable for failure to perform the party's obligations for any cause beyond that parties reasonable control, including: production of material, transportation and pick up of material, labor difficulties, fire, flood, earthquake, storm, or other natural disasters. In the event of any delay on that party's performance due in whole or in part to any cause beyond that party's reasonable control, that party shall have such additional time for performance as may be reasonably necessary under the circumstances.
 4. **Indemnification Clause:** The COMPANY agrees to indemnify, defend and hold harmless the HOST against any claims, losses, damages or expenses due to the acts or omissions of the COMPANY, its officers, agents or employees in the performance of any of the terms of this contract.
 5. **Non-Waiver:** The waiver of any breach of the terms of this Agreement shall not constitute the waiver of any other or further breach hereunder, whether or not of a like kind or nature.
 6. **Notices:** Any notice given by either party hereto the other party shall be deemed to have been sufficiently given by overnight delivery service, regular mail, certified mail and/or facsimile and in such case confirmed by regular mail to the addresses set for below for the other party (or at such other address as maybe specified in writing by such other party from time to time):

If to the COMPANY:

Com2 Computers and Technologies, LLC
 140 E. Fullerton Avenue
 Carol Stream, IL 60188
 Attention: Saheem Baloch
 Facsimile: (630) 690-Com2 (2662)

If to the HOST:

Montgomery County Recycling
506 Corporate Drive
Hillsboro, Illinois 62049
Attention: Recycling Coordinator
Facsimile: (217) 532-2088

- 7. **Assignment:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Neither party shall assign this Agreement without the prior written consent of the other party; provided that a party may assign this Agreement to an affiliate or to a purchaser of its business.
- 8. **Severability:** In the event that any one or more of these provisions is held invalid, illegal or unenforceable, such provision or provisions shall be severed and the remaining provision or provisions shall remain binding and effective.
- 9. **Controlling Law and Venue:** This Agreement shall be construed and all the rights, powers and liabilities of the parties hereunder shall be determined in accordance with the laws of the State of Illinois. The parties hereby irrevocably consent and submit to the exclusive jurisdiction of Illinois State Courts or Federal Courts sitting in Montgomery County, Illinois, over any suit, action or proceeding which arises out of or relates in any way to this Agreement or any judgment entered in any court in respect hereof, and consents to serve of process by registered mail, return receipt requested or by any other means provided by Illinois law. The parties hereby waive the right to contest the jurisdiction and venue of said courts located in Montgomery County, Illinois on the grounds of inconvenience or otherwise.
- 10. **Entire Agreement:** This Agreement constitutes the entire Agreement between the parties and cancels and supersedes all previous agreements, if any, between the parties. Except as otherwise provided herein, this Agreement may be amended or modified only by a written instrument signed by the COMPANY and the HOST, respectively. No terms and conditions that may be contained in any order, acknowledgement, invoice or other form issued by either party shall be of any effect unless signed by the parties.

Approved this 12th day of February, 2013.

Com2 Computers and Technologies, LLC

By: Mark G. Merkle

Title: VICE PRESIDENT

Montgomery County:

[Signature]
Montgomery County Board Chairman

Attest: [Signature]
Montgomery County Clerk & Recorder

scheduled Full Board Meeting. Persons may also speak before the Board at the Invitation of the Chairman.

a group is invited to address the Board, such group shall choose the spokesperson as their representative and that spokesperson shall be allowed to speak 15 minutes.

- 29.) Any unusual voucher shall not be paid without majority approval of the appropriate committee of the Board.
- 30.) Any Vacancy in the County Board Chairmanship shall be filled by the Vice Chairman of the County Board, who shall be appointed by the Chairman.
- 31.) The County Board Chairman or Designee and a Committee Chairman may sign a voucher up to \$5,000. Any purchase over \$5,000 must be approved by the Full Board.
- 32.) A Roll Call vote is required for any expenditure of \$50,000 or more.
- 33.) Members wishing to submit a question to the State's Attorney shall first submit the question to the appropriate Committee Chair.
- 34.) Members will charge mileage from home or work, whichever is closer to attend their per diem allowable meetings. As of 9/13/11

RULES OF ORDER

of the

COUNTY BOARD

of

MONTGOMERY COUNTY ILLINOIS

COMMITTEE ASSIGNMENTS

COORDINATING COMMITTEE:

Mike Plunkett – Chairman **Terry Bone – Vice Chairman**
George Blankenship, Bonnie Branum, Ron Deabenderfer, Bob Durbin, Sharon Kuchar, Jim Moore

Planning & Grounds Committee:

Terry Bone – Chairman **Frank Komor – Vice Chairman**
Nikki Bishop, Gene Miles, Jim Moore, Richard Wendel

Economic Development Committee:

Ron Deabenderfer – Chairman **Jarod Hitchings – Vice Chairman**
Connie Beck, Nikki Bishop, Joe Gasparich, Scott Merano

E.M.A./Ambulance Committee: As of 10/1/11

Jim Moore – Chairman **Joe Gasparich - Vice Chairman**
Chuck Graden, Jarod Hitchings, Frank Komor, Scott Merano

Finance Committee:

George Blankenship–Chairman **Ron Deabenderfer-Vice Chairman**
Connie Beck, Bonnie Branum, Roy Hertel, Dennis Williams

Health, Welfare & Elections Committee: As of 10/1/11

Bob Durbin – Chairman **Richard Wendel – Vice Chairman**
Mary Bathurst, Ed Helgen, Sharon Kuchar, Gene Miles

Personnel Committee:

Sharon Kuchar – Chairman **George Blankenship – Vice Chairman**
Mary Bathurst, Chuck Graden, Roy Hertel, Jarod Hitchings

Road and Bridge Committee:

Bonnie Branum – Chairman **Frank Komor – Vice Chairman**
Terry Bone, Ed Helgen, Gene Miles, Dennis Williams

County Board Liaisons

- 911 Board – Roy Hertel
- CEFS Board – Nikki Bishop
- Health Department Board – George Blankenship
- IL Association of County Officials – Terry Bone, Sharon Kuchar
- Information Steering Committee – Mike Plunkett
- MCEDC – Ron Deabenderfer
- Montgomery County Water Company – Bonnie Branum
- Senior Citizens Board– Mary Bathurst
- United County Council of Illinois – Bob Durbin, Ed Helgen
- U of I Extension Service – Connie Beck
- Veterans Assistance Commission – Jim Moore
- West Central Development Council – Jarod Hitchings, Sharon Kuchar, Richard Wendel
- Workforce Investment Board – Bob Durbin



2010 – 2012

Before

Mike Plunkett
Chairman

Terry Bone
Vice Chairman

Sandy Leitheiser
County Clerk

MEMBERS OF THE COUNTY BOARD ¹³ OF 40

DISTRICT 1

Dennis Williams, 6264 Saddle Club Ave., Raymond, 62560.....229-3458
Connie Beck, 3413 N. 15th Ave., Litchfield, IL 62056.....324-3588
Jarod Hitchings, 4 Circle Drive, Farmersville, IL 62533.....227-4522

DISTRICT 2

Joe Gasparich, 212 S. Vine St., Nokomis, IL 62075..... 630-2724
Gene Miles, 218 S. Pine St., Nokomis, IL 62075.....563-8661
Chuck Graden, 21375 Ohlman Rd., Nokomis, IL 62075..... 563-2366

DISTRICT 3

Bonnie L. Branum, 22179 Horse Ave., Fillmore, IL 62032.....538-2298
Robert L. Durbin, 704 S. Main St., Witt, IL 62094..... 594-7721
George Blankenship, 2218 Klar Ave., Hillsboro, IL 62049.....532-5473

DISTRICT 4

Jim Moore, 1621 Seymour Ave., Hillsboro, IL 62049.....532-9309
Terry Bone, 304 W. 3rd St., Coffeen, IL 62017.....534-6285
Mike Plunkett, 2 Yount Drive, Hillsboro, IL 62049.....532-7920

DISTRICT 5

Sharon Kuchar, P.O. Box 388, Litchfield, IL 62056.....324-7127
Richard Wendel, P.O. Box 266, Litchfield, IL 62056.....324-7917
Frank Komor, 110 Worksaver Tr., Litchfield, IL 62056.....246-7433

DISTRICT 6

Ronald Deabenderfer, 117 E. Tremont, Hillsboro, IL 62049.....532-5139
Scott Merano, 230 Lakewood Dr., Hillsboro, IL 62049.....532-6430
Roy Hertel, 28 Hilltop Dr., Hillsboro, IL 62049.....532-2436

DISTRICT 7

Nikki Bishop, 1010 E. Chapin St., Litchfield, IL 62056.....324-2495
Edward Helgen, 1504 N. State St., Litchfield, IL 62056.....324-3426
Mary Bathurst, 582 Arrowhead Lane, Litchfield, IL 62056.....324-2044

RULES OF ORDER

1.) Quorum to conduct business shall consist of one more than half of the members of any meeting.

2.) Board Meeting Procedures:

Call to Order by Chairman

- Roll Call
- Pledge of Allegiance to the Flag
- Mileage and Per Diem.....Approval
- Minutes of Previous Meeting (any changes).....Approval

Consent Agenda

- Chief Assessment Officer's Report
- Circuit Clerk's Report
- County Clerk and Recorder's Report
- County Treasurer's Report
- G.I.S. Coordinator's Report
- Health Department Report
- Probation Office Report
- Public Defender's Report
- Sheriff's Report
- T.B. Department Report
- V.A.C. Report.....Approval of 11 Reports

Committee Reports

- Coordinating Committee Report
- Building & Grounds Committee Report
- Economic Development Committee Report
- E.M.A/Ambulance Committee Report
- Finance Committee Report
- H.W.E. Committee Report
- Personnel Committee Report
- Road and Bridge Committee Report.....Approval of 8 Reports

Other Procedures

- Chairman's Report
- Special Announcements
- Announce Schedule Changes
- Appointments
- Motion to Approve and Pay all Bills.....Approval

ADJOURN Meeting

ALL BOARD MEETINGS: 8:30 AM 2nd Tuesday of Each Month

- 8.) All questions relating to the priority of business shall be decided without debate.
- 4.) The Chairman shall preserve order and decide questions of order subject to an appeal to the board without debate.
- 5.) When two or more members speak at once, the Chair shall name the member who is entitled to the floor.
- 6.) No member shall speak more than twice on the same question without leave from the Chair, and shall not occupy more than 15 minutes the first time, no more than 5 minutes the second time. The member shall stand whenever he speaks on a question if requested by the Chair.
- 7.) A member called to order by the Chair shall immediately end his/her remarks unless permitted to explain, and if there is no appeal, the decision of the Chair shall be final.
- 8.) Every member present on putting of a question shall vote thereon, unless excused by the Chair or unless he/she is directly interested.
- 9.) No motion shall be debated or put unless seconded. When motion is seconded, it shall be stated by the Chair or by any member of the board.
- 10.) The County Board Meeting for the month of October shall be recessed rather than adjourned at their conclusion until the new FY budget is final in November.
- 11.) A motion to adjourn is always in order and shall be decided without debate unless a question of time to adjourn occurs.
- 12.) All Committees shall be appointed by the Chair.
- 13.) All Committees shall report with the statement of facts and an opinion of the majority.
- 14.) After a motion is stated by the Chair or read by the Clerk, it shall be deemed in possession of the Board, but may be withdrawn by the mover at any time before the vote is taken, by consent of the second.
- 15.) When a question is under debate, no motion shall be received but to adjourn, to lay on table, to postpone, or to commit or to amend, which motions shall have precedence in the order they stand arranged.
- 16.) When a question has been put and carried in the affirmative or negative it shall be in order for any member who voted in the majority to move for reconsideration thereof. A roll call may be had on any question on request of any one member.
- 17.) A bill may be referred to a committee without reading.
- 18.) The Chairman may, at his/her option, have his name called on any roll call.
- 19.) All questions shall be decided by a majority vote unless otherwise specified in the rules.
- 20.) There shall be eight (8) standing committees. Each member shall be on at least one committee. The Chairman or his/her designee shall be an ex-officio member of each committee.
- 21.) The Clerk shall call the names of the members in alphabetical order beginning with the member whose last name begins with the letter closest to the letter "A". For each subsequent vote, the name of the person who voted first on the preceding issue shall be called last. This progressive voting shall be carried forward from meeting to meeting with the purpose of allowing members to vote first in rotation.
- 22.) All bills against the County, except for mileage and per diem of members of the Board, shall be presented and filed in the office of the County Clerk on or before the 26th of the preceding month.
- 23.) The rules may be suspended in any particular case by a two-thirds vote of the members present.
- 24.) No alterations may be made in any of the rules of the County Board without consent of the majority of members thereof or without one day's notice thereof to be given.
- 25.) All applications for financial assistance, positions and raising of salaries and on all propositions to appropriate money from the County Treasury, shall be taken by "Ayes" and "Nays" and entered on the records of the meeting.
- 26.) The appropriate committee is authorized and directed to supervise the purchase of all supplies for the various county offices where the amount involved is more than \$1,000.00.
- 27.) Any Person, persons or organizations wishing to appear before the Board must notify the County Clerk of such request by 4:00 PM the day the Coordinating Committee meets prior to the next

of the
**COUNTY
BOARD**
of
**MONTGOMERY COUNTY
ILLINOIS**



2012 – 2014

after

**Roy Hertel
Chairman**

**Mary Bathurst
Vice Chairman**

**Sandy Leitheiser
County Clerk**

- any Vacancy in the County Board Chairmanship shall be filled by the Vice Chairperson of the County Board, who shall be appointed by the Chairperson. The Chairperson shall preside at all meetings of the County Board. In the event of the absence or temporary inability of the Chairperson to preside at a meeting, the Vice Chairperson shall act as Chairperson pro-tempore for the meeting. In the event that neither is available, the order of succession shall be the Personnel Chairperson, Finance Chairperson, Economic Development Chairperson.
- 31.) The County Board Chairperson or Designee and a Committee Chairperson may sign a voucher up to \$5,000. Any purchase over \$5,000 must be approved by the Full Board.
 - 32.) A Roll Call vote is required for any expenditure of \$50,000 or more.
 - 33.) Members wishing to submit a question to the State's Attorney shall first submit the question to the appropriate Committee Chair.
 - 34.) Members will charge mileage from home or work, whichever is closer to attend their per diem allowable meetings.
 - 35.) A Board Member may conference call to a committee meeting if they are unable to attend for health reasons or work related reasons. There must be a quorum physically present at the meeting, and then the board member can participate in the Committee meeting by phone. Only members physically present at meetings will receive per diem.

COMMITTEE ASSIGNMENTS

Coordinating Committee:

Roy Hertel – Chairman Mary Bathurst – Vice Chairman
Connie Beck, Joe Gasparich, Heather Hampton+Knodle, Gene Miles,
Glenn Savage, Bob Sneed

Building & Grounds Committee:

Bob Sneed – Chairman Nikki Bishop – Vice Chairman
Ron Deabenderfer, Gene Miles, Jim Moore, Richard Wendel

Economic Development Committee:

Heather Hampton+Knodle – Chairman Megan Beeler – Vice Chairman
Nikki Bishop, Ron Deabenderfer, Jay Martin, Dave Ronen

E.M.A./Ambulance Committee:

Glenn Savage – Chairman Chuck Graden – Vice Chairman
Joe Gasparich, Sharon Kuchar, Mike Webb

Finance Committee:

Joe Gasparich – Chairman Mike Plunkett – Vice Chairman
Mary Bathurst, Connie Beck, Megan Beeler, Bonnie Branum

Health, Welfare & Elections Committee:

Connie Beck – Chairman Chuck Graden – Vice Chairman
Earlene Robinson, Mike Webb, Richard Wendel

Personnel Committee:

Mary Bathurst – Chairman Joe Gasparich – Vice Chairman
Jay Martin, Jim Moore, Mike Plunkett, Dave Ronen

Road and Bridge Committee:

Gene Miles – Chairman Bonnie Branum – Vice Chairman
Sharon Kuchar, Earlene Robinson, Glenn Savage, Bob Sneed

County Board Liaisons

911 Board – Mike Webb
CEFS Board – Earlene Robinson
CIEDA Board – Heather Hampton+Knodle
Health Department Board – Jay Martin
IL Assoc. of County Officials – Mike Plunkett, Sharon Kuchar
Information Steering Committee – Roy Hertel
MCEDC – Ron Deabenderfer, David Ronen
Montgomery County Water Company – Bonnie Branum
Planning Commission – Megan Beeler
Senior Citizens Board – Nikki Bishop
United County Council of Illinois – Connie Beck, Gene Miles
University of Illinois Extension Services – Chuck Graden
Veterans Assistance Commission Board – Bob Sneed
West Central Development Council – Richard Wendel, Jo Ann Keele – Non-board
Workforce Investment Board – Ken Nimmons – Non-board member

MEMBERS OF THE COUNTY BOARD

DISTRICT 1

Megan Beeler, 20307 Ogden Rd., Raymond, IL 62560.....246-0392
Mike Webb, 344 S. McCullough, PO Box 114, Waggoner, IL 62572.....227-3335
Connie Beck, 3413 N. 15th Ave., Litchfield, IL 62056.....324-3588

DISTRICT 2

Joe Gasparich, 212 S. Vine St., Nokomis, IL 62075.....630-2724
Gene Miles, 218 S. Pine St., Nokomis, IL 62075.....563-8661
Chuck Graden, 21375 Ohlman Rd., Nokomis, IL 62075.....563-2366

DISTRICT 3

Heather Hampton+Knodle, 20212 Voils Ave., Fillmore, IL 62032.....538-2171
Bonnie Branum, 22179 Horse Ave., Fillmore, IL 62032.....618-267-2398
Jay Martin, 208 N. Second, P.O. Box 401, Witt, IL 62095.....594-7383

DISTRICT 4

Jim Moore, 1621 Seymour Ave., Hillsboro, IL 62049.....532-9309
Mike Plunkett, 2 Yount Drive, Hillsboro, IL 62049.....532-7920
Earlene Robinson, 505 W. Main, Coffeen, IL 62017.....534-2221

DISTRICT 5

Glenn Savage, 110 Quail Lane, Litchfield, IL 62056.....324-4687
Richard Wendel, 9672 Crabtree Tr., PO Box 266, Litchfield, IL 62056.....324-7917
Sharon Kuchar, 7163 Crabtree Tr., PO Box 388, Litchfield, IL 62056.....324-7127

DISTRICT 6

Roy Hertel, 28 Hilltop Dr., Hillsboro, IL 62049.....532-2436
Ronald Deabenderfer, 117 E. Tremont, Hillsboro, IL 62049.....532-5139
David Ronen, 319 Cress Circle, Butler, IL 62015.....254-4807

DISTRICT 7

Bob Sneed, 815 N. Illinois Ave., Litchfield, IL 62056.....324-4084
Nikki Bishop, 1010 E. Chapin St., Litchfield, IL 62056.....324-2495
Mary Bathurst, 582 Arrowhead Lane, Litchfield, IL 62056.....324-2044

RULES OF ORDER

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- Minutes of Previous Meeting (any changes).....Approval

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Liaison Reports

Committee Reports

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- Appointments
- Public Comments
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- 9.) No motion shall be debated or put unless seconded. When motion is seconded, it shall be stated by the Chair or by any member of the board.
- 10.) The County Board Meeting for the month of October shall be recessed rather than adjourned at their conclusion until the new FY budget is final in November.
- 11.) A motion to adjourn is always in order and shall be decided without debate unless a question of time to adjourn occurs.
- 12.) All Committees shall be appointed by the Chair.
- 13.) All Committees shall report with the statement of facts and the opinion of the majority.
- 14.) After a motion is stated by the Chair or read by the Clerk, it is deemed in possession of the Board, but may be withdrawn by the at any time before the vote is taken, by consent of the second.
- 15.) When a question is under debate, no motion shall be received but to adjourn, to lay on table, to postpone, or to commit or to amend, which motions shall have precedence in the order they stand arranged.
- 16.) When a question has been put and carried in the affirmative or negative it shall be in order for any member who voted in the majority to move for reconsideration thereof. A roll call may be had on any question on request of any one member.
- 17.) A bill may be referred to a committee without reading.
- 18.) The Chairperson may, at his/her option, have his name called on any roll call.
- 19.) All questions shall be decided by a majority vote unless otherwise specified in the rules.
- 20.) There shall be eight (8) standing committees. Each member shall be on at least one committee. The Chairman Chairperson of the Board or his/her designee shall be an ex-officio member of each committee.
- 21.) The Clerk shall call the names of the members in alphabetical order beginning with the member whose last name begins with the letter closest to the letter "A". For each subsequent vote, the name of the person who voted first on the preceding issue shall be called last. This progressive voting shall be carried forward from meeting to meeting with the purpose of allowing members to vote first in rotation.
- 22.) All bills against the County, except for mileage and per diem members of the Board, shall be presented and filed in the office County Clerk on or before the 26th of the preceding month.
- 23.) The rules may be suspended in any particular case by a two-thirds vote of the members present.
- 24.) No alterations may be made in any of the rules of the County Board without consent of the majority of members thereof or without one day's notice thereof to be given.
- 25.) All applications for financial assistance, positions and raising of salaries and on all propositions to appropriate money from the County Treasury, shall be taken by "Ayes" and "Nays" and entered on the records of the meeting.
- 26.) The appropriate committee is authorized and directed to supervise the purchase of all supplies for the various county offices where the amount involved is more than \$1,000.00.
- 27.) Any Person, persons or organizations wishing to appear before the Board wanting to submit information for Board Action must notify the County Clerk of such request by 4:00 PM on the day the Coordinating Committee meets prior to the next scheduled Full Board Meeting. Persons may also speak before the Board at the Invitation of the Chairman.
- 28.) If a group is invited to address the Board, such group shall choose one spokesperson as their representative and that spokesperson shall be allowed to speak 45 5 minutes.
- 29.) Any unusual voucher shall not be paid without majority approval appropriate committee of the Board.

Committee Chairs - Please review these goals to determine

1) If any action has been taken on those related to your committee since Jan. 2012

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RECOMMENDATIONS

INTRODUCTION

The recommendations in this chapter are the culmination of several months of research, discussion and public engagement. Throughout the planning process the leaders and citizens of Montgomery County have displayed the energy, enthusiasm and judgment that will be necessary to implement these recommendations. From the hundreds of ideas considered for improving the County the following goals and objectives were selected as the priorities for immediate action. Although the Plan is long range in nature there is a sense of urgency. In particular, many of the demographic and economic indicators highlight a need for actions to strengthen the local economy and reverse the long term trend of population loss.

↓
Then
let me
know
status
so I
can share
it with
Planning
Commission.

VISION

Through the process of developing a countywide comprehensive plan, the following vision statement for the County was developed and adopted.

Montgomery County offers a safe environment where all its citizens may reside, work, shop, learn, and play. The rural character of our county is preserved through measures that protect our natural and cultural resources, minimize residential sprawl, and save farmland. Montgomery County is enriched by sustainable agriculture and agribusiness as well as retention and recruitment of responsible, productive business and industry that offer family-wage jobs and employ the skilled workforce in the County. Adequate public facilities, services and transportation infrastructure will be provided to enhance the health safety and welfare of all residents. County and local governments work together to solve problems in a fiscally responsible manner.

Thank
you
Heather

COMPREHENSIVE PLAN GOALS AND OBJECTIVES

The Goals and Objectives of a Comprehensive Plan are statements that describe specific elements of the vision. They represent the values and priorities of the community and serve as a guide for evaluating future land use and planning decisions. The shared vision articulated in the goals also provides guidance for decision makers at the local, County and State levels. The goals in the Comprehensive Plan are general in nature, so they can remain relevant over the long-term. These goals also provide a framework for the development of attainable policies and actions consistent with community values. The goals and objectives are based on the analysis of trends and conditions in the county; surveys of residents, community leaders and farm land owners; and input at public meetings.

ECONOMIC DEVELOPMENT

Economic Development Goal 1: Support retention and creation of jobs providing wages and benefits sufficient to support families. Business expansion that does not provide living wage jobs may be given a lower priority.

Economic Development Goal 3: Support efforts to provide education and training that will enhance employability and opportunities for advancement for all residents.

1. Take a more active role in the West Central Development Council, Workforce Investment Act Board.
2. Take more active role in the Montgomery County Workforce Preparation Taskforce by naming county board members to board, providing financial support, or staffing.
3. Explore collaborative opportunities in the development of additional secondary and post-secondary vocational educational programs.
4. Promote cooperative programs between schools and economic development organizations that provide area youth with opportunities to learn about the local economy, employment opportunities, and entrepreneurship.

Economic Development Goal 4: Promote the protection of economically productive areas and resources, including farmland, forestry and lakes.

1. Encourage agri-tourism, production of specialty crops, direct marketing, farmers markets and other agriculture diversification strategies as a means of enhancing the economic vitality of agriculture.
2. Target value-added agricultural enterprises for location and expansion in Montgomery County.
3. Provide information about modern agriculture production to foster understanding and tolerance between farmers and their residential neighbors.

UTILITIES, INFRASTRUCTURE AND TRANSPORTATION

Utility, Infrastructure and Transportation Goal 1: Create a long term capital improvement and maintenance plan for the County Highway Department.

1. Promote the development and implementation of a 5-year capital improvement and maintenance plan for Montgomery County that incorporates current and proposed land-use changes in decision making. The plan should be reviewed annually by the Planning Commission and County Board.
2. Explore additional funding opportunities for county, township and municipal roadways for maintenance and improvement opportunities.
3. Rigorously pursue grant funds for road construction, maintenance and improvements.
4. Develop vision for future need of land transportation system; identify opportunities for road upgrades consistent with business growth and demand.

Utility, Infrastructure and Transportation Goal 2: Promote and support intergovernmental transportation system planning maintenance and construction with the appropriate federal, state, municipal and township governments.

1. Preserve and support the Litchfield Municipal Airport as a vital transportation resource.
2. Explore the option of making the Litchfield Municipal Airport a 'regional' airport with expansion of service.
3. Encourage collaborative efforts and planning among county, township and municipal governments.
4. Work to create opportunities for county, township and municipal governments to co-apply for funding to sustain and rebuild land transportation systems within Montgomery County.
5. Improve safety of railroad bridges, crossings and key roadways with high accident counts.

Utility, Infrastructure and Transportation Goal 3: Encourage the expansion and the availability of affordable high speed internet access to residential, business, and public sector users.

1. Explore opportunities to develop a public-private organization to support and grow affordable high speed internet access opportunities in Montgomery County.
2. Continue to play active role in the Demuzio Broadband Initiative and in other opportunities to increase data transfer capacity.

Utility, Infrastructure and Transportation Goal 4: Support the expansion of public potable water availability throughout the county.

1. Continue to support rural water districts in growth opportunities.
2. Work to development more collaborative efforts among water suppliers in and to Montgomery County. Encourage double hook-ups in the form of loops for the final plan to maintain water quality, two point source back-up, and physical security.
3. Encourage energy and water conservation practices and construction methods.

HOUSING

Housing Goal 1: Encourage the development and preservation of long-term, affordable housing for low and moderate income residents and for retirement living options.

1. Encourage infill housing development in urban areas to take advantage of existing infrastructure and services.
2. Support C.E.F.S. and the Montgomery County Housing Authority in their efforts to expand the quantity and improve the quality of affordable housing.
3. Promote and support the rehabilitation of existing housing units to create a larger stock of affordable housing.
4. Have active representation on the Montgomery County Housing Authority Board of Directors.

5. Work with Montgomery County Housing Authority, C.E.F.S. and other organizations to identify funding opportunities that support and grow more affordable housing options within Montgomery County.
6. Continue to create opportunities to take abandoned properties within Montgomery County and transfer ownership to local governments or other entities in an effort to encourage redevelopment that is consistent with neighboring properties.
7. Provide support and incentives such as tax abatements for development of retirement living communities.

LAND USE AND GROWTH MANAGEMENT

Land Use Goal 1: Establish a land use and growth management program to enable greater control over land use and development.

1. Continue to use the Montgomery County Planning Commission as the lead investigator into the development and implementation of a long-term land use and growth management program.
2. Create a more effective building permit process for new construction to track residential, commercial and industrial construction and development.
3. Research feasibility of adopting and enforcing building codes for new construction.
4. Prohibit development in flood plains is prohibited.
5. Decrease flooding and drainage problems by incorporating storm water management practices, such as detention and infiltration, in new development.
6. Consider forming an Agricultural Areas Committee under the Agricultural Areas Conservation and Protection Act (505 ILCS 5/) to protect farmland.

Land Use Goal 2: Update the County subdivision ordinance.

1. Set-up short-term advisory committee comprised of planning commission members, county board members, county clerk and recorder, engineer and GIS coordinator to development updated County subdivision ordinance.
2. Develop long-term schedule for review of subdivision ordinance.
3. Designate a County office with responsibility of implementation of scheduled review of subdivision ordinance.

Land Use Goal 3: Guide growth to developed areas where public facilities and services can be economically provided reducing the burden on taxpayers.

1. Phase and time development at a rate consistent with the County's ability to fund and expand community services and facilities through public and private resources.

-
2. Commercial and industrial uses which are not agriculturally related should be located in areas identifies for such use and where the full range of public services (sewer, water, fire protection and police protection) can be economically provided.

Land Use Goal 4: Encourage reclamation of land negatively impacted by mining, agriculture, or other activities to an equal to or higher use than its former state.

1. Continue to support and encourage reclamation of lands currently on Superfund list within Montgomery County.
2. Encourage intergovernmental cooperation in the practice of securing funds and in the effort of cleaning up Brownfield sites within Montgomery County.
3. Minimize the negative impacts of erosion, sedimentation and storm drainage on natural resources.

MEMORANDUM

TO: WCDC Board Members

FROM: Michael Cavanaugh, Deputy Director

DATE: January 17, 2013

RE: Report of Community Development, EDA and Economic Development Stimulus Activities, Illinois Rural Transportation, USDA and Planning CDBG Disaster Recovery Program.

EDA Grant

December 13, 2012 Mike Sherer, Marsha Mueller and myself meet in Springfield with Kelly Scott and Michelle Vaelzquez, Economic Specialists from the Economic Development Administration, Chicago, Illinois. Ms. Scott and Ms. Velazquez conducted a "Peer" Evaluation of the EDA Grant that was submitted by Mr. Cavanaugh. Mr. Cavanaugh has been administering the grant and has meet or surpassed all the requirements set by the EDA. The WCDC will be receiving \$190,884.00 over the next three years. The WCDC is one of a few Planning Commissions in the state to receive and administer an EDA Grant.

Potential EDA Investment Projects

Christian County

- Development of an Industrial Park - Taylorville
- Construction of Power Plant - Taylorville

Macoupin County

- Development of an Industrial Park - Carlinville
- Expansion of TDS Transport, Inc. - Staunton

In December the Planning Commission submitted an "Ike" Disaster Grant for an expansion of TDS Trucking. If the grant is awarded TDS will be partnering with the Job Center to assist in their recruiting of trainees. The funding of this project will be a huge economic boost to Macoupin County and the surrounding area.

Jersey County

- Road improvement to the road serving the Jerseyville Community Hospital
- Development project on City of Grafton Waterfront - River Boat Enterprises
- Construct new industrial park - Jerseyville
- Dredge the Illinois River to help promote the Marina in Grafton
- The Construction of a plant to process Asian Carp in Grafton
- Grafton Business Park

Greene County

- Greene County Business Park

**Department of Commerce and Economic Opportunities
Community Development Assistance Program and Other Grants
List of Potential CDAP Grant Applications for 2013
22 Potential**

- | | |
|---|---|
| Village of Brussels (Calhoun County)(2) | Village of Dorchester (Macoupin County) (2) |
| Village of Donnellson (Montgomery County) | Village of Kampsville (Calhoun County) |
| Village of Batchtown (Calhoun County)(2) | City of Gillespie (Macoupin County) (2) |
| City of Mt. Olive (Macoupin County) (2) | City of Staunton (Macoupin County) (1) |
| Village of East Gillespie (Macoupin County) (2) | City of Carrollton (Greene County) |
| City of Carlinville (Macoupin County) | City of Benld (Macoupin County) (2) |
| City of Hillsboro (Montgomery County) (2) | |

| Location | CDAP Grant | Grant Administration | Grant Award Expected Announcement Date |
|---|------------|----------------------|--|
| Village of Kampsville Calhoun County Replacement of Water Lines | \$125,250 | \$ 6,889 | Fall 2013 |
| City of Carrollton Greene County Construction of New Water Storage Tank | \$450,000 | \$24,000 | Fall 2013 |
| City of Carlinville Macoupin County Replacement of Water Lines | \$280,000 | \$16,800 | Fall 2013 |
| City of Hillsboro Montgomery County Water Main Replacement Project | \$400,000 | \$24,000 | Fall 2013 |
| Village of East Gillespie Macoupin County Replacement of Water Lines | \$400,000 | \$24,000 | Fall 2013 |
| City of Sawyerville Macoupin County Install new Water Lines | \$400,000 | \$24,000 | Fall 2013 |

| | | | |
|--|-----------------------|---------------------|--------------------|
| | | | |
| City of Staunton Macoupin County Installation of Public Infrastructure | \$920,000 | \$25,000 | Fall 2013 |
| Village of Batchtown Calhoun County Install new water system. (Total Cost = \$760,000.00) | \$450,000 | \$24,000 | Fall of 2012 |
| The City of Mt. Olive Macoupin County Replace deteriorated water system. | \$400,000 | \$24,000 | Fall of 2012 |
| Village of Dorchester Macoupin County Install sanitary sewer system. | \$400,000 | \$24,000 | Fall 2012 |
| Village of Dorchester Macoupin County Design sanitary sewer system. | \$100,000 | \$4,000 | Spring 2012 |
| **Village of Batchtown Calhoun County Develop plan to solve village's water problems. | \$ 67,000 | \$4,000 | Winter/Spring 2013 |
| Village of Donnellson Montgomery County Water distribution system improvements. | \$ 318,750 | \$19,125 | Fall 2012 |
| Village of Brussels Calhoun County Improvements to Water System | \$ 450,000 | \$27,000 | Fall 2012 |
| **Village of Brussels Calhoun County Improvements to Water System | \$100,000 | \$ 4,000 | Spring 2012 |
| City of Gillespie Macoupin County **Design Improvements to Water System | \$58,000 | \$ 4,000 | Winter/Spring 2013 |
| City of Mt. Olive Macoupin County **Design Improvements to Water System | \$100,000 | \$ 4,000 | Winter/Spring 2013 |
| City of Benld Macoupin County Improvements to sanitary/storm water removal system. | \$370,780 | \$22,468 | Fall of 2012 |
| City of Benld Macoupin County Improvements to sanitary/storm water removal system. | \$ 70,570 | \$ 4,000 | Winter/Spring 2013 |
| TOTAL | \$2,735,100.00 | \$158,593.00 | |

These Projects are currently being administrated by the WCDC

| Location | CDAP Grant | Grant Administration Funds Request | Project Status |
|---|-----------------------|------------------------------------|--|
| City of Witt Construction of new Water Storage Tank | \$391,000.00 | \$23,460.00 | Will start in the Fall of 2013 |
| Village of Irving Improvements to the Sanitary Sewer System. | \$265,904.00 | \$15,954.00 | Will start in the Fall 2013 |
| Village of Moweaqua Shelby County Improvements to sanitary sewer system #11-242016 | \$240,000 | \$14,400 | Fall/Winter 2013 |
| City of Girard Macoupin County Install new water lines. #11-242010 | \$213,855 | \$12,831 | 90% Complete |
| City of Carrollton Greene County Installation of new water wells. #09-242004 | \$243,975 | \$14,000 | Complete |
| City of Carlinville #08-242031 Macoupin County Replace Water Line on Plum Street | \$100,000 | \$ 7,000 | Complete |
| City of Roodhouse Greene County Installation of Water system | \$350,000 | \$21,000 | Complete |
| City of Staunton Macoupin County Improvements to storm water removal system. | \$350,000 | \$17,500 | Summer/Fall 2013 |
| ***EDA Planning Assistance Grant EDA Grant | \$190,884 | \$190,884 | Started October, 2012 and will be in effect for 3 years. |
| Comprehensive Regional Planning Fund | \$29,955 | \$29,955 | Started |
| TOTALS | \$2,375,573.00 | \$346,984.00 | TOTAL Grants 10 |

BOOK 13 PAGE 20
MONTGOMERY COUNTY

| <u>Community</u> | <u>Year</u> | <u>Project Title</u> | <u>Grant/Loan Money</u> | <u>Grant Reference No.</u> |
|------------------|-------------|---|-------------------------|----------------------------|
| Litchfield | 1983 | Buy-out of T.B.S. Manufacturing Company (Fixed Rate Financing Fund-Economic Development) | \$ 60,000 | #83-24404 |
| Hillsboro | 1984 | Acquisition costs for the (Brakes Plus, Inc.) (Fixed Rate Financing Fund-Economic Development) | \$ 75,000 | #86-24301 |
| Litchfield | 1985 | Ameritex Industries, Inc. (Linen Supply Company) (Fixed Rate Financing Fund-Economic Development) | \$100,000 | #85-24436 |
| Litchfield | 1986 | Relocation of existing business | \$ 92,500 | #86-24301 |
| Irving | 1987 | Continuing Recovery Center | \$ 27,516 | #87-27206 |
| Hillsboro | 1989 | Hayes Abrasives, Inc. Inc. (Emergency Shelter Grant Program) | \$101,000 | #89-24102 |
| Irving | 1989 | Continuing Recovery Center Inc. (Emergency Shelter Grant Program) | \$21,367 | #89-27119 |
| Farmersville | 1985 | Replacement of water treatment plant | \$300,000 | #85-24521 |
| Harvel | 1985 | Installation of new well | \$ 35,000 | #85-24523 |
| Nokomis | 1985 | Installation of sewer system | \$450,000 | #85-24562 |
| Witt | 1985 | Replacement of water mains | \$170,000 | #85-24562 |
| Taylor Springs | 1987 | Construct sewage collection system | \$330,000 | #87-24455 |
| Coffeen | 1987 | Installation of new sewage force main | \$287,500 | #87-24414 |
| Coalton | 1987 | Replace water lines | \$177,840 | #87-24412 |
| SUBTOTAL | | | \$2,227,723.00 | |

MONTGOMERY COUNTY

8007 13 PAGE 21

| <u>Community</u> | <u>Year</u> | <u>Project Title</u> | <u>Grant/Loan Money</u> | <u>Grant Reference No.</u> |
|-------------------|-------------|--|-------------------------|----------------------------|
| Nokomis | 1988 | Construct sanitary sewer laterals | \$313,800 | #88-24235 |
| Witt | 1990 | Sewer system improvements | \$ 42,500 | #90-24237 |
| Hillsboro | 1990 | Sewer installation project | \$316,000 | #90-24203 |
| Ohlman | 1993 | Technical Assistance Planning grant | \$ 25,000 | #93-24253 |
| Witt | 1992 | Improvements to sewer lagoon | \$ 36,000 | #86-24485 # 90-24292 |
| Irving | 1992 | Renovate lagoon system | \$ 30,394 | #92-24240 |
| Coffeen | 1993 | Construction water tower | \$210,000 | #93-24218 |
| Fillmore | 1994 | Design engineering grant | \$ 47,500 | #94-24242 |
| Montgomery County | 1994 | Removal of Architectural Barriers (ADA) | \$ 77,000 | #94-24650 |
| Irving | 1994 | Replacement of water mains | \$ 84,487 | #92-58116 |
| Hillsboro | 1995 | Removal of Architectural Barriers (ADA) | \$ 12,440 | #95-24608 |
| Litchfield | 1995 | Removal of Architectural Barriers (ADA) | \$ 60,620 | #95-24610 |
| Ohlman | 1994 | Technical Assistance Planning grant | \$ 25,000 | #93-24523 |
| Witt | 1995 | Planning Grant - Analyze sewer distribution system | \$ 18,500 | #95-24527 |
| SUBTOTAL | | | \$1,299,241.00 | |

| <u>Community</u> | <u>Year</u> | <u>Project Title</u> | <u>Grant/Loan Money</u> | <u>Grant Reference No.</u> |
|-----------------------------|-------------|--|-------------------------|----------------------------|
| Montgomery County on behalf | 1995 | Installation of water lines | \$387,000 | #95-24250 |
| Ohlman | 1996 | Design Engineering grant - sanitary sewage collection and treatment system | \$ 85,000 | #97-24246 |
| Waggoner | 1996 | Construction of elevated water storage tank | \$295,000 | #96-24281 |
| Panama | 1999 | Stabilize Bearcat Creek (emergency grant) | \$ 42,000 | #99-24404 |
| Schram City | 1999 | Waterline improvements | \$285,000 | #99-24247 |
| Ohlman | 2000 | Construction of sanitary sewer collection and treatment system | \$400,000 | #00-24255 |
| Irving | 2002 | Planning Assistance - study of new water storage tank | \$ 19,250 | #02-24509 |
| Waggoner | 2002 | Planning Assistance - develop plan for sewer disposal problems | \$ 24,250 | #02-24518 |
| Witt | 2002 | Planning Assistance upgrading water treatment plant | \$ 20,250 | #02-24522 |
| Harvel | 2002 | Emergency Public Facility water treatment plant repairs | \$ 36,000 | #02-24403 |
| Witt | 2003 | Design changes to Water Treatment Plant | \$ 68,000 | #03-24270 |
| SUBTOTAL | | | \$1,661,750.00 | |

MONTGOMERY COUNTY (cont)

13 AGF 23

| <u>Community</u> | <u>Year</u> | <u>Project Title</u> | <u>Grant/Loan Money</u> | <u>Grant Reference No.</u> |
|--------------------|-----------------------|--------------------------------------|-------------------------|----------------------------|
| Ohlman | 2004 | Design Water System | \$ 56,100 | #02-24286 |
| Irving | 2004 | Install new Water Tank | \$295,000 | #03-24224 |
| Donnellson | 2004 | Develop plan to solve Water problems | \$ 22,900 | #04-24505 |
| Waggoner | 2006 | Design new Water System | \$135,000 | #05-24269 |
| Irving | 2007 | Install new water lines | \$145,792 | #06-24208 |
| Witt | 2007 | Upgrade water treatment plant | \$200,000 | #02-24289 |
| Ohlman | 2007 | Install new water system | \$350,000 | #07-24203 |
| Audubon Township | 2007 | Design new water system | \$114,388 | #07-245001 |
| City of Carrollton | 2009 | Install new water wells | \$243,975 | #09-242004 |
| SUBTOTAL | \$1,563,155.00 | | | 48 Total Grants |
| TOTAL | \$6,751,869.00 | | | |

City of Witt 2012 Replace water storage tank \$391,000.

Village of Irving 2012 Repair sanitary sewer disposal system \$258,750

3/11/13 DRAFT

County of Montgomery
2013 Priorities

9-1-1 Funding – Support HB 3073

Although Montgomery County favors an increase equivalent to the land line rate with a larger proportion supporting local emergency services, we support this bill. The surcharge does NOT increase from the current \$0.73 per line. Instead, it reallocates how the surcharge is distributed. Currently: ETSB's receive \$0.57. Carriers can receive \$0.15 Illinois Commerce Commission receives \$0.01 for administrative costs. Under the proposed legislation, the surcharge distribution would be: ETSB's receive \$0.70, County ETSB's with a population of less than 250,000 receive \$0.02, Illinois Commerce Commission receives \$0.01 for administrative costs. The ICC could require an annual report of income and expenditures from ETSB's. The Act would sunset on Jan. 1, 2018

Illinois Farmland Assessment Law – Support HB2651

Montgomery County supports this bill, which is also supported by Illinois Farm Bureau, that would limit value changes of all Farmland Productivity Index (PI) soils to 10% of Illinois median cropland soil PI. This change would impact the 2014 assessed values for taxes payable in 2015.

Motor Fuel Tax – Support Increase in Counties' Share of Motor Fuel Tax

Since 2006, the 10 primary inputs of the county road and bridge program have increased an average 160%. (Between 2000 and 2008, the Illinois Association of County Engineers stated bid material costs had increased 191%.) Meanwhile, the motor fuel tax allocation from the state has decreased 11.39% in 2006 dollars.

Coal Severance Tax – Support

The State of Illinois should institute a severance tax on the harvest of Illinois coal. 80% of the severance tax would go to the county where the mine is located and 15% would be retained by the State for land reclamation projects (i.e. brownfield redevelopment) and 5% would be retained by the State for administrative overhead. A severance tax is defined as a tax imposed by a state on the extraction (severing) of a natural resource such as oil, gas, timber, coal or other minerals. Illinois does have a severance tax listed for timber so this concept is not foreign to our state. 11 states have a coal severance or extraction tax while 5 more have one or combination of excise, reclamation, or net proceeds tax.

Promote Use of Illinois Coal – require retrofitted/scrubber equipped Illinois-based coal-fired power plants to use some percentage of Illinois coal.

School Reimbursements – the State of Illinois should meet its constitutional financial obligation to fund public education by reimbursing school districts in a timely manner. Transportation reimbursements are a high priority to rural districts.

Election Judge Reimbursements – Support continued reimbursement of election judges through Illinois State Board of Elections.

CONSOCIATE DANSIG

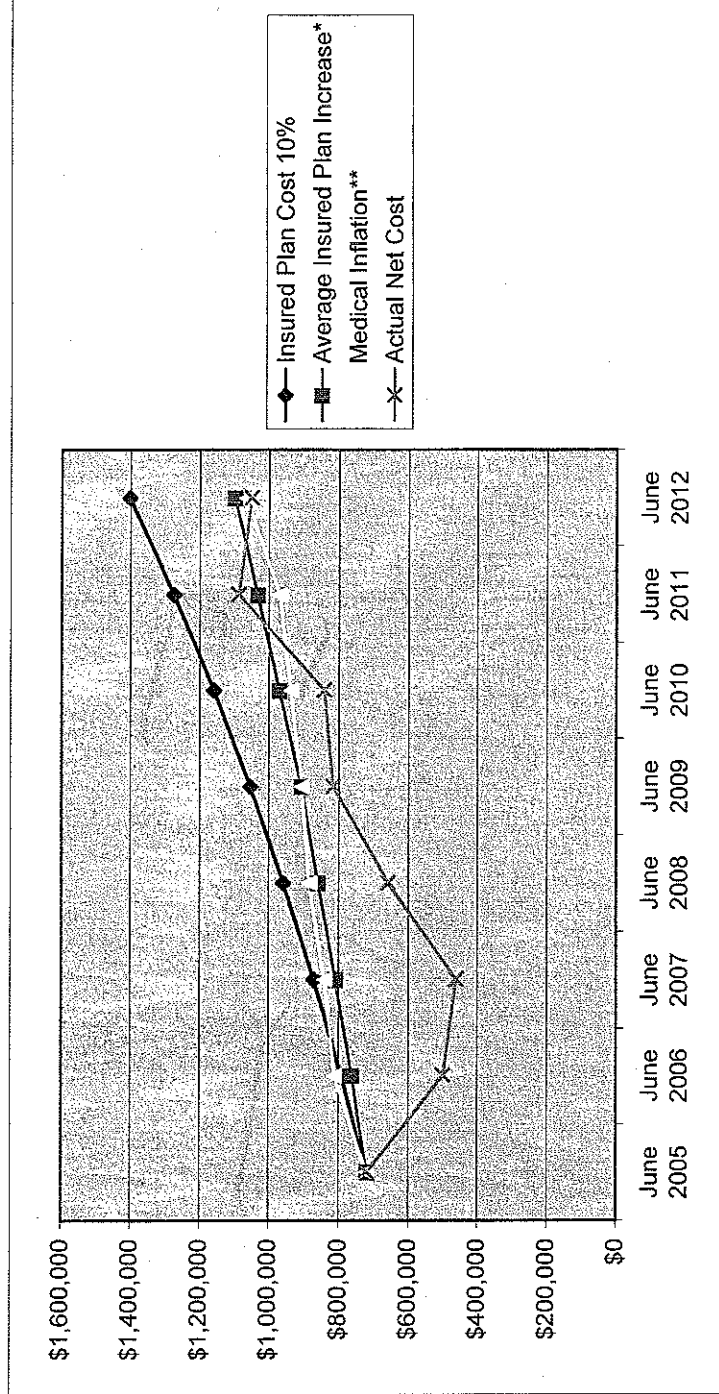
FILED
MAR 04 2013

Montgomery County

COUNTY

Stephanie Lathrop
CLERK

| | June 2005 | June 2006 | June 2007 | June 2008 | June 2009 | June 2010 | June 2011 | June 2012 | Total Savings |
|--------------------------------|-----------|-----------|-----------|-----------|-------------|-------------|-------------|-------------|---------------|
| Insured Plan Cost 10% | \$719,961 | \$791,957 | \$871,153 | \$958,268 | \$1,054,095 | \$1,159,504 | \$1,275,455 | \$1,403,000 | \$1,735,757 |
| Average Insured Plan Increase* | \$719,961 | \$763,879 | \$810,475 | \$861,535 | \$908,920 | \$971,635 | \$1,033,820 | \$1,099,984 | \$975,588 |
| Medical Inflation** | \$719,961 | \$811,684 | \$840,554 | \$883,968 | \$907,367 | \$937,965 | \$968,708 | \$1,065,578 | \$975,571 |
| Actual Net Cost | \$719,961 | \$500,787 | \$463,088 | \$659,458 | \$818,179 | \$843,659 | \$1,089,504 | \$1,052,863 | |



*Mercer National Survey of Employers
**US Bureau of Labor Statistics

MONTGOMERY COUNTY GENERAL FUND FY12 SUMMARY PER MONTH
CASH AVAILABLE

| | 12/31/11 | 01/31/12 | 02/28/12 | 03/31/12 | 04/30/12 | 05/31/12 | 06/30/12 | 07/31/12 | 08/31/12 | 09/30/12 | 10/31/12 | 11/30/12 |
|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| Grand Total | \$3,199,965 | \$3,029,422 | \$2,538,019 | \$2,374,514 | \$1,907,796 | \$1,741,018 | \$1,279,560 | \$1,872,093 | \$1,959,952 | \$2,248,446 | \$2,244,643 | \$2,703,04 |
| General Operations | \$3,012,550 | \$2,840,296 | \$2,331,252 | \$2,142,737 | \$1,649,853 | \$1,391,827 | \$875,214 | \$1,309,791 | \$1,394,007 | \$1,493,227 | \$1,319,667 | \$1,566,27 |
| Revolving Loan | \$187,415 | \$189,126 | \$189,952 | \$190,493 | \$191,850 | \$192,064 | \$192,916 | \$193,398 | \$193,948 | \$194,620 | \$195,319 | \$196,130 |
| Coal Royalty | \$0 | \$0 | \$16,815 | \$41,284 | \$66,093 | \$157,127 | \$211,430 | \$296,361 | \$371,997 | \$418,032 | \$630,779 | \$689,367 |
| GS RC Sales Tax | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$72,543 | \$0 | \$142,567 | \$198,878 | \$251,267 |

MONTH ENDING

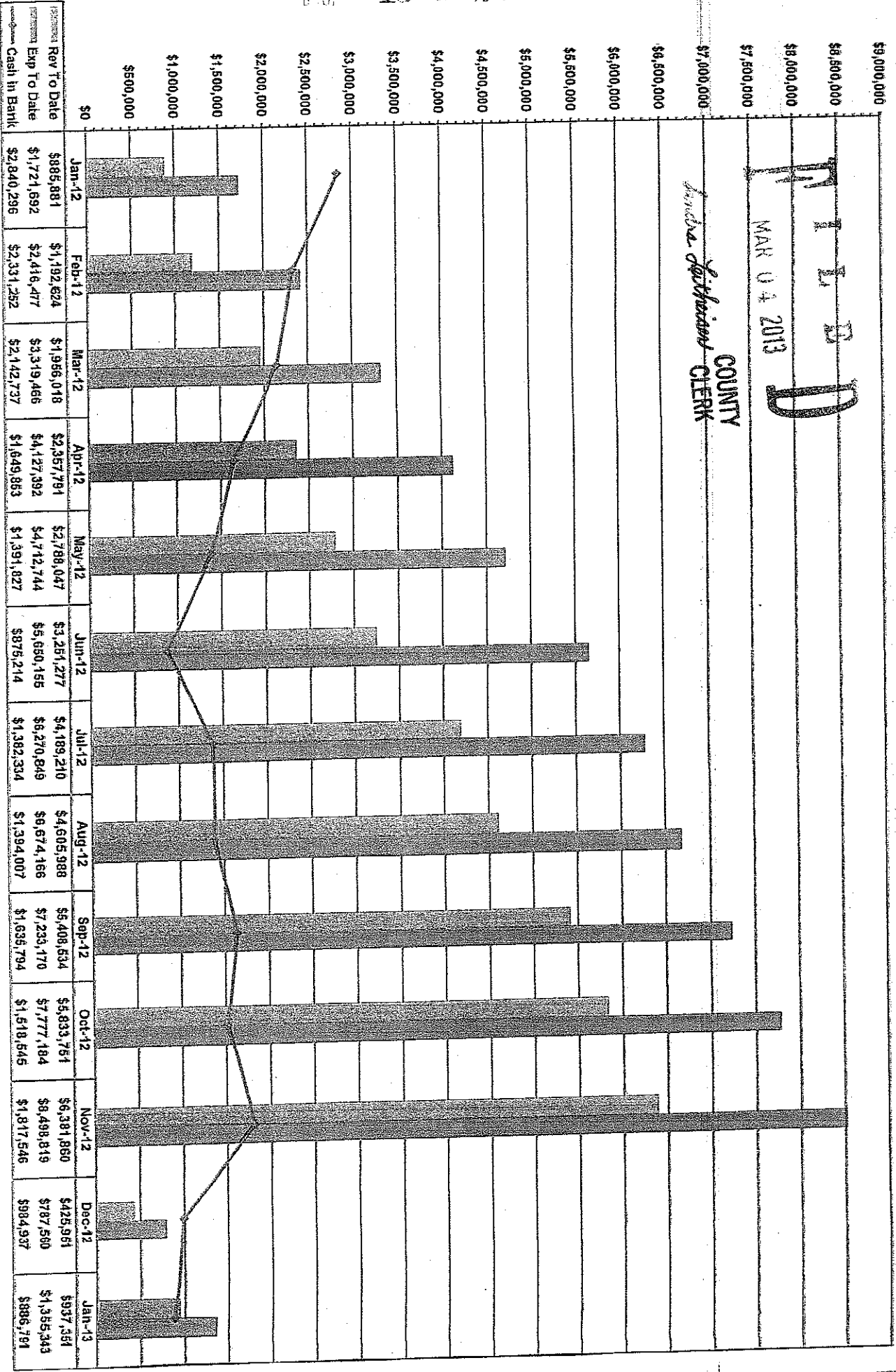
MONTGOMERY COUNTY GENERAL FUND FY12 SUMMARY PER MONTH
GENERAL OPERATIONS

| | | | | | | | | | | | | | | | | | | | |
|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|--|--|--|--|--|--|
| | \$8,600,000 | | | | | | | | | | | | | | | | | | |
| | \$8,100,000 | | | | | | | | | | | | | | | | | | |
| | \$7,600,000 | | | | | | | | | | | | | | | | | | |
| | \$7,100,000 | | | | | | | | | | | | | | | | | | |
| | \$6,600,000 | | | | | | | | | | | | | | | | | | |
| | \$6,100,000 | | | | | | | | | | | | | | | | | | |
| | \$5,600,000 | | | | | | | | | | | | | | | | | | |
| | \$5,100,000 | | | | | | | | | | | | | | | | | | |
| | \$4,600,000 | | | | | | | | | | | | | | | | | | |
| | \$4,100,000 | | | | | | | | | | | | | | | | | | |
| | \$3,600,000 | | | | | | | | | | | | | | | | | | |
| | \$3,100,000 | | | | | | | | | | | | | | | | | | |
| | \$2,600,000 | | | | | | | | | | | | | | | | | | |
| | \$2,100,000 | | | | | | | | | | | | | | | | | | |
| | \$1,600,000 | | | | | | | | | | | | | | | | | | |
| | \$1,100,000 | | | | | | | | | | | | | | | | | | |
| | \$600,000 | | | | | | | | | | | | | | | | | | |
| | \$100,000 | | | | | | | | | | | | | | | | | | |
| Revenue Month | 12/31/11 | 01/31/12 | 02/28/12 | 03/31/12 | 04/30/12 | 05/31/12 | 06/30/12 | 07/31/12 | 08/31/12 | 09/30/12 | 10/31/12 | 11/30/12 | | | | | | | |
| Revenue FY To Date | \$306,561 | \$579,250 | \$307,243 | \$768,394 | \$443,058 | \$430,255 | \$464,958 | \$940,779 | \$416,778 | \$802,542 | \$425,221 | \$546,546 | | | | | | | |
| Expense Month | \$970,347 | \$751,572 | \$694,660 | \$903,325 | \$883,774 | \$694,545 | \$939,412 | \$620,694 | \$519,086 | \$561,938 | \$642,447 | \$749,306 | | | | | | | |
| Expense FY To Date | \$970,347 | \$1,721,892 | \$2,416,477 | \$3,319,466 | \$4,127,392 | \$4,712,744 | \$5,650,155 | \$6,270,849 | \$6,674,166 | \$7,233,170 | \$7,777,184 | \$8,498,819 | | | | | | | |
| Cash in Bank | \$3,012,550 | \$2,840,296 | \$2,331,252 | \$2,142,737 | \$1,649,853 | \$1,391,827 | \$875,214 | \$1,309,791 | \$1,394,007 | \$1,493,227 | \$1,319,667 | \$1,566,279 | | | | | | | |

MONTH ENDING

MONTGOMERY COUNTY GENERAL FUND 13 MONTH HISTORY
 Fiscal Year To Date Revenue and Expense With Cash in Bank

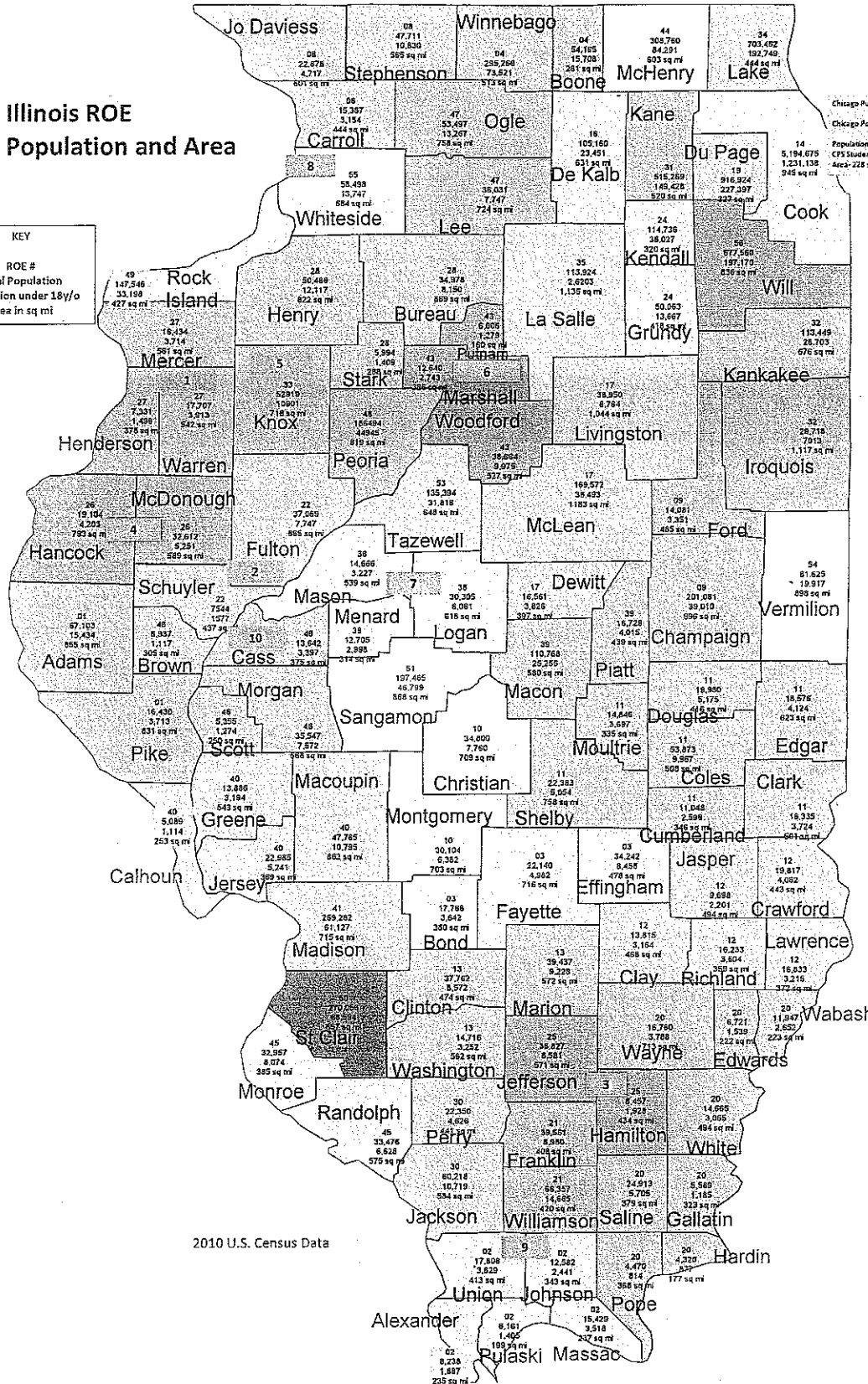
F I D
 MAR 04 2013
 Linda Stephens
 COUNTY CLERK



MONTH / YEAR ENDING

Illinois ROE
Population and Area

KEY
ROE #
Total Population
Population under 18y/o
Area in sq mi



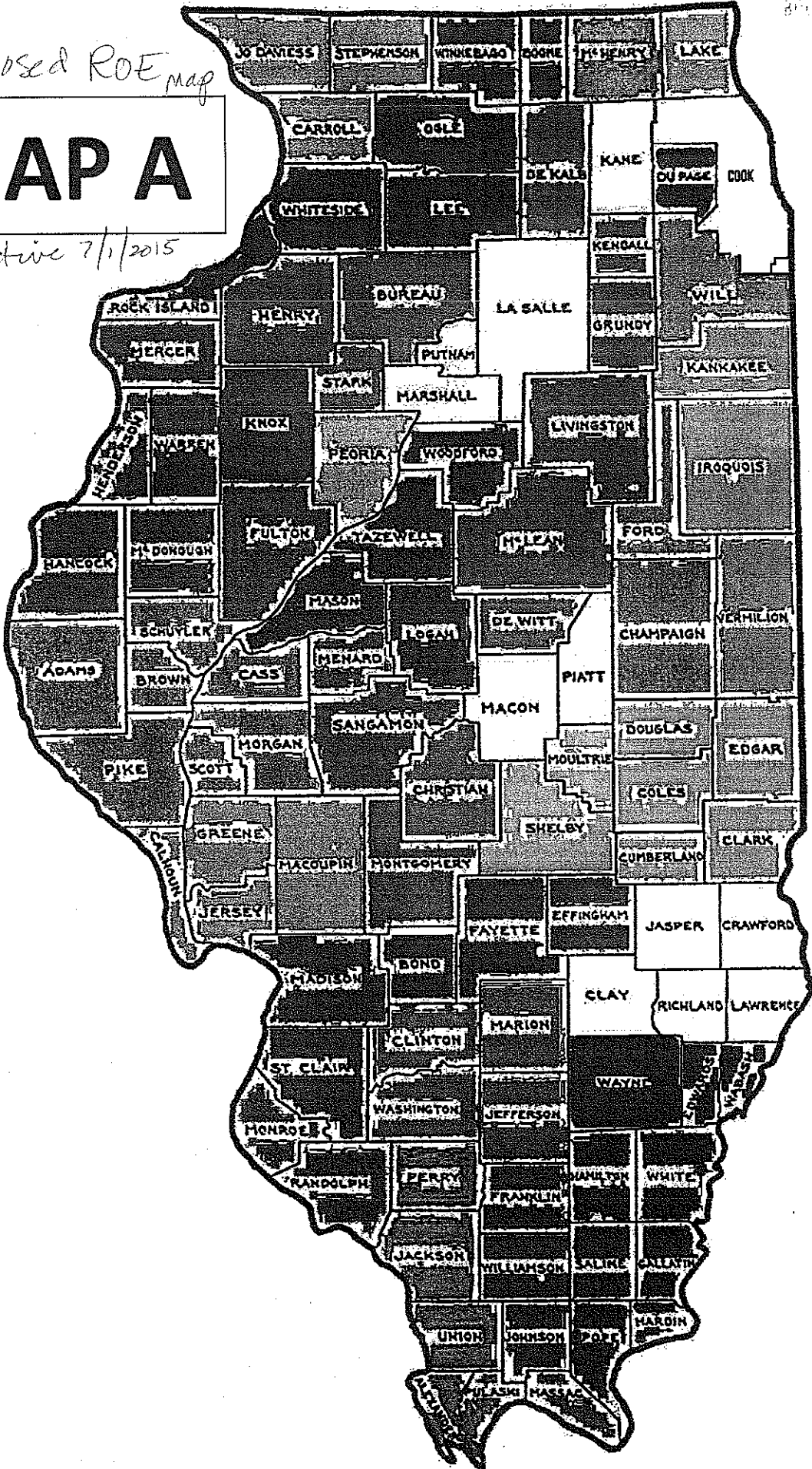
Chicago Public Schools (CPS)
Chicago Population - 2,635,559
Population under 18y/o - 622,683
CPS Student enrollment - 404,151
Area - 228 sq mi

2010 U.S. Census Data

Proposed ROE map

MAP A

effective 7/1/2015



FY2006 and FY2012 County MFT Comparison

| <u>Material</u> | <u>2006 Price</u> | <u>2012 Price</u> | <u>% Increase</u> |
|--------------------------------|---------------------|---------------------|-------------------|
| RipRap, RR3 | \$8.75 | \$12.25 | 140% |
| CA-15 Chipmix (Coldpatch) | \$34.50 | \$60.75 | 176% |
| CA-6 (Surface Rock) | \$4.75 | \$7.00 | 147% |
| CA-15 (Sealcoat Chips) | \$8.50 | \$12.50 | 147% |
| HFE-150 (Oil for Patches) | \$1.08 | \$2.14 | 198% |
| CA-14 (Sealcoat Chips) | \$8.50 | \$12.50 | 147% |
| HFE-300 (Oil for Cracksealing) | \$1.26 | \$2.19 | 174% |
| HFRS-2 (Oil for Seatcoat) | \$1.20 | \$2.14 | 178% |
| Ditch Aggregate | \$7.10 | \$9.50 | 134% |
| Rock Salt (Snow Plowing) | \$49.99 | \$79.39 | 159% |
| Total Yearly Allotment | \$764,277.00 | \$677,221.00 | -11.39% |

| | | |
|------------|--------------|--------------|
| Labor Cost | \$273,571.00 | \$330,449.00 |
| | 35.79% | 48.79% |

MONTGOMERY COUNTY, ILLINOIS

**Selected Financial Information
for
Presentation to
Montgomery County Board**

November 30, 2012

MONTGOMERY COUNTY, ILLINOIS

Selected Financial Information
November 30, 2012

8017 13 OF 33

Assessed Valuation

| | |
|--------|-----------------------|
| - 2009 | \$ <u>381,876,827</u> |
| - 2010 | \$ <u>385,863,719</u> |
| - 2011 | \$ <u>391,401,353</u> |

General Fund

Net change in fund balance

| | | Coal Rights | Principal | Interest |
|----------|-----------------------|-------------|---------------------|-------------------|
| 11/30/04 | \$ <u>440,441</u> | | \$ 500,000 | \$ - |
| 11/30/05 | \$ <u>(133,056)</u> | | 500,000 | - |
| 11/30/06 | \$ <u>31,141</u> | | - | - |
| 11/30/07 | \$ <u>2,439,897</u> | | 1,900,000 | 564,000 |
| 11/30/08 | \$ <u>(454,542)</u> | | - | - |
| 11/30/09 | \$ <u>587,698</u> | | 1,000,000 | 192,000 |
| 11/30/10 | \$ <u>(436,725)</u> | | 1,000,000 | 132,000 |
| 11/30/11 | \$ <u>(65,992)</u> | | 1,200,000 | 72,000 |
| 11/30/12 | \$ <u>(2,381,688)</u> | | <u>-</u> | <u>-</u> |
| | | | \$ <u>6,100,000</u> | \$ <u>960,000</u> |

Selected Financial Information
November 30, 2012

| <u>General Fund</u> | <u>2012</u> | | <u>2011</u> | |
|--|-----------------------|-----------------|---------------------|-----------------|
| Revenues: | | | | |
| Property taxes | \$ 878,925 | 14.69 % | \$ 875,244 | 12.26 % |
| Interest and costs | 15,679 | .25 | 123,492 | 1.73 |
| Sales taxes | 1,285,790 | 21.49 | 1,022,170 | 14.32 |
| Income | 709,664 | 11.86 | 811,818 | 11.37 |
| Replacement, inheritance and real estate transfer | 284,729 | 4.76 | 253,360 | 3.54 |
| Fines, fees and licenses | 1,903,477 | 31.81 | 1,891,396 | 26.49 |
| Miscellaneous | 94,893 | 1.59 | 1,352,073 | 18.94 |
| Reimbursed expenses and intergovernmental | 810,485 | 13.55 | 810,728 | 11.35 |
| Total revenues | <u>5,983,642</u> | <u>100.00%</u> | <u>7,140,281</u> | <u>100.00 %</u> |
| Expenditures: | | | | |
| Building and grounds | 512,750 | 6.03 % | 343,874 | 4.93 % |
| County Clerk | 254,763 | 3.00 | 255,496 | 3.53 |
| Treasurer | 223,499 | 2.63 | 226,096 | 3.12 |
| Coroner | 122,425 | 1.44 | 103,226 | 1.42 |
| Regional Superintendent | 67,294 | .79 | 53,132 | .73 |
| Supervisor of Assessments | 239,404 | 2.82 | 202,719 | 2.80 |
| Board of Review | 33,144 | .39 | 35,603 | .49 |
| County Board | 97,590 | 1.15 | 92,139 | 1.27 |
| Information System | 128,293 | 1.51 | 115,133 | 1.59 |
| Media Archives | - | - | 10,527 | .01 |
| Election | 160,165 | 1.88 | 145,333 | 2.01 |
| General Administrative | 1,131,966 | 13.31 | 978,484 | 13.50 |
| Geographic Information System | 57,326 | .67 | 68,124 | .94 |
| Judges | 2,454 | - | 2,732 | - |
| State's Attorney | 404,129 | 4.75 | 412,465 | 5.69 |
| Circuit Clerk | 311,385 | 3.66 | 288,959 | 4.00 |
| Probation | 301,484 | 3.55 | 294,411 | 4.06 |
| Public Defender | 206,138 | 2.42 | 191,754 | 2.65 |
| Jury and jurors | 148,730 | 1.75 | 132,680 | 1.83 |
| Sheriff | 2,271,094 | 26.71 | 2,276,547 | 31.42 |
| Emergency Services | 72,346 | .86 | 59,429 | .82 |
| Ambulance | 50,610 | .60 | 52,091 | .72 |
| Animal Control | 76,456 | .90 | 75,664 | 1.04 |
| Capital Improvement | 1,054,105 | 12.40 | 379,697 | 5.24 |
| Emergency Telephone | 85,710 | 1.01 | 130,439 | 1.80 |
| Economic and infrastructure development | 11,904 | .14 | 1,114 | - |
| Coordinated Services | 78,171 | .92 | 73,256 | 1.01 |
| Solid Waste | 42,965 | .51 | 39,766 | .55 |
| Recycling | 356,504 | 4.20 | 205,383 | 2.83 |
| Total expenditures | <u>8,502,804</u> | <u>100.00 %</u> | <u>7,246,273</u> | <u>100.00 %</u> |
| Excess (deficiency) of revenues over expenditures | (2,519,162) | | (105,992) | |
| Transfers | 40,000 | | 40,000 | |
| Insurance proceeds | 97,474 | | - | |
| Net change in fund balance | \$ <u>(2,381,688)</u> | | \$ <u>(65,992)</u> | |
| Fund Balance, end of year | \$ <u>2,364,391</u> | | \$ <u>4,746,079</u> | |

MONTGOMERY COUNTY, ILLINOIS

Selected Financial Information
November 30, 2012

13 35

Public Health

| | <u>2012</u> | | <u>2011</u> | |
|------------------------|---------------------|----------------|--------------------|----------------|
| Revenues: | | | | |
| Taxes | \$ 420,192 | 15.26% | \$ 415,670 | 15.15% |
| Fees and miscellaneous | 253,840 | 9.22 | 218,352 | 7.96 |
| Intergovernmental | 2,074,228 | 75.34 | 2,101,686 | 76.61 |
| Interest | <u>4,851</u> | <u>.18</u> | <u>7,605</u> | <u>.28</u> |
| Total revenues | <u>2,753,111</u> | <u>100.00%</u> | <u>2,743,313</u> | <u>100.00%</u> |
| Expenditures | <u>2,854,249</u> | | <u>2,770,506</u> | |
| Net change | \$ <u>(101,138)</u> | | \$ <u>(27,193)</u> | |

County Highway

| | | |
|--------------|---------------------|-------------------|
| Revenues | \$ 3,290,502 | \$ 2,506,267 |
| Expenditures | <u>3,622,225</u> | <u>2,284,507</u> |
| Net change | \$ <u>(331,723)</u> | \$ <u>221,760</u> |

MONTGOMERY COUNTY, ILLINOIS
 Selected Financial Information
 General Fund
 Years Ended

| | <u>2012</u> | <u>2011</u> | <u>2010</u> | <u>2009</u> |
|-----------------------------|-----------------------|---------------------|---------------------|---------------------|
| Operating revenues | \$ <u>6,121,116</u> | \$ <u>5,908,281</u> | \$ <u>5,530,275</u> | \$ <u>5,609,076</u> |
| Operating expenditures | | | | |
| General government | 3,379,157 | 2,955,006 | 2,822,487 | 2,470,921 |
| Judiciary and court related | 1,374,320 | 1,323,000 | 1,286,934 | 1,322,556 |
| Public safety | <u>2,556,216</u> | <u>2,405,296</u> | <u>2,291,100</u> | <u>2,124,070</u> |
| Total expenditures | <u>7,309,693</u> | <u>6,683,302</u> | <u>6,400,521</u> | <u>5,917,547</u> |
| Excess (deficit) | (1,188,577) | (775,021) | (870,246) | (308,471) |
| Coal monies | - | 1,272,000 | 1,132,000 | 1,192,000 |
| Capital outlay | <u>(1,193,111)</u> | <u>(562,971)</u> | <u>(698,479)</u> | <u>(295,831)</u> |
| Net change | \$ <u>(2,381,688)</u> | \$ <u>(65,992)</u> | \$ <u>(436,725)</u> | \$ <u>587,698</u> |

**MONTGOMERY COUNTY, ILLINOIS
BOARD COMMENTS**

11/30/12

1. Overall Comments - One page report shows a tremendous amount of information.

There are some positive and some challenges.

Positive - Capital outlay 4 years \$2,750,392.

County has continued to fund all operations without reduction of services.

2. Revenues - Little growth overall unless a new source is discovered (Like GSRC).

3. Expenditures - Have grown.

- Can we control or reduce in the future?

- Major expenditures - Payroll and related cost (health insurance, worker's compensation, payroll taxes, and retirement).

- Retirement funding.

- Employee review study - Are there some useful ideas?

- All governmental units are facing the same challenge.

- Adequate Funding Level - Are we working to identify?

- Other Funds - Can some monies be used?

- Can we develop a plan to reduce our dependency on coal monies?

MONTGOMERY COUNTY, ILLINOIS
BOARD COMMENTS
11/30/12

4. Coal Monies - All parties have legitimate reasons for the funds.
 - Employees.
 - Citizens - extra money - reduction in taxes.
 - Capital improvements - Roads & Bridges, etc.
 - Investments for the future.
 - New revenue source is it really for operating expense?
5. Fund Balance - Expenditures \$7,000,000
 - 50% - 60% - \$3,500,000 - \$4,200,000.
6. Sheriff Funds - A review is underway to determine the legal status.
7. Drug Testing - Consider bringing a nurse from Greenville vs. sending employees there for testing.
8. Grant Funds - An oversight individual to coordinate the applications, transactions, and classifications of federal and state monies.

Federal monies need CFDA numbers.
9. Fracking Boom - Oil & Coal Boom

North Dakota - Legacy fund - Hope \$1.3 billion by June.

Some states are considering future monies to divert revenue into a trust fund.

Alaska - Permanent Fund - \$42 billion.



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

PITMAN TOWNSHIP

PERMANENT PARCEL NUMBER: 03-28-202-003

As described in certificates(s) : 2008-00264 sold November 2009

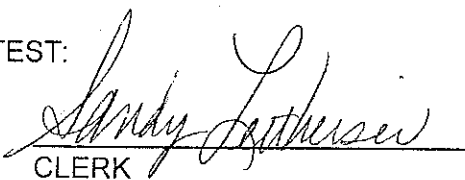
and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Dennis Sampson, has bid \$810.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$810.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 16th day of April, 2013

ATTEST:

CLERK


COUNTY BOARD CHAIRMAN

Cost-Benefit Analysis Montgomery County Copy Machine Contracts

The purpose of this analysis is to determine if there are possibilities for cost saving benefits in regards to the current copy machine contracts. Currently, Montgomery County has 26 copy machines spread over four locations in 16 different offices. It appears that each office maintains individual copy service contracts with an outside provider. The team provides creative solutions to help aid Montgomery County in saving money when it comes to their copying needs.

The spreadsheet that is attached will be used to explain why 80% of the copy machines used by Montgomery County are being used inefficiently. The contract with Tom Day has a maximum usage fee of \$0.0285 per copy. Even though this seems like a large number, it pales in comparison to the actual effective cost per copy that Montgomery County is actually paying for copies. As shown on the spreadsheet in (Column L, Line 33), the average cost per copy for all of their machines is \$0.06 per copy. Most departments used much less copies than allotted by the contract resulting in above average cost per copy.

As a result, we propose that the Montgomery County Board eliminate all contracts with Tom Day Office Supplies. Instead, we feel that the Montgomery County copying needs would be better suited by paying on a per copy basis instead of the contract amount. By averaging the excess copying charges from Tom Day Office Supplies, we came up with \$0.014505 (Column E, Line 33) per copy. By using this new number, we estimate that the copying needs equate \$10,687.67. This is \$8895.49 less than is currently being paid by Montgomery County. This is a 45% savings to the Montgomery County Board on their copying needs.

Montgomery County Copy Machine Contracts with Tom Day

| Department | Contract Cost | Copies Allowed | Copies Used | Cost/Copy | Excess/Shortage | Total Excess | Total Cost | Effective Cost/Copy |
|---------------------|---------------|----------------|-------------|-------------|-----------------|--------------|-----------------------|---------------------|
| Animal control | \$ 285.00 | 10,000 | 12,604 | 0.0285 | 2,604 | \$ 74.21 | \$ 359.21 | \$ 0.03 |
| Circuit Clerk | \$ - | n/a | 105,806 | 0.0195 | n/a | | \$ 2,063.22 | \$ 0.02 |
| Circuit Clerk | \$ - | n/a | 34,061 | 0.01463 | n/a | | \$ 498.31 | \$ 0.01 |
| Coordinated Service | \$ 477.00 | 60,000 | 72,694 | 0.008 | 12,694 | \$ 101.55 | \$ 578.55 | \$ 0.01 |
| Coordinated Service | \$ 400.00 | unlimited | 18,752 | 0.00267 | n/a | | \$ 400.00 | \$ 0.02 |
| Coroner | \$ 380.00 | 20,000 | 1814 | 0.019 | -18,186 | | \$ 380.00 | \$ 0.21 |
| County Clerk | \$ - | n/a | 131,655 | 0.0195 | n/a | | \$ 2,567.27 | \$ 0.02 |
| EMA | \$ 462.00 | 40,000 | 18,611 | 0.0116 | -21,389 | | \$ 462.00 | \$ 0.02 |
| GIS | \$ 345.00 | 20,000 | 7563 | 0.01725 | -12,437 | | \$ 345.00 | \$ 0.05 |
| Highway | \$ - | n/a | 16,209 | 0.012 | n/a | | \$ 194.51 | \$ 0.01 |
| Probation | \$ 530.00 | 40000 | 69,670 | 0.01325 | 29,670 | \$ 393.13 | \$ 923.13 | \$ 0.01 |
| Public Defender | \$ 319.00 | unlimited | 11,088 | 0 | n/a | | \$ 319.00 | \$ 0.03 |
| Recycling | n/a | unlimited | n/a | 0 | n/a | | | n/a |
| Sheriff | \$ 472.00 | 40000 | 17,963 | 0.0118 | n/a | | \$ 472.00 | \$ 0.03 |
| SOA | \$ 485.00 | 40,000 | 23,653 | 0.0121 | -16,347 | | \$ 485.00 | \$ 0.02 |
| States Attorney | \$ 3,520.00 | 72,000 | n/a | 0.0096 | n/a | | \$ 3,520.00 | n/a |
| Treasurer | \$ - | n/a | 59,295 | 0.017 | n/a | | \$ 1,008.02 | \$ 0.02 |
| V AC | \$ 360.00 | 20000 | 2363 | 0.01525 | n/a | | \$ 360.00 | \$ 0.15 |
| Health 1 | \$ 894.00 | 80,000 | 7500 | 0.0122 | -72,500 | | \$ 894.00 | \$ 0.12 |
| Health 2 | \$ 345.00 | 20,000 | 10,663 | 0.01725 | -9,337 | | \$ 345.00 | \$ 0.03 |
| Health 3 | \$ 345.00 | 80,000 | 10,663 | 0.01725 | -69,337 | | \$ 345.00 | \$ 0.03 |
| Health 4 | \$ 894.00 | 80,000 | 83,144 | 0.01175 | 3,144 | \$ 36.94 | \$ 930.94 | \$ 0.01 |
| Health 5 | \$ 345.00 | 20,000 | 11,327 | 0.01725 | -8,673 | | \$ 345.00 | \$ 0.03 |
| Health 6 | \$ 894.00 | 80,000 | 6337 | 0.01175 | -73,663 | | \$ 894.00 | \$ 0.14 |
| Health 7 | \$ 894.00 | 80,000 | 3392 | | -76,608 | | \$ 894.00 | \$ 0.26 |
| | | | | | | | \$ 19,583.16 | |
| | | | 736,827 | 0.014504545 | | | Average Cost/ Copy | \$ 0.06 |

Cost-Benefit Analysis Montgomery County Cell Phone Contracts

Currently, the county holds 6 separate AT&T contracts (one for each office) that are billed and paid separately. The purpose of this document is to provide an overview of the costs associated to each cell phone contract. In addition, this document recommendation how the County could minimize cell phone costs without sacrificing the communication needs of the various offices. The grid below contains details regarding the existing cell phones:

| <i>Department Name</i> | <i># of Phones</i> | <i>Last Monthly Contract Cost</i> | <i>Data (Used/ Avail)</i> | <i>Minutes (Used/ Avail)</i> | <i>Phone Type(s)</i> |
|--------------------------------------|--------------------|-----------------------------------|---------------------------|------------------------------|----------------------|
| Building & Grounds Maintenance Staff | 3 | \$112.64 | None | 126 / 613 | Unknown |
| Coroner's Office | 2 | \$102.95 | None | 403 / 700 | Unknown |
| County Admin Office | 5 | \$138.01 | None | 176 / 513 | Unknown |
| Highway Dept. | 2 | \$163.31 | None | 77 / 700 | Unknown |
| Probation Office | 3 | \$194.03 | 208MB / Unlimited | 131 / 550 | Blackberry |
| Sheriff's Dept. | 7 | \$437.16 | 458MB / 10GB | 641 / Unlimited | Blackberry |
| TOTAL: | 22 | \$1,148.10 | | | |

AT&T is willing to combine all contracts into one, saving the county close to \$400.00 per month. With the attached proposal Montgomery County will receive the following:

- All devices have unlimited mobile-to-mobile usage (AT&T only)
- All devices will share from a pool of 4100 plan minutes
- All non-smartphones will have 200 text messages to use each month
- All smartphones will have unlimited data and texting (9 smartphones)

| Monthly Recurring Costs Not Including EPTT & Retaining Current Devices: | | | | |
|---|------------------|------------------|-------------------|--------------------------------------|
| | <u>Plan Cost</u> | <u>Plan Mins</u> | <u># Users</u> | <u>Total Cost</u> |
| Government Pooled 100 | \$18.75 | 1400 | 14 | \$ 262.50 |
| Government Pooled 300 Bundle | \$48.75 | 2700 | 9 | \$ 438.75 |
| Includes UNL Data, UNL Text | | | | |
| Voice Discount* | | | Included | \$ 701.25 |
| Features | | | | |
| | <u>Plan Cost</u> | <u># Users</u> | <u>Total Cost</u> | |
| Messaging 200 for Flip Phones | \$2.00 | 14 | \$ 28.00 | |
| *Discount Available with SBS agreement and voice plan above \$34.99 and data plan above \$30.00 | | | | |
| | | | \$ 28.00 | |
| **Pricing valid through 4/26/2013 | | | | Total Monthly Costs \$ 729.25 |

Does not include taxes and government charges

Cost-Benefit Analysis

Montgomery County Office Supply Purchasing

The purpose of this document is to provide an overview of the costs associated with individual office supply budgets. In addition, this document will provide recommendations on how the County could minimize costs without quality of availability of supplies.

Office Supplies from 2006-2011:

Total Appropriation value was \$590,844 Median appropriation was \$98,474
 Expenditures for office supplies was \$221,073 Median expenditure was \$36,846

| Fiscal Year | Office Supply Appropriation by Fiscal Year | Office Supply Expenditure by Fiscal Year |
|-------------|--|--|
| 2006 | 89,173 | 30,985 |
| 2007 | 100,599 | 39,282 |
| 2008 | 108,718 | 37,620 |
| 2009 | 116,148 | 33,674 |
| 2010 | 92,466 | 38,012 |
| 2011 | 83,740 | 41,500 |
| Median | 98,474 | 36,846 |

The county's office supplies budget for the offices we selected has decreased by 15% for the past two years, but simplifying and centralizing the process has the potential to further cut expenses. Alternative solutions have been explored to minimize costs in order to purchase the highest quality available office supplies. Mimicking master contracts and piggy backing off of existing state contracts is a proven method that can save up to 20% off existing office supply prices through a centralized ordering procurement process as a result of muscled leverage. This method has a benefit of reducing cost while also affording the highest quality available office supplies. Office supply management software offers the following functions that could assist Montgomery County "Centralized" Office Supply Purchasing:

1. Identify and track office supply materials used.
2. Manage the office supply inventory and make predictions regarding future office supply needs.
3. Generate statistics on office supply materials used over time and by office.
4. In an efficient manner, locate office supplies in the centralized storage room.
5. Track office supply consumption statistics by department and employee through the centralized system.

MONTGOMERY COUNTY RESOLUTION #13 - 1

RESOLUTION PROPOSING INCREASING MAXIMUM ALLOWABLE LEVY FOR RAYMOND/HARVEL SPECIAL SERVICE AREA AMBULANCE TAX IN MONTGOMERY COUNTY AND PROVIDING FOR A PUBLIC HEARING AND OTHER PROCEDURES IN CONNECTION THEREWITH

BE IT HEREBY RESOLVED by the County Board of Montgomery County, State of Illinois, as follows:

SECTION 1: AUTHORITY TO INCREASE ALLOWABLE LEVY IN SPECIAL SERVICE AREAS.

That the Montgomery County Board has by prior act, established Special Service Areas for ambulance service pursuant to Article VII, Section 6L of the Constitution of the State of Illinois in force July 1, 1971, and pursuant to the authority of the provisions of an Act to provide the manner of levying or imposing taxes for the provision of Special Service Areas within the boundaries of home rule units and non-home rule municipalities and counties, which is Illinois Revised Statutes, Chapter 120, Section 1301 et. seq., now the Special Service Area Tax Law, Illinois Compiled Statutes, Chapter 35, Section 200/27-5 et. seq.

SECTION 2: FINDINGS

The County Board of Montgomery County finds the following:

1. That since the establishment of said service areas, the Raymond/Harvel Special Service Area (ambulance) has demonstrated a need to increase the maximum allowable levy in said area in order to produce an amount of tax sufficient to produce revenues required to provide ambulance service in said area.
2. That the Raymond/Harvel Special Service Area (ambulance) is within the County of Montgomery.
3. That the Raymond/Harvel Special Service Area (ambulance) benefits from the government services to be provided, so that it is therefore in the best interest of the Special Service Area that the levy of the special tax against the area be considered for the provision of ambulance service.

SECTION 3: PUBLIC HEARING

A Public Hearing shall be held on Monday, the 13th day of May, 2013 in the Council Chambers of the Raymond Village Hall at 7 p.m. to consider a proposed Special Service Area ambulance tax increasing the maximum allowable levy from .15 cents, the present maximum, to .30 cents for the Raymond/Harvel Special Service Area, which territory is described in the proposed notices attached to this Resolution and made a part hereon.

SECTION 4: TAX RATES

At the above described Public Hearing there shall be considered the levy of an annual tax not to exceed the annual rate of .30 percent of the assessed value, as equalized, of the property in the Special Service Area, said tax to be in addition to all other taxes provided by law and to be levied pursuant to the provisions of the Revenue Act of 1939.

SECTION 5: NOTICE OF HEARING

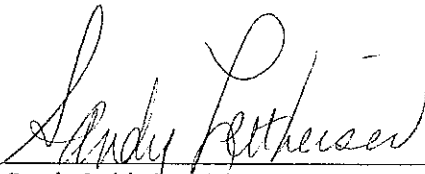
Notice of said Public Hearing shall be published at least once, not less than fifteen days prior to the Public Hearing, in one or more newspapers in general circulation in Montgomery County. In addition, notice by mailing shall be given to the person or persons in whose name the general taxes for the last preceding year were paid on each property lying within the Special Service Area. Said notice shall be mailed not less than ten days prior to the 13th day of May, 2013. In the event taxes for the last preceding year were not paid, the notice shall be sent to the person last listed on the tax rolls prior to that year's owner of said property.

Notice shall be in a form substantially similar to the "NOTICE" attached hereto.

ADOPTED THIS 16th day of April, 2013 by the Montgomery County Board pursuant to roll call vote recorded as follows:

AYES 19
NAYES 2


Roy Hefel, Montgomery County Board Chairman

Attest: 
Sandy Leitheiser, Montgomery County Clerk & Recorder

**PUBLIC NOTICE
 NOTICE OF HEARING FOR
 RAYMOND-HARVEL SPECIAL SERVICE
AREA-AMBULANCE-MONTGOMERY COUNTY**

NOTICE IS HEREBY GIVEN THAT: On Monday, May 13th, 2013 at 7:00 PM in the Council Chambers, Raymond Village Hall, Raymond, Illinois, the Montgomery County Board will hold a hearing to consider a proposed Special Service Area-Ambulance tax increase from the present maximum allowable rate of .15 cents per \$100 valuation to .30 cents maximum per \$100 valuation for the following territory:

RAYMOND-HARVEL SPECIAL SERVICE AREA-AMBULANCE
 (RAYMOND): Township 10 North-Range 4 West of 3rd Principal Meridian;
 (HARVEL): Township 11 North-Range 4 West of 3rd Principal Meridian; and
 (ZANESVILLE): Township 10 North-Range 5 West of 3rd Principal Meridian

An accurate map of said territory is on file in the office of the County Clerk of Montgomery County at the Historic Courthouse, Hillsboro, Illinois, 62049. All interested persons, including all persons owning taxable real property located within the Special Service Area affected by the increase in the tax levy maximum will be given the opportunity to be heard regarding the tax maximum increase and may object to, or offer support for the increase affecting the area.

The purpose of raising the tax maximum to .30 cents is to provide adequate funding necessary for the operation of the Raymond-Harvel Ambulance Service. The tax maximum will be an amount not to exceed .30% of the assessed value, as equalized, against the property included in the Special Service Area. At the public hearing all persons will be given the opportunity to be heard. The hearing may be adjourned by the Board to another date, without further notice other than a motion to be entered upon the minutes of its meeting fixing the time and place of its adjournment.

All such interested persons described above will also have the opportunity to file objections to the increase in the tax levy maximum. If a petition signed by at least 51% of the electors residing within the Special Service Area and at least 51% of the owners of record of the land included within the boundaries of the Special Service Area is filed with the County Clerk of Montgomery County within 60 days following the final adjournment of the Public Hearing **OBJECTING** to the increase in the tax levy maximum for the Special Service Area, no such tax increase may be levied or imposed.

Dated this 16th day of April, 2013,

Montgomery County Clerk
 Sandy Leitheiser

RESOLUTION 13- 2

**A RESOLUTION TO ADOPT A FIVE YEAR SOLID WASTE
RECYCLING ACT PLAN UPDATE**

WHEREAS Montgomery County adopted a Twenty Year Solid Waste Management Plan in 1994 as required by Illinois State Law in the Illinois Compiled Statutes, Chapter 415, Sections 15/1 et. seq., commonly known as the "Solid Waste Planning and Recycling Act"; and

WHEREAS that the Solid Waste Planning and Recycling Act requires that Montgomery County adopt a Five Year Municipal Waste Management Plan Update in the Illinois Compiled Statutes, Chapter 415, Section 15/5 (e); and

WHEREAS that the Montgomery County Solid Waste Department has prepared a Five Year Municipal Waste Management Plan Update which has been reviewed by the Illinois Environmental Protection Agency and found to be in compliance with the Solid Waste Planning and Recycling Act;

THEREFORE, BE IT RESOLVED that Montgomery County, in order to be in compliance with Illinois State Law and to encourage the conservation of our natural resources, hereby adopts the attached Five Year Municipal Waste Management Plan Update to the original Twenty Year Solid Waste Management Plan.

PASSED this 16th day of April, 2013.



Montgomery County Chairman, Roy Hertel



Montgomery County Clerk/Recorder, Sandy Leitheiser

Ordinance

ORDINANCE NUMBER 13-3
AN ORDINANCE TO PROVIDE FOR PUBLIC TRANSPORTATION
IN MONTGOMERY COUNTY, ILLINOIS

Whereby, public transportation is an essential public purpose for which public funds may be expended under Article 13, Section 7 of the Illinois Constitution; and

WHEREAS, Montgomery County wishes to provide public transportation for its citizens and become eligible for grants from the State of Illinois or any department or agency thereof, from any unit of local government, from the Federal government or any department or agency thereof; and

WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the Montgomery County limits:

NOW, THEREFORE, BE IT ORDAINED by the Chairman and the County Board of Montgomery County that:

Section 1. Shelby County shall hereby provide public transportation within the county limits.

Section 2. The County Clerk of the County of Montgomery shall file a certified copy of this Ordinance, within sixty days after passage of this ordinance.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval, as required by law.

Section 4. That County Board Chairman of Shelby County is hereby authorized and directed to execute and file on behalf of Montgomery County a Grant Application to the Illinois Department of Transportation.

Section 5. That County Board Chairman of Shelby County is hereby authorized and directed to execute and file on behalf of Montgomery County all required Grant Agreements with the Illinois Department of Transportation.

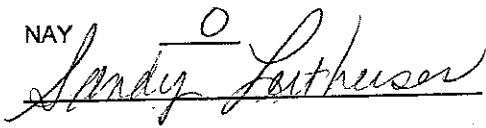
PASSED by the Chairman and the Board of Montgomery County on the 14th day of May, 2013, and deposited and filed in the office of the Montgomery County Clerk of said County on that date.

Elected Board Members 21

PRESENT 21

A YE 21

NAY 0



Clerk of Montgomery County, Illinois

APPROVED by the Chairman of the Montgomery County Board, this 14th day of May, 2013.



Chairman of Montgomery County, Illinois

Intergovernmental Agreement

This Agreement is entered into by and between the County of Shelby and the counties of Fayette, Clay, Moultrie, Montgomery, and Douglas, (hereinafter referred to as the "Participants") for the provision of public transportation in said counties.

WHEREAS, Participants have applied for a grant pursuant to Section 5311 of the Federal Transit Act of 1991 and the Downstate Public Transportation Act (30ILCS 740/2-1 et seq.) in order for financial assistance to be made available for public transportation programs in rural and small urban areas within Shelby, Fayette, Clay, Moultrie, Montgomery, and Douglas Counties; and

WHEREAS, it is the mutual desire of the Participants that the County of Shelby be designated as the "Primary Participant" pursuant to Section 601.105(b) of the Illinois Department of Transportation Regulations for Public Transportation Assistance to Programs in Non-Urbanized Areas for the administration and distribution of Federal Section 5311 and Downstate Public Transportation funds.


And WHEREAS, Illinois Compiled Statutes 740/2-1 et seq. authorizes a county to provide for public transportation within the county limits;

WITNESSETH:

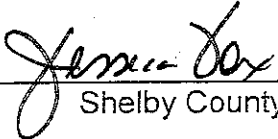
1. The County of Shelby shall be designated as the "Primary Participant" pursuant to Section 601.105(b) of the Illinois Department of Transportation Regulations for Public Transportation Assistance to Programs in Non-Urbanized Areas providing for the administration and distribution of Federal Section 5311 and Downstate Public Transportation Act funds.
2. It shall be the responsibility of the Primary Participant to receive all Section 5311 Funds from the Illinois Department of Transportation pursuant to said Department's agreements with the Participants.
3. The Primary Participant shall disburse said funds to C.E.F.S. Economic Opportunity Corporation a not-for-profit corporation, the service provider under the terms and conditions of said agreements.
4. Delivery of services by service provider shall be made in accordance with agreements entered into by service provider with the Primary Participant.
5. Participants are not responsible to the service provider for any local matching funds, but may provide match as desired.
6. That the terms of this Agreement will be effective for the twelve-month grant period.
7. Any revision of this Agreement must be agreed to by the Participants as evidenced by an addendum signed by the authorized representative of each.
8. This Agreement or any part thereof may be renegotiated where changes are required by State or Federal law, rules, regulations, or court action, or when Participants agree that a new intergovernmental agreement would meet their particular needs.

- 9. This intergovernmental agreement is binding upon the Participants, their successors and assigns.
- 10. If any section, sentence, clause, phrase or portion of this Intergovernmental Agreement is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of the Agreement. It is hereby declared the intent of the Participants that this Agreement shall remain valid and enforceable, notwithstanding the invalidity of any part hereof.
- 11. That only one original copy of this Intergovernmental Agreement shall be signed and executed by Participants and that any photocopies of the executed Intergovernmental Agreement shall be deemed to be duplicate originals.

COUNTY OF SHELBY, a body politic and corporate

By: 
Chairperson, Shelby County Board

ATTEST:


Shelby County Clerk

COUNTY OF MONTGOMERY, a body politic and corporate

By: 
Chairperson, Montgomery County Board

ATTEST:


Montgomery County Clerk

PROMULGATION DOCUMENT

DATE July 2013

In accordance with the provisions of the Illinois Emergency Management Act (P.A. 87 - 168, January 1, 1992) and the Illinois Civil Defense Act as adopted by the Montgomery County Board of, August 4th 1994 the Chairman of the Montgomery County Board is authorized to cause to be prepared and maintained a comprehensive emergency management plan and program for the County of Montgomery. This Montgomery County Emergency Operation Plan (EOP) has been developed and updated to meet this requirement. The Plan has been developed in cooperation with representatives of Emergency Response Groups, County Offices or agencies, the American Red Cross and other volunteer agencies. Montgomery County EMA is responsible for coordination of this effort.

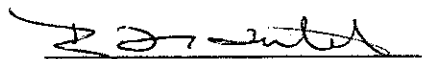
The Plan identifies the hazards which the County is vulnerable; sets down responsibilities of all County and volunteer agencies and outlines a means for the County's resources to be used to assist the citizens and political subdivisions of the County. The planning authorities and responsibilities conveyed to the individual agencies are recognized and acknowledged.

The Plan describes a coordination mechanism for response to and recovery from disasters and incidences arising there from. On my implementation, all agencies shall abide by and cooperate fully with the provisions described or referenced herein.

All tasked organizations' responsibility to prepare and maintain standard operating procedures (SOPs) and commit them to the training, exercising, and plan maintenance efforts needed to support the Emergency Operation Plan is declared.

As **County Board Chairman**, I affirm my support for emergency management in **Montgomery County**.

Sincerely,



Roy Hertel
County Board Chairman
Montgomery County

MONTGOMERY COUNTY EMERGENCY OPERATIONS PLAN


MONTGOMERY COUNTY BOARD CHAIRMAN
Roy Hertel

5/14/13
Date

MONTGOMERY COUNTY EMA CHAIRMAN
Glenn Savage

5/14/13
Date

MONTGOMERY COUNTY EMA COORDINATOR
Diana Holmes

Date


MONTGOMERY COUNTY CLERK
Sandy Leitheiser

5/16/13
Date

APPROVED: Date _____

IEMA REGION 8 COORDINATOR
Stan Krushas

Date

AUTHENTICATION

If any section, clause, or other provision of this plan shall be invalid, the invalidity thereof shall not affect any other provision of this plan.

All regulations and/or parts of regulations, conflicting with any of the provisions of this plan, shall be replaced.

This emergency operation plan shall be in force and effect the date of its approval by the Montgomery County Board Chairman.

Approved this 14th day of May, 2013

By: [Signature]
Montgomery County Board Chairman
Roy Hertel

By: _____
Montgomery County EMA Board Chairman
Glenn Savage

By: _____
Montgomery County EMA Coordinator
Diana Holmes

By: [Signature]
Montgomery County Clerk
Sandy Leitheiser

4. It is understood between Grantor and University that the said contribution to be made to University by Grantor will be used along with public and other funds available to University for carrying on said work in the state of Illinois during said twelve months' period, a portion of which will be allocated by University to carrying on said work in said Unit during said period.

Dated this 14th day of May,
2013

Montgomery County Board
PO Box 122
Hillsboro, IL 62049

GRANTOR

(Name of Organization)
(Address of Organization)

By [Signature]
(Authorized Signature)

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS
Through University of Illinois Extension, College of Agricultural, Consumer and Environmental Sciences

Regional Director
University of Illinois Extension

Date

Director or Designee
University of Illinois Extension

Date

*Standard form approved by Legal Counsel 7/20/93

01/14/13:alz

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-01

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the Road District stated below has petitioned the County Board of Montgomery County for aid in constructing or repairing a bridge, culvert or drainage structure under 605 ILCS 5/5-501 as specified in the petition on file with the Montgomery County Highway Department; and

WHEREAS, the Road District has agreed to pay one-half of the total construction cost as shown in the table below.

NOW THEREFORE, BE IT RESOLVED that the prayer of the Road District be and the same is hereby granted for aid in the construction or repair of the bridge, culvert or drainage structure described below (see attached location map):

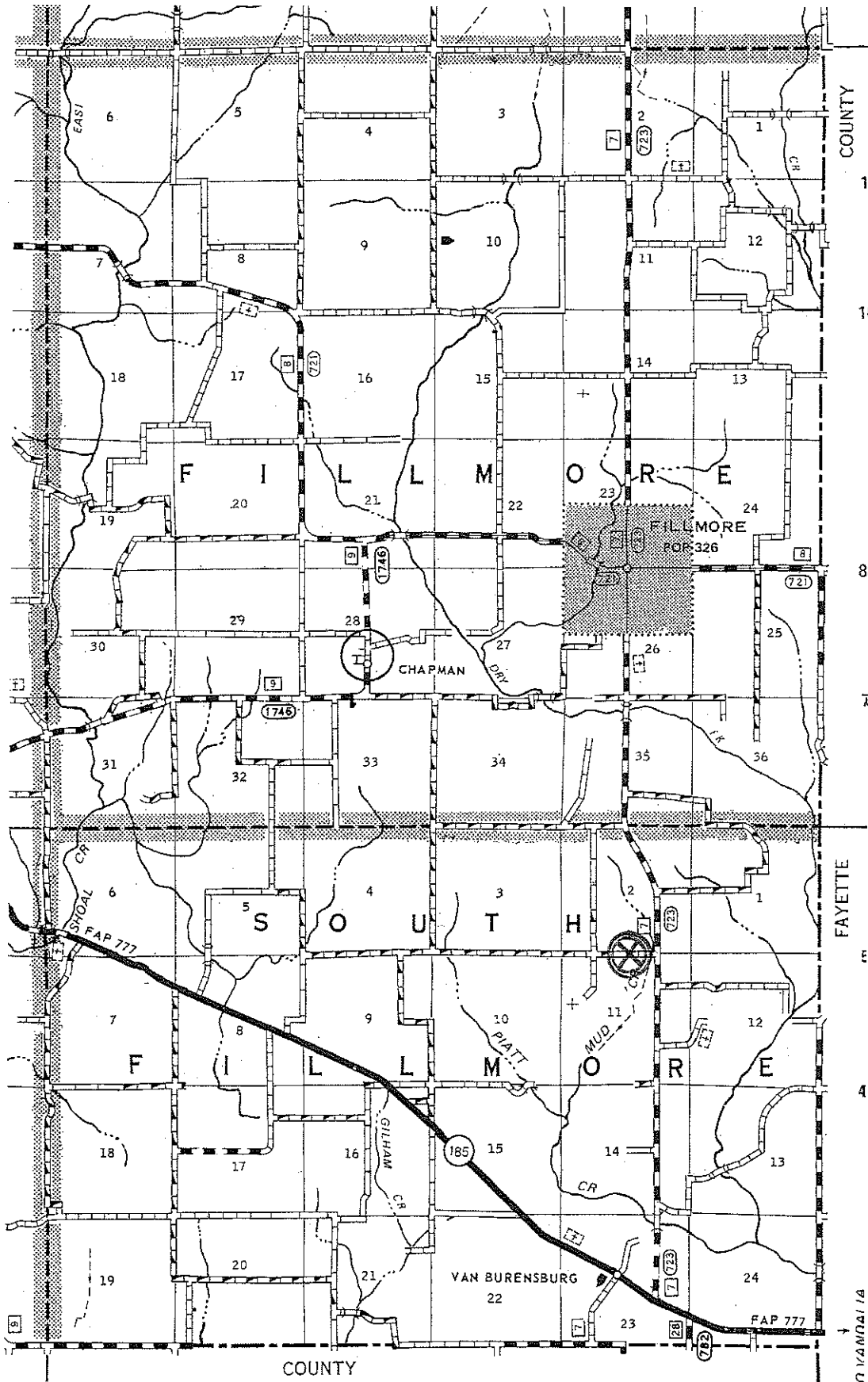
| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|------------------------------------|------------------------|------------------|--------------|
| | | Percent | Dollars |
| 1104 B-CA Schoolhouse Avenue | Fillmore Road District | 50 % | 10,000.00 |
| | Montgomery County | 50 % | 10,000.00 |
| TOTAL = | | 100 % | \$ 20,000.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish the County's share of cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 11th day of June
, 2013.


SANDY LEITHEISER, COUNTY CLERK

(SEAL)



TO VAN DUSEN

Montgomery County Electronic Security Policy

(May 2013)

All PC's will be locked down in such a fashion that no one will be able to install unlicensed software, or potentially problematic software. They will prompt for a password after 20 minutes of inactivity, so as to discourage unwarranted use. No one will share their passwords or other information, including information of what kind of Network, PC's, or any other hardware or software that we are currently using. The employees are instructed to use complex passwords that include a combination of Capital Letters, Lower Cases Letters, and Numbers.

Physical Security and Usage:

If someone has not given you explicit permission to use a resource then it is considered a violation of this policy, subject to discipline including discharge.

Allowing someone to use a resource without proper authorization will be a violation of this policy.

No one that is not an employee of Montgomery County is allowed use of the network, internet, or computers. Only the *Administrator or someone from the Information Systems Department* can grant permissions of use.

No one is allowed to bring your own device in to our network without contacting *someone from the Information Systems Department*.

Network Security:

It will be the responsibility of the *Information Systems Department* to see that the access of the files is only gained by authorized users though proper username and passwords. We also will be using the following to assure network security.

- Firewalls
- Antivirus
- Patches
- Firmware
- Software Updates
- Anti-Spam detection
- Phishing detection
- Mal-ware detection
- Email usage
- Monitoring of bandwidth
- Monitoring of passwords.

Information:

No one is to give out any information that could be used in an information attack on our systems. We do share this information with our vendors (but make sure you are talking to one of the vendors). This includes the following:

Type of Network, Type of Phones, Type of PC's, and Type of Printers.

All documents are to be stored on the network and are the property of *Montgomery County*. This information will be backed up daily.

Passwords:

All PC's will be set to prompt for a password after a period of twenty minutes of inactivity. And change network passwords every 90 days.

No one is to give passwords to anyone, or display such in plain view. Storing passwords on paper in any form is not allowed.

Network passwords:

Good Password Procedures

- DON'T use your login name in any form (as is, reversed, capitalized, doubled, etc.).
- DON'T use your first, middle, or last name in any form or use your spouse's or child's name.
- DON'T use other information easily obtained about you. This includes license plate numbers, telephone numbers, social security numbers, the make of your automobile, the name of the street you live on, etc.
- DON'T use a password of all digits, or all the same letter.
- DON'T use a word contained in English or foreign language dictionaries, spelling lists, or other lists of words.
- DON'T use a password shorter than six characters.
- DO use a password with mixed-case alphabetic.
- DO use a password with non-alphabetic characters (digits or punctuation).
- DO use a password that is easy to remember, so you don't have to write it down.

Security concerns and Violations:

All security concerns, including any potential illegal activity, must to be turned into the *Information Systems Department*. They will then be assessed and handled in a timely manner. If deemed potentially illegal, it will be turned into Law Enforcement and the States Attorney's Office.

Auditing and Review:

Network security will be audited by the *Information Systems Department*. Requests to see usage and activity on a pc, must be directed through the States Attorney's Office. If the person in question is in the States Attorney's Office. Then the request from the States Attorney must be reviewed by the Personnel Committee Chairman.

Backup and Updates:

Leaving the computer on and not rebooting prevents updates from completing. Leaving files open or programs running prevents the backups from running on that file or program. So close out all programs and files and shut pc down at night.

MONTGOMERY COUNTY

Internet, E-Mail and Social Media Policy

(May 2013)

Purpose

This policy is intended to provide employees with guidelines for appropriate online activity. Although this policy cannot address every instance of inappropriate e-mail and social media use, it is intended to offer guidelines to employees, thereby helping employees to avoid potentially costly missteps online. The nature of the Internet is such that what you “say” online will be captured forever and can be transmitted endlessly without your consent or knowledge. Employees should remember that any information that is shared online instantly becomes permanent and public.

Scope

This policy applies to all employees’ use of the Internet, including participation in and use of social media, e-mail, and the Internet, in general, and whether such use involves Montgomery County’s electronic equipment or other property.

An employee’s use of the foregoing may involve certain risks and requires an employee to exercise certain responsibilities. Thus, it is important to remember that any conduct that adversely affects the employee’s job performance, the performance of colleagues or others who work on behalf of or for Montgomery County, may result in disciplinary action up to and including termination.

To assist employees in making responsible decisions about the use of electronic communication, Montgomery County has established the following guidelines for its’ appropriate use.

“Social Media” Defined

The rapid speed at which technology continuously evolves makes it difficult to identify all types of social media. By way of example, social media includes: (1) social-networking sites; (2) blogs; (3) content-sharing sites; and (4) image-sharing sites. This list is for illustrative purposes only, however, any and all online activity is governed by this Policy.

Application of Other Policies

All of the County’s employment policies apply to conduct that occurs online in the same way that they apply to conduct that occurs in the workplace. For example, employees’ online conduct must comply with the County’s Anti-Discrimination, Anti-Harassment, and Conflicts of Interest policies.

Personal Use

Employees may not participate in social media while on work time, except as explicitly permitted below. An employee should not use his/her Montgomery County email address to register on any social media website for personal use.

County Business-Related Use

An employee is not permitted to visit social media websites during work hours, unless specifically authorized to do so for business-related purposes, either: (1) by virtue of employee's job responsibilities; or (2) with express authorization as specified below. Those employees who do have authorization and post messages on websites or social media accounts should understand that they are posting on behalf of Montgomery County and must adhere to Montgomery County's professional standards, policies and applicable laws at all times.

1. Employees who have job responsibilities that include posting information to Montgomery County websites and/or social media accounts understand and agree that the content belongs exclusively to Montgomery County and that upon request the employee must provide Montgomery County with any information necessary to log in to County maintained website or social media account. No employee may create an official Montgomery County account or change a password, as this is solely the responsibility of Montgomery County's IT department. Further, employees must be mindful of the issue of copyright infringement when posting materials that may be owned by others.
2. Individuals who do not have job responsibilities that include posting of information to Montgomery County maintained websites and/or social media accounts in the name of the County or that may be reasonably attributed to the County must obtain express written authorization from the Department Head. All employees authorized to post on Montgomery County social media accounts should identify themselves and their affiliation with Montgomery County. Any content posted should be current and accurate.

Employment Representations

Following the end of your employment with Montgomery County, you shall take prompt affirmative steps to ensure that no social media website represents you as a current employee of Montgomery County.

General Implementation of Policy

Employees who violate this policy are subject to discipline, up to and including dismissal or legal action. Montgomery County prohibits taking any negative action against an employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination.

No employee should have any expectation of privacy as to any Internet activity, including social media and e-mail usage, and Montgomery County reserves the right to review and monitor the same.

Nothing in this policy is intended to or will be applied in a manner that limits employees' rights to engage in protected concerted activity as prescribed by the National Labor Relations Act.

ORDINANCE # 2013-04

ORDINANCE ESTABLISHING PREVAILING WAGE RATES

WHEREAS, the State of Illinois has enacted, "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City, or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Illinois Revised Statutes, Chapter 48, par. 39s-1 et seq., and

WHEREAS, the aforesaid Act requires that the Board of Trustees of Montgomery County Board investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of Montgomery County Board employed in performing construction of public works, for said Board of Trustees.

NOW THEREFORE, BE IT ORDAINED BY

Montgomery County Board:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, County, City or any public body or political subdivision or any one under contract for public works," approved June 26th, 1941 as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Board of Trustees is hereby ascertained to be the same as prevailing rate of wages for construction work in the Montgomery County area as determined by the Department of Labor of the State of Illinois as of June 20__ a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Board of Trustees. The definition of any terms appearing in this ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Board of Trustees to the extent required by the aforesaid Act.

SECTION 3: The Board of Trustees shall publicly post or keep available for inspection by any interested party in the main office of the Board of Trustees this determination or any revisions of such prevailing rate of wage. A copy of this determination or the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The Board of Trustees shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and particular class of workers whose wages will be affected by such rates.

SECTION 5: The Board of Trustees shall promptly file a certified copy of this Ordinance with BOTH the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Board of Trustees shall cause to be published in a newspaper of general circulation within the area a notice of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

ADOPTED this 11th day of June, 20 13.

APPROVED:



 CHIEF PRESIDING OFFICER

ATTEST:


 SECRETARY/CLERK

STATE OF ILLINOIS)

) S.S.

COUNTY OF MONTGOMERY)

BOOK 13 PAGE 64

CERTIFICATION OF PREVAILING WAGE ORDINANCE

I, Sandy Leathersen, DO HEREBY CERTIFY THAT I am the Clerk/Secretary in and for the Board of Trustees of Montgomery County Board; that the foregoing is a true and correct copy of an Ordinance duly passed by the Chairman and Board of Montgomery County Board being entitled: "AN ORDINANCE OF Montgomery County Board, Montgomery County, Illinois ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMAN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID Montgomery County Board," at the regular meeting held on the 11th day of June, 2013, the ordinance being a part of the official records of said Montgomery County Board.

IN WITNESS WHEREOF, I hereunto affix my hand and official seal this 11th day of June, 2013.

(SEAL)

Sandy Leathersen
Clerk/Secretary

ATTEST:

T. J. [Signature]
Chief Presiding Officer/ Title

Montgomery County Prevailing Wage for June 2013

(See explanation of column headings at bottom of wages)

| Trade Name | RG | TYP | C | Base | FRMAN | M-F>8 | OSA | OSH | H/W | Pensn | Vac | Trng |
|-------------------------|-----|-----|-----|--------|--------|-------|-----|-----|-------|-------|-------|-------|
| ASBESTOS ABT-GEN | | ALL | | 25.950 | 26.450 | 1.5 | 1.5 | 2.0 | 5.750 | 14.75 | 0.000 | 0.800 |
| ASBESTOS ABT-MEC | | BLD | | 29.860 | 30.860 | 1.5 | 1.5 | 2.0 | 6.950 | 3.000 | 0.000 | 0.000 |
| BOILERMAKER | | BLD | | 31.500 | 34.000 | 1.5 | 1.5 | 2.0 | 7.070 | 18.73 | 1.000 | 0.350 |
| BRICK MASON | | BLD | | 29.280 | 33.160 | 1.5 | 1.5 | 2.0 | 7.750 | 9.430 | 2.000 | 0.400 |
| CARPENTER | | BLD | | 28.850 | 31.100 | 1.5 | 1.5 | 2.0 | 7.700 | 14.40 | 0.000 | 0.520 |
| CARPENTER | | HWY | | 29.500 | 31.250 | 1.5 | 1.5 | 2.0 | 7.700 | 14.35 | 0.000 | 0.520 |
| CEMENT MASON | | ALL | | 31.000 | 32.000 | 1.5 | 1.5 | 2.0 | 9.250 | 11.75 | 0.000 | 0.200 |
| CERAMIC TILE FNCSHER | | BLD | | 25.890 | 0.000 | 1.5 | 1.5 | 2.0 | 6.000 | 5.200 | 0.000 | 0.530 |
| ELECTRIC PWR EQMT OP NE | ALL | | | 35.440 | 0.000 | 1.5 | 1.5 | 2.0 | 5.000 | 10.98 | 0.000 | 0.270 |
| ELECTRIC PWR EQMT OP SW | ALL | | | 36.870 | 0.000 | 1.5 | 1.5 | 2.0 | 6.790 | 10.32 | 0.000 | 0.270 |
| ELECTRIC PWR GRNDMAN NE | ALL | | | 24.320 | 0.000 | 1.5 | 1.5 | 2.0 | 5.000 | 7.540 | 0.000 | 0.180 |
| ELECTRIC PWR GRNDMAN SW | ALL | | | 27.530 | 0.000 | 1.5 | 1.5 | 2.0 | 5.070 | 7.710 | 0.000 | 0.210 |
| ELECTRIC PWR LINEMAN NE | ALL | | | 39.370 | 41.910 | 1.5 | 1.5 | 2.0 | 5.000 | 12.20 | 0.000 | 0.300 |
| ELECTRIC PWR LINEMAN SW | ALL | | | 42.400 | 44.450 | 1.5 | 1.5 | 2.0 | 7.810 | 11.87 | 0.000 | 0.320 |
| ELECTRIC PWR TRK DRV NE | ALL | | | 25.510 | 0.000 | 1.5 | 1.5 | 2.0 | 5.000 | 7.920 | 0.000 | 0.190 |
| ELECTRIC PWR TRK DRV SW | ALL | | | 30.100 | 0.000 | 1.5 | 1.5 | 2.0 | 5.540 | 8.430 | 0.000 | 0.230 |
| ELECTRICIAN | | E | BLD | 34.200 | 37.620 | 1.5 | 1.5 | 2.0 | 5.600 | 8.130 | 0.000 | 0.510 |
| ELECTRICIAN | | NW | BLD | 34.220 | 36.220 | 1.5 | 1.5 | 2.0 | 5.860 | 8.120 | 0.000 | 0.400 |
| ELECTRICIAN | | SW | ALL | 36.510 | 38.700 | 1.5 | 1.5 | 2.0 | 7.810 | 7.490 | 0.000 | 0.640 |
| ELECTRONIC SYS TECH | | E | BLD | 31.130 | 32.880 | 1.5 | 1.5 | 2.0 | 5.350 | 6.110 | 0.000 | 0.400 |
| ELECTRONIC SYS TECH | | W | BLD | 30.720 | 32.470 | 1.5 | 1.5 | 2.0 | 3.650 | 7.920 | 0.000 | 0.400 |
| ELEVATOR CONSTRUCTOR | | BLD | | 43.715 | 49.180 | 2.0 | 2.0 | 2.0 | 11.88 | 12.71 | 3.500 | 0.600 |
| GLAZIER | | BLD | | 31.030 | 33.030 | 1.5 | 2.0 | 2.0 | 7.050 | 8.400 | 0.000 | 0.430 |
| HT/FROST INSULATOR | | BLD | | 37.260 | 38.260 | 1.5 | 1.5 | 2.0 | 7.850 | 11.16 | 0.000 | 0.500 |
| IRON WORKER | | N | BLD | 30.000 | 32.000 | 1.5 | 1.5 | 2.0 | 7.740 | 12.34 | 0.000 | 0.660 |
| IRON WORKER | | N | HWY | 30.750 | 32.500 | 1.5 | 1.5 | 2.0 | 7.740 | 12.81 | 0.000 | 0.660 |
| IRON WORKER | | S | ALL | 31.500 | 33.500 | 1.5 | 1.5 | 2.0 | 7.610 | 13.33 | 0.000 | 0.420 |
| LABORER | | ALL | | 25.450 | 25.950 | 1.5 | 1.5 | 2.0 | 5.750 | 14.75 | 0.000 | 0.800 |
| LATHER | | BLD | | 28.850 | 31.100 | 1.5 | 1.5 | 2.0 | 7.700 | 14.40 | 0.000 | 0.520 |
| MACHINIST | | BLD | | 43.550 | 46.050 | 1.5 | 1.5 | 2.0 | 6.130 | 8.950 | 1.850 | 0.000 |
| MARBLE FINISHERS | | BLD | | 25.890 | 0.000 | 1.5 | 1.5 | 2.0 | 6.000 | 5.200 | 0.000 | 0.530 |
| MILLWRIGHT | | BLD | | 29.620 | 31.870 | 1.5 | 1.5 | 2.0 | 7.700 | 14.09 | 0.000 | 0.520 |
| MILLWRIGHT | | HWY | | 31.690 | 33.440 | 1.5 | 1.5 | 2.0 | 7.700 | 14.64 | 0.000 | 0.520 |
| OPERATING ENGINEER | | BLD | 1 | 34.200 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 2 | 33.070 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 3 | 28.590 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 4 | 28.650 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 5 | 28.320 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 6 | 35.750 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 7 | 36.050 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 8 | 36.330 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | BLD | 9 | 35.650 | 37.200 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 1 | 32.700 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 2 | 31.570 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 3 | 27.090 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 4 | 27.150 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 5 | 26.820 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 6 | 34.250 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 7 | 34.550 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 8 | 34.830 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| OPERATING ENGINEER | | HWY | 9 | 34.150 | 35.700 | 1.5 | 1.5 | 2.0 | 9.000 | 17.00 | 0.000 | 1.000 |
| PAINTER | | BLD | | 29.250 | 30.750 | 1.5 | 2.0 | 2.0 | 5.250 | 9.170 | 0.000 | 0.650 |
| PAINTER | | HWY | | 30.450 | 31.950 | 1.5 | 1.5 | 2.0 | 5.250 | 9.170 | 0.000 | 0.650 |
| PAINTER OVER 30FT | | BLD | | 30.250 | 31.750 | 1.5 | 2.0 | 2.0 | 5.250 | 9.170 | 0.000 | 0.650 |
| PAINTER PWR EQMT | | BLD | | 30.250 | 31.750 | 1.5 | 2.0 | 2.0 | 5.250 | 9.170 | 0.000 | 0.650 |
| PAINTER PWR EQMT | | HWY | | 31.450 | 32.950 | 1.5 | 1.5 | 2.0 | 5.250 | 9.170 | 0.000 | 0.650 |
| PILEDRIIVER | | BLD | | 29.350 | 31.600 | 1.5 | 1.5 | 2.0 | 7.700 | 14.40 | 0.000 | 0.520 |
| PILEDRIIVER | | HWY | | 30.500 | 32.250 | 1.5 | 1.5 | 2.0 | 7.700 | 14.35 | 0.000 | 0.520 |
| PIPEFITTER | | NE | BLD | 40.020 | 44.020 | 1.5 | 1.5 | 2.0 | 7.000 | 7.750 | 0.000 | 0.900 |

| | | | | | | | | | | |
|-------------------|--------|--------|--------|-----|-----|-----|-------|-------|-------|-------|
| PIPEFITTER | SW BLD | 37.800 | 39.690 | 2.0 | 2.0 | 2.0 | 4.500 | 8.360 | 0.000 | 0.300 |
| PLASTERER | BLD | 30.250 | 31.250 | 1.5 | 1.5 | 2.0 | 9.250 | 8.600 | 0.000 | 0.050 |
| PLUMBER | NE BLD | 40.020 | 44.020 | 1.5 | 1.5 | 2.0 | 7.000 | 7.750 | 0.000 | 0.900 |
| PLUMBER | SW BLD | 37.800 | 39.690 | 2.0 | 2.0 | 2.0 | 4.500 | 8.360 | 0.000 | 0.300 |
| ROOFER | BLD | 27.900 | 30.400 | 1.5 | 1.5 | 2.0 | 8.600 | 6.750 | 0.000 | 0.500 |
| SHEETMETAL WORKER | ALL | 31.690 | 33.190 | 1.5 | 1.5 | 2.0 | 7.130 | 6.730 | 1.910 | 0.360 |
| SPRINKLER FITTER | BLD | 36.390 | 39.140 | 1.5 | 1.5 | 2.0 | 8.420 | 8.500 | 0.000 | 0.450 |
| TERRAZZO FINISHER | BLD | 31.240 | 0.000 | 1.5 | 1.5 | 2.0 | 6.000 | 3.230 | 0.000 | 0.200 |
| TERRAZZO MASON | BLD | 32.530 | 32.830 | 1.5 | 1.5 | 2.0 | 6.000 | 5.230 | 0.000 | 0.210 |
| TRUCK DRIVER | ALL 1 | 31.340 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | ALL 2 | 31.780 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | ALL 3 | 32.020 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | ALL 4 | 32.280 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | ALL 5 | 33.130 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | O&C 1 | 25.070 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | O&C 2 | 25.420 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | O&C 3 | 25.620 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | O&C 4 | 25.820 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |
| TRUCK DRIVER | O&C 5 | 26.500 | 0.000 | 1.5 | 1.5 | 2.0 | 10.30 | 5.010 | 0.000 | 0.250 |

Legend:

RG (Region)

TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)

C (Class)

Base (Base Wage Rate)

FRMAN (Foreman Rate)

M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)

OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

Explanations

MONTGOMERY COUNTY

CARPENTERS AND PILEDRIVERS (NORTH) - The area north of Route 108, running east to Route 55, then north to Routes 48/127, east following Route 48 from Raymond to Harvel.

ELECTRICIANS (EAST) - Townships of Audubon, East Fork, Fillmore, Irving, Nikomis, Roundtree, South Fillmore and Witt.

ELECTRICIANS (NW) - Townships of Bois D'Arc, Pitman, and Harvel (Northern projection).

ELECTRICIANS (SW) - Townships of Zanesville, Raymond, North and South Litchfield, Butler Grove, Hillsboro, Walshville and Grishman.

ELECTRIC POWER LINEMAN, GROUNDMAN, EQUIPMENT OPERATOR, TRUCK DRIVER (NE) - Entire county except Butler Grove, Grisham, Hillsboro, North and South Litchfield, Raymond, Walshville, and Zanesville Townships.

IRONWORKERS (NORTH) - That part of the county north of a diagonal line through Taylor Springs and Chapman.

PLUMBERS & PIPEFITTERS (SW) - That part of the county South and West of Route 127.

ELECTRONIC SYSTEMS TECHNICIAN (WEST) - Townships of Zanesville, Raymond, North Litchfield, Butler Grove, South Litchfield, Hillsboro, Walshville and Grisham.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

Oil and chip resealing (O&C) means the application of road oils and liquid asphalt to coat an existing road surface, followed by application of aggregate chips or gravel to coated surface, and subsequent rolling of material to seal the surface.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

CERAMIC TILE FINISHER AND MARBLE FINISHER

The handling, at the building site, of all sand, cement, tile, marble or stone and all other materials that may be used and installed by [a] tile layer or marble mason. In addition, the grouting, cleaning, sealing, and mixing on the job site, and all other work as required in assisting the setter. The term "Ceramic" is used for naming the classification only and is in no way a limitation of the product handled. Ceramic takes into consideration most hard tiles.

ELECTRONIC SYSTEMS ELECTRICIAN

Installation, service and maintenance of low-voltage systems which utilizes the transmission and/or transference of voice, sound, vision, or digital for commercial, education, security and entertainment purposes for the following: TV monitoring and surveillance, background/foreground music, intercom and telephone interconnect, field programming, inventory control systems, microwave transmission, multi-media, multiplex, radio page, school, intercom and sound burglar alarms and low voltage master clock systems.

Excluded from this classification are energy management systems, life safety systems, supervisory controls and data acquisition systems not intrinsic with the above listed systems, fire alarm systems, nurse call systems and raceways exceeding fifteen feet in length.

OPERATING ENGINEER - BUILDING

GROUP I. Cranes, Dragline, Shovels, Skimmer Scoops, Clamshells or Derrick Boats, Pile Drivers, Crane-Type Backhoes, Asphalt Plant Operators, Concrete Plant Operators, Dredges, Asphalt Spreading Machines, All Locomotives, Cable Ways or Tower Machines, Hoists, Hydraulic Backhoes, Ditching Machines or Backfiller, Cherrypickers, Overhead Cranes, Roller - Steam or Gas, Concrete Pavers, Excavators, Concrete Breakers, Concrete Pumps, Bulk Cement Plants, Cement Pumps, Derrick-Type Drills, Boat Operators, Motor Graders or Pushcats, Scoops or Tournapulls, Bulldozers, Endloaders or Fork Lifts, Power Blade or Elevating Graders, Winch Cats, Boom or Winch Trucks or Boom Tractors, Pipe Wrapping or Painting Machines, Asphalt Plant Engineer, Journeyman Lubricating Engineer, Drills (other than Derrick Type), Mud Jacks, or Well Drilling Machines, Boring Machines or Track Jacks, Mixers, Conveyors (Two), Air Compressors (Two), Water Pumps regardless of size (Two), Welding Machines (Two), Siphons or Jets (Two), Winch Heads or Apparatuses (Two), Light Plants (Two), All Tractors regardless of size (straight tractor only), Fireman on Stationary Boilers, Automatic Elevators, Form Grading Machines, Finishing Machines, Power Sub-Grader or Ribbon Machines, Longitudinal Floats, Distributor Operators on Trucks, Winch Heads or Apparatuses (One), Mobil Track air and heaters (two to five), Heavy Equipment Greaser, Relief Operator, Assistant Master Mechanic and Heavy Duty Mechanic, self-propelled concrete saws of all types and sizes with their attachments, gob-hoppers, excavators all sizes, the repair and greasing of all diesel hammers, the operation and set-up of bidwells, water blasters of all sizes and their clutches, hydraulic jacks where used for hoisting, operation of log skidders, iceolators used on and off of pipeline, condor cranes, bow boats, survey boats, bobcats and all their attachments, skid steer loaders and all their attachments, creter cranes, batch plants, operator (all sizes), self propelled roto mills, operation of conveyor systems of any size and any configuration, operation, repair and service of all vibratory hammers, all power pacs and their controls regardless of location, curtains or brush burning machines, stump cutter machines, Nail launchers when mounted on a machine or self-propelled, operation of con-cover machines, and all Operators except those listed below).

GROUP III. Air Compressors (One), Water Pumps, regardless of Size (One), Waterblasters (one), Welding Machine (One), Mixers (One Bag), Conveyor (One), Siphon or Jet (One), Light Plant (One), Heater (One), Immobile Track Air (One), and Self Propelled Walk-Behind Rollers.

GROUP IV. Asphalt Spreader Oilers, Fireman on Whirlies and Heavy Equipment Oilers, Truck Cranes, Dredges, Monigans, Large Cranes - (Over 65-ton rated capacity) Concrete Plant Oiler, Blacktop Plant Oiler, and Creter Crane Oiler (when required).

GROUP V. Oiler.

GROUP VI. Operators on equipment with Booms, including jibs, 100 feet and over, and less than 150 feet long.

GROUP VII. Operators on equipment with Booms, including jibs, 150 feet and over, and less than 200 feet long.

GROUP VIII. Operators on Equipment with Booms, including jibs, 200 feet and over; Tower Cranes; and Whirlie Cranes.

GROUP IX. Master Mechanic

OPERATING ENGINEERS - Highway

GROUP I. Cranes, Dragline, Shovels, Skimmer Scoops, Clamshells or Derrick Boats, Pile Drivers, Crane-Type Backhoes, Asphalt Plant Operators, Concrete Plant Operators, Dredges, Asphalt Spreading Machines, All Locomotives, Cable Ways or Tower Machines, Hoists, Hydraulic Backhoes, Ditching Machines or Backfiller, Cherrypickers, Overhead Cranes, Roller - Steam or Gas, Concrete Pavers, Excavators, Concrete Breakers, Concrete Pumps, Bulk Cement Plants, Cement Pumps, Derrick-Type Drills, Boat Operators, Motor Graders or Pushcats, Scoops or Tournapulls, Bulldozers, Endloaders or Fork Lifts, Power Blade or Elevating Graders, Winch Cats, Boom or Winch Trucks or Boom Tractors, Pipe Wrapping or Painting Machines, Asphalt Plant Engineer, Journeyman Lubricating Engineer, Drills (other than Derrick Type), Mud Jacks, Well Drilling Machines, Boring Machines, Track Jacks, Mixers, Conveyors (Two), Air Compressors (Two), Water Pumps regardless of size (Two), Welding Machines (Two), Siphons or Jets (Two), Winch Heads or Apparatuses (Two), Light Plants (Two), All Tractors regardless of size (straight tractor only), Fireman on Stationary Boilers, Automatic Elevators, Form Grading Machines, Finishing Machines, Power Sub-Grader or Ribbon Machines, Longitudinal Floats, Distributor Operators on Trucks, Winch Heads or Apparatuses (One), Mobil Track air and heaters (two to five), Heavy Equipment Greaser, Relief Operator, Assistant Master Mechanic and Heavy Duty Mechanic, self-propelled concrete saws of all types and sizes with their attachments, gob-hoppers, excavators all sizes, the repair and greasing of all diesel hammers, the operation and set-up of bidwells, water blasters of all sizes and their clutches, hydraulic jacks where used for hoisting, operation of log skidders, iceolators used on and off of pipeline, condor cranes, bow boats, survey boats, bobcats and all their attachments, skid steer loaders and all their attachments, creter cranes, batch plants, operator (all sizes), self propelled roto mills, operation of conveyor systems of any size and any configuration, operation, repair and service of all vibratory hammers, all power pacs and their controls regardless of location, curtains or brush burning machines, stump cutter machines, Nail launchers when mounted on a machine or self-propelled, operation of con-cover machines, and all Operators (except those listed below).

GROUP II. Assistant Operators.

GROUP III. Air Compressors (One), Water Pumps, regardless of Size (One), Waterblasters (one), Welding Machine (One), Mixers (One Bag), Conveyor (One), Siphon or Jet (One), Light Plant (One), Heater (One), Immobile Track Air (One), and Self Propelled Walk-Behind Rollers.

GROUP IV. Asphalt Spreader Oilers, Fireman on Whirlies and Heavy Equipment Oilers, Truck Cranes, Dredges, Monigans, Large Cranes - (Over 65-ton rated capacity) Concrete Plant Oiler, Blacktop Plant Oiler, and Creter Crane Oiler (when required).

GROUP V. Oiler.

GROUP VI. Operators on equipment with Booms, including jibs, 100 feet and over, and less than 150 feet long.

GROUP VII. Operators on equipment with Booms, including jibs, 150 feet and over, and less than 200 feet long.

GROUP VIII. Operators on Equipment with Booms, including jibs, 200 feet and over; Tower Cranes; and Whirlie Cranes.

GROUP IX. Mechanic

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Drivers on 2 axle trucks hauling less than 9 ton. Air compressor and welding machines and brooms, including those pulled by separate units, truck driver helpers, warehouse employees, mechanic helpers, greasers and tiremen, pickup trucks when hauling materials, tools, or workers to and from and on-the-job site, and fork lifts up to 6,000 lb. capacity.

Class 2. Two or three axle trucks hauling more than 9 ton but hauling less than 16 ton. A-frame winch trucks, hydrolift trucks, vector trucks or similar equipment when used for transportation purposes. Fork lifts over 6,000 lb. capacity, winch trucks, four axle combination units, and ticket writers.

Class 3. Two, three or four axle trucks hauling 16 ton or more. Drivers on water pulls, articulated dump trucks, mechanics and working forepersons, and dispatchers. Five axle or more combination units.

Class 4. Low Boy and Oil Distributors.

Class 5. Drivers who require special protective clothing while employed on hazardous waste work.

TRUCK DRIVER - OIL AND CHIP RESEALING ONLY.

This shall encompass laborers, workers and mechanics who drive contractor or subcontractor owned, leased, or hired pickup, dump, service, or oil distributor trucks. The work includes transporting materials and equipment (including but not limited to, oils, aggregate supplies, parts, machinery and tools) to or from the job site; distributing oil or liquid asphalt and aggregate; stock piling material when in connection with the actual oil and chip contract. The Truck Driver (Oil & Chip Resealing) wage classification does not include supplier delivered materials.

The handling of all materials used for Mosaic and Terrazzo work including preparing, mixing by hand, by mixing machine or transporting of pre-mixed materials and distributing with shovel, rake, hoe, or pail, all kinds of concrete foundations necessary for Mosaic and Terrazzo work, all cement terrazzo, magnesite terrazzo, Do-O-Text terrazzo, epoxy matrix ter-razzo, exposed aggregate, rustic or rough washed for exterior or interior of buildings placed either by machine or by hand, and any other kind of mixture of plastics composed of chips or granules when mixed with cement, rubber, neoprene, vinyl, magnesium chloride or any other resinous or chemical substances used for seamless flooring systems, and all other building materials, all similar materials and all precast terrazzo work on jobs, all scratch coat used for Mosaic and Terrazzo work and sub-bed, tar paper and wire mesh (2x2 etc.) or lath. The rubbing, grinding, cleaning and finishing of same either by hand or by machine or by terrazzo resurfacing equipment on new or existing floors. When necessary finishers shall be allowed to assist the mechanics to spread sand bed, lay tarpaper and wire mesh (2x2 etc.) or lath. The finishing of cement floors where additional aggregate of stone is added by spreading or sprinkling on top of the finished base, and troweled or rolled into the finish and then the surface is ground by grinding machines.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

Montgomery County, 2014

Project Date: April 30, 2013 to July 2, 2013

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Montgomery County, 2014

Executive Summary

The Management 508- Research Statistics (MGT 508) class at Robert Morris University was asked to prepare a survey for the Montgomery County Board of Directors to distribute to county employees for the purpose of generating ideas to cut costs and increase revenue for the 2014 fiscal year. The surveys focused on cost cutting measures such as green initiatives, program and departmental adjustments, and personal opinions from the employees.

The survey was comprised of alikert scale and open-ended questions. This was then distributed to 212 employees with their payroll check. The survey was available online and as a hard copy and was completely anonymous. Thirty-nine surveys from the Montgomery County employees were received and analyzed by the data analysis team in the MGT 508 class. The average response rates for each question were configured and questions were grouped and analyzed by specific categories.

After the survey data was analyzed, it was evident that a majority of employees did, in fact, support green initiatives as a way to cut back on costs. Seventy-eight percent of employees favored cost cutting measures such as, recycling, printing double-sided, using energy efficient lighting, to name a few (Appendix T). On the contrary, employees did not support the idea of using cheaper software, changing business hours, or changing the wellness program (Appendix G, P, and H respectively).

Introduction into the Montgomery County Survey

Over a ten week time frame, the MGT 508 class created, delivered, and analyzed a survey that was distributed to the Montgomery County employees. The purpose of this survey was to produce ideas as to how the county board can cut costs and increase revenue; surveys were distributed to more than 200 employees.

Statistical Approach

The survey was developed by a group of six individuals who sought ideas and questions from the whole class. After much deliberation, a combination of open-ended and likert scale questions were created. Open-ended questions were used for those questions that fully circumference the ideas and goals of the survey. A likert scale was used for questions that posed specific solutions. For example, participants were asked to rate how they felt about cutting specific items, such as wellness programs, on a very negative to very positive impact scale. These combinations of different question styles were believed to be the most thorough way of capturing the data needed to accurately advise the board in their decision for the upcoming fiscal year.

Formulating the Survey

The project team began the question formulation early in the project to ensure there was enough time for revision. The Robert Morris University consultant for the project, Lauren Miller, suggested a ten question limit. As questions were formulated, project members used board meeting minutes and past experiences to help generate ideas on what questions were most specific and would generate the greatest amount of responses. At

first, great quantities of questions were formulated and then the survey team reconvened to filter through the questions to eliminate redundancies and create the most effective survey possible. This was an important step because, as a team, questions were re-worded while others were eliminated.

After the first revision, the survey team finalized the questions and submitted them for review to Lauren who then suggested asking for additional input from the project team members. Team members were asked to submit five questions to the survey team. The additional input was analyzed for themes and then narrowed down to the ten questions that would have the most impact and importance for the Montgomery board members (Appendix A). Ten questions with multiple components were chosen due to the constraints of Survey Monkey (the software used to distribute the survey online) membership fees and for brevity. The questions were then submitted to the board for review which then led to additional editing. The board was advised by their legal team in regards to some survey questions that had a more personal nature. These questions were eliminated. In addition, there was a request for more open-ended questions. These changes were then made to accommodate the needs of the board. After they were submitted and reviewed we made the necessary changes, leaving us with only 8 questions left on the survey. Appendix B shows the final revised survey with highlighted portions for the last submission and the final survey can be found in Appendix V. The final process of writing the information and instruction was completed and ready to be inserted into the payroll stuffers.

Implementation of Survey

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Eight questions with a matrix of answers were asked either through the online survey tool, Survey Monkey, or through a hard copy that was placed with the payroll distributions. As employees participated in the online survey, Survey Monkey captured the results. Each survey was saved in its entirety for review. As stated before, these results were completely anonymous. In addition, all hard copy surveys were collected by the Montgomery County Board and mailed to Robert Morris University to be included and analyzed with the other results. A total of 212 surveys were distributed and thirty-nine responses were received. Since only 18.4% responded to our analysis, this will give only a small amount of feedback in comparison to the total number of employees.

Once the responses were collected, the survey was converted from the online format to a hard copy in Microsoft Word. We transferred the survey to a word format for convenience in presenting it to the board members. The survey team worked with Robert Morris University consultant, Jill McGinty, on collecting the five survey results that were mailed, in a hard copy format. Then, as data was compiled for its final review, it was put into a Portable Document Format (PDF) for easier management.

Results and Data Analysis

The data was analyzed by five project team members. The software program, Crunchit, was used to organize and evaluate the quantitative data for each question. While analyzing each question, the team looked for the average, or mean, response in order to recognize the population's general opinion. Many questions consisted of the likert scale responses. Each answer was grouped to find consistency and themes within the data.

Questions 1-5 and 8 were opened-ended and the likert scale questions pertained directly to the cost cutting measures of the county and revenue boosting ideas. Below is an analysis of these questions.

Open-Ended Questions

Appendix C provides the results of questions 1-3 of the open-ended questions. The first question asked for ideas on what the employees think would help to increase revenue. Out of the thirty-nine surveys returned, ten employees stated that they felt that either increasing taxes on things such as gas and sales or penalizing those for not paying fees on-time would help with revenue. Six employees suggested increasing economic development by pursuing new grants for programs and projects as well as working with existing companies to help create new businesses.

The second question pertained to what ideas the employees may have on how to make the county board more effective. There were twenty employees from the returned surveys that felt that reducing the number of board members and meetings and better monitoring of existing board members would prove to be the most effective in the county. The other nineteen respondents had no response.

The third question asked for ways to save money in the county. Many employees seemed to answer this question on a personal basis rather than viewing the county as a whole. Fifteen employees who answered the survey felt that costs could be reduced by cutting back on employees' use of county vehicles or by having employees pay for parking and gas. A few employees responded with cut backs in-house such as maintenance staff and landscaping and using community service to clean when needed. Other suggestions

were reducing office copies, switching to an auto voice system, and discontinuing award programs.

Likert Scale Questions

Question 4. Please Rate the impact that you feel the following cost cutting measures could have on the Montgomery County budget.

With helping the Montgomery County Board prepare its budget, we examined the impact of the following cost cutting measures:

- Wellness Program
- Reducing Community Landscaping
- Converting Paper Documents to Electronic Files
- Reducing Marketing Expenses
- Utilizing More Inexpensive Options for Software

Each participant surveyed was asked to rate the impact of each category on a scale of 1-7 from 1 being very negative to 7 being very positive. According to the results, employees thought the following would make a positive impact on the budget: Converting to electronic files 82%, reducing marketing expenses (59%) and reducing landscaping (50%). The above results can be found in Appendixes D,E, and F respectively. Because other options that are comparable can be used at a lower cost, surveyors are in agreement to cutback in these areas. On the other hand as noted in Appendix G and H, participants felt that using cheaper software (56%) and cutting the wellness program (47%) would have a negative impact. These categories dealt with health and technology which were the major factors that the surveyors did not want to see decrease.

Question 5. How willing are you to commit to the following eco-friendly/green practices?

Next, surveyors were asked to rate their willingness to commit to eco-friendly/green practices (1=Not willing, 2= Unsure, and 3= Very willing).

- Recycling
- Printing Double-Sided
- Direct Deposit
- Closing or Adjusting Blinds
- Using Energy efficient Lighting
- Turning Off Lights Before Leaving The Office
- Scanning Records Versus Paper Copies
- Unplugging Equipment at Workday's End
- Using Table Lights Rather Than Overhead Lighting

Results showed that participants were very supportive of "going green" in most areas.

Appendix I shows that the people of Montgomery were split (3 ways) in the results for willingness to participate in green efforts. Just over 12.4% were willing to unplug machines before leaving work, but more than half of the population were not willing to use table lights rather than overhead lighting (Appendix I). However, 78% of people favored green ideas (Appendix T). With the highest amount of willingness shown in Appendix K, 88% of surveyors agreed to turning off the lights before leaving, saving in electricity cost. 76% would utilize direct deposit for payroll purposes (Appendix L). In the next two areas, recycling and using long lasting light bulbs, 74% were willing to contribute to these efforts (Appendix M). In Appendix N, 71% of people said they would close or adjust blinds, keeping office spaces cool, while blocking heat from the sun decreasing the use of cooling systems. Lastly, 68% of surveyors were willing to print double-sided and scan records versus filing physical records (Appendix O). Both would help save money, cutting cost for unnecessary use of paper products. Overall, going green is a great and effective way to lowering energy consumption.

Question 8. Would you support the following cost saving measures?

The purpose of this section was to find out if the employees of Montgomery County would be willing to support several changes in their environment in order to save money and reduce cost. The questions within this section were presented to the employees to find out if they were willing to adjust the hours of operations, combine departments, and utilize community service labor. These questions were divided into a three section matrix. The sections were: 1) Not willing 2) Unsure 3) Very willing. The question was presented to the employees, expecting to find out information about their opinions, if future changes would take place within the organization.

This question was answered by thirty-four employees and is outlined in Appendix P. The results show that seven employees representing 21% of the employees are willing to change their hours of operations. However, ten employees representing 28% of the employees were unsure or unwilling to answer this question. The biggest results/responses that we were able to collect during the questionnaire came from the "unwilling" response. The results showed that seventeen employees representing 50% of the employees were not willing to change the hours of operations. As a result, we can conclude that employees will not support changes in schedule or any changes that affect their personal lives and lifestyle.

The second question for this questionnaire was intended to find out if the employees would be willing to combine departments, if feasible. By doing so, the county would be able to save money and maximize profits. Departments will have to be reinvented and duties would then have to be reassigned. As a result, the annual budget would be more manageable and costs would be reduced. This question was answered by thirty-four employees. The results

showed that seven employees representing 21% of the employees were open to the option of combining departments if feasible (Appendix Q). However, ten employees representing 28% were unsure or unwilling to answer this question. The majority of the results were collected on the unwilling section of the matrix. The results showed that seventeen employees representing 50% were not willing to combine departments. As a result, we can conclude that employees would not approve changes in departmental structure. Therefore, any changes to the structure and culture of the organization would have serious repercussions.

The final question in this matrix was developed to find out if the employees would be willing to further utilize community service labor. By utilizing the community free labor, people from the community would be invited to help the organization. This would reduce costs because employees would be moved around the organization and their skills would be used on different projects. As a result, Montgomery County Board would be able to better allocate the budget and profits would increase.

The final question was answered by 34 employees. The results showed that sixteen employees representing 47% were willing to further utilize community service labor. However, eight employees representing 24% were unsure or unwilling to answer this question. The rest of the results came from the unwilling section of the matrix. The results showed that ten employees representing 29% were not willing to further utilize community service labor. As a result, we can conclude that employees are contemplating the idea to further utilize community service labor. The results showed that people were willing to use people from the community to help the organization to reduce costs and maximize profits. However, due to the lack of information coming from the unsure section of the matrix, further research would need to be executed.

Conclusion

A variety of questions pertaining to Montgomery County's finances were purposed to their employees in order to capture realistic results from the people who know their county best. Although the number of responses was not ideal, the answers did shed light on areas employees thought could best serve as areas to cut costs. According to the one-way ANOVA tests done for the three major quantitative questions regarding cost cutting measures, a majority of employees favored cost cutting measures and green initiatives (Appendix T). If the board chooses to practice green initiatives from saving on paper resources to cutting electrical expenses, they may be able to improve saving for Montgomery County's 2014 fiscal year. We are very thankful for this opportunity to help Montgomery Board and hope this will help get the decisions made for the county for 2014.

Appendix A

2013 Montgomery County Employee Survey

Thank you for participating in this survey! Your opinion is important to us, and we will consider everyone's input from this survey as we move forward in our budgeting process.

We understand that everyone is sensitive to any adjustments that affect them in the work place which is why your feedback is extremely valuable. Everyone's ideas can help the county cut costs with the least amount of change.

We want to assure you that your responses are completely anonymous and confidential. The survey will take less than 15 minutes.

To complete the survey online, please go to the Web address below:

<http://www.surveymonkey.com/s/VTZBLZW>

Thank you in advance for your participation! We greatly appreciate your honest thoughts and suggestions.

1. What revenue generating ideas do you have?

| |
|--|
| |
|--|

2. What ideas do you have that could make the county board more effective?

| |
|--|
| |
|--|

3. What cost saving ideas do you have?

| |
|--|
| |
|--|

4. Please rate the impact that you feel the following cost cutting measures could have on the Montgomery County budget.

Wellness programs

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reduce community landscaping activities

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Appendix A Continued

Digitization (convert paper forms, brochures, etc. to electronic versions)

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reduce marketing expenses

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Utilizing cheaper software

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

5. How willing are you to commit to the following eco-friendly/green practices?

Recycling

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Use paper/fabric bags instead of plastic

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Printing double-sided

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Direct deposit of your paycheck

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Closing or adjusting blinds

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Using energy efficient lighting

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Turning off lights before you leave

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Appendix A Continued

Scan records versus keep paper copies

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Unplugging equipment at workday's end

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Using table lighting rather than overhead

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Other: _____

6. Do you manage people or budgets?

| | | | |
|--------|---------|---------|------|
| People | Budgets | Neither | Both |
|--------|---------|---------|------|

eligible for employee benefits?

| | |
|-----|----|
| Yes | No |
|-----|----|

7. Are you

8. Without sacrificing quality of service, please list and explain where a reduction in employees could be possible.

9. To help retain employees, would you be willing to relinquish, as an exempt (salaried) or non-exempt (hourly) employee, one paid work day per year?

| | |
|-----|----|
| Yes | No |
|-----|----|

10. Would you support the following cost saving measures?

Adjusting hours of operations

| | | |
|----------------|--------|----------------|
| Absolutely not | Unsure | Absolutely yes |
|----------------|--------|----------------|

Reduction of benefits

| | | |
|----------------|--------|----------------|
| Absolutely not | Unsure | Absolutely yes |
|----------------|--------|----------------|

Appendix A Continued

Reduction in the number of full-time jobs

| | | |
|-------------------|--------|-------------------|
| Absolutely not | Unsure | Absolutely yes |
|-------------------|--------|-------------------|

*Combining departmental
functions/activities*

| | | |
|-------------------|--------|-------------------|
| Absolutely not | Unsure | Absolutely yes |
|-------------------|--------|-------------------|

Utilizing community service labor hours

| | | |
|-------------------|--------|-------------------|
| Absolutely not | Unsure | Absolutely yes |
|-------------------|--------|-------------------|

Additional suggestions:

| |
|--|
| |
|--|

Appendix B

Highlighted Portions are Revisions from Final

2013 Montgomery County Employee Survey

Thank you for participating in this survey! Your opinion is important to us, and we will consider everyone's input from this survey as we move forward in our budgeting process.

We understand that everyone is sensitive to any adjustments that affect them in the workplace which is why your feedback is extremely valuable. Everyone's ideas can help the county cut costs with the least amount of change.

We want to assure you that your responses are completely anonymous and confidential. The survey will take less than 15 minutes.

To complete the survey online, please go to the Web address below:

<http://www.surveymonkey.com/s/VTZBLZW>

Thank you in advance for your participation! We greatly appreciate your honest thoughts and suggestions.

1. What revenue generating ideas do you have?

| |
|--|
| |
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2. What ideas do you have that could make the county board more effective?

| |
|--|
| |
|--|

3. What cost saving ideas do you have?

| |
|--|
| |
|--|

4. Please rate the impact that you feel the following cost cutting measures could have on the Montgomery County budget.

Wellness programs

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reduce community landscaping activities

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Digitization (convert paper forms, brochures, etc. to electronic versions)

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reduce marketing expenses

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Utilizing cheaper software

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

5. How willing are you to commit to the following eco-friendly/green practices?

Recycling

| | | |
|-------------|--------|--------------|
| Not willing | Unsure | Very willing |
|-------------|--------|--------------|

Appendix B Continued

| | | | |
|---|-------------|--------|--------------|
| DELETED Use paper/fabric bags instead of plastic | Not willing | Unsure | Very willing |
|---|-------------|--------|--------------|

| | | | |
|------------------------------|-------------|--------|--------------|
| <i>Printing double-sided</i> | Not willing | Unsure | Very willing |
|------------------------------|-------------|--------|--------------|

| | | | |
|--|-------------|--------|--------------|
| <i>Direct deposit of your paycheck</i> | Not willing | Unsure | Very willing |
|--|-------------|--------|--------------|

| | | | |
|------------------------------------|-------------|--------|--------------|
| <i>Closing or adjusting blinds</i> | Not willing | Unsure | Very willing |
|------------------------------------|-------------|--------|--------------|

| | | | |
|--|-------------|--------|--------------|
| <i>Using energy efficient lighting</i> | Not willing | Unsure | Very willing |
|--|-------------|--------|--------------|

| | | | |
|--|-------------|--------|--------------|
| <i>Turning off lights before you leave</i> | Not willing | Unsure | Very willing |
|--|-------------|--------|--------------|

Scan records versus keep paper copies

| | | | |
|--|-------------|--------|--------------|
| <i>Unplugging equipment at workday's end</i> | Not willing | Unsure | Very willing |
|--|-------------|--------|--------------|

| | | | |
|--|-------------|--------|--------------|
| <i>Using table lighting rather than overhead</i> | Not willing | Unsure | Very willing |
|--|-------------|--------|--------------|

Other: _____

6. Do you manage people or budgets?

| | | | |
|--------|---------|---------|------|
| People | Budgets | Neither | Both |
|--------|---------|---------|------|

Appendix B Continued

7. Are you eligible for employee benefits?

| | |
|-----|----|
| Yes | No |
|-----|----|

8. ~~DELETE~~without sacrificing quality of service, please list and explain where a reduction in employees could be possible.

| |
|--|
| |
|--|

9. ~~DELETE~~to help retain employees, would you be willing to relinquish, as an exempt (salaried) or non-exempt (hourly) employee, one paid work day per year?

| | |
|-----|----|
| Yes | No |
|-----|----|

10. Would you support the following cost saving measures?

| | | | |
|--|----------------|--------|----------------|
| <i>Adjusting hours of operations</i> | Absolutely not | Unsure | Absolutely yes |
| REDUCTION <i>Reduction of benefits</i> | Absolutely not | Unsure | Absolutely yes |
| REDUCTION <i>Reduction in the number of full-time jobs</i> | Absolutely not | Unsure | Absolutely yes |
| <i>Combining departmental functions/activities where possible</i> | Absolutely not | Unsure | Absolutely yes |
| <i>Utilizing more community service labor hours</i> | Absolutely not | Unsure | Absolutely yes |
| <i>Additional suggestions:</i> | | | |

Appendix C

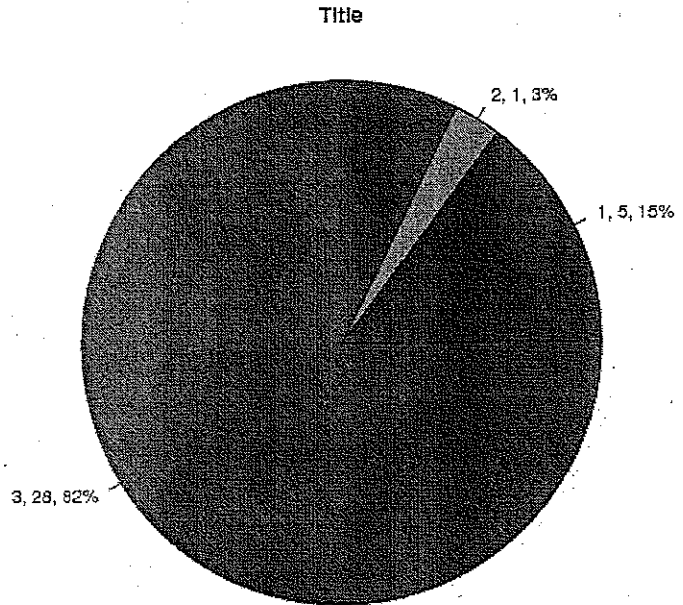
| Question 1 | Question 2 | Question 3 |
|--|--|---|
| <i>What ideas do you have to increase revenue?</i> | <i>What ideas do you have that would make the county board more effective?</i> | <i>What ideas do you have to save money?</i> |
| No Idea | 17 Reduce board members | 12 Stop paying for milage, decrease per delm, and over using the utililtes over night 12 Air/heat/lights etc |
| Increase fines for people who violate the law. | 3 Void (no accurate response) | 12 Void (no accurate response) |
| Raise Taxes (sales) | 3 Leadership supervision\ monitoring and auditing employees. | 5 Reduce board members |
| Extra charges for outside tendants | 1 Have a stronger understanding of how business is conducted | 2 Purchase assets in bulk and share them betwwen offices |
| Ecnomic Development | 3 Make more inspections of the properties | 1 Outsoruce |
| Recycle more | 1 Community Involvement | 1 People should use their own cars for emergencies |
| Gas taxes | 1 Combine meetings | 1 conference to cut the cost on Gas for the cars of the county. |
| Pursue grants for new programs | 1 Employ Republicans | 1 Different Health Insurance |
| Board work with existing companies to expand or | 1 Reduce committees | 1 Raises with contracts |
| Accept credit cards in payment | 1 | 1 Community service pertains to the maintaince work to reduce cost |
| Drug testing in house | 1 | 1 Get rid of Christmas activity and give that money to the employees |
| Pentalize missed appointment (Substance abuse/Mental Health) | 1 | 1 Offer early retirement |
| Collect old fines that were unpaid to the circuit clerk | | 1 Paper copies needs to be reduced |
| Sell recycling center to a private company | | 1 Automated voice system (less call taking) |
| Ambulance services | | 1 No clothing allowance |
| | | 1 County vehicles parked during non-working hours. |
| | | 1 Reduce landscaping and plant fake flowers. |
| | | 1 Get rid of the Dog pound and Recycling. |
| | | 1 Stop allowing board to vote themselves raises. |
| | | 1 Quit hiring Hurst Rosche for every project |
| | | 1 Get rid of the shirt you give away |
| | | 1 Discontinue token awards |
| | | 1 Discontinue 800 number or after hours answering services. |
| | | 1 Cross training |
| | | 1 No overtime for management |
| | | 1 Cut staff in Health Department |
| | | 1 Reduce county police dept personal. |

Appendix D

Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Using less hard copy paper versions of information and instead using electronic information

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 91 |
| Mean | 2.6765 |
| Variance | 0.5285 |
| Standard Deviation | 0.7270 |
| Standard Error | 0.1247 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |



82% of the people feel there is a positive impact in using paper versions of information.

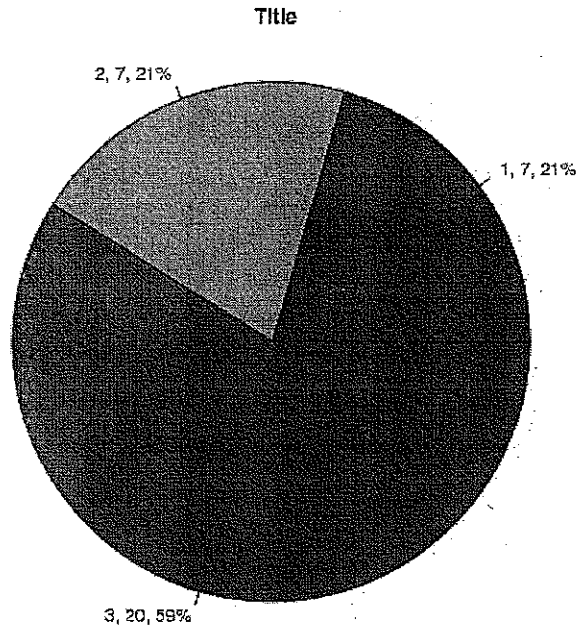
1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

Appendix E

Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Reducing marketing expenses

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 81 |
| Mean | 2.3824 |
| Variance | 0.6676 |
| Standard Deviation | 0.8170 |
| Standard Error | 0.1401 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1.5000 |
| Third Quartile | 2.147483648 |
| Mode | 3 |



59% of the people feel there is positive impact.

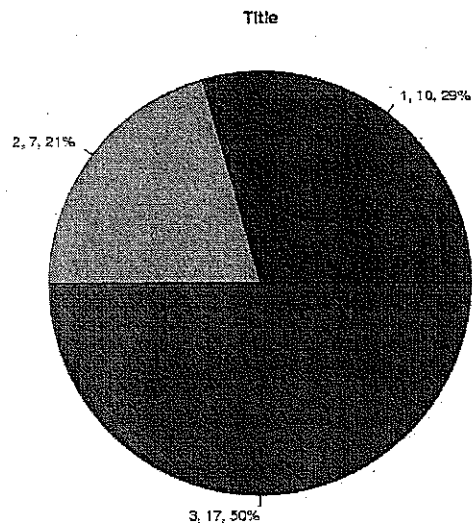
| |
|--|
| <p>1= Negative Impact (Red) 2= No Impact (Light Blue) 3= Positive Impact (Dark Blue)</p> |
|--|

Appendix F

Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Reducing Community landscaping efforts

| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 75 |
| Mean | 2.2059 |
| Variance | 0.7745 |
| Standard Deviation | 0.8801 |
| Standard Error | 0.1509 |
| Median | 2.5000 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 3 |



50% of the employees of the Montgomery County believe reducing landscape efforts have a positive impact

Impact

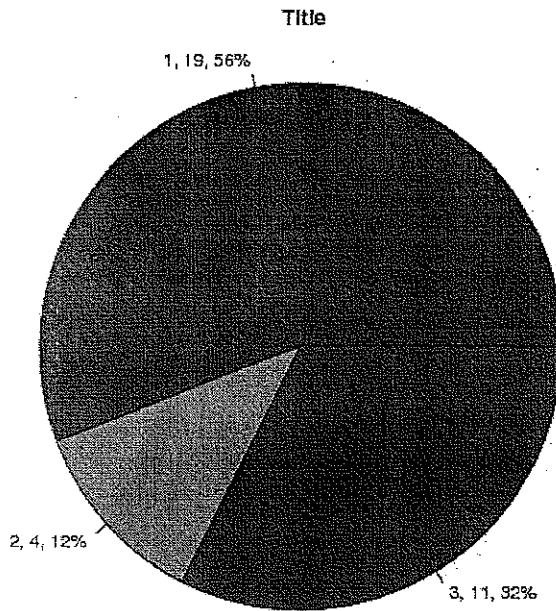
- 1= Negative Impact (Red)
- 2= No Impact (Light Blue)
- 3= Positive Impact (Dark Blue)

Appendix G

Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Utilizing cheaper software programs

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 60 |
| Mean | 1.7647 |
| Variance | 0.8520 |
| Standard Deviation | 0.9231 |
| Standard Error | 0.1583 |
| Median | 1 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | -2147483648 |
| Third Quartile | 3 |
| Mode | 1 |



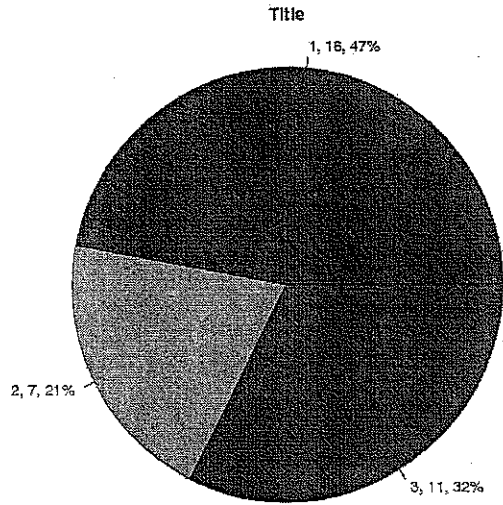
56% of the people feel there would be a negative impact.

- 1= Negative Impact (Red)
- 2= No Impact (Light Blue)
- 3= Positive Impact (Dark Blue)

Appendix H

Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Wellness Program



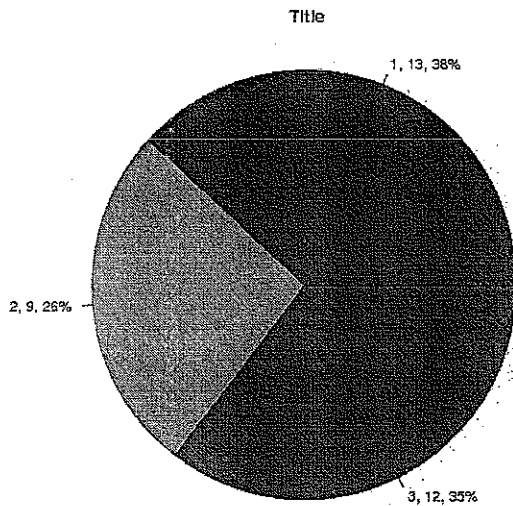
| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 63 |
| Mean | 1.8529 |
| Variance | 0.7959 |
| Standard Deviation | 0.8921 |
| Standard Error | 0.1530 |
| Median | 2 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 1 |

1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

Appendix I

Unplugging machines before leaving work

| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 67 |
| Mean | 1.9706 |
| Variance | 0.7567 |
| Standard Deviation | 0.8699 |
| Standard Error | 0.1492 |
| Median | 2 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 1 |



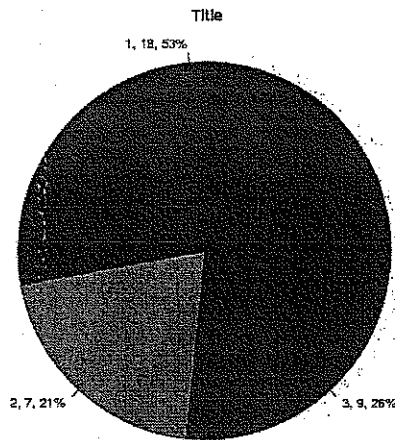
The people of Montgomery are close to a 3 way split on unplugging the machines before leaving work.

Appendix J

Using table lighting rather than overhead

1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 59 |
| Mean | 1.7353 |
| Variance | 0.7460 |
| Standard Deviation | 0.8637 |
| Standard Error | 0.1481 |
| Median | 1 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | -2147483648 |
| Third Quartile | 3 |
| Mode | 1 |

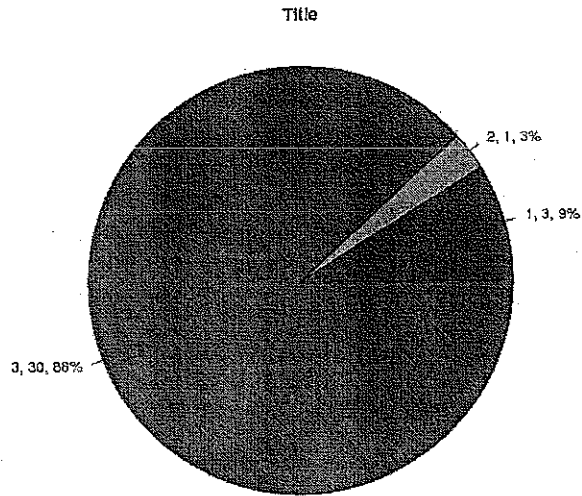


More than half of the population are not willing to use table lighting rather than an overhead.

Appendix K

Turning off the lights before you leave

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 95 |
| Mean | 2.7941 |
| Variance | 0.3503 |
| Standard Deviation | 0.5918 |
| Standard Error | 0.1015 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |



1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

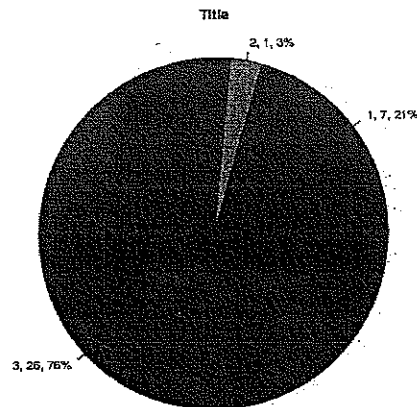
88% of the people are willing to turn off the lights when they leave for the day.

Appendix L

Columns -- Selected Field: Utilizing direct deposit instead of receiving a paper check

Utilizing direct deposit instead of receiving a paper check

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 87 |
| Mean | 2.5588 |
| Variance | 0.6783 |
| Standard Deviation | 0.8236 |
| Standard Error | 0.1412 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |



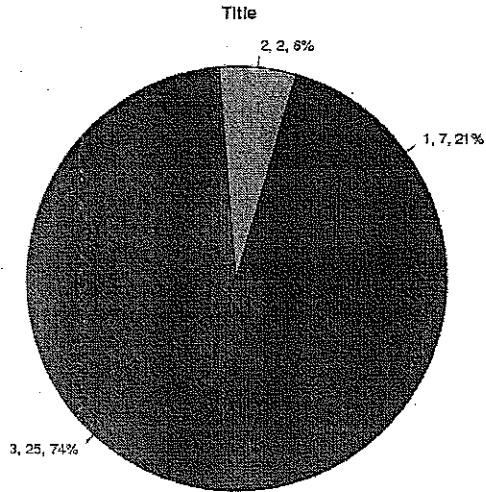
76% of the employees are willing to utilize direct deposit.

Appendix M

How willing are you to commit to the following green practices?

Recycling

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 87 |
| Mean | 2.5588 |
| Variance | 0.6176 |
| Standard Deviation | 0.7859 |
| Standard Error | 0.1348 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 2.147483648 |
| Mode | 3 |

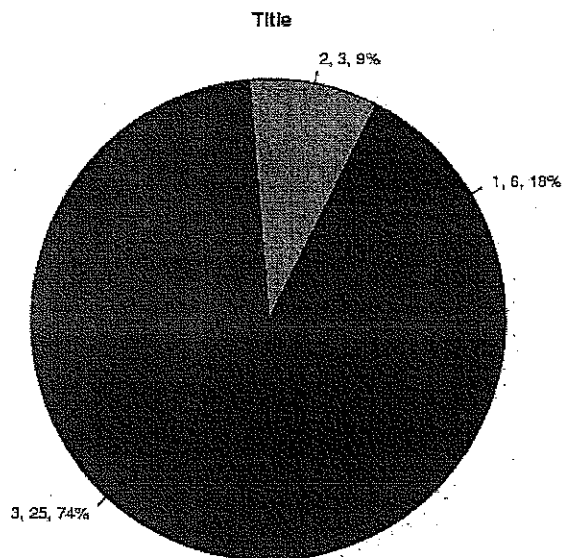


74% of the people are willing to recycle.

1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

Using long lasting light bulbs

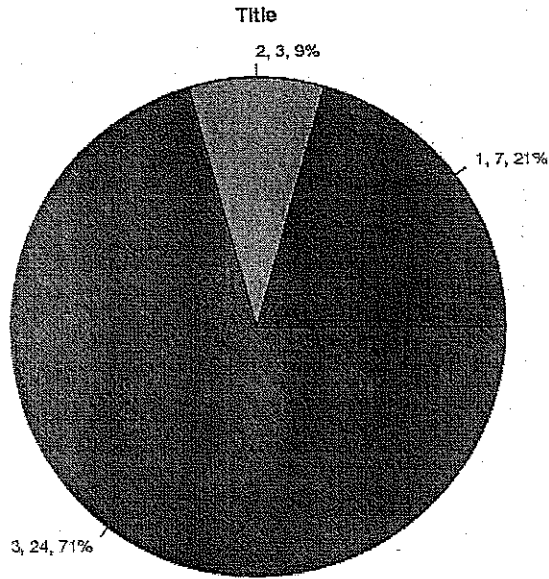
| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 86 |
| Mean | 2.5294 |
| Variance | 0.6809 |
| Standard Deviation | 0.8252 |
| Standard Error | 0.1415 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 2.147483648 |
| Mode | 3 |



74% of the people are willing to use long lasting light bulbs.

Appendix N

Closing or adjusting blinds



| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 85 |
| Mean | 2.5000 |
| Variance | 0.6818 |
| Standard Deviation | 0.8257 |
| Standard Error | 0.1416 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |

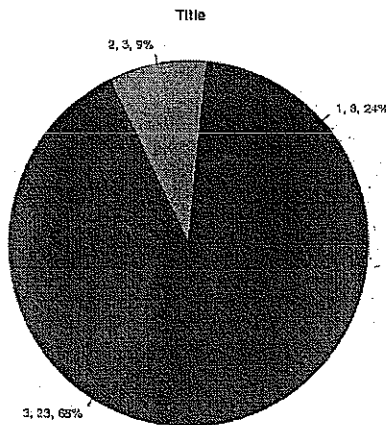
71% of the people are willing to adjust blinds.

1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

Appendix O

Printing double-sided

| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 83 |
| Mean | 2.4412 |
| Variance | 0.7389 |
| Standard Deviation | 0.8596 |
| Standard Error | 0.1474 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |

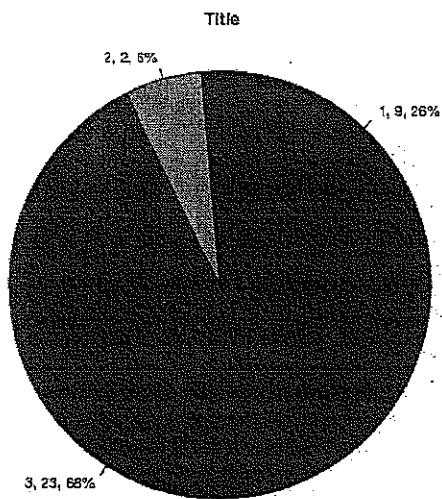


1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

68% of the people are willing to print double sided.

Scanning Records into Computer Files Rather than Storing Paper Copies

68% of the people are willing to scan records rather than physically storing them.



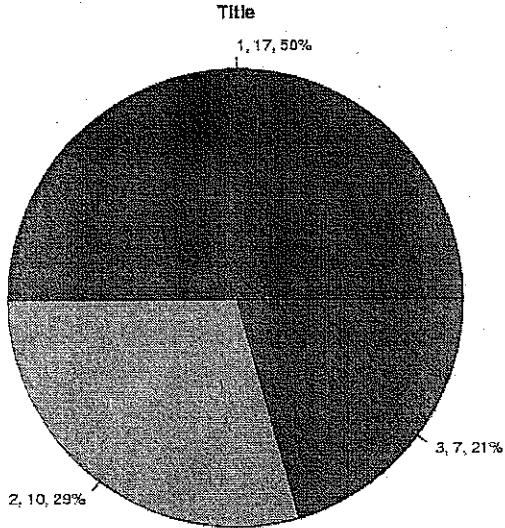
| Statistic | Result |
|--------------------|-------------|
| N | 34 |
| Sum | 82 |
| Mean | 2.4118 |
| Variance | 0.7950 |
| Standard Deviation | 0.8916 |
| Standard Error | 0.1529 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | -2147483648 |
| Mode | 3 |

Appendix P

Would you support the following changes?

Columns -- Selected Field: Adjusting hours of operations

Adjusting hours of operations



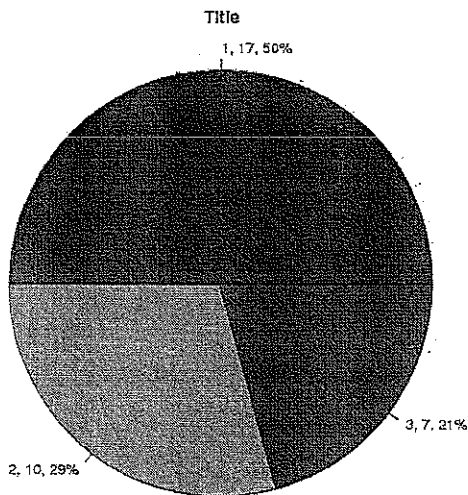
1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue).

| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 58 |
| Mean | 1.7059 |
| Variance | 0.6381 |
| Standard Deviation | 0.7988 |
| Standard Error | 0.1370 |
| Median | 1.5000 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 2 |
| Mode | 1 |

Half of the people are not willing to adjust the hours of operations.

Appendix Q

Combining departments if feasible

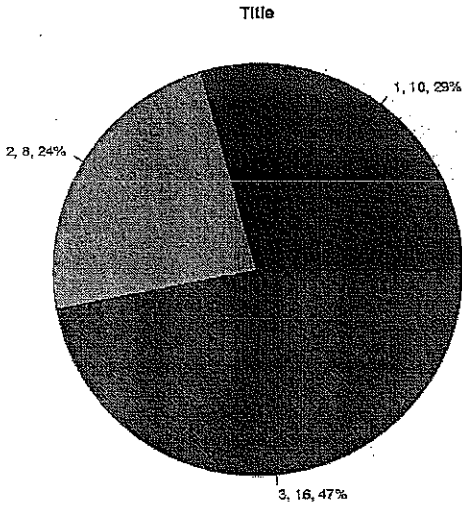


1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 58 |
| Mean | 1.7059 |
| Variance | 0.6381 |
| Standard Deviation | 0.7988 |
| Standard Error | 0.1370 |
| Median | 1.5000 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 2 |
| Mode | 1 |

Have of the employees of Montgomery County are not willing to combine departments.

Appendix R
Further utilizing community service labor



1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

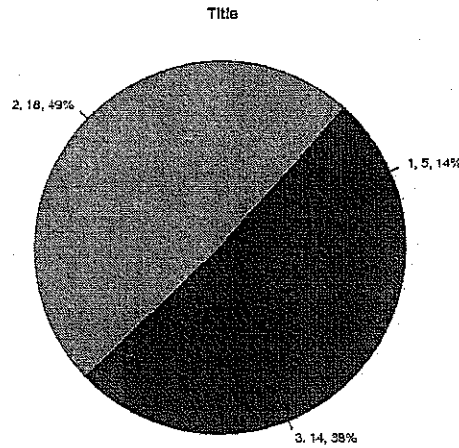
| Statistic | Result |
|--------------------|--------|
| N | 34 |
| Sum | 74 |
| Mean | 2.1765 |
| Variance | 0.7558 |
| Standard Deviation | 0.8694 |
| Standard Error | 0.1491 |
| Median | 2 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 3 |

47% of the employees of Montgomery County are willing to utilize more community service labor.

Appendix S

Average of Cost Cutting Measures of Wellness Program, Reducing Landscaping, Using Electronic Files, Reducing Marketing Expenses and Utilizing Inexpensive Software

| Statistic | Result |
|--------------------|--------|
| N | 37 |
| Sum | 83 |
| Mean | 2.2432 |
| Variance | 0.4670 |
| Standard Deviation | 0.6833 |
| Standard Error | 0.1123 |
| Median | 2 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 2 |



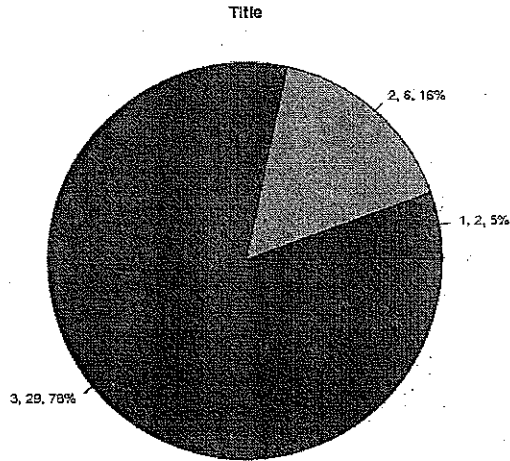
1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

14% negative impact, 49% no impact, 38% positive impact
 (See Appendixes D-H for individual question analysis)

Appendix T

Average Responses for GoingGreen Practices

| Statistic | Result |
|--------------------|-------------|
| N | 37 |
| Sum | 101 |
| Mean | 2.7297 |
| Variance | 0.3138 |
| Standard Deviation | 0.5602 |
| Standard Error | 0.0921 |
| Median | 3 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 2 |
| Third Quartile | -2147483648 |
| Mode | 3 |



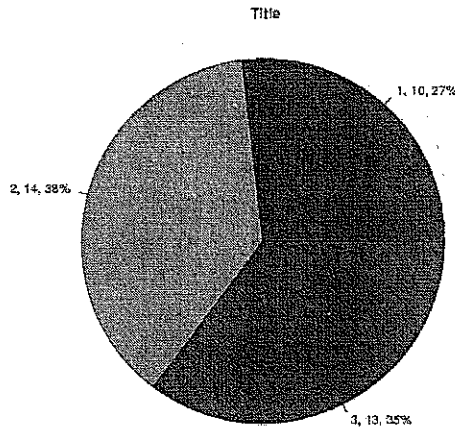
1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

5% not willing, 16% no impact, 78% willing

Appendix U

Factor: Supports Changes of adjusting the hours of operations, combining departments, and utilizing community service labor Average

| Statistic | Result |
|--------------------|--------|
| N | 37 |
| Sum | 77 |
| Mean | 2.0811 |
| Variance | 0.6321 |
| Standard Deviation | 0.7951 |
| Standard Error | 0.1307 |
| Median | 2 |
| Range | 2 |
| Minimum | 1 |
| Maximum | 3 |
| First Quartile | 1 |
| Third Quartile | 3 |
| Mode | 2 |



1= Negative Impact (Red)
 2= No Impact (Light Blue)
 3= Positive Impact (Dark Blue)

27% no, 38% unsure, 35% yes
 (See Appendix P and Q for thorough analysis of questions)

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Appendix V

2013 Montgomery County Employee Survey

Thank you for participating in this survey! Your opinion is important to us, and we will consider everyone's input from this survey as we move forward in our budgeting process. Your feedback is extremely valuable. Everyone's ideas can help the county cut costs with the least amount of change.

We want to assure you that your responses are completely anonymous and confidential. This survey will take less than 15 minutes. We appreciate your honest answers and thank you in advance!

You can only take this survey once. After you have completed this survey, please put the survey in the pre-paid envelope provided. After it is completed, please make sure to mail it by June 7th, at the latest. The envelope should be addressed to

Robert Morris University 401 S. State St. Chicago, IL 60605 Attn: Jill McGinty

1. What ideas do you have to increase revenue?

2. What ideas do you have that would make the county board more effective?

3. What ideas do you have to save money?

| |
|--|
| |
|--|

4. Please rate the impact that the following cost cutting measures would have on the Montgomery County budget.

Wellness programs

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reduce community landscaping efforts

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Using less hard copy paper versions of information and instead using electronic information

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Reducing marketing expenses

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

Utilizing cheaper software programs

| | | | | | | |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|
| very negative impact | fairly negative impact | slightly negative impact | no impact | slightly positive impact | fairly positive impact | very positive impact |
|----------------------|------------------------|--------------------------|-----------|--------------------------|------------------------|----------------------|

5. How willing are you to commit to the following green practices?

Recycling

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Printing double-sided

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Utilizing direct deposit instead of receiving a paper check

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Closing or adjusting blinds

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Using long lasting light bulbs

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Turning off lights before you leave

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Scanning records into computer files rather than storing paper copies

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Unplugging machines before leaving work

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Using table lighting rather than overhead

| | | | | | | |
|-------------|--|--|--|--|--|------|
| Not willing | | | | | | Very |
|-------------|--|--|--|--|--|------|

13 111

| | | | | | | |
|--|--|--|--------|--|--|---------|
| | | | Unsure | | | willing |
|--|--|--|--------|--|--|---------|

Other (Please specify):

6. Do you manage people or budgets?

| | | | |
|--------|---------|---------|------|
| People | Budgets | Neither | Both |
|--------|---------|---------|------|

benefits?

| | |
|-----|----|
| Yes | No |
|-----|----|

7. Are you eligible for

8. Would you support the following changes?

Adjusting hours of operations

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Combining departments, if feasible

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Further utilizing more community service labor

| | | | | | | |
|-------------|--|--|--------|--|--|--------------|
| Not willing | | | Unsure | | | Very willing |
|-------------|--|--|--------|--|--|--------------|

Please offer any suggestions regarding these topics:

Appendix W

The stats on the employees that took the survey

Frequency Table - Salary/hourly

| Value | Count | Percent |
|--------|-------|----------|
| Salary | 28 | 82.3529% |
| hourly | 6 | 17.6471% |

Frequency Table - eligible for benefits

| Value | Count | Percent |
|-------|-------|----------|
| yes | 28 | 82.3529% |
| no | 6 | 17.6471% |

Frequency Table -- People/budgets/neither/both

| Value | Count | Percent |
|---------|-------|----------|
| neither | 15 | 45.4545% |
| both | 8 | 24.2424% |
| people | 6 | 18.1818% |
| budgets | 4 | 12.1212% |

Montgomery County, 2014

Executive Summary

The survey was comprised of a likert scale and open-ended questions. The survey was available online and as a hard copy and was completely anonymous. Thirty-nine surveys from the Montgomery County employees were received and analyzed by the data analysis team in the MGT 508 class. The average response rates for each question were configured and questions were grouped and analyzed by specific categories.

Highlights

- 18.4% responded out of 212 employees
- 82% are willing to convert to electronic files
- 12.4% were willing to unplug machines before leaving work
- 78% of people favored green ideas
- 88% agreed to turning off the lights before leaving work
- 76% would utilize direct deposit
- 74% were willing to recycle and use long lasting light bulbs
- 68% were willing to print double-sided and scan records
- 21% of the employees are willing to change their hours
- 50% were not willing to combine departments
- 59% are for reducing marketing expenses
- 50% are for reducing landscaping expenses
- 56% of employees were against using cheaper software
- 47% were against cutting the wellness program
- Majority were not willing to use table lights instead of overhead lights

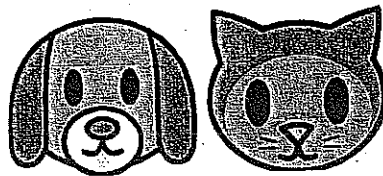
Revenue Boosters

- 6 employees suggested increasing economic development by pursuing new grants for programs and projects as well as working with existing companies to help create new businesses.
- 10 employees stated that they felt that either increasing taxes on things such as gas and sales or penalize those for not paying fees on-time would help with revenue
- 20 employees felt that reducing the number of board members and meetings and better monitoring of existing board members would prove to be the most effective in the county
- 19 employees had no response

Recommendations

From our analysis you can see that there are many green practices that will help save money for the future budget. We suggest implementing these practices immediately. We saw a strong likeness to keep the wellness program & not combine departments. If you would like a greater representation of your employees' opinion we would suggest you offer the survey again to those who did not take it the first time. We think this would be beneficial to receive a larger response ratio in order to get a complete outlook for your budget.

Montgomery County Animal Control Volunteer Manual



Guidelines and Information for Volunteers Supporting Montgomery County

Animal Control Operations and Special Community Projects

Montgomery County Animal Control

11252 N. 9th Ave.

Hillsboro, Illinois 62049

Phone: (217) 532-3334

Fax: (217) 532-3334

Email: mcaco@montgomeryco.com

Volunteers should keep this with their records for reference

Dear Volunteer:

On behalf of the County of Montgomery and the Montgomery County Animal Control Department, I want to welcome you to the Montgomery County Volunteer Program. We are pleased that you desire to give your time and efforts to assist us with our program of caring for the animals in our facility.

The task of helping animals is not always an easy one, but it can be a very rewarding experience. You may be motivated to seek volunteer opportunities with us for a variety of reasons: your love of animals, desire to serve your community, desire to develop your personal skills or other reasons. Whatever prompted you to consider giving your time to the Animal Control Facility and the animals we serve, will hopefully develop into a long term relationship with us as we partner to make a difference within our community.

It is the County's hope that through the volunteer program we can enhance our ability to promote animal awareness within the community, educate the public about responsible pet care, ownership and safety, and promote the need for responsible pet ownership.

While there will be some details to work through though, such as completing a volunteer release form, attending an orientation session and accepting some hands on training before you get started performing tasks for us, we are excited that you have an interest in working with us and look forward to getting to know you and working together with you. Remember the staff is here to help you as you begin your volunteer work. Please don't hesitate to ask for assistance, as you learn and grow with us.

Welcome,

HWE Committee

Connie Beck, Chairman

Richard Wendel


Chuck Graden Vice Chairman


Mike Webb


Earline Robinson

SECTION 1


Montgomery County Animal Care & Control's Mission, Vision & Values:


 The mission of Animal control is to promote and protect the health, safety, and welfare of people and pets in Montgomery County.

 We envision the day when all citizens, their property and neighborhoods, are safe from the dangers and nuisances of irresponsible pet guardianship, and animals will not suffer because of abuse, neglect or ignorance, and every pet born is assured a good home and care for its natural life.

 We value the integrity of each employee, volunteer and participant contributing to the professional delivery of excellent customer service and the humane treatment of animals, in an atmosphere of open, honest communication, predicated on our trust and respect for each other.







PURPOSE

 The main purpose of the volunteer program at MCACO is the welfare of the animals. Rules and Regulations are therefore needed to provide a pleasant work environment for both employees and volunteers so that we may concentrate on the welfare of the animals we are charged with.



 Montgomery County promotes a disciplinary philosophy of fairness, which encourages growth and improvement rather than focusing on punishment and negative feedback. This concept of progressive discipline will be mirrored in the volunteer program at MCACO. Volunteers who commit minor violations of policy and procedure will be verbally counseled; in an effort to achieve acceptable compliance. Serious violations (animal abuse; abusive, threatening, harassing behavior to staff or customers; possessions of drugs or weapons; disclosure of confidential information, etc.) could result in the termination of service.

SECTION II

Qualifications


-  All volunteers must be eighteen (18) years of age or older to work with the adult dogs and cats.
-  All volunteers between the ages of (13-17) years of age may work with kittens and cats and puppies one (1) year old or less with parental or guardianship supervision and control at all times.
-  Anyone convicted of Cruelty to Animals will not be approved to work as a volunteer at MCACO.
-  All hours worked must be recorded on the volunteer hours recording sheet (Volunteer Log).
-  Volunteers will read and sign a release of liability form.
-  All volunteers must complete orientation/training class prior to serving as a volunteer at Montgomery County animal Control facility.


PURPOSE

-  The main purpose of the volunteer program at MCACO is the welfare of the animals. Rules and Regulations are therefore needed to provide a pleasant work environment for both employees and volunteers so that we may concentrate on the welfare of the animals we are charged with.
-  Montgomery County promotes a disciplinary philosophy of fairness, which encourages growth and improvement rather than focusing on punishment and negative feedback. This concept of progressive discipline will be mirrored in the volunteer program at MCACO. Volunteers who commit minor violations of policy and procedure will be verbally counseled; in an effort to achieve acceptable compliance. Serious violations (animal abuse; abusive, threatening, harassing behavior to staff or customers; possessions of drugs or weapons; disclosure of confidential information, etc.) could result in the termination of service.


SECTION III


Dress/Grooming


 It's important that the staff and public know you are a volunteer, especially when you are taking dogs out of the shelter for walks; and cats out of cages to cuddle. A Volunteer I.D. badge will be provided and must be worn at all times.

 **Closed toe, rubber sole shoes are required.** Sandals or flip flops are not allowed. **Long pants are recommended when working with the animals.** This is for the safety of the volunteer.

Off-Limits Areas and Companion Animals and Guests


 Certain areas of the shelter may be off-limits to volunteers for disease control or an animal's comfort.


 Volunteers are not to enter areas marked "Staff Only." In the Montgomery County Animal Control facility this may include the quarantine room, dog and cat holding, and all personal offices. For your safety and that of the animals, do not handle any animals other than those already screened for health/temperament and are available for adoption. If a volunteer is found entering an off limits area it will be documented and the volunteer will be reminded of the importance in complying with this policy. Minor Children are to keep hands and fingers away from the kennels that an animal may be housed in.


 For reasons of disease control, safety and the comfort of the animals in our care, volunteers are asked to **NOT** bring their own companion animals with them during their volunteer shift. Volunteers are not allowed to bring guests, animal or human, with them while they are volunteering.


SECTION IV


CONDUCT

 As a representative of Montgomery County, it is important that you be familiar with its policies and procedures.


 When dealing with customers and MCACO staff, you must always be polite, courteous, and helpful.

 It is the policy of Montgomery County to provide a workplace that is free from discrimination and harassment, and one that promotes equal opportunity and equitable treatment. Any type of harassment or discrimination based on a person's race, religion, color, national origin, gender, sexual orientation, etc., is prohibited.

 MCACO is a drug free workplace. MCACO will take steps necessary to insure that its volunteers/employees perform their duties and responsibilities free of the influence of unlawful drugs and unimpaired by alcohol.

 **SMOKING IS NOT PERMITTED IN THE BUILDING! IF YOU MUST SMOKE YOU WILL MUST DO SO OUTSIDE AND BE 15 ft. away from the building and not in plain view of the entrance. Dispose of your cigarette butts properly and do not throw on the ground.**

DISSEMINATION of INFORMATION

 Any information pertaining to Animal Services records and cases which you may become privileged such as;



Names



Addresses



Phone numbers.

Are confidential and may not be discussed with others. Under some circumstances Animal Control staff may be prohibited from discussing any aspect of Animal Services records and cases with any representative of the media or group not associated with a legal investigation or process.




Volunteer's personal information (name, address, and phone number) may not be disclosed, and will not be provided to anyone unless specifically authorized by the volunteer.















Please turn off or place on vibrate your cell phone when working with the animals. It may be frightening to them and cause stress. If you need to make or answer a phone call for personal reasons, please step outside, if weather permits, to make or answer your personal call.

SECTION V

Duties

 Volunteers may be asked to perform several different tasks. Volunteers will be placed in a position that they are comfortable with and wish to participate in. However We ask that all volunteers keep an open mind and help out in other areas when requested to do so.

The duties of a volunteer may consist of but not limited to;

-  Walking dogs
-  Assist with photographs and adoption website postings.
-  Feed/Water animals.
-  Clean cages and cat litter pans.
-  Keep lost/found spreadsheet up to date and organized.
-  Assist citizens in locating their lost pet.
-  Assist citizens with the adoption process
-  Help with transportation, rabies clinic, adoption events, etc.
-  Helping to educate the general public about pet over-population and the need to be responsible owners by having your pet spayed or neutered.
-  Reporting any problems with animal abuse to Animal Control with thorough knowledge of local and state welfare laws.
-  Showing the younger generation the importance of the link between proper care of living things and how it affects the world around them.
-  Helping give extra care to the animals kept at the Montgomery County Animal Control facility, including general care, bathing, grooming, exercising, and overall nurturing; spending quality time either at the facility or as a trained foster caregiver. This extends the quality of life for many of the animals who have never seen a veterinarian before.

Removing Animals or Putting Animals in Their Cage



Volunteers will remove one animal at a time from their cage.



Volunteers will insure that the animal is returned to the same cage they were removed from.



Before entering or removing an animal from a cage please be sure it is safe to do so.

Montgomery County Animal Control Facility
11252 No. 9th Avenue -- Hillsboro, Illinois 62049

Phone and Fax: (217) 532-3334

E-mail: mcaco@montgomeryco.com

13 PAGE 124

Volunteer Release

I acknowledge that I have read and fully understand the terms and conditions of the Volunteer Agreement.

I hereby agree to accept a position as a volunteer worker for Montgomery County Animal Control (hereinafter referred to as "MCAC") and in doing so, I agree to comply with the terms of the Volunteer Agreement and with the policies, rules and regulations that may be established from time to time by MCAC and I understand that failure to do so may result in my immediate termination as a volunteer. Volunteers must attend a "New Volunteer Orientation" and they may be asked to complete further training before handling animals or helping with Montgomery County Animal Programs.

I recognize that in handling animals and performing other volunteer tasks may place me and any accompanying minors at risk. I understand that because I may handle animals, it is important to talk with my physician about being vaccinated against tetanus. I release Montgomery County Animal Control from all responsibility whether I pursue the vaccination for myself and accompanying minors or not, and I understand that whatever decision I make is at my own risk. I understand that I am fully liable for all medical costs for any injuries received during my time volunteering for Montgomery County Animal Control whether these injuries are animal-related or not, and whether the incident occurs on or off of Montgomery County Property. By signing this agreement, I hereby release, discharge, indemnify, and hold harmless Montgomery County Animal Control and its agents from any and all claims, causes of actions, or damages in regards to illness or injuries that I or accompanying minors may incur in connection with my volunteer services for Montgomery County.

All minors present at the Animal Control Facility or events under the age of 18 must be accompanied by their own parent or legal guardian and must be under the constant supervision of their accompanying authorized guardian at all times. Parents or legal guardians accept all responsibility and liability for their children under the age of 18 during their time of volunteer service.

On behalf of myself, my heirs, personal representatives and executors, I hereby release, discharge, indemnify and hold harmless Montgomery County, Montgomery County Animal Control, its agents, servants and employees from any and all claims, causes of actions or demands, of any nature or cause connected with my volunteer services. This might include attorney's fees, court costs and other costs incurred by MCAC in connection with my volunteer services based on damages or injuries that may be incurred or sustained by me in any way. Such damages and injuries might include, but are not limited to, animal bites, animal scratches, accidents, injuries and damage to personal property.

I understand that public relations are an important part of volunteering at the Montgomery County Animal Control Facility. On behalf of myself, my heirs, personal representatives and executors, I hereby allow MCAC to use any photographs or other visual representations taken of me for use in public relations efforts. The MCAC will use reasonable efforts to notify me, but such notification is not a condition of the photograph's release for public relations purposes.

(Please Print Clearly) - Volunteer Name _____

Date _____

Signature of Volunteer or Parent/Guardian of Minor Volunteer

Staff Only: Application Received and Reviewed by: _____ Date: _____

Application entered into Spreadsheet by: _____ Date: _____

Volunteer Received Basic Orientation by: _____ Date: _____

Volunteer Received Dog Handling and Walking Training by: _____ Date: _____

Comments:

Resignation Signature: _____ Date: _____

Revised May 2013

Montgomery County Animal Control Facility

P.O. Box 122, 11252 No. 9th Avenue -- Hillsboro, Illinois 62049

Phone and Fax: (217) 532-3334

E-mail: mcaco@montgomeryco.com

13-06-125

ADULT Volunteer Survey

Thank you for your interest in volunteering at the Montgomery County Animal Control Facility (MCACF). Volunteers play a vital role within our organization. With your assistance, we will be able to continue our efforts to help the needy animals in our community.

After we evaluate your interest and availability with the current needs of the facility, we will contact you and schedule an orientation and training. The majority of our communication is done via e-mail, so please provide an e-mail address where we can reach you. **PLEASE PRINT YOUR RESPONSES CLEARLY.**

Date of Application: _____ Date of Birth: _____

Last Name: _____ First Name: _____

Address: _____

City/State: _____ Zip Code: _____

Primary Phone: _____ Cell Phone: _____ Work Phone: _____

E-mail Address: _____

Name of Emergency Contact Person: _____ Relationship: _____

Emergency Contact Phone Number: _____ Alternate Phone Number: _____

Current Occupation, Employer and/or Name of School: _____

Present and Previous Volunteer Jobs: (use back of sheet if necessary) _____

Do you have experience working with animals? Yes No If Yes, please describe: _____

How many and what type of pets do you have? _____

Additional information about you that may be useful (i.e. special skills, training, interests, hobbies) _____

Do you have allergies, physical disabilities or other limitations that require accommodation or may restrict your volunteer activities? Yes No If Yes, please describe: _____

How did you hear about volunteer opportunities at MCACF? _____

Why do you want to volunteer at the MCAC Facility? _____

Please circle one: Member of PAWS CARE CRC PSR Volunteer Other: _____

Please check days and times you are available. The times you may be needed vary, depending on the volunteer opportunities you are interested in. The facility is open from 9:00 AM to 5:00 PM Monday thru Friday. Sat. 10-Noon

| Shift Times | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------------|--------|--------|---------|-----------|----------|--------|----------|
| Morning | | | | | | | |
| Midday | | | | | | | |
| Afternoon | | | | | | | |

Volunteer Opportunities

Check all that Apply.

1. General, with minimal animal contact

- Greeting people who come into the office
- Office cleaning
- Outside grounds work
- Laundry
- Washing dishes
- Foster care in your home
- Humane education
- Public speaking / presentations
- Entering animals on Pet Finder

Working directly with the animals

- Walking dogs
- Socializing cats/dogs
- Taking Pictures of Animals
- Assisting with dog adoptions
- Assisting with cat adoptions
- Animal transport
- Helping with Rabies Clinics
- Helping with Microchipping Clinics
- Other _____

Thank you for your interest in volunteering with MCAC. I give the MCAC permission to verify the information I have provided. I understand that completing this survey does not guarantee acceptance into MCAC's volunteer program. I also understand that there may be many volunteers for the opportunities I have checked, so I may not be called for the specific activities I have indicated.

Volunteer Signature and Date

Staff Member Name and Date: _____

ORIENTATION DATE: _____

Training Type: _____

Date: _____ Staff Initial: _____

Training Type: _____

Date: _____ Staff Initial: _____

Training Type: _____

Date: _____ Staff Initial: _____

Montgomery County Animal Control Facility

P.O. Box 122, 11252 No. 9th Avenue - Hillsboro, Illinois 62049

Phone and Fax: (217) 532-3334

E-mail: mcacomontgomeryco.com

13-16-127

Volunteer Agreement

As a volunteer with Montgomery County Animal Control (MCAC), I agree to:

- Always exercise compassion and care with the animals
- Never strike an animal, or handle or treat an animal in such a way that it would be construed as rough or abusive.
- Become familiar with MCAC policies and procedures and uphold its philosophies and standards.
- Attend all required training sessions and recognize that training is essential to maintain safe shelter practices.
- Attend supplemental training whenever possible.
- Follow the rules and procedures presented to me in training and seek assistance from staff, or volunteer coordinators when necessary.
- Limit my activity to my assigned work area unless otherwise directed by a staff member or volunteer coordinator.
- Donate my services to Montgomery County as a volunteer, without compensation.
- Hold confidential all information that I may obtain, directly or indirectly, concerning clients, animals, staff and other volunteers.
- Be punctual and conscientious; conduct myself with dignity, courtesy and consideration for others.
- Adhere to sign-in and sign-out scheduling procedures.
- Keep safety at the forefront of my activities and promptly report any animal bites or scratches or other injuries to facility staff.
- Communicate any job-related problems, concerns, differences of opinion, conflicts or suggestions to Animal Control Staff, County Administrator and or Volunteer Coordinator.
- Notify a staff member or volunteer coordinator when I am unable to work as scheduled.
- Notify a staff member or volunteer coordinator if I choose to discontinue my volunteer services with MCAC.

I understand that the Montgomery County Animal Control reserves the right to terminate my volunteer status as a result of any of the following:

- ◆ Any abuse or mistreatment of an animal
- ◆ Failure to comply with organizational policies, rules and other regulations
- ◆ Unsatisfactory attitude, work or appearance
- ◆ Any other circumstances which, in the judgment of the Animal Control Administrator or volunteer coordinator, would make my continued service as a volunteer contrary to the best interests of Montgomery County Animal Control.

Volunteer Name: _____ Date: _____ Staff: _____

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-02

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|---------------------------------|-------------------|------------------|------------|
| | | Percent | Dollars |
| 1105 B-CA, Loc. A Witt South | Montgomery County | 100 % | \$4,200.00 |
| | | % | |

TOTAL = 100 % \$ 4,200.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

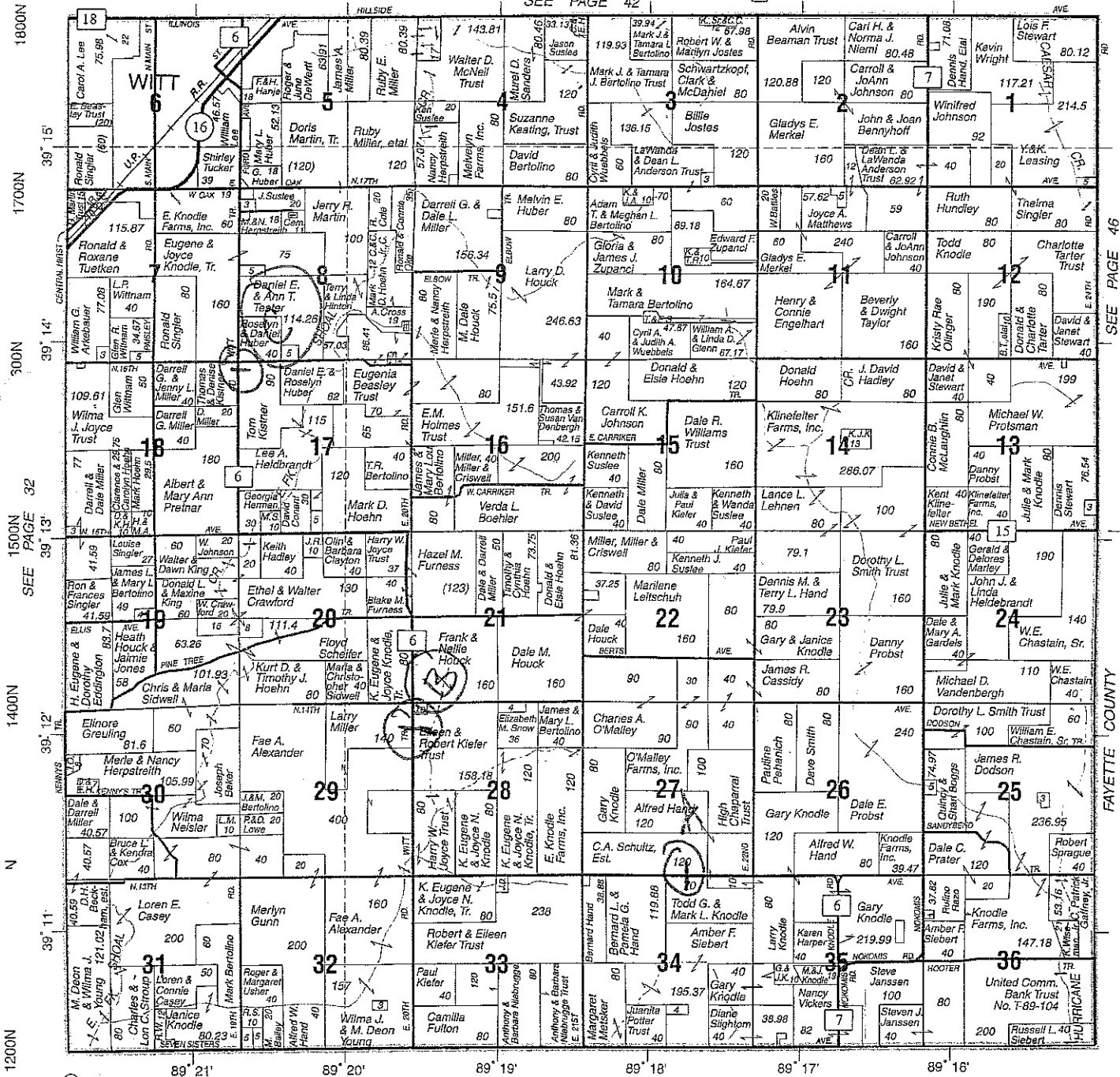

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

WITT

T.9N.-R.2W.

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Montgomery County, IL

2000E 2100E 2200E 2300E 2400E



Security National Bank

A SOUND INSTITUTION DEDICATED TO SERVICE

Coffeen Branch
 200 W. Main St.
 (217) 534-2351
 (888) 766-0610

Fillmore Branch
 107 S. Main St.
 (217) 538-2265

Irving Branch
 Pine & Rt. 16
 (217) 533-4351

Witt Branch
 1 W. Broadway
 (217) 594-2221
 (800) 594-0242



www.securitynb.com

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-03

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|---------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1105 B-CA, Loc. B Witt South | Montgomery County | 100 % | \$4,150.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,150.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

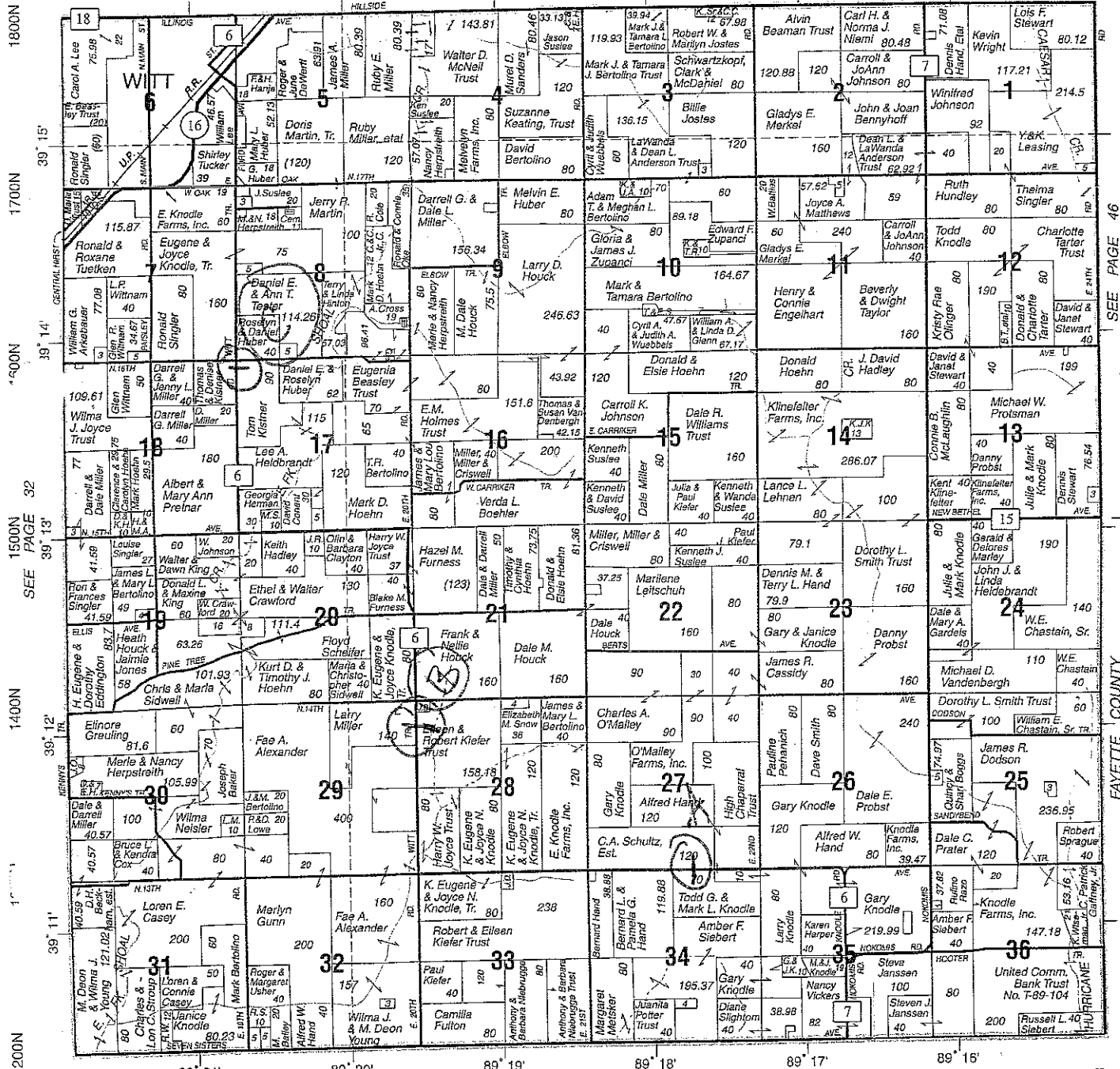

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

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Irving Branch
Pine & Rt. 16
(217) 533-4351

Witt Branch
1 W. Broadway
(217) 594-2221
(800) 594-0242



www.securitynb.com

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-04

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|---------------------------------|-------------------|------------------|------------|
| | | Percent | Dollars |
| 1105 B-CA, Loc. C Witt South | Montgomery County | 100 % | \$4,300.00 |
| | | % | |

TOTAL = 100 % \$ 4,300.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

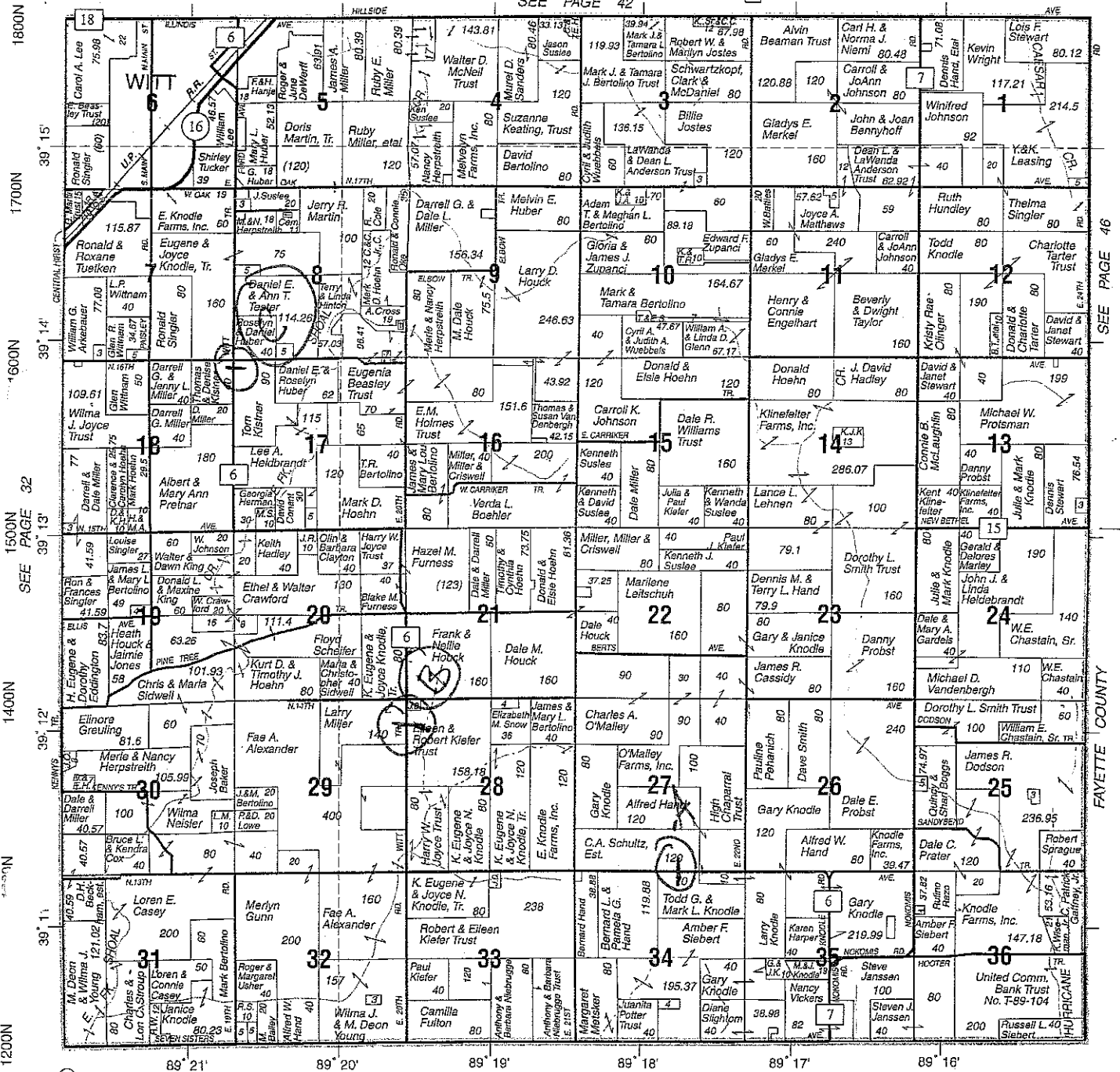

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

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Montgomery County, IL
2200E 2300E 2400E

SEE PAGE 46

FAYETTE COUNTY



Security National Bank

A SOUND INSTITUTION DEDICATED TO SERVICE

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(888) 766-0610

Fillmore Branch
107 S. Main St.
(217) 538-2265

Irving Branch
Pine & Rt. 16
(217) 533-4351

Witt Branch
1 W. Broadway
(217) 594-2221
(800) 594-0242



www.securitynb.com

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-05

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. A Nokomis Road | Montgomery County | 100 % | \$4,700.00 |
| | | % | |

TOTAL = 100 % \$ 4,700.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

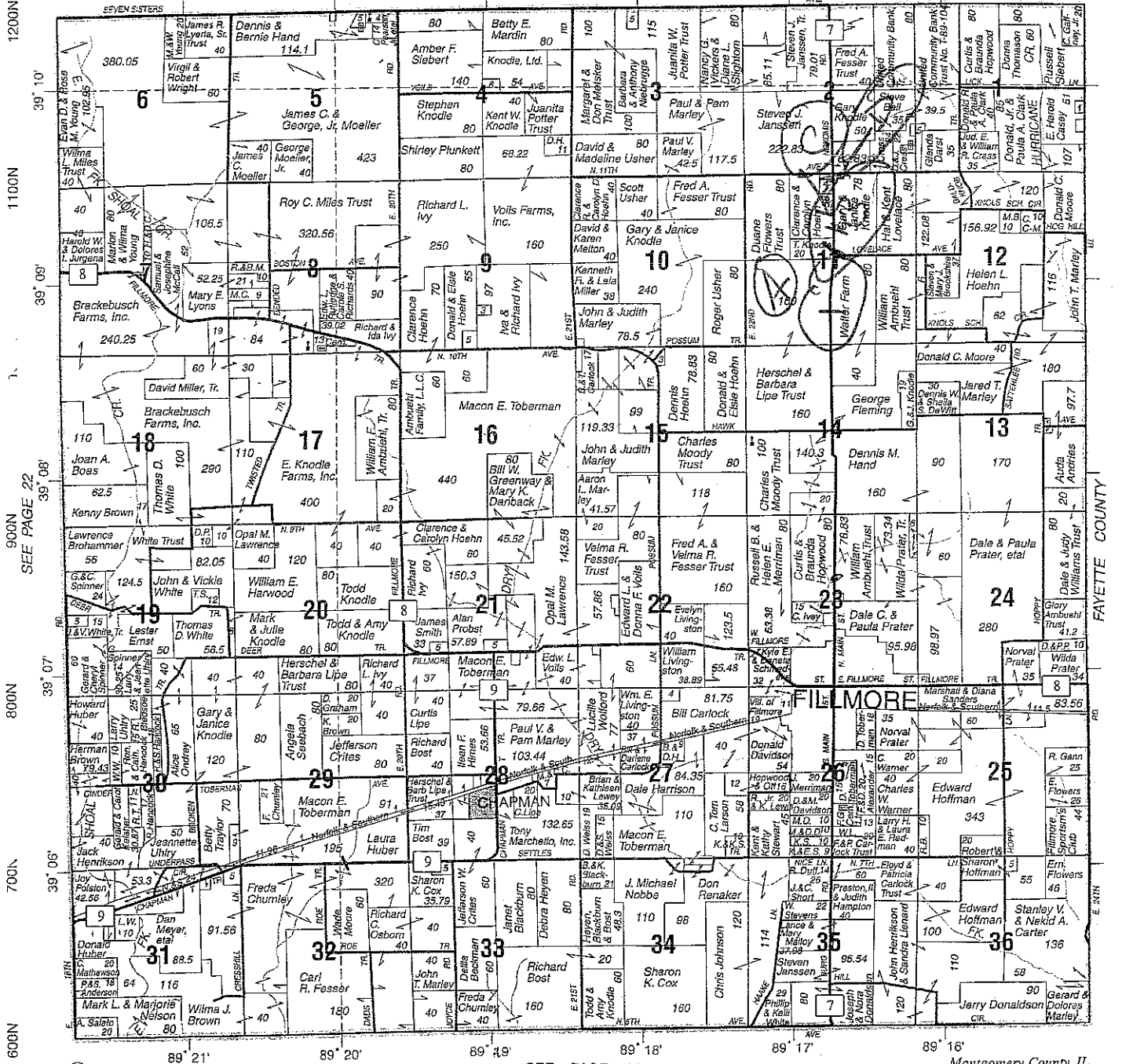

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

FILLMORE

T.8N.-R.2W.

SEE PAGE 34



1200N
1100N
900N
800N
700N
600N

39° 10'
39° 09'
39° 08'
39° 07'
39° 06'

1800E 1900E 2000E 2100E 2200E 2300E 2400E

FAYETTE COUNTY

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-06

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. B Nokomis Road | Montgomery County | 100 % | \$4,900.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,900.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

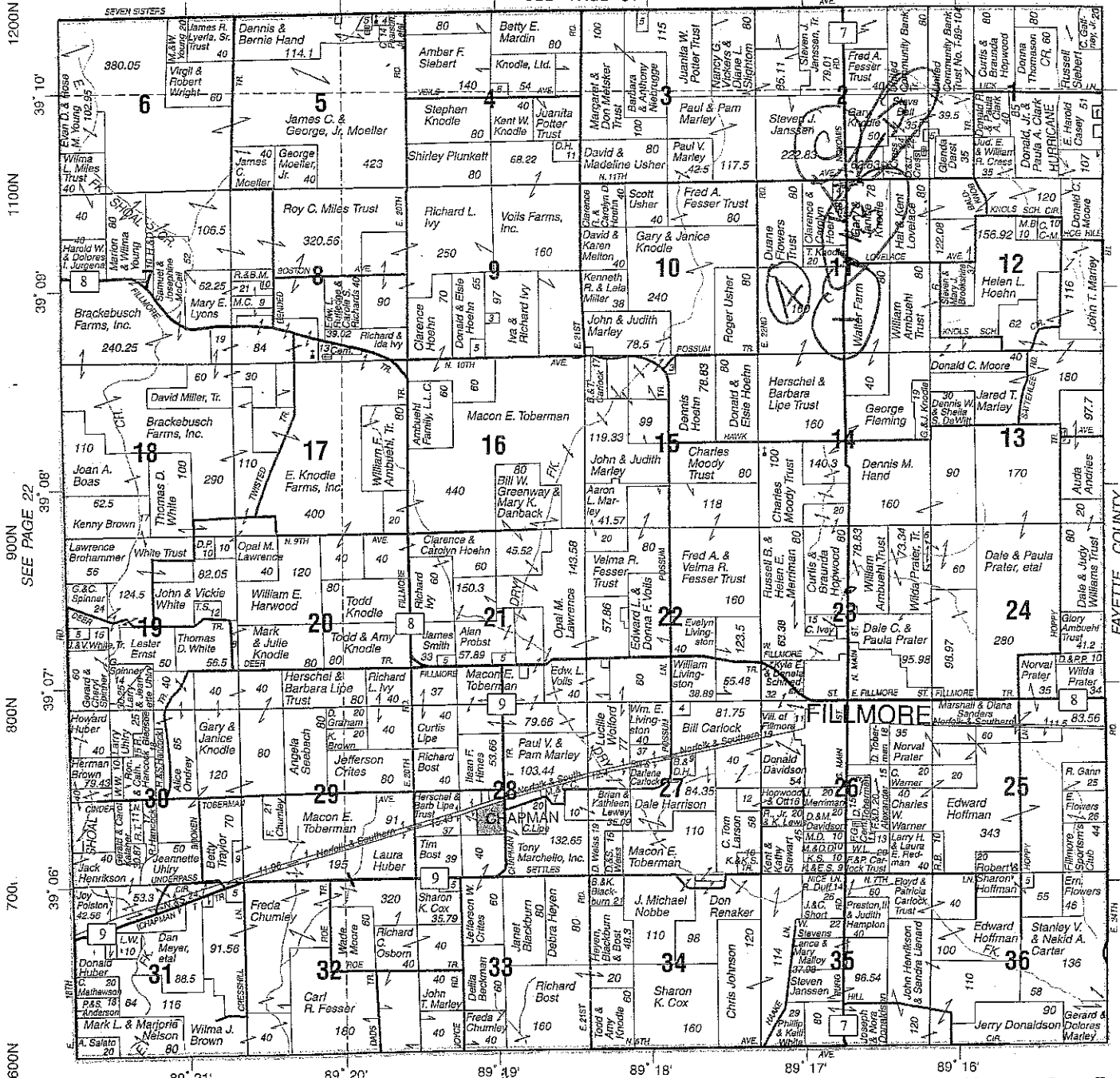

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

FILLMORE

T.8N.-R.2W.

SEE PAGE 34



FAYETTE COUNTY

FILLMORE

E. 24TH

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-07

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. C Nokomis Road | Montgomery County | 100 % | \$3,900.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 3,900.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

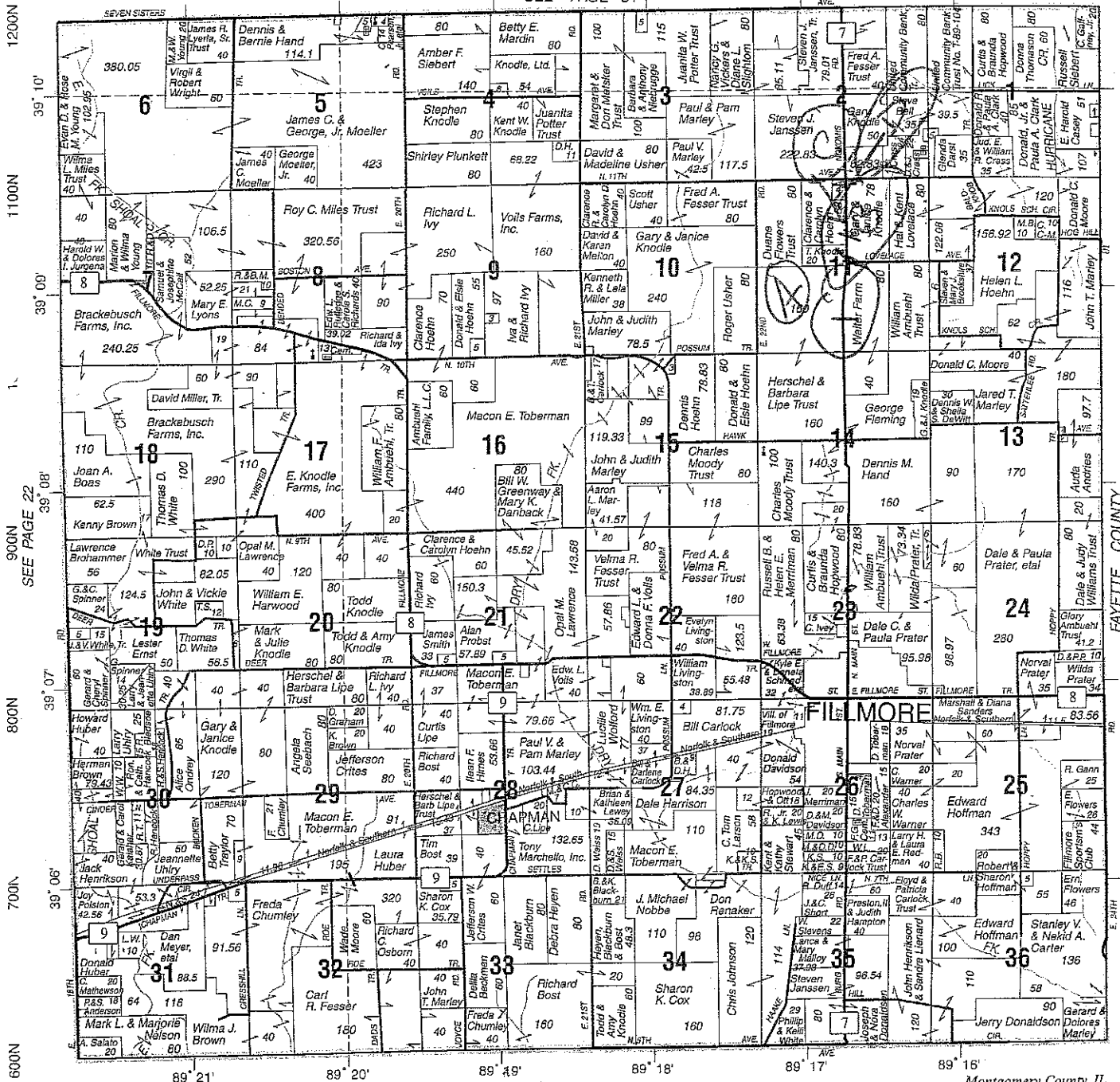

SANDY VEITHEISER, COUNTY CLERK

(SEAL)

FILLMORE

T.8N.-R.2W.

SEE PAGE 34



FAYETTE COUNTY

E. 24TH

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-08

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. D Nokomis Road | Montgomery County | 100 % | \$3,900.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 3,900.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

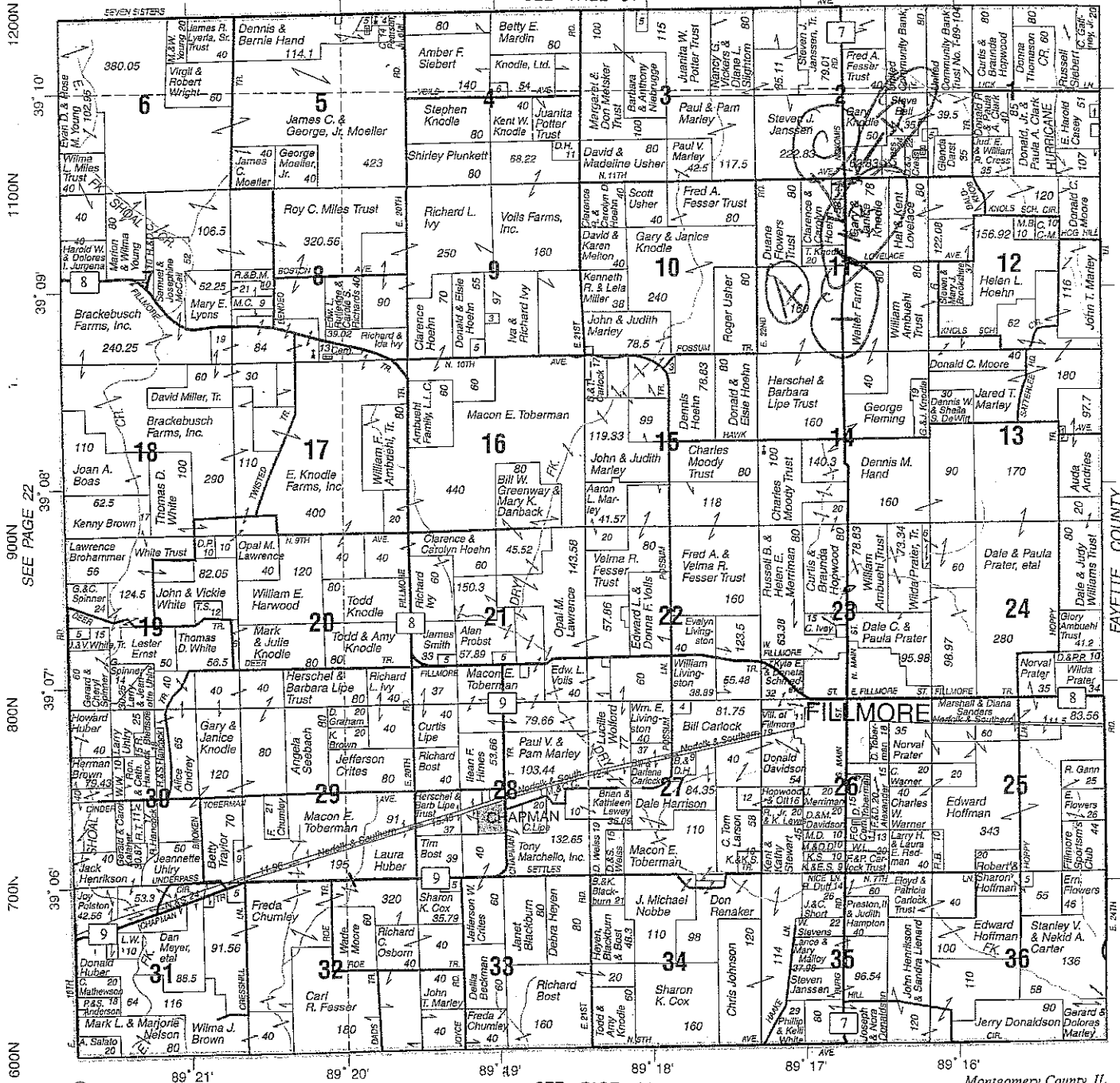

SANDY LETHEISER, COUNTY CLERK

(SEAL)

FILLMORE

T.8N.-R.2W.

SEE PAGE 34



FAYETTE COUNTY

FILLMORE

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-09

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. E Nokomis Road | Montgomery County | 100 % | \$4,300.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,300.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

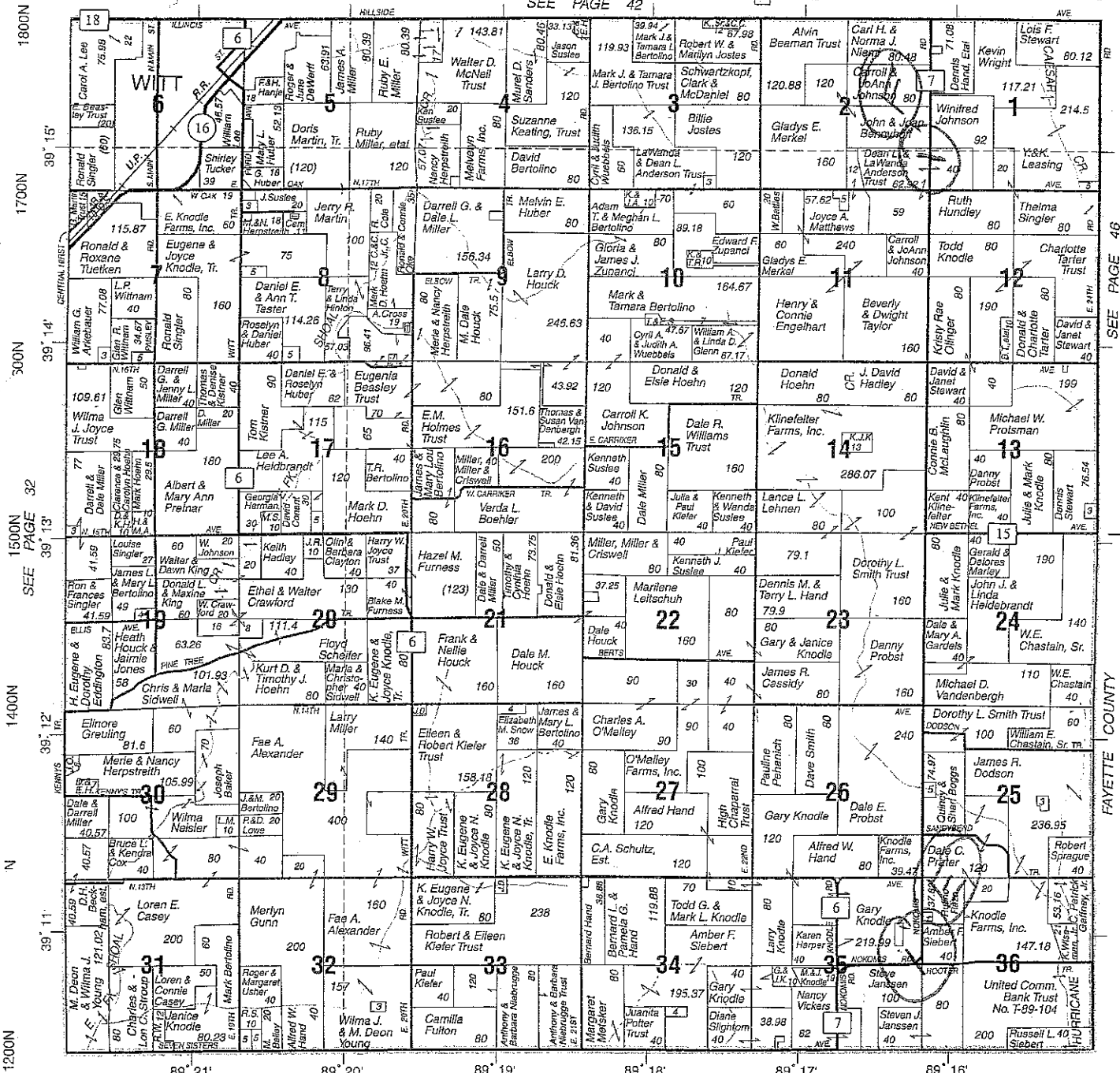

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

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SEE PAGE 24 2100E 2200E

Montgomery County, IL 2300E 2400E



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MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-10

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-----------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1106 B-CA, Loc. F Nokomis Road | Montgomery County | 100 % | \$6,600.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 6,600.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

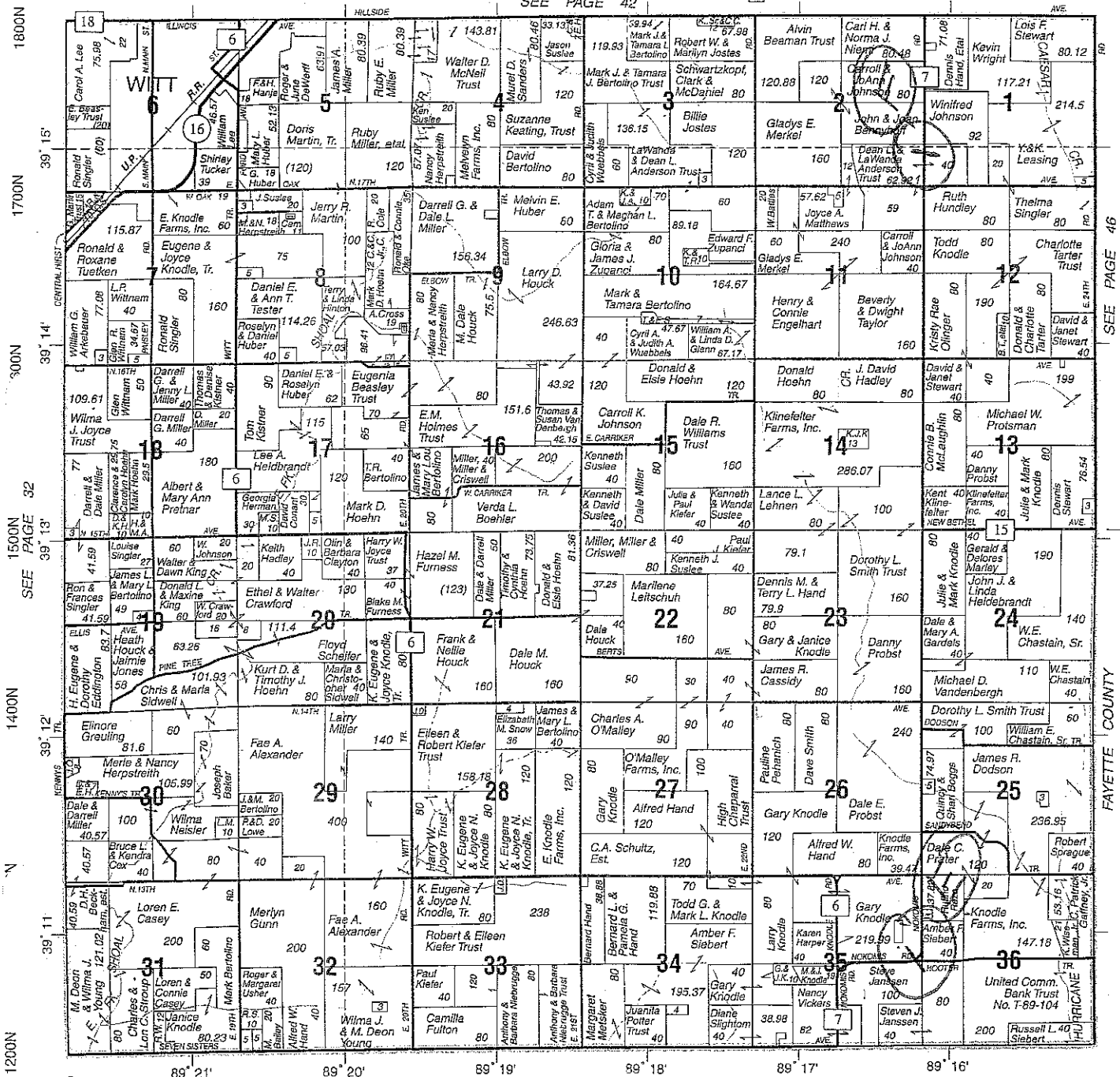

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

WITT

T.9N.-R.2W.

SEE PAGE 42



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 1800E 1900E 2000E 2100E 2200E 2300E 2400E



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MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-11

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1107 B-CA, Loc. A Fillmore Trail | Montgomery County | 100 % | \$4,700.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,700.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

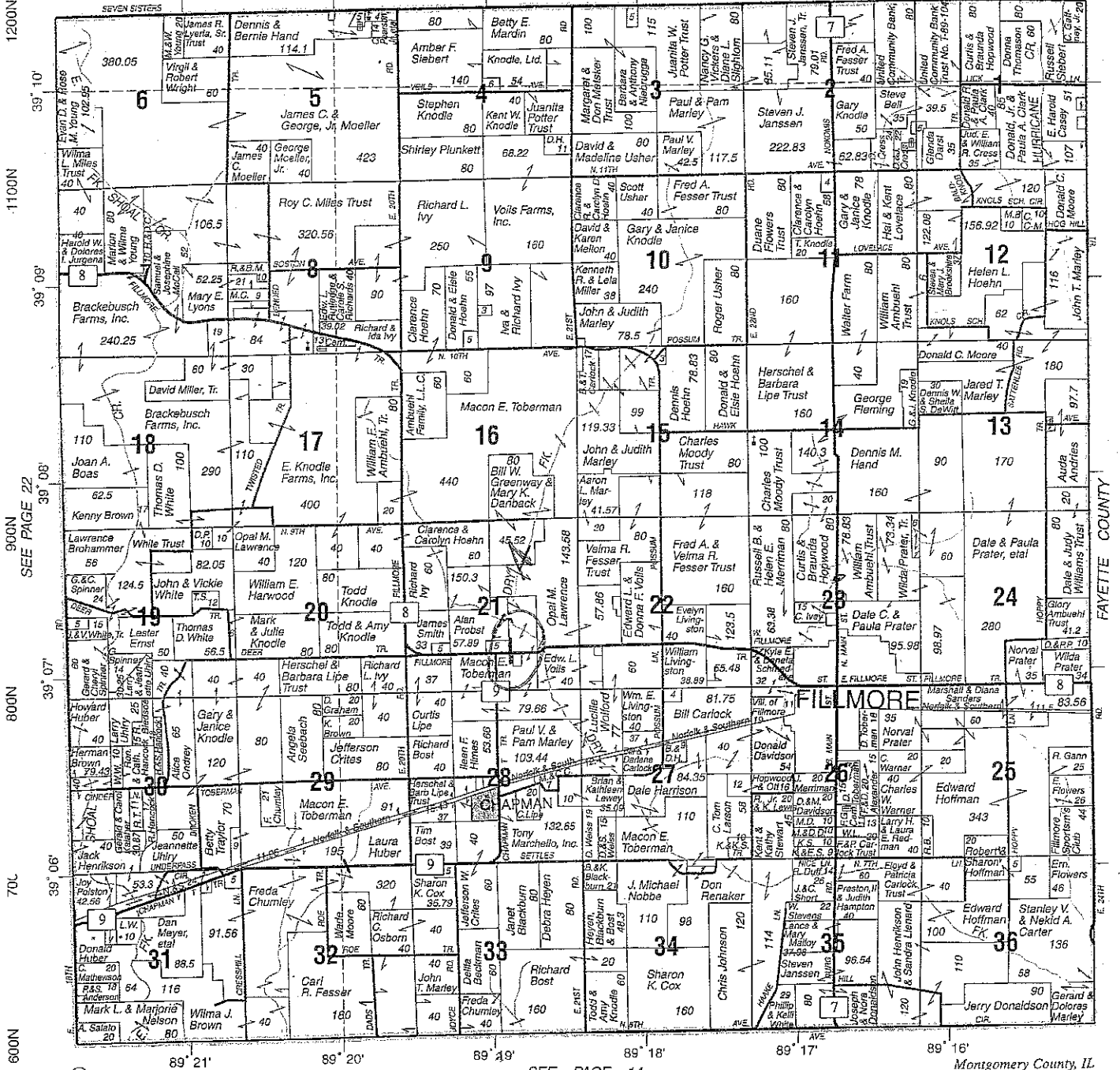

SANDY LETTWEISER, COUNTY CLERK

(SEAL)

FILLMORE

T.8N.-R.2W.

SEE PAGE 34



1200N
1100N
900N
800N
700N
600N

39° 10'
39° 09'
39° 08'
39° 07'
39° 06'
39° 05'

89° 21' SEE PAGE 14 89° 20' 2000E 2100E 2200E 2300E 2400E

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1800E 1900E

Montgomery County, IL

FAYETTE COUNTY

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-12

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|-------------------|------------------|------------|
| | | Percent | Dollars |
| 1108 B-CA, Loc. A Red Ball Trail | Montgomery County | 100 % | \$4,200.00 |
| | | % | |

TOTAL = 100 % \$ 4,200.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

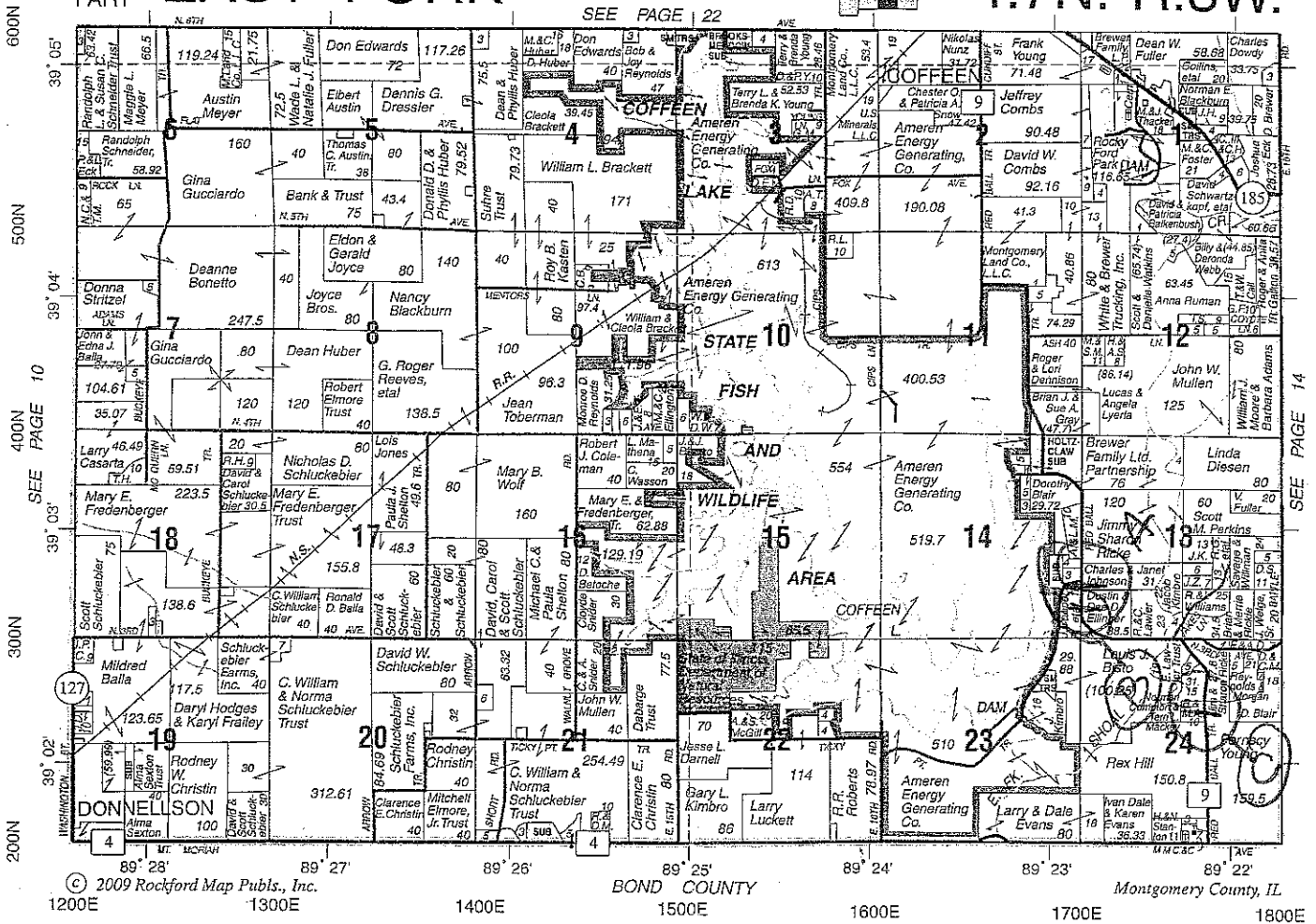

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

SOUTH EAST FORK PART

SEE PAGE 22

T.7N.-R.3W.



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Stephen R. Cullison
ATTORNEY AT LAW

Telephone:
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405 SOUTH MAIN STREET
HILLSBORO, ILLINOIS 62049

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-13

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1108 B-CA, Loc. B Red Ball Trail | Montgomery County | 100 % | \$4,200.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,200.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

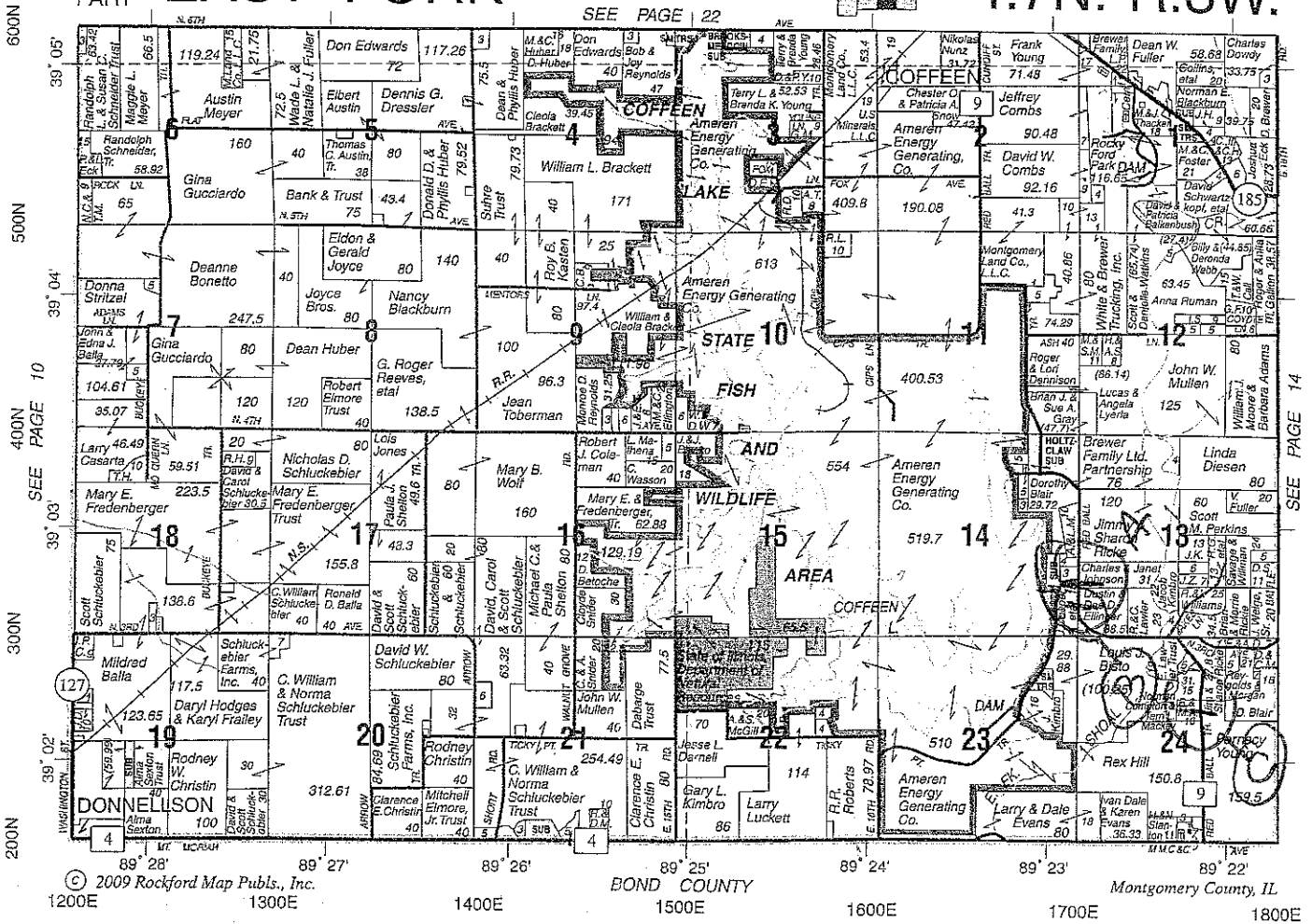

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

SOUTH EAST FORK PART

SEE PAGE 22

T.7N.-R.3W.



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MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-14

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|-------------------|------------------|------------|
| | | Percent | Dollars |
| 1108 B-CA, Loc. C Red Ball Trail | Montgomery County | 100 % | \$3,900.00 |
| | | % | |

TOTAL = 100 % \$ 3,900.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

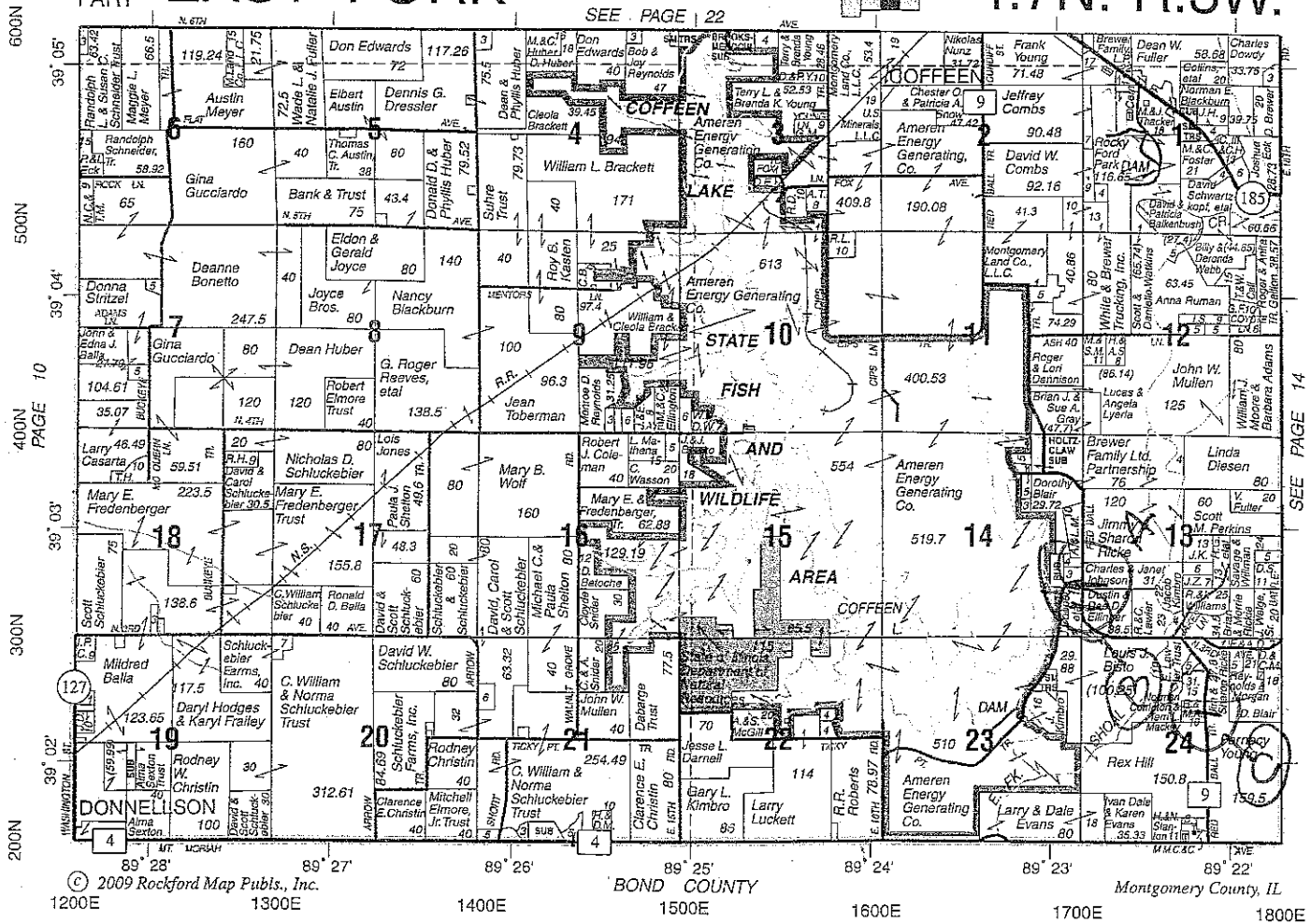

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

SOUTH EAST FORK PART

SEE PAGE 22

T.7N.-R.3W.



SEE PAGE 14



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MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-15

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1109 B-CA, Loc. A Mine Ave | Montgomery County | 100 % | \$4,700.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 4,700.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 9th day of July, 2013.

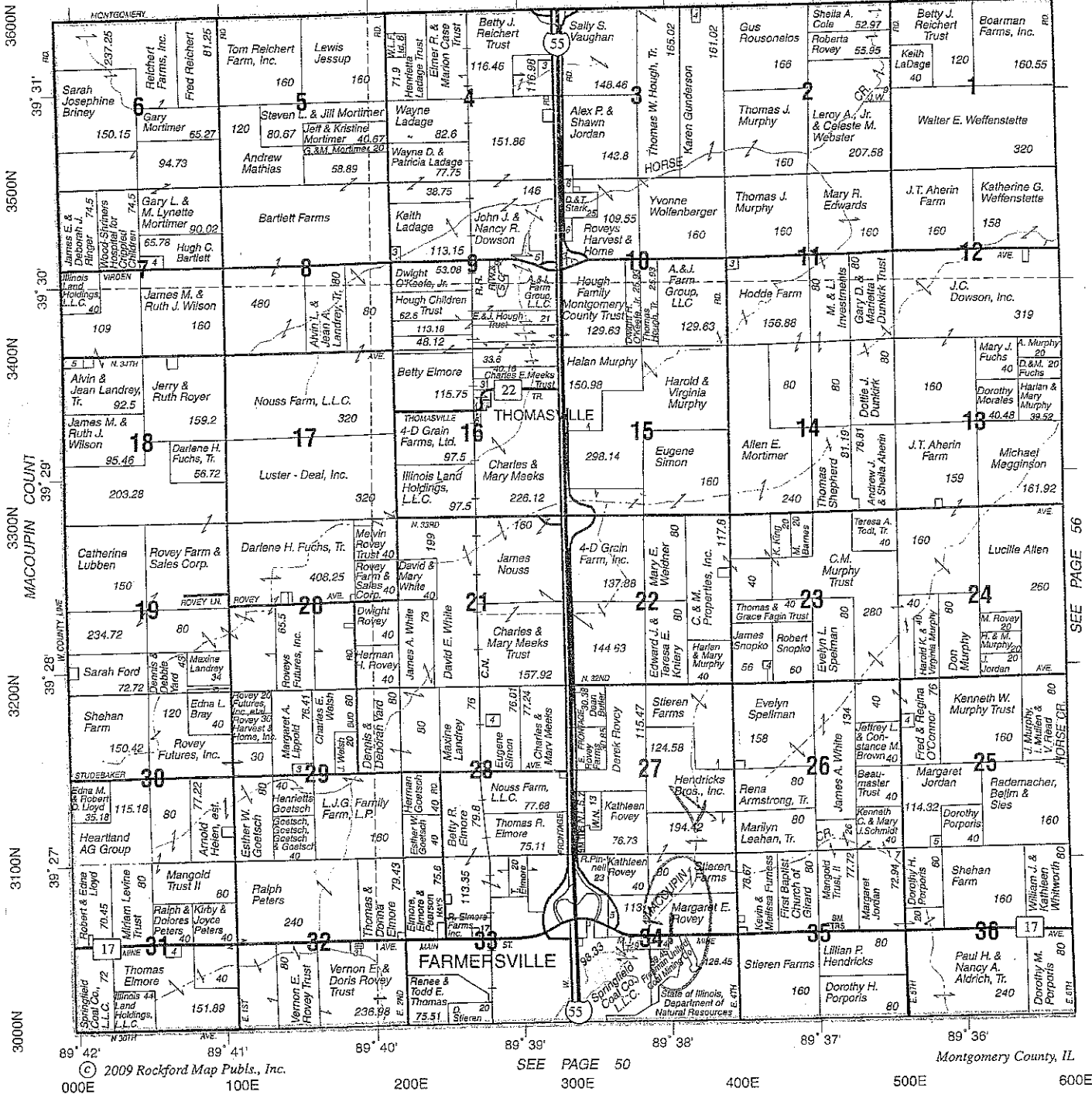

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

WEST PART BOIS D'ARC

SANGAMON COUNTY

T.12N.-R.5W.



SEE PAGE 56

SEE PAGE 50

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13-156

Montgomery County
Drug and Alcohol Abuse Policy
(July 2013)

1. POLICY

1.1 Montgomery County has a vital interest in maintaining a safe, healthy, and efficient working environment. Being under the influence of a drug or alcohol on the job poses serious safety and health risks to the user and to all those who work with the user. The use, sale, purchase, transfer, or possession of an illegal drug in the workplace, and the use, possession, or being under the influence of alcohol also poses unacceptable risks for safe, healthy, and efficient operations.

1.2 Montgomery County has the right and obligation to maintain a safe, healthy, and efficient workplace for all of its employees, and to protect the County's property, information, equipment, operations and reputation.

1.3 Montgomery County further expresses its intent through this policy to comply with federal and state rules, regulations or laws that relate to the maintenance of a workplace free from illegal drugs and alcohol.

1.4 As a condition of employment, all employees are required to abide by the terms of this policy and to notify the County within five (5) days of any criminal drug or alcohol related conviction.

1.5 No part of this policy, nor any of the procedures hereunder guarantees employment, continued employment or terms or conditions of employment, or limits in any way the County's rights to manage its workplace or discipline employees.

2. PURPOSE

2.1 This policy outlines the goals and objectives of Montgomery County's drug and alcohol testing program and provides guidance to office holders, supervisors and employees concerning their responsibilities for carrying out the program.

3. SCOPE

3.1 This policy applies to all departments, all employees and all job applicants.

4. DEFINITIONS

4.1 **Alcohol** means any beverage that contains ethyl alcohol (ethanol), including but not limited to beer, wine and distilled spirits.

4.2 **County premises** means all property of Montgomery County including, but not limited to, the offices, facilities and surrounding areas on Montgomery County -owned or -leased property, parking lots, and storage areas. The term also includes Montgomery County -owned or -leased vehicles and equipment wherever located.

4.3 **Contraband** means any article, the possession of which on Montgomery County premises or while in Montgomery County business, causes an employee to be in violation of Montgomery County's work rule or law. Contraband includes illegal drugs, drug paraphernalia and alcoholic beverages.

4.4 **Drug testing** means the scientific analysis of urine, blood, breath, saliva, hair, tissue, and other specimens of the human body for the purpose of detecting a drug or alcohol.

4.5 **Illegal drug** means any drug which is not legally obtainable; any drug which is legally obtainable but has not been legally obtained; any prescribed drug not legally obtained; any prescribed drug not being used for the prescribed purpose; any over-the-counter drug being used at a dosage level other than recommended by the manufacturer or being used for a purpose other than intended by the manufacturer; and any drug being used for a purpose not in accordance with bona fide medical therapy. Examples of

illegal drugs are cannabis substances, such as marijuana and hashish, cocaine, heroin, methamphetamine, phencyclidine (PCP), and so-called designer drugs and look-alike drugs.

4.6 **Legal drug** means any prescribed drug or over-the-counter drug that has been legally obtained and is being used for the purpose for which prescribed or manufactured.

4.7 **Reasonable belief** means a belief based on objective facts sufficient to lead a prudent person to conclude that a particular employee is unable to satisfactorily perform his or her job duties due to drug or alcohol impairment. Such inability to perform may include, but not be limited to, decreases in the quality or quantity of the employee's productivity, judgment, reasoning, concentration and psychomotor control, and marked changes in behavior. Accidents, deviations from safe working practices, and erratic conduct indicative of impairment are examples of "reasonable belief" situations.

4.8 **Under the influence** means a condition in which a person is affected by a drug or by alcohol in any detectable manner. The symptoms of influence are not confined to those consistent with misbehavior, nor to obvious impairment of physical or mental ability, such as slurred speech or difficulty in maintaining balance. A determination of being under the influence can be established by a professional opinion, a scientifically valid test, such as urinalysis or blood analysis, and in some cases by the opinion of a layperson.

5. PROHIBITED ACTIVITIES

5.1 **Illegal Drugs and Alcohol**

a. The use, sale, purchase, transfer, or possession of an illegal drug or of alcohol by any employee while on Montgomery County premises or while performing Montgomery County business is prohibited.

5.2 **Legal Drugs**

a. The County does not condone the abuse of legal drugs or working under the influence of legal drugs to the extent that job performance and/or safety is adversely affected. Employees using prescription and/or over-the-counter drugs are responsible for being aware of any potential effect such drugs may have on their judgment or ability to perform their duties. The County reserves the right to judge the effect that a legal drug may have on job performance and to restrict the employee's work activity or presence at the workplace accordingly.

6. DISCIPLINE

6.1 Any employee who possesses, distributes, sells, attempts to sell, or transfers illegal drugs on Montgomery County premises or while on Montgomery County business will be discharged.

6.2 Any employee who is found to be in possession of or under the influence of alcohol in violation of this policy will be subject to discipline up to and including discharge.

6.3 Any employee who is found to be in possession of contraband or illegal drugs in violation of this policy will be subject to discipline up to and including discharge.

6.4 Any employee who is found through drug or alcohol testing to have in his or her body a detectable amount of an illegal drug or of alcohol will be subject to discipline up to and including discharge.

7. DRUG AND ALCOHOL TESTING OF JOB APPLICANTS

7.1 All applicants for employment, including applicants for part-time and seasonal positions and applicants who are former employees, are subject to drug and alcohol testing.

7.2 An applicant must pass the drug test to be considered for employment.

7.3 An applicant will be notified of Montgomery County's drug and alcohol testing policy prior to being tested; will be informed in writing of his or her right to refuse to undergo such testing; and will be informed that the consequence of refusal is termination of the pre-employment process.

7.4 An applicant will be provided written notice of this policy and by signature will be required to acknowledge receipt and understanding of the policy.

7.5 If an applicant refuses to take a drug or alcohol test, or if evidence of the use of illegal drugs or alcohol by an applicant is discovered, either through testing or other means, the pre-employment process will be terminated.

8. DRUG AND ALCOHOL TESTING OF EMPLOYEES

8.1 Montgomery County will notify employees of this policy by:

- a. Providing to each employee a copy of the policy, and obtaining a written acknowledgement from each employee that the policy has been received and read.
- b. Announcing the policy in various written communications and making presentations at any employee meetings.

8.2 Montgomery County may perform drug or alcohol testing:

- a. Of any employee who manifests "reasonable belief" behavior.
- b. Of any employee who is involved in an accident that results or could result in the filing of a Workers' Compensation claim.
- c. On a random basis of any employee.
- d. Of any employee who is subject to drug or alcohol testing pursuant to federal or state rules, regulations or laws.

8.3 An employee's consent to submit to drug or alcohol testing is required as a condition of employment and the employee's refusal to consent may result in disciplinary action, including discharge, for a first refusal or any subsequent refusal.

8.4 An employee who is tested in a "reasonable belief" situation may be suspended pending receipt of written tests results and whatever inquiries may be required.

9. TESTING METHODS AND PROCEDURES

9.1 All testing will be conducted by a licensed independent medical clinic or laboratory which will follow testing standards established by the State or Federal government. Testing will be conducted on a urine, blood, hair or saliva sample provided by the employee or applicant under the procedures established by the clinic or laboratory to ensure the privacy of the sample provider, while protecting against tampering/alteration of the test results. Employee or applicant may additionally be asked to submit to a breath/alcohol test for laboratory analysis.

9.2 Prior to submitting to testing, an employee or applicant may confidentially disclose to the independent medical examiner any prescription drugs or over-the-counter medications that he/she has taken or known medical condition that might interfere with an accurate test result. Such information will only be revealed to the County as permitted by law.

9.3 Transportation for random testing will be provided by the Montgomery County Health Department to the testing facility. New hires and applicants are responsible for their own transportation for testing.

9.4 Transportation for "reasonable belief" testing will be provided by Montgomery County. After the testing procedure, the County will call the emergency contact indicated by the employee or, if

unavailable, arrange for the employee to be transported home following the test. The supervisor or office holder will notify the Chairperson of the Montgomery County Personnel Committee each time an employee is tested based on a reasonable belief.

9.5 Employees will be excused from their normal duties for the random drug testing procedures without recourse by any supervisor or office holder. Being chosen for the random drug testing does not eliminate an employee from the next testing pool.

10. APPEAL OF A DRUG OR ALCOHOL TEST RESULT

10.1 An applicant or employee whose drug or alcohol test reported positive will be offered the opportunity of a meeting to offer an explanation. The purpose of the meeting will be to determine if there is any reason that a positive finding could have resulted from some cause other than drug or alcohol use.

10.2 An employee whose drug or alcohol test is reported positive will be offered the opportunity to:

- a. Obtain and independently test, at the employee's expense, the remaining portion of the urine specimen that yielded the positive result;
- b. Obtain the written test result and submit it to an independent medical review at the employee's expense.

10.3 The employee may use Montgomery County's medical benefits, to the extent that coverage may apply, for meeting the costs of 10.2 (a) and (b);

10.4 During the period of an appeal and any resulting inquiries, the pre-employment selection process for an applicant will be placed on hold, and the employment status of an employee may be suspended. An employee who is suspended pending appeal will be permitted to use any available annual leave in order to remain in an active pay status. If the employee has no annual leave or chooses not to use it, the suspension will be without pay.

11. INSPECTIONS AND SEARCHES

11.1 Montgomery County may conduct unannounced general inspections and searches for drugs or alcohol on Montgomery County premises or in Montgomery County vehicles or equipment wherever located. Employees are expected to cooperate.

11.2 Search of an employee and his or her personal property may be made when there is reasonable belief to conclude that the employee is in violation of this policy.

11.3 An employee's consent to a search is required as a condition of employment, and the employee's refusal to consent may result in disciplinary action, including discharge, even for a first refusal.

11.4 Illegal drugs, drugs believed to be illegal, and drug paraphernalia found on Montgomery County property will be turned over to the appropriate law enforcement agency and the full cooperation given to any subsequent investigation. Substances that cannot be identified as an illegal drug by a layman's examination will be turned over to a forensic laboratory for scientific analysis.

11.5 If an employee is the subject of a drug-related investigation by Montgomery County or by a law enforcement agency, the employee may be suspended pending completion of the investigation.

12. CONFIDENTIALITY

12.1 All information relating to drug or alcohol testing or the identification of persons as users of drugs and alcohol will be protected by Montgomery County as confidential unless otherwise required by law, overriding public health and safety concerns, or authorized in writing by the persons in question.

Jim Vazzi

Montgomery County Sheriff

140 North Main St.

Hillsboro, IL 62049

Dispatch: (217) 532-9511

Office Manager: (217) 532-9512

Fax: (217) 532-6318

Jail: (217) 532-9514

SUGGESTIONS – SECURITY IMPROVEMENTS – COURT HOUSE

1. No cell phones in building:
 - a. Exemptions
 - i. Employee's
 - ii. Judge's
 - iii. Law Enforcement
 - iv. Attorney's
 - v. Jurors
 - vi. Devices needed as evidence, should be checked in with Court Security and held. Court Security will deliver the device to where it is needed.
2. Doors to "secured" hallway or locked employee doors should have keyless entry
 - a. Receipt for a wireless entry system for one door in Circuit Clerks office attached.
 - b. Wareham's security will provide a price for the work to be completed. \$1370.00 which includes wireless release with the button being under the clerk's desk.
3. Judges bench doors locks are backwards.
 - a. Replace door locks.
 - b. \$50 x 3= \$150
4. "Push" lock on front door of State's Attorney Office
 - a. Replace door lock.
 - b. \$50.00
5. Move "panic" button in S.A. Office; install additional buttons; buttons in hallways of offices. Install panic buttons in front lobby; possible wireless panic buttons
6. Install window ladders
 - a. \$95.00 for two story
 - b. \$115.00 for three story
 - c. \$230.00 four to five story

7. Library door access; utilize stairwell as an emergency exit only, lock doors. Lock entrance to library/stairwell door
 - a. Wareham's will provide a price for an emergency exit alarm system on the exit door near the library. If opened an alarm will sound. All other stairwell doors could remain open. \$2499.00

8. All outside doors should have automatic lockdown capability
 - a. Move keypad entry from entrance door near library to main entrance door. Update keyless entry software so the entire building can be locked down by multiple locations such as the Sheriff's Office. Included in price above.

9. Emergency shut off for the elevator to stop in basement
 - a. A key pad may be installed on elevator. The use of the elevator would require a card to use.

NOTES:

INTERGOVERNMENTAL AGREEMENT FOR TEMPORARY
USE OF MONTGOMERY COUNTY'S MAPPING
EQUIPMENT

THIS AGREEMENT is entered into this 13th day of Aug,
20 13, between Montgomery County, a political subdivision of the State of Illinois,
hereinafter referred to as "County", and City of Litchfield, hereinafter
referred to as "City/Village/District."

WHEREAS, Article VII, Section 10, of the 1970 Illinois Constitution, as
well as Illinois Compiled Statutes, Section 220/3, allows Counties and other political
subdivisions to contract for services and enter into agreements; and

WHEREAS, Montgomery County owns certain computer software and
related equipment used for the purpose of mapping and locating various infrastructure
and property boundaries; and

WHEREAS, City of Litchfield is desirous of using Mont-
Gomery County's GIS and/or mapping equipment for the public purpose of mapping infrastructure
such as water lines, sewer lines, fire hydrants - for now,
and possibly more will be determined at a later date.

WHEREAS, in exchange for the temporary use of the County's equipment
City of Litchfield, agrees to share with Montgomery County in-
formation obtained which will enhance and supplement the County's existing GIS
maps; and

WHEREAS, County and City/Village/District have determined that the use
of the GIS and/or mapping equipment is in the public interest, and the County agrees to

the temporary loan of its' property,

NOW, THEREFORE, in consideration of the mutual covenants of and stipulations set forth herein, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to authorize and secure the loan of the County's GIS and/or mapping equipment to City of Litchfield for the purpose of mapping infrastructure: water lines, sewer lines, fire hydrants

2. Effective Date and Term of Agreement. The term of this Agreement shall commence when executed by the authorized representatives of the parties and re-
corded with the Montgomery County Recorder's Office, and shall terminate on Nov 18, 2013, unless otherwise agreed to, in writing, by the parties hereto.

3. Obligation of City/Village/District. The City/Village/District agrees upon delivery of said equipment, that it shall be utilized by authorized personnel only for the above-stated purpose. The City/Village/District shall return the property in as good condition as received, and further agrees to reimburse the County for any damage, excessive wear, etc., to the equipment incurred while in its possession. The equipment will be obtained from and returned to the County's GIS office.

4. Sharing of Data. The City/Village/District shall, in exchange for use of County's equipment, share with County any and all data which can be utilized by County to further enhance its maps and other information systems.

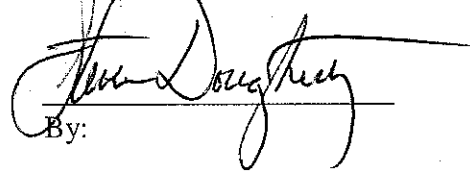
5. **Severability.** If any provision of this Agreement or application thereof to the County, City/Village/District, person or circumstance is held invalid, such invalidity shall not affect other provisions of this Agreement, which can be given effect without the invalid provision or application and to the end the provisions of the Agreement are declared to be severable.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

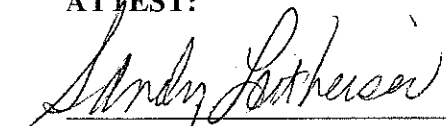
MONTGOMERY COUNTY


County Board Chairman

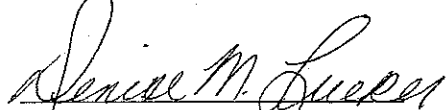
CITY/TOWN/DISTRICT


By:

ATTEST:


Montgomery County Clerk

ATTEST:


City/Town/District Clerk

GIS Work Group 7-18-13, 1:00 pm, County Board Room

Attendance: Megan Beeler, Mary Purcell, Ray Durston, Greg Nimmo, Bill Purcell, Leo Beasley, Sandy Leitheiser, Terri Miller, Heather Hampton+Knodle, Brandi Lentz.

1. Collected information on how current GIS system is used, what is lacking and how it could be used.

Current Uses:

- Information on taxing; gives assessment data, tax bill owner and brief legal
- Pictorial reference
- Line work
- Public safety response
- New 911 assignments
- Builds map books
- Fire protection district reference
- Mailing lists
- Customized map use
- Election districts
- Voter site addresses (currently working on unification between CC, GIS and 911 references, assigning each address to an actual structure)
- Economic development aerial view for proposals and prospects
- Reference for property shapes, topography, boundaries, owners, current tax status
- Real estate reference for property data including location, brief legals, owner and tax bill (uses in conjunction with SOA and CC to double check data, must doesn't match)

Needs:

- Updated flyover – at minimum every 10 years, ideally every 3-5 years
 - Clear flyover (3ft vs 6in)
 - Ability to push data to the field – ie to emergency responders (through an application)
 - Ability to receive what 911 pushes – ie responders' phones or squad car computers
 - Election maps identifying all districts
 - Interactive for all voters/voter site addresses
 - Multitude of entities could benefit – example school districts could use to identify bus primary and alternate routes.
 - Extend usage beyond county
 - Easier public access to certain information
 - Possible subscription fee for some date – example farm usage
 - Online 24 hour accessible format would eliminate many real estate calls/visits
 - Real estate is willing to pay a subscription fee comparable to what they pay now for property record cards and aerial photography reference (MCR agent pays \$2000-\$3000 annually)
 - Conformity, currently the PO address, SOA address and 911 address don't all match
 - Aerial photos would benefit game warden
 - Online system would eliminate update needs on current system, decrease labor hours spent on the phone, and decrease misrouted questions.
2. Group reviewed the cost structure presented by Bruce Harris Associates (BHA) for an online system. Option 1, we host, Option 2 they host. It is more cost effective for BHA to host. Terri Miller also presented some information on Beacon, a competitor to BHA, for review.
3. Group discussed priority for next meeting, including the formation of a near-term plan and 5 year plan. After review of the "Needs" it was determined that top priority and crucial to the near-term plan will be an updated flyover. Mary Purcell will collect several bids for an updated flyover and report at the next meeting. Mary will also ask BHA what information is already out there if we opt to not do a flyover, ie what level of data (3 ft? 1 ft?) exists that we could use.

Jim Vazzi

Montgomery County Sheriff

140 North Main St.

Hillsboro, IL 62049

Dispatch: (217) 532-9511

Office Manager: (217) 532-9512

Fax: (217) 532-6318

Jail: (217) 532-9514

To: Montgomery County Finance Committee

CC: Sheriff Jim Vazzi

From: Undersheriff Rick Robbins

Date: August 12, 2013

Re: Purchase of squad vehicles

The Montgomery County Sheriff's Office respectfully submits the following proposal in reference to the future purchase of MCSO vehicles.

Past practice of the purchase of vehicles has changed multiple occasions. The most recent agreement was to replace law enforcement vehicles after 80,000 miles with a consideration to keep the Chevrolet Tahoe's until 100,000 miles due to their warranty. Since that agreement was made no vehicles have been purchased due to budgetary restraints of the County.

In recent discussions the estimated amount of funds that will be returned to the general fund by the Sheriff's Office after this 2013 fiscal budget will be \$159,000. Sheriff Jim Vazzi requests to purchase five new law enforcement vehicles in this fiscal budget.

The following list is of vehicles and an estimated cost requested to be purchased.

- 2 Chevrolet Tahoe's \$64,000
- 2 Ford Explorers \$55,000
- 1 Ford Expedition or Chev Suburban \$32,000

The estimated cost for equipment and labor for the vehicles are: \$15,000
\$166,000

The following list is vehicles and estimated trade in values.

- 2008 Ford Crown Vic 100,000 miles \$2000
- 2009 Ford Crown Vic 85,000 \$2000
- 2008 Ford Crown Vic 130,000 \$1500
- 2010 Ford Expedition 80,000 \$8000
- 2008 Ford Explorer 110,000 \$ 500
\$14,000

PRE-PAID VENDORS NEEDING PAYMENT PRIOR TO COUNTY BOARD
DATE (REV. AUGUST 13, 2013)

ALL UTILITIES

AMEREN ILLINOIS
AMEREN ENGERY MARKETING (revised August 13, 2013)
SANTANNA ENERGY SERVICES
CONSOLIDATED COMMUNICATIONS
CITY OF HILLSBORO
VERIZON WIRELESS
MJM ELECTRIC
AT & T MOBILITY
M & M SERVICE
STEWART SANITATION
TECH ELECTRONICS, INC.
FRONTIER

POSTAGE

U.S. POST OFFICE
UPS
IL DEPT. OF REVENUE - REVENUE STAMP REPLENISHMENT
MAIL FINANCE - LEASE ON POSTAGE METER & SCALES
FRANCOTYP-POSTALIA MAILING SOLUTIONS
UNITED OFFICE SYSTEMS

COURT ORDERED EXPENSES

ATTORNEY FEES
CONDEMNATION
ESCHEATS
PETIT JURY - MILEAGE & PER DIEM
INTERPRETERS & TRANSCRIPTS
ALL JUDGE SIGNED VOUCHERS

CONTRACTUAL AND LEASE SERVICES

CONTRACTUAL CLEANING SERVICES FOR COUNTY BUILDINGS
PUBLIC BUILDING COMMISSION
OTIS ELEVATOR
PATTON AND COMPANY, C.P.A.
HARRIS
CORRECTIONAL HEALTHCARE CO., INC.
RICOH USA, INC.
MONTGOMERY COUNTY FARM BUREAU

OTHER

MONTGOMERY COUNTY RECORDER - MONTGOMERY CO. WATER CO. RECORDING FEES
PROBATION FUNDS (495, 496, 497, 498)
INHERITANCE TAX
TRANSFER AMONG COUNTY FUNDS
MEYER TRUSTEE & DELINQUENT PROPERTY MAINTENANCE FUND
COUNTY BOARD MEMORIAL FUND
WEST CENTRAL ILLINOIS CRIMINAL JUSTICE COUNCIL - ASSIST PROGRAM
CEFS - TRANSPORTATION SERVICE TO MONTGOMERY COUNTY
MONTGOMERY COUNTY LIQUOR COMMISSIONER
COUNTY BOARD COMMITTEE CHAIRMEN ANNUAL REIMBURSEMENT EXPENSE
U OF I EXTENSION OFFICE
ELECTION POLLING PLACES RENT
ELECTION & PROCESSING JUDGES
MONTGOMERY COUNTY TREASURER- COUNTY PROPERTY TAXES
VETERANS ASSISTANCE COMMISSION
CRIMINAL BACKGROUND CHECK FEES
BOND COUNTY HEALTH DEPARTMENT

PAYROLL/SALARY/INSURANCE

INSURANCE
SOCIAL SECURITY
IRS-941
DEDUCTION CHECKS
REIMBURSE SALARIES
CENTRAL LABORER'S PENSION, WELFARE & ANNUITY FUNDS
RETIREE INSURANCE PLAN


DISCLAIMER

LIST MAY INCLUDE ANY UNFORESEEN EXPENSE FOR WHICH OFFICE HOLDER DETERMINES IS REQUIRED FOR DAILY COUNTY OPERATIONS AND RECEIVES VERBAL AND/OR WRITTEN APPROVAL FROM COUNTY BOARD COMMITTEE CHAIRPERSON.


DATED AUGUST 13, 2013



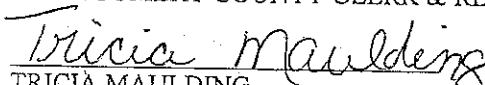
RON JENKINS
MONTGOMERY COUNTY TREASURER



AIMEE SHELTON
ASSISTANT COUNTY TREASURER



SANDY LETHEISER
MONTGOMERY COUNTY CLERK & RECORDER



TRICIA MAULDING
ACCOUNTS PAYABLE DEPT. HEAD

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

HILLSBORO TOWNSHIP

PERMANENT PARCEL NUMBER: 16-13-376-008

As described in certificates(s) : 2008-00134 sold November 2009

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Randall Huber, has bid \$2,351.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,718.25 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,351.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,718.25 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 13th day of Aug, 2013

ATTEST:

Sandy Leathersen
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

Montgomery County Contracts

| Equipment Number | Serial Number | Model | Location Name | Average cost of Last Year | Contract Cost | Contract Details | Supplies Included |
|------------------|---------------------|-----------|---|---------------------------|---------------|---|-------------------|
| EQ10236 | J8445800694 | LD127 | MONTGOMERY COUNTY ANIMAL CONTROL | \$359.00 | \$1,300.00 | \$1,300 @ 100,000 annual excess @ .013 | Yes |
| EQ10638 | M5785101036 | LD050SP | MONTGOMERY COUNTY BOARD | \$582.00 | | | |
| EQ10433 | K8366541408 | 2020D | MONTGOMERY COUNTY G.I.S. | \$345.00 | | | |
| EQ10611 | M2875501290 | DSM745E | MONTGOMERY COUNTY CIRCUIT CLERK | \$2,063.00 | \$1,300.00 | \$1,300 @ 100,000 annual excess @ .013 | Yes |
| EQ10461 | K8J435946 | MFC8220 | MONTGOMERY COUNTY CIRCUIT CLERK | \$340.00 | \$260.00 | \$260 annual | No |
| EQ10757 | V4599600037 | LD117 | MONTGOMERY COUNTY CIRCUIT CLERK | \$395.00 | \$260.00 | \$260 @ 20,000 annual excess @ .013 | Yes |
| EQ10621 | M5415500023 | LD040B | MONTGOMERY COUNTY CIRCUIT CLERK | \$498.00 | \$468.00 | \$468 @ 36,000 annual excess @ .013 | Yes |
| EQ10756 | V4599300094 | LD117 | MONTGOMERY COUNTY CORONER | \$380.00 | \$260.00 | \$260 @ 20,000 annual excess @ .013 | Yes |
| EQ10024 | C3932015022 | 5308L-Dup | MONTGOMERY COUNTY CLERK | \$800.00 | \$260.00 | \$260 @ 30,000 annual excess @ .004 | No |
| EQ10609 | M2874900752 | DSM745EP | MONTGOMERY COUNTY CLERK | \$2,567.00 | \$1,560.00 | \$1,560 @ 120,000 annual excess @ .013 | Yes |
| EQ10225 | J8441302540 | 2027 | MONTGOMERY COUNTY CLERK | \$275.00 | \$275.00 | Coin OP Machine. Tom Day collected \$275.00 from Dec. 2011 to Dec. 2012. CPC @ 0.05 | Yes |
| EQ10362 | K2568500409 | DSM518PF | MONTGOMERY COUNTY EMERGENCY MANAGEMENT AGENCY | \$245.00 | \$260.00 | \$260 annual | No |
| EQ10411 | K5160400328 | 3245C | MONTGOMERY COUNTY EMERGENCY MANAGEMENT AGENCY | \$462.00 | \$260.00 | \$260 @ 20,000 annual excess @ .013 | No |
| EQ10708 | Q3760300307 | Printer | MONTGOMERY COUNTY 911 - SHERIFF | \$395.00 | \$260.00 | \$260 annual | No |
| EQ10487 | L3765500416 | DSC530 | MONTGOMERY COUNTY 911 - SHERIFF | \$508.00 | \$520.00 | \$520 @ 40,000 annual BW Excess @ .013 All Color @ .075 | Yes |
| EQ11008 | U62272A0J30 0966 | 8480DN | MONTGOMERY COUNTY 911 - SHERIFF | \$0.00 | | Facsimile No Contract | |

| Equipment Number | Serial Number | Model | Location Name | Average cost of Last Year | Contract Cost | Contract Details | Supplies Included |
|------------------|---------------|-----------|--|---------------------------|-------------------------------------|--|-------------------|
| EQ10181 | J0211202067 | 2712 | MONTGOMERY COUNTY SHERIFF | \$472.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .013 | Yes |
| EQ10839 | M0278800395 | DSM416 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$345.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .011 | No |
| EQ10562 | M0278800399 | DSM416 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$345.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .011 | No |
| EQ10538 | L8275400340 | MP7500 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$2,199.00 | \$1,980.00 | \$1,980 @ 180,000 annual Excess @ .011 | No |
| EQ10583 | M0278800400 | DSM416 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$345.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .011 | No |
| EQ01063 | K8166440129 | MP2016 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$894.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .011 | No |
| EQ10878 | L9086620773 | MPC4500 | MONTGOMERY COUNTY HEALTH DEPARTMENT | \$900.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .011 All color @ .039 | No |
| EQ11032 | M5585800800 | MP4000SPF | MONTGOMERY COUNTY HEALTH DEPT. - MEDICAL RECORDS | \$894.00 | \$880.00 | \$880 @ 80,000 annual Excess @ .011 | No |
| EQ10488 | L3765700689 | LD430C | MONTGOMERY COUNTY HIGHWAY DEPARTMENT | \$554.00 | \$554.00 | BW CPC @ .012 Color CPC @ .075 | Yes |
| EQ10179 | H9J463175 | MFC8220 | MONTGOMERY COUNTY PROBATION | \$150.00 | \$260.00 | \$260 Annual | No |
| EQ10640 | M5794901614 | MP5000SP | MONTGOMERY COUNTY PROBATION | \$1,316.00 | \$780.00 | \$780 @ 60,000 annual Excess @ .013 | Yes |
| EQ10365 | K2845203032 | 2035ESP | MONTGOMERY COUNTY SUPERVISOR OF ASSESSMENTS | \$485.00 | \$331.00 | CPC @ .013 | Yes |
| EQ10790 | J0111201031 | 2522 | MONTGOMERY COUNTY SUPERVISOR OF ASSESSMENTS | \$0.00 | No Contract | This was canceled 5/29/12 | |
| | K2955300912 | LD145 | MONTGOMERY COUNTY TREASURER | \$1,127.00 | \$830.00 | CPC @ .013 | Yes |
| | V4399400285 | LD117F | MONTGOMERY COUNTY TREASURER AND COLLECTOR | \$0.00 | No Contract | This was canceled 5/4/12 per Ron Jenkins | |
| EQ10174 | H9248503547 | 1013F | MONTGOMERY COUNTY VETERANS ASSISTANCE COMMISSION | \$360.00 | \$260.00 | \$260 @ 20,000 annual Excess @ .013 | Yes |
| EQ10589 | M0288600172 | LD016 | MONTGOMERY COUNTY WATER COMPANY | \$305.00 | No Longer in use per George 7/31/13 | | |
| | | | | \$20,905.00 | \$14,678.00 | | |

Montgomery County Resolution/Ord. 40- 2013-05

FOOD SERVICE SANITATION ORDINANCE

FOR

MONTGOMERY COUNTY HEALTH DEPARTMENT

This Ordinance rescinds the December 14, 2010, Montgomery County Food Service Sanitation Ordinance.

An ordinance defining adequate, approved, authorized representatives, board of health, county board, Health Authority, etc. Providing for the sale and service of only unadulterated, wholesome, properly labeled/branded food; regulating the source of food; establishing sanitation standards for food, food protection, food service personnel, food service operations, food equipment and utensils, sanitary facilities and controls; and retail food stores. Regulating the inspection of food service establishments, retail food stores, taverns, and other such establishments which provide food or drink for the public's consumption. Providing for examination and condemnation of food. Providing for the enforcement of the current Illinois Food Service Sanitation Code and Retail Food Store Sanitation Code of the Illinois Department of Public Health, Division of Food, Drugs and Dairies and any subsequent revisions. Providing for the enforcement of this ordinance and the fixing of penalties.

Be it ordained by the County Board of the County of Montgomery, State of Illinois, as follows:

Adopted: September 10th 2013

Effective: January 1st 2013 ⁴

Approved: [Signature] 2013
County Board Chairman

Attest: [Signature] 2013
County Clerk

SECTION 1 DEFINITIONS

The following definitions shall apply to the interpretation of the enforcement of this ordinance along with definitions set forth in the current, unabridged, Illinois Department of Public Health, Food Service Sanitation Code, and the Retail Food Store Sanitation Code.

1. ADEQUATE shall mean acceptable to the Health Authority based on its determination as to conformance with appropriate standards and good health practices.
2. APPROVED shall mean acceptable to the Health Authority based on its determination as to conformance with appropriate standards and good health practices.
3. AUTHORIZED REPRESENTATIVE shall mean the legally designated Health Authority of the Montgomery County Health Department and shall include those persons designated by the Health Authority to enforce the provisions of this ordinance.
4. BOARD OF HEALTH shall mean the Montgomery County, Illinois, Board of Health or its authorized representative(s).
5. COTTAGE FOOD OPERATION means the preparation of baked goods, jams, jellies and spices as specified in the "Illinois Food Handling Regulation Enforcement Act(Public Act 097-0393)." These products are prepared in a home kitchen, registered by the Health Authority of the county in which it is produced, for sale at farmer's markets.
6. EXTENSIVELY REMODELED means conversion of an existing structure for use as a food service establishment or retail food store; any structural additions or alterations to existing establishments; changes, modifications and extensions of plumbing systems, excluding routine maintenance.
7. FOOD SERVICE ESTABLISHMENT shall mean any place where food or drink that is intended for individual service and consumption is routinely provided and completely prepared. The term includes any such place, regardless of whether consumption is in, on, or off premises and regardless of whether there is a charge for the food or drink. The term does not include a private home or a closed family function where food is prepared or served for individual family consumption, retail food stores or the location of food vending machines.
8. HEALTH AUTHORITY shall mean person(s) who have been designated by the Board of Health to administer the affairs of the Montgomery County Health Department.
9. RETAIL FOOD STORE shall mean a grocery store, meat market, poultry market, fish market, fresh fruit and vegetable market, confectionary, nut store, bakery, or any other establishment whether fixed or moveable, where food intended for human consumption off the premises is prepared, handled, transported, sold, or offered for sale, at retail.
10. SEASONAL FOOD SERVICE ESTABLISHMENT means a food service establishment that operates at a fixed location for no more than 180 days within a calendar year.
11. TEMPORARY FOOD SERVICE ESTABLISHMENT means a food service establishment that operates at a fixed location for a period of time not to exceed 14 consecutive days.
12. VARIANCE means a written document, issued by the Health Authority upon written request of the facility operator, that authorizes a modification or waiver of one or more requirements of the "Illinois Food Service Sanitation Code" if, in the opinion of the Health Authority, a health hazard or nuisance will not result from the modification or waiver.

SECTION 2 COMPLIANCE PROVISIONS AND ADOPTION BY REFERENCE:

1. In addition to those provisions set forth in Section 1 through 3, this ordinance shall be interpreted and enforced in accordance with provisions set forth in the unabridged form of the most current State of Illinois, Department of Public Health, Division of Food, Drugs and Dairies, Rules and Regulations titled, "Food Service Sanitation Code" and "Retail Food Store Sanitation Code", and any subsequent revisions.
2. No person holding a permit issued by the Montgomery County Health Department shall in the conduct of the permitted business or upon the permitted premises:

- A. Violate any Federal law or State statute.
- B. Violate any city, village, town or county ordinance or resolution regulating the preparation, handling, service, or storage of food items.
- C. Suffer or permit a violation of any Federal law or law of the State of Illinois, or of any rule of the Montgomery County Health Department.
- D. Suffer or permit a violation of the city, village, town or county ordinance or resolution regulating the preparation, handling, service, or storage of food items.

SECTION 3 ENFORCEMENT PROVISIONS:

1. PERMIT: It shall be unlawful for any person to operate a food service establishment or retail food store within the County of Montgomery, State of Illinois, who does not possess a valid permit issued by the Health Authority. Only a person who complies with the requirements of this ordinance shall be entitled to receive and retain such a permit. Permits shall not be transferable from one person to another person or place or address. A valid permit shall be posted in a conspicuous place in every food service establishment or retail food store.

A. ISSUANCE OF ANNUAL PERMITS: Any person(s) desiring to operate a food service establishment or retail food store or other food or drink establishment as defined or to renew a permit shall make written application for a permit on forms provided by the Health Authority. Such application shall include: establishment's name, permanent address, and telephone number; establishment's mailing address; the applicant's full name, post office address, telephone number, whether applicant is an individual, partner, firm or corporation, insurance carrier, proposed menu, listing of certified food handlers and installation of grease trap as required by the "Illinois Plumbing Code". The names of partners, corporate owners, and residence addresses are also required, together with the responsible partners name and address, type of food service establishment or retail food store, and signature of the applicant(s). Upon receipt of such an application, the Health Authority shall:

- 1) Upon receipt of an application for a new or extensively remodeled facility, accompanied by the applicable fee(s), the Health Authority shall make an inspection of the food service establishment or retail food store to determine compliance with the provisions of this ordinance. When inspection reveals that the applicable requirements of this ordinance have been met, a permit shall be issued to the applicant(s) by the Health Authority.
- 2) Upon receipt of an application for a renewal permit, accompanied by the applicable fee(s), a permit shall be issued and inspections shall be conducted as outlined in the "Illinois Local Health Protection Grant Rules."

(a) The annual permit term shall be January 1 through December 31 of each calendar year. All permits granted hereunder shall expire on December 31 of the year issuance; except temporary permits, which are valid for no longer than fourteen (14) days and seasonal permits that shall expire 180 days after issuance

B. ISSUANCE OF TEMPORARY FOOD PERMITS: If the application is for a temporary food service vendor, the applicant shall include dates of the proposed operation, name of organization, name of responsible party, location of event, phone number of responsible party and a proposed menu. Temporary food service permit applications shall be requested and approved three (3) days prior to the event. When a temporary permit is not pre-approved and issued in advance, then a \$50 non-compliance fee shall be paid to the local Health Authority. Food served at temporary food stands shall be limited to those food products defined in the Illinois Food Service Sanitation Code, and/or potentially hazardous foods that require only limited preparation. Foods that require combinations of potentially hazardous foods or complex preparations are restricted and may only be authorized if pre-approved 30 days in advance by the local Health Authority.

- C. RENEWAL OF PERMITS: Whenever inspections reveal serious or repeated violations of this ordinance and/or the Illinois Food Service Sanitation Code, the permit for renewal will not be issued and the Health Authority shall notify the applicant immediately thereof. Such notice shall state the reasons for not renewing the permit. Such notice shall also state that an opportunity for a hearing shall be provided for the applicant at a time and place designated by the Health Authority. Such hearing shall be scheduled not later than ten (10) days from the date of the notice. The notice referred to in this paragraph shall be delivered to the applicant in person by the Health Authority or may be sent by certified mail, return receipt requested.
- D. SUSPENSION OF PERMITS: Permits may be suspended temporarily by the Health Authority for failure of the holder of the permit to comply with requirements of this ordinance and/or the Illinois Food Service Sanitation Code. Whenever a permit holder or operator has failed to comply with any notice issued under the provisions of SECTION 3, of this ordinance, the permit holder or operator shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the Health Authority by the permit holder. Upon suspension of the permit, the permit shall be removed from the establishment by the Health Authority and returned to the health department. Notwithstanding the other provisions of this ordinance, whenever the Health Authority finds unsanitary food service establishments or retail food stores which, in its judgment, constitute a substantial hazard to the public health, the Health Authority without warning, notice or hearing, shall issue a written notice to the permit holder or operator citing such conditions, specifying the time period within which such action shall be taken; and if deemed necessary, such order shall state that the permit is immediately suspended and all food service operations are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therewith, but upon written petition within five (5) days to the Health Authority shall be afforded a hearing as soon as possible.
- E. REINSTATEMENT OF SUSPENDED PERMIT: Any person whose permit has been suspended may, at any time, make application for a re-inspection for the purpose of reinstatement of the permit. Within ten (10) days following the receipt of a written request, including a statement signed by the applicant that the conditions causing suspension of the permit have been corrected, the Health Authority shall make a re-inspection. If the applicant has completed the required corrections, reinstatement of the suspended permit, on a provisional basis, shall be reviewed for consideration by the local Health Authority. The provisional restriction shall be removed when the facility demonstrates consistent compliance with the requirements of the food code, this ordinance and other food safety stipulations agreed upon by the department and the facility may be reinstated for the remainder of the calendar year.
- F. REVOCATION OF PERMIT: For serious or repeated violations of any of the requirements of this ordinance, or for interference with the Health Authority in the performance of its duties, the permit may be permanently revoked after an opportunity for a hearing has been provided by the Health Authority. Prior to such action, the Health Authority shall notify the permit holder in writing, stating the reason for which the permit is subject to revocation and advising that the permit shall be permanently revoked at the end of five (5) days following service of such notice, unless a request for a hearing is filed with the Health Authority by the permit holder within such five (5) day period. A permit may be suspended for cause pending its revocation or a hearing relative thereto.
- G. APPLICATION FOR PERMIT AFTER REVOCATION: Whenever revocation of a permit is final, the holder of the revoked permit may make written application for a new permit. Application shall be made on forms provided by the Health Authority.

- H. HEARING: The hearing provided for in this section shall be conducted by the Health Authority at a time and place designated by it. Based on the record of such hearing, the Health Authority shall make a finding and shall sustain, modify, or rescind any official notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the permit holder by the Health Authority.
- I. FOOD HANDLERS CLASS: The Regulatory Authority may order any food handler to immediately attend a food handler training course when, in the judgment of the Regulatory Authority, the work habits of said food handler constitute a hazard to public health. Fees may be charged by the Regulatory Authority to offset the cost of the course.
- J. FEES: Fees shall be charged by the Regulatory Authority for permits to recover a portion of the cost and resources for regulation, education and inspection for the food safety program. Fees for various categories of food service establishments may be established by the joint agreement of the Board of Health and the County Board. Fees shall be collected by the Montgomery County Health Department and deposited into the Health Department Fund. Persons requesting a permit shall pay a permit fee as follows:

- 1) For Profit Organizations
 - (a) Permanent Food Service Establishments with Annual Permit
 - I. Category 1 Facilities (High Risk), as defined in the "Food Service Sanitation Code" \$100.00
 - II. Category 2 Facilities (Medium Risk), as defined in the "Food Service Sanitation Code" \$75.00
 - III. Category 3 Facilities (Low Risk), as defined in the "Food Service Sanitation Code" \$50.00
 - IV. Seasonal Food Service Establishments open less than 180 days annually. \$25.00
 - (b) Temporary food service vendors, mobile units and functions including; homecoming, carnivals, civic gatherings and other gatherings where food will be prepared and served to the public.
 - I. Issued prior to the day of the event \$10.00
 - II. Issued day of the event (Non-Compliance Fee) \$50.00
- 2) Not-For-Profit Organizations
 - (a) Food Service Establishments operated by religious, voluntary, or not-for profit community service organizations operating less than 24 times per calendar year no fee
 - (b) Day care centers and schools no fee
 - (c) Temporary food service functions in direct association with religious, voluntary or non-profit community service organizations when the food is offered with no monetary gain. no fee
 - (d) Temporary food service functions in direct association with religious, voluntary or non-profit community service organizations when there is a monetary gain. \$10.00
- 3) Late Application Fees
 - (a) All permitted food establishments or retail food stores who fail to renew the annual food permit prior to December 1st shall be assessed an additional late fee of:
 - I. High risk category 1 (1) late fee \$75.00
 - II. Medium risk category 2 (2) late fee \$50.00
 - III. Low risk category 3 (3) late fee \$25.00
 - IV. Seasonal late fee \$25.00

written request for a hearing is not received, within ten (10) days, the Health Authority may vacate the hold order, direct the permit holder or person in charge, of the food which was placed under the hold order, to denature or destroy such food or bring it into compliance with the provisions of this ordinance; provided that such order of the Health Authority to denature or destroy such food or bring it into compliance with the provisions of this ordinance shall be stayed if the order is appealed to a court of competent jurisdiction within three (3) days.

4. **FOOD SERVICE ESTABLISHMENTS OR RETAIL FOOD STORES OUTSIDE JURISDICTION OF THE HEALTH AUTHORITY:** Food from food service establishments or retail food stores outside the jurisdiction of the Health Authority of the County of Montgomery, State of Illinois, may be sold within said County, if such food service establishment or retail food store conforms to the provisions of this ordinance or to substantially equivalent provisions. To determine the extent of compliance with such provisions, the Health Authority may accept reports from responsible authorities in other jurisdictions where such food service establishments or retail food stores are located.
5. **PLAN REVIEW OF FUTURE CONSTRUCTION & RE-OPENING EXISTING FACILITIES:** When a food service establishment or retail food store is hereafter constructed or extensively remodeled, or when an existing structure is converted for use as a food service establishment or retail food store, properly prepared plans and specifications for such construction, remodeling, or alterations, showing layout, arrangement, and construction materials of work areas, and the location, size, and type of fixed equipment and facilities, shall be submitted to the Health Authority for approval before such work begins and shall receive a preoperational inspection. When a facility has closed for more than 30 days because of ownership transfer or other reasons, then a pre-opening inspection, by the Health Authority, and a plumbing inspection, by the state plumbing inspector, shall be conducted. Any violations documented by these inspections shall be corrected to bring the facility into compliance with the "Illinois Food Service Sanitation Code" and this ordinance prior to being permitted to operate unless a variance is requested and approved by the Health Authority.
6. **PROCEDURE WHEN INFECTION IS SUSPECTED:** When the Health Authority has reasonable cause to suspect the possibility of disease transmission from any food service establishment or retail food store employee, the Health Authority shall secure a morbidity history of the suspected employee, or make such other investigations as may be indicated, and take appropriate action. The Health Authority may require any or all of, but not limited to, the following:
 - A. The immediate exclusion of the employee(s) from all food service establishments or retail food stores.
 - B. The immediate closure of the food service establishment or retail food store concerned until, in the opinion of the Health Authority, no further danger of disease outbreaks or infection exists.
 - C. Restriction of the employee's services to some area of the establishment or store where there would be no danger of transmitting disease.
 - D. Adequate medical and laboratory examination of employee(s), of other employees, and of his, her or their bodily discharges for evidence of being free of said disease or infection(s). This includes (but not limited to): stool specimens, urine samples and blood work. Employee(s) must obtain clearance from their physician before being allowed to return to work in a food handling, preparation or customer service area of the establishment. A physician's written statement shall state the employee is free of disease or infection and allowed to return to work in the food handling, preparation or service area of the establishment.
7. **ENFORCEMENT INTERPRETATION – FOOD SERVICE ESTABLISHMENTS AND RETAIL FOOD STORES:** This ordinance shall be enforced by the Health Authority in accordance with the current "Illinois Food Service Sanitation Code", as amended.

8. **PENALTIES:** Any person who shall violate any of the provisions of this ordinance shall be guilty of a Class B misdemeanor and , upon conviction thereof, shall be punishable by a fine not to exceed \$500.00, or imprisonment of not to exceed six (6) months, as may be deemed necessary. In addition thereto, such persons may be enjoined from continuing such violations. Each day upon which such a violation occurs shall constitute a separate violation.
9. **REPEAL AND DATE OF EFFECT:** This ordinance repeals the 2010 Food Service Sanitation Ordinance for the Montgomery County Health Department, and shall be in full force and in effect immediately after its adoption and publication as provided by law; and, at that time, all ordinances in conflict with this ordinance are hereby repealed.
10. **CONFLICT OF ORDINANCE, EFFECT ON PARTIAL INVALIDITY:**
 - A. In any case where a provision of this ordinance is found to be in conflict with a provision of any zoning, building, fire, safety, or health ordinance or law or code of Montgomery County existing on the effective date of this ordinance, the provision which, in the judgment of the Health Authority, establishes the higher standard for promotion of the health and safety of the people shall prevail. In any case, where a provision of this ordinance is found to be in conflict with a provision of any other ordinance or code of Montgomery County existing on the effective date of this ordinance which establishes a lower standard for the promotion and protection of the health and safety of the people, the provision of this ordinance shall prevail, and such other ordinance or codes are hereby declared to be repealed to the extent that they may be found in conflict with this ordinance.
 - B. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance should be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance which shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared to be severable.

(b) Temporary food service vendors who fail to submit an application to apply for a temporary food permit within three (3) working days prior to the scheduled event shall be assessed a non-compliance fee \$50.00

4) Invalid and Revoked Permit Fees

(a) Establishments conducting food service operations not within the acceptable limits of the permit category assigned by the local Health Authority in accordance with the Illinois Food Service Sanitation Code, are therefore operating without a valid permit. Therefore, the applicant shall make appropriate changes to operate within the assigned permit category, and are subject to the following fine \$200.00

(b) If a permit is revoked by the Health Authority due to but not limited to the following issues: non-compliance with terms or conditions of the permit, an imminent health risk issue, food-borne illness, repeated critical violations or other critical issues, or if the facility is requesting a change in permit status; then a new permit application shall be completed and accompanied by the renewal fee for the status change.

(c) Temporary establishments, special events, organizations, and/or persons serving food to the public without first obtaining a temporary food permit from the local Health Authority shall be subject to a fine for each day of operation, in addition to their applicable fee. \$25.00

2. INSPECTION OF FOOD ESTABLISHMENTS AND RETAIL FOOD STORES: The Health Authority shall inspect each food service establishment and retail food store located in the County of Montgomery, State of Illinois, as determined by the Local Health Protection Grant Rules (77 ILL. Adm. Code 615.310), and shall make as many additional inspections and re-inspections as are necessary for the enforcement of this ordinance

A. ACCESS TO ESTABLISHMENTS: The Health Authority, after proper identification, shall be permitted to enter, at any reasonable time, any food service establishment, temporary food event, retail food store or tavern within the County of Montgomery, State of Illinois, for the purpose of making inspections to determine compliance with this ordinance. The inspector shall be permitted to examine the records of the establishment or store to obtain pertinent information pertaining to food and supplies purchased, received or used, and persons employed.

B. INSPECTION RECORDS: Whenever the Health Authority makes an inspection of a food service establishment or retail food store, he shall record his findings on an inspection report form approved by the Illinois Department of Public Health and provided by the Health Authority and shall furnish a copy of such inspection report to the permit holder or operator at the time of inspection.

- 1) Violations will be detailed with reference to the item Number 1-53 on the inspection report and the accompanying demerits subtracted from 100 to determine the inspection score.
- 2) The demerits for any violation repeated on following routine inspection shall be given double the weight.
- 3) Item 1 shall be corrected within 30 day of inspection.
- 4) Item 2 shall be corrected immediately.
- 5) Violation of any Foodborne Illness Risk Factor or Public Health Intervention except items 1 and 2 above shall be corrected immediately when possible but no later than three (3) days from inspection date.
- 6) Violation of any Good Retail Practice or Standard Operating Procedure with a weight of 3 or more points shall be corrected immediately when possible but no later than .30 days from inspection date.

- 7) Violation of any Good Retail Practice or Standard Operating Procedure with a weight of less than 3 shall be corrected immediately when possible but no later than the next routine inspection.
 - 8) Any violation documented on 4 consecutive inspections shall result in suspension of the food permit regardless of inspection score.
- C. FACILITY GRADING: At the time of each routine inspection a grade shall be placed by the Health Authority which is determined by the inspection score. The grade shall be placed in a conspicuous location determined by the inspector who conducts the inspection and shall not be removed except by the Health Authority.
- 1) The grading scale shall be determined by the Health Authority and shall be incorporated herein by reference.
 - 2) Any facility receiving less than a passing grade of "C" shall have their permit suspended immediately at the discretion of the Health Authority until re-inspection can be made to show acceptable compliance.
 - 3) Re-inspection shall be conducted within three(3) working days of permit suspension to verify that compliance has been achieved.
 - 4) Upon reinstatement of facility's operating permit a new grade shall be placed which is determined by the re-inspection score.
 - (d) Re-inspection shall be conducted within thirty (30) days to ensure compliance is maintained.
- D. POSTING OF INSPECTION RECORDS: Inspection sheets shall be made available to the public through local media, social media, and/or the department web site.
- E. ISSUANCE OF NOTICE: When the Health Authority makes an inspection of a food service establishment or retail food store, and discovers that any of the requirements of SECTION 2 or SECTION 3 of this ordinance have been violated, it shall notify the permit holder or operator of such violations by means of an inspection form or other written notice. In such notification, the Health Authority shall:
- 1) Set forth the specific violation(s) found.
 - 2) Establish a specific and reasonable period of time for the correction of the violation(s) found.
 - 3) State that failure to comply with any notice issued in accordance with the provisions of this ordinance may result in immediate suspension of the permit.
 - 4) State that an opportunity for appeal from any notice or inspection findings will be provided if a written request for a hearing is filed with the Health Authority within the period of time established in the notice of correction.
- F. SERVICE OF NOTICE: Notice provided for under this section shall be deemed to have been properly served when a copy of the inspection report form or other notice has been delivered personally to the permit holder or person in charge, or such notice has been sent certified mail, return receipt requested. A copy of such notice shall be filed with the records of the Health Authority.
3. EXAMINATION AND CONDEMNATION OF FOOD: Food may be examined or sampled by the Health Authority as often as may be necessary to determine freedom from adulteration or misbranding. The Health Authority may, upon written notice to the permit holder or person in charge, place a hold order on any food when he determines, or has probable cause to believe to be unwholesome, or otherwise adulterated or misbranded. Under a hold order, food shall be permitted to be suitably stored. It shall be unlawful for any person to remove or alter a hold order notice tag placed on food by the Health Authority, and neither the containers thereof shall be relabeled, repacked, reprocessed, altered, disposed of, or destroyed without permission of the Health Authority, except on order by a court of competent jurisdiction. After the permit holder or person in charge has had a hearing as provided for in SECTION 3, Subsection 1 (H), and on the basis of evidence produced at such hearing, or on the basis of its examination in the event a

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-17

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|--|-------------------|------------------|--------------|
| | | Percent | Dollars |
| Section 10-00136-00-BR C.H.#5-Irving North Road | Montgomery County | 100 % | \$260,000.00 |
| | | % | |

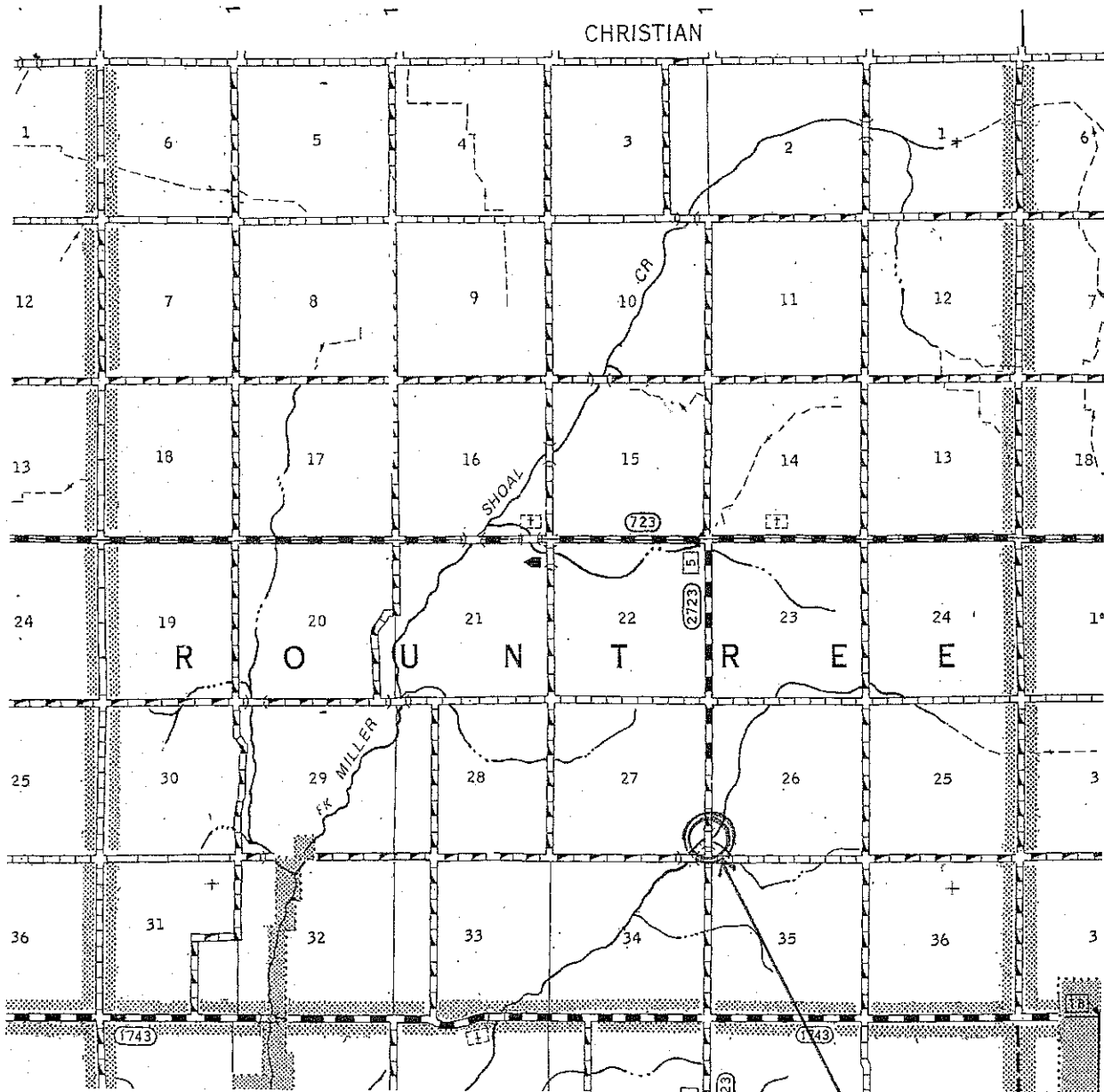
TOTAL = 100 % \$ 260,000.00

BE IT FURTHER RESOLVED, the funds necessary to furnish 100% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 10th day of September, 2013.


SANDY LEITHEISER, COUNTY CLERK

(SEAL)



SECTION # 10-00136-00-BR

MONTGOMERY COUNTY HIGHWAY RESOLUTION
 AMENDING RESOLUTION #2013-16
 Amends Resolution #2012-11 Dated August 14, 2012 for \$38,000.00

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
 COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

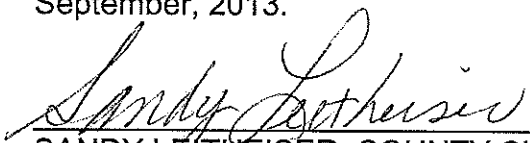
NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1102 B-CA C.H.#7-Nokomis Road | Montgomery County | 100 % | \$42,893.91 |
| | | % | |

TOTAL = 100 % \$ 42,893.91

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 10th day of September, 2013.


 SANDY LEITHEISER, COUNTY CLERK

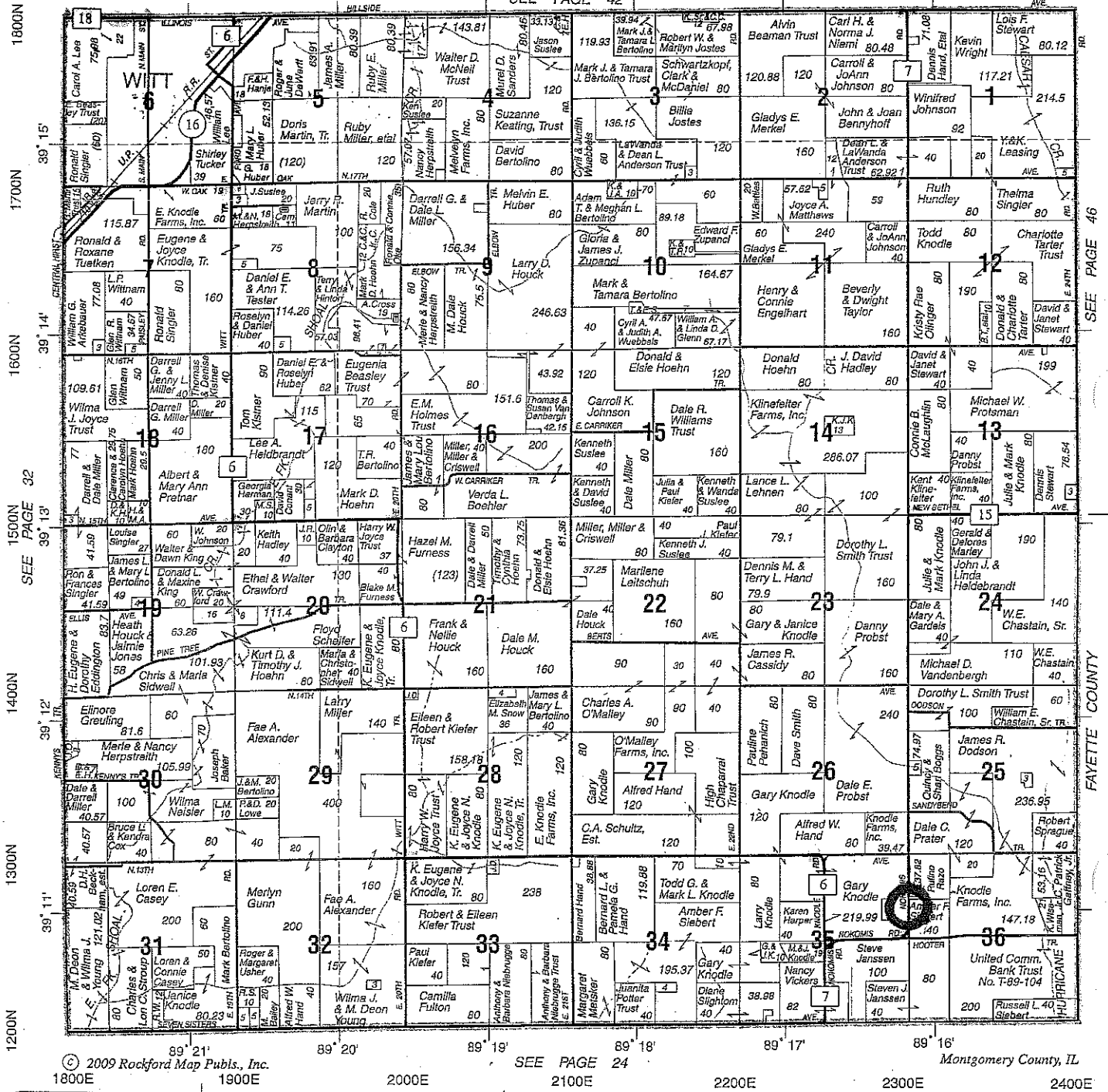
(SEAL)

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**COUNTY OF MONTGOMERY
EMPLOYEE VOLUNTARY SEVERANCE PLAN FISCAL YEAR 2013**

GOAL: To preserve the long-term financial stability of Montgomery County through the effective management of personnel and employee benefit expenses.

METHOD: Provide employees a financial incentive to voluntarily terminate their employment with Montgomery County and take advantage of their years of dedicated service and accrued benefit leave.

DETAILS: The program is strictly voluntary and no employees will be specifically targeted for participation. Although participation is specifically excluded for individuals holding office as Elected Officials or County Board Members, the employees in the offices of the Elected Officials may be included. Each Elected Official will determine if their office will participate in this Plan. Elected Officials may also limit participation in this Plan to certain employment groups within their organization. All departments under the direct supervision of the Montgomery County Board will participate.

To be eligible for participation in this Plan, on November 29, 2013, an employee MUST:

1. Be 55, or more, years of age;
2. Have 8, or more, consecutive years of service as an employee of Montgomery County.

Employees electing to participate may not be employed by Montgomery County, in any capacity, during the four years immediately following the effective date of termination under this Plan (working an election or volunteer work do not apply to this restriction).

Employees are not required to "retire" to take advantage of this program. This means that any eligible employee can participate in this Plan. The decision of the employee to enter into a retirement designation with IMRF is totally separate from this Plan. That is a decision between the employee and IMRF. This Plan is not associated in any way with the IMRF programs. Employees that are eligible to retire under IMRF may do so concurrently with participation in this Plan. Employee is strongly urged to consult with IMRF regarding retirement options prior to executing any voluntary severance documents.

INCENTIVES:

1. Payment of all accrued and unused vacation time;
2. Payment of all accrued and unused compensatory time;
3. Payment of \$15 (fifteen dollars) per day of any accumulated sick leave (payment not to exceed 100 days);
4. Payment of 1 week's salary for every year of the most recent consecutive completed service;
5. Employees voluntarily terminating employment under this Plan who are currently participating in the County Employee Health Insurance Plan, and have been participating for at least 365 consecutive days prior to their date of voluntary termination, may continue participation in the Health Insurance Plan at their current coverage premium. The voluntarily terminated employee may elect annually to continue participation in the Health Insurance Plan under that same coverage at the then current County employee annual premium rate. Participation in the Health Insurance Plan is allowed until age 65 or until Medicare qualified, whichever comes first, at which time coverage under the Health Insurance Plan will cease.

No retroactive payments will be made to former employees who terminate under this Plan, including wage adjustments for future collective bargaining agreement settlements.

EMPLOYEE PROCEDURES

Employees considering participation in this Plan should complete Part I of the "Request to Participate in the County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013" form that is attached to this document. The form shall be submitted by the employee to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark

included), no later than 3:00 p.m. October 4, 2013. The Montgomery County Board Chairman will review the request, calculate the employee's *estimated* incentive payment (based on the expected termination date), and return the form to the employee within 6 business days of receipt of the "Request to Participate in the County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013" form. The requesting employee would then indicate their decision to participate and their approval of the *estimated* incentive payment by signing the form in the appropriate place, and along with appropriately signed and executed "County of Montgomery Separation and Release of Claims Agreement", return the forms to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark included), no later than 3:00 p.m. November 29, 2013. In those departments/offices electing to participate in this Plan, the permission of the respective Elected Official or department head is not required for any employee to participate. Participation is exclusively the decision of the employee. However, the respective Elected Official or department head must acknowledge employee participation in this Plan by signing in the appropriate place on the employee election form.

All employees interested in this Plan are strongly encouraged to meet with an IMRF representative and if applicable, the County's deferred compensation broker. Employees should consider the entire financial effect of this decision and should take time to consider the financial impact of this Plan.

Eligible employees who choose to participate in this Plan will be required to enter into a "County of Montgomery Separation and Release of Claims Agreement" that is attached to this document as a condition of receiving incentives outlined in this Plan. Employee should read the "County of Montgomery Separation and Release of Claims Agreement" carefully, as this document includes a release of all known and unknown claims. Employee is advised to consult with an attorney regarding the "County of Montgomery Separation and Release of Claims Agreement" prior to signing it, as the County cannot provide legal or tax advice. The executed "County of Montgomery Separation and Release of Claims Agreement" **must** be returned along with employee "Request to Participate in the County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013".

A fully executed "Release Agreement" (Attachment 3) must be signed, dated and returned to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark included), no later than 3:00 p.m. on your last day worked. **ALL BLANKS AND SIGNATURE LINES MUST BE COMPLETE, AND THE DATE MUST NOT BE PRIOR TO YOUR LAST DAY WORKED!** A copy of all completed forms will be returned to you for your records.

ALL QUESTIONS REGARDING THIS PLAN SHOULD BE DIRECTED TO THE MONTGOMERY COUNTY BOARD CHAIRMAN.

ATTACHMENT 2

Job Title, Age, and Years of Service of all Full-Time County Employees
Payroll Dated July 12, 2013

To be eligible for participation in this Plan an employee MUST:

1. Be 55, or more, years of age;
2. Have 8, or more, consecutive years of service as an employee of Montgomery County.

| Employee | Job Title | Age | Years of Service |
|--------------------|------------------------------------|-----|------------------|
| ELIGIBLE: | | | |
| 1 | Dept Head-Elections / Deputy Clerk | 55 | 37 |
| 2 | Billing Agent | 56 | 36 |
| 3 | Office Manager | 64 | 32 |
| 4 | RN MCH Nurse/MCH Coord. | 62 | 29 |
| 5 | Office Manager | 64 | 28 |
| 6 | Legal Secretary | 59 | 27 |
| 7 | LPC, Outpt MH Program Coord. | 61 | 25 |
| 8 | Secretary II | 55 | 23 |
| 9 | Deputy Assessor I | 56 | 22 |
| 10 | Deputy Clerk | 55 | 21 |
| 11 | RN BCC Program Coord | 57 | 20 |
| 12 | MCH Clerk | 60 | 19 |
| 13 | Maintenance Engineer | 56 | 19 |
| 14 | Administrative Assistant | 55 | 19 |
| 15 | Chief Deputy Clerk/Recorder | 60 | 18 |
| 16 | Deputy Assessor I | 59 | 18 |
| 17 | RN Staff Nurse | 59 | 18 |
| 18 | LPN CCU Supervisor | 56 | 16 |
| 19 | Supervisor of Assmts | 56 | 15 |
| 20 | MH Billing Specialist | 55 | 15 |
| 21 | Court Security Officer | 65 | 14 |
| 22 | Deputy Clerk | 59 | 14 |
| 23 | Information Service Manager | 58 | 14 |
| 24 | Court Security Officer | 70 | 12 |
| 25 | MCH Clerk | 62 | 12 |
| 26 | Solid Waste Inspector | 58 | 12 |
| 27 | PSR Educator | 58 | 12 |
| 28 | Maintainer | 55 | 12 |
| 29 | EMA Director | 64 | 11 |
| 30 | Correctional Officer | 61 | 11 |
| 31 | Maintainer | 56 | 11 |
| 32 | Correctional Officer | 55 | 8 |
| INELIGIBLE: | | | |
| 33 | Office Manager | 51 | 25 |
| 34 | Secretary | 49 | 25 |
| 35 | Probation Officer | 50 | 24 |
| 36 | Telecommunicator | 49 | 23 |
| 37 | Cook | 46 | 23 |
| 38 | PSR Coordinator | 53 | 21 |
| 39 | IT Specialist | 48 | 21 |
| 40 | Maintainer | 52 | 19 |
| 41 | Undersheriff | 44 | 19 |

| | | | |
|----|---|----|----|
| 42 | Assessment Clerk | 50 | 18 |
| 43 | Deputy Clerk | 49 | 18 |
| 44 | Deputy, Chief | 47 | 18 |
| 45 | Assistant Treasurer / Deputy Collector | 40 | 18 |
| 46 | Telecommunicator | 53 | 17 |
| 47 | Telecommunicator | 45 | 17 |
| 48 | LPC Mental Health Therapist | 43 | 17 |
| 49 | Telecommunicator | 43 | 16 |
| 50 | Case Manager | 40 | 16 |
| 51 | Probation Officer, Chief | 39 | 16 |
| 52 | CADC, LPC Sub. Abuse. Counselor | 39 | 16 |
| 53 | Deputy Clerk | 37 | 16 |
| 54 | Deputy | 47 | 15 |
| 55 | Communications Division Captain | 46 | 15 |
| 56 | Deputy | 44 | 15 |
| 57 | Maintainer | 40 | 15 |
| 58 | County Coordinator | 54 | 14 |
| 59 | Nursing Clerk/ V&H Tech | 48 | 14 |
| 60 | Fiscal Manager | 42 | 14 |
| 61 | Deputy | 39 | 14 |
| 62 | Correctional Officer | 54 | 12 |
| 63 | LPN Elder Abuse Worker | 50 | 12 |
| 64 | Admin. Asst. / Recycling Educator | 47 | 12 |
| 65 | Administrator | 47 | 12 |
| 66 | Deputy | 46 | 12 |
| 67 | Deputy | 45 | 12 |
| 68 | Deputy | 42 | 12 |
| 69 | Asst. County Engineer | 35 | 12 |
| 70 | Deputy Clerk | 52 | 11 |
| 71 | Deputy | 46 | 11 |
| 72 | Maintainer | 43 | 11 |
| 73 | Director of Environmental Health | 41 | 11 |
| 74 | Maintainer | 51 | 10 |
| 75 | Laborer | 49 | 10 |
| 76 | RN Medical Records Coord. | 49 | 9 |
| 77 | Laborer | 48 | 9 |
| 78 | RN MCH Nurse | 48 | 9 |
| 79 | Probation Officer | 47 | 9 |
| 80 | CCU Case Manager | 33 | 9 |
| 81 | CCU Aide | 53 | 8 |
| 82 | Mental Health Counselor | 34 | 8 |
| 83 | Correctional Officer | 59 | 7 |
| 84 | Director of CRC | 65 | 7 |
| 85 | Telecommunicator | 57 | 7 |
| 86 | Dept Head-Tax Extension / Deputy Clerk | 39 | 7 |
| 87 | Office Manager | 35 | 7 |
| 88 | Telecommunicator | 35 | 7 |
| 89 | Custodian/Maintenance | 61 | 6 |
| 90 | Assistant State's Attorney | 59 | 6 |
| 91 | Correctional Officer | 54 | 6 |
| 92 | Custodian | 51 | 6 |
| 93 | CCU Coordinator | 49 | 6 |
| 94 | Telecommunicator | 47 | 6 |
| 95 | Deputy Clerk | 42 | 6 |
| 96 | Legal Secretary | 41 | 6 |
| 97 | Dept Head-Recording / Deputy Clerk/Recorder | 38 | 6 |
| 98 | Associate Sanitarian | 37 | 6 |
| 99 | Payroll Clerk / Deputy Collector | 36 | 6 |

| | | | |
|-----|--|----|---|
| 100 | CCU Case Manager | 34 | 6 |
| 101 | Deputy | 29 | 6 |
| 102 | GIS Coordinator | 58 | 5 |
| 103 | Deputy Clerk/Recorder | 56 | 5 |
| 104 | Mental Health Counselor | 54 | 5 |
| 105 | MCH Clerk | 54 | 5 |
| 106 | Deputy | 49 | 5 |
| 107 | Mental Health Case Manager | 48 | 5 |
| 108 | Payroll Clerk/ Typist | 47 | 5 |
| 109 | Field Assistant | 46 | 5 |
| 110 | Laborer | 41 | 5 |
| 111 | Assistant State's Attorney | 35 | 5 |
| 112 | Deputy | 33 | 5 |
| 113 | Animal Control Warden | 53 | 4 |
| 114 | Veteran's Assistant | 53 | 4 |
| 115 | Billing Agent | 47 | 4 |
| 116 | MCH Nurse | 47 | 4 |
| 117 | Telecommunicator | 32 | 4 |
| 118 | Deputy | 30 | 4 |
| 119 | Deputy Clerk | 28 | 4 |
| 120 | Probation Officer | 27 | 4 |
| 121 | CCU Information Specialist | 57 | 3 |
| 122 | Mental Health Counselor | 43 | 3 |
| 123 | CCU Care Coordinator | 43 | 3 |
| 124 | County Engineer | 40 | 3 |
| 125 | Information Service, Full Time | 32 | 3 |
| 126 | Probation Officer | 28 | 3 |
| 127 | Receptionist | 26 | 3 |
| 128 | CCU Care Coordinator | 63 | 2 |
| 129 | Deputy Clerk/Recorder | 40 | 2 |
| 130 | Telecommunicator | 40 | 2 |
| 131 | Telecommunicator | 39 | 2 |
| 132 | Account Clerk / Deputy Collector | 38 | 2 |
| 133 | Assistant Collector / Deputy Collector | 37 | 2 |
| 134 | Deputy Clerk | 29 | 2 |
| 135 | Correctional Officer | 26 | 2 |
| 136 | Deputy | 26 | 2 |
| 137 | Deputy Clerk | 25 | 2 |
| 138 | Legal Secretary | 24 | 2 |
| 139 | Shop Foreman | 57 | 1 |
| 140 | TB Office Nurse | 45 | 1 |
| 141 | Telecommunicator | 43 | 1 |
| 142 | Telecommunicator | 26 | 1 |
| 143 | Prevention Specialist | 36 | 0 |
| 144 | Correctional Officer | 28 | 0 |

**REQUEST TO PARTICIPATE IN THE COUNTY OF MONTGOMERY
EMPLOYEE VOLUNTARY SEVERANCE PLAN FISCAL YEAR 2013**

I. REQUEST FOR ESTIMATE OF INCENTIVE PAY

I hereby request an estimate of the "Incentive Payment" amount that I would be eligible for if I elect to participate in the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013". (This Request for Estimate of Incentive Pay must be submitted no later than 3:00 p.m., October 4, 2013).

Printed Name: _____ Social Security Number: _____

Address: _____ Department: _____

_____ Day Time Phone Number: _____

_____ Date of Birth: _____

Latest Expected Termination Date _____ - (Must be no later than 3:00 p.m. November 29, 2013)

If applicable initial a, or b, below :

- a. _____ Yes, *I want to* continue participation in the County Employee Health Insurance Plan as outlined in the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013", Page 1, INCENTIVES, 5;
- b. _____ No, *I do not want to* continue participation in the County Employee Health Insurance Plan as outlined in the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013", Page 1, INCENTIVES, 5.

II. INCENTIVE PAYMENT ESTIMATE

The following incentive payment estimates are provided for the above-named employee in accordance with the terms provided for in the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013" and is subject to verification of accrued time.

- 1. \$ _____ Estimated value of all accrued and unused vacation time;
- 2. \$ _____ Estimated value of all accrued and unused compensatory time;
- 3. \$ _____ Estimated value of \$15 (fifteen dollars) per day of any accumulated sick leave (payment not to exceed 100 days);
- 4. \$ _____ Estimated value of 1 week's salary for every year of the most recent consecutive completed service;

ALL SIGNATURES AND DATES MUST BE IN BLUE INK.

Elected Official / Department Head Signature

Date

III. ACCEPTANCE OF ESTIMATE AND ELECTION TO PARTICIPATE

I understand that my voluntary election to participate is irrevocable as outlined in the "County of Montgomery Separation and Release of Claims Agreement" and that for consideration of the incentive payments provided for in the plan; I release all claims outlined in the "County of Montgomery Separation and Release of Claims Agreement", and I may not be employed by Montgomery County, in any capacity, during the four years immediately following the effective date of my termination under the Plan. I hereby declare my acceptance of the estimate of the incentive payment and my voluntary election to participate in the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013".

This completed and signed form, along with employee completed and signed "County of Montgomery Separation and Release of Claims Agreement", must be returned to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark included) no later than 3:00 p.m. November 29, 2013 (as stated in the Employee Procedures of the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013"). NOTE: "Release Agreement" (ATTACHMENT 3) must be signed and dated on your last day of employment and submitted to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark included). NO EXCEPTIONS.

ALL SIGNATURES AND DATES MUST BE IN BLUE INK.

Employee Signature

Date

County Board Chairman Signature

Date

**COUNTY OF MONTGOMERY
SEPARATION AND RELEASE OF CLAIMS AGREEMENT**

This **SEPARATION AND RELEASE OF CLAIMS AGREEMENT** ("Agreement") is made and entered into this _____ day of _____, 2013 by and between _____ ("Employee"), and the COUNTY OF MONTGOMERY, ILLINOIS ("County" or "Employer").

RECITALS

WHEREAS, Employee will voluntarily terminate employment with the County on _____, 2013 ("Termination Date") as part of the "County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013" (Plan); and

WHEREAS, the County and the Employee have agreed to provide for a full settlement, release and discharge of all claims that Employee has or may have against the County, arising out of or relating to Employee's employment and voluntary termination from employment with the County; and

WHEREAS, the County has advised the Employee in writing to seek legal counsel to assist in the consideration of this Agreement; and

WHEREAS, the Employee has been given at least Forty-five (45) days to consider this Agreement and the "Release Agreement" (ATTACHMENT 3); and,

WHEREAS, the Employee has had the opportunity to review this Agreement with legal counsel and understands the meaning and significance of this Agreement and has freely elected to enter into this Agreement with the County;

NOW, THEREFORE, the County and the Employee promise and agree as follows:

1. DEFINITION OF COUNTY

For purposes of this Agreement the terms "County of Montgomery, County and Employer" shall include, without limitation, the County of Montgomery, the Montgomery County Board, all County Board Members, the County Sheriff, the County Clerk, the County Treasurer, the County Coroner, the County Recorder, the County Supervisor of Assessments, the County Board of Review, the County Regional Superintendent of Schools, the County Clerk of the Circuit Court, the Chief Judge of the 4th Judicial Circuit, the County State's Attorney, as well as any and all elected or appointed County Officials.

2. IRREVOCABLE RESIGNATION

Employee, contemporaneously with the execution of this Agreement shall submit his/her "Irrevocable Letter of Resignation" (ATTACHMENT 1) from employment, which is attached hereto, and which resignation is accepted by the Employer. Employee's effective termination date under the Plan must be no later than 3:00 p.m., November 29, 2013 (inclusive), as indicated in the Recitals of this Agreement.

3. REVIEW OF AGREEMENT/ KNOWING AND VOLUNTARILY RELEASE:

County has advised and hereby expressly advises Employee to consult with an attorney of his/her choosing prior to executing this AGREEMENT which contains a general release and waiver as well as a release under the Age Discrimination Employment Act of 1967. Employee acknowledges that Employee fully understands his/her right to review this AGREEMENT with an attorney of his/her choosing and has had such opportunity. Employee has read and fully understands all the provisions of this AGREEMENT and that Employee is freely, knowingly and voluntarily entering into this AGREEMENT.

4. RELEASE OF CLAIMS BY EMPLOYEE

PRIOR TO RECEIVING PAYMENTS AND BENEFITS OUTLINED UNDER SECTION 5 OF THIS AGREEMENT AND AS A CONDITION PRECEDENT, ON THE LAST DAY OF EMPLOYMENT, THE EMPLOYEE SHALL SIGN THE "Release Agreement" (ATTACHMENT 3), WHICH IS ATTACHED HERETO AND MADE A PART HEREOF.

In the event that the Employee rescinds the signing of the "Release Agreement" (ATTACHMENT 3), within the seven day revocation period provided in the "Release Agreement" (ATTACHMENT 3), the County shall have no obligation to provide any of the payments and benefits (consideration) under this Agreement. The Employee's

"Irrevocable Letter of Resignation" (ATTACHMENT 1) from employment, referenced in Paragraph 2 and which is attached hereto, shall remain valid.

5. SEVERANCE PLAN AND CONSIDERATION

In return for the Release of Claims By Employee, Section 4, as set forth above, and other promises made herein, the County shall provide the following consideration, **which is in addition** to anything that Employee is otherwise entitled to under County policy, collective bargaining agreement, and/or law:

(A) Provided this Agreement is not revoked by the Employee in accordance with the *Older Workers Benefit Protection Act*, the County will provide Employee the following upon the expiration of the seven day revocation period:

1. Payment of all accrued and unused vacation time;
2. Payment of all accrued and unused compensatory time;
3. Payment of \$15 (fifteen dollars) per day of any accumulated sick leave (payment not to exceed 100 days);
4. Payment of 1 week's salary for every year of the most recent consecutive completed service;
5. Employees voluntarily terminating employment under this Plan who are currently participating in the County Employee Health Insurance Plan, and have been participating for at least 365 consecutive days prior to their date of voluntary termination, may continue participation in the Health Insurance Plan at their current coverage premium. The voluntarily terminated employee may elect annually to continue participation in the Health Insurance Plan under that same coverage at the then current County employee annual premium rate. Participation in the Health Insurance Plan is allowed until age 65 or until Medicare qualified, whichever comes first, at which time coverage under the Health Insurance Plan will cease. **NOTE: Payment of Health Insurance premiums under this Plan must be received by the County Payroll Office, located in the Montgomery County Treasurer's Office, #1 Court House Square, Room 101, no later than 3:00 p.m., the second Tuesday of every month. Payment shall be accepted only by personal check, certified check, cashier's check, money order, or cash. Any payment by check that is made with non-sufficient funds will be treated as a non-payment. A violation to adhere to this noted requirement will be grounds for the County Board to review possible immediate termination of the participant from the County Health Insurance program.**

The incentives under this Plan will be paid in the pay period immediately following Employee's date of separation, or sooner, but in no case later than December 13, 2013. However, **in no event will payment be made prior to the expiration of the 7 day revocation period required by the *Older Workers Benefit Protection Act* at which time this Agreement is in full force and effect.**

The County will withhold social security, federal, state, local taxes, and/or any other required deduction(s) from all wages paid in accordance with applicable law.

No retroactive wage payments will be made to former Employees who terminate under this Plan, including wage adjustments for any future collective bargaining agreement settlements.

If the Employee timely elects to revoke this Agreement in accordance with the *Older Workers Benefit Protection Act*, the Employee shall not be entitled to receive the incentives provided for under this Agreement. However, the Employee's "Irrevocable Letter of Resignation" (ATTACHMENT 1) will still be valid.

6. RETURN OF COUNTY PROPERTY

Employee agrees to return all County owned property in Employee's possession no later than 3:00 p.m. on Employee's Latest Expected Termination Date stated in Section I of the "Request to Participate in the County of Montgomery Employee Voluntary Severance Plan Fiscal Year 2013". Failure to return said property shall constitute a breach of this Agreement and no monies or benefits contained in this Agreement shall be paid until all property is returned.

7. NO RE-EMPLOYMENT FOR FOUR YEARS

Employee may not be employed by Montgomery County in any capacity during the four years immediately following the effective date of termination under the Plan (working an election and/or volunteer work do not apply to this restriction).

8. EMPLOYMENT REFERENCE

Should Montgomery County be contacted by a potential employer(s), a neutral reference will be given stating the dates of employment and last position held.

9. FAILURE TO ENFORCE NOT A WAIVER

The County may delay or forego enforcing any of its rights or remedies under this Agreement without losing them.

10. DENIAL OF LIABILITY

The parties agree that nothing herein is intended or should be construed as an admission that either party engaged in wrongful or illegal conduct.

11. CONTROLLING LAW/VENUE

The laws of the State of Illinois shall govern the interpretation of this Agreement. Venue shall be in the Circuit Court of the Fourth Judicial District, Montgomery County, Illinois.

12. EMPLOYEE BREACH OF AGREEMENT

In the event that the Employee breaches any of the Employee obligations under this Agreement, any outstanding obligations of the County hereunder shall immediately terminate, and any payments previously made to Employee pursuant shall be returned to the County, including any attorney's fees and costs incurred by the County recovering them, whether or not a lawsuit is filed.

13. RECITALS ADOPTED

The Recitals of this Agreement are adopted as if fully set forth herein.

14. ENTIRE AGREEMENT

This Agreement constitutes the complete Agreement between Employee and the County. No other promises or agreements, either express or implied, shall be binding upon such parties unless hereinafter reduced to writing and signed by Employee and the County.

PLEASE READ CAREFULLY, THIS DOCUMENT INCLUDES A RELEASE OF ALL KNOWN AND UNKNOWN CLAIMS.

IN WITNESS WHEREOF, The County and the Employee have agreed to the above terms and have applied their signatures as follows:

ALL SIGNATURES AND DATES MUST BE IN BLUE INK.

EMPLOYEE

FOR THE COUNTY

Employee Signature

County Board Chairman

Print Employee Name

Print County Board Chairman Name

Date

Date

RELEASE AGREEMENT

THIS RELEASE AGREEMENT (ATTACHMENT 3) IS TO BE EXECUTED BY THE EMPLOYEE ON THE LAST DAY OF EMPLOYMENT.

PLEASE READ THIS CAREFULLY, THIS DOCUMENT INCLUDES A RELEASE OF ALL KNOWN AND UNKNOWN CLAIMS.

IN CONSIDERATION OF THE COUNTY'S PROMISES FOUND IN SECTION 5 OF THE "COUNTY OF MONTGOMERY SEPARATION AND RELEASE OF CLAIMS AGREEMENT", THE EMPLOYEE PROMISES AS FOLLOWS:

1. GENERAL RELEASE

In consideration of the County's agreement to provide certain wages and benefits as set forth in the "County of Montgomery Separation and Release of Claims Agreement", **THE EMPLOYEE AGREES TO FULLY AND ABSOLUTELY RELEASE AND DISCHARGE THE COUNTY**, and all of its officers, elected officials and employees, in both their personal and official capacities, from any and all claims, lawsuits or causes of action of every kind or nature, at law or equity, which Employee may now have or claim to have, whether known or unknown from the beginning of the Employee's employment to and through the date of this Agreement. **THIS RELEASE COVERS ALL TYPES OF LEGAL CLAIMS**, whether arising from tort, statute, ordinance, regulation, common law or collective bargaining agreement, including but not limited to any and all actions, causes of action, claims, rights, obligations, charges, damages, costs, attorney's fees, suits and demands arising out of or based upon employment relations, collective bargaining agreements, rights to arbitration, wrongful or retaliatory discharge, constructive discharge. **THIS AGREEMENT INCLUDES THE RELEASE OF ANY AND ALL CLAIMS AGAINST THE COUNTY ARISING UNDER FEDERAL OR STATE LAW** including, without limitations all of Employee's reasonable rights under any and all State, Federal and local statutes, laws, ordinances, executive orders, and regulations; the Constitution of the United States (including all amendments thereto); the Constitution of the State of Illinois; Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. §2000e et seq.; the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. §621 et seq.; the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. §12101 et seq.; all claims under 42 U.S.C. §§ 1983, 1985, 1988; the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq.; the Fair Labor Standards Act of 1938 as amended, 29 U.S.C. §201 et seq.; the Civil Rights Act of 1866, 42 U.S.C. §1981 et seq.; Illinois Human Rights Act, 775 ILCS 5/1-101 et seq.; the Illinois Minimum Wage Law, 820 ILCS 105 et seq.; the Illinois Public Labor Relations Act, 5 ILCS 315; the Illinois Wage Payment and Collection Act, 820 ILCS 115 et seq.; and any other statute under which employee could assert a cause of action. **THIS AGREEMENT DOES NOT RELEASE CLAIMS OR RIGHTS THAT THE EMPLOYEE MAY HAVE UNDER THE WORKERS COMPENSATION ACT, 820 ILCS 305-1 ET SEQ.**

It is the intention of Employee and the County that in executing this Agreement, Employee is providing a general release and that it shall be an effective bar to each and every claim, grievance, demand, and cause of action, either known or unknown, for all acts or omissions of the County and its agents, jointly and separately, individually and in their representative capacities, for any injuries or damages incurred by Employee occurring on or prior to the date this Agreement is executed by Employee. **EXCLUDED FROM THIS WAIVER AND RELEASE IS ANY CLAIM OR RIGHT WHICH CANNOT BE WAIVED BY LAW, INCLUDING CLAIMS ARISING AFTER THE DATE OF THIS AGREEMENT.**

Employee further agrees that if Employee files a charge with the EEOC or is a party to such a charge, **EMPLOYEE SHALL NOT BE ENTITLED TO RECOVER ANY DAMAGES OR ATTORNEY'S FEES** as a result of disposition of the charge.

2. WAIVER AND RELEASE OF AGE DISCRIMINATION CLAIMS

In compliance with the *Older Workers Benefit Protection Act*, 29 U.S.C. §626(f), Employee acknowledges having knowingly and voluntarily signed and entered into this Agreement, and that:

- (a) This Agreement is written in a manner calculated to be understood by Employee, and **EMPLOYEE UNDERSTANDS ALL OF THE TERMS OF THIS AGREEMENT.**
- (b) In addition to the waiver and release of all other claims, **THIS AGREEMENT RESULTS IN THE WAIVER OF AND RELEASE BY EMPLOYEE OF ALL CLAIMS ARISING UNDER THE AGE DISCRIMINATION IN EMPLOYMENT ACT OF 1967, 29 U.S.C. §621, et seq. ("ADEA").**
- (c) In exchange for the waiver and release by Employee of all ADEA claims, **EMPLOYEE IS RECEIVING CONSIDERATION IN ADDITION TO ANYTHING OF VALUE TO WHICH EMPLOYEE ALREADY IS ENTITLED** under the Employee's collective bargaining agreement, County policy and/or law.
- (d) **EMPLOYEE HAS BEEN ADVISED TO AND HAS HAD AN OPPORTUNITY TO CONSULT WITH AN ATTORNEY** regarding the subject matter of this Agreement prior to its execution by Employee.
- (e) **EMPLOYEE HAS BEEN GIVEN A LISTING OF THE JOB CLASSIFICATIONS AND AGES OF EMPLOYEES IN EACH CLASSIFICATION ELIGIBLE AND INELIGIBLE FOR PARTICIPATION IN THE PLAN.** This listing is attached to this Agreement and designated as Attachment 2.
- (f) **EMPLOYEE WAS GIVEN A PERIOD OF AT LEAST FORTY-FIVE (45) CALENDAR DAYS IN WHICH TO CONSIDER THIS AGREEMENT, AND MAY REVOKE THIS AGREEMENT WITHIN SEVEN (7) CALENDAR DAYS AFTER ITS EXECUTION** by providing written notice of revocation to the Montgomery County Board Chairman, (C/O Montgomery County Treasurer, #1 Courthouse Square, Room 101, Hillsboro, Illinois, 62049) (post mark included).

3. NO PENDING ACTIONS/RESPONSIBILITY FOR LEGAL FEES AND COSTS

The Employee shall not bring any claim or legal action against the County for any claim waived and released under this Agreement and the Employee represents and warrants that no such claim or action has been filed, or is pending to date. The Employee further agrees that should the Employee bring any type of administrative or legal action arising out of claims waived under this Agreement, the Employee will bear all legal fees and costs, including those of the County. Employee also agrees not to initiate, assist, support, join, participate in, encourage, or actively cooperate in the pursuit of any employment-related legal claims against the County or its employees or agents, whether the claims are brought on the Employee's own behalf or on behalf of any other person or entity. Nothing in this paragraph will preclude the Employee from testifying truthfully in any legal proceeding pursuant to subpoena or other legal process.

PLEASE READ THIS CAREFULLY, THIS DOCUMENT INCLUDES A RELEASE OF ALL KNOWN AND UNKNOWN CLAIMS.

SIGNED BY THE EMPLOYEE ON THE LAST DAY OF EMPLOYMENT:

ALL SIGNATURES AND DATES MUST BE IN BLUE INK.

EMPLOYEE SIGNATURE: _____

EMPLOYEE PRINTED NAME: _____

DATE OF SIGNING: _____, 2013

PRE-PAID VENDORS NEEDING PAYMENT PRIOR TO COUNTY BOARD

DATE (REV. September 10, 2013)

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ALL UTILITIES

AMEREN ILLINOIS
AMEREN ENGERY MARKETING
AMERICAN MESSAGING (revised September 10, 2013)
SANTANNA ENERGY SERVICES
CONSOLIDATED COMMUNICATIONS
CITY OF HILLSBORO
VERIZON WIRELESS
MJM ELECTRIC
AT & T MOBILITY
M & M SERVICE
STEWART SANITATION
TECH ELECTRONICS, INC.
FRONTIER

POSTAGE

U.S. POST OFFICE
UPS
IL DEPT. OF REVENUE - REVENUE STAMP REPLENISHMENT
MAIL FINANCE - LEASE ON POSTAGE METER & SCALES
FRANCOTYP-POSTALIA MAILING SOLUTIONS
UNITED OFFICE SYSTEMS

COURT ORDERED EXPENSES

ATTORNEY FEES
CONDEMNATION
ESCHEATS
PETIT JURY - MILEAGE & PER DIEM
INTERPRETERS & TRANSCRIPTS
ALL JUDGE SIGNED VOUCHERS

CONTRACTUAL AND LEASE SERVICES

CONTRACTUAL CLEANING SERVICES FOR COUNTY BUILDINGS
PUBLIC BUILDING COMMISSION
OTIS ELEVATOR
PATTON AND COMPANY, C.P.A.
HARRIS
CORRECTIONAL HEALTHCARE CO., INC.
RICOH USA, INC.
MONTGOMERY COUNTY FARM BUREAU

OTHER

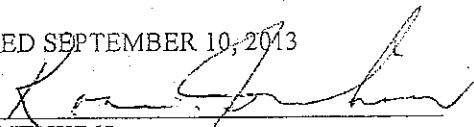
MONTGOMERY COUNTY RECORDER - MONTGOMERY CO. WATER CO. RECORDING FEES
PROBATION FUNDS (495, 496, 497, 498)
INHERITANCE TAX
TRANSFER AMONG COUNTY FUNDS
MEYER TRUSTEE & DELINQUENT PROPERTY MAINTENANCE FUND
COUNTY BOARD MEMORIAL FUND
WEST CENTRAL ILLINOIS CRIMINAL JUSTICE COUNCIL - ASSIST PROGRAM
CEFS - TRANSPORTATION SERVICE TO MONTGOMERY COUNTY
MONTGOMERY COUNTY LIQUOR COMMISSIONER
COUNTY BOARD COMMITTEE CHAIRMEN ANNUAL REIMBURSEMENT EXPENSE
U OF I EXTENSION OFFICE
ELECTION POLLING PLACES RENT
ELECTION & PROCESSING JUDGES
MONTGOMERY COUNTY TREASURER- COUNTY PROPERTY TAXES
VETERANS ASSISTANCE COMMISSION
CRIMINAL BACKGROUND CHECK FEES
BOND COUNTY HEALTH DEPARTMENT

PAYROLL/SALARY/INSURANCE
INSURANCE
SOCIAL SECURITY
IRS-941
DEDUCTION CHECKS
REIMBURSE SALARIES
CENTRAL LABORER'S PENSION, WELFARE & ANNUITY FUNDS
RETIREE INSURANCE PLAN

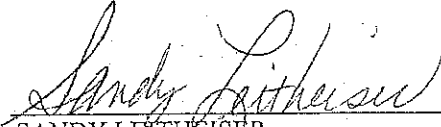
DISCLAIMER

LIST MAY INCLUDE ANY UNFORESEEN EXPENSE FOR WHICH OFFICE HOLDER DETERMINES IS REQUIRED FOR DAILY COUNTY OPERATIONS AND RECEIVES VERBAL AND/OR WRITTEN APPROVAL FROM COUNTY BOARD COMMITTEE CHAIRPERSON.

DATED SEPTEMBER 10, 2013



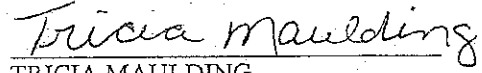
RON JENKINS
MONTGOMERY COUNTY TREASURER



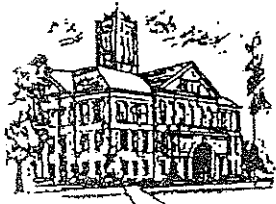
SANDY LEITHEISER
MONTGOMERY COUNTY CLERK & RECORDER



AIMEE SHELTON
ASSISTANT COUNTY TREASURER



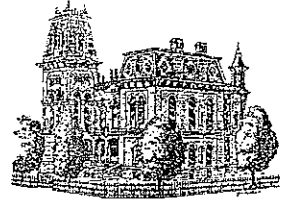
TRICIA MAULDING
ACCOUNTS PAYABLE DEPT. HEAD



13 PAGE 199

Regional Office of Education Christian-Montgomery Counties

Marchelle Kassebaum
Regional Superintendent



To: Roy Hertel, Montgomery County Board Chairman

From: Marchelle Kassebaum, Regional Superintendent

Date: September 1, 2013

Re: First Quarter Report FY14

Dear Chairman Roy Hertel,

I have attached the ROE #10 Quarterly Report. Highlights for the first quarter are Back-To-School Teacher Institutes, Health Life Safety trainings and inspections, Common Core professional development, and community outreach. The report also features a list of services provided by the Learning Express (Birth to Three Program), Substance Abuse Prevention Program, and C.A.R.E. (Consistent Attendance Results in Excellence).

Assistant Superintendent, Greg Patrick continues to provide Danielson training and is being trained to assist districts with school safety and the Next Generation Science Standards. I continue to serve as a member of the PARCC (Partnership for Assessment of Readiness for College and Careers) Educator Leader Cadre. I also serve on the C.E.F.S Board of Directors and the Illinois Educator Leadership Institute. I am the Area 5 IARSS (Illinois Association of Regional Superintendents of Schools) chairperson and serve on the IARSS Executive Board. Greg serves as Area 5 secretary. Our involvement in these positions is advantageous to the learning community.

To better serve our schools, Greg and I have been working closely with state legislators and local leaders. On Monday, August 26, Senator Andy Manar, Representative Wayne Rosenthal, Chairman Roy Hertel, Chairman Paul Schmitz, Director of Mid-State Brenda Patrick, and former Regional Superintendent Greg Springer joined Greg and I for lunch and discussed educational issues that directly affect our districts.

If you have any questions, please contact me or view our website at www.roe10.org. Thank you for your on-going support and interest in the ROE office.

Sincerely,

Regional Superintendent of Schools

Christian County Office
County Courthouse
101 South Main St.
Taylorville, IL 62568
Phone: (217) 824-4730
Fax: (217) 824-2464

Website: www.montgomery.k12.il.us

Montgomery County Office
Courthouse Annex
203 South Main St.
Hillsboro, IL 62049
Phone: (217) 532-9591
Fax: (217) 532-5756

Regional Office of Education Schedule of Event

| July | ROE Events, Services and Trainings |
|-------------|--|
| 7/2 | GED Testing -Hillsboro |
| 7/10-12 | IARSS Meetings - Springfield |
| 7/15 | Illinois Educator Leadership Institute - Bloomington |
| 7/16 | Litchfield School District Board Meeting Presentation - Litchfield |
| 7/17 | Christian County Prevention Coalition Meeting - Taylorville |
| 7/18 | Health Life Safety Training - Springfield |
| 7/31 | Christian County Prevention Coalition Meeting - Taylorville |

| August | ROE Events, Services and Trainings |
|---------------|---|
| 8/1 | Superintendent Meeting - Edinburg |
| 8/5 | Facility Tax Meeting - Taylorville |
| 8/6 | PARCC Educator Leadership Cadre - Bloomington |
| 8/6 | GED Testing - Taylorville |
| 8/7 | Danielson Training - Nokomis |
| 8/9 | STEM Training - Bloomington |
| 8/9 | Legislator Meeting - Carlinville |
| 8/12 | ChrisMont/Superintendents Meeting - Taylorville |
| 8/14 | First Day/Teacher Institute - Taylorville |
| 8/21 | BASSETT Training - Taylorville |
| 8/21 | Learning Express Interagency Meeting |
| 8/21-23 | IARSS Meetings - Springfield |
| 8/26 | Mid-State Governing Board Meeting - Morrisonville |
| 8/26 | Health Life Safety Training - Vandalia |
| 8/28 | Area 5 IARSS Superintendents Meeting - Edwardsville |
| 8/29 | Area 5 Homeless Liaison Meeting - Hillsboro |
| 8/30 | Superintendent/principal meeting - Edinburg |

| September | ROE Events, Services and Trainings |
|------------------|--|
| 9/3 | Health Life Safety Visit - Litchfield |
| 9/3 | Panhandle Consolidation Meeting - Raymond |
| 9/3 | Math Connections - Hillsboro |
| 9/3 | GED Testing - Hillsboro |
| 9/4 | Math Connections - Nokomis |
| 9/5 | Health Life Safety Visit - Litchfield |
| 9/5 | Shift Kit Training -Edwardsville |
| 9/6 | Truancy Meeting - Taylorville |
| 9/9 | Youth Prevention Education - Morrisonville |
| 9/9 | Presentation Child Development class - Hillsboro |
| 9/10 | Youth Prevention Education - Pana |

| | |
|--------|--|
| 9/9-13 | Parent As Teacher Training -Hillsboro |
| 9/13 | Youth Prevention Education - Pana |
| 9/10 | Health Life Safety Inspection - Edinburg |
| 9/11 | Christian County Coalition Meeting - Taylorville |
| 9/12 | Annual DHS SAP Training - Springfield |
| 9/16 | Youth Prevention Education - Morrisonville |
| 9/17 | Health Life Safety Inspection - Panhandle |
| 9/17 | Youth Prevention Education - Pana |
| 9/18 | Health Life safety Inspection – South Fork |
| 9/19 | Morrisonville Board Meeting – Consolidation Resolution - Morrisonville |
| 9/19 | Youth Prevention Education - Pana |
| 9/20 | Kick off for “Your Actions Matter Campaign “- Taylorville |
| 9/23 | Youth Prevention Education - Morrisonville |
| 9/24 | Birth To Three Group Connections – Litchfield |
| 9/24 | Health Life safety Inspection - Pana |
| 9/24 | Youth Prevention Education - Pana |
| 9/25 | Area 5 IARSS Superintendents Meeting - Edwardsville |
| 9/25 | Christian County Coalition Meeting - Taylorville |
| 9/26 | Birth To Three Group Connections – Hillsboro |
| 9/26 | Area 5 TAOEP/RSSP Director/Administrator Meeting - Belleville |
| 9/26 | Youth Prevention Education - Pana |
| 9/30 | Youth Prevention Education - Morrisonville |

STATE OF ILLINOIS)
COUNTY OF MONTGOMERY)
COUNTY BOARD)

A RESOLUTION APPOINTING DRAINAGE COMMISSIONER
FOR DRAINAGE DISTRICT #1 OF HARVEL, MONTGOMERY COUNTY, ILLINOIS

WHEREAS, DRAINAGE DISTRICT #1 OF HARVEL, MONTGOMERY COUNTY, ILLINOIS is a Drainage District organized under the Levee Act, now succeeded by the Illinois Drainage Code; and

WHEREAS, under the provisions of the Illinois Drainage Code this County Board is the appointing authority to appoint a Commissioner for a term of one (1) year, and the Commissioner should be appointed; and

WHEREAS, pursuant to 70 ILCS 605/4-3, the County Board may waive the requirement of a Commissioner owning land in the District if the waiver is in the best interest of the District and the proposed Commissioner is an active tenant of land in the District; and

WHEREAS, RICHARD LYONS is a farm tenant of farmland in the District and is desirous of acting as a Commissioner and should be appointed as Commissioner even though he does not own land within said Drainage District.

NOW, THEREFORE, BE IT AND IT HEREBY IS RESOLVED, as follows:

1. That the requirement that an individual own land in the District be waived in the best interest of the District.
2. That RICHARD LYONS be, and is hereby, appointed Commissioner of DRAINAGE DISTRICT #1 OF HARVEL, MONTGOMERY COUNTY, ILLINOIS to serve until the first Tuesday in September, 2014., and thereafter until his successor shall be appointed and qualified.
3. That said RICHARD LYONS shall file a Bond and Oath as required by statute.

I introduce and move this passage and adoption of the foregoing resolution.

Dated: September 10, 2013.

Mike Webb (per minutes) SL
Member of the County Board

I second the motion to pass and adopt the foregoing resolution.

Dated: September 10, 2013.

Megan Beeler (per minutes) SL
Member of the County Board

I declare the foregoing resolution adopted by the County Board this 10th day of September, 2013.

[Signature]
Chairman of the County Board

ATTEST:

Sandy Lothuser
COUNTY CLERK

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF DRAINAGE)
DISTRICT #1 OF THE TOWN OF)
HARVEL, COUNTY OF MONTGOMERY) NO. DD 17
AND STATE OF ILLINOIS)
(ALSO KNOWN AS LONE ELM)
DRAINAGE DISTRICT))


CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

| <u>NAME</u> | <u>TERM</u> |
|---------------|--|
| RICHARD LYONS | Until the first Tuesday in September, 2014 |

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF DRAINAGE)
DISTRICT #1 OF THE TOWN OF)
HARVEL, COUNTY OF MONTGOMERY) NO. DD 17
AND STATE OF ILLINOIS)
(ALSO KNOWN AS LONE ELM)
DRAINAGE DISTRICT))

CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

NAME

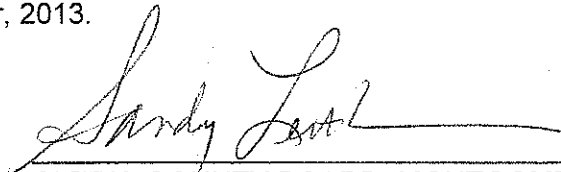
TERM

CHRISTOPHER ZIMMERMAN

Until the first Tuesday in September, 2015

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF DRAINAGE)
DISTRICT #1 OF THE TOWN OF)
HARVEL, COUNTY OF MONTGOMERY) NO. DD 17
AND STATE OF ILLINOIS)
(ALSO KNOWN AS LONE ELM)
DRAINAGE DISTRICT))


CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

| <u>NAME</u> | <u>TERM</u> |
|----------------------|--|
| RICHARD THOMAS UHRIG | Until the first Tuesday in September, 2016 |

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF MUTUAL DRAINAGE)
DISTRICT NO. 1 OF THE TOWNS OF)
IRVING, WITT, NOKOMIS AND ROUNTREE,)
COUNTY OF MONTGOMERY) NO. DD 39
AND STATE OF ILLINOIS)


CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

| <u>NAME</u> | <u>TERM</u> |
|---------------|--|
| DANIEL TESTER | Until the first Tuesday in September, 2014 |

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF MUTUAL DRAINAGE)
DISTRICT NO. 1 OF THE TOWNS OF)
IRVING, WITT, NOKOMIS AND ROUNTREE,)
COUNTY OF MONTGOMERY) NO. DD 39
AND STATE OF ILLINOIS)

CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

| <u>NAME</u> | <u>TERM</u> |
|-----------------|--|
| RANDALL SINGLER | Until the first Tuesday in September, 2015 |

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

IN THE CIRCUIT COURT
FOR THE FOURTH JUDICIAL CIRCUIT OF ILLINOIS
MONTGOMERY COUNTY, HILLSBORO, ILLINOIS

IN THE MATTER OF MUTUAL DRAINAGE)
DISTRICT NO. 1 OF THE TOWNS OF)
IRVING, WITT, NOKOMIS AND ROUNTREE,)
COUNTY OF MONTGOMERY) NO. DD 39
AND STATE OF ILLINOIS)

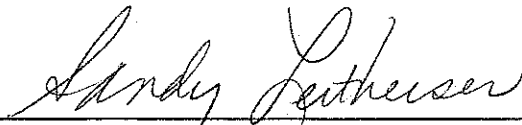
CERTIFICATE OF APPOINTMENT

The undersigned Clerk of the County Board, Montgomery County, Illinois, hereby certifies that at a regular meeting held on the 10th day of September, 2013, the said Board found that the following-named person has the qualifications required by law for the office for which he is appointed and that said Board did appoint the following-named person to the office of Commissioner and for the term set forth after his name to serve, subject to requirements of the office, for said term and until his successor is appointed and qualified.

| <u>NAME</u> | <u>TERM</u> |
|--------------|--|
| JOHN SPEISER | Until the first Tuesday in September, 2016 |

This appointment shall take effect upon said person filing his Oath of Drainage Commissioner and Commissioner's Bond in the amount of \$500 in the Office of the Circuit Clerk, Montgomery County, Illinois.

DATED this 10th day of September, 2013.



CLERK, COUNTY BOARD, MONTGOMERY
COUNTY, ILLINOIS

ACORD AGENT/BROKER OF RECORD CHANGE

DATE 09/20/2013

PRODUCER Scheller Insurance Agency, Inc 213 W. Main Street P.O. Box 260 Mt. Olive IL 62069-0260

INSURANCE COMPANY NAME IPMG 225 Smith Road

Table with 4 columns: POLICY NUMBER(S), EFFECTIVE DATE, EXPIRATION DATE, LINE OF BUSINESS. Contains two rows of policy information.

Please be advised that we wish to name Tom Franzen / Scheller Ins. Agency as our exclusive representative effective 10-8-13 for the lines of business shown above, currently in force or submitted by application.

This authorization replaces any other authorization that may have been previously completed for any other insurance representative for the stated lines of business.

- Rescind the ___ day waiting period
There will be no rescission letter

INSURED'S SIGNATURE: [Signature] DATE: 10-8-13
TITLE (IF APPLICABLE): County Board Chairman
COMPANY NAME (IF APPLICABLE): Montgomery County

REAL ESTATE TAX LEVY/EXTENSION SUMMARY
COMPARISON
FY14 BUDGET REQUEST TO FY13 ACTUAL EXTENSION

| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) |
|--------|--|----------------------------------|---|---------------------|--|------------------|--|---|
| ITEM # | FUND DESCRIPTION | MAXIMUM ALLOWABLE EXTENSION RATE | FY14 BUDGET 2013 TAX YEAR ESTIMATED TAXABLE VALUE | ESTIMATED EXTENSION | FY13 BUDGET 2012 TAX YEAR ACTUAL TAXABLE VALUE | ACTUAL EXTENSION | \$ FY14 ESTIMATE MORE (LESS) FY13 ACTUAL EXTENSION | % FY14 ESTIMATE MORE (LESS) FY13 ACTUAL EXTENSION |
| 1 | CORPORATE GENERAL | 0.2025% | 398,000,000 | 839,103 | 394,639,853 | 799,146 | 39,957 | 5.0000% |
| 2 | COUNTY SENIOR SOCIAL SERVICES | 0.0250% | 398,000,000 | 84,000 | 394,639,853 | 80,033 | 3,967 | 4.9568% |
| 3 | VETERANS ASSISTANCE COMMISSION | 0.0200% | 398,000,000 | 79,600 | 394,639,853 | 78,928 | 672 | 0.8514% |
| 4 | HEALTH | 0.1000% | 398,000,000 | 403,000 | 394,639,853 | 394,640 | 8,360 | 2.1184% |
| 5 | I.M.R.F. | NO LIMIT | 398,000,000 | 926,000 | 394,639,853 | 882,020 | 43,980 | 4.9863% |
| 6 | SOCIAL SECURITY | NO LIMIT | 398,000,000 | 553,269 | 394,639,853 | 526,923 | 26,346 | 4.9989% |
| 7 | LIABILITY INSURANCE | NO LIMIT | 398,000,000 | 453,700 | 394,639,853 | 373,014 | 80,686 | 21.6310% |
| 8 | TUBERCULOSIS | 0.0750% | 398,000,000 | 90,800 | 394,639,853 | 90,807 | (7) | -0.0073% |
| 9 | COUNTY HIGHWAY | 0.1000% | 398,000,000 | 403,000 | 394,639,853 | 394,640 | 8,360 | 2.1184% |
| 10 | FEDERAL AID MATCHING | 0.0500% | 398,000,000 | 201,500 | 394,639,853 | 197,320 | 4,180 | 2.1184% |
| 11 | AID TO BRIDGES | 0.0500% | 398,000,000 | 201,500 | 394,639,853 | 197,320 | 4,180 | 2.1184% |
| 12 | TOTAL COUNTY | | 398,000,000 | 4,235,472 | 394,639,853 | 4,014,790 | 220,682 | 5.4967% |
| 13 | AMBULANCE SERVICE: | | | | | | | |
| 13 | HILLSBORO | 0.1500% | 165,111,690 | 85,000 | 165,616,913 | 90,013 | (5,013) | -5.5690% |
| 14 | LITCHFIELD | 0.1500% | 123,168,982 | 180,000 | 121,010,410 | 181,516 | (1,516) | -0.8350% |
| 15 | NOKOMISWITT | 0.3000% | 47,259,342 | 141,000 | 46,714,497 | 138,004 | 2,996 | 2.1710% |
| 16 | RAYMOND/HARVEL | 0.1500% | 35,411,128 | 50,000 | 34,948,708 | 51,001 | (1,001) | -1.9620% |
| 17 | FARMERSVILLE/WAGGONER | 0.3000% | 26,008,934 | 72,000 | 25,393,107 | 68,000 | 4,000 | 5.8820% |
| 18 | TOTAL AMBULANCE | | 396,960,076 | 528,000 | 393,683,635 | 528,533 | (533) | -0.1009% |
| 19 | EXTENSION SERVICE | 0.0500% | 398,000,000 | 154,910 | 394,639,853 | 154,936 | (26) | -0.0165% |
| 20 | TOTAL COUNTY, AMBULANCE, AND EXTENSION SERVICE | | | 4,918,382 | | 4,698,258 | 220,124 | 4.6852% |
| 21 | MINUS COUNTY ELECTION COST | | | 153,477 | | 160,165 | (6,688) | |
| 22 | TOTAL COUNTY, AMBULANCE, AND EXTENSION SERVICE MINUS ESTIMATED ELECTION COST | | | 4,764,905 | | 4,538,093 | 226,812 | 4.9579% *** |
| 23 | *** IF THIS % IS IN EXCESS OF 5%, A PUBLIC HEARING MUST BE HELD. | | | | | | | |

SUMMARY

| | |
|---|-----------|
| FY14 Estimated Request (Column E, Item #22) | 4,764,905 |
| FY13 Actual Extension (Column G, Item #22) | 4,538,093 |
| Difference | 226,812 |
| .05 of FY13 Actual Extension (Column G, Item #22) | 226,905 |
| FY14 Estimated Extension More (Less) 105% FY13 Actual Extension | (93) |

13-211

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-32-458-005

As described in certificate(s) : 2009-00094 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Sarver Chamberlain Inc., has bid \$1,100.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$590.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,100.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$590.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of Oct. 2013

ATTEST:
Sandy Peterson
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

10-13-002

RESOLUTION

0813034P



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-32-458-006

As described in certificate(s) : 2009-00095 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Sarver Chamberlain Inc., has bid \$1,100.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$590.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,100.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$590.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of Oct 2013

ATTEST:

Sandy Leathersen
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-32-458-007

As described in certificate(s) : 2009-00096 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Sarver Chamberlain Inc., has bid \$1,100.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$590.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,100.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$590.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of October, 2013

ATTEST:
Sandy Lett
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-32-458-008

As described in certificate(s) : 2009-00097 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Sarver Chamberlain Inc., has bid \$1,100.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$590.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,100.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$590.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of Oct, 2013

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-33-310-001

As described in certificate(s) : 2009-00116 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, David Hollo, has bid \$1,601.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,091.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$1,601.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,091.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of October, 2013

ATTEST:
Sandy Litzkeiser
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

NORTH LITCHFIELD TOWNSHIP

PERMANENT PARCEL NUMBER: 10-33-339-004

As described in certificate(s) : 2009-00122 sold November 2010

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, David Hollo, has bid \$2,501.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$1,830.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$2,501.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$1,830.75 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of October, 2013

ATTEST:

Sandy Lovell
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

HILLSBORO TOWNSHIP

PERMANENT PARCEL NUMBER: 16-11-251-001, 002

As described in certificate(s) : 000149, 000150 sold March 2008

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Jim Lohman, has bid \$850.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$340.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$850.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$340.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 9th day of October, 2013

ATTEST:

Sandy Leit
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Montgomery, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Montgomery, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

HILLSBORO TOWNSHIP

PERMANENT PARCEL NUMBER: 16-11-252-003, 018

As described in certificate(s) : 000151, 000152 sold March 2008

and it appearing to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Jim Lohman, has bid \$850.00 for the County's interest, such bid having been presented to the Finance Committee at the same time it having been determined by the Finance Committee and the Agent for the County, Joseph E. Meyer, that the County shall receive from such bid \$340.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$60.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$850.00.

THEREFORE, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF MONTGOMERY COUNTY, ILLINOIS, that the Chairman of the Board of Montgomery County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$340.00 to be paid to the Treasurer of Montgomery County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 8th day of October, 2013

ATTEST:
Sandy Lutherser
CLERK

[Signature]
COUNTY BOARD CHAIRMAN

13-220

INTERGOVERNMENTAL AGREEMENT FOR TEMPORARY
USE OF MONTGOMERY COUNTY'S MAPPING
EQUIPMENT

THIS AGREEMENT is entered into this 12th day of November,
2013, between Montgomery County, a political subdivision of the State of Illinois,
hereinafter referred to as "County", and CITY OF LITCHFIELD, hereinafter
referred to as "City/Village/District."

WHEREAS, Article VII, Section 10, of the 1970 Illinois Constitution, as
well as Illinois Compiled Statutes, Section 220/3, allows Counties and other political
subdivisions to contract for services and enter into agreements; and

WHEREAS, Montgomery County owns certain computer software and
related equipment used for the purpose of mapping and locating various infrastructure
and property boundaries; and

WHEREAS, CITY OF LITCHFIELD is desirous of using Mont-
gomery County's GIS and/or mapping equipment for the public purpose of MAPPING INFRASTRUCTURE
SUCH AS WATER LINES, SEWER LINES, and FIRE HYDRANTS FOR NOW and possibly
MORE TO BE DETERMINED AT A LATER DATE

and

WHEREAS, in exchange for the temporary use of the County's equipment
CITY OF LITCHFIELD, agrees to share with Montgomery County in-
formation obtained which will enhance and supplement the County's existing GIS
maps; and

WHEREAS, County and City/Village/District have determined that the use
of the GIS and/or mapping equipment is in the public interest, and the County agrees to

the temporary loan of its' property,

NOW, THEREFORE, in consideration of the mutual covenants of and stipulations set forth herein, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to authorize and secure the loan of the County's GIS and/or mapping equipment to CITY OF Litchfield for the purpose of MAPPING INFRASTRUCTURE: WATER LINES, SEWER LINES and Fire Hydrants.

2. Effective Date and Term of Agreement. The term of this Agreement shall commence when executed by the authorized representatives of the parties and recorded with the Montgomery County Recorder's Office, and shall terminate on 11/12/2014, unless otherwise agreed to, in writing, by the parties hereto.

3. Obligation of City/Village/District. The City/Village/District agrees upon delivery of said equipment, that it shall be utilized by authorized personnel only for the above-stated purpose. The City/Village/District shall return the property in as good condition as received, and further agrees to reimburse the County for any damage, excessive wear, etc., to the equipment incurred while in its possession. The equipment will be obtained from and returned to the County's GIS office.

4. Sharing of Data. The City/Village/District shall, in exchange for use of County's equipment, share with County any and all data which can be utilized by County to further enhance its maps and other information systems.

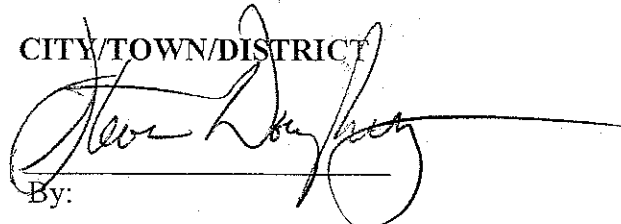
5. **Severability.** If any provision of this Agreement or application thereof to the County, City/Village/District, person or circumstance is held invalid, such invalidity shall not affect other provisions of this Agreement, which can be given effect without the invalid provision or application and to the end the provisions of the Agreement are declared to be severable.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

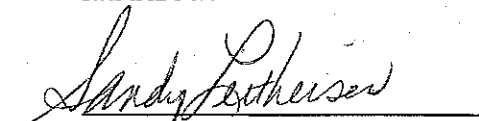
MONTGOMERY COUNTY


County Board Chairman

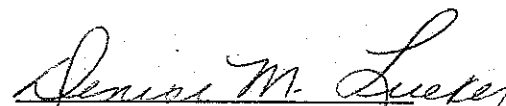
CITY/TOWN/DISTRICT


By:

ATTEST:


Montgomery County Clerk

ATTEST:


City/Town/District Clerk



13-223

County Maintenance Resolution

RESOLVED, by the County board of Montgomery County, that \$1,000,000.00 is appropriated from the Motor Fuel Tax allotment for the maintenance on county or State highways and meeting the requirements of the Illinois Highway Code, and be it further

RESOLVED, that maintenance sections or patrols be maintained under the provision of said Illinois Highway Code beginning December 1, 2013 and ending November 30, 2014, and be it further

RESOLVED, that the County Engineer/County Superintendent of Highways shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in funds authorized for expenditure by said Department under this appropriation, and be it further

RESOLVED, that the County Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

STATE OF ILLINOIS

Montgomery County, } ss.

I, Sandy Leitheiser County Clerk, in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the County Board of

Montgomery County, at its November 12, 2013

meeting held at Hillsboro, Illinois

on November 12, 2013
Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and

signed the seal of said County at my office in Hillsboro, Illinois

in said County, this 12th day of November A.D. 2013

(SEAL)

Sandy Leitheiser

County Clerk

| |
|--|
| Approved |
| _____ Regional Engineer Department of Transportation |
| _____ Date |

MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-16

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the Road District stated below has petitioned the County Board of Montgomery County for aid in constructing or repairing a bridge, culvert or drainage structure under 605 ILCS 5/5-501 as specified in the petition on file with the Montgomery County Highway Department; and

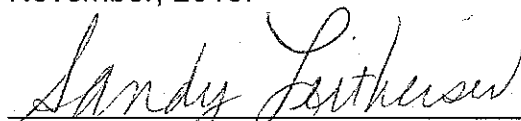
WHEREAS, the Road District has agreed to pay one-half of the total construction cost as shown in the table below.

NOW THEREFORE, BE IT RESOLVED that the prayer of the Road District be and the same is hereby granted for aid in the construction or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|-------------------------------------|--------------------|------------------|-------------|
| | | Percent | Dollars |
| 1110 B-CA N 17 th Ave | Witt Road District | 50 % | 2,000.00 |
| | Montgomery County | 50 % | 2,000.00 |
| TOTAL = | | 100 % | \$ 4,000.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish the County's share of cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 12th day of November, 2013.


SANDY LEITHEISER, COUNTY CLERK

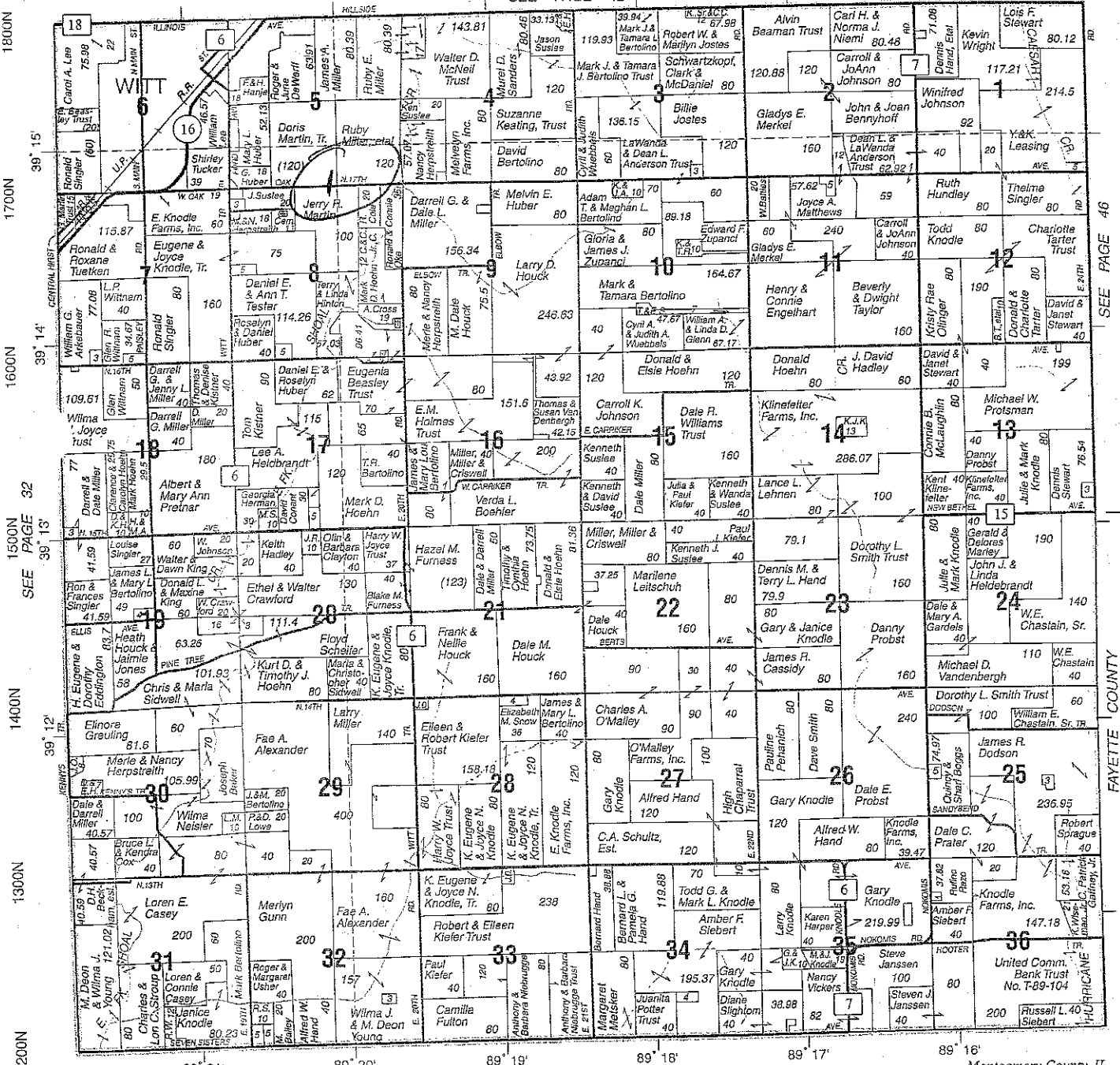
(SEAL)

WITT

13-00-225

T.9N.-R.2W.

SEE PAGE 42



© 2009 Rockford Map Pubs., Inc.

SEE PAGE 24

Montgomery County, IL



Security National Bank

A SOUND INSTITUTION DEDICATED TO SERVICE

Coffeen Branch
200 W. Main St.
(217) 534-2351
(888) 766-0610

Fillmore Branch
107 S. Main St.
(217) 538-2265

Irving Branch
Pine & Rt. 16
(217) 533-4351

Witt Branch
1 W. Broadway
(217) 594-2221
(800) 594-0242



www.securitynab.com



MONTGOMERY COUNTY HIGHWAY RESOLUTION
RESOLUTION #2013-17

**RESOLUTION TO APPROPRIATE FUNDS FROM THE
COUNTY AID TO BRIDGE FUND 235**

WHEREAS, 605 ILCS 5/5-602 of the Illinois Compiled Statutes provides that any County having less than 1,000,000 inhabitants may levy an additional annual tax for the purpose of administering 605 ILCS 5/5-501, 502, 503 and 504; and

WHEREAS, all moneys derived from said tax shall be placed in a separate fund commonly known as the "County Aid to Bridge Fund"; and

WHEREAS, the County has fulfilled all obligations imposed upon it by Section 5-501; and

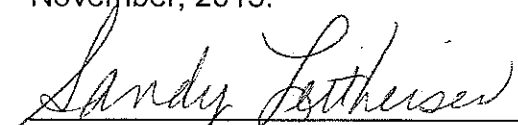
WHEREAS, 605 ILCS 5/5-502 provides that the County may construct or repair a bridge, culvert or drainage structure, on, across or along any highway, at the entire expense to the County.

NOW THEREFORE, BE IT RESOLVED that the Montgomery County Board deems it expedient to construct or repair of the bridge, culvert or drainage structure described below (see attached location map):

| DESIGNATION | AGENCY | ESTIMATE OF COST | |
|--------------------------------------|-------------------|------------------|-------------|
| | | Percent | Dollars |
| 1111 B-CA, Loc. A Donnellson East | Montgomery County | 100 % | \$3,500.00 |
| | | % | |
| TOTAL = | | 100 % | \$ 3,500.00 |

BE IT FURTHER RESOLVED, the funds necessary to furnish 50% of the cost shall be obtained from the County Aid to Bridge Fund.

Approved and adopted by the Montgomery County Board this 12th day of November, 2013.

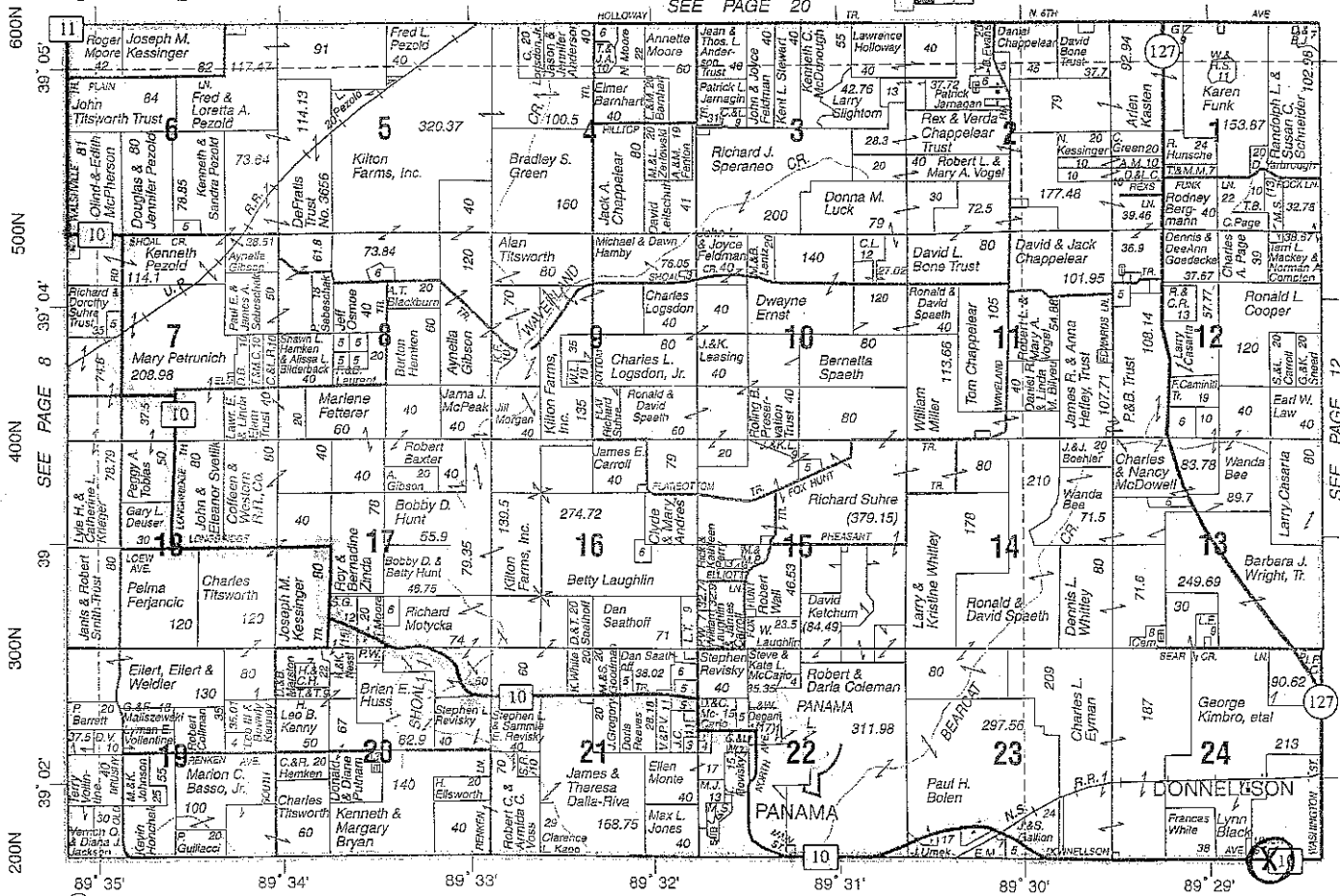

SANDY LEITHEISER, COUNTY CLERK

(SEAL)

GRISHAM

T.7N.-R.4W.

SEE PAGE 20



SEE PAGE 12

SEE PAGE 12

Montgomery County Board


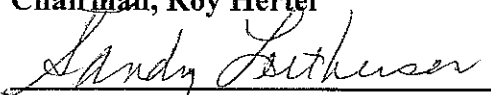
13-223

Holiday Schedule for Year 2014

| | | |
|-------------------|----------------------------|-----------|
| January 1, 2014 | New Year's Day | Wednesday |
| January 20, 2014 | Martin Luther King Jr. Day | Monday |
| February 17, 2014 | President's Day | Monday |
| April 18, 2014 | Good Friday | Friday |
| May 26, 2014 | Memorial Day | Monday |
| July 4, 2014 | Independence Day | Friday |
| September 1, 2014 | Labor Day | Monday |
| October 13, 2014 | Columbus Day | Monday |
| November 4, 2014 | Election Day | Tuesday |
| November 11, 2014 | Veteran's Day | Tuesday |
| November 27, 2014 | Thanksgiving Day | Thursday |
| November 28, 2014 | Day after Thanksgiving | Friday |
| December 25, 2014 | Christmas Day | Thursday |

As approved by the MONTGOMERY COUNTY BOARD on Tuesday,

11 / 12 /, 2013

| | |
|---|---------------------|
|  | <u>11 / 12 / 13</u> |
| Chairman, Roy Hertel | Date |
|  | <u>11 / 12 / 13</u> |
| County Clerk, Sandy Leitheiser | Date |



ILLINOIS PUBLIC RISK FUND

Information Page

001113
 Montgomery County
 1 Courthouse Square
 Hillsboro, IL 62049

Policy Period

Effective: 01-01-2014
 Expiration: 01-01-2015
 (At 12:01AM Standard Time at your address)

Part One of the policy applies to the Workers Compensation Law of the State of Illinois.

Part Two of the policy applies to Employers Liability Insurance in the State of Illinois.
 The limits of our Liability under Part Two are:

| | |
|----------------------------------|----------------------------------|
| Bodily Injury by Accident | \$2,500,000 each accident |
| Bodily Injury by Disease | \$2,500,000 policy limit |
| Bodily Injury by Disease | \$2,500,000 each employee |

This Policy includes the following endorsements:

- **Voluntary Compensation**
- **Broad Form All States For Employee Travel**
- **Longshoremen's and Harbor Workers' Compensation Act Coverage**
- **Maritime Coverage**
- **Federal Employers' Liability Act Coverage**
- **Foreign Voluntary Workers' Compensation and Employers' Liability for Traveling Employees.**

Terms and conditions as per Safety National Casualty Corp. Excess policy, # and Illinois Public Risk Fund's By-Laws and Pooling Agreement.

Prepared on: Wed Nov 6 10:21:37 2013



ILLINOIS PUBLIC RISK FUND

001113
 Montgomery County
 1 Courthouse Square
 Hillsboro, IL 62049

The premium for this policy will be determined by Illinois Public Risk Fund rules, classifications, rates and rating plans. All information required is subject to verification and change by Audit.

| <u>Class Code</u> | <u>Description</u> | <u>Payroll</u> | <u>Rate/100</u> | <u>Premium</u> |
|-------------------|-----------------------------|----------------|------------------------|----------------|
| 5506 | Street Maintenance \$ | 405,689 | \$ 7.190 | \$ 29,169 |
| 5606 | Construction Supervisors \$ | 60,817 | \$ 1.681 | \$ 1,022 |
| 7720 | Policemen \$ | 1,602,978 | \$ 1.836 | \$ 29,431 |
| 8601 | Engineers \$ | 149,428 | \$ 0.529 | \$ 790 |
| 8810 | Clerical \$ | 2,403,688 | \$ 0.125 | \$ 3,005 |
| 8820 | Attorney \$ | 536,818 | \$ 0.119 | \$ 639 |
| 8831 | Animal Control \$ | 46,133 | \$ 0.986 | \$ 455 |
| 8832 | Physicians \$ | 1,536,381 | \$ 0.311 | \$ 4,778 |
| 9015 | Building NOC \$ | 125,080 | \$ 2.459 | \$ 3,076 |
| 9101 | School - All other \$ | 13,679 | \$ 3.154 | \$ 431 |
| 9410 | Municipal Employees \$ | 293,832 | \$ 2.874 | \$ 8,445 |
| | | | Subtotal: | \$ 81,241 |
| | | | 3% Administrative fee: | \$ 2,437 |
| | | | TOTAL: | \$ 83,678 |

Boyle, Flagg & Seaman, Inc. - Illinois Public Risk Fund

[Prospects](#)
[Members](#)
[Reports](#)
[Admin](#)
[Log out admin](#)

Comparison:

| | Montgomery County 2013-01-01 - 2014-01-01 | Montgomery County 2014-01-01 - 2015-01-01 |
|---------------|--|--|
| Final Premium | 84,791 | 83,678 |

Payroll increase: -1.6 %

Actual Premium increase: -1.3 %

| Class | 2013-01-01 - 2014-01-01 payroll | 2014-01-01 - 2015-01-01 payroll | % change |
|--------------------------------|------------------------------------|------------------------------------|----------|
| 5506 (Street Maintenance) | \$395,933 | \$405,689 | 2.5% |
| 5606 (Construction Supervisor) | \$60,817 | \$60,817 | 0.0% |
| 7720 (Policemen) | \$1,605,217 | \$1,602,978 | -0.1% |
| 8601 (Engineers) | \$148,844 | \$149,428 | 0.4% |
| 8742 (Salesmen) | \$52,255 | \$ | -100.0% |
| 8810 (Clerical) | \$2,578,209 | \$2,403,688 | -6.8% |
| 8820 (Attorney) | \$532,469 | \$536,818 | 0.8% |
| 8831 (Animal Control) | \$43,694 | \$46,133 | 5.6% |
| 8832 (Physicians) | \$1,350,460 | \$1,536,381 | 13.8% |
| 8835 (Public Health) | \$99,807 | \$ | -100.0% |
| 9015 (Building NOC) | \$117,846 | \$125,080 | 6.1% |
| 9101 (School - All other) | \$13,066 | \$13,679 | 4.7% |
| 9410 (Municipal Employees) | \$288,902 | \$293,832 | 1.7% |

Montgomery County
1113

13-232

| <u>Policy Year</u> | <u>Estimated Premium</u> | <u>Audited Premium</u> | <u>Dividend/ Grant</u> |
|--------------------|------------------------------|----------------------------|----------------------------|
| 12-01-11/12-15-11 | \$3,311 | \$3,311 | ----- |
| 12-15-11/01-01-13 | \$85,545 | \$89,946 | \$2,400 |
| 01-01-13/01-01-14 | \$84,791 | | \$5,342 |
| 01-01-14/01-01-15 | \$83,678 | | |

| MONTGOMERY COUNTY COVERAGE OVERVIEW | | 2013-14 | 2013-14 Option |
|---|-------------------------|-----------------|----------------------------------|
| Blanket Buildings | Per Statement of Values | 24,494,104 | |
| Blanket BPP | | 2,547,584 | |
| Ordinance and Law | | 1,000,000 | |
| Foot Bridge and Structures | | 10,000 | |
| Extra Expense / Business Income | | 500,000 | |
| Transit (Cargo) | | 100,000 | |
| Property Deductible (Occurrence) | | 5,000 | 10,000 -5,764 |
| Inland Marine Deductible | | 1,000 | 2,500 -134 Amount |
| Auto Physical Damage Deductible | | 1,000 | 2,500 -1,716 Frequency |
| Electronic Data Processing Equipment | | 1,300,000 | |
| Mobile Equipment > \$10,000 ACV | | 561,248 | |
| Mobile Equipment < \$10,000 ACV | | 355,000 | |
| Automatic Acquisition Property/IM/Auto | | 1,000,000 | |
| Pollutant Cleanup and Removal | | 25,000 | Review Exposure. |
| Coverage Extension / Extra Expense/Valuagle Papers | | 250,000 | |
| Water and Sewer Back Up / Not Flood | | 25,000 | Review Exposure / Limits |
| Laptop Computer Extension | | 5,000 | |
| Outdoor property unscheduled | | 100,000 | |
| Earthquake (\$300mil. Program Aggregate)* | | 5,000,000 | Maximum Higher Limits Available. |
| Mine Subsidence (\$300mil. Program Aggregate)* | | 5,000,000 | Maximum |
| Flood or Backup (\$300mil. Program Aggregate)* | | 5,000,000 | Maximum |
| Flood Deductible | | 50,000 | |
| Earthquake Ded. \$50k or 5% of value > | | | |
| Commercial General Liability | | 1,000,000 | |
| Commercial General Liability Annual Aggregate | | 3,000,000 | |
| Law Enforcement Annual Aggregate | | 3,000,000 | |
| Products Liability / Completed operations Aggregate | | 1,000,000 | |
| Commercial General Liability Deductible | | 1,000 | 5,000 -3,806 |
| Law Enforcement Deductible | | 2,500 | 5,000 -3,168 |
| Sanitary Sewer Backup Limitation | | 100,000/250,000 | |
| Cyber Liability Coverage | | 50,000 | See page 2. |
| Higher Cyber Limits are Suggested | | | |

| MONTGOMERY COUNTY PAGE 2 | 2013-14 | 2013-14 Options | | |
|--|----------------|-----------------|-----------|---------------------------------|
| Commercial Auto Liability | 1,000,000 | | | |
| Uninsured / Underinsured | 40,000 | | | |
| Medical Payments | 5,000/25,000 | | | |
| Newly Acquired Autos | 500,000 max. | | | |
| Garage Keepers Legal Liability | 100,000 | | | |
| Comp / Collision Deductible | 1,000 | 2,500 Frequency | | |
| Hired and Non-Owned Auto | 1,000,000 | | | |
| Public Officials Liability | 1,000,000 | | | |
| Claims Made Retro to 1/1/1987 | | | | |
| Deductible | 2,500 | 5,000 | -511 | |
| Physical and Sexual Abuse Limit | 100,000 | | | |
| Claims Made Retro to 12/1/2008 | | | | |
| Employee Benefits Liability | Included | | | |
| Employment Practices Liability | 1,000,000 | -2,500 | 5,000 | -770 |
| Commercial Crime Coverage | 500,000 | | | |
| Computer Fraud | 500,000 | | | |
| Depositors Forgery | 500,000 | | | |
| Money and Securities | 500,000 | | | |
| Deductible | 1,000 | | | |
| Equipment Breakdown | 27,068,688 | | | |
| Business Income / EE | Included | | | |
| Spoilage | 100,000 | | | |
| Deductible | 5,000/24 hours | | | HIGHER EXCESS OPTION. |
| Excess Liability / Follow Form | 5,000,000 | 9,000,000 | 7,000,000 | \$6 mil + 3,010 |
| | | | | \$7 mil + 5,309 |
| | | | | \$8 mil + 7,343 |
| Annual Premium | 214,323 | 220,591 | 211,823 | 211,881 |
| | | | -8,768 | -8,710 |
| * Higher Limits Are Available. | | | | |
| EXCLUSIONS: Aircraft, criminal acts, CONDEMNATION, mold, NBCR, Punitive Damages. | | | | |
| REFER TO ACTUAL POLICY FOR COVERAGE, CONDITIONS, LIMITATIONS AND EXCLUSIONS! | | | | |
| | | | | CYBER LIABILITY OPTION (APPROX) |
| | | | | \$1,000,000 @ \$6,000 Annual. |

2007 13 235

| MONTGOMERY COUNTY INCREASE COSTS WITH HIGHER DEDUCTIBLES | | Premium Savings |
|--|--------|-----------------|
| 2007 | 11,739 | -2,971 Cost |
| 2008 | 3,000 | 5,768 Savings |
| 2009 | 2,663 | 6,105 Savings |
| 2010 | 9,489 | -721 Cost |
| 2011 | 11,368 | -2,600 Cost |
| 2012 | 1,500 | 7,268 Savings |
| 2013 | | 8,768 |
| 2014 | | |

| THOUGHTS AND RECOMMENDATIONS | | | |
|--|----------------------------|---------|--------------------|
| Risk Transfer Considerations | Certificates and Contracts | Minimum | Limits for Vendors |
| Safety, Loss Control and Culture | | | |
| Risk Management Considerations | | | |
| Status and Treatment of Volunteers | | | |
| Vendor Management | | | |
| Incident and Claim Review / Monitor Trends | | | |
| Total Cost Of Risk Calculations Moving Forward | | | |
| Benchmarking includi | | | |
| Coverage Confirmation for Ambulance Districts | | | |
| IT SECURITY / SENSITIVE PERSONAL INFORMATION / HIPAA | | | |
| Status of Insurance Marketplace | | | |
| Other Items | | | |

**ANNUAL BUDGET
FISCAL YEAR 14
REQUESTED CHANGES to the 08/31/13 DRAFT
As of 10/23/13**

13-49-237

| FUND DESCRIPTION | FUND-ACCT-OFFICE | Amount Budgeted 08/31/13 DRAFT | Requested Change |
|---|------------------|---|--------------------------|
| <u>REVENUES</u> | | | |
| COUNTY CLERK: | | | |
| Video Gaming Terminal Fees | 100-010-440.003 | - | 75 |
| TOTAL COUNTY CLERK | | <u>194,200</u> | <u>194,275</u> |
| TOTAL GENERAL GOVERNMENT | | <u>4,243,248</u> | <u>4,243,323</u> |
| TOTAL GENERAL FUND | | <u>6,119,837</u> | <u>6,119,912</u> |
| ANIMAL CONTROL-VANEK ESTATE: | | | |
| Interest | 370-370-420.005 | - | 3,750 |
| Estate Receipt | 370-370-460.005 | - | 750,000 |
| TOTAL ANIMAL CONTROL-VANEK ESTATE | | <u>-</u> | <u>753,750</u> |
| TOTAL EXPENDABLE TRUST | | <u>2,389,800</u> | <u>3,143,550</u> |
| GRAND TOTAL ALL FUNDS | | <u><u>20,333,701</u></u> | <u><u>21,087,526</u></u> |
| <u>EXPENSES</u> | | | |
| BUILDINGS & GROUNDS: | | | |
| Capital Outlay (>\$5,000 ea.) HVAC Courthouse | 100-005-560.007 | 140,000 | 192,000 |
| TOTAL BUILDINGS & GROUNDS | | <u>507,811</u> | <u>559,811</u> |
| COUNTY CLERK: | | | |
| Salary-Employees-Full Time | 100-010-510.002 | 159,240 | 162,918 |
| TOTAL COUNTY CLERK | | <u>228,916</u> | <u>232,594</u> |
| REGIONAL OFFICE OF EDUCATION: | | | |
| Salary-Emp. Part Time (46% from Mont. to Christ.) | 100-025-510.003 | 7,405 | 7,615 |
| Truant Officer | 100-025-510.015 | 13,066 | 13,250 |
| TOTAL REGIONAL OFFICE OF EDUCATION | | <u>70,694</u> | <u>71,088</u> |
| SUPERVISOR OF ASSESSMENTS: | | | |
| Salary-Employees-Full Time | 100-030-510.002 | 138,909 | 144,254 |
| TOTAL SUPERVISOR OF ASSESSMENTS | | <u>227,791</u> | <u>233,136</u> |
| COORDINATED SERVICES: | | | |
| Salary-Part Time | 100-300-510.003 | 14,400 | 14,639 |
| TOTAL COORDINATED SERVICES | | <u>72,839</u> | <u>73,078</u> |
| RECYCLING: | | | |
| Salary-Employees-Full Time | 100-302-510.002 | 81,120 | 85,488 |
| Uniforms/Clothing | 100-302-530.012 | 600 | 975 |
| TOTAL RECYCLING | | <u>220,402</u> | <u>225,145</u> |
| TOTAL GENERAL GOVERNMENT | | <u>3,556,023</u> | <u>3,622,422</u> |
| STATE'S ATTORNEY: | | | |
| Salary-Employees-Full Time | 100-055-510.002 | 80,725 | 86,949 |
| TOTAL STATES ATTORNEY | | <u>401,102</u> | <u>407,326</u> |

**ANNUAL BUDGET
FISCAL YEAR 14
REQUESTED CHANGES to the 08/31/13 DRAFT
As of 10/23/13**

13 233

| FUND DESCRIPTION | FUND-ACCT-OFFICE | Amount Budgeted 08/31/13 DRAFT | Requested Change |
|--|------------------|---|---------------------|
| CIRCUIT CLERK: | | | |
| Salary-Employees-Full Time | 100-060-510.002 | 169,423 | 190,020 |
| Salary-Child Support-Full Time | 100-060-510.360 | 20,529 | 22,986 |
| Publishing/Printing | 100-060-520.017 | 5,000 | 11,000 |
| Administration and Operation Fund | 100-060-520.355 | - | 6,000 |
| TOTAL CIRCUIT CLERK | | <u>261,178</u> | <u>296,232</u> |
| PROBATION: | | | |
| Juvenile Detention | 100-065-520.060 | - | 25,000 |
| TOTAL PROBATION | | <u>311,223</u> | <u>336,223</u> |
| PUBLIC DEFENDER: | | | |
| Salary-Employees-Full Time | 100-070-510.002 | 19,800 | 20,413 |
| TOTAL PUBLIC DEFENDER | | <u>174,982</u> | <u>175,595</u> |
| COURT APPOINTED: | | | |
| Juvenile Detention | 100-077-520.060 | 25,000 | - |
| TOTAL COURT APPOINTED | | <u>149,000</u> | <u>124,000</u> |
| TOTAL JUDICIARY & COURT RELATED | | <u>1,308,285</u> | <u>1,350,176</u> |
| EMA: | | | |
| Salary-Employees-Full Time | 100-085-510.002 | - | 10,615 |
| Salary-Employees-Part Time | 100-085-510.003 | 10,219 | - |
| TOTAL EMA | | <u>67,653</u> | <u>68,049</u> |
| COUNTY AMBULANCE: | | | |
| Salary-Employees-Full Time | 100-090-510.002 | 19,980 | 47,112 |
| Salary-Employees-Part Time | 100-090-510.003 | 23,379 | - |
| TOTAL COUNTY AMBULANCE | | <u>64,484</u> | <u>68,237</u> |
| ANIMAL CONTROL: | | | |
| Salary-Employees-Part Time | 100-095-510.003 | 19,500 | 26,900 |
| TOTAL ANIMAL CONTROL | | <u>85,910</u> | <u>93,310</u> |
| TOTAL PUBLIC SAFETY | | <u>2,644,268</u> | <u>2,655,817</u> |
| TOTAL GENERAL FUND | | <u>7,508,576</u> | <u>7,628,415</u> |
| ANIMAL CONTROL-VANEK ESTATE: | | | |
| Maintenance-Equipment | 370-370-520.005 | - | 7,000 |
| Other Expenses | 370-370-540.012 | - | 3,000 |
| Capital Outlay (>\$5,000 ea.) | 370-370-560.005 | - | 35,000 |
| Small Equipment Purchases (< \$5,000 ea.) | 370-370-560.014 | - | 5,000 |
| TOTAL ANIMAL CONTROL-VANEK ESTATE | | - | <u>50,000</u> |
| TOTAL EXPENDABLE TRUST | | <u>1,350,850</u> | <u>1,400,850</u> |
| GRAND TOTAL ALL FUNDS | | <u>21,243,629</u> | <u>21,413,468</u> |

TO ADOPT FISCAL YEAR 2014 FINANCIAL APPROPRIATION ORDINANCE

WHEREAS, the Finance Committee of Montgomery County has conducted hearings upon the budget requests and requirements of the various offices and departments of the County of Montgomery, and

WHEREAS, said Committee has duly considered said request in light of the financial condition of said County, and

WHEREAS, said Committee has made its recommendations to the full Board of the County of Montgomery;

BE IT THEREFORE ADOPTED AND HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that the attached Financial Appropriation Ordinance for Fiscal Year 2014 which commences December 1, 2013, and ends November 30, 2014, is hereby adopted and approved, said Ordinance setting forth appropriations totaling the sum of Twenty-one Million, Four Hundred Thirteen Thousand, Four Hundred Sixty-eight Dollars and No Cents (\$21,413,468.00).

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST



COUNTY CLERK SANDY LEITHEISER

AYES: 21

NAYES: 0

PRESENT: 21

ABSENT: 0

A TAX LEVY FOR THE GENERAL CORPORATE FUND

BE IT HEREBY RESOLVED by the County Board of Montgomery County, Illinois, meeting in recessed session of its annual October meeting of the year 2013, after having ascertained the sum of Eight Hundred Thirty-nine Thousand, One Hundred Three Dollars and No Cents (\$839,103.00) as being necessary to be raised for General County purposes for the current taxable year.

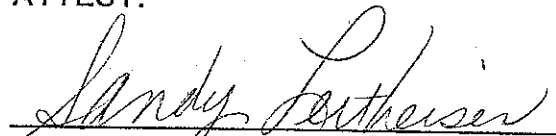
WHEREFORE, there be and there is hereby levied against all the taxable property in the County of Montgomery, State of Illinois, for the current taxable year, the sum of Eight Hundred Thirty-nine Thousand, One Hundred Three Dollars and No Cents (\$839,103.00) and the County Clerk is hereby authorized to extend such percent on the Collector's books for the current taxable year against all of the taxable property within Montgomery County as will raise the sum of Eight Hundred Thirty-nine Thousand, One Hundred Three Dollars and No Cents (\$839,103.00) provided that the percent of levy shall not exceed .2025 percent of the value of all taxable property in Montgomery County as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE COUNTY HEALTH DEPARTMENT

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that for the purpose of the maintenance of a County Health Department in Montgomery County, Illinois, that the sum of Four Hundred Three Thousand Dollars and No Cents (\$403,000.00) is necessary.

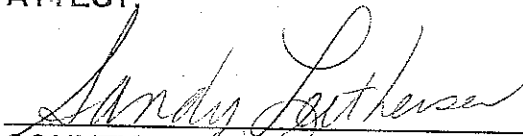
WHEREFORE, there is hereby levied against all the taxable property in the County of Montgomery, State of Illinois for the current taxable year, the sum of of Four Hundred Three Thousand Dollars and No Cents (\$403,000.00) and the County Clerk is hereby authorized to extend such percent on the Collector's books of Montgomery County for the current taxable year against all of the taxable property within Montgomery County as will raise the sum of of Four Hundred Three Thousand Dollars and No Cents (\$403,000.00) provided that the percent of levy shall not exceed .10 percent of the value of all taxable property in Montgomery County as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE ILLINOIS MUNICIPAL RETIREMENT FUND

WHEREAS, it has been ascertained that the sum of Nine Hundred Twenty-six Thousand Dollars and No Cents (\$926,000.00) is necessary and should be raised by the levy of a tax upon all taxable property in Montgomery County, Illinois, as equalized or assessed by the Department of Revenue, for the purpose of providing a fund from which the County's required contribution under the provisions of an Act creating the "Illinois Municipal Retirement Fund" filed July 29, 1939, as amended, is payable.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is hereby levied against all the taxable property in the County of Montgomery, for the current taxable year, the sum of Nine Hundred Twenty-six Thousand Dollars and No Cents (\$926,000.00) for the purpose of adding to the fund from which the required contribution of Montgomery County may be paid, under the provisions of an Act creating the "Illinois Municipal Retirement Fund", filed July 29, 1939 as amended.

BE IT FURTHER RESOLVED that the County Clerk of Montgomery County, extend such percent on the Collector's Books of the County for the current taxable year against all taxable property in the County as will raise the sum of Nine Hundred Twenty-six Thousand Dollars and No Cents (\$926,000.00). The tax provided for herein shall be levied and collected in like manner with the general taxes of the County of Montgomery and shall be in addition to all other taxes which the County of Montgomery is now or may hereafter be authorized to levy upon all taxable property within the County, and shall be exclusive of and in addition to the amount of tax levied for general County purposes as the same may be limited by any laws of the State of Illinois.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY SANDY LEITHEISER

A TAX LEVY FOR THE SOCIAL SECURITY FUND

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that for the purpose of adding to and maintaining the fund established to meet the cost of participating in the Federal Social Security Insurance Program and pursuant to the authority of Illinois Compiled Statutes, Chapter 40, Section 5/2-110, that there is hereby levied against all taxable property in the County of Montgomery for the current taxable year the sum of Five Hundred Fifty-three Thousand, Two Hundred Sixty-nine Dollars and No Cents (\$553,269.00) for the purpose of paying said social security tax contributions from said fund.

BE IT FURTHER RESOLVED that the County Clerk of Montgomery County extend such percent on the Collector's Books of the County for the current taxable year against all taxable property in the County as will raise the sum of Five Hundred Fifty-three Thousand, Two Hundred Sixty-nine Dollars and No Cents (\$553,269.00). The tax provided for herein shall be levied and collected in like manner with the general taxes of the County of Montgomery and shall be in addition to all other taxes which the County of Montgomery is now or may hereafter be authorized to levy upon all taxable property within the County, and shall be exclusive of and in addition to the amount of tax levied for general County purposes as the same may be limited by any law of the State of Illinois.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

A TAX LEVY TO PAY THE COSTS OF INSURANCE PREMIUMS

WHEREAS, it is the duty and responsibility of and in accordance with sound financial practices for Montgomery County, Illinois, to protect itself and its assets against any liability which may be imposed upon it under the provisions of the Worker's Compensation Act, the Worker's Occupational Diseases Act and/or the Unemployment Insurance Act, all of the State of Illinois, and

WHEREAS, this County is authorized to levy a tax upon all taxable property within said county as the same is equalized or assessed by the Department of Revenue of this State, at a rate that will produce a sum of money which will be sufficient to pay the reasonable costs of protecting itself and/or its employees, by insurance, against such liability which may be imposed under such acts, and

WHEREAS, this County has duly adopted an Appropriation Ordinance for the Fiscal Year 2014 for the specific uses and purposes hereinafter set forth.

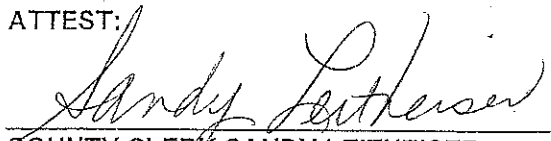
BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there be and there is hereby levied upon all the taxable property in this County, as equalized or assessed by the Department of Revenue, of the State of Illinois, for the current taxable year, the sum of Four Hundred Fifty-three Thousand, Seven Hundred Dollars and No Cents (\$453,700.00) for the payment of insurance premiums for the protection of said County against liability which may be imposed upon it under the provisions of:

- The Workmen's Compensation Act of the State of Illinois,
- The Unemployment Insurance Act of the State of Illinois, and
- Property and Liability Insurance.

BE IT FURTHER RESOLVED that the County Clerk of this County shall extend this tax for the current taxable year upon all taxable property in Montgomery County, Illinois, as the same is equalized or assessed by the Department of Revenue of this State, at a rate which will produce the amount of this levy and this tax shall be levied and collected in like manner with the general taxes of this County and this tax shall be and is exclusive of and in addition to the amount of tax levied for general County purposes. All monies derived from this levy shall be used for no other purpose than that set out herein.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:

COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13- 11

A TAX LEVY FOR THE TUBERCULOSIS CARE AND TREATMENT FUND

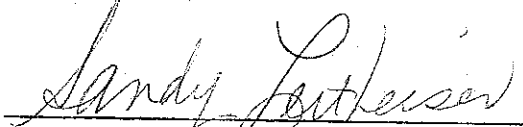
BE IT RESOLVED by the County Board of Montgomery County meeting in recessed session of its annual October meeting of the year 2013 after having ascertained the sum of Ninety Thousand, Eight Hundred Dollars and No Cents (\$90,800.00) as being necessary to be raised for the care and treatment of persons afflicted with tuberculosis in Montgomery County for the current taxable year.

WHEREFORE, there be and there is hereby levied against all taxable property in the County of Montgomery, for the current taxable year, the sum of Ninety Thousand, Eight Hundred Dollars and No Cents (\$90,800.00) to be held in and known as the Tuberculosis Care and Treatment Fund, and the County Clerk is hereby authorized to extend such percent on the Collector's books for the current taxable year against all the taxable property within Montgomery County as will raise the sum of Ninety Thousand, Eight Hundred Dollars and No Cents (\$90,800.00) provided that the percent of levy shall not exceed .075 percent of the value of all taxable property in Montgomery County, as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE COUNTY HIGHWAY FUND

WHEREAS, it has been determined that the amount of money as stated below is necessary and should be raised by the levy of a County Highway Tax for the purpose of maintaining the highways in Montgomery County, Illinois, required to be maintained and/or for the purpose of acquiring machinery and equipment for the maintenance of highways in Montgomery County, Illinois, required to be maintained, upon all the real estate and taxable property in the County as the same is equalized and assessed for the purpose of taxation for the current year, said amount of money being Four Hundred Three Thousand Dollars and No Cents (\$403,000.00) and for the specific purposes hereinafter set forth:

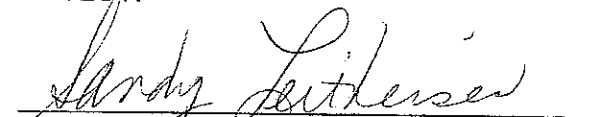
For the purpose of maintaining the highways in Montgomery County, Illinois, as required to be maintained by said County.....\$403,000.00

BE IT HEREBY RESOLVED by the County Board of Montgomery County meeting in recessed session of its annual October meeting of the year 2013 that there be and there is hereby levied against all taxable property in the County of Montgomery, State of Illinois, for the current taxable year, and to be known as and held in the County Highway Fund the sum of Four Hundred Three Thousand Dollars and No Cents (\$403,000.00), and the County Clerk is hereby authorized to extend such percent on the Collector's Books of said County for the current taxable year against all of the taxable property that will raise the sum of Four Hundred Three Thousand Dollars and No Cents (\$403,000.00), provided that the percent of levy shall not exceed .10 percent of the full, fair cash value of such taxable property as equalized or assessed by the Department of Revenue or exceed the maximum percentage of the full, fair cash value as limited or governed by the laws of the State of Illinois.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13- 13

A TAX LEVY FOR THE COUNTY HIGHWAY FEDERAL AID MATCHING FUND

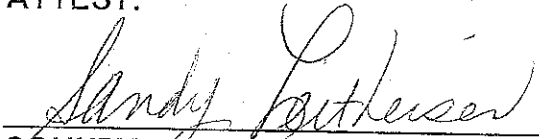
BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there be and there is hereby levied against all of the taxable property in the County of Montgomery for the current taxable year the sum of Two Hundred One Thousand, Five Hundred Dollars and No Cents (\$201,500.00) for the purpose of providing funds to pay the proportionate share of Montgomery County of the expenses in constructing highways in the Federal Aid Secondary System as is provided by law.

BE IT FURTHER RESOLVED that the County Clerk of Montgomery County extend such percent on the Collector's Books of said County for the current taxable year against all of the taxable property in said County as will raise the sum of Two Hundred One Thousand, Five Hundred Dollars and No Cents (\$201,500.00). The tax provided for herein shall be levied and collected in like manner with the general taxes of the County of Montgomery and shall be in addition to the maximum of all other County taxes which the County is now or may hereafter be authorized by statute to levy upon the aggregate value of all taxable property within the County. Said tax, shall not be extended at a rate exceeding .05 percent of the full, fair cash value of all taxable property, as equalized or assessed by the Department of Revenue of the State of Illinois and upon ascertaining the rate percent that will produce the amount of such tax so levied herein any sum or amount to cover the loss or costs of collecting said tax. All monies derived from the "Matching Fund" shall be used for no other purpose.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE SPECIAL AID TO COUNTY BRIDGE FUND

WHEREAS, it has been determined that the amount of money as stated below be raised for the purpose of administering Sections 5-501, 5-502, 5-503 and 5-504 of the Illinois Highway Code, and more specifically herein after set forth, on all the taxable property in the county as the same is equalized and assessed by the Department of Revenue for the purpose of taxation for the current year, said amount of money being the sum of Two Hundred One Thousand, Five Hundred Dollars and No Cents (\$201,500.00) and for the specified purposes hereinafter set forth.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that for the following purposes and in the following amounts:

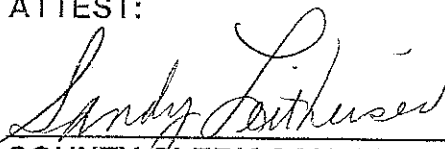
For the purpose of building and maintaining bridges on Road Districts and County roads in Montgomery County, Illinois.....\$201,500.00

That there be and there is hereby levied against all of the taxable property in the County of Montgomery, State of Illinois for the current taxable year, and to be known as and held in the "County Bridge Fund" the sum of Two Hundred One Thousand, Five Hundred Dollars and No Cents (\$201,500.00) provided that the percent of levy shall not exceed .05 percent of the full, fair cash value of such taxable property as equalized or assessed by the Department of Revenue. The tax provided for herein shall be in excess of any other rate limitations and shall be levied and collected for general County purposes.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

4 prepared by:
After Recording Please Return to:
Premiere Asset Services
Attn: China Lem/Suzie Brown
1 Home Campus
MAC X2301-049
Des Moines, IA 50328

13-481 237A

201300004598
Filed for Record in
MONTGOMERY COUNTY, IL
SANDY LEITHEISER, COUNTY RECORDER
11-21-2013 At 09:49 am.
POWER ATTY 52.00
OR Book 1559 Page 40 - 45

1002
NW 710865544
201359592 RD
CT

Instrument Book Page
201300004598 OR 1559 40

LIMITED POWER OF ATTORNEY

This Limited Power of Attorney is made as of June 14, 2013 by the Wells Fargo Financial entities listed below (each a "Grantee") in favor of Wells Fargo Bank, N.A. doing business as Premiere Asset Services (the "Servicer").

WHEREAS, the Grantee has delegated the Servicer to perform servicing of certain mortgage loans (the "Mortgage Loans") and disposition of Real Estate Owned properties ("REO Properties") on behalf of the Grantee; and

WHEREAS, the Grantee desires to execute and deliver this Limited Power of Attorney in order to facilitate the servicing of the Mortgage Loans and disposition of REO Properties by the Servicer.

NOW THEREFORE, the Grantee does hereby appoint, the Servicer, as its attorney-in-fact, in its name, place and stead to take such actions as are deemed necessary or desirable to service and administer the Mortgage Loans and REO Properties, including the following:

(i) to execute, by the signature of any authorized Servicer employee or agent, any and all documents or instruments of satisfaction or cancellation, or of partial or full release or discharge, and all other comparable instruments with respect to the Mortgage Loans or REO Properties, including without limitation, the recording or filing of such documents or instruments with the appropriate public office;

(ii) to make, correct, amend, endorse, accept, or deliver all agreements and instruments;

(iii) to administer any PMI policy or LPMI policy;

(iv) to liquidate and collect payments with respect to any Mortgage Loan or REO Property;

(v) to prepare, execute and deliver on behalf of the Grantee any and all financing statements, continuation statements and other documents or instruments necessary to create or maintain the lien on a mortgaged property and related collateral;

(vi) to enter into payment plans, modifications, waivers (including, without limitation, waivers of any late payment charge in connection with any delinquent payment on a Mortgage Loan), consents, amendments, forbearance agreements, cash management agreements or consents to or with respect to any documents contained in the related servicing file;

(vii) to institute and prosecute judicial and non-judicial foreclosures, suits on promissory notes, indemnities, guaranties or other mortgage loan documents, actions for equitable and/or extraordinary relief (including, without limitation, actions for temporary restraining orders, injunctions, and appointment of receivers), suits for waste, fraud and any and all other tort, contractual and/or other claims of whatever nature related to any Mortgage Loan or REO Property, and to appear in and file on behalf of the Grantee such pleadings or documents as may be necessary or advisable in any bankruptcy action, state or federal suit or any other action; and

(viii) to execute deeds of conveyance and such other documents as are necessary to sell, transfer and convey REO Properties.

all as fully, to all intents and purposes, as the Grantee might or could do if present through one of its authorized representatives, with full power of substitution and revocation.

Until a properly executed revocation of this Limited Power of Attorney is duly executed and delivered, all parties dealing with said attorney-in-fact (individually or collectively) in connection with the above-described matters may fully rely upon the power and authority of said attorney-in-fact to act for and on behalf of the undersigned, and in its name, place and stead, and may accept and rely on all documents and agreements entered into by said attorney-in-fact pursuant to the powers listed herein.

As between the Grantee and the Servicer, this Limited Power of Attorney shall be effective as of the date first written above and shall remain in full force and effect thereafter until a written notice of revocation hereof shall have been executed by the Grantee. The expiration or revocation of the period of agency hereunder shall in no way affect the validity of any actions of said Attorney-In-Fact during said period. This Limited Power of Attorney is not intended to modify or expand the rights and obligations of the Servicer as set forth in the Agreement.

The Servicer hereby agrees to indemnify and hold the Grantee and its directors, officers, employees and agents harmless from and against any and all liabilities, obligations, losses, damages, penalties, actions, judgments, suits, costs, expenses or disbursements of any kind or nature whatsoever incurred by reason or result of or in connection with the exercise by the Servicer of the powers granted to it hereunder. The foregoing indemnity shall survive the termination of this Limited Power of Attorney and the Agreement.

Nothing in this Limited Power of Attorney shall be construed to prevent the Grantee from acting on its behalf as the owner of the Mortgage Loans and REO Properties.

[Signatures Follow]

IN WITNESS WHEREOF, the Grantee has caused this Limited Power of Attorney to be signed and executed as its seal hereto affixed in its name by its proper officer thereunto duly authorized on the 14th day of June, 2013

WELLS FARGO FINANCIAL ACCEPTANCE AMERICA,
INC.

WELLS FARGO FINANCIAL ACCEPTANCE, LLC

WELLS FARGO FINANCIAL ALABAMA, INC.

WELLS FARGO FINANCIAL ALASKA, INC.

WELLS FARGO FINANCIAL AMERICA, INC.

WELLS FARGO FINANCIAL ARIZONA, INC.

WELLS FARGO FINANCIAL ARKANSAS, INC.

WELLS FARGO FINANCIAL CALIFORNIA, INC.

WELLS FARGO FINANCIAL COLORADO, INC.

WELLS FARGO FINANCIAL CONNECTICUT, INC.

WELLS FARGO FINANCIAL CREDIT SERVICES NEW
YORK, INC.

WELLS FARGO FINANCIAL DELAWARE, INC.

WELLS FARGO FINANCIAL FLORIDA, INC.

WELLS FARGO FINANCIAL GEORGIA, INC.

WELLS FARGO FINANCIAL GUAM, INC.

WELLS FARGO FINANCIAL HAWAII, INC.

WELLS FARGO FINANCIAL IDAHO, INC.

WELLS FARGO FINANCIAL ILLINOIS, INC.

WELLS FARGO FINANCIAL INDIANA, INC.

WELLS FARGO FINANCIAL IOWA 1, INC.

WELLS FARGO FINANCIAL IOWA 3, INC.

WELLS FARGO FINANCIAL KANSAS, INC.

WELLS FARGO FINANCIAL KENTUCKY 1, INC.

WELLS FARGO FINANCIAL KENTUCKY, INC.

WELLS FARGO FINANCIAL LEASING, INC.

WELLS FARGO FINANCIAL LOUISIANA, INC.

WELLS FARGO FINANCIAL MAINE, INC.

WELLS FARGO FINANCIAL MARYLAND, INC.

WELLS FARGO FINANCIAL MASSACHUSETTS 1,
INC.

WELLS FARGO FINANCIAL MASSACHUSETTS, INC.

WELLS FARGO FINANCIAL MICHIGAN, INC.

WELLS FARGO FINANCIAL MINNESOTA, INC.

WELLS FARGO FINANCIAL MISSOURI, INC.

WELLS FARGO FINANCIAL MONTANA, INC.

WELLS FARGO FINANCIAL NEBRASKA, INC.

WELLS FARGO FINANCIAL NEVADA 2, INC.

WELLS FARGO FINANCIAL NEVADA, INC.

WELLS FARGO FINANCIAL NEW HAMPSHIRE 1, INC.

WELLS FARGO FINANCIAL NEW HAMPSHIRE, INC.

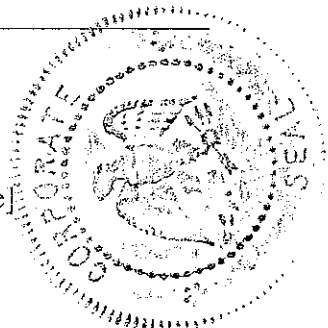
WELLS FARGO FINANCIAL NEW JERSEY, INC.

WELLS FARGO FINANCIAL NEW MEXICO, INC.
 WELLS FARGO FINANCIAL NEW YORK, INC.
 WELLS FARGO FINANCIAL NORTH CAROLINA 1, INC.
 WELLS FARGO FINANCIAL NORTH CAROLINA, INC.
 WELLS FARGO FINANCIAL NORTH DAKOTA, INC.
 WELLS FARGO FINANCIAL OHIO 1, INC.
 WELLS FARGO FINANCIAL OHIO, INC.
 WELLS FARGO FINANCIAL OKLAHOMA, INC.
 WELLS FARGO FINANCIAL OREGON, INC.
 WELLS FARGO FINANCIAL PENNSYLVANIA, INC.
 WELLS FARGO FINANCIAL RETAIL CREDIT, INC.
 WELLS FARGO FINANCIAL RHODE ISLAND, INC.
 WELLS FARGO FINANCIAL SAIPAN, INC.
 WELLS FARGO FINANCIAL SOUTH CAROLINA, INC.
 WELLS FARGO FINANCIAL SOUTH DAKOTA, INC.
 WELLS FARGO FINANCIAL SYSTEM FLORIDA, INC.
 WELLS FARGO FINANCIAL SYSTEM MINNESOTA, INC.
 WELLS FARGO FINANCIAL SYSTEM VIRGINIA, INC.
 WELLS FARGO FINANCIAL TENNESSEE 1, LLC
 WELLS FARGO FINANCIAL TENNESSEE, INC.
 WELLS FARGO FINANCIAL TEXAS, INC.
 WELLS FARGO FINANCIAL UTAH, INC.
 WELLS FARGO FINANCIAL VERMONT, INC.
 WELLS FARGO FINANCIAL VIRGINIA, INC.
 WELLS FARGO FINANCIAL WASHINGTON 1, INC.
 WELLS FARGO FINANCIAL WASHINGTON, INC.
 WELLS FARGO FINANCIAL WEST VIRGINIA, INC.
 WELLS FARGO FINANCIAL WISCONSIN, INC.
 WELLS FARGO FINANCIAL WYOMING, INC.

China Lem

 Witness *China Lem*

Anne E. McFadden
 By: _____
 Name: Anne E. McFadden
 Title: Vice President



[Notary Acknowledgement to Follow on Next Page]

13 of 241A

Instrument 201300004598 OR Book Page 1559 44

State of Iowa:

County of Polk:

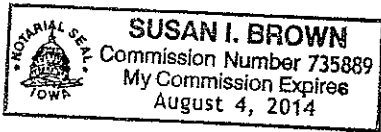
On this, the 14th day of June, 2013, before me, a Notary Public in and for said County and State, personally appeared, Anne E. McFadden, Vice President of the entities listed above, personally known to me (or proved on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Susan I. Brown

Notary Signature

My Commission Expires on 8/4/14



13-242A

Instrument 201300004598 OR Book Page 1559 45



CHICAGO TITLE INSURANCE COMPANY

ORDER NUMBER: 1409 NW7108655 EL
STREET ADDRESS: 618 PARKSIDE
CITY: HILLSBORO COUNTY: NBU COUNTY
TAX NUMBER:

LEGAL DESCRIPTION:

PART OF LOT 4 AND LOT 5 IN BLOCK 1 IN LAKE DRIVE SUBDIVISION OF PART OF THE WEST 1/2 OF THE NORTHEAST 1/4 OF SECTION 1, TOWNSHIP 8 NORTH, RANGE 4 WEST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON PIN AT THE NORTHEAST CORNER OF LOT 4 IN SAID BLOCK 1; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 4 A DISTANCE OF 195 FEET; THENCE WEST AT A RIGHT ANGLE TO SAID EAST LOT LINE OF LOT 4, A DISTANCE OF 210 FEET; THENCE NORTH PARALLEL WITH THE SAID EAST LINE OF LOT 4 TO THE SOUTH LINE OF PARKSIDE STREET; THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF PARKSIDE STREET TO THE PLACE OF BEGINNING, RESERVING UNTO THE GRANTORS AND ALL SUCCESSOR OWNERS OF THE TRACT ANY LATERALS TO THE SEPTIC TANK LOCATED NEAR THE NORTHWEST CORNER TRACT HEREIN DESCRIBED, THE USE OF SUCH WITH THE RIGHT TO MAINTAIN, SERVICE AND REPLACE SUCH TANK AND ITS LATERALS AS THE SAME NOW EXIST, SITUATED IN THE COUNTY OF MONTGOMERY IN THE STATE OF ILLINOIS

13-243A

201300004599
Filed for Record in
MONTGOMERY COUNTY, IL
SANDY LEITHEISER, COUNTY RECORDER
11-21-2013 At 09:49 am.
QUIT CLAIM 60.00
OR Book 1559 Page 46 - 48
RHSP Surcharge 9.00

Instrument Book Page
201300004599 OR 1559 46

CT 2 NW 7108455 (top [X] inches reserved for recording data)
Att
201359592 R0

QUITCLAIM DEED

THIS QUITCLAIM DEED, Executed on 11.4.13 by Grantor, **Wells Fargo Financial Illinois, Inc.**, a corporation organized under the laws of Iowa whose tax mailing address is c/o Wells Fargo Bank NA, 8480 Stagecoach Circle, Frederick, MD 21701, for consideration paid, quitclaims to Grantee, **County of Montgomery, State of Illinois by the Montgomery County Board**, whose address is 28 Hilltop Dr., Hillsboro, IL 62049

WITNESSETH, That the said first party, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration paid by the second party, the receipt of which is hereby acknowledged does or do by these presents **QUITCLAIM** unto the said Grantee its successors and assigns forever, all the right, title, interest and claim, if any, which the said Grantor has in and to the following described parcel of land, and the improvements and appurtenances thereto in the County of **Montgomery, State of Illinois** to wit:

Commonly Known As: 618 Parkside, Hillsboro, IL 62049
Parcel No.: 16-01-251-010

Legal Description:

PART OF LOT FOUR (4) AND LOT FIVE (5) IN BLOCK ONE (1) IN LAKE DRIVE SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION ONE (1) TOWNSHIP EIGHT (8) NORTH, RANGE FOUR (4) WEST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:
COMMENCING AT AN IRON PIN AT THE NORTHEAST CORNER OF LOT FOUR (4) IN SAID BLOCK ONE (1), THENCE SOUTH ALONG THE EAST LINE OF SAID LOT FOUR (4) A DISTANCE OF 195 FEET; THENCE WEST AT A RIGHT ANGLE TO SAID EAST LINE OF LOT FOUR (4), A DISTANCE OF 210 FEET, THENCE NORTH PARALLEL WITH THE SAID EAST LINE OF LOT FOUR (4) TO THE SOUTH LINE OF PARKSIDE STREET, THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF PARKSIDE STREET TO THE PLACE OF BEGINNING, RESERVING UNTO THE GRANTORS AND ALL SUCCESSOR OWNERS OF THE TRACT ANY LATERALS TO THE SEPTIC TANK LOCATED NEAR THE NORTHWEST CORNER TRACT HEREIN DESCRIBED, THE USE OF SUCH WITH THE RIGHT TO MAINTAIN, SERVICE AND REPLACE SUCH TANK AND ITS LATERALS AS THE SAME NOW EXIST, SITUATED IN THE COUNTY OF MONTGOMERY IN THE STATE OF ILLINOIS.

The property hereinabove described was acquired by the Grantor by instrument and recorded as Doc. 201300001879, Montgomery County, State of Illinois.

IN WITNESS WHEREOF, the said Grantor has signed and sealed these presents the day and year first above written.

Wells Fargo Financial Illinois, Inc.

Tamara A Stone 11.4.13
By Wells Fargo Bank NA as its attorney in fact

Witness: *Jordan Den Hartog*
Jordan Den Hartog

Witness: *Anne E. McFadden*
Anne E. McFadden

TAMARA A STONE
Vice President Loan Documentation

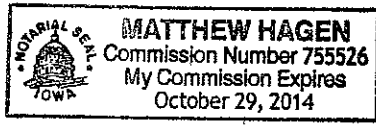
State of Iowa

County Dallas

On this 4 day of November, 2013, before me, a Notary Public in and for said county, personally appeared Tamara A Stone, to me personally known, who being by me duly sworn (or affirmed) did say that that person is SPLD (title) of said Wells Fargo Bank, N.A as attorney in fact for **Wells Fargo Financial Illinois, Inc.**, by authority of its board of (directors or trustees) and the said(officer's name)

Tamara A Stone acknowledged the execution of said instrument to be the voluntary act and deed of said (corporation or association) by it voluntarily executed.

Matthew Hagen (Signature)



Notary Public

| | | |
|---|---|-------------------------------------|
| When Recorded Return To: Ginali Associates, P.C. 947 Plum Grove Road Schaumburg, IL. 60173 | Send Subsequent Tax Bills [, (if applicable) In Care Of,] To: County of Montgomery, State of Illinois by the Montgomery County Board Attn: Christine Daniels 28 Hilltop Dr., #1 Courthouse Square Rm 101 Hillsboro, IL 62049 | Drafted by: Nicholaus Ginali |
|---|---|-------------------------------------|

Exempt under provisions of paragraph E Section 31-45 Real Estate Transfer Tax Act.

11-20-13 *E. Elizabeth Hillman*
Date Buyer, Seller or Representative

PLAT ACT - AFFIDAVIT

12-215A

TO BE FILED WITH ANY TRANSFERS OF LAND DOCUMENTS RECORDED WITH THE COUNTY CLERK/RECORDER OF MONTGOMERY COUNTY

765 ILCS 205/1 States in part:

"WHENEVER the owner of land subdivides it into two or more parts, any of which is less than five acres, he must have it surveyed and a Subdivision plat thereof made by an Illinois Registered Land Surveyor." Therefore, before a transfer document is accepted for recording in Montgomery County, IL, this affidavit must be signed and presented with the transfer document.

State of Illinois) SS.
County of Montgomery)

Instrument Book Page
201300004599 OR 1559 48

Affiant is (agent for) (an officer of) (one of) the grantor(s) in a (deed) (lease) (contract) transferring interest in the real estate described in the accompanying document. Affiant further states this transfer is exempt and not in violation of the Illinois Plat Act, 765 ILCS 205/1, for one of the following reasons: (Except as provided in sub-section (c) of this Section, the provisions of this Act do not apply and no subdivision plat is required in any of the following instances):

(CIRCLE NUMBER BELOW WHICH IS APPLICABLE TO ATTACHED DOCUMENT)

1. NOT A DIVISION OF LAND (parcel already has an existing county real estate tax identification number and no change of parcel boundary lines)

(If 1. is circled above, the Recorder will proceed with recording the Transfer Document and no further questions apply. AFFIANT should please sign below with signature notarized.)

2. A DIVISION OF LAND (requiring a change of parcel boundary lines) meeting one of these exceptions- WRITTEN APPROVAL BY COUNTY PLAT ACT OFFICER IS REQUIRED BELOW ALONG WITH APPLICABLE FEE PRIOR TO RECORDING:
(If 2. is circled, also circle the category (a. through i.) of exception that is applicable.)

- a. The division or subdivision of land into parcel or tracts of five acres or more in size which does not involve any new streets or easements of access;
- b. The division of lots or blocks of less than one acre in any recorded subdivision, which does not involve any new streets or easements of access;
- c. The sale or exchange of parcels of land between owners of adjoining and/or contiguous land;
- d. The conveyance of parcel of land or interests therein for use as a right of way for railroads or other public utility facilities and other pipelines which does not involve any new streets or easements of access;
- e. The conveyance of land owned by a railroad or other public utility which does not involve any new streets or easements of access;
- f. The conveyance of land for highway or other public purposes or grants or conveyances relating to the dedication of land for public use or instruments to the vacation of land impressed with a public use;
- g. Conveyances made to correct descriptions in prior conveyances;
- h. The sale or exchange of parcels or tracts of land following the division into no more than two parts of a particular parcel or tract of land existing on July 17, 1959 and not involving any new streets or easements of access;
- i. The sale of a single lot of less than five acres from a larger tract when a survey is made by an Illinois Registered Land Surveyor; provided, that this exemption shall not apply to the sale of any subsequent lots from the same larger tract of land, as determined by the dimensions and configuration of the larger tract on October 1, 1973, and provided also that this exemption does not invalidate any local requirements applicable to the subdivision of land.

(CIRCLE NUMBER AND/OR LETTER ABOVE WHICH IS APPLICABLE TO ATTACHED TRANSFER DOCUMENT BEFORE RECORDING THE TRANSFER DOCUMENT IN MONTGOMERY COUNTY, IL.)

Affiant further states that to the best of his or her knowledge that the statements contained herein are true and correct and that he makes this affidavit for the purpose of indicating to THE RECORDER OF DEEDS OF MONTGOMERY COUNTY, ILLINOIS, that the conveyance by the attached transfer document is within, and in compliance with, the provisions of the Illinois Plat Act, and is acceptable for recording.

[Signature]
Affiant Signature



Subscribed and Sworn to before me this 20th day of November, 2013.

[Signature]
Notary Public

Subject to any County and City zoning ordinances. Check the following if it applies:

Plat Act Approval is not required because parcel is located wholly within municipal limits of _____ which does not require Plat Act compliance.

Affiant Signature

If Division, Document reviewed and approved by PLAT ACT OFFICER/Date approved _____

NEW PARCEL NUMBER(S) FOR DIVISION(S): _____

PLAT ACT OFFICER REVIEW/APPROVAL FEE of \$25.00, PLEASE MAKE CHECKS PAYABLE TO MONTGOMERY CO. GIS

QUIT CLAIM DEED

13-46-246A

THE GRANTOR

The County of Montgomery
By Chairman, Montgomery County Board
#1 Courthouse Square
Hillsboro, IL 62049

201300004600
Filed for Record in
MONTGOMERY COUNTY, IL
SANDY LEITHEISER, COUNTY RECORDER
11-21-2013 At 09:54 am.
QCD/NC .00
OR Book 1559 Page 49 - 51

Instrument Book Page
201300004600 OR 1559 49

for and in the consideration of the sum of \$1.00 DOLLAR

in hand paid, CONVEY and QUIT CLAIM to

Hillsboro Community Unit School District #3
1311 Vandalia Road
Hillsboro, IL 62049

"Exempt under provisions of paragraph E
Section 31-45 Real Estate Transfer Tax Act."

all interest in the following described real estate:

11-20-13 E. Betsy Wilson
Date Buyer, Seller or Representative

See attached Exhibit "A"

Property's Physical Address: 618 Parkside St., Hillsboro, IL 62049

Permanent Index # 16-01-251-010

situated in the County of Montgomery, in the State of Illinois, hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

Dated this 20th Day of November, 2013

[Signature] (Seal)

Roy Hertel, Chairman, Montgomery County Board
Montgomery County, IL

STATE OF ILLINOIS)
COUNTY OF MONTGOMERY) ss.

I, the undersigned, a Notary Public, in and for said County and State aforesaid, DO HEREBY CERTIFY, that Roy Hertel

personally known to me to be the same person(s) whose name(s) subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she/they signed, sealed and delivered the said instrument as his/her/their Free and voluntary act, for the use and purposes therein set forth, including the release and waiver of the right of Homestead.



Given under my hand and seal, this 20th day of November, A.D. 2013

[Signature]
Notary Public

Prepared By (Name and Address): Attorney Betsy Wilson, c/o Montgomery County State's Attorney's office, Hillsboro, IL 62049

Mail Future Tax Bills To (Name and Address): Hillsboro Community Unit School District #3, 1311 Vandalia Rd, Hillsboro, IL 62049

13-40-247A

Instrument Book Page
201300004600 OR 1559 50

Exhibit "A"

PART OF LOT FOUR (4) AND LOT FIVE (5) IN BLOCK ONE (1) IN LAKE DRIVE SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHEAST QUARTER OF SECTION ONE (1) TOWNSHIP EIGHT (8) NORTH, RANGE FOUR (4) WEST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON PIN AT THE NORTHEAST CORNER OF LOT FOUR (4) IN SAID BLOCK ONE (1), THENCE SOUTH ALONG THE EAST LINE OF SAID LOT FOUR (4) A DISTANCE OF 195 FEET; THENCE WEST AT A RIGHT ANGLE TO SAID EAST LINE OF LOT FOUR (4), A DISTANCE OF 210 FEET, THENCE NORTH PARALLEL WITH THE SAID EAST LINE OF LOT FOUR (4) TO THE SOUTH LINE OF PARKSIDE STREET, THENCE SOUTHEASTERLY ALONG THE SOUTHERLY LINE OF PARKSIDE STREET TO THE PLACE OF BEGINNING, RESERVING UNTO THE GRANTORS AND ALL SUCCESSOR OWNERS OF THE TRACT ANY LATERALS TO THE SEPTIC TANK LOCATED NEAR THE NORTHWEST CORNER TRACT HEREIN DESCRIBED, THE USE OF SUCH WITH THE RIGHT TO MAINTAIN, SERVICE AND REPLACE SUCH TANK AND ITS LATERALS AS THE SAME NOW EXIST, SITUATED IN THE COUNTY OF MONTGOMERY IN THE STATE OF ILLINOIS.

PIN 16-01-251-010

Commonly Known As:
618 Parkside Street
Hillsboro, IL 62049

A TAX LEVY FOR THE LITCHFIELD SPECIAL SERVICE AREA

WHEREAS, the County of Montgomery has established the Litchfield Special Service Area pursuant to the authority of Illinois Compiled Statues, Chapter 35, Act 200, Article 27 et. seq., consisting of the territory specifically described in the Resolution creating said Special Service Area, and

WHEREAS, the County of Montgomery is now authorized to levy taxes for the special services to be provided in said Special Service Area, said service being the providing of ambulance services within said area, and

WHEREAS, the total appropriation for the Litchfield Special Service Area for Fiscal Year 2014 is the sum of \$180,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is levied upon all the taxable property in the Litchfield Special Service Area the sum of One Hundred Eighty Thousand Dollars and No Cents (\$180,000.00) for the following purposes:

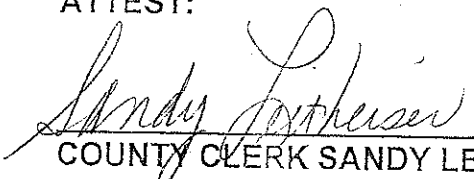
Equipment, Materials, and Services.

BE IT FURTHER RESOLVED that the County Clerk is authorized to extend said amount on the Collector's books for the current taxable year against all taxable property in said Special Service Area as will generate the sum of \$180,000.00, said tax to be levied and collected in like manner with the general taxes of the County of Montgomery and in addition to any general taxes now or hereafter levied.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13- 16

13-167 250

A TAX LEVY FOR THE HILLSBORO SPECIAL SERVICE AREA

WHEREAS, the County of Montgomery has established the Hillsboro Special Service Area pursuant to the authority of Illinois Compiled Statutes, Chapter 35, Act 200, Article 27 et. seq., consisting of the territory specifically described in the Resolution creating said Special Service Area, and

WHEREAS, the County of Montgomery is now authorized to levy taxes for the special services to be provided in said Special Service Area, said service being the providing of ambulance services within said area, and

WHEREAS, the total appropriation for the Hillsboro Special Service Area for Fiscal Year 2014 is the sum of \$85,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is levied upon all the taxable property in the Hillsboro Special Service Area the sum of Eighty-five Thousand Dollars and No Cents (\$85,000.00) for the following purposes:

Equipment, Materials, and Services.

BE IT FURTHER RESOLVED that the County Clerk is authorized to extend said amount on the Collector's books for the current taxable year against all taxable property in said Special Service Area as will generate the sum of \$85,000.00, said tax to be levied and collected in like manner with the general taxes of the County of Montgomery and in addition to any general taxes now or hereafter levied.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE NOKOMIS-WITT SPECIAL SERVICE AREA

WHEREAS, the County of Montgomery has established the Nokomis-Witt Special Service Area pursuant to the authority of Illinois Compiled Statues, Chapter 35, Act 200, Article 27 et. seq., consisting of the territory specifically described in the Resolution creating said Special Service Area, and

WHEREAS, the County of Montgomery is now authorized to levy taxes for the special services to be provided in said Special Service Area, said service being the providing of ambulance services within said area, and

WHEREAS, the total appropriation for the Nokomis-Witt Special Service Area for Fiscal Year 2014 is the sum of \$141,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is levied upon all the taxable property in the Nokomis-Witt Special Service Area the sum of One Hundred Forty-one Thousand Dollars and No Cents (\$141,000.00) for the following purposes:

Equipment, Materials, and Services.

BE IT FURTHER RESOLVED that the County Clerk is authorized to extend said amount on the Collector's books for the current taxable year against all taxable property in said Special Service Area as will generate the sum of \$141,000.00, said tax to be levied and collected in like manner with the general taxes of the County of Montgomery and in addition to any general taxes now or hereafter levied.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13- 18

A TAX LEVY FOR THE RAYMOND-HARVEL SPECIAL SERVICE AREA

WHEREAS, the County of Montgomery has established the Raymond-Harvel Special Service Area pursuant to the authority of Illinois Compiled Statues, Chapter 35, Act 200, Article 27 et. seq., consisting of the territory specifically described in the Resolution creating said Special Service Area, and

WHEREAS, the County of Montgomery is now authorized to levy taxes for the special services to be provided in said Special Service Area, said service being the providing of ambulance services within said area, and

WHEREAS, the total appropriation for the Raymond-Harvel Special Service Area for Fiscal Year 2014 is the sum of \$50,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is levied upon all the taxable property in the Raymond-Harvel Special Service Area the sum of Fifty Thousand Dollars and No Cents (\$50,000.00) for the following purposes:

Equipment, Materials, and Services.

BE IT FURTHER RESOLVED that the County Clerk is authorized to extend said amount on the Collector's books for the current taxable year against all taxable property in said Special Service Area as will generate the sum of \$50,000.00, said tax to be levied and collected in like manner with the general taxes of the County of Montgomery and in addition to any general taxes now or hereafter levied.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR THE FARMERSVILLE-WAGGONER SPECIAL SERVICE AREA

WHEREAS, the County of Montgomery has established the Farmersville-Waggoner Special Service Area pursuant to the authority of Illinois Compiled Statues, Chapter 35, Act 200, Article 27 et. seq., consisting of the territory specifically described in the Resolution creating said Special Service Area, and

WHEREAS, the County of Montgomery is now authorized to levy taxes for the special services to be provided in said Special Service Area, said service being the providing of ambulance services within said area, and

WHEREAS, the total appropriation for the Farmersville-Waggoner Special Service Area for Fiscal Year 2014 is the sum of \$72,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that there is levied upon all the taxable property in the Farmersville-Waggoner Special Service Area the sum of Seventy-two Thousand Dollars and No Cents (\$72,000.00) for the following purposes:

Equipment, Materials, and Services.

BE IT FURTHER RESOLVED that the County Clerk is authorized to extend said amount on the Collector's books for the current taxable year against all taxable property in said Special Service Area as will generate the sum of \$72,000.00, said tax to be levied and collected in like manner with the general taxes of the County of Montgomery and in addition to any general taxes now or hereafter levied.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13-20

A TAX LEVY FOR THE COUNTY EXTENSION SERVICE

WHEREAS, the Extension Council for Montgomery County, Illinois, has submitted its budget request to the Montgomery County Extension Board for Fiscal Year 2014; and

WHEREAS, a majority of the electors of Montgomery County have voted to adopt a levy for funding of the extension service program, pursuant to the County Cooperative Extension Law, Illinois Compiled Statutes, Chapter 505, Section 45, et. seq, and

WHEREAS, the Montgomery County Board has now considered the budget certified by the Montgomery County Extension Board, and has determined the following amount must be funded by special levy for Cooperative Extension Service programs in Montgomery County: \$154,910.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, Illinois, meeting in recessed session of its annual October meeting of the year 2013, after having ascertained the sum of One Hundred Fifty-four Thousand, Nine Hundred Ten Dollars and No Cents (\$154,910.00) as being necessary to be raised for County Extension Service purposes for the current taxable year.

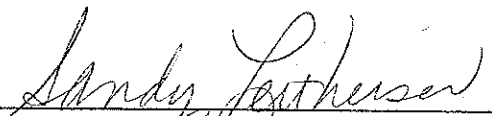
WHEREFORE, there be and there is hereby levied against all the taxable property in the County of Montgomery, State of Illinois, for the current taxable year, the sum of One Hundred Fifty-four Thousand, Nine Hundred Ten Dollars and No Cents (\$154,910.00) and the County Clerk is hereby authorized to extend such percent on the Collector's books for the current taxable year against all of the taxable property within Montgomery County as will raise the sum of One Hundred Fifty-four Thousand, Nine Hundred Ten Dollars and No Cents (\$154,910.00) provided that the percent of levy shall not exceed .05 percent of the value of all taxable property in Montgomery County as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

A TAX LEVY FOR SENIOR CITIZEN SOCIAL SERVICES

WHEREAS, a majority of the electors of Montgomery County have voted to adopt a levy for funding social services for senior citizens, pursuant to Illinois Compiled Statutes, Chapter 55, Section 5/5-1034, et. seq, and

WHEREAS, the Montgomery County Board has determined the following amount must be funded by special levy for social services for senior citizens in Montgomery County: \$84,000.00.

BE IT HEREBY RESOLVED by the County Board of Montgomery County, Illinois, meeting in recessed session of its annual October meeting of the year 2013, after having ascertained the sum of Eighty-four Thousand Dollars and No Cents (\$84,000.00) as being necessary to be raised for social services for senior citizens for the current taxable year.

WHEREFORE, there be and there is hereby levied against all the taxable property in the County of Montgomery, State of Illinois, for the current taxable year, the sum of Eighty-four Thousand Dollars and No Cents (\$84,000.00) and the County Clerk is hereby authorized to extend such percent on the Collector's books for the current taxable year against all of the taxable property within Montgomery County as will raise the sum of Eighty-four Thousand Dollars and No Cents (\$84,000.00), provided that the percent of levy shall not exceed .025 percent of the value of all taxable property in Montgomery County as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.


CHAIRMAN ROY HERTEL

ATTEST:


COUNTY CLERK SANDY LEITHEISER

RESOLUTION 13-22

13-NOV-253

A TAX LEVY FOR VETERANS ASSISTANCE

BE IT HEREBY RESOLVED by the County Board of Montgomery County, Illinois, meeting in recessed session of its annual October meeting of the year 2013, after having ascertained the sum of Seventy-nine Thousand, Six Hundred Dollars and No Cents (\$79,600.00) as being necessary to be raised for providing assistance to military veterans and their families for the current taxable year.

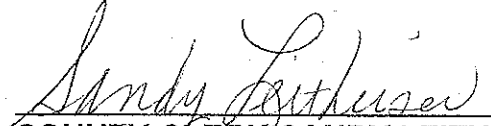
WHEREFORE, there be and there is hereby levied against all the taxable property in the County of Montgomery, State of Illinois, for the current taxable year, the sum of Seventy-nine Thousand, Six Hundred Dollars and No Cents (\$79,600.00) and the County Clerk is hereby authorized to extend such percent on the Collector's books for the current taxable year against all of the taxable property within Montgomery County as will raise the sum of Seventy-nine Thousand, Six Hundred Dollars and No Cents (\$79,600.00) provided that the percent of levy shall not exceed .02 percent of the value of all taxable property in Montgomery County as equalized or assessed by the Department of Revenue.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

TO SET CERTAIN SALARIES

BE IT HEREBY RESOLVED by the County Board of Montgomery County, meeting in recessed session of its annual October meeting of the year 2013, that the following salaries for the Fiscal Year 2014 beginning December 1, 2013, and ending November 30, 2014, are set for the following:

| | |
|------------------------------|--------------|
| SUPERVISOR OF ASSESSMENTS | \$ 54,732.00 |
| PROBATION OFFICER | \$ 55,816.00 |
| ASSISTANT PROBATION OFFICERS | \$158,973.00 |

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

AUTHORIZING STATE'S ATTORNEYS APPELLATE PROSECUTOR

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Judicial Districts containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2014, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED that the Montgomery County Board, in recessed session of its annual October meeting of the year 2013, this 12th day of November 2013, does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorneys of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may

AUTHORIZING STATE'S ATTORNEYS APPELLATE PROSECUTOR (continued)

act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the Montgomery County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2014, commencing December 1, 2013, and ending November 30, 2014, by hereby appropriating the sum of \$11,000 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2014.

APPROVED and ADOPTED this 12th day of November, 2013.



CHAIRMAN ROY HERTEL

ATTEST:



COUNTY CLERK SANDY LEITHEISER

REAL ESTATE TAX LEVY/EXTENSION SUMMARY
COMPARISON
FY14 BUDGET REQUEST TO FY13 ACTUAL EXTENSION

| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) |
|--------|--|----------------------------------|---|---------------------------------|--|------------------------------|---|---|
| ITEM # | FUND DESCRIPTION | MAXIMUM ALLOWABLE EXTENSION RATE | FY14 BUDGET 2013 TAX YEAR ESTIMATED TAXABLE VALUE | FY14 BUDGET ESTIMATED EXTENSION | FY13 BUDGET 2012 TAX YEAR ACTUAL TAXABLE VALUE | FY13 BUDGET ACTUAL EXTENSION | FY14 ESTIMATE MORE (LESS) FY13 ACTUAL EXTENSION | FY14 ESTIMATE MORE (LESS) FY13 ACTUAL EXTENSION |
| | COUNTY: | | | | | | | |
| 1 | CORPORATE GENERAL | 0.02025% | 398,000,000 | 839,103 | 394,639,853 | 789,146 | 39,957 | 5.0000% |
| 2 | COUNTY SENIOR SOCIAL SERVICES | 0.0250% | 398,000,000 | 84,000 | 394,639,853 | 80,033 | 3,967 | 4.9568% |
| 3 | VETERANS ASSISTANCE COMMISSION | 0.0200% | 398,000,000 | 79,600 | 394,639,853 | 78,928 | 672 | 0.8514% |
| 4 | HEALTH | 0.1000% | 398,000,000 | 403,000 | 394,639,853 | 394,640 | 8,360 | 2.1184% |
| 5 | I.M.R.F. | NO LIMIT | 398,000,000 | 926,000 | 394,639,853 | 882,020 | 43,980 | 4.9863% |
| 6 | SOCIAL SECURITY | NO LIMIT | 398,000,000 | 553,289 | 394,639,853 | 526,923 | 26,346 | 4.9999% |
| 7 | LIABILITY INSURANCE | NO LIMIT | 398,000,000 | 453,700 | 394,639,853 | 373,014 | 80,686 | 21.6310% |
| 8 | TUBERCULOSIS | 0.0750% | 398,000,000 | 90,800 | 394,639,853 | 90,807 | (7) | -0.0073% |
| 9 | COUNTY HIGHWAY | 0.1000% | 398,000,000 | 403,000 | 394,639,853 | 394,640 | 8,360 | 2.1184% |
| 10 | FEDERAL AID MATCHING | 0.0500% | 398,000,000 | 201,500 | 394,639,853 | 187,320 | 4,180 | 2.1184% |
| 11 | AID TO BRIDGES | 0.0500% | 398,000,000 | 201,500 | 394,639,853 | 197,320 | 4,180 | 2.1184% |
| 12 | TOTAL COUNTY | | 398,000,000 | 4,235,472 | 394,639,853 | 4,014,790 | 220,682 | 5.4967% |
| | AMBULANCE SERVICE: | | | | | | | |
| 13 | HILLSBORO | 0.1500% | 165,111,690 | 85,000 | 165,616,913 | 90,013 | (5,013) | -5.5690% |
| 14 | LITCHFIELD | 0.1500% | 123,168,982 | 180,000 | 121,010,410 | 181,516 | (1,516) | -0.8350% |
| 15 | NOKOMISWITT | 0.3000% | 47,259,342 | 141,000 | 46,714,497 | 138,004 | 2,996 | 2.1710% |
| 16 | RAYMOND/HARVEL | 0.1500% | 35,411,128 | 50,000 | 34,948,708 | 51,001 | (1,001) | -1.9620% |
| 17 | FARMERSVILLE/MAGGONER | 0.3000% | 26,008,934 | 72,000 | 25,393,107 | 66,000 | 4,000 | 5.8820% |
| 18 | TOTAL AMBULANCE | | 398,960,076 | 528,000 | 393,683,635 | 528,533 | (533) | -0.1009% |
| 19 | EXTENSION SERVICE | 0.0500% | 398,000,000 | 154,910 | 394,639,853 | 154,936 | (26) | -0.0165% |
| 20 | TOTAL COUNTY, AMBULANCE, AND EXTENSION SERVICE | | | 4,918,382 | | 4,698,258 | 220,124 | 4.6852% |
| 21 | MINUS COUNTY ELECTION COST | | | 153,477 | | 160,165 | (6,688) | |
| 22 | TOTAL COUNTY, AMBULANCE, AND EXTENSION SERVICE MINUS ESTIMATED ELECTION COST | | | 4,764,905 | | 4,538,093 | 226,812 | 4.9979% *** |

*** IF THIS % IS IN EXCESS OF 5%, A PUBLIC HEARING MUST BE HELD.

| SUMMARY | |
|---|-----------|
| FY14 Estimated Request (Column E, Item #22) | 4,764,905 |
| FY13 Actual Extension (Column G, Item #22) | 4,538,093 |
| Difference | 226,812 |
| .05 of FY13 Actual Extension (Column G, Item #22) | 226,905 |
| FY14 Estimated Extension More (Less) 105% FY13 Actual Extension | (93) |

MONTGOMERY COUNTY

RESOLUTION NO. 13-25

WHEREAS, certain real property identified under Montgomery County, Illinois, Parcel No. 16-02-494-016 and commonly known as 324 S. Main Street, Hillsboro, Illinois 62049, is situated within the corporate limits of this body, so that by law this body has an interest in the general real estate taxes accruing thereon; and

WHEREAS, the said real property is improved with an historically significant building which is in desperate condition and in urgent need of repairs at very substantial expense; and

WHEREAS, this body deems the repair and redevelopment of the said real property to be in the public interest and in the best interest of the citizens of Montgomery County, Illinois, and of this body; and


WHEREAS, MONTGOMERY COUNTY, AS TRUSTEE (For Taxing Districts including this body) under the provisions of 35 ILCS 200/21-90, holds the lien of the general real estate taxes upon the said real property for the years 2011 and 2012, as evidenced by Montgomery County, Illinois, Tax Sale Certificate of Purchase No. 2011-00380; and

WHEREAS, this body has been advised that the extinguishment of the general real estate taxes affecting the said real property through the year 2012, including the interest of this body in such taxes, through surrender and cancellation of the said Tax Sale Certificate of Purchase No. 2011-00380, is necessary to induce the needful repair and redevelopment of the said real property;


NOW THEREFORE BE IT RESOLVED that this body HEREBY EXPRESSLY WAIVES AND RELEASES all of its right and interest in the general real estate taxes upon the real property identified under Montgomery County, Illinois, Parcel No. 16-02-494-016, commonly known as 324 S. Main Street, Hillsboro, Illinois 62049, for the year 2012 and prior years, and FURTHER EXPRESSLY CONSENTS to the surrender of Montgomery County, Illinois, Tax Sale Certificate of Purchase No. 2011-00380 as to said real property for cancellation thereof by MONTGOMERY COUNTY, AS TRUSTEE (For Taxing Districts including this body) under the provisions of 35 ILCS 200/21-90.

ADOPTED THIS 12 day of Nov., 2013 by the Montgomery County Board pursuant to roll call vote recorded as follows:

AYES 21
NAYES 0


Roy Hertel, Montgomery County Board Chairman

12/13/2013

Attest: 
Sandy Leitheser, Montgomery County Clerk & Recorder

I just wanted to let you know that I haven't forgotten about you and your request to be kept in the loop on the route. We have been through some trying days of moving vehicles around for general service and minor repairs and it has been a difficult decision to put the brakes on the Litchfield run.

With a lack of spare vehicles it sometimes leads to us having the extra bus moved out of Hillsboro as was the case about 3 weeks ago for about 10 days. In order to be able to continue a dedicated run like this, I am going to have to come up with a plan to lease or rent a bus from an entity in the area that may have an extra. The lease would only come into play when we need it, and that may be the most difficult part to find such a bus to lease. That would be my current project for this route.

We certainly want to be able to carry the plan through once we start. Right now the actual route plan is a good one and would be a great benefit to Litchfield and the surrounding communities. There is some light at the end of the tunnel though, we have several vehicle on the Shelby grant that are set to come to us this coming year. Simply adding 2 vehicles into the fleet for the six counties on the grant will alleviate the issue of this type of run not having a bus.

One thing that I have learned over the years and seems to be critical here is to stress patience and understanding that a well laid plan is a successful plan. It will happen, it's only a matter of time.

i will send you updates as we move forward.

Thanks

Dennis Shiley
C.E.F.S. Economic Opportunity Corporation
Central Illinois Public Transit Program Director
1805 South Banker Street
Effingham, IL 62401-0928
Ph: 217-342-2193 ext.161
fax: 217-242-4701
e-mail: dshiley@cefseoc.org



Historic Fort Harrison 8901 Otis Avenue Indianapolis, IN 46216-1037 Phone: 317.826.7100 Fax: 317.826.7200

2. Guidepost™ the search engine for Beacon™ portals.

- a. Description: Through Guidepost™, users can search for information across multiple communities from one location. Guidepost™ utilizes Schneider's Beacon™ web technology to search over more than 200 communities and access to more than 6.5 million parcels.
- b. Cost: **Free to all Beacon™ clients.**

3. Web hosting

- a. Description: Web hosting from Schneider's secure data server facility, and maintenance of the website, as a courtesy to our Clients, Schneider will prorate the first year of the agreement to match the fiscal year for the Client, followed by the four (4) consecutive, 12- month periods. Schneider's web data server facility includes a redundant/fails over power system, including multiple power sources and long term generator power, and multiple entry points for Internet bandwidth from different providers for increased reliability. Services include daily automated transfer of data updates, mutually agreed upon website improvements and modifications, and regular functionality enhancements through the web hosting period. Schneider will also maintain website usage statistics which can be viewed by community staff on the Beacon™ web interface. Certain on site hardware and software configurations may require additional third party software (not included this proposal). The update feature requires the community to maintain a dedicated Internet access with a minimum speed of 256K. Services also include monitoring of Schneider's web servers on a 24/7 basis; however, because of infrastructure issues beyond the control of Schneider's staff, web services are not guaranteed to be available 24 hours per day, 7 days per week.

Beacon™ Investment:

One Time Setup (Amortized over first 2 years)

| | |
|-----------------------------|------------|
| Map, CAMA, and Tax database | \$3,500.00 |
| Sub-total | \$3,500.00 |

Hosting and Maintenance

| | |
|---|-------------|
| Core System Hosting | \$6,000.00 |
| *Account Management (Password Security) | \$1,260.00 |
| *Comparable Search | \$1,800.00 |
| 1 st year Total | \$10,810.00 |
| 2 nd year Total | \$10,810.00 |
| 3 rd year Total | \$9,060.00 |
| 4 th year Total | \$9,060.00 |

*Notes Beacon™ modules/customization that Montgomery County may have the most interest in and are optional.



13-087 261

Historic Fort Harrison 8901 Otis Avenue Indianapolis, IN 46216-1037 Phone: 317.826.7100 Fax: 317.826.7200

The Schneider Corporation proposes the following web-based GIS products and services for Montgomery County

1. Beacon™ GIS website development

- a. Description: Development of a publicly accessible web site containing parcel assessment, and digital map data, utilizing existing real estate and GIS data sets provided to Schneider by Montgomery County. This site will include the following:
 - i. Property ownership, location, valuation, recording, and tax information from Montgomery County's property tax administration systems.
 - ii. Detailed residential, commercial, and agricultural land and improvements information from Montgomery County's CAMA real estate systems.
 - iii. Property sales history from Montgomery County's CAMA real estate systems.
 - iv. Property Sketches (if available).
 - v. Property Photos (if available).
 - vi. ESRI compatible vector and raster spatial data from Montgomery County's existing GIS data sources.
 - vii. Dynamic relationship between the parcel reports and a map service. This will allow the user to search for a property and be taken directly to the queried parcel on the map, and alternatively select a parcel on the map and be taken directly to the specific report(s) associated with the parcel.
 - viii. Interactive GIS mapping interface including navigation tools such as zoom in, zoom out, dynamic and fixed panning, feature selection and query, interactive overview map, and legend. Also included are map tools to measure distance and area, buffer selected features, zoom to scale, identify features, and map printing to multiple paper sizes.
 - ix. The site will also include additional features available to all Beacon™ web site clients, including multiple search criteria, dynamic user help guides, community contact information, and user feedback forms.
 - x. Montgomery County has the option to add various additional features in their Beacon™ site including: Comparables Search real estate querying and report functionality and User Account Management for administering access to advanced website features for registered subscription users and community staff.
 - xi. Schneider will install an automated routine to transfer data from Montgomery County's local computer data sources to Schneider's servers over a high speed Internet connection. This automated routine can be scheduled to update data to the website on a daily or weekly basis.

GIS Flyover/Web Development

| | Beacon-Schneider Web Design with Comparable Search and Account Management | Beacon-Schneider Web Design w/out Comparable Search and Account Management | Pictometry Oblique Imagery Flyover 3"/6" | Pictometry Oblique Imagery Flyover 6"/9" |
|---------|---|--|--|--|
| Year 1 | \$10,810 | \$7,750 | \$34,024 | \$29,751 |
| Year 2 | \$10,810 | \$7,750 | \$34,024 | \$29,751 |
| Year 3 | \$9,060 | \$6,000 | \$34,024 | \$29,751 |
| Year 4* | \$9,060 | \$6,000 | \$37,657 | \$32,843 |
| Year 5* | optional renewal | optional renewal | \$37,657 | \$32,843 |
| Year 6* | optional renewal | optional renewal | \$37,657 | \$32,843 |
| Total | \$39,740 | \$27,500 | \$215,043 | \$187,782 |

* Second flyover optional, opt-out clause in provision. *Changefindr* included.

GIS Workgroup Recommendations

| | Beacon-Schneider Web Design with Comparable Search and Account Management | Pictometry Oblique Imagery Flyover 6"/9" | Total Project Investment |
|---------|---|---|-----------------------------|
| Year 1 | \$10,810 | \$29,751 | \$40,561 |
| Year 2 | \$10,810 | \$29,751 | \$40,561 |
| Year 3 | \$9,060 | \$29,751 | \$38,811 |
| Year 4* | \$9,060 | \$32,843 | \$41,903 |
| Year 5* | optional renewal | \$32,843 | \$32,843 |
| Year 6* | optional renewal | \$32,843 | \$32,843 |
| Total | \$39,740 | \$187,782 | \$227,522 |

* Second flyover optional, opt-out clause in provision. *Changefindr* included.



PROPOSAL FOR

Montgomery County, Illinois

OPTION A

1 FLIGHT OVER 3 YEARS

\$111,464.00

OPTION B

2 FLIGHTS OVER 6 YEARS

FLIGHT #1

\$89,252.75

FLIGHT #2

\$98,530.25

FIRST YEAR OF PICTOMETRY CONNECT AT NO CHARGE, FREE MOSAICS FROM FIRST FLIGHT, PRICE PROTECTION, COUNTY OPT OUT CLAUSE INCLUDED
CHANGE FINDER COST INCLUDED IN OPTIONS A & B

PRICING IS GUARANTEED UNTIL THE DATE SHOWN BELOW FOR THE PICTOMETRY ECONOMIC ALLIANCE PARTNERSHIP

Tuesday, December 31, 2013

Version 7.5.6

CASE STUDY

DELAWARE COUNTY, IOWA

Pictometry® Changefindr™ Helps Iowa County Discover And Identify \$23.1 Million Of New Value.

“ChangeFindr is just amazing”

Jodi Cahalan
Assessor
Delaware County, Iowa



Customer Profile

Nestled in the heart of Northeast Iowa's agricultural center, Delaware County is exactly what you'd expect to find in America's heartland: six hundred square miles of rolling hills and corn fields. It is hard to imagine that three of the state's largest metropolitan areas of Cedar Rapids, Waterloo and Dubuque are only 40 minutes away.

Assessor Jodi Cahalan has worked for the County for several years. As one of three full-time staff, it's her job to make sure properties are assessed fairly and equitably for the County's 17,700 residents.

In 2010, County leaders ordered a residential re-appraisal of all property to be conducted by a local appraisal service. The County also ordered its second Pictometry image capture, which occurred in the spring of 2011. This time, they added Pictometry ChangeFindr, an innovative change detection technology that would enable assessing officers to compare the County's 2009 Pictometry imagery with the upcoming 2011 imagery to detect property change. With a 98% accuracy guarantee, ChangeFindr would help them locate, analyze and classify each building within the county without leaving the office.

The Challenge

As a profession, property assessment has inherent challenges. For example, most assessing officers have fewer resources to work with and more work to do than ever before. Many also face challenges that are unique to their jurisdiction. Delaware County, for example, is a 'no permit' county which means Cahalan's team doesn't have permit information to help them identify change. They need to physically inspect each parcel. And, the County's weather conditions (which are good for a long growing season) create visibility problems for assessors trying to see past hills and towering cornfields. As a result, Cahalan's team has only 12-16 weeks out of the entire year to physically inspect more than 14,625 parcels.

Overview Summary

Delaware County's modest investment in ChangeFindr (a cost of roughly \$11,000, including the cost of building outline creation and change detection software) yielded the following extraordinary results:

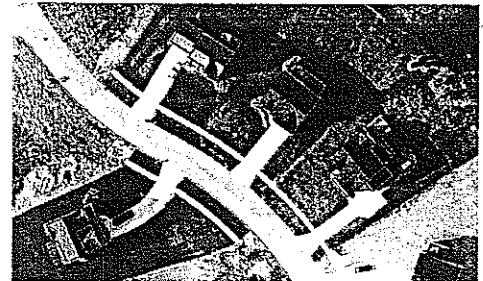
▶ \$21,528,800 of new value directly attributable to Pictometry ChangeFindr

▶ \$11,251,590 of new taxable value was discovered that was directly attributable to Pictometry ChangeFindr

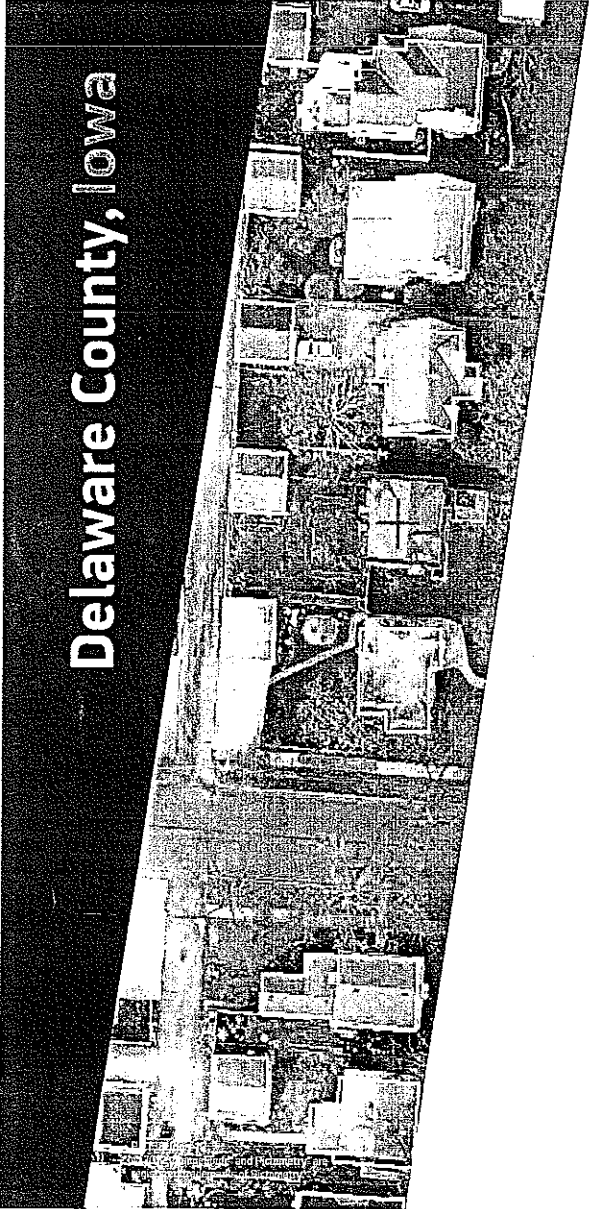
▶ \$1,654,200 of new value was discovered as a result of going onsite to properties (internal improvements, etc.)

▶ \$1,080,035 of new taxable value was discovered as a result of those internal improvements

▶ A minimum of \$318,316, maximum of \$459,089 (depending on Mill Rate) of new tax revenue annually to Delaware County, Iowa



Delaware County, Iowa



The Solution

Pictometry ChangeFindr enabled the Delaware County's assessment team to do something they never had the ability to do before: pre-qualify site visits to dramatically reduce the number of properties they needed to physically inspect.

The team used a four-step process for record verification which involved Pictometry Imagery and Analytic tools from their computer desktops.

"We could see what we needed to see without the travel to see it in person," said Cahalan. "We were able to save considerable travel time and cost." (Pictometry Imagery fulfills the change detection component of the International Association of Assessing Officers' Standard on Mass Appraisal of Real Property, January 2012, Section 3.3.5.)

The first step Cahalan's team performed in the ChangeFindr process was to use Pictometry Imagery and Analytic tools to identify every building in the County that was over 150 ft². Then, using each parcel's PIN number, virtually inspected the property from the desktop, categorizing each as New, Demolished, Changed, Not Changed, Possibly Changed, or Unknown. This information was then compiled in a way that helped them pinpoint the parcels they would have to inspect in person. Out of 3,133 buildings that were visibly changed or possibly changed, only 66 required a field inspection.

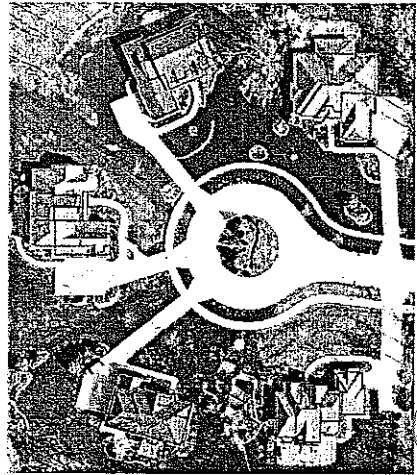
Then, using the ChangeFindr's reporting log, PIN numbers and classifications were entered into the County's parcel database system (CAMA, Vision, ProVal, etc.) to determine property value and subsequently, the return on investment for the ChangeFindr project.

The Results

This new ChangeFindr workflow enabled Delaware County to identify over \$23 million of new, previously undiscovered property value which now generates more than \$318,000 of additional tax revenue for the County annually.

"Pictometry ChangeFindr was able to locate millions of dollars of taxable value for the County," said Cahalan, noting that the cost of ChangeFindr was less than \$11,000.

For less than the cost of a single assessor's travel in the course of a typical year, the County now has a tool they can use year after year – and, a tool they can trust to save time and resources. "The results were astonishing," she added. "ChangeFindr is just amazing."



With Pictometry ChangeFindr you can quickly identify property changes from your desktop



To learn more, contact your Pictometry representative:

100 Town Centre Drive
Rochester, NY 14623

888.771.9714
pictometry.com



| Montgomery County EAV History 1977 - 2012 | | | |
|---|---------------|---------------|------------|
| Year | EAV | \$ Increase | % Increase |
| 1977 | \$205,844,754 | | |
| 1978 | \$216,760,671 | \$10,915,917 | 5.30% |
| 1979 | \$222,904,913 | \$6,144,242 | 2.83% |
| 1980 | \$253,467,780 | \$30,562,867 | 13.71% |
| 1981 | \$270,113,912 | \$16,646,132 | 6.57% |
| 1982 | \$258,464,058 | -\$11,649,854 | -4.31% |
| 1983 | \$245,465,258 | -\$12,998,800 | -5.03% |
| 1984 | \$237,045,618 | -\$8,419,640 | -3.43% |
| 1985 | \$227,721,196 | -\$9,324,422 | -3.93% |
| 1986 | \$209,599,222 | -\$18,121,974 | -7.96% |
| 1987 | \$208,211,376 | -\$1,387,846 | -0.66% |
| 1988 | \$201,811,428 | -\$6,399,948 | -3.07% |
| 1989 | \$200,677,178 | -\$1,134,250 | -0.56% |
| 1990 | \$199,903,477 | -\$773,701 | -0.39% |
| 1991 | \$202,048,451 | \$2,144,974 | 1.07% |
| 1992 | \$209,630,912 | \$7,582,461 | 3.75% |
| 1993 | \$214,865,726 | \$5,234,814 | 2.50% |
| 1994 | \$225,022,440 | \$10,156,714 | 4.73% |
| 1995 | \$239,779,243 | \$14,756,803 | 6.56% |
| 1996 | \$251,054,944 | \$11,275,701 | 4.70% |
| 1997 | \$258,054,338 | \$6,999,394 | 2.79% |
| 1998 | \$273,000,224 | \$14,945,886 | 5.79% |
| 1999 | \$284,721,319 | \$11,721,095 | 4.29% |
| 2000 | \$287,958,125 | \$3,236,806 | 1.14% |
| 2001 | \$299,539,384 | \$11,581,259 | 4.02% |
| 2002 | \$303,494,475 | \$3,955,091 | 1.32% |
| 2003 | \$315,341,739 | \$11,847,264 | 3.90% |
| 2004 | \$306,054,768 | -\$9,286,971 | -2.95% |
| 2005 | \$312,720,676 | \$6,665,908 | 2.18% |
| 2006 | \$325,357,955 | \$12,637,279 | 4.04% |
| 2007 | \$347,977,986 | \$22,620,031 | 6.95% |
| 2008 | \$364,485,430 | \$16,507,444 | 4.74% |
| 2009 | \$391,272,745 | \$26,787,315 | 7.35% |
| 2010 | \$385,863,719 | -\$5,409,026 | -1.38% |
| 2011 | \$391,401,353 | \$5,537,634 | 1.44% |
| 2012 | \$394,639,853 | \$3,238,500 | 0.83% |

13 270

TREASURER'S SUMMARY REPORT
2% ROYALTY PAYMENTS TO MONTGOMERY COUNTY

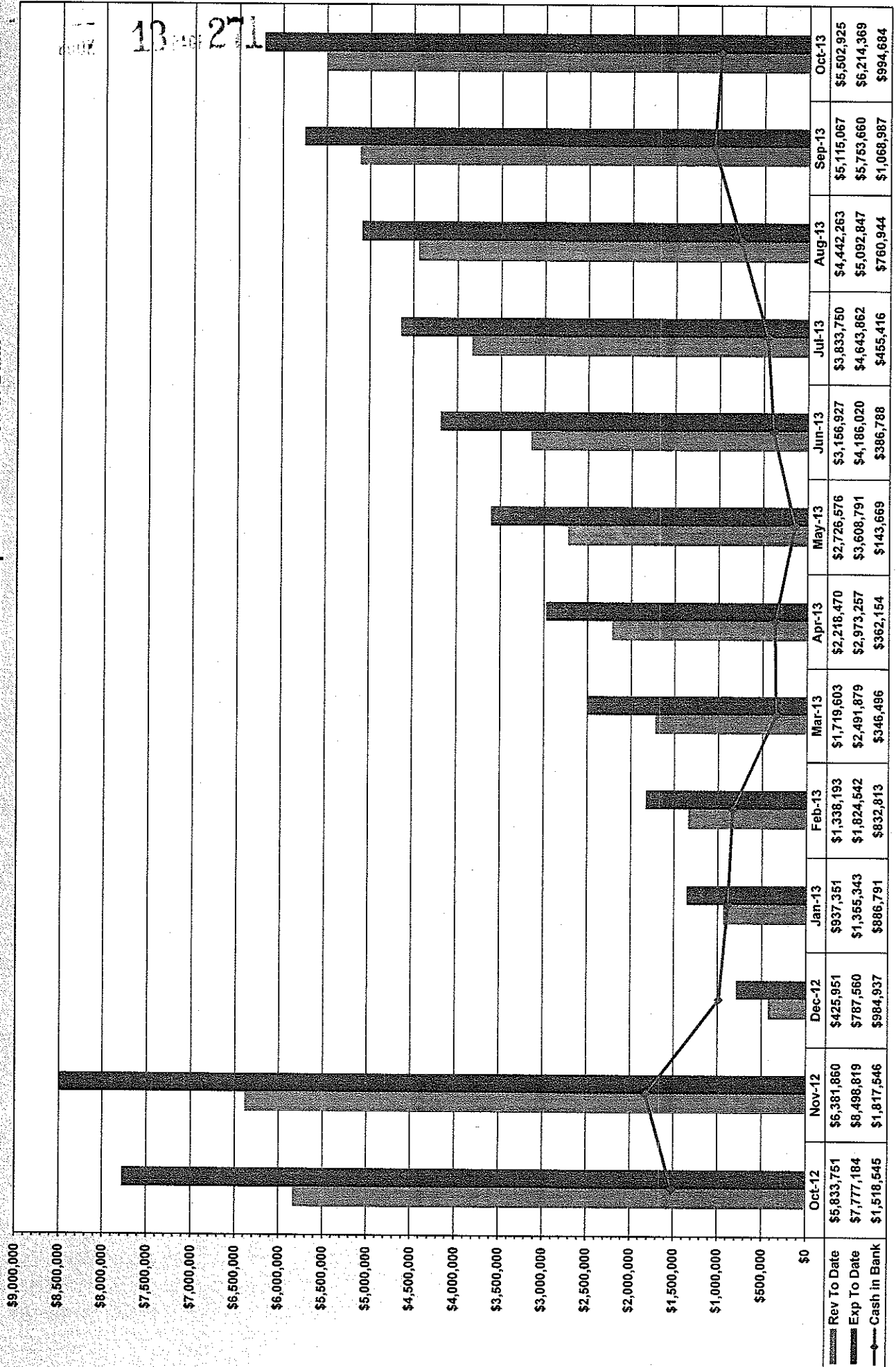
FY13

| | | | |
|-----------------------------------|-------------|-------------|--------------------|
| Beginning Cash Balance - 12/01/12 | | | \$689,367 |
| Receipts: | | | |
| Royalty Payment - 12/25/12 | \$182,968 | | |
| Royalty Payment - 01/25 | \$114,230 | | |
| Royalty Payment - 02/25 | \$149,833 | | |
| Royalty Payment - 03/25 | \$174,567 | | |
| Royalty Payment - 04/25 | \$344,381 | | |
| Royalty Payment - 05/25 | \$219,645 | | |
| Royalty Payment - 06/25 | \$36,726 | | |
| Royalty Payment - 07/25 | \$93,049 | | |
| Royalty Payment - 08/25 | \$193,355 | | |
| Royalty Payment - 09/25 | \$171,992 | | |
| Royalty Payment - 10/25 | \$241,766 | | |
| Royalty Payment - 11/25/13 | \$0 | | |
| Total Royalty | | \$1,922,512 | |
| Interest Earned | | \$6,250 | |
| Total Receipts | | | \$1,928,762 |
| Expenses: | | | |
| Loan - General Fund | (\$500,000) | | |
| Loan - General Fund Repaid | | \$500,000 | |
| Total Expenses | | | \$0 |
| Ending Cash Balance - 10/31/13 | | | <u>\$2,618,129</u> |

FY12

| | | | |
|-----------------------------------|------------|-----------|------------------|
| Beginning Cash Balance - 12/01/11 | | | \$0 |
| Receipts: | | | |
| Royalty Payment - 12/25/11 | \$0 | | |
| Royalty Payment - 01/25 | \$0 | | |
| Royalty Payment - 02/25 | \$18,753 | | |
| Royalty Payment - 03/25 | \$30,202 | | |
| Royalty Payment - 04/25 | \$67,106 | | |
| Royalty Payment - 05/25 | \$90,979 | | |
| Royalty Payment - 06/25 | \$54,206 | | |
| Royalty Payment - 07/25 | \$84,802 | | |
| Royalty Payment - 08/25 | \$75,449 | | |
| Royalty Payment - 09/25 | \$45,847 | | |
| Royalty Payment - 10/25 | \$112,505 | | |
| Royalty Payment - 11/25/12 | \$158,317 | | |
| Total Royalty | | \$738,167 | |
| Interest Earned | | \$1,200 | |
| Total Receipts | | | \$ 739,367 |
| Expenses: | | | |
| Assignment Credit Per Contract | (\$50,000) | | |
| Total Expenses | | | (\$50,000) |
| Ending Cash Balance - 11/30/12 | | | <u>\$689,367</u> |

MONTGOMERY COUNTY GENERAL FUND 13 MONTH HISTORY
Fiscal Year To Date Revenue and Expense With Cash in Bank



MONTH / YEAR ENDING

13-271

performance. Qualified handicapped applicants and veterans shall be given equal consideration in compliance with the Rehabilitation Act of 1973 and the Vietnam Era Veterans Readjustment Assistance Act of 1974. Special emphasis will be placed on efforts to attract minorities, women, qualified handicapped individuals and qualified veterans or other groups that are substantially underrepresented in each department's work force where a vacancy exists.

EMPLOYEE VACANCIES AND TRANSFERS

(3/1/08)

The County enables its employees to fill position openings by application. Only employees with current satisfactory employment status may apply for another position and they must have served six (6) months in their current position prior to such application. No employee has a right to be transferred or promoted. It is County policy to employ in all positions the best qualified candidates, whether they are present employees or new applicants for County employment.

CONTINUOUS SERVICE

(3/1/08)

Continuous service is the uninterrupted period of service from the date of original hire to County service. Continuous service shall be considered interrupted by resignation, discharge or termination. Upon rehire, should rehire occur, the employee's seniority, for the purpose of benefits, will begin on the first day of rehire.

CLASSIFICATION OF PERSONNEL

(Amended October 2011)

- 1) Exempt (Salaried) Full-Time Employees. This classification includes all Elected Officials and department heads appointment by the County Board called "Appointed Officials," and may include professional, supervisory or administrative personnel. Exempt employees are exempt from the overtime provisions of the Fair Labor Standards Act. Exempt employees are compensated for the performance of a job rather than by the hours worked and, therefore, are not paid overtime for time worked in excess of 40 hours per week. Reasonable overtime can be normal and expected for exempt positions. Exempt employees are paid at a fixed salary rate with the expectation that the workload will dictate the number of hours worked with the work week defined, for the purposes of IMRF, as 40 hours. A current list of Exempt employee position is listed at the end of this section.
- 2) Non-Exempt (Hourly) Full-Time Employees. Those employees scheduled to work a minimum of thirty-five (35) hours per work week on a continuous basis. Non-Exempt Full-Time Employees are eligible for overtime pay.
- 3) Non-Exempt (Hourly) Part-Time Employees. Those employees scheduled to work less than thirty-five (35) hours per work week on a continuous basis.
- 4) Special Assignment/Temporary Professionals. Professionals and those employees hired for a specific project for a limited period of time and may include those hired to fill in for summer vacations, illnesses as well as job established for a specific period of time or for the duration of a specific assignment. Such employees are hired with the understanding that their employment is to terminate upon completion of the project or at the end of the time period. These positions may be

either full-time or part-time, as determined by the requirements of the job. Special Assignment/Temporary Professionals are not eligible for benefits.

5) Special Assignment/Temporary, Nonprofessional. Nonprofessional special assignment/temporary positions are like the special assignment/temporary professional positions, except that nonprofessionals are entitled to overtime, but not to benefits.

6) Volunteers. Those individuals who accept, on an unpaid basis, various work assignments for any department. These individuals receive no wages or benefits.

Montgomery County Exempt Positions 3/1/2008
(Amended October 2011)

- Superintendent of Buildings and Grounds
- Supervisor of Assessments
- G.I.S. Coordinator
- Information Systems Manager
- Assistant State's Attorney
- Chief Probation Officer
- Under Sheriff
- Sheriff Department Chief Deputy
- Jailer Administrator
- Captain of Communication Division -- added 10-31-13
- EMA Director
- Public Defender
- County Coordinator
- Solid Waste Inspector
- Highway Department Engineer/Superintendent
- Highway Department Road Foreman
- Highway Department Shop Foreman
- Highway Department Resident Engineer
- Recycling Coordinator
- Animal Control Warden/Manager --added 10/31/13

OVERTIME PAY
(3/1/08)

Overtime is available to Non-Exempt Full-Time Employees working in excess of a forty (40) hour work period. Beginning 3/1/2008, employees will not be eligible for compensatory time for hours worked in excess of 40 hours in any work period. Work performed in addition to 40 hours in any work period will be paid in overtime as outlined below. Any accrued compensatory time earned up to 3/1/2008 will remain on the employee's records to be used in the same manner as the previous policy allowed.

Non-Exempt Full-Time Employees, other than union personnel bound by contract, shall be entitled to overtime payment at the rate of one and one-half (1-1/2) times the regular rate of pay for all hours worked in a work period in excess of forty (40) hours.

All overtime work must have prior authorization by the employee's Elected Official or Department Head and be reflected on an overtime justification form signed by the person authorizing the overtime.

Montgomery County Resolution No. 14-1

**RESOLUTION FOR PARTICIPATION IN
STATE OF ILLINOIS
FEDERAL SURPLUS PROPERTY PROGRAM**

**County of Montgomery,
STATE OF ILLINOIS**

WHEREAS, the County of Montgomery has limited fiscal resources available for the procurement of heavy-duty construction equipment, vehicles, commodities, and other property; and

WHEREAS, the State of Illinois' Federal Surplus Property Program offers a variety of surplus property at approximately 5-25 percent of the acquisition value, effectively reducing program costs by acquiring items that have been used to their life expectancy or property that must be replaced for safety or economic reasons; and

WHEREAS, the County of Montgomery agrees to the following terms and conditions: to use the surplus property only in the official program which it represents; and upon receipt, agrees to place the surplus property into use within one year; and it agrees that the property shall be used for a period of one year (certain items, eighteen months); that it agrees it will not sell, loan, trade or tear down the property without written consent from the State of Illinois; and

WHEREAS, the County of Montgomery understands that surplus property must be used in an authorized program and that personal use or non-use of surplus property is not allowed;

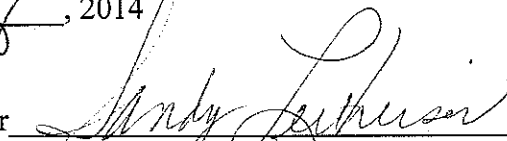
THEREFORE, WE THE ELECTED OFFICIALS of the County of Montgomery do hereby consent and decree that the County of Montgomery is authorized to participate in the State of Illinois Federal Surplus Property Program.

County Board Chairman


Roy Hertel

Subscribed and sworn to me this 14 day of January, 2014

County Clerk & Recorder


Sandy Leitheiser

Montgomery County Wellness Program 2014

| Location | Individual Annual Membership | County Pays 60% | Employee Pays 40% | Each Paycheck Deduction |
|----------------|------------------------------|-----------------|-------------------|-------------------------|
| Fusion Fitness | \$408.00 | \$244.80 | \$163.20 | \$6.80 |
| Snap Fitness | \$ 359.40 + \$20 Entry card | \$235.64 | \$143.76 | \$5.99 |

| Location | FAMILY Annual Membership | County Pays 60% | Employee Pays 40% | Each Paycheck Deduction |
|----------------|----------------------------|-----------------|-------------------|-------------------------|
| Fusion Fitness | \$588.00 | \$352.80 | \$235.20 | \$9.80 |
| Snap Fitness | \$479.40 + \$20 Entry Card | \$307.64 | \$191.76 | \$7.99 |

| Location | ADULT COUPLE MEMBERSHIP | County Pays 60% | Employee Pays 40% | Each Paycheck Deduction |
|----------------|-------------------------|-----------------|-------------------|-------------------------|
| Fusion Fitness | \$528.00 | \$316.80 | \$211.20 | \$8.80 |

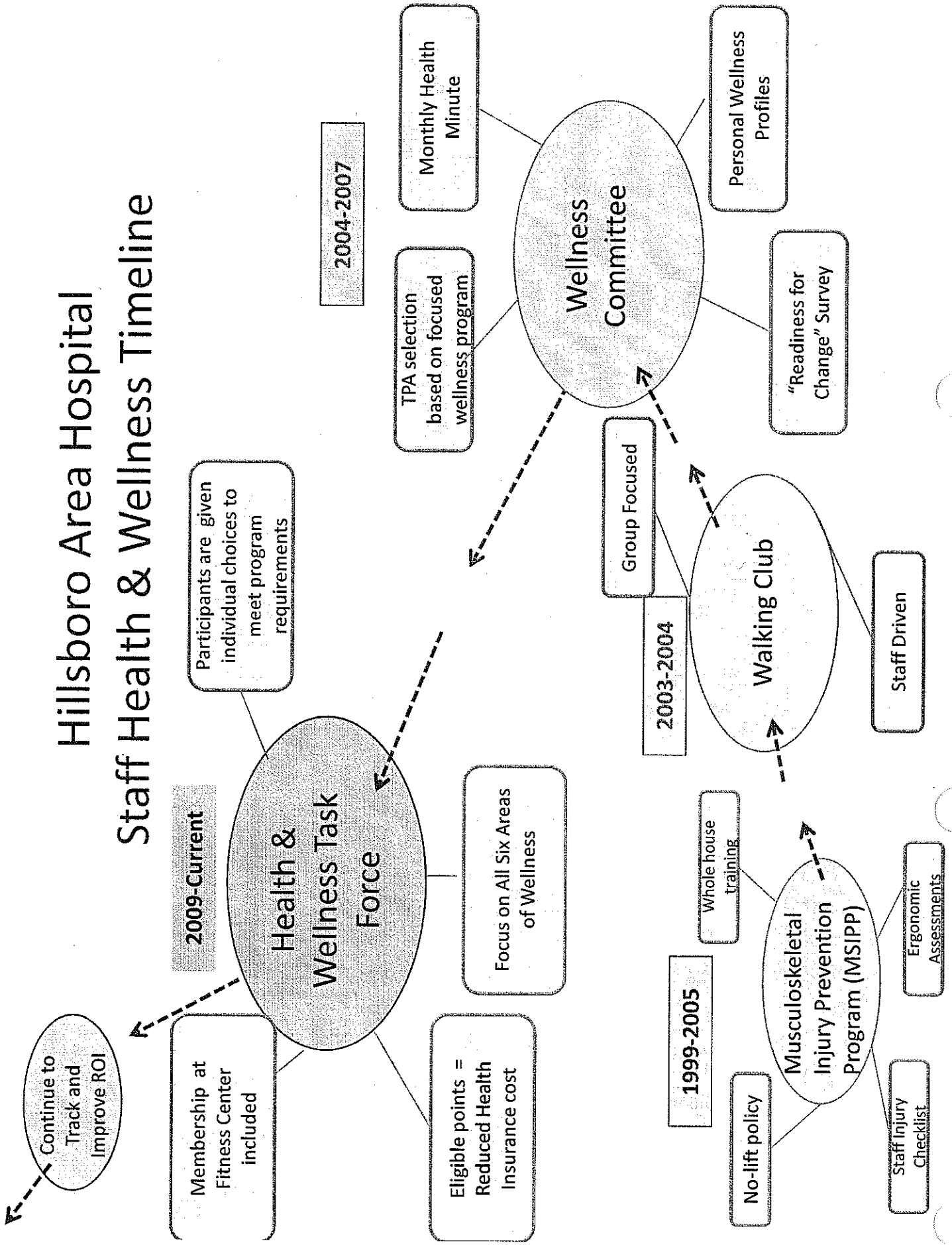
| Location | Individual Senior (60 Years) MEMBERSHIP | County Pays 60% | Employee Pays 40% | Each Paycheck Deduction |
|----------------|---|-----------------|-------------------|-------------------------|
| Fusion Fitness | \$384.00 | \$230.40 | \$153.60 | \$6.40 |

Each Fusion membership includes complete blood work screening and fitness assessment. The County will pay \$35 for blood work screening through HAH for Snap membership. Each participating employee will be required to complete blood work screening during the Fusion Health Fair in May, 2014. Each employee will sign a 1-year commitment letter to participate in the County's Wellness Program. Each employee will be required to have a minimum of 30 recorded sessions each quarter; of which at least 20 must be recorded at either Fusion or Snap if an employee does not complete 30 sessions/20 at Fusion or Snap in a quarter, that employee will be allowed one more Quarters to meet the minimum standards of attendance.

If an employee does not meet the minimum number of sessions attended for 2 quarters, that employee will no longer have the County subsidy applied towards membership for the remainder of a 12-month period.

Part time County employees, including County Board Members, will be allowed to participate in the program; however, membership will not be subsidized by the County and 100% of membership dues will be deducted from participating employees' pay for this class of employee.

Hillsboro Area Hospital Staff Health & Wellness Timeline



Continue to Track and Improve ROI

Membership at Fitness Center included

Eligible points = Reduced Health Insurance cost

Focus on All Six Areas of Wellness

2009-Current

Participants are given individual choices to meet program requirements

Health & Wellness Task Force

1999-2005

No-lift policy

Musculoskeletal Injury Prevention Program (MSIPP)

Whole house training

Staff Injury Checklist

Ergonomic Assessments

2003-2004

Walking Club

Group Focused

Staff Driven

2004-2007

TPA selection based on focused wellness program

Monthly Health Minute

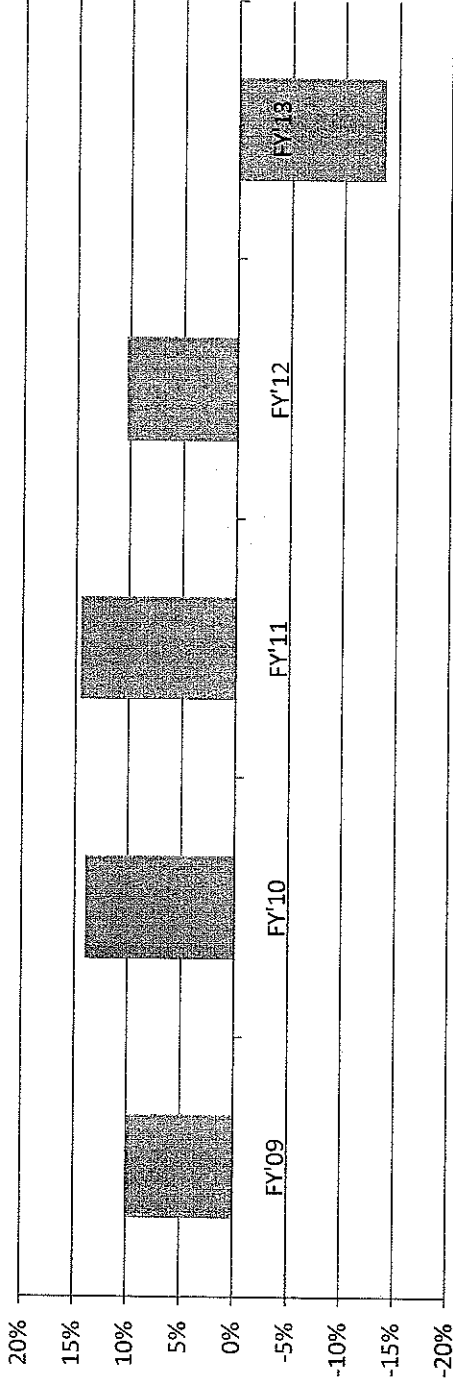
Wellness Committee

Personal Wellness Profiles

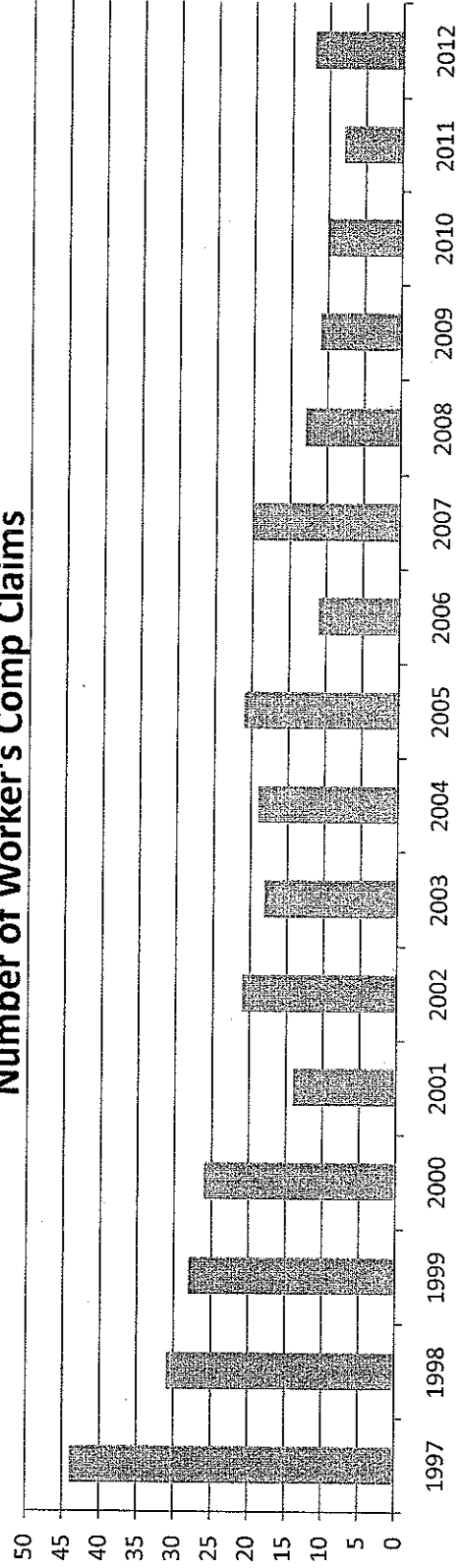
"Readiness for Change" Survey

LET'S DIG INTO SOME DETAILS

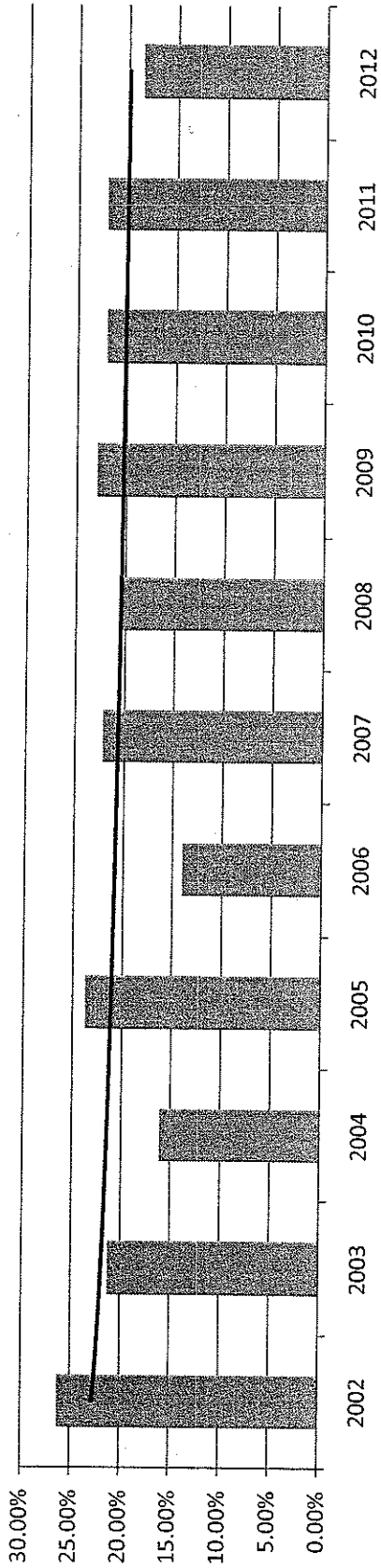
Hillsboro Area Hospital
Annual Health Insurance TPA/ Reinsurance Cost



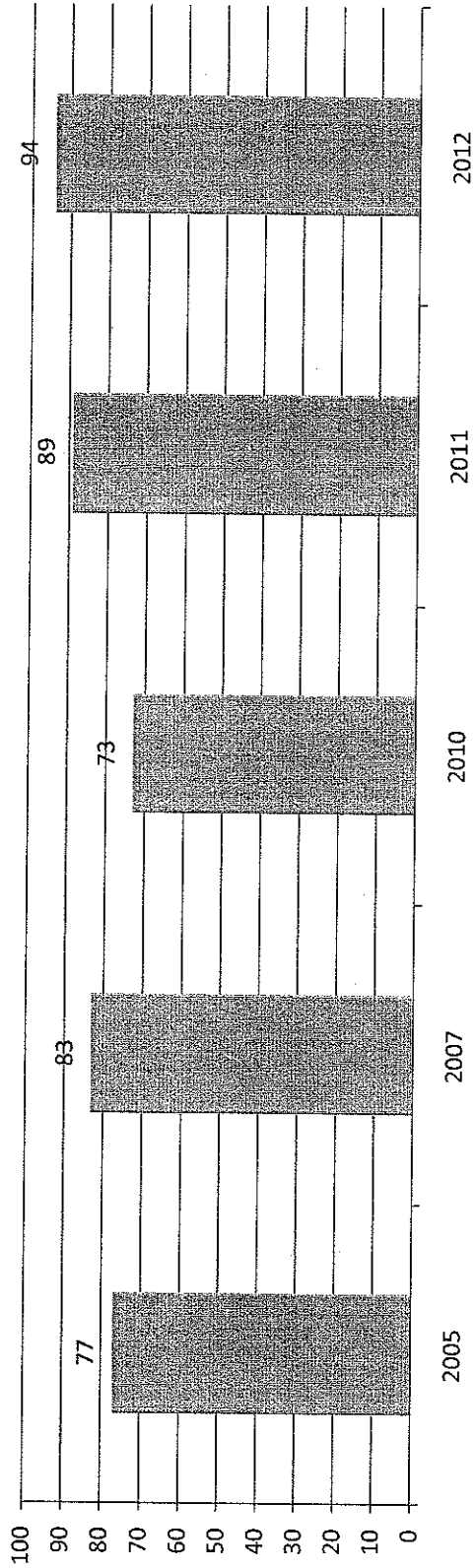
Hillsboro Area Hospital
Number of Worker's Comp Claims

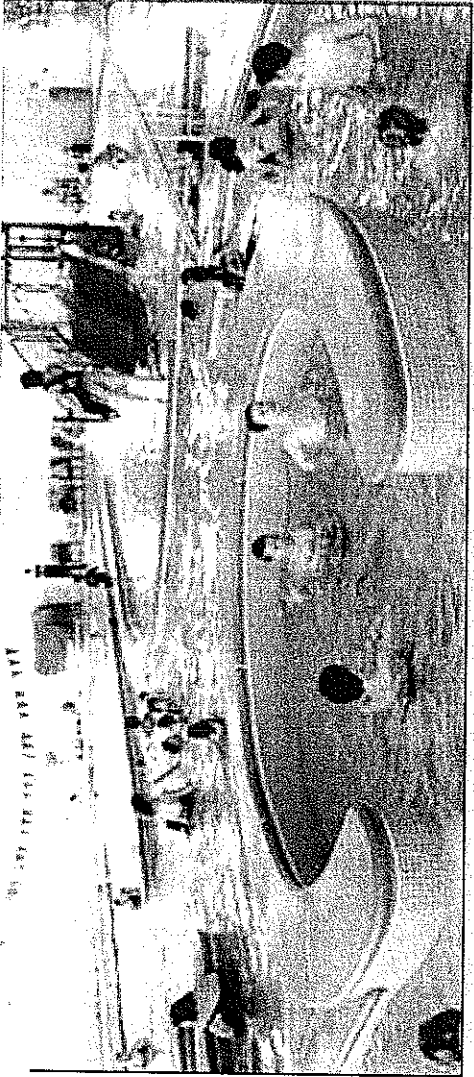


Hillsboro Area Hospital Annual Turnover %

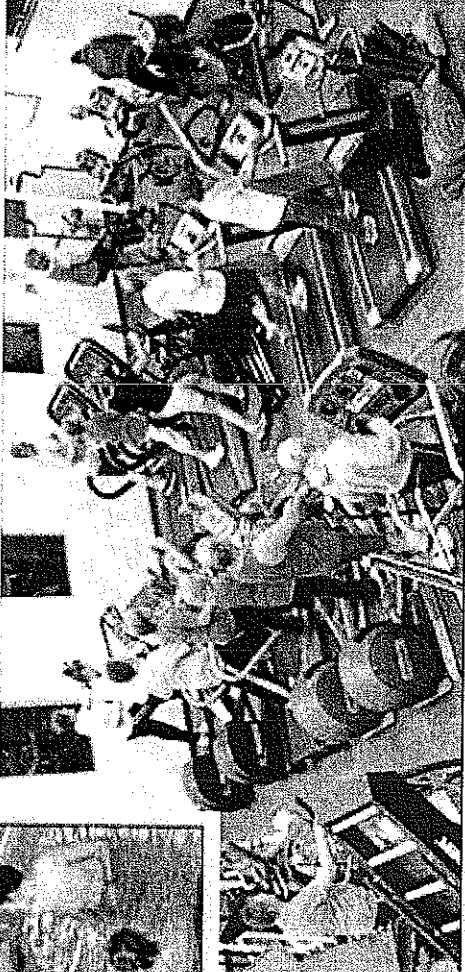


Hillsboro Area Hospital Staff Satisfaction Percentile Ranking





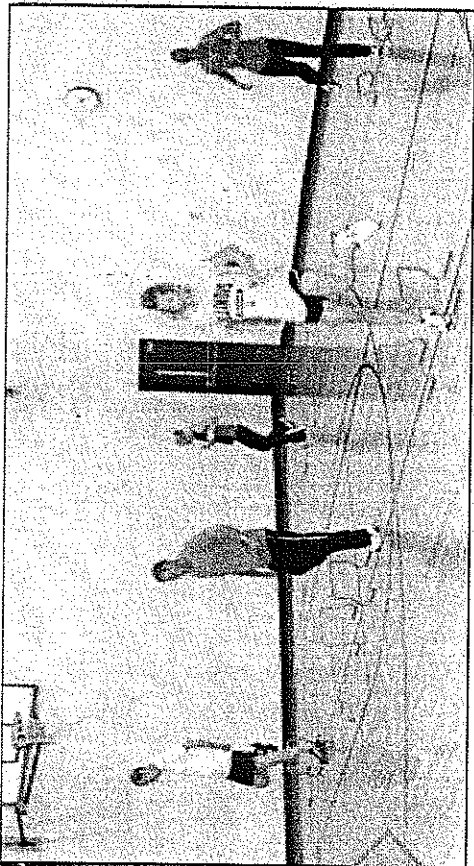
Indoor aquatics facility



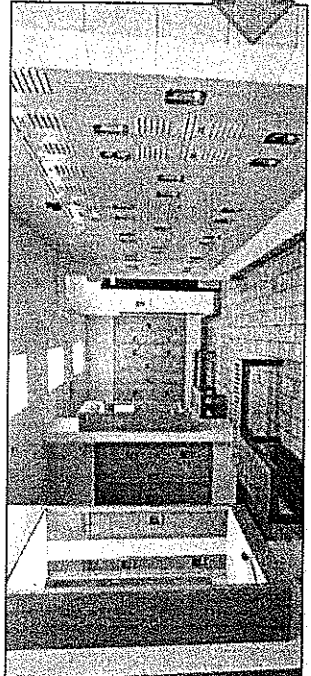
Cardio/Fitness room



Elevated Walking Track



Multi-Purpose Gymnasium



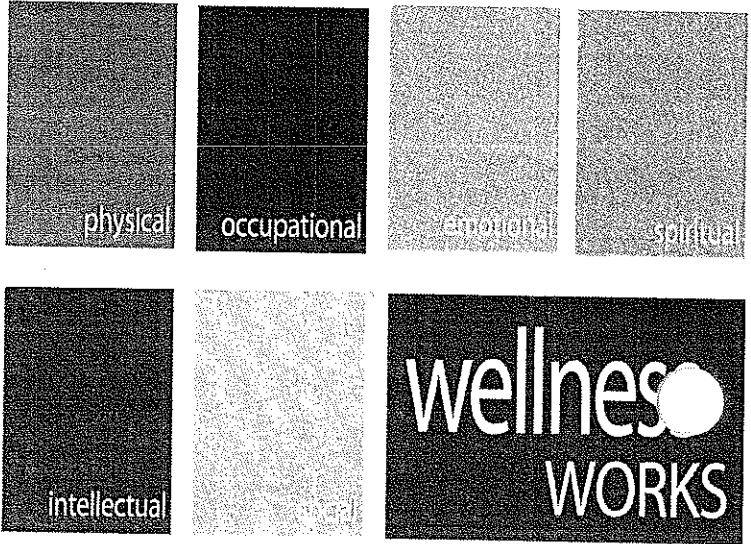
Locker Rooms



MONTGOMERY COUNTY WORKPLACE WELLNESS PROGRAM

Why Workplace Wellness?

- To encourage and support healthy lifestyles while providing tools and resources to staff and their families to lead healthy lives
- To educate staff on self-care for them and their families
- To reduce absenteeism
- To create a culture change that promotes healthy living
- To improve staff productivity
- To let staff know you care about them and are offering them a great opportunity.
- To improve employee satisfaction



Why Fusion?

- Experience in coordinating a Workplace Wellness program on a large scale
- Program successes and failures discovered over last 5 years
- Facility, equipment, personnel and resources to implement this program
- Participant surveys to generate feedback

Current Program Feedback:

- Majority of WPW participants are married females with children in the home.
- Previous programs had specific requirements for participants to complete each year which resulted in participants feeling the program was too strict, too much focus on fitness and not wellness, not accommodating for various shifts, and not individualized.
- In 2013, by implementing the points program gives participants a chance to offer a variety of activities for all health/fitness levels, employee shifts, and home location. In addition, this is a more individualized approach for participants to succeed and reward the healthy approaches they take while away from work.
- Currently 90 employees participating in the 2013 program which rewards them with a free family membership to Fusion and a discount on health insurance.

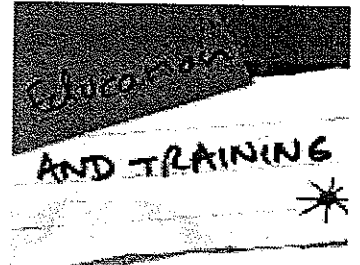




MONTGOMERY COUNTY WORKPLACE WELLNESS PROGRAM

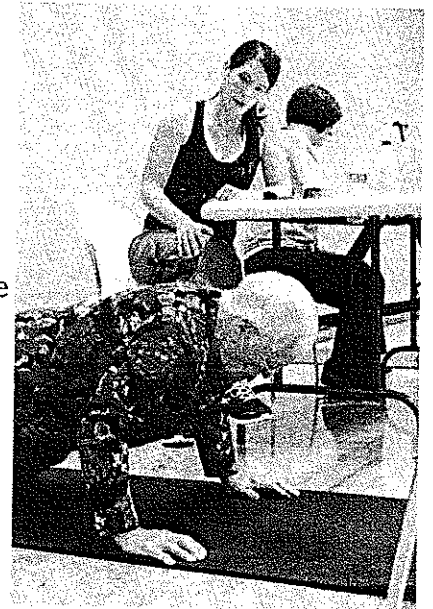
Lessons Learned

- Employees resistant to change
- Employees like choices, not strict requirements where they feel forced or punished
- Wellness Committee is important/ Potential collaboration with insurance company is a plus
- Health awareness and knowledge improves
- Employee satisfaction improves



Membership Cost/Programs

- Option #1 - Membership Discount - Montgomery County Employees
 - Corporate Rate - 25 Person Minimum
- Option #2 - Membership Discount + Steps to Wellness Program -
 - Assessments
 - Blood Work/ Blood Pressure Checks
 - In-services/Competitions/Activities
 - Health Risk Assessment
 - Points System Management
 - Smoking Cessation
 - Injury Prevent Program - Workman's Comp
 - Committee in Workplace/Insurance Company Correspondence
- Option #3 - Rock Body Program
 - 8 week Weight Management - 2 meeting per week
 - 25 Visit Punch Card to Fusion
 - Orientation/Assessments/Goal Setting/Weekly Weigh-Ins
 - Reduced Rates to Spouses





Montgomery County Workplace Wellness Programs

OPTION #1

Membership Rates (Minimum 25 Members)

Family Membership

Current Rate
Corporate Rate -9% Discount

Adult Membership

Current Rate \$505/yr
Corporate Rate -9% Discount \$459/yr

OPTION #2

Family Membership

Current Rate
Corporate Rate -9% Discount

Membership Rates

Adult Membership

Current Rate \$505/yr
Corporate Rate -9% Discount \$459/yr

Steps to Wellness (50 Employees) \$10,000

- Assessments - 2 per year Fusion/Workplace
- Blood Work - 1 time/yr - HAH
- Health Education In-Services - 5 per year - Workplace
- Blood Pressure Checks - 2 times/yr - Workplace Smoking Cessation
- Competitions/Activities at Workplace - 6 per year
- Health Risk Assessment - Online
- Point System Management

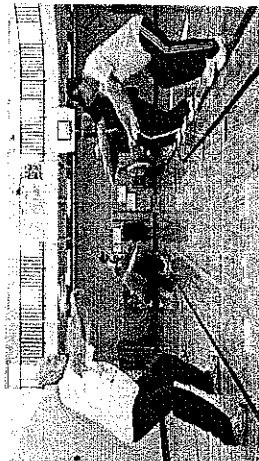
- Workplace Wellness Committee Coordination - Workplace
- Injury Prevention Program - Workman's Comp



OPTION #3

Rock Body Program \$200/person - 8 weeks

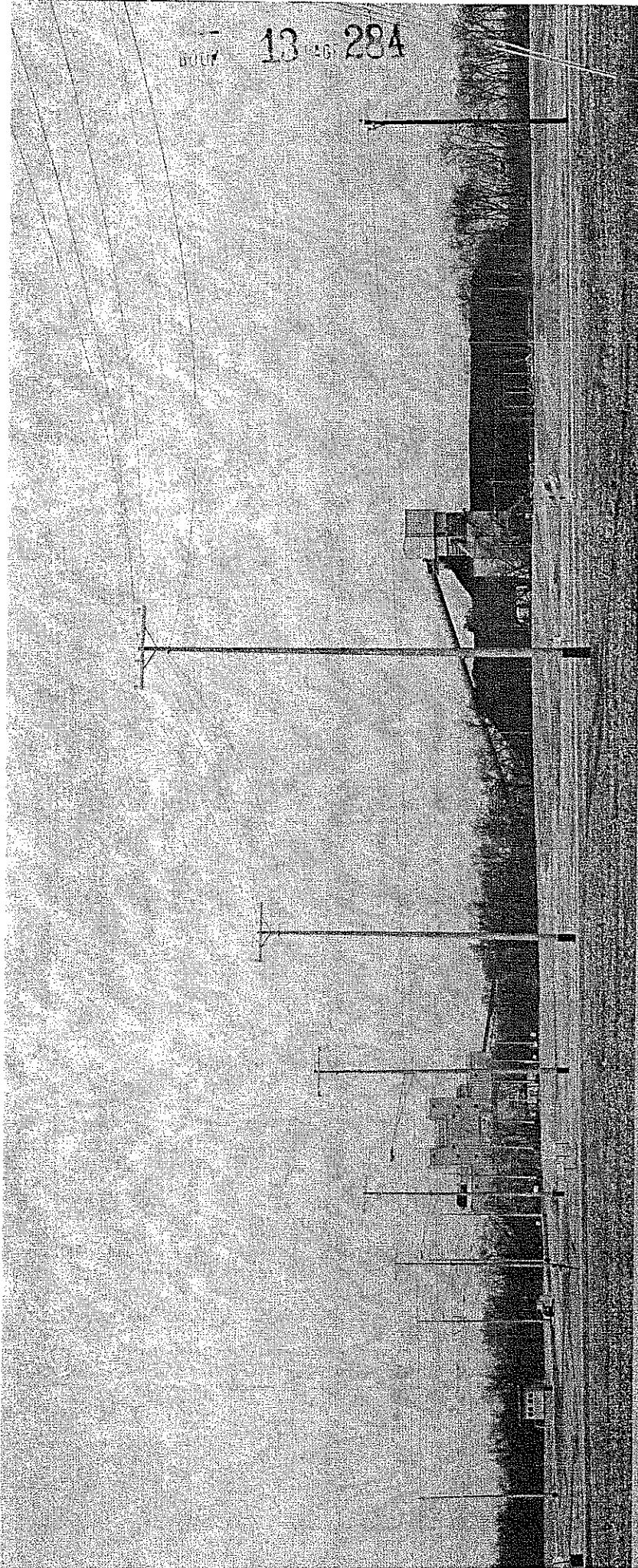
- 8 Week Weight Management Program
- 25 Visit Punch Card to Fusion
- 2 1-Hour Group Meetings a Week
- Orientation/Assessments/Goal Setting/Weekly Weigh-ins
- \$50 - 25 Visit Punch Card for Spouses



Long Term Improvement

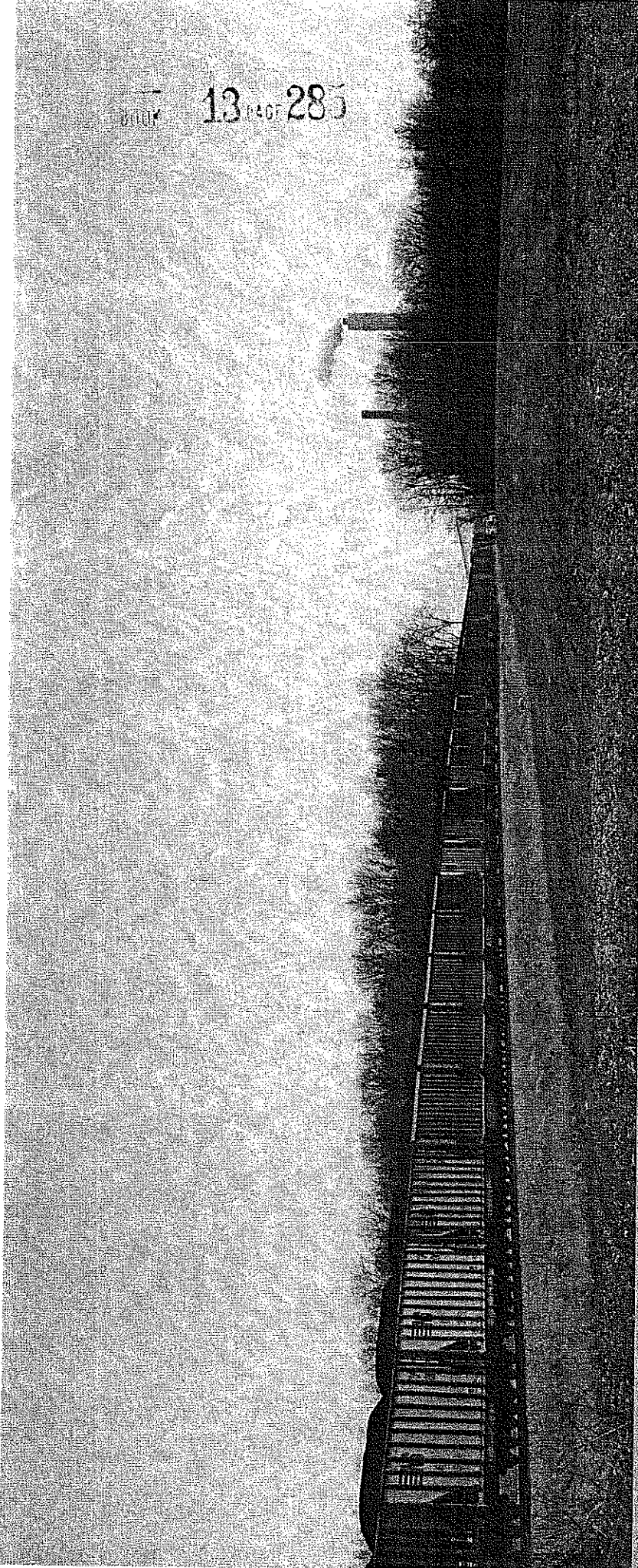
DO YOU SEE WHAT I SEE?



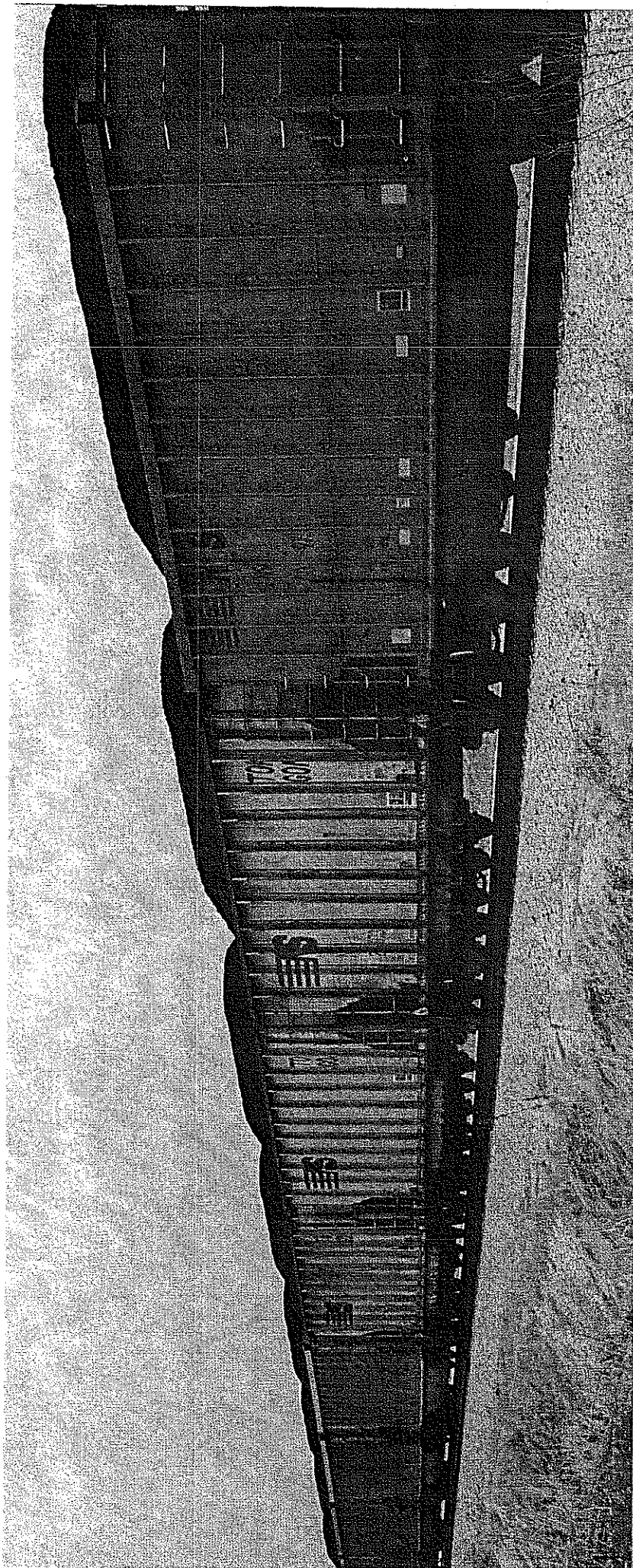


13 284

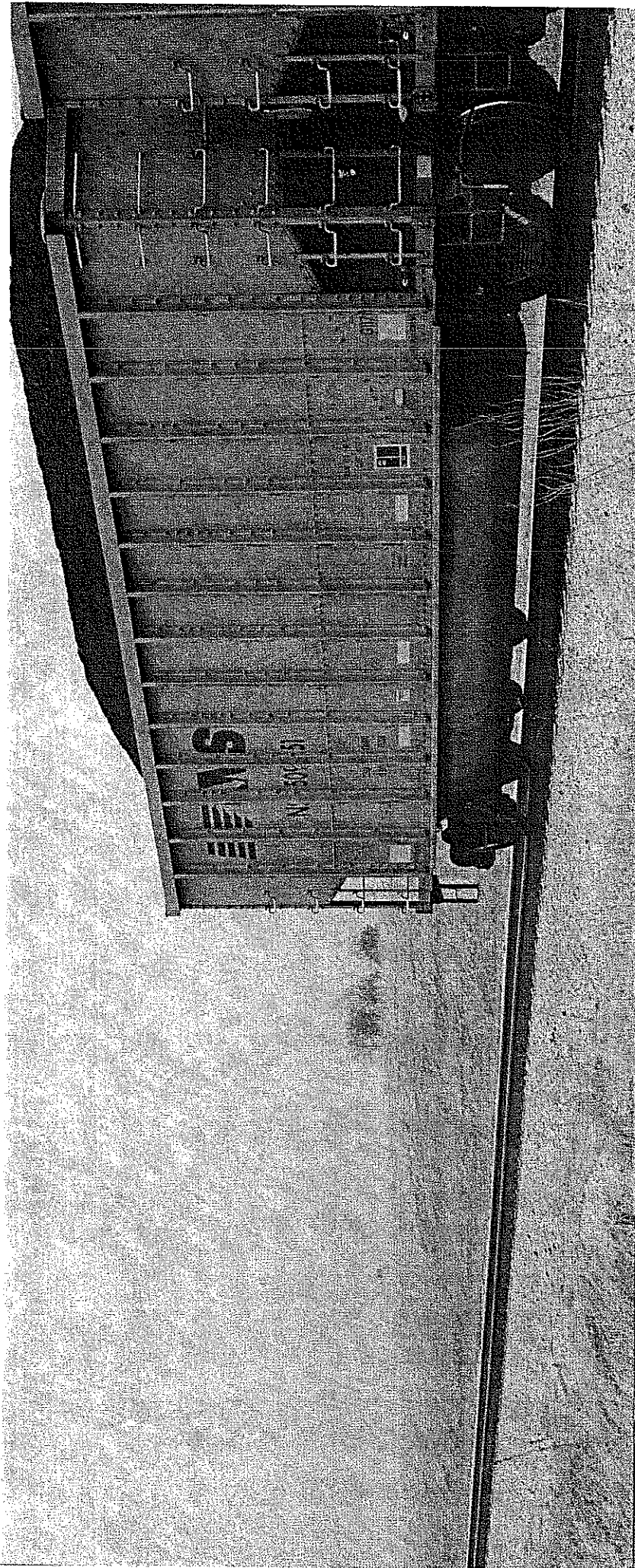
We all know the Only time we See the Coal is on a train
Either waiting to head out of the county or on its way.



What do we do when

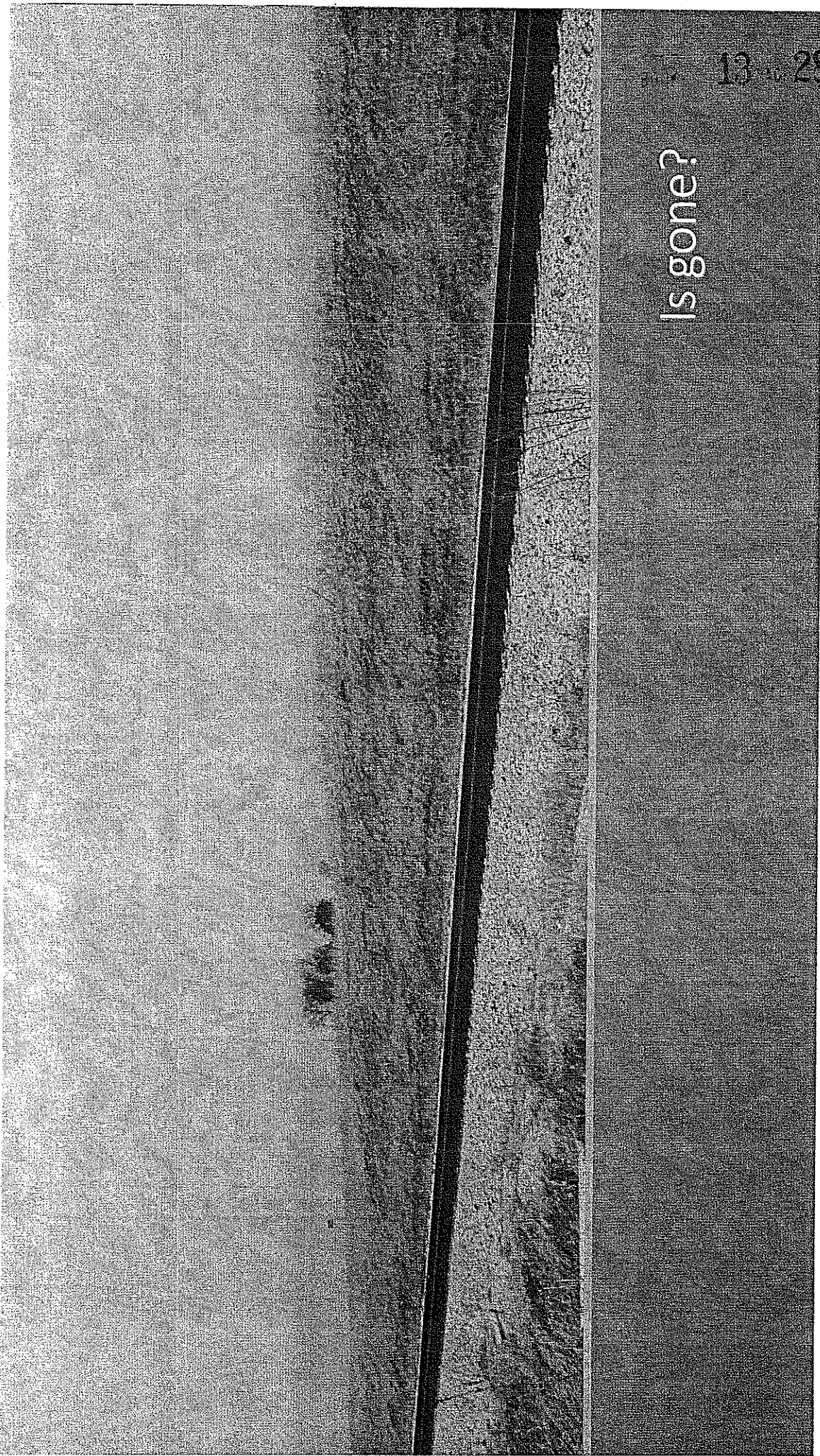


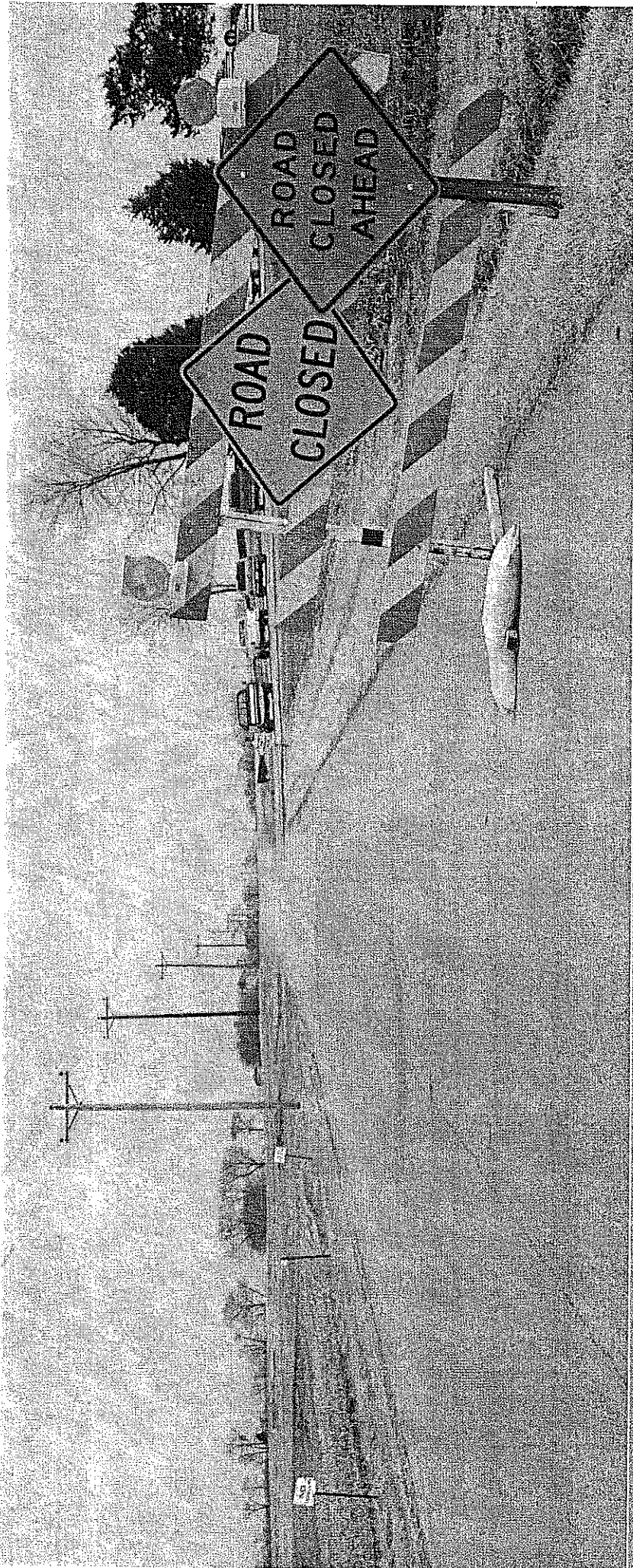
The Last



Coal Car

Is gone?





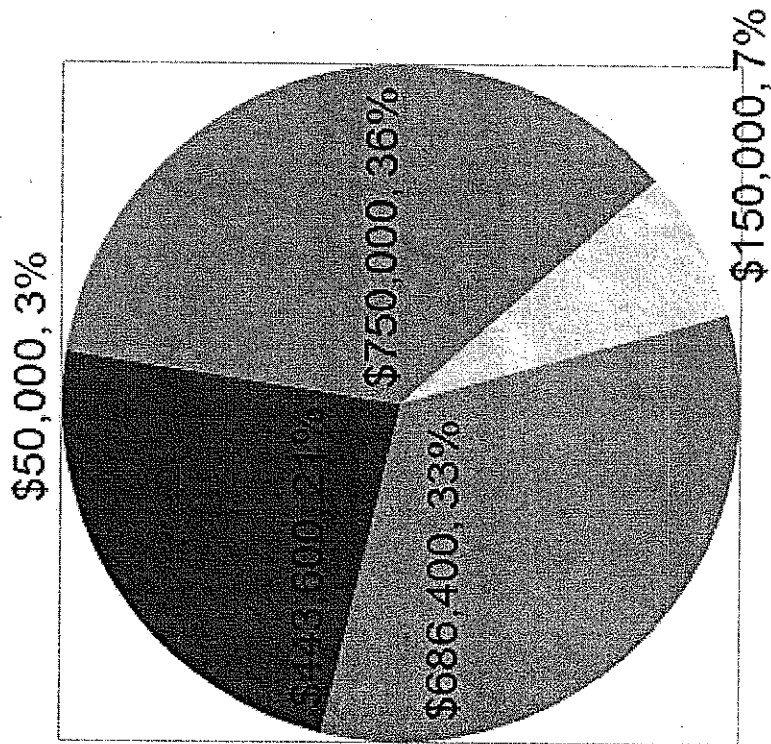
(This is 9th Avenue – the *first* road that has been undermined.)

What are We Committed To? Our Budget.

| | | | |
|---|-------------------------|-------------|-------------------------------|
| Coal Royalties Revenues (Pg 16) | Acct 375-375-420.003 | \$2,080,000 | |
| Coal Royalties Expenses (Pg 56) | | | Percent of Royalties Budgeted |
| Reserve for Contingencies | 375-375-540.001 | \$50,000 | 2.40% |
| Transfer Out- General Fund | 375-375-540.031 | \$750,000 | 36.06% |
| Capital Outlay (> \$5,000) | 375-375-560.005 | \$150,000 | 7.21% |
| Total Coal Royalties | | \$950,000 | 45.67% |
| Long Term Improvement Fund | | | Percent of Royalties Budgeted |
| FY 14 Budgeted Revenue | | \$2,080,000 | |
| Estimated FY14 Commitment to LT Imp. Fund | | \$686,400 | 33.00% |
| Total Committed Coal Royalties | | \$1,636,400 | |
| Total Uncommitted Coal Royalties | | \$443,600 | 21.33% |

Budget

Use of Coal Royalties 2014



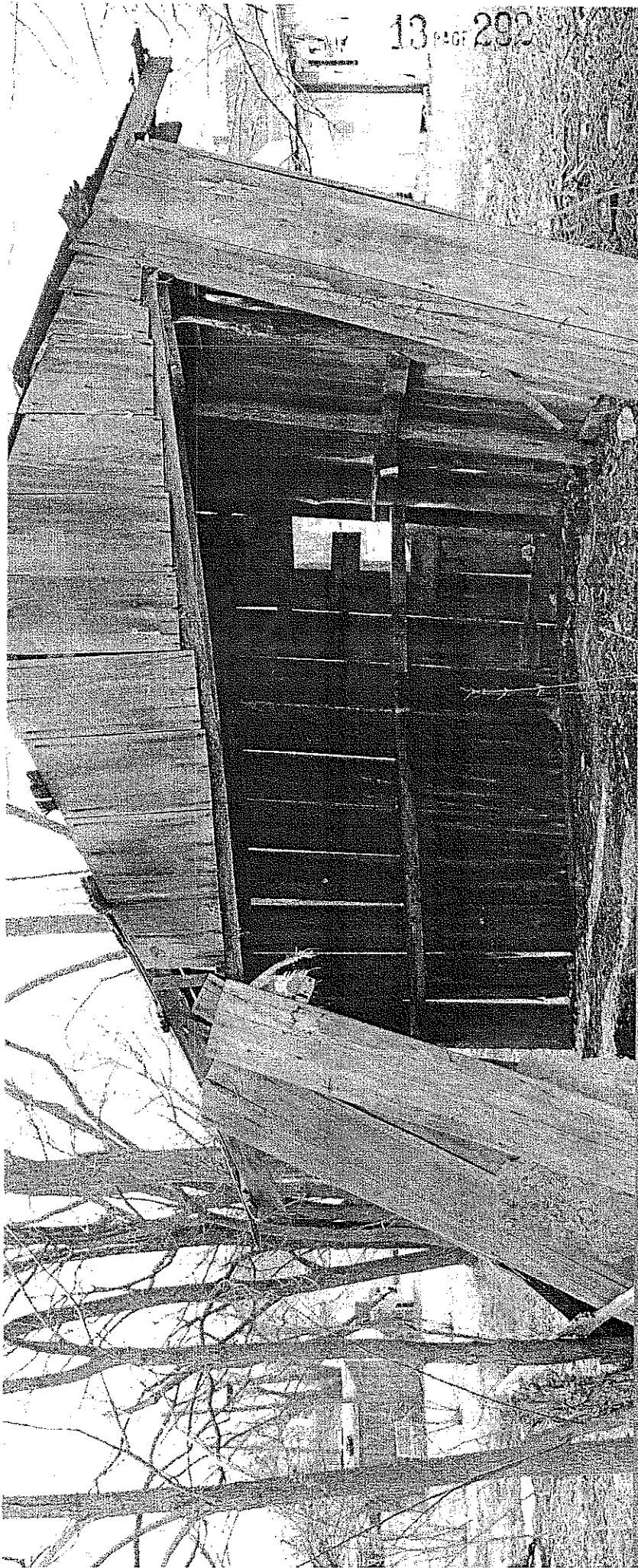
■ Reserve for Contingencies 375-375-540.001

■ Transfer Out- General Fund 375-375-540.031

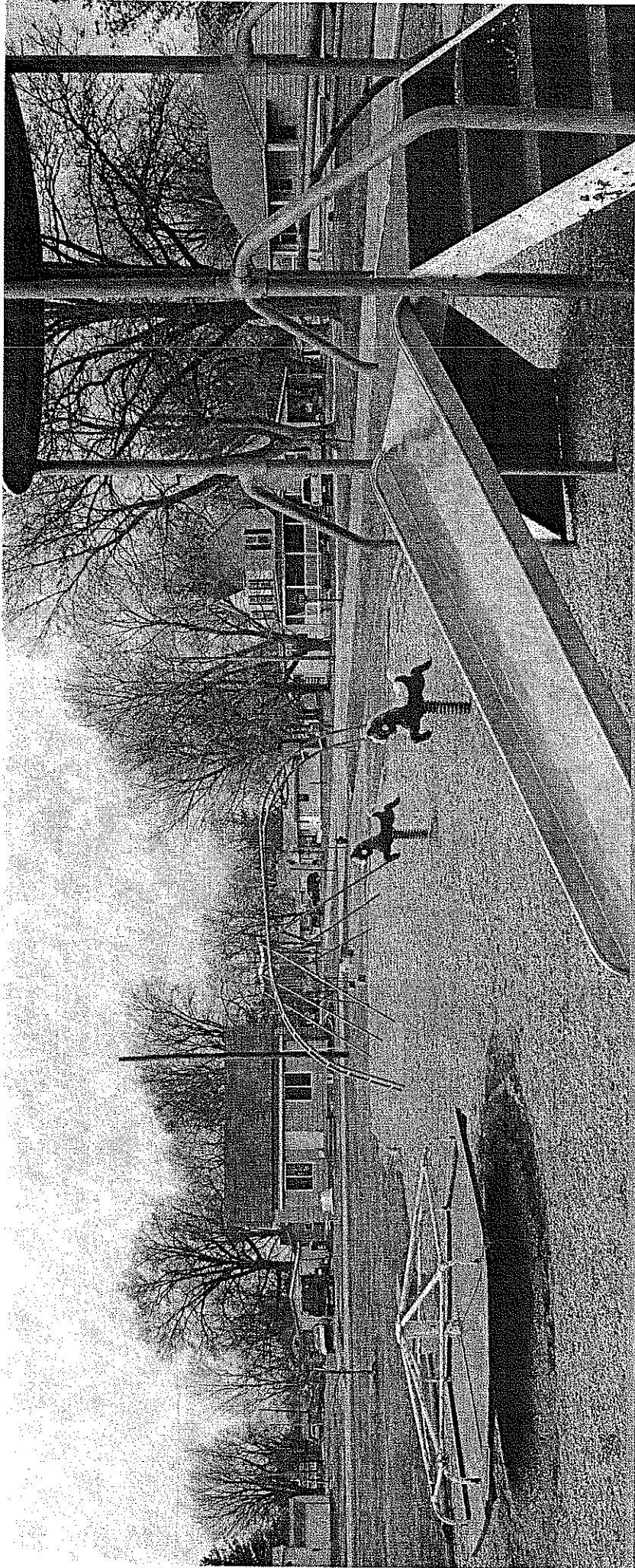
■ Capital Outlay (> \$5,000) 375-375-560.005

■ Commitment to Long Term Improvement Fund

■ Uncommitted Coal Royalties



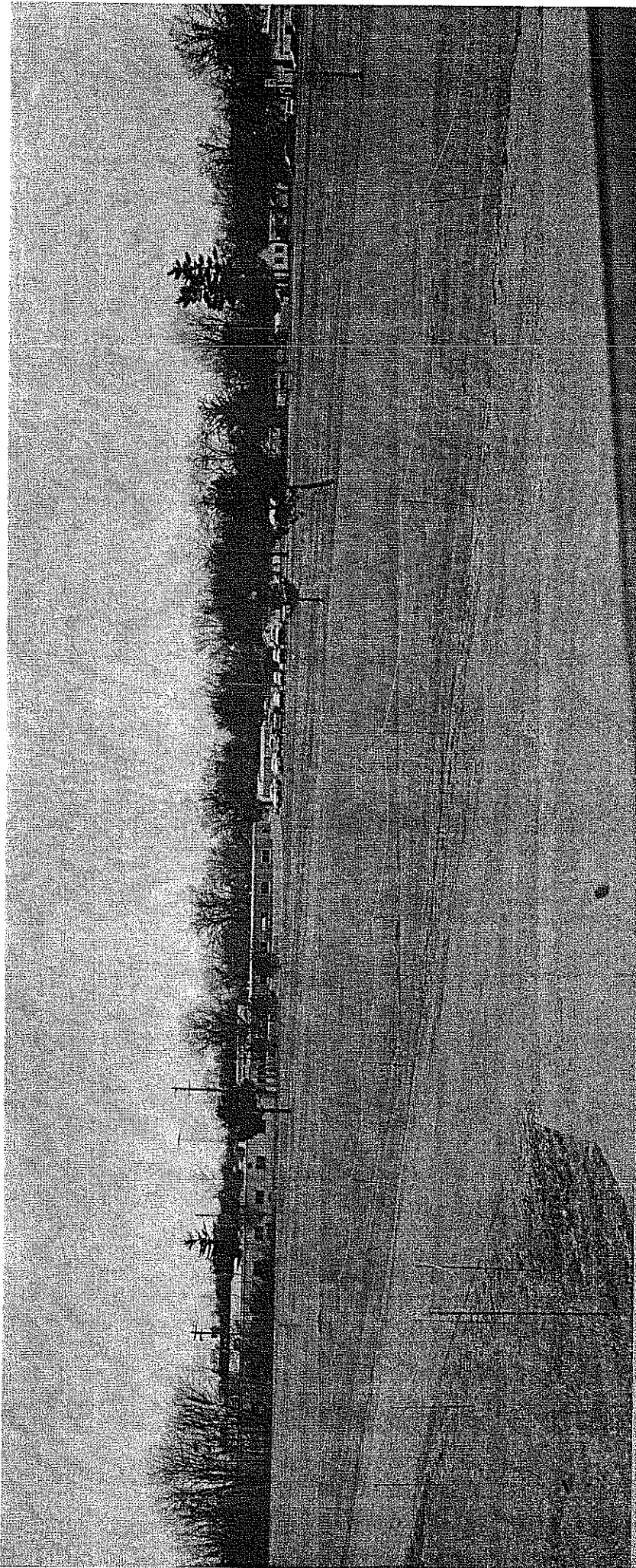
Do we see the same things?



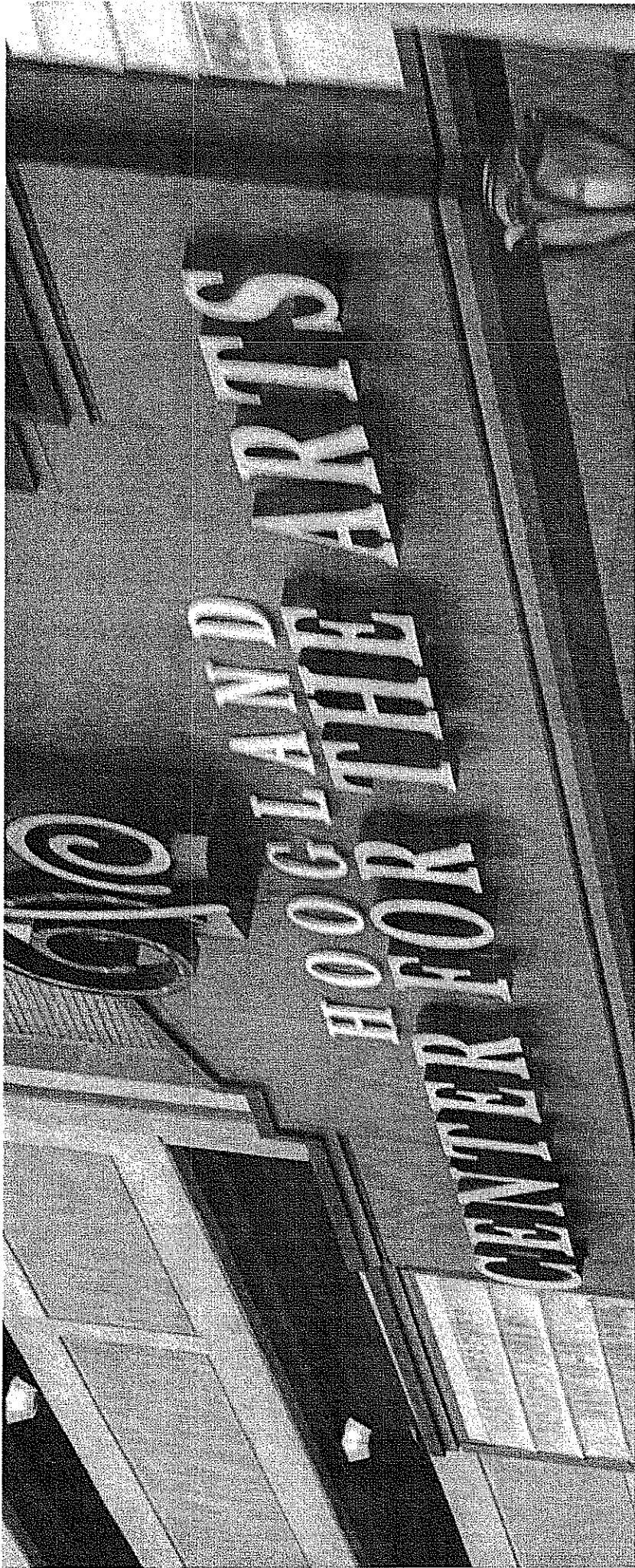
In Upgrading Existing Recreational Amenities?



Match Community or Organization Funds to Upgrade Amenities

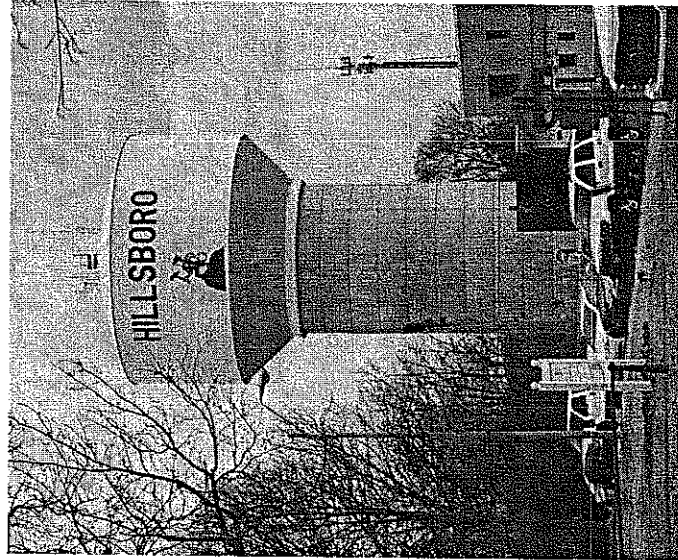
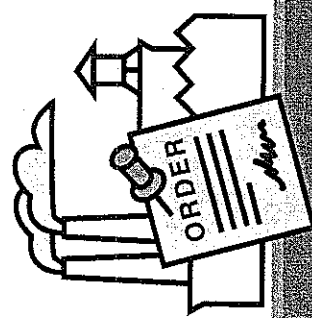
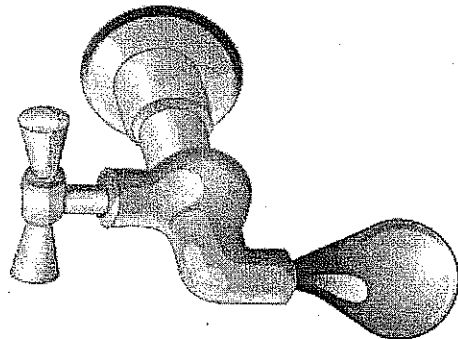
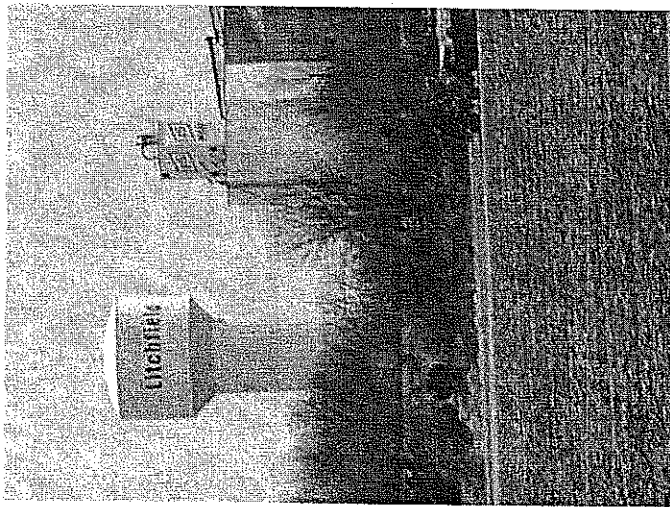


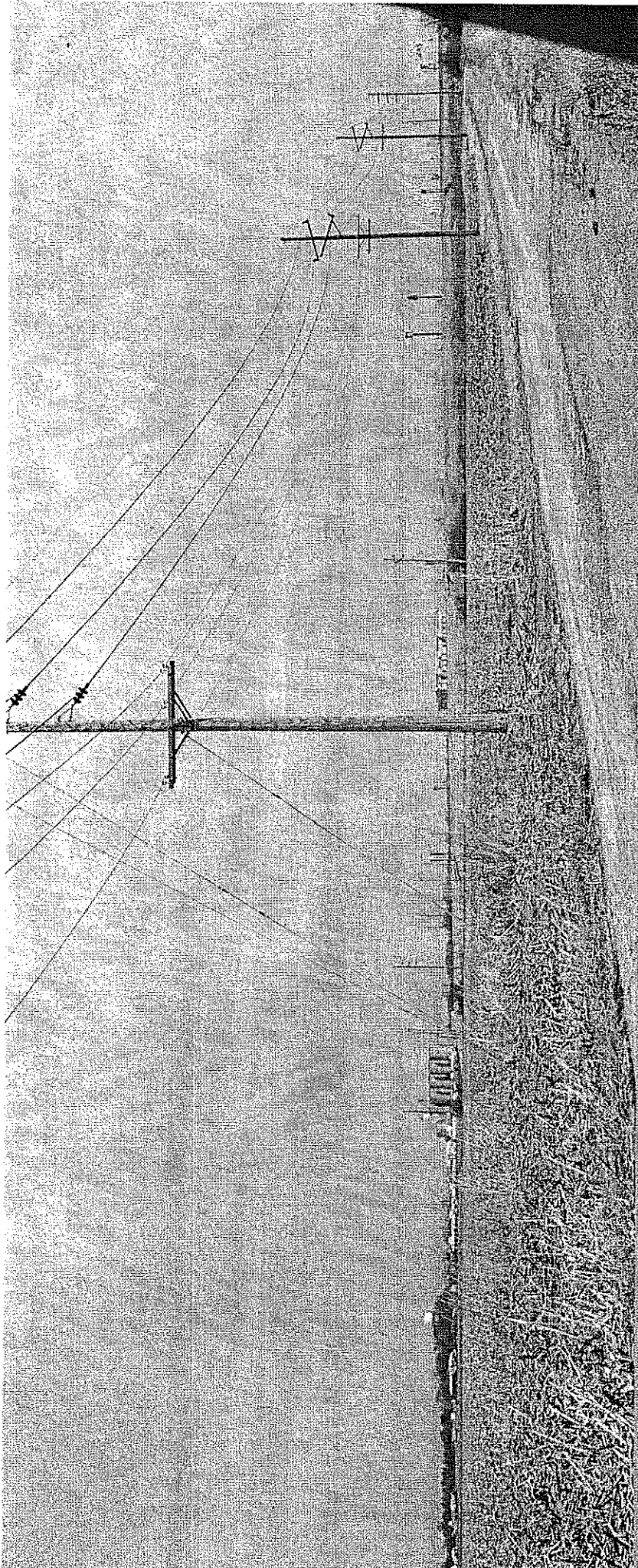
In Adding Amenities?



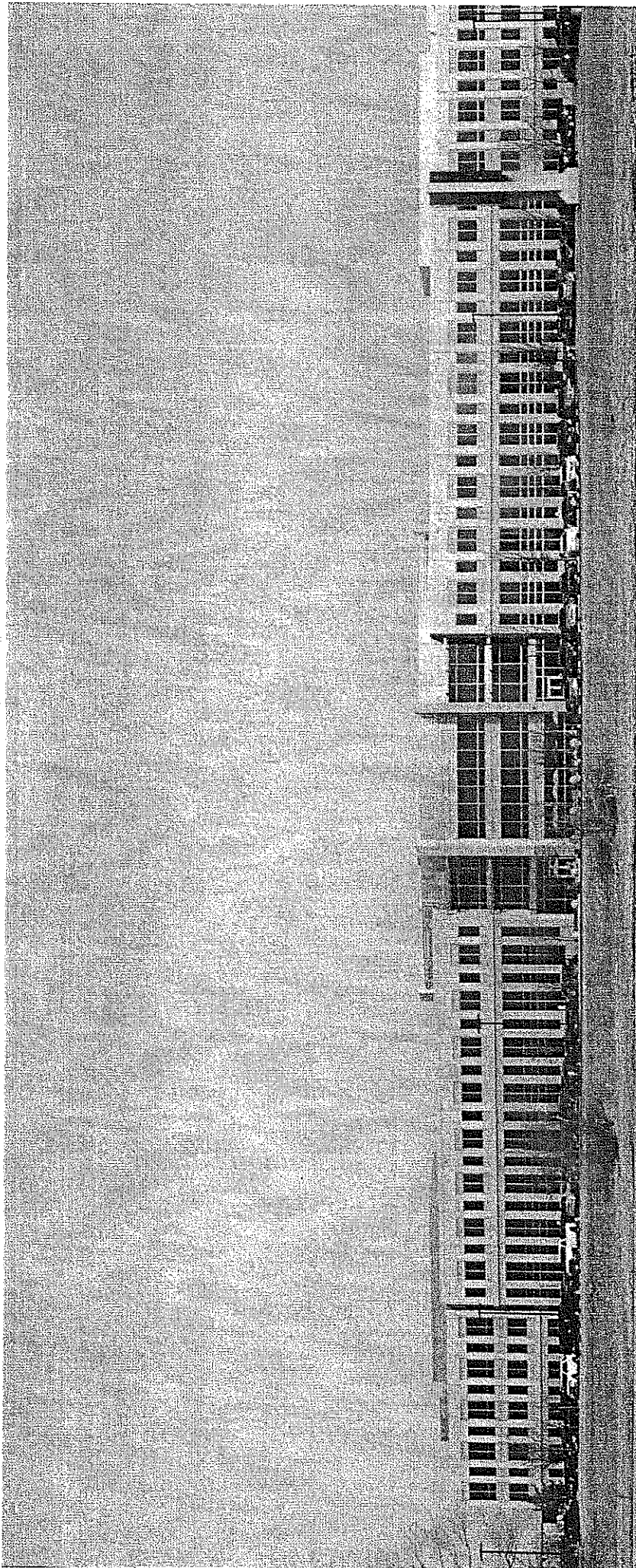
Fine and Applied Arts – Training, Performance, Studio
Rental, Conferences and Special Events

Shared Resources? Like Water?

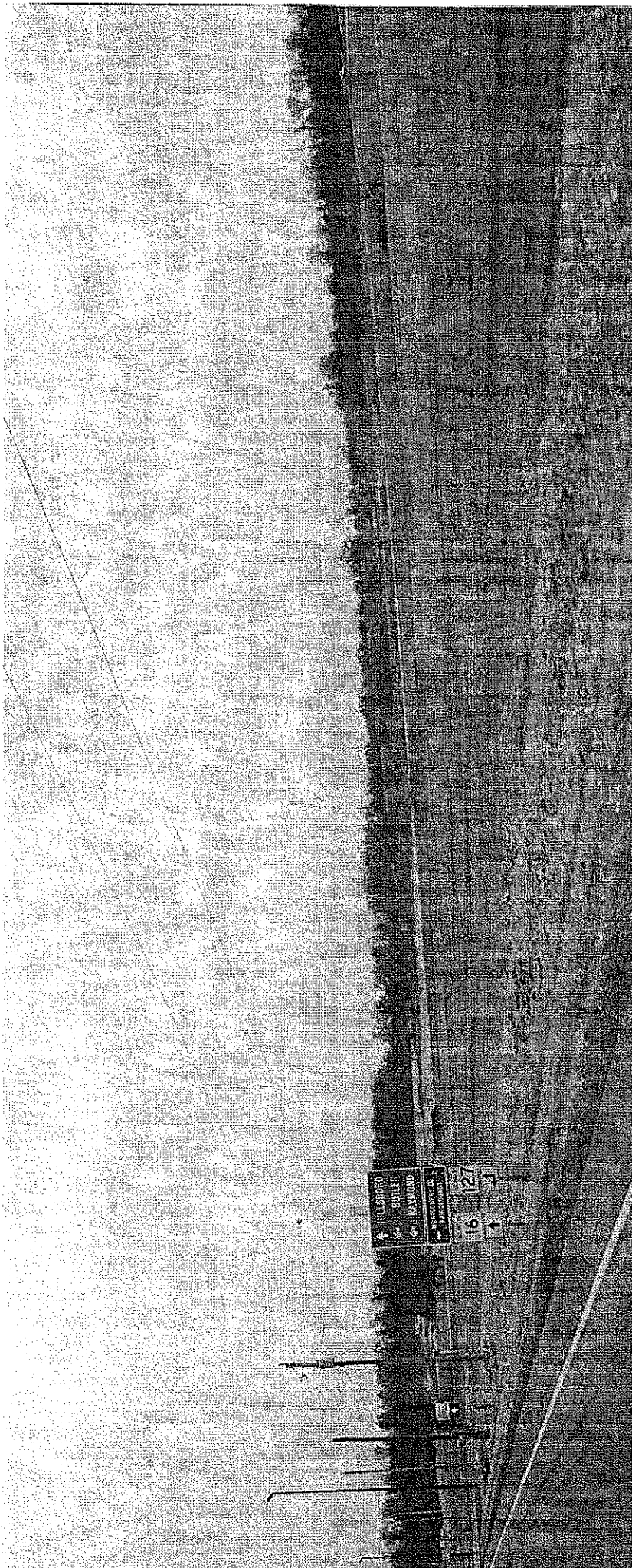




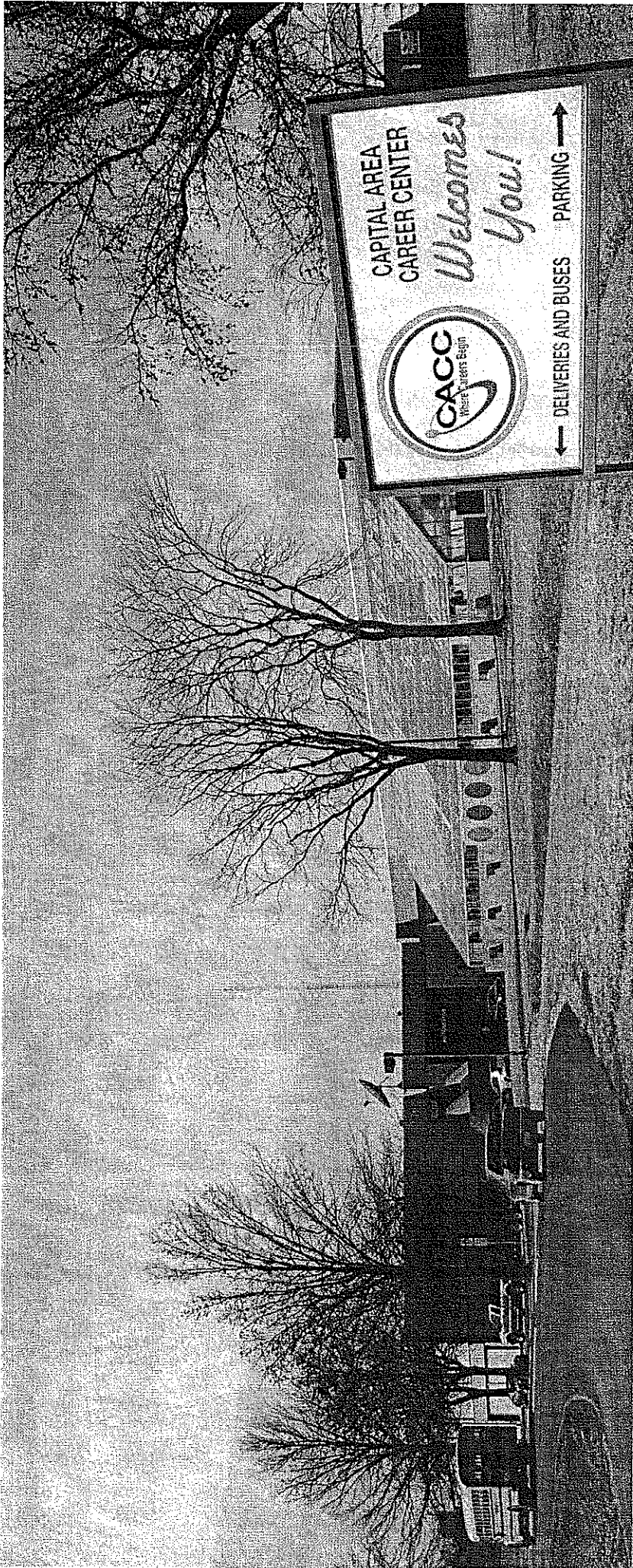
In Business Development? (AKA Jobs)



Financial, Insurance, Technology-Driven Data Centers



In Workforce Development?

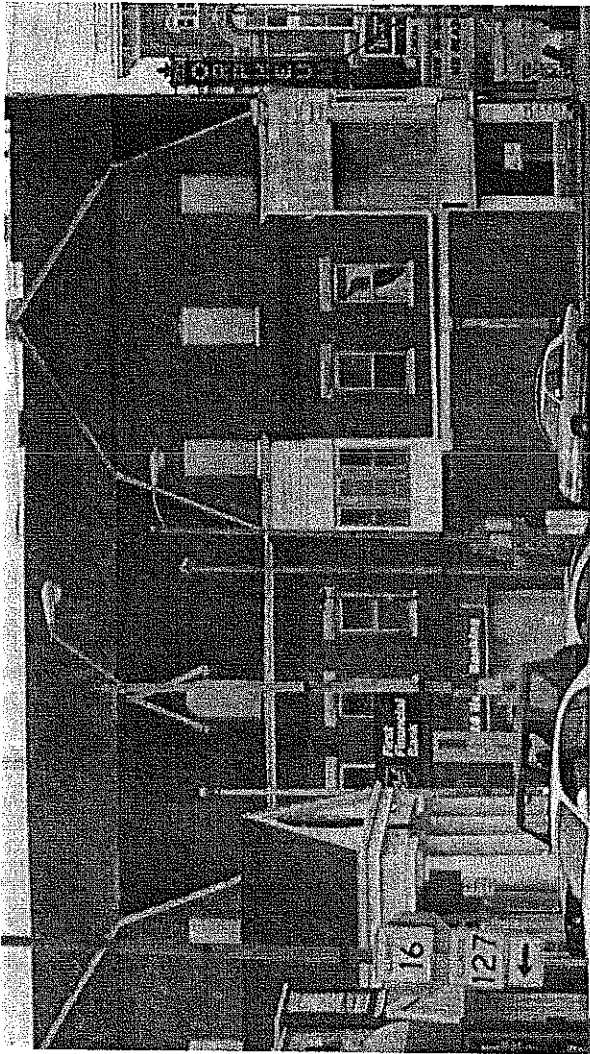


Vocational Center is One of MANY Options

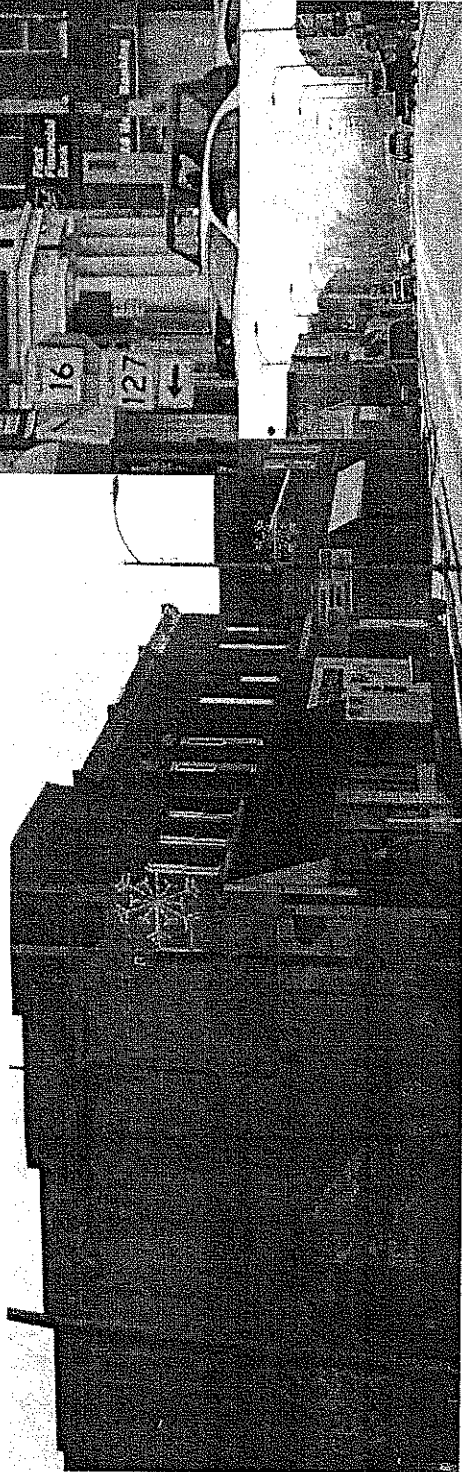
Learning – Through Our Hands as well as our Heads



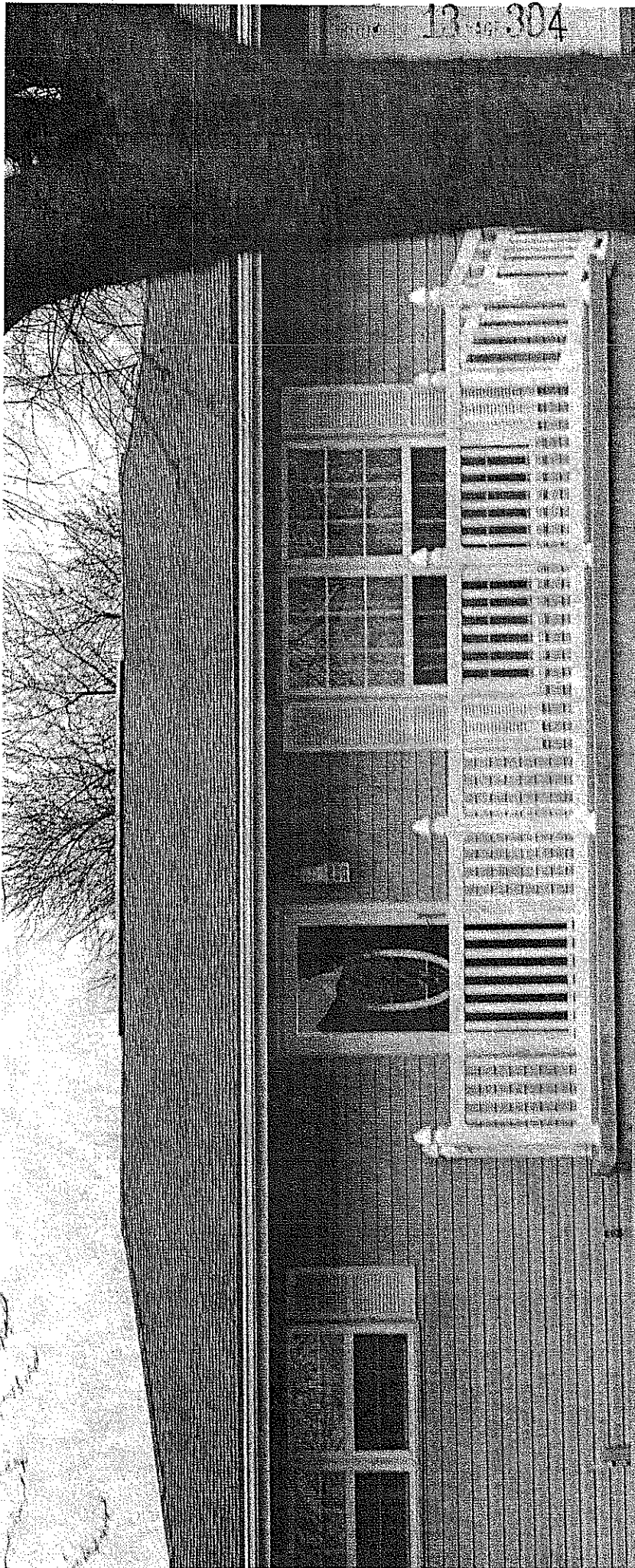
Communities Have Identified Needs to Demolish Some Properties



13 of 303



OR to Renovate Existing Properties



To Make Way for New AND Expanding Business
and/or for Affordable and Retirement Housing

13-40-305

W FRONTAGE RD

STOP

W 100 FT

W 200 FT

W 300 FT

W 400 FT

W 500 FT

W 600 FT

W 700 FT

W 800 FT

W 900 FT

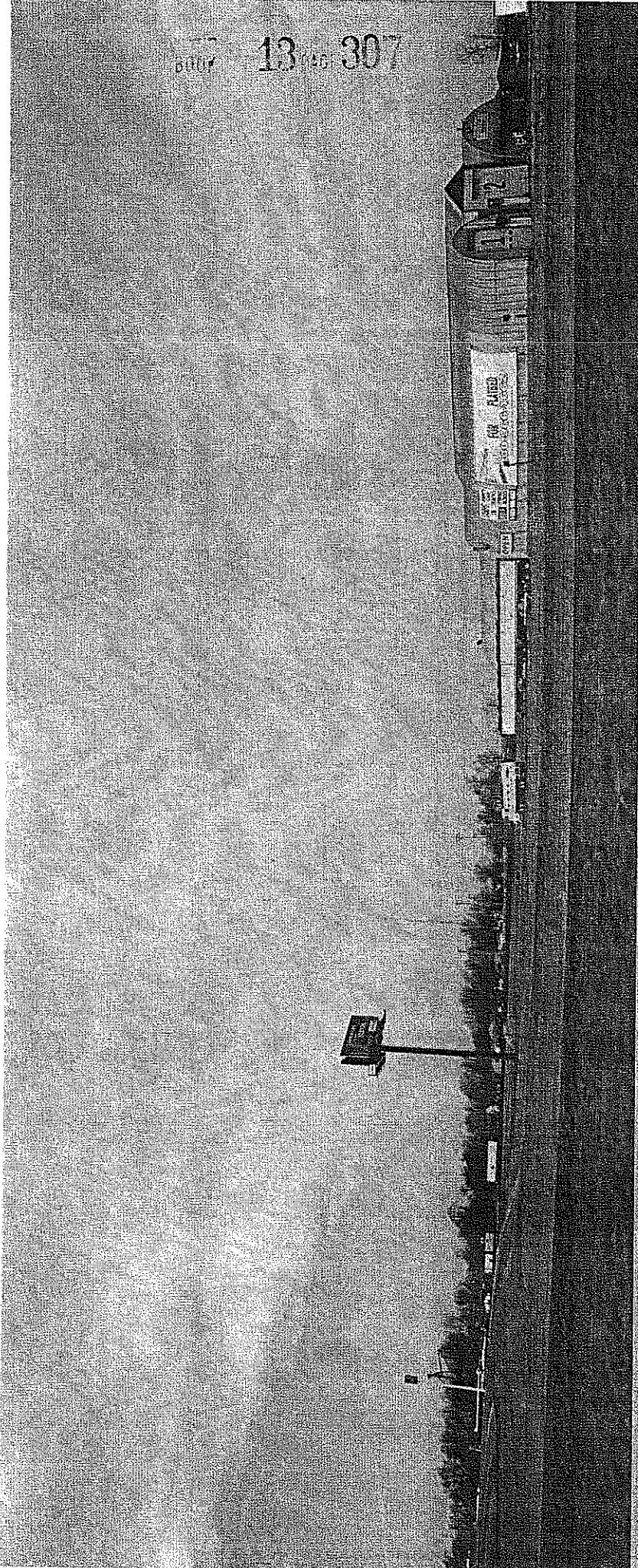
W 1000 FT

In Pursuing New Opportunities?

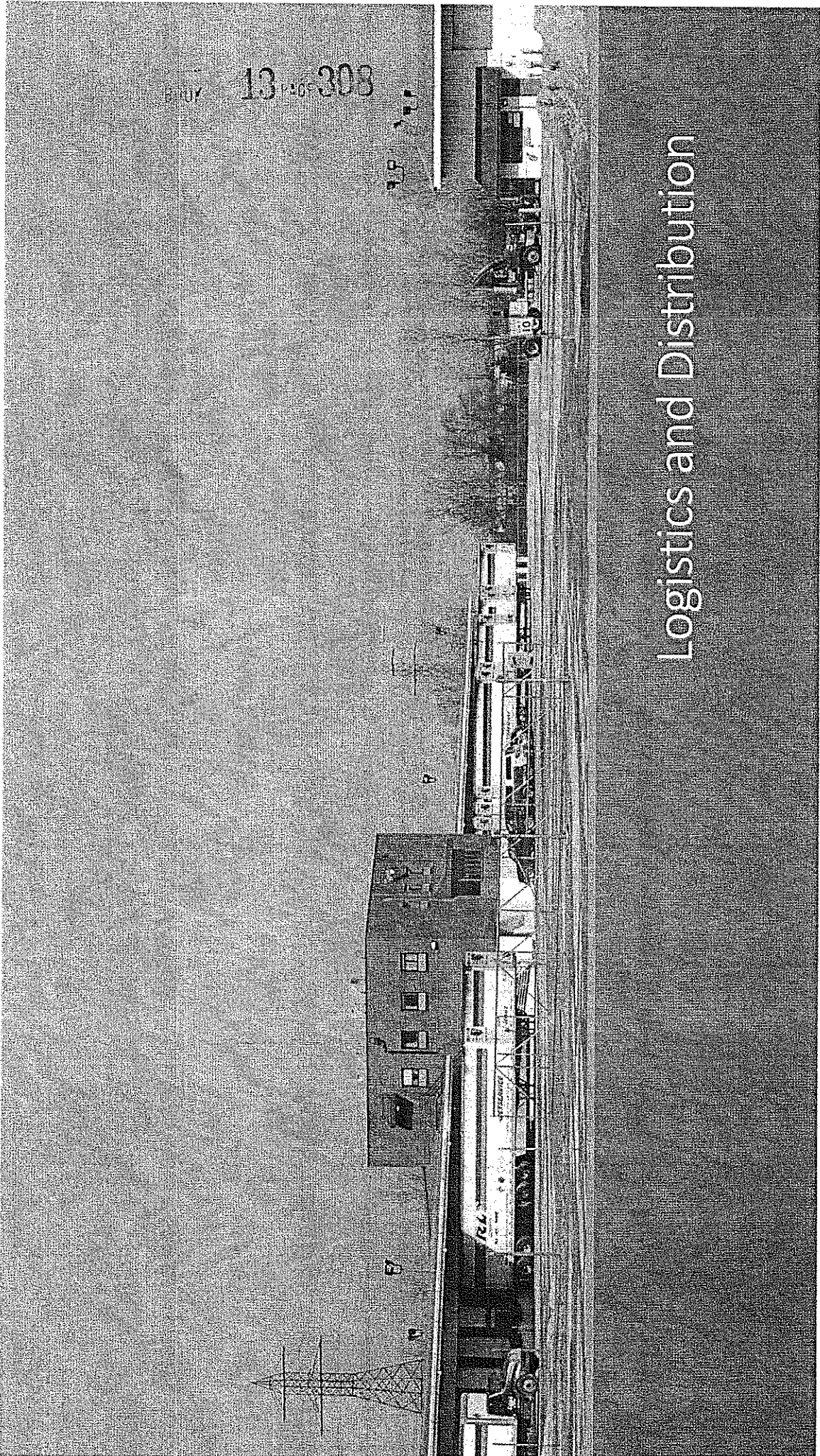


Like Family Friendly Business Development

0007 13 FEB 307



In Site Development?



13-26-308

Logistics and Distribution



In Roads and Bridges...



13 319

And Public Safety?



A Network 80,000 lb. Roads

Cost More to Build but Less to Maintain

Question 1

Capital Improvements to
County-Owned Assets

What is the most pressing
capital improvement
the county government
needs to make
to **its own** assets within
the next 3 years?

Question 2

County Improvements

What is the most important thing
all Montgomery County residents
and communities need to prepare
for its (the entire county's)
future after coal is gone?

Question 3

Allocation of Funds

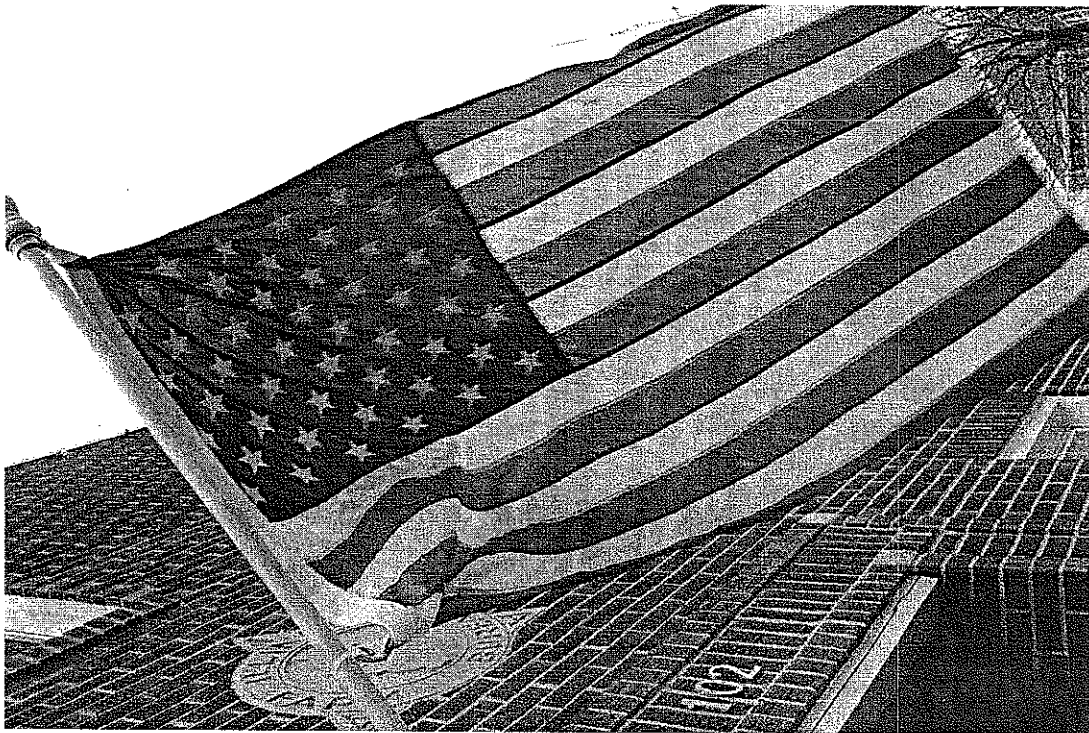
How many pennies of every dollar of coal royalties should be set aside for the following purposes?

☐ Capital Improvements of County-Owned Facilities

☐ Long Term Improvement to Match Community and Organizational Efforts Across the County

☐ Reserve

☐ Transfer Out for Operating Funds (Salaries, Insurance, Pensions)



Thank You!
The Economic
Development
Committee will place all
answers in a report to
share with the full
board and public.

Long-Term County Improvement Fund v. 1/9/14.1

Guiding principles.

- Apply funds to capital investments, not operating expenditures.
- Preparing for economic transition when coal and coal revenues are depleted.
- Maintain strong physical and social infrastructure for long-term viability and competitive position.

Examples of Capital Investments and Pillars that Support Economic and Community Development

(The list below is not all-inclusive or definitive. It is only meant to provide an idea of possible projects.)

Transportation Infrastructure for County and Townships – upgrading roads, replacing bridges, addressing high risk areas with engineered solutions

Infrastructure for Municipalities (and Unincorporated Areas where applicable) – intersections and lighting, possibly municipal airport needs, water treatment and distribution, sewer systems, curb and gutter, sidewalk replacement or build out including downtown streetscapes

Business Sites Downtown – grant funds *after* project completion for rehabilitating or renovating downtown buildings; demolition of buildings; engineering and design support for new development

Business Sites Industrial/Commercial Development – funds for expanding or modernizing water, electric, natural gas, road, telecommunication or other services needed for attracting new business and manufacturing development; funds for cleaning up existing brownfield sites

Workforce Development Training – “softskills” training such as showing up for work on time, every day and professional behavior standards for interviewing and dealing with customers; “hands-on” learning such as enhanced vocational programs at high schools and/or a countywide vocational center in traditional programs such as welding, electricity, construction trades as well as “new economy” trades such as software writing and development and computer engineering and design; culture of valuing education

Community Enhancements Recreation – public pool creation or renovation, skate parks, running and bike trails, park equipment updates

Community Enhancements Amenities – countywide performance center, community theatre, arts and music program support

Social Infrastructure Public Safety – supplies or tools needed to comply with state and federal regulations for local EMT’s, fire departments and law enforcement officials; advanced training for local first responders

Social Infrastructure Drug Rehabilitation – programs to prevent drug use and to assist residents from breaking addictive habits

Social Infrastructure Consumer Economics – K-12 programs in financial literacy including budgeting, saving, investing and maintenance of home and vehicles

What is the most pressing capital improvement the county government needs to make to its own assets within the next 3 years?

What is the most important thing all Montgomery County residents and communities need to prepare for its (the county's) future after coal is gone?

How many pennies of every dollar of coal royalties should be set aside for the following purposes?

- _____ Capital Improvements of County-Owned Facilities
- _____ Long Term Improvement to Match Community and Organizational Efforts Across the County
- _____ Reserve
- _____ Transfer Out for Operating Funds (Salaries, Insurance, Pensions)

At the public hearing on Wed. the 19th for the renewal of permit # 399 it was disappointing that only one member of the county board bothered to attend. This was Mr. Jim Moore and he left at the halfway point.

The board is very focused on how best to spend money coming from coal sales, but took no time to learn of the concerns voiced by constituents regarding health, safety and drainage issues, and also the loss of farmland. Despite the assurances from OMM that at the hearing the regulations and requirements of their own permitting process have not been complied with.

A perfect example of this are the 15 pages of modifications being required of the applicant for Permit # 424. The issues that ~~a number~~ of these modifications address are the same questions raised in regard to Permit 399 that have also went unanswered.

I feel the Montgomery Co. Board as a body was remiss in not taking the time to at the very least listen and perhaps gain some insight as to the true cost to affected citizens and the consequences the county will be facing in the future.

I respect that as individuals each board member does sacrifice a measure of time and talent to serve the county. However the failure to learn of all the issues and consequences that result in the monthly royalty check sadly was a missed learning opportunity.