

**Office of The
Supervisor of Assessments
Montgomery County
1 Courthouse Square, Room 201
Hillsboro, IL. 62049**

Kendra Niehaus, CIAO
Phone: 217-532-9595

Chief County Assessment Officer
Email: assessor@montgomerycountyil.gov

Change of Address Request Form

I am requesting the mailing address for the following property/properties be changed as follows:

Property to be changed:

<u>Address</u>	<u>City</u>	<u>Parcel Number</u>
_____	_____	____-____-____-____-____
_____	_____	____-____-____-____-____
_____	_____	____-____-____-____-____

New mailing address for the parcels listed above:

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____

Person authorizing this change:

Printed Name: _____
Signature: _____ Date: _____

Completed form can be emailed to assessor@montgomerycountyil.gov or mailed to:

Montgomery County CCAO
1 Courthouse Sq Rm 201
Hillsboro, IL 62049

35 ILCS 200/20-20 Changes in address for mailing tax bill. No change of address shall be implemented unless the person requesting the change is the owner of the property, a trustee or a person holding the power of attorney from the owner or trustee of the property. However, if a property owner conveys a permanent change of address in writing to the United States Postal Service, then, on or after the effective date of that change of address, the county collector may mail a property tax bill to the property owner at his or her new address regardless of whether or not the owner notifies the collector of the address change.

***Driver's License or State ID required**