

# ***MONTGOMERY COUNTY CLERK/RECORDER***

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## **GUIDELINES FOR USING THE MONTGOMERY COUNTY, IL VOTE BY MAIL BALLOT APPLICATION FORM FOR REGISTERED VOTERS**

A qualified voter may make application by mail for the **April 1<sup>st</sup>, 2025 Consolidated Election** not more than 140 days nor less than 5 days prior to the date of the election for an official ballot for the voter's precinct, to be voted at such election. For the **April 1<sup>st</sup>, 2025 Consolidated Election**, applications may be filed with the proper Election Authority between **Thursday, January 2<sup>nd</sup>, 2025 and Thursday, March 27<sup>th</sup>, 2025**.

A blank Vote by Mail Ballot Application form is now available and on the other side of this form. Voters may type or print their information on this new form, and sign the form where indicated. **All entries must be legible and the form completed in full for the voter's application to be processed.**

Once the Vote By Mail Ballot Application form is completed, signed and dated, it may be returned to the Montgomery County Clerk's Office either by the voter in person, by mail, or via a third party. Ballots can only be issued by mail to qualified registered voters whose application is received by **Thursday, March 27<sup>th</sup>, 2025**.

### **IMPORTANT NOTICE TO VOTER**

Although blank Vote By Mail Ballot Application forms are available, you are not required to use them and may continue to phone or email the Montgomery County Clerk's office for a personalized Vote By Mail Ballot Application to be mailed to you. Those voters making such requests have the opportunity to confirm that their voter registration is current and correct, and personalized Vote By Mail Ballot Applications already will have much of the needed information pre-printed for your convenience. You may also use another ballot application form that meets State of Illinois conformity standards.

When applying with the blank Vote By Mail Ballot Application, please provide a current daytime phone number and/or an e-mail address where you can be reached which allows us to contact you should your application be incomplete, if there is a problem with your registration, or if your ballot is returned by the post office as undeliverable.

### **IMPORTANT NOTICE TO CIRCULATORS**

If you are distributing blank Vote By Mail Ballot Application forms, **be sure to confirm that the applicant is a registered voter, that all fields are completed and legible-including the important voter phone/e-mail contact information**, and make sure you return all completed applications to the correct election authority within the time frame allowed by law.

# Montgomery County, IL

12/2024

## Application for **VOTE BY MAIL BALLOT**

FOR ONLY Consolidated Election –April 1<sup>st</sup>, 2025  
**OR** FOR Permanent Vote By Mail Status

### VOTER PLEASE PRINT OR TYPE:

1. NAME Last Name		First Name		Middle Name	Suffix
Residence Street Address (include apt, lot, etc, if applicable)					
City	State	ZIP	Daytime Phone and E-mail		
2. DATE OF BIRTH (Month, Day, Year)			FORMER NAME (if applicable)		
3. ADDRESS TO WHICH BALLOT IS TO BE MAILED (Leave blank unless address is different than residence address)					
Street Address (include apt, lot, etc.) AND P.O. Box # (if applicable)					
City	State	ZIP	Country (other than USA)		

I hereby make application for an official ballot to be voted by me at the April 1<sup>st</sup>, 2025 Consolidated Election, and I agree that I shall return such ballot to the Montgomery County Clerk prior to the closing of the polls on the date of the election (April 1<sup>st</sup>, 2025) or, if returned by mail, postmarked no later than Election Day, or counting no later than the 14<sup>th</sup> day following Election Day.

I understand this application is made for an official ballot to be voted by me at the election specified in this application and I must submit a separate application for an official ballot to be voted by me at any subsequent election unless the permanent vote by mail status was checked on this application. Under penalties as provided by law pursuant to 10 ILCS 5/29-10 of the Election Code, I certify the statements set forth in this application are true and correct.

### 1. OPTION FOR VOTE BY MAIL APPLICANTS TO RECEIVE A BALLOT JUST FOR THIS ELECTION:

I certify I have lived at the residence listed above for 30 days or more preceding this election that I am lawfully entitled to vote in such precinct at the next regularly scheduled election and that I wish to vote by mail in this election ONLY.

### OR (Check one of the following)

### 2. OPTION FOR PERMANENT VOTE BY MAIL APPLICANTS:

I certify I have lived at the residence listed above for 30 days or more preceding this election, that I am lawfully entitled to vote in such precinct at the next regularly scheduled election and **I wish to vote by mail at this election and in ALL subsequent elections that do NOT require a party designation.**

I certify I have lived at the residence listed above for 30 days or more preceding this election, that I am lawfully entitled to vote in such precinct at the next regularly scheduled election and **I wish to vote by mail in ALL subsequent elections AND wish to receive the established political party ballot indicated below in all elections requiring a party designation. Mark chosen Party box below:**

Democratic or  Republican



**VOTER MUST  
SIGN HERE**

DATE: \_\_\_\_\_

Application must be received no later than **Thursday, March 27<sup>th</sup>, 2025** (at least 5 days prior to the Election) at:  
MONTGOMERY COUNTY CLERK  
#1 COURTHOUSE SQUARE  
P.O. BOX 595  
HILLSBORO, IL 62049